

**Town of Mount Desert  
Selectboard Minutes  
April 3, 2023**

**Board Members Present:** Chair John Macauley, Rick Mooers, Wendy Littlefield, Geoffrey Wood

Board Member Geoffrey Wood arrived late.

Board Member Martha Dudman was not in attendance.

**Town Officials Present:** Town Manager Durlin Lunt, Town Clerk Claire Woolfolk, Tax Assessor Kyle Avila, Public Works Director Brian Henkel, Fire Chief Mike Bender

**I. Call to order at 6:30 p.m.**

*Public please hold comments until the Selectboard Chairman opens the agenda items for public comment. When addressing the Board, state your FULL NAME (both in person and on Zoom). It is suggested that you enter your full name as your ID on Zoom.*

Chair Macauley called the meeting to order at 6:30PM.

**II. Minutes**

*A. Approval of minutes from March 6, 2023 meeting*

MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, approval of the Minutes of March 6, 2023 as presented.

Resident Katrina Carter inquired about a policy for attendees speaking at a meeting. She recalled that a statement was made at the March 6 meeting that there was a policy. Mr. Mooers stated that according to Robert's Rules of Order a person speaking is supposed to identify themselves to be recognized by the Chair.

Motion approved 3-0.

**III. Appointments/Recognitions/Resignations**

*A. Appoint Ballot Clerks under Title 30-A, MRS, Section 2528 for 2023 Annual Town Meeting*

MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, appointment of Ballot Clerks under Title 30-A, MRS, Section 2528 for 2023 Annual Town Meeting as presented.  
Motion approved 3-0.

*B. Consider Carrie Eason, Election Warden/Deputy Moderator, pay increase to \$25.00 per hour*

MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, approval of Carrie Eason, Election Warden/Deputy Moderator, pay increase to \$25.00 per hour as presented.  
Motion approved 3-0.

1 C. Consider appointment of Logan Lemoine as a part-time seasonal employee in the Public  
2 Works Department at an hourly rate of \$20.00 per hour effective June 12, 2023, ending on or  
3 before September 18, 2023

4 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, appointment of Logan Lemoine  
5 as a part-time seasonal employee in the Public Works Department at an hourly rate of \$20.00 per  
6 hour effective June 12, 2023, ending on or before September 18, 2023 as presented.  
7 Motion approved 3-0.  
8

9 D. Appointment of Paul Accomando as a part-time seasonal employee in the Buildings &  
10 Grounds at a pay rate of \$20.50 per hour and an effective start date of May 8, 2023 ending  
11 on or before October 13, 2023

12 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, appointment of Paul Accomando  
13 as a part-time seasonal employee in the Buildings & Grounds at a pay rate of \$20.50 per hour  
14 and an effective start date of May 8, 2023 ending on or before October 13, 2023 as presented.  
15 Motion approved 3-0.  
16

17 **IV. Consent Agenda** (These items are considered routine, and therefore, may be passed by the Selectmen in one  
18 blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration  
19 of that portion of the agenda.)

20 A. Warrant Committee Minutes from March 7, 2023

21 B. Letter from Christopher Zamore regarding Short-Term Rental Ordinance

22 C. Letter from Maine's Sustainable Forestry Initiative; February 21, 2023

23 D. Letter from Maine Lobstermen's Association, Inc.; March 14, 2023

24 E. Hancock County Commissioners Meeting Minutes from March 7, 2023

25 MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, acceptance of the Consent  
26 Agenda as presented and with thanks to Mr. Zamore for his informative letter.  
27 Motion approved 3-0.  
28

29 **V. Selectboard's Reports**

30 None Presented.  
31

32 **VI. Unfinished Business**

33 A. Discussion of Short-term Licensing Ordinance

34 Discussion ensued regarding removing the Short-Term Licensing Ordinance from the Warrant.  
35 It was confirmed that removal could be done without legal repercussions.  
36

37 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, that the proposed Short-Term  
38 Licensing Ordinance that was voted two meetings previously be reconsidered and pulled from  
39 the Warrant.

40 Motion approved 4-0.  
41

42 **VII. New Business**

43 A. Winter Spring Inc. d/b/a Colonel's Restaurant 143 Main Street, Northeast Harbor request for  
44 Liquor License Renewal

45 MOTION: Ms. Littlefield moved, with Mr. Wood seconding, approval of Winter Spring Inc.  
46 d/b/a Colonel's Restaurant 143 Main Street, Northeast Harbor request for Liquor License  
47 Renewal as presented.

1 Motion approved 4-0.

2  
3 *B. Public Space Special Event Application – Qigong Class for Seniors - Suminsby Park;*  
4 *Mondays, June through October 2023 9am – 10am; Susan Sassaman*

5 MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, approval of the Public Space  
6 Special Event Application – Qigong Class for Seniors - Suminsby Park; Mondays, June through  
7 October 2023 9am – 10am as presented.

8 Motion approved 4-0.

9  
10 *C. Request to Authorize a Public Space Special Event Application to the Neighborhood House*  
11 *for Annual Memorial Day Community BBQ scheduled May 29, 2023 – Northeast Harbor*  
12 *Marina Green*

13 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, authorization of a Public Space  
14 Special Event Application for the Neighborhood House for Annual Memorial Day Community  
15 BBQ scheduled May 29, 2023 – Northeast Harbor Marina Green as presented.

16 Motion approved 4-0.

17  
18 *D. Consider of authorization Fire Chief Mike Bender to retain the services of Duffy's Electric,*  
19 *LLC to furnish and install a new PA and door alarm system at the Mount Desert Fire Station*  
20 *#1 at a cost not to exceed \$14,000.00 with said funds to be used from the Northeast Harbor*  
21 *Fire Station Expansion Project budget*

22 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, to authorize Fire Chief Mike  
23 Bender to retain the services of Duffy's Electric, LLC to furnish and install a new PA and door  
24 alarm system at the Mount Desert Fire Station #1 at a cost not to exceed \$14,000.00 with said  
25 funds to be used from the Northeast Harbor Fire Station Expansion Project budget as presented.

26 Motion approved 4-0.

27  
28 Chief Bender reported the work is part of the original plan. The contractor first approached for  
29 the work is unable to do the work. The work was re-bid.

30  
31 *E. Consider approval of Change Order #8 – Northeast Harbor Village Center Improvement*  
32 *Project*

33 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, approval of Change Order #8 –  
34 Northeast Harbor Village Center Improvement Project as presented.

35  
36 Mr. Mooers asked for clarification on the reason behind the change order.

37  
38 Director Henkel explained the change order would address a necessary part of the project that  
39 was not included in the project. It's work the Town must do; the change order incorporates the  
40 work into the project. Director Henkel believed the option presented is a better choice than  
41 having Versant do the work. The contractor doing the work has agreed to honor a bid they  
42 supplied months ago, and freeing the Town from having to re-bid the work.

43  
44 Motion approved 4-0.

45

F. Consider authorization of opening the office at 10am on Wednesday April 12th to facilitate software training as described in memo from Jake Wright, Finance Director  
MOTION: Mr. Mooers moved, with Mr. Wood seconding, authorization of opening the office at 10am on Wednesday April 12th to facilitate software training as described in memo from Jake Wright, Finance Director as presented.

Motion approved 4-0.

**VIII. Other Business** (Addendum items may be considered at the Selectboard's discretion via majority vote to do so under Other Business or out of order.)

A. Such other business as may be legally conducted  
None presented.

**IX. Treasurer's Warrants**

A. Approve & Sign Treasurer's Warrant as shown below:

Town Invoices	AP#2363	4/4/2023	\$381,154.07
<b>Total</b>			<b>\$381,154.07</b>

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding approval and signature of Treasurer's Warrant as shown above.

Motion approved 4-0.

B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:

State Fees & PR Benefits	AP#2361	3/22/2023	\$2,844.10
	AP#2362	3/29/2023	\$95,886.18
Town Payroll	PR#2323	3/31/2023	\$153,695.65
<b>Total</b>			<b>\$252,425.93</b>

MOTION: Mr. Mooers moved, with Mr. Wood seconding, approval of signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown above.

Motion approved 3-0-1 (Littlefield in Abstention).

C. Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:

School Invoices	AP#		\$0
School Payroll	PR#20	3/31/2023	\$203,018.75
Voided Disbursements	V#		\$0
<b>Total</b>			<b>\$203,018.75</b>

MOTION: Mr. Mooers moved, with Mr. Wood seconding, acknowledgement of Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown above.

Motion approved 4-0.

<b>Grand Total</b>			<b>\$836,598.75</b>
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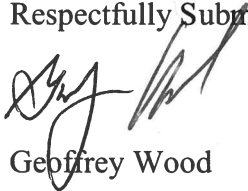
**X. Adjournment**

1 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, to adjourn.

2 Motion approved 4-0.

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4 The Meeting adjourned at 6:42PM

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6  
7 Respectfully Submitted,

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9  
10 

11 Geoffrey Wood