

# Town of Mount Desert <br> Board of Selectmen <br> Agenda 

## Regular Meeting

Monday, December 18, 2017
Location: Meeting Room, Town Hall, Northeast Harbor
I. Call to order at 6:30 p.m.
II. Public Hearing(s)

None Scheduled

## III. Minutes

A. Approval of minutes from December 4, 2017 meeting
IV. Appointments/Recognitions/Resignations
A. None Scheduled
V. Consent Agenda (These items are considered routine, and therefore, mayy be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that partion of rtite agenda.)
A. Department Reports: Public Works
B. Thank you note to Kyle Avila from Curtis Simard
C. The Value of Membership: MMA
D. Renewal of Limited Purpose Aquaculture License Program: VDOY117, EML08

## VI. Selectmen's Reports

## VII. Old Business

A. None Scheduled

## VIII. New Business

A. Authorize Small Animal Clinic Contract for 2018
B. Request Jerry J Michaud to be issued a RWWSTP Check for the 2017 Program
C. Request to Authorize A Public Space Special Event Application to the Seal Harbor Library Association for event scheduled July 28, 2018
D. Street Light Darkening Request
E. Request for a Private Business to rent the SH Fire Station Meeting Room
F. Authorize purchase of a 2018 Chevrolet Colorado for the CEO and Assessor Offices from Darlings Chevrolet for a purchase price of $\$ 32,279$ to be funded through the Capital Reserve Accounts \#4020700-24283~CEO Truck Reserve in the amount of $\$ 28,529$ and \#4050500-24583~Wastewater Truck Reserve in the amount of $\$ 4,200$ and authorize Public Works Director Tony Smith to execute all necessary documents to facilitate the purchase. The current CEO vehicle , a 2008 Ranger XLT, will be retained by the Wastewater Department for the value of $\$ 4,200.00$
G. Review of 2018-2019 Budgets: Administration, Marina, and Debt

## IX. Other Business

A. Such other business as may be legally conducted

## X. Treasurer's Warrants

A. Approve \& Sign Treasurer's Warrant AP1836 in the amount of $\$ 569,527.48$
B. Approve Signed Treasurer's Payroll, State Fees, \& PR Benefit Warrants AP1834, API835, and PR1814 in the amounts of \$3,471.06 ,\$4,588.62, and \$99,435.19, respectively
C. Acknowledge Treasurer's School Board AP/Payroll Warrants 12, in the amounts of $\$ 66,707.55$, respectively
XI. Executive Session

None Scheduled

## XII. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., Tuesday, January 2, 2018 in the Meeting Room, Town Hall, Northeast Harbor

Town of Mount Desert

Board of Selectmen

Agenda
Regular Meeting
Monday, December 4, 2017
Location: Mecting Room, Town Hall, Northeast Harbor
Present were: Chairman John Macauley, Selectmen Rick Mooers, Matt Hart, and Martha Dudman.

Also present were Town Manager Durlin Lunt, Town Clerk Claire Woolfolk, Fire Chief Mike Bender, and Public Works Director Tony Smith.

Members of the public were also present.
I. Call to order at 6:00 p.m.

Chairman Macauley called the meeting to order at 6:01 PM.
II. Minutes
A. Approval of Minutes from November 20, 2017:

MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of the Minutes of November 20, 2017 as presented. Motion approved 4-0.
III. Appointments/Recognitions/Resignations

> A. Appointment of William Renault as part-time (on-call) firefighter effective December 2I, 2017 at a starting rate of $\$ 13.25 /$ hour MOTION: Selectman Hart moved, with Selectman Mooers seconding, appointment of William Renault as part-time (on-call) firefighter effective December 21, 2017 at a starting rate of $\$ 13.25$ /hour, as presented. Motion approved 4-0.
> B. Recognize Lisa Young's accreditation as a Certified Tar Collector of Maine by the MMTCTA
> MOTION: Selectman Mooers moved, with Selectman Hart seconding, recognition of Lisa Young's accreditation as a Certified Tax Collector of Maine by the MMTCTA as presented, and with congratulations on her achievement. Motion approved 4-0

## IV. Consent Agenda

A. Department Reports: Public Works
B. Thank yout to Town Manager from the Hancock County Cooperative Extension MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of the Consent Agenda as presented. Motion approved 4-0.

## V. Selectmen's Reports

Selectman Hart reported on the Economic Development Committee.
The Committee has created two 501c organizations: The Town of Mount Desert Community Development Corporation (a 501c3) and the Town of Mount Desert Economic Development Corporation (a 501c4). Both organizations are new and not fully functioning. The Economic Development Corporation has been in touch with Public

Works Director Tony Smith and CES with regard to the Main Street project, and has looked at the idea of a park at the top of the Gray Cow parking lot area. They so far have raised nearly $\$ 20,000$ to fund the engineering study for the park area.

Public Works Director Smith felt that these groups should present their progress to the Board of Selectmen. Selectman Hart reiterated that the groups are in their infancy. As soon as they are a little more organized, they will present their progress to the Board. Currently no funds are being expended. Selectman Hart pointed out that a warrant article will be required to accept the money or work in the park. Selectman Dudman clarified that she and Selectman Hart are Board liaisons to the groups.

Director Smith hoped that any future construction would not coincide with the Main St. Project construction, as it might confuse the taxpayers. He noted the work the group is considering is part of Phase 2 of the Main St. project. His committee is unaware this work is being contemplated at this juncture. Selectman Hart did not feel that the work would be timed to occur during Phase 1. The initial $\$ 20,000.00$ is not fully raised yet, and that money would only cover preliminary planning. Construction would be significantly more.

## VI. Old Business

A. Consideration by the Board of Selectmen of CES, Inc's proposal dated November 29, 2017 to provide technical services related to proposed improvements at the new location of the food vendors and farmers market on the Village Green at the Northeast Harbor Marina Village Green.
MOTION: Selectman Mooers moved consideration and approval of CES Inc's proposal dated November 29, 2017 to provide technical services related to proposed improvements at the new location of the food vendors and farmers market on the Village Green at the Northeast Harbor Marina Village Green. Selectman Dudman seconded the Motion.

It was pointed out that the Public Works Department will sign off on this work.
Selectman Hart voiced concern that the ordinance allows for up to five vendors, however the space proposed will not accommodate that number. Public Works Director Smith stated that at the last meeting the consensus was for two vendors. It was agreed that although it was unlikely five vendors would use the space, the size should not be underestimated. It was agreed that space for up to five vendors should be anticipated.

Motion approved 4-0.
B. Consideration by the Board of Selectmen for the release and expenditure of $\$ 6,800.00$ from Capital Buildings and Grounds (B\&G) Reserve Account \#405520024571 for the technical services described in the proposal discussed above in Old Business Item A.
MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of the release and expenditure of $\$ 6,800.00$ from Capital Buildings and Grounds (B\&G) Reserve Account \#4055200-24571 for the technical services described in the proposal
discussed above in Old Business Item A, i.e. to provide technical services related to proposed improvements at the new location of the food vendors and farmers market on the Village Green at the Northeast Harbor Marina Village Green. Motion approved 4-0.
C. Consideration by the Board of Selectmen to authorize Public Works Director Tony Smith to execute the proposal on behalf of the Town as described in Old Business Item A above.
MOTION: Selectman Dudman moved, with Selectman Hart seconding, authorizing Public Works Director Tony Smith to execute the proposal on behalf of the Town as described in Old Business Item A above, i.e. to provide technical services related to proposed improvements at the new location of the food vendors and farmers market on the Village Green at the Northeast Harbor Marina Village Green. Motion approved 4-0.
D. Consideration of changes to Town's agreement with ReVision Energy for their furnishing and installing a solar panel array at the highway garage.
Public Works Director Smith recommended accepting the changes proposed.
MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of changes to the Town's agreement with ReVision Energy for their furnishing and installing a solar panel array at the highway garage as presented. Motion approved 40.

## VII. New Business

A. Request authorization from the Board of Selectmen for the release and expenditure of \$1,206.49 from the Historic Preservation Reserve Account \#4020200-24205 for the purchase of a Dell MPWS 3520 I computer
Town Clerk Woolfolk requested the Item be amended to state expenditure of up to $\$ 1,300.00$ from the Historic Preservation Account for the purchase of a computer. This amendment would cover shipping, as well as a possible lower price the Town's IT consultant may be able to get.

Clerk Woolfolk noted the computer would be a laptop, allowing for a more mobile use. The computer would be used for the historical preservation project planned, and can also be used for miscellaneous office work. Clerk Woolfolk intends to have a contractor digitalize the older records. She also intends to hire someone to download and render searchable the last fifteen years of digital records.

MOTION: Selectman Mooers moved, with Selectman Hart seconding, authorization for the release and expenditure of up to $\$ 1,300.00$ from the Historic Preservation Account \#4020200-24205 for the purchase of a Dell MPWS 35201 computer or equivalent as presented and amended. Motion approved 4-0.
B. Request authorization from the Board of Selectmen to release $\$ 22,000.00$ from Fire Equipment/Engine Capital Reserve Account \#4040300-24471, for the purchase of a Bauer breathing air fill station, 2 used ASME 6000 psi cylinders, and a CO monitor.

MOTION: Selectman Mooers moved, with Selectman Hart seconding, release of $\$ 22,000.00$ from Fire Equipment/Engine Capital Reserve Account \#4040200-24471, for the purchase of a Bauer breathing air fill station, 2 used ASME 6000 psi cylinders, and a CO monitor, as presented. Motion approved 4-0.
C. Discussion of MDI Joint Fire Training Facility

Fire Chief Bender reported that the next phase of the process for the Joint Fire Training Facility would be to invest up to $\$ 42,000.00$, split between the four participating towns, for preliminary work on the facility. Chief Bender reported that so far, the other Towns have voiced support, and the MDI High School Board of Trustees have been in support of the project, having signed a Memorandum of Understanding stating their intent to transfer the land. The land in question would be approximately 2-3 acres. Other Island Fire Chiefs will be approaching their municipal governments for approval.

