

Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
Monday, March 19, 2018

Location: Meeting Room, Town Hall, Northeast Harbor

- I. **Call to order at 6:00 p.m.**
- II. **Executive Session**
 - A. *Pursuant to 1MRSA§405 (6)(D) Discussion regarding union negotiations with Teamsters Local Union No. 340*
- III. **Public Hearing(s)**
None Scheduled
- IV. **Minutes**
None presented
- V. **Appointments/Recognitions/Resignations**
 - A. *Resignation of Joey Chittenden from the Housing Authority as Tenant Representative*
- VI. **Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. *Department Reports: Wastewater (January and February), Public Works (January and February)*
 - B. *Hancock County Commissioners' meeting minutes of February 6 and February 22, 2018*
- VII. **Selectmen's Reports**
- VIII. **Old Business**
None presented
- IX. **New Business**
 - A. *Presentation and review of FY 2016-2017 Audit by James W. Wadman CPA*
 - B. *Katelyn Buell d/b/a The Fork & Table (Tasteful Tides LLC) 102 Main Street, Northeast Harbor request for Liquor License Renewal*
 - C. *Winter Spring Inc. d/b/a Colonel's Restaurant 143 Main Street, Northeast Harbor request for Liquor License Renewal*
 - D. *Discussion with Citizen Stephen Smith concerning the past, present, and future of Otter Creek*
 - E. *Authorization to open Electronic Payments Bank Account*

Board of Selectmen Meeting Agenda March 19, 2018

X. Other Business

A. Such other business as may be legally conducted

XI. Treasurer's Warrants

A. Approve & Sign Treasurer's Warrant AP1856 in the amount of \$428,514.89

B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1854, AP1855, and PR1820 in the amounts of \$86,540.12, \$1,432.25, and \$88,659.88, respectively

C. Acknowledge Treasurer's School Board AP/Payroll Warrants 19 in the amount of \$73,509.20

XII. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., Monday, April 2, 2018 in the Meeting Room, Town Hall, Northeast Harbor

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS

March 7, 2018

Joey Chittenden
24 Maple Lane
Northeast Harbor, ME 04662

To the Town Clerk, Town of Mt Desert,

As it now conflicts with my job in the evenings too greatly, I will be unable to attend any further meetings with the Board of Housing at Maple Lane Apts. I appreciate the opportunity to have served. Please feel free to call or contact me if you have any questions.

Sincerely,

Joey Chittenden

PO Box 34

Northeast Harbor, ME 04662

207 288 0095

jocchittenden465@gmail.com

CONSENT AGENDA



Town of Mount Desert Wastewater

Ed Montague, Superintendent
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-2210
Web Address: www.mtdesert.org
E-Mail: suptwwtp@mtdesert.org

MEMO

To: Tony Smith, Public Works Director
From: Ed Montague, WWTP Superintendent
Re: January/February 2018 Monthly Report
Date: March 8, 2018

The start of the new year was relatively uneventful for the Wastewater Department; the crew spent a lot of time cleaning up after snow and a significant rain event that occurred in January. We take the opportunity in the winter months to concentrate on the inside of the buildings by cleaning, repairing and painting as needed.

We recently had a contractor install safety cables in our clarifiers at the Seal Harbor and Somesville plants. The Northeast Harbor plant had its cables installed during the plant upgrade in 2012-2014. The crew goes into the tanks several times a year for cleaning or maintenance and the cables add a new level of safety. The cable system will allow the employee to have a fall protection safety line attached to their safety harness while working. The safety line is intended to prevent a fall into the bottom of the clarifier which could cause serious injury or death.

In February, we had a visit from the president and regional representative of the Penn Valley Pump Corporation (PVP). They were on site to inspect the new Return Activated Sludge (RAS) pump that we installed last year. Our goal is to replace two more of the old RAS pumps with the new PVP pumps. The new pumps require less maintenance and energy to run. Currently, the old versions of the pumps require a rebuild typically every twelve to eighteen months depending on the extent of the rehab. The new pumps are expected to last between 48-60 months without any significant maintenance requirements.

I have been contacted by a representative of the Department of Marine Resources (DMR) about a possible cross connection of sanitary sewer into the storm water sewer line that discharges into Gilpatrick Cove in Northeast Harbor. This issue was investigated in 2014 and our report was sent to the DMR detailing our efforts and results. The DMR feels that the issue is unresolved and further investigation is needed. We are currently evaluating how to proceed further with this issue.

We have been approached by the Joint Environmental Training Coordinating Committee (JETCC) to host a two day class on May 8th and 9th. JETCC is a group that provides training to maintain our state wastewater certifications. We accepted their



Town of Mount Desert Wastewater

Ed Montague, Superintendent

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offer to host the training as we have in the past. We are responsible for providing the venue, lunch and refreshments and JETCC provides the instructors. The class is open to all wastewater operators in New England looking for education credits to satisfy their license requirements. We contacted the Neighborhood House about using their facility and providing some of the food for the class. They agreed to help us host the event. We have held one other class there and it was a great success. I am happy that they were willing to help again.



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Telephone 207-276-5743 Fax 207-276-5742

www.mtidesert.org director@mtidesert.org

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,
Hall Quarry and Pretty Marsh

MEMO

To: Durlin Lunt, Jr., Town Manager
From: Tony Smith, Public Works Director
Re: January & February Monthly Reports
Date: March 12, 2018

With the snowfall we have had these two months one would think we would have much more on the ground. The rain events and periodic mild temperatures made sure we didn't get a great accumulation over the long term. The frost heaves have been varied as usual. Some of the ones we typically get have not appeared but other areas are showing the effects of the freeze-thaw cycles. The two months saw pretty much the same work tasks for the crews from one to the next. All members of public works did participate in a defensive driving class held at the Somesville fire station meeting room offered by the DOT in February.

Highway Crew

In January, it seemed that when it wasn't raining it was snowing, including blizzard conditions at the beginning of the month with a heavy rain event nine days later that caused flooding. The beginning of February brought us snow as well. The months were spent:

- Plowing and sanding the roads, sidewalks and ice flows; removing ice flows from the roads with the backhoe and; hauling snow to the stockpile areas to get it out of the roads and off the sidewalks.
- Making sure our catch basins were exposed to accept surface water from the rain events.
- Repaired a number of washouts, the most significant being on the Beech Hill Cross Road.
- Cleaned and shaped ditches with the backhoe.
- Collected Christmas trees for disposal.
- Scraped and sanded the Northeast Harbor marina's boat ramp.
- Cleaned the highway garage and cleaned and serviced trucks and equipment between storms and rain events.
- Made and erected signs; put out "Road Posted" and "Bump" signs; repaired washouts at Bartlett's Landing and; were able to get out and patch some potholes.
- Hauled a load of scrap steel to Bangor for recycling and hauled a load of glass to the transfer station, for use as inert fill.

Wastewater: Please see Superintendent Montague's reports.

Buildings & Grounds and Parks & Cemeteries



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As with the highway crew, staff moved a lot of snow to keep access to the various entrances to the town office and other buildings free and clear of snow. They also

- Continued setting up for meetings, cleaning bathrooms in the town office, vacuuming and assisting the admin staff with projects as needed e.g. assembling shelving, hanging pictures, repairing toilets, installing door closers, and painting.
- Spent time cleaning at the highway garage.

Solid Waste

The crews continue to do a great job. The snow and rain made their work quite a bit more challenging but they successfully and safely completed their collection routes. They also do a very good job keeping the area around the highway garage dumpsters neat and as clean as possible. Our recycling attendant does a nice job. When needed, he removes snow from the walkway alongside the recycling containers and helps keep the doors to the buildings snow free. He also cleans inside the building when time allows.

Temporary Alternative MSW (Municipal Solid Waste) Disposal Site: As a reminder, earlier this year we learned that the Fiberright facility in Hampden will not be ready on April 1, 2018 as hoped. Issues with the DEP permitting process, a warmer than expected winter that turned the job site into a quagmire of mud making it difficult to work and, problems with the delivery of the building, set the project back. The problem with building delivery is interesting. The building is a pre-engineered steel building similar to the highway garage. It was to have been shipped in order of being assembled, much like Step 1 do this, Step 2, do that, Step 3 this, etc. For some reason, the supplier got out of synch with the steps and some portions were shipped to the site out of order causing delays. It is back in track now.

Planning for such a delay, the MRC (Municipal Review Committee) arranged for alternative disposal sites for our MRC members trash. As it stands today, some towns MSW will be taken to the Norridgewock landfill and some will go to the landfill in Old Town. Some haul distances for some communities are longer than going to Fiberright in Hampden to drop it off; some distances are shorter. Our MSW, and that of the other ADD towns, will be hauled to Norridgewock at no additional cost to the towns as compared to just hauling to Hampden. These additional costs will be covered by Fiberright and/or the MRC. If they are covered by the MRC, the funds will come from a reserve account set up for just this reason.

Project Construction Schedules

- Route 198 MPI with MDOT: With funding having been approved at the May 2017 town meeting last year, we are able to begin work as soon as the paperwork is completed. The



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contractor hopes to be finished on or before the end of June 2018 to avoid the summer traffic. There will be some delays; the contractor has to maintain one-way traffic using flaggers at all times and; intentionally detouring traffic to Sargeant Drive is not allowed.

- If approved, the Northeast Harbor Village Center Improvements project will be completed over two winter construction seasons with no work being done between Memorial Weekend and mid-October each season. The specific work schedule is to be 7:00 AM thru 6:00 PM, Monday thru Saturday in an effort to minimize the effects of not being able to work between Memorial Day weekend and mid-October. This schedule is for both the town's and the water district's work if they participate.
- If approved at town meeting, it is anticipated that the Sylvan Neighborhood Drainage Improvements project will be completed by mid-summer 2018. The layout of the streets lends itself to being able to close one street to traffic for construction and still be able to reach property via one of the other two.

Cc. Claire Woolfolk, Town Clerk
Ben Jacobs, Hwy Supt
Ed Montague, WW Supt.

COMMISSIONERS REGULAR MEETING

Learn more about **HANCOCK COUNTY** by visiting
www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 8:30 am on **Tuesday, February 6, 2018** in the conference room of the County courthouse located in Ellsworth, ME with Commissioner Clark in attendance. Commissioner Brown was not able to attend.

Adjustments to / approval of agenda: none

Sheriff Scott Kane recognized 12 year old Emmett Moshier and 14 year old Logan Leighton for assisting an elderly citizen in distress.

Employee recognition: The Commission recognized Michelle Cote, Sheriff's Admin Asst., for 20 years of service to the County; Richard Gray, Airport Maintenance Director for 30 years of service to the County; and Ronald Fortier, Airport Maintenance for 20 years of service to the County.

Public Comment: none

Commission Business:

Approval of minutes:

MOTION: To approve the minutes of the January 2, 2018 Commissioners' Regular Meeting and the January 16, 2018 Commissioners' Special Meeting (Clark/Blasi 2-0, motion passed)

Airport:

Manager Madeira submitted his monthly report. TSA issued a modification to our TSA LEO reimbursement grant, appropriating \$12,240 to support law enforcement/airport security. This is for the first quarter of 2018. A liability claim was filed because a tenant's building materials were damaged during snow removal operations. AIG is prepared to make the tenant whole. The airport truck sustained some damage during the January 5 storm while plowing. After the \$1,000 deductible the cost of damages is around \$1,700. Manager Madeira recommended we use account G 2-3010-36 for unexpected auto damage. After the receivable the net effect will be a \$1,000 loss to that account.

MOTION: approve appropriation from account G 2-3010-36 for damage to the airport truck (Blasi/Clark 2-0, motion passed)

Regarding the FAA inspection, Manager Madeira reported that an inspection discrepancy rectification letter has been submitted to FAA, and he believes they have been satisfied.

Commissioner Blasi asked about insurance coverage for tenant property. Madeira said tenants are responsible for maintaining their own policies for their buildings and property.

MOTION: approve Manager's recommendation of reappointing to the Airport Advisory Committee Leroy Muise, Barbara Butler, Mike Allen, and Karl Warner to 2 year terms, retroactively from Jan 1, 2018- December 31, 2019 (Blasi/Clark 2-0, motion passed)

The DOT received four proposals for seasonal air carriers; the AAC met and endorsed the Silver Airway's proposal. One proposal was withdrawn, and two of the others were contingent on also being selected to providing service to other markets. It does not appear that the DOT is going to select those two carriers, leaving only one proposal, Boutique Air, on the table. Manager Madeira explained that the Commission could endorse Boutique Air if they chose. The advisory committee supported the Silver Airways proposal, knowing this may cause the DOT to put out another RFP. Manager Madeira understands that Silver is planning to re-submit a stand alone, non-contingent bid.

MOTION: accept the Manager's recommendation and for the Chairman to sign the letter supporting the Silver Airway's proposal dated February 6 to Michael Martin of USDOT (Blasi/Clark 2-0, motion passed)

This supports the advisory committee's recommendation.

UT:

Unorganized Territories Supervisor Millard Billings submitted his monthly report. He reported that all insurance certificates are current. Billings reported that a January storm caused some damage to the Nicatous and Martin's Ridge roads. Governor LePage has issued a moratorium on new windmill permits, and is proposing that an advisory commission study the impact of windmills on tourism. Billings expressed concern that the commission will be closed to the public and not subject to Maine's Freedom of Access Act. Commissioner Blasi asked about Starvation Brook. Supervisor Billings said Friends of Lower and Middle Lead Mountain ponds received 2 grants toward repair work on the dam. Hancock County Soil and water is still interested in the project. Attorney Ed Bearor has reviewed the question Supervisor Billings sent regarding the CBA underpayment. He is of the opinion that the TIF and the CBA are separate agreements and are not to be tied together. Withholding TIF reimbursements to offset underpayments of the CBA would place the County in default of the CEA agreement. Commissioners Blasi and Clark decided to revisit the issue when Commissioner Brown could be present.

Benefits Advisor Scott McKee of Acadia Benefits was consulted through a conference call. Deputy County Administrator Rebekah Knowlton explained that a situation arose leaving her office unsure of how to apply the Working Spouses policy. An employee wished to add his spouse to the County health insurance policy; her employer provides coverage, but she declined coverage during open enrollment due to the cost, and according to her employer, was not eligible until the next open enrollment period. The advice from Meritain was to enroll her. McKee said the language in the policy says that an employee's spouse is not eligible for County health insurance if his/her employer offers coverage. The intent of the policy is in question, and needs clarification. The Commission decided to move to item 7B to discuss the issue with the employee present.

