

**Town of Mount Desert
Board of Selectmen Meeting Minutes
Meeting Room, Town Hall
6:30 PM, May 20, 2019**

Present were Selectmen Matt Hart, Martha Dudman, Wendy Littlefield, Rick Mooers, and Chairman John Macauley.

Treasurer Kathy Mahar, Town Clerk Claire Woolfolk, Fire Chief Mike Bender, Harbormaster John Lemoine, Public Works Director Tony Smith, and Town Manager Durlin Lunt were in attendance.

Members of the public were also at the meeting.

I. Call to order at 6:00 p.m.

Chairman Macauley called the meeting to order at 6:00 PM.

II. Executive Session

A. *Pursuant to 1 M.R.S.A. §405(6) (D) Discussion regarding the labor contract with negotiators*

B. *Pursuant to 1 M.R.S.A. §405(6) (A) Review request from employee for leave without pay*

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, to enter into Executive Session for discussion of matters pursuant to 1 M.R.S.A. §405(6) (D) Discussion regarding the labor contract with negotiators, and 1 M.R.S.A. §405(6) (A) Review request from employee for leave without pay. Motion approved 5-0. The Board entered Executive Session at 6:00 PM.

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, to leave Executive Session. Motion approved 5-0. The Board Left Executive Session at 6:35PM.

III. Post Executive Session

A. *Labor contract, action if necessary*

MOTION: Selectman Mooers moved, with Selectman Dudman seconding, ratification of the Labor Contract Pursuant to 1 M.R.S.A. §405(6) (D), as presented, for final print and signature at the next Board of Selectmen's meeting. Motion approved 4-0-1 (Littlefield in Abstention).

B. *Employee Leave without Pay, action if necessary*

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval of Employee Leave without Pay Pursuant to 1 M.R.S.A. §405(6) (A), as presented, until December 31, 2019. Motion approved 5-0.

IV. Minutes

A. *Approval of minutes from May 7, 2019 meeting*

MOTION: Selectman Hart moved, with Selectman Dudman seconding, approval of the May 7, 2019 Minutes as presented. Motion approved 5-0.

V. Appointments/Recognitions/Resignations

A. *Annual Employee Appointments*

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval of the slate of Annual Employee Appointments as presented. Motion approved 5-0.

B. *Appointment of Kaleb Payson as a Full-Time Police Officer at \$24.30/hour effective May 27, 2019*

MOTION: Selectman Hart moved, with Selectman Dudman seconding, appointment of Kaleb Payson as a Full-Time Police Officer at \$24.30/hour effective May 27, 2019, as presented. Motion approved 5-0.

C. *Appointment of Matthew Woolfolk as Seasonal Dock Hand at a rate of \$15.00 per hour effective May 20, 2019*

MOTION: Selectman Hart moved, with Selectman Dudman seconding, appointment of Matthew Woolfolk as Seasonal Dock Hand at a rate of \$15.00 per hour effective May 20, 2019, as presented. Motion approved 5-0.

D. *Appointment of Stanley Grierson as Seasonal Buildings & Grounds Helper at a rate of \$15.00 per hour effective May 20, 2019*

MOTION: Selectman Hart moved, with Selectman Dudman seconding, appointment of Stanley Grierson as Seasonal Buildings & Grounds Helper at a rate of \$15.00 per hour, effective May 20, 2019, as presented. Motion approved 5-0.

E. *Appointment of Stephen Grierson as Seasonal Recycling Attendant in the Solid Waste Division at a rate of \$15.00 per hour effective May 20, 2019*

MOTION: Selectman Hart moved, with Selectman Dudman seconding, appointment of Stephen Grierson as Seasonal Recycling Attendant in the Solid Waste Division at a rate of \$15.00 per hour, effective May 20, 2019, as presented. Motion approved 5-0.

F. *Appointment of Ralph Colson, Jr. as Seasonal Wastewater Helper in the Solid Waste Division and assisting other Public Works Divisions as needed at a rate of \$16.50 per hour effective May 20, 2019*

MOTION: Selectman Hart moved, with Selectman Dudman seconding, appointment of Ralph Colson, Jr. as a Seasonal Wastewater Helper in the Solid Waste Division and assisting other Public Works Divisions as needed at a rate of \$16.50 per hour, effective May 20, 2019, as presented. Motion approved 5-0.

