



Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
Monday, October 16, 2017

Location: Meeting Room, Town Hall, Northeast Harbor

- I. **Call to order at 6:30 p.m.**
- II. **Public Hearing(s)**
None Scheduled
- III. **Minutes**
 - A. *Approval of minutes from October 2, 2017 meeting*
- IV. **Appointments/Recognitions/Resignations**
 - A. *Accept Resignation of Lorraine Bracy, Dispatcher, effective December 3, 2017*
- V. **Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. *Bureau of Motor Vehicles August 16, 2017 Audit findings*
 - B. *Hancock County Commissioners Special Meeting Minutes Sept. 5th, Regular Meeting Minutes Sept. 12th, Special Meeting Minutes Sept. 19th, Public Hearing Minutes Sept. 28th*
e.
- VI. **Selectmen's Reports**
- VII. **Old Business**
 - A. *None Scheduled*
- VIII. **New Business**
 - A. *Consider Authorization for the Safety Committee to apply, accept, and expend (if awarded) the Ed MacDonald Safety Enhancement Grant in the amount of \$3,000 to help fund The Confined Space Training Program in May of 2018; total cost of the training is \$7,500*
 - B. *Award Sand Bid Contract to Harold MacQuinn, Inc. at a price of \$8.70/cubic yard, or \$21,750 for the 2,500 cubic yards the bids were based on*
 - C. *Requesting Approval of Extended hours for Special Event December 31st, 2017 – New Year's Eve Party @ Tan Turtle 8:00 pm to 12:30 pm*
 - D. *Requesting Approval of Public Space Placement Application-Lisa Hall 2"x8" plaque in memory of Phil Havener, Main St., NEH*
- IX. **Other Business**
 - A. *Such other business as may be legally conducted*
- X. **Treasurer's Warrants**
 - A. *Approve & Sign Treasurer's Warrant AP1823 in the amount of \$665,700.00*

Board of Selectmen Meeting Agenda October 16, 2017

- B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1820, A1821, AP1822, and PR1808 in the amounts of \$2,423.00, \$787.00 \$46,478.52, and \$95,891.76, respectively*
- C. Acknowledge Treasurer's School Board AP/Payroll Warrants 4 and 8 in the amounts of \$57,149.66 and \$75,472.10, respectively*

XI. Executive Session
None Scheduled

XII. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., Monday, November 6, 2017 in the Meeting Room, Town Hall, Northeast Harbor

MINUTES

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Town of Mount Desert
Board of Selectmen
Regular Meeting
Monday, October 2, 2017
Location: Meeting Room, Town Hall, Northeast Harbor

Present were: Chairman John Macauley and Selectmen Matt Hart, Rick Mooers, Martha Dudman, and Wendy Littlefield.

Town Manager Durlin Lunt, Town Clerk Claire Woolfolk, Harbormaster John Lemoine, Public Works Director Tony Smith, Fire Chief Mike Bender, Treasurer Kathy Mahar, and Tax Assessor Kyle Avila were in attendance, as were members of the public.

I. Call to order at 6:30 p.m.

Chairman Macauley called the meeting to order at 6:30 PM.

II. Public Hearing(s)

None Scheduled

III. Minutes

A. Approval of minutes from September 18, 2017 meeting

MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of the Minutes of September 18, 2017 as presented. Motion approved 4-0-1 (Littlefield in Abstention).

IV. Appointments/Recognitions/Resignations

A. Authorize Appointment of Ninette Ferm as Warden for the November 7, 2017 State Referendum Election

MOTION: Selectman Mooers moved, with Selectman Hart seconding, appointment of Ninette Ferm as Warden for the November 7, 2017 State Referendum Election. Motion approved 5-0.

V. Consent Agenda

A. Department Reports: Treasury Report, Northeast Harbor Ambulance Service

B. State Assessment Ratio Study & Preliminary 2018 State Valuation

C. 2017 Annual Town Report: Supreme Award: 1st Place Population Group

D. Harbor Committee Minutes of September 12, 2017

E. Thank You Letter from Downeast Horizons

F. Thank You Letter from Aid Society of Otter Creek

MOTION: Selectman Hart moved, with Selectman Dudman seconding, approval of the Consent Agenda as presented.

Selectman Hart inquired about the Harbor Committee Minutes in Item D, and the discussion of the food trucks. Selectman Hart felt it was important that the various aspects of the Town were in consensus and on the same page before moving forward. Selectman Dudman noted the Economic Development Committee has discussed meeting with the Marine Management Committee. Harbormaster Lemoine reported that the Town Manager had asked that the Committee think about whether there was more appropriate

1 space for the trucks. The Committee felt the trucks were safe at their current location.
2 The location of the Farmer's Market however, was dangerous. The Committee felt it
3 would be wise to consult with a safety expert who could assess the site and offer
4 opinions. Selectman Dudman suggested the Public Works Director. It was agreed that
5 Director Smith would meet with the Board on the issue the second Board meeting in
6 November.

7
8 Chairman Macauley asked about the 2018 State Valuation. Assessor Avila noted that the
9 Town is always at 100% for State Valuation. The increase of 5% is not consistent with
10 other towns, but all increases brings each Town to 100%.

11
12 Motion to approve the Consent Agenda approved 5-0.

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14 **VI. Selectmen's Reports**

15 There were none.

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17 **VII. Old Business**

18 None presented

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20 **VIII. New Business**

21 *A. Seal Harbor Project Utility Connections – Review & Approval*

22 Public Works Director Smith reported that a resident wants to piggy back work requiring
23 a road opening on Route 3 on the Town. The Town must apply for the road opening with
24 the DOT to ensure the work is done properly and to DOT standards.

25
26 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval of
27 the proposed Seal Harbor Project Utility Connections, as presented. Motion approved 5-
28 0.

29
30 *B. Address Change Appeal – 85 Whitney Farm Rd*

31 Resident John DaCorte requested an appeal to Assessor Avila's decision to change his
32 street address, due to the inconvenience and expense an address change generates.
33 Assessor Avila stated the although a new house usually gets the new number, that area of
34 Whitney Farm Road has no room in the number sequence to assign the new home the
35 new number. The property must be in sequence to comply with the 911 system. The E-
36 911 system does not allow for hyphenated numbers or numbers with a letter. The choice
37 was to change one number on the DaCorte side of the street, or the numbers of two
38 residences on the other side. Assessor Avila based his decision on the opinion that
39 changing one number burdened fewer residents than changing two.

40
41 Discussion ensued regarding the issue. Possible solutions were brainstormed. Mr.
42 DaCorte felt one solution was to make the driveway a road, name it, and give the new
43 house a number on the new road. Assessor Avila stated the Ordinance does not allow for
44 making a driveway a road unless it serves two lots or more. Further, the house is not
45 accessing that driveway. A variety of issues were discussed, including numbering for
46 public safety, and the Land Use Zoning Ordinance. Assessor Avila suggested that
47 perhaps the Zoning Board of Appeals could hear the request, however he did not know if

1 they had the jurisdiction to make such a change. The question could be perhaps answered
2 through legal counsel.

3
4 Chairman Macauley suggested the issue be reviewed by the Planning Board. Perhaps a
5 variance could be considered.

6
7 Selectman Hart opined that due to the burden any change would create, it was important
8 to ensure that every potential solution was explored.

9
10 MOTION: Selectman Mooers moved, with Chairman Macauley seconding, to direct
11 Assessor Avila to send letters to the other owners, similar to the letter he sent the
12 DaCortes, suggesting changing 81 Whitney Farm Road to 79, changing 83 Whitney Farm
13 Road to 81, making the new house 83 Whitney Farm Road, and leaving 85 Whitney Farm
14 Road as it is.

15
16 DISCUSSION: Selectman Dudman disagreed. As unfortunate as it was that an address
17 change had to occur, she felt the Assessor was making the change based on his
18 knowledge of the law, and the Board should support his decision.

19
20 Additional suggestions included looking at the option of the driveway being made a road,
21 getting legal counsel for an opinion on the Zoning Board of Appeals hearing the question,
22 and discussing the issue with the Code Enforcement Officer.

23
24 VOTE: Motion approved 3-2 (Hart and Dudman opposed).

- 25
26 *B. Authorize the sale of the surplus equipment on behalf of the Town Departments by the*
27 *competitive bid process.*

28 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding,
29 authorization of the sale of surplus equipment referenced in the memo presented by
30 Public Works Director Smith on behalf of the Town Departments by competitive bid
31 process. Motion approved 5-0.

- 32
33 *D. Authorize the acceptance or rejection of bids and disposal of items that do not sell on*
34 *behalf of Town.*

35 Public Works Director Smith clarified this item was regarding Item C in New Business,
36 and would grant Director Smith the ability to reject bids and dispose of items as stated.

37
38 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding,
39 authorization of the acceptance or rejection of bids and disposal of items that do not sell
40 on behalf of the Town as presented. Motion approved 5-0.

- 41
42 *E. Authorization of Carryovers from FY 2016-2017 to FY 2017-2018*

43 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding,
44 authorization of carryovers from FY2016-2017 to FY 2017-2018, as presented for a total
45 amount of \$226,444.84. Motion approved 5-0.
46
47

1 **IX. Other Business**

2 Chairman Macauley reminded the Board that it was time for the Town Manager's
3 Review. He suggested it happen in November, and agreed to come up with a timeline.

4
5 Chairman Macauley noted that the Town should prepare for the possibility of a
6 Marijuana Moratorium. It would most likely require a Special Town Meeting.
7 Selectman Mooers felt the timing should coincide with the State's legislation. It was
8 noted a moratorium will allow the Planning Board to discuss issues regarding zoning.
9 Selectman Mooers noted up to two 180-day moratoriums can be placed, however the
10 Town is not required to use the entire time, should the issue be resolved quickly.

11
12 **X. Treasurer's Warrants**

13 *A. Approve & Sign Treasurer's Warrant AP1819 in the amount of \$1,410,455.41*

14 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval
15 and signature of Treasurer's Warrant AP1819 in the amount of \$1,410,455.41, as
16 presented. Motion approved 5-0.

17 *C. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1817,
18 AP1818, PR1806, and PR1807 in the amounts of \$3,066.20, \$4,693.79, \$104,020.53, and
19 \$256.75, respectively*

20 MOTION: Selectman Mooers moved, with Selectman Hart seconding, to approve and
21 sign Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1817, AP1818, PR1806,
22 and PR1807 in the amounts of \$3,066.20, \$4,693.79, \$104,020.53, and \$256.75,
23 respectively, as presented. Motion approved 4-0-1 (Littlefield in Abstention).

24 *D. Acknowledge Treasurer's School Board AP/Payroll Warrant(s) 7 in the amount of
25 \$71,512.05*

26 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding,
27 acknowledgement of Treasurer's School Board AP/payroll Warrant 7 in the amount of
28 \$71,512.05, as presented. Motion approved 4-0-1 (Macauley in Abstention).

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30 **XI. Adjournment**

31 MOTION: Selectman Dudman moved, with Selectman Hart seconding, adjournment.
32 Motion approved 5-0.

33
34 The meeting adjourned at 7:40 PM.

35
36 Respectfully Submitted,

37
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39
40 Wendy Littlefield, Secretary
41

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS

October 1st-17

James Willis

Dear Jim;

Please accept this letter as formal plans to retire.

I am planning to retire December 3rd, 2017:

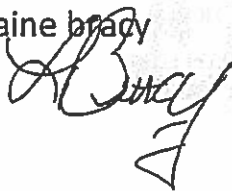
I want to thank the Town of Mt Desert for all the great opportunities and experience afforded me over the past 25 + years.

I will greatly miss everyone and hope to keep in touch with everyone.

This has been a hard decision for me but commuting in the winter has become very hard for me, and I look forward to spending some time with my grandchildren and possibly doing some travel.

Sincerely:

Lorraine bracy

A handwritten signature in cursive script, appearing to read "L Bracy".

CONSENT AGENDA



Matthew Dunlap
Secretary of State

Department of the Secretary of State
Bureau of Motor Vehicles

Patty A. Morneau
Deputy Secretary of State

David Lachance
Director of Administrative Services

September 27, 2017

Town of Mount Desert
Elizabeth Yeo, Municipal Agent
Po Box 248
Northeast Harbor, Me 04662

Dear Ms. Yeo:

Enclosed is a report which outlines the scope and findings of the examination conducted by the Bureau of Motor Vehicles Audit Services unit for the Town of Mount Desert. The audit was performed in accordance with the Bureau of Motor Vehicles' statutes, policies and procedures.

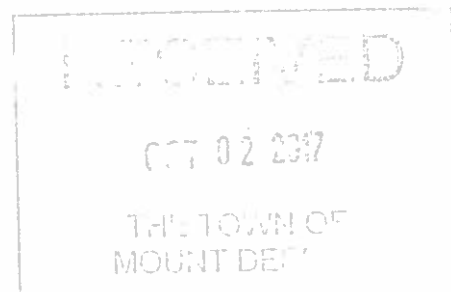
I conducted the audit based on standard criteria developed by the Bureau of Motor Vehicles Audit Services unit. The standards were developed to ensure accuracy in determining municipal internal controls as they relate to motor vehicle transactions, inventory, cash handling, security, and processing procedures.

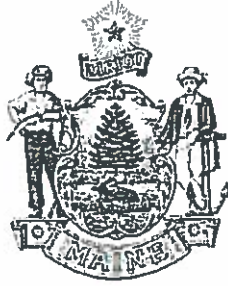
I appreciate the assistance provided to me by your office. I hope the information presented within is beneficial. If you have any questions or concerns, or would like additional guidance on the audit findings, please feel free to contact me at the number below.

Respectfully,

Natalie Cichocki, Auditor I
Bureau of Motor Vehicles, Audit Services

Cc: Durlin Lunt, Town Manager





**Bureau of Motor Vehicles
Audit Services
29 State House Station
Augusta, ME 04333-0029**

Municipal Audit Report

Municipal Name and Address

Town of Mount Desert
PO Box 248
21 Sea Street
Mount Desert, ME 04662

Reason for Audit:

Comprehensive Inventory Audit

Municipal Agent:

Elizabeth Yeo

Motor Vehicle Registration Level:

New Registrations

Registration Program:

Electronic – TRIO Software

Municipal Coordinator:

Tina Gowell

Auditor:

Natalie Cichocki, Auditor I

Audit Visit Date:

August 16, 2017

Audit Report Prepared by:

Natalie Cichocki, September 5, 2017

Audit Purpose

Inventory audits are conducted to evaluate municipal internal controls as they relate to motor vehicle transactions, inventory, cash handling, security, and general processing procedures.

Audit Scope

An audit of the stickers and serialized forms inventory was conducted on August 16, 2017 at the municipal office located in Mount Desert, Maine. The audit was performed in accordance with the Bureau of Motor Vehicles (BMV) statutes, policies, and procedures.

Findings

A physical count of available inventory was conducted by Natalie Cichocki, Auditor I, on August 16, 2017. This count was compared to a TRIO Inventory Printout generated at the time of the site visit (**Exhibit A1-A8**). Two sticker variances and one plate entry error were identified. The agent promptly provided documentation to support the sticker variances. Inventory was adjusted accordingly.

Record-keeping practices and security measures were reviewed. A fiscal verification of the municipality revealed no outstanding entries and no recent activity on the database of cash report overages/shortages.

Audit Discussion

A physical verification of all controlled inventory should continue to be completed regularly. The official BMV requirement is at least once every weekly cash reporting period. If an inventory variance arises that your office cannot explain, then Audit Services should be notified. Unexplained adjustments to inventory must be authorized by Audit Services prior to posting the adjustment.

The auditor observed during the site visit that voided registration copies are retained approximately by date, with newest voids in front. It is recommended that all copies of voided registration be retained numerically order by tax receipt number.

COMMISSIONERS SPECIAL MEETING

Learn more about **HANCOCK COUNTY** by visiting

www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The special meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 8:30 am on **Tuesday, September 5, 2017** in the conference room of the County courthouse located in Ellsworth, ME with Commissioners Brown and Clark in attendance.

Adjustments to, approval of agenda:

MOTION: Add discussion of the capital improvement plan section of Dept 6 Maintenance (Blasi/Clark 3-0, motion passed)

MOTION: add to agenda discussion on part time wages (Clark/Blasi motion withdrawn)

The Commission agreed to discuss the part time wage issue before any budgets were presented.

Commissioner Clark said considering the substantial amount of mandatory training the SO, RCC, and Jail employees are required to have, the part time wage should be the step A starting wage for that dept. After looking at the 2018 wage scales, it was decided that this was too big a leap for now. Commissioner Brown suggested developing a part time wage scale. Commissioner Clark would like to see some kind of evaluation of the part time employee's qualifications and experience, and award accordingly. Chairperson Blasi recognized Register of Deeds Curtis. She said she was happy that the Commission was looking at wages, but doing it "one person at a time" was not good, that employees do not look upon it favorably. Commissioner Clark said the Commission was avoiding doing exactly that. Commissioner Brown said he was not ready to vote, and said to make it fair to all departments some sort of scale should be used. He also wanted to know the impact on the 2018 budget before he votes. Commissioner Clark suggested developing categories for part time positions. CA Adkins will work on a policy reflecting these ideas. Commissioner Brown would like to see a cost analysis regarding the 2018 budget.

Commissioners Budget Workshop:

Dept. 09- Deeds

Register Curtis explained the changes to the Commission. A first look shows revenues are down 5.32%. In discussion Register Curtis raised the surcharge line to \$20,000 (an increase of \$5,000) Commissioner Clark suggested that the 3 reserve accounts (70-100 equipment 70-200 Technology 70-250 Copier Purchase) be lumped to one account.

