



Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
Monday, August 2, 2021

Location: Public can now attend meeting in person. Meetings will continue to be offered via Zoom see pg. 3 for connection details

- I. Call to order at 6:30 p.m.**
Public, please hold comments until the BOS Chairman opens the agenda items for public comment
- II. Minutes**
 - A. *Approval of the minutes from July 19, 2021*
- III. Appointments/Recognitions/Resignations**
 - A. *Consideration of the appointment of Craig Ridley to the vacant Packer Truck Driver position effective August 4, 2021 and, that he be appointed at the mandatory six-month probationary rate of pay of \$20.54 per hour increasing to the regular rate of \$21.62 per hour upon successful completion of his probationary period, with this appointment being subject to a current Town employee not coming forward on or before end of day August 3, 2021 with a request to be considered for the vacant position thereby rendering the appointment being considered here, if approved, void.*
- IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. *Thank you letter from the Mount Desert Nursing Association*
 - B. *Hancock County Commissioners Meeting Agenda for July 20, 2021*
 - C. *Hancock County Commissioners Meeting Agenda for August 3, 2021*
 - D. *Hancock County Commissioners Meeting Minutes of July 6, 2021*
 - E. *MRC bypass update -PERC operational again*
 - F. *Summer Residents Association Annual Meeting Minutes for July 21, 2021*
 - G. *MRC Newsletter*
 - H. *Damage Assessment Determination for June 9, 2021 with July 30, 2021 follow-up*
 - I. *Letter from David Loeb thanking Jennifer Buchanan for excellent customer service*
 - J. *DOT's November 2020 Brookside Road Bridge Inspection Report dated July 29, 2021, a copy of the report is available at the Town Office*
 - K. *Thank you from Shannon Westphal for the crosswalk at Mount Desert Elementary School*
- V. Selectmen's Reports**
- VI. Unfinished Business**
 - A. *Review and discussion of latest schematic designs for the proposed addition/renovation of the Northeast Harbor fire station (Station 1)*
 - B. *Presentation of preliminary cost estimates for an addition to the Somesville fire station (Station 3)*

C. Consideration of accepting the recommendations provided by Public Works Director Tony Smith in “Part F. Recommendations” of his July 26, 2021, memo, from him to Town Manager Durlin Lunt, Jr., referenced as “Pump Station and Treatment Plant Improvements Project (2021 Project)”, which, in brief:

- 1) Provides that total project funding for the 2021 Project of \$518,848 be as described in TABLE A: 2021 Project Costs and Proposed Funding using the funding and associated account numbers described below and shown on Lines 19, 21 and 22 of Table A of the memo as:
 - a. \$332,279 which is the remaining balance of two prior wastewater projects SRF funds in Account Number 3000048-57710 and,*
 - b. \$32,566 which is the remaining balance of the FY-22 Sewer Capital-Pump Stations Budget Appropriations Line Number 1550551-57051 and,*
 - c. \$154,003 which is the Wastewater Capital Reserve Account Number 4050500-24501 with a current balance of \$284,777,*
 - d. For total 2021 Project funding of \$518,848.**
- 2) Awards the construction of the 2021 Project to TBuck Construction at a negotiated cost of \$460,848 and*
- 3) Retains the services of Olver Associates to provide CCA-I services for the 2021 Project at a cost of \$38,000 and*
- 4) Authorizes the use of up to \$20,000 for contingency funding for the 2021 Project and,*
- 5) Authorizes Public Works Director Tony Smith to execute all contracts and documents and do all things necessary or convenient to accomplish the 2021 Project on behalf of the Town.*
- D. In conformance with our Capital Improvement Plan, consideration be given to the authorization of the purchase of a new 2022 International truck and chassis from Daigle & Houghton at their bid price of \$85,400 and the purchase of a new plow, wing, and mounting equipment from H.P. Fairfield at their bid price of \$94,230 for a total purchase price of \$179,630 using funds from the Public Works Equipment Reserve account number 4050100-24500 with a current balance of \$289,941. There will be \$110,311 remaining in the account if we make this purchase.*

VII. New Business

- A. Consideration of authorizing Public Works Director Tony Smith to apply for the DEP Permit-by-Rule and the Town’s Conditional Use Permit required for Seal Harbor shoreline erosion/stabilization control work needed along the easterly side of the harbor described in his 7-29-21 e-mail to Town Manager Durlin Lunt, Jr., a copy of which is included in the Selectboard information packet and available on the Town website*
- B. Move signature of Account Agreement and Corporate Authorization Resolution with First National Bank to add Jake Wright as a signer on the account*
- C. Consider the Adoption of a Remote Meeting Policy*
- D. Consider Revision of Sections 5.5.2 and 6.9.0 of the Personnel Policy*
- E. Consider Amending Sections 7.7.1., 7.7.10 and 8.7 of the Personnel Policy to Clarify Vacation Accrual Methodology, Required Leave for Bonded Personnel, and Earned Paid Leave Accrual Methodology.*

VIII. Other Business

A. Meeting with Representative Lynne Williams, District 135, Bar Harbor, Mount Desert and Lamoine for a summary of Legislative Action this session of Importance to the Town

IX. Treasurer's Warrants

A. Approve & Sign Treasurer's Warrant as shown below:

Town Invoices	AP2176	08/03/21	\$68,981.91
	AP2205	08/03/21	\$411,832.97
Total			\$480,814.88

B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:

State Fees & PR Benefits	AP2203	07/21/21	\$3,159.75
State Fees & PR Benefits	AP2204	07/28/21	\$20,824.87
Town Payroll	PR2202	07/23/21	\$131,095.09
Total			\$155,079.71

C. Acknowledge Treasurer's School Board AP/Payroll Warrants as shown below:

School Invoices	#2	07/23/21	\$146,607.16
Total			\$146,607.16

Grand Total			\$782,501.75
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X. Adjournment

The next scheduled meeting is at 6:30 p.m., Monday, August 16, 2021 Via Zoom.

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrRXR5QzFEZEEyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,0#,,919872# US (Chicago)

+16468769923,,248566175#,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 248 566 175

Password: 919872

Board of Selectmen Meeting Agenda August 2, 2021

Zoom security now requires a password on all zoom meetings, so the recurring BOS meeting now has a password.