MOTION: move to item 7B Working Spouses Policy complaint (Clark/Blasi 2-0, motion passed)

McKee advised that the Commission could change the policy at any date, but in order to avoid liability, it should be applied consistently while in place. There may be a past situation where the same accommodation was not made. Commissioner Clark suggested rewriting the policy to allow employees to address the Commission for review if there were extenuating circumstances. When asked his opinion on this, McKee advised the Commission to consult an attorney. Corrections Officer Troy Frye addressed the Commission. After discussion, the following motion was made:

MOTION: support that Officer Frye's wife is ineligible for coverage through her employer, and is eligible for the County's coverage (Clark/Blasi 2-0, motion passed)

Information Technology / Vendor RFP opening:

Commissioner Blasi opened the two bids submitted. Rollins Technology and Sierra Communications submitted the bids. The bid documents are attached.

MOTION: take the bids under advisement and report at the next meeting (Blasi/Clark 2-0, motion passed)

CA Adkins will review the bids and present a recommendation to the Commission.

MOTION: move to item 5c Jail wall job (Clark/Blasi 2-0, motion passed)

Jail wall job (Lewis & Malm): In a previous meeting, the Commission discussed going out to bid with the exact specifications as the original bid. Facilities Director Walls consulted with Charles Earley of Lewis & Malm and asked him to address the Commission. Earley said the project had 3 elements of difficulty, the wall itself, access to the area, and the location of the chiller. He said removing the existing oil tank prior to releasing the bid would be advantageous. Originally, removal of the tank was not part of the bid; pricing was acquired separately for its removal.

MOTION: instruct the Maintenance director to go out to bid for removal of the fuel tank under the jail (Clark/Blasi 2-0, motion passed)

The removal of the tank will not be part of the re-bid; this will be reflected in the bid documents. The project re-bidding is written into 3 parts. Part A is the project re-bidding; the fee is \$5,500.

MOTION: authorize Lewis and Malm to go out to bid for the jail wall for a fee of \$5,500 with a 4 week bidding period (Clark/Blasi 2-0, motion passed)

Bids will be opened on March 20.

Treasurer:

MOTION: to approve the January GF, Airport, and Jail Payroll Warrants #17-52, #18-1, #18-2 and #18-3 in the aggregate amount of \$345,942.25 (Clark/Blasi 2-0, motion passed)

MOTION: to approve the January GF, Airport, and Jail Expense Warrants #17-94, #17-95, #17-96, #18-1, #18-2, #17-97, #17-98, #17-99, and #18-3, #18-4, #18-5, #17-100, #17-101, #17-102, #18-6, #18-7, #18-8 in the aggregate amount of \$550,685.59 (Clark/ Blasi 2-0, motion passed)

MOTION: to approve the January UT payroll Warrants #18-26, #18-27, #18-28, and #18-20, in the aggregate amount of \$1,103.46 (Clark/Blasi 2-0, motion passed)

MOTION: to approve the January UT expense Warrants #18-14 and #18-15, in the aggregate of \$11,625.57 (Clark/Blasi 2-0, motion passed)

MOTION: to approve January expenditures in the Health Insurance account of \$59,127.10 (Clark/Blasi 2-0, motion passed)

MOTION: To approve the expenditure from Capital Reserve Account G1-3011-06 Professional Services for Print ad employment – Bangor Daily News in the amount of \$1,600.00 (Clark/Blasi 2-0, motion passed)

MOTION: To approve the expenditure from Capital Reserve Account G1-3-015-00 Capital Radio Reserve for Radio Space on Cadillac Mountain in the amount of \$1,189.92 (Clark/Blasi 2-0, motion passed)

MOTION: to sign the 2018 recapitulation sheet with the following figures: 2018 State valuation total \$13,174,750,000.00, 2018 County tax total \$5,834,979.00 (Clark/Blasi 2-0, motion passed)

Treasurer Eldridge asked about the future of the Treasurer's position. Commissioners Clark and Blasi agreed to discuss this when Commissioner Brown was present.

MOTION: move to Sheriff's report (Blasi/Clark 3-0, motion passed)

Sheriff:

MOTION: for the Commissioners to authorize the contract with Swan's Island for patrol services (Blasi/Clark 2-0, motion passed)

Sheriff Kane updated the Commission on the forfeited items that had previously been accepted, and asked for permission to retain the side-by-side. Commissioner Clark suggested that the item go to bid first. There was some discussion on auctioning the remainder of the items rather than putting them out to bid.

MOTION: allow the sheriff to dispose of this property with the consideration of auctioning, and the option of bidding if that is more feasible (Clark/Blasi 2-0, motion passed)

Commissioner Blasi opened the two cruiser bids received. The results are as follows:

Darlings:

Option 1- 2017 Utility Police Interceptor, Sport Utility \$31,468

Option 2-2017 Utility Police Interceptor, Sport Utility \$31,391

Option 3-2018 Utility Police Interceptor, Sport Utility \$33,021

Quirk Ford of Augusta:

2018 Ford Police Interceptor Utility \$33,416

2017 Ford Police Interceptor Utility \$35,040

2017 Ford Police Interceptor Utility \$28,915

MOTION: accept the bids from Quirk for 2 cruisers for \$28,915 each (Clark/Blasi 2-0, motion passed)

MOTION: Approval of transfer of forfeited assets: State of Maine v. Jeremy Cruz in the amount of \$2,860.00 and State of Maine vs. Ronald Golden in the amount of \$1,162.00 (Blasi/Clark, 2-0, motion passed)

Maintenance:

Facilities Director Dennis Walls gave his monthly report.

EMS update- the job has been accepted by Maine Controls; they are currently building the system off site and will have it ready to install within 60 days.

Plumbing in the Sheriff's office- The new flooring should be installed at the end of March. Action is being taken to identify and fix the trouble spots in the plumbing.

MOTION: To accept the resignation of janitor John Stutz effective February 9, 2018 (Blasi/Clark 2-0, motion passed)

MOTION: Approval to hire Madysen Robichaud of Orland as full time janitor, at step 4-B \$12.14 per hour, effective February 10, 2018 (Clark/Blasi 2-0, motion passed)

Commissioners:

Appointed Exempt merit pay- Commissioner Clark said that merit raises do not work in government. Commissioner Blasi said his idea is that the proposal would come from the appointed exempt employee. Register of Deeds Julie Curtis said the pay scale needs to be adjusted for everybody, and that the pay scale should be applied equitably. Commissioner Blasi suggested setting a pay scale for appointed exempt employees, with a salary cap of \$85,000. CA Adkins suggested conducting a salary survey. Commissioner Clark said he would like to see if a method for determining exempt employees pay could be developed. Facilities Director Dennis Walls said the frustrating part is the spontaneous and arbitrary nature of the process. The discussion will be on future agendas.

Approve survey letter to municipalities- the Commission agreed to send out the letter regarding services to municipalities along with tax bills.

Community Benefits Grant cycle – review grant application form: the Commission reviewed the existing application and changed the amount available to \$25,000, along with changing some dates. CA Adkins suggesting sending it out after the jail wall project was completed.

MOTION: to release application as amended for CB funds, to be effective April 1 (Clark/Blasi 2-0, motion passed)

Fund 8 balance discussion- CA Adkins reported that this was still in process; he had spoken with Chief Deputy Kane, and everything is all set. The Commission will act on a transfer in the future; the discussion will be ongoing.

ACA mandate removal ramifications- Deputy CA Knowlton reported that there is no change to ACA regulations regarding the employer mandate. Any change made to the tax code did not affect the employer mandate, and the County must continue to track variable hour employees.

Discussion: MEPers Plan 4C details- There was some discussion about the SO union contract, and which MEPers plan (plan AC or special plan 4C) employees in that bargaining unit qualified for. Michelle Cote said after speaking with MEPers, she agreed to stay in the MEPers plan AC,

rather than Plan 4C. Commissioner Clark said when the Commission agreed to the change in the contract, they did not intend to leave any employees out of that benefit. There was some discussion on the County's contribution to a Voya plan, if the employee was qualified for plan 4C and chose Voya rather than MEPers as a retirement plan. Commissioner Clark said the contribution rate should match that of the MEPers plan the employee was eligible for.

MOTION: amend the policy regarding Voya contributions to reflect that the contribution rate will be determined by the MEPers plan that the employee is eligible for (Clark/Blasi 2-0 motion passed)

Commissioner Clark said in no way did the Commission try to change the intent of the benefit.

Buy Out /Buy Down policy minor revision: A minor typo was discovered in the policy; the typo was corrected and the Commission agreed to include the policy in the Personnel Policies manual.

MOTION: to adopt the revised policy and place the policy in the Personnel Policies manual (Blasi/Clark 2-0, motion passed)

RCC:

CA Adkins presented the Commission with a chart showing communications from the Mt. Waldo tower with portable radios. The results so far have been good.

EFD training- fire protocols- The program will be installed next week and over the next couple of months training will be held. CA Adkins said this would increase the QA time.

Director update- CA Adkins reported that there is some interest in the Director position from a current employee. The Commission will revisit this topic at the next meeting.

County Administrator:

Corrections Contract – we have received the 120 day notice to bargain from the Union. The current contract expires in December of 2018. Commissioner Clark wants to begin negotiations in the fall.

70 Accounts/Carry Forward recommendations to Escrow (G accounts) - CA Adkins gave the Commission a list of expense accounts that he recommended to transfer to specific G accounts.

MOTION: to approve the transfer of budgeted funds in the amount of \$14,323.27 from the 2017 budget items to the G accounts (Clark/Blasi 2-0, motion passed)

A listing of the accounts is attached.

National Park Service/GIS Mapping proposal- Commissioners Blasi and Clark did not express interest in providing more funding for better imagery resolution; they are satisfied with the decision made previously.

Information Technology position- the Commissioners looked at the resumes of 4 IT applicants. They agreed to schedule interviews.

Commissioner Clark suggested the elected treasure will receive a salary of \$20,800, based on 40 hours at minimum wage.

MOTION: Hancock County Commissioners will compensate the 2019 elected treasurer \$21,000 annually and that their duties may not necessarily increase over those required by law (Clark/Blasi

Commissioner Blasi said he was not ready to vote on the motion.

MOTION: enter Executive Session under MRSA Title 1§405 6(A) /Annual Employee Review/Andrew Sankey-EMA Director (Clark/Blasi 2-0, motion passed)

MOTION: to adjourn 3:35 pm (Clark/Blasi 2-0, motion passed)

Respectfully submitted,

Rebekah Knowlton
Deputy County Administrator



COMMISSIONERS SPECIAL MEETING

Learn more about **HANCOCK COUNTY** by visiting

www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The special meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 8:30 am on **Tuesday, February 22, 2018** in the conference room of the County courthouse located in Ellsworth, ME with Commissioner Clark and Commissioner Brown in attendance.

Adjustments to / approval of agenda: none

Public Comment: none

Commission Business:

EMA:

MOTION: approve the request for out-of-state travel for Bradley Nuding, April 16-20, 2018, to Massachusetts for training. There will be no expense to the county (Brown/Blasi 2-1, Clark opposed)

Deputy EMA Director Bradley Nuding explained that he had applied and been accepted to the Leadership and Crisis course with Harvard Kennedy School in Cambridge Massachusetts. Commissioner Clark said he fully supported Nuding attending, but was voting against it because he did not agree that permission from the Commission should be necessary, due to the potential for needless controversy.

MOTION: enter executive session under MRSA Title 1§405 6(A) /Personnel / IT Systems Admin (Clark/ Blasi 1-1-1, Blasi abstains, Brown opposed, motion fails)

There was some discussion on whether or not to enter executive session. Commissioner Blasi said he had been involved in the interviewing process and is familiar with the candidate; he doesn't feel that the content will be confidential. Commissioner Clark said he intended to be discussing qualifications, which he felt made this circumstance qualify.

MOTION: Enter executive session for the purpose of interviewing an applicant for the position of IT Systems Administrator (Clark/Blasi 3-0, motion passed)

The Commissioners, CA Adkins, Deputy CA Knowlton, Sheriff Kane, Jail Administrator Richardson, and the applicant attended the executive session.

Commissioner Blasi brought the meeting back to regular session. CA Adkins recommended the hire of Christopher Grindle as IT Systems Administrator at \$25 per hour, not to exceed 30 hours per week on average, effective February 24, 2018.

MOTION: approve the hire of Christopher Grindle, rate of \$25 per hour, not to exceed 30 hours per week on average, effective February 24, 2018 (Brown/Clark 3-0, motion passed)

MOTION: enter executive session under MRSA Title 1§405 6(A) for interviewing an applicant for the position of RCC Director (Clark/Blasi 3-0, motion passed)

The Commissioners, CA Adkins, Deputy CA Knowlton, Sheriff Kane, and the applicant attended the executive session.

Commissioner Blasi brought the meeting back to regular session. CA Adkins recommended the hire of Robert Conary as RCC Director at \$60,000 per year, recognizing years of county service regarding benefits, effective March 3, 2018.

MOTION: approve the hire of Robert Conary as RCC Director at \$60,000 per year, recognizing years of county service regarding benefits, effective March 3, 2018 (Brown/Blasi 3-0, motion passed)

There was some discussion on the process for determining the amount of exempt employee's salaries. Commissioner Brown would like to see contracts developed for department heads. CA Adkins said that is a conversation that would begin with the three commissioners. Commissioner Brown said this was a good time to review it. Commissioner Blasi said he would like to put that on the agenda for the March 20 meeting. Commissioner Clark said he was still concerned about the salary for the RCC Director position; he said this could set the stage for what we pay department heads in the future, and this fact should be considered.

RCC:

MOTION: To approve the hire of Jamie Ames of Bar Harbor as a full time dispatcher, at grade 9 step A \$16.38 per hour, effective February 24, 2018 (Brown/Clark 3-0, motion passed)

MOTION: To approve the hire of Jamie Denbow of Harrington as a full time dispatcher, at grade 9 step A- \$16.38 per hour, effective February 24, 2018 (Brown/Clark 3-0, motion passed)

Spousal Health Coverage Policy Discussion:

CA Adkins explained that the intent of the policy needs to be determined, and after discussions he had with individual Commissioners, it seems that the decision made regarding coverage for Officer Frye's spouse may have been in error. Commissioner Clark said there was simply a finding that the spouse did not have insurance with her employer, therefore she qualified for the County's insurance; he understood that this was not in violation of the policy. Commissioner Brown said the intent of the policy was that if the spouse's employer offered insurance, they would not be eligible for county insurance. He said it was important to apply the policy to the individual, not the individual to the policy. CA Adkins said there needs to be a distinction between "eligibility" and "available coverage". Commissioner Clark said he wanted the record to reflect that two out of three commissioners did not believe the policy had been violated. Deputy CA Knowlton said that since she has been here, the policy had been applied in terms of coverage, not eligibility, and if the intent of the Commission was to use eligibility, that would change the way the policy would be applied; she said she simply needed to know the commissioners' intent of the policy so that it could be applied consistently. Commissioner Brown said if that was opened up, it would create a ripple effect, and a decision should not be

made in haste. Commissioner Blasi asked the commissioners what they would do with the Working Spouses policy. Commissioner Brown said the policy should be left as it is; if a change was made down the line, it should be done after research and consultation. Commissioner Blasi said he liked the policy the way it is, and he realized the error made. Commissioner Clark said we should know whether or not there was some intent to take advantage of our policy or whether circumstances led to them having to accept our policy, and without researching each individual case that may not be known. Commissioner Clark maintained that eligibility should be used as the standard in the policy. Commissioners Brown and Blasi did not agree- Commissioner Blasi said he did not agree because of the subjective interpretation that using eligibility as a standard causes. Commissioner Blasi said he would place the discussion about the decision made at the previous meeting on an upcoming agenda. CA Adkins said that he and Deputy CA Knowlton would contact legal.

