



Town of Mount Desert  
Board of Selectmen  
Agenda

Regular Meeting  
Tuesday, April 17, 2018

Location: Meeting Room, Town Hall, Northeast Harbor

- I. **Call to order at 6:30 p.m.**
- II. **Public Hearing(s)**
  - A. *Traffic Ordinance Change Recommendation – One-way Traffic and Diagonal Parking on Main Street in Northeast Harbor*
  - B. *Post Public Hearing: Traffic Ordinance Change Recommendation, action if necessary*
- III. **Minutes**
  - A. *Approval of minutes from April 2, 2018 meeting*
- IV. **Appointments/Recognitions/Resignations**
  - A. *Appoint Ballot Clerks under Title 30-A, MRSA, Section 2528 for May 7, 2018 Annual Town Meeting*
  - B. *Appoint Bi-Annual Election Clerks under Title 21-A, MRSA, Section 503*
  - C. *Manuel “Chip” Young awarded the Department of Environmental Protection (DEP) Grade Level B-2 Wastewater Treatment Plant Operator Certificate*
- V. **Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
  - A. *Department Reports: Public Works*
  - B. *Mount Desert Municipal Energy Update*
  - C. *League of Towns Meeting Minutes from March 27, 2017*
  - D. *Hancock County Commissioners Meeting Minutes March 6 and 20, 2018*
- VI. **Selectmen’s Reports**
- VII. **Unfinished Business**
  - A. *None Presented*
- VIII. **New Business**
  - A. *Request to Authorize A Public Space Special Event Application to the Island Readers and Writers for book sale at Farmer’s Market on July 20, 2018– Northeast Harbor Marina Green*
  - B. *Eden Farmers’ Market Public Space Special Event Application – Northeast Harbor Village Green; Thursdays 9am – noon from June 14 – September 7, 2018*
  - C. *Journeys End Inc. d/b/a The Docksider 14 Sea St, Northeast Harbor request for Liquor License Renewal*
  - D. *Dawnland LLC d/b/a Jordan Pond House 2928 Park Loop Rd, Seal Harbor request for Liquor License Renewal*
  - E. *Asti-Kim Corporation /DBA Asticou Inn 15 Peabody Dr, Northeast Harbor request for Liquor License Renewal*

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- F. Katherine M. Conley /DBA Lighthouse Inn and Restaurant 12 Main St Seal Harbor request for Liquor License Renewal*
- G. Ticks and Tick-borne Disease Community Forum – May 9, 2018*

**IX. Other Business**

- A. Such other business as may be legally conducted*

**X. Treasurer's Warrants**

- A. Approve & Sign Treasurer's Warrant AP1862 in the amount of \$526,716.92*
- B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1860, AP1861, and PR1822 in the amounts of \$64,972.38, \$26,712.62, and \$93,081.23, respectively*
- C. Acknowledge Treasurer's School Board AP/Payroll Warrants 12 and 21 in the amounts of \$85,733.88 and \$74,496.19, respectively*

**XI. Adjournment**

The next regularly scheduled meeting is Tuesday, May 8, 2018 ORGANIZATIONAL MEETING immediately following the Annual Town Meeting in the Kelley Auditorium of Mount Desert Elementary School, Northeast Harbor

# **PUBLIC HEARINGS**



**MOUNT DESERT POLICE DEPARTMENT  
BAR HARBOR POLICE DEPARTMENT**  
James K. Willis, Chief of Police



BHPD  
37 Firefly Lane  
Bar Harbor, Maine 04609  
Tel: 207-288-3391  
[jwillis@barharbormaine.gov](mailto:jwillis@barharbormaine.gov)

MDPD  
21 Sea Street, PO Box 248  
NE Harbor, ME 04662  
Tel: 207-276-5111  
[jwillis@mdpolice.org](mailto:jwillis@mdpolice.org)

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## MEMO

To: Durlin Lunt, Town Manager  
From: James Willis, Police Chief  
Re: Traffic Ordinance Change Recommendation  
Date: April 09, 2018  
Cc: Public Works Director Tony Smith

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At their 04/02/18 meeting, the Selectmen tasked Public Works Director Smith and I with providing a recommendation to facilitate changing when one-way traffic and diagonal parking begin on Main Street in Northeast Harbor. The direction we received was to have the one way start earlier in the year than it does now, which is the first Monday in May. It is our understanding that a business owner prompted this discussion and that the intent is to ensure there is ample parking for any Main Street businesses who open early in the season.

We are recommending that the one way and diagonal parking change take place on the first Monday in April of each year. I discussed this change with the business owner prompting the discussion and she is in favor. We have worked with Attorney James Collier and he reviewed the applicable sections in the Traffic Ordinance and provided an opinion as to the authority for changes to this ordinance. The recommended change necessitates adding a definition which is included in the recommended changes and he updated a statutory reference.

The fall change date remains unchanged, the first Monday in November.

Attorney Colliers' draft for the change and his e-mail explaining the authority to update the ordinance are attached.

**From:** James Collier <jwjcollier@gwi.net>  
**Sent:** Wednesday, April 4, 2018 2:07 PM  
**To:** James Willis  
**Subject:** RE: Traffic Ordinance

Dear Chief,

It was very good to speak with you re the above-mentioned matter. Thank you for your email, which I found to be most helpful. The only slight wrinkle I see is that the concept of "winter" has changed re a portion of Main Street only, which provides a possible conflict in one other section. - This is addressed in the draft for changes - *James Willis*

Generally, a municipality's ordinances can be amended pursuant to 30-A M.R.S. § 3001. Pursuant to 30-A M.R.S. § 3009, municipal officers are given the exclusive authority to enact all traffic ordinances in their municipality. In Mount Desert, in general, ordinances are discussed in Charter s. 2.6.11 "GENERAL POWERS AND DUTIES" (see esp. subs. (7)); and the power of the Select Board to enact specific ordinances, like parking, is discussed in Charter s. 5.2. With all of that in mind, I suggest the changes to the Traffic Ordinance be made as noted in the attached. All of these changes can be made by the Selectmen upon at least seven days' notice to the public (see 30-A M.R.S. § 3009(3)).

## James

**James W.J. Collier, Esq.**

Smith, Collier & Fahey, P.A. - 77 Mount Desert Street, Bar Harbor, ME 04609 PH. 207-288-0005 Fax: 207-288-5588

This message is from a law firm and may contain information that is confidential or legally privileged. If you are not the intended recipient, please immediately advise the sender by reply e-mail that this message has been inadvertently transmitted to you and delete this e-mail from your system. THANK YOU for your cooperation. Under IRS standards of professional practice, certain tax advice must meet requirements as to form and substance. To assure compliance with these standards, we disclose to you that this communication is not intended or written to be used, and cannot be used, for the purpose of avoiding penalties.

MOVED: that the TOWN OF MOUNT DESERT TRAFFIC ORDINANCE dated June 17, 2013 be amended as follows (additions are underlined and deletions are ~~struck through~~):

#### SECTION A-2 STATE TRAFFIC LAWS ADOPTED

Statutes Adopted. The statutory provisions in ~~Title 30, Section 2151 and~~ Title 29-A and in Title 30-A, Section 3009, Maine Revised Statutes (M.R.S.), describing ...

#### SECTION B-5 ONE WAY STREETS

The following streets and parts thereof are declared to be one-way streets, and no person shall operate any vehicle thereon except as indicated.

- Traffic on Main Street, in Northeast Harbor, from its intersection with Old Firehouse Lane south to its intersection with Neighborhood Road, is one-way southbound beginning on the first Monday in ~~May~~ April and returns to two-way on the first Monday in November. In addition, parking during the ~~“summer”~~ is diagonal and in the ~~“winter”~~, parallel. (In this section, the term “summer” shall mean the period from the first Monday in April through the first Monday in November and “winter” shall mean the period between the first Monday in November through the first Monday in April of the succeeding year.)

#### SECTION D-8 WINTER REGULATIONS

During the period between the first Monday in November through the first Monday in May of the succeeding year, the time or permit requirements specified in the below named Sections of this Ordinance shall be suspended: ~~Section D-9 (d) (1) to (4); (e) (3) & (4); and (f) (1) & (4).~~ During the period between the first Monday in November through the first Monday in April of the succeeding year, the time or permit requirements specified in Section D-9(1), below, shall be suspended.

# MINUTES

Town of Mount Desert  
Board of Selectmen

**Regular Meeting**  
**Monday, April 2, 2018**

**Location: Meeting Room, Town Hall, Northeast Harbor**

*A meeting of the Board of Selectmen was held this date in the Meeting Room, Town Hall, Northeast Harbor, Maine.*

*Those present included: Chairman John Macauley; Selectmen Matt Hart, Rick Mooers, and Wendy Littlefield; staff members Town Manager Durlin Lunt, Harbormaster John Lemoine, Fire Chief Mike Bender, Public Works Director Tony Smith, Treasurer Kathi Mahar, Assessor Kyle Avila, Town Clerk Claire Woolfolk, and Tax Collector Lisa Young; and members of the public. Selectman Dudman, excused.*

**I. Call to order at 6:30 p.m.**

Chairman Macauley called the meeting to order at 6:27 p.m.

**II. Public Hearing(s)**

*A. Liquor License Application – 123 MAINSTREET RESTAURANT, LLC d/b/a 123 Main Street; 123 Main Street, Northeast Harbor*

Chairman Macauley asked for public comments. There were none.

MOTION: Selectman Mooers moved, with Selectman Hart seconding, to close the public hearing. Motion approved 4-0.

**III. Post Public Hearing**

*A. Approval of Liquor License Application – 123 MAINSTREET RESTAURANT, LLC d/b/a 123 Main Street; 123 Main Street, Northeast Harbor*

MOTION: Selectman Hart moved, with Selectman Mooers seconding, approval of Liquor License Application from 123 MAINSTREET RESTAURANT, LLC d/b/a 123 Main Street. Motion approved 4-0.

**III. Minutes**

*A. Approval of minutes from March 5, 2018 meeting*

MOTION: Selectman Littlefield moved, with Selectman Hart seconding, to approve the March 5, 2018 Minutes as presented. Motion approved 4-0.

*B. Approval of minutes from March 19, 2018 meeting*

MOTION: Selectman Hart moved, with Selectman Mooers seconding, to approve the March 19, 2018 Minutes as presented. Motion approved 4-0.

**IV. Appointments/Recognitions/Resignations**

*A. Appoint Catherine Forthofer as Seasonal Office Manager beginning in April at \$16.00 per hour*



## Board of Selectmen Meeting Agenda April 2, 2018

MOTION: Selectman Hart moved, with Selectman Mooers seconding, to appoint Catherine Forthofer as Seasonal Office Manager at the Marina beginning in April at \$16.00 per hour. Motion approved 4-0.

*B. Resignation of Benjamin Gilley as On-Call Firefighter in order to fulfill the Acting Full-Time Firefighter position*

MOTION: Selectman Mooers moved, with Selectman Hart seconding, to accept the resignation of Benjamin Gilley as On-Call Firefighter in order to fulfill the Acting Full-Time Firefighter position. Motion approved 4-0.

**V. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

*A. Construction Schedules for the Route 198 work, Sylvan Drainage project, and NEH Main Street improvements*

*B. MRC memo dated March 28, 2018 regarding the Interim MSW Delivery to Crossroads and JRL as of April 1, 2018*

MOTION: Selectman Hart moved, with Selectman Mooers seconding, approval of the Consent Agenda as presented. Motion approved 4-0.

**VI. Selectmen's Reports**

Selectman Littlefield reported that a citizen request regarding the one-way traffic on Main St. in Northeast Harbor begin prior to May 1. After some discussion it was agreed that it would be deferred to Police Chief Jim Willis and Public Works Director Tony Smith to review and make recommendations at the April 17, 2018 Selectman meeting.

MOTION: Selectman Littlefield moved, with Selectman Mooers seconding, to refer the traffic ordinance to Chief Willis and Director Smith for recommendations to be brought back to the April 17 Selectman meeting. Motion approved 4-0.

Selectman Hart said that he would like to revisit the proposed number of mobile vendors allowed at the marina in light of having three applications and the current plan of only allowing two. Director Smith was asked if his project to provide power to the new food truck parking area could be expanded to allow for three trucks to have power. Mr. Smith said that the project was being designed to allow for possible expansion.

MOTION: Selectman Hart moved, with Selectman Mooers seconding, to revisit the decision to allow two mobile vendors at the marina on the April 17 Selectman meeting. Motion approved 4-0.

**VII. Old Business**

*A. Finalize and Sign Warrant for Annual Town Meeting May 7 & 8, 2018*

It was noted that at the Warrant Committee dinner, Article 58 needed to be revote dot change the Board of Selectmen recommendation from "ratification" to "passage." Additionally, Land Use Zoning Board consultant, Noel Musson, had submitted some edits to the LUZO articles for inclusion in the final warrant:

- Article 8 (Page 7) – change the word “determine in the == paragraph to “determination”. See attached scan.
- Article 11 (pages 9-12) – the second half of the ordinance change is just a copy of the first half. It should show the changes to the Subdivision Ordinance not the chart from the Land Use Ordinance. I’ve marked it in the attached PDF and also included the original Article in the attached Word document.
- Article 12 (page 12) – the Explanatory Note should be edited as suggested in the attached PDF
- Article 13 (page 13) – add the word “to” in the Warrant questions. See attached PDF.

MOTION: Selectman Hart moved, with Selectman Littlefield seconding, to recommend “passage” on Article 58 (Marina Propriety Fund) of the May 7 & 8, 2018 Town Warrant. Motion approved 4-0.

MOTION: Selectman Littlefield moved, with Selectman Hart seconding, to accept the amendments to the articles submitted by Noel Musson as presented. Motion approved 4-0.

MOTION: Selectman Littlefield moved, with Selectman Hart seconding, to accept as final the Warrant for the May 7 & 8, 2018 Town Meeting with the amendments as presented and approved. Motion approved 4-0.

#### VIII. New Business

A. *Shellfish Conservation Committee requests approval from the Board of Selectmen to amend the existing seasonal closure 25 days earlier for transplanting activity on 4/5/18*

MOTION: Selectman Mooers moved, with Selectman Hart seconding, to approve the request of the Shellfish Committee to amend the existing seasonal closure to begin on April 5, 2018. Motion approved 4-0.

B. *Citizen request for waiving interest on 2017 Property Tax for 28 Tamarack Lane – Dongchun Jiang*

The Board took no action as they have no authority to waive interest due on taxes.

C. *Request to Authorize A Public Space Special Event Application to the Neighborhood House for Annual Memorial Day Community BBQ scheduled May 28, 2018– Northeast Harbor Marina Green*

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, to approve the Public Space Special Event Application to the Neighborhood House for Annual Memorial Day Community BBQ scheduled May 28, 2018– Northeast Harbor Marina Green. Motion approved 3-0-1 (Hart in Abstention).

Board of Selectmen Meeting Agenda April 2, 2018

- D. *Request to Authorize A Public Space Special Event Application to the Neighborhood House for Community Steel Drum Concert scheduled July 19, 2018 – Northeast Harbor Marina Green*

MOTION: Selectman Littlefield moved, with Selectman Mooers seconding, to approve the Public Space Special Event Application to the Neighborhood House for Community Steel Drum Concert scheduled July 19, 2018– Northeast Harbor Marina Green. Motion approved 3-0-1 (Hart in Abstention).

- E. *Report on Station #2 Window Replacement Project (no action required)*

Chief Bender gave a short explanation of the project. There were not questions or comments from the Board.

- F. *Youth in Politics Proposed Project*

Assessor Kyle Avila reported on the Youth in Politics (YIP) ideas for community projects. One would involve a cleanup at Suminsby Park and the creation of a sculpture to be displayed at the park from the materials gathered during the cleanup. The second would be the creation of a skating rink during the winter months at the marina. The Board offered suggestions on moving forward with their projects.

MOTION: Selectman Mooers moved, with Selectman Hart seconding, to acknowledge the YIP ideas and to whole-heartedly encourage them to move forward with their plans. Motion approved 4-0.

- G. *Municipal Officer's Certifications of Official Text of Proposed Ordinances and Amendments:*

1. *Alewife Ordinance*
2. *Amendments to the Solid Waste Ordinance*
3. *Amendments to the Town of Mount Desert Public Road Acceptance Ordinance*
4. *Amendments to the Town of Mount Desert Land Use Zoning Ordinance*
5. *Amendments to the Town of Mount Desert Subdivision Ordinance*
6. *Moratorium Ordinance on Retail Marijuana Establishments, Retail Marijuana Stores, and Retail Marijuana Social Clubs*

Town Clerk Claire Woolfolk notified the Board that the texts include the edits submitted over the weekend by Noel Musson and that were approved under agenda item VII. Old Business A.

MOTION: Selectman Mooers moved, with Selectman Hart seconding, to certify the official text of proposed ordinances and amendments as presented to include the edits presented in the March 31, 2018 email to Town Clerk Woolfolk from Noel Musson. Motion approved 4-0.

**IX. Other Business**

- A. *Such other business as may be legally conducted*

None presented.

**X. Treasurer's Warrants**

*A. Approve & Sign Treasurer's Warrant AP1859 in the amount of \$114,246.54*

MOTION: Selectman Hart moved, with Selectman Littlefield seconding, approval and Signature of Treasurer's Warrant AP1859 in the amount of \$114,246.54, as presented. Motion approved 4-0.

*B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1857, AP1858, and PR1821 in the amounts of \$3,270.98 , \$4,463.36, and \$100,528.14, respectively*

MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1857, AP1858, and PR1821 in the amounts of \$3,270.98, \$4,463.36, and \$100,528.14, respectively. As presented. Motion approved 3-0-1 (Littlefield in Abstention).

*C. Acknowledge Treasurer's School Board AP/Payroll Warrant 20 in the amount of \$181,922.22*

MOTION: Selectman Hart moved, with Selectman Littlefield seconding acknowledgement of the Treasurer's School Board AP/Payroll Warrant 20 in the amount of \$181,922.22, as presented. Motion approved 3 -0-1 (Macauley in Abstention).

**XI. Executive Session**

*None Scheduled*

**XII. Adjournment**

MOTION: Selectman Mooers moved, with Selectman Hart seconding, adjournment. Motion approved 4-0.

The meeting was adjourned at 6:51 PM.

The next regularly scheduled meeting is at 6:30 p.m., Tuesday, April 17, 2018 in the Meeting Room, Town Hall, Northeast Harbor

Respectfully Submitted,

Wendy Littlefield, Secretary

## Town Clerk

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**From:** Noel Musson [REDACTED]  
**Sent:** Saturday, March 31, 2018 11:40 AM  
**To:** Town Clerk  
**Cc:** Kim Keene  
**Subject:** RE: Town Meeting Warrant DRAFT 3-28-2018  
**Attachments:** VC Area Per Dwelling option (02222018).docx; MD LUZO Warrant edits NAM03312018.pdf

**Follow Up Flag:** FollowUp  
**Due By:** Saturday, March 31, 2018 11:55 AM  
**Flag Status:** Flagged

Claire –

Here are a few edits based on my review.

Article 8 (Page 7) – change the word “determine in the == paragraph to “determination”. See attached scan.

Article 11 (pages 9-12) – the second half of the ordinance change is just a copy of the first half. It should show the changes to the Subdivision Ordinance not the chart from the Land Use Ordinance. I’ve marked it in the attached PDF and also included the original Article in the attached Word document.

Article 12 (page 12) – the Explanatory Note should be edited as suggested in the attached PDF

Article 13 (page 13) – add the word “to” in the Warrant questions. See attached PDF.

Hope this helps. Please feel free to call with any questions.

Noel

Noel Musson  
The Musson Group  
207 944 3132

**From:** Town Clerk <[townclerk@mtdesert.org](mailto:townclerk@mtdesert.org)>  
**Sent:** Thursday, March 29, 2018 1:31 PM  
**To:** Noel Musson <[REDACTED]>  
**Subject:** FW: Town Meeting Warrant DRAFT 3-28-2018

Sorry Noel, I meant to include you on this last night.

Claire

**From:** Town Clerk  
**Sent:** Wednesday, March 28, 2018 5:47 PM  
**To:** Town Clerk; Durlin Lunt; James Willis ([jwillis@mdpolice.org](mailto:jwillis@mdpolice.org)); John Lemoine; Kathi Mahar; Kim Keene; Kyle Avila; Lisa Young; Mike Bender; Tony Smith; Philip Lichtenstein; Gerard (Jerry) Miller; [REDACTED]  
**Subject:** Town Meeting Warrant DRAFT 3-28-2018

# Article 8 - edit

## 5.6 Amendment

An amendment to a Conditional Use Approval may be issued by the Planning Board only:

- ~~1. in conformity with the procedural and substantive requirements set forth in Section 6A and the applicable standards of Section 6B and 6C.~~
- ~~2. on finding that there have been significant changes of conditions or circumstances; and~~
- ~~3. when justified by a statement of findings of fact and reasons.~~

No proposed or existing building, premise or land use authorized as a conditional use may be established, enlarged, modified, structurally altered, or otherwise changed from that approved in the conditional use permit, unless such amendment is authorized in accordance with the standards and procedures set forth in this Ordinance, and the conditional use permit and approved site plan are amended accordingly.

Minor changes. The Code Enforcement Officer may authorize minor changes in the placement and size of improvements for an approved conditional use permit if the Code Enforcement Officer determines that the changes are consistent with the findings made by the Planning Board in connection with the approval of the conditional use permit and the standards of Section 6 of the Land Use Ordinance. The Code Enforcement Officer must also make a separate determine whether the minor changes are consistent with the standards of Section 6 of the Land Use Ordinance.

determination

Other Changes. Changes to an approved conditional use permit, other than minor changes in the placement and size of improvements, shall require amendment to the conditional use permit by the Planning Board. The requirements for application and approval of a conditional use permit amendment shall be the same as the requirements for original application and approval.

Planning Board recommends passage

Warrant Committee recommends passage (11 Ayes; 0 Nays)

**Article 9.** Shall an ordinance dated May 8, 2018 and entitled "Amendments to the Town of Mount Desert Land Use Ordinance to allow the CEO to approve 1 and 2 family dwellings and accessory structures in the Village Commercial and Shoreland Commercial" be enacted as follows?

***Explanatory Note: This amendment will allow the CEO to approve 1 and 2 family residential dwellings and accessory structures in the Village Commercial and Shoreland Commercial Zones.***

### 3.4 Permitted, Conditional, and Excluded Uses by District:

All land use activities, as indicated in the following table, shall conform with all of the applicable land use standards in Sections 6.A., 6.B., and 6.C. The district designation for a

# Article 11 - edit

LAND USE:	Districts								
	VR 1 VR 2	R 1 R 2	SR 1 SR 2 SR 3 SR 5	RW 2 RW 3	VC	SC	C	RP	SP
and guest houses <sup>(c)</sup>									
Cluster and Workforce Subdivisions	C	C	X	C	C	X	X	X	X
Mobile Home Park	C	X	X	X	X	X	X	X	X
<sup>(c)</sup> A separate garage is an accessory structure. A separate garage with a dwelling unit shall be deemed a dwelling unit.									
<sup>(d)</sup> See Section 6B.10.3 (Lots)									

Planning Board recommends passage  
 Warrant Committee recommends passage (11 Ayes; 0 Nays)

**Article 10.** Shall an ordinance dated May 8, 2018 and entitled "Amendments to the Land Use Zoning Ordinance to Correct Errors in Consistency with State Mandated Shoreland Zoning" be enacted as follows? *See Appendix B (pg. 75)*

**Explanatory Note:** *This Article amends the Land Use Zoning Ordinance in specific matters to be consistent with mandatory State Shoreland Zoning Rules as required by the Maine Department of Environmental Protection as to those matters.*

Planning Board recommends passage  
 Warrant Committee recommends passage (9 Ayes; 2 Nays)

**Article 11.** Shall an ordinance dated May 8, 2018 and entitled "Amendments to the Town of Mount Desert Land Use Ordinance and Town of Mount Desert Subdivision Ordinance regarding Minimum Area Per Dwelling Unit in Village Commercial District" be enacted as follows?

**Explanatory Note:** *This amendment will create a minimum area per dwelling unit in the Village Commercial District. For example, a legally established lot of 3500 square feet with public sewer could have up to 3 dwellings units.*

Section 3.5 Dimensional Requirements for Districts: minimum area, width of lots, setbacks, etc.

DISTRICTS	RW2	RW3	VC see Note (g)	SC see Note (e), (f) and (g)	C see Note (f) for those properties that are within the shoreland zone
<b>DIMENSIONS (b) (h<sup>1</sup>)</b>					
<b>MINIMUM LOT AREA:</b>					
A. with public sewer	2 acres	3 acres	5,000 sq ft.**	1 acre	3 acres
B. without public sewer	2 acres	3 acres	1 acre	1 acre	3 acres
C. Cluster Subdivision w/sewer*	1 acre	1.5 acres	see note (g)	N/A	N/A
D. Cluster Subdivision w/o sewer*	1 acre	1.5 acres	see note (g)	N/A	N/A
E. Workforce Subdivision*	State Minimum	State Minimum	see note (g)	N/A	N/A
* See Note (k)			** See Note (p)		
<b>MINIMUM WIDTH OF LOTS:</b>					
Shore Frontage	NA	NA	N/A	100 ft.	250 ft.
<b>SETBACKS FROM:</b>					
normal high water line of a water body (stream), tributary stream or upland edge of a wetland	75 ft.	75 ft.	75 ft.	75 ft.	75 ft.
Great Ponds (n)	N/A	N/A	N/A	N/A	100 ft. (n)
public or private road*	60 ft.	60 ft.	10 ft. or -0- ft. from edge of public sidewalk	25 ft.	50 ft.
property lines**	25 ft.	25 ft.	5 ft. (o)	5 ft.	25 ft.
* see Note (c)					
** see Note (d)					
<b>MAXIMUM LOT COVERAGE</b>	15%	15%	75%	70%	15%
<b>MINIMUM BETWEEN BUILDINGS</b>	30 ft.	30 ft.	N/A	10 ft.	30 ft.

NOTES:

(p) For lots within the Village Commercial District that have public sewer, the minimum lot area required for each dwelling unit on a single lot is 1000 square feet.



**Town of Mount Desert Subdivision Ordinance**

Section 3.5 Dimensional Requirements for Districts: minimum area, width of lots, setbacks, etc.

*This should not be here. There are changes to subdivision standards.*

DISTRICTS	RW2	RW3	VC see Note (g)	SC see Note (e), (f) and (g)	C see Note (f) for those properties that are within the shoreland zone
<b>DIMENSIONS (b) (h')</b>					
<b>MINIMUM LOT AREA:</b>					
A. with public sewer	2 acres	3 acres	5,000 sq ft.**	1 acre	3 acres
B. without public sewer	2 acres	3 acres	1 acre	1 acre	3 acres
C. Cluster Subdivision w/sewer*	1 acre	1.5 acres	see note (g)	N/A	N/A
D. Cluster Subdivision w/o sewer*	1 acre	1.5 acres	see note (g)	N/A	N/A
E. Workforce Subdivision* * See Note (k)	State Minimum	State Minimum	see note (g) ** See Note (p)	N/A	N/A
<b>MINIMUM WIDTH OF LOTS:</b> Shore Frontage	NA	NA	N/A	100 ft.	250 ft.
<b>SETBACKS FROM:</b> normal high water line of a water body (stream), tributary stream or upland edge of a wetland	75 ft.	75 ft.	75 ft.	75 ft.	75 ft.
Great Ponds (n)	N/A	N/A	N/A	N/A	100 ft. (n)
public or private road*	60 ft.	60 ft.	10 ft. or -0- ft. from edge of public sidewalk	25 ft.	50 ft.
property lines** * see Note (c) ** see Note (d)	25 ft.	25 ft.	5 ft. (o)	5 ft.	25 ft.
<b>MAXIMUM LOT COVERAGE</b>	15%	15%	75%	70%	15%
<b>MINIMUM DISTANCE BETWEEN PRINCIPAL BUILDINGS</b>	30 ft.	30 ft.	N/A	10 ft.	30 ft.

NOTES:

~~(p) For lots within the Village Commercial District that have public sewer, the minimum lot area required for each dwelling unit on a single lot is 1000 square feet.~~

Planning Board recommends passage  
 Warrant Committee recommends passage (10 Ayes; 1 Nay)

**Article 12.** Shall an ordinance dated May 8, 2018 and entitled "Amendments to the Town of Mount Desert Land Use Ordinance regarding standards for residential uses in the Shoreland Commercial District" be enacted as follows?

**Explanatory Note:** *This amendment will change the requirements of Footnote G so that the requirement that residential uses meet the adjacent residential district standards only applies in the Shoreland Commercial District.*

Section 3.5 Dimensional Requirements for Districts: minimum area, width of lots, setbacks, etc.

DISTRICTS	RW2	RW3	VC see Note (g)	SC see Note (e), (f) and (g)	C see Note (f) for those properties that are within the shoreland zone
<b>DIMENSIONS (b) (h')</b>					
<b>MINIMUM LOT AREA:</b>					
A. with public sewer	2 acres	3 acres	5,000 sq ft.	1 acre	3 acres
B. without public sewer	2 acres	3 acres	1 acre	1 acre	3 acres
C. Cluster Subdivision w/sewer*	1 acre	1.5 acres	<u>5000 sq. ft.-see note (g)</u>	N/A	N/A
D. Cluster Subdivision w/o sewer*	1 acre	1.5 acres	<u>State Minimum</u>	N/A	N/A
E. Workforce Subdivision*	State Minimum	State Minimum	<u>see note (g)</u>	N/A	N/A
* See Note (k)			<u>5000 sq. ft.-see note (g)</u>		
<b>MINIMUM WIDTH OF LOTS:</b>					
Shore Frontage	NA	NA	N/A	100 ft.	250 ft.

# ARTICLE 12 - Edit

(p) For lots within the Village Commercial District that have public sewer, the minimum lot area required for each dwelling unit on a single lot is 1000 square feet.

Planning Board recommends passage  
 Warrant Committee recommends passage (10 Ayes; 1 Nay)

**Article 12.** Shall an ordinance dated May 8, 2018 and entitled "Amendments to the Town of Mount Desert Land Use Ordinance regarding standards for residential uses in the Shoreland Commercial District" be enacted as follows?

*Explanatory Note: This amendment will change the requirements of Footnote G so that the requirement that residential uses meet the adjacent residential district standards only applies in the Shoreland Commercial District.*

Section 3.5 Dimensional Requirements for Districts: minimum area, width of lots, setbacks, etc.

DISTRICTS	RW2	RW3	VC see Note (g)	SC see Note (e), (f) and (g)	C see Note (f) for those properties that are within the shoreland zone
<b>DIMENSIONS (b) (h')</b>					
<b>MINIMUM LOT AREA:</b>					
A. with public sewer	2 acres	3 acres	5,000 sq. ft.	1 acre	3 acres
B. without public sewer	2 acres	3 acres	1 acre	1 acre	3 acres
C. Cluster Subdivision w/sewer*	1 acre	1.5 acres	5000 sq. ft.-see note-(g)	N/A	N/A
D. Cluster Subdivision w/o sewer*	1 acre	1.5 acres	State Minimum	N/A	N/A
E. Workforce Subdivision*	State Minimum	State Minimum	see note-(g)	N/A	N/A
* See Note (k)			5000 sq. ft.-see note-(g)		
<b>MINIMUM WIDTH OF LOTS:</b>					
Shore Frontage	NA	NA	N/A	100 ft.	250 ft.

