



Town of Mount Desert  
Board of Selectmen  
Agenda

Regular Meeting  
Tuesday, September 5, 2017

Location: Meeting Room, Town Hall, Northeast Harbor

- I. Call to order at 6:30 p.m.**
- II. Minutes**
  - A. *Approval of minutes from August 21, 2017 meeting*
- III. Appointments/Recognitions/Resignations**
  - A. *Confirm Savannah Hudson as part-time office help and dock hand at a rate of \$15.00 per hour through Columbus Day*
- IV. Consent Agenda (These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)**
  - A. *Thank you letter from Mount Desert Nursing Association*
  - B. *Thank you letter from Island Connections*
  - C. *Thank you note from The Neighborhood House*
  - D. *Maine Municipal Association Workers Compensation Fund Dividend Payment*
- V. Selectmen's Reports**
- VI. Old Business**
  - A. *Correction to the April 18, 2017 Approved Minutes VIII. New Business –F. to correct the transfer information and to reflect the correct Account Number of 1553000-57100 as outlined in the Treasurer's August 31, 2017 memo*
  - B. *Discussion of the League of Towns Workshop 2017-2018 Work Plan*
- VII. New Business**
  - A. *Public Space Special Event Application: Silverman - Wedding; Seal Harbor Village Green, October 29, 2017*
  - B. *Authorize purchase of 2018 Dodge Ram 1500 SSV Pickup for patrol from Darling's Auto Group for a net purchase price of \$19,247 to be funded through the Police Equipment-Vehicle Account #14400110-57200*
- VIII. Other Business**
  - A. *Such other business as may be legally conducted*
- IX. Treasurer's Warrants**
  - A. *Approve & Sign Treasurer's Warrant AP1813 to be presented at BOS Meeting; warrant not available at time of packet*
  - B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1811, AP1812, and PR1804 in the amounts of \$4,735.22, \$4,458.80, and \$107,844.12, respectively*
  - C. *Acknowledge Treasurer's School Board AP/Payroll Warrants 5 in the amount of \$59,562.52*
- X. Adjournment**

The next regularly scheduled meeting is at 6:30 p.m., Monday, September 18, 2017 in the Meeting Room, Town Hall, Northeast Harbor

# MINUTES

1 Town of Mount Desert  
2 Board of Selectmen  
3 Regular Meeting  
4 Monday, August 21, 2017  
5 Location: Meeting Room, Town Hall, Northeast Harbor  
6

7 Present were: Vice Chairman Matt Hart, Selectmen Rick Mooers, Wendy Littlefield,  
8 Martha Dudman  
9

10 Town Manager Durlin Lunt, Fire Chief Mike Bender, Public Works Director Tony  
11 Smith, and Town Clerk Claire Woolfolk.  
12

13 Members of the public were also present.  
14

15 **I. Call to order at 6:00 p.m.**

16 Vice Chairman Hart called the meeting to order at 6:30 pm.  
17

18 **II. Executive Session**

19 *A. Pursuant to 1 M.R.S.A. §405(6) (H) Consultation with Code Enforcement Officer*  
20 *on pending enforcement matter*

21 MOTION: Selectman Mooers Moved with Selectman Littlefield Seconding, to go  
22 into Executive Session. Motion approved 4-0.  
23

24 The Board entered into Executive Session at 6:00 PM.  
25

26 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, ending  
27 Executive Session. Motion approved 4-0.  
28

29 Executive Session ended at 6:30 PM.  
30

31 *B. Post Executive Session – Action if needed on pending code enforcement matter.*  
32 No action was taken.  
33

34 **III. Minutes**

35 *Approval of Minutes from August 7, 2017 meeting*

36 MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, approval of  
37 the August 7, 2017 Minutes as presented. Motion approved 4-0.  
38

39 **IV. Appointments/Recognitions/Resignations**

40 *A. Recognize Claire M. Woolfolk's accreditation as a Certified Clerk of Maine (CCM)*  
41 The Board of Selectmen commended Town Clerk Woolfolk on her accreditation.  
42

43 **V. Consent Agenda**

44 *A. Department Reports: Public Works – July 2017, Wastewater June/July 2017*

45 *B. Thank you from Anne and Lance Funderburk*

46 *C. Thank you from Maine Coast Heritage Trust for the services of Lieutenant Kevin*  
47 *Edgecomb and ambulance attendants Carol Brodeur and Suze Foster*

1                   D. *MRC quarterly cash distribution*  
2

3                   MOTION: Selectman Dudman moved, with Selectman Mooers seconding, approval  
4 of the Consent Agenda as presented. Motion approved 4-0.  
5

6                   **VI. Selectman's Reports**

7                   Selectman Littlefield inquired whether the Chamber of Commerce was required to fill  
8 out event forms. Town Manager Lunt answered that the Chamber would have to fill  
9 out forms for any events occurring on public areas, such as the marina or Suminsby  
10 Park.  
11

12                   **VII. Old Business**

13                   A. *Approval and authorization to sell the 1990 Ford 8000/Metal fab pumper truck to*  
14 *Frank Cochran in the amount of \$2,127.00*

15                   MOTION: Selectman Dudman moved, with Selectman Littlefield seconding,  
16 authorization to sell the 1990 Ford 8000/Metal fab pumper truck to Frank Cochran in  
17 the amount of \$2,127.00 as presented.  
18

19                   Selectman Mooers wondered if the Town was bound to accepting the highest bid. He  
20 suggested awarding the bid to Tom Wallace, who would then refurbish the truck, or  
21 alternatively reject all bids and donate the truck to The Fireman's Association.  
22 Discussion ensued regarding the truck.  
23

24                   Motion approved 3-1 (Mooers Opposed).  
25

26                   **VIII. New Business**

27                   A. *Public Space Special Event Application: St. Mary and St. Jude Annual Parish*  
28 *Picnic; Suminsby Park, September 10, 2017*

29                   MOTION: Selectman Dudman moved, with Selectman Mooers seconding, approval  
30 of the Public Space Special Event Application for St. Mary and St. Jude Annual  
31 Parish Picnic at Suminsby Park, September 10, 2017, as presented. Motion  
32 approved 4-0.  
33

34                   **IX. Other Business**

35                   A. *Such other business as may be legally conducted*  
36                   There was no other business.  
37

38                   **X. Treasurer's Warrants**

39                   A. *Approve & Sign Treasurer's Warrant 1810 in the amount of \$143,195.23*

40                   B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1808,*  
41 *AP1809, and PR1803 in the amounts of \$155,327.80, \$3,694.00, and \$11,424.10,*  
42 *respectively*

43                   C. *Acknowledge Treasurer's School Board AP/Payroll Warrants 2 and 4 in the amounts*  
44 *of \$210,669.48, and \$131,499.75, respectively*

45                   MOTION: Selectman Dudman moved, with Selectman Littlefield seconding,  
46 approval of Treasurer's Warrant 1810 in the amount of \$143,195.23, and  
47 Acknowledge Treasurer's School Board AP/Payroll Warrants 2 and 4 in the amounts  
48 of \$210,669.48, and \$131,499.75, respectively. Motion approved 4-0.

