



Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
Monday, June 4, 2018

Location: Meeting Room, Town Hall, Northeast Harbor

- I. **Call to order at 6:00 p.m.**
- II. **Executive Session**
 - A. *Pursuant to Title 1 M.R.S. § 405(6)(E) – Consultation with Town Attorney concerning the legal rights and duties of the Mount Desert Board of Selectmen in conjunction with contemplated litigation involving a land use violation and to discuss possible approaches to resolution of the violation with the Code Enforcement Officer and the property owners*
 - B. *Post Executive Session – Action if needed on pending code enforcement matter*
- III. **Minutes**
 - A. *Approval of minutes from May 21, 2018 meeting*
- IV. **Appointments/Recognitions/Resignations**
 - A. *Appointment of Bar Harbor Police Officers Adam Bouchard, Elias Burne, and Liam Harrington as Part-Time Mount Desert Police Officers*
 - B. *Appointment of Craig Ridley as Summer Packer Truck Helper for the MSW collection season at a rate of \$14.00 per hour effective June 5, 2018*
 - C. *Re-appointment of Benjamin Gilley as a part-time (on-call) firefighter to the Mount Desert Fire Department, effective June 5, 2018 at a starting pay of \$13.25 an hour*
- V. **Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. *EMERA Maine Company utility location permit for one pole replacement on the corner of Pretty Marsh Rd and Indian Point Rd*
 - B. *Letter from the Mount Desert Nursing Association; Spring 2018*
 - C. *Letter from Joanne Fuerst regarding the application of pesticides on Town property*
 - D. *Town of Bar Harbor Planning Board Notice of Completeness Review for MDI High School Storage/Restroom Facility – June 6, 2018*
- VI. **Selectmen's Reports**
- VII. **Unfinished Business**
 - A. *Request to transfer \$6,000 from Community Development line 1770100-54540 Community Consultant Other to Community Development Line 1770100-54970 Community Development Director Mount Desert and to set the fees for Consulting Services for the year beginning July 1, 2017 and ending June 30 2018 to be capped at \$36,000 paid at the rate of \$73.00 per hour*
- VIII. **New Business**
 - A. *Consideration of Street Sweeper Replacement recommendation presented in Director Smith's memo to Town Manager, Durlin Lunt, Jr., of May 23, 2018*

New Business Continued

- B. Public Space Special Event Application – Acadia Community Theater – Shakespeare Plays – August 25 & 26, 2018, Northeast Harbor Village Green*
- C. Date correction of previously approved Public Space Special Event Application – Mount Desert Chamber of Commerce Summer Artisan Market – July 26, 2018, Northeast Harbor Village Green*
- D. Consideration of Awarding 2018-2019 Heating Oil Bid to Acadia Fuel, LLC for #2 heating oil at a price of \$2.43 per gallon and authorize Town Manager, Durlin Lunt, Jr. to execute the agreement*
- E. Liquor License Renewal - Eliza Bishop d/b/a Milk & Honey (Milk and Honey Kitchen LLC) 3 Old Firehouse Lane, Northeast Harbor*
- F. Requested Administrative Office Closure on June 21, 2018*
- G. Charles Dillon of MDI Lions Club to discuss the possibility of a memorial bench at the Marina Green in honor of Lloyd Norwood and John Fernald*
- H. Pemetic School student presentation on plastic pollution on and around Mount Desert Island*

IX. Other Business

- A. Such other business as may be legally conducted*

X. Treasurer's Warrants

- A. Approve & Sign Treasurer's Warrant AP1872 in the amount of \$473,908.20*
- B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1870, AP1871, and PR1826 in the amounts of \$3,629.00, \$7,614.27, and \$93,472.18, respectively*
- C. Acknowledge Treasurer's School Board Payroll Warrant 24 in the amount of \$175,494.91*

XI. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., Monday, June 18, 2018 in the Meeting Room, Town Hall, Northeast Harbor

MINUTES

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48

Town of Mount Desert
Board of Selectmen
Regular Meeting
Monday, May 21, 2018
Location: Meeting Room, Town Hall, Northeast Harbor

Present were Chairman John Macauley, Selectmen Rick Mooers, Wendy Littlefield, Matt Hart, and Martha Dudman.

Town Manager Durlin Lunt, Harbormaster John Lemoine, Treasurer Kathy Mahar, Town Clerk Claire Woolfolk, Fire Chief Mike Bender and Public Works Director Tony Smith.

Members of the public were also present.

I. Call to order at 6:00 p.m.

Chairman Macauley called the meeting to order at 6:00 PM.

II. Executive Session

A. Pursuant to 1 MRSA § 405(6) (A) to review request from employee for leave without pay

MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, entering into Executive Session. Motion approved 5-0.

The Board entered Executive session.

B. Post Executive Session – Action if needed on request from employee for leave without pay

MOTION: Selectman Mooers moved, with Selectman Hart seconding, to leave Executive Session. Motion approved 5-0. The Board left Executive Session at 6:17PM.

MOTION: Selectman Dudman moved, with Selectman Hart seconding, approving an employee request for leave without pay. Motion approved 5-0.

III. Public Hearing(s)

A. Special Amusement Permit Renewal Asti-Kim/DBA Asticou Inn

Chairman Macauley opened the public hearing. There were no comments from the Public.

MOTION: Selectman Mooers moved, with Selectman Dudman seconding, to close the Public Hearing. Motion approved 5-0. The Public Hearing was closed.

B. Post Public Hearing: Special Amusement Permit Renewal Application Approval – Asti-Kim/DBA Asticou Inn

MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of the Special Amusement Permit Renewal Application for Asti-Kim/DBA Asticou Inn. Motion approved 5-0.

1 **IV. Minutes**

2 *A. Approval of Minutes from May 8, 2018 meeting*

3 MOTION: Selectman Hart moved, with Selectman Dudman seconding, approval of the
4 Minutes from May 8, 2018, as presented. Motion approved 5-0.
5

6 **V. Appointments/Recognitions/Resignations**

7 *A. Annual Employee Appointments*

8 MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of the
9 Annual Employee Appointments, as presented. Motion approved 5-0.
10

11 *B. Confirm Appointment of Ninette Ferm as Warden for the June 12, 2018 State
12 Referendum Election*

13 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, confirmation of
14 appointment of Ninette Ferm as Warden for the June 12, 2018 State Referendum Election, as
15 presented. Motion approved 5-0.
16

17 *C. Appoint Ryan Bender as Seasonal Dock Hand at \$11.00/Hour, effective May 22,
18 2018*

19 MOTION: Selectman Mooers moved, with Selectman Hart seconding, appointment of Ryan
20 Bender as Seasonal Dock Hand at \$11.00 per hour, effective May 22, 2018, as presented.
21 Motion approved 5-0.
22

23 *D. Recommendation for Appointment as Seasonal Dock Hand at the Northeast Harbor
24 Marina: Eilon Zboray at \$11.00 per Hour, effective June 1, 2018 to October 1, 2018.*

25 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, appointment of
26 Eilon Zboray as Seasonal Dock Hand at the Northeast Harbor Marina, at \$11.00 per hour,
27 effective June 1, 2018 to October 1, 2018, as presented. Motion approved 5-0.
28

29 *E. Resignation of Christian Johnson as On-Call firefighter in order to fulfill the Acting
30 Full-Time Firefighter position*

31 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, acceptance of
32 the Resignation of Christian Johnson as On-Call Firefighter in order to fulfill the Acting Full-
33 Time Firefighter position, as presented. Motion approved 5-0.
34

35 *F. Appointment of Christian Johnson as Acting Full-Time Firefighter, effective May 24,
36 2018, and continuing through until June 25, 2018 at \$17.00 per hour*

37 MOTION: Selectman Hart moved, with Selectman Littlefield seconding, appointment of
38 Christian Johnson as Acting Full-Time Firefighter, effective May 24, 2018, and continuing
39 through until June 25, 2018 at \$17.00 per hour, as presented. Motion approved 5-0.
40

41 *G. Recommendation for appointment of Part Time (on-call) Firefighter in the Mount
42 Desert Fire Department: Andrew Jewett starting pay \$13.25 per hour, effective May
43 22, 2018*

44 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, appointment of
45 Andrew Jewett as Part-Time (on-call) Firefighter, effective May 22, 2018 at \$13.25 per hour,
46 as presented. Motion approved 5-0.
47
48

1 **VI. Consent Agenda**

2 A. *Department Reports: WWTP: March-April 2018 Report, Treasurer: Investment*
3 *Trust (YTD as of March 31, 2018)*

4 B. *Board of Selectman Meeting Schedule 2018-2019*

5 C. *Holiday Schedule 2018-2019*

6 D. *Mount Desert Island Regional School System – Resolution to Protect the Health,*
7 *Safety and Security of Students, Teachers, Staff and Community Members*

8 E. *HCPC Annual Meeting: May 22, 2018*

9 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of the
10 Consent Agenda as presented.

11
12 Selectman Littlefield asked what the School System Resolution obliges the Town to act on.
13 Selectman Mooers felt it was a non-binding resolution offering support only.

14
15 Motion approved 5-0.

16
17 **VII. Selectman's Reports**

18 There were no Selectman's Reports.

19
20 **VIII. Unfinished Business**

21 A. *Authorize the issuance of a General Obligation Bond of the Town in a principal*
22 *amount not to exceed \$5,108,485.00 at an interest rate of 3.42% and for a term of*
23 *twenty years to finance projects approved at Annual Town Meeting*

24 MOTION: Selectman Dudman moved, with Selectman Hart seconding, authorizing issuance
25 of a General Obligation Bond of the Town in a principal amount not to exceed \$5,108,485.00
26 at an interest rate of 3.42% and for a term of twenty years to finance projects approved at
27 Annual Town Meeting, as presented. Motion approved 5-0.

28
29 B. *Execution of the bond document for the \$5,108,485.00 General Obligation Bond*
30 *issued by Bar Harbor Bank & Trust Company effective May 31, 2018.*

31 It was noted this was the bond for the Northeast Harbor revitalization project. Selectman
32 Hart pointed out that the interest rate was now lower than when included in the original
33 Warrant documents.

34
35 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, execution of the
36 bond document for the \$5,108,485.00 General Obligation Bond issued by Bar Harbor Bank
37 & Trust Company effective May 31, 2018, as presented. Motion approved 4-0-1 (Dudman in
38 Abstention).

39
40 C. *Consideration of award of crosswalk-related work to CES, Inc. as described in a*
41 *memo from PWD Tony Smith to Town Manager Durlin Lunt, Jr. dated May 18, 2018*
42 *and authorize PWD Tony Smith to execute agreements for their services on behalf of*
43 *the Town.*

44 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, award of
45 crosswalk-related work to CES, Inc. as described in a memo from PWD Tony Smith to Town
46 Manager Durlin Lunt, Jr. dated May 18, 2018 and authorization of PWD Tony Smith to
47 execute agreements for their services on behalf of the Town, as presented. Motion approved
48 5-0.

1 The memo described the work and funds approved at the May 2018 town meeting (articles 39
2 and 40) as:
3

- 4 • Article 39 was for an amount not to exceed \$90,000 to be drawn from the Capital
5 Gains Reserve Account, #400-24202, to finance professional technical and
6 construction services associated with improvements to up to seven (7) pedestrian
7 crosswalks. Of the \$90,000, \$5,000 was for project bidding services. The balance of
8 \$85,000 is for construction and construction related engineering services once the bid
9 process is complete.
- 10 • Article 40 was for an amount not to exceed \$38,000 to be drawn from the Capital
11 Gains Reserve Account, #400-24202, to finance 1) the professional evaluation of the
12 Town's remaining crosswalks relative to factors including, but not necessarily limited
13 to, accessibility, safety, location and effectiveness, and 2) to make recommendations
14 for improvements to the crosswalks, and 3) to prepare designs of the recommended
15 improvements to the crosswalks and 4) to prepare construction documents and to
16 solicit competitive bids for the recommended improvements.
17

18 The memo further recommended that the Town work with CES, Inc. on the crosswalk work
19 described above using funds from the accounts also described above and that Director Smith
20 be authorized to execute two separate agreements with them for the work and the not to
21 exceed costs of \$5,000 for Article 39 and \$38,000 for Article 40 described above.
22

23 *D. Review of the Sylvan Road Neighborhood Drainage Improvements Project costs of*
24 *\$637,051.00 and consideration of recommendations and requests based on these*
25 *project costs described in the memo from PWD Tony Smith to Town Manager Durlin*
26 *Lunt, Jr. dated May 18, 2018.*

27 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval of the
28 Sylvan Road Neighborhood Drainage Improvements Project costs of \$637,051.00 and
29 consideration of recommendations and requests based on these project costs described in the
30 memo from PWD Tony Smith to Town Manager Durlin Lunt, Jr. dated May 18, 2018, as
31 presented. Motion approved 5-0.
32

