

Town of Mount Desert  
Board of Selectmen  
Agenda

**Regular Meeting**  
**Monday, December 17, 2018**

**Location: Meeting Room, Town Hall, Northeast Harbor**

- I. Call to order at 6:00 p.m.**
- II. Executive Session**
  - A. Pursuant to 1 M.R.S.A. §405(6) (A) review request from employee for leave without pay
  - B. Pursuant to Title 1 M.R.S. § 405(6)(E) – Consultation between the Board and its Attorney concerning the legal rights and duties of the Mount Desert Board of Selectmen
- III. Post Executive Session**
  - A. Employee leave without pay, action if necessary
- IV. Minutes**
  - A. Approval of minutes from November 19, 2018 meeting
  - B. Approval of minutes from December 3, 2018 meeting
- V. Appointments/Recognitions/Resignations**
  - A. Confirm appointment of Claire Woolfolk as Registrar of Voters effective January 1, 2019 through December 31, 2020
  - B. Confirm appointment of Sharon Worcester as Part-time Dispatch at a rate of \$17.00/hour effective December 18, 2018
- VI. Consent Agenda** (These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)
  - A. Department Reports: Highway
  - B. Hancock County Commissioners Meeting Minutes November 7, 2018 and November 20, 2018
  - C. 2019 Hancock County Commissioners Annual Budget cover letter
- VII. Selectmen's Reports**
- VIII. Unfinished Business**

None presented
- IX. New Business**
  - A. Healthy Acadia Smoking Policies & Updates
  - B. Public Space Special Event Application – Kalies/Trapp Wedding; October 09, 2019, Suminsby Park Village Green
  - C. Accept and authorize the spending of the Bulletproof Vest Partnership Grant funds in the amount of \$970.00
  - D. 2019 Police Chief Sharing Agreement with the Town of Bar Harbor

Board of Selectmen Meeting Agenda December 17, 2018

- E. Consideration and selection of Mount Desert's choice of candidate for MRC Board of Directors*
- F. Authorize Small Animal Clinic Contract for 2019*
- G. Review of FY 2020 Capital Improvement Plan*
- H. Review of FY 2020 Budgets: Administration, Marina, and Debt*

**X. Other Business**

- A. Such other business as may be legally conducted*

**XI. Treasurer's Warrants**

- A. Approve & Sign Treasurer's Warrant AP1936 in the amount of \$655,511.43*
- B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1934, AP1935, and PR1912 in the amounts of \$2,342.60, \$4,771.00, and \$119,436.34, respectively*
- C. Acknowledge Treasurer's School Board AP/Payroll Warrants 6 and 12 in the amounts of \$59,121.84 and \$74,990.68, respectively*

**XII. Adjournment**

The next regularly scheduled meeting is at 6:30 p.m., Monday, January 7, 2019 in the Meeting Room, Town Hall, Northeast Harbor

# MINUTES

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**Town of Mount Desert  
Board of Selectmen Meeting Minutes  
Meeting Room, Town Hall  
6:30 PM, November 19, 2018**

Present were Chairman John Macauley, Selectmen Martha Dudman, Rick Mooers, and Matt Hart.

Town Manager Durlin Lunt, Treasurer Kathy Mahar, Public Works Director Tony Smith, and Town Clerk Claire Woolfolk were present.

Members of the public were also in attendance.

**I. Call to order at 6:30 p.m.**

Chairman Macauley called the meeting to order at 6:30 PM.

**II. Minutes**

*A. Approval of minutes from November 5, 2018 meeting*

MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of the November 5, 2018 Minutes, as presented. Motion approved 4-0.

**III. Appointments/Recognitions/Resignations**

None presented

**IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

*A. MRC Quarterly Distributions*

*B. Hancock County Commissioners Meeting Minutes October 2, 2018 and October 23, 2018*

MOTION: Selectman Mooers moved, with Selectman Hart seconding, acceptance of the Consent Agenda as presented. Motion approved 4-0.

**V. Selectmen's Reports**

Selectman Dudman requested a report on risk assessment and preparation for a widespread fire event, such as what is occurring in California; such a report should contain equipment needed and plans for cooperation between the Towns and Acadia National Park. Town Manager Lunt agreed to inquire with the Fire Chief about such a report. It was noted there are also third-party insurance assessment groups that might be worth looking into.

Selectman Hart updated the Board on the LUZO Advisory Group. He noted the mobile vendor ordinance had been discussed. Selectman Hart felt it might be worth having consultant Noel Musson discuss the issue with the Board. Selectman Mooers reported the Advisory Board discussed the ordinance in connection to vendors within the public property shoreland zone, and private commercial property. A question arose at the meeting regarding using a mobile vendor or other similar style business for catering services. Selectman Mooers echoed Selectman Hart's hope to have Noel address the Board of Selectmen.



1 It was pointed out there is a Sale of Food and Merchandise Ordinance, but it is not part of the  
2 LUZO. Selectman Mooers noted that a mobile vendor sells to the public. A caterer provides a  
3 service to a private function and a controlled audience that's already been paid for. A discussion  
4 of the nuances ensued. It was noted the LUZO Advisory Board would continue to discuss the  
5 issue.  
6

7 **VI. Unfinished Business**

8 None presented  
9

10 **VII. New Business**

11 *A. Request Office Closure for Employee Christmas Party on Friday, December 14<sup>th</sup>*

12 MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of request  
13 for office closure for employee Christmas party on Friday, 11:30AM to 1:30PM, December  
14 14, 2018, as presented. Motion approved 4-0.  
15

16 *B. Request Christmas Eve Early Closure at 12 noon, December 24, 2018*

17 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of the  
18 request for Christmas Eve early closure at noon, December 24, 2018, as presented. Motion  
19 approved 4-0.  
20

21 *C. Request approval to hire Williams Irrigation at a cost of \$43,370.00 to furnish and install all  
22 labor and materials, including plumbing and electrical, to provide us with a fully functioning  
23 irrigation system and authorize Public Works Director, Tony Smith, to execute an agreement  
24 with them for the work on behalf of the town and to expend the remaining approved funds  
25 of \$6,630.00 up to the town meeting approved budget of \$50,000 at his discretion, if  
26 needed, to pay the cost of any unforeseen circumstances items that might arise*

27 Public Works Director Smith noted this was for the Village Green and in front of the  
28 Yachtsman's facility. Selectman Mooers confirmed the amount was not to exceed \$50,000.  
29

30 MOTION: Selectman Hart moved, with Selectman Dudman seconding, approval to hire  
31 Williams Irrigation at a cost of \$43,370.00 to furnish and install all labor and materials,  
32 including plumbing and electrical, to provide the Town with a fully functioning irrigation  
33 system and authorize Public Works Director Tony Smith to execute an agreement with them  
34 for the work on behalf of the Town and to expend the remaining approved funds of  
35 \$6,630.00 up to the Town Meeting approved budget of not to exceed \$50,000 at his  
36 discretion, if needed, to pay the cost of any unforeseen circumstances items that might  
37 arise, as presented. Motion approved 4-0.  
38

39 *D. Request consideration of a waiver of the Sewer Ordinance requirement for a separate and  
40 individual sewer connection for each structure under Section 4.04 for the property located at  
41 42 Main Street, Seal Harbor (Map 30 Lot 20)*

42 Public Works Director Smith recommended approval.  
43

44 MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of a waiver  
45 of the Sewer Ordinance requirement for a separate and individual sewer connection for  
46 each structure under Section 4.04 for the property located at 42 Main Street, Seal Harbor  
47 (Map 30 Lot 20), as presented. Motion approved 4-0.  
48

1 E. *Request approval for the acquisition of Commercial Shredder for the Finance Department*  
2 *from the Finance Department Reserve Funds #4020500-24206 in the amount of \$1,499.00*  
3 MOTION: Selectman Mooers moved, with selectman Dudman seconding, approval for the  
4 acquisition of Commercial Shredder for the Finance Department from the Finance  
5 Department Reserve Funds #4020500-24206 in the amount of \$1,499.00.  
6

7 It was noted the amount should be noted as “up to” \$1,499.00.  
8

9 MOTION: Selectman Hart moved, with Selectman Dudman seconding, approval for the  
10 acquisition of Commercial Shredder for the Finance Department from the Finance  
11 Department Reserve Funds #4020500-24206 in the amount of up to \$1,499.00, as amended.  
12 Motion approved 4-0.  
13

14 F. *Request use of Finance Department Reserve Funds up to \$5,500.00 from Account #4020500-*  
15 *24206 for the purchase and installation of Meeting Room Presentation Equipment*  
16 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of use of  
17 Finance Department Reserve Funds up to \$5,500.00 from Account #4020500-24206 for the  
18 purchase and installation of Meeting Room Presentation Equipment, as presented.  
19

20 Town Manager Lunt and Treasurer Mahar noted the new technology will allow for more  
21 interactive presentations and enable more participation with an additional screen.  
22

23 Motion approved 4-0.  
24

25 G. *Discussion of the Sustainability Committee’s Draft Plastic Bag and Polystyrene Ordinances*  
26 Sustainability Committee Member Gordon Beck handed out a revised draft of the  
27 ordinances. It was noted there are two different ordinances; one for plastic bags and one  
28 for polystyrene. It was noted the ordinances are similar, but not identical to the ones  
29 recently presented in Southwest Harbor. A discussion of the variety of biodegradable  
30 products on the market ensued.  
31

32 Selectman Hart voiced concern over the timing. An ordinance enacted at the May Town  
33 Meeting, and going into effect immediately, may result in businesses stuck with a stockpile  
34 of plastic they are not allowed to use. Further, he wondered does the fact that people may  
35 feel obligated to purchase a different type of bag due to the possibility of a new ordinance  
36 mean the Town is compelling enforcement of an ordinance prior to Town Meeting  
37 approval? Mr. Beck noted the Sustainability Committee will be making a concerted effort  
38 to reach all the businesses in Town now and educate them on the upcoming ordinances to  
39 prevent such a thing. In the event a business does have a stockpile of plastic they want to  
40 use up, the Town can grant exceptions to the rule on an as-needed basis. Selectman Hart  
41 hoped the committee members reaching out to businesses would provide very clear  
42 guidelines and schedules.  
43

44 Sustainability Committee member Phil Lichtenstein noted all Mount Desert Island Towns are  
45 in the process of creating similar policies. It was hoped the Ordinances can be enacted in  
46 time for the summer season.  
47

1 Mr. Beck and Mr. Lichtenstein hoped the Board would approve moving the process forward  
2 or provide suggestions for changes to the draft ordinance. Then the Committee members  
3 will spend the next two weeks reaching out to business owners for feedback. It was hoped  
4 that by the December 3 Board of Selectmen's meeting the Committee can bring the  
5 ordinances back for further review, and possible vote of approval for presenting them to the  
6 Warrant Committee. It was noted a public hearing is also required.

7  
8 Resident Katrina Carter asked how the mobile vendors, or caterers will be notified of this  
9 change. Mr. Beck noted the Committee planned to reach out to them, and to any other  
10 vendors. Selectman Dudman hoped the Ordinances could have information regarding  
11 mobile vendors and catered events included within them. One-time food service providers  
12 brought in for special events, and farmer's market sellers were also mentioned.

13  
14 Selectman Mooers lauded the Sustainability Committee's efforts on creating these  
15 ordinances. Selectman Dudman echoed Selectman Mooers sentiment.

16  
17 MOTION: Selectman Mooers moved, with Selectman Hart seconding, to direct the  
18 Sustainability Committee to move forward with the process of review, to reach out to as  
19 many business owners as possible, and hopefully all, for feedback, and to consider such  
20 outreach as newspaper notification, and further, to consider special events for inclusion in  
21 the Ordinances. Motion approved 4-0.  
22

23 **VIII. Other Business**

24 *A. Such other business as may be legally conducted*

25 Chairman Macauley noted the changes to the Acadia National Park Advisory Committee's  
26 handling of new members. Town Manager Lunt noted that resumes are now required for  
27 potential new members.  
28

29 **IX. Treasurer's Warrants**

30 *A. Approve & Sign Treasurer's Warrant AP1928 in the amount of \$372,462.24 and AP1929 in  
31 the amount of \$706.74*

32 MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval and signature of  
33 Treasurer's Warrant AP1928 in the amount of \$372,462.24, and AP1929 in the amount of  
34 \$706.74, as presented and amended. Motion approved 4-0.  
35

36 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1926, AP1927, and  
37 PR1910 in the amounts of \$4,229.90, \$2,613.25, and \$98,993.32, respectively, and additionally  
38 acknowledge Treasurer's School Board AP/Payroll Warrant 5 in the amount of \$53,633.07*  
39

40 MOTION: Selectman Hart moved, with Selectman Mooers seconding, approval of signed  
41 Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1926, AP1927, and PR1910 in the  
42 amounts of \$4,229.90, \$2,613.25, and \$98,993.32, respectively, and additionally acknowledge  
43 Treasurer's School Board AP/Payroll Warrant 5 in the amount of \$53,633.07, as presented.  
44 Motion approved 4-0.  
45

46 *C. Acknowledge Treasurer's School Board AP/Payroll Warrant 10 in the amount of \$78,514.60*

1 D. MOTION: Selectman Mooers moved, with Selectman Hart seconding, acknowledgement of  
2 Treasurer's School Board AP/Payroll Warrant 10 in the amount of \$78,514.60, as presented.  
3 Motion approved 3-0-1 (Macauley in Abstention).  
4

5 **X. Adjournment**

6 MOTION: Selectman Mooers moved, with Selectman Hart seconding, adjournment. Motion  
7 approved 4-0.  
8

9 The meeting was adjourned at 7:13PM.  
10

11 Respectfully Submitted,  
12

13  
14 Wendy Littlefield, Secretary  
15



1           *B. Report from Chief Bender on the preparations for wildfire risk for the Town of Mount Desert*  
2           Fire Chief Bender reported on the preparations for wildfire risk for the Town of Mount Desert.  
3           He noted first that the consensus among local wildfire experts is that a fire such as the Fire of  
4           1947 is less likely to occur at this point in time. Firefighters are better trained, communication  
5           systems are better, and a mutual aid system is in place.

6  
7           Mount Desert worked with the Bar Harbor Fire Department to get a community wildfire  
8           protection plan done with the Maine Forest Service. The report is complete, and a public  
9           presentation of the findings is scheduled for the spring.

10  
11           Chief Bender noted there are steps homeowners can take to protect their property that have  
12           been effective.

13  
14           The Fire Department has done table-top fire simulations with the Maine Forest Service and  
15           other Town Fire Departments and other organizations. Chief Bender did caution that State and  
16           Federal Government entities can help fight a large fire, but it takes time for them to muster. For  
17           the first 24 hours of a large fire, Towns will be on their own.

18  
19           There is now a group of eight firefighters certified in wildland firefighting. Acadia National  
20           Park's firefighting crew is also a resource. Aerial support is also an available resource.

21  
22           The Town has taken advantage of grants over the years for firefighting equipment. The  
23           assessment conducted shows that Mount Desert has a good inventory of equipment. Hands-on  
24           drills with all departments, and other firefighting groups are done annually.

25  
26           Chief Bender acknowledged the Town will have its hands full if there is a sizable wildfire in the  
27           summer. All island Towns would fare similarly.

28  
29           Park land was not included in the report created by the Maine Forest Service. The Seal Harbor  
30           and Northeast Harbor areas and the Western part of the island are at higher risk. Evacuating  
31           the island will be difficult, with one road off the island, particularly in the summer. Various  
32           groups with boats have been contacted as potential evacuation vehicles.

33  
34           The stands of dead red pine were not deemed a threat to fire safety by Acadia National Park.  
35           Woods undergrowth has created ladder fuels that allow fires to climb into the tall trees and is  
36           deemed the highest threat.

37  
38           **V. New Business**

39           *A. Request approval and authorization for Public Works Director Tony Smith to execute an*  
40           *agreement of a structural evaluation of the Bait House by Hedefine Engineering at a cost of*  
41           *\$2,100.00 using funds from the Buildings & Grounds Reserve Account Number 4055200-*  
42           *24571 as outlined in the memo dated 11-29-18 to Town Manager Durlin Lunt, Jr.*

43           Public Works Director Tony Smith noted this need resulted from an MMA risk management  
44           assessment. Some problems were identified and taking no action could result in raising  
45           insurance rates. MMA is requesting a structural evaluation, which this request will fund. From  
46           this evaluation, a proposal can be created, and the work can be bid out. The resulting bid price  
47           will then be approved at Town Meeting.

48  
49           Director Smith noted the building in question is at the end of Dodge Point Road.

1 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, amending the  
2 Agenda item so the Buildings and Grounds Reserve Account Number reads "4055200-24571".  
3 Motion approved 5-0.  
4

5 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval and  
6 authorization for Public Works Director Tony Smith to execute an agreement of a structural  
7 evaluation of the Bait House by Hedefine Engineering at a cost of \$2,100.00 using funds from  
8 the Buildings & Grounds Reserve Account Number 4055200-24571 as outlined in the memo  
9 dated 11-29-18 to Town Manager Durlin Lunt, Jr. Motion approved 5-0.  
10

11 **VI. Other Business**

12 *A. Such other business as may be legally conducted*

13 There was no other business.  
14

15 **VII. Treasurer's Warrants**

16 *A. Approve & Sign Treasurer's Warrant AP1933 and AP1931 in the amounts of \$141,014.52 and*  
17 *\$(490.11), respectively*

18 MOTION: Selectman Hart moved, with Selectman Littlefield seconding, Approval and Signature  
19 or Treasurer's Warrant AP1933 and AP1931 in the amounts of \$141,014.52 and \$(490.11),  
20 respectively, as presented. Motion approved 5-0.  
21

22 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1930, AP1932, and*  
23 *PR1911 in the amounts of \$1,132.75, \$3,865.36, and \$103,098.44 , respectively*

24 MOTION: Selectman Mooers moved, with Selectman Hart seconding, Approval of Signed  
25 Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1930, and AP1932 in the amounts of  
26 \$1,132.75, and \$3,865.36, respectively, as presented. Motion approved 4-0-1 (Littlefield in  
27 Abstention).  
28

29 MOTION: Selectman Dudman moved, with Selectman Hart seconding, Approval of Signed  
30 Treasurer's Payroll, State Fees, & PR Benefit Warrants PR1911 in the amounts of \$103,098.44, as  
31 presented. Motion approved 4-0-1 (Littlefield in Abstention).  
32

33 *C. Acknowledge Treasurer's School Board AP/Payroll Warrants 11 in the amount of*  
34 *\$184,337.73*

35 MOTION: Selectman Littlefield moved, with Selectman Hart seconding, acknowledgement of  
36 Treasurer's School Board AP/Payroll Warrants 11 in the amount of \$184,337.73, as presented.  
37 Motion approved 4-0-1 (Macauley in Abstention)  
38

39 **VIII. Adjournment**

40 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, adjournment. Motion  
41 approved 5-0.  
42

43 The meeting was adjourned at 6:59pm.  
44

Respectfully Submitted,

45

46

47

48

Wendy Littlefield, Secretary

**APPOINTMENTS**

**RECOGNITIONS**

**RESIGNATIONS**





## *Town of Mount Desert*

Claire Woolfolk, Town Clerk  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232  
E-mail [townclerk@mtdesert.org](mailto:townclerk@mtdesert.org) Web Address [www.mtdesert.org](http://www.mtdesert.org)

### MEMO

DATE: December 10, 2018

TO: Board of Selectmen

FROM: Claire Woolfolk, Town Clerk

*Claire*

RE: Registrar of Voters Appointment

Pursuant to Maine Statute (MRS 21-A §101.2), the municipal officers of each municipality shall appoint in writing a qualified registrar of voters by January 1st of each odd-numbered year. The registrar shall serve for 2 years and until a successor is appointed and sworn. The municipal clerk may be appointed to serve as registrar.

I request that the Selectmen re-appoint me as Registrar of Voters for the upcoming term of January 1, 2019 – December 31, 2020.

Thank you.



**MOUNT DESERT POLICE DEPARTMENT  
BAR HARBOR POLICE DEPARTMENT**  
James K. Willis, Chief of Police



BHPD  
37 Firefly Lane  
Bar Harbor, Maine 04609  
Tel: 207-288-3391  
[jwillis@barharbormaine.gov](mailto:jwillis@barharbormaine.gov)

MDPD  
21 Sea Street, PO Box 248  
NE Harbor, ME 04662  
Tel: 207-276-5111  
[jwillis@mdpolice.org](mailto:jwillis@mdpolice.org)

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To: Town Manager Lunt  
From: Chief James Willis  
Subject: Appointment of Sharon Worcester as Part Time Dispatcher  
Date: December 12, 2018

We would like to hire Sharon Worcester of Ellsworth as a Part Time Dispatcher.

Sharon worked for several years as a full time police officer in Bar Harbor and then for several years as a full time dispatcher. She currently works as a licensed private investigator and recently contacted me to express interest in working part time with us.

We currently don't have any part time dispatchers employed and Bar Harbor has only one. We have need for additional part time staff to fill vacancies created by full timers utilizing leave time.

Will you please place this appointment on the agenda for the next available select board meeting?

If confirmed, Sharon's starting hourly wage will be \$17.00 we would like this appointment to be effective Dec. 18, 2018.

Sharon's address for correspondence is: Sharon Worcester  
53 Bayside Road  
Ellsworth, ME 04605

# **CONSENT AGENDA**



## ***Town of Mount Desert***

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

[www.mtdesert.org](http://www.mtdesert.org) [highway@mtdesert.org](mailto:highway@mtdesert.org)

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,  
Hall Quarry and Pretty Marsh

## **MEMO**

To: Durlin Lunt, Town Manager  
From: Ben Jacobs, Highway Superintendent  
Re: November 2018 Monthly Report  
Date: December 14, 2018

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### Highway Crew:

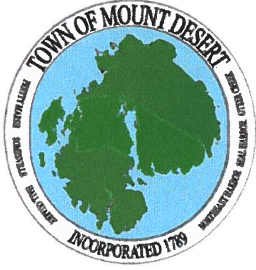
- Had our yearly chain and strap inspection performed by Jordan Equipment.
- Worked with Allen's Environmental Services helping them vacuum out and clean our storm water catch basins.
- Worked on snow plow equipment in preparation for the winter months.
- Addressed issues arising from the heavy rain and wind that we received at the beginning of the month e.g. clearing off catch basins, unclogging culverts and removing blown down trees from the roads.
- Replaced a cross culvert and constructed ditches along Beech Hill Road
- Plowed, sanded and salted roads during the three snow storms we received.
- Sanded and salted icy roads.
- Pressure washed and cleaned plow trucks and equipment.
- Made repairs to the salt shed doors.
- Cold patched various pot holes.
- A local contractor hauled approximately 2800 yards of winter sand to the highway garage lot. As they hauled the winter sand in with their dump trucks we mixed salt with the winter sand and constructed our winter salt sand pile with our front end loader.
- Cleaned the bus and highway garages.

Wastewater: Please see Superintendent Montague's reports.

Buildings & Grounds and Parks & Cemeteries: The crew:

- Did a really nice job cleaning the highway garage, shoveling off the walkways and salting them at the town office, cleaning bathrooms in the town office, vacuuming and assisting the admin staff with projects as needed e.g. assembling shelving, hanging pictures, repairing toilets, and installing door closers.

Solid Waste: The crew:



## ***Town of Mount Desert***

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

[www.mtdesert.org](http://www.mtdesert.org) [highway@mtdesert.org](mailto:highway@mtdesert.org)

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,  
Hall Quarry and Pretty Marsh

- Continues to do a great job in general. They have been assisting the highway crew in keeping the recycling center and the area surrounding it clean.
- We continue to have problems with people leaving things around the dumpsters that they should not. We have been working with the police department to find out who has been leaving these things around the dumpsters and have them come back and get these things.

Cc. Claire Woolfolk, Town Clerk  
Ed Montague, Wastewater Superintendent  
Tony Smith, Public Works Director

## COMMISSIONERS REGULAR MEETING

Learn more about **HANCOCK COUNTY** by visiting  
[www.co.hancock.me.us](http://www.co.hancock.me.us)

Audio recordings of the meeting are available upon request

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 8:30 am on **Wednesday, November 7, 2018** in the conference room of the County courthouse located in Ellsworth, ME with Commissioners Brown and Clark in attendance.

The commission recognized Assistant Jail Administrator Frank Shepard and Administrative Assistant Amy Smith for their outstanding work with the PREA certification process.

*Adjustments to / approval of agenda:* none

Public Comment: none

Approval of minutes:

**MOTION: Approve the minutes of the October 2, 2018 Commissioners' Regular Meeting (Clark/Blasi 3-0, motion passed)**

**MOTION: Approve the minutes of the October 23, 2018 Commissioners' Special Meeting (Clark/Blasi 3-0, motion passed)**

Sheriff:

**Motion: approval for out of state travel to Washington DC for Wreaths Across America in December (Brown/Clark 3-0, motion passed)**

Treasurer:

**MOTION: to approve the October GF, Airport, and Jail Expense Warrants #18-71, #18-72, #18-73, #18-74, #18-75, #18-76, #18-77, #18-78, #18-79 in the aggregate amount of \$879,990.98 (Brown/Clark 3-0, motion passed)**

**MOTION: to approve the October GF, Airport, and Jail Payroll Warrants #18-39, #18-40, #18-41, #18-42, in the aggregate amount of \$363,490.07 Brown/Clark 3-0, motion passed)**

**MOTION: to approve the October UT Payroll Warrants #19-13, #19-14, #19-15, and #19-16 in the aggregate of \$975.57 (Clark/Brown 3-0, motion passed)**

**MOTION: to approve the October UT Expense Warrants #19-7 and #19-8 in the aggregate of \$7,926.42 (Brown/Clark 3-0, motion passed)**

**MOTION: to approve 2018 October expenditures in the Health Insurance account of \$174,948.92 (Clark/Brown 3-0, motion passed)**



**MOTION: approve the request for expenditure from capital reserve account G1-3011-00 Annex entry job, Repair side steps and main steps in the amount of \$6,275.00 (Clark/Blasi 3-0, motion passed)**

**MOTION: approve the request for expenditure from capital reserve account G1-3011-00 Parts for cable job, New conduit run from IT room to Jail electrical room in the amount of \$3,095.19 (Clark/Brown 3-0, motion passed)**

**MOTION: approve the request for expenditure from capital reserve account G1-3011-00 jail yard cameras, new equipment for day yard surveillance in the amount of \$1,289.92 (Clark/Brown 2-1 Brown opposed, motion passed)**

Commissioner Brown said he did not oppose the expenditure but opposed posting it to this account.

Airport:

Monthly report- Airport Manager Madeira informed the commission that the FAA Reauthorization Act of 2018 includes changes that will positively impact BHB. Manager Madeira explained minor changes to the capital improvement plan. The annual FAA inspection is starting today and expected to go 3 days. Supplementary funding requests were submitted to the FAA in October. The Airport Advisory Committee approved submitting requests for several projects; Madeira submitted 3 of these. He is not optimistic that they will be funded, but he said he will keep the commission apprised. Airport Maintenance has completed phase 1 and phase 2 of the new baggage claim area in the terminal building. Madeira said the terminal building functions much better with those improvements.

**MOTION: approval to post in-house posting regarding full time Lead ARFF position Brown/Blasi 3-0, motion passed)**

Manager Madeira's request was to post in-house only.

Airport Budget:

Airport Manager Madeira presented a balanced budget of \$743,601 for both revenues and expenditures. This version includes an increase of 11% plus the 2% COLA to line 01-160 Airport Maintenance Director and an increase in revenue line R 40-250 Aircraft Excise Tax of \$6,000. Manager Madeira said he considered this to be airport specific revenue that should stay at the airport. Commissioner Brown expressed that aircraft excise tax should go through the finance office. Commissioner Clark questioned the rationale for increasing wages.

**MOTION: approval of the revised 2019 Airport Operating Budget (Blasi/Brown 3-0, motion passed)**

UT:

**MOTION: Approve fire agreement with town of Franklin (Blasi/Clark 3-0, motion passed)**

**MOTION: approve the draft from the UT director for the emergency response agreement (Clark/Blasi 3-0, motion passed)**

RCC Director Conary said having an agreement with fire departments gives an opportunity for response and saves time in RCC. There was some discussion what circumstances would dictate when fire departments would respond. This agreement restricts compensation to circumstances when fire departments that are dispatched through the county.

**MOTION: take CC Brown Red Fire Truck \$100,000 and place with the other Hancock Wind CBA funds (Clark/Brown 3-0, motion passed)**

Commissioner Blasi wanted to add "red" to the fire truck motion.