At this point Commissioner Brown left the meeting due to a previously scheduled event.

There was some discussion on the potential location of the IT Systems Administrator's office.

MOTION: to adjourn (Clark/Blasi 2-0, motion passed)

Respectfully submitted,

Rebekah Knowlton
Deputy County Administrator

NEW BUSINESS

James W. Wadman

CERTIFIED PUBLIC ACCOUNTANT

James W. Wadman, C.P.A.
Ronald C. Bean, C.P.A.
Kellie M. Bowden, C.P.A.
Wanese L. Lynch, C.P.A.
Amy E. Atherton, C.P.A.

Communications with Those Charged with Governance

February 7, 2018

Members of the Board of Selectmen
Town of Mount Desert
Mount Desert, ME 04463

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Mount Desert, Maine (the Town) for the year ended June 30, 2017. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 15, 2017. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Mount Desert are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2017. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the Town's financial statements was:

Management's estimate of the capital asset depreciation is based on estimated useful lives of the assets at the date of construction or acquisition. We evaluated the key factors and assumptions used to develop the capital asset depreciation in determining that it is reasonable in relation to the financial statements taken as a whole.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriated level of management. Management has corrected all such misstatements. The following material misstatements detected as a result of audit procedures were corrected by management: record bonds payable, record transfers to reserves, adjust beginning balances to actual, and record investment activity.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated February 7, 2018.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Town's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Town's auditors.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of management and the Members of the Board of Selectmen, and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully Submitted,

James W. Wadman, C.P.A.

James W. Wadman, C.P.A.

License No: <u>Res-2016-16-1040</u>
Class: <u>1-Spirit</u> By: <u>vinous malt</u>
Deposit Date:
Amt. Deposited:
Cash Ck Mo: <u>check \$910.00</u>

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008
10 WATER STREET, HALLOWELL, ME 04347
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

NEW application: ☒ Yes ☒ No

PRESENT LICENSE EXPIRES 04/04/2018

INDICATE TYPE OF PRIVILEGE: ☐ MALT ☐ VINOUS ☒ SPIRITUOUS

INDICATE TYPE OF LICENSE:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI) | <input type="checkbox"/> CLASS A LOUNGE (Class X) |
| <input type="checkbox"/> HOTEL (Class I,II,III,IV) | <input type="checkbox"/> HOTEL, FOOD OPTIONAL (Class I-A) | <input type="checkbox"/> BED & BREAKFAST (Class V) |
| <input type="checkbox"/> CLUB w/o Catering (Class V) | <input type="checkbox"/> CLUB with CATERING (Class I) | <input type="checkbox"/> GOLF COURSE (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV) | <input type="checkbox"/> QUALIFIED CATERING | <input type="checkbox"/> OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: <u>tastefultides LLC</u>		Business Name (D/B/A) <u>The Fork + Table</u>	
APPLICANT(S) -(Sole Proprietor)		DOB:	
<u>Katelyn Buel</u>		<u>9/13/81</u>	
Address <u>85 Seabury Dr</u>		Physical Location: <u>102 Main Street</u>	
City/Town	State	Zip Code	
<u>Bar Harbor</u>	<u>ME</u>	<u>04609</u>	
Mailing Address <u>85 Seabury drive</u>			
City/Town	State	Zip Code	
<u>Bar Harbor</u>	<u>ME</u>	<u>04609</u>	
Telephone Number <u>207-669-5833</u>	Fax Number <u>1</u>	Business Telephone Number Fax Number	
Federal I.D. #		Seller Certificate #: or Sales Tax #:	
Email Address: Please Print <u>chefk1984@gmail.com</u>		Website:	

If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: _____ Business hours: _____

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: _____
- State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ 112,584 LIQUOR \$ 23,218
- Is applicant a corporation, limited liability company or limited partnership? YES ☒ NO ☐
If Yes, please complete the Corporate Information required for Business Entities who are licensees.
- Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No
If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

RES 206-16-1070

The Fork & Tackle

(Use an additional sheet(s) if necessary.)

License # 102 Name of Business Main Street NEH ME 04662
 Physical Location City / Town

On Premise Rev. 10-2017

5. Do you permit dancing or entertainment on the licensed premises? YES ☐ NO ☒
6. If manager is to be employed, give name: Katelyn Buell
7. Business records are located at: 102 Main Street NEH
8. Is/are applicants(s) citizens of the United States? YES ☒ NO ☐
9. Is/are applicant(s) residents of the State of Maine? YES ☒ NO ☐
10. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
 Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Katelyn Buell	9/13/84	Marytown New Jersey

Residence address on all of the above for previous 5 years (Limit answer to city & state)

85 Seabury drive Bar Harbor ME 04605

609 Oak Point Rd Trenton ME

11. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES ☐ NO ☒

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____ (use additional sheet(s) if necessary)

12. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
 Yes ☐ No ☒ If Yes, give name: _____

13. Has/have applicant(s) formerly held a Maine liquor license? YES ☒ NO ☐

14. Does/do applicant(s) own the premises? Yes ☐ No ☒ If No give name and address of owner: Steve Parady

15. Describe in detail the premises to be licensed: (On Premise Diagram Required)

on Main Street in NEH 9 tables 65/100 Bar

16. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
 YES ☒ NO ☐ Applied for: _____

17. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1/2 mile

Which of the above is nearest? School Church

18. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☒ NO ☐

If YES, give details:

Bar Harbor Bank & Trust

On Premise Rev. 10-2017

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Northeast Harbor / Maine on 5/5/18, 2018
Town/City, State Date

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

Signature of Applicant or Corporate Officer(s)

Print Name

Print Name

FEE SCHEDULE

FILING FEE: (must be included on all applications).....\$ 10.00

Class I Spirituous, Vinous and Malt\$ 900.00

CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.

Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only)\$1,100.00

CLASS I-A: Hotels only that do not serve three meals a day.

Class II Spirituous Only\$ 550.00

CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.

Class III Vinous Only\$ 220.00

CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.

Class IV Malt Liquor Only\$ 220.00

CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.

Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)\$ 495.00

CLASS V: Clubs without catering privileges.

Class X Spirituous, Vinous and Malt – Class A Lounge\$2,200.00

CLASS X: Class A Lounge

Class XI Spirituous, Vinous and Malt – Restaurant Lounge\$1,500.00

CLASS XI: Restaurant/Lounge; and OTB.

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the Treasurer, State of Maine.

This application must be completed and signed by the Town or City and mailed to:

Bureau of Alcoholic Beverages and Lottery Operations

Division of Liquor Licensing and Enforcement

8 State House Station, Augusta, ME 04333-0008.

Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: _____, Maine _____
City/Town (County)

On: _____
Date

The undersigned being: ☐ Municipal Officers ☐ County Commissioners of the
☐ City ☐ Town ☐ Plantation ☐ Unincorporated Place of: _____, Maine

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises li-

cense that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][2003, c. 213, §1 (AMD) .]

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c. 45, Pt. A, §4 (NEW).]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW).]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD).]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD).]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD).]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD).]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW).]
[2009, c. 81, §§1-3 (AMD) .]

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP).]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]
[1995, c. 140, §6 (AMD) .]

4. No license to person who moved to obtain a license. [1987, c. 342, §32 (RP) .]

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]

Please be sure to include the following with your application:

Completed the application and sign the form.

Signed check with correct license fee and filing fee.

Your local City or Towns signature(s) are on the forms.

*Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing & Enforcement
8 State House Station, Augusta, ME 04333-0008
10 Water Street, Hallowell, ME 04347
Tel: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@maine.gov*

Be sure to include your ROOM, FOOD and LIQUOR gross income for the year (if applicable).

Enclose diagram for all businesses, auxiliary locations, extended decks and storage areas.

Complete the Corporate Information sheet for all ownerships except sole proprietorships.

If you have any questions regarding your application, please contact us at (207) 624-7220.

DIVISION USE ONLY
<input type="checkbox"/> Approved
<input type="checkbox"/> Not Approved
BY:

ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
Katelyn Buell	85 Secbary Dr Ber Harbor ME	9/13/84	owner	100 %
	609 Oak Point Rd from ME			

(Stock ownership in non-publicly traded companies must add up to 100%.)

6.If Co-Op # of members: _____ (list primary officers in the above boxes)

7.Is any principal person involved with the entity a law enforcement official?

Yes ☒ No ☐ If Yes, Name: _____ Agency: _____

8.Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes ☒ No ☐

9.If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature: _____



For Office Use Only:

License #: _____

SOS Checked: _____

100% Yes ☐ No ☐

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

1.Exact legal name: tasteful tides LLC

2.Doing Business As, if any: The Fork & Table

3.Date of filing with Secretary of State: MAY 2017 State in which you are formed: ME

4.If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5.List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

M. Bell 3/5/19

Signature of Duly Authorized Person

Date

Kakelyn Bell

Print Name of Duly Authorized Person

Submit Completed Forms to:

Bureau of Alcoholic Beverages

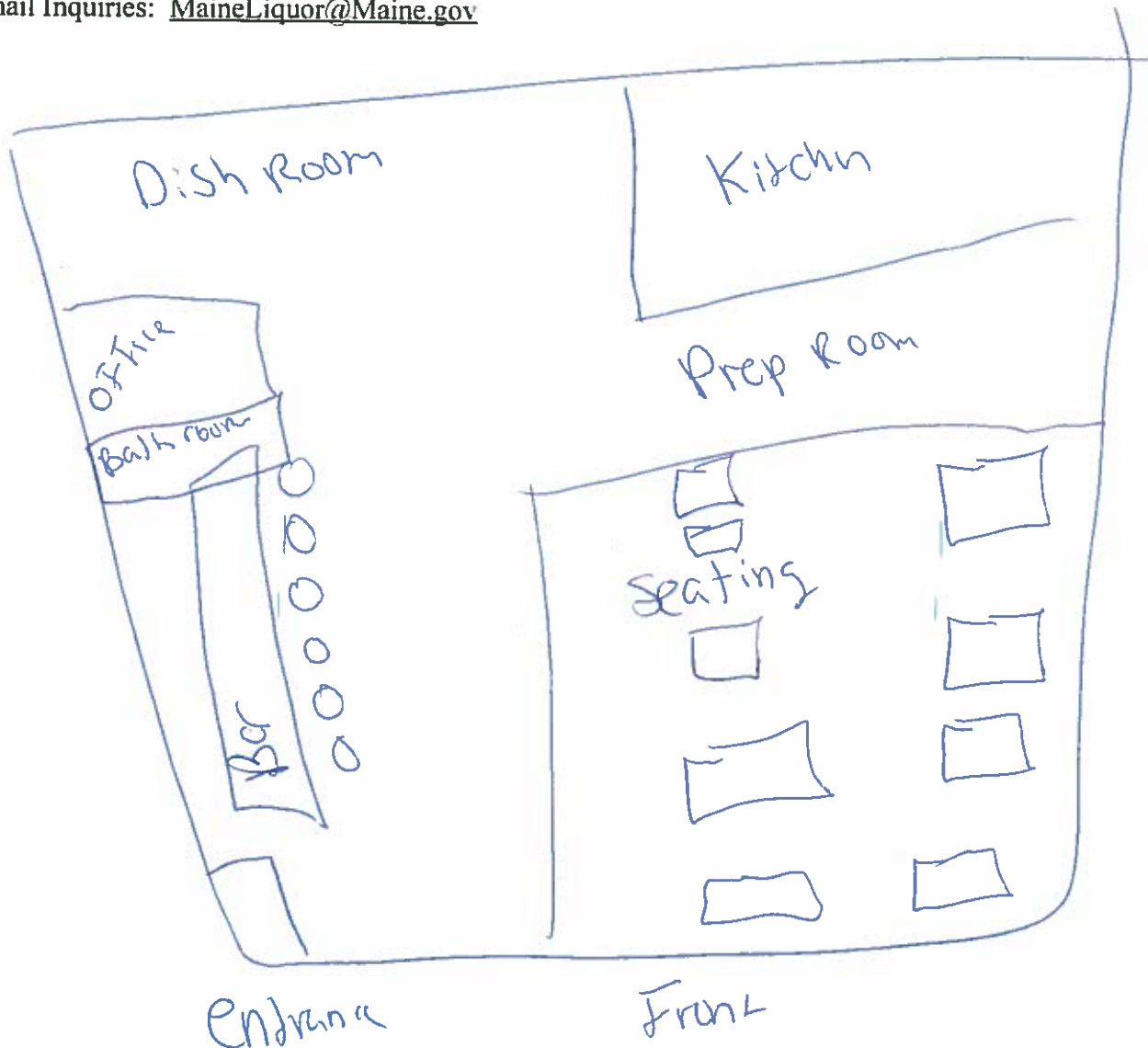
Division of Liquor Licensing and Enforcement

8 State House Station, Augusta, Me 04333-0008 (Regular address)

10 Water Street, Hallowell, ME 04347 (Overnight address)

Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434

Email Inquiries: MaineLiquor@Maine.gov



BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008
10 WATER STREET, HALLOWELL, ME 04347
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application: ☐ Yes ☒ No

PRESENT LICENSE EXPIRES

4-5-18

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☒ VINOUS ☒ SPIRITUOUS

INDICATE TYPE OF LICENSE:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI) | <input type="checkbox"/> CLASS A LOUNGE (Class X) |
| <input type="checkbox"/> HOTEL (Class I,II,III,IV) | <input type="checkbox"/> HOTEL, FOOD OPTIONAL (Class I-A) | <input type="checkbox"/> BED & BREAKFAST (Class V) |
| <input type="checkbox"/> CLUB w/o Catering (Class V) | <input type="checkbox"/> CLUB with CATERING (Class I) | <input type="checkbox"/> GOLF COURSE (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV) | <input type="checkbox"/> QUALIFIED CATERING | <input type="checkbox"/> OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: WinterSpring Inc			Business Name (D/B/A) Colonels Restaurant		
APPLICANT(S) -(Sole Proprietor)			DOB:		
DOB:			Physical Location: 143 Main Street		
Address P.O. Box 829			Mailing Address P.O. Box 829		
City/Town Northeast Harbor	State ME	Zip Code 04662	City/Town Northeast Harbor	State ME	Zip Code 04662
Telephone Number 207-276-5147	Fax Number		Business Telephone Number 207-276-5147	Fax Number	
Federal I.D. # 76-0752783			Seller Certificate #: or Sales Tax #: 1075498		
Email Address: Please Print Colonelsrestaurant@aol.com			Website:		

If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: _____ Business hours: _____

1. If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: N/A
2. State amount of gross income from period of last license: ROOMS \$ N/A FOOD \$ 725,000.00 LIQUOR \$ 80,000.00
3. Is applicant a corporation, limited liability company or limited partnership? YES ☐ NO ☒
If Yes, please complete the Corporate Information required for Business Entities who are licensees.
4. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No
If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

(Use an additional sheet(s) if necessary.)

