



Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
Monday, November 20, 2017

Location: Meeting Room, Town Hall, Northeast Harbor

- I. Call to order at 6:00 p.m.**
- II. Executive Session**
 - A. *Pursuant to 1 M.R.S.A. §405(6) (A) Town Manager Annual Review (continued)*
- III. Minutes**
 - A. *Approval of minutes from November 6, 2017 meeting*
- IV. Appointments/Recognitions/Resignations**
 - A. *Appointment of Christopher Johansen as Full-Time Dispatcher at an hourly rate of \$19.76 effective December 3, 2017*
- V. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. *MRC Distribution from Debt Service Reserve Fund*
- VI. Selectmen's Reports**
- VII. Old Business**
 - A. *Approval of 2018 Salary Grade Structure*
 - B. *Report from Chief Willis on goal Achievement as outlined in the Police sharing agreement with the Town of Bar Harbor after the first year of the two year agreement*
 - C. *Consideration of location assignment for the farmers market and food trucks with consideration of providing underground electric power to the food truck sites at a not to exceed cost of \$6,000 from Parks & Cemeteries account # 4055250-24572*
- VIII. New Business**
 - A. *Discussion with Race Director Gary Allen and Police Chief James Willis concerning possible road closures during the 2018 MDI Marathon*
 - B. *Review of Capital Improvement Plan*
 - C. *Sign property owner's "seasonal" holding tank – pumper agreement form*
 - D. *Request authorization for release and expenditure of \$3,784.52 to MCM Electric from the Northeast Harbor Reserve Acct. # 64010100-24680 for the replacement of a 100 amp power pedestal*
 - E. *Request authorization from the Board of Selectman to release \$9,345.00 from the Fire Equipment/Engine Capital Reserve account # 4040300-24471 for the purchase of a Bullard QXT 320 thermal imaging camera (TIC)*
- IX. Other Business**
 - A. *Such other business as may be legally conducted*

MINUTES

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Town of Mount Desert
Board of Selectmen
Regular Meeting
Monday, November 6, 2017
Location: Meeting Room, Town Hall, Northeast Harbor

Present were: Chairman John Macauley, Selectmen Wendy Littlefield, Matt Hart, Martha Dudman, and Rick Mooers

Also present were Town Manager Durlin Lunt, Harbormaster John Lemoine, Public Works Director Tony Smith, Treasurer Kathy Mahar, and Fire Chief Mike Bender, as well as members of the public.

I. Call to order at 6:30 p.m.

Chairman Macauley called the meeting to order at 6:30 PM.

II. Minutes

A. Approval of minutes from October 16, 2017 meeting

MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, approval of the October 16, 2017 Minutes as presented. Motion approved 5-0.

III. Appointments/Recognitions/Resignations

A. Resignation of On Call Firefighter Stuart Burr

MOTION: Selectman Dudman moved, with Selectman Hart seconding to accept the resignation of On Call Firefighter Stuart Burr with great thanks and regret. Motion approved 5-0.

Chairman Macauley echoed the sentiment, noting that Firefighter Burr had been a great asset to the department. Fire Chief Bender agreed that Firefighter Burr's contribution to the town had been great, noting he'd served the Town for over 50 years.

B. Recognition of Tom Wallace and Thomas W. Wallace Construction Services for the donation of time and wages to the Seal Harbor Fire Station roof repair

MOTION: Selectman Hart moved, with Selectman Dudman seconding, to recognize with many thanks for their time on this and the many other contributions they've made through the years to the Town Tom Wallace and Thomas W. Wallace Construction Services for their donation of time and wages to the Seal Harbor Fire Station roof repair, as presented. Motion approved 5-0. Chairman Macauley requested Fire Chief Bender extend the Board's thanks to Tom.

IV. Consent Agenda

A. Department Reports: Public Works and Wastewater

B. Safety Grant Awarded to Mount Desert for Confined Space Rescue Training

C. Maine DOT flashing beacon

D. Acadia Hazard Tree Cutting on Sargent Drive; scheduled for spring of 2018

E. Municipal Review Committee (MRC) distribution of funds from the Debt Service Reserve; Town of Mount Desert receives \$15,269.27

1
2
3 **VIII. New Business**

4 A. *Request authorization for release and expenditure of \$3,215.00 from Northeast*
5 *Harbor CIP line Reserve Account # 6410100-24680 to MCM Electric for the repair*
6 *and modification of the North dock and Public dock walkway bridge lighting.*

7 MOTION: Selectman Hart moved, with Selectman Littlefield seconding,
8 authorization for release and expenditure of \$3,215.00 from Northeast Harbor CIP
9 line Reserve Account # 6410100-24680 to MCM Electric for the repair and
10 modification of the North dock and Public dock walkway bridge lighting as
11 presented. Motion approved 5-0.
12

13 B. *Consideration and selection of Mount Desert's choice of candidate for MRC Board*
14 *of Directors*

15 MOTION: Selectman Dudman moved, with Selectman Hart seconding, Candidate
16 Sophie Wilson for MRC Board of Directors. Motion approved 5-0.
17

18 C. *Office Closure for Employee Christmas Party on Wednesday, December 13th*
19 *Town Manager Lunt noted the time would be 11:30 AM to 1:30 PM.*

20
21 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of
22 the Town office closure for employee Christmas Party on Wednesday, December
23 13th, as presented. Motion approved 5-0.
24

25 D. *Ratification and Adoption of the Municipal resolution to the 2018 update of the*
26 *Hancock County Hazard Mitigation*

27 MOTION: Selectman Mooers moved, with Selectman Hart seconding, ratification
28 and adoption of the Municipal resolution to the 2018 update of the Hancock County
29 Hazard Mitigation, as presented. Motion approved 5-0.
30

31 **IX. Other Business**

32 Chairman Macauley offered thanks to the Public Works Department for their hard
33 work and long hours during the last storm.
34

35 **X. Treasurer's Warrants**

36 A. *Approve & Sign Treasurer's Warrant AP1827 in the amount of \$488,849.54*

37 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding,
38 approval of Treasurer's Warrant AP1827 in the amount of \$488,849.54, as presented.
39 Motion approved 5-0.

