



Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
Tuesday, January 2, 2018
Location: Meeting Room, Town Hall, Northeast Harbor

- I. Call to order at 6:00 p.m.
- II. Executive Session
 - A. Pursuant to 1 M.R.S.A. §405(6) (A) finalize Town Manager Annual Review
- III. Minutes
 - A. Amendment to the August 7, 2017 meeting minutes
 - B. Approval of minutes from December 18, 2017 meeting
- IV. Appointments/Recognitions/Resignations

None presented
- V. Consent Agenda *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. Thank you to Town Office staff from Island Connections
 - B. Hancock County Commissioners Meeting Minutes November 7 and November 21, 2017
 - C. Hancock County Commissioners 2018 Hancock County Budget cover letter
- VI. Selectmen's Reports
- VII. Old Business
 - A. Municipal Officer's Certification of Official Text of Proposed Marijuana Moratorium Ordinance and Sign Warrant for Special Town Meeting for January 29, 2018
 - B. Consideration of amendment to Town's agreement with Revision for solar panel outside completion date
- VIII. New Business
 - A. SPCA of Hancock County Agreement for Stray Holding
 - B. Review of Public Safety Budgets
 - C. Request authorization from the Board of Selectman for the release and expenditure of up to \$4,500 from the Historic Preservation Reserve Account #4020200-24205 for the purchase and installation of shelving units for the Town vault
 - D. Consideration of proposed warrant articles identified to date for the 2018 Town Meeting warrant
- IX. Other Business
 - A. Such other business as may be legally conducted

Board of Selectmen Meeting Agenda January 2, 2018

X. Treasurer's Warrants

- A. *Approve & Sign Treasurer's Warrant AP1839 in the amount of \$377,950.55*
- B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1837, AP1838, and PR1815 in the amounts of \$5,615.22, \$6,931.86, and \$104,765.28, respectively*
- C. *Acknowledge Treasurer's School Board AP/Payroll Warrants 8 and 13 in the amounts of \$61,887.46 and \$167,601.78, respectively*

XI. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., Tuesday, January 16, 2018 in the Meeting Room, Town Hall, Northeast Harbor

MINUTES



Town of Mount Desert

Claire Woolfolk, Town Clerk
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
E-mail townclerk@mtdesert.org Web Address www.mtdesert.org

MEMO

DATE: December 29, 2017

TO: Board of Selectmen

FROM: Claire Woolfolk, Town Clerk

RE: Minutes from August 7, 2017

The minutes of August 7, 2017 contain a typo for item VIII. Old Business; B. Motion – the bid price should be \$33,227 and *not* 533,227. Request to amend the minutes as indicated below.

Town of Mount Desert
Board of Selectmen

Regular Meeting
Monday, August 7, 2017
Location: Meeting Room, Town Hall, Northeast Harbor

VIII. Old Business

B. Authorize the Town purchase of a new 2018 MC Sierra 2500 HD four-wheel drive double cab pickup truck with plow from Darling's Auto Mall in Ellsworth at their bid price of \$33,227 using Funds from the Wastewater Work Truck Reserve Account #4050500-24583 and authorize Public Works Director Tony Smith, to execute all necessary documents to facilitate the purchase

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, authorization of purchase of a new 2018 GMC Sierra 2500 RD four-wheel drive double cab pickup truck with plow from Darling's Auto Mall in Ellsworth at their bid price of ~~\$533,227~~ using funds from our Wastewater Work Truck Reserve account number 4050500-24583, and authorize Public Works Director Smith to execute all necessary documents on behalf of the Town to facilitate the purchase of the truck and equipment described above, as presented. Motion approved 5-0.

Town of Mount Desert
Board of Selectmen
Regular Meeting
Monday, December 18, 2017
Location: Meeting Room, Town Hall, Northeast Harbor

Present were: Chairman John Macauley, Selectmen Rick Mooers and Martha Dudman.

Also present were Town Manager Durlin Lunt, Public Works Director Tony Smith, Treasurer Kathy Mahar, and Harbormaster John Lemoine.

Members of the public were also present.

I. Call to order at 6:30 p.m.

Chairman Macauley called the meeting to order at 6:25 PM.

II. Public Hearing(s)

None Scheduled.

III. Minutes

A. Approval of Minutes from December 4, 2017:

Selectman Mooers noted the December 4 Minutes state the meeting was called to order at 6:01. This was incorrect.

MOTION: Selectman Mooers moved to approve the Minutes with the time the meeting was called to order amended to 6:30 PM. Selectman Dudman seconded the motion. Motion approved 3-0.

IV. Appointments/Recognitions/Resignations

None Scheduled

V. Consent Agenda

A. Department Reports: Public Works

B. Thank you note to Kyle Avila from Curtis Simard

C. The Value of Membership: MMA

D. Renewal of Limited Purpose Aquaculture License Program: VDOY117, EML08

MOTION: Selectman Dudman moved, with Selectman Mooers seconding, approval of the Consent Agenda as presented. Motion approved 3-0.

VI. Selectmen's Reports

Chairman Macauley hoped that a discussion about changing zoning in Otter Creek to include commercial uses could be scheduled prior to the Town Meeting. The issue would have to be discussed at a LUZO Committee meeting.

Chairman Macauley noted that the Board will have to consider the issue of enacting a moratorium on the retail sale of marijuana. Town Manager Lunt noted the Board should try to get a moratorium in by the end of January. The issue would have to go through the Warrant Committee and Public Hearing. The Moratorium set by the State ends at the end

1 of February. The State will try to extend the Moratorium to 2019, but the process of
2 extending may stretch beyond the end of February. The Town's options are to wait, and
3 risk the fact that if the State's Moratorium is not in place, the Town would have to honor
4 any request for a marijuana license request made between February and the next Town
5 Meeting, or enact the moratorium, which could be rendered unnecessary if the State's
6 Moratorium is in place. Additionally, it was noted Mount Desert residents have not been
7 given the chance to comment on the issue.
8

9 Town Manager Lunt hoped to have the issue discussed before the end of January. He felt
10 there was no reason they couldn't do so.
11

12 **VII. Old Business**

13 *None Scheduled*
14

15 **VIII. New Business**

16 *A. Authorize Small Animal Clinic Contract for 2018*

17 MOTION: Selectman Dudman moved, with Selectman Mooers seconding,
18 authorization of the Small Animal Clinic Contract for 2018. Motion approved 3-0.
19

20 *B. Request Jerry J. Michaud to be issued a RWWSTP Check for the 2017 Program.*

21 Town Manager Lunt pointed out the supporting materials for the request were
22 provided to the Board. Mr. Michaud stated that a miscommunication resulted in his
23 not meeting the deadline. He thought the Town required the paperwork before CEO
24 Keene could look at the work. He did not have that paperwork until the end of
25 November. CEO Keene did conduct the inspection, and the work was done prior to
26 the deadline. CEO Keene confirmed she did the inspection on or around December
27 4th. She added that in the past Mr. Michaud has gotten the required work done on
28 time.
29

30 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, that Jerry
31 J. Michaud be issued a RWWSTP Check for the 2017 Program. Motion approved 3-
32 0.
33

34 *C. Request to Authorize a Public Space Special Event Application to the Seal Harbor*
35 *Library Association for event scheduled July 28, 2018*

36 MOTION: Selectman Dudman moved, with Selectman Mooers seconding, approval
37 of the Public Space Special Event Application to the Seal Harbor Library Association
38 for an event scheduled July 28, 2018. Motion approved 3-0.
39

40 *D. Street Light Darkening Request*

41 Town Manager Lunt noted the light in question was across from the Parrish Hall. If
42 approved the Police Department calls Emera who come and paint the lightbulb.
43

44 MOTION: Selectman Dudman moved, with Selectman Mooers seconding approval
45 of the request of street light darkening, as presented. Motion approved 3-0.
46

47 *E. Request for a Private Business to rent the SH Fire Station Meeting Room*

48 This item has been withdrawn.

1
2 F. *Authorize purchase of a 2018 Chevrolet Colorado for the CEO and Assessor Offices*
3 *from Darlings Chevrolet for a purchase price of \$32,279 to be funded though the*
4 *Capital Reserve Accounts #4020700-24283 ~ CEO Truck Reserve in the amount of*
5 *\$28,529 and #4050500-24583~Wastewater Truck Reserve in the amount of \$4,200*
6 *and authorize Public Works Director Tony Smith to execute all necessary documents*
7 *to facilitate the purchase. The current CEO vehicle, a 2008 Ranger XLT, will be*
8 *retained by the Wastewater Department for the value of \$4,200.*

9 MOTION: Selectman Mooers moved, with Selectman Dudman seconding,
10 authorization to purchase a 2018 Chevrolet Colorado for the CEO and Assessor
11 Offices from Darlings Chevrolet for a purchase price of \$32,279 to be funded though
12 the Capital Reserve Accounts #4020700-24283 ~ CEO Truck Reserve in the amount
13 of \$28,529 and #4050500-24583~Wastewater Truck Reserve in the amount of \$4,200
14 and authorized Public Works Director Tony Smith to execute all necessary
15 documents to facilitate the purchase. The current CEO vehicle, a 2008 Ranger XLT,
16 will be retained by the Wastewater Department for the value of \$4,200 as presented.
17 Motion approved 3-0.
18

19 G. *Review of 2018-2019 Budgets: Administration, Marina, and Debt*
20 The Board reviewed the reports they received.
21

22 Selectman Mooers asked about the estimated legal costs for the Town Manager,
23 Planning Department, and CEO. He wondered whether insurance would cover any
24 anticipated court costs. Town Manager Lunt noted that insurance would begin once
25 the deductible was met. He estimated the deductible at between \$5,000 and \$10,000.
26

27 Town Manager noted there will be changes coming to the various budgets due to
28 changes in Personnel policies and retirement plans. He noted the Fire Department
29 was underfunded in some of these policies.
30

31 A Warrant Committee member inquired about a line item of non-classified wages.
32 Manager Lunt noted this was due to new software being implemented for tax
33 collection. Treasurer Mahar noted the Tax Collector receives a stipend for the
34 overtime accrued due to the work she does at tax time, and it is not included in the
35 line item of finance clerk. The Tax Collector position was built into a clerical
36 position.
37

38 It was noted there was a duplicate set of pages in the materials provided.
39

40 Harbormaster Lemoine noted the training budget was for the Harbormaster's
41 Association training. The training occurs at the Maine Maritime Academy.
42 Additionally, Harbormaster Lemoine looks for one additional training for personnel
43 each year. He noted electrical cost is expected to rise, due to the new terminals.
44 Electric tied to the food trucks will be metered and billed to the vendors.
45

46 Harbormaster Lemoine noted he hopes to contract with AC Parsons to continue
47 maintenance on the landscaping. That will raise the cost for landscaping. AC
48 Parsons also handles the landscaping at the Town Offices.

1
2 Town Manager Lunt felt the Town was in good shape regarding debt. It is currently
3 at under 1%. It can go as high as 5%. Treasurer Mahar did not see much change in
4 the figures until 2021. Unless new bonds are introduced, the budget for debt should
5 stay essentially the same.
6

7 **IX. Other Business**

8 Taken out of order (after X. Treasurer's Warrants)
9

10 **X. Treasurer's Warrants**

- 11 A. *Approve & Sign Treasurer's Warrant AP1836 in the amount of \$569,527.48*
12 B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1834,*
13 *AP1835, and PR 1814 in the amounts of \$3,471.06, \$4,588.2, and \$99,435.19, respectively*
14 C. *Acknowledge Treasurer's School Board AP/Payroll Warrant 12, in the amount of*
15 *\$66,707.55*

16 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, approval and
17 signature of Treasurer's Warrant AP1836 in the amount of \$569,527.48 Approval of
18 Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1834, AP1835, and PR
19 1814 in the amounts of \$3,471.06, \$4,588.2, and \$99,435.19, respectively, and
20 acknowledgement of Treasurer's School Board AP/Payroll Warrant 12, in the amount of
21 \$66,707.55. Motion approved 3-0.
22

23 **IX. Other Business**

24 The Board was asked if the Village Improvement Estimates would be a Warrant Article.
25 And would such cost be included in the Debt budget. It was noted the Article for the
26 Bond would be included in this year's Warrant, but the money would be approved for the
27 following year and not in this year's budget. Public Works Director Smith felt there
28 would be an accurate estimate going into this year's Article.
29

30 Further discussion ensued regarding the marijuana moratorium, with the goal of having a
31 moratorium in place by the end of January, in case the State's process creates a gap. The
32 Warrant representatives noted a special Town Meeting would be required. This will also
33 give the voters a chance to discuss it. It was noted the first Warrant Committee meeting is
34 not till January 9th. Manager Lunt noted the Warrant is already written. The Warrant
35 Committee representatives felt the Town would know if someone were to come in.
36 Chairman Macauley asked further, could the Town set licensing fees prior to a Town
37 Meeting vote on the issue. Selectman Dudman noted that fees could be seen as an attempt
38 at obstruction. It was noted there are not license fees for other businesses. Manager Lunt
39 pointed out that this is a different issue than other businesses, and options such as
40 establishing fees are a possibility. The proximity to schools was brought up. Mr. Lunt
41 noted that there is no Town policy currently. Katrina Carter asked if there was any other
42 issues that might be discussed at the meeting, in an effort to encourage residents to
43 participate. Mr. Lunt noted the MMA's recommendation was for the Town to enact a
44 Moratorium. He noted Southwest Harbor will consider a Moratorium in January.
45

46 Dates will need to be scheduled as quickly as possible.
47
48

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XII. Adjournment

Respectfully Submitted,

Wendy Littlefield, Secretary

CONSENT AGENDA



*Neighbors helping
Neighbors on Mount Desert
Island and Outer Islands*

*Kim
Sawyer
LLC
aw*

December 12, 2017

Kathryn Mahar
Town of Mount Desert
PO Box 248
Northeast Harbor, ME 04662-0248



Dear Kathryn and fellow staff,

We, the board, staff and neighbors we serve on and off Mount Desert Island, are filled with gratitude for your kind gift in the amount of \$ 246.00. Your support provides the continued opportunity to share and act on our mission in order to assist those who rely on the much needed free transportation services in our community. We will carry on helping more neighbors in the coming year with the tremendous service of our noble volunteers.

Please note, there was no tangible benefit, goods, or services received by any individuals or entities connected with the above mentioned donation. Thank you again for your support.

Most Sincerely,

Doreen

Doreen Willett
Executive Director

*Thank you so much for all
of your generosity related to this
gift! It was a wonderful gesture
and so appreciated!
Happy Holidays to all and your families!!*

Island Connections provides free transportation and other services to seniors and people with disabilities from Mount Desert Island and the surrounding islands to enhance their independence and quality of life by utilizing our core group of dedicated volunteers.

Island Connections - 93 Cottage Street, Suite 101 - Bar Harbor, ME 04609 - 207-288-4457

COMMISSIONERS REGULAR MEETING

Learn more about **HANCOCK COUNTY** by visiting
www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 8:30 am on **Tuesday, November 7, 2017** in the conference room of the County courthouse located in Ellsworth, ME with Commissioners Brown and Clark in attendance.

Adjustments to / approval of agenda:

MOTION: to add item 11-g: deliberations for Dedham v. Croce hearing abatement (Brown/Clark 3-0, motion passed)

MOTION: to add 11-h: employee review (Brown/Clark 3-0, motion passed)

The following items were added later in the meeting:

Item 3-c: approval of the Land Lease agreement between County of Hancock, ME and Biplane Rides Over Atlanta, dba Acadia Air Tours

Item 11-i: Executive Session under MRSA Title 1§405 6(E) to discuss a pending legal suit

Public Comment:

Jim Freeman of Verona Island addressed the Commission. His topic was an ordinance regarding water quality protection and the East/West Corridor. He gave the Commission a prepared ordinance for their review. Chairperson Blasi allowed 3 minutes for him to speak, per policy.

Robert Christie, Selectperson and citizen of Lamoine, addressed the Commission. His comments were in support of adoption of a Water Quality Protection ordinance to prohibit construction of the East/West corridor through unorganized territory of Hancock County. He was concerned about pipelines and transmission lines. He requested public education and participation in the East-West corridor issue. Chairperson Blasi allowed 3 minutes to speak, per policy.

Commission Business:

Approval of minutes:

MOTION: Approve the minutes of the October 3, 2017 Commissioners regular meeting and the minutes of the October 24, 2017 Commissioners special meeting (Brown/Clark 3-0, motion passed)

DA:

CA Adkins said this does not need Commission approval as this is budgeted; a capital account is not being use for this purchase.

Airport:

Airport Manager Brad Madeira gave his monthly report. There was an incident involving a private aircraft getting stuck on the side of the runway. The incident was handled and no liability to the County was created. The FAA compliance inspection report was received; the closing letter indicated that there were no findings in their inspection. The local share for 2018 capital improvement projects will be significantly more than previous years- \$82,500. Manager Madeira pointed out that the projected entitlement balance in 2020 is negative, and noted that if the FAA doesn't kick in discretionary money or enplanement numbers do not improve, future projects may not happen. There was some discussion on what time of year affects funding for essential air service funding. Manager Madeira reported that the construction of the Sklizovic hangar is underway. A draft lease and operating rights agreement has been sent to FJ900 Inc. regarding the future development of a large corporate hangar on the south side of the airport. Updates will be provided. Madeira continues to work with civil air patrol to develop a lease; currently the proposed lease is under review with the CAP legal office. Commissioner Blasi asked if the advisory committee weighed in at all; Madeira said anything with legal liability is more a question for the Commission. Enplanement update report- Manager Madeira said he thought we would come close but fall short this year. The airport has exhausted all TSA reimbursements for the remainder of the year; the airport will bear the cost, Madeira looks for costs to increase in the fourth quarter. Madeira reported that a private hangar tenant has fallen in default on the lease, and the tenant has advised that he would like to sell the hangar to Biplane Rides Over Atlanta, Inc. dba Acadia Air Tours. Manager Madeira said the Commission has 2 options, either allow the tenant to assign his lease to another, or the lease can be terminated in its entirety, effective November 13, and execute a new lease with the new owner starting on the same day. Commissioner Brown asked if there should be a possibility for others to take the lease on. Madeira said that according to the terms of lease, if the board terminates the lease the tenant has 90 days to sell his property (the building). Madeira's recommendation is to terminate the lease and execute a new one. There was some discussion of placing a lien the property, as money is owed to the County.