1  
2 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, approval  
3 of Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1808, AP1809, and  
4 PR1803 in the amounts of \$155,327.80, \$3,694.00, and \$11,424.10, respectively.  
5 Motion approved 3-0-1 (Littlefield in Abstention).  
6

7 **XI. Adjournment**

8 MOTION: Selectman Dudman moved, with Selectman Mooers seconding,  
9 adjournment. Motion approved 4-0.

10  
11 Meeting was adjourned at 6:41 PM.

12  
13 Respectfully Submitted,

14  
15  
16  
17 Wendy Littlefield, Secretary  
18

**APPOINTMENTS**

**RECOGNITIONS**

**RESIGNATIONS**



## *Town of Mount Desert*

John Lemoine, Harbormaster  
40 Harbor Drive, P.O. Box 237  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5737 Fax 207-276-5741  
E-mail Address [harbormaster@mtdesert.org](mailto:harbormaster@mtdesert.org)  
Web Address [www.mtidesert.org](http://www.mtidesert.org)

## MEMO

To: Durlin Lunt, Town Manager and Board of Selectmen  
From: John Lemoine, Harbormaster  
Re: Office and Dock help  
Date: August 30, 2017

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Durlin,

To fill the spaces vacated by kids going back to college. I would like to hire Savannah Hudson on a part time basis to get us through to Columbus Day.

Savannah Hudson \$15.00 per hour.

Thank you,

John Lemoine  
Harbormaster

# **CONSENT AGENDA**





# Mount Desert Nursing Association

COMMUNITY & HOME HEALTH CARE SINCE 1949

## BOARD OF DIRECTORS

Richard Fuerst  
President  
Wanda Fernald, RN  
Vice President  
Ursula Kelly, PhD., APRN-BC  
Secretary  
Richard Fuerst  
Treasurer

August 17, 2017

Town of Mount Desert  
Town of Mount Desert  
PO Box 248  
Northeast Harbor, ME 04662

Judy Gilkes Benson, RN, BSN  
Martha Bucklin, LCSW, CADC  
Debbie Cummings  
Mazze Gogolak  
Doreen Graves  
Marianne Hunt  
Jackie Lowe  
Lesley Mahaney, RN  
Nicole McGarr  
Sally Merchant  
Mark Middleton  
Jerry Miller  
Janet Moore

Dear Selectmen,

Because of you, the work of the Mount Desert Nursing Association gets done. Your donation not only sustains us financially----it also bolsters our determination to continue weaving our medical safety net with local hands.

For the many neighbors whose home-based care is in our charge and for the uninsured for whom our free assessments are an important source of health information, your gift is a caring reminder that the community we share is a remarkable place.

## HONORARY DIRECTOR

Constance Madeira

We send our regards and sincere thanks.

## STAFF

Elise O'Neil, RN, BSN  
Nurse Administrator  
Heather Lewis  
Office Manager  
Julian Kuffler, MD, MPH  
Medical Director

Very truly yours,

Richard Fuerst  
President

No goods or services were provided in return for your kind donation of \$29,000.00 on 8/17/2017.  
(check dated 8/17/2017)

12 SUMMIT ROAD  
PO BOX 397  
NORTHEAST HARBOR, ME  
04662-0397

TELEPHONE: 207-276-5184  
FAX: 207-276-5185

WWW.MOUNTDESERTNURSING.ORG

As our most significant regular donor I need to say how important this support is to us. As a Town taxpayer I feel it is justified in the service we provide Town residents who can not and need not pay us.

As we expand to other Island Towns we will ask that they do likewise. You've set a good example!  
Thank you,  
Kick H.



*Neighbors helping Neighbors  
on Mount Desert Island  
and Outer Islands*

August 21, 2017



Kathryn Mahar  
Town of Mount Desert  
PO Box 248  
Northeast Harbor, ME 04662-0248

Dear Ms. Mahar,

We, the board, staff and neighbors we serve on and off Mount Desert Island, are filled with gratitude for the support given to Island Connections by the citizens of Mount Desert. The generous support in the amount of \$ 2,000.00 helps us to continue to share and act on our mission in order to assist those who rely on the much needed free transportation services in our community. We will carry on helping more neighbors in the coming year with the tremendous service of our noble volunteers.

Please note, there was no tangible benefit, goods, or services received by any individuals or entities connected with the above mentioned donation. Thank you again for your support.

Most Sincerely,

Doreen Willett  
Executive Director

**Island Connections provides free transportation and other services to seniors and people with disabilities from Mount Desert Island and the surrounding islands to enhance their independence and quality of life by utilizing our core group of dedicated volunteers.**

Certainly it is of great benefit to all in our community.

Best,  
Aree-Maria

THE NEIGHBORHOOD HOUSE  
P.O. Box 332  
Northeast Harbor, Maine 04662



Dear Darius, August 28, 2017

My sincere thanks to you and the voters of our town for the very generous appropriation we received recently. The support we most appreciated indeed. I am delighted to have such a strong partnership.



## MAINE MUNICIPAL ASSOCIATION

### *Risk Management Services*

60 Community Drive  
P.O. Box 9109  
Augusta, Maine 04332-9109

### **Telephone No.**

(207) 626-5583  
(800) 590-5583 Maine Only  
Fax No. (207) 626-0513

DATE: August 9, 2017

TO: Members of the Workers Compensation Fund and/or the Property & Casualty Pool

FROM: Patricia Kablitz, CPCU, ARM  
Director, Risk Management Services

RE: Dividend Payments

We are pleased to announce that the Board of Trustees of the **MMA Workers Compensation Fund** voted at its May 10, 2017 meeting to allow a dividend to the members of the Fund who meet the established criteria. Continuing members whose 2016 contributions are greater than \$25,000 annually, whose 2016 loss ratio is less than 40% and whose three-year loss ratio is less than 75% will receive a 4.59% dividend. Continuing members whose 2016 contributions are less than \$25,000 annually and whose loss ratio is less than 50% for the three years ending December 31, 2016, will also receive a 4.59% dividend. All losses are valued as of June 30, 2017.