40 B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1824,*
41 *AP1825, AP1826, PR1809 and PR1810 in the amounts of \$3,345.75, \$62,646.59,*
42 *\$2,909.50, \$98,961.40, and \$92,890.71, respectively*

43 MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of
44 Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1824, AP1825, AP1826,
45 PR1809, and PR1810 in the amounts of \$3,345.75, \$62,646.59, \$2,909.50,
46 \$98,961.40 and \$92,890.71, respectively, as presented. Motion approved 4-0-1
47 (Littlefield in Abstention)

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS



**MOUNT DESERT POLICE DEPARTMENT
BAR HARBOR POLICE DEPARTMENT**
James K. Willis, Chief of Police



BHPD
37 Firefly Lane
Bar Harbor, Maine 04609
Tel: 207-288-3391
jwillis@barharbormaine.gov

MDPD
21 Sea Street, PO Box 248
NE Harbor, ME 04662
Tel: 207-276-5111
jwillis@mdpolice.org

To: Town Manager Lunt
From: Chief James Willis 
Subject: Appointment of Christopher Johansen as Full Time Dispatcher
Date: November 7, 2017

We would like to hire Christopher Johansen of Ellsworth as a Full Time Dispatcher.

Chris was hired as a part-time dispatcher in June, 2016 and has filled shifts on a regular basis at both departments over the past 16 months. He has proven to be dependable and has been extremely flexible making himself available at all times when called upon to fill shifts. We are pleased with the work he does and feel he is deserving of this full time opportunity.

Chris was the only applicant for the In-House Open Position vacancy created by Lorraine Bracy's upcoming retirement. We believe he will be a great addition to our staff.

Will you please place this appointment on the agenda for the next available select board meeting?

If confirmed, his starting hourly wage will be \$19.76 for a 6 month probationary period at which time his hourly wage would be adjusted to the full time dispatcher rate of \$20.80. We would like this appointment to be effective Dec. 3, 2017.

Chris' address for correspondence is: Christopher Johansen
PO Box 1373
Ellsworth, ME 04605

CONSENT AGENDA

■ 395 State Street
■ Ellsworth, ME 04605
■ www.mrcmaine.org



866-254-3507
207-664-1700 ■ Voice
207-664-2099 ■ Fax
glounder@mrcmaine.org ■ E-Mail

MEMORANDUM

TO: Equity Charter Municipalities
FROM: Greg Lounder, Executive Director, MRC
RE: Payments
DATE: 3 November 2017

The MRC is pleased to inform you that enclosed is a check for your share of the Debt Service Reserve Fund. A list of the amounts being sent the Equity Charter Municipalities is provided as Attachment 1. These funds, which total \$1,333,333.33 across all Equity Charter Municipalities, represent a one-time payment from funds that had been held as loan security since the 1998 re-financing. PERC's lender, TDBank, agreed to release these reserve funds, because PERC is scheduled to make its last debt service payment in December and the reserves are no longer needed to secure the loan. The funds were allocated among the Equity Charter Municipalities based on the relative shares of tonnage delivered to the PERC Facility during the term of the financing (that is, from July 1998 through September 2017).

The MRC is further pleased to inform you of a pending additional one-time payment that Equity Charter Municipalities are eligible to receive by taking appropriate action:

A total amount of up to \$1.5 million that PERC would pay to buy back all of the ownership interests in the PERC Partnership held by Equity Charter Municipalities. The terms of the buyback agreement, known as the Put Option, were agreed upon by the MRC and PERC as part of a larger settlement agreement. These payments are expected to be released by April 30, 2018.

Each Equity Charter Municipality must make its own decision whether or not to sell its ownership interests by exercising the Put Option. To exercise the Put Option and receive its share of the \$1.5 million, each Equity Charter Municipality must provide written notice either to the MRC or directly to PERC by December 15, 2017. Equity Charter Municipalities that do not provide written notice by December 15, 2017, will have lost their chance to exercise the Put Option per the settlement agreement and secure their share of the \$1.5 million by that means.

Both the MRC and PERC urge all Equity Charter Municipalities that have not yet done so to provide their written notice as quickly as possible. Questions on the Put Option can be directed either to Greg Lounder at the MRC 664-1700 or to Gary Stacey of PERC at 825-4566 Extension #117.

OLD BUSINESS



Town of Mount Desert
Durlin E. Lunt, Town Manager
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
Web Address www.mtdesert.org
manager@mtdesert.org

TO: Board of Selectmen

FROM: Durlin E. Lunt

DATE: November 14, 2017

SUBJECT: Revised Pay Grade Structure

This past summer you authorized a review of our pay grade structure by Human Resource Consultant Michael Wing.

In 2016 we reviewed internally a number of positions not subject to the Collective Bargaining Unit with Teamster's Local 340. Several positions were acclimated to a grade level in alignment with positions of similar responsibilities and accreditation.