33 The memo outlined the following recommendations and requests by Director Smith:
34

- 35 1. All funds described below will be drawn from a bond to be obtained by the town as
36 authorized by the May 2018 town meeting.
- 37 2. Construction of the project be awarded to Harold MacQuinn, Inc. for the amount of
38 \$372,051 plus the additional work at a cost of \$115,000 for a total construction cost
39 of \$487,051 and that I be authorized to expend these funds and to execute the project
40 agreement with them.
- 41 3. I be authorized to expend project funds in the amount of \$75,000 as shown above for
42 costs associated with professional technical services for Construction Administration
43 and Inspection services and to execute any and all documents with CES, Inc. as our
44 consultant for the project to provide said services required to achieve the intent of the
45 project.
- 46 4. As has been our past practice on town construction projects, based on my judgement
47 on a case-by-case basis, I be authorized to expend project funds in the amount of
48 \$75,000 as shown above for costs associated with unforeseen conditions identified

1 during construction of the project that must be addressed to achieve the intent of the
2 project.
3

4 E. *Review of the Northeast Harbor Village Center Improvements Project costs of*
5 *\$3,963,900.00 and consideration of the recommendations and requests based on*
6 *these project costs described in the memo from PWD Tony Smith to Town Manager*
7 *Durlin Lunt, Jr. dated May 18, 2018.*

8 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of the
9 Northeast Harbor Village Center Improvements Project costs of \$3,963,900.00 and
10 consideration of the recommendations and requests based on these project costs described in
11 the memo from PWD Tony Smith to Town Manager Durlin Lunt, Jr. dated May 18, 2018, as
12 presented. Motion approved 5-0.
13

14 The memo outlined the following recommendations and requests by Director Smith:
15

- 16 1. All funds described below will be drawn from a bond to be obtained by the town as
17 authorized by the May 2018 town meeting.
- 18 2. Construction of the project be awarded to RF Jordan and Sons, Inc. of Ellsworth,
19 Maine for the amount of \$2,193,900 and that I be authorized to expend these funds
20 and to execute the project agreement with them.
- 21 3. I be authorized to expend project funds in the amount of \$975,000 as shown above
22 for costs associated with burying the electric, telephone and cable wires by the utility
23 companies of Emera, Consolidated Communications and Spectrum, respectively, and
24 to execute any and all documents with these utility companies required to achieve the
25 intent of the project.
- 26 4. I be authorized to expend project funds in the amount of \$320,000 as shown above
27 for costs associated with professional technical services for Construction
28 Administration and Inspection services and to execute any and all documents with
29 CES, Inc. as our lead consultant for the project with two subconsultants being
30 Richardson Associates for architecture and Hewett & Whitney for electrical
31 engineering to provide said services required to achieve the intent of the project.
- 32 5. As has been our past practice on town construction projects, based on my judgement
33 on a case-by-case basis, I be authorized to expend project funds not to exceed the
34 amount of \$474,585 as shown above for costs associated with unforeseen conditions
35 identified during construction of the project that must be addressed to achieve the
36 intent of the project.
37

38 F. *Consideration of award of Summit Road design to CES, Inc. as described in a memo*
39 *from PWD Tony Smith to Town Manager Durlin Lunt, Jr. dated May 18, 2018 and to*
40 *authorize PWD Tony Smith to execute an agreement for their services on behalf of*
41 *the Town.*

42 MOTION: Selectman Littlefield moved, with Selectman Hart seconding, awarding of
43 Summit Road design to CES, Inc. as described in a memo from PWD Tony Smith to Town
44 Manager Durlin Lunt, Jr. dated May 18, 2018 and to authorized PWD Tony Smith to execute
45 an agreement for their services on behalf of the Town, as presented. Motion approved 5-0.
46

47 The memo recommended that the Town award the design work to CES, Inc. for the amount
48 of \$40,000 to be drawn from the Capital Gains Reserve Account, #400-24202 for the services

1 described as the evaluation and design of improvements to a portion of Summit Road in
2 Northeast Harbor located between Main Street and its intersection with Church Road.
3 Improvements to be considered include, but are not necessarily limited to, the traveled way,
4 sanitary sewer lines, storm water management and sidewalks.
5

6 *G. Request authorization to PWD Tony Smith to execute a second Municipal*
7 *Partnership Initiative (MPI) agreement with DOT. This MPI agreement will start*
8 *where the current one stops on Route 198 and end at or near its intersection with*
9 *Route 233/Eagle Lake Road.*

10 It was noted this section of proposed roadwork would occur next year, following the same
11 timeframe this year's roadwork followed.
12

13 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, authorizing
14 PWD Tony Smith to execute a second Municipal Partnership Initiative (MPI) agreement with
15 DOT. This MPI will start where the current one stops on Route 198 and end at or near its
16 intersection with Route 233/Eagle Lake Road, as presented. Motion approved 5-0.
17

18 **IX. New Business**

19 *A. Consider the closing of Sargeant Drive during the annual Northeast Harbor Road*
20 *Race and Fun Walk on Saturday, August 25, 2018*

21 It was noted the race is done every year. Each end of the road is closed for approximately an
22 hour and a half and there is police coverage. Golf carts and other necessary traffic are able to
23 travel through.
24

25 MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval to close
26 Sargeant Drive during the annual Northeast Harbor Road Race and Fun Walk on Saturday,
27 August 25, 2018, as presented. Motion approved 5-0.
28

29 *B. Public Space Special Event Application – Mount Desert Chamber of Commerce*
30 *Summer Artisan Market – July 23, 2018, Northeast Harbor Village Green*

31 MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, approval of the
32 Public Space Special Event Application for the Mount Desert Chamber of Commerce
33 Summer Artisan Market on July 23, 2018, at the Northeast Harbor Village Green as
34 presented. Motion approved 5-0.
35

36 *C. Public Space Special Event Application – Mount Desert Chamber of Commerce*
37 *Movie Nights – Thursdays, August 2018, Northeast Harbor Village Green*

38 MOTION: Selectman Littlefield moved, with Selectman Hart seconding, approval of the
39 Public Space Special Event Application for the Mount Desert Chamber of Commerce Movie
40 Nights on Thursdays, August 2018, at the Northeast Harbor Village Green, as presented.
41

42 It was noted that the movie nights will only be held in August, and not in July, as in previous
43 years.
44

45 Motion approved 5-0.
46

47 *D. Elmer Beal Jr./DBA Burning Tree Restaurant Request for Liquor License Renewal*

1 MOTION: Selectman Hart moved, with Selectman Littlefield seconding, approval of liquor
2 license renewal for Elmer Beal Jr./DBA Burning Tree Restaurant, as presented. Motion
3 approved 5-0.
4

5 *E. Update on Acadia National Park Transportation Plan from Kevin Schneider, ANP*
6 *Superintendent*

7 Acadia National Park Superintendent provided newsletters and a draft transportation plan to
8 the Board. He gave a summary of the work being done.
9

10 Transportation issues often stem from too many cars for the space available. The plan being
11 created has been developed with feedback from the public. There have been public meetings
12 to address the issue.
13

14 There are several potential alternatives, and no final decision has been made. Mr. Schneider
15 shared some popular potential solutions:

- 16 - Visitors would purchase reservations for such popular spots as Cadillac Mountain, Ocean
17 Drive, and Jordan Pond House parking lot. Reservations would be required at a certain
18 times of year, and for certain times of day.
- 19 - Island Explorer busses, taxis, pedestrians and bicyclists would be able to continue to
20 access these sites freely. People without reservations would be able to use these forms of
21 transportation to access the areas.
- 22 - Expansion of parking at the Hulls Cove Visitors Center creating a Park and Ride location
23 to improve accessibility.
- 24 - Build up the Gateway Center in Trenton for commuters and single-day visitors to the
25 Park.
- 26 - Limiting oversized vehicles
- 27 - Eliminating right-lane parking on Ocean Drive.
- 28 - Enlarging parking areas at Acadia Mountain and Eagle Lake.
29

30 Any changes will be made as adaptable as possible.
31

32 Mr. Schneider noted a Visitor Center is still planned for the Gateway Center. This Center
33 might be developed through inter-agency partnerships.
34

35 Chairman Macauley inquired whether access to the fish house in Otter Creek would be
36 allowed. Mr. Schneider assured the Board that the Park would continue to provide access to
37 inholdings.
38

39 Discussion ensued regarding reservation access. It was noted that anyone with a reservation
40 would be allowed in, regardless of how long they chose to stay. It was not yet decided how
41 park passes would be distributed or how they would look. The mechanics of the process
42 have not been fully planned out at this point. Even then, minor changes may be necessary.
43

44 Town Manager Lunt noted that people use the Island Explorer busses and never go into the
45 park. Mr. Schneider agreed. Currently Island Explorer busses do not ask to see Park passes
46 and they are not required.
47

1 F. *Request a transfer of \$6,000 from Community Development Line 1770100-54540*
2 *Community Development Consultant Other to Community Development Line*
3 *1770100-54970 Community Consultant Director*

4 MOTION: Selectman Dudman moved, with Selectman Hart seconding, to approve transfer
5 of \$6,000 from Community Development Line 1770100-5450 Community Development
6 Consultant Other to Community Development Line 1770100-54970 Community Consultant
7 Director, as presented.

8
9 Town Manager Lunt felt that the Consultant Agreement caps spending at \$30,000.00,
10 pending a vote from the Board of Selectmen. Mr. Lunt anticipates more money will be
11 necessary for this line item. The transfer will not exceed the Development budget.

12
13 Selectman Mooers inquired whether the Board had the authority to move these funds. The
14 initial funding was voted on at Town Meeting. Town Manager Lunt agreed to look into the
15 question.

16
17 Selectmen Dudman and Hart rescinded their Motion and Second.

18
19 MOTION: Selectman Dudman moved, with Selectman Mooers seconding, to table the item.
20 Motion approved 5-0.

21
22 **X. Other Business**

23 Public Works Director Smith reported on the Route 198 paving. The work should be done
24 before the first week in June.

25
26 Public Works Director hoped to get the planned work done on the Farmer's Market area now,
27 rather than wait a year. The Board concurred. It was felt the Memorial Day tent could be
28 placed in the usual spot, despite the Farmer's Market work. Mr. Smith agreed to visit the site
29 with Selectman Hart.

30
31 **XI. Treasurer's Warrants**

32 A. *Approve & Sign Treasurer's Warrant AP1869 in the amount of \$387,818.79*

33 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval and
34 signature of Treasurer's Warrant AP1869 in the amount of \$387,818.79, as presented.
35 Motion approved 5-0.

36
37 B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1867,*
38 *AP1868, and PR1825 in the amounts of \$5,819.45, \$2,078.25, and \$94,937.36,*
39 *respectively*

40 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of signed
41 Treasurers Payroll, State Fees and PR Benefit Warrants AP1867, AP1868, and PR1825 in the
42 amounts of \$5,819.45, \$2,087.25, and \$94,937.36, respectively, as presented. Motion
43 approved 4-0-1 (Littlefield in Abstention)

44
45 C. *Acknowledge Treasurer's School Board Payroll Warrant PR22 in the amount of*
46 *\$71,961.93*

1 MOTION: Selectman Hart moved, with Selectman Mooers seconding, acknowledgement of
2 Treasurer's School Board Payroll Warrant PR22 in the amount of \$71,961.93, as presented.
3 Motion approved 5-0.
4

5
6 **XII. Adjournment**

7 MOTION: Selectman Mooers moved, with Selectman Hart seconding, adjournment. Motion
8 approved 5-0.
9

10 The meeting was adjourned at 7:05 PM.
11

12
13 Respectfully Submitted,
14

15
16 Wendy Littlefield, Secretary
17
18

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS



**MOUNT DESERT POLICE DEPARTMENT
BAR HARBOR POLICE DEPARTMENT**

James K. Willis, Chief of Police

jwillis@mdpolice.org

jwillis@barharbormaine.gov



BHPD

Lt. David Kerns

37 Firefly Lane

Bar Harbor, Maine 04609

Tel: 207-288-3391

dkerns@barharbormaine.gov

MDPD

Lt. Kevin Edgecomb

21 Sea Street, PO Box 248

NE Harbor, ME 04662

Tel: 207-276-5111

kedgecomb@mdpolice.org

Memorandum

To: Town Manager Lunt

From: Chief James Willis 

Subject: Appointment of Adam Bouchard, Elias Burne and Liam Harrington as Police Officers

Date: May 22, 2018

The Town of Bar Harbor has hired three part time patrol officers who will be working mutually with the Town of Mount Desert. Our current practice is to have all of our Police Officers sworn in both Bar Harbor and Mount Desert. None of these officers (Bouchard of Ellsworth, Burne of Southwest Harbor and Harrington of Bar Harbor) will be employees of Mount Desert but they will be performing law enforcement activities in Mount Desert pursuant to our Mutual Aid Agreement with Bar Harbor.

Will you please place this appointment on the agenda for the next select board meeting scheduled for Monday, June 4th.



Town of Mount Desert
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5743 Fax 207-276-5742
www.mtdesert.org director@mtdesert.org

MEMO

To: Durlin Lunt, Town Manager
From: Tony Smith, Public Works Director
Re: Public Works Summer Helper - Packer Truck
Date: May 23, 2018

Based on his interview held today with Highway Superintendent Ben Jacobs and me, review of his application and, his successful past history with the town when he worked as an April 2018 clean-up week helper, I recommend Craig Ridley of Ellsworth be appointed as one of our two packer truck helpers at an hourly rate of \$14.00 per hour effective June 5, 2018 with said appointment ending on or before September 28, 2018. He has been accepted into the UMaine university system and begins his studies towards a mechanical engineering degree in the fall.