The Board of Directors of the **MMA Property & Casualty Pool** voted at its May 10, 2017 meeting to allow a dividend to current members of the Pool who meet the established criteria. To earn a dividend, a member must have a loss ratio of 50% or less for the qualifying year of July 1, 2015 to June 30, 2016. Losses are valued as of June 30, 2017. Continuing members whose participation began on July 1, 2011 or prior will earn a 4.67% dividend and members who joined after July 2, 2011 will receive a 3.67% dividend.

Cost savings are realized in providing services to members who participate in both the Property & Casualty Pool and the Workers Compensation Fund. In recognition of the savings, both boards voted to add 1% to the dividends for each program for members who qualify and earn a dividend. If you are among the members who participate in both the Workers Compensation Fund and the Property & Casualty Pool, and you earned a dividend for either or both programs, the additional 1% has been included in the calculation.

Dividends are being paid in the Workers Compensation Fund and Property & Casualty Pool totaling \$1,199,796. Both governing boards are very pleased with the results of their respective programs and thank you for your support and continued participation. Your good management practices and sound loss prevention measures have contributed to the success of these programs.

Your check is enclosed with this letter. We have also enclosed a press release that may be used to announce the result of your successful risk management activities and good loss experience to your community. If you have any questions about the dividends or any of the Risk Management Services programs, please call me at 800-590-5583. Additional copies of this letter are included for your elected officials.

INVOICE NUMBER	INVOICE DATE	DESCRIPTION	GROSS AMOUNT	DISCOUNT	NET AMOUNT
PC 1516 DIV	8/3/2017	Vchr: VO113170	\$5,152.00	\$0.00	\$5,152.00
PRINT BATCH	VENDOR CODE	PAY TO NAME			NET TOTAL
2,952	09210	TOWN OF MOUNT DESERT			\$5,152.00

THIS DOCUMENT IS PRINTED WITH A COLORED BACKGROUND ON WHITE PAPER. THE BACK OF THIS DOCUMENT CONTAINS A WATERMARK. SEE BACK FOR ADDITIONAL SECURITY FEATURE DETAILS. 



Maine Municipal Association  
60 Community Drive  
Augusta, Maine 04330-9486

Bangor Savings Bank  
Bangor ME 04401  
Fed ID 01-6001159  
Maine Sales Tax Exempt E45376

DATE	8/7/2017	CHECK #
------	----------	---------

AMOUNT	\$5,152.00
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PAY Five thousand one hundred fifty-two and 00 / 100 Dollars Only .....

TO THE ORDER OF TOWN OF MOUNT DESERT  
PO BOX 248  
NORTHEAST HARBOR ME 04662

  
\_\_\_\_\_  
\_\_\_\_\_  
Second Signature Required if over \$20,000

# **OLD BUSINESS**



# Town of Mount Desert

## Treasurer's Office

### MEMORANDUM

TO: BOARD OF SELECTMEN FROM: Kathryn A Mahar *KAM*  
SUBJECT: ACCOUNT # CORRECTIONS DATE: August 31, 2017

#### HISTORY:

At the April 18, 2017 Board of Selectmen's Meeting, a transfer was approved from the BOS Contingency account #1220001-59350 to a new account for Environmental Sustainability-Marina-EV Charging Station. I was asked for an account number at the time and I proposed 1553530-57100 and that was the account number included in the minutes of the meeting.

When I actually tried to set up the account as presented in our financial software, I realized that the Organization Code of 1553530 did not meet the schematics convention of our account set up. Therefore, I had to set the account up as **1553000** which translates to **1**-General Fund; **5**=Public Works; **530**=Environmental Sustainability; **00**=Undefined.

Unfortunately, I forgot to come back to the Board and ask for the minutes to be revised to reflect the correct account number and the incorrect Organization Code (Division) were incorporated into the Town Report Budget Report as a Header. The Actual Account numbers listed in the Town Report's Budget Report reflected the accurate account numbers as did Article #49 where the funds were appropriated.

#### RECOMMENDATION:

I recommend that the Board move to correct the April 18, 2017 Approved Minutes/New Business/Item f to correct the transfer information and to reflect the correct Account Number of 1553000-57100 as follows:

**MOTION:** to approve the request and funding for the installation and first two months of fixed costs for the proposed Marina EV charging station, transferring the money from Contingency Funds Account ~~#1553530-57100~~ #1220001-59350, to the Sustainability Account ~~#1220001-59350~~ #1553000-57100 for an amount not to exceed \$3,200.00.

**Fire: \$528,663.00 Hydrants: \$273,500.00 Emergency Management: \$1,000.00**

Board of Selectmen recommends \$803,163.00  
Warrant Committee recommends \$803,163.00

**Article 49.** To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 15501, 15515, 15520, 15525 and 15530 Public Works - Roads, Waste Management, Buildings & Grounds, Parks & Cemeteries, and Environmental Sustainability for the 2017 – 2018 Town Budget.

**Roads: \$1,688,949.00 Buildings/Grounds: \$220,779.00**  
**Parks/Cemeteries: \$40,506.00 Waste Management: \$588,705.00**  
**Environmental Sustainability: \$17,500.00**

Board of Selectmen recommends \$2,556,439.00  
Warrant Committee recommends \$2,556,439.00

**Article 50.** To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 15506 Sewers (Wastewater Treatment) for the 2017 – 2018 Town Budget.

Board of Selectmen recommends \$927,958.00  
Warrant Committee recommends \$927,958.00

**Article 51.** To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 1660 Recreation (Public Pool ~Utilities & Maintenance) for the 2017 – 2018 Town Budget.

Board of Selectmen recommends \$5,700.00  
Warrant Committee recommends \$5,700.00

**Article 52.** To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 1770 Economic/Community Development for the 2017 – 2018 Town Budget.

Board of Selectmen recommends \$54,000.00  
Warrant Committee recommends \$54,000.00

**Article 53.** To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 1880 Debt Service for the 2017 – 2018 Town Budget.



ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016		2017			2018		PERCENT OF CHANGE
		ORIGINAL BUDGET	ACTUAL THRU 06/30/16	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL THRU 04/03/2017	DEPT REQUEST		
1552500	51500 OVERTIME	\$ -	\$ 2,807	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	0.00%
1552500	52020 WORKERS COMP	\$ 42	\$ -	\$ 2	\$ 2	\$ -	\$ -	\$ -	-100.00%
1552500	52300 FICA	\$ 670	\$ 964	\$ 652	\$ 652	\$ 417	\$ 650	\$ 650	-0.30%
1552500	52310 MEDICARE	\$ 157	\$ 225	\$ 152	\$ 152	\$ 97	\$ 150	\$ 150	-1.30%
1552500	53800 UNIFORMS	\$ 2,000	\$ 2,067	\$ 2,000	\$ 2,000	\$ 1,529	\$ 2,000	\$ 2,000	0.00%
1552500	53900 OTHER EQUIPMENT	\$ 1,000	\$ 26	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	-100.00%
1552500	55010 ELECTRICITY	\$ 1,400	\$ 593	\$ 1,400	\$ 1,400	\$ 757	\$ 1,400	\$ 1,400	0.00%
1552500	55110 WATER	\$ 1,056	\$ 1,056	\$ 1,056	\$ 1,056	\$ 1,056	\$ 1,056	\$ 1,056	0.00%
1552500	55222 LANDSCAPING SVCS	\$ 6,000	\$ 4,311	\$ 9,000	\$ 9,000	\$ 2,392	\$ 9,000	\$ 9,000	0.00%
1552500	55223 CEMETERY SVCS	\$ 1,000	\$ 599	\$ 1,000	\$ 1,000	\$ 599	\$ 1,000	\$ 1,000	0.00%
1552500	55224 MEMORIAL SVCS	\$ 250	\$ -	\$ 250	\$ 250	\$ -	\$ 250	\$ 250	0.00%
1552500	55314 PORTA POTTY SVCS	\$ 3,500	\$ 5,650	\$ 4,200	\$ 4,200	\$ 4,882	\$ 6,000	\$ 6,000	42.90%
1552500	55400 GEN REPAIRS & MAINT	\$ 7,500	\$ 7,067	\$ 7,500	\$ 7,500	\$ 1,876	\$ 8,500	\$ 8,500	13.30%
<b>TOTAL</b>	<b>Parks &amp; Cemeteries</b>	\$ 35,375	\$ 38,109	\$ 38,712	\$ 38,712	\$ 20,328	\$ 40,506	\$ 40,506	4.60%
						Article #49			
→ 1553530	Environmental Sustainability								
1553000	53620 SOFTWARE-Energy Monitoring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	0.00%
1553000	54100 TRAINING & RESEARCH	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	0.00%
1553000	54260 TECH SVCS-GEN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	0.00%
1553000	54260 TECH SVCS-LED REPLACEMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	0.00%
1553000	57100 EQUIPMENT-EVSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ 7,000	0.00%
1553000	57502 RECYCLE BINS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	0.00%
1553000	59350 CONTINGENCY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	0.00%
<b>TOTAL</b>	<b>Environmental Sustaina</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,500	\$ 17,500	0.00%
						Article #49			
1660500	Recreation								
1660500	53210 CHEMICALS	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	-100.00%
1660500	53400 HEATING FUEL	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
1660500	55010 ELECTRICITY	\$ 1,600	\$ 920	\$ 1,600	\$ 1,600	\$ 1,261	\$ 1,600	\$ 1,600	0.00%
1660500	55110 WATER	\$ 100	\$ 96	\$ 100	\$ 100	\$ 96	\$ 100	\$ 100	0.00%
1660500	55205 POOL REPAIRS	\$ 3,000	\$ 6,096	\$ 3,000	\$ 3,000	\$ 2,273	\$ 4,000	\$ 4,000	33.30%
<b>TOTAL</b>	<b>Recreation</b>	\$ 7,700	\$ 7,112	\$ 5,700	\$ 5,700	\$ 3,630	\$ 5,700	\$ 5,700	0.00%
						Article #51			
1770100	Community Development								
1770100	53900 MARKETING EXPENSES	\$ 10,000	\$ 8,921	\$ -	\$ -	\$ 136	\$ -	\$ -	0.00%

- 1           b. *Amend Personnel Policy Section 7.10.3 ICMA 457 Deferred Compensation Plan*  
2           *from post-tax dollars to pre-tax dollars per IRS regulations*  
3           Town Manager Lunt reported this was simply the correction of a misprint.  
4

5           MOTION: Selectman Hart moved, with Selectman Dudman seconding, to approve  
6           the amendment of the Personnel Policy Section as presented. Motion approved 5-0.  
7

- 8           c. *Investment Committee Vacancies*

9           Discussion ensued regarding the impending Investment Committee Vacancies. A  
10           new Selectman would have to be designated for the committee. It was agreed to wait  
11           till after Town Meeting to fill the vacancy.  
12

- 13           d. *Authorize the Safety Committee to apply, accept, and expend (if awarded) the Ed*  
14           *MacDonald Safety Enhancement Grant for the purchase of 10 safety aluminum step-*  
15           *stools at a total price of \$750*

16           Safety Committee Head Josh Jordan noted the step-stools would be used at the school  
17           and other areas in the Town. This purchase is an effort to become more proactive  
18           regarding safety issues. It was hoped the step stools would be purchased whether the  
19           grant was awarded to the Town or not.  
20

21           MOTION: Selectman Shubert moved, with Selectman Beck seconding, to approve  
22           the purchase of 10 safety aluminum step-stools at a total price of \$750, and to  
23           approve the Safety Committee's request to apply for the Ed MacDonald Safety  
24           Enhancement Grant, and to reimburse the Town's account should the grant be  
25           awarded. Motion approved 5-0.  
26

- 27           e. *MDES 8<sup>th</sup> Grade Class requesting permission to sell desserts to the residents prior to*  
28           *the Annual Town Meeting on May 2, 2017*

29           Proceeds of the sales go to the annual 8<sup>th</sup> grade class trip.  
30

31           MOTION: Selectman Dudman moved, with Selectman Hart seconding, to grant  
32           permission to the 8<sup>th</sup> Grade Class to sell desserts to the residents prior to the Annual  
33           Town Meeting on May 2, 2017. Motion approved 5-0.  
34

- 35           f. *Request Approval and Funding of the Installation and first two months of fixed costs*  
36           *for the proposed Marina EV charging station using BOS Contingency Funds Account*  
37           *#1220001-59350 for an amount not to exceed \$3,200.00*

38           Selectman Beck explained the Town has been trying to initiate charging stations in  
39           the Town, with the hope that it will promote tourism and business. Emera is willing  
40           to sell the Town a charging station. The work can be coordinated with other  
41           electrical work being down within the next few weeks. This would be a pilot project  
42           for the season. There are sustainability funds that will be available after July 1. The  
43           costs will include installation, an Emera account and meter, and a Charge Point  
44           account.  
45

46           The Sustainability Committee will work with Charge Point to establish user fees.  
47           Should the project generate revenue it would be set up as a revenue account within  
48           Public Works. The intent is to break even and cover the annual fixed costs. There  
49           will be signs, and information at the Harbor Master's office and the Visitors Center.

