

1 Town of Mount Desert
2 Board of Selectmen
3 Regular Meeting
4 Monday, April 18, 2017
5 Location: Meeting Room, Town Hall, Northeast Harbor
6

7 Present were: Chairman Macauley, and Selectmen Hart, Shubert, Dudman, and Beck
8
9 Town Manager Durlin Lunt, Treasurer Kathy Mahar, Town Clerk Claire Woolfolk,
10 Public Works Director Tony Smith, and members of the public.
11

12 **I. Call to order at 6:30 p.m.**

13 Chairman Macauley called the meeting to order.
14

15 **II. Public Hearing(s)**

16 None Scheduled
17

18 **III. Minutes**

19 *a. Approval of Minutes from April 3, 2017*

20 MOTION: Selectman Hart moved, with Selectman Beck seconding, to approve the
21 Minutes of April 3, 2017 as presented. Motion approved 4-0-1 (Shubert in
22 Abstention).
23

24 **IV. Appointments/Recognitions/Resignations**

25 *a. Appointment of Ballot/Election Clerks under Title 30-A, MRSA, Section 2528 for May*
26 *1, 2017 Annual Town Meeting*

27 MOTION: Selectman Shubert moved, with Selectman Beck seconding, approval of
28 the Appointment of the Ballot/Election Clerks under Title 30-A, MRSA, Section
29 2528 for the May 1, 2017 Annual Town Meeting as presented. Motion approved 5-0.
30

31 *b. Appointment of Christian Johnson as part-time (on-call) firefighter effective April 18,*
32 *2017 at a starting rate of \$13.25/hour*

33 MOTION: Selectman Dudman moved, with Selectman Shubert seconding, to
34 appoint Christian Johnson as part-time (on-call) firefighter effective April 18, 2017 at
35 a starting rate of \$13.25/hour as presented. Motion approved 5-0.
36

37 *c. Accept Resignation of David Knowlton, MEO II, effective May 31, 2017*

38 MOTION: Selectman Hart moved, with Selectman Beck seconding, to accept the
39 resignation of David Knowlton, MEO II with thanks for his service to the
40 community, effective May 31, 2017. Motion approved 5-0.
41

42 **V. Consent Agenda**

43 *a. Department Reports: Public Works – March*

44 *b. Department of Agriculture, Conservation & Forestry Municipal Officials Workshops*

45 *c. Hancock County Commissioners Meeting Minutes of March 7 and March 12, 2017*
46

47 It was noted that the Department of Agriculture, Conservation & Forestry Municipal
48 Officials Workshops was not something Board members have attended before.

1
2 MOTION: Selectman Beck moved, with Selectman Shubert seconding, to approve the
3 Consent Agenda as presented. Motion approved 5-0.
4

5 **VI. Selectman's Reports**

6 Selectman Dudman complimented Town Manager Lunt for the nice mention of the Town
7 of Mount Desert in the most recent issue of Maine Townsman.
8

9 **VII. Old Business**

10 a. *Municipal Officer's Certifications of Official Text of Proposed Ordinances and*
11 *Amendments:*

12 i. *Alewife Ordinance*

13 ii. *Harbor Ordinance*

14 iii. *Amendments to the Shellfish Conservation Ordinance*

15 iv. *Amendments to the Town of Mount Desert Land Use Zoning Ordinance*

16 v. *Amendments to the Town of Mount Desert Subdivision Ordinance*

17 Town Clerk Woolfolk clarified the Board was approving the wording that would appear
18 at the Town Meeting and not the ordinances themselves. Selectman Hart noted if the
19 mobile vendor ordinance was passed at Town Meeting, the Board of Selectmen would
20 have to determine appropriate space for them at the harbor.
21

22 MOTION: Selectman Dudman moved, with Selectman Hart seconding, to approve the
23 certifications of official text of proposed ordinances and amendments as presented.
24 Motion approved 5-0.
25

26 b. *Amendment to Warrant Article 47, Police and Communications, to include*
27 *\$4,168.00 in additional budgets for Shellfish (\$2,615.00) and Animal Control*
28 *(\$1,553.00) for total budget of \$1,115,547.00*

29 Town Manager noted the two lines of the budget were inadvertently left off the Warrant
30 Article.
31

32 MOTION: Selectman Shubert moved, with Selectman Beck seconding, to approve the
33 Amendment to Warrant Article 47 as presented. Motion approved 5-0.
34

35 c. *Approve transfer of the unspent balance of \$11,094.19 in the Police Security*
36 *Detail Account # 2140175 to the General Fund and lapse into Fund Balance June*
37 *30, 2017*

38 MOTION: Selectman Beck moved, with Selectman Hart seconding, to approve the
39 transfer of the unspent balance of \$11,094.19 in the Police Security Detail Account
40 #2140175 to the General Fund and lapse into Fund Balance June 30, 2017 as presented.
41 Motion approved 5-0.
42

43 **VIII. New Business**

44 a. *Public Space Special Event Application: Annual Memorial Day Community*
45 *BBQ/Neighborhood House; Northeast Harbor Village Green*

46 MOTION: Selectman Dudman moved, with Selectman Beck seconding, to approve
47 the Special Event Application as presented. Motion approved 5-0.
48

- 1 b. *Amend Personnel Policy Section 7.10.3 ICMA 457 Deferred Compensation Plan*
2 *from post-tax dollars to pre-tax dollars per IRS regulations*
3 Town Manager Lunt reported this was simply the correction of a misprint.

