

Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
Monday, February 4, 2019

Location: Meeting Room, Town Hall, Northeast Harbor

- I. **Call to order at 5:30 p.m.**
- II. **Executive Session**
 - A. *Pursuant to Title 1 M.R.S. § 405(6)(E) – Consultation between the Board and its Attorney concerning the legal rights and duties of the Mount Desert Board of Selectmen, including pending or contemplated litigation, settlement offers and matters where the duties of the public body's counsel to the attorney's client pursuant to the code of professional responsibility would clearly conflict with this subchapter (1 MRS, Chapter 13, Subchapter 1) or where premature general public knowledge would clearly place the municipality or person at a substantial disadvantage*
 - B. *Pursuant to Title 1 M.R.S. § 405(6)(C) and 1 M.R.S. § 405(6)(E) – Consultation between the Board and its Attorney concerning the legal rights and duties of the Mount Desert Board of Selectmen, including discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development*
- III. **Minutes**
 - A. *Approval of minutes from January 22, 2019 meeting*
- IV. **Appointments/Recognitions/Resignations**
 - A. *Appointment of Donna Reis to the Warrant Committee*
- V. **Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. *Department Reports: Wastewater, Treasurer: Permanent Trust – 1st and 2nd Quarter*
 - B. *Planning Board Minutes from December 12, 2018*
 - C. *Thank you letter from Emmaus Homeless Shelter*
- VI. **Selectmen's Reports**
- VII. **Unfinished Business**
 - A. *Proposed Part-time Clerical Assistant Position*
- VIII. **New Business**
 - A. *Great Harbor of Mount Desert Small Vessel Sanctuary discussion*
 - B. *Consideration of hiring Hedefine Engineering & Design, Inc. to evaluate a failing section of the stone retaining wall located along the westerly side of Steamboat Wharf Road, to prepare design documents for the reconstruction of the wall and to solicit competitive bids for the reconstruction of the wall for the fee of \$9,800 and to authorize Public Works Director Tony Smith to execute a contract with them for their services on behalf of the Town*

New Business continued

- C. *Request authorization to purchase 2019 Ford Police Interceptor Utility AWD for patrol equipped as outlined in the bid package from Quirk Auto Group for \$29,984.00 to be funded through the Police Equipment-Vehicle line # 14400110-57200 with a current balance of \$37,000*
- D. *Request Authorization for release and expenditure of \$491.70 from Historic Preservation Reserve Account #4020200-24205 which has a current balance of \$572.16 for the Digitalization of Town Records including Town Reports, Warrants, Meeting/Election and Selectmen's Minutes*

I. Other Business

- A. *Such other business as may be legally conducted*

II. Treasurer's Warrants

- A. *Approve & Sign Treasurer's Warrant AP1946 in the amount of \$193,980.56*
- B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1944, AP1945, and PR1915 in the amounts of \$4,743.59, \$834.00, and \$99,206.60, respectively*
- C. *Acknowledge Treasurer's School Board AP/Payroll Warrant 16 in the amount of \$81,284.12*

III. Adjournment

The next scheduled meeting is at 4:00 p.m., Monday, February 11, 2019 in the Meeting Room, Town Hall, Northeast Harbor

MINUTES

**Town of Mount Desert
Board of Selectmen Meeting Minutes
Meeting Room, Town Hall
6:30 PM, January 22, 2019**

Present were Chairman Macauley, Selectmen Rick Mooers, Matt Hart, Martha Dudman, and Wendy Littlefield.

Town Manager Durlin Lunt, Town Clerk Claire Woolfolk, Fire Chief Mike Bender, and Public Works Director Tony Smith were present.

Members of the Public were also in attendance.

I. Call to order at 6:30 p.m.

Chairman John Macauley called the meeting to order at 6:30 PM.

II. Minutes

A. Approval of minutes from January 7, 2019 meeting

MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of the January 7, 2019 Minutes as presented. Motion approved 5-0.

III. Appointments/Recognitions/Resignations

None Presented.

IV. Consent Agenda *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

A. Department Reports: Highway

B. Hancock County Commissioners Meeting Minutes December 4, 2018

MOTION: Selectman Dudman moved, with Selectman Hart seconding, acceptance of the Consent Agenda as presented. Motion approved 5-0.

V. Selectmen's Reports

None Presented.

VI. Unfinished Business

A. MDES Student Plastic Bag & Polystyrene Ordinance Discussion

Sophia Brophy from the MDES Green Team explained the Green Team and the work they've done, including a water bottle filler, motion sensor lights in the bathrooms, walk to school days, and an Arbor Day Celebration. The Committee hopes to bring the school to zero waste. She requested \$500.00 from the Town to maintain a recycling bin rented from Gotts at the school from February to July 2019. Fundraising would ensue to afford the bin for the following school year.

Chairman Macauley inquired about their input on the Plastic Bag and Polystyrene Ordinance being proposed. Teacher Bob Chaplin noted the Green Team and MDES students applaud the ordinance and unanimously endorse it.

1
2 Selectman Littlefield suggested requesting funds from places like Healthy Acadia who also
3 provide grant money for some projects. The Selectmen's Contingency Fund was discussed.
4

5 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, to provide \$500.00
6 from the Town of Mount Desert Selectmen's Contingency Fund; funds to be used to pay Gott's
7 Disposal for the school's recycling bin from February to July of 2019. The check would be made
8 payable to the "MDES Green Team". Motion approved 5-0.
9

10 *B. Northeast Harbor Main Street Improvements Project – Mount Desert Water District Update*
11 Public Works Director Tony Smith referred to the memo included in the Board Packet. The
12 Water District has elected to join the project. Director Smith is currently working on a schedule
13 for the project with the contractor and hopes to meet with them again this week.
14

15 Selectman Dudman asked how this would affect the disruption of Main St. traffic. Director
16 Smith noted the disruption will not significantly change. One-way traffic was already expected.
17 The road will be cleaned up and made passable before Memorial Day Weekend. Mr. Smith
18 reviewed the schedule: Town work is expected to start March 2019, with Water District work is
19 expected to start April 2019. The construction season would be Spring and Fall of 2019, Spring
20 of 2020, and possibly Fall of 2020. The water project would start at the North end of Main St.
21

22 It was confirmed the work planned is consistent with the option noted as the "East Side" option
23 previously agreed to.
24

25 Selectman Hart asked how unforeseen pricing increases will be handled with regard to the
26 Water District. Director Smith noted the Town has a contingency fund for unforeseen expenses.
27 The Water District will plan similarly for any unforeseen expenses on their work.
28

29 Chairman Macauley asked for further comments. There were none.
30

31 **VII. New Business**

32 *A. Public Space Special Event Application – Sarah Harris Wedding: September 21, 2019. Seal*
33 *Harbor Village Green*

34 MOTION: Selectman Hart moved, with Selectman Mooers seconding, approval of Public Space
35 Special Event Application – Sarah Harris Wedding: September 21, 2019, Seal Harbor Village
36 Green, as presented. Motion approved 5-0.
37

38 *B. Review of FY 2020 Budgets: Public Works*

39 It was noted the percentage of increase for the equipment operators and the department head
40 supervisors had increased at a larger rate than others. Town Manager Lunt noted this was due
41 to the employees' length of time employed. The increases are in line with the planned payrates.
42

43 Chairman Macauley inquired why the contingency line item rose from \$500 to \$1,500. Director
44 Smith felt that \$1,500 was a better figure to work with in the event the funds were needed. The
45 volume increase in the line item for portable toilets was also mentioned as merely volume
46 driven.
47

1 Selectman Mooers asked about the rise in Worker's Comp for Buildings and Grounds. Town
2 Manager Lunt noted that line item had been underfunded. An inflation factor was added.

3
4 Director Smith was complimented on the budget work done.

5
6 Chairman Macauley asked for further comment. There was none.
7

8 **VIII. Other Business**

9 *A. Such other business as may be legally conducted*

10 There was no other business.
11

12 **IX. Treasurer's Warrants**

13 *A. Approve & Sign Treasurer's Warrant AP1943 in the amount of \$195,465.45 and AP1935V -*
14 *\$725.00*

15 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval and
16 signature of Treasurer's Warrant AP1943 in the amount of \$195,465.45 and AP1935V -\$725.00,
17 as presented. Motion approved 5-0.
18

19 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1941, AP1942, and*
20 *PR1914 in the amounts of \$11,872.00, \$5,675.25, and \$99,492.32, respectively*

21 MOTION: Selectman Hart moved, with Selectman Mooers seconding, Approval of Signed
22 Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1941, AP1942, and PR1914 in the
23 amounts of \$11,872.00, \$5,675.25, and \$99,492.32, respectively, as presented. Motion
24 approved 4-0-1 (Littlefield in Abstention).
25

26 *C. Acknowledge Treasurer's School Board AP/Payroll Warrant 15 in the amount of \$188,169.32*

27 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, Acknowledgement of
28 Treasurer's School Board AP/Payroll Warrant 15 in the amount of \$188,169.32, as presented.
29 Motion approved 4-0-1 (Macauley in Abstention).
30

31 **X. Adjournment**

32 MOTION: Selectman Mooers moved, with Selectman Hart seconding, adjournment. Motion
33 approved 5-0.
34

35 The Meeting was adjourned at 6:50PM.
36
37

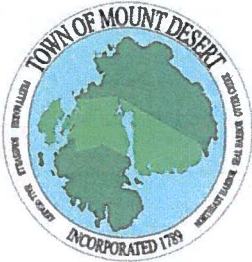
38 Respectfully Submitted,
39
40

41
42 Wendy Littlefield, Secretary

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS



Town of Mount Desert

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
Web Address www.mtdesert.org

Resident Request for Appointment to Volunteer Board or Committee

Thank you for expressing an interest in serving on one of the Town's volunteer Boards or Committees. Before the Board of Selectmen makes appointments, they would like to know a little about you and why you feel you could contribute to the Board or Committee. Please take a few minutes and complete the brief expression of interest information below and **return to the Town Clerk, PO Box 248/21 Sea St, Northeast Harbor ME 04662.**

Name: Donna Reis Date: 1/22/2019
Street _____
Address: Northeast Harbor ME 04662 Phone: Home _____
Mail PO Box
Address: 430 Work N/A
E-mail: _____ Cell: _____

Are you a registered voter in the Town of Mount Desert? Yes No

Appointment(s) requested: Marine Management Committee AKA "Harbor Committee"
Warrant Committee

If you have previously served on any Boards or Committees in the Town of Mount Desert, please describe your experience: NO

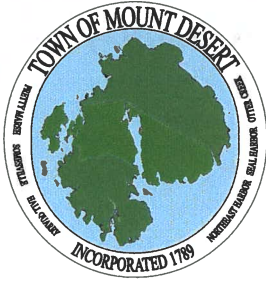
Are there other background experiences or skills that you feel would contribute to this appointment?
I hold my 100 Ton Master Captain's license, captain my own boat and lobster in the ave. zone B with my residential license. I have served on several not for profit boards, most recently Friends of Acadia.

Why are you interested in this appointment? I became a year round resident a couple of years ago after being a summer resident for many years and would like to serve as a member of my community.

What are your goals for this Board or Committee?
To become more involved and more aware of how our town government works and to become more a part of my community!

Do you have conflicts with meeting times or group assignments? no

CONSENT AGENDA



Town of Mount Desert Wastewater

Ed Montague, Superintendent
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-2210
Web Address: www.mtdesert.org
E-Mail: suptwwtp@mtdesert.org

MEMO

To: Tony Smith, Public Works Director
From: Ed Montague, WWTP Superintendent
Re: DEC 2018/JAN 2019 Monthly report
Date: January 31, 2019

We started the month of December off with a broken water line at the Seal Harbor treatment plant that was buried somewhere under frozen ground and asphalt. Water service or water main leaks are probably the most difficult type of leak to locate when compared to sanitary sewer or storm water. Due to being under pressure, a water line can be broken in one place but water from the leak can surface many feet, sometimes, 100's of feet, away from the leak.

Once the plumbers determined that we had a break, we called in a local sewer and drain contractor to try and identify where the break was. We also requested the assistance of the Mount Desert Water Company to locate the area of the leak with their acoustic leak detection equipment. Both identified basically the same target area of the leak.

We had a local construction contractor come in with an excavator and begin to dig to locate the water line. We did not find the line on the first attempt. The water company came back with their locator equipment and identified another spot very close to the first. We dug again and did not find the line on this second attempt. We went up to the curb stop near Route 3 and dug to see if we had a problem there or if we could at least identify the line. There were no issues at the roadside or with the water main. We located the line and traced it about half way back to the plant before losing it. The line starts out as copper but at some point it switches to plastic which is not easily detectible.

We hired another company with a little more experience in detecting water leaks and that lead us back to the original area we had been digging. The fourth digging attempt did eventually reveal the water line's location but not the leak. The exposed line was cut and pressure tested back to the road successfully indicating that the leak was somewhere toward the building. As more of the water line was exposed, it was determined that digging a trench and replacing the line from the building to the good part of the exposed line was the most cost effective option. Continuing to look for a specific leak in the old line was proving to be fruitless. This was obviously an unplanned expense and has taken all of the Seal Harbor plant's FY19 maintenance



Town of Mount Desert Wastewater

Ed Montague, Superintendent
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-2210
Web Address: www.mtdesert.org
E-Mail: suptwwtp@mtdesert.org

budget and more to repair. If we identify near the end of the budget season that we will exceed the overall sewer budget we might ask for after-the-fact use of our reserves.

Our two new Penn Valley sludge return pumps for the Seal Harbor treatment plant arrived on January 28th. The crew has started to prepare for their installation by removing one of the old pumps. We will have a local mason come in and anchor the pump frame to its concrete base. After that, our crew will install the pump and piping. In March, 2017, the crew installed the first upgraded pump and received praise for their excellent work by the manufacturer's representatives when they came to inspect the installation.

As you may recall, we have purchased these pumps at a reduced rate by negotiating with the company after not being satisfied with the original pump model's excessive maintenance costs. The original pumps were installed at the Seal Harbor treatment plant when it was upgraded in 2003-2005.

