



1 MOTION: Selectman Moores moved, with Selectman Dudman seconding, entering  
2 Executive Session. Motion approved 5-0.

3  
4 The Board entered Executive Session at 6:00PM.

5  
6 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, leaving  
7 Executive Session. Motion approved 5-0.

8  
9 The Board left Executive Session at 6:20PM.

10  
11 **II. Minutes**

12 *A. Approval of minutes from January 22, 2019 meeting*

13 MOTION: Selectman Hart moved, with Selectman Littlefield seconding, approval of the  
14 January 22, 2019 Minutes as presented. Motion approved 5-0.

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16 **III. Appointments/Recognitions/Resignations**

17 *A. Appointment of Donna Reis to the Warrant Committee*

18 It was noted that Ms. Reis applied for both the Warrant Committee and the Harbor  
19 Committee. The Harbor Committee currently has a full Committee, and a waiting list for  
20 new members. Ms. Reis was put on the Harbor Committee waiting list.

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22 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of  
23 Donna Reis to the Warrant Committee, as presented. Motion approved 5-0.

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25 **IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by*  
26 *the Selectmen in one blanket motion. Board members may remove any item for*  
27 *discussion by requesting such action prior to consideration of that portion of the*  
28 *agenda.)*

29 *A. Department Reports: Wastewater, Treasurer: Permanent Trust – 1<sup>st</sup> and 2<sup>nd</sup> Quarter*

30 *B. Planning Board Minutes from December 12, 2018*

31 *C. Thank you letter from Emmaus Homeless Shelter*

32 MOTION: Selectman Mooers moved, with Selectman Hart seconding, acceptance of the  
33 Consent Agenda as presented. Motion approved 5-0.

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35 **V. Selectmen's Reports**

36 There were no Selectman's Reports.

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38 **VI. Unfinished Business**

39 *A. Proposed Part-time Clerical Assistant Position*

40 Treasurer Mahar referred to her memo to the Board. She noted the exorbitant hours  
41 she works to try to keep up with the work load. It was noted the position would be  
42 permanent part-time and shared with the CEO. The position would start at 24 hours per  
43 week.

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MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of hiring a proposed part-time clerical assistant position as proposed. Motion approved 5-0.

**VII. New Business**

*A. Great Harbor of Mount Desert Small Vessel Sanctuary discussion*

Earl Brechlin presented a resolution to the Board of Selectmen. The resolution endeavors to designate the Great Harbor of Mount Desert a Small Vessel Sanctuary. The waters currently designated a “no discharge zone” would be given additional protection and remain free of commercial vessels offering overnight accommodations and greater than 200 feet in length or carrying more than 100 passengers. Research, military, municipal, state and federal vessels would be exempt from this resolution. Privately owned vessels would also be exempt.

Chairman Macauley asked who regulates these waters. Mr. Brechlin noted that Maine Representative Brian Hubbel was inquiring with the Maine Attorney General’s office on the legality of such a resolution and who has jurisdiction.

Such a resolution would alleviate different sets of rules implemented by different Towns. Privately owned large boats and chartered yachts were discussed as well.

Mr. Brechlin hoped to get a vote from the Board supporting the idea.

Selectman Littlefield inquired whether the Harbor Committee had seen the resolution. She would feel better hearing the Harbor Committee’s recommendation before making a decision.

Storey Litchfield, a member of the Harbor Committee, reported that she had seen the resolution although it was not presented to the Committee. She was in favor of it. Ms. Litchfield voiced concern over smaller recreational craft and children boating and ferry traffic. Large ships have right of way over all smaller craft in the water.

Chairman Macauley agreed with Ms. Litchfield. He noted he would feel better having a recommendation from the Harbor Committee, and he would like confirmation on who has jurisdiction over the waters.

Selectman Hart worried about passing control over these waters to the State. He would prefer the jurisdiction, if it belongs to the municipality, to stay with the municipality.

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, the resolution as presented to the Board in concept form, and the legislation being proposed by State Representative Brian Hubbel be forwarded to the Harbor Committee

1 for an opinion, and to receive a confirmation of jurisdiction of the waters. Motion  
2 approved 5-0.