Dept. 05- Treasurer

Treasurer Eldridge presented a first look at the budget. Revenues are up by 23.77%. This was largely due to a 51.17% increase to interest income. Airplane excise tax was increased by 100%, due to the arrival of an expensive plane. The PILT line had been posted to misc revenue in the past, but that has been moved to Dept. 51 town taxes.

Expenditures- Commissioner Clark suggested that if the full time clerical position were approved, that it should be entirely financed by the dept. 4 budget. Commissioner Brown was opposed to that. Commissioner Blasi expressed that he would like a full time employee in that position, and as part of her job description the Administrator can bring her in to the Treasurer's dept for work. The audit line was significantly decreased, due to the lower price of the audit RFP that was accepted.

Dept. 02- Emergency Management Agency

Revenues: EMA Director Andrew Sankey explained that 50% of his budget is reimbursed by the State. There was some discussion on the reserve transfers and whether that could be more than \$1,500.

Expenditures: the only increases are for personnel and related costs, otherwise the budget remains flat.

Break 10:25

Back in session 10:32

Sheriff:

Dept. 10 Sheriff

Sheriff Kane reviewed the revenues; they are down 59.16%.

Expenditures- the director of standards and compliance line was down due to a retirement; Sheriff Kane said that was shifted to hire a new deputy. The OT line was increased due to the base salary increase. There is a significant increase to the computer line; this includes \$50,000 for Spillman IT and \$10,000 for Ellsworth to host the Spillman server. There was some discussion on moving the \$50,000 and combining it with the line in the CC budget.

Dept. 12 Town Contracts

Commissioner Clark said in his mind this should be 100% reimbursement. He would like to see the revenues and expenditures balanced.

Dept. 13 Civil

Sheriff Kane said this was mostly flat, except for the increases on wages (per contract). He referenced the civil process position, and that the amount of work justifies 40 hours per week for that position.

Dept. 46 Drug Task Force

Commissioner Clark suggested that the forfeitures line be increased by \$50,000. Commissioner Brown suggested moving more to Dept 10 to reduce the increase. Commissioner Clark was opposed to using DTF money for anything other than that dept. Commissioner Blasi asked if the private donor had contributed any more money toward the K9 program. Sheriff Kane said he did not. Commissioner Clark suggested taking some of the K9 line and transferring that to Dept 10. Commissioner Blasi pointed out that the county is now covering the cost of the K9 program.

Dept 11 Jail (CAP)

Jail Administrator Richardson said the Board of Prisoners- Federal revenue line was lowered, because what has been tracked for 2017 has been lower than projected.

Commissioner Blasi said he would like to explore going to 4% CAP. Commissioner Brown said increasing that meant it goes to the taxpayers. Commissioner Blasi said the jail's expenses continue to rise, and we should show that. Projected expenditures are \$2,449,693. There was some discussion on the accounts that are separated for the jail, but not other depts. Commissioner Brown said this gives a true cost of the jail. Jail Administrator Richardson said his dept was in desperate need of a van. Discussion about buying a jail van will be on the Sept 12 agenda. Commissioner Blasi suggested raising the Building Structure line, rather than keep it the same. JA Richardson will come back with a list of pressing repair projects.

Break 12:34

Dept. 07- RCC

Revenues- a first look at the budget shows an increase of 23.92%, due to an increase in the contracts line. Commissioner Clark suggested that RCC Director Wellman contact the agencies about the increase to their contracts.

Expenditures- Commissioner Blasi asked what we should pay a full time QA clerk, and if the job description should be changed to include supervisory duties? Director Wellman suggested creating a 9th position which would cover admin, QA and dispatch, at \$18.50 per hour, budget line of \$38,500. The uniforms/boots line was increased 150%; the purpose was to purchase new uniforms for the dispatchers.

COLA discussion-

The Commission agreed to a 4% cola at this point for non-union employees.

Commissioners:

Dept. 4 Commissioners- The commission directed CA Adkins to add the entire full time position to the commissioners' budget, removing half of it from treasurer dept. There was some discussion on the proposed IT position. Commissioner Brown was concerned that one person would not be able to provide 24 hour coverage. Commissioner Clark said he would like to have our own IT person who was Spillman trained; he would also like to see all the funding for computer support be in one budget, rather than separated among departments.

Dept. 16 Debt Service- there was some discussion on paying off the jail bond this year, using Community Benefit funds, and budgeting accordingly. Commissioner Clark would like to hear more about that before a decision is made. It will be discussed at the September 12, 2017 Commissioners' regular meeting.

Dept. 20 Health Insurance- Commissioner Brown said he thought Scott McKee from Acadia Benefits should come in to present what numbers are projected before they are budgeted. CA Adkins said we could make a start.

Review and revision of standing decision dated June 13, 2006 to adjust part time wages:
The Commission agreed to discuss the issue at the September 12, 2017 Commissioners' regular meeting.

MOTION: to adjourn 2:33 pm (Brown/Blasi 3-0, motion passed)

Respectfully submitted,

Rebekah Knowlton

Executive Assistant to the County Administrator

COMMISSIONERS REGULAR MEETING

Learn more about **HANCOCK COUNTY** by visiting
www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 8:30 am on **Tuesday, September 12, 2017** in the conference room of the County courthouse located in Ellsworth, ME with Commissioner Brown in attendance.

Adjustments to/approval of agenda:

MOTION: to add item 5 C approval to hire Lucas Hanscom as a PT corrections officer (Brown/Blasi 2-0, motion passed)

This was an addition requested by Jail Administrator Richardson.

Public comment: none

MOTION: to approve the promotion of Deputy Corey Bagley to Patrol Lieutenant effective September 9, 2017 at Step 14 K \$27.93 per hour (Brown/Blasi 2-0 motion passed)

MOTION: to approve the promotion of Deputy Frank Jennings to Detective effective September 9, 2017 Step 14 D \$22.71 per hour (Brown/Blasi, 2-0 motion passed)

Commission Business:

OLD BUSINESS:

MOTION: to approve the minutes of the August 1, 2017 Commissioners' Regular Meeting, the minutes of the August 24, 2017 Commissioners' Special Meeting (Brown/Blasi 2-0 motion passed)

DISTRICT ATTORNEY:

DA Foster informed the Commission of a grant that District 7 has been approved for, to hire an impaired driving prosecutor. The grant pays for everything the prosecutor needs. The Counties would need to provide initial funding to be reimbursed. Total needed up front is \$16,000- each county (Hancock and Washington) would pay half. DA Foster said that in 2016 his office processed over 400 impaired driving cases. The grant is approved annually. Commissioner Brown said he wanted to be sure the grant sunsets and that we are reimbursed, because we are taking on more responsibility from the State; other than that he does not have a problem with it. CA Adkins said he would recommend running this through a G account so it is not run through the budget. If Washington County does not want to be included, the upfront price would be \$16,000, although the full cost will be reimbursed. DA Foster will communicate with Washington County to see if they are willing, and the Commissioners will be updated. Commissioner Brown said he was in favor of this program. Commissioner Blasi said he would feel better if both counties were behind it.

MOTION: to support the grant program for a special OUI prosecutor (Brown/Blasi 2-0 motion passed)

AIRPORT:

Airport Manager Brad Madeira updated the commission with his monthly report.

2017 enplanement report- Madeira said without Elite it will be nearly impossible to match the numbers from last year. The FAA informed Madeira that BHB did reach the goal of 10,000 in 2016. Madeira reported that PenAir filed chapter 11 bankruptcy. At this time they owe us \$17,283.48 in fees (does not include August); they are temporarily protected from having to pay those fees under the chapter 11 bankruptcy filing. The airport appears to have no aviation easement protecting the approach path to the primary runway with the exception of the protected area under the approach lights. Manager Madeira believes the county may have to purchase easements. Commissioner Blasi would like to see a report that an easement does not currently exist. Manager Madeira said that would involve hiring an attorney.

B-17 was here in August, which brought positive attention to the airport. The new tractor was finally delivered on August 21. Manager Madeira believes it will serve the airport for many years. Manager Madeira is working with a large corporate hangar developer; this structure would create the largest building on the airport property- 40,000 square feet. They are in the process of developing a lease and operating rights agreement. Currently the impact fee is unknown, our engineer will determine that. Manager Madeira said there was no release required if it is for aeronautical use. Commissioner Blasi asked how zoning applies. Manager Madeira said this was zoned for airport use already, and this is airport use. The Sklizovic hangar is underway. Detention basin project should be beginning on September 18.

MOTION: to approve the part-time Lead ARFF Job Description (Brown/Blasi 2-0, motion passed)

Makerda said the reasoning is that he believes the best organizational structure is to have a part time Lead ARFF position and 2 full time ARFF positions.

MOTION: approval to advertise for a part-time Lead ARFF (Brown/Blasi 2-0, motion passed)

SHERIFF:

The Commissioners opened the cruiser bids. The results are as follows:

- Darlings: \$21,423 (reflects trade allowance of \$10,500 for 2011 Chevy Crewcab)
- Quirk: \$18,500 (reflects trade allowance of \$15,980 for 2011 Chevy Crewcab)

Sheriff Kane will review the bids and come back to the Commission with a recommendation.

Discussion to purchase jail van:

Commissioner Blasi opened a bid from Darlings for a Dodge caravan - \$24,185 (includes \$2,905 in "government/municipal discounts") Sheriff Kane thought this price was high, and said he would do more research, and was open for discussion if the Commission wished to address the issue again. Commissioner Brown said he was concerned about the cost. Sheriff Kane agreed. Commissioner Brown said he was not ready to do purchase a van in 2017; that it needs to be researched more with more options presented. Sheriff Kane said the jail was not in dire need right now, but it was something that needed to be brought for discussion.

JAIL:

MOTION: to accept the resignation of FT Corrections Officer Abiel Martinez effective September 23, 2017 (Brown/Blasi 2-0, motion passed)

MOTION: to approve the promotion of Noah Lewey to temporary full time effective September 23, 2017 for a period of two weeks (Brown/ Blasi 2-0 motion passed)
JA Richardson said this would allow time to advertise and conduct interviews for the position.

MOTION: to approve the hire of Lucas Hanscom of Bucksport as a part time corrections officer (Brown/Blasi 2-0 motion passed)
Hanscom was recently hired as a part time RCC dispatcher; JA Richardson said he would work with RCC Director Wellman to track hours.

9:33 am- Commissioner Clark arrived.

TREASURER:

MOTION: to approve the August GF, Airport, and Jail Payroll Warrants #17-30, #17-31, #17-32, #17-33 and #17-34, in the aggregate amount of \$379,185.83 (Brown/Blasi 2-0-1 Clark abstains, motion passed)

MOTION: to approve the August GF, Airport, and Jail Expense Warrants #17-58, #17-59, #17-60, #17-61, #17-62, and #17-63 in the aggregate amount of \$547,733.97 (Brown/Blasi 3-0, motion passed)

MOTION: to approve the August UT payroll Warrants #18-4, #18-5, #18-6, #18-7 and #18-8, in the aggregate amount of \$1,298.55 (Brown/Clark 3-0, motion passed)

MOTION: to approve the August UT expense Warrants #18-3 and #18-4, in the aggregate of \$2,297.56 (Brown/Clark 3-0, motion passed)

MOTION: to approve August expenditures in the Health Insurance account of \$95,168.23 (Brown/Clark 3 -0, motion passed)

MOTION: to approve the expenditures from Capital Reserve account #G1-3015-20 Cascade Reserve for new license application for Breathing Air Compressor \$10.00 (Brown/Blasi 3 -0, motion passed)

Commissioner Clark suggested that approval for Capital Reserve expenditures come under department business. CA Adkins said the discussion generally comes under Dept. head and then Treasurer Eldridge brings the documentation to the Commission for signature.
County tax update- Treasurer Eldridge informed the Commission that we have collected 35% at this point.

MAINTENANCE:

Facilities Director Dennis Walls gave his monthly report.

Old Jail completion: trouble spots that were identified have been repaired. Facilities Director Walls said Mrs. Cormier from the Historical Society was pleased and said she was planning to do some additional repair on lower sections.

Jail yard: Commissioner Brown said the window is closing on the project- Director Walls said it would need to be next year. Commissioner Brown said next year it would not be cheaper, and pointed out that it was more of an engineering project than an architectural project. Commissioner Blasi asked if we could work with the plans Lewis & Malm had provided. Director Walls said we would use those for the project, unless the scope of the job was changed.

Front steps discussion: Facilities Director Walls reported that the project is currently out to bid- some interest has been expressed. Bids should be opened at a meeting in September. The bid deadline is 2:00 pm Friday September 15, 2017.

Capital improvement plan- Commissioner Brown asked if the previous 5 year plan was brought into the current one- Director Walls said most that had been completed; what wasn't was carried over. Commissioner Brown was concerned that no money had been put into the account for 3 years; he does not want to take more from the account that is put in. Commissioner Blasi wanted to take action on the plan. The Commission agreed that no action was needed at this point. Director Walls said he thought we should have the outline of the plan but have the flexibility to address the needs should the unexpected occur. Commissioner Blasi said he thought the Commission should be systematic in approach, such as looking at the plan every quarter, or monthly. CA Adkins said nothing would be done on the plan without detailed approval from the Commission. Commissioner Blasi said he wants to begin courthouse security soon. Director Walls briefly explained what that project would entail. Commissioner Brown asked if there has been a problem with security. Director Walls reported that any issues were minimal. The Commission agreed that the plan would be referenced monthly in the Maintenance report.

Break 10:35 am

Sheriff Kane brought his bid recommendation for a 2017 cruiser- from Quirk Auto, for \$18,500 (with trade in allowance of \$10,500 for a 2011 Chevy crewcab truck).

MOTION: to accept the low bid from Quirk Auto of \$18,500, trade in included (Brown/Clark 3-0, motion passed)

RCC:

RCC Director Renee Wellman reported that the new hires are doing well with their training. The building on Mt. Waldo has been installed. The Commission agreed that Director Wellman would inspect and sign off on the building project. When asked about shift coverage, Director Wellman reported that there were vacancies and the dispatchers have been working hard to cover the shifts; she has been working herself to keep the shifts covered.

UNORGANIZED TERRITORY:

UT Supervisor Millard Billings was unable to attend the meeting, but provided the Commission with his monthly report.

COMMISSIONERS:

MOTION: to annul the motion made on June 13, 2006 with regard to the wages for part time dispatchers and corrections (Clark/Blasi 2-1, Brown opposed)

CA Adkins gave the Commission a document which included the following:

As of the first payroll for the year 2018, the Hancock County Commissioners approve the following wage adjustments to the part time positions in County departments:

SO/ Deputy: \$16.00

Jail/ RCC Dispatcher \$14.00

Part Time I: \$12.50 DA; Maint; RCC Clerical; Probate & Deeds

Part Time II: \$13.00 /EMA- Admin Asst.; Airport- Admin Asst. & ARFF

The Commission agreed to accept this document and include it with proposed 2018 budget, and approve it in conjunction with the 2018 budget.

MOTION: approve the side agreement with Teamsters union regarding vacation hour accruals in excess of our limits (Clark/Blasi 3-0, motion passed)

Chairperson Blasi signed the side letter.

Action on the accounts in Dept 16- Debt and Overlay:

Commissioner Clark thought it was premature to commit to paying the jail bond now. He suggested that we can find \$300,000 improvement in the 2018 budget; in using that we would not have to tap in to our CBA money. Commissioner Brown said he was opposed to it. He wanted to go through the budget and possibly send it back to department heads. Commissioner Clark would like to send the budget back with suggestions of what the Commission would like to see. Commissioner Brown wanted to give the department heads the opportunity to address cuts in their own budgets before the Commission decides.

Action on 2018 Budget:

Dept. 14

There is no revenue account this year.

Expenditures: \$44,000, these are up 2.33%.

Dept. 17:

Expenditures: \$168,139

This includes increases to EMDC and UMaine extension.

Commissioner Brown said he would like to flat fund this department. Commissioner Clark agreed, and said the entities could address the BAC with requested increases. There was some discussion on the process of applying for these funds.

MOTION: to enter Executive session under MRSA Title 1§405 6(E) for the purpose of discussing a lawsuit with our attorney (Clark/Brown 3-0, motion passed)

Chairperson Blasi brought the meeting back to regular session with nothing to report.

Dept. 20:

Revenues: \$116,000

Expenditures: \$1,095,000

There was some discussion on how the actuarial report impacted the figures; CA Adkins said according to those numbers we are on target. The incentives for the new wellness program are included.

Dept. 30:

Expenditures: \$85,000

The Commission wanted to take another look at this account after a more comprehensive look at the entire budget.

Schedule budget cycle meetings and hearings:

The next budget workshop will be held on September 19, 2017 at 8:30 am.; the public hearing will be held September 28 at 6 pm, and the Commission will present the budget to the Budget Advisory Committee that same day.

COUNTY ADMINISTRATOR:

CA Adkins informed the Commission that there was an employee picnic on September 14, and invited the Commissioners to attend.

Croce v. Town of Dedham tax abatement appeal application: CA Adkins informed the Commission that Mr. Croce had submitted supplemental information for the appeal filed on August 15, 2017. With the supplemental information an application form was enclosed. The Commission agreed to accept the supplemental information, but not to recognize the application that had been submitted with it.

MOTION: to enter Executive session under MRSA Title 1§405 6(A) for performance evaluation for Executive Asst. to the County Administrator (Clark/Blasi 3-0, motion passed)

The meeting was brought back to regular session and the following action was taken:

MOTION: to appoint Rebekah Knowlton to Deputy County Administrator (Brown/Clark 3-0, motion passed)

The Commission agreed that this position holds all responsibility and authority that the title implies in county government.