# Article 13 - edit

SETBACKS FROM: normal high water line of a water body (stream), tributary stream or upland edge of a wetland	75 ft.	75 ft.	75 ft.	75 ft.	75 ft.
Great Ponds (n)	N/A	N/A	N/A	N/A	100 ft. (n)
public or private road*	60 ft.	60 ft.	10 ft. or -0- ft. from edge of public sidewalk	25 ft.	50 ft.
property lines** * see Note (c) ** see Note (d)	25 ft.	25 ft.	5 ft.(o)	5 ft.	25 ft.
MAXIMUM LOT COVERAGE	15%	15%	75%	70%	15%
MINIMUM DISTANCE BETWEEN PRINCIPAL BUILDINGS	30 ft.	30 ft.	N/A	10 ft.	30 ft.

**NOTES:**

- (b) Refer to setback as defined in Section 8.
- (c) Measured from edge of road surface, or edge of legally established right of way if no road exists.
- (d) In all districts restrictions on setback of structures from property lines may be varied or nullified by written agreement with the abutting property owner. Said agreement or a copy of said agreement showing signatures shall be filed at the Municipal Office.
- (e) The minimum SC setback from shoreline is 75 feet except for functionally water-dependent structures.
- (f) Within the shoreland zone: No new lot shall be created except in conformity with all of the requirements of this Ordinance for the district in which it is located. In addition to shore frontage, refer to Section 6B.10.4.3 for the required minimum lot width. For the required measurements, refer to shore frontage and minimum lot width in Section 8.
- (g) Primary residential use in a Shoreland Commercial District must meet the dimensional requirements of the adjacent residential district. This requirement does not apply to projects that include covenants held by a qualified workforce housing entity.

Planning Board recommends passage  
 Warrant Committee recommends passage (11 Ayes; 0 Nays)

**Article 13.** Shall an ordinance dated May 8, 2018 and entitled "Amendments to the Town of Mount Desert Land Use Ordinance add lots in the Village Commercial District to Footnote O" be enacted as follows?

**WARRANT ARTICLE == -** Shall an ordinance dated May == and entitled "Amendments to the Town of Mount Desert Land Use Ordinance and Town of Mount Desert Subdivision Ordinance regarding Minimum Area Per Dwelling Unit in Village Commercial District" be enacted as follows?

**Explanatory Note:** *This amendment will create a minimum area per dwelling unit in the Village Commercial District. For example, a legally established lot of 3500 square feet with public sewer could have up to 3 dwellings units.*

Section 3.5 Dimensional Requirements for Districts: minimum area, width of lots, setbacks, etc.

DISTRICTS	RW2	RW3	VC see Note (g)	SC see Note (e), (f) and (g)	C see Note (f) for those properties that are within the shoreland zone
<b>DIMENSIONS (b) (h')</b>					
MINIMUM LOT AREA:					
A. with public sewer	2 acres	3 acres	5,000 sq ft.**	1 acre	3 acres
B. without public sewer	2 acres	3 acres	1 acre	1 acre	3 acres
C. Cluster Subdivision w/sewer*	1 acre	1.5 acres	see note (g)	N/A	N/A
D. Cluster Subdivision w/o sewer*	1 acre	1.5 acres	see note (g)	N/A	N/A
E. Workforce Subdivision*	State Minimum	State Minimum	see note (g)	N/A	N/A
* See Note (k)			** See Note (p)		
MINIMUM WIDTH OF LOTS: Shore Frontage	NA	NA	N/A	100 ft.	250 ft.
SETBACKS FROM:					
normal high water line of a water body (stream), tributary stream or upland edge of a wetland	75 ft.	75 ft.	75 ft.	75 ft.	75 ft.
Great Ponds (n)	N/A	N/A	N/A	N/A	100 ft. (n)
public or private road*	60 ft.	60 ft.	10 ft. or -0- ft. from edge of public sidewalk	25 ft.	50 ft.
property lines**	25 ft.	25 ft.	5 ft.(o)	5 ft.	25 ft.
* see Note (c)					
** see Note (d)					
MAXIMUM LOT	15%	15%	75%	70%	15%

**APPOINTMENTS**

**RECOGNITIONS**

**RESIGNATIONS**



## *Town of Mount Desert*

Claire Woolfolk, Town Clerk  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232  
E-mail [townclerk@mtdesert.org](mailto:townclerk@mtdesert.org) Web Address [www.mtdesert.org](http://www.mtdesert.org)

### MEMO

DATE: April 10, 2018

TO: Board of Selectmen

FROM: Claire Woolfolk, Town Clerk *Claire*

RE: Election and Ballot Clerk Appointments

Title 30-A, MRSA, Section 2528(8) states that the municipal officers shall appoint the necessary number of ballot clerks as provided in Title 21-A, Section 503 for secret ballot elections. The Annual Town Meeting election May 7, 2018 is such an election.

Title 21-A, MRSA, Section 503 requires municipal officers to appoint election clerks on even-numbered years.

Please sign the accompanying Certificates of Appointments for the Republican and Democrat clerks. The appointments will be posted at the polls and will become a part of the Annual Town Meeting permanent record as well as the records of upcoming State Elections.

Thank you.



# *Town of Mount Desert*

## *Board of Selectmen*

21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5531 Fax 207-276-3232  
Web Address [www.mtdesert.org](http://www.mtdesert.org)

### CERTIFICATE OF APPOINTMENT

Municipality of MOUNT DESERT

County of HANCOCK

State of MAINE

The Selectmen of the Municipality of the Town of Mount Desert do, in accordance with the provisions of the laws of the State of Maine, hereby appoint the following persons as Election Clerks within and for the Municipality of Mount Desert, such appointment to be effective from May 2018 until May 2020. Given under our hands at Mount Desert, this 17th day of April 2018.

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---

Mady Jo Allen	R	Heather Applegate	D
Mary Lee Bayne	R	John F. Doyle	D
Martha Bucklin	R	Rita Doyle	D
Anna Carr	R	Eileen Fahey	D
Anne Dalton	R	Maryelizabeth Filon	D
Barbara Dickson	R	Janice Gilbert	D
Ninette Fern	R	Kathleen Graves	D
Allen Fernald	R	Jessie Greenbaum	D
Katherine Fernald	R	Jean Lunt	D
Janice Hopkins	R	Maude March	D
Alexandra Leonardi	R	Gail Marshall	D
Jennifer Mitchell	R	Sarah Merchant	D
Alice Savage	R	Gerard Miller	D
Marc Woolfolk	R	Elise O'Neil	D
Matthew Woolfolk	R	Sydney Roberts Rockefeller	D
Dianne Young	R	Mary Silverman	D
		Frances Stehman	D
		Dorothy Kay Stillman	D
		Harriet Whittington	D
		Sandra Wilcox	D





# Town of Mount Desert

## Board of Selectmen

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### CERTIFICATE OF APPOINTMENT

Municipality of MOUNT DESERT

County of HANCOCK

State of MAINE

The Selectmen of the Municipality of the Town of Mount Desert do, in accordance with the provisions of the laws of the State of Maine, hereby appoint the following persons as Ballot Clerks within and for the Municipality of Mount Desert for the May 7, 2018 Annual Town Meeting.

Given under our hands at Mount Desert, this 17th day of April 2018.

---

Mady Jo Allen	R	Heather Applegate	D
Mary Lee Bayne	R	John F. Doyle	D
Martha Bucklin	R	Rita Doyle	D
Anna Carr	R	Eileen Fahey	D
Anne Dalton	R	Maryelizabeth Filon	D
Barbara Dickson	R	Janice Gilbert	D
Ninette Fern	R	Kathleen Graves	D
Allen Fernald	R	Jessie Greenbaum	D
Katherine Fernald	R	Jean Lunt	D
Janice Hopkins	R	Maude March	D
Alexandra Leonardi	R	Gail Marshall	D
Jennifer Mitchell	R	Sarah Merchant	D
Alice Savage	R	Gerard Miller	D
Marc Woolfolk	R	Elise O'Neil	D
Matthew Woolfolk	R	Sydney Roberts Rockefeller	D
Dianne Young	R	Mary Silverman	D
		Frances Stehman	D
		Dorothy Kay Stillman	D
		Harriet Whittington	D
		Sandra Wilcox	D

## Town Clerk

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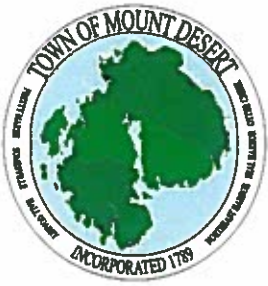
**From:** Tony Smith  
**Sent:** Tuesday, April 10, 2018 10:27 AM  
**To:** Durlin Lunt; Town Clerk  
**Cc:** Ben Jacobs - Highway; Ed Montague  
**Subject:** 4-16-18 BOS agenda  
**Attachments:** 9-March-2018-monthly.doc

Attached in my March 2018 monthly report. I would also like to include the following in the consent agenda as well:

Manuel "Chip" Young earned, and was awarded, his Department of Environmental Protection (DEP) Grade Level B-2 Wastewater Treatment Plant Operator Certificate in March. This achievement is the result of hard and dedicated work by Chip that included two years of hands-on experience with us, successfully completing an on-line study program offered by the College of Engineering & Computer Science, California State University, Sacramento and writing and passing the DEP exam. Congratulations to Chip.

Tony Smith, Public Works Director  
Chairman, Acadia Disposal District  
Town of Mount Desert  
P.O. Box 248  
Northeast Harbor, Maine 04662  
Tel. 207-276-5743  
Fax. 207-276-5742  
[director@mtdesert.org](mailto:director@mtdesert.org)  
God Bless America

# **CONSENT AGENDA**



## *Town of Mount Desert*

21 Sea Street, P.O. Box 248

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Telephone 207-276-5743 Fax 207-276-5742

[www.mtdesert.org](http://www.mtdesert.org) [director@mtdesert.org](mailto:director@mtdesert.org)

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,

Hall Quarry and Pretty Marsh

## MEMO

To: Durlin Lunt, Jr., Town Manager  
From: Tony Smith, Public Works Director  
Re: March Monthly Report  
Date: April 10, 2018

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### Highway Crew

We were hit with three rather unseasonal snow storms during the month with the descriptive word “unseasonal” maybe just the result of wishful thinking on our part at the beginning of the month. During March, the crew:

- Plowed and sanded the roads the weeks of March 5<sup>th</sup>, the 12<sup>th</sup> and the 19<sup>th</sup>.
- Of the 22 working days in March, 14 were spent plowing or hauling snow to our snow dump sites at Suminsby Park, the Gray Cow parking lot or the town parking lot westerly of the tennis courts.
- The week of the 26<sup>th</sup> the crew began removing the wings from the snow plows. With the ground as soft as it was, a wing pretty much just makes a mess of the soft road shoulders and experience has shown what snow we might have gotten after that date can be handled by the plow.
- Pressure washed the plow trucks to remove the corrosive sand-salt mixture.
- Pushed back snowbanks to improve visibility at some of our larger intersections.
- Trimmed trees on the Hall Quarry Road and Sargeant Drive and hauled the debris to the transfer station in Southwest Harbor.
- Repaired roadway washouts in in the Hall Quarry and Indian Point Roads, at the Northeast Harbor marina, on Sargeant Drive and at Bartlett’s Landing.
- Removed snow from catch basins frames in anticipation of mixed precipitation, including rain
- near the end of the month.
- Repaired a catch basin on the Parker Farm Road. Our plow struck it and shifted the top of it off center.
- Retrieved a few coping stones that were knocked over the embankment along Sargeant Drive and put them back in place.
- One of our priorities this year is to begin resetting the stones all along Sargeant Drive. Erosion has undermined many of them almost to their tipping points. We will remove the stones, prepare a new earthen bed for them then set them back in place.
- Some time was spent retrieving stones that had been knocked over the embankment on Sargeant Drive.
- Took delivery of our new plow truck equipped with dump body, plow and wing.



## ***Town of Mount Desert***

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Otter Creek, Seal Harbor, Northeast Harbor, Somesville,  
Hall Quarry and Pretty Marsh

- Built a holder to keep the hose from the bulk DEF tank off the ground and not becoming a tripping hazard. DEF or, Diesel Exhaust Fluid, is an emissions control liquid required by modern diesel engines that is injected into the exhaust stream, not the fuel itself. It is a non-hazardous solution of 32.5% urea in 67.5% de-ionized water; it is clear and colorless, and looks exactly like water. It has a slight smell of ammonia, similar to some home cleaning agents. Through chemical processes, DEF removes harmful NO<sub>x</sub> emissions from diesel engines. Most new diesel trucks, pickups, SUVs, and vans are now fitted with the appropriate technology for the chemical processes and have a DEF tank that must be regularly refilled. Buying the liquid in bulk reduces our costs.

Wastewater: Please see Superintendent Montague's report.

### Buildings & Grounds and Parks & Cemeteries

As with the highway crew, staff moved a lot of snow to keep access to the various entrances to the town office and other buildings free and clear of snow. They also

- Continued setting up for meetings, cleaning bathrooms in the town office, vacuuming and assisting the admin staff with projects as needed e.g. assembling shelving, hanging pictures, repairing toilets, installing door closers, and painting.
- Spent time cleaning at the highway garage.

### Solid Waste

As they have done throughout the winter, the crews continue to do a great job. The snow and rain made their work quite a bit more challenging but they successfully and safely completed their collection routes. They also do a very good job keeping the area around the highway garage dumpsters neat and as clean as possible. Our recycling attendant does a nice job. When needed, he removes snow from the walkway alongside the recycling containers and helps keep the doors to the buildings snow free. He also cleans inside the building when time allows.

### Highway Garage Solar Panels

ReVision, the company we are working on the solar project with, had planned to complete the installation of equipment and energize the system in March. The snow events put an end to those plans. Following one storm, the ReVision people shoveled snow up to two feet in depth off the roof so they could resume their work. As of today, April 10<sup>th</sup>, all equipment is installed; Emera has conducted a very favorable inspection and were very impressed with how neat the installation of the electronic equipment - invertors - placed inside the building was. We are now waiting for the State electrical inspector to conduct his inspection and we will be up and running.



## *Town of Mount Desert*

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Otter Creek, Seal Harbor, Northeast Harbor, Somesville,

Hall Quarry and Pretty Marsh

### LED Streetlights

We are in the pilot study phase of the project now with Realterm, the contractor we are working with for the project. There are three pilot study locations with six LED streetlights per location. Each utility pole with a LED fixture has a green sign with a white number on it numbered 1 - 18 for easy identification by the public. We will be working with RealTerm to officially let the public know the fixtures have been installed, and where they are, for the pilot studies. There will be a public meeting scheduled to receive feedback from the public about which fixtures they like and those that they do not like. They can use the numbered signs mentioned above to identify their likes and dislikes.

It is interesting to note that some of the utility poles the streetlights are on are leaning in various directions - they are not straight up and down. This causes the light from the fixtures to be projected in a direction that is unwanted and contributes to light pollution. This will be taken care of. Some of the leaning can be compensated for in the LED fixture itself; some will have to have the fixture arms reset on the pole at our cost. It is our goal to get all of the new lights in place then begin addressing the lean.

We met with a representative of Realterm in March, to decide on which specific fixture type we would like to have installed throughout town. The committee selected Cree from six brands that were presented to us. These will come at a nominal additional cost to us but, based on what we have been told, they do not emit the glare that other fixture types do. The additional cost is based on RealTerm not carrying Cree in their proposal to us. We originally had a choice of a fixed fee or cost-plus agreement and opted for the fixed fee with them. We would have paid the additional costs one way or the other. That being said, I am waiting for the price difference between Acuity, the fixtures recommended by RealTerm, and Cree, before a final decision and recommendation is made.

Cc. Claire Woolfolk, Town Clerk  
Ben Jacobs, Hwy Supt  
Ed Montague, WW Supt.

## Town Clerk

---

**From:** Durlin Lunt  
**Sent:** Thursday, April 05, 2018 1:55 PM  
**To:** Town Clerk  
**Subject:** FW: Mount Desert Municipal Energy Benchmarking Update  
**Attachments:** 2018.04 Mount Desert Municipal Energy Update.pdf; Mount Desert Electric Bills May 2017 - April 2018.xlsx; Mount Desert 2017 Oil and Propane Data.xlsx; Mount Desert Property Inventory Nov 2016.xlsx

Please place this on the consent agenda for April 17

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531

**From:** A Climate To Thrive, Joe Blotnick [<mailto:joe@aclimatetothrive.org>]  
**Sent:** Thursday, April 5, 2018 1:51 PM  
**To:** Durlin Lunt  
**Cc:** Tony Smith; Anne-Marie Hart; Gordon Beck; Gary Friedmann  
**Subject:** Mount Desert Municipal Energy Benchmarking Update

Durlin,

I am pleased to give you a report on the Municipal Energy Benchmarking project for the Town of Mount Desert. We have analyzed your electrical usage and collected data on 2017 oil and propane expenditures.

Please review the *Mount Desert Municipal Energy Update* attached that includes electrical usage comparisons from 2015 - 2017 for five buildings and suggestions for moving forward.

Other supporting documents attached are:

- Monthly Electrical Bill Data - May 2017-April 2018
- 2017 Oil and Propane Data
- Property Inventory

We are aware of the excellent work of your Sustainability Committee on a number of key energy issues and I have been in touch with Gloria Delsandro at the elementary school about the work they are doing to identify weatherization improvements.

Please let me know how we can help in your efforts to make Mount Desert a model of environmental sustainability.

Joe Blotnick  
Coordinator  
207-266-5590



# Town of Mount Desert Municipal Energy Benchmarking

A Climate to Thrive  
April 5, 2018





# Municipal Energy Benchmarking Goals

- Gather baseline data on energy consumption in 5 buildings.
- Track, display, and share accurate energy use data
- Compare efficiency and performance data across the municipality and with other towns
- Identify opportunities and select best practices in energy efficiency, solar, etc.
- Save money, reduce environmental impact & bring more jobs to MDI

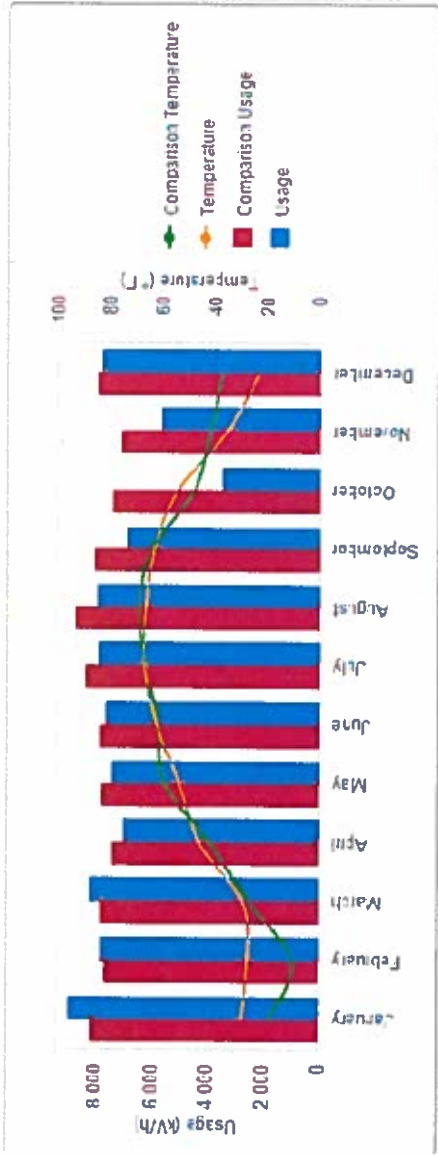
# Electrical Usage

- You now have an online Emera Maine account that allows you to view all bills and create the year-to-year comparison charts that follow. (A chart was not available for Somesville Fire Station)
- A Climate to Thrive is working with the Town of Tremont, MDI High School, and solar energy companies to find ways to lower town and school electrical costs in the short and long term:
  - Onsite solar arrays, battery storage, etc.
  - Offsite grid-scale solar arrays through Power Purchase Agreements – no upfront costs

# Town Office

## Comparison of Electricity Use 2017 vs. 2015

2017 and 2015



Blue bars indicate that 2017 usage was lower than in 2015 (red bars)

8.2% decrease

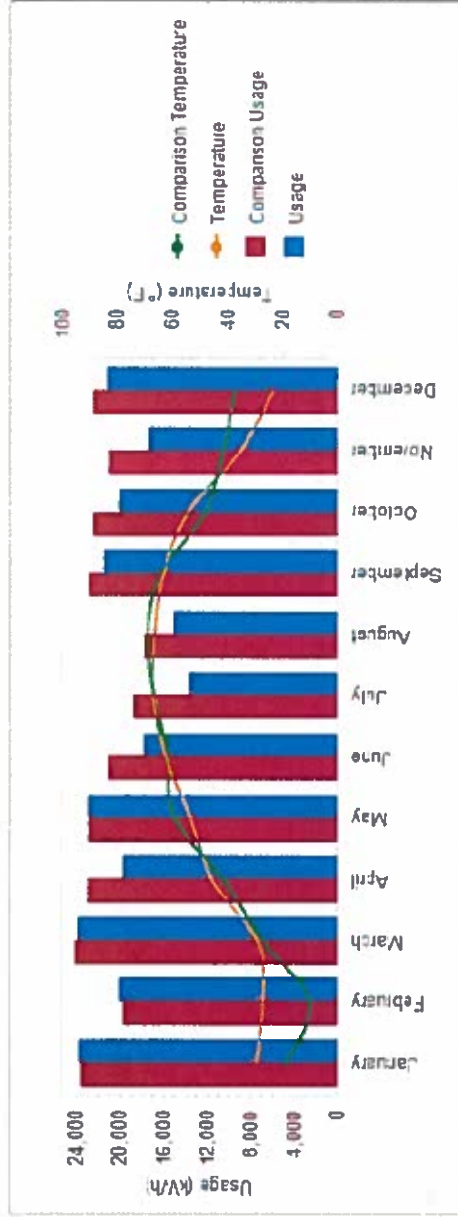
What changes have you made?

Month	2017 (kWh)	Comparison 2015 (kWh)	Change (%)	2017 (°F)	2015 (°F)	Temperature (%)
January	8,925.1	8,145.1	9.6 %	29	19	52.6 %
February	7,804.4	7,678.6	1.6 %	27	10	170.0 %
March	8,198.9	7,822.0	4.8 %	29	26	11.5 %
April	6,987.6	7,430.1	-6.0 %	45	41	9.8 %
May	7,387.2	7,774.9	-5.0 %	53	59	-10.2 %
June	7,617.2	7,863.9	-3.1 %	63	62	1.6 %
July	7,885.1	8,342.0	-5.5 %	67	67	0.0 %
August	7,945.6	8,732.0	-9.0 %	66	69	-4.3 %
September	6,875.1	8,067.6	-14.8 %	64	64	0.0 %
October	3,450.8	7,418.6	-53.5 %	54	48	12.5 %
November	5,666.4	7,075.5	-19.9 %	35	42	-16.7 %
December	7,762.7	7,930.7	-2.1 %	23	37	-37.8 %
<b>Totals:</b>	<b>86,506.1</b>	<b>94,281.1</b>	<b>-8.2 %</b>	<b>46</b>	<b>45</b>	<b>15.8 %</b>

# Elementary School

## Comparison of Electricity Use 2017 vs. 2015

2017 and 2015



Blue bars indicate that 2017 usage was significantly lower than in 2015 (red bars)

8.8% decrease

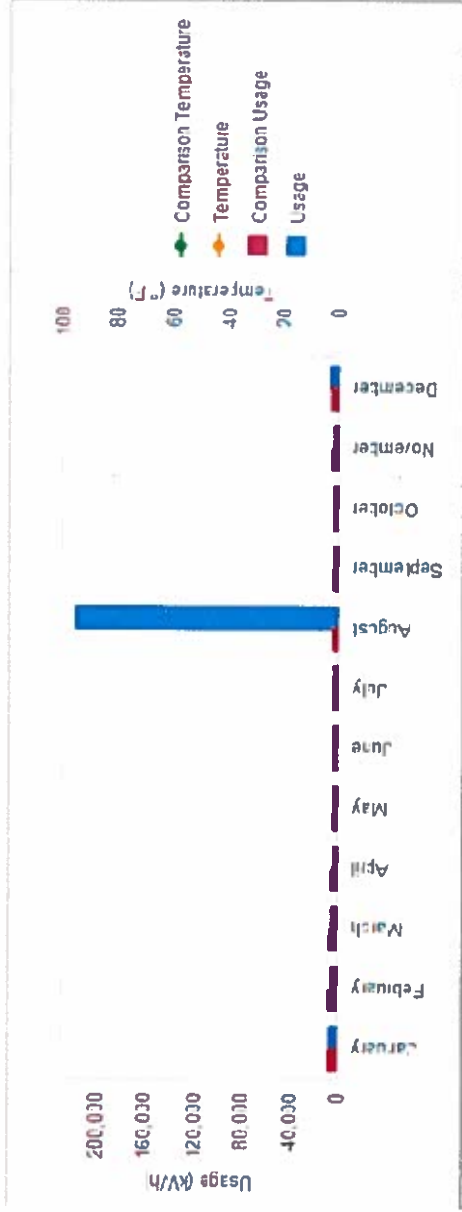
What changes have you made?

Month	2017 (kWh)	Comparison	2015 (kWh)	Change (%)	2017 (°F)	2015 (°F)	Temperature (%)
<b>January</b>	23,808.7	January	23,572.5	1.0%	29	19	52.6%
<b>February</b>	20,008.6	February	19,790.1	1.1%	27	10	170.0%
<b>March</b>	23,871.6	March	24,155.4	-1.2%	29	26	11.5%
<b>April</b>	19,732.2	April	22,913.6	-13.9%	45	41	9.8%
<b>May</b>	22,840.5	May	22,778.2	0.3%	53	59	-10.2%
<b>June</b>	17,817.9	June	21,125.8	-15.7%	63	62	1.6%
<b>July</b>	13,489.6	July	18,769.8	-28.1%	67	67	0.0%
<b>August</b>	15,009.8	August	17,832.8	-15.8%	66	69	-4.3%
<b>September</b>	21,568.2	September	22,819.4	-5.5%	64	64	0.0%
<b>October</b>	20,098.4	October	22,413.4	-10.3%	54	48	12.5%
<b>November</b>	17,225.0	November	21,041.7	-18.1%	35	42	-16.7%
<b>December</b>	21,264.9	December	22,421.5	-5.2%	23	37	-37.8%
<b>Totals:</b>	<b>236,735.5</b>		<b>259,634.2</b>	<b>-8.8%</b>	<b>46</b>	<b>45</b>	<b>15.8%</b>

# Highway Garage

## Comparison of Electricity Use 2017 vs. 2015

2017 and 2015



The Chart shows that 2017 usage was significantly lower than in 2015.

Some unusual spike occurred in August 2017 that throws off the total savings.

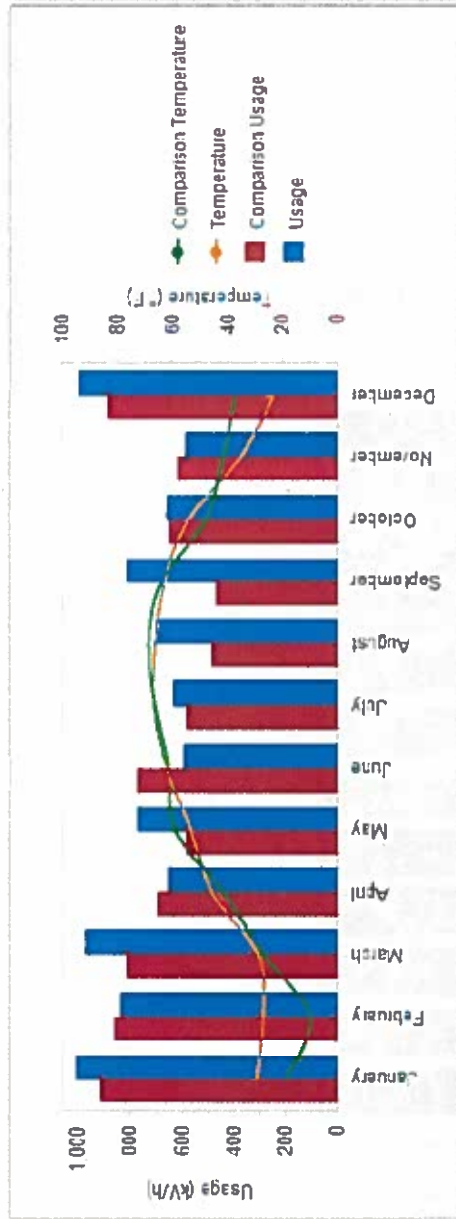
What changes have you made?



# Seal Harbor Fire

## Comparison of Electricity Use 2017 vs. 2015

2017 and 2015



Blue bars indicate that 2017 usage was significantly higher than in 2015 (red bars)

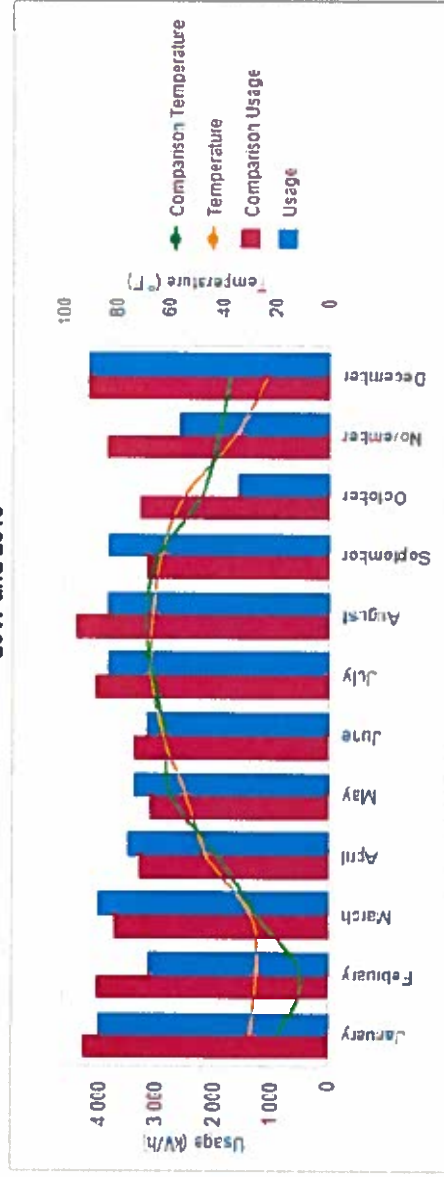
11.1% increase

What changes have you made?

