

1 Town of Mount Desert
2 Board of Selectmen
3 Regular Meeting
4 Monday, October 16, 2017
5 Location: Meeting Room, Town Hall, Northeast Harbor
6

7 Present were: Chairman John Macauley and Selectmen Rick Mooers, Matt Hart, Martha
8 Dudman and Wendy Littlefield
9

10 Town Manager Durlin Lunt, Town Clerk Claire Woolfolk, Treasurer Kathi Mahar, Public
11 Works Director Tony Smith and Fire Chief Mike Bender were in attendance as well as
12 members of the public.
13

14 **I. Call to order at 6:30 p.m.**

15 Chairman Macauley called the meeting to order at 6:30 PM.
16

17 **II. Public Hearing(s)**

18 None Scheduled
19

20 **III. Minutes**

21 *A. Approval of minutes from October 2, 2017 meeting*

22 MOTION: Selectman Hart moved, with Selectman Dudman seconding, approval of the
23 Minutes of October 2, 2017 as presented. Motion approved 5-0.
24

25 **IV. Appointments/Recognitions/Resignations**

26 *A. Accept Resignation of Lorraine Bracy, Dispatcher, effective December 3, 2017*

27 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, to accept the
28 resignation of Lorraine Bracy, Dispatcher, effective December 3, 2017 as presented and
29 with great regret.
30

31 Her years of service were lauded by the Board of Selectmen, and she was wished the best
32 in her retirement.
33

34 Motion approved 5-0.
35

36 **V. Consent Agenda**

37 *A. Bureau of Motor Vehicles August 16, 2017 Audit findings*

38 *B. Hancock County Commissioners Special Meeting Minutes Sept. 5th, Regular Meeting*
39 *Minutes Sept. 12th, Special Meeting Minutes Sept. 19th, Public Hearing Minutes Sept.*
40 *28th*

41 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval of
42 the Consent Agenda as presented. Motion approved 5-0.
43

44 **VI. Selectmen's Reports**

45 There were none.
46

47 **VII. Old Business**

48 None Scheduled

1 **VIII. New Business**

- 2 A. *Consider Authorization for the Safety Committee to apply, accept, and expend (if*
3 *awarded,) the Ed MacDonald Safety Enhancement Grant in the amount of \$3,000*
4 *to help fund The Confined Space Training Program in May of 2018; total cost of the*
5 *training is \$7,500.*

6 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding,
7 authorization for the Safety Committee to apply for, accept, and expend (if awarded) the
8 Ed MacDonald Safety Enhancement Grant toward the total of \$7,500.00, notwithstanding
9 the approval or acceptance of that grant, with the balance of the training funds will be
10 split 50%-50% between the Public Works Department and the Fire Department, as
11 presented.

12
13 It was noted that the balance of the training expense is to come from Fire Department
14 Account # 1440330-54100 and Public Works Department Accounts #1550100-
15 54100 and 1550552-54100.

16
17 Chief Bender confirmed the expenses for trainer's meals, travel, and hotels were paid for
18 by the Town, in addition to the \$7,500 cost listed.

19
20 Selectman Dudman suggested other Towns might be invited to attend if the space were
21 available. Chief Bender confirmed they do invite others, provided there is space. The
22 Town is near capacity for the training with municipal employees already.

23
24 The funds are available in the event the grant is not received, and the course will still
25 occur. The money will come equally from both the Fire Department's Budget and the
26 Public Works Budget.

27
28 Motion approved 5-0.

- 29
30 B. *Award Sand Bid Contract to Harold MacQuinn, Inc. at a price of \$8.70/cubic yard, or*
31 *\$21,750 for the 2,500 cubic yards the bids were based on*

32 It was noted that Harold MacQuinn, Inc. was the only bid submitted that met the Town's
33 criteria. Also noted is that the memo presented by Public Works Director, Tony Smith,
34 indicated that if additional sand is needed, it will be purchased at the quoted price.

35
36 MOTION: Selectman Dudman moved, with Selectman Hart seconding, awarding the
37 Sand Bid Contract to Harold MacQuinn, Inc. at a price of \$8.70/cubic yard, or \$21,750
38 for the 2.500 cubic yards the bids were based on, as presented. Motion approved 5-0.

