

Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
Monday, November 19, 2018

Location: Meeting Room, Town Hall, Northeast Harbor

- I. Call to order at 6:30 p.m.**
- II. Minutes**
 - A. *Approval of minutes from November 5, 2018 meeting*
- III. Appointments/Recognitions/Resignations**

None presented
- IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. *MRC Quarterly Distributions*
 - B. *Hancock County Commissioners Meeting Minutes October 2, 2018 and October 23, 2018*
- V. Selectmen's Reports**
- VI. Unfinished Business**

None presented
- VII. New Business**
 - A. *Request Office Closure for Employee Christmas Party on Friday, December 14th*
 - B. *Request Christmas Eve Early Closure at 12 noon, December 24, 2018*
 - C. *Request approval to hire Williams Irrigation at a cost of \$43,370.00 to furnish and install all labor and materials, including plumbing and electrical, to provide us with a fully functioning irrigation system and authorize Public Works Director, Tony Smith, to execute an agreement with them for the work on behalf of the town and to expend the remaining approved funds of \$6,630.00 up to the town meeting approved budget of \$50,000 at his discretion, if needed, to pay the cost of any unforeseen circumstances items that might arise*
 - D. *Request consideration of a waiver of the Sewer Ordinance requirement for a separate and individual sewer connection for each structure under Section 4.04 for the property located at 42 Main Street, Seal Harbor (Map 30 Lot 20)*
 - E. *Request approval for the acquisition of Commercial Shredder for the Finance Department from the Finance Department Reserve Funds #4020500-24206 in the amount of \$1,499.00*
 - F. *Request use of Finance Department Reserve Funds up to \$5,500.00 from Account #4020500-24206 for the purchase and installation of Meeting Room Presentation Equipment*
 - G. *Discussion of the Sustainability Committee's Draft Plastic Bag and Polystyrene Ordinances*

VIII. Other Business

A. Such other business as may be legally conducted

IX. Treasurer's Warrants

A. Approve & Sign Treasurer's Warrant AP1928 in the amount of \$372,462.24

B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1926, AP1927, and PR1910 in the amounts of \$4,229.90, \$2,613.25, and \$98,993.32, respectively

C. Acknowledge Treasurer's School Board AP/Payroll Warrants 5 and 10 in the amounts of \$53,633.07 and \$78,514.60, respectively

X. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., Monday, December 3, 2018 in the Meeting Room, Town Hall, Northeast Harbor

MINUTES

**Town of Mount Desert
Board of Selectmen Meeting Minutes
Meeting Room, Town Hall
6:30 PM, November 5, 2018**

Present were Selectmen Martha Dudman, Rick Mooers, Matt Hart, and Wendy Littlefield.

Treasurer Kathy Mahar, Town Manager Durlin Lunt, Harbormaster John Lemoine, and Public Works Director Tony Smith were in attendance.

Members of the public were also in attendance.

I. Call to order at 6:30 p.m.

Vice-Chairman Matt Hart called the meeting to order at 6:30PM.

II. Minutes

A. *Approval of minutes from October 15, 2018 meeting*

October 15, 2018: MOTION: Selectman Dudman moved, with Selectman Mooers seconding, approval of the October 15, 2018 Minutes as presented. Motion approved 4-0.

III. Appointments/Recognitions/Resignations

A. *Appointment of Alex Birdsall to the Broadband Committee*

MOTION: Selectman Mooers moved, with Selectman Dudman seconding, appointment of Alex Birdsall to the Broadband Committee. Motion approved 4-0.

IV. Consent Agenda *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

A. *Department Reports: Wastewater*

B. *Thank you letter from Howard and Nancy Colter – October 19, 2018*

C. *Thank you letter from VNA Home Health Hospice – October 12, 2018*

D. *League of Towns Elected Officials Minutes October 18, 2018*

E. *League of Towns Meeting Minutes October 23, 2018*

F. *Hancock County Commissioners Meeting Minutes September 20, 2018*

MOTION: Selectman Dudman moved, with Selectman Mooers seconding, acceptance of the Consent Agenda as presented. Motion approved 4-0.

V. Selectmen's Reports

There were no Selectman's Reports.

VI. Unfinished Business

None presented

VII. New Business

A. *Public Space Special Event Application – Christa Wroblewski Wedding; September 14, 2019, Suminsby Park*

1 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, approval of the Public
2 Space Special Event Application – Christa Wroblewski Wedding, September 14, 2019, as
3 presented. Motion approved 4-0.
4

5 Public Works Director Smith noted that Suminsby Park was a public space, first come, first
6 served. Any event occurring there would have to accept the possibility of others concurrently
7 using the park.
8

9 *B. Request authorization to apply, accept, and expend the Maine Boat Pump-out Grant*

10 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, authorization to
11 apply, accept, and expend the Maine Boat Pump-out Grant, as presented. Motion approved 4-0.
12

13 **VIII. Other Business**

14 *A. Such other business as may be legally conducted*

15 There was no other business.
16

17 **IX. Treasurer's Warrants**

18 *A. Approve & Sign Treasurer's Warrant AP1922 in the amount of \$870,814.43*

19 MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, approval and
20 signature of Treasurer's Warrant AP1922 in the amount of \$870,814.43, as presented. Motion
21 approved 4-0.
22

23 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1922, AP1923,
24 AP1924, PR1908, and PR1909 in the amounts of \$3,484.75, \$5,652.09, \$2,731.44,
25 \$100,739.88, and \$100,375.66, respectively*

26 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, approval of signed
27 Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1922, AP1923, AP1924, PR1908, and
28 PR1909 in the amounts of \$3,484.75, \$5,652.09, \$2,731.44, \$100,739.88, and \$100,375.66,
29 respectively, as presented. Motion approved 3-0-1 (Littlefield in Abstention).
30

31 *C. Acknowledge Treasurer's School Board AP/Payroll Warrant 09 in the amount of \$175,994.43*

32 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, acknowledgement of
33 Treasurer's School Board AP/Payroll Warrant 09 in the amount of \$175,994.43, as presented.
34 Motion approved 4-0.
35

36 **X. Adjournment**

37 MOTION: Selectman Dudman moved, with Selectman Mooers seconding, adjournment. Motion
38 approved 4-0.
39

40 The meeting adjourned at 6:34PM.
41

42 Respectfully Submitted,
43
44

45
46 Wendy Littlefield

CONSENT AGENDA

■ 395 State Street
■ Ellsworth, ME 04605
■ www.mrcmaine.org



866-254-3507
207-664-1700 ■ Voice
207-664-2099 ■ Fax
glounder@mrcmaine.org ■ E-Mail

November 9, 2018

Dear MRC Member Community:

The MRC Board of Directors is pleased to provide the enclosed check for the quarterly rebate return to the Joining Members for the Third Quarter of 2018.

This distribution is made to Joining Members under the terms of the Joinder Agreements, Exhibit B, Section 2 (c). The distributions of \$106,730.43. and \$43,963.05 are being made to Joining Members to reduce the effective net disposal cost of \$5 per ton to those Joining Members that were Equity Charter Municipalities and \$3 per ton for those Joining Members that were New Charter Municipalities. The payment amounts are based upon the total tons delivered, or that would have been delivered if not for interim transportation arrangements, to the designated backup interim delivery points in the Third Quarter of 2018.

The MRC Board of Directors thanks all MRC Joining Members for their efforts and contributions in support of the MRC mission of an environmentally safe, long-term solid waste disposal solution at a reasonable and affordable cost.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Gregory A. Lounder", written over a horizontal line.

Gregory A. Lounder
Executive Director

Bangor
Savings Bank

You matter more.

P.O. Box 930, Bangor, ME 04402

No. 669044029

11/09/18

NON NEGOTIABLE

AMOUNT

\$3,623.95

TOWN OF MOUNT DESERT
P O BOX 248

NORTHEAST HARBOR, ME 04662

DISB CODE: 0304

ADMIN CODE: 00023

BANK ID: 0669

BRANCH ID: 0002

BATCH NO: CS000106

ACCOUNT: *****8019

ACCOUNT NAME: MUNICIPAL REVIEW COMMITTEE CUSTODY

DISB DESC: MISCELLANEOUS

EXPLANATION: 21 QUARTERLY MRC DISTRIBUTION

ADDITIONAL
INFORMATION:

PAID FOR: MUNICIPAL REVIEW COMMITTEE
ATTN: GREGORY A. LOUNDER
395 STATE STREET
ELLSWORTH, ME 04605

ORIGINATOR: MUNICIPAL REVIEW COMMITTEE
ATTN: GREGORY A. LOUNDER
395 STATE STREET
ELLSWORTH, ME 04605

RECEIVED

NOV 15 2018

THE TOWN OF
MOUNT DESERT

PLEASE FOLD AND DETACH AT PERFORATION BEFORE PRESENTING FOR PAYMENT

COMMISSIONERS REGULAR MEETING

Learn more about *HANCOCK COUNTY* by visiting

www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 8:30 a.m. on **Tuesday, October 2, 2018** in the conference room of the County courthouse located in Ellsworth, ME with Commissioners Brown and Clark in attendance.

Employee recognition –

Corrections Officer Shaine Gross was recognized by the commission for 5 years of service to Hancock County. Corrections Officer Nancy Pelletier was recognized for 10 years of service, as well as Legal Assistant Catherine Emerson for 5 years of service, although they were not present.

EMA vehicle bid opening- the results are as follows:

Quirk -2019 Chevrolet Tahoe SSV- List \$49,340- Quote \$38,982- After trade \$29,923

Darlings- 2019 Chevrolet Tahoe SSV- List \$49,700-Quote \$36,680- After trade \$27,680

Hight- 2019 Chevrolet Tahoe SSV- List \$47,000- Quote \$39,400- After trade \$28,400

Commissioner Clark expressed that he would like to see all future bids include the trade in as part of the bid process. The commissioners turned the bids over to EMA Director Sankey for review and clarification.

Adjustments to / approval of agenda:

MOTION: add Jail: item h. to accept a resignation letter (Blasi/Clark 3-0, motion passed)

Public Comment: none

Approval of minutes:

MOTION: Approve the minutes of the September 4, 2018 Commissioners' Regular Meeting (Clark/Blasi 3-0, motion passed)

MOTION: Approve the minutes of the September 12, 2018 Commissioners' Special Meeting (Clark/Blasi 2-0-1 Brown abstains, motion passed)

MOTION: Approve the minutes of the September 13, 2018 Commissioners' Special Meeting (Clark/Blasi 3-0, motion passed)

The commission agreed to approve the September 20 meeting minutes by email.

Airport:

Monthly report- Manager Madeira reviewed the 2018 enplanement report. Through the end of August the number is 5,295; Madeira said it is unlikely that we will reach 10,000. Silver Airways, however, is bringing numbers that match or exceed the previous carrier. This is good news for 2019 numbers. Manager Madeira explained features of the 7 year capital improvement

plan. He said the FAA is likely to award discretionary funds to make up for a shortfall in 2020. Obstruction clearing is planned for 2021, and easements will likely have to be purchased before that. In 2023 Manager Madeira is hoping to purchase a sweeper for snow removal. On September 19 Manager Madeira met with members of the US Government Accountability office to review compliance with grant assurances. There appear to be no concerns or issues at Bar Harbor Airport. TSA issued award Mod No. 6 with an additional \$16,475 of grant funding to make up for LEO coverage that was not previously funded. Progress on AIP 45 Airfield lighting project began on September 10. There will be 6 weeks of night closures (9:30pm-5:30am) for this project, although no weekend night closures. Data is still being gathered for the Caruso Drive project. Manager Madeira expects to have figures together for the next meeting. Due to delayed production on commercial vehicles, the RFP for the plow truck was withdrawn and will be reissued at a later date.

UT:

The commission signed the snowplow agreement with Michael Barry that was approved at the bid opening on September 4. Route 193- UT Supervisor Billings has made attempts to contact the previous contract holder, to no avail. It was suggested to try to contract with whoever gets the bids for Deblois and Beddington. The commission reviewed the draft letter and postcard from EMDC regarding development in Fletcher's Landing and agreed to have them sent, with 2 minor corrections: change *Do you favor no development of any type?* to *Do you favor development of any type?*; and *Bull Hill TIF agreement* changed to *Hancock Wind*.

MOTION: send the letter as amended (Brown/Clark 3-0, motion passed)

MOTION: publish the card as amended (Clark/Blasi 3-0, motion passed)

Supervisor Billings distributed a color coded map showing the following projects in Unorganized Territory: Bull Hill, Hancock Wind, the solar panel project, and Weaver wind. A draft contract with Capital Ambulance to provide services to all 15 unorganized townships has been written; Capital sent it to their legal services for review.

MOTION: workforce development update be held immediately after UT Budget (Blasi/Brown 3-0, motion passed)

Budget-

Supervisor Billings said this budget shows decrease of \$5,500, which is a 2.28% decrease from last year. Commissioner Blasi suggested increasing the budgeted amount for ortho imagery.

MOTION: Increase the ortho imagery mapping in the amount \$3,000 (Blasi/Brown 3-0, motion passed)

Supervisor Billings said he would make the update and bring the budget back to the commission for approval.

Workforce Development update:

Joanna Russell updated the commission on the progress of the Hancock County Recovery and Workforce Development Project. There have been 52 total participants since January of 2018;

28 of these have been referred by the Hancock County Jail. Commissioner Brown asked about tracking participants to measure success, and expressed concern that this program isn't well known, and may not get the support from the media that it needs. Russell said that on behalf of the workforce recovery board she has been doing additional work to support and strengthen the program itself, such as extending recovery coaching training. Russell said she has had ongoing communication with USDA Rural Development, combining the projects and focusing on work recovery; the idea is to keep participants employed and out of jail. A serious issue is with potential employers. If there is an issue with a legal background, an applicant is immediately disqualified; there is no consideration of recovery. If employers ask about a criminal background on an application, they should be following that up with questions about recovery. Russell asked the commission to approve support services for things like dentures, hearing aids, and eye wear. Commissioner Brown said he would like a breakdown of expenses; he is committed to this program, and is looking for the same kind of funding that we had last year.

Break 10 a.m.-10:10 a.m.

MOTION: discuss under commissioners' business the workforce issue of approved expenditures (Clark/Blasi, *Clark withdraws motion*)
Commissioner Brown thought this should have been discussed when the director was here. Commissioner Clark thought there was some misunderstanding about what any expenses meant. CA Adkins said he would find out what expenditures were approved currently, and determine if any were necessary beyond that.

UT budget- Supervisor Billings presented the budget with the change made earlier in the meeting.

MOTION: approve 2019 Unorganized Territory gross budget of \$302,550 (Clark/Brown 3-0, motion passed)

The percentage decrease is now 1.03%.

Scott McKee- Acadia Benefits:

McKee said he was simply bringing information that will be helpful going forward. He is expecting a preliminary renewal from Meritain next week. Medical claims in 2018 are higher than last year, and we have hit our aggregate stop loss. He explained that the county buys two levels of coverage- one covers every individual for \$75,000 in claims and the aggregate covers the entire population for about \$1.5 million. McKee said both medical and pharmacy costs are rising, but pharmacy costs are rising at a faster rate, which is unsustainable. He will gather a cost estimate from MMEHT and Meritain for comparison at the November meeting.

Sheriff:

MOTION: Approval to hire Dakota Dupuis as full time Patrol Deputy, effective October 20, 2018, at grade/step 12C \$20.24; taken from account G 3010-10 \$12,000 and from account E 07-600 \$6,000 (Brown/Clark 3-0, motion passed)

Discussion on cruiser purchase- Sheriff Kane reported that the sales rep said that he will hold one cruiser until January.

MOTION: approval of Transfer of Forfeited Assets State of Maine vs. Chad Thibault in the amount of \$3,434.40; approval of Transfer of Forfeited Assets State of Maine vs. Brennan Spofford in the amount of \$1,007.00; approval of Transfer of Forfeited Assets State of Maine vs. Russell Scott in the amount of \$1,847.00; approval of Transfer of Forfeited Assets State of Maine vs. Frankie Montero and Joshua Kane (companion case) in the amount of \$5,537.60 (Brown/Blasi 3-0, motion passed)

Swan's Island Offshore Patrol Assessment credit-

Commissioner Clark said the practical impact of giving Swan's Island any reduction was that the other municipalities would absorb that cost. He suggested that if a reduction was to be made, that it would not come from this statute, but the county would pay the \$5,000 stipend, and not bill Swan's Island for that. Commissioner Brown expressed concern that this would raise issues with other deputies. The \$5,000 will be added to the personnel services in department 10; department 12 will be reduced by \$5,000 on revenues and expenditures.

MOTION: starting January 1, 2019, with the first pay period, the county will pay the \$5,000 stipend to the Swan's Island contract deputy (Clark/Brown 3-0, motion passed)

Jail:

MOTION: approval to remove Ashley Rickel from payroll (Brown/Clark 3-0, motion passed)

MOTION: approval to promote Paul Nichols of Glenburn to full time corrections officer, at the step of 9A, rate of pay of \$15.60 per hour with full benefits, effective October 6, 2018 (Brown/Clark 3-0, motion passed)

MOTION: approval to promote Michael Boucher of Sorrento as a temp full time corrections officer until November 6, 2018, at the rate of pay of \$14.00 per hour with benefits of sick and comp time only (Brown/Blasi 3-0, motion passed)

MOTION: approval to hire Juwan Leftridge of Etna as a part time, on call as needed corrections officer, at the rate of \$14.00 per hour with no benefits, effective October 6, 2018, not to exceed 29 hours a week (Brown/Clark 3-0, motion passed)

MOTION: approve an extension to the Leave of Absence for Heather Sullivan approved September 13, 2018 until October 26, 2018 (Brown/Clark 3-0, motion passed)

The commission reviewed JA Richardson's 5 year Capital Improvement Plan.

MOTION: accept the resignation of part time corrections officer Russell Wilson, effective October 1, 2018 (Clark/Brown 3-0, motion passed)

District Attorney

MOTION: approval for administrative assistant Abby Dow to be issued a Comdata card (Blasi/Clark 3-0, motion passed)

Commissioner Clark suggested amending the credit card policy so the decision does not need to be brought to the commission, but the department head can make the request to the treasurer for approval.

DA Foster requested to promote Anneliese Craig to Victim Witness Advocate at grade 11 step D. Step C would put her at least at a 5% increase, by policy. Foster said step D would be justified by the employee's longevity and qualifications for the position. There was some discussion on the word "promotion" and its meaning. Commissioner Blasi said he would put on the next agenda an amendment to the personnel policy regarding the definition of the word promotion.

MOTION: Anneliese Craig be promoted to Victim Witness Advocate at grade 11 step C \$18.07 per hour, effective October 6 (Clark/Blasi 1-2, Blasi and Brown opposed)
Commissioner Brown said he would oppose the motion because he did not like the word promotion. Commissioner Blasi agreed.

