



Town of Mount Desert  
Board of Selectmen  
Agenda

Regular Meeting  
Thursday, March 7, 2019

Location: Meeting Room, Town Hall, Northeast Harbor

- I. **Call to order at 6:30 p.m.**
- II. **Public Hearing(s)**
  - A. *May 6 & 7, 2019 Annual Town Meeting Proposed Warrant Articles for Appropriation of Funds, Ordinance Amendments, and Ordinances*
- III. **Minutes**
  - A. *Approval of minutes from February 11, 2019 meeting*
  - B. *Approval of minutes from February 19, 2019 meeting*
  - C. *Approval of minutes from February 25, 2019 meeting*
- IV. **Appointments/Recognitions/Resignations**
  - A. *Appointment of Liam Harrington as a Full-Time Police Officer at \$24.30/hour effective March 11, 2019*
  - B. *Appoint Tracy Keller as an alternate Planning Board member effective March 7, 2019*
- V. **Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
  - A. *Sustainability Committee Meeting Minutes from February 28, 2019*
  - B. *Thank you note from MDES Green Team*
  - C. *Hancock County Commissioners Meeting Minutes from February 5, 2019*
- VI. **Selectmen's Reports**
- VII. **Unfinished Business**
  - A. *Correct the reference to the "object" account number from the February 19, 2019 Agenda item VII. New Business C. to read 2055200-~~24754~~ 24571 on both the agenda and minutes*
  - B. *Review and Vote on remaining Warrant Articles for May 6 and 7, 2019 Annual Town Meeting*
- VIII. **New Business**
  - A. *Efficiency Maine Small Business Initiative Interior Lighting Program cost-free assessment*
  - B. *Request approval for Old Firehouse Lane Utility Location Permit*
- IX. **Other Business**
  - A. *Such other business as may be legally conducted*

Board of Selectmen Meeting Agenda March 7, 2019

**X. Treasurer's Warrants**

- A. Approve & Sign Treasurer's Warrant AP1951 in the amount of \$657,606.39*
- B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1949, AP1950, and PR1917 in the amounts of \$2,146.71, \$3,393.36, and \$101,120.35, respectively*
- C. Acknowledge Treasurer's School Board AP/Payroll Warrants 18 in the amount of \$70,365.70*

**XI. Adjournment**

The next regularly scheduled meeting is at 6:30 p.m., Monday, March 18, 2019 in the Meeting Room, Town Hall, Northeast Harbor

# **PUBLIC HEARINGS**

# MINUTES

1 **Town of Mount Desert**  
2 **Board of Selectmen Special Budget and Ordinance Review Meeting Minutes**  
3 **Meeting Room, Town Hall**  
4 **4:00 PM, February 11, 2019**  
5

6 Present were Selectmen Rick Mooers, Matt Hart, and Wendy Littlefield. Chairman McCauley joined the  
7 meeting late.

8  
9 Present were Town Manager Durlin Lunt, Town Clerk Claire Woolfolk, and Police Chief Jim Willis.

10  
11 **I. Call to order at 4:00 p.m.**

12 Vice Chairman Matt Hart called the meeting to order at 4:00 PM.

13  
14 Town Manager Durlin Lunt noted that Town Attorney Andy Hamilton had a scheduling conflict  
15 and requested Item III.C.b. under New Business be addressed first. It was agreed by general  
16 consensus to address Item III.C.b. first.

17  
18 **II. Old Business**

19 *None Presented*

20  
21 **III. New Business**

22 **A. MDES Budget Review**

23 AOS members and school committee members were present. MDES Principal Gloria Delsandro  
24 summarized the state of the school. Enrollment has fluctuated. Currently there are 162 students, with  
25 a new student enrolling shortly. There are currently 25 teachers, including classroom teachers and  
26 some specialized teachers. There are part-time employees as well. 92% of the students participate in  
27 extracurricular activities. 17% of the students at the school receive assistance from a licensed mental  
28 health counselor at the school. There is a 24% special education rate with students having  
29 individualized education plans. 11% of the students have a 504 plan. The school has two ASL  
30 interpreters, and additionally all staff and students are learning sign language. MEA test scores show  
31 the students are performing at or above grade level.

32  
33 The budget increase proposed is 3.67%. 68.45% of the budget is salary. Last year's State subsidy was  
34 budgeted at \$175,000. The school came in at \$240,000. This year the school has budgeted \$200,000.

35  
36 Budget additions include safety upgrades to the conference room, and the keyless entry system. The  
37 conference room door will be moved to behind the security doors at the school, and the keyless entry  
38 cards will require an upgrade. A phone system upgrade that will improve the emergency "All-Call"  
39 function is proposed. A wireless phone system is currently being explored. An administrative stipend  
40 increase is proposed for the acting administrator during Ms. Delsandro's occasional absences from the  
41 school. An increase in the contracted payment to the library is also being proposed.

42  
43 Superintendent Mark Gousse reported that a collective bargaining agreement was reached with the  
44 teachers. Some gains in the health insurance were made. He felt savings would be seen through these  
45 changes.  
46

1 Ms. Delsandro noted a study of the physical plant of the school has been done and work identified. Ms.  
2 Delsandro hoped that once the debt service was paid down, some planning could begin on some of the  
3 recommended improvements. Ms. Delsandro noted there was a group of three regular bus drivers, but  
4 in the absence of any of them, the school is left scrambling for a substitute.

5  
6 Chairman Macauley asked about the possibility of solar panels. Ms. Delsandro reported that the school  
7 planned to do an energy audit. Solar panels could theoretically be in the plan. The boilers are working,  
8 though they could be more efficient.

9  
10 *B. Municipal Revenue Budget Review*

11 Town Manager Lunt noted revenue estimation is a guessing game. In his work with this budget, he  
12 asked the Department Heads for their estimates. He felt the submitted figures would be relatively  
13 accurate. Resident Katrina Carter asked for the difference between parking tickets and parking fees.  
14 Manager Lunt noted the parking fees were the paid parking spaces at the Harbor parking lot.

15  
16 Building, Plumbing, and Sewer permit fees were given a lower estimate. The estimations have been high  
17 in past years.

18  
19 The vehicle registration revenue estimation was raised a little as well.

20  
21 The road opening permit fees were up. Public Works Director Smith felt more road work would be done  
22 in the coming year.

23  
24 Chairman Macauley asked for any further discussion. There was none.

25  
26 *C. Draft Warrant Review:*

27 *a. Land Use Zoning Ordinance*

28 Noel Musson of The Musson Group presented to the Board. Several items were discussed:

29  
30 **Mobile Food Vendors:**

- 31 - Currently the ordinance is written so that it prohibits mobile food vendors coming to a private  
32 residence to cater. The proposed change is new wording in the form of a footnote in Option A  
33 Under Section 3.4 of the LUZO that allows a mobile food vendor at a private home on a  
34 temporary basis without a permit, provided permission from the property owner is obtained.  
35 A definition of what "temporary basis" means would be necessary.
- 36 - The possibility of allowing a mobile vendor to operate in other parts of Town on private property  
37 was discussed. Mr. Musson noted that the Rural Woodland District was the only other area  
38 allowing restaurants currently, and therefore a good place to introduce such a change.  
39 Parameters were added to the ordinance requiring mobile food vendors to get a conditional use  
40 permit through the Planning Board. The Town should think about what they would like to allow.  
41 Rural Woodland areas include places not on the shoreland district. Mr. Musson noted it was a  
42 challenging regulatory control. Discussion of the ice cream truck frequently seen in Southwest  
43 Harbor ensued.
- 44 - The sale of food and merchandise ordinance and how it pertains to operating in the shoreland  
45 zone was discussed. The committee felt it was important for mobile food vendors to have  
46 licenses. This means a change to the sale of food and merchandise ordinance. A small clause  
47 was added to the LUZO to note there was an application process for those in the Rural

1 Woodland District. There would be no need for a lottery or assigning a mobile vendor a specific  
2 spot within the district.

3  
4 Other elements Mr. Musson felt required attention include:

- 5 - Mobile Vendors – There was concern regarding the date of the mobile vendor license lottery;  
6 some felt it occurred too late in the season. Five licenses were currently allowed. There are  
7 only two spots for vendors. Mr. Musson felt that leaving out all reference to the number of  
8 licenses would be best. The Board of Selectmen can designate the number of licenses offered,  
9 and the lottery process can happen at that point. The lottery process should probably occur  
10 earlier in the year, such as mid- to late-winter. Extending a license beyond the year could be  
11 problematic. Mr. Musson was hoping for some Board feedback.

12  
13 Selectman Hart felt that applications in January or February was a better choice. It would also  
14 give the vendors the chance to look elsewhere should they not get a space here. It was agreed  
15 to remove reference to the number of vendors. Selectman Mooers hoped that a returning  
16 vendor could retain their spot, unless they failed to submit the application by a set deadline.  
17 Selectman Hart agreed but wondered whether this would essentially give a vendor a license in  
18 perpetuity. Perhaps there could be a bid process to retain an ongoing license. A multi-year  
19 license might allow a vendor to weigh options and develop their business. Mr. Musson noted a  
20 process would have to be set up for a multi-year lottery and would add administrative layers to  
21 the process. And the license would have to be renewed every year to ensure the spots remain  
22 filled.

23  
24 Chairman Macauley asked about the logic behind designating the Rural Woodlands District as a  
25 potential area for mobile vendors. What would be the reason for allowing mobile vendors to  
26 operate in the Rural Woodlands District? Mr. Musson noted that Rural Woodland is the only  
27 other district besides Village Commercial District where restaurants are allowed. Shoreland  
28 Commercial District was directly related to commercial fishing and marine activities and did not  
29 allow restaurants. Allowing vendors in the Rural Woodland District was the most  
30 straightforward option within the current zoning if the Town wants to expand the areas for the  
31 mobile food vendors, as Mr. Musson was told they did. Approval for this area would be the  
32 same process as it is in the Village Commercial District. It was noted there are no parking  
33 requirements for the mobile food vendors.

34  
35 Mr. Musson agreed to change in the LUZO the number of mobile vendor licenses, change the  
36 deadline for applying, and work on a process that might include a longer term, and a renewal  
37 process.

38  
39 Road Acceptance Ordinance: a reference needed amending in the LUZO for the Road Acceptance  
40 Ordinance.

41  
42 Zoning Map Changes: Map 20, Lot 20 has been requested to change from Shoreland Residential 2 to  
43 Village Residential. Map 26, Lot 64 has been requested to change to Village Commercial.

44  
45 The LUZO Committee discussed changing the zoning of Hall Quarry, which is currently a Residential 2  
46 Zoning District. Many of the lots there are already one acre or less. The lots already conform to  
47 Residential 1 zoning, so it's proposed to change the zoning there to Residential 1. The area would have  
48 all the same uses and the zone allows for the smaller lots already there.

1  
2 Additionally, the DEP has been notified that the zoning for Ringing Point was miss-zoned. There is too  
3 much Resource Protection on the lot, based on the slopes and development on the property. This  
4 would be a potential map correction. The community would have a say as well; the Town is within its  
5 rights to be stricter than the State requires.

6  
7 The next LUZO Committee is coming up February 20, and a Public Hearing is scheduled for February 27<sup>th</sup>.  
8 Mr. Musson noted the group is instituting more consistent, monthly, LUZO Committee meetings, due to  
9 the amount of issues requiring discussion.

10  
11 Mr. Musson mentioned that discussion would start soon on Comprehensive Plan updates. The Board  
12 might want to consider a better process for considering the future.

13  
14 Chairman Macauley asked if there was a point at which the Town could consider its Comprehensive Plan  
15 work “complete” with regarding to zoning and the LUZO, and expect the plan to move forward in  
16 perpetuity. Town Manager Lunt cautioned that striving for policies that would be in effect in perpetuity  
17 could prohibit the flexibility future generations will need for changing circumstances. Mr. Musson felt  
18 natural resources would not change; these were the places policies could be set with an eye toward  
19 perpetuity. Resident Phil Lichtenstein asked about new resources such as solar farms. Mr. Musson  
20 agreed they had to be taken into consideration. He reiterated a thoughtful planning process was  
21 necessary, and public engagement should be encouraged. The differences between the different  
22 villages and how to address them were discussed.

23  
24 *b. Interlocal Agreement*

25 Attorney Andy Hamilton gave a description of the Interlocal Agreement presented. He read the first  
26 paragraph of § 2201, Maine Revised Statutes:

27  
28 *“It is the purpose of this chapter to permit public agencies of the State or any*  
29 *adjoining state, including but not limited to municipalities, counties and school*  
30 *administrative units, and federal agencies and Indian tribes and their political*  
31 *subdivisions to make the most efficient use of their powers by enabling them to*  
32 *cooperate on a basis of mutual advantage and thereby to provide services and*  
33 *facilities within the State in a manner and pursuant to forms of governmental*  
34 *organization that will accord best with geographic, economic, population and other*  
35 *factors influencing the needs and development of communities.”*

36  
37 Town Manager Lunt and Bar Harbor Town Manager Cornell Knight looked at the Interlocal Agreement  
38 during the exploration involved in shared services among the two municipal police forces. During that  
39 work, both Town Managers felt that there was potential for sharing services in the Finance Function of  
40 each Town, and any shared services that would not require specific property acquisition. This suggests  
41 that “virtual services” defines the scope of the sharing to be done.

42  
43 The Interlocal Agreement drafted describes the scope of the proposed sharing of services. It notes:

44  
45 *“Whereas, the legislative bodies of the Municipalities ... have determined that it is in*  
46 *the best interest of each Municipality to participate in an agreement for the*  
47 *continuing sharing of police chief and other municipal management services ... and*



1           to explore, when appropriate, the feasibility, investigation and financing,  
2           development, and sharing of any common equipment or facilities between ...”

3  
4           The immediate purpose of the agreement is described in the draft agreement as, “...to cooperatively  
5           engage and contract for Police Chief, as well as administrative assistant services for the Chief; (2) to  
6           explore the potential for common dispatch services in support of the public safety departments of the  
7           respective municipalities; (3) to explore the potential for other common administrative oversight and  
8           department management staffing required for services provided in the Municipalities ... (4) to jointly own  
9           any land, facilities or equipment ... (5) to own, manage and maintain vehicles and equipment required to  
10          support services ... (6) to enter into any contracts associated with the design, maintenance, and/or  
11          operation of any commonly used equipment or facilities ... (7) and to administer a cooperative approach  
12          for municipal police services and any other Shared Services in the two Municipalities and to support that  
13          cooperative approach through a cost sharing arrangement ...”

14  
15          Bar Harbor’s Town Council can approve an interlocal agreement. The Town of Mount Desert must  
16          approve such an agreement through Town Meeting.

17  
18          Selectman Mooers reported that the draft Attorney Hamilton was reading from was a longer version of  
19          the document than what the Board of Selectmen received. The last four items Attorney Hamilton read  
20          were left off the copy received by the Selectman Mooers.

21  
22          It was noted the Police Chief shared agreement has been in place for approximately just over five years.

23  
24          Attorney Hamilton opined that if the Town of Mount Desert has been supportive of the sharing of the  
25          Police Chief in the past five years, then they should not be averse to further sharing, as noted in the  
26          draft. He felt this draft approach was very conservative.

27  
28          Resident Tom Wallace felt the draft was too broad. Departments such as Fire, Public Works should be  
29          left out and addressed when and if the time comes. Attorney Hamilton said there’s nothing in the  
30          wording that includes the Public Works and Fire Departments. Explicitly excluding those departments in  
31          the agreement would be acceptable.

32  
33          Town Manager Lunt noted that his goal with this agreement was to create the flexibility to react to  
34          change quickly. The information provided simply lays out the facts.

35  
36          Treasurer Mahar agreed the draft was broad and felt the broad wording doesn’t exclude any  
37          departments from consideration. The Board of Selectmen, by charter, have the authority to add or  
38          eliminate or share departments as they see fit. Without wording specifically excluding departments, all  
39          departments are theoretically included.

40  
41          It was clarified that there is no limit to the number of interlocal agreements that can be created  
42          between towns.

43  
44          Selectman Mooers noted that in title 30-A of the Maine Revised Statutes, §2203, Joint Exercise of  
45          Powers, Item number 2.B it notes “*The precise organization, composition and nature of any separate*  
46          *legal or administrative entity created by the agreement together with the powers delegated to that*  
47          *entity, provided the entity may be legally created”*. He noted it refers to “precise organization,  
48          composition and nature”. In the Interlocal Agreement #1, Purpose, (3), it notes “to explore the potential

1 *for other common administrative oversight and department management...*" Selectman Mooers  
2 reiterated he did not receive the full body of the document. But based on this partial statement, an  
3 umbrella approach to interlocal agreement that grants a great deal of leeway to the municipalities,  
4 allowing them to create and execute shared services without ever needing to revisit the Town Meeting  
5 process. Selectman Mooers stated he was not in support of disenfranchising Mount Desert's legislative  
6 body to create such an umbrella.

7  
8 Attorney Hamilton stated the agreement would not include the sharing of property. Mr. Hamilton  
9 explained that in §2203 it states that a separate entity must be created in the interlocal agreement.  
10 There is no separate legal entity created by this agreement. Both Town Managers agree there will be no  
11 legal entity and no joint enterprise to be conducted by a legal entity. It must be in the agreement in  
12 order to be provided for. The Municipalities can only do what each community agrees to do. The  
13 Statute says that if the Towns want it to be otherwise, they have to delegate authority to an entity to  
14 make it so.

15  
16 Selectman Littlefield felt the draft was premature and too umbrella-like. She would prefer a shared  
17 services committee be created to discuss such a proposal. She would prefer talking directly with the  
18 Town employees to get their input and opinions on such an agreement. Mutual aid already exists within  
19 the Fire Department, and the shared Police Department is working, in large part due to a very good  
20 police chief. More information and discussion were required before this should move forward.

21  
22 Attorney Hamilton noted that this draft agreement merely provided a framework, should the Towns  
23 want to explore further sharing. He drafted the agreement and could make any changes the Town saw  
24 fit. Based on the comments Mr. Hamilton was hearing, perhaps backing up and revisiting was preferred.  
25 Perhaps the Town does not feel it's needed.

26  
27 Selectman Hart agreed that sharing services has been on the Board's radar and discussed. Selectman  
28 Hart recognized the efforts of the Town Managers to be progressive in their planning. Perhaps a smaller  
29 step, such as a test of some shared services in the Town Offices, would be a better choice.

30  
31 Attorney Hamilton reiterated that wording excluding Public Works (Highway and Wastewater) and Fire  
32 could be added to the agreement as well as the exclusion of any other departments. Selectman Mooers  
33 suggested that a better approach might be to include what can be included, rather than a list of what  
34 can't. Attorney Hamilton felt he had done this already.

35  
36 Selectman Mooers cited Section 1 (3) in the Interlocal Agreement draft, *"to explore the potential for*  
37 *other common administrative oversight and department management staffing required for services*  
38 *provided in the Municipalities authorized under this Agreement and implemented through such follow-on*  
39 *agreements as may be authorized in both Municipalities"*. He suggested keeping the Interlocal  
40 Agreement strictly to Police and Dispatch. Should other issues arise that both Town Managers believe  
41 could be shared another interlocal agreement can be entered into to cover them. This would allow the  
42 Mount Desert legislative body to weigh in on it.

43  
44 Attorney Hamilton did not recommend numerous interlocal agreements. He felt an agreement that  
45 strikes a balance covering points made tonight would be a better choice. It would be better to add  
46 wording excluding some departments and well-staffed functions of the Town in an agreement such as  
47 this. Or perhaps a clearer, more detailed amendment and modification provision to address concerns.  
48

1 Resident Heather Jones suggested keeping the umbrella coverage of the agreement but add specific  
2 steps of transparent process through which the municipalities must go. This would allow the flexibility  
3 of having the agreement, but consideration was required to be given to a process that includes feedback  
4 and employee input. Attorney Hamilton agreed it would be an appropriate way to address the concerns  
5 raised.

6  
7 Resident Patrick Smallidge suggested looking at the existing agreements with the Town of Bar Harbor.  
8 He agreed with Selectman Littlefield that the reason the shared agreement with the Police Departments  
9 was successful was due in large part to the exemplary work of Chief Willis. Fiscally speaking, Mr.  
10 Smallidge felt the agreement was not a success for the Town of Mount Desert. The high school funding  
11 formula was another point of contention for Mr. Smallidge. Mount Desert is paying a disparity per  
12 student of \$20,000.00+ more than any other Town is paying per student in their community. Mount  
13 Desert is subsidizing the other towns. Mr. Smallidge urged caution about entering into any further  
14 agreements with the Town of Bar Harbor given the track record. He suggested investigating Mount  
15 Desert's own resources first.

16  
17 Town Manager Lunt noted the Police Department sharing wasn't designed to be of fiscal benefit. Mount  
18 Desert does benefit from the talent of the Bar Harbor police. The two departments are stronger  
19 together. Mr. Lunt voiced concern in the Town's being able to support itself as a full-service community  
20 through the next decade. An interlocal agreement is a way to stave off cutting municipal services back.  
21 Full consolidations may be the result if intermediate steps like the interlocal agreement are not taken.

22  
23 Attorney Hamilton agreed with Town Manager Lunt's assessment.

24  
25 Scheduling for Town Meeting was discussed. Town Clerk Woolfolk noted the agreement would have to  
26 go before Warrant by March 12. Attorney Hamilton agreed to return on Monday with a revised  
27 agreement. He encouraged those with suggestions send their thoughts to Town Manager Lunt via  
28 email.

29  
30 Mr. Wallace inquired about the Dispatch situation. Chief Willis noted that for the past three years, he's  
31 been studying Dispatch consolidation. He's created redundancy within the system, so – for example – if  
32 a phone rings in one town but the Dispatcher is busy, it will eventually ring to the other town. New  
33 radio frequencies have been obtained so the Police and Fire Departments can reach each other from all  
34 over the island. Chief Willis noted the State has encouraged dispatch consolidation under PSAP. Neither  
35 Mount Desert nor Bar Harbor voiced interest and Chief Willis is not pursuing it.

36  
37 Selectman Hart encouraged those interested in the potential for an interlocal agreement to attend the  
38 next Board of Selectmen's meeting.

39  
40 Treasurer Mahar asked about a potential amendment process. Attorney Hamilton opined that the Town  
41 could include a mandatory specific process and have an amendment process tied to it.

42  
43 Chairman Macauley noted he was fine with the way the draft agreement had been written, and the  
44 previous discussion of it. He felt the decision making would still rest in the appropriate place.

45  
46 Mr. Wallace pointed out that parts of the draft agreement appeared to be missing, specifically Exhibits  
47 A, B, and C. Attorney Hamilton felt there were personnel considerations associated with an employee  
48 leasing agreement. Attorney Hamilton wanted to be sensitive to adding statements with respect to

1 personnel considerations. Yet, this affects transparency. Exhibit B covers a cost-sharing arrangement  
2 for the Police Chief. Exhibit C addresses the subject of shared services. Details of what would be  
3 covered and what would not would be included there, and perhaps a process.