Mr. Wing was asked to review our salary grade structure against 15 selected communities near, or along, the coast of Maine. The communities chosen were the same ones that I used in 2016 to compare our benefit package. They were: Bar Harbor, Bath, Belfast, Boothbay Harbor, Bucksport, Camden, Ellsworth, Harpswell, Kennebunkport, Rockland, Rockport, Southwest Harbor, and Wiscasset.

Mr. Wing's survey verified that our acclimations of last year held up quite well. The only position that needs to be moved is Wastewater Superintendent that needs to be moved up one grade.

I am requesting that you approve the classification plan as presented in Appendix A of the 2017 Wage Study

Town of Mt. Desert, ME

Salary Structure - Base

Updated September 2017

FOR 2018-2019

(1) Salary Grade	(2) Minimum	(3) Mid-Point (Annual)	(4) Maximum	(5) Mid-Point (Hourly)
8	78,200	92,000	105,800	44.23
7	70,380	82,800	95,220	39.81
6	63,342	74,520	85,698	35.83
5	57,008	67,068	77,128	32.24
4	51,307	60,361	69,415	29.02
3	46,176	54,325	62,474	26.12
2	41,559	48,893	56,226	23.51
1	37,403	44,003	50,604	21.16

**JOINT AGREEMENT
BETWEEN
THE TOWNS OF MOUNT DESERT AND BAR HARBOR**

THIS AGREEMENT effective January 1, 2017, is made and entered into by and between the TOWN OF Mount Desert (Mount Desert) and the TOWN OF Bar Harbor (Bar Harbor) this 22nd day of December 2016. The parties recite as follows:

WHEREAS, Jim Willis is currently employed as the Police Chief for the Town of Mount Desert and has also been serving concurrently as Police Chief for Bar Harbor pursuant to an arrangement between Mount Desert and Bar Harbor with Mount Desert paying Willis a salary and billing Bar Harbor monthly for its share according to the agreement;

WHEREAS, the Towns wish to establish a two year term whereby Willis would continue to serve as Police Chief for Mount Desert while also serving as Police Chief for Bar Harbor pursuant to the terms and conditions hereinafter set forth in this Agreement; and

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth between the Towns, the parties hereto intend to be legally bound to the terms and conditions of this Agreement and, as such, agree as follows:

for such services and will make all appropriate deductions for taxes and benefits and as required by law.

7. With the eventual goal of a unified police department to serve both Mount Desert and Bar Harbor, the Police Chief will work on the following tasks during the term of this agreement:

- Continue records management software integration.
- Study dispatch consolidation.
- Radio frequency/channel consolidation for public safety dispatching.
- Study facility consolidation
- Improve departments' efficiencies.

8. Should Mount Desert terminate the current Police Chief for any reason, or should he become incapacitated for a period of over thirty (30) days, this agreement shall terminate upon written notice to Bar Harbor. The parties further agree that should this Agreement be terminated by Bar Harbor, Chief Willis shall be entitled to continue in his capacity as Police Chief for the Town of Mount Desert (unless similar termination is taken by Mount Desert) under the same terms and conditions that existed prior to entering into this Agreement or under such other terms and conditions as can be reached between Chief Willis and the Town of Mount Desert.

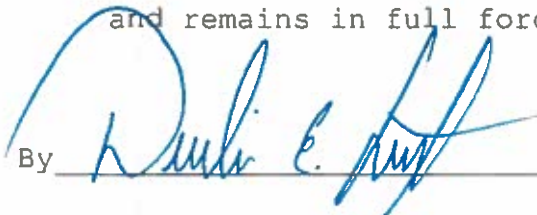
9. Either Town shall have the right to terminate this agreement by providing the other Town with thirty (30) days written

which provides insurance coverage to both Mount Desert and Bar Harbor.

13. This Agreement represents the entire agreement between Mount Desert and Bar Harbor and supersedes any prior agreements, understandings, or representations and may be amended from time to time only by written agreement of all parties hereto.

14. Severability. If any provision or portion of this Agreement is held to be invalid or unenforceable by a Court of competent jurisdiction, the remainder of this Agreement is not affected and remains in full force and effect.