**MOTION: Approve the off premise liquor license for the airline snack bar (Clark/Brown 3-0, motion passed)**

**MOTION: enter executive session under MRSA Title 1§405 6 (E) to discuss a matter from our attorney with regards to CBA funds (Clark/Blasi 3-0, motion passed)**

**MOTION: authorize our attorney to proceed with a complaint against the Hancock Wind LLC for a breach of contract with regards to our Community Benefit payments (Clark/Blasi 3-0, motion passed)**

County Administrator:

Non union employee health insurance contributions-

**MOTION: increase employee health insurance contributions by \$5 a week (Brown/Clark 3-0, motion passed)**

This affects the non-union positions and will be effective January 1, 2019; the collective bargaining agreements for the sheriff's department and RCC dictate the same increase for 2019.

RCC:

Director Conary reported he has received positive comments about the RCC Dispatchers during the Hancock County Firefighters' Association meetings. Director Conary said cruise ship traffic increases the volume of 911 calls, including "abandoned" calls; the amount of people often overloads the system. Director Conary said RCC staffing is looking very solid; CA Adkins said this is a result of an atmosphere where employees can be trained efficiently.

Maintenance:

Maintenance Directory Walls reported the RFQ for the RCC expansion project has been posted-deadline for proposals is November 30 and the results will be discussed at the December CRM. The maintenance truck developed a gas leak which resulted in line 06-20-230 being over expended; other unexpended balance amounts that will absorb that cost, this was an unforeseen emergency and Director Walls wanted to inform the commission.

Jail yard job- The jail yard job is nearly complete, with a few loose ends to wrap up. At this time Director Walls does not have information regarding a final requisition meeting.

**MOTION: authorize the maintenance director to accept any reasonable price for the leftover mesh in the jail yard (Clark/Blasi 3-0, motion passed)**



**MOTION: approve the extension with RF Jordan for the snowplow contract (Clark/Blasi 3-0, motion passed)**

This is a one year agreement with two extensions; this is the second extension.

Access control update- Director Walls reported this is 95% completed; there are some tests to be done and a couple of doors to be looked at. Director Walls said after consulting with the Court Marshalls they agreed that a separate employee entrance would be needed, and if an employee needed to go through the other entrance they should expect to be screened. Court Marshall Oakes said he would come to a meeting to answer any questions the commission may have.

Courthouse camera project- Director Walls asked the commission to identify where cameras should be installed. Commissioner Clark said he wanted to see emphasis on the entrances to the courts. Director Walls will come back for a specific proposal regarding where the cameras would be located and in what direction they will record. There was some discussion on who would have access to the footage.

Commissioners:

Budget Advisory Committee recommendations – Chair Blasi said motions will be accepted on any vote that the BAC took.

Probate:

**MOTION: reduce BAC recommendation for line E 08-30-110 Legal Fees from \$10,000 to \$8,000 (Clark/Blasi 3-0, motion passed)**

**MOTION: override BAC for department 17 (Blasi/Brown, motion and second withdrawn)**

Commissioner Brown said he wanted the UMaine funding to go back to the commissioners' recommendation, and he expressed concern about the future of Hancock County Planning Commission.

**MOTION: to override or change the BAC recommendation for EMDC back to the amount the commissioners' recommended of \$9,245 (Blasi/Brown 2-1, Clark opposed)**

*\*motion fails as BAC vote was 7-1, this requires a unanimous vote by commission to overturn*

**MOTION: BAC recommendation for line 45-002 Special Childrens Friends be overridden back to commissioners amount of \$4,000 (Blasi/Brown 3-0, motion passed)**

**MOTION: override BAC recommendation for Umaine extension back to commissioners' budget amount of \$70,000 (Blasi/Brown 3-0, motion passed)**

**MOTION: BAC recommendation for Soil/Water Conservation District be overridden to commissioners' amount of \$14,000 (Blasi/Brown 2-1, Clark opposed)**

*\*motion fails as BAC vote was 8-0, this requires a unanimous vote by commission to overturn*

**MOTION: override BAC recommendation of \$17,500 for Soil/Water Conservation District and make that \$15,000 (Clark/Blasi 3-0, motion passed)**

**MOTION: line 45-008 Hancock County Planning Commission be funded at \$14,000 (Brown/Clark 3-0, motion passed)**

**MOTION: commissioners override BAC recommendation, which was in the form of a 4-4 tie vote for the Hancock County Community Reparations board back to commissioners' figure of \$6,000 (Blasi/Brown 2-1, Clark opposed)**

*\*motion carries as BAC vote was 4-4, this requires a majority (not unanimous) vote by commission to overturn*

**MOTION: Override BAC recommendation for line 45-013 Hancock County Firefighters' Association and go back to \$42,900 (Clark/Blasi 3-0, motion passed)**

Dept. 10-

**MOTION: Override BAC recommendation of \$75,790 for line E 10-01-100 Sheriff Salary and set the amount of E 10-01-100 at \$72,290 (Clark/Blasi 3-0, motion passed)**

**MOTION: Override BAC recommendation of \$75,490 for line E 10-01-110 Chief Deputy Salary, and reduce that to \$71,990, our original vote (Clark/Blasi 3-0, motion passed)**

**MOTION: that E 10-01-130 Regular Patrol Deputy line be approved at BAC recommendation of \$522,690 which includes \$80,000 for SRO (Clark/fails for lack of second**

**MOTION: that the BAC recommendation of line E 10-01-130 Regular Patrol Deputy salaries in the amount of \$522,690 be reduced to \$477,059, which is the commissioners' budget figure as proposed to the BAC (Clark/Blasi 3-0, motion passed)**

**MOTION: override BAC recommendation for line E 10-10-017 SRO equipment of \$12,500 and reduce that back to \$0, our original budget (Clark/Blasi 3-0, motion passed)**

**MOTION: override BAC recommendation for line 10-70-300 Vehicles of \$100,000 and reduce that to \$80,000, our original budget Clark/Blasi 3-0, motion passed)**

**MOTION: override BAC recommendation for line 10-70-305 of \$13,000 and reduce that to \$6,500 (Clark/Blasi 3-0, motion passed)**

Commissioner Brown expressed concern that the commission received no information on this before it went to the BAC. Commissioner Clark said the county traditionally asks department heads to consider these kinds of purchases over a 5 year incremental plan, and suggested the commission could approve the same amount next year and the purchase could be made then. Commissioner Blasi said this type of purchase fell under line 10-10-012 Public Safety, and that the commission recommended \$10,500 in that line.

**MOTION: override BAC recommendation of \$80,000 for revenue line 10-200 School Resource Officer and reduce that to the commissioners' budget of \$0 (Clark/Blasi 3-0, motion passed)**



Audit-

**MOTION: approve the auditors 2017 audit report (Clark/Blasi 3-0, motion passed)**

The commission discussed the auditor's report. CA Adkins explained accounting procedures that Hancock County uses regarding the auditor's findings that were labeled material weaknesses.

Commissioner Brown asked about the auditor's issue with posting to capital accounts. CA Adkins explained that technically a transfer from the budget should go through revenue, or expenditures should go through E accounts rather than G accounts, but this is problematic due to the way TRIO is set up with the limited number of departments, and results in overstating both revenues and expenditures and does not necessarily show a true budget. When the auditor referred to material weaknesses in prior audits CA Adkins referred him to a chart in the prior audit that shows the activity in those G accounts and identifies them as a revenue, an expense, or a transfer. The auditor's issue is that these are posted directly to the fund balance account- the G account. CA Adkins explained to him that there are not enough accounts to do that; the reply from the auditor was that Adkins should do it anyway. Commissioner Clark asked why all expenses shouldn't be shown out of the budget; people may not know to look for a second report to show all expenditures. Using an example of budgeting \$5,000 per year for a purchase 5 years later, CA Adkins said the expenses, which are technically transfers, are occurring and going into the G account; the purchase comes out of the G account. Referencing finding 006, Commissioner Blasi asked if a different account numbering/listing system resolves this material weakness- could this be put in the ledger so they could see the transactions more clearly. CA Adkins said he could do that, but he did not believe it would make it clearer; you would have to run another report in TRIO to show activity and determine the ending balance. Commissioner Blasi said posting due to/from balances to AR and AP accounts makes sense to him, and questioned why this contributes to a material weakness, and asked if transfer in and out balances should only apply to G ledger accounts. CA Adkins said the auditor needs to identify transfers versus a revenue. Commissioner Blasi asked what adjusting the journal entries does- does it satisfy the auditor? CA Adkins said yes, and it ties out to the audit. CA Adkins said everything that he objected to doing would have seriously misstated things.

**MOTION: go out to RFP for auditing services for 2018 and beyond (Brown/Clark 3-0, motion passed)**

**MOTION: our contractual relationship with Ron L Beaulieu for auditing services is hereby terminated and that we issue a termination notice to Mr. Beaulieu (Clark/Blasi 3-0, motion passed)**

MPERS policy revision- the commission agreed to have administration research further on this topic before implementing a policy.

**MOTION: approve the recently modified Bid Procedures and Requirements policy (Clark/Brown 3-0)**

Community Benefits application- Commissioner Brown suggesting the amount of \$100,000 for grants and putting the grant application on the website. Commissioner Blasi said he thought the

county needed the funds and suggested using the funds for improving Caruso drive and constructing a new entrance.

**MOTION: approve an amount not to exceed \$100,000 from Community Benefits account for the present round of grant applications (Clark/Brown 3-0, motion passed)**

Commissioner Brown said he would second the motion with the caveat of publishing the application on the website. The commission agreed to a deadline of December 31.

County Treasurer Election results and discussion of plans- Commissioners Brown and Clark discussed setting the stipend for the Treasurer-Elect at \$5,200 per year. The commission agreed to wait for official results of the election and at that point continue dialogue.

Personnel Policy, Discipline and Termination- the commission discussed adding language to the policy regarding the process and the employee's right to appeal. The commission agreed that more discussion about this and the entire personnel policy was warranted; they will revisit this issue at a future meeting.

Definition of promotion in Personnel Policy- the commission reviewed draft language for the personal policy that removed the words *Promotion* and *Demotion* and added the words *Lateral Transfer*, *Upward Transfer*, and *Downward Transfer*. Changing the language clarifies procedure when employees move to other positions within the county.

**MOTION: accept recommendations of Assistant Administrator with regards to the Upward, Downward, and Lateral Transfers in the county's personnel policy (Clark/Brown 3-0, motion passed)**

**MOTION: to adjourn 1:56 pm (Brown/Blasi 3-0, motion passed)**

Respectfully submitted,

Rebekah Knowlton  
Deputy County Administrator



## COMMISSIONERS SPECIAL MEETING

Learn more about **HANCOCK COUNTY** by visiting  
[www.co.hancock.me.us](http://www.co.hancock.me.us)

**Audio recordings of the meeting are available upon request**

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 8:30 am on **Tuesday, November 20, 2018** in the conference room of the County courthouse located in Ellsworth, ME with Commissioner Clark in attendance.

### Recognition of 2018 Spirit of America award recipients

The commission recognized the following organizations and people from Hancock County who were recipients of the 2018 Spirit of America awards: Beverly Billings of Franklin; Lamoine Volunteer Fire Department; Stuart Burr of Mount Desert; Robert "Bruce" Cameron of Trenton; Tom Welgoss of Surry; Karl Holmes and Eric Treworgy of Surry; Pat Jencks of Surry; Bucksport Heart & Soul; Alfred Jellison of Dedham; Deb Freeman of Orland; and Colby Pert of Sedgwick.

Public Comment: none

### Adjustments to / approval of agenda:

**MOTION: sheriff's statement be listed as item 1(a); item 1(b) will be discussion about side letter with union; and item 1(c) be a discussion about funding for handguns (Clark/ Blasi 2-0, motion passed)**

**MOTION: add item 4(g) executive session under MRSA Title 1§405 6(D) for union negotiations- corrections (Blasi/Clark 2-0, motion passed)**

Sheriff Kane read a statement regarding a post on the Sheriff's Office facebook page about school resource officers. Sheriff Kane thanked the commission for the opportunity to read the statement and asked that a copy be placed in the meeting records.

Discussion of side letter- Sheriff Kane said he was made aware that grants that the county currently receives will not pay the wage of \$50/hr as required by union contract. Sheriff Kane said the union agreed to a side letter stating that the officers will be paid at the time and one half rate in order to continue to take advantage of some of these grants. The letter has not yet been drafted; Commissioner Clark said he would like the record to reflect the commission is in agreement to this starting now, and will make the act official when they have a letter.

Discussion about funding for firearms- Sheriff Kane said when he drafted his budget he was unaware of issues with the firearms and is requesting that the commission change line 70-305 to \$9,000 in the 2019 budget. Commissioner Blasi referenced the equipment account, and wanted to know why it was not suitable for this purchase. Sheriff Kane said that was to purchase other equipment during the year; not this item. Commissioner Clark said the commission worked very hard to get the budget finalized and he would like to find the money from a reserve account this year and replace it in the 2020 budget. Sheriff Kane said he had money remaining in the 2018 budget in other accounts that could be used to purchase the items; he referenced account 01-310



Mechanic. Commissioner Clark wanted to allow the sheriff to overrun that line, and with underspending the Mechanic line the budget would balance out at the end of the year. Commissioner Blasi said he did not agree with that; he did not want to overexpend lines but wanted the sheriff to find a different line with remaining funds to make the purchase.

**MOTION: sheriff be authorized to exceed the budget for line 10-70-305 in the amount of \$6,000 which he will cover with a \$6,000 surplus in line 10-01-310 Mechanics salary (Clark/Blasi 2-0, motion passed)**

Jail:

Discussion- extension of unpaid leave until December 13, 2018

**MOTION: authorize the sheriff to provide unpaid leave for Heather Sullivan until December 13, 2018 (Clark/Blasi 2-0, motion passed)**

Probate:

Discussion- Department 8 line 30-110/Legal Fees

Register Coughlin requested that the commission reconsider increasing legal fees to \$10,000 for 2019. Commissioner Clark said again the commission has worked hard to to finalize the budget, and he would prefer to allow department heads to overexpend lines with commission acknowledgment and cover that expense somewhere else. Commissioners Clark and Blasi agreed to leave the figure at \$8,000.

Commissioners:

Cost of County Corrections- CA Adkins advised the Commission that this project has been put on hold by both the Maine County Commissioners Association and Maine Sheriffs' Association.

County Treasurer Election Results and Discussion of Plans – At this time election results are still not available.

Personnel Policy / Discipline & Termination – CA Adkins reviewed the work presented at the November 7, 2018 meeting and asked for additional edits. This project will be presented for further review at the next meeting.

Sierra Communications- Discussion, review & approval of 2 year contract-

The commission reviewed the contract; Commissioner Blasi questioned the hourly labor rate and whether it could be included in the contract. CA Adkins sent an email to the vendor and an updated copy with that item included was presented to the commission.

Vacation time buy-out request- Maintenance Director Walls requested that the commission authorize Asst. Facilities Director David Linnell to buy out 40 hours of vacation time. Linnell exceeded the maximum vacation benefit accrual and would be losing earned hours of vacation. Recently an incident with the generator interrupted a scheduled use of this vacation time. Commissioner Clark said when this was granted in the past it had to do with a specific situation that was unavoidable and the department head was able to identify a specific situation that was the cause. Walls referenced the lack of inmate help as the cause. Commissioner Clark suggested approving an extension of Linnell's vacation accrual for ninety days; during this time Linnell was expected to take vacation time to bring him back under the maximum.



**MOTION: allow vacation time benefit of Asst. Facilities Director David Linnell to continue to accrue on a weekly basis for the next 90 days to the end of the payroll week beginning February 16, 2019 with the intention of giving him time off to get the accrual below the maximum of 200 hours (Clark/Blasi 2-0, motion passed)**

Vacancies – commissioners to serve in the following positions: EMDC Board Director; Maine County Commissioners Association representative; Workforce and Investment board member

**MOTION: Commissioner Blasi be appointed as the Eastern Maine Development Corporation Board Director for Hancock County for 2019 (Clark/Blasi 2-0, motion passed)**

**MOTION: Commissioner Clark be the Hancock County 2019 representative for Maine County Commissioners Association (Clark/Blasi 2-0, motion passed)**

The Workforce and Investment board member representative will be determined at the January 2019 meeting.

**MOTION: enter executive session under MRSA Title 1§405 6(D) to discuss union negotiations- corrections (Blasi/Clark 2-0, motion passed)**

Scott McKee, Acadia Benefits-

Scott McKee of Acadia Benefits presented the commission with updated information regarding the current Meritain Self-Funded Insurance plan, a copy of a survey report for the Comparison of Industry and National Benchmarks and a proposal from Maine Municipal Health Trust for 2019 health coverage, as well as a quote for renewal with Meritain. The quote from Meritain was valid through November 26, 2018; after that date the quote would likely change. After discussion Commissioner Clark recommended entering executive session to discuss the effect of this item on upcoming labor negotiations and current contracts.

**MOTION : go into executive session under MRSA Title 1§405 6(D) to discuss the implication of health insurance on our union contracts (Blasi/Clark 2-0, motion passed)**

Commissioner Clark said during the executive session no decision was made; the group discussed implications of changing health plans and the effect on union contracts.

MOTION: renew contract for another year with Meritain Health (Clark  
This motion received no second, but after discussion Commissioner Clark renewed the motion.

**MOTION: renew contract for another year with Meritain Health (Clark/Blasi 2-0, motion passed)**

Commissioner Clark expressed concern that delaying the decision would only increase the cost. Commissioner Blasi wanted to accept the quote from MMEHT and contract with them for 2019. He referenced rising costs and said he has advocated for several years for changing to the MMEHT Premium Plan. McKee said the cost volatility of being self-funded for an employer of this size and spikes such as occurred in 2014 are reasons why they don't recommend that small employers be self-funded. He said what concerns him is the volatility and the unknown of an extremely high cost claim; and for that reason they don't recommend self-funded plans for

employers with less than 200-300 employees. Commissioner Clark was willing to make a commitment to resolving any issues involved with switching plans in 2019. Commissioner Blasi asked about additional options with MMEHT: whether we could move to MMEHT at a point other than January 1, 2019, and would the rate quote be honored by MMEHT. During a short break, Scott McKee contacted MMEHT. McKee reported that MMEHT would allow Hancock County to join the plan with 60 days notice at any time during the year (first of the month) and the rates in the proposal would be the rates paid for the remainder of 2019. The commission was in agreement to begin reviewing health insurance options as early as possible in 2019. All were in agreement that this item needs attention going forward considering the rising costs.

MOTION: direct our broker to begin the process of enrolling in MMEHT immediately (Blasi/motion died for lack of second)

Commissioner Blasi wanted a future agenda item to revisit the health insurance discussion.

Break 11:30 -11:35

2019 Budget Informational Meeting

**MOTION: for the calendar year 2019 expenditures for Hancock County be \$8,335,157; total revenues be \$2,333,084; for an amount to be raised through taxation of \$6,002,073; meaning a 2.86% increase over 2018 (Clark/Blasi 2-0, motion passed)**

Commissioner Blasi made the following statement:

“The commissioners accomplished certain objectives with this budget, the principle one is adherence to the 2/3 membership BAC voting requirement. Therefore I am signing the 2019 budget with the only qualifier being that I do not support the increase it contains for the County Administrator’s salary.”

**MOTION: approve the 2 year contract with Sierra Communications for IT services (Clark/Blasi 2-0, motion passed)**

**MOTION: Adjourn 11:51 am (Clark/Blasi 2-0, motion passed)**

Respectfully submitted,

Rebekah Knowlton  
Deputy County Administrator





COUNTY OF HANCOCK

Commissioners' Office  
50 State Street, Suite 7  
Ellsworth, Maine 04605

Learn more about HANCOCK COUNTY by visiting  
[www.co.hancock.me.us](http://www.co.hancock.me.us)

Commissioners:  
William Clark, District I  
Percy L. Brown Jr., District II  
Antonio Blasi, District III / Chair

Scott A. Adkins  
County Administrator

December 6th, 2018



Dear Municipal Officials:

Well, another year has flown right by. Please accept this presentation of the 2019 Hancock County Commissioners annual budget from Treasurer Eldridge and myself. Once again, we wish to thank those Budget Advisory Committee (BAC) members from your local communities. They are an important part of the process and we are always looking for interested individuals who wish to serve on the BAC. After several hours of invested time and hard work, this year's budget has addressed many historical needs in Hancock County government while maintaining as minimal an increase as possible.

In summary, the 2019 Assessment to municipalities is \$ 6,002,073, which equates to \$ 167,094 or 2.86% over last year. All of the hard work allowed for the budget to come in under the State of Maine LD1 growth factor, 3.5%, while providing the necessary funding for the County services. Along with the County budget, you will find the Bar Harbor Airport, Unorganized Territory & HC Jail fiscal plans as well.

I would like to take a moment and thank our outgoing Treasurer, Janice Eldridge, for her years of dedication and hard work. Without her cooperation, our progress here at Hancock County would not have been as easy. Congratulations on your retirement and best wishes!! At the same time, we welcome Mr. Michael Boucher as the new Treasurer in Hancock County.

Please review the enclosed material and feel free to reach out to us with any questions. We thank you, in advance, for your time and effort in reviewing this document.

Respectfully submitted,

Scott A. Adkins, County Administrator  
Hancock County Commissioners

Janice Eldridge, Treasurer

The 2019 Budget is posted on the Hancock County website  
Treasurer's page: <https://co.hancock.me/site/index.php/Financial-services-2>

# **NEW BUSINESS**



# Healthy Acadia

Building vibrant communities  
in Hancock and Washington counties

www.HealthyAcadia.org

December 2018

TO: Town Officials  
RE: Municipal/Recreational Smoking Policies & Updates

Greetings!

At Healthy we strive to “empower people and organizations to build healthy communities.” As part of this effort we are currently offering individual municipalities in Hancock County assistance in developing, or updating, existing ‘Smoke-Free’ policies.

Did you know:

- While the State of Maine has a no-smoking law that covers many public spaces, it does NOT cover municipal public recreational properties such as town-held parks, community centers, walking trails, and water access landings.
- Cigarette smoking is responsible for more than 480,000 deaths per year in the United States, including more than 41,000 deaths from secondhand smoke exposure. According to the Centers for Disease Control and Prevention, smoking is the leading cause of preventable death and disease nationwide.
- ENDS (electronic nicotine delivery systems) use has surged nationwide. Specifically, while cigarette smoking is declining among youth and teens, the use of ENDS products now represent a national epidemic. The National Institute of Drug Abuse states that in 2017, 9.5% of 8<sup>th</sup> graders and 16.2% of 12<sup>th</sup> graders used e-cigarettes.
- As of October 2015, all existing laws that pertain to tobacco now also pertain to e-cigarettes, Vape Pens, Juuls, and all other types of ENDS.
- The legalization of Marijuana, and the use of Medical Marijuana, are now activities that communities must contend with. The laws surrounding Marijuana represent a changing landscape: municipalities would be wise to get in front of this issue by including language covering its use on town-held properties.

We will be working in your area to provide assistance to town leaders in the creation of new or the updating of existing Smoke-Free policies, and to help with accessing supporting materials. Free, durable, signage is available for those who qualify.

Please let us know how we can help by calling Hancock County Community Health Coordinator, Sonia Turanski at (207) 667-7171, ex 228.

#### Board of Directors

Martha Thompson Wagner, *Chair*  
Ryan Swanson, *Vice Chair*  
Bobbi-Jo Thornton, *Treasurer*  
Patrick Lyons, *Secretary*  
Clement Deveau  
Bob Fitzsimmons  
Jack Frost  
Jody Jones  
Dean McGuire  
Vince Messer  
Elsie Flemings, *Executive Director*

#### Ellsworth Office

140 State Street, Suite 1  
Ellsworth, Maine 04605  
207 667-7171  
207 667-7173 fax

#### Machias Office

121 Court Street, Suite A  
Machias, Maine 04654  
207 255-3741

TOWN OF MOUNT DESERT  
PUBLIC SPACE SPECIAL EVENT APPLICATION

Application Fee - \$10.00

NOTE - Applications are due 60 days prior for major events and  
30 days prior to event for minor events.

PERMIT #: 6-2019 DATE OF EVENT: Oct 9, 2019

DATE APPLICATION RECEIVED: 12-11-2018

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green   
Seal Harbor Village Green  Suminsby Park  Otter Creek Playground   
Hall Quarry Park  Pond's End

TYPE OF EVENT - MAJOR OR MINOR (SEE POLICY FOR DEFINITIONS) 1-5pm  
(circle one)

APPLICANT: Mark Trapp + Mary Kalies Mary Kalies  
(Print) (Signature)

MAILING ADDRESS: 1892 Blackhawk Drive Grafton, WI 53024

PHONE: 262-375-9077 414-810-8700 414-791-4275  
(Home) (Business) cell first (cellular) second

OTHER CONTACT INFO: scrappyaf19@hotmail.com + Mary.kalies@gmail.com  
(Email) (fax)

AGENT: Maureen Shymanski (see attached policy sheet)  
(Print) (Signature)

AGENT MAILING ADDRESS: 5320 Green Bay Rd Kenosha, WI 53144

PHONE: \_\_\_\_\_ 262-652-7963 \_\_\_\_\_  
(Agent home) (Agent business) (Agent cellular)

OTHER CONTACT INFO: maureensw@trotteragency.com 262-652-9140  
(Agent email) (Agent fax)

What is the tax status of the applicant? (Non-profit) non-profit individuals

Does the applicant propose that amplified sound be used for event? Yes  No   
If yes, include description:

\_\_\_\_\_  
\_\_\_\_\_

USE REQUESTED (Applicant, review the Public Space Use Policy, then explain what you want to do)  
Mark Trapp and Mary Kalies reviewed the Public Space Use Policy and are requesting to hold our wedding ceremony at Suminsby Park in the afternoon.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by a majority of the Board of Selectmen:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





**MOUNT DESERT POLICE DEPARTMENT  
BAR HARBOR POLICE DEPARTMENT**  
James K. Willis, Chief of Police



BHPD  
37 Firefly Lane  
Bar Harbor, Maine 04609  
Tel: 207-288-3391  
[jwillis@barharbormaine.gov](mailto:jwillis@barharbormaine.gov)

MDPD  
21 Sea Street, PO Box 248  
NE Harbor, ME 04662  
Tel: 207-276-5111  
[jwillis@mdpolic.org](mailto:jwillis@mdpolic.org)

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Memorandum

To: Town Manager Lunt  
From: Chief Willis  
Subject: Accepting Bulletproof Vest Partnership Grant Funds  
Date: December 6, 2018

Recently I learned that our application for grant funds for bulletproof vest purchases was approved in the amount of \$970.00. We have received these grants annually over the past several years and utilize the funds to purchase replacement vests for veteran officers and new vests for newly hired officers created through turnover.

Will you please place this on the next available select board agenda so the grant funds can be accepted and we can be authorized to expend them?

# STATUS

This "Status" page shows any pending actions that must be completed prior to program deadlines. It also provides you with payment(s) status for tracking your requests for approved funds.

- Red !'s indicate your attention is needed in order to complete a task for action.

## CURRENT ACTIVITY STATUS

Application  Approved by BVP [View Details](#)

## AVAILABLE AWARDS

| ATTN | Fiscal Year<br>⬆ | Award Amount<br>⬆ | Total Paid<br>⬆ | Total Requests<br>⬆ | Eligible Balance<br>⬆ | Expiration Date |
|------|------------------|-------------------|-----------------|---------------------|-----------------------|-----------------|
| !    | 2017             | \$968.35          | \$125.79        | \$0.00              | \$842.56              | 08/31/2019      |
|      | 2018             | \$970.00          | \$0.00          | \$0.00              | \$970.00              | 08/31/2020      |

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# SUBMIT APPLICATION



Application Profile



Application



NIJ Approved Vests



Submit Application

You have successfully submitted your application for funding for BVP approval.

The approval process may take several weeks from the application closing date. A confirmation email has been sent to [krichter@mdpolice.org](mailto:krichter@mdpolice.org). An email approval advisory will also be sent to [krichter@mdpolice.org](mailto:krichter@mdpolice.org) when the program approvals are completed. Additionally, you may check the status of your application by selecting option , 'Application History', in the Jurisdiction's Handbook. Thank you for your continued patience.

For your reference, the summary data for your Application for Funding is listed below.