There are unknowns in moving forward: There are no contingency plans for if a Town decides to opt out. Funding is another issue to consider, and how it will be determined. Chairman Macauley noted the approval of spending would have to be contingent on buy-in from the other towns.

Chief Bender noted the Cranberry Isles have opted out of participating in the funding part, however they may use the facility on a pay-per-use basis. Opening the facility for pay-per-use for other communities has been considered.

So far, there are no cost estimates for operation and maintenance. Chief Bender did not feel it would have heavy use. Other than normal maintenance there shouldn't be any additional cost. Chairman Macauley asked what Ellsworth put in their budget for costs. That information was not available. He noted Ellsworth has a lot of pay per use offsetting the costs.

Additionally, Chief Bender noted the National Park Service is interested in the facility, and may be interested in helping, with either funding or land.

Selectman Hart hoped the Town would commit to moving forward, however more details need to be firmed up. Chairman Macauley felt it was premature to think further about this without more information.

Chief Bender noted the MOU signed by the high school. The land would most likely be transferred to the Town of Bar Harbor. Additionally, there is a plan that spells out who would be responsible for different aspects.

Chief Bender anticipated the proposal would be added to the 2018 Town Meeting Warrant.

It was agreed the proposed facility should be its own line item.
Chairman Macauley hoped the Fire Chiefs would move a bit faster and pull some of the pieces together.

## VII. Other Business No Other Business was presented.

## X. Treasurer's Warrants

A. Approve \& Sign Treasurer's Warrant AP1833 in the amount of $\$ 155.782 .89$ MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval and signature of Treasurer's Warrant AP1833 in the amount of $\$ 155,782.89$. Motion approved 40.
B. Approve Signed Treasurer's Payroll, State Fees, \& PR Benefit Warrants AP1831, AP1832, and PR 1812, and PR 1813 in the amounts of $\$ 2035.56, \$ 78,388.48, \$ 93,688.64$ and \$21,150.63, respectively MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of signed Treasurer's Payroll, State Fees, and PR Benefit Warrants AP1831, AP1832, and PR1812, and PR 1813 in the amounts of $\$ 2035.56, \$ 78,388.48, \$ 93,688.64$ and $\$ 21,150.63$, respectively. And additionally, Acknowledge Treasurer's School Board AP/Payroll Warrant 7 in the amount of $\$ 38,211.85$, as presented. Motion approved 4-0.
C. Acknowledge Treasurer's School Board AP/Payroll Warrants 7 and 11 in the amounts of $\$ 38,211.85$ and $\$ 174,460.50$, respectively.
MOTION: Selectman Hart moved, with Selectman Mooers seconding, acknowledgement of Treasurer's School Board AP/Payroll Warrant 11 in the amount of $\$ 174,460.50$, as presented. Motion approved 3-0-1 (Macauley in Abstention).

## X. Adjournment

MOTION: Selectman Mooers moved, with Selectman Hart seconding, adjoumment. Motion approved $4-0$. Meeting adjourned at $7: 02 \mathrm{pm}$.

Respectfully Submitted,

Wendy Littlefield, Secretary

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## MEMO

To: Durlin Lunt, Jr., Town Manager
Re: November 2017 Monthly Report

From: Tony Smith, Public Works Director
Date: December 12, 2017

## Highway Crew

The crew:

- Constructed ditches along Cooksey Drive and Bartlett's Landing Road; replaced a culvert on New County Road, flushed a number of culverts; removed leaves from ditches to prevent their blocking culverts and catch basins; picked up blown down trees on Jordan Pond Road and checked catch basins to be sure they were open before we received the rain mid-to-the end of the month.
- Finished constructing gravel and crushed stone driveway aprons following completion of our 2017 paving.
- Finished mixing with salt and stock piling our winter sand. We were able to purchase close to 3,000 cubic yards as opposed to the 2,500 we thought was all we could fit into the footprint of the site.
- Cleaned sand and other debris from the inside - the side away from the roadway - of the sidewalk from the Asticou Inn around to the Thuya Gardens parking lot on Peabody Drive making it effectively wider and safer.
- Replaced and repaired miscellaneous sighs including some at the town office.
- Crushed and hauled a load of abandoned lobster traps to the transfer station for the harbor staff. Attempts were made to notify the owners about them.
- Continued getting our trucks and equipment ready for the winter; hauled the large snow scoop to the marina for use there; marked out the various plow routes identifying hazards such as ledge outcroppings.
- Hauled two loads of scrap metal to Bangor Recycling.
- Worked on the installation of the EV charging station at the yachtsman's facility.
- Finished work on a sewer manhole located in Route 102 in Somesville. The handmade top of block and mortar of the structure was failing at the very beginning of the summer. The crew stabilized it for the summer season then replaced the top with a new precast concrete top once traffic subsided.
- Performed maintenance and made routine repairs to our equipment and trucks in public works and other town departments.


## Wastewater: Please see Superintendent Montague's report.

In addition, we ordered the new wastewater truck on August 9, 2017. Four months later we have still not received it. We were told today that the current hold-up is due to the automatic liftgate not being

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available for installation until sometime after January of 2018. We need the truck now for routine work and, now that we have snow, we need it for its plow. The dealer offered, and we agreed, to accept the truck without the liftgate and just the standard tailgate until the liftgate is available. We will pay them the bid amount less the cost of the tailgate which will be in the $\$ 1,000$ to $\$ 1,500$ range. When the liftgate is installed, we will pay them the balance due.

## Buildings \& Grounds and Parks \& Cemeteries

The crew:

- Assembled eight new chairs for the conference room in the town office. The room has proven to be a very valuable and well used asset.
- Removed screens from the town office windows and put them in storage for the winter.
- Replaced light bulbs in the downstairs of the town office.
- Installed door stops in the town office.
- Continued setting up for meetings, cleaning bathrooms in the town office, vacuuming and assisting the admin staff with projects as needed e.g. assembling shelving, hanging pictures, repairing toilets, installing door closers, and painting.
- Spent time cleaning at the highway garage.


## Solid Waste

- The crews continue to do a great job in general. They also do a very good job keeping the area around the highway garage dumpsters neat and as clean as possible.
- Our recycling attendant does a nice job. When the containers are moved around to be hauled to the Ellsworth Recycling Center, he cleans up materials that fell down to the ground from the walkway used to access the containers.


## Status of Current Projects

Streetlight Conversion Project: We are inching closer to setting up pilot studies of three types of fixtures that vary in temperature hence color. The fixtures for the pilot projects will likely be installed in late December-January. I was recently informed that our RealTerm project manager has had medical issues that set back our schedule somewhat. Members of the Sustainability Committee active in the LED project and I see no problems so far with the schedule being delayed. We will be splitting the costs associated with the pilot study's $50 \%-50 \%$ with Realterm at a cost of $\$ 3,600$ for each of us. Costs of the pilot studies were not included in their original budget proposal. We have sufficient funds in the overall funding approved at town meeting for this very valuable work.


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Solar Panel Array Project: As I reiterated at the December $4^{\text {th }}$ meeting of the Board of Selectmen (Board), we were notified in October that our solar array for the highway garage would not be constructed in 2017 but more likely in March-April 2018. At the meeting on the $4^{\text {th }} I$ received authorization to sign a revised agreement with ReVision that would make us whole monetarily due to their delay - we would not see an increase in rates due to going into 2018 and the year seven buyout costs would be reduced.

We all received good news last week in that the PUC has agreed to grandfather towns like us thru the end of April 2018. This means our rates will be held to those in our original agreement with ReVision and the seventh year buyout costs will remain the same as originally quoted. The original agreement is therefore still in effect except for the original outside (worst case scenario) completion date. We asked, and ReVision agreed, that the date be changed from June 30, 2018 to April 1, 2018, the latter being the date we had negotiated with ReVision when they needed to revise the agreement before the PUC ruling. The project manager for them has apologized to the committee members and me and has asked us to pass on apologies to the Board of Selectmen for the extra work with the agreement and also their thanks for our patience with the process.

EV charging station: Our new EV charging station has been installed near the yachtsman building and is energized. We are in the EV charging business. The Sustainability Committee is working on a press release and a "grand opening" of sorts for some time in the coming months.

Main Street Northeast Harbor Streetscape Improvements: A committee meeting was held on December $7^{\text {th }}$ with great progress being made in the decision making process for final design. The project is on schedule to solicit competitive bids the end of this month or early in January in time for consideration for an article in the May 2018 town meeting warrant. There is a public meeting scheduled for December $13^{\text {th }}$.

## Possible Warrant Articles for FY-19 Town Meeting

I am typically involved in preparing draft warrant articles for town meeting that we then send off to legal counsel for review and comment. Following is a list of prospective articles I am aware of to date that might be included in the FY-19 town meeting warrant for voter consideration. I will present them at the appropriate time during the FY-19 budget process.

1. FLAP: Voters at the May 2017 town meeting approved Article 31 as: "Shall the Town of Mount Desert (the Town) be authorized to issue a general obligation bond of the Town in a principal amount not to exceed $\$ 20,000$ (twenty thousand dollars) to fund the Town's twenty percent (20\%) share of the total project cost of $\$ 100,000$ (one hundred thousand dollars) under the Federal Highway Administration Eastern Federal Lands Access Program (FLAP) and/or any other State of Maine and/or Federal funding source in order to retain professional services for planning and technical study related to roadway improvements, including but not limited to, bicycle safety improvements, to State Route 3

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(Peabody Drive), between the intersection of State Routes 198 and 3 (Pedder's Corner) in the Village of Northeast Harbor and the intersection of the Stanley Brook Road and State Route 3 in the Village of Seal Harbor; and further to authorize the Board of Selectmen to execute any and all contracts and documents and do any and all things necessary or convenient to issue the bonds or notes of the Town and to accomplish the project?"