By

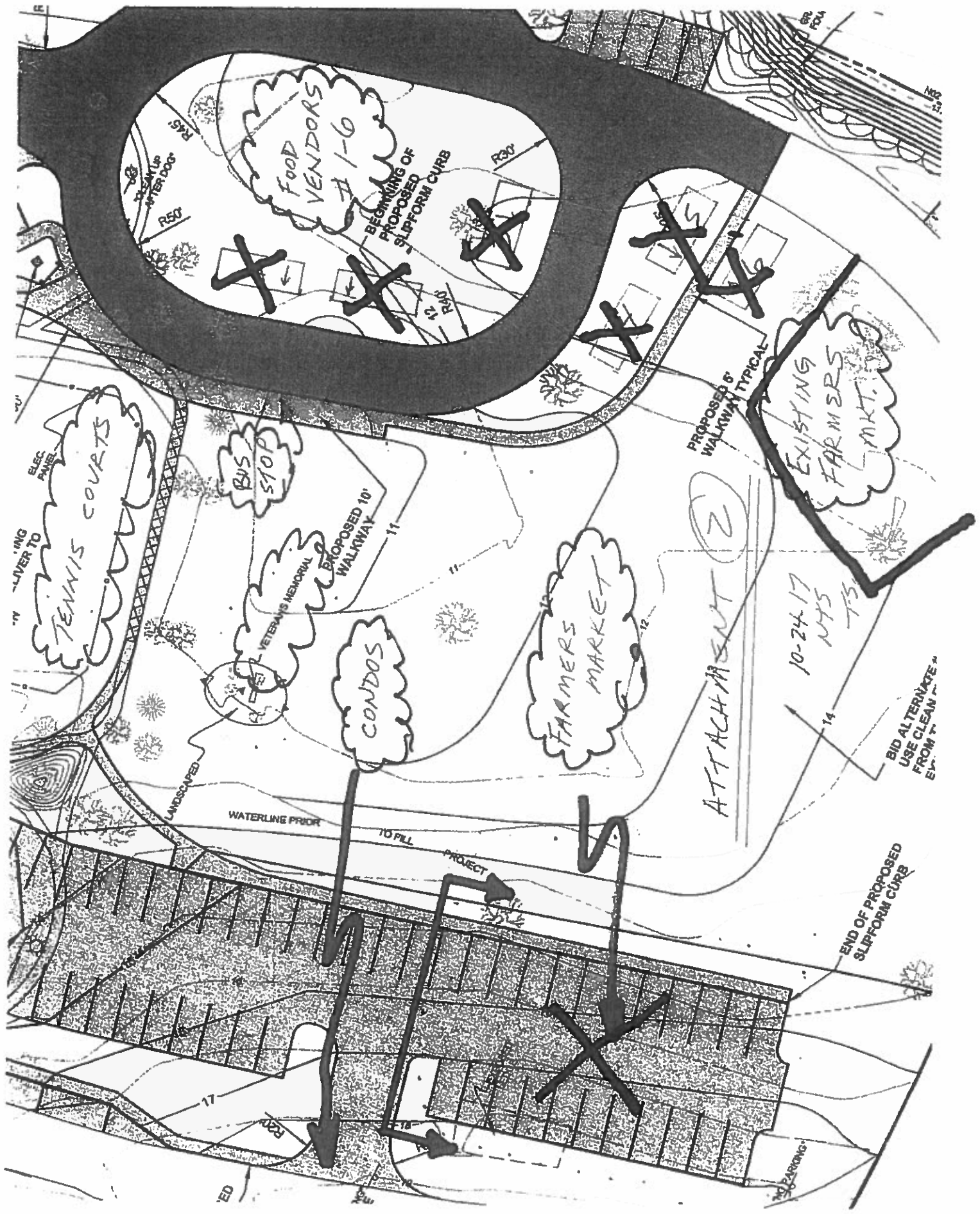


Town of Mount Desert
Durlin Lunt, Town Manager

By



Town of Bar Harbor
Cornell Knight, Town Manager



FOOD VENDORS #1-6

BEGINNING OF PROPOSED SLIPFORM CURB

TENNIS COURTS

BUS STOP

VETERANS MEMORIAL

CONDOS

FARMERS MARKET

PROPOSED 6" WALKWAY TYPICAL

EXISTING FARMERS MARKET

ATTACHMENT 2

10-24-17 NYS T/S

BID ALTERNATE # USE CLEAN EY

END OF PROPOSED SLIPFORM CURB

NO PARKING

ED

800 F04

N03 17

NEW BUSINESS



Town of Mount Desert

Durlin E. Lunt, Town Manager
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address www.mtidesert.org

manager@mtidesert.org

To: Board of Selectmen

From: Durlin E. Lunt

Date: November 15, 2017

Subject: Capital Improvement Plan FY 2019

Since 2013 the Mount Desert Capital Improvement Plan (CIP) has identified capital projects and equipment purchases valued at \$5,000, or more, with a lifespan of at least five years. The CIP has provided a structural framework aimed at preserving our infrastructure while ensuring the efficient use of public funds.

A Capital Improvement Plan is an excellent long range planning tool for planning anticipated and recurring expenses and brings predictability to the annual budget. A well planned CIP has the benefit of avoiding large annual spikes in expenses.

INTEROFFICE MEMORANDUM

TO: BOARD OF SELECTMEN MEMBERS
CC: DURLIN LUNT, TOWN MANAGER
FROM: KIMBERLY KEENE, CEO *K.K.*
SUBJECT: HOLDING TANK – PUMPER AGREEMENT FORM
DATE: NOVEMBER 13, 2017

A property owner is interested in adding a “seasonal” holding tank to his private summer sewer connection on Upland Road to allow for limited “winter use” of his home. I enclose a Pumper Agreement Form that needs to be signed by the Municipal Officers for the resident to have a holding tank installed on his property. The Town of Mount Desert does not have a Holding Tank Ordinance, so the Department of Health and Human Services Subsurface Wastewater Disposal Division needs to review and approve the Holding Tank under the State Of Maine Subsurface Wastewater Disposal Rules. The Subsurface Wastewater Disposal Division, Licensed Site Evaluator, Tony Smith, Public Works Director and I have been discussing this through various email communications, and the Department of Health and Human Services Subsurface Wastewater Disposal Division states in an email *“As long as the Town has no reservations, the Division would have none.”* Once signed off by the Municipal Officers, the HHE-200 form, and Pumper Agreement form will go to the Department of Health and Human Services Subsurface Wastewater Disposal Division to review and approval. The Department of Health and Human Services Subsurface Wastewater Disposal Division will issue a deed covenant as a condition of their approval, restricting use of the holding tank to periods when the sewer is shut off, and if the sewer goes year round the tank would be abandoned.

