

**Town of Mount Desert
Board of Selectmen Meeting Minutes
Meeting Room, Town Hall
6:30 PM, December 17, 2018**

Present were Chairman John Macauley and Selectmen Rick Mooers, Wendy Littlefield, Matt Hart, and Martha Dudman.

Town Manager Durlin Lunt, Public Works Director Tony Smith, Harbormaster John Lemoine, Treasurer Kathy Mahar, Police Chief Jim Willis, Fire Chief Mike Bender, Town Clerk Claire Woolfolk, and Finance Clerk Lisa Young.

Members of the public were also in attendance.

I. Call to order at 6:00 p.m.

Chairman Macauley called the meeting to order at 6:00 PM.

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, to enter into Executive Session. Motion approved 5-0. The Board entered Executive Session at 6:00 PM.

II. Executive Session

A. Pursuant to 1 M.R.S.A. §405(6) (A) review request from employee for leave without pay.

MOTION: Chairman Macauley moved, with Selectman Dudman seconding, leaving Executive Session. Motion approved 5-0. The Board left Executive Session at 6:14PM.

B. Pursuant to Title 1 M.R.S. §405(6)(E) - consultation between the Board and its Attorney concerning the legal rights and duties of the Mount Desert Board of Selectmen.

MOTION: Selectman Littlefield moved, with Selectman Mooers seconding, to enter into Executive Session. Motion approved 5-0.

The Board entered Executive Session at 6:16 PM.

MOTION: Selectman Dudman moved, with Selectman Hart seconding to leave Executive Session. Motion approved 5-0.

The Board left Executive Session at 6:54PM.

III. Post Executive Session

A. Employee leave without pay, action if necessary

MOTION: Selectman Mooers moved, with Selectman Hart seconding, granting the request from an employee for leave without pay, pursuant to 1 M.R.S.A. §405(6)(A), as presented. Motion approved 5-0.

IV. Minutes

A. Approval of Minutes from November 19, 2018

B. Approval of Minutes from December 3, 2018

MOTION: Selectman Hart moved, with Selectman Dudman seconding, approval of the November 19, 2018 and December 3, 2018 Minutes as presented. Motion approved 4-0-1 (Littlefield in Abstention) for the November 19, 2018 Minutes and 5-0 for the December 3, 2018 Minutes.

V. Appointments/Recognitions/Resignations

A. *Confirm appointment of Claire Woolfolk as Registrar of Voters effective January 1, 2019 through December 31, 2020*

MOTION: Selectman Mooers moved, with Selectman Dudman seconding, confirmation of appointment of Claire Woolfolk as Registrar of Voters effective January 1, 2019 through December 31, 2020, as presented. Motion approved 5-0.

B. *Confirm appointment of Sharon Worcester as Part-time Dispatch at a rate of \$17.00/hour effective December 18, 2018*

MOTION: Selectman Dudman moved, with Selectman Hart seconding, confirmation of appointment of Sharon Worcester as Part-time Dispatch at a rate of \$17.00/hour effective December 18, 2018, as presented. Motion approved 5-0.

VI. Consent Agenda

A. *Department Reports: Highway*

B. *Hancock County Commissioners Meeting Minutes November 7, 2018 and November 20, 2018*

C. *2019 Hancock County Commissioners Annual Budget Cover Letter*

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, acceptance of the Consent Agenda as presented. Motion approved 5-0.

VII. Selectman's Reports

Selectman Hart thanked Chief Willis for providing a police officer for the 5k race on December 1.

VIII. Unfinished Business

None presented.

IX. New Business

A. *Healthy Acadia Smoking Policies & Updates*

Town Clerk Woolfolk reported that the Healthy Acadia representative was unable to attend the meeting, due to weather. The issue was tabled.

B. *Public Space Special Event Application – Kalies/Trapp Wedding; October 09, 2019, Suminsby Park Village Green*

MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, approval of the Public Space Special Event Application – Kalies/Trapp Wedding; October 09, 2019 Suminsby Park Village Green, as presented.