Month	2017 (kWh)	Comparison 2015 (kWh)	Change (%)	2017 (°F)	2015 (°F)	Temperature (%)
January	1,007.0	834.6	10.4%	29	19	52.6%
February	856.1	815.3	-2.5%	27	10	170.0%
March	975.1	655.2	19.6%	29	26	11.5%
April	768.5	594.1	-5.2%	45	41	9.8%
May	578.8	771.8	32.8%	53	59	-10.2%
June	771.8	582.8	-23.0%	63	62	1.6%
July	582.8	67	8.7%	67	67	0.0%
August	483.7	467.4	44.0%	66	69	-4.3%
September	467.4	647.6	74.7%	64	64	0.0%
October	647.6	588.2	2.0%	54	48	12.5%
November	616.6	997.4	-4.6%	35	42	-16.7%
December	883.2	8306.1	12.9%	23	37	-37.8%
Totals:	9,227.3	8,306.1	11.1%	46	45	15.8%

# Neighborhood House

## Comparison of Electricity Use 2017 vs. 2015



Blue bars indicate that 2017 usage was significantly lower than in 2015 (red bars)

8.3% decrease

What changes have you made?

Month	2017 (kWh)	Comparison	2015 (kWh)	Change (%)	2017 (°F)	2015 (°F)	Temperature (%)
January	4,024.0	January	4,295.2	-6.3%	19	29	52.6%
February	3,137.3	February	4,061.7	-22.8%	10	27	170.0%
March	4,035.1	March	3,724.7	8.3%	26	29	11.5%
April	3,481.2	April	3,308.1	5.2%	41	45	9.8%
May	3,400.6	May	3,098.2	9.8%	59	53	-10.2%
June	3,166.2	June	3,406.2	-7.0%	62	63	1.6%
July	3,866.1	July	4,072.5	-5.1%	67	67	0.0%
August	3,872.5	August	4,411.4	-12.2%	69	66	-4.3%
September	3,847.0	September	3,150.9	22.1%	64	64	0.0%
October	1,569.0	October	3,301.2	-52.5%	48	48	12.5%
November	2,606.6	November	3,885.8	-32.9%	42	35	-16.7%
December	4,223.2	December	4,222.7	0.0%	37	23	-37.8%
<b>Totals:</b>	<b>41,228.8</b>		<b>44,938.8</b>	<b>-8.3%</b>	<b>45</b>	<b>46</b>	<b>15.8%</b>

# Annual Electrical Costs

April 2017 – March 2018

Elementary School	\$41,503
Town Office	14,603
Highway Garage	8,325
Neighborhood House	7,050
Somesville Fire	2,692
Seal Harbor Fire	1,667
<b>Total Building Analyzed</b>	<b>\$75,840</b>



# Next Steps

- Consider solar energy options to reduce short and long-term electric bills for all buildings.
- Request a meeting of key facility managers, the Sustainability Committee, ACTT and energy specialists to review and identify new ways to reduce electrical, and/or oil and propane demand.
- Select an Efficiency Maine (EM) Building Performance Institute certified contractor to do a free initial energy consultation on selected projects to take advantage of the cost-sharing programs EM has to offer.



- **Commercial and Industrial Prescriptive Incentive Program for Municipalities**
- **Currently Researching Solar Power Purchase Agreement with Town of Tremont**
- **Work with Maine energy experts and utilize savings incentives for heating, cooling, lighting, and water heating.**
- **Solar array on a closed landfill could save \$40,000 in the first 6 years and nearly \$300,000 over a 25 year period to school and town buildings.**

**Mount Desert Emera Electric Bills May 2017 - April 2018**

**Town Office**

Code M-2 Demand		Cost kWh	\$/kWh
100573258	6-Apr-18	1,457	7,370 0.198
100573258	5-Mar-18	1,670	8,778 0.190
100573258	5-Feb-18	1,354	7,835 0.173
100573258	5-Jan-18	1,192	
100573258	4-Dec-17	1,041	
100573258	6-Nov-17	1,098	
100573258	6-Oct-17	1,208	
100573258	5-Sep-17	1,134	
100573258	7-Aug-17	1,178	
100573258	5-Jul-17	1,091	
100573258	5-Jun-17	1,031	
100573258	5-May-17	1,149	
		<b>14,603</b>	

**Highway Garage**

Code B-1 Non-Demand		Cost kWh	\$/kWh
100573219	17-Apr-18	873	5,120 0.170
100573219	19-Mar-18	892	5,360 0.166
100573219	20-Feb-18	1,165	7,160 0.163
100573219	16-Jan-18	769	
100573219	18-Dec-17	572	
100573219	17-Nov-17	522	
100573219	17-Oct-17	584	
100573219	18-Sep-17	609	
100573219	18-Aug-17	525	
100573219	17-Jul-17	571	
100573219	16-Jun-17	520	
100573219	16-May-17	724	
		<b>8,326</b>	

**Seal Harbor Fire**

Code B-1 Non-Demand		Cost kWh	\$/kWh
100573409	27-Mar-18	160	888 0.180
100573409	26-Feb-18	203	1,159 0.175
100573409	29-Jan-18	151	881 0.171
100573409	29-Dec-17	135	
100573409	27-Nov-17	113	
100573409	30-Oct-17	146	
100573409	26-Sep-17	119	
100573409	28-Aug-17	109	
100573409	31-Jul-17	114	
100573409	27-Jun-17	137	
100573409	30-May-17	120	
100573409	28-Apr-17	161	
		<b>1,667</b>	

**Somesville Fire**

Code B-1 Non-Demand		Cost kWh	\$/kWh
100573486	23-Apr-18	250	1,336 0.187
100573486	23-Mar-18	282	1,533 0.184
100573486	20-Feb-18	291	1,618 0.180
100573486	22-Jan-18	233	
100573486	26-Dec-17	235	
100573486	20-Nov-17	181	
100573486	23-Oct-17	161	
100573486	19-Sep-17	158	
100573486	21-Aug-17	192	
100573486	24-Jul-17	248	
100573486	19-Jun-17	209	
100573486	22-May-17	252	
		<b>2,692</b>	

**Mount Desert Elementary**

Code M-2 Demand		Cost kWh	\$/kWh
100041096	9-Apr-18	3,502	20,400 0.172
100041096	6-Mar-18	3,370	19,920 0.169
100041096	5-Feb-18	3,638	22,280 0.163
100041096	8-Jan-18	3,507	
100041096	4-Dec-17	3,684	
100041096	6-Nov-17	3,728	
100041096	10-Oct-17	3,037	
100041096	5-Sep-17	1,969	
100041096	7-Aug-17	3,331	
100041096	10-Jul-17	3,969	
100041096	5-Jun-17	3,985	
100041096	8-May-17	3,784	
		<b>41,503</b>	

Total Town	27,287
Total School	41,503
Total	68,790
Neighborhood	7,050

**Neighborhood House**

Code B-1 Non-Demand		Cost kWh	\$/kWh
101837666	9-Apr-18	605	3,605 0.168
101837666	6-Mar-18	649	
101837666	5-Feb-18	697	
101837666	8-Jan-18	546	
101837666	4-Dec-17	464	
101837666	6-Nov-17	630	
101837666	10-Oct-17	572	
101837666	5-Sep-17	578	
101837666	7-Aug-17	563	
101837666	10-Jul-17	581	
101837666	5-Jun-17	557	
101837666	8-May-17	606	
		<b>7,050</b>	

**PUBLIC WORKS/ HWY GARAGE - PROPANE**

YEAR	PER	EFF DATE	PO/REF2	AMOUNT	CHECK NO	WARRANT	VDR NAME/ITEM DESC	COMMENTS
2017	'07	'01/17/2017	'1592	\$ 613.96	306172	'AP1741	'ACADIA FUEL LLC	' 730.9 GAL propane bj
2017	'08	'02/21/2017	'1950	\$ 322.06	306363	'AP1748	'ACADIA FUEL LLC	' 383.4 gal propane bj
2017	'09	'03/20/2017	'2208	\$ 467.26	306493	'AP1755	'ACADIA FUEL LLC	476.8 gal heating fuel bj waste oil
2017	'09	'03/20/2017	'2130	\$ 315.34	306496	'AP1755	'ACADIA FUEL LLC	'375.4 gal propane bj
2017	'10	'04/03/2017	'2266	\$ 309.12	306580	'AP1758	'ACADIA FUEL LLC	368.0 gal propane
2017	'11	'05/02/2017	'2542	\$ 584.30	306711	'AP1764	'ACADIA FUEL LLC	'695.6 GAL propane bj
2017	'11	'05/15/2017	'2654	\$ 236.63	306778	'AP1767	'ACADIA FUEL LLC	'281.7 gal propane bj
2017	'12	'06/30/2017	'3049	\$ 14.77	428	'AP1777	'COASTAL ENERGY	'4 GAL propane bj
2017	'12	'06/30/2017		\$ (0.77)	428	'AP1777	'COASTAL ENERGY	'REMOVAL OF SALES TAX
2017	'12	'06/30/2017	'3182	\$ 317.94	307034	'AP1777	'ACADIA FUEL LLC	'378.5 gal propane bj
2017	'03	'09/06/2016	'336	\$ 66.78	305248	'AP1713	'ACADIA FUEL LLC	'79.5 gal propane bj
2017	'05	'11/07/2016	'899	\$ 285.77	305555	'AP1726	'ACADIA FUEL LLC	' 340.2 gal propane bj
2017	'05	'11/21/2016	'1066	\$ 149.68	305701	'AP1729	'ACADIA FUEL LLC	' 74.1 gal heating oil bj
2017	'06	'12/19/2016	'1289	\$ 263.42	305816	'AP1735	'ACADIA FUEL LLC	' 313.6 gal propane bj
				<u>\$ 3,946.26</u>				



SEAL HARBOR FIRE STATION

YEAR	PER	EFF DATE	PO/REF2	AMOUNT	CHECK NO	WARRANT#	VDR NAME/ITEM DESC	COMMENTS	
2017	'12	'06/05/2017	'2777	\$ 207.95	306856	'AP1771	'ACADIA FUEL LLC	'120.2 gal Stat.#2 Heating Fuel	
2017	'11	'05/02/2017	'2531	\$ 104.96	306710	'AP1764	'ACADIA FUEL LLC	'107.1 gal Stat.#2 Heating Fuel	
2017	'10	'04/18/2017	'2407	\$ 80.56	306643	'AP1761	'ACADIA FUEL LLC	'82.2 GAL Stat.#2 Heating Oil	
2017	'10	'04/03/2017	'2296	\$ 166.50	306578	'AP1758	'ACADIA FUEL LLC	'169.9 gal Stat.#2 Heating Fuel	
2017	'10	'04/03/2017	'2359	\$ 73.40	306578	'AP1758	'ACADIA FUEL LLC	'74.9 gal Stat.#2 Heating Oil	
2017	'09	'03/20/2017	'2193	\$ 128.18	306494	'AP1755	'ACADIA FUEL LLC	'130.8 gal Stat.#2 Heating Fuel	
2017	'09	'03/06/2017	'2025	\$ 220.99	306435	'AP1751	'ACADIA FUEL LLC	' 225.5 gal Stat.#2 Fuel Oil	
2017	'08	'02/21/2017	'1925	\$ 157.58	306360	'AP1748	'ACADIA FUEL LLC	' 160.8 gal Stat.#2 Fuel Oil	
2017	'08	'02/06/2017	'1761	\$ 178.16	306288	'AP1745	'ACADIA FUEL LLC	' 181.8 gal Stat.#2 Heating Fu	
2017	'07	'01/17/2017	'1538	\$ 195.25	306194	'AP1741	'DEAD RIVER COMPANY	46.5 'Stat.#2 Propane	
2017	'07	'01/17/2017	'1530	\$ 134.75	306170	'AP1741	'ACADIA FUEL LLC	' 137.5 gal Stat.#2 Heating Oi	
2017	'07	'01/17/2017	'1583	\$ 160.43	306170	'AP1741	'ACADIA FUEL LLC	' 163.7 gal Stat.#2 Heating Fu	
2017	'07	'01/17/2017	'1638	\$ 89.38	306170	'AP1741	'ACADIA FUEL LLC	' 91.2 gal Stat.#2 Heating Fu	
2017	'06	'12/19/2016	'1325	\$ 119.95	305815	'AP1735	'ACADIA FUEL LLC	'122.4 gal Stat.#2 Fuel Oil	
2017	'06	'12/05/2016	'1154	\$ 114.76	305762	'AP1732	'ACADIA FUEL LLC	' 117.1 gal Stat.#2 Heating Fu	
2017	'04	'10/03/2016	'634	\$ 65.56	305394	'AP1719	'ACADIA FUEL LLC	' 66.9 GAL Stat.#2 Heating Fue	
				<u>\$ 2,198.36</u>					

SOMESVILLE FIRE STATION

YEAR	PER	EFF DATE	PO/REF2	AMOUNT	CHECK NC WARRAN1	VDR NAME/ITEM DESC	COMMENTS
2017	'12	'06/30/2017	'3229	\$ 160.22	'30708E'AP1803	'ACADIA FUEL LLC	'97.1 Stat #3 Fuel Oil
2017	'11	'05/15/2017	'2681	\$ 40.67	'30677E'AP1767	'ACADIA FUEL LLC	'41.5 gal Stat.#3 Heating Fuel
2017	'10	'04/18/2017	'2437	\$ 89.96	'306644'AP1761	'ACADIA FUEL LLC	'91.8 GAL Stat#3 Heating Oil
2017	'10	'04/03/2017	'2326	\$ 106.33	'30657E'AP1758	'ACADIA FUEL LLC	'108.5 gal Stat.#3 Heating Oil
2017	'09	'03/20/2017	'2161	\$ 109.76	'30649E'AP1755	'ACADIA FUEL LLC	'112.0 gal Stat.#3 Heating Fuel
2017	'09	'03/06/2017	'1970	\$ 78.89	'30643E'AP1751	'ACADIA FUEL LLC	'80.5 gal Stat.#3 Heating Fuel
2017	'08	'02/21/2017	'1843	\$ 75.36	'306361'AP1748	'ACADIA FUEL LLC	' 76.9 gal Stat.#3 Fuel Oil
2017	'08	'02/06/2017	'1712	\$ 83.89	'30628E'AP1745	'ACADIA FUEL LLC	' 85.6 gal Stat.#3 Fuel Oil
2017	'07	'01/17/2017	'1531	\$ 50.37	'306171'AP1741	'ACADIA FUEL LLC	' 51.4 gal Stat.#3 Heating Oil
2017	'07	'01/17/2017	'1584	\$ 95.65	'306171'AP1741	'ACADIA FUEL LLC	' 97.6 gal Sta.#3 Heating Fuel
2017	'06	'12/05/2016	'1171	\$ 21.95	'30576E'AP1732	'ACADIA FUEL LLC	' 22.4 gal Stat.#3 Heating Oil
2017	'05	'11/07/2016	'1013	\$ 7.25	'30555E'AP1726	'ACADIA FUEL LLC	7.4 Stat.#3 Heating Fuel
2017	'02	'08/01/2016	'149	\$ 18.82	'30510E'AP1706	'ACADIA FUEL LLC	'Stat.#3 Fuel Oil 12.8
				<u>\$ 939.12</u>			

**Neighborhood House**

<b>Fuel</b>	<b>Gallons</b>	<b>Cost</b>	<b>Vendor</b>
Oil		5368	\$10,459 Coastal Energy
Propane		233	\$616 Coastal Energy



Property Name (Required)	Street Address (Required)	City/Municipality (Required)	State/Province (Required)	Postal Code (Required)	Country (Required)	Year Built/Year Planned for Construction	Primary Function (Required)	Construction Status (Required)	Gross Floor Area (Required)	GFA Units (Required)	Occupancy (%) (Required)	Property Structure (Required)	Is this a Federal Property (owned by any country)?
Town Office	21 Sea St.	Northeast Harbor	ME	04662	United States	1980	Office	Existing	8762	Sq. Ft.	100	Single Building Pro No	No
Somesville Fire Dept & Meeting Hall	1157 Main St	Somesville	ME	04660	United States	1985	Fire Station	Existing	4604	Sq. Ft.	50	Single Building Pro No	No
Seal Harbor Fire Dept	5 Jordan Pond Rd	Seal Harbor	ME	04675	United States	1995	Fire Station	Existing	5210	Sq. Ft.	50	Single Building Pro No	No
Public Works Offices & Highway Garage	307 Sargent Drive	Northeast Harbor	ME	04662	United States			Existing			50		No
Neighborhood House	1 Kimball Road	Northeast Harbor	ME	04662	United States	1905	Other - Recreation	Existing	16,852	Sq. Ft.	50	Single Building Pro No	No

# League of Towns

A Collaborative Unit of Government Serving  
Bar Harbor, Cranberry Isles, Ellsworth, Lamoine, Mount Desert,  
Southwest Harbor, Swans Island, Tremont, Trenton, and  
Acadia National Park  
P.O. Box 218 Northeast Harbor, Maine 04662

## Monthly Meeting Minutes March 27, 2017 Acadia National Park Headquarters

- I. Call to Order The meeting was called to order at 10am. Present: Durlin Lunt, Mike Madell, Christopher Saunders, Carol Walsh, Kevin Schneider, Fred Ehrlenbach, Elsie Fleming, Al May, Dick Broom (MDI Islander), David Cole
- II. Adoption of the Agenda It was Moved and Seconded to approve as presented (Ehrlenbach/Madell). Vote: unanimous
- III. Approval of Minutes-  
February 27, 2018: It was Moved and Seconded (Madell Ehrlenbach as amended): Vote: unanimous
  - A. Regular Meeting
- IV. Treasurer's Report: Review of the financial statements and possible adoption of a Motion "to accept the financial statements as presented". It was Moved and Seconded (Walsh Ehrlenbach): Vote: unanimous
- V. Old Business: (Follow up from 2014-2015 Agenda)
  - A. Efficient Street Lighting: no report
- VI Regular Business:
  - A. Transportation (Traffic Congestion, Parking Lots, Cruise Ships): Madell said the draft plan is still going through the vetting process. It appears the Gateway Center may still be a viable part of the overall plan.
  - B. Affordable Housing. (Standing item from elected official's workshop 2017) no report
  - C. Municipal Collaboration (standing item from elected official's workshop 2017) no report
  - D. Opiates and other addictive substances (standing item from 2017 elected officials' meeting - no report

E. Ticks & Tick Borne Illness (Standing item from elected officials' workshop 2017)  
Mr. May circulated an outline of the proposed forum scheduled for May 9<sup>th</sup> at MDI High School at 6PM. Does the League want any other participation other than a sponsor for this event? Fleming said one of the objectives is to increase awareness of the resources available. Lunt and May will do the introduction. Continue the planning process for the forum to be held May 9, 2018 at Mount Desert Island High School. A list of presenters was reviewed. The panel would encompass the vet world, epidemiology, pesticides, alternative medicine and resources available for support. May (CDC) will provide the tick cards, and LOT will pursue the spoons. Discussion of noticing this forum through social media and newspaper with perhaps on-line registration for this "free" forum was held and Healthy Acadia will assist with this process. May suggested looking at methods of filming the forum with MDI facilities and will look at that in April. May will discuss with the school superintendent and principal ways of incorporating this forum into the school community for the month of May. Final details will be reviewed at the April meeting. Healthy Acadia will construct the on-line registration information and forward that to Towns to link to their websites and/or facebook pages. Schneider will produce an information sheet on a preventive solution to protect clothing; Fleming and May will work to finalize the panel members; Madell and Lunt will search out the best vendor for the tick spoons. It was Moved and Seconded (Walsh/Cole) to authorize the LOT not to exceed \$300 for any expenses needed for the forum on May 9<sup>th</sup>. Vote: unanimous.

F. Members Reports - (Other topics of interest and importance to League members).no report

G. Future Meetings

April 21, 2018 Tremont Town Office

May 22, 2018 Southwest Harbor Town Office or Lamoine - Lunt will confirm the Town at the April meeting.

VII. Next Agenda: Suggested discussion items for the next Agenda

VIII. Adjournment: 11.26 a.m.

## COMMISSIONERS REGULAR MEETING

Learn more about **HANCOCK COUNTY** by visiting  
[www.co.hancock.me.us](http://www.co.hancock.me.us)

**Audio recordings of the meeting are available upon request**

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 8:30 am on **Tuesday, March 6, 2018** in the conference room of the County courthouse located in Ellsworth, ME with Commissioners Brown and Clark in attendance.

### Employee recognition:

The Commission recognized Troy Frye, Corrections Officer, for 5 years of service to the County.

### Public Comment: none

Adjustments to / approval of agenda: Jail Administrator Richardson told the commission item 5A would not be necessary.

**MOTION: remove 5A from the agenda, replace that with an update to jail operations (Clark/Brown 3-0, motion passed)**

**MOTION: item 11B be removed from agenda with brief discussion to occur immediately (Blasi/Clark 3-0, motion passed)**

Commissioner Blasi read the following:

“March 6, 2018

Dear Mr. Salisbury, the Hancock County Commissioners received your written request for information on February 28, 2018. This does not qualify as an FOAA request, therefore no default occurred, as no documents exist which are responsive to your request. The County of Hancock has no information in the official records regarding the people’s common law court. Again we emphasize that all communication be directed to the Commission through the County Administrator’s office either emailed to [hadministrator@co.hancock.me.us](mailto:hadministrator@co.hancock.me.us) or delivered to 50 State Street, Suite 7, Ellsworth, Maine 04605, the phone number being 207-667-9542.”

**MOTION: approve the letter just read and send it to Mr. Salisbury in regards to a Freedom of Access request made to us (Clark/Blasi 3-0, motion passed)**

### Approval of minutes:

**MOTION: to approve the minutes of the February 6, 2018 Commissioners Regular Meeting and the February 22, 2018 Commissioners Special Meeting (Clark/Blasi 2-0-1 Brown abstains, motion passed)**

Commissioner Brown said he abstained because he was not present at the February 6, 2018 meeting.

### Airport:

Airport Manager Brad Madeira submitted his monthly report. Update on air carrier selection process: Madeira said he had been hoping to see a proposal by now, but has not seen it yet. It is possible the delay may impact air carrier service this summer. Cash management report-

Madeira said the current liquid asset position for the airport is \$1,276,204, which is roughly a \$30,000 increase since April 2017. Manager Madeira said this suggests that the airport is self-sustaining.

Discussion: Land Lease Agreement with US Air Force Auxiliary – Civil Air Patrol, Downeast Patrol Squadron, ME 038 Discussion: Manager Madeira reminded the Commission of the land use compliance inspection with the FAA of July 2017, when the recommendation was made to have a land lease agreement with civil air patrol. Madeira said he wishes to get the direction of the Commission, whether to continue to pursue an agreement or not. The county may be carrying excess liability without a lease. Commissioner Brown said he thought the FAA required some kind of lease or agreement with anyone who owns property at the airport. Madeira said this was part of the reason the FAA made this recommendation. Commissioner Brown said he thinks it is important to have a “hold harmless” clause in any contract. Commissioner Clark asked what the alternative was if we come to an impasse- if we insist on a lease which they refuse to sign. Madeira said he hoped it would not get to that point. Commissioner Brown asked if they had any insurance at all on the building. Madeira said he was not aware of any; there was none in their file. Commissioner Brown suggested that Madeira ask Civil Air Patrol what they would suggest. Commissioner Brown said he thought it was important to have a hold harmless clause in any contract. Commissioner Blasi wanted to put the item on the March 20 agenda. Commissioner Brown suggested we call Risk Pool to determine what the County’s liability is without a lease. Commissioner Blasi agreed. Commissioners Brown and Blasi agreed the hold harmless clause was needed.

**MOTION: to have a hold harmless clause in any contract we have with the civil air patrol (Brown/Blasi 3-0, motion passed)**

Commissioner Clark suggested that Madeira discover why Civil Air Patrol didn’t want the hold harmless clause in the lease.

Manager Proposed Adjustments Airport Reserve Accounts-

Manager Madeira proposed the adjustments to various Airport Reserve accounts. \$136,127 of unused designated funds would be moved to undesignated, and then immediately designated for other uses. This will be revisited with more detail at the March 20 meeting. Commissioner Brown expressed that he would like to see a lot of the undesignated funds go to equipment such as vehicles and tractors.

**MOTION: approval for Chairman to sign the Modification No. 1 to the Cooperative Agreement with the Maine Department of Transportation (Clark/Brown 3-0, motion passed)**

**MOTION: approval to issue RFP to complete Phase 2 of the Terminal Building backup generator project (Brown/Clark 3-0, motion passed)**

Phase 1 was completed in August of 2017.

UT:

Unorganized Territory Supervisor Millard Billings submitted his monthly report.

**MOTION: Approve Utility pole application- In the township if T7 SD: Gouldsboro Point Road, beginning approximately 1230 feet southerly of Old Route 1 and extending in a southerly direction for approximately 7 feet... (Clark/Blasi 3-0, motion passed)**

Legalizing retail sale of marijuana- Supervisor Billings explained that the original language in the vote did not include unorganized territories. LUPC supplied a written synopsis to address those concerns. Billings explained UT was left out of original decision regarding the sale of marijuana. Commissioner Brown said marijuana regulation would be a bigger conversation than what would happen today. He said any concerns we have regarding potential legislation should be directed to Charley Pray and MCCA at this point. Commissioner Brown said at this point he did not have enough information. Commissioner Blasi questioned the timeline for any Commissioner action. Commissioner Clark said he believed whatever was determined for municipalities would apply to UTs.

Supervisor Billings reported that county roads have been posted for weight limits.

CBA underpayment- Supervisor Billings said he needs authority to release the TIF payment for Hancock Wind, and wanted to know how to proceed regarding the underpayment of CBA. Commissioners Brown and Blasi agreed that the TIF payment should be made. Commissioner Brown expressed concern about the cost of litigation. Commissioner Blasi questioned whether the contract allowed for legal and professional fees to uphold it. Supervisor Billings said the CBA contract talks about the megawatt per hour rating, but it doesn't specifically define what that is.

**MOTION: authorize director to release 70% TIF reimbursement (Clark/Brown 3-0, motion passed)**

Commissioner Clark said he would like to start the process of renegotiating our contract, making it clear that our reimbursement reflects what the actual output is. Billings said there was some danger to that. There was some discussion on whether to pursue negotiating the contract. Commissioner Blasi asked if we are in the process of negotiating a new contract. Commissioner Clark said they could agree to come back to the table and modify the contract. Commissioner Brown said he did not want to open the contract again at this point, and the decision should be whether or not to enter into litigation regarding whether we have been shortchanged- Commissioner Blasi agreed. Commissioner Clark expressed that he wanted an agreement in place that everyone fully understands. He said neither side would have to sign an amended contract that they did not agree to. Supervisor Billings said he will talk with the attorney regarding options to renegotiate the contract, what is at risk if the contract is reopened, and costs for litigation. CA Adkins suggested he also inquire about a 3<sup>rd</sup> option in order to clean up the misunderstanding of the contract language.

Sheriff:

**MOTION: approval for the purchase of firearms and a taser to outfit two deputies for a total cost of \$3,356.65 – from account 70-305 Firearm Reserve \$2,500; and from account G-3014-00 SO-EQ/Tech. \$856.65(Clark/Brown 3-0, motion passed)**



**MOTION: approval to hire David Lord of Brewer as full time deputy at step 12-C \$20.24 per hour, effective March 24, 2018 (Clark/Blasi 3-0, motion passed)**  
Sheriff Kane explained that this applicant has years of experience and past training which qualifies him for step C.

Jail:

Jail Administrator Richardson updated the Commission on several jail issues. The State Fire Marshall will be doing the annual inspection tomorrow. The annual jail audit will be performed in April; Richardson said he was prepared for that. Sergeant Pelkey is retiring April 13. Dr. Wilson, jail psychiatrist, is retiring; a vendor for mental health will be needed. Tim Jones, jail cook, will be retiring in June. There was some discussion about funding for capital improvements in the jail. Commissioner Brown suggested we look for capital improvements for the jail when budgeting for next year. There was some discussion on various needs, including a floating curtain in the day room and a van for transports. Sheriff Kane asked the Commission to consider dates for their annual jail inspection.

Treasurer:

**MOTION: to approve the February GF, Airport, and Jail Payroll Warrants #18-4, #18-5, #18-6 and #18-7 in the aggregate amount of \$325,325.03 (Blasi/Clark 3-0, motion passed)**

**MOTION: to approve the February GF, Airport, and Jail Expense Warrants #17-103, #17-104, #17-105, #18-9, #18-10, #18-11, #18-12, #18-14, and #18-15, #17-106, #17-107, #17-108, #18-16, #18-17, #18 in the aggregate amount of \$619,146.42 (Brown/Clark 3-0, motion passed)**

**MOTION: to approve the February UT Payroll Warrants #18-30, #18-31, #18-32, and #18-33, in the aggregate amount of \$1,116.87 (Brown/Clark 3-0, motion passed)**

**MOTION: to approve the February UT expense Warrants #18-16 and #18-17, in the aggregate of \$9,278.01 (Brown/Clark 3-0, motion passed)**

**MOTION: to approve December expenditures in the Health Insurance account of \$167,719.17 (Brown/Clark 3-0, motion passed)**

**MOTION: to approve the expenditure from capital reserve account G1-3011-00 Garage Door to replace old garage door in the amount of \$1,887.00 (Clark/Blasi 3-0, motion passed)**

Maintenance:

Facilities Director Walls reported he had gotten two prices for removal of the tank. Clean Harbors is the lower of the two.

**MOTION: authorize the director to work with Clean Harbors for tank removal at the cost of \$17,446.25 (Clark/Brown 3-0, motion passed)**  
This will be funded as part of the wall project.

Director Walls reported that more than a year ago we had applied for a certificate of appropriateness for outside work on the Annex, and finally had the hearing last month. Permission was given to attach signage to the building, and to remove curbing in the area in the parking lot where the tree had been removed, and curbing is now. Walls said there is potential of a well being there, and he would prefer to leave that undisturbed. There is a potential safety concern, but at this point that is unknown.

EMS- Maine controls has been onsite. The program is being built, and will be installed upon completion. Director Walls said a wireless internet connection is required for the Annex to use a module that monitors building temperature and humidity. The DA is hesitant about using the current networks, so Walls would like permission to install another wireless router. Director Walls was directed to work with IT Admin. Grindle on the project.

Master key assignment- Director Walls reported that IT Admin. Chris Grindle would need a master key to access the building after hours. Commissioner Brown expressed concern about the number of master keys that have been distributed.

**MOTION: Chris Grindle be authorized to have the master keys for courthouse, Sheriff's Office, and Annex (Clark/Blasi 3-0, motion passed)**

Generator repair- Director Walls reported there is a dual core radiator that is corroding. A coolant leak has been costly over the years. He is requesting that it gets repaired now.

**MOTION: recognize Milton Cat as the sole source provider, and authorize Facilities Director to contract with them to replace the radiator, total cost not to exceed \$7,830.82 minus sales tax of \$268.27 from the courthouse building maintenance account (Clark/Brown 3-0, motion passed)**

Commissioner Clark moved this in light of the fact that we bought the generator from them and because it's a Caterpillar.

