

**Town of Mount Desert
Board of Selectmen Meeting Minutes
Meeting Room, Town Hall
6:30 PM, June 3, 2019**

Present were Chairman John Macauley, Selectmen Rick Mooers, Martha Dudman, Matt Hart, and Wendy Littlefield.

Town Manager Durlin Lunt was in attendance.

Members of the public were also present.

I. Call to order at 6:30 p.m.

Chairman Macauley called the meeting to order at 6:30 PM.

I. Minutes

A. Approval of minutes from May 20, 2019 meeting

Selectman Dudman requested a change to the Minutes noting that the emergency plan will include mention of enlisting boats for evacuation purposes.

MOTION: Selectman Littlefield moved, with Selectman Hart seconding, approval of the Minutes of May 20, 2019, as amended. Motion approved 5-0.

II. Appointments/Recognitions/Resignations

A. Appointment of Jamie Campbell as Part-Time Seasonal helper in the Solid Waste Division at a rate of \$15.00 per hour effective June 10, 2019

MOTION: Selectman Mooers moved, with Selectman Hart seconding, appointment of Jamie Campbell as Part-Time Seasonal Helper in the Solid Waste Division at a rate of \$15.00 per hour, effective June 10, 2019, as presented. Motion approved 4-0-1 (Littlefield in Abstention).

B. Appointment of Bar Harbor Police Officer Nicholas Bagley as Part-Time Mount Desert Police Officer

MOTION: Selectman Mooers moved, with Selectman Hart seconding, appointment of Bar Harbor Police Officer Nicholas Bagley as Part-Time Mount Desert Police Officer, as presented. Motion approved 5-0.

C. Appointments to the Economic Development Committee:

- James Blaine
- Nancy Kimball Ho
- Samuel McGee
- Daniel McKay
- Minot Weld
- Rick Wheeler
- Averel Wilson
- Wendy Wood
- Donald Graves

1 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, appointments to the
2 Economic Development Committee: James Blaine, Nancy Kimball Ho, Samuel McGee, Daniel McKay,
3 Minot Weld, Rich Wheeler, Averel Wilson, Wendy Wood, and Donald Graves as presented.
4

5 Selectman Littlefield asked if the Economic Development Committee would remain a separate entity
6 from the Town of Mount Desert Community Development Corporation, despite the membership of
7 both groups consisting of the same people. It was confirmed the two groups would remain two
8 separate entities, independent of each other.
9

10 Motion approved 5-0.
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12 **III. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion.*
13 *Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

14 **A. Department Reports: Public Works**

15 **B. Hancock County Commissioners Meeting Minutes May 7, 2019**

16 MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of the Consent
17 Agenda as presented. Motion approved 5-0.
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19 **IV. Selectmen's Reports**

20 Selectman Littlefield reported a resident's concern regarding the question of a third food truck
21 being referred to the Harbor Committee for discussion.
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23 Town Manager Lunt reported the issue of a third food truck was referred to the Harbor
24 Committee for discussion, however, the food truck owner could not attend the Harbor
25 Committee meeting, so the issue was not discussed. The Harbor Committee does not often
26 meet during the summer. Selectman Hart added that he had also heard from a concerned
27 resident. He was unaware of the situation and wished he'd been informed such a discussion
28 might occur. Manager Lunt noted the Harbor Committee originally brought the subject of food
29 trucks up, therefore Mr. Lunt assumed the Board of Selectmen would want a recommendation
30 from that committee before their discussion. The Board of Selectmen would hear and decide
31 the issue once the Harbor Committee had made a determination.
32

33 Selectman Dudman requested that the Board of Selectmen be notified when an issue such as
34 this is being entertained, if only for the purpose of being prepared should questions from
35 residents come up. Selectman Hart inquired whether the Harbor Committee Minutes are
36 reviewed by the Board of Selectmen. Manager Lunt noted they were, but the Committee
37 doesn't meet often.
38

39 **V. Unfinished Business**

40 **A. Ratification and signing of the Labor Contract**

41 MOTION: Selectman Mooers moved, with Selectman Hart seconding, ratification and signature
42 of the Labor Contract.
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44 Selectman Hart noted his name had been left off the paperwork for signature.
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46 Selectman Littlefield reiterated that the contract in the last packet and discussed by the Board
47 was incorrect. She inquired whether the Contract before the Board was the contract the Union

members have seen and approved. Town Manager Lunt stated, yes, this was the correct Labor Contract paperwork, approved by the Union.

Motion approved 4-0-1 (Littlefield in Abstention).

B. Consideration by the Board of Selectmen of award of the construction contract for the State Route 3/198 MPI Highway Rehabilitation Project to R.F. Jordan & Sons of Ellsworth, Maine at a negotiated cost of \$855,500, said negotiating process being as described in the bid documents and, consideration of authorization of Public Works Director Tony Smith to execute said construction contract with R.F. Jordan & Sons on behalf of the Town and, to consider authorization of Public Works Director Tony Smith to retain the services of Savage Forest Enterprises to provide roadside clearing services at a cost of \$8,000 associated with said project.

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, award of the construction contract for the State Route 3/198 MPI Highway Rehabilitation Project to R.F. Jordan & Sons of Ellsworth, Maine at a negotiated cost not to exceed \$855,500, said negotiating process being as described in the bid documents, as presented. Motion approved 5-0.

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, authorization of Public Works Director Tony Smith to execute said construction contract with R.F. Jordan & Sons on behalf of the Town, as presented.

Selectman Hart noted the project has changed somewhat. Does the work still meet DOT Specifications, and does it meet the standard of the project as approved by the Town? Engineer Greg Johnston reported that the Butler Road section is the portion of the project that have been removed. The work there was primarily shoulder work; otherwise the pavement is in decent condition requiring just an overlay. Last year the Town made improvements to Butler Road. There are other ways to provide a safe bicycle route to Eagle Lake Road.

Motion approved 5-0.

MOTION: Selectman Mooers moved, with Selectman Dudman seconding, authorization of Public Works Director Tony Smith to retain the services of Savage Forest Enterprises to provide roadside clearing services at a cost not to exceed \$8,000 associated with said project, as presented.

Selectman Mooers inquired what the price cutoff was for requiring a project to go to bid. Town Manager Lunt noted the cutoff was \$10,000. Manager Lunt affirmed that he gave the approval for the work to be done at this price.

Motion approved 5-0.

C. Discussion of the Terms of the Economic Development Committee for appointed members (i.e. 1 year, 2 years, or 3 years) and appoint a BOS Liaison/EX Officio.

Town Manager Lunt reported he looked for bylaws for similar groups.

A recommendation of term lengths was discussed. Selectman Dudman suggested the Committee discuss it amongst themselves and offer some suggestions. Town Manager Lunt noted other Town committees do not have term limits.

Selectman Hart agreed to continue to act as the BOS Liaison to the Economic Development Committee. Selectman Dudman agreed to attend meetings and participate when she was available.

Selectman Mooers suggested that the nine-member committee could have three members with a one-year term, three members with a two-year term, and three members with a three-year term.

VI. New Business

A. Consideration of a request for a waiver of Section 4.04 of the Town's Sewer Ordinance requirement for a separate and individual sewer connection for individual structures

Town Manager Lunt noted that CEO Kim Keene approved the request and did not feel it would be a problem.

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval of a request for a waiver of Section 4.04 of the Town's Sewer Ordinance requirement for a separate and individual sewer connection for individual structures, as presented. Motion approved 5-0.

B. Liquor License Renewal - Eliza Bishop d/b/a Milk & Honey (Milk and Honey Kitchen LLC) 3 Old Firehouse Lane, Northeast Harbor

MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, approval of Liquor License Renewal - Eliza Bishop d/b/a Milk & Honey (Milk and Honey Kitchen LLC) 3 Old Firehouse Lane, Northeast Harbor, as presented. Motion approved 5-0.

C. Request for early Office Closure on June 20th, 2019 at 3 p.m. for training purposes

Town Manager Lunt referred to the memo explaining the request.

MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of the Request for early Office Closure on June 20th, 2019 at 3 p.m. for training purposes, as presented. Motion approved 5-0.

D. Recommendation of Fuel Oil Bids 2019-2020 Heating Season

Town Manager Lunt pointed out a new vendor had won the bid this year.

MOTION: Selectman Dudman moved, with Selectman Hart seconding, award of the Fuel Oil Bids 2019-2020 Heating Season, as presented. Motion approved 5-0.

VII. Other Business

A. Such other business as may be legally conducted

There was no other business.

VIII. Treasurer's Warrants

A. Approve & Sign Treasurer's Warrant AP1968 in the amount of \$104,097.23

1 MOTION: Selectman Littlefield moved, with Selectman Hart seconding, approval and signature
2 of Treasurer's Warrant AP1968 in the amount of \$104,097.23, as presented. Motion approved
3 5-0.

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5 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1967, and PR1924*
6 *in the amounts of \$4,755.06, and \$109,362.02, respectively*

7 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, approval of Signed
8 Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1967, and PR1924 in the amounts of
9 \$4,755.06, and \$109,362.02, respectively, as presented. Motion approved 4-0-1 (Littlefield in
10 Abstention).

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12 *C. Acknowledge Treasurer's School Board AP/Payroll Warrants #24 in the amount of*
13 *\$175,064.38, respectively*

14 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, acknowledgement of
15 Treasurer's School Board AP/Payroll Warrants #24 in the amount of \$175,064.38, respectively,
16 as presented. Motion approved 5-0.


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18 **IX. Adjournment**

19 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, adjournment. Motion
20 approved 5-0.

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22 The meeting was adjourned at 6:51PM.

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24 The next regularly scheduled meeting is at 6:30 p.m., Monday, June 17, 2019 in the Meeting Room,
25 Town Hall, Northeast Harbor

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27
28 Respectfully Submitted,

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31 Wendy Littlefield, Secretary
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