A cell phone booster was installed in the Seal Harbor treatment plant due to the lack of cell service in the village. Our wastewater alarms are received via cell phone and if the on call person was working at the Seal Harbor plant there were times they would not receive the alarm pages due to the lack of service. We purchased the unit and installed it ourselves. It has proven itself to be a useful tool since we now have the ability to use the internet to troubleshoot equipment as well as make long distance calls to technical representatives if issues arise.

The crew has been keeping busy with their daily plant and pump station routines. There is always something to clean, repair or perform preventative maintenance on. We also take the opportunity during the winter months to attend trainings, study for wastewater licenses, review and update our standard operating procedures, wet weather plans and operations and maintenance plans. These are required items to be done per our wastewater permits and are reviewed annually by our DEP inspector.

Wastewater staff has had to respond to multiple call-ins during the last few months to deal with weather related issues. Wind, rain, ice, sleet, snow and extremely cold temperatures affect our process and operations regularly. These events aren't selective as to when they occur. It can mean that an on-call employee might be out multiple times a night responding to an issue or perhaps even all night long. I would like to thank the crew for always responding promptly and resolving our issues competently.



Town of Mount Desert

Treasurer's Office

MEMORANDUM

TO: Board of Selectmen

FROM: Kathryn A Mahar

SUBJECT: Permanent Trust~
1st Quarter 2019

DATE: September 30, 2018

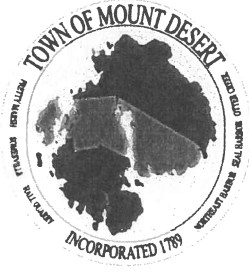
Attached is Mount Desert's September 2018 Permanent Trust Report and a copy of the Year-to-Date Reconciliation for that Trust.

The value of the Trust as of June 30, 2018 was \$24,234.94, of which \$4,116.98 were Cemetery Funds and \$20,093.19 were Scholarship Funds with accounts payable to the General Fund checking of \$0.00 and to the Cemeteries of \$24.77.

The value of the Trust as of September 30, 2018 was \$24,255.76, of which \$4,089.32 were Cemetery Funds and \$20,114.29 were Scholarship Funds with accounts payable due to the General Fund checking of 0.00 and to the Cemeteries of \$52.15.

Dividends for the prior year Quarter 4, current year Quarter 1-Quarter 3 and cemetery costs of are paid to the Cemetery Associations in the fourth quarter of the current Fiscal Year.

Town of Mount Desert Trust Fund Income/Expenditures Fiscal Year Ending 6/30/19	Quarter Ended 9/30/2018				Increase/ (Decrease) in Fair Value (140.40)	Total End Principal & Begin Income (For % allocation)	% of Total	Income	Expenditures	Principal Balance	End of Period Income Balance	Total Prin & Inc
	Principal Balance	Total Prin & Inc	% of Principal Total	% of Total								
Cemetery Funds:							161.22					
Pray	132.80	132.80	0.6356%	0.5481%	(0.89)	131.91	0.88	(0.88)	131.91	0.00	131.91	
Sargent	132.80	132.80	0.6356%	0.5481%	(0.89)	131.91	0.88	(0.88)	131.91	0.00	131.91	
C. Smallidge	2,656.12	2,656.12	12.7127%	10.9609%	(17.85)	2,638.27	17.67	(17.67)	2,638.27	0.00	2,638.27	
MS Smallidge	531.23	531.23	2.5426%	2.1922%	(3.57)	527.66	3.53	(3.53)	527.66	0.00	527.66	
Henry Smallidge Stanley	664.03	664.03	3.1782%	2.7402%	(4.46)	659.57	4.42	(4.42)	659.57	0.00	659.57	
SUB-TOTAL	4,116.98	4,116.98	19.7046%	16.9895%	(27.66)	4,089.32	27.38	(27.38)	4,089.32	0.00	4,089.32	
Honore Reynolds	12,703.85	13,480.18	60.8030%	55.6499%	(85.37)	13,394.81	89.73	0.00	12,618.48	866.06	13,484.54	
Frank Stanley	4,072.64	2,540.37	19.4924%	27.3606%	(27.37)	6,585.64	44.11	0.00	4,043.27	2,584.48	6,629.75	
SUB-TOTAL	16,776.49	20,093.19	80.30%	83.0106%	(112.74)	19,980.45	133.84	0.00	16,063.75	3,450.54	20,114.29	
TOTAL TRUST FUNDS	20,893.47	24,210.17	100.0000%	100.0000%	(140.40)	24,069.77	161.22	(27.38)	20,753.07	3,450.54	24,203.61	
Reconciliation to Prior Investment Report:												
Payable to Gen Fund	0.00	0.00										
Payable to Trusts	24.77	24.77										
Prior Report Balance	24,234.94	24,234.94	2.434.94									
Page 1												
Invest	0.00	0.00										
Since Last Pay Out	0.88	0.88										
Sargent	0.88	0.88										
C. Smallidge	17.67	1.67										
MS Smallidge	3.53	33.66										
Henry Smallidge Stanley	4.42	6.73										
	27.38	52.15										
Reconciliation to Current Investment Report:												
Payable to Gen Fund	0.00	0.00										
Payable to Trusts	52.15	52.15										
Investment Report Balance	24,255.76	24,255.76										
page 1												



Town of Mount Desert

Treasurer's Office

MEMORANDUM

TO: Board of Selectmen

FROM: Kathryn A Mahar

SUBJECT: Permanent Trust~
2nd Quarter 2019

DATE: December 31, 2018

Attached is Mount Desert's December 2018 Permanent Trust Report and a copy of the Year-to-Date Reconciliation for that Trust.

The value of the Trust as of September 30, 2018 was \$24,255.76, of which \$4,089.32 were Cemetery Funds and \$20,114.29 were Scholarship Funds with accounts payable to the General Fund checking of \$0.00 and to the Cemeteries of \$52.15.

The value of the Trust as of December 31, 2018 was \$24,443.47, of which \$4,086.30 were Cemetery Funds and \$20,262.40 were Scholarship Funds with accounts payable due to the General Fund checking of 0.00 and to the Cemeteries of \$84.75.

Dividends for the prior year Quarter 4, current year Quarter 1-Quarter 3 and cemetery costs of are paid to the Cemetery Associations in the fourth quarter of the current Fiscal Year.

Town of Mount Desert Trust Fund Income/Expenditures Fiscal Year Ending 6/30/19	Quarter Ended 12/31/2018	Increase/ (Decrease) in Fair Value (15.27)	Total End Principal & Begin Income (For % allocation)	% of Principal Total	Income Balance	Expenditures	Principal Balance	Income Balance	Total Prin & Inc	Fair	01/27/19
Cemetery Funds:											
Pray	131.91	0.00	131.91	0.6356%	0.00	0.00	131.91	1.05	131.81	0.00	131.81
Sargeant	131.91	0.00	131.91	0.6356%	0.00	0.00	131.80	1.05	131.81	0.00	131.81
C. Smallidge	2,638.27	0.00	2,638.27	12.7127%	(1.94)	2,636.34	2,636.34	21.03	2,657.37	0.00	2,657.37
WS Smallidge	527.66	0.00	527.66	2.5426%	(0.39)	527.26	527.26	4.21	531.47	0.00	531.47
Henry Smallidge Stanley	659.57	0.00	659.57	3.1782%	(0.49)	659.08	659.08	5.26	664.34	0.00	664.34
SUB-TOTAL	4,089.32	0.00	4,089.32	19.7047%	(3.02)	4,086.30	4,086.30	32.60	4,118.90	0.00	4,118.90
Horse Reynolds	12,618.48	866.06	13,484.54	60.8030%	(9.27)	13,475.27	13,475.27	107.51	13,582.78	973.57	13,582.78
Frank Stanley	4,045.27	2,584.48	6,629.75	19.4924%	(2.98)	6,626.77	6,626.77	52.87	6,679.64	2,637.35	6,679.64
SUB-TOTAL	16,663.75	3,450.54	20,114.29	80.30%	(12.25)	20,102.04	20,102.04	160.38	20,262.40	3,610.92	20,262.40
TOTAL TRUST FUNDS	20,733.07	3,450.54	24,203.61	100.0000%	(15.27)	24,188.34	24,188.34	192.98	24,348.72	3,610.92	24,348.72
Reconciliation to Prior Investment Report:											
Payable to Gen Fund	0.00										
Payable to Trusts	52.15										
Prior Report Balance	24,255.76										
Interest	0.00										
Since Last Pay Out	1.05										
Sargeant	1.05										
C. Smallidge	21.03										
WS Smallidge	4.21										
Henry Smallidge Stanley	5.26										
	32.60	0.00									
Reconciliation to Current Investment Report:											
Payable to Gen Fund	0.00										
Payable to Trusts	84.75										
Prior Report Balance	24,255.76										
Interest	0.00										
Since Last Pay Out	1.05										
Sargeant	1.05										
C. Smallidge	21.03										
WS Smallidge	4.21										
Henry Smallidge Stanley	5.26										
	32.60	0.00									

**Town of Mount Desert Planning Board
Planning Board Meeting Minutes
Meeting Room, Town Hall
6:00 PM, December 12, 2018**

Public Present:

Alex Kimball, Ellen Kappes, James McCabe, Gregg Scott, Ed Bearor, Dave Woodside, Ed Thayer, Joe Tracy, Will Matteson, Mark Middleton, Karina Carter, Greg Johnston, Matt Morehouse

Board Members Present:

Chairman Bill Hanley, Joanne Eaton, Meredith Randolph, Christie Anastasia

I. Call to Order 6:00 PM

Chairman Hanley called the meeting to order at 6:03PM. Board members present were noted.

II. Approval of Minutes:

November 14, 2018: Minutes were tabled, due to lack of a quorum.

III. Preliminary Discussion with Mr. Gregg Scott, Architect and Mr. James McCabe representing Asti-Kim Corporation about the short- and long-term planning ideas for the Asticou Inn and surrounding structures, along with other lots and structures owned by Asti-Kim Corporation.

James McCabe, representing Asti-Kim Corporation, reported the Asticou Inn needs upgrades, however zoning makes upgrades difficult or impossible. Representatives of Asti-Kim Corporation are looking for guidance and direction from the Town. It was noted the current configuration for the inn and out buildings were no longer sustainable.

Architect Gregg Scott reported that Asti-Kim is looking at different scenarios for the property. To that end, a structural engineer has made an exhaustive evaluation to create a baseline.

The first option, to merely follow the Ordinance as stated, allows Asti-Kim to replace the Topsiders in place, within the current footprint. This could result in six new rooms for year-round guests. Asti-Kim has agreed that the Topsiders, as currently existing, have outlived their purpose. The possibility of having more than six rooms where the Topsiders currently stand has been considered as well.

It was hoped that the Asticou Inn itself could be renovated, resulting in fewer rooms, but larger and more modern. This would be an expensive undertaking. Mr. Scott noted there were currently 31 rooms in Asticou Inn.

Selling ancillary buildings such as the Bird Bank and Blue Spruce as residences has also been considered.

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It was reiterated that Asti-Kim wants to do the job correctly.

CEO Keene noted that as the zoning rules are structured, expansion is not allowed. The Board agreed this was a zoning issue.

Chairman Hanley pointed out the challenge was that the building is a commercial non-conforming use in a Shoreland Residential Zone. The zoning is the problem. He wondered if approaching the Land Use Zoning Advisory Committee might be an option to change the zoning.

Ms. Randolph agreed the Town couldn't spot-zone an area. However, the Asticou should be considered in a broader scope. The building is a grandfathered use and should be considered an asset to the Town. There is no projected likelihood the property can become conforming to the zone it is in. In this instance, perhaps the zoning should be changed to accommodate a use the Town hopes to keep in place.

Chairman Hanley felt selling the outbuildings as residences was a good idea. Those residential buildings being used as commercial was more of a non-conformity. Ms. Anastasia asked whether there were other areas with a similar situation. Abel's Lobster Pound, The Mainsail Restaurant and Main St. in Somesville are also in somewhat similar situations. Chairman Hanley wondered if another layer of zoning for these types of areas would be possible.

Attorney Ed Bearor reiterated the options seemed to be:
1 - Presenting the situation to the Land Use Advisory Committee.
2 - Exploring the square footage and calculations of possible allowable renovation or expansion.

CEO Keene cautioned that zoning changes may not make it into the 2019 Town Meeting agenda for approval. Changes slated for review by Town Meeting would have to be presented by February. It was most likely the Advisory Committee would be meeting in January, however a date has not been set.

Ms. Anastasia added that thought should be given to future use if the zoning is changed. Ms. Randolph felt that pulling square footage from other lots in calculations would not be acceptable.

It was noted the Asticou Inn was not on the Historic Register. The rules for such a distinction are stringent.

Attorney Bearor voiced concern over the potential length of time it could take for a zoning change. CEO Keene noted Asti-Kim could meet with her and Noel Musson as a first step.

1 **IV. Subdivision Approval Application(s):**

2 **5.13 Plan Revisions After Approval**

3 **OWNER(S):** Nous Sommes Du Soleil, LLC

4 Matthew A. Morehouse

5 **LOCATION:** Aspen Way, Mount Desert

6 **TAX MAP:** 012 **LOT:** 013-029-001

7 **ZONING DISTRICT:** Shoreland Residential (SR5) & Rural Woodland 3 (RW3)

8 **PURPOSE:** Add a 25'x25' easement area on Lot #1, as shown on the proposed amended
9 Subdivision Plan.

10
11 Matt Morehouse explained that a previously-approved trail easement on Lot 1, to benefit
12 Lot 5 residents only, was a 12-foot wide trail with a 25'x25' site for a structure intended to
13 store recreational equipment. Mr. Morehouse was informed that the proposed structure
14 would be required to meet setbacks. This revision will meet the setbacks, and language
15 added to the subdivision will include clarification of access rights. The number of lots would
16 not change, and the boundaries of the subdivision would not change.

17
18 MS. EATON MOVED, WITH MS. RANDOLPH SECONDING, THAT THE REVISION DOES NOT
19 INVOLVE THE CREATION OF ADDITIONAL LOTS OR UNITS, OR EXTENSION OF THE
20 BOUNDARIES OF THE SUBDIVISION, AND THEREFORE, NO PUBLIC HEARING IS NEEDED.
21 MOTION APPROVED 4-0.