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4 *B. Consideration of hiring Hedefine Engineering & Design, Inc. to evaluate a failing*  
5 *section of the stone retaining wall located along the westerly side of Steamboat*  
6 *Wharf Road, to prepare design documents for the reconstruction of the wall and to*  
7 *solicit competitive bids for the reconstruction of the wall for the fee of \$9,800 and to*  
8 *authorize Public Works Director Tony Smith to execute a contract with them for their*  
9 *services on behalf of the Town*

10 Public Works Director Smith noted that two sections of wall have previously been  
11 repaired. The section near the stairs now requires repair.

12  
13 MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, hiring  
14 Hedefine Engineering & Design, Inc. to evaluate a failing section of the stone retaining  
15 wall located along the westerly side of Steamboat Wharf Road, to prepare design  
16 documents for the reconstruction of the wall and to solicit competitive bids for the  
17 reconstruction of the wall for the fee of \$9,800 with money to be drawn from Road  
18 Reserve Account 4050100-24573 with a balance of approximately \$74,193.19 and to  
19 authorize Public Works Director Tony Smith to execute a contract with them for their  
20 services on behalf of the Town, as presented. Motion approved 5-0.

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22 *C. Request authorization to purchase 2019 Ford Police Interceptor Utility AWD for*  
23 *patrol equipped as outlined in the bid package from Quirk Auto Group for \$29,984.00*  
24 *to be funded through the Police Equipment-Vehicle line # 14400110-57200 with a*  
25 *current balance of \$37,000*

26 It was noted that the replacement is listed in the CIP, but the money is in the Police  
27 Department budget.

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29 MOTION: Selectman Hart moved, with Selectman Mooers seconding, authorization to  
30 purchase 2019 Ford Police Interceptor Utility AWD for patrol equipped as outlined in the  
31 bid package from Quirk Auto Group for \$29,984.00, less the trade in value of \$5,000 for  
32 the 2016 Ford SUV which equals a net purchase price of \$24,984.00 to be funded  
33 through the Police Equipment-Vehicle line # 14400110-57200 with a current balance of  
34 \$37,000. Motion approved 5-0.

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36 *D. Request Authorization for release and expenditure of \$491.70 from Historic*  
37 *Preservation Reserve Account #4020200-24205 which has a current balance of*  
38 *\$572.16 for the Digitalization of Town Records including Town Reports, Warrants,*  
39 *Meeting/Election and Selectmen's Minutes*

40 MOTION: Selectman Littlefield moved, with Selectman Dudman seconding,  
41 authorization for release and expenditure of \$491.70 from Project 422, Historic  
42 Preservation Reserve Account 4020200-24205-422, which has a current balance of  
43 \$572.16 for the Digitalization of Town Records including Town Reports, Warrants,  
44 Meeting/Election and Selectmen's Minutes, as presented. Motion approved 5-0.

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**VIII. Other Business**

*A. Such other business as may be legally conducted*

There was no other business.

**IX. Treasurer's Warrants**

*A. Approve & Sign Treasurer's Warrant AP1946 in the amount of \$193,980.56*

MOTION: Selectman Hart moved, with Selectman Dudman seconding, approval and Signature of Treasurer's Warrant AP1946 in the amount of \$193,980.56, as presented. Motion approved 5-0.

*B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1944, AP1945, and PR1915 in the amounts of \$4,743.59, \$834.00, and \$99,206.60, respectively*

MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1944, AP1945, and PR1915 in the amounts of \$4,743.59, \$834.00, and \$99,206.60, respectively, as presented. Motion approved 4-0-1 (Littlefield in Abstention).

*C. Acknowledge Treasurer's School Board AP/Payroll Warrant 16 in the amount of \$81,284.12*

MOTION: Selectman Littlefield moved, with Selectman Hart seconding, acknowledgement of Treasurer's School Board AP/Payroll Warrant 16 in the amount of \$81,284.12, as presented. Motion approved 4-0-1 (Macauley in Abstention).

**X. Adjournment**

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, adjournment. Motion approved 5-0.

Meeting was adjourned at 6:53PM.

Respectfully Submitted,



Wendy Littlefield, Secretary