Town of Mount Desert Board of Selectmen Agenda Organizational Meeting<br>Tuesday, May 8, 2018<br>Kelley Auditorium, Mount Desert Elementary School<br>8 Joy Road, Northeast Harbor<br>Following the conclusion of Annual Town Meeting

I. Call to order
II. Election of Officers
III. Minutes
A. Approval of minutes from April 17, 2018
IV. Appointments/Recognitions/Resignations
A. Confirm Appointments of Summer Dock Hands and Boat Launch Operators as presented
V. Consent Agenda (These irems are considered routine, and therefore, may be passed by ihe Selectmen in one blanket motion. Board members may remrove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)
A. Department Reports: Treasurer; Permanent Trust $3^{\text {rd }}$ Quarter 2018
B. 2017-2018 Property \& Casualty Pool Membership Report from Maine Municipal Association
C. Hancock County Commissioners Meeting Minutes April 3, 13, and 24, 2018

## VI. Selectmen's Reports

VII. Unfinished Business
A. Request construction contract for the food vendors and farmers market sites project bid to be awarded to RF Jordan at a bid price of $\$ 43,000.00$ and permission to execute the agreement
B. Request authorization to use funds for completion of the food vendors and farmers market sites project from: the Buildings \& Grounds Reserve Account Number 4055200-24571 with a current balance of approximately $\$ 30.613$ and the Parks and Cemeteries Reserve Account Number 4055250-24572 with a current balance of approximately $\$ 27,905$ (total budget available for use of $\$ 58,518$ )

## VIII. New Business

A. Annual Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits
B. Annual Policy on Treasurer's Disbursement Warrants for State Fees
C. Annual Policy on Disbursement of Municipal Education Costs
D. Annual Policy on Application of Payments to Unpaid Taxes
E. Annual Policy on Reimbursement (Code Enforcement Officer Permits)
F. Annual Policy Authorizing Town Manager and his Designee to sign BYOB and Off-Premises Catering Liquor License Applications on behalf of the Municipal Officers
G. Annual Approval of Town Counsel

## IX. Other Business

A. Such other business as may be legally conducted
X. Treasurer's Warrants
A. Approve \& Sign Treasurer's Warrant AP1866 in the amount of \$576.312.39
B. Approve Signed Treasurer's Payroll, State Fees, \& PR Benefit Warrants AP1863, AP1864, AP1865, PR1823 and PR1824 in the amounts of $\$ 4,235.04, \$ 5,362.29$. $\$ 75,003.05, \$ 93,490.45$, and $\$ 102,539.76$, respectively
C. Acknowledge Treasurer's School Board AP/Payroll Warrants 13 and 22 in the amounts of $\$ 53,535.96$ and $\$ 153,203.15$, respectively

## XI. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., Monday, May 21, 2018 in the Meeting Room, Town Hall, Northeast Harbor

MINUTES

# Town of Mount Desert <br> Board of Selectmen <br> Regular Meeting <br> Monday, April 17, 2018 <br> Location: Meeting Room, Town Hall, Northeast Harbor 

Present were Chairman John Macauley, Selectmen Rick Mooers, Matt Hart, and Martha Dudman.

Town Manager Durlin Lunt, Treasurer Kathy Mahar, Public Works Director Tony Smith, and Town Clerk Claire Woolfolk.

Members of the public were also present.
I. Call to order at 6:30 p.m.

Chairman Macauley called the meeting to order at 6:29 PM.

## II. Public Hearing(s)

A. Traffic Ordinance Change Recommendation - One-way Traffic and Diagonal Parking on Main Street in Northeast Harbor
Chairman Macauley presented the recommendation of extending the one-way traffic on Main St. to begin on the first Monday in April and lasting until the first Monday in November. He asked for public comment.

Resident Ellen Kappes opposed the change.
Selectman Hart asked whether the change would affect snow removal. Public Works Director Smith felt the highway crews could work around the cars.

There were no further public comments. Chairman Macauley closed the Public Hearing.
B. Post Public Hearing: Traffic Ordinance Change Recommendation, action if necessary.
MOTION: Selectman Mooers moved, with Selectman Dudman seconding, to approve the Traffic Ordinance Change Recommendation to one-way traffic and diagonal parking on Main St. in Northeast Harbor, as presented. Motion approved 4-0.

## III. Minutes

A. Approval of Minutes from April 2, 2018 meeting

MOTION: Selectman Hart moved, with Selectman Mooers seconding, approval of the April 2, 2018 Minutes, as presented. Motion approved 3-0-1 (Dudman in Abstention).

## IV. Appointments/Recognitions/Resignations

A. Appoint Ballot Clerks under Title 30-A, MRSA, Section 2528 for May 7, 2018 Annual Town Meeting

MOTION: Selectman Dudman moved, with Selectman Hart seconding, appointment of Ballot Clerks under Title 30-A, MRSA, Section 2528 for May 7, 2018 Annual Meeting, as presented. Motion approved 4-0.
B. Appoint Bi-Annual Election Clerks under Title 21-A, MRSA, Section 503 MOTION: Selectman Mooers moved, with Selectman Hart seconding, appointment of Bi-Annual Election Clerks under Title 21-A, MRSA, Section 503, as presented. Motion approved 4-0.
C. Manuel "Chip" Young awarded the Department of Environmental Protection (DEP) Grade Level B-2 Wastewater Treatment Plan Operator Certificate
The Board extended congratulations to Mr. Young for his accomplishment.

## V. Consent Agenda

A. Department Reports: Public Works
B. Mount Desert Municipal Energy Update
C. League of Towns Meeting Minutes from March 27, 2017
D. Hancock County Commissioners Meting Minutes March 6 and 20, 2018

MOTION: Selectman Mooers moved, with Selectman Dudman seconding, approval of the Consent Agenda as presented.

Further, Selectman Mooers lauded the Highway Divisions' efforts during the unforeseen spring snow events. Director Smith promised to pass the compliment along to the crew.

Motion approved 4-0.

## VI. Selectman's Reports

Chairman Macauley presented the Mount Desert Housing Authority Board
Appointments. It was requested the Board consider confirming the appointments of:

- Wanda Fernald to the Mount Desert Housing Authority Board of Commissioners for a five-year term beginning May 1, 2018 and expiring May 1, 2023.
- Katrina Carter to the Mount Desert Housing Authority Board of Commissioners for a five-year term beginning May 1, 2018 and expiring May 1, 2023.
- Frederick Marzoff as Tenant Representative to the Mount Desert Housing Authority Board of Commissioners to complete the term of Joey Chittenden beginning May 1, 2018 and expiring November 1, 20189 (when Mr. Chittenden's term would have expired).

MOTION: Selectman Mooers moved, with Selectman Dudman seconding, confirmation of the appointments as presented, and with thanks. Motion approved 4-0.

## VII. Unfinished Business

No Unfinished Business was presented.

## VIII. New Business

A. Request to Authorize a Public Space Special Event Application to the Island Readers and Writers for book sale at Farmer's Market on July 20, 2018 - Northeast Harbor Marina Green
MOTION: Selectman Hart moved, with Selectman Dudman seconding, approval for a Public Space Special Event Application for the Island Readers and Writers book sale at Farmer's Market on July 20, 2018, at the Northeast Harbor Marina Green, as presented. Motion approved 4-0.
B. Eden Farmers' Market Public Space Special Event Application - Northeast Harbor Village Green; Thursdays 9am - noon, from June 14 - September 7, 2018 MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval for the Eden Farmers' Market Public Space Special Event Application at the Northeast Harbor Village Green; Thursdays 9am to noon from June 14 to September 7, 2018, as presented. Motion approved 4-0.
C. Journeys' End Inc. d/b/a The Docksider 14 Sea St., Northeast Harbor request for Liquor License Renewal
MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of a liquor license renewal for the Journey's End Inc., d/b/a The Docksider, 14 Sea St., Northeast Harbor, as presented. Motion approved 4-0.
D. Dawnland LLC d/b/a Jordan Pond House 2928 Park Loop Rd., Seal Harbor request for Liquor License Renewal
MOTION: Selectman Hart moved, with Selectman Dudman seconding, approval of a liquor license renewal for Dawnland LLC, d/b/a Jordan Pond House, 2928 Park Loop Rd., Seal Harbor, as presented. Motion approved 4-0.
E. Asti-Kim Corporation d/b/a Asticou Inn 15 Peabody Dr., Northeast Harbor request for Liquor License Renewal
MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of a liquor license renewal for Asti-Kim Corporation, d/b/a Asticou Inn, 15 Peabody Dr., Northeast Harbor, as presented. Motion approved 4-0.
F. Katherine M. Conley d/b/a Lighthouse Inn and Restaurant 12 Main St., Seal Harbor requests for Liquor License Renewal
MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of a liquor license renewal for Katherine M. Conley, d/b/a Lighthouse Inn and Restaurant, 12 Main St., Seal Harbor, as presented. Motion approved 4-0.
G. Ticks and Tick-borne Disease Community Forum - May 9, 2018

Town Manager Lunt informed the Board that this event resulted from the Elected Officials Workshop. The event is in partnership with Healthy Acadia and the Maine CDC. It will be held the day after the Mount Desert Town Meeting at the Mount Desert High School auditorium.

Selectman Dudman suggested having flyers for the event at the Town Meeting.
Town of Moumt Desert Board of Selectmen Minutes, April 17, 2018
Page 3

## IX. Other Business

There was no other Business.