Craig is presently employed and wishes to provide his employer with a two week notice if he is appointed as a packer truck helper with us. If his employer does not accept his offer for a two week notice, he will start with us June 5th. If his employer accepts his offer of a notice, he will start work with us June 19th. He has accepted our verbal offer and understands his employment with us is subject to being appointed by the Board of Selectmen. He also understands the offer is not for full-time employment with us, that there are no benefits associated with the proposed hire and is seasonal in nature. Thank you for consideration of my recommendation.

C. Claire Woolfolk, Clerk



Town of Mount Desert

Michael Bender, Fire Chief
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111

Fax 207-276-5732

Web Address www.mtdesert.org

firechief@mtdesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC:

Date: May 30, 2018

Re: Appointment of Part Time (On-Call) Firefighter

I would like to request and recommend that Benjamin Gilley be re-appointed as a part time (on-call) firefighter to the Mount Desert Fire Department, effective June 5, 2018 at a starting pay of \$13.25 an hour. Ben recently completed a 6 week term as an Acting Full-Time Firefighter which required him to resign this position, and he has indicated he would like to return to serving as an On-Call Firefighter with the department.

Motion:

*Recommendation for appointment of Part Time (on-call) Firefighter to the Mount Desert Fire Dept:
Benjamin Gilley starting pay \$13.25 per hr., effective June 5, 2018.*

Thank you.

CONSENT AGENDA



PO Box 932 • Bangor, Maine • USA • 04402-0932

5/15/2018

Mr Durlin E Lunt, Jr
Mount Desert Town Manager
PO Box 248
Northeast Harbor ME 04662-0248

Dear Mr Lunt, Jr,

Enclosed is our application to the State of Maine, Department of Transportation, Bureau of Highways, for locations in MOUNT DESERT.

Very truly yours,

A handwritten signature in black ink, appearing to read "Mary Jackson", written over the typed name.

Mary Jackson
Joint Line Coordinator
Emera Maine
T: 207-973-2520 | F: 207-973-2970
E: mary.jackson@emeramaine.com
www.emeramaine.com

Encl.

RECEIVED

MAY 18 2018

THE TOWN OF
MOUNT DESERT

**Maine Department of Transportation
Utility Location Permit Application**

Utility Job/W.O. No. _____

14 Day Permit by Rule (PBR) 30 Day Permit by Rule (PBR) Statutory Application MaineDOT Project

Applicant Information: Date: 15 May 2018
 Utility Name: Emera Maine PBR #:: 18-1003-09210-055
 Joint Utility: Consolidated Communications Inc. Joint PBR #:: _____

Primary Contact Information:
 Name: Ryan Barnes Phone: 207 973 2578 Cell: 207 949 2491
 Address: 22 Penobscot Meadow Dr Email: ryan.barnes@emeramaine.com
 Town: Hampden State: ME ZIP 04444

Proposed Installation: **Please attach a Location Map and Sketch Plan**
 Town: Mount Desert MaineDOT PIN (if applicable): _____
 Type of Installation Proposed: Pole Replacement
 Minimum Depth of Cover: _____ (if applicable) Maximum PSI: _____
 GPS Coordinates: **Decimal Degrees**

	Latitude (ex: 44.3074199)	Longitude (ex: -69.7775613)
Starting Point:	44.336652	-68.398074
Ending Point:	N/A	N/A

Comments: Replacing pole on the corner of Pretty Marsh Rd and Indian Point Rd - Pole set by CCI

Location Description:
 On PRETTY MARSH RD, beginning at a point approximately INTERSECTION
Route #, I.R. # or Name shown on Location Map Distance (including units - feet, meters)
 of INDIAN POINT RD and extending in a
Direction (North, South, etc...) Ref. Point (Intersection of major road, Route Number, Town Line, Bridge)
 direction for a distance of _____
Direction (i.e. Northerly, Southerly, Easterly or Westerly) Distance (including units - i.e. feet, meters, etc...)
Expected Construction Schedule: Start: N/A Completion: Unknown

Do you intend to provide public notice? Yes No * Reference Public Notice Supplement
 Date Published: _____ Name of Newspaper: _____

By signing this Application for Utility Location Permit, the undersigned hereby certifies: a) that he/she is a duly authorized employee and representative of the utility/entity identified above ("Applicant"); b) that the information provided herein is true and accurate; c) that the Application is understood to be for a limited period and that the Applicant, at its sole expense, may have to adjust, remove, or relocate its facilities in the future; and d) that the Applicant will maintain its facilities in accordance with MaineDOT's Utility Accommodation Rules (17-229 C.M.R. Chapter 205) and all other applicable laws.

Signature: Ryan Barnes Digitally signed by Ryan Barnes
Date: 2018.05.15 09:47:49 -04'00' **Signature:** *David Gader*
Printed Name: Ryan Barnes **Printed Name:** For Stephen Polycat
Title: Make Ready Planner **Title:** Row Manager - Main

*** A copy of this application shall be sent to the applicable municipality in which the facility is proposed to be installed ***

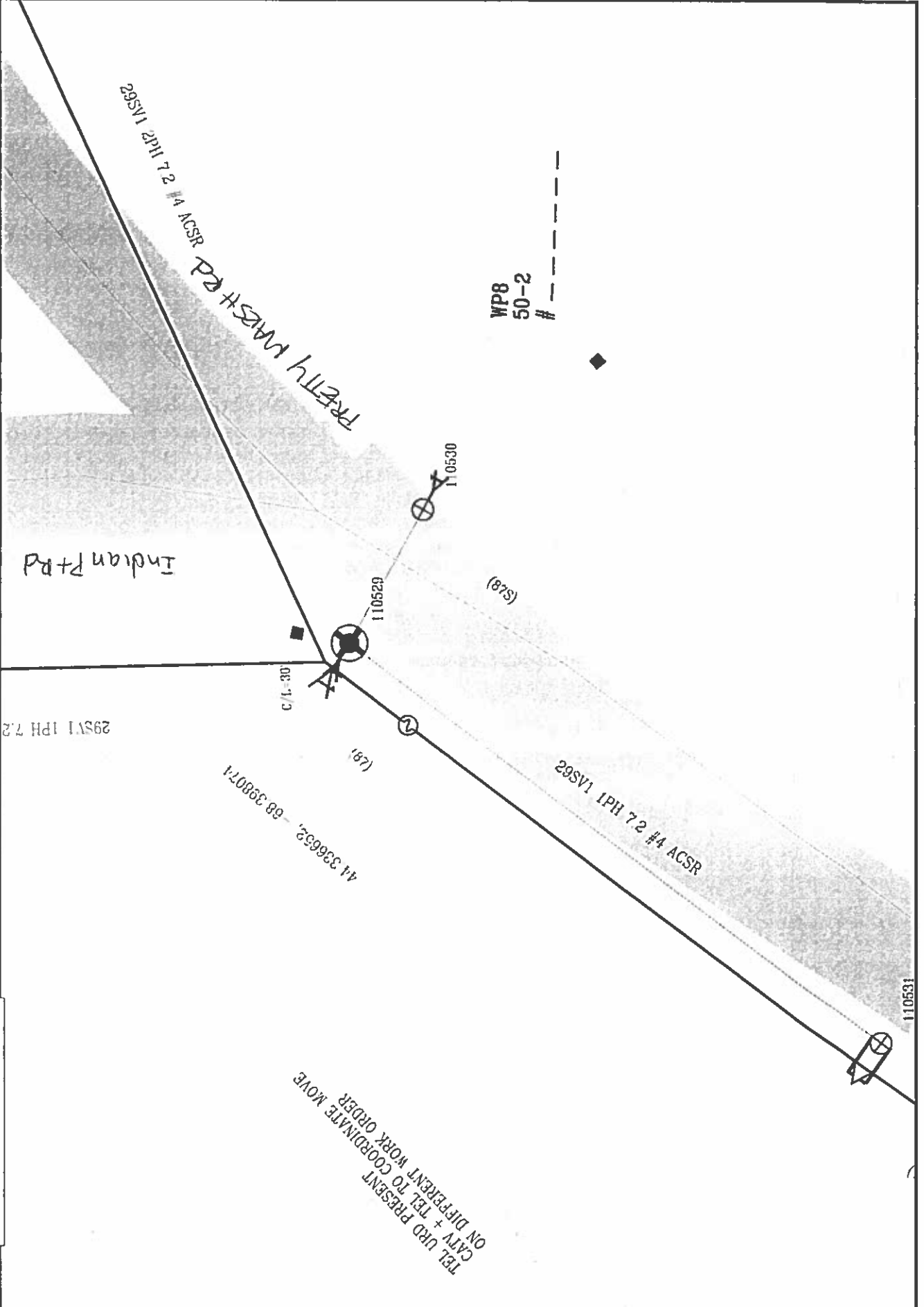
WO NO: 5MT_DES173782
PAGE: 1 OF 1
VOLTAGE: 7200V



EMERA MAINE POLE PERMIT PLAN

PLANNER: BARNES

PLAN DATE: 08/09/17
TOWN: Mount Desert
ROAD: Pretty Marsh Rd





Mount Desert Nursing Association

COMMUNITY & HOME HEALTH CARE SINCE 1949

*FYI to our good folks at the TMD office. Dave Benson
Rick T.*

BOARD OF DIRECTORS

Mazzie Gogolak
President
Richard Fuerst
Vice President
Ursula Kelly, PhD., APRN-BC
Secretary
Richard Fuerst
Treasurer

Judy Gilkes Benson, RN, BSN
Tom Brown
Martha Bucklin, LCSW, CADC
Debbie Cummings
Doreen Graves
Jackie Lowe
Nicole McGarr
Sally Merchant
Jerry Miller

HONORARY DIRECTOR

Constance Madeira

STAFF

Elise O'Neil, RN, BSN
Nurse Administrator
Heather Lewis
Operations Manager
Julian Kuffler, MD, MPH
Medical Director

12 SUMMIT ROAD
PO BOX 397
NORTHEAST HARBOR, ME
04662-0397

TELEPHONE: 207-276-5184

FAX: 207-276-5185

WWW.MOUNTDESERTNURSING.ORG

Dear Friends of and Contributors to MDNA,

Spring 2018

The board, staff and patients of the Mount Desert Nursing Association hope that you have enjoyed a healthy Winter and are beginning to, as we are, gear up for the warmer months on MDI.

As our recent Newsletter reported, things have been percolating at MDNA since last Fall. The most significant accomplishment is our CHAP certification allowing MDNA to accept Medicare qualified patients. Between that and our expansion island wide (including Swan's Island and the Cranberries) the patient volume at MDNA has grown substantially. Rest assured, however, that the one aspect of MDNA's services that will never change is our commitment to maintaining the caring, neighborly services that have always characterized "our brand" of home health care.

Our staff, including RNs, LPNs, CNAs and a full time Physical Therapist, has been extremely busy this winter. If you know now that you will need home health care services during the summer months, I encourage you to call Heather Lewis, MDNA's Operations Manager to discuss your needs.

The extraordinary mission of MDNA, of almost 70 years, states that "MDNA is dedicated to serving the home health care needs of the year-round and seasonal residents of MDI without regard for ability to pay." While this does not mean we provide free services, it does mean that to make ends meet, at least 15-20% of our budget must come from annual contributions to bridge the gap between what we "earn" and what it really "costs" to supply our services.

The testimonials on the back side of this letter give you an idea of how important our work on MDI is to our community. Please enjoy these heartwarming reminders of why we do what we do.

The goal of the 2018 Annual Appeal is \$125,000. This amount is 25% more than our record breaking 2017 Annual Appeal receipts of over \$100,000. This is a big increase but as the only licensed home health care agency on MDI, we believe that our mission is worth it. The bottom line necessitates it!

Thank you in advance for your consideration in making a new or increased contribution this year to keep our island "healthy at home."

Cheers to you - here's to a wonderful and healthy Summer 2018!

Mazzie Gogolak!

Mazzie Gogolak, President,
Mount Desert Nursing Association (MDNA)

PS. Thank you for returning the enclosed information card. We are updating our systems and want to have correct information about our contributors. We will use your email address only for occasional on-line updates regarding MDNA. We do not solicit by phone. We will only call to clarify information or thank you for your generosity. And, of course, we do not share your information with any person, business or other non-profit organizations.



Ms. Joanne Fuerst
P.O. Box 20
Mount Desert, ME 04660-0020

May 2018

Hi Durlin -

Spring has sprung, and The Town is getting spruced up and looking good. HOWEVER ...

so sorry to see the profusion of little cards signifying PESTICIDE application on public green spaces like down at the Memorial park / Village green. People sit on that grass, romping kids roll in it, panting pets rest beside picnickers + movie-goers. It really ISN'T necessary to poison that grass, is it?! Is this a town decision or lawn-care contractor?



Hoping for
a healthier
2019!

