



Town of Mount Desert  
Board of Selectmen  
Agenda

**Regular Meeting**  
**Monday, May 21, 2018**

**Location: Meeting Room, Town Hall, Northeast Harbor**

- I. Call to order at 6:00 p.m.**
- II. Executive Session**
  - A. Pursuant to 1 MRSA § 405(6) (A) to review request from employee for leave without pay*
  - B. Post Executive Session – Action if needed on request from employee for leave without pay*
- III. Public Hearing(s)**
  - A. Special Amusement Permit Renewal Asti-Kim /DBA Asticou Inn*
  - B. Post Public Hearing: Special Amusement Permit Renewal Application Approval - Asti-Kim /DBA Asticou Inn*
- IV. Minutes**
  - A. Approval of minutes from May 8, 2018 meeting*
- V. Appointments/Recognitions/Resignations**
  - A. Annual Employee Appointments*
  - B. Confirm Appointment of Ninette Ferm as Warden for the June 12, 2018 State Referendum Election*
  - C. Appoint Ryan Bender as Seasonal Dock Hand @ \$11.00/hour, effective May 22, 2018*
  - D. Recommendation for appointment a Seasonal Dock Hand hire at the Northeast Harbor Marina: Eilon Zboray @ \$11.00 per hr. effective June 1, 2018 to October 1, 2018*
  - E. Resignation of Christian Johnson as On-Call Firefighter in order to fulfill the Acting Full-Time Firefighter position*
  - F. Appointment of Christian Johnson as acting full-time firefighter, effective May 24, 2018, and continuing through until June 25, 2018 at \$17.00/hr*
  - G. Recommendation for appointment of Part Time (on-call) Firefighter to the Mount Desert Fire Dept: Andrew Jewett starting pay \$13.25 per hr., effective May 22, 2018.*
- VI. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
  - A. Department Reports: WWTP: March-April 2018 Report, Treasurer: Investment Trust (YTD as of March 31, 2018)*
  - B. Board of Selectmen Meeting Schedule 2018-2019*
  - C. Holiday Schedule 2018-2019*
  - D. Mount Desert Island Regional School System – Resolution to Protect the Health, Safety and Security of Students, Teachers, Staff and Community Members*

*E. HCPC Annual Meeting; May 22, 2018*

**VII. Selectmen's Reports**

**VIII. Unfinished Business**

- A. Authorize the issuance of a General Obligation Bond of the Town in a principal amount not to exceed \$5,108,485.00 at an interest rate of 3.42% and for a term of twenty years to finance projects approved at Annual Town Meeting*
- B. Execution of the bond document for the \$5,108,485 General Obligation Bond issued by Bar Harbor Bank & Trust Company effective May 31, 2018.*
- C. Consideration of award of crosswalk related work to CES, Inc. as described in a memo from PWD Tony Smith to Town Manager Durlin Lunt, Jr. dated May 18, 2018 and authorize PWD Tony Smith to execute agreements for their services on behalf of the town.*
- D. Review of the Sylvan Road Neighborhood Drainage Improvements Project costs of \$637,051, and consideration of recommendations and requests based on these project costs described in the memo from PWD Tony Smith to Town Manager Durlin Lunt, Jr. dated May 18, 2018.*
- E. Review of the Northeast Harbor Village Center Improvements Project costs of \$3,963,900 and consideration of the recommendations and requests based on these project costs described in the memo from PWD Tony Smith to Town Manager Durlin Lunt, Jr. dated May 18, 2018.*
- F. Consideration of award of Summit Road design to CES, Inc. as described in a memo from PWD Tony Smith to Town Manager Durlin Lunt, Jr. dated May 18, 2018 and to authorize PWD Tony Smith to execute an agreement for their services on behalf of the town.*
- G. Request authorization to PWD Tony Smith to execute a second MPI-Municipal Partnership Initiative-agreement with DOT. This MPI will start where the current one stops on Route 198 and end at or near its intersection with Route 233/Eagle Lake Road.*

**IX. New Business**

- A. Consider the closing of Sargeant Drive during the annual Northeast Harbor road Race and Fun Walk on Saturday, August 25, 2018*
- B. Public Space Special Event Application – Mount Desert Chamber of Commerce Summer Artisan Market – July 23, 2018, Northeast Harbor Village Green*
- C. Public Space Special Event Application – Mount Desert Chamber of Commerce Movie Nights – Thursdays, August 2018, Northeast Harbor Village Green*
- D. Elmer Beal Jr./D.B.A. Burning Tree Restaurant Request for Liquor License Renewal*
- E. Update on Acadia National Park Transportation Plan from Kevin Schneider, ANP Superintendent*
- F. Request at transfer \$6,000 from Community Development Line 1770100-54540 Community Development Consultant Other to Community Development Line 1770100-54970 Community Consultant Director*

**X. Other Business**

*A. Such other business as may be legally conducted*

**XI. Treasurer's Warrants**

*A. Approve & Sign Treasurer's Warrant AP1869 in the amount of \$387,818.79*

*B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1867, AP1868, and PR1825 in the amounts of \$5,819.45, \$2,078.25, and \$94,937.36, respectively*

*C. Acknowledge Treasurer's School Board AP/Payroll Warrants AP n/a, and PR22 in the amounts of \$n/a, and \$71,961.93, respectively*

**XII. Adjournment**

The next regularly scheduled meeting is at 6:30 p.m., Monday, June 4, 2018 in the Meeting Room, Town Hall, Northeast Harbor

# **PUBLIC HEARINGS**



April 4, 2018

Board of Selectmen  
Town of Mount Desert  
21 Sea Street  
PO Box 248  
Northeast Harbor, ME 04662

Attn: Mr. Durlin Lunt

Greetings Mr. Lunt:

Please find enclosed our application for renewal of our Special Amusement Class E Permit for 2018.

We appreciate your action on the application, and have included a return envelope for your use.

If I can provide further information, please let me know.

Sincerely,

Will Matteson  
General Manager  
Asticou Inn  
PO Box 337  
Northeast Harbor, ME 04662  
207-276-3344  
gm@asticou-inn.com

TOWN OF MOUNT DESERT  
APPLICATION FOR SPECIAL AMUSEMENT PERMIT

DATE: 4/4/18

FEE: \$50.00

\*APPLICANT: Asti Kim Corporation

MANAGER: William Matheson

\*\*RESIDENCE ADDRESS: 15 Peabody Dr. Northeast Harbor, ME 04662

TELEPHONE: 207-276-3344

NAME OF BUSINESS: Asticou Inn

NATURE OF BUSINESS: Inn & Restaurant

MAILING ADDRESS P.O. Box 337, Northeast Harbor, ME 04662

LOCATION OF BUSINESS PREMISE (street address): 15 Peabody Dr. Northeast Harbor, ME 04662

LIQUOR LICENSE EVER DENIED OR REVOKED?  YES  NO

IF YES, CIRCUMSTANCES: \_\_\_\_\_

EVER CONVICTED OF FELONY or LIQUOR LAW VIOLATION?  YES  NO

IF YES, CIRCUMSTANCES: \_\_\_\_\_

APPLICATION IS HEREBY MADE FOR A SPECIAL AMUSEMENT PERMIT FOR THE FOLLOWING:

- Class A:  Single instrumentalist without mechanical amplification
- Class B:  Single instrumentalist and vocalist without mechanical amplification
- Class C:  One or more vocalists and/or instrumentalist without mechanical amplification
- Class D:  Any one of the above with mechanical amplification
- Class E:  Dancing with any of the above or accompanied by music produced by radio or other mechanical device

Signature William Matheson

\*\*\*See reverse side for requirements

Permit shall be valid only for the license year of the applicant's existing liquor license:

The Selectmen of the Town of Mount Desert hereby  approve  deny

the application for a Special Amusement Permit for: \_\_\_\_\_

Selectmen, Town of Mount Desert:

Date: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Applicant requirements:**

\*If applicant is a Corporation, partnership, Limited Liability Company or other legal entity, the application **shall** include the names and addresses of the entity's principal officers, together with the names and state of residence of all principals.

For this purpose any person or entity owning or controlling a 10% or greater interest shall be deemed a principal of the applicant.

\*\*If applicant is corporation, etc., principal office address

**For Town Office use only:**

DATE RECEIVED:

Permit Fee of \$50.00 paid

\_\_\_\_\_

Newspaper ad placed, edition date:

\_\_\_\_\_

Names and addresses of the entity's principal officers, together with the names and state of residence of all principals.

\_\_\_\_\_

If applicant is corporation, etc., principal office address

\_\_\_\_\_

Copy of all alcohol licenses currently held by applicant or, if license is pending, a copy of the application

\_\_\_\_\_

If initial application required:

Date of inspection: \_\_\_\_\_

Results of inspection: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



STATE OF MAINE  
 DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
 BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS  
 DIVISION OF LIQUOR LICENSING AND ENFORCEMENT  
 8 STATE HOUSE STATION  
 AUGUSTA, MAINE 04333-0008



### License for the Sale of Liquor

License Number	Issue Date	Expiration Date
HOF-1990-4062	06/12/2017	06/11/2018

This License is valid only between the Issue Date and the Expiration Date appearing on this document. This License may be used only for the Named Holder at the Location for which the License was issued. The person or business named in this License is authorized to sell or serve liquor with liquor content as permitted by Maine law for the license type designated in this License.

All licensees shall make available for inspection their licenses at the premises to which those licenses apply. This License or each type of License issued as part of this License is subject to fine, suspension or revocation pursuant to Title 28-A of Maine law. License fee is non-refundable and the License is non-transferable unless approved by the Bureau.

Legal Name of Licensee:           ASTI-KIM CORP.  
 Business Name of Licensee:       ASTICOU INN  
 Address of Licensee:             15 PEABODY DRIVE  
   NORTHEAST HARBOR, ME

CODE	License Type and Description	FEE
1110	CLASS I-A - SPIRITS, VINOUS, AND MALT HOTEL OPT.	1,100.00
2630	FILING FEE	10.00

Total Fees:

\$ 1,110.00
-------------

*Timothy R. Poulin*

\_\_\_\_\_  
 Timothy R. Poulin, Deputy Director  
 Bureau of Alcoholic Beverages and Lottery Operations

ASTICOU INN  
 PO BOX 337  
 NORTHEAST HARBOR, ME 04662



## Mount Desert Islander

THURSDAY, MAY 10, 2018

Graveside service Forest Hills Southwest Harbor Cemetery, Madison, Steven Oliver Swann, 68, of Robert M. Radle Jr., 87, of Swans Island, May 7 at Bangor.

### Town of MOUNT DESERT

#### Public Hearing

The Board of Selectmen will hold a Public Hearing on the Special Amusement Permit applications described below at its regular meeting which begins at 6:30 p.m., Monday, May 21, 2018 in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor. Asi-Kim Corporation d/b/a Asticou Inn/Class E

### Town of MOUNT DESERT

#### NOTICE OF PUBLIC MEETING

To approve a General Obligation Bond in a principal amount not to exceed \$5,108,485

Notice is hereby given that the Selectmen of the Town of Mount Desert, Maine will meet at the Meeting Room of the Town Hall at 21 Sea Street in Northeast Harbor at 6:30 p.m. on May 21, to consider the adoption of a resolution to authorize the issuance, delivery and sale of a General Obligation Bond in an amount not to exceed \$5,108,485 to a bank or banks chosen by the Selectmen, to finance road construction and road reconstruction in the Town. The public is invited to attend. Written comments received before the meeting will be considered.

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285**

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**ACADIA**  
Burial and  
Cremation Direct

answer for those who prefer a simple service  
at a reasonable cost

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including an urn

a renewal of a Liquor License from:

Eat-A-Pita

326 Main Street, Southwest Harbor, ME 04679

The Board of Selectmen will hear a request for a renewal of a Class I Liquor License and Special Amusement permit for:

Feliciano's, LLC d/b/a Joey's Place Sports Lounge

297 Main Street

Southwest Harbor, ME 04679

Public comment will be taken at the Board of Selectmen's meeting on Tuesday May 22, 2018, at 6:00pm at the Southwest Harbor Town Office.

### Town of Bar Harbor PLANNING BOARD

On May 1, 2018, Bar Harbor Town Council adopted the following amendment that goes into effect May 31, 2018. Copies have been filed in the Town Clerk's office.

#### Parking & Traffic Ordinance Amendment

Town of Bar Harbor  
#2018-01

An Amendment to add staff member from the Town Clerk's office to serve as Secretary to provide administrative support including agenda preparation and minute taking.

*The Town of Bar Harbor hereby ordains that Chapter 51, Rules and Committees, Article VI, Parking and Traffic Committee, of the Town Code is amended as follows:*

[Please Note: Old language is stricken. New language is underlined.]

#### Article VI Parking and Traffic Committee

[Adopted 10-2-1990 as § 14.08 of the 1990 Code]

§ 31-27 Creation; membership; terms of office.  
[Amended 11-20-2001]

There is hereby created a Parking and Traffic Committee; the membership of which shall be the current Police Chief, Fire Chief, Public Works Director and Planning Director Deputy Clerk as secretary together with five members of the community at large, at least two of whom shall be business persons in the community. The Town Council shall appoint the at large members of said Committee for terms of two years.

§ 31-28 Powers and duties.

The Parking and Traffic Committee shall, at the request of the Town Council or on its own initiative, make recommendations to the Town Council regarding amendment of Chapter 194, Vehicles and Traffic, of this Code and other parking and traffic matters.

§ 31-29 Organization; meetings.

A. The Parking and Traffic Committee shall meet within 20 days of the date of the appointment of new members and organize by electing a Chairman, and Vice Chairman and Secretary and shall file in the Town Clerk's office within five days from the date of its organizational meeting the record of and names of its officers. The terms of all officers shall be one year with eligibility for re-election.

# MINUTES

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**Town of Mount Desert  
Board of Selectmen Agenda  
Organizational Meeting  
Tuesday, May 8, 2018  
Kelley Auditorium, Mount Desert Elementary School  
8 Joy Road, Northeast Harbor  
*Following the conclusion of Annual Town Meeting***

Present were Chairman John Macauley, Selectmen Rick Mooers, Matt Hart, and Martha Dudman and Wendy Littlefield.

Town Manager Durlin Lunt, Treasurer Kathy Mahar, Public Works Director Tony Smith, Harbor Master LeMoine and Town Clerk Claire Woolfolk.

**I. Call to order**

Chairman Macauley called the meeting to order at 9:52 PM.

**II. Election of Officers**

MOTION: Selectman Dudman moved, with Selectman Hart seconding, to keep the same slate as last year. (Chairman – MacCauley, Vice Chair – Hart, Secretary – Littlefield)  
Motion approved 5-0.

**III. Minutes**

A. *Approval of minutes from April 17, 2018*

MOTION: Selectman Hart moved, with Selectman Dudman seconding, approval of the April 17, 2018 Minutes, as presented. Motion approved 5- 0.

**IV. Appointments/Recognitions/Resignations**

A. *Confirm Appointments of Summer Dock Hands and Boat Launch Operators as presented*

MOTION: Selectman Hart moved, with Selectman Dudman seconding, to Confirm Appointments of Summer Dock Hands and Boat Launch Operators as presented. Motion approved 5- 0.

**V. Consent Agenda *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)***

A. *Department Reports: Treasurer; Permanent Trust 3<sup>rd</sup> Quarter 2018*

B. *2017-2018 Property & Casualty Pool Membership Report from Maine Municipal Association*

C. *Hancock County Commissioners Meeting Minutes April 3, 13, and 24, 2018*

MOTION: Selectman Hart moved, with Selectman Dudman seconding, approval of the Consent Agenda as presented. Motion approved 5- 0.

