Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
Monday, November 7, 2022
Location: Meeting Room, Town Hall, Northeast Harbor; NO ZOOM AVAILABLE FOR THIS MEETING – in person only. (Due to Election set up for the November 8, 2022 General Election)
Per Maine CDC, COVID transmission rate is LOW; masks are not required.

I. **Call to order at 6:30 p.m.**
 Public please hold comments until the BOS Chairman opens the agenda items for public comment

II. **Minutes**
 A. *Approval of minutes from October 17, 2022 meeting*

III. **Appointments/Recognitions/Resignations**
 A. *Consider the appointment of HR/Finance Director Jacob Wright as Acting Town Manager (ATM), effective November 7, 2022. The ATM fills in when the Town Manager is unavailable, or unable to carry out the duties of office*
 B. *Appointment of Tony Smith to the Economic Development Committee*
 C. *Appointment of Troy Julian to the Sustainability Committee*

IV. **Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 A. *Department Reports:*
  a. *Highway Report,*
  b. *Treasurer's Report: Fiscal Year 2022 analysis of cash, cash equivalents, investments, reserves, and trust funds*
  c. *Treasurer's Report: 3rd Quarter 2022 (Jul-Sep) analysis of cash, cash equivalents, investments, reserves, and trust funds*
 B. *Thank you letter: Hancock County SPCA*
 C. *Department of Transportation Babson Creek On-demand Virtual Public Meeting*
 D. *Community Development Corporation (CDC)Meeting Draft Minutes of July 6, 2022*
 E. *CDC Meeting Minutes of September 23, 2022*
 F. *Economic Development Committee (EDC) Committee List as of October 14, 2022*
 G. *EDC Draft Minutes of October 12, 2022*
 H. *EDC memo to Summer Residents Association (SRA), May 18, 2022*
 I. *SRA Spring 2022 Newsletter*
 J. *Hancock County Commissioners Special Meeting Minutes of October 18, 2022*
 K. *Municipal Review Committee (MRC) notice of communities return to bypassing municipal solid waste to PERC instead of going to landfills effective October 24, 2022'' thru November 30, 2022*

Consent Agenda cont'd

L. *Some MRC members waste will go to Juniper Ridge Landfill due to the waste bypassing both the Coastal Resources Hampden facility due to its inability to process incoming waste due to suspension of operations as the result of contractual issues with key counterparties and PERC due to their having to conduct maintenance and complete testing of their stack to complete their boiler certification*

M. *The MRC held their regularly scheduled finance committee meeting followed by their regular quarterly meeting on October 26, 2022*

N. *MRC general update including status of the Fundamental Matter notice that was sent to members*

O. *ecomaine correspondence to the MRC Board of Directors expressing interest in working with the MRC on solid waste management*

P. *Governor Mills Tours Municipal Waste Solutions facility in Hampden*

V. **Selectmen's Reports**

VI. **Unfinished Business**

A. *Consider authorization of the architectural firm for the Northeast Harbor fire station renovation project, DGC Architects of Ellsworth, to prepare a change order to the fire station project in the amount of $34,820.50, for the roofing work identified by the general contractor and reviewed and recommended by DGC Architects to replace approximately 4,870 square feet of failed roof area over sections of the town office and police station entryway described in consultant to the town Tony Smith's November 1, 2022 memo to Town Manager Durlin Lunt and,*

B. *Consider authorization of Fire Chief Mike Bender to execute the change order on behalf of the town and,*

C. *Consider authorization of the use of funds in the amount of $34,820.50 from the Town Office Building Reserve Account Number 4050100-24570 with a current balance of $163,664.92 to pay for the work, leaving a balance of $128,844.42 in this reserve account.*

VII. **New Business**

A. *Public Space Special Event Application – Seal Harbor Library Fair – July 29, 2023, Seal Harbor Village Green*

B. *Request for installation of a streetlight on Stanley Lane in Northeast Harbor*

C. *Consideration of the authorization to solicit competitive bids in conformance with our CIP and purchasing policy for a new RAM 5500 4x4 diesel powered one-ton dump/plow truck, and associated sanding and plow equipment, for the Highways Division of the Public Works Department as described in Public Works Director Tony Smith's October 25, 2022 memo to Town Manager Durlin Lunt, Jr.*

D. *Consideration of approving the Rules and Rental Agreement and Rental Form for the Mount Desert Seal Harbor Fire Station Community Room*

E. *Update on interest rates for operating and operating reserve funds*

F. *Consider budgetary carry-forwards of unexpended amounts from Fiscal Year 2022 to the Fiscal Year 2023 as described in memo from Finance Director, Jake Wright*

VIII. **Other Business** *(Addendum items may be considered at the Selectboard's discretion via majority vote to do so under Other Business or out of order.)*
   A. *Such other business as may be legally conducted*

IX. **Treasurer's Warrants**
   A. *Approve & Sign Treasurer's Warrant as shown below:*

Town Invoices	AP#2329	11/08/2022	$779,816.29
Total			**$779,816.29**

   B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants as shown below:*

State Fees & PR Benefits	AP#2326	10/19/2022	$82,399.33
	AP#2327	10/26/2022	$5,775.25
	AP#2328	11/02/2022	$2,399.00
Town Payroll	PR#2309	10/28/2022	$138,931.02
	PR#2310	10/28/2022	$113.50
Total			**$229,618.10**

   C. *Acknowledge Treasurer's Town Voided Disbursements & School Board AP/Payroll Warrants as shown below:*

School Invoices	AP#5	11/02/2022	$33,619.99
School Payroll	PR#9	10/28/2022	$172,338.63
Voided Disbursements	V2302	10/28/2022	($3,010.67)
Total			**$202,947.95**

Grand Total			**$1,212,382.34**

X. **Adjournment**

The next regularly scheduled meeting is at 6:30 p.m., Monday, November 21, 2022 in the Meeting Room, Town Hall, Northeast Harbor