RCC:

Vacation Benefit Earned- Discussion on overage by union employees during transitional period: The commission agreed to allow dispatchers to cash in up to 42 hours of accrued vacation time; CA Adkins said he would draft a side letter to the union contract for approval.

Probate:

**MOTION: approval to hire Elizabeth Linnell as temporary PT Probate Clerk from February 17, 2018 through March 6, 2018 (Clark/Blasi 3-0, motion passed)**

Deputy Register of Probate Velma Jordan said this position is paid for out of the restoration account.

**MOTION: approve the hire of Elizabeth Linnell of Mariaville as part time Probate Clerk, paid for out of surcharge money, no benefits at \$12.50 per hour, effective March 7, 2018 (Brown/Blasi 3-0, motion passed)**

Commissioners:

Commissioner Brown cautioned the use of Community Benefit money, and urged control in spending.



**MOTION: move \$150,000 from Community Benefits to budget (Brown/Blasi 3-0, motion passed)**

**MOTION: transfer from Professional Services Reserve account 3011-06 \$90,000 to undesignated account, and transfer from CBA fund \$35,000 to undesignated account to be used to reconcile the Jail A/R for 2017 (Clark/Blasi 2-1, motion passed, Brown opposed)**

Appointed exempt employee positions pay scale discussion: Commissioner Brown wanted time to work out a plan for this. CA Adkins will bring back information gathered from the administrators group. Item will be carried forward to the April meeting.

Treasurer's position discussion- Commissioner Brown said he opposed dictating at this time the amount the new treasurer would receive, and when the new treasurer is elected, the expectations of the Commission and the Treasurer would be discussed, and come up with an equitable salary. He expressed concern over this action discouraging potential candidates to run. Commissioner Blasi agreed. Commissioner Clark said whoever runs should fully understand what the compensation level would be. He wanted to come up with framework- Commissioner Blasi said that framework exists; it is the published budget. Commissioner Brown pointed out that the treasurer is an elected official and the Commission cannot dictate the number of hours worked.

Animal Policy discussion:

Commissioner Blasi said the current animal policy is a robust policy that should remain. Commissioner Brown said one of the reasons we originally adopted a policy was that several people were bringing dogs in, and after a few months rugs had to be replaced due to the dogs. He referenced those who can't be around dogs due to allergies or other issues, they should be considered. He did not want to amend the policy to include therapy dogs. Commissioner Clark said he now understands the difference between therapy and service dogs, and it appears that the request refers to a therapy dog. The request to bring a dog to the courthouse by a drug court employee was denied.

County Administrator:

CA Adkins said he would like the contract with Sierra Communications to have the option of keeping Sierra here until the end of the year and to have a 30 day opt out clause. He thought it was necessary to have Sierra's services during the transition period. CA Adkins wanted to discuss with IT Admin. Grindle about how long he would need to completely take over IT services.

**MOTION: Accept Sierra at \$1,460 per month on the condition that Scott Adkins can get a reasonable out agreement (Clark/Blasi 3-0, motion passed)**

Commissioner Brown asked RCC Director Conary about Waldo tower. Conary said it was working well.

Deputy CA Knowlton informed the commission that the rate of pay approved for the recent dispatch hires was not the correct amount; the wrong pay scale had been referenced.

**MOTION: correct the dispatchers' rate of pay so it is compliant with the union contract (Clark/Brown 2-1, Blasi opposed, motion passed)**

Commissioner Clark said he was not in favor of listing specific wage amounts, but to reference compliance with the appropriate union contract or county policy. Commissioner Blasi said the wage has been on the agenda historically, and the Chair approving the agenda should make sure that those are in place, and wishes to have them on the agenda.

CA Adkins said he was open to conversations about consideration of his contract soon; it expires in May. Commissioner Blasi suggested discussing the contract in executive session in April.

**MOTION: to adjourn (Brown/Blasi 3-0, motion passed)**

Respectfully submitted,

Rebekah Knowlton  
Deputy County Administrator

## COMMISSIONERS SPECIAL MEETING

Learn more about **HANCOCK COUNTY** by visiting  
[www.co.hancock.me.us](http://www.co.hancock.me.us)

**Audio recordings of the meeting are available upon request**

The special meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 8:30 am on **Tuesday, March 20, 2018** in the conference room of the County courthouse located in Ellsworth, ME with Commissioners Brown and Clark in attendance.

### *Adjustments to / approval of agenda:*

**MOTION: take sheriff and jail out of order (Clark/Brown 3-0, motion passed)**

**Public Comment: none**

### Sheriff:

**MOTION: authorize the sheriff to put forfeiture items out to bid (Clark/Brown 3-0, motion passed)**

Sheriff Kane said he will have bids ready for approval at the April meeting.

Discussion regarding school resource officers: Sheriff Kane reported that two school districts have expressed concern about school safety, and wanted to know if the commission would support providing school resource officers. There was some discussion on the need to hire more officers to fill those positions, and what that would look like. Commissioner Brown said he didn't know how we would go about adding funding for something like that- it may be cost prohibitive and the districts may have to share some of those costs. Commissioner Brown said he would like to hear more about it. Commissioner Blasi said his first reaction is that the county should not do this. Commissioner Clark asked about potential cost savings if overtime costs could be avoided by using another officer during the summer months when vacation time was heavily used. Sheriff Kane said he would do that analysis. Commissioner Clark said he was not opposed to the idea, and ways to fund it should continue to be looked at. Commissioner Brown said he would like to know how the towns feel about it. Commissioner Clark said it was important at this time to understand how much the school districts are willing to contribute.

### Jail:

Replacement of the Fire Panel discussion: Facilities Director Dennis Walls explained when the fire alarm goes off the system sends an electrical signal to shut down the air vents. New sensors that were replaced recently required a programming change to send the signal to the relay; the tech said that if he goes in and enters the code there is a 20% chance that the system would crash, and would not be able to recover. The fix is to replace the computer module in the panel. The field tech said the cost would be \$20,000. Walls said he would have a firm quote as soon as possible. Walls said the new components are compatible, but require a program change, and if the board that we now have is crashed, they do not have the components to repair it. The safety risk is that the signal to the air handler to shut the motors down is not working, so a temporary protocol is in place to shut it down manually. Jail Administrator Richardson said this emergency protocol also shuts power down in other areas. Commissioner Clark questioned how this would

be paid for. Commissioner Blasi suggested using contingency. Commissioner Brown said to over expend the account line, that this was a true cost to the jail. The commission agreed that this project had to be done, regardless of the cost. Jail Administrator Richardson and Director Walls were directed to fix the problem and report back to the commission. Walls said it would be approximately 3 weeks.

**MOTION: authorize maintenance and jail to go ahead with fixing the alarm problem at the jail (Brown/Clark 3-0, motion passed)**

Commissioner Brown said anything we do with fire protection and prevention should be in compliance with local ordinances. Commissioner Clark would like to see this posted to the fire alarm line, Commissioners Brown and Blasi agreed.

Airport:

Airport Lease with Civil Air Patrol- Airport Manager Brad Madeira said he has not received correspondence from CAP, although he sent them an updated draft lease agreement after the last commissioners' meeting. Commissioner Blasi said he would like to see a timeline on this. Commissioner Clark said he would like Madeira to follow up with due diligence and as much consideration as possible.

Finalize Airport Reserve Accounting- Manager Madeira submitted a summary sheet and a detail sheet on the reserve account proposal. This would reduce the undesignated fund balance to approximately \$250,000.

**MOTION: approve the Airport Manager's recommendations for the airport reserve account proposal (Brown/Clark 3-0, motion passed)**

**MOTION: approval of the NOTICE TO PROCEED with Jacobs Engineering Group, Inc. (Brown/Blasi 3-0, motion passed)**

This involves continued work on the "Replace Airfield Lighting Project" to include design and preparation of the bid documents.

Commissioners:

Health Insurance – spousal coverage

CA Adkins said this issue goes back to what the policy is and how it has been implemented in the past. He said after previous discussions, it appears that eligibility was not intended to be considered; historically that has never been considered. Commissioner Clark said in this particular case the spouse's employer offered group health insurance. The spouse did not take it. When she became the spouse of our employee, she was not eligible for insurance (until the next open enrollment) through her employer, therefore was eligible for coverage through the county. CA Adkins said that the caveat to that was that the law allows a life-changing event, such as a marriage, the opportunity to report to your employer and make that request. Commissioner Clark said on the day of the hearing, the commission did not know that to be the case, but thought everyone could agree now that during the next open enrollment period the spouse has the opportunity to get coverage through her employer. Commissioner Clark said we have the opportunity to tell the employee to direct the spouse when the open enrollment period comes up, that the spouse must apply for that. CA Adkins said the opinion from legal was consistent with that, and it would also be his recommendation, as that would bring this back to within policy.

Commissioner Brown said the intent of original policy was that if the spouse's employer provided coverage, they would not be eligible for county coverage. He said he was not present at the meeting this decision was made, and it was important for the record to reflect the sequence of events. CA Adkins said part of the concern was how to clarify this for future events.

Commissioner Clark did not think action needed to be taken today; we simply notify the employee that when the open enrollment period comes around for the spouse, the spouse becomes ineligible for county coverage, as would be the case for any other employee's spouse who became ineligible for county coverage. Commissioner Clark said he maintains that a mistake was not made, that they simply gave coverage for a spouse who was ineligible for their employer's coverage. Commissioner Blasi suggested a memo be sent annually to employees regarding spousal coverage. Commissioner Clark suggested that the policy be amended to make it perfectly clear that if an employee's spouse who is receiving county coverage becomes eligible for coverage under the spouse's employer, the employee must notify the county, and understand that the spouse becomes ineligible for county coverage. Commissioner Brown said he thought the policy was fine, but guidance could be given with examples.

**MOTION: that the County Administrator be directed to craft an amendment to this policy that makes it clear that a spouse who has county coverage and becomes employed by an employer who provides health insurance coverage that the spouse is no longer eligible for county coverage, and that this information be distributed in the annual notification (Clark/Blasi 3-0, motion passed)**

Commissioner Brown wanted recommendations from our health insurance broker and our attorney. Commissioner Clark said under his motion the County Administrator was free to consult with whoever to make sure this is done appropriately.

Sierra Communications / IT Support Services Contract / Approval & Signatures-

The contract covers a period of 10 months, from March 1, 2018 to December 31, 2018. If during that time, the county desires to terminate, a 60 day notice is required.

**MOTION: to approve the contract with Sierra Communications (Brown/Blasi 3-0, motion passed)**

At this point in the meeting Chair Blasi recognized Corrections Officer Troy Frye. Officer Frye asked the commission for clarification regarding his spouse's health insurance coverage. He said he understood that she would continue to be covered through open enrollment; the commission indicated that his understanding was correct.

RCC / 42 hr Vacation / Employee Cashout / Side Letter with Union / Approval & Signatures:

**MOTION: to approve and for the chairman to sign the side agreement between Hancock County Commissioners and Teamsters Local Union No. 340 Hancock County Regional Communications Center regarding vacation time cash out (Brown/Blasi 3-0 motion passed)**  
Commissioner Brown said an important part of the contract is the date that it ends.

Consideration of contracts for appointed/exempt employees- Commissioner Clark said it was difficult to negotiate a contract with an employee who is currently employed. Commissioner



Brown said he was looking to negotiate with the expectation of what the individual may want in this contract; he wasn't trying to set pay, but give them an expectation of what they may expect. Commissioners Blasi and Brown agreed this was only related to dept head appointed exempt employees. Commissioner Blasi said all contracts that he would sign need to have no-cause clauses, meaning that employment may be terminated with no cause. Commissioner Clark said that may be in violation of 30-A. Commissioner Blasi referenced that the County Administrator's contract has a no cause clause. Commissioner Blasi suggested formulating this for any new dept head appointed exempt hires. Commissioner Clark said he did not have a problem with that. CA Adkins said he would follow the progress on the salary survey being conducted by the county administrator's group, and would bring that back to the commission, and said there would be other considerations as well. Commissioner Brown said merit could not be used as a factor for elected officials; that the commission had no control over their performance. Commissioner Clark said the performance of elected officials could be used as a basis for compensation. The topic of contracts for exempt employees will be addressed in a future meeting.

Break 10:19 am

**10:30 a.m. John Messer/Stephen Peck v. Town of Dedham tax abatement appeal hearing**  
The Commission, CA Adkins, Deputy CA Knowlton, John Messer and Michelle Begin (representing the Town of Dedham) were present.

Michelle Begin, Administrative Assistant for Town of Dedham, and John Messer were both sworn in by Chair Blasi.

Mr. Messer was invited to present. He said he purchased his property about 11 years ago. Mr. Messer said that in his last letter to the Town of Dedham, Mr. Dickey was missing the point about real life values, although not assessed values. Mr. Messer said fair market values had declined since he purchased his property. He referenced various properties that he felt compared to his, many of them in tree growth. He said he felt that Mr. Dickey was dismissive of fair market value. Mr. Messer said he believed his property to be worth half of what the town had assessed as its value.

Commissioner Brown asked if Mr. Messer had his property assessed by an independent appraiser. He responded that he would not have felt that he would have reason to.

Commissioner Clark asked Mr. Messer if Mr. Dickey assessed his property in a different manner than he assessed everyone else. Mr. Messer said he did not think that was the issue, but that the issue gets clouded with the fact that the vast majority of the property on the pond is in tree growth, and it was difficult to compare the assessments. Commissioner Clark asked Mr. Messer if it was a fair statement to say that Mr. Dickey was assessing him in the same manner he is assessing everyone else on Goose Pond. Mr. Messer replied "taking into account the tree growth issue, I'll answer yes". There was some discussion on the effect that property in tree growth has on property that is not in tree growth.

Michelle Begin explained that Mr. Dickey was not able to be present, and she was representing the Town of Dedham. She referenced the comparison of Goose Pond to Philips Lake. She explained the methodology used to determine the base value of an acre on each. She said all lots around Goose Pond were assessed the same, although many were in tree growth. Commissioner Blasi asked where the statute that mandates using assessed value was that Mr. Dickey seemed to be leaning on. Ms. Begin said she did not know, but explained her understanding of how all the

properties were assessed. Commissioner Brown asked if all the properties were assessed using the same methodology and the same factors. Ms. Begin said they looked at the sales throughout town to determine where their assessed value lies when compared with fair market.

Commissioner Clark observed that in the valuation reports the base lot in the frontage all has the same price per unit. Commissioner Blasi asked for closing statements. Ms. Begin said that the valuation reports show that the properties around Goose Pond are assessed the same; that is what they are responsible for and that is how they make sure they are assessing taxes fairly. Mr. Messer thanked all involved for the opportunity to present. He said he believes strongly that one should pay their fair share of taxes, and his argument has been that Goose Pond requires a second look for non- tree growth properties based on the facts.

Commissioner Blasi said that the commission has 60 days to deliberate the matter; if the parties are not satisfied with the determination, they may appeal to superior court. He then closed the hearing.

At this point the commission, along with CA Adkins, Deputy CA Knowlton, and Jennifer Osborne of the Ellsworth American visited the jail.

*This portion of the meeting was not recorded.*

Meeting adjourned, 12:36 pm

Respectfully submitted,

Rebekah Knowlton  
Deputy County Administrator





# **NEW BUSINESS**

RECEIVED

APR 02 2018

THE TOWN OF MOUNT DESERT

TOWN OF MOUNT DESERT  
PUBLIC SPACE SPECIAL EVENT APPLICATION

Application Fee - \$10.00

NOTE - Applications are due 60 days prior for major events and 30 days prior to event for minor events.

PERMIT #: 5-20186 DATE OF EVENT: July 20, 2018

DATE APPLICATION RECEIVED: March 27, 2018 4.2.18

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green X  
Seal Harbor Village Green \_\_\_\_\_ Suminsby Park \_\_\_\_\_ Otter Creek Playground \_\_\_\_\_  
Hall Quarry Park \_\_\_\_\_ Pond's End \_\_\_\_\_

TYPE OF EVENT - MAJOR OR MINOR (SEE POLICY FOR DEFINITIONS)  
(circle one)

APPLICANT: Island Readers + Writers / Taylor Mace Taylor Mace  
(Print) (Signature)

MAILING ADDRESS: PO Box 227 Mount Desert 04660

PHONE: 247-5111  
(Home) (Business) (cellular)

OTHER CONTACT INFO: t.mace@islandreadersandwriters.org  
(Email) (fax)

AGENT: \_\_\_\_\_  
(Print) (Signature)

AGENT MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_  
(Agent home) (Agent business) (Agent cellular)

OTHER CONTACT INFO: \_\_\_\_\_  
(Agent email) (Agent fax)

What is the tax status of the applicant? (Non-profit) nonprofit

Does the applicant propose that amplified sound be used for event? Yes \_\_\_\_\_ No X  
If yes, include description:

USE REQUESTED (Applicant, review the Public Space Use Policy, then explain what you want to do)  
Island Readers + Writers requests to set up a Pop-Up Tent for the duration of the July 20 Farmers Market for a book sale and author signing. Proceeds will go towards our nonprofit organization.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by a majority of the Board of Selectmen:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TOWN OF MOUNT DESERT  
PUBLIC SPACE SPECIAL EVENT APPLICATION

Application Fee - \$10.00

NOTE - Applications are due 60 days prior for major events and  
30 days prior to event for minor events.

PERMIT #: 4-2018

DATE OF EVENT: June 21 - August 30th

DATE APPLICATION RECEIVED: April 10, 2018

PUBLIC SPACE REQUESTED: Please check:  Northeast Harbor Marina Green.

Seal Harbor Village Green.  Suminsby Park.  Otter Creek

Playground  Pond's End

TYPE OF EVENT  MAJOR  OR MINOR (SEE POLICY FOR DEFINITIONS)

(circle one)

APPLICANT: MDI Farmer's Market

MAILING ADDRESS: 62 County Rd Bar Harbor (Print) [Signature] (Signature)

PHONE: 266-3907

(Home)

(Business)

(cellular)

OTHER CONTACT INFO: farmer-north@gmail.com

AGENT: Matt Geraci (Print) [Signature] (Signature)

AGENT MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

(Agent home)

(Agent business)

(Agent cellular)

OTHER CONTACT INFO: \_\_\_\_\_

(Agent email)

(Agent fax)

What is the tax status of the applicant? (Non-profit) \_\_\_\_\_

Does the applicant propose that amplified sound be used for event? Yes \_\_\_\_\_ No

If yes, include description.  
\_\_\_\_\_  
\_\_\_\_\_

USE REQUESTED (Applicant, review the Public Space Use Policy, then explain what you want to do)

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by a majority of the Board of Selectmen:

\_\_\_\_\_  
\_\_\_\_\_



STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS  
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT  
8 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0008  
TELEPHONE: (207) 624-7220  
FAX: (207) 287-3434  
EMAIL INQUIRIES: [MAINELIQUOR@MAINE.GOV](mailto:MAINELIQUOR@MAINE.GOV)

## NOTICE

To avoid any delay in the processing of your application and issuance of your liquor license, please make sure that:

1. You completed the application in full. (Please allow us 30 days to process)
2. Application is signed by the owner(s), corporate officer(s).
3. The application is signed by the Town or City Municipal Officers or County Commissioners.
4. The license fee is correct, you have included the \$10.00 filing fee and the check is made out to Treasurer, State of Maine.
5. Your room, food and liquor gross income for the year is filled in (if applicable).
6. A diagram of the premises to be licensed accompanies the application.
7. If business is located in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
8. Corporations, limited liability companies, partnership.  
Corporate Information Required for Business Entities
9. If not a publicly traded entity, ownership must add up



**BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS  
 DIVISION OF LIQUOR LICENSING AND ENFORCEMENT  
 8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008  
 10 WATER STREET, HALLOWELL, ME 04347  
 TEL: (207) 624-7220 FAX: (207) 287-3434  
 EMAIL INQUIRIES: [MAINELIQUOR@MAINE.GOV](mailto:MAINELIQUOR@MAINE.GOV)**

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application:  Yes  No

PRESENT LICENSE EXPIRES 5-15-18

INDICATE TYPE OF PRIVILEGE:  MALT  VINOUS  SPIRITUOUS

**INDICATE TYPE OF LICENSE:**

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI)     | <input type="checkbox"/> CLASS A LOUNGE (Class X)        |
| <input type="checkbox"/> HOTEL (Class I,II,III,IV)                 | <input type="checkbox"/> HOTEL, FOOD OPTIONAL (Class I-A) | <input type="checkbox"/> BED & BREAKFAST (Class V)       |
| <input type="checkbox"/> CLUB w/o Catering (Class V)               | <input type="checkbox"/> CLUB with CATERING (Class I)     | <input type="checkbox"/> GOLF COURSE (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV)                         | <input type="checkbox"/> QUALIFIED CATERING               | <input type="checkbox"/> OTHER: _____                    |

**REFER TO PAGE 3 FOR FEE SCHEDULE**

**ALL QUESTIONS MUST BE ANSWERED IN FULL**

Corporation Name: <u>JOURNEYS END INC.</u>			Business Name (D/B/A) <u>THE DOCKSIDER</u>		
APPLICANT(S) - (Sole Proprietor)		DOB:	Physical Location: <u>14 SEA STREET</u>		
		DOB:	City/Town <u>NORTHEAST HARBOR</u>	State <u>ME</u>	Zip Code <u>04662</u>
Address <u>14 SEA STREET</u>			Mailing Address <u>P.O. BOX 650</u>		
City/Town <u>NORTHEAST HARBOR</u>	State <u>ME</u>	Zip Code <u>04662</u>	City/Town <u>NORTHEAST HARBOR</u>	State <u>ME</u>	Zip Code <u>04662</u>
Telephone Number <u>207-276-3965</u>		Fax Number	Business Telephone Number <u>207 276 3965</u>		Fax Number
Federal I.D. # <u>75-3051443</u>			Seller Certificate #: or Sales Tax #: <u>1063557</u>		
Email Address: Please Print <u>n5c3ms@gmail.com</u>			Website:		

If business is NEW or under new ownership, indicate starting date: \_\_\_\_\_

Requested inspection date: \_\_\_\_\_ Business hours: \_\_\_\_\_

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: \_\_\_\_\_
- State amount of gross income from period of last license: ROOMS \$ \_\_\_\_\_ FOOD \$ 233,186 LIQUOR \$ 35,200.-
- Is applicant a corporation, limited liability company or limited partnership? YES  NO   
If Yes, please complete the Corporate Information required for Business Entities who are licensees.
- Do you own or have any interest in any another Maine Liquor License?  Yes  No  
If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

(Use an additional sheet(s) if necessary.)

License #	Name of Business

Physical Location	City / Town

5. Do you permit dancing or entertainment on the licensed premises? YES  NO
6. If manager is to be employed, give name: Teresa Clark
7. Business records are located at: 14 Sea Street, Northeast Harbor, Maine 04862
8. Is/are applicants(s) citizens of the United States? YES  NO
9. Is/are applicant(s) residents of the State of Maine? YES  NO
10. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:  
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Teresa Norwood Clark	1-29-67	Bar Harbor, Maine
Residence address on all of the above for previous 5 years (Limit answer to city & state)		
13 Tennis Club Road, Northeast Harbor, ME 04862		

11. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES  NO
- Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_
- Offense: \_\_\_\_\_ Location: \_\_\_\_\_
- Disposition: \_\_\_\_\_ (use additional sheet(s) if necessary)
12. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?  
Yes  No  If Yes, give name: \_\_\_\_\_
13. Has/have applicant(s) formerly held a Maine liquor license? YES  NO
14. Does/do applicant(s) own the premises? Yes  No  If No give name and address of owner: \_\_\_\_\_
15. Describe in detail the premises to be licensed: (On Premise Diagram Required) Family Seasonal Seaside Restaurant, Seating and Takeout.
16. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?  
YES  NO  Applied for: \_\_\_\_\_
17. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? .033/10
- Which of the above is nearest? Church
18. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES  NO
- If YES, give details: Bar Harbor Banking + Trust, Lloyd + Judith Norwood



The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

**NOTE:** "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Northwest Harbor Maui on April 3, 2018  
Town/City, State Date

**Please sign in blue ink**

*Jess Elkh*  
Signature of Applicant or Corporate Officer(s)  
Leresa L. Nonwood Clark  
Print Name

\_\_\_\_\_  
Signature of Applicant or Corporate Officer(s)  
\_\_\_\_\_  
Print Name

**FEE SCHEDULE**

- FILING FEE: (must be included on all applications)..... \$ 10.00**
  
- Class I Spirituous, Vinous and Malt ..... \$ 900.00**  
**CLASS I:** Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.
  
- Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only) ..... \$1,100.00**  
**CLASS I-A:** Hotels only that do not serve three meals a day.
  
- Class II Spirituous Only ..... \$ 550.00**  
**CLASS II:** Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.
  
- Class III Vinous Only ..... \$ 220.00**  
**CLASS III:** Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.
  
- Class IV Malt Liquor Only ..... \$ 220.00**  
**CLASS IV:** Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.
  
- Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) ..... \$ 495.00**  
**CLASS V:** Clubs without catering privileges.
  
- Class X Spirituous, Vinous and Malt – Class A Lounge ..... \$2,200.00**  
**CLASS X:** Class A Lounge
  
- Class XI Spirituous, Vinous and Malt – Restaurant Lounge ..... \$1,500.00**  
**CLASS XI:** Restaurant/Lounge; and OTB.

**UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.**





D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][ 2003, c. 213, §1 (AMD) .]

**2. Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c. 45, Pt. A, §4 (NEW).]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW).]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD).]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD).]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD).]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD).]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW).]  
[ 2009, c. 81, §§1-3 (AMD) .]

**3. Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP).]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]  
[1995, c. 140, §6 (AMD) .]

**4. No license to person who moved to obtain a license.** [ 1987, c. 342, §32 (RP) .]

**5. Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[ 1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]

### **Please be sure to include the following with your application:**

**Completed the application and sign the form.**

**Signed check with correct license fee and filing fee.**

**Your local City or Towns signature(s) are on the forms.**

**Be sure to include your ROOM, FOOD and LIQUOR gross income for the year (if applicable).**

**Enclose diagram for all businesses, auxiliary locations, extended decks and storage areas.**

**Complete the Corporate Information sheet for all ownerships except sole proprietorships.**

**If you have any questions regarding your application, please contact us at (207) 624-7220.**

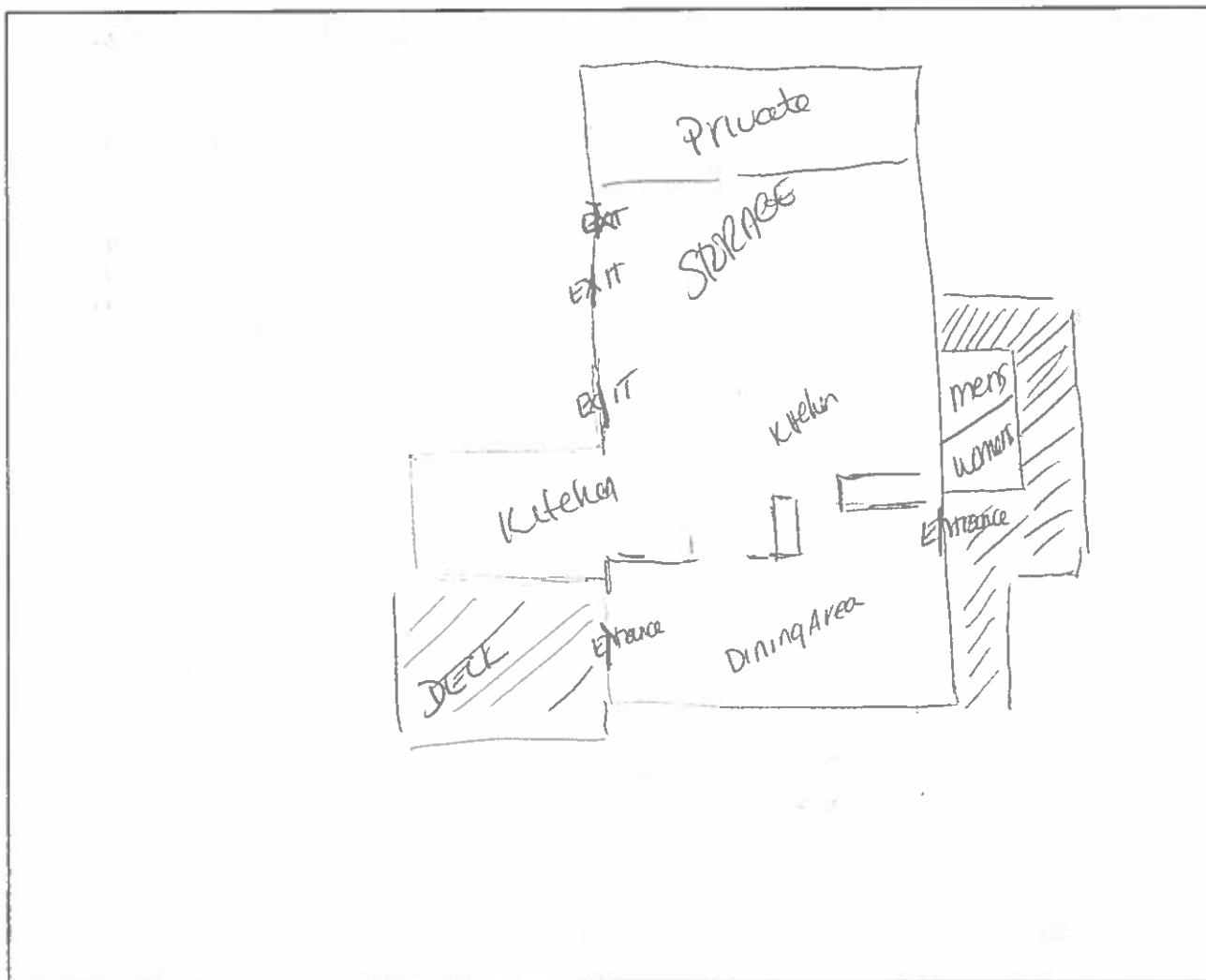
Bureau of Alcoholic Beverages and Lottery Operations  
Division of Liquor Licensing & Enforcement  
8 State House Station, Augusta, ME 04333-0008  
10 Water Street, Hallowell, ME 04347  
Tel: (207) 624-7220 Fax: (207) 287-3434  
Email Inquiries: [MaineLiquor@maine.gov](mailto:MaineLiquor@maine.gov)

DIVISION USE ONLY	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved
BY:	

### ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.





Division of Alcoholic Beverages and Lottery  
Operations  
Division of Liquor Licensing and Enforcement

**Corporate Information Required for  
Business Entities Who Are Licensees**

<b>For Office Use Only:</b>	
License #:	_____
SOS Checked:	_____
100% Yes	<input type="checkbox"/> No <input type="checkbox"/>

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

- Exact legal name: Journey's END Inc.
- Doing Business As, if any: THE DOCKSIDER
- Date of filing with Secretary of State: 2002 State in which you are formed: MAINE
- If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:  
\_\_\_\_\_
- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
Teresa Norwood Clark	13 Tennis Club Road Northeast Harbor, ME	12967	owner	100%

(Stock ownership in non-publicly traded companies must add up to 100%.)