Please note the section above that I have highlighted and underlined. This was included in the article in the event FLAP funding fell thru. As we know, we were not successful with our application last year and Maine is no longer eligible for the FLAP funding due to the difference in the way the Maine DOT administers the program relative to the way Federal Highways administers it. Based on this, I initially thought we did not have to go to town meeting in May 2018 to request authorization from the voters to use the not-to-exceed amount of $\$ 20,000$ they approved this past May as a match elsewhere. I now believe we do. Gordon Beck, a member of our local bicycling group, and I have discussed at least two other programs offered by the DOT, the PPI or Planning Partnership Initiative and the BPI or Business Partnership Initiative that require matching funds. Reading the DOT information about the PPI and BPI, private funding is allowed in both initiatives. In my opinion, we need to ask the voters to authorize the use of the matching funds raised in May 2017 towards FLAP to include private funds along with and/or any other State of Maine and/or Federal funding source (from above) or some such language. When we get to the warrant article writing portion of the FY-19 warrant and budget, and with Town Manager and Board of Selectmen approval, I will forward this information to our attorneys for their review.

- May 2018 town meeting to expand the use of previously approved town funds as matching funds to include use as a match with private funds.

2. Crosswalks: As we are aware, most of our crosswalks do not meet DOT or ADA requirements. Shown below is an abbreviated timeline copied from my memo to you dated November 2, 2017 and reviewed by the Board at their November 6, 2017. My currents comments are shown in italics. Item C would be considered at the May 2018 town meeting; Item F at the May 2019 town meeting.
"Timeline: My recommended plan moving forward would be to divide the crosswalk work into the two phases described above. My recommended schedule for the work is follows:
A. November 6, 2017: Phase 1 proposal for design and estimate of construction and associated construction engineering costs approved (reserve funds) by the Board of Selectmen.

- Completed. We are presently working with CES on this phase of the overall project. They will consider five to seven crosswalks based on our available budget, including the two on Peabody Drive that access the Azalea Gardens and Asticou Hill Trail.



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B. November 2017 - January 2018: Phase 1 design and estimate of construction and associated construction engineering costs completed in time to be included in the May 2018 town meeting warrant.

- Underway. We received word that the DOT is of the opinion the two crosswalks described above in Peabody Drive can likely be replaced at or very near their present locations as long as the design conforms to the required guidelines.
C. May 2018 (FY-19) town meeting: Phase 1 bidding services and estimated construction and associated construction engineering costs approved; construction schedule fall 2018 (bond).
- Consideration at the May 2018 town meeting to raise funds for bidding services and construction related costs for the five to seven crosswalks presently being considered to be built fall 2018. Provisions will be made to accommodate pedestrian traffic thru the summer season in these locations.
- Phase 2 design and bidding funds approved (bond).
- Consideration at the May 2018 town meeting to raise design and bidding funds for the remaining crosswalks, approximately 30 in mumber.
D. July 2018 - December 2018: Phase 2 design complete.
E. December 2018 - January 2019: Phase 2 competitive bids for construction requested.
F. May 2019 (FY-20) Town Meeting: Phase 2 construction responsive bid and associated construction engineering costs approved; construction schedule fall 2018 (bond).
- Consideration at the May 2019 town meeting to raise fimds for construction related costs for the approximately 30 remaining crosswalks.

Summarizing:

- May 2018 town meeting to raise funds for bidding services and construction related costs for the five to seven crosswalks presently being considered to be built fall 2018.
- May 2018 town meeting to raise funds for the design and bidding to address the remaining crosswalks, approximately 30 in number.
- May 2019 town meeting to raise funds for construction related costs for the approximately 30 remaining crosswalks.

3. Summit Road Improvements: This would involve design and bidding services of improvements to the Summit Road infrastructure beginning at Main Street and extending to Stanley Lane in Northeast Harbor. The improvements would be to sanitary sewer, storm water, the sidewalk and curbing and street surface. We would ask the water district if they would like to replace their water main and

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services as part of our project the way we did with them on the rest of Summit Road from Stanley Lane to Manchester Road in the past.

Of particular concern is the intersection of Tracy Road and Summit Road. Due to the current configuration both vertically and horizontally, a very large amount of surface water flows down Summit Road and up against the paint shop building causing damage at times. The owners of the paint shop have installed a pipe under their building to drain a large amount of this water away from the building. The problem has been aggravated over the years by work in Summit Road and repaving it increasing the slope towards the building. We should be able to control the water without it flowing under private property. The intersection also causes problems with traffic flow, particularly in the summer with seasonal delivery vehicles and routine car and truck traffic. In addition, the slope from the crown of the road to the east side towards the building in Tracy Road is so steep that, when stopping for the stop sign, motorcyclists have been seen to fall over on occasion, one requiring an ambulance, when they put their right foot out to hold themselves upright before moving into Summit Road and cannot reach the ground.

- May 2018 town meeting to raise funds for the design and bidding services for the project.
- May 2019 town meeting to raise funds for construction related costs for the project.

4. EMR Transfer Station Agreement: We would include an article for consideration by the voters to authorize the Board to execute a new five year contract with EMR for their disposal of our MSW (municipal solid waste), construction demolition debris, wood, metals, universal waste, etc. that is generated by our residents. The MSW will be transported to Fiberight beginning April 1, 2018 in accordance with our agreement with the MRC (Municipal Review Committee). Our current agreement with EMR expires June 30, 2018. I expect to have a draft contract from them for review before the middle of January 2018. If we come to terms with EMR, we can include the agreement in the warrant. If we do not, and as is typically done under such circumstances, we can request that the voters authorize the Board to execute the agreement on their behalf and in the best interests of the town after we receive the final copy.
5. Northeast Harbor Village Streetscape Improvements: As described above, the project is on schedule to solicit competitive bids the end of this month or early in January 2018 in time for consideration for an article in the May 2018 town meeting warrant. The project extends from the public parking lot across from FT Brown at the north end of Main Street southerly along Main Street to the Neighborhood House.

- May 2018 town meeting to raise funds for construction related costs for the project.

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by which the town will accept ownership and maintenance of a private street as a public way. I have not heard anything back from the resident or any other since I spoke with him and sent him the ordinance describing the process.

- May 2018 town meeting to accept Denning Brook Road as a public way.

7. Route 198 Phase-2 Municipal Project Initiative (MPI) Project - Our Participation: Like we did last year, we would give consideration to entering into an agreement with the DOT in conformance with their Municipal Project Initiative program, for technical and construction services related to improvements of State Route 198. This second phase of the work would begin at or near where the Phase 1 work ends near the Giant Slide Trailhead then extend northerly ending at or near the intersection of Route 198 and Route 233, a distance of approxmately1. 1 miles. This would be the same program we are partnering with the DOT in for the 1.1 miles from just north of Parkman Mountain extending to or near the Giant Slide Trailhead.

It is anticipated the improvements would be completed in 2018-2019 and include, but not necessarily be limited to, reclaiming (grinding and leaving in place) the existing pavement, grading and compacting these materials, construction of new base and surface pavement layers on the reclaimed materials, construction of four-foot wide, not five-foot wide, extended shoulders on each side of the road, drainage improvements and other typical roadway improvements associated with projects of this kind. Please note that we had originally indicated that we would construct five-foot wide paved shoulders if we could. Based on the area available to us, we will be constructing four-foot wide shoulders instead of five-foot wide under Phase 1. This is the reason for the change above in the description of the improvements. We have applied for participation in the MPI program for this second phase of the project and are waiting to hear the results of DOT's consideration of our application.

- May 2018 town meeting consideration of participating in Phase 2 of the Route 198 improvements under the DOT's MPI program.

8. Route 198 Phase-2 Municipal Project Initiative (MPI) Project - Funding: We would give consideration to contribute up to an amount not to exceed $\$ 500,000$ (five hundred thousand dollars) to fund the Town's $50 \%-50 \%$ cost share for construction of roadway improvements to Route 198 in accordance with the agreement with the Maine Department of Transportation described above.

- May 2018 town meeting consideration of funding our cost-share in the amount of $\$ 500,000$ for the MPI project described in Number 7 above. The $\$ 500,000$ is the maximum amount the DOT can contribute under this program.

9. Northeast Harbor Village Green Irrigation System: I am proposing we have a qualified company install an in-ground irrigation system much like the one in the Green in Seal Harbor. Presently, it is

## Town of Mount Desert

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5743 Fax 207-276-5742
www.midesert.org director $\prec$ mtdesert.org
Otter Creek, Seal Harbor, Northeast Harbor, Somesville, Hall Quarry and Pretty Marsh
labor intensive, not an efficient use of time and not very effective for us to periodically put garden hoses out on the lawn to water the grass then put them back in storage. My goal is to have the Village Green rival the lawns at the Kimball Terrace Inn just across the street. I anticipate having the system installed in such a manner that if we ever did put soil fill in the settled central portion of the lawn to bring its elevation up to match its perimeter elevations, the irrigation sprinkler heads could be easily raised by extending the vertical pipe supplying water to it.

- May 2018 town meeting consideration of funding an in-ground irrigation system at the Northeast Harbor Village Green.