## SUCCESSFUL SUBMISSION

|                                |                                  |
|--------------------------------|----------------------------------|
| <b>Jurisdiction:</b>           | MOUNT DESERT TOWN                |
| <b>Application Id:</b>         | 18094240                         |
| <b>Status/Submission Date:</b> | Sent for BVP Approval : 05/14/18 |

## APPLICATION FOR FUNDING

| Quantity                                   | Extended Cost | Tax, S&H | Total Cost      |
|--|---------------|----------|-----------------|
| 2  | \$1,940.00    | \$0.00   | \$1,940.00      |
| <b>Maximum Allowable Funding from BVP:</b> |               |          | <b>\$970.00</b> |

\* Important: You can click on the 'Print Screen' button below to keep a copy for your records.

**PRINT SCREEN**



# APPLICATION DETAILS

## APPLICATION PROFILE

|  |                   |
|--|-------------------|
| <b>Participant</b>                                 | MOUNT DESERT TOWN |
| <b>Fiscal Year</b>                                 | 2018              |
| <b>Number of Agencies Applied</b>                  | 0                 |
| <b>Total Number of Officers for Application</b>    | 10                |
| <b>Number of Officers on Approved Applications</b> | 10                |

## APPLICATION PROFILE

|   |      |
|---|------|
| <b>Fiscal Year</b>                                  | 2018 |
| <b>Vest Replacement Cycle ⓘ</b>                     | 5    |
| <b>Number of Officers</b>                           | 10   |
| <b>Number of or Emergency Replacement Needs ⓘ</b>   | 0    |
| <b>Number of Stolen or Damaged Officer Turnover</b> | 0    |

**APPLICATION DETAILS**

| <b>NIJ#</b>         | <b>Quantity</b> | <b>Unit Price</b> | <b>Extended Cost</b> | <b>Tax Shipping and Handling</b> | <b>Total Cost</b> |
|---------------------|-----------------|-------------------|----------------------|----------------------------------|-------------------|
| BA-3A00S-SM02       | 2               | \$970.00          | \$1,940.00           | \$0.00                           | \$1,940.00        |
| <b>Grand Totals</b> | <b>2</b>        |                   | <b>\$1,940.00</b>    | <b>\$0.00</b>                    | <b>\$1,940.00</b> |

**AWARD SUMMARY FOR FY2018 REGULAR FUND**

| <b>Funds Type</b>    | <b>Eligible Amount</b> | <b>Award</b>    | <b>Date Approved</b> | <b>Status</b>   |
|----------------------|------------------------|-----------------|----------------------|-----------------|
| Regular Fund         | \$1,940.00             | \$970.00        | 10/03/18             | Approved by BVP |
| <b>Grand Totals:</b> | <b>\$1,940.00</b>      | <b>\$970.00</b> |                      |                 |

RETURN

## Bulletproof Vest Partnership (BVP) – FY 2018 Application Announcement

**BVP Email Account** <ojp@public.govdelivery.com>

Thu 4/12/2018 3:53 PM

To: Karen Richter <krichter@mdpolice.org>;

Dear BVP Participant:

The Bureau of Justice Assistance (BJA) is pleased to announce the Fiscal Year 2018 BVP application funding period.

Applications for FY 2018 BVP funds will be accepted beginning Thursday, April 12, 2018. All applications must be submitted online at <http://www.ojp.usdoj.gov/bvpbasi/> by 6:00 pm (e.d.t.), Tuesday, May 29, 2018.

Important Information Regarding FY 2018 BVP Funds:

**1. Jurisdictions receiving funding for reimbursement of body armor purchases must have a written mandatory wear policy for uniformed patrol officers in place when the FY 2018 BVP applications are submitted. Please see the BVP mandatory FAQs for further guidance on this requirement: <http://www.ojp.usdoj.gov/bvpbasi/docs/FAQsBVPMandatoryWearPolicy.pdf>.**

**2. Uniquely Fitted Armor Vest Requirement:** The BVP Reauthorization Act of 2015 included a provision that states that BJA may give preferential consideration to BVP recipients that provide armor vests to law enforcement officers that are uniquely fitted for such officers, including vests uniquely fitted to individual female law enforcement officers. This provision is applicable to FY 17 BVP awards moving forward. Please see the BVP Reauthorization Act of 2015 amendment for reference: <https://www.congress.gov/114/plaws/publ155/PLAW-114publ155.pdf>.

In the BVP Program, "uniquely fitted vests" means protective (ballistic or stab-resistant) armor vests that conform to the individual wearer to provide the best possible fit and coverage, through a combination of: 1) correctly-sized panels and carrier, determined through appropriate measurement, and 2) properly adjusted straps, harnesses, fasteners, flaps, or other adjustable features. The requirement that body armor be "uniquely fitted" does not necessarily require body armor that is individually manufactured based on the measurements of an individual wearer. In support of the Office of Justice Programs' efforts to improve officer safety, the American Society for Testing and Materials (ASTM) International has made available the *Standard Practice for Body Armor Wearer Measurement and Fitting of Armor (Active Standard ASTM E3003)* available at no cost. The [Personal Armor Fit Assessment checklist](#), is excerpted from ASTM E3003.

In addition, a certification section has been added to the 2018 application (in the BVP system) stating the jurisdictions and law enforcement agency are aware of and will comply with this fitted vest requirement.

**3. Each vest purchased with FY 2018 funds must meet National Institute of Justice (NIJ) standards on the date it was ordered and must be American-made. Please see this website for the latest NIJ compliant vests: [https://www.justnet.org/other/ballistic\\_cpl.html](https://www.justnet.org/other/ballistic_cpl.html) and [https://www.justnet.org/other/stab\\_cpl.html](https://www.justnet.org/other/stab_cpl.html).**

**4. Jurisdictions with more than one law enforcement agency (LEA) associated with the jurisdiction account may not submit a separate application. Instead, the LEAs associated with jurisdictions with more than one LEA must submit their own application information and vest needs to the jurisdiction. The jurisdiction will then submit the LEA**

applications in one submission to BJA.

5. To ensure that program participants are submitting applications that accurately reflect their vest needs for the next two years, please review the program guidance below. Prior to submitting an application for FY 2018 BVP funds:

a. Verify that the number of vests indicated on the application does not exceed actual agency needs. Review all currently deployed vests for those that will need to be replaced during the next two years, according to the replacement cycle indicated on your BVP system profile. Applications for funds should reflect the number of vests your agency needs to replace within the next two years, and vests for officers your agency anticipates hiring in the next two years. (New hires can be anticipated based on the average number of officers hired over the most recent three years.)

b. Ensure that the application accurately reflects the current market cost for the vests identified on the application.

c. Review previous year(s) BVP funding to identify any unspent funds that might currently be available for BVP needs.

Your careful attention to actual vest needs will help ensure that all eligible jurisdictions submitting requests will receive the maximum award allowable based on the appropriation and distribution guidelines.

6. BJA has completed user guides and training materials for the BVP application process and the payment request process. Please see the following website for the guides and checklists:

<http://ojp.gov/bvpbasi/bvpprogramresources.htm>

For questions regarding this email or for assistance with the online application process, please do not hesitate to call the BVP Help Desk at 1-877-758-3787, or email [vests@usdoj.gov](mailto:vests@usdoj.gov).

Sincerely,

The BVP Program Team

Bureau of Justice Assistance <http://www.ojp.usdoj.gov/bvpbasi/>

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This email was sent to krichter@mdpolice.org using GovDelivery Communications Cloud on behalf of: Office of Justice Programs · 810 Seventh Street, NW · Washington, DC 20531 · 202-514-2000

| <u>Officer Last</u> | <u>Officer First</u> | <u>Department</u> | <u>Year of Purchase</u> | <u>Projected Replacement Year</u> |
|---------------------|----------------------|-------------------|-------------------------|-----------------------------------|
| Willis              | Jim                  | MDPD              | 2014                    | 2019                              |
| Edgecomb            | Kevin                | MDPD              | 2018                    | 2023                              |
| Guildford           | Leigh                | MDPD              | 2016                    | 2021                              |
| Mitchell            | Ken                  | MDPD              | 2015                    | 2020                              |
| Lawson              | Ryan                 | MDPD              | 2016                    | 2021                              |
| Cake                | Ted                  | MDPD              | 2015                    | 2020                              |
| Allen               | Mike                 | MDPD              | ?                       | 2019                              |
| Murphy              | Shawn                | MDPD              | 2012                    | 2017                              |
| Lemoine             | John                 | MDPD              | 2017                    | 2022                              |
| Jordan              | Joshua               | MDPD              | 2017                    | 2022                              |
|                     |                      |                   |                         |                                   |

## Employee Leasing Agreement

This Employee Leasing Agreement is entered into this \_\_\_\_ day of \_\_\_\_\_, 2018, by and between the **Town of Mount Desert**, a municipality existing under the laws of the State of Maine (hereinafter “Mount Desert”) and the **Town of Bar Harbor**, a municipality existing under the laws of the State of Maine (hereinafter the “Bar Harbor”).

**WHEREAS**, Bar Harbor desires to engage Mount Desert to provide a leased employee, specifically Mount Desert’s Chief of Police James Willis, to Bar Harbor to manage Bar Harbor’s police department; and

**WHEREAS**, Mount Desert desires to engage Bar Harbor to provide a leased employee, specifically, Bar Harbor’s Police Department’s Administrative Assistant to Mount Desert to provide the Chief with administrative support; and

**WHEREAS**, The parties desire to provide such services in accordance with the terms set forth herein;

**NOW THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. Leased Police Chief Services to be Provided by Mount Desert. Mount Desert agrees to provide Bar Harbor with one leased employee, namely Chief James Willis (hereinafter “the Chief”). The Chief shall supervise the operation of Bar Harbor’s police department, as defined in and subject to Bar Harbor’s ordinances, rules and regulations. The Chief shall dedicate such time as is reasonably necessary to provide the foregoing services. The Chief will also dedicate his time and energy to the goals outlined in Exhibit A.
  - a. Rights and Duties of Mount Desert. Mount Desert shall have the right and duty to:
    - select, supervise and control the Chief;
    - discipline, replace and terminate the employment of the Chief and designate the date of separation from employment except that Mount Desert shall remove the Chief from service to Bar Harbor if so requested by Bar Harbor in accordance with the terms of this Agreement;
    - reward, promote, evaluate and determine the wages, hours, and terms and conditions of employment of the Chief;
    - pay the Chief and assume full responsibility for payroll taxes, unemployment and workers’ compensation insurance, and other employee benefits;
    - terminate the contract immediately if the Chief is no longer an employee of Mount Desert; and
    - recall the Chief to work for Mount Desert exclusively in the case of emergencies.
  - b. Rights and Duties of Bar Harbor. Bar Harbor shall have the right and duty to:

- determine the general procedures to be followed by the Chief covered by this agreement regarding performance of his duties on behalf of Bar Harbor;
- notify Mount Desert, in accordance with this Agreement, if Bar Harbor does not wish to retain the services of the Chief. Upon such a request, Mount Desert will no longer assign the Chief to Bar Harbor;
- comply with all safety, health, and work environment laws, regulations, ordinances, directives and rules imposed by controlling federal, state and local governments and report all accidents and injuries immediately to Mount Desert; and
- refrain from discrimination against the Chief because race, color, sex, sexual orientation, physical or mental disability, religion, ancestry, national origin, age or any other category protected by law.

2. Leased Administrative Assistant Services to be Provided by Bar Harbor. Bar Harbor agrees to provide Mount Desert with one leased employee, an Administrative Assistant (hereinafter “the Administrative Assistant”). The Administrative Assistant shall provide support to the Chief in the management of the Mount Desert Police Department. The Administrative Assistant will provide the services as needed to Mount Desert.

a. Rights and Duties of Bar Harbor. Bar Harbor shall have the right and duty to:

- select, supervise and control the Administrative Assistant;
- discipline, replace and terminate the employment of the Administrative Assistant and designate the date of separation from employment except that Bar Harbor shall remove the Administrative Assistant from service to Mount Desert if so requested by Mount Desert in accordance with the terms of this Agreement;
- reward, promote, evaluate and determine the wages, hours, and terms and conditions of employment of the Administrative Assistant;
- pay the Administrative Assistant and assume full responsibility for payroll taxes, unemployment and workers’ compensation insurance, and other employee benefits;
- recall the Administrative Assistant to work for Bar Harbor exclusively in the case of emergencies.

b. Rights and Duties of Mount Desert. Mount Desert shall have the right and duty to:

- determine the general procedures to be followed by the Administrative Assistant covered by this agreement regarding performance of duties on behalf of Mount Desert;
- notify Bar Harbor, in accordance with this Agreement, if Mount Desert does not wish to retain the services of the Administrative Assistant. Upon such a

request, Bar Harbor will no longer assign the Administrative Assistant to Mount Desert;

- comply with all safety, health, and work environment laws, regulations, ordinances, directives and rules imposed by controlling federal, state and local governments and report all accidents and injuries immediately to Bar Harbor; and
- refrain from discrimination against the Administrative Assistant because race, color, sex, sexual orientation, physical or mental disability, religion, ancestry, national origin, age or any other category protected by law.

3. Independent Contractor Status. Mount Desert and Bar Harbor expressly acknowledge that Mount Desert and Bar Harbor are independent contractors for the purpose of this agreement and not an employee or agent of the other. The parties agree that Mount Desert is not the employer of any Bar Harbor employee and Bar Harbor is not the employer of any Mount Desert Employee. The parties mutually agree that the relationship of the parties hereto shall not be construed as a joint venture or partnership. The parties mutually agree the services provided do not and are not intended to make Mount Desert a joint employer with Bar Harbor. Mount Desert is and will remain the sole employer of its employees. Bar Harbor is and will remain the sole employer of its employees. The parties acknowledge and agree that neither Mount Desert nor Bar Harbor is an “employee leasing company” as defined in 32 M.R.S. §14051(3) or similar Maine statutes.

4. Fees. In exchange for services described in paragraphs 1 and 2 above the parties agree to abide by the fee schedule attached as Exhibit B. The parties agree that the finance offices of Mount Desert and Bar Harbor will invoice the other monthly. Payment will be due no more than 30 days from the date of the invoice.

5. Term. This Agreement shall be for a term of one year commencing January 1, 2019.

6. Termination. Either party may terminate this Agreement at any time by providing at least thirty (30) days written notice to the other party. Following termination of this Agreement, the parties shall remain obligated to pay each other all amounts owed for services rendered through the effective date of termination. This Agreement will terminate automatically if the Leased Police Chief is no longer an employee of Mount Desert.

7. Indemnification. Mount Desert shall indemnify and hold Bar Harbor, its employees, officers and elected or appointed officials, harmless from and against any and all losses, liabilities, claims, demands, damages, injuries, costs and expenses and attorneys’ fees, of whatever nature, including but not limited to claims of negligence and employment related claims under local, state and/or federal laws including but not limited to Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e *et seq.*; the Americans With Disabilities Act (ADA), 42 U.S.C. § 12101 *et seq.*; the Leased Employee Retirement Income Security Act of 1974 (ERISA), 29 U.S.C. § 1001 *et seq.*; the Civil Rights Act of 1991, 42 U.S.C. § 1981 *et seq.*; the Maine Human Rights Act, 5 M.R.S.A. §4572 *et seq.*; the Age Discrimination in Employment Act, 29 U.S.C. § 621 *et seq.*; the Occupational Safety and Health Act, 29 U.S.C. § 654 *et seq.*; the Fair



Labor Standards Act, 29 U.S.C. § 201 *et seq.*; and the National Labor Relations Act, 29 U.S.C. § 151 *et seq.* arising from any act or omission on the part of Mount Desert related to the Leased Police Chief or any Leased Mount Desert Police Officer or Mount Desert's provision of the Leased Police Chief or any Leased Mount Desert Police Officer. Bar Harbor shall indemnify and hold Mount Desert, its employees, officers and trustees harmless from and against any and all losses, liabilities, claims, demands, damages, injuries, costs and expenses and attorneys' fees, of whatever nature, including but not limited to claims of negligence and employment related claims under local, state and/or federal laws including but not limited to Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e *et seq.*; the Americans With Disabilities Act (ADA), 42 U.S.C. § 12101 *et seq.*; the Civil Rights Act of 1991, 42 U.S.C. § 1981 *et seq.*; the Maine Human Rights Act, 5 M.R.S.A. §4572 *et seq.*; the Age Discrimination in Employment Act, 29 U.S.C. § 621 *et seq.*; the Occupational Safety and Health Act, 29 U.S.C. § 654 *et seq.*; and the National Labor Relations Act, 29 U.S.C. § 151 *et seq.* arising from any act or omission on the part of Bar Harbor related to any Leased Bar Harbor Police Officer.

8. Insurance. Both parties shall provide and maintain in force during the term of this Agreement and any extensions hereof workers' compensation coverage in such amounts as required by applicable law and shall be responsible for the management of workers' compensation claims, claim filings and related procedures for each parties' leased employees for services performed under this Agreement.

9. Records. Mount Desert is solely responsible for maintaining the Leased Police Chief's personnel file and other records required by Maine law and other applicable law. Bar Harbor is solely responsible for maintaining the Administrative Assistant's personnel file and other records required by Maine law and other applicable law.

10. Assignment. Neither party may assign its rights or obligations under this Agreement without the prior written consent of the other party.

11. Notices. All notices shall be given in writing, and shall be hand delivered or sent by registered or certified mail, return receipt requested, and shall be addressed to:

In the case of Mount Desert:

To: Town Manager  
21 Sea Street  
P.O. Box 248  
Northeast Harbor, ME  
04662.

In the case of Bar Harbor:

To: Town Manager  
93 Cottage Street  
Bar Harbor, ME

04609

Each party reserves the right to change its notification contact or address by written notice to the other party.

12. Integration. This Agreement constitutes the entire understanding of the parties with respect to its leased employees and supersedes any prior oral or written understandings. This Agreement may be amended only in writing and if signed by both parties.

13. Severability. If any provision of this Agreement is found by a court to be invalid or unenforceable, the remaining provisions shall remain in force and the court shall reform those provisions at issue to the extent necessary to render any such provisions valid and enforceable.

14. Governing Law. This Agreement shall be governed by the laws of the state of Maine.

Town of Mount Desert

Dated:

By \_\_\_\_\_

Its Town Manager

Town of Bar Harbor

Dated:

By \_\_\_\_\_

Its Town Manager

## ***Exhibit A***

The Chief will focus on the following goals for the duration of the Agreement:

- Continue records management software integration.
- Study the feasibility of dispatch consolidation between the two communities.
- Continue progress regarding radio frequency/channel consolidation for public safety dispatching.
- Study the feasibility of facility consolidation.
- Improve efficiencies between the departments in the two communities.
- Assess and work toward the goals and purposes of the Interlocal Agreement between the parties by developing plans for system implementation and addressing employee needs.

## Kathi Mahar

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**From:** James Willis <jwillis@mdpolice.org>  
**Sent:** Tuesday, October 23, 2018 10:10 AM  
**To:** Kathi Mahar  
**Subject:** Fw: Update on PD Admin Assistant

---

**From:** Sarah Gilbert <[sgilbert@barharbormaine.gov](mailto:sgilbert@barharbormaine.gov)>  
**Sent:** Tuesday, October 23, 2018 10:09 AM  
**To:** James Willis  
**Subject:** RE: Update on PD Admin Assistant

Hi Jim,

Thank you for forwarding. Using Karen's current rate of pay for 6 months, and a 2% increase 7/1/19 for 6 months. \$46,890 would be a good annual Pay figure.

Also, MPERS 10.0% Employer contribution rate.

Karen's Health insurance buyout should be increased to \$930/month – that is just the premium portion.

Thank you! I am here all day if any questions.

Sarah

---

**From:** James Willis [<mailto:jwillis@mdpolice.org>]  
**Sent:** Tuesday, October 23, 2018 9:45 AM  
**To:** Sarah Gilbert <[sgilbert@barharbormaine.gov](mailto:sgilbert@barharbormaine.gov)>  
**Cc:** Kathi Mahar <[treasurer@mtdesert.org](mailto:treasurer@mtdesert.org)>  
**Subject:** Update on PD Admin Assistant

Sarah, can you provide updated figures related to the shared Administrative Assistant for Appendix A in the upcoming Shared Chief Agreement? Kathi has the original and will update my numbers and add the info you provide about Karen's position.

The next agreement will go from January 01, 2019 through December 31, 2019, we'll need to anticipate something for Karen's wage increase on July 1.

If possible, I'd like to finish this up this week and get it off to the lawyers for inclusion in the draft agreement

Thanks in advance! Jim

James Willis  
Chief of Police  
Mount Desert and Bar Harbor Police Departments  
MDPD - 207-276-5111 / BHPD - 207-288-3391

# DRIVING COSTS

|   | Small Sedan <sup>1</sup> | Medium Sedan <sup>1</sup> | Large Sedan <sup>1</sup> | Small SUV (FWD) <sup>1</sup> | Medium SUV (4WD) <sup>1</sup> |
|---|--------------------------|---------------------------|--------------------------|------------------------------|-------------------------------|
| <b>Operating Costs</b>                  |                          |                           |                          |                              |                               |
| Fuel                                    | 8.01 cents               | 9.18 cents                | 12.19 cents              | 9.12 cents                   | 12.43 cents                   |
| Maintenance, repair and tires           | 7.25 cents               | 8.58 cents                | 8.80 cents               | 8.45 cents                   | 8.66 cents                    |
| Cost Per Mile                           | 15.26 cents              | 17.76 cents               | 20.99 cents              | 17.57 cents                  | 21.09 cents                   |
| <b>Ownership Costs</b>                  |                          |                           |                          |                              |                               |
| Full-coverage insurance                 | \$1,315                  | \$1,232                   | \$1,209                  | \$1,074                      | \$1,102                       |
| License, registration, taxes            | \$466                    | \$690                     | \$783                    | \$614                        | \$845                         |
| Depreciation<br>(15,000 miles annually) | \$2,268                  | \$3,580                   | \$3,893                  | \$2,927                      | \$3,714                       |
| Finance charge                          | \$439                    | \$700                     | \$770                    | \$618                        | \$872                         |
| Cost Per Year                           | \$4,488                  | \$6,202                   | \$6,655                  | \$5,233                      | \$6,533                       |
| Cost Per Day                            | \$12.30                  | \$16.99                   | \$18.23                  | \$14.34                      | \$17.90                       |
| <b>Total Cost Per Mile</b>              |                          |                           |                          |                              |                               |
| <b>10,000 total miles per year</b>      | <b>Per Year</b>          | <b>Per Year</b>           | <b>Per Year</b>          | <b>Per Year</b>              | <b>Per Year</b>               |
| Cost per mile x 10,000 miles            | \$1,526                  | \$1,776                   | \$2,099                  | \$1,757                      | \$2,109                       |
| Cost per day x 265 days                 | \$4,488                  | \$6,202                   | \$6,655                  | \$5,233                      | \$6,533                       |
| Decreased depreciation <sup>2</sup>     | -\$239                   | -\$258                    | -\$326                   | -\$326                       | -\$413                        |
| Total Cost Per Year                     | \$5,775                  | \$7,720                   | \$8,428                  | \$6,664                      | \$8,229                       |
| Total Cost Per Day                      | \$15.82                  | \$21.15                   | \$23.09                  | \$18.26                      | \$22.55                       |
| Total Cost Per Mile <sup>3</sup>        | \$0.5775                 | \$0.7720                  | \$0.8428                 | \$0.6664                     | \$0.8229                      |
| <b>15,000 total miles per year</b>      | <b>Per Year</b>          | <b>Per Year</b>           | <b>Per Year</b>          | <b>Per Year</b>              | <b>Per Year</b>               |
| Cost per mile x 15,000 miles            | \$2,289                  | \$2,664                   | \$3,149                  | \$2,636                      | \$3,164                       |
| Cost per day x 265 days                 | \$4,488                  | \$6,202                   | \$6,655                  | \$5,233                      | \$6,533                       |
| Total Cost Per Year                     | \$6,777                  | \$8,866                   | \$9,804                  | \$7,869                      | \$9,697                       |
| Total Cost Per Day                      | \$18.57                  | \$24.29                   | \$26.86                  | \$21.56                      | \$26.57                       |
| Total Cost Per Mile <sup>3</sup>        | \$0.4518                 | \$0.5911                  | \$0.6536                 | \$0.5246                     | \$0.6464                      |
| <b>20,000 total miles per year</b>      | <b>Per Year</b>          | <b>Per Year</b>           | <b>Per Year</b>          | <b>Per Year</b>              | <b>Per Year</b>               |
| Cost per mile x 20,000 miles            | \$3,052                  | \$3,552                   | \$4,198                  | \$3,514                      | \$4,218                       |
| Cost per day x 265 days                 | \$4,488                  | \$6,202                   | \$6,655                  | \$5,233                      | \$6,533                       |
| Increased depreciation <sup>4</sup>     | \$270                    | \$289                     | \$366                    | \$368                        | \$468                         |
| Total Cost Per Year                     | \$7,810                  | \$10,043                  | \$11,219                 | \$9,115                      | \$11,219                      |
| Total Cost Per Day                      | \$21.40                  | \$27.52                   | \$30.74                  | \$24.97                      | \$30.74                       |
| Total Cost Per Mile <sup>3</sup>        | \$0.3905                 | \$0.5022                  | \$0.5610                 | \$0.4558                     | \$0.5610                      |

<sup>1</sup> See page 2 for a listing of vehicle makes and models used for driving cost calculations.

<sup>2</sup> Decreased depreciation for mileage under 15,000 miles annually averaged over 5 years.

<sup>3</sup> Total cost per year ÷ total miles per year.

<sup>4</sup> Increased depreciation for mileage over 15,000 miles annually averaged over 5 years.



Maine Municipal Association  
**RISK MANAGEMENT SERVICES**  
 Workers Compensation Fund

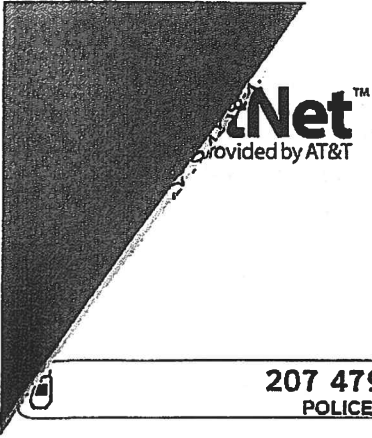
60 Community Drive  
 Augusta, ME 04330  
 207-626-5583 / 800-590-5583  
 FAX 207-624-0130

Town of Mount Desert  
 PO Box 248  
 Northeast Harbor, ME 04662-0248

|                |              |
|----------------|--------------|
| Date:          | 06/13/2018   |
| Member #:      | 09210        |
| Certificate #: | P09210WC2017 |

**WORKERS COMPENSATION FUND**  
**CERTIFICATE PERIOD: 01/01/2017 to 01/01/2018**  
**AUDITED CONTRIBUTION CALCULATION**

| Code  | Description                       | Audited Payroll | Rate   | Manual Contribution |
|-------|-----------------------------------|-----------------|--------|---------------------|
| 5506a | Summer Roads Repair & Maint.      | 251,582.00      | 6.6000 | 16,604.00           |
| 6836  | Marina                            | 85,519.00       | 3.8400 | 3,284.00            |
| 7090  | Harbormaster                      | 116,208.00      | 5.0500 | 5,869.00            |
| 7380a | Schools-Bus Drivers               | 73,510.00       | 5.6400 | 4,146.00            |
| 7580  | Sewer (Disposal Plant)            | 247,953.00      | 3.8300 | 9,497.00            |
| 7590  | Garbage Works                     | 7,339.00        | 4.8000 | 352.00              |
| 7710  | Firefighters-Paid                 | 169,360.00      | 7.7100 | 13,058.00           |
| 7711  | Firefighters-Volunteer            | 82,879.00       | 7.7100 | 6,390.00            |
| 7720a | Police                            | 440,802.00      | 3.2200 | 14,194.00           |
| 8380  | Auto Repair Garage                | 101,866.00      | 3.8100 | 3,881.00            |
| 8742  | Sales/Town Managers/Econ Dev      | 86,438.00       | 0.3900 | 337.00              |
| 8810a | Office Employees (Clerical)       | 292,101.00      | 0.3900 | 1,139.00            |
| 8810c | Dispatchers                       | 217,211.00      | 0.3900 | 847.00              |
| 8868  | Schools-Prof & Clerks             | 1,845,862.00    | 0.4600 | 8,491.00            |
| 9015a | Janitors & Buildings NOC          | 45,612.00       | 3.4700 | 1,583.00            |
| 9101a | Schools-All Other Ees             | 190,492.00      | 4.3400 | 8,267.00            |
| 9102  | Parks & Recreation/Groundskeeping | 4,234.00        | 3.4000 | 144.00              |
| 9220  | Cemetery Operations               | 0.00            | 4.7300 | 0.00                |
| 9402a | Winter Roads/Plowing              | 129,893.00      | 6.7600 | 8,781.00            |



TOWN OF MOUNT DESERT ISLAND POLICE FIRST  
 21 SEA STREET  
 NORTHEASTHARBOR, ME 04662

Page: 21 of 42  
 Bill Cycle Date: 08/23/18 - 09/22/18  
 Account: 287282798726  
 Foundation Account: FAN 07922191  
 Invoice: 287282798726X09282018

Visit us online at: [www.att.com/business](http://www.att.com/business)

**207 479-4088**  
 POLICE CHIEF

**FirstNet Mobile Unl Std iPhone on 4G LTE VVM** - Includes unlimited calling within and between the domestic U.S., Canada and Mexico. Unlimited domestic and international text, picture, and video messages. Unlimited domestic data within the domestic U.S., Canada and Mexico. Unlimited domestic data usage on the AT&T Wi-Fi Basic Network.