22
23 **5.13 Plan Revisions After Approval**

24 **OWNER(S):** Joseph P. Tracy

25 **LOCATION:** Off Beech Hill Cross Road

26 **TAX MAP:** 009 **LOT:** 094-003 **ZONING DISTRICT:** Rural Woodland 3 (RW)

27 **PURPOSE:** Divide a lot previously approved in a subdivision – “5.3 Acre Subdivision” (File 30
28 Number 112).

29
30 Mr. Morehouse, representing the owner, explained that Mr. Tracy bought 5.3 acres in 2001
31 and would like to divide it into two lots: a 2.5-acre lot, and a 2.8-acre lot. Two acres is the
32 minimum lot size for the area. The forested wetlands in the area have been reviewed and
33 determined not to require regulation.

34
35 MS. EATON MOVED, WITH MS. RANDOLPH SECONDING, THAT THE REVISION DOES
36 INVOLVED THE CREATION OF AN ADDITIONAL LOT OR UNIT, AND THEREFORE, A PUBLIC
37 HEARING WILL BE NECESSARY. MOTION APPROVED 4-0.

38
39 **Sketch Plan:**

40 **A. Subdivision Approval Application #002-2018**

41 **NAME:** Deep Cove Holdings II, LLC

42 **AGENT:** Greg Johnston, G.F. Johnston and Associates

43 **TAX MAP:** 012 **LOT:** 005 **ZONE(S):** Shoreland Residential 3 (SR3)

1 **PURPOSE:** The construction or placement of 3 or more dwelling units on a single tract
2 or parcel of land within a 5-year period.

3 **SITE INSPECTION:** 2:30 PM

4
5 No public notice was necessary. Ms. Randolph reported on the site visit. The proposed
6 area is currently used as a parking lot. The site has been blasted and ledge removed. A
7 barn is planned for the site, with the second story to be used as housing. The housing
8 planned will be three year-round residences. There will be nine bedrooms, three
9 kitchens, and ten bathrooms in the building. There will also be office space downstairs.
10 The lot is sizable. The proposed building site is not near the road, nor any neighbors.
11 The space will be used for employees.

12
13 Greg Johnston reported the barn will have wood siding. The foundation for the barn has
14 already been permitted. These residences are in addition to the main residence on the
15 property, triggering the subdivision approval. Work on soils testing has been done and
16 an appropriate site for the leach field has been identified.

17
18 Density of housing was discussed. CEO Keene noted the size of the property allows all
19 density requirements to be met: SR3 District requires 200 feet of shorefront and three
20 acres of land per residence to maintain appropriate property density. The property in
21 question has 1100 to 1400 feet of shorefrontage and 30 acres. This more than meets
22 the density requirements.

23
24 The next steps for the subdivision process and timing were discussed.

25
26 **V. Nonconformity – Section 4.3.2 Non-conforming Structure – Expansion(s) in the Shoreland**
27 **Zone**

28
29 A. **OWNER(S):** Lake Folly, LLC

30 **AGENT(S):** Greg Johnston, G.F. Johnston and Associates

31 **LOCATION:** 88 Sand Point Road, Mount Desert

32 **TAX MAP:** 007 **LOT(S):** 103

33 **ZONE(S):** Shoreland Residential Five (SR5) & Rural Woodland Three (RS3)

34 **PURPOSE:** Section 4.3.2 Non-Conforming Structure – 30% Expansion Rule in the
35 Shoreland Zone

36 **SITE INSPECTION:** 3:30PM

37
38 Ms. Eaton confirmed adequate public notice and abutters were notified.

39
40 Ms. Anastasia reported on the site visit. The lot was narrow and slopes up. The house is
41 close, but not on, the water. The parcel is on the Southeast side of Long Pond on Sand
42 Point Road. The planned expansion is on the back of the building, furthest from the
43 water. The proposed expansion is 12' x 16'. No trees will have to be removed. The
44 building is within the 25' and 75' setback.

1
2 Mr. Johnston reported the space will be for living area. The building is up on posts and
3 the addition will be on posts. The height of the building is between 16 and 18 feet. Up
4 to a 20-foot height is allowed. The building is removed from the water and cannot be
5 seen from the water. The lot coverage for the property is approximately 2%. The
6 building was built in 1963 and has never been expanded. The total size of expansion is
7 12%.

8
9 A review of Section 4.3.2 was made and is attached to these Minutes.

10
11
12
13
14
15

VI. Adjournment

MS. EATON MOVED, WITH MS. RANDOLPH SECONDING, ADJOURNMENT. MOTION
APPROVED 4-0.

Meeting was adjourned at 7:40PM.

OWNER(S): Lake Folly, LLC

AGENT(S): Greg Johnston, G.F. Johnston and Associates.

LOCATION: 88 Sand Point Road, Mount Desert

TAX MAP: 007 **LOT(S):** 103 **ZONE(S):** Shoreland Residential Five (SR5) & Rural Woodland Three (RW3).

PURPOSE: Section 4.3.2 Non-Conforming Structure – 30% Expansion Rule in the Shoreland Zone.

SITE INSPECTION: 3:30PM

**Non-conforming Structures
Expansions in the Shoreland Zone
Section 4.3.2**

Expansions In the Shoreland Zone. All new structures in the shoreland zone must meet the applicable shoreline setback requirements contained in Sections 3 (Land Use Districts) and 6 (Standards for Uses, Permits and Approval). A non-conforming structure in the shoreland zone may be added to or expanded after obtaining a permit from the same permitting authority as that for a new structure, if such addition or expansion does not increase the non-conformity of the structure and is in accordance with the subsections of Section 4.3.2.

- (a) Expansion of an accessory structure that is located closer to the normal high-water line of a water body, tributary stream, or upland edge of a wetland than the principal structure is prohibited, even if the expansion will not increase nonconformity with the water body, tributary stream, or wetland setback requirement.
- (b) Expansion of any portion of a structure within 25 feet of the normal high-water line of a water body, tributary stream or upland edge of a wetland is prohibited, even if the expansion will not increase nonconformity with the water body, tributary stream or wetland setback requirement.
- (c) Notwithstanding Section 4.3.2(b), if a nonconforming principal structure is entirely located less than 25 feet from the normal high-water line of a water body, tributary stream, or upland edge of a wetland, that structure may be expanded as follows, as long as all other applicable standards of this Ordinance are met and the expansion is not prohibited by Section 4.3.2 above.
 - (i) The maximum total footprint for the principal structure may not be expanded to an area greater than 800 square feet or 30% larger than the footprint that existed on January 1, 1989, whichever is greater.
 - (ii) The maximum height of the principal structure may not be made greater than 15 feet or the height of the existing structure, whichever is greater.
- (d) All other nonconforming principal and accessory structures that do not meet the water body, tributary stream, or wetland setback requirements may be expanded or altered as follows, as long as other applicable standards of this Ordinance are met and the expansion is not prohibited by Section 4.3.2 and subsections (a), (b) or (c) above.

OWNER(S): Lake Folly, LLC

AGENT(S): Greg Johnston, G.F. Johnston and Associates.

LOCATION: 88 Sand Point Road, Mount Desert

TAX MAP: 007 **LOT(S):** 103 **ZONE(S):** Shoreland Residential Five (SR5) & Rural Woodland Three (RW3).

PURPOSE: Section 4.3.2 Non-Conforming Structure – 30% Expansion Rule in the Shoreland Zone.

SITE INSPECTION: 3:30PM

- (i) For structures located less than 75 feet from the normal high-water line of a water body, tributary stream, or upland edge of a wetland, the maximum combined total footprint for all structures may not be expanded to an area greater than 1,000 square feet or 30% larger than the footprint that existed on January 1, 1989, whichever is greater.
 - (ii) For structures located less than 75 feet from the normal high-water line of a water body, tributary stream or upland edge of a wetland, the maximum height of any structure may not be made greater than 20 feet or the height of the existing structure, whichever is greater.
 - (iii) For structures located less than 100 feet from the normal high-water line of a great pond, the maximum combined total footprint for all structures may not be expanded to an area greater than 1,500 square feet or 30% larger than the footprint that existed on January 1, 1989, whichever is greater.
 - (iv) For structures located less than 100 feet from the normal high-water line of a great pond, the maximum height of any structure may not be made greater than 25 feet or the height of the existing structure, whichever is greater.
 - (v) For structures located less than 100 feet from the normal high-water line of a great pond, any portion of those structures located less than 75 feet from the normal high-water line of a water body, tributary stream, or upland edge of a wetland must meet the footprint and height requirements of Sections 4.3.2(d)(i) and (ii).
- (e) In addition to the limitations in Section 4.3.2 and subsections (a), (b) and (c) above, structures that are nonconforming due to their location within the Resource Protection District and are located at less than 250 feet from the normal high-water line of a water body or the upland edge of a wetland may be expanded or altered as follows, as long as other applicable standards of this Ordinance are met:
- (i) The maximum combined total footprint for all structures may not be expanded to an area greater than 1,500 square feet or 30% larger than the footprint that existed at the time the Resource Protection District was established on the lot, whichever is greater.
 - (ii) The maximum height of any structure may not be made greater than 25 feet or the height of the existing structure, whichever is greater.

OWNER(S): Lake Folly, LLC

AGENT(S): Greg Johnston, G.F. Johnston and Associates.

LOCATION: 88 Sand Point Road, Mount Desert

TAX MAP: 007 **LOT(S):** 103 **ZONE(S):** Shoreland Residential Five (SR5) & Rural Woodland Three (RW3).

PURPOSE: Section 4.3.2 Non-Conforming Structure – 30% Expansion Rule in the Shoreland Zone.

SITE INSPECTION: 3:30PM

- (iii) Any portion of the structures located less than 100 feet from the normal high-water line of a great pond or a river flowing to a great pond, must meet the footprint and height requirements of Sections 4.3.2(d)(iii) and (iv).

- (iv) Any portion of the structures located less than 75 feet from the normal high-water line of a water body, tributary stream, or upland edge of a wetland must meet the footprint and height requirements of Sections 4.3.2(d)(i) and (ii).

- (f) Any approved plan for expansion of a nonconforming structure under Section 4.3.2 must be recorded by the applicant in the registry of deeds of the county in which the property is located within 90 days of approval. The recorded plan must include the existing and proposed footprint of structures on the property, the existing and proposed height of structures on the property, the shoreland zone boundary and evidence of approval by the permitting authority.

Findings of Fact(s): The addition will not expand more than 1000 sf, or 30%.

The proposed height is not greater than 20 feet, or higher than the existing structure.

VOTE: Findings of Facts (Eaton/Randolph) 4-0

Conclusion of Law: _____

Requirements have been met.

VOTE: Conclusion of Law (Eaton/Randolph) 4-0

Expansion of Replacement Structure. If a structure conforms with the requirements of Section 4.3.6, and is less than the required setback from a water body, tributary stream or wetland, the structure may not be expanded, except as allowed pursuant to Section 4.3.2 above, as determined by the nonconforming footprint of the reconstructed or replaced structure at its new location.

Findings of Fact(s): _____

OWNER(S): Lake Folly, LLC
AGENT(S): Greg Johnston, G.F. Johnston and Associates.
LOCATION: 88 Sand Point Road, Mount Desert
TAX MAP: 007 **LOT(S):** 103 **ZONE(S):** Shoreland Residential Five (SR5) & Rural Woodland Three (RW3).
PURPOSE: Section 4.3.2 Non-Conforming Structure – 30% Expansion Rule in the Shoreland Zone.
SITE INSPECTION: 3:30PM

Findings of Fact(s): _____

VOTE: Findings of Facts - _____

Conclusion of Law: _____

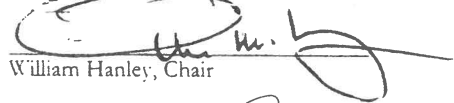
VOTE: Conclusion of Law - _____

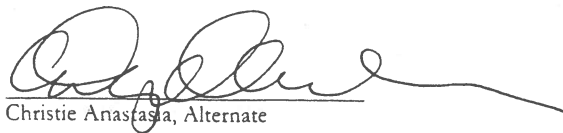
APPROVAL CONDITIONS: In addition to all applicable federal, state, and town permits be in place prior to any construction, the following conditions apply:

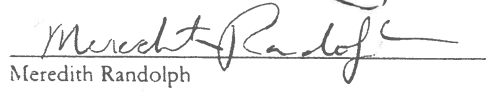
APPLICATION APPROVED 12/12/18 DENIED _____
(Date) (Date)

MINUTES OF THIS PUBLIC HEARING CONSTITUTE A PART OF THE RECORD FOR THIS MATTER.

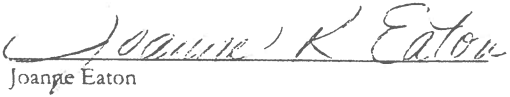
SIGNATURES OF ALL VOTING BOARD MEMBERS:


William Hanley, Chair


Christie Anastasia, Alternate


Meredith Randolph

David Ashmore


Joanne Eaton

Beth Renault



SERVE FIRST THOSE WHO SUFFER MOST

The Emmaus Homeless Shelter

P.O. Box 811 * 51 Main Street * Ellsworth, ME 04605-0811

Phone: 207.667.3962 Fax: 207.667.1086

Email: director@emmaushelter.org

Web: <http://www.emmaushomelessshelter.org>

January 10, 2019

Town of Mount Desert
PO Box 248
Northeast Harbor ME 04662

RECEIVED

JAN 22 2019

THE TOWN OF
MOUNT DESERT

Dear Town of Mount Desert:

I would like to take this opportunity to thank you for your continued support to the Emmaus Homeless Shelter during our fall appeal and holiday season. Your donation of \$106.00 which we received on December 3, 2018, helped the shelter immensely serve the people in our community who reached out to us during the holiday season for assistance.