10. Unused State Revolving Loan Funds (SRF) - Wastewater Infrastructure Improvements: We would ask the voters to consider allowing us to use remaining SRF funds we were authorized by town meeting to borrow for the Northeast Harbor wastewater treatment plant upgrade constructed from 2013-2015 and construction of improvements to the Bracy Cove pump station that will be completed early in the spring 2018. Between the two projects, we will have approximately $\$ 500,000$ remaining of the two loans that the DEP will let us use in making other qualified wastewater infrastructure improvements. Please note we are only paying interest on the funds we have drawn down and spent, not these remaining funds. Projects I would recommend funding with these funds include:

- Construction of a new precast concrete wastewater pump station wet well (the tank the wastewater flows to before being pumped to the treatment plant) to replace the 1970 's vintage metal one presently in use at the pump station on Manchester Road. If the existing wet well is anything like the one we just replaced at Bracy Cove and previously replaced at Babson Brook on Route 198, it is time to replace it.
- Funds for the costs described in Number 3 above, the proposed Summit Road improvements. I am uncertain if we would be allowed to use these funds for that project since the sanitary sewer portion is a small part of it. The consideration of reconstructing the storm sewer in the street might heip our request.
- Lining the existing vitrified clay sanitary sewer pipe that flows from Sinclair Road to Manchester Road through a very wet and wooded area and across private property. There is a process by which a liner can be put in the existing pipe to seal it from groundwater leaking in and improving its flow characteristics e.g. reduce the friction, rather than excavating and replacing the pipe in place with its associated disruption to the area.
- Others TBD.

CIP/O\&M Summary: Not enclosed this month - no substantive changes have been made to the items listed that we all are not presently aware of.

[^1]Kyle -
A note of quick but very sincere. thanks for your consideration of and acceptance of our house numbering appeal on Whitney Farm Rd. We appreciate a Community where we all work together and wont to make sure we thank with the same vigor with which we voice questions. Please pass along our thanks to any of your colleagues with whom you may have discussed the matter. Respect fully Cancel and
Tenia Aloud

## The Value of Membership <br> Maine Municipal Association <br> Risk Management Services <br> Public Entity risk management is what we do and all we do.

## PARTNERSHIP | SERVICE | PERFORMANCE

| 2017 Workers Compensation Fund Benefits for <br> Town of Mount Desert |  |
| :---: | :---: |
| dividends | The governing board of the Workers Compensation Fund voted dividend to be distributed in 2017 . Dividends are not guaranteed year-to-year. <br> Dividends PAID to the Town of Mount Desert: $\qquad$ |
| $\begin{array}{\|c} \text { SAFETY GRANTS } \\ \text { \& } \\ \text { SCHOLARSHIPS } \end{array}$ |  |
| LEADER |  |
| LOSS CONTROL |  |

## THE TOTAL VALUE OF BENEFITS FOR THE 2017 YEAR:

\$12,754*
*This is NOT a bill.
The Maine Municipal Association Workers Compensation Fund created by you for you.

## WORKERS COMPENSATION FUND

NMA Risk Management Services

## WANTE PEOPRLE WORKING FOR MANNE COMWUNIIIES

## Membership is the difference

## ADVANTAGES:

- A Partnership of Maine Communities grouping together to fund

The Workers Compensation Fund

- Public Entity risk management is what we do and all we do
- Specialized comprehensive coverage designed for Maine Communities
- Providing rate stability for our members


## Loss Control:

- Experienced, designated Loss Control Consultants
- MMA staff provides all services with no additional fees
- Partnering with you to provide inspections, training and consultation, specific to municipal exposures that prevent injuries and accidents and help you control your costs
- Safety Committee Assistance
- Safety grants and scholarships
- Online training and website resources
- Provide guidance establishing safety programs, policies and procedures


## Claims Management:

- In State claims handlers
- Online, fax or paper claims reporting
- Direct access to your assigned Claims Handler
- Claims review meetings are encouraged and available at your request/location


## Member Services/Underwriting:

- On-site visits at your convenience
- Direct access to your underwriter to answer coverage questions
- New and renewal application assistance
- Itemized breakdowns of contributions available
- We offer Transitional Return To Work and Preferred Provider assistance


# Patirigpage 001mex 


§TAなも良 OF MalNE
DEPARTMENT OF MaRINE RESOURCES 21 STATE HOUESE SAATION

AUGUSTA，MLINE 04ラ53－0021
jATHCEC FELIER
canemin

Limited Purpose Aquaculture License Program（DMR），P．O．Box 8，West Boothbay Harbor ME 04575 （207）633－9531

## Attn：Town of Mount Desert Selectmen \＆Harbormaster

Subject：Renewal of Limited－Purpose Aquaculture（LPA）Licenses for 2017

Sites Requesting Renewal：VD0Y117，EML08

Dear Selectmen and Harbormaster：

The LPA licenses listed above are located in state waters in your municipality and are proposed for renewal for 2018．The Department of Marine Resources is accepting written comments on the proposed renewal until December 22 ，2017．We respectfully request that during the 14 －day comment period you post this letter as a public notice in your Town Office．

For information on the location of these LPAs please visit the following website and zoom into your town：http：／／www．maine．gov／dmr／aquaculture／leases／decisions／index．html

Comments concerning the renewal of this license should be sent or emailed to：

Post：Maine Department of Marine Resources
Attn：Flora Drury，LPA Program
P．O．Box 8
West Boothbay Harbor，ME 04575
Email：Flora．M．Drury＠Maine．gov

Thank you for your assistance in this matter．

Sincerely，

Flora Drury Email：Flora．m．drury＠maine．gov Phone：207－633－9531

## NOTICE OF APPROVAL OF ROUTINE PROGRAM CHANGES TO THE MAINE COASTAL PROGRAM

This notice is issued to inform the general public, affected persons, local governments, and state and federal agencies of approval by the National Oceanic and Atmospheric Administration, Office for Coastal Management ("NOAA") of routine program changes to the Maine Coastal Program. Approved by NOAA in 1978 as provided by the federal Coastal Zone Management Act ("CZMA"), the Maine Coastal Program ("MCP") is based on state environmental and land use statutes and associated state agency rules, which are sometimes referred to as its core laws and which provide the MCP's enforceable policies and program administration-related authorities. The Department of Marine Resources ("DMR") keeps the MCP up-to-date by periodically submitting for NOAA's review and approval amendments to the core laws.

In June 2016, DACF submitted for NOAA's approval as program administration-related authorities or entorceable policies of the MCP, as applicable:

- Public Law 2015, Chapter 423, $\S \S 1-2$, which amends the Maine Endangered Species Act and is available on-line at: http://legislature.maine gov/ros/LawsOfMaine; and
- Changes to the following administrative rules administered by the Department of Environmental Protection ("DEP") which implement the Site Location of Development Act, one of the MCP's long-approved core law authorities: DEP rules chapter 373 (financial and technical capacity standard), as amended effective June 3, 2016; DEP rules chapter 375 (no adverse environmental effect standard), as amended effective June 3, 2016; and DEP rules chapter 380 (long-term construction projects), as amended effective June 3, 2016; and minor changes to DEP rules Chapter 100 (definitions in air quality laws), as amended effective May 22, 2016; Chapter 501 (stormwater management compensation and mitigation fees), as amended effective May 22, 2016; and Chapter 691 (requirements for underground oil storage facilities), as amended effective April 3, 2016. These rules, as amended, may be viewed on-line at: http://www.maine.gov/sos/cec/rules/06/chaps06.htm .

By letter dated August 2, 2016, NOAA approved each of the above-noted June 2016 submissions as routine program changes.

In August 2017, DMR submitted for NOAA's approval as program administration-related authorities or enforceable policies of the MCP, as applicable:

- The following public law provisions enacted by the $128^{\text {th }}$ Maine Legislature, First Regular Session: Public Law 2017 c. 49, sec. 1; c. 89, sec. 1; c.104, secs. 1, 3, 4, and 5; c. 137, secs. A-4, 5-9, 11, and 13 and B-1-3; c. 142, secs. 2-4, 7, 9, and 10; c. 146, sec. 1-2; c. 164 , sec. 23 ; and c. 284 , sec. QQ-5. Copies of these public laws, which amend a number of the MCP's core laws, including the Shoreland Zoning Act, state water quality laws, the Site Location of Development Act, and the Maine Endangered Species Act, may be reviewed are downloaded at:
http://legislature.maine.gov/ros/LawsOfMaine ; and
- The following administrative rules administered by DEP, the Land Use Planning Commission ("LUPC"), and the Department of Inland Fisheries and Wildlife ("DIFW"), which are included among the MCP's core laws: DEP rules chapter 100 (definitions in air pollution control laws; changes effective November 27, 2016); LUPC rules chapter 10 (miscellaneous technical corrections; changes effective November 18, 2016 and May 30, 2017); DIFW rules chapter 8 (protection guidelines and exemptions for certain activities as they relate to bat species protected under the Maine Endangered Species Act; changes effective April 18, 2017). The text of each of these rules, as amended, is available for download at http://www.maine.gov/sos/cec/rules/rules.html .

By letter dated December 5, 2017, NOAA approved each of the above-noted August 2017 submissions as routine program changes. In its approval letter, NOAA notes that the state submission included typographical errors in citation to proposed routine changes to $30-\mathrm{A}$ M.R.S. §4401(4)(H-2), 30-A M.R.S. §4402(6), and CMR 09-137, ch. 8.06, which NOAA found minor and inconsequential and corrects in its approval letter.

NOAA's above-referenced approval letters, which detail the approved routine program changes, may be download from DMR's website - http://www.maine.gov/dmr/mcp/index.htm . Following provision of notice regarding the above-referenced proposed routine program changes, DMR published notice of NOAA's approvals on its website. These approved routine program changes are now effective, if and as applicable, as enforceable policies for federal consistency purposes.

For additional information regarding this notice, contact Todd Burrowes, Maine Coastal Program, Department of Marine Resources, 207-287-1496; todd.burrowes@maine.gov.


# Small Animal Clinic <br> 9 Toothaker Lane <br> Ellsworth, Maine 04605 <br> 207-667-2341 

12/11/17

Dear City/Town or Unorganized Territory:
Enclosed you will find a copy of the 2018 stray contract and an explanation of the abandoned or surrendered animal policy.

If you would like to contract with the Small Animal Clinic please complete the form and mail it to us by $1 / 31 / 18$.