1  
2 MOTION: Selectman Dudman moved, with Selectman Hart seconding, to approve  
3 the request and funding for the installation and first two months of fixed costs for the  
4 proposed Marina EV charging station, transferring the money from Contingency  
5 Funds Account #1553530-57100, to the Sustainability Account #1220001-59350 for  
6 an amount not to exceed \$3,200.00. Motion approved 5-0. x

7  
8 **IX. Other Business**

- 9 *A. Such other business as may be legally conducted*  
10 There was no other business.

11  
12 **X. Treasurer's Warrants**

- 13 *A. Approve & Sign Treasurer's Warrant AP 1761 in the amount of \$136,895.41*  
14 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1759,*  
15 *AP1760, and PR1723 in the amounts of \$25,818.01, \$4,143.53, and \$90,198.09,*  
16 *respectively*  
17 *C. Acknowledge Treasurer's School Board AP/Payroll Warrants 12 and 21 in the*  
18 *amounts of \$97,539.83 and \$72,848.87, respectively*

19 MOTION: Selectman Shubert moved, with Selectman Dudman seconding, to  
20 approve and sign Treasurer's Warrant AP 1761 in the amount of \$136,895.41,  
21 approve signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1759,  
22 AP1760, and PR1723 in the amounts of \$25,818.01, \$4,143.53, and \$90,198.09,  
23 respectively, and acknowledge Treasurer's School Board AP/Payroll Warrants 12 and  
24 21 in the amounts of \$97,539.83 and \$72,848.87, respectively as presented. Motion  
25 approved 5-0.

26  
27 **XI. Executive Session**

28 *None Scheduled*

29  
30 **XII. Adjournment**

31 MOTION: Selectman Shubert moved, with Selectman Beck seconding, to adjourn.  
32 Motion approved 5-0.

33  
34 Meeting adjourned at 6:56 pm.

35  
36  
37  
38 Respectfully Submitted,

39  
40  
41  
42 Matt Hart, Secretary

# League of Towns

A Collaborative Unit of Government Serving  
Bar Harbor, Cranberry Isles, Ellsworth, Lamoine, Mount Desert,  
Southwest Harbor, Swans Island, Tremont, Trenton, and  
Acadia National Park  
P.O. Box 248 Northeast Harbor, Maine 04662

**To:** Board of Selectmen

**From:** Durlin Lunt

**Date:** July 26, 2017

**Subject:** Preparation for elected Officials Workshop October 12, 2017

At the July 25 League of Towns meeting it was decided to streamline the process of developing the 2017-2018 work-plan for the League of Towns

In prior years all of this work occurred at the annual meeting, but it makes sense for the elected officials to work on this prior to that date. I would like to have the top five issues in ranked order that you believe are the most important for us to work on in the next year. To help you with this process the list of topics that were discussed over the last couple of years as potential work-plan candidates are included in this memo: Some of these topics are quite similar and in some cases redundant.

## **2016**

MDI Police Sharing

Fire Districting

Public Transportation/Traffic Concerns

Admin Cost Sharing/Consolidation of Services

Regional Assessing

Regional Human Resource Management

Island consolidation of Public Safety- Police-Fire-Dispatch

Island Fire Training Facility

Restructuring County government- Developing a Charter

Regional Planning

Solarize Acadia- (Solar Panel Purchase)

Municipal Review Corporation (MRC)

Shared Purchasing of Services etc.

More Efficient Street Lighting (LED)

## **2017**

Parking Lots

County Government

Workforce Housing

Municipal Collaboration

Rapport

Streetlights

Cell Coverage

Transportation

Drug Issues

Broadband Access

# **NEW BUSINESS**

TOWN OF MOUNT DESERT  
PUBLIC SPACE SPECIAL EVENT APPLICATION

Application Fee - \$10.00

NOTE - Applications are due 60 days prior for major events and  
30 days prior to event for minor events.

PERMIT #: 11-2017 DATE OF EVENT: 10-29-2017

DATE APPLICATION RECEIVED: 8-21-2017

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green   
Seal Harbor Village Green  Suminsby Park  Otter Creek Playground   
Hall Quarry Park  Pond's End

TYPE OF EVENT - MAJOR OR MINOR (SEE POLICY FOR DEFINITIONS)

APPLICANT: Mary Silverman Mary Silverman  
(Print) (Signature)

MAILING ADDRESS: Po Box 104 Seal Harbor, ME 04675

PHONE: 276-5691 460-9361  
(Home) (Business) (cellular)

OTHER CONTACT INFO: sealharber1@yahoo.com  
(Email) (fax)

AGENT: \_\_\_\_\_  
(Print) (Signature)

AGENT MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_  
(Agent home) (Agent business) (Agent cellular)

OTHER CONTACT INFO: \_\_\_\_\_  
(Agent email) (Agent fax)

What is the tax status of the applicant? (Non-profit) N/A

Does the applicant propose that amplified sound be used for event? Yes  No   
If yes, include description:

\_\_\_\_\_  
\_\_\_\_\_

USE REQUESTED (Applicant, review the Public Space Use Policy, then explain what you want to do)  
wedding ceremony if weather permits. To hold the ceremony only with 50 or less people attending.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by a majority of the Board of Selectmen:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**RELEASE OF LIABILITY, INDEMNIFICATION  
AND ASSUMPTION OF RISK AGREEMENT**

This "Release of Liability, Indemnification and Assumption of Risk Agreement" (the "Release") is made by Mary Silverman, a Maine resident corporation/ \_\_\_\_\_ with a place of business at \_\_\_\_\_, Maine \_\_\_\_\_ ("Releasor"), in favor of the Town of Mount Desert, a municipal corporation located in the State of Maine (the "Town"), its successors and assigns.

In consideration for the Town's permitting Purchaser to enter Town-owned property to have a wedding ceremony ("the activity"), the undersigned Releasor, representatives, successors, and assigns do hereby and forever (1) discharge and release from all liability, and covenant to defend, hold harmless and indemnify, the Town, its officers, agents, and employees, and its successors and assigns, for any and all actions, causes of action, damages, judgments, claims and expenses, including but not limited to attorneys' fees and costs, that Releasor has or may have against the Town, its officers, agents and employees, and its successors and assigns, for personal injury (including death) and property damage caused by, related to, or arising out of the activity whether said personal injury or property damage is caused in whole or in part by the negligence of the Town or its officers, agents and employees; and (2) hereby promise and covenant that Releasor and its representatives, successors, or assigns will hold the Town harmless and indemnify the Town, its officers, agents, and employees, and its successors and assigns, for any and all actions, causes of action, damages, judgments, claims and expenses, including but not limited to attorneys' fees and costs, that any other person or entity may have against the Town, its officers, agents and employees, and its successors and assigns, for personal injury (including death) and property damage caused by, related to, or arising out of the activity, whether said personal injury or property damage is caused in whole or in part by the negligence of the Town or its officers, agents, and employees, or in whole or in part by my own willful or negligent action or inaction.