Last year was another busy year at the shelter and the following is a partial listing of the services we were able to provide in 2018:

- *The shelter housed and fed 123 women, men, and children totaling 5,864 bed nights*
- *74 individuals transitioned into permanent housing*
- *Helped 15,134 individuals with emergency food boxes and produce*
- *Supplied 75 households with linens & blankets, household goods & furniture*
- *556 people visited our clothing room and left with a bagful of wonderful clothing*
- *30 households received financial assistance*
- *82 families received Thanksgiving food boxes, consisting of a turkey, stuffing, cranberry sauce, vegetables, fruit, nuts, and pie*
- *Food boxes were also given to 112 households at Christmas time*
- *306 children woke up Christmas morning to wonderful presents under the tree*

We look forward to continuing our important work in 2019 helping the less fortunate in our community with your help and support.

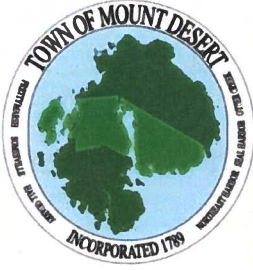
With much gratitude,

Mary J Boylan

Mary J. Boylan (MJ)
Emmaus Shelter Director

Please retain this receipt for income tax purposes. No goods or services have been provided in exchange for this contribution. Thus, the full value of this contribution is tax deductible.

UNFINISHED BUSINESS



Town of Mount Desert

Treasurer's Office

MEMORANDUM

TO: Durlin Lunt Jr, Town Manager

FROM: Kathryn A Mahar, Treasurer

SUBJECT: Clerical Assistance

DATE: January 31, 2019

PURPOSE: Establish Shared Permanent Part Time Clerical Position

BACKGROUND:

Treasury ~

In June of 2010, an Accounting Assistant was assigned to the Finance Director to reconcile general ledger bank accounts and state liability accounts. The part time position continued until 2012, when the Finance Director's responsibilities were reassigned and the Treasurer position was re-established as a stand-alone position. The decision to eliminate the Accounting Assistant position was made in light of the reassignment of duties and in anticipation of projected time savings with the Munis software program.

In 2015, the duties of three front office positions were realigned to be job based vs personnel strengths/preferences. In that realignment, the duties associated with Accounts Payable processing were removed from one Clerical Office position and the duties of Payroll Processing were removed from another Clerical Office position and combined into a Finance Clerk position. This realignment gave the Treasurer access to a financially focused position but did not gain the department any additional personnel per se.

Over the past six years, the Treasurer has performed the majority of the original combined position's duties as well as being tasked with a major role in implementing the Munis software program and its deployment to the users. We have completed the implementation and roll-out of the original software and of an additional Cash Receipting module. However, the projected time savings on the financial staff has not materialized and the duties are no longer manageable within the Treasurer's and Finance Clerk's work schedule.

Major examples of increased activity since 2012:

Capital Projects -

2019 - There are 20 active projects compared to 3 active projects in 2012.

Bonds Management-

2019 - There are 11 active bonds/notes compared to 3 active bonds in 2012.

Capital Improvement Plan-

2019 - There are 28 reserve accounts with a value of 3 million dollars compared to 10 reserve accounts with a value of 4 million dollars in 2012.

Audit Engagement –

2018 – Required 3.5 in house days to review increased activity compared to 2 days in 2012.

Code Enforcement ~

Originally, the archival/filing work of the CEO was manageable within her work schedule, but with the day to day workload (various permits, emails, phone calls, walk-ins etc.) and the required research necessary to address the workload demands and the increased public use of the archival materials, the timely filing and routine maintenance of the archival records has exceeded the available time of the CEO. This effects not only the CEO's timely retrieval of records but the public's access to records as well. In addition, the part-time clerical assistant can also assist with phone calls, when the CEO is away at trainings on the day they are at the Town Office for CEO assistance.

RECOMMENDATION:

Establish a Permanent Part Time Position to be shared between the Treasurer's department and the Code Enforcement's department.

1. Accounting Assistant – 16 hours per week

Duties may include -

- a. Data entry of payroll time
- b. Routine invoice entry and scanning
- c. Filing and retrieval of invoices
- d. Mail processing after warrant approval

2. CEO Clerical Assistant – 8 hours per week

Duties may include –

- a. Filing and organizing archival materials
- b. Phone calls/messages in CEO 's absence
- c. Projects assigned by CEO

3. Cost Sharing:

Treasury - (16 hours per week)

Acctg Clerk	1220550 51140	\$19,633
FICA	1220550 52300	\$ 1,218
<u>MEDICARE</u>	<u>1220550 52310</u>	<u>\$ 285</u>
		\$21,136

CEO - (8 hours per week)

Clerical	1220770 51140	\$ 9,670
FICA	1220770 52300	\$ 600
<u>MEDICARE</u>	<u>1220770 52310</u>	<u>\$ 140</u>
		\$10,410

TOTAL COST \$31,546

NEW BUSINESS

Town Clerk

From: Durlin Lunt
Sent: Wednesday, January 23, 2019 1:08 PM
To: Town Clerk
Subject: FW: Small Vessel Sanctuary in the Great Harbor of Mount Desert
Attachments: Small Vessel Sanctuary Act LD 33.pdf; small vessel sanctuary resolution.docx

From: Earl Brechlin [<mailto:earl.brechlin@gmail.com>]
Sent: Wednesday, January 23, 2019 11:40 AM
To: Durlin Lunt
Subject: Small Vessel Sanctuary in the Great Harbor of Mount Desert

Hello Durlin,

A couple years ago I wrote an editorial about designating the Great Harbor of Mount Desert as a small vessel sanctuary(basically free from cruise ships).

It uses the existing no discharge zone and acknowledges that the historic, aesthetic, fishing industry, recreational marine, and environmental aspects of those waters are worth preserving.

I am now pursuing the idea, privately, not as a representative of any organization.

I like to say it's akin to banning jet skis on some lakes. Not everyone should be allowed to go everywhere. I was inspired when Mount Desert and SWH crafted local bans on cruise ships but thought there was a wider statement to be made and a state law would be a good way to do it.

I support the industry in Maine but feel with all the traffic in Bar Harbor, there's no need to put other small harbors/towns at risk.

Attached is a bill that Rep. Brian Hubbell has introduced into this session of the legislature. It has already attracted a good list of sponsors in the Senate. I've also attached a resolution used to formulate the bill.

I am hoping you could guide me on how best to approach the board of selectmen about being placed on the agenda about getting a vote on a resolution of support for the measure. It would go a long way telegraphing the local need in Augusta when it comes time for public hearings.

Best

--

Earl and Roxie Brechlin
The Carriage House Cottage
780 Eagle Lake Road
Bar Harbor, Maine 04609
207-288-4859
earl.brechlin@gmail.com
www.westardfarm.com

An Act Designating the Great Harbor of Mount Desert a Small Vessel Sanctuary

Whereas

The waters of the Great Harbor of Mount Desert are a rich lobster fishing grounds utilized by fishermen from the Cranberry Isles, Northeast Harbor, Southwest Harbor, Manset and Seal Harbor, and;

Whereas

those waters and immediate shore properties hold extreme historical significance through their connections to use by Native Americans, European explorations of the Maine Coast beginning in the 1600s, early settlement by both French and English colonists, to former and current tourism interests, and as inspiration to generations of artists as well as the creators of Acadia National Park, and;

Whereas

The waters of the Great Harbor of Mount Desert are plied regularly by numerous small ferry and water taxi vessels carrying the citizenry and visitors, and;

Whereas

More than 1,000 recreational vessels from Mount Desert Island, Maine and around the world visit and transit the waters of the Great Harbor of Mount Desert regularly, including numerous local sailing schools, regattas, visiting windjammers and yacht clubs, and;

Whereas

The adjacent port of Bar Harbor on Frenchman Bay already provides ample access to seagoing visitors to Mount Desert Island and Acadia National Park, playing host to more than 140 ships and 250,000 passengers annual, and has the developed and integrated infrastructure to handle such use, and;

Whereas

The passage, anchorage or mooring of large commercial vessels holds a significant disruptive and safety risk to the established small commercial, fisheries and recreational users and traditional use patterns, and potential economic hardship through lobster fishing gear loss, as well as damage to the ecology of the ocean bottom;

Be it resolved that the waters of the Great Harbor of Mount Desert, as so designated by statute, are a Small Vessel Sanctuary designated to remain free of commercial vessels greater than 200 feet in length or carrying more than 100 passengers — research, military, municipal, state and federal vessels exempted.



129th MAINE LEGISLATURE

FIRST REGULAR SESSION-2019

Legislative Document

No. 331

H.P. 256

House of Representatives, January 24, 2019

**An Act To Prohibit the Operation of Large Commercial Vessels in
the Waters of Southern Mount Desert Island**

Reference to the Committee on Transportation suggested and ordered printed.

Robert B. Hunt

ROBERT B. HUNT

Clerk

Presented by Representative HUBBELL of Bar Harbor. (BY REQUEST)
Cosponsored by Senator BELLOWS of Kennebec and
Senators: BREEN of Cumberland, CARSON of Cumberland, CHENETTE of York,
CHIPMAN of Cumberland, GRATWICK of Penobscot, MILLETT of Cumberland.

1 **Be it enacted by the People of the State of Maine as follows:**

2 **Sec. 1. 38 MRSA §286** is enacted to read:

3 **§286. Operation of commercial vessels; southern Mount Desert Island**

4 **1. Definitions.** As used in this section, unless the context otherwise indicates, the
5 following terms have the following meanings.

6 A. "Commercial vessel" means any type of watercraft used exclusively in a business
7 or trade.

8 B. "Waters of southern Mount Desert Island" means the No Discharge Area for
9 Southern Mount Desert Island designated in Maine Marine Sanitation Device
10 Standard--Notice of Determination, 74 Federal Register, 34,340 (2009).

11 **2. Prohibition.** A person may not operate, moor or anchor in the waters of southern
12 Mount Desert Island a commercial vessel greater than 200 feet in length or that has the
13 capacity to carry more than 100 passengers.

14 **3. Vessels exempt.** The following vessels are exempt from subsection 2:

15 A. Vessels operated for the purpose of scientific research;

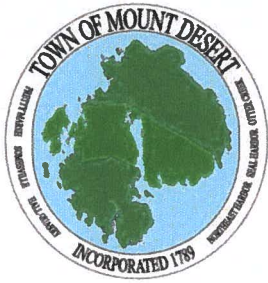
16 B. Vessels owned and operated by a municipality;

17 C. Vessels owned and operated by the State Government; and

18 D. Vessels owned and operated by the Federal Government.

19 **SUMMARY**

20 This bill prohibits the operation, mooring or anchoring of commercial vessels over
21 200 feet in length or with the capacity to carry more than 100 passengers in the waters of
22 southern Mount Desert Island.



Town of Mount Desert

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5743 Fax 207-276-5742
www.mtdesert.org director@mtdesert.org

MEMO

To: Durlin Lunt, Jr., Town Manager From: Tony Smith, Public Works Director
Re: Steamboat Wharf Rd. Wall Reconstruction Date: January 31, 2019

In 2011 and 2015 we repaired portions of the granite block retaining wall located along the westerly side of Steamboat Wharf Road that had failed in two separate locations. This retaining wall essentially holds up the roadway itself. There is now another section of the same wall located near the Seal Harbor Yacht Club that requires reconstruction.

This current section of the wall in need of repair is approximately 75-feet in length. It not only serves to support the roadway but also has a set of stairs built against it that goes from the roadway down to the pathway leading to the yacht club building. We have been keeping an eye on the wall over the last few years and have noted that it is indeed moving. The granite blocks are showing evidence of movement as have the roadway and small parking area along the side of the road at the top of the wall. Large cavities have developed behind the stones that will get bigger as the wall continues to fail. If left unchecked, the cavities will get larger allowing more roadbed materials to settle into them eventually causing sinkholes in the road or a major failure of the wall and road.

At our request, Hedefine Engineering & Design, Inc. (Hedefine Engineering) provided us with a scope of services and associated costs to provide technical services related to reconstructing this section of wall. They worked with us in the past on one section of the same wall when we reinforced the boardwalk along the roadway. They will evaluate the existing condition of the wall, collect survey data to supplement that which they already have and make recommendations for its reconstruction. They will provide bidding services to solicit competitive pricing for the cost of the wall reconstruction. The cost for these services is \$9,800.

It is anticipated that the construction bid price plus the cost of construction related engineering services would be included in a warrant article requesting project funding for consideration by the voters at the May 2019 town meeting. Based on the above:

- I recommend we retain the services of Hedefine Engineering to provide us professional engineering services for the survey, evaluation, design and bidding related to the reconstruction of the failing stone retaining wall on Steamboat Wharf Road at the cost of \$9,800.
- I recommend the funds for the work be taken from the Public Works Road Reserve Account Number 4050100-24573 with a current balance of approximately \$74,193.19
- I request authorization to execute the contract with Hedefine Engineering on behalf of the Town.

Thank you.

C. Claire Woolfolk, Town Clerk; Kathi Mahar, Treasurer



**MOUNT DESERT POLICE DEPARTMENT
BAR HARBOR POLICE DEPARTMENT**
James K. Willis, Chief of Police



BHPD
37 Firefly Lane
Bar Harbor, Maine 04609
Tel: 207-288-3391
jwillis@barharbormaine.gov

MDPD
21 Sea Street, PO Box 248
NE Harbor, ME 04662
Tel: 207-276-5111
jwillis@mdpolic.org

Memorandum

To: Town Manager Lunt
From: Chief Willis
Subject: 2019 Cruiser Purchase
Date: January 31, 2019

In alignment with our scheduled cruiser replacement, we submitted bid requests to three dealers and have obtained one bid for the purchase of a 2019 Ford Police Interceptor Utility AWD. The only bid for a 2019 SUV was submitted by Quirk Auto Group out of Hallowell, ME. We did receive bids from Darling's Auto Group in Bangor for a 2020 Ford SUV and other 2019 Makes/Models which were significantly higher in price. The other bid request was declined by Casco Bay Ford out of Yarmouth.

I am recommending authorizing the purchase of the following from Quirk Auto Group:

- (1) 2019 Ford Police Interceptor Utility AWD for patrol equipped as outlined in their bid package for \$29,984 with a trade in of our 2016 Ford SUV for \$5,000 and a net purchase price of \$24,984.00.

Will you please place this on the next available Selectmen's meeting agenda for approval of this purchase and trade-in for a net price of \$24,984.00 to be funded through the Police Equipment-Vehicle line, #14400110-57200 which has a current balance of \$37,000.