## X. Treasurer's Warrants

A. Approve \& Sign Treasurer's Warrant AP1862 in the amount of \$526,716.92 MOITON: Selectman Mooers moved, with Selectman Hart seconding, approval and signature of Treasurer's Warrant AP1862 in the amount of $\$ 526,716.92$, as presented. Motion approved 4-0.
B. Approve Signed Treasurer's Payroll, State Fees, \& PR Benefit Warrants AP1860, AP1861, and PRI822 in the amounts of $\$ 64,972.38, \$ 26,712.62$, and $\$ 93,081.23$, respectively
MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of the Treasurer's Payroll, State Fees, \& PR Benefit Warrants AP1860, AP1861, and PR1822 in the amounts of $\$ 64,972.38, \$ 26,712.62$, and $\$ 93,081.23$, respectively, and additionally, acknowledgement of AP/Payroll Warrant 12 in the amount of $\$ 85,733.88$, as presented. Motion approved 4-0.
C. Acknowledge Treasurer's School Board AP/Payroll Warrants 12 and 21 in the amounts of $\$ 85,733.88$ and $\$ 74,496.19$, respectively
MOTION: Selectman Mooers moved, with Selectman Hart seconding, Acknowledgement of Treasurer's School Board AP/Payroll Warrant 21 in the amount of $\$ 74,496.19$, as presented. Motion approved 3-0-1 (Macauley in Abstention).

## XI. Adjournment

MOTION: Selectman Mooers moved, with Selectman Hart seconding, adjournment. Motion approved 4-0.

The meeting was adjoumed at 6:42 PM.

Respectfully Submitted,

Wendy Littlefield, Secretary

## APPOINTMENTS

## RECOGNITIONS

## RESIGNATIONS

## Town of Mount Desert

John Lemoine, Harbormaster
40 Harbor Drive, P.O. Box 237
Northeast Harbor, ME 04662-0248
Telephone 207-276-5737 Fax 207-276-5741
E-mail Address harbormaster@midesert.org
Web Address www.midesert.org

## MEMO

To: Durlin Lunt, Town Manager and Board of Selectmen
From: John Lemoine, Harbormaster
Re: Summer Dock Hands and Boat Launch Operators
Date: May 2, 2018

## Durlin,

I would like to recommend the individuals listed below for seasonal employment at the Northeast Harbor Marina this summer. Several of the individuals are returning for another season. Could you please place these individuals on the May 8,2018 Board of Selectmen's agenda for their approval to work the 2018 season.

| Seth Young | @ $\$ 12.00 / \mathrm{hr}$. |
| :--- | :--- |
| Matthew Woolfolk | @ $\$ 14.00 / \mathrm{hr}$. |
| Matthew Leeman | @ $\$ 11.00 / \mathrm{hr}$. |
| Craige Ridley | $@ \$ 11.00 / \mathrm{hr}$. |
| Mark Puglisi | $@ \$ 14.00 / \mathrm{hr}$. |
| Hannah Edgecomb | @ $\$ 13.00 / \mathrm{hr}$. |

## Boat Launch Operators:

Genya Grover
(a) $\$ 16.00 / \mathrm{hr}$.
Aaron Gilpatrick
@ $\$ 18.00 / \mathrm{hr}$.

Thank you,
John Lemoine
Harbormaster

## CONSENT AGENDA



## Town of Mount Desert

## Treasurer's Office

 MEMORANDUMTO: Board of Selectmen FROM: Kathryn A Mahar<br>SUBJECT: Permanent Trust~<br>3rd Quarter 2018

Attached is Mount Desert's March 2018 Permanent Trust Report and a copy of the Y'ear-to-Date Reconciliation for that Trust.

The value of the Trust as of June 30, 2017 was $\$ 24,417.60$, of which $\$ 4,215.53$ was Cemetery Funds and $\$ 20,181.52$ was Scholarship Funds with accounts payable to the General Fund checking of $\$ 0.00$ and to the Cemeteries of $\$ 20.55$.

The value of the Trust as of March 31, 2018 was $\$ 24,436.84$, of which $\$ 4,137.06$ was Cemetery Funds and $\$ 20,107.45$ was Scholarship Funds with accounts payable due to the General Fund checking of $\$ 100.00$ and to the Cemeteries of $\$ 92.33$.

Scholarships of $\$ 100$ were paid from this Trust in the third quarter of the current Fiscal Year.

Dividends for the prior year Quarter 4, current year Quarter 1-Quarter 3 and cemetery costs are paid annually in the fourth quarter of the current Fiscal Year.
For the Account of: TOWN OF MT DESERT CEMETERY U/A DTD 6/5/86

JUIIE B. ZIMMERMAN
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TOWN OF MOUNT DESERT
C/O TREASURER

NORTHEAST HARBOR ME 04662-024B

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For the Account of: TOWN OF MT DESERT CEMETERY U/A DTD 6/5/a6

| Shares or Par Value |  | Unit Market | Investment Cost Basis | Total Market Value |  | Est. Annual Income | Current Yield |
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| TOTAL MUTUAL FUNDS TAXABLE FIXED |  |  | 21,126.14 | 20,334.17 |  | 659 | 3.23 |
| TOTAL FIXED INCOME SECURITIES |  |  | 21,126.14 | 20,334.17 | 3 F | 659 | 3.23 |
| GRAND TOTAL |  |  | 25,228.81 | 24,436.84 |  | 724 | 2.96 |

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For the Account of: TOWN OF MTT DESERT CEMETERY U/A DTD 6/5/86
Account Number: 56005879003 Date: From JANUARY 1, 2018 through MARCH 31, 2018

## Statement of Transactions

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For the Account of：TOWN OF MT DESERT CEMETERY U／A DTD 6／5／86

## Statement of Transactions

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## The Vallue of Membership

## PARTNERSHIP | SERVICE | PERFORMANCE

## 2017 Property \& Casualty Pool

## Town of Mount Desert

DIVIDENDS
The governing board of Property \& Casualty Pool voted dividends to be distributed in 2017. Dividends are not guaranteed year-to-year.

Dividends PAID to the Town of Mount Desert:

UNDERWRITING The Property \& Casualty Pool does not charge for property added during a coverage term if the added value is $\$ 1,000,000$ or less. There is also no charge for adding or changing equipment and vehicles. MMA made 14 mid-term change(s) to your coverage schedules during the 2017-2018 coverage term.

The total Additional Contribution waived as a result:

LOSS CONTROL In the last year, Loss Control staff visited and provided 10,33 service hours.
The estimated value of this service is:

THE TOTAL VALUE OF BENEFITS FOR THE 2017-2018 YEAR: \$6,257*
*This is NOT a bill.

PROPERTY \& CASUALTY POOL MMA Risk Managennent Services

## MAINE PEOPLE WORKING IEOR MAINE COMIMUNTIES

## Membership is the difference

## ADVANTAGES:

- A Partnership of Maine Communities grouping together to fund a self-insurance pool
- Public Entity risk management is what we do and all we do
- Specialized comprehensive coverage designed for Maine Communities
- Coverage crafted to take full advantage of the protections and immunities provided to cities, towns, schools, water and sewer districts
- Providing rate stability for over 20 year's


## Marketing/Underwriting:

- On-site visits at your convenience
- Direct access to your underwriter to answer coverage questions
- New and renewal application assistance
- Itemized breakdowns of contributions available for each line of business


## Claims Management:

- We understand the Maine Tort Claims Act and the immunities it provides
- Online, fax or paper claims reporting
- Direct access to your assigned Claims Handler
- Claims review meetings are encouraged and available at your request/location

Loss Control:

- Experienced, designated Loss Control Consultants
- MMA staff provides all services with no additional fees.
- Partnering with you to provide inspections, program and property evaluations, training and consultation, specific to municipal exposures that prevent injuries and accidents and help you control your costs


## Special Coverages Available:

- Personal Automobile Deductible Reimbursement for employees
- Volunteer Accident Insurance
- Tenant Users Liability Insurance
- Volunteer Firefighter Blanket Accident Coverage
- Road Salt Contamination Coverage


## COMMISSIONERS REGULAR MEETING

Learn more about HANCOCK COUNTY by visiting www.co.hancock.me.us
Audio recordings of the meeting are available upon request
The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 8:30 am on Tuesday, April 3, 2018 in the conference room of the County courthouse located in Ellsworth, ME with Commissioners Brown and Clark in attendance.

## Employee recognition:

The commission recognized Flo Pelkey for 18 years of service to Hancock County, and for her work with the Hancock County Workforce Development program.
Later in the meeting the commission recognized Deputy Luke Gross for 15 years of service to Hancock County.

Adjustments to / approval of agenda:
MOTION: add item 7 f- discussion on courthouse security policy (Clark/Brown 3-0, motion passed)
MOTION: add to Airport item 2 h - request approval to reduce job posting period for PT ARFF (Blasi/ Brown 3-0, motion passed)

Public Comment: none
Approval of minutes:
MOTION: to approve the minutes of the March 6, 2018 Commissioners Regular Meeting and the March 20, 2018 Commissioners Special Meeting (Brown/Clark 3-0, motion passed)

## Aiport:

Airport Manager Madeira reported that there were 2 incidents involving damage to county property during snow removal. Insurance claims have been made for both incidents. Manager Madeira said there has been media attention on the loss of PenAir services at our airport recently, but this is part of a normal 2 year process that the airport goes through with DOT to reselect a seasonal carrier, and he is optimistic that we will have a smooth transition. The Airport Advisory Committee will meet on April 10 to discuss proposals and make a recommendation. A commissioners' special meeting was scheduled for April 13, 2018 for the commission to approve a letter in support of the Airport Advisory Committee's recommendation. Manager Madeira reported that Lead PT ARFF Jeremy LeClair will be taking 3 months off, and appropriate staffing needs to be attended to.

MOTION: approval to spend $\mathbf{\$ 2 , 7 2 6 . 2 9}$ from account G2-3010-36 to pay Glidden Auto Body in Ellsworth to repair vehicle damage described in monthly report (Brown/Clark 3-0, motion passed)

MOTION: grant Jeremy LeClair a 3 month leave of absence effective March 21, 2018 (Clark/Blasi 3-0, motion passed)

MOTION: approval for out-of-state travel for the following ARFF employees on April 1718 for annually required Live Burn Training in New Hampshire: T. Daley, J. George, T. Canavan (Brown/Blasi 3-0, motion passed)
Manager Madeira said if someone new is hired they would also need to attend the training.