License #	Name of Business
Physical Location	City / Town

5. Do you permit dancing or entertainment on the licensed premises? YES ☐ NO ☒
6. If manager is to be employed, give name: Mark Reece and Stephanie Kelley-Reece
7. Business records are located at: 143 Main Street, Northeast Harbor Maine 04662
8. Is/are applicants(s) citizens of the United States? YES ☒ NO ☐
9. Is/are applicant(s) residents of the State of Maine? YES ☒ NO ☐
10. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Mark Reece	12/18/1973	Skowhegan, ME
Stephanie Kelley-Reece	11/21/1974	Warner-Robbins, GA
Residence address on all of the above for previous 5 years (Limit answer to city & state)		
25 Hall Quarry, Mount Desert Maine		

11. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES ☐ NO ☒

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____ (use additional sheet(s) if necessary)

12. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
Yes ☐ No ☒ If Yes, give name: _____

13. Has/have applicant(s) formerly held a Maine liquor license? YES ☒ NO ☐

14. Does/do applicant(s) own the premises? Yes ☐ No ☒ If No give name and address of owner: Terry Reece, Mount Desert Maine

15. Describe in detail the premises to be licensed: (On Premise Diagram Required) _____

Full service restaurant and bar with bakery and take out counter as well.

16. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
YES ☒ NO ☐ Applied for: _____

17. What is the distance from the premises to the **NEAREST** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 200 yards

Which of the above is nearest? Church

18. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☒ NO ☐

If YES, give details: Terry Reece holds the morgage from The First Bank.

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Northeast Harbor, Maine on March 5, 20 18
Town/City, State Date

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

Signature of Applicant or Corporate Officer(s)

Print Name

Print Name

FEE SCHEDULE

FILING FEE: (must be included on all applications)..... \$ 10.00

Class I Spirituous, Vinous and Malt \$ 900.00

CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.

Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only) \$1,100.00

CLASS I-A: Hotels only that do not serve three meals a day.

Class II Spirituous Only \$ 550.00

CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.

Class III Vinous Only \$ 220.00

CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.

Class IV Malt Liquor Only \$ 220.00

CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.

Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) \$ 495.00

CLASS V: Clubs without catering privileges.

Class X Spirituous, Vinous and Malt – Class A Lounge \$2,200.00

CLASS X: Class A Lounge

Class XI Spirituous, Vinous and Malt – Restaurant Lounge \$1,500.00

CLASS XI: Restaurant/Lounge; and OTB.

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the Treasurer, State of Maine.

This application must be completed and signed by the Town or City and mailed to:

Bureau of Alcoholic Beverages and Lottery Operations

Division of Liquor Licensing and Enforcement

8 State House Station, Augusta, ME 04333-0008.

Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: _____, Maine _____
City/Town (County)

On: _____
Date

The undersigned being: ☐ Municipal Officers ☐ County Commissioners of the
☐ City ☐ Town ☐ Plantation ☐ Unincorporated Place of: _____, Maine

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][2003, c. 213, §1 (AMD) .]

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c. 45, Pt. A, §4 (NEW) .]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW) .]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD) .]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD) .]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD) .]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD) .]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW) .]
[2009, c. 81, §§1-3 (AMD) .]

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP) .]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]
[1995, c. 140, §6 (AMD) .]

4. No license to person who moved to obtain a license. [1987, c. 342, §32 (RP) .]

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]

Please be sure to include the following with your application:

Completed the application and sign the form.

Signed check with correct license fee and filing fee.

Your local City or Towns signature(s) are on the forms.

Be sure to include your ROOM, FOOD and LIQUOR gross income for the year (if applicable).

Enclose diagram for all businesses, auxiliary locations, extended decks and storage areas.

Complete the Corporate Information sheet for all ownerships except sole proprietorships.

If you have any questions regarding your application, please contact us at (207) 624-7220.

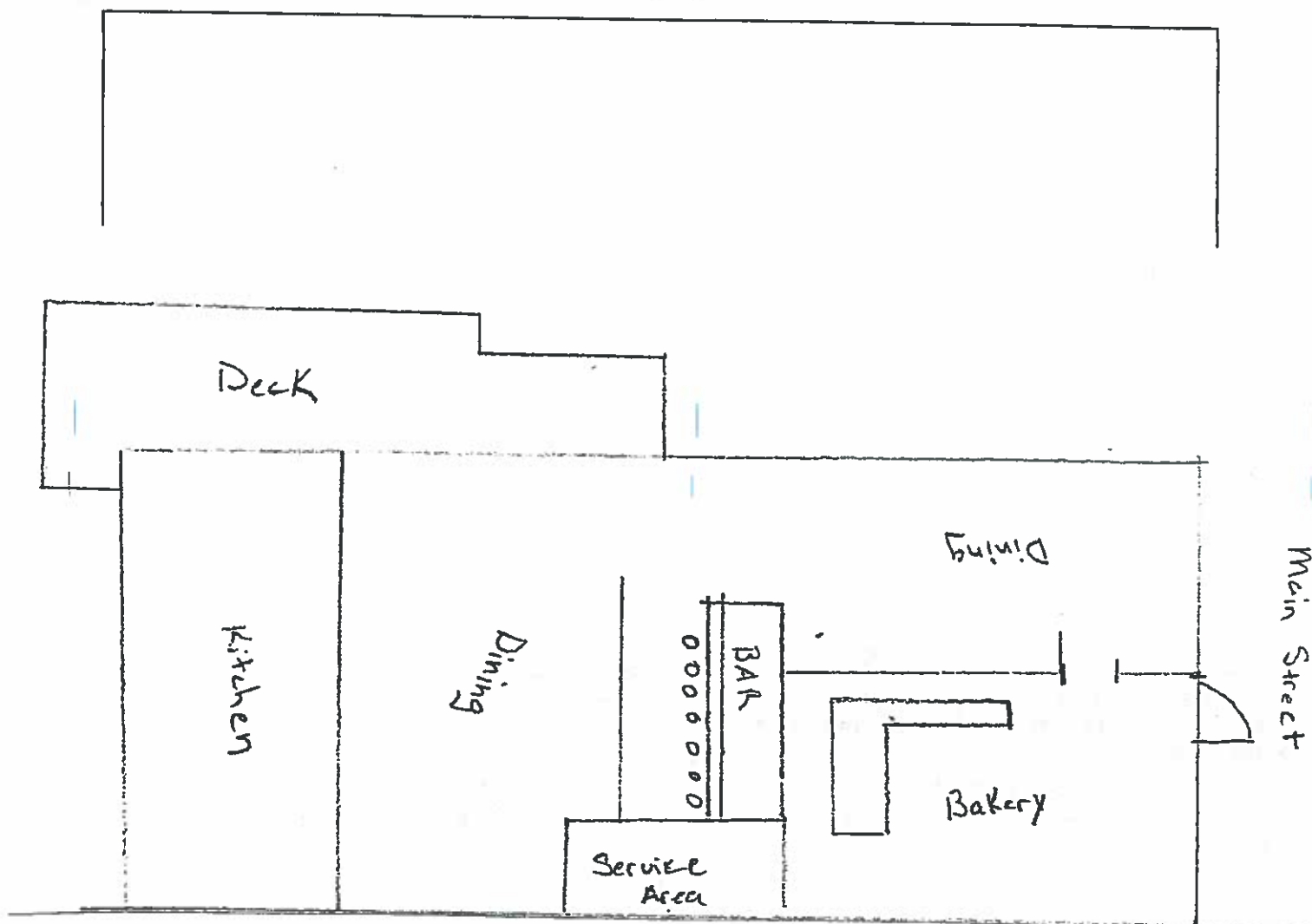
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing & Enforcement
8 State House Station, Augusta, ME 04333-0008
10 Water Street, Hallowell, ME 04347
Tel: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@maine.gov

DIVISION USE ONLY	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved
BY:	

ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.





Division of Alcoholic Beverages and Lottery
Operations
Division of Liquor Licensing and Enforcement

**Corporate Information Required for
Business Entities Who Are Licensees**

For Office Use Only:

License #: _____

SOS Checked: _____

100% Yes ☐ No ☐

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

1. Exact legal name: WinterSpring Inc
2. Doing Business As, if any: Colonels Restaurant, Colonels Delicatessen
3. Date of filing with Secretary of State: 03/08/04 State in which you are formed: ME
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
Mark Reece	25 Hall Quarry RD Mount Desert, ME 04660	12/18/73	President	50%
Stephanie Kelley-Reece	25 Hall Quarry RD Mount Desert, Me 04660	11/21/74	Treasurer	50%

(Stock ownership in non-publicly traded companies must add up to 100%.)

6. If Co-Op # of members: _____ (list primary officers in the above boxes)

7. Is any principal person involved with the entity a law enforcement official?

Yes ☐ No ☒ If Yes, Name: _____ Agency: _____

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes ☐ No ☒

9. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:

 ^{01/03/17}
3-5-18
Signature of Duly Authorized Person Date

Mark Reece

Print Name of Duly Authorized Person

Submit Completed Forms to:

Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, Me 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

Sunday March 4th 2018

To: Durlin Lunt
Town Manager - Town of Mt. Desert

Dear Durlin

I hope this letter finds you well. I delivered this letter to Kathy Flanders the other day and I'd like to see the Supt. and all others correspond to it in writing and no other means. This doesn't seem like too much to ask even though its been asked before but to no avail!

Please talk this over with John and others.

We would like to have this issue cleared up as soon as possible because as you know several of us ^{are} planning on constructing at least one Fish House on the Landing so as to provide for our basic needs.

We can only hope that this Park administration is willing to work with us within the boundaries of the village of Otter Creek.

We feel this is very important since the Park not only completely surrounds our village, they now come within our village outer boundaries and feel free to apply their rules and regulations to the point where they now tell us

everything we can and cannot do
to the point where they're slowly
changing our very culture. We
feel hoodwinked by George B. Dorr
and all his trunks of Public Reservations
of Hancock County

It's hard to believe that Charles
Clifton, George Stebbins and some
of the other original organizers
wanted to actually take over our
village and completely phase us out

However, to quote one ex supt.
Keith Miller, he said to me:

"Eventually we plan on phasing
you people out completely"

Well naturally that didn't settle
very well and it seems that
we've been fighting ever since

Let's hope for the best.

Also, has there been any headway
made yet on the extremely necessary
turn around space at the foot of town
landing or are we going to have
to have another battle over this.

Sincerely Steve Smith
Otter Creek

cc. Kevin Smieder
Park Advisory Commission
Sec. of the Interior
Friends of Acadia
George Davis
Rodney King and others

To: Kevin Snider - Supt of Acadia Nat. Park
From: OCAS Revitalization Committee
Re: Fish House Rd. Right of Way

Dear Kevin

It has come to our attention that the Fish House Rd. (so called) going from the Otter Cliffs Rd. down to the Fish House lots on the eastern side of the outer harbor in Otter Creek, is not being maintained properly by your administration in the winter months.

Several people have asked for this road to be kept clear of snow. It seems as to no avail.

As you know, because the loop road is closed during the winter, this road is the only access that the village has to its outer harbor. Therefore, the problem was discussed at this last year's Acl Society meeting.

It was voted on and passed that we formally ask that you either keep this road clear and open or have the town of Bar Harbor do the job as they always did for years in the past.

Thanking you in advance for your co-operation.
Dated: Feb 21, 2018

cc - Sec of the Interior For the Otter Creek Acl Society.
Town Mgr Mount Desert Revitalization Committee.
Others

Steve Smith
George Davis
Rodney King

Steve Smith
George Davis
Rodney King



Town of Mount Desert

Treasurer's Office

MEMORANDUM

TO: BOARD OF SELECTMEN FROM: Kathryn A Mahar

SUBJECT: Payment Processing Account DATE: March 15, 2018

HISTORY:

GFOA Best Practices for Internal Control recommends that Municipalities maintain separate banking accounts for electronic payment transactions in order to minimize risks associated with electronic fraud by limiting external electronic access to only specific bank accounts.

Currently, we allow electronic payment processing transactions via credit card payments within our General Fund Checking Account.

However, going forward, our software will allow the Town to offer our citizens multiple options to remit payments ~credit card payments, electronically transferred funds (eft) and electronic bank checks (ebt).

RECOMMENDATION:

New Business: Authorization to open Electronic Payments Bank Account

That the Town establish separate bank accounts with the currently authorized banking institution to allow the receipt of specific electronic processing payments. Such accounts will maintain a minimum balance of \$100.00; will be reconciled on a monthly basis; and the month's processed funds be transferred to the General Fund checking account..

At this time, I am asking:

- 1) Authorization to establish Non-Profit Business Checking Account #8330077028 with Bar Harbor Bank and Trust Company for Credit Card Payment transactions as stated in the attached Corporate Authorization Resolution.
- 2) Authorization for the Treasurer Kathryn Mahar and Deputy Treasurer Durlin Lunt Jr to be signatories on the account.

Requests to establish bank accounts for other types of electronic payments will be made when other types of electronic transactions are approved by the Board of Selectmen.