QUIRK AUTO GROUP

LÉO CHICOINE | 2074301621 | lchicoine@quirkauto.com

REC'D JAN 30 2019

MOUNT DESERT POLICE DEPT

[Fleet] 2019 Ford Police Interceptor Utility (K8A) AWD (13)





QUIRK AUTO GROUP

LEO CHICOINE | 2074301621 | lchicoine@quirkauto.com

[Fleet] 2019 Ford Police Interceptor Utility (K8A) AWD (13)

Window Sticker

SUMMARY

[Fleet] 2019 Ford Police Interceptor Utility (K8A) AWD

MSRP:\$33,655.00

Interior:Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear

Exterior 1:~~Sterling Gray Metallic~~ *White*

Exterior 2:No color has been selected.

Engine: 3.7L V6 Ti-VCT FFV

Transmission: 6-Speed Automatic

OPTIONS

CODE	MODEL	MSRP
K8A	[Fleet] 2019 Ford Police Interceptor Utility (K8A) AWD	\$33,655.00
OPTIONS		
153	Front License Plate Bracket	\$0.00
17T	Red/White Dome Lamp in Cargo Area	\$50.00
18D	Global Lock / Unlock Feature	\$0.00
18W	Windows - Rear-Window Power Delete	\$25.00
423	California Emissions System Not Required	\$0.00
43D	Dark Car Feature	\$20.00
44C	Transmission: 6-Speed Automatic	\$0.00
47A	Police Engine Idle Feature	\$260.00
500A	Order Code 500A	\$0.00
51R	Driver Only LED Spot Lamp (Unity)	\$395.00
53M	SYNC Basic (Voice-Activated Communications System)	\$295.00
549	Heated Sideview Mirrors	\$60.00
59B	Keyed Alike - 1284x	\$50.00
60A	Grille LED Lights, Siren & Speaker Pre-Wiring	\$50.00
60R	Noise Suppression Bonds (Ground Straps)	\$100.00
68L	Rear-Door Handles Inoperable/Locks Operable	\$35.00
76R	Reverse Sensing	\$275.00
86P	Front Headlamp/Police Interceptor Housing Only	\$125.00

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 7507. Data Updated: Jan 23, 2019 9:58:00 PM PST.



QUIRK AUTO GROUP

LEO CHICOINE | 2074301621 | lchicoine@quirkauto.com

[Fleet] 2019 Ford Police Interceptor Utility (K8A) AWD (13)

86T	Tail Lamp/Police Interceptor Housing Only	\$60.00
87R	Rear View Camera	\$0.00
99R	Engine: 3.7L V6 Ti-VCT FFV	Inc.
9W	Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear	\$0.00
UJ	 Sterling Gray Metallic	\$0.00
—	3.65 Axle Ratio	\$0.00
SUBTOTAL		\$35,455.00
	Adjustments Total	\$0.00
	Destination Charge	\$1,095.00
	TOTAL PRICE	\$36,550.00

FUEL ECONOMY

Est City:16 (Est) MPG

Est Highway:21 (Est) MPG

Est Highway Cruising Range:390.60 mi

29,984.00

2016 Ford SUV 5000.00

24984.00

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Data Version: 7507. Data Updated: Jan 23, 2019 9:58:00 PM PST.

Town Clerk

From: Crista Deniz <CDeniz@generalcode.com>
Sent: Thursday, January 31, 2019 11:27 AM
To: Town Clerk
Cc: Bruce Cadman; 'Tom Marto'; Kim Panella
Subject: OVERAGE - Town of Mount Desert - Backfile Delivery - January 2019

Follow Up Flag: FollowUp
Due By: Thursday, January 31, 2019 12:25 PM
Flag Status: Flagged

Hello Claire,

I left you a voice message but wanted to follow up via e-mail as well.

I am reviewing the Minutes/Reports digitization project for the Town and noticed documents were added to the project that were not accounted for in our original scope. Years 2005-2008 (approximately 3833 images) were outside of our expected document set.

General Code anticipates up to 10% differences in estimated counts in its pricing, but your actual image counts will be closer to 33,298 vs. the estimated 24,343 – a 36% overage.

With such a large discrepancy in document counts, I would like your agreement to bill an additional 20% of the upload price (\$491.70) to cover the additional Selectmen meeting years. OCR and Indexing pricing is on a per-image or per-document basis and would be billed as such.

Please let me know how you would like to proceed. We can remove the added years from the current delivery if the Town requires a change order for this processing.

Thank you,
Crista

Crista Deniz
Project Manager, Content Management Solutions
781 Elmgrove Road | Rochester, NY 14624

General Code

A Member of the ICC Family of Companies

cms.generalcode.com | Help Desk: 855.436.5500 | Direct: 585.328.1810x188

From: Crista Deniz
Sent: Thursday, January 31, 2019 10:44 AM
To: 'Town Clerk' <townclerk@mtdesert.org>
Cc: Bruce Cadman <bcadman@generalcode.com>; 'Tom Marto' <tmarto@imgdata.com>; Kim Panella <KPanella@generalcode.com>
Subject: Town of Mount Desert - Backfile Delivery - January 2019

Dear Claire:

We are appreciative of the Town's backfile project work with General Code. This e-mail is to notify you that a thumb drive with Town Selectmen Minutes on it is being shipped to you. The thumbdrive contains the following:

- Selectmen Minutes (1932-2008): 17,112 images/2600 documents

*NOTE: I have some remaining questions on the processing for two segments of documents that appear to be for various committees. These are the only remaining documents to be delivered.

Documents have been produced in a Laserfiche Viewer format and can be reviewed on the thumb drive. Please upload the contents the thumb drive to your Laserfiche server so it can be easily added to your Laserfiche Repository. Please call our help desk when you are ready to have us upload the documents for you.

Please review your newly delivered documents as soon as possible. General Code will retain backfile documents for a maximum of 2 years before they are removed from our systems.

If there is any way in which we can be of assistance, please contact us at (585) 328-1810 or 855-GEN-CODE.

Sincerely,
Crista

Crista Deniz

Project Coordinator, General Code
Content Management Solutions

Direct: 585.328.1810x188

Help Desk: 855.436.5500

781 Elmgrove Road | Rochester, NY 14624

cms.generalcode.com

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

02/04/19

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices	AP1946	02/04/19	\$ 193,980.56
B. Authorized Warrants to be Signed: (Wendy needs to abstain)				
(Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits			
		AP1944	01/24/19	\$ 4,743.59
		AP1945	01/30/19	\$ 834.00
	Town Payroll	PR1915	01/25/19	\$ 99,206.60
C. Warrants to be Acknowledged:				
	School Invoices			
	(John DOES need to abstain)			
	School Payroll	#16	02/01/19	\$ 81,284.12
TOTAL WARRANTS FOR BOS MEETING				<u>\$ 380,048.87</u>

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1946

CHECK DATE: February 4, 2019

CHECK NUMBER:	<u>310651</u>	through	<u>310704</u>	\$ <u>173,741.13</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>980</u>	through	<u>988</u>	\$ <u>20,239.43</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 193,980.56

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman James F Mooers

Matthew J Hart, Vice Chairman Martha T Dudman

Wendy H Littlefield, Secretary



02/01/2019 10:06
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO 10100

CHK DATE 02/04/2019
VENDOR NAME 76 BROWNS COMMUNICATIONS INC

TYPE 10100
EFT

General Fund 8066

INVOICE 34183

INVOICE 57401

INVOICE 55400

WARRANT AP1946

NET 29.58

INVOICE DTL DESC

INVOICE	INVOICE	INVOICE	INVOICE	WARRANT	NET
980 02/04/2019 EFT Invoice: 34183	76 BROWNS COMMUNICATIONS INC 29.58 1440330 57401	34183	AP1946	29.58	
Invoice: 34182	BROWNS COMMUNICATIONS INC 262.50 1440110 55400	34182	AP1946	262.50	
981 02/04/2019 EFT Invoice: 20190118	116 CIVIL ENGINEERING SERVICES INC 451.16 1221000 54250	20190118	AP1946	451.16	
Invoice: 20190120	CIVIL ENGINEERING SERVICES INC 127.50 1221000 54250	20190120	AP1946	127.50	
Invoice: 20190121	CIVIL ENGINEERING SERVICES INC 71.50 1221000 54250	20190121	AP1946	71.50	
Invoice: 20190200	CIVIL ENGINEERING SERVICES INC 5,747.70 3000049 57710	20190200	AP1946	5,747.70	
Invoice: 20190199	CIVIL ENGINEERING SERVICES INC 5,206.80 3000046 57710	20190199	AP1946	5,206.80	
Invoice: 20190117	CIVIL ENGINEERING SERVICES INC 85.00 1550100 55200	20190117	AP1946	85.00	
982 02/04/2019 EFT Invoice: IV86162	124 COLWELL DIESEL SERVICE & GARAGE I 64.49 1550100 55400	IV86162	AP1946	64.49	
Invoice: IV86183	COLWELL DIESEL SERVICE & GARAGE I 29.34 1990100 59200 9104	IV86183	AP1946	29.34	
Invoice: IV86178	COLWELL DIESEL SERVICE & GARAGE I 28.00 1990100 59200 9104	IV86178	AP1946	28.00	
Invoice: IV86247	COLWELL DIESEL SERVICE & GARAGE I TR#6 REAR HUB, DRUM, BRAKES, WHEELS, SEALS & BEAR	IV86247	AP1946	1,415.01	
			981 TOTAL:	11,689.66	
			980 TOTAL:	292.08	



02/01/2019 10:06
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

1550100
INVOICE

55400
INVOICE DTL DESC

8066
WARRANT

NET

2
apcshdsb

1,415.01
982 TOTAL:

55400
983 TOTAL:

55400
984 TOTAL:

55400
985 TOTAL:

1,415.01

982 TOTAL:

55400

55400

55400

55400

55400

55400

55400

55400

1,536.84

983 TOTAL:

968.01

1,137.54

1,461.04

1,280.00

419.32

63.80

63.80

63.80

148 DELL MARKETING LP

01/11/2019

10291854861

computer Bj

AP1946

968.01

GEN REPAIRS & MAINT

55400

968.01

968.01

DELL MARKETING LP

01/22/2019

10293671516

SQL licenses (3)

AP1946

1,137.54

SOFTWARE RENEW/LIC FEES

55330

1,137.54

1,137.54

DELL MARKETING LP

01/22/2019

10293829810

Replacement Hard Drive

AP1946

88.09

FD TRIO Server & FD

57400

176.18

176.18

EATON PEABODY ATTORNEYS AT LAW

01/15/2019

532148

Legal Fees Re: Water District

AP1946

1,461.04

LEGAL

54500

1,461.04

1,461.04

EATON PEABODY ATTORNEYS AT LAW

01/15/2019

532146

Labor Proposal

AP1946

556.50

CONSULTANT-ADMIN

54533

556.50

556.50

EATON PEABODY ATTORNEYS AT LAW

01/15/2019

532147

Water Dist, charter Communications, Sewer

AP1946

1,280.00

LEGAL

54500

1,280.00

1,280.00

LAWSON PRODUCTS

01/09/2019

9306396988

SHOP WIRE ENDS AL

AP1946

419.32

GEN REPAIRS & MAINT

55400

419.32

419.32

DURLIN LUNT

01/28/2019

0119

Town Manager Travel

AP1946

63.80

TOWN MGR EXPENSE

52700

63.80

63.80



02/01/2019 10:06
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 3
apcsahdsb

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

NET

INVOICE DTL DESC

WARRANT

INV DATE

INVOICE

PO

542.75

55200

542.75

542.75

987 02/04/2019 EFT 538 NORTHEAST PLUMBING & HEATING INC. 14613
Invoice: 14613

01/28/2019
boiler repair bj
BLDG REPAIR & MAINT

API1946

542.75

988 02/04/2019 EFT 1553 ULINE, INC 105008624
Invoice: 105008624

01/28/2019
medical supplies/coffee bj
GEN REPAIRS & MAINT

API1946

115.71

310651 02/04/2019 PRTD 1306 ACADIA FUEL LLC 169133
Invoice: 169133

01/14/2019
162.4 GALS Heating Oil SH
HEATING FUEL

API1946

394.63

310652 02/04/2019 PRTD ACADIA FUEL LLC 169292
Invoice: 169292

01/16/2019
146.4 GALS Heating Oil NEH
HEATING FUEL

API1946

355.75

310653 02/04/2019 PRTD 2263 ACADIA FUEL LLC 129754
Invoice: 129754

01/16/2019
107.9 GAL Stat. #3 heating fuel
HEATING FUEL S3 SV

API1946

262.20

310654 02/04/2019 PRTD 1949 ACADIA FUEL LLC 169545
Invoice: 169545

01/17/2019
2775.8 GALON ROAD FUEL AL
VEHICLE FUEL

API1946

7,106.05

310655 02/04/2019 PRTD 1954 ACADIA FUEL LLC 168702
Invoice: 168702

01/05/2019
424.8 gal heating oil bj
HEATING FUEL

API1946

1,032.26

987 TOTAL: 542.75

988 TOTAL: 115.71

310651 TOTAL: 394.63

355.75

310652 TOTAL: 750.38

310653 TOTAL: 262.20

310652 TOTAL: 262.20

262.20

310653 TOTAL: 777.06

310653 TOTAL: 777.06

310653 TOTAL: 777.06

777.06

310654 TOTAL: 7,106.05

310654 TOTAL: 7,106.05

310654 TOTAL: 7,106.05

7,106.05

310655 TOTAL: 1,032.26

310655 TOTAL: 1,032.26

310655 TOTAL: 1,032.26

1,032.26

ACADIA FUEL LLC 169290

ACADIA FUEL LLC

ACADIA FUEL LLC

484.06



CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

Invoice: 169290	484.06	1552000	53400	199.2 gal heating oil HEATING FUEL				
				CHECK	310655	TOTAL:	1,516.32	
310656 02/04/2019 PRTD Invoice: 129470	106.65	6010100	53400	79.0 GAL lp gas yachtsmen HEATING FUEL	01/10/2019	AP1946	106.65	
				CHECK	310656	TOTAL:	106.65	
310657 02/04/2019 PRTD Invoice: 1794	1,224.32	1550100	55400	TR#8 AUGER MOTOR AL GEN REPAIRS & MAINT	01/26/2019	AP1946	1,224.32	
				CHECK	310657	TOTAL:	1,224.32	
310658 02/04/2019 PRTD Invoice: 8891 DANNER	-13.20	1440330	53800	Sales tax refund UNIFORMS	01/24/2019	AP1946	-13.20	
Invoice: 0814pine tree market	14.98	100	24900	0814pine tree market meals-working after hours Clearing	12/28/2018	AP1946	14.98	
Invoice: 8627 SQ McGraths	24.85	100	24900	8627 SQ McGraths Clerk supplies-greeting cards Clearing	12/28/2018	AP1946	24.85	
Invoice: 3294 ASHWORTH BY THE	201.98	1440110	54110	3294 ASHWORTH BY THE Guildford Lodging - Constitutional Law for Supv LODGING	12/31/2018	AP1946	201.98	
Invoice: 5544 ASHWORTH BY THE	15.90	1440110	54140	5544 ASHWORTH BY THE Guildford - Meal Constitutional Law for Supv Train MEAL ALLOWANCE	01/11/2019	AP1946	15.90	
Invoice: 6714 O'KEEFE'S GENER	30.00	1440110	53710	6714 O'KEEFE'S GENER 12.003Guildford - fuel Constitutional Law Training VEHICLE FUEL-18 Dodge Ram	01/11/2019	AP1946	30.00	
Invoice: 6393 PATS PIZZA	118.65	1440330	54100	6393 PATS PIZZA Pizzas for FD training night TRAINING	01/14/2019	AP1946	118.65	
Invoice: 7277 OUTBACK	46.46	1440110	54140	7277 OUTBACK Guildford Meal - Constitutional Law for Supv MEAL ALLOWANCE	01/10/2019	AP1946	46.46	



02/01/2019 10:06
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 5
apcsdbsb

CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

Invoice: 3874	CIRCLE K	01/04/2019	API1946	33.00
	CARDMEMBER SERVICES	3874 CIRCLE K	01/04/2019	API1946
		15.498 GAL Chief - cruiser fuel		
		VEHICLE FUEL-17 FORD EXP ADM		
		33.00 1440110 53710 4109		
Invoice: 0611	LLBEAN-DIRECT	01/18/2019	API1946	233.55
	CARDMEMBER SERVICES	0611 LLBEAN-DIRECT	01/18/2019	API1946
		LL Bean shirts - Chief		
		UNIFORMS		
		233.55 1440110 53800		
Invoice: 1606	AMAZON	12/21/2018	API1946	14.97
	CARDMEMBER SERVICES	1606 AMAZON	12/21/2018	20190098 API1946
		snow blower parts		
		GEN REPAIR & MAINT		
		14.97 6010100 55400		
Invoice: 1751	STAPLES DIRECT	01/04/2019	API1946	166.01
	CARDMEMBER SERVICES	1751 STAPLES DIRECT	01/04/2019	20190098 API1946
		snow blower parts		
		OFFICE SUPPLIES		
		166.01 6010100 53000		
Invoice: 1842	MSFT E04007ASEA	01/16/2019	API1946	46.12
	CARDMEMBER SERVICES	1842 MSFT E04007ASEA	01/16/2019	API1946
		Digital Server Back up Admin		
		EMAIL/INTERNET		
		46.12 1221000 55140		
Invoice: 1439	MSFT E07007FXJC	01/15/2019	API1946	72.00
	CARDMEMBER SERVICES	1439 MSFT E07007FXJC	01/15/2019	API1946
		Digital Server Back up Police		
		SOFTWARE RENEW/LIC FEES		
		72.00 1220110 55330		
Invoice: 2211	MSFT E05007DRZP	02/02/2019	API1946	187.61
	CARDMEMBER SERVICES	2211 MSFT E05007DRZP	02/02/2019	API1946
		E Mail Hosting		
		EMAIL/INTERNET		
		187.61 1221000 55140		
Invoice: 6052	ADOBE	01/14/2019	API1946	56.15
	CARDMEMBER SERVICES	6052 ADOBE	01/14/2019	API1946
		Adobe License		
		SOFTWARE RENEW/LIC FEES		
		56.15 1220500 55330		
Invoice: 1439	MSFT	12/16/2018	API1946	122.55
	CARDMEMBER SERVICES	1439 MSFT	12/16/2018	API1946
		MS AZURE 111518-121418		
		CABLE/INTERNET		
		122.55 1221000 55150		
Invoice: 1269	AMZN MKTP	01/03/2019	API1946	-57.75
	CARDMEMBER SERVICES	1269 AMZN MKTP	01/03/2019	API1946
		CREDIT FOR SALES TAX ON SHREDDER INVOICE		
		Clearing		
		-57.75 100 24900		
Invoice: 0122	AMS SERV FEE	01/22/2019	API1946	56.50
	CARDMEMBER SERVICES	0122 AMS SERV FEE	01/22/2019	API1946
		CC SERVICE FEES ASSESSED DURING TESTING		
		Clearing		
		56.50 100 24900		
Invoice: 0122	AMS SERV FEE C	01/22/2019	API1946	-56.50
	CARDMEMBER SERVICES	0122 AMS SERV FEE C	01/22/2019	API1946
		CC SERVICE FEE CREDIT FOR TESTING CHARGES		
		Clearing		
		-56.50 100 24900		
Invoice: 7807	ADOBE	01/15/2019	API1946	164.45
	CARDMEMBER SERVICES	7807 ADOBE	01/15/2019	API1946
		TREASURER'S ADOBE READER-ANML RENEWAL		
		CONTRACT SERVICES		
		164.45 1220550 54530		

Invoice:	CHK DATE	CHK NO	TYPE	VENDOR NAME	INVOICE	INVOICE DATE	PO	WARRANT	NET
				CARDMEMBER SERVICES	0636 BVD	01/20/2019	AP1946		44.58
				BEEN VERIFIED ANNUAL SUBSCRIPTION DUES & MEMBERSHIPS	54200				
				CARDMEMBER SERVICES	0432 TWC*Time Warner	10/20/2018	AP1946		55.00
				171 Beech Hill Rd CABLE/INTERNET-POLICE DEPT	55150 1771				
				CARDMEMBER SERVICES	8635 HUSSON COLLEGE	12/26/2018	AP1946		116.00
				ELECTRONIC DATA BASE FOR INTIPO MICRO LLY TRAINING	54100				
				CARDMEMBER SERVICES	8120 HUSSON COLLEGE	12/26/2018	AP1946		2,075.00
				SPRING TRIMESTER TRAINING	54100				
				CARDMEMBER SERVICES	9762 HUSSON BOOKSTOR	10/10/2019	AP1946		419.68
				FEDERAL TAXATION BOOKS TRAINING	54100				
				CARDMEMBER SERVICES	4138 HUSSON BOOKSTOR	10/10/2019	AP1946		42.20
				FEDERAL TAXATION BOOKS TRAINING	54100				
				CARDMEMBER SERVICES	3625 GH*GLOBAL INDUS	10/10/2019	AP1946		119.25
				UB6120 Batteries SV WWTP-EM BLDG REPAIR & MAINT	55200				
				CARDMEMBER SERVICES	0146 MSP INSPECTION	12/31/2018	AP1946		123.00
				inspection stickers bj GEN REPAIRS & MAINT	55400				
				CHECK 310658 TOTAL:					4,472.99
				1915 BEAUREGARD EQUIPMENT INC	IB34633	01/17/2019	AP1946		3,096.10
				3,096.10 1550100 55400					
				CHECK 310659 TOTAL:					3,096.10
				2548 BERYL F DIAGLE	REFUND	01/28/2019	AP1946		9.00
				OVERPAYMENT ON VITAL RECORDS CK 8675 Accounts Payable-Refunds	20010				
				CHECK 310660 TOTAL:					9.00
				152 DIRIGO WASTE OIL, LLC	31541P	01/08/2019	AP1946		344.75
				oil pump bj BLDG REPAIR & MAINT	55200				
				CHECK 310660 TOTAL:					344.75



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Town of Mount Desert
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CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

Invoice: 31600	DIRIGO WASTE OIL, LLC	85.85	1550100	55400	31600	01/10/2019	AP1946	85.85
						waste oil furnace TIPS AL GEN REPAIRS & MAINT		
Invoice: 31646F	DIRIGO WASTE OIL, LLC	453.71	1550100	55200	31646F	01/28/2019	AP1946	453.71
						blower motor waste oil furnace bj BLDG REPAIR & MAINT		
						CHECK 310661 TOTAL:		884.31
310662 02/04/2019 PRD Invoice: 5495088	858 TEAM EJP BANGOR, ME	300.00	1550552	54260	5495088	01/28/2019	AP1946	300.00
						water leak bj TECHNICAL SVCS		
						CHECK 310662 TOTAL:		300.00
310663 02/04/2019 PRD Invoice: 10057341-1 010719	1842 EMERA MAINE	15.69	1990100	59200	10057341-1	01/07/2019	AP1946	15.69
						0 kWh Joy Road Pool Electricity MD ELEMENTARY SCHOOL		
Invoice: 10057323-3 010619	EMERA MAINE	31.36	6010100	55010	10057323-3	01/06/2019	AP1946	31.36
						94 KWH yachtsmen power ELECTRICITY		
Invoice: 10057337-3 010619	EMERA MAINE	424.07	1550668	55010	10057337-3	01/06/2019	AP1946	424.07
						2446 KWH Bracy Cove PS Electric-EM ELECTRICITY		
Invoice: 10057334-6 010619	EMERA MAINE	1,031.81	1550666	55010	10057334-6	01/06/2019	AP1946	1,031.81
						3687 KWH Sea Street PS Electric-EM ELECTRICITY		
Invoice: 10057328-4 010919	EMERA MAINE	1,740.63	1440600	55013	10057328-4	01/28/2019	AP1946	1,740.63
						3427.56 kWh street lights (hps) bj STREET LIGHTS- HI PRESS SODIUM		
Invoice: 10545196-3 010619	EMERA MAINE	18.63	1553000	55010	10545196-3	01/28/2019	AP1946	18.63
						12 kWh 40 harbor drive ev unit charger bj ELECTRICITY-EVSE CHG STA		
Invoice: 10003318-8 011619	EMERA MAINE	33.44	1550668	55010	10003318-8	01/16/2019	AP1946	33.44
						106 KWH SH Hill PS Electric-EM ELECTRICITY		
Invoice: 10057346-2 011619	EMERA MAINE	489.28	1550667	55010	10057346-2	01/16/2019	AP1946	489.28
						2803 KWH SV Fence PS Electric-EM ELECTRICITY		
						CHECK 310661 TOTAL:		884.31
						CHECK 310662 TOTAL:		300.00
						CHECK 310661 TOTAL:		884.31
						CHECK 310662 TOTAL:		300.00
						CHECK 310661 TOTAL:		884.31
						CHECK 310662 TOTAL:		300.00



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Town of Mount Desert
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CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME

Ckg-BH General Fund 8066

NET

WARRANT

PO

INV DATE

INVOICE

INVOICE DTL DESC

CHECK 310665 TOTAL: 1,004.37

310666 02/04/2019 PRD 2291 G F JOHNSTON & ASSOCIATES LLC 01112443
Invoice: 01112443 Rt 198 survey, base maps ts
Construction

CHECK 310666 TOTAL: 16,596.90

310667 02/04/2019 PRD 1470 GROUP DYNAMIC INC
Invoice: L1901-016000282 HRA Admin Fee
HSA=MED DEDUCT

CHECK 310667 TOTAL: 153.75

310668 02/04/2019 PRD 207 H P FAIRFIELD 6464072
Invoice: 6464072 TRACKLESS RUBBER SKIRTS OR SANDER AL
GEN REPAIRS & MAINT

CHECK 310668 TOTAL: 109.44

310669 02/04/2019 PRD 207 H P FAIRFIELD 6465185
Invoice: 6465185 TONNER PLOW CYLINDER AL
GEN REPAIRS & MAINT

CHECK 310669 TOTAL: 227.50

310670 02/04/2019 PRD 207 H P FAIRFIELD 6466411
Invoice: 6466411 TRACKLESS CUTTING EDGES AL
GEN REPAIRS & MAINT

CHECK 310670 TOTAL: 405.50

310671 02/04/2019 PRD 207 H P FAIRFIELD 6472704
Invoice: 6472704 TR#6 SANDER CONTROLLER AL
GEN REPAIRS & MAINT

CHECK 310671 TOTAL: 203.02

310672 02/04/2019 PRD 207 H P FAIRFIELD 6471452
Invoice: 6471452 TRACKLESS STEERING PIN AND BEARING AL
GEN REPAIRS & MAINT

CHECK 310672 TOTAL: 156.05

310673 02/04/2019 PRD 207 H P FAIRFIELD 6468946
Invoice: 6468946 sander parts. bj
GEN REPAIRS & MAINT

CHECK 310673 TOTAL: 509.77

310669 02/04/2019 PRD 196 HAMMOND LUMBER COMPANY 112653516-01
Invoice: 112653516-01 padlock and bushings bj
BLDG REPAIR & MAINT

CHECK 310669 TOTAL: 19.17



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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
310670 02/04/2019 PRPD Invoice: IN113328	1765 HIGGINS OFFICE PRODUCTS, INC 335.00 1440330 55200	01/23/2019	AP1946		335.00
	Card printer service contract BLDG REPAIR & MAINT				
	CHECK 310670 TOTAL:				335.00
310671 02/04/2019 PRPD Invoice: 99263	296 HOME DEPOT CREDIT SERVICES 99.00 1550100 55400	01/28/2019	AP1946		99.00
	shop vacuum bj GEN REPAIRS & MAINT				
	CHECK 310671 TOTAL:				99.00
310672 02/04/2019 PRPD Invoice: 0048587	1478 IACP 190.00 1440110 54200	01/07/2019	AP1946		190.00
	IACP Dues 01/01/2019-12/31/2019 DUES & MEMBERSHIPS				
	CHECK 310672 TOTAL:				190.00
310673 02/04/2019 PRPD Invoice: P30328	358 JORDAN EQUIPMENT CO 711.05 1550100 55400	01/28/2019	AP1946		711.05
	chain inspection bj GEN REPAIRS & MAINT				
	CHECK 310673 TOTAL:				711.05
310674 02/04/2019 PRPD Invoice: 3181105	1236 MAINE OXY/ SPEC AIR 327.74 1550100 55400	01/11/2019	AP1946		327.74
	PRESSURE WASHER HOSE HANDLE NOZZLES AND FITTINGS GEN REPAIRS & MAINT				
	CHECK 310674 TOTAL:				327.74
310675 02/04/2019 PRPD Invoice: 17406	413 M C M ELECTRIC INC 786.08 1440330 55200 433	01/22/2019	AP1946		786.08
	Lights repaired at station 3 BLDG REPAIR & MAINT-S3 SV				
	Invoice: 17329				
	M C M ELECTRIC INC 250.38 1552000 55200	01/28/2019	AP1946		250.38
	light fixture replacement bj BLDG REPAIR & MAINT				
	Invoice: 17430				
	M C M ELECTRIC INC 170.72 1550100 55200	01/28/2019	AP1946		170.72
	fixed parking lot light bj BLDG REPAIR & MAINT				
	CHECK 310675 TOTAL:				1,207.18



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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100 Ckg-BH General Fund 8066

INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
310676	02/04/2019 PRD 1382 MOUNT DESERT ELEMENTARY SCHOOL CONTRIBUTION	01/22/2019	API1946	API1946	500.00
	Invoice: CONTRIBUTION	GOTT'S DISPOSAL FEB-JUL 19 - BOS 01/22/19 CONTINGENCY			
	500.00 1220001 59350				
310677	02/04/2019 PRD 1347 KOREY GOODWIN	01/28/2019	API1946	API1946	721.92
	Invoice: 12511	pumped holding tanks bj BLDG REPAIR & MAINT			
	721.92 1550100 55200				
	CHECK 310676 TOTAL:				500.00
310678	02/04/2019 PRD 1409 DIANE MILLER	12/01/2018	API1946	API1946	725.00
	Invoice: 2018	ANNUAL RWMSTP BENEFIT RWWSP Benefit			
	725.00 1335000 59150				
	CHECK 310677 TOTAL:				721.92
310679	02/04/2019 PRD 429 MAINE MUNICIPAL EMPLOYEES HEALTH	02/01/2019	API1946	API1946	64,926.74
	Invoice: 0219	FEBRUARY PREMIUMS			
	56,678.76 100 24710	MMEHT-Medical			
	1,930.00 100 24710	MMEHT-Medical			
	3,776.89 100 24710	MMEHT-Medical			
	848.21 100 24711	MMEHT-IP			
	329.10 100 24712	MMEHT-Life			
	15.60 100 24712	MMEHT-Life			
	19.00 100 24713	MMEHT-Life Dep			
	1,155.65 100 24714	MMEHT-Dental			
	173.53 100 24715	MMEHT-Vision			
	CHECK 310678 TOTAL:				725.00
310680	02/04/2019 PRD 2526 MORTON SALT INC	01/08/2019	API1946	API1946	1,769.01
	Invoice: 5401740373	salt bj SALT & SAND			
	1,769.01 1550100 53200				
	Invoice: 5401738852	salt bj SALT & SAND			
	1,762.29 1550100 53200				
	Invoice: 5401744196	salt bj SALT & SAND			
	1,745.25 1550100 53200				
	Invoice: 5401747033	salt bj SALT & SAND			
	1,775.73 1550100 53200				
	CHECK 310679 TOTAL:				64,926.74

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE DTL DESC WARRANT NET

CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INV DATE PO

Invoice: 5401754521	MORTON SALT INC	5401754521	01/28/2019	AP1946	1,729.24
		1,729.24 1550100 53200	salt bj SALT & SAND		
Invoice: 5190003475	MORTON SALT INC	5190003475	01/28/2019	AP1946	1,695.16
		1,695.16 1550100 53200	salt bj SALT & SAND		
Invoice: 5401753135	MORTON SALT INC	5401753135	01/28/2019	AP1946	1,653.31
		1,653.31 1550100 53200	salt bj SALT & SAND		
Invoice: 5401756178	MORTON SALT INC	5401756178	01/28/2019	AP1946	1,758.16
		1,758.16 1550100 53200	salt bj SALT & SAND		

310680 TOTAL: 13,888.15

310681 02/04/2019 PRD	435 MAINE TOWN & CITY CLERKS ASSOCIAT	1000259492	01/22/2019	AP1946	60.00
Invoice: 1000259492		60.00 1220220 54100	Title 30A Training TRAINING		

CHECK 310681 TOTAL: 60.00

310682 02/04/2019 PRD	2160 COASTAL AUTO PARTS	033756	01/16/2019	AP1946	61.20
Invoice: 033756		61.20 1550100 55400	WINDSHIELD DE-ICER AL GEN REPAIRS & MAINT		

CHECK 310682 TOTAL: 61.20

Invoice: 032770	COASTAL AUTO PARTS	032770	01/14/2019	AP1946	8.61
		8.61 1990100 59200 9104	BUS#4 HEADLIGHT BULB AL MDES - BUS 4		

CHECK 310683 TOTAL: 108.98

Invoice: 037988	COASTAL AUTO PARTS	037988	01/25/2019	AP1946	108.98
		33.99 1550552 55405	Battery Charger for New Port GenSet, Sockets -EM		
		74.99 1550552 53900	GENERATOR SVCS OTHER EQUIPMENT		

CHECK 310684 TOTAL: 27.96

Invoice: 036882	COASTAL AUTO PARTS	036882	01/23/2019	AP1946	27.96
		27.96 1550100 55400	TR#10 WIPER BLADES AL GEN REPAIRS & MAINT		

CHECK 310685 TOTAL: 206.75

310683 02/04/2019 PRD	2120 NORTHEAST HARBOR AMBULANCE SERVIC REFUND-FEES		11/08/2018	AP1946	8.00
Invoice: REFUND-FEES		8.00 100 24900	AMBULANCE TRANSFER FEES - AM2430 Clearing		



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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME Ckg-BH General Fund 8066

INVOICE INVOICE PO WARRANT NET

INVOICE DTL DESC

INVOICE	INVOICE	PO	WARRANT	NET
310684	02/04/2019 PRTD Invoice: 118397	553 OVERHEAD DOOR COMPANY OF BANGOR 256.12 1550100 55200	310683 TOTAL: CHECK 310683 TOTAL: 01/28/2019 AP1946 bus garage door repair bj BLDG REPAIR & MAINT	8.00 256.12
310685	02/04/2019 PRTD Invoice: 13661	1168 PENN VALLEY PUMP CO INC 32,770.00 4050500 24501	310684 TOTAL: CHECK 310684 TOTAL: 01/23/2019 AP1946 2 Simplex pumps, motors, frames & piping TS WW Capital Resv	256.12 32,770.00
310686	02/04/2019 PRTD Invoice: 172072	565 PERMA-LINE CORP OF NE 202.90 1550100 55400	310685 TOTAL: CHECK 310685 TOTAL: 01/11/2019 AP1946 signs bj GEN REPAIRS & MAINT	202.90 202.90
310687	02/04/2019 PRTD Invoice: 0219	694 TEAMSTERS UNION LOCAL #340 821.00 100 24742	310686 TOTAL: CHECK 310686 TOTAL: 02/01/2019 AP1946 FEBRUARY CONTRIBUTIONS Union Dues-PW	821.00 821.00
310688	02/04/2019 PRTD Invoice: IN1744685	725 TRANSCO BUSINESS TECHNOLOGIES 923.00 1221000 55320	310687 TOTAL: CHECK 310687 TOTAL: 01/24/2019 AP1946 Copier and Printer Maintenance COPIER LEASE	923.00 923.00
310689	02/04/2019 PRTD Invoice: BIL0117190000001871	TRANSCO BUSINESS TECHNOLOGIES 293.91 1221000 55320	310688 TOTAL: CHECK 310688 TOTAL: 01/28/2019 AP1946 Printer and Copier Maintenance COPIER LEASE	293.91 1,216.91
310689	02/04/2019 PRTD Invoice: BIL0117190000001871	1387 TREASURER, STATE OF MAINE 120.00 1440800 54250	310689 TOTAL: CHECK 310689 TOTAL: 01/17/2019 AP1946 Telco Circuit Charges 01/2019 IT/TECH FEE	120.00 120.00
310690	02/04/2019 PRTD Invoice: 194622	2473 TRUCK VAULT, INC 396.00 1440110 55100 4109	310689 TOTAL: CHECK 310689 TOTAL: 01/24/2019 AP1946 Truck Vault - Chief's Cruiser VEHICLE REPAIR-17 FORD EXP ADM	120.00 396.00



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Town of Mount Desert
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310691 02/04/2019 PRD
Invoice: 854714801012419

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

10100
Kkg-BH General Fund 8066

INVOICE

INVOICE

INV DATE

PO

WARRANT

NET

INVOICE DTL DESC

396.00

CHECK 310690 TOTAL:

314.45

310691 02/04/2019 PRD
Invoice: 854714801012419
314.45 1221000 55150 1737
WARNER CABLE (USE REMIT 1)
Internet fire Station #2
CABLE/INTERNET-FIRE ST#2 SH

314.45

CHECK 310691 TOTAL:

321.86

310692 02/04/2019 PRD
Invoice: 713662701012519
321.86 1221000 55150 1616
WARNER CABLE (USE REMIT 1)
Internet Fire Station #3
CABLE/INTERNET-FIRE ST#3 SV

321.86

CHECK 310692 TOTAL:

233.85

310693 02/04/2019 PRD
Invoice: 719743901011819
233.85 6010100 55150
WARNER CABLE (USE REMIT 1)
time Warner
CABLE/INTERNET

233.85

CHECK 310693 TOTAL:

406.86

310694 02/04/2019 PRD
Invoice: 859562901012119
406.86 1221000 55150 1773
WARNER CABLE (USE REMIT 1)
Internet Highway Garage
CABLE/INTERNET-HGWY GAR

406.86

CHECK 310694 TOTAL:

5.82

310695 02/04/2019 PRD
Invoice: 713240201012019
5.82 1221000 55150 1771
WARNER CABLE (USE REMIT 1)
Police Communications Beech Hill Farm
CABLE/INTERNET-POLICE DEPT

5.82

CHECK 310695 TOTAL:

30.00

310696 02/04/2019 PRD
Invoice: 715785501011119
30.00 1221000 55150 1771
WARNER CABLE (USE REMIT 1)
Police Communications Internet MDES
CABLE/INTERNET-POLICE DEPT

30.00

CHECK 310696 TOTAL:

55.00

310697 02/04/2019 PRD
Invoice: 715785601011119
55.00 1221000 55150 1771
WARNER CABLE (USE REMIT 1)
OC Police Communications Internet
CABLE/INTERNET-POLICE DEPT

55.00



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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

CHECK 310697 TOTAL: 55.00

310698 02/04/2019 PRD 1770 TIME WARNER CABLE (USE REMIT 1) 697517601011019 01/10/2019 AP1946 1,990.09
Invoice: 697517601011019 Internet Trwn Office

1,990.09 1221000 55150 1770 CABLE/INTERNET-TOWN OFFICE

CHECK 310698 TOTAL: 1,990.09

310699 02/04/2019 PRD 1693 TIME WARNER CABLE (USE REMIT 1) 697540001012519 01/25/2019 AP1946 371.86
Invoice: 697540001012519 Internet NEH WWTP

371.86 1221000 55150 1693 CABLE/INTERNET-NEH WWTP

CHECK 310699 TOTAL: 371.86

310700 02/04/2019 PRD 737 UNIFIRST CORP 0272643027 01/16/2019 AP1946 109.65
Invoice: 0272643027 WW Uniforms-EM UNIFORMS

109.65 1550552 53800

Invoice: 0272643026 UNIFIRST CORP 0272643026 01/16/2019 AP1946 198.64

35.00 1551500 53800 HWY/MSW/P&C Uniforms-EM UNIFORMS

20.00 1552500 53800 UNIFORMS

143.64 1550100 53800 UNIFORMS

Invoice: 0272644690 UNIFIRST CORP 0272644690 01/23/2019 AP1946 198.64

35.00 1551500 53800 HWY/MSW/P&C Uniforms-EM UNIFORMS

20.00 1552500 53800 UNIFORMS

143.64 1550100 53800 UNIFORMS

Invoice: 0272644691 UNIFIRST CORP 0272644691 01/23/2019 AP1946 109.65

109.65 1550552 53800 WW Uniforms-EM UNIFORMS

Invoice: 0272646386 UNIFIRST CORP 0272646386 01/30/2019 AP1946 198.64

35.00 1551500 53800 HWY/MSW/P&C Uniforms-EM UNIFORMS

20.00 1552500 53800 UNIFORMS

143.64 1550100 53800 UNIFORMS

Invoice: 0272646387 UNIFIRST CORP 0272646387 01/30/2019 AP1946 109.65

109.65 1550552 53800 WW Uniforms-EM UNIFORMS

CHECK 310700 TOTAL: 924.87



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CASH ACCOUNT: 100
CHECK NO 100
CHK DATE 02/04/2019
VENDOR NAME 742 USA BLUEBOOK
TYPE 10100
INVOICE 783002
INVOICE 1550552
INVOICE 53820
INVOICE DTL DESC

10100
General Fund 8066
INVOICE
INVOICE
INVOICE
INVOICE DTL DESC

WARRANT

INV DATE

PO

NET

310701 02/04/2019 PRTD 742 USA BLUEBOOK 783002 01/11/2019 AP1946 230.67
 Invoice: 783002 PH10 Buffer, 500ml Graduated Cylinder-EM
 230.67 1550552 53820 LAB EQUIP

CHECK 310701 TOTAL: 230.67

310702 02/04/2019 PRTD 865 WARRENS OFFICE SUPPLIES 149549-00 01/22/2019 AP1946 198.00
 Invoice: 149549-00 198.00 1440330 53000 431 Office Chair
 198.00 1440330 53000 431 OFFICE SUPPLIES-S1 NEH

WARRENS OFFICE SUPPLIES 149550-00 01/22/2019 AP1946 198.00
 Invoice: 149550-00 198.00 1440330 53000 431 Office chair
 198.00 1440330 53000 431 OFFICE SUPPLIES-S1 NEH

CHECK 310702 TOTAL: 396.00

310703 02/04/2019 PRTD 760 F W WEBB COMPANY 61640710 01/28/2019 AP1946 9.04
 Invoice: 61640710 9.04 1550100 55400 gasket waste oil
 GEN REPAIRS & MAINT

CHECK 310703 TOTAL: 9.04

310704 02/04/2019 PRTD 773 WINTERPORT BOOT SHOP 218521 01/17/2019 AP1946 189.99
 Invoice: 218521 189.99 1550100 53800 safety work boots-pinkham ts
 UNIFORMS

CHECK 310704 TOTAL: 189.99

NUMBER OF CHECKS 63 *** CASH ACCOUNT TOTAL *** 193,980.56

COUNT AMOUNT

TOTAL PRINTED CHECKS 54 173,741.13
 TOTAL EFT'S 9 20,239.43

*** GRAND TOTAL *** 193,980.56

CLERK: 69051you

YEAR PER JNL
SRC ACCOUNT

APP	EFF DATE	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2019	8	5									
APP 100-20000	02/04/2019	AP1946	LLY				Accounts Payable			132,776.32	
APP 100-10100	02/04/2019	AP1946	LLY				AP CASH DISBURSEMENTS JOURNAL Ckg-BH General Fund 8066				193,980.56
APP 300-20000	02/04/2019	AP1946	LLY				Accounts Payable			27,881.40	
APP 600-20000	02/04/2019	AP1946	LLY				AP CASH DISBURSEMENTS JOURNAL			552.84	
APP 400-20000	02/04/2019	AP1946	LLY				Accounts Payable			32,770.00	
	02/04/2019	AP1946	LLY				AP CASH DISBURSEMENTS JOURNAL				
							GENERAL LEDGER TOTAL			193,980.56	193,980.56
APP 100-35030	02/04/2019	AP1946	LLY				DTF-CAP IMP			27,881.40	
APP 300-35010	02/04/2019	AP1946	LLY				DT Gen fund				27,881.40
APP 100-35060	02/04/2019	AP1946	LLY				DT-MARINA			552.84	
APP 600-35010	02/04/2019	AP1946	LLY				DT Gen fund			32,770.00	552.84
APP 100-35040	02/04/2019	AP1946	LLY				DT-TRUST				32,770.00
APP 400-35010	02/04/2019	AP1946	LLY				DT Gen fund				32,770.00
							SYSTEM GENERATED ENTRIES TOTAL			61,204.24	61,204.24
							JOURNAL 2019/08/5			255,184.80	255,184.80
							TOTAL				

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JOURNAL ENTRIES TO BE CREATED

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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2019 8	5	02/04/2019			
100-10100				Ckg-BH General Fund 8066		193,980.56
100-20000				Accounts Payable	132,776.32	
100-35030				DTF-CAP IMP	27,881.40	
100-35040				DT-TRUST	32,770.00	
100-35060				DT-MARINA	552.84	
				FUND TOTAL	193,980.56	
300 Capital Projects	2019 8	5	02/04/2019			
300-20000				Accounts Payable	27,881.40	
300-35010				DT Gen fund		27,881.40
				FUND TOTAL	27,881.40	
400 Investment Trusts-Reserves	2019 8	5	02/04/2019			
400-20000				Accounts Payable	32,770.00	
400-35010				DT Gen fund		32,770.00
				FUND TOTAL	32,770.00	
600 Marina	2019 8	5	02/04/2019			
600-20000				Accounts Payable	552.84	
600-35010				DT Gen fund		552.84
				FUND TOTAL	552.84	

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
100 General Fund	61,204.24	27,881.40
300 Capital Projects		32,770.00
400 Investment Trusts-Reserves		552.84
600 Marina		
TOTAL	61,204.24	61,204.24

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1944

CHECK DATE: January 24, 2019

CHECK NUMBER: <u>310648</u>	through	<u>310648</u>	\$ <u>4,743.59</u>	Check payments
CHECK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 4,743.59

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

TOWN OF MOUNT DESERT

PAYROLL WARRANT

WARRANT PR# 1915

CHECK DATE: January 25, 2019

ADVICE NUMBERS: 9360 through 9403

CHECK NUMBERS: 64123 through 64136

TOTAL DISBURSEMENTS: \$ 99,206.60

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Kathi Mahar

From: John Macauley <jbmacauley3@gmail.com>
Sent: Wednesday, January 23, 2019 1:13 PM
To: Kathi Mahar
Cc: Martha Dudman (martha.dudman@gmail.com); Matt Hart; Rick Mooers
Subject: Re: Warrant AP#1900 & PR#1900 Approval Request

Yes, I approve.

On Wed, Jan 23, 2019 at 1:08 PM Kathi Mahar <treasurer@mtdesert.org> wrote:

Good afternoon!

Attached are the following warrants for your approval:

Accounts Payable	#1944	total of	\$4,743.59
Payroll	#1915	total of	\$99,206.60

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will “reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Kathi

Kathryn A Mahar, Treasurer

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 1945

CHECK DATE: January 30, 2019

CHECK NUMBER: <u>310650</u>	<u>310650</u>	through	<u>\$ 834.00</u>	Check payments
CHECK NUMBER: <u>N/A</u>	<u>N/A</u>	through	<u>\$ -</u>	Electronic payments
EFT NUMBER: <u>N/A</u>	<u>N/A</u>	through	<u>\$ -</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	<u>N/A</u>	through	<u>\$ -</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 834.00

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Kathi Mahar

From: John Macauley <jbmacauley3@gmail.com>
Sent: Monday, January 28, 2019 12:30 PM
To: Kathi Mahar
Cc: Martha Dudman (martha.dudman@gmail.com); Matt Hart; Rick Mooers
Subject: Re: Warrant AP# State Fees/Payroll Benefits Approval Request

Yes, I approve.

On Mon, Jan 28, 2019 at 12:17 PM Kathi Mahar <treasurer@mtdesert.org> wrote:

Good afternoon!

Attached is Accounts Payable Warrant # 1945 (for Payroll and/or State Fees) in the amount of \$ 834.00 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will “reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Kathi

Kathryn A Mahar, Treasurer

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 12966

Include Authorization Codes: Yes
Batch: 2886
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	02/01/2019	STAT	TREASURER, STATE OF MAIN		3,065.00	3,065.00			
	02/01/2019	IRS	INTERNAL REVENUE SERVIC		11,231.18	11,231.18	0.00	0.00	
43779	02/01/2019	280	SUSAN J. ARIPOTCH	1	80.00	73.88	0.00	73.88	
43780	02/01/2019	468	WARREN L. MURRAY	1	277.50	256.27	0.00	256.27	
43781	02/01/2019	467	TAMMY UNDERWOOD	1	240.00	212.26	0.00	212.26	
43782	02/01/2019	149	MARIAH D. BAKER	1	1,729.07	1,395.08	1,395.08	0.00	
43783	02/01/2019	311	LAURA-JEAN BEAL	1	2,134.46	1,534.16	1,534.16	0.00	
43784	02/01/2019	11	KELLY S. BEAULIEU	1	2,331.11	1,533.24	1,533.24	0.00	
43785	02/01/2019	463	RENE L. BECKER	1	1,518.76	1,117.99	1,117.99	0.00	
43786	02/01/2019	266	JULIANNA R. BENNOCH	1	2,392.65	1,661.86	1,661.86	0.00	
43787	02/01/2019	333	RHODA J. BURKE	1	1,389.96	1,012.39	1,012.39	0.00	
43788	02/01/2019	314	ANDREW J. CARLSON	1	1,511.53	1,127.74	1,127.74	0.00	
43789	02/01/2019	462	JACQUELINE E A CARPENTER	1	1,480.76	1,079.54	1,079.54	0.00	
43790	02/01/2019	18	JANICE P. CARROLL	1	1,180.40	836.25	836.25	0.00	
43791	02/01/2019	248	ROBERT P. CHAPLIN	1	80.00	78.84	78.84	0.00	
43792	02/01/2019	337	AMBER G. CHARRON	1	1,947.42	1,415.12	1,415.12	0.00	
43793	02/01/2019	21	LARRY A. COLE	1	1,370.88	558.96	558.96	0.00	
43794	02/01/2019	26	BRIAN R. COTE	1	2,352.76	1,631.72	1,631.72	0.00	
43795	02/01/2019	91	JUDITH CULLEN	1	1,800.84	1,383.10	1,383.10	0.00	
43796	02/01/2019	69	EMILY N. DAMON	1	1,671.64	1,185.00	1,185.00	0.00	
43797	02/01/2019	308	Gloria A. Delsandro	1	3,341.65	2,380.72	2,380.72	0.00	
43798	02/01/2019	229	JENNIFER G. DUNBAR	1	1,136.00	744.50	744.50	0.00	
43799	02/01/2019	43	SARAH R. DUNBAR	1	1,829.84	1,402.22	1,402.22	0.00	
43800	02/01/2019	52	WANDA J. FERNALD	1	2,189.69	1,395.55	1,395.55	0.00	
43801	02/01/2019	57	JASON W. FOUNTAINE	1	1,640.47	1,192.31	1,192.31	0.00	
43802	02/01/2019	332	MARINA P. FREDERICK	1	1,532.80	996.88	996.88	0.00	
43803	02/01/2019	329	ALEXANDER GARRETT	1	1,607.69	1,265.55	1,265.55	0.00	
43804	02/01/2019	63	HEATHER M. GRAVES	1	2,106.84	1,236.16	1,236.16	0.00	
43805	02/01/2019	65	GAYLE M. GRAY	1	2,427.53	1,674.84	1,674.84	0.00	
43806	02/01/2019	331	RUSSELL W. GRAY	1	1,278.44	1,070.61	1,070.61	0.00	
43807	02/01/2019	92	ABIGAIL A. HARMON	1	1,159.83	810.36	810.36	0.00	
43808	02/01/2019	244	KRISTIN D. HOLLEY	1	1,005.43	799.05	799.05	0.00	
43809	02/01/2019	313	ANDREA W. HOWELL	1	1,184.91	992.04	992.04	0.00	
43810	02/01/2019	293	Amy L. James	1	2,392.65	1,574.06	1,574.06	0.00	
43811	02/01/2019	90	REBECCA A. JARVIS	1	2,032.23	1,367.83	1,367.83	0.00	
43812	02/01/2019	312	BETHANY G. JOHNSON	1	1,287.00	950.85	950.85	0.00	
43813	02/01/2019	291	PATRICIA A. KELLEY	1	1,319.88	966.99	966.99	0.00	
43814	02/01/2019	335	CYNTHIA A. LAMBERT	1	1,670.58	1,479.14	1,479.14	0.00	
43815	02/01/2019	135	SAMUEL D. LEONARDI	1	1,492.80	994.19	994.19	0.00	
43816	02/01/2019	277	JOHN B. MACAULEY	1	80.00	73.88	73.88	0.00	
43817	02/01/2019	321	MAX E. MASON	1	976.40	796.41	796.41	0.00	
43818	02/01/2019	292	TARA MCKERNAN	1	2,070.00	1,485.91	1,485.91	0.00	
43819	02/01/2019	289	ELIZABETH M. MINOTT	1	1,243.96	943.93	943.93	0.00	
43820	02/01/2019	461	JANET NORDELUS	1	1,168.46	910.64	910.64	0.00	
43821	02/01/2019	193	HARVEY BRUCE NORWOOD	1	1,098.24	782.60	782.60	0.00	
43822	02/01/2019	237	JUSTIN B. NORWOOD	1	1,936.07	1,515.95	1,515.95	0.00	
43823	02/01/2019	464	MARY E. O'MEARA	1	320.00	294.29	294.29	0.00	
43824	02/01/2019	238	WENDELL L. OPPEWALL	1	1,292.65	732.33	732.33	0.00	
43825	02/01/2019	240	JEANNE C. OTT	1	2,562.15	1,766.78	1,766.78	0.00	
43826	02/01/2019	301	Terry P. Paulos	1	1,056.69	718.85	718.85	0.00	
43827	02/01/2019	138	AMY Y. PHILBROOK	1	2,265.52	1,497.61	1,497.61	0.00	
43828	02/01/2019	466	KATHERINE P. PHILBROOK	1	160.00	147.76	147.76	0.00	
43829	02/01/2019	275	JOELLE A. RUDDY	1	2,427.53	1,823.93	1,823.93	0.00	
43830	02/01/2019	74	LEON E. SARGENT	1	2,130.72	1,432.06	1,432.06	0.00	

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 12966

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void	
43831	02/01/2019	120	KAREN L. SHARPE	1	2,601.71	1,550.55	1,550.55	0.00		
43832	02/01/2019	375	KATHLEEN C. ST DENIS	1	2,639.07	1,492.11	1,492.11	0.00		
43833	02/01/2019	334	EMILY P. STAPLES	1	1,123.98	800.48	800.48	0.00		
43834	02/01/2019	404	KERRY L. TAYLOR	1	2,296.50	1,643.76	1,643.76	0.00		
43835	02/01/2019	410	SUSAN Y. TRIPP	1	480.00	419.62	419.62	0.00		
43836	02/01/2019	459	SHANNON L. WESTPHAL	1	1,733.69	1,327.33	1,327.33	0.00		
43837	02/01/2019	448	JACQUELINE A. WHEATON	1	2,141.23	1,528.06	1,528.06	0.00		
43838	02/01/2019	307	LAUREN M. WHITE	1	1,166.20	856.90	856.90	0.00		
43839	02/01/2019	469	TIFFANY C. YARBROUGH	1	1,262.69	1,058.95	1,058.95	0.00		
					108,655.64	81,284.12	66,445.53	542.41		

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	3	542.41
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	58	66,445.53
	ACH Employee Credits	58	66,445.53
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	0	0.00
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	14,296.18

Mount Desert School Department
PAYROLL WARRANT REGISTER

Report # 12966

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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WARRANT # 16

DATE: FEB 0 1 PAID

Alan Edward Gasso, Ed.D.
SUPERINTENDENT

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

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