Johnnie

Have a great
summer

RECEIVED
MAY 29 2018
THE TOWN OF
MOUNT DE



TOWN OF BAR HARBOR

Planning Board

93 Cottage Street, Suite I

Bar Harbor, Maine 04609-1400

Tel. 207-288-3329

Fax 207-288-3032

TOWN OF BAR HARBOR PLANNING BOARD

NOTICE OF COMPLETENESS REVIEW

SP-2018-02

MDI HIGH SCHOOL STORAGE/RESTROOM FACILITY (USE OR STRUCTURE ACCESSORY TO PERMITTED USES OR STRUCTURES)

This is to inform abutters within 300' of the following parcel, that under the authority provided in Section 125-61.D of the Bar Harbor Land Use Ordinance, the Planning Board, on Wednesday, June 6, 2018, at 6:00 PM, will review for completeness an application for a use/structure accessory to a permitted use/structure. The existing permitted use/structure is the MDI High School (municipal school) and the proposed accessory use/structure is a storage and restroom facility. The proposed project consists of a 1,600 square foot single-story, with a 500-square foot mezzanine, free-standing storage and restroom facility near the northern track and playing field behind the high school.

The property is located at 1081 Eagle Lake Road, Bar Harbor, Tax Map 244, Lot 011-000 and is located within the Town Hill Rural, Shoreland Limited Residential, and Shoreland Resource Protection districts. The applicant is Sealander Studio LLC, 79 Main Street, Ellsworth, Maine 04605.

Under the requirements in Section 125-61 E, at the above-noted meeting, the Planning Board will conduct an initial review for the sole purpose of determining whether the application is complete and establishing if any technical assistance is required under Section 125-65 D. Public comment is limited to addressing the completeness of the application and procedural questions.

Upon declaring the application is complete, the Planning Board will set a public hearing date, whereby public comments on the compliance of the application to the Land Use Ordinance are vetted.

The application is filed as SP-2018-02 and is available for public review in the Planning Department office, which is located in the Municipal Building at 93 Cottage Street in Bar Harbor. You may forward your comments in writing to Janna Richards at this address, or directly by email: planner@barharbormaine.gov.

*Check out what's new in Planning at the Town's website, under Planning Department:
www.barharbormaine.gov.*

RECEIVED

MAY 25 2018

THE TOWN OF
MOUNT DESERT

UNFINISHED BUSINESS



Town of Mount Desert
Durlin E. Lunt, Town Manager
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
Web Address www.mtdesert.org
manager@mtdesert.org

To: Board of Selectmen

From: Durlin E. Lunt

Date: May 24, 2018

Subject: Transfer of Funds

I am requesting that \$6,000 be transferred from Community Development line 1770100-54540 Community Development Consultant Other to Community Development Line 1770100-54970 Community Development Director Mount Desert. If approved there would be a balance of \$23,205 remaining in the Consultant Other Account. This transfer is effective as of the date of the last invoice for consulting services dated May 2, 2018

The reason for this request is to allow for anticipated work by the Community Development Consultant during the months of May and June 2018 to occur. The Consulting Services Agreement with Consultant Jacqueline Hewett dated July 1, 2017 sets compensation at a rate of \$73.00 per hour with a total cap of fees paid for services at \$30,000 for one year unless waived by a majority vote of the Board of Selectmen. At your request I verified with Legal Services of the Maine Municipal Authority that such a transfer is consistent with the scope of authority of the board of selectmen within the parameters of our municipal charter

The motion should read: To transfer \$6,000 from Community Development line 1770100-54540 Community Consultant Other to Community Development Line 1770100-54970 Community Development Director Mount Desert and to set the fees for Consulting Services for the year beginning July 1, 2017 and ending June 30 2018 to be capped at \$36,000 paid at the rate of \$73.00 per hour

NEW BUSINESS



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5743 Fax 207-276-5742

www.mtdesert.org director@mtdesert.org

MEMO

To: Durlin Lunt, Jr., Town Manager
From: Tony Smith, Public Works Director
Re: Street Sweeper Replacement
Date: May 23, 2018

Problem Statement: As we are aware, our 2004 street sweeper was totaled when a large chunk of ledge peeled off the ledge face on Peabody Drive/State Route 3 earlier this month. We had been planning to get 20 years of use from the sweeper as noted in our CIP but, it is not to be. The operator suffered minor injuries but is otherwise alright. Highway Superintendent Ben Jacobs has scheduled a private contractor to finish our spring sweeping at a cost of \$125 per hour for the sweeper and operator. This is actually a very good rate and we anticipate somewhere between 20 and 30 hours of rental time to get caught up. They should be in town by June 11th. He has also located sweepers that we can consider leasing or purchasing.

Budget Status Discussion: If we are/were to purchase a new sweeper, the funds that would be used would likely be taken from the Public Works Equipment Reserve Account (the Account). A review of the CIP in the 2018 town meeting warrant shows a balance in the Account of approximately \$247,000 in November - December 2017, the time when the draft CIP is typically prepared and submitted to be included in the warrant. The \$247,000 actually includes the funds remaining at the end of the previous year, FY-17, of approximately \$159,013 plus the anticipated FY-19 CIP contribution to the Account of \$89,000.

So far this fiscal year we have used funds from the Account to pay for the purchase of a new dump truck, body and plow gear in April of 2018 at a cost of approximately \$155,004 and made lease payments for our loader of \$8,951 in July 2018 and for our backhoe in September 2018. Considering interest and dividends we received on the Account funds, we have a remaining balance of approximately \$74,942 in the Account. In or around August 2018, \$89,000 will be placed in the Account as approved by this year's town meeting.

Shown in the table on the next page, we anticipate having approximately \$196,544 in the Account as of July or August of 2018, the time when the CIP funds of \$89,000 are put into the Account and after we have received our anticipated insurance settlement of \$29,000 for our damaged sweeper. The insurance company had originally offered \$20,000 but after seeing the detailed service reports our mechanics kept on the sweeper over the years they increased the settlement to \$29,000 - thank you current and past mechanics. I anticipate these funds will be deposited in the Account, the source of the funds for the purchase of the sweeper 14 years ago.



Town of Mount Desert

21 Sea Street, P.O. Box 248
 Northeast Harbor, ME 04662-0248
 Telephone 207-276-5743 Fax 207-276-5742
www.mtdesert.org director@mtdesert.org

Table 1: Public Works Equipment Reserve Summary			
Account No. 4050100-24500			
Date	Description	Amount	Balance
FY-18			
7-01-17	Balance at start of FY-18 (7-01-17)	159,013	\$159,013
7-17-17	Paid Loader Lease	(8,951)	150,062
8-07-17	CIP Contribution	89,000	239,062
9-18-17	Paid Backhoe Lease	(9,467)	229,595
10-16-17	Paid Plow Truck	(80,063)	149,532
4-02-18	Paid Dump body, plow & wing	(74,492)	75,040
Various	Acct. adjustments e.g. interest, dividends	3,504	78,544
FY-18	Quoted insurance settlement	29,000	\$107,544
FY-19			
7-18 or 8-18	FY-19 Contribution to CIP	89,000	\$196,544

Sweeper Availability: Ben identified three sweeper dealerships to speak with. One is in Lewiston, another in California and a third in New York State. He contacted all three and spoke with two; the New York dealer did not return his calls. The Lewiston dealer, Viking Cives, has a sweeper on their lot that is the same brand as the damaged one but now being sold under a different name. Our damaged one is a Johnston; Viking Cives is also a Johnston but is sold under the name “Global Environmental Products”. They have the franchise for all of New England for this brand of sweeper. Both Viking Cives and the second dealer located in California sell the identical machine.

Sweeper Pricing: Our damaged sweeper was purchased in 2004 at a cost of \$113,754. Ben received price quotes from both dealers for new identical model year 2018 machines. Both dealers began their pricing at approximately \$225,000. Ben worked with them both and eventually reduced their prices to \$204,500 in Lewiston and \$214,000 in California. We anticipate receiving an insurance settlement of approximately \$29,000 for our sweeper. Comparing the price of \$204,500 from Viking Cives, our preferred dealer, to the costs identified in Table 1 above, we will be \$7,956 short to make the purchase. Even if we had these funds on hand, I would recommend against spending the Account down to a zero balance. I would not want to get into a situation where we absolutely needed funding for an emergency situation or, to be faced with having to increase the \$89,000 CIP contribution to a higher amount to keep us in line with the purchases and timeline for same described in the CIP. We can likely postpone some purchases a year, maybe two, but at some point we would get caught with a piece of equipment that has more than outlived its usefulness with a major contributing factor being corrosion of truck and equipment frames and other structural members.

Lease/Loan Options: Viking Cives offers three lease options of three (3), five (5) and seven (7) year terms. My recommendation is a choice, to lease from Viking Cives or borrow from a local bank, in each



Town of Mount Desert

21 Sea Street, P.O. Box 248
 Northeast Harbor, ME 04662-0248
 Telephone 207-276-5743 Fax 207-276-5742
www.mtdesert.org director@mtdesert.org

case for a term of 7 years to avoid any major increase to the annual CIP contribution. It might even be possible to hold the contribution at the current amount of \$89,000. I will extrapolate the CIP numbers relative to scheduled purchases and contributions out another 15 years and have the figures available for the June 4th Board of Selectmen meeting. In the meantime, for discussion purposes, using Viking Cives price of \$204,500, a seven year term and interest rates of 4, 5, 6, 7 and 8, our annual payments would be as shown in the following Table 2. Final costs will be determined upon our commitment to purchasing or leasing a new sweeper. If interest rates between leasing and purchasing are comparable, we should consider borrowing to keep the interest paid local.

Interest Rate	Annual Payment	Principal Paid	Total Interest Paid	Total 7 Payments
4.00	\$34,072	204,500	34,002	238,502
5.00	35,342	204,500	42,892	247,392
6.00	36,633	204,500	51,932	256,432
7.00	37,946	204,500	61,119	265,619
8.00	39,279	204,500	70,452	\$274,952

Recommendation: Based on the above, I recommend the Town hold a special town meeting to consider leasing or purchasing the sweeper described above offered by Viking Cives at a principal price of \$204,500, a yet-to-be-determined interest rate and a seven (7) year term. If it is decided to purchase the sweeper, we can solicit competitive bids for the loan. Based on information from MMA legal received May 21st in response to my question and shown below, town meeting is the only entity that can commit us to a long-term financial obligation such as a lease. MMA's legal opinion follows.

Dear Tony, I do not see anything in the charter or purchasing policy that grants the selectboard, town manager, or a department head the authority to enter into multi-year contracts, such as a lease or lease purchase agreement, without town meeting approval. In fact, the charter provides that only the town's legislative body (town meeting) can authorize "long term indebtedness of the town" (Section 1.1(2)), which could be interpreted to include the authority to enter into a multi-year lease or lease purchase agreement. As you may have noted, the town manager and department heads are authorized under the purchasing policy to spend within specific budget appropriations, but this would only authorize the town manager or department head to appropriate funds for a purchase made within the fiscal year. Therefore, based on the information you provided, the selectboard, town manager or a department head would need to be authorized by the voters at town meeting to enter into a multi-year contract for the street sweeper. I hope this is helpful.

Thank you for consideration of the information and recommendations presented above. I make the recommendations from a financial standpoint and in consideration of aesthetics. We can demonstrate our continued commitment to keeping the streets in town looking nice and in a condition people have come to expect by replacing our damaged sweeper in as timely a manner as is practical.

Cc. Claire Woolfolk, Town Clerk; Kathi Mahar, Treasurer

TOWN OF MOUNT DESERT
PUBLIC SPACE SPECIAL EVENT APPLICATION

Application Fee - \$10.00

NOTE - Applications are due 60 days prior for major events and
30 days prior to event for minor events.

PERMIT #: 7-2018 DATE OF EVENT: July 26, 2018

DATE APPLICATION RECEIVED: 5-24-18

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green
Seal Harbor Village Green Suminsby Park Otter Creek Playground
Hall Quarry Park Pond's End

TYPE OF EVENT - MAJOR OR MINOR (SEE POLICY FOR DEFINITIONS)
(circle one)

APPLICANT: Mount Desert Chamber of Commerce
(Print) (Signature)

MAILING ADDRESS: PO Box 675 Northeast Harbor, 04662

PHONE: 207-276-5040
(Home) (Business) (cellular)

OTHER CONTACT INFO: director@mountdesertchamber.org
(Email) (fax)

AGENT: Tom Reeve
(Print) (Signature)

AGENT MAILING ADDRESS: PO Box 675 Northeast Harbor, 04662

PHONE: 207-812-6695
(Agent home) (Agent business) (Agent cellular)

OTHER CONTACT INFO: director@mountdesertchamber.org
(Agent email) (Agent fax)

What is the tax status of the applicant? (Non-profit) Non-profit

Does the applicant propose that amplified sound be used for event? Yes No
If yes, include description:
Speakers for band.

USE REQUESTED (Applicant, review the Public Space Use Policy, then explain what you want to do)
The Mount Desert Chamber of Commerce, in partnership with Village Health and Wellness, would like to offer a Summer Artisan Market on the Harbor Marina Green from 4-7pm. Set up and tear down will occur for 2 hours before and after the event. A live band will also play to entertain shoppers and to attract people to the Market.

Approved this _____ day of _____, 20____, by a majority of the Board of Selectmen:



Town of Mount Desert

Durlin E. Lunt, Town Manager
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
Web Address www.mtdesert.org
manager@mtdesert.org

To: Board of Selectmen

From: Durlin E. Lunt

Date: May 25, 2018

Subject: Fuel Oil bids for 2018-2019 heating season

Attached are the fuel oil bid prices for 2018-2019. As in past years we participated in the bidding process with AOS 91-MDIRSS. Southwest Harbor, Bar Harbor, and Tremont are also participants. Doing so gives us the advantage of volume pricing which we would not have if we bid alone.