4  
5 Treasurer Mahar asked about the Shared Service Committee. The committee consists of two Mount  
6 Desert Selectmen, two Bar Harbor Counselors, the Town Managers and the Police Chief. The members  
7 have one-to-one votes on issues.

8  
9 Treasurer Mahar hoped that the current percentage included in the agreement, in the police sharing as  
10 well as other potential shared agreements, would be open to change. The current high school formula is  
11 a good example of an agreement Mount Desert has no flexibility in, to their great expense.

12  
13 Attorney Hamilton reiterated that all suggestions and requests should go through Durlin, and Mr.  
14 Hamilton would try to incorporate them into the next agreement draft.

15  
16 **IV. Other Business**

17 *A. Such other Business as may be legally conducted.*

18 Selectman Littlefield inquired about an email sent by the Town Manager regarding a VIS request  
19 received about budget changes and a request for Town insurance. Town Manager Lunt asked how the  
20 Board would like to handle the request. Discussion ensued regarding the employees and their requests.  
21 The scenario of making the VIS employees Town employees was discussed as well. Town Manager Lunt  
22 agreed to add the email to the Board materials for review.

23  
24 Chairman Macauley felt he had previously seen and reviewed the Interlocal Agreement. He thought the  
25 issue had already been discussed. Selectman Littlefield said she had never seen a draft agreement such  
26 as the one presented. She is on the Sharing Committee but recalls only the Police Department being  
27 discussed. Selectman Mooers agreed it was the first time he'd seen it. Selectman Mooers recalled talk  
28 of an Interlocal Agreement draft mentioned as something coming in the future.

29  
30 Chairman Macauley felt that having a framework to share functions without the issue having to go to  
31 Town Meeting would be to the Town's benefit.

32  
33 Selectman Mooers opined that according to Maine Statute Bar Harbor and Mount Desert have two  
34 different types of government, and therefore such sharing isn't possible. Bar Harbor's Town Council is  
35 their legislative body of government. Mount Desert's legislative body is Town Meeting. Parity would  
36 have to be created within the document. Selectman Hart felt that the Town was moving in the right  
37 direction, however his fear was that if exceptions are not included in this initial version it will not get  
38 Town Meeting approval. Selectman Hart agreed it was the first time he'd seen the draft; however, the  
39 Board has been discussing the issue as a future possibility.

40  
41 Town Manager Lunt stated that new jobs would come with stringent job requirements, particularly for  
42 future finance positions.

43  
44 Selectman Mooers stated that with Mount Desert employees now numbering 40 people, perhaps there  
45 should be a full time Human Resources Director who can focus on the technology and devote time to  
46 effective hiring. Manager Lunt felt this was a job Mount Desert could rely on Bar Harbor for as part of  
47 an interlocal agreement. Selectman Littlefield thought there was not currently a Human Resources  
48 Manager in Bar Harbor. Mr. Lunt reported there was an employee doing much of the HR work for Bar

1 Harbor, and it could become a full-time position. Manager Lunt agreed a more robust Human Resources  
2 capability was needed but wasn't sure how it would shape up. He felt it was up to him to create a  
3 position the Board would find acceptable and make sense. He felt he could create a proposal to the  
4 Board's liking. A Human Resources Manager would cost the Town \$80,000 to \$100,000. Sharing might  
5 be a way to reach the level of excellence the Town wants, and also be fair to the tax payers.  
6

7 Selectman Mooers only knew of one shared Finance Director among Maine Towns. Cape Elizabeth has a  
8 Finance Director shared within the Town. That Town decided in 2018 to end the sharing and go with a  
9 Finance Director dedicated to the Town. The budget for that employee is 80k to 100k. Cape Elizabeth is  
10 one of the peer communities Mount Desert compares itself to. Regarding Human Resources, Selectman  
11 Mooers felt that neither Bar Harbor nor Mount Desert has a full-time Human Resources Manager, but  
12 the possibility needs to be looked into. Town Manager Lunt disagreed. A full time HR Manager was not  
13 necessary to Mount Desert. Mr. Lunt stated he would not submit to the Town a full time HR position  
14 within the Town, but he would look into a shared capacity.  
15

16 Chairman Macauley asked if changing the form of local government had ever been explored. Town  
17 Manager Lunt felt it had not. Selectman Mooers and Selectman Littlefield felt it would not be a popular  
18 suggestion. Manager Lunt hoped to deal with some other, more pertinent, issues first before starting  
19 discussion on such a possibility.  
20

21 Mr. Lichtenstein suggested hiring an HR company to handle the Town. This might be a more popular  
22 option than suggesting a shared position with Bar Harbor. Town Manager Lunt disliked the thought of a  
23 contracted position. They were pricey and usually outside the area, so the resource is relatively limited.  
24

25 Mr. Lichtenstein noted that a recurring question at the Warrant Committee was why there's not a full-  
26 time economic development position, or Town Planner position. Perhaps someone could be found to  
27 do all three; economic development, planning, and HR. Town Manager Lunt felt it would be difficult to  
28 find someone qualified in all three positions.  
29

30 Chairman Macauley agreed with the Town Manager. He felt that any discussion on these issues should  
31 come with firm cost estimates.  
32

### 33

34 **V. Adjournment**

35  
36 MOTION: Selectman Mooers moved, with Chairman Macauley seconding, adjournment. Motion  
37 approved 4-0. The meeting adjourned at 6:17PM.  
38  
39

40 Respectfully Submitted,  
41  
42  
43

44 Wendy Littlefield, Secretary

1 **Town of Mount Desert**  
2 **Board of Selectmen Special Budget and Ordinance Review Meeting Minutes**  
3 **Meeting Room, Town Hall**  
4 **6:30 PM, February 19, 2019**  
5

6 Present were Chairman John Macauley, Selectman Rick Mooers, Matt Hart, and Martha Dudman.

7  
8 Present were Town Manager Durlin Lunt, Town Clerk Claire Woolfolk, and Public Works Director Tony  
9 Smith.

10  
11 **I. Call to order at 6:30 p.m.**

12 Chairman Macauley called the meeting to order at 6:34PM.

13  
14 **II. Minutes**

15 *A. Approval of minutes from February 4, 2019 meeting*

16 MOTION: Selectman Hart moved, with Selectman Mooers seconding, approval of the February  
17 4, 2019 Minutes as presented. Motion approved 4-0.  
18

19 **III. Appointments/Recognitions/Resignations**

20 *A. Accept resignation of Patrol Officer Ryan Lawson effective February 4, 2019*

21 MOTION: Selectman Mooers moved, with Selectman Hart seconding, acceptance of the  
22 resignation of Patrol Office Ryan Lawson effective February 4, 2019, as presented. Motion  
23 approved 4-0.  
24

25 **IV. Consent Agenda**

26 *A. Department Reports: Public Works*

27 *B. Hancock County Commissioners Meeting Minutes January 3, 10 and 22, 2019*

28 *C. MRC Newsletter; Issue 11.1/January 2019*

29 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of the Consent  
30 Agenda as presented. Motion approved 4-0.  
31

32 **V. Selectmen's Reports**

33 There were no Selectmen's Reports presented.  
34

35 **VI. Unfinished Business**

36 *A. Interlocal Agreement discussion*

37 Attorney Andy Hamilton stated that a decision was made to defer the question of an Interlocal  
38 Agreement until the 2020 Annual Meeting. The issue will not be on the 2019 Town Meeting.  
39

40 In the extra time this will give, Attorney Hamilton reported that the Town Manager would  
41 devise a process for the community that will involve discussion starting earlier in the year and  
42 accommodate those who choose to weigh in on the issue.  
43

44 After some discussion, Resident Tom Wallace requested a formal Motion and vote from the  
45 Board deferring the issue.  
46

1 MOTION: Selectman Dudman moved, with Selectman Mooers seconding, to defer action for the  
2 2019 Annual Town Meeting on the Interlocal Agreement.

3  
4 Selectman Hart noted that while the issue would be revisited, there is no guarantee that the  
5 issue will be on the 2020 Town Meeting Warrant. It may be deemed more time is necessary.

6  
7 Resident Chris Moore inquired as to the cost of the attorney's fees incurred over the issue.  
8 Town Manager Lunt noted he could provide those numbers. It's a matter of public record.

9  
10 Motion approve 4-0.

## 11 VII. New Business

### 12 A. Service Groups/3rd Party Budget 2019-2020 Requests

13 Representatives of the following Service Groups presented their requests:

14  
15  
16 **Downeast Transportation:** Paul Murphy requested \$14,000.00. The amount was unchanged  
17 from last year. Downeast Transportation runs the Island Explorer buses.

18  
19 Resident Katrina Carter inquired whether the bus service might be extended to the Marathon  
20 weekend to help with traffic. Mr. Murphy noted it was not currently in the plans. Such an  
21 extension would cost the group upwards of \$100,000.00, and there was not enough funding for  
22 such an amount. The Acadia National Park Transportation Plan might affect their scheduling.

23  
24 Ms. Carter asked why the group had no fundraisers. Mr. Murphy noted the group worked hard  
25 on fundraising but did not do fundraisers. Downeast Transportation's annual budget is \$2.4  
26 million dollars; most of that comes from their fundraising efforts.

27  
28 **Acadia Youth Sports:** Kyle McKim requested \$1,750.00. The amount requested was unchanged  
29 from last year. This funding will go to scholarships for children.

30  
31 Ms. Carter asked if the money the Town gave was earmarked for just Mount Desert children.  
32 Mr. McKim noted it was prioritized for Mount Desert children. If no Mount Desert children  
33 require a scholarship, the money can be used for other children on the island.

34  
35 **AID Society of Otter Creek:** Representative John Macauley requested \$3,000.00. The amount  
36 was lower than the previous year's request. This funding will be used for the Veteran's  
37 Memorial in the village.

38  
39 **American Red Cross:** Ashley St. Louise requested \$1,500.00. The amount requested was  
40 unchanged from last year. This funding will go towards emergency situation assistance, and  
41 providing home smoke alarms for families.

42  
43 **Bar Harbor Food Pantry:** Jenny Jones requested \$3,500.00. This is an increase to last year's  
44 request. This funding will go to offset an increase of 28% in use. 41 households in Mount  
45 Desert were served last year.

46

1           **Downeast Community Partners (formerly WHCA):** Sarah Nugent asked for \$2,280.00. This is an  
2 increase from last year. This funding will go for social services in Hancock and Washington  
3 Counties, particularly fuel assistance and transportation.

4  
5           **Downeast Horizons:** Ashley Johnson requested \$5,600.00. The amount of the request  
6 remained unchanged from last year. This funding is for assisting people with developmental  
7 disabilities and their families.

8  
9           **Eastern Area Agency on Aging:** Diane Walsh requested \$500.00. The Agency has not requested  
10 funds in the past several years. This amount remains unchanged from previous requests. This  
11 funding serves mostly older adults, with Meals on Wheels and prescription drug help, and  
12 support for people living with dementia or Alzheimer's.

13  
14           **Emmaus:** Stacy Eric requested \$2,053.00. This amount remained unchanged from last year.  
15 This funding supports shelter, food, clothing and financial support for families in need.

16  
17           **Families First Community Center:** Bonnie Jan Sears requested \$1,000.00. This was the  
18 organization's first request. Funding supports families learning life skills to break the cycle of  
19 poverty.

20  
21           **Great Harbor Maritime Museum:** Sidney Roberts Rockefeller requested \$5,000.00. This was an  
22 increase from previous year's requests. The funds are for public restroom maintenance.

23  
24           **Health Equity Alliance (formerly Downeast AIDS Network):** Andrea Littlefield requested  
25 \$500.00 (and not \$5,000.00 as the report stated). This organization has not requested funds for  
26 several years. Funding supports the LGBTQ community, people living with HIV and Hepatitis C,  
27 and opioid addiction.

28  
29           **Hospice of Hancock County:** Wayne Gregarson requested \$1,500.00. this amount remained  
30 unchanged from last year. Funding is used for providing end of life services.

31  
32           **Island Connections:** David Opdyke requested \$2,500.00. This is a \$500.00 increase from last  
33 year. Funding is used to provide transportation for the elderly and people with disabilities and  
34 delivers Meals on Wheels.

35  
36           **Island Housing Trust:** Marla O'Byrne requested \$7,500.00. This is an increase from last year's  
37 request. Funding supports finding or creating affordable year-round home ownership  
38 opportunities.

39  
40           **Lifeflight:** Tom Judge requested \$1,000.00. This request is the same as last year's request.  
41 Funding is used for support of EMS services and high-emergency transport.

42  
43           **MDI Campfire Coalition:** Anne-Marie Hart Requested \$3,000.00. This amount remained  
44 unchanged from last year. Funding is used for Heating assistance for island residents.

45  
46           **Chamber of Commerce:** Tom Riess requested \$27,500.00. This is a reduction from last year's  
47 request. Funding supports such operations as creating business maps, bootcamp for businesses,  
48 and events and activities in Mount Desert. It was noted anyone owning a business in the Town



1 of Mount Desert can be a member, therefore, a few business owners living in Bar Harbor and  
2 Southwest Harbor are members.

3  
4 **Community Development Corporation:** \$30,000.00 was requested. This amount remained  
5 unchanged from last year. Funding goes to economic development and projects promoting the  
6 community.

7  
8 **MDI Historical Society:** Tim Garrity requested \$2,500.00. This amount was lower than last  
9 year's request. Funding supports the Somesville campus, including the white footbridge, wi-fi,  
10 summer port-a-potties, and exhibits in the museum.

11  
12 **Mount Desert Nursery School:** Aaron Long requested \$2,000.00. This amount was lower than  
13 last year's requested amount. Funding will be used for maintenance work on the building.

14  
15 **Mount Desert Nursing Association:** Heather Lewis requested \$35,000.00. This amount  
16 remained unchanged since last year. Funding will be used to support healthcare assistance in  
17 Mount Desert.

18  
19 **Neighborhood House:** Anne-Marie Hart Requested \$88,000.00. This amount has remained  
20 unchanged for the past several years. Neighborhood House serves as the Town of Mount  
21 Desert's Parks and Recreation Department. Funding is used to support this effort.

22  
23 **Northeast Harbor Ambulance Service:** Scamp Gray requested \$10,000.00. This is the first time  
24 this group has requested money from the Town. These funds will offset the cost of having to  
25 implement paid on-call personnel, due to the low numbers of EMTs and paramedics affecting  
26 emergency response.

27  
28 **Northeast Harbor Library:** Ellie Andrews requested \$20,500.00. This amount remained  
29 unchanged since last year. Funding is used for acting as the MDES school library, maintaining  
30 Town records, and community library services for Mount Desert and Cranberry Isles.

31  
32 **Northern Light Hospice (formerly Hancock County Homecare):** Requested \$1,200.00. This  
33 amount has remained unchanged since last year. Funding supports hospice and palliative care  
34 in Hancock County and the area islands.

35  
36 **Northeast Harbor Village Improvement Society:** Jerry Suminsby requested \$5,000.00. This  
37 amount has remained unchanged since last year. Funding will be used for supporting the village  
38 connector trails, and publishing trail maps.

39  
40 **Seal Harbor Library:** May Silverman requested \$4,000.00. This amount has remained  
41 unchanged since last year. Funding will be used to support community library services for the  
42 Village of Seal Harbor.

43  
44 **Seal Harbor VIS:** Larry Taylor requested \$45,000. This amount is an increase from last year.  
45 Funding will support the growing workload at the public places in Seal Harbor; the beach, park,  
46 restrooms, vegetation management, monument circle.

47

1           **Somesville Library:** Jerry Miller requested \$9,000.00. This amount has remained unchanged  
2 since last year. Funding will support community library services for the village of Somesville.  
3 The library is used as the Community School's school library.  
4

5           **Somesville VIS:** Tom Fernald requested \$3,000.00. this is an increase since last year. Funding  
6 will pay for work on the bridge fencing on Route 102.  
7

8           **Women, Infants, and Children:** Tawney Jacobs requested \$495. This is the first request for  
9 funds made from this group. Funding will support travel cost for staff.  
10

11           *B. Consideration of a request for a waiver of Section 4.04 of the Town's Sewer*  
12 *Ordinance requirement for a separate and individual sewer connection for individual Structures*  
13 Public Works Director Smith recommended approval. Otherwise, a dig parallel to an existing  
14 sewer line would have to be made, and another line installed in close quarters.  
15

16           It was noted the line has plenty of capacity and is Town-owned.  
17

18           MOTION: Selectman Hart moved, with Selectman Mooers seconding, approval of the request  
19 for a waiver of Section 4.04 of the Town's Sewer Ordinance requirement for a separate and  
20 individual sewer connection for individual structures, as presented. Motion approved 4-0.  
21

22           *C. Consideration of recommendation of PWD Tony Smith to retain the services of Hedefine*  
23 *Engineering at their fee of \$13,180.00 to provide professional design and bidding services to the*  
24 *town related to renovations to the bait house to bring it into compliance with current building*  
25 *codes and, that funds from the Buildings & Grounds Reserve Account Number 4055200-*  
26 *24751 with a current balance of approximately \$38,500 be used to pay for these services up to*  
27 *an amount of \$15,000.00 which includes Hedefine's fee and a contingency for our use to address*  
28 *any unforeseen costs that might arise and, that PWD Tony Smith be authorized to sign the*  
29 *agreement with Hedefine Engineering on behalf of the Town* Public Works Director Smith noted  
30 that work was required to keep the Town-owned property safe to use. The bait house was at  
31 the end of Dodge Point. The wooden posts it stands on are deteriorating, the railings are weak  
32 and loose, and windows are missing. Temporary repairs will have to be made in the interim. A  
33 co-op regularly uses the building.  
34

35           Director Smith noted that a repair over \$100,000.00 requires an engineer's professional design.  
36 The building is a public building.  
37

38           Resident Ben Moore asked what the building is generating for rent. Rent was determined to be  
39 minimal. Mr. Moore asked if anyone could rent the building. Director Smith thought  
40 membership in the co-op was required to use the building.  
41

42           Mr. Moore voiced concern over a co-op getting primary use for a building the Town owned and  
43 maintained. Director Smith pointed out the co-op paid for recent roof repairs.  
44

45           Selectman Hart noted that the building was Town-owned, therefore, the work must be done.  
46 But a look at how the building was being used, by whom, and any compensation for the use  
47 should be reviewed. Mr. Moore suggested talking to the co-op to see if they'd be willing to  
48 contribute to the cost of the repairs. Director Smith felt that a Town-owned building makes it

1 the Town's responsibility to either maintain it or prohibit public use. It was not known how long  
2 the lease on the building was.

3  
4 Mr. Moore suggested giving the land to the co-op. There were other examples of the Town  
5 turning land and buildings over to other entities. Resident Phil Lichtenstein cautioned the Town  
6 on divesting itself of water access. It's a valuable piece of property. Whether the co-op dictates  
7 the use was unknown. It was unknown whether the Town had on file the co-op papers.

8  
9 Selectman Hart reiterated the issue should be looked into.

10  
11 MOTION: Selectman Dudman moved, with Selectman Hart seconding, to retain the services of  
12 Hedefine Engineering at their fee of \$13,180.00 to provide professional design and bidding  
13 services to the town related to renovations to the bait house to bring it into compliance with  
14 current building codes, and that funds from the Buildings Grounds Reserve Account Number  
15 4055200-24751 with a current balance of approximately \$38,500 be used to pay for these  
16 services up to an amount of \$15,000.00 which includes Hedefine's fee and a contingency for our  
17 use to address any unforeseen costs that might arise and, that PWD Tony Smith be authorized  
18 to sign the agreement with Hedefine Engineering on behalf of the Town, as presented.  
19 Motion approved 4-0.

20  
21 *D. DRAFT Warrant Review*

22 MOTION: Selectman Dudman moved, with Selectman Hart seconding, to table the Item to the  
23 Monday, February 25, 2019 Meeting. Motion approved 4-0.

24  
25 **VIII. Other Business**

26  
27 *A. Such other business as may be legally conducted*  
28 There was no other business.

29  
30 **IX. Treasurer's Warrants**

31 *A. Approve & Sign Treasurer's Warrant AP1948 in the amount of \$345,770.41*

32 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval and signature of  
33 Treasurer's Warrant AP1948 in the amount of \$345,770.41, as presented. Motion approved 4-0.

34  
35 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1947,*  
36 *AP1916, and AP1916M in the amounts of \$31,738.67, \$102,481.51, and \$73.48,*  
37 *Respectively*

38 *C. Acknowledge Treasurer's School Board AP/Payroll Warrants 08 and 17 in the*  
39 *amounts of \$144,126.64 and \$176,772.63, respectively*

40 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of signed  
41 Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1947,  
42 AP1916, and AP1916M in the amounts of \$31,738.67, \$102,481.51, and \$73.48,  
43 respectively, and acknowledge Treasurer's School Board AP/Payroll Warrants 08 and 17 in the  
44 amounts of \$144,126.64 and \$176,772.63, respectively, as presented. Motion approved 4-0.  
45

- 1       **X. Adjournment**
- 2       MOTION: Selectman Mooers moved, with Selectman Dudman seconding adjournment. Motion
- 3       approved 4-0.
- 4
- 5       The meeting adjourned at 7:58PM.
- 6
- 7
- 8
- 9
- 10       Respectfully Submitted,
- 11
- 12
- 13
- 14       Wendy Littlefield, Secretary

**Town of Mount Desert  
Board of Selectmen Special Warrant Review Meeting Minutes  
Meeting Room, Town Hall  
4:00 PM, February 25, 2019**

Present were Chairman John Macauley, Selectmen Wendy Littlefield, Matt Hart, and Martha Dudman.

Present were Town Manager Durlin Lunt, Town Clerk Claire Woolfolk, and Public Works Director Tony Smith, Treasurer Kathi Mahar, and Fire Chief Mike Bender.

**I. Call to order at 4:00 p.m.**

Chairman Macauley called the meeting to order at 4:02 PM.

**II. Unfinished Business**

*A. Review and Votes on Warrant Articles for May 6 and 7, 2019 Annual Town Meeting*

**Article 3.** To see if non-voters shall be allowed, when recognized, to speak during the 2019 Annual Town Meeting.

MOTION: Selectman Hart moved, with Selectman Littlefield seconding, to recommend passage. Motion approved 4-0.

**Article 4.** To see if the Inhabitants of the Town of Mount Desert will vote to approve an expenditure of \$500.00 from the Animal Welfare Reserve Account #4040700-24204 to Acadia Veterinary Hospital as a donation for the benefit of the Town of Mount Desert Feral Cat Program.

MOTION: Selectman Dudman moved, with Selectman Hart seconding, to recommend passage. Motion approved 4-0.