## MOTION: approval of Columbia Air Services-BHB, LLC Lease Amendment No. 5 (Brown/Blasi 3-0, motion passed)

MOTION: approval to spend up to $\$ 4,000.00$ on parts to repair JD 410G backhoe from account G2-3010-30 (Brown/Clark 3-0, motion passed)

MOTION: approval of Private Hanger Land Lease Assignment from Mr. Stockton Smith to Mr. T. Williams Roberts, III regarding Parcel "P-14" effective on April 3, 2018 (Blasi/Clark 3-0, motion passed)

MOTION: approve reduced posting period of the PT temporary Lead ARFF position (Brown/Clark 3-0, motion passed)
Manager Madeira explained that mandatory training will be held next week and the new hire would need to attend.

RCC:
Director Robert Conary reported that the current RCC Dispatchers have completed the initial Emergency Fire Dispatch training and explained the process for implementing the training. He also reported 2 separate incidents of note. Dispatcher Rolly Means did a great job engaging and keeping a child caller calm while obtaining information for the responders. Dispatcher Nikki Dennison handled a CPR call during which the patient was successfully stabilized and transported by EMS.

## UT:

Unorganized Territory Supervisor Millard Billings reported that he received a phone call from Dave Fowler; he would like to meet with the commission to discuss the possibility of a solar energy facility in Township 16. Supervisor Billings reported that the Bureau of taxation voted to approve the UT budget.

MOTION: to enter executive session under MRSA Title $1 \S 405$ 6(E) to receive correspondence from our attorney (Clark/Brown 3-0, motion passed)

Chair Blasi brought the meeting back to regular session.
With regards to the executive session, Commissioner Clark made the following motion: MOTION: Make arrangements for attorney Ed Bearor to appear at a meeting to discuss the agreement we presently have with First Wind (Clark/Brown 2-0-1, Blasi abstains, motion passed)

## Maintenance:

Facilities Director Dennis Walls submitted his monthly report. Commissioner Clark asked about the tank room; Director Walls said the tank has been removed and he had intended to use the room as a storage space/shop. Commissioner Clark said he could support that, but wanted to know if anyone else expressed an interest in that space. There was some discussion on the use of the space.
EMS update- Maine controls has made a back up of our system.
Carpet job in the Sheriff's office- This is complete and Director Walls is pleased with the result. Some offices were also repainted.
Courthouse security-Commissioner Clark would like to schedule a meeting to discuss potential changes to that policy with the appropriate people in attendance. Commissioner Brown referenced the area outside in front of the jail, that it should be monitored. Commissioner Brown talked about developing protocols for courthouse shutdown. Director Walls said this has been on the agenda of the safety committee. Commissioner Clark said he would like to set a date and time for a meeting involving all dept heads within the next couple of weeks. A tentative date of April 24 was set.

Bid opening- jail day yard:
One bid was received. The following bid from RF Jordan was opened by Chair Blasi. The results are as follows:
Base bid- \$520,415
Alt \#1- \$68,740
Alt \#2- \$30,770
Alt \#3- $\$ 550$
Alt \#4- \$2,220
Alt \#5- \$20,13
Alt \#6- \$4,165
The bid will be discussed on April 13.
Break 10:23 am
Commissioner Clark expressed that he would like to have an informal meeting with RF Jordan regarding the bid. Commissioners Brown and Blasi did not object.

## Sheriff:

MOTION: Authorization to expend up to $\$ 6,000.00$ out of E10-70-300 Cruiser Purchase account for cruiser camera (Brown/Blasi 0-2-1 Brown abstains, motion fails)

MOTION: sheriff be permitted to purchase cameras for $\$ 4,695$ from $\mathbf{E 1 0 - 7 0 - 3 0 0}$ Cruiser purchases (Clark/Blasi 3-0, motion passed)

MOTION: Authorize the purchase of DHQ Coms and Station Computer Program from account E10-20-100 Computer for \$4,500 (Blasi/Brown 3-0, motion passed) Commissioner Clark asked what the justification was for sole source. Chief Deputy Kane said there are no other products that would interface with other departments.

MOTION: Approval for out of state travel for Sheriff Kane and Deputy Dan Harlan, to Northampton, MA, April 23-26, 2018 for training on school and building safety (Brown/Clark 3-0, motion passed)

Jail:
MOTION: Approval to hire Edward Davis of Brewer as a part time corrections officer effective April 7, 2018 at the rate of $\$ 14.00$ per hour with no benefits, on call as needed and not to exceed an average of 29 hours per week; approval to hire Travis Young of Bangor as a part time corrections officer effective April 7,2018 at the rate of $\$ 14.00$ per hour with no benefits, on call as needed and not to exceed an average of 29 hours per week; approval to hire Shawn McAlpine of Sullivan as a part time corrections officer effective April 7, 2018 at the rate of $\$ 14.00$ per hour with no benefits, on call as needed and not to exceed an average of 29 hours per week; approval to hire William Finley of Ellsworth as a part time corrections officer effective April 7, 2018 at the rate of $\$ 14.00$ per hour with no benefits, on call as needed and not to exceed an average of 29 hours per week; approval to hire Kayla Dumond of Bangor as a part time corrections officer effective April 7, 2018 at the rate of $\$ 14.00$ per hour with no benefits, on call as needed and not to exceed an average of 29 hours per week. (Brown/Clark 3-0, motion passed)

Asst. Jail Administrator Shepard updated the Commission on recent repairs and upgrades to the jail.

MOTION: Purchase the 2018 caravan from Darling's for the price of $\$ 23,695$ with a transfer of \$1,085 from account E-10-70-300 (Brown/Blasi 3-0, motion passed)

Discussion regarding School Resource Officers:
Sheriff Kane introduced School Superintendents Mark Hurvitt, Chris Elkington, and Katrina Kane, who were in attendance to speak to the issue of funding school resource officers. Commissioner Clark asked what the superintendents thought the county could reasonably provide. Mark Hurvitt said there is no law enforcement presence in the schools, because it has not been needed. He wanted to begin the conversation about how to have a school resource officer available. Commissioner Blasi asked if contracting with the sheriff's department was being considered. Hurvitt said it was not. Chris Elkington said he sees the role as someone helping update plans, make connections in each school, and being the first point of contact if something happens. Commissioner Clark asked what the school districts were firmly willing to commit to. Commissioner Brown asked what role the state is taking in this. Sheriff Kane said there was a very loose discussion at this time regarding state and federal involvement. Commissioner Clark asked the superintendents what assurance they could provide that funding would continue for multiple years. Elkington said he did not see this as a one year fix, but a gradual process. Commissioner Blasi questioned the position of other schools that haven't entered into the discussion. Sheriff Kane said that would have to be discussed as this developed. Commissioner Blasi suggested giving the schools an opportunity to decline. Sheriff Kane made reference to incorporating the new deputy's duties with those of a resource officer; Commissioner Blasi indicated that he had been thinking the same. Commissioner Brown said one of his concerns was one resource officer for several schools would not be sufficient.
Commissioner Brown said he would like to see the conversation continue, and determine what
involvement the state is willing to have. Commissioner Clark said he wanted to meet with Sheriff Kane about how the estimated costs were determined.
Hurvitt and Elkington said the 2 unions they represent were willing to commit to the amount of $\$ 78,114.88$ - the estimated cost of salary and health insurance. There was some discussion on the schools outside of these unions, and concern expressed over committing county funds to a project that would not benefit the entire county. Sheriff Kane was asked to communicate with the other schools. Commissioner Blasi said equity was his intention.

## Tax appeal deliberation:

The Messer / Peck v. Town of Dedham tax abatement appeal hearing was heard March 20, 2018. Commissioner Brown said some of the comps were to other properties with tree growth, so it wasn't really a comparison, and did not have comparisons of arms-length sales. He said the same methodology was used throughout the town, and no independent assessor was brought in to appraise the property. Commissioner Brown said there was no evidence to support the appeal. Commissioner Clark referenced the use of comps when some are in tree growth and some are not, and that the base and the frontage are not affected by tree growth, the majority of the value was in the base and frontage. Commissioner Clark said the applicant in this case was fairly evaluated from the standpoint that the assessing agent used the same standard for Messer/Peck that they used for the rest of Dedham for the same time period, that there was not an unfair assessment and the commission should deny the application.
Commissioner Blasi said there were not a lot of sales on Goose Pond, so they were not able to claim unfair treatment.
MOTION: Deny the appeal of the Messer Peck property owners for the reason that the town did not overvalue their property which caused an injustice (Clark/Brown 3-0, motion passed)

Jail cont.
MOTION: Approve Community Corrections Specialist job description (Clark/Brown 3-0, motion passed)

MOTION: Accept the resignation of Community Corrections Specialist Florilla Pelkey, effective April 13, 2018 (Clark/Brown 3-0, motion passed)

## Treasurer:

MOTION: to approve the March GF, Airport, and Jail Payroll Warrants \#18-8, \#18-9, \#18-10, \#18-11 and \#18-12 in the aggregate amount of \$431,141.90 (Brown/Clark 3-0, motion passed)

MOTION: to approve the March GF, Airport, and Jail Expense Warrants \#18-19, \#18-20, \#18-21, \#18-22, \#18-23, \#18-24, \#18-25, \#18-26, and \#18-27 in the aggregate amount of \$802,677.15 (Brown/Blasi 3-0, motion passed)