**CRU Detail Bill ZC - BAN** - Includes CRU Detail Bill ZC - BAN.

**Dynamic Traffic Management Public Safety FR** - Includes Dynamic Traffic Management (DTM) - Public Safety First Responder such as Police, Fire and Ambulance: Critical Data Class of Service for 4G LTE.

**Monthly Charges - Sep 23 thru Oct 22**

|  |              |
|--|--------------|
| 1. FirstNet Mobile Unl Std iPhone on 4G LTE VVM            | 50.00        |
| 2. Credit for FirstNet Mobile Unl Std iPhone on 4G LTE VVM | 10.01CR      |
| 3. CRU Detail Bill ZC - BAN for Bill Cycle 08/23 - 09/22   | 0.00         |
| 4. Enhanced Push-to-Talk for Smartphones                   | 5.00         |
| 5. Credit for Enhanced Push-to-Talk for Smartphones        | 2.00CR       |
| 6. Credit for Enhanced Push-to-Talk for Smartphones        | 1.00CR       |
| 7. Dynamic Traffic Management Public Safety FR             | 15.00        |
| 8. Credit for Dynamic Traffic Management Public Safety FR  | 15.00CR      |
| <b>Total Monthly Charges</b>                               | <b>41.99</b> |

**Other Charges and Credits**

**Voice Usage Summary**

|  |     |
|--|-----|
| FirstNet Mobile Unl Std iPhone on 4G LTE VVM |     |
| Daytime Minutes                              |     |
| Minutes Used                                 | 341 |
| Call over Wi-Fi                              |     |
| Minutes Used                                 | 159 |

**Data Usage Summary**

|  |           |
|--|-----------|
| Unlimited Domestic Messaging           | Unlimited |
| Used                                   | 93        |
| FirstNet Mobile Unl Std iPhone LTE VVM |           |
| Plan MB                                | Unlimited |
| MB Used                                | 2,519     |

1 Gigabyte (GB) = 1024MB, 1 Megabyte (MB) = 1024KB

**Other Charges and Credits - Continued**

**Surcharges and Other Fees**

|  |             |
|--|-------------|
| 9. Administrative Fee                  | 1.99        |
| 10. Federal Universal Service Charge   | 0.60        |
| 11. Maine Universal Service            | 0.14        |
| 12. Regulatory Cost Recovery Charge    | 1.25        |
| <b>Total Surcharges and Other Fees</b> | <b>3.98</b> |

**Government Fees and Taxes**

|                       |      |
|-----------------------|------|
| 13. 9-1-1 Service Fee | 0.45 |
|-----------------------|------|

**Total Other Charges & Credits**

**4.43**

**Total for 207 479-4088**

**46.42**

**Call Detail**

Call charges reflected in Other Charges & Credits section (page 21)

| Time             | Place     | Number Called | Rate Code | Feature Code | Airtime Min | Charges | LD/Addl Charges |
|------------------|-----------|---------------|-----------|--------------|-------------|---------|-----------------|
| Thursday, 08/23  |           |               |           |              |             |         |                 |
| 09:49a           | ELLSWO ME | 207-460-8559  | WIFI      |              | 4           | 0.00    | 0.00            |
| 09:53a           | NDEAST ME | 207-276-2201  | FNUN      |              | 5           | 0.00    | 0.00            |
| Friday, 08/24    |           |               |           |              |             |         |                 |
| 09:57a           | BAR HA ME | 207-288-1774  | WIFI      |              | 1           | 0.00    | 0.00            |
| Monday, 08/27    |           |               |           |              |             |         |                 |
| 10:41a           | INCOHI CL | 781-389-6716  | FNUN      |              | 1           | 0.00    | 0.00            |
| 10:41a           | INCOHI CL | 781-389-6716  | WIFI      |              | 1           | 0.00    | 0.00            |
| 04:55p           | INCOHI CL | 207-479-3205  | WIFI      |              | 1           | 0.00    | 0.00            |
| Tuesday, 08/28   |           |               |           |              |             |         |                 |
| 07:35a           | BLOCKED   | 000-000-0000  | WIFI      |              | 2           | 0.00    | 0.00            |
| 07:39a           | KENNEB ME | 207-604-8532  | FNUN      |              | 2           | 0.00    | 0.00            |
| 07:41a           | BANGOR ME | 207-944-0194  | FNUN      |              | 11          | 0.00    | 0.00            |
| 08:42a           | INCOHI CL | 207-266-6233  | WIFI      |              | 1           | 0.00    | 0.00            |
| 08:43a           | INCOHI CL | 207-266-6233  | FNUN      |              | 3           | 0.00    | 0.00            |
| 09:35a           | KENNEB ME | 207-604-8532  | WIFI      |              | 1           | 0.00    | 0.00            |
| 09:38a           | KENNEB ME | 207-604-8532  | FNUN      |              | 1           | 0.00    | 0.00            |
| 12:56p           | BUCKSP ME | 207-902-4045  | WIFI      |              | 2           | 0.00    | 0.00            |
| 01:12p           | KITTER ME | 207-752-4842  | WIFI      |              | 1           | 0.00    | 0.00            |
| 01:24p           | BLOCKED   | 000-000-0000  | WIFI      |              | 3           | 0.00    | 0.00            |
| 01:59p           | INCOHI CL | 207-479-8909  | WIFI      |              | 5           | 0.00    | 0.00            |
| 02:22p           | ELLSWO ME | 207-460-5163  | WIFI      |              | 4           | 0.00    | 0.00            |
| 04:08p           | INCOHI CL | 207-669-2866  | FNUN      |              | 4           | 0.00    | 0.00            |
| 04:12p           | INCOHI CL | 207-669-2866  | FNUN      |              | 2           | 0.00    | 0.00            |
| 04:20p           | ELLSWO ME | 207-266-4600  | FNUN      |              | 3           | 0.00    | 0.00            |
| 04:22p           | BANGOR ME | 207-949-9932  | FNUN      |              | 2           | 0.00    | 0.00            |
| 04:35p           | ELLSWO ME | 207-460-4648  | FNUN      |              | 7           | 0.00    | 0.00            |
| 04:52p           | ELLSWO ME | 207-460-3096  | FNUN      |              | 3           | 0.00    | 0.00            |
| Wednesday, 08/29 |           |               |           |              |             |         |                 |
| 11:27a           | BLOCKED   | 000-000-0000  | WIFI      |              | 7           | 0.00    | 0.00            |
| 12:31p           | INCOHI CL | 207-412-9880  | FNUN      |              | 1           | 0.00    | 0.00            |
| 12:32p           | INCOHI CL | 207-412-9880  | FNUN      |              | 2           | 0.00    | 0.00            |
| 12:34p           | INCOHI CL | 207-412-9880  | FNUN      |              | 4           | 0.00    | 0.00            |
| 02:01p           | INCOHI CL | 207-667-4621  | FNUN      |              | 8           | 0.00    | 0.00            |



**Town of Mount Desert**

PO Box 248  
Northeast Harbor  
Maine 04662

Warrant  
Number  
AP1921

Check  
Date  
10/15/2018

Check  
Number  
00309845

\$185.68

Pay One Hundred Eighty Five Dollars and 68 cents \*\*\*\*\*

00002443

To The  
Order Of

AT&T MOBILITY  
ACCOUNT#287282798726  
PO BOX 6463  
CAROL STREAM, IL 60197-6463

**FILE COPY  
NON-NEGOTIABLE**

| Invoice Date | Invoice Number | Description         | Invoice Amount     |              |
|--------------|----------------|---------------------|--------------------|--------------|
| 09/22/2018   | 09282018       | Cell Phones 09/2018 |                    |              |
|              |                | GL-1440110-55130    | \$46.42            |              |
|              |                | GL-1440110-55130    | <del>\$18.57</del> |              |
|              |                | GL-1440110-55130    | \$46.42            |              |
|              |                | GL-1440110-55130    | \$46.42            |              |
|              |                | GL-2140115-55130    | <del>\$27.85</del> |              |
|              |                |                     | \$185.68           |              |
| Vendor No.   | Vendor Name    | Check No.           | Check Date         | Check Amount |
| 2443         | AT&T MOBILITY  | 00309845            | 10/15/2018         | \$185.68     |



**-DUES INVOICE**

(18)

ARTICLE 1.

Sec. 1. Each member shall pay the Secretary of the Association sixty dollars (\$60.00) for the period of each year from Jan. 1 to Dec. 31, of the following year, payable on Jan. 1, for each year, in advance.

Bill for 2018 Chief James S. Willis #4611

Batch 1284

54200

V 2495

**New England Association of Chiefs of Police, Inc.**

Annual Dues for: 2018

\$60.00

Arrearages

**\$60.00 DUE**

TOTAL

Remit to:

Chief Louis J. Fusaro, Sr., (Ret) 543 New London Tpke.  
Norwich, CT 06360

***Please Return this slip with dues payment***

*Thank you!*



# IACP Membership Renewal Notice First Notice

International Association of Chiefs of Police

P.O. Box 62564, Baltimore, MD 21264-2564  
Phone: (703) 836-6767 Fax: (703) 836-4543  
Federal ID: 53-0227813

Pay This Amount : \$150.00

Return this portion with payment to P.O. Box or fax to (703) 836-4543

James Willis  
Chief of Police  
Mount Desert Police Dept  
PO Box 248 21 Sea St  
Northeast Harbor, ME 04662

Member Number: 1705844  
\* Order/Invoice Number: 1001292650  
PO Number:  
Date: 12/29/2017

Make checks payable in US funds to IACP  
Renew Online:  
[www.theiacp.org/renewmembership](http://www.theiacp.org/renewmembership)

*Batch # 913*

Customer: 1705844

Order/Invoice No: 1001292650

Credit Card # \_\_\_\_\_

Exp. Date: \_\_\_\_\_

Balance Due (USD): \$150.00

Voluntary Foundation Contribution: \$ \_\_\_\_\_

Credit Card Holder Name (Please Print): \_\_\_\_\_

Charge Amount: \$ \_\_\_\_\_

Signature: \_\_\_\_\_

Credit Cards Accepted - (AE,MC,Visa, Discover) Circle One

| Description                                     | Order Date | Qty | Amount       | Line Total |
|---|------------|-----|--------------|------------|
| IACP - Active Member 01-Jan-2018 to 31-Dec-2018 | 10/17/2017 | 1   | 150.00       | 150.00     |
|   |            |     | Total:       | 150.00     |
|   |            |     | Paid:        | 0.00       |
|   |            |     | Balance Due: | 150.00     |

\* Due to the high volume of renewals - we are unable to take renewals over the phone.

\* Renew online at [www.theiacp.org/renewmembership](http://www.theiacp.org/renewmembership) & login

\* Renew without a username & password at [www.theiacp.org](http://www.theiacp.org) and click "Make a Payment" (top of page)

\* Please include your Member Number and Order/Invoice Number 1001292650 on your check.

\* Membership dues includes a subscription to Police Chief magazine valued at \$30.

\* Update your account online at [www.theiacp.org](http://www.theiacp.org) Questions: (800)THE-IACP or email [membership@theiacp.org](mailto:membership@theiacp.org)

IACP Annual Dues - Keep this portion for your records

Current Email: [jwillis@mdpolice.org](mailto:jwillis@mdpolice.org)  
Note any changes on this form and return.

James Willis  
Chief of Police  
Mount Desert Police Dept  
PO Box 248 21 Sea St  
Northeast Harbor, ME 04662

Member Number: 1705844  
Order/Invoice Number: 1001292650  
PO Number:  
Date: 12/29/2017

Balance Due (USD): \$150.00

Check Amount: \_\_\_\_\_

Check No: \_\_\_\_\_

Charge Amount: \_\_\_\_\_

Credit Card Used: \_\_\_\_\_

Datch # 866



Telephone: (207) 799-9318

**Maine Chiefs of Police Association**  
**PO BOX 2431**  
**South Portland, ME 04116-2431**  
[www.mainechiefs.com](http://www.mainechiefs.com)

Invoice Number: 605-18

Date: November 27, 2017

Chief James Willis  
Mt. Desert PD  
P.o. Box 248  
Northeast Harbor Me. 04662

| Description |                 | Amount Due |
|-------------|-----------------|------------|
| Year 2018   | Membership Dues | \$150.00   |
|             | Total Due       | \$150.00   |

**Please Make Checks Payable to:**  
**Maine Chiefs of Police Association**

**Please send a copy of this bill with the payment**

Check#                      Amt. Rec.

M.O.#                        Amt. Rec.

Cash\$





| Bar Harbor - Police Chief Contract                           |            |         |  | Appendix A1  |           |              |              | Effective 01/01/2019 |            |           |               |
|--|------------|---------|--|--------------|-----------|--------------|--------------|----------------------|------------|-----------|---------------|
| Monthly Basis  |            |         |  |              |           |              |              |                      |            |           |               |
| BENEFITS   |            |         |  |              |           |              |              |                      |            |           |               |
| Description  | Annual Pay | % Gross | Gross Mo. Pay  | Varied MPERS | 0.062 SOC | 0.0145 MCARE | 100% MEDICAL | 100% DENTAL          | 0.0322 W/C | Other     | Total         |
| <b>Wages &amp; Benefits</b>                                  |            |         |  | 0.105        |           |              |              |                      |            |           |               |
| Police Chief   | \$ 99,338  | 100%    | 8,278  | 869          | 513       | 120          | 1,703        | 147                  | 267        | 0         | 11,898        |
| Admin Assistant  | \$ 46,890  | 100%    | 3,908  | 391          | 242       | 57           | 930          | 0                    | 0          | 0         | 5,527         |
|  |            |         | 12,186   | 1,260        | 755       | 177          | 2,633        | 147                  | 267        |           | 17,425        |
| <b>Administration &amp; Overhead</b>                         |            |         |  |              |           |              |              |                      |            |           |               |
|  |            |         | Cruiser Expense                                      |              |           |              |              |                      |            | 808       | 808           |
|  |            |         | Cell Phone Expense                                   |              |           |              |              |                      |            | 46        | 46            |
|  |            |         | Association Dues                                     |              |           |              |              |                      |            | 30        | 30            |
|  |            |         | Insurance Liability (BH pays Own)                    |              |           |              |              |                      |            | 0         | 0             |
|  |            |         | Administration = 5% (Clerical and Technical Support) |              |           |              |              |                      |            | 0         | 0             |
|  |            |         |  |              |           |              |              |                      |            | 884       |               |
| <b>Total Expense associated with shared responsibilities</b> |            |         |  |              |           |              |              |                      |            |           | <b>18,309</b> |
|  |            |         |  |              |           |              |              |                      |            |           |               |
| Mt Desert Portion  |            | 40%     | 4,874  | 504          | 302       | 71           | 1,053        | 57                   | 107        | 353       | 7,322         |
| Bar Harbor Portion   |            | 60%     | 7,312  | 756          | 453       | 106          | 1,580        | 90                   | 160        | 529       | 10,987        |
|  |            |         |  |              |           |              |              |                      |            | Annual-BH | 131,844       |
| * will need to be adjusted in January when premiums change.  |            |         |  |              |           |              |              |                      |            |           |               |

## Town Clerk

---

**From:** Tony Smith  
**Sent:** Monday, December 10, 2018 11:28 AM  
**To:** Durlin Lunt  
**Cc:** Town Clerk  
**Subject:** MRC Director Elections  
**Attachments:** 12-10-18-Voting Ballot-Belanger-Conlow-Fussell-Wrigley.pdf

Please include this in the 12-17-18 BOS packet, including this cover e-mail. Thank you.

Attached is an MRC Board of Directors election ballot. Short biographies of the candidates are also enclosed. I have experience with three of the candidates; the fourth person, Mr. Wrigley Sr., is new. Based on my experience with the candidate's, and the weighted voting system based on tonnage of MSW disposed of, I recommend the Board of Selectmen cast their vote for Karen Fussell of Brewer.

Tony Smith, Public Works Director  
Chairman, Acadia Disposal District  
Town of Mount Desert  
P.O. Box 248  
Northeast Harbor, Maine 04662  
Tel. 207-276-5743  
Fax. 207-276-5742  
[director@mtdesert.org](mailto:director@mtdesert.org)  
God Bless America



# Voting Ballot

- ◆ To fill three positions for a three-year term from January 1, 2019 to December 31, 2021  
(3 highest vote totals)
- ◆ To fill a vacancy from January 1, 2019 to December 31, 2019  
(Fourth highest vote total)

The Charter Municipality of Mount Desert casts its vote for the following individual to serve on the Municipal Review Committee Board of Directors for the above stated term.

**Note: Candidates are listed alphabetically. Biographies provided by each candidate are attached.**

## **VOTE FOR ONE INDIVIDUAL ONLY**

→ *More than one checked box will invalidate the ballot* ←

- Irene L. Belanger – China
- Catherine M. Conlow - Bangor
- Karen Fussell – Brewer
- Dana Wrigley Sr. - Oakland

**Please return this ballot no later than 5:00 P.M., DECEMBER 27, 2018 to:**

Municipal Review Committee, Inc.  
395 State Street  
Ellsworth, Maine 04605  
Or

FAX: (207) 667-2099 EMAIL ATTACHMENT: [glounder@mrcmaine.org](mailto:glounder@mrcmaine.org)

**RESULTS OF THIS ELECTION WILL BE READ DECEMBER 28, 2018 AT 10:00 AM  
VIA TELECONFERENCE CALL CONTINUED FROM THE MRC ANNUAL  
MEETING HELD DECEMBER 12, 2018**

## Nominees for MRC Board of Directors

### **Irene L. Belanger (Town of China)**

- Over 12 years China Select Board
- Over 14 years China Planning Board
- Transfer station coordinator several years
- Transfer station committee five years
- MRC approximately one year
- Serves currently on 8 plus town committees
- Over 30 years real estate agent/broker
- Real Estate Commissioner (State of Maine)
- PTC mom
- MRRA Board of Directors 4 years

### **Catherine M. Conlow (City of Bangor)**

Cathy was appointed as the Bangor City Manager in November 2010. Prior to that Cathy served more than 20 years in local government including 7 years as Town Manager in Orono, Maine, 3 years as the Public Services Director in Blaine, Minnesota, and 12 years in Jackson County, Oregon.

In Oregon, Cathy served as the Solid Waste Coordinator for Jackson County. As Solid Waste Coordinator, Cathy was responsible for oversight of Franchise Agreements and rates with Haulers, Oversight and Regulation of Disposal Operators at County owned Landfills, and responsibility for devising plan to obtain 50% recycling in accordance with State and Federal Law.

Cathy holds a Bachelor of Science Degree from Shippensburg University of Pennsylvania, a Master's Degree in Public Administration from George Washington University, and is a certified Economic Development Professional through the Economic Development Council. Cathy is member and past President of the Maine Town and City Manager's Association and a member of the International City/County Manager's Association.

Cathy has served for the past 6 years as a member of the MRC Board of Directors.

Also attached is a brief resume for review.

**Karen Fussell (City of Brewer)**

In addition to serving the past six years on the MRC Board of Directors-the last year as Vice President-Karen Fussell has been the Finance Director for the City of Brewer for 18 years. She is a Certified Internal Auditor and has dual master's degrees in Public Policy and Urban Planning from the Kennedy School of Government at Harvard University. Karen has worked for the U.S. Congressional Budget Office, the City and County of San Francisco's Controller's Office and as an Environmental Planner for the California Department of Transportation. Karen has been interested and involved in solid waste issues for well over 25 years and was instrumental in implementing Brewer's highly successful pay as you throw and Zero-Sort recycling programs. Karen chairs the MRC Communications Committee and has worked actively to ensure that MRC continues to meet its mission to provide affordable, long term, and environmentally sound disposal of municipal solid waste for its members.

**Dana Wigley Sr. (Oakland)**

- Born in Oakland
- 77 years old
- Graduate of Williams High School and Southern Maine Vocational Technical Institute
- Retired from Central Maine Power as Manager of Sub-Stations
- 37 years at CMP
- 25 years on Oakland Budget Advisory Committee
- 12 years Town Councilor
- Oakland Transfer Station Steering Committee 2 years

Catherine M. Conlow  
(207) 299-8556  
conlowcm@gmail.com

Profile: An experienced local government manager with a proven record of accomplishment in collaborative leadership for community development, infrastructure, facility development, local government finance, capital planning, and human relations.

Bangor, Maine (33,000) – City Manager

November 2010 – Present

- Manage all aspects of a service center community, which includes over 600 employees in 11 Bargaining Units providing a variety of services including Public Works, Police, Fire, Public Health, Parks and Recreation, Transit, Utilities, Planning and Development, Airport, and Arena and Convention Center.
- Planned, organized and evaluated the work of all City departments to ensure that operations and services comply with the policies and direction set by the City Council.
- Responsible for development and implementation of a \$100 million dollar budget for services described above as well as education.
- Directed the development of the capital improvement plan budget for approval by the Council as well as monitored the implementation of adopted budgets.
- Facilitated internal and external communication throughout all levels of the organization, and conducted meetings with department heads and key management staff.
- Performed financial and managerial analyses for the City Council pertaining to City operations and programs under consideration.
- Represented the City Council, and the City at various meetings, functions, and events: served as a liaison to various civic or governmental organizations and committees, taskforces, boards, and commissions. Specifically, I represent the City on a number of advocacy/legislative groups. I am the Board Representative to the Municipal Review Committee (MRC), which is responsible for development and oversight of a regional trash disposal facility. In 2019, the MRC will open a state of the art Metabolic Trash

Orono, Maine (10,000) – Town Manager

January 2004-November 2010

- Manage all aspects of a full service community, which includes 70+ employees providing a variety of services including police, fire, public works, planning and development, library, parks, and others.
- Responsible for development and implementation of the municipal budget
- Developed financial policies and implemented savings that resulted in a bond rating upgrade and a removal of a negative outlook.
- Worked with stakeholders to develop consistent vision for development of Orono. Resulted in the hiring of the first planner, improved zoning ordinances for several areas of town.
- Work with staff and council to implement a downtown bus shuttle, redevelopment of the destroyed mill into condominium units; development of a waterfront trail; development of a dilapidated and burned downtown building to a plaza and bank, completed financing and construction of a new library.



Blaine, Minnesota (50,000+) – Public Services Director May 2001 – December 2003

- Responsible for management of public services including Planning and Economic Development, Building Codes, Engineering, Public Works, Utilities and Parks and Recreation in one of the fastest growing municipalities in the Twin Cities.
- Facilitated completion of a comprehensive plan which provided for the development of thousands of new residential units, infrastructure, and parks.
- Facilitated planning and negotiations for a development of a 15 acre "Town Square."
- Completed a capital improvement and financing plan for the water facilities that included treatment.

Jackson County, Oregon (250,000), Director, Analyst, Intern, June 1989 – April 2001

- Managed all aspects of redevelopment of an unincorporated area of the county including capital development, planning, and financing. Project included more than \$30 million in residential infrastructure projects. The result of this project increased assessed value in the area by more than \$400 million.
- Completed negotiations for re-location or expansion of several industrial plants including 3M, Eastman Kodak, GEC Alston, Boise Cascade, and Certainteed Building. Resulted in several hundred jobs and \$200 million in new assessed value.
- Managed all aspects of development of town center including and integrated social service facility, library, and town square masterplan.
- **Responsible for managing solid waste collection and disposal contracts for county owned landfill and oversight of franchise agreements. Responsible for developing a compliance plan to meet statewide recycling goal of 50%. Resulted in approvals for single sort recycling facility and organics composting.**

#### Education

- Shippensburg University of Pennsylvania, BS, Public Administration May, 1987
- George Washington University, Masters of Public Administration May, 1989

#### Affiliations

- Bangor Region YMCA, Board Member March 2015- Present
- Municipal Review Committee, Board Member January 2013-Present
- President, Board Member, Maine Town and City Managers 2006-2011
- President/Board Member, Oregon Association of Redevelopment Authorities 1996-2001
- Certified Economic Development Finance Professional (EDFP) 1998

Small Animal Clinic  
9 Toothaker Lane  
Ellsworth, Maine 04605  
207-667-2341



Dear City Clerk, Town Clerk and Unorganized Territory/Townships,

Enclosed you will find our 2019 stray cat and dog contract. If you would like to contract with us this year please returned the signed contract by 1/31/19.

Thank You,  
Priscilla Vail LVT

SMALL ANIMAL CLINIC  
9 TOOTHAKER LANE  
ELLSWORTH, MAINE 04605  
207-667-2341

Date \_\_\_\_\_

The Town, City, unorganized Territory, Township of \_\_\_\_\_  
authorizes the Small Animal Clinic of 9 Toothaker Lane, Ellsworth, Maine 04605 to  
certify the authenticity of the information noted on stray dog or cat food/shelter claim  
forms forwarded to the Animal Welfare Board for payment under title 7, chapter 701, section  
3406, as amended.

The Town, city, Unorganized Territory, Township of \_\_\_\_\_  
acknowledges its responsibility to retain information provided by its animal control  
personnel as to those dogs or /cats transported and / or taken to the shelter noted above in  
which we have a contract presently in force.

A fee of \$ 55.00 per dog and /or \$42.00 per cat will be billed to your town for each dog or  
cat brought for food and shelter as a stray.  
A fee of \$20.00 per day for a dog and / or \$14.00 per day for a cat will be billed to your town/city  
for each dog and or cat brought because the animal is declared by the town/city **ABANDONED OR SURRENDERED**.

When an animal is brought into the Small Animal Clinic as an **abandoned** or **surrendered** animal the City/Town  
or Unorganized Territory will also be responsible for all boarding fees and must either make arrangements to have the animal  
euthanized and cremated or placed in a home according to the new animal welfare adoption policy. The City/Town or  
Unorganized will also be responsible for those fees incurred with us for that procedure.

**RABIES QUARANTINE:** The animal must be brought into the Small Animal Clinic during business hours. The owner of  
the animal **MUST** prepay for the 10 day quarantine fee of 18.00 per night for a dog and 12.00 per night for a cat, before the  
animal is admitted or the **TOWN** will be responsible for the 10 day quarantine fee.

Town, City, Unorganized Territory Clerk/Recorder  
Town Manager / Board of Selectmen:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# **TREASURER'S WARRANTS**



Warrants for BOS Agenda:

BOS Agenda:

12/17/18

|   | Description                        | #      | Date     | Amount               |
|---|------------------------------------|--------|----------|----------------------|
| <b>A. Warrants to be Approved and Signed:</b>   |                                    |        |          |                      |
|   | Town Invoices                      | AP1936 | 12/17/18 | \$ 655,511.43        |
| <b>B. Authorized Warrants to be Signed: (Wendy needs to abstain)</b><br>(Prior Electronic or Manual Authorization ) |                                    |        |          |                      |
|   | Town State Fees & P/R Benefits     |        |          |                      |
|   |                                    | AP1934 | 12/05/18 | \$ 2,342.60          |
|   |                                    | AP1935 | 12/12/18 | \$ 4,771.00          |
|   | Town Payroll                       | PR1912 | 12/14/18 | \$ 119,436.34        |
| <b>C. Warrants to be Acknowledged:</b>  |                                    |        |          |                      |
|   | School Invoices                    | 6      | 12/05/18 | \$ 59,121.84         |
|   | <b>(John DOES need to abstain)</b> |        |          |                      |
|   | School Payroll                     | #12    | 12/07/18 | \$ 74,990.68         |
| <b>TOTAL WARRANTS FOR BOS MEETING</b>   |                                    |        |          | <b>\$ 916,173.89</b> |

**TOWN OF MOUNT DESERT**  
**BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 1934**

CHECK DATE: December 5, 2018

|                              |         |               |                    |                     |
|------------------------------|---------|---------------|--------------------|---------------------|
| CHECK NUMBER: <u>310160</u>  | through | <u>310162</u> | \$ <u>2,342.60</u> | Check payments      |
| CHECK NUMBER: <u>N/A</u>     | through | <u>N/A</u>    | \$ <u>-</u>        | Electronic payments |
| EFT NUMBER: <u>N/A</u>       | through | <u>N/A</u>    | \$ <u>-</u>        | ACH Payments        |
| EFT or CK NUMBER: <u>N/A</u> | through | <u>N/A</u>    | \$ <u>-</u>        | Voided Checks       |

TOTAL DISBURSEMENTS: \$ 2,342.60

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

## Kathi Mahar

---

**From:** Matt Hart <matt@theneighborhoodhouse.com>  
**Sent:** Monday, December 03, 2018 4:49 PM  
**To:** Kathi Mahar  
**Subject:** Re: Warrant AP#1934 State Fees/Payroll Benefits Approval Request

Hi Kathi,

I approve AP Warrant #1934.