Releasor acknowledges that the activity carries with it certain inherent risks, including the risk of personal injury, accident or illness, death or property damage. Releasor further acknowledges that these inherent risks cannot be eliminated even in the exercise of due care. Releasor hereby asserts its participation is voluntary and that it knowingly assumes all such risks.

In witness whereof, Releasor acknowledges that it has read and executed this Release of Liability, Indemnification and Assumption of Risk Agreement, that it fully understand its terms and that the signature below represents a complete and unconditional release of all liability and a binding obligation to defend the Town and to hold it harmless and to indemnify it, in all instances to the greatest extent allowed by law.

Witness: Claire Woolfolk  
(signature)  
Claire Woolfolk  
(printed name)

RELEASEOR  
By: Mary Silverman  
(signature)  
Mary Silverman  
(printed name)  
It's: \_\_\_\_\_  
(title)  
Dated: 8/21/17





**MOUNT DESERT POLICE DEPARTMENT  
BAR HARBOR POLICE DEPARTMENT**  
James K. Willis, Chief of Police



BHPD  
37 Firefly Lane  
Bar Harbor, Maine 04609  
Tel: 207-288-3391  
[jwillis@barharbormaine.gov](mailto:jwillis@barharbormaine.gov)

MDPD  
21 Sea Street, PO Box 248  
NE Harbor, ME 04662  
Tel: 207-276-5111  
[jwillis@mdpolice.org](mailto:jwillis@mdpolice.org)

Memorandum

To: Town Manager Lunt  
From: Chief Willis *JKW*  
Subject: 2018 Cruiser Purchase  
Date: August 30, 2017

In alignment with our scheduled cruiser replacement, we submitted bid requests to three dealers and have obtained three bids from two dealers for the purchase of a 2018 Special Service Vehicle (SSV). The lowest bid was submitted by Darling's Auto Group in Bangor for a 2018 Dodge Ram SSV which includes a trade-in allowance for our 2012 Chevy Silverado 1500 Pickup. The other bid submissions were provided by Casco Bay Ford out of Yarmouth as well as a second bid from Darling's Bangor Ford, both bids were on 2018 Ford F-150 pickups. Quirk Auto of Augusta was given an opportunity to bid but did not respond to our request.

I am recommending authorizing the purchase of the following from Darling's Auto Group:

- (1) 2018 Dodge Ram 1500 SSV Pickup for patrol equipped as outlined in their bid package for \$28,875 with a trade in of our 2012 Chevy Silverado Pickup for \$9,528, net purchase price of \$19,347.

Will you please place this on the next available Selectmen's meeting agenda for approval of this purchase and trade-in for a net price of \$19,347.00 to be funded through the Police Equipment-Vehicle line, #14400110-57200 which has a current balance of \$37,000.

## **2018 RAM 1500 SSV**



Vehicle options shown may not be representative of actual vehicle

## **Darling's Auto Group**



**Current estimated order to delivery time is 8-10 weeks**



**Prepared For:**  
 James Willis  
 Mount Desert Police Dept  
 21 Sea St  
 Northeast Harbor, Maine, 04662  
 Phone: 207-276-5111

**Prepared By:**  
 Jessica Bouchard  
 Darling's Auto Group  
 MainePhone: 207-992-1506  
 Toll Free: 800-400-1330

## SELECTED EQUIPMENT

## 2018 RAM 1500

4x4 Crew Cab 140" WB SSV (DS6T98)  
 MSRP

DS6T98	Base Vehicle Price (DS6T98)	STD	40,175.00
<b>Packages</b>			
25D	Quick Order Package 25D SSV	OPT	N/C
<b>Powertrain</b>			
EZH	Engine: 5.7L V8 HEMI MDS VVT	STD	N/C
DG1	Transmission: 6-Speed Automatic (65RFE)	STD	N/C
DMD	3.55 Rear Axle Ratio	STD	N/C
Z6N	GVWR: 6,900 lbs	INC	Included
<b>Wheels &amp; Tires</b>			
TTM	Tires: P265/70R17 BSW AS	STD	N/C
WFE	Wheels: 17" x 7" Aluminum	INC	Included
<b>Seats &amp; Seat Trim</b>			
D5	Cloth Front/Vinyl Rear Seats <i>40-40 bucket no center console.</i>	STD	N/C
<b>Other Options</b>			
APA	Monotone Paint	STD	N/C
NFX	32 Gallon Fuel Tank	OPT	445.00
AED	Chrome Appearance Group <i>(WFE) Wheels: 17" x 7" Aluminum; Bright Front Bumper; Bright Grille; Bright Rear Bumper; (Z6N) GVWR: 6,900 lbs</i>	OPT	595.00
XAP	Power Adjustable Pedals	OPT	125.00

The information contained in this package is provided to assist in assessing our vehicles and is for your information only. Prices and content information shown are subject to change and should be treated as estimates only. Information on the comparison vehicle is derived from available public sources and may not be completely current or accurate. No representations, warranties or guarantees are given in the information. Neither Chrysler nor the dealer will be liable for any reliance on the contents hereof. Please see salesperson for the most current information and other details. Actual pricing may vary. Reference DX05103307 7/5/2017

## SELECTED EQUIPMENT Continued

			MSRP
RA2	Radio: Uconnect 3 w/5" Display <i>5.0" Touchscreen Display; GPS Antenna Input; Integrated Voice Command w/Bluetooth; Media Hub (USB, AUX); Audio Jack Input for Mobile Devices; Remote USB Port; Rear View Day/Night Mirror; Charge Only Remote USB Port; (RSD) SiriusXM Satellite Radio; Temperature &amp; Compass Gauge</i>	OPT	695.00
<b>Fleet Options</b>			
ADB	Protection Group <i>Front Suspension Skid Plate; Tow Hooks; Transfer Case Skid Plate Shield</i>	OPT	225.00
GFA	Rear Window Defroster	OPT	195.00
RSD	SiriusXM Satellite Radio <i>1-Yr. SIRIUSXM Radio Service; For More Info, Call 800-643-2112; No Satellite Coverage w/AK/HI/PR/VI</i>	INC	Included
<b>Interior Colors For : Primary w/SSV (Crew)</b>			
X8	Diesel Gray/Black <b>Primary Colors For : Primary w/SSV (Crew)</b>	OPT	N/C
PW7	Bright White Clearcoat	OPT	N/C