MOTION: hire Anneliese Craig as Victim Witness Advocate at grade 11 step C \$18.07 (Brown/Blasi 3-0, motion passed)

MOTION: approval to advertise for legal secretary III position (Brown/Clark 3-0, motion passed)

Break 12:12 pm

Treasurer:

MOTION: to approve the September GF, Airport, and Jail Payroll Warrants #18-35, #18-36, #18-37, #18-38, in the aggregate amount of \$344,543.15 (Brown/Clark 3-0, motion passed)

MOTION: to approve the September GF, Airport, and Jail Expense Warrants #18-65, #18-66, #18-67, #18-68, #18-69, #18-70, in the aggregate amount of \$733,556.44 (Brown/Clark 3-0, motion passed)

MOTION: to approve the September UT Payroll Warrants #19-9, #19-10, #19-11, #19-12, in the aggregate amount of \$1,204.36 (Brown/Clark 3-0, motion passed)

MOTION: to approve the September UT Expense Warrants #19-5, and #19-6 in the aggregate of \$1,127.92 (Brown/Clark 3-0, motion passed)

MOTION: to approve 2018 August expenditures in the Health Insurance account of \$118,677.61 (Brown/Clark 3-0, motion passed)

MOTION: to approve the expenditure from capital reserve account G1-3010-90 Jail yard job 3rd requisition in the amount of \$241,642.71 (Blasi/Clark 3-0, motion passed)

Treasurer Eldridge prepared a statement regarding the audit experience with Ron Beaulieu. Reference was made to the Final Decision and Order, NH Board of Accountancy, Docket No. 16-03.

Commissioner Blasi asked if it was timely to discuss a freeze on departmental spending. They agreed to discuss it at a future meeting.

Maintenance:

MOTION: Accept the resignation of Madysen Robichaud, effective September 21, 2018 (Clark/Blasi 3-0, motion passed)

MOTION: Approve the promotion of part time janitor Devon Zerrien to full time janitor at step 4C, rate of pay \$12.51 per hour, effective October 6, 2018 (Brown/Clark 3-0, motion passed)

Jail yard job (Lewis & Malm)- Facilities Director Dennis Walls reported that the order to resume activities has been given; there will be a material delivery on site tomorrow to get this back on schedule and to complete as designed, omitting the installation of the 3/8 mesh; we would deal with installing the correct material ourselves. There was some discussion on the contract price for the fence, and who is responsible for the additional cost. Director Walls had a quote from Allen Farm Fence. Commissioner Clark thought we should have Allen Farm install the 3/8 now, and discuss with L&M who was responsible for payment at another meeting. This will be a change order; who pays for it is a matter to be discussed in the near future.

MOTION: instruct Facilities Director Walls to proceed with Allen Farm Fence to install the 3/8 mesh in the exercise yard (Clark/Brown 3-0, motion passed)

Director Walls asked the commission how they would like to proceed with the latest \$3,000 invoice from Lewis & Malm. As this is not the last invoice, the commission agreed to pay it.

Access control update-

Continuing discussion from a previous meeting, Director Walls said the best case for access control was that his pursuit of seeking access control happened at the direction of the commissioners, and the screening and access control are 2 separate issues. Access control helps us when can simply delete a card and reissue another card, it helps to track who is entering the building outside hours, it allows for some expansion, and having cameras throughout the courthouse would be an advantage as a record in case an incident occurred. Commissioner Brown said he would rather take the money and buy cameras, as this would be more effective security-wise. Commissioner Clark thought we should implement the access control plan, as it was part of the capital plan.

MOTION: authorize Facilities Director Walls to spend \$15,000 for card system (Clark/Blasi 2-1, Brown opposed)

Facilities Director Walls requested that the Commissioners restore the seniority of David Linnell by placing him at grade / step 10 H-2 \$19.88 per hour, effective November 11, 2018 (anniversary date). Commissioner Clark expressed that he needed Walls to make a dynamic argument why Linnell had an exemplary qualification that would qualify this decision. Walls said if the criteria that were applied when the grade was established were applied today he would be an 11 at least. Walls said Linnell does more than the job description entails, and should be recognized for that. Commissioner Clark expressed that he was satisfied that Director Walls made the case that Linnell contributed more than his job description and should be recognized for that. Commissioner Brown said he did not support this; he did not think it was a promotion, but that it was a new job, and at the time Linnell agreed to the details.

MOTION: Asst. Facilities Director David Linnell be placed at grade/step 10 H-1 \$19.88 / hr effective November 11, 2018 (Clark/Blasi 2-1, Brown opposed, motion passed)

RCC:

Monthly report- RCC Director Conary reported that he attended a meeting regarding proposed police protocols. Director Conary crafted a letter in response, opposing the proposal largely due to the unfunded mandates involved. Director Conary informed the commission that the island of Frenchboro no longer has an organized emergency response plan. He has offered to meet with them to help them craft a solution. Conary submitted an estimate of equipment costs for RCC expansion; the total estimate was \$34,115.

Commissioners:

RCC Expansion- discuss placing a Request for Qualifications: Facilities Director Walls said the draft document is intended to find individuals that would be able to design and handle the job, not execute it.

MOTION: Director Walls be permitted to seek Request For Qualifications for renovation of the RCC downstairs (Clark/Brown, *discussion followed and the commission was in agreement, although an official vote on the motion did not occur*)

Commissioner Brown thought the first step would be to have a qualified individual assess the space; from there the commission could determine if an engineer should be involved.

MOTION: Approve Personnel Policy amendment: Sick time donation (Brown/Blasi 3-0, motion passed)

Schedule union contract negotiations, corrections- Commissioner Clark suggested CA Adkins contact the union and exchange a list of demands.

County Administrator:

MPERS update- Deputy CA Knowlton reported that MPERS has recently adopted a change regarding retirees returning to work. If a retiree who is drawing retirement from MPERS is hired by the county, MPERS will invoice the county for 5% of that employee's earnings. It is up to the county whether the employer or the employee covers that expense. Commissioner Clark suggested drafting a policy to address such a scenario.

2019 Wellness Program- the commission indicated that they wanted to continue the wellness program. Deputy CA Knowlton reported that a conference call is scheduled for October 11 to discuss details.

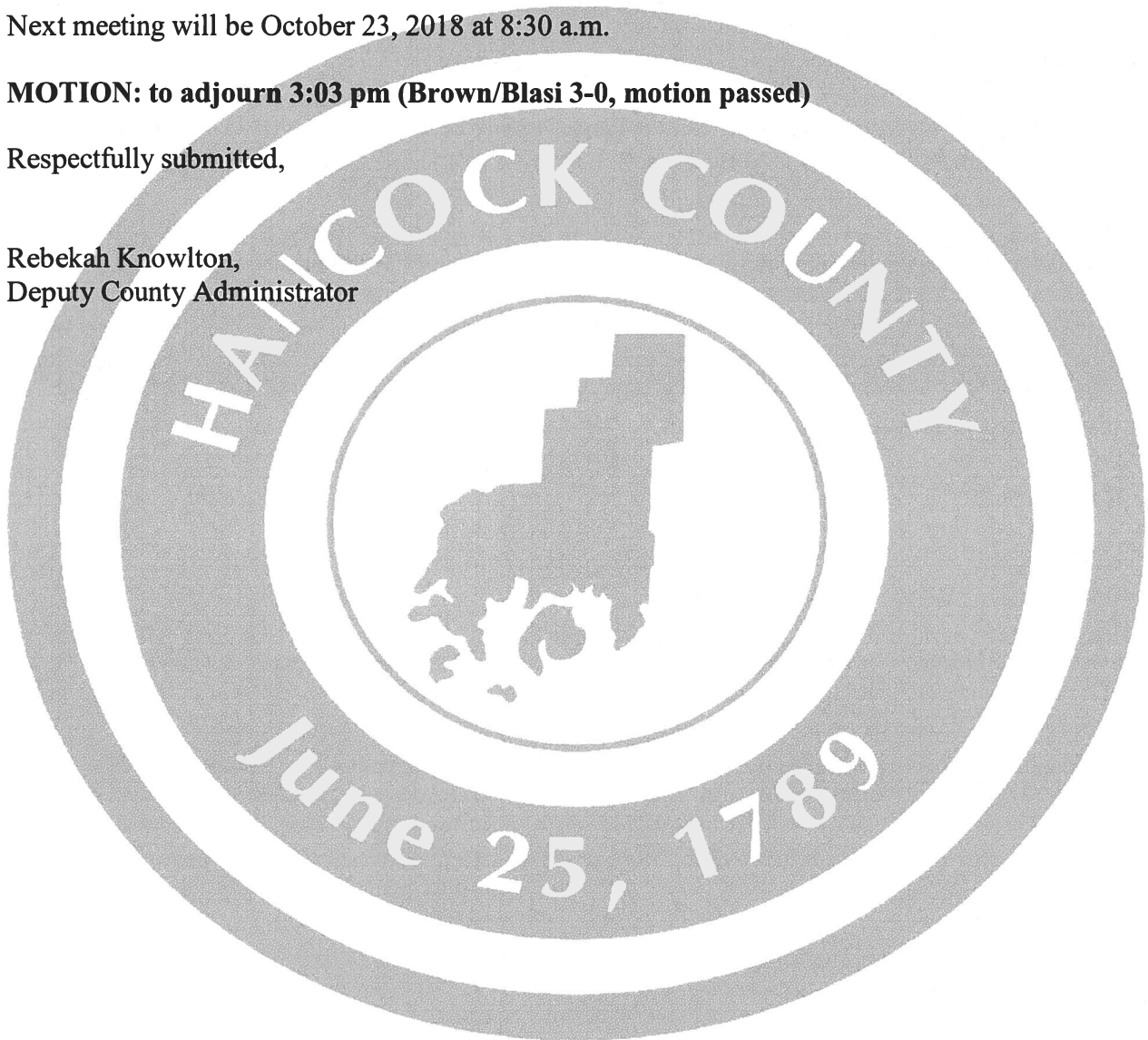
Personnel Policy- the commission reviewed a draft amendment to the personnel policy regarding 16 hours of on call compensation for Jail Duty officers, rather than the 8 they are currently receiving. They agreed to discuss the draft at a future meeting.

Next meeting will be October 23, 2018 at 8:30 a.m.

MOTION: to adjourn 3:03 pm (Brown/Blasi 3-0, motion passed)

Respectfully submitted,

Rebekah Knowlton,
Deputy County Administrator



COMMISSIONERS SPECIAL MEETING

Learn more about *HANCOCK COUNTY* by visiting

www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The special meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 8:30 am on **Tuesday, October 23, 2018** in the conference room of the County courthouse located in Ellsworth, ME with Commissioners Brown and Clark in attendance.

Charles Earley of Lewis & Malm updated the commission on the jail yard project. Regarding the issue of the error with the fencing chainmail, Earley reported that Engineer Hedefine will be covering the cost of the error with his insurance and asked if the commission was willing to participate by carrying part of the expense. Commissioner Clark suggested the county pay 1/3; he said we did share in responsibility at the time, but the issue was not raised until after it was installed.

MOTION: authorize the payment of 1/3 of the \$5,000 to resolve the cost of the chain link fence from the construction contingency account (Clark/Blasi 3-0, motion passed)

It becomes a change order to the project in the amount of \$1,419.66- this includes a credit of \$964.74. This will be paid directly to Hedefine Engineering. Commissioner Clark said he was personally very pleased with RF Jordan's work.

Adjustments to / approval of agenda: none

Public Comment: none

Hancock County Workforce & Recovery Program- update and plans for next year

Joanna Russell addressed the commission to clarify a couple of points; she said at the previous meeting she had asked to increase the funding that went toward support services like denture work. This will possibly affect 5 job seekers; they don't have the resources to do that and it will help with fulltime employment. This service has not already been provided. The individual receiving these services would have to demonstrate work readiness. Russell said she wanted to acknowledge that from last year's allocation about \$40,000 remains, and she was asking for permission to utilize that \$40,000 moving through the next year. Commissioner Blasi clarified that his understanding was the \$100,000 was through December 31, 2018. Russell said he was not mistaken. Commissioner Brown said this is a program only in Hancock County, it is not used in other counties, and it is a program that works. As of now 56 people have been served. Russell referenced the \$40,000 remaining; she said the money is not typically spent until the individual demonstrates the readiness to move forward. Commissioner Clark said he thought this type of expense should be funded, keeping in mind that if it becomes a considerable expenditure the commission would have to consider whether or not they wanted to fund the entire program. Commissioner Brown said this program teaches people how to apply for a job, and part of that is how they look and how their resume looks. Commissioner Brown said the program has been successful and he is very pleased with it. Commissioner Clark said he did not need reassurance

on the merit of the program, but there is only so much funding, and at some point they will have to prioritize what programs are required for success.

EMA:

MOTION: Accept the resignation of Deputy EMA Director Bradley Nuding (Clark/Brown 3-0, motion passed)

MOTION: Permission to advertise for Deputy EMA Director (Clark/Blasi 3-0, motion passed)

Commissioner Brown asked about the 2019 budget; Director Sankey said the new hire will stay within the boundaries of the budget.

Finalize EMA vehicle purchase-

MOTION: All bids that include a trade in will state that in the bid request (Clark/Blasi 2-0-0 Commissioner Brown did not vote)

Commissioner Clark expressed that this should be added to the bid procedures policy; he said this is a matter of making it fair for everyone and making it clear when the purchase is approved.

MOTION: allow EMA to purchase vehicle with low bid from Darlings- 2019 Chevrolet Tahoe SSV- List \$49,700-Quote \$36,680- After trade \$27,680 (Brown/Clark 3-0, motion passed)

UT:

MOTION: Award 2018-2019 Snow Removal agreement for Route 193 & Back Road to Randy Perry for same terms as last year (Clark/Blasi 3-0, motion passed)

UT Supervisor Billings recommended the commission approve the agreement for ambulance services. Commissioner Brown asked if we needed to provide these services by statute. Billings said the statute says "may", so it is up to the commissioners. The offshore islands are not addressed; all of the mainland unorganized territories are listed in the agreement. Commissioner Brown expressed concern that we will be obligated to pay for the service for the offshore islands. Commissioner Clark thought it would be an unreasonable expectation for the county to provide this type of service to an offshore island.

MOTION: Award 2018-2021 Ambulance Service agreement for 15 mainland Unorganized Townships with Meridian Mobile Health, LLC d/b/a Capital Ambulance (Blasi/Clark 3-0, motion passed)

UT Supervisor Billings suggested using account E 60-30-30-0500 for the remainder of this year and create a line item for this purpose in the future.

MOTION: enter executive session under MRSA Title 1§405 6 (E) to discuss details from our attorney concerning community benefit funds (Clark/Blasi 3-0, motion passed)

MOTION: direct the County Administrator to consult with our attorney and move forward on resolving the community benefit account funding for Hancock Wind (Clark/Brown 3-0, motion passed)

RCC:

Discussion: emergency response plan in Unorganized Territories- RCC Director Conary reported that recent incidents revealed that there is confusion about basic responders in unorganized territories. He said he wanted to make the commission aware of the call volume in the unorganized territories. Director Conary said the unorganized territories are in Hancock County and we are the PSAP, and it is our responsibility for our RCC to provide emergency medical and fire dispatch. UT Supervisor Billings suggested having an agreement with agencies that stipulates they would be compensated only if they were dispatched by RCC. Commissioner Clark said this was a good step; he asked if we need a contract with a fire department for each township on the condition that if we call they will go. There was some discussion on how services would be billed. Commissioner Brown expressed frustration that the state was not taking more responsibility in this issue. Commissioner Blasi suggested we negotiate with each entity and specify in a draft agreement what we will pay for services. This has been done for structure fires only. Commissioner Clark said he wanted to see UT Supervisor Billings and RCC Director Conary work together to develop criteria for when fire departments are compensated for responding to a motor vehicle accident, and to consider if the agencies would consider some kind of stipend with an overall cap.

Maintenance:

MOTION: approval to hire Richard Zerrien of Trenton as part time janitor at the rate of \$12.50 per hour, with no benefits, to average less than 30 hours per week (Clark/Blasi 3-0, motion passed)

MOTION: approve the RCC Request for Qualifications (Clark/Blasi 3-0, motion passed)

District Attorney:

MOTION: approve the hire of Lilianna Nevells of Blue Hill as full time Legal Secretary III in the District Attorney's office, at grade 5 step B \$12.80 per hour, effective October 27, 2018 (Clark/Blasi 3-0, motion passed)

DA Foster said the applicant has a 2 year degree in paralegal studies, and recommended grade 5 step C.

Probate:

Computer Account Overdraft discussion-

Commissioner Blasi said he noticed an overdraft of that line of \$2,500. Commissioners Clark and Blasi agreed that if a department head is going to over expend an account significantly, the department head should inform the commission, and provide justification for it.

MOTION: approval to raise Notice to Creditors fees to \$70.00 per filing (Clark/Brown 3-0, motion passed)

Register Coughlin said she would like the fee change effective November 1, 2018. Register Coughlin said she had to ask the commissioners for approval, and it was not set by statute. Commissioner Brown asked if anyone else needed to be consulted, Register Coughlin said no.

Treasurer:

Audit update- CA Adkins said he answered the most recent questions of the auditor, and is expecting a final version as the next and final step.

MOTION: Treasurer be authorized to issue RFP for auditing service once we receive the electronic copy of the final audit (Clark/Brown 3-0, motion passed)

MOTION: approve the request for transfer of reserve funds from account G1-3014-40 Probate Equipment to account E08-35-200 Computers in the amount of \$1,500 (Brown/Blasi 3-0, motion passed)

MOTION: deny the request for transfer of reserve funds from account G1-3011-01 GF/Technology to account E08-35-200 Computers in the amount of \$1,022.52 (Brown/Clark 2-1, Blasi opposed)

MOTION: approve the request for expenditure from capital reserve account G1-3010-90 Jail yard job, 4th requisition, in the amount of \$16,292.07 (Clark/Blasi 3-0, motion passed)

MOTION: approve the request for expenditure from capital reserve account G1-3011-00 Jail yard job clerk fee in the amount of \$3,000 (Clark/Blasi 3-0, motion passed)

MOTION: approve the request for expenditure from capital reserve account G1-3011-00 jail yard cameras, new equipment for day yard surveillance in the amount of \$1,289.92 (Clark/Blasi, motion and second withdrawn)

MOTION: approve the request for transfer of reserve funds from account G1-3012-90 Deeds copier to account E09-70-250 Copier in the amount of \$2,186.68 and from account G1-3012-10 Deeds Equipment to account E09-70-250 Copier in the amount of \$3,100 (Brown/Blasi 3-0, motion passed)

MOTION: enter executive session under MRS A Title 1§405 6 (E) consultation with Legal Counsel / Commissioners Legal Rights and Responsibilities (Brown/Clark 3-0, motion passed)

Commissioner Clark suggested the County Administrator review the Personnel Policy regarding discipline and termination and attempt to incorporate a suggestion which reflects the employee's right to appeal any discipline or suspension and suggest to the commission a time limit within which that employee can bring the appeal.

Commissioners:

Risk Management Deductible- Commissioner Clark said his position was that if we purchase the policy we should be prepared to pay the deductible. The other question is whether or not to renew the policy. Commissioner Clark said we should pay the deductible and renew the policy.

MOTION: pay the \$1,000 deductible for the DA's prior occurrence from account E 03-25-100 (Clark/Blasi 2-1, Brown opposed)

Commissioner Clark said as for renewing the policy, it is in the budget for next year and it can be discussed at some point; he said if the commission does not want to renew this they should discuss that shortly after January 1.