Corporate Authorization Resolution

ACCOUNT #

BAR HARBOR BANK & TRUST
P O BOX 766
NORTHEAST HARBOR, ME 04662

By: Town of Mount Desert
Payment Processing
PO Box 248
Northeast Hbr ME 04662-0308

Referred to in this document as "Financial Institution"

Referred to in this document as "Corporation"

I, Claire Woolfolk, certify that I am Secretary (clerk) of the above named corporation
organized under the laws of MAINE, Federal Employer I.D. Number
01-6000282, engaged in business under the trade name of Town of Mount Desert
, and that the resolutions on this document are a correct copy of the resolutions adopted at a
meeting of the Board of Directors of the Corporation duly and properly called and held on
(date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.
Agents. Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as
indicated below:

Name and Title or Position	Signature	Facsimile Signature (if used)
A. <u>CW</u>	X	X
B. <u>CM</u>	X	X
C. <u>DL</u>	X	X
D. _____	X	X
E. _____	X	X
F. _____	X	X

Powers Granted. (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
<u>B, C</u>	(1) Exercise all of the powers listed in this resolution.	<u>1</u>
<u>B, C</u>	(2) Open any deposit or share account(s) in the name of the Corporation.	<u>1</u>
<u>B, C</u>	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	<u>1</u>
	(4) Borrow money on behalf and in the name of the Corporation, sign, execute and deliver promissory notes or other evidences of indebtedness.	<u>n/a</u>
	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Corporation as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	<u>n/a</u>
	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	<u>n/a</u>
	(7) Other:	<u>n/a</u>

Limitations on Powers. The following are the Corporation's express limitations on the powers granted under this resolution.

Resolutions

The Corporation named on this resolution resolves that,

- (1) The Financial Institution is designated as a depository for the funds of the Corporation and to provide other financial accommodations indicated in this resolution.
- (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution. Any and all prior resolutions adopted by the Board of Directors of the Corporation and certified to the Financial Institution as governing the operation of this corporation's account(s), are in full force and effect, until the Financial Institution receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
- (3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Corporation. Any Agent, so long as they act in a representative capacity as an Agent of the Corporation, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated on page one, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.

- (4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Corporation with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
- (5) The Corporation agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Corporation. The Corporation authorizes the Financial Institution, at any time, to charge the Corporation for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.
- (6) The Corporation acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of the Corporation to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM), and debit cards.
- (7) The Corporation acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that are filed separately by the Corporation with the Financial Institution from time to time) the Financial Institution is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Corporation authorizes each Agent to have custody of the Corporation's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Financial Institution shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

Pennsylvania. The designation of an Agent does not create a power of attorney; therefore, Agents are not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code) unless the agency was created by a separate power of attorney. Any provision that assigns Financial Institution rights to act on behalf of any person or entity is not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code).

Effect on Previous Resolutions. This resolution supersedes resolution dated All Previous Resolutions . If not completed, all resolutions remain in effect.

Certification of Authority

I further certify that the Board of Directors of the Corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions stated above and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

☒ If checked, the Corporation is a non-profit corporation.

In Witness Whereof, I have subscribed my name to this document and affixed the seal of the Corporation on
(date).

Secretary

Attest by One Other Officer



For Financial Institution Use Only

Acknowledged and received on

(date) by _____ (initials)

☐ This resolution is superseded by resolution dated

Comments:

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

03/19/18

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices	AP1856	03/19/18	\$ 428,514.89
B. Authorized Warrants to be Signed: (Wendy needs to abstain) (Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits	AP1854	03/07/18	\$ 86,540.12
		AP1855	03/14/18	\$ 1,432.25
	Town Payroll	PR1820	03/09/18	\$ 88,659.88
C. Warrants to be Acknowledged:				
	School Invoices			
	(John DOES need to abstain)			
	School Payroll	19	03/16/18	\$ 73,509.20
TOTAL WARRANTS FOR BOS MEETING				\$ 678,656.34

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1856

CHECK DATE: March 19, 2018

CHECK NUMBER:	<u>308681</u>	through	<u>308748</u>	\$ <u>310,228.15</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>670</u>	through	<u>688</u>	\$ <u>118,286.74</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 428,514.89

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Wendy H Littlefield, Secretary

INVOICE DTL DESC					
670 03/19/2018 EFT Invoice: 7123	1258 ACADIA TOWING & FLEET SERVICE	7123		AP1856 TONNER TONED TO QUIRK IN BANGOR AL GEN REPAIRS & MAINT	344.00
		344.00	1550100	55400	
				CHECK	670 TOTAL:
					344.00
671 03/19/2018 EFT Invoice: 3008	2097 TOWN OF BAR HARBOR	3008		AP1856 Feb 2018 Mutual Aid OT-MA BHPD TO MDPD DUES & MEMBERSHIPS	3,198.18
		3,180.68	1440110	51500 299	
		17.50	1440700	54200	
Invoice: 3007	TOWN OF BAR HARBOR	3007		AP1856 Admin Assistant Feb 2018 PD ADMIN ASSIST (BH)	2,044.00
		2,044.00	1440110	54534	
				CHECK	671 TOTAL:
					5,242.18
672 03/19/2018 EFT Invoice: 33357	76 BROWNS COMMUNICATIONS INC	33357		AP1856 2x-radio & cable wv ts VEHICLE REPAIR	453.00
		453.00	1550552	55100	
				CHECK	672 TOTAL:
					453.00
673 03/19/2018 EFT Invoice: 20180523	116 CIVIL ENGINEERING SERVICES INC	20180523		AP1856 NEH Village Plan Construction-Budget	68,000.00
		68,000.00	3000039	57710	
				CHECK	673 TOTAL:
					68,000.00
674 03/19/2018 EFT Invoice: IV82634	124 COLWELL DIESEL SERVICE & GARAGE I	IV82634		AP1856 TR#35 FILTERS AL GEN REPAIRS & MAINT	144.76
		144.76	1550100	55400	
Invoice: IV82542	COLWELL DIESEL SERVICE & GARAGE I	IV82542		AP1856 BUS#4 DPF MUFFLER AL MDES - BUS 4	4,651.69
		4,651.69	1990100	59200 9104	
Invoice: IV82659	COLWELL DIESEL SERVICE & GARAGE I	IV82659		AP1856 BUS#4 DPF GASKETS AL MDES - BUS 4	31.98
		31.98	1990100	59200 9104	
Invoice: IV82706	COLWELL DIESEL SERVICE & GARAGE I	IV82706		AP1856 BUS#4 STOP/TURN LIGHTS AL MDES - BUS 3	28.70
		28.70	1990100	59200 9103	
Invoice: IV82701	COLWELL DIESEL SERVICE & GARAGE I	IV82701		AP1856 BUS#4 HEATER MOTOR AL MDES - BUS 4	89.42
		89.42	1990100	59200 9104	

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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund

Town of Mount Desert
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NET

WARRANT

PO

INV DATE

INVOICE DTL DESC

122.23

API856

03/09/2018
TRACKLESS DRAIN TUBE AL
GEN REPAIRS & MAINT

COLWELL DIESEL SERVICE & GARAGE I IV82722

122.23 1550100 55400

Invoice: IV82722

415.76

API856

03/09/2018
TR#8 MIRROR KIT AL
GEN REPAIRS & MAINT

COLWELL DIESEL SERVICE & GARAGE I IV82731

415.76 1550100 55400

Invoice: IV82731

49.32

API856

03/09/2018
TR#8 CONVEX MIRRORS AL
GEN REPAIRS & MAINT

COLWELL DIESEL SERVICE & GARAGE I IV82733

49.32 1550100 55400

Invoice: IV82733

571.11

API856

03/09/2018
TR#20 RIGHT MIRROR AL
GEN REPAIRS & MAINT

COLWELL DIESEL SERVICE & GARAGE I IV82730

571.11 1550100 55400

Invoice: IV82730

852.72

API856

03/07/2018
TR#20 FRONT SPRING AND HARDWARE AL
GEN REPAIRS & MAINT

COLWELL DIESEL SERVICE & GARAGE I IV82707

852.72 1550100 55400

Invoice: IV82707

374.40

API856

03/07/2018
TR#20 AIR TANK STRAPS AND HARDWARE AL
GEN REPAIRS & MAINT

COLWELL DIESEL SERVICE & GARAGE I IV82708

374.40 1550100 55400

Invoice: IV82708

7,332.09

674 TOTAL:

CHECK

492.29

API856

03/02/2018
HYDRAULIC HOSE AND FITTINGS AL
GEN REPAIRS & MAINT

1444 COMPLETE HYDRAULICS INC R022618MD

492.29 1550100 55400

675 03/19/2018 EFT
Invoice: R022618MD

492.29

675 TOTAL:

CHECK

4,040.00

API856

03/07/2018
Legal Advice Warrant Articles, CEO, Planning Consu
LEGAL
PLANNING CONSULTANT
LEGAL

181 EATON PEABODY ATTORNEYS AT LAW 514046

180.00 1220770 54500
1,340.00 1220770 54900
2,520.00 1220110 54500

676 03/19/2018 EFT
Invoice: 514046

4,040.00

676 TOTAL:

CHECK

10,215.27

API856

02/28/2018
msw tip fee ts feb
TIPPING FEE EMR

175 EASTERN MAINE RECOVERY INC 35494

10,215.27 1551500 55501

677 03/19/2018 EFT
Invoice: 35494

10,215.27

677 TOTAL:

CHECK

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CASH ACCOUNT: 100
CHECK NO CHK DATE

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TYPE VENDOR NAME

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

Ckg-BH General Fund



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INVOICE		INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
678	03/19/2018 EFT Invoice: 0218	1778 JACQUELINE K HEWETT 2,425.50 1770100 54970 1.27 1770100 53900	0218 Economic Development Consulting Services CONSULTANT-DIRECTOR MARKETING EXPENSES	03/01/2018	API1856		2,426.77
679	03/19/2018 EFT Invoice: 148490-00	1030 INDUSTRIAL PROTECTION SERVICES, L 148490-00 162.00 1440330 57100	03/08/2018 Structural firefighting gloves EQUIPMENT		API1856		162.00
680	03/19/2018 EFT Invoice: 9305631160	947 LAWSON PRODUCTS 321.03 1550100 55400	02/28/2018 AIR FITTINGS AND ELECTRICAL CONNECTORS AL GEN REPAIRS & MAINT		API1856		321.03
681	03/19/2018 EFT Invoice: 0218 WW	1043 MAIN STREET VARIETY 597.34 1550552 53710	02/28/2018 219.8 GAL WW VEHICLE FUEL		API1856		597.34
	Invoice: 0218 HWY	MAIN STREET VARIETY 249.44 1550100 53710	02/28/2018 86.5 GAL HWY VEHICLE FUEL		API1856		249.44
	Invoice: 0218 B&G	MAIN STREET VARIETY 167.65 1552000 53710	02/28/2018 61.8 GAL B&G VEHICLE FUEL		API1856		167.65
682	03/19/2018 EFT Invoice: 100542942	417 MAINE COMMERCIAL TIRE INC 570.20 1440110 53720 4107	03/01/2018 Cruiser Tires TIRES-16 FORD EXPLORER		API1856		570.20
683	03/19/2018 EFT Invoice: 0218	329 JENNIFER MCWAIN 123.93 1220220 54100	02/28/2018 976 Travel/Mileage Title 30-1A Training Auguista TRAINING		API1856		123.93
	Invoice: 0318	JENNIFER MCWAIN 30.74 1220331 53950	03/04/2018 976 Travel/Mileage Democratic Caucas Bar Harbor ELECTION SUPPLIES		API1856		30.74



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Town of Mount Desert
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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

154.67

684 03/19/2018 EFT 1687 NOEL MUSSON 410 03/08/2018 API1856 2,465.00
Invoice: 410 2,465.00 1220770 54900 Planning Consultant Services
PLANNING CONSULTANT

2,465.00

685 03/19/2018 EFT 538 NORTHEAST PLUMBING & HEATING INC. 11445 03/01/2018 API1856 247.60
Invoice: 11445 247.60 1440330 55200 432 Repairs to heat system in Station #2
BLDG REPAIR & MAINT-S2 SH
NORTHEAST PLUMBING & HEATING INC. 11471 03/07/2018 API1856 772.08
Invoice: 11471 772.08 1552000 55400 boiler service by
GEN REPAIRS & MAINT

1,019.68

686 03/19/2018 EFT 1844 SMITH, COLLIER & FAHEY, PA 1482 03/02/2018 API1856 261.00
Invoice: 1482 261.00 1220440 54500 Legal Bill - MacQuinn Court Paperwork.
PB LEGAL

261.00

687 03/19/2018 EFT 1856 TERRYS TANK LLC 180 03/01/2018 API1856 8,360.00
Invoice: 180 8,360.00 1550552 54610 Sludge Disposal NEH/SH-EM
SLUDGE DISPOSAL

8,360.00

688 03/19/2018 EFT 1609 TYLER TECHNOLOGIES INC 045-216396 03/01/2018 API1856 2,500.00
Invoice: 045-216396 2,500.00 1221000 54250 Transparency Portal Installation-VPN Device
IT/TECH FEE
TYLER TECHNOLOGIES INC 045-217125 03/06/2018 API1856 2,913.13
Invoice: 045-217125 2,913.13 1220900 54533 Software Installation Front Office
CONSULTANT-ADMIN

5,413.13

308681 03/19/2018 PRPD 1306 ACADIA FUEL LLC 158376 02/21/2018 API1856 156.56
Invoice: 158376 156.56 1550667 53400 82.4 gal SV WWTP Heating Oil-EM
HEATING FUEL
ACADIA FUEL LLC 158358 02/20/2018 API1856 209.76



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CASH ACCOUNT: 100
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TYPE VENDOR NAME

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Invoice: 158358	209.76	1550668	53400	110.4 gal SH WWTP Heating Oil-EM HEATING FUEL				
Invoice: 158361		158361		104.7 gal NEH WWTP Heating Oil-EM HEATING FUEL	02/20/2018	API1856		198.93
Invoice: 158608	198.93	1550666	53400	104.7 gal SHWWTP Heating Oil-EM HEATING FUEL	02/26/2018	API1856		198.93
Invoice: 158737	198.93	1550668	53400	87.8 gal NEH WWTP Heating Oil-EM HEATING FUEL	02/28/2018	API1856		166.82
Invoice: 158752	166.82	1550666	53400	72.4 gal SV WWTP Heating Oil-EM HEATING FUEL	03/01/2018	API1856		137.56
	137.56	1550667	53400	CHECK		308681 TOTAL:		1,068.56
308682 03/19/2018 PRPD Invoice: 158607		158607		101.6 gal Heating fuel for station #2 HEATING FUEL-S2 SH	02/26/2018	API1856		193.04
	193.04	1440330	53400 432	CHECK		308682 TOTAL:		193.04
308683 03/19/2018 PRPD Invoice: 117175		117175		200 GAL lp gas harbormaster HEATING FUEL	02/26/2018	API1856		186.00
	186.00	6010100	53400	CHECK		308683 TOTAL:		186.00
308684 03/19/2018 PRPD Invoice: 117017		117017		420.5 gal propane bj HEATING FUEL	02/22/2018	API1856		391.07
	391.07	1550100	53400	CHECK		308684 TOTAL:		391.07
308685 03/19/2018 PRPD Invoice: 158883		158883		2964 GAL ON ROAD FUEL AL VEHICLE FUEL	03/02/2018	API1856		7,617.48
	7,617.48	1550100	53710	CHECK		308685 TOTAL:		7,617.48