**VI. Selectmen's Reports**

None presented

**VII. Unfinished Business**

A. *Request construction contract for the food vendors and farmers market sites project bid to be awarded to RF Jordan at a bid price of \$43,000.00 and permission to execute the agreement*

1 MOTION: Selectman Dudman moved, with Selectman Hart seconding, to award the  
2 construction contract for the food vendors and farmers market sites project bid to RF Jordan  
3 at a bid price of \$43,000.00 and to grant permission to execute the agreement.  
4 Motion approved 5- 0.  
5

6 *B. Request authorization to use funds for completion of the food vendors and farmers*  
7 *market sites project from: the Buildings & Grounds Reserve Account Number*  
8 *4055200-24571 with a current balance of approximately \$30,613 and the Parks and*  
9 *Cemeteries Reserve Account Number 4055250-24572 with a current balance of*  
10 *approximately \$27,905(total budget available for use of \$58,518)*

11 Director Smith amended the current balance available from the Buildings & Grounds  
12 Reserve Account to \$23,813, leaving the total budget available for use as \$51,718.  
13

14 MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, to  
15 authorization to use funds for completion of the food vendors and farmers market sites  
16 project from: the Buildings & Grounds Reserve Account Number 4055200-24571 with a  
17 current balance of approximately \$23,813 and the Parks and Cemeteries Reserve Account  
18 Number 4055250-24572 with a current balance of approximately \$27,905(total budget  
19 available for use of \$51,718). Motion approved 5- 0.  
20

#### 21 **VIII. New Business**

22 *A. Annual Policy on Treasurer's Disbursement Warrants for Employee Wages and*  
23 *Benefits*

24 MOTION: Selectman Dudman moved, with Selectman Hart seconding, to approve the  
25 Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits. Motion  
26 approved 5- 0.  
27

28 *B. Annual Policy on Treasurer's Disbursement Warrants for State Fees*

29 MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, to approve the  
30 Policy on Treasurer's Disbursement Warrants for State Fees. Motion approved 5- 0.  
31

32 *C. Annual Policy on Disbursement of Municipal Education Costs*

33 MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, to approve the  
34 Policy on Disbursement of Municipal Education Costs. Motion approved 5- 0.  
35

36 *D. Annual Policy on Application of Payments to Unpaid Taxes*

37 MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, to approve the  
38 Policy on Application of Payments to Unpaid Taxes. Motion approved 5- 0.  
39

40 *E. Annual Policy on Reimbursement (Code Enforcement Officer Permits)*

41 MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, to approve the  
42 Policy on Reimbursement for Code Enforcement Officer Permits. Motion approved 5- 0.  
43

44 *F. Annual Policy Authorizing Town Manager and his Designee to sign BYOB and Off-*  
45 *Premises Catering Liquor License Applications on behalf of the Municipal Officers*

46 MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, to approve the  
47 Policy Authorizing Town Manager and his Designee to sign BYOB and Off-Premises  
48 Catering Liquor License Applications on behalf of the Municipal Officers. Motion approved  
49 5- 0.  
50

1 G. *Annual Approval of Town Counsel*

2 MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, to approve the  
3 list of approved Town Counsel. Motion approved 5- 0.  
4

5 **IX. Other Business**

6 A. *Such other business as may be legally conducted*

7 Discussion to pay \$500 to Eastern Agency on Aging out of the Selectman’s Contingency  
8 Fund as it was inadvertently omitted from the budget approved at the Annual Town Meeting.  
9 It was agreed to put it on an agenda in July to be paid from the FY 2018-2019 budget.  
10

11 **X. Treasurer’s Warrants**

12 A. *Approve & Sign Treasurer’s Warrant AP1866 in the amount of \$576,312.39*

13 MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval and  
14 signature of Treasurer’s Warrant AP1866 in the amount of \$576,312.39, as presented.  
15 Motion approved 4-0-1 (Littlefield in Abstention).  
16

17 B. *Approve Signed Treasurer’s Payroll, State Fees, & PR Benefit Warrants AP1863,*  
18 *AP1864, AP1865, PR1823 and PR1824 in the amounts of \$4,235.04,\$5,362.29,*  
19 *\$75,003.05, \$93,490.45, and \$102,539.76, respectively*

20 C. *Acknowledge Treasurer’s School Board AP/Payroll Warrants 13 and 22 in the amounts*  
21 *of \$53,535.96 and \$153,203.15, respectively*

22 MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of the  
23 Treasurer’s Payroll, State Fees, & PR Benefit Warrants AP1863, AP1864, AP1865, PR1823  
24 and PR1824 in the amounts of \$4,235.04,\$5,362.29, \$75,003.05, \$93,490.45, and  
25 \$102,539.76, respectively and acknowledgement of Treasurer’s School Board AP/Payroll  
26 Warrants 13 and 22 in the amounts of \$53,535.96 and \$153,203.15, respectively, as  
27 presented. Motion approved 5- 0.  
28

29 **XI. Adjournment**

30 MOTION: Selectman Dudman moved, with Selectman Hart seconding, adjournment.  
31 Motion approved 5- 0.  
32

33 The next regularly scheduled meeting is at 6:30 p.m., Monday, May 21, 2018 in the Meeting Room,  
34 Town Hall, Northeast Harbor  
35

36 The meeting was adjourned at 10:03 PM.  
37  
38

39 Respectfully Submitted,  
40  
41

42 Wendy Littlefield, Secretary  
43  
44

**APPOINTMENTS**

**RECOGNITIONS**

**RESIGNATIONS**

## CERTIFICATE OF APPOINTMENT

Municipality of **MOUNT DESERT**

County of **HANCOCK**

State of **MAINE**

The Board of Selectmen of the Municipality of the Town of Mount Desert, in accordance with the provisions of the laws of the State of Maine, hereby appoints the following **employees** within and for the Municipality of Mount Desert for the positions and terms indicated:

<b>Name</b>	<b>Position</b>	<b>Term</b>	
Kyle Avila	Assessor	May 21, 2018	May 31, 2019
Kyle Avila	Addressing Officer	May 21, 2018	May 31, 2019
Michael Bender	Fire Chief	May 21, 2018	May 31, 2019
Michael Bender	Fire Warden	May 21, 2018	May 31, 2019
Michael Bender	Emergency Mgmt Dir	May 21, 2018	May 31, 2019
Diana De Los Santos	Animal Control Officer	May 21, 2018	May 31, 2019
Kevin Edgecomb	Shellfish Warden	May 21, 2018	May 31, 2019
Leigh Guildford	Shellfish Warden	May 21, 2018	May 31, 2019
Kimberly Keene	Code Enforcement Officer	May 21, 2018	May 31, 2019
Kimberly Keene	Building Inspector	May 21, 2018	May 31, 2019
Kimberly Keene	Local Plumbing Inspector	May 21, 2018	May 31, 2019
Kimberly Keene	Deputy General Assistance	May 21, 2018	May 31, 2019
Michael Jordan	Deputy Code Enforcement	May 21, 2018	May 31, 2019
Michael Jordan	Deputy Building Inspector	May 21, 2018	May 31, 2019
Michael Jordan	Deputy Local Plumbing Insp'	May 21, 2018	May 31, 2019
Joshua Jordan	Deputy Harbormaster	May 21, 2018	May 31, 2019
Joshua Jordan	Shellfish Warden	May 21, 2018	May 31, 2019
John Lemoine	Harbormaster	May 21, 2018	May 31, 2019
Durlin E. Lunt, Jr.	Town Manager	May 21, 2018	May 31, 2019
Durlin E. Lunt, Jr.	Overseer of the Poor	May 21, 2018	May 31, 2019
Durlin E. Lunt, Jr.	Road Commissioner	May 21, 2018	May 31, 2019
Durlin E. Lunt, Jr.	Public Access Officer	May 21, 2018	May 31, 2019
Kathryn Mahar	Treasurer	May 21, 2018	May 31, 2019
Mount Desert Board of Selectmen	General Assistance Fair Hearing Authority	May 21, 2018	May 31, 2019

Shawn Murphy	Shellfish Warden	May 21, 2018	May 31, 2019
Elizabeth Yeo	Excise Tax Collector	May 21, 2018	May 31, 2019
Elizabeth Yeo	BMV Excise Tax Collector	May 21, 2018	May 31, 2019
Lisa Young	Tax Collector	May 21, 2018	May 31, 2019
Anthony Smith	Acting Town Manager	May 21, 2018	May 31, 2019
James Willis	Police Chief	May 21, 2018	May 31, 2019
Claire Woolfolk	Town Clerk	May 21, 2018	May 31, 2019
Claire Woolfolk	Deputy Public Access Officer	May 21, 2018	May 31, 2019

Given under our hands this 21<sup>st</sup> day of May 2018 at Northeast Harbor, Maine:

\_\_\_\_\_  
Martha T. Dudman

\_\_\_\_\_  
Matthew J. Hart

\_\_\_\_\_  
Wendy H. Littlefield

\_\_\_\_\_  
John B. Macauley

\_\_\_\_\_  
James F. Mooers

A majority of the Municipal Officers of the Town of Mount Desert





## *Town of Mount Desert*

Claire Woolfolk, Town Clerk  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

E-mail [townclerk@mtdesert.org](mailto:townclerk@mtdesert.org) Web Address  
[www.mtdesert.org](http://www.mtdesert.org)

### MEMO

DATE: May 10, 2018

TO: Board of Selectmen

FROM: Claire Woolfolk, Town Clerk

*Claire*

RE: June 12, 2018 State Primary and Referendum Election

Pursuant to 21-A §501, I request that the Board of Selectmen, by recorded vote, approve the appointment made by the Town Clerk, of Ninette Ferm as Warden for the June 12, 2018 State Primary and Referendum Election.

Thank you.



## *Town of Mount Desert*

John LeMoine, Harbormaster  
40 Harbor Drive, P.O. Box 237  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5737 Fax 207-276-5741  
E-mail Address [harbormaster@mtdesert.org](mailto:harbormaster@mtdesert.org)  
Web Address [www.mtdesert.org](http://www.mtdesert.org)

## MEMO

To: Durlin Lunt, Town Manager  
From: John Lemoine, Harbormaster  
Re: Summer Dock Hand  
Date: May 10, 2018

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Durlin,

I would like to recommend the following individual listed below for seasonal employment as a Dock Hand at the Northeast Harbor Marina. Would you please place this individual on the May 21, 2018 Board of Selectmen's agenda for his approval.

Ryan Bender @ \$11.00/hr.

Thank you,

John LeMoine  
Harbormaster



## ***Town of Mount Desert***

John LeMoine, Harbormaster  
40 Harbor Drive, P.O. Box 237  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5737 Fax 207-276-5741  
E-mail Address [harbormaster@mtdesert.org](mailto:harbormaster@mtdesert.org)  
Web Address [www.mtdesert.org](http://www.mtdesert.org)

## **MEMO**

To: Durlin Lunt, Town Manager  
From: John Lemoine, Harbormaster  
Re: Summer Dock Hand  
Date: May 16, 2018

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Durlin,

I would like to recommend the following individual listed below for seasonal employment as a Dock Hand at the Northeast Harbor Marina. Would you please place this individual on the May 21, 2018 Board of Selectmen's agenda for his approval.

Eilon Zboray @ \$11.00/hr.

Thank you,

John LeMoine  
Harbormaster



## **Mount Desert Fire Department**

Michael Bender, Fire Chief  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111 Fax 207-276-5732  
Web Address [www.mtdesert.org](http://www.mtdesert.org)  
[firechief@mtdesert.org](mailto:firechief@mtdesert.org)

May 10, 2018

Michael Bender  
Fire Chief  
Mount Desert Fire Department  
PO Box 248  
Northeast Harbor, Maine 04662

Dear Chief:

Please accept this letter as notification that I am resigning from my position as an On-Call Firefighter with the Mount Desert Fire Department, effective May 24, 2018. This is so I can accept a position as an Acting Full-Time Firefighter with the department. I understand that I can request to be re-activated as an On-Call Firefighter when my position as an Acting Full-Time Firefighter ends, as long as I am in good standing with the department.

Sincerely,

Christian Johnson



## *Town of Mount Desert*

Michael Bender, Fire Chief  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111

Fax 207-276-5732

Web Address [www.mtdesert.org](http://www.mtdesert.org)

[firechief@mtdesert.org](mailto:firechief@mtdesert.org)

# Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

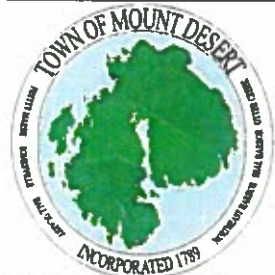
CC:

Date: May 10, 2018

Re: Appointment of Acting Full-Time Firefighter

I would like to request that the Board of Selectman accept the resignation of Christian Johnson as an on-call firefighter from the Mount Desert Fire Department, effective May 24, 2018. This is so Christian can accept the appointment of acting full-time firefighter if approved by the Board of Selectman.

Thank you.



## *Town of Mount Desert*

Michael Bender, Fire Chief  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

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# Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC:

Date: May 10, 2018

Re: Appointment of Acting Full-Time Firefighter

I would like to request from the Board of Selectman the appointment of Christian Johnson as acting full-time firefighter, effective May 25, 2018, and continuing through until June 25, 2018. Christian would be working 40 hours a week to fill in for open shifts due to one our full-time staff currently out on a leave of absence. If approved, Christian will start at \$17.00 an hour.

Thank you.



## *Town of Mount Desert*

Michael Bender, Fire Chief  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111

Fax 207-276-5732

Web Address [www.mtdesert.org](http://www.mtdesert.org)

[firechief@mtdesert.org](mailto:firechief@mtdesert.org)

# Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC:

Date: May18, 2018

Re: Appointment of Part Time (On-Call) Firefighters

I would like to request and recommend that Andrew Jewett be appointed as a part time (on-call) firefighter to the Mount Desert Fire Department, effective May 22, 2018 at a starting pay of \$13.25 an hour.

Thank you.

# **CONSENT AGENDA**





## *Town of Mount Desert Wastewater*

Ed Montague, Superintendent  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-2210  
Web Address: [www.mtdesert.org](http://www.mtdesert.org)  
E-Mail: [suptwwtp@mtdesert.org](mailto:suptwwtp@mtdesert.org)

### **MEMO**

To: Tony Smith, Public Works Director  
From: Ed Montague, WWTP Superintendent  
Re: March-April 2018 Monthly Report  
Date: May 15, 2018

March 1<sup>st</sup> began with a regular visit from the Department of Environmental Protection (DEP) to inspect the wastewater treatment plants in Somesville and Seal Harbor. The inspector looks over all aspects of our operation. They review a number of things including administrative policies and procedures, operational policies and procedures, laboratory bench sheets, testing results and lab equipment, physical appearance of the facilities and grounds, cleanliness, process control equipment and its maintenance to name a few. The Northeast Harbor plant will be inspected another time as the town has a unique situation of having three individual plants which take more time to inspect than the inspector has in one day.

We received the final inspection report for the Somesville and Seal Harbor plants from the DEP on March 30<sup>th</sup>. The summary of the inspection was very positive. Overall, the inspector was pleased with the condition of our operations and made special positive note of the safety cable systems we had installed in our clarifiers this winter.

Lab Tech John Littlefield attended a class in Waterville on microscopes and how to apply their usage to the wastewater plants. The microscope is used to help determine biological conditions in our wastewater influent, effluent and mixed liquor which is a combination of influent and effluent. With this information, we can have a better understanding on how to affect changes to our process control.

