



Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
Monday, December 4, 2017

Location: Meeting Room, Town Hall, Northeast Harbor

- I. Call to order at 6:30 p.m.
- II. Minutes
 - A. Approval of minutes from November 20, 2017 meeting
- III. Appointments/Recognitions/Resignations
 - A. Appointment of William Renault as part-time (on-call) firefighter effective December 21, 2017 at a starting rate of \$13.25/hour
 - B. Recognize Lisa Young's accreditation as a Certified Tax Collector of Maine by the MMTCTA
- IV. Consent Agenda *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. Department Reports: Public Works
 - B. Thank you to Town Manager from the Hancock County Cooperative Extension
- V. Selectmen's Reports
- VI. Old Business
 - A. Consideration by the Board of Selectmen of CES, Inc.'s proposal dated November 29, 2017 to provide technical services related to proposed improvements at the new location of the food vendors and farmers market on the Village Green at the Northeast Harbor Marina Village Green.
 - B. Consideration by the Board of Selectmen for the release and expenditure of \$6,800.00 from Capital Buildings and Grounds (B&G) Reserve Account # 4055200-24571 for the technical services described in the proposal discussed above in Old Business Item A.
 - C. Consideration by the Board of Selectmen to authorize Public Works Director Tony Smith to execute the proposal on behalf of the Town with described in Old Business Item A above.
 - D. Consideration of changes to Town's agreement with ReVision Energy for their furnishing and installing a solar panel array at the highway garage
- VII. New Business
 - A. Request authorization from the Board of Selectman for the release and expenditure of \$1,206.49 from the Historic Preservation Reserve Account #4020200-24205 for the purchase a Dell MPWS 3520 1 computer
 - B. Request authorization from the Board of Selectman to release \$22,000.00 from Fire Equipment/Engine Capital Reserve Account #4040300-24471, for the purchase of a Bauer breathing air fill station, 2 used ASME 6000 psi cylinders, and a CO monitor.
 - C. Discussion of MDI Joint Fire Training Facility

VIII. Other Business

- A. *Such other business as may be legally conducted*

IX. Treasurer's Warrants

- A. *Approve & Sign Treasurer's Warrant AP1833 in the amount of \$155,782.89*
B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1831, AP1832, and PR1812, and PR1813 in the amounts of \$2,035.56, \$78,388.48, \$93,688.64 and \$21,150.63, respectively*
C. *Acknowledge Treasurer's School Board AP/Payroll Warrants 7 and 11 in the amounts of \$38,211.85 and \$174,460.50, respectively*

X. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., Monday, December 18, 2017 in the Meeting Room, Town Hall, Northeast Harbor

MINUTES

Town of Mount Desert
Board of Selectmen
Regular Meeting
Monday, November 20, 2017
Location: Meeting Room, Town Hall, Northeast Harbor

Present were: Chairman John Macauley, Selectmen Rick Mooers, Martha Dudman, Matt Hart, and Wendy Littlefield

Also present were Treasurer Kathi Mahar, Fire Chief Mike Bender, Police Chief Willis, Harbormaster John Lemoine, Public Works Director Tony Smith, and Town Manager Durlin Lunt. Members of the public were also present.

I. Call to order at 6:00 p.m.

Chairman Macauley called the meeting to order at 5:58 PM.

II. Executive Session

MOTION: Selectman Mooers moved, with Chairman Macauley seconding, to enter Executive Session. Motion approved 5-0. Executive Session was entered at 5:58PM.

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, to leave Executive Session. Motion approved 5-0. The Board left Executive Session at 6:34PM.

III. Minutes

A. Approval of minutes from November 6, 2017 meeting

MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of the Minutes of November 6, 2017 as presented. Motion approved 5-0.

IV. Appointments/Recognitions/Resignations

A. Appointment of Christopher Johansen as Full-Time Dispatcher at an hourly rate of \$19.76 effective December 3, 2017

MOTION: Selectman Littlefield moved, with Selectman Mooers seconding, the appointment of Christopher Johansen as Full-Time Dispatcher at an hourly rate of \$19.76 effective December 3, 2017, as presented. Motion approved 5-0.

V. Consent Agenda

A. MRC Distribution from Debt Service Reserve Fund

MOTION: Selectman Mooers moved, with Selectman Dudman seconding, approval of the Consent Agenda as presented. Motion approved 5-0.

VI. Selectmen's Reports

No Selectmen's Reports were presented.

VII. Old Business

A. Approval of 2018 Salary Grade Structure

MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of the 2018 Salary Grade Structure as presented. Motion approved 5-0.

1 B. *Report from Chief Willis on goal Achievement as outlined in the Police sharing*
2 *agreement with the Town of Bar Harbor after the first year of the two-year*
3 *agreement.*

4 Chief Willis noted this was the 5th or 6th iteration of the agreement, and the current
5 agreement is good till the end of 2018. He reported on the goals that were agreed
6 upon:

7 Continuing Records Management Software Integration: The software is essentially
8 integrated. The two systems were merged and are now housed under the Bar Harbor
9 system and the two towns share the same ORI number. Digital file storage is housed
10 in Bar Harbor.

11 Dispatch Consolidation: Consolidation is not feasible at the moment due to the lack
12 of available radio frequencies. Mount Desert consoles will need to be upgraded. The
13 current system is outdated. For Dispatch Consolidation, internet access is required,
14 with redundant connections and a generator.

15 Radio Frequency Channel Consolidation: The current ranges typically used by public
16 safety are full. The National Park has offered some of their federal frequency for use.
17 Both Fire Departments will also be given frequency. Consolidation to this frequency
18 should be completed by 2018.

19 Facility Consolidation: All that currently can be consolidated is. In the event
20 Dispatch is consolidated, it was Chief Willis' feeling that the office in Northeast
21 Harbor needs to remain open to provide the Town with a presence. Evidence storage
22 is now in Bar Harbor, and long-term storage is kept in Mount Desert. The
23 Administrative Assistant and paper files are stored in Mount Desert.

24 Improving Department Efficiencies: Patrol zones are being used, and combining
25 schedules has allowed for keeping a supervisor on shift most of the day. A Mount
26 Desert officer will be training on the Bar Harbor patrol boat. Training has been
27 combined.

28
29 Police Force accreditation is also being discussed at the State level. Chief Willis
30 hoped the Town would support such a program.

31
32 It was agreed that it may be time for the Towns of Bar Harbor and Mount Desert to
33 discuss accreditation and the future of law enforcement consolidation in the towns.
34 Chief Willis added that the Town needs to think about how the system will work
35 beyond his tenure with the Town.

36
37 Resident Chris Moore hoped any future changes would be brought to Town Meeting
38 for approval. He was assured any major changes would have to go before the voters.

39
40 C. *Consideration of location assignment for the farmers market and food trucks with*
41 *consideration of providing underground electric power to the food truck sites at a not*
42 *to exceed cost of \$6,000 from Parks & Cemeteries account #4055250-24572*
43

44 The Harbor Committee stated they were unanimous in their decision not to support
45 the proposal as presented to them.

46
47 It was suggested that the Farmer's Market and the food trucks share space.
48

1 The proposed location was not deemed a good choice. That area of the marina is
2 heavily used and parking is full on a daily basis.

3
4 It was suggested that the current Farmer's Market area needs paving and permanent
5 facilities. The Committee also did not want five food trucks. Selectman Dudman
6 clarified that the Ordinance allows for up to five food trucks.

7
8 If some of the green space was paved the Farmer's Market trucks could back into
9 their spots. A sidewalk installed behind the area, facing the green, would keep
10 pedestrians safer than their walking along the traffic side. The food trucks can share
11 the space. Chris Moore mentioned the Committee had suggested the alternative to
12 residents near the harbor and they voiced approval of the idea.

13
14 Committee Member Jim Bright added that the area where a big truck comes off the
15 pier and circles around needs to be reconfigured. Trucks can't maneuver around the
16 Island Explorer Busses.

17
18 Committee Member Rick Savage felt that some professional review and design was
19 necessary. Chairman Macauley agreed that working with the Public Works Director
20 and creating a professional plan was a good idea. Mr. Savage hoped that if funding
21 could be found the work could be expedited and perhaps even completed by next
22 summer.

23
24 Public Works Director Smith agreed to look at funding availability.

25
26 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, to move
27 forward with a conceptual design, based on the recommendations put forth at the
28 meeting by the Harbor Committee. Motion approved 5-0.

29
30 **VIII. New Business**

31 *A. Discussion with Race Director Gary Allen and Police Chief James Willis*

32 Mr. Allen felt that one of the problem areas of the race is Route 102 from the traffic
33 light to the Pretty Marsh Road. He requested consideration of closing the North
34 bound travel lane through Somesville from approximately 9am through 12:30pm.
35 His hope is to find a way to keep the maximum of runners safe. He felt drivers could
36 be detoured down Pretty Marsh Road to Whitney Farm to Oak Hill Rd. He admitted
37 officers are already busy that day. He voiced concern for the children now running
38 the half-marathon.

39
40 Police Chief Willis said he was not inclined to shut the road down. The church on
41 that road will require access. Additionally, the race already generates significant
42 overtime for the Town's officers directing traffic.

43
44 Selectman Dudman asked how other roads are dealt with. Mr. Allen noted all roads
45 on the island are open. He opined the local population enjoy the race and take part in
46 it by the time it hits the Somesville area. He stated the traffic is usually spectator
47 traffic. Selectman Dudman suggested the racers alter their route. Mr. Allen felt that
48 could not be done. The race is well known, and it would be difficult to change.

1
2 Tom Fernald noted the Church-goers could use the funeral parking lot, should the
3 road be closed.
4

5 Chief Willis noted events such as these are not permitted. A huge amount of
6 overtime is already generated. He felt there were no more people to help with a
7 proposed detour. Highway Crews may have to be pulled in. He suggested the
8 marathon could pay the necessary overtime. Ted Bromage suggested that a detour of
9 all traffic down Whitney Farm Road could be problematic as well.
10

11 Selectman Hart suggested the Board continue exploring the request and working with
12 the parties involved to come up with an alternative, including working with all
13 parties, reviewing the costs associated with the race, estimates of how costs might
14 increase and where that money would come from. The Board agreed on this course
15 of action.
16

17 *B. Review of Capital Improvement Plan*

18 The Board reviewed the plan presented. It was noted the plan looked good. Nothing
19 stood out as an issue.
20

21 Chairman Macauley inquired why some marina line items have been lumped
22 together, as opposed to pricing each piece out. Harbormaster Lemoine explained that
23 his budget consists of larger line items, without fully breaking down to each piece of
24 equipment. Treasurer Mahar noted that some Department Heads use a formula for
25 estimating equipment. Several provide a gross amount of what they require for their
26 various equipment needs. Harbormaster Lemoine added that historically, they've
27 never had a shortage using this system.
28

29 *C. Sign property owner's "seasonal" holding tank – pumper agreement form*

30 Public Works Director Smith noted this would be at the cost of the company
31 requiring the holding tank.
32

33 MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, signing
34 the agreement as presented. Motion approved 5-0.
35

36 *D. Request authorization for release and expenditure of \$3,784.52 to MCM Electric*
37 *from the Northeast Harbor Reserve Acct. #64010100-24680 for the replacement of a*
38 *100-amp power pedestal*

39 MOTION: Selectman Dudman moved, with Selectman Hart seconding, authorization
40 for release and expenditure of \$3,784.52 to MCM Electric from the Northeast Harbor
41 Reserve Acct. #64010100-24680 for the replacement of a 100-amp power pedestal, as
42 presented. Motion approved 5-0.
43

44 *E. Request authorization from the Board of Selectmen to release \$9,345.00 from the*
45 *Fire Equipment/Engine Capital Reserve account #4040300-24471 for the purchase of*
46 *a Bullard QXT 320 thermal imaging camera (TIC)*

47 Chief Bender noted the old one would be traded in.
48

1 MOTION: Selectman Dudman moved, with Selectman Littlefield seconding,
2 authorization to release \$9,345.00 from the Fire Equipment/Engine Capital Reserve
3 account #4040300-24471 for the purchase of a Bullard QXT 320 thermal imaging
4 camera (TIC), as presented. Motion approved 5-0.
5

6 **IX. Other Business**

7 No Other Business was presented.
8

9 **X. Treasurer's Warrants**

10 *A. Approve & Sign Treasurer's Warrant AP1830 in the amount of \$571,607.84*

11 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, approval and
12 signature of the Treasurer's Warrant AP1830 in the amount of \$571,607.84 as presented.
13 Motion approved 5-0.
14

15 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1828,*
16 *AP1829, and PR1811 in the amounts of \$5,129.27, \$6,000.38, and \$95,927.25,*
17 *respectively*

18 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of
19 Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1828, AP1829, and PR1811 in
20 the amounts of \$5,129.27, \$6,000.38, and \$95,927.25, respectively, as presented. Motion
21 approved 4-0-1 (Littlefield in Abstention).
22

23 *C. Acknowledge Treasurer's School Board AP/Payroll Warrants 6 and 10 in the*
24 *amounts of \$325,013.88 and \$74,974.21, respectively*

25 MOTION: Selectman Hart moved, with Selectman Mooers seconding,
26 acknowledgement of the Treasurer's School Board AP/Payroll Warrants 6 and 10 in the
27 amounts of \$325,013.88 and \$74,974.21, respectively, as presented. Motion approved 5-
28 0.
29

30 **XI. Adjournment**

31 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, adjournment.
32 Motion approved 5-0. Meeting was adjourned at 7:40PM.
33
34

35 Respectfully Submitted,
36
37

38
39 Wendy Littlefield, Secretary
40

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS



Town of Mount Desert

Michael Bender, Fire Chief
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111

Fax 207-276-5732

Web Address www.mtidesert.org

firechief@mtidesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC:

Date: November 27, 2017

Re: Appointment of Part Time (On-Call) Firefighter

I would like to request and recommend that William Renault be appointed as a part time (on-call) firefighter to the Mount Desert Fire Department, effective December 21, 2017, at a starting pay of \$13.25 an hour. Will has been an active participant in our Junior Firefighter program since 2014 and has indicated he would like to make the transition to an on-call member upon his 18th birthday. Will has enrolled in the Hancock County Firefighter's Association 2018 Firefighter I & II Academy scheduled to begin in January.

Thank you.



Maine Municipal Tax Collectors' and Treasurers' Association

Local Government Center • 60 Community Drive, Augusta, Maine 04330-9486
1-800-452-8786 (In Maine) • 207-623-8428 • Fax 207-626-5947
www.mmtcta.org

November 21, 2017

Mr Durlin Lunt
Town Manager
Town of Mount Desert
PO Box 248
Northeast Harbor, ME 04662-0248

Dear Mr. Lunt:

Congratulations are in order for the Town of Mount Desert. The Maine Municipal Tax Collectors' and Treasurers' Association has approved Lisa Young as a Certified Tax Collector. This certification process has required many hours of dedication to achieve. The certification process requires that applicants receive training in a number of courses that relate to their field of expertise.

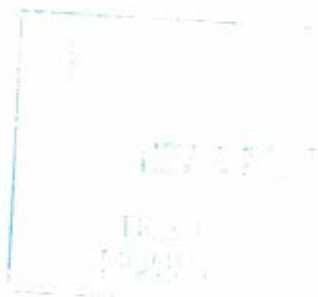
Lisa will be recognized for receiving this certification at the MMTCTA Annual Conference being held on May 18th 2018 and in the MMTCTA newsletter *Dollar\$ and Sense*.

The MMTCTA understands the investment of time and resources it takes to achieve this status. You may want to check with the Town's insurance carrier to see if this would entitle the Town to a discount on your public official's liability insurance or bond insurance for this position. We encourage you to ask your insurance company and find out.

Congratulations once again!

Sincerely,

Julie Giles
Chairperson
MMTCTA Certification Committee



CONSENT AGENDA



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5743 Fax 207-276-5742

www.mtidesert.org director@mtidesert.org

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,
Hall Quarry and Pretty Marsh

MEMO

To: Durlin Lunt, Jr., Town Manager
From: Tony Smith, Public Works Director
Re: October 2017 Monthly Report
Date: November 30, 2017

Highway Crew

1. The crew spent a lot of time during the month working with our 2017 paving contractor providing quality control services on our behalf. They paved roadways and constructed driveway aprons at paved driveways.