Thank you,
Priscilla A. Vail LVT

# SMALL ANIMAL CLINIC <br> 9 TOOTHAKER LANE <br> ELLSWORTH,MAINE 04605 <br> 207-667-2341 

## Date

$\qquad$
The Town, City, unorganized Territory, Township of authorizes the Small Animal Clinic of 9 Toothaker Lane, Ellsworth, Maine 04605 to certify the authenticity of the information noted on stray dog or cat food/shelter claim forms forwarded to the Animal Welfare Board for payment under title 7, chapter 701, section 3406, as amended.

The Town, city, Unorganized Territory, Township of acknowledges its responsiblity to retain information provided by its animal control personnel as to those dogs or /cats transported and / or taken to the shelter noted above in which we have a contract presently in force.

A fee of $\$ 52.00$ per dog and /or $\$ 40.00$ per cat will be billed to your town for each dog or cat brought for food and shelter as a stray.
A fee of $\$ 18.00$ per day for a dog and / or $\$ 12.00$ per day for a cat will be billed to your town/city for each dog and or cat brought because the animal is declared by the town/city ABANDONED OR SURRENDERED.

When an animal is brought into the Small Animal Clinic as an abandoned or surrendered animal the City/Town or Unorganized Territory will also be responsible for all boarding fees and must either make arrangements to have the animal euthanized and cremated or placed in a home according to the new animal welfare adoption policy. The City/Town or Unorganized will also be responsible for those fees incurred with us for that procedure.

RABIES QUARANTINE: The animal must be brought into the Small Animal Clinic during business hours. The owner of the animal MUST prepay for the 10 day quarantine fee of 18.00 per night for a dog and 12.00 per night for a cat, before the animal is admitted or the TOWN will be responsible for the 10 day quarantine fee.
*** Due to impending legislation that may affect what the state reimbursement will be, we reserve the right to reissue a new contract at any point in the year 2018.

[^2]New Business: Request from Jerry Michaud to be issued a Rural Wastewater Support Check for the 2017 Program

Durlin E. Lunt
Town Manager
Mount Desert, Maine
manager@mtdesert.org
(207) 276-5531

## From: Kim Keene

Sent: Thursday, December 14, 2017 10:44 AM
To: Durlin Lunt
Subject: Michaud RWWP Letter
Durlin ${ }^{\sim}$

See the attached.

## Künberly Keene

Code Enforcement Officer
Town of Mount Desert


Town of Mount Desert<br>Kimberly Keene, Code Enforcement Officer 21 Sea Street, P.O. Box 248<br>Northeast Harbor, ME 04662-0248<br>Telephone 207-276-5731 Fax 207-276-3232<br>Web Address www,motdesert.org<br>ceo@midesert.org

December 4, 2017
Mr. Jerry J. Michaud
2 Echo Pines Road
Mount Desert, ME 04660

## RE: 2017 Rural Wastewater Treatment Support Program

Mr. Michaud:
I am writing to follow up our conversation on November 27, 2017. During that conversation I informed you that the Town received the invoice you dropped off on November 27, 2017, from MDI Porta Potties and Septic Services for the pumping of your septic tank. The invoice was dated November 3, 2017. On May 15, 2017, a letter was sent out to all year round residents that were due to have their septic tanks pumped for the 2017 year. On August 31, 2017, Ms. Brenda Butler contacted my office on your behalf questioning the date the Town records indicated the last time your septic tank was pumped and inspected for the Rural Wastewater Rebate Program. I informed her the records indicated October 18, 2013 was the date of the last pumping. A second and final notice was sent out on October 23, 2017, informing the year round residents who had not yet made arrangements of having their septic tank pumped and inspected for the 2017 year, that the deadline date to qualify was November 15, 2017.

It appears from the provided invoice, that your tank was pumped, on November 3, 2017, but no call was made to my office to schedule the required inspection of the septic tank by November 15, 2017, as required under Section 5.5 of the Town of Mount Desert Rural Waste Water Treatment Support Program Ordinance. (Enclosed) Therefore, you do not qualify for the 2017 rebate.

Applicants may appeal an adverse decision or determination to the Selectmen within fourteen (14) days of the notice date. A decision on the appeal shall be provided within thirty (30) days after the appeal is filed.

Sincerely,


Encl. Town of Mount Desert Rural Wastewater Treatment Support Program Ordinance. Invoice. Letters dated May 15, 2017 \& October 23, 2017.

CC'd Durlin Lunt, Town Manager
Board of Selectmen
Property Tax File - Tax Map 007 Lot 047

Town of Mount Desert Rural Wastewater Treatment Support Program Ordinance

# RURAL WASTEWATER TREATMENT SUPPORT PROGRAM ORDINANCE OF THE <br> TOWN OF MOUNT DESERT 

ENACTED MARCH 1, 2004
AMENDED MARCH 7, 2006
AMENDED MARCH 6, 2007
AMENDED MAY 5, 2009

## TOWN OF MOUNT DESERT RURAL WASTE WATER TREATMENT SUPPORT PROGRAM ORDINANCE

### 1.0 Legislative Findings

The Town of Mount Desert hereby finds as follows:
1.1. The provision of effective rural wastewater treatment is essential to the health, welfare and quality of life in the community.
1.2 The Town currently pays the entire cost of wastewater treatment system.
1.3 Homeowners living in the rural parts of town must construct and maintain private wastewater treatment systems at their own expense.
1.4 The existence of private wastewater treatment systems in rural areas of the Town has reduced the need for extensions of the Town's taxpayerfunded public wastewater treatment system, thereby resulting in consistent annual cost savings to the Town.
1.5 The expense of constructing and maintaining these private systems constitutes a disproportionate financial burden on rural homeowners in areas not served by the Town's public wastewater treatment system.
1.6 Rural seasonal residences in the Town of Mount Desert are typically occupied for an average of four months per year, and therefore place less pressure on their private wastewater treatment systems than year round rural residences.
1.7 It is important to encourage and support year-round residency in the Town.
1.8 A majority of the Town's year-round residents and available housing are in areas of the Town not served by the town's public wastewater treatment system.
1.9 Maintenance of clean coastal and inland waters is important to support the Town's economic base as a destination resort area for vacationers seeking to participate in outdoor recreational and scenic activities.

To address these issues, the Town of Mount Desert hereby adopts the following "Rural Wastewater Treatment Support Program Ordinance" to provide financial assistance each year to certain qualifying property owners to assist them in providing and maintaining their own wastewater treatment systems.
3.4 Rura! area: All properties within the geographic limits of the Town of Mount Desert served by a private wastewater treatment system.
3.5 Seasonal resident: The owner of an individually-owned private residence located in the rural area, who does not qualify as a year-round resident in accordance with section 3.6 below.
3.6 Year-round resident: The owner of an individually owned private residence located in the rural area. For purposes of this definition, all persons owning a private residence located in the rural area must meet the eligibility requirements for the Maine Resident Homestead Tax Exemption program under 36 MRSA sec. 681-689 as amended, to be deemed a year-round resident for that year. The determination of the Town assessor in this respect under 36 MRSA sec. 682 shall be final, subject to section 5.6 below ("Appeals").

### 4.0 Benefit Established: Amount

4.1 Benefit established: Subject to annual appropriation as provided in section 7 below, and upon application and qualification as provided in this ordinance, the owner of an individually-owned private residence located in the rural area shall receive an annual benefit payment from the Town, for the purpose of maintaining and repairing the private wastewater treatment system serving that residence.
4.2 Benefit Amount: The benefit amount for each year shall be determined annually by the Town Meeting, upon recommendation of the Town Selectmen, Wastewater Treatment Superintendent, and Plumbing Inspector. The intention of this ordinance is that the full benefit amount for each year shall be an amount necessary to provide for annual pump-out, maintenance and repair of a typical private wastewater treatment system serving a single family, year-round residence, including an annual reserve amount for replacement of the system over an amortization period determined by the Town.

### 4.3 Benefit Limits:

A. Year round residents. Year round residents, as defined in this ordinance, shall be eligible to receive the full benefit amount established for that year by the Town Meeting.
B. Seasonal residents. Seasonal residents, as defined in this ordinance, shall not be eligible to receive a benefit.
C. Other limitations. No more than one full or partial benefit payment may be paid in any year with respect to the same residence.

No benefit payment shall be made with respect to any property located in the developed area.
As amended May 5, 2009 Annual Town Meeting
Page 3 of 6

Town of Mount Desert Rural Waste Water Treatment Support Program Ordinance
Following final approval by the Town LPI, a list of approved applicants shall be forwarded to the Town Treasurer for payment of the appropriate benefit amount.

### 5.5 Subsequent Years: An approved application shall remain in force unless

 the Town LPI determines that the original applicant or property is no longer eligible for the benefit payment due to title transfer; change of residency; change in use; extension of the Town's public wastewater treatment system; failure to maintain the private wastewater treatment in compliance with applicable codes and permits; failure to provide inspection reports; or other causes. The LPI shall prepare and annually review list of previously qualified applicants to determine their continuing eligibility.In addition, as a condition of continuing eligibility, approved applicants shall provide the LPI with a report of inspection of the system concerned by a LPI or other qualified inspector, at least once every four years. An applicant shall not be eligible to receive a benefit payment for any year in which the information or reports required under this section has not been provided. If the applicant requests the LPI to perform inspection of the system, the following shall be required:
A. The applicant shall notify the LPI that the tank will be pumped 24 hours prior to pumping.
B. The applicant shall be responsible for uncovering all ports on the top of the tank(s) for inspection.
C. The tank shall not be covered until it has been inspected by the LPI.
D. The tank shall be pumped no later than November $15^{\text {th }}$ of the benefit year.

