



**Town of Mount Desert  
Board of Selectmen Agenda  
Organizational Meeting  
Tuesday, May 8, 2018  
Kelley Auditorium, Mount Desert Elementary School  
8 Joy Road, Northeast Harbor  
*Following the conclusion of Annual Town Meeting***

- I. Call to order**
- II. Election of Officers**
- III. Minutes**
  - A. *Approval of minutes from April 17, 2018*
- IV. Appointments/Recognitions/Resignations**
  - A. *Confirm Appointments of Summer Dock Hands and Boat Launch Operators as presented*
- V. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
  - A. *Department Reports: Treasurer; Permanent Trust 3<sup>rd</sup> Quarter 2018*
  - B. *2017-2018 Property & Casualty Pool Membership Report from Maine Municipal Association*
  - C. *Hancock County Commissioners Meeting Minutes April 3, 13, and 24, 2018*
- VI. Selectmen's Reports**
- VII. Unfinished Business**
  - A. *Request construction contract for the food vendors and farmers market sites project bid to be awarded to RF Jordan at a bid price of \$43,000.00 and permission to execute the agreement*
  - B. *Request authorization to use funds for completion of the food vendors and farmers market sites project from: the Buildings & Grounds Reserve Account Number 4055200-24571 with a current balance of approximately \$30,613 and the Parks and Cemeteries Reserve Account Number 4055250-24572 with a current balance of approximately \$27,905 (total budget available for use of \$58,518)*
- VIII. New Business**
  - A. *Annual Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits*
  - B. *Annual Policy on Treasurer's Disbursement Warrants for State Fees*
  - C. *Annual Policy on Disbursement of Municipal Education Costs*
  - D. *Annual Policy on Application of Payments to Unpaid Taxes*
  - E. *Annual Policy on Reimbursement (Code Enforcement Officer Permits)*

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- F. Annual Policy Authorizing Town Manager and his Designee to sign BYOB and Off-Premises Catering Liquor License Applications on behalf of the Municipal Officers*
- G. Annual Approval of Town Counsel*

**IX. Other Business**

- A. Such other business as may be legally conducted*

**X. Treasurer's Warrants**

- A. Approve & Sign Treasurer's Warrant AP1866 in the amount of \$576,312.39*
- B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1863, AP1864, AP1865, PR1823 and PR1824 in the amounts of \$4,235.04, \$5,362.29, \$75,003.05, \$93,490.45, and \$102,539.76, respectively*
- C. Acknowledge Treasurer's School Board AP/Payroll Warrants 13 and 22 in the amounts of \$53,535.96 and \$153,203.15, respectively*

**XI. Adjournment**

The next regularly scheduled meeting is at 6:30 p.m., Monday, May 21, 2018 in the Meeting Room, Town Hall, Northeast Harbor