



Town of Mount Desert  
Board of Selectmen  
Agenda

**Regular Meeting**  
**Monday, October 17, 2022**

**Location: Meeting Room, Town Hall, Northeast Harbor; Meetings will continue to be offered via Zoom see end of agenda for connection details. Per Maine CDC, COVID transmission rate is HIGH; masks are required.**

- I. **Call to order at 6:30 p.m.**  
*Public please hold comments until the BOS Chairman opens the agenda items for public comment*
- II. **Minutes**
  - A. *Approval of minutes from October 3, 2022 meeting*
- III. **Appointments/Recognitions/Resignations**
  - A. *Appointment of Carrie Eason as Warden for the November 8, 2022 State Election*
  - B. *Consideration of appointing Public Works Director Tony Smith to a part-time position with the Town to work for the Public Works Department, and others if requested to, as described in his October 13, 2022 memo to Town Manager Durlin Lunt in a non-eligible for benefits status and at a pay rate of \$55 per hour*
  - C. *Resignation of Samuel Shaw from the Village Center Planning Committee*
- IV. **Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
  - A. *Utility Location Permit Application: In the village of Seal Harbor on Steamboat Wharf Road, beginning at a point approximately 100 feet south from Town pier entrance and extending in a southerly direction for a distance of 150 feet proposed water main extension, connection to sewer main, underground electrical construction 5' cover over water and sewer unless insulated, 3 feet cover electric.*
  - B. *Town of Mount Desert Community Development Meeting Minutes of September 23, 2022*
  - C. *Hancock County Commissioners Meeting Minutes of September 20, 2022*
  - D. *The report with the results of the "Municipal Garage Campus Energy Audit" dated August 31, 2022, prepared for the Town by RLC Engineering of Falmouth, Maine*
  - E. *Acadia Disposal District FY2022 Audit*
  - F. *The MRC hosted a virtual Town Hall on 10-12-22 to discuss the Fundamental Matters process, provided an update on the proposed partnership transaction with Revere Capital, and gave Members an opportunity for questions and comments*
  - G. *The Municipal Review Committee's (MRC) memo to MRC Members titled "Recapitalization of Hampden Facility: Notice of Fundamental Matters or Changes per MRC Bylaws" and the associated resolution titled "Board Resolution to Authorize Recapitalization and Restructuring of the Hampden Facility"*
  - H. *A continuance of bypassing MRC members trash to Juniper Ridge Landfill in Oldtown from October 17th until October 23rd due to PERC still processing its waste volume on the tipping floor to get it to where they can operate safely*

**V. Selectmen’s Reports**

**VI. Unfinished Business**

- A. *Third Party Request policy and procedure*
- B. *Authorize Town Manager Durlin Lunt to continue to execute utility location and pole permits on behalf of the selectboard*
- C. *Public Work’s Director Tony Smith’s written summary of Versant Powers invoice for the Northeast Harbor Main Street Improvement project relative to our project budget*

**VII. New Business**

- A. *Consideration of authorizing the use of \$23,800 from the Wastewater Capital Reserve Account #4050500-24501 with a current balance of approximately \$103,347 and, \$25,000 from the FY-23 appropriations budget line Sewer Inspection Services #1550552-54530 for a total amount of \$48,800 to fund the third year of Vortex Company’s five-year plan to video inspect the Town’s sanitary sewer collection system*
- B. *Authorize soliciting quotes/bids from financial institutions for potential investment vehicles including, but not limited to, treasury notes and certificates of deposit for consideration by the Investment Committee for possible reallocation recommendation(s)*
- C. *Consideration of entering into an Employee Lease Agreement with the Town of Bar Harbor to provide a leased employee, specifically Bar Harbor’s Deputy Fire Chief, to Mount Desert to assist in managing Mount Desert Fire’s EMS Division*
- D. *Authorize Town Manager Durlin Lunt to execute any and all documents to facilitate the Employee Lease Agreement for a shared Deputy Fire Chief between the Town of Bar Harbor and the Town of Mount Desert*
- E. *Consideration of retaining the services of GF Johnson & Associates as described in their proposal to the Town dated October 12, 2022 to provide professional services for the preparation of a feasibility study at a cost of \$15,800 of putting a turnaround at the Otter Creek Landing and, authorizing Public Works Director Tony Smith to execute an agreement with GF Johnson & Associates on behalf of the Town to provide these services*

**VIII. Other Business** *(Addendum items may be considered at the Selectboard’s discretion via majority vote to do so under Other Business or out of order.)*

- A. *Such other business as may be legally conducted*

**IX. Treasurer’s Warrants**

- A. *Approve & Sign Treasurer’s Warrant as shown below:*

Town Invoices	AP#2325	10/18/22	\$507,405.04
<b>Total</b>			<b>\$507,405.04</b>

- B. *Approve Signed Treasurer’s Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP#2323	10/05/2022	\$9,150.55
	AP#2324	10/13/2022	\$60,130.18
Town Payroll	PR#2308	10/14/2022	\$144,964.36
<b>Total</b>			<b>\$214,245.09</b>

*C. Acknowledge Treasurer’s Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:*

School Invoices	AP#4	10/05/2022	\$343,734.63
School Payroll	PR#8	10/14/2022	\$85,073.24
Voided Disbursements			
<b>Total</b>			<b>\$428,807.87</b>

<b>Grand Total</b>			<b>\$1,150,458.00</b>
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**X. Adjournment**

The next regularly scheduled meeting is at 6:30 p.m., Monday, November 7, 2022 in the Meeting Room, Town Hall, Northeast Harbor

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrRXR5QzFEZEEyQT09>

**Meeting ID: 248 566 175**

**Password: 919872**

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+16468769923,,248566175#,,,,0#,,919872# US (New York)

**Dial by your location**

+1 312 626 6799 US (Chicago)	+1 346 248 7799 US (Houston)
+1 646 876 9923 US (New York)	+1 408 638 0968 US (San Jose)
+1 301 715 8592 US (Germantown)	+1 669 900 6833 US (San Jose)
	+1 253 215 8782 US (Tacoma)

**Meeting ID: 248 566 175**

**Password: 919872**

Zoom security now requires a password on all zoom meetings, so the recurring BOS meeting now has a password.