- If Co-Op # of members: \_\_\_\_\_ (list primary officers in the above boxes)

7. Is any principal person involved with the entity a law enforcement official?

Yes  No  If Yes, Name: \_\_\_\_\_ Agency: \_\_\_\_\_

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes  No

9. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: \_\_\_\_\_

Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_

Location of Conviction: \_\_\_\_\_

Disposition: \_\_\_\_\_

Signature:

T. Clark 4/3/18  
Signature of Duly Authorized Person Date

Teresa Dawn Clark  
Print Name of Duly Authorized Person

Submit Completed Forms to:

Bureau of Alcoholic Beverages  
Division of Liquor Licensing and Enforcement  
8 State House Station, Augusta, Me 04333-0008 (Regular address)  
10 Water Street, Hallowell, ME 04347 (Overnight address)  
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434  
Email Inquiries: [MaineLiquor@Maine.gov](mailto:MaineLiquor@Maine.gov)



STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS  
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT  
8 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0008  
TELEPHONE: (207) 624-7220  
FAX: (207) 287-3434  
EMAIL INQUIRIES: [MAINELIQUOR@MAINE.GOV](mailto:MAINELIQUOR@MAINE.GOV)

## NOTICE

To avoid any delay in the processing of your application and issuance of your liquor license, please make sure that:

1. You completed the application in full. (Please allow us 30 days to process)
2. Application is signed by the owner(s), corporate officer(s).
3. The application is signed by the Town or City Municipal Officers or County Commissioners.
4. The license fee is correct, you have included the \$10.00 filing fee and the check is made out to Treasurer, State of Maine.
5. Your room, food and liquor gross income for the year is filled in (if applicable).
6. A diagram of the premises to be licensed accompanies the application.
7. If business is located in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
8. Corporations, limited liability companies, partnerships must complete and submit the Corporate Information Required for Business Entities who are Licensees.
9. If not a publicly traded entity, ownership must add up to 100%.

**BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS**  
**DIVISION OF LIQUOR LICENSING AND ENFORCEMENT**  
**8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008**  
**10 WATER STREET, HALLOWELL, ME 04347**  
**TEL: (207) 624-7220 FAX: (207) 287-3434**  
**EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV**

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application:  Yes  No

PRESENT LICENSE EXPIRES 5/18/2018

INDICATE TYPE OF PRIVILEGE:  MALT  VINOUS  SPIRITUOUS

**INDICATE TYPE OF LICENSE:**

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI)     | <input type="checkbox"/> CLASS A LOUNGE (Class X)        |
| <input type="checkbox"/> HOTEL (Class I,II,III,IV)                 | <input type="checkbox"/> HOTEL, FOOD OPTIONAL (Class I-A) | <input type="checkbox"/> BED & BREAKFAST (Class V)       |
| <input type="checkbox"/> CLUB w/o Catering (Class V)               | <input type="checkbox"/> CLUB with CATERING (Class I)     | <input type="checkbox"/> GOLF COURSE (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV)                         | <input type="checkbox"/> QUALIFIED CATERING               | <input type="checkbox"/> OTHER: _____                    |

REFER TO PAGE 3 FOR FEE SCHEDULE

**ALL QUESTIONS MUST BE ANSWERED IN FULL**

Corporation Name: <b>Dawnland LLC</b>			Business Name (D/B/A) <b>Jordan Pond House</b>		
APPLICANT(S) –(Sole Proprietor)		DOB:	Physical Location: <b>2928 Park Loop Rd</b>		
DOB:		City/Town <b>Seal Harbor</b>	State <b>ME</b>	Zip Code <b>04675</b>	
Address <b>101 West San Francisco St</b>			Mailing Address <b>PO Box 40</b>		
City/Town <b>Santa Fe</b>	State <b>NM</b>	Zip Code <b>87501</b>	City/Town <b>Seal Harbor</b>	State <b>ME</b>	Zip Code <b>04675</b>
Telephone Number <b>720-252-5178</b>	Fax Number		Business Telephone Number <b>207-276-3478</b>	Fax Number	
Federal I.D. # <b>61-16918363</b>			Seller Certificate #: or Sales Tax #: <b>1166986</b>		
Email Address: Please Print <b>enoonan@acadiajordanpondhouse.com</b>			Website: <b>www.acadiajordanpondhouse.com</b>		

If business is NEW or under new ownership, indicate starting date: n/a

Requested inspection date: \_\_\_\_\_ Business hours: 11:00am-7:00pm

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: n/a
- State amount of gross income from period of last license: ROOMS \$ \_\_\_\_\_ FOOD \$ 3187045.00 LIQUOR \$ 249378.00
- Is applicant a corporation, limited liability company or limited partnership? YES  NO   
If Yes, please complete the Corporate Information required for Business Entities who are licensees.

4. Do you own or have any interest in any another Maine Liquor License?  Yes  No  
If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

\_\_\_\_\_  
License #                      Name of Business                      (Use an additional sheet(s) if necessary.)

\_\_\_\_\_  
Physical Location                      City / Town



5. Do you permit dancing or entertainment on the licensed premises? YES  NO
6. If manager is to be employed, give name: Edward Noonan, Jr.
7. Business records are located at: Jordan Pond House, 2928 Park Loop Rd, Seal Harbor, ME04675
8. Is/are applicants(s) citizens of the United States? YES  NO
9. Is/are applicant(s) residents of the State of Maine? YES  NO
10. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:  
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Edward Noonan	12/21/61	Cincinnati, Ohio
Nicholas Schults	8/31/1990	Biddeford, Maine
Ronda McEwen	6/8/1964	San Jose, CA
Residence address on all of the above for previous 5 years (Limit answer to city & state)		
Please see attachment A		

11. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES  NO
- Name: Nicholas Schults Date of Conviction: 1/2/2012
- Offense: Misdemeanor Assault Location: Machias, Maine
- Disposition: charged, fined and serve jail term (use additional sheet(s) if necessary)
12. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?  
Yes  No  If Yes, give name: \_\_\_\_\_
13. Has/have applicant(s) formerly held a Maine liquor license? YES  NO
14. Does/do applicant(s) own the premises? Yes  No  If No give name and address of owner: National Park Service Acadia
15. Describe in detail the premises to be licensed: (On Premise Diagram Required) Jordan Pond House, Acadia National Park  
Please see attached diagrams B & C.
16. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?  
YES  NO  Applied for: \_\_\_\_\_
17. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1.5 miles
- Which of the above is nearest? Seal Harbor Congregational Church
18. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES  NO
- If YES, give details: \_\_\_\_\_

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

**NOTE:** "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Selma, Az on 3-25, 20 18  
Town/City, State Date

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

SP Ortega  
 Signature of Applicant or Corporate Officer(s)

Print Name

Print Name

**FEE SCHEDULE**

<b>FILING FEE: (must be included on all applications)</b> .....	<b>\$ 10.00</b>
<b>Class I</b> Spirituous, Vinous and Malt .....	<b>\$ 900.00</b>
<b>CLASS I:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
<b>Class I-A</b> Spirituous, Vinous and Malt, Optional Food (Hotels Only) .....	<b>\$1,100.00</b>
<b>CLASS I-A:</b> Hotels only that do not serve three meals a day.	
<b>Class II</b> Spirituous Only .....	<b>\$ 550.00</b>
<b>CLASS II:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
<b>Class III</b> Vinous Only .....	<b>\$ 220.00</b>
<b>CLASS III:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
<b>Class IV</b> Malt Liquor Only .....	<b>\$ 220.00</b>
<b>CLASS IV:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
<b>Class V</b> Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) .....	<b>\$ 495.00</b>
<b>CLASS V:</b> Clubs without catering privileges.	
<b>Class X</b> Spirituous, Vinous and Malt – Class A Lounge .....	<b>\$2,200.00</b>
<b>CLASS X:</b> Class A Lounge	
<b>Class XI</b> Spirituous, Vinous and Malt – Restaurant Lounge .....	<b>\$1,500.00</b>
<b>CLASS XI:</b> Restaurant/Lounge; and OTB.	

**UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.**

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the Treasurer, State of Maine.

This application must be completed and signed by the Town or City and mailed to:

Bureau of Alcoholic Beverages and Lottery Operations

Division of Liquor Licensing and Enforcement

8 State House Station, Augusta, ME 04333-0008.

Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

**TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:**

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: \_\_\_\_\_, Maine \_\_\_\_\_  
City/Town (County)

On: \_\_\_\_\_  
Date

The undersigned being:  Municipal Officers  County Commissioners of the  
 City  Town  Plantation  Unincorporated Place of: \_\_\_\_\_, Maine

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THIS APPROVAL EXPIRES IN 60 DAYS**

**NOTICE – SPECIAL ATTENTION**

**§653. Hearings; bureau review; appeal**

**1. Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][ 2003, c. 213, §1 (AMD) .]

**2. Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime: [1987, c. 45, Pt. A, §4 (NEW).]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control: [1987, c. 45, Pt. A, §4 (NEW).]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner: [1993, c. 730, §27 (AMD).]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises: [1989, c. 592, §3 (AMD).]

E. A violation of any provision of this Title: [2009, c. 81, §1 (AMD).]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD).]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW).]  
[ 2009, c. 81, §§1-3 (AMD) .]

**3. Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP).]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD).]  
[1995, c. 140, §6 (AMD).]

**4. No license to person who moved to obtain a license.** [ 1987, c. 342, §32 (RP) .]

**5. Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[ 1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]

**Please be sure to include the following with your application:**

**Completed the application and sign the form.**

**Signed check with correct license fee and filing fee.**

**Your local City or Towns signature(s) are on the forms.**

**Be sure to include your ROOM, FOOD and LIQUOR gross income for the year (if applicable).**

**Enclose diagram for all businesses, auxiliary locations, extended decks and storage areas.**

**Complete the Corporate Information sheet for all ownerships except sole proprietorships.**

**If you have any questions regarding your application, please contact us at (207) 624-7220.**

*Bureau of Alcoholic Beverages and Lottery Operations  
Division of Liquor Licensing & Enforcement  
8 State House Station, Augusta, ME 04333-0008  
10 Water Street, Hallowell, ME 04347  
Tel: (207) 624-7220 Fax: (207) 287-3434  
Email Inquiries: [MaineLiquor@maine.gov](mailto:MaineLiquor@maine.gov)*

DIVISION USE ONLY	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved
BY:	

### ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.

<p>Please see attachments B &amp; C</p>
---



Division of Alcoholic Beverages and Lottery  
Operations  
Division of Liquor Licensing and Enforcement

**Corporate Information Required for  
Business Entities Who Are Licensees**

<b>For Office Use Only:</b>	
License #:	_____
SOS Checked:	_____
100%	Yes <input type="checkbox"/> No <input type="checkbox"/>

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

- Exact legal name: Dawnland LLC
- Doing Business As, if any: Jordan Pond House
- Date of filing with Secretary of State: 8/14/2012 State in which you are formed: ME
- If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:  
n/a
- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
Armand P Ortega	Santa Fe, NM	10/2/1949	Manager	63%
Shane Ortega	Santa Fe, NM	4/21/1975	President	27%
Thomas A Williamson	Highlands Ranch, CO	7/19/1970	Partner	10%

(Stock ownership in non-publicly traded companies must add up to 100%.)

6. If Co-Op # of members: n/a (list primary officers in the above boxes)

7. Is any principal person involved with the entity a law enforcement official?

Yes  No  If Yes, Name: \_\_\_\_\_ Agency: \_\_\_\_\_

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes  No

9. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: \_\_\_\_\_

Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_

Location of Conviction: \_\_\_\_\_

Disposition: \_\_\_\_\_

Signature:



3-25-18

Signature of Duly Authorized Person

Date

Shane O'Keefe

Print Name of Duly Authorized Person

Submit Completed Forms to:

Bureau of Alcoholic Beverages  
Division of Liquor Licensing and Enforcement  
8 State House Station, Augusta, Me 04333-0008 (Regular address)  
10 Water Street, Hallowell, ME 04347 (Overnight address)  
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434  
Email Inquiries: [MaineLiquor@Maine.gov](mailto:MaineLiquor@Maine.gov)



## Attachment A

### **Edward Noonan:**

<b>Timeframe</b>	<b>Address</b>
April 2015- Present	Mount Desert, Maine
September 2004 – April 2015	Bangor, Me

### **Nicholas Shults:**

<b>Timeframe</b>	<b>Address</b>
September 2017 - Present	Mount Desert ,Maine
September 2008 – 2016	East Machias, Maine

### **Ronda McEwen:**

<b>Timeframe</b>	<b>Address</b>
April 2016- Present	Trenton, Maine
May 2015- April 2016	Somesville, Maine
October 2014- May 2015	Cameron Park, CA
May 2014- Sept 2014	Trapper Creek, AK
August 2013- May 2014	Fort Jones, CA
1983-July 2013	Etna, CA

### Armand Ortega Manager and (63%) owner of Dawnland LLC

Santa Fe, NM (for the past > five years)

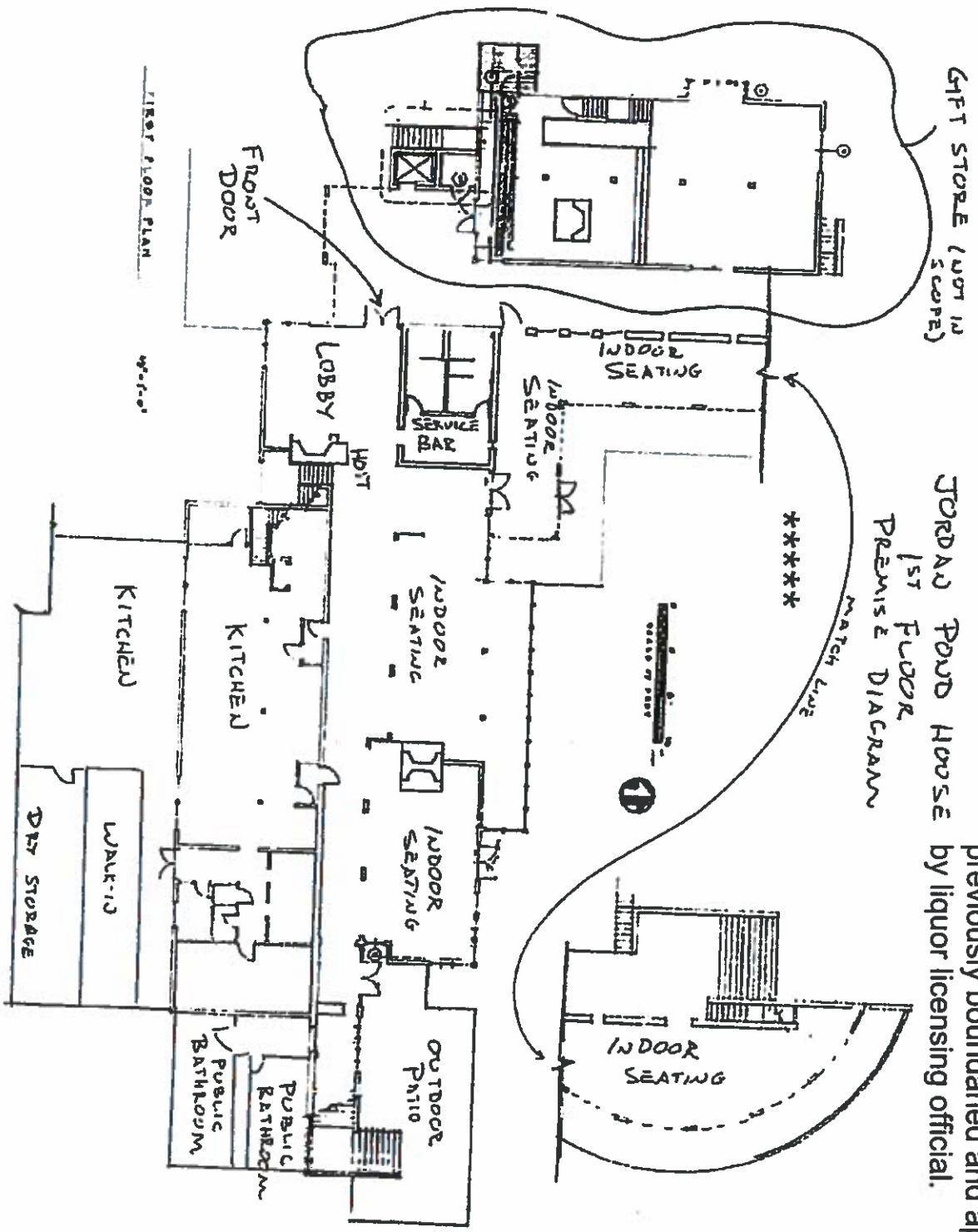
### Shane Ortega (27%) owner of Dawnland LLC

Santa Fe, NM (for the past > five years)

---

### Thomas Williamson (10%) owner of Dawnland, LLC

Highlands Ranch, CO (for the past > five years)



JORDAN POND HOUSE  
1ST FLOOR  
PREMISE DIAGRAM

\*\*\*\*\*  
Includes historic outdoor seating,  
previously bounded and approved  
by liquor licensing official.

\*\*\*\*\*



April 4, 2018

Board of Selectmen  
Town of Mount Desert  
21 Sea Street  
PO Box 248  
Northeast Harbor, ME 04662

Attn: Mr. Durlin Lunt

Greetings Mr. Lunt:

Please find enclosed our completed Liquor License renewal application for 2018.

We appreciate your action on the application, and have included a return envelope for your use.

If I can provide further information, please let me know.

Sincerely,

Will Matteson  
General Manager  
Asticou Inn  
PO Box 337  
Northeast Harbor, ME 04662  
207-276-3344  
gm@asticou-inn.com

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the Treasurer, State of Maine.

This application must be completed and signed by the Town or City and mailed to:

Bureau of Alcoholic Beverages and Lottery Operations

Division of Liquor Licensing and Enforcement

8 State House Station, Augusta, ME 04333-0008.

Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

**TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:**

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: \_\_\_\_\_, Maine \_\_\_\_\_  
City/Town (County)

On: \_\_\_\_\_  
Date

The undersigned being:  Municipal Officers  County Commissioners of the  
 City  Town  Plantation  Unincorporated Place of: \_\_\_\_\_, Maine

\_\_\_\_\_  
\_\_\_\_\_

**THIS APPROVAL EXPIRES IN 60 DAYS**

**NOTICE – SPECIAL ATTENTION**

**§653. Hearings; bureau review; appeal**

**1. Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][ 2003, c. 213, §1 (AMD) .]

**2. Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c. 45, Pt. A, §4 (NEW) .]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW) .]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD) .]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD) .]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD) .]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD) .]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW) .]  
[ 2009, c. 81, §§1-3 (AMD) .]

**3. Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP) .]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]  
[1995, c. 140, §6 (AMD) .]

**4. No license to person who moved to obtain a license.** [ 1987, c. 342, §32 (RP) .]

**5. Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[ 1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]

### **Please be sure to include the following with your application:**

**Completed the application and sign the form.**

**Signed check with correct license fee and filing fee.**

**Your local City or Towns signature(s) are on the forms.**

**Be sure to include your ROOM, FOOD and LIQUOR gross income for the year (if applicable).**

**Enclose diagram for all businesses, auxiliary locations, extended decks and storage areas.**

**Complete the Corporate Information sheet for all ownerships except sole proprietorships.**

**If you have any questions regarding your application, please contact us at (207) 624-7220.**

*Bureau of Alcoholic Beverages and Lottery Operations  
Division of Liquor Licensing & Enforcement  
8 State House Station, Augusta, ME 04333-0008  
10 Water Street, Hallowell, ME 04347  
Tel: (207) 624-7220 Fax: (207) 287-3434  
Email Inquiries: [MaineLiquor@maine.gov](mailto:MaineLiquor@maine.gov)*

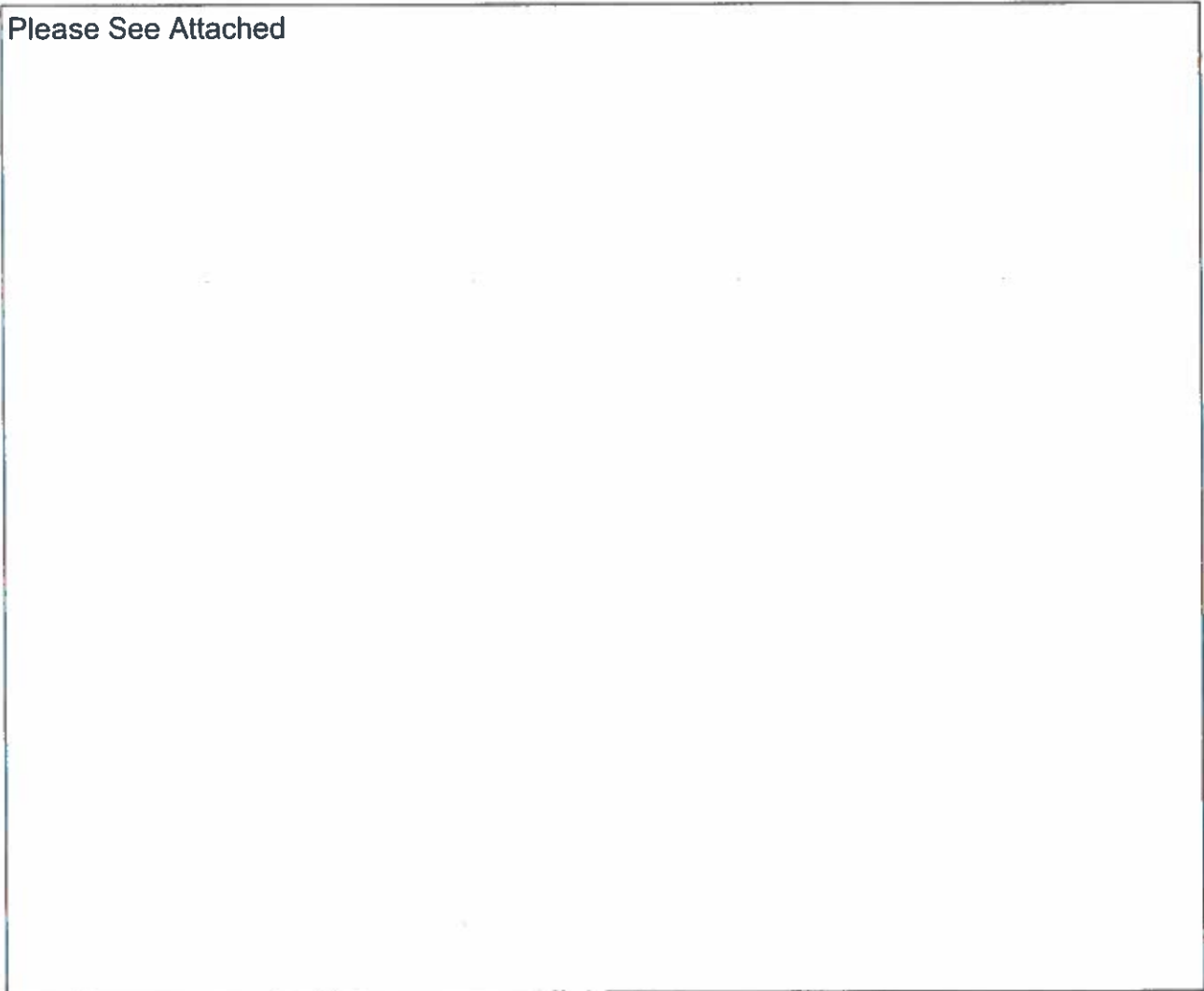
DIVISION USE ONLY	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved
BY:	

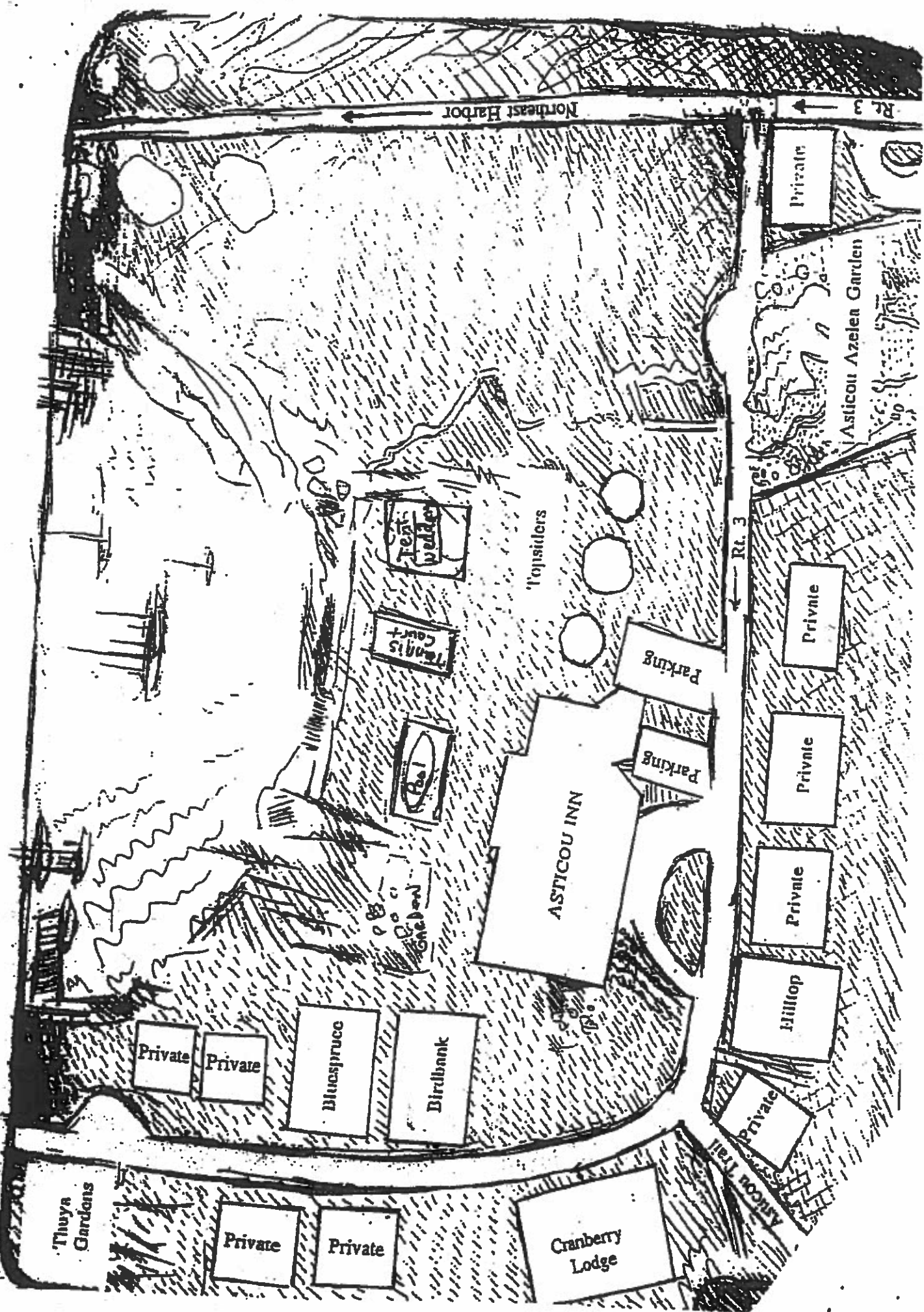
### ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.

Please See Attached





Northeast Harbor

Rt. 3

Private

Asticou Azalea Garden

Visitors

Tennis Pavilion

Tennis Court

Pool

Parking

Private

Parking

Private

Private

Hilltop

Private

Private

Bluespruce

Birdbank

Private

Thuya Gardens

Private

Private

Cranberry Lodge

Private

Asticou Trail



**BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS  
 DIVISION OF LIQUOR LICENSING AND ENFORCEMENT  
 8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008  
 10 WATER STREET, HALLOWELL, ME 04347  
 TEL: (207) 624-7220 FAX: (207) 287-3434  
 EMAIL INQUIRIES: [MAINELIQUOR@MAINE.GOV](mailto:MAINELIQUOR@MAINE.GOV)**

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application:  Yes  No

PRESENT LICENSE EXPIRES 6/11/2018

INDICATE TYPE OF PRIVILEGE:  MALT  VINOUS  SPIRITUOUS

**INDICATE TYPE OF LICENSE:**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI)                | <input type="checkbox"/> CLASS A LOUNGE (Class X)        |
| <input type="checkbox"/> HOTEL (Class I,II,III,IV)      | <input checked="" type="checkbox"/> HOTEL, FOOD OPTIONAL (Class I-A) | <input type="checkbox"/> BED & BREAKFAST (Class V)       |
| <input type="checkbox"/> CLUB w/o Catering (Class V)    | <input type="checkbox"/> CLUB with CATERING (Class I)                | <input type="checkbox"/> GOLF COURSE (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV)              | <input type="checkbox"/> QUALIFIED CATERING                          | <input type="checkbox"/> OTHER: _____                    |

**REFER TO PAGE 3 FOR FEE SCHEDULE**

**ALL QUESTIONS MUST BE ANSWERED IN FULL**

Corporation Name: <b>Asti Kim Corporation</b>			Business Name (D/B/A) <b>Asticou Inn</b>		
APPLICANT(S) –(Sole Proprietor)		DOB:	Physical Location: <b>15 Peabody Dr.</b>		
DOB:		City/Town	State	Zip Code	
		<b>Northeast Harbor</b>	<b>ME</b>	<b>04662</b>	
Address <b>P.O. Box 337</b>			Mailing Address <b>P.O. Box 337</b>		
City/Town	State	Zip Code	City/Town	State	Zip Code
<b>Northeast Harbor</b>	<b>ME</b>	<b>04662</b>	<b>Northeast Harbor</b>	<b>ME</b>	<b>04662</b>
Telephone Number	Fax Number		Business Telephone Number	Fax Number	
<b>207-276-3344</b>			<b>207-276-3344</b>		
Federal I.D. # <b>01-0270914</b>			Seller Certificate #: or Sales Tax #: <b>0102733</b>		
Email Address: Please Print <b>gm@asticou-inn.com</b>			Website: <b>www.asticou.com</b>		

If business is NEW or under new ownership, indicate starting date: \_\_\_\_\_

Requested inspection date: May - October Business hours: 11:30 AM - 9:00 PM

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: 48
- State amount of gross income from period of last license: ROOMS \$ 1.2 Million FOOD \$ 1.09 Million LIQUOR \$ 398 K
- Is applicant a corporation, limited liability company or limited partnership? YES  NO   
If Yes, please complete the Corporate Information required for Business Entities who are licensees.
- Do you own or have any interest in any another Maine Liquor License?  Yes  No  
If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

(Use an additional sheet(s) if necessary.)