**Article 5.** Shall an ordinance dated May 7, 2019 and entitled "Town of Mount Desert Alewife Ordinance" be enacted? The ordinance reads, in its entirety, "Regulations for the taking of alewives and blue back herring shall be as follows: For the year July 1, 2019 through June 30, 2020 there shall be no taking of Alewives and Blue Back Herring in the Town of Mount Desert."

MOTION: Selectman Dudman moved, with Selectman Hart seconding, to recommend passage. Motion approved 4-0.

**Article 6.** Shall an ordinance dated May 7, 2019 and entitled "Town of Mount Desert Single Use Carryout Bag Ordinance" be enacted?

MOTION: Selectman Dudman moved, with Selectman Hart seconding, to recommend passage. Motion approved 4-0.

1       **Article 7.**                Shall an ordinance dated May 7, 2019 and entitled "Town of  
2        Mount Desert Polystyrene Ordinance" be enacted?

3        MOTION: Selectman Littlefield moved, with Selectman Hart seconding, to recommend  
4        passage. Motion approved 4-0.

5       **Article 13.**                To see if the Inhabitants of the Town of Mount Desert will vote to  
6        authorize the Board of Selectmen to accept Conditional Gifts (MRSA 30-A, §5654),  
7        Unconditional Gifts (MRSA 30-A §5655), equipment, proceeds from sale of fire  
8        equipment or funds on behalf of the Municipal Fire Department. It is understood that  
9        any funds received will be placed in the Fire Equipment Reserve Fund.

10       MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, to  
11       recommend passage. Motion approved 4-0.

12      **Article 14.**                To see if the inhabitants of the Town of Mount Desert will vote to  
13        authorize the Board of Selectmen to enter into a boundary line agreement with Isaac  
14        Holdings, LLC in order to clarify minor uncertainties as to the exact boundary between  
15        property owned by the Town of Mount Desert and property owned by Isaac Holdings,  
16        LLC abutting Old Firehouse Lane. Reference is made to Tax Map 24, Lot 105 and Tax  
17        Map 24, Lot 99.

18       Article 14 was tabled for further review.

19      **Article 15.**                To see if the Town of Mount Desert (the Town) will vote to enter  
20        into a contract (the Contract) (a copy of which is included herein in **Appendix XX**), for a  
21        term of five (5) years beginning July 1, 2019 and ending June 30, 2024, with Eastern  
22        Maine Recycling, (EMR), a Maine corporation which owns and operates a municipal solid  
23        waste transfer station, licensed by the State of Maine Department of Environmental  
24        Protection (DEP), in the Town of Southwest Harbor, Hancock County, Maine, that  
25        provides for the services typically associated with and including, but not necessarily  
26        limited to, the acceptance, storage, handling, processing, marketing and/or  
27        transportation of municipal solid waste, non-hazardous solid waste, recyclable items,  
28        compostable organic waste, wood wastes, construction and demolition debris, bulky  
29        waste, scrap metal, tires, green wood, and inert fill; and such other services as are  
30        described in the Contract, and further to authorize the Board of Selectmen, or its  
31        designee, to execute any and all contracts and documents and do any and all things  
32        necessary or convenient to enter into this Contract with EMR on behalf of the Town.

33       MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, to  
34       recommend passage. Motion approved 4-0.

35      **Article 16.**                To see if the Town of Mount Desert (the Town) will vote to enter  
36        into a contract (the Contract), in a form substantially similar to the draft contract, a copy  
37        of which is included herein in Appendix XX, for a term of five (5) years beginning July 1,  
38        2019, with Eastern Maine Recycling, (EMR), a Maine corporation which owns and  
39        operates a municipal solid waste transfer station, licensed by the State of Maine  
40        Department of Environmental Protection (DEP), in the Town of Southwest Harbor,

1 Hancock County, Maine, that provides for the services typically associated with and  
2 including, but not necessarily limited to, the acceptance, storage, handling, processing,  
3 marketing and/or transportation of municipal solid waste, non-hazardous solid waste,  
4 recyclable items, compostable organic waste, wood wastes, construction and demolition  
5 debris, bulky waste, scrap metal, tires, green wood, and inert fill; and such other services  
6 as are described in the draft Contract, and further to authorize the Board of Selectmen,  
7 or its designee, to negotiate the remaining terms of the Contract in a manner consistent  
8 with the terms of this article and of the draft included in Appendix XX, and to negotiate  
9 and execute any and all contracts and documents and do any and all things necessary or  
10 convenient to enter into this Contract with EMR on behalf of the Town.

11 MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, to  
12 recommend passage. Motion approved 4-0.

13 **Article 17.** To see if the Inhabitants of the Town of Mount Desert will vote to  
14 authorize the Board of Selectmen to lease a portion of the so-called Visitor Center at the  
15 Northeast Harbor Marina to the Ticket Booth operators for a term of one (1) year  
16 beginning July 1, 2019 under such terms and conditions as the Board of Selectmen, in its  
17 sole discretion, deems to be in the best interests of the Town.

18 MOTION: Selectman Hart moved, with Selectman Dudman seconding, to recommend  
19 passage. Motion approved 4-0.

20 **Article 18.** To see if the Inhabitants of the Town of Mount Desert will vote to  
21 authorize the Board of Selectmen, to lease a portion of the so-called Visitor Center at the  
22 Northeast Harbor Marina to the Mount Desert Chamber of Commerce for a term of one  
23 (1) year beginning July 1, 2019 under such terms and conditions as the Board of  
24 Selectmen, in its sole discretion, deems to be in the best interests of the Town.

25 MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, to  
26 recommend passage. Motion approved 4-0.

27 **Article 19.** To see if the Inhabitants of the Town of Mount Desert will  
28 authorize the Board of Selectmen, to negotiate and enter into an agreement with the  
29 Neighborhood House Club, Inc. for management and maintenance of the municipal  
30 swimming pool, under such terms and conditions as the Board of Selectmen, in its sole  
31 discretion, deems to be in the best interests of the Town.

32 MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, to  
33 recommend passage. Motion approved 3-0-1 (Hart abstained).

34 **Article 20.** To see if the Inhabitants of the Town of Mount Desert will vote to  
35 authorize the Board of Selectmen to accept and expend on behalf of the Town additional  
36 state, federal and other funds (including unconditional gifts of money) received during  
37 the fiscal year 2019-2020 for Town purposes, provided that such additional funds do not  
38 require expenditure of local funds not previously appropriated.

39 MOTION: Selectman Dudman moved, with Selectman Hart seconding, to recommend  
40 passage. Motion approved 4-0.

1       **Article 21.**               To see if the Inhabitants of the Town of Mount Desert will vote to  
2       approve July 1, each year, as the date on which all taxes shall be due and payable  
3       providing that all unpaid taxes on September 1, of each year, shall be charged interest at  
4       an annual rate of 9.0% (percent) per year. (*Tax Club members are exempt within the*  
5       *terms and conditions of the Town's Tax Club Agreement.*)

6       MOTION: Selectman Hart moved, with Selectman Littlefield seconding, to recommend  
7       passage. Motion approved 4-0.

8       **Article 22.**               To see if the Inhabitants of the Town of Mount Desert will vote to  
9       authorize the Tax Collector to enter into a standard "tax club" agreement with taxpayers  
10      whereby: (1) the taxpayer agrees to pay specified monthly payments to the Town based  
11      on the taxpayer's estimated and actual tax obligation for current year property taxes  
12      (real estate and/or personal); (2) the Town agrees to waive interest on timely payments;  
13      (3) the Town authorizes the Tax Collector to accept payment of taxes prior to  
14      commitment of taxes; (4) the agreement automatically terminates if two consecutive  
15      payments are missed and the taxpayer thereupon becomes subject to the same due  
16      date and interest rate as other, nonparticipating taxpayers; (5) only taxpayers who are  
17      paid in full on their property tax obligations may participate; and (6) interested  
18      taxpayers shall apply annually for participation by the date shown on the application,  
19      date and application format to be determined by the Tax Collector.

20      MOTION: Selectman Dudman moved, with Selectman Hart seconding, to recommend  
21      passage. Motion approved 4-0.

22      It was noted that item (5) in the article was changed for clarification purposes which had  
23      read "*only taxpayers who are current...*", now reads "*only taxpayers who are paid in full*  
24      *on their property tax obligations...*".

25      **Article 23.**               To see if the Inhabitants of the Town of Mount Desert will vote to  
26      authorize the Tax Collector to accept pre-payment of property taxes, with no interest to  
27      be paid on same.

28      MOTION: Selectman Hart moved, with Selectman Littlefield seconding, to recommend  
29      passage. Motion approved 4-0.

30      **Article 24.**               To see if the Inhabitants of the Town of Mount Desert will vote to  
31      set the interest rate to be paid by the Town for abated taxes that have been paid at the  
32      rate of 5.0% (percent) per year.

33      MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, to  
34      recommend passage. Motion approved 4-0.  
35

36      **Article 25.**               To see if the inhabitants of the Town of Mount Desert will vote to  
37      authorize expenditures to pay any tax abatements granted by the Assessor, Board of  
38      Assessment Review, or Board of Selectmen together with any interest due thereon from  
39      the Town, during the fiscal year beginning July 1, 2019, in an aggregate amount not to



- 1 exceed the property tax commitment overlay.  
2 MOTION: Selectman Hart moved, with Selectman Littlefield seconding, to recommend  
3 passage. Motion approved 4-0.  
4 Selectman Dudman asked for an explanation of the overlay from Treasurer Mahar.
- 5 **Article 26.** To see if the Inhabitants of the Town of Mount Desert will vote to  
6 authorize the Board of Selectmen to dispose by public bid of Town-owned property,  
7 other than real property, with a value of ten thousand dollars (\$10,000.00) or less under  
8 such terms and conditions as it deems advisable.  
9 MOTION: Selectman Dudman moved, with Selectman Hart seconding, to recommend  
10 passage. Motion approved 4-0.
- 11 **Article 27.** To see if the Inhabitants of the Town of Mount Desert will vote to  
12 authorize the Board of Selectmen to sell at public auction or by advertised sealed bid,  
13 and to convey titles obtained under tax deeds and under deeds of conveyance to the  
14 Inhabitants of the Town any land and/or buildings, including trailers, in lieu of payment  
15 of taxes except that the Selectmen have the power to authorize redemption. Municipal  
16 Officers shall use the special sale process required by 36 M.R.S. § 943-C for qualifying  
17 homestead property if they choose to sell it to anyone other than the former owner(s).  
18 MOTION: Selectman Dudman moved, with Selectman Hart seconding, to recommend  
19 passage. Motion approved 4-0.
- 20 It was noted that the last sentence was added per state mandate: *Municipal Officers*  
21 *shall use the special sale process required by 36 M.R.S. § 943-C for qualifying homestead*  
22 *property if they choose to sell it to anyone other than the former owner(s).*
- 23 **Article 28.** To see if the Inhabitants of the Town of Mount Desert will vote to  
24 authorize the Board of Selectmen to contract for services, in amounts not to exceed  
25 appropriation for same, under such terms and conditions as it deems advisable.  
26 MOTION: Selectman Littlefield moved, with Selectman Hart seconding, to recommend  
27 passage. Motion approved 4-0.
- 28 **Article 29.** Shall the Town of Mount Desert (the Town) be authorized to  
29 appropriate an amount not to exceed \$125,000.00 from the Capital Gains Reserve  
30 Account, #400-24202 to finance professional, technical and construction services  
31 associated with improvements to up to eighty-five (85) lineal feet of a granite block  
32 retaining wall located along the westerly side of Steamboat Wharf Road adjacent to the  
33 Seal Harbor Yacht Club in the Village of Seal Harbor (as shown on the site plan located in  
34 **Appendix ??? Site Map**), said stone wall serving to support the roadway in that area  
35 therefore being a critical component of the overall integrity of the roadway allowing for  
36 routine everyday traffic and emergency vehicular traffic, with said improvements  
37 including, but not necessarily being limited to, removing and resetting the stones on a  
38 stable foundation, filling the spaces and voids that have formed behind the wall with  
39 free-draining soil materials and constructing proper drainage behind the wall to reduce  
40 the effects of water flow and freeze-thaw cycles behind the wall and further, shall the

1 Board of Selectmen or its designee be authorized to execute any and all contracts and  
2 documents and do all things necessary or convenient to accomplish the Project?

3 MOTION: Selectman Hart moved, with Selectman Littlefield seconding, to recommend  
4 passage. Motion approved 4-0.

5 Chairman Macauley asked Director Smith for clarification on what section of the wall  
6 this article addresses.

7 **Article 30.** Shall the Town of Mount Desert (the Town) be authorized to  
8 appropriate an amount not to exceed \$360,000.00 from the Capital Gains Reserve  
9 Account, #400-24202, to finance professional, technical and construction services  
10 associated with improvements to up to twenty-eight (28) pedestrian crosswalks located  
11 throughout the Town (as shown on the site plan located in Appendix ??? Site Map) with  
12 said improvements intended to bring the crosswalks into general compliance with the  
13 appropriate regulatory guidelines and requirements, including but not limited to the  
14 Maine Department of Transportation's publication "Maine DOT Guidelines on  
15 Crosswalks" and the Americans with Disabilities Act requirements for crosswalks, with  
16 said improvements to include, but not necessarily be limited to, improving access,  
17 safety, effectiveness and appurtenances required to complete the improvements, and  
18 further, shall the Board of Selectmen or its designee be authorized to execute any and all  
19 contracts and documents and do all things necessary or convenient to accomplish the  
20 Project?

21 MOTION: Selectman Dudman moved, with Selectman Hart seconding, to recommend  
22 passage.

23 After discussion on funding options, the motion was withdrawn and Article 30 was  
24 tabled for further review.

25 **Article 31.** Shall the Town of Mount Desert (the Town) be authorized to  
26 appropriate an amount not to exceed \$160,000.00 from the Capital Gains Reserve  
27 Account, #400-24202, to finance professional, technical and construction services  
28 associated with improvements to the single story, wood framed structure referred  
29 to as the "Bait House" located on Dodge Point Road in the Village of Seal Harbor (as  
30 shown on the site plan located in Appendix ??? Site Map), with said improvements  
31 to include, but not necessarily be limited to, bringing the building to current code  
32 standards, with specific improvements to include, but not necessarily be limited to,  
33 upgrading the handrails, exterior decking and exterior stairs, the wooden post and  
34 wooden column foundation, the carrying beams, doors, windows and electric power  
35 supply and further, shall the Board of Selectmen or its designee be authorized to  
36 execute any and all contracts and documents and do all things necessary or  
37 convenient to accomplish the Project?

38 Article 31 was tabled for further review.

39 **Article 34.** To see what sum the Inhabitants of the Town of Mount Desert will  
40 vote to raise and/or appropriate as Revenue through Excise Taxes, Service Fees and

1 miscellaneous sources for the 2019-2020 Town Budget.

2 MOTION: Selectman Littlefield moved, with Selectman Hart seconding, to recommend  
3 \$1,188,110.00. Motion approved 4-0.

4 **Article 35.** To see what sum the Inhabitants of the Town of Mount Desert will  
5 vote to raise and appropriate for Department 200 through 221 General Government –  
6 Governing Body (Board of Selectmen), Municipal Management, Town Clerk, Registrar,  
7 Elections, Planning Board, Finance, Treasurer, Tax Collector, Assessment, Code  
8 Enforcement, Unallocated Funds, Human Resources, and Technology for the 2019-2020  
9 Town Budget.

10	<b>Gov. Body (Bd of Selectmen): \$34,315.00</b>	<b>Town Management: \$363,084.00</b>
11	<b>Town Clerk: \$118,808.00</b>	<b>Registrar: \$1,819.00</b>
12	<b>Elections: \$4,941.00</b>	<b>Planning Board: \$48,321.00</b>
13	<b>Finance: \$91,946.00</b>	<b>Treasurer: \$139,961.00</b>
14	<b>Tax Collector: \$8,689.00</b>	<b>Assessment: \$117,551.00</b>
15	<b>Code Enforcement: \$167,355.00</b>	<b>Unallocated: \$115,250.00</b>
16	<b>Human Resources: \$5,000.00</b>	<b>Technology: \$232,090.00</b>

17 MOTION: Selectman Hart moved, with Selectman Littlefield seconding, to recommend  
18 \$1,449,130.00. Motion approved 4-0.

19 Chairman Macauley asked Director Smith for clarification on what specific section of the  
20 wall will be addressed.

21 **Article 36.** To see what sum the Inhabitants of the Town of Mount Desert will  
22 vote to raise and appropriate for Department 300 General Assistance Support for the  
23 2019-2020 Town Budget.

24 MOTION: Selectman Hart moved, with Selectman Littlefield seconding, to recommend  
25 \$5,000.00. Motion approved 4-0.

26 **Article 37.** To see what sum the Inhabitants of the Town of Mount Desert will  
27 vote to raise and appropriate for Department 350 Rural Wastewater Support for the  
28 2019-2020 Town Budget.

29 MOTION: Selectman Littlefield moved, with Selectman Hart seconding, to recommend  
30 \$192,450.00. Motion approved 4-0.

31 **Article 38.** To see what sum the Inhabitants of the Town of Mount Desert  
32 will vote to raise and appropriate for Department 406 Street Lights for the 2019-2020  
33 Town Budget.

34 MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, to  
35 recommend \$25,750.00. Motion approved 4-0.

1       **Article 39.**               To see what sum the Inhabitants of the Town of Mount Desert  
2       will vote to raise and appropriate for Department 401 and 408 Public Safety – Police and  
3       Communications (Dispatch) for the 2019-2020 Town Budget.

4       **Police: \$838,057.00**                               **Communications: \$376,039.00**  
5       **Shellfish: \$00.00**                                       **Animal Control: \$00.00**

6       MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, to  
7       recommend \$1,214,096.00. Motion approved 4-0.

8       **Article 40.**               To see what sum the Inhabitants of the Town of Mount Desert will  
9       vote to raise and appropriate for Department 403,404, and 409 Public Safety – Fire  
10       Department, Hydrants, and Emergency Management for the 2019-2020 Town Budget.

11       **Fire: \$604,461.00 Hydrants: \$273,500.00 Emergency Management: \$1,000.00**

12       MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, to  
13       recommend \$878,961.00. Motion approved 4-0.

14       **Article 41.**               To see what sum the Inhabitants of the Town of Mount Desert will  
15       vote to raise and appropriate for Department 501, 515, 520 and 525 Public Works -  
16       Roads, Waste Management, Buildings & Grounds, and Parks & Cemeteries, and 530  
17       Environmental Sustainability for the 2019-2020 Town Budget.

18       **Roads: \$1,746,147.00**                               **Buildings/Grounds: \$226,763.00**  
19       **Parks/Cemeteries: \$46,092.00**                       **Waste Management: \$590,628.00**  
20       **Environmental Sustainability: \$21,500.00**

21       MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, to  
22       recommend \$2,631,130.00. Motion approved 4-0.

23       **Article 42.**               To see what sum the Inhabitants of the Town of Mount Desert will  
24       vote to raise and appropriate for Department 505 and 506 Sewers (Wastewater  
25       Treatment) for the 2019-2020 Town Budget.

26       **Sewer Capital: \$ 0.00**                               **Sewer Operation: \$630,948.00**  
27                                       **Wastewater Treatment**  
28       **Northeast Harbor Plant: \$140,750.00**       **Somesville Plant: \$58,000.00**  
29       **Seal Harbor Plant: \$104,958.00**               **Otter Creek Pmp Station: \$30,000.00**

30       MOTION: Selectman Littlefield moved, with Selectman Hart seconding, to  
31       recommend \$964,656.00. Motion approved 3-0-1 (Littlefield abstained).

32       **Article 43.**               To see what sum the Inhabitants of the Town of Mount Desert will  
33       vote to raise and appropriate for Department 605 Recreation (Public Pool ~Utilities &  
34       Maintenance) for the 2019-2020 Town Budget.

35       MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, to  
36       recommend \$5,900.00. Motion approved 3-0-1 (Hart abstained).

1           **Article 44.**           To see what sum the Inhabitants of the Town of Mount Desert will  
2           vote to raise and appropriate for Department 701 Economic/Community Development  
3           for the 2019-2020 Town Budget.

4           MOTION: Selectman Dudman moved, with Selectman Hart seconding, to  
5           recommend \$44,000.00. Motion approved 3-1.

6           **Article 45.**           To see what sum the Inhabitants of the Town of Mount Desert will  
7           vote to raise and appropriate for Department 801 Debt Service for the 2019-2020 Town  
8           Budget.

9           MOTION: Selectman Littlefield moved, with Selectman Hart seconding, to  
10          recommend \$1,882,596.00. Motion approved 4-0.

11          **Article 46.**           To see what sum the Inhabitants of the Town of Mount Desert will  
12          vote to raise and appropriate for Department 851 Libraries, Village Improvement  
13          Societies, Recreation, and Public/Social Service Agencies for the 2019-2020 Town  
14          Budget.

15          **Libraries:** \$33,500.00                      **Village Improvement Societies:** \$60,500.00  
16          **Recreation:** \$89,750.00                   **Public/Social Service Agencies:** \$156,978.00

17          Article 46 was tabled for further review.

18          **Article 47.**           To see what sum the Inhabitants of the Town of Mount Desert will  
19          vote to raise and appropriate for Department 991 Capital Improvement Plan transfers  
20          for the 2019-2020 Town Budget.

21          MOTION: Selectman Littlefield moved, with Selectman Hart seconding, to  
22          recommend \$573,102.00. Motion approved 4-0.

23          **Article 49.**           To see if the Inhabitants of the Town of Mount Desert will vote to ratify  
24          the Board of Selectmen's approval of the Marina Proprietary Fund budget.

25                              **Revenue: \$708,555.00           Expense: \$708,555.00**

26          MOTION: Selectman Dudman moved, with Selectman Hart seconding, to  
27          recommend ratification. Motion approved 4-0.

28          **III. Other Business**

29            A. *Such other business as may be legally conducted*  
30            There was no other business.

31

32          **IV. Adjournment**

33          MOTION: Selectman Dudman moved, with Selectman Hart seconding adjournment.  
34          Motion approved 4-0.

35

36          The meeting adjourned at 4:50 PM.

37

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2  
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Respectfully Submitted,

Wendy Littlefield, Secretary

**APPOINTMENTS**

**RECOGNITIONS**

**RESIGNATIONS**



**MOUNT DESERT POLICE DEPARTMENT  
BAR HARBOR POLICE DEPARTMENT**  
James K. Willis, Chief of Police



BHPD  
37 Firefly Lane  
Bar Harbor, Maine 04609  
Tel: 207-288-3391  
[jwillis@barharbormaine.gov](mailto:jwillis@barharbormaine.gov)

MDPD  
21 Sea Street, PO Box 248  
NE Harbor, ME 04662  
Tel: 207-276-5111  
[jwillis@mdpolice.org](mailto:jwillis@mdpolice.org)

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Memorandum

To: Town Manager Lunt  
From: Chief James Willis *JKW*  
Subject: Appointment of Liam Harrington as Full-Time Police Officer  
Date: March 1, 2019

We would like to hire Liam Harrington of Unity, ME as a Full-Time Police Officer to fill a patrol vacancy with the Mount Desert Police Department. Liam has been working as a part-time officer with Bar Harbor and Mount Desert Police Department since last summer while attending school full time at Unity College. During summer and school breaks, he has been filling shift vacancies created by full time officers utilizing their benefit time.