Denial of an application or disqualification of the applicant for a particular year shall not bar a re-application or qualification for subsequent years.
5.6 Appeals: Any applicant whose application is denied under this section, or who has applied as a year-round resident but has been determined to be a seasonal resident, or who is determined to be ineligible for a subsequent year's benefit following approval of an initial application, shall be provided with notice in writing of the denial or determination. In the case of new applications, notice shall be given within thirty (30) days of the application date. Applicants may appeal an adverse decision or determination to the Selectmen within fourteen (14) days of the notice date. A decision on the appeal shall be provided within thirty (30) days after the appeal is filed.
The decision of the Selectmen on the appeal shall be final, with no right of further appeal.

### 6.0 Additional Eligibility Requirements

6.1 All property taxes must be current.

As amended May 5, 2009 Annual Town Meeting
Page 5 of 6

MDI Porta Potties and Septic Services
51 Long Pond Rd.
(207) 812-6642 (c)

PO Box 1334
Southwest Harbor, ME 04679

| Date | Invoice \# |
| :---: | :---: |
| $11 / 3 / 2017$ | 11087 |


| Bill To |
| :--- |
| Jerry Michaud |
| 375 Sound Drive |
| Mi. Desert, ME 04660 |
|  |
|  |



| Phone\# | Fax\# |
| :---: | :---: |
| 207-244-7531 | 207-244-3945 |



Town of Mount Desert Kimberly Keene, Code Enforcement Officer \& Local Plumbing Inspector 21 Sea Street, P.O. Box 248<br>Northeast Harbor, ME 04662-0248<br>Telephone 207-276-5731 Fax 207-276-3232<br>Web Address www.mtdesert.org<br>ceo@m.desert.org

May 15, 2017

Town of Mount Desert Resident(s):

It is that time of year again to have your septic tank pumped as required under Section 5.5 of the TOWN OF MOUNT DESERT RURALWASTEWATER TREATMENT SUPPORT PROGRAM. Our records indicate that you have not had your septic tank pumped within the past 4 years. If you have had your tank pumped and we have no record of it, please submit to the LPI (Local Plumbing Inspector) a report of inspection in order to continue eligibility for the existing program.
The property owner needs to uncover all three (3) covers on top of the septic tank, and/or pump tank; the inlet \& outlet covers shall be loosened up and/or open for the LPI to inspect. The center cover is used by the pumping contractor to pump out the waste. The other two end covers are where the baffles are located, which require the Local Plumbing Inspector's (LPI) inspection. Once all three covers are exposed, you must arrange to have the tank pumped with the contractor of your choice. Once the tank has been pumped and you are sure all three covers are open, please call the LPI/CEO to inspect the tank.


Arrangements shall be made and completed by November 15, 2017, in order to qualify for the grant for this year. Failure to comply will lead to forfeiture of the grant benefit for the 2017 year.

Should you have any questions regarding this program, please feel free to contact me at 276-5731 between the hours of 8:30am-4:30pm Monday through Friday.

> All property taxes must be paid and/or current with the tax club program by December $1^{\text {si }}$ of the benefit year.

## Town of Mount Desert

Kimberly Keene, Code Enforcement Officer \& Local Plumbing Inspector 21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5731 Fax 207-276-3232
Web Address www.mtdesert.org
ceo@mtdesert.org

October 23, 2017 $\square$
Second and Final Notice
Town of Mount Desert Resident(s):

It is that time of year again to have your septic tank pumped as required under Section 5.5 of the TOWN OF MOUNT DESERT RURALWASTEWATER TREATMENT SUPPORT PROGRAM. Our records indicate that you have not had your septic tank pumped within the past 4 years. If you have had your tank pumped and we have no record of it, please submit to the LPI (Local Plumbing Inspector) a report of inspection in order to continue eligibility for the existing program.
The property owner needs to uncover all three (3) covers on top of the septic tank, and/or pump tank; the inlet \& outlet covers shall be loosened up and/or open for the LPI to inspect. The center cover is used by the pumping contractor to pump out the waste. The other two end covers are where the baffles are located, which require the Local Plumbing Inspector's (LPI) inspection. Once all three covers are exposed, you must arrange to have the tank pumped with the contractor of your choice. Once the tank has been pumped and you are sure all three covers are open, please call the LPI/CEO to inspect the tank.


## making vou B̈neligitakefor the programis.

Arrangements shall be made and completed by November 15, 2017, in order to qualify for the grant for this year. Failure to comply will lead to forfeiture of the grant benefit for the 2017 year.

Should you have any questions regarding this program, please feel free to contact me at 276-5731 between the hours of 8:30am-4:30pm Monday through Friday.

All property taxes must be paid and/or current with the tax club program by December $1^{\text {si }}$ of the benefit year.

## TOWN OF MOUNT DESERT

PUBLIC SPACE SPECIAL EVENT APPLICATION
Application Fee - $\$ 10.00$
NOTE - Applications are due 60 days prior for major events and 30 days prior to event for minor events.

PERMIT \#: $\qquad$ DATE OF EVENT: Tulin 28,2018
DATE APPLICATION RECEIVED: $\qquad$
PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green $\qquad$
Seal Harbor Village Green $\square$ Suminsby Park $\qquad$ Otter Creek Playground $\qquad$ Hall Quarry Park $\qquad$ Pond's End $\qquad$
TYPE OF EVENT - MAJOR OR MINOR (SEE POLICY FOR dEFINintions)
APPLICANT: $\frac{\text { Seal (circle one) }}{\text { (Print) }}$ (durbar library Association
MAILING ADDRESS: $\qquad$ PO Box 135 Seal Harl ${ }^{(\text {Signature })}$, ME 04675 PHONE: $276-5601$
(Business) (cellular)
OTHER CONTACT INFO: Seal harbor 1, a yahoo.com
agent: Mary Silverman Man May (Print)

PHONE: 276-5691
(Agent home)
OTHER CONTACT INFO: Seal harper $\frac{\text { (Agen temail) }}{\text { S }}$ (pho. 6 m $\qquad$
What is the tax status of the applicant? (Non-profit)
Does the applicant propose that amplified sound be used for event? Yes $\qquad$ No $\qquad$ If yes, include description:


Approved this $\qquad$ day of $\qquad$ ,20_, by a majority of the Board of Selectmen:
$\qquad$
$\qquad$
$\qquad$

## Release of Liability, Indemnification and Assumption of Risk Agreement

This "Release of Liability, Indemnification and Assumption of Risk Agreement" (the "Release") is made by $\Rightarrow$ Seal Htarber Library ASSOClation a Maine resident/corporation) Seal Harbor, int Maine 04675 ("Releasor"), in favor of the Town of Mount Desert, a municipal corporation located in the State of Maine (the "Town"), it successors and assigns.

In consideration for the Town's permitting Purchaser to enter Town-owned property to have Librawy Annual Fair ("the activity"), the undersigned Releasor, representatives, successors, and assigns do hereby and forever (1) discharge and release from all liability, and covenant to defend, hold harmless and indemnify, the Town, its officers, agents, and employees, and its successors and assigns, for any and all actions, causes of action, damages, judgments, claims and expenses, including but not limited to attorneys' fees and costs, that Releasor has or may have against the Town, its officers, agents and employees, and its successors and assigns, for personal injury (including death) and property damage caused by, related to, or arising out of the activity whether said personal injury or property damage is caused in whole or in part by the negligence of the Town or its officers, agents and employees; and (2) hereby promise and covenant that Releasor and its representatives, successors, or assigns will hold the Town harmless and indemnify the Town, its officers, agents, and employees, and its successors and assigns, for any and all actions, causes of action, damages, judgments, claims and expenses, including but not limited to attorneys' fees and costs, that any other person or entity may have against the Town, its officers, agents and employees, and its successors and assigns, for personal injury (including death) and property damage caused by, related to, or arising out of the activity, whether said personal injury or property damage is caused in whole or in part by the negligence of the Town or its officers, agents, and employees, or in whole or in part by my own willful or negligent action or inaction.

Releasor acknowledges that the activity carries with it certain inherent risks, including the risk of personal injury, accident or illness, death or property damage. Releasor further acknowledges that these inherent risks cannot be eliminated even in the exercise of due care. Releasor hereby asserts its participation is voluntary and that it knowingly assumes all such risks.

In witness whereof, Releasor acknowledges that it has read and executed this Release of Liability, Indemnification and Assumption of Risk Agreement, that it fully understand its terms and that the signature below represents a complete and unconditional release of all liability and a binding obligation to defend the Town and to hold it harmless and to indemnify it, in all instances to the greatest extent allowed by law.

Witness:
(signature)
(printed name)


From: Betty Tower [mailto:btower@barharbor,bank]
Sent: Wednesday, December 6, 2017 10:46 AM
To: Durlin Lunt
Subject: Betty Tower / 26 Summit Road / Street Light
Dear Mr. Lunt -
The street light located on the comer of Summit Road and Milbrook (on the church parish hall property) has suddenly become very bright and is shining directly into my home windows.

Thank you for your help!
Betty Tower
26 Summit Road
Northeast Harbor ME 04662
207-664-9007
bettytower2@gmail.com
btower@barharbor.bank


[^3]View our employment opportunities at bhbt.com

New Business: request for a private business to rent the Seal Harbor Fire Station Meeting Room

Durlin E. Lunt<br>Town Manager<br>Mount Desert, Maine<br>manager@mtdesert.org

(207) 276-5531

## From: Mike Bender

Sent: Thursday, December 14, 2017 11:15 AM
To: Durlin Lunt
Subject: Commercial Use of SH Fire Station
Durlin,

Here is some info on the requested use of the Seal Harbor fire station community room:

- Requested use is from a Seal Harbor residence (Tom Lawrence, 276-3838, speaking on behalf of his son) who would like to rent the room to conduct a photography instructional workshop. The workshop would be up to 3 days per session, with a approximately 3 to 4 session per year. A fee per person would be charged to attend this workshop.
- Desired class size would be between 12 and no more than 16 individuals. Maybe less dependent on interest.
- Other than using a few laptop/tablet computers and a few monitors, there is no anticipated excessive use of utilities for this particular purpose.
- Currently the room is used only for private functions and non-profit organizations(wedding receptions, birthdays, civic group meetings, etc.)
- Current fees for room use ranges from -
$>$ No fee for Seal Harbor residents and any official Town of Mount Desert function(FD training, BOS meetings, etc.).
> $\$ 100.00$ per event for normal uses such as receptions, meetings, parties, etc.
> $\$ 150.00$ per event for weddings.
> The above uses allow for individuals to access the room prior to any event for decorating, setup, etc., based on availability.
$>$ Except for the "no-fee use", a $\$ 100.00$ deposit is required for any incidentals or clean-up needed after use.