Definition of promotion in Personnel Policy- Commissioner Clark said a promotion means anytime there is an elevation to a higher grade within a department; this is the way this policy has been implemented over the years. He suggested inserting "within a department" to the first line of the Promotion section of the Personnel Policy, as this reflects past practice. Commissioner Brown did not agree with all of what Commissioner Clark said; he said it is different when a different job description is used. The commission agreed to have CA Adkins work on the policy for recommended changes.

Credit Card Policy revision-

MOTION: approve the credit card policy with amendments (Clark/Blasi 3-0, motion passed)

Personnel Policy, Jail Duty Officer On-Call Compensation-

MOTION: approve section D of the compensatory time policy of the Hancock County Personnel Policy dealing with Jail Duty Officers (Clark/Blasi 3-0, motion passed)

Bar Harbor Airport Budget review-

Airport Manager Madeira presented his proposed budget for 2019. It includes a 3.3% increase in both expenses and revenues; it is a balanced budget- \$737,601 in both revenues and expenses. There was some discussion on the wage for Airport Maintenance Supervisor Richard Gray; Manager Madeira suggested increasing this position from Grade 9 to Grade 12 on the wage scale. Madeira suggested reducing line E 40-60-400 Admin. Fee to \$10,000 (a reduction of \$6,000).

MOTION: table the airport budget until Manager Madeira makes salary inquiries (Brown/Blasi 1-2, Clark and Blasi opposed, motion failed)

MOTION: increase for 2019 the Maintenance Director's grade from 9 to 11, making that line \$49,338 (Clark/motion fails for lack of second)

Commissioner Brown supported approving the department head's recommendation of \$24.99 per hour for the maintenance director's wage. Commissioner Clark suggested both approving that and reducing the county's admin. fee; Commissioner Brown did not want to tie the employee's wage to any other part of the budget. Manager Madeira said he would be able to find a way to raise the maintenance director's wage to \$24.99 per hour and keep the \$16,000 admin. fee.

MOTION: approve the proposed budget by the airport manager (Clark/Blasi 1-2, Blasi and Brown opposed, motion failed)
This includes an increase to grade 12 for the maintenance director position, and a reduction of \$6,000 to the county's admin fee.

County Administrator:

MOTION: enter executive session under MRSA Title 1§405 6 (D) to discuss union contract negotiations (Brown/Blasi 3-0, motion passed)

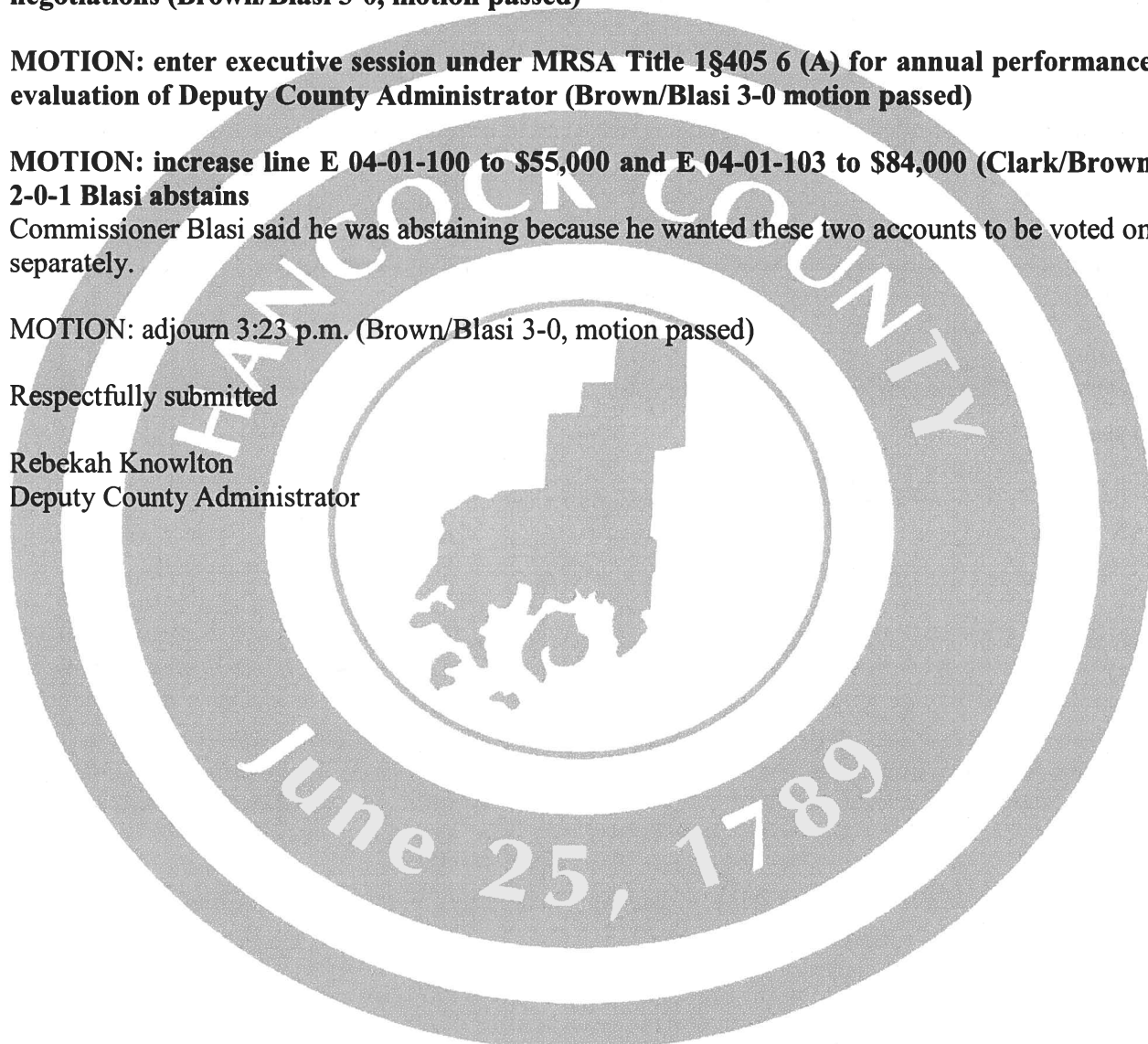
MOTION: enter executive session under MRSA Title 1§405 6 (A) for annual performance evaluation of Deputy County Administrator (Brown/Blasi 3-0 motion passed)

MOTION: increase line E 04-01-100 to \$55,000 and E 04-01-103 to \$84,000 (Clark/Brown 2-0-1 Blasi abstains)
Commissioner Blasi said he was abstaining because he wanted these two accounts to be voted on separately.

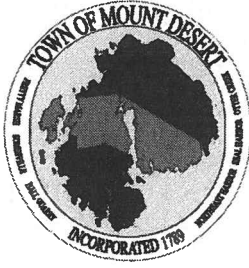
MOTION: adjourn 3:23 p.m. (Brown/Blasi 3-0, motion passed)

Respectfully submitted

Rebekah Knowlton
Deputy County Administrator



NEW BUSINESS



Town of Mount Desert

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5743 Fax 207-276-5742
www.mtdesert.org director@mtdesert.org

MEMO

To: Durlin Lunt, Jr., Town Manager
From: Tony Smith, Public Works Director
Re: New Irrigation System
Date: November 7, 2018

As you know, the May 2018 town meeting approved funding of \$50,000 for the construction of a new irrigation system for the greater Village Green area and the lawns at the Yachtsman Facility. In accordance with our purchasing policy we attempted to locate at least three qualified contractors to furnish and install the system. We were able to speak with just two, Coastal Irrigation & Lighting (CIL) and Williams Irrigation (Williams), both located in Ellsworth.

CIL told us they were too busy to take on any other projects. We eventually arrived at a price of \$43,370.00 with Williams for them to furnish and install all labor and materials, including plumbing and electrical, to provide us with a fully functioning system. This cost is \$6,630.00 below the approved funding. Depending upon the weather, they anticipate being able to complete the project before Christmas 2018. We have spoken with Harbormaster Lemoine about water supply for the system and have determined that it will be from the harbormaster building and the Yachtsman Facility for the respective areas.

Based on the above:

- I recommend we hire Williams Irrigation at a cost of \$43,370.00 to furnish and install all labor and materials, including plumbing and electrical, to provide us with a fully functioning irrigation system and that,
- I be authorized to execute an agreement with them for the work on behalf of the town and that,
- I be authorized to expend the remaining approved funds of \$6,630.00 up to the town meeting approved budget of \$50,000 at my discretion, if needed, to pay the cost of any unforeseen circumstances items that might arise e.g. unknown subsurface conditions identified during construction; repair of damage to pipes or wires made during construction that we do not know about but that are still in use, etc..

C. Ben Jacobs, Highway Superintendent
John Lemoine, Harbormaster
Claire Woolfolk, Town Clerk
Kathi Mahar, Treasurer



G.F. Johnston & Associates
*Civil Engineers and
Land Use Consultants*
58 Hillcrest Circle, P.O. Box 197 Southwest Harbor,
Maine 04679
207-244-1200 Phone /Fax



October 25th, 2018

Board of Selectman
Town of Mount Desert
PO Box 248
Northeast Harbor, ME 04662

RE: 42 Main Street Seal Harbor -Map 30 Lot 20
Sewer Ordinance Connection Waiver
Section 4.04

Dear Chairman Macauley and Members of Board:

We are assisting Emily and Daniel Burke with improvements to their home located at 42 Main Street Seal Harbor. The property is located on the west side of Main Street approximately 200 feet south of the intersection of Route #3 and the Jordan Pond Road. The property presently contains a 4 bedroom home which is adjacent to the sidewalk and granite curb along Main Street. The property is accessed by a driveway that slopes down to the west end of the property with parking in front of a small garage. The owners are replacing the garage with a new in law apartment. They will be renovating the basement area of the existing house to include a bathroom in the lowest level of the structure.

The existing sewer service for the property is a 6" cast iron pipe that exits the main house at a slope of 4% approximately 40" above the existing concrete basement floor. The cast iron service drains to the public sewer which is in the middle of State Route #3, Main Street.

The topography of the site is such that the existing and new planned structure is 7'-6" below Main Street. The conditions are also such that the new structure will be 3'-4" below the existing 6" cast iron sewer service that leaves the home on the Main Street side.

We are requesting the Board review and consider a waiver of the Sewer Ordinance requirement for a separate and individual sewer connection for each structure under Section 4.04 of the Sewer Ordinance. The Ordinance requires an applicant to provide information addressing four (4) conditions A, B, C and D under Section 4.04. For ease of reference we have included the (4) criteria italicized below followed by supporting information regarding the applicants qualifications for a waiver.

At a minimum, required conditions for granted a waiver may include, but not necessarily be limited to: (A) The Agent has determined that connection of the new building sewer to the public sewer will require crossing the public way requiring excavation of said public way thereby adversely affecting said public way.



The sewer manholes show east of the curb and sidewalk in Route #3. The digging of this area would require substantial disturbance to traffic, side walk, curb and drainage along Main Street. This area is in close proximity to the intersection with Jordan Pond Road. Jordan Pond Road neighborhood contains many year round residents. The adverse effects to the public way include undue interruption of traffic, potential pavement settlement and most of all the availability of asphalt ends November 15th. There are no benefits to the condition of the road or public way to contain another buried utility within it.

(B) The Applicant has proven to the satisfaction of the Agent that the existing building sewer is adequate to accommodate the proposed additional discharge. The existing sewer service is a 6" diameter cast iron pipe. The material of Cast Iron is accepted under the Unified Plumbing Code (UPC) Section 7, Table 701.1 as a suitable material. By measuring the interior slope the existing cast iron pipe the pipe slopes 1/ 2" vertically in 12" horizontal slope. This condition exceeds the minimum 1/4" per foot slope required under Section 4.07 of the Sewer Ordinance. The existing diameter, pipe material and slope are in conformance with the Sewer Ordinance requirements.

The UPC Table 703.2 permits up to 720 domestic fixture units on a 6" waste line. A four bedroom home and in-law apartment approaches 20 domestic fixture units.

(C) The Applicant has proven to the satisfaction of the Agent that they have right, title, or interest to use the existing building sewer.

The current deed for the property is recorded under book 6416 page 162 of the Hancock County Registry of Deeds. A copy for the Boards review is attached to this submittal.

(D) The Applicant agrees in writing to the satisfaction of the Agent to assume all liability for the installation and maintenance of their proposed building sewer.

The applicants will not be constructing any new sewer lines outside of their property. They will also not be attempting to convey any rights of entry for the Town to access the private sewer line. It then becomes arguably illegal for the applicant to ask the Town to maintain any portion of their private system. The applicants agrees to assume all liability for the new sewer service line and this letter shall serve as a permanent record evidencing this commitment.



G.F. Johnston & Associates
Consulting Civil Engineers

We trust that this letter and attachments provides the Board with complete understanding of the proposal. We thank the Board in advance for their time in consideration of this request and we look forward to discussing the proposal at the next regularly scheduled Select Board meeting.

Sincerely,

Greg Johnston P.E.
Registered Civil Engineer
G.F. Johnston & Associates





Garage lower than street to be replaced with residential structure
Note sloped grade differential



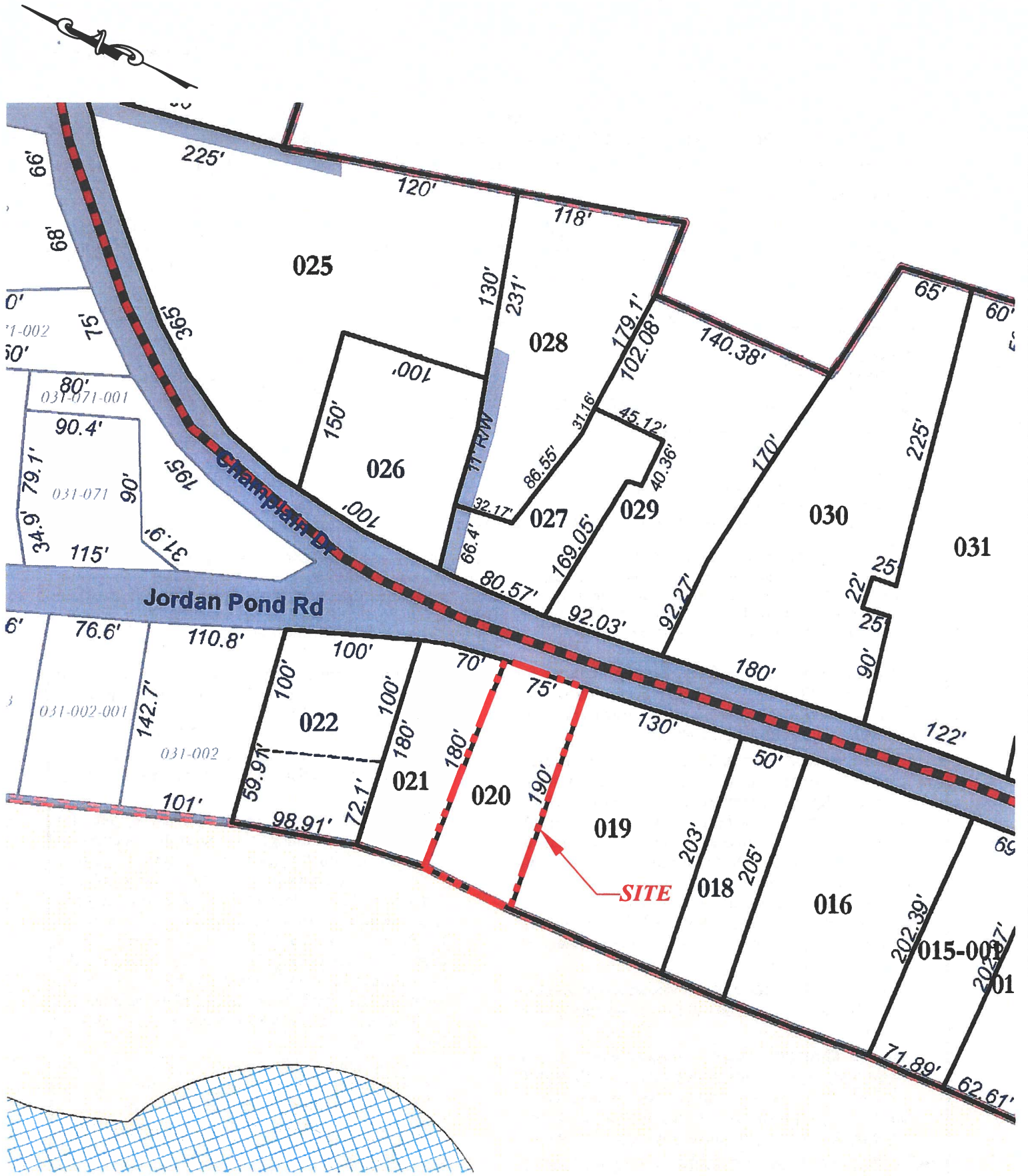
New Effluent Pump Station Location
Line in from new lower bathroom
and Guest Cottage page left.



Sewer manhole in RTE#3 towards Jordan Pond Road



Sewer in Street South towards Steamboat Wharf



SCALE: 1" = 100'

G.F. Johnston & Associates



Consulting Civil Engineers
 P.O. Box 197
 Southwest Harbor, Maine 04679
 207-244-1200

PROJECT: C-0594 42 MAIN ST
 PORTION OF MOUNT DESERT TAX MAP #30
 SEAL HARBOR, MAINE

**TABLE 703.2
MAXIMUM UNIT LOADING AND MAXIMUM LENGTH OF DRAINAGE AND VENT PIPING**

SIZE OF PIPE (Inches)	1¼	1½	2	2½	3	4	5	6	8	10	12
Maximum Units Drainage Piping¹											
Vertical	1	2 ²	16 ³	32 ³	48 ⁴	256	600	1380	3600	5600	8400
Horizontal	1	1	8 ³	14 ³	35 ⁴	216 ⁵	428 ⁵	720 ⁵	2640 ⁵	4680 ⁵	8200 ⁵
Maximum Length Drainage Piping											
Vertical, (feet)	45	65	85	148	212	300	390	510	750	—	—
Horizontal (unlimited)	45	65	85	148	212	300	390	510	750	—	—
Vent Piping Horizontal and Vertical⁶											
Maximum Units	1	8 ³	24	48	84	256	600	1380	3600	—	—
Maximum Lengths, (feet)	45	60	120	180	212	300	390	510	750	—	—

For SI units: 1 inch = 25 mm, 1 foot = 304.8 mm

Notes:

- ¹ Excluding trap arm.
- ² Except sinks, urinals, and dishwashers – exceeding 1 fixture unit.
- ³ Except six-unit traps or water closets.
- ⁴ Only four water closets or six-unit traps allowed on a vertical pipe or stack; and not to exceed three water closets or six-unit traps on a horizontal branch or drain.
- ⁵ Based on ¼ inch per foot (20.8 mm/m) slope. For ⅛ of an inch per foot (10.4 mm/m) slope, multiply horizontal fixture units by a factor of 0.8.
- ⁶ The diameter of an individual vent shall be not less than 1¼ inches (32 mm) nor less than one-half the diameter of the drain to which it is connected. Fixture unit load values for drainage and vent piping shall be computed from Table 702.1 and Table 702.2(b). Not to exceed one-third of the total permitted length of a vent shall be permitted to be installed in a horizontal position. Where vents are increased one pipe size for their entire length, the maximum length limitations specified in this table do not apply. This table is in accordance with the requirements of Section 901.2.