MOTION: to terminate the Madore Private Hangar Land Lease effective November 13, 2017 (Clark/ Blasi 3-0, motion passed)

Unorganized Territory:

UT Supervisor Millard Billings gave his monthly report. Billings referenced an email from Aurora VFD about a structure fire on 10/28 that they responded to. Milford and Greenbush were already there and contained the fire. Milford wanted to know who to send the bill to for responding. The County does not have a fire protection contract with Milford, but we do with Aurora. Supervisor Billings recommended that Milford bill Aurora, and the County will pay Aurora. Commissioner Brown said he did not think mutual aid was addressed in any of the contracts. Supervisor Billings said this has not come up before. He was concerned that not paying for mutual aid may affect the willingness of fire departments to engage in a contract with the County. Commissioner Brown was concerned about resistance from the State for charging more for fire contracts. Supervisor Billings reported that the check from Bull Hill has been received- \$200,001 of community benefit money. Commissioner Blasi asked about the Starvation Brook Dam. Supervisor Billings said it is in sad shape, but if it broke it would not flood any roads; the water level would simply go down. Supervisor Billings said he believed the dam was owned by the Lower Lead Mountain Pond Lot Owner's Association. Commissioner

Brown thought all dams in the UT should be identified. Supervisor Billings reported that he had contacted the guidance counselor at EHS to identify interest in secondary education for those in the UT. There is only one senior in the UT this year.

Approval of UT Supervisor as the contact for US Census data for Unorganized Territories:

MOTION: to appoint Millard Billings as the contact for US Census data for Unorganized Territories (Brown/Clark 3-0, motion passed)

Discussion and possible approval of an Off-Premise Liquor License for the new owner(s) of the Airline Snack Bar: The business is in the process of being sold. An application for an off-premise liquor license has been submitted to the County by the new owner; however the deed has not yet been recorded.

MOTION: approve the liquor license application submitted by Ladima, LLC for a period of 60 days pending sale of property (Clark/Blasi 3-0, motion passed)

Chairperson Blasi recognized Airport Manager Madeira. He requested an addition to the agenda.

MOTION: add item 3c-approval of the Land Lease agreement between County of Hancock, ME and Biplane Rides Over Atlanta, dba Acadia Air Tours (Clark/Brown 3-0, motion passed)

MOTION: approve the Land Lease agreement between County of Hancock, ME and Biplane Rides Over Atlanta, dba Acadia Air Tours (Brown/Clark 3-0, motion passed)

EMA:

MOTION: to approve the Hancock County Hazard Mitigation Plan- 2018 update (Brown/Clark 3-0, motion passed)

Jail:

MOTION: to approve the hire of Leslie Duncan of Deer Isle as part time on call as needed corrections officer, rate of pay \$12.00 per hour with no benefits, not to exceed 29 hours per week, effective November 11, 2017 (Brown/Clark 3-0, Motion passed)

9:55 break

Treasurer:

MOTION: to approve the November GF, Airport, and Jail Payroll Warrants #17-39, #17-40, #17-41, and #17-42, in the aggregate amount of \$336,892.99 (Brown/Clark 3-0, motion passed)

MOTION: to approve the November GF, Airport, and Jail Expense Warrants #17-70, #17-71, #17-72, #17-73, #17-74, and #17-75 in the aggregate amount of \$567,353.06 (Brown/Clark 3-0, motion passed)

MOTION: to approve the November UT payroll Warrants #18-13, #18-14, #18-15, and #18-16, in the aggregate amount of \$915.03 (Brown/Clark 3-0, motion passed)

MOTION: to approve the November UT expense Warrants #18-7 and #18-8, in the aggregate of \$5,448.77 (Brown/Clark 3-0, motion passed)

MOTION: to approve November expenditures in the Health Insurance account of \$115,874.69 (Clark/Blasi 3-0, motion passed)

MOTION: to approve the following expenditures from capital reserve accounts G1-3015-20 Cascade reserve \$8,802.12 for purchase of new breathing air compressor, G1-3014-90 Building Reserve \$3,180.65 for purchase of new breathing air compressor, G1-3014-89 Prevention \$1,711.48 for purchase of new breathing air compressor, G1-3015-00 Radio Reserve \$2,275.75 purchase of new breathing air compressor total of \$15,970 (Brown/Clark 3-0, motion passed)

Maintenance:

Facilities Director Dennis Walls submitted his monthly report. The front steps repointing project has been completed. New carpet squares have been installed in the auxiliary courtroom on the first floor. Director Walls reported that he inspected the Mt. Waldo site. The generator is in place. Four 100 lb. propane tanks were placed there.

Request approval of RFP for EMS software:

MOTION: approval of RFP for EMS software (Brown/Blasi 3-0, motion passed)

This involves the energy management system that operates the jail, one of the systems to eventually be expanded to include the courthouse. The current software is unsupported and unreliable.

Disposal of old County truck: This is to replace the vehicle formerly used by Major Bishop; Maintenance now has the key. The Commission will need to approve the transfer of \$10,000- it will go into a reserve in 2017, in 2018 it be transferred into the budget from reserve as revenue. The Commission agreed that the old truck should be sold, with an asking price of \$1,000.

Key custody protocol: there has been a personnel change in Drug Court. Director Walls did not think a written policy existed, but one could be drafted, as there is already a process. Every key holder has been interviewed and the keys tracked. There is a master list showing the holders of each key, which is updated with each key transfer. Director Walls will draft a key custody policy and bring back to the Commission for approval.

MOTION: Approve the extension of the snow removal contract with RF Jordan for one year (Clark/ Blasi 3-0, motion passed)

Director Walls reported that the jail's generator stopped working, and a replacement had to be rented for 2 weeks. There were some service issues; the service was \$1,000, and the rental was \$2,700. Director Walls was able to get a reduction of about \$800. He asked the Commission how to pay for the rest of the expense. Commissioner Clark and Commissioner Brown agreed the expense should be paid using the 20-200 equipment account.

RCC:

RCC Director Renee Wellman gave her monthly report. She has one new hire who is doing well in training and will be put in position soon. Director Wellman is looking at different uniforms; protocol on that is being updated. Commissioners Blasi and Brown expressed interest in reviewing the updated protocol. ARC electric has completed work on Mt. Waldo; we are now waiting on CMP. They said new services are delayed due to the recent storm.

Commissioners:

CABT Local Communities Letter- the commission received a letter from Josh Collins, an organizer with Coalition Against Bigger Trucks.

MOTION: to acknowledge the information received from Coalition Against Bigger Trucks and take no action (Clark/Blasi 2-0-1, Brown abstains, motion passed)

Action on BAC recommendations for 2018 budget:

Commissioner Brown suggested the Commission hold a budget workshop on November 21. He said there are issues here that overlap, and to keep under CAP, it was important to take some time for the Commissioners to dedicate to the budget. Commissioner Clark agreed, saying time and attention needs to be applied.

Buy Out- Buy Down Policy:

MOTION: to table this item (Brown/ Clark 2-1, Blasi opposed, motion passed)

Reserve accounts review:

The Commission reviewed several reserve accounts, and discussed their intended purpose and the most effective way to organize them.

3010-10 SO Training- used for officer replacement/buyout or receiving of such, balance of \$12,000. Commissioner Clark would like to see this account designated specifically for the purpose of officer buyout. Commissioner Brown would like approved use to be broader than that.

3011-00- Renovation County Building- used to fund the Capital Improvement Plan- balance of \$1,828,645.70

3011-01 Technology Reserve Fund- used for unexpected county wide technology improvements- balance of \$68,051.56

3011-02 Retiree Health Benefit Reserve- balance of \$206,456.17

3011-03 Payroll Benefit- balance of \$175,403.54

CA Adkins recommended merging accounts 3011-02 and 3011-03.

There was some discussion of combining 3011-06 Professional Services Reserve, 3011-02 Retiree Health Benefit Reserve, 3011-03 Payroll Benefit and 3011-08 Unfunded Liability Reserve, as CA Adkins said they are essentially all for unfunded liabilities.

3011-07 Equipment Reserve- Balance of \$11,475.23, Purpose is for county-wide improvements/purchases that are unexpected or not budgeted.

3011-09 Court legal- Balance of \$15,997, CA Adkins suggested establishing a maximum balance for this account.

3011-40 SO- Underage Drinking Grant- balance of \$6,541.23 CA Adkins suggested moving this to fund 8. It was unclear how this account was established.

3012-35 Health Account Checking Acc, balance of \$250,000. There was some discussion on combining this with account 3012-32 Health Insurance Lockbox.

The Commission agreed to combine 3012-60 RCC-Equipment reserves, balance of \$88,935.09 and 3012-65 Benefit Reserve, balance of \$42,426.76

CA Adkins advised that changes to the accounts should be made all at once, before the end of the year. He will consult with the auditor, and relay recommendations to the Commission at a future meeting.

County Administrator:

Hancock County Democratic Committee Resolution:

MOTION: to acknowledge receipt of the resolution by the Hancock County Democratic Committee and take no action (Clark/motion fails for lack of 2nd)

Spirit of America: the Commission agreed to add this to the agenda on December 5.

TIF Valuation discussion: CA Adkins updated the Commission on how other counties were handling the pursuit of adjustments to valuations, including legal action. Commissioner Brown indicated that he would be willing to engage if an outcome appeared promising. CA Adkins said he would continue to look into the matter.

CGI Hancock County video on website:

MOTION: to approve the 2017 County Video Program agreement with CGI Communications (Clark/Brown 3-0, motion passed)

MPERS update: Deputy CA Knowlton attended a meeting with MPERS regarding changes to the program, and updated the Commission. The implementation of Special Plan 4C (effective January 1, 2018 per the SO union contract) was discussed. After discussion, there was no action taken on this item at this time. The Commission will take action on this as soon as possible.

Croce v. Town of Dedham tax abatement appeal:

MOTION: to cease deliberations on the Croce abatement appeal and acknowledge the withdrawal of the appeal by Mr. Croce (Clark/Blasi 3-0, motion passed)

Commissioner Brown would like CA Adkins to check with the County attorney; he is fine with this decision as long as it satisfies legal requirements.

MOTION: add to agenda item 11-i: Executive Session under MRSA Title 1§405 6(E) to discuss a pending legal suit (Clark/Blasi 3-0, motion passed)

Break 1:37 pm

Back in session 1:42 pm

The Commission decided to discuss the employee review in open session, as this was not a performance evaluation. CA Adkins proposed that the finance asst. / clerk position wage increase to step 9-F-3, receive the COLA (4%) on Jan. 1, 2018, and increase the step to 9-G-1 in November of 2018, when the employee reached her anniversary date. He described how the position had grown to include many more duties, and described the responsibilities that had been taken on. Commissioner Brown expressed that he was in agreement with the increase.

MOTION: to approve CA Adkins' recommendation and promote Pam Linscott to 9-F-3, receive the COLA increase on January 1, 2018, and increase the step to 9-G-1 upon the next anniversary date in November of 2018 (Brown/Blasi 1-2, Blasi and Clark opposed, motion fails)

Commissioner Clark expressed frustration about increasing wages based on individual performance, and said it would be easier to approve an increase if it occurred with a change in title. There was some discussion about the title of Deputy Treasurer; Treasurer Eldridge said she was willing to appoint Pam Linscott as Deputy Treasurer.

MOTION: to enter Executive Session under MRSA Title 1§405 6(E) to discuss a pending legal suit (Clark/Brown 3-0, motion passed)

Chairperson Blasi brought the meeting back to regular session with nothing to report.

MOTION: to adjourn 2:19 (Clark/Blasi 3-0, motion passed)

Respectfully submitted,

Rebekah Knowlton
Deputy County Administrator

COMMISSIONERS REGULAR MEETING

Learn more about *HANCOCK COUNTY* by visiting

www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 8:30 am on **Tuesday, November 21, 2017** in the conference room of the County courthouse located in Ellsworth, ME with Commissioners Brown and Clark in attendance.

Adjustments to / approval of agenda:

MOTION: move item 8 to behind item 13 at request of the sheriff and move items 2 behind 8 and 3 behind item 2 (Clark/Brown 3-0, motion passed)

MOTION: Add jail funding for balance of 2017 as item 8b (Blasi/Clark 3-0, motion passed)

Public comment:

John Greenman from the Town of Orland addressed the Commission regarding a water quality protection ordinance. He expressed his wish for the Commission to hold a public hearing on the proposed ordinance. Chairperson Blasi allowed 3 minutes for him to speak, per policy.

Jane Crosen Washburn, a resident of Penobscot, addressed the Commission regarding the East-West Corridor development and a water quality protection ordinance. She suggested the Commission hold a public hearing on the proposed ordinance. Chairperson Blasi allowed 3 minutes for her to speak, per policy.

Bonnie Preston from Blue Hill was not present, but sent a written statement to be submitted to the Commission, which they accepted.

MOTION: take item 4 out of order (Clark/Brown 3-0, motion passed)

District Attorney Matt Foster said he had reviewed the proposed ordinance and found that while it is a good concept to protect water quality in the unorganized territories, he would strongly recommend that the Commissioners have an ordinance drafted by someone representing the County. He said he thought there are many requirements for the County to have a development plan, including appointing a code enforcement officer. He anticipated a large fiscal impact in terms of enforcement and compliance. DA Foster said a zoning ordinance would have to relate to a comprehensive plan that applied to unorganized territories. He said there are some concerning provisions in the proposed ordinance, and suggested accepting public comment and having the proposed ordinance be reviewed and possibly redrafted by an attorney representing the County, if the Commission wanted to proceed. Commissioner Clark expressed concern about the cost involved. DA Foster said he did not know what it would cost to develop a comprehensive plan, and that enforcement would be the concern regarding ongoing costs. Commissioner Blasi referenced the Commissioners' authority in statute to lay out and discontinue county ways. Commissioner Brown did not agree that this applied in this case. DA Foster said this does not give the County the right to prevent a corporation or the State from building a road. Commissioner Blasi gave the following statement: Large-scale utility line or roadway construction such as the East-West Corridor gas, oil, or water pipe lines and high

voltage transmission lines damages water quality, one of our area's most valuable resources.

Who profits from Corridor construction, and who receives the products in those lines?

MOTION: I move to hold a public hearing on the Water Quality Protection Ordinance to prohibit construction of the East West Corridor in the Unorganized Territories on Tuesday December 5th at a time we will set now, and to be advertised once in the Bangor Daily News, and once in the Ellsworth American. If this motion passes, the Ordinance will also be published on our website for public review (Blasi/motion fails for lack of 2nd)

Commission Business:

Airport Budget workshop—Decision

Airport Manager Brad Madeira presented the budget to the Commissioners. Revenue and expenditure totals are \$714,170, up 1.6% from 2017.

MOTION: Approve manager's revenues of \$714,170 (Brown/Clark 3-0, motion passed)

Manager Madeira explained that personnel services increased due to the rise in part time wages, and the new position of PT Lead ARFF. Supplies were cut by \$6,795.00. Maintenance/repairs were increased by \$4,523.00. Insurances were down \$900. Contractual lines were down overall by \$7,150. The County AIP line was cut by \$12,500. Manager Madeira said after consulting with CA Adkins his suggestion was to use the 50-620 County AIP local share account to transfer money into AIP project G accounts, specific to each project. Money for the 2018 projects will need to be designated from currently undesignated funds.

MOTION: Approve expenditures of airport for \$714,170 (Brown/Clark 3-0, motion passed)

Treasurer:

Finance Assistant Position

MOTION: approve Pam Linscott as Finance Coordinator with step 9F3 \$17.10 retroactive to November 1, 2017, 9F3 \$17.78/hr from January- October 2018, and \$18.31/hr step 9G1 when she reaches her anniversary date in November of 2018 (Brown/Clark 3-0, motion passed)

Maintenance:

Further discussion of EMS RFP-

The Commission reviewed the RFP for Energy Management System and Software. Director Walls said this includes new software, computers, and components that would allow us to include the propane burners that we have, to provide future expandability and to include the new equipment at the annex. Commissioner Brown suggested that language referencing using state of the art equipment should be included. Director Walls agreed, and said he would add that.

MOTION: to approve RFP with recommended revisions (Brown/Clark 3-0, motion passed)

Follow up on key custody- Director Walls presented the Commission with an inventory of keys and key holders. Commissioner Brown wanted to be sure key holders know that keys may not be lent out or duplicated. The official inventory list will be housed in the facilities office.

RCC:

MOTION: to approve the hire of Abraham Chevalier of Hampden as full time RCC Dispatcher at step 9-A \$15.98 per hour, effective November 25, 2017 (Brown/Clark 3-0, motion passed)

Mr. Chevalier is already employed by Hancock County as a part time dispatcher; this is a promotion to full time, not a new hire.

MOTION: To accept the resignation of RCC Director Renee Wellman effective December 8, 2017 and thank her for 8.5 years of service to Hancock County (Clark/Blasi 3-0, motion passed)

Break

Back in session 10:23

Commissioner Brown wanted to make sure the RCC director position was advertised in-house as well as publicly.

MOTION: seek applications from the general public and from within, effective immediately, and that we run an ad in the Bangor Daily in two successive weekend editions (Clark/Brown 3-0, motion passed)

Commission Business:

Nomination of Director for the 2018 MCCA Board of Directors

MOTION: to select Commissioner Brown as representative for MCCA and Risk pool (Clark/Blasi 3-0, motion passed)

Commissioner Brown appointed CA Scott Adkins as proxy.

MPERS

MOTION: for the Commissioners of Hancock County to amend its MainePERS service retirement plan for Law Enforcement Officers, effective January 1, 2018. Hancock County approves participation in Maine PERS special plan 4C for its Law Enforcement Officers, for future service only. Service rendered prior to January 1, 2018 remains under Regular Plan AC; the County authorizes the County Manager to sign the Agreement between Hancock County and the Maine Public Employees Retirement System (Brown/Clark 3-0, motion passed)

The Commissioners signed the document from MainePERS referencing this action.

RCC Union Contract

MOTION: to sign Collective Bargaining Agreement between Hancock County and Teamsters Local Union No 340 for the Regional Communications Center October 1, 2017-September 30, 2020 (Clark/Brown 3-0, motion passed)

Health Plan- 2018 renewal

MOTION: to renew Hancock County health plan with Meritain for 2018 (Brown/Clark 3-0, motion passed)

Janice Eldridge v. Hancock County- approval of settlement

Motion: In the matter of Janice Eldridge versus Hancock County, I move that we authorize settlement in the amount of nineteen thousand dollars, as recommended by our counsel (Clark/Blasi 3-0, motion passed)

There was no discussion.

Sheriff:

MOTION: Approval of Richard D. Bishop as part time deputy at the starting rate of the patrol deputy (Clark/Brown 3-0 motion passed)

Jail Funding:

There was some discussion on funding needs for the jail for the remainder of the year. CA Adkins suggested the County "loan" the money to the Jail, creating a receivable on the county side, a payable on the jail side. Commissioner Clark suggested using a non-tax source of revenue, such as CBA funds to close the funding gap. Commissioner Brown expressed that money for the jail should come from taxation; the money should be appropriated rather than use CBA money. Using CBA money for jail maintenance was discussed. CA Adkins referenced a \$124K receivable left from the jail law suit. Commissioner Clark suggested that the topic be revisited at the end of the year.

Action on BAC revisions to 2018 Budget

Dept. 30 Reserves- The BAC voted to add \$25,000 to line 20-300 for a total of \$60,000
The Commission took no action on this recommendation.

Dept. 17- 3rd Party Donations- The BAC voted to increase EMDC \$9,245, U. Maine Extension to \$74,664, and HCPC to \$16,400

MOTION: approve BAC \$16,400 for Hancock County Planning Commission (Brown/Clark 2-0-1, Blasi abstains, motion passed)

MOTION: go back to Commissioners' number of \$73,200 for UMaine extension (Brown/Clark 2-0-1 Blasi abstains, motion passed)

No other action was taken regarding Dept. 17.

Dept. 4 Commissioners- The Commission held discussion on lines 30-202 Spillman Services and line 30-203 Info / Tech Services, but tabled the issue until Dept. 10 was discussed.

Dept 10 Sheriff-

MOTION: to override BAC recommendation for line 01-130 (Brown/Blasi 2-1, Clark opposed)

MOTION: override BAC recommendation of \$20,000 increase in line 70-300 vehicles (Brown/Blasi 2-1, Clark opposed, motion fails)

MOTION: to override BAC recommendation for line 20-100 computer (Clark/motion fails for lack of 2nd)

Dept 4: Commissioners- The Commission took no action on the BAC recommendation for line 30-202 Spillman Services.

Break 12:06

Back in session 12:27 pm

Commissioner Clark suggested an increase of \$20,000 to Dept. 2 EMA revenue line 900 reserve transfers, taking that from G 1-3021-56 EMA In Kind, decreasing expense line 05-300 Health Insurance to \$50,000, and in Dept 4 increase revenue line 500 Reserve Transfers to \$30,000 and taking that from G-3011-06 Prof . Services. Commissioner Brown said he did not want to fund with reserves because the expense would remain, reserve money can only be spent once.

Motion: adopt the 2018 budget with BAC recommendations (Clark/Blasi

Commissioner Clark amended the motion: to include the amount to be raised through taxation \$5,834,979

MOTION: to adopt the 2018 budget with BAC recommendations to include the amount to be raised through taxation \$5,834,979 (Clark/Blasi 2-1 Brown opposed, motion passed)

This is a \$313,373 increase over the 2017 budget- 5.68%, over CAP by \$86,672. CA Adkins said as far as the CAP goes, we are now \$868,895 total under LD 1, due to the history of the LD 1.

MOTION: to adjourn 12:50 pm (Brown/ Blasi 3-0, motion passed)

Respectfully submitted,

Rebekah Knowlton
Deputy County Administrator



COUNTY OF HANCOCK

Commissioners' Office

50 State Street, Suite 7

Ellsworth, Maine 04605

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www.co.hancock.me.us

Commissioners:

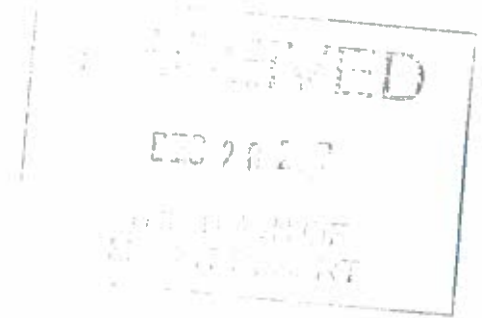
William Clark, District I

Percy L. Brown Jr., District II

Antonio Blasi, District III / Chair

Scott A. Adkins
County Administrator

December 18th, 2017



Dear Municipal Officials:

On behalf of the Hancock County Commissioners and Treasurer Eldridge, I present to you the 2018 Hancock County budget. The process started several months ago with the initial Department Head / Administrator submission; followed by the Budget Advisory Committee (BAC) review and the ultimate approval by the County Commissioners. After several hours of invested time and hard work, this years' budget has addressed many historical needs in Hancock County government while maintaining as minimal an increase as possible.

In summary, the 2018 Assessment to municipalities is \$ 5,834,979 which is \$ 313,373 / 5.68% above the prior years' final numbers. While this increase is above the LD1 growth factor of 3.51%, again, we wish to point out that items such as infrastructure needs in Spillman and Information Technology, competitive wage and salary adjustments as well as necessary staffing requirements in areas such as the RCC dispatch center have all been addressed. Historically, Hancock County has been well below the LD1 growth factor; however, it was communicated both from the BAC and the public that these needs should be addressed and have been.

Please review the enclosed material and feel free to reach out to us with any questions. We thank you, in advance, for your time and effort in taking a look at this document.

Respectfully,

A handwritten signature in black ink, appearing to read "Scott A. Adkins".

Scott A. Adkins, County Administrator
Hancock County Commissioners

A handwritten signature in black ink, appearing to read "Janice P. Eldridge".

Janice Eldridge, Treasurer
Treasurer

Hancock County Commissioners



2018 County Budget

HCC Budget is available for review at:

<https://co.hancock.me.us/site/images/pdfs/budgets/county-budget.pdf>

William Clark, Commissioner / District I
Percy L. Brown, Jr., Commissioner / District II
Antonio Blasi, Chair of the Commission / District III

Scott A. Adkins, County Administrator
Janice Eldridge, Treasurer

OLD BUSINESS



Town of Mount Desert

Claire Woolfolk, Town Clerk
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
E-mail townclerk@mtdesert.org Web Address www.mtidesert.org

MEMO

DATE: December 27, 2017

TO: Board of Selectmen

FROM: Town Clerk Claire Woolfolk

RE: Warrant for Special Town Meeting and
Municipal Officer's Certification of Official Text of Proposed Ordinances

Maine law requires that a majority of the full number of municipal officers sign the Town Meeting warrant in a public meeting. I will have a complete warrant for you to sign at Monday night.

Maine law also requires that the Municipal Officers certify to the Town Clerk the official text of any amended or new ordinances presented at Town Meeting. In turn, the Town Clerk must keep the certified copies on file and make them available for public inspection and must make copies available for distribution to the voters from the time they are certified. Furthermore, copies of the proposed ordinances must be made available at the Town Meeting. I will have the certificates with the official text for you to sign Monday night.



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5743 Fax 207-276-5742

www.mtdesert.org director@mtdesert.org

MEMO

To: Durlin Lunt, Jr., Town Manager
From: Tony Smith, Public Works Director
Re: Solar Panel Array Agreement
Date: December 28, 2017

As discussed at the December 4th meeting of the Board of Selectmen (Board), we were notified in October that our solar array for the highway garage would not be constructed in 2017 but more likely in March-April 2018. At the meeting on the 4th I received authorization from the Board to sign a revised agreement with ReVision that would make us whole monetarily due to their delay - we would not see an increase in rates due to going into 2018 and the year seven buyout costs would be reduced.

We all received good news in November in that the PUC had agreed to grandfather towns like us thru the end of April 2018. This means our rates will be held to those in our original agreement with ReVision and the seventh year buyout costs will remain the same as originally quoted. The original agreement is therefore still in effect except for the original outside (worst case scenario) completion date. We asked, and ReVision agreed, that the date be changed from June 30, 2018 to April 1, 2018, the latter being the date we had negotiated with ReVision when they needed to revise the agreement before the PUC ruling. We have had legal counsel review the specific contract language in the agreement related to the outside completion date and they have found it acceptable.

I request authorization from the Board to execute the amendment to the original agreement with ReVision that only includes the revised outside completion date as described above; nothing else has changed.

Thank you.

NEW BUSINESS



SPCA of Hancock County

141 Bar Harbor Road,

Trenton, ME 04605

207-667-8088

www.spcahancockcounty.org

AGREEMENT FOR STRAY HOLDING

Date _____

The Town, City, or Municipality of:

authorizes the SPCA of Hancock County at 141 Bar Harbor Road, Trenton, Maine, 04605 to certify the authenticity of the information noted on the stray holding/shelter claim forms forwarded to the Animal Welfare Board for payment under title 7, chapter 701, section 3406 as amended.

The Town, City, or Municipality of:

acknowledges its responsibility to retain information provided by its Animal Control Personnel as to those cats or dogs transported and / or taken to the SPCA of Hancock County in which we have an agreement in force.

For the purposes of this agreement, the term "animal" shall only include dogs, cats and other small domesticated animals that the SPCA, in its sole determination, is trained and equipped to handle and **has appropriate space for**.

The SPCA agrees that it will accept animals deemed abandoned or surrendered, **space provided**, delivered to it by a duly authorized Animal Control Officer(s), provided the animal was found within the limits of the municipality the ACO serves and there is a signed agreement with. Appropriate paperwork **must** be filled out by the person delivering the animal.

Delivery of animals shall be accepted only during the regular business hours of the SPCA. After regular business hours, Animal Control Officers/Police must contact the SPCA and will have limited access to the facility. A lockbox code will be provided for afterhours entry. Those delivering the animal will be responsible for providing food and water and securing the kennel. Animals in urgent need of medical care **must** be taken to a veterinarian. We do not offer rabies quarantine at the shelter.

Strays are held for a state mandated holding period of 6 days for dogs and 2 days for cats and every effort is made to reunite the animal with its owner. Reports of lost and found animals are kept on file. If a stray animal's owner is not found or the animal is not claimed by its owner, the animal becomes the property of the SPCA and every effort is made to place the animal in a new home.

A fee of \$40.00 per cat and / or \$50.00 per dog will be billed to the municipality for each animal brought to the SPCA as a stray, deemed by the town as abandoned or surrendered and not claimed.

A boarding fee of \$15.00 per day for a cat and / or \$20.00 per day for a dog will be billed to the owner of the animal and must be paid before they can reclaim the pet. They must also provide proof of rabies vaccine.

The term of this agreement shall be for 12 months from the DATE signed above. The agreement may be terminated by either party, with 30 days written notice.

NO RABIES QUARANTINE WILL BE AVAILABLE AT THE SPCA. We will assist in these situations on a case by case basis.

****Due to impending legislation that may affect what the state reimbursement will be, the SPCA reserves the right to reissue a new contract at any point in 2018.****

Town, City, Municipality, Township Clerk
Town Manager / Board of Selectmen:

Date signed: _____

Contact for Stray Holding - Diana de los Santos,
Director spcahc.director@gmail.com

BOS BUDGET REPORT

January 2, 2018

Page 1 of 6

	A	B	C	D	E	F	G	H	I	J	K
1	12/18/2017 11:23	Town of Mount Desert									
2	6905dlun	NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS									
3	PROJECTION:	2019 2018-2019 Budget Projection									
4											
5	ACCOUNTS FOR:				2017	2017	2018	2018	2018	2019	PCT
6	General Fund				ORIG BUD	ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	DEPT REQ	CHANGE
7											
8	403 Fire										
9	51100 DEPT HEAD										
10	1440330 51100			FIRE CHIEF	\$ 69,122	\$ 68,981	\$ 70,193	\$ 70,193	\$ 32,781	\$ 72,566	3.40%
11											
12											
13	51120 SUPERVISOR										
14	1440330 51120			LIEUTENANT	\$ 45,310	\$ 48,589	\$ 51,312	\$ 51,312	\$ 22,165	\$ 59,574	16.10%
15				Adjusted to conform to section 6.7 of the Town Personnel Policy							
16											
17	51300 FIREFIGHTER-FULLTIME										
18	1440330 51300			FIREFIGHTER-FULLTIME	\$ 72,488	\$ 67,543	\$ 83,900	\$ 83,900	\$ 37,617	\$ 104,885	25.00%
19				Adjusted to conform to section 6.7 of the Town Personnel Policy							
20											
21	51320 INCENTIVE										
22	1440330 51320			FIREFIGHTER-INCENTIVE	\$ 14,000	\$ 11,821	\$ 16,000	\$ 16,000	\$ -	\$ 14,000	-12.50%
23											
24											
25	51440 PART TIME										
26	1440330 51440			FIREFIGHTER-PART TIME	\$ -	\$ 81	\$ -	\$ -	\$ -	\$ -	0.00%
27											
28											
29	51441 ON CALL WAGES										
30	1440330 51441			FIREFIGHTER-ON CALL	\$ 39,182	\$ 28,935	\$ 33,875	\$ 33,875	\$ 10,136	\$ 27,263	-19.50%
31											
32											
33	51500 OVERTIME										
34	1440330 51500			FIREFIGHTER-OVERTIME	\$ 12,000	\$ 13,888	\$ 18,000	\$ 18,000	\$ 7,471	\$ 27,500	52.80%
35											
36											
37	51810 HOLIDAY PAY										
38	1440330 51810			HOLIDAY PAY	\$ -	\$ 2,328	\$ 6,288	\$ 6,288	\$ 6,386	\$ 7,500	19.30%
39											
40											
41	52020 WORKERS COMP										
42	1440330 52020			WORKERS COMP	\$ 12,000	\$ 14,597	\$ 17,100	\$ 17,100	\$ 5,050	\$ 17,100	0.00%
43											
44											
45	52030 ICMA 401										
46	1440330 52030			ICMA 401	\$ -	\$ 1,112	\$ 2,000	\$ 2,000	\$ 1,050	\$ 2,031	1.60%

	A	B	C	D	E	F	G	H	I	J	K
	ACCOUNTS FOR:				2017	2017	2018	2018	2018	2019	PCT
	General Fund				ORIG BUD	ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	DEPT REQ	CHANGE
47											
48											
49	52120 MPERS										
50	1440330 52120	MPERS			\$ 18,826	\$ 19,333	\$ 20,392	\$ 20,392	\$ 10,829	\$ 23,941	17.40%
51											
52											
53	52200 HEALTH INSURANCE										
54	1440330 52200	HEALTH INS			\$ 73,440	\$ 51,148	\$ 53,906	\$ 53,906	\$ 28,024	\$ 71,441	31.50%
55											
56											
57	52300 FICA										
58	1440330 52300	FICA			\$ 15,630	\$ 14,805	\$ 17,111	\$ 17,111	\$ 7,107	\$ 19,424	13.50%
59											
60											
61	52310 MEDICARE										
62	1440330 52310	MEDICARE			\$ 3,655	\$ 3,462	\$ 4,002	\$ 4,002	\$ 1,562	\$ 4,543	13.50%
63											
64											
65	52400 MEDICAL TESTING										
66	1440330 52400	MEDICAL TESTING			\$ -	\$ 594	\$ -	\$ 1,000	\$ 222	\$ 1,000	0.00%
67											
68											
69	53000 OFFICE SUPPLIES										
70	1440330 53000	OFFICE SUPPLIES			\$ 3,000	\$ 3,166	\$ 2,000	\$ 2,000	\$ 958	\$ 2,000	0.00%
71											
72	53110 GENERAL SUPPLIES										
73	1440330 53110	GENERAL SUPPLIES			\$ 4,000	\$ 4,792	\$ 4,000	\$ 4,000	\$ 1,954	\$ 4,000	0.00%
74											
75											
76	53140 POSTAGE										
77	1440330 53140	POSTAGE			\$ 100	\$ 30	\$ 100	\$ 100	\$ 18	\$ 100	0.00%
78											
79											
80	53220 CLEANING SUPPLIES										
81	1440330 53220	CLEANING			\$ 600	\$ 82	\$ -	\$ -	\$ -	\$ -	0.00%
82											
83											
84	53400 HEATING FUEL										
85	1440330 53400	HEATING FUEL			\$ 6,804	\$ 3,137	\$ 9,592	\$ 9,592	\$ 856	\$ 5,793	-39.60%
86											
87	53710 VEHICLE FUEL										
88	1440330 53710	VEHICLE FUEL			\$ 9,068	\$ 6,969	\$ 8,055	\$ 8,055	\$ 2,729	\$ 10,115	25.60%
89											
90	53800 UNIFORMS										

	A	B	C	D	E	F	G	H	I	J	K
5	ACCOUNTS FOR:				2017	2017	2018	2018	2018	2019	PCT
6	General Fund				ORIG BUD	ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	DEPT REQ	CHANGE
91	1440330	53800		UNIFORMS	\$ 3,500	\$ 3,456	\$ 2,500	\$ 2,500	\$ 1,412	\$ 2,500	0.00%
92											
93											
94	54300	TRAINING									
95	1440330	54100		TRAINING	\$ 5,000	\$ 7,677	\$ 5,000	\$ 5,000	\$ 4,755	\$ 8,000	60.00%
96											
97											
98	54200	DUES & MEMBERSHIPS									
99	1440330	54200		DUES & MEMBERSHIPS	\$ 1,800	\$ 1,507	\$ 2,500	\$ 2,500	\$ 541	\$ 1,800	-28.00%
100											
101											
102	54450	GA-MEDICAL									
103	1440330	54450		MEDICAL TEST-do not use	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	-100.00%
104											
105											
106	54800	FIRE PREVENTION									
107	1440330	54800		FIRE PREVENTION	\$ 500	\$ 335	\$ 1,000	\$ 1,000	\$ 306	\$ 1,000	0.00%
108											
109											
110	54820	FIRE ALARM MAINT									
111	1440330	54820		FIRE ALARM MAINT	\$ 2,900	\$ 2,338	\$ 2,500	\$ 2,500	\$ 1,897	\$ 2,500	0.00%
112											
113	54840	CUSTODIAL									
114	1440330	54840		CUSTODIAL	\$ 15,000	\$ 12,390	\$ 5,000	\$ 5,000	\$ -	\$ 4,000	-20.00%
115											
116											
117	55010	ELECTRICITY									
118	1440330	55010		ELECTRICITY	\$ 5,267	\$ 4,282	\$ 5,267	\$ 5,267	\$ 1,547	\$ 5,300	0.60%
119											
120											
121	55100	VEHICLE REPAIR									
122	1440330	55100		VEHICLE REPAIR	\$ 20,000	\$ 26,320	\$ 20,000	\$ 20,000	\$ 7,977	\$ 29,000	45.00%
123											
124											
125	55110	WATER									
126	1440330	55110		WATER	\$ 670	\$ 828	\$ 670	\$ 670	\$ 335	\$ 670	0.00%
127											
128											
129	55130	CELL PHONES									
130	1440330	55130		CELL PHONES	\$ 2,900	\$ 2,760	\$ 3,100	\$ 3,100	\$ 1,155	\$ 4,600	48.40%
131											
132											
133	55200	BLDG REPAIR & MAINT									
134	1440330	55200		BLDG REPAIR & MAINT	\$ 25,000	\$ 18,714	\$ 25,000	\$ 25,000	\$ 9,959	\$ 25,000	0.00%

	A	B	C	D	E	F	G	H	I	J	K
	ACCOUNTS FOR:				2017	2017	2018	2018	2018	2019	PCT
	General Fund				ORIG BUD	ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	DEPT REQ	CHANGE
135											
136											
137											
138	55330 SOFTWARE LICENSE FEE				\$ 5,500	\$ 4,964	\$ 5,500	\$ 5,500	\$ 2,305	\$ 6,000	9.10%
139	1440330 55330			SOFTWARE RENEW/LIC FEES							
140											
141											
142	55400 REPAIRS & MAINT-GENERAL				\$ 5,000	\$ 5,752	\$ 5,000	\$ 5,000	\$ 3,033	\$ 7,500	50.00%
143	1440330 55400			GEN REPAIRS & MAINT							
144											
145											
146	56040 MISC INSURANCE				\$ 900	\$ 612	\$ 800	\$ 800	\$ 612	\$ 750	-6.30%
147	1440330 56040			FIREFIGHTER-BLNKT INS							
148											
149											
150	57100 EQUIPMENT				\$ 10,000	\$ 8,409	\$ 10,000	\$ 10,000	\$ 5,402	\$ 10,000	0.00%
151	1440330 57100			EQUIPMENT							
152											
153											
154	57400 EQUIP-TECH HARDWARE				\$ 2,400	\$ 2,408	\$ 3,500	\$ 3,500	\$ 3,185	\$ 9,500	171.40%
155	1440330 57400			EQUIP-TECH HARDWARE							
156											
157											
158	57401 EQUIP-RADIOS				\$ 4,000	\$ 4,353	\$ 2,500	\$ 2,500	\$ 887	\$ 3,000	20.00%
159	1440330 57401			EQUIP-RADIOS							
160											
161											
162	TOTAL	Fire			\$ 511,062	\$ 472,496	\$ 518,663	\$ 518,663	\$ 222,325	\$ 595,896	14.90%

	A	B	C	D	E	F	G	H	I	J	K
1	12/05/2017 10:18	Town of Mount Desert									
2	6905dlun	NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS									
3	PROJECTION:	2019 2018-2019 Budget Projection									
4											
5	ACCOUNTS FOR:				2017	2018	2018	2018	2018	2019	PCT
6	General Fund				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	DEPT REQ	CHANGE
7											
8	404 Hydrants										
9											
10	54930 PUB FIRE PROTECT-HYDRANT FEE										
11	1440400 54930			PUB FIRE PROTECT-HYDRANT FEE	\$ 273,500	\$ 273,500	\$ 273,500	\$ 136,750	\$ 273,500	\$ 273,500	0.00%
12											
13											
14	55110 WATER										
15	1440400 55110			HYDRANTS-USE 54930	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
16											
17											
18	TOTAL Hydrants				\$ 273,500	\$ 273,500	\$ 273,500	\$ 136,750	\$ 273,500	\$ 273,500	0.00%

	A	B	C	D	E	F	G	H	I	J
1	12/05/2017 10:18	Town of Mount Desert								
2	6905dlun	NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS								
3	PROJECTION:		2019 2018-2019 Budget Projection		FOR PERIOD 99		lbgnyrpts			
4										
5	ACCOUNTS FOR:			2017	2018	2018	2018	2018	2019	PCT
6	General Fund			ORIG BUD	ORIG BUD	REVISED BUD	ACTUAL	DEPT REQ	DEPT REQ	CHANGE
7										
8			409 Emergency Management							
9			0 Undefined							
10			53110 GENERAL SUPPLIES							
11			1440900 53110	GENERAL SUPPLIES	\$ 5,500 \$ 500 \$ 500 \$ 500 \$		\$ 500 \$	\$ 500	\$ 500	0.00%
12										
13										
14			54100 TRAINING							
15			1440900 54100	TRAINING	\$ 500 \$ 500 \$ 500 \$ 500 \$		\$ 500 \$	\$ 500	\$ 500	0.00%
16										
17										
18	TOTAL	Emergency Management		\$ 5,500 \$ 1,000 \$ 1,000 \$ 1,000 \$		\$ 1,000 \$	\$ 1,000	\$ 1,000	\$ 1,000	0.00%

A	B	C	D	E	F	G	H	I	J	K
5	ACCOUNTS FOR:			2017	2017	2018	2018	2018	2019	PCT
6	General Fund			ORIG BUD	ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	DEPT REQ	CHANGE
91	1440110	54100	TRAINING	\$ 5,000	\$ 3,608	\$ 5,000	\$ 5,000	\$ 695	\$ 5,000	0.00%
92										
93										
94	54110	LODGING								
95	1440110	54110	LODGING	\$ 2,750	\$ 569	\$ 2,750	\$ 2,750	\$ 117	\$ 2,750	0.00%
96										
97										
98	54120	MILEAGE								
99	1440110	54120	MILEAGE	\$ 500	\$ 90	\$ 750	\$ 750	\$ -	\$ 750	0.00%
100										
101										
102	54130	ACADEMY FEES								
103	1440110	54130	ACADEMY FEES	\$ 4,500	\$ -	\$ 4,500	\$ 4,500	\$ -	\$ 4,500	0.00%
104										
105										
106	54140	MEAL ALLOWANCE								
107	1440110	54140	MEAL ALLOWANCE	\$ 1,750	\$ 286	\$ 1,750	\$ 1,750	\$ 160	\$ 1,750	0.00%
108										
109										
110	54200	DUES & MEMBERSHIPS								
111	1440110	54200	DUES & MEMBERSHIPS	\$ 500	\$ 192	\$ 500	\$ 500	\$ 300	\$ 1,250	150.00%
112										
113										
114	54250	IT/TECH FEE								
115	1440110	54250	IT/TECH FEE	\$ -	\$ -	\$ -	\$ -	\$ 1,125	\$ -	0.00%
116										
117										
118	54534	CONSULTANT-POLICE								
119	1440110	54534	PD ADMIN ASSIST (BH)	\$ 23,510	\$ 24,732	\$ 25,200	\$ 25,200	\$ 10,220	\$ 26,000	3.20%
120										
121										
122	54600	OUTSIDE LAB/MEDICAL								
123	1440110	54600	OUTSIDE LAB/MEDICAL	\$ 1,000	\$ 86	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	0.00%
124										
125										
126	54850	SPECIAL INVESTIGATIONS								
127	1440110	54850	SPECIAL INVESTIGATIONS	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	0.00%
128										
129										
130	55100	VEHICLE REPAIR								
131	1440110	55100	VEHICLE REPAIR	\$ 7,500	\$ 321	\$ 7,500	\$ 7,500	\$ -	\$ 7,500	0.00%
132										
133	55130	CELL PHONES								
134	1440110	55130	CELL PHONES	\$ 4,500	\$ 2,109	\$ 4,500	\$ 4,500	\$ 1,187	\$ 4,500	0.00%

	A	B	C	D	E	F	G	H	I	J	K
5	ACCOUNTS FOR:				2017	2017	2018	2018	2018	2019	PCT
6	General Fund				ORIG BUD	ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	DEPT REQ	CHANGE
135											
136	55400 REPAIRS & MAINT-GENERAL										
137	1440110 55400			GEN REPAIRS & MAINT	\$ -	\$ 515	\$ 2,500	\$ 2,500	\$ 479	\$ 3,500	40.00%
138											
139											
140	56010 LIABILITY INSURANCE										
141	1440110 56010			LIABILITY INSURANCE	\$ 8,000	\$ 7,406	\$ 8,000	\$ 8,000	\$ 7,828	\$ 8,200	2.50%
142											
143											
144	56100 TRAVEL										
145	1440110 56100			TRAVEL	\$ -	\$ (545)	\$ -	\$ -	\$ (232)	\$ 1,000	0.00%
146											
147											
148	56300 SPECIAL PROGRAMS										
149	1440110 56300			SPECIAL PROGRAMS	\$ 750	\$ -	\$ 750	\$ 750	\$ -	\$ 750	0.00%
150											
151											
152	57100 EQUIPMENT										
153	1440110 57100			EQUIPMENT	\$ 2,500	\$ 4,636	\$ 2,500	\$ 2,500	\$ 180	\$ 2,500	0.00%
154											
155											
156	57200 EQUIP-VEHICLES										
157	1440110 57200			EQUIPMENT-VEHICLES	\$ 35,000	\$ 23,507	\$ 37,000	\$ 37,000	\$ 2,388	\$ 37,000	0.00%
158											
159	57300 EQUIP-FURNISHINGS										
160	1440110 57300			EQUIP-FURNISHINGS	\$ 1,500	\$ 842	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	0.00%
161											
162											
163	57400 EQUIP-TECH HARDWARE										
164	1440110 57400			EQUIP-TECH HARDWARE	\$ 2,500	\$ 569	\$ 2,500	\$ 4,431	\$ (99)	\$ 2,500	0.00%
165											
166											
167	TOTAL Police				\$ 760,272	\$ 686,107	\$ 794,085	\$ 799,537	\$ 329,395	\$ 851,747	7.29%

	A	B	C	D	E	F	G	H	I	J	K
1	12/15/2017 09:31	Town of Mount Desert									
2	6905dun	NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS									
3	PROJECTION:	2019 2018-2019 Budget Projection									
4											
5	ACCOUNTS FOR:										
6	General Fund										
7					2017	2017	2018	2018	2018	2019	PCT
					ORIG BUD	ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	DEPT REQ	CHANGE
8	405 Shellfish Conservation										
9	51210 PATROLMAN										
10	1440500 51210	PATROLMAN-SHELLFISH			\$ -	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ -	-100.00%
11											
12											
13	51500 OVERTIME										
14	1440500 51500	OVERTIME-SFC			\$ -	\$ 21	\$ -	\$ -	\$ -	\$ -	0.00%
15											
16											
17	52030 ICMA 401										
18	1440500 52030	ICMA 401			\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -	0.00%
19											
20											
21	52300 FICA										
22	1440500 52300	FICA			\$ -	\$ 1	\$ 93	\$ 93	\$ -	\$ -	-100.00%
23											
24											
25	52310 MEDICARE										
26	1440500 52310	MEDICARE			\$ -	\$ 0	\$ 22	\$ 22	\$ -	\$ -	-100.00%
27											
28											
29	53160 CONSERVATION SUPPLIES										
30	1440500 53160	CONSERVATION SUPPLIES			\$ -	\$ -	\$ 700	\$ 1,891	\$ -	\$ -	-100.00%
31											
32											
33	54120 MILEAGE										
34	1440500 54120	MILEAGE			\$ -	\$ 110	\$ -	\$ -	\$ -	\$ -	0.00%
35											
36											
37	54530 OTHER CONTRACT SERVICES										
38	1440500 54530	CONTRACT SERVICES-SHELLF			\$ -	\$ -	\$ 300	\$ 300	\$ -	\$ -	-100.00%
39											
40											
41	TOTAL	Shellfish Conservation			\$ -	\$ 133	\$ 2,615	\$ 3,806	\$ -	\$ -	-100.00%

	A	B	C	D	E	F	G	H	I	J	K
1	12/13/2017 13:54	Town of Mount Desert									
2	6905dun	INEXT YEAR / CURRENT YEAR BUDGET ANALYSIS									
3	PROJECTION:	2019 2018-2019 Budget Projection									
4											
5	ACCOUNTS FOR:										
6	General Fund										
7											
8	406 Street Lights										
9	52300 FICA										
10	1440600 52300	FICA									
11											
12											
13	52310 MEDICARE										
14	1440600 52310	MEDICARE									
15											
16											
17	TOTAL	MEDICARE									
18	54260 TECHNICAL SVCS										
19	1440600 54260	TECH SVCS - SUSTAINABILITY									
20											
21											
22	55012 STREET LIGHTS-MERCURY VAPOR										
23	1440600 55012	STREET LIGHTS-MERCURY VAPOR									
24											
25											
26	55013 STREET LIGHTS- HI PRESS SODIUM										
27	1440600 55013	STREET LIGHTS- HI PRESS SODIUM									
28											
29											
30	55015 TRAFFIC SIGNALS										
31	1440600 55015	TRAFFIC SIGNALS									
32											
33											
34	TOTAL	Street Lights									

	A	B	C	D	E	F	G	H	I	J	K
1	12/14/2017 15:42	Town of Mount Desert									
2	6905dlun	NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS									
3	PROJECTION:	2019 2018-2019 Budget Projection									
4											
5	ACCOUNTS FOR:										
6	General Fund										
7											
8	407 Animal Control										
9	51210 PATROLMAN										
10	1440700 51210	PATROLMAN-ANIMAL CONTROL	\$	-	\$	700	\$	700	\$	-	-100.00%
11											
12											
13	52300 FICA										
14	1440700 52300	FICA	\$	-	\$	43	\$	43	\$	-	-100.00%
15											
16											
17	52310 MEDICARE										
18	1440700 52310	MEDICARE	\$	-	\$	10	\$	10	\$	-	-100.00%
19											
20											
21	54530 OTHER CONTRACT SERVICES										
22	1440700 54530	CONTRACT SERVICES-AC	\$	-	\$	40	\$	500	\$	1,460	-100.00%
23											
24											
25	57100 EQUIPMENT										
26	1440700 57100	EQUIPMENT	\$	-	\$	300	\$	300	\$	300	-100.00%
27											
28											
29	TOTAL	Animal Control	\$	-	\$	40	\$	1,553	\$	2,513	-100%

	A	B	C	D	E	F	G	H	I	J	K
1	12/15/2017 09:31	Town of Mount Desert									
2	6905dun	NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS									
3	PROJECTION:	2019 2018-2019 Budget Projection	FOR PERIOD 99								
4											
5	ACCOUNTS FOR:										
6	General Fund										
7											
8		408 Communication									
9		0 Undefined									
10		51220 DISPATCHER									
11		1440800 51220	DISPATCHER	\$ 165,630	\$ 162,343	\$ 167,980	\$ 167,980	\$ 76,149	\$ 192,369		14.50%
12											
13											
14		51500 OVERTIME	OVERTIME	\$ 36,672	\$ 17,852	\$ 36,672	\$ 36,672	\$ 6,509	\$ 38,500		5.00%
15		1440800 51500									
16											
17		51810 HOLIDAY PAY	HOLIDAY PAY	\$ 7,680	\$ 5,014	\$ 7,680	\$ 7,680	\$ 6,829	\$ 8,150		6.10%
18		1440800 51810									
19											
20											
21		52020 WORKERS COMP	WORKERS COMP	\$ 750	\$ 922	\$ 1,100	\$ 1,100	\$ 319	\$ 1,100		0.00%
22		1440800 52020									
23											
24											
25		52030 ICMA 401	ICMA 401	\$ 5,754	\$ 7,631	\$ 6,754	\$ 6,754	\$ 4,486	\$ 10,961		62.30%
26		1440800 52030									
27											
28											
29											
30		52120 MPERS	MPERS	\$ 4,741	\$ 4,023	\$ 4,741	\$ 4,741	\$ 2,147	\$ 4,459		-5.90%
31		1440800 52120									
32											
33		52200 HEALTH INSURANCE	HEALTH INS	\$ 53,088	\$ 52,434	\$ 53,088	\$ 53,088	\$ 28,299	\$ 71,411		34.50%
34		1440800 52200									
35											
36											
37		52300 FICA	FICA	\$ 12,770	\$ 11,344	\$ 13,477	\$ 13,477	\$ 5,463	\$ 14,819		10.00%
38		1440800 52300									
39											
40		52310 MEDICARE	MEDICARE	\$ 2,987	\$ 2,653	\$ 3,152	\$ 3,152	\$ 1,278	\$ 3,466		10.00%
41		1440800 52310									
42											
43		53000 OFFICE SUPPLIES	OFFICE SUPPLIES	\$ 1,500	\$ 816	\$ 1,500	\$ 1,500	\$ 296	\$ 1,500		0.00%
44		1440800 53000									
45											
46											

	A	B	C	D	E	F	G	H	I	J	K
	ACCOUNTS FOR:				2017	2017	2018	2018	2018	2019	PCT
	General Fund				ORIG BUD	ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	DEPT REQ	CHANGE
5											
6											
47	53620 SOFTWARE PURCHASE										
48	1440800 53620	SOFTWARE PKG PURCHASE			\$ 500 \$	343 \$	500 \$	500 \$	- \$	500	0.00%
49											
50											
51	53800 UNIFORMS										
52	1440800 53800	UNIFORMS			\$ 1,000 \$	551 \$	1,000 \$	1,000 \$	34 \$	1,000	0.00%
53											
54											
55	53900 MISC SUPPLIES										
56	1440800 53900	OTHER SUPPLIES			\$ 500 \$	- \$	500 \$	500 \$	- \$	500	0.00%
57											
58											
59	54100 TRAINING										
60	1440800 54100	TRAINING			\$ 2,000 \$	280 \$	1,500 \$	1,500 \$	- \$	1,500	0.00%
61											
62											
63	54110 LODGING										
64	1440800 54110	LODGING			\$ 1,000 \$	418 \$	750 \$	750 \$	- \$	750	0.00%
65											
66											
67	54120 MILEAGE										
68	1440800 54120	MILEAGE			\$ 400 \$	274 \$	400 \$	400 \$	- \$	400	0.00%
69											
70											
71	54140 MEAL ALLOWANCE										
72	1440800 54140	MEAL ALLOWANCE			\$ 500 \$	64 \$	500 \$	500 \$	- \$	500	0.00%
73											
74											
75	54250 IT/TECH FEE										
76	1440800 54250	IT/TECH FEE			\$ 3,500 \$	2,515 \$	3,500 \$	3,500 \$	600 \$	3,500	0.00%
77											
78											
79	55400 REPAIRS & MAINT-GENERAL										
80	1440800 55400	GEN REPAIRS & MAINT			\$ 7,500 \$	2,993 \$	7,500 \$	12,000 \$	1,600 \$	7,500	0.00%
81											
82											
83	57400 EQUIP-TECH HARDWARE										
84	1440800 57400	EQUIP-TECH HARDWARE			\$ 5,000 \$	1,332 \$	5,000 \$	8,000 \$	1,459 \$	5,000	0.00%
85											
86											
87	TOTAL	Communication			\$ 313,472 \$	294,946 \$	317,294 \$	324,794 \$	147,280 \$	367,885	15.90%



Town of Mount Desert

Claire Woolfolk, Town Clerk
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
E-mail townclerk@mtdesert.org Web Address www.mtidesert.org

MEMO

DATE: December 26, 2017

TO: Board of Selectmen

FROM: Claire Woolfolk, Town Clerk *Claire*

RE: Historical Preservation Project

As part of the historical preservation project we planned to re-organize the vault storage and purchase/install new shelving units to house the historical records that include Annual Town Meeting/Special Town Meeting minutes, Selectmen's minutes, election materials/records, and vital records, and other documentations. The shelving units will provide additional storage by using *all* available space, as well as allow for better access and organization of the documents.

With regards to the vital records, the State requires that these be only accessible by the clerks. While they are stored in the vault, they are accessible to anyone who enters the vault. Therefore the new shelving units include a set of doors that can be locked.

I request to use up to \$4,500.00 from my Historic Preservation Reserve Account #4020200-24205 which currently has a balance of \$23,852.17 to purchase and install the shelving and hinged doors from Donnegan Systems, Inc.

I thank you in advance for your consideration of this request and will be available for any questions the Board of Selectmen may have.



DONNEGAN SYSTEMS, INC.