MOTION: to approve the March UT Payroll Warrants \#18-34, \#18-35, \#18-36, \#18-37 and \#18-38 in the aggregate amount of \$1,520.56 (Brown/Clark 3-0, motion passed)

MOTION: to approve the March UT expense Warrants \#18-18 and \#18-19, in the aggregate of \$467,058.70 (Brown/Clark 3-0, motion passed)

MOTION: to approve 2018 March expenditures in the Health Insurance account of \$89,417.24 (Clark/Blasi 3-0, motion passed)

MOTION: to approve the request for expenditure from capital reserve account G1-3011-00 Sheriff Floor to replace flooring in sheriff's office in the amount of \$5,514.00 (Clark/Blasi 3-0, motion passed)

MOTION: to increase the Comdata monthly limit to $\$ 10,000$ for the card assigned to EMA (Brown/Blasi 2-1, Blasi opposed, motion passed)

Break 12:26 pm
County write-in Elections discussion-
There was some discussion on the upcoming elections and the treasurer's position; currently there are no candidates for some offices.
MOTION: add info to our website advising the public that no candidates presently appear for county treasurer on the upcoming elections and that if an individual with experience and qualification in finances were to be elected on a write in the Commissioners would compensate them based on their experience and qualifications (Clark/Blasi
After discussion Commissioner Clark withdrew the motion.
Municipal Survey Response discussion-
The Commission reviewed the results of a survey sent to municipalities regarding interest in county-offered services. Most of the interest indicated in the surveys submitted was for animal control and a health officer. Commissioner Blasi suggested providing a behavioral health coordinator or manager, if it would make sense to have a behavioral health program at the county level. Commissioner Brown pointed out that a health officer was different than a behavioral health manager. Commissioner Clark suggested someone who understood what that position would entail could come to a meeting and make a presentation. Commissioner Blasi said he would contact Healthy Acadia. Commissioner Clark suggested consulting with Sheriff Kane regarding animal control, as this was considered law enforcement.

Sullivan tax abatement hearing request discussion- Commissioner Clark thought that the applicant should be heard, given the fact that the applicant made a good faith attempt. Commissioner Brown did not agree.
MOTION: to hear the appeal (Clark/Blasi 1-2, Brown and Blasi opposed, motion fails)
County Administrator:
MOTION: Executive Session under MRSA Title $1 \S 405$ 6(A) to discuss employment contract of County Administrator Adkins (Blasi/Brown 3-0, motion passed)

MOTION: to adjourn 2:49 pm (Brown/Clark 3-0, motion passed)

## COMMISSIONERS REGULAR MEETING

Learn more about HANCOCK COUNTY by visiting www.co.hancock.me.us
Audio recordings of the meeting are available upon request
The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 8:30 am on Friday, April 13, 2018 in the conference room of the county courthouse located in Ellsworth, ME with Commissioners Brown and Clark in attendance.

Adjustments to / approval of agenda:
MOTION: to add to the agenda a discussion about the small boiler and the tank removal (Blasi/Brown 3-0, motion passed)
This was added as item l(a).
MOTION: to add item 5(d) municipal survey responses (Brown/Blasi 3-0, motion passed)
Public Comment: none
Lewis \& Malm Jail yard bid:
Commissioner Clark said he met with RF Jordan, and was satisfied that the pricing was justified and that the bid submitted represented actual costs. He expressed concern about the contractor's scheduling limitations and encouraged the commission to take action on this item today. There was some discussion on the merits of the snow melt system alternate bid. Commissioner Clark proposed that the commission accept the base bid, concrete doweling, epoxy coating, and the chain link fence alternates, for a total of $\$ 527,350$. Commissioner Brown expressed concern about the permeable pavement, drainage and the potential for freezing. He said he was in favor of the snowmelt system, and suggested sub-contracting that, rather than including in this contract. There was discussion on alternate \#5, salvaging modular blocks. Commissioner Blasi questioned the construction timeline if the bid was not accepted today. Discussion focused on the snow-melting system; Commissioner Brown said he thought it was good business to include the snow-melting system. Commissioner Clark said this was $\$ 100,000$ we did not need to spend.

MOTION: to accept the bid of RF Jordan for $\$ 527,350$ without alternate 1 snowmelt, alternate 2 permeable pavement, and alternate 5 salvaged block removal - keeping only alternates $3,4 \& 6$ of the contract (Clark/Blasi 3-0, motion passed)
Commissioner Brown indicated he would not support the motion without further discussion of including a snow-melting system. Commissioner Clark said his intent was not to do the snowmelting system in any form. Commissioner Blasi said a sub-committee formed and made a visit, then conferred, and he followed their recommendations.

MOTION: take $\$ 527,350$ from the courthouse maintenance account G1-3011-00 for this project (Clark/Blasi 3-0, motion passed)
Commissioner Brown questioned previous discussions involving the accounting; CA Adkins said this did not need to be determined now. Commissioner Clark wanted to set this money aside in a specific account now. Commissioner Blasi referenced that this project and the 5 year plan had been reviewed by the budget advisory committee.

MOTION: to engage Lewis \& Malm at the cost of $\$ 17,800$ for administration and clerk of the works services for the jail wall, to be taken from the courthouse maintenance account G1-3011-00 (Clark/Brown 3-0, motion passed)

Facilities Director Dennis Walls recommended that the large boiler system be replaced as a matter of fuel economy and efficiency.
MOTION: approval to place an RFP to replace the current boiler with a high-efficiency gas system (Brown/Clark 3-0, motion passed)

## Airport:

Airport Manager Madeira reported that the US DOT has received 2 proposals to continue providing seasonal service at the airport; from Boutique Air and Silver Airways.

MOTION: to support the Silver Airways proposal, and for the Chairman to sign the letter to the US DOT in support of Silver Airways (Brown/Blasi 3-0, motion passed) This action is in support of the Airport Advisory Committee and the Airport Manager's recommendations. Airport Manager Madeira remains optimistic that the July 1 deadline will be met.

Jail:
MOTION: to accept the Miller Drug contract revisions (Brown/Blasi 3-0, motion passed)

## RCC:

MOTION: to declare this week as National Telecommuter's Week (Brown/Clark 3-0, motion passed)

## Commissioners:

Community Benefits grant application discussion- Commissioner Brown suggested waiting until later in the year to continue this process, perhaps after the receipt of the 2018 Community Benefit funds. Commissioner Blasi said the application that had previously been approved has an effective date that has passed; he wanted to update the public on the status of the grant cycle.

MOTION: that the Community Benefit funding grant cycle that had been approved to be effective April 1 has been postponed (Blasi/Clark 1-2, Brown and Clark opposed, motion failed)

MOTION: continue with grant application process and publish grant applications June 1 for $\$ 100,000$ total, capped at $\$ 25,000$ individually (Clark/Brown 2-1, Blasi opposed, motions passed)
Commissioner Blasi expressed apprehension about pursuing another cycle June 1, with jail funding and others things undetermined.

The three commissioners approved and signed the Commissioners' Order regarding the Messer/Peck v. Town of Dedham tax abatement appeal hearing submitted to them by County Administrator Adkins.

County Administrator annual evaluation process discussion- Commissioner Brown requested a form that has been used in the past, to use as a guide. Commissioners Clark and Blasi intended to draft their own evaluations. An executive session to evaluate the County Administrator and review the contract was set for the April 24 special meeting.

County Administrator Adkins informed the Commission that he and Deputy CA Knowlton met with Anne Krieg of the Hancock County Planning Commission, and discussed the possibility of working together regarding the provision of requested services to municipalities, and referenced the survey sent to municipalities about services they had interest in. There was some discussion about the upcoming open treasurer position, write-in candidates and the process for governor appointment to fill a vacancy.

## MOTION: to adjourn (Brown/Clark 3-0, motion passed)

Respectfully submitted,

## Rebekah Knowlton

Deputy County Administrator

## COMMISSIONERS REGULAR MEETING

Learn more about HANCOCK COUNTY by visiting www.co.hancock.me.us
Audio recordings of the meeting are available upon request
The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 8:30 am on Tuesday, April 24, 2018 in the conference room of the County courthouse located in Ellsworth, ME with Commissioners Brown and Clark in attendance.

Adjustments to / approval of agenda: none
Public Comment: none
Airport:
Chair Blasi opened the bids for the Replacement of Airport HIRLS (High Intensity Runway Light System), MITLS (Medium Intensity Taxiway Light System), and Ramp Lights project. Three bids were submitted. The results are as follows:

RF Jordan \& Sons Construction Inc:
Total base bid- $\$ 1,894,051.00$
Total Alternate One- $\$ 39,600.00$
Total bid \$1,933,651.00
KOBO Utility Construction Corp:
Total base bid- $\$ 1,399,465.50$
Total Alternate One- \$206,300.00
Total bid- \$1,605,765.50
Moulison Heavy Electrical:
Total base bid- \$1,344,982.00
Total Alternate One- \$43,740.00
Total bid- \$1,388,722.00
MOTION: approval for the Chairman to sign the AIP Grant Application for the project to Replace the High Intensity Runway Light System (HIRLS), Medium Intensity Taxiway Light System (MITLS) and Apron Lights at the appropriate time (Brown/Clark 3-0, motion passed)

UT:
LUPC- Adjacency Principle discussion-
UT Supervisor Millard Billings explained that the Adjacency Principle is the current standard used for re-zoning-new development has to be within 1 mile by road of existing development. A proposal is before the LUPC, we are in the public hearing stage and written comment is being accepted. Petitions have been submitted to the commission requesting a resolution to the planning commission to retain the current 1 mile Adjacency Principle. Commissioner Brown
said this may have some effect on development in T8. Commissioner Brown asked what effect this would have on our TIF. Billings said under the Adjacency Principle the TIF money might be limited as far as commercial development. Commissioner Blasi said in the petition the signers are concerned that resulting sprawl would damage natural resources and place additional burdens on county taxpayers. Commissioner Brown questioned this; Billings said it would only affect UT taxpayers, not all county taxpayers.
MOTION: that Commissioners adopt this petition to resolve to the LUPC to retain the current one mile adjacency principle (Blasi/motion fails for lack of $2^{\text {nd }}$
Commissioner Clark said he was not ready to take a position on this. Commissioner Brown agreed. Commissioner Blasi asked if a public hearing was in order. Clark said he would welcome public comment. Commissioner Brown said he would like to know more about this before taking a position. Supervisor Billings suggested inviting staff from LUPC to explain their position, as well as petitioners.