MOTION: to enter Executive session under MRSA Title 1§405 6(D) to discuss RCC Union negotiations (Brown/Clark 3-0, motion passed)

MOTION: to adjourn (Brown/Clark 3-0, motion passed)

Respectfully submitted,

Rebekah Knowlton,
Deputy County Administrator

COMMISSIONERS SPECIAL MEETING

Learn more about *HANCOCK COUNTY* by visiting

www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The special meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 8:30 am on **Tuesday, September 19, 2017** in the conference room of the County courthouse located in Ellsworth, ME with Commissioners Brown and Clark in attendance.

Adjustments to agenda: none

Bid opening: Maintenance Front steps project

Chairperson Blasi opened the one bid that had been submitted. The bid was from Sunshine Masonry for \$27,880.00.

MOTION: to approve the bid from Sunshine Masonry of \$27,880 with the condition that the project can be done without tenting (Clark/Blasi - motion tabled)

Discussion: Commissioner Brown questioned the warranty, and what the maintenance would be after the project was completed. Commissioner Clark said we need to fix it, and then develop a maintenance plan. Commissioner Blasi agreed, but wanted to know if Sunshine Masonry provided a warranty. Commissioner Clark was concerned about the need for tenting, which he expected would increase the cost. Commissioner Blasi suggested tabling the motion until Facilities Director Walls spoke with Sunshine Masonry about the questions. The motion was tabled.

Sheriff:

Permission to advertise for a deputy:

Chief Deputy Patrick Kane said this was a vacant position, left after the promotion of Deputy Frank Jennings.

MOTION: approval to advertise for a deputy (Clark/Brown 3-0, motion passed)

RCC:

Town dispatch cost increase:

RCC Wellman reported that last year there was an increase of 3%. After informing the contract holders of the potential increase, Director Wellman has received 3 responses, which she said were positive. She also spoke with the advisory committee; they were not opposed to the 6% increase. Commissioner Clark said he did not think a 6% increase was unreasonable.

MOTION: increase the RCC dispatch fees by 6% effective January 1, 2018 (Clark/Blasi 3-0, motion passed)

Commissioners:

Part Time wages policy:

After direction from the Commission at the 9/12/2017 meeting, CA Adkins presented a draft Part-Time Wages Policy, which included the following:

SO/Deputy: \$16.00

RCC/Dispatcher: \$14.00

Part Time I: \$12.50/ DA; Maint; RCC Clerical; Probate & Deeds

Part Time II: \$13.00/EMA- Admin Asst.; Airport- Admin Asst. & ARFF

CA Adkins said he thought the current funding would support these increases. The effect on the budget would be minimal. Commissioner Brown thought we should table it for now, and work on it in October. This would give the department heads a chance to review the policy. CA Adkins said he would go back and discuss with department heads and fine tune it.

Commissioners Budget Workshop:

Dept. 2 -Emergency Management

Raising the part time wages would have a \$700 impact on the budget. Commissioner Clark questioned the rise in the health insurance line. EMA Director Sankey explained that last year that line was under budgeted; this would answer that issue for 2018. The Commission agreed to come back to this issue.

Dept. 3 -District Attorney

DA Foster reported that Washington County did approve the advance funds for the special OUI prosecutor. This position should begin October 16; this will be a State employee.

Commissioner Brown asked if the health insurance cost for the requested full time (currently part time) position was in the dept 20 budget. CA Adkins said that it was. DA Foster explained the need for the full time position. Commissioner Clark asked what the gross cost for this position would be for 2018. CA Adkins said without health insurance it would be \$32,361. This would eliminate the need for a part time line. DA Foster said he could offset some of the cost by making some adjustments to the Disposition/ Def Payments revenue line. Commissioner Clark said he would like to support this position. Commissioner Brown agreed. Commissioner Blasi agreed, referencing said DA Foster's offer of increasing the revenue line.

MOTION: to approve Dept 3 budget (Blasi/Brown 3-0, motion passed)

Dept. 4 -Commissioners

Commissioner Clark would like to increase the reserve transfers to \$25,000. Commissioners Brown and Blasi agreed. Commissioners Clark and Blasi would like to see legal professional fees separated from computer professional fees. Commissioner Brown questioned why we didn't budget for Sierra services. There was some discussion on line 30-200 Professional Services. Commissioner Blasi referenced turbine valuation, and whether the Commission would take action on challenging that. Line 30-110 Legal fees was created, at \$15,000. Commissioner Clark said if the IT position was created, the money could come from the IT position in the Professional Services line. Commissioner Blasi said he thought the Sheriff should have control of Spillman funding. Commissioner Clark expressed that the money for Spillman would be there, it was just a matter of which dept. it was in.

MOTION: for Spillman funds to be in dept 10 (Blasi, fails for lack of second

Commissioner Clark said he supported the Sheriff having full funding for Spillman, the only difference was that the bills would be paid out of this account. Commissioner Clark said we still have the unresolved issue of the part time/full time clerk. Commissioner Blasi said that issue

was resolved, that it was a full time position. Commissioner Clark said he would like to explore the option of a position putting together both civil process and QA. Commissioner Clark said he thought they could all agree to approve the full time clerk position. Commissioner Blasi wanted 2 separate accounts for line 30-200. Commissioner Clark wanted to keep them together.

MOTION: put \$25,000 in for Spillman services and \$75,000 for IT services (Clark/Blasi 2-1 Brown opposed, motion passed)

Commissioner Brown said we do not have the person in the room who controls Spillman, giving his input, and it was premature to split that right now. Commissioner Brown said the Sheriff controls Spillman. Commissioner Clark said the Sheriff would have the funding he needs for Spillman.

Commissioner Brown said he was not ready to vote on this department. Commissioner Blasi asked for a motion to accept dept 4.

MOTION: approve dept 4 budget as amended by discussion (Blasi/Clark 2-1 Brown opposed, motion passed)

Dept. 5 –Treasurer

Expenditure line 30-320 Computer was increased to \$5,500.

MOTION: to approve dept 5 budget (Clark/Blasi 3-0, motion passed)

Dept. 6 –Maintenance

Expenditure line 07-600 training/registrations was reduced to \$1,000. Lines 20-300 Building and 20-350 Heat/air conditioner were reduced to 2017 amounts.

MOTION: to approve Dept 6 budget as amended by discussion (Clark/Blasi 3-0 motion passed)

Facilities Director Walls said he spoke with Sunshine Masonry; the work was guaranteed for one year. For a maintenance plan- the goal is to keep the water out, and if that is done- it should last 5 or 6 years; this time can be stretched by periodic inspections and spot repairs.

Action on motion tabled earlier:

MOTION: to approve the bid from Sunshine Masonry of \$27,880 with the condition that the project can be done without tenting (Clark/Blasi 3-0, motion passed)

Dept. 7 –RCC

Due to the approval of a 6% increase in the dispatch contracts, revenue line 100 Contracts went to \$140,000. When asked about combining the positions of QA clerk and civil, Director Wellman said it would be tough. She said the request of a full time QA clerk would include the work of the administrative assistant, and be dispatch trained. Commissioner Brown questioned whether this would be a union position. CA Adkins said that was a conversation that should take place. Commissioner Brown said the public wanted us to keep dispatch in Hancock County; this position is one of the things we need to have to keep PSAP in the county. Commissioner Brown wanted to reduce the uniform line; Commissioner Clark disagreed. He said he would accept the full time QA position and the increase for uniforms, but wanted to reduce the Reserve account

70-100 Equipment line to \$35,000. Commissioner Brown expressed discomfort with cutting the reserve account to \$35,000. Line 01-300 part time was reduced to \$10,000.

MOTION: to approve Dept 7 budget as amended by discussion (Clark/Blasi 2-1 Brown opposed, motion passed)

Dept. 8 –Probate

Revenue line 100 was increased to \$95,000. Expenditure line 30-110 Legal fees was raised to \$10,000. Revenue line 101 Publications was increased to \$15,000.

MOTION: to approve Dept 8 budget as amended by discussion (Clark/Blasi 3-0 motion passed)

Dept. 9 –Deeds

Revenue account 102 Fees was increased to \$485,000. Revenue account 101 Transfer tax was increased to \$162,000. Line 103 copy fees was increased to \$65,000.

MOTION: to approve Dept 9 budget as amended by discussion (Clark/Blasi 3-0, motion passed)

Dept. 10 – Sheriff

Commissioner Brown suggested moving some revenue from the DTF to Dept 10 revenue. Commissioner Clark was opposed to that. Revenue line 300 Sale of county assets was increased to \$10,000. That is from the sale of a truck which may happen in 2017; this will go in a reserve account, and the revenue will be transferred in 2018. Commissioner Blasi said the Sheriff's figures do not appear on the budget pages in the books. Commissioner Brown suggested that the Sheriff and the Chief Deputy get 8% increases in salaries, as was what they originally asked for. He said he will not support another deputy position this year. Commissioner Blasi said he could do that. Commissioner Clark said applying a percentage rather than a fixed number is problematic, as this creates a disparity between this position and other dept heads. CA Adkins said the Commission is recognizing this because of the request, and asked if there are other department heads who came to him with requests, but fell in line with historical budgeting, will the commission recognize them. Commissioner Brown said he appreciated that, and referenced the size of the SO and the inherent responsibility. The new deputy position was removed from line 01-130 reducing it by \$52,016. There was some discussion on Spillman and IT needs for the County, and where the money should be budgeted. Commissioner Clark said there would always be access to the funds for Spillman support, wherever it was budgeted. Commissioner Blasi said he would agree to 8% raise for the Sheriff and Chief Deputy, with the removal of the deputy position and reducing the vehicle line by \$20,000. Total expenditures after amendments were \$1,369,407.

MOTION: to approve dept 10 budget as amended (Brown/Blasi 2-1, Clark opposed, motion passed)

Dept. 12 -Town Contracts

Reserve account line 70-300 Vehicle was changed to \$17,500. Commissioner Clark questioned why the expenditures posted to Swan's Island was more than the revenues from Swan's Island. Sheriff Kane said they would go back to check their figures.

Dept. 11 – Jail

MOTION: to approve Dept 11 Jail CAP (Clark/Brown motion and second withdrawn)

Dept 24- Jail

Commissioner Clark proposed that the Jail Administrator and the Assistant Jail Administrator wages be increased by 8%, and the admin. asst. wages be increased by 5%. He amended the suggestion to an 8% increase for the Jail Administrator, a 8% increase for the Assistant Jail Administrator, and a 6% increase for the admin asst. Commissioners Brown and Blasi agreed to that. Commissioner Clark proposed the following lines be eliminated: 40-004, 40-023, and 40-009. Commissioner Brown said he would not approve that because we need to prove to the State what the expenses are. Expense line 46-602 Building was raised to \$25,000. Reserve account 70-00 Equipment (vehicle) was raised to \$10,000.

MOTION: to approve the jail expenditure accounts as amended (Clark/Blasi 3-0, motion passed)

MOTION: approve an increase of 4% to the 2017 Jail CAP (Clark/Blasi 2-1, Brown opposed, motion passed)

Dept. 13 -Civil Process

Commissioner Clark suggested leaving the civil process position at 20 hours. Commissioner Blasi was in favor of the full time position. Commissioner Brown said he would support the full time position.

MOTION: approve dept 13 budget as presented (Clark/Blasi 3-0, motion passed)

Dept. 46 -Drug Task Force

Commissioner Clark would like to see line 46-111 DTF Forfeitures increased to \$100,000, from account 3013-50. Expenditure line 01-525 K9 OT was reduced to \$5,000.

MOTION: to approve Dept 46 budget as amended by discussion (Clark/Blasi 2-1, Brown opposed, motion passed)

Commissioner Brown wanted to leave the total of \$10,000 for the K9, because of the increased revenue.

Dept. 14 –Communications

MOTION: approve Dept 14 budget (Clark/Blasi 3-0, motion passed)

Dept. 16-Debt Service

MOTION: approve Dept 16 budget (Brown/Clark 3-0, motion passed)

Dept. 17 -3rd Party Donations

MOTION: that dept 17 donation remain at the 2017 level (Clark/Brown 2-1, motion passed, Blasi opposed)

Commissioner Blasi outlined a process he would like to see: to post applications by a certain date, for any qualifying organizations to apply and to fund those with Community Benefit funds.

Dept. 20 -Health Insurance

Line 05-300 was reduced by \$25,000.

MOTION: approve Dept 20 budget (Clark/Blasi 3-0, motion passed)

Dept. 30 –Reserves

Commissioner Clark opposed the 20-300 Building line at \$50,000. Commissioner Brown wanted to raise it to \$100,000, and have that come from undesignated funds. Line 20-300 was reduced to \$0.

MOTION: to approve dept 30 budget as amended (Blasi/Clark 2-1, Brown opposed)

MOTION: Enter Executive Session under MRSA Title 1§405 6(A) to discuss a personnel matter (Clark/Blasi 3-0, motion passed)

Commissioner Blasi brought the meeting back to regular session, with nothing to report.

MOTION: to adjourn 2:57 pm (Brown/Blasi 3-0, motion passed)

Respectfully submitted,

Rebekah Knowlton
Deputy County Administrator

PUBLIC HEARING

Learn more about **HANCOCK COUNTY** by visiting
www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The public hearing for the proposed 2018 Hancock County Budget was brought to order by Commissioner Blasi at 6:00 pm on **Thursday, September 28, 2017** in the conference room of the County courthouse located in Ellsworth, ME with Commissioners Brown and Clark in attendance.

Commissioner Blasi explained the elements of the budget workbooks. He mentioned that wages have been addressed. He said the Commissioners voted on each department and the BAC will have copies of those minutes after they are approved at the October 3 Commissioners' regular meeting. The proposed budget is 3.51% over last year. Commissioner Brown said the budget was tentatively approved, but it is a work in progress, and that they have until December 15 to decide. He said he was not satisfied with it, and will continue to work on the budget with the County Administrator and the other Commissioners.

Commissioner Blasi asked for any public comment:

Jennifer Osborne of the Ellsworth American asked what taxpayer money is used for besides law enforcement. Commissioner Brown explained the other uses: including RCC, Deeds, Probate, and the County jail. He said they are trying to use as much community benefit money as they can for the tower and necessary equipment for Mt Waldo. Commissioner Brown said it was a good use of community benefit money, as it benefits everybody. He also referenced using building maintenance projects that were needed, such as the jail roof, the front courthouse steps, and reducing our carbon footprint by changing a boiler from oil to propane. He said this year the Commission has addressed wages, and still has an outstanding union contract with RCC to settle. Commissioner Clark said he thought it was important for the public to understand the relationship the county has with the state with regard to the county budget. He referenced the Da's office- many of the employees are state employees, EMA- 50% of the budget is paid by the state, and Unorganized Territories- the state collects the taxes and the county is charged with maintaining services there, which are reimbursed 100%. He also referenced the Drug Task Force. Approximately 14 years ago, DTF started with \$250,000 in the budget, but thanks to forfeitures and other revenues the amount of tax to cover that is now \$32,000. Commissioner Blasi referenced the 4% COLA, saying he was supportive of this to help close the wage gap.

MOTION: to close the budget hearing (Brown/Clark 3-0, motion passed)

Respectfully submitted,

Rebekah Knowlton
Deputy County Administrator

COMMISSIONERS SPECIAL MEETING

Learn more about **HANCOCK COUNTY** by visiting
www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The special meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 5:00 pm on **Thursday, September 28, 2017** in the conference room of the County courthouse located in Ellsworth, ME with Commissioners Brown and Clark in attendance.

Amendments to the agenda: none

CA Adkins explained any changes made to the budget books. The budget is now 3.51% over last year, but .06% under the LD1 growth factor, which is currently 3.57%. Commissioner Brown said he would not support the budget. He was concerned about the addition of 5 new positions and the rate of growth to County government. He said he was opposed to deficit spending in the capital reserve funds for the building. He referenced the building of the Mr. Waldo tower, which he said was money well spent. Commissioner Clark said the building reserve account should continue to be funded next year, after the jail bond is paid. Commissioner Clark said he fully supported the decisions made this year, but was disappointed that 5 new positions had to be added. Commissioner Brown said the budget was a work in progress at least until December 15. There was some discussion on the process the Budget Advisory Committee will use. Commissioner Blasi would like the BAC to receive the minutes from the September 19, 2017 budget workshop, in which the Commissioners voted on each department. CA Adkins said he met with Chief Deputy Kane regarding the revenues and expenditures in Department 12; they are now balanced.

Review of the Unorganized Territory FY 2019 Budget:

Highlights of the proposed UT budget: \$913,521 in expenses, less \$671,971 in revenue. This leaves \$241,550 taxation. UT Supervisor Billings said this was an increase of \$2,800 over the prior year, due to an increase in fire services. Supervisor Billings said the budget needs to be finalized and submitted to DECD before December 1, and the legislature will have the hearing sometime in March. This budget is below CAP, so it does not need to be reviewed by the BAC. There was some discussion on the turbine assessment. Maine Revenue Service has assessed the turbines at 42% of their originally estimated value. The developer calculated the original estimation. This resulted in less revenue than anticipated. CA Adkins will check with the Attorney to see what progress has been made, as this is an ongoing issue, and will update the Commission at a future meeting.

MOTION: approve the proposed UT budget for the July 1, 2018 through June 30, 2019 fiscal year (Clark/Brown 3-0, motion passed)

There was some discussion on the part time wages policy. This will be addressed again at the October 3, 2017 Commissioners' Regular meeting.

The new wellness program was briefly discussed. The Commission agreed that the benchmark regarding the PCP visit could be reached anytime between the dates of January 1, 2017 and December 31, 2018. Employees who reach all 3 benchmarks (online health assessment, annual visit with PCP, and are tobacco free or complete a tobacco cessation course) will receive an incentive of \$360, or \$600 if they subscribe to a family plan and both the employee and spouse reach the benchmarks.