Town of Mount Desert

John LeMoine, Harbormaster
40 Harbor Drive, P.O. Box 237
Northeast Harbor, ME 04662-0248
Telephone 207-276-5737 Fax 207-276-5741
E-mail Address harbormaster@mtdesert.org
Web Address www.mtdesert.org

November 14, 2017

MEMO

To: Board of Selectmen and Durlin Lunt, Town Manager
From: John Lemoine, Harbormaster
Ref: Northeast Power pedestal

I am requesting authorization from the Board of Selectmen for release and expenditure of \$3,784.52 to MCM Electric from the Northeast Harbor Reserve Acct. # 64010100-24680 that has a balance of \$139,640.33. The funds are for the replacement of a 100 amp power pedestal.

I thank you in advance for your consideration of this request and will be available for and questions the Board of Selectmen may have.

Thank you,

John Lemoine
Harbormaster

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

11/20/17

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices	AP1830	11/20/2017	\$ 571,607.84
B. Authorized Warrants to be Signed:				
(Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits	AP1828	11/08/17	\$ 5,129.27
		AP1829	11/15/17	\$ 6,000.38
	Town Payroll	PR1811	11/17/17	\$ 95,927.25
C. Warrants to be Acknowledged:				
	School Invoices	6	11/09/17	\$ 325,013.88
	School Payroll	10	11/10/17	\$ 74,974.21
TOTAL WARRANTS FOR BOS MEETING				<u>\$ 1,078,652.83</u>

**TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 1830

CHECK DATE: November 20, 2017

CHECK NUMBER:	<u>307791</u>	through	<u>307870</u>	\$ <u>507,445.34</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>561</u>	through	<u>574</u>	\$ <u>64,162.50</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>		<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 571,607.84

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman Martha T Dudman

Matthew J Hart, Vice Chairman James F Mooers

Wendy H Littlefield, Secretary



11/16/2017 15:59
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 3
apcsahdsb

CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100 Ckg-BH General Fund
INVOICE

NET

INVOICE DTL DESC

CHECK 571 TOTAL: 207.36

572 11/20/2017 EFT 1844 SMITH, COLLIER & FAHEY, PA 1367 11/03/2017 815 AP1830 70.00 1220770 54500
 Invoice: 1367 Legal Bill - Cell Tower Somesv LEGAL
 Invoice: 1368 SMITH, COLLIER & FAHEY, PA 1368 11/03/2017 814 AP1830 1,331.81 1220770 54500
 Invoice: 1368 Legal Bill - MacQuinn Quarry LEGAL

573 11/20/2017 EFT 1856 TERRYS TANK LLC 170 11/01/2017 AP1830 3,960.00 1550552 54610
 Invoice: 170 Sludge Hauling at SV and SH WWTPs-EM SLUDGE DISPOSAL

574 11/20/2017 EFT 2221 LISA YOUNG 1017 10/31/2017 AP1830 225.98 1220500 54100
 Invoice: 1017 ACCT CLASS TRAVEL - 422.4 @ .535 TRAINING

307791 11/20/2017 PRD 989 ACADIA DISPOSAL DISTRICT 2018-011 10/31/2017 AP1830 2,224.38 1551500 55520
 Invoice: 2018-011 HHW&UW costs to HAZARD WASTE SVCS

307792 11/20/2017 PRD 1306 ACADIA FUEL LLC 152349 10/31/2017 AP1830 319.91 1550666 53400
 Invoice: 152349 NEH WWTP Generator Fuel-EM 139.7 gal HEATING FUEL

Invoice: 152350 ACADIA FUEL LLC 152350 10/31/2017 AP1830 65.27 1550666 53400
 Invoice: 152344 ACADIA FUEL LLC 152344 10/31/2017 AP1830 349.68 1550668 53400
 Invoice: 152344 SH WWTP Generator Fuel-EM Dyed Dies 152.7 gal HEATING FUEL

CHECK 307792 TOTAL: 734.86



11/16/2017 15:59
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

5
P apcsbdb

CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME

Ckg-BH General Fund
INVOICE

NET

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
307799 11/20/2017 PRD Invoice: 11062017	11062017 62.21 6010100 55130	10/28/2017 cell phone CELL PHONE	816	API830	62.21
307800 11/20/2017 PRD Invoice: 11062017	11062017 200.00 1551500 55130 500.00 1550100 55130 332.79 1550552 55130	10/28/2017 phone bill bj CELL PHONES CELL PHONES CELL PHONES		API830	1,032.79
307801 11/20/2017 PRD Invoice: 11062017	11062017 259.95 1440110 55130	10/28/2017 Cruiser Data Modems Oct 2017 CELL PHONES		API830	259.95
307802 11/20/2017 PRD Invoice: 11062017	11062017 63.10 1220550 55130 87949 41.24 1221000 55140	10/28/2017 cell & data service through 102817 CELL PHONES EMAIL/INTERNET		API830	104.34
307803 11/20/2017 PRD Invoice: 39375	39375 28.91 1440330 53000	10/24/2017 Name Plate Engraving OFFICE SUPPLIES	804	API830	28.91
307804 11/20/2017 PRD Invoice: 217749	217749 1,850.00 1551500 55560	11/02/2017 recycling bj PROCESSING SVCS		API830	1,850.00
307805 11/20/2017 PRD Invoice: IB31920	IB31920 401.97 1550100 55400	11/01/2017 BACK HOE BUSHINGS AND PINS GEN REPAIRS & MAINT		API830	401.97
Invoice: IB32096	IB32096	11/13/2017 BACK HOE REAR GLASS		API830	511.21
		CHECK 307799 TOTAL:			62.21
		CHECK 307800 TOTAL:			1,032.79
		CHECK 307801 TOTAL:			259.95
		CHECK 307802 TOTAL:			104.34
		CHECK 307803 TOTAL:			28.91
		CHECK 307804 TOTAL:			1,850.00