License #	Name of Business	Physical Location	City / Town

5. Do you permit dancing or entertainment on the licensed premises? YES  NO
6. If manager is to be employed, give name: William Matteson
7. Business records are located at: 15 Peabody Dr. Northeast Harbor, ME 04662
8. Is/are applicants(s) citizens of the United States? YES  NO
9. Is/are applicant(s) residents of the State of Maine? YES  NO
10. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:  
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Will Matteson	07/13/1986	Easton, MA
Residence address on all of the above for previous 5 years (Limit answer to city & state)		
Bar Harbor, ME		
Seal Harbor, ME		

11. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES  NO
- Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_
- Offense: \_\_\_\_\_ Location: \_\_\_\_\_
- Disposition: \_\_\_\_\_ (use additional sheet(s) if necessary)
12. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?  
Yes  No  If Yes, give name: \_\_\_\_\_
13. Has/have applicant(s) formerly held a Maine liquor license? YES  NO
14. Does/do applicant(s) own the premises? Yes  No  If No give name and address of owner: \_\_\_\_\_
15. Describe in detail the premises to be licensed: (On Premise Diagram Required) 48 room hotel with full-service restaurant, lounge, pool, tennis court, and wedding tent area.
16. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?  
YES  NO  Applied for: \_\_\_\_\_
17. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1.1 miles
- Which of the above is nearest? school & church
18. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES  NO
- If YES, give details: \_\_\_\_\_

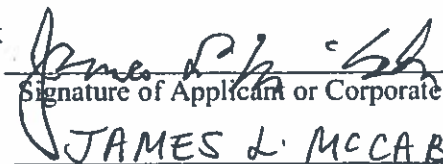
The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

**NOTE:** "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Northeast Harbor, ME on March 20, 2018  
Town/City, State Date

  
 Signature of Applicant or Corporate Officer(s)  
William Matteson  
 Print Name

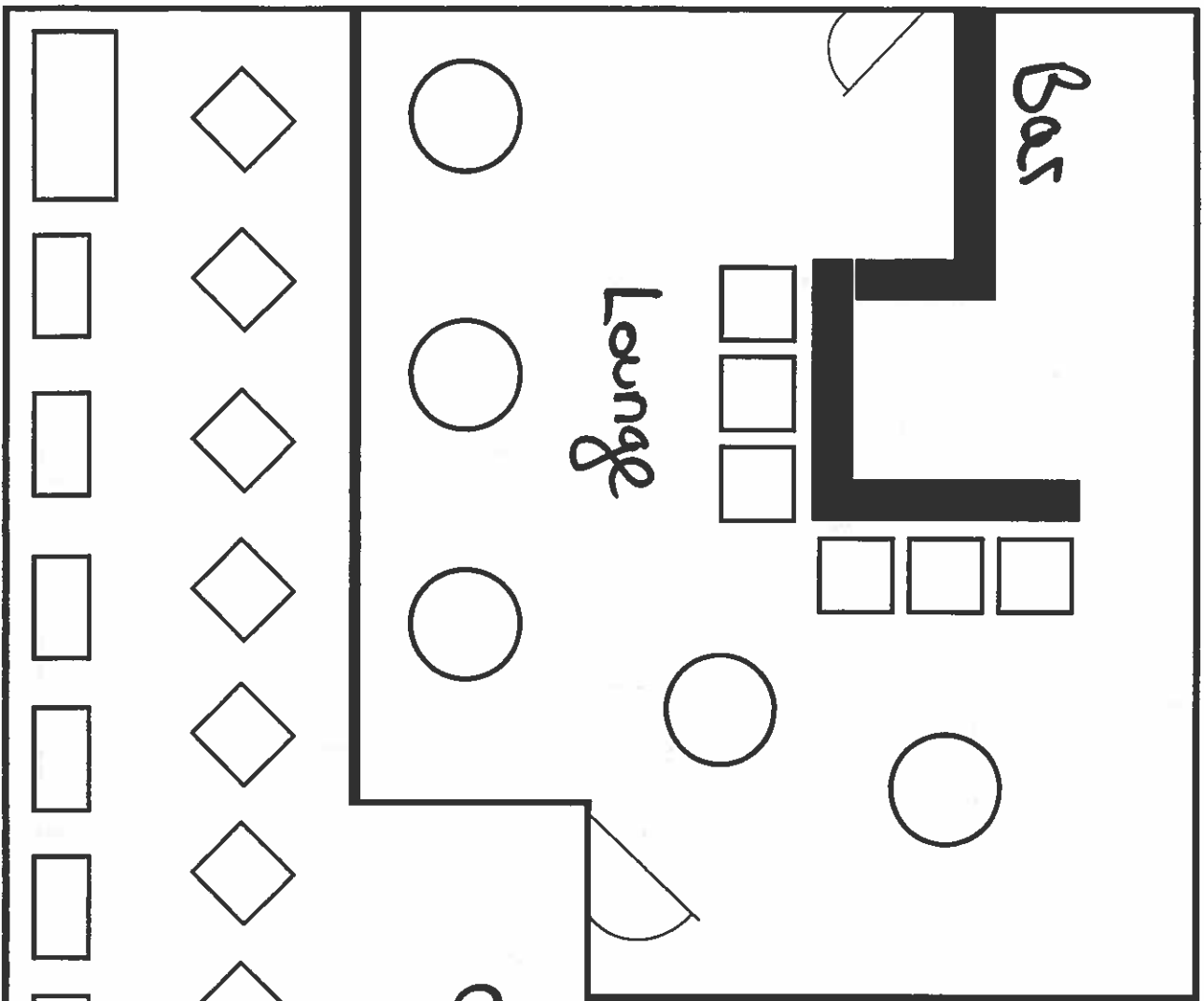
Please sign in blue ink

  
 Signature of Applicant or Corporate Officer(s)  
JAMES L. MCCABE  
 Print Name

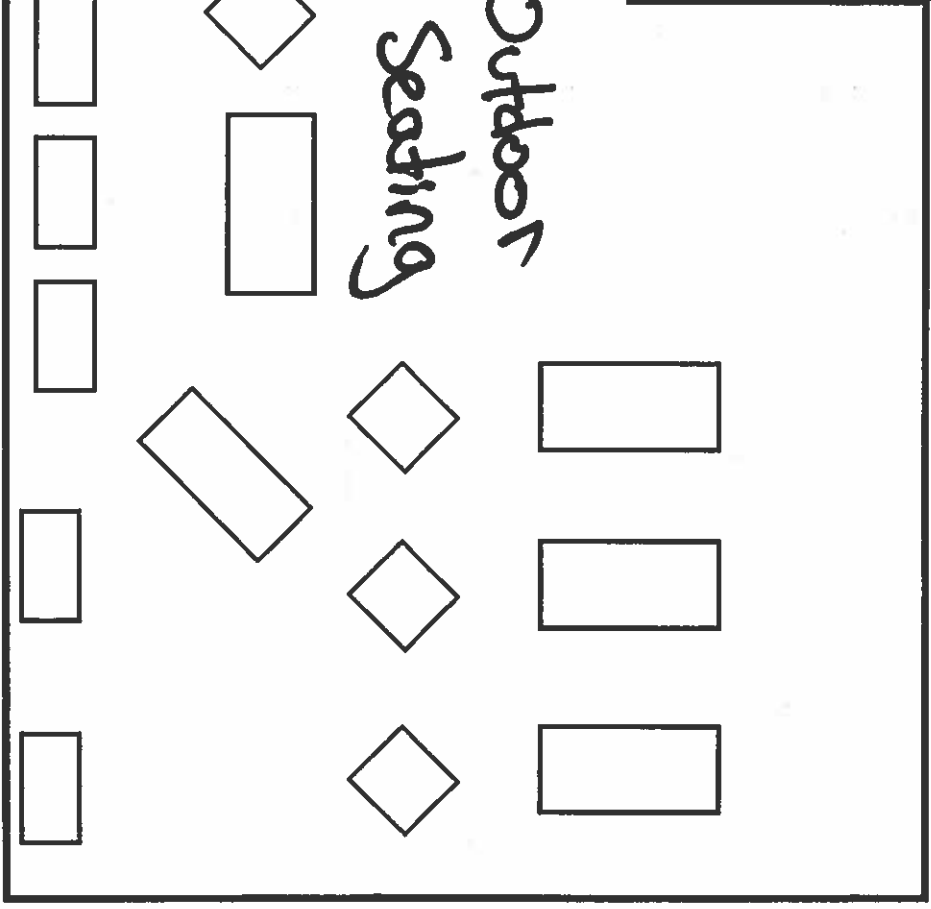
**FEE SCHEDULE**

<b>FILING FEE: (must be included on all applications).....</b>	<b>\$ 10.00</b>
<b>Class I Spirituous, Vinous and Malt .....</b>	<b>\$ 900.00</b>
<b>CLASS I:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
<b>Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only) .....</b>	<b>\$1,100.00</b>
<b>CLASS I-A:</b> Hotels only that do not serve three meals a day.	
<b>Class II Spirituous Only .....</b>	<b>\$ 550.00</b>
<b>CLASS II:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
<b>Class III Vinous Only .....</b>	<b>\$ 220.00</b>
<b>CLASS III:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
<b>Class IV Malt Liquor Only .....</b>	<b>\$ 220.00</b>
<b>CLASS IV:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
<b>Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed &amp; Breakfasts) .....</b>	<b>\$ 495.00</b>
<b>CLASS V:</b> Clubs without catering privileges.	
<b>Class X Spirituous, Vinous and Malt – Class A Lounge .....</b>	<b>\$2,200.00</b>
<b>CLASS X:</b> Class A Lounge	
<b>Class XI Spirituous, Vinous and Malt – Restaurant Lounge .....</b>	<b>\$1,500.00</b>
<b>CLASS XI:</b> Restaurant/Lounge; and OTB.	

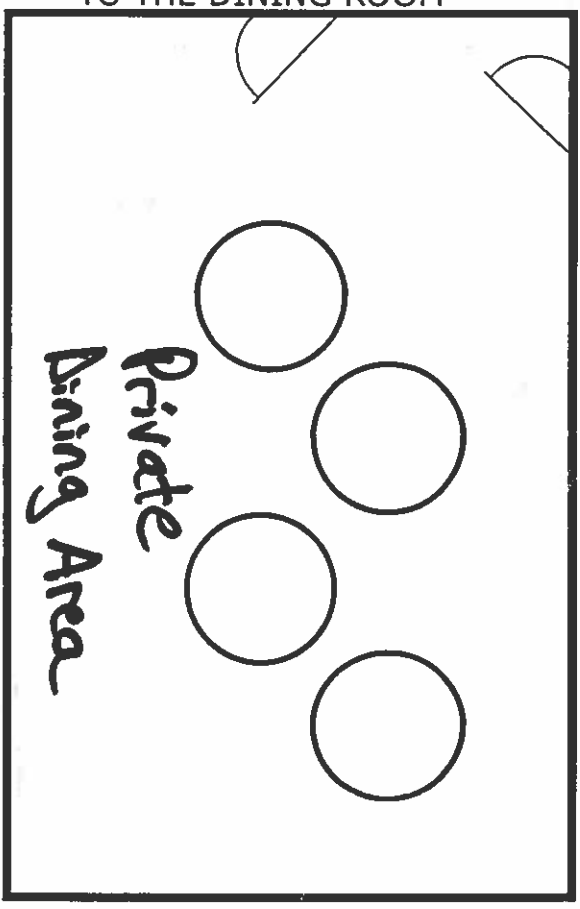
**UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.**



TO LOBBY

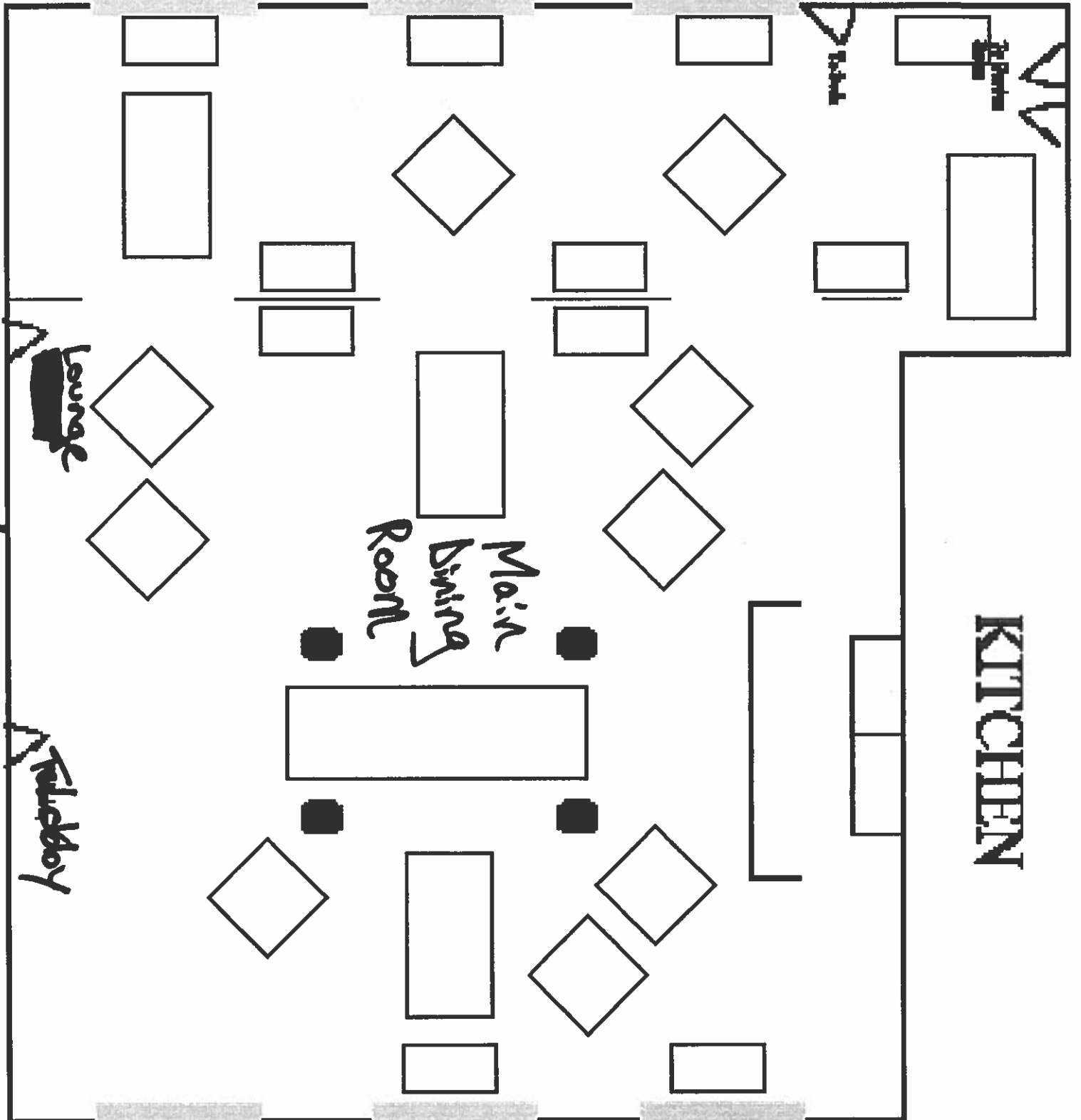


TO THE DINING ROOM



TO LOBBY

outdoor seating



Lounge

Main Dining Room

KITCHEN

Reception



Division of Alcoholic Beverages and Lottery  
Operations  
Division of Liquor Licensing and Enforcement

**Corporate Information Required for  
Business Entities Who Are Licensees**

<b>For Office Use Only:</b>	
License #:	_____
SOS Checked:	_____
100% Yes	<input type="checkbox"/> No <input type="checkbox"/>

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

- Exact legal name: Asti-Kim Corporation
- Doing Business As, if any: Asticou Inn
- Date of filing with Secretary of State: 1968 State in which you are formed: Maine
- If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:  
\_\_\_\_\_
- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
Please See Attached				

(Stock ownership in non-publicly traded companies must add up to 100%.)

- If Co-Op # of members: \_\_\_\_\_ (list primary officers in the above boxes)

7. Is any principal person involved with the entity a law enforcement official?

Yes  No  If Yes, Name: \_\_\_\_\_ Agency: \_\_\_\_\_

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes  No

9. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: \_\_\_\_\_

Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_

Location of Conviction: \_\_\_\_\_

Disposition: \_\_\_\_\_

Signature:

 \_\_\_\_\_  
Signature of Duly Authorized Person      Date

James McCabe, President  
\_\_\_\_\_

Print Name of Duly Authorized Person

---

Submit Completed Forms to:

Bureau of Alcoholic Beverages  
Division of Liquor Licensing and Enforcement  
8 State House Station, Augusta, Me 04333-0008 (Regular address)  
10 Water Street, Hallowell, ME 04347 (Overnight address)  
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434  
Email Inquiries: [MaineLiquor@Maine.gov](mailto:MaineLiquor@Maine.gov)



## Asti-Kim Corporation Board of Directors 2018

<b>Name</b>	<b>Address Previous 5 Years</b>	<b>Date of Birth</b>	<b>% of stock</b>	<b>Title</b>
James L. McCabe	2011 Renaissance Blvd, Suite 210, of Prussia, PA 19406	King 1/2/1943	9.4	President
Patricia Blake	11 Stonebridge Lane, W Hartford, CT 06107	before 1948	1.9	Vice President
Alex Kimball	108 Haskell Road, North Yarmouth, ME 04097	after 1948	0	Treasurer
Gail Cook	102 Washington St., Sherborne, MA 01770	before 1948	0	Secretary
Lydia Kimball	15 Stone Road, Belmont, MA 02478	after 1948	5.4	
Neil Houghton	21 Orchard Lane, Villanova, PA 19085	before 1948	0	
Nancy Harris	412 South Ithan Avenue, Villanova, PA 19085	before 1948	0.73	

**ASTI-KIM CORPORATION  
SHAREHOLDERS AS OF JULY 2017**

<u>Owner</u>	<u># Shares</u>	<u>% Shares</u>	<u>Mailing Address</u>
The Brooklyn Museum cert #144	2	0.03%	Judith Frankfurt Deputy Director & Assistant Treasurer The Brooklyn Museum 200 Eastern Parkway Brooklyn, New York 11238
Carnegie Hall Corporation cert #145	4	0.06%	Theodore E. Phillips Director of Finance Carnegie Hall Corporation 881 Seventh Avenue New York, NY 10019
Central Park Conservancy, Inc. cert #146	2	0.03%	Stephen Spinelli CFO Central Park Conservancy, Inc. 14 East 60th Street New York, NY 10022
City Parks Foundation, Inc. cert #147	1	0.02%	Alissa Desmarais Director of Development City Parks Foundation, Inc. 830 Fifth Avenue New York, NY 10065
College of the Atlantic cert #148	1	0.02%	Andrew Griffiths Administration Dean College of the Atlantic 105 Eden Street Bar Harbor, ME 04609
Community Trust (One-Year Fund cert #149	30	0.48%	Jane L. Wilton Secretary Community Funds, Inc. 909 Third Avenue, 22nd Floor New York, NY 10022
Community Trust (Five-Year Fund cert #150	130	2.10%	Jane L. Wilton Secretary Community Funds, Inc. 909 Third Avenue, 22nd Floor New York, NY 10022
Historic Hudson Valley cert #151	2	0.03%	David M. Parsons Director of Finance & Administration Historic Hudson Valley 639 Bedford Road Pocantico Hills, NY 10591

Maine Community Foundation, Inc. cert #152	1	0.02%	James Geary CFO Maine Community Foundation, Inc. 245 Main St. Ellsworth, ME 04605
Marine Corps University Foundator cert #153	2	0.03%	John R. Hales Secretary and COO The Marine Corps University Foundation, Inc. 715 Broadway Street Quantico, VA 22134
The Metropolitan Museum of Art Cert #154	25	0.40%	Metropolitan Museum of Art 1000 Fifth Avenue New York, NY 10028
New York Presbyterian / Weill Corn- cert #155	1	0.02%	Nicholas Pitaro Director New York Presbyterian / Weill Cornell 525 E. 68th Street, Box 123 New York, NY 10065
The New York Public Library Cert #156 was lost Cert # 163 was issued to replace 156	27	0.44%	Jankie Beharry Controller The New York Public Library (Astor, Lenox & Tilden Foundations) 476 Fifth Avenue New York, NY 10018
The Pierpont Morgan Library Cert # 157	4	0.06%	Kristina W. Stillman Director of Finance & Administration The Pierpont Morgan Library 225 Madison Avenue New York, NY 10016
Prospect Park Alliance, Inc. Cert # 158	2	0.03%	James Snow Acting President Prospect Park Alliance, Inc. 95 Prospect Park West Brooklyn, NY 11215
The Rockefeller University Cert # 159	7	0.11%	James Lapple VP Finance The Rockefeller University 1230 York Avenue New York, NY 10065
The Trust for Public Land Cert# 160	3	0.05%	John Davis Assistant Treasurer The Trust for Public Land 101 Montgomery Street, Suite 900 San Francisco, CA 94104
United Nations Cert# 161	1	0.02%	United Nations Development Programme 1 United Nations Plaza New York, NY 10017

New York Zoological Society (aka Wildlife Conservation Society) Cert# 162	5	0.08%	Christopher J. McKenzie SVP And General Counsel The Wildlife Conservation Society 2300 Southern Blvd Bronx, NY 10460	
Now owned by Sonja Broderick Cert. #142: 21 shares (replaces Cert. #139) Email: sonjabroderick@eircom.net	21	0.34%	Dr. Sonja Broderick Rear Upper William Street Listowel County Kerry, IRELAND	Shares transferred from Estate of Peter Bell Email proxies to: sonjabroderick@eircom.net
Edward McC. Blair cert #2: 150 shares	150	2.42%	Estate of Edward McC. Blair P.O. Box 427 Northeast Harbor, ME 04662	
Patricia H. Blake cert #94: 70 shares cert #109: 50 shares	120	1.94%	Patricia Blake 11 Stonebridge Lane West Hartford, CT 06107 P.O. Box 464 61 Harborside Road Northeast Harbor, ME 04662	
Florence D.H. Borda cert #128: 11 shares	11	0.18%	Florence D.H. Borda 59 Pasture Lane Bryn Mawr, PA 19010	
William A.M. Burden cert #3: 150 shares cert #47: 25 shares	175	2.83%	Mr. Edward Burden, Trustee 10 East 53rd Street, 32nd Floor New York, NY 10022	
Patricia Cromwell Miller cert #132: 200 shares	200	3.23%	Patricia Cromwell Miller 1203 Pine Valley Road Oyster Bay, NY 11771	Inherited from Estate of Jarvis Cromwell
Daniel Kimball cert #91: 333 shares	333	5.38%	Mrs. Lydia Kimball P.O. Box 746 Northeast Harbor, ME 04662	
Gilbert H. Kinney cert #78: 200 shares	200	3.23%	Mr. Gilbert H. Kinney 19 East 72nd Street, Apt 9A New York, NY 10021	
Edward and Margaret Leede cert #98: 250 shares	250	4.04%	Edward and Margaret Leede 2100 Plaza Tower One 6400 South Fiddler's Green Englewood, CO 80111	
Maine Coast Heritage Trust cert #122: 200 shares (voting stock) cert #120: 1500 shares (non-voting)	200 1500	3.23% 24.25%	William T. Glidden, Director 1 Bowdoin Mill Island, Suite 201 Topsham, ME 04086	
Harry B. Matthews, Jr. cert #9: 150 shares	150	2.42%	Estate of Harry B. Matthews, Jr. P.O. Box 283 Northeast Harbor, ME 04662	
Katherine P.H. Mellon cert #127: 11 shares	11	0.18%	Mrs. Katherine P.H. Mellon 340 Larger Crossroads, Box 487 Far Hill, NJ 07931	
James L. McCabe cert #103: 650 shares	650	10.51%	James L. McCabe Drexel Morgan Capital Advisers Three Radnor Corporate Center, Suite 305 Radnor, PA 19087	

Please send proxies to Lack & Lindsay:				
009220-008 cert #169	30	0.48%	Lack & Lindsay	Shares transferred from Estate of Gerrish Millik 150 shares in total Wife: Phoebe. Gerrish was brother of Roger M
009230-008 cert #170	30	0.48%	c/o Wilmington Trust Co.	
009240-008 cert #171	30	0.48%	1100 North Market Street	
009250-008 cert #172	30	0.48%	Wilmington, DE 19801	
009260-008 cert #173	30	0.48%		
Please send proxies to Lack & Lindsay:				
009120-000 cert #164	20	0.32%	Lack & Lindsay	Estate of Roger Milliken cert #63: 100 shares distributed to five family Trusts (restrictive legends)
009130-000 cert #165	20	0.32%	c/o Allison Patni - DE3-C080	
009140-000 cert #166	20	0.32%	Wilmington Trust Co.	
009150-000 cert #167	20	0.32%	1100 North Market Street	
009160-000 cert #168	20	0.32%	Wilmington, DE 19890	
Allan McIlhenny cert #79: 200 shares	200	3.23%	Estate of Allan McIlhenny c/o Kurt Klebe, Esq. PO Box 586 Portland, ME 04112-0586	
Sandra Norris Ghosh Cert # 186	20.5	0.33%	Sandra Norris Ghosh 144 Coldstream Road Phoenixville, PA 19460 Email: sngcoldrd@verizon.net	
Polly Norris cert #187	20.5	0.33%	Polly Norris PO Box 8 Northeast Harbor, ME 04662	
Anne Ponce cert #134: 42 shares	42	0.68%	Mrs. Anne Ponce 150 Estrada Maya Santa Fe, NM 87501	
Kathe McCoy cert #135: 42 shares	42	0.68%	Mrs. Kathe McCoy P.O. Box 881155 Steamboat Springs, CO 80488	(certs #133, 134 & 135 replace Thomas Gates' certs #6 (100) & #46 (25) )
Margaret F. Grace cert #125: 110 shares	110	1.78%	Mr. Patrick F. Grace 80 Riverside Blvd., Apt 33-B New York, NY 10069	
Nancy G. Harris cert #99: 45 shares	45	0.73%	Nancy G. Harris P.O. Box 278 Northeast Harbor, ME 04662  412 South Ithan Avenue Villanova, PA 19085	
Harry G. Haskell, Jr. cert #60: 100 shares	100	1.62%	Mr. Harry G. Haskell, Jr. P.O. Box 588 Chadds Ford, PA 19317	
Nancy K. Ho cert # 90: 332 shares	332	5.37%	Mrs. Nancy K. Ho P.O. Box 468 Northeast Harbor, ME 04662	
David L. Hopkins, Jr. cert #130: 12 shares	12	0.19%	David L. Hopkins, Jr. P.O. Box 877 Northeast Harbor, ME 04662	
Porter C.A. Hopkins cert #129: 11 shares	11	0.18%	Mr. Porter C.A. Hopkins Box 298 Cambridge, MD 21613	
Hudson International, Inc. cert #102: 45 shares	45	0.73%	Mr. Christopher A. Hudson P.O. Box 33877 317 South Tryon Street Charlotte, NC 28233	

Marion M. Kimball cert #89: 134 shares	134	2.17%	Mrs. Lydia Kimball P O. Box 746 Northeast Harbor, ME 04662	
Benjamin R. Neilson cert #50: 25 shares	25	0.40%	Mr. Benjamin R. Neilson 917 Sorrel Lane Bryn Mawr, PA 19010	
Janneke S. Neilson cert #123: 25 shares	25	0.40%	Mrs. Janneke S. Neilson 71 Pasture Lane Bryn Mawr, PA 19010	
Roman Catholic Diocese of Portland (corporation sole) cert #68: 175 shares	175	2.82%	Roman Catholic Diocese of Portland, ME 510 Ocean Avenue Portland, ME 04103	
C. Ken Savage Cert. # 174	1	0.02%	The Estate of Charles K. Savage, Jr. PO Box 400 Mount Desert, ME 04660	Gifted one share by Nancy Ho
Charles R. Tyson cert #45: 25 shares transferred to cert #136 (#45 lost)	25	0.40%	Barbara Iselin P.O. Box 23 Mt. Desert, ME 04660	
William L. Van Alen, III Cert. # 176	22.22	0.36%	William L. Van Alen, III 570 Sandhurst Drive West Apt. 102 Roseville, MN 55113	Shares of Est. of Elizabeth Van Alen transferred to Beneficiaries. Certs. 85 and 137: 200 shares
Ms. Alexandra Van Alen Frazier Cert. # 177	22.23	0.36%	Ms. Alexandra Van Alen Frazier 409 Merion Hill Lane West Conshohocken, PA 19428	
Ms. Edith Van Alen Gibson Cert. # 178	22.22	0.36%	Ms. Edith Van Alen Gibson 339 Valley Lane Newtown Square, PA 19073	
Lucas P. Van Alen Cert. # 179	22.22	0.36%	Lucas P. Van Alen 5495 Sea Biscuit Road Palm Beach Gardens, FL 33418	
James L. Van Alen, Jr. Cert. # 180	22.22	0.36%	James L. Van Alen, Jr. 250 Beacon Street, Apt. 18 Boston, MA 02116	
Mr. Alexander S. Van Alen Cert. #181	22.22	0.36%	Mr. Alexander S. Van Alen 39 Lakemans Lane Ipswich, MA 01938	
Mr. Robert B. Van Alen Cert. # 182	22.23	0.36%	Mr. Robert B. Van Alen 7098 Goshen Road Newtown Square, PA 19073	
Nicholas S. Ludington, III Cert. # 183	22.22	0.36%	Nicholas S. Ludington, III One Deer Run Road Cape Elizabeth, ME 04107	
Mr. Max Ludington Cert. # 184	22.22	0.36%	Mr. Max Ludington 430 Clinton Avenue Apt. 3-C Brooklyn, NY 11238	
Charles Woodward cert #82: 150 shares	150	2.42%	Charles Woodward 700 West Mermaid Lane Philadelphia, PA 19118	Transferred to Charles Woodward cert #140
<b>TOTAL:</b>	<b>6186</b>			
<i>Non-voting</i>	<i>1500</i>			
<i>Voting</i>	<i>4686</i>			

**BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS**  
**DIVISION OF LIQUOR LICENSING AND ENFORCEMENT**  
 8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008  
 10 WATER STREET, HALLOWELL, ME 04347  
 TEL: (207) 624-7220 FAX: (207) 287-3434  
 EMAIL INQUIRIES: [MAINELIQUOR@MAINE.GOV](mailto:MAINELIQUOR@MAINE.GOV)

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application:  Yes  No

PRESENT LICENSE EXPIRES 4/24/18

INDICATE TYPE OF PRIVILEGE:  MALT  VINOUS  SPIRITUOUS

**INDICATE TYPE OF LICENSE:**

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI)     | <input type="checkbox"/> CLASS A LOUNGE (Class X)        |
| <input type="checkbox"/> HOTEL (Class I,II,III,IV)                 | <input type="checkbox"/> HOTEL, FOOD OPTIONAL (Class I-A) | <input type="checkbox"/> BED & BREAKFAST (Class V)       |
| <input type="checkbox"/> CLUB w/o Catering (Class V)               | <input type="checkbox"/> CLUB with CATERING (Class I)     | <input type="checkbox"/> GOLF COURSE (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV)                         | <input type="checkbox"/> QUALIFIED CATERING               | <input type="checkbox"/> OTHER: _____                    |

REFER TO PAGE 3 FOR FEE SCHEDULE

**ALL QUESTIONS MUST BE ANSWERED IN FULL.**

Corporation Name:		Business Name (D/B/A)	
APPLICANT(S) –(Sole Proprietor)		Physical Location:	
DOB:		City/Town	
DOB:		State	
DOB:		Zip Code	
Address		Mailing Address	
City/Town		City/Town	
State		State	
Zip Code		Zip Code	
Telephone Number		Business Telephone Number	
Fax Number		Fax Number	
Federal I.D. #		Seller Certificate #:	
Federal I.D. #		or Sales Tax #:	
Email Address:		Website:	
Please Print		Please Print	

If business is NEW or under new ownership, indicate starting date: \_\_\_\_\_

Requested inspection date: \_\_\_\_\_ Business hours: \_\_\_\_\_

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: \_\_\_\_\_
- State amount of gross income from period of last license: ROOMS \$ \_\_\_\_\_ FOOD \$ \_\_\_\_\_ LIQUOR \$ 1,200
- Is applicant a corporation, limited liability company or limited partnership? YES  NO   
If Yes, please complete the Corporate Information required for Business Entities who are licensees.
- Do you own or have any interest in any another Maine Liquor License?  Yes  No  
If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

(Use an additional sheet(s) if necessary.)