Motion: to adjourn 5:54 pm (Brown/Clark 3-0, motion passed)

Respectfully submitted,

Rebekah Knowlton
Deputy County Administrator

NEW BUSINESS



Town of Mount Desert

Josh Jordan, Deputy Harbormaster

40 Harbor Drive, P.O. Box 237

Northeast Harbor, ME 04662-0248

Telephone 207-276-5737 Fax 207-276-5741

E-mail Address jjordan@mtdesert.org

Web Address www.mtdesert.org

MEMO

To: Board of Selectmen and Town Manager

From: Josh Jordan, Deputy Harbormaster and Safety Committee Chairman

Re: The Ed MacDonald Safety Enhancement Grant

Date: 9-21-17

The Safety Committee is looking for authorization to apply for the Ed MacDonald Safety Enhancement Grant, in the amount of \$3,000. We intend on using the grant to help fund The Confined Space Training Program that would take place in May of 2018. The total cost of this training will be \$7500.00. I am asking for the Selectman's permission to apply, accept if awarded, and to spend the awarded funds toward this training.

I am also requesting, if in favor, that the Board of Selectmen would write a memo in favor of this grant as the weight of your approval would help our chances of securing the grant.

Thank you

Josh Jordan

Chairman Safety Committee



The Ed MacDonald Safety Scholarship Application

Name: Michael Bender
 Title: Fire Chief
 Entity (City/Town, etc.): Town of Mount Desert
 Department: Fire, Wastewater & Public Works
 Mailing Address: PO Box 248, Northeast Harbor, ME 04662
 Phone: 207-276-5111 Cell Phone: 207-460-3096

STOP If you have not read all of the instructions, please do so now!

Do you currently have safety or risk management responsibilities? If so, please explain. (N/A for "special group awards")

What specific safety or risk management educational activity do you wish to participate in? Please attach information from the sponsoring organization. Include cost estimates for all aspects of the educational activity. (See below).

To conduct a Confined Space Rescue training class. Supporting documents attached.

Date when class or training event will be conducted: May, 2018

Attach a one page written summary explaining why participating in this safety or risk management activity will help you in your current position. For "special group awards" indicate the need, scope of program, goals/objectives and anticipated outcome.

Attach written recommendation from your current supervisor.

Have you applied for or received grants or funding from other sources for this training? Yes No

If yes, from whom: _____ Amount: _____

Cost of educational event you want to participate in?	Registration	
	Course Materials	
	Overnight/Meals	
	Travel	
	Total Costs of Event	\$2,500.00 +

Applicant Signature: *Michael D. Bender* Date Signed: 9/20/17
 Print Name: Michael D. Bender Title: Fire Chief
 Key Official Signature: *Durlin E. Lunt* Date Signed: 9/20/17
 Print Name: DURLIN E LUNT Title: Town Manager

For further information regarding this program, please contact our:
Loss Control Technician at 1-800-590-5583
 Please e-mail to safetygrants@memun.org or fax the completed application and supporting documents to 207-624-0127
 (please keep a copy for your records)
Maine Municipal Association, Risk Management Services Attn: Loss Control Dept.
60 Community Drive, PO Box 9109, Augusta, ME 04332-9109



Mount Desert Fire Department

Michael Bender, Fire Chief
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111 Fax 207-276-5732

Web Address www.mtdesert.org

firechief@mtdesert.org

September 20, 2017

Maine Municipal Association
Risk Management Services
Attn: Loss Control Dept.
60 Community Drive
PO Box 9109
Augusta, ME 04332-9109

Dear Review Committee,

The Town of Mount Desert would like to apply for the Ed MacDonald Safety Scholarship Program in the amount of \$3,000.00 to be used towards Confined Space Rescue Training in the spring of 2018. The Town currently has an active, multi-department team comprised of members from the fire, wastewater and public works which provide rescue services when permit-required confined space entry is required by town employees. This is to comply with Maine Title 26, Maine Bureau of Labor (MBOL) Directive Number 12-05, OSHA Standard 1910.146(g)(k) and NFPA Standard 1670. The team also is available for rescues to the general public within the Town of Mount Desert and has, on occasion, responded to neighboring communities for mutual aid requests.

The intended training will enable us to certify new members who have joined the team since our last similar training conducted in 2014. This will increase the number of individuals who will be certified as "entrants" and greatly expand the capability of the team to perform life-saving rescues. The training will also serve as a comprehensive refresher for those that are already certified. Included in the application is a proposal from Burgess & Associates, Inc. in the amount of \$7500.00 for materials, equipment and instruction. The Town will commit to make up the difference from any grant award amount. Burgess is the same company we have had in the past and is known for delivering quality training that complies with current OSHA standards. The training will be site-specific and intended to cover the development of compliant Confined Space Entry (CSE) programs that address the administrative and record keeping requirements, and practical skills training on confined space requirements for assessment, monitoring, PPE selection and use. The practical skills element of the training will

also create a reliable proficiency evaluation of the respective roles of entrant and attendant in rule and in practice.

Once the training is completed, the Town will have a fully certified, fully equipped CSE team that will continue to provide rescue services in the event of an incident during a permit-required entry. The training will also serve as a basis to continue the team's annual training exercises which will continue the Town's compliance with State and Federal standards and directives.

Thank you for your consideration.

A handwritten signature in cursive script that reads "Michael D. Bender". The signature is written in black ink and is positioned above a horizontal line.

Michael D. Bender, Fire Chief

Burgess&Associates, Inc.

HotZoneUSA

Industrial and Municipal Emergency Response & OSHA Safety Training

November 22, 2016

Chief Mike Bender
Mount Desert Fire Department
PO Box 248
Northeast Harbor, ME 04662

Dear Chief,

Thank you for taking the time from your busy schedule to discuss your Emergency Response Team training needs. We would be delighted to provide a quote for Confined Space Rescue training delivered at your facility. Each training subject includes all necessary classroom supplies, student workbooks, training equipment, and student certificates upon successful program completion. Each program will be made site specific to include permits, procedures, and policies. The training can also include the use of our mobile confined space rescue simulator. The simulator is a safe, challenging tank/maze which allows rescuers to demonstrate rescue competencies.

The cost for a 24 hour program \$7500.00. Instructor expenses for meals, travel, and hotels are billed separately and are commensurate with the area. This quote is valid through the summer of 2018. If you have any questions please feel free to call and once again thank you.

Cordially,

Glenn Lindsay
Burgess & Associates

Burgess & Associates
4661 Flat River Rd
Coventry, RI 02816

Phone 401 392-3110
e-mail warmzone@aol.com
Fax 401 392-3118

Confined Space course Presentation

- 1) Student Text Book (Copies Provided at Time of Presentation)
- 2) Confined Space Programs Basic Outline Using OSHA 1910.146, NFPA 1670 ,policy & Procedure
- 3) Day 1 Outline 8 Hour Program
- 4) Day 2 Outline 16 Hour Program
- 5) Day 3 Outline 24 Hour Program

Appendices (Supplied in Student Work Book)

Citations (OSHA)

Amendments

(Copies available at time of presentation)

Rescue Plan Check List

Air Accountability Sheet

Incident Command List

Employee Sign In Sheet

25 question test

Student Evaluation

Program Evaluation

Student Certificate

All documentation for program provided at the end of course

Confined Space Entrant Attendant Supervisor / Rescue Objectives

- 1) Assure That Your Safety Remains Paramount
During this course and whenever you respond.
- 2) Increase Your Knowledge About Confined Space
Recognition, dangers, regulations, & responsibilities as it pertains to entry procedures and rescue
- 3) Stimulate Your Interest About Confined Space work.
- 4) Prepare You to Work in Confined Spaces Safely
- 5) Prepare You to Respond to C.S. Emergencies
Use of Incident Command, Tactics, strategies, Hands on Equipment Familiarization & realistic exercises
- 6) Encourage you to continue learning
- 7) Have an Enjoyable Learning Experience !

Day One

- 1) **Burgess & Associates and Student Introduction course registration.**
- 2) **OSHA Statistics and Fatal Facts and Citations.**
- 3) **Entrant, Attendant, Supervisor duties.** [Site Specific]
* If a site program has been completed prior to this course we need only cover entrant responsibilities for rescue requirements.
- 4) **Paragraph (k) Rescue Non Entry and Entry.**
- 5) **December 1st 1999 amendment to Paragraph (k).**
- 6) **Recognition and evaluation of confined space hazards.**
 - Confined Space and Permit Required Confined Space Recognition.
 - Types of Confined Space Hazards
 - Atmospheric**
 - Oxygen Deficient Oxygen Enriched Combustible / Flammable / Explosive Gases and Vapors
 - Toxic Gases and Vapors
 - Combustible Dust
 - Mechanical Hazards**
 - Engulfment Hazards**
 - Entrapment Hazards**
 - Other Types of Hazards**
- 7) **Controls**
 - Atmospheric Monitoring Equipment and General Testing Protocol
 - Ventilation
 - Cleaning and Purging
 - Isolation and Lockout / Tag out Procedures
 - Control of Combustible Dust
 - Personal Protective Equipment
 - Respiratory Protection
 - Precautionary Equipment
 - Communications Equipment
 - Retrieval Equipment
 - Portable Power Tools
 - Ladder Safety
 - Heat Stress
 - Hot Work Operations for Confined Space (Site Specific Permit)
- 8) **Confined Space Permit & Policy (Site Specific Permit)**

9) Appendices from Student Work Book A-T (Review)

10) Written Test 25 Question

11) Equipment Familiarization Tripods, SRL_s Harness, Ropes, Rescue Knots and Use Sked Board Caribeeners, SCBA_s, SAR_s Usage Inspection and, Storage **Site Specific or provided by B&A]**

12) Field Trip into Facility to Identify Spaces and Potential Hazards for Pre Plan If Included.

Confined Space Rescue Day Two

The team must be trained to properly assess the confined spaces and to evaluate the actual or potential hazards in the space. When rescue is required from a confined space, it is obviously because something has gone wrong in the space. Considering that the space was presumably evaluated prior to the initial entry, the rescuers are assessing a space where something was missed on the initial evaluation, or where something has changed in the space that was not anticipated in the initial evaluation

1) Group Critique and Review of Day One

2) Review Appendix P, S, and T from Student work Book

Rescue and Emergency Services. Including a portion on incident command

Rescue Plan Check List

Rescue SOP_S / SOG_s

Students will practice with Rescue equipment and be evaluated on their abilities.

Rescue Ropes / Knots and Use of Sked Board ,Oregon spine splint, Half Sked,

Hauling system systems SCBA,SAR ect...

Safety Policies for Working around C.S Trailer or Other Props

3) Vertical and Horizontal Rescue Scenarios Using our Mobile Confined Space Trailer and Life Size Mannequins. Students will learn search and Rescue Techniques. After each scenario a debriefing and critique will be executed.

Confined Space Rescue Day Three

- 1) Critique and Review of Day Two.
- 2) Continue Rescue Scenarios In C.S Trailer or Actual Spaces.
- 3) Video Critique of Actual rescues from space.
- 4) Continue Rescue Scenarios in C.S Trailer or Actual Spaces.
- 5) Critique and Evaluation of Program.

**Rhode Island Office
4661 Flat River Rd
Exeter , RI 02816**

**Phone 888-826-8007
e-mail warmzone@aol.com
Fax 401-392-3118**

Training Service Agreement

Course #CSR 2018

From: Chief Mike Bender
For: 24 hour Confined Space Rescue

On behalf of Mt Desert I agree to the following conditions and terms in return for the provisions of training services noted above. Any alterations to this agreement must be agreed upon prior to the provisions of these training services and dully noted in writing and signed by both parties:

- The agreed cost of this training will be \$ 7500.00 per program.
The agreed date[s] for the program to be delivered TBD 2018
maximum enrollment of 15 students, even if less than the minimum attend or complete the course
Additional students over the minimum will be billed at the agreed per student price.
I understand that if my company cancels or reschedules the course, a full 30-day notice must be given or we will be billed for the minimum enrollment. In this case, a full credit will be issued to my company, which will pay for the course at a future date.
Instructor per diems [direct expenses such as travel, airfare, motels, meals, etc...] are billed separately at a rate that is commensurate with the area.
My company and our employees attending the training fully understand that some of the exercises may be very physical and exhausting; and that Burgess & Associates must be advised if any employee is physically unable to safely participate in such activities [less strenuous activities can be assigned to these students to complete a class].
Meals and refreshments may be provided at an additional cost of \$ N/A per student.
Training equipment, supplies, and props will be provided at a cost of \$ N/A.
Method of payment
Payment in full is due fifteen [15] days before the course begins.
Payment in full is due ten [10] days after course completion [with PO#]
Exceptions, exclusions, and other agreed upon terms.

Authorized Representative Date

Glenn Lindsay 11/22/16
Burgess & Associates Date



Town of Mount Desert
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5743 Fax 207-276-5742
www.mtdesert.org director@mtdesert.org

MEMO

To: Durlin Lunt, Jr., Town Manager
From: Tony Smith, Public Works Director
Re: Sand Bid Results
Date: October 5, 2017

On October 5, 2017, as scheduled, we opened bids for 2,500 cubic yards of winter sand for the winter season of 2017-18. We requested bids from R.F. Jordan, BCM Construction, Dugas Construction, Gott's Construction, J.W. Goodwin, Jr., and Harold MacQuinn, Inc. Two contractors submitted a bid of these six we requested bids from. A visual inspection of the sand sample one of the bidders provided for our review was too large - it had a high percentage of small stones - and was therefore rejected. We were subsequently told the lab analysis sheet that accompanied the bid as required by our process was not for the sample we collected, it was from another source. As such, we had one responsive bidder.

MacQuinn submitted a bid of \$8.70 per cubic yard. Last year's low price, also submitted by MacQuinn, was \$9.20 per cubic yard. The sample we collected at their source this year met both the visual inspection and the lab specifications. Based on this, I recommend the contract to supply us with winter sand be awarded to Harold MacQuinn, Inc. at a price of \$8.70 per cubic yard or, \$21,750 for the 2,500 cubic yards the bids were based on. This is a very good unit price for sand, particularly for the quality of material we get from them. As we have done in the past, if we can handle more than the 2,500 cubic yards in our storage area, we will purchase more from them.

As an aside, over the previous 11 years, we have had the following unit pricing for our sand:

Yr.	Fiscal Year	Number of Bidders ¹	Low Bid Price/CY ²	High Bid Price/CY
1	FY-07	4	8.49	9.25
2	FY-08	4	8.55	9.25
3	FY-09	3	7.00	8.70
4	FY-10	3	6.44	8.55
5	FY-11	2	6.84	7.00
6	FY-12	2	6.80	8.50
7	FY-13	3	7.70	8.80
8	FY-14	2	7.44	9.00
9	FY-15	1	8.44	8.44
10	FY-16	2	7.90	10.00
11	FY-17	2	9.20	11.00
12	FY-18 Current Year	1	8.70	NA

¹Responsive Bidders; ²CY = cubic yards

Thank you.

Cc. Ben Jacobs, Highway Supt.



MDI Town Board
Northeast Harbor, ME 04662

October 11, 2017

Dear Board Members,

We request to be added to the agenda at the next town meeting. We are looking for permission to host a New Year's Eve party with a live band at the Tan Turtle Tavern on Sunday, December 31st. It will run from 8 pm to 12:30 am.

Thank you,

Steve & Mindy Foss

TOWN OF MOUNT DESERT BUSINESS LICENSE

Mo Fo LLC - D/B/A Tan Turtle Tavern

Mailing Address:
160 Stream Rd
Winterport, ME 04496

Location:
10 Huntington Drive
Northeast Harbor, ME 04662

SPECIAL AMUSEMENT PERMIT CLASS D		
Permit Fee: \$50.00	Effective Date:	Expiration Date:
	August 7, 2017	August 6, 2018

The Board of Selectmen have imposed the following conditions as proposed by the applicant:

- 1) No outdoor music

This license is granted subject to strict observance of all laws, ordinances and regulations enacted for the protection of the Town of Mount Desert so far as they may apply and is to continue in force until the license expires unless sooner revoked. A State license may also be required.



TOWN CLERK

**THIS LICENSE MUST BE DISPLAYED AT ALL TIMES
IT IS NOT TRANSFERABLE OR ASSIGNABLE**

Town Clerk's Office - 21 Sea Street - PO Box 248 - Northeast Harbor ME 04662 - Telephone 276-5531

www.mtdesert.org

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Town of Mount Desert
Board of Selectmen
Regular Meeting
Monday, August 7, 2017
Location: Meeting Room, Town Hall, Northeast Harbor

Present were: Chairman John Macauley, Selectmen Rick Mooers, Matt Hart, Wendy Littlefield, and Martha Dudman.

Town Manager Durlin Lunt, Harbormaster John Lamoine, Tax Assessor Kyle Avila, and Public Works Director Tony Smith.

Members of the public were also present.

I. Call to order at 6:30 p.m.

Chairman Macauley called the meeting to order at 6:30 pm.

II. Public Hearings

- A. Special Amusement Application from MOFO LLC /DBA Tan Turtle Tavern*
Chairman Macauley opened the Public Hearing.

Lengthy discussion ensued regarding extending last year's application to include outside acoustic music. The Board heard from resident Jim Wilmerding, and owner Mr. Foss. A variety of options were discussed as potential compromises.

MOTION: Selectman Mooers moved, with Selectman Dudman seconding, to close the Public Hearing. Motion approved 5-0.