G. *Recognition of Kathryn Mahar's award for the designation of Certified Treasurer of Maine from the Maine Municipal Tax Collectors' and Treasurers' Association*

Treasurer Mahar's efforts were applauded by the Board.

MOTION: Selectman Mooers moved, with Selectman Dudman seconding, recognition of Kathryn Mahar's award for the designation of Certified Treasurer of Maine from the Maine Municipal Tax Collectors' and Treasurers' Association, as presented. Motion approved 5-0.

H. *Jennifer McWain recognized as featured clerk of Hancock County in celebration of the 50th Anniversary of Municipal Clerks Week (May 5-11, 2019)*

Deputy Clerk McWain's recognition was applauded by the Board.

MOTION: Selectman Dudman moved, with Selectman Mooers seconding, congratulations to Deputy Clerk McWain. Motion approved 5-0.

VI. **Consent Agenda**

A. *Board of Selectmen Meeting Schedule 2019-2020*

B. *Holiday Schedule 2019-2020*

C. *Hancock County Commissioners Meeting Minutes April 16, 2019*

MOTION: Selectman Mooers moved, with Selectman Hart seconding, acceptance of the Consent Agenda as presented. Motion approved 5-0.

VII. Selectmen's Reports

Selectman Dudman inquired whether the Board would consider holding the next Annual Town Meeting at the Neighborhood House. The Neighborhood House is already gracious enough to serve the Town a meal prior to the meeting. It might be nice to hold the meeting directly after. Selectman Dudman noted some residents have mentioned the possibility to her. The building can hold 240 people.

Selectman Littlefield inquired whether the Main St. project is on task and will meet the project deadline of ending the work for the season by Memorial Day Weekend. Public Works Director Smith agreed construction was on schedule. The road openings would be patched for the summer season. An explanatory sign in the fall shoulder season providing information about the project for visitors was discussed. Perhaps the Chamber of Commerce would be willing to create such a sign. Director Smith noted work will begin October 15. The business owners voiced opposition to detour signs, so none have been used this spring. He added that there have been no road closures, but there have been occasional delays in traffic.

Selectman Hart noted there is also a private project happening concurrently with the Main St. project this spring, affecting the situation.

It was noted there have been no phonecalls of complaint to the Town Office.

VIII. Unfinished Business

A. *Authorize the issuance of a General Obligation Bond of the Town in a principal amount not to exceed \$428,920.00 at an interest rate of 3.17% and for a term of ten years*

It was clarified this bond was approved at Town Meeting.

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, authorization of a general Obligation Bond of the Town in a principal amount not to exceed \$428,920.00 at an interest rate of 3.17% and for a term of ten years, as presented. Motion approved 5-0.

B. *Execution of the bond document for the \$428,920.00 General Obligation Bond issued by Bar Harbor Bank & Trust Company effective May 20, 2019*

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, execution of the bond document for the \$428,920.00 General Obligation Bond issued by Bar Harbor Bank & Trust Company effective May 20, 2019, as presented. Motion approved 4-0-1 (Dudman in Abstention).

IX. New Business

A. *Construction parking request by CES to park at the Town property above the Stanley Brook Treatment Plant*

Public Works Director Smith noted the property in question is permit parking only for mooring users, and permission from the Harbormaster should be obtained. The Board has no authority to grant parking there. Director Smith offered some other ideas that CES seemed to be amenable to. No action was necessary.