2. The crew:

- Constructed ditches along various roadways
- Completed our Bureau of Labor Standards inspections on, for example, fire extinguishers, secondary containment structures and eyewash stations.
- Worked with a contractor and their vacuum truck to clean out catch basins before winter.
- Repaired catch basins on Sea Street and at the Seal Harbor marina.
- Located sewer manholes so the engineers could get information about them as it relates to the Sylvan Road area drainage improvements project.
- Picked up and disposed of grass clippings from behind the buildings & grounds storage building.
- Continued working on trucks and equipment in preparation for winter including taking some to vendors, for example, to have front-end alignments done on them.
- Paved a boat ramp for the harbormaster.
- Set barricades out for the road race and collected them when they were no longer needed.
- Picked up trash cans and benches and put them in storage for the winter.
- Began getting the winter sand pile ready for this season sand delivery. This consists of shaping the existing material to provide safe access to the top of the pile where the salt-sand mixture is dumped by the trucks then pushed over by our person in the loader.
- Dealt with receiving upwards of 4-inches of rain keeping culverts and catch basins open and flowing properly. Collected downed trees from the winds that accompanied the rain storm.
- repaired the pavement along the edge of a section of the Whitney Farm Road, filled potholes with cold patch,
- Addressed another beaver problem on Beech Hill Cross Road (they build dams at the end of our culverts).
- Changed Main Street in Northeast Harbor from one-way to two-way traffic flow using signage.



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- Provided flaggers to assist with test borings for the presence of ledge conducted along the easterly side of Main Street in Northeast Harbor. Information gathered will be used to assist with design of the Main Street improvements project.

3. The crew performed maintenance and made repairs to our equipment and trucks in public works and other town departments.

Wastewater: Please see Superintendent Montague's report.

Buildings & Grounds and Parks & Cemeteries

The crew:

- Continued setting up for meetings, cleaning bathrooms in the town office, vacuuming and assisting the admin staff with projects as needed e.g. assembling shelving, hanging pictures, repairing toilets, installing door closers, and painting.
- I like mentioning as I have many times in past reports that when staff is reasonably caught up with other work, he goes to the highway garage and vacuums, sweeps and assists with cleaning the building. He keeps busy.

Solid Waste

- Hauled a load of "tin" from our recycling center to the Ellsworth recycling center that was rejected. The load had things in it that should not have been such as a 20# propane cylinder, a number of smaller compressed gas cylinders, a broken metal tape measure, non-metal items like plastic containers and household MSW. In a case like this the load is disposed by Ellsworth and MSW and the ADD receives a tipping fee invoice. To date, ADD has covered these costs for the member towns.
- Hauled a load of recycled glass to EMR in Southwest Harbor.
- The crews continue to do a great job keeping the area around the highway garage dumpsters neat and as clean as possible.

Streetlight Conversion Project: We are still in the process of setting up pilot studies of three types of fixtures that vary in temperature hence color. These studies will assist us in deciding what temperature or brightness we prefer the fixtures to have.

Solar Panel Array Project: As mentioned in last month's report, we were notified in October that our solar array for the highway garage will not be constructed in 2017 but more likely in March-April 2018. As expected, ReVision (RV) revised our PPA and the 7th year buyout terms to make us whole –



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we will not see an increase in rates due to going into 2018 and the buyout costs will be reduced; more on this in a separate agenda item of the December 4th Board of Selectmen meeting.

EV charging station: Our new EV charging station has been installed near the yachtsman building. We are in the process of setting up an account with ChargePoint, the managers of the station, and making it available to the public. As noted last month, this one will have two leads on it giving it the capability to fuel two cars at the same time.

Main Street Northeast Harbor Streetscape Improvements: Committee meetings have been held with our engineers and architect and design is on schedule. We still intend to solicit construction bids in time for consideration of including construction related costs in an article in the May 2018 town meeting warrant. There is a public meeting scheduled for December 14th.

CIP/O&M Summary: Not enclosed this month - no substantive changes have been made to the items listed that we all are not presently aware of.

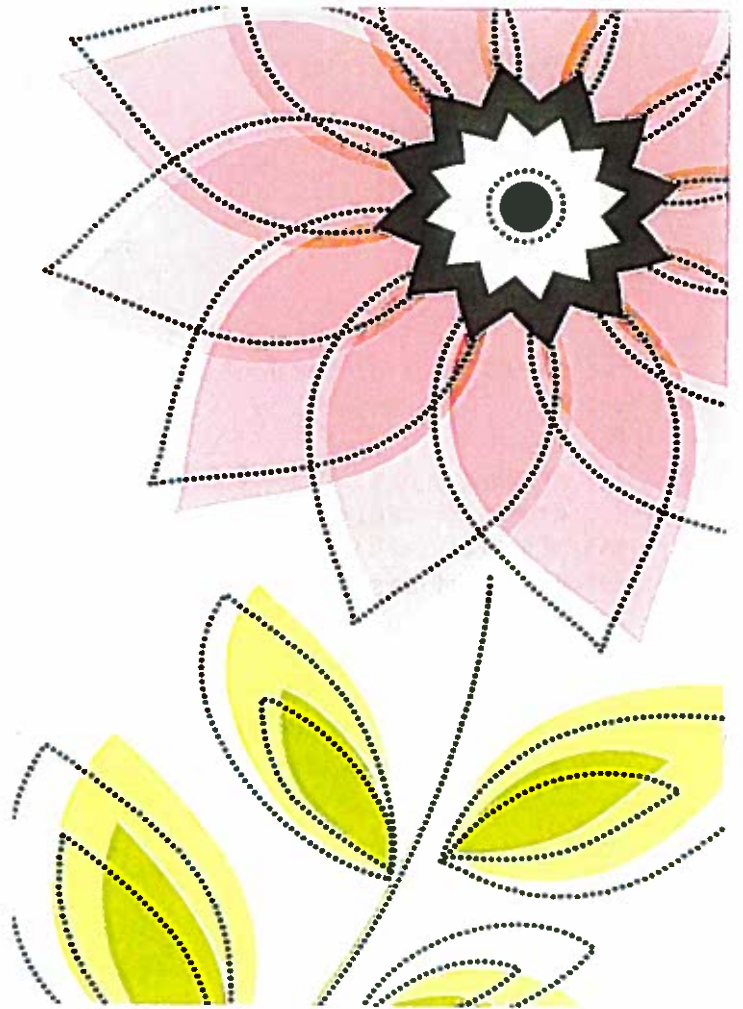
Cc. Claire Woolfolk, Town Clerk
Ben Jacobs, Highway Superintendent
Ed Montague, Wastewater Superintendent



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SRN 112-4A

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Dear Mr. Lunt, 11/20/17
I want to
thank you for your
support at the
County Commissioners
Meeting for Hancock
County Cooperative
Extension. All of us
on the Executive
committee appreciate
what you said and
how positively
Cooperative Extension
impacts the community.
Again many
thanks from all of
us at extension.
Jane Treman
Vice President

OLD BUSINESS



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www.mtidesert.org director@mtidesert.org

MEMO

To: Durlin Lunt, Jr., Town Manager
From: Tony Smith, Public Works Director
Re: Technical Services Proposal
Food Vendor and Farmer's Market Location
Date: November 30, 2017

As discussed at the November 20, 2017 Board of Selectmen meeting and in conformance with our purchasing policy, I requested a written proposal from CES, Inc. for technical services related to development of the new location for the food vendors and the farmers market. As you are aware, they are familiar with that area having provided similar services for the marina reconstruction a few years ago. I received their enclosed proposal dated November 29, 2017 on November 29th. It addresses the necessary scope of services we will need to obtain construction estimates for the work for our review and eventual selection of one to perform the work. The costs associated with the scope of services are \$6,800 which includes:

- Initial site visit to and review existing ground conditions with me
- Reviewing the electrical panel at Harbormasters Building
- Confirming the original site plan and recent update from survey.
- Site topographical survey.
- Design including coordinating with the electrical engineer.
- Discussion of the preliminary design with me that I will discuss with the Harbor Committee.
- Design revisions as necessary.
- Development of a construction cost estimate for our use in obtaining construction cost estimates.
- Design finalized including plan and details and providing us with four copies of bid documents.

In my opinion, the suggested fee is appropriate for the level of services to be provided. They are ready to proceed upon notice of acceptance of their proposal.

Based on the above:

- I recommend that the Board of Selectmen accept the CES proposal dated November 29, 2017 and authorize the use of \$6,800 from the Capital Buildings and Grounds (B&G) Reserve Account number 4055200-24571 with a current CIP balance of \$30,613 leaving a balance of \$23,813.



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- I request authorization by the Board of Selectmen to execute the agreement with CES in the amount of \$6,800 for the services described above.

Please note, if approved, the remaining balance in the B&G account plus the \$27,905 in the Parks & Cemeteries (P&C) reserve account gives us a total of \$51,718 of town funds to put towards pre-June 2018 construction of the improvements. I have always interpreted the B&G division of Public Works to apply to the Village Green and adjacent property as needed; P&C speaks for itself. I do plan to speak with the Harbor Committee about their offer to make a financial contribution to the project. My preference is for them to contribute to the construction end of things.

Thank you for consideration of my request.

Enc.



Engineers ♦ Environmental Scientists ♦ Surveyors

November 29, 2017

Mr. Tony Smith
Public Works Director
Town of Mount Desert
PO Box 248
Northeast Harbor, ME 04662

Re: Marina Improvements – Provisions for Mobile Food Vendors

Dear Mr. Smith:

CES, Inc. (CES) is pleased to provide this proposal for design services for improvements at the Marina in Northeast Harbor. Based on our conversations and information you have provided, we understand that the Town is in support of providing dedicated space and associated accommodations for mobile food vendors, specifically adjacent to the Village Green.

Based on our recent discussions and emails shared, we understand that the Town has agreed to invest in improvements at the Marina to accommodate parking for food vendors. The Town has committed to providing a hardened surface for up to two food vendors to park. Pedestrian access will be accommodated with walkways that are connected to the existing pedestrian walkways on site. Electricity will be extended from the Harbormaster's Building and will be metered at the point of where the mobile vendors will be parked. The Town desires the creation of a design and construction package that includes enough detail for a contractor to price and construct. This will be limited to a design plan and associated construction details. The Town intends to solicit pricing from up to three select Bidders for this project.

Based on our understanding of the project, we offer the following Scope of Services.

SCOPE OF SERVICES

Task 1 | Site Survey: CES will supplement the site plan generated as part of the recent Marina improvement project with site specific survey. We will perform limited topographic survey within the area of the proposed sites for the vendors and associated features to tie in drainage and pedestrian connections. We will locate visible site features including above ground and underground utility infrastructure (to the extent they can be determined from available sources), buildings, sidewalks, and curb. The site survey, along with information gathered from the Marina Improvement project, will be used as the basis of the design drawings.



Task 2 | Design: Based on the findings of Task 1, we will prepare design improvements for the proposed project. This will include extension of power from the Harbormaster's Building. Power is intended to be metered for each of the mobile vendor spaces being provided. The design will include provision for surface and limited subsurface drainage systems, sidewalk extensions, and hardened surfaces with proposed construction grades.

CES will prepare an estimated cost of construction for the improvements.

Task 3 | Construction Documents: In this Task, we will develop the Construction Documents package that will be provided to a select bid list of local Contractors selected by the Town. This will include a Site Plan with specific direction to Contractors to complete the work as proposed, along with associated Construction Details.

All necessary permit applications to allow for this work will be prepared by the Town of Mount Desert.

COMPENSATION

Based on our understanding of the project, the Scope of Services presented above, and our experience with similar projects, we propose the following not to exceed fees for each task. These costs include all charges for labor, material, expenses, production, communication and other costs necessary to perform the indicated services.

DESIGN SERVICES		
TASK	DESCRIPTION	ESTIMATED COST
1	Site Survey	\$1,700.00
2	Design	\$3,500.00
3	Construction Documents	\$1,600.00
TOTAL		\$6,800.00

The above is our estimated not to exceed cost for completing these tasks. Some tasks may cost less, while others may be more. CES will bill for time expended, so tasks that take less time to complete than estimated will be realized as a savings, assuming other tasks do not take more time to complete.

If you have any questions or concerns regarding our proposed scope and fee, please let us know and we would be glad to discuss possible scope changes to better reflect your needs for this project.

Any additional work considered outside the stated Scope of Services will not be performed until budget amounts are discussed and agreed upon. Invoices for services will be issued monthly.

IMPLEMENTATION

Our goal is to have the site survey completed by end of 2017 and design plans presented for review in the middle of January 2018.

AUTHORIZATION

If this proposal is acceptable to you, please sign in the approval block and return a signed copy for our files. CES is prepared to initiate work on this project upon receipt of a signed copy of this proposal. Out of scope services will not be performed without your prior written approval. Furthermore, your authorization will signify your acceptance of the attached Terms and Conditions.

If you have any questions concerning this proposal or if additional services are needed, please contact either of the undersigned at (207) 989-4824. We appreciate this opportunity to be of service to you.

Sincerely,
CES, Inc.

A handwritten signature in blue ink, appearing to read "Travis Noyes".

Travis Noyes, PE
Senior Project Manager

TEN/rlt
Enc.

Acceptance and Authorization to Proceed
on behalf of Town of Mount Desert:

Signature: _____ Billing Address: _____

Printed Name: _____ City/State/ZIP: _____

Date: _____ Email (Optional): _____

Phone: _____ Fax: _____



Town of Mount Desert

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5743 Fax 207-276-5742
www.mtdesert.org director@mtdesert.org

MEMO

To: Durlin Lunt, Jr., Town Manager
From: Tony Smith, Public Works Director
Re: Solar Panel Array Agreement Changes
Date: November 30, 2017

As mentioned in prior correspondence, we were recently notified that our solar array for the highway garage will not be constructed in 2017 but in 2018, likely in March-April 2018. As expected, ReVision (RV) revised our Power Purchase Agreement (PPA) and the 7th year buyout terms to make us whole – we will not see an increase in rates due to going into 2018 and the buyout costs will be reduced. Following is an excerpt from my September 2017 monthly report for you as a refresher about this subject.

“Following is a brief summary of my telephone discussion with the ReVision project manager, Nick Sampson.

1. The schedule for a 2017 installation of our solar panel array has changed due to ReVision being flooded with work. They took on more than they can hope to complete in 2017.
2. We must be up and 100% completely functional in 2017 to be eligible for the 2017 net metering (NM) credits e.g. fully commissioned.
3. We are going to be bumped into 2018 rather than some of their other clients because it is easier for them to compensate us for any additional costs incurred by us than the other clients. The reason is we have a PPA (Power Purchase Agreement) with them, a large number of the other clients do not.
4. If installed by the end of 2017 we would fall under the NM rules in effect thru the end of 2017. We would receive a one-to-one NM credit for each kWh of solar power we put into the grid e.g. 100% NM credit for each kWh produced and put into the grid.
5. In 2018 this 2017 NM credit is reduced by 10% for the T&D (transmission & distribution) rate with Emera; the supply side stays at 100% of the 2017 credit.
6. If we are pushed into 2018 as expected, ReVision (RV) will revise our PPA and the 7th year buyout terms with us to make us whole – we will not see an increase in rates due to going into 2018 and the buyout costs will be reduced.
7. If we do not agree with RV's proposal to us for 2018 in making us whole, we can negotiate other terms with them or pull out of our agreement with them altogether.
8. There had been talk that since we have signed the interconnection agreement with Emera already – in 2017 – there is a chance we might be grandfathered to 2017 NM terms and be eligible for the 100% NM credit. Nick got back to me and told me we are not grandfathered as hoped. (TS 11-30-17: this was found to be not the case - we are not grandfathered by Emera).