- B. Liquor License Application from MOFO LLC /DBA Tan Turtle Tavern*
Chairman Macauley opened the Public Hearing.

Mr. Foss noted this application requests that the bar can stay open after the kitchen closes. This would allow him to close the kitchen if customers aren't eating, and stay open for patrons drinking. It was noted the State Law allows the restaurant to stay open till 1:00 AM if they so choose. The Town cannot dictate hours. Music inside is allowed till 10:00 PM, per last year's application. There was no further public comment.

MOTION: Selectman Mooers moved, with Selectman Dudman seconding, to close the Public Hearing. Motion approved 5-0.

III. Post Public Hearing

- A. Special Amusement Application from MOFO LLC /DBA Tan Turtle Tavern, action if necessary*

1 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, to
2 approve the application with the same conditions as last year, plus the inclusion of
3 on-deck, acoustic music from 2:00 – 5:00 PM two days a week as part of his
4 application.
5

6 Mr. Foss hoped to have music inside in the off-season go to 11:00 PM. It was
7 unknown whether special permission for particular events would be allowed.
8

9 Mr. Foss decided he would keep his application just as it was last year.
10 Selectman Mooers amended his Motion.
11

12 MOTION: Selectman Mooers moved, with Chairman Macauley seconding, to
13 approve the Special Amusement Application from MOFO LLC /DBA Tan Turtle
14 Tavern with the same conditions as were in place last year, including interior
15 music ending at 10PM and no music on the deck. Motion approved 5-0.
16

17 *B. Liquor License Application from MOFO/LLC /DBA Tan Turtle Tavern, action if*
18 *necessary*

19 MOTION: Selectman Hart moved, with Selectman Littlefield seconding, to
20 approve the Liquor License Application from MOFO LLC /DBA Tan Turtle
21 Tavern, as presented. Motion approved 5-0.
22

23 **IV. Minutes**

24 *Approval of Minutes from July 17, 2017 meeting*

25 MOTION: Selectman Dudman moved, with Selectman Mooers seconding, approval of
26 the Minutes as presented. Motion approved 5-0.
27

28 **V. Appointments/Recognitions/Resignations**

29 *A. Confirm Appointment of James Bubar as Boat Launch Operator @ \$18.00/hr*

30 MOTION: Selectman Hart moved, with Selectman Dudman seconding,
31 appointment of James Bubar as Boat Launch Operator @ \$18.00/hour as presented.
32 Motion approved 5-0.
33

34 *B. Confirm Appointment of Justin Kelley as Motor Equipment Operator I @*
35 *\$18.32/hour, effective on or before August 23, 2017*

36 MOTION: Selectman Hart moved, with Selectman Littlefield seconding,
37 appointment of Justin Kelley as Motor Equipment Operator I @ \$18.32/hour,
38 effective on or before August 23, 2017, as presented. Motion approved 5-0.
39

40 *C. Recognize Jennifer L. McWain's Re-Certification as a Certified Clerk of Maine*
41 *(CCM)*

42 The Board lauded Ms. McWain's accomplishment of re-certification as a Certified
43 Clerk of Maine, recognizing the hard work involved.
44

45 **VI. Consent Agenda**

46 *A. YIP Committee (Youth in Politics) Status Report*

47 *B. Thank you to Durlin E. Lunt from Ara and Hjordis Tourian*

Ok! I would like some info on the meeting.. thanks so much!! Lisa

Sent from my iPhone

On Aug 9, 2017, at 11:46 AM, Durlin Lunt <manager@mtdesert.org> wrote:

Hi Lisa.

I did know Phil and Bijou. The Selectmen have the say on such matters. Let me know if you would like to be on an upcoming meeting.

From: Lisa Hall Jewelry <lisa@lisahalljewelry.com>

Sent: Wednesday, August 9, 2017 10:36:58 AM

To: Durlin Lunt

Subject: plaque...

hi durlin! i have a weird question and thought i'd ask you if you were the one to ask!

my friend and assistant julie ho's dad, who you may have known, died. he was phil havener.. he often sat on the bench by the bank and chatted with people. i was hoping, as a memorial, to pay for a small and discreet little plaque for that bench, and would pay for any subsequent upkeep or replacement of that bench... let me know what you think! thanks! lisa

Lisa Hall Studio
P.O. Box 1032
Northeast Harbor, ME 04662
207.276.5900
www.lisahalljewelry.com

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**TOWN OF MOUNT DESERT
PUBLIC SPACE PRIVATE PLACEMENT APPLICATION**

APPLICANT: Lisa Hall L Hall
(Print) (Signature)
MAILING ADDRESS: P.O. Box 1032
PHONE: 207 788-5582 276-5900 664-8639
(Home) (Business) (cellular)
OTHER CONTACT INFO: lisa@lisahalljewelry _____
(Email) (fax)

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green. Seal Harbor Village Green, Suminsby Park, Otter Creek Playground, Pond's End
Main St. Northeast Harbor

Please Describe the proposed Plaque, memorial, marker, or planting including size, desired location and how it will enhance the public space

I would like to add a small (2" x 8"?) plaque to the town bench by sea street to serve as a memorial to Phil Havener, who sat there often with his dog and chatted with folks local and not. I would also be happy to help with upkeep or replacement of that bench as need may arise ~

Approved this _____ day of _____, 20____, by a majority of the Board of Selectmen:

B) APPLICATION FORM FOR PRIVATELY DONATED MONUMENTS, MARKERS, PLAQUES, MEMORIALS, AND PLANTINGS ON TOWN PUBLIC SPACES:

Although it is the general policy of the Town of Mount Desert not to allow private placements in public spaces, exceptions may be granted by the Board of Selectmen. This policy is designed to ensure that the design, placement, and appearance of the monument, marker, marker, plaque, memorial, or planting is consistent with the community interest, public space function, and the natural environment. Such placements should enhance the landscape and cultural value of the public space. Applicants for a Village Public Spaces Special Event Use Agreement must complete an application form created by the Agreement Authority, and available from the Town Manager; said application forms shall be known as a "Private placement in a public space application"

- (1) The Town has an important interest in avoiding overcrowding, clutter, or saturation in public spaces
- (2) The Town may exercise selectivity and place some, but not all privately donated monuments, memorials, markers, plaques, and plantings. The final decision shall be made by the Board of Selectmen.
- (3) Fixtures with or without memorial plaques must be submitted to the open Town Meeting for approval lacking unanimous approval by the agreement authority. (Board of Selectmen)
- (4) Plantings replacing existing plantings are excluded from this policy. New plantings must conform with a landscape plan accompanying the application

B) C) APPLICATION FEE. To cover administrative costs, including the cost of notifications, incurred by the Town in reviewing Village Public Spaces Special Event Applications, upon submission Applicants shall pay a non-refundable application fee for each Public Spaces Special Event Application. Said fee to be set from time to time by the Board of Selectmen.

Formatted: No bullets or numbering

D) PAYMENT FOR COSTS. Applicants for Special Events whose Special Events result in costs to the Town shall pay the Town for such costs.

E) APPLICATION DEADLINES. A Public Spaces Special Event Application shall be accepted by the Agreement Authority no earlier than twelve (12) months prior to the proposed Special Event.

- a) **Minor Events.** Application for an Agreement for a Minor Event shall be filed with the Agreement Authority no later than thirty (30) days prior to the proposed date of the event.
- b) **Major Events.** Application for an Agreement for a Major Event shall be filed with the Agreement Authority no later than sixty (60) days prior to the date of the Major Event. This will allow for notification of the public, usually in a newspaper with a wide local circulation, and public comment, which comments shall be directed to the Agreement Authority prior to the event.

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

10/16/17

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices	AP1823	10/16/2017	\$ 665,700.00
B. Authorized Warrants to be Signed: (Wendy needs to abstain) (Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits	AP1820	10/04/17	\$ 2,423.00
		AP1821	10/05/17	\$ 787.00
		AP1822	10/12/17	\$ 46,478.52
	Town Payroll	PR1808	10/06/17	\$ 95,891.76
C. Warrants to be Acknowledged:				
	School Invoices	4	10/04/17	\$ 57,149.66
				(John DOES need to abstain)
	School Payroll	8	10/13/17	\$ 75,472.10
TOTAL WARRANTS FOR BOS MEETING				<u>\$ 943,902.04</u>

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 1808

CHECK DATE: October 6, 2017

ADVICE NUMBERS: 7710 through 7761
CHECK NUMBERS: 63499 through 63512

TOTAL DISBURSEMENTS: \$ 95,891.76

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman Martha T Dudman

Matthew J Hart, Vice Chairman James F Mooers

Kathi Mahar

From: John Macauley <jbmacauley3@gmail.com>
Sent: Wednesday, October 04, 2017 1:23 PM
To: Kathi Mahar
Subject: Re: Warrant AP#1820, AP#1821 & PR#1808 Approval Request

Good

John B Macauley, Ph.D.

PO Box 172

Seal Harbor, Maine 04675

On Oct 4, 2017, at 12:52 PM, Kathi Mahar <treasurer@mtdesert.org> wrote:

Good afternoon!

Attached are the following warrants for your approval:

Accounts Payable	#1820 total of	\$ 2,423.00
Accounts Payable	#1821 total of	\$ 787.00
Payroll	#1808 total of	\$95,891.76

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Kathi

Kathryn A Mahar, Treasurer

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

<image003.png>

TEAMWORK...is the fuel that allows
Common people to attain uncommon results.

--ANDREW CARNEGIE

-----FOIA NOTICE-----
Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning Town business or containing information relating to Town business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law.

-----PRIVACY NOTICE-----
The information in this email is an official Town of Mount Desert communication and is private and/or privileged. This email is intended to be reviewed by only the individual or organization named above. If you are not the intended recipient or an authorized representative of the intended recipient, you are hereby notified that any review, dissemination or copying of this email and its attachments, if any, or the information contained herein is prohibited. If you have received this email in error, please immediately notify the sender by return email and delete this email from your system.

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1820

CHECK DATE: October 4, 2017

CHECK NUMBER: <u>307567</u>	through	<u>307567</u>	\$ <u>2,423.00</u>	Check payments
CHECK NUMBER: <u>n/a</u>	through	<u>n/a</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>n/a</u>	through	<u>n/a</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER: <u>n/a</u>		<u>n/a</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 2,423.00

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman Martha T Dudman

Matthew J Hart, Vice Chairman James F Mooers

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1821

CHECK DATE: October 5, 2017

CHECK NUMBER:	<u>307568</u>	through	<u>307568</u>	\$	<u>787.00</u>	Check payments
CHECK NUMBER:	<u>n/a</u>	through	<u>n/a</u>	\$	<u>-</u>	Electronic payments
EFT NUMBER:	<u>n/a</u>	through	<u>n/a</u>	\$	<u>-</u>	ACH Payments
EFT or CK NUMBER:	<u>n/a</u>		<u>n/a</u>	\$	<u>-</u>	Voided Checks
TOTAL DISBURSEMENTS:				\$	<u>787.00</u>	

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1822

CHECK DATE: October 12, 2017

CHECK NUMBER: <u>307573</u>	through	<u>307573</u>	\$ <u>5,479.17</u>	Check payments
CHECK NUMBER: <u>307569</u>	through	<u>307572</u>	\$ <u>40,999.35</u>	Electronic payments
EFT NUMBER: <u>n/a</u>	through	<u>n/a</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER: <u>n/a</u>		<u>n/a</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 46,478.52

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman Martha T Dudman

Matthew J Hart, Vice Chairman James F Mooers

Kathi Mahar

From: Matthew Hart <matt@theneighborhoodhouse.com>
Sent: Tuesday, October 10, 2017 2:35 PM
To: Kathi Mahar
Subject: Re: Warrant AP#1822 State Fees/Payroll Benefits Approval Request

Hi Kathi-

I approve AP Warrant #1882.

Hopefully you get a chance to get out and enjoy the weather!

-Matt

Matthew Hart
Community Relations Director
The Neighborhood House | 207-276-5030
1001 of Loan Street | Northeast Harbor, ME

From: Kathi Mahar <treasurer@mtdesert.org>
Date: Tuesday, October 10, 2017 at 2:18 PM
To: John Macaulay <jmacaulay3@gmail.com>, "Martha Dudman (martha.dudman@gmail.com)" <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>
Subject: Warrant AP#1822 State Fees/Payroll Benefits Approval Request

Good afternoon!

Attached is Accounts Payable Warrant # 1822 (for Payroll and/or State Fees) in the amount of \$46,478.52 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Kathi

Kathryn A Mahar, Treasurer
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

**TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 1823

CHECK DATE: October 16, 2017

CHECK NUMBER: <u>307574</u>	through	<u>307640</u>	\$ <u>587,725.99</u>	Check payments
CHECK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>528</u>	through	<u>541</u>	\$ <u>77,974.01</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>		<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 665,700.00

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

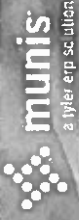
John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Wendy H Littlefield, Secretary



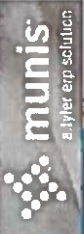
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100
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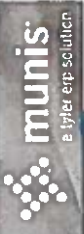
INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Bracy Cove restoration ts SW CAP-PUMP STATION	08/31/2017		API823	14,360.15
2 A C PARSONS LANDSCAPING & GARDEN	31160	14,360.15	1550551	57051
CHECK				528 TOTAL: 14,360.15
Sept. 2017 Admin Assistant PD ADMIN ASSIST (BH)	10/05/2017		API823	2,044.00
2097 TOWN OF BAR HARBOR	2904	2,044.00	1440110	54534
CHECK				529 TOTAL: 10,515.42
Mutual Aid Sept 2017 OT-MA BHPD TO MDPD OT-MA BHPD TO MDPD OT-MA BHPD OUI OVERTIME	10/05/2017		API823	8,471.42
TOWN OF BAR HARBOR	2905	4,324.68 3,165.65 116.40 864.69	1440110 1440800 2140117 2140180	51500 299 299 51500 299 51500
CHECK				530 TOTAL: 89.00
Monitor Programming Cradle EQUIPMENT	09/26/2017	709	API823	89.00
76 BROWNS COMMUNICATIONS INC	32921	89.00	1440330	57100
CHECK				531 TOTAL: 89.00
Main street NEH ts ENGINEERING & DESIGN	09/24/2017		API823	21,250.00
116 CIVIL ENGINEERING SERVICES INC	20172759	21,250.00	3000039	57712
CHECK				530 TOTAL: 89.00
Sylvan drainage ts ENGINEERING-CES	09/22/2017		API823	733.75
CIVIL ENGINEERING SERVICES INC	20172613	733.75	3000041	57712
CHECK				531 TOTAL: 21,983.75
Propane for NEH Gen/Blower HEATING FUEL	09/26/2017		API823	102.75
792 COASTAL ENERGY	827611	102.75	1550666	53400
CHECK				532 TOTAL: 102.75
6 brake parts GEN REPAIRS & MAINT	09/21/2017		API823	443.36
124 COLWELL DIESEL SERVICE & GARAGE I	IV80685	443.36	1550100	55400
CHECK				533 TOTAL: 443.36
COLWELL DIESEL SERVICE & GARAGE I	IV80791			
CHECK				532 TOTAL: 102.75
tr#20 SPRINGS AND HARDWARE	09/29/2017		API823	2,197.22
COLWELL DIESEL SERVICE & GARAGE I	IV80791			



INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
2,197.22 1550100 55400	GEN REPAIRS & MAINT				
COLWELL DIESEL SERVICE & GARAGE I IV80736	55400	09/25/2017		AP1823	225.30
Invoice: IV80736					
225.30 1550100 55400	PARTS AL				
COLWELL DIESEL SERVICE & GARAGE I IV80806	55400	10/02/2017		AP1823	-77.04
Invoice: IV80806					
-77.04 1550100 55400	Return of ubolt				
COLWELL DIESEL SERVICE & GARAGE I IV80812	55400	10/02/2017		AP1823	53.89
Invoice: IV80812					
53.89 1550100 55400	U-BOLTS TR#20				
COLWELL DIESEL SERVICE & GARAGE I IV80859	55400	10/05/2017		AP1823	1,172.40
Invoice: IV80859					
1,172.40 1550100 55400	TR#8 ALL BRAKES AND HARDWARE				
COLWELL DIESEL SERVICE & GARAGE I IV80886	55400	10/05/2017		AP1823	623.81
Invoice: IV80886					
623.81 1550100 55400	TR#8 VALVES				
533 TOTAL:	CHECK				4,638.94
534 COMPLETE HYDRAULICS INC	55400	09/22/2017		AP1823	68.44
Invoice: R092117MD					
68.44 1550100 55400	FITTINGS				
175 EASTERN MAINE RECOVERY INC	55400				
Invoice: 34805					
17,636.10 1551500 55501	emr tip fee ts				
1778 JACQUELINE K HEWETT	55501	09/30/2017		AP1823	17,636.10
Invoice: 0917					
17,636.10 1551500 55501	TIPPING FEE EMR				
535 TOTAL:	CHECK				17,636.10
1030 INDUSTRIAL PROTECTION SERVICES, L	57100	09/26/2017	710	AP1823	2,554.53
Invoice: 145159-00					
250.00 1440330 57100	SCBA Mask				
250.00 1440330 57100	EQUIPMENT				
536 TOTAL:	CHECK				2,554.53



