

Town of Mount Desert
Board of Selectmen
Regular Meeting
Monday, December 4, 2017
Location: Meeting Room, Town Hall, Northeast Harbor

Present were: Chairman John Macauley, Selectmen Rick Mooers, Matt Hart, and Martha Dudman.

Also present were Town Manager Durlin Lunt, Town Clerk Claire Woolfolk, Fire Chief Mike Bender, and Public Works Director Tony Smith.

Members of the public were also present.

I. Call to order at 6:30 p.m.

Chairman Macauley called the meeting to order at 6:30 PM.

II. Minutes

A. Approval of Minutes from November 20, 2017:

MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of the Minutes of November 20, 2017 as presented. Motion approved 4-0.

III. Appointments/Recognitions/Resignations

A. Appointment of William Renault as part-time (on-call) firefighter effective December 21, 2017 at a starting rate of \$13.25/hour

MOTION: Selectman Hart moved, with Selectman Mooers seconding, appointment of William Renault as part-time (on-call) firefighter effective December 21, 2017 at a starting rate of \$13.25/hour, as presented. Motion approved 4-0.

B. Recognize Lisa Young's accreditation as a Certified Tax Collector of Maine by the MMTCTA

MOTION: Selectman Mooers moved, with Selectman Hart seconding, recognition of Lisa Young's accreditation as a Certified Tax Collector of Maine by the MMTCTA as presented, and with congratulations on her achievement. Motion approved 4-0

IV. Consent Agenda

A. Department Reports: Public Works

B. Thank you to Town Manager from the Hancock County Cooperative Extension

MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of the Consent Agenda as presented. Motion approved 4-0.

V. Selectmen's Reports

Selectman Hart reported on the Economic Development Committee.

The Committee has created two 501c organizations: The Town of Mount Desert Community Development Corporation (a 501c3) and the Town of Mount Desert Economic Development Corporation (a 501c4). Both organizations are new and not fully functioning. The Economic Development Corporation has been in touch with Public Works Director Tony Smith and CES with regard to the Main Street project, and has

1 looked at the idea of a park at the top of the Gray Cow parking lot area. They so far have
2 raised nearly \$20,000 to fund the engineering study for the park area.

3
4 Public Works Director Smith felt that these groups should present their progress to the
5 Board of Selectmen. Selectman Hart reiterated that the groups are in their infancy. As
6 soon as they are a little more organized, they will present their progress to the Board.
7 Currently no funds are being expended. Selectman Hart pointed out that a warrant article
8 will be required to accept the money or work in the park. Selectman Dudman clarified
9 that she and Selectman Hart are Board liaisons to the groups.

10
11 Director Smith hoped that any future construction would not coincide with the Main St.
12 Project construction, as it might confuse the taxpayers. He noted the work the group is
13 considering is part of Phase 2 of the Main St. project. His committee is unaware this
14 work is being contemplated at this juncture. Selectman Hart did not feel that the work
15 would be timed to occur during Phase 1. The initial \$20,000.00 is not fully raised yet,
16 and that money would only cover preliminary planning. Construction would be
17 significantly more.

18 19 **VI. Old Business**

20 A. *Consideration by the Board of Selectmen of CES, Inc's proposal dated November 29,*
21 *2017 to provide technical services related to proposed improvements at the new*
22 *location of the food vendors and farmers market on the Village Green at the*
23 *Northeast Harbor Marina Village Green.*

24 MOTION: Selectman Mooers moved consideration and approval of CES Inc's
25 proposal dated November 29, 2017 to provide technical services related to proposed
26 improvements at the new location of the food vendors and farmers market on the
27 Village Green at the Northeast Harbor Marina Village Green. Selectman Dudman
28 seconded the Motion.

29
30 It was pointed out that the Public Works Department will sign off on this work.

31
32 Selectman Hart voiced concern that the ordinance allows for up to five vendors,
33 however the space proposed will not accommodate that number. Public Works
34 Director Smith stated that at the last meeting the consensus was for two vendors. It
35 was agreed that although it was unlikely five vendors would use the space, the size
36 should not be underestimated. It was agreed that space for up to five vendors should
37 be anticipated.

38
39 Motion approved 4-0.

40
41 B. *Consideration by the Board of Selectmen for the release and expenditure of*
42 *\$6,800.00 from Capital Buildings and Grounds (B&G) Reserve Account #4055200-*
43 *24571 for the technical services described in the proposal discussed above in Old*
44 *Business Item A.*

45 MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of
46 the release and expenditure of \$6,800.00 from Capital Buildings and Grounds (B&G)
47 Reserve Account #4055200-24571 for the technical services described in the proposal
48 discussed above in Old Business Item A, i.e. to provide technical services related to

1 proposed improvements at the new location of the food vendors and farmers market
2 on the Village Green at the Northeast Harbor Marina Village Green. Motion
3 approved 4-0.
4

- 5 C. *Consideration by the Board of Selectmen to authorize Public Works Director Tony*
6 *Smith to execute the proposal on behalf of the Town as described in Old Business*
7 *Item A above.*

8 MOTION: Selectman Dudman moved, with Selectman Hart seconding, authorizing
9 Public Works Director Tony Smith to execute the proposal on behalf of the Town as
10 described in Old Business Item A above, i.e. to provide technical services related to
11 proposed improvements at the new location of the food vendors and farmers market
12 on the Village Green at the Northeast Harbor Marina Village Green. Motion
13 approved 4-0.
14

- 15 D. *Consideration of changes to Town's agreement with ReVision Energy for their*
16 *furnishing and installing a solar panel array at the highway garage.*
17 Public Works Director Smith recommended accepting the changes proposed.
18

19 MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of
20 changes to the Town's agreement with ReVision Energy for their furnishing and
21 installing a solar panel array at the highway garage as presented. Motion approved 4-
22 0.
23

24 VII. New Business

- 25 A. *Request authorization from the Board of Selectmen for the release and expenditure of*
26 *\$1,206.49 from the Historic Preservation Reserve Account #4020200-24205 for the*
27 *purchase of a Dell MPWS 3520 1 computer*

28 Town Clerk Woolfolk requested the Item be amended to state expenditure of up to
29 \$1300.00 from the Historic Preservation Account for the purchase of a computer.
30 This amendment would cover shipping, as well as a possible lower price the Town's
31 IT consultant may be able to get.
32

33 Clerk Woolfolk noted the computer would be a laptop, allowing for a more mobile
34 use. The computer would be used for the historical preservation project planned, and
35 can also be used for miscellaneous office work. Clerk Woolfolk hoped to have a
36 contractor digitalize the older records. She hoped to hire someone to download and
37 render searchable the last fifteen years of digital records.
38

39 MOTION: Selectman Mooers moved, with Selectman Hart seconding, authorization
40 for the release and expenditure of up to \$1300.00 from the Historic Preservation
41 Account #4020200-24205 for the purchase of a Dell MPWS 3520 1 computer or
42 equivalent as presented and amended. Motion approved 4-0.
43

- 44 B. *Request authorization from the Board of Selectmen to release \$22,000.00 from Fire*
45 *Equipment/Engine Capital Reserve Account #4040300-24471, for the purchase of a*
46 *Bauer breathing air fill station, 2 used ASME 6000 psi cylinders, and a CO monitor.*

47 MOTION: Selectman Mooers moved, with Selectman Hart seconding, release of
48 \$22,000.00 from Fire Equipment/Engine Capital Reserve Account #4040200-24471,

1 for the purchase of a Bauer breathing air fill station, 2 used ASME 6000 psi
2 cylinders, and a CO monitor, as presented. Motion approved 4-0.
3