705.3 Brass Pipe and Joints. Joining methods for brass pipe and fittings shall be installed in accordance with the manufacturer’s installation instructions and shall comply with Section 705.3.1 through Section 705.3.3.

705.3.1 Brazed Joints. Brazed joints between brass pipe and fittings shall be made with brazing alloys having a liquid temperature above 1000°F (538°C). The joint surfaces to be brazed shall be cleaned bright by either manual or mechanical means. Pipe shall be cut square and reamed to full inside diameter. Brazing flux shall be applied to the joint surfaces where required by manufacturer’s recommendation. Brazing filler metal in accordance with AWS A5.8 shall be applied at the point where the pipe or tubing enters the socket of the fitting.

705.3.2 Mechanical Joints. Mechanical joints shall be of the compression type using an elastomeric gasket to form a seal.

705.3.3 Threaded Joints. Threaded joints shall be made with pipe threads in accordance with ASME B1.20.1. Thread sealant tape or compound shall be applied only on male threads, and such material shall be of approved types, insoluble in water, and nontoxic.

705.4 Cast-Iron Pipe and Joints. Joining methods for cast-iron pipe and fittings shall be installed in accordance with the manufacturer’s installation instructions and shall comply with Section 705.4.1 and Section 705.4.2.

705.4.1 Caulked Joints. Caulked joints shall be firmly packed with oakum or hemp and filled with molten lead to a depth of not less than 1 inch (25.4

mm) in one continuous pour. The lead shall be caulked thoroughly at the inside and outside edges of the joint. After caulking, the finished joint shall not exceed ¼ of an inch (3.2 mm) below the rim of the hub. No paint, varnish, or other coatings shall be permitted on the joining material until after the joint has been tested and approved.

705.4.2 Mechanical Joints. Mechanical joints for cast-iron pipe and fittings shall be of the compression or mechanical joint coupling type. Compression type joints with an elastomeric gasket for cast-iron hub and spigot pipe shall comply with ASTM C 564. Hub and spigot shall be clean and free of dirt, mud, sand, and foreign materials. Cut pipe shall be free from sharp edges. Fold and insert gasket into hub. Lubricate the joint following manufacturer’s instructions. Insert spigot into hub until the spigot end of the pipe bottom out in the hub. Use the same procedure for the installation of fittings.

A mechanical joint shielded coupling type for hubless cast-iron pipe and fittings shall have a metallic shield where installed aboveground, and shall comply with ASTM A 1056, ASTM C 1277, ASTM C 1540, or CISPI 310. The elastomeric gasket shall comply with ASTM C 564. Hubless cast-iron pipe and fittings shall be clean and free of dirt, mud, sand, and foreign materials. Cut pipe shall be free from sharp edges. Gasket shall be placed on the end of the pipe or fitting and the stainless steel shield and clamp assembly on the end of the other pipe or fitting. Pipe or fittings shall be seated against the center stop inside the elastomeric

**TABLE 701.1
MATERIALS FOR DRAIN, WASTE, VENT PIPE AND FITTINGS**

MATERIAL	UNDERGROUND DRAIN, WASTE, VENT PIPE AND FITTINGS	ABOVEGROUND DRAIN, WASTE, VENT PIPE AND FITTINGS	BUILDING SEWER PIPE AND FITTINGS	REFERENCED STANDARD(S) PIPE	REFERENCED STANDARD(S) FITTINGS
ABS (Schedule 40)	X	X	X	ASTM D 1527, ASTM D 2661, ASTM D 2680*, ASTM F 628	ASTM D 2661, ASTM D 2680*
Asbestos-Cement	—	—	X	ASTM C 14*, ASTM C 428*	—
Brass	—	X	—	ASTM B 43	—
Cast-Iron	X	X	X	ASTM A 74, ASTM A 888, CISPI 301	ASME B16.12, ASTM A 74, ASTM A 888, CISPI 301
Co-Extruded ABS (Schedule 40)	X	X	X	ASTM F 1488	ASTM D 2661, ASTM D 2680*
Co-Extruded PVC (Schedule 40)	X	X	X	ASTM F 891, ASTM F 1488	ASTM D 2665, ASTM F 794*, ASTM F 1866
Copper (Type DWV)	X	X	X	ASTM B 75, ASTM B 251, ASTM B 302, ASTM B 306	ASME B16.23, ASME B16.29
Galvanized Malleable Iron	—	X	—	—	ASME B16.3
Galvanized Steel	—	X	—	ASTM A 53	—
Polyethylene	—	—	X	ASTM F 714	ASTM D 2683, ASTM D 3261, ASTM F 1055, ASTM F 2206
PVC (Schedule 40)	X	X	X	ASTM D 1785, ASTM D 2665, ASTM F 794*	ASTM D 2665, ASTM F 794*, ASTM F 1866
Stainless Steel 304	—	X	—	ASME A112.3.1	ASME A112.3.1
Stainless Steel 316L	X	X	X	ASME A112.3.1	ASME A112.3.1
Vitrified Clay (Extra strength)	—	—	X	ASTM C 700	ASTM C 700

* For building sewer applications.



OR BK 6416 PGS 162 - 163 06/29/2015 03:43:14 PM
 INSTR # 2015009577 JULIE A. CURTIS
 HANCOCK COUNTY, ME REGISTER OF DEEDS

QUITCLAIM DEED WITH COVENANT

KNOW ALL BY THESE PRESENTS, that **Robert Clay Kanzler**, with a mailing address of PO Box 358, Woodstock, VT 05091, for consideration paid, **GRANTS** to **Emily Shubert Burke and Daniel Drummond Burke**, with a mailing address of 63 Virginia Lane, Bangor, ME 04401, with QUITCLAIM COVENANT, as joint tenants, certain lots or parcels of land, together with any improvements thereon, situated in the Village of Seal Harbor, Town of Mount Desert, County of Hancock, State of Maine, described in Exhibit A incorporated hereto and made a part hereof.

Together with all rights, easements, privileges and appurtenances belonging to the granted estate.

WITNESS my hand and seal this 23rd day of June, 2015.

Robert Clay Kanzler
 Robert Clay Kanzler

STATE OF Maine
 COUNTY OF Hancock

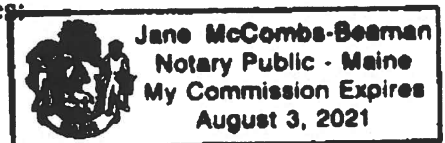
6/23, 2015

Personally appeared the above named Robert Clay Kanzler and acknowledged the foregoing instrument to be his free act and deed.

Before me, *Jane McCombs-Beaman*
 Notary Public

SEAL

Notary: Print or Type Name
 My Commission Expires:



MAINE REAL ESTATE
 TRANSFER TAX PAID

EXHIBIT A

Two of the lots described as conveyed in Quitclaim Deed from Alice E. Moore to Anthony L. Hamor, Jr. and Cynthia B. Hamor, dated January 5, 1950 and recorded in Book 733, Page 135 of the Hancock County, Maine, Registry of Deeds, said premises being described in said deed as follows:

“two certain lots or parcels of land, together with the buildings thereon, situated in that part of said Town of Mount Desert known as Seal Harbor, bounded and described as follows: Beginning at a stake in the westerly line of the County Road, said stake marking the northeasterly corner of land of Arthur M. Clement (being the land conveyed by Robert E. Campbell, Evelyn Campbell, and Mabel L. Lynam); thence following the westerly line of said highway (County Road) northerly seventy (70) feet; thence westerly and parallel to the northerly line of land of Arthur M. Clement, one hundred and twenty-three (123) feet; thence southerly seventy (70) feet to the northwesterly corner of said Clement land; thence following Clement’s northerly line easterly one hundred and twenty-three (123) feet, more or less, to the point of beginning.

“Being the same premises described as conveyed by Robert E. Campbell, et al. to Anthony L. Hamor, Jr. by Warranty Deed dated August 27, 1924 and recorded September 23, 1924 in Book 590, Page 15 of the Registry of Deeds for said County of Hancock, to which deed and the record thereof reference is hereby expressly made.

“Second Lot: Beginning at a point in the North line of land now or formerly of Arthur M. Clement; thence from said point westerly following the north line of a lot conveyed by Robert E. Campbell, Evelyn L. Campbell and Mabel L. Lynam to the said Clement on Aug. 4 1925, fifty-nine (59) feet, more or less, to the northwest corner of said Clement’s land; thence northerly on a production of the said Clement’s west line seventy (70) feet; thence easterly and parallel to the first described line, fifty-eight (58) feet, more or less, to the northwest corner of a certain lot conveyed by the said Robert E. Campbell, Evelyn L. Campbell and Mabel L. Lynam to Anthony L. Hamor, Jr. by deed dated August 27, 1924 and recorded in Book 590, Page 15; thence southerly following the west line of said conveyed lot seventy (70) feet to the point of beginning, containing forty one hundred (4100) square feet, more or less.”

Reference is hereby made to the deed from Robert N. Hamor and Gloria C. Hamor to Robert Clay Kanzler, dated October 20, 1997 and recorded in Book 2685, Page 473 of the Hancock County, Maine, Registry of Deeds.

EMILY SHUBERT BURKE

42 MAIN STREET

TAX MAP 030 LOT 020

MOUNT DESERT, ME

This letter serves as authorization for G.F. Johnston & Associates to act on behalf of Emily S. Burke regarding all State, Municipal, and Federal permitting procedures. This authorization includes, but is not limited to, filing applications, exhibits and representation at meetings with regard to permitting associated with property located in Mount Desert, ME.

Emily Shubert Burke

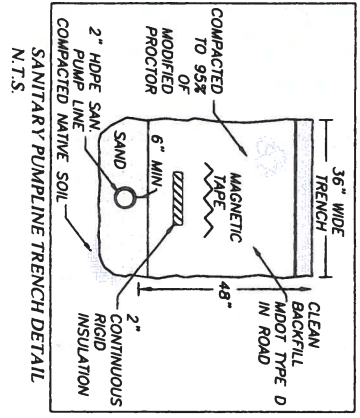
Signature

Home owner

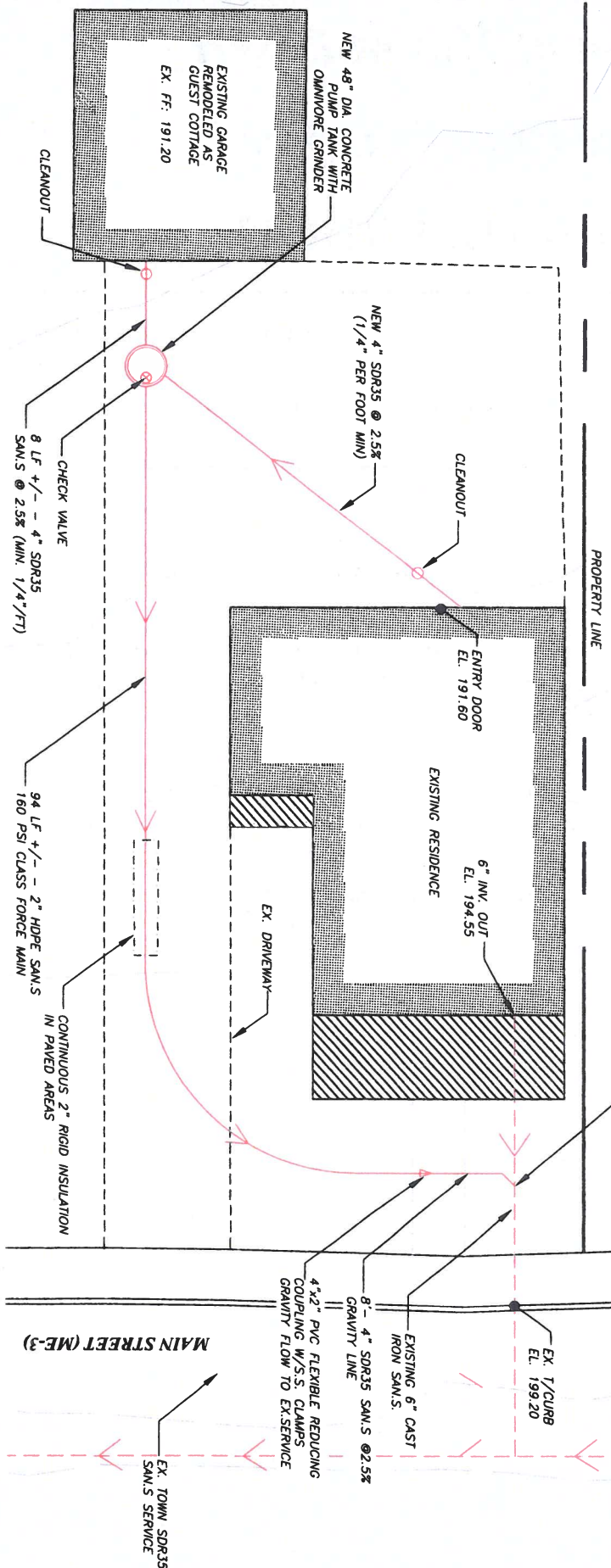
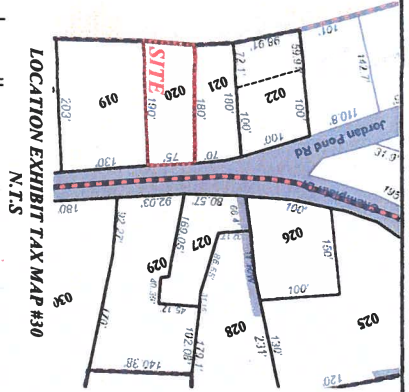
Title

10-22-18

Date



1-888-DIG-SAFE
CALL DIG SAFE
DIG SAFE SHALL
NOTIFIED 72 HRS
IN ADVANCE



NEW 6"x6"x4" SDR35 WYE REDUCING
W/ 2-6" NO HUB CASSETS W/ S.S. CLAMPS
WYE CONNECTS IN FLOW DIRECTION

NEW 48" DIA. CONCRETE
PUMP TANK WITH
OMNIVORE GRINDER

EXISTING GARAGE
REMODELLED AS
GUEST COTTAGE
EX. FF: 191.20

CLEANOUT

NEW 4" SDR35 @ 2.5%
(1/4" PER FOOT MIN)

CHECK VALVE

8 LF +/- - 4" SDR35
SAN.S @ 2.5% (MIN. 1/4"/FT)

ENTRY DOOR
EL. 191.60

EXISTING RESIDENCE

6" INV. OUT
EL. 194.55

EX. DRIVEWAY

94 LF +/- - 2" HDPE SAN.S
160 PSI CLASS FORCE MAIN

CONTINUOUS 2" RIGID INSULATION
IN PAVED AREAS

EX. 1/CURB
EL. 199.20

EXISTING 6" CAST
IRON SAN.S.

8" - 4" SDR35 SAN.S @ 2.5%
GRAVITY LINE

4"x2" PVC FLEXIBLE REDUCING
COUPLING W/S.S. CLAMPS
GRAVITY FLOW TO EX.SERVICE

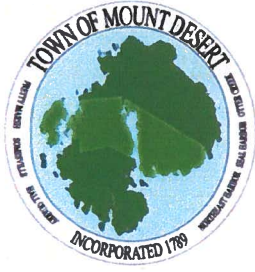
EX. TOWN SDR35
SAN.S SERVICE

MAIN STREET (ME-3)

- PLAN NOTES:
- THIS IS NOT A BOUNDARY SURVEY. ALL PROPERTY LINES HAVE BEEN DETERMINED BY MAPS & DEED REFERENCES.
 - CONNECTION TO EXISTING ON-PROPERTY CAST IRON SAN.S TO BE COMPLETED IN PRESENCE OF FIELD ENGINEER & QUALIFIED PUBLIC WORKS PERSONNEL.
 - TOWN PERMITS REQUIRED FROM CODE ENFORCEMENT DEPARTMENT.

RECORD OWNER
BURKE, EMILY
42 MAIN STREET
SEAL HARBOR, MAINE 04675

<p>NOT FOR CONSTRUCTION IF ENGINEERS SEAL NOT AFFIXED AND SIGNED</p>	<p>PERMIT PLAN</p> <p>SANITARY SEWER LIFT STATION</p>		<p>G.F. Johnston & Associates Consulting Civil Engineers P.O. Box 197 Southwest Harbor, Maine 04679 207-244-1200</p>
	<p>DATE: 11/02/14</p> <p>SCALE: 1" = 10'</p> <p>PROJ: CT10-1</p> <p>SHEET NO: C1</p>	<p>DATE: 11/02/14</p> <p>SCALE: 1" = 10'</p> <p>PROJ: CT10-1</p> <p>SHEET NO: C1</p>	



Town of Mount Desert

Treasurer's Office

MEMORANDUM

TO: BOARD OF SELECTMEN FROM: Kathryn A Mahar, Treasurer

SUBJECT: Finance Reserve Request DATE: November 19, 2018

PURPOSE: Acquisition of Commercial Shredder for Finance Department

I am requesting the use of Finance Department Reserve Funds in the amount of \$1,499.00 for the purchase of a Commercial Shredder as outlined in the 2018-2019 Capital Improvement Plan under the Finance Department/Commercial Shredder line.

The Administration and Finance Department would utilize this cross-cut shredder for the destruction of all outdated confidential documents and current redundant confidential documents.

Attached is documentation for the Commercial Crosscut Continuous Feed Shredder that we propose purchasing – Fellowes Auto Max 550C at the current price of \$1,499.00

The Finance Reserve Account #4020500-24206 – Commercial Shredder Line currently has a balance of \$2,563.00

Fast and convenient. Look for this button at checkout if you're an American Express® customer!



Home > Shredders, Projectors & Office Machines > Shredders & Accessories > Shredders > Fellowes AutoMax 550C AutoFeed Shredder 550 Sheets Cross Cut Black

Item #: 2751452 | Model #: 4963001



Fellowes AutoMax 550C AutoFeed Shredder 550 Sheets Cross Cut Black

No reviews yet Add to List



Each Special financing available

Delivered within 7-14 business days

\$1499.99

This item not available in stores

Add a Protection Plan | 2 available starting at \$49.99

Qty: 1

ADD TO CART

Staples memberships could save you more | Learn More

Product Details

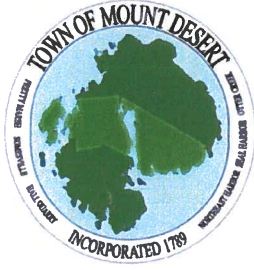
- Shreds documents into 5/32" x 1 1/2" cross-cut particles
Cuts staples, credit cards, paper clips, CDs/DVDs, junkmail. Speed of 11 ft per minute, maximum run time is continuous
Item Dimensions 35.06 x 17.38 x 22.75 HxWxD

Go to full description & specifications

Product Description

Fellowes AutoMax 550C with Patented AccuFeed System automatically shreds stacks of paper with staples and paper clips by loading in the drawer, press start and walk away AutoMax 550C AutoFeed shredder with AccuFeed System continuously shreds stacks of paper of up to 550 sheets automatically or 14 sheets at a time manually.