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5743 Fax 207-276-5742

www.mtdesert.org director@mtdesert.org

9. Nick will provide us something in writing describing the original 2017 installation date and now 2018 and presenting their cost figures making us whole.
10. If pushed into 2018, they expect to work in January and February to have us operational before April. I told Nick no later than the end of March 2018 so we can take advantage of longer days with, hopefully, more sunshine.
11. I discussed with Nick that it now being so late in the season that if the solar panels were installed by the end of 2017 they would likely be under snow cover until spring anyway. With what little snow we had last year, I saw Bar Harbors system on one occasion under snow cover and producing little power that day.
12. I told Nick that:
 - a. since RV came to us with a problem and a proposed solution to the problem that makes us whole (does not negatively impact us financially) and
 - b. even if installed between now and the end of 2017 they would not generate much power due to seasonal conditions and
 - c. installation is completed by the end of March 2018 and
 - d. we have little to no choice in the matter short of negotiating better terms than those offered or backing out of the project, neither scenario I do not recommend and
 - e. I am very comfortable and appreciate their offer and am prepared to move forward with a pre-April 1, 2018 100% installation and commissioning schedule.”

Sustainability Committee member Gordon Beck and I received these new terms for review last week. We have reviewed them and find them acceptable. Our electric rate was reduced from \$0.1619 per kWh to \$0.1528 for the first six years of the agreement. During this sixth year we must decide if we want to purchase the array from ReVisison or not. If we do not, the rate we would have started to pay ReVisison for electricity in year seven and thru the end of the agreement was reduced from \$0.2219 per kWh to \$0.2013. In addition, the seventh-year buyout cost if we decide to purchase the array from ReVisison was reduced from \$99,559 to \$93,699.

Having found the ReVision's revised terms acceptable and that we are made whole, I recommend the Board of Selectmen accept them. I request authorization to execute any documents or addenda on behalf of the Town that might be required to include these revised terms in the original agreement with ReVisison.

Thank you.

NEW BUSINESS



Town of Mount Desert

Claire Woolfolk, Town Clerk
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
E-mail townclerk@mtdesert.org Web Address www.mtdesert.org

MEMO

DATE: November 29, 2017

TO: Board of Selectmen

FROM: Claire Woolfolk, Town Clerk

RE: Historical Preservation Project

As part of the historical preservation project we have purchased and installed Laserfiche software for the facilitation of digitalizing historical records for the Town in a searchable format. I propose to purchase a computer to be primarily dedicated to the work on the in-house portion of the project by Joelle Nolan (or other part-time staff).

Having a dedicated computer for this work will allow a part-time person to work on the project without requiring one of our full-time staff to give up their work station.

I request to use \$1,206.49 from my Historic Preservation Reserve Account #4020200-24205 which currently has a balance of \$14,115.00 to purchase a Dell MPWS 3520 1 laptop computer.

I thank you in advance for your consideration of this request and will be available for any questions the Board of Selectmen may have.



Town of Mount Desert

Michael Bender, Fire Chief
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111

Fax 207-276-5732

Web Address www.mtidesert.org

firechief@mtidesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC:

Date: November 28, 2017

Re: Authorization for Fund Withdrawal & Purchase

I would like to request authorization from the Board of Selectman to release \$22,000.00 from account #4040300-24471, (Fire Equipment/Engine Capital Reserve), and to use such funds for the purchase of a Bauer breathing air fill station, 2 used ASME 6000 psi cylinders, and a CO monitor. This is to replace our existing Bauer fill station which was purchased in 2001. I had set up our CIP to replace both the fill station and our air compressor in fiscal year 2018 for \$70,000.00, but the compressor is in relatively good shape so we will try and extend the life for a few more years. Current balance of the Fire Equipment/Truck Reserve is approximately \$291,431.00, with \$9,345.00 encumbered for a thermal imaging camera. This equipment is located on our air truck and is used not only by our department, but by our neighboring mutual aid departments during major incidents. It is also used to support the Hancock County Firefighters Academy when requested.

As per our purchasing policy, I attempted to solicit the minimum 3 quotes from vendors in our area, provided this recommendation to the Town Manager for review and received his written (*approval?*). The results of those quotes are as follows-

- Fire Tech & Safety of New England Inc. Winthrop - \$22,000.00
- Industrial Protection Services LLC, South Portland - \$20,006.00
- Trask-Decrow Machinery Inc, Scarborough - declined to provide a quote
- D.L. Thurrott Inc., Waterville - failed to provide a quote

Fire Tech & Safety have given us a proposal for the same brand of fill station we are currently using; with the added ability to fill three air cylinders at once rather than the current two. We would also have the means to fill two cylinders, of different air pressures, at once. Something the Mobile Revolve Air Station would not. Fire Tech & Safety also has offered \$1,000.00 trade in for our fill station. It is for these reasons; I would like to purchase the Bauer station rather than the Revolve Air. It would also reduce training time as our firefighters are already familiar with the operation of this type of fill station.

Town of Mount Desert Purchase Policy –

"Spending Authorization. *The Town Manager is designated as the Purchasing Agent for goods and services for the Town. Accordingly, the Manager and Department Heads are authorized to spend within budget appropriations. Purchases within the dollar ranges specified below must meet the requirements listed."*

"\$10,000 - \$25,000. *A written description of the anticipated expenditure shall be provided to the Town Manager by the Department Head. Upon approval from the Town Manager, written proposals shall be solicited from a minimum of three qualified vendors, if available. The written proposals and the Department Heads written recommendation shall be provided to the Town Manager for review. If approved by the Town Manager, the Town Manager shall make written recommendation to the Board of Selectmen, said recommendation including a copy of the successful vendor's written proposal and the Department Head's written recommendation. Approval by the Board of Selectmen is required before the expenditure can be made."*

Thank you.



Industrial Protection Services, LLC

220 Ballardvale St., Wilmington, MA 01887

125 Roberts Rd, Ste 4, South Portland, ME 04106

www.ipp-ips.com

Quote

Date: 11-Sep-2017

Bill To: Chief Mike Bender
Mt. Desert Fire Department
21 Sea Street
Northeast Harbor, ME 04662
207-276-5111

Ship to: Chief Mike Bender
Mount Desert Fire Department
21 Sea Street
Northeast Harbor
Me 04662
Same

Salesperson		Shipping Method	Purchase Order No	
Jon Marshall		UPS Gnd	Required	
Qty	Item #	Description	Each Price	Line Total
1	AF3220222601	Mobile Revolve Air Fill Station w/6 Bank Cascade Panel	\$12,431.00	\$12,431.00
2	Cylinders	6,000psi DOT Cylinders	\$1,100.00	\$2,200.00
1	ACC95565	Automatic CO Monitor	\$3,375.00	\$3,375.00
1		Labor and materials to install fill station and mount DOT cylinders in location chosen by the department.	\$2,000.00	\$2,000.00

Piping to be done with kevlar air line per
industry standard.

Jon Marshall

Email: jmarshall@ipp-ips.com

Cell: 207-751-5945 Fax: 978-658-0257

Quoted Freight Charges

Total \$ 20,006.00

FIRE TECH & SAFETY OF NEW ENGLAND, INC.
 PO Box 435
 84A Route 133
 Winthrop, ME 04364-0435
 1-800-331-7900 Fax (207) 377-6260



Quote

Date	Quote #
8/4/2017	5380

Name / Address
MOUNT DESERT FIRE DEPT.-ME PO BOX 248 NORTHEAST HARBOR, ME 04662



				Rep
				NW
Item	Qty	Description	Unit Price	Total
MISC	1	BAUER Fill Station – 3 position with specialty fill panel 6 bank fill, dual function, remote fill.	16,000.00	16,000.00
MISC	2	Bauer ASME 6000 psi Cylinders (used)	500.00	1,000.00
MISC	1	Panel CO monitor New configuration with mounting brackets	5,000.00	5,000.00
MISC		All Shipping, Labor, Transportation, Installation and MISC hoses included in sale price	0.00	0.00
Total				\$22,000.00



Town of Mount Desert

Michael Bender, Fire Chief
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111

Fax 207-276-5732

Web Address www.mtidesert.org

firechief@mtidesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC:

Date: November 28, 2017

Re: Discussion of MDI Joint Fire Training Facility

As we prepare to enter the next budget considerations, I would like to update our elected officials on the status of the MDI Joint Fire Training Facility and ask for direction on how to proceed.

This concept began as a result of a November 30, 2011 League of Towns (LOT) Sub-Committee on Fire/Safety Volunteerism meeting held in Southwest Harbor. The meeting was primarily focused on issues facing the area volunteer fire departments and emergency medical services, particularly on ways to increase the number of volunteers within the ranks of the area fire departments. The idea of a joint fire/EMS training facility was proposed and the attending fire chiefs were asked to explore further the feasibility of such a facility. For the next several months, fire chiefs from the Hancock County Firefighters Association District 5 (Mount Desert, Bar Harbor, Southwest Harbor, Tremont, Cranberry Isles, Swan Island and Frenchboro) met to discuss the proposal and came to the conclusion that a joint fire training site would be very beneficial not only as a recruitment tool, but may result in a higher retention rate for the trained firefighters we already have. Possible sites were explored, and one came out on top as the most preferred.

The area of land selected, approximately 2 to 3 acres in size and located on Mount Desert Island Regional High School property and just south of the baseball field, was identified as the most suitable location for this facility. This site was not only chosen for its central location, but also as a cost saving measure as it will most likely be available to us for little or no costs. The four fire chiefs have been in discussions with both school officials and the Mount Desert Island High School Board of Trustees (MDIHSBOT) regarding the use of the land, and to date, both are very supportive of the concept. In fact, the high school has indicated they may like to partner with area public safety agencies to perhaps offer courses that would center on fire and/or

emergency medical services. This information was brought back to the LOT and the chiefs were asked to find out if this land could potentially be used for this purpose.

With funding from the LOT, CES was then contracted to perform a due diligence level review of the proposed site and they summarized that the location was generally suitable for the intended purposed. We have referred to this portion of the project as "Phase 1". Copies of this report were furnished to both the MDIHSBOT and LOT for their review. The LOT then requested the chiefs acquire a Memo of Understanding (MOU) from the MDIHSBOT. An MOU was obtained in April of 2015 and signed by both the Chairs of the LOT and the MDIHSBOT. This MOU contained language indicating the MDIHSBOT's intent to either lease or convey this land for the purpose of a joint fire training facility. We requested to move forward unto "Phase 2" which would require the contracting of engineers to investigate the site further. This second phase of the project would include a preliminary sketch plan, drawings of a conceptual building(s) layout to determine space needs, review any potential environmental impacts, determining what Federal, State and local permitting will be required, and providing a conceptual opinion of cost for the project. We were authorized to proceed, and contracted with Hedefine Engineering to perform this phase of the project. The chiefs met with Hedefine and their subcontractor, Design Group Collaborative to discuss the design and use of the facility. A report was presented to the chiefs in the summer of 2016. This report contained layout ideas for a multi-use burn building and a combination storage/classroom building. The report has been attached for your reference.

Upon acceptance of Hedefine's 2016 report, the chiefs decided it was time to move onto "Phase 3" of the project. We again contacted Hedefine Engineering & Design to provide us with a proposal for their services. We instructed Hedefine Engineering that the proposal must include all costs for them to complete any and all necessary surveying, testing, permitting, designing, drawings, etc. that would produce construction and specification plans that could be ready to placed out to bid. Attached is that proposal for your review.

Up until this point the costs of the first two phases have been minimal. It was our intent to determine first if the location we chose would support a facility of this size and nature, before a moving onto to the point where the project would be ready for the start of construction. The cost to complete this next phase is considerable. And the early estimate for overall construction cost is even more significant. So, at this point, before we make a request of our taxpayers to fund the next portion of the project, I would ask for reassurance that the Town is serious about following through with this proposal.

I would ask of the Board of Selectman to consider a couple key points:

Does the Board wish to continue with the 3rd phase of this project at an estimated cost of Mount Desert's share at \$42,550.00(\$37,000.00 + 15% contingency)?

If so, does the Board wish to fund this portion of the project this year? Where should the funding request be placed in the upcoming proposed budget?

Would the Board consider entering into an Interlocal Cooperation Agreement with other towns that would determine the construction funding, maintenance, operation, budgeting, etc. of the proposed facility, as long as the terms of that Agreement meet the best interests of the Town?

Obviously, there are other factors which are beyond our control that may determine the success or failure of this proposed training building. Some of these include involvement of the other MDI towns and their willingness to assist in funding the construction of the facility and full acceptance of the facility by the MDIHSBOT. Another issue which may be contentious is negotiating terms of any Interlocal Cooperation Agreement between participating municipalities and their attorneys.

I look forward to our discussion and any indication on whether the Board wishes to continue moving forward with this project or not.

Thank you.

DESIGN GROUP
COLLABORATIVE



ARCHITECTURE
DESIGN + PLANNING

www.dgarchitects.com

July 21, 2016

Eero Hedefine
Hedefine Engineering and Design
PO Box 668
Ellsworth, Maine 04605

Re: MDI Regional Training Facility- Building costs

Dear Eero,

We reviewed the building criteria discussed at the March 31st, 2016 meeting that we attended with the Island representatives. The group includes Mt Desert Chief Mike Bender, Southwest Harbor Chief Jack Martel, Bar Harbor Chief Matt Bartlett and Trenton Chief Keith Higgins. We reviewed the uses of two buildings, a multi-use building intended for use by Fire/EMS personnel fire training and a support building that is intended for classroom training for 20 people and possibly a storage use.

After this meeting I visited two facilities that are in the area, one in Ellsworth and one in Bangor. These visits were helpful in understanding the toll that time plays on the training buildings due to the heavy use of water, fire and smoke during training exercises. The need for high grade construction is obviously required for the Multi-Use Building. Below is a summary of the building types and our recommendations on square footage and cost.

MULTI USE BUILDING

The use is described as a building that provides fire training, search and rescue, confined space training, ground ladder training, roof-venting training, aerial ladder training, haz mat training. Fire and EMS personnel will use the building. Heavy water, fire, smoke and chemical fire retardants will be used in the building. Sprinkler protection and appropriate means of egress are important characteristics of the building design.

Option 1- The size of the original requested building was 50' x 25'. The building would be tiered into three levels. One area would be one story, one area two stories and one area three stories (see attached drawing). We reviewed two types of construction recommended for this type of building; concrete masonry units (CMU) and metal frame with fire panel protection. CMU construction appears to be the most efficient way to construct this building without having to provide highly complicated ways of sealing areas of potential water infiltration and protecting steel throughout the structure. The drawing dated July 18, 2016 describes the Option 1 plan layout and square footage of 2,285 square feet with a range in cost from \$685, 500- \$914,000. Understanding this is above the total project cost including the site development costs we looked at another option.

Option 2- The Bangor Fire Department Facility is located near the Bangor Airport. We met with Assistant Chief Costello who gave us a tour. It is a 30 year old, two story CMU structure with a wood truss frame roof and a third story tower. The Bangor Fire Department is currently having their building evaluated

40 CHURCH STREET
STUDIO A
ELLSWORTH, MAINE
04605
TEL 207-664-0560

due to structural issues. They reported that they no longer have a need for a three-story space. They work with similar size teams discussed for the MDI Regional Training Facility. This building has some wood frame elements that they also train in. The building is sprinklered and the openings protected by sheet metal shutters. If this building was constructed today, the two story structure is 1,300 sf and would cost approximately \$345,400 - \$463,200. A third story could add approximately \$35,000- \$40,000.

SUPPORT BUILDING

The Support Building is used for classroom training for Firefighters, EMT's and High School students who are interested in a career in Firefighting and EMS. The Bangor facility had a similar building that we are basing our concept design on.

The building is a pre-engineered metal building with metal panels and fiberglass windows. Standard commercial drywall finishes with sheet vinyl flooring on the inside. The Classroom is 600sf and by code this could hold approximately 30 people. A 15' storage bay next to the classroom could hold a certain sized vehicle and equipment for training exercises. The storage bay interior includes an exposed concrete slab and possibly plywood on the walls. The storage area will be separated from the classroom with a one-hour wall. A bathroom facility could be included in this building and a small kitchenette. If a standard heating system is satisfactory for this building the cost could range from \$158,100 - \$210,800.

I hope this information is helpful as the Town's continue their effort to consolidate emergency training.

Sincerely,



Carla Haskell, AIA, LEED AP
Maine Licensed Architect
Principal
Design Group Collaborative

Attachments: Plans dated July 18, 2016



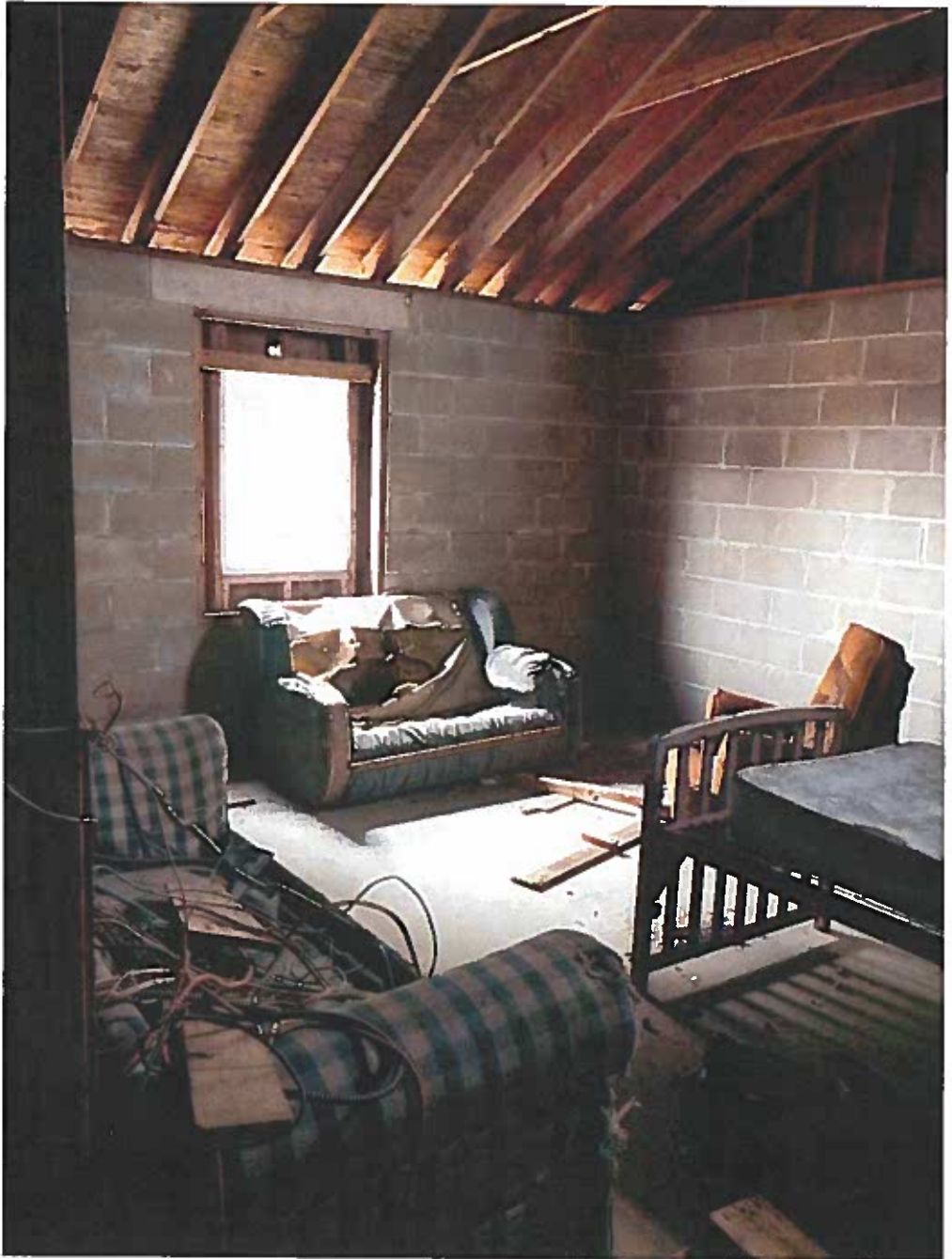
Bangor Fire Training Building 1,300 sf



Bangor Support Building 1054 sf



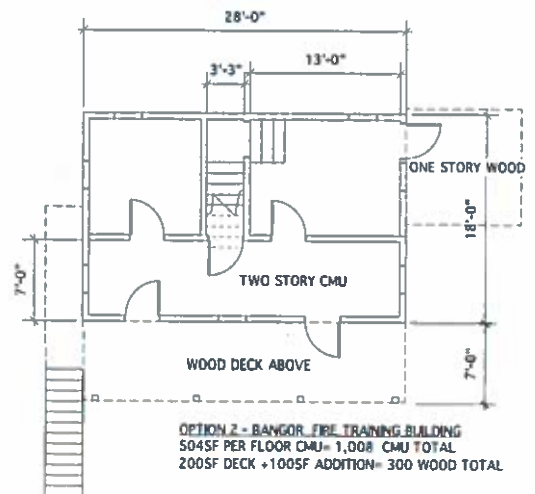
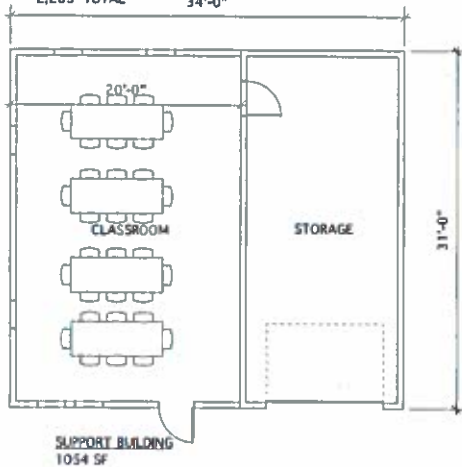
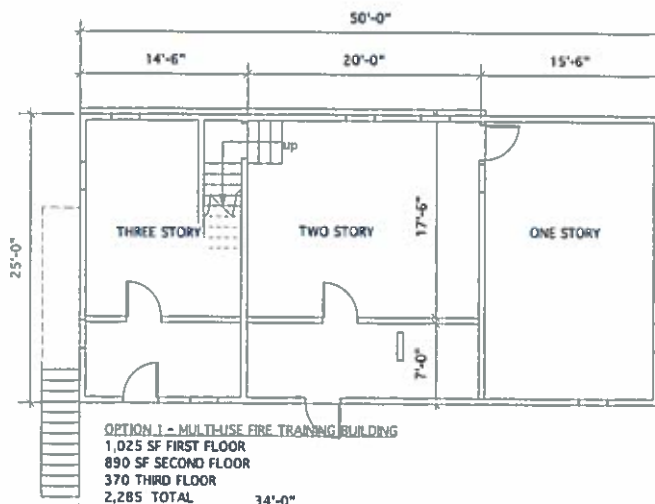
Bangor Fire Training egress stairs for upper levels.



Bangor Fire Training Building Interior



Ellsworth Fire Training Building - Approx 1,000 sf per floor with approx. 375 wood tower.



OPINION OF COST SUMMARY

OPTION 1 MULTIHUSE BLDG. RANGE
 LOW 2,285 SF X \$300/SF= \$685,500

HIGH 2,285 SF X \$400/SF= \$914,000

OPTION 2 BANGOR FIRE TRAINING
 LOW 1,008 SF X \$300/SF= \$302,400
 300SF X \$150/SF = \$45,000
 TOTAL= \$345,400

HIGH 1,008 SF X \$400/SF= \$403,200
 300SF X \$200/SF = \$60,000
 TOTAL= \$463,200

SUPPORT BUILDING
 LOW- 1054SF X \$150/SF= \$158,100

HIGH- 1054SF X \$200/SF= \$210,800



October 4, 2017

MDFD Chief Mike Bender
P.O. Box 248
21 Sea Street
Northeast Harbor, Maine 04662

Subject: Engineering proposal for Regional Fire/EMS training facility

Dear Chief Bender;

We understand that the Mount Desert Fire Department along with other local Fire/EMS departments in the area are considering the construction of a training facility. The goal is to design a facility which would serve the needs of the various departments for training. We have previously provided consulting services to investigate the feasibility and cost of such a facility and those were presented to you in 2016. In that, and previous reviews, it was determined that the site could potentially be used for the anticipated purpose however concerns regarding wetlands, shallow bedrock and water supply for short term training exercises were noted. It is understood that the site will have two structures: a Multi-use Building (Burn Building) and a Support Building. These were conceptually described in the report by DGC dated July 21, 2016. It is understood that aspects of the buildings described in that report may not exactly match the needs of the stakeholders and that during the design phase specific design decisions will be worked out as needed. Based on the previous work done we estimate the construction cost for the site, Classroom Building and Burn Building, to be approximately \$1,500,000.

We would note that, at some point, a legal entity may need to be created who will be the actual "Owner" of this facility. This will facilitate permitting, land transfer, design contracts, construction contracts and similar items. We recommend that this decision be made sooner rather than later so that the design & permitting process can proceed without impediment.



We understand that the stakeholders for the new facility now wish to proceed to the design phase and the intent of this proposal is to provide an engineering/architectural scope of work which would result in the creation of Construction Documents which could then be used to obtain bids for the project. Specifically, this proposal intends to provide the following services or design documents:

- Meet with Fire Chiefs, School Trustees, Town Officials and the public in at least 3 different meetings during the design phase to obtain stakeholder/public comment and input.
- Obtain a topographical survey of the site to use during design.
- Have a formal wetland delineation done, including investigations into whether Vernal Pools exist and their impact on design.
- Coordinate test pits on site for use in subsurface wastewater disposal system design and to identify likely ledge/rock location to help with cost estimating purposes.
- Design a subsurface wastewater disposal system for the site.
- Create site, utility, grading plans and civil details for the new facility
- Perform stormwater calculations for site
- Create a stormwater, erosion control plan for use in Municipal & State permitting and during construction.
- Provide Architectural design of new facility including building plans, sections, details, finishes.
- Provide Mechanical, Electrical and Plumbing design for the facility. This will include designing power to the site, site lighting and a fire cistern system for use during burn building drills.
- Create Construction Plans and Specifications which can be used for bidding purposes.
- Provide cost-estimating for the proposed project.
- Coordinate Bidding of the Project and provide general Construction Administration during building. This would include reviewing pay applications, monthly site visits, reviewing submittals and dealing with general questions.

Work which may be required but which is specifically not included in this scope includes:

- Boundary survey or subdivision services related to defining the land to be used for the project.
- Legal services associated with land definition, ownership transfer or other legal services.
- Wetland disturbance permitting. Currently the plan is to minimize disturbance to keep the project from requiring an alteration permit. That is based on preliminary wetland identification however. If the actual delineation indicates that permitting must occur then any such fees would be negotiated at a later date.
- Traffic Movement Permit or Traffic Study. Based on the current project we do not believe MDOT will required this permit. We also do not believe the Town of Bar Harbor will require a full traffic study. If either are required the cost would be negotiated at a later time.



- Construction phase Inspection services: We have not included these at this point as we are unsure exactly how involved we might be during this phase. Our proposed fee provides site visits by the design team at milestone points and 1 visit per month by the Engineer & Architect for pay meetings. If a more rigorous site inspection regimen is desired we can provide such at a price to be negotiated at a later date.
- Permit fees are not included in our proposed compensation and would be paid directly by the Owner(s).

We propose to continue to work with Design Group Collaborative, Architects (DGC) to help develop the building and site program. Other members of the design team would include Hewitt & Whitney Engineers (MEP), Plisga & Day (Surveyors) and Moyse Environmental (septic design, wetland investigation).

Our proposed fee to provide the design as described is noted below.

- | | |
|--|-----------|
| • Topographic Survey | \$6,900* |
| • Wetland Delineation/Vernal Pool/Septic Design | \$5,100* |
| • Test Pits | \$1,500* |
| • Design, Permitting, Construction Admin | \$133,000 |
| • Reimbursable Budget (printing, advertising, mailings, etc) | \$1,500* |

*These are estimates and costs will be invoiced

We have also attached our Rate Schedule which can be used for work requested at a later date but not covered by our scope work. Any use of that Rate Schedule would be approved in writing by the owner prior to the work being done.

We understand that the schedule for this work would likely be:

- Design work approval: Spring 2018
- Design work: 2018 thru early spring 2019
- Construction: Starting late Spring 2019

One issue we see with that schedule is that the formal investigation for Vernal Pools must take place in late April or early May of any given year (based on growth times of various species) and therefore we recommend that this portion of the work be done in the Spring of 2018 so that the project is not held up or affected later.



We thank-you for the opportunity to work with you on this project. We do not consider this proposal to be inflexible and should you have any questions or concerns are available to discuss it at your convenience. If this proposal is acceptable, please indicate such in the space provided and return a copy to us, in which case, this proposal and the attached General Conditions will be considered our form of agreement. As noted earlier, it is still unclear who, exactly, the Owner is for this project, and thus for whom we work. We can modify this proposal to address it to a different entity who will be the Owner as requested.

Sincerely,

Hedefine Engineering & Design, Inc.

A handwritten signature in black ink, appearing to read 'Eero Hedefine'.

Eero Hedefine, PE, LEED AP
President

Attachments: General Conditions, Rate Schedule

MDI Regional Fire Facility Design proposal_2017-10-4.doc

Accepted By:

Department/Municipality Name: _____

Signature: _____

Date: _____



Standard Rate Schedule

<u>LABOR CATEGORY</u>	<u>Rate</u>
Project Manager/Professional Engineer_____	\$120/Hour
Project Engineer/Survey Crew Leader_____	\$95/Hour
Staff Engineer_____	\$75/Hour
Engineering Technician_____	\$65/Hour
Drafter/Secretarial_____	\$45/Hour

REIMBURSABLES

Plotting (paper)_____	\$.50/sf
Plotting (mylar)_____	\$1.00/sf
Travel_____	\$.55/mile
Copies/Faxes_____	\$.05/sheet
Plot Copies_____	\$.50/sf or incurred Cost
Shipping_____	At incurred Cost
Subsistence_____	At incurred Cost plus 10 %
All other reimbursables_____	At incurred Cost plus 10%
Sub-Contracted Work_____	At incurred Cost plus 10%

Terms: All invoices due within 30 days of invoice

***Rates may be adjusted January 1, 2019**

STANDARD GENERAL CONDITIONS OF AGREEMENT

ASSIGNMENT

Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party. Subcontracting to sub-consultants normally contemplated by the Consultant shall not be considered an assignment for purposes of this Agreement.

ATTORNEYS' FEES

In the event of any litigation arising from or related to the services provided under this Agreement, the prevailing party will be entitled to recovery of all reasonable costs incurred, including staff time, court costs, attorneys' fees and other related expenses

BETTERMENT

If, due to the Design Professional's error, any required item or component of the project is omitted from the Design Professional's construction documents, the Design Professional shall not be responsible for paying the cost to add such item or component to the extent that such item or component would have been otherwise necessary to the project or otherwise adds value or betterment to the project. In no event will the Design Professional be responsible for any cost or expense that provides betterment, upgrade or enhancement of the project.

BUILDING INSPECTION SERVICES

Because evaluations of existing structures requires that certain assumptions be made regarding existing conditions, and because some of these assumptions cannot be verified without expending additional sums of money or destroying otherwise adequate or serviceable portions of the building, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees and sub-consultants (collectively, Consultant) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with this Project, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct by the Consultant.

CERTIFICATIONS

It is understood that any document that the Owner desires the Design Professional to sign during the course of the project has been discussed previously with the Design Professional and is attached to the Agreement. The Owner agrees that the Design Professional need not sign any documents that might affect his insurance or increase his contractual or professional liability risk.

CERTIFICATE OF MERIT

The Client shall make no claim for professional negligence, either directly or by way of a cross complaint against the Consultant unless the Client has first provided the Consultant with a written certification executed by an independent consultant currently practicing in the same discipline as the Consultant and licensed in the State of Maine. This certification shall: a) contain the name and license number of the certifier; b) specify the acts or omissions that the certifier contends are not in conformance with the standard of care for a consultant performing professional services under similar circumstances; and c) state in detail the basis for the certifier's opinion that such acts or omissions do not conform to the standard of care. This certificate shall be provided to the Consultant not less than thirty (30) calendar days prior to the presentation of any claim or the institution of any arbitration or judicial proceeding. This Certificate of Merit clause will take precedence over any existing state law in force at the time of the claim or demand for arbitration.

CODES AND STANDARDS COMPLIANCE

The Design Professional shall put forth reasonable professional efforts to comply with codes, regulations, laws and standards in effect as of the date of the execution of this Agreement.

CONFIDENTIAL COMMUNICATIONS

The Consultant may be required to report on or render confidential opinions about the past or current performance and/or qualifications of others engaged or being considered for engagement directly or indirectly by the Client. Those about whom reports and opinions are rendered may, as a consequence, initiate claims against the Consultant. To help create an atmosphere in which the Consultant may freely report or express such opinions candidly in the interest of the Client, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising or allegedly arising from the rendering of such confidential opinions and reports by the Consultant to the Client or to the Client's agents.

CONSEQUENTIAL DAMAGES

Notwithstanding any other provision of the Agreement, neither party shall be liable to the other for any consequential damages incurred due to the fault of the other party, regardless of the nature of this fault or whether it was committed by the Client or the Design Professional, their employees, agents, subconsultants or subcontractors. Consequential damages include, but are not limited to, loss of use and loss of profit.

CONSTRUCTION OBSERVATION

The Design Professional shall visit the project at appropriate intervals during construction to become generally familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the Contract Documents. The Client has not retained the Design Professional to make detailed inspections or to provide exhaustive or continuous project review and observation services. The Design Professional does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any contractor, subcontractor, supplier or any other entity furnishing materials or performing any work on the project.

If the Client desires more extensive project observation or full-time project representation, the Client shall request such services be provided by the Design Professional as Additional Services in accordance with the terms of this Agreement.

DESIGN WITHOUT CONSTRUCTION PHASE SERVICES (For use when not contracted for observation)

It is understood and agreed that the Design Professional's Basic Services under this Agreement may not include project observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided by the Client if such is the case. In this case the Client assumes all responsibility for interpretation of the Contract Documents and for construction observation and supervision and waives any claims against the Design Professional that may be in any way connected thereto.

In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Design Professional harmless from any loss, claim or cost, including reasonable attorneys' fees and costs of defense, arising or resulting from the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of the Design Professional.

If the Client requests in writing that the Design Professional provide any specific construction phase services and if the Design Professional agrees in writing to provide such services, then they shall be compensated for as Additional Services.

DELAYS

The Client agrees that the Consultant is not responsible for damages arising directly or indirectly from any delays for causes beyond the Consultant's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters; fires, riots, war or other emergencies or acts of God; failure of any government agency to act in timely manner; failure of performance by the Client or the Client's contractors or consultants; or discovery of any hazardous substances or differing site conditions.



In addition, if the delays resulting from any such causes increase the cost or time required by the Consultant to perform its services in an orderly and efficient manner, the Consultant shall be entitled to an equitable adjustment in schedule and/or compensation.

HAZARDOUS MATERIALS -SUSPENSION OF SERVICES

Both parties acknowledge that the Consultant's scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event the Consultant or any other party encounters any hazardous or toxic materials, or should it become known to the Consultant that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of the Consultant's services, the Consultant may, at its option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the Client retains appropriate consultants or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations.

FIDUCIARY RESPONSIBILITY

The Client confirms that neither the Consultant nor any of the Consultant's sub-consultants or subcontractors has offered any fiduciary service to the Client and no fiduciary responsibility shall be owed to the Client by the Consultant or any of the Consultant's sub-consultants or subcontractors, as a consequence of the Consultant's entering into this Agreement with the Client.

INDEMNIFICATION

The Design Professional agrees, to the fullest extent permitted by law, to indemnify and hold the Client harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by the Design Professional's negligent acts, errors or omissions in the performance of professional services under this Agreement and those of his or her subconsultants or anyone for whom the Design Professional is legally liable.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold the Design Professional harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by the Client's negligent acts, errors or omissions and those of his or her contractors, subcontractors or consultants or anyone for whom the Client is legally liable, and arising from the project that is the subject of this Agreement.

The Design Professional is not obligated to indemnify the Client in any manner whatsoever for the Client's own negligence.

INFORMATION PROVIDED BY OTHERS

The Design Professional shall indicate to the Client the information needed for rendering of services hereunder. The Client shall provide to the Design Professional such information as is available to the Client and the Client's consultants and contractors, and the Design Professional shall be entitled to rely upon the accuracy and completeness thereof. The Client recognizes that it is impossible for the Design Professional to assure the accuracy, completeness and sufficiency of such information, either because it is impossible to verify, or because of errors or omissions which may have occurred in assembling the information the Client is providing. Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Design Professional and the Design Professional's sub-consultants harmless from any claim, liability or cost (including reasonable attorneys' fees and costs of defense) of or injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the Client to the Design Professional.

INTERPRETATION AND PERFORMANCE

This agreement shall be governed by the laws of the State of Maine as to interpretation and performance.

JOBSITE SAFETY

Neither the professional activities of the Consultant, nor the presence of the Consultant or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the contract documents.



and any health or safety precautions required by any regulatory agencies. The Consultant and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the General Contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the Client's contract with the General Contractor. The Client also agrees that the Client, the Consultant and the Consultant's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.

ALLOCATION OF RISK

In recognition of the relative risks and benefits of the project to both the Client and the Design Professional, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Design Professional and his or her subconsultants to the Client and to all construction contractors and subcontractors on the project for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that the total aggregate liability of the Design Professional and his or her subconsultants to all those named **shall not exceed \$75,000**, or the Design Professional's total fee for services rendered on this project, whichever is greater. Such claims and causes include, but are not limited to negligence, professional errors or omissions, strict liability, breach of contractor warranty.

MEDIATION

With the exception of actions to recover payment as described in these conditions, any and all claims, disputes, and other matters in questions arising out of or relating to this Agreement or the breach thereof which is not disposed of by mutual agreement of the parties hereto shall be submitted to nonbinding mediation unless the parties mutually agree otherwise. Should a Demand for Mediation be submitted by any part to this Agreement, all parties shall have full right of discovery of books, documents, or other tangible things to the extent permitted by the Maine Rules of Civil Procedures.

The Client and the Design Professional further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, subconsultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

OPINIONS OF PROBABLE COST

In providing opinions of probable construction cost, the Client understands that the Design Professional has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that the opinions of probable construction costs provided herein are to be made on the basis of the Design Professional's qualifications and experience. The Design Professional makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs.

OWNERSHIP OF INSTRUMENTS OF SERVICE

All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by the Design Professional as instruments of service shall remain the property of the Design Professional.

PAYMENTS TO ENGINEER

Engineer will submit invoices for progress payments at monthly or such other intervals as may be stipulated in the Agreement. A late payment fee of 1 ½ % per month will be assessed on unpaid invoices beginning 30 days after invoice date. In the event any such invoice remains unpaid after 30 days from invoice date, Engineer will further be entitled to suspend work until payment is received and such suspension shall not be deemed to constitute abrogation of the Agreement or grounds for claims of loss, damage or other liability due to delay.

In the event payments are not received within 120 days after invoice date, Engineer shall be entitled to take any reasonable action or actions, including bringing suit to enforce payment, and shall additionally be entitled to recover all reasonable costs, including attorney's fees, incurred thereby.



SATISFACTION WITH SERVICES

Payment of any invoice by the Client to the Consultant shall be taken to mean that the Client is satisfied with the Consultant's services to the date of payment and is not aware of any deficiencies in those services.

SET-OFFS, BACKCHARGES, DISCOUNTS.

Payment of invoices shall not be subject to any discounts or set-offs by the Client, unless agreed to in writing by the Consultant. Payment to the Consultant for services rendered and expenses incurred shall be due and payable regardless of any subsequent suspension or termination of this Agreement by either party.

STANDARD OF CARE

Services provided by the Design Professional under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances

SUSPENSION OF SERVICES

If the project is suspended for more than thirty (30) calendar days in the aggregate, the Design Professional shall be compensated for services performed and charges incurred prior to receipt of notice to suspend and, upon resumption, an equitable adjustment in fees to accommodate the resulting demobilization and remobilization costs. In addition, there shall be an equitable adjustment in the project schedule based on the delay caused by the suspension. If the project is suspended for more than ninety (90) calendar days in the aggregate, the Design Professional may, at his or her option, terminate this Agreement upon giving notice in writing to the Client.

If the Client fails to make payments when due or otherwise is in breach of this Agreement, the Design Professional may suspend performance of services upon five (5) calendar days' notice to the Client. The Design Professional shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client

TERMINATION

Either the Client or the Design Professional may terminate this Agreement at any time with or without cause upon giving the other party ten (10) calendar days prior written notice. The Client shall within thirty (30) calendar days of termination pay the Design Professional for all services rendered and all costs incurred up to the date of termination, in accordance with the compensation provisions of this contract

TIMELINESS OF PERFORMANCE

The Design Professional acknowledges the importance to the Client of the Client's project schedule and agrees to put forth reasonable efforts in performing the services with due diligence under this Agreement in a manner consistent with that schedule, as provided in the attached proposal. The Client understands, however, that the Design Professional's performance must be governed by sound professional practices which may, over the course of the project require that the schedule be modified. In the case that such occurs the Design Professional agrees to provide the Client timely notice of the reason and length of any schedule modifications.



Mount Desert EMS/Fire Facility		
Overall Project Budget Estimate		
Date: 10/4/17		
Prepared by: Hedefine Engineering & Design, Inc.		
Item	Budget	
Building & Site Construction	\$ 1,500,000	
Topographical Survey	\$ 6,900	
Boundary Survey, Legal land transfer	\$ 15,000	
Wetland Delineation/Septic Design	\$ 5,100	
Test Pits	\$ 1,500	
Design, Permitting & Construction Admin	\$ 133,000	
Reimbursable	\$ 1,500	
Furnishings	\$ 10,000	
Building Permit Fees (Bar Harbor)	\$ 14,000	
State Permit fees	\$ 800	
Site Plan PB Fees	\$ 2,500	
	\$ 1,690,300	
Contingency (15%)	\$ 254,000	*
	\$ 1,945,000	*
*rounded to nearest \$1,000		

TREASURER'S WARRANTS

12/04/17

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices	AP1833	12/4/2017	\$ 155,782.89
B. Authorized Warrants to be Signed: (Wendy needs to abstain)				
(Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits	AP1831	11/22/17	\$ 2,035.56
		AP1832	11/29/17	\$ 78,388.48
	Town Payroll	PR1812	12/01/17	\$ 93,688.64
		PR1813	12/01/17	\$ 21,150.63
C. Warrants to be Acknowledged:				
	School Invoices	7	11/20/17	\$ 38,211.85
	(John DOES need to abstain)			
	School Payroll	11	11/24/17	\$ 174,460.50
TOTAL WARRANTS FOR BOS MEETING				\$ 563,718.55

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1833

CHECK DATE: December 4, 2017

CHECK NUMBER:	<u>307877</u>		<u>307924</u>	\$	<u>136,175.40</u>	Check payments
CHECK NUMBER:	<u>n/a</u>	through	<u>n/a</u>	\$	<u>-</u>	Electronic payments
EFT NUMBER:	<u>575</u>	through	<u>585</u>	\$	<u>19,607.49</u>	ACH Payments
EFT or CK NUMBER:	<u>n/a</u>		<u>n/a</u>	\$	<u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 155,782.89

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

11/30/2017 14:01
69051you

**Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL**

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100 Ckg-BH General Fund
TYPE VENDOR NAME

INVOICE[illegible]

NET

INVOICE DTL DBSC

575 12/04/2017 EFT	2 A C PARSONS LANDSCAPING & GARDEN	10/31/2017 876	AP1833	2,018.16
Invoice: 31468		flowers & labor ts		
		31468		

CHECK	575 TOTAL:	2,018.16
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576 12/04/2017 EFT	76 BROWNS COMMUNICATIONS INC	33047	11/08/2017	AP1833	490.40
Invoice: 33047				Removal of Equip from 2012 Chevru PU	

Invoice: 33080	BROWNS COMMUNICATIONS INC.	33080	11/21/2017	AF18J3
Lightbar for new Dodge truck		2,265.00	1440110	57300
EQUIPMENT-VEHICLES				
		2,265.00		

CHECK	576 TOTAL:	2,755.40
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577 12/04/2017 EFT	116 CIVIL ENGINEERING SERVICES INC	20173198	11/16/2017	AP1833	425.00
Invoice: 20173198			IT Support Municipal Office		

Invoice: 20173199	CIVIL ENGINEERING SERVICES INC	201/3199	IT Support Police Department	11/16/2017	AP1833	85.00
			IT/TECH FEE			

Invoice: 20173210	CIVIL ENGINEERING SERVICES INC	20173210	Sylvan drainage ts	11/17/2017 873	AP1833	8,323.25
			ENGINEERING-CPS			

CHECK 577 TOTAL: R 833 25

578 12/04/2017 EFT	124 COLWELL DIESEL SERVICE & GARAGE I	IV81423	11/16/2017	AP1833	57.08
Invoice: IV81423	TR#13 CASCETS				

Invoice: IV81086A
COLWELL DIESEL SERVICE & GARAGE I IV81086A
11/16/2017
TR#8 GAUGE
GEN BEDAIDS & MAINT
51.41 1550100 55400
51.41

Invoice: IV81447
COLWELL DIESEL SERVICE & GARAGE I IV81447
11/20/2017
REAR SPRINGS
AP1833
1,700.50

Invoice: 1V81446
COLWELL DIESEL SERVICE & GARAGE I IV81446
11/20/2017
TR#8 BASE PAN AND U-BOLTS
AP1833
917.28

Invoice: IV81454
COLWELL DIESEL SERVICE & GARAGE I IV81454
11/20/2017
TR#8 BASE PAN BOLTS
AP1833
43.74

11/30/2017 14:01
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 2
apcsbdsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund
CHECK NO CHK DATE TYPE VENDOR NAME

CASH ACCOUNT: 100		CHECK NO		CHK DATE	TYPE	VENDOR NAME	CAG-BH General Fund	INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET	
INVOICE														
Invoice: IV81385				43.74	1550100	55400	GEN REPAIRS & MAINT							54.14
				COLWELL DIESEL SERVICE & GARAGE I IV81385				11/15/2017 BUS #1 FLASHER 8LM MDES - BUS 1						AP1833
				54.14	1990100	59200	9101							
Invoice: IV81463				72.01	1550100	55400	TR#8 U-BOLTS GEN REPAIRS & MAINT							AP1833
				COLWELL DIESEL SERVICE & GARAGE I IV81059				10/23/2017 BUS#4 MIRRORS MDES - BUS 4						AP1833
				84.19	1990100	59200	9104							
Invoice: IV81479				COLWELL DIESEL SERVICE & GARAGE I IV81479				11/22/2017 TR#33 WIRE ENDS GEN REPAIRS & MAINT						AP1833
				6.44	1550100	55400								
Invoice: IV81516				COLWELL DIESEL SERVICE & GARAGE I IV81516				11/27/2017 TR#8 ANTENNA GEN REPAIRS & MAINT						AP1833
				11.92	1550100	55400								
								CHECK						578 TOTAL:
														2,998.71
579 12/04/2017 EFT Invoice: 507393		181 EATON PEABODY ATTORNEYS AT LAW		507393	11/06/2017 ED CORP-Obtain Certificate of Good Standing CONSULTANT-DEV CORP									AP1833
				28.00	1770100	54540	450							
Invoice: 507394		EATON PEABODY ATTORNEYS AT LAW		507394	11/06/2017 Legal Services Administration LEGAL									AP1833
				1,100.00	1220110	54500								
								CHECK						579 TOTAL:
														1,128.00
580 12/04/2017 EFT Invoice: 145902-00		1030 INDUSTRIAL PROTECTION SERVICES, L		145902-00	11/12/2017 Class A foam EQUIPMENT									AP1833
				332.00	1440330	57100								
Invoice: 144449-00		INDUSTRIAL PROTECTION SERVICES, L		144449-00	11/10/2017 Floating Strainer EQUIPMENT									AP1833
				594.00	1440330	57100								
								CHECK						580 TOTAL:
														926.00
581 12/04/2017 EFT Invoice: 9305227743		947 LAWSON PRODUCTS		9305227743	09/12/2017 ELECTRICAL CONNECTORS AND CLAMPS GEN REPAIRS & MAINT									AP1833
				422.21	1550100	55400								
														422.21

11/30/2017 14:01
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund

INVOICE

WARRANT

NET

INVOICE DTL DESC

		CHECK		581 TOTAL:		422.21
582 12/04/2017 EFT Invoice: 1117	1326 DURLIN LUNT	1117	34.78 1220110 52700	11/28/2017 town Manager Travel November 2017 TOWN MGR EXPENSE	AP1833	34.78
583 12/04/2017 EFT Invoice: 2535508	2142 MODERN PEST SERVICES INC	2535508	77.00 1552000 55400	11/09/2017 871 ants in pd & fd GEN REPAIRS & MAINT	AP1833	77.00
584 12/04/2017 EFT Invoice: 377-596692	1715 PORTLAND GLASS	377-596692	188.00 1550100 55400	11/08/2017 TRACKLESS WINDSHEILD GEN REPAIRS & MAINT	AP1833	188.00
585 12/04/2017 EFT Invoice: 1117	2221 LISA YOUNG	1117	225.98 1220500 54100	11/30/2017 Travel to anf from Bangor-Husson School TRAINING	AP1833	225.98
307877 12/04/2017 PRTD Invoice: 152773	1306 ACADIA FUEL LLC	152773	496.66 1550666 53400	11/09/2017 231.74 NEH WWTP Fuel Oil-EM HEATING FUEL	AP1833	496.66
Invoice: 152772	ACADIA FUEL LLC	152772	460.94 1550668 53400	11/09/2017 242.6 SH WWTP Fuel Oil-EM HEATING FUEL	AP1833	460.94
Invoice: 152771	ACADIA FUEL LLC	152771	253.08 1550667 53400	11/09/2017 133.2 SV WWTP Fuel Oil-EM HEATING FUEL	AP1833	253.08
Invoice: 153250	ACADIA FUEL LLC	153250	387.79 1550668 53400	11/20/2017 885 204.1 gal NEH/SH WWTP Heating Oil-EM HEATING FUEL	AP1833	387.79
Invoice: 153249	ACADIA FUEL LLC	153249	199.69 1550666 53400	11/20/2017 885 105.1 gal NEH/SH WWTP Heating Oil-EM HEATING FUEL	AP1833	199.69



P 3
apcsbdsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC

CHECK 307877 TOTAL: 1,798.16

307878 12/04/2017 PRD 1953 ACADIA FUEL LLC 152859 11/11/2017 851 AP1833 64.98
Invoice: 152859 34.2 Stat #3 Heating Oil HEATING FUEL S3 SV

CHECK 307878 TOTAL: 64.98

307879 12/04/2017 PRD 1948 ACADIA FUEL LLC 153251 11/20/2017 886 AP1833 186.58
Invoice: 153251 98.2 gal NEH Maint. Shop Heating Oil-EM HEATING FUEL

CHECK 307879 TOTAL: 186.58

307880 12/04/2017 PRD 16 ADMIRAL FIRE & SAFETY INC 98335 11/15/2017 AP1833 316.23
Invoice: 98335 Uniform shirts & pants - Lt. Edgecomb UNIFORMS

CHECK 307880 TOTAL: 316.23

307881 12/04/2017 PRD 28 ALLENS ENVIRONMENTAL SERVICES INC 7647 11/20/2017 888 AP1833 3,702.50
Invoice: 7647 SH Aeration cleaning/GILPAT-EM PUMP STATION MAINT GEN REPAIRS & MAINT

CHECK 307881 TOTAL: 3,702.50

307882 12/04/2017 PRD 997 CARDMEMBER SERVICES 9697 The Republic of 14.90 10/21/2017 AP1833 14.90
Invoice: 9697 The Republic of Meal charge ICMA San Antonio TOWN MGR EXPENSE

Invoice: 4675 United CARDMEMBER SERVICES 4675 United 10/21/2017 AP1833 25.00
Baggage Check Bangor to San Antonio-ICMA Conferenc TOWN MGR EXPENSE

Invoice: 4282 Four Points CARDMEMBER SERVICES 4282 Four Points 10/22/2017 AP1833 194.65
Late night return to Bangor from ICMA Conference TOWN MGR EXPENSE

Invoice: 2157 Michelinos Ole CARDMEMBER SERVICES 2157 Michelinos Ole 10/23/2017 AP1833 20.56
Meal charge ICMA San Antonio TOWN MGR EXPENSE

Invoice: 6451 Michelino Ole CARDMEMBER SERVICES 6451 Michelino Ole 10/24/2017 AP1833 18.39
Meal Charge ICMA San Antonio TOWN MGR EXPENSE

11/30/2017 14:01
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund

INVOICE INVOICE INVOICE DTL DESC

NET

Invoice: 0051 Yellow Cab	CARDMEMBER SERVICES	0051 Yellow Cab	10/25/2017	AP1833	25.07
		Cab Fare to San Antonio Airport			
		TOWN MGR EXPENSE			
Invoice: 0136 United	CARDMEMBER SERVICES	0136 United	10/25/2017	AP1833	25.00
		Baggage Charge ICMA Sabn Antonio			
		TOWN MGR EXPENSE			
Invoice: 3641 Marriott	CARDMEMBER SERVICES	3641 Marriott	10/26/2017	AP1833	1,094.68
		IHotel Charge ICMA San Antonio			
		TOWN MGR EXPENSE			
Invoice: 2484 MSFT	CARDMEMBER SERVICES	2484 MSFT	11/15/2017	AP1833	68.00
		EMAIL 365 OUTLOOK 1117			
		EMAIL/INTERNET			
Invoice: 1306 Adobe	CARDMEMBER SERVICES	1306 Adobe	11/13/2017	AP1833	23.88
		Adobe Expert - Chief Willis			
		COMPUTER PKG PURCHASE			
Invoice: 0638 Maine Batteries	CARDMEMBER SERVICES	0638 Maine Batteries	11/07/2017	AP1833	95.88
		Batteries for Aimpro rifle scopes			
		OFFICE SUPPLIES			
Invoice: 5701 HCRD	CARDMEMBER SERVICES	5701 HCRD	10/25/2017	AP1833	19.82
		RECORDED CORRECTIVE LIEN DISCHARGE			
		DEED SVCS			
Invoice: 4965 MSFT	CARDMEMBER SERVICES	4965 MSFT	11/02/2017	AP1833	180.00
		OUTLOOK 365 EMAIL 1117			
		EMAIL/INTERNET			
Invoice: 7857 FRED PRYOR	CARDMEMBER SERVICES	7857 FRED PRYOR	11/07/2017	AP1833	149.00
		QB SEMINAR - KM			
		TRAINING			
Invoice: 6743 USPS	CARDMEMBER SERVICES	6743 USPS	11/18/2017	AP1833	294.00
		600 POSTAGE STAMPS - METER BROKEN			
		POSTAGE			
Invoice: 9225 FRED PRYOR	CARDMEMBER SERVICES	9225 FRED PRYOR	11/08/2017	AP1833	79.00
		EXCEL BASICS L YOUNG 011618			
		TRAINING			
Invoice: 9167 FRED PRYOR	CARDMEMBER SERVICES	9167 FRED PRYOR	11/08/2017	AP1833	49.00
		EXCEL BEYOND THE BASICS - L YOUNG			
		TRAINING			
Invoice: 5499 Hannaford	CARDMEMBER SERVICES	5499 Hannaford	11/15/2017	AP1833	20.48
		soda			
		GENERAL SUPPLIES			



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC					
Invoice: 0793 Shell Oil	CARDMEMBER SERVICES	0793 Shell Oil	11/15/2017 847	AP1833	35.07
		Pizza	GENERAL SUPPLIES		
Invoice: 3789 American	CARDMEMBER SERVICES	3789 American	10/19/2017 881	AP1833	331.59
		Airfare John	TRAINING		
Invoice: 3797 American	CARDMEMBER SERVICES	3797 American	10/19/2017 881	AP1833	331.59
		Airfare Josh	TRAINING		
Invoice: 7278 Maine-ly Tactic	CARDMEMBER SERVICES	7278 Maine-ly Tactic	10/24/2017 881	AP1833	1,742.58
		new body armor	John Josh EQUIPMENT		
Invoice: 0092 Harbor Freight	CARDMEMBER SERVICES	0092 Harbor Freight	11/03/2017 855	AP1833	219.99
		lawn mower lift bj	GEN REPAIRS & MAINT		
Invoice: 0017 Precision Auto	CARDMEMBER SERVICES	0017 Precision Auto	11/09/2017 854	AP1833	1,960.00
		body work to BandG truck bj	GEN REPAIRS & MAINT		
Invoice: 2062 WM Supercenter	CARDMEMBER SERVICES	2062 WM Supercenter	11/13/2017 856	AP1833	46.20
		kitchen supplies bj	BLDG REPAIR & MAINT		
Invoice: 1721 ME State Police	CARDMEMBER SERVICES	1721 ME State Police	11/15/2017 864	AP1833	123.00
		inspection stickers bj	GEN REPAIRS & MAINT		
Invoice: 9578 USPS PO	CARDMEMBER SERVICES	9578 USPS PO	11/01/2017 863	AP1833	5.00
		Postage for packages-EM	POSTAGE		
Invoice: 8590 Water-Waste Wat	CARDMEMBER SERVICES	8590 Water-Waste Wat	11/13/2017 863	AP1833	96.00
		Waster Water Cert. Littlefield-EM	TRAINING		
Invoice: 8453 La Quinta Inns	CARDMEMBER SERVICES	8453 La Quinta Inns	11/17/2017 892	AP1833	71.10
		travel expenses	TRAVEL		
Invoice: 8503 Salvage BBQ	CARDMEMBER SERVICES	8503 Salvage BBQ	11/16/2017 892	AP1833	27.76
		travel expenses	TRAVEL		
CHECK 307882 TOTAL:					7,387.19

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund

INVOICE

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PO

INV DATE

INVOICE DTL DESC

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307883	12/04/2017	PRTD	2397	BERNSTEIN SHUR SAWYER & NELSON PA 3545830	350.00	1220770	54500		11/08/2017	867	AP1833	350.00
				Invoice: 3545830					18 Manchester Road, LLC			
									LEGAL			
									CHECK		307883 TOTAL:	350.00
307884	12/04/2017	PRTD	117	CLIFTON DOCKS LLC	50.55	6010100	53710	12776	10/04/2017	853	AP1833	50.55
				Invoice: 12776					12.7 work boat gas			
									VEHICLE FUEL			
									CHECK		307884 TOTAL:	50.55
307885	12/04/2017	PRTD	136	CURTIS FAMILY SHOE STORE	103.46	1550100	53800	22786	11/13/2017	874	AP1833	103.46
				Invoice: 22786					safety boots jj ts			
									UNIFORMS			
									CHECK		307885 TOTAL:	103.46
307886	12/04/2017	PRTD	196	ELLSWORTH BUILDER SUPPLY INC	35.99	1550667	55400	112500309-01	11/14/2017		AP1833	35.99
				Invoice: 112500309-01					SV Headworks Thermostat-EM			
									GEN REPAIRS & MAINT			
									EE2251742-01		AP1833	7.20
				Invoice: EE2251742-01					TRH10 TEE NUTS			
									GEN REPAIRS & MAINT			
									CHECK		307886 TOTAL:	43.19
307887	12/04/2017	PRTD	197	ELLSWORTH CHAINSAW INC	34.11	1552000	55400	68650	11/15/2017		AP1833	34.11
				Invoice: 68650					hearing protection bj			
									GEN REPAIRS & MAINT			
									CHECK		307887 TOTAL:	34.11
307888	12/04/2017	PRTD	1842	EMERA MAINE	14.89	1990100	59200	10057341-1	11/07/2017		AP1833	14.89
				Invoice: 10057341-1					1 KWH Joy Road Pool Electricity			
									MD ELEMENTARY SCHOOL			
									111517		AP1833	1,568.02
				Invoice: 10057344-7					12880 kwh WW Electric Bills-EM			
									ELECTRICITY			
									111517		AP1833	341.45
				Invoice: 10057346-2					2112 kwh WW Electric Bills-EM			
									ELECTRICITY			

**Town of Mount Desert
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CASH ACCOUNT: 100	10100	Ckg-BH General Fund
CHECK NO	CHK DATE	TYPE VENDOR NAME

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	EMERA MAINE	10057347-4	111517	10057347-4	111517	11/15/2017	889	AP1833	168.20
Invoice:		10057347-4	111517			992 kwh WW Electric Bills-EM			
						ELECTRICITY			
						168.20	15506667	55010	

Invoice: 10057349-8	111517	EMERA MAINE	10057349-8	111517	11/15/2017	889	AP1833	186.45
						1110	kwh WW Electric Bills-EM	
							ELECTRICITY	
						186.45	1550667	55010

CHECK	307888 TOTAL:	2,279.01
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307889 12/04/2017 PRTD	1398 FASTENAL COMPANY	MEELS40204	10/10/2017	AP1833	265.58
Invoice: MEELS40204			OIL PADS		

Invoice: MEELS40151	FASTENAL COMPANY	MEELS40151	10/10/2017	AP1833	254.46
				BRAKE CLEAN AND WATER/OIL PADS	
				GEN REPAIRS & MAINT	
			254.46	1550100	55400

Invoice: MEELS40611	FASTENAL COMPANY	MEELS40611	11/08/2017	AP1833
			BRAKE CLEAN AND PAINT MARKERS	
			GEN REPAIRS & MAINT	
		242 94	1550100	55400
				242.94

CHECK	307889 TOTAL:	762.98
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307890	12/04/2017	PRTD	2291 G F JOHNSTON & ASSOCIATES	01111935	Rt 198 design ts ENGINEERING	11/22/2017	883	AP1833	15,723.37
	Invoice:	0111935			15,723.37	3000038	57712		

CHECK	307890 TOTAL:	15,723.37
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307891	12/04/2017	PRTD	254	GRAINGER	9621226480	11/21/2017	860	AP1833	213.79
Invoice: 9621226480									
Batteries & Storage Pails									
GENERAL SUPPLIES									
109.29	1440330	53110							
104.50	1440330	55200	431						
BLDG REPAIR & MAINT-S1 NE									

CHECK	307891	TOTAL:	213.79
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307892	12/04/2017	PRTD	1470	GROUP DYNAMIC INC		L1712-016000282	11/15/2017	AP1833	153.75
Invoice: L1712-016000282						HRA	Monthly Fee		
						153.75	1220800	52415	
							HRA=MED DEDUCT		

CHECK	307892 TOTAL:	153.75
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307893	12/04/2017	PRTD	272	HANCOCK COUNTY REGISTRY OF DEEDS	120417	12/04/2017	AP1833	76.00
					LIEN DISCHARGES - 2444, 517,821,1409			
					DEED SVCS			
Invoice: 120417					76.00	1220350	54700	

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307893 TOTAL:

76.00

307894 12/04/2017 PRD 1064 HARCROS CHEMICALS INC 300141844 11/14/2017 865 AP1833 1,771.21
Invoice: 300141844 salt bj SALT & SAND

307895 12/04/2017 PRD 296 HOME DEPOT CREDIT SERVICES 53260 11/22/2017 866 AP1833 306.26
Invoice: 53260 light bulbsand cleaning bj GEN REPAIRS & MAINT

307896 12/04/2017 PRD 207 HOWARD P FAIRFIELD LLC 6007227 11/10/2017 AP1833 257.17
Invoice: 6007227 TRCKLESS BEARINGS GEN REPAIRS & MAINT

307897 12/04/2017 PRD 1038 ISLAND CONNECTIONS 246.00 12/04/2017 AP1833 246.00
Invoice: JEAN DAY DONATION JEAN DAY DONATION 2017 CLERICAL OFFICE STAFF JEAN DAY DONATIONS EE CONTRIB-DRESS DOWN

307898 12/04/2017 PRD 2316 JAMES W SEWALL COMPANY 85064D-2 09/30/2017 AP1833 1,687.50
Invoice: 85064D-2 Consulting Services IT Broadband Project Administration

307899 12/04/2017 PRD 1417 R F JORDAN & SONS CONSTRUCTION I P#2 16-2924 11/08/2017 870 AP1833 4,978.35
Invoice: P#2 16-2924 SV bridge retainage ts Retainage Payable Administration & Engineering

307900 12/04/2017 PRD 389 LAKE & SEA BOATWORKS INC 102365 11/12/2017 861 AP1833 1,108.57
Invoice: 102365 winterize key west BOAT REPAIRS-KW



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TYPE VENDOR NAME

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INVOICE

INV DATE PO WARRANT

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INVOICE DTL DESC

CHECK 307900 TOTAL: 1,108.57

307901 12/04/2017 PRD 412 LURVEY WRIGHT POST 103 112717 273.54 1552500 55224 AP1833 273.54
Invoice: 112717

CHECK 307901 TOTAL: 273.54

307902 12/04/2017 PRD 419 MAINE EQUIPMENT CO INC 66240 78,259.30 4051500 24581 AP1833 78,259.30
Invoice: 66240

CHECK 307902 TOTAL: 78,259.30

307903 12/04/2017 PRD 1012 MORRIS FIRE PROTECTION INC 36419 69.00 1440330 55400 AP1833 69.00
Invoice: 36419

CHECK 307903 TOTAL: 69.00

307904 12/04/2017 PRD 435 MAINE TOWN & CITY CLERKS ASSOCIAT 1000165865 25.00 1220220 54200 AP1833 25.00
Invoice: 1000165865

CHECK 307904 TOTAL: 25.00

307905 12/04/2017 PRD 2160 COASTAL AUTO PARTS 846128 73.50 1550100 55400 AP1833 73.50
Invoice: 846128

CHECK 307905 TOTAL: 73.50

307906 12/04/2017 PRD 2160 COASTAL AUTO PARTS 846128 39.98 1550100 55400 AP1833 39.98
Invoice: 846128

CHECK 307906 TOTAL: 39.98

307907 12/04/2017 PRD 2160 COASTAL AUTO PARTS 846128 27.98 1550100 55400 AP1833 27.98
Invoice: 846128

CHECK 307907 TOTAL: 27.98

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TYPE VENDOR

Ckg-BH General Fund

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WARRANT

NET

INVOICE DTL DESC

Invoice: 845843

27.98 1550100 55400

stone gaurd
GEN REPAIRS & MAINT

Invoice: 845841

845841

COASTAL AUTO PARTS

11/16/2017

AP1833

78.34

Invoice: 845805

845805

COASTAL AUTO PARTS

11/16/2017

AP1833

12.71

Invoice: 846301

846301

COASTAL AUTO PARTS

11/17/2017

AP1833

114.99

Invoice: 846323

846323

COASTAL AUTO PARTS

11/17/2017

AP1833

143.08

Invoice: 846278

846278

COASTAL AUTO PARTS

11/17/2017

AP1833

76.35

Invoice: 846281

846281

COASTAL AUTO PARTS

11/17/2017

AP1833

4.73

Invoice: 846484

846484

COASTAL AUTO PARTS

11/17/2017

AP1833

78.62

Invoice: 846480

846480

COASTAL AUTO PARTS

11/17/2017

AP1833

67.34

Invoice: 846815

846815

COASTAL AUTO PARTS

11/18/2017

AP1833

25.10

Invoice: 846737

846737

COASTAL AUTO PARTS

11/17/2017

AP1833

8.21

Invoice: 846303

846303

COASTAL AUTO PARTS

11/17/2017

AP1833

-14.00

Invoice: 847795

847795

COASTAL AUTO PARTS

11/21/2017

AP1833

27.98

Invoice: 847791

847791

COASTAL AUTO PARTS

11/21/2017

AP1833

33.10



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TYPE VENDOR NAME

Ckg-BH General Fund

INVOICE

INV DATE PO WARRANT

NET

INVOICE DTL DESC

1,435.48

CHECK 307905 TOTAL:

307906 12/04/2017 PRD 794 OLIVER ASSOCIATES, INC 8410 10/28/2017 872 AP1833 4,831.90
Invoice: 8410 bc ps bldg ts Engineering

4,831.90

CHECK 307906 TOTAL:

307907 12/04/2017 PRD 2110 OTT COMMUNICATIONS 1117 11/10/2017 AP1833 691.83
Invoice: 1117 Telephone Charges TELEPHONE-USAGE

691.83

CHECK 307907 TOTAL:

307908 12/04/2017 PRD 565 PERMA-LINE CORP 165371 11/13/2017 AP1833 328.50
Invoice: 165371 signs for town office bldg BLDG REPAIR & MAINT

328.50

CHECK 307908 TOTAL:

307909 12/04/2017 PRD 681 STATE OF MAINE HARBORMASTERS ASSO 030917 Training 11/29/2017 862 AP1833 850.00
Invoice: 030917 Training harbormaster yearly training TRAINING

850.00

CHECK 307909 TOTAL:

307910 12/04/2017 PRD 859 SUPER SHOE INC 2114-47446 11/14/2017 877 AP1833 119.99
Invoice: 2114-47446 safety boots ts UNIFORMS

119.99

CHECK 307910 TOTAL:

307911 12/04/2017 PRD 2333 TED THE TOOL MAN INC 11201716551 11/20/2017 AP1833 190.00
Invoice: 11201716551 SPECIAL TWIST SOCKET SET GEN REPAIRS & MAINT

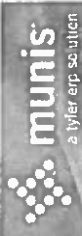
190.00

CHECK 307911 TOTAL:

307912 12/04/2017 PRD 1387 TREASURER, STATE OF MAINE BIL1109170000001010 11/09/2017 AP1833 120.00
Invoice: BIL1109170000001010 Oct 2017 Circuit Charges IT/TECH FEE

120.00

CHECK 307912 TOTAL:



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CASH ACCOUNT: 100
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Ckg-BH General Fund

INVOICE INV DATE PO WARRANT

INVOICE DTL DESC

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120.00

CHECK 307912 TOTAL:

321.86

AP1833

11/24/2017

713662701112417

307913 12/04/2017 PRD 1616 TIME WARNER CABLE

Internet Fire Station #3
CABLE/INTERNET-FIRE ST#3 SV

321.86

CHECK 307913 TOTAL:

233.85

AP1833

11/17/2017 882

719743901111717

307914 12/04/2017 PRD 1370 TIME WARNER CABLE

time warn
CABLE/INTERNET

233.85

CHECK 307914 TOTAL:

406.86

AP1833

11/21/2017

859562901112117

307915 12/04/2017 PRD 1773 TIME WARNER CABLE

Internet Highway Garage
CABLE/INTERNET-HGWY GAR

406.86

CHECK 307915 TOTAL:

285.95

AP1833

11/11/2017

708593401111117

307916 12/04/2017 PRD 1771 TIME WARNER CABLE

Internet Police Department
CABLE/INTERNET-POLICE DEPT

285.95

CHECK 307916 TOTAL:

371.86

AP1833

11/24/2017

697540001112417

307917 12/04/2017 PRD 1693 TIME WARNER CABLE

Internet NEH WWTP
CABLE/INTERNET-NEH WWTP

371.86

CHECK 307917 TOTAL:

603.77

AP1833

09/30/2017

341479459

307918 12/04/2017 PRD 1465 U S BANK EQUIPMENT FINANCE INC

Copier Rental
COPIER LEASE

603.77

CHECK 307918 TOTAL:

140.44

AP1833

11/09/2017

92153182

307919 12/04/2017 PRD 1553 ULINE, INC

Hand Soap Refill
BLDG REPAIR & MAINT-S1 NE

140.44

CHECK 307919 TOTAL:

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A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

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TYPE VENDOR NAME Ckg-BH General Fund

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INVOICE		INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC						
307920	12/04/2017 PRTD Invoice: 0272544129	737 UNIFIRST CORP	11/22/2017 PW Uniforms HWY/MSW/P&C-EM UNIFORMS UNIFORMS UNIFORMS	AP1833		140.44
			65.00 1551500 53800 35.00 1552500 53800 81.58 1550100 53800			181.58
	Invoice: 0272544130	UNIFIRST CORP	11/22/2017 WW Uniforms-EM UNIFORMS	AP1833		113.25
			113.25 1550552 53800			
307921	12/04/2017 PRTD Invoice: 416082	742 USA BLUEBOOK	11/09/2017 Kunkle Valve NEH Old Blower Building-EM GEN REPAIRS & MAINT	AP1833		340.37
	Invoice: 425153	USA BLUEBOOK	11/21/2017 887 SEA St Transducer-EM LAB EQUIP	AP1833		1,100.28
	Invoice: 420370	USA BLUEBOOK	11/15/2017 887 SEA St Transducer-EM PUMP STATION MAINT	AP1833		748.30
			748.30 1550552 55210			
307922	12/04/2017 PRTD Invoice: ACCINV0013185	1140 ENFORCEMENT VIDEO LLC	11/07/2017 Video recorder bracket, cable assembly EQUIP-VEHICLES-18 SSV-Ram	AP1833		195.00
	Invoice: ACCINV0013193	ENFORCEMENT VIDEO LLC	11/07/2017 Video Recorder Adapter, Cables, Bracket Kit EQUIP-VEHICLES-18 SSV-Ram	AP1833		85.00
			85.00 1440110 57200 4110			
307923	12/04/2017 PRTD Invoice: E1655047	906 WITMER ASSOCIATES INC	11/15/2017 Fire helmet reflective tet stickers GENERAL SUPPLIES	AP1833		17.58
			17.58 1440330 53110			
307924	12/04/2017 PRTD Invoice: 23323	1024 WOODLAND STUDIOS INC	11/21/2017 Embroidery Dispatcher Shirts - Overlock UNIFORMS	AP1833		34.00
			34.00 1440800 53800			
		CHECK		307919 TOTAL:		294.83
		CHECK		307921 TOTAL:		2,188.95
		CHECK		307922 TOTAL:		280.00
		CHECK		307923 TOTAL:		17.58



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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

INVOICE
INVOICE DTL DESC

NET

CHECK 307924 TOTAL: 34.00

NUMBER OF CHECKS 59 *** CASH ACCOUNT TOTAL *** 155,782.89

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	48	136,175.40
TOTAL EFT'S	11	19,607.49

*** GRAND TOTAL *** 155,782.89

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JOURNAL ENTRIES TO BE CREATED

CLERK: 6905lyou

YEAR PER JNL

SRC ACCOUNT

DEBIT CREDIT

T OB

ACCOUNT DESC
LINE DESC

REF 3

REF 2

REF 1

JNL DESC

EFF DATE

2018 6 7

APP 100-20000	12/04/2017	AP1833	LLY				Accounts Payable			37,330.49	
APP 100-10100	12/04/2017	AP1833	LLY				AP CASH DISBURSEMENTS JOURNAL				155,782.89
APP 300-20000	12/04/2017	AP1833	LLY				Ckg-BH General Fund				
APP 600-20000	12/04/2017	AP1833	LLY				AP CASH DISBURSEMENTS JOURNAL			35,544.37	
APP 400-20000	12/04/2017	AP1833	LLY				Accounts Payable			4,648.73	
	12/04/2017	AP1833	LLY				AP CASH DISBURSEMENTS JOURNAL			78,259.30	
	12/04/2017	AP1833	LLY				Accounts Payable				
	12/04/2017	AP1833	LLY				AP CASH DISBURSEMENTS JOURNAL				
	12/04/2017	AP1833	LLY				GENERAL LEDGER TOTAL			155,782.89	

APP 100-35030	12/04/2017	AP1833	LLY				DTF-CAP IMP			35,544.37	
APP 300-35010	12/04/2017	AP1833	LLY				DT Gen fund				35,544.37
APP 100-35060	12/04/2017	AP1833	LLY				DT-MARINA			4,648.73	
APP 600-35010	12/04/2017	AP1833	LLY				DT Gen fund				4,648.73
APP 100-35040	12/04/2017	AP1833	LLY				DT-TRUST			78,259.30	
APP 400-35010	12/04/2017	AP1833	LLY				DT Gen fund				78,259.30
	12/04/2017	AP1833	LLY				SYSTEM GENERATED ENTRIES TOTAL			118,452.40	
	12/04/2017	AP1833	LLY				JOURNAL 2018/06/7			274,235.29	
	12/04/2017	AP1833	LLY				TOTAL				274,235.29

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JOURNAL ENTRIES TO BE CREATED

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FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2018	6	7	12/04/2017			
	100-10100					Ckg-BH General Fund		
	100-20000					Accounts Payable	37,330.49	155,782.89
	100-35030					DTF-CAP IMP	35,544.37	
	100-35040					DT-TRUST	78,259.30	
	100-35060					DT-MARINA	4,648.73	
						FUND TOTAL	155,782.89	155,782.89
300	Capital Projects	2018	6	7	12/04/2017			
	300-20000					Accounts Payable	35,544.37	35,544.37
	300-35010					DT Gen fund		
						FUND TOTAL	35,544.37	35,544.37
400	Investment Trusts-Reserves	2018	6	7	12/04/2017			
	400-20000					Accounts Payable	78,259.30	78,259.30
	400-35010					DT Gen fund		
						FUND TOTAL	78,259.30	78,259.30
600	Marina	2018	6	7	12/04/2017			
	600-20000					Accounts Payable	4,648.73	4,648.73
	600-35010					DT Gen fund		
						FUND TOTAL	4,648.73	4,648.73

11/30/2017 14:01
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 19
apcsbdb

FUND		DUE TO	DUE FROM
100 General Fund		118,452.40	
300 Capital Projects			35,544.37
400 Investment Trusts-Reserves			78,259.30
600 Marina			4,648.73
	TOTAL	118,452.40	118,452.40

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1831

CHECK DATE: November 22, 2017

CHECK NUMBER:	<u>307871</u>	through	<u>307871</u>	\$	<u>2,035.56</u>	Check payments
CHECK NUMBER:	<u>n/a</u>	through	<u>n/a</u>	\$	<u>-</u>	Electronic payments
EFT NUMBER:	<u>n/a</u>	through	<u>n/a</u>	\$	<u>-</u>	ACH Payments
EFT or CK NUMBER:	<u>n/a</u>		<u>n/a</u>	\$	<u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 2,035.56

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Kathi Mahar

From: John Macauley <jbmacauley3@gmail.com>
Sent: Monday, November 20, 2017 5:13 PM
To: Kathi Mahar
Subject: Re: Warrant AP# 1831 State Fees/Payroll Benefits Approval Request

This is fine-

John B Macauley, Ph.D.
PO Box 172
Seal Harbor, Maine 04675

On Nov 20, 2017, at 4:58 PM, Kathi Mahar <treasurer@mtdesert.org> wrote:

Good afternoon!

Attached is Accounts Payable Warrant # 1831 (for Payroll and/or State Fees) in the amount of \$2,035.56 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Kathi

Kathryn A Mahar, Treasurer
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

<image003.png>

TEAMWORK...is the fuel that allows
Common people to attain uncommon results.
--ANDREW CARNEGIE

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Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning Town business or containing information relating to Town business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law.

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<AP1831.pdf>

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1832

CHECK DATE: November 29, 2017

CHECK NUMBER: <u>307874</u>	through	<u>307876</u>	\$ <u>57,427.25</u>	Check payments
CHECK NUMBER: <u>307872</u>	through	<u>307873</u>	\$ <u>20,961.23</u>	Electronic payments
EFT NUMBER: <u>n/a</u>	through	<u>n/a</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER: <u>n/a</u>		<u>n/a</u>	\$ <u>-</u>	Voided Checks
TOTAL DISBURSEMENTS: \$ <u>78,388.48</u>				

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 1812

CHECK DATE: December 1, 2017

ADVICE NUMBERS:	<u>7905</u>	through	<u>7950</u>
CHECK NUMBERS:	<u>63561</u>	through	<u>63572</u>

TOTAL DISBURSEMENTS: \$ 93,688.64

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Kathi Mahar

From: John Macauley <jbmacauley3@gmail.com>
Sent: Tuesday, November 28, 2017 2:07 PM
To: Kathi Mahar
Subject: Re: Warrant AP#1832 & PR#1812 Approval Request

This looks fine-

John B Macauley, Ph.D.
PO Box 172
Seal Harbor, Maine 04675

On Nov 28, 2017, at 1:59 PM, Kathi Mahar <treasurer@mtdesert.org> wrote:

Good afternoon!

Attached are the following warrants for your approval:

Accounts Payable	#1832	total of	\$78,388.48
Payroll	#1812	total of	\$93,688.64

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Kathi

Kathryn A Mahar, Treasurer
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

<image003.png>

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Common people to attain uncommon results.
--ANDREW CARNEGIE

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TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 1813

CHECK DATE: December 1, 2017

ADVICE NUMBERS:	<u>7951</u>	through	<u>7952</u>
CHECK NUMBERS:	<u>63573</u>	through	<u>63583</u>

TOTAL DISBURSEMENTS: \$ 21,150.63

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Lisa Young

From: Kathi Mahar
Sent: Wednesday, November 29, 2017 8:44 AM
To: John Macauley
Cc: Matthew Hart; Rick Mooers
Subject: Re: Warrant PR# 1813 APPROVED

Thanks John!

Sent from my iPhone

On Nov 28, 2017, at 5:16 PM, John Macauley <jbmacauley3@gmail.com> wrote:

Never mind- I see now- looks fine.

John B Macauley, Ph.D.
PO Box 172
Seal Harbor, Maine 04675

On Nov 28, 2017, at 5:06 PM, John Macauley <jbmacauley3@gmail.com> wrote:

So this is a holiday payout?

John B Macauley, Ph.D.
PO Box 172
Seal Harbor, Maine 04675

On Nov 28, 2017, at 4:56 PM, Kathi Mahar <treasurer@mtdesert.org> wrote:

Good afternoon!

And here's the third warrant of the day!

Attached is Payroll Warrant # 1813 for the Public Safety Holiday Bank Annual Payout for 2017 in the amount of \$21,150.63 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Kathi

Kathryn A Mahar, Treasurer
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

<image003.png>

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<PR1813.pdf>

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 11846

Include Authorization Codes: Yes
Batch: 2644
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	11/24/2017	IRS	INTERNAL REVENUE SERVIC		12,936.92	12,936.92	0.00	0.00	
	11/24/2017	STAT	TREASURER, STATE OF MAIN		3,086.79	3,086.79	0.00	0.00	
41933	11/24/2017	121	GARY L. ALLEN	1	2,353.00	1,814.73	0.00	1,814.73	
41934	11/24/2017	339	AMANDA E. LIEBAU	1	80.00	72.72	0.00	72.72	
41935	11/24/2017	336	DAPHNE W. LYMAN	1	160.00	147.76	0.00	147.76	
41936	11/24/2017	197	MAUDE L. MARCH	1	80.00	72.72	0.00	72.72	
41937	11/24/2017	321	MAX E. MASON	1	280.00	255.00	0.00	255.00	
41938	11/24/2017	262	BENJAMIN H. PAULSEN	1	1,253.00	1,087.05	0.00	1,087.05	
41939	11/24/2017	345	CAROL L. SHUTT	1	2,971.57	2,149.24	0.00	2,149.24	
41940	11/24/2017	322	DEBORAH A. TERREAUULT	1	160.00	110.61	0.00	110.61	
41941	11/24/2017	273	KATHERINE E. WALKER	1	80.00	73.88	0.00	73.88	
41942	11/24/2017	149	MARIAH D. BAKER	1	852.26	744.84	744.84	0.00	
41943	11/24/2017	311	LAURA-JEAN BEAL	1	2,072.88	1,457.86	1,457.86	0.00	
41944	11/24/2017	11	KELLY S. BEAULIEU	1	2,269.07	1,428.62	1,428.62	0.00	
41945	11/24/2017	266	JULIANNA R. BENNOCH	1	2,258.42	1,530.55	1,530.55	0.00	
41946	11/24/2017	333	RHODA J. BURKE	1	1,245.30	870.57	870.57	0.00	
41947	11/24/2017	314	ANDREW J. CARLSON	1	2,538.73	1,860.22	1,860.22	0.00	
41948	11/24/2017	18	JANICE P. CARROLL	1	1,061.17	758.27	758.27	0.00	
41949	11/24/2017	248	ROBERT P. CHAPLIN	1	1,132.88	931.53	931.53	0.00	
41950	11/24/2017	337	AMBER G. CHARRON	1	1,886.65	1,345.04	1,345.04	0.00	
41951	11/24/2017	21	LARRY A. COLE	1	1,331.82	437.40	437.40	0.00	
41952	11/24/2017	26	BRIAN R. COTE	1	2,290.96	1,522.70	1,522.70	0.00	
41953	11/24/2017	91	JUDITH CULLEN	1	1,739.80	1,325.05	1,325.05	0.00	
41954	11/24/2017	69	EMILY N. DAMON	1	1,252.94	884.76	884.76	0.00	
41955	11/24/2017	308	Gloria A. Delsandro	1	3,237.42	2,236.92	2,236.92	0.00	
41956	11/24/2017	229	JENNIFER G. DUNBAR	1	1,440.73	944.22	944.22	0.00	
41957	11/24/2017	43	SARAH R. DUNBAR	1	3,472.14	2,783.05	2,783.05	0.00	
41958	11/24/2017	52	WANDA J. FERNALD	1	2,113.80	1,287.14	1,287.14	0.00	
41959	11/24/2017	57	JASON W. FOUNTAINE	1	1,463.20	1,021.83	1,021.83	0.00	
41960	11/24/2017	332	MARINA P. FREDERICK	1	1,334.88	843.57	843.57	0.00	
41961	11/24/2017	329	ALEXANDER GARRETT	1	1,536.88	1,182.56	1,182.56	0.00	
41962	11/24/2017	146	CECILIA R. GARRITY	1	1,572.88	876.81	876.81	0.00	
41963	11/24/2017	63	HEATHER M. GRAVES	1	2,045.11	1,151.65	1,151.65	0.00	
41964	11/24/2017	65	GAYLE M. GRAY	1	2,400.11	1,613.46	1,613.46	0.00	
41965	11/24/2017	331	RUSSELL W. GRAY	1	1,250.00	1,025.54	1,025.54	0.00	
41966	11/24/2017	92	ABIGAIL A. HARMON	1	1,040.72	746.31	746.31	0.00	
41967	11/24/2017	90	REBECCA A. HENISER	1	1,970.88	1,366.89	1,366.89	0.00	
41968	11/24/2017	147	WILLIAM L. HODGKINS	1	938.08	754.33	754.33	0.00	
41969	11/24/2017	244	KRISTIN D. HOLLEY	1	982.22	795.70	795.70	0.00	
41970	11/24/2017	313	ANDREA W. HOWELL	1	1,069.97	890.41	890.41	0.00	
41971	11/24/2017	293	Amy L. James	1	2,258.42	1,425.32	1,425.32	0.00	
41972	11/24/2017	312	BETHANY G. JOHNSON	1	1,091.64	810.85	810.85	0.00	
41973	11/24/2017	241	ISABEL H. KEENE	1	938.34	658.32	658.32	0.00	
41974	11/24/2017	291	PATRICIA A. KELLEY	1	1,183.77	849.66	849.66	0.00	
41975	11/24/2017	335	CYNTHIA A. LAMBERT	1	1,050.30	845.76	845.76	0.00	
41976	11/24/2017	135	SAMUEL D. LEONARDI	1	1,443.20	939.73	939.73	0.00	
41977	11/24/2017	277	JOHN B. MACAULEY	1	80.00	73.88	73.88	0.00	
41978	11/24/2017	292	TARA MCKERNAN	1	2,005.42	1,401.90	1,401.90	0.00	
41979	11/24/2017	289	ELIZABETH M. MINOTT	1	1,166.41	888.55	888.55	0.00	
41980	11/24/2017	193	HARVEY BRUCE NORWOOD	1	1,025.48	729.87	729.87	0.00	
41981	11/24/2017	237	JUSTIN B. NORWOOD	1	4,227.73	3,026.92	3,026.92	0.00	
41982	11/24/2017	238	WENDELL L. OPPEWALL	1	1,252.34	678.50	678.50	0.00	
41983	11/24/2017	240	JEANNE C. OTT	1	1,506.84	801.28	801.28	0.00	
41984	11/24/2017	301	Terry P. Paulos	1	1,063.34	759.46	759.46	0.00	

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 11846

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
41985	11/24/2017	138	AMY Y. PHILBROOK	1	2,190.14	1,439.54	1,439.54	0.00	
41986	11/24/2017	275	JOELLE A. RUDDY	1	2,400.11	1,760.25	1,760.25	0.00	
41987	11/24/2017	74	LEON E. SARGENT	1	2,022.97	1,322.18	1,322.18	0.00	
41988	11/24/2017	120	KAREN L. SHARPE	1	2,525.38	1,477.73	1,477.73	0.00	
41989	11/24/2017	334	EMILY P. STAPLES	1	975.86	688.15	688.15	0.00	
41990	11/24/2017	404	KERRY L. TAYLOR	1	2,162.26	1,502.03	1,502.03	0.00	
41991	11/24/2017	410	SUSAN Y. TRIPP	1	400.00	345.17	345.17	0.00	
41992	11/24/2017	448	JACQUELINE A. WHEATON	1	2,079.42	1,426.14	1,426.14	0.00	
41993	11/24/2017	307	LAUREN M. WHITE	1	938.34	677.13	677.13	0.00	
41994	11/24/2017	AFLAC	AFLAC		127.42	127.42	0.00	127.42	
41995	11/24/2017	BCBS	ANTHEM BC/BS		12,301.28	12,301.28	0.00	12,301.28	
41996	11/24/2017	HMD	HORACE MANN COMPANIES		168.56	168.56	0.00	168.56	
41997	11/24/2017	HML	HORACE MANN LIFE INSURA		23.40	23.40	0.00	23.40	
41998	11/24/2017	MEA	MAINE EDUCATION ASSOCIA		1,356.75	1,356.75	0.00	1,356.75	
41999	11/24/2017	MSRS	MAINE PERS		17,717.94	17,717.94	0.00	17,717.94	
42000	11/24/2017	MET	METROPOLITAN LIFE INSUR		1,550.00	1,550.00	0.00	1,550.00	
42001	11/24/2017	DELTA DEN	NORTHEAST DELTA DENTAL		1,160.44	1,160.44	0.00	1,160.44	
42002	11/24/2017	PRIM	PRIMERICA FINANCIAL SVCS.		370.00	370.00	0.00	370.00	
42003	11/24/2017	FEDHEALTH	TREASURER OF STATE		170.93	170.93	0.00	170.93	
					144,177.61	115,900.26	59,146.12	40,730.43	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	9	5,783.71
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	52	59,146.12
	ACH Employee Credits	52	59,146.12
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	10	34,946.72
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	16,023.71

Mount Desert School Department
PAYROLL WARRANT REGISTER

Report # 11848

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Vold
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WARRANT # 11

DATE: NOV 24 2017

Mr. Edward J. Jones, Ed.D.
SUPERINTENDENT

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

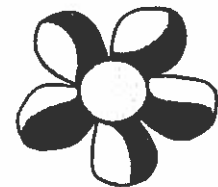
FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

0.*

115,900.26+
58,560.24+
174,460.50*



115900.26
58560.24 payroll A/P
174460.50

Mount Desert School Department Check Register

Report # 11850

Batch: 2648
Check Edit #: N/A
Sort By: Vendor Name
Include DTF Info: No

Batch #	Control Total	Status	Created By	Date Created	Last Updated By	Date Last Updated
2648	58,560.24	Posted	Bria	11/20/2017	Bria	11/20/2017
Vendor Code / Name Check Edit #			Check Number Check Date	Check Type Status	Check Header Information	
1200 ANTHEM BC & BS 8028			18006 11/24/2017	Payable Payment Posted		
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
12375	ANTHEM BC & BS-NOV17 BCBS	NOV17 BCBS	11/24/2017	57,106.88	0.00	57,106.88
Check Totals:				57,106.88	0.00	57,106.88
6000 MAINE PERS 8025			18007 11/24/2017	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349	
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
12377	MAINE PERS-GLI PLD OCT17	GLI PLD OCT1	11/24/2017	61.57	0.00	61.57
Check Totals:				61.57	0.00	61.57
6000 MAINE PERS 8026			18008 11/24/2017	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349	
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
12376	MAINE PERS-GLI TEACHER OCT17	GLI TEACHER	11/24/2017	212.90	0.00	212.90
Check Totals:				212.90	0.00	212.90
6000 MAINE PERS 8027			18009 11/24/2017	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349	
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
12378	MAINE PERS-PLD RET NOV17	PLD RET NOV1	11/24/2017	1,178.89	0.00	1,178.89
Check Totals:				1,178.89	0.00	1,178.89
Batch 2648 Totals:				58,560.24	0.00	58,560.24

4 Checks Listed

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 11836

Check Batch: 2647
Check Header: (N/A)
Check Numbers: (First) - (Last)
Check Dates: (Earliest) - (Latest)
Cash Account Numbers: (First) - (Last)
Bank Account Code: (N/A)
Check Authorization Code: AP
Minimum Check Amount: \$0.00

Sorted By:
Include Payable Information: No
Include Payable Dist Information: No
Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
2647	17977	11/20/2017	1810	BROWN'S COMMUNICATIONS, INC. bus radio supplies	0.00	482.00
	17978	11/20/2017	1822	BURKE, RHODA reimbursement	0.00	30.57
	17979	11/20/2017	1975	CARDMEMBER SERVICE	0.00	2,171.16
	17980	11/20/2017	2065	CENTRAL RESTAURANT PRODUCTS cafeteria supplies	0.00	590.23
	17981	11/20/2017	2310	COASTAL ENERGY, INC.	0.00	10.95
	17982	11/20/2017	3450	DOWNEAST GRAPHICS & PRINTING, INC. dismissal slips	0.00	119.50
	17983	11/20/2017	3489	DR. CANDICE M. BRAY, INC. consent	0.00	424.75
	17984	11/20/2017	3577	DUNBAR, SARAH reimbursement	0.00	245.00
	17985	11/20/2017	4110	ELLSWORTH BUILDERS SUPPLY, INC. supplies	0.00	83.00
	17986	11/20/2017	4152	EMERA MAINE	0.00	3,684.20
	17987	11/20/2017	4180	F.T. BROWN CO. custodial supplies	0.00	192.65
	17988	11/20/2017	5910	MAINE PAPER & JANITORIAL PRODUCTS custodial supplies	0.00	121.87
	17989	11/20/2017	6180	MDES - GENERAL FUND/STUDENT ACTIVITY	0.00	319.84
	17990	11/20/2017	6205	MDI REGIONAL SCHOOL DISTRICT October other reimb.	0.00	14,239.83
	17991	11/20/2017	6580	NATURALAWN OF AMERICA fertilize + lime lawn	0.00	1,184.00
	17992	11/20/2017	6785	NORTHCENTER FOODS	0.00	4,699.86
	17993	11/20/2017	6910	OPPEWALL, ELIZABETH physical therapy	0.00	2,015.00
	17994	11/20/2017	7165	PHILBROOK, AMY reimb.	0.00	45.01
	17995	11/20/2017	7190	PINE TREE MARKET food	0.00	4.99
	17996	11/20/2017	7463	QUILL CORP. supplies	0.00	47.97
	17997	11/20/2017	7835	SALSBURY HARDWARE INC custodial supplies	0.00	82.90
	17998	11/20/2017	7885	SARGENT, LEON Nov - cell phone + mileage	0.00	120.25
	17999	11/20/2017	7974	SCHOODIC INSTITUTE - SEA program	0.00	1,995.00
	18000	11/20/2017	8150	SEW & SAVE, INC. - vacuum	0.00	249.00
	18001	11/20/2017	8832	TREASURER, STATE OF MAINE - DOE MULTI	0.00	1,743.14
	18002	11/20/2017	8930	TURNER SPORTING GOODS athletic equipment - base kyt ball	0.00	378.00
	18003	11/20/2017	9150	WADMAN, JAMES W. audit	0.00	1,705.50
	18004	11/20/2017	9230	WEST END DRUG CO. flu vaccine	0.00	797.18

11/20/2017 8:04:01AM

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 11836

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
18005		11/20/2017	9290	WIGHT'S SPORTING GOODS Athletic supplies + Equipment	0.00	428.50
Totals:					0.00	\$38,211.85

WARRANT # V# 7

DATE: 11/20/17

Edmund June, Ed.D.
SUPERINTENDENT

James H. Jones
FINANCE OFFICER

James H. Jones
FINANCE OFFICER

James H. Jones
FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

29 Checks Listed.

11/20/2017 8:04:01AM