Thanks!

-Matt

### Matthew Hart

Community Relations Director  
The Neighborhood House | 207-276-5039  
End of Main Street | Northeast Harbor, ME

---

**From:** Kathi Mahar <treasurer@mtdesert.org>  
**Date:** Monday, December 3, 2018 at 1:44 PM  
**To:** John Macauley <jbmacauley3@gmail.com>, "Martha Dudman (martha.dudman@gmail.com)" <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>  
**Subject:** Warrant AP#1934 State Fees/Payroll Benefits Approval Request

Good afternoon!

Attached is Accounts Payable Warrant # 1934 (for Payroll and/or State Fees) in the amount of \$2,342.60 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

*Kathi*

Kathryn A Mahar, Treasurer  
Town of Mount Desert  
(207) 276-5531 (T) (207) 276-3232 (F)

**TOWN OF MOUNT DESERT**  
**BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 1935**

CHECK DATE: December 12, 2018

|                              |         |               |                    |                     |
|------------------------------|---------|---------------|--------------------|---------------------|
| CHECK NUMBER: <u>310163</u>  | through | <u>310163</u> | \$ <u>4,771.00</u> | Check payments      |
| CHECK NUMBER: <u>N/A</u>     | through | <u>N/A</u>    | \$ <u>-</u>        | Electronic payments |
| EFT NUMBER: <u>N/A</u>       | through | <u>N/A</u>    | \$ <u>-</u>        | ACH Payments        |
| EFT or CK NUMBER: <u>N/A</u> | through | <u>N/A</u>    | \$ <u>-</u>        | Voided Checks       |

TOTAL DISBURSEMENTS: \$ 4,771.00

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

- |                                      |                        |
|--------------------------------------|------------------------|
| <u>John B Macauley, Chairman</u>     | <u>Martha T Dudman</u> |
| <u>Matthew J Hart, Vice Chairman</u> | <u>James F Mooers</u>  |

TOWN OF MOUNT DESERT  
PAYROLL WARRANT

WARRANT PR# 1912

CHECK DATE: December 14, 2018

ADVICE NUMBERS: 9226 through 9270

CHECK NUMBERS: 64064 through 64089

TOTAL DISBURSEMENTS: \$ 119,436.34

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Maccauley, Chairman Martha T Dudman

Matthew J Hart, Vice Chairman James F Mooers

**Kathi Mahar**

---

**From:** John Macauley <jbmacauley3@gmail.com>  
**Sent:** Tuesday, December 11, 2018 4:09 PM  
**To:** Kathi Mahar  
**Cc:** Martha Dudman (martha.dudman@gmail.com); Matt Hart; Rick Mooers  
**Subject:** Re: Warrant AP#1935 & PR#1912 Approval Request

Yes, I approve.

On Tue, Dec 11, 2018 at 2:06 PM Kathi Mahar <[treasurer@mtdesert.org](mailto:treasurer@mtdesert.org)> wrote:

Good afternoon!

Attached are the following warrants for your approval:

|                              |       |          |                                |
|------------------------------|-------|----------|--------------------------------|
| Accounts Payable             | #1935 | total of | \$ 4,771.00                    |
| Payroll                      | #1912 | total of | \$119,436.34 * Includes Public |
| Safety Holiday Bank Payouts. |       |          |                                |

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

**I will “reply to all” when the first approval comes in so that you know that we have the one required email approval.**

Thank you!

*Kathi*

Kathryn A Mahar, Treasurer



# Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 12824

Check Batch: 2860  
 Check Header: (N/A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Numbers: (First) - (Last)  
 Bank Account Code: (N/A)  
 Check Authorization Code: AP  
 Minimum Check Amount: \$0.00  
 Sorted By:  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

| Batch # | Check # | Check Date | Vendor Code | Vendor Name   | Electronic Amount | Check Amount |
|---------|---------|------------|-------------|---|-------------------|--------------|
| 2860    | 18554   | 12/05/2018 | 1084        | ACADIA FUEL, LLC                                    | 0.00              | 5,633.23     |
|         | 18555   | 12/05/2018 | 1160        | AMAZON October Charges                              | 0.00              | 2,120.84     |
|         | 18556   | 12/05/2018 | 1195        | ANDERSON PRESSURE WASHING Clean bathroom drain      | 0.00              | 312.50       |
|         | 18557   | 12/05/2018 | 1616        | BEECH HILL FARM                                     | 0.00              | 158.00       |
|         | 18558   | 12/05/2018 | 1745        | BOOHER, MARY Accompanist                            | 0.00              | 225.00       |
|         | 18559   | 12/05/2018 | 1975        | CARDMEMBER SERVICE November Charges                 | 0.00              | 700.49       |
|         | 18560   | 12/05/2018 | 2090        | CHANNING BETE CO., INC. Nurse Supplies              | 0.00              | 89.95        |
|         | 18561   | 12/05/2018 | 2310        | COASTAL ENERGY, INC. LP                             | 0.00              | 187.96       |
|         | 18562   | 12/05/2018 | 2545        | COTE, BRIAN Reimbr                                  | 0.00              | 140.57       |
|         | 18563   | 12/05/2018 | 2965        | D.M. WALSH, INC. Gym floor                          | 0.00              | 3,170.00     |
|         | 18564   | 12/05/2018 | 3040        | DAVID FRENCH MUSIC COMPANY                          | 0.00              | 75.99        |
|         | 18565   | 12/05/2018 | 3108        | DELSANDRO, GLORIA Invoice                           | 0.00              | 197.29       |
|         | 18566   | 12/05/2018 | 3525        | DRUMMOND, WOODSUM                                   | 0.00              | 67.00        |
|         | 18567   | 12/05/2018 | 4152        | EMERA MAINE   | 0.00              | 3,259.53     |
|         | 18568   | 12/05/2018 | 4365        | G T OUTHOUSES, LLC                                  | 0.00              | 95.00        |
|         | 18569   | 12/05/2018 | 4389        | GARRETT, ALEXANDER                                  | 0.00              | 21.30        |
|         | 18570   | 12/05/2018 | 4439        | GORHAM SAVINGS BANK Bus Lease                       | 0.00              | 21,950.67    |
|         | 18571   | 12/05/2018 | 4450        | GRAVES, HEATHER                                     | 0.00              | 54.00        |
|         | 18572   | 12/05/2018 | 4818        | HEINEMANN Phonics Lessons K-3                       | 0.00              | 1,887.60     |
|         | 18573   | 12/05/2018 | 5150        | J.W. PEPPER & SONS, INC.                            | 0.00              | 53.99        |
|         | 18574   | 12/05/2018 | 6180        | MDES - GENERAL FUND/STUDENT ACTIVITY November       | 0.00              | 1,125.92     |
|         | 18575   | 12/05/2018 | 6205        | MDI REGIONAL SCHOOL DISTRICT Other Reimbr. December | 0.00              | 494.46       |
|         | 18576   | 12/05/2018 | 6536        | NATIONAL FOOD GROUP                                 | 0.00              | 487.58       |
|         | 18577   | 12/05/2018 | 6785        | NORTHCENTER FOODS                                   | 0.00              | 3,949.60     |
|         | 18578   | 12/05/2018 | 6847        | NORWOOD, JUSTIN PE Supplies                         | 0.00              | 64.98        |
|         | 18579   | 12/05/2018 | 6910        | OPPEWALL, ELIZABETH Phys. Ther.                     | 0.00              | 1,637.50     |
|         | 18580   | 12/05/2018 | 6931        | ORIGINAL PIZZA                                      | 0.00              | 151.15       |
|         | 18581   | 12/05/2018 | 6938        | OTELCO Phone  | 0.00              | 273.32       |

# Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 12824

| Batch #        | Check # | Check Date | Vendor Code | Vendor Name  | Electronic Amount | Check Amount       |
|----------------|---------|------------|-------------|--|-------------------|--------------------|
|                | 18582   | 12/05/2018 | 7190        | PINE TREE MARKET   | 0.00              | 63.82              |
|                | 18583   | 12/05/2018 | 7301        | PORTLAND GLASS-ELLSWORTH Entry Window                    | 0.00              | 3,141.08           |
|                | 18584   | 12/05/2018 | 7463        | QUILL CORP.  | 0.00              | 34.06              |
|                | 18585   | 12/05/2018 | 7570        | REALLY GOOD STUFF, INC.                                  | 0.00              | 104.86             |
|                | 18586   | 12/05/2018 | 7835        | SALSBURY HARDWARE INC                                    | 0.00              | 72.58              |
|                | 18587   | 12/05/2018 | 7885        | SARGENT, LEON <i>Phone</i>                               | 0.00              | 50.00              |
|                | 18588   | 12/05/2018 | 7940        | SCHOLASTIC, INC.   | 0.00              | 30.19              |
|                | 18589   | 12/05/2018 | 7974        | SCHOODIC INSTITUTE <i>SEA Camp</i>                       | 0.00              | 2,400.00           |
|                | 18590   | 12/05/2018 | 8150        | SEW & SAVE, INC.   | 0.00              | 23.98              |
|                | 18591   | 12/05/2018 | 8250        | SINGAPORE MATH INC.                                      | 0.00              | 152.10             |
|                | 18592   | 12/05/2018 | 8930        | TURNER SPORTING GOODS <i>Basketball Equip. Co. Curr.</i> | 0.00              | 522.00             |
|                | 18593   | 12/05/2018 | 9150        | WADMAN, JAMES W. <i>Audit Services</i>                   | 0.00              | 3,941.75           |
| <b>Totals:</b> |         |            |             |  | <b>0.00</b>       | <b>\$59,121.84</b> |

# Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 12824

| Batch # | Check # | Check Date | Vendor Code | Vendor Name | Electronic Amount | Check Amount |
|---------|---------|------------|-------------|-------------|-------------------|--------------|
|---------|---------|------------|-------------|-------------|-------------------|--------------|

WARRANT # 6

DATE: 12/5/18

*Eric Edward Gorman, Ed.D.*  
 SUPERINTENDENT

DocuSigned by:  
*Charles Wray*  
 FINANCE OFFICER

DocuSigned by:  
*Heather Jones*  
 FINANCE OFFICER

DocuSigned by:  
*G. Angel*  
 FINANCE OFFICER

DocuSigned by:  
*J. King - Le Clair*  
 FINANCE OFFICER

DocuSigned by:  
*L. Johnson*  
 FINANCE OFFICER

FINANCE OFFICER

40 Checks Listed.

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 12838

Include Authorization Codes: Yes  
Batch: 2861  
Check Dates: (Earliest) - (Latest)  
Cash Account Number:  
Minimum Check Amount: \$0.00  
Sorted By: Check Number

| Check # | Check Date | Code | Name                     | Chk Grp | Gross Pay | Net Pay   | Direct Deposit | Check Amt | Void |
|---------|------------|------|--------------------------|---------|-----------|-----------|----------------|-----------|------|
|         | 12/07/2018 | STAT | TREASURER, STATE OF MAIN |         | 2,913.00  | 2,913.00  | 0.00           | 0.00      |      |
|         | 12/07/2018 | IRS  | INTERNAL REVENUE SERVIC  |         | 10,327.67 | 10,327.67 | 0.00           | 0.00      |      |
| 43506   | 12/07/2018 | 280  | SUSAN J. ARIPOTCH        | 1       | 0.00      | 0.00      | 0.00           | 0.00      | Yes  |
| 43507   | 12/07/2018 | 31   | SUSAN M. DAMON           | 1       | 0.00      | 0.00      | 0.00           | 0.00      | Yes  |
| 43508   | 12/07/2018 | 465  | AMY C. ERVING            | 1       | 0.00      | 0.00      | 0.00           | 0.00      | Yes  |
| 43509   | 12/07/2018 | 431  | MARSHA L. FAIR           | 1       | 0.00      | 0.00      | 0.00           | 0.00      | Yes  |
| 43510   | 12/07/2018 | 466  | KATHERINE P. PHILBROOK   | 1       | 0.00      | 0.00      | 0.00           | 0.00      | Yes  |
| 43511   | 12/07/2018 | 467  | TAMMY UNDERWOOD          | 1       | 0.00      | 0.00      | 0.00           | 0.00      | Yes  |
| 43512   | 12/07/2018 | 149  | MARIAH D. BAKER          | 1       | 1,729.07  | 1,391.43  | 1,391.43       | 0.00      |      |
| 43513   | 12/07/2018 | 311  | LAURA-JEAN BEAL          | 1       | 2,134.46  | 1,530.27  | 1,530.27       | 0.00      |      |
| 43514   | 12/07/2018 | 11   | KELLY S. BEAULIEU        | 1       | 2,331.11  | 1,528.28  | 1,528.28       | 0.00      |      |
| 43515   | 12/07/2018 | 463  | RENE L. BECKER           | 1       | 1,412.80  | 1,033.38  | 1,033.38       | 0.00      |      |
| 43516   | 12/07/2018 | 266  | JULIANNA R. BENNOCH      | 1       | 2,392.65  | 1,657.97  | 1,657.97       | 0.00      |      |
| 43517   | 12/07/2018 | 333  | RHODA J. BURKE           | 1       | 1,123.01  | 789.64    | 789.64         | 0.00      |      |
| 43518   | 12/07/2018 | 314  | ANDREW J. CARLSON        | 1       | 1,511.53  | 1,126.15  | 1,126.15       | 0.00      |      |
| 43519   | 12/07/2018 | 462  | JACQUELINE E A CARPENTER | 1       | 1,480.76  | 1,077.94  | 1,077.94       | 0.00      |      |
| 43520   | 12/07/2018 | 18   | JANICE P. CARROLL        | 1       | 944.32    | 640.69    | 640.69         | 0.00      |      |
| 43521   | 12/07/2018 | 248  | ROBERT P. CHAPLIN        | 1       | 240.00    | 226.75    | 226.75         | 0.00      |      |
| 43522   | 12/07/2018 | 337  | AMBER G. CHARRON         | 1       | 1,947.42  | 1,411.47  | 1,411.47       | 0.00      |      |
| 43523   | 12/07/2018 | 21   | LARRY A. COLE            | 1       | 1,153.28  | 361.22    | 361.22         | 0.00      |      |
| 43524   | 12/07/2018 | 26   | BRIAN R. COTE            | 1       | 2,352.76  | 1,626.76  | 1,626.76       | 0.00      |      |
| 43525   | 12/07/2018 | 91   | JUDITH CULLEN            | 1       | 1,800.84  | 1,380.37  | 1,380.37       | 0.00      |      |
| 43526   | 12/07/2018 | 69   | EMILY N. DAMON           | 1       | 1,359.53  | 947.65    | 947.65         | 0.00      |      |
| 43527   | 12/07/2018 | 308  | Gloria A. Delsandro      | 1       | 3,341.65  | 2,376.07  | 2,376.07       | 0.00      |      |
| 43528   | 12/07/2018 | 229  | JENNIFER G. DUNBAR       | 1       | 922.73    | 584.67    | 584.67         | 0.00      |      |
| 43529   | 12/07/2018 | 43   | SARAH R. DUNBAR          | 1       | 1,829.84  | 1,347.13  | 1,347.13       | 0.00      |      |
| 43530   | 12/07/2018 | 52   | WANDA J. FERNALD         | 1       | 2,189.69  | 1,390.59  | 1,390.59       | 0.00      |      |
| 43531   | 12/07/2018 | 57   | JASON W. FOUNTAINE       | 1       | 1,512.80  | 1,096.14  | 1,096.14       | 0.00      |      |
| 43532   | 12/07/2018 | 332  | MARINA P. FREDERICK      | 1       | 1,226.24  | 789.09    | 789.09         | 0.00      |      |
| 43533   | 12/07/2018 | 329  | ALEXANDER GARRETT        | 1       | 1,607.69  | 1,262.49  | 1,262.49       | 0.00      |      |
| 43534   | 12/07/2018 | 63   | HEATHER M. GRAVES        | 1       | 2,106.84  | 1,234.56  | 1,234.56       | 0.00      |      |
| 43535   | 12/07/2018 | 65   | GAYLE M. GRAY            | 1       | 2,427.53  | 1,671.18  | 1,671.18       | 0.00      |      |
| 43536   | 12/07/2018 | 331  | RUSSELL W. GRAY          | 1       | 989.76    | 848.49    | 848.49         | 0.00      |      |
| 43537   | 12/07/2018 | 92   | ABIGAIL A. HARMON        | 1       | 957.32    | 626.29    | 626.29         | 0.00      |      |
| 43538   | 12/07/2018 | 244  | KRISTIN D. HOLLEY        | 1       | 587.59    | 419.24    | 419.24         | 0.00      |      |
| 43539   | 12/07/2018 | 293  | Amy L. James             | 1       | 2,392.65  | 1,569.10  | 1,569.10       | 0.00      |      |
| 43540   | 12/07/2018 | 90   | REBECCA A. JARVIS        | 1       | 2,032.23  | 1,366.01  | 1,366.01       | 0.00      |      |
| 43541   | 12/07/2018 | 312  | BETHANY G. JOHNSON       | 1       | 1,029.60  | 746.50    | 746.50         | 0.00      |      |
| 43542   | 12/07/2018 | 291  | PATRICIA A. KELLEY       | 1       | 1,086.96  | 794.48    | 794.48         | 0.00      |      |
| 43543   | 12/07/2018 | 335  | CYNTHIA A. LAMBERT       | 1       | 1,061.38  | 867.88    | 867.88         | 0.00      |      |
| 43544   | 12/07/2018 | 135  | SAMUEL D. LEONARDI       | 1       | 1,492.80  | 990.76    | 990.76         | 0.00      |      |
| 43545   | 12/07/2018 | 277  | JOHN B. MACAULEY         | 1       | 80.00     | 73.88     | 73.88          | 0.00      |      |
| 43546   | 12/07/2018 | 321  | MAX E. MASON             | 1       | 918.96    | 751.73    | 751.73         | 0.00      |      |
| 43547   | 12/07/2018 | 292  | TARA MCKERNAN            | 1       | 2,070.00  | 1,482.49  | 1,482.49       | 0.00      |      |
| 43548   | 12/07/2018 | 289  | ELIZABETH M. MINOTT      | 1       | 1,016.96  | 763.40    | 763.40         | 0.00      |      |
| 43549   | 12/07/2018 | 461  | JANET NORDELUS           | 1       | 1,168.46  | 909.05    | 909.05         | 0.00      |      |
| 43550   | 12/07/2018 | 193  | HARVEY BRUCE NORWOOD     | 1       | 926.64    | 647.32    | 647.32         | 0.00      |      |
| 43551   | 12/07/2018 | 237  | JUSTIN B. NORWOOD        | 1       | 1,936.07  | 1,512.53  | 1,512.53       | 0.00      |      |
| 43552   | 12/07/2018 | 464  | MARY E. O'MEARA          | 1       | 560.00    | 488.35    | 488.35         | 0.00      |      |
| 43553   | 12/07/2018 | 238  | WENDELL L. OPPEWALL      | 1       | 1,292.65  | 728.90    | 728.90         | 0.00      |      |
| 43554   | 12/07/2018 | 240  | JEANNE C. OTT            | 1       | 2,562.15  | 1,763.35  | 1,763.35       | 0.00      |      |
| 43555   | 12/07/2018 | 301  | Terry P. Paulos          | 1       | 931.32    | 623.52    | 623.52         | 0.00      |      |
| 43556   | 12/07/2018 | 138  | AMY Y. PHILBROOK         | 1       | 2,265.52  | 1,494.19  | 1,494.19       | 0.00      |      |
| 43557   | 12/07/2018 | 275  | JOELLE A. RUDDY          | 1       | 2,427.53  | 1,820.27  | 1,820.27       | 0.00      |      |

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 12838

| Check #           | Check Date | Code | Name                   | Chk Grp | Gross Pay        | Net Pay          | Direct Deposit  | Check Amt | Void |
|-------------------|------------|------|------------------------|---------|------------------|------------------|-----------------|-----------|------|
| 43558             | 12/07/2018 | 74   | LEON E. SARGENT        | 1       | 1,887.54         | 1,258.98         | 1,258.98        | 0.00      |      |
| 43559             | 12/07/2018 | 120  | KAREN L. SHARPE        | 1       | 2,601.71         | 1,545.59         | 1,545.59        | 0.00      |      |
| 43560             | 12/07/2018 | 375  | KATHLEEN C. ST DENIS   | 1       | 2,639.07         | 1,487.15         | 1,487.15        | 0.00      |      |
| 43561             | 12/07/2018 | 334  | EMILY P. STAPLES       | 1       | 960.96           | 678.76           | 678.76          | 0.00      |      |
| 43562             | 12/07/2018 | 404  | KERRY L. TAYLOR        | 1       | 2,296.50         | 1,640.34         | 1,640.34        | 0.00      |      |
| 43563             | 12/07/2018 | 410  | SUSAN Y. TRIPP         | 1       | 240.00           | 210.23           | 210.23          | 0.00      |      |
| 43564             | 12/07/2018 | 459  | SHANNON L. WESTPHAL    | 1       | 1,733.69         | 1,323.60         | 1,323.60        | 0.00      |      |
| 43565             | 12/07/2018 | 448  | JACQUELINE A. WHEATON  | 1       | 2,141.23         | 1,523.10         | 1,523.10        | 0.00      |      |
| 43566             | 12/07/2018 | 307  | LAUREN M. WHITE        | 1       | 949.62           | 695.44           | 695.44          | 0.00      |      |
| 43567             | 12/07/2018 | 280  | SUSAN J. ARIPOUCH      | 1       | 160.00           | 147.76           | 0.00            | 147.76    |      |
| 43568             | 12/07/2018 | 31   | SUSAN M. DAMON         | 1       | 400.00           | 363.60           | 0.00            | 363.60    |      |
| 43569             | 12/07/2018 | 465  | AMY C. ERVING          | 1       | 40.00            | 36.94            | 0.00            | 36.94     |      |
| 43570             | 12/07/2018 | 431  | MARSHA L. FAIR         | 1       | 160.00           | 147.76           | 0.00            | 147.76    |      |
| 43571             | 12/07/2018 | 466  | KATHERINE P. PHILBROOK | 1       | 891.28           | 810.32           | 0.00            | 810.32    |      |
| 43572             | 12/07/2018 | 467  | TAMMY UNDERWOOD        | 1       | 120.00           | 110.82           | 0.00            | 110.82    |      |
| <b>101,327.37</b> |            |      |                        |         | <b>74,990.68</b> | <b>60,132.81</b> | <b>1,617.20</b> |           |      |

| Check Authorization Summary |                                     |       |           |
|-----------------------------|-------------------------------------|-------|-----------|
| Type                        | Description                         | Count | Amount    |
| Employee                    | Checks                              | 6     | 1,617.20  |
|                             | Voided Checks                       | 6     | 0.00      |
|                             | Direct Deposits (Fully Distributed) | 55    | 60,132.81 |
|                             | ACH Employee Credits                | 55    | 60,132.81 |
|                             | ACH Employee Debits (Voids)         | 0     | 0.00      |
| Deduction                   | Checks                              | 0     | 0.00      |
|                             | Voided Checks                       | 0     | 0.00      |
|                             | ACH Vendor Credits                  | 0     | 0.00      |
|                             | ACH VendorDebits (Voids)            | 0     | 0.00      |
| Taxes                       | EFTPS Payment - Debit               | 2     | 13,240.67 |

Mount Desert School Department  
PAYROLL WARRANT REGISTER

Report # 12838

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|

WARRANT # 12

DATE: DEC 07 PAID

*Mark Edward Gause, Ed.D.*

\_\_\_\_\_  
SUPERINTENDENT

\_\_\_\_\_  
FINANCE OFFICER

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FINANCE OFFICER

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FINANCE OFFICER

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FINANCE OFFICER

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FINANCE OFFICER

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FINANCE OFFICER



**TOWN OF MOUNT DESERT  
ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 1935**

CHECK DATE: December 17, 2018

|                   |               |         |               |                      |                     |
|-------------------|---------------|---------|---------------|----------------------|---------------------|
| CHECK NUMBER:     | <u>310168</u> | through | <u>310472</u> | \$ <u>542,597.65</u> | Check payments      |
| CHECK NUMBER:     | <u>310164</u> | through | <u>310166</u> | \$ <u>39,415.63</u>  | Electronic payments |
| EFT NUMBER:       | <u>941</u>    | through | <u>955</u>    | \$ <u>73,498.15</u>  | ACH Payments        |
| EFT or CK NUMBER: | <u>N/A</u>    | through | <u>N/A</u>    | \$ <u>-</u>          | Voided Checks       |

TOTAL DISBURSEMENTS: \$ 655,511.43

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

James F Mooers

Matthew J Hart, Vice Chairman

Martha T Dudman

Wendy H Littlefield, Secretary







12/14/2018 09:53  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 3  
apcshdsb

CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME

Ckg-BH General Fund 8066  
INVOICE

NET

INVOICE DTL DESC INV DATE PO WARRANT

953 12/17/2018 EFT 1844 SMITH, COLLIER & FAHEY, PA 1703 12/04/2018 AP1935 72.50  
 Invoice: 1703 72.50 1220440 54500 Legal Bill MacQuinn - James Collier  
 PB LEGAL CHECK 953 TOTAL: 72.50

954 12/17/2018 EFT 1856 TERRYYS TANK LLC 204 11/30/2018 AP1935 5,390.00  
 Invoice: 204 5,390.00 1550552 54610 Sludge Hauling SV/SH WWTP-EM  
 SLUDGE DISPOSAL CHECK 954 TOTAL: 5,390.00

955 12/17/2018 EFT 1553 ULINE, INC 103325043 11/19/2018 AP1935 225.81  
 Invoice: 103325043 14.00 1550100 53000 office/kitchen supplies bj  
 211.81 1550100 55400 OFFICE SUPPLIES  
 GEN REPAIRS & MAINT

ULINE, INC 103617551 11/29/2018 AP1935 191.88  
 Invoice: 103617551 191.88 1440330 55200 431 Trash bags  
 BLDG REPAIR & MAINT-S1 NE

ULINE, INC 103806404 12/05/2018 AP1935 471.63  
 Invoice: 103806404 100.00 1550100 53000 office supplies-saftey equipment  
 371.63 1550100 55400 OFFICE SUPPLIES  
 GEN REPAIRS & MAINT

CHECK 955 TOTAL: 889.32

310164 12/17/2018 MANL 222 R H FOSTER INC 1018 10/31/2018 AP1935 2,018.33  
 Invoice: 1018 758.47 ga @ 2.66 OCT FUEL

41.68 1220770 53710 2702 VEHICLE FUEL-16 FORD EXP  
 412.18 1440110 53710 4107 VEHICLE FUEL-17 FORD EXP ADM  
 195.28 1440110 53710 4109 VEHICLE FUEL-17 FORD EXP PD  
 633.40 1440110 53710 4108 VEHICLE FUEL-18 Dodge Ram  
 348.17 1440110 53710 4110 VEHICLE FUEL  
 251.19 1550100 53710 VEHICLE FUEL  
 94.76 6010100 53710 VEHICLE FUEL-18 CHEV COLO  
 41.67 1220660 53710 2702

CHECK 310164 TOTAL: 2,018.33

310165 12/17/2018 MANL 222 R H FOSTER INC 1118 11/30/2018 AP1935 1,987.41  
 Invoice: 1118 807.27 GA 2.46 NOVEMBER FUEL

11.13 1220770 53710 2702 VEHICLE FUEL-18 CHEV COLO  
 11.12 1220660 53710 2702 VEHICLE FUEL-16 FORD EXP  
 706.80 1440110 53710 4107 VEHICLE FUEL-17 FORD EXP ADM  
 130.94 1440110 53710 4109





Invoice: 166562  
Invoice: 127302  
Invoice: 166545  
Invoice: 166528  
Invoice: 127197  
Invoice: 166528  
Invoice: 2018

