

**Town of Mount Desert  
Board of Selectmen Meeting Minutes  
Meeting Room, Town Hall  
6:30 PM, July 2, 2018**

Present were: Chairman John Macauley, Selectmen Rick Mooers, Wendy Littlefield, Matt Hart, and Martha Dudman.

Also present were Town Manager Durlin Lunt, Town Clerk Claire Woolfolk, Treasurer Kathy Mahar, Fire Chief Mike Bender, Harbormaster John Lemoine, and Public Works Director Tony Smith. Members of the public were also in attendance.

**I. Call to order at 6:00 p.m.**

Chairman Macauley called the meeting to order at 5:51 PM.

**II. Executive Session**

**A. Pursuant to Title 1 M.R.S. § 405(6) ( E ) - Consultation between the Board and its Attorney concerning the legal rights and duties of the Mount Desert Board of Selectmen**

MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, to enter into Executive Session. Motion approved 5-0. The Board entered into Executive Session.

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, to leave Executive Session. Motion approved 5-0. The board left Executive Session at 6:40PM.

**B. Post Executive Session – Action if Needed**

No Action was taken.

**III. Minutes**

**A. Approval of Minutes from June 18, 2018 Meeting**

MOTION: Selectman Hart moved, with Selectman Mooers seconding, approval of the June 18, 2018 Minutes as presented. Motion approved 5-0.

**IV. Appointments/Recognitions/Resignations**

**A. Request appointment of Molly Brown as part-time (on-call) firefighter to the Mount Desert Fire Department, effective July 3, 2018 at a starting pay of \$13.53 an hour**

MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, approval of the appointment of Molly Brown as part-time (on-call) firefighter to the Mount Desert Fire Department, effective July 3, 2018 at a starting pay of \$13.53 an hour, as presented. Motion approved 5-0.

**V. Consent Agenda**

**A. Safety Grant 2017 Scholarship Program reimbursement for the Confined Space Rescue Training**

**B. Utility Location Permits – MAIN ST, one pole to be located approximately 39 feet from intersection of HARBORSIDE ROAD**

**C. Hancock County Commissioners Meeting Minutes June 5 and Public Hearing Minutes June 18, 2018**

**D. Notice of Noontime Rotary Club of Ellsworth to Hold Annual Electronic Waste Recycling Event on Saturday, July 21 from 7a.m. – noon**

MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of the Consent Agenda as presented. Motion approved 5-0.

**VI. Selectman's Reports**

There were no Selectman's Reports presented.

**VII. Unfinished Business**

**A. Update on the Annual Appointments of Board and Committee members procedure**

Town Manager Lunt noted that the Town Clerk has a process in place for appointments. He misspoke at the last meeting when he stated there was no process in place. The Town would continue to use the system.

Town Clerk Woolfolk explained that she has a list of members, she maintains with the contact information and terms. A month before the positions are due to renew, she sends a letter to each member to verify whether they intend to continue to serve.

**VIII. New Business**

**A. Request authorization to spend \$4,302.00 to upgrade 7 cameras and 1 DVR to HD to be paid from CIP line Northeast Harbor Equipment Reserve #6410100-24687, which has a balance of \$13,528.46**

MOTION: Selectman Mooers moved, with Selectman Hart seconding, authorization to spend \$4,302.00 to upgrade 2 cameras and 1 DVR to HD to be paid from CIP line Northeast Harbor Equipment Reserve #6410100-24687, which has a balance of \$13,528.46, as presented. Motion approved 5-0.

It was noted the upgrades have already taken place.

**B. Request authorization to accept the award of the 2019 Shore and Harbor Planning Grant for \$5,000.00, which, if accepted, will pay for more than half of the \$9,700.00 to realign the Bartlett mooring field.**

Harbormaster Lemoine requested the Motion be amended to state "accept and expend" the funds for the Bartlett's Harbor Mooring Realignment.

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval of acceptance and expenditure of the award of the 2019 Shore and Harbor Planning Grant for \$5,000.00, as presented and amended. Motion approved 5-0.

**C. Request authorization to execute an agreement with Acadia Fuel for FY 2019 propane at their bid price of \$1.35 /gallon**

MOTION: Selectman Mooers moved, with Selectman Hart seconding, authorization and execution of agreement with Acadia Fuel for FY2019 propane at their bid price of \$1.35/gallon, as presented. Motion approved 5-0.

**D. Request approval to participate in the SUN (Students with Unique Needs) program by placing a student on a volunteer basis at the recycling center**

1 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval to  
2 participate in the SUN (Students with Unique Needs) program by placing a student on a  
3 volunteer basis at the recycling center, as presented. Motion approved 5-0.