There is presently no set fee for commercial use.

## White Bendor. Fire Chief

Town of Mount Desert
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5743 Fax 207-276-5742
www.midesert.org director@midesert.org

## MEMO

To: Durlin Lunt, Town Manager
From: Tony Smith, Public Works Director
Re: CEO and Assessor Pickup Truck Bid Recommendation
Date: December 12, 2017
In accordance with our purchasing policy, members of Public Works assisted CEO Kim Keene with soliciting competitive bids for the purchase of a new 2018 Chevrolet Colorado or GMC Canyon extended cab $4 \times 4$ pickup truck for the use of both she and Assessor Kyle Avila. We received two responsive bids from two of the four dealers we provided the bid package to, those being Darlings Auto Mall and Darlings Chevrolet. Quirk Autopark's bid arrived an hour-and-one-half late; Varney GMC did not submit a bid.

We requested a trade-in allowance towards the total purchase price of the truck for the truck Kim and Kyle presently share the use of, a 2008 Ford Ranger XLT 4x4 standard shift extended cab pick-up truck with approximately 38,000 miles on it. The bid results are presented below.

| Dealer | Model | Initial Price | Trade-in Allowance | Final Bid Price |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  | Ford Ranger |  |
| Darling's <br> Chevrolet | Colorado | $\$ 32,729$ | $\$ 4,200$ | $\$ 28,529$ |
| Darlings Auto <br> Mall (GMC) | Canyon | $\$ 32,780$ | $\$ 4,200$ | $\$ 28,580$ |

After discussing the information above with Kim and Wastewater Superintendent Ed Montague, I request that the Public Works Department be authorized to purchase the Ford Ranger for the use of the Wastewater Division for the $\$ 4,200$ trade-in allowance being offered by both dealers. We have checked with the dealers and they do not have any problem with our doing so - their initial prices will not change. As you are aware, we have three treatment plants and thirteen wastewater pump stations that we take care of. Having this extra vehicle will allow us to be more timely and efficient in tending to this infrastructure.

Based on the information presented above, and our review of the required specifications compared to those included with each bid, I recommend:

- We purchase a new 2018 Chevrolet Colorado extended cab $4 \times 4$ pickup truck for the use of CEO Kim Keene and Assessor Kyle Avila from Darling's Chevrolet for their bid price of $\$ 32,729$.


Town of Mount Desert<br>21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248
Telephone 207-276-5743 Fax 207-276-5742
www.midesert.org director@midesert.org

- Funds to make this purchase be taken from the following reserve accounts in the amounts shown:

| CIP Reserve <br> Account | Number | Amount <br> Requested | Current Balance <br> (Approximately ${ }^{\wedge}$ ) | Remaining Balance <br> (Approximately ${ }^{\wedge}$ ) |
| :--- | :---: | :---: | :---: | :---: |
| CEO Reserve | $4020700-24283$ | $\$ 28,529$ | $\$ 38,061$ | $\$ 9,532$ |
| WW Truck Reserve | $4050500-24583$ | 4,200 | $\$ 19,273^{\circledR}$ | 15,073 |
| Total Amount Due |  | $\$ 32,729$ |  |  |

Note A: Amounts do not include current interest or dividends.
Note B: The amount of $\$ 19,273$ takes into account $\$ 33,227$ of encumbered funds authorized by the Board of Selectmen at their June 5, 2017 regular meeting for the Wastewater Division's purchase of a new 2018 GMC Sierra 2500 HD four wheel drive double cab pickup truck with plow from Darling's Chevrolet.

- I be authorized to execute all necessary documents on behalf of the Town to facilitate the purchase of the truck under the terms and conditions described above.

As is typical, we can expect delivery of the truck in 60 to 90 days from the date we place our order.

Thank you for your consideration of my recommendation.
Cc. Claire Woolfolk, Town Clerk

Kathi Mahar, Treasurer
Kim Keene, CEO
Kyle Avila, Assessor
A. Warrants to be Approved and Signed:

Town Invoices AP1836 12/18/2017 \$ 569,527.48
B. Authorized Warrants to be Signed: (Wendy needs to abstain)
(Prior Electronic or Manual Authorization)

| Town State Fees \& P/R Benefits | AP1834 | $12 / 06 / 17$ | $\$$ | $3,471.06$ |
| ---: | ---: | ---: | ---: | ---: |
|  | AP1835 | $12 / 13 / 17$ | $\$$ | $4,588.62$ |
|  |  |  |  |  |
|  |  |  |  |  |
| Town Payroll | PR1814 | $12 / 15 / 17$ | $\$$ | $99,435.19$ |

C. Warrants to be Acknowledged:

## School Invoices

(John DOES NOT need to abstain)
School Payroll 12 12/08/17 $\$ \quad 66,707.55$

TOTAL WARRANTS FOR BOS MEETING
$\$ \quad 743,729.90$
TOWN OF MOUNT DESERT
BMV, STATE \& PR ACCOUNTS PAYABLE WARRANT

## WARRANT AP\# 1835 <br> CHECK DATE: December 13, 2017

$\frac{307930}{n / a}$
through
through
through



> TOTAL DISBURSEMENTS: $\$$ 4,588.62
> This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.
> This is to certify that there is due and chargeable

Martha T Dudman
James F Moners
Matthew J Hart, Vice Chairman
Selectmen:
TOWN OF MOUNT DESERT
PAYROLL WARRANT
WARRANT PR\# 1814
TOTAL DISBURSEMENTS: \$ 99,435.19
This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

| Martha T Dudman |
| :--- |
|  |
| James F Mooers |

John B Macauley, Chairman
Matthew J Hart, Vice Chairman

| From: | Matthew Hart [matt@theneighborhoodhouse.com](mailto:matt@theneighborhoodhouse.com) |
| :--- | :--- |
| Sent: | Tuesday, December 12, 2017 4:39 PM |
| To: | Kathi Mahar |
| Subject: | Re: Warrant AP\#1835 \& PR\#1814 Approval Request |

## Hi Kathi-

I APPROVE AP Warrant \#1835 and Payroll Warrant \#1814.

Thanks, and stay dry!
-Matt

## Matthew Hart

Commuruty Relations Director
The Nemehtromond House | 203-2:36-5039
Fnrl nithan Streel \| Northeast Harbor, Mr

## From: Kathi Mahar [treasurer@mtdesert.org](mailto:treasurer@mtdesert.org)

Date: Tuesday, December 12, 2017 at 4:36 PM
To: John Macauley [ibmacaulev3@gmail.com](mailto:ibmacaulev3@gmail.com), "Martha Dudman (martha.dudman@gmail.com)" [martha.dudman@gmail.com](mailto:martha.dudman@gmail.com), Matt Hart [matt@theneighborhoodhouse.com](mailto:matt@theneighborhoodhouse.com), Rick Mooers [rmooers@mtdesert.org](mailto:rmooers@mtdesert.org)
Subject: Warrant AP\#1835 \& PR\#1814 Approval Request
Good afternoon!
Attached are the following warrants for your approval:

| Accounts Payable | \#1835 total of | $\$ 4,588.62$ |
| :--- | :---: | :---: |
| Payroll | $\# 1814$ total of | $\$ 99,435.19$ |

Please indicate your authorization to release the funds for these warrants by approving or rejecting.
I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.
Thank you!

## Kathi

Kathryn A Mahar, Treasurer
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)
TOWN OF MOUNT DESERT
BMV, STATE \& PR ACCOUNTS PAYABLE WARRANT

## WARRANT AP\# 1834

CHECK DATE: December 6, 2017



## Kathi Mahar

| From: | John Macauley [jbmacauley3@gmail.com](mailto:jbmacauley3@gmail.com) |
| :--- | :--- |
| Sent: | Monday, December 04, 2017 12:41 PM |
| To: | Kathi Mahar |
| Subject: | Re: Warrant AP\#1834 State Fees/Payroll Benefits Approval Request |

Looks fine

John B Macauley, Ph.D.
PO Box 172
Seal Harbor, Maine 04675

On Dec 4, 2017, at 12:31 PM, Kathi Mahar [treasurer@mtdesert.org](mailto:treasurer@mtdesert.org) wrote:

## Good afternoon!

Attached is Accounts Payable Warrant \# 1834 (for Payroll and/or State Fees) in the amount of \$3,471.06 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

## Kathi

Kathryn A Mahar, Treasurer
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)
<image003.png>

TEAMWORK...is the fuel that allows
common people to attain uncommon results.
-ANDREW CARNEGIE

## FOAA NOTICE

Under Maine's Freedom of Access ("Right to Know") law, all e-mall and a-mail attachments recelved or prepared for use in matters concerning Town business or containing Information relating to Town business are likely to be regarded as public records which may be Inspected by any person upen request, triless otherwise made confidential by law.

## PRIVACY NOTICE

The information in this email is an official Town of Motnt Desert communication and is private and/or privileged. This email is intended to be reviewed by only the individual or organization named above. If you are not the intended recipient or an authorized representative of the intended recipient, you are hercby notilied that any review, dissemination or copying of this email and its attachments, if any, or the information contained herein is prohibited. If you have received this email in error, please immediately notify the sender by return email and delete this email from your system.