QUC

The Document and Storage Management Professionals

170 Bartlett Street

800-222-6311

Northborough, Ma 01532

Fax: 508-393-5601

www.donnegan.com

Contact Ms. Claire Woolfolk-Town Clerk

Date September 6 2017

Company Town of Mount Desert Island

Address 21 Sea Street

City,St,ZIP Northeast Harbor, ME 04662

Phone 207-276-5531

QTY	DESCRIPTION	Unit Price	Extended Price
1	Hinge Door		\$1,054.00
			-
			-
	Install & Delivery Included		
Terms of Proposal: Pricing subject to change without notice. This proposal effective for 15 days .Price does not include sales tax .			
TOTAL			\$1,054.00

Quotation prepared by: David Milewski

To accept this quotation, sign here and return:

Thank You For Your Business



QUC

The Document and Storage Management Professionals

170 Bartlett Street

800-222-6311

Northborough, Ma 01532

Fax: 508-393-5601

www.donnegan.com

Contact Ms. Claire Woolfolk-Town Clerk
Company Town of Mount Desert Island
Address 21 Sea Street
City,St,ZIP Northeast Harbor, ME 04662
Phone 207-276-5531

Date June 12, 2016

QTY	DESCRIPTION	Unit Price	Extended Price
1	Town Vault Shelving		\$2,960.00
	Install & Delivery Included		

Terms of Proposal: Pricing subject to change without notice. This proposal effective for 15 days .Price does not include sales tax .

TOTAL \$2,960.00 *

Quotation prepared by: David Milewski

To accept this quotation, sign here and return:

Claire Woolfolk

Thank You For Your Business

* Understand increase is due to an additional Pull-out Reference shelf. We have chosen color BG(25).



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5743 Fax 207-276-5742

www.mtdesert.org director@mtdesert.org

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,
Hall Quarry and Pretty Marsh

MEMO

To: Durlin Lunt, Jr., Town Manager
From: Tony Smith, Public Works Director
Re: Proposed Articles - Town Meeting 2018
Date: December 28, 2017

A summary of proposed warrant articles was originally provided to the Board of Selectmen (Board) in my November 2017 monthly report dated December 12, 2017. In addition to the original 10 proposed articles included in that report I have included one I forgot and three I have since become aware of. They have been added to the end of this summary as numbers 11 through 14. I request that this memo be included in the Board's packet for discussion at their meeting of January 2, 2018. My requested Board action at that meeting follows the discussion of each proposed article shown below. I recommend including the proposed articles in the 2018 town meeting warrant.

From the November 2017 report: "I am typically involved in preparing draft warrant articles for town meeting that we then send off to legal counsel for review and comment. Following is a list of prospective articles I am aware of to date that might be included in the FY-19 town meeting warrant for voter consideration. I will present them at the appropriate time during the FY-19 budget process.

Possible Warrant Articles for FY-19 Town Meeting

1. FLAP: Last year it was proposed by a group of our residents that we apply for a grant through a DOT initiative to retain professional services for planning and conducting a technical study related to roadway improvements, including, bicycle safety improvements, to State Route 3 between Northeast Harbor and the Stanley Brook Road in Seal Harbor. An article was prepared and included in the 2017 town meeting warrant. Voters at the town meeting approved a not to exceed amount of \$20,000 to fund the Town's twenty percent (20%) share of the total project cost of \$100,000 under the Federal Highway Administration Eastern Federal Lands Access Program (FLAP). The remaining \$80,000 share would have come from FLAP.

We included language in the 2017 article that would allow us to use the \$20,000 as a match for any other State or Federal funding source in the event FLAP fell through. As we know, we were not successful with our application last year and Maine is no longer eligible for the FLAP funding due to the difference in the way the Maine DOT administers the program relative to the way Federal Highways administers it.

I initially thought we did not have to go to town meeting in 2018 to request authorization from the voters to use the \$20,000 approved in 2017 as a match somewhere other than DOT's FLAP funds since



Town of Mount Desert

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Northeast Harbor, ME 04662-0248

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www.mtidesert.org director@mtidesert.org

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,
Hall Quarry and Pretty Marsh

the 2017 article included language allowing the use of it to match other State or Federal funds. I now believe we do.

Gordon Beck, a member of our local bicycling group, and I have discussed two other DOT programs that require matching local funds. Unlike the FLAP, these two programs allow private funding in addition to funds provided by a municipality and possibly State and/or Federal funding sources. In my opinion, we need to ask the voters to authorize the use of the matching funds raised in 2017 to include their use as a match for private funds as well. Gordon and I are also investigating other funding sources and, a cost-effective way to use 2017's \$20,000 in funding ourselves as a standalone budget without any matching funds to see how far they might take us towards our proposed Route 3 planning and technical study.

- Requested Board Action: At their January 2nd meeting, the Board will consider including an article, or articles, in the 2018 town meeting warrant that will address use of the \$20,000 in funding approved in 2017:
 - a) As a match towards private funding with or without any State or Federal funding being available to us and
 - b) The use of the funds ourselves as a standalone budget in the event we are not able to obtain any private, State or Federal funding.

2. Crosswalks: As we are aware, most of our crosswalks fall short of the necessary requirements. We are presently working with engineers to design improvements to up to seven of them and to prepare an estimate for construction of the improvements including the necessary construction engineering services.

- Requested Board Action: At their January 2nd meeting, the Board will consider including an article, or articles, in the 2018 town meeting warrant that will:
 - a) Raise funds for bidding services and construction related costs for the improvements to the five to seven crosswalks presently being considered to be made in the fall of 2018.
 - b) Raise funds for the design and bidding services to address the remaining crosswalks, approximately 30 in number, based on a proposal I have requested from one of the engineering consultants we have worked successfully with in the past. Raising these funds will be with the understanding that the May 2019 town meeting will likely request the voters to raise funds for construction of the improvements to these approximately 30 remaining crosswalks.

3. Summit Road Improvements: This would involve design and bidding services of improvements to the Summit Road infrastructure beginning at Main Street and extending to Stanley Lane in Northeast Harbor. The improvements would be to sanitary sewer, storm water, the sidewalk and curbing and street surface. We would ask the water district if they would like to replace their water main and



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5743 Fax 207-276-5742

www.mtidesert.org director@mtidesert.org

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,
Hall Quarry and Pretty Marsh

services as part of our project the way we previously did with them on the rest of Summit Road from Stanley Lane to Manchester Road.

- Requested Board Action: At their January 2nd meeting, the Board will consider including an article, or articles, in the 2018 town meeting warrant that will raise funds for the design and bidding services for the project based on a proposal I have requested from one of the engineering consultants we have worked successfully with in the past. This will be with the understanding that the May 2019 town meeting will likely request the voters to raise funds for the construction of the improvements.

4. EMR Transfer Station Agreement: We would include an article for consideration by the voters to authorize the Board to execute a new five year contract with EMR for their disposal of our MSW (municipal solid waste), construction demolition debris, wood, metals, universal waste, etc. that is generated by our residents. The MSW will be transported to Fiberight beginning April 1, 2018 in accordance with our agreement with the MRC (Municipal Review Committee). Our current agreement with EMR expires June 30, 2018. I expect to have a draft contract from them for review before the middle of January 2018. If we come to terms with EMR, we can include the agreement in the warrant. If we do not, and as is typically done under such circumstances, we can request that the voters authorize the Board to execute the agreement on their behalf and in the best interests of the town after we receive the final copy.

- Requested Board Action: At their January 2nd meeting, the Board will consider including an article in the 2018 town meeting warrant asking the voters to authorize the Board to execute the agreement with EMR on their behalf.

5. Northeast Harbor Village Streetscape Improvements: The project is on schedule to solicit competitive bids in February 2018 in time to be included in an article in the May 2018 town meeting warrant. The project extends from the public parking lot across from FT Brown at the north end of Main Street southerly along Main Street to the Neighborhood House.

- Requested Board Action: At their January 2nd meeting, the Board will consider including an article to raise funds for construction related costs of the project.

6. Acceptance of Denning Brook Road as a Public Way: Denning Brook Road is located in Somesville off of Route 102. I was contacted early in the fall by a Denning Brook Road resident about the process by which the town will accept ownership and maintenance of a private street as a public way. I have not heard anything back from the resident or any other since I spoke with him and sent him the ordinance describing the process.



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- Requested Board Action: At their January 2nd meeting, the Board acknowledges that we have been contacted as described above.

7. Route 198 Phase-2 Municipal Project Initiative (MPI) Project - Our Participation: Like we did last year, we would give consideration to entering into an agreement with the DOT in conformance with their Municipal Project Initiative program, for technical and construction services related to improvements to State Route 198. This second phase of the work would begin at or near where the Phase 1 work ends near the Giant Slide Trailhead then extend northerly ending at or near the intersection of Route 198 and Route 233, a distance of approximately 1.1 miles. This would be the same program, with the same anticipated improvements and 50%-50% cost share, which we are presently partnering with the DOT in. We have applied for participation in the MPI program for this second phase of the project and are waiting to hear the results of DOT's consideration of our application.

- Requested Board Action: At their January 2nd meeting, the Board will consider including an article in the 2018 town meeting warrant asking the voters if they wish to participate in this second phase of work to Route 198 with the DOT.

8. Route 198 Phase-2 Municipal Project Initiative (MPI) Project - Funding: We would give consideration to contribute up to an amount not to exceed \$500,000 (five hundred thousand dollars) to fund the Town's 50%-50% cost share for construction of roadway improvements to Route 198 in accordance with the agreement with the Maine Department of Transportation described above.

- Requested Board Action: At their January 2nd meeting, the Board will consider including an article in the 2018 town meeting warrant asking the voters to fund our cost-share in the amount of \$500,000 for the MPI project described above. The \$500,000 is the maximum amount the DOT can contribute under this program.

9. Northeast Harbor Village Green Irrigation System: I am proposing we have a qualified company install an in-ground irrigation system in the Village Green and the lawn at the yachtsman facility much like the one in the Green in Seal Harbor. Presently, it is labor intensive, not an efficient use of time and not very effective for us to periodically put garden hoses out on the lawn to water the grass then put them back in storage. We are in the process of obtaining a budget price from a company that specializes in irrigation systems of the type we are considering here to be included in a warrant article should it be decided to put the question to the voters.

- Requested Board Action: At their January 2nd meeting, the Board will consider including an article in the 2018 town meeting warrant asking the voters to fund an in-ground irrigation system at the Northeast Harbor Village Green as described above at a not-to-exceed cost that we should have by January 10th.



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10. Unused State Revolving Loan Funds (SRF) - Wastewater Infrastructure Improvements: We would ask the voters to consider allowing us to use remaining SRF (State Revolving Loan) funds we were authorized by previous town meetings to borrow for the Northeast Harbor wastewater treatment plant upgrade and construction of improvements to the Bracy Cove pump station. Between the two projects, we will have approximately \$500,000 remaining in the loans. The DEP typically allows these funds to be used to make other qualified wastewater infrastructure improvements elsewhere in a sewer system. Please note we are only paying interest on the funds we have drawn down and spent, not these remaining funds. Projects we have identified to date that we would consider funding with these funds include:

- a) Construction of a new precast concrete wastewater pump station wet well (the tank the wastewater flows to before being pumped to the treatment plant) to replace the 1970's vintage metal one presently in use at the pump station on Manchester Road.
 - b) A portion of the costs associated with the proposed Summit Road improvements. I am uncertain if we would be allowed to use these funds for that project since the sanitary sewer portion is a small part of it. The consideration of reconstructing the storm sewer in the street might help our request.
 - c) Lining the existing vitrified clay sanitary sewer pipe that flows from Sinclair Road to Manchester Road through a very wet and wooded area and across private property. There is a process by which a liner can be put in the existing pipe to seal it from groundwater leaking in and improving its flow characteristics rather than excavating and replacing the pipe in place with its associated disruption to the area.
 - d) Electric control panel improvements to the Gilpatrick Cove pump station.
- Requested Board Action: At their January 2nd meeting, the Board will consider including an article in the 2018 town meeting warrant asking the voters to authorize the use of remaining SRF funds for engineering and construction related services related to the following projects TBD at a total not-to-exceed cost of \$ABC.00. (Unknowns to be filled in ASAP for the article).

11. Representatives of Island Housing Trust (IHT) recently contacted us and expressed their desire for us to include an article in the May 2018 warrant for the Town to assume ownership and maintenance of Farnham's Way located off the Beech Hill Road and Sydney's Way located off Farnham's Way, in accordance with our Public Road Acceptance Ordinance. In addition to requesting we accept the two roadways they are considering asking us to include an article asking the voters to also accept ownership of the gravity sewer system that serves the residents there. IHT has told me they plan on attending the January 16th meeting of the Board of Selectmen to discuss this. I sent them an e-mail and told them I would be taking advantage of discussing other potential articles with the Board on January 2nd to let the Board know of their pending formal request. As of today, I have not heard back from them.



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- Requested Board Action: At their January 2nd meeting, the Board will consider including an article, or articles, in the 2018 town meeting warrant subject to a formal request from IHT, asking the voters:
 - a) To accept Farnham Way and Sydney Way, approximately 0.20 miles (1,056 feet) and 0.05 (264 feet) miles, respectively, in length, as town owned public roadways.
 - b) To accept the existing sanitary sewer system as a town owned public sanitary sewer system.

12. Solid Waste Ordinance

At a minimum, the following revision will be offered for consideration by the Board.

a). Quoting from the current ordinance: “The Ordinance shall become effective on May 6, 2014 and shall continue in effect for a period of four (4) years unless extended or reauthorized by Town Meeting prior to the expiration of the period of four (4) years from the effective date.”

As written, the existing ordinance expires May 6, 2018; town meeting is not until May 8, 2018. We have a two day time period without a solid waste ordinance. To account for town meeting being held each year on the second Tuesday of May and the second Tuesday of May each year typically being a different date than the prior or following year, it appears we should consider enacting new ordinance language as follows:

b). Proposed and subject to legal review: “The Ordinance shall become effective on May 8, 2018 and shall continue in effect for a period of four (4) years plus or minus seven (7) calendar days unless extended or reauthorized by Town Meeting prior to the expiration of the period of four (4) years plus or minus seven (7) calendar days from the effective date.”

- Requested Board Action: At their January 2nd meeting, the Board will consider including an article in the 2018 town meeting warrant to reauthorize, or authorize, depending on legal counsel’s opinion, a revised solid waste ordinance.

13. Public Road Acceptance Ordinance

There will be proposed revisions to this ordinance including, but not necessarily limited to, changes to the design and construction standards and assignment of costs associated with the transfer of the road and associated property from the private owners to the town including legal costs.

- Requested Board Action: At their January 2nd meeting, the Board will consider including an article in the 2018 town meeting warrant to address a revised public road acceptance ordinance.



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14. Sylvan Road Neighborhood Drainage Project

As we know, we have retained the services of a professional engineering firm to evaluate the existing surficial drainage characteristics in Sylvan, Pine and Spruce Roads. Once this evaluation is completed, improvements will be designed, bid documents prepared and competitive bids will be solicited for construction of the improvements. It is anticipated that bids will be received in time to go to the 2018 town meeting to request funding for construction and construction related engineering services to complete the project.

- Requested Board Action: At their January 2nd meeting, the Board will consider including an article in the 2018 town meeting warrant asking the voters to authorize funds for construction and construction engineering related services for the drainage project.

Cc. Claire Woolfolk
Kathi Mahar, Treasurer

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

01/02/18

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices	AP1839	1/2/2018	\$ 377,950.55
B. Authorized Warrants to be Signed: (Wendy needs to abstain)				
(Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits	AP1837	12/20/17	\$ 5,615.22
		AP1838	12/28/17	\$ 6,931.86
	Town Payroll	PR1815	12/29/17	\$ 104,765.28
C. Warrants to be Acknowledged:				
	School Invoices	8	12/20/17	\$ 61,887.46
	(John DOES need to abstain)			
	School Payroll	13	12/22/17	\$ 167,601.78
TOTAL WARRANTS FOR BOS MEETING				<u>\$ 724,752.15</u>

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1839

CHECK DATE: January 2, 2018

CHECK NUMBER:	<u>308243</u>	through	<u>308289</u>	\$	<u>371,742.55</u>	Check payments
CHECK NUMBER:	<u>n/a</u>	through	<u>n/a</u>	\$	<u>-</u>	Electronic payments
EFT NUMBER:	<u>600</u>	through	<u>613</u>	\$	<u>6,208.00</u>	ACH Payments
EFT or CK NUMBER:	<u>n/a</u>		<u>n/a</u>	\$	<u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 377,950.55

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 Ckg-BH General Fund
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

600 01/02/2018 EFT Invoice: 31609	2 A C PARSONS LANDSCAPING & GARDEN 31609	11/30/2017	AP1839		308.25
	308.25 1552500 55222	Stripped beds ts LANDSCAPING SVCS			
Invoice: 31628	A C PARSONS LANDSCAPING & GARDEN 31628	12/01/2017	AP1839		350.22
	350.22 1440330 55200 433	Station 3 landscaping BLDG REPAIR & MAINT-S3 SV			
		CHECK	600 TOTAL:		658.47
601 01/02/2018 EFT Invoice: 372230	792 COASTAL ENERGY 372230	12/12/2017 910	AP1839		88.50
	88.50 6010100 55400	boiler service yachtsmen GEN REPAIR & MAINT			
		CHECK	601 TOTAL:		88.50
602 01/02/2018 EFT Invoice: 831403	792 COASTAL ENERGY 831403	12/12/2017	AP1839		75.03
	75.03 1550666 53400	41.0 GAL Propane for Heat at Sea Street PS-EM HEATING FUEL			
		CHECK	602 TOTAL:		75.03
603 01/02/2018 EFT Invoice: 372185	792 COASTAL ENERGY 372185	12/18/2017	AP1839		510.54
	510.54 1550669 55200	Replace Hot Water Heater @ BLDG REPAIR & MAINT			
		CHECK	603 TOTAL:		510.54
604 01/02/2018 EFT Invoice: IV81683A	124 COLWELL DIESEL SERVICE & GARAGE I IV81683A	12/13/2017	AP1839		131.29
	131.29 1550100 55400	TR#6 RADIO GEN REPAIRS & MAINT			
Invoice: IV81798	COLWELL DIESEL SERVICE & GARAGE I IV81798	12/18/2017	AP1839		105.36
	105.36 1550100 55400	TR#6 CAM SENSOR GEN REPAIRS & MAINT			
		CHECK	604 TOTAL:		236.65
605 01/02/2018 EFT Invoice: R120717MD	1444 COMPLETE HYDRAULICS INC R120717MD	12/08/2017	AP1839		162.43
	162.43 1550100 55400	FITTINGS GEN REPAIRS & MAINT			
		CHECK	605 TOTAL:		162.43

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
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INVOICE

INVOICE DTL DESC

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606 01/02/2018 EFT Invoice: 4056 1735 CONNECTIVITY WORKS INC 4056 243.75 1221000 57600 12/22/2017 Telephone Maintenance EQUIP-INFRASTRUCT-PHONE API1839 243.75

CHECK 606 TOTAL: 243.75

607 01/02/2018 EFT Invoice: 10211299671 148 DELL MARKETING LP 10211299671 51.80 1440800 57400 12/13/2017 Display port cables for cruisers EQUIP-TECH HARDWARE API1839 51.80

Invoice: 10212428950 DELL MARKETING LP 10212428950 197.07 1220220 53900 12/16/2017 Monitor and cable MISC SUPPLIES API1839 197.07

Invoice: 10209443755 DELL MARKETING LP 10209443755 853.35 4020200 24205 12/06/2017 Laptop Computer TC Town Clerk Reserve API1839 853.35

CHECK 607 TOTAL: 1,102.22

608 01/02/2018 EFT Invoice: C33688-00 150 DENNIS PAPER & FOODSERVICE C33688-00 497.18 1552000 55400 12/13/2017 cleaning supplies bj GEN REPAIRS & MAINT API1839 497.18

CHECK 608 TOTAL: 497.18

609 01/02/2018 EFT Invoice: 509136 181 EATON PEABODY ATTORNEYS AT LAW 509136 467.92 1220110 54500 12/12/2017 Broadband Contract with Charter Communication LEGAL API1839 467.92

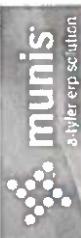
Invoice: 509135 EATON PEABODY ATTORNEYS AT LAW 509135 330.00 1770100 54540 12/12/2017 Advice and Creation of Tax Exempt Organization CONSULTANT- OTHER API1839 330.00

CHECK 609 TOTAL: 797.92

610 01/02/2018 EFT Invoice: 1217 1326 DURLIN LUNT 1217 187.25 1220110 52700 12/22/2017 town Manager Travel TOWN MGR EXPENSE API1839 187.25

CHECK 610 TOTAL: 187.25

611 01/02/2018 EFT Invoice: 2561651 2142 MODERN PEST SERVICES INC 2561651 77.00 1552000 55400 12/14/2017 ants in pd & fd ts GEN REPAIRS & MAINT API1839 77.00



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100 10100 Ckg-BH General Fund
CHECK NO CHK DATE TYPE VENDOR NAME



P 3
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INVOICE		INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
612 01/02/2018 EFT		538 NORTHEAST PLUMBING & HEATING INC. 10984	12/20/2017				77.00
Invoice: 10984		219.63 1440330 55200 433	Repairs to sink at station #3			AP1839	219.63
			BLDG REPAIR & MAINT-S3 SV				
Invoice: 10985		NORTHEAST PLUMBING & HEATING INC. 10985	12/20/2017			AP1839	1,238.44
		1,238.44 1440330 55200 432	Boiler repairs at station #2				
			BLDG REPAIR & MAINT-S2 SH				
			CHECK			612 TOTAL:	1,458.07
613 01/02/2018 EFT		2221 LISA YOUNG	12/11/2017			AP1839	112.99
Invoice: 1217		112.99 1220500 54100	TRAINING MILEAGE 1217 211.2 @ .535				
			TRAINING				
			CHECK			613 TOTAL:	112.99
308242 01/02/2018 PRTD		1306 ACADIA FUEL LLC	12/06/2017			AP1839	145.92
Invoice: 153842		145.92 1550666 53400	76.8 GAL NEH WWTP Heating Oil-EM				
			HEATING FUEL				
Invoice: 153859		ACADIA FUEL LLC	12/06/2017			AP1839	201.78
		201.78 1550668 53400	106.2 GAL SH WWTP Heating Oil-EM				
			HEATING FUEL				
Invoice: 154129		ACADIA FUEL LLC	12/11/2017			AP1839	159.22
		159.22 1550668 53400	83.8 GAL SH WWTP Heating Oil-EM				
			HEATING FUEL				
Invoice: 154147		ACADIA FUEL LLC	12/12/2017			AP1839	138.70
		138.70 1550666 53400	73.0 GAL NEH WWTP Heating Oil-EM				
			HEATING FUEL				
Invoice: 154149		ACADIA FUEL LLC	12/12/2017			AP1839	198.93
		198.93 1550667 53400	104.7 GAL SV WWTP Heating Oil-EM				
			HEATING FUEL				
			CHECK			308242 TOTAL:	844.55
308243 01/02/2018 PRTD		1952 ACADIA FUEL LLC	12/14/2017			AP1839	230.09
Invoice: 154402		230.09 1440330 53400 432	121.1 gal Heating oil for station #2				
			HEATING FUEL-S2 SH				
			CHECK			308243 TOTAL:	230.09

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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INVOICE	INVOICE DTL DESC	INVOICE	INVOICE DTL DESC	WARRANT	NET
308244 01/02/2018 PRD Invoice: 153616C	1953 ACADIA FUEL LLC	153616C	11/29/2017 CK #307934 was .70 short HEATING FUEL	AP1839	.70
308245 01/02/2018 PRD Invoice: 153843	1948 ACADIA FUEL LLC	153843	12/06/2017 51.1 GAL NEH Maint Building Heating Oil-EM HEATING FUEL	AP1839	97.09
308246 01/02/2018 PRD Invoice: 153841	1954 ACADIA FUEL LLC	153841	12/06/2017 160.5 GAL heating fuel bj HEATING FUEL	AP1839	304.95
308247 01/02/2018 PRD Invoice: 318764	1851 APPLIED CONCEPTS INC	318764	12/07/2017 Antenna Spotlight Clamp Mount EQUIPMENT-VEHICLES	AP1839	120.00
308248 01/02/2018 PRD Invoice: 9225 Fireside Inn	997 CARDMEMBER SERVICES	9225 Fireside Inn	12/08/2017 Lodging MTCMA Conference TOWN MGR EXPENSE	AP1839	97.01
Invoice: 7488 Cracker Barrel	CARDMEMBER SERVICES	7488 Cracker Barrel	12/08/2017 Meal Charge MTCMA Conference Portland TOWN MGR EXPENSE	AP1839	19.42
Invoice: 9925 Citgo	CARDMEMBER SERVICES	9925 Citgo	11/29/2017 9.701 gal Fuel, Use of Force Training in CT VEHICLE FUEL-12 Chev Silverado	AP1839	25.60
Invoice: 7897 Uncasville John	CARDMEMBER SERVICES	7897 Uncasville John	11/30/2017 Meal 11/28/17 Use of Force Training CT MEAL ALLOWANCE	AP1839	14.21
Invoice: 6759 Tom's Urban Con	CARDMEMBER SERVICES	6759 Tom's Urban Con	12/01/2017 Meal 11/30/17 Use of Force Training CT MEAL ALLOWANCE	AP1839	17.89
Invoice: 6662 Landsdowne Pub	CARDMEMBER SERVICES	6662 Landsdowne Pub	12/01/2017 Meal 11/29/17 Use of Force Training CT MEAL ALLOWANCE	AP1839	41.66



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Town of Mount Desert
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INVOICE	INVOICE	INV DATE	PO	WARRANT	NET
INVOICE	INVOICE	INVOICE DTL DESC			
Invoice: 5615 Citgo	5615 Citgo	12/04/2017	AP1839		40.05
	40.05 1440110	15.176 gal Fuel 12/01/17 -Use of Force Training CT			
		VEHICLE FUEL-12 Chev Silverado			
Invoice: 9326 Uncashville Joh	9326 Uncashville Joh	12/01/17 Use of Force Training CT	AP1839		12.21
	12.21 1440110	Meal 12/01/17 Use of Force Training CT			
		MEAL ALLOWANCE			
Invoice: 0212 Shell Oil	0212 Shell Oil	12/04/2017	AP1839		43.14
	43.14 1440110	15.692 gal Fuel 12/01/17 Use of Force Training CT			
		VEHICLE FUEL-12 Chev Silverado			
Invoice: 7217 Mohegan Sun Hot	7217 Mohegan Sun Hot	12/04/2017	AP1839		425.50
	425.50 1440110	Lodging Use of Force Training - CT			
		LODGING			
Invoice: 0983 PEOPLESWART	0983 PEOPLESWART	11/23/2017	AP1839		39.95
	39.95 1220500	ANNUAL ONLINE LINE SUBSCRIPTION			
		SOFTWARE PKG PURCHASE			
Invoice: 0489 MSFT	0489 MSFT	12/02/2017	AP1839		180.00
	180.00 1221000	OUTLOOK 365 EMAIL 1217			
		EMAIL/INTERNET			
Invoice: 6724 CONNECT 2018	6724 CONNECT 2018	12/19/2017	AP1839		925.00
	925.00 1220500	REGISTRATION FOR MUNIS CONFERENCE-KMAHAR			
		TRAINING			
Invoice: 4857 AMAZON	4857 AMAZON	12/20/2017	AP1839		158.99
	158.99 1220110	MICROLINE PRINTER 320 TURBO			
		OFFICE SUPPLIES			
Invoice: 5329 CONNECT 2018	5329 CONNECT 2018	12/21/2017	AP1839		925.00
	925.00 1220500	MUNIS CONFERENCE REGISTRATION-L YOUNG			
		TRAINING			
Invoice: 9292 MSFT	9292 MSFT	12/15/2017	AP1839		72.52
	72.52 1221000	OUTLOOK 365 EMAIL-PD 1217			
		EMAIL/INTERNET			
Invoice: 5555 SQ*VT Taxi	5555 SQ*VT Taxi	12/05/2017	AP1839		26.00
	26.00 6010100	taxi nashville			
		TRAVEL			
Invoice: 0134 Swingin Doors S	0134 Swingin Doors S	12/06/2017	AP1839		23.24
	23.24 6010100	meal nashville			
		TRAVEL			
Invoice: 2558 American Tap Ro	2558 American Tap Ro	12/06/2017	AP1839		22.83
	22.83 6010100	meal nashville			
		TRAVEL			

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

Ckg-BH General Fund



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INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: 4320 Margaritaville	4320 Margaritaville 12/07/2017 917 meal nashville TRAVEL	54.18 6010100 56100		API839	54.18
Invoice: 0462 Music City Ctr	0462 Music City Ctr 12/07/2017 917 meal nashville TRAVEL	15.34 6010100 56100		API839	15.34
Invoice: 6757 Hilton Parkview	6757 Hilton Parkview12/07/2017 917 meal nashville TRAVEL	41.61 6010100 56100		API839	41.61
Invoice: 2863 Dunkin Donuts	2863 Dunkin Donuts 12/07/2017 917 meal nashville TRAVEL	7.51 6010100 56100		API839	7.51
Invoice: 6474 Papa John's	6474 Papa John's 12/08/2017 917 meal nashville TRAVEL	19.28 6010100 56100		API839	19.28
Invoice: 0612 RPS Bangor Intl	0612 RPS Bangor Intl12/11/2017 917 parking Bangor Airport - nashville TRAVEL	50.00 6010100 56100		API839	50.00
Invoice: 3162 Hilton Nashville	3162 Hilton Nashville12/11/2017 917 hotel nashville TRAINING	1,093.36 6010100 54100		API839	1,093.36
Invoice: 6827 Hilton Parkview	6827 Hilton Parkview12/11/2017 917 meal nashville TRAVEL	41.61 6010100 56100		API839	41.61
Invoice: 5923 Paradise Park T	5923 Paradise Park T12/11/2017 917 meal nashville TRAVEL	25.08 6010100 56100		API839	25.08
Invoice: 5404 Music City Ctr	5404 Music City Ctr 12/11/2017 917 meal nashville TRAVEL	25.00 6010100 56100		API839	25.00
Invoice: 6834 SQ*Volunteer Ta	6834 SQ*Volunteer Tal2/11/2017 917 taxi nashville TRAVEL	26.00 6010100 56100		API839	26.00
Invoice: 6606 Amazon	6606 Amazon 12/14/2017 917 Outdoor Floor Mat OFFICE SUPPLIES	76.15 6010100 53000		API839	76.15
Invoice: 3357 Timken Motor an	3357 Timken Motor an11/29/2017 884 NEH Aeration VFD-EM GEN REPAIRS & MAINT	1,453.20 1550666 55400		API839	1,453.20



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A/P CASH DISBURSEMENTS JOURNALP 7
apcsbdbCASH ACCOUNT: 100 10100 Ckg-BH General Fund
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC WARRANT NET

Invoice: 0424 Gilman Electric	CARDMEMBER SERVICES	0424 Gilman	Electric12/18/2017 908	AP1839	288.00
		288.00 1550666	CFL Bulbs NEH Basement-EM BLDG REPAIR & MAINT		
Invoice: 9153 Hannaford	CARDMEMBER SERVICES	9153 Hannaford	12/22/2017 912	AP1839	86.40
		86.40 1550552	Distilled H2O for Lab-EM LAB EQUIP		
Invoice: 337 Wal-Mart	CARDMEMBER SERVICES	337 Wal-Mart	12/08/2017 898	AP1839	38.92
		38.92 1550100	keyboard b BLDG REPAIR & MAINT		
Invoice: 6994 The Corporate C	CARDMEMBER SERVICES	6994 The Corporate C	11/30/2017 916	AP1839	45.59
		45.59 1220220	Name Plate OFFICE SUPPLIES		
CHECK 308248 TOTAL:					6,497.45
308249 01/02/2018 PRD Invoice: B29524	75 F T BROWN CO	B29524	11/01/2017	AP1839	2.29
		2.29 1550100	Torx Bit - EM MISC-MATERIALS		
Invoice: B29570	F T BROWN CO	B29570	11/02/2017	AP1839	16.36
		16.36 1550552	MR Clean/Lysol Toilet Cleaner WWTP-EM OTHER EQUIPMENT		
Invoice: C30906	F T BROWN CO	C30906	11/08/2017	AP1839	5.58
		5.58 1550552	2 Cycle Oil-EM OTHER EQUIPMENT		
Invoice: C30916	F T BROWN CO	C30916	11/08/2017	AP1839	11.16
		11.16 1550552	Confined Space Trailer Keys-EM OTHER EQUIPMENT		
Invoice: C31064	F T BROWN CO	C31064	11/20/2017	AP1839	11.99
		11.99 1552000	25' Tape Measure-EM GEN REPAIRS & MAINT		
Invoice: C31087	F T BROWN CO	C31087	11/21/2017	AP1839	31.56
		31.56 1550552	Stock Batteries/Reflective Tape-EM OTHER EQUIPMENT		
Invoice: C31094	F T BROWN CO	C31094	11/21/2017	AP1839	856.30
		856.30 1552000	Ice Melt 40lb bags-EM GEN REPAIRS & MAINT		
Invoice: C31099	F T BROWN CO	C31099	11/21/2017	AP1839	18.99
		18.99 1552000	Wastebasket 45QT-EM GEN REPAIRS & MAINT		

Invoice: B29958	F T BROWN CO	B29958	11/27/2017	API839	51.54
		51.54 1552000 55200	WD40/Light Bulbs/Gorilla Tape-EM BLDG REPAIR & MAINT		
Invoice: C31234	F T BROWN CO	C31234	11/30/2017	API839	2.79
		2.79 1550552 53900	Confined Space Key-EM OTHER EQUIPMENT		
Invoice: B30011	F T BROWN CO	B30011	11/28/2017	API839	21.57
		21.57 1440330 53110	Padlocks for CS Rescue trailer GENERAL SUPPLIES		
Invoice: C30854	F T BROWN CO	C30854	11/03/2017	API839	42.98
		42.98 1440330 53110	supplies GENERAL SUPPLIES		
Invoice: C30902	F T BROWN CO	C30902	11/07/2017	API839	8.98
		8.98 1440330 53110	paint supplies GENERAL SUPPLIES		
Invoice: B29705	F T BROWN CO	B29705	11/09/2017	API839	48.97
		48.97 1440330 53110	Ass'd Hardware GENERAL SUPPLIES		
Invoice: B29742	F T BROWN CO	B29742	11/13/2017	API839	.43
		.43 1440330 53110	Ass'd Screws GENERAL SUPPLIES		
Invoice: C30829	F T BROWN CO	C30829	11/01/2017	API839	8.99
		8.99 6010100 53000	battery OFFICE SUPPLIES		
			CHECK	308249 TOTAL:	1,140.48
308250 01/02/2018 PRD Invoice: 5009480073	2228 CINTAS CORPORATION NO. 2	5009480073	12/06/2017	API839	119.25
		119.25 1551500 55400	medical supplies bj GEN REPAIRS & MAINT		
			CHECK	308250 TOTAL:	119.25
308251 01/02/2018 PRD Invoice: 669970	1389 NORMAN CLOSSON JR.	669970	11/10/2017	API839	400.00
		400.00 1550100 55400	beaver trapping bj GEN REPAIRS & MAINT		
			CHECK	308251 TOTAL:	400.00
308252 01/02/2018 PRD Invoice: 765747	819 DARLINGS	765747	12/12/2017	API839	454.19
		454.19 1550552 55100	Repair Parts for 08 Ford 4x4 problem-EM VEHICLE REPAIR		

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INVOICE	INVOICE DTL DESC	WARRANT	NET
Invoice: 228625	DARLINGS		
	228625	AP1839	80.00
	80.00 1550100 55400	TONNER RAD HOSE	
		GEN REPAIRS & MAINT	
Invoice: 228704	DARLINGS		
	228704	AP1839	48.52
	48.52 1550552 55100	parts bj	
		VEHICLE REPAIR	
		CHECK	582.71
		308252 TOTAL:	
308253 01/02/2018 PRD	250 DOUG GOTT & SONS INC		
Invoice: 36627		AP1839	160.00
	36627		
	160.00 1550100 53730	gravel bj	
		MISC-MATERIALS	
		CHECK	160.00
		308253 TOTAL:	
308254 01/02/2018 PRD	196 ELLSWORTH BUILDER SUPPLY INC		
Invoice: 112507855-01		AP1839	51.14
	112507855-01		
	51.14 1551500 55400	bolts bj	
		GEN REPAIRS & MAINT	
Invoice: 112506974-01	ELLSWORTH BUILDER SUPPLY INC		
	112506974-01	AP1839	36.99
	36.99 1552000 55400	snow shovel bj	
		GEN REPAIRS & MAINT	
Invoice: 112494807-01	ELLSWORTH BUILDER SUPPLY INC		
	112494807-01	AP1839	340.53
	340.53 1440110 57300	Wall Cabinet for Patrol Bathroom	
		EQUIP-FURNISHINGS	
		CHECK	428.66
		308254 TOTAL:	
308255 01/02/2018 PRD	197 ELLSWORTH CHAINSAW INC		
Invoice: 69615		AP1839	11.70
	69615		
	11.70 1552000 55400	shear pins bj	
		GEN REPAIRS & MAINT	
		CHECK	11.70
		308255 TOTAL:	
308256 01/02/2018 PRD	1842 EMERA MAINE		
Invoice: 10532164-0 120417		AP1839	15.87
	10532164-0 120417		
	15.87 1552500 55010	0 KWH electric bill comfort station 306 rte 3 bj	
		ELECTRICITY	
Invoice: 10057342-3 120417	EMERA MAINE		
	10057342-3 120417	AP1839	3,029.92
	3,029.92 1550668 55010	26200 KWH SH WWTP Electric-EM	
		ELECTRICITY	
Invoice: 10057339-7 120417	EMERA MAINE		
	10057339-7 120417	AP1839	812.47
	812.47 1550669 55010	2840 KWH Otter Creek PS Electric-EM	
		ELECTRICITY	