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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100 Ckg-BH General Fund

NET

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
308686 03/19/2018 PRPD Invoice: 158733	158733 335.16 1550669 53400	02/28/2018 176.4 gal OC PS Heating Oil-EM HEATING FUEL	AP1856		335.16
308687 03/19/2018 PRPD Invoice: 158822	158822 370.88 1552000 53400	03/02/2018 195.2 gal heating fuel bj HEATING FUEL	AP1856		370.88
308688 03/19/2018 PRPD Invoice: 117174	117174 77.75 6010100 53400	02/26/2018 83.6 GAL lp gas yachtsmen HEATING FUEL	AP1856		77.75
308689 03/19/2018 PRPD Invoice: 031918	031918 75.00 1220770 54100	03/19/2018 CEO Training. TRAINING	AP1856		75.00
308690 03/19/2018 PRPD Invoice: 03062018	03062018 62.30 6010100 55130 84289	02/28/2018 cell phone CELL PHONES-HARBORMASTER	AP1856		62.30
308691 03/19/2018 PRPD Invoice: 03062018	03062018 221.20 1440110 55130 44.24 1440330 55130 38.75 1440330 55130	02/28/2018 Cruiser Data Modems - Feb 2018 CELL PHONES CELL PHONES CELL PHONES	AP1856		304.19
308692 03/19/2018 PRPD Invoice: 03062018	03062018 82.60 1220550 55130 87949 41.24 1221000 55140	02/28/2018 cell phone and data usage through 022818 CELL PHONES EMAIL/INTERNET	AP1856		123.84



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CASH ACCOUNT: 100
CHECK NO CHK DATE

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TYPE VENDOR NAME

Ckg-BH General Fund

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INVOICE DTL DESC		INVOICE	INV DATE	PO	WARRANT	
CHECK		308692	TOTAL:			123.84
308693	03/19/2018 PRD Invoice: 218353	59 B C M CONSTRUCTION INC	218353			
recycling and container rental bj		1,250.00	03/06/2018	API1856		1,250.00
PROCESSING SVCS		55560				
CHECK		308693	TOTAL:			1,250.00
308694	03/19/2018 PRD Invoice: 210777	1757 BERGERON PROTECTIVE CLOTHING	210777			
Cairns 1010 helmet		305.00	02/13/2018	API1856		305.00
FD Equip/Engine Resv		24471				
CHECK		308694	TOTAL:			305.00
308695	03/19/2018 PRD Invoice: C32754	75 F T BROWN CO	C32754			
battery		5.99	02/01/2018	API1856		5.99
OFFICE SUPPLIES		53000				
Invoice: C32763		F T BROWN CO	C32763			
battery for aged		8.99	02/01/2018	API1856		8.99
OFFICE SUPPLIES		53000				
Invoice: C33055		F T BROWN CO	C33055			
padlocks		23.99	02/15/2018	API1856		23.99
EQUIP-MOORINGS/FLOATS		57121				
Invoice: C32810		F T BROWN CO	C32810			
Yukon Extra Wide Pusher-EM		30.95	02/05/2018	API1856		30.95
BLDG REPAIR & MAINT		55200				
Invoice: C32868		F T BROWN CO	C32868			
Caulking and a Mop-EM		15.96	02/07/2018	API1856		15.96
BLDG REPAIR & MAINT		55200				
Invoice: C32958		F T BROWN CO	C32958			
Magnet Strip 1/2 X 10ft-EM		6.59	02/10/2018	API1856		6.59
BLDG REPAIR & MAINT		55200				
Invoice: C32986		F T BROWN CO	C32986			
Clorox wipes Mop, Broom, 409, Glade Air Frshnr-EM		31.34	02/12/2018	API1856		31.34
OTHER EQUIPMENT		53900				
Invoice: C33003		F T BROWN CO	C33003			
Paint Rollers, Brush and Strainer-EM		17.35	02/13/2018	API1856		17.35
BLDG REPAIR & MAINT		55200				
Invoice: C33235		F T BROWN CO	C33235			
Lysol Bowl Cleaner, Snap Quik Rndeye3-EM		12.57	02/26/2018	API1856		12.57
OTHER EQUIPMENT		53900				



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CASH ACCOUNT: 100
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10100 Ckg-BH General Fund
INVOICE INVOICE
INVOICE DTL DESC

NET

19.26

02/27/2018 AP1856
Glass Cleaner, Mop Head, Lockwashers-EM
OTHER EQUIPMENT

C33272
19.26 1550552 53900

F T BROWN CO

Invoice: C33272

172.99

CHECK 308695 TOTAL:

19.00

03/01/2018 AP1856
WW Alarm Paging Service-EM
TECHNICAL SVCS

BB100592
19.00 1550552 54260

2401 COM-NAV, INC

308696 03/19/2018 PRPD
Invoice: BB100592

19.00

CHECK 308696 TOTAL:

85.00

03/01/2018 AP1856
ledge bj
STORM WATER SUPPLIES

37241
85.00 1550100 53740

250 DOUG GOTT & SONS INC

308697 03/19/2018 PRPD
Invoice: 37241

325.00

03/02/2018 AP1856
stone dust bj
MISC-MATERIALS

37268
325.00 1550100 53730

DOUG GOTT & SONS INC

Invoice: 37268

410.00

CHECK 308697 TOTAL:

54.68

02/27/2018 AP1856
ACO Business Cards
EQUIPMENT

29270
54.68 1440700 57100

162 DOWNEAST GRAPHICS & PRINTING

308698 03/19/2018 PRPD
Invoice: 29270

54.68

CHECK 308698 TOTAL:

149.99

03/05/2018 AP1856
08 Ranger Bed Liner-EM
VEHICLE REPAIR

347769
149.99 1550552 55100

1113 EAST COAST PERFORMANCE

308699 03/19/2018 PRPD
Invoice: 347769

149.99

CHECK 308699 TOTAL:

445.90

02/28/2018 AP1856
Public Notice
PUBLIC NOTICE
PUBLIC NOTICE
PUBLIC NOTICE

0218 TO
58.80 1551500 56205
98.00 1220220 56205
289.10 1220440 56205

194 ELLSWORTH AMERICAN INC

308700 03/19/2018 PRPD
Invoice: 0218 TO

445.90

CHECK 308700 TOTAL:

528.00

02/23/2018 AP1856
cold patch b
MISC-COLD PATCH

112530272-01
528.00 1550100 53730 731

196 ELLSWORTH BUILDER SUPPLY INC

308701 03/19/2018 PRPD
Invoice: 112530272-01



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Town of Mount Desert
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10100
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Ckg-BH General Fund

Invoice: II2531995-01

ELLSWORTH BUILDER SUPPLY INC

II2531995-01

29.99 1550552 53900

Fiberglass Handle Rake for SV WWTP-EM
OTHER EQUIPMENT

03/01/2018

API1856

29.99

308702 03/19/2018 PRD

1688 CITY OF ELLSWORTH

Invoice: 14-180201

14-180201

Sludge Disposal-EM
SLUDGE DISPOSAL

03/05/2018

API1856

4,800.00

308701 TOTAL:

557.99

308703 03/19/2018 PRD

1688 CITY OF ELLSWORTH

Invoice: 19-180201

19-180201

holding tank water disposal bj
BLDG REPAIR & MAINT

03/05/2018

API1856

137.69

308702 TOTAL:

4,800.00

308704 03/19/2018 PRD

1842 EMERA MAINE

Invoice: 10057320-7

10057320-7

95 kwh 102-198(431) unit tfl electric bill bj
TRAFFIC SIGNALS

02/19/2018

API1856

30.60

308703 TOTAL:

137.69

308704 03/19/2018 PRD

EMERA MAINE

Invoice: 10057321-9

10057321-9

5360 kwh 307 Sargeant (431) Dr unit 431 bj
ELECTRICITY

02/14/2018

API1856

892.28

308703 TOTAL:

51.42

308704 03/19/2018 PRD

EMERA MAINE

Invoice: 10057336-1

10057336-1

224 KWH bartlett power
ELECTRICITY

02/22/2018

API1856

51.42

308703 TOTAL:

160.14

308704 03/19/2018 PRD

EMERA MAINE

Invoice: 10057340-9

10057340-9

888 kwh Monthly electricity bill for Station #2
ELECTRICITY-S2 SH

02/26/2018

API1856

160.14

308703 TOTAL:

50.94

308704 03/19/2018 PRD

EMERA MAINE

Invoice: 10057332-2

10057332-2

221 KWH seal power
ELECTRICITY

02/28/2018

API1856

50.94

308703 TOTAL:

4,497.93

308704 03/19/2018 PRD

EMERA MAINE

Invoice: 10003320-2

10003320-2

27320 KWH marina power
ELECTRICITY

03/05/2018

API1856

4,497.93

308703 TOTAL:

5,683.31

308704 03/19/2018 PRD

1792 CONSOLIDATED COMMUNICATIONS

030318

Telephone Somesville WWTP
TELEPHONE-USAGE

03/03/2018

API1856

47.22

308705 03/19/2018 PRD

1792 CONSOLIDATED COMMUNICATIONS

030318

Telephone Somesville WWTP
TELEPHONE-USAGE

03/03/2018

API1856

47.22



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Town of Mount Desert
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CASH ACCOUNT: 100
CHECK NO CHK DATE

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TYPE VENDOR NAME

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INV DATE

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47.22

CHECK 308705 TOTAL:

308706 03/19/2018 PRPD
Invoice: 022718

1794 CONSOLIDATED COMMUNICATIONS 022718
47.22 1221000 51100

02/27/2018
Telephone E911
IT ADMINISTRATOR

AP1856

47.22

308707 03/19/2018 PRPD
Invoice: 022718

1796 CONSOLIDATED COMMUNICATIONS 022718
83.43 1221000 55120

02/27/2018
Telephone Seal Harbor WWTP
TELEPHONE-USAGE

AP1856

83.43

CHECK 308706 TOTAL:

CHECK

308707 TOTAL:

83.43

308708 03/19/2018 PRPD
Invoice: 022718

1797 CONSOLIDATED COMMUNICATIONS 022718
295.90 1221000 55120

02/27/2018
Telephone Administration
TELEPHONE-USAGE

AP1856

295.90

CHECK 308708 TOTAL:

CHECK

308709 TOTAL:

295.90

308709 03/19/2018 PRPD
Invoice: 030318

1801 CONSOLIDATED COMMUNICATIONS 030318
74.10 1221000 55120

03/03/2018
Telephone Otter Creek Pump Station
TELEPHONE-USAGE

AP1856

74.10

CHECK 308709 TOTAL:

CHECK

308710 TOTAL:

74.10

308710 03/19/2018 PRPD
Invoice: 072018

214 PENNWELL CORPORATION 072018
26.00 1440330 53000

03/14/2018
Fire Engineering annual subscription
OFFICE SUPPLIES

AP1856

26.00

CHECK 308710 TOTAL:

CHECK

308711 TOTAL:

26.00

308711 03/19/2018 PRPD
Invoice: 169741

215 FIRE TECH & SAFETY OF NEW ENGLAND 169741
75.00 1440330 55400

02/27/2018
Annual breathing air test
GEN REPAIRS & MAINT

AP1856

75.00

CHECK 308711 TOTAL:

CHECK

308712 TOTAL:

75.00

308712 03/19/2018 PRPD
Invoice: 02282018

2438 AT&T MOBILITY 02282018
645.11 1440330 55130

02/22/2018
Cell phone bill for Fire Chief & Trucks
CELL PHONES

AP1856

645.11

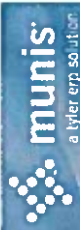
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CASH ACCOUNT: 100
CHECK NO CHK DATE

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TYPE VENDOR NAME

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL



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INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

CHECK 308712 TOTAL: 645.11

308713 03/19/2018 PRPD 222 R H FOSTER INC 0218 02/28/2018 AP1856 1,574.84

346.93 1440110 53710 4107 652.48 ga @ 2.41 ave
125.90 1440110 53710 4104 VEHICLE FUEL-16 FORD EXP
818.99 1440110 53710 4108 VEHICLE FUEL-13 Ford Intercept
114.10 1440110 53710 4103 VEHICLE FUEL-17 FORD EXP PD
69.68 1550100 53710 4103 VEHICLE FUEL-12 Chev Silverado
69.89 1550552 53710 5602 VEHICLE FUEL
29.35 6010100 53710 VEHICLE FUEL

