

**Town of Mount Desert  
Board of Selectmen Meeting Minutes  
Meeting Room, Town Hall  
6:30 PM, April 16, 2019**

Present were Chairman John Macauley, Selectmen Rick Mooers, Matt Hart, Martha Dudman, and Wendy Littlefield.

Town Clerk Claire Woolfolk, Town Manager Durlin Lunt, Harbormaster John Lemoine, and Public Works Director Tony Smith were in attendance.

Members of the public were also at the meeting.

**I. Call to order at 6:30 p.m.**

Chairman Macauley called the meeting to order at 6:30 PM.

**II. Public Hearing(s)**

*A. Special Amusement Permit Renewal Asti-Kim /DBA Asticou Inn*

*B. Liquor License Renewal Katherine M. Conley /DBA Lighthouse Inn and Restaurant*

Chairman Macauley opened the Public Hearing for both the Special Amusement Permit Renewal for Asti-Kim/DBA Asticou Inn, and the Liquor License Renewal for Katherine M. Conley/DBA Lighthouse Inn and Restaurant.

Chairman Macauley asked for public comment. There was none.

MOTION: Selectman Mooers moved, with Selectman Hart seconding, to close the Public Hearing. Motion approved 5-0.

The Public Hearing was closed.

**III. Minutes**

*A. Approval of minutes from April 1, 2019 meeting*

MOTION: Selectman Littlefield moved, with Selectman Hart seconding, approval of the April 1, 2019 Minutes as presented. Motion approved 4-0-1 (Dudman in Abstention).

**IV. Appointments/Recognitions/Resignations**

*A. Appointment of Ballot Clerks under Title 30-A, MRSA, Section 2528 for May 2019 Annual Town Meeting*

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, appointment of Ballot Clerks under Title 30-A, MRSA, Section 2528 for May 2019 Annual Town Meeting, as presented. Motion approved 5-0.

*B. Appointment of Catherine Forthofer as Part-time Seasonal Office Manager at the Northeast Harbor Marina at \$17.00/hour*

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, appointment of Catherine Forthofer as Part-time Seasonal Office Manager at the Northeast Harbor Marina at \$17.00/hour, as presented. Motion approved 5-0.

*C. Appointment of Seasonal Dock Hands and Boat Launch Operators presented in the Harbormaster's memo dated April 1, 2019*

MOTION: Selectman Mooers moved, with Selectman Hart seconding, appointment of Seasonal Dock Hands and Boat Launch Operators presented in the Harbormaster's memo dated April 1, 2019, as presented. Motion approved 5-0.

**V. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

*A. Department Reports: Public Works and Wastewater*

*B. Note from resident Daniel Litchfield regarding Kim Keene's assistance in necessary processes for building an addition*

*C. Thank you note from LifeFlight Foundation*

*D. 2018 Property & Casualty Pool Membership Report from Maine Municipal Association*

*E. Hancock County Commissioners Meeting Minutes March 5, 2019*

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, acceptance of the Consent Agenda as presented. Motion approved 5-0.

**VI. Selectmen's Reports**

There were no Selectmen's Reports.

**VII. Old Business**

None presented

**VIII. New Business**

*A. Consider the closing of Sargeant Drive during the annual Northeast Harbor Road Race and Fun Walk on Saturday, August 24, 2019*

It was noted the route and details of the event are the same as the previous year.

MOTION: Selectman Dudman moved, with Selectman Hart seconding, the closing of Sargeant Drive during the annual Northeast Harbor Road Race and Fun Walk on Saturday, August 24, 2019, as presented. Motion approved 5-0.

*B. Asti-Kim Corporation /DBA Asticou Inn Request for Liquor License Renewal*

MOTION: Selectmen Littlefield moved, with Selectman Hart seconding, approval of Asti-Kim Corporation/DBA Asticou Inn request for Liquor License Renewal, as presented. Motion approved 5-0.

*C. Asti-Kim Corporation/DBA Asticou Inn Request for Special Amusement Permit Renewal*

MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, approval of Asti-Kim Corporation/DBA Asticou Inn request for Special Amusement Permit Renewal, as presented. Motion approved 5-0.

*D. Katherine M. Conley /DBA Lighthouse Inn and Restaurant Request for Liquor License Renewal*

1 MOTION: Selectman Littlefield moved, with Selectman Hart seconding, approval of Katherine  
2 M. Conley/DBA Lighthouse Inn and Restaurant request for Liquor License Renewal, as  
3 presented. Motion approved 5-0.

4  
5 *E. Glenn Squires and Kelsea Carr-Squires/DBA Abels Lobster Pound (Pure Ocean, LLC) Request*  
6 *for Liquor License Renewal*

7 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval of Glenn  
8 Squires and Kelsea Carr-Squires/DBA Abels Lobster Pound (Pure Ocean, LLC) request for Liquor  
9 License Renewal, as presented. Motion approved 5-0.

10  
11 *F. Request to Authorize A Public Space Special Event Application to the Neighborhood House*  
12 *for Annual Memorial Day Community BBQ scheduled May 27, 2019 – Northeast Harbor*  
13 *Marina Green*

14 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval of request  
15 to authorize a Public Space Special Event Application to the Neighborhood House for Annual  
16 Memorial Day Community BBQ, scheduled May 27, 2019 – Northeast Harbor Marina Green, as  
17 presented. Motion approved 4-0-1 (Hart in Abstention).