License #	Name of Business	Physical Location	City / Town



5. Do you permit dancing or entertainment on the licensed premises? YES  NO
6. If manager is to be employed, give name: \_\_\_\_\_
7. Business records are located at: 12 Main Street Seal Harbor, ME
8. Is/are applicants(s) citizens of the United States? YES  NO
9. Is/are applicant(s) residents of the State of Maine? YES  NO
10. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:  
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
<u>Thomas M. Baker</u>	<u>4/10/64</u>	<u>Seville, Spain (USA)</u>
Residence address on all of the above for previous 5 years (Limit answer to city & state)		
<u>102 Jordan Pond Road Seal Harbor, ME</u>		<u>20+ years</u>

11. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES  NO

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_  
 Offense: \_\_\_\_\_ Location: \_\_\_\_\_  
 Disposition: \_\_\_\_\_ (use additional sheet(s) if necessary)

12. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?  
 Yes  No  If Yes, give name: \_\_\_\_\_

13. Has/have applicant(s) formerly held a Maine liquor license? YES  NO

14. Does/do applicant(s) own the premises? Yes  No  If No give name and address of owner: \_\_\_\_\_

15. Describe in detail the premises to be licensed: (On Premise Diagram Required) \_\_\_\_\_

16. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?  
 YES  NO  Applied for: \_\_\_\_\_

17. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? walking distance to chapel  
 Which of the above is nearest? chapel

18. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES  NO   
 If YES, give details: \_\_\_\_\_

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

**NOTE:** "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Seaboard Maine on April 16, 2018  
Town/City, State Date

**Please sign in blue ink**

Katherine M. Conley  
Signature of Applicant or Corporate Officer(s)  
Katherine M. Conley  
Print Name

\_\_\_\_\_  
Signature of Applicant or Corporate Officer(s)  
\_\_\_\_\_  
Print Name

**FEE SCHEDULE**

<b>FILING FEE: (must be included on all applications)</b> .....	<b>\$ 10.00</b>
<b>Class I</b> Spirituous, Vinous and Malt .....	<b>\$ 900.00</b>
<b>CLASS I:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
<b>Class I-A</b> Spirituous, Vinous and Malt, Optional Food (Hotels Only) .....	<b>\$1,100.00</b>
<b>CLASS I-A:</b> Hotels only that do not serve three meals a day.	
<b>Class II</b> Spirituous Only .....	<b>\$ 550.00</b>
<b>CLASS II:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
<b>Class III</b> Vinous Only .....	<b>\$ 220.00</b>
<b>CLASS III:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
<b>Class IV</b> Malt Liquor Only .....	<b>\$ 220.00</b>
<b>CLASS IV:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
<b>Class V</b> Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) .....	<b>\$ 495.00</b>
<b>CLASS V:</b> Clubs without catering privileges.	
<b>Class X</b> Spirituous, Vinous and Malt – Class A Lounge .....	<b>\$2,200.00</b>
<b>CLASS X:</b> Class A Lounge	
<b>Class XI</b> Spirituous, Vinous and Malt – Restaurant Lounge .....	<b>\$1,500.00</b>
<b>CLASS XI:</b> Restaurant/Lounge; and OTB.	

**UNORGANIZED TERRITORIES** \$10.00 filing fee shall be paid directly to County Treasurer. **All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.**

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the Treasurer, State of Maine.

This application must be completed and signed by the Town or City and mailed to:

Bureau of Alcoholic Beverages and Lottery Operations

Division of Liquor Licensing and Enforcement

8 State House Station, Augusta, ME 04333-0008.

Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

**TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:**

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: \_\_\_\_\_, Maine \_\_\_\_\_  
City/Town (County)

On: \_\_\_\_\_  
Date

The undersigned being:  Municipal Officers  County Commissioners of the  
 City  Town  Plantation  Unincorporated Place of: \_\_\_\_\_, Maine

\_\_\_\_\_  
\_\_\_\_\_

**THIS APPROVAL EXPIRES IN 60 DAYS**

**NOTICE – SPECIAL ATTENTION**

**§653. Hearings; bureau review; appeal**

1. **Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][ 2003, c. 213, §1 (AMD) .]

**2. Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime: [1987, c. 45, Pt. A, §4 (NEW) .]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control: [1987, c. 45, Pt. A, §4 (NEW) .]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD) .]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD) .]

E. A violation of any provision of this Title: [2009, c. 81, §1 (AMD) .]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD) .]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW) .]  
[ 2009, c. 81, §§1-3 (AMD) .]

**3. Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP) .]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]  
[1995, c. 140, §6 (AMD) .]

**4. No license to person who moved to obtain a license.** [ 1987, c. 342, §32 (RP) .]

**5. Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[ 1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]

**Please be sure to include the following with your application:**

**Completed the application and sign the form.**

**Signed check with correct license fee and filing fee.**

**Your local City or Towns signature(s) are on the forms.**

**Be sure to include your ROOM, FOOD and LIQUOR gross income for the year (if applicable).**

**Enclose diagram for all businesses, auxiliary locations, extended decks and storage areas.**

**Complete the Corporate Information sheet for all ownerships except sole proprietorships.**

**If you have any questions regarding your application, please contact us at (207) 624-7220.**

Bureau of Alcoholic Beverages and Lottery Operations  
Division of Liquor Licensing & Enforcement  
8 State House Station, Augusta, ME 04333-0008  
10 Water Street, Hallowell, ME 04347  
Tel: (207) 624-7220 Fax: (207) 287-3434  
Email Inquiries: [MaineLiquor@maine.gov](mailto:MaineLiquor@maine.gov)

DIVISION USE ONLY	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved
BY:	

### ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.



# Ticks and Tick-borne Disease Community Forum

**Wednesday,  
May 9, 2018**

**6:00pm - 8:00pm**

**Mount Desert Island High  
School Auditorium**

- Increase your tick knowledge: tick identification, life cycle, and tick-borne diseases that may be transmitted to people, pets, and livestock
- Learn methods and techniques to reduce tick exposure and prevent tick bites
- Gain resources and support for early diagnosis and treatment of tick-borne illnesses
- Brainstorm opportunities for action in your community.



**Join us for a community  
discussion focused on ticks  
and tick-borne disease  
prevention.**

**Your input will help guide  
actions to protect residents  
from tick bites and  
tick-borne illness in our  
communities, our  
municipalities and across  
Maine.**

**For more information, contact  
Durlin Lunt, Chairman,  
Acadia Area League of Towns,  
at 276-5531**

LEAGUE OF TOWNS  
A COLLABORATIVE UNIT OF GOVERNMENT SERVING  
BAR HARBOR, CRANDERRY ISLES, ELLSWORTH,  
LAMOINE, MOUNT DESERT,  
SOUTHWEST HARBOR, SWANS ISLAND, TREMONT,  
TRENTON AND ACADIA NATIONAL PARK



Healthy  
Acadia



Public Health



MDI Hospital  
& Health Centers





## **Ticks and Tickborne Disease Forum**

**Wednesday, May 9, 2018 6:00 – 8:00 pm**

**Mount Desert Island High School Auditorium**

### **Objectives**

1. Increase knowledge of tick ecology and tickborne disease
2. Learn prevention methods and techniques
3. Gain resources for treatment and support
4. Brainstorm opportunities for action at the community level

- 6:00**            ***Introductions and Welcome***  
Alfred May, Downeast District Liaison, Maine CDC  
Durlin Lunt, Town Manager, Town of Mount Desert
- 6:10**            ***Tick Ecology and Human Disease***  
Charles Lubelczyk, Biologist, Maine Medical Center Research Institute  
Vicki Rea, Epidemiologist, Maine CDC
- 6:45**            ***Panelist's Perspectives on Ticks and Tickborne Disease***  
TBD, Veterinary  
Dr. Sheena Whittaker, MD, Maine Coast Pediatrics  
Dr. Beatrice Szantyr, MD, Maine Lyme and Internist  
Dr. Julius Krevans, Jr., MD, Mount Desert Island Hospital  
Mary Tomlinson, Maine Board of Pesticides Control  
TBD, Alternative Medical Treatment  
Emily Bracale, Lyme disease Support & Resources  
Rebecca Cole-Will, Chief Resource Management, Acadia National Park
- 7:15**            **Questions and Answers**
- 7:30**            **Brainstorm Action: What can we do?**  
*What actions can municipalities, State of Maine, and community members do about protecting residents from tickborne illnesses?*
- 7:55**            **Wrap Up, Thanks, and Adjourn**  
TBD, Healthy Acadia  
TBD, League of Towns

League of Towns  
P. O. Box 248,  
Northeast Harbor, ME 04662  
(207) 276-5531



# **TREASURER'S WARRANTS**

Warrants for BOS Agenda:

BOS Agenda:

04/17/18

	Description	#	Date	Amount
<b>A. Warrants to be Approved and Signed:</b>				
	Town Invoices	1862	04/17/18	\$ 526,716.92
<b>B. Authorized Warrants to be Signed:</b>				
(Prior Electronic or Manual Authorization )				
	Town State Fees & P/R Benefits	AP1860	04/04/18	\$ 64,972.38
		AP1861	04/11/18	\$ 26,712.62
	Town Payroll	PR1822	04/06/18	\$ 93,081.23
<b>C. Warrants to be Acknowledged:</b>				
	School Invoices	12	04/04/18	\$ 85,733.88
	School Payroll	21	04/14/18	\$ 74,496.19
<b>TOTAL WARRANTS FOR BOS MEETING</b>				<b><u>\$ 871,713.22</u></b>

**TOWN OF MOUNT DESERT**  
**ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 1862**

CHECK DATE: April 2, 2018

CHECK NUMBER: <u>308810</u>	through	<u>308877</u>	\$ <u>450,706.10</u>	Check payments
CHECK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>698</u>	through	<u>715</u>	\$ <u>76,010.82</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 526,716.92

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

- |                                       |                        |
|---------------------------------------|------------------------|
| <u>John B Maccauley, Chairman</u>     | <u>Martha T Dudman</u> |
| <u>Matthew J Hart, Vice Chairman</u>  | <u>James F Mooers</u>  |
| <u>Wendy H Littlefield, Secretary</u> |                        |



04/11/2018 17:02  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

1  
P apcshdsb

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066

NET

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
698 04/17/2018 EFT Invoice: 7128	1258 ACADIA TOWING & FLEET SERVICE 7128 66.00 1550100 55400	03/15/2018		API1862	66.00
		towing\Trackless bj GEN REPAIRS & MAINT			
699 04/17/2018 EFT Invoice: 3018	2097 TOWN OF BAR HARBOR 3018 2,044.00 1440110 54534	04/11/2018		API1862	2,044.00
		Admin Assistant March 2018 PD ADMIN ASSIST (BH)			
Invoice: 3017	TOWN OF BAR HARBOR 3017 2,898.82 1440110 51500 299 203.09 2140175 51505 232.10 2140117 51500 299 232.10 2140118 51210 299	04/11/2018		API1862	3,566.11
		March 2018 Mutual Aid OT-MA BHPD TO MDPD OT-OSD BHPD EXP OT-MA BHPD OUI PATROLMAN-BHPD			
700 04/17/2018 EFT Invoice: 20180767	116 CIVIL ENGINEERING SERVICES INC 20180767 28,400.00 3000039 57712	03/25/2018		API1862	28,400.00
		main street design ts ENGINEERING & DESIGN			
Invoice: 20180651	CIVIL ENGINEERING SERVICES INC 20180651 3,958.69 3000041 57712	03/21/2018		API1862	3,958.69
		Sylvan design, bid ad ts ENGINEERING-CES			
Invoice: 20180652	CIVIL ENGINEERING SERVICES INC 20180652 510.00 3000043 57712	03/20/2018		API1862	510.00
		crosswalks eval design ts ENGINEERING			
Invoice: 20180653	CIVIL ENGINEERING SERVICES INC 20180653 2,852.50 4055200 24571	03/21/2018		API1862	2,852.50
		vendors & farm mkt ts PW Grounds Reserve			
701 04/17/2018 EFT Invoice: 4226211	792 COASTAL ENERGY 4226211 13.29 1550100 53710 5519	03/10/2018		API1862	13.29
		4.5 Clear ULSD Diesel fuel bj VEHICLE FUEL-13 TRACKLESS			
Invoice: 872704	COASTAL ENERGY 872704 30.49 1550666 53400	03/27/2018		API1862	30.49
		19.3 gal LP Gas for Sea Street PS-EM HEATING FUEL			
		698 TOTAL:			66.00
		699 TOTAL:			5,610.11
		700 TOTAL:			28,400.00
		701 TOTAL:			43.78



INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
filters bj GEN REPAIRS & MAINT	202.19 1551500 55400	03/27/2018		API862	202.19
silicone bj GEN REPAIRS & MAINT	61.46 1551500 55400	03/27/2018		API862	61.46
valves bj GEN REPAIRS & MAINT	471.54 1551500 55400	03/28/2018		API862	471.54
CHECK				702 TOTAL:	735.19
Cashiering setup IT/TECH FEE	688.43 1221000 54250	03/30/2018		API862	688.43
CHECK				703 TOTAL:	688.43
urinal screens bj GEN REPAIRS & MAINT	29.12 1552500 55400	02/23/2018		API862	29.12
CHECK				704 TOTAL:	29.12
Mar tip fee cs TIPPING FEE EMR	10,053.58 1551500 55501	03/31/2018		API862	10,053.58
CHECK				705 TOTAL:	10,053.58
Consulting Services Economic Devolpment CONSULTANT-DIRECTOR MARKETING EXPENSES	2,646.00 1770100 54970 3.59 1770100 53900	03/31/2018		API862	2,649.59
CHECK				706 TOTAL:	2,649.59
Hangers for gear racks EQUIPMENT	240.00 1440330 57100	03/29/2018		API862	240.00
CHECK				707 TOTAL:	240.00

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 Town of Mount Desert  
 A/P CASH DISBURSEMENTS JOURNAL  
 CASH ACCOUNT: 100 10100  
 CHECK NO CHK DATE TYPE VENDOR NAME  
 Ckg-BH General Fund 8066  
 Invoice: 040318 Circle K  
 Invoice: 0318 B&G  
 Invoice: 0318 HWY  
 Invoice: 0318 WW  
 Invoice: 415  
 Invoice: 101616  
 Invoice: 101722  
 Invoice: 101683  
 Invoice: 182

040318 Circle K 04/03/2018 AP1862  
 10.6 gal Fuel Charge Reimbursement.  
 VEHICLE FUEL-18 CHEV COLO  
 53710 2702  
 53710 B&G  
 1552000 53710  
 0318 HWY  
 0318 WW  
 0318 B&G  
 1550100 53710  
 1550552 53710  
 415  
 1440330 57100  
 1440330 55100 4310  
 1440330 55100 4301  
 4040300 24471  
 4040300 182  
 1550552 54610  
 182

INVOICE DTL DESC

708 04/17/2018 EFT 382 KIMBERLY KEENE 040318 Circle K 04/03/2018 AP1862  
 Invoice: 040318 Circle K 30.00 1220770 53710 2702 10.6 gal Fuel Charge Reimbursement.  
 VEHICLE FUEL-18 CHEV COLO

709 04/17/2018 EFT 1043 MAIN STREET VARIETY 0318 B&G 03/31/2018 AP1862  
 Invoice: 0318 B&G 197.57 1552000 53710 74.6 GAL. B&G VEHICLE FUEL

MAIN STREET VARIETY 0318 HWY 03/31/2018 AP1862  
 Invoice: 0318 HWY 636.15 1550100 53710 218.0 GAL HWY VEHICLE FUEL

MAIN STREET VARIETY 0318 WW 03/31/2018 AP1862  
 Invoice: 0318 WW 829.69 1550552 53710 313.1 GAL WW VEHICLE FUEL

710 04/17/2018 EFT 1687 NOEL MUSSON 04/09/2018 AP1862  
 Invoice: 415 1,147.50 1220770 54900 Planning Consultant  
 PLANNING CONSULTANT

711 04/17/2018 EFT 1131 NORTHEAST EMERGENCY APPARATUS LLC 101703 03/23/2018 AP1862  
 Invoice: 101703 687.00 1440330 57100 Calibration Gas for MSA Galaxy  
 EQUIPMENT

NORTHEAST EMERGENCY APPARATUS LLC 101616 03/02/2018 AP1862  
 Invoice: 101616 174.77 1440330 55100 4310 Replacement Light for A1  
 VEH RPR-07 GMC A1

NORTHEAST EMERGENCY APPARATUS LLC 101722 03/27/2018 AP1862  
 Invoice: 101722 32.48 1440330 55100 4301 Replacement rocker switch for L1  
 VEHICLE REPAIR-09 Ferrara LI

NORTHEAST EMERGENCY APPARATUS LLC 101683 03/23/2018 974 AP1862  
 Invoice: 101683 6,792.00 4040300 24471 MSA Galaxy Calibration Station  
 FD Equip/Engine Resv

712 04/17/2018 EFT 1856 TERRYS TANK LLC 04/01/2018 AP1862  
 Invoice: 182 3,190.00 1550552 54610 Sludge Disposal-EM  
 SLUDGE DISPOSAL

NET

30.00 708 TOTAL: 30.00

197.57 709 TOTAL: 197.57

636.15 710 TOTAL: 636.15

829.69 711 TOTAL: 829.69

1,663.41 712 TOTAL: 1,663.41

1,147.50 710 TOTAL: 1,147.50

1,147.50 711 TOTAL: 1,147.50

687.00 712 TOTAL: 687.00

174.77 711 TOTAL: 174.77

32.48 712 TOTAL: 32.48

6,792.00 711 TOTAL: 6,792.00

7,686.25 712 TOTAL: 7,686.25

3,190.00 711 TOTAL: 3,190.00



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100  
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC

3,190.00

712 TOTAL:

CHECK

713 04/17/2018 EFT  
Invoice: 045-220370

1609 TYLER TECHNOLOGIES INC  
045-220370  
5,941.57 1220110 54530

04/04/2018 AP1862  
Implementation front office  
OTHER CONTRACT SVCS

5,941.57

5,941.57

713 TOTAL:

CHECK

714 04/17/2018 EFT  
Invoice: 070117063018

970 DONNA WALTON  
070117063018  
400.00 1440330 54840 432

04/09/2018 AP1862  
Monthly janitorial services for Stat.#2 comm. room  
CUSTODIAL-S2 SH

400.00

400.00

714 TOTAL:

CHECK

715 04/17/2018 EFT  
Invoice: 0318

2221 LISA YOUNG  
0318  
115.10 1220500 54100

03/31/2018 AP1862  
MILEAGE TO HUSSON CLASSES 211.2 MI @ .545  
TRAINING

115.10

115.10

715 TOTAL:

CHECK

308810 04/17/2018 PRFD  
Invoice: 159386

1306 ACADIA FUEL LLC  
159386  
211.85 1550667 53400

03/13/2018 AP1862  
111.5 gal SV WWTP Heating Oil-EM  
HEATING FUEL

211.85

Invoice: 159387

ACADIA FUEL LLC  
159387  
153.71 1550666 53400

03/13/2018 AP1862  
80.9 gal NEH WWTP Heating Oil-EM  
HEATING FUEL

153.71

Invoice: 159388

ACADIA FUEL LLC  
159388  
326.04 1550668 53400

03/15/2018 AP1862  
171.6 gal SH WWTP Heating Oil-EM  
HEATING FUEL

326.04

Invoice: 159776

ACADIA FUEL LLC  
159776  
437.57 1550668 53400

03/26/2018 AP1862  
230.3 gal SH WWTP Heating Oil-EM  
HEATING FUEL

437.57

Invoice: 159777

ACADIA FUEL LLC  
159777  
339.91 1550666 53400

03/26/2018 AP1862  
178.9 gal NEH WWTP Heating Oil-EM  
HEATING FUEL

339.91

Invoice: 159784

ACADIA FUEL LLC  
159784  
271.70 1550667 53400

03/27/2018 AP1862  
143.0 gal SV WWTP Heating Oil-EM  
HEATING FUEL

271.70

Invoice: 160179

ACADIA FUEL LLC  
160179  
230.66 1550668 53400

04/03/2018 AP1862  
121.4 gal SH WWTP Heating Oil-EM  
HEATING FUEL

230.66







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04/11/2018 17:02 Town of Mount Desert  
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE WARRANT NET  
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
CHECK 308816 TOTAL:					8,483.80
308817 04/17/2018 PRPD Invoice: 159481	159481	03/20/2018	AP1862		502.55
1954 ACADIA FUEL LLC	502.55 1552000 53400	264.5 gal heating fuel bj HEATING FUEL			
308818 04/17/2018 PRPD Invoice: 118481	118481	03/23/2018	AP1862		90.21
2261 ACADIA FUEL LLC	90.21 6010100 53400	97.0 gal lp gas yachtsmen HEATING FUEL			
308819 04/17/2018 PRPD Invoice: 04062018	04062018	03/28/2018	AP1862		62.30
1982 AT&T MOBILITY	62.30 6010100 55130 84289	cell phone CELL PHONES-HARBORMASTER			
308820 04/17/2018 PRPD Invoice: 04062018	04062018	03/28/2018	AP1862		304.19
1937 AT&T MOBILITY	304.19 1440110 55130	Cruiser Data Modems March 2018 CELL PHONES			
308821 04/17/2018 PRPD Invoice: 33962	33962	03/28/2018	AP1862		96.95
46 AWARDS SIGNAGE & TROPHIES	96.95 1220110 52700	Spirit of America Award TOWN MGR EXPENSE			
308822 04/17/2018 PRPD Invoice: 218445	218445	03/21/2018	AP1862		250.00
59 B C M CONSTRUCTION INC	250.00 1550100 55400	loader/pulled out stuck plow truck bj GEN REPAIRS & MAINT			
308823 04/17/2018 PRPD Invoice: 218474	218474	04/02/2018	AP1862		1,250.00
B C M CONSTRUCTION INC	1,250.00 1551500 55560	recycling bj PROCESSING SVCS			
308824 04/17/2018 PRPD Invoice: IB32816	IB32816	03/28/2018	AP1862		307.33
1915 BEAUREGARD EQUIPMENT INC	307.33 1550100 55400	backhoe teeth GEN REPAIRS & MAINT			





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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

10100  
CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME

1550552  
Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

INVT DATE PO

WARRANT

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8  
apcshdsb

INVOICE	INVT DATE	PO	WARRANT	NET
21.08	03/06/2018	53140	API1862	55.95
	POSTAGE			
	Box Fan and Mop Sponge Refills-EM		API1862	
	BLDG REPAIR & MAINT			
55.95	03/19/2018	55200	API1862	22.58
	AA/9V Batteries for Lab Equipment-EM			
	LAB EQUIP			
22.58	03/21/2018	53820	API1862	9.66
	Galv Nipples and Thread tape-EM			
	PUMP STATION MAINT			
9.66	03/28/2018	55210	API1862	856.30
	Ice Melt 40LB Bags-EM			
	BLDG REPAIR & MAINT			
856.30	03/30/2018	55200	API1862	36.43
	Bleach, Trash Bags, Sand paper, Hose Clamps-EM			
	OTHER EQUIPMENT			
36.43	03/23/2018	53900	API1862	4.99
	Paint			
	GENERAL SUPPLIES			
4.99	CHECK	53110	308826 TOTAL:	1,043.54
211.80	03/30/2018	29073	API1862	211.80
	steel bj			
	GEN REPAIRS & MAINT			
211.80	CHECK	55400	308827 TOTAL:	211.80
320.00	03/26/2018	54500	API1862	320.00
	Legal Representation at Planning Board Meeting			
	PB LEGAL			
320.00	03/26/2018	54500	API1862	264.00
	Legal Representation at Planning Board Meeting.			
	PB LEGAL			
264.00	03/27/2018	54500	API1862	80.00
	Legal Representation at Planning Board Meeting.			
	PB LEGAL			
80.00	03/27/2018	54500	API1862	960.00
	Legal Representation for a Planning Board Meeting.			
	PB LEGAL			
960.00				



04/11/2018 17:02  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

10100  
Kkg-BH General Fund 8066

TYPE VENDOR NAME

INVOICE

INV DATE PO

WARRANT

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9  
apcshdsb

INVOICE DTL DESC

CHECK 308828 TOTAL:

1,624.00

308829 04/17/2018 PRD  
Invoice: BB100665

2401 COM-NAV, INC

BB100665

04/01/2018  
Monthly Pager Service Fee for WW Alarms-EM  
TECHNICAL SVCS

API1862

19.00

308830 04/17/2018 PRD  
Invoice: 29312

162 DOWNEAST GRAPHICS & PRINTING

29312

03/29/2018  
Business Cards - S. Murphy  
OFFICE SUPPLIES

API1862

100.60

CHECK 308829 TOTAL:

19.00

308831 04/17/2018 PRD  
Invoice: 0318

194 ELLSWORTH AMERICAN INC

0318

03/31/2018  
Public Notice  
PUBLIC NOTICE  
PUBLIC NOTICE

API1862

480.20

CHECK 308830 TOTAL:

480.20

308832 04/17/2018 PRD  
Invoice: 112536161-01

196 ELLSWORTH BUILDER SUPPLY INC

112536161-01

03/16/2018  
drill and saw starter kit bj  
GEN REPAIRS & MAINT

API1862

438.00

CHECK 308831 TOTAL:

480.20

Invoice: II2540736-01

ELLSWORTH BUILDER SUPPLY INC

II2540736-01

03/30/2018  
screws bj  
BLDG REPAIR & MAINT

API1862

64.97

Invoice: II2539193-01

ELLSWORTH BUILDER SUPPLY INC

II2539193-01

03/27/2018  
mortar mix bj  
BLDG REPAIR & MAINT

API1862

107.37

Invoice: II2539408-01

ELLSWORTH BUILDER SUPPLY INC

II2539408-01

03/27/2018  
2x4 dock repair  
GEN REPAIRS & MAINT

API1862

17.05

CHECK 308832 TOTAL:

627.39

308833 04/17/2018 PRD  
Invoice: 14-180301

1688 CITY OF ELLSWORTH

14-180301

04/02/2018  
Sludge Disposal-EM  
SLUDGE DISPOSAL

API1862

2,000.00

CHECK 308833 TOTAL:

2,000.00







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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Kkg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC CHECK 308835 TOTAL: 5,369.41

308836 04/17/2018 PRD 1175 ERA 856868 03/23/2018 API1862 592.37  
Invoice: 856868 DMRQA38 Analytes for Proficiency Testing-EM

592.37 1550552 54600 OUTSIDE LAB/TESTING  
CHECK 308836 TOTAL: 592.37

308837 04/17/2018 PRD 1794 CONSOLIDATED COMMUNICATIONS 032718 03/27/2018 API1862 47.22  
Invoice: 032718 Telephone Service E911

47.22 1221000 55120 TELEPHONE-USAGE  
CHECK 308837 TOTAL: 47.22

308838 04/17/2018 PRD 1796 CONSOLIDATED COMMUNICATIONS 032718 03/27/2018 API1862 87.81  
Invoice: 032718 Telephone Charge Seal Harbor WWTP

87.81 1221000 55120 TELEPHONE-USAGE  
CHECK 308838 TOTAL: 87.81

308839 04/17/2018 PRD 1797 CONSOLIDATED COMMUNICATIONS 032718 03/27/2018 API1862 295.93  
Invoice: 032718 Telephone Charge Admin

295.93 1221000 55120 TELEPHONE-USAGE  
CHECK 308839 TOTAL: 295.93

308840 04/17/2018 PRD 1801 CONSOLIDATED COMMUNICATIONS 040318 04/03/2018 API1862 74.01  
Invoice: 040318 Telephone OC Pump Station

74.01 1221000 55120 TELEPHONE-USAGE  
CHECK 308840 TOTAL: 74.01

308841 04/17/2018 PRD 1398 FASTENAL COMPANY MEELS41770 03/20/2018 API1862 394.93  
Invoice: MEELS41770 parts bj

394.93 1550100 55400 GEN REPAIRS & MAINT  
FASTENAL COMPANY MEELS41871 03/20/2018 API1862 126.00

126.00 1551500 55400 brake clean bj  
FASTENAL COMPANY MEELS41930 03/26/2018 API1862 412.16

412.16 1550100 55400 paint and chemical supplies bj  
FASTENAL COMPANY MEELS41930 03/26/2018 API1862 412.16





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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME

10100 10100 Ckg-BH General Fund 8066  
INVOICE

INVOICE DTL DESC

INVT DATE PO WARRANT

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308842 04/17/2018 PRPD 2438 AT&T MOBILITY 03282018 03282018 154.37 1440330 55130 154.37