The crew spent the rest of March clearing snow and doing preventative maintenance at their assigned plants and pump stations. The three assistant operators help each other as needed with this work.

In April, the crew spent much of their time preparing for our disinfection season which starts May 15<sup>th</sup>. We have been cleaning aeration basins, clarifiers and pump stations as well as flushing chemical bulk tanks, checking chemical lines and chemical feed pumps.

On 04-26-18, the Sea Street pump station exceeded its peak operating capacity during the heavy rains we received that day. This caused the station to discharge sewage, primarily rain water, out of its overflow pipe, a not uncommon situation at many treatment plants across the State. The event is reportable to the Maine Department of Environmental Protection (DEP) per the conditions of our permit. I sent a detailed



## ***Town of Mount Desert Wastewater***

Ed Montague, Superintendent  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-2210  
Web Address: [www.mtdesert.org](http://www.mtdesert.org)  
E-Mail: [suptwwtp@mtdesert.org](mailto:suptwwtp@mtdesert.org)

memo to our DEP inspector explaining we had received 3.1 inches of rain in a short period of time which caused the issue. We have had no further action taken by the DEP at this point.

On 04-27-18, we had a report of a possible sewer line break on the Parker Farm Road in Somesville. We hired a local contractor to expose the area in question and determined that we had a crack in a small section of our pressure force main. The line was repaired by the contractor and our highway crew on 04-30-18. There were no further issues reported.

Respectfully Submitted,

Ed Montague



# *Town of Mount Desert*

## *Treasurer's Office*

### MEMORANDUM

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TO:	Board of Selectmen	FROM:	Kathryn A Mahar
SUBJECT:	Investment Trust ~Fiscal Year YTD as of March 31, 2018	DATE:	April 17, 2018

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Attached is Mount Desert's March 2018 Investment Summary and a copy of the Year-to-Date Reconciliation for that Trust.

The value of the Trust as of June 30<sup>th</sup>, 2017 was \$6,861,780.54, of which \$1,804,599.97 was General Fund monies and \$5,057,180.57 was held in Designated Reserve Accounts with an accounts payable due to the General Fund Checking of \$51,497.70.

During the first nine months of Fiscal Year 2017-2018, the value of the Trust Account was increased by \$651,223 in appropriations; \$23,459.27 in investment earnings; \$75,154.91 in reserve earnings and \$273,715.65 in unrealized Capital Gains and decreased by capital expenditures of \$601,583.81.

The value of the Trust as of March 31, 2018 was \$7,283,749.56 of which \$1,828,059.30 was General Fund monies and \$5,455,690.26 was held in Designated Reserve Accounts with an accounts payable of \$26,585.43 to the General Fund Checking.

	D	E	F	G	BS	BT	BU	BV	BW
1	<b>Town of Mount Desert</b>								
2	<b>Municipal Investments - Treasurer's Workst</b>								
3					Year To-Date Activity				
4	Fiscal Year 2018				Int + Div - Exp	Appropriations	Capital (Gains/Losses)	Trfrs to Ckg Paid from Ckg	Ending Balance
5	Orig	Objct	Project	Description					Dr/Cr
6	100	11110		General Fund Investments	23,459.27	0.00	0.00	0.00	1,828,059.24
7	400	11110		GF Reserve Investments	86,286.71	0.00	273,715.65	45,611.54	4,821,896.24
8	600	11110		Marina Reserve Investments	8,868.19	0.00	0.00	4,027.65	633,794.01
9				Total Investments	98,614.17	0.00	273,715.65	49,639.19	7,283,749.49
10				Control					0.00
11				Ratio GF total					
12				Res Total					
13				Ratio MIF total					
14				Total					
15									
16									
17	100	40410		Investment Earnings	23,459.27	0.00	0.00	0.00	23,459.27
18					0.00				0.00
19					0.00				0.00
20	400	24200		Capital Land Acquisition	5,491.03	0.00	0.00	0.00	251,202.67
21	400	24200		Capital Gains Reserve	0.00	0.00	273,715.65	0.00	1,983,431.73
22					0.00				0.00
23	6410100	24680		NEH Marina Cap Improve Reserve	2,042.29	12,296.00	0.00	22,052.33	136,451.65
24	6410100	24680	459	Lighting No Dock MCM 110617	0.00	0.00	0.00	215.00	215.00
25	6410100	24680	456	Underside of Dock Norwood 051517	0.00	0.00	0.00	0.00	5,450.00
26	6410100	24680	457	Walkway No Dock Norwood 051517	0.00	0.00	0.00	2,537.52	0.00
27	6410100	24681		NEH Mooring/Floats Reserve	3,102.99	29,740.00	0.00	0.00	223,242.01
28	6410100	24683		NEH Work truck Reserve	82.26	2,700.00	0.00	0.00	5,918.17
29	6410100	24686		NEH Boat Reserve	714.98	10,013.00	0.00	0.00	51,439.58
30	6410100	24687		Marina Equipment Reserve (Security)	165.80	1,600.00	0.00	0.00	11,927.70
31	6410200	24600		Seal Harbor Dock Capital Improvement Reserve	1,031.55	5,000.00	0.00	3,791.71	74,059.61
32	6410200	24601		Seal Harbor Mooring/Floats Reserve	836.12	15,751.00	0.00	0.00	60,154.56
33	6410100	24670		Bartlett Dock Capital Improvement Reserve	276.38	3,897.00	0.00	0.00	19,883.89
34	6410300	24671		Bartlett Harbor Mooring/Floats Reserve	575.89	4,000.00	0.00	0.00	41,411.93
35				<b>TOTAL MARINA RESERVES AVAILABLE</b>	<b>(8,868.17)</b>	<b>(81,997.00)</b>	<b>0.00</b>	<b>28,166.56</b>	<b>(630,174.30)</b>
36									
37	4020100	24209		Town Manager Telephone Reserve	225.17	2,799.00	0.00	0.00	10,305.74
38	4020200	24205		Clerks Cap Imp Reserve	525.37	10,743.00	0.00	4,967.15	20,363.54
39	4020500	24206		Treasurer Cap Imp Reserve	162.70	4,213.00	0.00	0.00	7,440.63
40	4020600	24207		Revaluation Reserve	3,328.72	18,988.00	0.00	0.00	15,227.39
41	4020400	24208		Assessment Cap Imp Reserve	120.69	0.00	0.00	0.00	5,518.71
42	4020100	24211		Assessor Aerial Photo Reserve	150.84	3,334.00	0.00	0.00	6,897.84
43	4020700	24283		CEO Work Truck Reserve	743.02	5,000.00	0.00	29,529.00	11,844.46
44	4040100	24405		Police Cap Imp Reserve	1,872.32	16,869.00	0.00	1,028.00	85,634.52
45				Tazers 805 090616 4@3023	0.00	0.00	0.00	0.00	0.00
46	4040100	24471		Police Training Cost Reserve	1,248.00	0.00	0.00	0.00	57,076.00
47	4040300	24470		Fire Stations Building Reserve	1,947.41	41,142.00	0.00	114.75	87,618.82
48				Roof \$15k	0.00	0.00	0.00	10,129.71	0.00
49				Door \$6k	0.00	0.00	0.00	0.00	0.00
50	4040300	24471		Fire Equipment, Engine Reserve	6,452.26	218,899.00	0.00	81,570.58	192,286.14
51				Fire Truck & Accessories	0.00	0.00	0.00	22,190.10	23,000.00
52				Thermal Imaging Camera 112017	0.00	0.00	0.00	9,145.00	9,145.00
53				Air Fall Station, etc 120417	0.00	0.00	0.00	0.00	0.00
54				Structure Fire Gear 030518	0.00	0.00	0.00	108,792.85	108,792.85
55	4040100	24471		Fire Ponds & Dry Hydrant Reserve	801.26	10,000.00	0.00	0.00	16,642.78
56	4040700	24204		Dog Welfare Reserve	87.86	0.00	0.00	1,500.00	3,992.21
57	4040800	24405		Communication Cap Imp Reserve	2,759.53	13,732.00	0.00	19,201.75	118,852.30
58	4050100	24500		Public Works Equipment Reserve	3,336.66	39,000.00	0.00	98,480.66	153,469.47
59	4050100	24570		Town Office Building Reserve	1,453.34	20,000.00	0.00	0.00	66,486.26
60	4050100	24573	000	Public Works Road Reserve	621.80	25,000.00	0.00	50,775.82	24,013.81
61	4050100	24573	451	Encumbered 25000 wfs 070714	0.00	0.00	0.00	6,224.18	0.00
62	4050100	24573	452	Encumbered 14500 sh Hedefine 010515	0.00	0.00	0.00	0.00	0.00
63	4050100	24573	453	Encumbered 34000 sh Shea 042115	0.00	0.00	0.00	0.00	0.00
64	4050100	24573	454	Encumbered 50000 sh bw 081715	0.00	0.00	0.00	0.00	0.00
65	4050100	24584		Bait House Reserve	98.78	500.00	0.00	0.00	4,517.83
66	4050500	24203		Wastewater Bond Payment Reserve	22,004.87	0.00	0.00	144,715.29	969,321.79
67	4050500	24501		Wastewater Capital Improvement Reserve	7,571.73	35,000.00	0.00	0.00	346,265.96
68	4050500	24583		Wastewater Work Truck Reserve	1,014.06	9,000.00	0.00	4,200.00	51,249.07
69	4051500	24581		Refuse Truck Reserve	2,300.38	30,000.00	0.00	111,422.17	70,879.88
70	4055200	24571		PW Grounds Reserve	674.57	10,000.00	0.00	78,259.30	46,930.09
71				Food Trucks-CE5 120417	0.00	0.00	0.00	9,367.50	9,367.50
72	4055250	24572		PW Cemetery Reserve	626.59	10,000.00	0.00	6,800.00	35,454.71
73				<b>TOTAL GF Reserves Available</b>	<b>(60,793.69)</b>	<b>(566,226.00)</b>	<b>0.00</b>	<b>548,505.00</b>	<b>(2,558,296.14)</b>
74									
75									
76				<b>Total</b>	<b>(98,614.16)</b>	<b>(651,223.00)</b>	<b>(273,715.65)</b>	<b>576,671.58</b>	<b>(5,429,104.83)</b>
77									
78									
79				Due to/(from) General Fund	(98,614.16)				26,585.42
80				AUDIT	(0.02359379)				
81				AUDIT DIFFERENCE					
82									
83									
84									
85									
86									
87									
88									
89									
90				gen fund				gen fund	22,965.71
91				marina				marina	3,619.71
92									26,585.42
93									0.00
94									



*Performance You Can Trust*

ACCOUNT NUMBER: 40391002643

STATEMENT PERIOD: JANUARY 01, 2018 THROUGH MARCH 31, 2018

FIRST ADVISORS  
P O BOX 940  
DAMARISCOTTA, ME 04543

TOWN OF MOUNT DESERT  
ATTN: KATHRYN MAHAR, TREASURER  
21 SEA STREET  
PO BOX 248  
NORTHEAST HARBOR, ME 04662

ACCOUNT NAME: TOWN OF MOUNT DESERT




ADMINISTRATIVE OFFICER: AMANDA HORTON  
207-288-5931  
AMANDA.HORTON@THEFIRST.COM

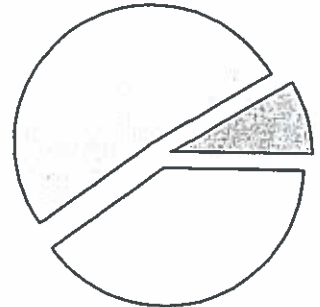
INVESTMENT OFFICER: MATT WEAVER  
866-563-1900  
MATTHEW.WEAVER@THEFIRST.COM

ACCOUNT NUMBER: 40391002643

STATEMENT PERIOD: JANUARY 01, 2018 THROUGH MARCH 31, 2018

**PORTFOLIO SUMMARY**

	TAX COST	MARKET VALUE	PERCENT
 CASH AND EQUIVALENTS	621,610.76	621,610.76	8.5%
 EQUITIES	2,997,378.46	3,740,567.73	51.4%
 FIXED INCOME	2,950,611.70	2,921,571.08	40.1%
<b>TOTAL ASSETS</b>	<b>6,569,600.92</b>	<b>7,283,749.57</b>	<b>100.0%</b>
ACCRUED INCOME OTHER	9,522.99	9,522.99	
<b>TOTAL ACCRUED INCOME</b>	<b>9,522.99</b>	<b>9,522.99</b>	
<b>TOTAL ASSETS &amp; ACCRUALS</b>	<b>6,579,123.91</b>	<b>7,293,272.56</b>	
BEGINNING MARKET VALUE	7,927,576.67		
ENDING MARKET VALUE	7,293,272.56		



**ACTIVITY SUMMARY**

	THIS PERIOD	YEAR TO DATE	REALIZED CAPITAL GAINS / LOSSES	
			THIS PERIOD	YEAR TO DATE
BEGINNING MARKET VALUE	7,917,081.46	7,917,081.46		
DIVIDENDS AND INTEREST	33,780.99	33,780.99		
DISBURSEMENTS	601,583.81-	601,583.81-		
FEES	7,662.11-	7,662.11-		
NET CASH SALES/PURCHASES	575,464.93	575,464.93		
CHANGE IN MARKET VALUE	633,331.89-	633,331.89-		
ENDING MARKET VALUE	7,283,749.57	7,283,749.57		
			INVESTMENT PERFORMANCE	
			THIS PERIOD	YEAR TO DATE
RATE OF RETURN			0.30-%	0.30-%

ACCOUNT NUMBER: 40391002643

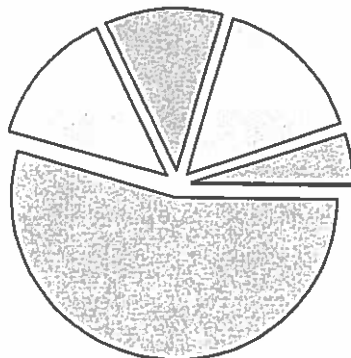
STATEMENT PERIOD: JANUARY 01, 2018 THROUGH MARCH 31, 2018

**PORTFOLIO DETAIL**

DESCRIPTION	MARKET VALUE/ PRICE	TAX COST/ UNREALIZED GAIN/LOSS	EST ANNUAL INCOME/ ACCRUED INC	CURRENT YIELD
<b>CASH AND EQUIVALENTS</b>				
FIDELITY GOVERNMENT PORTFOLIO INSTITUTIONAL CLASS 1.53%	621,610.76 1.00	621,610.76 0.00	9,510.64 792.55	1.53
<b>TOTAL CASH AND EQUIVALENTS</b>	<b>621,610.76</b>	<b>621,610.76</b>	<b>9,510.64</b> 792.55	<b>1.53</b>