4 *C. Discussion of MDI Joint Fire Training Facility*

5 Fire Chief Bender reported that the next phase of the process for the Joint Fire
6 Training Facility would be to invest up to \$42,000.00, split between the four
7 participating towns, for preliminary work on the facility. Chief Bender reported that
8 so far, the other Towns have voiced support, and the MDI High School Board of
9 Trustees have been in support of the project, having signed a Memorandum of
10 Understanding stating their intent to transfer the land. The land in question would be
11 approximately 2-3 acres. Other Island Fire Chiefs will be approaching their
12 municipal governments for approval.
13

14 There are unknowns in moving forward: There are no contingency plans for if a
15 Town decides to opt out. Funding is another issue to consider, and how it will be
16 determined. Chairman Macauley noted the approval of spending would have to be
17 contingent on buy-in from the other towns.
18

19 Chief Bender noted the Cranberry Isles have opted out of participating in the funding
20 part, however they may use the facility on a pay-per-use basis. Opening the facility
21 for pay-per-use for other communities has been considered.
22

23 So far, there are no cost estimates for operation and maintenance. Chief Bender did
24 not feel it would have heavy use. Other than normal maintenance there shouldn't be
25 any additional cost. Chairman Macauley asked what Ellsworth put in their budget for
26 costs. That information was not available. He noted Ellsworth has a lot of pay per
27 use offsetting the costs.
28

29 Additionally, Chief Bender noted the National Park Service is interested in the
30 facility, and may be interested in helping, with either funding or land.
31

32 Selectman Hart hoped the Town would commit to moving forward, however more
33 details need to be firmed up. Chairman Macauley felt it was premature to think
34 further about this without more information.
35

36 Chief Bender noted the MOU signed by the high school. The land would most likely
37 be transferred to the Town of Bar Harbor. Additionally, there is a plan that spells out
38 who would be responsible for different aspects.
39

40 Chief Bender anticipated the proposal would be added to the 2018 Town Meeting
41 Warrant.
42

43 It was agreed the proposed facility should be its own line item.
44

45 Chairman Macauley hoped the Fire Chiefs would move a bit faster and pull some of
46 the pieces together.
47

48 **VII. Other Business**

1 No Other Business was presented.
2

3 **X. Treasurer's Warrants**

- 4 A. *Approve & Sign Treasurer's Warrant AP1833 in the amount of \$155,782.89*

5 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval and
6 signature of Treasurer's Warrant AP1833 in the amount of \$155,782.89. Motion approved 4-
7 0.
8

- 9 B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1831, AP1832,*
10 *and PR 1812, and PR 1813 in the amounts of \$2035.56, \$78,388.48, \$93,688.64 and*
11 *\$21,150.63, respectively*

12 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of signed
13 Treasurer's Payroll, State Fees, and PR Benefit Warrants AP1831, AP1832, and PR1812, and
14 PR 1813 in the amounts of \$2035.56, \$78,388.48, \$93,688.64 and \$21,150.63, respectively.
15 And additionally, Acknowledge Treasurer's School Board AP/Payroll Warrant 7 in the
16 amount of \$38,211.85, as presented. Motion approved 4-0.
17

- 18 C. *Acknowledge Treasurer's School Board AP/Payroll Warrants 7 and 11 in the amounts of*
19 *\$38,211.85 and \$174,460.50, respectively.*

20 MOTION: Selectman Hart moved, with Selectman Mooers seconding, acknowledgement of
21 Treasurer's School Board AP/Payroll Warrant 11 in the amount of \$174,460.50, as presented.
22 Motion approved 3-0-1 (Macauley in Abstention).
23

24 **X. Adjournment**

25 MOTION: Selectman Mooers moved, with Selectman Hart seconding, adjournment. Motion
26 approved 4-0. Meeting adjourned at 7:02pm.
27

28
29 Respectfully Submitted,
30

31
32 Wendy Littlefield, Secretary
33
34