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INVOICE

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Invoice: 10057322-1 120717 EMERA MAINE 10057322-1 120717 12/07/2017 AP1839 20.94
40 KWH SGT DR PS Electric-EM
ELECTRICITY 55010

Invoice: 10558316-5 120517 EMERA MAINE 10558316-5 120517 12/05/2017 AP1839 972.97
3960 kwh marina power
ELECTRICITY 55010

Invoice: 10558315-3 120517 EMERA MAINE 10558315-3 120517 12/05/2017 AP1839 705.13
0 KWH marine power
ELECTRICITY 55010

Invoice: 10003320-2 120517 EMERA MAINE 10003320-2 120517 12/05/2017 AP1839 1,995.65
13880 kwh marina power
ELECTRICITY 55010

Invoice: 10057323-3 120517 EMERA MAINE 10057323-3 120517 12/05/2017 AP1839 35.65
128 kwh yachtsmen power
ELECTRICITY 55010

CHECK 308256 TOTAL: 17,944.93

308257 01/02/2018 PRD 1925 PEMBROOKE OCCUPATIONAL HEALTH 4798366 62.00
Invoice: 4798366 random testing al ts
OUTSIDE LAB/MEDICAL 54600

CHECK 308257 TOTAL: 62.00

308258 01/02/2018 PRD 1398 FASTENAL COMPANY MEELS40876 522.24
Invoice: MEELS40876 RAGS BRAKE CLEAN BOLTS AND PADS
GEN REPAIRS & MAINT 55400

Invoice: MEELS40945 FASTENAL COMPANY MEELS40945 63.97
RAGS GEN REPAIRS & MAINT 55400

Invoice: MEELS40946 FASTENAL COMPANY MEELS40946 16.98
GLOVES GEN REPAIRS & MAINT 55400

CHECK 308258 TOTAL: 603.19

308259 01/02/2018 PRD 2305 GF JOHNSTON & ASSOCIATES LLC 01111983 18,785.50
Invoice: 01111983 Rt 198 MPI Final design, DOT submittal ts
Construction-Budget 57710



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INVOICE DTL DESC CHECK 308259 TOTAL: 18,785.50

308260 01/02/2018 PRD 254 GRAINGER 9641216578 12/12/2017 AP1839 174.26
Invoice: 9641216578 174.26 1440330 53110 Trash bag liners for station 2 & 3
GENERAL SUPPLIES

CHECK 308260 TOTAL: 174.26

308261 01/02/2018 PRD 1470 GROUP DYNAMIC INC L1801-016000282 12/26/2017 AP1839 153.75
Invoice: L1801-016000282 153.75 1220800 52415 HRA Administrative Fee
HRA=MED DEDUCT

CHECK 308261 TOTAL: 153.75

308262 01/02/2018 PRD 1064 HARCROS CHEMICALS INC 300142287 12/14/2017 AP1839 1,957.60
Invoice: 300142287 1,957.60 1550100 53200 salt bj
SALT & SAND

CHECK 308262 TOTAL: 1,957.60

308263 01/02/2018 PRD 207 H P FAIRFIELD 6033798 12/14/2017 AP1839 1,844.07
Invoice: 6033798 1,844.07 1550100 53200 HARCROS CHEMICALS INC
salt bj
SALT & SAND

CHECK 308263 TOTAL: 1,844.07

308264 01/02/2018 PRD 1417 R F JORDAN & SONS CONSTRUCTION I 15-2814 P#4 12/12/2017 AP1839 1,835.04
Invoice: 15-2814 P#4 1,835.04 1550100 53200 HARCROS CHEMICALS INC
salt bh
SALT & SAND

CHECK 308264 TOTAL: 1,835.04

308265 01/02/2018 PRD 358 JORDAN EQUIPMENT CO P23091 12/08/2017 AP1839 283.24
Invoice: P23091 283.24 1550100 55400 TONNER SANDER MOTOR
GEN REPAIRS & MAINT

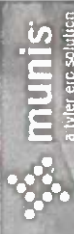
CHECK 308265 TOTAL: 283.24

308266 01/02/2018 PRD 15-2814 P#4 12/18/2017 AP1839 1,500.00
Invoice: 15-2814 P#4 1,500.00 300 24560 Last retainage for OC Fire Pond project
Retainage Payable

CHECK 308266 TOTAL: 1,500.00

308267 01/02/2018 PRD 358 JORDAN EQUIPMENT CO P23091 12/18/2017 AP1839 396.85
Invoice: P23091 396.85 1550100 55200 chain hoist inspection bj
BLDG REPAIR & MAINT

CHECK 308267 TOTAL: 396.85



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INVOICE		INVOICE	INV DATE	PO	WARRANT	NET
CHECK NO		CHK DATE	INVOICE DTL DESC			
308266	01/02/2018	PRTD	1023 LAW ENFORCEMENT OFFICERS ST. REF. 120817			
Invoice: 120817			74.80 1440110 53130		AP1839	74.80
					LEO Street Reference books	
					BOOKS	
308267	01/02/2018	PRTD	412 LURVEY WRIGHT POST 103			
Invoice: 112717			112717			
			273.54 1552500 55224		AP1839	273.54
					flags + ts	
					MEMORIAL SVCS	
308268	01/02/2018	PRTD	414 HAROLD MACQUINN INC			
Invoice: 6154			6154		AP1839	510.69
			510.69 1550100 53730			
					gravel bj	
					MISC-MATERIALS	
308269	01/02/2018	PRTD	1866 MAINE-LY TACTICAL & UNIFORM LLC			
Invoice: 5284			5284		AP1839	159.99
			159.99 1440330 53800			
					Duty boots for Ben Wallace	
					UNIFORMS	
308270	01/02/2018	PRTD	413 M C M ELECTRIC INC			
Invoice: 15681			15681		AP1839	88.00
			88.00 1550552 55405			
					GILPAT PS Exerciser programming-EM	
					GENERATOR SVCS	
					DISCONNECTED WORK BAY LIGHT SENSORS	
					BLDG REPAIR & MAINT	
					EV set up ts	
					EQUIPMENT-EVSE	
					light repair bj	
					BLDG REPAIR & MAINT	
					hoist repair	
					GEN REPAIRS & MAINT	
					308265 TOTAL:	396.85
					308266 TOTAL:	74.80
					308267 TOTAL:	273.54
					308268 TOTAL:	510.69
					308269 TOTAL:	159.99
					308270 TOTAL:	88.00
					308271 TOTAL:	255.00
					308272 TOTAL:	237.78
					308273 TOTAL:	143.02
					308274 TOTAL:	495.16



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INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

CHECK 308270 TOTAL: 1,218.96

308271 01/02/2018 PRD 469 MDI REGIONAL SCHOOL 0118 240,093.50 1995100 59201 JANUARY ASSESSMENT MD HIGH SCHOOL API839 240,093.50

CHECK 308271 TOTAL: 240,093.50

308272 01/02/2018 PRD 1832 JERRY J MICHAUD 2017 690.00 1335000 59150 Annual RWITSP Benefit RWSP Benefit API839 690.00

CHECK 308272 TOTAL: 690.00

308273 01/02/2018 PRD 427 MAINE MUNICIPAL ASSOCIATION 40972 15.57 1220001 52020 WC Premium Q1 of 4 (010118-123118) API839 51,900.80

285.45 1220110 52020 WORKERS COMP
46.71 1220220 52020 WORKERS COMP
467.11 1220500 52020 WORKERS COMP
783.70 1220660 52020 WORKERS COMP
591.67 1220770 52020 WORKERS COMP
6,669.25 1440110 52020 WORKERS COMP
8,055.00 1440330 52020 WORKERS COMP
342.55 1440800 52020 WORKERS COMP
11,355.90 1550100 52020 WORKERS COMP
4,665.88 1550552 52020 WORKERS COMP
4,432.33 1551500 52020 WORKERS COMP
856.36 1552000 52020 WORKERS COMP
9,025.55 1990100 59200 MD ELEMENTARY SCHOOL
4,307.77 6010100 52020 WORKERS COMP

CHECK 308273 TOTAL: 51,900.80

308274 01/02/2018 PRD 436 MAINE TOWN & CITY MANAGEMENT ASSN 1000166370 50.00 1220110 54100 Maine-New Hampshire Manager Meeting TRAINING API839 50.00

CHECK 308274 TOTAL: 50.00

308275 01/02/2018 PRD 2160 COASTAL AUTO PARTS 856603 11.14 1550100 55400 trackless pressure switch GEN REPAIRS & MAINT API839 11.14

Invoice: 856256 COASTAL AUTO PARTS 856256 4.56 1550100 55400 NEW GARBAGE TR U-NUTS GEN REPAIRS & MAINT API839 4.56

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INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
Invoice: 859022	859022	12/18/2017	AP1839		-22.28
COASTAL AUTO PARTS	-22.28 1550100 55400	Return of Oil Pressure Switch GEN REPAIRS & MAINT			
Invoice: 860157	860157	12/20/2017	AP1839		-18.00
COASTAL AUTO PARTS	-18.00 1550100 55400	Core Deposit GEN REPAIRS & MAINT			
308276 01/02/2018 PRD Invoice: 7837	7837	CHECK	308275 TOTAL:		1,911.93
522 NEIGHBORHOOD HOUSE	84.00 1660500 55205	12/13/2017 Pool Reimbursement POOL REPAIRS	AP1839		84.00
308277 01/02/2018 PRD Invoice: 8454	8454	CHECK	308276 TOTAL:		84.00
794 OLVER ASSOCIATES, INC	4,324.05 3000036 57712	12/12/2017 PS bldg ts Engineering	AP1839		4,324.05
308278 01/02/2018 PRD Invoice: 1217	1217	CHECK	308277 TOTAL:		4,324.05
2110 OTT COMMUNICATIONS	691.35 1221000 55120	12/10/2017 Telephone Charges TELEPHONE-USAGE	AP1839		691.35
308279 01/02/2018 PRD Invoice: 42093	42093	CHECK	308278 TOTAL:		691.35
2423 PATTERSON & O'CONNELL LLC	2,578.00 1220770 54500	12/18/2017 Legal Representation at Appeals Board Meeting LEGAL	AP1839		2,578.00
308280 01/02/2018 PRD Invoice: 165895	165895	CHECK	308279 TOTAL:		2,578.00
565 PERMA-LINE CORP OF NE	223.00 1550100 53331	12/17/2017 signs bj STREET SIGNS	AP1839		223.00
308281 01/02/2018 PRD Invoice: Call-S1391	Call-S1391	CHECK	308280 TOTAL:		223.00
2360 NICHOLAS S ASHBORN	212.50 1550552 55210	12/18/2017 Repair Sea St PS Dampeners-EM PUMP STATION MAINT	AP1839		212.50

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INVOICE

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INVOICE DTL DESC
CHECK 308281 TOTAL: 212.50

308282 01/02/2018 PRD 1839 SPILLMAN TECHNOLOGIES INC 37342 12/13/2017 AP1839 2,839.20
Invoice: 37342 Annual Maintenance 1/1/18-12/31/18
COMPUTER PKG PURCHASE

CHECK 308282 TOTAL: 2,839.20

308283 01/02/2018 PRD 2424 TREASURER, STATE OF MAINE 121817 12/18/2017 AP1839 3,108.00
Invoice: 121817 DEP in-lieu fee Ot Crl pier ts
Administration & Engineering

CHECK 308283 TOTAL: 3,108.00

308284 01/02/2018 PRD 1771 TIME WARNER CABLE 708593401121217 12/12/2017 AP1839 285.95
Invoice: 708593401121217 Internet Police Department
CABLE/INTERNET-POLICE DEPT

CHECK 308284 TOTAL: 285.95

308285 01/02/2018 PRD 1770 TIME WARNER CABLE 697517601121117 12/11/2017 AP1839 1,869.10
Invoice: 697517601121117 Internet Town Office
CABLE/INTERNET-TOWN OFFICE

CHECK 308285 TOTAL: 1,869.10

308286 01/02/2018 PRD 1465 U S BANK EQUIPMENT FINANCE INC 345817951 12/06/2017 AP1839 603.77
Invoice: 345817951 Copier Rental
COPIER LEASE

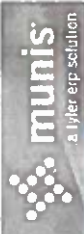
CHECK 308286 TOTAL: 603.77

308287 01/02/2018 PRD 1553 ULINE, INC 92828091 12/04/2017 AP1839 410.35
Invoice: 92828091 cleaning supplies bj
GEN REPAIRS & MAINT

CHECK 308287 TOTAL: 410.35

308288 01/02/2018 PRD 737 UNIFIRST CORP 0272549163 12/13/2017 AP1839 119.25
Invoice: 0272549163 WW Uniforms-EM
UNIFORMS

UNIFIRST CORP 0272549162 12/13/2017 AP1839 181.58
Invoice: 0272549162 HWY/P&C/MSW Uniforms-EM
UNIFORMS





CHECK NO	CHK DATE	TYPE	VENDOR NAME	CITY-STATE	GENERAL FUND	INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET	
308289 01/02/2018 PRTD Invoice: 434837	Invoice: 0272550841		UNIFIRST CORP			35.00 1552500 53800	UNIFORMS					
						81.58 1550100 53800	UNIFORMS					
						113.25 1550552 53800	WW Uniforms-EM	12/20/2017		AP1839	113.25	
							UNIFORMS					
						65.00 1551500 53800	HWY/P&C/MSW Uniforms-EM	12/20/2017		AP1839	181.58	
						35.00 1552500 53800	UNIFORMS					
						81.58 1550100 53800	UNIFORMS					
						0272552476	MSW/P&C/MSW Uniforms-EM	12/27/2017		AP1839	181.58	
							UNIFORMS					
						65.00 1551500 53800	UNIFORMS					
						35.00 1552500 53800	UNIFORMS					
						81.58 1550100 53800	UNIFORMS					
308289 01/02/2018 PRTD Invoice: 434837	Invoice: 0272552477		UNIFIRST CORP			113.25 1550552 53800	WW Uniforms-EM	12/27/2017		AP1839	113.25	
							UNIFORMS					
							CHECK		308288 TOTAL:	890.49		
						434837	CorePro Samplers for NEH-EM	12/05/2017		AP1839	260.52	
						260.52 1550552 53820	LAB EQUIP					
							CHECK		308289 TOTAL:	260.52		
						NUMBER OF CHECKS	62	*** CASH ACCOUNT TOTAL ***		377,950.55		
						TOTAL PRINTED CHECKS		48	AMOUNT		371,742.55	
						TOTAL EFT'S		14			6,208.00	
								*** GRAND TOTAL ***			377,950.55	

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CLERK: 69051you JOURNAL ENTRIES TO BE CREATED

YEAR PER SRC ACCOUNT	JNL	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2018	7	4								
APP 100-20000		01/02/2018	AP1839	LLY			Accounts Payable		339,222.64	
APP 100-10100		01/02/2018	AP1839	LLY			AP CASH DISBURSEMENTS JOURNAL			377,950.55
APP 600-20000		01/02/2018	AP1839	LLY			Ckg-BH General Fund			
APP 400-20000		01/02/2018	AP1839	LLY			Accounts Payable		10,157.01	
APP 300-20000		01/02/2018	AP1839	LLY			AP CASH DISBURSEMENTS JOURNAL			
							Accounts Payable		853.35	
							AP CASH DISBURSEMENTS JOURNAL			
							Accounts Payable		27,717.55	
							AP CASH DISBURSEMENTS JOURNAL			
							GENERAL LEDGER TOTAL		377,950.55	377,950.55
APP 100-35060		01/02/2018	AP1839	LLY			DT-MARINA		10,157.01	
APP 600-35010		01/02/2018	AP1839	LLY			DT Gen fund			10,157.01
APP 100-35040		01/02/2018	AP1839	LLY			DT-TRUST		853.35	
APP 400-35010		01/02/2018	AP1839	LLY			DT Gen fund			853.35
APP 100-35030		01/02/2018	AP1839	LLY			DTF-CAP IMP		27,717.55	
APP 300-35010		01/02/2018	AP1839	LLY			DT Gen fund			27,717.55
							SYSTEM GENERATED ENTRIES TOTAL		38,727.91	38,727.91
							JOURNAL 2018/07/4		416,678.46	416,678.46
							TOTAL			

12/28/2017 16:42
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 21
apcsbdsb

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EPF	DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2018	7	4	01/02/2018				
	100-10100						Ckg-BH General Fund		
	100-20000						Accounts Payable	339,222.64	377,950.55
	100-35030						DTF-CAP IMP	27,717.55	
	100-35040						DT-TRUST	853.35	
	100-35060						DT-MARINA	10,157.01	
							FUND TOTAL	377,950.55	377,950.55
300	Capital Projects	2018	7	4	01/02/2018				
	300-20000						Accounts Payable	27,717.55	
	300-35010						DT Gen fund		27,717.55
							FUND TOTAL	27,717.55	27,717.55
400	Investment Trusts-Reserves	2018	7	4	01/02/2018				
	400-20000						Accounts Payable	853.35	853.35
	400-35010						DT Gen fund		
							FUND TOTAL	853.35	853.35
600	Marina	2018	7	4	01/02/2018				
	600-20000						Accounts Payable	10,157.01	10,157.01
	600-35010						DT Gen fund		
							FUND TOTAL	10,157.01	10,157.01

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 22
apcsbdb

FUND	DUE TO	DUE FROM
100 General Fund	38,727.91	27,717.55
300 Capital Projects		27,853.35
400 Investment Trusts-Reserves		10,157.01
600 Marina		
	<u>38,727.91</u>	<u>38,727.91</u>

TOTAL

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1837

CHECK DATE: December 20, 2017

CHECK NUMBER:	<u>308237</u>		<u>through</u>	<u>308239</u>	\$	<u>5,615.22</u>	Check payments
CHECK NUMBER:	<u>n/a</u>		<u>through</u>	<u>n/a</u>	\$	<u>-</u>	Electronic payments
EFT NUMBER:	<u>n/a</u>		<u>through</u>	<u>n/a</u>	\$	<u>-</u>	ACH Payments
EFT or CK NUMBER:	<u>n/a</u>			<u>n/a</u>	\$	<u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 5,615.22

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Kathi Mahar

From: John Macauley <jbmacauley3@gmail.com>
Sent: Monday, December 18, 2017 5:01 PM
To: Kathi Mahar
Subject: Re: Warrant AP#1837 State Fees/Payroll Benefits Approval Request

looks fine

John B Macauley, Ph.D.
PO Box 172
Seal Harbor, Maine 04675

On Dec 18, 2017, at 4:53 PM, Kathi Mahar <treasurer@mtdesert.org> wrote:

Good evening!