308843 04/17/2018 PRPD 2443 AT&T MOBILITY 03282018 03282018 1,305.08 1440110 57100 1,305.08

308844 04/17/2018 PRPD 222 R H FOSTER INC 0318 0318 891.15 1550100 53710 891.15

308845 04/17/2018 PRPD 2395 GENERAL CODE,CMS LLC PC0000030686 03/31/2018 03/31/2018 951.00 1220220 57800 951.00

308846 04/17/2018 PRPD 1064 HARCROS CHEMICALS INC 300144598 03/28/2018 03/28/2018 1,889.82 1550100 53200 1,889.82

308847 04/17/2018 PRPD 207 HOWARD P FAIRFIELD LLC 6121108 03/20/2018 03/20/2018 55.58 1550100 55400 55.58

308841 TOTAL: 933.09

308842 TOTAL: 154.37

308843 TOTAL: 1,305.08

308844 TOTAL: 891.15

308845 TOTAL: 951.00

308846 TOTAL: 1,889.82

308847 TOTAL: 55.58

INVOICE	INVT DATE	PO	WARRANT	NET
308842	03/22/2018	AP1862	AP1862	154.37
Mobthly cell phone bill for Chief & trucks				
CELL PHONES				
308843	03/22/2018	AP1862	AP1862	1,305.08
4 Phones / Service through 03/22/18				
EQUIPMENT				
CELL PHONES				
308844	03/31/2018	AP1862	AP1862	891.15
375.95 ga @ 1.87				
VEHICLE FUEL				
25.71 1550100 53710				
300.39 1440110 53710 4107				
VEHICLE FUEL-16 FORD EXP				
139.35 1440110 53710 4104				
VEHICLE FUEL-13 Ford Intercept				
84.31 1440110 53710 4108				
VEHICLE FUEL-17 FORD EXP PD				
275.42 1440110 53710 4103				
VEHICLE FUEL-12 Chev Silverado				
65.97 6010100 53710				
VEHICLE FUEL				
308845	03/31/2018	AP1862	AP1862	951.00
Digitalization services for Historical Pres				
HISTORICAL PRESERVATION				
308846	03/28/2018	AP1862	AP1862	1,889.82
salt bj				
SALT & SAND				
308847	03/27/2018	AP1862	AP1862	1,932.75
salt bj				
SALT & SAND				
308841 TOTAL: 933.09				
308842 TOTAL: 154.37				
308843 TOTAL: 1,305.08				
308844 TOTAL: 891.15				
308845 TOTAL: 951.00				
308846 TOTAL: 1,889.82				
308847 TOTAL: 55.58				



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100  
CHECK NO CHK DATE TYPE VENDOR NAME

Ckg-BH General Fund 8066  
INVOICE

NET

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: 6129676				
HOWARD P FAIRFIELD LLC	03/28/2018		AP1862	3,843.00
sweeper brooms bj				
GEN REPAIRS & MAINT				
3,843.00 1550100 55400				
Invoice: 6126669				
HOWARD P FAIRFIELD LLC	03/26/2018		AP1862	74,942.00
dump body, plow, wing ts				
PW Equip Resv				
74,942.00 4050100 24500				
CHECK 308847 TOTAL:				78,840.58
308848 04/17/2018 PRPD				
Invoice: 6121103				
207 H P FAIRFIELD	03/20/2018		AP1862	1,193.07
wing blades bj				
GEN REPAIRS & MAINT				
1,193.07 1550100 55400				
CHECK 308848 TOTAL:				1,193.07
308849 04/17/2018 PRPD				
Invoice: 66998				
419 MAINE EQUIPMENT CO INC	03/31/2018		AP1862	1,295.00
dumpster bj				
DUMPSTERS				
1,295.00 1551500 57502				
CHECK 308849 TOTAL:				1,295.00
308850 04/17/2018 PRPD				
Invoice: 052118-052218 Confir				
870 MBOIA	052118-052218		AP1862	202.00
Two Day Code Conference.				
TRAINING				
202.00 1220770 54100				
CHECK 308850 TOTAL:				202.00
308851 04/17/2018 PRPD				
Invoice: 0418				
469 MDI REGIONAL SCHOOL	04/01/2018		AP1862	240,093.50
APRIL ASSESSMENT				
MD HIGH SCHOOL				
240,093.50 1995100 59201				
CHECK 308851 TOTAL:				240,093.50
308852 04/17/2018 PRPD				
Invoice: 37389				
1012 MORRIS FIRE PROTECTION INC	03/27/2018		AP1862	125.00
fire surpersion inspection bj				
BLDG REPAIR & MAINT				
125.00 1550100 55200				
CHECK 308852 TOTAL:				125.00
308853 04/17/2018 PRPD				
Invoice: 4929 0318				
502 MOUNT DESERT SPRING WATER	03/31/2018		AP1862	64.60
office water				
OFFICE SUPPLIES				
64.60 1220110 53000				
CHECK 308853 TOTAL:				64.60
Invoice: 6544 0318				
MOUNT DESERT SPRING WATER	03/31/2018		AP1862	72.50
spring water bj				



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CASH ACCOUNT: 100 10100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

INVOICE DATE PO WARRANT NET

INVOICE DTL DESC

INVOICE	INVOICE DATE	PO	WARRANT	NET
72.50	1551500	55400		
	GEN REPAIRS & MAINT			
Invoice: 9514	0318		AP1862	47.70
	MOUNT DESERT SPRING WATER			
	9514	0318		
	NEH Maint Shop Water-EM			
	OTHER EQUIPMENT			
Invoice: 99440	0318		AP1862	13.00
	MOUNT DESERT SPRING WATER			
	99440	0318		
	Drinking water			
	OFFICE SUPPLIES			
Invoice: 26567	0318		AP1862	51.65
	MOUNT DESERT SPRING WATER			
	26567	0318		
	Spring Water Delivery - March 2018			
	OFFICE SUPPLIES			
CHECK 308853 TOTAL: 249.45				

308854	04/17/2018	PRTD 503		
	MOUNT DESERT WATER DISTRICT			
Invoice: 2800/4540	0318	2800/4540	0318	34,187.50
	NEH Public Fire Protection-hydrant fees			
	PUB FIRE PROTECT-HYDRANT FEE			
Invoice: 2800/8070	0318		AP1862	34,187.50
	MOUNT DESERT WATER DISTRICT			
	2800/8070	0318		
	Seal Hbr. Public Fire Protection-hydrant fees			
	PUB FIRE PROTECT-HYDRANT FEE			

Invoice: 2800/6940	0318		AP1862	167.50
	MOUNT DESERT WATER DISTRICT			
	2800/6940	0318		
	Station 2 quarterly domestic water bill			
	WATER-S2 SH			
Invoice: 2800/4720	0318		AP1862	105.00
	MOUNT DESERT WATER DISTRICT			
	2800/4720	0318		
	NEH WWTP Water Bill Q2 2018-EM			
	WATER			

Invoice: 2800/7850	0318		AP1862	114.50
	MOUNT DESERT WATER DISTRICT			
	2800/7850	0318		
	SH WWTP Water Bill Q2 2018-EM			
	WATER			

Invoice: 2800/5070	0318		AP1862	32.00
	MOUNT DESERT WATER DISTRICT			
	2800/5070	0318		
	GILPAT Cove PS Water Bill Q2 2018-EM			
	WATER			

Invoice: 2800/4550	0318		AP1862	246.50
	MOUNT DESERT WATER DISTRICT			
	2800/4550	0318		
	water bill bj			
	WATER			

Invoice: 2800/4530	0318		AP1862	1,265.00
	MOUNT DESERT WATER DISTRICT			
	2800/4530	0318		
	water bill			
	WATER			
CHECK 308854 TOTAL: 70,305.50				









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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

CHECK 308862 TOTAL: 600.00

308863 04/17/2018 PRD 784 SEACOAST SECURITY INC 523387 AP1862 132.00  
Invoice: 523387 Quarterly fire alarm monitoring bill for Stat.#2

132.00 1440330 54820 432 FIRE ALARM MAINT-S2 SH

CHECK 308863 TOTAL: 132.00

308864 04/17/2018 PRD 1863 STANLEY ELEVATOR COMPANY INC SRV000329915 AP1862 648.59  
Invoice: SRV000329915 1/4ly maintenance invoice ts

648.59 1552000 55400 GEN REPAIRS & MAINT

CHECK 308864 TOTAL: 648.59

308865 04/17/2018 PRD 874 STAPLES CREDIT PLAN 2040453291 AP1862 236.84  
Invoice: 2040453291 Batteries copy paper post it notes binders coffee

236.84 1220110 53000 OFFICE SUPPLIES

Invoice: 2027591121 PTD210 labeler & tape 40.91  
OFFICE SUPPLIES

40.91 1220500 53000

Invoice: 2041503921 coffee, adapter for labeler, thumb drives 26.82  
OFFICE SUPPLIES

26.82 1220500 53000

Invoice: 2046729161 STAPLES CREDIT PLAN 369.24  
HON bookshelf -Treas Office

369.24 1220500 57300 EQUIP-FURNISHINGS

Invoice: 2037502481 STAPLES CREDIT PLAN 56.64  
Bankers storage boxes

56.64 1440110 53000 OFFICE SUPPLIES

Invoice: 2031880161 STAPLES CREDIT PLAN 30.74  
Printer Paper

30.74 1440330 53000 431 OFFICE SUPPLIES-S1 NEH

CHECK 308865 TOTAL: 820.22

308866 04/17/2018 PRD 1476 SWEEPER 22736 AP1862 1,301.60  
Invoice: 22736 sweeper parts bj

1,301.60 1550100 55400 GEN REPAIRS & MAINT

CHECK 308866 TOTAL: 1,301.60



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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
725 TRANSCO BUSINESS TECHNOLOGIES 46.32 1221000 55320	IN1311644	04/02/2018	XER/XWC5325	AP1862	46.32
Copier Rental XER/XWC5325 COPIER LEASE					
TRANSCO BUSINESS TECHNOLOGIES 280.05 1221000 55320	IN1311645	04/02/2018	XER/XWC7845	AP1862	280.05
Copier Rental XER/XWC7845 COPIER LEASE					
TRANSCO BUSINESS TECHNOLOGIES 282.82 1221000 55320	IN1310857	04/02/2018		AP1862	282.82
Printer Rental COPIER LEASE					
CHECK 308867 TOTAL: 609.19					
869 TREASURER, STATE OF MAINE 501.00 1440110 54100	180404CJA10	04/04/2018		AP1862	501.00
MOI Training - T. Cake TRAINING					
CHECK 308868 TOTAL: 501.00					
1486 TREASURER, STATE OF MAINE 200.00 1220660 54100	2018 MPTI	04/09/2018		AP1862	200.00
Prop Tax Institute Registration Fee TRAINING					
CHECK 308869 TOTAL: 200.00					
2214 TROY INDUSTRIAL SOLUTIONS 38.40 1550100 55200	1078657-01	04/04/2018		AP1862	38.40
steel bj BLDG REPAIR & MAINT					
CHECK 308870 TOTAL: 38.40					
1737 TIME WARNER CABLE 321.86 1221000 55150 1737	854714801032318	03/23/2018		AP1862	321.86
Internet Fire Station #2 CABLE/INTERNET-FIRE ST#2 SH					
CHECK 308871 TOTAL: 321.86					
1616 TIME WARNER CABLE 321.86 1221000 55150 1616	713662701032418	03/24/2018		AP1862	321.86
Internet Fire Station #3 CABLE/INTERNET-FIRE ST#3 SV					
CHECK 308872 TOTAL: 321.86					







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Town of Mount Desert  
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CASH ACCOUNT: 100      10100      INVOICE      INV DATE      PO      WARRANT      NET  
CHECK NO    CHK DATE    TYPE    VENDOR NAME      INVOICE      INVOICE DTL    DESC

CHECK      308877    TOTAL:      562.50

NUMBER OF CHECKS    86      \*\*\* CASH ACCOUNT TOTAL \*\*\*      526,716.92

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	68	450,706.10
TOTAL EFT'S	18	76,010.82

\*\*\* GRAND TOTAL \*\*\*      526,716.92

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2018 10											
APP 100-20000			04/17/2018	AP1862	LLY			Accounts Payable		405,984.26	
APP 100-10100			04/17/2018	AP1862	LLY			AP CASH DISBURSEMENTS JOURNAL			526,716.92
APP 200-20000			04/17/2018	AP1862	LLY			CK9-BH General Fund 8066			
APP 300-20000			04/17/2018	AP1862	LLY			Accounts Payable		667.29	
APP 400-20000			04/17/2018	AP1862	LLY			AP CASH DISBURSEMENTS JOURNAL		32,868.69	
APP 600-20000			04/17/2018	AP1862	LLY			Accounts Payable		84,586.50	
			04/17/2018	AP1862	LLY			AP CASH DISBURSEMENTS JOURNAL		2,610.18	
			04/17/2018	AP1862	LLY			GENERAL LEDGER TOTAL		526,716.92	526,716.92
APP 100-35020			04/17/2018	AP1862	LLY			DTF-SPEC REV		667.29	
APP 200-35010			04/17/2018	AP1862	LLY			DT Gen fund			667.29
APP 100-35030			04/17/2018	AP1862	LLY			DTF-CAP IMP		32,868.69	
APP 300-35010			04/17/2018	AP1862	LLY			DT Gen fund			32,868.69
APP 100-35040			04/17/2018	AP1862	LLY			DT-TRUST		84,586.50	
APP 400-35010			04/17/2018	AP1862	LLY			DT Gen fund			84,586.50
APP 100-35060			04/17/2018	AP1862	LLY			DT-MARINA		2,610.18	
APP 600-35010			04/17/2018	AP1862	LLY			DT Gen fund			2,610.18
								SYSTEM GENERATED ENTRIES TOTAL		120,732.66	120,732.66
								JOURNAL 2018/10/34		647,449.58	647,449.58
								TOTAL			

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2018 10	34	04/17/2018	8066		
100-10100				Ckg-BH General Fund		526,716.92
100-20000				Accounts Payable	405,984.26	
100-35020				DTF-SPEC REV	667.29	
100-35030				DTF-CAP IMP	32,868.69	
100-35040				DT-TRUST	84,586.50	
100-35060				DT-MARINA	2,610.18	
				FUND TOTAL	526,716.92	526,716.92
200 Special Revenue	2018 10	34	04/17/2018			
200-20000				Accounts Payable	667.29	667.29
200-35010				DT Gen fund		
				FUND TOTAL	667.29	667.29
300 Capital Projects	2018 10	34	04/17/2018			
300-20000				Accounts Payable	32,868.69	32,868.69
300-35010				DT Gen fund		
				FUND TOTAL	32,868.69	32,868.69
400 Investment Trusts-Reserves	2018 10	34	04/17/2018			
400-20000				Accounts Payable	84,586.50	84,586.50
400-35010				DT Gen fund		
				FUND TOTAL	84,586.50	84,586.50
600 Marina	2018 10	34	04/17/2018			
600-20000				Accounts Payable	2,610.18	2,610.18
600-35010				DT Gen fund		
				FUND TOTAL	2,610.18	2,610.18

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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

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FUND	DUE TO	DUE FROM
100 General Fund		
200 Special Revenue	120,732.66	667.29
300 Capital Projects		32,868.69
400 Investment Trusts-Reserves		84,586.50
600 Marina		2,610.18
TOTAL	120,732.66	120,732.66

\*\* END OF REPORT - Generated by Lisa Young \*\*

**TOWN OF MOUNT DESERT**  
**BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 1860**

CHECK DATE: April 4, 2018

CHECK NUMBER: <u>308802</u>	through	<u>308803</u>	\$ <u>64,972.38</u>	Check payments
CHECK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 64,972.38

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman Martha T Dudman

Matthew J Hart, Vice Chairman James F Mooers

TOWN OF MOUNT DESERT  
PAYROLL WARRANT

WARRANT PR# 1822

CHECK DATE: April 6, 2018

ADVICE NUMBERS: 8324 through 8366

CHECK NUMBERS: 63714 through 63730

TOTAL DISBURSEMENTS: \$ 93,081.23

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

**Kathi Mahar**

---

**From:** John Macauley <jbmacauley3@gmail.com>  
**Sent:** Tuesday, April 03, 2018 1:56 PM  
**To:** Kathi Mahar  
**Cc:** Martha Dudman (martha.dudman@gmail.com); Matt Hart; Rick Mooers  
**Subject:** Re: Warrant AP#1860 & PR#1822 Approval Request

Yes, I approve.

On Tue, Apr 3, 2018 at 1:37 PM Kathi Mahar <[treasurer@mtdesert.org](mailto:treasurer@mtdesert.org)> wrote:

Good afternoon!

Attached are the following warrants for your approval:

Accounts Payable	#1860	total of	\$64,972.38
Payroll	#1822	total of	\$93,081.23

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

**I will “reply to all” when the first approval comes in so that you know that we have the one required email approval.**

Thank you!

*Kathi*

Kathryn A Mahar, Treasurer

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)



**TOWN OF MOUNT DESERT**  
**BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 1861**

CHECK DATE: April 11, 2018

CHECK NUMBER:	<u>308806</u>	through	<u>308809</u>	\$ <u>4,817.06</u>	Check payments
CHECK NUMBER:	<u>308804</u>	through	<u>308805</u>	\$ <u>21,895.56</u>	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 26,712.62

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman Martha T Dudman

Matthew J Hart, Vice Chairman James F Mooers

**Lisa Young**

---

**From:** John Macauley <jbmacauley3@gmail.com>  
**Sent:** Monday, April 09, 2018 11:01 AM  
**To:** Lisa Young  
**Cc:** Kathi Mahar; Martha Dudman; Matt Hart; Rick Mooers  
**Subject:** Re: Warrant AP#1861 State Fees/Payroll Benefits Approval Request

Yes, I approve.

On Mon, Apr 9, 2018 at 10:50 AM Lisa Young <[financeclerk@mtdesert.org](mailto:financeclerk@mtdesert.org)> wrote:

Good morning!

Attached is Accounts Payable Warrant # 1861 (for Payroll and/or State Fees) in the amount of \$26,712.62 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

**I will “reply to all” when the first approval comes in so that you know that we have the one required email approval.**

Thank you!

*Lisa Young*

Lisa Young,

Deputy Treasurer, Tax Collector

# Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 12183

Check Batch: 2716  
 Check Header: (N/A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Numbers: (First) - (Last)  
 Bank Account Code: (N/A)  
 Check Authorization Code: AP  
 Minimum Check Amount: \$0.00  
 Sorted By:  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
2716	18143	04/04/2018	1084	ACADIA FUEL, LLC	0.00	4,180.00
	18144	04/04/2018	1160	AMAZON <i>Supplies</i>	0.00	1,206.51
	18145	04/04/2018	1250	ARIPOTCH, SUE <i>Arts week</i>	0.00	400.00
	18146	04/04/2018	1505	BAR HARBOR COMMUNITY FARM	0.00	50.00
	18147	04/04/2018	1525	BAR HARBOR SCHOOL DEPARTMENT, TOWN OF <i>Sub pay - G. Gill</i>	0.00	274.09
	18148	04/04/2018	1606	BEAL, LAURA-JEAN <i>mileage</i>	0.00	177.00
	18149	04/04/2018	1745	BOOHER, MARY <i>Arts week</i>	0.00	450.00
	18150	04/04/2018	1975	CARDMEMBER SERVICE <i>Supplies, etc</i>	0.00	1,126.92
	18151	04/04/2018	2300	CLEAN-O-RAMA	0.00	1,730.41
	18152	04/04/2018	2310	COASTAL ENERGY, INC. <i>Greenhouse propane</i>	0.00	234.92
	18153	04/04/2018	3040	DAVID FRENCH MUSIC COMPANY	0.00	120.98
	18154	04/04/2018	3575	DUFFY, MIKE <i>Arts week</i>	0.00	400.00
	18155	04/04/2018	3577	DUNBAR, SARAH	0.00	152.00
	18156	04/04/2018	4152	EMERA MAINE	0.00	3,501.89
	18157	04/04/2018	4180	F.T. BROWN CO. <i>Supplies</i>	0.00	455.31
	18158	04/04/2018	4272	FORTHOFER, CATHERINE <i>Arts week</i>	0.00	250.00
	18159	04/04/2018	4389	GARRETT, ALEXANDER	0.00	99.43
	18160	04/04/2018	4410	GILMAN ELECTRICAL SUPPLY	0.00	344.40
	18161	04/04/2018	4630	HALL, LISA <i>Arts week</i>	0.00	400.00
	18162	04/04/2018	4707	HARRIS, JESSICA L. <i>Arts week</i>	0.00	100.00
	18163	04/04/2018	5162	JAMES, AMY <i>mileage</i>	0.00	28.23
	18164	04/04/2018	5304	KIDDER, WALTER	0.00	90.00
	18165	04/04/2018	5405	LAMBERT, CYNTHIA	0.00	113.00
	18166	04/04/2018	5608	LISY, BEAU <i>Arts week</i>	0.00	350.00
	18167	04/04/2018	5633	LONGSTREETH, CHRISTINA <i>Arts week</i>	0.00	450.00
	18168	04/04/2018	5910	MAINE PAPER & JANITORIAL PRODUCTS	0.00	339.10
	18169	04/04/2018	5920	MAINE PRINCIPALS' ASSOC. <i>Conferences</i>	0.00	651.00
	18170	04/04/2018	6040	MANN, ROCKY <i>Arts week</i>	0.00	100.00

# Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 12183

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	18171	04/04/2018	6180	MDES - GENERAL FUND/STUDENT ACTIVITY	0.00	3,405.00
	18172	04/04/2018	6195	MDI PORTA POTTIES	0.00	75.00
	18173	04/04/2018	6205	MDI REGIONAL SCHOOL DISTRICT Island-wide Drug Admin, Head Music, OTC	0.00	2,244.89
	18174	04/04/2018	6225	MECHANICAL SERVICES, INC. Maint. agreement	0.00	2,579.75
	18175	04/04/2018	6580	NATURALAWN OF AMERICA - Lawn Care for 2018-19 Season	0.00	5,065.34
	18176	04/04/2018	6600	NCS PEARSON INC.	0.00	36.75
	18177	04/04/2018	6785	NORTHCENTER FOODS	0.00	4,972.97
	18178	04/04/2018	6820	NORTHEAST PLUMBING & HEATING	0.00	389.08
	18179	04/04/2018	6910	OPPEWALL, ELIZABETH PT Services	0.00	3,317.50
	18180	04/04/2018	6931	ORIGINAL PIZZA	0.00	554.04
	18181	04/04/2018	6938	OTT COMMUNICATIONS	0.00	273.06
	18182	04/04/2018	7009	PARKER, BRITTANY <i>Cnts week</i>	0.00	450.00
	18183	04/04/2018	7130	PERKINS, JEANNE "	0.00	200.00
	18184	04/04/2018	7167	PHONAK, LLC	0.00	669.99
	18185	04/04/2018	7190	PINE TREE MARKET	0.00	63.14
	18186	04/04/2018	7463	QUILL CORP.	0.00	210.92
	18187	04/04/2018	7885	SARGENT, LEON	0.00	75.50
	18188	04/04/2018	8150	SEW & SAVE, INC.	0.00	59.45
	18189	04/04/2018	8179	SHAW, SAM <i>Cnts week</i>	0.00	400.00
	18190	04/04/2018	8195	SHEPARD, JENNIFER "	0.00	250.00
	18191	04/04/2018	8239	SIMON, ANDREW "	0.00	450.00
	18192	04/04/2018	8870	TREMONT SCHOOL DEPARTMENT, TOWN OF <i>Track League</i>	0.00	78.75
	18193	04/04/2018	8930	TURNER SPORTING GOODS <i>Baseball supplies</i>	0.00	122.00
	18194	04/04/2018	8950	U.S. BANK CORPORATE TRUST BOSTON <i>Int. due</i>	0.00	38,935.31
	18195	04/04/2018	9014	UNIVERSITY OF MAINE	0.00	55.00
	18196	04/04/2018	9075	VALLEAU, STEVEN L. <i>Arts week</i>	0.00	400.00
	18197	04/04/2018	9150	WADMAN, JAMES W. <i>audit</i>	0.00	2,462.75
	18198	04/04/2018	9435	YOUNG, CLIFFORD A.	0.00	162.50
<b>Totals:</b>					0.00	<u>\$85,733.88</u>

# Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 12183

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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WARRANT # 12

DATE: 4/4/18

*Mr. Edward J. Jones, Ed.D.* 04 April 2018  
SUPERINTENDENT

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FINANCE OFFICER

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FINANCE OFFICER

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FINANCE OFFICER

56 Checks Listed.

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 12207

Check #	Check Date	Code	Name	Clk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
42620	04/13/2018	334	EMLY P. STAPLES	I	1,062.70	771.37	771.37	0.00	
42621	04/13/2018	404	KERRY L. TAYLOR	I	2,162.26	1,541.83	1,541.83	0.00	
42622	04/13/2018	410	SUSAN Y. TRIPP	I	200.00	174.23	174.23	0.00	
42623	04/13/2018	448	JACQUELINE A. WHEATON	I	2,079.42	1,484.11	1,484.11	0.00	
42624	04/13/2018	307	LAUREN M. WHITE	I	1,038.59	769.56	769.56	0.00	
					99,552.54	74,496.19	58,314.60	3,137.16	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	5	3,137.16
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	52	58,314.60
	ACH Employee Credits	52	58,314.60
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	0	0.00
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	13,044.43

WARRANT #                     

DATE: APR 13 PAID

#PRING 2018

*Mark Edward Gorman, Ed.D.*  
SUPERINTENDENT

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FINANCE OFFICER

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FINANCE OFFICER

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 12207

Include Authorization Codes: Yes  
Batch: 2718  
Check Dates: (Earliest) - (Latest)  
Cash Account Number:  
Minimum Check Amount: \$0.00  
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	04/13/2018	IRS	INTERNAL REVENUE SERVIC		10,239.43	10,239.43	0.00	0.00	
	04/13/2018	STAT	TREASURER, STATE OF MAI		2,805.00	2,805.00	0.00	0.00	
42568	04/13/2018	211	KIMBERLY S. CRAIGHEAD	I	80.00	73.88	0.00	73.88	
42569	04/13/2018	455	ANGELINA T. JUSTICE	I	80.00	73.88	0.00	73.88	
42570	04/13/2018	183	TERRI LANPHER	I	510.00	470.98	0.00	470.98	
42571	04/13/2018	429	IAN SCHWARTZ	I	360.00	309.69	0.00	309.69	
42572	04/13/2018	345	CAROL L. SHUTT	I	2,971.57	2,208.73	0.00	2,208.73	
42573	04/13/2018	149	MARIAH D. BAKER	I	852.26	756.38	756.38	0.00	
42574	04/13/2018	311	LAURA-JEAN BEAL	I	2,072.88	1,484.78	1,484.78	0.00	
42575	04/13/2018	11	KELLY S. BEAULIEU	I	2,269.07	1,489.14	1,489.14	0.00	
42576	04/13/2018	266	JULIANNA R. BENNOCH	I	2,258.42	1,560.49	1,560.49	0.00	
42577	04/13/2018	333	RHODA J. BURKE	I	1,245.30	878.47	878.47	0.00	
42578	04/13/2018	314	ANDREW J. CARLSON	I	1,440.73	1,075.28	1,075.28	0.00	
42579	04/13/2018	18	JANICE P. CARROLL	I	1,140.10	834.80	834.80	0.00	
42580	04/13/2018	248	ROBERT P. CHAPLIN	I	1,275.68	1,073.50	1,073.50	0.00	
42581	04/13/2018	337	AMBER G. CHARRON	I	1,886.65	1,366.96	1,366.96	0.00	
42582	04/13/2018	21	LARRY A. COLE	I	1,395.24	504.72	504.72	0.00	
42583	04/13/2018	26	BRIAN R. COTE	I	2,290.96	1,587.79	1,587.79	0.00	
42584	04/13/2018	91	JUDITH CULLEN	I	1,739.80	1,334.18	1,334.18	0.00	
42585	04/13/2018	69	EMILY N. DAMON	I	1,643.20	1,190.81	1,190.81	0.00	
42586	04/13/2018	308	Gloria A. DeIandro	I	3,237.42	2,299.88	2,299.88	0.00	
42587	04/13/2018	229	JENNIFER G. DUNBAR	I	1,440.73	972.88	972.88	0.00	
42588	04/13/2018	43	SARAH R. DUNBAR	I	2,191.14	1,679.83	1,679.83	0.00	
42589	04/13/2018	52	WANDA J. FERNALD	I	2,113.80	1,342.67	1,342.67	0.00	
42590	04/13/2018	57	JASON W. FOUNTAINE	I	1,463.20	1,059.28	1,059.28	0.00	
42591	04/13/2018	332	MARINA P. FREDERICK	I	1,409.04	912.10	912.10	0.00	
42592	04/13/2018	329	ALEXANDER GARRETT	I	1,536.88	1,210.98	1,210.98	0.00	
42593	04/13/2018	146	CECILIA R. GARRITY	I	1,572.88	1,024.58	1,024.58	0.00	
42594	04/13/2018	63	HEATHER M. GRAVES	I	2,045.11	1,189.93	1,189.93	0.00	
42595	04/13/2018	65	GAYLE M. GRAY	I	2,400.11	1,651.95	1,651.95	0.00	
42596	04/13/2018	331	RUSSELL W. GRAY	I	1,280.00	1,068.44	1,068.44	0.00	
42597	04/13/2018	92	ABIGAIL A. HARMON	I	1,138.56	835.25	835.25	0.00	
42598	04/13/2018	90	REBECCA A. HENISER	I	1,970.88	1,396.25	1,396.25	0.00	
42599	04/13/2018	147	WILLIAM L. HODGKINS	I	992.20	812.78	812.78	0.00	
42600	04/13/2018	244	KRISTIN D. HOLLEY	I	1,066.17	873.07	873.07	0.00	
42601	04/13/2018	313	ANDREA W. HOWELL	I	1,152.27	964.42	964.42	0.00	
42602	04/13/2018	293	Amy L. James	I	2,258.42	1,484.01	1,484.01	0.00	
42603	04/13/2018	312	BETHANY G. JOHNSON	I	1,190.88	898.75	898.75	0.00	
42604	04/13/2018	291	PATRICIA A. KELLEY	I	1,268.33	936.35	936.35	0.00	
42605	04/13/2018	335	CYNTHIA A. LAMBERT	I	1,050.30	860.04	860.04	0.00	
42606	04/13/2018	135	SAMUEL D. LEONARDI	I	1,443.20	957.13	957.13	0.00	
42607	04/13/2018	277	JOHN B. MACAULEY	I	160.00	145.99	145.99	0.00	
42608	04/13/2018	321	MAX E. MASON	I	1,030.30	833.60	833.60	0.00	
42609	04/13/2018	292	TARA MCKERNAN	I	2,005.42	1,434.95	1,434.95	0.00	
42610	04/13/2018	289	ELIZABETH M. MINOTT	I	1,227.80	947.56	947.56	0.00	
42611	04/13/2018	193	HARVEY BRUCE NORWOOD	I	1,025.48	742.23	742.23	0.00	
42612	04/13/2018	237	JUSTIN B. NORWOOD	I	1,999.73	1,593.21	1,593.21	0.00	
42613	04/13/2018	238	WENDELL L. OPPEWALL	I	1,252.34	699.50	699.50	0.00	
42614	04/13/2018	240	JEANNE C. OTT	I	1,506.84	813.49	813.49	0.00	
42615	04/13/2018	301	Terry P. Paulos	I	1,037.40	713.45	713.45	0.00	
42616	04/13/2018	138	AMY Y. PHILBROOK	I	2,190.14	1,483.04	1,483.04	0.00	
42617	04/13/2018	275	JOELLE A. RUDDY	I	2,400.11	1,801.04	1,801.04	0.00	
42618	04/13/2018	74	LEON E. SARGENT	I	1,870.82	1,256.64	1,256.64	0.00	
42619	04/13/2018	120	KAREN L. SHARPE	I	2,525.38	1,540.93	1,540.93	0.00	