Will you please place this appointment on the agenda for the next available select board meeting?

If confirmed, his starting hourly rate will be \$24.30 increasing to the full budgeted rate for a Full Time Police Officer after successful completion of the probationary period outlined in his employment offer and eligible for the usual full time benefits as outlined in the Town's Personnel Policy. His hire date will be Monday, March 11, 2019.

Liam's address for correspondence is:           Liam Harrington  
17 Newell Court Apt. 101  
Unity, ME 04988



## Town Clerk

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**From:** William Hanley <wmh@wmharchitects.com>  
**Sent:** Thursday, February 28, 2019 3:35 PM  
**To:** Town Clerk  
**Cc:** Kim Keene  
**Subject:** New Board Member Recommendation

Hi Claire,

Could you please convey to the BOS that the PB last night voted 5-0 to recommend Tracy Keller as an alternate Planning Board member.

Thanks-Bill

---

William M. Hanley, AIA, LEED AP, NCARB  
WMH ARCHITECTS  
10 Neighborhood Road  
P.O. Box 399  
Northeast Harbor, Maine 04662

tel: 207-276-2100

email: [wmh@wmharchitects.com](mailto:wmh@wmharchitects.com)

[www.wmharchitects.com](http://www.wmharchitects.com)



**Town of Mount Desert**  
 21 Sea Street, P.O. Box 248  
 Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232  
 Web Address [www.mtdesert.org](http://www.mtdesert.org)

**Resident Request for Appointment to Volunteer Board or Committee**

Thank you for expressing an interest in serving on one of the Town's volunteer Boards or Committees. Before the Board of Selectmen makes appointments, they would like to know a little about you and why you feel you could contribute to the Board or Committee. Please take a few minutes and complete the brief expression of interest information below and return to the Town Clerk, PO Box 248/21 Sea St, Northeast Harbor ME 04662.

Name: Tracy Loftus Keller Date: December 31, 2018  
 Street Address: 20 Giant Slide Phone: Home \_\_\_\_\_  
 Mail Address: P.O. Box 944 Mount Desert ME 04660 Work \_\_\_\_\_  
 E-mail: \_\_\_\_\_ Cell \_\_\_\_\_

Are you a registered voter in the Town of Mount Desert?  Yes  No

Appointment(s) requested: Alternate for Planning Board

If you have previously served on any Boards or Committees in the Town of Mount Desert, please describe your experience: \_\_\_\_\_

None

Are there other background experiences or skills that you feel would contribute to this appointment?  
 \_\_\_\_\_

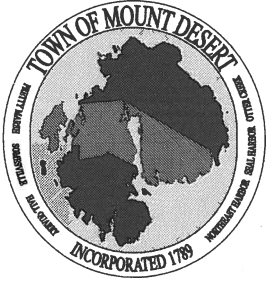
previous experience on Planning Commission in Upper Oxford Township, Pennsylvania

Why are you interested in this appointment? I am interested in community involvement  
and would like to be an contributing member of the Board.

What are your goals for this Board or Committee? Careful contemplation of information  
presented in light of applicable laws to adhere to community standards and values

Do you have conflicts with meeting times or group assignments? I work standard business hours but  
can make allowance for meetings. I welcome group assignments and collaboration.

# **CONSENT AGENDA**



**TOWN OF MOUNT DESERT  
Sustainability COMMITTEE  
Minutes**

**Tuesday, February 28, 2019**

**Town Hall Meeting Room  
21 Sea Street  
Northeast Harbor**

**Members Present:**

Phil Lichtenstein Chair

Jesse Hartson

Warren Smith

Kathy Miller

Gordon Beck

Dwight Lanpher

**Excused:**

John Macauley

Dennis Shubert

Ellen Kappes

4:00 Call meeting to order

1. Discuss LED Streetlight, following up with Real Term on 2 sodium vapor lights that were not converted during project. Discussion over if the PUC has approved the LED rate, shields, and the process if citizens could request removal of a light to the BOS.
2. Water bottle filler for visitor center moving forward and discuss the possibility of a seasonal outdoor filler
3. Sustainable lawn care will continue to be a topic over the next several meetings, looked at the material data sheets on the pesticides, fungicides, herbicides used by the present contractor Green Thumb. Micro clover is also being used successfully by sod growers with good results.
4. Current Efficiency Maine lighting program for businesses, which is a quote offered free of charge by the vendor/electrical contractor with no obligations, current offer is a 75/25 split labor/materials for qualified businesses offer expires 3/31. The Committee unanimously would like to recommend to the BOS to have a free quote, for qualifying Town buildings. Will send recommendation and Program PDF in a separate letter to the BOS.
5. Reminder of the Invasive Species Forum II at the Neighborhood House May 4<sup>th</sup> 2-4 PM

6. Ideas for letter to be included in the Town report, several members suggested pictures, usage of Marina EV charger and the Committee recommendation of the Single Use bag and Styrofoam packaging Ordinances.
7. Update on Fiberight, discuss single stream recycling trials and potential for the Town to increase choices of recyclables accepted, and if cost effective to send recyclables to Fiberight as recyclables in the future which is at lower tipping fee.
8. Next Meeting Thursday March 14<sup>th</sup> 4:00PM

# Mount Desert Elementary School



2008 Blue Ribbon School

Dear Curlin and Selectman,  
We were both honored and  
thrilled that awarded us a  
\$500 grants to help us along  
the way to becoming a zero  
waste school.

Thank you very much for  
your wonderful support.  
The MDES Green Team

## COMMISSIONERS REGULAR MEETING

Learn more about **HANCOCK COUNTY** by visiting  
[www.co.hancock.me.us](http://www.co.hancock.me.us)

**Audio recordings of the meeting are available upon request**

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 8:30 a.m. on **Tuesday February 5, 2019** in the conference room of the County courthouse located in Ellsworth, ME with Commissioners Clark and Wombacher in attendance.

*Adjustments to / approval of agenda:*

**MOTION: take up the probate registrar's request for appointment after approval of the minutes as an unnumbered agenda item (Clark/Blasi 3-0, motion passed)**

**MOTION: Remove agenda item 4e, add 2 items to the airport regarding the advisory board appointment and the discussion of Caruso Drive, remove discussion of EMDC and add discussion on Orland bike trail and add discussion on nominee for DECP (Clark/Blasi 3-0, motion passed)**

**MOTION: move Sealander architects up to when we finish adjusting the agenda (Blasi/Clark 3-0, motion passed)**

Mike Sealander of Sealander Architects submitted an agreement for the following project: expansion of the Hancock County Regional Communications Center, interior improvements to support the expansion and exterior improvements. Sealander said this agreement enables work to begin on measurements and tour the facility and area to find out what options are for moving forward. Commissioner Clark asked where we would be at the end of this; Sealander said this would set the scale and quality of the project and at that point a preliminary budget should be able to be established. Questions regarding structural feasibility will be addressed, so we will know how expensive the project will be. Commissioner Clark said the commission needs to have a discussion on financing- Commissioner Blasi thought the commission could look at an overall picture of what we have for Community Benefits and how those could be apportioned to all projects. There was some discussion on the liability clause. Sealander said this was standard language that comes from their professional liability insurer. Sealander said at this point there is some open-endedness in terms of how long this project will take. Sealander said his firm typically bills monthly. Commissioner Clark questioned the clause in the agreement regarding no responsibility for identification of hazardous materials. Commissioner Clark said his concern was having the expertise in identifying the hazardous material. Sealander said it would be prudent for the building owner to schedule for an asbestos inspection with a professional; it's common with buildings that have a history of asbestos to simply add this to the normal course of events. The funding will come from building improvements.

**MOTION: approve the agreement with Sealander Architects for the preliminary design work, not to exceed \$3,000 and authorize the chairman to sign the agreement (Clark/Blasi 3-0, motion passed)**

**Aaron Dority, Executive Director of Frenchman Bay Conservancy, discussion regarding trail along Union River:** Dority said part of their efforts to revitalize the city involves exploring the possibility of formalizing the trail, which exists today as an informal river trail. It crosses County property, as well as City property. The Garden Club reached out to Frenchman Bay Conservancy asking if they would be willing to hold conservation easements, but had not contacted the County or other landowners to determine if there was interest in placing easements on the property. Dority said they typically work with land owners to explore voluntary land conservation. He said the process is just getting started but is going well with other landowners. Commissioner Blasi asked what the terms of the easement would be- Dority said he is just starting the conversation, but suggested if the County is willing to entertain the idea of a trail easement, he can document that in writing and the Frenchman Bay Conservancy attorney would draft an easement for review. Commissioner Clark said he was interested, but would like to know the city's long range plan for the area of Harbor Park up to the dam. Dority said typically a trail easement would be 8 feet. The commission agreed they would wait to hear back from Dority.

Public Comment: none

Approval of minutes:

**MOTION: Approve the minutes of the January 3, 2019 Commissioners' Regular Meeting and the minutes of the January 22, 2019 Commissioners' Special Meeting (Clark/Wombacher 3-0, motion passed)**

**MOTION: approve the minutes of the January 10, 2019 Commissioners' Special Meeting (Wombacher /Blasi 2-0-1, Clark abstained)**

Airport:

Monthly Report- Manager Madeira updated the commission on the project replacing airfield lighting. The project has temporarily been suspended due to cold weather causing the production rate to slow to the point that it does not make sense for the contractor to continue working in the winter. Work will resume in the fall, when soil conditions are more favorable. Enplanement report for 2018- air carrier number is 7,512 (this does not include charter numbers) - Manager Madeira would like to see this number closer to 9,000. He said we are locked in at \$1 million for 2020 entitlements, so this year doesn't matter in that regard, but it is important to look at trends. Cash management report- estimated undesignated fund balance about \$432,351. Manager Madeira said the target was to have \$250,000 in undesignated, and the Commission may want to designate beyond that.

**MOTION: Appoint Kelly Bouchard of Orland, Maine to the Airport Advisory Committee, as the advisor from District 2 (Blasi/Wombacher- motion and second removed)**  
Manager Madeira explained that this item does not require a vote of the Board, only Commissioner Wombacher's official appointment on record.

Commissioner Wombacher appointed Kelly Bouchard of Orland, Maine to the Airport Advisory Committee. This term is commensurate with Commissioner Wombacher's term.



Discussion: Caruso Drive Road repair between Baxter Ledge Road and Ramp Road and possible paving of Ramp Road- Manager Madeira said the portion from Baxter Ledge Rd. to Ramp Rd. is in need of repair, but it is not eligible for FAA money because it is not exclusively used by aeronautical traffic. There is no reason to wait for FAA funding. The section of road beyond Ramp Rd. in to the terminal building is eligible, and is on the ACIP with the FAA to do that project in 2023. Madeira would like to focus now on the section that is ineligible; it is approximately 900 linear feet of road, with full width cracks approximately every 40 feet. The project estimate, including utility pole relocation, proper road ditching, and reclaim, re-grade, and paving is \$99,187.61. Manager Madeira said he was able to generate the bid specs, and asked if the commission wished for him to put this project out to bid. He suggested adding an alternate bid option to pave Ramp Rd between Caruso Drive to where Hinckley's is- about 600 linear feet. The rough estimate for this is \$30,000. Commissioner Clark asked about funding the project. Manager Madeira said there is \$180,000 to designate. He recommended the project first goes to bid, and adding \$120,000 to what we currently have in our road reserve account. He recommended putting the balance in unspecified AIP local share.

**MOTION: authorize Airport Manager to go out to bid for road improvement for Caruso Drive between Baxter Ledge Road and Ramp Road with an option to pave Ramp Rd (Clark/Wombacher 3-0, motion passed)**

Commissioner Blasi asked if Manager Madeira had any information on Caruso Drive reconfiguration to the entrance at Route 230. Madeira said he received an estimate of \$1.2-\$1.3 million; it is not eligible for FAA funding. We may be successful in obtaining a Business Partnership Initiative Grant from MDOT, in which case the state would pay 1/3 of that cost, leaving the county to come up with 2/3, possibly using CB funds. Madeira suggested 1/3 may possibly come from private funding. Commissioner Blasi said this leads him to wanting to look at Community Benefits as an overall dashboard; we know we have big projects and this would show how much of CB can go towards them.

Probate:

**MOTION: approve the hire of Ada Wentworth of Milbridge as full time probate clerk, at step 5a \$12.42, effective date February 9, 2019 (Clark/Wombacher 3-0, motion passed)**

Break

UT:

Monthly report- UT Supervisor Billings explained that the town of Burlington communicated to him that they did not want to have two contracts- one for fire and one for emergency response- and they requested discontinuance of the existing Fire Protection Agreement and approval of the Fire Protection and Emergency Response Agreement. The new agreement is for \$2,250- there is a service fee attached in addition to the stipend; this is based on calls.

**MOTION: terminate the existing "Fire Protection Agreement" with the Town of Burlington per Article Seven of said agreement (Blasi/Clark 3-0 motion passed)**

**MOTION: approve the proposed “Fire Protection and Emergency Response Agreement” with the Town of Burlington (Clark/Blasi 3-0, motion passed)**

Supervisor Billings reported he received notice from Attorney Bearor that all documents have been filed regarding the CB agreement with the developer of Hancock Wind for an amount per megawatt capacity and this may be going to court in June. The term “megawatt capacity” has been in question- it’s a difference of \$18,000+ in the annual Community Benefit stipend, which over 30 years is \$360,000.

The cost for the ad for the public hearing regarding the Water Quality Protection Ordinance on 2/7/19 –

UT Supervisor Billings asked the commission what account they wanted this expense to be posted to. The County has been cautioned by the state regarding what is being put through the UT budget. The budget is approved by the state legislature, so there is only so much that can come out of specific lines. Billings said this invoice would not cause the advertising line to overdraft, but he was concerned about what this meant for future spending as he did not yet know the expenses for the remainder of the year. CA Adkins said his recommendation was to discontinue using the UT budget for this. He suggested the commission could add the advertising expense only, then no more. Commissioner Blasi said he agreed to that. Supervisor Billings said he wanted to stress that the budget only held \$500 for legal fees, and this would generate legal fees at some point. CA Adkins and Supervisor Billings asked that the commission recognize that the UT budget has parameters that need to be kept in mind. The commission recognized that.

RFP for boat ramp dredging discussion-

Supervisor Billings displayed the maps showing the boat ramp in Fletcher’s Landing. The existing boat ramp is listed as CI-“carry in”. IF&W is aware of the issues and it has been on their radar, but does not want to do anything until the water level of Graham Lake is set. A meeting will be scheduled with Supervisor Billings and IF&W after the ice goes out to completely relocate the boat ramp- this would eliminate any dredging. The land is owned by Inland Fisheries and Wildlife.

Scholarship-

There was some discussion on what qualifies for “higher learning”. Supervisor Billings thought this would be determined case by case, depending on what applications come in. The commission agreed that first year students should be prioritized, but if none applied other students could be accommodated.

Trail work and UT tractor discussion- There is a road in Fletcher’s Landing that connects to the Sunrise Trail, which now crosses the property of a landowner who has always advocated for public use of their land. Billings thought the Sunrise Trail could be connected to the Northern Trail system. Supervisor Billings said if we are going to build and maintain trails, and for other reasons, it is time for the UT to have a tractor. Much of the work we contract we could do ourselves; if we eliminate one grading of the Nicatous road that would save around \$2,000. Billings said he was looking at a 50HP- the prices range from \$45-\$60k. The TIF references costs related to maintenance. The tractor would need a cab so it could be used in the wintertime.

With the trailer and all required equipment the cost may be \$80,000K. The commission agreed Billings should start looking for equipment that would serve the need.

The town of Gouldsboro did some work on the Gouldsboro Point Road and sent the County an invoice for the township 7 portion. UT Supervisor Billings believes the invoiced amount is excessive and the County should not be held to this amount, particularly because we were not notified of the work. Billings said he appreciated the work being done, but would have liked notice and approval. Commissioner Blasi suggested sending a letter to communities so that this kind of misunderstanding does not happen again. Commissioner Wombacher agreed a letter should be sent to Gouldsboro. He suggested that Billings negotiate on the price and then asking for an explanation of the pricing if they did not agree. Commissioner Clark said Gouldsboro simply passed along the price they paid for this section of road; if we don't pay they will have to pick up the difference. Supervisor Billings will communicate with the town of Gouldsboro and report back to the commission.

Treasurer:

**MOTION: approve the warrants as shown on the Treasurer's memo to the commission (Blasi/Wombacher 2-0-1 Clark abstains, motion passed)** Commissioner Clark said he abstained on the grounds that this does not require action, because final action was taken when two commissioners signed the warrants.

The Treasurer's memo showed the following:

January GF, Airport, and Jail Payroll Warrants #18-52, #19-1, #19-2, #19-3, and #19-4 in the aggregate amount of \$438,480.88;

January GF, Airport, and Jail Expense Warrants #18-99, #18-100, #18-101, #19-1 and 19-4, #19-2, #19-3, #18-102, #18-103, #18-104, #19-5, #19-6, and #19-7 in the aggregate amount of \$902,364.49;

January UT Payroll Warrants #19-26, #19-27, #19-28, #19-29, and #19-30 in the aggregate of \$1,019.32;

January UT Expense Warrants #19-13 and #19-14 in the aggregate of \$26,937.86

The commission considered labeling the Peninsula Airways AR as uncollectible; CA Adkins cautioned that he wanted to review this with the auditor before action was taken.

**MOTION: approve health insurance expenses in the amount of \$170,304.42; of this amount \$71,375.56 is left over from 2018 and \$98,928.86 is from 2019 (Clark/Wombacher 3-0, motion passed)**

Lunch break 11:50-12:00 pm

Jail:

**MOTION: approval to remove Sydney Cough, Juwan Leftridge, and Isiah Davis from payroll (Clark/Wombacher 2-0, motion passed)** Blasi not present

**MOTION: approval to hire Deborah Sears-McDonald of Sedgwick as a part time on call as needed corrections officer, at the rate of \$14.00 per hour with no benefits, effective**

**February 9, 2019; not to exceed 29 hours per week average (Clark/Wombacher 2-0, motion passed) Blasi not present**

**MOTION: approval to hire Christine Walsh of Bangor as part time on call as needed corrections officer, at the rate of \$14.00 per hour with no benefits, effective February 9, 2019; not to exceed 29 hours per week average (Clark/Wombacher 2-0, motion passed) Blasi not present**

**MOTION: approval to work part time corrections officer Daniel Cox as temporary full time, at the rate of \$14.00 per hour with the benefit of holiday and sick time (Clark/Wombacher 2-0, motion passed) Blasi not present**

**MOTION: approval of Ashley Smith's resignation as full time corrections officer effective February 6, 2019, and approval of part time status (Clark/ Wombacher 2-0, motion passed) Blasi not present**

Discussion: nursing position in the jail-

JA Richardson said this would provide a part time employee on contract- not a county employee. This position would be 3 days a week and would oversee medications and take med calls; this would be a flexible schedule. JA Richardson said at this point he was asking the commission if they would support this. Commissioner Clark said the concept is great; the issue is how to fund it. JA Richardson said inmate medical is increasing rapidly, and he is worried about the County's liability regarding medication handling and disbursement. The commission agreed JA Richardson should proceed with exploring this option and report back.

Sheriff:

**MOTION: authorization to purchase four tasers and associated equipment from line 70-305 in the amount of \$6,238.00 (Clark/Blasi 3-0, motion passed)**

**MOTION: Approve the transfer of drug funds \$2,964.80 in the matter of Forfeited Assets State of Maine vs. Wayne Sudborough (Clark/Blasi 3-0, motion passed)**

**MOTION: approve the transfer of drug funds in the amount of \$2,964.80 in the matter of Forfeited Assets State of Maine vs. Co-defendant Kenneth Ortega (Clark/Blasi 3-0, motion passed)**

The previous two motions reference one forfeiture with 2 people named; Sudborough and Ortega are codefendants.

Discussion: establishing reserve fund for the purposes of paying for new hires who have been less than five years out of Maine Criminal Justice Academy- Commissioner Clark said he would give his assurance that when and if the best candidate was found we would find the money. Sheriff Kane thanked him for his support.

Commissioner Clark said he wanted a public discussion with Joe Piccone about Allegiant Health Care. Piccone said non-union employees will be covered. Piccone said Allegiant Care would provide retirees health insurance. Piccone said he does acknowledge that Allegiant Care is

comparable to the plan the County currently has, however the members would be the ones who would vote. Commissioner Clark asked if he should be concerned that deterioration in relationships because of contract negotiations would adversely affect our relationship with Allegiant. He asked Piccone how closely the Teamsters people who represent employees are aligned with Allegiant people who manage the health insurance plan. Piccone said he would leave that for the trustees to answer. Piccone said the County would have to have a Teamsters bargaining unit in order to contract with Allegiant Care; at least one of the bargaining units would have to remain Teamsters. Commissioner Blasi asked about representation on the Board of Trustees- Piccone said that would be a question for the Trust but the board has been the same board for the duration of the Trust.

The commission agreed to meet with Scott McKee, and have a meeting with Allegiant Care representatives on February 21.

#### Maintenance:

Facilities Director Dennis Walls updated the commission with the monthly report. The new entrance does not need to be complete before the screening starts. Jeff Henthorn, Director of Court Facilities is able to commit up to \$2,800 for the employee entrance.

Access control update- the key card system is operating well; now the doors open and lock automatically. Director Walls would like to see this on every door eventually.

5 Year plan update- Director Walls reported that he and CA Adkins will continue to be in discussion about this. The chiller continues to be an issue and Director Walls said he intended to submit a plan for an RFP next month.

Discussion- shed and canopy design- the canopy would be for the portable generator. Director Walls said his plan was to build a cowling over it which would still allow for ventilation. The commission discussed leaving the EMA generator beside the chiller, and build on the existing pad. Director Walls will bring the drawing design to the next meeting.

#### Deeds:

**Request permission to post for a part-time clerk; position to be paid at a rate of \$12.50 per hour to be paid out of E09-01-300 (Clark/Blasi 3-0, motion passed)**

Register of Deeds Julie Curtis suggested the commission consider creating a policy that allows an employee to buy out a week of sick time or vacation time once a year.

#### RCC:

Monthly report- RCC Director Conary said there was a radio upgrade on January 10; at this point everything is fine with that. Director Conary updated the commission on positive feedback from the public to dispatchers doing a great job. Commissioner Blasi said to send the support of the commission to the dispatchers. Public utilities released the report for Emergency Police Protocols- they did not adopt a recommendation for or against the protocols but said it is a policy call for the legislature. The overall call volume in January 2019 experienced a 24% increase over January of 2018.

#### Commissioners:

Community Benefit Grant scoring and funding discussion-

Commissioner Clark questioned the method Commissioner Blasi used to determine awards. Commissioner Blasi said we need Community Benefits for other uses. Commissioner Clark said we would score applicants based upon criteria. The commission reviewed the scores.

**MOTION: award \$100,000 to the top 7 recipients in Community Grant applications (Clark/Wombacher 2-0-1 Blasi abstains)**

The following are the top 7 applicants, with awards:

Healthy Acadia \$20,000

Friends in Action \$10,000

Ellsworth Free Medical Clinic \$20,000

Beth Wright Cancer Center \$10,000

Maine Center for Coastal Fisheries \$10,000

Families First Community Center \$25,000

Acadia Area ATVers \$5,000

There was some discussion on the Maintenance / Building & Grounds Capital Plan.

Coastal Workforce –Reimbursement of donation for legal expenses-

**MOTION: accept the Coastal Workforce lawsuit reimbursement in the amount of \$491.82 deposited into 30-1106 professional services (Blasi/Wombacher 2-1 Clark opposed)**

Commissioner Clark wanted to donate it to the Coastal scholarship fund.

**MOTION: Support the Great Pond Mountain Trust in their effort to get grant funding for a bike trail contingent on approval by the town of Orland (Clark/Blasi 3-0, motion passed)**

There was some discussion on meeting twice a month and assigning departments to a specific week. The commission agreed it was best to address business as it arose.

**MOTION: to adjourn 2:46 pm**

Respectfully submitted,

Rebekah Knowlton  
Deputy County Administrator

Learn more about **HANCOCK COUNTY** by visiting

[www.co.hancock.me.us](http://www.co.hancock.me.us)

**Audio recordings of the meeting are available upon request**

The special meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 6:00 p.m. on **Thursday February 7, 2019** in the conference room of the County courthouse located in Ellsworth, ME with Commissioners Clark and Wombacher in attendance.

Commissioner Blasi opened the Public hearing on whether to adopt the Hancock County Unorganized Territory Water Quality Protection and Community Bill of Rights for Local Self-Governance Ordinance.

Commissioner Blasi read the following statement:

“This Water Quality Protection Ordinance before us today was adapted from the adopted Ordinances of Sangerville and Parkman in Piscataquis County. It was presented to us Hancock County Commissioners on November 7, 2017.

Last month, Unorganized Territory(UT) Property Owners along or adjacent to the proposed portion of the East West Corridor in Townships 3, 4, 16, 22, 28, 32, 34, 35, 39, 40, and 41 received a letter announcing this hearing, and containing a description of this Rights-based Ordinance’s Purposes.

District Attorney Foster suggested that we receive public comment on this Ordinance.

This Ordinance is not based on zoning. It is a Bill of Rights that also supports the Rights of natural Ecosystems to exist and flourish. Adopting it would prohibit construction of the East West Corridor by upholding the Constitutional Rights of the UT Community and county watershed residents who might be adversely affected, to make decisions about stopping private Corridor developers from endangering public health and safety, thereby protecting water quality, which in turn helps against climate change.

We County Commissioners have authority to lay out, alter, or discontinue County Ways. [Title 30-A Section 101.5]. The East West Corridor is a Way, by definition, that I am opposed to laying out under the Ordinance’s construction prohibition. The state could also create a Corridor Authority with Eminent Domain Power to construct pipeline/utility/roadway corridors, and we would not have any good means to prevent that other than this Community Bill of Rights Ordinance.

We have authority to represent [#2 of the same statute] the county, which the Ordinance also mandates[Section 3.6]. We have convened this hearing in response to our constituents, who have also requested that we fulfill our commitment to protect communities[Section 4.6] and support sustainability.

We scheduled this hearing of your comments, and accept written comment for another week from today on whether we Hancock County Commissioners should adopt this Ordinance.

We will tally and weigh your comments as a UT property owner first, next as a UT resident, and then as non-UT county citizens.

If you request specific textual revisions, we would follow DA Foster's suggestion. We could send them to Attorney Lynne Williams, who counseled Sangerville and Parkman Officials and Town Meeting on their Ordinance in 2013. We will hear her opinion today on the Ordinance and related matters, as we freely heard DA Foster's opinion on November 21, 2017. Any Ordinance language changes will need formal approval and public comment.

At our next meeting this month, I plan to deliberate whether to adopt this Ordinance, or request that it be revised.”

Commissioner Clark said contrary to his counterpart beside him who said he was in support of this ordinance, he wanted people to know that there are some on the Board who are open-minded, unbiased, unprejudiced, and willing to listen to those in support and those in opposition to this ordinance, and he (Commissioner Clark) is one of them. Commissioner Clark said he is open to comments and his decision on whether or not to support enacting this ordinance will be based upon citizens’ comments and information received prior to taking the vote.

Commissioner Wombacher thanked everyone for coming and providing input. He said the water resources in the UT need protection and he believes this ordinance does that. Commissioner Wombacher said relying solely on institutions in place for that protection is not enough; corporate interests should not supersede those of the individual citizen or ecosystem to thrive. He said rights based ordinances bring back control to citizens, and that he takes his responsibility seriously in listening to all gathered, both for and against the ordinance.

Commissioner Blasi listed the following guidelines for the meeting:

Commentators will be heard in the order of signing in; a 3 minute comment period on whether to adopt the ordinance or suggest revisions is permitted; questions directed to the commissioners are not required to be answered at this hearing; any citizen of Hancock County can comment on behalf of another person or entity.

John Cashwell, a UT property owner, representing himself and the corporation he works for, which owns property in the UT, referenced section 4.7 of the ordinance, which states “it shall be unlawful for any corporation to contact or communicate with any Resident or Elected Official concerning any issue related to this Ordinance, either prior to or after the adoption of the Ordinance.” He questioned whether he would be able to speak as a representative of the corporation; Commissioner Blasi said he would be able to speak at this public hearing.

Frank Tracy, CEO and LPI, asked to give his comments after everyone spoke. Chair Blasi conferred with the commission; they agreed to allow this deviation from the rule of speaking in order of the sign-in list.

The following members of the public gave comment:

Jennifer Reifler

Katie Greenman for Bonnie Preston

Jim Freeman

Duane Jordan

Mike Howie

Ron Pelletier



Jane Crosen Washburn  
Tony Smith  
Edward Warren  
Karen Cote  
John Greenman  
John H. Cashwell  
Patrick Strauch  
David Weeda  
Lynne Williams  
Tim Woodcock on behalf of landowner Jim Robbins  
Dwayne Shaw  
Darin Hammond  
Claire Mortimer  
Kathryn Gaianguest  
Jody Spear  
Frank Tracy, CEO LPI  
Barbara Meyers

District Attorney Foster said as a long time resident of Hancock County and a property owner here, he was in support of protecting our water quality, but as the County's attorney he strongly urged the commission to fully understand what is in the ordinance by having it reviewed by an attorney. He suggested that the commission decide what they want to do in terms of water quality and submit that proposal to attorneys to draft an ordinance that reflects exactly what the commission wants to achieve, rather than the other way around- passing an ordinance and then trying to figure out how to make it work. DA Foster said there are constitutional implications- the definitions in the proposed ordinance are clearly contrary to the definitions of "person" and "corporation" in the United States Constitution and Maine Constitutions. DA Foster said he does not think proceeding with this ordinance as it is written now is advisable.

**MOTION: Close the public hearing 7:36 p.m. (Clark/Wombacher 3-0)**

Respectfully submitted,

Rebekah Knowlton,  
Deputy County Administrator

# **UNFINISHED BUSINESS**

## Town Clerk

---

**From:** Kathi Mahar  
**Sent:** Wednesday, February 27, 2019 2:49 PM  
**To:** Town Clerk  
**Cc:** Tony Smith  
**Subject:** correct minutes for 021919

Hi Claire,

The **object** account # for VII New Business C is incorrect. The account # should be 4055200-24571 not 24751.

Please put on the agenda for the 7<sup>th</sup> to amend the motion and/or minutes.

I didn't discover the error until I tried to post the transfer today.

Thanks

*Kathi*

Kathryn A Mahar, Treasurer  
Town of Mount Desert  
(207) 276-5531 (T) (207) 276-3232 (F)



TEAMWORK...is the fuel that allows  
Common people to attain uncommon results.  
--ANDREW CARNEGIE

-----FOAA NOTICE-----

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## Remaining Warrant Articles for Review and Recommendations

**Article 14.** To see if the inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to enter into a boundary line agreement with Isaac Holdings, LLC in order to clarify minor uncertainties as to the exact boundary between property owned by the Town of Mount Desert and property owned by Isaac Holdings, LLC abutting Old Firehouse Lane. Reference is made to Tax Map 24, Lot 105 and Tax Map 24, Lot 99. See Appendix E (pg. XX)

Board of Selectmen recommends (passage)

Warrant Committee recommends (passage) (XX Ayes; XX Nays)

**Article 30.** Shall the Town of Mount Desert (the Town) be authorized to appropriate an amount not to exceed \$480,000.00 (\$310,000.00 from the Capital Gains Reserve Account, #400-24202 and \$170,000.00 from the Undesignated Fund Balance Account #100-38300), to finance professional, technical and construction services associated with improvements to up to twenty-eight (28) pedestrian crosswalks located throughout the Town (as shown on the site plan located in Appendix ??? Site Map) with said improvements intended to bring the crosswalks into general compliance with the appropriate regulatory guidelines and requirements, including but not limited to the Maine Department of Transportation's publication "Maine DOT Guidelines on Crosswalks" and the Americans with Disabilities Act requirements for crosswalks, with said improvements to include, but not necessarily be limited to, improving access, safety, effectiveness and appurtenances required to complete the improvements, and further, shall the Board of Selectmen or its designee be authorized to execute any and all contracts and documents and do all things necessary or convenient to accomplish the Project? See Appendix F (pg. XX)

Board of Selectmen recommends (passage)

Warrant Committee recommends (passage) (XX Ayes; XX Nays)

**Article 31.** Shall the Town of Mount Desert (the Town) be authorized to appropriate an amount not to exceed \$160,000.00 from the Undesignated Fund Balance Account #100-38300, to finance professional, technical and construction services associated with improvements to the single story, wood framed structure referred to as the "Bait House" located on Dodge Point Road in the Village of Seal Harbor (as shown on the site plan located in Appendix ??? Site Map), with said improvements to include, but not necessarily be limited to, bringing the building to current code standards, with specific improvements to include, but not necessarily be limited to, upgrading the handrails, exterior decking and exterior stairs, the wooden post and wooden column foundation, the carrying beams, doors, windows and electric power supply and further, shall the Board of Selectmen or its designee be authorized to execute any and all contracts and documents and do all things necessary or convenient to accomplish the

Project? **See Appendix F (pg. XX)**

Board of Selectmen recommends (passage)

Warrant Committee recommends (passage) (XX Ayes; XX Nays)

**Article 32.** To see if the Inhabitants of the Town of Mount Desert will vote to transfer **XXXXX thousand dollars (\$0.00)** from the Undesignated Fund Balance Account #100-38300 to reduce the 2019-2020 tax commitment.

Board of Selectmen recommends (passage)

Warrant Committee recommends (passage) (XX Ayes; XX Nays)

**Article 33.** To see if the Inhabitants of the Town of Mount Desert will vote to transfer **XXXXX thousand dollars (\$XXX,000.00)** from the Capital Gains Reserve Account #400-24202 to reduce the 2019-2020 tax commitment.

Board of Selectmen recommends (passage)

Warrant Committee recommends (passage) (XX Ayes; XX Nays)

**Article 46.** To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 851 Libraries, Village Improvement Societies, Recreation, and Public/Social Service Agencies for the 2019-2020 Town Budget. **See Warrant pgs. XX-XX**

**Libraries:** \$33,500.00

**Village Improvement Societies:** \$60,500.00

**Recreation:** \$89,750.00

**Public/Social Service Agencies:** **\$156,978.00**

Board of Selectmen recommends **\$340,728.00**

Warrant Committee recommends \$ .00 (XX Ayes; XX Nays)

**GREEN – Ready to review/ RED – Not ready**

**Article 48.** To see if the Inhabitants of the Town of Mount Desert will vote to increase the property tax levy limit by \$XXX.00. See Appendix XYZ (pg. XX).

**Explanation:** The State Legislature passed a “tax reform” law known as LD#1. This bill created a maximum municipal tax levy based upon this year’s tax, plus an allowance for inflation and the Town’s tax base growth due to new construction. However, LD#1 allows Mount Desert voters to increase that tax cap with the approval of a simple majority of the voters at Town Meeting. The only requirement is that a secret vote must be taken by written ballot.

Board of Selectmen recommends (passage)

Warrant Committee recommends (passage) (XX Ayes; XX Nays)

# **NEW BUSINESS**

February 28, 2019

From: Town of Mount Desert Sustainability Committee

To: Board of Selectman

RE: Efficiency Maine Small Business Initiative

The Sustainability Committee would like to make a recommendation for the Efficiency Maine Small Business Initiative Interior Lighting Program which is a cost -free assessment to upgrade qualifying Town buildings; Town office, Highway garage, Harbormaster office, Visitor Center and possible sewer plants with LED lighting. This offer could be a great savings to the Town, the cost share is 75/25 split which would include all material and labor. The assessment would be performed by approved Efficiency Maine Contractor of the town's choice and lighting vendor. This offer expires 3/31/19 work needs to be completed by 4/30/19

Several local businesses have already taken advantage of this offer including the Land and Garden Preserve and the Knowles co.

I have attached link to the offer:

<https://www.energymaine.com/at-work/small-business-initiative/>

The Sustainability committee vote unanimously to recommend this assessment.

Thank you,  
Phil Lichtenstein Chair





## Three Pathways to Lighting Savings

Effective January 1, 2019 - March 31, 2019

### Measure Pathway

LED Retrofit Kits	Incentive
High/Low Bay Fixtures	\$100-\$140
Luminaires (2x2', 1x4', 2x4')	\$50
Direct Linear Ambient Luminaires	\$50-\$120

Controls	Incentive
Occupancy Sensor (Fixture Mounted)	\$35
Occupancy Sensors (Remote Mounted)	\$60
Vacancy Sensors	\$30

New LED Fixtures	Incentive
Downlight (Recessed, Surface and Pendant Mounted)	\$35
Luminaires (2x2', 1x4', 2x4')	\$60
High/Low Bay Fixtures	\$90-\$200
Linear Ambient Luminaires	\$50-\$125
Stairwell & Passageway Luminaires	\$90-\$140

Refrigerated Cases Fixtures and Controls	Incentive
LED Light Fixture	\$40 per Door
LED Light Fixture (Horizontal)	\$25 per Foot
Occupancy Sensor	\$30 per Door

Incentive varies by fixture size and lumens. Work with an Efficiency Maine Qualified Partner to learn more about eligibility requirements, complete program guidelines, and project completion time periods -- and to upgrade your facility.

### Pay-for-Performance Pathway

**\$0.24 per kWh saved up to 50% of project cost**

Ask your lighting contractor for more details.

### Distributor Pathway

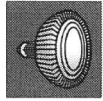
Discounted at Participating Distributors



BR30, PAR16



Candelabra



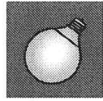
High/Low Bay Lamps (Mogul Screw Base)



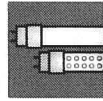
PAR 20, PAR 30



PAR 38, BR40



R20, MR 16, Globe



Tubular Lamps

T-8 • T8 U-Bend • T-5 • T-5HO replacement

Efficiency Maine is the independent administrator for energy efficiency programs in Maine. Efficiency Maine's mission is to lower the cost and environmental impacts of energy in Maine by promoting cost-effective energy efficiency and alternative energy systems to help customers save electricity, natural gas and heating fuels throughout all levels of the Maine economy.

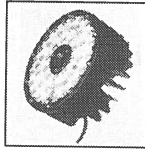
[efficiencymaine.com](http://efficiencymaine.com)

866-376-2463

## Three Pathways to Lighting Savings

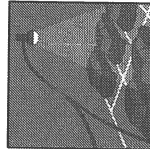
Effective January 1, 2019 - March 31, 2019

### Measure Pathway



#### LED Retrofit Kits

Measure Description	Incentive
Streetlights, Parking Lot Lights and Fuel Pump Canopy Fixtures	\$50-\$120



#### New LED Fixtures

Measure Description	Incentive
Streetlight or Parking Fixture (Pole Mounted; utility pole mounted fixtures are ineligible)	\$75-\$150
Wall-Mounted and Area Fixture (Wallpack)	\$60-\$90
Canopy or Parking Garage Fixtures	\$100-\$175
Flood and Spot Lights	\$50-\$150

Incentive varies by fixture size and lumens. Work with an Efficiency Maine Qualified Partner to learn more about eligibility requirements, complete program guidelines, and project completion time periods – and to upgrade your facility.

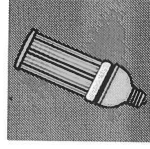
### Pay-for-Performance Pathway

**\$0.24 per kWh saved up to 50% of project cost**

Ask your lighting contractor for more details.

### Distributor Pathway

Discounted at Participating Distributors



Outdoor LED Mogul Screw-Base Replacement Lamp

## Town Clerk

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**From:** Philip Lichtenstein <hbrporpoise@gmail.com>  
**Sent:** Thursday, February 28, 2019 10:37 PM  
**To:** Sydney Roberts Rockefeller; Kathy Miller; Dennis Shubert; Dwight Lanpher; Ellen Kappes; Warren Smith; Gordon Beck; Jesse Hartson; John Macauley; Town Clerk; Durlin Lunt; Jennifer McWain; Martha Dudman; Wendy Littlefield; Matthew Hart; rickmooers@gmail.com  
**Subject:** Small Business Initiative | Efficiency Maine  
**Attachments:** Lighting-Solutions-and-Incentives.pdf; efficiency Maine Small Business Initiative.pdf

RE: Efficiency Maine Small Business Initiative

February 28, 2019

Dear Claire/Durlin,

Please include the Sustainability Committee recommendation to the BOS for the March 4th meeting agenda and packet. I have also attached links to the two Efficiency Maine programs which both expire 3/31/19. Please let know if you have any questions or concerns.

Thank you,

Phil Lichtenstein

<https://www.energymaine.com/at-work/small-business-initiative/>

# Small Business Initiative

## Small Business Initiative



If you're a "Small General Service" (SGS) electric customer and in an eligible town, Efficiency Maine will pay 75% of the total upgrade cost for new LED lighting at your business. Projects are designed to significantly improve quality of light, reduce lighting maintenance costs, and past participants are saving approximately \$100/month.

Below is a list of currently eligible towns:

## **Small Business Initiative Participating Towns:**

### **Region 10**

<b>Bar Harbor</b>	<b>East Blue Hill</b>
<b>Ellsworth</b>	<b>Franklin</b>
<b>Hancock</b>	<b>Lamoine</b>
<b>Mount Desert</b>	<b>Seal Harbor</b>
<b>Southwest Harbor</b>	<b>Sullivan</b>
<b>Surry</b>	<b>Tremont</b>
<b>Trenton</b>	<b>Unorganized Territory of Central Hancock</b>

### **Region 11**

<b>Alton</b>	<b>Bradley</b>
<b>Eddington</b>	<b>Indian Island</b>

Enjoy lighting savings, better quality of light, reduced lighting maintenance costs, and more.

It's that simple.

If you have additional questions, [click here](#) or call 866-376-2463.

See below for examples of how Efficiency Maine's Small Business Initiative has helped businesses from around the state save energy:

### Small Business Initiative In Action

Business Name	Shaw's Hardware (Sanford, ME)	Smith Co. Antique Shop (Cornish, ME)	TJ's Sandwich Shop (Standish, M
Contractor	Absolute Power Electrical	Field Electric	BSP Electric
Old Lighting	Fluorescent Tubes	Fluorescent T12 Strips	Flourescent T8 & T12 Strips, Exteri Pole Light – 150W HPS
New Lighting	LED Linear Retrofit Kits and Replacement Bulbs	LED Linear 8' Strips	LED Recessed Troffers and LED Linear Exterior Pole Light – 45WLI
Estimated Annual Energy Savings	12,830 kWh/year	5,501 kWh/year	11,883 kWh/year
Estimated Annual Cost Savings	\$1,900	\$525	\$1,782

Sign up for your free, no-obligation lighting assessment below, or [click here](#) to download the form to mail or fax.

Philip Lichtenstein  
364 Sound Drive  
Mount Desert, ME 04660  
207-276-3031 Home  
207-266-1046 Cell  
[hbrporpoise@gmail.com](mailto:hbrporpoise@gmail.com)

<b>Milford</b>	<b>Oldtown</b>
<b>Orono</b>	<b>Stillwater</b>
<b>Veazie</b>	

## Region 12

<b>Chelsea</b>	<b>Farmingdale</b>
<b>Gardiner</b>	<b>Hallowell</b>
<b>Pittston</b>	<b>Randolph</b>
<b>West Gardiner</b>	

## Region 13

<b>Burnham</b>	<b>Canaan</b>
<b>Carmel</b>	<b>Clinton</b>
<b>Corinna</b>	<b>Detroit</b>
<b>Etna</b>	<b>Glenburn</b>
<b>Hampden</b>	<b>Hermon</b>
<b>Levant</b>	<b>Kenduckeag</b>
<b>Newport</b>	<b>Palmyra</b>
<b>Pittsfield</b>	<b>Plymouth</b>
<b>Stetson</b>	

### Upgrading lighting at your business is as easy as 1, 2, 3...

**Step One:** Fill out the form below and upload a copy of your most recent electric bill. ([Click here](#) for billing example.)

**Step Two:** A local electrician will follow up to schedule your free, no-obligation lighting assessment.

**Step Three:** After the assessment, you and your contractor will review the proposed project scope for your approval.

You're now ready for the contractor to order and install your new lighting. For most small businesses, your cost will be 25% of the total project cost with Efficiency Maine paying the contractor the remaining 75%. Most businesses recoup their upfront cost within the first year or so in lighting savings.

## Town Clerk

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**From:** Tony Smith  
**Sent:** Monday, March 04, 2019 2:47 PM  
**To:** Greg Johnston; Town Clerk  
**Cc:** Kim Keene  
**Subject:** RE: Old Firehouse Lane- Utility Location Permit

Claire:

If you can squeeze this in for Thursday that would be great. If not – it is understood. If you can, please include this e-mail as a cover to it, particularly as follows:

I have discussed this work with Greg a number of times and recommend his application for the location permit be approved.

Thank you.

Tony Smith, Public Works Director  
Chairman, Acadia Disposal District  
Town of Mount Desert  
P.O. Box 248  
Northeast Harbor, Maine 04662  
Tel. 207-276-5743  
Fax. 207-276-5742  
[director@mtdesert.org](mailto:director@mtdesert.org)  
God Bless America

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**From:** Greg Johnston [<mailto:greg@gfjcivilconsult.com>]  
**Sent:** Monday, March 04, 2019 2:39 PM  
**To:** Town Clerk  
**Cc:** Kim Keene; Tony Smith  
**Subject:** Old Firehouse Lane- Utility Location Permit

Hi Claire and all,

I am in hopes that this can make the selectmans meeting, the goal is to get as much as we can out of the ROW before summer season, Let me know if you need anything else thanks.

Greg Johnston P.E.  
G.F Johnston and Associates  
*Civil Engineers and Land Use Consultants*  
12 Apple Lane, Unit #3  
Southwest Harbor, Maine 04679  
PH 207.244.1200  
FX 207.244.1200  
CELL 207.460.6153



[www.gfjcivilconsult.com](http://www.gfjcivilconsult.com)

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**From:** Tony Smith [<mailto:director@mtdesert.org>]  
**Sent:** Monday, March 04, 2019 2:21 PM  
**To:** Kim Keene <[ceo@mtdesert.org](mailto:ceo@mtdesert.org)>  
**Cc:** Greg Johnston ([greg@gfjcivilconsult.com](mailto:greg@gfjcivilconsult.com)) <[greg@gfjcivilconsult.com](mailto:greg@gfjcivilconsult.com)>  
**Subject:** Old Firehouse Lane

Hi Kim:

Greg and I have discussed this a number of times. The application looks good. I have initialed it. Thank you.

Tony Smith, Public Works Director  
Chairman, Acadia Disposal District  
Town of Mount Desert  
P.O. Box 248  
Northeast Harbor, Maine 04662  
Tel. 207-276-5743  
Fax. 207-276-5742  
[director@mtdesert.org](mailto:director@mtdesert.org)  
God Bless America

**Town of Mount Desert**  
**Utility Location Permit Application**

*Permit Number-Town Use*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Primary Contact Information:** DBA MD365

Name: Isaac Holdings LLC, (owner) G.F. Johnston & Assoc. Inc Phone: 207-244-1200 Cell: \_\_\_\_\_  
 (Agent)

Address: PO Box 197 Email: greg@gfjcivilconsult.com

Town: Southwest Harbor State: ME ZIP 04679

**Proposed Installation:** *\*Please attach a Location Map and Sketch Plan\**

Town: Mount Desert Map 24 Lot 105 MaineDOT PIN (if applicable): \_\_\_\_\_

Type of Installation Proposed: SEWER SERVICE WATER SERVICE STORM SERVICE

Minimum Depth of Cover: 42"-72" (if applicable) Maximum PSI: Varies

GPS Coordinates:	<i>*Decimal Degrees*</i>	Latitude (ex: 44.3074199)	Longitude (ex: -69.7775613)
Starting Point:	44.1740	68.1716	
Ending Point:	44.1738	68.1716	

**Comments:** South on Old Fire House Lane from Sea Street to Serve 6 Old fire house lane new commercial building

**Location Description:**

On Old Fire House Lane, beginning at a point approximately intersection Sea St with Old firehouse Ln  
Route #, I.R. # or Name shown on Location Map Distance (including units – feet, meters)

\_\_\_\_\_ of \_\_\_\_\_ and extending in a  
Direction ( North, South, etc...) Ref. Point (Intersection of major road, Route Number, Town Line, Bridge)

Southerly along Old Firehouse Lane direction for a distance of 230' South on Old Fire House Lane  
Direction (i.e. Northerly, Southerly, Easterly or Westerly) Distance (including units – i.e. feet, meters, etc...)

**Expected Construction Schedule:** Start: March 2019 Completion: June 2019

Do you intend to provide public notice?\*  Yes  No: *\* Reference Public Notice Supplement*

Date Published: \_\_\_\_\_ Name of Newspaper: \_\_\_\_\_

*By signing this Application for Utility Location Permit, the undersigned hereby certifies: a) that he/she is a duly authorized employee and representative of the utility/entity identified above ("Applicant"); b) that the information provided herein is true and accurate; c) that the Application is understood to be for a limited period and that the Applicant, at its sole expense, may have to adjust, remove, or relocate its facilities in the future; and d) that the Applicant will maintain its facilities in accordance with MaineDOT's Utility Accommodation Rules (17-229 C.M.R. Chapter 205) and all other applicable laws.*

**Signature:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Printed Name** Gregory Johnston GF Johnston Consulting Civil Engs **Printed Name:** \_\_\_\_\_

**Title:** ENGINEER OF RECORD **Title:** \_\_\_\_\_

**\*\*\* A copy of this application shall be sent to the applicable municipality in which the facility is proposed to be installed \*\*\***

Ver. 0806

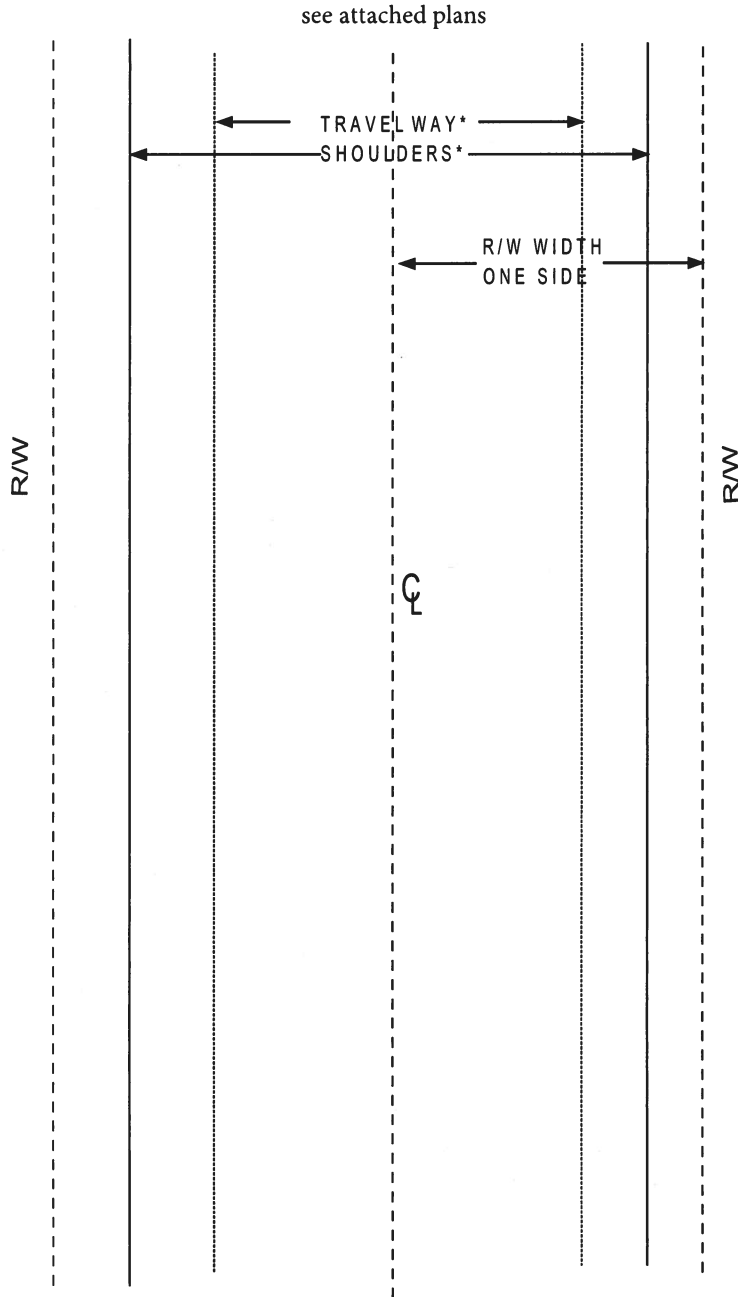
**Town of Mount Desert**  
**Utility Location Permit Application**

*Permit Number-Town Use*

Type of Utility    Water Service Sewer Service Stormdrain Service                      Village    Northeast Harbor

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The purpose of the sketch is to show the location of the proposed opening in relation to the public right-of-way. It is not necessary to sketch to scale but accurate locations relative to reference points such as fire hydrants, utility poles or intersections is required.



\* Show These Distances  
Where Applicable



NOT FOR CONSTRUCTION  
 IF CONSTRUCTION  
 NOT AFFIRMED AND  
 SIGNED

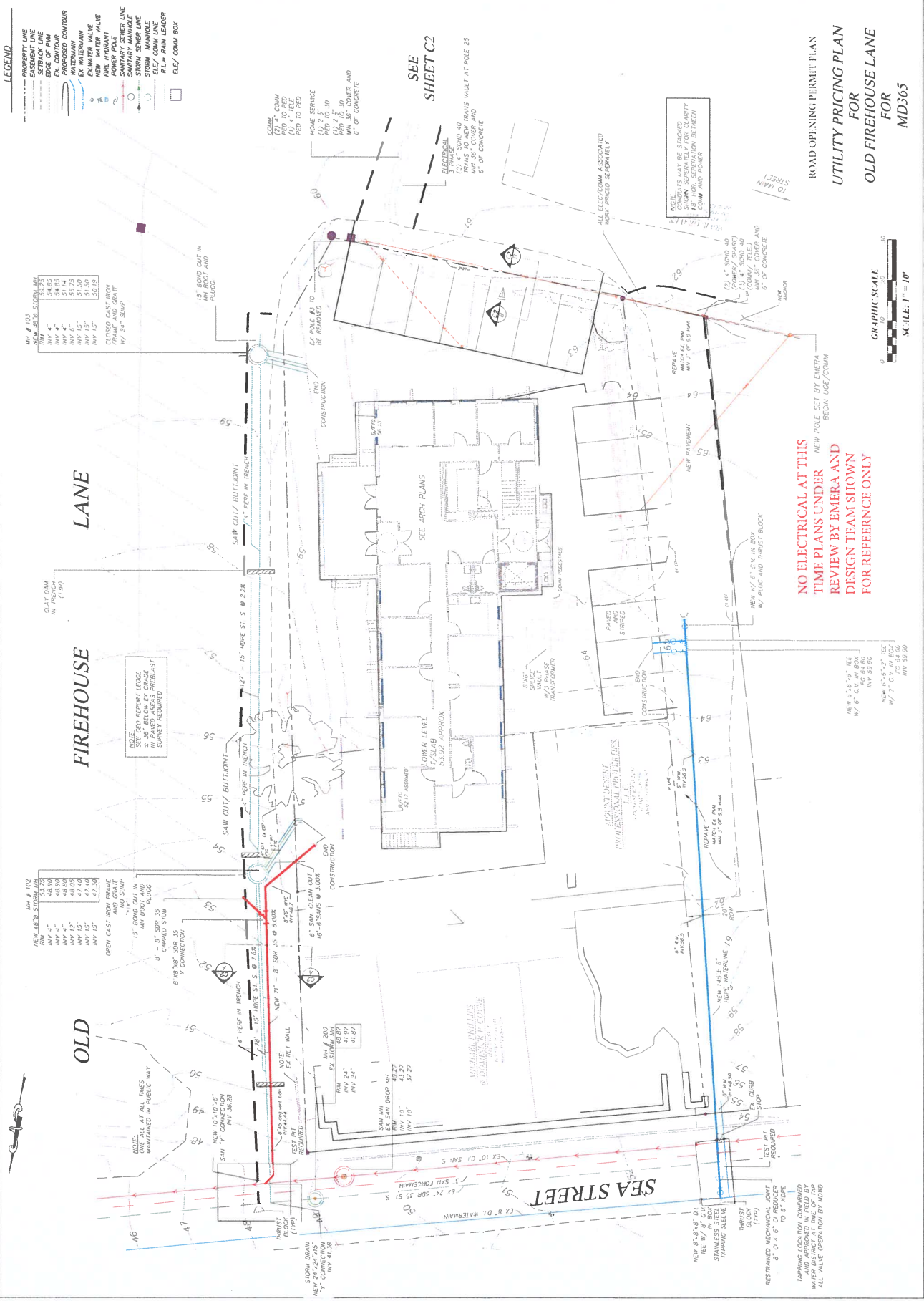
DATE:	SCALE:	PROJECT ID:	DRAWN BY:	CHECKED BY:	SHEET NO:
	1" = 10'	17-035	JD		39 OF 47

**LEGEND**

- PROPERTY LINE
- STRAKBACK LINE
- EDGE OF PAV
- PROPOSED CONTOUR
- WATERMAIN
- EX WATERMAIN
- NEW WATER VALVE
- FIRE HYDRANT
- SAW CUT BUTTJOINT
- SAW CUT BUTTJOINT
- STORM SEWER LINE
- R.L. = RAIN LEADER
- ELEZ / COMB BOX

MIN. # 101

MIN. # 101	54.85
MIN. # 102	51.14
MIN. # 103	52.75
MIN. # 104	51.50
MIN. # 105	50.18



MIN. # 102

MIN. # 102	51.50
MIN. # 103	48.90
MIN. # 104	48.80
MIN. # 105	48.05
MIN. # 106	47.40
MIN. # 107	47.30

MIN. # 103

MIN. # 103	52.75
MIN. # 104	51.50
MIN. # 105	50.18

# **TREASURER'S WARRANTS**

Warrants for BOS Agenda:

BOS Agenda:

03/07/19

	Description	#	Date	Amount
<b>A. Warrants to be Approved and Signed:</b>				
	Town Invoices	AP1951	03/07/19	\$ 657,606.39
<b>B. Authorized Warrants to be Signed: (Wendy needs to abstain)</b> (Prior Electronic or Manual Authorization )				
	Town State Fees & P/R Benefits			
		AP1949	02/20/19	\$ 2,146.71
		AP1950	02/27/19	\$ 3,393.36
	Town Payroll			
		PR1917	02/22/19	\$ 101,120.35
<b>C. Warrants to be Acknowledged:</b>				
	School Invoices			
	<b>(John does NOT need to abstain)</b>			
	School Payroll	#18	03/01/19	\$ 70,365.70
<b>TOTAL WARRANTS FOR BOS MEETING</b>				<b><u>\$ 834,632.51</u></b>

**TOWN OF MOUNT DESERT**  
**ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 1951**

CHECK DATE: March 7, 2019

CHECK NUMBER:	<u>310777</u>	through	<u>310844</u>	\$ <u>630,028.20</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>1002</u>	through	<u>1014</u>	\$ <u>27,578.19</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 657,606.39

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman James F Mooers

Matthew J Hart, Vice Chairman Martha T Dudman

Wendy H Littlefield, Secretary



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 18  
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CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

WARRANT

NET

INVOICE DTL DESC

310840 03/07/2019 PRTD	742 USA BLUEBOOK	811014	02/12/2019	AP1951	205.94
Invoice: 811014			Hach PH7 Buffer, Disposable LAB EQUIP	BOD Bottles-EM	
	205.94 1550552	53820	CHECK	310840 TOTAL:	205.94
310841 03/07/2019 PRTD	753 JAMES W WADMAN CPA	21424	02/15/2019	AP1951	2,312.50
Invoice: 21424			Audit Services		
	2,312.50 1220110	54520	CHECK	310841 TOTAL:	2,312.50
310842 03/07/2019 PRTD	1745 WAGWORKS INC (USE REMIT 1)	INV1221928	02/15/2019	AP1951	70.00
Invoice: INV1221928			SE125 Admin and Compliance Fee		
	70.00 1220800	54532	CHECK	310842 TOTAL:	70.00
310843 03/07/2019 PRTD	2315 ELIZABETH YEO	0219	02/14/2019	AP1951	82.74
Invoice: 0219			Training Mileage & Misc. Supplies		
	61.65 1220220	54100	CHECK	310843 TOTAL:	82.74
	21.09 1220220	53900			
310844 03/07/2019 PRTD	424 MAINE LABOR RELATIONS BOARD	6967	09/19/2018	AP1951	1,234.32
Invoice: 6967			Mediators Fee Labor Contract		
	1,234.32 1220900	54533	CHECK	310844 TOTAL:	1,234.32

NUMBER OF CHECKS 81 \*\*\* CASH ACCOUNT TOTAL \*\*\* 657,606.39

COUNT AMOUNT

TOTAL PRINTED CHECKS 68 630,028.20  
TOTAL EFT'S 13 27,578.19

\*\*\* GRAND TOTAL \*\*\* 657,606.39





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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

17  
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE INVOICE DTL DESC NET  
CHECK NO CHK DATE TYPE VENDOR NAME

310835 03/07/2019 PRD 2511 TIME WARNER CABLE (USE REMIT 1) 715785501021119 02/11/2019 AP1951 30.00  
Invoice: 715785501021119 Police Communications Joy Road

30.00 1221000 55150 1771 CABLE/INTERNET-POLICE DEPT

CHECK 310835 TOTAL: 30.00

310836 03/07/2019 PRD 2512 TIME WARNER CABLE (USE REMIT 1) 7157856011021119 02/11/2019 AP1951 55.00  
Invoice: 7157856011021119 Police Communications Otter Creek

55.00 1221000 55150 1771 CABLE/INTERNET-POLICE DEPT

CHECK 310836 TOTAL: 55.00

310837 03/07/2019 PRD 1770 TIME WARNER CABLE (USE REMIT 1) 697517601021019 02/10/2019 AP1951 1,960.87  
Invoice: 697517601021019 Internet Town Office

1,960.87 1221000 55150 1770 CABLE/INTERNET-TOWN OFFICE

CHECK 310837 TOTAL: 1,960.87

310838 03/07/2019 PRD 737 UNIFIRST CORP 0272651505 02/20/2019 AP1951 113.95  
Invoice: 0272651505 WW Uniforms-EM UNIFORMS

113.95 1550552 53800

CHECK 310838 TOTAL: 113.95

Invoice: 0272651504 UNIFIRST CORP 0272651504 02/20/2019 AP1951 198.64  
35.00 1551500 53800 HWY/MSW/P&C Uniforms-EM UNIFORMS  
20.00 1552500 53800 UNIFORMS  
143.64 1550100 53800 UNIFORMS

CHECK 310839 TOTAL: 198.64

Invoice: 0272653226 UNIFIRST CORP 0272653226 02/27/2019 AP1951 198.64  
35.00 1551500 53800 HWY/P&C/MSW Uniforms-EM UNIFORMS  
20.00 1552500 53800 UNIFORMS  
143.64 1550100 53800 UNIFORMS

CHECK 310838 TOTAL: 198.64

Invoice: 0272653227 UNIFIRST CORP 0272653227 02/27/2019 AP1951 109.65  
109.65 1550552 53800 WW Uniforms-EM UNIFORMS

CHECK 310839 TOTAL: 109.65

310839 03/07/2019 PRD 739 UNITED STATES PLASTIC CORP 5669822 02/05/2019 AP1951 298.37  
Invoice: 5669822 TYGON E-3603 3/8x1/2x50' Tubing for Samplers-EM LAB EQUIP

298.37 1550552 53820

CHECK 310839 TOTAL: 298.37



CASH ACCOUNT: 100	CHK DATE	TYPE VENDOR NAME	INVOICE	INV DATE	PO	WARRANT	NET
81.32	1220440	53140	PB POSTAGE				
64.78	1440110	53140	POSTAGE				
15.71	1550552	53140	POSTAGE				
10.34	1220500	53140	POSTAGE				
8.64	1220110	53140	POSTAGE				
CHECK 310828 TOTAL:							944.90
293.91	1221000	55320	725 TRANSCO BUSINESS TECHNOLOGIES	02/22/2019	AP1951	293.91	
Invoice: IN1788540 Copier and Printer Repair and Maintenance							
COPIER LEASE							
CHECK 310829 TOTAL:							293.91
120.00	1440800	54250	1387 TREASURER, STATE OF MAINE	02/21/2019	AP1951	120.00	
Invoice: BIL02211900000002147 Telco Circuit Charges 02/2019							
IT/TECH FEE							
CHECK 310830 TOTAL:							120.00
10.00	1440330	54200	726 TREASURER, STATE OF MAINE	02/21/2019	AP1951	10.00	
Invoice: 22048 0319 Breathing air compressor license							
DUES & MEMBERSHIPS							
CHECK 310831 TOTAL:							10.00
233.85	6010100	55150	1370 TIME WARNER CABLE (USE REMIT 1)	02/18/2019	AP1951	233.85	
Invoice: 719743901021819 time warner							
CABLE/INTERNET							
CHECK 310832 TOTAL:							233.85
406.86	1221000	55150	1773 TIME WARNER CABLE (USE REMIT 1)	02/21/2019	AP1951	406.86	
Invoice: 859562901022119 Internet Highway Garage							
CABLE/INTERNET-HGWY GAR							
CHECK 310833 TOTAL:							406.86
55.00	1221000	55150	2510 TIME WARNER CABLE (USE REMIT 1)	02/20/2019	AP1951	55.00	
Invoice: 713240201022019 Internet Police Beech Hill Tower							
CABLE/INTERNET-POLICE DEPT							
CHECK 310834 TOTAL:							55.00



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15  
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE DTL DESC INV DATE PO WARRANT NET

INVOICE NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: 517128				64.12 1550552 55210	Super HC IND V-BELT 5VX600 OC PS Pumps-EM PUMP STATION MAINT				
Invoice: 044960			COASTAL AUTO PARTS	044960	Filters for T7 service 02/11/2019 AP1951				64.69
				64.69 1440330 55100 4307	VEHICLE REPAIR-11 FORD T7				
					CHECK 310823 TOTAL:				1,401.11
310824 03/07/2019 PRPD			2328 NEW ENGLAND ENVIRONMENTAL EQUIPME CD211119NEH						
Invoice: CD211119NEH				2,348.21 1550552 53820	711 Portable TSS Meter with 25' cable-EM LAB EQUIP	02/06/2019	AP1951		2,348.21
					CHECK 310824 TOTAL:				2,348.21
310825 03/07/2019 PRPD			547 OFFICE DEPOT	270109022001	holders bj 02/06/2019 AP1951				37.98
Invoice: 270109022001				37.98 1550100 53000	OFFICE SUPPLIES				
			OFFICE DEPOT	270108639001	key board bj 02/11/2019 AP1951				57.05
Invoice: 270108639001				57.05 1550100 53000	OFFICE SUPPLIES				
					CHECK 310825 TOTAL:				95.03
310826 03/07/2019 PRPD			2110 OTT COMMUNICATIONS	0219	Telephone Charges 02/10/2019 AP1951				701.10
Invoice: 0219				701.10 1221000 55120	TELEPHONE-USAGE				
					CHECK 310826 TOTAL:				701.10
310827 03/07/2019 PRPD			992 PENTA CORPORATION	1807-05	Repair & replace mixer shaft on SH Anoxic Tank-EM 02/05/2019 AP1951				2,683.12
Invoice: 1807-05				2,683.12 1550668 55400	GEN REPAIRS & MAINT				
					CHECK 310827 TOTAL:				2,683.12
310828 03/07/2019 PRPD			581 PITNEY BOWES	012819	postage refill 01/28/2019 AP1951				944.90
Invoice: 012819				97.72 1220110 53140	POSTAGE				
				7.82 1220660 53140	POSTAGE				
				73.48 1440110 53140	POSTAGE				
				141.52 1220770 53140	POSTAGE				
				114.64 1220220 53140	POSTAGE				
				181.30 1220500 53140	POSTAGE				
				15.13 1440330 53140	POSTAGE				
				132.50 6010100 53140	POSTAGE				



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 14  
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CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066  
INVOICE

INVOICE DTL DESC

INVT DATE PO WARRANT NET

INVOICE	INVT DATE	PO	WARRANT	NET
Invoice: 044909				
	LATEX GLOVES AL			
	GEN REPAIRS & MAINT			
Invoice: 516935	02/20/2019	AP1951		64.12
	Super HC Ind V-Belt 5VX600 U Series Pump OC PS-EM			
	PUMP STATION MAINT			
Invoice: 044220	02/08/2019	AP1951		-11.09
	Warranty			
	GEN REPAIRS & MAINT			
Invoice: 048528	02/20/2019	AP1951		44.57
	BUS#4 OIL DYE AL			
	MDES - BUS 4			
Invoice: 049404	02/22/2019	AP1951		39.21
	BUS#2 HEADLIGHT BULBS AL			
	MDES - BUS 2 (NEW)			
Invoice: 048307	02/19/2019	AP1951		81.72
	BUS#2 FILTERS AL			
	MDES - BUS 2 (NEW)			
Invoice: 048308	02/19/2019	AP1951		80.48
	BUS#4 FILTERS AL			
	MDES - BUS 4			
Invoice: 048818	02/21/2019	AP1951		48.40
	BUS#3 FILTERS AL			
	MDES - BUS 3			
Invoice: 049377	02/22/2019	AP1951		12.93
	TR#6 PIPE TAP AL			
	GEN REPAIRS & MAINT			
Invoice: 049140	02/21/2019	AP1951		43.41
	BACK-HOE HOSE AL			
	GEN REPAIRS & MAINT			
Invoice: 048696	02/20/2019	AP1951		24.76
	TEST LIGHT AL			
	GEN REPAIRS & MAINT			
Invoice: 048951	02/21/2019	AP1951		121.20
	TONNER ATF AL			
	GEN REPAIRS & MAINT			
Invoice: 045433	02/12/2019	AP1951		8.36
	oil filter F150			
	VEHICLE REPAIRS			
	02/22/2019	AP1951		64.12



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Town of Mount Desert  
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CASH ACCOUNT: 100 10100 10100 Ckg-BH General Fund 8066 INVOICE DTL DESC INVOICE DATE PO WARRANT NET  
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	INVOICE DATE	PO	WARRANT	NET					
310818	03/07/2019	PRTD	2526 MORTON SALT INC	5401777839	02/11/2019	AP1951	1,866.12	68.80	
Invoice: 5401777839					salt bj SALT & SAND				
310819	03/07/2019	PRTD	MORTON SALT INC	5401779220	02/12/2019	AP1951	1,736.47	1,866.12	
Invoice: 5401779220					salt bj SALT & SAND				
310818	TOTAL:			310818	TOTAL:				3,602.59
310819	03/07/2019	PRTD	2552 MOTOROLA SOLUTIONS, INC.	40008	02/13/2019	AP1951	2,468.00	2,468.00	
Invoice: 40008					ERS - PD reporting/records management software SOFTWARE RENEW/LIC FEES				
310820	03/07/2019	PRTD	504 MSC INDUSTRIAL SUPPLY CO	62974420	02/19/2019	AP1951	223.44	223.44	
Invoice: 62974420					1 1/8 & 1 3/8 L100 Lovejoys and Spider-EM GEN REPAIRS & MAINT				
310820	TOTAL:			310820	TOTAL:				223.44
310821	03/07/2019	PRTD	1557 MAINE STATE FEDERATION OF FIREFIG	1000259839	01/23/2019	AP1951	195.00	195.00	
Invoice: 1000259839					MSFFF annual membership dues DUES & MEMBERSHIPS				
310821	03/07/2019	PRTD	MAINE STATE FEDERATION OF FIREFIG	29146	02/27/2019	AP1951	15.00	15.00	
Invoice: 29146					New member dues to MSFFF DUES & MEMBERSHIPS				
310821	TOTAL:			310821	TOTAL:				210.00
310822	03/07/2019	PRTD	435 MAINE TOWN & CITY CLERKS ASSOCIAT	1000259210	02/08/2019	AP1951	60.00	60.00	
Invoice: 1000259210					Yeo - Title 30A Training TRAINING				
310822	03/07/2019	PRTD	2160 COASTAL AUTO PARTS	045182	02/11/2019	AP1951	682.25	682.25	
Invoice: 045182					tommer REAR BRAKES AL GEN REPAIRS & MAINT				
310823	03/07/2019	PRTD	COASTAL AUTO PARTS	044909	02/11/2019	AP1951	31.98	31.98	
Invoice: 044909					02/11/2019				



03/01/2019 11:27  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 12  
apcshdsb

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066

NET

WARRANT

INV DATE

INVOICE

INVOICE DTL DESC

310812 03/07/2019 PRTD 986 MAINE MUNICIPAL BOND BANK 2016FR2 04/01/19-4 02/11/2019 AP1951 715.61  
Invoice: 2016FR2 04/01/19-4

ADMIN FEES & INTEREST  
23.85 1880100 58606  
10.22 1880100 58606  
681.54 1880100 58506

GOB Fees-MMBB Bracy Cv 2016-1  
GOB Fees-MMBB Bracy Cv 2016-1  
Int-MMBB Bracy Cove PS 2016-1

715.61

CHECK 310812 TOTAL:

310813 03/07/2019 PRTD 986 MAINE MUNICIPAL BOND BANK 2016FR1 04/01/19-4 02/11/2019 AP1951 5,247.84  
Invoice: 2016FR1 04/01/19-4

174.93 1880100 58607  
74.97 1880100 58607  
4,997.94 1880100 58507

ADMIN FEES & INTEREST  
GOB Fees-MMBB Bracy Cv 2016-2  
GOB Fees-MMBB Bracy Cv 2016-2  
Int-MMBB Bracy Cove PS 2016-2

5,247.84

CHECK 310813 TOTAL:

310814 03/07/2019 PRTD 986 MAINE MUNICIPAL BOND BANK 2003FFRS 04/01/19-3002/11/2019 AP1951 9,085.23  
Invoice: 2003FFRS 04/01/19-30

175.56 1880100 58602  
131.67 1880100 58602  
8,778.00 1880100 58502

ADMIN FEES & INTEREST  
GOB Fees-MMBB Sewer SH 2003  
GOB Fees-MMBB Sewer SH 2003  
Int-MMBB Sewer SH 2003

9,085.23

CHECK 310814 TOTAL:

310815 03/07/2019 PRTD 986 MAINE MUNICIPAL BOND BANK 2008FR 04/01/19-22 02/11/2019 AP1951 10,480.73  
Invoice: 2008FR 04/01/19-22

349.36 1880100 58604  
149.72 1880100 58604  
9,981.65 1880100 58504

ADMIN FEES & INTEREST  
GOB Fees-MMBB Sewer SV 2008  
GOB Fees-MMBB Sewer SV 2008  
Int-MMBB Sewer SV 2008

10,480.73

CHECK 310815 TOTAL:

310816 03/07/2019 PRTD 986 MAINE MUNICIPAL BOND BANK 2013FR 04/01/19-12 02/11/2019 AP1951 266,509.89  
Invoice: 2013FR 04/01/19-12

8,883.66 1880100 58605  
3,807.28 1880100 58605  
6,021.45 1880100 58505  
247,797.50 1880100 58105  
247,797.50 700 22013  
-247,797.50 700 37300

PRINCIPAL, ADMIN FEES & INTEREST  
GOB Fees-MMBB Sewer NH 2014  
Int-MMBB Sewer NH 2014  
Prin-MMBB Sewer NH 2014  
Bond-2013 WW SRF NEH  
FB Debt Service

266,509.89

CHECK 310816 TOTAL:

310817 03/07/2019 PRTD 1012 MORRIS FIRE PROTECTION INC 39322 68.80  
Invoice: 39322

68.80 1550552 53900

Hydrotest, Inspect, Repair WW Extinguishers-EM  
OTHER EQUIPMENT

68.80

AP1951

12/20/2018

39322

1012 MORRIS FIRE PROTECTION INC

Invoice: 39322

68.80



03/01/2019 11:27  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 11  
apcshdsb

CASH ACCOUNT: 100      10100      Ckg-BH General Fund 8066      INVOICE      INV DATE      PO      WARRANT      NET  
CHECK NO      CHK DATE      TYPE      VENDOR NAME

INVOICE DTL DESC

310806	03/07/2019	PRTD	1064 HARCROS CHEMICALS INC	300149661	02/14/2019	AP1951	1,340.00
	Invoice: 300149661		1,340.00 1550666 53213		PH Control/Caustic NEH WWTP-EM PH CONTROL		
	Invoice: 300149660		HARCROS CHEMICALS INC	300149660	02/14/2019	AP1951	1,340.00
			1,340.00 1550668 53213		PH Control/Caustic SH WWTP-EM PH CONTROL		
					CHECK 310806 TOTAL:		2,680.00
310807	03/07/2019	PRTD	296 HOME DEPOT CREDIT SERVICES	09791	02/26/2019	AP1951	83.94
	Invoice: 09791		83.94 1551500 55400		extention cord and connectors bj GEN REPAIRS & MAINT		
					CHECK 310807 TOTAL:		83.94
310808	03/07/2019	PRTD	1236 MAINE OXY/ SPEC AIR	31832447	02/06/2019	AP1951	133.93
	Invoice: 31832447		133.93 1550100 55400		PRESSURE WASHER CAPACITORS AAL GEN REPAIRS & MAINT		
					CHECK 310808 TOTAL:		133.93
310809	03/07/2019	PRTD	413 M C M ELECTRIC INC	17505	02/14/2019	AP1951	1,815.00
	Invoice: 17505		1,815.00 1440330 55200 433		Replace faulty light fixtures at stat. #3 BLDG REPAIR & MAINT-S3 SV		
	Invoice: 17496		M C M ELECTRIC INC	17496	02/14/2019	AP1951	4,279.00
			4,279.00 1550100 55200		Electrical work bus garage bj BLDG REPAIR & MAINT		
					CHECK 310809 TOTAL:		6,094.00
310810	03/07/2019	PRTD	469 MDI REGIONAL SCHOOL	0319	02/22/2019	AP1951	239,330.16
	Invoice: 0319		239,330.16 1995100 59201		MARCH ASSESSMENT MD HIGH SCHOOL		
					CHECK 310810 TOTAL:		239,330.16
310811	03/07/2019	PRTD	425 MAINE MUNICIPAL ASSOCIATION	1000255114	12/17/2018	AP1951	8.00
	Invoice: 1000255114		8.00 1440330 54200		Maine Town & City Subscription DUES & MEMBERSHIPS		
					CHECK 310811 TOTAL:		8.00



03/01/2019 11:27  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 10  
apcsdhsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

310801	03/07/2019	PRTD	2395	GENERAL CODE,CMS LLC	PC0000031146	02/25/2019	AP1951	46.40
		Invoice:			57800	Digital Scan of Historical Records HISTORICAL PRESERVATION		
310802	03/07/2019	PRTD	207	H P FAIRFIELD	6491732	02/07/2019	AP1951	63.42
		Invoice:			55400	cap bj GEN REPAIRS & MAINT		
						CHECK	310801	TOTAL: 46.40
310803	03/07/2019	PRTD	196	HAMMOND LUMBER COMPANY	112659629-01	02/06/2019	AP1951	23.76
		Invoice:			55200	kitchen sink parts bj BLDG REPAIR & MAINT		
						02/05/2019	AP1951	30.03
		Invoice:			55400	mail box and hardware bj GEN REPAIRS & MAINT		
						02/06/2019	AP1951	142.50
		Invoice:			55400	building materials bj GEN REPAIRS & MAINT		
						02/11/2019	AP1951	20.41
		Invoice:			55400	Sch.40 coupling, 90s, conduit / GEN REPAIRS & MAINT	NEH Inf. Pumps-EM	
						CHECK	310803	TOTAL: 216.70
310804	03/07/2019	PRTD	272	HANCOCK COUNTY REGISTRY OF DEEDS	030719	03/07/2019	AP1951	19.00
		Invoice:			54700	Lien Discharges-RE1817 DEED SVCS		
						CHECK	310804	TOTAL: 19.00
310805	03/07/2019	PRTD	1871	HANCOCK COUNTY SHERIFFS DEPT.	2019 LICENSE FD	02/15/2019	AP1951	154.62
		Invoice:			55330	Netmotion licenses SOFTWARE RENEW/LIC FEES		
						02/15/2019	AP1951	206.16
		Invoice:			53620	4 Netmotion Licenses 2019 COMPUTER PKG PURCHASE		
						CHECK	310805	TOTAL: 360.78





CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

Invoice: 10057334-6	020419	EMERA MAINE	1,094.01	1550666	55010	3105 KWH Sea Street PS Electric-EM ELECTRICITY					
Invoice: 10057337-3	020419	EMERA MAINE	484.93	1550668	55010	2667 KWH Bracy Cove PS Electric-EM ELECTRICITY	AP1951			484.93	
Invoice: 10057328-4	020719	EMERA MAINE	528.60	1440600	55013	225 kwh street lights hps unit 431 bj STREET LIGHTS- HI PRESS SODIUM	AP1951			528.60	
Invoice: 10545196-3	020419	EMERA MAINE	16.94	1553000	55010	2 kwh 40 harbor drive unit charger ev bj ELECTRICITY-EVSE CHG STA	AP1951			16.94	
Invoice: 10003318-8	021419	EMERA MAINE	33.65	1550668	55010	104 KWH SH Hill PS Electric-EM ELECTRICITY	AP1951			33.65	
310798	03/07/2019	FASTENAL COMPANY							CHECK	310797 TOTAL:	26,561.64
Invoice: MEELS44928	1398	FASTENAL COMPANY	189.00	1551500	55400	FITTINGS AL GEN REPAIRS & MAINT	AP1951	01/28/2019			189.00
Invoice: MEELS45009		FASTENAL COMPANY	856.84	1550100	55400	HYDRAULIC HOSE BRAKE CLEAN AL GEN REPAIRS & MAINT	AP1951	02/04/2019			856.84
Invoice: MEELS45045		FASTENAL COMPANY	3.98	1550100	55400	HYDRAULIC FITTINGS AL GEN REPAIRS & MAINT	AP1951	02/06/2019			3.98
310799	03/07/2019	FIRE TECH & SAFETY OF NEW ENGLAND							CHECK	310798 TOTAL:	1,049.82
Invoice: 177549	215	FIRE TECH & SAFETY OF NEW ENGLAND	687.00	1440330	57100	Tool mounts EQUIPMENT	AP1951	01/31/2019			687.00
310800	03/07/2019	G F JOHNSTON & ASSOCIATES LLC							CHECK	310799 TOTAL:	687.00
Invoice: 01112474	2291	G F JOHNSTON & ASSOCIATES LLC	9,933.25	3000050	57710	Rt 198 MPI design & bid docs for review ts Construction	AP1951	02/12/2019			9,933.25
									CHECK	310800 TOTAL:	9,933.25



03/01/2019 11:27  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 8  
apcshdsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

				CHECK		310796 TOTAL:		
310797	03/07/2019	PRTD	1842 EMERA MAINE	10558315-3	020419	02/04/2019	AP1951	649.17
	Invoice:	10558315-3	020419	649.17	6010100	55010		
	Invoice:	10558316-5	020419	2,348.79	6010100	55010	AP1951	2,348.79
	Invoice:	10003320-2	020419	5,963.18	6010100	55010	AP1951	5,963.18
	Invoice:	10057335-9	020319	247.42	1550668	55010	AP1951	247.42
	Invoice:	10057339-7	020319	1,380.67	1550669	55010	AP1951	1,380.67
	Invoice:	10057342-3	020319	5,134.14	1550668	55010	AP1951	5,134.14
	Invoice:	10003319-0	020519	7,034.39	1550666	55010	AP1951	7,034.39
	Invoice:	10057343-5	020519	217.95	1550666	55010	AP1951	217.95
	Invoice:	10057329-6	020519	1,354.05	1550666	55010	AP1951	1,354.05
	Invoice:	10057322-1	020619	25.63	1550666	55010	AP1951	25.63
	Invoice:	10057341-1	020719	16.40	1990100	59200	AP1951	16.40
	Invoice:	10057323-3	020419	31.72	6010100	55010	AP1951	31.72
	Invoice:	10057334-6	020419		10057334-6	020419	AP1951	1,094.01

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE DTL DESC INVOICE INV DATE PO WARRANT NET

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: 216151			BERGERON PROTECTIVE CLOTHING	216151		02/20/2019		AP1951	261.21
			261.21 1440330 55400		Repairs to turnout gear GEN REPAIRS & MAINT				
					CHECK		310790	TOTAL:	671.31
310791 03/07/2019 PRPD			2555 EMILY BROWN	REFUND		02/27/2019		AP1951	121.98
Invoice: REFUND			121.98 100 40020		EXCISE OVERPAYMENT - ONLINE Motor Vehicle Excise Tax				
					CHECK		310791	TOTAL:	121.98
310792 03/07/2019 PRPD			2228 CINTAS CORPORATION NO. 2	5011627561		09/14/2018		AP1951	40.75
Invoice: 5011627561			40.75 6010100 53000		first aid supplies OFFICE SUPPLIES				
					CHECK		310792	TOTAL:	40.75
310793 03/07/2019 PRPD			2435 COASTAL RESOURCES OF MAINE, LLC	19MTDE10005		02/08/2019		AP1951	6,885.90
Invoice: 19MTDE10005			6,885.90 1551500 55502		Jan tip fee ts TIPPING FEE CROM				
					CHECK		310793	TOTAL:	6,885.90
310794 03/07/2019 PRPD			136 CURTIS FAMILY SHOE STORE	28427		02/09/2019		AP1951	116.96
Invoice: 28427			116.96 1552500 53800		boots Mike P BJ UNIFORMS				
					CHECK		310794	TOTAL:	116.96
310795 03/07/2019 PRPD			819 DARLINGS	241018		02/21/2019		AP1951	816.80
Invoice: 241018			816.80 1550100 55400		TONNER TRANSMISSION LINES AL GEN REPAIRS & MAINT				
					CHECK		310795	TOTAL:	816.80
Invoice: 796919			DARLINGS	796919		02/12/2019		AP1951	95.94
			95.94 1550100 55400		TONYS CAR SWAY BAR LINKS AND BUSHINGS AL GEN REPAIRS & MAINT				
					CHECK		310795	TOTAL:	912.74
310796 03/07/2019 PRPD			2546 DEALERTRACK REGISTRATION & TITLIN REFUND			02/14/2019		AP1951	1,262.36
Invoice: REFUND			1,262.36 100 20010		OVERPAYMENT ON LYAKHOVICH REGISTRATION Accounts Payable-Refunds				



03/01/2019 11:27  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 6  
apcsdhsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

INVOICE	INV DATE	PO	WARRANT	NET
Invoice: 3523 MSFT				
123.54	1221000	55140		
AZURE 121518-011419 EMAIL/INTERNET				
Invoice: 2246 ADOBE				
2246	ADOBE		AP1951	
CREDIT FOR SALES TAX				
SOFTWARE RENEW/LIC FEES				
Invoice: 3571 DANNER-LACROSS				
3571	DANNER-LACROSS01/29/2019		AP1951	
BLACKMAN BOOTS RETURNED				
UNIFORMS				
Invoice: 3897 HOME DEPOT				
3897	HOME DEPOT 02/15/2019		AP1951	
CC USE IN ERROR- REIMB M BENDER 20190101				
Clearing				
Invoice: 0361 SHAWS				
0361	SHAWS 02/15/2019		AP1951	
CC USE IN ERROR-REIMB BY M BENDER 20190101				
Clearing				
Invoice: 6113 AMAZON				
6113	AMAZON 01/26/2019		AP1951	
OWL TELECONFERENCE UNIT & WARRANTEE				
EQUIP-TECH HARDWARE				
Invoice: 7651/3653 AMS TEST				
7651/3653	AMS TEST 01/31/2019		AP1951	
CREDIT CARD MACHINE TESTING				
BANK FEES-MO & BK CKS				
Invoice: 0875/1862 AMS TEST				
0875/1862	AMS TEST 01/31/2019		AP1951	
CREDIT CARD MACHINE TESTING				
BANK FEES-MO & BK CKS				
CHECK 310788 TOTAL:				1,584.69
310789 03/07/2019 PRTD				
WB31262			AP1951	
BACK-HOE TRANSMISSION REPAIR AL				
GEN REPAIRS & MAINT				
Invoice: IB34706				
IB34706			AP1951	
LOADER BELT AND TENSIONER AL				
GEN REPAIRS & MAINT				
Invoice: IB34703				
IB34703			AP1951	
LOADER BELT AND TENSIONER AL				
GEN REPAIRS & MAINT				
CHECK 310789 TOTAL:				1,367.18
310790 03/07/2019 PRTD				
216152			AP1951	
Repairs to turnout gear				
GEN REPAIRS & MAINT				
Invoice: 216152				
216152			AP1951	
Repairs to turnout gear				
GEN REPAIRS & MAINT				
CHECK 310789 TOTAL:				410.10



INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
310786	03/07/2019 PRD 2411 ALLIED EQUIPMENT LLC Invoice: 1870	02/13/2019	1870	AP1951	5,765.06
	BELT FOR APB BODY AL GEN REPAIRS & MAINT				
	5,765.06 1550100 55400				
	CHECK 310786 TOTAL:				5,765.06
310787	03/07/2019 PRD 1995 MICHAEL A BAILEY Invoice: REFUND	03/07/2019	REFUND	AP1951	6.86
	6.86 100 40365				
	CREDIT CARD FEES Cash Over/Short				
	CHECK 310787 TOTAL:				6.86
310788	03/07/2019 PRD 997 CARDMEMBER SERVICES Invoice: 4762 HANNAFORD	01/28/2019	4762 HANNAFORD	AP1951	98.40
	98.40 1550552 53820				
	10 Cases-Poland Springs Distilled Water/Lab use-EM LAB EQUIP				
	Refund-3 gallons PS Distilled Water + deposit-EM LAB EQUIP				
	Invoice: 4775 HANNAFORD				-5.18
	4775 HANNAFORD				
	CARDMEMBER SERVICES				184.00
	Invoice: 0740 MSFT				
	0740 MSFT				
	town emails E05007L43Q EMAIL/INTERNET				
	Invoice: 0334 MSFT				79.62
	0334 MSFT				
	CARDMEMBER SERVICES				
	Invoice: 3292 MSFT				45.94
	3292 MSFT				
	CARDMEMBER SERVICES				
	Invoice: 2849 DOUBLETREE				127.11
	2849 DOUBLETREE				
	CARDMEMBER SERVICES				
	Invoice: 0242 LLBEAN				55.90
	0242 LLBEAN				
	CARDMEMBER SERVICES				
	Invoice: 0466 CIRCLE K				31.00
	0466 CIRCLE K				
	CARDMEMBER SERVICES				
	Invoice: 5521 DOUBLETREE				-10.49
	5521 DOUBLETREE				
	CARDMEMBER SERVICES				
	Invoice: 3523 MSFT				123.54
	3523 MSFT				
	CARDMEMBER SERVICES				
	Deposit - Edgcomb MCOPA Winter Meeting LODGING				
	LL Bean Shirt - Chief Willis UNIFORMS				
	13.969 Fuel - Cheif's Cruiser VEHICLE FUEL-17 FORD EXP ADM				
	SALES TAX CREDIT COMPUTER PKG PURCHASE				



03/01/2019 11:27  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 4  
apcsdhsb

CASH ACCOUNT: 100      10100      Ckg-BH General Fund 8066      INVOICE      INV DATE      PO      WARRANT      NET  
CHECK NO      CHK DATE      TYPE      VENDOR NAME      INVOICE      INVOICE      DTL      DESC

310779	03/07/2019	PRTD	2262 ACADIA FUEL LLC	131118	549.45	6010100	53400	131118	02/11/2019	AP1951	549.45
	Invoice: 131118								407.0 GAL lp gas harbormaster HEATING FUEL		
									CHECK	310779 TOTAL:	549.45
310780	03/07/2019	PRTD	2263 ACADIA FUEL LLC	131410	1,140.75	1550100	53400	131410	02/16/2019	AP1951	1,140.75
	Invoice: 131410								845.0 gal propane bj HEATING FUEL		
									CHECK	310780 TOTAL:	1,140.75
310781	03/07/2019	PRTD	1948 ACADIA FUEL LLC	170575	333.88	1550666	53400	170575	02/11/2019	AP1951	333.88
	Invoice: 170575								137.4 GALS Heating Oil NEH Maint Shop-EM HEATING FUEL		
									CHECK	310781 TOTAL:	333.88
310782	03/07/2019	PRTD	1949 ACADIA FUEL LLC	170557	5,109.44	1550100	53710	170557	02/06/2019	AP1951	5,109.44
	Invoice: 170557								ON ROAD FUEL AL VEHICLE FUEL		
									CHECK	310782 TOTAL:	5,109.44
310783	03/07/2019	PRTD	1954 ACADIA FUEL LLC	170785	597.05	1552000	53400	170785	02/14/2019	AP1951	597.05
	Invoice: 170785								245.7 gal heating fuel bj HEATING FUEL		
									CHECK	310783 TOTAL:	597.05
310784	03/07/2019	PRTD	2261 ACADIA FUEL LLC	131687	96.26	6010100	53400	131687	02/21/2019	AP1951	96.26
	Invoice: 131687								71.3 GAL lp gas yachtsmen HEATING FUEL		
									CHECK	310784 TOTAL:	96.26
310785	03/07/2019	PRTD	2550 BEN C WORCESTER, III	138	250.00	1551500	55550	138	02/05/2019	AP1951	250.00
	Invoice: 138								contianer rental bj RECYCLING SVCS		
									CHECK	310785 TOTAL:	250.00



INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
CHECK				1012 TOTAL:	80.00
1013 03/07/2019 EFT Invoice: 445	1687 NOEL MUSSON	02/13/2019	AP1951		1,870.00
		Planning Services IUZO PLANNING CONSULTANT			
	1,870.00 1220770 54900			1013 TOTAL:	1,870.00
CHECK					
1014 03/07/2019 EFT Invoice: 102282	1131 NORTHEAST EMERGENCY APPARATUS LLC 102282	12/07/2018	AP1951		76.57
		Service on Altair 5X gas monitor GEN REPAIRS & MAINT			
	76.57 1440330 55400				
Invoice: 102794	NORTHEAST EMERGENCY APPARATUS LLC 102794	12/28/2018	AP1951		219.16
		Wheel chock holder for E4 VEHICLE REPAIR-06 SMEAL E4			
	219.16 1440330 55100 4304				
Invoice: 102964	NORTHEAST EMERGENCY APPARATUS LLC 102964	01/31/2019	AP1951		1,118.26
		Repairs to E6 battery gauge & charger VEHICLE REPAIR- 13 Ferrara E6			
	1,118.26 1440330 55100 4306				
Invoice: 102867	NORTHEAST EMERGENCY APPARATUS LLC 102867	12/20/2018	AP1951		2,223.43
		Repairs to wipers and ESM on E6 VEHICLE REPAIR- 13 Ferrara E6			
	2,223.43 1440330 55100 4306			1014 TOTAL:	3,637.42
CHECK					
310777 03/07/2019 PRPD Invoice: 42488	1477 ABM MECHANICAL INC	02/14/2019	AP1951		303.24
		SH WWTP Furnace air bound. Replaced 2 vents-EM BLDG REPAIR & MAINT			
	303.24 1550668 55200				
CHECK				310777 TOTAL:	303.24
310778 03/07/2019 PRPD Invoice: 170576	1306 ACADIA FUEL LLC	02/11/2019	AP1951		207.28
		85.3 GALS Heating Oil NEH WWTP-EM HEATING FUEL			
	207.28 1550666 53400				
Invoice: 170577	ACADIA FUEL LLC	02/11/2019	AP1951		340.20
		140.0 GALS Heating Oil SH WWTP-EM HEATING FUEL			
	340.20 1550668 53400				
Invoice: 170784	ACADIA FUEL LLC	02/14/2019	AP1951		260.98
		107.4 GALS Heating Oil SV WWTP-EM HEATING FUEL			
	260.98 1550667 53400			310778 TOTAL:	808.46
CHECK					



03/01/2019 11:27  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 2  
apchshsb

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

WARRANT

NET

INVOICE DTL DESC

INVOICE	INV DATE	PO	WARRANT	NET
1007 03/07/2019 EFT Invoice: 10299268320	02/19/2019 new hard drive for lap top EQUIP-TECH HARDWARE		AP1951	88.08
	88.08 6010100 57400		CHECK 1007 TOTAL:	88.08
1008 03/07/2019 EFT Invoice: 533600	02/12/2019 Union Negotiation/Personnel CONSULTANT-ADMIN		AP1951	412.50
	412.50 1220900 54533			
Invoice: 533598	02/12/2019 Union Negotiations CONSULTANT-ADMIN		AP1951	449.00
	449.00 1220900 54533			
Invoice: 533601	02/12/2019 Legal Advice Main Street Project Interlocal Agreeem LEGAL		AP1951	816.50
	816.50 1220110 54500			
Invoice: 533599	02/12/2019 Legal Advise CEO, personnel, broadband, interLocal LEGAL		AP1951	1,420.00
	160.00 1220770 54500 1,260.00 1220110 54500			
			CHECK 1008 TOTAL:	3,098.00
1009 03/07/2019 EFT Invoice: 19004-1	02/27/2019 SWRD wall ts CONSTRUCTION		AP1951	6,800.00
	6,800.00 3000051 57710			
			CHECK 1009 TOTAL:	6,800.00
1010 03/07/2019 EFT Invoice: 9306468674	02/06/2019 PARTS AL GEN REPAIRS & MAINT		AP1951	229.73
	229.73 1550100 55400			
			CHECK 1010 TOTAL:	229.73
1011 03/07/2019 EFT Invoice: 022619	02/26/2019 Town Manager Travel TOWN MGR EXPENSE		AP1951	14.50
	14.50 1220110 52700			
			CHECK 1011 TOTAL:	14.50
1012 03/07/2019 EFT Invoice: 3356179	02/14/2019 ants pd & fd ts GEN REPAIRS & MAINT		AP1951	80.00
	80.00 1552000 55400			





INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
1002 03/07/2019 EFT Invoice: 34265	76 BROWNS COMMUNICATIONS INC 34265 321.00 1440110 55400 Old PD Radio Channel Repairs GEN REPAIRS & MAINT	02/14/2019	AP1951		321.00
1003 03/07/2019 EFT Invoice: 20190325	116 CIVIL ENGINEERING SERVICES INC 20190325 1,164.23 1552000 55400 Town Office IAQ BJ GEN REPAIRS & MAINT	01/25/2019	AP1951		1,164.23
Invoice: 20190569	CIVIL ENGINEERING SERVICES INC 20190569 6,093.75 3000049 57710 x-walks design & bid ts Construction	02/20/2019	AP1951		6,093.75
1004 03/07/2019 EFT Invoice: 138589	112 CHIEF SUPPLY/ LAW ENFORCEMENT SUP 138589 42.15 6010100 53800 uniform shorts UNIFORMS	12/20/2018	AP1951		42.15
1005 03/07/2019 EFT Invoice: 948255	792 COASTAL ENERGY 948255 181.98 1550666 53400 103.4 GALS LP Gas for Storage Garage NEH-EM HEATING FUEL	02/12/2019	AP1951		181.98
1006 03/07/2019 EFT Invoice: IV86516	124 COLWELL DIESEL SERVICE & GARAGE I IV86516 186.56 1550100 55400 COLWELL DIESEL SERVICE & GARAGE I IV86580	02/13/2019	AP1951		186.56
Invoice: IV86580	COLWELL DIESEL SERVICE & GARAGE I IV86499 1,031.45 1550100 55400 COLWELL DIESEL SERVICE & GARAGE I WY14525	02/21/2019	AP1951		1,031.45
Invoice: IV86499	COLWELL DIESEL SERVICE & GARAGE I IV86499 1,739.34 1550100 55400 COLWELL DIESEL SERVICE & GARAGE I WY14525	02/12/2019	AP1951		1,739.34
Invoice: WY14525	COLWELL DIESEL SERVICE & GARAGE I WY14525 1,000.00 1550100 55400 ERG TOOL AL GEN REPAIRS & MAINT	02/21/2019	AP1951		1,000.00
				1002 TOTAL:	321.00
				1003 TOTAL:	7,257.98
				1004 TOTAL:	42.15
				1005 TOTAL:	181.98
				1006 TOTAL:	3,957.35

CLERK: 69051you

YEAR PER JNL  
SRC ACCOUNT

EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2019 9								
APP 100-20000	03/07/2019 AP1951	LLY			Accounts Payable		624,595.13	
APP 100-10100	03/07/2019 AP1951	LLY			AP CASH DISBURSEMENTS JOURNAL Ckg-BH General Fund 8066			657,606.39
APP 300-20000	03/07/2019 AP1951	LLY			Accounts Payable		22,827.00	
APP 600-20000	03/07/2019 AP1951	LLY			AP CASH DISBURSEMENTS JOURNAL		10,184.26	
	03/07/2019 AP1951	LLY			AP CASH DISBURSEMENTS JOURNAL		657,606.39	
					GENERAL LEDGER TOTAL		657,606.39	
APP 100-35030	03/07/2019 AP1951	LLY			DTF-CAP IMP		22,827.00	
APP 300-35010	03/07/2019 AP1951	LLY			DT Gen fund			22,827.00
APP 100-35060	03/07/2019 AP1951	LLY			DT-MARINA		10,184.26	
APP 600-35010	03/07/2019 AP1951	LLY			DT Gen fund			10,184.26
					SYSTEM GENERATED ENTRIES TOTAL		33,011.26	
					JOURNAL 2019/09/7		690,617.65	
					TOTAL		690,617.65	

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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 20  
apcs hdsb

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2019	9	7	03/07/2019		
	100-10100				Ckg-BH General Fund 8066		
	100-20000				Accounts Payable	624,595.13	
	100-35030				DTF-CAP IMP	22,827.00	
	100-35060				DT-MARINA	10,184.26	
					FUND TOTAL	657,606.39	657,606.39
300	Capital Projects	2019	9	7	03/07/2019		
	300-20000				Accounts Payable	22,827.00	
	300-35010				DT Gen fund		
					FUND TOTAL	22,827.00	22,827.00
600	Marina	2019	9	7	03/07/2019		
	600-20000				Accounts Payable	10,184.26	
	600-35010				DT Gen fund		
					FUND TOTAL	10,184.26	10,184.26

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
100 General Fund	33,011.26	
300 Capital Projects		22,827.00
600 Marina		10,184.26
TOTAL	33,011.26	33,011.26

\*\* END OF REPORT - Generated by Lisa Young \*\*

**TOWN OF MOUNT DESERT**  
**BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 1950**

CHECK DATE: February 27, 2019

CHECK NUMBER:	<u>310775</u>	through	<u>310776</u>	\$ <u>3,393.36</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 3,393.36

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

**Kathi Mahar**

---

**From:** John Macauley <jbmacauley3@gmail.com>  
**Sent:** Wednesday, February 27, 2019 11:31 AM  
**To:** Kathi Mahar  
**Cc:** Martha Dudman (martha.dudman@gmail.com); Matt Hart; Rick Mooers  
**Subject:** Re: Warrant AP#1950 State Fees/Payroll Benefits Approval Request

Yes, I approve.

On Wed, Feb 27, 2019 at 11:29 AM Kathi Mahar <[treasurer@mtdesert.org](mailto:treasurer@mtdesert.org)> wrote:

Good morning!

Attached is Accounts Payable Warrant # 1950 (for Payroll and/or State Fees) in the amount of \$3,393.36 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

**I will “reply to all” when the first approval comes in so that you know that we have the one required email approval.**

Thank you!

*Kathi*

Kathryn A Mahar, Treasurer

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

**TOWN OF MOUNT DESERT  
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 1949**

CHECK DATE: February 20, 2019

CHECK NUMBER: <u>310773</u>	through	<u>310774</u>	\$ <u>2,146.71</u>	Check payments
CHECK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 2,146.71

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

TOWN OF MOUNT DESERT  
PAYROLL WARRANT

WARRANT PR# 1917

CHECK DATE: February 22, 2019

ADVICE NUMBERS: 9450 through 9493

CHECK NUMBERS: 64154 through 64170

TOTAL DISBURSEMENTS: \$ 101,120.35

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers



**Kathi Mahar**

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**From:** John Macauley <jbmacauley3@gmail.com>  
**Sent:** Tuesday, February 19, 2019 5:52 PM  
**To:** Kathi Mahar  
**Cc:** Martha Dudman (martha.dudman@gmail.com); Matt Hart; Rick Mooers  
**Subject:** Re: Warrant AP#1949 & PR#1917 Approval Request

Yes, I approve.

On Tue, Feb 19, 2019 at 5:13 PM Kathi Mahar <[treasurer@mtdesert.org](mailto:treasurer@mtdesert.org)> wrote:

Good late afternoon!

Attached are the following warrants for your approval:

Accounts Payable	#1949 total of	\$ 2,146.71
Payroll	#1917 total of	\$101,120.35

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

**I will “reply to all” when the first approval comes in so that you know that we have the one required email approval.**

Thank you!

*Kathi*

Kathryn A Mahar, Treasurer

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 13038

Include Authorization Codes: Yes  
Batch: 2904  
Check Dates: (Earliest) - (Latest)  
Cash Account Number:  
Minimum Check Amount: \$0.00  
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	03/01/2019	STAT	TREASURER, STATE OF MAIN		2,950.00	2,950.00	0.00	0.00	
	03/01/2019	IRS	INTERNAL REVENUE SERVIC		9,830.54	9,830.54	0.00	0.00	
43911	03/01/2019	262	BENJAMIN H. PAULSEN	1	2,479.00	2,023.02	0.00	2,023.02	
43912	03/01/2019	149	MARIAH D. BAKER	1	1,729.07	1,395.08	1,395.08	0.00	
43913	03/01/2019	311	LAURA-JEAN BEAL	1	2,134.46	1,534.16	1,534.16	0.00	
43914	03/01/2019	11	KELLY S. BEAULIEU	1	2,331.11	1,533.24	1,533.24	0.00	
43915	03/01/2019	463	RENE L. BECKER	1	1,271.52	928.38	928.38	0.00	
43916	03/01/2019	266	JULIANNA R. BENNOCH	1	2,392.65	1,661.86	1,661.86	0.00	
43917	03/01/2019	333	RHODA J. BURKE	1	579.92	331.54	331.54	0.00	
43918	03/01/2019	314	ANDREW J. CARLSON	1	1,511.53	1,127.74	1,127.74	0.00	
43919	03/01/2019	462	JACQUELINE E A CARPENTER	1	1,820.76	1,327.92	1,327.92	0.00	
43920	03/01/2019	18	JANICE P. CARROLL	1	472.16	214.73	214.73	0.00	
43921	03/01/2019	337	AMBER G. CHARRON	1	1,947.42	1,415.12	1,415.12	0.00	
43922	03/01/2019	21	LARRY A. COLE	1	794.24	7.38	7.38	0.00	
43923	03/01/2019	26	BRIAN R. COTE	1	2,352.76	1,631.72	1,631.72	0.00	
43924	03/01/2019	91	JUDITH CULLEN	1	1,800.84	1,383.10	1,383.10	0.00	
43925	03/01/2019	69	EMILY N. DAMON	1	296.24	52.27	52.27	0.00	
43926	03/01/2019	308	Gloria A. Delsandro	1	3,341.65	2,380.72	2,380.72	0.00	
43927	03/01/2019	229	JENNIFER G. DUNBAR	1	339.50	135.60	135.60	0.00	
43928	03/01/2019	43	SARAH R. DUNBAR	1	1,829.84	1,402.22	1,402.22	0.00	
43929	03/01/2019	52	WANDA J. FERNALD	1	2,189.69	1,395.55	1,395.55	0.00	
43930	03/01/2019	57	JASON W. FOUNTAINE	1	1,512.80	1,097.73	1,097.73	0.00	
43931	03/01/2019	332	MARINA P. FREDERICK	1	752.03	326.25	326.25	0.00	
43932	03/01/2019	329	ALEXANDER GARRETT	1	2,997.69	2,202.18	2,202.18	0.00	
43933	03/01/2019	63	HEATHER M. GRAVES	1	2,106.84	1,236.16	1,236.16	0.00	
43934	03/01/2019	65	GAYLE M. GRAY	1	2,427.53	1,674.84	1,674.84	0.00	
43935	03/01/2019	331	RUSSELL W. GRAY	1	474.26	435.94	435.94	0.00	
43936	03/01/2019	92	ABIGAIL A. HARMON	1	359.00	82.41	82.41	0.00	
43937	03/01/2019	244	KRISTIN D. HOLLEY	1	474.42	316.37	316.37	0.00	
43938	03/01/2019	313	ANDREA W. HOWELL	1	363.87	330.75	330.75	0.00	
43939	03/01/2019	293	Amy L. James	1	2,392.65	1,574.06	1,574.06	0.00	
43940	03/01/2019	90	REBECCA A. JARVIS	1	2,032.23	1,367.83	1,367.83	0.00	
43941	03/01/2019	312	BETHANY G. JOHNSON	1	626.34	397.32	397.32	0.00	
43942	03/01/2019	291	PATRICIA A. KELLEY	1	543.48	391.67	391.67	0.00	
43943	03/01/2019	335	CYNTHIA A. LAMBERT	1	1,061.38	869.94	869.94	0.00	
43944	03/01/2019	135	SAMUEL D. LEONARDI	1	1,492.80	994.19	994.19	0.00	
43945	03/01/2019	321	MAX E. MASON	1	2,579.02	1,915.00	1,915.00	0.00	
43946	03/01/2019	292	TARA MCKERNAN	1	2,070.00	1,485.91	1,485.91	0.00	
43947	03/01/2019	289	ELIZABETH M. MINOTT	1	454.00	270.98	270.98	0.00	
43948	03/01/2019	461	JANET NORDELUS	1	1,168.46	910.64	910.64	0.00	
43949	03/01/2019	193	HARVEY BRUCE NORWOOD	1	343.20	142.54	142.54	0.00	
43950	03/01/2019	237	JUSTIN B. NORWOOD	1	1,936.07	1,515.95	1,515.95	0.00	
43951	03/01/2019	464	MARY E. O'MEARA	1	80.00	73.88	73.88	0.00	
43952	03/01/2019	238	WENDELL L. OPPEWALL	1	1,292.65	732.33	732.33	0.00	
43953	03/01/2019	240	JEANNE C. OTT	1	2,562.15	1,766.78	1,766.78	0.00	
43954	03/01/2019	301	Terry P. Paulos	1	322.38	158.15	158.15	0.00	
43955	03/01/2019	138	AMY Y. PHILBROOK	1	2,265.52	1,497.61	1,497.61	0.00	
43956	03/01/2019	275	JOELLE A. RUDDY	1	2,427.53	1,823.93	1,823.93	0.00	
43957	03/01/2019	74	LEON E. SARGENT	1	1,939.65	1,303.71	1,303.71	0.00	
43958	03/01/2019	120	KAREN L. SHARPE	1	2,601.71	1,550.55	1,550.55	0.00	
43959	03/01/2019	375	KATHLEEN C. ST DENIS	1	2,639.07	1,492.11	1,492.11	0.00	
43960	03/01/2019	334	EMILY P. STAPLES	1	360.36	224.35	224.35	0.00	
43961	03/01/2019	404	KERRY L. TAYLOR	1	2,296.50	1,643.76	1,643.76	0.00	
43962	03/01/2019	410	SUSAN Y. TRIPP	1	120.00	100.00	100.00	0.00	

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 13038

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void	
43963	03/01/2019	459	SHANNON L. WESTPHAL	1	1,733.69	1,327.33	1,327.33	0.00		
43964	03/01/2019	448	JACQUELINE A. WHEATON	1	2,141.23	1,528.06	1,528.06	0.00		
43965	03/01/2019	307	LAUREN M. WHITE	1	449.82	322.76	322.76	0.00		
43966	03/01/2019	469	TIFFANY C. YARBROUGH	1	697.57	619.84	619.84	0.00		
					96,492.80	70,365.70	55,562.14	2,023.02		

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	1	2,023.02
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	55	55,562.14
	ACH Employee Credits	55	55,562.14
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	0	0.00
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	12,780.54

WARRANT # 18

DATE: MAR 01 PAID

*[Signature]*  
SUPERINTENDENT, *Feb 27 2019*

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FINANCE OFFICER

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