Vehicle Subtotal	\$42,455.00
Destination	\$1,395.00
Vehicle Subtotal (including Destination)	\$43,850.00

**Government Discounts..... - \$14,975**

**Darling's Price.....\$28,875**

**Trade Allowance..... -\$9,528**

### Options:

1. Trailer Brake Controller - \$268
2. Anti-Spin Rear Axle - \$396
3. LT265/70R17E OWL A/T Tires - \$228

**\$19,347**

Price includes LED spotlight install

The information contained in this package is provided to assist in assessing our vehicles and is for your information only. Prices and content information shown are subject to change and should be treated as estimates only. Information on the comparison vehicle is derived from available public sources and may not be completely current or accurate. No representations, warranties or guarantees are given in the information. Neither Chrysler nor the dealer will be liable for any reliance on the contents hereof. Please see salesperson for the most current information and other details. Actual pricing may vary. Reference DX05103307 7/5/2017



**Prepared For:**  
 James Willis  
 Mount Desert Police Dept  
 21 Sea St  
 Northeast Harbor, Maine, 04662  
 Phone: 207-276-5111

**Prepared By:**  
 Jessica Bouchard  
 Darling's Auto Group  
 MainePhone: 207-992-1506  
 Toll Free: 800-400-1330

**WARRANTY**

**2018 RAM 1500**

**4x4 Crew Cab 140" WB SSV (DS6T98)**

	<b>Months/Distance</b>
Basic .....	36 month/36,000 miles
Powertrain .....	60 month/60,000 miles
Corrosion Perforation .....	60 month/unlimited mileage
Roadside Assistance .....	60 month/60,000 miles

The information contained in this package is provided to assist in assessing our vehicles and is for your information only. Prices and content information shown are subject to change and should be treated as estimates only. Information on the comparison vehicle is derived from available public sources and may not be completely current or accurate. No representations, warranties or guarantees are given in the information. Neither Chrysler nor the dealer will be liable for any reliance on the contents hereof. Please see salesperson for the most current information and other details. Actual pricing may vary. Reference DX05103307 7/5/2017

**2018 RAM 1500 4x4 Crew Cab 140" WB SSV (DS6T98)**

Engine: 5.7L V8 HEMI MDS VVT  
Transmission: 6-Speed Automatic (65RFE)

Exterior (0 P) Bright White Clearcoat

Interior (0 I) Diesel Gray/Black



**Standard Equipment**

Items Featured Below are included at NO EXTRA CHARGE in the Standard Vehicle Price Shown at Right

- HEMI 5.7L V-8 OHV w/SMPPI 395hp
- 6 speed automatic trans w/OD
- 4-wheel ABS
- Brake assistance
- Traction control
- P265/70R17 BSW S-rated tires
- Electronic stability
- Air conditioning
- AM/FM/Satellite-prep
- Rear child safety locks
- Full folding rear bench seat
- Dual power remote heated mirrors
- Variable intermittent wipers
- Argent styled steel wheels
- Dual front airbags
- Driver & front passenger seat mounted side airbags
- Airbag occupancy sensor
- Sentry Key immobilizer
- Tachometer
- Underseat ducts
- Reclining front bucket seats

**STANDARD VEHICLE PRICE**

**\$40,175.00**

**OPTIONAL EQUIPMENT**

- Quick Order Package 25D SSV N/C
- Engine: 5.7L V8 HEMI MDS VVT STD
- Transmission: 6-Speed Automatic (65RFE) STD
- 3.55 Rear Axle Ratio STD
- GVWR: 6,900 lbs INC
- Tires: P265/70R17 BSW AS STD
- Wheels: 17" x 7" Aluminum INC
- Cloth Front/Vinyl Rear Seats STD
- 32 Gallon Fuel Tank \$445.00
- Chrome Appearance Group \$595.00
- Power Adjustable Pedals \$125.00
- Radio: Uconnect 3 w/5" Display \$695.00
- Protection Group \$225.00
- Rear Window Defroster \$195.00
- SiriusXM Satellite Radio INC
- Interior : Diesel Gray/Black N/C
- Primary : Bright White Clearcoat N/C

**CITY MPG**  
**13**



**HIGHWAY MPG**  
**19**

**SUBTOTAL**  
Destination

**\$42,455.00**  
\$1,395.00

**TOTAL**

**\$43,850.00**

# **TREASURER'S WARRANTS**





**TOWN OF MOUNT DESERT**  
**BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 1811**

CHECK DATE: August 23, 2017

CHECK NUMBER: <u>307379</u>	<u>through</u>	<u>307379</u>	\$ <u>4,735.22</u>	Check payments
CHECK NUMBER: <u>n/a</u>	<u>through</u>	<u>n/a</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>n/a</u>	<u>through</u>	<u>n/a</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER: <u>n/a</u>		<u>n/a</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 4,735.22

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman Martha T Dudman

Matthew J Hart, Vice Chairman James F Mooers

TOWN OF MOUNT DESERT  
PAYROLL WARRANT

WARRANT PR# 1804

CHECK DATE: August 25, 2017

ADVICE NUMBERS: 7551 through 7602  
CHECK NUMBERS: 63442 through 63461

TOTAL DISBURSEMENTS: \$ 107,844.12

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

**Kathi Mahar**

---

**From:** Matthew Hart <matt@theneighborhoodhouse.com>  
**Sent:** Tuesday, August 22, 2017 6:14 PM  
**To:** Kathi Mahar  
**Subject:** Re: Warrant AP#1811 & PR#1804 Approval Request

Hi Kathi-

I approve AP Warrant #1811 and Payroll Warrant #1804.

Thanks!

-Matt

**Matthew Hart**

Community Relations Director  
The Neighborhood House | 207-276-5029  
400 E Main Street | Northeast Harbor, ME

**From:** Kathi Mahar <treasurer@mtdesert.org>  
**Date:** Tuesday, August 22, 2017 at 5:08 PM  
**To:** John Macauley <jbmacauley3@gmail.com>, "Martha Dudman (martha.dudman@gmail.com)" <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>  
**Subject:** Warrant AP#1811 & PR#1804 Approval Request

Good evening!