Selectman Mooers noted the space is public access and cannot be closed to the public during the event.

Town Clerk Woolfolk promised to make a point of including wording to clarify the area is public space in the letter that goes out to those approved to use the space. Additionally, she would check to see if the wording is in the policy wording.

1 Motion approved 5-0.

- 2
3 C. *Accept and authorize in spending of the Bulletproof Vest Partnership Grant funds in the*
4 *amount of \$970.00*

5 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, acceptance and
6 authorization of spending the Bulletproof Vest Partnership Grant funds in the amount of
7 \$970.00, as presented. Motion approved 5-0.

- 8
9 D. *2019 Police Chief Sharing Agreement with the Town of Bar Harbor*

10 MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of the 2019
11 Police Chief Sharing Agreement with the Town of Bar Harbor, as presented.

12
13 Police Chief Willis noted the agreement was working well. The Departments are continuing
14 to work toward further integration of the systems.

15
16 Motion approved 5-0.

- 17
18 E. *Consideration and Selection of Mount Desert's choice of Candidate for MRC Board of*
19 *Directors*

20 Public Works Director Smith's recommendation was Karen Fussell, due to her experience
21 and hard work. Resident Phil Lichtenstein spoke highly of her as well. Ms. Fussell has
22 attended Mount Desert Meetings to offer expertise and support.

23
24 MOTION: Selectman Dudman moved, with Selectman Mooers recommendation of Karen
25 Fussell as Mount Desert's choice of Candidate for the MRC Board of Directors. Motion
26 approved 5-0.

- 27
28 F. *Authorize Small Animal Clinic Contract for 2019*

29 MOTION: Selectman Mooers moved, with Selectman Hart seconding, authorization of the
30 Small Animal Clinic Contract for 2019, as presented. Motion approved 5-0.

- 31
32 G. *Review of FY2020 Capital Improvement Plan*

33 MOTION: Selectman Mooers moved, with Selectman Hart seconding, tabling Item G to the
34 next meeting. Motion approved 5-0.

- 35
36 H. *Review of FY2020 Budgets: Administration, Marina, and Debt*

37 MOTION: Selectman Mooers moved, with Selectman Hart seconding, tabling Item H to the
38 next meeting. Motion approved 5-0.

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40 **X. Other Business**

41 Chairman Macauley noted that when looking at the Town's website, the Sustainability
42 Committee archive page is empty except for one set of Minutes. Town Clerk Woolfolk said she
43 would look into it.

44
45 **XI. Treasurer's Reports**

- 46 A. *Approve & Sign Treasurer's Warrant AP1936 in the amount of \$655,511.43*

47 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval and signature of
48 Treasurer's Warrant AP1936 in the amount of \$655,511.43, as presented. Motion approved 5-0.

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2 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1934, AP1935, and*
3 *PR1912 in the amounts of \$2,342.60, \$4,771.00, and \$119,436.34, respectively.*

4 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of signed
5 Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1934, AP1935, and PR1912 in the
6 amounts of \$2,342.60, \$4,771.00, and \$119,436.34, respectively, as presented. Motion
7 approved 4-0-1 (Littlefield in Abstention).
8

9 *C. Acknowledge Treasurer's School Board AP/Payroll Warrants 6 and 12 in the amounts of*
10 *\$59,121.84 and \$74,990.68, respectively.*

11 MOTION: Selectman Mooers moved, with Selectman Hart seconding, acknowledgement of
12 Treasurer's School Board AP/Payroll Warrant 6 in the amount of \$59,121.84, as presented.
13 Motion approved 5-0.
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15 MOTION: Selectman Dudman moved, with Selectman Hart seconding, acknowledgement of
16 Treasurer's School Board AP/Payroll Warrant 12 in the amount of \$74,990.68, as presented.
17 Motion approved 4-0-1 (Macauley in Abstention).
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19 **XII. Adjournment**

20 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, adjournment.
21 Motion approved 5-0.
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23 Meeting adjourned at 7:13PM.
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26 Respectfully Submitted,
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30 Wendy Littlefield