Based on these bids and the current volatility in the energy markets it is my recommendation that we accept the bid of Acadia Fuel for Number 2 heating oil at the price of \$2.43 per gallon

Durlin Lunt

From: Nancy Thurlow <nthurlow@mdirss.org>
Sent: Thursday, May 24, 2018 2:44 PM
To: Stan Harmon; Durlin Lunt; Donald Lagrange; Marilyn Lowell; Christopher Saunders; Carol Walsh
Subject: Results of Oil Pricing
Attachments: AOS 91 Results of Oil Pricing 2018-19.pdf

Hi Everyone,

Please see attached pricing that was received today for 2018-19 heating season. If you wish to participate in this pricing, please contact the vendor and set up your contract with them. We will be making a decision by tomorrow for the schools.

Thanks

Nancy

*Nancy Thurlow
Business Manager
AOS 91 - MDIRSS*

May 24, 2018

AOS #91 – MDIRSS

2018-2019 Heating Oil Price Proposals

Proposals for #2 Heating Oil were opened in the Superintendent's Office @ 1:15 pm on Thursday, May 24, 2018. Those present were: Marc Gousse and Nancy Thurlow. Results as follows:

Acadia Fuel, LLC	\$ 2.43/gallon
Dead River Company	\$ 2.513/gallon
R. H. Foster Energy, LLC	\$ 2.589/gallon

Towns will need to contact vendor directly to initiate your contract if you wish to participate in this pricing.

AOS #91 – MDI Regional School System

2018-2019 Heating Oil Pricing Form

Vendor Name Acadia Fuel, LLC

Mailing Address: PO Box 858 South, ME, 04679

Telephone # 207-244-9604

Fax # N/A

Email Address: acadiafuel@acadiafuel.com

Contact Person: Lori Seavey

Product: #2 Heating Oil
per bid gallons

Price per Gallon \$2.43 (Two Dollars and
forty-three cents) per gallon

Signature of Authorized Representative: [Signature]

Printed Name of Authorized Representative: Lori Seavey

Proposals must be returned to: Office of Superintendent of Schools
1081 Eagle Lake Road
P.O. Box 60
Mount Desert, ME 04660
Attn.: Nancy Thurlow, Bus. Mgr.

Proposals may be sent via Fax: Fax # 207-288-5071 or
Proposals may be sent via E-mail to Nancy Thurlow: nthurlow@mdirss.org

Questions – Contact Nancy at 207-288-5040 or 288-5011 Ext. 3519

Deadline for Proposals: 1pm on Thursday, May 24, 2018

The School Committee reserves the right to reject any and/or all proposals.

* If accepted, Acadia Fuel will submit Contract
confirmation of gallons after June 30, 2018.

AOS #91 – MDI Regional School System

2018-2019 Heating Oil Pricing Form

Vendor Name The Dead River Company
 Mailing Address: 269 Water St. Ellsworth, Me 04605
 Telephone # 227-167
 Fax # 989-2950
 Email Address: Mike.hamlin@Deadriver.com
 Contact Person: Mike Hamlin
 Product: #2 Heating Oil Price per Gallon 2.513

Signature of Authorized Representative: Mike S. Hamlin
 Printed Name of Authorized Representative: Mike S. Hamlin

Proposals must be returned to: Office of Superintendent of Schools
 1081 Eagle Lake Road
 P.O. Box 60
 Mount Desert, ME 04860
 Attn.: Nancy Thurlow, Bus. Mgr.

Proposals may be sent via Fax: Fax # 207-288-5071 or
 Proposals may be sent via E-mail to Nancy Thurlow: nthurlow@mdirss.org

Questions – Contact Nancy at 207-288-5040 or 288-5011 Ext. 3519

Deadline for Proposals: 1pm on Thursday, May 24, 2018

The School Committee reserves the right to reject any and/or all proposals.

AOS #91 – MDI Regional School System

2018-2019 Heating Oil Pricing Form

Vendor Name RH Foster Energy LLC

Mailing Address: P.O. Box 161 81 MEADOW HAMPDEN ME

Telephone # 207-262-3428

Fax # 207-262-3498

Email Address: svuden@rhfoster.com

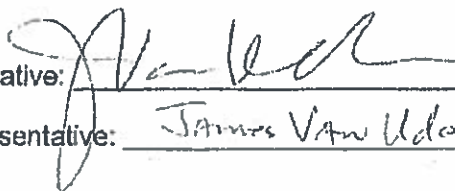
Contact Person: Jim Van Udon

Product: #2 Heating Oil

Price per Gallon 2.589

*indicative price as of
5/24/18*

Signature of Authorized Representative:



Printed Name of Authorized Representative:

James Van Udon

Proposals must be returned to: Office of Superintendent of Schools
1081 Eagle Lake Road
P.O. Box 60
Mount Desert, ME 04660
Attn.: Nancy Thurlow, Bus. Mgr.

Proposals may be sent via Fax: Fax # 207-288-5071 or
Proposals may be sent via E-mail to Nancy Thurlow: nthurlow@mdirss.org

Questions – Contact Nancy at 207-288-5040 or 288-5011 Ext. 3519

Deadline for Proposals: 1pm on Thursday, May 24, 2018

The School Committee reserves the right to reject any and/or all proposals.

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008
10 WATER STREET, HALLOWELL, ME 04347
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application: Yes No

PRESENT LICENSE EXPIRES 6/27/18

INDICATE TYPE OF PRIVILEGE: MALT VINOUS SPIRITUOUS

INDICATE TYPE OF LICENSE:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI) | <input type="checkbox"/> CLASS A LOUNGE (Class X) |
| <input type="checkbox"/> HOTEL (Class I,II,III,IV) | <input type="checkbox"/> HOTEL, FOOD OPTIONAL (Class I-A) | <input type="checkbox"/> BED & BREAKFAST (Class V) |
| <input type="checkbox"/> CLUB w/o Catering (Class V) | <input type="checkbox"/> CLUB with CATERING (Class I) | <input type="checkbox"/> GOLF COURSE (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV) | <input type="checkbox"/> QUALIFIED CATERING | <input type="checkbox"/> OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: MILK + HONEY KITCHEN LLC			Business Name (D/B/A) MILK + HONEY		
APPLICANT(S) - (Sole Proprietor) ELIZA BISHOP		DOB:	Physical Location: 3 OLD FIREHOUSE LN.		
Address 1444 TREMONT RD.			Mailing Address PO BOX 1044		
City/Town SEAL COVE	State ME	Zip Code 04674	City/Town NORTHEAST HBR	State ME	Zip Code 04662
Telephone Number 207-415-4161	Fax Number N/A	Business Telephone Number 207 276 4003		Fax Number N/A	
Federal I.D. # EIN 45-4584291	Seller Certificate #: or Sales Tax #: RESALE IP # 23257				
Ema Please Print ELIZA@MILKANDHONEYKITCHEN.COM			Website: MILKANDHONEYKITCHEN.COM		

If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: 6/18/18 Business hours: M-F 9-3

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: N/A
- State amount of gross income from period of last license: ROOMS \$ N/A FOOD \$ 252,756 LIQUOR \$ 5,790
- Is applicant a corporation, limited liability company or limited partnership? YES NO LLC
If Yes, please complete the Corporate Information required for Business Entities who are licensees.
- Do you own or have any interest in any another Maine Liquor License? Yes No
If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

(Use an additional sheet(s) if necessary.)

License #	Name of Business
Physical Location	City / Town

5. Do you permit dancing or entertainment on the licensed premises? YES NO
6. If manager is to be employed, give name: _____
7. Business records are located at: 1444 TREMONT RD SEAL COVE
8. Is/are applicants(s) citizens of the United States? YES NO
9. Is/are applicant(s) residents of the State of Maine? YES NO
10. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
ELIZA BISHOP	9/4/83	MAINE USA
Residence address on all of the above for previous 5 years (Limit answer to city & state)		
SEAL COVE, ME + BAR HARBOR, ME		

11. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____
 Offense: _____ Location: _____
 Disposition: _____ (use additional sheet(s) if necessary)

12. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
 Yes No If Yes, give name: _____

13. Has/have applicant(s) formerly held a Maine liquor license? YES NO

14. Does/do applicant(s) own the premises? Yes No If No give name and address of owner:
NEH REAL ESTATE LLC PO BOX 10 BAR HARBOR 04609

15. Describe in detail the premises to be licensed: (On Premise Diagram Required)
CAFÉ + BAKERY w/ PATIO + INDOOR SEATING

16. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
 YES NO Applied for: _____

17. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? .2mi Church .2mi School

Which of the above is nearest? United Church of Christ

18. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO

If YES, give details: BIBT Commercial loan 2013, \$25,000

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: MOUNT DESERT, ME on MAY 18, 2018
Town/City, State Date

Please sign in blue ink


Signature of Applicant or Corporate Officer(s)

Signature of Applicant or Corporate Officer(s)

ELIZA BISHOP
Print Name

Print Name

FEE SCHEDULE

FILING FEE: (must be included on all applications)..... \$ 10.00

Class I Spirituous, Vinous and Malt \$ 900.00
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.

Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only) \$1,100.00
CLASS I-A: Hotels only that do not serve three meals a day.

Class II Spirituous Only \$ 550.00
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.

Class III Vinous Only \$ 220.00
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.

Class IV Malt Liquor Only \$ 220.00
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.

Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) \$ 495.00
CLASS V: Clubs without catering privileges.

Class X Spirituous, Vinous and Malt – Class A Lounge \$2,200.00
CLASS X: Class A Lounge

Class XI Spirituous, Vinous and Malt – Restaurant Lounge \$1,500.00
CLASS XI: Restaurant/Lounge; and OTB.

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the Treasurer, State of Maine.

This application must be completed and signed by the Town or City and mailed to:

Bureau of Alcoholic Beverages and Lottery Operations

Division of Liquor Licensing and Enforcement

8 State House Station, Augusta, ME 04333-0008.

Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: _____, Maine _____
City/Town (County)

On: _____
Date

The undersigned being: Municipal Officers County Commissioners of the
 City Town Plantation Unincorporated Place of: _____, Maine

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§653. Hearings; bureau review; appeal

1. **Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][2003, c. 213, §1 (AMD) .]

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987,c.45, Pt. A, §4 (NEW).]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW).]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD).]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD).]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD).]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD).]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW).]
[2009, c. 81, §§1-3 (AMD) .]

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP).]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]
[1995, c. 140, §6 (AMD) .]

4. No license to person who moved to obtain a license. [1987, c. 342, §32 (RP) .]

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]

Please be sure to include the following with your application:

Completed the application and sign the form.

Signed check with correct license fee and filing fee.

Your local City or Towns signature(s) are on the forms.

Be sure to include your ROOM, FOOD and LIQUOR gross income for the year (if applicable).

Enclose diagram for all businesses, auxiliary locations, extended decks and storage areas.

Complete the Corporate Information sheet for all ownerships except sole proprietorships.

If you have any questions regarding your application, please contact us at (207) 624-7220.

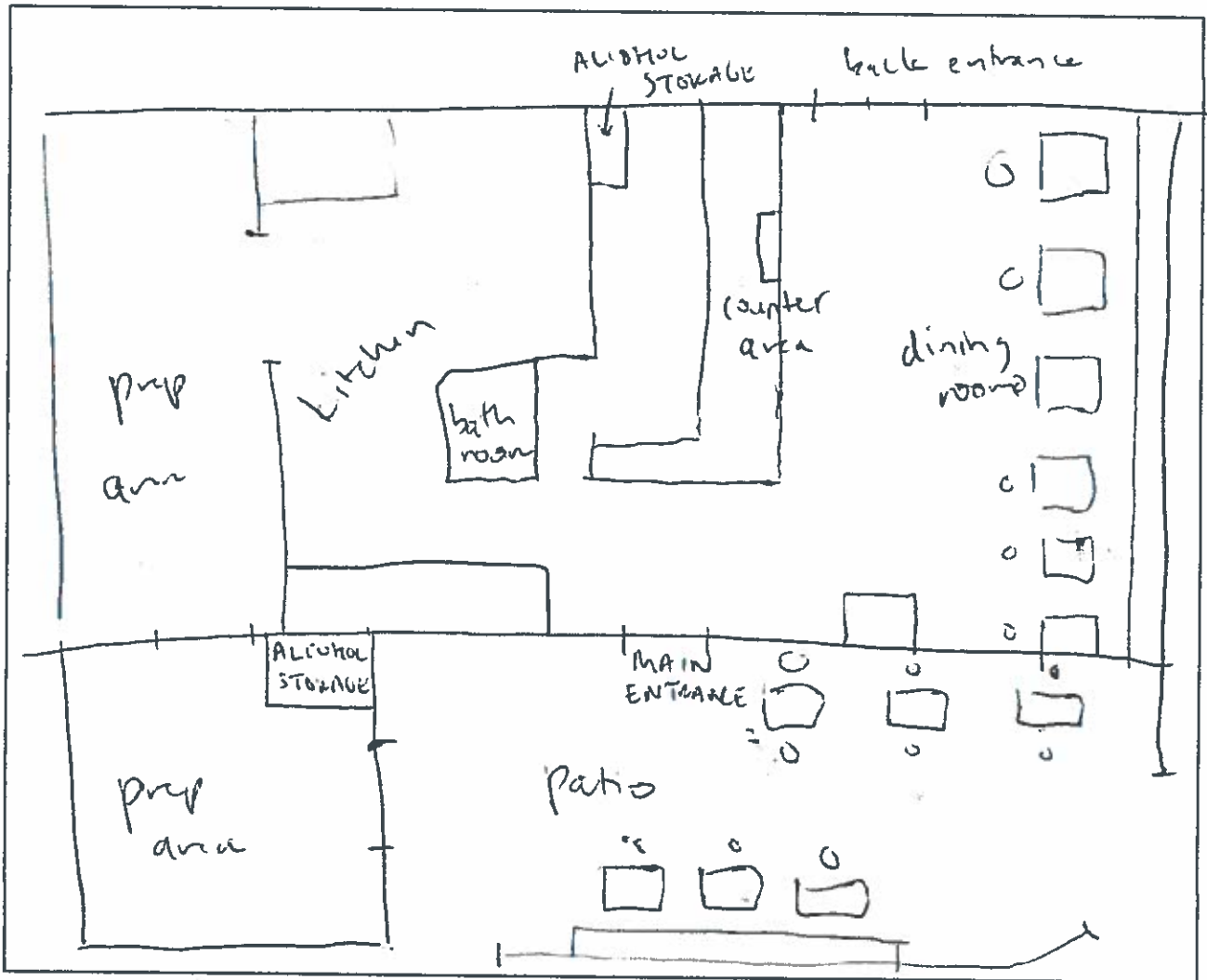
Bureau of Alcoholic Beverages and Lottery Operations
 Division of Liquor Licensing & Enforcement
 8 State House Station, Augusta, ME 04333-0008
 10 Water Street, Hallowell, ME 04347
 Tel: (207) 624-7220 Fax: (207) 287-3434
 Email Inquiries: MaineLiquor@maine.gov