Dave Fowler- Grid Scale Solar Energy in T16MD discussion-
Present were Dave Fowler and Stephanie Fowler of Next Phase Energy Services, and Dwayne Jordan, from Elliot Jordan \& Son, landowner and partner of the project. Dave Fowler said he wanted to bring the commission up to date on what he was proposing and ultimately ask for their support. He said what they are proposing is a grid scale solar farm in the unorganized territory of township 16 , likely to be up to 500 acres of cleared area, for 100 megawatts of power. When the project started solar power was not an allowed use in the UT. Since that time, LUPC has come up with standards, which Fowler said this project meets. Fowler said the stage he was now at was petitioning the LUPC for zoning district change. Commissioner Blasi asked how often the commission grants zoning changes. Fowler said it has been done; he fits all the criteria, and meets the standards that they created. Fowler said this would be the largest project of this kind in the state. Fowler said he would be interested in how we can work together for TIF and CBAs. Commissioner Blasi said he would be in favor of a public hearing. Fowler said at this time he and Dwayne are partners in this; they will look for investors. Fowler said this presentation is an FYI to the commission, and asked if the Commission would be willing at some point to write an endorsement letter supporting this new commercial district in T16. Fowler said this would be a zone change just for solar in this location only. Commissioner Clark said if this isn't acceptable, how we will produce the power we need. Commissioner Blasi said he liked that their attempt would include local input and local construction.

MOTION: recognize that Dave Fowler has made a presentation regarding Grid Scale solar energy in T16; we are cognizant of this fact and would like to hear more about the project (Clark/Brown 3-0, motion passed)
Commissioner Blasi said a public hearing should be held before the commission at some point during this project. Commissioner Clark said he would welcome whatever discussion was needed.
Jordan said originally this was bought for blueberry construction, whatever is remaining that is cleared will continue to be put into blueberry production, and so the land will not lay idle. He said that his land has always been open to the public; he does not foresee that changing.

MOTION: Executive Session under MRSA Title 1 §405 6(E) for consultation with legal counsel (Clark/Brown 3-0, motion passed)

Commissioner Blasi brought the meeting back to open session.

## MOTION: County Commissioners authorize the County attorney to contact developer's counsel to discuss the issues and procedures for questions surrounding the Community Benefit Agreement (Clark/Brown 3-0, motion passed)

UT audit / Auditor request for additional work-
CA Adkins reported that the auditor requested funds for additional work. The commission agreed that no additional work was necessary, and the audit was accepted as submitted.

## County Administrator:

LMA /Jail Wall / Supplemental Agreement \#2 / Chair Signature-
There were some questions regarding supplemental agreement \#2 submitted by Lewis \& Malm. The commission requested the form submitted in another format, with a clear understanding of the cost of the supplemental work.

MOTION: chair be authorized to sign supplemental agreement \#2, on the condition that the contract clearly reflects the cost of the supplemental work (Clark/Blasi 3-0, motion passed)
This should not exceed $\$ 17,800$.

## Commissioners:

Marsy's Law endorsement discussion- ADA Heather Staples spoke about Marsy's Law. She said we already have victim's rights laws- they are part of statute. Marsy's Law involves a constitutional amendment, as opposed to statute change. ADA Staples said implementation would require more prosecutors, funds, technology and other costs, as well as presenting more roadblocks for getting cases through the system, which is already congested. ADA Staples said all 8 District Attorney's in the State oppose this. Commissioner Blasi asked if any of the requests for support by Anne LePage should be sent to legislative committee. Commissioner Brown asked why he would not want to support victim's rights; he said victims are not supported enough. Commissioner Brown said he thought it was important that victims do have rights and he is concerned about that. Commissioner Clark said the biggest pause was that this is intended to change the constitution. He said he was not prepared to endorse this either as an individual or as a member of the commission. The commission took no action.

Report on County Behavioral/Public Health Agency Possibility-
Commissioner Blasi reported that he had communication with Elsie Fleming of Healthy Acadia regarding a "navigator"- this person works to coordinate existing public health services.
Commissioner Blasi suggested this could be an agency of county government. Commissioner Clark said he thought we were looking for a direct service back to the municipalities. He said this was a valiant effort on Commissioner Blasi's part, but more than what the commission envisioned. There was some discussion on the available services in the area, including programs in the Hancock County Jail. Commissioner Blasi said there was still a potential need for a county wide person who could coordinate all these agencies so there is not duplication of effort, and asked if Elsie Fleming should present. Commissioners Clark and Brown did not think a presentation was necessary.

Jail yard discussion- storage building
Commissioner Clark suggested the construction of a storage building wall as part of the jail yard project; the storage building would come at a later date. The north side of the yard would be a solid wall- this would be the back wall of the storage building. He said there is a problem with inmates having contact with others on the outside of the fenced area. This would prevent the exchange of contraband in that area. Commissioner Brown wanted to discuss this in advance of the preconstruction meeting with RF Jordan, to be held on April 25. The commission agreed this should be discussed at that meeting.

## MOTION: Executive Session under MRSA Title $1 \S 405$ 6(A) to evaluate County Administrator and County Administrator contract (Clark/Brown 3-0, motion passed)

Commissioner Blasi brought the meeting back to open session, with nothing to report.

## MOTION to adjourn 12:29 pm (Brown/Blasi 3-0, motion passed)

Respectfully submitted,
Rebekah Knowlton
Deputy County Administrator

## UNFINISHED BUSINESS



21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5743 Fax 207-276-5742 www.midesert.org director(a midesert.org

## MEMO

To: Durlin Lunt, Town Manager
From: Tony Smith, Public Works Director
Re: Construction of Food Vendors and Farmers Market Site
Date: May 1, 2018
In accordance with our purchasing policy, we solicited competitive bids for the construction of the food vendors and farmers market sites. Of the six area general contractors we contacted about bidding on the work, only one responded, that being R.F. Jordan of Ellsworth. Their price for the work is $\$ 43,000.00$. We have discussed the price and the schedule with representatives of RF Jordan and they are comfortable with both. They are to have the food vendor sites completed and fully operational on or before May 31,2018. The farmer's market site is to be completed and fully operational on or before June 13, 2018.

Based on the above:

- I recommend construction of the project be awarded to RF Jordan at their bid price of \$43,000.00
- I request authorization to execute the agreement with RF Jordan for the work at their bid price of $43,000.00$.
- I request authorization to use funds for completion of the project from:
- the Buildings \& Grounds Reserve Account Number 4055200-24571 with a current balance of approximately $\$ 30,613$ and
- the Parks and Cemeteries Reserve Account Number 4055250-24572 with a current balance of approximately $\$ 27,905$
- for a total budget available for use of $\$ 58,518$.

I have spoken with Harbormaster Lemoine about his using marina funds to cost share with us on the project. He said he will discuss it with the Harbor Committee on May 8, 2018 and let us know if and how much they will participate in. We will have this information prior to the Board of Selectman's organizational meeting to be held after town meeting.

Thank you for your consideration of my recommendation.
Cc. Claire Woolfolk, Town Clerk; Kathi Mahar, Treasurer

## NEW BUSINESS

# Town of Mount Desert 

Board of Selectmen
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5531 Fax 207-276-3232
Web Address www.midesert.org

## POLICY ON TREASURER'S DISBURSEMENT WARRANTS FOR EMPLOYEE WAGES AND BENEFITS

Purpose. This policy allows designated municipal officers acting on behalf of the full board of municipal officers, to review, approve, and sign municipal treasurer's disbursement warrants, for wages and benefits only.

This policy is additional to, not in lieu of, majority power. Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for wages and benefits.

Delegation of authority. Pursuant to $30-A$ MRSA $\S 5603$ (2) (A) (1), the following authority is granted with respect to treasurers disbursement warrants for municipal employee wages and benefits only:

Current municipal officers. The municipal officers in office at the time of execution of this policy are: Martha T. Dudman, Matthew J. Hart, Wendy H. Littlefield, John B. Macauley, and James F. Mooers.

Any one of the municipal officers named above, acting alone, may review, approve, and sign such warrants.

Effective date and term. This policy becomes effective on the date indicated below, and remains in effect for one-year from its effective date, or until the next annual election of municipal officers.

Renewal. This policy shall be renewed annually after the election of municipal officers. Any renewal is valid until the next annual election of municipal officers, unless a sooner date of expiration is specified.

Copies. The Chair of the municipal officers will furnish copies of this policy to the municipal clerk and to the municipal treasurer. If the clerk and the treasurer are the same person, a copy shall nonetheless be provided to that person in each capacity.
Reminder. The treasurer shall remind the municipal officers to consider renewing this policy annually before it lapses.

Original. The municipal clerk shall maintain the original of this policy on file.


## Town of Mount Desert

## Board of Selectmen

21 Sea Street, P.O. Box 248

## POLICY ON TREASURER'S DISBURSEMENT WARRANTS FOR STATE FEES

Purpose. This policy allows designated municipal officers (selectmen), acting on behalf of the full board of municipal officers, to review, approve, and sign municipal treasurer's disbursement warrants for payment of state fees only.

This policy is additional to, not in lieu of, majority power. Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for payment of state fees.

Delegation of authority. Pursuant to 30-A MRSA $\S 5603(2)(A)(3)$, the following authority is granted with respect to treasurer's disbursement warrants for payment of state fees only.

Current municipal officers. The municipal officers in office at the time of execution of this policy are: Martha T. Dudman, Matthew J. Hart, Wendy H. Littlefield, John B. Macauley, and James F. Mooers.

Any one of the municipal officers named above, acting alone, may review, approve, and sign such warrants.

Effective date and term. This policy becomes effective on the date indicated below, and remains in effect for one-year from its effective date, or until the next annual election of municipal officers.

Renewal. This policy shall be renewed annually after the election of municipal officers. Any renewal is valid until the next annual election of municipal officers, unless a sooner date of expiration is specified.

Copies. The Chair of the municipal officers will furnish copies of this policy to the municipal clerk and to the municipal treasurer. If the clerk and the treasurer are the same person, a copy shall nonetheless be provided to that person in each capacity.

Reminder. The municipal treasurer shall remind the municipal officers to consider renewing this policy annually before it lapses.

Original. The municipal clerk shall maintain the original of this policy on file.


# Town of Mount Desert 

Board of Selectmen
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5531 Fax 207-276-3232
Web Address www.midesert.org

## MUNICIPAL OFFICERS' POLICY ON DISBURSEMENT OF MUNICIPAL EDUCATION COSTS

Pursuant to 20-A MRSA Section 15006(1) and 30-A MRSA section 5603(2)(a), the municipal treasurer is hereby authorized to disburse funds to pay municipal education costs when the treasurer has been presented with a disbursement warrant signed by the school superintendent and approved by a majority of the school board.

Before disbursing any funds on such a warrant, however, the municipal treasurer shall be satisfied that the warrant is indeed signed by at least a majority of the school board. The treasurer may accept as such satisfaction a written and signed certification of the pertinent fact from the school superintendent, or, if the warrant itself indicates the fact, then the treasurer may rely on the representation of the warrant without further inquiry. The treasurer shall not, however, pay any item on a warrant if payment of that item would result in an overdraft, and shall report his refusal to honor the item in writing to the superintendent and to the municipal officers promptly.

The Town Manager shall ensure that this policy is brought to the attention of the municipal officers annually for consideration of renewal. The municipal clerk shall, after approval by the municipal officers of any meeting in which they have voted a renewal of this policy, attest to such renewal by endorsing the policy below, and shall then file a copy of the policy bearing that renewal endorsement in the clerk's files and shall deliver a copy to the municipal treasurer.


# Town of Mount Desert 

Board of Selectmen

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5531 Fax 207-276-3232
Web Address www.midegert.org

# APPLICATION OF PAYMENTS TO UNPAID TAXES POLICY Pursuant to 36 M.R.S.A. § 906 

We, the Municipal Officers of the Town of Mount Desert, upon request of the Tax Collector of said Town, hereby authorize and direct said Tax Collector, pursuant to Title 36, Maine Revised Statutes Annotated, section 906, to apply any tax payment received from an individual as payment for any property tax against outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill, provided, however, that no such payment may be applied to any tax for which an abatement application or appeal is pending unless approved in writing by the taxpayer.

Dated: May 8, 2018 at Town of Mount Desert:
Attest:

Matthew J. Hart

Wendy H. Littlefield

John B. Macauley

James F. Mooers

A majority of the Municipal Officers of the Town of Mount Desert

ACKNOWLEDGEMENT
I, Lisa L. Young, Tax Collector of said Town, hereby acknowledge making the aforesaid request and acknowledge receipt of a copy of the above Order.

# Town of Mount Desert <br> Board of Selectmen 

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telcphone 207-276-5531 Fax 207-276-3232
Web Address www.medeserlorg

## MUNICIPAL OFFICERS' POLICY ON REIMBURSEMENT

Consideration and approval of any permit reimbursement request shall be the purview of the Code Enforcement Officer.

Any approved request for reimbursement of a permit fee shall be assessed a $10 \%$ administration fee levied against the cost of the permit.

Any Permittee failing to act on an issued permit within one year of the date of issuance shall be ineligible for reimbursement.

Any permit that has been acted upon, regardless of the completeness of the project for which the permit has been issued, shall be ineligible for reimbursement of the permit fee or any portion thereof.

Dated: May 8, 2018 at Town of Mount Desert:
Attest:

Matthew J. Hart

Wendy H. Littlefield

John B. Macauley

James F. Mooers

A majority of the Municipal Officers of the Town of Mount Desert

# Town of Mount Desert 

Board of Selectmen
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5531 Fax 207-276-3232
Web Address www.mtdesert.org

ORDERED, That the Board of Selectmen hereby authorizes the Town Manager and his designee to sign BYOB and Off-Premises Catering liquor license applications on behalf of the Municipal Officers, during the period May 8, 2018 through May 31, 2019.

Dated: May 8, 2018 at Town of Mount Desert:
Attest:

Matthew J. Hart

Wendy H. Littlefield

John B. Macauley

James F. Mooers

A majority of the Municipal Officers of the Town of Mount Desert


Town of Mount Desert<br>Board of Selectmen

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5531 Fax 207-276-3232
Web Address www.meseser.org

May 8, 2018
Approved Town Counsel for 2018-2019
Eaton Peabody
Bergen \& Parkinson
Drummond Woodsum Law Firm
James Collier, Smith \& Collier PA
Patterson Law Offices

Dated: May 8, 2018 at Town of Mount Desert:
Attest:

Matthew J. Hart

Wendy H. Littlefield

John B. Macauley

James F. Mooers

A majority of the Municipal Officers of the Town of Mount Desert

## TREASURER'S

 WARRANTSA. Warrants to be Approved and Signed:

Town Invoices AP1866 05/08/18 \$ 576,312.39
B. Authorized Warrants to be Signed: (Wendy needs to abstain)
(Prior Electronic or Manual Authorization)

| Town State Fees \& P/R Benefits | AP1863 | $04 / 19 / 18$ | $\$$ | $4,235.04$ |
| ---: | ---: | ---: | ---: | ---: |
|  | AP1864 | $04 / 25 / 18$ | $\$$ | $5,362.29$ |
|  | AP1865 | $05 / 02 / 18$ | $\$$ | $75,003.05$ |
|  |  |  |  |  |
| Town Payroll | PR1823 | $04 / 20 / 18$ | $\$$ | $93,490.45$ |
|  | PR1824 | $05 / 04 / 18$ | $\$$ | $102,539.76$ |

C. Warrants to be Acknowledged:

| School Invoices | 13 | $05 / 02 / 18$ | $\$$ | $53,535.96$ |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |
| (John DOES NOT need to abstain) |  |  |  |  |
| School Payroll | 22 | $04 / 27 / 18$ | $\$$ | $153,203.15$ |

TOWN OF MOUNT DESERT
accounts payable warrant
WARRANT AP\# 1866

| CHECK NUMBER: | 30887 | through | 308976 | \$ | 509,545.75 | Check payments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| CHECK NUMBER: | 308885 | through | 308886 | \$ | 21,022.25 | Electronic payments |
| EFT NUMBER: | 716 | through | 727 | \$ | 45,744.39 | ACH Payments |
| EFT or CK NUMBER: | N/A | through | N/A | \$ | - | Voided Checks |
| TOTAL | UUSEMENTS: | 576,3 |  |  |  |  |
| This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule. |  |  |  |  |  |  |


Wendy H Littlefield, Secretary

|  | Mon | nri |  |
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Town of Mount Desert
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A／P CASH DISBURSEMENTS JOURNAL
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$72605 / 08 / 2018 \mathrm{EFT}$
Invoice： 184
727 05／08／2018 EFT
Invoice：045－220563
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\text { 100.4 gal SV WWTP Heating Oil-EM } \begin{gathered}
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|  |  |  | CHECK | 308889 TOTAL: |
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| 118. 56 | 160588 |  | 62.4 NEH Maint Shop | $\begin{gathered} \text { AP1866 } \\ \text { ing Oil-EM } \end{gathered}$ |
|  | 1550666 | 53400 |  |  |
|  |  |  | CHECK | 308890 TOTAL: |
|  |  | 9844 | 04/13/2018 | AP1866 |
| 7,396.86 | 1550100 | 53710 | 2889.4 GAL ON ROAD FU VEHICLE FUEL |  |

179.4 kwh OtEe
HEATING FUEL
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Creek PS Heating Oil-EM
CHECK 308892 TOTAL:
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AP1866 172. $\begin{gathered}04 / 04 / 2018 \\ \text { HEATING FUEL }\end{gathered}$ AP1866 212. 5 GAI heating fuel bj
HEATING FUEL 308893 TOTAL:


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AP1866 $\begin{aligned} & \begin{array}{l}04 / 12 / 2018 \\ \text { fencing } \\ \text { bj } \\ \text { REPAIRS }\end{array}\end{aligned}$ $513.201550100 \quad 55400 \quad$ Eencing bj GEN REPAIRS \& MAINT
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| 78.34 | 1990100 | 59200 | 9106 |  |  | 905276 BUS\#2 HORN/11/2018 $36.981990100 \quad 592009106$ MDES - BUS 2 (NEW) $90654404 / 13 / 2018$ SHOP TRUCK BATTERY

GEN REPAIRS $\&$ MAINT GEN REPAIRS \& MAINT
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$\left\lvert\, \begin{aligned} & \text { Town of Mount Desert } \\ & \text { A/P CASH DISBURSEMENTS JOURNAL }\end{aligned}\right.$
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TYPE VENDOR NAME

468 MOUNT DESERT ISLAND HOSPITAL \& HE 1012725
1356 MUNICIPAL REVIEW COMMITTEE
COASTAL AUTO PARTS
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Invoice: 1012725

Invoice: 13672

Invoice: 905276
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Invoice: 905915
Invoice: 905300
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TYPE ${ }^{10100}$ VENDOR NAME $C k g-B E$ General Fund 8065

## invoice

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12V6, 6 Batteries for UPSs \& Emergency Lights-EM 04/12/2018 AP1866 Batteries for PS UPS Systems-EM
EQUIP-TECH HARDWARE CHECK
308949 TOTAL :
123413999001 tape $\begin{gathered}04 / 06 / 2018 \\ \text {,hang files, punch ts }\end{gathered}$ AP1866 $248.90 \quad 1550552 \quad 55210$ 40117171
$99.99 \quad 1550552 \quad 57400$
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|  | PERMA-LINE | CORP | OF | NE |  | 167590 |  | 04/27/2018 |  | AP1866 | 32.75 |
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| Invoice: 167590 |  |  |  | 32.75 | 1550100 | 055400 | $\text { sign } \underset{\text { GEN }}{\text { bj }}$ | REPAIRS \& | MAINT |  |  |
| Invoice: 167569 | PERMA-LINE | CORP | OF | NE | 167569 |  | $\begin{gathered} 04 / 27 / 2018 \\ \text { paint supplies bj } \\ \text { GEN REPAIRS \& MAINT } \end{gathered}$ |  |  | AP1866 | 306.09 |
|  |  |  |  | 306.09 | 1550100 | 055400 |  |  |  |  |  |

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| COUNT | AMOUNT |
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| 90 | $509,545.75$ |
| 2 | $21,022.25$ |
| 12 | $45,744.39$ |

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|  | 576,312.39 |
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| 05/03/2018 15:2669051You $\|$Town of Mount De日ert <br> A/P CASB DISBURSEMENTS JOURNAL |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| FUND | Account | year | PER | TNL | EFF date |
| $100$ | $\begin{aligned} & \text { General Fund } \\ & 100-10100 \\ & 100-20000 \\ & 100-35030 \\ & 100-35040 \\ & 100-35060 \end{aligned}$ | 2018 | 11 | 17 | 05/0日/2018 <br> Ckg-BH General Fund Accounts Payable DTF-CAP IMP DT-TRUST DT-MARINA |
| 300 | $\begin{aligned} & \text { Capital Projects } \\ & 300-20000 \\ & 300-35010 \end{aligned}$ | 2018 | 11 | 17 | $\begin{aligned} & \text { 05/08/2018 } \\ & \text { Accounts Payable } \\ & \text { DT Gen fund } \end{aligned}$ |
| 400 | $\begin{aligned} & \text { Investment Trusts-Reserves } \\ & 400-20000 \\ & 400-35010 \end{aligned}$ | 2018 | 11 | 17 | $\begin{aligned} & \text { 05/08/2018 } \\ & \text { Accounts Payable } \\ & \text { DT Gen fund } \end{aligned}$ |
| 600 | $\begin{gathered} \text { Marina } \\ 600-20000 \\ 600-35010 \end{gathered}$ | 2018 | 11 | 17 | $\begin{aligned} & \text { 05/08/2018 } \\ & \text { Accounts Payable } \end{aligned}$ DT Gen fund |

## TOWN OF MOUNT DESERT <br> payroll warrant <br> WARRANT PR\# 1823 <br> This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties


TOWN OF MOUNT DESERT
BMV, STATE \& PR ACCOUNTS PAYABLE WARRANT

## WARRANT AP\# 1863



| John B Macauley, Chairman |
| :--- |
| Matthew J Hart, Vice Chairman |

Matthew J Hart, Vice Chairman

## Kathi Mahar

From:
Sent:
To:
Subject:

Matthew Hart [matt@theneighborhoodhouse.com](mailto:matt@theneighborhoodhouse.com)
Wednesday, April 18, 2018 10:12 AM
Kathi Mahar
Re: Warrant AP\#1863 \& PR\#1823 Approval Request

Good Morning Kathi-

I approve AP Warrant \#1863 and Payroll Warrant \#1823.

Thanks!
-Matt

Matthew Hart
Commumtir Retation: Disector
The mergho:hnow House \& $207-276-503 \mathrm{H}$

From: Kathi Mahar [treasurer@mtdesert.org](mailto:treasurer@mtdesert.org)
Date: Wednesday, April 18, 2018 at 9:26 AM
To: John Macauley [jbmacauley3@gmail.com](mailto:jbmacauley3@gmail.com), "Martha Dudman (martha.dudman@gmail.com)" [martha.dudman@gmail.com](mailto:martha.dudman@gmail.com), Matt Hart [matt@theneighborhoodhouse.com](mailto:matt@theneighborhoodhouse.com), Rick Mooers [rmooers@mtdesert.org](mailto:rmooers@mtdesert.org)
Subject: Warrant AP\#1863 \& PR\#1823 Approval Request
Good morning!

Attached are the following warrants for your approval:

| Accounts Payable | $\# 1863$ total of | $\$ 4,235.04$ |
| :--- | :---: | :---: |
| Payroll | $\# 1823$ total of | $\$ 93,490.45$ |

Please indicate your authorization to release the funds for these warrants by approving or rejecting.
I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.
Thank you!

## Kathi

Kathryn A Mahar, Treasurer
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)
TOWN OF MOUNT DESERT
bMV, STATE \& PR ACCOUNTS PAYABLE WARRANT
WARRANT AP\# 1864

## CHECK DATE: April 25, 2018

TOTAL DISBURSEMENTS: $\$ \mathbf{5 , 3 6 2 . 2 9}$

| CHECK NUMBER: | 308879 | through | 308879 | \$ | 5,362.29 | Check payments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| CHECK NUMBER: | N/A | through | N/A |  |  | Electronic payments |
| EFT NUMBER: | N/A | through | N/A | \$ | - | ACH Payments |
| EFT or CK NUMBER: | N/A | through | N/A | \$ | - | Voided Checks |
| TOTAL | URSEMENTS: \$ | 5,36 |  |  |  |  |
| This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule. |  |  |  |  |  |  |

> Martha T Dudman

James F Mooers

John B Macauley, Chairman
Matthew J Hart, Vice Chairman

## From:

Sent:
To:
Subject:

Matthew Hart [matt@theneighborhoodhouse.com](mailto:matt@theneighborhoodhouse.com)
Tuesday, April 24, 2018 10:38 AM
Kathi Mahar
Re: Warrant AP\# 1864 State Fees/Payroll Benefits Approval Request

Hi Kathi-

I approve AP Warrant \#1864.

Thanks!
-Matt

Matthew Hart
Gomery, nity Panat ona Buremor

From: Kathi Mahar [treasurer@mtdesert.org](mailto:treasurer@mtdesert.org)
Date: Tuesday, April 24, 2018 at 9:49 AM
To: John Macauley [jbmacaulev3@gmail.com](mailto:jbmacaulev3@gmail.com), "Martha Dudman (martha.dudman@gmail.com)"
[martha.dudman@gmail.com](mailto:martha.dudman@gmail.com), Matt Hart [matt@theneighborhoodhouse.com](mailto:matt@theneighborhoodhouse.com), Rick Mooers
[rmooers@mtdesert.org](mailto:rmooers@mtdesert.org)
Subject: Warrant AP\# 1864 State Fees/Payroll Benefits Approval Request

## Good MORNING!

Attached is Accounts Payable Warrant \# 1864 (for Payroll and/or State Fees) in the amount of $\$ 5,362.29$ for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.
I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.
Thank you!

## Kathi

Kathryn A Mahar, Treasurer
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)
TOWN OF MOUNT DESERT
WARRANT PR\# 1824
This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties

named in this schedule.
CHECK DATE: May 4, 2018

TOTAL DISBURSEMENTS: $\$ \quad 102,539.76$

Matthew J Hart, Vice Chairman
John B Macauley, Chairman
BMV, STATE \& PR ACCOUNTS PAYABLE WARRANT

## WARRANT AP\# 1865




Martha T Dudman
James F Mooers

| From: | Matthew Hart [matt@theneighborhoodhouse.com](mailto:matt@theneighborhoodhouse.com) <br> Sent: |
| :--- | :--- |
| Wednesday, May 02, 2018 12:58 PM |  |
| Su: | Kathi Mahar |
| Subject: | Re: Warrant AP\#1865 \& PR\#1824 Approval Request |

## Matthew Hart

Inmmunt? Pematons Drector

From: Kathi Mahar [treasurer@mtdesert.org](mailto:treasurer@mtdesert.org)
Date: Wednesday, May 2, 2018 at 10:43 AM
To: John Macauley [jbmacauley3@gmail.com](mailto:jbmacauley3@gmail.com), "Martha Dudman (martha.dudman@gmail.com)"
[martha.dudman@gmail.com](mailto:martha.dudman@gmail.com), Matt Hart [matt@theneighborhoodhouse.com](mailto:matt@theneighborhoodhouse.com), Rick Mooers
[rmooers@mtdesert.org](mailto:rmooers@mtdesert.org)
Subject: Warrant AP\#1865 \& PR\#1824 Approval Request

## Good MORNING!

Attached are the following warrants for your approval:

| Accounts Payable | $\# 1865$ total of | $\$ 75,003.05$ |
| :--- | :---: | :---: |
| Payroll | $\# 1824$ total of | $\$ 102,53976$ (Spring Cleanup) |

Please indicate your authorization to release the funds for these warrants by approving or rejecting.
I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.
Thank you!

## Kathi

Kathryn A Mahar, Treasurer
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

| Chack Check Date Code Name Chk Grp Gross Pay Net Pay Dirce Deportad By: Check Numbe |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 04/27/2018 | IRS | INTERNAL REVENUE SERV | Chk Grp | Gross Pay | Net Pay | Dircet Deposit | Check Ami | Void |
|  | 04/27/2018 | STAT | TRIEASURER, STATE OF MAIN |  | 8.489 .82 | 8,489,82 | 0.00 | 0.00 |  |
| 42627 | 7 04/27/2018 | 183 | TERRI LANPHER |  | 2,474.00 | 2,474.00 | 0.00 | 0.00 |  |
| 42628 | -04/27/2018 | 345 | CAROL L. SHUTT | , | 120.00 297157 | 110.82 | 0.00 | 110.82 |  |
| 42629 | 04/27/2018 | 149 | MARIAH D. BAKER | 1 | 2.971 .57 852.26 | 2,208.73 | 0.00 | 2,208.73 |  |
| 42630 | 04/27/2018 | 311 | LAURA.JEAN BEAL | 1 | 2,072.88 | 756.38 $1,484.78$ | 756.38 | 0.00 |  |
| 42631 | 04/27/2018 | 11 | KElly S, BEAULIEU | 1 | 2,269,07 | 1,484.78 | 1,484.78 | 0.00 |  |
| 42632 | 04/27/2018 | 266 | JULIANNAR BENNOCH | 1 | 2,258.42 | 1,489.14 | 1,489.14 | 0.00 |  |
| 42633 | 04/27/2018 | 333 | RHODA J. Burke | 1 | $2,258.42$ 996.24 | $1,560.49$ 70631 | 1,560.49 | 0.00 |  |
| 42634 | 04/27/2018 | 314 | ANDREW J. CARLSON | 1 | 1,440.73 | 1075.28 | 706.31 | 0.00 |  |
| 42635 | 04/27/2018 | 18 | JANICE P. CARROLL | 1 | 570.05 | $1,075.28$ 342.02 | 1,075.28 | 0.00 |  |
| 42636 | 04/27/2018 | 248 | ROBERT P.CHAPLIN | 1 | 637.84 | 559.45 | 542.02 | 0.00 |  |
| 42637 | 04/27/2018 | 337 | AMBER G. CHARRON | 1 | 1,886.65 | 1366.96 | 559.45 | 0.00 |  |
| 42638 | 04/27/2018 | 21 | LARRY A COLE | 1 | 877.31 | 1,366.96 | 1,366.96 | 0.00 |  |
| 42639 | 04/27/2018 | 26 | BRIAN R. COTE | 1 | 2,290.96 | 1,587.79 | 5.70 | 0.00 |  |
| 42640 | 04/27/2018 | 91 | JUITH CULEEN | 1 | 1,739.80 | 1.334 .18 | 1,587.79 | 0.00 |  |
| 42641 | 04/27/2018 | 69 | EMIL Y N. DAMON | 1 | 944.84 | 658.05 | , 65805 |  |  |
| 42642 | 04/27/2018 | 308 | Gloria A. Delsandro | 1 | 3,237.42 | 2,299,88 | 658.05 | 0.00 |  |
| 42643 | 04/27/2018 | 229 | JENNIFER G. DUNBAR | 1 | 1,440.73 | 2,29988 | 2,299.88 | 0.00 |  |
| 42644 | 04/27/2018 | 43 | SARAH R. DUNBAR | 1 | 2,191.14 | 1.679.83 | 972.88 | 0.00 |  |
| 42645 | 04/27/2018 | 52 | WANDA J. FERNALD | 1 | 2,113.80 | 1,342.67 | 1,68.83 | 0.00 |  |
| 42646 | 04/27/2018 | 57 | JASON W. FOUNTAINE | 1 | 1,463.20 | 1,059,28 | 1,059.28 | 0.00 |  |
| 42647 | 04/27/2018 | 332 | MARINA P. FREDERICK | 1 | 852.84 | 512.90 | \$32.90 | 0.00 |  |
| 42648 | 04/27/2018 | 329 | ALEXANDER GARrETT | 1 | 1,536.88 | 1,210.98 | 1,210.98 | 0.00 |  |
| 42649 | 04/27/2018 | 146 | CECILIA R. GARRUTY | 1 | 1,572.88 | 1,024.58 | 1024.58 |  |  |
| 42650 | 04/27/2018 | 63 | HEATHER M. GRAVES | 1 |  |  | 1,024.58 | 0.00 |  |
| 42651 | 04/27/2018 | 65 | GAYLE M GRAY | , | 2,400.t1 | 1,189.93 | 1,189.93 | 0.00 |  |
| 42652 | 04/27/2018 | 331 | RUSSELE W. GRAY | 1 | 2,400.00 | 1,651,95 | 1,651,95 | 0.00 |  |
| 42653 | 04/27/2018 | 92 | Abigail a. harmon |  | 578.18 | 620.87 | 620,87 | 0.00 |  |
| 42654 | 04/27/2018 | 90 | rgbecca a. Heniser | 1 | 578.18 $1,970.88$ | 325.87 | 325.87 | 0.00 |  |
| 42655 | 04/27/2018 | 147 | WLLLAM L HODGKins | 1 | $1,970.88$ 992.20 | $1,396.25$ 81278 | 1,396.25 | 0.00 |  |
| 42656 | 04/27/2018 | 244 | KRISTIN D. HOLIEY | 1 | 992.20 545.68 | 812.78 | 812.78 | 0.00 |  |
| 42657 | 04/27/2018 | 313 | ANDREA W. HOWELL | 1 |  |  | 399.95 | 0.00 |  |
| 42658 | 04/27/2018 | 293 | Amy L. James | 1 | 2,258.47 | 529.87 | 529.87 | 0.00 |  |
| 42659 | 04/27/2018 | 312 | BETHANY G JOHNSON | 1 | $2,258.42$ 61.98 | 1,484.01 | 1,484.01 | 0.00 |  |
| 42660 | 04/27/2018 | 291 | PATRJCIA A, KELLEY | 1 | 611.98 | 412.70 484.92 | 412.70 | 0.00 |  |
| 42661 | 04/27/2018 | 335 | CYNTIIIA A. LAMBERT | 1 | 657.65 | 484.92 | 484.92 | 0.00 |  |
| 42662 | 04/27/2018 | 135 | SAMUEL D. LEONARDI | 1 | 1,050.30 | 860.04 | 860.04 | 0.00 |  |
| 42663 | 04/27/2018 | 321 | MAX E. MASON | 1 | 1,443.20 | 957.13 | 957.13 | 0.00 |  |
| 42664 | 04/27/2018 | 292 | TARA MCKERNAN | , | 532.91 | 462.07 | 462.07 | 0.00 |  |
| 42665 | 04/27/2018 | 289 | ELIZABETH M. MINOTT |  | 2,005.42 | 1,434.95 | 1,434.95 | 0.00 |  |
| 42666 | 04/27/2018 | 193 | ILARVEY BRUCE NORWOOD |  | 771.76 | 583.18 | 583.18 | 0.00 |  |
| \$2667 | 04/27/2018 | 237 | JUSTIN B. NORWOOD |  | 347.34 | 168.24 | 168.24 | 0.00 |  |
| 42668 | 04/27/2018 | 238 | WENDELL L OPPEWALL |  | 1,874.73 | 1,468.21 | 1,468.21 | 0.00 |  |
| 42669 | 04/27/2018 2 | 240 | JEANNE C. OTT |  | 1,252.34 | 699.50 | 699.50 | 0.00 |  |
| 42670 | 04/27/2018 3 | 301 | Terty P. Paulos |  | 1,506.84 | 813.49 | 813.49 | 0.00 |  |
| 42671 0 | 04/27/2018 1 | 138 | AMY Y. PHLL, BROOK | 1 | 518.70 | 325.42 | 325.42 | 0.00 |  |
| 42672 | 04/27/2018 27 | 275 | JOELEE A. RUDDY | , | 2,190.14 | 1,483.04 | 1,483.04 | 0.00 |  |
| 42673 0 | 04/27/2018 7 | 4 | LEONE. SARGENT | 1 | 2,400.11 | 1,801.04 | 1,801.04 | 0.00 |  |
| 42674 | 04/27/2018 120 | 20 | KAREN L SHARPE | 1 | 2,124.40 | 1,458.26 | 1,458.26 | 0.00 |  |
| 426750 | 04/27/2018 33 | 34 | EMUY P. STAPLES | 1 | 2,525.38 | 1,540.93 | 1,540.93 | 0.00 |  |
| 426760 | 04/27/2018 404 | 04 | KERRY L. TAYLOR | 1 | 549.96 | 389,64 | 389.64 | 0.00 |  |
| 42677 04 | 04/27/2018 41 | 10 | SUSAN Y. TRIPP |  | 2,162.26 | 1,541,83 | 1,541.83 | 0.00 |  |
| 42678 04 | 04/27/2018 44 | 48 | JACQUELINE A WLEATON | 1 | 90.67 | 70.67 | 70.67 | 0.00 |  |
|  |  |  | JACQUELINE A. WIEATON | 1 | 2,079.42 | 1,484.11 | 1,484.11 | 0.00 |  |

Mount Desert School Department
PAYROLL WARRANT REGISTER

Check CheckDate Code Name
WARRANT \# 22
DATE: APR 27 PAll
SUPERINTENDENT

FINANCE OFFICER

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FINANCE OFFICER

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FINANCE OFFICER


Mount Desert School Department
Batch: 2728
Check Edil \#: N/A Sort By: Vendor Name Include DTF Info: No


4 Checks Listed （甘／N）பерван жоэч） Check Numbers：（First）－（Last）

Bank Account Code：（N／A）
Check Authorization Code：AP Minimum Check Amount：$\$ 0.00$
Sorted By： Include Payable Information：No
Incluuse Payable Dist infomation：No Include Authorization Information：Yes

 $\begin{array}{r}430.60 \\ \hline 259\end{array}$ ฟั哲号 \％무N 221.94
12.97
64.82告蓇 O 오운 웅




[^0]:    308894 TOTAL:

