

**Town of Mount Desert
Board of Selectmen Meeting Minutes
Meeting Room, Town Hall
6:30 PM, August 5, 2019**

Selectmen present were Rick Mooers, Wendy Littlefield, Vice Chairman Matt Hart, and Martha Dudman.

Town Manager Durlin Lunt, Town Clerk Claire Woolfolk, and Public Works Director Tony Smith were in attendance.

Jackie Hewett, Travis Noyes, Dan McKay, Rick Wheeler, Don Graves, Nancy Ho, and Katrina Carter were also in attendance.

I. Call to order at 6:30 p.m.

Vice Chairman Hart called the meeting to order at 6:30PM.

II. Minutes

A. Approval of minutes from July 15, 2019 meeting

MOTION: Selectman Dudman moved, with Selectman Mooers seconding, approval of the July 15, 2019 Minutes as presented. Motion approved 3-0-1 (Littlefield in Abstention).

III. Appointments/Recognitions/Resignations

A. Request Appointment of Kathleen Miller to the Economic Development Committee

MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, approval of appointment of Kathleen Miller to the Economic Development Committee, with thanks. Motion approved 4-0.

B. Accept resignation of Rod Crafts from the Investment Committee effective July 26, 2019

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, acceptance of resignation of Rod Crafts from the Investment Committee effective July 26, 2019, with regret. Motion approved 4-0.

IV. Consent Agenda *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

A. Economic Development Committee Meeting Minutes from June 19, 2019

B. Letter Dated July 29, 2019 from Kirk F. Mohny, State Historic Preservation Officer - Sound School House nominated to be included on the National Register of Historic Places

C. Hancock County Commissioners Meeting Minutes July 9, 2019

MOTION: Selectman Mooers moved, with Selectman Dudman seconding, acceptance of the Consent Agenda as presented. Motion approved 4-0.

V. Selectmen's Reports

Selectman Littlefield reported thanks from the Acadia Community Theater for the use of the Village Green for their Shakespeare in the Park performance.

VI. Unfinished Business

None presented

VII. New Business

A. Liquor License Renewal - MOFO LLC /DBA Tan Turtle Tavern; 10 Huntington Rd, Northeast Harbor

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval of Liquor License Renewal - MOFO LLC /DBA Tan Turtle Tavern; 10 Huntington Rd, Northeast Harbor, as presented. Motion approved 4-0.

B. Presentation of the Promenade Park design by CES

Economic Development Committee Dan McKay summarized the formation of the Committee, its purpose and makeup.

He explained that the Promenade Park project proposed to place a parkway at the top of the hill between the Town Office and the Gray Cow parking lot. This has been mentioned at earlier meetings as Phase Two of the Village Center Plan. A feasibility study and a plan have been created to get in front of the next phase of the work.

CES representative Travis Noyes presented the plan created for the area. Very well detailed engineering design plans have been created for the project. Mr. Noyes reiterated the plans and documents are designed in their entirety and are bid-ready.

Mr. Noyes showed those in attendance some of the plans and drawings of the design.

The plans include a pedestrian gateway from the Main Street, Northeast Harbor down into the marina. The park will include:

- Starting at Sea Street, there will be a node, consisting of a circular granite flagging sitting area, with a path that extends along the top edge of the park.
- A 5-foot wide concrete walkway. Viewsheds will be augmented with benches.
- A pavilion will be centrally located. It can be seen from Main Street to create a connection with the downtown area and offers a great view of the harbor. The pavilion design was inspired by the viewing structures at the Thuya Gardens. The structure will be 17' x 23' in size. The roof will be cedar shingle. Seating will be built into the structure.
- The stairs leading from the park down to the marina will be rebuilt. Steep areas between stair sets will be flattened out for safety. Granite stairs will be set near the promenade park, wooden stairs will be built closer to the bottom level. Benches and lighting will be placed down through the stair area. Some benches will have backs, and some will not.

Along the outer edge of the parking lot, granite stones will be placed to create a buffer for pedestrian safety. Native species plantings and trees will be added to the park. Watering will be done by the Public Works Department.

The area between the Gray Cow lot and adjacent Town Office is a steep drop. A relatively low, black iron fence will be installed at the top of the area for safety.

1 Lighting will be added to the area, and power has been planned for.

2
3 Landscaping plans have also been started.

4
5 Vice Chairman Hart inquired how the drawings were funded. Mr. McKay stated the design
6 work done so far has been privately funded.

7
8 Mr. McKay noted the Committee is looking for guidance as to the timing for such a project.
9 Hopefully the work will be funded with private dollars. The Town would ultimately have to
10 vote to accept the park. Currently the money for construction has not been raised. Bids for
11 the work have not been obtained. Based on the money raised, some of the design could be
12 revised to fit the funding.

13
14 Mr. McKay felt the Main Street project and the MD365 Building construction should be
15 completed prior to moving forward on this work. Public Works Director Tony Smith noted
16 that past discussions have been to finish the Main St. work and let the dust settle for as
17 much as a year before starting the project.

18
19 Selectman Littlefield inquired about solar power for the lighting. The area's natural lighting
20 was not strong enough to make solar power dependable.

21
22 Selectman Mooers asked whether the project would be added to the May 2020 Town
23 Meeting agenda. If it did not go onto that Town Meeting agenda, it would require either a
24 special Town Meeting, or be put off till 2021. Selectman Mooers recommended putting it
25 on the 2020 Town Meeting Agenda, for 2021 implementation. Mr. McKay reported the
26 Committee did not plan to approach the Town in 2020.

27
28 Selectman Dudman agreed with Selectman Mooers. Money would not have to be in hand
29 to ask permission to eventually bestow the park to the Town. Doing it this way would allow
30 the Committee to approach potential funders with Town approval in hand. Townspeople
31 appreciate a straightforward approach with plans such as this.

32
33 Resident Nancy Ho opined that people who have contributed to the design are excited
34 about the prospect of the plan moving forward. To continue moving on that momentum
35 might be a good idea.

36
37 Vice Chairman Hart pointed out that at the very least the Town now has a large part of
38 Phase 2 design completed. Mr. Noyes confirmed the engineering phase of the project is
39 entirely complete.

40
41 Selectman Littlefield added that for fundraising purposes, benches or other structures could
42 be built or purchased in honor of a loved one. Selectman Dudman agreed; as part of the
43 fundraising, people should be allowed the opportunity to get involved in this way. Several
44 people have already approached the Committee with just such purpose.

45
46 Director Smith suggested for fundraising purposes, perhaps CES could work with a
47 contractor to estimate a concept price as a starting fundraising target.

48

Some visual renderings will be left at the Town Offices for the public.

There is a Summer Residents' meeting August 21. The Board concurred their enthusiasm for the project was high, and it would be a shame to lose momentum should moving forward be delayed. The Board encouraged taking the project to the summer residents. The Board lauded the efforts made so far.

C. Request from Dylan and Jessica Harig to Piggy-back a New Sewer Line to their House's Existing Sewer Line

Public Works Director Tony Smith recommended approval. These kinds of connections have been done before. The connection will eliminate additional patches in the street and patches for the sewer connection.

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval of the request from Dylan and Jessica Harig to Piggy-back a New Sewer Line to their House's Existing Sewer Line, as presented. Motion approved 4-0.

D. Consideration of the purchase of two speed display signs and one speed display sign trailer at a cost of \$12,000 by the Police and Public Works Departments on a 50-50 cost-share basis as described in the August 1, 2019 memo to Town Manager Lunt, Jr. from PW Director Smith using available funds as follows:

- *Authorize the expenditure of a not-to-exceed amount of \$6,000 from the Police Capital Reserve Account Number 4040100-24405 with a current balance of \$112,639.59 leaving a remaining balance of \$106,639.59 and*
- *Authorize the expenditure a not-to-exceed amount of \$6,000 from the Public Works Equipment Reserve Account Number 4050100-24500 with a current balance of \$217,361.29 leaving a remaining balance of \$211,361.29.*
- *For total purchase costs of \$12,000 and*
- *Authorize PW Director Smith to execute the necessary documents on behalf of the town to make the purchases.*

Director Smith noted these signs would be erected at either end of Somesville.

MOTION: Selectman Dudman moved, with Selectman Mooers seconding, authorizing the expenditure of a not-to-exceed amount of \$6,000 from the Police Capital Reserve Account Number 4040100-24405 with a current balance of \$112,639.59 leaving a remaining balance of \$106,639.59 and authorizing the expenditure a not-to-exceed amount of \$6,000 from the Public Works Equipment Reserve Account Number 4050100-24500 with a current balance of \$217,361.29 leaving a remaining balance of \$211,361.29 for total purchase costs of \$12,000 and authorize Public Works Director Smith to execute the necessary documents on behalf of the town to make the purchases, as presented. Motion approved 4-0.

VIII. Other Business

A. Such other business as may be legally conducted

None presented.

IX. Treasurer's Warrants

A. Approve & Sign Treasurer's Warrant AP2008 in the amount of \$850,813.59

MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, approval and signature of Treasurer's Warrant AP2008 in the amount of \$850,813.59. as presented. Motion approved 4-0.

B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2005, AP2006, AP2007, and PR2002 in the amounts of \$6,063.00, \$3,963.23, \$1,957.76, and \$119,759.43, respectively

MOTION: Selectman Mooers moved, with Selectman Dudman seconding, approval of signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2005, AP2006, AP2007, and PR2002 in the amounts of \$6,063.00, \$3,963.23, \$1,957.76, and \$119,759.43, respectively, as presented. Motion approved 3-0-1 (Littlefield in Abstention).

C. Acknowledge Treasurer's School Board AP Payroll Warrants 01, 02 and 03 in the amounts of \$52,472.70, \$84,031.51 and \$59,414.01, respectively

MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, acknowledgement of Treasurer's School Board AP Payroll Warrants 01 in the amount of \$52,472.70, as presented. Motion approved 4-0.

MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, acknowledgement of Treasurer's School Board AP Payroll Warrants 02 and 03 in the amounts of \$84,031.51 and \$59,414.01, respectively, as presented. Motion approved 4-0.

X. Adjournment

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, adjournment. Motion approved 4-0.

The Meeting adjourned at 7:09PM.

Respectfully Submitted,



Wendy Littlefield, Secretary