- 39
40 C. *Requesting Approval of Extended hours for Special Event December 31st, 2017— New*
41 *Year's Eve Party @ Tan Turtle 8:00 pm to 12:30 am*

42 It was noted the request was to extend live entertainment by 2½ hours.

43
44 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, to approve
45 the request for extended hours for Special Event December 31st, 2017 - New Year's Eve
46 party at the Tan Turtle; 8:00 pm to 12:30 am, as presented. Motion approved 5-0.

1 D. *Requesting Approval of Public Space Placement Application-Lisa Hall 2"x8" plaque in*
2 *memory of Phil Havener, Main St., NEH*

3 Town Manager Lunt noted that Mr. Havener often greeted Island Explorer users with his
4 dog, Bijou.

5
6 Public Works Director Smith pointed out that the area in question may be changing due
7 to the Main St. redesign. He suggested postponing placement of the plaque till the
8 redesign occurred.

9
10 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval of
11 Public Space Placement Application for Lisa Hall; a 2"x 8" plaque in memory of Phil
12 Havener, Main St., Northeast Harbor, as presented. Motion approved 5-0.

13
14 **IX. Other Business**

15 Chairman Macauley stated that the Board of Selectmen's decision in the October 2, 2017
16 Board of Selectmen's meeting regarding street numbering was made hastily and such action
17 is considered a direct manipulation of operations. The Board of Selectman is not a body that
18 can give direction to Town Employees in this way. The Board of Selectman are not
19 permitted to delve into such issues, regardless of the request for the Board's opinion and
20 vote.

21
22 Town Manager Lunt stated that any future requests of this sort should go before the Appeals
23 Board.

24
25 Selectman Littlefield felt the residents that came before the Board had been led to believe
26 that coming to the Board was the appropriate course of action to change the situation. She
27 hoped that in future, correspondence to residents in this situation is clear with regard to their
28 recourse.

29
30 Selectman Dudman referred to the Town's Charter – "...*except for the purpose of inquiry,*
31 *the Board shall deal with the administrative services solely through the Town Manager.*
32 *Selectmen, individually or as a Board, shall not give orders to any subordinate of the Town*
33 *Manager either publicly or privately."*

34
35 Manager Lunt reported that Assessor Kyle Avila has sent out change of address notices to the
36 other two residents. The driveway was deemed to serve two or more lots that are developed
37 or can be developed and therefore should be a named road. The process for naming the road
38 has begun.

39
40 **X. Treasurer's Warrants**

41 *A. Approve & Sign Treasurer's Warrant AP1823 in the amount of \$665,700.00*

42 MOTION: Selectman Littlefield moved, with Selectman Mooers seconding, approval and
43 signature of Treasurer's Warrant AP1823 in the amount of \$665,700.00 as presented. Motion
44 approved 5-0.

45
46 *B. Approve Signed Treasurer's Payroll State Fees, & PR Benefit Warrants AP1820, AP*
47 *1821, AP1822, and PR1808 in the amounts of \$2,423.00, \$787.00, \$46,478.52, and*
48 *\$95,891.76, respectively*

1 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of signed
2 Treasurer's Payroll State Fees & PR Benefit Warrants AP1820, AP1821, AP1822, and
3 PR1808 in the amounts of \$2,423.00, \$787.00, \$46,478.52, and \$95,891.76 respectively, as
4 presented. Motion approved 4-0-1 (Littlefield in Abstention).
5

6 *C. Acknowledge Treasurer's School Board AP/Payroll Warrants 4 and 8 in the amounts of*
7 *\$57,149.66 and \$75,472.10, respectively*

8 MOTION: Selectman Littlefield moved, with Selectman Dudman seconding,
9 acknowledgement of Treasurer's School Board AP/Payroll Warrant 4 in the amount of
10 \$57,149.66, as presented. Motion approved 5-0.
11

12 MOTION: Selectman Littlefield moved, with Selectman Hart seconding, Acknowledgement
13 of Treasurer's School Board AP/Payroll Warrant 8 in the amount of \$75,472.10, as
14 presented. Motion approved 4-0-1 (Macauley in Abstention).
15

16 **XI. Executive Session**

17 *None Scheduled*
18

19 **XII. Adjournment**

20 MOTION: Selectman Hart moved, with Selectman Littlefield seconding, adjournment.
21 Motion approved 5-0.
22

23 Meeting was adjourned at 6:49 PM.
24

25 Respectfully Submitted,
26
27

28
29 Wendy Littlefield, Secretary
30