4  
5 Selectman Hart lauded the program as a great one for the Town to be involved with.

6  
7 **E. Consideration of soliciting competitive bids for the construction of a paved overlay of two**  
8 **deteriorated sections of Route 102 in Somesville**

9 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, approval of  
10 consideration and solicitation of competitive bids for the construction of a paved overlay of two  
11 deteriorated sections of Route 102 in Somesville, as presented.

12  
13 Public Works Director Smith noted the areas will be on Route 102, from the curve just past the  
14 Masonic Hall heading towards the traffic light, then from the Church to just before the Mill  
15 Pond. The area has deteriorated, and is not scheduled for repair until 2020.

16  
17 Motion approved 5-0.

18  
19 **F. Consideration of award of the technical services contract for the 2018-19 Route 198**  
20 **Municipal Partnership Initiative project to G.F. Johnston & Associates at a proposal price**  
21 **of \$146,100 and to authorize Public Works Director Tony Smith to execute the proposal on**  
22 **behalf of the Town**

23 MOTION: Selectman Mooers moved, with Selectman Hart seconding, consideration of award of  
24 the technical services contract for the 2018-19 Route 198 Municipal Partnership Initiative  
25 project to G.F. Johnston & Associates at a proposal price of \$146,100 and to authorize Public  
26 Works Director Tony Smith to execute the proposal on behalf of the Town, as presented.

27  
28 John Adams requested an explanation of the project.

29  
30 Director Smith explained the Municipal Partnership Initiative with the DOT. The DOT noted that  
31 if the Town was not willing to participate in this program, they would receive a "skinny-mix"  
32 overlay of the road every seven years. The work proposed will involve a more thorough  
33 reconstruction of the section, which, with proper maintenance, should extend the life of the  
34 section more effectively than a simple overlay. The work will involve grinding up the pavement  
35 there, compacting it, excavating the bike lanes and adding gravel, and repaving the area.

36  
37 Motion approved 5-0.

38  
39 **G. Consideration of a Petition submitted to the Town on June 28, 2018 in the context of the**  
40 **Board's responsibility under the Town Charter**

41 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, consideration of the  
42 Petition submitted to the Town on June 28, 2018 in the context of the Board's responsibility  
43 under the Town Charter, as presented.

44  
45 Mr. Adams opined that the summer residents should be allowed to be involved in the decisions  
46 being made in the downtown area. He hoped there could be a Town Meeting in the summer.  
47 He reiterated that the Town has rushed into the process of the Main St. reconstruction.

48  
49 Motion approved 5-0.

Chairman Macauley noted this meant the Petition has been accepted, and the Town will be looking into holding a Special Town Meeting.

It was agreed that the Town would put together a resolution to help clarify and give the Town actions that are not in the original petition's wording. An Addendum or second Warrant Article was probably necessary.

**IX. Other Business**

**A. Such other business as may be legally conducted**

Town Manager Lunt noted he received a letter of interest for the position on the Acadia National Park Advisory Board that was not signed. If someone knew whose it might be, please contact the Town.

**X. Treasurer's Warrants**

**A. Approve and Sign Treasurer's Warrant AP1879 in the amount of \$116,060.33**

MOTION: Selectman Littlefield moved, with Selectman Hart seconding, approval of Treasurer's warrant AP1879 in the amount of \$116,060.33, as presented. Motion approved 5-0.

**B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1876, AP1877, AP1878, and PR1928 in the amounts of \$3,427.50, \$0.00(void), \$7,358.62 and \$110,472.10, respectively**

MOTION: Selectman Dudman moved, with Selectman Hart seconding approval of Treasurer's Payroll, State Fees and PR Benefit Warrants AP1876, AP1878, and PR1928 in the amounts of \$3,427.50, \$7,358.62, and \$110,472.10, as presented. Motion approved 4-0-1 (Littlefield in Abstention).

**C. Acknowledge Treasurer's School Board AP/Payroll Warrants 15 and 26 in the amounts of \$14,712.98 and \$197,981.39, respectively**

MOTION: Selectman Mooers moved, with Selectman Hart seconding, acknowledgement of Treasurer's School Board AP/Payroll Warrant 15 in the amount of \$14,712.98, as presented. Motion approved 5-0.

MOTION: Selectman Littlefield moved, with Selectman Hart seconding, acknowledgement of Treasurer's School Board AP/Payroll Warrant 26 in the amount of \$197,981.39, as presented. Motion approved 5-0.

**XI. Adjournment**

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, to adjourn. Motion approved 5-0.

Meeting adjourned at 7:00 PM.

Respectfully Submitted,

Wendy Littlefield