CHK DATE	CHK NO	TYPE	VENDOR NAME	INVOICE	INVOICE	INV DATE	PO	WARRANT	NET
10/16/2017	9305262228	EFT	947 LAWSON PRODUCTS	9305262228	557.81	09/26/2017		API823	557.81
Invoice: 9305262228 ELECTRICAL CONNECTORS									
GEN REPAIRS & MAINT									
10/16/2017	9500175905	EFT	LAWSON PRODUCTS	9500175905	-18.73	09/26/2017		API823	-18.73
Invoice: 9500175905 Credit on 100 6-32X3/4 PH Machine Screw									
GEN REPAIRS & MAINT									
10/16/2017	0917 FD	EFT	1043 MAIN STREET VARIETY	0917 FD	5.97	08/14/2017	337	API823	5.97
Invoice: 0917 FD Ice for training									
GENERAL SUPPLIES									
10/16/2017	0917 WW	EFT	MAIN STREET VARIETY	0917 WW	535.67	09/30/2017		API823	535.67
Invoice: 0917 WW 198.3 GAL FUEL - WW									
VEHICLE FUEL									
10/16/2017	0917 B&G	EFT	MAIN STREET VARIETY	0917 B&G	176.91	09/30/2017		API823	176.91
Invoice: 0917 B&G 37.0 gal Fuel - B&G									
VEHICLE FUEL									
10/16/2017	0917 HWY	EFT	MAIN STREET VARIETY	0917 HWY	73.63	09/30/2017		API823	73.63
Invoice: 0917 HWY 27.3 gal Fuel - HWY									
VEHICLE FUEL									
539 TOTAL: 539 TOTAL: 792.18									
10/16/2017	596650	EFT	1180 NO FRILLS OIL CO INC	596650	593.67	09/22/2017		API823	593.67
Invoice: 596650 Irving DEF BJ									
GEN REPAIRS & MAINT									
10/16/2017	151346	EFT	1856 TERRY'S TANK LLC	151346	3,850.00	10/01/2017		API823	3,850.00
Invoice: 151346 Sludge Disposal NEH/SH-EM									
SLUDGE DISPOSAL									
540 TOTAL: 540 TOTAL: 593.67									
10/16/2017	151346	PRTD	1949 ACADIA FUEL LLC	151346	8,704.77	09/26/2017		API823	8,704.77
Invoice: 151346 ON ROAD FUEL 3834.7 gal									
VEHICLE FUEL									
541 TOTAL: 541 TOTAL: 3,850.00									



CASH ACCOUNT: 100
CHECK NO 10100
CHK DATE 10100
VENDOR NAME Cash

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
CHECK 307574 TOTAL:					8,704.77
NEH Sea ST Fuel-EM 27.4 gal Dyed Diesel HEATING FUEL	151519 61.38 1550666 53400	10/03/2017	AP1823		61.38
NEH GILPAT PS Fuel-EM 128.4 gal Dyed Diesel HEATING FUEL	151518 287.62 1550666 53400	10/03/2017	AP1823		287.62
CHECK 307575 TOTAL:					349.00
57.8 gal lp gas yachtsmen HEATING FUEL	109907 53.75 6010100 53400	09/22/2017	700 AP1823		53.75
CHECK 307576 TOTAL:					53.75
NEH WWTP Rear Door Lock Repair-EM BLDG REPAIR & MAINT	03520 97.50 1550666 55200	09/29/2017	AP1823		97.50
CHECK 307577 TOTAL:					97.50
Annual Maintenance Acorn Recorder IT/TECH FEE	17698 1,125.00 1440110 54250	09/25/2017	AP1823		1,125.00
CHECK 307578 TOTAL:					1,125.00
safety eyewear ts MEDICAL TESTING	77678 285.00 1220800 52400	10/02/2017	AP1823		285.00
CHECK 307579 TOTAL:					285.00
cell phone CELL PHONE	10062017 62.07 6010100 55130	09/28/2017	724 AP1823		62.07
CHECK 307580 TOTAL:					62.07
Cruiser Data Modems Sept 2017 CELL PHONES	10062017 236.82 1440110 55130	09/28/2017	AP1823		236.82



CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

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INVOICE DTL DESC

INV DATE PO WARRANT

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307582 10/16/2017 PRTO 1985 ILLINOIS BELL TELEPHONE COMPANY 10062017

Invoice: 10062017
62.93 1220550 55130 87949
41.24 1221000 55140
CELL AND DATA THROUGH 092817
CELL PHONES
EMAIL/INTERNET

09/28/2017 API823
CHECK 307581 TOTAL: 236.82

307583 10/16/2017 PRTO 2397 BERNSTEIN SHUR SAWYER & NELSON PA 3541346

Invoice: 3541346
2,189.25 1220770 54500
Legal Bill - 18 Manchester Rd.
LEGAL

09/11/2017 698 API823
CHECK 307582 TOTAL: 104.17

307584 10/16/2017 PRTO 75 F T BROWN CO C29756

Invoice: C29756
25.50 1550100 53730
Drill and Rotary Bits, Nuts, Bolts and Screws-EM
MISC-MATERIALS

09/08/2017 API823
CHECK 307583 TOTAL: 2,189.25

Invoice: B28347
19.76 1550552 55405
Black Spray Paint and Plug for WWTP Generators-EM
GENERATOR SVCS

09/08/2017 API823
CHECK 307584 TOTAL: 104.17

Invoice: B28477
19.76 1550552 53900
Trash Bags and Garden Hose parts-EM
OTHER EQUIPMENT

09/13/2017 API823
CHECK 307585 TOTAL: 19.76

Invoice: B28621
30.77 1550552 53900
Key and Trash Bags-EM
OTHER EQUIPMENT

09/18/2017 API823
CHECK 307586 TOTAL: 30.77

Invoice: B28724
44.78 1552000 55400
First Aid Kit and Tweezers for Pokoney's Truck -EM
GEN REPAIRS & MAINT

09/21/2017 API823
CHECK 307587 TOTAL: 44.78

Invoice: B28875
38.33 1550552 53900
Draino, Clorox Wipes, Mr. Clean, Plastic Tubs-EM
OTHER EQUIPMENT

09/28/2017 API823
CHECK 307588 TOTAL: 38.33

Invoice: B28478
-11.99 1550552 53900
Return of Ace bag 32ct
OTHER EQUIPMENT

09/13/2017 API823
CHECK 307589 TOTAL: -11.99

Invoice: C29562
73.19 6010100 55226
boat soap
BOAT REPAIRS-LAUNCH

09/01/2017 703 API823
CHECK 307590 TOTAL: 73.19



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
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CASH ACCOUNT: 100	10100	INVOICE	INVT DATE PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME	INVOICE DTL DESC	INVT DATE PO	NET
307585	10/16/2017	1424 C & C MACHINE SHOP INC	28737	AP1823	318.68
	Invoice: 28737	318.68 1550100 55400	PIPE GEN REPAIRS & MAINT		
	Invoice: 28756	C & C MACHINE SHOP INC	28756	AP1823	86.94
		86.94 1550100 55400	STAINLESS STEEL RODS GEN REPAIRS & MAINT		
	Invoice: 28744	C & C MACHINE SHOP INC	28744	AP1823	34.69
		34.69 1550100 55400	TR#10 STEEL PLATE GEN REPAIRS & MAINT		
			CHECK 307584 TOTAL:		240.10
307586	10/16/2017	2228 CINTAS CORPORATION NO. 2	5008746299	AP1823	71.90
	Invoice: 5008746299	71.90 1551500 55400	medical supplies bj GEN REPAIRS & MAINT		
			CHECK 307585 TOTAL:		440.31
307587	10/16/2017	2284 COMPBASE INC	11383	AP1823	300.00
	Invoice: 11383	300.00 1220220 55330	Annual Licensing Renewal SOFTWARE RENEW/LIC FEES		
			CHECK 307586 TOTAL:		71.90
307588	10/16/2017	124 COLWELL DIESEL SERVICE & GARAGE I	USO1174	AP1823	78,195.17
	Invoice: USO1174	78,195.17 4051500 24581	2018 NAVI PACKER CHASSIS 7400 4X2 WM Refuse Truck Resv		
			CHECK 307587 TOTAL:		300.00
307589	10/16/2017	124 COLWELL DIESEL SERVICE & GARAGE I	USO1175	AP1823	80,062.51
	Invoice: USO1175	80,062.51 4050100 24500	2018 NAVI PLOW TRUCK 7400 4X2 W TI TK11 PW Equip Resv		
			CHECK 307588 TOTAL:		78,195.17
307590	10/16/2017	136 CURTIS FAMILY SHOE STORE	19841	AP1823	220.00
	Invoice: 19841	220.00 1550100 53800	steel toe boots and muck type boots bj UNIFORMS		
			CHECK 307589 TOTAL:		80,062.51



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
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CASH ACCOUNT: 100	TYPE VENDOR NAME	INVOICE	INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE		INVOICE DTL DESC			

307591	10/16/2017	194 ELLSWORTH AMERICAN INC	0917			220.00
	Invoice: 0917					
			09/20/2017	AP1823		196.00
			Public Notice			
			PUBLIC NOTICE			
			PUBLIC NOTICE			
			CHECK		307590 TOTAL:	220.00

307592	10/16/2017	196 ELLSWORTH BUILDER SUPPLY INC	0917			46.89
	Invoice: 112481027-01					
			09/22/2017	AP1823		46.89
			Lime for Drying Bed/Bungee			
			Cords-EM			
			OTHER EQUIPMENT			
			CHECK		307591 TOTAL:	196.00

307592	10/16/2017	ELLSWORTH BUILDER SUPPLY INC	II2461331-01			28.55
	Invoice: II2461331-01					
			08/01/2017	AP1823		28.55
			Bleach, Pipe Strapping-EM			
			OTHER EQUIPMENT			
			CHECK		307591 TOTAL:	196.00

307592	10/16/2017	ELLSWORTH BUILDER SUPPLY INC	II2483161-01			31.29
	Invoice: II2483161-01					
			09/28/2017	AP1823		31.29
			roller covers bj			
			BLDG REPAIR & MAINT			
			CHECK		307592 TOTAL:	106.73

307593	10/16/2017	1842 EMERA MAINE	10057320-7			30.68
	Invoice: 10057320-7					
			09/20/2017	AP1823		30.68
			Ites 102-198 unit tfl bj			
			TRAFFIC SIGNALS			
			CHECK		307592 TOTAL:	106.73

307593	10/16/2017	EMERA MAINE	10057348-6			160.64
	Invoice: 10057348-6					
			10/01/2017	AP1823		160.64
			Stat. #3 Monthly Electric Bill			
			839 kwh			
			ELECTRICITY-S3 SV			
			CHECK		307593 TOTAL:	372.12

307593	10/16/2017	EMERA MAINE	10057336-1			35.02
	Invoice: 10057336-1					
			10/01/2017	AP1823		35.02
			Bartlett power			
			ELECTRICITY			
			CHECK		307593 TOTAL:	372.12

307594	10/16/2017	1797 FAIR POINT COMMUNICATIONS	092717			293.19
	Invoice: 092717					
			09/27/2017	AP1823		293.19
			Telephone Charge Administration			
			TELEPHONE-USAGE			
			CHECK		307594 TOTAL:	293.19



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307595 10/16/2017 PRTD 1794 FAIR POINT COMMUNICATIONS 092717 47.03 1221000 55120 Telephone Charge E911 TELEPHONE-USAGE

09/27/2017 AP1823

47.03

47.03

307596 10/16/2017 PRTD 1801 FAIR POINT COMMUNICATIONS 100317 73.88 1221000 55120 Telephone Otter Creek Pump Station TELEPHONE-USAGE

10/03/2017 AP1823

73.88

73.88

307597 10/16/2017 PRTD 1796 FAIR POINT COMMUNICATIONS 092717 82.64 1221000 55120 Telephone Seal Harbor WWTP TELEPHONE-USAGE

09/27/2017 AP1823

82.64

82.64

307598 10/16/2017 PRTD 1792 FAIR POINT COMMUNICATIONS 100317 47.04 1221000 51100 Telephone Somesville WWTP IT ADMINISTRATOR

10/02/2017 AP1823

47.04

47.04

307599 10/16/2017 PRTD 1398 FASTENAL COMPANY MEELS39937 110.91 1551500 55400 saftey vest bJ GEN REPAIRS & MAINT

09/21/2017 AP1823

110.91

110.91

307600 10/16/2017 PRTD 222 R H FOSTER INC 0917 686.2 @ 2.47 ave vehicle fuel VEHICLE FUEL-08 FORD RANGER

09/30/2017 AP1823

686.2

686.2

307600 10/16/2017 PRTD 222 R H FOSTER INC 0917 13.38 1220660 53710 2701 VEHICLE FUEL-08 FORD RANGER
13.39 1220770 53710 2701 VEHICLE FUEL-08 FORD RANGER
400.05 1440110 53710 4107 VEHICLE FUEL-16 FORD EXP
76.44 1440110 53710 4104 VEHICLE FUEL-13 Ford Intercept
700.68 1440110 53710 4108 VEHICLE FUEL-17 FORD EXP PD
296.64 1550100 53710 4103 VEHICLE FUEL-12 Chev Silverado
42.62 6010100 53710 VEHICLE FUEL

307595 TOTAL: 47.03

307596 TOTAL: 73.88

307597 TOTAL: 82.64

307598 TOTAL: 47.04

307599 TOTAL: 110.91

307600 TOTAL: 1,693.90

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

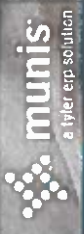
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INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
307601	CHECK	09/26/2017	711	AP1823	1,693.90
	SOFTWARE HISTORICAL PRESERVATION				
3,913.00					3,913.00
307602	CHECK	09/21/2017	726	AP1823	3,913.00
	CABLE TIES GEN REPAIR & MAINT				
13.17					13.17
307603	CHECK	10/16/2017		AP1823	19.00
	LIEN DISCHARGES RE176 DEED SVCS				
19.00					19.00
307604	CHECK	09/28/2017		AP1823	50.00
	TAX COMMITMENT TRAINING 6/22/2017 TRAINING				
50.00					50.00
307605	CHECK	10/04/2017	717	AP1823	612.00
	FIREFIGHTER BLANKET INSURANCE FIREFIGHTER-BLNKT INS				
612.00					612.00
307606	CHECK	09/27/2017		AP1823	1,379.24
	#19 TRACKLESS SHAFTS AND BEARINGS GEN REPAIRS & MAINT				
1,379.24					1,379.24
307607	CHECK	09/28/2017		AP1823	3,771.88
	PLOW STEEL BROOMS bj GEN REPAIRS & MAINT				
3,771.88					3,771.88
307607	CHECK	09/28/2017		AP1823	5,151.12
	#19 TRACKLESS DRIVE SHAFT AND TARPS FOR TRUCKS GEN REPAIRS & MAINT				
1,349.46					1,349.46



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69051you A/P CASH DISBURSEMENTS JOURNAL
CASH ACCOUNT: 100 10100 Cash
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC WARRANT NET

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INVOICE DTL DESC	WARRANT	NET
307608	10/16/2017	PRTD	H P FAIRFIELD	5948109	09/22/2017 TAIL GATE PINS GEN REPAIRS & MAINT	AP1823	130.77
				130.77	1550100 55400		
					CHECK	307607 TOTAL:	1,480.23
307609	10/16/2017	PRTD	2398 HOYDEN CROWS NEST LTD PARTNERSHIP	166RE REFUND	10/16/2017 refund of overpayment on 2018 taxes Accounts Payable-Refunds	AP1823	550.08
				550.08	100 20010		
					CHECK	307608 TOTAL:	550.08
307609	10/16/2017	PRTD	1417 R F JORDAN & SONS CONSTRUCTION I P#1	OCBL	10/03/2017 720 OC pier through 100317 ts Administration & Engineering Administration & Engineering Retainage Payable	AP1823	36,779.40
				36,779.40	3000031 57710		
				750.60	3000031 57710		
				-750.60	300 24560		
					CHECK	307609 TOTAL:	36,779.40
307610	10/16/2017	PRTD	358 JORDAN EQUIPMENT CO	P21617	09/29/2017 lute and shovels bj GEN REPAIRS & MAINT	AP1823	144.34
				144.34	1550100 55400		
					CHECK	307610 TOTAL:	144.34
307611	10/16/2017	PRTD	JORDAN EQUIPMENT CO	P21651	10/02/2017 chain/ strap inspections and repairs bj GEN REPAIRS & MAINT	AP1823	490.33
				490.33	1550100 55400		
					CHECK	307611 TOTAL:	490.33
307611	10/16/2017	PRTD	699 THE LANE CONSTRUCTION CORPORATION	1836177	09/22/2017 hma bj MISC-ALL OTHER	AP1823	361.00
				361.00	1550100 53730 735		
					CHECK	307611 TOTAL:	361.00
307612	10/16/2017	PRTD	1153 MAINE ENVIRONMENTAL LABORATORY LL	59515	09/27/2017 Analytical Chemistry Testing for NEH-EM OUTSIDE LAB/TESTING	AP1823	358.00
				358.00	1550552 54600		
					CHECK	307612 TOTAL:	358.00
307612	10/16/2017	PRTD	MAINE ENVIRONMENTAL LABORATORY LL	59516	09/27/2017 Analytical Chemistry Testing for SH-EM OUTSIDE LAB/TESTING	AP1823	358.00
				358.00	1550552 54600		
					CHECK	307612 TOTAL:	358.00
307612	10/16/2017	PRTD	MAINE ENVIRONMENTAL LABORATORY LL	59517	09/27/2017 Analytical Chemistry Testing for SV-EM	AP1823	358.00
				358.00	1550552 54600		
					CHECK	307612 TOTAL:	358.00



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100
10100
CASH

INVOICE

INV DATE PO

WARRANT

INVOICE DTL DESC

NET

358.00	1550552	54600	OUTSIDE LAB/TESTING	CHECK	307612	TOTAL:	1,074.00
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307613	10/16/2017	PRTD	1347 KOREY GOODWIN	10892	09/21/2017	AP1823	1,654.20
Invoice: 10892							
				55314	porta potties bj		
					PORTA POTTY SVCS		