CHECK 308713 TOTAL: 1,574.84

308714 03/19/2018 PRPD 1208 FRANKLIN MILLER INC 30170 02/23/2018 AP1856 3,339.94

3,339.94 1550552 55210 OC PS grinder parts ts
PUMP STATION MAINT

CHECK 308714 TOTAL: 3,339.94

308715 03/19/2018 PRPD 2395 GENERAL CODE, CMS LLC PC0000030639 02/28/2018 AP1856 329.75

329.75 1220220 57800 Data Processing and Digitilization
HISTORICAL PRESERVATION

CHECK 308715 TOTAL: 329.75

308716 03/19/2018 PRPD 254 GRAINGER 9708618906 02/23/2018 AP1856 101.08

101.08 1440330 53110 Batteries for SCBA's
GENERAL SUPPLIES

CHECK 308716 TOTAL: 101.08

308717 03/19/2018 PRPD 1470 GROUP DYNAMIC INC L1804-016000282 03/14/2018 AP1856 153.75

153.75 1220800 52415 HRA Admin Fee
HRA-MED DEDUCT

CHECK 308717 TOTAL: 153.75

308718 03/19/2018 PRPD 1064 HARCROS CHEMICALS INC 300144070 02/26/2018 AP1856 1,903.38

1,903.38 1550100 53200 salt bj
SALT & SAND

CHECK 308718 TOTAL: 1,903.38

308719 03/19/2018 PRPD 300144116 02/28/2018 AP1856 1,925.40

1,925.40 1550100 53200 salt bj
SALT & SAND

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: 300144154	HARCROS CHEMICALS INC 300144154	03/01/2018	AP1856		1,918.63
	salt bj SALT & SAND 1,918.63 1550100 53200				
Invoice: 300144153	HARCROS CHEMICALS INC 300144153	03/01/2018	AP1856		1,896.03
	salt bj SALT & SAND 1,896.03 1550100 53200				
	CHECK 308718 TOTAL:				7,643.44
308719 03/19/2018 PRTD Invoice: 50065	296 HOME DEPOT CREDIT SERVICES 50065	02/28/2018	AP1856		105.48
	epoxyshied bj VEHICLE REPAIR 105.48 1550552 55100				
	CHECK 308719 TOTAL:				105.48
308720 03/19/2018 PRTD Invoice: 4718	2327 INTERNATIONAL SOCIETY OF FIRE SER 4718	03/03/2018	AP1856		125.00
	ISFSI annual membership fee DUES & MEMBERSHIPS 125.00 1440330 54200				
	CHECK 308720 TOTAL:				125.00
308721 03/19/2018 PRTD Invoice: 66848	419 MAINE EQUIPMENT CO INC 66848	02/28/2018	AP1856		2,590.00
	dumpster bj CREDIT ON INV #66897 DUMPSTERS 2,590.00 1551500 57502				
Invoice: 66897	MAINE EQUIPMENT CO INC 66897	02/28/2018	AP1856		-1,295.00
	Credit from Inv. 66848, recvd. one 1 DUMPSTERS -1,295.00 1551500 57502				
	CHECK 308721 TOTAL:				1,295.00
308722 03/19/2018 PRTD Invoice: 31637969	1236 MAINE OXY/ SPEC AIR 31637969	02/21/2018	AP1856		81.84
	CUTTING AND GRINDING DISC AL GEN REPAIRS & MAINT 81.84 1550100 55400				
	CHECK 308722 TOTAL:				81.84
308723 03/19/2018 PRTD Invoice: 16022	413 M C M ELECTRIC INC 16022	02/28/2018	AP1856		35.00
	SERVICE CALL FOR AIR COMPRESSOR AL GEN REPAIRS & MAINT 35.00 1550100 55400				
	CHECK 308723 TOTAL:				35.00

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

308724 03/19/2018 PRD 1347 KOREY GOODWIN 11390 724.20 1550100 55200 03/02/2018 AP1856 pump truck grey water removal bj BLDG REPAIR & MAINT 724.20

308725 03/19/2018 PRD 469 MDI REGIONAL SCHOOL 0318 240,093.50 1995100 59201 03/02/2018 AP1856 MARCH ASSESSMENT MD HIGH SCHOOL 240,093.50

308726 03/19/2018 PRD 502 MOUNT DESERT SPRING WATER 99440 0218 84.75 1440330 53000 431 02/28/2018 AP1856 Drinking water OFFICE SUPPLIES-S1 NEH 84.75

308727 03/19/2018 PRD 435 MAINE TOWN & CITY CLERKS ASSOCIAT 1000182170 60.00 1220220 54100 03/07/2018 AP1856 Title 30A Workshop - McWain TRAINING 60.00

308728 03/19/2018 PRD 2160 COASTAL AUTO PARTS 887115 4.49 1550100 55400 02/23/2018 AP1856 socket al GEN REPAIRS & MAINT 4.49

308729 03/19/2018 PRD 888804 24.10 1550100 55400 02/27/2018 AP1856 SHOP MASKING TAPE GEN REPAIRS & MAINT 24.10

308730 03/19/2018 PRD 889011 119.99 1550100 55400 02/28/2018 AP1856 HEAT GUN AL GEN REPAIRS & MAINT 119.99

308731 03/19/2018 PRD 308724 TOTAL: 724.20

308732 03/19/2018 PRD 308725 TOTAL: 240,093.50

308733 03/19/2018 PRD 308726 TOTAL: 84.75

308734 03/19/2018 PRD 308727 TOTAL: 47.70

308735 03/19/2018 PRD 308728 TOTAL: 23.85

308736 03/19/2018 PRD 308729 TOTAL: 37.75

308737 03/19/2018 PRD 308730 TOTAL: 194.05

308738 03/19/2018 PRD 308731 TOTAL: 60.00

308739 03/19/2018 PRD 308732 TOTAL: 60.00

308740 03/19/2018 PRD 308733 TOTAL: 4.49

308741 03/19/2018 PRD 308734 TOTAL: 24.10

308742 03/19/2018 PRD 308735 TOTAL: 119.99

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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund

Town of Mount Desert
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NET

WARRANT

PO

INV DATE

INVOICE

INVOICE DTL DESC

Invoice: 888965	COASTAL AUTO PARTS	888965	27.98 1550100 55400	888965	02/28/2018	AP1856	27.98
					STONE GAURD AL GEN REPAIRS & MAINT		
Invoice: 888775	COASTAL AUTO PARTS	888775	26.97 1550552 55100	888775	02/27/2018	AP1856	26.97
					08 Ford Ranger/Evercoat-EM VEHICLE REPAIR		
Invoice: 888686	COASTAL AUTO PARTS	888686	3.39 1550552 55100	888686	02/27/2018	AP1856	3.39
					08 Ford Ranger/Exhaust Pipe Reducer-EM VEHICLE REPAIR		
Invoice: 888883	COASTAL AUTO PARTS	888883	2.36 1550552 55100	888883	02/28/2018	AP1856	2.36
					08 Ford Ranger/U Bolt-EM VEHICLE REPAIR		
Invoice: 889008	COASTAL AUTO PARTS	889008	3.39 1550552 55100	889008	02/28/2018	AP1856	3.39
					08 Ford Ranger/Exhaust Pipe Reducer-EM VEHICLE REPAIR		
Invoice: 889986	COASTAL AUTO PARTS	889986	36.47 1550100 55400	889986	03/02/2018	AP1856	36.47
					TR#22 HITCH SLEEVE AND PIN AL GEN REPAIRS & MAINT		
Invoice: 890002	COASTAL AUTO PARTS	890002	27.00 1550100 55400	890002	03/02/2018	AP1856	27.00
					TR#22 TRAILER PLUG AL GEN REPAIRS & MAINT		
Invoice: 890859	COASTAL AUTO PARTS	890859	102.99 1550552 55100	890859	03/05/2018	AP1856	102.99
					LED Mini Light Bar 08 Ranger-EM VEHICLE REPAIR		
Invoice: 890896	COASTAL AUTO PARTS	890896	21.38 1550100 55400	890896	03/05/2018	AP1856	21.38
					winter blades GEN REPAIRS & MAINT		
Invoice: 891705	COASTAL AUTO PARTS	891705	22.90 1550100 55400	891705	03/07/2018	AP1856	22.90
					SHOP BRAKE CLEAN AL GEN REPAIRS & MAINT		
Invoice: 891547	COASTAL AUTO PARTS	891547	1.08 1550100 55400	891547	03/06/2018	AP1856	1.08
					TR#12 SCREWS AND NUTS AL GEN REPAIRS & MAINT		
Invoice: 891394	COASTAL AUTO PARTS	891394	55.96 1550100 55400	891394	03/06/2018	AP1856	55.96
					TR#12 STONE GAURD AL GEN REPAIRS & MAINT		
Invoice: 888667	COASTAL AUTO PARTS	888667	-4.49 1550100 55400	888667	02/27/2018	AP1856	-4.49
					Credit par#612216 warranty GEN REPAIRS & MAINT		



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Town of Mount Desert
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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100 Ckg-BH General Fund

INVOICE INVOICE
INVOICE DTL DESC INV DATE PO WARRANT NET

Invoice: 891020	COASTAL AUTO PARTS	891020	03/05/2018	AP1856	-119.99
		-119.99 1550100 55400	Return HD Heat Gun GEN REPAIRS & MAINT		
308729 03/19/2018 PRD Invoice: OMP10113	1706 ONLINE MOORING, LLC	OMP10113	02/28/2018	AP1856	1,602.00
		1,602.00 6010100 54250	mooring fees IT/TECH FEE		
			CHECK 308728 TOTAL:		355.97
308730 03/19/2018 PRD Invoice: 1807-01	992 PENTA CORPORATION	1807-01	03/01/2018	AP1856	9,632.00
		4,816.00 1550667 55200	Install Safety Cables in SV/SH Clarifiers-EM		
		4,816.00 1550668 55400	BLDG REPAIR & MAINT GEN REPAIRS & MAINT		
			CHECK 308729 TOTAL:		1,602.00
Invoice: 1807-02	PENTA CORPORATION	1807-02	03/01/2018	AP1856	1,820.00
		1,820.00 1550668 55200	Fabricate and Install 2 SS Access Ladders in SH-EM		
			BLDG REPAIR & MAINT		
			CHECK 308730 TOTAL:		11,452.00
308731 03/19/2018 PRD Invoice: 0218	564 PENOBSCOT ENERGY RECOVERY COMPANY 0218	0218	02/28/2018	AP1856	6,799.24
		6,799.24 1551500 55502	perc tip fee feb ts TIPPING FEE PERC		
			CHECK 308731 TOTAL:		6,799.24
308732 03/19/2018 PRD Invoice: 518253	784 SEACOAST SECURITY INC	518253	03/01/2018	AP1856	132.00
		132.00 1440330 54820 433	Quartly fire alarm monitoring bill FIRE ALARM MAINT-S3 SV		
			CHECK 308732 TOTAL:		132.00
308733 03/19/2018 PRD Invoice: 9336481361	1315 SETON IDENTIFICATION PRODUCTS	9336481361	02/27/2018	AP1856	53.69
		53.69 1550100 55410	sds books bj REPAIRS & MAINT-TRUCK		
			CHECK 308733 TOTAL:		53.69
308734 03/19/2018 PRD Invoice: 2007201881	874 STAPLES CREDIT PLAN	2007201881	02/01/2018	AP1856	221.89
		221.89 1220110 53000	Copier Paper label Tape Coffee Supplies OFFICE SUPPLIES		

Invoice: 2007201951	STAPLES CREDIT PLAN	2007201951	02/01/2018	AP1856	22.89
			LED Magnifier		
			OFFICE SUPPLIES		
Invoice: 2024030891	STAPLES CREDIT PLAN	2024030891	02/23/2018	AP1856	179.95
			Copier paper Stapler Wireless mouse		
			OFFICE SUPPLIES		
Invoice: 2012402211	STAPLES CREDIT PLAN	2012402211	02/08/2018	AP1856	29.47
			MARKERBD CLEANER, MAGNETS, POSTITS		
			OFFICE SUPPLIES		
			OFFICE SUPPLIES		
Invoice: 2012868991	STAPLES CREDIT PLAN	2012868991	02/08/2018	AP1856	19.99
			PAPER STOCK-OLIVE GREEN		
			OFFICE SUPPLIES		
			CHECK	308734 TOTAL:	474.19
308735 03/19/2018 PRTD Invoice: 22592	1476 SWEEPER	22592	03/05/2018	AP1856	1,697.30
			SWEEPER GUTTER BROOM REPAIR PARTS AL		
			GEN REPAIRS & MAINT		
			CHECK	308735 TOTAL:	1,697.30
308736 03/19/2018 PRTD Invoice: IN1264113	725 TRANSCO BUSINESS TECHNOLOGIES	IN1264113	03/01/2018	AP1856	46.32
			Copier Rental XER/XWC5325		
			COPIER LEASE		
Invoice: IN1266071	TRANSCO BUSINESS TECHNOLOGIES	IN1266071	03/02/2018	AP1856	282.82
			Printer Rentals		
			COPIER LEASE		
Invoice: IN1264114	TRANSCO BUSINESS TECHNOLOGIES	IN1264114	03/01/2018	AP1856	280.05
			Copier Rental XER?XWC7845		
			COPIER LEASE		
			CHECK	308736 TOTAL:	609.19
308737 03/19/2018 PRTD Invoice: 17-2971	1387 TREASURER, STATE OF MAINE	17-2971	03/06/2018	AP1856	100.00
			SERC fee hwy gar ts		
			SALT & SAND		
			CHECK	308737 TOTAL:	100.00
308738 03/19/2018 PRTD Invoice: 713662701022418	1616 TIME WARNER CABLE	713662701022418	02/24/2018	AP1856	321.86
			Internet Fire Station # 3		
			CABLE/INTERNET-FIRE ST#3 SV		

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund
CHECK NO CHK DATE TYPE VENDOR NAME

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321.86

CHECK 308738 TOTAL:

1,869.10

AP1856

03/10/2018

697517601031018

308739 03/19/2018 PRD 1770 TIME WARNER CABLE

Invoice: 697517601031018

Internet Town Office

1,869.10 1221000 55150 1770

CABLE/INTERNET-TOWN OFFICE

1,869.10

CHECK 308739 TOTAL:

371.86

AP1856

02/24/2018

697540001022418

308740 03/19/2018 PRD 1693 TIME WARNER CABLE

Invoice: 697540001022418

Internet NEH WWTP

371.86 1221000 55150 1693

CABLE/INTERNET-NEH WWTP

371.86

CHECK 308740 TOTAL:

609.81

AP1856

03/06/2018

352526248

308741 03/19/2018 PRD 1465 U S BANK EQUIPMENT FINANCE INC

Invoice: 352526248

Copier Rental

609.81 1221000 55320

COPIER LEASE

609.81

CHECK 308741 TOTAL:

312.09

AP1856

03/05/2018 973

95431504

308742 03/19/2018 PRD 1553 ULINE, INC

Invoice: 95431504

Office/Breakroom Supplies

312.09 1440330 53000 431

OFFICE SUPPLIES-S1 NEH

312.09

CHECK 308742 TOTAL:

115.65

AP1856

03/07/2018

0272568865

308743 03/19/2018 PRD 737 UNIFIRST CORP

Invoice: 0272568865

WW Uniforms-EM

115.65 1550552 53800

UNIFORMS

198.26

AP1856

03/07/2018

0272568864

UNIFIRST CORP

HWY/MSW/P&C Uniforms-EM

65.00 1551500 53800

UNIFORMS

35.00 1552500 53800

UNIFORMS

98.26 1550100 53800

UNIFORMS

109.65

AP1856

03/14/2018

0272570526

UNIFIRST CORP

ww unif ts

109.65 1550552 53800

UNIFORMS

202.54

AP1856

03/14/2018

0272570525

UNIFIRST CORP

PW uniforms ts

15.00 1552500 53800

UNIFORMS

152.54 1550100 53800

UNIFORMS

35.00 1550552 53800

UNIFORMS

308744 03/19/2018 PRPD Invoice: 9802292678	1503 VERIZON WIRELESS	9802292678	02/23/2018	CHECK	308743 TOTAL:	626.11
			modems for cruisers through 022318		AP1856	187.77
		51.00 1440110	55130 81911	CELL PHONES-ADMIN ASSIST		
		20.40 1440110	55130 84088	CELL PHONES-POLICE CHIEF		
		51.00 1440110	55130 84648	CELL PHONES-POLICE LT		
		51.00 1440110	55130 86748	CELL PHONES-POLICE SGT		
		-16.23 1440330	55130 83096	CELL PHONES-FIRE CHIEF		
		30.60 2140115	55130 84088	CELL PHONES-BAR HBR PD		
				CHECK	308744 TOTAL:	187.77
308745 03/19/2018 PRPD Invoice: 028576	751 VISION GOVERNMENTAL SOLUTIONS INC	028576	02/01/2018		AP1856	350.00
		350.00 1220660	54530	custom programming		
				OTHER CONTRACTED SVCS		
				CHECK	308745 TOTAL:	350.00
308746 03/19/2018 PRPD Invoice: 220-1718	1652 DAVID E WESTPHAL	220-1718	11/06/2017		AP1856	14.25
		14.25 6010100	55342	Annual Mooring Rental		
				RENTAL MOORINGS		
				CHECK	308746 TOTAL:	14.25
308747 03/19/2018 PRPD Invoice: 0218	1420 CLAIRE WOOLFOLK	0218	03/05/2018		AP1856	218.11
		218.11 1220220	54100	Human Resource Expense		
				ACA Workshop		
				TRAINING		
				CHECK	308747 TOTAL:	218.11
308748 03/19/2018 PRPD Invoice: 618397	2319 WS EMERSON COMPANY INC	618397	03/05/2018		AP1856	128.95
		128.95 1550100	53800	jacket Justin Kelley		
				UNIFORMS		
				CHECK	308748 TOTAL:	128.95

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL



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apcsbdsb

NUMBER OF CHECKS	87	*** CASH ACCOUNT TOTAL ***	428,514.89
		COUNT	AMOUNT
TOTAL PRINTED CHECKS	68		310,228.15
TOTAL EFT'S	19		118,286.74
		*** GRAND TOTAL ***	428,514.89

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

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apcsbdsb

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2018	9	50	03/19/2018			
	100-10100					Ckg-BH General Fund		
	100-20000					Accounts Payable	353,568.38	428,514.89
	100-35020					DTF-SPEC REV	30.60	
	100-35030					DTF-CAP IMP	68,000.00	
	100-35040					DT-TRUST	305.00	
	100-35060					DT-MARINA	6,610.91	
						FUND TOTAL	428,514.89	428,514.89
200	Special Revenue	2018	9	50	03/19/2018			
	200-20000					Accounts Payable	30.60	
	200-35010					DT Gen fund		30.60
						FUND TOTAL	30.60	30.60
300	Capital Projects	2018	9	50	03/19/2018			
	300-20000					Accounts Payable	68,000.00	
	300-35010					DT Gen fund		68,000.00
						FUND TOTAL	68,000.00	68,000.00
400	Investment Trusts-Reserves	2018	9	50	03/19/2018			
	400-20000					Accounts Payable	305.00	
	400-35010					DT Gen fund		305.00
						FUND TOTAL	305.00	305.00
600	Marina	2018	9	50	03/19/2018			
	600-20000					Accounts Payable	6,610.91	
	600-35010					DT Gen fund		6,610.91
						FUND TOTAL	6,610.91	6,610.91

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

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apcsbdb

FUND		DUE TO	DUE FROM
100	General Fund	74,946.51	
200	Special Revenue		30.60
300	Capital Projects		68,000.00
400	Investment Trusts-Reserves		305.00
600	Marina		6,610.91
	TOTAL	74,946.51	74,946.51

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1854

CHECK DATE: March 7, 2018

CHECK NUMBER:	<u>308675</u>		<u>308679</u>	<u>\$ 63,422.61</u>	Check payments
CHECK NUMBER:	<u>308673</u>		<u>308674</u>	<u>\$ 23,117.51</u>	Electronic payments
EFT NUMBER:	<u>N/A</u>		<u>N/A</u>	<u>\$ -</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>		<u>N/A</u>	<u>\$ -</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 86,540.12

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 1820

CHECK DATE: March 9, 2018

ADVICE NUMBERS:	<u>8233</u>	through	<u>8276</u>
CHECK NUMBERS:	<u>63680</u>	through	<u>63694</u>

TOTAL DISBURSEMENTS: \$ 88,659.88

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Kathi Mahar

From: Matthew Hart <matt@theneighborhoodhouse.com>
Sent: Wednesday, March 07, 2018 11:39 AM
To: Kathi Mahar
Subject: Re: Warrant AP#1854 & PR#1820 Approval Request

Hi Kathi-

I APPROVE AP Warrant #1854 and Payroll Warrant #1820.

Thanks!

-Matt

Matthew Hart

Community Relations Director
The Neighborhood House | 207-276-5039
End of Main Street | Northeast Harbor, ME

From: Kathi Mahar <treasurer@mtdesert.org>
Date: Wednesday, March 7, 2018 at 11:08 AM
To: John Macauley <jbmacauley3@gmail.com>, "Martha Dudman (martha.dudman@gmail.com)" <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>
Subject: Warrant AP#1854 & PR#1820 Approval Request

Good morning!

Attached are the following warrants for your approval:

Accounts Payable	#1854	total of	\$86,540.12
Payroll	#1820	total of	\$88,659.88

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Kathi

Kathryn A Mahar, Treasurer
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1855

CHECK DATE: March 14, 2018

CHECK NUMBER:	<u>308680</u>	<u>through</u>	<u>308680</u>	<u>\$ 1,432.25</u>	<u>Check payments</u>
CHECK NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	<u>\$ -</u>	<u>Electronic payments</u>
EFT NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	<u>\$ -</u>	<u>ACH Payments</u>
EFT or CK NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	<u>\$ -</u>	<u>Voided Checks</u>

TOTAL DISBURSEMENTS: \$ 1,432.25

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Kathi Mahar

From: John Macauley <jbmacauley3@gmail.com>
Sent: Tuesday, March 13, 2018 8:16 AM
To: Kathi Mahar
Cc: Martha Dudman (martha.dudman@gmail.com); Matt Hart; Rick Mooers
Subject: Re: Warrant AP#1855 State Fees/Payroll Benefits Approval Request

Yes, I approve.

On Tue, Mar 13, 2018 at 7:13 AM Kathi Mahar <treasurer@mtdesert.org> wrote:

Good morning!

Attached is Accounts Payable Warrant # 1855 (for Payroll and/or State Fees) in the amount of \$1,432.25 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will “reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Kathi

Kathryn A Mahar, Treasurer

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 12144

Include Authorization Codes: Yes
Batch: 2705
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	03/16/2018	IRS	INTERNAL REVENUE SERVIC		10,047.59	10,047.59	0.00	0.00	
	03/16/2018	STAT	TREASURER, STATE OF MAIN		2,721.00	2,721.00	0.00	0.00	
42435	03/16/2018	280	SUSAN J. ARIPOUCH	I	320.00	295.52	0.00	295.52	
42436	03/16/2018	211	KIMBERLY S. CRAIGHEAD	I	101.37	93.61	0.00	93.61	
42437	03/16/2018	431	MARSHA L. FAIR	I	80.00	73.88	0.00	73.88	
42438	03/16/2018	286	NICOLE F. GRASS	I	160.00	147.76	0.00	147.76	
42439	03/16/2018	455	ANGELINA T. JUSTICE	I	80.00	73.88	0.00	73.88	
42440	03/16/2018	183	TERRI LANPHER	I	360.00	332.46	0.00	332.46	
42441	03/16/2018	258	MICHAEL A. MARION	I	400.00	369.40	0.00	369.40	
42442	03/16/2018	429	IAN SCHWARTZ	I	400.00	340.63	0.00	340.63	
42443	03/16/2018	345	CAROL L. SHUTT	I	2,971.57	2,209.28	0.00	2,209.28	
42444	03/16/2018	392	DAVID C. STILLMAN	I	97.50	90.04	0.00	90.04	
42445	03/16/2018	149	MARIAH D. BAKER	I	852.26	756.38	756.38	0.00	
42446	03/16/2018	311	LAURA-JEAN BEAL	I	2,072.88	1,484.78	1,484.78	0.00	
42447	03/16/2018	11	KELLY S. BEAULIEU	I	2,269.07	1,489.25	1,489.25	0.00	
42448	03/16/2018	266	JULIANNA R. BENNOCII	I	2,258.42	1,561.25	1,561.25	0.00	
42449	03/16/2018	333	RIHODA J. BURKE	I	898.40	637.78	637.78	0.00	
42450	03/16/2018	314	ANDREW J. CARLSON	I	1,440.73	1,075.87	1,075.87	0.00	
42451	03/16/2018	18	JANICE P. CARROLL	I	1,026.09	740.92	740.92	0.00	
42452	03/16/2018	248	ROBERT P. CHAPLIN	I	1,151.92	974.39	974.39	0.00	
42453	03/16/2018	337	AMBER G. CHARRON	I	1,886.65	1,370.71	1,370.71	0.00	
42454	03/16/2018	21	LARRY A. COLE	I	1,289.54	411.12	411.12	0.00	
42455	03/16/2018	26	BRIAN R. COTE	I	2,290.96	1,587.91	1,587.91	0.00	
42456	03/16/2018	91	JUDITH CULLEN	I	1,739.80	1,334.29	1,334.29	0.00	
42457	03/16/2018	69	EMILY N. DAMON	I	1,489.15	1,075.03	1,075.03	0.00	
42458	03/16/2018	308	Gloria A. Delsandro	I	3,237.42	2,299.88	2,299.88	0.00	
42459	03/16/2018	229	JENNIFER G. DUNBAR	I	1,440.73	972.94	972.94	0.00	
42460	03/16/2018	43	SARAH R. DUNBAR	I	2,191.14	1,680.22	1,680.22	0.00	
42461	03/16/2018	52	WANDA J. FERNALD	I	2,113.80	1,342.67	1,342.67	0.00	
42462	03/16/2018	57	JASON W. FOUNTAINE	I	1,463.20	1,059.28	1,059.28	0.00	
42463	03/16/2018	332	MARINA P. FREDERICK	I	1,334.88	861.73	861.73	0.00	
42464	03/16/2018	329	ALEXANDER GARRETT	I	1,536.88	1,210.98	1,210.98	0.00	
42465	03/16/2018	146	CECILIA R. GARRITY	I	1,572.88	1,024.58	1,024.58	0.00	
42466	03/16/2018	63	HEATHER M. GRAVES	I	2,045.11	1,190.05	1,190.05	0.00	
42467	03/16/2018	65	GAYLE M. GRAY	I	2,400.11	1,652.22	1,652.22	0.00	
42468	03/16/2018	331	RUSSELL W. GRAY	I	1,265.00	1,057.39	1,057.39	0.00	
42469	03/16/2018	92	ABIGAIL A. HARMON	I	1,054.06	758.44	758.44	0.00	
42470	03/16/2018	90	REBECCA A. HENISER	I	1,970.88	1,396.64	1,396.64	0.00	
42471	03/16/2018	147	WILLIAM L. HODGKINS	I	892.98	738.07	738.07	0.00	
42472	03/16/2018	244	KRISTIN D. HOLLEY	I	999.01	812.14	812.14	0.00	
42473	03/16/2018	313	ANDREA W. HOWELL	I	1,088.26	916.15	916.15	0.00	
42474	03/16/2018	293	Amy L. Jaimes	I	2,258.42	1,484.01	1,484.01	0.00	
42475	03/16/2018	312	BETHANY G. JOHNSON	I	1,091.64	822.90	822.90	0.00	
42476	03/16/2018	291	PATRICIA A. KELLEY	I	1,183.77	874.17	874.17	0.00	
42477	03/16/2018	335	CYNTHIA A. LAMBERT	I	1,050.30	860.04	860.04	0.00	
42478	03/16/2018	135	SAMUEL D. LEONARDI	I	1,443.20	957.36	957.36	0.00	
42479	03/16/2018	277	✱ JOHN B. MACAULEY	I	160.00	145.99	145.99	0.00	
42480	03/16/2018	321	MAX E. MASON	I	967.14	787.19	787.19	0.00	
42481	03/16/2018	292	TARA MCKERNAN	I	2,005.42	1,435.00	1,435.00	0.00	
42482	03/16/2018	289	ELIZABETH M. MINOTT	I	1,113.79	861.47	861.47	0.00	
42483	03/16/2018	193	HARVEY BRUCE NORWOOD	I	917.97	659.70	659.70	0.00	
42484	03/16/2018	237	JUSTIN B. NORWOOD	I	1,874.73	1,468.48	1,468.48	0.00	
42485	03/16/2018	238	WENDELL L. OPPEWALL	I	1,252.34	699.50	699.50	0.00	
42486	03/16/2018	240	JEANNE C. OTT	I	1,506.84	813.49	813.49	0.00	

Mount Desert School Department

PAYROLL WARRANT REGISTER

Report # 12144

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
42487	03/16/2018	301	Terry P. Paulos	1	933.66	636.11	636.11	0.00	
42488	03/16/2018	138	AMY Y. PHILBROOK	1	2,190.14	1,483.04	1,483.04	0.00	
42489	03/16/2018	275	JOELLE A. RUDDY	1	2,400.11	1,803.00	1,803.00	0.00	
42490	03/16/2018	74	LEON E. SARGENT	1	1,972.25	1,320.81	1,320.81	0.00	
42491	03/16/2018	120	KAREN L. SHARPE	1	2,525.38	1,540.93	1,540.93	0.00	
42492	03/16/2018	334	EMILY P. STAPLES	1	992.40	719.26	719.26	0.00	
42493	03/16/2018	404	KERRY L. TAYLOR	1	2,162.26	1,541.98	1,541.98	0.00	
42494	03/16/2018	410	SUSAN Y. TRIPP	1	160.00	138.23	138.23	0.00	
42495	03/16/2018	448	JACQUELINE A. WHEATON	1	2,079.42	1,484.22	1,484.22	0.00	
42496	03/16/2018	307	LAUREN M. WHITE	1	950.37	704.21	704.21	0.00	
					98,202.79	73,509.20	56,714.15	4,026.46	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	10	4,026.46
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	52	56,714.15
	ACH Employee Credits	52	56,714.15
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	0	0.00
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	12,768.59

Mount Desert School Department
PAYROLL WARRANT REGISTER

Report # 12144

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Vold
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WARRANT # 19

DATE: MAR 16 PAID

Mr. Edward L. Lema, Ed.D.
SUPERINTENDENT

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

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FINANCE OFFICER