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|  | 12/08/2017 | IRS | INTERNAL REVENUE SERVIC |  | 10,217.75 | 10,217.75 | 0.00 | 0.00 |  |
|  | 12/08/2017 | Stat | TREASURER, STATE OF MAIN |  | 2.547.49 | 2,547.49 | 0.00 | 0.00 |  |
| 42004 | 12/08/2017 | 320 | TODD J, GRAHAM | 1 | 200,00 | 184.70 | 0.00 | 184.70 |  |
| 42005 | 12\%08/2017 | 101 | heather d. jones | 1 | 200.00 | 184.70 | 0.00 | 184.70 |  |
| 42006 | 12/08/2017 | 263 | TERESA L. KING-LECLAIR | 1 | 200.00 | 184.70 | 0.00 | 184.70 |  |
| 42007 | 12/08/2017 | 183 | TERRI LANPHER | 1 | 150.00 | 138.52 | 0.00 | 138.52 |  |
| 42008 | 12/08/2017 | 321 | MAX E. MASON | 1 | 324.75 | 291.86 | 0,00 | 291.86 |  |
| 42009 | 12/08/2017 | 424 | Jordan mercer | 1 | 80.00 | 73.88 | 0.00 | 73.88 |  |
| 42010 | 12/08/2017 | 346 | CAROLINE M. PRYOR | 1 | 300.00 | 277.05 | 0.00 | 277.05 |  |
| 42011 | 12/03/2017 | 345 | Caroll shutt | 1 | 2,971.57 | 2,149.24 | 0.00 | 2,149.24 |  |
| 42012 | 12/08/2017 | 143 | charles g. wray | 1 | 200.00 | 184.70 | 0.00 | 184.70 |  |
| 42013 | 12/08/2017 | 149 | MARIAH D. BAKER | 1 | 852.26 | 744.84 | 744.84 | 0.00 |  |
| 42014 | 1208/2017 | 311 | laurajean beal | 1 | 2,072.88 | 1,457.86 | 1,457.86 | 0.00 |  |
| 42015 | 12/08/2017 | 11 | kelly s. beaulieu | 1 | 2,269.07 | 1,429.61 | 1,429.61 | 0.00 |  |
| 42016 | 1208/2017 | 266 | fulianna r bennoch | 1 | 2,258.42 | 1,530.55 | 1,530.55 | 0.00 |  |
| 42017 | 12/08/2017 | 333 | RHODA J. Burke | 1 | 1,005.14 | 705.16 | 705.16 | 0.00 |  |
| 42018 | 12/08/2017 | 314 | ANDREW J. CARLSON | 1 | 1,440.73 | 1,041.93 | 1,041.93 | 0.00 |  |
| 42019 | 12/08/2017 | 18 | Janice p. Carroll | 1 | 736,68 | 491,05 | 491.05 | 0.00 |  |
| 42020 | 12/08/2017 | 248 | ROBERT P. CHAPLIN | 1 | 990.08 | 820.50 | 820.50 | 0.00 |  |
| 42021 | 12008/2017 | 337 | AMBER G. CHARRON | 1 | 1,886,65 | 1,345.04 | 1,345.04 | 0.00 |  |
| 42022 | 12/08/2017 | 21 | LARRY A. COLE | 1 | 887.88 | 16.11 | 16.11 | 0.00 |  |
| 42023 | 12/08/2017 | 26 | brian r. Cote | 1 | 2,290.96 | 1,523.69 | 1,523.69 | 0.00 |  |
| 42024 | 12/08/2017 | 91 | JUDITH CULLEN | 1 | 1,739.80 | 1,325.05 | 1,325,05 | 0.00 |  |
| 42025 | 12/08/2017 | 69 | EMLLY N. DAMON | 1 | 328.64 | 119.08 | 119.08 | 0.00 |  |
| 42026 | 12/08/2017 | 308 | Gloria A. Delsandro | 1 | 3,237.42 | 2,236.92 | 2,236.92 | 0.00 |  |
| 42027 | 12/08/2017 | 229 | Jennifer g. dundar | 1 | 1,440.73 | 944.22 | 944.22 | 0.00 |  |
| 42028 | 12/08/2017 | 43 | Saraf r. dunbar | 1 | 2,191.14 | 1,665.03 | 1,665.03 | 0.00 |  |
| 42029 | 12/08/2017 | 52 | WANDA J. FERNALD | 1 | 2,113.80 | 1,287.14 | 1,287.14 | 0.00 |  |
| 42030 | 12/08/2017 | 57 | JASON W. Fountande | 1 | 1,463.20 | 1,021.83 | 1,021.83 | 0.00 |  |
| 42031 | 120812017 | 332 | MARINA P. FREDERICK | , | 1,195.83 | 753.54 | 753.54 | 0.00 |  |
| 42032 | 12/08/2017 | 329 | alexander garrett | 1 | 1,536.88 | 1,182.56 | 1,182.56 | 0.00 |  |
| 42033 | 12\%08/2017 | 146 | CECILIA R. Garrity | , | 1,572.88 | 997.41 | 997.41 | 0.00 |  |
| 42034 | 1208/2017 | 63 | HEATHER M. GRaves | 1 | 2,045.11 | 1,151.65 | 1,151.65 | 0.00 |  |
| 42035 | 12/08/2017 | 65 | gayle m. Gray | , | 2,400.11 | 1,613.46 | 1,613.46 | 0.00 |  |
| 42036 | 12/08/2017 | 331 | RUSSELL W. GRay | $t$ | 665.00 | 580.90 | 580.90 | 0.00 |  |
| 42037 | 12/08/2017 | 92 | abigail a. harmon | 1 | 578.18 | 325.87 | 325.87 | 0.00 |  |
| 42038 | 12/08/2017 | 90 | REBECCA A. HENISER | 1 | 1.970.88 | 1,366.89 | 1,366.89 | 0.00 |  |
| 42039 | 12/08/2017 | 147 | WILLLAM L HODGKINS | 1 | 938.08 | 754.33 | 754.33 | 0.00 |  |
| 42040 | 12/08/2017 | 244 | Kristin d. holley | 1 | 881.48 | 705.30 | 705.30 | 0.00 |  |
| 42041 | 12/08/2017 | 313 | andrea w. howell | 1 | 594.43 | 518.71 | 518.71 | 0.00 |  |
| 42042 | 12/08/2017 | 293 | Argy L. Jannes | 1 | 2,258.42 | 1,425.32 | 1,425.32 | 0.00 |  |
| 42043 | 12/08/2017 | 312 | BETHANY G. JOHNSON | , | 942.78 | 689.80 | 689.80 | 0.00 |  |
| 42044 | 12/08/2017 | 241 | ISABEL.H. KEENE | 1 | 521.30 | 358.98 | 358.98 | 0.00 |  |
| 42045 | 12/08/2017 | 291 | patricia a kelley | , | 1,005.27 | 722.48 | 722.48 | 0.00 |  |
| 42046 | 12/08/2017 | 335 | CYNTHIA A. LAMBERT | 1 | 1,050.30 | 845.76 | 845.76 | 0.00 |  |
| 42047 | 1208/2017 | 135 | SAMUELD. LEONARDI | , | 1,443.20 | 939.73 | 939.73 | 0.00 |  |
| 42048 | 12/08/2017 | 292 | tara mckernan | 1 | 2,005,42 | 1,401.90 | 1,401.90 | 0.00 |  |
| 42049 | 12108/2017 | 289 | ELIZABETH M. MINOTT | 1 | 964.70 | 730.17 | 730.17 | 0.00 |  |
| 42050 | 12/08/2017 | 193 | HARVEY BRUCE NORWOOD | $t$ | 504.47 | 308.02 | 308.02 | 0.00 |  |
| 42051 | 12108/2017 | 237 | JUSTIN B. NORWOOD | 1 | 1,874.73 | 1,433.01 | 1,433.01 | 0.00 |  |
| 42052 | 1208/2017 | 238 | WENDELL Loppewall | 1 | 1,252.34 | 678.50 | 678.50 | 0.00 |  |
| 42053 | 12/08/2017 | 240 | JEANNEC.OTT | 1 | 1,506.84 | 801.28 | 801.28 | 0.00 |  |
| 42054 | 1208/2017 | 301 | Terry P. Paulos | 1 | 518.70 | 369.70 | 369.70 | 0.00 |  |
| 42055 | 12/08/2017 | 138 | AMY Y. PHILBROOK | 1 | 2,190.14 | 1,439.54 | 1,439.54 | 0.00 |  |

## Mount Desert School Department PAYROLL WARRANT REGISTER



## WARRANT \# 12 DEC 082017 <br> DATE:

$\qquad$

SUPERINTENDENT

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John B Macauley, Chairman
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the sum set against each name and you are directed to pay unto the parties
This is to certify that there is due and chargeable to the appropriations listed above





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Invoice： 2017
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Invoice： 2017
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308080 12／18／2017 PRTD
Invoice： 2017 1626 WILLIAM A JOHNSTON
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308078 12／18／2017 PRTD
Invoice： 2017
781 MICHAEL JOHNSON
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Invoice： 2017
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Invoice： 2017

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Invoice： 2017
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308124 12／18／2017 PRTD
Invoice： 2017
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[^0]:    6. Acceptance of Denning Brook Road as Public Way: Denning Brook Road is located in Somesville off of Route 102. I was contacted early in the fall by a Denning Brook Road resident about the process
[^1]:    Cc. Claire Woolfolk, Town Clerk; Ben Jacobs, Hwy Supt.; Ed Montague, WW Supt.; Kathi Mahar, Treasurer

[^2]:    Town, City,Unorganized Territory Clerk/Recorder
    Town Manager / Board of Selectmen:

[^3]:    Bar Harbor Bank \& Trust is a true community bank. We
    recognize, appredate, and support the unique people and culture in the places we call home.

[^4]:[^5]:    

[^6]:    308147 12/18/2017 PRTD
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