Attached are the following warrants for your approval:

Accounts Payable	#1811	total of	\$ 4,735.22
Payroll	#1804	total of	\$107,844.12

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

*Kathi*

Kathryn A Mahar, Treasurer  
Town of Mount Desert  
(207) 276-5531 (T) (207) 276-3232 (F)

**TOWN OF MOUNT DESERT**  
**BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 1812**

CHECK DATE: August 30, 2017

CHECK NUMBER: <u>307380</u>	through	<u>307382</u>	\$ <u>4,458.80</u>	Check payments
CHECK NUMBER: <u>n/a</u>	through	<u>n/a</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>n/a</u>	through	<u>n/a</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER: <u>n/a</u>		<u>n/a</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 4,458.80

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

## Kathi Mahar

---

**From:** Matthew Hart <matt@theneighborhoodhouse.com>  
**Sent:** Thursday, August 31, 2017 7:51 AM  
**To:** Kathi Mahar  
**Subject:** Re: Warrant AP#1812 State Fees/Payroll Benefits Approval Request

Hi Kathi—

Hadn't seen a response in my inbox, so I apologize if this is a moot point.

Regardless, I approve AP Warrant #1812.

-Matt

### Matthew Hart

Community Programs Director  
The Neighborhood House | 207-276-5029  
401 of Main Street | Northeast Harbor, ME

**From:** Kathi Mahar <treasurer@mtdesert.org>  
**Date:** Wednesday, August 30, 2017 at 1:26 PM  
**To:** John Macauley <jbmacauley3@gmail.com>, "Martha Dudman (martha.dudman@gmail.com)" <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>  
**Subject:** Warrant AP#1812 State Fees/Payroll Benefits Approval Request

Good afternoon!

Attached is Accounts Payable Warrant # 1812 (for Payroll and/or State Fees) in the amount of \$4,458.80 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

*Kathi*

Kathryn A Mahar, Treasurer  
Town of Mount Desert  
(207) 276-5531 (T) (207) 276-3232 (F)

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 11634

Include Authorization Codes: Yes  
Batch: 2580  
Check Dates: (Earliest) - (Latest)  
Cash Account Number:  
Minimum Check Amount: \$0.00  
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	09/01/2017	IRS	INTERNAL REVENUE SERVIC		9,956.44	9,956.44	0.00	0.00	
	09/01/2017	STAT	TREASURER, STATE OF MAIN		2,724.26	2,724.26	0.00	0.00	
41601	09/01/2017	333	RHODA J. BURKE	I	1,022.93	788.08	0.00	788.08	
41602	09/01/2017	332	MARINA P. FREDERICK	I	1,084.60	808.76	0.00	808.76	
41603	09/01/2017	190	ROBERT C. MACLEOD JR.	I	712.95	585.38	0.00	585.38	
41604	09/01/2017	311	LAURA-JEAN BEAL	I	2,006.11	1,625.26	1,625.26	0.00	
41605	09/01/2017	11	KELLY S. BEAULIEU	I	2,129.57	1,516.79	1,516.79	0.00	
41606	09/01/2017	266	JULIANNA R. BENNOCH	I	2,177.26	1,595.38	1,595.38	0.00	
41607	09/01/2017	314	ANDREW J. CARLSON	I	1,375.19	1,109.62	1,109.62	0.00	
41608	09/01/2017	26	BRIAN R. COTE	I	2,223.96	1,574.43	1,574.43	0.00	
41609	09/01/2017	91	JUDITH CULLEN	I	1,673.57	1,451.83	1,451.83	0.00	
41610	09/01/2017	308	Gloria A. Delsandro	I	3,237.42	2,463.73	2,463.73	0.00	
41611	09/01/2017	229	JENNIFER G. DUNBAR	I	1,375.19	1,028.34	1,028.34	0.00	
41612	09/01/2017	43	SARAH R. DUNBAR	I	1,702.88	1,500.16	1,500.16	0.00	
41613	09/01/2017	52	WANDA J. FERNALD	I	2,046.73	1,441.21	1,441.21	0.00	
41614	09/01/2017	57	JASON W. FOUNTAINE	I	1,463.20	1,094.63	1,094.63	0.00	
41615	09/01/2017	63	HEATHER M. GRAVES	I	1,978.19	1,369.76	1,369.76	0.00	
41616	09/01/2017	65	GAYLE M. GRAY	I	2,271.00	1,853.84	1,853.84	0.00	
41617	09/01/2017	90	REBECCA A. HENISER	I	1,904.34	1,601.64	1,601.64	0.00	
41618	09/01/2017	147	WILLIAM L. HODGKINS	I	1,443.20	1,114.40	1,114.40	0.00	
41619	09/01/2017	293	Amy L. James	I	2,177.26	1,545.91	1,545.91	0.00	
41620	09/01/2017	129	CYNTHIA M. JOHNSON	I	4,717.42	3,302.14	3,302.14	0.00	
41621	09/01/2017	135	SAMUEL D. LEONARDI	I	1,443.20	1,065.63	1,065.63	0.00	
41622	09/01/2017	292	TARA MCKERNAN	I	2,005.42	1,559.98	1,559.98	0.00	
41623	09/01/2017	289	ELIZABETH M. MINOTT	I	350.80	318.87	318.87	0.00	
41624	09/01/2017	237	JUSTIN B. NORWOOD	I	1,808.19	1,500.74	1,500.74	0.00	
41625	09/01/2017	238	WENDELL L. OPPEWALL	I	1,252.34	742.21	742.21	0.00	
41626	09/01/2017	240	JEANNE C. OTT	I	1,495.76	1,029.94	1,029.94	0.00	
41627	09/01/2017	275	JOELLE A. RUDDY	I	2,367.42	1,850.29	1,850.29	0.00	
41628	09/01/2017	74	LEON E. SARGENT	I	1,803.20	1,298.73	1,298.73	0.00	
41629	09/01/2017	375	KATHLEEN C. ST DENIS	I	2,578.96	1,620.29	1,620.29	0.00	
41630	09/01/2017	404	KERRY L. TAYLOR	I	2,081.11	1,514.50	1,514.50	0.00	
41631	09/01/2017	410	SUSAN Y. TRIPP	I	4,832.80	3,564.09	3,564.09	0.00	
41632	09/01/2017	448	JACQUELINE A. WHEATON	I	2,012.42	1,445.26	1,445.26	0.00	
					75,435.29	59,562.52	44,699.60	2,182.22	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	3	2,182.22
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	29	44,699.60
	ACH Employee Credits	29	44,699.60
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	0	0.00
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	12,680.70

Mount Desert School Department  
PAYROLL WARRANT REGISTER

Report # 11634

Check #	Check Date	Code	Name	Clk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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WARRANT # 05

DATE: SEP 01 2017

*Mark Edward Gause, Ed.D.*

SUPERINTENDENT

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

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