- Shreds documents into 5/32" x 1 1/2" cross-cut particles
Cuts staples, credit cards, paper clips, CDs/DVDs, junkmail. Speed of 11 ft per minute, maximum run time is continuous
Item Dimensions 35.06 x 17.38 x 22.75 HxWxD
Auto Reverse stops and reverses paper jams, reducing time-consuming frustrations
Continuously shreds stacks of paper of up to 550 sheets automatically or 14 sheets at a time manually



Town of Mount Desert

Treasurer's Office

MEMORANDUM

TO: BOARD OF SELECTMEN FROM: Kathryn A Mahar, Treasurer

SUBJECT: Finance Reserve Request DATE: November 19, 2018

PURPOSE: Meeting Room Presentation Equipment

I am requesting the use of Finance Department Reserve Funds up to \$5,500.00 for the purchase and installation of Meeting Room Presentation Equipment as defined in the 2018-2019 Capital Improvement Plan under the Finance Department.

This equipment would allow digital and video presentations more viable in the Meeting Room by the location of a Screen in the Board of Selectmen alcove and a paired screen in the main area of the Meeting Room.

Attached is a Proposal from CES in the amount of \$4,760.00 for the purchase and installation of the Presentation Equipment that we propose utilizing. This installation would also require additional electrical work to accomplish this task and we have added \$740 to the request for that work.

The Finance Reserve Account #4020500-24206 – Smartboard/Projector Line currently has a balance of \$4,400.00 and the Commercial Shredder Line currently has a balance of \$1,100.00 (*after purchase of a shredder this fiscal year). It has been determined that a Shredder does not meet the monetary nor life qualifiers for the CIP so we propose utilizing the balance of the Shredder Line for this proposal.

November 16, 2018

Town of Mount Desert
Attn: Kathi Mahar / Durlin Lunt
21 Sea Street
Northeast Harbor, ME 04662

Re: Meeting Room Presentation Equipment

On November 6, 2018 we discussed the details of meetings and how best they could be presented to the Board of Directors and the Public in the meeting room. We developed a plan for electronic presentation to the front of the meeting room via flat screen television where the Board of Directors typically sit in conjunction with a mirrored image on a new screen for the public where the existing projector screen resides. The public will need a larger viewing screen serviced by a projector since viewers will be further away from the image. The existing screen may be utilized since space is limited, however, since the new projector is set up for high definition wide screen (16:9) a new screen will be investigated. Approximate costs are outlined below:

- 1.) S560T Dell projector = \$1500.00 (public viewing) (*this is the same model as in the other meeting room which will allow users to be familiar with the equipment – Other models can be investigated at a lower cost if preferred)
- 2.) Samsung TV 65" (diagonal) = \$850.00 (At the front of the room)
- 3.) TV Mount = \$80.00
- 4.) HDMI adapter to mirror images = \$100.00
- 5.) Wifi Adapter (wifi accessibility option) = \$200.00
- 6.) Miscellaneous Cables = \$180.00
- 7.) Projection Screen 110" (diagonal) = \$250.00
- 8.) Battery Backups / Surge Protection = \$150.00
- 9.) Misc = \$100.00

Labor = \$1350

Total Costs = \$4760

*****Electrical outlets will be required by others*****

COMPENSATION

The estimated cost presented includes charges for labor, material, expenses, production, communication, and other costs necessary to perform the indicated services. CES reserves the right to adjust fees, upon mutual agreement with the town, to compensate for any changes in the scope of work that may occur. These estimated costs are based on providing the services in 2018.

IMPLEMENTATION

CES proposes to begin the project within two weeks upon written receipt of the authorization to proceed.

AUTHORIZATION

If this proposal is sufficient in its present form, the return of one signed copy of this proposal will constitute your acceptance and will serve as our authorization to proceed. Furthermore, your authorization will signify your acceptance of the attached Terms and Conditions. We appreciate this opportunity to be of service. Should you have any questions or require additional information, please contact us.

Sincerely,
CES, Inc.



Robert Bickmore
IT Manager

RB/bab
Enc.

Acceptance and Authorization to Proceed
On Behalf of The Town of Mount Desert

Signature: _____ Billing Address: _____

Printed Name: _____ City/State/ZIP: _____

Date: _____ Email (Optional): _____

Phone: _____ Fax: _____

Town Clerk

From: Gordon Beck <gordonmbeck@gmail.com>
Sent: Thursday, November 15, 2018 6:24 PM
To: Philip Lichtenstein (hbrporpoise@gmail.com); Dennis Shubert; Durlin Lunt; Jesse Hartson; Billy Helprin; John Macauley; Kathy Miller; Sarah Butler; Sydney Rockefeller (sydr@me.com); Tom Reeve; Town Clerk; Warren C Smith (devo1@TWC.com); Dwight M. Lanpher P.E.; James Whitehead
Cc: Christy
Subject: Sustainability Committee - Plastic Bag & Polystyrene Ordinances
Attachments: TMD - Plastic Bag Ordinance - 11-15-18.doc; TMD - Polystyrene Ordinance - 11-15-18.doc

As discussed in today's Sustainability Committee meeting:

The Committee voted to recommend two Ordinances to the Town of Mount Desert Selectmen for approval as proposed Warrant Articles for the May, 2019 Town Meeting. One Ordinance relates to Single Use Plastic Bags, the other to Polystyrene Food and Beverage Containers. Both draft Ordinances are attached to this email.

Phil Lichtenstein will arrange for these draft Ordinances and the Committee's recommendation to be placed on the Agenda for the upcoming November 19 BOS meeting.

If the Committee's recommendation is approved by the BOS, Sustainability Committee members will immediately begin to work with ACTT's TMD Group (Gordon, Sydney, and Christy Seed) to discuss these ordinances in person with as many businesses in Mount Desert as possible before the end of this year.

An email will follow with a list of Mount Desert businesses. By next week, I will also provide additional support information to help in the outreach effort.

Gordon Beck

--

Gordon Beck
Beck Communications, LLC
gordonmbeck@gmail.com
646-996-3090

SINGLE USE CARRYOUT BAG ORDINANCE

SECTION 1. PURPOSE:

It is in the best interests of the citizens of and visitors to the Town of Mount Desert to protect the environment and natural resources of the Town and the State of Maine and the bodies of water within and adjacent to the Town by: prohibiting the use and distribution of plastic single use carryout bags, discouraging the distribution of disposable paper single use carryout shopping bags, and encouraging the use of reusable shopping bags.

Therefore, the purpose of this Ordinance is to limit the use of single use carryout bags to reduce litter and to reduce the environmental impact caused by the use of single use plastic bags.

SECTION 2. AUTHORITY:

This Ordinance is enacted under the Home Rule Authority of municipalities pursuant to the Constitution of the State of Maine, Article VIII, Part 2, Section 1, the provisions of Title 30-A MRS Chapter 141, and the general power of municipalities to enact police power ordinances.

SECTION 3. DEFINITIONS:

CUSTOMER: An individual who purchases or accepts food, beverage or merchandise for use or consumption.

PRODUCT AND PRODUCE BAGS: Bags without handles used exclusively to carry produce, meats, seafood and bulk items, for the purpose of containing those items or preventing direct contact between those items and other items. These bags are used to carry items to the point of sale inside a Store or to prevent such items from coming into direct contact with other purchased items.

REUSABLE BAG: A bag specifically designed and manufactured for the repeated use of carrying food, beverage or merchandise, whether made of cloth, fiber or plastic; is machine washable or made from a material that can be cleaned and disinfected regularly; has the capability of carrying 18 pounds or more; and, if plastic, is at least 3.0 mil thick.

SINGLE-USE CARRYOUT BAG: A bag other than a Reusable Bag, as defined above, provided at the check stand, cash register, point of sale, or other point of departure for the purpose of transporting food or merchandise out of the Store. The term Single Use Carry-Out Bag includes compostable and biodegradable bags, including paper bags, but does not include Reusable Bags, Produce Bags, Product Bags required for special handling, or bags provided by pharmacists to contain prescription drugs.

STORE: Any commercial enterprise engaged in the sale of food and merchandise, including – but not limited to – grocery and convenient stores, markets, pharmacies, restaurants, take out food, temporary and seasonal businesses, food trucks, and other merchant retailers. Nonprofit and religious organizations are not considered retailers.

SECTION 4. RESTRICTION ON SINGLE-USE CARRYOUT BAGS

Except as provided below, no Store as defined above shall provide or sell a Single-Use Carryout Bag to a customer at a checkout stand, cash register, point-of-sale or other point of departure for the purpose of transporting any goods or merchandise out of the establishment.

SECTION 5. PERMITTED BAGS

A. A Store may, at its discretion, make a Reusable Bag or a paper bag available to the customer either for free or for a fee at the checkout stand, cash register, point of sale or other point of departure for the purposes of transporting food or merchandise out of the establishment. Businesses shall keep any proceeds from the sale of Reusable Bags and paper bags at point of sale.

B. Customers are encouraged to bring Reusable Bags to Stores, which may choose to provide a rebate for such.

C. Customers may use bags of any type that they bring into the Store for their own use.

SECTION 6. EXEMPTIONS

A Store shall be temporarily exempt from the provisions of this Ordinance in a situation deemed to be necessary by the Town Select Board.

SECTION 7. VIOLATIONS AND ENFORCEMENT

A. The Town Manager or his/her designee(s) shall have the primary responsibility of the enforcement of this Ordinance. If the Town Manager or his/her designee(s) determines that a violation of the Ordinance has occurred, a written warning notice shall be issued to the Store. If an additional violation occurs after a written warning has been issued, the Town Manager or his/her designee shall issue a written Notice of Violation (NOV) and shall impose a penalty as set forth below.

B. Violations of this Ordinance shall be punishable by fines as follows:

1. A fine not exceeding \$100 for the first written NOV violation in a one-year period.
2. A fine not exceeding \$200 for the second and each subsequent written NOV in a one-year period. Each day that a violation occurs shall be considered a subsequent violation.
3. Fines are payable within 15 days of receipt of written notice of violation.

SECTION 8. APPEALS

Any decision, action, or inaction pertaining to this Ordinance may be appealed to the Maine Superior Court (Hancock County) within 30 days of the decision, action or inaction.

SECTION 9. SEVERABILITY

In the event any portion of this Ordinance shall be found to be invalid by a court of competent jurisdiction, the remaining portions of the Ordinance shall remain in effect.

SECTION 10. EFFECTIVE DATE

The provisions of this ordinance shall become effective on May 8, 2019.

POLYSTYRENE FOAM FOOD SERVICE CONTAINER ORDINANCE

1. PURPOSE:

It is in the best interests of the citizens of and visitors to the Town of Mount Desert to protect the environment and natural resources of the Town and the State of Maine and the bodies of water within and adjacent to the Town by prohibiting the use and distribution of polystyrene foam food service containers.

Therefore the purpose of this Ordinance is to ban the use of polystyrene foam food service containers to reduce litter and to reduce the environmental impact caused by the use of polystyrene foam food service containers.

2. AUTHORITY:

This Ordinance is enacted under the Home Rule Authority of municipalities pursuant to the Constitution of the State of Maine, Article VII, Part 2, Section 1, the provisions of Title 30-A M.R.S. Chapter 141, and the general power of municipalities to enact police power ordinances.

3. DEFINITIONS:

ESTABLISHMENT: A person or entity engaging in the sale or distribution of Prepared Food or beverages to consumers. This includes, but is not limited to, retail vendors of food or beverages, restaurants, take-outs, schools, hospitals, religious institutions, governmental institutions, community centers, markets, temporary and/or seasonal vendors and on-site events.

FOOD PACKAGER: Any person who places food in packaging materials for the purpose of retail sale of those products.

POLYSTYRENE FOAM: Expanded and extruded polystyrene foam and blown polystyrene, generally used to make cups, bowls, plates, trays, clamshell containers, meat trays, and egg cartons. This does not include oriented (clear) polystyrene.

POLYSTYRENE FOAM FOOD SERVICE CONTAINER: Any food container made, in whole or in part, of polystyrene foam and used to package or hold food or beverage for onsite or offsite consumption.

PREPARED FOOD: Food or beverages which are served or sold at an establishment having been either previously prepared elsewhere or prepared at the establishment.

4. RESTRICTIONS:

A. No Establishment in the Town of Mount Desert shall serve or sell prepared food in – and no Food Packager shall package food in – polystyrene foam food service containers.

B. No party shall sell or distribute polystyrene foam food service containers within the Town of Mount Desert.

5. EXEMPTIONS:

- A. Items pre-packaged in polystyrene foam food service containers outside the Town of Mount Desert may be sold without repackaging those items.
- B. Uncooked meat and seafood may be sold in polystyrene foam food service containers.
- C. Items to be shipped to points outside Mount Desert may be packaged in polystyrene foam food service containers for shipping.
- D. A Retail Vendor or Food Packager shall be temporarily exempt from the provisions of this Ordinance in a situation deemed to be necessary by the Town Select Board, or for the immediate preservation of the public health and safety.

6. VIOLATIONS AND ENFORCEMENT

- A. The Town Manager or his/her designee(s) shall have the primary responsibility of the enforcement of this Ordinance. If the Town Manager or his/her designee(s) determines that a violation of the Ordinance has occurred, a written warning notice shall be issued to the Store. If an additional violation occurs after a written warning has been issued, the Town Manager or his/her designee shall issue a written Notice of Violation (NOV) and shall impose a penalty as set forth below.
- B. Violations of this Ordinance shall be punishable by fines as follows:
 - 1. A fine not exceeding \$100 for the first written NOV violation in a one-year period.
 - 2. A fine not exceeding \$200 for the second and each subsequent written NOV in a one-year period. Each day that a violation occurs shall be considered a subsequent violation.
 - 3. Fines are payable within 15 days of receipt of written notice of violation.

7. APPEALS

Any decision, action, or inaction pertaining to this Ordinance may be appealed to the Maine Superior Court (Hancock County) within 30 days of the decision, action or inaction.

8. SEVERABILITY

In the event any portion of this Ordinance shall be found to be invalid by a court of competent jurisdiction, the remaining portions of the Ordinance shall remain in effect.

9. EFFECTIVE DATE:

The provisions of this Ordinance shall become effective on May 8, 2019.

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

11/19/18

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices	AP1928	11/19/18	\$ 372,462.24
B. Authorized Warrants to be Signed:				
(Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits			
		AP1926	11/07/18	\$ 4,229.90
		AP1927	11/15/18	\$ 2,613.25
	Town Payroll	PR1910	11/16/18	\$ 98,993.32
C. Warrants to be Acknowledged:				
	School Invoices	5	11/07/18	\$ 53,633.07
		(John DOES need to abstain)		
	School Payroll	10	11/09/18	\$ 78,514.60
TOTAL WARRANTS FOR BOS MEETING				\$ <u>610,446.38</u>

**TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 1928

CHECK DATE: November 19, 2018

CHECK NUMBER:	310036	through	310100	\$ 316,936.31	Check payments
CHECK NUMBER:	310034	through	310036	\$ 22,889.87	Electronic payments
EFT NUMBER:	913	through	929	\$ 32,636.06	ACH Payments
EFT or CK NUMBER:	N/A	through	N/A	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 372,462.24

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

James F Mooers

Matthew J Hart, Vice Chairman

Martha T Dudman

Wendy H Littlefield, Secretary



11/15/2018 10:59
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 1
apcsbdb

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066
INVOICE

INV DATE PO WARRANT NET
INVOICE DTL DESC

913 11/19/2018 EFT Invoice: 32894	2 A C PARSONS LANDSCAPING & GARDEN 32894	10/31/2018 Station #3 landscaping	AP1928	879.67
	879.67 1440330 55200 433	BLDG REPAIR & MAINT-S3 SV		
Invoice: 32895	A C PARSONS LANDSCAPING & GARDEN 32885	10/31/2018 landscaping	AP1928	364.00
	364.00 6010100 55222	LANDSCAPING SVCS		
		CHECK	913 TOTAL:	1,243.67
914 11/19/2018 EFT Invoice: 34020	76 BROWNS COMMUNICATIONS INC 34020	11/08/2018 Modify WW FCC License to add Sea St PS Alarm -EM	AP1928	278.00
	278.00 1550552 54260	TECHNICAL SVCS		
		CHECK	914 TOTAL:	278.00
915 11/19/2018 EFT Invoice: 20183008	116 CIVIL ENGINEERING SERVICES INC 20183008	10/28/2018 Summit rd design ts	AP1928	714.32
	714.32 3000046 57710	Construction		
		CHECK	915 TOTAL:	714.32
916 11/19/2018 EFT Invoice: IV85369	124 COLWELL DIESEL SERVICE & GARAGE I IV85369	11/06/2018 TR#35 FILTERS AL	AP1928	289.52
	289.52 1550100 55400	GEN REPAIRS & MAINT		
Invoice: W054197	COLWELL DIESEL SERVICE & GARAGE I W054197	10/28/2018 TR#10 TRANS HARNESS REPLACED AL	AP1928	3,834.08
	3,834.08 1550100 55400	GEN REPAIRS & MAINT		
Invoice: IV85289	COLWELL DIESEL SERVICE & GARAGE I IV85289	11/07/2018 Generator Block Heaters 1800W-EM	AP1928	366.20
	366.20 1550552 55405	GENERATOR SVCS		
Invoice: IV84449A	COLWELL DIESEL SERVICE & GARAGE I IV84449A	10/15/2018 INSULTOR AND CORE RETURN	AP1928	-2,635.84
	-2,635.84 4050100 24500	PW Equip Resv		
Invoice: CR14983	COLWELL DIESEL SERVICE & GARAGE I CR14983	10/26/2018 ETURN GASKETS,HOSES & INSULATR	AP1928	-671.88
	-671.88 4050100 24500	PW Equip Resv		
Invoice: CR14987	COLWELL DIESEL SERVICE & GARAGE I CR14987	10/28/2018 CREDIT FOR EXCESS LABOR W054197	AP1928	-526.60
	-526.60 1550100 55400	GEN REPAIRS & MAINT		
		CHECK	916 TOTAL:	655.48



