



Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
Monday, December 19, 2022

Location: Meeting Room, Town Hall, Northeast Harbor; Meetings will continue to be offered via Zoom see final page for connection details. Per Maine CDC, COVID transmission rate is LOW; masks are not required.

- I. **Call to order at 6:30 p.m.**
Public please hold comments until the BOS Chairman opens the agenda items for public comment
- II. **Minutes**
None presented.
- III. **Appointments/Recognitions/Resignations**
 - A. *Consider the nomination of Brian L. Henkel to be Director of Public Works effective January 17, 2023*
 - B. *Confirm appointment of Claire Woolfolk as Registrar of Voters effective January 1, 2023 through December 31, 2024*
 - C. *Appointment of BOS member as liaison to the LUZO Committee*
- IV. **Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. *Renewal of Limited Purpose Aquaculture License for 2023, LPA License requesting renewal: KZIM118*
 - B. *Hancock County Commissioners Special Meeting Minutes from November 15, 2022*
 - C. *Bypassing notice to Juniper Ridge Landfill in Oldtown instead of going to PERC from Monday, December 5th, until December 18th. PERC has a hotspot on the tipping floor they need to get to and extinguish, and they are also still filling staffing voids*
 - D. *Municipal solid waste bypass notice from the MRC due to overloaded tipping floor at PERC*
 - E. *Annual meeting, work tasks and partnership progress updates*
 - F. *Thank you letter from State Senator Nicole Grohoski*
- V. **Selectmen's Reports**
- VI. **Unfinished Business**
 - A. *Consider amendments to sections 6.7.2, 6.11, and 7.3 of the non-union personnel policy to accomplish FY24 implementation of a percentage-based longevity policy with amendments to section 6.7.2 being effective upon implementation of the percentage-based longevity system described in 6.11.*
 - B. *Governance policies for Marina Skating Rink and acceptance of related contributions*
 - C. *Consideration of amending the 9/7/2021 authorization to accept contributions from NEHAS towards technical services associated with the design and bidding of improvements to the Somesville Fire Station from \$21,440 to \$30,000*

Unfinished Business continued

- D. *Consideration of authorizing Highway Superintendent Ben Jacobs to solicit competitive bids for the replacement of deteriorated windows in the town office as described in his December 14, 2022, memo to Town Manager Durlin Lunt, Jr.*

VII. New Business

- A. *Consideration of authorizing Highway Superintendent Ben Jacobs to solicit competitive bids for a new 4x4 diesel powered backhoe for the Highways Division of the Public Works Department as described in his December 9, 2022, memo to Town Manager Durlin Lunt, Jr.*
- B. *Consideration of accepting conditional gifts in the form of monetary donations to the Mount Desert Fire Department in memory of Norris Reddish. Said donations will be used only for firefighter training costs as requested by the Reddish family*
- C. *Modify 8/15/22 authorization for use of LED streetlight project bond funds to install a new LED streetlight on Gilpatrick Lane from \$2,700 to \$3,686.01 to account for additional necessary costs incurred to accomplish the project.*
- D. *Authorize additional principal payments and acknowledge internal source transfers of remaining balances of various capital projects as described in memo from Jake Wright, Finance Director*
- E. *Request approval of \$160,000 to be used from Wastewater Bond Reserve account 4050500-24203 to subsidize the 10/1/23 principal payment on the MMBB CWSRF Loan 2003FFRS and, by extension, reduce necessary Fiscal Year 2024 appropriations as described in memo from Jake Wright, Finance Director*
- F. *Authorize The Office of the Treasurer to enter into an agreement with The Thomas Agency for delinquent collections of EMS receivables and authorize that uncollected EMS receivables be sent to collections after 90 days*
- G. *Consider request of \$28,800.00 to be released from the Police Equipment Reserve Account #4040100-24405 (balance \$99,774.06), for permission to expend those funds for the five payments as described in the December 13, 2022, memo to Town Manager Durlin Lunt, Jr. and Taser quote, and for authorization to sign the Taser purchase agreement, with terms as outlined in the quote.*
- H. *Request approval of Harbor Committee's rate increases effective January 1, 2023 as outlined in Harbormaster John Lemoine's memo to Town Manager Durlin Lunt Jr. dated December 14, 2022: increase the Non-Resident Commercial Fish/Aquaculture rates by 10% from \$500.00 to \$550.00; increase the Commercial Float Operator fee by 10% from \$600.00 to \$660.00 and the Per Passenger fee from \$.25 to \$.28*
- I. *Budget Schedule Review*
- J. *Review of General Government and Debt Budgets for FY 23-24*

VIII. Other Business *(Addendum items may be considered at the Selectboard's discretion via majority vote to do so under Other Business or out of order.)*

- A. *Such other business as may be legally conducted*

IX. Treasurer’s Warrants

A. Approve & Sign Treasurer’s Warrant as shown below:

Town Invoices	AP#2339	12/20/2022	\$634,017.44
Total			\$634,017.44

B. Approve Signed Treasurer’s Payroll, State Fees, & PR Benefit Warrants as shown below:

State Fees & PR Benefits	AP#2337	12/08/2022	\$43,569.57
	AP#2338	12/14/2022	\$777.20
Town Payroll	PR#2313	12/09/2022	\$179,984.64
Total			\$224,331.41

C. Acknowledge Treasurer’s Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:

School Invoices	AP#6	12/07/2022	\$57,814.37
School Payroll	PR#12	12/09/2022	\$89,827.90
Voided Disbursements	V#2304	12/14/2022	\$(73.93)
Total			\$147,568.34

Grand Total			\$1,005,917.19
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X. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., Tuesday, January 3, 2023 in the Meeting Room, Town Hall, Northeast Harbor

See next page for Zoom connection.

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The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrR XR5QzFEZEEyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

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+16468769923,,248566175#,,,0#,,919872# US (New York)

Dial by your location

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+1 646 876 9923 US (New York)	+1 669 900 6833 US (San Jose)
+1 301 715 8592 US (Germantown)	+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)	

Zoom security now requires a password on all zoom meetings, so the recurring BOS meeting now has a password.