

Town of Mount Desert
Board of Selectmen
Regular Meeting
Monday, November 20, 2017
Location: Meeting Room, Town Hall, Northeast Harbor

Present were: Chairman John Macauley, Selectmen Rick Mooers, Martha Dudman, Matt Hart, and Wendy Littlefield

Also present were Treasurer Kathi Mahar, Fire Chief Mike Bender, Police Chief Willis, Harbormaster John Lemoine, Public Works Director Tony Smith, and Town Manager Durlin Lunt. Members of the public were also present.

I. Call to order at 6:00 p.m.

Chairman Macauley called the meeting to order at 5:58 PM.

II. Executive Session

MOTION: Selectman Mooers moved, with Chairman Macauley seconding, to enter Executive Session. Motion approved 5-0. Executive Session was entered at 5:58PM.

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, to leave Executive Session. Motion approved 5-0. The Board left Executive Session at 6:34PM.

III. Minutes

A. Approval of minutes from November 6, 2017 meeting

MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of the Minutes of November 6, 2017 as presented. Motion approved 5-0.

IV. Appointments/Recognitions/Resignations

A. Appointment of Christopher Johansen as Full-Time Dispatcher at an hourly rate of \$19.76 effective December 3, 2017

MOTION: Selectman Littlefield moved, with Selectman Mooers seconding, the appointment of Christopher Johansen as Full-Time Dispatcher at an hourly rate of \$19.76 effective December 3, 2017, as presented. Motion approved 5-0.

V. Consent Agenda

A. MRC Distribution from Debt Service Reserve Fund

MOTION: Selectman Mooers moved, with Selectman Dudman seconding, approval of the Consent Agenda as presented. Motion approved 5-0.

VI. Selectmen's Reports

No Selectmen's Reports were presented.

VII. Old Business

A. Approval of 2018 Salary Grade Structure

MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of the 2018 Salary Grade Structure as presented. Motion approved 5-0.

1 B. *Report from Chief Willis on goal Achievement as outlined in the Police sharing*
2 *agreement with the Town of Bar Harbor after the first year of the two-year*
3 *agreement.*

4 Chief Willis noted this was the 5th or 6th iteration of the agreement, and the current
5 agreement is good till the end of 2018. He reported on the goals that were agreed
6 upon:

7 Continuing Records Management Software Integration: The software is essentially
8 integrated. The two systems were merged and are now housed under the Bar Harbor
9 system and the two towns share the same ORI number. Digital file storage is housed
10 in Bar Harbor.

11 Dispatch Consolidation: Consolidation is not feasible at the moment due to the lack
12 of available radio frequencies. Mount Desert consoles will need to be upgraded. The
13 current system is outdated. For Dispatch Consolidation, internet access is required,
14 with redundant connections and a generator.

15 Radio Frequency Channel Consolidation: The current ranges typically used by public
16 safety are full. The National Park has offered some of their federal frequency for use.
17 Both Fire Departments will also be given frequency. Consolidation to this frequency
18 should be completed by 2018.

19 Facility Consolidation: All that currently can be consolidated is. In the event
20 Dispatch is consolidated, it was Chief Willis' feeling that the office in Northeast
21 Harbor needs to remain open to provide the Town with a presence. Evidence storage
22 is now in Bar Harbor, and long-term storage is kept in Mount Desert. The
23 Administrative Assistant and paper files are stored in Mount Desert.

24 Improving Department Efficiencies: Patrol zones are being used, and combining
25 schedules has allowed for keeping a supervisor on shift most of the day. A Mount
26 Desert officer will be training on the Bar Harbor patrol boat. Training has been
27 combined.

28
29 Police Force accreditation is also being discussed at the State level. Chief Willis
30 hoped the Town would support such a program.

31
32 It was agreed that it may be time for the Towns of Bar Harbor and Mount Desert to
33 discuss accreditation and the future of law enforcement consolidation in the towns.
34 Chief Willis added that the Town needs to think about how the system will work
35 beyond his tenure with the Town.

36
37 Resident Chris Moore hoped any future changes would be brought to Town Meeting
38 for approval. He was assured any major changes would have to go before the voters.

39
40 C. *Consideration of location assignment for the farmers market and food trucks with*
41 *consideration of providing underground electric power to the food truck sites at a not*
42 *to exceed cost of \$6,000 from Parks & Cemeteries account #4055250-24572*
43

44 The Harbor Committee stated they were unanimous in their decision not to support
45 the proposal as presented to them.

46
47 It was suggested that the Farmer's Market and the food trucks share space.
48

1 The proposed location was not deemed a good choice. That area of the marina is
2 heavily used and parking is full on a daily basis.

3
4 It was suggested that the current Farmer's Market area needs paving and permanent
5 facilities. The Committee also did not want five food trucks. Selectman Dudman
6 clarified that the Ordinance allows for up to five food trucks.

7
8 If some of the green space was paved the Farmer's Market trucks could back into
9 their spots. A sidewalk installed behind the area, facing the green, would keep
10 pedestrians safer than their walking along the traffic side. The food trucks can share
11 the space. Chris Moore mentioned the Committee had suggested the alternative to
12 residents near the harbor and they voiced approval of the idea.

13
14 Committee Member Jim Bright added that the area where a big truck comes off the
15 pier and circles around needs to be reconfigured. Trucks can't maneuver around the
16 Island Explorer Busses.

17
18 Committee Member Rick Savage felt that some professional review and design was
19 necessary. Chairman Macauley agreed that working with the Public Works Director
20 and creating a professional plan was a good idea. Mr. Savage hoped that if funding
21 could be found the work could be expedited and perhaps even completed by next
22 summer.