11/16/2017 15:59
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 7
apcshdsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

307811 11/20/2017 PRD 127 COMPLETE TIRE SERVICE INC 120654 11/08/2017 API830 50.00
Invoice: 120654 50.00 1550100 55400 TR#26 ALIGNMENT GEN REPAIRS & MAINT

307812 11/20/2017 PRD 2242 MELANIE CORCORAN 101 11/13/2017 API830 438.75
Invoice: 101 438.75 6010100 55222 flagpole sand and varnish LANDSCAPING SVCS

307813 11/20/2017 PRD 1848 GEORGE S CRAWFORD 110717 11/07/2017 API830 66.00
Invoice: 110717 66.00 1550100 53740 planks bj STORM WATER SUPPLIES

307814 11/20/2017 PRD 819 DARLINGS 227237 11/01/2017 API830 78.68
Invoice: 227237 78.68 1550100 55400 TR#26 BALL JOINT GEN REPAIRS & MAINT

307815 11/20/2017 PRD 1523 STUART L DAVIDSON 54620 10/20/2017 API830 384.00
Invoice: RoyalFlush102017 384.00 1335000 54620 RoyalFlush102017 Septic Tank Pumping Reimb. RWSP Septic Pumping

307816 11/20/2017 PRD 858 TEAM EJP BANGOR, ME 5318801 11/03/2017 API830 1,215.63
Invoice: 5318801 1,215.63 1550100 53740 culverts bj STORM WATER SUPPLIES

307817 11/20/2017 PRD 194 ELLSWORTH AMERICAN INC 56205 10/20/2017 API830 303.80
Invoice: 1017 264.60 1220220 56205 Public Notice PUBLIC NOTICE

TOTAL: 307811 TOTAL: 50.00
307812 TOTAL: 438.75
307813 TOTAL: 66.00
307814 TOTAL: 78.68
307815 TOTAL: 384.00
307816 TOTAL: 1,215.63
307817 TOTAL: 303.80



11/16/2017 15:59
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

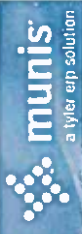
P 9
apcsahdsb

CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME

Ckg-BH General Fund
INVOICE

INVOICE DTL DESC INV DATE PO WARRANT NET

307820	11/20/2017	PRTD	1688	CITY OF ELLSWORTH	14-171001	11/02/2017	AP1830	2,400.00
	Invoice: 14-171001				2,400.00	Sludge Disposal-EM SLUDGE DISPOSAL		
					54610	CHECK	307820	TOTAL: 2,400.00
307821	11/20/2017	PRTD	1688	CITY OF ELLSWORTH	19-171001	11/02/2017	AP1830	232.68
	Invoice: 19-171001				232.68	grey water removal bj BLDG REPAIR & MAINT		
					55200	CHECK	307821	TOTAL: 232.68
307822	11/20/2017	PRTD	1842	EMERA MAINE	10057332-2	10/30/2017	AP1830	48.94
	Invoice: 10057332-2				48.94	seal harbor power 218 kwh ELECTRICITY		
					55010	CHECK	307821	TOTAL: 48.94
	Invoice: 10057342-3				110117	SH WWTP Electric-EM 17160 kwh ELECTRICITY	AP1830	2,056.60
					55010	CHECK	307821	TOTAL: 2,056.60
	Invoice: 10057352-4				110717	street lights unit 431 bj 6255 kwh STREET LIGHTS- HI PRESS SODIUM	AP1830	1,615.82
					55013	CHECK	307821	TOTAL: 1,615.82
	Invoice: 10057335-9				110217	SH Library PS Electric-EM 226 kwh ELECTRICITY	AP1830	49.71
					55010	CHECK	307821	TOTAL: 49.71
	Invoice: 10057339-7				103117	Otter Creek PS Electric-EM 2200 ELECTRICITY	AP1830	739.76
					55010	CHECK	307821	TOTAL: 739.76
	Invoice: 10003318-8				110217	SH Hill PS Electric-EM 165 kwh ELECTRICITY	AP1830	40.26
					55010	CHECK	307821	TOTAL: 40.26
	Invoice: 10057337-3				110217	Bracy Cove PS Electric-EM 377 kwh ELECTRICITY	AP1830	73.07
					55010	CHECK	307821	TOTAL: 73.07
	Invoice: 10057334-6				110217	Sea Street PS Electric-EM 1663 kwh ELECTRICITY	AP1830	730.71
					55010	CHECK	307821	TOTAL: 730.71
	Invoice: 10057329-6				110517	GILPAT COVE PS Electric-EM 1259 kwh ELECTRICITY	AP1830	675.96
					55010	CHECK	307821	TOTAL: 675.96
	Invoice: 10532164-0				110117		AP1830	25.21



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE INVOICE PO WARRANT NET
INVOICE DTL DESC