4
5 MOTION: Selectman Hart moved, with Selectman Dudman seconding, to approve
6 the amendment of the Personnel Policy Section as presented. Motion approved 5-0.

- 7
8 c. *Investment Committee Vacancies*
9 Discussion ensued regarding the impending Investment Committee Vacancies. A
10 new Selectman would have to be designated for the committee. It was agreed to wait
11 till after Town Meeting to fill the vacancy.

- 12
13 d. *Authorize the Safety Committee to apply, accept, and expend (if awarded) the Ed*
14 *MacDonald Safety Enhancement Grant for the purchase of 10 safety aluminum step-*
15 *stools at a total price of \$750*

16 Safety Committee Head Josh Jordan noted the step-stools would be used at the school
17 and other areas in the Town. This purchase is an effort to become more proactive
18 regarding safety issues. It was hoped the step stools would be purchased whether the
19 grant was awarded to the Town or not.

20
21 MOTION: Selectman Shubert moved, with Selectman Beck seconding, to approve
22 the purchase of 10 safety aluminum step-stools at a total price of \$750, and to
23 approve the Safety Committee's request to apply for the Ed MacDonald Safety
24 Enhancement Grant, and to reimburse the Town's account should the grant be
25 awarded. Motion approved 5-0.

- 26
27 e. *MDES 8th Grade Class requesting permission to sell desserts to the residents prior to*
28 *the Annual Town Meeting on May 2, 2017*
29 Proceeds of the sales go to the annual 8th grade class trip.

30
31 MOTION: Selectman Dudman moved, with Selectman Hart seconding, to grant
32 permission to the 8th Grade Class to sell desserts to the residents prior to the Annual
33 Town Meeting on May 2, 2017. Motion approved 5-0.

- 34
35 f. *Request Approval and Funding of the Installation and first two months of fixed costs*
36 *for the proposed Marina EV charging station using BOS Contingency Funds Account*
37 *#1220001-59350 for an amount not to exceed \$3,200.00*

38 Selectman Beck explained the Town has been trying to initiate charging stations in
39 the Town, with the hope that it will promote tourism and business. Emera is willing
40 to sell the Town a charging station. The work can be coordinated with other
41 electrical work being down within the next few weeks. This would be a pilot project
42 for the season. There are sustainability funds that will be available after July 1. The
43 costs will include installation, an Emera account and meter, and a Charge Point
44 account.

45
46 The Sustainability Committee will work with Charge Point to establish user fees.
47 Should the project generate revenue it would be set up as a revenue account within
48 Public Works. The intent is to break even and cover the annual fixed costs. There
49 will be signs, and information at the Harbor Master's office and the Visitors Center.

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2 MOTION: Selectman Dudman moved, with Selectman Hart seconding, to approve
3 the request and funding for the installation and first two months of fixed costs for the
4 proposed Marina EV charging station, transferring the money from Contingency
5 Funds Account #1553530-57100, to the Sustainability Account #1220001-59350 for
6 an amount not to exceed \$3,200.00. Motion approved 5-0.
7

8 **IX. Other Business**

- 9 A. *Such other business as may be legally conducted*
10 There was no other business.
11

12 **X. Treasurer's Warrants**

- 13 A. *Approve & Sign Treasurer's Warrant AP 1761 in the amount of \$136,895.41*
14 B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1759,*
15 *AP1760, and PR1723 in the amounts of \$25,818.01, \$4,143.53, and \$90,198.09,*
16 *respectively*
17 C. *Acknowledge Treasurer's School Board AP/Payroll Warrants 12 and 21 in the*
18 *amounts of \$97,539.83 and \$72,848.87, respectively*

19 MOTION: Selectman Shubert moved, with Selectman Dudman seconding, to
20 approve and sign Treasurer's Warrant AP 1761 in the amount of \$136,895.41,
21 approve signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1759,
22 AP1760, and PR1723 in the amounts of \$25,818.01, \$4,143.53, and \$90,198.09,
23 respectively, and acknowledge Treasurer's School Board AP/Payroll Warrants 12 and
24 21 in the amounts of \$97,539.83 and \$72,848.87, respectively as presented. Motion
25 approved 5-0.
26

27 **XI. Executive Session**

28 *None Scheduled*
29

30 **XII. Adjournment**

31 MOTION: Selectman Shubert moved, with Selectman Beck seconding, to adjourn.
32 Motion approved 5-0.
33

34 Meeting adjourned at 6:56 pm.
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37

38 Respectfully Submitted,
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40
41
42 Matt Hart, Secretary