128.6 GAL Station #3 heating fuel  
300 gal lp gas harbormaster  
102.5 GALS NEH Maint Shop Heating Oil-EM  
207.5 GAL heating fuel bj  
79.7 gal lp gas yachtsmen  
Annual RWTSP Benefit  
Annual RWTSP Benefit

HEATING FUEL S3 SV  
HEATING FUEL  
HEATING FUEL  
HEATING FUEL  
HEATING FUEL  
HEATING FUEL  
HEATING FUEL

WARRANT

NET

| CASH ACCOUNT: 100 | CHK DATE   | TYPE | VENDOR NAME            | INVOICE | INVOICE DTL DESC                                       | WARRANT       | NET    |
|-------------------|------------|------|------------------------|---------|--|---------------|--------|
| 310170            | 12/17/2018 | PRTD | 1953 ACADIA FUEL LLC   | 166562  | 11/25/2018<br>128.6 GAL Station #3 heating fuel        | API1935       | 312.50 |
|                   |            |      |                        | 53400   | 433<br>HEATING FUEL S3 SV                              |               |        |
|                   |            |      |                        |         | CHECK  | 310170 TOTAL: | 312.50 |
| 310171            | 12/17/2018 | PRTD | 2262 ACADIA FUEL LLC   | 127302  | 11/29/2018<br>300 gal lp gas harbormaster              | API1935       | 405.00 |
|                   |            |      |                        | 53400   | HEATING FUEL   |               |        |
|                   |            |      |                        |         | CHECK  | 310171 TOTAL: | 405.00 |
| 310172            | 12/17/2018 | PRTD | 1948 ACADIA FUEL LLC   | 166545  | 11/25/2018<br>102.5 GALS NEH Maint Shop Heating Oil-EM | API1935       | 249.08 |
|                   |            |      |                        | 53400   | HEATING FUEL   |               |        |
|                   |            |      |                        |         | CHECK  | 310172 TOTAL: | 249.08 |
| 310173            | 12/17/2018 | PRTD | 1954 ACADIA FUEL LLC   | 166528  | 11/24/2018<br>207.5 GAL heating fuel bj                | API1935       | 504.23 |
|                   |            |      |                        | 53400   | HEATING FUEL   |               |        |
|                   |            |      |                        |         | CHECK  | 310173 TOTAL: | 504.23 |
| 310174            | 12/17/2018 | PRTD | 2261 ACADIA FUEL LLC   | 127197  | 11/28/2018<br>79.7 gal lp gas yachtsmen                | API1935       | 107.60 |
|                   |            |      |                        | 53400   | HEATING FUEL   |               |        |
|                   |            |      |                        |         | CHECK  | 310174 TOTAL: | 107.60 |
| 310175            | 12/17/2018 | PRTD | 192 GARY ADLER-TRUSTEE | 2018    | 12/01/2018<br>Annual RWTSP Benefit                     | API1935       | 725.00 |
|                   |            |      |                        | 59150   | RWSP Benefit   |               |        |
|                   |            |      |                        |         | CHECK  | 310175 TOTAL: | 725.00 |
| 310176            | 12/17/2018 | PRTD | 722 TRACY ALBERMAN     | 2018    | 12/01/2018<br>Annual RWTSP Benefit                     | API1935       | 725.00 |
|                   |            |      |                        | 59150   | RWSP Benefit   |               |        |
|                   |            |      |                        |         | CHECK  | 310176 TOTAL: | 725.00 |





| CASH ACCOUNT: 100 | CHK DATE | TYPE | VENDOR NAME | INVOICE | INVOICE | INV DATE | PO | WARRANT | NET |
|-------------------|----------|------|-------------|---------|---------|----------|----|---------|-----|
| 100               | CHK DATE | TYPE | VENDOR NAME | INVOICE | INVOICE | INV DATE | PO | WARRANT | NET |

|        |               |      |                    |      |                      |                      |  |        |        |
|--------|---------------|------|--------------------|------|----------------------|----------------------|--|--------|--------|
| 310177 | 12/17/2018    | PRTD | 1960 JAMES T ALLEN | 2018 | 725.00 1335000 59150 | 12/01/2018           |  | AP1935 | 725.00 |
|        | Invoice: 2018 |      |                    |      |                      | Annual RWTSP Benefit |  |        |        |
|        |               |      |                    |      |                      | RWSP Benefit         |  |        |        |
|        |               |      |                    |      |                      | CHECK                |  |        |        |
|        |               |      |                    |      |                      | 310177 TOTAL:        |  |        | 725.00 |

|        |                     |      |                                      |            |                     |                                 |  |        |       |
|--------|---------------------|------|--------------------------------------|------------|---------------------|---------------------------------|--|--------|-------|
| 310178 | 12/17/2018          | PRTD | 2462 AMERICAN MESSAGING SERVICES LLC | N4370046SL | 17.00 1550552 54260 | 12/01/2018                      |  | AP1935 | 17.00 |
|        | Invoice: N4370046SL |      |                                      |            |                     | Paging Service for WW Alarms-EM |  |        |       |
|        |                     |      |                                      |            |                     | TECHNICAL SVCS                  |  |        |       |
|        |                     |      |                                      |            |                     | CHECK                           |  |        |       |
|        |                     |      |                                      |            |                     | 310178 TOTAL:                   |  |        | 17.00 |

|        |               |      |                 |      |                      |                      |  |        |        |
|--------|---------------|------|-----------------|------|----------------------|----------------------|--|--------|--------|
| 310179 | 12/17/2018    | PRTD | 318 JAMES AYLEN | 2018 | 725.00 1335000 59150 | 12/01/2018           |  | AP1935 | 725.00 |
|        | Invoice: 2018 |      |                 |      |                      | Annual RWTSP Benefit |  |        |        |
|        |               |      |                 |      |                      | RWSP Benefit         |  |        |        |
|        |               |      |                 |      |                      | CHECK                |  |        |        |
|        |               |      |                 |      |                      | 310179 TOTAL:        |  |        | 725.00 |

|        |               |      |                 |      |                      |                      |  |        |        |
|--------|---------------|------|-----------------|------|----------------------|----------------------|--|--------|--------|
| 310180 | 12/17/2018    | PRTD | 761 WELLS BACON | 2018 | 725.00 1335000 59150 | 12/01/2018           |  | AP1935 | 725.00 |
|        | Invoice: 2018 |      |                 |      |                      | Annual RWTSP Benefit |  |        |        |
|        |               |      |                 |      |                      | RWSP Benefit         |  |        |        |
|        |               |      |                 |      |                      | CHECK                |  |        |        |
|        |               |      |                 |      |                      | 310180 TOTAL:        |  |        | 725.00 |

|        |               |      |                        |      |                      |                      |  |        |        |
|--------|---------------|------|------------------------|------|----------------------|----------------------|--|--------|--------|
| 310181 | 12/17/2018    | PRTD | 57 ROBERT A BARROWS SR | 2018 | 725.00 1335000 59150 | 12/01/2018           |  | AP1935 | 725.00 |
|        | Invoice: 2018 |      |                        |      |                      | Annual RWTSP Benefit |  |        |        |
|        |               |      |                        |      |                      | RWSP Benefit         |  |        |        |
|        |               |      |                        |      |                      | CHECK                |  |        |        |
|        |               |      |                        |      |                      | 310181 TOTAL:        |  |        | 725.00 |

|        |               |      |                       |      |                      |                      |  |        |        |
|--------|---------------|------|-----------------------|------|----------------------|----------------------|--|--------|--------|
| 310182 | 12/17/2018    | PRTD | 2414 RICHARD A BARTER | 2018 | 725.00 1335000 59150 | 12/01/2018           |  | AP1935 | 725.00 |
|        | Invoice: 2018 |      |                       |      |                      | Annual RWTSP Benefit |  |        |        |
|        |               |      |                       |      |                      | RWSP Benefit         |  |        |        |
|        |               |      |                       |      |                      | CHECK                |  |        |        |
|        |               |      |                       |      |                      | 310182 TOTAL:        |  |        | 725.00 |

|        |                 |      |                           |        |                      |                                  |  |        |          |
|--------|-----------------|------|---------------------------|--------|----------------------|----------------------------------|--|--------|----------|
| 310183 | 12/17/2018      | PRTD | 59 B C M CONSTRUCTION INC | 219949 | 743.50 1550100 55400 | 11/19/2018                       |  | AP1935 | 743.50   |
|        | Invoice: 219949 |      |                           |        |                      | sinclair road sewer main work bj |  |        |          |
|        |                 |      |                           |        |                      | GEN REPAIRS & MAINT              |  |        |          |
|        |                 |      |                           |        |                      | 11/21/2018                       |  |        |          |
|        |                 |      |                           |        |                      | chrushed stone bj                |  |        |          |
|        |                 |      |                           |        |                      | MISC-MATERIALS                   |  |        |          |
|        |                 |      |                           |        |                      | 12/07/2018                       |  |        |          |
|        |                 |      |                           |        |                      | 310183 TOTAL:                    |  |        | 1,650.00 |



CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

10100 Ckg-BH General Fund 8066 INVOICE

12/17/2018 PRTD 1239 DAVID V BEAL 2018 1551500 55560

310184 12/17/2018 PRTD Invoice: 2018 725.00 1335000 59150

310185 12/17/2018 PRTD Invoice: 2018 725.00 1335000 59150

310186 12/17/2018 PRTD Invoice: 2018 725.00 1335000 59150

310187 12/17/2018 PRTD Invoice: 2018 725.00 1335000 59150

310188 12/17/2018 PRTD Invoice: 2018 725.00 1335000 59150

310189 12/17/2018 PRTD Invoice: 2018 725.00 1335000 59150

310190 12/17/2018 PRTD Invoice: 2018 725.00 1335000 59150

recycling bj  
PROCESSING SVCS

CHECK 310183 TOTAL: 2,603.50

Annual RWTSP Benefit  
RWMSP Benefit

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RWMSP Benefit



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

10100  
CASH ACCOUNT: 100  
CHECK NO

10100  
TYPE VENDOR NAME

10100  
Ckg-BH General Fund 8066

8  
apcsbhsb

| INVOICE DTL DESC                      | INVOICE                      | INVT DATE  | PO | WARRANT | NET    |
|---------------------------------------|------------------------------|------------|----|---------|--------|
| CHECK                                 | 310190 TOTAL:                |            |    |         | 725.00 |
| Annual RWTSP Benefit<br>RWWSP Benefit | 2018<br>725.00 1335000 59150 | 12/01/2018 |    | AP1935  | 725.00 |
| CHECK                                 | 310191 TOTAL:                |            |    |         | 725.00 |
| Annual RWTSP Benefit<br>RWWSP Benefit | 2018<br>725.00 1335000 59150 | 12/01/2018 |    | AP1935  | 725.00 |
| CHECK                                 | 310192 TOTAL:                |            |    |         | 725.00 |
| Annual RWTSP Benefit<br>RWWSP Benefit | 2018<br>725.00 1335000 59150 | 12/01/2018 |    | AP1935  | 725.00 |
| CHECK                                 | 310193 TOTAL:                |            |    |         | 725.00 |
| Annual RWTSP Benefit<br>RWWSP Benefit | 2018<br>725.00 1335000 59150 | 12/01/2018 |    | AP1935  | 725.00 |
| CHECK                                 | 310194 TOTAL:                |            |    |         | 725.00 |
| Annual RWTSP Benefit<br>RWWSP Benefit | 2018<br>725.00 1335000 59150 | 12/01/2018 |    | AP1935  | 725.00 |
| CHECK                                 | 310195 TOTAL:                |            |    |         | 725.00 |
| Annual RWTSP Benefit<br>RWWSP Benefit | 2018<br>725.00 1335000 59150 | 12/01/2018 |    | AP1935  | 725.00 |
| CHECK                                 | 310196 TOTAL:                |            |    |         | 725.00 |
| Annual RWTSP Benefit<br>RWWSP Benefit | 2018<br>725.00 1335000 59150 | 12/01/2018 |    | AP1935  | 725.00 |
| CHECK                                 | 310197 TOTAL:                |            |    |         | 725.00 |
| Annual RWTSP Benefit<br>RWWSP Benefit | 2018<br>725.00 1335000 59150 | 12/01/2018 |    | AP1935  | 725.00 |



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 9  
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

| INVOICE                                   | INVOICE DTL DESC  | WARRANT | NET    |
|---|---|---------|--------|
| 310198 12/17/2018 PRTD<br>Invoice: C42528 | 75 F T BROWN CO<br>11/26/2018<br>Return of grill parts<br>GENERAL SUPPLIES                                | API935  | -3.00  |
| Invoice: B39336                           | F T BROWN CO<br>11/26/2018<br>Return of grill parts<br>GENERAL SUPPLIES                                   | API935  | -38.99 |
| Invoice: C42468                           | F T BROWN CO<br>11/20/2018<br>bungee cords<br>GEN REPAIR & MAINT  | API935  | 6.12   |
| Invoice: B38910                           | F T BROWN CO<br>11/01/2018<br>Twine 400 Feet, Dawn Dish Detergent-EM<br>MISC-MATERIALS                    | API935  | 34.96  |
| Invoice: B38944                           | F T BROWN CO<br>11/02/2018<br>Cotton Deck Mop and Big Easy Mop Refills (2)-EM<br>GEN REPAIRS & MAINT      | API935  | 28.97  |
| Invoice: B38977                           | F T BROWN CO<br>11/05/2018<br>Returned 2 Big Easy Mop Refills (Receipt: B38944)-EM<br>GEN REPAIRS & MAINT | API935  | -11.99 |
| Invoice: C42363                           | F T BROWN CO<br>11/14/2018<br>Auger Drain 1/4X25FT-EM<br>BLDG REPAIR & MAINT                              | API935  | 13.99  |
| Invoice: B39139                           | F T BROWN CO<br>11/14/2018<br>Flagging Tape, Threaded Handles, Key Caps-EM<br>OTHER EQUIPMENT             | API935  | 22.14  |
| Invoice: B39156                           | F T BROWN CO<br>11/14/2018<br>Ace Blizzard Gloves. Mop Refills, 10GAL Tote<br>GEN REPAIRS & MAINT         | API935  | 50.95  |
| Invoice: B39217                           | F T BROWN CO<br>11/19/2018<br>Package Shipping-EM<br>POSTAGE  | API935  | 40.85  |
| Invoice: B39242                           | F T BROWN CO<br>11/20/2018<br>Hammer Drilling w/ HCKYHD, 16OZ Claw Hammer-EM<br>BLDG REPAIR & MAINT       | API935  | 27.98  |
| Invoice: C42466                           | F T BROWN CO<br>11/20/2018<br>Pipe Insulation for SV WWTP-EM<br>GEN REPAIRS & MAINT                       | API935  | 4.29   |
| Invoice: C42571                           | F T BROWN CO<br>11/28/2018<br>Velcro, Picture Hanger Strip, 16OZ Sprayer-EM<br>GEN REPAIRS & MAINT        | API935  | 27.34  |



| INVOICE DTL DESC   | INVOICE       | INVT DATE  | PO     | WARRANT       | NET    |
|--|---------------|------------|--------|---------------|--------|
| Invoice: B39381  | B39381        | 11/28/2018 | AP1935 |               | 146.28 |
| 4 Cases Paper Towels, 6 Keys copied, Glade-EM<br>OTHER EQUIPMENT | 53900         |            |        |               |        |
| Invoice: B39412  | B39412        | 11/29/2018 | AP1935 |               | 19.96  |
| RV Anti-Freeze for SH Dock-EM<br>PUMP STATION MAINT              | 55210         |            |        |               |        |
| Invoice: B38970  | B38970        | 11/05/2018 | AP1935 |               | 9.99   |
| Light Bulbs<br>BLDG REPAIR & MAINT-S2 SH                         | 55200 432     |            |        |               |        |
| Invoice: C42227  | C42227        | 11/05/2018 | AP1935 |               | 15.98  |
| Light Bulbs<br>VEHICLE REPAIR-06 SMEAL E4                        | 55100 4304    |            |        |               |        |
| Invoice: C42237  | C42237        | 11/05/2018 | AP1935 |               | 51.58  |
| FD grill parts<br>GENERAL SUPPLIES                               | 53110         |            |        |               |        |
| Invoice: B39114  | B39114        | 11/13/2018 | AP1935 |               | 8.99   |
| Batteries<br>GENERAL SUPPLIES                                    | 53110         |            |        |               |        |
| 310199 12/17/2018 PRTD<br>Invoice: 2018                          | 2018          |            |        |               | 456.39 |
| 2415 WILLIAM BUCHALA   | 1335000 59150 |            |        | 310198 TOTAL: |        |
| Annual RWMSP Benefit<br>RWMSP Benefit                            |               |            |        |               | 725.00 |
| 310200 12/17/2018 PRTD<br>Invoice: 2018                          | 2018          |            |        |               | 725.00 |
| 2307 JEFFREY BURNHAM   | 1335000 59150 |            |        |               |        |
| Annual RWMSP Benefit<br>RWMSP Benefit                            |               |            |        | 310199 TOTAL: | 725.00 |
| 310201 12/17/2018 PRTD<br>Invoice: 2018                          | 2018          |            |        |               | 725.00 |
| 83 JAMES F BURNS   | 1335000 59150 |            |        |               |        |
| Annual RWMSP Benefit<br>RWMSP Benefit                            |               |            |        | 310200 TOTAL: | 725.00 |
| 310202 12/17/2018 PRTD<br>Invoice: 2018                          | 2018          |            |        |               | 725.00 |
| 482 MICHAEL BUSH   | 1335000 59150 |            |        |               |        |
| Annual RWMSP Benefit<br>RWMSP Benefit                            |               |            |        | 310201 TOTAL: | 725.00 |



CASH ACCOUNT: 100  
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| INVOICE       | INVOICE DTL DESC         | INV DATE   | PO   | WARRANT              | NET    |
|---------------|--------------------------|------------|------|----------------------|--------|
| 310203        | 71 BRENDA BUTLER         | 12/17/2018 | 2018 | 310202 TOTAL:        | 725.00 |
| Invoice: 2018 |                          |            |      |                      |        |
| 725.00        | 1335000                  | 59150      |      | AP1935               | 725.00 |
|               |                          |            |      | Annual RWTSP Benefit |        |
|               |                          |            |      | RWTSP Benefit        |        |
| 310204        | 2279 EDWIN F. BUTLER JR. | 12/17/2018 | 2018 | 310203 TOTAL:        | 725.00 |
| Invoice: 2018 |                          |            |      |                      |        |
| 725.00        | 1335000                  | 59150      |      | AP1935               | 725.00 |
|               |                          |            |      | Annual RWTSP Benefit |        |
|               |                          |            |      | RWTSP Benefit        |        |
| 310205        | 352 JOHN W BUTLER        | 12/17/2018 | 2018 | 310204 TOTAL:        | 725.00 |
| Invoice: 2018 |                          |            |      |                      |        |
| 725.00        | 1335000                  | 59150      |      | AP1935               | 725.00 |
|               |                          |            |      | Annual RWTSP Benefit |        |
|               |                          |            |      | RWTSP Benefit        |        |
| 310206        | 88 MELVYN CAIN           | 12/17/2018 | 2018 | 310205 TOTAL:        | 725.00 |
| Invoice: 2018 |                          |            |      |                      |        |
| 725.00        | 1335000                  | 59150      |      | AP1935               | 725.00 |
|               |                          |            |      | Annual RWTSP Benefit |        |
|               |                          |            |      | RWTSP Benefit        |        |
| 310207        | 92 JOHN CARMAN           | 12/17/2018 | 2018 | 310206 TOTAL:        | 725.00 |
| Invoice: 2018 |                          |            |      |                      |        |
| 725.00        | 1335000                  | 59150      |      | AP1935               | 725.00 |
|               |                          |            |      | Annual RWTSP Benefit |        |
|               |                          |            |      | RWTSP Benefit        |        |
| 310208        | 2534 JOHN CARTER         | 12/17/2018 | 2018 | 310207 TOTAL:        | 725.00 |
| Invoice: 2018 |                          |            |      |                      |        |
| 725.00        | 1335000                  | 59150      |      | AP1935               | 725.00 |
|               |                          |            |      | Annual RWTSP Benefit |        |
|               |                          |            |      | RWTSP Benefit        |        |
| 310209        | 37 ANNETTE CARVAJAL      | 12/17/2018 | 2018 | 310208 TOTAL:        | 725.00 |
| Invoice: 2018 |                          |            |      |                      |        |
| 725.00        | 1335000                  | 59150      |      | AP1935               | 725.00 |
|               |                          |            |      | Annual RWTSP Benefit |        |
|               |                          |            |      | RWTSP Benefit        |        |





| INVOICE                              | INVT DATE   | PO   | WARRANT       | NET      |
|--------------------------------------|-------------|------|---------------|----------|
| 310210                               | 12/17/2018  | PRTD |               |          |
| Invoice: 2018                        |             |      |               |          |
| 98 CAMPBELL CARY TRUSTEE             | 2018        |      |               |          |
| 725.00 1335000 59150                 |             |      | AP1935        | 725.00   |
| Annual RWTSP Benefit                 | 12/01/2018  |      |               |          |
| RWSP Benefit                         |             |      |               |          |
| CHECK                                |             |      | 310209 TOTAL: | 725.00   |
| 310211                               | 12/17/2018  | PRTD |               |          |
| Invoice: 2018                        |             |      |               |          |
| 1081 KENN CHANDLER                   | 2018        |      |               |          |
| 725.00 1335000 59150                 |             |      |               |          |
| Annual RWTSP Benefit                 | 12/01/2018  |      |               |          |
| RWSP Benefit                         |             |      |               |          |
| CHECK                                |             |      | 310210 TOTAL: | 725.00   |
| 310212                               | 12/17/2018  | PRTD |               |          |
| Invoice: 2018                        |             |      |               |          |
| 2535 JOSEPH F CISTONE                | 2018        |      |               |          |
| 725.00 1335000 59150                 |             |      |               |          |
| Annual RWTSP Benefit                 | 12/01/2018  |      |               |          |
| RWSP Benefit                         |             |      |               |          |
| CHECK                                |             |      | 310211 TOTAL: | 725.00   |
| 310213                               | 12/17/2018  | PRTD |               |          |
| Invoice: 2018                        |             |      |               |          |
| 118 JAMES CLUNAN                     | 2018        |      |               |          |
| 725.00 1335000 59150                 |             |      |               |          |
| Annual RWTSP Benefit                 | 12/01/2018  |      |               |          |
| RWSP Benefit                         |             |      |               |          |
| CHECK                                |             |      | 310212 TOTAL: | 725.00   |
| 310214                               | 12/17/2018  | PRTD |               |          |
| Invoice: 18MTDE10048                 |             |      |               |          |
| 2435 COASTAL RESOURCES OF MAINE, LLC | 18MTDE10048 |      |               |          |
| 8,666.00 1551500 55502               |             |      |               |          |
| msw tip fee ts                       | 12/06/2018  |      |               |          |
| TIPPING FEE CROM                     |             |      |               |          |
| CHECK                                |             |      | 310213 TOTAL: | 8,666.00 |
| 310215                               | 12/17/2018  | PRTD |               |          |
| Invoice: 2018                        |             |      |               |          |
| 323 JANIS COATES                     | 2018        |      |               |          |
| 725.00 1335000 59150                 |             |      |               |          |
| Annual RWTSP Benefit                 | 12/01/2018  |      |               |          |
| RWSP Benefit                         |             |      |               |          |
| CHECK                                |             |      | 310214 TOTAL: | 8,666.00 |
| 310216                               | 12/17/2018  | PRTD |               |          |
| Invoice: 2018                        |             |      |               |          |
| 338 JOHN COLLIER TRUSTEE             | 2018        |      |               |          |
| 725.00 1335000 59150                 |             |      |               |          |
| Annual RWTSP Benefit                 | 12/01/2018  |      |               |          |
| RWSP Benefit                         |             |      |               |          |
| CHECK                                |             |      | 310215 TOTAL: | 725.00   |
|                                      |             |      | AP1935        | 725.00   |
|                                      |             |      | 310216 TOTAL: | 725.00   |



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 13  
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CASH ACCOUNT: 100  
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| CHECK NO | CHK DATE      | TYPE | VENDOR NAME                    | INVOICE              | INVOICE DTL DESC                                    | WARRANT       | NET    |
|----------|---------------|------|--------------------------------|----------------------|---|---------------|--------|
| 310217   | 12/17/2018    | PRTD | 155 DONALD COTE                | 2018                 | 12/01/2018<br>Annual RWTSP Benefit<br>RWSWP Benefit | AP1935        | 725.00 |
|          | Invoice: 2018 |      |                                | 725.00 1335000 59150 | CHECK   | 310217 TOTAL: | 725.00 |
| 310218   | 12/17/2018    | PRTD | 133 BARBARA CRAIGHEAD          | 2018                 | 12/01/2018<br>Annual RWTSP Benefit<br>RWSWP Benefit | AP1935        | 725.00 |
|          | Invoice: 2018 |      |                                | 725.00 1335000 59150 | CHECK   | 310218 TOTAL: | 725.00 |
| 310219   | 12/17/2018    | PRTD | 816 OWEN CRAIGHEAD JR          | 2018                 | 12/01/2018<br>Annual RWTSP Benefit<br>RWSWP Benefit | AP1935        | 725.00 |
|          | Invoice: 2018 |      |                                | 725.00 1335000 59150 | CHECK   | 310219 TOTAL: | 725.00 |
| 310220   | 12/17/2018    | PRTD | 605 RICHARD CRAWFORD - TRUSTEE | 2018                 | 12/01/2018<br>Annual RWTSP Benefit<br>RWSWP Benefit | AP1935        | 725.00 |
|          | Invoice: 2018 |      |                                | 725.00 1335000 59150 | CHECK   | 310220 TOTAL: | 725.00 |
| 310221   | 12/17/2018    | PRTD | 227 EMMA CUNNINGHAM L/E        | 2018                 | 12/01/2018<br>Annual RWTSP Benefit<br>RWSWP Benefit | AP1935        | 725.00 |
|          | Invoice: 2018 |      |                                | 725.00 1335000 59150 | CHECK   | 310221 TOTAL: | 725.00 |
| 310222   | 12/17/2018    | PRTD | 1972 ABIGAIL C K CURLESS       | 2018                 | 12/01/2018<br>Annual RWTSP Benefit<br>RWSWP Benefit | AP1935        | 725.00 |
|          | Invoice: 2018 |      |                                | 725.00 1335000 59150 | CHECK   | 310222 TOTAL: | 725.00 |
| 310223   | 12/17/2018    | PRTD | 36 ANGELA CWIK                 | 2018                 | 12/01/2018<br>Annual RWTSP Benefit<br>RWSWP Benefit | AP1935        | 725.00 |
|          | Invoice: 2018 |      |                                | 725.00 1335000 59150 | CHECK   | 310223 TOTAL: | 725.00 |









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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 17  
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CASH ACCOUNT: 100 10100  
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| INVOICE | INV DATE | PO | WARRANT | NET |
|---------|----------|----|---------|-----|
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| INVOICE                                       | INV DATE                   | PO         | WARRANT                           | NET    |
|---|----------------------------|------------|-----------------------------------|--------|
| 310245 12/17/2018 PRTD<br>Invoice: 10057321-9 | 1842 EMERA MAINE<br>111518 | 10057321-9 | API1935<br>DR garage elec bill bj | 15.53  |
| Invoice: 10057348-6                           | EMERA MAINE<br>112018      | 10057348-6 | API1935<br>electricity bill       | 219.49 |
| Invoice: 10057320-7                           | EMERA MAINE<br>111918      | 10057320-7 | API1935<br>electric bill bj       | 29.36  |
| Invoice: 10057336-1                           | EMERA MAINE<br>112618      | 10057336-1 | API1935<br>power                  | 24.97  |
| Invoice: 10057340-9                           | EMERA MAINE<br>112818      | 10057340-9 | API1935<br>electricity bill       | 133.63 |
| Invoice: 10057332-2                           | EMERA MAINE<br>120218      | 10057332-2 | API1935<br>power                  | 63.58  |
| Invoice: 10057328-4                           | EMERA MAINE<br>07180918C   | 10057328-4 | API1935<br>SODIUM                 | -14.76 |
| 310246 12/17/2018 PRTD<br>Invoice: 2018       | 200 JAY C EMLEN            | 2018       | 310245 TOTAL:<br>CHECK            | 471.80 |
| 310247 12/17/2018 PRTD<br>Invoice: 2018       | 203 SUSAN L ERICKSON       | 2018       | 310246 TOTAL:<br>CHECK            | 725.00 |
| 310248 12/17/2018 PRTD<br>Invoice: 5185197    | 1925 ALERE ESCREEN         | 5185197    | 310247 TOTAL:<br>CHECK            | 725.00 |

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12/14/2018 09:53  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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Ckg-BH General Fund 8066

TYPE VENDOR NAME

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INV DATE PO

WARRANT

NET

INVOICE DTL DESC

64.00

| INVOICE               | INV DATE   | PO    | WARRANT                      | NET    |
|-----------------------|------------|-------|------------------------------|--------|
| 310249                | 12/17/2018 | 2207  | HEATHER EVANS                | 725.00 |
| Invoice: 2018         |            |       |                              |        |
| 725.00                | 1335000    | 59150 | 2018                         |        |
| Annual RWTSP Benefit  | 12/01/2018 |       | AP1935                       | 725.00 |
| RWSP Benefit          |            |       |                              |        |
| CHECK                 |            |       | 310248 TOTAL:                | 64.00  |
| 310250                | 12/17/2018 | 561   | PENELOPE EVANS               | 725.00 |
| Invoice: 2018         |            |       |                              |        |
| 725.00                | 1335000    | 59150 | 2018                         |        |
| Annual RWTSP Benefit  | 12/01/2018 |       | AP1935                       | 725.00 |
| RWSP Benefit          |            |       |                              |        |
| CHECK                 |            |       | 310249 TOTAL:                | 725.00 |
| 310251                | 12/17/2018 | 1792  | CONSOLIDATED COMMUNICATIONS  | 47.81  |
| Invoice: 120318       |            |       |                              |        |
| 47.81                 | 1221000    | 55120 | 120318                       |        |
| Telephone Someville   | 12/03/2018 |       | AP1935                       | 47.81  |
| TELEPHONE-USAGE       |            |       |                              |        |
| CHECK                 |            |       | 310250 TOTAL:                | 725.00 |
| 310252                | 12/17/2018 | 1794  | CONSOLIDATED COMMUNICATIONS  | 47.81  |
| Invoice: 112718       |            |       |                              |        |
| 47.81                 | 1221000    | 55120 | 112718                       |        |
| Telephone E911        | 11/27/2018 |       | AP1935                       | 47.81  |
| TELEPHONE-USAGE       |            |       |                              |        |
| CHECK                 |            |       | 310251 TOTAL:                | 47.81  |
| 310253                | 12/17/2018 | 1796  | CONSOLIDATED COMMUNICATIONS  | 90.73  |
| Invoice: 112718       |            |       |                              |        |
| 90.73                 | 1221000    | 55120 | 112718                       |        |
| Telephone Seal Harbor | 11/27/2018 |       | AP1935                       | 90.73  |
| TELEPHONE-USAGE       |            |       |                              |        |
| CHECK                 |            |       | 310252 TOTAL:                | 47.81  |
| 310254                | 12/17/2018 | 1797  | CONSOLIDATED COMMUNICATIONS1 | 302.58 |
| Invoice: 112718       |            |       |                              |        |
| 302.58                | 1221000    | 55120 | 112718                       |        |
| Telephone Town office | 11/27/2018 |       | AP1935                       | 302.58 |
| TELEPHONE-USAGE       |            |       |                              |        |
| CHECK                 |            |       | 310253 TOTAL:                | 90.73  |
| 310255                | 12/17/2018 | 1801  | CONSOLIDATED COMMUNICATIONS  | 74.89  |
| Invoice: 120318       |            |       |                              |        |
| 74.89                 | 1221000    | 55120 | 120318                       |        |
| Telephone OC WWTP     | 12/03/2018 |       | AP1935                       | 74.89  |
| TELEPHONE-USAGE       |            |       |                              |        |
| CHECK                 |            |       | 310254 TOTAL:                | 302.58 |
|                       |            |       |                              |        |
| CHECK                 |            |       | 310255 TOTAL:                | 74.89  |



CASH ACCOUNT: 100  
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| INVOICE                                       | INVT DATE                           | PO            | WARRANT | NET    |
|---|-------------------------------------|---------------|---------|--------|
| 310256 12/17/2018 PRTD<br>Invoice: 2018       | 705 THOMAS FALT<br>2018             | 1335000 59150 | API935  | 725.00 |
| Annual RWTSP Benefit<br>RWMSP Benefit         |                                     |               |         |        |
| CHECK 310256 TOTAL: 725.00                    |                                     |               |         |        |
| 310257 12/17/2018 PRTD<br>Invoice: MEELS44227 | 1398 FASTENAL COMPANY<br>MEELS44227 | 1550100 55400 | API935  | 24.42  |
| paint bj<br>GEN REPAIRS & MAINT               |                                     |               |         |        |
| Invoice: MELL44310                            | FASTENAL COMPANY<br>MELL44310       | 1550100 55400 | API935  | 42.00  |
| brake clean bj<br>GEN REPAIRS & MAINT         |                                     |               |         |        |
| CHECK 310257 TOTAL: 66.42                     |                                     |               |         |        |
| 310258 12/17/2018 PRTD<br>Invoice: 2018       | 767 WILLIAM FERM<br>2018            | 1335000 59150 | API935  | 725.00 |
| Annual RWTSP Benefit<br>RWMSP Benefit         |                                     |               |         |        |
| CHECK 310258 TOTAL: 725.00                    |                                     |               |         |        |
| 310259 12/17/2018 PRTD<br>Invoice: 2018       | 1130 CECIL FERNALD<br>2018          | 1335000 59150 | API935  | 725.00 |
| Annual RWTSP Benefit<br>RWMSP Benefit         |                                     |               |         |        |
| CHECK 310259 TOTAL: 725.00                    |                                     |               |         |        |
| 310260 12/17/2018 PRTD<br>Invoice: 2018       | 211 DANIEL M FERNALD<br>2018        | 1335000 59150 | API935  | 725.00 |
| Annual RWTSP Benefit<br>RWMSP Benefit         |                                     |               |         |        |
| CHECK 310260 TOTAL: 725.00                    |                                     |               |         |        |
| 310261 12/17/2018 PRTD<br>Invoice: 2018       | 212 JAY M FERNALD<br>2018           | 1335000 59150 | API935  | 725.00 |
| Annual RWTSP Benefit<br>RWMSP Benefit         |                                     |               |         |        |
| CHECK 310261 TOTAL: 725.00                    |                                     |               |         |        |
| 310262 12/17/2018 PRTD<br>Invoice: 2018       | 344 JOHN FERNALD JR L/E<br>2018     | 1335000 59150 | API935  | 725.00 |
| Annual RWTSP Benefit<br>RWMSP Benefit         |                                     |               |         |        |
| CHECK 310262 TOTAL: 725.00                    |                                     |               |         |        |







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1504 BARBARA GOLDMAN  
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1504 BARBARA GOLDMAN

| CHECK NO | CHK DATE      | TYPE | VENDOR NAME                      | INVOICE | INVOICE DTL DESC     | INV DATE   | PO | WARRANT       | NET    |
|----------|---------------|------|----------------------------------|---------|----------------------|------------|----|---------------|--------|
| 310275   | 12/17/2018    | PRTD | 1504 BARBARA GOLDMAN             | 2018    | Annual RWTSP Benefit | 12/01/2018 |    | AP1935        | 725.00 |
|          | Invoice: 2018 |      |                                  | 725.00  | RWWSB Benefit        |            |    |               |        |
|          |               |      |                                  | 59150   | CHECK                |            |    | 310275 TOTAL: | 725.00 |
| 310276   | 12/17/2018    | PRTD | 320 JAMES GONZALES               | 2018    | Annual RWTSP Benefit | 12/01/2018 |    | AP1935        | 725.00 |
|          | Invoice: 2018 |      |                                  | 725.00  | RWWSB Benefit        |            |    |               |        |
|          |               |      |                                  | 59150   | CHECK                |            |    | 310276 TOTAL: | 725.00 |
| 310277   | 12/17/2018    | PRTD | 245 TERRY L GOOD                 | 2018    | Annual RWTSP Benefit | 12/01/2018 |    | AP1935        | 725.00 |
|          | Invoice: 2018 |      |                                  | 725.00  | RWWSB Benefit        |            |    |               |        |
|          |               |      |                                  | 59150   | CHECK                |            |    | 310277 TOTAL: | 725.00 |
| 310278   | 12/17/2018    | PRTD | 2417 AMY L GOWER                 | 2018    | Annual RWTSP Benefit | 12/01/2018 |    | AP1935        | 725.00 |
|          | Invoice: 2018 |      |                                  | 725.00  | RWWSB Benefit        |            |    |               |        |
|          |               |      |                                  | 59150   | CHECK                |            |    | 310278 TOTAL: | 725.00 |
| 310279   | 12/17/2018    | PRTD | 2418 PETER J GRACE III           | 2018    | Annual RWTSP Benefit | 12/01/2018 |    | AP1935        | 725.00 |
|          | Invoice: 2018 |      |                                  | 725.00  | RWWSB Benefit        |            |    |               |        |
|          |               |      |                                  | 59150   | CHECK                |            |    | 310279 TOTAL: | 725.00 |
| 310280   | 12/17/2018    | PRTD | 239 GEORGE W GRAY                | 2018    | Annual RWTSP Benefit | 12/01/2018 |    | AP1935        | 725.00 |
|          | Invoice: 2018 |      |                                  | 725.00  | RWWSB Benefit        |            |    |               |        |
|          |               |      |                                  | 59150   | CHECK                |            |    | 310280 TOTAL: | 725.00 |
| 310281   | 12/17/2018    | PRTD | 1087 WAYNE E GREGERSEN - TRUSTEE | 2018    | Annual RWTSP Benefit | 12/01/2018 |    | AP1935        | 725.00 |
|          | Invoice: 2018 |      |                                  | 725.00  | RWWSB Benefit        |            |    |               |        |
|          |               |      |                                  | 59150   | CHECK                |            |    | 310281 TOTAL: | 725.00 |





| CASH ACCOUNT: 100 | CHK DATE           | TYPE | VENDOR NAME                | INVOICE          | INVOICE DTL DESC                     | WARRANT       | NET      |
|-------------------|--------------------|------|----------------------------|------------------|--------------------------------------|---------------|----------|
| 310288            | 12/17/2018         | PRTD | 449 MARILYN G HANDEL       | 2018             | Annual RWTSP Benefit                 | AP1935        | 725.00   |
|                   | Invoice: 2018      |      |                            | 725.00 1335000   | RWSP Benefit                         |               |          |
|                   |                    |      |                            |                  | CHECK                                | 310288 TOTAL: | 725.00   |
| 310289            | 12/17/2018         | PRTD | 2308 WILLIAM HANLEY        | 2018             | Annual RWTSP Benefit                 | AP1935        | 725.00   |
|                   | Invoice: 2018      |      |                            | 725.00 1335000   | RWSP Benefit                         |               |          |
|                   |                    |      |                            |                  | CHECK                                | 310289 TOTAL: | 725.00   |
| 310290            | 12/17/2018         | PRTD | 1064 HARCROS CHEMICALS INC | 300147861        | pH Control/Caustic for SV PH CONTROL | AP1935        | 1,340.00 |
|                   | Invoice: 300147861 |      |                            | 1,340.00 1550667 | PH CONTROL                           |               |          |
|                   |                    |      |                            |                  | CHECK                                | 310290 TOTAL: | 1,340.00 |
|                   |                    |      |                            |                  | CHECK                                | 310290 TOTAL: | 2,680.00 |
| 310291            | 12/17/2018         | PRTD | 278 VIRGINIA A HARKINS     | 2018             | Annual RWTSP Benefit                 | AP1935        | 725.00   |
|                   | Invoice: 2018      |      |                            | 725.00 1335000   | RWSP Benefit                         |               |          |
|                   |                    |      |                            |                  | CHECK                                | 310291 TOTAL: | 725.00   |
| 310292            | 12/17/2018         | PRTD | 2202 TARA HARTSON          | 2018             | Annual RWTSP Benefit                 | AP1935        | 725.00   |
|                   | Invoice: 2018      |      |                            | 725.00 1335000   | RWSP Benefit                         |               |          |
|                   |                    |      |                            |                  | CHECK                                | 310292 TOTAL: | 725.00   |
| 310293            | 12/17/2018         | PRTD | 288 MATTHEW A HEEL         | 2018             | Annual RWTSP Benefit                 | AP1935        | 725.00   |
|                   | Invoice: 2018      |      |                            | 725.00 1335000   | RWSP Benefit                         |               |          |
|                   |                    |      |                            |                  | CHECK                                | 310293 TOTAL: | 725.00   |
| 310294            | 12/17/2018         | PRTD | 756 PENELOPE J HEIGES      | 2018             | Annual RWTSP Benefit                 | AP1935        | 725.00   |
|                   | Invoice: 2018      |      |                            | 725.00 1335000   | RWSP Benefit                         |               |          |
|                   |                    |      |                            |                  | CHECK                                | 310294 TOTAL: | 725.00   |





CASH ACCOUNT: 100  
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| INVOICE DTL DESC                      | INV DATE   | PO | WARRANT       | NET    |
|---------------------------------------|------------|----|---------------|--------|
| CHECK                                 |            |    | 310294 TOTAL: | 725.00 |
| Annual RWTSP Benefit<br>RWTSP Benefit | 12/01/2018 |    | AP1935        | 725.00 |
| CHECK                                 |            |    | 310295 TOTAL: | 725.00 |
| Annual RWTSP Benefit<br>RWTSP Benefit | 12/01/2018 |    | AP1935        | 725.00 |
| CHECK                                 |            |    | 310296 TOTAL: | 725.00 |
| Annual RWTSP Benefit<br>RWTSP Benefit | 12/01/2018 |    | AP1935        | 725.00 |
| CHECK                                 |            |    | 310297 TOTAL: | 725.00 |
| Annual RWTSP Benefit<br>RWTSP Benefit | 12/01/2018 |    | AP1935        | 725.00 |
| CHECK                                 |            |    | 310298 TOTAL: | 725.00 |
| Annual RWTSP Benefit<br>RWTSP Benefit | 12/01/2018 |    | AP1935        | 725.00 |
| CHECK                                 |            |    | 310299 TOTAL: | 725.00 |
| Annual RWTSP Benefit<br>RWTSP Benefit | 12/01/2018 |    | AP1935        | 725.00 |
| fence parts bj<br>GEN REPAIRS & MAINT | 12/10/2018 |    | AP1935        | 34.20  |
| CHECK                                 |            |    | 310300 TOTAL: | 34.20  |
| Annual RWTSP Benefit<br>RWTSP Benefit | 12/01/2018 |    | AP1935        | 725.00 |
| CHECK                                 |            |    | 310301 TOTAL: | 725.00 |



12/14/2018 09:53  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 26  
apcsbdsb

CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME

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Ckg-BH General Fund 8066

| INVOICE | INVOICE DTL DESC | INV DATE | PO | WARRANT | NET |
|---------|------------------|----------|----|---------|-----|
|---------|------------------|----------|----|---------|-----|

|        |                                  |                      |      |        |        |
|--------|----------------------------------|----------------------|------|--------|--------|
| 310302 | 12/17/2018 PRTD<br>Invoice: 2018 | 351 PRISCILLA HUTTON | 2018 | AP1935 | 725.00 |
|--------|----------------------------------|----------------------|------|--------|--------|

725.00 1335000 59150

Annual RWTSP Benefit  
RWMSP Benefit

725.00

CHECK

310302 TOTAL:

|        |                                  |                        |      |        |        |
|--------|----------------------------------|------------------------|------|--------|--------|
| 310303 | 12/17/2018 PRTD<br>Invoice: 2018 | 1243 LOUIS A INGRISANO | 2018 | AP1935 | 725.00 |
|--------|----------------------------------|------------------------|------|--------|--------|

725.00 1335000 59150

Annual RWTSP Benefit  
RWMSP Benefit

725.00

CHECK

310303 TOTAL:

|        |                                      |                                    |          |        |          |
|--------|--------------------------------------|------------------------------------|----------|--------|----------|
| 310304 | 12/17/2018 PRTD<br>Invoice: INV46534 | 1561 INNOVATIVE MUNICIPAL PRODUCTS | INV46534 | AP1935 | 6,302.80 |
|--------|--------------------------------------|------------------------------------|----------|--------|----------|

6,302.80 1550100 53200

ice b gone by  
SALT & SAND

6,302.80

CHECK

310304 TOTAL:

|        |                                  |                    |      |        |        |
|--------|----------------------------------|--------------------|------|--------|--------|
| 310305 | 12/17/2018 PRTD<br>Invoice: 2018 | 309 IRMGARD JACOBS | 2018 | AP1935 | 725.00 |
|--------|----------------------------------|--------------------|------|--------|--------|

725.00 1335000 59150

Annual RWTSP Benefit  
RWMSP Benefit

725.00

CHECK

310305 TOTAL:

|        |                                      |                             |          |        |          |
|--------|--------------------------------------|-----------------------------|----------|--------|----------|
| 310306 | 12/17/2018 PRTD<br>Invoice: 85064D-5 | 2316 JAMES W SEWALL COMPANY | 85064D-5 | AP1935 | 2,000.00 |
|--------|--------------------------------------|-----------------------------|----------|--------|----------|

2,000.00 3000037 57732

Broadband Consulting Services  
Administration

2,000.00

CHECK

310306 TOTAL:

|        |                                  |                      |      |        |        |
|--------|----------------------------------|----------------------|------|--------|--------|
| 310307 | 12/17/2018 PRTD<br>Invoice: 2018 | 2208 MATTHEW A JANES | 2018 | AP1935 | 725.00 |
|--------|----------------------------------|----------------------|------|--------|--------|

725.00 1335000 59150

Annual RWTSP Benefit  
RWMSP Benefit

725.00

CHECK

310307 TOTAL:

|        |                                  |                     |      |        |        |
|--------|----------------------------------|---------------------|------|--------|--------|
| 310308 | 12/17/2018 PRTD<br>Invoice: 2018 | 1244 DANIEL JOHNSON | 2018 | AP1935 | 725.00 |
|--------|----------------------------------|---------------------|------|--------|--------|

725.00 1335000 59150

Annual RWTSP Benefit  
RWMSP Benefit

725.00

CHECK

310308 TOTAL:



12/14/2018 09:53  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 27  
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CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

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WARRANT

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310309 12/17/2018 PRTD 781 MICHAEL JOHNSON 2018 725.00 1335000 59150 12/01/2018 Annual RWTSP Benefit RWSP Benefit 725.00

310310 12/17/2018 PRTD 489 MILDRED T JOHNSON - TRUSTEE 2018 725.00 1335000 59150 12/01/2018 Annual RWTSP Benefit RWSP Benefit 725.00

310311 12/17/2018 PRTD 1626 WILLIAM A JOHNSTON - TRUSTEE 2018 725.00 1335000 59150 12/01/2018 Annual RWTSP Benefit RWSP Benefit 725.00

310312 12/17/2018 PRTD 356 CLAYTON D JONES 2018 725.00 1335000 59150 12/01/2018 Annual RWTSP Benefit RWSP Benefit 725.00

310313 12/17/2018 PRTD 357 ERIC H JONES 2018 725.00 1335000 59150 12/01/2018 Annual RWTSP Benefit RWSP Benefit 725.00

310314 12/17/2018 PRTD 240 GEORGE JONES 2018 725.00 1335000 59150 12/01/2018 Annual RWTSP Benefit RWSP Benefit 725.00

310315 12/17/2018 PRTD 1246 HELLMUT J JERETSCHKE 2018 725.00 1335000 59150 12/01/2018 Annual RWTSP Benefit RWSP Benefit 725.00

310309 TOTAL: 725.00

310310 TOTAL: 725.00

310311 TOTAL: 725.00

310312 TOTAL: 725.00

310313 TOTAL: 725.00

310314 TOTAL: 725.00

310315 TOTAL: 725.00













Ckg-BH General Fund 8066  
10100  
Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL  
17243  
Invoice: 17243  
17245  
Invoice: 17245  
17224  
Invoice: 17224  
17241  
Invoice: 17241  
17223  
Invoice: 17223  
17226  
Invoice: 17226  
1218  
Invoice: 1218

| INVOICE DTL DESC  | INVOICE   | INV DATE   | PO     | WARRANT    | NET        |
|---|-----------|------------|--------|------------|------------|
| 413 M C M ELECTRIC INC  | 17243     | 12/03/2018 | AP1935 | 140.00     | 140.00     |
| Repair NEH Shop Exterior Light-EM GEN REPAIRS & MAINT         | 55400     |            |        |            |            |
| M C M ELECTRIC INC  | 17242     | 12/03/2018 | AP1935 | 751.20     | 751.20     |
| Repair Emergency Light in Bracy Cove PS-EM PUMP STATION MAINT | 55210     |            |        |            |            |
| M C M ELECTRIC INC  | 17245     | 12/07/2018 | AP1935 | 327.90     | 327.90     |
| electrical repair on dock EQUIP-MOORINGS/FLOATS               | 57121     |            |        |            |            |
| M C M ELECTRIC INC  | 17224     | 12/03/2018 | AP1935 | 75.00      | 75.00      |
| generator service bj BLDG REPAIR & MAINT                      | 55200     |            |        |            |            |
| M C M ELECTRIC INC  | 17241     | 12/03/2018 | AP1935 | 285.74     | 285.74     |
| replaced light strips bj BLDG REPAIR & MAINT                  | 55200     |            |        |            |            |
| M C M ELECTRIC INC  | 17223     | 12/03/2018 | AP1935 | 143.01     | 143.01     |
| Stat. #2 generator service BLDG REPAIR & MAINT-S2 SH          | 55200 432 |            |        |            |            |
| M C M ELECTRIC INC  | 17226     | 12/03/2018 | AP1935 | 325.50     | 325.50     |
| Stat. #3 generator service BLDG REPAIR & MAINT                | 55200     |            |        |            |            |
| CHECK 310344 TOTAL:   |           |            |        |            | 2,048.35   |
| 416 MAINE CHIEFS OF POLICE ASSOCIATIO 818-18 2019             | 54200     | 12/10/2018 | AP1935 | 75.00      | 75.00      |
| Dues-Edgecomb DUES & MEMBERSHIPS                              | 54200     |            |        |            |            |
| MAINE CHIEFS OF POLICE ASSOCIATIO 605-18 2019                 | 54200     | 12/10/2018 | AP1935 | 200.00     | 200.00     |
| Dues-Willis DUES & MEMBERSHIPS                                | 54200     |            |        |            |            |
| MAINE CHIEFS OF POLICE ASSOCIATIO 1032-18 2019                | 54200     | 12/10/2018 | AP1935 | 75.00      | 75.00      |
| Dues - Guidford DUES & MEMBERSHIPS                            | 54200     |            |        |            |            |
| CHECK 310345 TOTAL:   |           |            |        |            | 350.00     |
| 469 MDI REGIONAL SCHOOL                                       | 1218      | 11/28/2018 | AP1935 | 239,330.16 | 239,330.16 |
| DECEMBER ASSESSMENT MD HIGH SCHOOL                            | 59201     |            |        |            |            |







CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE NET  
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| INVOICE               | INVOICE DTL DESC                                | WARRANT | NET      |
|-----------------------|---|---------|----------|
| Invoice: 5401705969   | MORTON SALT INC                                 | AP1935  | 1,571.70 |
|                       | 11/23/2018 salt b_j                             |         |          |
|                       | 1,571.70 1550100 53200 SALT & SAND              |         |          |
| Invoice: 5401716807   | MORTON SALT INC                                 | AP1935  | 1,747.83 |
|                       | 12/05/2018 SALT B_J                             |         |          |
|                       | 1,747.83 1550100 53200 SALT & SAND              |         |          |
|                       | CHECK 310358 TOTAL:                             |         | 8,533.09 |
| 310359 12/17/2018 PRD | 502 MOUNT DESERT SPRING WATER                   | AP1935  | 23.85    |
| Invoice: 4929 1118    | 4929 1118 Office Water                          |         |          |
|                       | 23.85 1220110 53000 OFFICE SUPPLIES             |         |          |
| Invoice: 9498 1118    | MOUNT DESERT SPRING WATER                       | AP1935  | 12.95    |
|                       | 9498 1118 spring water                          |         |          |
|                       | 12.95 6010100 53000 OFFICE SUPPLIES             |         |          |
| Invoice: 9514 1118    | MOUNT DESERT SPRING WATER                       | AP1935  | 23.85    |
|                       | 9514 1118 Water for NEH WWTP-EM                 |         |          |
|                       | 23.85 1550552 53900 OTHER EQUIPMENT             |         |          |
| Invoice: 99440 1118   | MOUNT DESERT SPRING WATER                       | AP1935  | 69.30    |
|                       | 99440 1118 Drinking water for office and trucks |         |          |
|                       | 69.30 1440330 53000 431 OFFICE SUPPLIES-S1 NEH  |         |          |
| Invoice: 26567 1118   | MOUNT DESERT SPRING WATER                       | AP1935  | 57.70    |
|                       | 26567 1118 monthly invoice                      |         |          |
|                       | 57.70 1440800 53000 OFFICE SUPPLIES             |         |          |
|                       | CHECK 310359 TOTAL:                             |         | 187.65   |
| 310360 12/17/2018 PRD | 641 RUTH C MURPHY                               | AP1935  | 725.00   |
| Invoice: 2018         | 2018 Annual RWWTSP Benefit                      |         |          |
|                       | 725.00 1335000 59150 RWSP Benefit               |         |          |
|                       | CHECK 310360 TOTAL:                             |         | 725.00   |
| 310361 12/17/2018 PRD | 1700 MICHAEL C MUSETTI                          | AP1935  | 725.00   |
| Invoice: 2018         | 2018 Annual RWWTSP Benefit                      |         |          |
|                       | 725.00 1335000 59150 RWSP Benefit               |         |          |
|                       | CHECK 310361 TOTAL:                             |         | 725.00   |
| 310362 12/17/2018 PRD | 2160 COASTAL AUTO PARTS                         | AP1935  | 80.72    |
| Invoice: 013710       | 013710 TR#8 HEADLIGHT BULBS AL                  |         |          |
|                       | 80.72 1550100 55400 GEN REPAIRS & MAINT         |         |          |





12/14/2018 09:53  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100  
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32.26 1440110 55100 4108 013717 COASTAL AUTO PARTS 11/28/2018 AP1935 32.26

-6.39 1550100 55400 016975 COASTAL AUTO PARTS 12/05/2018 AP1935 -6.39

16.44 1440330 55100 4301 019831 COASTAL AUTO PARTS 12/11/2018 AP1935 16.44

63.74 1660500 55205 8245 BAL 522 NEIGHBORHOOD HOUSE 09/10/2018 AP1935 63.74

725.00 1335000 59150 2018 326 JEAN NEILLY 12/01/2018 AP1935 725.00

75.60 1550552 53900 238797582001 547 OFFICE DEPOT 11/29/2018 AP1935 75.60

6.00 6010100 54250 OMP11087 1706 ONLINE MOORING, LLC 11/30/2018 AP1935 6.00

725.00 1335000 59150 2018 551 DAVID A ORSMOND 12/01/2018 AP1935 725.00

820.11 CHECK 310362 TOTAL: 820.11

63.74 CHECK 310363 TOTAL: 63.74

725.00 CHECK 310364 TOTAL: 725.00

75.60 CHECK 310365 TOTAL: 75.60

6.00 CHECK 310366 TOTAL: 6.00

725.00 CHECK 310367 TOTAL: 725.00

Invoice: 013717

Invoice: 016975

Invoice: 019831

Invoice: 8245 BAL

Invoice: 2018

Invoice: 238797582001

Invoice: OMP11087

Invoice: 2018

Invoice: 2018

Invoice: 2018

Invoice: 2018



12/14/2018 09:53  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

10100  
CASH ACCOUNT: 100  
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Ckg-BH General Fund 8066

TYPE VENDOR NAME

INVOICE

INVOICE DTL DESC

INV DATE PO

WARRANT

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| INVOICE | INVOICE DTL DESC                 | INV DATE                               | PO   | WARRANT       | NET    |
|---------|----------------------------------|--|------|---------------|--------|
| 310368  | 12/17/2018 PRTR<br>Invoice: 1118 | 447 MARIE OVERLOCK                     | 1118 | API935        | 59.96  |
|         | 59.96 1440800 53800              | Dispatch uniform shirts<br>UNIFORMS    |      |               |        |
| 310369  | 12/17/2018 PRTR<br>Invoice: 2018 | 1097 MICHAEL S PANCOE                  | 2018 | API935        | 725.00 |
|         | 725.00 1335000 59150             | Annual RWWTSP Benefit<br>RWWSP Benefit |      |               |        |
|         |                                  | CHECK                                  |      | 310368 TOTAL: | 59.96  |
| 310370  | 12/17/2018 PRTR<br>Invoice: 2018 | 381 KIMBERLY J PARADY                  | 2018 | API935        | 725.00 |
|         | 725.00 1335000 59150             | Annual RWWTSP Benefit<br>RWWSP Benefit |      |               |        |
|         |                                  | CHECK                                  |      | 310369 TOTAL: | 725.00 |
| 310371  | 12/17/2018 PRTR<br>Invoice: 2018 | 807 STEVEN PARADY                      | 2018 | API935        | 725.00 |
|         | 725.00 1335000 59150             | Annual RWWTSP Benefit<br>RWWSP Benefit |      |               |        |
|         |                                  | CHECK                                  |      | 310370 TOTAL: | 725.00 |
| 310372  | 12/17/2018 PRTR<br>Invoice: 2018 | 556 DEBORAH I PARLEE                   | 2018 | API935        | 725.00 |
|         | 725.00 1335000 59150             | Annual RWWTSP Benefit<br>RWWSP Benefit |      |               |        |
|         |                                  | CHECK                                  |      | 310371 TOTAL: | 725.00 |
| 310373  | 12/17/2018 PRTR<br>Invoice: 2018 | 627 ROBERT W PATTERSON JR              | 2018 | API935        | 725.00 |
|         | 725.00 1335000 59150             | Annual RWWTSP Benefit<br>RWWSP Benefit |      |               |        |
|         |                                  | CHECK                                  |      | 310372 TOTAL: | 725.00 |
| 310374  | 12/17/2018 PRTR<br>Invoice: 2018 | 1400 MAITLAND PENN - TRUSTEE           | 2018 | API935        | 725.00 |
|         | 725.00 1335000 59150             | Annual RWWTSP Benefit<br>RWWSP Benefit |      |               |        |
|         |                                  | CHECK                                  |      | 310373 TOTAL: | 725.00 |
|         |                                  | CHECK                                  |      | 310374 TOTAL: | 725.00 |



12/14/2018 09:53  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

10100  
CASH ACCOUNT: 100  
CHECK NO

12/17/2018  
CHK DATE

10100  
TYPE VENDOR NAME

25 ALICE J PHILLIPS  
1973 SARA W PIERCE  
1367 PITNEY BOWES  
1702 CAROLINE M PRYOR  
595 CHARLES L PUGH  
1705 DAVONNE PUGH-PAPPAS  
456 MARK PUGLISI

725.00 1335000 59150  
725.00 1335000 59150  
161.48 1220110 53140  
725.00 1335000 59150  
725.00 1335000 59150  
725.00 1335000 59150

2018  
2018  
2018  
2018  
2018  
2018

Annual RWTSP Benefit  
Annual RWTSP Benefit  
POSTAGE METER INK - 2 EA  
Annual RWTSP Benefit  
Annual RWTSP Benefit  
Annual RWTSP Benefit  
Annual RWTSP Benefit  
Annual RWTSP Benefit

310375  
310376  
310377  
310378  
310379  
310380  
310381

AP1935  
AP1935  
AP1935  
AP1935  
AP1935  
AP1935  
AP1935

310375 TOTAL:  
310376 TOTAL:  
310377 TOTAL:  
310378 TOTAL:  
310379 TOTAL:  
310380 TOTAL:  
310381 TOTAL:

725.00  
725.00  
161.48  
725.00  
725.00  
725.00  
725.00

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12/14/2018 09:53  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100  
CHECK NO CHK DATE

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TYPE VENDOR NAME

INVOICE

INV DATE PO WARRANT NET

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|        |                 |      |      |                          |           |         |        |   |                         |
|--------|-----------------|------|------|--------------------------|-----------|---------|--------|---|-------------------------|
| 310382 | 12/17/2018      | PRTD | 624  | ROBERT RAFFILE           | 2018      | 2018    | AP1935 | 725.00  | 725.00                  |
|        | Invoice: 2018   |      |      |                          | 725.00    | 1335000 | 59150  | Annual RWTSP Benefit<br>RWTSP Benefit                     |                         |
|        |                 |      |      |                          |           |         |        | CHECK   | 310382 TOTAL: 725.00    |
| 310383 | 12/17/2018      | PRTD | 1084 | MEREDITH RANDOLPH-FOSTER | 2018      | 2018    | AP1935 | 725.00  | 725.00                  |
|        | Invoice: 2018   |      |      |                          | 725.00    | 1335000 | 59150  | Annual RWTSP Benefit<br>RWTSP Benefit                     |                         |
|        |                 |      |      |                          |           |         |        | CHECK   | 310383 TOTAL: 725.00    |
| 310384 | 12/17/2018      | PRTD | 2513 | REALTERM ENERGY US L P   | 2018      | 819300  | AP1935 | 47,952.00   | 47,952.00               |
|        | Invoice: 819300 |      |      |                          | 47,952.00 | 3000035 | 57710  | LED light fixtures & shields delivered ts<br>Gross Budget |                         |
|        |                 |      |      |                          |           |         |        | CHECK   | 310384 TOTAL: 47,952.00 |
| 310385 | 12/17/2018      | PRTD | 1104 | JULIANNA L REDDISH       | 2018      | 2018    | AP1935 | 725.00  | 725.00                  |
|        | Invoice: 2018   |      |      |                          | 725.00    | 1335000 | 59150  | Annual RWTSP Benefit<br>RWTSP Benefit                     |                         |
|        |                 |      |      |                          |           |         |        | CHECK   | 310385 TOTAL: 725.00    |
| 310386 | 12/17/2018      | PRTD | 1964 | MARK E REECE             | 2018      | 2018    | AP1935 | 725.00  | 725.00                  |
|        | Invoice: 2018   |      |      |                          | 725.00    | 1335000 | 59150  | Annual RWTSP Benefit<br>RWTSP Benefit                     |                         |
|        |                 |      |      |                          |           |         |        | CHECK   | 310386 TOTAL: 725.00    |
| 310387 | 12/17/2018      | PRTD | 1167 | DEBORAH REED             | 2018      | 2018    | AP1935 | 725.00  | 725.00                  |
|        | Invoice: 2018   |      |      |                          | 725.00    | 1335000 | 59150  | Annual RWTSP Benefit<br>RWTSP Benefit                     |                         |
|        |                 |      |      |                          |           |         |        | CHECK   | 310387 TOTAL: 725.00    |
| 310388 | 12/17/2018      | PRTD | 1411 | ERIC REINHOLDT           | 2018      | 2018    | AP1935 | 725.00  | 725.00                  |
|        | Invoice: 2018   |      |      |                          | 725.00    | 1335000 | 59150  | Annual RWTSP Benefit<br>RWTSP Benefit                     |                         |
|        |                 |      |      |                          |           |         |        | CHECK   | 310388 TOTAL: 725.00    |



P 40  
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12/14/2018 09:53  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 41  
apcshdsb

CASH ACCOUNT: 100  
CHECK NO CHK DATE

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Ckg-BH General Fund 8066

INVOICE

INV DATE PO

WARRANT

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INVOICE DTL DESC

|        |               |      |      |                         |        |         |                      |        |
|--------|---------------|------|------|-------------------------|--------|---------|----------------------|--------|
| 310389 | 12/17/2018    | PRTD | 604  | JAMES REYNOLDS          | 2018   |         | API935               | 725.00 |
|        | Invoice: 2018 |      |      |                         | 725.00 | 1335000 | 59150                |        |
|        |               |      |      |                         |        |         | Annual RWTSP Benefit |        |
|        |               |      |      |                         |        |         | RWSP Benefit         |        |
|        |               |      |      |                         |        |         | CHECK                |        |
|        |               |      |      |                         |        |         | 310389 TOTAL:        | 725.00 |
| 310390 | 12/17/2018    | PRTD | 683  | STEVE RICHARDS          | 2018   |         | API935               | 725.00 |
|        | Invoice: 2018 |      |      |                         | 725.00 | 1335000 | 59150                |        |
|        |               |      |      |                         |        |         | Annual RWTSP Benefit |        |
|        |               |      |      |                         |        |         | RWSP Benefit         |        |
|        |               |      |      |                         |        |         | CHECK                |        |
|        |               |      |      |                         |        |         | 310390 TOTAL:        | 725.00 |
| 310391 | 12/17/2018    | PRTD | 2538 | CHARLES S RICHARDSON JR | 2018   |         | API935               | 725.00 |
|        | Invoice: 2018 |      |      |                         | 725.00 | 1335000 | 59150                |        |
|        |               |      |      |                         |        |         | Annual RWTSP Benefit |        |
|        |               |      |      |                         |        |         | RWSP Benefit         |        |
|        |               |      |      |                         |        |         | CHECK                |        |
|        |               |      |      |                         |        |         | 310391 TOTAL:        | 725.00 |
| 310392 | 12/17/2018    | PRTD | 558  | PAULA RICHARDSON-GANNON | 2018   |         | API935               | 725.00 |
|        | Invoice: 2018 |      |      |                         | 725.00 | 1335000 | 59150                |        |
|        |               |      |      |                         |        |         | Annual RWTSP Benefit |        |
|        |               |      |      |                         |        |         | RWSP Benefit         |        |
|        |               |      |      |                         |        |         | CHECK                |        |
|        |               |      |      |                         |        |         | 310392 TOTAL:        | 725.00 |
| 310393 | 12/17/2018    | PRTD | 248  | GORDON ROBB             | 2018   |         | API935               | 725.00 |
|        | Invoice: 2018 |      |      |                         | 725.00 | 1335000 | 59150                |        |
|        |               |      |      |                         |        |         | Annual RWTSP Benefit |        |
|        |               |      |      |                         |        |         | RWSP Benefit         |        |
|        |               |      |      |                         |        |         | CHECK                |        |
|        |               |      |      |                         |        |         | 310393 TOTAL:        | 725.00 |
| 310394 | 12/17/2018    | PRTD | 325  | JAY ROBBINS             | 2018   |         | API935               | 725.00 |
|        | Invoice: 2018 |      |      |                         | 725.00 | 1335000 | 59150                |        |
|        |               |      |      |                         |        |         | Annual RWTSP Benefit |        |
|        |               |      |      |                         |        |         | RWSP Benefit         |        |
|        |               |      |      |                         |        |         | CHECK                |        |
|        |               |      |      |                         |        |         | 310394 TOTAL:        | 725.00 |
| 310395 | 12/17/2018    | PRTD | 1099 | JUDITH A ROBBINS        | 2018   |         | API935               | 725.00 |
|        | Invoice: 2018 |      |      |                         | 725.00 | 1335000 | 59150                |        |
|        |               |      |      |                         |        |         | Annual RWTSP Benefit |        |
|        |               |      |      |                         |        |         | RWSP Benefit         |        |
|        |               |      |      |                         |        |         | CHECK                |        |
|        |               |      |      |                         |        |         | 310395 TOTAL:        | 725.00 |



12/14/2018 09:53  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

10100  
TYPE VENDOR NAME

10100  
CASH ACCOUNT: 100

10100  
CHECK NO

10100  
CHK DATE

10100  
General Fund 8066

10100  
Ckg-BH

10100  
Invoice: 2018

10100  
Invoice: 2018

10100  
Invoice: 2018

P 42  
apcshdsb

WARRANT

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310396

12/17/2018

PRTD

2209 ELIZABETH ROBERTS

2018

725.00

1335000

59150

Annual RWTSP Benefit  
RWWSP Benefit

12/01/2018

API935

725.00

310397

12/17/2018

PRTD

2420 STEPHEN D RUDA

2018

725.00

1335000

59150

Annual RWTSP Benefit  
RWWSP Benefit

12/01/2018

API935

725.00

310398

12/17/2018

PRTD

817 NANCY A RUSSELL

2018

725.00

1335000

59150

Annual RWTSP Benefit  
RWWSP Benefit

12/01/2018

API935

725.00

310399

12/17/2018

PRTD

612 ROBERT A RUTH

2018

725.00

1335000

59150

Annual RWTSP Benefit  
RWWSP Benefit

12/01/2018

API935

725.00

310400

12/17/2018

PRTD

1100 EBEN SALVATORE

2018

725.00

1335000

59150

Annual RWTSP Benefit  
RWWSP Benefit

12/01/2018

API935

725.00

310401

12/17/2018

PRTD

96 CARMEN SANFORD

2018

725.00

1335000

59150

Annual RWTSP Benefit  
RWWSP Benefit

12/01/2018

API935

725.00

310402

12/17/2018

PRTD

2210 ALEX SANIELEVICI

2018

725.00

1335000

59150

Annual RWTSP Benefit  
RWWSP Benefit

12/01/2018

API935

725.00

310403

12/17/2018

PRTD

310396 TOTAL:

2018

725.00

1335000

59150

Annual RWTSP Benefit  
RWWSP Benefit

12/01/2018

API935

725.00

310404

12/17/2018

PRTD

310397 TOTAL:

2018

725.00

1335000

59150

Annual RWTSP Benefit  
RWWSP Benefit

12/01/2018

API935

725.00

310405

12/17/2018

PRTD

310398 TOTAL:

2018

725.00

1335000

59150

Annual RWTSP Benefit  
RWWSP Benefit

12/01/2018

API935

725.00

310406

12/17/2018

PRTD

310399 TOTAL:

2018

725.00

1335000

59150

Annual RWTSP Benefit  
RWWSP Benefit

12/01/2018

API935

725.00

310407

12/17/2018

PRTD

310401 TOTAL:

2018

725.00

1335000

59150

Annual RWTSP Benefit  
RWWSP Benefit

12/01/2018

API935

725.00

310408

12/17/2018

PRTD

310402 TOTAL:

2018

725.00

1335000

59150

Annual RWTSP Benefit  
RWWSP Benefit

12/01/2018

API935

725.00



12/14/2018 09:53  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 43  
apcshdsb

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

10100  
INVOICE

8066  
WARRANT

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| INVOICE DTL DESC                          | INV DATE   | PO     | WARRANT       | NET    |
|---|--|--------|---------------|--------|
| 310403 12/17/2018 PRTD<br>Invoice: 2018   | 1974 EVELYN SARGENT  | 2018   | AP1935        | 725.00 |
| 725.00 1335000 59150                      | Annual RWTSP Benefit<br>RWTSP Benefit                              | CHECK  | 310403 TOTAL: | 725.00 |
| 310404 12/17/2018 PRTD<br>Invoice: 2018   | 608 RICHARD M SAVAGE II  | 2018   | AP1935        | 725.00 |
| 725.00 1335000 59150                      | Annual RWTSP Benefit<br>RWTSP Benefit                              | CHECK  | 310404 TOTAL: | 725.00 |
| 310405 12/17/2018 PRTD<br>Invoice: 2018   | 717 THOMAS SAVAGE  | 2018   | AP1935        | 725.00 |
| 725.00 1335000 59150                      | Annual RWTSP Benefit<br>RWTSP Benefit                              | CHECK  | 310405 TOTAL: | 725.00 |
| 310406 12/17/2018 PRTD<br>Invoice: 2018   | 396 LAWRENCE SCHULMAN  | 2018   | AP1935        | 725.00 |
| 725.00 1335000 59150                      | Annual RWTSP Benefit<br>RWTSP Benefit                              | CHECK  | 310406 TOTAL: | 725.00 |
| 310407 12/17/2018 PRTD<br>Invoice: 563454 | 784 SEACOAST SECURITY INC  | 563454 | AP1935        | 132.00 |
| 132.00 1440330 54820 433                  | Stat. # 2 & 3 quarterly alarm monitoring<br>FIRE ALARM MAINT-S3 SV | CHECK  | 310407 TOTAL: | 132.00 |
| 310408 12/17/2018 PRTD<br>Invoice: 2018   | 1833 DEBRA M SHABRACH  | 2018   | AP1935        | 725.00 |
| 725.00 1335000 59150                      | Annual RWTSP Benefit<br>RWTSP Benefit                              | CHECK  | 310408 TOTAL: | 725.00 |
| 310409 12/17/2018 PRTD<br>Invoice: 2018   | 1835 MICHAEL SHARP   | 2018   | AP1935        | 725.00 |
| 725.00 1335000 59150                      | Annual RWTSP Benefit<br>RWTSP Benefit                              | CHECK  | 310409 TOTAL: | 725.00 |







12/14/2018 09:53  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

10100  
CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
CKg-BH General Fund 8066

TYPE VENDOR NAME

INVOICE

INVOICE DTL DESC

INVT DATE

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P 46  
apcsdhsb

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INVT DATE

PO

WARRANT

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| INVOICE NO | CHK DATE        | TYPE | VENDOR NAME          | AMOUNT | INVOICE | INVT DATE   | PO      | WARRANT | NET    |
|------------|-----------------|------|----------------------|--------|---------|---|---------|---------|--------|
| 310424     | 12/17/2018      | PRTD | 682 STEPHEN SOMES    | 725.00 | 2018    | 12/01/2018  | API1935 |         | 725.00 |
|            | Invoice: 2018   |      |                      |        |         | Annual RWTSP Benefit<br>RWWSP Benefit                           |         |         |        |
|            |                 |      |                      | 725.00 | 1335000 | 59150   |         |         |        |
|            |                 |      |                      |        |         | CHECK   | 310424  | TOTAL:  | 725.00 |
| 310425     | 12/17/2018      | PRTD | 2422 ANTHONY P SOUSA | 725.00 | 2018    | 12/01/2018  | API1935 |         | 725.00 |
|            | Invoice: 2018   |      |                      |        |         | Annual RWTSP Benefit<br>RWWSP Benefit                           |         |         |        |
|            |                 |      |                      | 725.00 | 1335000 | 59150   |         |         |        |
|            |                 |      |                      |        |         | CHECK   | 310425  | TOTAL:  | 725.00 |
| 310426     | 12/17/2018      | PRTD | 342 JOHN E SPOFFORD  | 725.00 | 2018    | 12/01/2018  | API1935 |         | 725.00 |
|            | Invoice: 2018   |      |                      |        |         | Annual RWTSP Benefit<br>RWWSP Benefit                           |         |         |        |
|            |                 |      |                      | 725.00 | 1335000 | 59150   |         |         |        |
|            |                 |      |                      |        |         | CHECK   | 310426  | TOTAL:  | 725.00 |
| 310427     | 12/17/2018      | PRTD | 375 KELSEY SQUIRES   | 725.00 | 2018    | 12/01/2018  | API1935 |         | 725.00 |
|            | Invoice: 2018   |      |                      |        |         | Annual RWTSP Benefit<br>RWWSP Benefit                           |         |         |        |
|            |                 |      |                      | 725.00 | 1335000 | 59150   |         |         |        |
|            |                 |      |                      |        |         | CHECK   | 310427  | TOTAL:  | 725.00 |
| 310428     | 12/17/2018      | PRTD | 680 W A STANLEY INC  | 176.70 | 11883A  | 11/30/2018  | API1935 |         | 176.70 |
|            | Invoice: 11883A |      |                      |        |         | Installation of TIC charger on E4<br>VEHICLE REPAIR-06 SMEAL E4 |         |         |        |
|            |                 |      |                      | 176.70 | 1440330 | 55100   |         |         |        |
|            |                 |      |                      |        |         | CHECK   | 310428  | TOTAL:  | 176.70 |
|            |                 |      |                      |        |         | Invoice: 11882A   |         |         |        |
|            |                 |      |                      |        |         | Station #1 Light ballast repair<br>BLDG REPAIR & MAINT-S1 NE    |         |         |        |
|            |                 |      |                      | 78.10  | 1440330 | 55200   |         |         |        |
|            |                 |      |                      |        |         | CHECK   | 310429  | TOTAL:  | 78.10  |
|            |                 |      |                      |        |         | Invoice: 11877A   |         |         |        |
|            |                 |      |                      |        |         | conduit bj<br>GEN REPAIRS & MAINT                               |         |         |        |
|            |                 |      |                      | 11.80  | 1550100 | 55400   |         |         |        |
|            |                 |      |                      |        |         | CHECK   | 310428  | TOTAL:  | 11.80  |
| 310429     | 12/17/2018      | PRTD | 336 JOHN C STANLEY   | 725.00 | 2018    | 12/01/2018  | API1935 |         | 725.00 |
|            | Invoice: 2018   |      |                      |        |         | Annual RWTSP Benefit<br>RWWSP Benefit                           |         |         |        |
|            |                 |      |                      | 725.00 | 1335000 | 59150   |         |         |        |
|            |                 |      |                      |        |         | CHECK   | 310429  | TOTAL:  | 725.00 |









12/14/2018 09:53  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 49  
apcshdsb

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
Ckg-BH General Fund 8066

INVOICE

NET

WARRANT

INV DATE PO

INVOICE DTL DESC

725.00

CHECK 310439 TOTAL:

725.00

AP1935

12/01/2018  
Annual RWTSP Benefit  
RWTSP Benefit

725.00

CHECK 310440 TOTAL:

725.00

AP1935

12/01/2018  
Annual RWTSP Benefit  
RWTSP Benefit

725.00

CHECK 310441 TOTAL:

48.49

AP1935

12/03/2018  
Copier and Printer maintenance  
COPIER LEASE

48.49

CHECK 310442 TOTAL:

120.00

AP1935

12/15/2018  
Teclo circuit charges  
IT/TECH FEE

120.00

CHECK 310443 TOTAL:

80.00

AP1935

12/04/2018  
NEH Maint Shop Compressor Inspection Fee-EM  
FEES, LICENSES, PERMITS

80.00

AP1935

12/04/2018  
Highway Garage Compressor Inspection Fee-EM  
BLDG REPAIR & MAINT

160.00

CHECK 310444 TOTAL:

80.00

AP1935

12/04/2018  
State pressure vessel inspection  
BLDG REPAIR & MAINT-S3 SV

80.00

CHECK 310445 TOTAL:

109.65

AP1935

12/05/2018  
WW Uniforms-EM  
UNIFORMS

0272632710

109.65 1550552 53800

737 UNIFIRST CORP

310446 12/17/2018 PRD  
Invoice: 0272632710





12/14/2018 09:53  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100 TYPE VENDOR NAME 1255 JANE L VRIS 2018 21264 725.00 1335000 59150 AP1935 725.00

310451 12/17/2018 PRTD Invoice: 2018 725.00 1335000 59150 AP1935 725.00

310452 12/17/2018 PRTD Invoice: 21264 6,805.25 1220110 54520 AP1935 6,805.25

310453 12/17/2018 PRTD Invoice: 2018 725.00 1335000 59150 AP1935 725.00

310454 12/17/2018 PRTD Invoice: 2018 725.00 1335000 59150 AP1935 725.00

310455 12/17/2018 PRTD Invoice: 2018 725.00 1335000 59150 AP1935 725.00

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310457 12/17/2018 PRTD Invoice: 2018 725.00 1335000 59150 AP1935 725.00

310458 12/17/2018 PRTD Invoice: 2018 725.00 1335000 59150 AP1935 725.00

310459 12/17/2018 PRTD Invoice: 2018 725.00 1335000 59150 AP1935 725.00

P 51  
apcshdsb

INVOICE DTL DESC

INVOICE

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NET

INV DATE

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12/14/2018 09:53  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

10100  
Ckg-BH General Fund 8066

Invoice: 2018

Invoice: 2018

Invoice: 2018

Invoice: 2018

Invoice: 2018

Invoice: 2018

P 52  
apcshdsb

NET

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INV DATE

INVOICE

2018

2018

2018

2018

2018

INVOICE DTL DESC

310458 12/17/2018 PRD 685 STEVEN WEED 2018 725.00 1335000 59150 Annual RWTSP Benefit

Invoice: 2018 725.00 1335000 59150 RWWSP Benefit

CHECK 310458 TOTAL: 725.00

310459 12/17/2018 PRD 2412 WHITTENS 2 WAY SERVI A09684 549.99 1550668 55200 WeBoost Cell Booster for SH Plant WW Alarms-EM

Invoice: A09684 549.99 1550668 55200 BLDG REPAIR & MAINT

WHITTENS 2 WAY SERVI A09685 794.56 1550552 55210 Repair Zetron Dialer for WW Alarms-EM

Invoice: A09685 794.56 1550552 55210 PUMP STATION MAINT

CHECK 310459 TOTAL: 1,344.55

310460 12/17/2018 PRD 1102 KEVIN WIGNALL 2018 725.00 1335000 59150 Annual RWTSP Benefit

Invoice: 2018 725.00 1335000 59150 RWWSP Benefit

CHECK 310460 TOTAL: 725.00

310461 12/17/2018 PRD 798 JAMES F WILLEY 2018 725.00 1335000 59150 Annual RWTSP Benefit

Invoice: 2018 725.00 1335000 59150 RWWSP Benefit

CHECK 310461 TOTAL: 725.00

310462 12/17/2018 PRD 2539 WILSON'S GROUND MAINTENANCE INC 3894 5,000.00 1550100 53250 crack sealing bj

Invoice: 3894 5,000.00 1550100 53250 PAVING

CHECK 310462 TOTAL: 5,000.00

310463 12/17/2018 PRD 773 WINTERPORT BOOT SHOP 216262 279.95 1440110 53800 Boots - Murphy

Invoice: 216262 279.95 1440110 53800 UNIFORMS

CHECK 310463 TOTAL: 279.95

310464 12/17/2018 PRD 2212 GORDON WISSINGER 2018 725.00 1335000 59150 Annual RWTSP Benefit

Invoice: 2018 725.00 1335000 59150 RWWSP Benefit

CHECK 310464 TOTAL: 725.00





12/14/2018 09:53  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 54  
apcsghdsb

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

WARRANT

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INVOICE DTL DESC

310472 12/17/2018 PRTD 112 CHIEF SUPPLY/ LAW ENFORCEMENT SUP 125247 11/27/2018 AP1935 42.15  
Invoice: 125247 uniform UNIFORMS

42.15 6010100 53800

CHECK 310472 TOTAL:

NUMBER OF CHECKS 323 \*\*\* CASH ACCOUNT TOTAL \*\*\* 655,511.43

|                      | COUNT | AMOUNT     |
|----------------------|-------|------------|
| TOTAL PRINTED CHECKS | 305   | 542,597.65 |
| TOTAL MANUAL CHECKS  | 4     | 39,415.63  |
| TOTAL EFT'S          | 14    | 73,498.15  |

\*\*\* GRAND TOTAL \*\*\* 655,511.43





12/14/2018 09:53  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 56  
apcsbdb

JOURNAL ENTRIES TO BE CREATED

| FUND ACCOUNT         | YEAR PER | JNL | EFF DATE   | ACCOUNT DESCRIPTION      | DEBIT      | CREDIT     |
|----------------------|----------|-----|------------|--------------------------|------------|------------|
| 100 General Fund     | 2019 6   | 66  | 12/17/2018 |                          |            |            |
| 100-10100            |          |     |            | Ckg-BH General Fund 8066 |            | 655,511.43 |
| 100-20000            |          |     |            | Accounts Payable         | 550,173.12 |            |
| 100-35020            |          |     |            | DTF-SPEC REV             | 27.89      |            |
| 100-35030            |          |     |            | DTF-CAP IMP              | 103,001.80 |            |
| 100-35060            |          |     |            | DT-MARINA                | 2,308.62   |            |
|                      |          |     |            | FUND TOTAL               | 655,511.43 |            |
| 200 Special Revenue  | 2019 6   | 66  | 12/17/2018 |                          |            |            |
| 200-20000            |          |     |            | Accounts Payable         | 27.89      |            |
| 200-35010            |          |     |            | DT Gen fund              |            | 27.89      |
|                      |          |     |            | FUND TOTAL               | 27.89      |            |
| 300 Capital Projects | 2019 6   | 66  | 12/17/2018 |                          |            |            |
| 300-20000            |          |     |            | Accounts Payable         | 103,001.80 |            |
| 300-35010            |          |     |            | DT Gen fund              |            | 103,001.80 |
|                      |          |     |            | FUND TOTAL               | 103,001.80 |            |
| 600 Marina           | 2019 6   | 66  | 12/17/2018 |                          |            |            |
| 600-20000            |          |     |            | Accounts Payable         | 2,308.62   |            |
| 600-35010            |          |     |            | DT Gen fund              |            | 2,308.62   |
|                      |          |     |            | FUND TOTAL               | 2,308.62   |            |

12/14/2018 09:53  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 57  
apcsbdsb

JOURNAL ENTRIES TO BE CREATED

| FUND                 | DUE TO     | DUE FROM   |
|----------------------|------------|------------|
| 100 General Fund     | 105,338.31 |            |
| 200 Special Revenue  |            | 27.89      |
| 300 Capital Projects |            | 103,001.80 |
| 600 Marina           |            | 2,308.62   |
| TOTAL                | 105,338.31 | 105,338.31 |

\*\* END OF REPORT - Generated by Lisa Young \*\*