307614	10/16/2017	PRTD	469 MDI REGIONAL SCHOOL	1017	09/29/2017	AP1823	240,093.50
Invoice: 1017							
			240,093.50	1995100	59201	OCTOBER ASSESSMENT	
						MD HIGH SCHOOL	

307615	10/16/2017	PRTD	427 MAINE MUNICIPAL ASSOCIATION	INV00113397	09/28/2017	AP1823	21,862.80
Invoice: INV00113397							
			8.75	1220001	52020	Quarterly Worker Comp Insurance	
			185.83	1220110	52020	WORKERS COMP	
			65.59	1220220	52020	WORKERS COMP	
			21.86	1220500	52020	WORKERS COMP	
			185.83	1220660	52020	WORKERS COMP	
			153.04	1220770	52020	WORKERS COMP	
			3,174.48	1440110	52020	WORKERS COMP	
			2,525.15	1440330	52020	WORKERS COMP	
			159.60	1440800	52020	WORKERS COMP	
			6,132.52	1550100	52020	WORKERS COMP	
			1,786.19	1550552	52020	WORKERS COMP	
			1,871.46	1551500	52020	WORKERS COMP	
			198.95	1552000	52020	WORKERS COMP	
			3,782.26	1990100	59200	MD ELEMENTARY SCHOOL	
			1,611.29	6010100	52020	WORKERS COMP	

307616	10/16/2017	PRTD	425 MAINE MUNICIPAL ASSOCIATION	1000154507	09/27/2017	699	98.00
Invoice: 1000154507							
			98.00	1220220	54100	2017 MNA convention	
						TRAINING	

307617	10/16/2017	PRTD	1012 MORRIS FIRE PROTECTION INC	36222	09/27/2017	AP1823	364.55
Invoice: 36222							
			225.05	1550552	55100	Fire Ext. Inspection, 3 Extinguishers 3 Brackets-EM	
			139.50	1550552	54260	VEHICLE REPAIR	
						TECHNICAL SVCS	

307612	TOTAL:						1,074.00
307613	TOTAL:						1,654.20
307614	TOTAL:						1,654.20
307615	TOTAL:						21,862.80
307616	TOTAL:						98.00
307617	TOTAL:						98.00

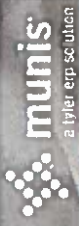


Invoice:	36223	MORRIS FIRE PROTECTION INC	36223	09/27/2017 715	API1823	131.50
307618	10/16/2017 PRTD Invoice: 4929 0917	502 MOUNT DESERT SPRING WATER	4929 0917	09/30/2017	API1823	47.70
		MOUNT DESERT SPRING WATER	26567 0917	09/30/2017	API1823	51.65
		MOUNT DESERT SPRING WATER	9498 0917	09/30/2017 727	API1823	23.85
307619	10/16/2017 PRTD Invoice: 2800/7850 0917	503 MOUNT DESERT WATER DISTRICT	2800/7850 0917	10/01/2017	API1823	114.50
		MOUNT DESERT WATER DISTRICT	2800/4720 0917	10/01/2017	API1823	105.00
		MOUNT DESERT WATER DISTRICT	2800/5070 0917	10/01/2017	API1823	32.00
		MOUNT DESERT WATER DISTRICT	2800/4530 0917	10/01/2017 714	API1823	1,265.00
		MOUNT DESERT WATER DISTRICT	2800/6940 0917	10/01/2017 706	API1823	167.50
		MOUNT DESERT WATER DISTRICT	2800/4540 0917	10/01/2017 707	API1823	34,187.50
		MOUNT DESERT WATER DISTRICT	2800/8070 0917	10/01/2017 708	API1823	34,187.50
		MOUNT DESERT WATER DISTRICT	2800/4550 0917	10/01/2017	API1823	246.50
			131.50 6010100 57100	fire extinguisher yearly EQUIPMENT		
			47.70 1220110 53000	Office Water OFFICE SUPPLIES		
			51.65 1440800 53000	Water delivery 9/28/2017 OFFICE SUPPLIES		
			23.85 6010100 53000	spring water OFFICE SUPPLIES		
			2800/7850 0917	SH WWTP Water 4Q-EM WATER		
			2800/4720 0917	NEH WWTP Water 4Q-EM WATER		
			2800/5070 0917	Gilpatrick Cove Water 4Q-EM WATER		
			2800/4530 0917	water bill		
			2800/6940 0917	Stat.#2 Domestic Water Bill		
			2800/4540 0917	NEH Public Fire Protect.		
			2800/8070 0917	SH Public Fire Protection		

CHECK 307617 TOTAL: 496.05
CHECK 307618 TOTAL: 123.20



INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
246.50 1552000 55110					
WATER					
		CHECK		307619 TOTAL:	70,305.50
307620 10/16/2017 PRFD Invoice: 59725548	504 MSC INDUSTRIAL SUPPLY CO	09/27/2017	AP1823		10.00
	Drop Ship Charge for Handrail-EM				
	10.00 1550666 55200			BLDG REPAIR & MAINT	
		CHECK		307620 TOTAL:	10.00
307621 10/16/2017 PRFD Invoice: 820978	2160 COASTAL AUTO PARTS	09/21/2017	AP1823		55.96
	COASTAL AUTO PARTS				
	Invoice: 821069			stone gaurd	55.96
				GEN REPAIRS & MAINT	
Invoice: 820559	COASTAL AUTO PARTS	09/21/2017	AP1823		24.42
	COASTAL AUTO PARTS				
	Invoice: 820389			relay	24.42
				GEN REPAIRS & MAINT	
Invoice: 821275	COASTAL AUTO PARTS	09/20/2017	AP1823		74.03
	COASTAL AUTO PARTS				
	Invoice: 820977			spring	74.03
				GEN REPAIRS & MAINT	
Invoice: 822446	COASTAL AUTO PARTS	09/22/2017	AP1823		75.48
	COASTAL AUTO PARTS				
	Invoice: 823852			paint	75.48
				GEN REPAIRS & MAINT	
Invoice: 823700	COASTAL AUTO PARTS	09/21/2017	AP1823		75.48
	COASTAL AUTO PARTS				
	Invoice: 824225			black paint	75.48
				GEN REPAIRS & MAINT	
Invoice: 824225	COASTAL AUTO PARTS	09/25/2017	AP1823		57.06
	COASTAL AUTO PARTS				
	Invoice: 823852			tr#6 filters	57.06
				GEN REPAIRS & MAINT	
Invoice: 823700	COASTAL AUTO PARTS	09/28/2017	AP1823		521.48
	COASTAL AUTO PARTS				
	Invoice: 824225			tr#20 batteries	521.48
				GEN REPAIRS & MAINT	
Invoice: 824225	COASTAL AUTO PARTS	09/28/2017	AP1823		41.97
	COASTAL AUTO PARTS				
	Invoice: 824225			stone gaurd	41.97
				GEN REPAIRS & MAINT	
Invoice: 824225	COASTAL AUTO PARTS	09/29/2017	AP1823		125.94
	COASTAL AUTO PARTS				
	Invoice: 824225			under coat	125.94
				GEN REPAIRS & MAINT	

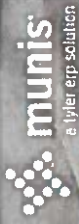


CASH ACCOUNT: 100 10100 10100
CHECK NO CHK DATE TYPE VENDOR NAME Cash

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
COASTAL AUTO PARTS	824031	09/28/2017		AP1823	123.87
Invoice: 824031					
tr#20 filters GEN REPAIRS & MAINT	123.87 1550100 55400				
COASTAL AUTO PARTS	825552	10/02/2017		AP1823	114.84
Invoice: 825552					
Oil/Fuel/Air Filters for Generator Maintenance-EM GENERATOR SVCS	114.84 1550552 55405				
COASTAL AUTO PARTS	827085	10/05/2017		AP1823	855.84
Invoice: 827085					
GEN REPAIRS & MAINT	855.84 1550100 55400				
COASTAL AUTO PARTS	826606	10/04/2017		AP1823	246.24
Invoice: 826606					
springs and hardware GEN REPAIRS & MAINT	246.24 1550100 55400				
COASTAL AUTO PARTS	826605	10/04/2017		AP1823	49.88
Invoice: 826605					
lights GEN REPAIRS & MAINT	49.88 1550100 55400				
COASTAL AUTO PARTS	824510	09/29/2017		AP1823	-189.00
Invoice: 824510					
Credit on Battery Core Deposit GEN REPAIRS & MAINT	-189.00 1550100 55400				
307622 10/16/2017 PRTD 543 NORWOOD, DELAITTRE & SONS INC 7705					
Invoice: 7705					
Resurface Clarifier#2 Effluent Trough in SV-EM GEN REPAIRS & MAINT	3,970.00 1550667 55400				
CHECK 307621 TOTAL:					2,309.45
307623 10/16/2017 PRTD 2096 OFFICE DEPOT					
Invoice: 965322687001					
postage labels, coffee, markers, dry erase markers OFFICE SUPPLIES	106.75 1220110 53000				
CHECK 307622 TOTAL:					3,970.00
307624 10/16/2017 PRTD 547 OFFICE DEPOT					
Invoice: 966405194001					
Paper cutter-EM OTHER EQUIPMENT	33.38 1550552 53900				
CHECK 307623 TOTAL:					106.75
307624 10/16/2017 PRTD 547 OFFICE DEPOT					
Invoice: 966405194001					
WMTP Toilet Paper-EM OTHER EQUIPMENT	47.86 1550552 53900				
CHECK 307623 TOTAL:					47.86
307624 10/16/2017 PRTD 547 OFFICE DEPOT					
Invoice: 967072355001					
Label Maker Tape-EM OTHER EQUIPMENT	18.99 1550552 53900				
CHECK 307623 TOTAL:					18.99



INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
CHECK 307624 TOTAL:					100.23
online mooring IT/TECH FEE	OMP9738 12.00 6010100 54250	09/30/2017	725	AP1823	12.00
perc tip fee ts TIPPING FEE PERC		09/30/2017		AP1823	13,184.44
CHECK 307625 TOTAL:					12.00
SH WWTP Furnace Repair/Cleaning-EM BLDG REPAIR & MAINT	S1156-4 355.19 1550668 55200	09/29/2017		AP1823	355.19
SH WWTP Furnace Repair and Parts-EM BLDG REPAIR & MAINT	S1187-1 261.98 1550668 55200	09/29/2017		AP1823	261.98
NEH WWTP Furnace Cleaning/Parts-EM BLDG REPAIR & MAINT	S1156-1 207.12 1550666 55200	09/28/2017		AP1823	207.12
NEH Maint Building Furnace Cleaning/Repair-EM BLDG REPAIR & MAINT	S1156-2 281.36 1550666 55200	09/29/2017		AP1823	281.36
SV WWTP Furnace Parts/Repair-EM BLDG REPAIR & MAINT	S1187-2 201.12 1550667 55200	09/29/2017		AP1823	201.12
SV WWTP Furnace Cleaning-EM BLDG REPAIR & MAINT	S1156-5 199.00 1550667 55200	09/29/2017		AP1823	199.00
OC Pump Station Furnace Cleaning-EM BLDG REPAIR & MAINT	S1156-3 149.00 1550669 55200	09/29/2017		AP1823	149.00
CHECK 307627 TOTAL:					1,654.77
Postage Meter Rental POSTAGE	3304557286 66.00 1220110 53140	09/30/2017		AP1823	66.00



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME

Cash
INVOICE INVOICE

WARRANT

INV DATE

PO

NET

INVOICE DTL DESC

66.00

CHECK 307628 TOTAL:

132.00

10/01/2017 705 AP1823

784 SEACOAST SECURITY INC
Stat. #2 Fire Alarm Monitoring
Invoice: 493656
132.00 1440330 54820 432 FIRE ALARM MAINT-S2 SH

132.00

CHECK 307629 TOTAL:

648.59

AP1823

1863 STANLEY ELEVATOR COMPANY INC
elevator maintenance bj
Invoice: SRV000317607
648.59 1552000 55200 BLDG REPAIR & MAINT

648.59

CHECK 307630 TOTAL:

23.74

AP1823

874 STAPLES CREDIT PLAN
Staples Order - Supplies
Invoice: 1893795641
23.74 1220770 53900 MISC SUPPLIES

94.97

AP1823

STAPLES CREDIT PLAN
Administration Office Supplies
Invoice: 1892176341
94.97 1220110 53000 OFFICE SUPPLIES

67.72

AP1823

STAPLES CREDIT PLAN
Administration Office Supplies
Invoice: 1901371141
67.72 1220110 53000 OFFICE SUPPLIES

74.80

AP1823

STAPLES CREDIT PLAN
Administration Office supplies
Invoice: 1901413421
74.80 1220110 53000 OFFICE SUPPLIES

24.56

AP1823

STAPLES CREDIT PLAN
preinked stamps, magnets
Invoice: 1906278821
24.56 1220110 53000 OFFICE SUPPLIES

125.99

AP1823

STAPLES CREDIT PLAN
conference room chair - returned
Invoice: 1907061941
125.99 1220110 53000 OFFICE SUPPLIES

67.92

AP1823

STAPLES CREDIT PLAN
Batteries, Officer notebooks
Invoice: 1894813131
67.92 1440110 53000 OFFICE SUPPLIES

109.99

AP1823

STAPLES CREDIT PLAN
Dymo Labelwriter for patrol room
Invoice: 1889263741
109.99 1440110 53000 OFFICE SUPPLIES

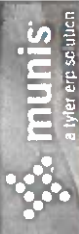
4.79

AP1823

STAPLES CREDIT PLAN
Staples Office Supplies
Invoice: 1908292491
4.79 1908292491



CASH ACCOUNT: 100	10100	INVOICE	INVOICE	INV DATE	PO	WARRANT	NET
CHK DATE	TYPE VENDOR NAME	INVOICE	INVOICE	INVOICE DTL DESC	INVOICE	WARRANT	NET
4.79	1440330	53000	OFFICE SUPPLIES				
			CHECK		307631	TOTAL:	594.48
307632	10/16/2017	PRTD	725	TRANSCO BUSINESS TECHNOLOGIES	IN1041177		
	Invoice: IN1041177		46.32	1221000	55320	AP1823	46.32
				10/02/2017			
				Copier Rental XER/XWC5325			
				COPIER LEASE			
				Invoice: IN1041178			
			280.05	1221000	55320	AP1823	280.05
				TRANSCO BUSINESS TECHNOLOGIES	IN1041178		
				10/02/2017			
				Copier Rental XER/XWC7845			
				COPIER LEASE			
				Invoice: IN1040405			
			282.82	1221000	55320	AP1823	282.82
				TRANSCO BUSINESS TECHNOLOGIES	IN1040405		
				10/02/2017			
				Printer Rental			
				COPIER LEASE			
				CHECK	307632	TOTAL:	609.19
307633	10/16/2017	PRTD	1387	TREASURER, STATE OF MAINE	BIL0922170000000745	AP1823	120.00
	Invoice: BIL0922170000000745		120.00	1440800	54250		
				Sept 17 Circuit Charges			
				IT/TECH FEE			
				CHECK	307633	TOTAL:	120.00
307634	10/16/2017	PRTD	1616	TIME WARNER CABLE	713662701092417	AP1823	321.86
	Invoice: 713662701092417		321.86	1221000	55150	1616	
				Internet Fire Station #3			
				CABLE/INTERNET-FIRE ST#3 SV			
				CHECK	307634	TOTAL:	321.86
307635	10/16/2017	PRTD	710	TIME WARNER CABLE	1017	AP1823	400.63
	Invoice: 1017		400.63	6010100	55150		
				time warner			
				CABLE/INTERNET			
				CHECK	307635	TOTAL:	400.63
307636	10/16/2017	PRTD	1693	TIME WARNER CABLE	854714801092317	AP1823	321.86
	Invoice: 854714801092317		321.86	1221000	55150	1693	
				Internet Seal Harbor WWTP			
				CABLE/INTERNET-NEH WWTP			
				Invoice: 697540001092417			
			371.86	1221000	55150	1693	371.86
				TIME WARNER CABLE			
				Internet NEH Wastewater Treatment Plant			
				CABLE/INTERNET-NEH WWTP			
				CHECK	307636	TOTAL:	693.72



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 Town of Mount Desert
 A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
 CHECK NO CHK DATE TYPE VENDOR NAME 10100 CASH

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
307637 10/16/2017 PRD Invoice: 90644633	1553 ULINE, INC 737 UNIFIRST CORP	09/21/2017 10/04/2017	AP1823	AP1823	420.01
420.01 1552000 55400	GEN REPAIRS & MAINT				
113.25 1550552 53800	UNIFIRST CORP	10/04/2017	AP1823	AP1823	113.25
65.00 1551500 53800	UNIFIRST CORP	10/04/2017	AP1823	AP1823	181.58
35.00 1552500 53800	UNIFIRST CORP	10/11/2017	AP1823	AP1823	113.25
81.58 1550100 53800	UNIFIRST CORP	10/11/2017	AP1823	AP1823	113.25
113.25 1550552 53800	UNIFIRST CORP	10/11/2017	AP1823	AP1823	181.58
65.00 1551500 53800	UNIFIRST CORP	10/11/2017	AP1823	AP1823	181.58
35.00 1552500 53800	UNIFIRST CORP	10/11/2017	AP1823	AP1823	181.58
81.58 1550100 53800	UNIFIRST CORP	10/11/2017	AP1823	AP1823	181.58
307639 10/16/2017 PRD Invoice: 380750	742 HD SUPPLY FACILITIES MAINTENANCE	09/29/2017	AP1823	AP1823	420.20
83.95 1550552 53900	Charts, Dessicant, Buffer, Simple Green 5GAL-EM				
336.25 1550552 53820	OTHER EQUIPMENT LAB EQUIP				
307640 10/16/2017 PRD Invoice: 9793335633	1503 VERIZON WIRELESS	09/23/2017	AP1823	AP1823	254.10
50.82 1440110 55130 81911	cell service through 092317				
20.33 1440110 55130 84088	CELL PHONES-ADMIN ASSIST				
50.82 1440110 55130 84648	CELL PHONES-POLICE CHIEF				
50.82 1440110 55130 86748	CELL PHONES-POLICE LT				
50.82 1440330 55130 83096	CELL PHONES-FIRE CHIEF				
30.49 2140115 55130 84088	CELL PHONES-BAR HBR PD				
CHECK 307637 TOTAL:					420.01
CHECK 307638 TOTAL:					589.66
CHECK 307639 TOTAL:					420.20
CHECK 307640 TOTAL:					254.10