DIVISION USE ONLY	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved
BY:	

ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.





Division of Alcoholic Beverages and Lottery
Operations
Division of Liquor Licensing and Enforcement

**Corporate Information Required for
Business Entities Who Are Licensees**

For Office Use Only:	
License #:	_____
SOS Checked:	_____
100% Yes	<input type="checkbox"/> No <input type="checkbox"/>

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

- Exact legal name: MILK AND HONEY KITCHEN LLC
- Doing Business As, if any: MILK + HONEY
- Date of filing with Secretary of State: FEB 2012 State in which you are formed: ME
- If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
ELIZA BISHOP	1444 TREMONT RD. SEAL COVE ME	9/4/83	OWNER	100

(Stock ownership in non-publicly traded companies must add up to 100%.)

6. If Co-Op # of members: _____ (list primary officers in the above boxes)

7. Is any principal person involved with the entity a law enforcement official?

Yes No If Yes, Name: _____ Agency: _____

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes No

9. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: _____

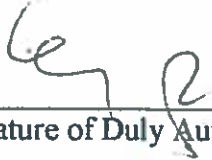
Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:



Signature of Duly Authorized Person

Date

5/18/18

ELIZA BISHOP

Print Name of Duly Authorized Person

Submit Completed Forms to:

Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, Me 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov



Town of Mount Desert

Durlin E. Lunt, Town Manager
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address www.mtdesert.org
manager@mtdesert.org

To: Board of Selectmen

Date: May 25, 2018

Subject: Requested Office Closure June 21, 2018

We are entering the home stretch for the conversion of our Assessment, Tax Collection, and Front Office customer functions from TRIO to MUNIS. There has been a lot of hard work from our implementation team to bring us to this point. I thank them for this effort while continuing to meet the high standards of professionalism and customer service expected from them in the course of their regular duties.

We need to make the final implementation push prior to the closure of FY 2018 on June 30. To ensure that this is successful I am requesting that we be allowed to close the office on June 21, 2018. It will not be possible to finish the project successfully and ensure a high degree of customer satisfaction if we do not have the opportunity for a day of total concentration on this important effort.

We understand that this represents an inconvenience to our customers but it will lead to a smoother transition to the final product

TREASURER'S WARRANTS

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1872

CHECK DATE: June 4, 2018

CHECK NUMBER: <u>309053</u>	through	<u>309107</u>	\$ <u>427,665.64</u>	Check payments
CHECK NUMBER: <u>309051</u>	through	<u>309052</u>	\$ <u>22,050.25</u>	Electronic payments
EFT NUMBER: <u>737</u>	through	<u>747</u>	\$ <u>24,192.31</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 473,908.20

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

James F Mooers

Matthew J Hart, Vice Chairman

Martha T Dudman

Wendy H Littlefield, Secretary



05/31/2018 16:32
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

Invoice: 3036

INVOICE

INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC

737 06/04/2018 EFT Invoice: 3036 2097 TOWN OF BAR HARBOR 2,044.00 1440110 54534 3036 05/18/2018 AP1872 2,044.00
Admin Assistant April 2018
PD ADMIN ASSIST (BH)

Invoice: 3037 TOWN OF BAR HARBOR 3,725.52 1440110 51500 299 3037 05/18/2018 AP1872 4,471.66
Mutual Aid April 2018
OT-MA BHPD TO MDPD 106.06 1440800 51500 299
OT-MA BHPD TO MDPD 175.88 2140175 51505
OT-OSD BHPD EXP 464.20 2140118 51210 299
PATROLMAN-BHPD

737 TOTAL: CHECK 737 TOTAL: 6,515.66

738 06/04/2018 EFT Invoice: 20181261 116 CIVIL ENGINEERING SERVICES INC 20181261 20181261 05/25/2018 AP1872 39.99
net nanny renewal
IT/TECH FEE

Invoice: 20181260 CIVIL ENGINEERING SERVICES INC 20181260 20181260 05/25/2018 AP1872 3,193.27
IT Support Administration
IT/TECH FEE

Invoice: 20181262 CIVIL ENGINEERING SERVICES INC 20181262 20181262 05/25/2018 AP1872 337.83
IT Support Fire Department
IT/TECH FEE

738 TOTAL: CHECK 738 TOTAL: 3,571.09

739 06/04/2018 EFT Invoice: R042518MD 1444 COMPLETE HYDRAULICS INC R042518MD 05/04/2018 AP1872 4,922.48
TRACKLESS PUMP AL
GEN REPAIRS & MAINT

739 TOTAL: CHECK 739 TOTAL: 4,922.48

740 06/04/2018 EFT Invoice: 518933 181 EATON PEABODY ATTORNEYS AT LAW 518933 05/16/2018 AP1872 3,326.17
Legal Services CEO, Union Negotiations, InterLocal
LEGAL
LEGAL

Invoice: 518930 EATON PEABODY ATTORNEYS AT LAW 518930 05/16/2018 AP1872 61.04
Travel Fees to NEH
LEGAL

740 TOTAL: CHECK 740 TOTAL: 3,387.21

741 06/04/2018 EFT Invoice: 0518 382 KIMBERLY KEENE 0518 05/23/2018 AP1872 67.68
Mileage Reimbursement.
TRAVEL



INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
309051	06/04/2018 MANL Invoice: 041918	581 PITNEY BOWES	041918	AP1872	907.50
	postage through 042218				
	136.43 1220110 53140				
	153.35 1220220 53140				
	295.64 1220500 53140				
	24.17 1220500 53140				
	3.30 1220660 53140				
	47.20 1220770 53140				
	12.04 1440110 53140				
	5.04 1440330 53140				
	9.23 1550552 53140				
	141.63 6010100 53140				
	79.47 1440110 53140				
	CHECK 309051 TOTAL:				907.50
309052	05/31/2018 MANL Invoice: 0518	434 MAINE PUBLIC EMPLOYEES RETIREMENT 0518		AP1872	21,142.75
	21,142.76 100 24753				
	-.01 1220800 52210				
	MAY PREMIUMS				
	Mpers-BE & ER				
	LIFE INS-OVER 50K				
	CHECK 309052 TOTAL:				21,142.75
309053	06/04/2018 PRTO Invoice: 120778	2263 ACADIA FUEL LLC	120778	AP1872	511.97
	511.97 1550100 53400				
	05/05/2018				
	550.5 gal propane bj				
	HEATING FUEL				
	CHECK 309053 TOTAL:				511.97
309054	06/04/2018 PRTO Invoice: 161497	1949 ACADIA FUEL LLC	161497	AP1872	8,722.67
	8,722.67 1550100 53710				
	05/08/2018				
	3279.2 gal ON ROAD FUEL AL				
	VEHICLE FUEL				
	CHECK 309054 TOTAL:				8,722.67
309055	06/04/2018 PRTO Invoice: 161509	1954 ACADIA FUEL LLC	161509	AP1872	219.16
	219.16 1552000 53400				
	05/11/2018				
	82.7 gal heating oil bj				
	HEATING FUEL				
	CHECK 309055 TOTAL:				219.16
309056	06/04/2018 PRTO Invoice: 7808 SUNDAY RIVER LO	997 CARDMEMBER SERVICES	7808 SUNDAY RIVER LO	AP1872	162.10
	162.10 1220660 56100				
	Prop Tax Institute expenses				
	TRAVEL				
	CARDMEMBER SERVICES				
	04/26/2018 1012				
	AP1872				16.61



INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
309057	06/04/2018 PRTD Invoice: 218714	05/16/2018	218714	AP1872	145.00
	59 B C M CONSTRUCTION INC				
	145.00 1550100 55400				
	moved snow pusher bj GEN REPAIRS & MAINT				
309058	06/04/2018 PRTD Invoice: 77591	05/16/2018	218711	AP1872	326.00
	B C M CONSTRUCTION INC				
	326.00 1550100 55400				
	towed sweeper bj GEN REPAIRS & MAINT				
309058	06/04/2018 PRTD Invoice: 77591	05/22/2018	77591	AP1872	300.00
	2088 BENS UNIFORMS, INC				
	300.00 1440110 53800				
	Uniform Pants - Cake & Lawson UNIFORMS				
309059	06/04/2018 PRTD Invoice: 9735202182	05/23/2018	9735202182	AP1872	282.00
	119 COCA-COLA BOTTLING CO OF NNE				
	282.00 6010100 53230 678				
	water CONCESSION SUPP-Soda				
309060	06/04/2018 PRTD Invoice: 114	05/27/2018	114	AP1872	200.00
	2242 MELANIE CORCORAN				
	200.00 6010100 55400				
	varnish flag pole base GEN REPAIR & MAINT				
309061	06/04/2018 PRTD Invoice: 2019 Tax Bills Post	05/31/2018	2019 Tax Bills Post	AP1872	1,144.00
	2469 CREATIVE DIGITAL IMAGING, INC				
	1,144.00 1220110 53140				
	2600 bills @ \$.44 Postage Advance POSTAGE				
309062	06/04/2018 PRTD Invoice: 30703	05/17/2018	30703	AP1872	479.49
	152 DIRIGO WASTE OIL, LLC				
	479.49 1550100 55200				
	waste oil furnace cleaning bj BLDG REPAIR & MAINT				
309063	06/04/2018 PRTD Invoice: 5378067	05/21/2018	5378067	AP1872	800.00
	858 TEAM EJP BANGOR, ME				
	800.00 1550100 53740				
	8X6 Hymax Reducing Coupling/Stock-EM STORM WATER SUPPLIES				

CHECK 309057 TOTAL: 471.00
CHECK 309058 TOTAL: 300.00
CHECK 309059 TOTAL: 282.00
CHECK 309060 TOTAL: 200.00
CHECK 309061 TOTAL: 1,144.00
CHECK 309062 TOTAL: 479.49
CHECK 309062 TOTAL: 479.49



05/31/2018 16:32
6905lyou

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 10
apcsdhsb

CASH ACCOUNT: 100 10100 10100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8056

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: 112554629-01	20.95 1550100 53740				
	silt fencing bj				
	STORM WATER SUPPLIES				
Invoice: 112554629-01	ELLSWORTH BUILDER SUPPLY INC	05/04/2018	API1872		-3.19
	Credit on Faucet Aerator				
	BLDG REPAIR & MAINT				
	-3.19 1552000 55200				
	CHECK 309064 TOTAL:				1,085.96
309065 06/04/2018 PRD 1842 EMERA MAINE	10057352-4 050818	05/08/2018	API1872		1,670.20
Invoice: 10057352-4 050818	6210 kwh street lights unit 431 mv bj				
	STREET LIGHTS-MERCURY VAPOR				
Invoice: 10057328-4 050818	EMERA MAINE	05/08/2018	API1872		1,510.64
	1900 kwh street lights hps unit 431 bj				
	STREET LIGHTS- HI PRESS SODIUM				
Invoice: 10057324-5 050318	EMERA MAINE	05/03/2018	API1872		46.84
	196 kwh sea street unit 435 bj				
	ELECTRICITY				
Invoice: 10057325-8 050318	EMERA MAINE	05/03/2018	API1872		1,138.96
	7013 kwh sea street unit 407 bj				
	ELECTRICITY				
Invoice: 10057341-1 050618	EMERA MAINE	05/06/2018	API1872		15.04
	1 kwh Joy Road Pool Electricity				
	MD ELEMENTARY SCHOOL				
Invoice: 10003318-8 051618	EMERA MAINE	05/16/2018	API1872		45.98
	189 KWH SH Hill PS Electric-EM				
	ELECTRICITY				
Invoice: 10057349-8 051618	EMERA MAINE	05/16/2018	API1872		124.28
	669 KWH Babson Creek PS Electric-EM				
	ELECTRICITY				
Invoice: 10057347-4 051618	EMERA MAINE	05/16/2018	API1872		283.90
	1644 KWH SV Library PS Electric-EM				
	ELECTRICITY				
Invoice: 10057344-7 051618	EMERA MAINE	05/16/2018	API1872		1,754.92
	14240 KWH SV WWTP Electric-EM				
	ELECTRICITY				
Invoice: 10057346-2 051618	EMERA MAINE	05/16/2018	API1872		351.68
	2058 KWH SV Fence PS Electric-EM				
	ELECTRICITY				
Invoice: 10057320-7 052018	EMERA MAINE	05/20/2018	API1872		30.80
	98 kwh rtes102-198 (431) unit tfl bj				



05/31/2018 16:32
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
TYPE VENDOR NAME

CASH ACCOUNT: 100
CHECK NO CHK DATE

1842 EMERA MAINE
Invoice: MT_DES18744 445886

10100
Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

TRAFFIC SIGNALS

309066 06/04/2018 PRD
Invoice: MT_DES18744 445886

1842 EMERA MAINE
Invoice: MT_DES18744 445886

10100
Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

TRAFFIC SIGNALS

309067 06/04/2018 PRD
Invoice: MEELS42504

1398 FASTENAL COMPANY
Invoice: MEELS42504

10100
Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

TRAFFIC SIGNALS

309068 06/04/2018 PRD
Invoice: 171747

215 FIRE TECH & SAFETY OF NEW ENGLAND 171747
Invoice: 171747

10100
Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

TRAFFIC SIGNALS

309069 06/04/2018 PRD
Invoice: 828

2015 MAINE WOOD GUY LLC
Invoice: 828

10100
Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

TRAFFIC SIGNALS

309070 06/04/2018 PRD
Invoice: 85-800561

1746 GETCHELL BROS INC
Invoice: 85-800561

10100
Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

TRAFFIC SIGNALS

309071 06/04/2018 PRD
Invoice: 052418

260 GREEN THUMB LAWN SERVICE INC
Invoice: 052418

10100
Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

TRAFFIC SIGNALS

309065 05/23/2018
Invoice: MT_DES18744 445886

10%ENGINEERING FEE
Construction-Budget

10100
Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

TRAFFIC SIGNALS

309066 05/14/2018
Invoice: MEELS42594

parts bj
GEN REPAIRS & MAINT

10100
Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

TRAFFIC SIGNALS

309067 05/07/2018
Invoice: MEELS42504

TOWELS AL
GEN REPAIRS & MAINT

10100
Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

TRAFFIC SIGNALS

309068 05/18/2018
Invoice: 171747

Kochek 4" Storz cap
EQUIPMENT

10100
Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

TRAFFIC SIGNALS

309069 05/17/2018
Invoice: 828

Repairs to gutter @ Station #3
BLDG REPAIR & MAINT-S3 SV

10100
Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

TRAFFIC SIGNALS

309070 05/21/2018
Invoice: 85-800561

ice
CONCESSION SUPP-Ice

10100
Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

TRAFFIC SIGNALS

309071 05/10/2018
Invoice: 052418

grub control bj
LANDSCAPING SVCS

10100
Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

TRAFFIC SIGNALS

309065 TOTAL:

309066 TOTAL:

309067 TOTAL:

309068 TOTAL:

309069 TOTAL:

309070 TOTAL:

309071 TOTAL:

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET

NET



309072 06/04/2018 PRD 272 HANCOCK COUNTY REGISTRY OF DEEDS 060418 38.00 1220550 54700 AP1872 38.00
 Invoice: 060418 Lien Discharges- RE 2252,2451 DEED SVCS

309073 06/04/2018 PRD 1064 HARCROS CHEMICALS INC 300145291 1,340.00 1550667 53213 AP1872 1,340.00
 Invoice: 300145291 50% Caustic IBD for SV WWTP PH Control-EM PH CONTROL

309074 06/04/2018 PRD 2393 HP INC. 60012299 249.18 1221000 57400 AP1872 249.18
 Invoice: 60012299 cash drawers EQUIP-TECH HARDWARE

309075 06/04/2018 PRD 389 LAKE & SEA BOATWORKS INC 102502 362.54 6010100 55225 AP1872 362.54
 Invoice: 102502 new battery key west BOAT REPAIRS-KW

309076 06/04/2018 PRD 699 THE LANE CONSTRUCTION CORPORATION 1885425 304.80 1550100 53740 AP1872 304.80
 Invoice: 1885425 hma 9.5 bj STORM WATER SUPPLIES

309076 06/04/2018 PRD THE LANE CONSTRUCTION CORPORATION 1884659 457.96 1550100 53740 AP1872 457.96
 Invoice: 1884659 hma 9.5 bj STORM WATER SUPPLIES

309076 06/04/2018 PRD THE LANE CONSTRUCTION CORPORATION 1885808 841.24 1550100 53740 AP1872 841.24
 Invoice: 1885808 hma bj STORM WATER SUPPLIES

309077 06/04/2018 PRD 414 HAROLD MACQUINN INC 6873 1,411.00 1550552 55210 AP1872 2,822.00
 Invoice: 6873 Fix SV Force Main leak on Parker Farm Road-EM PUMP STATION MAINT GEN REPAIRS & MAINT

309077 06/04/2018 PRD CHECK 309072 TOTAL: 38.00

309073 06/04/2018 PRD CHECK 309073 TOTAL: 1,340.00

309074 06/04/2018 PRD CHECK 309074 TOTAL: 249.18

309075 06/04/2018 PRD CHECK 309075 TOTAL: 362.54

309076 06/04/2018 PRD CHECK 309076 TOTAL: 1,604.00

309077 06/04/2018 PRD CHECK 309077 TOTAL: 2,822.00



05/31/2018 16:32
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

953 THE MAHER CORPORATION

10100
Ckg-BH General Fund 8066

Invoice: 25341

25341

363.92 1550666 55400

309078 06/04/2018 PRD
Invoice: 16253

309079 06/04/2018 PRD
Invoice: 16254

309080 06/04/2018 PRD
Invoice: 0618

309081 06/04/2018 PRD
Invoice: 0618

309082 06/04/2018 PRD
Invoice: 1000195949

309083 06/04/2018 PRD
Invoice: 6544 0418

13
apcsdhsb

WARRANT

INV DATE PO

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE

INVOICE



05/31/2018 16:32
6905lyou

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
TYPE VENDOR NAME

CASH ACCOUNT: 100
CHECK NO CHK DATE

Ckg-BH General Fund 8066

INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC

P 17
apcshdsb

309096	06/04/2018	PRTD	1213	TREASURER, STATE OF MAINE	0418	05/11/2018	API1872	680.00	
				Unemployment Insurance	52130				
				UNEMPLOYM ENT					
						CHECK	309096	TOTAL:	680.00
309097	06/04/2018	PRTD	1737	TIME WARNER CABLE	854714801052318	05/23/2018	API1872	321.86	
				Internet Fire Station #2					
				Invoice: 854714801052318	55150 1737				
				CABLE/INTERNET-FIRE ST#2 SH					
						CHECK	309097	TOTAL:	321.86
309098	06/04/2018	PRTD	1616	TIME WARNER CABLE	713662701052418	05/24/2018	API1872	321.86	
				Internet Fire Station #3					
				Invoice: 713662701052418	55150 1616				
				CABLE/INTERNET-FIRE ST#3 SV					
						CHECK	309098	TOTAL:	321.86
309099	06/04/2018	PRTD	1370	TIME WARNER CABLE	719743901051718	05/17/2018	API1872	233.85	
				time warner					
				Invoice: 719743901051718	55150				
				CABLE/INTERNET					
						CHECK	309099	TOTAL:	233.85
309100	06/04/2018	PRTD	1773	TIME WARNER CABLE	859562901052118	05/21/2018	API1872	406.86	
				Internet Highway Garage					
				Invoice: 859562901052118	55150 1773				
				CABLE/INTERNET-HGWY GAR					
						CHECK	309100	TOTAL:	406.86
309101	06/04/2018	PRTD	1693	TIME WARNER CABLE	697540001052418	05/24/2018	API1872	371.86	
				Internet NEH WWTP					
				Invoice: 697540001052418	55150 1693				
				CABLE/INTERNET-NEH WWTP					
						CHECK	309101	TOTAL:	371.86
309102	06/04/2018	PRTD	1805	THE ARTINA GROUP, INC	16374	05/22/2018	API1872	541.31	
				check stock-blue-5000					
				Invoice: 16374	53000				
				OFFICE SUPPLIES					
						CHECK	309102	TOTAL:	541.31



CLERK: 69051you

YEAR PER JNL SRC ACCOUNT EFF DATE JNL DESC REF 1 REF 2 REF 3 ACCOUNT DESC LINE DESC T OB DEBIT CREDIT

2018 12	APP 100-20000	06/04/2018	API872	LLY				Accounts Payable			405,887.46	
	APP 100-10100	06/04/2018	API872	LLY				AP CASH DISBURSEMENTS JOURNAL				473,908.20
	APP 200-20000	06/04/2018	API872	LLY				Ckg-BH General Fund 8066			640.08	
	APP 600-20000	06/04/2018	API872	LLY				Accounts Payable			2,380.66	
	APP 300-20000	06/04/2018	API872	LLY				AP CASH DISBURSEMENTS JOURNAL			65,000.00	
		06/04/2018	API872	LLY				GENERAL LEDGER TOTAL			473,908.20	473,908.20

APP 100-35020	06/04/2018	API872	LLY					DTF-SPEC REV			640.08	640.08
APP 200-35010	06/04/2018	API872	LLY					DT Gen fund			2,380.66	
APP 100-35060	06/04/2018	API872	LLY					DT-MARINA			65,000.00	2,380.66
APP 600-35010	06/04/2018	API872	LLY					DT Gen fund			65,000.00	65,000.00
APP 100-35030	06/04/2018	API872	LLY					DTF-CAP IMP			68,020.74	68,020.74
APP 300-35010	06/04/2018	API872	LLY					DT Gen fund			541,928.94	541,928.94
								SYSTEM GENERATED ENTRIES TOTAL			68,020.74	68,020.74
								JOURNAL 2018/12/4			541,928.94	541,928.94
								TOTAL				

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2018 12	4	06/04/2018			
	100-10100				Ckg-BH General Fund 8066		473,908.20
	100-20000				Accounts Payable	405,887.46	
	100-35020				DTF-SPEC REV	640.08	
	100-35030				DTF-CAP IMP	65,000.00	
	100-35050				DT-MARINA	2,380.66	
					FUND TOTAL	473,908.20	473,908.20
200	Special Revenue	2018 12	4	06/04/2018			
	200-20000				Accounts Payable	640.08	
	200-35010				DT Gen fund		640.08
					FUND TOTAL	640.08	640.08
300	Capital Projects	2018 12	4	06/04/2018			
	300-20000				Accounts Payable	65,000.00	
	300-35010				DT Gen fund		65,000.00
					FUND TOTAL	65,000.00	65,000.00
600	Marina	2018 12	4	06/04/2018			
	600-20000				Accounts Payable	2,380.66	
	600-35010				DT Gen fund		2,380.66
					FUND TOTAL	2,380.66	2,380.66



05/31/2018 16:32
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 22
apcsbdb

FUND	DUE TO	DUE FROM
100 General Fund	68,020.74	
200 Special Revenue		640.08
300 Capital Projects		65,000.00
600 Marina		2,380.66
TOTAL	68,020.74	68,020.74

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1870

CHECK DATE: May 23, 2018

CHECK NUMBER:	<u>309048</u>	through	<u>309048</u>	\$ <u>3,629.00</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>		Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 3,629.00

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

<u>John B Maccauley, Chairman</u>	<u>Martha T Dudman</u>
<u>Matthew J Hart, Vice Chairman</u>	<u>James F Mooers</u>

Kathi Mahar

From: Matthew Hart <matt@theneighborhoodhouse.com>
Sent: Tuesday, May 22, 2018 1:26 PM
To: Kathi Mahar
Subject: Re: Second request- Warrant AP#1870 State Fees/Payroll Benefits Approval Request

Hi Kathi—

If someone hasn't beat me to the punch, I approve AP Warrant #1870.

Thanks,
Matt

Matthew Hart

Community Relations Director
The Neighborhood House | 207-276-5532
end of Main Street | Northeast Harbor, ME

From: Kathi Mahar <treasurer@mtdesert.org>
Date: Tuesday, May 22, 2018 at 1:10 PM
To: John Macauley <jbmacauley3@gmail.com>, "Martha Dudman (martha.dudman@gmail.com)" <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>
Subject: Second request- Warrant AP#1870 State Fees/Payroll Benefits Approval Request

From: Kathi Mahar
Sent: Monday, May 21, 2018 12:46 PM
To: John Macauley; Martha Dudman (martha.dudman@gmail.com); Matt Hart; Rick Mooers (rmooers@mtdesert.org)
Subject: Warrant AP#1870 State Fees/Payroll Benefits Approval Request

Good afternoon!

Attached is Accounts Payable Warrant # 1870 (for Payroll and/or State Fees) in the amount of \$3,629.00 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Kathi

Kathryn A Mahar, Treasurer
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1871

CHECK DATE: May 31, 2018

CHECK NUMBER:	<u>309049</u>	<u>through</u>	<u>309050</u>	<u>\$ 7,614.27</u>	<u>Check payments</u>
CHECK NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>		<u>Electronic payments</u>
EFT NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	<u>\$ -</u>	<u>ACH Payments</u>
EFT or CK NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	<u>\$ -</u>	<u>Voided Checks</u>

TOTAL DISBURSEMENTS: \$ 7,614.27

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

<u>John B Macauley, Chairman</u>	<u>Martha T Dudman</u>
<u>Matthew J Hart, Vice Chairman</u>	<u>James F Mooers</u>

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 1826

CHECK DATE: June 1, 2018

ADVICE NUMBERS: 8502 through 8550

CHECK NUMBERS: 63793 through 63810

TOTAL DISBURSEMENTS: \$ 93,472.18

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Kathi Mahar

From: Matthew Hart <matt@theneighborhoodhouse.com>
Sent: Tuesday, May 29, 2018 4:17 PM
To: Kathi Mahar
Subject: Re: Warrant AP#1871 & PR#1826 Approval Request

Hi Kathi,

I approve AP Warrant #1871 and Payroll Warrant #1826.

Thanks!

-Matt

Matthew Hart
Community Relations Director
The Neighborhood House | 207-776-5037
100 of Main Street | Northeast Harbor, ME

From: Kathi Mahar <treasurer@mtdesert.org>
Date: Tuesday, May 29, 2018 at 3:58 PM
To: John Macauley <jbmacauley3@gmail.com>, "Martha Dudman (martha.dudman@gmail.com)" <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>
Subject: Warrant AP#1871 & PR#1826 Approval Request

Good afternoon!

Attached are the following warrants for your approval:

Accounts Payable	#1871	total of	\$ 7,614.27
Payroll	#1826	total of	\$93,472.18

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Kathi

Kathryn A Mahar, Treasurer
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 1230:

Include Authorization Codes: Ye-
Batch: 274-
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	05/25/2018	STAT	TREASURER, STATE OF MAIN		3,199.00	3,199.00	0.00	0.00	
	05/25/2018	IRS	INTERNAL REVENUE SERVIC		11,196.81	11,196.81	0.00	0.00	
42751	05/25/2018	280	SUSAN J. ARIPOATCH	1	160.00	147.76	0.00	147.76	
42752	05/25/2018	211	KIMBERLY S. CRAIGHEAD	1	80.00	73.88	0.00	73.88	
42753	05/25/2018	431	MARSHA L. FAIR	1	400.00	369.40	0.00	369.40	
42754	05/25/2018	10	KATHERINE J. FERNALD	1	80.00	73.88	0.00	73.88	
42755	05/25/2018	190	ROBERT C. MACLEOD JR.	1	417.59	350.64	0.00	350.64	
42756	05/25/2018	258	MICHAEL A. MARION	1	654.17	584.86	0.00	584.86	
42757	05/25/2018	429	IAN SCHWARTZ	1	480.00	401.51	0.00	401.51	
42758	05/25/2018	345	CAROL L. SHUTT	1	3,531.55	2,534.39	0.00	2,534.39	
42759	05/25/2018	149	MARIAH D. BAKER	1	852.26	756.38	756.38	0.00	
42760	05/25/2018	311	LAURA-JEAN BEAL	1	2,135.10	1,531.43	1,531.43	0.00	
42761	05/25/2018	11	KELLY S. BEAULIEU	1	2,556.84	1,672.25	1,672.25	0.00	
42762	05/25/2018	266	JULIANNA R. BENNOCH	1	3,992.80	2,982.42	2,982.42	0.00	
42763	05/25/2018	333	RHODA J. BURKE	1	1,245.30	896.11	896.11	0.00	
42764	05/25/2018	314	ANDREW J. CARLSON	1	1,736.28	1,291.18	1,291.18	0.00	
42765	05/25/2018	18	JANICE P. CARROLL	1	1,648.76	1,072.23	1,072.23	0.00	
42766	05/25/2018	248	ROBERT P. CHAPLIN	1	1,275.68	1,073.50	1,073.50	0.00	
42767	05/25/2018	337	AMBER G. CHARRON	1	1,886.65	1,366.96	1,366.96	0.00	
42768	05/25/2018	21	LARRY A. COLE	1	1,437.52	298.89	298.89	0.00	
42769	05/25/2018	26	BRIAN R. COTE	1	2,290.96	1,587.79	1,587.79	0.00	
42770	05/25/2018	91	JUDITH CULLEN	1	1,739.80	1,334.18	1,334.18	0.00	
42771	05/25/2018	69	EMILY N. DAMON	1	1,643.20	1,041.35	1,041.35	0.00	
42772	05/25/2018	308	Gloria A. Delsandro	1	3,237.42	2,299.88	2,299.88	0.00	
42773	05/25/2018	229	JENNIFER G. DUNBAR	1	1,440.73	972.88	972.88	0.00	
42774	05/25/2018	43	SARAH R. DUNBAR	1	3,890.46	3,055.14	3,055.14	0.00	
42775	05/25/2018	52	WANDA J. FERNALD	1	2,113.80	1,342.67	1,342.67	0.00	
42776	05/25/2018	57	JASON W. FOUNTAINE	1	1,545.52	1,120.43	1,120.43	0.00	
42777	05/25/2018	332	MARINA P. FREDERICK	1	1,483.20	840.60	840.60	0.00	
42778	05/25/2018	329	ALEXANDER GARRETT	1	1,567.99	1,233.81	1,233.81	0.00	
42779	05/25/2018	146	CECILIA R. GARRITY	1	1,572.88	1,024.58	1,024.58	0.00	
42780	05/25/2018	63	HEATHER M. GRAVES	1	2,045.11	1,189.93	1,189.93	0.00	
42781	05/25/2018	65	GAYLE M. GRAY	1	3,131.20	2,246.74	2,246.74	0.00	
42782	05/25/2018	331	RUSSELL W. GRAY	1	1,270.00	1,061.40	1,061.40	0.00	
42783	05/25/2018	92	ABIGAIL A. HARMON	1	1,156.35	651.72	651.72	0.00	
42784	05/25/2018	147	WILLIAM L. HODGKINS	1	892.98	738.07	738.07	0.00	
42785	05/25/2018	244	KRISTIN D. HOLLEY	1	1,091.35	801.92	801.92	0.00	
42786	05/25/2018	313	ANDREA W. HOWELL	1	1,188.85	992.29	992.29	0.00	
42787	05/25/2018	293	Amy L. James	1	2,808.42	1,833.22	1,833.22	0.00	
42788	05/25/2018	90	REBECCA A. HENISER	1	1,831.64	1,293.11	1,293.11	0.00	
42789	05/25/2018	312	BETHANY G. JOHNSON	1	1,190.88	776.03	776.03	0.00	
42790	05/25/2018	241	ISABEL H. KEENE	1	160.00	144.89	144.89	0.00	
42791	05/25/2018	291	PATRICIA A. KELLEY	1	1,315.30	928.33	928.33	0.00	
42792	05/25/2018	335	CYNTHIA A. LAMBERT	1	1,050.30	860.04	860.04	0.00	
42793	05/25/2018	135	SAMUEL D. LEONARDI	1	1,443.20	957.13	957.13	0.00	
42794	05/25/2018	321	MAX E. MASON	1	1,109.25	892.62	892.62	0.00	
42795	05/25/2018	292	TARA MCKERNAN	1	2,005.42	1,434.95	1,434.95	0.00	
42796	05/25/2018	289	ELIZABETH M. MINOTT	1	1,227.80	849.63	849.63	0.00	
42797	05/25/2018	193	HARVEY BRUCE NORWOOD	1	1,327.34	839.15	839.15	0.00	
42798	05/25/2018	237	JUSTIN B. NORWOOD	1	1,874.73	1,468.21	1,468.21	0.00	
42799	05/25/2018	238	WENDELL L. OPPEWALL	1	1,252.34	699.50	699.50	0.00	
42800	05/25/2018	240	JEANNE C. OTT	1	2,456.84	1,616.52	1,616.52	0.00	
42801	05/25/2018	301	Teny P. Paulos	1	933.66	581.61	581.61	0.00	
42802	05/25/2018	138	AMY Y. PHILBROOK	1	2,190.14	1,261.15	1,261.15	0.00	

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 1230

Check #	Check Date	Code	Name	Clk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void	
42803	05/25/2018	275	JOELLE A. RUDDY	1	2,960.09	2,213.00	2,213.00	0.00		
42804	05/25/2018	74	LEON E. SARGENT	1	1,938.45	1,307.47	1,307.47	0.00		
42805	05/25/2018	120	KAREN L. SHARPE	1	2,782.04	1,444.20	1,444.20	0.00		
42806	05/25/2018	334	EMILY P. STAPLES	1	1,128.86	735.76	735.76	0.00		
42807	05/25/2018	404	KERRY L. TAYLOR	1	2,722.24	1,954.80	1,954.80	0.00		
42808	05/25/2018	410	SUSAN Y. TRIPP	1	80.00	60.00	60.00	0.00		
42809	05/25/2018	448	JACQUELINE A. WHEATON	1	2,577.18	1,801.46	1,801.46	0.00		
42810	05/25/2018	307	LAUREN M. WHITE	1	1,042.60	730.25	730.25	0.00		
42811	05/25/2018	AFLAC	AFLAC		127.42	127.42	0.00	127.42		
42812	05/25/2018	BCBS	ANTHEM BC/BS		17,142.94	17,142.94	0.00	17,142.94		
42813	05/25/2018	HMD	HORACE MANN COMPANIES		164.60	164.60	0.00	164.60		
42814	05/25/2018	HML	HORACE MANN LIFE INSURA		23.40	23.40	0.00	23.40		
42815	05/25/2018	MEA	MAINE EDUCATION ASSOCIA		1,266.30	1,266.30	0.00	1,266.30		
42816	05/25/2018	MSRS	MAINE PERS		18,076.88	18,076.88	0.00	18,076.88		
42817	05/25/2018	MET	METROPOLITAN LIFE INSUR		1,550.00	1,550.00	0.00	1,550.00		
42818	05/25/2018	DELTA DEN	NORTHEAST DELTA DENTAL		1,631.66	1,631.66	0.00	1,631.66		
42819	05/25/2018	PRIM	PRIMERICA FINANCIAL SVCS.		370.00	370.00	0.00	370.00		
42820	05/25/2018	FEDHEALTH	TREASURER OF STATE		122.96	122.96	0.00	122.96		
					152,152.99	122,568.05	63,159.76	45,012.48		

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	8	4,536.32
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	52	63,159.76
	ACH Employee Credits	52	63,159.76
	ACH Employee Debits (Voids)	0	0.00
	Deduction	Checks	10
Voided Checks		0	0.00
ACH Vendor Credits		0	0.00
ACH Vendor Debits (Voids)		0	0.00
Taxes	EFTPS Payment - Debit	2	14,395.81

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 1230.

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
---------	------------	------	------	---------	-----------	---------	----------------	-----------	------

WARRANT # 24

DATE: **MAY 25 PAID**

Mark Edward Gause, Ed.D.

SUPERINTENDENT

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER



122568.05
52926.86 payroll A/P
175494.91

Mount Desert School Department Check Register

Report # 12307

Batch: 2747
Check Edit #: N/A
Sort By: Vendor Name
Include DTF Info: No

Batch #	Control Total	Status	Created By	Date Created	Last Updated By	Date Last Updated	
2747	52,926.86	Posted	Bria	05/23/2018	Bria	05/23/2018	
Vendor Code / Name	Check Edit #	Check Number	Check Date	Check Type	Check Header Information		
1200 ANTHEM BC & BS	8274	18251	05/25/2018	Payable Payment Posted			
	Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
	12852	ANTHEM BC & BS-MAY 2018 MDES	MAY 2018 MD	05/25/2018	51,456.34	0.00	51,456.34
Check Totals:					51,456.34	0.00	51,456.34
6000 MAINE PERS	8271	18252	05/25/2018	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349		
	Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
	12851	MAINE PERS-MAY 2018 PLD RET	MAY 2018 PLD	05/25/2018	1,173.15	0.00	1,173.15
Check Totals:					1,173.15	0.00	1,173.15
6000 MAINE PERS	8272	18253	05/25/2018	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349		
	Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
	12849	MAINE PERS-APRIL GLI 2018 TEACHE	APRIL GLI 20	05/25/2018	218.25	0.00	218.25
Check Totals:					218.25	0.00	218.25
6000 MAINE PERS	8273	18254	05/25/2018	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349		
	Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
	12850	MAINE PERS-APRIL GLI 2018 PLD	APRIL GLI 20	05/25/2018	79.12	0.00	79.12
Check Totals:					79.12	0.00	79.12
Batch 2747 Totals:					52,926.86	0.00	52,926.86

4 Checks Listed