INVOICE	INVOICE	PO	WARRANT	NET
307823	102717	API830	API830	294.82
11/20/2017 PRD Invoice: 102717	1797 FAIR POINT COMMUNICATIONS 294.82 1221000 55120	10/27/2017 Telephone Admin TELEPHONE-USAGE		
307824	102717	API830	API830	47.14
11/20/2017 PRD Invoice: 102717	1794 FAIR POINT COMMUNICATIONS 47.14 1221000 55120	10/27/2017 Telephone E911 TELEPHONE-USAGE		
307825	110317	API830	API830	74.00
11/20/2017 PRD Invoice: 110317	1801 FAIR POINT COMMUNICATIONS 74.00 1221000 55120	11/03/2017 Twlphphone OC Pump Station TELEPHONE-USAGE		
307826	102717	API830	API830	83.13
11/20/2017 PRD Invoice: 102717	1796 FAIR POINT COMMUNICATIONS 83.13 1221000 55120	10/27/2017 Telephone SH WWTP TELEPHONE-USAGE		
307827	110317	API830	API830	47.16
11/20/2017 PRD Invoice: 110317	1792 FAIR POINT COMMUNICATIONS 47.16 1221000 55100	11/03/2017 Telephone Somesville WWTP IT ADMINISTRATOR		
307828	MEELS40389	API830	API830	184.44
11/20/2017 PRD Invoice: MEELS40389	1398 FASTENAL COMPANY 184.44 1550100 55400	10/23/2017 NEVER SEIZE AND BRAKE CLEAN GEN REPAIRS & MAINT		
MEELS40513	MEELS40513	API830	API830	-120.25
Invoice: MEELS40513	FASTENAL COMPANY -120.25 1550100 55400	11/08/2017 Return 135/260T Drill T-29 GEN REPAIRS & MAINT		
307829	167338	API830	API830	571.45
11/20/2017 PRD Invoice: 167338	215 FIRE TECH & SAFETY OF NEW ENGLAND 167338 571.45 1440330 57100	10/31/2017 819 Tool Mounting Hardware EQUIPMENT		

CHECK 307822 TOTAL: 14,889.15

CHECK 307823 TOTAL: 294.82

CHECK 307824 TOTAL: 47.14

CHECK 307825 TOTAL: 74.00

CHECK 307826 TOTAL: 83.13

CHECK 307827 TOTAL: 47.16

CHECK 307828 TOTAL: 184.44

CHECK 307829 TOTAL: 571.45



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CASH ACCOUNT: 100 10100 Kpg-BH General Fund CASH ACCOUNT: 100 10100

CHECK NO 100 10100 TYPE VENDOR NAME

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
generator	15430	11/07/2017	821	API830	4,760.00
GEN REPAIR & MAINT	55400				
CHECK 307844 TOTAL:					4,760.00
WREATHS-2017					
14 @ \$20 -(IMAR,4ADM,6FD,1PD,2PW)					
GENERAL SUPPLIES	53110				
OFFICE SUPPLIES	53000				
TOWN MGR EXPENSE	52700				
OFFICE SUPPLIES	53000				
GEN REPAIRS & MAINT	55400				
CHECK 307845 TOTAL:					280.00
Control Board for Olympian Generator-EM					
GENERATOR SVCS	55405				
CHECK 307846 TOTAL:					619.25
Verbal Judo Workshop					
TRAINING	54100				
CHECK 307847 TOTAL:					95.00
TRACKLESS BEARINGS					
GEN REPAIRS & MAINT	55400				
CHECK 307848 TOTAL:					165.06
Spring Water delivery Oct 17					
OFFICE SUPPLIES	53000				
Office Water	4929 1017				
OFFICE SUPPLIES	53000				
NEH Maint Shop Water-EM					
OTHER EQUIPMENT	53900				
CHECK 307849 TOTAL:					44.70
Office Water					
OFFICE SUPPLIES	40.75				
NEH Maint Shop Water-EM					
OTHER EQUIPMENT	16.90				
CHECK 307850 TOTAL:					40.75
Office Water					
OFFICE SUPPLIES	40.75				
NEH Maint Shop Water-EM					
OTHER EQUIPMENT	16.90				
CHECK 307851 TOTAL:					16.90



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME

Ckg-BH General Fund
INVOICE

NET

INVOICE	INV DATE	FO	WARRANT	NET
INVOICE DTL DESC	CHECK	307853	TOTAL:	77.76
307854 11/20/2017 PRD Invoice: OMP9813	1706 ONLINE MOORING, LLC	OMP9813	AP1830	6.00
6.00 6010100 54250	online mooring IT/TECH FEE	10/31/2017 834		
307855 11/20/2017 PRD Invoice: 112903	553 OVERHEAD DOOR COMPANY OF BANGOR	112903	AP1830	589.94
589.94 1550666 55200	Repair NEH Maint Shop Small Door-EM BLDG REPAIR & MAINT	11/07/2017		
307856 11/20/2017 PRD Invoice: 1017	564 PENOBSCOT ENERGY RECOVERY COMPANY	1017	AP1830	11,708.48
11,708.48 1551500 55502	tip fee ts TIPPING FEE PERC	10/31/2017		
307857 11/20/2017 PRD Invoice: 165254	565 PERMA-LINE CORP	165254	AP1830	255.10
255.10 1550100 53331	signs bj STREET SIGNS	11/06/2017		
307858 11/20/2017 PRD Invoice: 3304766479	1367 PITNEY BOWES	3304766479	AP1830	66.00
66.00 1220110 53140	Postage Meter Rental POSTAGE	11/01/2017		
307859 11/20/2017 PRD Invoice: 1916852651	874 STAPLES CREDIT PLAN	1916852651	AP1830	265.72
265.72 1220500 53000	RSV BINDERS, LABEL TAPE, INDEX TABS OFFICE SUPPLIES	10/10/2017		
307859 11/20/2017 PRD Invoice: 1913064671	STAPLES CREDIT PLAN	1913064671	AP1830	39.19
39.19 1220500 53000	DESKTOP VIEWER (RETURNED) OFFICE SUPPLIES	10/04/2017		
307859 11/20/2017 PRD Invoice: 1915364881	STAPLES CREDIT PLAN	1915364881	AP1830	-125.99
-125.99 1220110 53000	CONFERENCE ROOM CHAIR OFFICE SUPPLIES	10/06/2017		
307859 11/20/2017 PRD Invoice: 1922450681	STAPLES CREDIT PLAN	1922450681	AP1830	-39.19
DESKTOP VIEWER RETURN ORIG INV 1913064671	DESKTOP VIEWER RETURN ORIG INV 1913064671	10/17/2017		



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund
INVOICE

INVT DATE PO WARRANT
NET

INVOICE DTL DESC

CHECK 307870 TOTAL: 488.11

NUMBER OF CHECKS 94 *** CASH ACCOUNT TOTAL *** 571,607.84

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	80	507,445.34
TOTAL EFT'S	14	64,162.50

*** GRAND TOTAL *** 571,607.84

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2018 5	69	11/20/2017	Ckg-BH General Fund		
100-10100				Accounts Payable	535,399.71	571,607.84
100-20000				DTF-SPEC REV	201.78	
100-35020				DIF-CAP IMP	27,011.50	
100-35030				DT-MARINA	8,994.85	
100-35060						
				FUND TOTAL	571,607.84	571,607.84
200 Special Revenue	2018 5	69	11/20/2017	Accounts Payable	201.78	201.78
200-20000				DT Gen fund		
200-35010						
				FUND TOTAL	201.78	201.78
300 Capital Projects	2018 5	69	11/20/2017	Accounts Payable	27,011.50	27,011.50
300-20000				DT Gen fund		
300-35010						
				FUND TOTAL	27,011.50	27,011.50
600 Marina	2018 5	69	11/20/2017	Accounts Payable	8,994.85	8,994.85
600-20000				DT Gen fund		
600-35010						
				FUND TOTAL	8,994.85	8,994.85

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1828

CHECK DATE: November 8, 2017

CHECK NUMBER:	<u>307784</u>	through	<u>307784</u>	\$ <u>5,129.27</u>	Check payments
CHECK NUMBER:	<u>n/a</u>	through	<u>n/a</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>n/a</u>	through	<u>n/a</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER:	<u>n/a</u>		<u>n/a</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 5,129.27

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman Martha T Dudman

Matthew J Hart, Vice Chairman James F Mooers

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1829

CHECK DATE: November 15, 2017

CHECK NUMBER: <u>307785</u>	through	<u>307790</u>	\$ <u>6,000.38</u>	Check payments
CHECK NUMBER: <u>n/a</u>	through	<u>n/a</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>n/a</u>	through	<u>n/a</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER: <u>n/a</u>		<u>n/a</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 6,000.38

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Kathi Mahar

From: JOHN MACAULEY <jbmacauley3@gmail.com>
Sent: Tuesday, November 14, 2017 4:38 PM
To: Kathi Mahar
Subject: Re: Warrant AP#1829 & PR#1811 Approval Request

These look fine Kathi- thank you

JOHN B. MACAULEY, Ph.D.
Head Sailing Coach, MDIHS
P.O. Box 172
Seal Harbor, ME 04675
(207) 801-1866
jbmacauley3@gmail.com

On Nov 14, 2017, at 3:58 PM, Kathi Mahar <treasurer@mtdesert.org> wrote:

Good afternoon!

Attached are the following warrants for your approval:

Accounts Payable	#1829 total of	\$ 6,000.38
Payroll	#1811 total of	\$95,927.75 <i>25</i>

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Kathi

Kathryn A Mahar, Treasurer
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

<image003.png>

TEAMWORK...is the fuel that allows
Common people to attain uncommon results.
--ANDREW CARNEGIE

FOAA NOTICE

Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning Town business or containing information relating to Town business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law.

PRIVACY NOTICE

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 11820

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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WARRANT # V#6
 DATE: 11/9/17
Eric Edward Gunn, Ed.D.
 SUPERINTENDENT

Carla M. Payne
 FINANCE OFFICER

Charles Wray
 FINANCE OFFICER

Heather Jones
 FINANCE OFFICER

Mrs. X. King DeClerk
 FINANCE OFFICER

J. Johnson
 FINANCE OFFICER

FINANCE OFFICER

1 Check Listed.

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 11814

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
41925	11/10/2017	275	JOELLE A. RUDDY	I	2,400.11	1,760.25	1,760.25	0.00	
41926	11/10/2017	74	LEON E. SARGENT	I	1,955.35	1,267.21	1,267.21	0.00	
41927	11/10/2017	120	KAREN L. SHARPE	I	2,525.38	1,477.73	1,477.73	0.00	
41928	11/10/2017	334	EMILY P. STAPLES	I	1,250.84	883.77	883.77	0.00	
41929	11/10/2017	404	KERRY L. TAYLOR	I	2,462.26	1,715.77	1,715.77	0.00	
41930	11/10/2017	410	SUSAN Y. TRIPP	I	520.00	442.56	442.56	0.00	
41931	11/10/2017	448	JACQUELINE A. WHEATON	I	2,079.42	1,426.14	1,426.14	0.00	
41932	11/10/2017	307	LAUREN M. WHITE	I	938.34	677.13	677.13	0.00	
					101,744.47	74,974.21	56,857.87	3,420.74	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	9	3,420.74
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	51	56,857.87
	ACH Employee Credits	51	56,857.87
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	0	0.00
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	14,695.60