23
24 Public Works Director Smith agreed to look at funding availability.

25
26 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, to move
27 forward with a conceptual design, based on the recommendations put forth at the
28 meeting by the Harbor Committee. Motion approved 5-0.

29 30 **VIII. New Business**

31 *A. Discussion with Race Director Gary Allen and Police Chief James Willis*

32 Mr. Allen felt that one of the problem areas of the race is Route 102 from the traffic
33 light to the Pretty Marsh Road. He requested consideration of closing the North
34 bound travel lane through Somesville from approximately 9am through 12:30pm.
35 His hope is to find a way to keep the maximum of runners safe. He felt drivers could
36 be detoured down Pretty Marsh Road to Whitney Farm to Oak Hill Rd. He admitted
37 officers are already busy that day. He voiced concern for the children now running
38 the half-marathon.

39
40 Police Chief Willis said he was not inclined to shut the road down. The church on
41 that road will require access. Additionally, the race already generates significant
42 overtime for the Town's officers directing traffic.

43
44 Selectman Dudman asked how other roads are dealt with. Mr. Allen noted all roads
45 on the island are open. He opined the local population enjoy the race and take part in
46 it by the time it hits the Somesville area. He stated the traffic is usually spectator
47 traffic. Selectman Dudman suggested the racers alter their route. Mr. Allen felt that
48 could not be done. The race is well known, and it would be difficult to change.

1
2 Tom Fernald noted the Church-goers could use the funeral parking lot, should the
3 road be closed.
4

5 Chief Willis noted events such as these are not permitted. A huge amount of
6 overtime is already generated. He felt there were no more people to help with a
7 proposed detour. Highway Crews may have to be pulled in. He suggested the
8 marathon could pay the necessary overtime. Ted Bromage suggested that a detour of
9 all traffic down Whitney Farm Road could be problematic as well.
10

11 Selectman Hart suggested the Board continue exploring the request and working with
12 the parties involved to come up with an alternative, including working with all
13 parties, reviewing the costs associated with the race, estimates of how costs might
14 increase and where that money would come from. The Board agreed on this course
15 of action.
16

17 *B. Review of Capital Improvement Plan*

18 The Board reviewed the plan presented. It was noted the plan looked good. Nothing
19 stood out as an issue.
20

21 Chairman Macauley inquired why some marina line items have been lumped
22 together, as opposed to pricing each piece out. Harbormaster Lemoine explained that
23 his budget consists of larger line items, without fully breaking down to each piece of
24 equipment. Treasurer Mahar noted that some Department Heads use a formula for
25 estimating equipment. Several provide a gross amount of what they require for their
26 various equipment needs. Harbormaster Lemoine added that historically, they've
27 never had a shortage using this system.
28

29 *C. Sign property owner's "seasonal" holding tank – pumper agreement form*

30 Public Works Director Smith noted this would be at the cost of the company
31 requiring the holding tank.
32

33 MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, signing
34 the agreement as presented. Motion approved 5-0.
35

36 *D. Request authorization for release and expenditure of \$3,784.52 to MCM Electric*
37 *from the Northeast Harbor Reserve Acct. #64010100-24680 for the replacement of a*
38 *100-amp power pedestal*

39 MOTION: Selectman Dudman moved, with Selectman Hart seconding, authorization
40 for release and expenditure of \$3,784.52 to MCM Electric from the Northeast Harbor
41 Reserve Acct. #64010100-24680 for the replacement of a 100-amp power pedestal, as
42 presented. Motion approved 5-0.
43

44 *E. Request authorization from the Board of Selectmen to release \$9,345.00 from the*
45 *Fire Equipment/Engine Capital Reserve account #4040300-24471 for the purchase of*
46 *a Bullard QXT 320 thermal imaging camera (TIC)*

47 Chief Bender noted the old one would be traded in.
48

1 MOTION: Selectman Dudman moved, with Selectman Littlefield seconding,
2 authorization to release \$9,345.00 from the Fire Equipment/Engine Capital Reserve
3 account #4040300-24471 for the purchase of a Bullard QXT 320 thermal imaging
4 camera (TIC), as presented. Motion approved 5-0.
5

6 **IX. Other Business**

7 No Other Business was presented.
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9 **X. Treasurer's Warrants**

10 *A. Approve & Sign Treasurer's Warrant AP1830 in the amount of \$571,607.84*

11 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, approval and
12 signature of the Treasurer's Warrant AP1830 in the amount of \$571,607.84 as presented.
13 Motion approved 5-0.
14

15 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1828,*
16 *AP1829, and PR1811 in the amounts of \$5,129.27, \$6,000.38, and \$95,927.25,*
17 *respectively*

18 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of
19 Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1828, AP1829, and PR1811 in
20 the amounts of \$5,129.27, \$6,000.38, and \$95,927.25, respectively, as presented. Motion
21 approved 4-0-1 (Littlefield in Abstention).
22

23 *C. Acknowledge Treasurer's School Board AP/Payroll Warrants 6 and 10 in the*
24 *amounts of \$325,013.88 and \$74,974.21, respectively*

25 MOTION: Selectman Hart moved, with Selectman Mooers seconding,
26 acknowledgement of the Treasurer's School Board AP/Payroll Warrants 6 and 10 in the
27 amounts of \$325,013.88 and \$74,974.21, respectively, as presented. Motion approved 5-
28 0.
29

30 **XI. Adjournment**

31 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, adjournment.
32 Motion approved 5-0. Meeting was adjourned at 7:40PM.
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34
35 Respectfully Submitted,
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37
38 Wendy Littlefield, Secretary
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