Attached is Accounts Payable Warrant # 1837 (for Payroll and/or State Fees) in the amount of \$5,615.22 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Kathi

Kathryn A Mahar, Treasurer
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

<image003.png>

TEAMWORK...is the fuel that allows
Common people to attain uncommon results.
—ANDREW CARNEGIE

-----FOAA NOTICE-----
Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning Town business or containing information relating to Town business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law.

-----PRIVACY NOTICE-----
The information in this email is an official Town of Mount Desert communication and is private and/or privileged. This email is intended to be reviewed by only the individual or organization named above. If you are not the intended recipient or an authorized representative of the intended recipient, you are hereby notified that any review, dissemination or copying of this email and its attachments, if any, or the information contained herein is prohibited. If you have received this email in error, please immediately notify the sender by return email and delete this email from your system.

<AP1837.pdf>

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1838

CHECK DATE: December 28, 2017

CHECK NUMBER:	<u>308240</u>	<u>through</u>	<u>308241</u>	<u>\$ 6,931.86</u>	Check payments
CHECK NUMBER:	<u>n/a</u>	<u>through</u>	<u>n/a</u>	<u>\$ -</u>	Electronic payments
EFT NUMBER:	<u>n/a</u>	<u>through</u>	<u>n/a</u>	<u>\$ -</u>	ACH Payments
EFT or CK NUMBER:	<u>n/a</u>		<u>n/a</u>	<u>\$ -</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 6,931.86

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 1815

CHECK DATE: December 29, 2017

ADVICE NUMBERS: <u>8001</u>	through	<u>8047</u>
CHECK NUMBERS: <u>63598</u>	through	<u>63614</u>

TOTAL DISBURSEMENTS: \$ 104,765.28

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Kathi Mahar

From: Matthew Hart <matt@theneighborhoodhouse.com>
Sent: Wednesday, December 27, 2017 3:04 PM
To: Kathi Mahar
Subject: Re: Warrant AP#1838 & PR#1815 Approval Request

Hi Kathi-

I APPROVE AP Warrant #1838 as well as Payroll Warrant #1815.

Thanks, and Happy New Year!

-Matt

Matthew Hart

Community Relations Director
The Neighborhood House | 207-276-5039
End of Main Street | Northeast Harbor, ME

From: Kathi Mahar <treasurer@mtdesert.org>
Date: Wednesday, December 27, 2017 at 2:15 PM
To: John Macauley <jbmacauley3@gmail.com>, "Martha Dudman (martha.dudman@gmail.com)" <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>
Subject: Warrant AP#1838 & PR#1815 Approval Request

Good afternoon!

Attached are the following warrants for your approval:

Accounts Payable	#1838 total of	\$ 6,931.86
Payroll	#1815 total of	\$104,765.28

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Kathi

Kathryn A Mahar, Treasurer
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 11983

Check Batch: 2661

Check Header: (N / A)

Check Numbers: (First) - (Last)

Check Dates: (Earliest) - (Latest)

Cash Account Numbers: (First) - (Last)

Bank Account Code: (N/A)

Check Authorization Code: AP

Minimum Check Amount: \$0.00

Sorted By:

Include Payable Information: No

Include Payable Dist Information: No

Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
2661	18014	12/20/2017	1084	ACADIA FUEL, LLC	0.00	4,750.00
	18015	12/20/2017	1160	AMAZON	0.00	576.05
	18016	12/20/2017	1160	AMAZON	0.00	0.00
	18017	12/20/2017	1817	BSC CLEANING SERVICES NOV + OCT. cleaning	0.00	6,160.00
	18018	12/20/2017	1975	CARDMEMBER SERVICE	0.00	473.24
	18019	12/20/2017	2300	CLEAN-O-RAMA gym floor	0.00	2,550.00
	18020	12/20/2017	2310	COASTAL ENERGY, INC. LP gas	0.00	144.98
	18021	12/20/2017	2545	COTE, BRIAN reimb. supplies	0.00	47.25
	18022	12/20/2017	3300	DISCOVERING KIDS CONSULTATION behavior consultant	0.00	800.00
	18023	12/20/2017	3325	DISPLAY SALES CO. Flag	0.00	123.10
	18024	12/20/2017	4152	EMERA MAINE	0.00	3,507.48
	18025	12/20/2017	4180	F.T. BROWN CO. supplies	0.00	64.72
	18026	12/20/2017	4389	GARRETT, ALEXANDER reimb. cooking class supplies	0.00	144.52
	18027	12/20/2017	4410	GILMAN ELECTRICAL SUPPLY	0.00	61.11
	18028	12/20/2017	4439	GORHAM SAVINGS BANK Bus lease	0.00	21,950.67
	18029	12/20/2017	4450	GRAVES, HEATHER reimb. mileage	0.00	22.80
	18030	12/20/2017	5405	LAMBERT, CYNTHIA reimb. mileage	0.00	113.00
	18031	12/20/2017	6180	MDES - GENERAL FUND/STUDENT ACTIVITY reimb. officials	0.00	1,837.75
	18032	12/20/2017	6205	MDI REGIONAL SCHOOL DISTRICT NOV. other reimb.	0.00	293.62
	18033	12/20/2017	6225	MECHANICAL SERVICES, INC. maintenance + repair equip.	0.00	3,601.03
	18034	12/20/2017	6580	NATURALAWN OF AMERICA	0.00	592.00
	18035	12/20/2017	6760	NORRIS, INC. replace fire panel	0.00	3,827.00
	18036	12/20/2017	6785	NORTHCENTER FOODS	0.00	4,311.74
	18037	12/20/2017	6910	OPPEWALL, ELIZABETH AT	0.00	1,617.50
	18038	12/20/2017	6938	OTT COMMUNICATIONS	0.00	558.33
	18039	12/20/2017	7165	PHILBROOK, AMY reimb. books	0.00	197.22
	18040	12/20/2017	7167	PHONAK, LLC microphone	0.00	43.99
	18041	12/20/2017	7455	QUEEN ANNE'S FLOWER SHOP Flowers for Rhoda	0.00	48.00

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 11903

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	18042	12/20/2017	7463	QUILL CORP. supplies	0.00	283.85
	18043	12/20/2017	7885	SARGENT, LEON cell phone reimb.	0.00	50.00
	18044	12/20/2017	8040	SCHOOLLAW.COM conference	0.00	378.00
	18045	12/20/2017	8220	SHUTT, CAROL reimb. Abbe Museum	0.00	15.26
	18046	12/20/2017	8357	SOUTHWEST HARBOR SCHOOL DEPT., TOWN OF reimb. conference fee	0.00	125.00
	18047	12/20/2017	8830	TREASURER, STATE OF MAINE - BOBR boiler license	0.00	80.00
	18048	12/20/2017	8930	TURNER SPORTING GOODS Athletic supplies	0.00	162.00
	18049	12/20/2017	9150	WADMAN, JAMES W. Audit	0.00	2,146.25
	18050	12/20/2017	9300	WILLIAMS IRRIGATION SYSTEMS win investigation	0.00	230.00
Totals:					0.00	\$61,887.46

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 11903

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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WARRANT # 1/8

DATE: 12/20/17

SUPERINTENDENT [Signature] Ed.D. 20 December 2017

FINANCE OFFICER [Signature]

FINANCE OFFICER [Signature]

FINANCE OFFICER [Signature]

FINANCE OFFICER [Signature]

FINANCE OFFICER [Signature]

FINANCE OFFICER [Signature]

37 Checks Listed.

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 1188

Include Authorization Codes: Ye
Batch: 285
Check Dates: (Earliest) - (Latest)
Cash Account Number
Minimum Check Amount: \$0.01
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	12/22/2017	IRS	INTERNAL REVENUE SERVIC		11,860.64	11,860.64	0.00	0.00	
	12/22/2017	STAT	TREASURER, STATE OF MAIN		2,882.02	2,882.02	0.00	0.00	
42063	12/22/2017	183	TERRI LANPHER	1	240.00	221.64	0.00	221.64	
42064	12/22/2017	258	MICHAEL A. MARION	1	80.00	73.88	0.00	73.88	
42065	12/22/2017	321	MAX E. MASON	1	715.55	595.09	0.00	595.09	
42066	12/22/2017	345	CAROL L. SHUTT	1	2,971.57	2,149.24	0.00	2,149.24	
42067	12/22/2017	149	MARIAH D. BAKER	1	852.26	744.84	744.84	0.00	
42068	12/22/2017	311	LAURA-JEAN BEAL	1	2,072.88	1,457.86	1,457.86	0.00	
42069	12/22/2017	11	KELLY S. BEAULIEU	1	2,269.07	1,429.61	1,429.61	0.00	
42070	12/22/2017	266	JULIANNA R. BENNOCH	1	2,258.42	1,530.55	1,530.55	0.00	
42071	12/22/2017	333	RHODA J. BURKE	1	1,218.62	853.22	853.22	0.00	
42072	12/22/2017	314	ANDREW J. CARLSON	1	1,520.73	1,098.16	1,098.16	0.00	
42073	12/22/2017	18	JANICE P. CARROLL	1	1,148.87	829.87	829.87	0.00	
42074	12/22/2017	248	ROBERT P. CHAPLIN	1	1,275.68	1,041.34	1,041.34	0.00	
42075	12/22/2017	337	AMBER G. CHARRON	1	1,886.65	1,345.04	1,345.04	0.00	
42076	12/22/2017	21	LARRY A. COLE	1	1,453.38	545.04	545.04	0.00	
42077	12/22/2017	26	BRIAN R. COTE	1	2,290.96	1,523.69	1,523.69	0.00	
42078	12/22/2017	91	JUDITH CULLEN	1	1,739.80	1,325.05	1,325.05	0.00	
42079	12/22/2017	69	EMILY N. DAMON	1	1,643.20	1,163.98	1,163.98	0.00	
42080	12/22/2017	308	Gloria A. Delsandro	1	3,237.42	2,236.92	2,236.92	0.00	
42081	12/22/2017	229	JENNIFER G. DUNBAR	1	1,440.73	944.22	944.22	0.00	
42082	12/22/2017	43	SARAH R. DUNBAR	1	2,191.14	1,665.03	1,665.03	0.00	
42083	12/22/2017	52	WANDA J. FERNALD	1	2,113.80	1,287.14	1,287.14	0.00	
42084	12/22/2017	57	JASON W. FOUNTAINE	1	1,463.20	1,021.83	1,021.83	0.00	
42085	12/22/2017	332	MARINA P. FREDERICK	1	1,483.20	939.12	939.12	0.00	
42086	12/22/2017	329	ALEXANDER GARRETT	1	1,536.88	1,182.56	1,182.56	0.00	
42087	12/22/2017	146	CECILIA R. GARRITY	1	1,572.88	997.41	997.41	0.00	
42088	12/22/2017	63	HEATHER M. GRAVES	1	2,045.11	1,151.65	1,151.65	0.00	
42089	12/22/2017	65	GAYLE M. GRAY	1	2,480.11	1,678.18	1,678.18	0.00	
42090	12/22/2017	331	RUSSELL W. GRAY	1	1,270.00	1,039.85	1,039.85	0.00	
42091	12/22/2017	92	ABIGAIL A. HARMON	1	1,165.25	854.21	854.21	0.00	
42092	12/22/2017	90	REBECCA A. HENISER	1	1,970.88	1,366.89	1,366.89	0.00	
42093	12/22/2017	147	WILLIAM L. HODGKINS	1	920.04	741.41	741.41	0.00	
42094	12/22/2017	244	KRISTIN D. HOLLEY	1	1,091.35	884.83	884.83	0.00	
42095	12/22/2017	313	ANDREA W. HOWELL	1	1,188.85	978.18	978.18	0.00	
42096	12/22/2017	293	Amy L. James	1	2,258.42	1,425.32	1,425.32	0.00	
42097	12/22/2017	312	BETHANY G. JOHNSON	1	1,223.96	911.24	911.24	0.00	
42098	12/22/2017	241	ISABEL H. KEENE	1	1,050.62	738.31	738.31	0.00	
42099	12/22/2017	291	PATRICIA A. KELLEY	1	1,315.30	942.27	942.27	0.00	
42100	12/22/2017	335	CYNTHIA A. LAMBERT	1	1,050.30	845.76	845.76	0.00	
42101	12/22/2017	135	SAMUEL D. LEONARDI	1	1,443.20	939.73	939.73	0.00	
42102	12/22/2017	277	JOHN B. MACAULEY	1	80.00	73.88	73.88	0.00	
42103	12/22/2017	292	TARA MCKERNAN	1	2,005.42	1,401.90	1,401.90	0.00	
42104	12/22/2017	289	ELIZABETH M. MINOTT	1	1,227.80	935.11	935.11	0.00	
42105	12/22/2017	193	HARVEY BRUCE NORWOOD	1	1,017.21	723.54	723.54	0.00	
42106	12/22/2017	237	JUSTIN B. NORWOOD	1	1,874.73	1,433.01	1,433.01	0.00	
42107	12/22/2017	238	WENDELL L. OPPEWALL	1	1,252.34	678.50	678.50	0.00	
42108	12/22/2017	240	JEANNE C. OTT	1	1,506.84	801.28	801.28	0.00	
42109	12/22/2017	301	Terry P. Paulos	1	1,020.11	728.53	728.53	0.00	
42110	12/22/2017	138	AMY Y. PHILBROOK	1	2,190.14	1,439.54	1,439.54	0.00	
42111	12/22/2017	275	JOELLE A. RUDDY	1	2,400.11	1,760.25	1,760.25	0.00	
42112	12/22/2017	74	LEON E. SARGENT	1	2,327.26	1,531.43	1,531.43	0.00	
42113	12/22/2017	120	KAREN L. SHARPE	1	2,525.38	1,477.73	1,477.73	0.00	
42114	12/22/2017	334	EMILY P. STAPLES	1	1,083.37	764.75	764.75	0.00	

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 1186

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
42115	12/22/2017	404	KERRY L. TAYLOR	1	2,162.26	1,502.03	1,502.03	0.00	
42116	12/22/2017	410	SUSAN Y. TRIPP	1	360.00	311.49	311.49	0.00	
42117	12/22/2017	448	JACQUELINE A. WHEATON	1	2,079.42	1,426.14	1,426.14	0.00	
42118	12/22/2017	307	LAUREN M. WHITE	1	1,058.64	762.84	762.84	0.00	
42119	12/22/2017	AFLAC	AFLAC		127.42	127.42	0.00	127.42	
42120	12/22/2017	BCBS	ANTHEM BC/BS		12,301.28	12,301.28	0.00	12,301.28	
42121	12/22/2017	HMD	HORACE MANN COMPANIES		164.60	164.60	0.00	164.60	
42122	12/22/2017	HML	HORACE MANN LIFE INSURA		23.40	23.40	0.00	23.40	
42123	12/22/2017	MEA	MAINE EDUCATION ASSOCIA		1,266.30	1,266.30	0.00	1,266.30	
42124	12/22/2017	MSRS	MAINE PERS		16,737.93	16,737.93	0.00	16,737.93	
42125	12/22/2017	MET	METROPOLITAN LIFE INSUR		1,550.00	1,550.00	0.00	1,550.00	
42126	12/22/2017	DELTA DEN	NORTHEAST DELTA DENTAL		1,160.44	1,160.44	0.00	1,160.44	
42127	12/22/2017	PRIM	PRIMERICA FINANCIAL SVCS.		370.00	370.00	0.00	370.00	
42128	12/22/2017	FEDHEALTH	TREASURER OF STATE		143.73	143.73	0.00	143.73	
					135,909.07	109,039.87	57,412.26	36,884.95	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	4	3,039.85
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	52	57,412.26
	ACH Employee Credits	52	57,412.26
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	10	33,845.10
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH Vendor Debits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	14,742.66

Mount Desert School Department
PAYROLL WARRANT REGISTER

Report # 1189

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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WARRANT # 13

DATE: DEC 22 2017

Mark Edward Gause, Ed.D.

SUPERINTENDENT

FINANCE OFFICER

FINANCE OFFICER

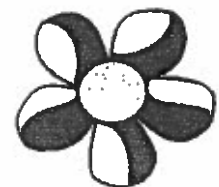
FINANCE OFFICER

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FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER



109039.87
58561.91 payroll A/P
167601.78

Mount Desert School Department Check Register

Report # 11898

Batch: 2660
Check Edit #: N/A
Sort By: Vendor Name
Include DTF Info: No

Batch #	Control Total	Status	Created By	Date Created	Last Updated By	Date Last Updated
2660	58,561.91	Posted	Bria	12/19/2017	Bria	12/19/2017
Vendor Code / Name	Check Edit #	Check Number	Check Type	Check Date	Check Header Information	
1200 ANTHEM BC & BS	8032	18010	Payable Payment	12/22/2017		
	Payable #	Reference	Invoice #	Invoice Date	Amount	Discount
	12459	ANTHEM BC & BS-BCBS DEC17	BCBS DEC17	12/22/2017	57,106.88	0.00
					Payment	
					57,106.88	
			Check Totals:		57,106.88	0.00
					57,106.88	
6000 MAINE PERS	8029	18011	Payable Payment	12/22/2017	MAINE PERS PO BOX 349 AUGUSTA ME 043320349	
	Payable #	Reference	Invoice #	Invoice Date	Amount	Discount
	12457	MAINE PERS-GLI PLD NOV17	GLI PLD NOV17	12/22/2017	86.48	0.00
					Payment	
					86.48	
			Check Totals:		86.48	0.00
					86.48	
6000 MAINE PERS	8030	18012	Payable Payment	12/22/2017	MAINE PERS PO BOX 349 AUGUSTA ME 043320349	
	Payable #	Reference	Invoice #	Invoice Date	Amount	Discount
	12458	MAINE PERS-PLD RET DEC17	PLD RET DEC17	12/22/2017	1,155.65	0.00
					Payment	
					1,155.65	
			Check Totals:		1,155.65	0.00
					1,155.65	
6000 MAINE PERS	8031	18013	Payable Payment	12/22/2017	MAINE PERS PO BOX 349 AUGUSTA ME 043320349	
	Payable #	Reference	Invoice #	Invoice Date	Amount	Discount
	12456	MAINE PERS-GLI TEACHER NOV17	GLI TEACHER	12/22/2017	212.90	0.00
					Payment	
					212.90	
			Check Totals:		212.90	0.00
					212.90	
			Batch 2660 Totals:		58,561.91	0.00
					58,561.91	

4 Checks Listed