DESCRIPTION	TICKER	SHARES	MARKET VALUE/ PRICE	TAX COST/ UNREALIZED GAIN/LOSS	EST ANNUAL INCOME/ ACCRUED INC	CURRENT YIELD
<b>EQUITIES</b>						
VANGUARD FTSE DEVELOPED MARKETS ETF	VEA	20,000.000	885,000.00 44.25	745,299.00 139,701.00	25,080.00	2.83
VANGUARD FTSE EMERGING MARKETS ETF	VWO	5,000.000	234,900.00 46.98	167,753.95 67,146.05	5,380.00	2.29
VANGUARD S&P 500 ETF	VOO	6,000.000	1,452,480.00 242.08	1,132,036.00 320,444.00	26,724.00	1.84
VANGUARD REIT ETF	VNQ	2,059.000	155,392.73 75.47	177,809.05 22,416.32-	7,463.88	4.80
VANGUARD MID CAP ETF	VO	3,900.000	601,419.00 154.21	463,304.16 138,114.84	8,353.80	1.39
VANGUARD SMALL CAP ETF	VB	2,800.000	411,376.00 146.92	311,176.30 100,199.70	5,672.80	1.38
<b>TOTAL EQUITIES</b>			<b>3,740,567.73</b>	<b>2,997,378.46</b> 743,189.27	<b>78,674.48</b> 0.00	<b>2.10</b>

**BOND QUALITY SUMMARY**



S & P QUALITY RATING	MARKET VALUE	PERCENT
TREASURY / AGENCY	2,909.70	0.1%
AA-	149,208.00	5.1%
A+	444,960.00	15.2%
A	341,362.00	11.7%
A-	395,671.50	13.5%
NOT RATED	1,587,459.88	54.4%
<b>Total</b>	<b>2,921,571.08</b>	<b>100.0%</b>



ACCOUNT NUMBER: 40391002643

STATEMENT PERIOD: JANUARY 01, 2018 THROUGH MARCH 31, 2018

**PORTFOLIO DETAIL ( CONTINUED )**

DESCRIPTION	RATING	PAR VALUE	MARKET VALUE/ PRICE	TAX COST/ UNREALIZED GAIN/LOSS	EST ANNUAL INCOME/ ACCRUED INC	CURRENT YIELD
<b>FIXED INCOME</b>						
AMERICAN EXPRESS CENTURION CD DTD 10/07/2015 2.35% 10/07/2020		50,000.000	49,515.50 99.03	49,900.00 384.50-	1,175.00 568.13	2.37
AMERICAN EXPRESS CREDIT CORP MTN DTD 03/18/2014 2.125% 03/18/2019	A-	100,000.000	99,476.00 99.48	100,592.92 1,116.92-	2,125.00 76.74	2.14
BANK OF NEW YORK MELLON CORP DTD 08/09/2016 2.2% 08/16/2023-2023	A	100,000.000	94,011.00 94.01	98,178.44 4,167.44-	2,200.00 275.00	2.34
CAPITAL ONE NA VA CD DTD 05/30/2017 2.4% 06/07/2022		100,000.000	98,600.00 98.60	100,000.00 1,400.00-	2,400.00 758.24	2.43
CHEVRON CORP SR NOTE DTD 06/24/2013 2.427% 06/24/2020-2020	AA-	150,000.000	149,208.00 99.47	150,255.10 1,047.10-	3,640.50 980.91	2.44
COMENITY CAPITAL BANK UTAH 1.7% 08/28/2019		100,000.000	99,211.00 99.21	100,000.00 789.00-	1,700.00 18.63	1.71
CONOCOPHILLIPS CO SENIOR GLOBAL NOTE DTD 11/12/2014 3.35% 11/15/2024-2024	A-	100,000.000	99,211.00 99.21	100,164.36 953.36-	3,350.00 1,265.56	3.38
COSTCO WHOLESALE CORP SR BONDS DTD 12/07/2012 1.7% 12/15/2019	A+	150,000.000	147,870.00 98.58	150,812.20 2,942.20-	2,550.00 750.83	1.72
DODGE & COX INCOME FUND		14,491.359	195,778.26 13.51	200,902.54 5,124.28-	5,405.28	2.76
FHLB DTD 02/26/2016 1.69% 02/26/2021-2016	AA+	3,000.000	2,909.70 96.99	3,000.00 90.30-	50.70 4.93	1.74
INTERNATIONAL BUSINESS MACHINES NOTE DTD 05/11/2012 1.875% 05/15/2019	A+	150,000.000	148,902.00 99.27	148,941.00 39.00-	2,812.50 1,062.50	1.89
JPMORGAN CHASE & CO SR NT DTD 03/01/2016 2.55% 03/01/2021-2021	A-	50,000.000	49,197.00 98.39	50,879.72 1,682.72-	1,275.00 106.25	2.59
JP MORGAN CHASE & CO SR NOTE DTD 12/01/2016 2.972% 01/15/2023-2022	A-	100,000.000	98,087.00 98.09	101,427.65 3,340.65-	2,972.00 627.42	3.03
NATIONAL RURAL UTILITIES COOP FIN SENIOR NOTE 2.1% 08/15/2021	A	100,000.000	97,063.00 97.06	100,000.00 2,937.00-	2,100.00 93.33	2.16
PRAXAIR INC SR GLBL NT DTD 09/06/2011 3% 09/01/2021	A	150,000.000	150,288.00 100.19	149,025.00 1,263.00	4,500.00 375.00	2.99
TEMPLETON GLOBAL BOND ADV FUND		21,972.472	261,911.87 11.92	250,000.00 11,911.87	9,536.05	3.64
TEXAS INSTRUMENTS SENIOR GLOBAL BOND DTD 08/06/2012 1.65% 08/03/2019	A+	150,000.000	148,188.00 98.79	148,478.99 290.99-	2,475.00 398.75	1.67
VANGUARD SHORT-TERM BOND INDEX ADM		18,851.556	193,794.00 10.28	197,184.41 3,390.41-	3,317.87 276.49	1.71



ACCOUNT NUMBER: 40391002643

STATEMENT PERIOD: JANUARY 01, 2018 THROUGH MARCH 31, 2018

**PORTFOLIO DETAIL ( CONTINUED )**

DESCRIPTION	RATING	PAR VALUE	MARKET VALUE/ PRICE	TAX COST/ UNREALIZED GAIN/LOSS	EST ANNUAL INCOME/ ACCRUED INC	CURRENT YIELD
<b>FIXED INCOME</b>						
VANGUARD SHORT TERM INFLATION PROTECTED SECURITIES INDEX ADMIRAL		14,109.916	345,834.04 24.51	350,000.00 4,165.96-	5,248.89	1.52
VANGUARD SHORT-TERM INVESTMENT ADMIRAL FUND		32,618.003	342,815.21 10.51	350,239.51 7,424.30-	7,469.52 622.46	2.18
WELLS FARGO CO MTN DTD 04/22/2014 2.125% 04/22/2019	A-	50,000.000	49,700.50 99.40	50,629.86 929.36-	1,062.50 469.27	2.14
<b>TOTAL FIXED INCOME</b>			<b>2,921,571.08</b>	<b>2,950,611.70</b> <b>29,040.62-</b>	<b>67,365.81</b> <b>8,730.44</b>	<b>2.31</b>
<b>TOTAL ASSETS</b>			<b>7,283,749.57</b>	<b>6,569,600.92</b> <b>714,148.65</b>	<b>155,560.93</b> <b>9,522.99</b>	<b>2.14</b>
<b>TOTAL ACCRUED INC</b>				<b>9,522.99</b>	<b>9,522.99</b>	
<b>GRAND TOTAL ASSETS</b>			<b>7,293,272.56</b>	<b>6,579,123.91</b> <b>714,148.65</b>	<b>155,560.93</b> <b>9,522.99</b>	<b>2.14</b>

**TRANSACTION DETAIL**

DATE	QUANTITY	DESCRIPTION	TRANSACTION TYPE	CASH	COST BASIS
01/01/18		BEGINNING BALANCE		0.00	7,041,316.87
<b>DIVIDENDS</b>					
01/02/18		MM0000099 DIVIDEND ON FIRST ADVISORS MONEY MARKET PAYABLE 12/31/2017 EFFECTIVE 12/31/2017	DIVIDEND	293.52	
01/02/18		922031836 DIVIDEND ON VANGUARD SHORT-TERM INVESTMENT ADMIRAL FUND PAYABLE 12/31/2017 EFFECTIVE 12/31/2017	DIVIDEND	665.92	
01/02/18		921937702 DIVIDEND ON VANGUARD SHORT-TERM BOND INDEX ADM PAYABLE 12/31/2017 EFFECTIVE 12/31/2017	DIVIDEND	583.77	
01/18/18		880208400 DIVIDEND ON 21,972.472 SHS TEMPLETON GLOBAL BOND ADV FUND AT .0288 PER SHARE PAYABLE 01/18/2018 EX DATE 01/16/2018	DIVIDEND	632.81	
02/01/18		31607A703 DIVIDEND ON FIDELITY GOVERNMENT PORTFOLIO INSTITUTIONAL CLASS 1.53% PAYABLE 01/31/2018 EFFECTIVE 01/31/2018	DIVIDEND	64.01	
02/01/18		MM0000099 DIVIDEND ON FIRST ADVISORS MONEY MARKET PAYABLE 01/31/2018 EFFECTIVE 01/31/2018	DIVIDEND	336.34	
02/01/18		921937702 DIVIDEND ON VANGUARD SHORT-TERM BOND INDEX ADM PAYABLE 01/31/2018 EFFECTIVE 01/31/2018	DIVIDEND	452.81	
02/02/18		922031836 DIVIDEND ON VANGUARD SHORT-TERM INVESTMENT ADMIRAL FUND PAYABLE 01/31/2018 EFFECTIVE 01/31/2018	DIVIDEND	692.20	
02/20/18		880208400 DIVIDEND ON 21,972.472 SHS TEMPLETON GLOBAL BOND ADV FUND AT .0254 PER SHARE PAYABLE 02/20/2018 EX DATE 02/15/2018	DIVIDEND	558.10	
03/01/18		31607A703 DIVIDEND ON FIDELITY GOVERNMENT PORTFOLIO INSTITUTIONAL CLASS 1.53% PAYABLE 02/28/2018 EFFECTIVE 02/28/2018	DIVIDEND	507.99	
03/01/18		921937702 DIVIDEND ON VANGUARD SHORT-TERM BOND INDEX ADM PAYABLE 02/28/2018 EFFECTIVE 02/28/2018	DIVIDEND	274.15	
03/01/18		922031836 DIVIDEND ON VANGUARD SHORT-TERM INVESTMENT ADMIRAL FUND PAYABLE 02/28/2018 EFFECTIVE 02/28/2018	DIVIDEND	666.05	
03/19/18		880208400 DIVIDEND ON 21,972.472 SHS TEMPLETON GLOBAL BOND ADV FUND AT .0362 PER SHARE PAYABLE 03/19/2018 EX DATE 03/15/2018	DIVIDEND	795.40	

TRANSACTION DETAIL ( CONTINUED )

DATE	QUANTITY	DESCRIPTION	TRANSACTION TYPE	CASH	COST BASIS
03/27/18		922908629 DIVIDEND ON 3,900 SHS VANGUARD MID CAP ETF AT .5149 PER SHARE PAYABLE 03/27/2018 EX DATE 03/22/2018	DIVIDEND	2,008.11	
03/27/18		922908751 DIVIDEND ON 2,800 SHS VANGUARD SMALL CAP ETF AT .4552 PER SHARE PAYABLE 03/27/2018 EX DATE 03/22/2018	DIVIDEND	1,274.56	
03/27/18		256210105 DIVIDEND ON 14,458.036 SHS DODGE & COX INCOME FUND AT .095 PER SHARE PAYABLE 03/27/2018 EX DATE 03/26/2018	DIVIDEND	1,373.51	
03/27/18		256210105 LONG TERM CAPITAL GAINS DIVIDEND ON 14,458.036 SHS DODGE & COX INCOME FUND AT .031 PER SHARE PAYABLE 03/27/2018 EX DATE 03/26/2018	DIVIDEND	448.20	
03/29/18		921943858 DIVIDEND ON 20,000 SHS VANGUARD FTSE DEVELOPED MARKETS ETF AT .1615 PER SHARE PAYABLE 03/29/2018 EX DATE 03/26/2018	DIVIDEND	3,230.00	
03/29/18		922042858 DIVIDEND ON 5,000 SHS VANGUARD FTSE EMERGING MARKETS ETF AT .0886 PER SHARE PAYABLE 03/29/2018 EX DATE 03/26/2018	DIVIDEND	443.00	
03/29/18		922908363 DIVIDEND ON 6,000 SHS VANGUARD S&P 500 ETF AT 1.0837 PER SHARE PAYABLE 03/29/2018 EX DATE 03/26/2018	DIVIDEND	6,502.20	
03/29/18		922908553 DIVIDEND ON 2,059 SHS VANGUARD REIT ETF AT .7062 PER SHARE PAYABLE 03/29/2018 EX DATE 03/26/2018	DIVIDEND	1,454.07	
<b>TOTAL DIVIDENDS</b>				<b>23,256.72</b>	<b>0.00</b>
<b>INTEREST</b>					
01/10/18		89233P7E0 INTEREST ON 150,000 UNITS TOYOTA MOTOR CREDIT CORP DTD 01/10/2013 1.375% 01/10/2018 PAYABLE 01/10/2018	INTEREST RCVD	1,031.25	
01/16/18		48128BAB7 INTEREST ON 100,000 UNITS JP MORGAN CHASE & CO SR NOTE DTD 12/01/2016 2.972% 01/15/2023-2022 PAYABLE 01/15/2018 EFFECTIVE 01/15/2018	INTEREST RCVD	1,486.00	
01/16/18		63743FE93 INTEREST ON 100,000 UNITS NATIONAL RURAL UTILITIES COOP FIN SENIOR NOTE 2.1% 08/15/2021 PAYABLE 01/15/2018 EFFECTIVE 01/15/2018	INTEREST RCVD	175.00	

**TRANSACTION DETAIL ( CONTINUED )**

DATE	QUANTITY	DESCRIPTION	TRANSACTION TYPE	CASH	COST BASIS
01/29/18		20033AWB8 INTEREST ON 100,000 UNITS COMENITY CAPITAL BANK UTAH 1.7% 08/28/2019 PAYABLE 01/29/2018	INTEREST RCVD	144.38	
02/05/18		882508AU8 INTEREST ON 150,000 UNITS TEXAS INSTRUMENTS SENIOR GLOBAL BOND DTD 08/06/2012 1.65% 08/03/2019 PAYABLE 02/03/2018 EFFECTIVE 02/03/2018	INTEREST RCVD	1,237.50	
02/15/18		63743FE93 INTEREST ON 100,000 UNITS NATIONAL RURAL UTILITIES COOP FIN SENIOR NOTE 2.1% 08/15/2021 PAYABLE 02/15/2018	INTEREST RCVD	175.00	
02/15/18		674599CD5 INTEREST ON 100,000 UNITS OCCIDENTAL PETROLEUM CORP SR NOTE DTD 06/22/2012 1.5% 02/15/2018-2018 PAYABLE 02/15/2018	INTEREST RCVD	750.00	
02/16/18		06406FAD5 INTEREST ON 100,000 UNITS BANK OF NEW YORK MELLON CORP DTD 08/09/2016 2.2% 08/16/2023-2023 PAYABLE 02/16/2018	INTEREST RCVD	1,100.00	
02/26/18		3130A7CL7 INTEREST ON 3,000 UNITS FHLB DTD 02/26/2016 1.69% 02/26/2021-2016 PAYABLE 02/26/2018	INTEREST RCVD	25.35	
02/28/18		20033AWB8 INTEREST ON 100,000 UNITS COMENITY CAPITAL BANK UTAH 1.7% 08/28/2019 PAYABLE 02/28/2018	INTEREST RCVD	144.38	
03/01/18		46625HQJ2 INTEREST ON 50,000 UNITS JPMORGAN CHASE & CO SR NT DTD 03/01/2016 2.55% 03/01/2021-2021 PAYABLE 03/01/2018	INTEREST RCVD	637.50	
03/01/18		74005PAZ7 INTEREST ON 150,000 UNITS PRAXAIR INC SR GLBL NT DTD 09/06/2011 3% 09/01/2021 PAYABLE 03/01/2018	INTEREST RCVD	2,250.00	
03/15/18		63743FE93 INTEREST ON 100,000 UNITS NATIONAL RURAL UTILITIES COOP FIN SENIOR NOTE 2.1% 08/15/2021 PAYABLE 03/15/2018	INTEREST RCVD	175.00	
03/19/18		0258M0DK2 INTEREST ON 100,000 UNITS AMERICAN EXPRESS CREDIT CORP MTN DTD 03/18/2014 2.125% 03/18/2019 PAYABLE 03/18/2018 EFFECTIVE 03/18/2018	INTEREST RCVD	1,062.50	
03/28/18		20033AWB8 INTEREST ON 100,000 UNITS COMENITY CAPITAL BANK UTAH 1.7% 08/28/2019 PAYABLE 03/28/2018	INTEREST RCVD	130.41	
<b>TOTAL INTEREST</b>				<b>10,524.27</b>	<b>0.00</b>

**TRANSACTION DETAIL ( CONTINUED )**

DATE	QUANTITY	DESCRIPTION	TRANSACTION TYPE	CASH	COST BASIS
<b>OTHER RECEIPTS</b>					
01/10/18		89233P7E0 ACCRETION ON 150,000 UNITS TOYOTA MOTOR CREDIT CORP DTD 01/10/2013 1.375% 01/10/2018 TO ADJUST TAX LOT, ACCRETION = 1,027.00	ACCRETION		1,027.00
02/05/18		882508AU8 ACCRETION ON 150,000 UNITS TEXAS INSTRUMENTS SENIOR GLOBAL BOND DTD 08/06/2012 1.65% 08/03/2019 EFFECTIVE 02/03/2018 TO ADJUST TAX LOT, ACCRETION = 512.58	ACCRETION		512.58
02/16/18		06406FAD5 ACCRETION ON 100,000 UNITS BANK OF NEW YORK MELLON CORP DTD 08/09/2016 2.2% 08/16/2023-2023 TO ADJUST TAX LOT, ACCRETION = 167.00	ACCRETION		167.00
<b>TOTAL OTHER RECEIPTS</b>				<b>0.00</b>	<b>1,706.58</b>
<b>PURCHASES</b>					
01/02/18	293.520	MM0000099 PURCHASED 293.52 FIRST ADVISORS MONEY MARKET ON 01/02/2018 AT 1.00	BUY	293.52-	293.52
01/03/18	1,249.690	MM0000099 PURCHASED 1,249.69 FIRST ADVISORS MONEY MARKET ON 01/03/2018 AT 1.00	BUY	1,249.69-	1,249.69
01/10/18	150,000.000	MM0000099 PURCHASED 150,000 FIRST ADVISORS MONEY MARKET ON 01/10/2018 AT 1.00	BUY	150,000.00-	150,000.00
01/10/18	1,031.250	MM0000099 PURCHASED 1,031.25 FIRST ADVISORS MONEY MARKET ON 01/10/2018 AT 1.00	BUY	1,031.25-	1,031.25
01/16/18	1,661.000	MM0000099 PURCHASED 1,661 FIRST ADVISORS MONEY MARKET ON 01/16/2018 AT 1.00	BUY	1,661.00-	1,661.00
01/17/18	12,233.770	MM0000099 PURCHASED 12,233.77 FIRST ADVISORS MONEY MARKET ON 01/17/2018 AT 1.00	BUY	12,233.77-	12,233.77
01/18/18	256,023.980	MM0000099 PURCHASED 256,023.98 FIRST ADVISORS MONEY MARKET ON 01/18/2018 AT 1.00	BUY	256,023.98-	256,023.98
01/19/18	41,826.000	MM0000099 PURCHASED 41,826 FIRST ADVISORS MONEY MARKET ON 01/19/2018 AT 1.00	BUY	41,826.00-	41,826.00
03/27/18	33.323	256210105 PURCHASED 33.323 SHS DODGE & COX INCOME FUND ON 03/27/2018 AT 13.45 FOR REINVESTMENT	BUY	448.20-	448.20
03/31/18	621,610.760	31607A703 NET DEPOSIT FIDELITY GOVERNMENT PORTFOLIO INSTITUTIONAL CLASS 1.53%	NET CASH MGMT	621,610.76-	621,610.76
<b>TOTAL PURCHASES</b>				<b>1,086,378.17-</b>	<b>1,086,378.17</b>

**TRANSACTION DETAIL ( CONTINUED )**

DATE	QUANTITY	DESCRIPTION	TRANSACTION TYPE	CASH	COST BASIS
<b>FEES</b>					
01/09/18		FEE TO FIRST ADVISORS FOR THE PERIOD ENDING 12/31/2017 BASED ON AVERAGE MARKET VALUE 6,563.96 DISCOUNT 3,938.38	DISBURSEMENT	2,625.58-	
02/07/18		FEE TO FIRST ADVISORS FOR THE PERIOD ENDING 01/31/2018 BASED ON AVERAGE MARKET VALUE 6,484.40 DISCOUNT 3,890.64	DISBURSEMENT	2,593.76-	
03/07/18		FEE TO FIRST ADVISORS FOR THE PERIOD ENDING 02/28/2018 BASED ON AVERAGE MARKET VALUE 6,106.93 DISCOUNT 3,664.16	DISBURSEMENT	2,442.77-	
<b>TOTAL FEES</b>				<b>7,662.11-</b>	<b>0.00</b>
<b>OTHER DISBURSEMENTS</b>					
01/16/18		48128BAB7 AMORTIZATION ON 100,000 UNITS JP MORGAN CHASE & CO SR NOTE DTD 12/01/2016 2.972% 01/15/2023-2022 EFFECTIVE 01/15/2018 TO ADJUST TAX LOT, AMORTIZATION = 143.86-	AMORTIZATION		143.86-
01/17/18		DISTRIBUTION BY ACH PAID TO BAR HARBOR B&T CHECKING ACCT 674599CD5	DISBURSEMENT	601,583.81-	
02/15/18		AMORTIZATION ON 100,000 UNITS OCCIDENTAL PETROLEUM CORP SR NOTE DTD 06/22/2012 1.5% 02/15/2018-2018 TO ADJUST TAX LOT, AMORTIZATION = 383.80- 46625HQJ2	AMORTIZATION		383.80-
03/01/18		AMORTIZATION ON 50,000 UNITS JPMORGAN CHASE & CO SR NT DTD 03/01/2016 2.55% 03/01/2021-2021 TO ADJUST TAX LOT, AMORTIZATION = 145.28- 0258M0DK2	AMORTIZATION		145.28-
03/19/18		AMORTIZATION ON 100,000 UNITS AMERICAN EXPRESS CREDIT CORP MTN DTD 03/18/2014 2.125% 03/18/2019 EFFECTIVE 03/18/2018 TO ADJUST TAX LOT, AMORTIZATION = 294.02-	AMORTIZATION		294.02-
<b>TOTAL OTHER DISBURSEMENTS</b>				<b>601,583.81-</b>	<b>966.96-</b>
<b>SALES AND MATURITIES</b>					
01/09/18	2,625.580-	MM0000099 SOLD 2,625.58 FIRST ADVISORS MONEY MARKET ON 01/09/2018 AT 1.00 89233P7E0	SELL	2,625.58	2,625.58-
01/10/18	150,000.000-	MATURED 150,000 UNITS TOYOTA MOTOR CREDIT CORP DTD 01/10/2013 1.375% 01/10/2018	MATURITY	150,000.00	150,000.00-
01/17/18	413,817.580-	MM0000099 SOLD 413,817.58 FIRST ADVISORS MONEY MARKET ON 01/17/2018 AT 1.00	SELL	413,817.58	413,817.58-

TRANSACTION DETAIL ( CONTINUED )

DATE	QUANTITY	DESCRIPTION	TRANSACTION TYPE	CASH	COST BASIS
01/17/18	19,323.671-	921937702 SOLD 19,323.671 SHS VANGUARD SHORT-TERM BOND INDEX ADM ON 01/16/2018 AT 10.35 THRU MUTUAL FUND	SELL	200,000.00	204,868.57-
01/18/18	1,000.000-	922908363 SOLD 1,000 SHS VANGUARD S&P 500 ETF ON 01/16/2018 AT 256.0599 THRU FIDELITY IN403 COMMISSIONS PAID 30.00 EXPENSES PAID 5.92	SELL	256,023.98	191,549.70-
01/19/18	41,193.190-	MM0000099 SOLD 41,193.19 FIRST ADVISORS MONEY MARKET ON 01/19/2018 AT 1.00	SELL	41,193.19	41,193.19-
01/26/18	310,083.750-	MM0000099 SOLD 310,083.75 FIRST ADVISORS MONEY MARKET ON 01/26/2018 AT 1.00	SELL	310,083.75	310,083.75-
02/06/18	1,096.000-	921943858 SOLD 1,096 SHS VANGUARD FTSE DEVELOPED MARKETS ETF ON 02/02/2018 AT 46.3771 THRU FIDELITY IN403 COMMISSIONS PAID 32.88 EXPENSES PAID 1.18	SELL	50,795.24	41,428.80-
02/06/18	169.000-	922908629 SOLD 169 SHS VANGUARD MID CAP ETF ON 02/02/2018 AT 159.6694 THRU FIDELITY IN403 COMMISSIONS PAID 5.07 EXPENSES PAID 0.63	SELL	26,978.43	20,942.04-
02/06/18	308.000-	922908363 SOLD 308 SHS VANGUARD S&P 500 ETF ON 02/02/2018 AT 256.6368 THRU FIDELITY IN403 COMMISSIONS PAID 9.24 EXPENSES PAID 1.83	SELL	79,033.06	58,997.31-
02/06/18	223.000-	922042858 SOLD 223 SHS VANGUARD FTSE EMERGING MARKETS ETF ON 02/02/2018 AT 48.645 THRU FIDELITY IN403 COMMISSIONS PAID 6.69 EXPENSES PAID 0.26	SELL	10,840.89	7,554.33-
02/06/18	136.000-	922908751 SOLD 136 SHS VANGUARD SMALL CAP ETF ON 02/02/2018 AT 150.4115 THRU FIDELITY IN403 COMMISSIONS PAID 4.08 EXPENSES PAID 0.48	SELL	20,451.40	15,772.89-
02/15/18	100,000.000-	674599CD5 MATURED 100,000 UNITS OCCIDENTAL PETROLEUM CORP SR NOTE DTD 06/22/2012 1.5% 02/15/2018-2018	MATURITY	100,000.00	100,000.00-
<b>TOTAL SALES AND MATURITIES</b>				<b>1,661,843.10</b>	<b>1,558,833.74-</b>
03/31/18		<b>ENDING BALANCE</b>		<b>0.00</b>	<b>6,669,600.92</b>





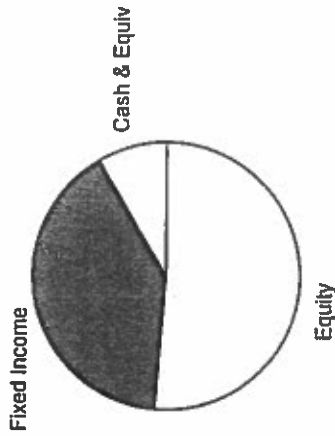
# Town of Mount Desert



First Advisors

Fund ID: 391002643  
 Report Period: 11/30/2015 to 03/31/2018  
 Fiscal Year Ends: December

## Portfolio Composition



## Account Activity Summary

	Fiscal Yr to Date	Fisc Qtr to Date
<b>Beginning Market Value</b>	<b>7,929,022</b>	<b>7,929,022</b>
Contributions	0	0
Withdrawals	(609,247)	(609,247)
<b>Net Flows</b>	<b>(609,247)</b>	<b>(609,247)</b>
Earned Income	30,286	30,286
Gains/Losses	(57,864)	(57,864)
<b>Total Earnings</b>	<b>(27,578)</b>	<b>(27,578)</b>
<b>Ending Market Value</b>	<b>7,292,197</b>	<b>7,292,197</b>

## Performance Summary

	Market Value	% of Total	Fiscal Yr to Date	Fisc Qtr to Date
<b>Total Fund</b>	<b>7,292,197</b>	<b>100.00</b>	<b>-0.48</b>	<b>-0.48</b>
Blended Benchmark Equity	3,740,568	51.30	-0.53	-0.53
Blended Benchmark Fixed Income	2,929,290	40.17	-0.73	-0.73
BB Inter Gvt/Cr			-0.71	-0.71
Cash & Equiv	622,342	8.53	-0.49	-0.49
Bof/AML TBIII 3Mo			-0.98	-0.98
			0.33	0.33
			0.35	0.35

Fund data is on a trade date basis and income is included in the fund returns on an accrual basis

Fund returns are gross of management fees

All returns include the effects of all principal change and income, and returns for longer than one year are annualized

Total Fund Blended Benchmark: Monthly average asset mix allocations, Report period average asset mix allocation detailed below

11/30/15 - 03/31/18 29% S&P 500, 6% S&P 400 Midcap, 4% Russell 2000, 12% MSCI EAFE -Net, 2% MSCI EM - Net, 40% BB Inter Gvt/Cr, 2% CIII Non-US Govt, 5% Bof/AML TBIII 3Mo

Equity Blended Benchmark: Monthly average asset mix allocations, Report period average asset mix allocation detailed below

11/30/15 - 03/31/18 54% S&P 500, 12% S&P 400 Midcap, 8% Russell 2000, 22% MSCI EAFE -Net, 4% MSCI EM - Net

04/12/18



# Town of Mount Desert

## Board of Selectmen Meeting Schedule 2018-2019

Traditionally, Regular Meetings are held on 1st and 3rd Mondays of Each Month

		<u>Location</u>	<u>Notes</u>
July 2, 2018		NEH	
July 16, 2018		NEH	
August 6, 2018		NEH	
August 20, 2018		NEH	
September 4, 2018	Tuesday	NEH	Alternate day for Labor Day
September 17, 2018		NEH	
October 1, 2018		NEH	
October 15, 2018		NEH	
November 5, 2018		NEH	
November 19, 2018		NEH	
December 3, 2018		NEH	
December 17, 2018		NEH	
January 7, 2019		NEH	
January 22, 2019	Tuesday	NEH	Alternate day for MLK Day
February 4, 2019		NEH	
February 19, 2019	Tuesday	NEH	Alternate day for Presidents Day
March 4, 2019		NEH	
March 18, 2019		NEH	
April 1, 2019		NEH	
April 16, 2019	Tuesday	NEH	Alternate day for Patriots Day
May 7, 2019	Tuesday	NEH	Organizational Meeting after Annual Town Mtg
May 20, 2019		NEH	
June 3, 2019		NEH	
June 17, 2019		NEH	

Planning Board Meets in NEH Meeting Room 2nd and 4th Wednesday of each Month

Marine Management Committee Meets in NEH MR on 2nd Tuesday

Other Boards and Committees meet as required or needed

## 2018 - 2019 Holiday Schedule

### Town Office Closed

Wednesday July 4, 2018	Independence Day
Monday, September 3, 2018	Labor Day
Monday, October 8, 2018	Columbus Day
Monday, November 12, 2018	Veterans Day, Observed
Thursday, November 22, 2018	Thanksgiving Day
Friday, November 23, 2018	Thanksgiving Friday
Tuesday, December 25, 2018	Christmas Day
Tuesday, January 1, 2019	New Year's Day
Monday, January 21, 2019	Martin Luther King, Jr. Day
Monday, February 18, 2019	President's Day
Monday, April 15, 2019	Patriot's Day
Monday, May 27, 2019	Memorial Day



# Mount Desert Island Regional School System

AOS 91

Office of the Superintendent of Schools

P.O. Box 60

Mount Desert, Maine 04660

207-288-5049/5040

Fax: 207-288-5071

4 May 2018

Dear elected officials, education and community leaders:

In April, the Mount Desert Island Regional School District board unanimously passed the enclosed *Resolution to Protect the Health, Safety and Security of Students, Teachers, Staff and Community Members*.

We respectfully request your consideration of the board's position and, in particular, the concluding paragraph that requests officials at the local, state and national levels to work diligently and collaboratively to enact common sense gun measures and other laws that meaningfully improve the health, safety and security of students, teachers, staff, first responders and others.

We will appreciate hearing your views on this subject. Thank you.

Sincerely,

Heather Jones, MDIRSS – AOS #91 Board Chairwoman

cc: Dr. Marc Edward Gousse, Superintendent

RECEIVED

MAY 14 2018

THE TOWN OF  
MOUNT DESERT



# Mount Desert Island Regional School System



Office of the Superintendent of Schools

P.O. Box 60

Mount Desert, Maine 04660

207-288-5049/5040

Fax: 207-288-5071

## **AOS 91 Resolution to Protect the Health, Safety and Security of Students, Teachers, Staff and Community Members**

WHEREAS, the physical, mental and emotional health, safety and security of students, teachers and staff are among the primary responsibilities of the AOS 91 School District in carrying out its educational mission; and

WHEREAS, the prevalence of gun violence in schools, on school campuses and in communities in Maine and across the nation, including intentional shootings, attempted and successful suicides, and accidental discharges, is of grave concern and puts at risk the health, safety and security of all students, teachers and staff, as well as the AOS 91 educational mission; and

WHEREAS, AOS 91 is committed to fostering a healthy and safe environment that includes respect, kindness, inclusion, and caring for all; and

WHEREAS, AOS 91 staff and students work each day to make our schools safer and more welcoming by overcoming bullying, substance abuse, isolation, loneliness, fear and other factors that put students, teachers, staff and others at risk; and

WHEREAS, AOS 91 has taken, and will continue to take, a variety of preventive measures to protect students, teachers, staff and first responders including investments in building and campus security, hiring professional school counselors and social workers, safety drills, staff training, policy development and emergency management protocols; and

WHEREAS, school safety and security measures are important but may be the last line of defense and, on their own, are insufficient to protect the health, safety and security of students, teachers, staff, first responders and others; and

WHEREAS, we believe in and support the U.S. Constitution and all of its Amendments, including the Second Amendment's rights for sportswomen and men, hunters and others to own and use appropriate firearms; and

WHEREAS, we believe common sense gun control measures must be enacted to protect the health, safety and security of all and as such, are fundamental to the successful delivery of the AOS 91 educational mission; and

**WHEREAS, arming teachers and staff is not a responsible, appropriate or effective solution; and**

**WHEREAS, a primary responsibility of the AOS 91 School Board is to develop and advocate for policies that support and enhance its educational mission and protect the health, safety, and security of students, teachers, staff and others; and**

**NOW THEREFORE, we resolve to firmly, respectfully and regularly request that our elected officials at the local, state and national levels work diligently and collaboratively to enact common sense gun measures and other laws that meaningfully improve the health, safety and security of students, teachers, staff, first responders and others. These measures include universal background checks; increased regulation of gun ownership for those with criminal records, domestic violence, drug and alcohol convictions, and mental illness; increased research on the effects of gun violence on our society; and increased regulation of the civilian use of lethal, semi-automatic weapons and related devices that are weapons of choice in mass shootings.**

**Approved this 9th day of April 2108 by the duly-elected school board representatives of AOS 91.**

**cc: President Donald Trump  
U.S. Senator Susan Collins  
U.S. Senator Angus King  
U.S. Representative Bruce Poliquin  
U.S. Representative Chellie Pingree  
U.S. Education Secretary Betsy DeVos  
Governor Paul LePage  
Maine Senate Leadership Michael Thibodeau, Garret Mason, Amy Volk, Troy Jackson,  
Nathan Libby  
Maine House Leadership Sara Gideon, Erin Herbig, Jared Golden, Kenneth Fredette  
Maine Senator Brian Langeley  
Maine Representatives Brian Hubbell, Walter Kumiega, Louis Luchini  
Select Board and Town Councils of Mount Desert, Bar Harbor, Tremont, Southwest  
Harbor, Swans Island, Trenton, Cranberry Isles, Frenchboro  
MDI High School Board of Trustees  
AOS 91 Teacher Associations  
Bar Harbor, Mount Desert, Southwest Harbor Police Chiefs  
Hancock County Sherriff  
Maine School Management Association  
Maine School Board Association  
Maine School Superintendents Association  
Maine Education Association  
Maine Principals' Association**



# Hancock County Planning Commission

*a voluntary association of governments*

395 State Street, Ellsworth, ME 04605  
(207) 667-7131 Fax: (207) 667-2099  
hpcpc@hpcpcme.org • www.hpcpcme.org

## HCPC ANNUAL MEETING NOTICE

**TO:** HCPC Full Commission Members

**FROM:** Sheri Walsh, Interim Executive Director 

**DATE:** May 1, 2018

**RE:** HCPC 48<sup>th</sup> Annual Meeting, May 22, 2018 @ 7:00 PM at the VFW Hall, Washington Junction Road, 419 Main St., Ellsworth

We cordially invite you to the Hancock County Planning Commission's (HCPC) 48<sup>th</sup> annual meeting. This is your opportunity to learn about our services and offer suggestions on how we might serve your community. We have several items on the agenda.

*The first is a presentation by our guest speaker, John Fitzpatrick, Senior Director, Facilities Operations, at Jackson Lab, He will discuss the Jackson Lab operations at the new facility in Ellsworth. Feel free to invite fellow residents to hear this presentation.*

The second is a review of our accomplishments over the past year. We will also hold the election of HCPC board members and the chair. *If you are interested in serving on the executive board, feel free to contact me for details, as we will have a vacancy.* The fourth is approval of our annual work plan, budget, and services policy.

To save paper, we have not included copies of the minutes, budget-work plan, and services policy in this mailing. If you would like copies before the meeting, please call me at 667-7131. Copies will also be available at the meeting.

We look forward to seeing you on May 22!

enclosure: agenda

RECEIVED

MAY 04 2018

THE TOWN OF  
MOUNT DESERT

Amherst  
Aurora  
Bar Harbor  
Blue Hill  
Brooklin  
Brooksville  
Bucksport  
Castine  
Cranberry Isles  
Dedham  
Deer Isle  
Eastbrook  
Ellsworth  
Franklin  
Frenchboro  
Gouldsboro  
Great Pond  
Hancock  
Isle au Haut  
Lamoine  
Lucerne-in-Maine  
Mariaville  
Mount Desert  
Orland  
Osborn  
Otis  
Penobscot  
Sedgwick  
Sorrento  
Southwest Harbor  
Stonington  
Sullivan  
Surry  
Swans Island  
Tremont  
Trenton  
Verona Island  
Waltham  
Winter Harbor





# Hancock County Planning Commission

*a voluntary association of governments*

395 State Street, Ellsworth, ME 04605  
(207) 667-7131 Fax: (207) 667-2099  
hcpc@hcpcme.org • www.hcpcme.org

## HCPC FULL COMMISSION ANNUAL MEETING

Tuesday, May 22, 2018

7:00 P.M.

VFW Hall, Washington Junction Road  
419 Maine St., Ellsworth

### AGENDA

- |                  |  |
|------------------|--|
| Amherst          |  |
| Aurora           |  |
| Bar Harbor       |  |
| Blue Hill        |  |
| Brooklin         |  |
| Brooksville      |  |
| Bucksport        |  |
| Castine          |  |
| Cranberry Isles  |  |
| Dedham           |  |
| Deer Isle        |  |
| Eastbrook        |  |
| Ellsworth        |  |
| Franklin         |  |
| Frenchboro       |  |
| Gouldsboro       |  |
| Great Pond       |  |
| Hancock          |  |
| Isle au Haut     |  |
| Lamoine          |  |
| Lucerne-in-Maine |  |
| Mariaville       |  |
| Mount Desert     |  |
| Orland           |  |
| Osborn           |  |
| Otis             |  |
| Penobscot        |  |
| Sedgwick         |  |
| Sorrento         |  |
| Southwest Harbor |  |
| Stonington       |  |
| Sullivan         |  |
| Surry            |  |
| Swans Island     |  |
| Tremont          |  |
| Trenton          |  |
| Verona Island    |  |
| Waltham          |  |
| Winter Harbor    |  |
1. 6:00 P.M. Social Hour and Refreshments
  2. 7:00 P.M. Call to Order (*chairman*)
  3. Roll Call, Sheri Walsh
  4. Approval of 2016 and 2017 Minutes
  5. 7:05 P.M. Special Presentation: John Fitzpatrick, Senior Director, Facilities Operations, Jackson Lab
  6. 7:45 P.M. HCPC Accomplishments Over the Past Year
    - a. Chairman's report, (Rod Franzius);
    - b. Treasurer's report (Raymond Jones);
    - c. Report from our EMDC representative (Dave Milan); and
    - d. Administrative report (Sheri Walsh and Anne Krieg)
  7. Awards Presentation
    - a. Visionary Award
    - b. Planning and Implementation Award
    - c. Distinguished Services Award
    - d. Chairman's Award
  8. 8:00 P.M. Presentation of the FY 18-19 Budget & Work Plan and Services Policy (Sheri Walsh)
  9. 8:15 P.M. Nomination and election of HCPC executive board members and chair.
  10. 8:30 P.M. Informal Discussion
  11. 8:45 P.M. Adjournment

**UNFINISHED BUSINESS**



# Town of Mount Desert

## Treasurer's Office

### MEMORANDUM

TO: BOARD OF SELECTMEN  
SUBJECT: 2018 Capital Projects  
Bond Application Process

FROM: Kathryn A Mahar  
DATE: May 21, 2018

*K. Mahar*

#### HISTORY:

At the May 2018 Annual Town Meeting, the Taxpayers approved Articles 23, 25, and 26 authorizing the Board of Selectmen to issue a General Obligation Bond in the amount of five million, one hundred eight thousand, four hundred and eighty-five dollars (\$5,108,485.00) for the therein described Route 198-Phase 2 Project #3000038; Northeast Harbor Village Center Project #3000039 and the Sylvan Neighborhood Drainage Project #3000041.

On May 14<sup>th</sup>, 2018 bids from three banks were opened in anticipation of funding the bond over a period of twenty years:

First National Bank	4.20%; 360 day accrual basis with no prepayment premium
Key Bank	4.11%; 360 day accrual basis with a prepayment premium
Bar Harbor Bank	3.42%; 365 day accrual basis with no prepayment premium

The statutory Public Notice of this action has been published in the Mount Desert Islander on May 10<sup>th</sup>, 2018 as prescribed by Statute.

#### RECOMMENDATION:

That the Bond award be made to Bar Harbor Bank & Trust Company in the principal amount of \$5,108,485.00 at 3.42% per annum for a period of twenty years as of May 31, 2018. The resolution and loan documents are ready for your execution in regards to that award.

- 1) **Motion** to approve the Resolution authorizing the issuance of the five million, one hundred eight thousand, four hundred and eighty-five dollars (\$5,108,485.00) General Obligation Bond to Bar Harbor Bank & Trust at 3.42% with repayment terms of twenty (20) years.
- 2) Execute the 2018 General Obligation Promissory Note:
  - a. Sign the 2018 General Obligation Bond document on page three of the document:
    - i. Town Treasurer
    - ii. Selectmen
    - iii. Town Clerk

#### Documents attached:

- 1) Resolution Authorizing the Issuance of General Obligation Bond
- 2) 2018 General Obligation Bond

**RESOLUTIONS OF THE TOWN OF MOUNT DESERT, MAINE  
AUTHORIZING ISSUANCE OF \$5,108,485  
2018 GENERAL OBLIGATION BOND**

WHEREAS, The Town of Mount Desert, Maine (the "Issuer") is authorized to borrow money and issue a bond therefore; and

WHEREAS, the Issuer has previously approved the Project described below and the expenditure of funds for such Project as follows: road improvements, repairs and upgrades to Route 198 (\$500,000), Main Street in the Village of Northeast Harbor (\$3,963,485) and Sylvan Road, Pine Road, Spruce Road and Tennis Club Road in the Village of Northeast Harbor (\$645,000) (collectively, the "Project").

WHEREAS, the Issuer desires to issue, for purposes of financing, its 2018 General Obligation Bond in an aggregate amount not to exceed \$5,108,485 (the "Bond") to pay for so much of the Project as is not financed with funds on hand; and

WHEREAS, there has been submitted to the Issuer in final but undated form, the form of a 2018 General Obligation Bond which is to be issued to Bar Harbor Bank & Trust.

NOW, THEREFORE, be it voted and resolved by the Board of Selectmen of the Issuer as follows:

RESOLVED: The issuance, sale and delivery of the Bond are authorized for the purpose of providing funding for the Project. The form of the Bond attached hereto is hereby approved. The Bond shall be subject to call and prepayment in whole or in part at any time without penalty, and shall otherwise be in such form as evidenced in the attachment hereto.

RESOLVED: That the Bond be and hereby is sold and awarded to Bar Harbor Bank & Trust.

RESOLVED: That the Selectmen and officers of the Issuer and each of them singly are authorized and directed and empowered in its name and on its behalf, to do or cause to be done all such actions and things and to execute and deliver all certificates and other documents as may be necessary and proper in connection with the financing for the Project, including issuing any required bond anticipation notes, the issuance and delivery of the Bond and in carrying out the purposes of this Resolution.

RESOLVED: The Bond is hereby designated as a "qualified tax exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code.

RESOLVED: That the law firm of Eaton Peabody is hereby designated as Bond Counsel for the Municipality to advise the Municipality with respect to the issuance and sale of the Bond, and to prepare documents and render opinions as may be necessary or convenient for that purpose; and

RESOLVED: If any officer or official of the Municipality who has signed or sealed the Bond(s) shall cease to be such officer or official before the Bond(s) have been authenticated or delivered by the Municipality, such Bond(s) nonetheless may be authenticated, issued and delivered with the same force and effect as though the person or persons who signed or sealed such Bond(s) had not ceased to be such officer or official; and any such Bond(s) may be signed and sealed on behalf of the Municipality by those persons who, at the actual date of the execution of such Bond(s) shall be the proper officers and officials of the Municipality, although at the nominal date of such Bond(s) such person or persons shall not be such officer or official.

RESOLVED: These Resolutions shall take effect immediately.

*[The remainder of this page is intentionally left blank.]*

**APPROVED:** May 21, 2018, by the Board of Selectmen of the Issuer, at a meeting duly noticed, convened and conducted.

A true copy, attest:

\_\_\_\_\_  
Claire Woolfolk, Clerk

(SEAL)

\$5,108,485

May 31, 2018

UNITED STATES OF AMERICA  
STATE OF MAINE

TOWN OF MOUNT DESERT

2018 GENERAL OBLIGATION BOND

For value received, the Town of Mount Desert, Maine (the "Town"), promises to pay to Bar Harbor Bank & Trust (the "Bank") or its registered assigns the principal sum of

FIVE MILLION ONE HUNDRED EIGHT THOUSAND  
FOUR HUNDRED EIGHTY-FIVE DOLLARS  
(\$5,108,485)

in annual principal amounts set forth below, together with interest calculated at the rate of 3.42% per annum on the outstanding principal balance, calculated based on actual elapsed days over a 365-day year, both principal and interest being payable annually to Bar Harbor Bank & Trust, Bar Harbor, Maine.

<u>Date</u>	<u>Principal</u>
June 15, 2019	\$255,424.25
June 15, 2020	\$255,424.25
June 15, 2021	\$255,424.25
June 15, 2022	\$255,424.25
June 15, 2023	\$255,424.25
June 15, 2024	\$255,424.25
June 15, 2025	\$255,424.25
June 15, 2026	\$255,424.25
June 15, 2027	\$255,424.25
June 15, 2028	\$255,424.25
June 15, 2029	\$255,424.25
June 15, 2030	\$255,424.25
June 15, 2031	\$255,424.25
June 15, 2032	\$255,424.25
June 15, 2033	\$255,424.25
June 15, 2034	\$255,424.25
June 15, 2035	\$255,424.25
June 15, 2036	\$255,424.25
June 15, 2037	\$255,424.25
June 15, 2038	\$255,424.25
<b>TOTAL:</b>	<b>\$5,108,485.00</b>



Both principal and interest will be paid in lawful money of the United States of America at the offices of the Bank. This security is subject to call for redemption, in whole, or in part, without premium, by delivery of payment to the holder or its nominee, whereupon this security shall be satisfied to the extent of any such Payment.

This Bond is a general obligation of the Town and is being issued to finance road improvements, repairs and upgrades to Route 198 (\$500,000), Main Street in the Village of Northeast Harbor (\$3,963,485) and Sylvan Road, Pine Road, Spruce Road and Tennis Club Road in the Village of Northeast Harbor (\$645,000) (collectively, the "Project") under the Constitution and Laws of the State of Maine authority of Title 30-A, Section 5772 of Maine Revised Statutes, as amended, and pursuant to action taken at a town meeting by the voters of the Town on May 8, 2018, and action taken by the Board of Selectmen of the Town at a meeting duly called and legally held on May 21, 2018.

It is hereby certified that every requirement of law relating to the issue hereof has been duly complied with, and that this Bond is a valid general obligation of the Town. All acts, formalities and conditions essential to the validity of this Bond have been performed and complied with and this Bond is within every debt and other limit and regulatory authorization prescribed by law or by votes of the Town or its municipal officers.

This Bond has been and is hereby designated a "qualified tax-exempt obligation" of the Town in accordance with Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable only upon presentation to the Treasurer of the Town with a written assignment fully acknowledged or proved. No transfer hereof shall be effective unless made on the books of the Town kept by the Treasurer as transfer agent and noted thereon by the Treasurer with a record of payments as provided hereon. The Town shall have the right to prepay, without penalty or premium, all or any portion of the principal amount of this Bond at any time prior to the maturity hereof.

It is hereby certified that all acts, formalities and conditions essential to the validity hereof have been performed and complied with, and for the assignment, collection and payment of taxes to pay the same, when due, the full faith and credit of the Town are hereby irrevocably pledged.

*[The remainder of this page is intentionally left blank.]*



IN WITNESS WHEREOF, the Town has caused this Bond to be signed in its name and behalf by its Treasurer and countersigned by a majority at least of the members of its Selectmen, with the corporate seal of the Town impressed hereon and attested by the Town Clerk, all as of this 31<sup>st</sup> day of May 2018.

TOWN OF MOUNT DESERT

By: \_\_\_\_\_  
Town Treasurer

Countersigned By: \_\_\_\_\_  
Chairman, Board of Selectmen

\_\_\_\_\_  
Selectman

\_\_\_\_\_  
Selectman

\_\_\_\_\_  
Selectman

\_\_\_\_\_  
Selectman

(SEAL)

Seal attested by:  
\_\_\_\_\_  
Town Clerk

CERTIFICATE OF REGISTRATION OF TRANSFER

This Bond is registered in the name of the transferee noted hereon on the books of the Town kept by the Town Treasurer as transfer agent.

<u>Name of Registered Owner or Transferee</u>	<u>Date of Registration of Transfer</u>	<u>Date to Which Interest Paid</u>	<u>Aggregate Principal Paid</u>	<u>Balance of Principal Due</u>	<u>Signature of Town Treasurer</u>
Bar Harbor Bank & Trust	May 31, 2018	None	None	All	_____



## *Town of Mount Desert*

21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5743 Fax 207-276-5742  
[www.mtdesert.org](http://www.mtdesert.org) [director@mtdesert.org](mailto:director@mtdesert.org)

### MEMO

To: Durlin Lunt, Town Manager  
From: Tony Smith, Public Works Director  
Re: Award of Crosswalk Related Work  
Date: May 18, 2018

---

As we know, the May 2018 town meeting approved funding for two projects related to crosswalks throughout town. We worked with CES, Inc. to prepare the scope of services described in Articles 39 and 40 of the May 2018 town meeting warrant to provide the necessary work tasks and associated costs to address our needs.

- Article 39 was for an amount not to exceed \$90,000 to be drawn from the Capital Gains Reserve Account, #400-24202, to finance professional technical and construction services associated with improvements to up to seven (7) pedestrian crosswalks. Of the \$90,000, \$5,000 was for project bidding services. The balance of \$85,000 is for construction and construction related engineering services once the bid process is complete.
- Article 40 was for an amount not to exceed \$38,000 to be drawn from the Capital Gains Reserve Account, #400-24202, to finance 1) the professional evaluation of the Town's remaining crosswalks relative to factors including, but not necessarily limited to, accessibility, safety, location and effectiveness, and 2) to make recommendations for improvements to the crosswalks, and 3) to prepare designs of the recommended improvements to the crosswalks and 4) to prepare construction documents and to solicit competitive bids for the recommended improvements.

I recommend that we work with CES, Inc. on the crosswalk work described above using funds from the accounts also described above and that I be authorized to execute two separate agreements with them for the work and the not to exceed costs of \$5,000 for Article 39 and \$38,000 for Article 40 described above.

Thank you.

C. Claire Woolfolk, Town Clerk  
Kathi Mahar, Treasurer



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### MEMO

To: Durlin Lunt, Town Manager  
From: Tony Smith, Public Works Director  
Re: Sylvan Neighborhood Drainage Project  
Date: May 18, 2018

---

The two bids we received for the Sylvan Neighborhood Drainage Project (the Project) were opened as scheduled on March 6, 2018. RF Jordan and Sons, Inc. provided us a bid in the amount of \$462,644; Harold MacQuinn, Inc. was the low bidder at \$372,051. As we know, the May 2018 town meeting approved funding for the Project in the amount of \$645,000. Referring to the table below, you will note that there are two different project costs shown; Total Project Cost at \$522,051 and Total Revised Cost at \$637,051 or, a difference in the two of \$115,000. This difference is related to the recommendation I make at this time to 1) install a pipe to each property from the main pipe in the street to a point on each property beyond the edge of pavement of the street and 2) to prepare easements per property on an as needed basis to facilitate the construction of this pipe.

This pipe, or service lateral, could be used if a property owner in the project area decided to redirect flow from their property from a sump pump, cellar drain or yard drain away from its current discharge onto a section of their property or into the sanitary sewer. The former can result in a constant wet area of a property and icing in the winter; the latter, in an ideal world, is not allowed. The decision to redirect such flow could be made by the property owner or by a regulatory agency through the town. In either case, the property owner would have a readily accessible and effective discharge point for this water.

I was originally hesitant to include this item in the overall project bid due to the higher elevation of the new storm water system relative to existing building foundation depths. In hindsight, if a property owner is to connect to the new storm water system and cannot do so by gravity flow, a sump pump will have to be purchased. The depth of the new drainage system was designed to avoid potential conflicts with existing sanitary sewer and potable water assets. The new system is at a depth that is more than acceptable and will be insulated as needed. I have been involved with a number of successful projects that demonstrated these same characteristics. In summary:

Town Meeting 2018 Article 26: Construction Phase Project Costs		
A	Construction Bid Price - Harold MacQuinn, Inc.	\$372,051
B	Construction Administration and Inspection	75,000
C	Project Contingency	75,000
D	<b>Total Project Cost</b>	<b>\$522,051</b>
E	Extra: Storm drain laterals per building lot	85,000
F	Extra: Legal - Easement preparation per lot as needed	30,000
G	<b>Total Revised Cost</b>	<b>\$637,051</b>
H	Balance of Approved Funding Remaining	\$7,949





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Based on this information, I make the following recommendations and requests:

1. All funds described below will be drawn from a bond to be obtained by the town as authorized by the May 2018 town meeting.
2. Construction of the project be awarded to Harold MacQuinn, Inc. for the amount of \$372,051 plus the additional work at a cost of \$115,000 for a total construction cost of \$487,051 and that I be authorized to expend these funds and to execute the project agreement with them.
3. I be authorized to expend project funds in the amount of \$75,000 as shown above for costs associated with professional technical services for Construction Administration and Inspection services and to execute any and all documents with CES, Inc. as our consultant for the project to provide said services required to achieve the intent of the project.
4. As has been our past practice on town construction projects, based on my judgement on a case-by-case basis, I be authorized to expend project funds in the amount of \$75,000 as shown above for costs associated with unforeseen conditions identified during construction of the project that must be addressed to achieve the intent of the project.

The total cost of items 1 - 3 above equals \$637,051 as shown in the table on page 1 in Row G.

Thank you.

C: Claire Woolfolk, Town Clerk; Kathi Mahar, Treasurer



## Town of Mount Desert

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### MEMO

To: Durlin Lunt, Town Manager  
From: Tony Smith, Public Works Director  
Re: Northeast Harbor Village Center Improvements Project  
Date: May 18, 2018

---

As we know, the May 2018 town meeting approved the funding for the referenced project. The amount of funding that was approved was \$3,963,900 which is broken down as follows:

Town Meeting 2018 Article 25: Construction Related Project Costs	
Construction Bid Price - RF Jordan	\$2,193,900
Underground Utilities: Emera, Consolidated Communications, Spectrum	975,000
Total Construction Costs	3,168,900
Construction Administration and Inspection	320,000
Project Contingency	474,585
<b>Total Project Cost</b>	<b>\$3,963,900</b>

Based on this information, I make the following recommendations and requests:

1. All funds described below will be drawn from a bond to be obtained by the town as authorized by the May 2018 town meeting.
2. Construction of the project be awarded to RF Jordan and Sons, Inc. of Ellsworth, Maine for the amount of \$2,193,900 and that I be authorized to expend these funds and to execute the project agreement with them.
3. I be authorized to expend project funds in the amount of \$975,000 as shown above for costs associated with burying the electric, telephone and cable wires by the utility companies of Emera, Consolidated Communications and Spectrum, respectively, and to execute any and all documents with these utility companies required to achieve the intent of the project.
4. I be authorized to expend project funds in the amount of \$320,000 as shown above for costs associated with professional technical services for Construction Administration and Inspection services and to execute any and all documents with CES, Inc. as our lead consultant for the project with two subconsultants being Richardson Associates for architecture and Hewett & Whitney for electrical engineering to provide said services required to achieve the intent of the project.
5. As has been our past practice on town construction projects, based on my judgement on a case-by-case basis, I be authorized to expend project funds not to exceed the amount of \$474,585 as shown above for costs associated with unforeseen conditions identified during construction of the project that must be addressed to achieve the intent of the project.

Thank you.

C: Claire Woolfolk, Town Clerk; Kathi Mahar, Treasurer



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### MEMO

To: Durlin Lunt, Town Manager  
From: Tony Smith, Public Works Director  
Re: Summit Road Design Project  
Date: May 18, 2018

---

As we know and as presented as Article 41, the May 2018 town meeting approved an amount not to exceed \$40,000 from the Capital Gains Reserve Account, #400-24202, to finance the evaluation and design of improvements to a portion of Summit Road in Northeast Harbor located between Main Street and its intersection with Church Road. Improvements to be considered include, but are not necessarily limited to, the traveled way, sanitary sewer lines, storm water management and sidewalks. We will make the same offer to the Mount Desert Water District to participate with us in the project relative to their assets in the street that we made to them when we made similar improvements to our infrastructure in the other half of Summit Road. They replaced their assets at that time.

Based on this, I recommend:

- we award the design work to CES, Inc. for the amount of \$40,000 to be drawn from the Capital Gains Reserve Account, #400-24202 for the services described above and further,
- to authorize me to execute an agreement with them necessary to accomplish the project.

Thank you.

C: Claire Woolfolk, Town Clerk; Kathi Mahar, Treasurer

**From:** Tony Smith  
**Sent:** Friday, May 18, 2018 7:50 AM  
**To:** Durlin Lunt  
**Cc:** Town Clerk; Jennifer McWain; Elizabeth Yeo  
**Subject:** MPI with DOT

As we know, we have been approved by DOT for a second MPI – Municipal Partnership Initiative - with them; town meeting also approved our involvement and 50%-50% cost share amount of \$500,000. This amount will be included in the bond we are seeking that also includes the Main Street and Sylvan drainage projects. This MPI will start where the current one stops on Route 198 and end at or near its intersection with Route 233/Eagle Lake Road. I request authorization to execute the agreement with DOT for this MPI. Please include this brief e-mail in the BOS packet.

Thank you.

Tony Smith, Public Works Director  
Chairman, Acadia Disposal District  
Town of Mount Desert  
P.O. Box 248  
Northeast Harbor, Maine 04662  
Tel. 207-276-5743  
Fax. 207-276-5742  
[director@mtdesert.org](mailto:director@mtdesert.org)  
God Bless America



# **NEW BUSINESS**

## Town Clerk

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**From:** Durlin Lunt  
**Sent:** Tuesday, April 17, 2018 8:48 AM  
**To:** James Willis; 'kedgecomb@mdpolic.org'  
**Cc:** Town Clerk  
**Subject:** FW: Northeast Harbor Ambulance Road Race

**From:** Basil Mahaney [<mailto:basilmahaney1@hotmail.com>]  
**Sent:** Monday, April 16, 2018 2:53 PM  
**To:** Durlin Lunt  
**Cc:** Scamp; Jessica St. Amand  
**Subject:** Northeast Harbor Ambulance Road Race

Durlin,

The Northeast Harbor Ambulance Service is requesting Board of Selectman approval to close Sergeant Drive for a short period during the annual Northeast Harbor Road Race and Fun Walk. This event is sponsored by the ambulance service and is scheduled to be held the morning of Saturday, August 25th, 2018.

The starting point for the race is on Sargeant Drive near the public works garage and the finish line is on Main Street in front of the old fire house. This closure will help to avoid potential traffic problems during the event and will close Sargeant Drive to all traffic except local and emergency vehicles from 9:00 AM to 10:30 AM.

There will be volunteers stationed at intersections along the race route to help direct traffic away from Sargeant Drive and to answer any questions drivers might have. People going to homes along the race route and the golfer will be allowed to proceed with caution.

Thank you,  
Basil Mahaney  
Service Chief

Northeast Harbor Ambulance Service

TOWN OF MOUNT DESERT  
PUBLIC SPACE SPECIAL EVENT APPLICATION

Application Fee – \$10.00

NOTE - Applications are due 60 days prior for major events and  
30 days prior to event for minor events.

PERMIT #: 7-2018 DATE OF EVENT: July 23

DATE APPLICATION RECEIVED: 04-24-18

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green   
Seal Harbor Village Green  Suminsby Park  Otter Creek Playground   
Hall Quarry Park  Pond's End

TYPE OF EVENT – MAJOR OR MINOR (SEE POLICY FOR DEFINITIONS)  
(circle one)

APPLICANT: Mount Desert Chamber of Commerce  
(Print)

  
(Signature)

MAILING ADDRESS: PO Box 675 Northeast Harbor, 04662

PHONE: 207-276-5040  
(Home) (Business) (cellular)

OTHER CONTACT INFO: director@mountdesertchamber.org  
(Email) (fax)

AGENT: Tom Reeve  
(Print) (Signature)

AGENT MAILING ADDRESS: PO Box 675 Northeast Harbor, 04662

PHONE: \_\_\_\_\_ 207-812-6695  
(Agent home) (Agent business) (Agent cellular)

OTHER CONTACT INFO: director@mountdesertchamber.org  
(Agent email) (Agent fax)

What is the tax status of the applicant? (Non-profit) Non-profit

Does the applicant propose that amplified sound be used for event? Yes  No

If yes, include description:

Speakers for band.

USE REQUESTED (Applicant, review the Public Space Use Policy, then explain what you want to do)  
The Mount Desert Chamber of Commerce, in partnership with Village Health and Wellness, would like to offer a Summer Artisan Market on the Harbor Marina Green from 4-7pm. Set up and tear down will occur for 2 hours before and after the event. A live band will also play to entertain shoppers and to attract people to the Market.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by a majority of the Board of Selectmen:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TOWN OF MOUNT DESERT  
PUBLIC SPACE SPECIAL EVENT APPLICATION

Application Fee - \$10.00

NOTE - Applications are due 60 days prior for major events and  
30 days prior to event for minor events.

PERMIT #: 8-2018 DATE OF EVENT: Aug. 2, 9, 16, 23

DATE APPLICATION RECEIVED: 04-24-18

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green   
Seal Harbor Village Green  Suminsby Park  Otter Creek Playground   
Hall Quarry Park  Pond's End

TYPE OF EVENT - MAJOR OR MINOR (SEE POLICY FOR DEFINITIONS)  
(circle one)

APPLICANT: Mount Desert Chamber of Commerce  
(Print) (Signature)

MAILING ADDRESS: PO Box 675 Northeast Harbor, 04662

PHONE: 207-276-5040  
(Home) (Business) (cellular)

OTHER CONTACT INFO: director@mountdesertchamber.org  
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AGENT: Tom Reeve  
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AGENT MAILING ADDRESS: PO Box 675 Northeast Harbor, 04662

PHONE: \_\_\_\_\_ 207-812-6695  
(Agent home) (Agent business) (Agent cellular)

OTHER CONTACT INFO: director@mountdesertchamber.org  
(Agent email) (Agent fax)

What is the tax status of the applicant? (Non-profit) Non-profit

Does the applicant propose that amplified sound be used for event? Yes  No

If yes, include description:

Speakers for outdoor movies

USE REQUESTED (Applicant, review the Public Space Use Policy, then explain what you want to do)  
Using the blow up screen and soundsystem, we would like to continue showing movies at the Green.  
Movies will commence at sundown and run until done. The following movies will be shown: Aug 2 -  
The Incredibles; Aug 9 - A Wrinkle in Time; Aug 16 - Early Man; Aug 23 - Star Wars: The Last Jedi

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by a majority of the Board of Selectmen:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS  
 DIVISION OF LIQUOR LICENSING AND ENFORCEMENT  
 8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008  
 10 WATER STREET, HALLOWELL, ME 04347  
 TEL: (207) 624-7220 FAX: (207) 287-3434  
 EMAIL INQUIRIES: [MAINELIQUOR@MAINE.GOV](mailto:MAINELIQUOR@MAINE.GOV)

NEW application:  Yes  No

PRESENT LICENSE EXPIRES 6-1-18

INDICATE TYPE OF PRIVILEGE: MALT WINE SPIRITUOUS

INDICATE TYPE OF LICENSE:

- |                                       |                                 |                                 |
|---------------------------------------|---------------------------------|---------------------------------|
| <u>RESTAURANT</u> (Class I,II,III,IV) | RESTAURANT LOUNGE (Class XI)    | CLASS A LOUNGE (Class X)        |
| HOTEL (Class I,II,III,IV)             | HOTEL FOOD OPTIONAL (Class I-A) | BED & BREAKFAST (Class V)       |
| CLUB w/o Catering (Class V)           | CLUB with CATERING (Class D)    | GOLF COURSE (Class I,II,III,IV) |
| TAVERN (Class IV)                     | QUALIFIED CATERING              | OTHER: _____                    |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: <u>NA</u>			Business Name (D/B/A) <u>Burning Tree Restaurant</u>		
APPLICANT(S) - (Sole Proprietor) <u>ELMER BEAL, Jr.</u>		DOB: <u>10-05-1943</u>	Physical Location: <u>69 Otter Creek Dr</u>		
<u>B. Allison MARTIN</u>		DOB: <u>10-12-1964</u>	City/Town <u>otter creek (part of Mt. Desert)</u>	State <u>ME</u>	Zip Code <u>04660</u>
Address <u>(Both) 71 Otter Creek Dr</u>			Mailing Address <u>69 Otter Creek Dr.</u>		
City/Town <u>otter creek</u>	State <u>ME</u>	Zip Code <u>04660</u>	City/Town <u>otter creek</u>	State <u>ME</u>	Zip Code <u>04660</u>
Telephone Number <u>207-288-9331</u>	Fax Number <u>None</u>	Business Telephone Number <u>207-288-9331</u>		Fax Number <u>NA</u>	
Federal ID # <u>01-0436748</u>			Seller Certificate #: or Sales Tax #: <u>00229354</u>		
Email Address: <u>ebeal@COA.edu (for Elmer)</u>			Website: <u>no website</u>		
Please Print <u>burningtree3@gmail.com (for Allison)</u>					

If business is NEW or under new ownership, indicate starting date: NA

Requested inspection date: NA Business hours: NA

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: \_\_\_\_\_
  - State amount of gross income from period of last license: BEVERAGES \$ NA FOOD \$ 137,143.60 LIQUOR \$ 145,845.53
  - Is applicant a corporation, limited liability company or limited partnership? YES  NO
  - If Yes, please complete the Corporate Information required for Business Entities who are licensees.
  - Do you own or have any interest in any another Maine Liquor License?  Yes  No
- If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

License #	Name of Business	City/Town
<u>NA</u>	<u>NA</u>	<u>NA</u>

(Use an additional sheet(s) if necessary.)

5. Do you permit dancing or entertainment on the licensed premises? YES  NO

6. If manager is to be employed, give name: NA

7. Business records are located at: 71 Otter Creek Dr, Otter Creek ME 04660

8. Is/are applicant(s) citizens of the United States? YES  NO

9. Is/are applicant(s) residents of the State of Maine? YES  NO

10. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married. Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
ELMER Beal Jr		
B. Allison Martin		

Residence address on all of the above for previous 5 years (if limit answer to city & state)

Elmer Beal Jr.	Mt. Desert ME
B. Allison Martin	Mt. Desert ME

11. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES  NO

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_ (use additional sheet(s) if necessary)

12. Will any law enforcement official benefit financially, either directly or indirectly, in your license, if issued? Yes  No  If Yes, give name: \_\_\_\_\_

13. Has/have applicant(s) formerly held a Maine liquor license? YES  NO

14. Does/do applicant(s) own the premises? Yes  No  If No give name and address of owner: \_\_\_\_\_

15. Describe in detail the premises to be licensed: (On Premise Diagram Required) Garnet Seafood Restaurant  
3 small dining rooms and kitchen all on one floor, Dinner only

16. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services? YES  NO  Applied for: \_\_\_\_\_

17. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 3 miles

Which of the above is nearest? church

18. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES  NO

If YES, give details: Mortgage - 1st Natl Bank, Bar Harbor branch - now paid off

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Offer Creek - Village of Mt. Desert on April 27, 2018  
Town/City, State Date

Elmer Beal, Jr.  
Signature of Applicant or Corporate Officer(s)  
Elmer Beal, Jr.  
Print Name

Please sign in blue ink  
B. Allison Martin  
Signature of Applicant or Corporate Officer(s)  
B. Allison Martin  
Print Name

FEE SCHEDULE

FILING FEE: (must be included on all applications)	\$ 10.00
Class I Spirituous, Vinous and Malt CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	\$ 900.00
Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only) CLASS I-A: Hotels only that do not serve three meals a day.	\$ 1,100.00
Class II Spirituous Only CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III Vinous Only CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV Malt Liquor Only CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) CLASS V: Clubs without catering privileges.	\$ 495.00
Class X Spirituous, Vinous and Malt - Class A Lounge CLASS X: Class A Lounge	\$ 2,200.00
Class XI Spirituous, Vinous and Malt - Restaurant Lounge CLASS XI: Restaurant/Lounge; and OTB.	\$ 1,500.00

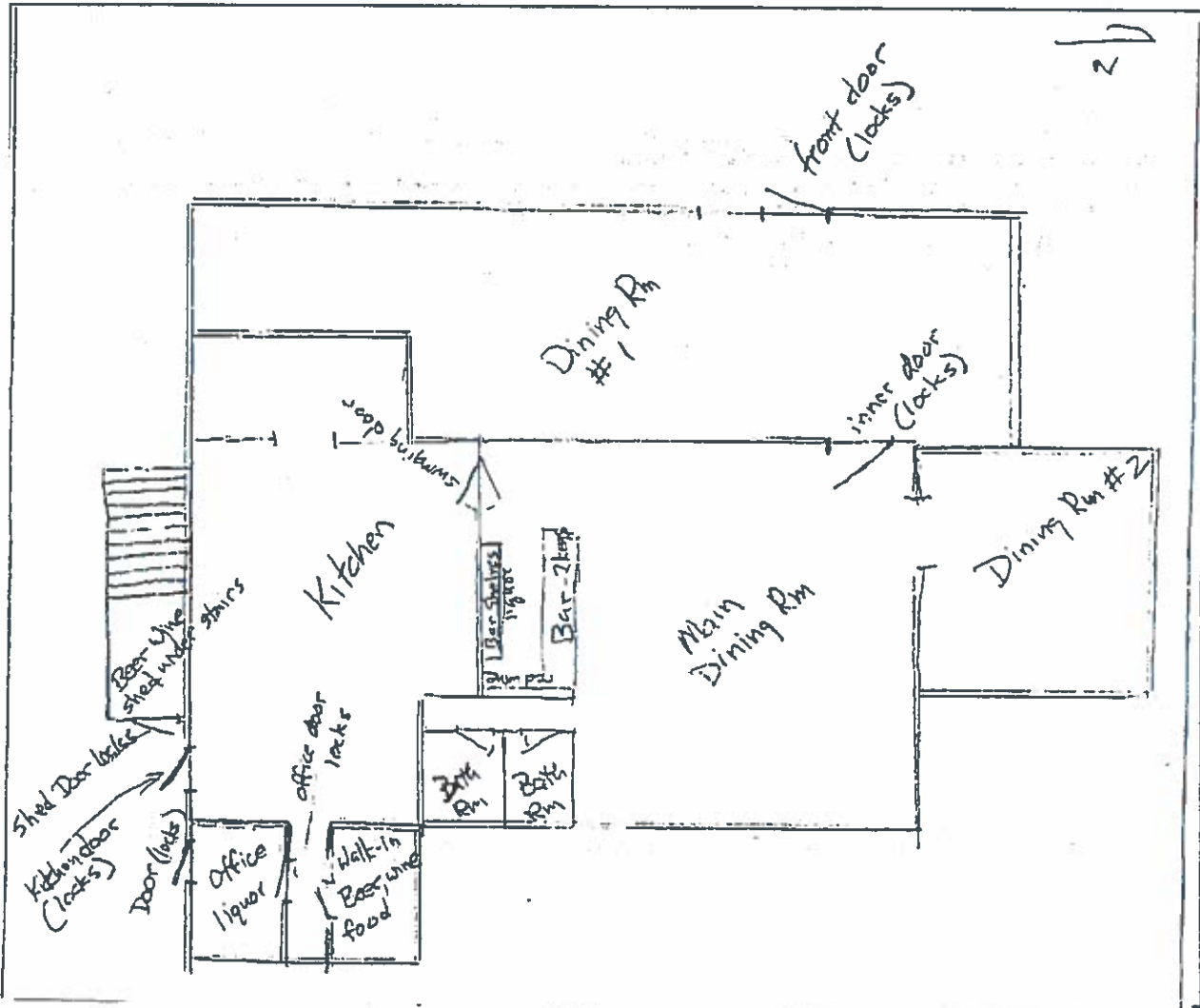
UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.



## SUPPLEMENTAL APPLICATION FORM ON-PREMISE DIAGRAM

In an effort to clearly define your licensed premise and the areas that consumption and storage of liquor is allowed, The Bureau of Liquor Enforcement is requiring all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, decks and all areas that you are requesting approval from the Bureau for liquor consumption.



OFFICES LOCATED AT: 397 WATER STREET GARDINER, MAINE 04345

(207) 624-8745 (Voice)

(207) 624-4478 (TDD)

(207) 624-8767 (Fax)





## ***Town of Mount Desert***

Durlin E. Lunt, Town Manager  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232  
Web Address [www.mtdesert.org](http://www.mtdesert.org)  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

**To:** Board of Selectmen

**From:** Durlin E. Lunt

**Date:** May 11, 2018

**Subject:** Transfer of Funds

I am requesting that \$6,000 be transferred from Community Development line 1770100-54540 Community Development Consultant Other to Community Development Line 1770100-54970 Community Development Director Mount Desert. If approved there would be a balance of \$23,205 remaining in the Consultant Other Account.

The reason for this request is to allow for anticipated work by the Community Development Consultant during the months of May and June 2018 to occur. The Consulting Services Agreement with Consultant Jacqueline Hewett dated July 1, 2017 sets compensation at a rate of \$73.00 per hour with a total cap of fees paid for services at \$30,000 for one year unless waived by a majority vote of the Board of Selectmen. The Consultant Director is normally not active during the months of January through March but this year with the preparation work on the Main Street project being front and center the cap was met much earlier than in past years

The motion should read: To transfer \$6,000 from Community Development line 1770-100 Community Consultant Other to Community Development Line 1770100-54970 Community Development Director Mount Desert and to set the fees for Consulting Services for the year beginning July 1, 2017 and ending June 30 2018 to be capped at \$36,000 paid at the rate of \$73.00 per hour

# **TREASURER'S WARRANTS**

Warrants for BOS Agenda:

BOS Agenda:

05/21/18

	Description	#	Date	Amount
<b>A. Warrants to be Approved and Signed:</b>				
	Town Invoices	AP1869	05/21/18	\$ 387,818.79
<b>B. Authorized Warrants to be Signed:</b>				
(Prior Electronic or Manual Authorization )				
	Town State Fees & P/R Benefits	AP1867	05/09/18	\$ 5,819.45
		AP1868	05/16/18	\$ 2,078.25
	Town Payroll	PR1825	05/18/18	\$ 94,937.36
<b>C. Warrants to be Acknowledged:</b>				
	School Invoices	n/a		
	School Payroll	22	05/11/18	\$ 71,961.93
<b>TOTAL WARRANTS FOR BOS MEETING</b>				<b><u>\$ 562,615.78</u></b>