1 B. *Request by the Northeast Harbor Village Improvement Society to establish a connecting*
2 *trail on Town of Mount Desert property to connect two unnamed sections of trail and*
3 *propose the naming of these sections and the connecting trail as Delights Trail*

4 Village Improvement Society Member Cliff Olson brought maps of the trail. The proposed
5 section will connect the trail from the Delights Trail to the Bridle Path to the Harborside Trail,
6 creating a circle. The connection proposed will be less than 200 feet in length.
7

8 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of the request by
9 the Northeast Harbor Village Improvement Society to establish a connecting trail on Town of
10 Mount Desert property to connect two unnamed sections of trail and propose the naming of
11 these sections and the connecting trail as Delights Trail, as presented, and with thanks to the
12 Village Improvement Society. Motion approved 5-0.
13

14 C. *Mount Desert Island Regional School Trustee, discussion*

15 Town Manager Lunt reported that Mia Thompson was willing to serve as interim trustee till next
16 year's election.
17

18 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, naming Mia
19 Thompson as interim Mount Desert Island Regional School Trustee until next year's election, as
20 presented. Motion approved 5-0.
21

22 D. *Review and adopt the Town of Mount Desert's revised Emergency Operations Plan*

23 Fire Chief Bender reported he had made a complete overhaul of the Emergency Operations
24 Plan. Both State and FEMA regulations were recognized.
25

26 Selectman Dudman asked whether information dissemination could also include social media
27 and email and the Town website. It currently notes only TV and radio. Chief Bender agreed it
28 could be added.
29

30 Selectman Dudman asked if there was a way to coordinate boat captains to facilitate evacuating
31 people off the island as quickly and efficiently as possible. Chief Bender noted that boaters have
32 been used in the past during emergency training, and many seem willing to help in such a
33 situation. Issues such as liability risk would have to be discussed. He noted there are several
34 locations boats can access to evacuate people.
35

36 Chief Bender noted that he wrote the document, with other Department Heads providing input
37 on the sections impacting them. Selectman Mooers lauded Chief Bender's efforts and
38 commended him on the Plan.
39

40 MOTION: Selectman Mooers moved, with Selectman Hart seconding, adoption of the Town of
41 Mount Desert's revised Emergency Operations Plan, as presented and with the addition of
42 including social media and email and the Town's website to the section discussing information
43 dissemination, and also the addition of enlisting the aid of boats for purposes of evacuation.
44 Motion approved 5-0.
45

46 E. *Request authorization for repairs made to the Seal Harbor dinghy dock mooring chains*
47 *by Alvah B. Barge Service Inc. for \$3,324.00 from the Seal Harbor Mooring/Floats CIP*
48 *6410200-24601*

MOTION: Selectman Mooers moved, with Selectman Hart seconding, authorization for repairs to the Seal Harbor dinghy dock mooring chains by Alvah B. Barge Service Inc., for \$3,324.00 from the Seal Harbor Mooring/Floats CIP 6410200-24601, as presented. Motion approved 5-0.

X. Other Business

A. *Such other business as may be legally conducted*

Selectman Hart suggested making the Economic Development Committee an official Town committee. It was noted the committee will need to create a charter, and members will have to go through the process of filling out Volunteer Forms and being appointed for membership by the Board.

MOTION: Selectman Hart moved, with Selectman Dudman seconding, to establish the Economic Development Committee as an official Town Committee. Motion approved 5-0.

XI. Treasurer's Warrants

A. *Approve & Sign Treasurer's Warrant AP1966 in the amount of \$318,992.38*

MOTION: Selectman Littlefield moved, with Selectman Hart seconding, approval and signature of Treasurer's Warrant AP1966 in the amount of \$318,992.38, as presented. Motion approved 5-0.

B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1964, AP1965, and PR1923 in the amounts of \$7,324.26, \$6,865.50, and \$96,563.23, respectively*

MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1964, AP1965, and PR1923 in the amounts of \$7,324.26, \$6,865.50, and \$96,563.23, respectively, as presented. Motion approved 4-0-1 (Littlefield in Abstention).

C. *Acknowledge Treasurer's School Board AP/Payroll Warrants 22 in the amount of \$93,345.56*

MOTION: Selectman Dudman moved, with Selectman Mooers seconding, acknowledgement of Treasurer's School Board AP/Payroll Warrant 22 in the amount of \$93,345.56, as presented. Motion approved 5-0.

XII. Adjournment

MOTION: Selectman Mooers moved, with Selectman Hart seconding, adjournment. Motion approved 5-0.

The meeting was adjourned at 7:14PM.

Respectfully Submitted,


Wendy Littlefield, Secretary