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Town of Mount Desert  
Board of Selectmen  
**Regular Meeting**  
**Monday, November 6, 2017**  
**Location: Meeting Room, Town Hall, Northeast Harbor**

Present were: Chairman John Macauley, Selectmen Wendy Littlefield, Matt Hart, Martha Dudman, and Rick Mooers

Also present were Town Manager Durlin Lunt, Harbormaster John Lemoine, Public Works Director Tony Smith, Treasurer Kathy Mahar, and Fire Chief Mike Bender, as well as members of the public.

**I. Call to order at 6:30 p.m.**

Chairman Macauley called the meeting to order at 6:30 PM.

**II. Minutes**

*A. Approval of minutes from October 16, 2017 meeting*

MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, approval of the October 16, 2017 Minutes as presented. Motion approved 5-0.

**III. Appointments/Recognitions/Resignations**

*A. Resignation of On Call Firefighter Stuart Burr*

MOTION: Selectman Dudman moved, with Selectman Hart seconding to accept the resignation of On Call Firefighter Stuart Burr with great thanks and regret. Motion approved 5-0.

Chairman Macauley echoed the sentiment, noting that Firefighter Burr had been a great asset to the department. Fire Chief Bender agreed that Firefighter Burr's contribution to the town had been great, noting he'd served the Town for over 50 years.

*B. Recognition of Tom Wallace and Thomas W. Wallace Construction Services for the donation of time and wages to the Seal Harbor Fire Station roof repair*

MOTION: Selectman Hart moved, with Selectman Dudman seconding, to recognize with many thanks for their time on this and the many other contributions they've made through the years to the Town Tom Wallace and Thomas W. Wallace Construction Services for their donation of time and wages to the Seal Harbor Fire Station roof repair, as presented. Motion approved 5-0. Chairman Macauley requested Fire Chief Bender extend the Board's thanks to Tom.

**IV. Consent Agenda**

*A. Department Reports: Public Works and Wastewater*

*B. Safety Grant Awarded to Mount Desert for Confined Space Rescue Training*

*C. Maine DOT flashing beacon*

*D. Acadia Hazard Tree Cutting on Sargent Drive; scheduled for spring of 2018*

*E. Municipal Review Committee (MRC) distribution of funds from the Debt Service Reserve; Town of Mount Desert receives \$15,269.27*

1 *F. Thank you to Town Office from Driftwood*

2 MOTION: Selectman Mooers moved, with Selectman Hart seconding, acceptance of the  
3 Consent Agenda as presented. Motion approved 5-0.  
4

5 **V. Selectmen's Reports**

6 There were none.  
7

8 **VII. Old Business**

9 *A. Consideration of crosswalk improvement proposal and award of same to CES, Inc.*  
10 *for a budget of \$8,000 to be drawn from our Road Reserve Account Number*  
11 *4050100-24573 and to authorize PW Director Tony Smith to execute the agreement*  
12 *with CES, Inc. on behalf of the Town.*

13 Selectman Dudman asked if there were any way to speed up the process so the  
14 crosswalks could be in place by next summer. Selectman Hart noted that some of it  
15 may be addressed if the Main Street Plan goes forward.  
16

17 MOTION: Selectman Dudman moved, with Selectman Littlefield seconding,  
18 approval of the crosswalk improvement proposal and award of same to CES, Inc. for  
19 a budget of \$8,000 to be drawn from the Road Reserve Account Number 4050100-  
20 24573 and authorization of PW Director Tony Smith to execute the agreement with  
21 CES, Inc. on behalf of the Town as presented. Motion approved 5-0.  
22

23 *B. Consideration of location assignment for the farmers market and food trucks with*  
24 *consideration of providing underground electric power to the food truck sites at a not*  
25 *to exceed cost of \$6,000 from Parks & Cemeteries Reserve Account Number*  
26 *4055250-24572*

27 Selectman Dudman suggested tabling the Motion until the Marine Management  
28 Committee had a chance to comment. Selectman Littlefield suggested the changes be  
29 made public. Public Works Director Smith noted the food trucks were in the Town's  
30 ordinances. The electricity should help with the issue of noise. Chairman Macauley  
31 pointed out the new plans discussed moves the food trucks further from the  
32 residences.  
33

34 MOTION: Selectman Dudman moved, with Selectman hart seconding, to table  
35 discussion until the Marine Management Committee had a chance to comment.  
36 Motion approved 5-0.  
37