INVOICE	INV DATE	PO	WARRANT	NET
917 11/19/2018 EFT Invoice: 10276988143	11/08/2018	AP1928	AP1928	110.99
148 DELL MARKETING LP	replacement battery for cruiser laptop			
110.99 1440110 55400	GEN REPAIRS & MAINT			
917 TOTAL:	CHECK	917 TOTAL:		110.99
918 11/19/2018 EFT Invoice: D57991-00	10/31/2018	AP1928	AP1928	1,134.72
150 DENNIS PAPER & FOODSERVICE	cleaning supplies bj			
1,134.72 1552000 55400	GEN REPAIRS & MAINT			
Invoice: D57992-00	10/31/2018	AP1928	AP1928	63.66
DENNIS PAPER & FOODSERVICE	hot cups			
63.66 6010100 53000	OFFICE SUPPLIES			
918 TOTAL:	CHECK	918 TOTAL:		1,198.38
919 11/19/2018 EFT Invoice: 36812	10/31/2018	AP1928	AP1928	20,207.89
175 EMR INC	MSW tip fee ts			
20,207.89 1551500 55501	TIPPING FEE EMR			
919 TOTAL:	CHECK	919 TOTAL:		20,207.89
920 11/19/2018 EFT Invoice: 1018	11/01/2018	AP1928	AP1928	838.67
1778 JACQUELINE K HEWETT	Consulting Services Economic Development			
770.00 1770100 54970	CONSULTANT-DIRECTOR			
68.67 1770100 56100	TRAVEL			
920 TOTAL:	CHECK	920 TOTAL:		838.67
921 11/19/2018 EFT Invoice: 1018	10/31/2018	AP1928	AP1928	55.59
382 KIMBERLY KEENE	Mileage Reimbursement - CEO Workshop.			
55.59 1220770 56100	TRAVEL			
921 TOTAL:	CHECK	921 TOTAL:		55.59
922 11/19/2018 EFT Invoice: 9306217998	10/23/2018	AP1928	AP1928	380.75
947 LAWSON PRODUCTS	SHOP FLAP WHEELS BOLTS NUTS AND WIPER BLADESAL			
380.75 1550100 55400	GEN REPAIRS & MAINT			
922 TOTAL:	CHECK	922 TOTAL:		380.75
923 11/19/2018 EFT Invoice: 110118	11/01/2018	AP1928	AP1928	14.84
1589 KATHRYN A MAHAR	mileage 95 @ .545 less cc fuel (36.94)			
14.84 1220550 56100	TRAVEL-Mileage			



11/15/2018 10:59
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
CASH ACCOUNT: 100
CHECK NO CHK DATE

1018 WW
TYPE VENDOR NAME

1550552
Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

INVT DATE PO

WARRANT

NET

INVT DATE	PO	WARRANT	NET
924 11/19/2018 EFT Invoice: 1018 WW	1043 MAIN STREET VARIETY 1018 WW 791.08 1550552 53710	AP1928	791.08
Invoice: 1018 HWY	MAIN STREET VARIETY 1018 HWY 175.87 1550100 53710	AP1928	175.87
Invoice: 1018 B&G	MAIN STREET VARIETY 1018 B&G 233.80 1552000 53710	AP1928	233.80
925 11/19/2018 EFT Invoice: 100554524	417 MAINE COMMERCIAL TIRE INC 100554524 786.16 1550100 55400	AP1928	786.16
Invoice: 100554964	MAINE COMMERCIAL TIRE INC 100554964 182.50 1550100 55400	AP1928	182.50
926 11/19/2018 EFT Invoice: 13832	538 NORTHEAST PLUMBING & HEATING INC. 13832 83.50 1552000 55200	AP1928	83.50
927 11/19/2018 EFT Invoice: 1682	1844 SMITH, COLLIER & FAHEY, PA 1682 406.00 1220440 54500	AP1928	406.00
928 11/19/2018 EFT Invoice: 045-243393	1609 TYLER TECHNOLOGIES INC 045-243393 3,478.79 1220110 54530	AP1928	3,478.79
923 TOTAL:			14.84
924 TOTAL:			1,200.75
925 TOTAL:			968.66
926 TOTAL:			83.50
927 TOTAL:			406.00
928 TOTAL:			3,478.79



INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
cleaning supplies bj GEN REPAIRS & MAINT	10/23/2018	AP1928		799.78
CHECK			929 TOTAL:	799.78
October Contributions Mpers-EE & ER	10/31/2018	AP1928		22,697.52
CHECK			310033 TOTAL:	22,697.52
october premiums MPERS-Basic Mpers-Supp LIFE INS-OVER 50K	10/31/2018	AP1928		192.35
CHECK			310034 TOTAL:	192.35
HHW&UW collection costs ts HAZARD WASTE SVCS	10/31/2018	AP1928		2,505.23
CHECK			310036 TOTAL:	2,505.23
67.8 GALS Heating Oil for SV WWTP-EM HEATING FUEL	11/07/2018	AP1928		164.75
188.4 Gals of Heating Oil for NEH WWTP-EM HEATING FUEL	11/07/2018	AP1928		457.81
161.7 Gals of Heating Oil for SH WWTP-EM HEATING FUEL	11/06/2018	AP1928		392.93
CHECK			310037 TOTAL:	1,015.49
2569.5 GALON ROAD FUEL AL VEHICLE FUEL	10/16/2018	AP1928		7,220.30
2213.7 GAL ON ROAD FUEL AL	10/15/2018	AP1928		6,220.50



INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
310045	Third year payment on Tasers PD Capital Resv	10/29/2018	AP1928	310044	104.50
310046	recycling bj PROCESSING SVCS	11/02/2018	AP1928		3,024.00
310047	moved snow pusher bj GEN REPAIRS & MAINT	11/06/2018	AP1928		3,024.00
310048	Flashlight holder - Lawson UNIFORMS	10/29/2018	AP1928		2,050.00
310049	Annual Explorer Post dues DUES & MEMBERSHIPS				106.25
310050	toilet paper CLEANING SUPPLIES	10/09/2018	AP1928		2,156.25
310051	2 pairs of Cold Weather Gloves for MSW-EM UNIFORMS	10/02/2018	AP1928		30.92
310052	BULK OIL AD HYDRAULIC OIL AL GEN REPAIRS & MAINT	10/15/2018	AP1928		30.92
310053	GEN REPAIRS & MAINT				7.00
310054	toilet paper CLEANING SUPPLIES	10/09/2018	AP1928		7.00
310055	2 pairs of Cold Weather Gloves for MSW-EM UNIFORMS	10/02/2018	AP1928		3,804.35
310056	GEN REPAIRS & MAINT				3,804.35
310057	toilet paper CLEANING SUPPLIES	10/09/2018	AP1928		115.56
310058	2 pairs of Cold Weather Gloves for MSW-EM UNIFORMS	10/02/2018	AP1928		63.98
310059	GEN REPAIRS & MAINT				63.98

11/15/2018 10:59
 CASH ACCOUNT: 100
 CHECK NO 69051you
 CASH DISBURSEMENTS JOURNAL
 Town of Mount Desert
 A/P CASH DISBURSEMENTS JOURNAL
 Ckg-BH General Fund 8066
 10100
 TYPE VENDOR NAME

INVOICE NO	CHK DATE	INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: B38265	9.78	B38265	10/03/2018 Velcro and Shackie pin-EM GEN REPAIRS & MAINT	10/03/2018	AP1928	AP1928	9.78
Invoice: B38399	89.99	B38399	10/09/2018 Kanberra Gel Pouch 24OZ - EM BLDG REPAIR & MAINT	10/09/2018	AP1928	AP1928	89.99
Invoice: C41756	27.95	C41756	10/10/2018 50T Container, Velcro, Scraper-EM BLDG REPAIR & MAINT	10/10/2018	AP1928	AP1928	27.95
Invoice: C41812	89.99	C41812	10/12/2018 5/8 x 100 Flex Hose-EM GEN REPAIRS & MAINT	10/12/2018	AP1928	AP1928	89.99
Invoice: B38566	8.59	B38566	10/16/2018 All Purpose Cement 80Z-EM BLDG REPAIR & MAINT	10/16/2018	AP1928	AP1928	8.59
Invoice: C41893	5.08	C41893	10/16/2018 Eye Bolt with Nut, Snap Spring Strap-EM OTHER EQUIPMENT	10/16/2018	AP1928	AP1928	5.08
Invoice: B38592	15.98	B38592	10/17/2018 Snap Bolt and Bleach-EM OTHER EQUIPMENT	10/17/2018	AP1928	AP1928	15.98
Invoice: B38584	24.98	B38584	10/17/2018 RV Anti-Freeze, Plastic Wrap-EM BLDG REPAIR & MAINT	10/17/2018	AP1928	AP1928	24.98
Invoice: B38765	41.91	B38765	10/25/2018 RV Anti-Freeze and Mouse Traps-EM PUMP STATION MAINT	10/25/2018	AP1928	AP1928	41.91
Invoice: B38848	106.22	B38848	10/30/2018 Drop Ins, Mop Refill, Recycling Tub, Ext. Cord-EM BLDG REPAIR & MAINT	10/30/2018	AP1928	AP1928	106.22
Invoice: C42140	27.19	C42140	10/30/2018 Cold Weather Gloves-EM UNIFORMS	10/30/2018	AP1928	AP1928	27.19
Invoice: B38513	-89.99	B38513	10/12/2018 Returned 5/8x100 Flex Swivel Hose-EM GEN REPAIRS & MAINT	10/12/2018	AP1928	AP1928	-89.99

CHECK 310050 TOTAL: 537.21



11/15/2018 10:59 Town of Mount Desert
 69051you A/P CASH DISBURSEMENTS JOURNAL P apcshdsb 8

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE NET
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC INV DATE PO WARRANT

310051	11/19/2018	PRTD	2480 DE LOS SANTOS, DIANA	110318			11/03/2018	AP1928	10.35
	Invoice: 110318			10.35	1440700	54120	Animal Control Officer Mileage MILEAGE		
							CHECK	310051	TOTAL: 10.35
310052	11/19/2018	PRTD	250 DOUG GOTT & SONS INC	38613			10/31/2018	AP1928	542.00
	Invoice: 38613			542.00	1550100	53730	ledge/loam/stone MISC-MATERIALS		
							CHECK	310052	TOTAL: 542.00
310053	11/19/2018	PRTD	162 DOWNEAST GRAPHICS & PRINTING	5609			11/02/2018	AP1928	71.00
	Invoice: 5609			71.00	1440110	53000	Ted Cake business cards OFFICE SUPPLIES		
							CHECK	310053	TOTAL: 71.00
310054	11/19/2018	PRTD	2504 EA ACQUISITION INC	1018			10/31/2018	AP1928	120.00
	Invoice: 1018			60.00	1551500	56205	Public Notice		
				60.00	1220220	56205	PUBLIC NOTICE		
							CHECK	310054	TOTAL: 120.00
310055	11/19/2018	PRTD	197 ELLSWORTH CHAINSAW INC	80629			10/29/2018	AP1928	191.39
	Invoice: 80629			191.39	1550100	55400	CHAIN SAW MIXING OIL BARS AND CHAINS AL GEN REPAIRS & MAINT		
							CHECK	310055	TOTAL: 191.39
310056	11/19/2018	PRTD	1688 CITY OF ELLSWORTH	14-181001			11/02/2018	AP1928	3,000.00
	Invoice: 14-181001			3,000.00	1550552	54610	Sludge Disposal-EM SLUDGE DISPOSAL		
							CHECK	310056	TOTAL: 3,000.00
310057	11/19/2018	PRTD	1688 CITY OF ELLSWORTH	19-181001			11/02/2018	AP1928	141.26
	Invoice: 19-181001			141.26	1550100	55200	holding tank water bj BLDG REPAIR & MAINT		
							CHECK	310057	TOTAL: 141.26



11/15/2018 10:59
6905lyou

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100 1842 EMERA MAINE 102118 30.85 1440600 55015 10057320-7 10/21/2018 AP1928 30.85
 Invoice: 10057320-7 102118

102818 EMERA MAINE 102818 111.82 1440330 55010 10057340-9 10/28/2018 AP1928 111.82
 Invoice: 10057340-9 102818 Stat. #2 monthly electricity bill

102418 EMERA MAINE 102418 28.56 6010300 55010 10057336-1 10/24/2018 AP1928 28.56
 Invoice: 10057336-1 102418 bartlett power

102918 EMERA MAINE 102918 52.66 6010200 55010 10057332-2 10/29/2018 AP1928 52.66
 Invoice: 10057332-2 102918 228 kwh Seal Harbor power

110418 EMERA MAINE 110418 1,142.70 6010100 55010 10003320-2 11/04/2018 AP1928 1,142.70
 Invoice: 10003320-2 110418 6560 kwh marina power

110418 EMERA MAINE 110418 657.04 6010100 55010 10558315-3 11/04/2018 AP1928 657.04
 Invoice: 10558315-3 110418 0 kwh marina power

110418 EMERA MAINE 110418 947.03 6010100 55010 10558316-5 11/04/2018 AP1928 947.03
 Invoice: 10558316-5 110418 3480marina power

110518 EMERA MAINE 110518 997.51 1550666 55010 10057329-6 11/05/2018 AP1928 997.51
 Invoice: 10057329-6 110518 4728 KWH GILPAT Cove PS Electric-EM

110518 EMERA MAINE 110518 220.80 1550666 55010 10057343-5 11/05/2018 AP1928 220.80
 Invoice: 10057343-5 110518 1258 KWH Gary Moore PS Electric-EM

110518 EMERA MAINE 110518 3,877.98 1550666 55010 10003319-0 11/05/2018 AP1928 3,877.98
 Invoice: 10003319-0 110518 31440 KWH NEH WWTP Electric-EM

110618 EMERA MAINE 110618 25.21 1550666 55010 10057322-1 11/06/2018 AP1928 25.21
 Invoice: 10057322-1 110618 58 KWH SGT DR PS Electric-EM

110118 EMERA MAINE 110118 963.41 1550669 55010 10057339-7 11/01/2018 AP1928 963.41
 Invoice: 10057339-7 110118 4440 KWH Otter Creek PS Electric-EM

110118 EMERA MAINE 110118 2,620.22 1550668 55010 10057342-3 11/01/2018 AP1928 2,620.22
 Invoice: 10057342-3 110118 21960 KWH SH WWTP Electric-EM

110118 EMERA MAINE 110118 28.56 6010300 55010 10057336-1 10/24/2018 AP1928 28.56
 Invoice: 10057336-1 102418 bartlett power

102918 EMERA MAINE 102918 52.66 6010200 55010 10057332-2 10/29/2018 AP1928 52.66
 Invoice: 10057332-2 102918 228 kwh Seal Harbor power

110418 EMERA MAINE 110418 1,142.70 6010100 55010 10003320-2 11/04/2018 AP1928 1,142.70
 Invoice: 10003320-2 110418 6560 kwh marina power

110418 EMERA MAINE 110418 657.04 6010100 55010 10558315-3 11/04/2018 AP1928 657.04
 Invoice: 10558315-3 110418 0 kwh marina power

110418 EMERA MAINE 110418 947.03 6010100 55010 10558316-5 11/04/2018 AP1928 947.03
 Invoice: 10558316-5 110418 3480marina power

110518 EMERA MAINE 110518 997.51 1550666 55010 10057329-6 11/05/2018 AP1928 997.51
 Invoice: 10057329-6 110518 4728 KWH GILPAT Cove PS Electric-EM

110518 EMERA MAINE 110518 220.80 1550666 55010 10057343-5 11/05/2018 AP1928 220.80
 Invoice: 10057343-5 110518 1258 KWH Gary Moore PS Electric-EM

110518 EMERA MAINE 110518 3,877.98 1550666 55010 10003319-0 11/05/2018 AP1928 3,877.98
 Invoice: 10003319-0 110518 31440 KWH NEH WWTP Electric-EM

110618 EMERA MAINE 110618 25.21 1550666 55010 10057322-1 11/06/2018 AP1928 25.21
 Invoice: 10057322-1 110618 58 KWH SGT DR PS Electric-EM

110118 EMERA MAINE 110118 963.41 1550669 55010 10057339-7 11/01/2018 AP1928 963.41
 Invoice: 10057339-7 110118 4440 KWH Otter Creek PS Electric-EM

110118 EMERA MAINE 110118 2,620.22 1550668 55010 10057342-3 11/01/2018 AP1928 2,620.22
 Invoice: 10057342-3 110118 21960 KWH SH WWTP Electric-EM

102418 EMERA MAINE 102418 28.56 6010300 55010 10057336-1 10/24/2018 AP1928 28.56
 Invoice: 10057336-1 102418 bartlett power

102918 EMERA MAINE 102918 52.66 6010200 55010 10057332-2 10/29/2018 AP1928 52.66
 Invoice: 10057332-2 102918 228 kwh Seal Harbor power

110418 EMERA MAINE 110418 1,142.70 6010100 55010 10003320-2 11/04/2018 AP1928 1,142.70
 Invoice: 10003320-2 110418 6560 kwh marina power

110418 EMERA MAINE 110418 657.04 6010100 55010 10558315-3 11/04/2018 AP1928 657.04
 Invoice: 10558315-3 110418 0 kwh marina power

110418 EMERA MAINE 110418 947.03 6010100 55010 10558316-5 11/04/2018 AP1928 947.03
 Invoice: 10558316-5 110418 3480marina power

110518 EMERA MAINE 110518 997.51 1550666 55010 10057329-6 11/05/2018 AP1928 997.51
 Invoice: 10057329-6 110518 4728 KWH GILPAT Cove PS Electric-EM

110518 EMERA MAINE 110518 220.80 1550666 55010 10057343-5 11/05/2018 AP1928 220.80
 Invoice: 10057343-5 110518 1258 KWH Gary Moore PS Electric-EM

110518 EMERA MAINE 110518 3,877.98 1550666 55010 10003319-0 11/05/2018 AP1928 3,877.98
 Invoice: 10003319-0 110518 31440 KWH NEH WWTP Electric-EM

110618 EMERA MAINE 110618 25.21 1550666 55010 10057322-1 11/06/2018 AP1928 25.21
 Invoice: 10057322-1 110618 58 KWH SGT DR PS Electric-EM

110118 EMERA MAINE 110118 963.41 1550669 55010 10057339-7 11/01/2018 AP1928 963.41
 Invoice: 10057339-7 110118 4440 KWH Otter Creek PS Electric-EM

110118 EMERA MAINE 110118 2,620.22 1550668 55010 10057342-3 11/01/2018 AP1928 2,620.22
 Invoice: 10057342-3 110118 21960 KWH SH WWTP Electric-EM



11/15/2018 10:59
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100
Ckg-BH General Fund 8066

EMERA MAINE
110118

10057335-9
Invoice: 10057335-9 110118

10100
CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100
Ckg-BH General Fund 8066

EMERA MAINE
110118

10057335-9
Invoice: 10057335-9 110118

10100
CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100
Ckg-BH General Fund 8066

INVOICE DTL DESC INVOICE INV DATE PO WARRANT NET

110118 11/01/2018 AP1928 108.22
569 KWH SH Library PS Electric-EM
ELECTRICITY
CHECK 310058 TOTAL: 11,784.01

310059 11/19/2018 PRTD 1792 CONSOLIDATED COMMUNICATIONS 110318 47.81
Invoice: 110318
Someville WWTP
TELEPHONE-USAGE
CHECK 310059 TOTAL: 47.81

310060 11/19/2018 PRTD 1794 CONSOLIDATED COMMUNICATIONS 102718 47.80
Invoice: 102718
E911 Telephone Charge
TELEPHONE-USAGE
CHECK 310060 TOTAL: 47.80

310061 11/19/2018 PRTD 1796 CONSOLIDATED COMMUNICATIONS 102718 90.65
Invoice: 102718
Telephone Charge Seal Harbor WWTP
TELEPHONE-USAGE
CHECK 310061 TOTAL: 90.65

310062 11/19/2018 PRTD 1797 CONSOLIDATED COMMUNICATIONS1 102718 302.43
Invoice: 102718
Telephone Seal Harbor WWTP
TELEPHONE-USAGE
CHECK 310062 TOTAL: 302.43

310063 11/19/2018 PRTD 1801 CONSOLIDATED COMMUNICATIONS 110318 74.89
Invoice: 110318
OC Communication Facility
TELEPHONE-USAGE
CHECK 310063 TOTAL: 74.89