18  
19 *G. Request to Authorize A Public Space Special Event Application to the Neighborhood House*  
20 *for Open-Mic Style Concert featuring “Bee Parks and the Hornets” scheduled July 18, 2019 –*  
21 *Northeast Harbor Marina Green*

22 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval of a Public  
23 Space Special Event Application to the Neighborhood House for Open-Mic Style Concert  
24 featuring “Bee Parks and the Hornets” scheduled July 18, 2019 – Northeast Harbor Marina  
25 Green, as presented. Motion approved 4-0-1 (Hart in Abstention).

26  
27 It was noted this event is a one-time event, making it different from past requests made from  
28 groups near the marina area for amplified music.

29  
30 *H. Eden Farmers’ Market Public Space Special Event Application – Northeast Harbor Village*  
31 *Green; Thursdays 9am – noon from June 14 – September 7, 2019*

32 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, approval of Eden  
33 Farmers’ Market Public Space Special Event Application – Northeast Harbor Village Green;  
34 Thursdays 9am to noon from June 14 to September 7, 2019, as presented. Motion approved 5-  
35 0.

36  
37 *I. Request to Authorize a Public Space Special Event Application to the Seaside UCC for Church*  
38 *Picnic scheduled June 2, 2019 – Suminsby Park*

39 Town Manager Durlin Lunt noted the group using the area understands they cannot close the  
40 area to members of the public.

41  
42 MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, authorization of a  
43 Public Space Special Event Application to the Seaside UCC for Church Picnic scheduled June 2,  
44 2019 – Suminsby Park, as presented. Motion approved 5-0.

45  
46 *J. Consideration of Town participation in the State of Maine “Vocational*  
47 *Rehabilitation/Transition Youth Program” as described in PW Director Tony Smith’s April 8,*

2019 memo and authorization of PW Director Tony Smith to take the necessary steps for our participation

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, participation in the State of Maine "Vocational Rehabilitation/Transition Youth Program" as described in Public Works Director Tony Smith's April 8, 2019 memo and authorization of Public Works Director Tony Smith to take the necessary steps for Town participation, as presented and with thanks to Director Smith. Motion approved 5-0.

K. Review and consideration of acceptance of the draft ADD FY-20 annual budget

Public Works Director Smith noted the budget has been held at \$12,100.00 for several years.

MOTION: Selectman Mooers moved, with Selectman Dudman seconding acceptance of the draft ADD FY-20 Annual Budget, as presented. Motion approved 5-0.

L. Request use of Fire Equipment/Engine Reserve Funds in the amount of \$60,000.00 from Account #4040300-24471 for the purchase of fire hose

Town Manager Lunt noted that Fire Chief Bender was at a meeting elsewhere. The hose requires replacement. It was agreed the purchase was necessary for safety.

MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of use of Fire Equipment/Engine Reserve Funds in the amount of \$60,000.00 from Account #4040300-24471 for the purchase of fire hose, as presented. Motion approved 5-0.

#### IX. Other Business

Town Manager Lunt reported that a recently-hired employee opted not to take the Town's health insurance. Manager Lunt asked if the life insurance offered to employees as part of the insurance package was available to the employee, at a cost of \$15.30 per month to the Town.

Selectman Mooers felt health insurance and life insurance were two different issues. He felt the employee was entitled to the life insurance.

MOTION: Selectman Mooers moved with Selectman Littlefield seconding, authorization of the continuance of the life insurance benefit for the employee who has opted out of the Town's health insurance policy, as described by Town Manager Lunt.

Selectman Littlefield noted this would set precedent and she felt it should be a policy for any employees in a similar situation. Should it be made a policy? Selectman Dudman felt a policy would need to be worded at a later date as a separate issue. This is merely a single-issue decision for this employee.

Town Clerk Claire Woolfolk noted there were currently no other employees with this particular situation. Single employees do not contribute to payment of their health insurance.

Motion approved 5-0.

#### X. Treasurer's Warrants

A. Approve & Sign Treasurer's Warrant AP1959 to be presented at the meeting

1 MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, approval and  
2 signature of Treasurer's Warrant AP1959 in the amount of \$510,558.51, as presented. Motion  
3 approved 5-0.  
4

5 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1958, and PR1920*  
6 *in the amounts of \$3,670.00 and \$95,669.86, respectively*

7 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of signed  
8 Treasurer's Payroll, State Fees, and PR Benefit Warrants AP1958, PR 1920, and Treasurer's  
9 School Board AP 10 (from Item X.C) in the amounts of \$3,670.00, \$95,669.86, and \$66,247.50,  
10 respectively, as presented. Motion approved 4-0-1 (Littlefield in Abstention).  
11

12 *C. Acknowledge Treasurer's School Board AP/Payroll Warrants 10 and 21 in the amounts of*  
13 *\$66,247.50 and \$79,654.12, respectively*

14 MOTION: Selectman Littlefield moved, with Selectman Mooers seconding, acknowledgement of  
15 Treasurer's School Payroll Warrant 21 in the amount of \$79,654.12, as presented. Motion  
16 approved 5-0.  
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18 **XI. Adjournment**

19 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, adjournment. Motion  
20 approved 5-0.  
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22 The Meeting was adjourned at 6:40PM.  
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24 Respectfully Submitted,

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26  
27 Wendy Littlefield, Secretary  
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