38 *C. Consideration of release of funds in the amount of \$20,000 for testing services to aid*  
39 *design for the Route 198 cost-share project with DOT to be drawn from previously*  
40 *approved budget and identified as Capital Project Account Number 3000038-57710*  
41 Director Smith explained the money would cover for the test pits.  
42

43 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, release of  
44 funds in the amount of \$20,000 for testing services to aid design for the Route 198  
45 cost-share project with DOT to be drawn from previously approved budget and  
46 identified as Capital Project Account Number 3000038-57710 as presented. Motion  
47 approved 5-0.  
48

1 **VIII. New Business**

2 A. *Request authorization for release and expenditure of \$3,215.00 from Northeast*  
3 *Harbor CIP line Reserve Account # 6410100-24680 to MCM Electric for the repair*  
4 *and modification of the North dock and Public dock walkway bridge lighting.*

5 MOTION: Selectman Hart moved, with Selectman Littlefield seconding,  
6 authorization for release and expenditure of \$3,215.00 from Northeast Harbor CIP  
7 line Reserve Account # 6410100-24680 to MCM Electric for the repair and  
8 modification of the North dock and Public dock walkway bridge lighting as  
9 presented. Motion approved 5-0.

10  
11 B. *Consideration and selection of Mount Desert’s choice of candidate for MRC Board*  
12 *of Directors*

13 MOTION: Selectman Dudman moved, with Selectman Hart seconding, Candidate  
14 Sophie Wilson for MRC Board of Directors. Motion approved 5-0.

15  
16 C. *Office Closure for Employee Christmas Party on Wednesday, December 13<sup>th</sup>*  
17 *Town Manager Lunt noted the time would be 11:30 AM to 1:30 PM.*

18  
19 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of  
20 the Town office closure for employee Christmas Party on Wednesday, December  
21 13<sup>th</sup>, as presented. Motion approved 5-0.

22  
23 D. *Ratification and Adoption of the Municipal resolution to the 2018 update of the*  
24 *Hancock County Hazard Mitigation*

25 MOTION: Selectman Mooers moved, with Selectman Hart seconding, ratification  
26 and adoption of the Municipal resolution to the 2018 update of the Hancock County  
27 Hazard Mitigation, as presented. Motion approved 5-0.

28  
29 **IX. Other Business**

30 Chairman Macauley offered thanks to the Public Works Department for their hard  
31 work and long hours during the last storm.

32  
33 **X. Treasurer’s Warrants**

34 A. *Approve & Sign Treasurer’s Warrant AP1827 in the amount of \$488,849.54*

35 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding,  
36 approval of Treasurer’s Warrant AP1827 in the amount of \$488,849.54, as presented.  
37 Motion approved 5-0.

38 B. *Approve Signed Treasurer’s Payroll, State Fees, & PR Benefit Warrants AP1824,*  
39 *AP1825, AP1826, PR1809 and PR1810 in the amounts of \$3,345.75, \$62,646.59,*  
40 *\$2,909.50, \$98,961.40, and \$92,890.71, respectively*

41 MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of  
42 Treasurer’s Payroll, State Fees, & PR Benefit Warrants AP1824, AP1825, AP1826,  
43 PR1809, and PR1810 in the amounts of \$3,345.75, \$62,646.59, \$2,909.50,  
44 \$98,961.40 and \$92,890.71, respectively, as presented. Motion approved 4-0-1  
45 (Littlefield in Abstention)

46 C. *Acknowledge Treasurer’s School Board AP/Payroll Warrants 5 and 9 in the amounts*  
47 *of \$46,720.14 and \$167,997.74, respectively*

1 MOTION: Selectman Hart moved, with Selectman Littlefield seconding,  
2 acknowledgement of Treasurer's School Board AP/Payroll Warrants 5 and 9 in the  
3 amount s of \$46,720.14 and \$167,997.74, respectively, as presented. Motion  
4 approved 5-0.  
5

6 **XI. Executive Session**

7 MOTION: Chairman Macauley moved, with Selectman Mooers seconding, to enter  
8 Executive Session. Motion approved 5-0.  
9

10 The Board entered Executive Session at 6:45PM.

11  
12 MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, leaving  
13 Executive Session. Motion approved 5-0.  
14

15 The Board left Executive Session at 7:17PM.

16  
17 **XII. Adjournment**

18 MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, to adjourn the  
19 meeting. Motion approved 5-0. The meeting was adjourned at 7:18PM.  
20

21  
22 Respectfully Submitted,  
23

24  
25  
26 Wendy Littlefield, Secretary  
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