310064 11/19/2018 PRTD 1398 FASTENAL COMPANY MEELS43975 367.56
Invoice: MEELS43975
SHOP BRAKE CLEAN OIL RAGS AND SHACKLES AL
GEN REPAIRS & MAINT
CHECK 310064 TOTAL: 367.56

Invoice: MEELS44130 FASTENAL COMPANY MEELS44130 234.02
OIL PADS GLASS CLEANER BRAKE CLEAN AND DEGREASER
GEN REPAIRS & MAINT
CHECK 310065 TOTAL: 234.02



P 11
apcshdsb

NET

WARRANT

PO

INV DATE

INVOICE

General Fund 8066

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
CASH ACCOUNT: 100
CHECK NO

11/15/2018 10:59
6905lyou

CHK DATE	CHK NO	TYPE	VENDOR NAME	FUND	INVOICE	INVOICE DTL DESC	WARRANT	NET
						CHECK 310064 TOTAL:		601.58
11/19/2018	310065	PRTD	215 FIRE TECH & SAFETY OF NEW ENGLAND	175430		10/30/2018 Thermal Imaging Camera Cord EQUIPMENT	AP1928	62.63
					62.63 1440330			
						10/31/2018 Scott regulator holders EQUIPMENT	AP1928	183.00
					183.00 1440330			
						CHECK 310065 TOTAL:		245.63
11/19/2018	310066	PRTD	2438 AT&T MOBILITY	10282018		10/22/2018 Cell phones for chief & fire trucks CELL PHONES	AP1928	273.71
					273.71 1440330			
						CHECK 310066 TOTAL:		273.71
11/19/2018	310067	PRTD	196 HAMMOND LUMBER COMPANY	II2630475-01		11/01/2018 snow shovels GEN REPAIRS & MAINT	AP1928	37.98
					37.98 6010300			
						CHECK 310067 TOTAL:		37.98
11/19/2018	310068	PRTD	272 HANCOCK COUNTY REGISTRY OF DEEDS	111918		11/19/2018 LIEN DISCHARGE - RE821 DEED SVCS	AP1928	19.00
					19.00 1220550			
						CHECK 310068 TOTAL:		19.00
11/19/2018	310069	PRTD	1064 HARCROS CHEMICALS INC	300147671		11/08/2018 PH Control/Caustic for NEH WWTP-EM PH CONTROL	AP1928	1,340.00
					1,340.00 1550666			
						11/08/2018 PH Control/Caustic for SH WWTP-EM PH CONTROL	AP1928	1,340.00
					1,340.00 1550668			
						CHECK 310069 TOTAL:		2,680.00
11/19/2018	310070	PRTD	279 HARMON TIRE	0161375		10/31/2018 Alignment VEHICLE REPAIR-18 DODGE RAM	AP1928	86.40
					86.40 1440110			



INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
310071	31.69 1552000 55400	10/31/2018	AP1928		31.69
	sand papper/glue GEN REPAIRS & MAINT				
CHECK 310070 TOTAL:					86.40
310072	704.99 6010100 55225	11/09/2018	AP1928		704.99
	winterize key west boat BOAT REPAIRS-KW				
CHECK 310071 TOTAL:					31.69
310073	489.41 1550100 53730	10/25/2018	AP1928		489.41
	9.5 hma bj MISC-MATERIALS				
310074	320.40 1550100 53730	11/05/2018	AP1928		320.40
	hma 9.5 fine bj MISC-MATERIALS				
CHECK 310072 TOTAL:					704.99
310075	559.11 1550100 53730	10/29/2018	AP1928		559.11
	Gravel bj MISC-MATERIALS				
CHECK 310073 TOTAL:					809.81
310076	206,421.62 3000041 57710 -2,178.94 3000041 57710 2,178.94 300 24560	10/26/2018	AP1928		206,421.62
	Syvan drainage ts Construction Construction Retainage Payable				
CHECK 310074 TOTAL:					232,184.86
310077	24,948.00 1550100 53200	11/02/2018	AP1928		24,948.00
	winter sand bj SALT & SAND				
CHECK 310075 TOTAL:					256.13
310078	256.13 1550100 53730	11/05/2018	AP1928		256.13
	Gravel bj MISC-MATERIALS				
CHECK 310076 TOTAL:					232,184.86
310079	17.40 1440330 55100 4302	11/02/2018	AP1928		17.40
	Expenses while driving E2 to Auburn VEHICLE REPAIR-17 FI E2				



11/15/2018 10:59
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 13
apcshdsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

310076 11/19/2018 PRD 413 M C M ELECTRIC INC 16898 463.40 1550666 55200 11/02/2018 AP1928 310075 TOTAL: 17.40

Invoice: 16898
463.40 1550666 55200
Repair NEH WWTP Exterior Lights-EM
BLDG REPAIR & MAINT

Invoice: 16897
95.14 1550552 55210
M C M ELECTRIC INC 16897
Seal Harbor Beach PS Outlet repair-EM
PUMP STATION MAINT

Invoice: 16899
450.00 1550668 55200
M C M ELECTRIC INC 16899
SH WWTP Exterior Light Repair-EM
BLDG REPAIR & MAINT

Invoice: 16439
343.44 1550552 55210
M C M ELECTRIC INC 16439
Bracy Cove PS Phase Failure and Emergency Light-EM
PUMP STATION MAINT

CHECK 310076 TOTAL: 1,351.98

310077 11/19/2018 PRD 1382 MOUNT DESERT ELEMENTARY SCHOOL WREATHS-2018
Invoice: WREATHS-2018

120.00 1440330 55200
20.00 6010100 53000
80.00 1220110 52700
20.00 1440110 53000
40.00 1550100 55400
14 @ \$20 (1MAR, 4ADM, 6FD, 1PD, 2PW)
BLDG REPAIR & MAINT
OFFICE SUPPLIES
TOWN MGR EXPENSE
OFFICE SUPPLIES
GEN REPAIRS & MAINT

CHECK 310077 TOTAL: 280.00

310078 11/19/2018 PRD 1347 KOREY GOODWIN 12211
Invoice: 12211

452.30 1552500 55314
porta potties bj
PORTA POTTY SVCS

CHECK 310078 TOTAL: 452.30

310079 11/19/2018 PRD 425 MAINE MUNICIPAL ASSOCIATION 1000240841
Invoice: 1000240841

75.00 1220550 54100
Basic Municipal Budgeting-KMahar
TRAINING

CHECK 310079 TOTAL: 75.00

310080 11/19/2018 PRD 2526 MORTON SALT INC 5401690509
Invoice: 5401690509

1,756.61 1550100 53200
bulk safe salt 34.01 tons bj
SALT & SAND

CHECK 310079 TOTAL: 1,756.61



INVOICE DTL DESC INVOICE INV DATE PO WARRANT NET

CHECK 310080 TOTAL: 1,756.61

310081	11/19/2018	PRTD	502	MOUNT DESERT SPRING WATER	99440	1018	AP1928	22.95
	Invoice: 99440	1018		Drinking water				
				OFFICE SUPPLIES-S1 NEH				
	Invoice: 4929	1018		MOUNT DESERT SPRING WATER	4929	1018	AP1928	40.75
				Office Water				
				OFFICE SUPPLIES				
	Invoice: 26567	1018		MOUNT DESERT SPRING WATER	26567	1018	AP1928	57.70
				spring water				
				OFFICE SUPPLIES				
	Invoice: 9514	1018		MOUNT DESERT SPRING WATER	9514	1018	AP1928	16.90
				Water for NEH Maint Shop-EM				
				OTHER EQUIPMENT				
	Invoice: 9498	1018		MOUNT DESERT SPRING WATER	9498	1018	AP1928	23.85
				Spring water				
				OFFICE SUPPLIES				
	Invoice: 6544	1018		MOUNT DESERT SPRING WATER	6544	1018	AP1928	30.80
				SHOP DRINKING WATER AL				
				GEN REPAIRS & MAINT				

CHECK 310081 TOTAL: 192.95

310082	11/19/2018	PRTD	435	MAINE TOWN & CITY CLERKS ASSOCIAT	1000252211		AP1928	30.00
	Invoice: 1000252211			MTCCA Dues - McWain				
				DUES & MEMBERSHIPS				
	Invoice: 1000252425			MAINE TOWN & CITY CLERKS ASSOCIAT	1000252425		AP1928	30.00
				MTCCA Dues - Woolfolk				
				DUES & MEMBERSHIPS				
	Invoice: 1000252495			MAINE TOWN & CITY CLERKS ASSOCIAT	1000252495		AP1928	30.00
				MTCCA Dues - Yeo				
				DUES & MEMBERSHIPS				
	Invoice: 1000252729			MAINE TOWN & CITY CLERKS ASSOCIAT	1000252729		AP1928	30.00
				MTCCA Dues - Nolan				
				DUES & MEMBERSHIPS				

CHECK 310082 TOTAL: 120.00

310083	11/19/2018	PRTD	2160	COASTAL AUTO PARTS	002219		AP1928	51.80
	Invoice: 002219			TR#10 BODY FILLER AND SPREADERS AL				
				GEN REPAIRS & MAINT				



11/15/2018 10:59
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
CASH ACCOUNT: 100
CHECK NO

10100
Ckg-BH General Fund 8066

TYPE VENDOR NAME

INVOICE

INVOICE DTL DESC

WARRANT

NET

P 15
apcsbdb

Invoice:	CHK DATE	CHK NO	TYPE	VENDOR NAME	INVOICE	INVOICE DTL DESC	WARRANT	NET
000536				COASTAL AUTO PARTS	000536	10/30/2018 TR#10 UNDERCOAT AL GEN REPAIRS & MAINT	AP1928	97.59
998950				COASTAL AUTO PARTS	998950	10/25/2018 SHOP TIRE CLEANER AL GEN REPAIRS & MAINT	AP1928	12.78
999069				COASTAL AUTO PARTS	999069	10/26/2018 TONNER FRAME UNDERCOAT AL GEN REPAIRS & MAINT	AP1928	162.65
998553				COASTAL AUTO PARTS	998553	10/25/2018 TONNER FRAME UNDERCOAT AL GEN REPAIRS & MAINT	AP1928	130.12
001093				COASTAL AUTO PARTS	001093	10/31/2018 SHOP LATEX GLOVES AL GEN REPAIRS & MAINT	AP1928	31.98
509053				COASTAL AUTO PARTS	509053	11/05/2018 Spare Gen Battery, SV Batteries, Oil, Tape-EM GENERATOR SVCS GEN REPAIRS & MAINT PUMP STATION MAINT	AP1928	169.77
998146				COASTAL AUTO PARTS	998146	10/24/2018 Truck#16 Oil and Filter-EM VEHICLE REPAIR	AP1928	111.11
998554				COASTAL AUTO PARTS	998554	10/25/2018 DA1600 warranty GEN REPAIRS & MAINT	AP1928	-6.49
999325				COASTAL AUTO PARTS	999325	10/26/2018 cores deposits GEN REPAIRS & MAINT	AP1928	-162.00
003722				COASTAL AUTO PARTS	003722	11/06/2018 TR#35 FILTERS AL GEN REPAIRS & MAINT	AP1928	81.72
003857				COASTAL AUTO PARTS	003857	11/06/2018 GAS STABLE AL GEN REPAIRS & MAINT	AP1928	83.96
004321				COASTAL AUTO PARTS	004321	11/07/2018 BUS#2 HEADLIGHT BULB AL MDES - BUS 2 (NEW)	AP1928	3.25
				COASTAL AUTO PARTS	004287	11/07/2018	AP1928	42.50



CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
Invoice: 004287	42.50 1550552 55405				
Old Whisperwatt Fuel Line-EM GENERATOR SVCS					
Invoice: 509408	32.69 1550667 55400	11/08/2018	AP1928		32.69
COASTAL AUTO PARTS					
Seal LD Acid Battery for SV WWTP-EM GEN REPAIRS & MAINT					
Invoice: 004913	65.99 1550552 55405	11/08/2018	AP1928		65.99
COASTAL AUTO PARTS					
Low Profile Beacon for New Generator-EM GENERATOR SVCS					
CHECK 310083 TOTAL:					909.42
310084 11/19/2018 PRTD 522 NEIGHBORHOOD HOUSE	558.55 1660500 55205	11/06/2018	AP1928		558.55
Invoice: 8297					
Pool Repairs POOL REPAIRS					
CHECK 310084 TOTAL:					558.55
310085 11/19/2018 PRTD 1075 NEIWPCC	205.00 1550552 54100	10/29/2018	AP1928		205.00
Invoice: 005849					
Dave Higgins Wastewater 101 Class-EM TRAINING					
310086 11/19/2018 PRTD 2527 NORTHEAST AMBULANCE SERVICE INC	549.31 100 40020	11/09/2018	AP1928		549.31
Invoice: 19524 REFUND					
REFUND OF OVERCHARGE-AMBULANCE REGISTRATION Motor Vehicle Excise Tax					
CHECK 310085 TOTAL:					515.00
310087 11/19/2018 PRTD 1706 ONLINE MOORING, LLC	48.00 6010100 54250	10/31/2018	AP1928		48.00
Invoice: OMP10832					
online mooring fees IT/TECH FEE					
CHECK 310087 TOTAL:					48.00
310088 11/19/2018 PRTD 2427 POWER DMS, INC	1,390.50 1440110 53620	11/12/2018	AP1928		1,390.50
Invoice: 24338					
Annual Subscription PowerDMS COMPUTER PKG PURCHASE					



11/15/2018 10:59
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

2490 REVISION SOLAR IMPACT PARTNERS LL 10
Invoice: 10
4,779.61 1550100 55010

310089 11/19/2018 PRD AP1928
Invoice: 10
10/01/2018 AP1928
electric bill highway garage bj
ELECTRICITY

310090 11/19/2018 PRD AP1928
Invoice: 276706-5
1542 SARGENT CORPORATION
276706-5
14,639.09 3000036 57731
BC Pump Sta Pay App 5 ts
Contracts

310091 11/19/2018 PRD AP1928
Invoice: 559347
784 SEACOAST SECURITY INC
559347
90.00 1550100 55200
recurring services bj
BLDG REPAIR & MAINT

310092 11/19/2018 PRD AP1928
Invoice: 2180597491
874 STAPLES CREDIT PLAN
2180597491
34.72 1440330 53000 431
office supplies
OFFICE SUPPLIES-S1 NEH

310094 11/19/2018 PRD AP1928
Invoice: 2181243071
STAPLES CREDIT PLAN
2181243071
269.98 1440330 53000 431
UPS for 2 FD computers
OFFICE SUPPLIES-S1 NEH

310093 11/19/2018 PRD AP1928
Invoice: 35633
1535 SULLIVAN ASSOCIATES
35633
4,372.00 1550666 55200
NEH WWTP Effluent Flow Transducer Install-EM
BLDG REPAIR & MAINT

310094 11/19/2018 PRD AP1928
Invoice: IN1620958
725 TRANSKO BUSINESS TECHNOLOGIES
IN1620958
293.91 1221000 55320
Copier and printer maintenance
COPIER LEASE

310094 11/19/2018 PRD AP1928
Invoice: IN1627437
TRANSKO BUSINESS TECHNOLOGIES
IN1627437
48.49 1221000 55320
Copier and Printer Maintenance
COPIER LEASE

310088 TOTAL: 1,390.50

310089 TOTAL: 4,779.61

310089 TOTAL: 4,779.61

310090 TOTAL: 14,639.09

310091 TOTAL: 90.00

310092 TOTAL: 90.00

310092 TOTAL: 34.72

310094 TOTAL: 269.98

310093 TOTAL: 304.70

310093 TOTAL: 4,372.00

310094 TOTAL: 293.91

310094 TOTAL: 48.49



11/15/2018 10:59
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
Ckg-BH General Fund 8066

10100
TYPE VENDOR NAME

INVOICE

INVOICE DTL DESC

INVT DATE PO

WARRANT

NET

310094 TOTAL: 342.40

CHECK NO	CHK DATE	INVT DATE	PO	WARRANT	NET
310095	11/19/2018	11/06/2018	AP1928		680.00
	Invoice: 1018	Unemployment Insurance UNEMPLOYM ENT			
310096	11/19/2018	11/07/2018	AP1928		109.65
	Invoice: 0272625907	WW Uniforms-EM UNIFORMS			
310097	11/19/2018	11/07/2018	AP1928		198.64
	Invoice: 0272625906	HWY/P&C/MSW Uniforms-EM UNIFORMS UNIFORMS UNIFORMS			
310098	11/19/2018	10/26/2018	AP1928		10.09
	Invoice: 722153	Replacement Bulb for Microscope-EM LAB EQUIP			
310099	11/19/2018	10/26/2018	AP1928		206.38
	Invoice: 721880	BOD Nutrient Buffer Pillows, 300ml & 6L, Waders-EM LAB EQUIP OTHER EQUIPMENT			
310099	11/19/2018	10/31/2018	AP1928		-57.83
	Invoice: 725274	Freight Credit for misshipment of Shop Gloves-EM OTHER EQUIPMENT			
310098	11/19/2018	10/22/2018	AP1928		755.46
	Invoice: 4484292	STOCK SWEEPER PARTS FILTERS AND DIRT DEFLECTORS AL GEN REPAIRS & MAINT			
310099	11/19/2018	10/30/2018	AP1928		279.95
	Invoice: 214697	Uniform Boots - Edgecomb UNIFORMS			
310099	11/19/2018	10/26/2018	AP1928		125.00
	Invoice: 214529	Boots for David Higgins-EM			



11/15/2018 10:59
6905lyou

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 19
apcshdsb

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC

125.00 1550552 53800 UNIFORMS CHECK 310099 TOTAL: 404.95

310100 11/19/2018 PRD 982 YORK COUNTY CHIEFS ASSOCIATION 2018-47 10/26/2018 20190033 AP1928 150.00
 Invoice: 2018-47 training TRAINING