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL



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NUMBER OF CHECKS	81	*** CASH ACCOUNT TOTAL ***	665,700.00
TOTAL PRINTED CHECKS	67		587,725.99
TOTAL EFT'S	14		77,974.01
		*** GRAND TOTAL ***	665,700.00



Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

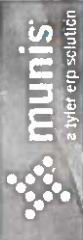
2018 4
APP 100-20000
APP 100-10100
APP 200-20000
APP 300-20000
APP 600-20000
APP 400-20000

CLERK: 69051you
YEAR PER JNL
SRC ACCOUNT
EFF DATE JNL DESC REF 1 REF 2 REF 3

ACCOUNT DESC	LINE DESC	T	OB	DEBIT	CREDIT
Accounts Payable				443,943.50	
AP CASH DISBURSEMENTS	JOURNAL				665,700.00
Cash					
AP CASH DISBURSEMENTS	JOURNAL			1,011.58	
Accounts Payable				58,763.15	
AP CASH DISBURSEMENTS	JOURNAL			3,724.09	
Accounts Payable				158,257.68	
AP CASH DISBURSEMENTS	JOURNAL				665,700.00
AP CASH DISBURSEMENTS	JOURNAL				
DTF-SPEC REV				1,011.58	
DT Gen fund					1,011.58
DTF-CAP IMP				58,763.15	
DT Gen fund					58,763.15
DT-MARINA				3,724.09	
DT Gen fund					3,724.09
DT-TRUST				158,257.68	
DT Gen fund					158,257.68
SYSTEM GENERATED ENTRIES TOTAL				221,756.50	221,756.50
JOURNAL 2018/04/48				887,456.50	887,456.50
TOTAL				887,456.50	887,456.50

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CLERK: 69051you
YEAR PER JNL
SRC ACCOUNT
EFF DATE JNL DESC REF 1 REF 2 REF 3

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2018 4	48	10/16/2017	Cash		
100-10100				Accounts Payable	443,943.50	665,700.00
100-20000				DTF-SPEC REV	1,011.58	
100-35020				DTF-CAP IMP	58,763.15	
100-35030				DT-TRUST	158,257.68	
100-35040				DT-MARINA	3,724.09	
100-35060						
				FUND TOTAL	665,700.00	665,700.00
200 Special Revenue	2018 4	48	10/16/2017	Accounts Payable	1,011.58	1,011.58
200-20000				DT Gen fund		
200-35010						
				FUND TOTAL	1,011.58	1,011.58
300 Capital Projects	2018 4	48	10/16/2017	Accounts Payable	58,763.15	58,763.15
300-20000				DT Gen fund		
300-35010						
				FUND TOTAL	58,763.15	58,763.15
400 Investment Trusts-Reserves	2018 4	48	10/16/2017	Accounts Payable	158,257.68	158,257.68
400-20000				DT Gen fund		
400-35010						
				FUND TOTAL	158,257.68	158,257.68
600 Marina	2018 4	48	10/16/2017	Accounts Payable	3,724.09	3,724.09
600-20000				DT Gen fund		
600-35010						
				FUND TOTAL	3,724.09	3,724.09



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

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FUND	DUE TO	DUE FROM
100 General Fund	221,756.50	
200 Special Revenue		1,011.58
300 Capital Projects		58,763.15
400 Investment Trusts-Reserves		158,257.68
600 Marina		3,724.09
TOTAL	221,756.50	221,756.50

** END OF REPORT - Generated by Lisa Young **

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 117

Check Batch: 26
 Check Header: (N) /
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N) /
 Check Authorization Code: A
 Minimum Check Amount: \$0.00
 Sorted By:

Include Payable Information:
 Include Payable Dist Information:
 Include Authorization Information:

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
2619	17895	10/04/2017	1084	ACADIA FUEL, LLC	0.00	4,651.96
	17896	10/04/2017	1090	ACADIA REFRIGERATION	0.00	1,386.72
	17897	10/04/2017	1160	AMAZON <i>Supplies</i>	0.00	1,044.73
	17898	10/04/2017	1616	BEECH HILL FARM <i>Food</i>	0.00	95.00
	17899	10/04/2017	1975	CARDMEMBER SERVICE	0.00	232.76
	17900	10/04/2017	1978	CARLEX INC. <i>Supplies</i>	0.00	173.49
	17901	10/04/2017	1979	CARLSON, ANDREW <i>reimb. Supplies</i>	0.00	23.66
	17902	10/04/2017	2843	CTL CORPORATION	0.00	360.00
	17903	10/04/2017	3040	DAVID FRENCH MUSIC COMPANY <i>Supplies</i>	0.00	1,742.04
	17904	10/04/2017	3108	DELSANDRO, GLORIA <i>staff travel</i>	0.00	182.94
	17905	10/04/2017	3325	DISPLAY SALES CO. <i>custodial</i>	0.00	71.00
	17906	10/04/2017	3576	DUNBAR, JENNIFER <i>reimb Supplies</i>	0.00	191.78
	17907	10/04/2017	3577	DUNBAR, SARAH <i>mlgk - conference</i>	0.00	479.36
	17908	10/04/2017	3628	EASTERN FIRE <i>building</i>	0.00	330.00
	17909	10/04/2017	4110	ELLSWORTH BUILDERS SUPPLY, INC.	0.00	117.73
	17910	10/04/2017	4152	EMERA MAINE <i>Electric</i>	0.00	3,036.84
	17911	10/04/2017	4157	EPS/SCHOOL SPECIALTY LITERACY & INTERVEN <i>Supplies</i>	0.00	293.21
	17912	10/04/2017	4180	F.T. BROWN CO. <i>Supplies</i>	0.00	304.41
	17913	10/04/2017	4180	F.T. BROWN CO.	0.00	48.94
	17914	10/04/2017	4570	GREENWAY EQUIPMENT SALES <i>equipment - tractor</i>	0.00	22,050.00
	17915	10/04/2017	5150	J.W. PEPPER & SONS, INC. <i>Supplies</i>	0.00	189.99
	17916	10/04/2017	5405	LAMBERT, CYNTHIA <i>staff travel</i>	0.00	52.20
	17917	10/04/2017	5481	LEARNING WITHOUT TEARS <i>Supplies</i>	0.00	169.95
	17918	10/04/2017	5910	MAINE PAPER & JANITORIAL PRODUCTS <i>custodial Supplies</i>	0.00	804.91
	17919	10/04/2017	6205	MDI REGIONAL SCHOOL DISTRICT <i>other reimb.</i>	0.00	1,314.00
	17920	10/04/2017	6370	MORRIS FIRE PROTECTION, INC. <i>repair equipment</i>	0.00	385.70
	17921	10/04/2017	6580	NATURALAWN OF AMERICA <i>grants</i>	0.00	592.00
	17922	10/04/2017	6760	NORRIS, INC.	0.00	1,520.00

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 1171:

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	17923	10/04/2017	6785	NORTHCENTER FOODS <i>Food</i>	0.00	7,077.42
	17924	10/04/2017	6910	OPPEWALL, ELIZABETH <i>PT</i>	0.00	1,803.75
	17925	10/04/2017	6933	ORKIN <i>Monthly Service</i>	0.00	73.00
	17926	10/04/2017	6938	OTT COMMUNICATIONS <i>Telephone</i>	0.00	270.53
	17927	10/04/2017	7070	PEARSON EDUCATION, INC. <i>Books</i>	0.00	98.78
	17928	10/04/2017	7180	PINE STATE ELEVATOR CO.	0.00	39.98
	17929	10/04/2017	7190	PINE TREE MARKET <i>Food</i>	0.00	59.12
	17930	10/04/2017	7463	QUILL CORP. <i>Supplies</i>	0.00	2,613.32
	17931	10/04/2017	7463	QUILL CORP. <i>Supplies</i>	0.00	0.00
	17932	10/04/2017	7463	QUILL CORP. <i>Supplies</i>	0.00	0.00
	17933	10/04/2017	7475	R. H. FOSTER, LLC <i>grounds</i>	0.00	14.00
	17934	10/04/2017	7800	S R TRACY INC <i>custodial supplies</i>	0.00	296.25
	17935	10/04/2017	7835	SALSBURY HARDWARE INC <i>custodial supplies</i>	0.00	157.20
	17936	10/04/2017	7885	SARGENT, LEON <i>phone</i>	0.00	50.00
	17937	10/04/2017	7940	SCHOLASTIC, INC. <i>books</i>	0.00	263.74
	17938	10/04/2017	7940	SCHOLASTIC, INC. <i>books</i>	0.00	161.00
	17939	10/04/2017	8890	TRENTON SCHOOL DEPARTMENT, TOWN OF <i>reimb movement</i>	0.00	20.49
	17940	10/04/2017	8930	TURNER SPORTING GOODS <i>athletic equip</i>	0.00	380.50
	17941	10/04/2017	9145	W.B. MASON, CO., INC. <i>supplies</i>	0.00	1,925.26
Totals:					0.00	57,149.66


380.50
1,925.26
57,149.66

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 11712

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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WARRANT # ✓ # 4

DATE: 10/4/17

SUPERINTENDENT *[Signature]*, Ed.D.

FINANCE OFFICER *[Signature]*

FINANCE OFFICER *[Signature]*

FINANCE OFFICER *[Signature]*

FINANCE OFFICER _____

FINANCE OFFICER _____

FINANCE OFFICER _____

47 Checks Listed.

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 11738

Include Authorization Codes: Yes
Batch: 2620
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check # Check Date Code Name Clk Grp Gross Pay Net Pay Direct Deposit Check Amt Void

41752	10/13/2017	STAT	INTERNAL REVENUE SBRVC		11,884.12	11,884.12	0.00	0.00
41753	10/13/2017	280	SUSAN J. ARIPOCH		320.00	295.52	0.00	295.52
41754	10/13/2017	190	KIMBERLY S. CRAIGHEAD		378.76	349.79	0.00	349.79
41755	10/13/2017	197	ROBERT C. MACLEOD JR.		916.65	745.36	0.00	745.36
41756	10/13/2017	345	MAUDE L. MARCH		160.00	145.44	0.00	145.44
41757	10/13/2017	149	CAROL L. SHUTT		2,971.57	2,149.24	0.00	2,149.24
41758	10/13/2017	311	MARIAH D. BAKER		852.26	744.84	0.00	744.84
41759	10/13/2017	11	LAURA-JEAN BEAL		2,072.88	1,457.86	0.00	1,457.86
41760	10/13/2017	266	KELLY S. BEAULIEU		2,269.07	1,430.10	0.00	1,430.10
41761	10/13/2017	333	JULIANNA R. BENNOCH		2,258.42	1,530.55	0.00	1,530.55
41762	10/13/2017	314	RHODA J. BURKE		756.08	526.67	0.00	526.67
41763	10/13/2017	18	ANDREW J. CARLSON		1,440.73	1,041.93	0.00	1,041.93
41764	10/13/2017	248	JANICE P. CARROLL		1,175.18	850.01	0.00	850.01
41765	10/13/2017	337	ROBERT P. CHAPLIN		1,256.64	1,026.72	0.00	1,026.72
41766	10/13/2017	21	AMBER G. CHARRON		1,886.65	1,345.04	0.00	1,345.04
41767	10/13/2017	26	LARRY A. COLE		1,432.24	526.32	0.00	526.32
41768	10/13/2017	91	BRIAN R. COTE		1,432.18	1,254.18	0.00	1,254.18
41769	10/13/2017	26	JUDITH CULLEN		2,290.96	1,524.18	0.00	1,524.18
41770	10/13/2017	308	EMILY N. DAMON		1,739.80	1,325.05	0.00	1,325.05
41771	10/13/2017	69	JUDITH CULLEN		1,602.12	1,134.60	0.00	1,134.60
41772	10/13/2017	308	EMILY N. DAMON		1,602.12	1,134.60	0.00	1,134.60
41773	10/13/2017	43	SARAH R. DUNBAR		3,237.42	2,236.92	0.00	2,236.92
41774	10/13/2017	229	JENNIFER G. DUNBAR		1,440.73	944.22	0.00	944.22
41775	10/13/2017	43	JENNIFER G. DUNBAR		2,191.14	1,665.03	0.00	1,665.03
41776	10/13/2017	52	SARAH R. DUNBAR		2,113.80	1,287.14	0.00	1,287.14
41777	10/13/2017	57	JASON W. FOUNTAINE		2,113.80	1,287.14	0.00	1,287.14
41778	10/13/2017	332	WANDA J. FERNALD		1,463.20	1,021.83	0.00	1,021.83
41779	10/13/2017	332	MARINA P. FREDERICK		1,517.96	961.30	0.00	961.30
41780	10/13/2017	329	ALEXANDER GARRETT		1,536.88	1,182.56	0.00	1,182.56
41781	10/13/2017	146	CECILIA R. GARRITY		1,572.88	1,027.56	0.00	1,027.56
41782	10/13/2017	63	HEATHER M. GRAVES		2,045.11	1,151.65	0.00	1,151.65
41783	10/13/2017	65	GAYLE M. GRAY		2,400.11	1,613.46	0.00	1,613.46
41784	10/13/2017	331	RUSSELL W. GRAY		1,685.00	1,336.79	0.00	1,336.79
41785	10/13/2017	92	ABIGAIL A. HARMON		1,165.25	854.21	0.00	854.21
41786	10/13/2017	90	REBECCA A. HENISER		1,970.88	1,366.89	0.00	1,366.89
41787	10/13/2017	147	WILLIAM L. HODGKINS		1,970.88	1,366.89	0.00	1,366.89
41788	10/13/2017	244	KRISTIN D. HOLLEY		1,091.35	884.83	0.00	884.83
41789	10/13/2017	313	ANDREA W. HOWELL		1,161.42	958.64	0.00	958.64
41790	10/13/2017	293	Any L. James		2,258.42	1,425.32	0.00	1,425.32
41791	10/13/2017	312	BETHANY G. JOHNSON		1,215.69	904.96	0.00	904.96
41792	10/13/2017	241	ISABEL H. KEENE		1,042.60	732.59	0.00	732.59
41793	10/13/2017	291	PATRICIA A. KELLEY		1,315.30	942.27	0.00	942.27
41794	10/13/2017	335	CYNTHIA V. LAMBERT		1,050.30	845.76	0.00	845.76
41795	10/13/2017	135	SAMUEL D. LEONARDI		1,443.20	939.73	0.00	939.73
41796	10/13/2017	277	JOHN B. MACAULEY		80.00	73.88	0.00	73.88
41797	10/13/2017	292	TARA MCKERMAN		2,005.42	1,401.90	0.00	1,401.90
41798	10/13/2017	289	ELIZABETH M. MINOTT		1,227.80	935.11	0.00	935.11
41799	10/13/2017	193	HARVEY BRUCE NORWOOD		645.06	423.79	0.00	423.79
41800	10/13/2017	237	JUSTIN B. NORWOOD		1,874.73	1,433.01	0.00	1,433.01
41801	10/13/2017	238	WENDELL L. OPEWALL		1,252.34	678.50	0.00	678.50
41802	10/13/2017	240	JEANNE C. OTT		1,506.84	801.28	0.00	801.28
41803	10/13/2017	301	Terry P. Paulos		1,063.34	759.46	0.00	759.46
41804	10/13/2017	138	AMY V. PHILBROOK		2,190.14	1,439.54	0.00	1,439.54
41805	10/13/2017	275	JOEILE A. RUDDY		2,400.11	1,760.25	0.00	1,760.25
41806	10/13/2017	74	LEON E. SARGENT		2,166.27	1,423.85	0.00	1,423.85
41807	10/13/2017	120	KAREN L. SHARPE		2,525.38	1,477.73	0.00	1,477.73

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 11738

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
41804	10/13/2017	334	EMILY P. STAPLES	1	1,327.34	937.55	937.55	0.00	
41805	10/13/2017	404	KERRY L. TAYLOR	1	2,162.26	1,502.03	1,502.03	0.00	
41806	10/13/2017	410	SUSAN Y. TRIPP	1	370.67	320.47	320.47	0.00	
41807	10/13/2017	448	JACQUELINE A. WHEATON	1	2,079.42	1,426.14	1,426.14	0.00	
41808	10/13/2017	307	LAUREN M. WHITE	1	1,058.64	762.84	762.84	0.00	
					102,287.23	75,472.10	57,026.91	3,685.35	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	5	3,685.35
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	52	57,026.91
	ACH Employee Credits	52	57,026.91
	ACH Employee Debits (Voids)	0	0.00
	Deduction	Checks	0
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	14,759.84

WARRANT # 08

DATE: OCT 13 2017

Alvin Edward Gause, Ed.D.

SUPERINTENDENT

FINANCE OFFICER

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