150.00 1440330 54100 CHECK 310100 TOTAL: 150.00

NUMBER OF CHECKS 84 *** CASH ACCOUNT TOTAL *** 372,462.24

COUNT	AMOUNT
TOTAL PRINTED CHECKS 65	316,936.31
TOTAL MANUAL CHECKS 2	22,889.87
TOTAL EFT'S 17	32,636.06

*** GRAND TOTAL *** 372,462.24



11/15/2018 10:59
6905lyou

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 20
apcshdsb

CLERK: 6905lyou

YEAR PER SRC ACCOUNT	JNL	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
APP 100-20000	5	11/19/2018	AP1928	LLY			Accounts Payable			146,649.96	
APP 100-10100		11/19/2018	AP1928	LLY			AP CASH DISBURSEMENTS JOURNAL Ckg-BH General Fund 8066				372,745.96
APP 600-20000		11/19/2018	AP1928	LLY			Accounts Payable			4,293.08	
APP 300-20000		11/19/2018	AP1928	LLY			AP CASH DISBURSEMENTS JOURNAL Accounts Payable			221,775.03	
APP 200-20000		11/19/2018	AP1928	LLY			AP CASH DISBURSEMENTS JOURNAL Accounts Payable			27.89	
APP 400-20000		11/19/2018	AP1928	LLY			AP CASH DISBURSEMENTS JOURNAL Accounts Payable				283.72
APP 100-10100		11/19/2018	AP1928	LLY			AP CASH DISBURSEMENTS JOURNAL Ckg-BH General Fund 8066			283.72	
							AP CASH DISBURSEMENTS JOURNAL				
							GENERAL LEDGER TOTAL			373,029.68	373,029.68
APP 100-35060		11/19/2018	AP1928	LLY			DT-MARINA			4,293.08	
APP 600-35010		11/19/2018	AP1928	LLY			DT Gen fund				4,293.08
APP 100-35030		11/19/2018	AP1928	LLY			DTF-CAP IMP			221,775.03	
APP 300-35010		11/19/2018	AP1928	LLY			DT Gen fund				221,775.03
APP 100-35020		11/19/2018	AP1928	LLY			DTF-SPEC REV			27.89	
APP 200-35010		11/19/2018	AP1928	LLY			DT Gen fund				27.89
APP 100-35040		11/19/2018	AP1928	LLY			DT-TRUST				283.72
APP 400-35010		11/19/2018	AP1928	LLY			DT Gen fund			283.72	
							SYSTEM GENERATED ENTRIES TOTAL			226,379.72	226,379.72
							JOURNAL 2019/05/59			599,409.40	599,409.40
							TOTAL				

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2019 5	59	11/19/2018			
100-10100				Ckg-BH General Fund 8066	283.72	
100-10100				Ckg-BH General Fund 8066		372,745.96
100-20000				Accounts Payable	146,649.96	
100-35020				DTF-SPEC REV	27.89	
100-35030				DTF-CAP IMP	221,775.03	
100-35040				DT-TRUST		283.72
100-35060				DT-MARINA	4,293.08	
				FUND TOTAL	373,029.68	373,029.68
200 Special Revenue	2019 5	59	11/19/2018			
200-20000				Accounts Payable	27.89	
200-35010				DT Gen fund		27.89
				FUND TOTAL	27.89	27.89
300 Capital Projects	2019 5	59	11/19/2018			
300-20000				Accounts Payable	221,775.03	
300-35010				DT Gen fund		221,775.03
				FUND TOTAL	221,775.03	221,775.03
400 Investment Trusts-Reserves	2019 5	59	11/19/2018			
400-20000				Accounts Payable	283.72	
400-35010				DT Gen fund		283.72
				FUND TOTAL	283.72	283.72
600 Marina	2019 5	59	11/19/2018			
600-20000				Accounts Payable	4,293.08	
600-35010				DT Gen fund		4,293.08
				FUND TOTAL	4,293.08	4,293.08

11/15/2018 10:59
6905lyou

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 22
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
100 General Fund	225,812.28	
200 Special Revenue		27.89
300 Capital Projects		221,775.03
400 Investment Trusts-Reserves		283.72
600 Marina		4,293.08
TOTAL	225,812.28	225,812.28

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1926

CHECK DATE: November 7, 2018

CHECK NUMBER: <u>310030</u>	through	<u>310032</u>	\$ <u>4,229.90</u>	Check payments
CHECK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 4,229.90

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Kathi Mahar

From: John Macauley <jbmacauley3@gmail.com>
Sent: Wednesday, November 07, 2018 1:15 PM
To: Kathi Mahar
Cc: Martha Dudman (martha.dudman@gmail.com); Matt Hart; Rick Mooers
Subject: Re: Warrant AP#1926 State Fees/Payroll Benefits Approval Request

Yes, I approve.

On Wed, Nov 7, 2018 at 1:12 PM Kathi Mahar <treasurer@mtdesert.org> wrote:

Good afternoon!

Attached is Accounts Payable Warrant # 1926 (for Payroll and/or State Fees) in the amount of \$4,229.90 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will “reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Kathi

Kathryn A Mahar, Treasurer

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1927

CHECK DATE: November 15, 2018

CHECK NUMBER: <u>310035</u>	through	<u>310035</u>	\$ <u>2,613.25</u>	Check payments
CHECK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 2,613.25

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 1910

CHECK DATE: November 16, 2018

ADVICE NUMBERS: 9136 through 9180

CHECK NUMBERS: 64028 through 64048

TOTAL DISBURSEMENTS: \$ 98,993.32

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Maccauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Kathi Mahar

From: John Macauley <jbmacauley3@gmail.com>
Sent: Wednesday, November 14, 2018 12:22 PM
To: Kathi Mahar
Cc: Martha Dudman (martha.dudman@gmail.com); Matt Hart; Rick Mooers
Subject: Re: Warrant AP#1927 & PR#1910 Approval Request

Yes, I approve.

On Wed, Nov 14, 2018 at 11:46 AM Kathi Mahar <treasurer@mtdesert.org> wrote:

Good afternoon!

Attached are the following warrants for your approval:

Accounts Payable	#1927	total of	\$ 2,613.25
Payroll	#1910	total of	\$98,993.32

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will “reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Kathi

Kathryn A Mahar, Treasurer

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 12762

Check Batch: 2850
 Check Header: (N/A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:

Include Payable Information: No
 Include Payable Diet Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
2850	18498	11/07/2018	1160	AMAZON <i>Misc</i>	0.00	2,499.99
	18499	11/07/2018	1616	BEECH HILL FARM Lunch Prog.	0.00	399.38
	18500	11/07/2018	1700	BLICK ART MATERIALS <i>Art Supplies</i>	0.00	165.02
	18501	11/07/2018	1975	CARDMEMBER SERVICE <i>Sept + Oct Bills</i>	0.00	2,980.94
	18502	11/07/2018	2065	CENTRAL RESTAURANT PRODUCTS Lunch Program - Equip.	0.00	704.36
	18503	11/07/2018	2300	CLEAN-O-RAMA <i>Cleaning Supplies</i>	0.00	812.55
	18504	11/07/2018	2310	COASTAL ENERGY, INC. <i>Repair trailer</i>	0.00	181.59
	18505	11/07/2018	3040	DAVID FRENCH MUSIC COMPANY <i>Music Supplies</i>	0.00	400.80
	18506	11/07/2018	3108	DELSANDRO, GLORIA	0.00	93.04
	18507	11/07/2018	3489	DR. CANDICE M. BRAY, INC. <i>Student Consult</i>	0.00	655.00
	18508	11/07/2018	3525	DRUMMOND, WOODSUM <i>Legal Fees</i>	0.00	3,165.26
	18509	11/07/2018	4152	EMERA MAINE	0.00	188.25
	18510	11/07/2018	4180	F.T. BROWN CO. <i>Sept + Oct Invoices</i>	0.00	95.00
	18511	11/07/2018	4365	GT OUTHOUSES, LLC	0.00	1,199.81
	18512	11/07/2018	4410	GILMAN ELECTRICAL SUPPLY ?	0.00	160.45
	18513	11/07/2018	4450	GRAVES, HEATHER <i>Reimb music</i>	0.00	100.00
	18514	11/07/2018	4633	HALLER, KIMBERLY M.	0.00	169.35
	18515	11/07/2018	4818	HEINEMANN <i>Books</i>	0.00	94.54
	18516	11/07/2018	5160	JAYPRO SPORTS	0.00	213.52
	18517	11/07/2018	5405	LAMBERT, CYNTHIA <i>Conference</i>	0.00	71.24
	18518	11/07/2018	5910	MAINE PAPER & JANITORIAL PRODUCTS	0.00	850.33
	18519	11/07/2018	6205	MDI REGIONAL SCHOOL DISTRICT <i>Other Reimb 11/1/18</i>	0.00	5,997.85
	18520	11/07/2018	6225	MECHANICAL SERVICES, INC. <i>BAS Upgrades</i>	0.00	458.65
	18521	11/07/2018	6350	MOORE MEDICAL, LLC <i>Nurse Supplies</i>	0.00	2,263.00
	18522	11/07/2018	6430	MOUNT DESERT WATER DISTRICT	0.00	1,108.98
	18523	11/07/2018	6510	NASCO <i>Art Supplies</i>	0.00	8,098.61
	18524	11/07/2018	6785	NORTHCENTER FOODS	0.00	2,433.75
	18525	11/07/2018	6910	OPPEWALL, ELIZABETH <i>Phys Therapy</i>	0.00	

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	18526	11/07/2018	6938	OTELCO phone	0.00	276.12
	18527	11/07/2018	6990	PALOS SPORTS PE supplies	0.00	149.56
	18528	11/07/2018	7070	PEARSON EDUCATION, INC. Gr K license	0.00	134.70
	18529	11/07/2018	7167	PHONAK, LLC - Trenton Student - TES to Reimb	0.00	178.99
	18530	11/07/2018	7180	PINE STATE ELEVATOR CO. Yrly Contract	0.00	196.57
	18531	11/07/2018	7263	POLAR PE Supplies	0.00	255.86
	18532	11/07/2018	7379	PRO31 Cleaning	0.00	5,017.50
	18533	11/07/2018	7455	QUEEN ANNE'S FLOWER SHOP	0.00	100.00
	18534	11/07/2018	7463	QUILL CORP. Teaching Supplies	0.00	846.36
	18535	11/07/2018	7463	QUILL CORP. Teaching Supplies	0.00	0.00
	18536	11/07/2018	7570	REALLY GOOD STUFF, INC.	0.00	25.99
	18537	11/07/2018	7835	SALSBURY HARDWARE INC	0.00	17.80
	18538	11/07/2018	7885	SARGENT, LEON Mileage + Phone	0.00	126.85
	18539	11/07/2018	7940	SCHOLASTIC, INC.	0.00	144.47
	18540	11/07/2018	8010	SCHOOL SPECIALTY, INC.	0.00	25.89
	18541	11/07/2018	8172	SHARPE, KAREN Trenton Student - TES to Reimb	0.00	9.96
	18542	11/07/2018	8455	ST. DENIS, KATE Mileage	0.00	109.00
	18543	11/07/2018	8655	TCI Books	0.00	1,655.75
	18544	11/07/2018	8832	TREASURER, STATE OF MAINE - DOE MLTT	0.00	1,674.90
	18545	11/07/2018	8930	TURNER SPORTING GOODS Basketball uniforms	0.00	1,343.21
	18546	11/07/2018	9150	WADMAN, JAMES W. Audit	0.00	747.50
	18547	11/07/2018	9230	WEST END DRUG CO. Flu Vaccine.	0.00	573.45
	18548	11/07/2018	9290	WIGHT'S SPORTING GOODS X-C Plaques & Gym wall pads	0.00	3,683.90
	18549	11/07/2018	9300	WILLIAMS IRRIGATION SYSTEMS Wintenze Irrigation Sys.	0.00	240.00
Totals:					0.00	\$53,633.07



Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 12762

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
---------	---------	------------	-------------	-------------	-------------------	--------------

WARRANT # 5

DATE: 11/7/18

W. Edward Jones, Ed.D.
 SUPERINTENDENT
 DocuSigned by:
Charles Wray
 FINANCE OFFICER

Heather Jones
 DocuSigned by:
 FINANCE OFFICER

Heather Jones
 DocuSigned by:
 FINANCE OFFICER

Heather Jones
 DocuSigned by:
 FINANCE OFFICER

Heather Jones
 DocuSigned by:
 FINANCE OFFICER

FINANCE OFFICER

52 Checks Listed.

Mount Desert School Department PAYROLL WARRANT REGISTER

2019
5/24

Report # 12776

Include Authorization Codes: Yes
Batch: 2849
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	11/09/2018	IRS	INTERNAL REVENUE SERVIC		10,901.09	10,901.09	0.00	0.00	
	11/09/2018	STAT	TREASURER, STATE OF MAIN		3,056.00	3,056.00	0.00	0.00	
43370	11/09/2018	280	SUSAN J. ARIPOTCH	1	160.00	147.76	0.00	147.76	
43371	11/09/2018	31	SUSAN M. DAMON	1	440.00	399.96	0.00	399.96	
43372	11/09/2018	431	MARSHA L. FAIR	1	240.00	221.64	0.00	221.64	
43373	11/09/2018	190	ROBERT C. MACLEOD JR.	1	478.70	403.63	0.00	403.63	
43374	11/09/2018	240	JEANNE C. OTT	1	2,562.15	1,613.78	850.00	763.78	
43375	11/09/2018	429	IAN SCHWARTZ	1	80.00	73.88	0.00	73.88	
43376	11/09/2018	149	MARIAH D. BAKER	1	1,729.07	1,391.43	1,391.43	0.00	
43377	11/09/2018	311	LAURA-JEAN BEAL	1	2,134.46	1,530.27	1,530.27	0.00	
43378	11/09/2018	11	KELLY S. BEAULIEU	1	2,331.11	1,528.28	1,528.28	0.00	
43379	11/09/2018	463	RENE L. BECKER	1	1,412.80	1,033.38	1,033.38	0.00	
43380	11/09/2018	266	JULIANNA R. BENNOCH	1	2,392.65	1,657.97	1,657.97	0.00	
43381	11/09/2018	333	RHODA J. BURKE	1	1,095.40	766.35	766.35	0.00	
43382	11/09/2018	314	ANDREW J. CARLSON	1	1,511.53	1,126.15	1,126.15	0.00	
43383	11/09/2018	462	JACQUELINE E A CARPENTER	1	1,480.76	1,077.94	1,077.94	0.00	
43384	11/09/2018	18	JANICE P. CARROLL	1	1,180.40	835.10	835.10	0.00	
43385	11/09/2018	248	ROBERT P. CHAPLIN	1	160.00	155.91	155.91	0.00	
43386	11/09/2018	337	AMBER G. CHARRON	1	1,947.42	1,411.47	1,411.47	0.00	
43387	11/09/2018	21	LARRY A. COLE	1	1,414.40	596.53	596.53	0.00	
43388	11/09/2018	26	BRIAN R. COTE	1	2,352.76	1,626.76	1,626.76	0.00	
43389	11/09/2018	91	JUDITH CULLEN	1	1,800.84	1,380.37	1,380.37	0.00	
43390	11/09/2018	69	EMILY N. DAMON	1	1,692.80	1,197.57	1,197.57	0.00	
43391	11/09/2018	308	Gloria A. Delsandro	1	3,341.65	2,376.07	2,376.07	0.00	
43392	11/09/2018	229	JENNIFER G. DUNBAR	1	1,175.18	772.17	772.17	0.00	
43393	11/09/2018	43	SARAH R. DUNBAR	1	1,914.84	1,432.13	1,432.13	0.00	
43394	11/09/2018	52	WANDA J. FERNALD	1	2,189.69	1,390.59	1,390.59	0.00	
43395	11/09/2018	57	JASON W. FOUNTAINE	1	1,512.80	1,096.14	1,096.14	0.00	
43396	11/09/2018	332	MARINA P. FREDERICK	1	1,532.80	994.82	994.82	0.00	
43397	11/09/2018	329	ALEXANDER GARRETT	1	1,607.69	1,262.49	1,262.49	0.00	
43398	11/09/2018	63	HEATHER M. GRAVES	1	2,106.84	1,234.56	1,234.56	0.00	
43399	11/09/2018	65	GAYLE M. GRAY	1	2,427.53	1,671.18	1,671.18	0.00	
43400	11/09/2018	331	RUSSELL W. GRAY	1	1,360.92	1,128.46	1,128.46	0.00	
43401	11/09/2018	92	ABIGAIL A. HARMON	1	1,205.86	855.12	855.12	0.00	
43402	11/09/2018	244	KRISTIN D. HOLLEY	1	1,136.00	916.60	916.60	0.00	
43403	11/09/2018	293	Amy L. James	1	2,392.65	1,569.10	1,569.10	0.00	
43404	11/09/2018	90	REBECCA A. JARVIS	1	2,032.23	1,366.01	1,366.01	0.00	
43405	11/09/2018	312	BETHANY G. JOHNSON	1	1,287.00	947.70	947.70	0.00	
43406	11/09/2018	291	PATRICIA A. KELLEY	1	1,358.70	994.37	994.37	0.00	
43407	11/09/2018	335	CYNTHIA A. LAMBERT	1	1,061.38	867.88	867.88	0.00	
43408	11/09/2018	135	SAMUEL D. LEONARDI	1	1,492.80	990.76	990.76	0.00	
43409	11/09/2018	277	JOHN B. MACAULEY	1	240.00	211.87	211.87	0.00	
43410	11/09/2018	321	MAX E. MASON	1	828.71	684.69	684.69	0.00	
43411	11/09/2018	292	TARA MCKERNAN	1	2,070.00	1,482.49	1,482.49	0.00	
43412	11/09/2018	289	ELIZABETH M. MINOTT	1	1,289.36	974.85	974.85	0.00	
43413	11/09/2018	461	JANET NORDELUS	1	1,168.46	909.05	909.05	0.00	
43414	11/09/2018	193	HARVEY BRUCE NORWOOD	1	1,166.88	832.15	832.15	0.00	
43415	11/09/2018	237	JUSTIN B. NORWOOD	1	1,936.07	1,512.53	1,512.53	0.00	
43416	11/09/2018	464	MARY E. O'MEARA	1	400.00	359.59	359.59	0.00	
43417	11/09/2018	238	WENDELL L. OPPEWALL	1	1,292.65	728.90	728.90	0.00	
43418	11/09/2018	301	Terry P. Paulos	1	931.32	623.52	623.52	0.00	
43419	11/09/2018	138	AMY Y. PHILBROOK	1	2,265.52	1,494.19	1,494.19	0.00	
43420	11/09/2018	275	JOELLE A. RUDDY	1	2,427.53	1,820.27	1,820.27	0.00	
43421	11/09/2018	74	LEON E. SARGENT	1	1,852.80	1,229.77	1,229.77	0.00	

Mount Desert School Department PAYROLL WARRANT REGISTER

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
---------	------------	------	------	---------	-----------	---------	----------------	-----------	------

43422	11/09/2018	120	KAREN L. SHARPE	1	2,601.71	1,545.59		1,545.59	0.00
43423	11/09/2018	375	KATHLEEN C. ST DENIS	1	2,639.07	1,487.15		1,487.15	0.00
43424	11/09/2018	334	EMILY P. STAPLES	1	1,158.30	824.27		824.27	0.00
43425	11/09/2018	404	KERRY L. TAYLOR	1	2,296.50	1,640.34		1,640.34	0.00
43426	11/09/2018	410	SUSAN Y. TRIPP	1	520.00	452.00		452.00	0.00
43427	11/09/2018	459	SHANNON L. WESTPHAL	1	1,733.69	1,323.60		1,323.60	0.00
43428	11/09/2018	448	JACQUELINE A. WHEATON	1	2,141.23	1,523.10		1,523.10	0.00
43429	11/09/2018	307	LAUREN M. WHITE	1	1,166.20	855.31		855.31	0.00
					105,816.90	78,514.60		62,546.86	2,010.65

Check Authorization Summary

Type	Description	Count	Amount
Employee	Checks	6	2,010.65
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	54	61,696.86
	ACH Employee Credits	55	62,546.86
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	0	0.00
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH Vendor Debits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	13,957.09

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 12776

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
---------	------------	------	------	---------	-----------	---------	----------------	-----------	------

WARRANT # 10

DATE: NOV. 09 PAID

Mark Edward Goussis, Ed.D.

SUPERINTENDENT

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER