

**Town of Mount Desert  
Board of Selectmen Agenda  
Organizational Meeting  
Tuesday, May 7, 2019**

**Kelley Auditorium, Mount Desert Elementary School  
8 Joy Road, Northeast Harbor  
*Following the conclusion of Annual Town Meeting***

- I. Call to order**
- II. Election of Officers**
- III. Public Hearings**
  - A. Glenn Squires and Kelsea Carr-Squires/DBA Abels Lobster Pound (Pure Ocean, LLC) Request for Liquor Special Amusement Permit Renewal*
- IV. Post Public Hearings**
  - A. Glenn Squires and Kelsea Carr-Squires/DBA Abels Lobster Pound (Pure Ocean, LLC) Request for Liquor Special Amusement Permit Renewal*
- V. Minutes**
  - A. Approval of minutes from April 16, 2019*
- VI. Appointments/Recognitions/Resignations**
  - A. Appointment of Jerry Miller as a member of the LUZO Advisory Group*
  - B. Resignation of Stephen Montminy as on-call firefighter*
- VII. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
  - A. Department Reports: Highway, Treasurer; Permanent Trust 3<sup>rd</sup> Quarter 2019*
  - B. Letter from Janet Leston Clifford dated April 18, 2019 regarding Harold MacQuinn site visit dated same*
  - C. Hancock County Commissioners Meeting Minutes April 2, 2019*
- VIII. Selectmen's Reports**
- IX. Unfinished Business**

None presented.
- X. New Business**
  - A. Annual Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits*
  - B. Annual Policy on Treasurer's Disbursement Warrants for State Fees*
  - C. Annual Policy on Disbursement of Municipal Education Costs*
  - D. Annual Policy on Application of Payments to Unpaid Taxes*
  - E. Annual Policy on Reimbursement (Code Enforcement Officer Permits)*

Board of Selectmen Meeting Agenda May 7, 2019

- F. Annual Policy Authorizing Town Manager and his Designee to sign BYOB and Off-Premises Catering Liquor License Applications on behalf of the Municipal Officers*
- G. Annual Approval of Town Counsel*
- H. Elmer Beal Jr./D.B.A. Burning Tree Restaurant Request for Liquor License Renewal*
- I. Dobbs Productions Inc. Request to Use Public Access Channel 1301 for summer 2019 and winter 2020*

**XI. Other Business**

- A. Such other business as may be legally conducted*

**XII. Treasurer's Warrants**

- A. Approve & Sign Treasurer's Warrant AP1963 in the amount of \$573,308.43*
- B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1960, AP1961, AP1962, PR1921, and PR1922 in the amounts of \$28,245.72, \$2,055.56, \$90,805.55, \$98,784.24 and \$100,753.82, respectively*
- C. Acknowledge Treasurer's School Board AP/Payroll Warrants 11 and 22 in the amounts of \$24,176.10 and \$156,792.04, respectively*

**XIII. Adjournment**

The next regularly scheduled meeting is at 6:30 p.m., Monday, May 20, 2019 in the Meeting Room, Town Hall, Northeast Harbor

# **PUBLIC HEARINGS**

TOWN OF MOUNT DESERT  
APPLICATION FOR SPECIAL AMUSEMENT PERMIT

DATE: 4/11/2019

FEE: \$50.00

\*APPLICANT: Pure Ocean  
DBA: Abels Lobster Pound Restaurant

MANAGER: KELSEA + Glenn  
SQUIRE

\*\*RESIDENCE ADDRESS: 13 Abels lane  
Mt. Desert, ME. 04660

TELEPHONE: 276-5827

NAME OF BUSINESS: Abels Lobster Pound Restaurant NATURE OF BUSINESS: Restaurant

MAILING ADDRESS PO BOX 805, Northeast Harbor, ME. 04662

LOCATION OF BUSINESS PREMISE (street address): 13 Abels Lane

LIQUOR LICENSE EVER DENIED OR REVOKED?  YES  NO

IF YES, CIRCUMSTANCES: \_\_\_\_\_

EVER CONVICTED OF FELONY or LIQUOR LAW VIOLATION?  YES  NO

IF YES, CIRCUMSTANCES: \_\_\_\_\_

APPLICATION IS HEREBY MADE FOR A SPECIAL AMUSEMENT PERMIT FOR THE FOLLOWING:

- Class A:  Single instrumentalist without mechanical amplification
- Class B:  Single instrumentalist and vocalist without mechanical amplification
- Class C:  One or more vocalists and/or instrumentalist without mechanical amplification
- Class D:  Any one of the above with mechanical amplification
- Class E:  Dancing with any of the above or accompanied by music produced by radio or other mechanical device

Signature Kelsea Ann Squire

\*/\*\*See reverse side for requirements

Permit shall be valid only for the license year of the applicant's existing liquor license:

The Selectmen of the Town of Mount Desert hereby  approve  deny

the application for a Special Amusement Permit for: \_\_\_\_\_

Selectmen, Town of Mount Desert:

Date: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

# BONNIE MARIE TRIPP

Ellsworth

Bonnie Marie Tripp, 62, departed the Earth peacefully surrounded by love April 18, 2019. She was born in Bar Harbor, May 2, 1956, the daughter of Walter and Loretia Tripp.



Throughout her life, she cherished her daughter the most, her friends and family. For those who knew her, she always had a smile on her face, had a beautiful soul and would do anything for

Bonnie treasured her great nieces, Shelby and

- Spaghetti Dinner
- 5:30 Pemetic School Cafeteria
- Town Meeting at Pemetic School
- May 6, 2019 at 7 pm
- Childcare provided (ages 3 and up)
- Town Elections at SWH Fire Dept.
- May 7, 2019 at 10am-8pm

## Town of MOUNT DESERT

### Public Hearing

The Board of Selectmen will hold a Public Hearing at its organizational meeting which begins immediately following the Annual Town Meeting, Tuesday, May 7, 2019 Kelley Auditorium, Mt. Desert Elementary School (Gymnasium), 8 Joy Road, Northeast Harbor for the consideration of:

**Special Amusement Permit** application for Class D - Single instrumentalist, single instrumentalist and vocalist, one or more vocalists and/or instrumentalist with mechanical amplification

Pure Ocean LLC D/B/A Abel's Lobster Pound

## Town of MOUNT DESERT

### ANNUAL TOWN MEETING

The Town Clerk will conduct absentee voting for the Annual Town Meeting Candidate Election for the election of officers at the Town Office the evening of May 1, 2019 from 5:00 p.m. to 7:00 p.m. after which any request for an absentee ballot must be done in person with a Special Circumstances application. Special Circumstances are defined as: unexpected absence from town; physical disability; incapacity or illness; or inability to travel to the polls because of residency on a coastal island (access by water only).

The Annual Town Meeting for the Town of Mount Desert will commence at 7:45 a.m., Monday, May 6, 2019 at the Somesville Fire House, 1157 Main Street, Somesville. Following the election of Moderator, the polls will be open from 8:00 a.m. until 8:00 p.m. for voting on the election of officers.

The open floor Town Meeting is scheduled to resume at the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor at 6:00 p.m. Tuesday, May 7, 2019. Prior to the Meeting, come socialize with a "Special Edition" supper from the Neighborhood House Community Café. Food will be served beginning at 5:00 p.m. and is free to the public.

Copies of the Town Report and Warrant will be available no later than ten days prior to the Town Meeting at the Town Office and on the Town's website at [www.mtdesert.org](http://www.mtdesert.org).

If you have any questions about Absentee Voting or the schedule for Annual Town Meeting, please call the Town Office at 276-5531.

## Town of Bar Harbor

### PUBLIC NOTICE

#### VEHICLES AND TRAFFIC ORDINANCE AMENDMENT ADOPTED

On April 16, 2019, the Bar Harbor Town Council adopted amendment #2019-06 to the Municipal Code, Chapter 194 Vehicles and Traffic. The amendment goes into effect May 16, 2019. Copies have been filed in the Town Clerk's office.

A full copy of the ordinance may be viewed on the Town's website, [www.barharbormaine.gov](http://www.barharbormaine.gov) on the front page under Latest News. Call the Town Clerk at 207-288-4098 for more information.

## Pemetic Elementary School 2019 Kindergarten Registration/Screening

Registration packets are available now for children entering school August 13. Pick up registration packets in the Pemetic School Office.

Registration: Wednesday, May 8, 2019 • 9AM-2PM

Registration today for your child's screening appointment.

Parents need to bring their child's immunization record.

## Town of Tremont

### BOARD / COMMITTEE MEMBER OPENINGS

The Town of Tremont is seeking volunteers for the following boards and committees:

Board of Appeals, 2 seats (Deadline: May 10, 2019)

Harbor Committee, 2 seats (Deadline: May 10, 2019)

# MINUTES

**Town of Mount Desert  
Board of Selectmen Meeting Minutes  
Meeting Room, Town Hall  
6:30 PM, April 16, 2019**

Present were Chairman John Macauley, Selectmen Rick Mooers, Matt Hart, Martha Dudman, and Wendy Littlefield.

Town Clerk Claire Woolfolk, Town Manager Durlin Lunt, Harbormaster John Lemoine, and Public Works Director Tony Smith were in attendance.

Members of the public were also at the meeting.

**I. Call to order at 6:30 p.m.**

Chairman Macauley called the meeting to order at 6:30 PM.

**II. Public Hearing(s)**

A. *Special Amusement Permit Renewal Asti-Kim /DBA Asticou Inn*

B. *Liquor License Renewal Katherine M. Conley /DBA Lighthouse Inn and Restaurant*

Chairman Macauley opened the Public Hearing for both the Special Amusement Permit Renewal for Asti-Kim/DBA Asticou Inn, and the Liquor License Renewal for Katherine M. Conley/DBA Lighthouse Inn and Restaurant.

Chairman Macauley asked for public comment. There was none.

MOTION: Selectman Mooers moved, with Selectman Hart seconding, to close the Public Hearing. Motion approved 5-0.

The Public Hearing was closed.

**III. Minutes**

A. *Approval of minutes from April 1, 2019 meeting*

MOTION: Selectman Littlefield moved, with Selectman Hart seconding, approval of the April 1, 2019 Minutes as presented. Motion approved 4-0-1 (Dudman in Abstention).

**IV. Appointments/Recognitions/Resignations**

A. *Appointment of Ballot Clerks under Title 30-A, MRSA, Section 2528 for May 2019 Annual Town Meeting*

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, appointment of Ballot Clerks under Title 30-A, MRSA, Section 2528 for May 2019 Annual Town Meeting, as presented. Motion approved 5-0.

B. *Appointment of Catherine Forthofer as Part-time Seasonal Office Manager at the Northeast Harbor Marina at \$17.00/hour*

1 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, appointment of  
2 Catherine Forthofer as Part-time Seasonal Office Manager at the Northeast Harbor Marina at  
3 \$17.00/hour, as presented. Motion approved 5-0.

4  
5 *C. Appointment of Seasonal Dock Hands and Boat Launch Operators presented in the*  
6 *Harbormaster's memo dated April 1, 2019*

7 MOTION: Selectman Mooers moved, with Selectman Hart seconding, appointment of Seasonal  
8 Dock Hands and Boat Launch Operators presented in the Harbormaster's memo dated April 1,  
9 2019, as presented. Motion approved 5-0.

10  
11 **V. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion.*  
12 *Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

13 *A. Department Reports: Public Works and Wastewater*

14 *B. Note from resident Daniel Litchfield regarding Kim Keene's assistance in necessary processes*  
15 *for building an addition*

16 *C. Thank you note from LifeFlight Foundation*

17 *D. 2018 Property & Casualty Pool Membership Report from Maine Municipal Association*

18 *E. Hancock County Commissioners Meeting Minutes March 5, 2019*

19 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, acceptance of the  
20 Consent Agenda as presented. Motion approved 5-0.

21  
22 **VI. Selectmen's Reports**

23 There were no Selectmen's Reports.

24  
25 **VII. Old Business**

26 None presented

27  
28 **VIII. New Business**

29 *A. Consider the closing of Sargeant Drive during the annual Northeast Harbor Road Race and*  
30 *Fun Walk on Saturday, August 24, 2019*

31 It was noted the route and details of the event are the same as the previous year.

32  
33 MOTION: Selectman Dudman moved, with Selectman Hart seconding, the closing of Sargeant  
34 Drive during the annual Northeast Harbor Road Race and Fun Walk on Saturday, August 24,  
35 2019, as presented. Motion approved 5-0.

36  
37 *B. Asti-Kim Corporation /DBA Asticou Inn Request for Liquor License Renewal*

38 MOTION: Selectmen Littlefield moved, with Selectman Hart seconding, approval of Asti-Kim  
39 Corporation/DBA Asticou Inn request for Liquor License Renewal, as presented. Motion  
40 approved 5-0.

41  
42 *C. Asti-Kim Corporation/DBA Asticou Inn Request for Special Amusement Permit Renewal*

43 MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, approval of Asti-Kim  
44 Corporation/DBA Asticou Inn request for Special Amusement Permit Renewal, as presented.  
45 Motion approved 5-0.

46  
47 *D. Katherine M. Conley /DBA Lighthouse Inn and Restaurant Request for Liquor License*  
48 *Renewal*



1 MOTION: Selectman Littlefield moved, with Selectman Hart seconding, approval of Katherine  
2 M. Conley/DBA Lighthouse Inn and Restaurant request for Liquor License Renewal, as  
3 presented. Motion approved 5-0.  
4

5 *E. Glenn Squires and Kelsea Carr-Squires/DBA Abels Lobster Pound (Pure Ocean, LLC) Request*  
6 *for Liquor License Renewal*

7 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval of Glenn  
8 Squires and Kelsea Carr-Squires/DBA Abels Lobster Pound (Pure Ocean, LLC) request for Liquor  
9 License Renewal, as presented. Motion approved 5-0.  
10

11 *F. Request to Authorize A Public Space Special Event Application to the Neighborhood House*  
12 *for Annual Memorial Day Community BBQ scheduled May 27, 2019 – Northeast Harbor*  
13 *Marina Green*

14 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval of request  
15 to authorize a Public Space Special Event Application to the Neighborhood House for Annual  
16 Memorial Day Community BBQ, scheduled May 27, 2019 – Northeast Harbor Marina Green, as  
17 presented. Motion approved 4-0-1 (Hart in Abstention).  
18

19 *G. Request to Authorize A Public Space Special Event Application to the Neighborhood House*  
20 *for Open-Mic Style Concert featuring “Bee Parks and the Hornets” scheduled July 18, 2019 –*  
21 *Northeast Harbor Marina Green*

22 MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval of a Public  
23 Space Special Event Application to the Neighborhood House for Open-Mic Style Concert  
24 featuring “Bee Parks and the Hornets” scheduled July 18, 2019 – Northeast Harbor Marina  
25 Green, as presented. Motion approved 4-0-1 (Hart in Abstention).  
26

27 It was noted this event is a one-time event, making it different from past requests made from  
28 groups near the marina area for amplified music.  
29

30 *H. Eden Farmers’ Market Public Space Special Event Application – Northeast Harbor Village*  
31 *Green; Thursdays 9am – noon from June 14 – September 7, 2019*

32 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, approval of Eden  
33 Farmers’ Market Public Space Special Event Application – Northeast Harbor Village Green;  
34 Thursdays 9am to noon from June 14 to September 7, 2019, as presented. Motion approved 5-  
35 0.  
36

37 *I. Request to Authorize a Public Space Special Event Application to the Seaside UCC for Church*  
38 *Picnic scheduled June 2, 2019 – Suminsby Park*

39 Town Manager Durlin Lunt noted the group using the area understands they cannot close the  
40 area to members of the public.  
41

42 MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, authorization of a  
43 Public Space Special Event Application to the Seaside UCC for Church Picnic scheduled June 2,  
44 2019 – Suminsby Park, as presented. Motion approved 5-0.  
45

46 *J. Consideration of Town participation in the State of Maine “Vocational*  
47 *Rehabilitation/Transition Youth Program” as described in PW Director Tony Smith’s April 8,*

1        *2019 memo and authorization of PW Director Tony Smith to take the necessary steps for our*  
2        *participation*

3        MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, participation in the  
4        State of Maine "Vocational Rehabilitation/Transition Youth Program" as described in Public  
5        Works Director Tony Smith's April 8, 2019 memo and authorization of Public Works Director  
6        Tony Smith to take the necessary steps for Town participation, as presented and with thanks to  
7        Director Smith. Motion approved 5-0.

8  
9        *K. Review and consideration of acceptance of the draft ADD FY-20 annual budget*  
10       Public Works Director Smith noted the budget has been held at \$12,100.00 for several years.

11  
12       MOTION: Selectman Mooers moved, with Selectman Dudman seconding acceptance of the  
13       draft ADD FY-20 Annual Budget, as presented. Motion approved 5-0.

14  
15       *L. Request use of Fire Equipment/Engine Reserve Funds in the amount of \$60,000.00 from*  
16       *Account #4040300-24471 for the purchase of fire hose*

17       Town Manager Lunt noted that Fire Chief Bender was at a meeting elsewhere. The hose  
18       requires replacement. It was agreed the purchase was necessary for safety.

19  
20       MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of use of Fire  
21       Equipment/Engine Reserve Funds in the amount of \$60,000.00 from Account #4040300-24471  
22       for the purchase of fire hose, as presented. Motion approved 5-0.

23  
24       **IX. Other Business**

25       Town Manager Lunt reported that a recently-hired employee opted not to take the Town's  
26       health insurance. Manager Lunt asked if the life insurance offered to employees as part of the  
27       insurance package was available to the employee, at a cost of \$15.30 per month to the Town.

28  
29       Selectman Mooers felt health insurance and life insurance were two different issues. He felt the  
30       employee was entitled to the life insurance.

31  
32       MOTION: Selectman Mooers moved with Selectman Littlefield seconding, authorization of the  
33       continuance of the life insurance benefit for the employee who has opted out of the Town's  
34       health insurance policy, as described by Town Manager Lunt.

35  
36       Selectman Littlefield noted this would set precedent and she felt it should be a policy for any  
37       employees in a similar situation. Should it be made a policy? Selectman Dudman felt a policy  
38       would need to be worded at a later date as a separate issue. This is merely a single-issue  
39       decision for this employee.

40  
41       Town Clerk Claire Woolfolk noted there were currently no other employees with this particular  
42       situation. Single employees do not contribute to payment of their health insurance.

43  
44       Motion approved 5-0.

45  
46       **X. Treasurer's Warrants**

47       *A. Approve & Sign Treasurer's Warrant AP1959 to be presented at the meeting*

1 MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, approval and  
2 signature of Treasurer's Warrant AP1959 in the amount of \$510,558.51, as presented. Motion  
3 approved 5-0.  
4

5 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP1958, and PR1920*  
6 *in the amounts of \$3,670.00 and \$95,669.86, respectively*

7 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of signed  
8 Treasurer's Payroll, State Fees, and PR Benefit Warrants AP1958, PR 1920, and Treasurer's  
9 School Board AP 10 (from Item X.C) in the amounts of \$3,670.00, \$95,669.86, and \$66,247.50,  
10 respectively, as presented. Motion approved 4-0-1 (Littlefield in Abstention).  
11

12 *C. Acknowledge Treasurer's School Board AP/Payroll Warrants 10 and 21 in the amounts of*  
13 *\$66,247.50 and \$79,654.12, respectively*

14 MOTION: Selectman Littlefield moved, with Selectman Mooers seconding, acknowledgement of  
15 Treasurer's School Payroll Warrant 21 in the amount of \$79,654.12, as presented. Motion  
16 approved 5-0.  
17

18 **XI. Adjournment**

19 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, adjournment. Motion  
20 approved 5-0.  
21

22 The Meeting was adjourned at 6:40PM.  
23

24 Respectfully Submitted,  
25

26  
27 Wendy Littlefield, Secretary  
28

**APPOINTMENTS**

**RECOGNITIONS**

**RESIGNATIONS**



**Town of Mount Desert**

21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232  
Web Address [www.mtdesert.org](http://www.mtdesert.org)



**Resident Request for Appointment to Volunteer Board or Committee**

Thank you for expressing an interest in serving on one of the Town's volunteer Boards or Committees. Before the Board of Selectmen makes appointments, they would like to know a little about you and why you feel you could contribute to the Board or Committee. Please take a few minutes and complete the brief expression of interest information below and **return to the Town Clerk, PO Box 248/21 Sea St, Northeast Harbor ME 04662.**

Name: Jerry Miller Date: 3/26/19  
Street \_\_\_\_\_  
Address: PO. Box 600 Phone: Home 247-9014  
Mail \_\_\_\_\_  
Address: MT. DESERT, ME Work \_\_\_\_\_  
E-mail: NEOLYB@GMAIL.COM Cell 266 1084

Are you a registered voter in the Town of Mount Desert?  Yes  No

Appointment(s) requested: LYRS PLANNING COMMITTEE

If you have previously served on any Boards or Committees in the Town of Mount Desert, please describe your experience: PLANNING BOARD, WARRANT COMMITTEE.

Are there other background experiences or skills that you feel would contribute to this appointment?  
LOTS OF BOAT EXPERIENCE. NHA, SUMMER MEYNELL,  
SUMMIT LIBRARY, MDNA

Why are you interested in this appointment? To be involved as the  
TOWN EVOLVES

What are your goals for this Board or Committee? To serve as a non-  
partisan member of the committee.

Do you have conflicts with meeting times or group assignments? no



## **Mount Desert Fire Department**

Michael Bender, Fire Chief  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111 Fax 207-276-5732

Web Address [www.mtdesert.org](http://www.mtdesert.org)

[firechief@mtdesert.org](mailto:firechief@mtdesert.org)

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April 17, 2019

Michael Bender  
Fire Chief  
Mount Desert Fire Department  
PO Box 248  
Northeast Harbor, Maine 04662

Dear Chief:

Please accept this letter as notification that I am resigning from my position as a on-call firefighter with the Mount Desert Fire Department, effective immediately. I regret that, due to circumstances beyond my control, I can no longer fulfill the requirements or provide the commitment necessary to be contributing member of the department.

I have thoroughly enjoyed volunteering as a firefighter, and I appreciate the opportunity you have provided me. I learned a lot, and thoroughly enjoyed the experience of providing a service to the community.

Sincerely,

Stephen Montminy

# **CONSENT AGENDA**



## ***Town of Mount Desert***

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

[www.mtdesert.org](http://www.mtdesert.org) [highway@mtdesert.org](mailto:highway@mtdesert.org)

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,  
Hall Quarry and Pretty Marsh

## **MEMO**

To: Tony Smith, Public Works Director  
From: Benjamin Jacobs, Highway Superintendent  
Re: March Monthly Report  
Date: April 24, 2019

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### Highway Crew

1. The crew spent the first half of the month plowing and sanding roads. This month we had several break downs with our plow equipment, including 3 of our main plow trucks and our sidewalk machine. Even with these breakdowns occurring, the mechanics were able to make repairs and the crew was still able to keep the roads and sidewalks plowed and sanded. The mechanics also plow and sand.

2. The crew:

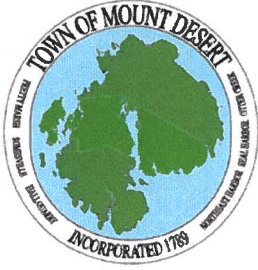
- Changed plow and wing steel.
- Completed our Bureau of Labor Standards inspections on, for example, fire extinguishers, secondary containment structures and eyewash stations.
- Thawed and flushed out frozen culverts with our sewer jet.
- Dug out ditches full of ice with our backhoe.
- Hauled snow to our dumpsites.
- Cleaned the highway garage and bus garage.
- Cleaned off snow and ice from our catch basins.
- Removed ice flows from various roads with our front end loader and backhoe
- Performed maintenance and made repairs to our equipment and trucks in the public works department and other town departments.
- Cold patched
- Swept roads and sidewalks.
- Worked with a local contractor to install shields on some of our new LED street lights.

### Buildings & Grounds and Parks & Cemeteries

The crew:

- Continued setting up for meetings, cleaning bathrooms in the town office, vacuuming and assisting the admin staff with projects as needed e.g. assembling shelving, hanging pictures, repairing toilets, installing door closers, and painting.





## ***Town of Mount Desert***

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

[www.mtdesert.org](http://www.mtdesert.org) [highway@mtdesert.org](mailto:highway@mtdesert.org)

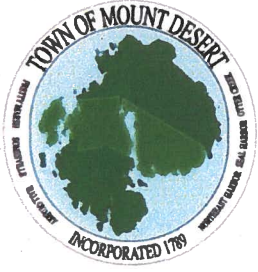
Otter Creek, Seal Harbor, Northeast Harbor, Somesville,  
Hall Quarry and Pretty Marsh

- Shoveled snow from walkways and salted walkways around the outside of town office, police department, highway garage, bathroom entrances to the marina building, and the main entrances to all three of the fire station buildings when it snowed.
- Started servicing our lawn mowing equipment for our upcoming mowing season.

### Solid Waste

- The crew continues to do a great job keeping the areas around the highway garage dumpsters and recycle center neat and clean as possible.
- Continued picking up trash on their daily scheduled routes.
- Took a load of cardboard to the Ellsworth Transfer Station to be recycled.

Cc. Claire Woolfolk, Town Clerk  
Durlin Lunt, Town Manager  
Ed Montague, Wastewater Superintendent



# *Town of Mount Desert*

## *Treasurer's Office*

### **MEMORANDUM**

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TO: Board of Selectmen

FROM: Kathryn A Mahar

SUBJECT: Permanent Trust~  
3rd Quarter 2019

DATE: March 31, 2019

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Attached is Mount Desert's March 2019 Permanent Trust Report and a copy of the Year-to-Date Reconciliation for that Trust.

The value of the Trust as of December 31, 2018 was \$24,443.47, of which \$4,086.30 were Cemetery Funds and \$20,262.40 were Scholarship Funds with accounts payable due to the General Fund checking of 0.00 and to the Cemeteries of \$84.75.

The value of the Trust as of March 31, 2019 was \$24,948.98, of which \$4,163.62 were Cemetery Funds and \$20,479.90 were Scholarship Funds with accounts payable due to the General Fund checking of 200.00 and to the Cemeteries of \$105.46.

Dividends for the prior year Quarter 4, current year Quarter 1-Quarter 3 and cemetery costs of are paid to the Cemetery Associations in the fourth quarter of the current Fiscal Year.

For the Account of: TOWN OF MT DESERT CEMETERY U/A DTD 6/5/86

Account Number:

Date: MARCH 31, 2019



Bar Harbor | Ellsworth | Hampden  
877-475-5399 | BarHarbor.Bank

UNDER MAINE LAW (18-B M.R.S.A. SECTION 1005), A BENEFICIARY MAY NOT COMMENCE A PROCEEDING AGAINST A TRUSTEE FOR BREACH OF TRUST MORE THAN ONE YEAR AFTER THE DATE THE BENEFICIARY OR A REPRESENTATIVE OF THE BENEFICIARY WAS SENT A REPORT THAT ADEQUATELY DISCLOSED THE EXISTENCE OF A POTENTIAL CLAIM FOR BREACH OF TRUST. A REPORT ADEQUATELY DISCLOSES THE EXISTENCE OF A POTENTIAL CLAIM FOR BREACH OF TRUST IF IT PROVIDES SUFFICIENT INFORMATION SO THAT THE BENEFICIARY OR REPRESENTATIVE KNOWS OF THE POTENTIAL CLAIM OR SHOULD HAVE INQUIRED INTO ITS EXISTENCE.

YOUR TRUST ADMINISTRATOR:

JULIE B. ZIMMERMAN  
(207) 667-6082  
JZIMMERMAN@BARHARBOR.BANK

TOWN OF MOUNT DESERT  
C/O TREASURER  
PO BOX 248  
NORTHEAST HARBOR ME 04662-0248

05870



Account Number:

Date: MARCH 31, 2019

# Review of Assets



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Shares or Par Value	Unit Market	Investment Cost Basis	Total Market Value	Est. Annual Income	Current Yield
<b>CASH</b>					
		0.00	0.00		
		0.00	0.00		
		0.00	0.00		
		0.00	0.00		
<b>CASH EQUIVALENTS</b>					
<b>MISC CASH EQUIV-TAXABLE</b>					
528.7300	1.000	528.73	528.73	13	2.53
1,275.1200	1.000	1,275.12	1,275.12	32	2.53
		1,803.85	1,803.85	45	2.53
		1,803.85	1,803.85	45	2.53
<b>FIXED INCOME SECURITIES</b>					
<b>MUTUAL FUNDS TAXABLE FIXED</b>					
<b>MATURITY (0 - 5 YRS)</b>					
982.5720	10.530	10,764.48	10,346.48	383	3.70
403.0340	10.680	4,349.78	4,304.40	119	2.76
169.0190	25.260	4,395.35	4,269.42	129	3.03
398.9450	10.590	4,246.50	4,224.83	119	2.81
		23,756.11	23,145.13	750	3.24
		23,756.11	23,145.13	750	3.24



For the Account of: TOWN OF MT DESERT CEMETERY U/A DTD 6/5/86



Bar Harbor | Ellsworth | Hampden  
877-475-5399 | BarHarbor.Bank

Account Number:  
Date: MARCH 31, 2019

## Review of Assets

Shares or Par Value	Unit Market	Investment Cost Basis	Market Value	Total Market Value	Est. Annual Income	Current Yield
		25,559.96		24,948.98	795	3.19
GRAND TOTAL						



Town of Mount Desert Trust Fund Income/Expenditures Fiscal Year Ending 6/30/19		Prepared by	Finals Kam	Date 05/02/19								
		3.31.2019										
Cemetery Funds:	Beginning of Period		Total Prin & Inc	% of Principal Total	Increase/ (Decrease) in Fair Value	Total End Principal & Begns Income (For % allocation)	% of Total	Income	Expenditures	End of Period		Total Prin & Inc
	Principal Balance	Income Balance								Principal Balance	Income Balance	
Pray	131.81	0.00	131.81	0.6356%	2.49	134.30	0.5428%	0.67	(0.67)	134.30	0.00	134.30
Sargent	131.81	0.00	131.81	0.6356%	2.49	134.30	0.5428%	0.67	(0.67)	134.30	0.00	134.30
C. Smallidge	2,636.33	0.00	2,636.33	12.7127%	49.89	2,686.22	10.8573%	13.36	(13.36)	2,686.22	0.00	2,686.22
WS Smallidge	537.27	0.00	537.27	2.5423%	9.98	537.24	2.1715%	3.67	(2.67)	537.24	0.00	537.24
Henry Smallidge Stanley	659.08	0.00	659.08	3.1782%	12.47	671.56	2.7143%	3.34	(3.34)	671.56	0.00	671.56
<b>SUB TOTAL</b>	<b>4,086.30</b>	<b>0.00</b>	<b>4,086.30</b>	<b>19.7046%</b>	<b>77.32</b>	<b>4,163.62</b>	<b>16.8287%</b>	<b>20.71</b>	<b>(20.71)</b>	<b>4,163.62</b>	<b>0.00</b>	<b>4,163.62</b>
<b>Horace Reynolds</b>	<b>12,609.21</b>	<b>93.37</b>	<b>13,582.78</b>	<b>60.8030%</b>	<b>238.62</b>	<b>13,821.40</b>	<b>55.8640%</b>	<b>68.75</b>	<b>(100.00)</b>	<b>12,847.83</b>	<b>942.32</b>	<b>13,790.15</b>
<b>Frank Stanley</b>	<b>4,042.29</b>	<b>2,637.35</b>	<b>6,679.64</b>	<b>19.924%</b>	<b>76.50</b>	<b>6,756.14</b>	<b>27.3073%</b>	<b>33.61</b>	<b>(100.00)</b>	<b>4,118.79</b>	<b>2,570.96</b>	<b>6,689.75</b>
<b>SUB-TOTAL</b>	<b>16,657.30</b>	<b>3,670.92</b>	<b>20,328.22</b>	<b>80.30%</b>	<b>315.72</b>	<b>20,377.54</b>	<b>83.1773%</b>	<b>102.36</b>	<b>(200.00)</b>	<b>16,966.62</b>	<b>3,513.28</b>	<b>20,479.90</b>
<b>TOTAL TRUST FUNDS</b>	<b>20,737.80</b>	<b>3,670.92</b>	<b>24,348.72</b>	<b>100.0000%</b>	<b>392.44</b>	<b>24,741.16</b>	<b>100.0000%</b>	<b>123.07</b>	<b>(220.71)</b>	<b>21,130.34</b>	<b>3,513.28</b>	<b>24,643.52</b>
Reconciliation to Prior Investment Report		Payable to Gen Fund		0.00		0.00		0.00		Reconciliation to Current Investment Report:		200.00
Payable to Truists		84.75		84.75		0.00		0.00		Payable to Gen Fund		105.46
Prior Report Balance		24,433.47		24,433.47		24,433.47		24,433.47		Investment Report Balance		24,948.98
Interest Since Last Pay Out		0.00		0.00		0.00		0.00		Page 1		
Prior Bil <PO>		3.39		3.39		3.39		3.39		Prior		
Current Due Crm Assur		2.72		2.72		2.72		2.72		Prior		
Pray		0.67		0.67		0.67		0.67		Prior		
Sargent		0.67		0.67		0.67		0.67		Prior		
C. Smallidge		13.36		13.36		13.36		13.36		Prior		
WS Smallidge		2.67		2.67		2.67		2.67		Prior		
Henry Smallidge Stanley		3.34		3.34		3.34		3.34		Prior		
<b>SUB-TOTAL</b>		<b>20.71</b>		<b>20.71</b>		<b>20.71</b>		<b>20.71</b>		<b>20.71</b>		

8 Sweet Fern Way  
Hall Quarry  
Mount Desert, ME 04660

rec'd via email

4.19.2020

Clair Woolfolk  
Town Clerk

April 18, 2019

Town of Mount Desert  
Planning Board  
Board of Selectmen  
Town Manager  
Code Enforcement Officer  
Town Clerk

Ladies and Gentlemen:

On April 18, 2019 at 4:00 pm the Planning Board held a site visit and a workshop meeting regarding the application for a quarrying license from Harold MacQuinn, Tax map 7, lot 75.

The following list contains disconcerting procedures that were observed. Please let this letter serve to document them in writing so that they are entered into the public record.

Following the list below are relevant sections of the *Maine Municipal Association Manual for Local Planning Boards: A Legal Perspective* (December 2011 revised edition | MMA Legal Services © 2011, Maine Municipal Association. All rights reserved). I trust that the Town of Mount Desert has access to the entire document through membership in the Maine Municipal Association.

1. A member of the public was told by the applicant's attorney that the taking of pictures was not allowed. This person was Dick Broom, writer for The MDIslander newspaper.
2. Instead of the procedure for the site visit being set by the Planning Board the attorney for the applicant was the person prohibiting the taking of pictures.
3. No specific, dedicated note-taking person was present to take official minutes and no audio recording was made of the meeting.
4. When asked about the taking of official minutes to record discussion between Planning Board members as well as questions asked and answered during the site visit the chairperson of the Planning Board replied he would take rudimentary notes.
5. Planning Board members did not stay together during the site visit but rather, at time, formed small groups amongst themselves or amongst themselves and representatives of the applicant, the applicant himself, or formed small groups with the public.
6. Numerous side discussions occurred both between Planning Board members and between Planning Board members and representatives of the applicant (this fact was verbally confirmed by one of the new members during discussion at the workshop session which followed the site visit ---listen to the recording to verify). Because Planning Board members did not stay together during the site visit all conversations/discussions could not be heard by the note-taker nor by the public.
7. Substantial new information was presented by the applicant regarding procedures at the quarry

relevant to sound pollution and operation machinery. This information clearly was of the type that could influence the votes of Planning Board members regarding this application. This information is now “lost” in terms of analysis in a court of law (should that be required) and also lost for the purposes of public comment. Planning Board members cannot now go back and review the new information presented because the site visit meeting was not recorded nor were the customary specific notes taken by a dedicated secretary who would be able to produce meticulous minutes in the same manner as is established procedure for all other Planning Board meetings. The “opposition” party (clients of Mr. Pileggi) were not present and therefore do not know the substance of the new information presented nor can they go to a recording of the meeting to listen to the information and the discussion/questions that ensued.

8. Instead of allowing no public questions, certain questions from certain members of the public were selectively answered and others were dismissed. Not all questions appeared relevant to the purposes of the site visit (the purpose, as outlined by the chair of the Planning Board, was to enable new Board members to acquaint themselves with the physical site). At no time was it explained that a purpose of the meeting/site visit was to hear new information from the applicant regarding equipment, noise levels of equipment, drilling and/or cutting procedures, etc.

Please refer to the relevant sections below which are highlighted for your attention to connect the above observations which are of concern to me with procedures and laws.

*Maine Municipal Association Manual for Local Planning Boards: A Legal Perspective* December 2011 revised edition | MMA Legal Services © 2011, Maine Municipal Association. All rights reserved. [www.memun.org](http://www.memun.org).

## **Freedom of Access Act (Right to Know Law)**

### **General**

Under the Freedom of Access Act (FOAA) ( also known as the “Right to Know Law”) (1 M.R.S.A. § 401 et seq.), the public has a right to be present any time the board or a subcommittee of the board (comprised of three or more members) meets, even if the meeting is just a “workshop” or a “strategy meeting.” Any meeting of a majority of the full board at which the members will discuss official business or vote must be preceded by public notice. The same is true for subcommittees of the board comprised of three or more members; some attorneys are of the opinion that a subcommittee of any size is governed by the public notice requirements if the body which has designated the subcommittee is itself comprised of three or more members. *Lewiston Daily Sun v. City of Auburn*, 455 A.2d 335 (Me. 1988). This law also gives the public the right to tape, film, take notes, or otherwise make a record of the meeting without first seeking permission, as long as it is done in a non-disruptive manner. It does not guarantee the public a right to speak.

4.18.19 Site Visit follow-up letter from Janet Leston Clifford



The right to speak generally is guaranteed only where a meeting has been advertised as a public hearing, absent a local ordinance or bylaw to the contrary.

### **Board Member Discussions/Email**

To avoid violations of the Freedom of Access Act (FOAA) and the constitutional right to due process, board members should not have discussions with other board members regarding an application or other substantive board business outside an advertised board meeting. **The FOAA requires discussion, deliberation and voting by the board to be done at a public meeting so that the public can hear and observe what is said and done by the board.** Discussion between board members about board business outside a public meeting should not occur, whether or not a majority of the board is involved, and whether or not the discussion occurs by phone, by email, at a sports event or grocery store or after the board meeting is adjourned. Any such communications should be limited to non-substantive issues; for example, calling or emailing board members to set a meeting date or agenda items. Delivery of substantive information between meetings by email may be permissible as long as it is a one-way communication and no discussion of the information occurs outside the meeting by email or otherwise. The email should expressly state that the attached information is for discussion at the next board meeting, should invite board members to review and think about it, and should caution board members not to discuss it before the public meeting. The email and attachments should be noted in the record of the next board meeting and all parties should be given access to the information and provided a reasonable opportunity to review it and offer comments.

Title 1 M.R.S.A. § 401 states that the FOAA “does not prohibit communications outside of public proceedings between members of a public body unless those communications are used to defeat the purposes” of the FOAA. Best practice is to avoid any substantive discussions of matters presently before the board or anticipated, whether the discussion relates to an application review, ordinance drafting or other substantive board work.

### **0. Site Visits**

**If a majority of the board is going to visit the site of a proposed project, the board should be aware that such on-site meetings are meetings which must be preceded by public notice** and at which the public has a right to be present under the Freedom of Access Act. Site visits conducted by individual board members or by a subcommittee comprised of less than a majority of the full board arguably would be legal and would not be subject to the public notice requirements of the law. However, site visits by individual members or by subcommittees of less than a majority of the full board can raise

due process problems which the board may wish to avoid, especially where the site visit occurs after the board has closed its record to additional public comment and has begun to make its decision. Compare, *City of Biddeford v. Adams*, 1999 ME 49, 727 A.2d 346, and *Fitanides v. Lambert*, CV-92-662 (Me. Super. Ct., York Cty., July 30, 1992), with *Armstrong v. Town of Cape Elizabeth*, AP-00-023 (Me. Super. Ct., Cum. Cty., Dec. 21, 2000). Many private municipal attorneys advise the municipal boards that they represent that site visits conducted by less than a majority of the board should never occur and insist that the board only conduct site visits as a public meeting of a majority of the board. See generally, *Fitanides v. City of Saco*, 684 A.2d 421 (Me. 1996).

During a site visit which is conducted by less than a majority of the board and not as part of a public meeting recorded in board minutes, the individual board members have an obligation not to discuss substantive issues about the site or the application either with each other or with the applicant. Nor should the applicant or anyone else be conducting demonstrations to prove a point which might be in controversy about the application. Such discussions or demonstrations would constitute illegal *ex parte* communications and would cause due process problems for the parties not present. The individual board members also need to be sure to note for the written record at the next board meeting the fact that a site visit was conducted and what information the visit generated that might affect the visiting board member's vote on the application. If a site visit is conducted by less than a majority of the full board after the board has closed the record to further public comment, the information gathered during the visit cannot be used by the board unless it reopens the record and allows public comment. *Adams, supra*. It is crucial that the ultimate findings and conclusions prepared by the board in making its decision address the evidence from the site visit and that the findings in general are sufficiently detailed to allow a court to determine how the board evaluated all the evidence. *In Re: Villeneuve*, 709 A.2d 1067 (Vt. 1998).

Even if the board members do all of this, an applicant or someone opposing the project still could try to challenge a site visit not conducted as a board as a violation of his/her due process rights if he/she was not at the site to observe whether there were any improper *ex parte* communications. To avoid these due process challenges, the board may want to require that all site visits be done as a board with public notice under the Freedom of Access Act. If a board member is unable to attend a site visit, the board doesn't need to reschedule it. The board can publicly advise an absent member of what was observed during the site visit at the next board meeting and provide an opportunity for rebuttal by the applicant or some other interested person who disagrees with the board's description of the site.

#### 4.18.19 Site Visit follow-up letter from Janet Leston Clifford

Sometimes a board decides to conduct a site visit and sets a date for the site visit while it is at a public meeting on the application which will be the subject of the site visit. It arguably is enough for the purpose of giving notice under the FOAA for the board to announce the date, time and place of the site visit without also providing additional public notice by some other means, if the announcement is made at a meeting which itself complied with FOAA notice requirements. However, to be safe, the board also should provide notice to the public in the manner usually followed, for the benefit of the people who were not at the meeting where the site visit is announced.

Site visits conducted as a board meeting by a majority of the board essentially are using that private property as a public meeting space. As such, the protections afforded by the Maine Tort Claims Act (14 M.R.S.A. § 8101 et seq.) should protect the municipality as well as the landowner, provided the owner has not deliberately created a hazardous situation. If a site visit will occur on certain types of commercial or industrial property that present greater hazards to visitors, it may be wise for the owner and/or board to assign staff to serve as safety monitors and steer board members and members of the public away from dangerous situations.

When the board conducts a site visit as a board with a majority of members present, the board chair should attempt to keep people together during the site visit (both board members and anyone else attending) and should caution board members against talking privately amongst themselves, with the applicant, or with others. The secretary should attempt to take notes of the visit, including any questions asked and responses given. Questions may be asked during the site visit, but it is best for the board to conduct any discussions and deliberations after returning to the meeting room.

### **Additional Information**

For more information about the FOAA, see MMA's "Right to Know Law" information packet online at [www.memun.org](http://www.memun.org).

Sincerely,

Janet Leston Clifford

Hall Quarry

Mount Desert

## COMMISSIONERS REGULAR MEETING

Learn more about **HANCOCK COUNTY** by visiting

[www.co.hancock.me.us](http://www.co.hancock.me.us)

**Audio recordings of the meeting are available upon request**

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 8:30 a.m. on **Tuesday April 2, 2019** in the conference room of the County courthouse located in Ellsworth, ME with Commissioners Clark and Wombacher in attendance.

Life / AD&D Insurance- The new Allegiant Care health insurance plan that the county will be transitioning to in July carries a life insurance policy for every member of \$25,000 for employee; \$5,000 for spouse; and \$2,500 for dependent. The county currently provides a life insurance policy to active employees who are enrolled in the Meritain health insurance plan- the benefit of that life insurance is 1x the employee's annual salary. The estimated annual cost to the county for 2019 is \$14,392. The commission considered terminating the current life insurance policy and thereby reducing the life insurance benefit for some employees. Commissioner Clark asked the employees present how much this would affect them. Registrar of Deeds Julie Curtis said this was substantial because employees understood upon hire that they had this benefit. They may have made different decisions about purchasing life insurance policies at a younger age had they known their benefit would be reduced; employees who have been here a long time have depended on this. CA Adkins suggested stopping the benefit for any new hires going forward. He also reasoned that it made sense to continue with the current life insurance plan at least through the end of the year, as we will have already paid half the cost and the transition in health insurance will cause enough confusion. The commission agreed to continue the conversation at the April 16 meeting.

Public Comment: none

Approval of minutes:

**MOTION: Approve the minutes of the March 19, 2019 Commissioners' Special Meeting (Clark/Blasi 3-0, motion passed)**

Airport:

Monthly Report-Airport Manager Madeira reported there were no incidents or workplace injuries. The annual Stormwater Pollution Prevention Plan training was completed on March 12, 2019. Aircraft excise tax bills for 2019 have been issued.

After reviewing the bids for the 2019 Airport Roadway Improvements that were opened on March 19, Manager Madeira recommended accepting the low bid; this was from KJ Dugas of Surry. The base bid was \$99,187 and the Alt-1 bid option was \$30,000, for a total bid \$107,166. Madeira said KJ Dugas has done work at the airport in the past to satisfaction.

**MOTION: award the airport improvement bid to KJ Dugas in the amount of \$107,166.00 (Clark/Wombacher 3-0, motion passed)**

**MOTION: authorize the chairman to sign the contract with KJ Dugas for the work at the airport (Clark/Wombacher 3-0, motion passed)**

**MOTION: Move \$10,000 from undesignated airport fund balance to account G2-3010-20 (Clark/Wombacher 3-0, motion passed)**

**MOTION: Move \$80,000 from undesignated airport fund balance to account G2-3040-00 (Clark/Blasi 3-0, motion passed)**

Airport Manager Madeira invited the commission and any others interested in attending the Business After Hours / Airport hosting on Thursday April 4 from 5-7 pm. Madeira said this usually draws quite a bit of public support.

Wage rate adjustment for current dual role airport employee- Airport Manager Madeira explained that an airport employee currently holds two part time positions- janitor at \$12.50 per hour and administrative assistant at \$13.00 per hour. Due to the way the payroll system works, it is impractical and cumbersome to track and manage the different wage rates. Madeira recommended that her part time hourly wage be set at \$12.75 per hour, for both positions.

**MOTION: approve the rate of \$12.75 for this specific combination of positions at the airport effective April 6, 2019 (Clark/Blasi 3-0, motion passed)**

The commission agreed that this applied only to this specific combination of positions.

UT:

**MOTION: Approve the proposed "Fire & Emergency Response Agreement" with the Town of Milford (Clark/Wombacher 3-0, motion passed)**

This is predicated on the contract being signed by the selectmen of Milford.

UT Supervisor Billings was unable to attend the meeting; the commission reviewed his monthly report in his absence.

Treasurer:

**MOTION: approve the warrants as shown on the Treasurer's memo to the commission (Wombacher/Blasi 3-0, motion passed)**

The Treasurer's memo listed the following:

March GF, Airport, and Jail Payroll Warrants #19-9, #19-10, #19-11, and #19-12 in the aggregate amount of \$331,312.02;

March GF, Airport, and Jail Expense Warrants #19-14, #19-15, #19-16, #19-17, #19-18, #19-19, #19-20, #19-21, and #19-22 in the aggregate amount of \$685,653.34;

Mar UT Payroll Warrants #19-35, #19-36, #19-37, and #19-38 in the aggregate of \$1,125.50;

March UT Expense Warrants #19-17 and #19-18 in the aggregate of \$281,692.11

**MOTION: approve health insurance expenses in the amount of \$309,788.83 (Clark/Wombacher 3-0, motion passed)**

The commission agreed that any reserve account requests should be brought to the commission first for approval, rather than to go through the treasurer first.

Jail:

**MOTION: Approval to hire Cameron Shaw of Bangor as part time, on call as needed corrections officer at the rate of \$14.00 per hour with no benefits, effective April 6, 2019, not to exceed 29 hours per week average (Clark/Wombacher 3-0, motion passed)**

**MOTION: Approval to hire Tyler Cookson of Bangor as part time, on call as needed corrections officer, at the rate of \$14.00 per hour with no benefits, not to exceed 29 hours per week average (Clark/Wombacher 3-0, motion passed)**

Sheriff:

**MOTION: Approve and sign the Town of Stonington contract for 2019 (Clark/Blasi 3-0, motion passed)**

RCC:

The selectboard of Frenchboro has communicated to Director Conary that they will no longer pay for dispatch services, as they do not have a department to dispatch. Director Conary explained that we are still their PSAP. Conary reported that the legislative committee agreed that the proposed Emergency Police Dispatch Protocols should be sent to the full legislature for consideration, despite the significant amount of opposition.

**MOTION: Sign Proclamation recognizing Hancock County RCC for 2019 National Telecommunicators Week (Clark/Wombacher 3-0, motion passed)**

Maintenance:

Monthly report- a legislative delegation will tour the jail Thursday. Work continues on the jail yard lock. Facilities Director Walls has contacted a vendor to get a price for covering some exposed wires on the side of the courthouse building near the employees' entrance.

RCC plan discussion- Facilities Director Walls reported that a meeting was held with Sealander last week. Sealander is now working on a plan with clear direction; he will present to the commission April 16. Commissioner Clark said at some point the commission needs to get an estimate on the cost. CA Adkins said he hoped to have a productive discussion at the April 16 meeting. Walls said we need to decide on potential costs, and we are close to finalizing our design and nailing down the concept.

**MOTION: sign the Request for Expenditure from Reserve Account form for HVAC Mechanical Services for repairs related to EMS upgrade from G1-3011-00 in the amount of \$3,048.49 (Blasi/Clark 3-0, motion passed)**

Chiller update- Facilities Director Walls has contacted 3 vendors; they will provide quotes and he will bring those to the commission. Commissioner Blasi asked about a timeline for the project. Walls said this may have to be built, we need more information but as of today we are

set for the summer with the current chiller. Walls said he may have a vendor recommendation on April 16.

The vending machines have been moved in preparation for the access screening.

Break 10:12-10:23

Commissioners:

Community Benefits expenditures- Commissioner Blasi wanted to list all potential projects that could use Community Benefits. CA Adkins said the commission could create a "wish list", but cautioned against designating beyond what the county currently has in funds, as this would create a negative undesignated balance. Items discussed were grants, budgetary transfers, workforce recovery, RCC expansion, and Caruso Drive Entrance Reconfiguration.

**MOTION: Executive Session under MRSA Title 1§405 6(A) for exempt employee evaluation (Clark/Blasi 3-0, motion passed)**

HAN System Discussion- EMA Director Andrew Sankey explained that this is a mass notification system that the county could use to notify county employees of special events such as a weather closing. MEMA makes use of this system, which is how he discovered it. The system is available for the county to use at no cost. Employees can choose what method they would like to be notified by- text, email, or phone call.

**MOTION: join Maine HAN network, assuring all personnel get information related to courthouse campus operations and Bar Harbor Airport operations (Clark/Blasi 3-0, motion passed)**

County Administrator:

Monthly report- CA Adkins updated the commission on the recently held IT Systems Administrator interviews; he will have a recommendation for a new hire soon. Corrections Union Contract negotiations will be held Tuesday April 16.

**MOTION: to adjourn 11:45 (Clark/Blasi 3-0, motion passed)**

Respectfully submitted,

Rebekah Knowlton  
Deputy County Administrator

# **NEW BUSINESS**





## *Town of Mount Desert*

### *Board of Selectmen*

21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5531 Fax 207-276-3232  
Web Address [www.mtdesert.org](http://www.mtdesert.org)

## **POLICY ON TREASURER'S DISBURSEMENT WARRANTS FOR EMPLOYEE WAGES AND BENEFITS**

**Purpose.** This policy allows designated municipal officers acting on behalf of the full board of municipal officers, to review, approve, and sign municipal treasurer's disbursement warrants, for wages and benefits only.

**This policy is additional to, not in lieu of, majority power.** Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for wages and benefits.

**Delegation of authority.** Pursuant to 30-A MRSA § 5603(2) (A) (1), the following authority is granted with respect to treasurers disbursement warrants **for municipal employee wages and benefits only:**

**Current municipal officers.** The municipal officers in office at the time of execution of this policy are: Martha T. Dudman, XXXXX, XXXXXX, John B. Macauley, and James F. Mooers.

Any one of the municipal officers named above, acting alone, may review, approve, and sign such warrants.

**Effective date and term.** This policy becomes effective on the date indicated below, and remains in effect for one-year from its effective date, or until the next annual election of municipal officers.

**Renewal.** This policy shall be renewed annually after the election of municipal officers. Any renewal is valid until the next annual election of municipal officers, unless a sooner date of expiration is specified.

**Copies.** The Chair of the municipal officers will furnish copies of this policy to the municipal clerk and to the municipal treasurer. If the clerk and the treasurer are the same person, a copy shall nonetheless be provided to that person in each capacity.

**Reminder.** The treasurer shall remind the municipal officers to consider renewing this policy annually before it lapses.

**Original.** The municipal clerk shall maintain the original of this policy on file.



## **Town of Mount Desert**

### **Board of Selectmen**

21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5531 Fax 207-276-3232  
Web Address [www.mtdesert.org](http://www.mtdesert.org)

## **POLICY ON TREASURER'S DISBURSEMENT WARRANTS FOR STATE FEES**

**Purpose.** This policy allows designated municipal officers (selectmen), acting on behalf of the full board of municipal officers, to review, approve, and sign municipal treasurer's disbursement warrants for payment of state fees only.

**This policy is additional to, not in lieu of, majority power.** Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for payment of state fees.

**Delegation of authority.** Pursuant to 30-A MRSA § 5603(2)(A)(3), the following authority is granted with respect to treasurer's disbursement warrants **for payment of state fees only.**

**Current municipal officers.** The municipal officers in office at the time of execution of this policy are: Martha T. Dudman, XXXXX, XXXXX, John B. Macauley, and James F. Mooers.

Any one of the municipal officers named above, acting alone, may review, approve, and sign such warrants.

**Effective date and term.** This policy becomes effective on the date indicated below, and remains in effect for one-year from its effective date, or until the next annual election of municipal officers.

**Renewal.** This policy shall be renewed annually after the election of municipal officers. Any renewal is valid until the next annual election of municipal officers, unless a sooner date of expiration is specified.

**Copies.** The Chair of the municipal officers will furnish copies of this policy to the municipal clerk and to the municipal treasurer. If the clerk and the treasurer are the same person, a copy shall nonetheless be provided to that person in each capacity.

**Reminder.** The municipal treasurer shall remind the municipal officers to consider renewing this policy annually before it lapses.

**Original.** The municipal clerk shall maintain the original of this policy on file.



## ***Town of Mount Desert***

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## **MUNICIPAL OFFICERS' POLICY ON DISBURSEMENT OF MUNICIPAL EDUCATION COSTS**

Pursuant to 20-A MRSA Section 15006(1) and 30-A MRSA section 5603(2)(a), the municipal treasurer is hereby authorized to disburse funds to pay municipal education costs when the treasurer has been presented with a disbursement warrant signed by the school superintendent and approved by a majority of the school board.

Before disbursing any funds on such a warrant, however, the municipal treasurer shall be satisfied that the warrant is indeed signed by at least a majority of the school board. The treasurer may accept as such satisfaction a written and signed certification of the pertinent fact from the school superintendent, or, if the warrant itself indicates the fact, then the treasurer may rely on the representation of the warrant without further inquiry. The treasurer shall not, however, pay any item on a warrant if payment of that item would result in an overdraft, and shall report his refusal to honor the item in writing to the superintendent and to the municipal officers promptly.

The Town Manager shall ensure that this policy is brought to the attention of the municipal officers annually for consideration of renewal. The municipal clerk shall, after approval by the municipal officers of any meeting in which they have voted a renewal of this policy, attest to such renewal by endorsing the policy below, and shall then file a copy of the policy bearing that renewal endorsement in the clerk's files and shall deliver a copy to the municipal treasurer.



## ***Town of Mount Desert***

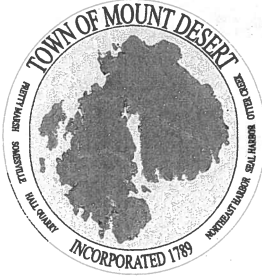
### ***Board of Selectmen***

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Web Address [www.mtdesert.org](http://www.mtdesert.org)

### **APPLICATION OF PAYMENTS TO UNPAID TAXES POLICY Pursuant to 36 M.R.S.A. § 906**

We, the Municipal Officers of the Town of Mount Desert, upon request of the Tax Collector of said Town, hereby authorize and direct said Tax Collector, pursuant to Title 36, Maine Revised Statutes Annotated, section 906, to apply any tax payment received from an individual as payment for any property tax against outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill, provided, however, that no such payment may be applied to any tax for which an abatement application or appeal is pending unless approved in writing by the taxpayer.

Dated: May 7, 2019 at Town of Mount Desert:



## ***Town of Mount Desert***

### ***Board of Selectmen***

21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5531 Fax 207-276-3232  
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## **MUNICIPAL OFFICERS' POLICY ON REIMBURSEMENT**

Consideration and approval of any permit reimbursement request shall be the purview of the Code Enforcement Officer.

Any approved request for reimbursement of a permit fee shall be assessed a 10% administration fee levied against the cost of the permit.

Any Permittee failing to act on an issued permit within one year of the date of issuance shall be ineligible for reimbursement.

Any permit that has been acted upon, regardless of the completeness of the project for which the permit has been issued, shall be ineligible for reimbursement of the permit fee or any portion thereof.

Dated: May 7, 2019 at Town of Mount Desert:



## **Town of Mount Desert**

### **Board of Selectmen**

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address [www.mtdesert.org](http://www.mtdesert.org)

ORDERED, That the Board of Selectmen hereby authorizes the Town Manager and his designee to sign BYOB and Off-Premises Catering liquor license applications on behalf of the Municipal Officers, during the period May 7, 2019 through May 31, 2020.

Dated: May 7, 2019 at Town of Mount Desert:



# ***Town of Mount Desert***

## ***Board of Selectmen***

21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5531 Fax 207-276-3232  
Web Address [www.mtdesert.org](http://www.mtdesert.org)

May 7, 2019

Approved Town Counsel for 2019-2020

Eaton Peabody  
Bergen & Parkinson  
Drummond Woodsum Law Firm  
James Collier, Smith & Collier PA  
Patterson Law Offices

Dated: May 7, 2019 at Town of Mount Desert:



STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS  
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT  
8 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0008  
TELEPHONE: (207) 624-7220  
FAX: (207) 287-3434  
EMAIL INQUIRIES: [MAINELIQUOR@MAINE.GOV](mailto:MAINELIQUOR@MAINE.GOV)

## NOTICE

**To avoid any delay in the processing of your application and issuance of your liquor license, please make sure that:**

- You completed the application in full. It is suggested to have submitted 30 days prior to the expiration date of your liquor license.
- Application and Corporate Questionnaire forms are signed by the owner(s) or corporate officer(s).
- The application is signed by the Town or City Municipal Officers or County Commissioners.
- The license fee submitted is for the correct Class you are applying for and includes the \$10.00 filing fee. The check can be made payable to "Treasurer, State of Maine" and both fees can be submitted on one check. If the business is located in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
- Your room (if applicable), food and liquor gross income for the year is filled in
- A diagram of the facility to be licensed needs to accompany **ALL** New and Renewal applications.
- Corporations, limited liability companies, partnerships must complete and submit the Corporate Information Required for Business Entities who are Licensees. If not a publicly traded entity, ownership must add up to 100%.

**Submit Completed Forms to:**

Bureau of Alcoholic Beverages

Division of Liquor Licensing and Enforcement

8 State House Station, Augusta, Me 04333-0008 (Regular address)

10 Water Street, Hallowell, ME 04347 (Overnight address)



**BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS**  
**DIVISION OF LIQUOR LICENSING AND ENFORCEMENT**  
**8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 (Regular Mail)**  
**10 WATER STREET, HALLOWELL, ME 04347 (Overnight Mail)**  
**TEL: (207) 624-7220 FAX: (207) 287-3434**  
**EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV**

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	
Good SOS & DBA: YES <input type="checkbox"/> NO <input type="checkbox"/>	

**PRESENT LICENSE EXPIRES:** 6/1/19

NEW application:  Yes  No

If business is NEW or under new ownership, indicate starting date: \_\_\_\_\_

Requested inspection (New Licensees/ Ownership Changes Only) Date : \_\_\_\_\_ Business hours: \_\_\_\_\_

**INDICATE TYPE OF PRIVILEGE:**  MALT  VINOUS  SPIRITUOUS

**INDICATE TYPE OF LICENSE:**

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI)     | <input type="checkbox"/> CLASS A LOUNGE (Class X)  |
| <input type="checkbox"/> HOTEL (Class I,II,III,IV)                 | <input type="checkbox"/> HOTEL, FOOD OPTIONAL (Class I-A) | <input type="checkbox"/> BED & BREAKFAST (Class V) |
| <input type="checkbox"/> GOLF COURSE (Class I,II,III,IV)           | <input type="checkbox"/> TAVERN (Class IV)                | <input type="checkbox"/> QUALIFIED CATERING        |
| <input type="checkbox"/> OTHER: _____                              |   | <input type="checkbox"/> SELF-SPONSORED EVENTS     |

(QUALIFIED CATERERS ONLY)

**REFER TO PAGE 3 FOR FEE SCHEDULE**

**ALL QUESTIONS MUST BE ANSWERED IN FULL**

Corporation Name:			Business Name (D/B/A)		
			BURNING TREE RESTAURANT		
APPLICANT(S) –(Sole Proprietor)		DOB:	Physical Location:		
ELMER BEAL JR.			69 OTTER CREEK DR		
B. Allison MARTIN		DOB:	City/Town	State	Zip Code
			Mt. Desert	ME	04660
Address			Mailing Address		Same As Above? <input checked="" type="checkbox"/>
71 Otter Creek Dr					
City/Town	State	Zip Code	City/Town	State	Zip Code
Mt. Desert	ME	04660			
Telephone Number		Fax Number	Business Telephone Number		Fax Number
207-288-9331		None	207-288-9331		None
Federal I.D. #			Seller Certificate #:		
01-0436748			or Sales Tax #: 0229354		
Email Address:			Website:		
ebeal@coa.edu			none		

1. If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: —

2. State amount of gross income from period of last license:  
 ROOMS \$ — FOOD \$ 442,435.55 LIQUOR \$ 143,681.57

3. Is applicant a corporation, limited liability company or limited partnership? YES  NO   
 If Yes, please complete the Corporate Information required for Business Entities who are licensees.

4. Do you permit dancing or entertainment on the licensed premises? YES  NO

5. Do you own or have any interest in any another Maine Liquor License?  Yes  No (Use an additional sheet(s) if necessary.) If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

License # \_\_\_\_\_ Name of Business \_\_\_\_\_

Physical Location \_\_\_\_\_ City / Town \_\_\_\_\_

6. If manager is to be employed, give name: NO

7. Business records are located at: Flatter Creek Dr. Mt Desert ME 04660

8. Is/are applicants(s) citizens of the United States? YES  NO

9. Is/are applicant(s) residents of the State of Maine? YES  NO

10. List name, date of birth, and place of birth for all applicants, managers, and bar managers.

Full Name (Please Print)	DOB	Place of Birth
ELMER L. BEAL JR	..	Bar Harbor ME
B. Allison MARTIN	..	Elmira NY

11. Residence address on all of the above for previous 5 years (Limit answer to city & state)

Name: <u>Elmer L. Beal JR</u>	City: <u>Mt. Desert</u>	State: <u>ME</u>
Name: <u>B. Allison MARTIN</u>	City: <u>Mt. Desert</u>	State: <u>ME</u>
Name: _____	City: _____	State: _____

12. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES  NO

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_ (use additional sheet(s) if necessary)

13. Will any law enforcement official benefit directly in your license, if issued?

Yes  No  If Yes, give name: \_\_\_\_\_

14. Has/have applicant(s) formerly held a Maine liquor license? YES  NO

15. Does/do applicant(s) own the premises? Yes  No  If No give name and address of owner: \_\_\_\_\_

16. Describe in detail the premises to be licensed: (On Premise Diagram Required) Restaurant w/ kitchen and 3 small dining rooms on 1 floor. DINNER ONLY 2nd floor is storage

17. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?

YES  NO  Applied for: \_\_\_\_\_

18. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 3 miles

Which of the above is nearest? church

19. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES  NO

If YES, give details: mortgage - 1st Natl. Bank Bar Harbor

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

**NOTE:** "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Mount Desert ME on April 17, 2019  
Town/City, State Date

**PLEASE SIGN IN BLUE INK**

B. Allison Martin  
Signature of Applicant or Corporate Officer(s)  
B. ALLISON MARTIN  
Print Name

Elmer Beal Jr.  
Signature of Applicant or Corporate Officer(s)  
ELMER BEAL, JR.  
Print Name

**FEE SCHEDULE**

<b>FILING FEE: (must be <u>included</u> on all applications).....</b>	<b>\$ 10.00</b>
<b>Class I</b> Spirituous, Vinous and Malt .....	<b>\$ 900.00</b>
<b>CLASS I:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB	
<b>Class I-A</b> Spirituous, Vinous and Malt, Optional Food (Hotels Only) .....	<b>\$1,100.00</b>
<b>CLASS I-A:</b> Hotels only that do not serve three meals a day.	
<b>Class II</b> Spirituous Only .....	<b>\$ 550.00</b>
<b>CLASS II:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
<b>Class III</b> Vinous Only .....	<b>\$ 220.00</b>
<b>CLASS III:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
<b>Class IV</b> Malt Liquor Only .....	<b>\$ 220.00</b>
<b>CLASS IV:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
<b>Class III &amp; IV</b> Malt & Vinous Only .....	<b>\$ 440.00</b>
<b>CLASS III &amp; IV:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
<b>Class V</b> Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) .....	<b>\$ 495.00</b>
<b>CLASS V:</b> Clubs without catering privileges.	
<b>Class X</b> Spirituous, Vinous and Malt – Class A Lounge .....	<b>\$2,200.00</b>
<b>CLASS X:</b> Class A Lounge	
<b>Class XI</b> Spirituous, Vinous and Malt – Restaurant Lounge .....	<b>\$1,500.00</b>
<b>CLASS XI:</b> Restaurant/Lounge; and OTB.	
<b>SELF-SPONSORED EVENTS: Qualified Caterers Only .....</b>	<b>\$ 700.00</b>

**UNORGANIZED TERRITORIES** \$10.00 filing fee shall be paid directly to County Treasurer. **All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer. All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.**

All fees must accompany application, make check payable to the **Treasurer, State of Maine.**

This application must be completed and signed by the Town or City and mailed to:  
Bureau of Alcoholic Beverages and Lottery Operations  
Division of Liquor Licensing and Enforcement  
8 State House Station, Augusta, ME 04333-0008 (Regular address)  
10 Water Street, Hallowell, ME 04347 (Overnight address)  
Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

**TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:**

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: \_\_\_\_\_, Maine \_\_\_\_\_  
City/Town (County)

On: \_\_\_\_\_  
Date

The undersigned being:  Municipal Officers  County Commissioners of the  
 City  Town  Plantation  Unincorporated Place of: \_\_\_\_\_, Maine  
\_\_\_\_\_  
\_\_\_\_\_

**THIS APPROVAL EXPIRES IN 60 DAYS**

**NOTICE – SPECIAL ATTENTION**

**§653. Hearings; bureau review; appeal**

**1. Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][ 2003, c. 213, §1 (AMD) .]

**2. Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime: [1987, c. 45, Pt. A, §4 (NEW).]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW).]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD).]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD) .]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD) .]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD) .]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW) .]

[ 2009, c. 81, §§1-3 (AMD) .]

**3. Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP).]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]

[1995, c. 140, §6 (AMD) .]

**4. No license to person who moved to obtain a license.** [ 1987, c. 342, §32 (RP) .]

**5. Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

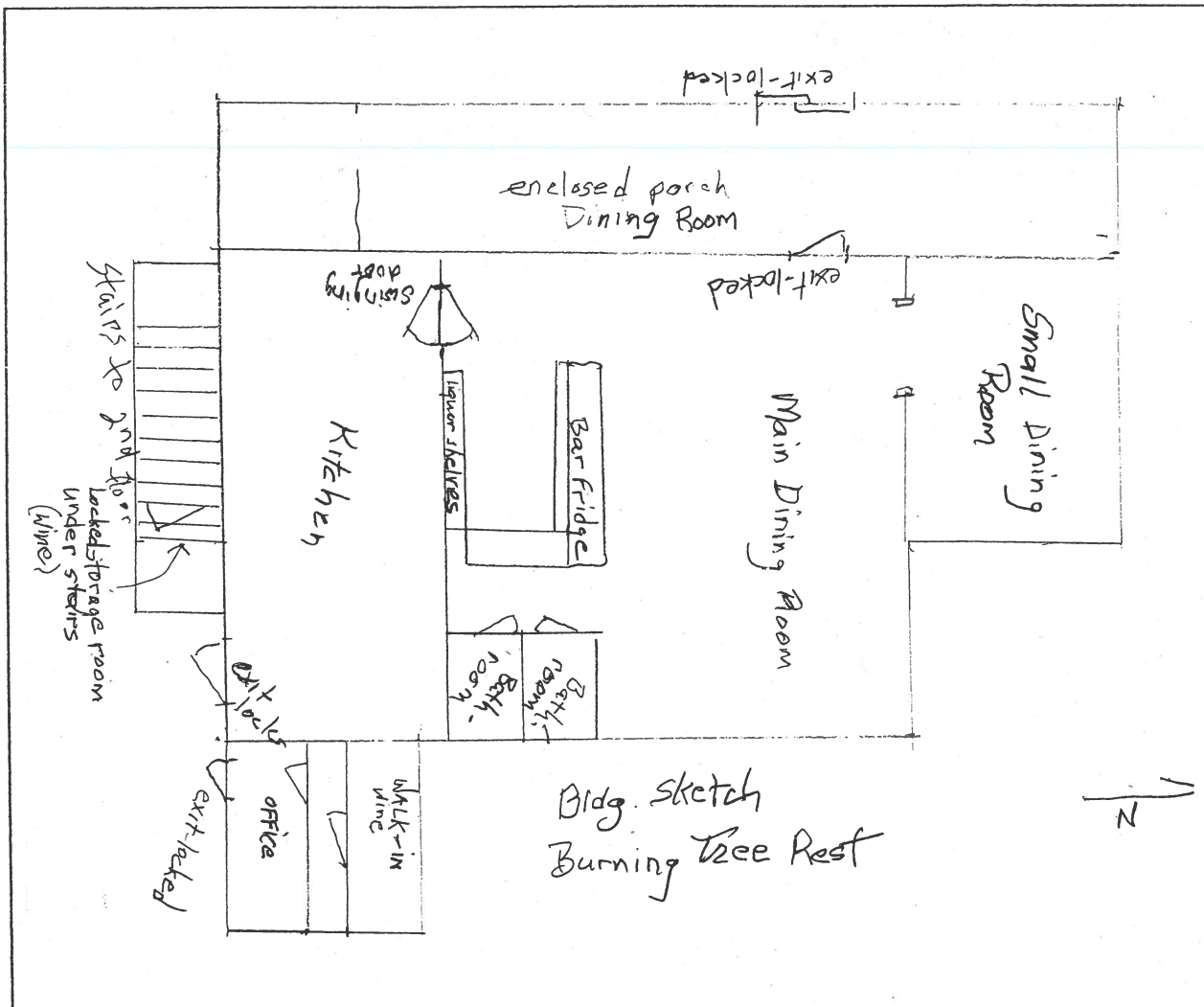
[ 1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]



## SUPPLEMENTAL APPLICATION FORM ON-PREMISE DIAGRAM

In an effort to clearly define your licensed premise and the areas that consumption and storage of liquor is allowed, The Bureau of Liquor Enforcement is requiring all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, decks and all areas that you are requesting approval from the Bureau for liquor consumption.



OFFICES LOCATED AT: 397 WATER STREET GARDINER, MAINE 04345

(207) 624-8745 (Voice)

(207) 624-4478 (TDD)

(207) 624-8767 (Fax)

RECEIVED

APR 22 2019

THE TOWN OF  
MOUNT DESERT

The  
**ACADIA**  
CHANNEL

Dobbs Productions  
Box 541  
Bar Harbor, Maine 04609



Durlin Lunt: Town Manager  
Town of Mount Desert  
P.O. Box 248 - 21 Sea Street  
Northeast Harbor, ME 04662

April 19, 2019

Dear Durlin

On behalf of Dobbs Productions Inc., I would hereby request permission to use Public Access channel 1301 on Mount Desert Island for summer 2019 and winter 2020, to broadcast The Acadia Channel (May 15 – October 31), and all MDI TV Public Access related programming such as the bulletin board, Christmas concerts, exercise, local health, educational and informational programming.

Sincerely Yours, Jeff Dobbs: President

A handwritten signature in black ink, appearing to read 'Jeff Dobbs', written over the typed name.

# **TREASURER'S WARRANTS**



Warrants for BOS Agenda:

BOS Agenda:

05/07/19

	Description	#	Date	Amount
<b>A. Warrants to be Approved and Signed:</b>				
	Town Invoices	AP1963	05/07/19	\$ 573,308.43
<b>B. Authorized Warrants to be Signed: (Wendy needs to abstain)</b> (Prior Electronic or Manual Authorization )				
	<b>Town State Fees &amp; P/R Benefits</b>			
		AP1960	04/17/19	\$ 28,245.72
		AP1961	04/24/19	\$ 2,055.56
		AP1962	05/01/19	\$ 90,805.55
	<b>Town Payroll</b>			
		PR1921	04/19/19	\$ 98,784.24
		PR1922	05/03/19	\$ 100,753.82
<b>C. Warrants to be Acknowledged:</b>				
	School Invoices	#11	05/01/19	\$ 24,176.10
	<b>(John does NOT need to abstain)</b>			
	School Payroll	#22	04/26/19	\$ 156,792.04
<b>TOTAL WARRANTS FOR BOS MEETING</b>				<b>\$ 1,074,921.46</b>

**TOWN OF MOUNT DESERT**  
**ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 1963**

CHECK DATE: May 7, 2019

CHECK NUMBER:	<u>311064</u>	through	<u>311132</u>	\$ <u>541,653.87</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>1048</u>	through	<u>1061</u>	\$ <u>31,654.56</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 573,308.43

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

James F Mooers

Matthew J Hart, Vice Chairman

Martha T Dudman

Wendy H Littlefield, Secretary



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

10100  
CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME

10100 Ckg-BH General Fund 8066 INVOICE INVOICE WARRANT NET  
10100 Ckg-BH General Fund 8066 INVOICE INVOICE WARRANT NET

INVOICE DTL DESC

INVOICE	INVOICE	WARRANT	NET
1048 05/07/2019 EFT Invoice: 34421	76 BROWNS COMMUNICATIONS INC 2,787.62 1440110 57200 4111	04/19/2019 API1963 New cruiser upfitting - 2019 Ford SUV EQUIP-VEHICLES-19 SUV FORD	2,787.62
Invoice: 34413	BROWNS COMMUNICATIONS INC 583.20 1440110 57200 4107	04/18/2019 API1963 Traded cruiser 2016 Ford SUV- equip stripping EQUIP-VEHICLES-16 FORD EXP	583.20
		CHECK 1048 TOTAL:	3,370.82
1049 05/07/2019 EFT Invoice: 20191293	116 CIVIL ENGINEERING SERVICES INC 243.56 6010100 57400	04/11/2019 API1963 josh laptop EQUIP-TECH HARDWARE	243.56
Invoice: 20191294	CIVIL ENGINEERING SERVICES INC 639.96 1221000 54250	04/11/2019 API1963 IT Support Police Department IT/TECH FEE	639.96
Invoice: 20191292	CIVIL ENGINEERING SERVICES INC 1,189.96 1221000 54250	04/11/2019 API1963 It Support Admin IT/TECH FEE	1,189.96
		CHECK 1049 TOTAL:	2,073.48
1050 05/07/2019 EFT Invoice: 959333	792 COASTAL ENERGY 110.22 1550666 53400	04/17/2019 API1963 99.3 GALS Propane for NEH Storage Building-EM HEATING FUEL	110.22
		CHECK 1050 TOTAL:	110.22
1051 05/07/2019 EFT Invoice: 5156	1735 CONNECTIVITY WORKS INC 734.50 1221000 55120	04/30/2019 API1963 Telephone Maintenance and repair TELEPHONE-USAGE	734.50
Invoice: 4999	CONNECTIVITY WORKS INC 1,160.00 1221000 57600	04/29/2019 API1963 cabling conference room communications EQUIP-INFRASTRUCT-PHONE	1,160.00
		CHECK 1051 TOTAL:	1,894.50
1052 05/07/2019 EFT Invoice: 10299486724	148 DELL MARKETING LP 227.49 1440800 57400	02/20/2019 API1963 Dispatch Monitor EQUIP-TECH HARDWARE	227.49
		CHECK 1052 TOTAL:	227.49

INVOICE	INVT DATE	WARRANT	NET
1053 05/07/2019 EFT Invoice: 537269	04/08/2019 Union Mediation CONSULTANT-ADMIN	AP1963	137.50
Invoice: 537275	04/08/2019 Main Street project LEGAL	AP1963	526.00
Invoice: 537273	04/08/2019 Warrant Articles LEGAL	AP1963	220.00
Invoice: 537274	04/08/2019 Union Negotiations, Personnel CONSULTANT-ADMIN	AP1963	357.50
	CHECK	1053 TOTAL:	1,241.00
1054 05/07/2019 EFT Invoice: 0419	04/30/2019 Travel Expense TOWN MGR EXPENSE	AP1963	40.60
	CHECK	1054 TOTAL:	40.60
1055 05/07/2019 EFT Invoice: 0419	04/11/2019 MILEAGE 93.8 - BANGOR TO ORONO TO TRENTON TRAINING	AP1963	54.40
Invoice: HFV REFUND	12/17/2018 OVERPAYMENT FOR HF LICENSE (HAD LIFETIME) Clearing	AP1963	8.00
	CHECK	1055 TOTAL:	62.40
1056 05/07/2019 EFT Invoice: 3421336	04/11/2019 ant control in pd&fd ts GEN REPAIRS & MAINT	AP1963	80.00
	CHECK	1056 TOTAL:	80.00
1057 05/07/2019 EFT Invoice: 15147	04/18/2019 Replaced defective sink at stat. #3 BLDG REPAIR & MAINT-S3 SV	AP1963	291.59
	CHECK	1057 TOTAL:	291.59

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CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

1058 05/07/2019 EFT 1844 SMITH, COLLIER & FAHEY, PA 1835 04/01/2019 API1963 1,764.84  
Invoice: 1835 Legal Rep. PB - MacQuinn.  
PB LEGAL

1,764.84 1220440 54500 CHECK 1058 TOTAL: 1,764.84

1059 05/07/2019 EFT 1609 TYLER TECHNOLOGIES INC 045-258631 04/01/2019 API1963 19,547.25  
Invoice: 045-258631 19,547.25 1221000 55330 800 SOFTWARE MUNIS LICENSE

CHECK 1059 TOTAL: 19,547.25

1060 05/07/2019 EFT 970 DONNA WALTON 070118063019 03/13/2019 API1963 400.00  
Invoice: 070118063019 400.00 1440330 54840 432 Light janitorial services for station #2  
CUSTODIAL-S2 SH

CHECK 1060 TOTAL: 400.00

1061 05/07/2019 EFT 2221 LISA YOUNG 0319 MILEAGE 03/25/2019 API1963 122.50  
Invoice: 0319 MILEAGE 122.50 1220500 54100 HUSSON TRAVEL 211.2 @ .58  
TRAINING

CHECK 1061 TOTAL: 550.37

Invoice: 0419 MILEAGE & EXP 04/30/2019 API1963 427.87  
LISA YOUNG HUSSON=528MI/AIPOINT=79.2 @ .58/PARKING/UBER  
TRAINING  
306.25 1220500 54100  
45.93 1220500 54100  
55.00 1220500 54100  
10.83 1220500 54100  
9.86 1220500 54100

CHECK 1061 TOTAL: 550.37

311064 05/07/2019 PRD 989 ACADIA DISPOSAL DISTRICT 2019-023 04/11/2019 API1963 2,716.90  
Invoice: 2019-023 2,716.90 1551500 54200 RC fee ts  
DUES & MEMBERSHIPS

CHECK 311064 TOTAL: 2,716.90

311065 05/07/2019 PRD 1306 ACADIA FUEL LLC 172984 04/03/2019 API1963 143.37  
Invoice: 172984 143.37 1550666 53400 59.0 GALS Heating Oil NEH WWTP-EM  
HEATING FUEL

CHECK 311064 TOTAL: 2,716.90

Invoice: 173051 173051 131.8 GALS Heating Oil SH WWTP-EM  
HEATING FUEL

CHECK 311064 TOTAL: 2,716.90



CASH ACCOUNT: 100	CHK DATE	CHK NO	INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: 173248			173248	ACADIA FUEL LLC	04/10/2019		AP1963	454.65
			454.65	1550667	187.1 GALS Heating Oil for SV WWTP-EM HEATING FUEL			
Invoice: 173262			173262	ACADIA FUEL LLC	04/11/2019		AP1963	262.93
			262.93	1550668	108.2 GALS Heating Oil SH WWTP-EM HEATING FUEL			
Invoice: 173263			173263	ACADIA FUEL LLC	04/11/2019		AP1963	203.63
			203.63	1550666	83.8 GALS Heating Oil NEH WWTP-EM HEATING FUEL			
Invoice: 173677			173677	ACADIA FUEL LLC	04/25/2019		AP1963	254.66
			254.66	1550666	104.8 GALS Heating Oil NEH WWTP-EM HEATING FUEL			
Invoice: 173678			173678	ACADIA FUEL LLC	04/25/2019		AP1963	459.51
			459.51	1550668	189.1 GALS Heating Oil SH WWTP-EM HEATING FUEL			
311066 05/07/2019 PRTD			173254	1953 ACADIA FUEL LLC	04/10/2019		AP1963	330.48
Invoice: 173254			330.48	1440330	136.0 kWh Stat. #3 heating fuel HEATING FUEL S3 SV			
					CHECK		311065 TOTAL:	2,099.02
311067 05/07/2019 PRTD			173265	1948 ACADIA FUEL LLC	04/11/2019		AP1963	335.10
Invoice: 173265			335.10	1550666	137.9 GALS Heating Oil NEH Maint. Building-EM HEATING FUEL			
					CHECK		311066 TOTAL:	330.48
311068 05/07/2019 PRTD			173165	1949 ACADIA FUEL LLC	04/03/2019		AP1963	5,047.60
Invoice: 173165			5,047.60	1550100	1995.1 gal ON ROAD FUEL AL VEHICLE FUEL			
					CHECK		311068 TOTAL:	5,047.60
311069 05/07/2019 PRTD			173264	1954 ACADIA FUEL LLC	04/11/2019		AP1963	317.60
Invoice: 173264			317.60	1552000	HEATING FUEL BJ HEATING FUEL			
					CHECK		311069 TOTAL:	317.60



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311070 05/07/2019 PRTRD  
Invoice: 113273

CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME

10100  
Ckg-BH General Fund 8066

INVOICE INVOICE DTL DESC

WARRANT

NET

311070 05/07/2019 PRTRD 16 ADMIRAL FIRE & SAFETY INC 113273 04/24/2019 AP1963 483.72 1440110 53800 Harrington - uniform shirts, tac shell jacket UNIFORMS

483.72

311071 05/07/2019 PRTRD 1851 APPLIED CONCEPTS INC 345880 04/04/2019 AP1963 208.00 1440110 57200 41111 New SUV Antenna Mount EQUIP-VEHICLES-19 SUV FORD

208.00

311072 05/07/2019 PRTRD 1984 AT&T MOBILITY 04062019 03/28/2019 AP1963 759.15 1550100 55130 cell phone bill bj  
100.00 1551500 55130 CELL PHONES  
459.15 1550552 55130 CELL PHONES

759.15

311073 05/07/2019 PRTRD 1581 BAR HARBOR BANK & TRUST CO 219070-2019 05/01/2019 AP1963 198,302.89 41,495.22 1880100 58523 Prin & Interest on Mun Garage Bond  
156,807.67 1880100 58123 Int-BHBT Garage 2014  
156,807.67 700 25013 Prin-BHBT Garage 2014  
-156,807.67 700 35010 Bond-2013 GOB MG DT Gen fund

198,302.89

311074 05/07/2019 PRTRD 997 CARDMEMBER SERVICES 29531 03/26/2019 AP1963 39.97 1550100 53000 keyboard and mouse bj OFFICE SUPPLIES

39.97

Invoice: 0143 WM SUPERCENTER 0143 WM SUPERCENTER 04/22/2019 AP1963 234.67 6010100 53000 office supplies OFFICE SUPPLIES

234.67

Invoice: 0611 FIRESIDE INN 0611 FIRESIDE INN 03/21/2019 AP1963 11.72 1220220 54100 MEAL TRAINING

11.72

Invoice: 9223 AMER ASSOC 9223 AMER ASSOC 03/23/2019 AP1963 26.90 1220220 53900 NOTARY STAMP MISC SUPPLIES

26.90

Invoice: 6571 FINNS IRISH PUB 6571 FINNS IRISH PUB 04/17/2019 AP1963 71.75 1220220 53900 IRISH PUB STAFF TRAINING MEAL

71.75



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CASH ACCOUNT: 100 10100  
CHECK NO CHK DATE TYPE VENDOR NAME Cfg-BH General Fund 8066

INVOICE	INVOICE	INVT DATE	PO	WARRANT	NET
INVOICE DTL DESC					
71.75 1220220 54100	TRAINING				
Invoice: 3078 SUNDAY RIVER LO	CARDMEMBER SERVICES	3078 SUNDAY	RIVER LO03/29/2019	AP1963	108.07
		3078 SUNDAY	Prop Tax Institute lodging TRAVEL		
Invoice: 0456 MSFT	CARDMEMBER SERVICES	0456 MSFT		AP1963	76.00
		0456 MSFT	E07007VR7M Microsoft Azure Police Department SOFTWARE RENEW/LIC FEES		
Invoice: 0569 MSFT	CARDMEMBER SERVICES	0569 MSFT		AP1963	102.15
		0569 MSFT	E07007VSSA Microsoft Azure Use Fee EMAIL/INTERNET		
Invoice: 6294 MSFT	CARDMEMBER SERVICES	6294 MSFT		AP1963	184.00
		6294 MSFT	E050080P71 Azure Plan 1 Fee EMAIL/INTERNET		
Invoice: 0611 MSFT	CARDMEMBER SERVICES	0611 MSFT		AP1963	76.00
		0611 MSFT	E0700821UD Microsoft Azure Police Department SOFTWARE RENEW/LIC FEES		
Invoice: 0638 MSFT	CARDMEMBER SERVICES	0638 MSFT		AP1963	47.59
		0638 MSFT	E04007WLVG Microsoft Azure EMAIL/INTERNET		
Invoice: 6532 DELTA AIRBAG	CARDMEMBER SERVICES	6532 DELTA	AIRBAG 04/05/2019	AP1963	30.00
		6532 DELTA	CONNECT 2019-BAGGAGE FEE-L YOUNG TRAINING		
Invoice: 6584 VOYAGE-EMV	CARDMEMBER SERVICES	6584 VOYAGE-EMV		AP1963	24.11
		6584 VOYAGE-EMV	CONNECT 2019-LUNCH-L YOUNG TRAINING		
Invoice: 7042 UBER TRIP	CARDMEMBER SERVICES	7042 UBER	TRIP 04/09/2019	AP1963	1.50
		7042 UBER	CONNECT 2019-TRANSPORT TIP-TO DOWNTOWN TRAINING		
Invoice: 3439 UBER TRIP	CARDMEMBER SERVICES	3439 UBER	TRIP 04/09/2019	AP1963	2.00
		3439 UBER	CONNECT 2019-TRANSPORT TIP-FR DOWNTOWN TRAINING		
Invoice: 8104 UBER TRIP	CARDMEMBER SERVICES	8104 UBER	TRIP 04/09/2019	AP1963	9.25
		8104 UBER	CONNECT 2019-TRANSPORT TO DOWNTOWN TRAINING		
Invoice: 0397 UBER TRIP	CARDMEMBER SERVICES	0397 UBER	TRIP 04/09/2019	AP1963	6.46
		0397 UBER	CONNECT 2019-TRANSPORT FR DOWNTOWN TRAINING		
Invoice: 0420 UBER TRIP	CARDMEMBER SERVICES	0420 UBER	TRIP 04/10/2019	AP1963	33.71
		0420 UBER	CONNECT 2019-TRANSPORT TO AIRPORT		



INVOICE	INVOICE DTL DESC	WARRANT	NET
33.71 1220500 54100	TRAINING		
7353 UBER TRIP 04/11/2019	CONNECT 2019-TRANSPORT TIP-TO AIRPORT TRAINING	AP1963	2.00
2909 LOVE SHACK 04/10/2019	CONNECT 2019-LUNCH-L YOUNG TRAINING	AP1963	12.93
0193 DELTA AIRBAG 04/10/2019	CONNECT 2019-BAGGAGE FEE-L YOUNG TRAINING	AP1963	30.00
3821 FOOD HALL C 04/11/2019	CONNECT 2019-DINNER-L YOUNG TRAINING	AP1963	14.45
9223 ALOFT DALLAS 04/11/2019	CONNECT 2019-LODGING-L YOUNG TRAINING	AP1963	743.05
6891 WM SUPERCENTER 04/20/2019	INK FOR LISA'S PRINTER - SCHOOL WORK OFFICE SUPPLIES	AP1963	52.97
6719 WM SUPERCENTER 04/20/2019	INK -SALES TAXED IN ERROR - OFFICE SUPPLIES	AP1963	55.88
3744 DELTA AIRBAG 04/05/2019	CONNECT 2019-BAGGAGE FEE-K MAHAR TRAINING	AP1963	70.00
0097 VTS GO SHUTTLE 04/06/2019	CONNECT 2019-TRANSPORT FROM AIRPORT TRAINING	AP1963	72.00
8989 RJ MEXICAN CUI 04/07/2019	CONNECT 2019-DINNER - LYOUNG & K MAHAR TRAINING	AP1963	64.94
3911 SQ THE J PAUL 04/08/2019	CONNECT 2019-SHIRT & TOKEN TRAINING	AP1963	37.34
8761 ALOFT DALLAS 04/08/2019	CONNECT 2019-BREAKFAST KMAHAR TRAINING	AP1963	13.50
2529 MESO MAYA 04/08/2019	CONNECT 2019-DINNER- L YOUNG & K MAHAR	AP1963	54.38

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
54.38	1220500 54100 TRAINING				
Invoice: 1282	ALOFT DALLAS 04/09/2019 CARDMEMBER SERVICES	04/09/2019	KMAHAR	AP1963	12.01
12.01	1220500 54100 TRAINING				
Invoice: 8566	DELTA AIRBAG 04/09/2019 CARDMEMBER SERVICES	04/09/2019	FEE-KMAHAR	AP1963	70.00
70.00	1220500 54100 TRAINING				
Invoice: 0078	SQ THE J PAUL 04/10/2019 CARDMEMBER SERVICES	04/10/2019	BOTTLE	AP1963	8.66
8.66	1220500 54100 TRAINING				
Invoice: 1246	RPS BANGOR INT04/10/2019 CARDMEMBER SERVICES	04/10/2019	KMAHAR	AP1963	55.00
55.00	1220500 54100 TRAINING				
Invoice: 2891	LOVE SHACK E 04/10/2019 CARDMEMBER SERVICES	04/10/2019	KMAHAR	AP1963	14.89
14.89	1220500 54100 TRAINING				
Invoice: 0524	BLACK BEAR INN 04/10/2019 CARDMEMBER SERVICES	04/10/2019	KMAHAR	AP1963	83.00
83.00	1220500 54100 TRAINING				
Invoice: 9245	CIBO EXPRESS 04/11/2019 CARDMEMBER SERVICES	04/11/2019	KMAHAR	AP1963	10.32
10.32	1220500 54100 TRAINING				
Invoice: 9207	ALOFT DALLAS 04/11/2019 CARDMEMBER SERVICES	04/11/2019	K MAHAR	AP1963	735.05
735.05	1220500 54100 TRAINING				
Invoice: 5491	BVD BEENVERIFI04/20/2019 CARDMEMBER SERVICES	04/20/2019	FIND	AP1963	44.58
44.58	1220500 54200 DUES & MEMBERSHIPS				
Invoice: 4686	FLEXIT 04/22/2019 CARDMEMBER SERVICES	04/22/2019	PASTRIES	AP1963	28.35
28.35	1220550 53000 OFFICE SUPPLIES				
Invoice: 5996	HALLMRK 04/22/2019 CARDMEMBER SERVICES	04/22/2019	MEMBERSHIPS	AP1963	18.00
18.00	1220550 54200 DUES & MEMBERSHIPS				
Invoice: 5157	GREAT WALL BUFF04/17/2019 CARDMEMBER SERVICES	04/17/2019	Training (Meal)	AP1963	16.27
16.27	1440110 54140 MEAL ALLOWANCE				
Invoice: 0538	FIRESIDE INN 04/19/2019 CARDMEMBER SERVICES	04/19/2019	Hotel	AP1963	180.00
180.00	1220500 54100 Edgcomb - Firearms Instructor Training				



INVOICE	INVOICE DATE	PO	WARRANT	NET
180.00	04/07/2019	54110	API1963	27.93
27.93	04/07/2019	54100	API1963	33.00
33.00	04/11/2019	20010	API1963	33.00
65.00	04/22/2019	53800	API1963	65.00
129.00	04/16/2019	53800	API1963	129.00
-140.00	12/04/2018	53800	API1963	-140.00
600.00	04/18/2019	57122	API1963	600.00
149.93	04/17/2019	53000	API1963	149.93
265.70	04/08/2019	55400	API1963	265.70

LODGING  
 VOYAGE-EMV  
 CONNECT 2019-LUNCH K MAHAR  
 TRAINING  
 CHECK 311074 TOTAL:  
 OVERPAYMENT  
 HARRINGTON - backordered pants  
 UNIFORMS  
 HARRINGTON - Uniform pants  
 UNIFORMS  
 RETURN OF BOOTS ORG. INV 81697  
 UNIFORMS  
 CHECK 311075 TOTAL:  
 pile replacement  
 EQUIP-PILINGS  
 CHECK 311076 TOTAL:  
 first aid supplies  
 OFFICE SUPPLIES  
 CHECK 311077 TOTAL:  
 28105 025 4 FLXFL CLx2-6  
 27 3/4" Spool  
 SH WWTP-EM  
 GEN REPAIRS & MAINT  
 CHECK 311078 TOTAL:  
 CHECK 311079 TOTAL:



CASH ACCOUNT: 100	CHK DATE	TYPE	VENDOR NAME	INVOICE	INVOICE DTL	DESC	INV DATE	PO	WARRANT	NET
311080	05/07/2019	PRTD	1842 EMERA MAINE	10057341-1	040819	04/08/2019	Joy Road Pool Electricity	AP1963		15.53
	Invoice:		10057341-1	59200			MD ELEMENTARY SCHOOL			
	Invoice:		EMERA MAINE	10558315-3	040119	04/01/2019	0 kwh Marina power	AP1963		649.17
	Invoice:		EMERA MAINE	10558316-5	040119	04/01/2019	10600 kwh marina power	AP1963		1,966.19
	Invoice:		EMERA MAINE	10003320-2	040119	04/01/2019	24880 kwh marina power	AP1963		4,260.20
	Invoice:		EMERA MAINE	10057334-6	040119	04/01/2019	3162 KWH Sea Street PS	AP1963		992.06
	Invoice:		EMERA MAINE	10057323-3	040119	04/01/2019	73 KWH yachtsmen power	AP1963		28.26
	Invoice:		EMERA MAINE	10057337-3	040119	04/01/2019	2476 KWH Bracy Cove PS	AP1963		447.24
	Invoice:		EMERA MAINE	10057329-6	040519	04/05/2019	5494 KWH GILPAT Cove PS	AP1963		1,240.66
	Invoice:		EMERA MAINE	10057322-1	040719	04/07/2019	76 KWH Sargent Drive PS	AP1963		29.03
	Invoice:		EMERA MAINE	10057343-5	040519	04/05/2019	1252 KWH Gary Moore PS	AP1963		233.82
	Invoice:		EMERA MAINE	10003319-0	040519	04/05/2019	36760 KWH NEH WWTP	AP1963		5,694.70
	Invoice:		EMERA MAINE	10057328-4	040819	04/08/2019	339 kwh STREET LIGHTS	AP1963		528.99
	Invoice:		EMERA MAINE	10545196-3	040119	04/01/2019	2 kwh 40 HARBOR DR	AP1963		16.75
	Invoice:		EMERA MAINE	10545196-3	040119	04/01/2019	2 kwh 40 HARBOR DR	AP1963		16.75



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CASH ACCOUNT: 100 10100  
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

Ckg-BH General Fund 8066 INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

Invoice: 10057342-3	040119	04/01/2019	AP1963	3,730.70
EMERA MAINE	10057342-3	040119	04/01/2019	AP1963
	22960	KWH SH WWTP Electric-EM		
	55010	ELECTRICITY		
Invoice: 10057339-7	040119	04/01/2019	AP1963	1,226.36
EMERA MAINE	10057339-7	040119	04/01/2019	AP1963
	4480	KWH Otter Creek PS Electric-EM		
	55010	ELECTRICITY		
Invoice: 10057335-9	040119	04/01/2019	AP1963	202.26
EMERA MAINE	10057335-9	040119	04/01/2019	AP1963
	1071	KWH SH Library PS Electric-EM		
	55010	ELECTRICITY		
Invoice: 10003318-8	041719	04/17/2019	AP1963	37.67
EMERA MAINE	10003318-8	041719	04/17/2019	AP1963
	127	KWH SH Hill PS Electric-EM		
	55010	ELECTRICITY		
		CHECK	311080 TOTAL:	21,299.59
311081 05/07/2019 PRTD	1398	FASTENAL COMPANY	04/01/2019	AP1963
Invoice: MEELS45658	MEELS45658	SHOP RAGS AND SPILL PADS AL		160.01
	55400	GEN REPAIRS & MAINT		
Invoice: MEELS45725	MEELS45725	HOSE ENDS AND CLEANER AL		164.95
	55400	GEN REPAIRS & MAINT		
		CHECK	311081 TOTAL:	324.96
311082 05/07/2019 PRTD	1120	GARY SAUNDERS	04/08/2019	AP1963
Invoice: 1977	1977	Lettering new cruiser		550.00
	57200	EQUIP-VEHICLES-19 SUV FORD		
		CHECK	311082 TOTAL:	550.00
311083 05/07/2019 PRTD	215	FIRE TECH & SAFETY OF NEW ENGLAND	04/11/2019	AP1963
Invoice: 179266	179266	Repairs to breathing air compressor		286.58
	4310	VEH RPR-07 GMC A1		
Invoice: 179464	179464	Service to SCBA		50.00
	55400	GEN REPAIRS & MAINT		
		CHECK	311083 TOTAL:	336.58
311084 05/07/2019 PRTD	222	R H FOSTER INC	03/31/2019	AP1963
Invoice: 0319	0319	706.48 @ 2.31 MARCH FUEL		1,633.89
	53710	FUEL-CEO 2018 Chev Col		

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

14.91	1440110	53710	4107	VEHICLE FUEL-16	FORD EXP			
255.41	1440110	53710	4109	VEHICLE FUEL-17	FORD EXP ADM			
657.20	1440110	53710	4108	VEHICLE FUEL-17	FORD EXP PD			
436.06	1440110	53710	4110	VEHICLE FUEL-18	Dodge Ram			
189.85	1550100	53710		VEHICLE FUEL				
65.55	6010100	53710		VEHICLE FUEL				
7.46	1220660	53710	2702	VEHICLE FUEL-18	CHEV COLO			

CHECK 311084 TOTAL: 1,633.89

311085 05/07/2019 PRD 2291 G F JOHNSTON & ASSOCIATES LLC 01112549  
Invoice: 01112549

2,397.00	3000050	57710		198 bids/review ts	Construction	04/12/2019	AP1963	2,397.00
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Invoice: 01112562

1,813.00	3000050	57710		Rt 198 cost reduction work ts	Construction	04/26/2019	AP1963	1,813.00
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CHECK 311085 TOTAL: 4,210.00

311086 05/07/2019 PRD 2395 GENERAL CODE, CMS LLC CMS0004217  
Invoice: CMS0004217

5,283.57	1220220	57800		Scanned Images Selectmen Records	HISTORICAL PRESERVATION	04/15/2019	AP1963	5,283.57
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CHECK 311086 TOTAL: 5,283.57

311087 05/07/2019 PRD 1470 GROUP DYNAMIC INC L1905-016000282  
Invoice: L1905-016000282

150.00	1220800	52415		HRA Admin Fee	HRA=MED DEDUCT	04/12/2019	AP1963	150.00
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CHECK 311087 TOTAL: 150.00

311088 05/07/2019 PRD 196 HAMMOND LUMBER COMPANY 1931988  
Invoice: 1931988

47.95	1440330	55200	433	Station 3 office door lock	BLDG REPAIR & MAINT-S3 SV	04/09/2019	AP1963	47.95
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Invoice: 1941564

112.75	1550552	53900		5/8 Hex Bolts, 5/8 Hex Nuts, 5/16 Lock Washers-EM	OTHER EQUIPMENT	04/12/2019	AP1963	112.75
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Invoice: 1934883

61.54	1550100	55400		MAIL BOXES BJ	GEN REPAIRS & MAINT	04/10/2019	AP1963	61.54
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Invoice: 1920803

26.96	1550100	55400		BOX RAIL BJ	GEN REPAIRS & MAINT	04/04/2019	AP1963	26.96
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 13  
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CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

INV DATE PO

WARRANT

NET

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: 1923706	HAMMOND LUMBER COMPANY	04/05/2019	1923706	API963	37.24
	PLYWOOD BJ				
	37.24 1550100 55200				
	BLDG REPAIR & MAINT				
Invoice: 1954387	HAMMOND LUMBER COMPANY	04/17/2019	1954387	API963	431.64
	marina repair supplies				
	431.64 6010100 57121				
	EQUIP-MOORINGS/FLOATS				
Invoice: 1957889	HAMMOND LUMBER COMPANY	04/18/2019	1957889	API963	16.99
	water repair bartlett				
	16.99 6010300 55400				
	GEN REPAIRS & MAINT				
Invoice: 1945403	HAMMOND LUMBER COMPANY	04/14/2019	1945403	API963	9.49
	boiler drain bj				
	9.49 1550100 55200				
	BLDG REPAIR & MAINT				
Invoice: 1937973	HAMMOND LUMBER COMPANY	04/11/2019	1937973	API963	43.32
	mail boxes bj				
	43.32 1550100 55400				
	GEN REPAIRS & MAINT				
Invoice: 1973690	HAMMOND LUMBER COMPANY	04/24/2019	1973690	API963	13.98
	120 OZ Outdoor Bleach X 2 - EM				
	13.98 1550552 53900				
	OTHER EQUIPMENT				
Invoice: 1976873	HAMMOND LUMBER COMPANY	04/25/2019	1976873	API963	9.38
	shackle bj				
	9.38 1552500 55400				
	GEN REPAIRS & MAINT				
311089 05/07/2019 PRTD	285 HAYES PUMP INC- (01-WC)	04/16/2019	00120747	API963	2,555.09
Invoice: 00120747					
	2,555.09 1550552 55210				
	Impeller, Seal Plates, Flap Valve Assy & Shaft-EM				
	PUMP STATION MAINT				
311089 05/07/2019 PRTD	296 HOME DEPOT CREDIT SERVICES	04/05/2019	32868	API963	573.00
Invoice: 32868					
	573.00 1220110 53900				
	MISC SUPPLIES				
311091 05/07/2019 PRTD	2393 HP INC.	04/16/2019	655727	API963	2,900.64
Invoice: 655727					
	2,900.64 1550100 55400				
	SWEeper BROOMS BJ				
	GEN REPAIRS & MAINT				
CHECK 311088 TOTAL:					811.24
CHECK 311089 TOTAL:					2,555.09
CHECK 311090 TOTAL:					573.00
CHECK 311091 TOTAL:					2,900.64



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A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100  
CHECK NO CHK DATE

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TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INV DATE

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311092	05/07/2019	PRTD	824	ICMA - RETIREMENT CORPORATION	42728		API963	250.00
	Invoice: 42728					Annual plan Fee 3 109051 ADMIN-ACTUARY		
			250.00	1220800	54531		CHECK 311092 TOTAL:	250.00
311093	05/07/2019	PRTD	2509	CAREY M KISH			API963	300.00
	Invoice: ACTIONSEPTIC091718					ACTIONSEPTIC091718 09/17/2018 Septic Tank Pumping Reimbursement. RWSP Septic Pumping		
			300.00	1335000	54620		CHECK 311093 TOTAL:	300.00
311094	05/07/2019	PRTD	1386	RYAN LAWSON			API963	151.68
	Invoice: AFLAC REIMB					AFLAC REIMB 02/28/2019 REFUND OF FEBRUARY PREMIUMS-COVERAGE ENDED 2.1.19 AFLAC-Dental		
			151.68	100	24723		CHECK 311094 TOTAL:	151.68
311095	05/07/2019	PRTD	953	THE MAHER CORPORATION	26092		API963	1,810.37
	Invoice: 26092					Trojan UV Ballast Kit, Valves and Fittings-EM GEN REPAIRS & MAINT		
			1,810.37	1550667	55400		CHECK 311095 TOTAL:	1,810.37
311096	05/07/2019	PRTD	2463	MAINECAL INC	1457		API963	828.93
	Invoice: 1457					PCB-Power -815 BOD Incubator-EM LAB EQUIP		
			828.93	1550552	53820		CHECK 311096 TOTAL:	828.93
	Invoice: 1451					MAINECAL INC 04/23/2019 Annual Calibration of Lab Equipment/Repair BOD-EM LAB EQUIP		
			1,310.00	1550552	53820		CHECK 311097 TOTAL:	2,138.93
311097	05/07/2019	PRTD	870	MBOIA	29762		API963	202.00
	Invoice: 29762					ANNUAL CEO CONFERENCE. TRAINING		
			202.00	1220770	54100		CHECK 311097 TOTAL:	202.00
311098	05/07/2019	PRTD	413	M C M ELECTRIC INC	17672		API963	297.50
	Invoice: 17672					LED shields ts Gross Budget		
			297.50	3000035	57710		CHECK 311098 TOTAL:	297.50





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A/P CASH DISBURSEMENTS JOURNAL

Invoice: 12674  
Invoice: 1000272280  
Invoice: 40171  
Invoice: 5401827523  
Invoice: 5401829310  
Invoice: 5401828375  
Invoice: 068805  
Invoice: 071858

CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

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1,679.66  
7.63  
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1347 KOREY GOODWIN  
469 MDI REGIONAL SCHOOL  
861 MMTCTA  
1012 MORRIS FIRE PROTECTION INC  
2526 MORTON SALT INC  
MORTON SALT INC  
MORTON SALT INC  
2160 COASTAL AUTO PARTS  
COASTAL AUTO PARTS

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1347 KOREY GOODWIN  
469 MDI REGIONAL SCHOOL  
861 MMTCTA  
1012 MORRIS FIRE PROTECTION INC  
2526 MORTON SALT INC  
MORTON SALT INC  
MORTON SALT INC  
2160 COASTAL AUTO PARTS  
COASTAL AUTO PARTS

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CHECK 311098 TOTAL: 297.50

12674

726.72

1347 KOREY GOODWIN

05/07/2019 PRD

12674

INVOICE

04/23/2019 AP1963  
TANK PUMPING BJ  
GEN REPAIRS & MAINT

12674

726.72

1347 KOREY GOODWIN

05/07/2019 PRD

12674

INVOICE

04/19/2019 AP1963  
MAY ASSESSMENT  
MD HIGH SCHOOL

0519

239,330.16

469 MDI REGIONAL SCHOOL

05/07/2019 PRD

0519

INVOICE

04/19/2019 AP1963  
2019 Tax Leins-K Mahar  
TRAINING

1000272280

55.00

861 MMTCTA

05/07/2019 PRD

1000272280

INVOICE

04/24/2019 AP1963  
STOVE INSPECTION BJ  
GEN REPAIRS & MAINT

40171

125.00

1012 MORRIS FIRE PROTECTION INC

05/07/2019 PRD

40171

INVOICE

04/08/2019 AP1963  
salt bj  
SALT & SAND

5401827523

1,664.68

2526 MORTON SALT INC

05/07/2019 PRD

5401827523

INVOICE

04/10/2019 AP1963  
SALT BJ  
SALT & SAND

5401829310

1,635.75

MORTON SALT INC

05/07/2019 PRD

5401829310

INVOICE

04/09/2019 AP1963  
SALT BJ  
SALT & SAND

5401828375

1,679.66

MORTON SALT INC

05/07/2019 PRD

5401828375

INVOICE

04/10/2019 AP1963  
fuel cap bj  
GEN REPAIRS & MAINT

068805

7.63

2160 COASTAL AUTO PARTS

05/07/2019 PRD

068805

INVOICE

04/17/2019 AP1963  
TR#33 LIGHTS AND HARNESS AL

071858

87.92

COASTAL AUTO PARTS

05/07/2019 PRD

071858

INVOICE

311098 TOTAL: 297.50

12674

726.72

1347 KOREY GOODWIN

05/07/2019 PRD

12674

INVOICE

311099 TOTAL: 726.72

0519

239,330.16

469 MDI REGIONAL SCHOOL

05/07/2019 PRD

0519

INVOICE

311100 TOTAL: 239,330.16

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55.00

861 MMTCTA

05/07/2019 PRD

1000272280

INVOICE

311101 TOTAL: 55.00

40171

125.00

1012 MORRIS FIRE PROTECTION INC

05/07/2019 PRD

40171

INVOICE

311102 TOTAL: 125.00

5401827523

1,664.68

2526 MORTON SALT INC

05/07/2019 PRD

5401827523

INVOICE

311103 TOTAL: 1,635.75

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1,635.75

MORTON SALT INC

05/07/2019 PRD

5401829310

INVOICE

311103 TOTAL: 1,679.66

5401828375

1,679.66

MORTON SALT INC

05/07/2019 PRD

5401828375

INVOICE

311103 TOTAL: 4,980.09

068805

7.63

2160 COASTAL AUTO PARTS

05/07/2019 PRD

068805

INVOICE

311103 TOTAL: 87.92

071858

87.92

COASTAL AUTO PARTS

05/07/2019 PRD

071858

INVOICE

INVOICE	INVOICE DTL DESC	WARRANT	NET
87.92	1550100 55400 GEN REPAIRS & MAINT		
	COASTAL AUTO PARTS		
Invoice: 066879	04/05/2019 TR#33 CLAMPS AL	AP1963	46.26
	46.26 1550100 55400 GEN REPAIRS & MAINT		
	COASTAL AUTO PARTS		
Invoice: 068504	04/10/2019 TONNER LED LIGHTS AL	AP1963	91.86
	91.86 1550100 55400 GEN REPAIRS & MAINT		
	COASTAL AUTO PARTS		
Invoice: 068388	04/09/2019 OVERHEAD DOOR REMOTE BATTERY AL	AP1963	10.32
	10.32 1550100 55400 GEN REPAIRS & MAINT		
	COASTAL AUTO PARTS		
Invoice: 066856	04/05/2019 5W30 Oil for PS. Truck Battery for Ranger-EM	AP1963	164.72
	35.88 1550552 55210 PUMP STATION MAINT		
	128.84 1550552 55100 VEHICLE REPAIR		
	COASTAL AUTO PARTS		
Invoice: 072748	04/19/2019 Coolant for fire trucks	AP1963	24.24
	24.24 1440330 55100 4305 VEHICLE REPAIR-12 Ferrara T5		
	COASTAL AUTO PARTS		
Invoice: 076108	04/27/2019 speedy dry bj	AP1963	103.60
	103.60 1550552 53900 OTHER EQUIPMENT		
	COASTAL AUTO PARTS		
Invoice: 076153	04/27/2019 20 Bags of Oil Dry-EM	AP1963	207.20
	207.20 1550552 53900 OTHER EQUIPMENT		
	COASTAL AUTO PARTS		
Invoice: 076454	04/29/2019 tr#10 filter al	AP1963	34.75
	34.75 1550100 55400 GEN REPAIRS & MAINT		
	COASTAL AUTO PARTS		
Invoice: 076455	04/29/2019 SWEEPER FILTERS AL	AP1963	138.45
	138.45 1550100 55400 GEN REPAIRS & MAINT		
	COASTAL AUTO PARTS		
Invoice: 075479	04/26/2019 TR#35 GROMMET AL	AP1963	3.38
	3.38 1550100 55400 GEN REPAIRS & MAINT		
	COASTAL AUTO PARTS		
Invoice: 073749	04/22/2019 B&G MOWER FILTERS AL	AP1963	37.93
	37.93 1552000 55400 GEN REPAIRS & MAINT		
	COASTAL AUTO PARTS		
Invoice: 074128	04/23/2019 TONNER BATTERIES AL	AP1963	405.38
	405.38 1550100 55400 GEN REPAIRS & MAINT		
	COASTAL AUTO PARTS		
	073777	AP1963	12.32





INVOICE	INVOICE DATE	PO	WARRANT	NET
Invoice: 298593795001	04/05/2019		API1963	59.99
	46x60 Chair Mat for Tony's Office-EM			
	OTHER EQUIPMENT			
311108 05/07/2019 PRTRD	03/31/2019		API1963	270.00
Invoice: P11779	online mooring fees			
	IT/TECH FEE			
	CHECK	311107	TOTAL:	71.06
311109 05/07/2019 PRTRD	04/10/2019		API1963	700.87
Invoice: 0419	Telephone Charges			
	TELEPHONE-USAGE			
	CHECK	311108	TOTAL:	270.00
311110 05/07/2019 PRTRD	04/24/2019		API1963	710.40
Invoice: 119176	door repair bj			
	BLDG REPAIR & MAINT			
	CHECK	311109	TOTAL:	700.87
311111 05/07/2019 PRTRD	04/10/2019		API1963	1,444.00
Invoice: 13888	Gaskets and Trunnions for SV and SH WWTP-EM			
	GEN REPAIRS & MAINT			
	GEN REPAIRS & MAINT			
	CHECK	311111	TOTAL:	1,444.00
311112 05/07/2019 PRTRD	04/22/2019		API1963	1,764.70
Invoice: 173533	signs bj			
	STREET SIGNS			
	CHECK	311112	TOTAL:	2,239.15
311113 05/07/2019 PRTRD	04/01/2019		API1963	840.00
Invoice: 040119	POSTAGE REFILL 012919-040119			
	POSTAGE			
	POSTAGE			
	POSTAGE			
	88.53 1220110 53140			
	141.15 1220660 53140			
	91.50 1440110 53140			



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A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE  
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46.40 1220770 53140 POSTAGE  
11.90 1220220 53140 POSTAGE  
205.12 1220500 53140 POSTAGE  
205.12 1220500 53140 POSTAGE  
.50 1440330 53140 POSTAGE  
43.80 6010100 53140 PB POSTAGE  
118.30 1220440 53140 POSTAGE  
35.80 1440110 53140 POSTAGE  
5.00 1550552 53140 POSTAGE  
52.00 1220500 53140 POSTAGE  
-205.12 1220500 53140 POSTAGE

2566 R.L.. TODD & SON, INC 24966  
1,800.00 3000035 57710

311114 05/07/2019 PRTD 2566 R.L.. TODD & SON, INC 24966  
Invoice: 24966

2490 REVISION SOLAR IMPACT PARTNERS LL 42  
1,454.67 1550100 55010

311115 05/07/2019 PRTD 2490 REVISION SOLAR IMPACT PARTNERS LL 42  
Invoice: 42

2569 TERRI RODICK 589562  
REFUND R#876-0002 40120

311116 05/07/2019 PRTD 2569 TERRI RODICK 589562  
Invoice: REFUND R#876-0002

784 SEACOAST SECURITY INC 589562  
90.00 1550100 55400

311117 05/07/2019 PRTD 784 SEACOAST SECURITY INC 589562  
Invoice: 589562

847 ANTHONY SMITH 29873  
100.83 1551500 55502

311118 05/07/2019 PRTD 847 ANTHONY SMITH 29873  
Invoice: 29873

29875  
16.35 3000039 57710

Invoice: 29875

29876  
09/30/2018 AP1963 87.20

311113 TOTAL: 840.00  
AP1963 1,800.00  
311114 TOTAL: 1,800.00  
AP1963 1,454.67  
311115 TOTAL: 1,454.67  
AP1963 250.00  
311116 TOTAL: 250.00  
AP1963 90.00  
311117 TOTAL: 90.00  
AP1963 100.83  
AP1963 16.35  
AP1963 87.20



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 10100 Ckg-BH General Fund 8066 INVOICE NET  
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
MRC meeting ts TIPPING FEE CROM				
87.20 1551500 55502				
ANTHONY SMITH				
Invoice: 29876				
MRC meeting ts TIPPING FEE CROM				
10/31/2018			AP1963	43.60
Main Street design ts Construction-Budget				
43.60 3000039 57710				
ANTHONY SMITH				
Invoice: 29877				
MRC meeting ts TIPPING FEE CROM				
11/30/2018			AP1963	43.60
Main Street design ts Construction-Budget				
43.60 3000039 57710				
ANTHONY SMITH				
Invoice: 29878				
MRC meeting ts TIPPING FEE CROM				
12/31/2018			AP1963	87.20
MRC & Main St ts TIPPING FEE CROM				
43.60 1551500 55502				
43.60 3000039 57710				
ANTHONY SMITH				
Invoice: 29880				
MRC meeting ts TIPPING FEE CROM				
01/31/2019			AP1963	139.20
MRC meeting ts TIPPING FEE CROM				
139.20 1551500 55502				
ANTHONY SMITH				
Invoice: 29881				
MRC meeting ts TIPPING FEE CROM				
02/28/2019			AP1963	411.80
MRC-Main St-PPI ts TIPPING FEE CROM				
185.60 1551500 55502				
92.80 3000039 57710				
133.40 3000040 57710				
ANTHONY SMITH				
Invoice: 29882				
MRC meeting ts TIPPING FEE CROM				
03/31/2019			AP1963	46.40
MRC meeting ts TIPPING FEE CROM				
46.40 1551500 55502				
ANTHONY SMITH				
Invoice: 29883				
MRC meeting ts TIPPING FEE CROM				
04/30/2019			AP1963	46.40
MRC meeting ts TIPPING FEE CROM				
46.40 1551500 55502				
ANTHONY SMITH				
Invoice: 29884				
311119 05/07/2019 PRPD				
Invoice: 123372				
672 SNOWMAN PRINTING				
123372			AP1963	6,897.58
6,897.58 1220110 56210				
311119 TOTAL:				1,022.58
311120 05/07/2019 PRPD				
Invoice: 120068				
2567 TIMOTHY H GOTT INC				
120068			AP1963	316.60
316.60 3000035 57710				
311120 TOTAL:				316.60



CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
311121 05/07/2019 PRD Invoice: IN1877451	725 TRANSCO BUSINESS TECHNOLOGIES 1,540.65 1221000 55320	04/22/2019	IN1877451	AP1963	1,540.65
		Copier and printer repair 7 Maintenance COPIER LEASE			
Invoice: IN1884190	TRANSCO BUSINESS TECHNOLOGIES 726.44 1221000 55320	04/25/2019	IN1884190	AP1963	726.44
		Copier and Printer maintenance COPIER LEASE			
311122 05/07/2019 PRD Invoice: BIL0418190000002702	1387 TREASURER, STATE OF MAINE 120.00 1440800 54250	04/18/2019	BIL0418190000002702	AP1963	120.00
		Telco Circuit Charges 04/2019 IT/TECH FEE			
311123 05/07/2019 PRD Invoice: 0319	1213 TREASURER, STATE OF MAINE 414.00 1220800 52130	03/31/2019	0319	AP1963	414.00
		Unemployment Benefit UNEMPLOYM ENT			
311124 05/07/2019 PRD Invoice: 719743901041719	1370 TIME WARNER CABLE (USE REMIT 1) 234.39 6010100 55150	04/17/2019	719743901041719	AP1963	234.39
		time warner CABLE/INTERNET			
311125 05/07/2019 PRD Invoice: 859562901042119	1773 TIME WARNER CABLE (USE REMIT 1) 406.86 1221000 55150 1773	04/21/2019	859562901042119	AP1963	406.86
		Internet Highway Garage CABLE/INTERNET-HGWY GAR			
311126 05/07/2019 PRD Invoice: 713240201042019	2510 TIME WARNER CABLE (USE REMIT 1) 55.00 1221000 55150 1771	04/20/2019	713240201042019	AP1963	55.00
		Internet Police Beech Hill Tower CABLE/INTERNET-POLICE DEPT			
311127 05/07/2019 PRD Invoice: 715785601041119	2512 TIME WARNER CABLE (USE REMIT 1) 55.00 1221000 55150 1771	04/11/2019	715785601041119	AP1963	55.00
		Internet OC Communications CABLE/INTERNET-POLICE DEPT			

311121 TOTAL: 2,267.09  
311122 TOTAL: 120.00  
311123 TOTAL: 414.00  
311124 TOTAL: 234.39  
311125 TOTAL: 406.86  
311126 TOTAL: 55.00  
311127 TOTAL: 55.00

05/02/2019 15:55  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 22  
apcsbdsb

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
CHECK 311127 TOTAL:					55.00
311128 05/07/2019 PRPD 1770 TIME WARNER CABLE (USE REMIT 1) 697517601041019 Invoice: 697517601041019 Internet Town Office 1,960.87 1221000 55150 1770 CABLE/INTERNET-TOWN OFFICE		04/10/2019		AP1963	1,960.87
CHECK 311128 TOTAL:					1,960.87
311129 05/07/2019 PRPD 1465 U S BANK EQUIPMENT FINANCE INC 382288611 Invoice: 382288611 Copier Rental 380.00 1221000 55320 COPIER LEASE		03/31/2019		AP1963	380.00
CHECK 311129 TOTAL:					380.00
311130 05/07/2019 PRPD 737 UNIFIRST CORP 0272665136 Invoice: 0272665136 WW Uniforms-EM 04/17/2019 AP1963 109.65 1550552 53800 UNIFORMS		04/17/2019		AP1963	109.65
UNIFIRST CORP 0272665135 Invoice: 0272665135 HWY/P&C/MSW Uniforms-EM 04/17/2019 AP1963 35.00 1551500 53800 UNIFORMS 20.00 1552500 53800 UNIFORMS 150.59 1550100 53800 UNIFORMS		04/17/2019		AP1963	205.59
UNIFIRST CORP 0272666837 Invoice: 0272666837 WW Uniforms-EM 04/24/2019 AP1963 109.65 1550552 53800 UNIFORMS		04/24/2019		AP1963	109.65
UNIFIRST CORP 0272666836 Invoice: 0272666836 MSW/P&C/Hwy Uniforms-EM 04/24/2019 AP1963 35.00 1551500 53800 UNIFORMS 20.00 1552500 53800 UNIFORMS 143.64 1550100 53800 UNIFORMS		04/24/2019		AP1963	198.64
UNIFIRST CORP 0272668518 Invoice: 0272668518 WW Uniforms-EM 05/01/2019 AP1963 115.72 1550552 53800 UNIFORMS		05/01/2019		AP1963	115.72
UNIFIRST CORP 0272668517 Invoice: 0272668517 HWY/MSW/P&C Uniforms-EM 05/01/2019 AP1963 35.00 1551500 53800 UNIFORMS 20.00 1552500 53800 UNIFORMS 143.64 1550100 53800 UNIFORMS		05/01/2019		AP1963	198.64
CHECK 311130 TOTAL:					937.89





05/02/2019 15:55  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 23  
apcsdhsb

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

859874  
INVOICE

04/05/2019  
INV DATE

API963  
WARRANT

NET

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
742 USA BLUEBOOK	859874	04/05/2019	API963		345.00
SafeGrip 12 Mil Blue Gloves XL for Maint.-EM OTHER EQUIPMENT	345.00 1550552 53900				
742 USA BLUEBOOK	872172	04/18/2019	API963		836.88
YSI 5010 BOD Probe and 100ML Grad Cylinder-EM LAB EQUIP	836.88 1550552 53820				
CHECK 311131 TOTAL:					1,181.88
1745 WAGEWORKS INC	INV1349089	04/15/2019	API963		70.00
Monthly SE 125 Admin Fee ADMIN-SE125	70.00 1220800 54532				
CHECK 311132 TOTAL:					70.00

NUMBER OF CHECKS 83 \*\*\* CASH ACCOUNT TOTAL \*\*\* 573,308.43

COUNT	AMOUNT
69	541,653.87
14	31,654.56

\*\*\* GRAND TOTAL \*\*\* 573,308.43

05/02/2019 15:55  
 69051you  
 CLERK: 69051you

Town of Mount Desert  
 A/P CASH DISBURSEMENTS JOURNAL  
 JOURNAL ENTRIES TO BE CREATED

P 24  
 apcshdsb

YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2019 11	40									
APP 100-20000	05/07/2019	AP1963	LLY			Accounts Payable			556,605.78	
APP 100-10100	05/07/2019	AP1963	LLY			AP CASH DISBURSEMENTS JOURNAL Ckg-BH General Fund 8066				573,308.43
APP 600-20000	05/07/2019	AP1963	LLY			Accounts Payable			9,705.20	
APP 300-20000	05/07/2019	AP1963	LLY			AP CASH DISBURSEMENTS JOURNAL			6,997.45	
	05/07/2019	AP1963	LLY			AP CASH DISBURSEMENTS JOURNAL				
						GENERAL LEDGER TOTAL			573,308.43	573,308.43
APP 100-35060	05/07/2019	AP1963	LLY			DT-MARINA			9,705.20	
APP 600-35010	05/07/2019	AP1963	LLY			DT Gen fund				9,705.20
APP 100-35030	05/07/2019	AP1963	LLY			DTF-CAP IMP			6,997.45	
APP 300-35010	05/07/2019	AP1963	LLY			DT Gen fund				6,997.45
						SYSTEM GENERATED ENTRIES TOTAL			16,702.65	16,702.65
						JOURNAL 2019/11/40			590,011.08	590,011.08
						TOTAL				

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2019 11	40	05/07/2019			
100-10100				Ckg-BH General Fund 8066		
100-20000				Accounts Payable	556,605.78	
100-35030				DTF-CAP IMP	6,997.45	
100-35060				DT-MARINA	9,705.20	
				FUND TOTAL	573,308.43	573,308.43
300 Capital Projects	2019 11	40	05/07/2019			
300-20000				Accounts Payable	6,997.45	
300-35010				DT Gen fund		
				FUND TOTAL	6,997.45	6,997.45
600 Marina	2019 11	40	05/07/2019			
600-20000				Accounts Payable	9,705.20	
600-35010				DT Gen fund		
				FUND TOTAL	9,705.20	9,705.20

05/02/2019 15:55  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

P 26  
apcshdsb

FUND	DUE TO	DUE FROM
100 General Fund	16,702.65	
300 Capital Projects		6,997.45
600 Marina		9,705.20
	<u>16,702.65</u>	<u>16,702.65</u>
	TOTAL	

\*\* END OF REPORT - Generated by Lisa Young \*\*

TOWN OF MOUNT DESERT  
PAYROLL WARRANT

WARRANT PR# 1921

CHECK DATE: April 19, 2019

ADVICE NUMBERS: 9632 through 9678

CHECK NUMBERS: 64215 through 64228

TOTAL DISBURSEMENTS: \$ 98,784.24

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

**TOWN OF MOUNT DESERT**  
**BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 1960**

CHECK DATE: April 17, 2019

CHECK NUMBER: <u>310053</u>	through	<u>310057</u>	\$ <u>28,245.72</u>	Check payments
CHECK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 28,245.72

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

**Kathi Mahar**

---

**From:** Matt Hart <matt@theneighborhoodhouse.com>  
**Sent:** Thursday, April 18, 2019 4:51 PM  
**To:** Kathi Mahar  
**Subject:** Re: 2ND REQUEST - Warrant AP#1960 & PR#19210 Approval Request

Hi Kathi,

I approve AP Warrant #1960 and Payroll Warrant #19210.

Thanks!

-Matt

Matthew Hart  
Community Relations Director  
The Neighborhood House | 207-276-5039  
End of Main Street | Northeast Harbor, ME

---

**From:** Kathi Mahar <treasurer@mtdesert.org>  
**Date:** Thursday, April 18, 2019 at 4:45 PM  
**To:** John Macauley <jbmacauley3@gmail.com>, "Martha Dudman (martha.dudman@gmail.com)" <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>  
**Subject:** 2ND REQUEST - Warrant AP#1960 & PR#19210 Approval Request

**From:** Kathi Mahar  
**Sent:** Wednesday, April 17, 2019 2:07 PM  
**To:** John Macauley; Martha Dudman (martha.dudman@gmail.com); Matt Hart; Rick Mooers (rmooers@mtdesert.org)  
**Subject:** Warrant AP#1960 & PR#19210 Approval Request

Good afternoon!

Attached are the following warrants for your approval:

Accounts Payable	#1960	total of	\$28,245.72
Payroll	#1921	total of	\$98,784.24

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

*Kathi*

Kathryn A Mahar, Treasurer  
Town of Mount Desert

**TOWN OF MOUNT DESERT**  
**BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 1961**

CHECK DATE: April 24, 2019

CHECK NUMBER: <u>311058</u>	through	<u>311058</u>	\$ <u>2,055.56</u>	Check payments
CHECK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 2,055.56

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers



**Kathi Mahar**

---

**From:** John Macauley <jbmacauley3@gmail.com>  
**Sent:** Monday, April 22, 2019 2:18 PM  
**To:** Kathi Mahar  
**Cc:** Martha Dudman (martha.dudman@gmail.com); Matt Hart; Rick Mooers  
**Subject:** Re: Warrant AP#1961 State Fees/Payroll Benefits Approval Request

Yes, I approve.

On Mon, Apr 22, 2019 at 2:13 PM Kathi Mahar <[treasurer@mtdesert.org](mailto:treasurer@mtdesert.org)> wrote:

Good afternoon!

Attached is Accounts Payable Warrant # 1961 (for Payroll and/or State Fees) in the amount of \$2,055.56 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

**I will “reply to all” when the first approval comes in so that you know that we have the one required email approval.**

Thank you!

*Kathi*

Kathryn A Mahar, Treasurer

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

**TOWN OF MOUNT DESERT**  
**BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 1962**

CHECK DATE: May 1, 2019

CHECK NUMBER: <u>311059</u>	through	<u>311063</u>	\$ <u>90,805.55</u>	Check payments
CHECK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 90,805.55

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman Martha T Dudman

Matthew J Hart, Vice Chairman James F Mooers

TOWN OF MOUNT DESERT  
PAYROLL WARRANT

WARRANT PR# 1922

CHECK DATE: May 3, 2019

ADVICE NUMBERS: 9679 through 9727

CHECK NUMBERS: 64229 through 64252

TOTAL DISBURSEMENTS: \$ 100,753.82

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Maccauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

**Kathi Mahar**

---

**From:** John Macauley <jbmacauley3@gmail.com>  
**Sent:** Wednesday, May 01, 2019 2:13 PM  
**To:** Kathi Mahar  
**Subject:** Re: 2ND REQUEST: Warrant AP#1962 & PR#1922 Approval Request

approve

On Wed, May 1, 2019 at 2:00 PM Kathi Mahar <[treasurer@mtdesert.org](mailto:treasurer@mtdesert.org)> wrote:

**From:** Kathi Mahar  
**Sent:** Tuesday, April 30, 2019 1:19 PM  
**To:** John Macauley; Martha Dudman ([martha.dudman@gmail.com](mailto:martha.dudman@gmail.com)); Matt Hart; Rick Mooers ([rmooers@mtdesert.org](mailto:rmooers@mtdesert.org))  
**Subject:** Warrant AP#1962 & PR#1922 Approval Request

Good afternoon!

Attached are the following warrants for your approval:

Accounts Payable	#1962	total of	\$ 90,805.55
Payroll	#1922	total of	\$100,753.82

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will “reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

*Kathi*

# Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 13184

2019  
11/10

Check Batch: 5926  
 Check Header: (N/A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Numbers: (First) - (Last)  
 Bank Account Code: (N/A)  
 Check Authorization Code: AP  
 Minimum Check Amount: \$0.00  
 Sorted By:  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
5926	18757	05/01/2019	1160	AMAZON	0.00	2,063.83
	18758	05/01/2019	1215	AOS #91	0.00	19.20
	18759	05/01/2019	1374	ATLANTIC BEHAVIOR SERVICES Consult	0.00	200.00
	18760	05/01/2019	1822	BURKE, RHODA <i>mlia.gp</i>	0.00	214.02
	18761	05/01/2019	1973	CARDANO, NICOLE <i>Arts week</i>	0.00	150.00
	18762	05/01/2019	2065	CENTRAL RESTAURANT PRODUCTS	0.00	86.99
	18763	05/01/2019	2310	COASTAL ENERGY, INC. Replace mixing valve	0.00	1,081.49
	18764	05/01/2019	3042	DAVIS, SHERIDAN	0.00	50.00
	18765	05/01/2019	3575	DUFFY, MIKE <i>Arts week</i>	0.00	479.58
	18766	05/01/2019	3577	DUNBAR, SARAH <i>Conference</i>	0.00	173.42
	18767	05/01/2019	4075	ELLIS, EMILY <i>Arts week</i>	0.00	100.00
	18768	05/01/2019	4152	EMERA MAINE	0.00	3,461.15
	18769	05/01/2019	4180	F.T. BROWN CO.	0.00	139.54
	18770	05/01/2019	4389	GARRETT, ALEXANDER <i>Arts week &amp; math Team</i>	0.00	112.50
	18771	05/01/2019	4410	GILMAN ELECTRICAL SUPPLY	0.00	138.26
	18772	05/01/2019	4437	GOPHER SPORTS <i>PE Equipment</i>	0.00	252.66
	18773	05/01/2019	4630	HALL, LISA <i>Arts week</i>	0.00	400.00
	18774	05/01/2019	4841	HIGGINS, TASHA <i>Arts week</i>	0.00	63.41
	18775	05/01/2019	5229	JOHNSON, BETHANY	0.00	14.78
	18776	05/01/2019	5284	KELLEY, PATRICIA	0.00	70.91
	18777	05/01/2019	5305	KIDDER, FREDERICA MARSHALL <i>Arts week</i>	0.00	400.00
	18778	05/01/2019	5530	LEVASSEUR, RENEE <i>Arts week</i>	0.00	200.00
	18779	05/01/2019	5608	LISY, BEAU <i>Arts week</i>	0.00	450.00
	18780	05/01/2019	5633	LONGSTREET, CHRISTINA <i>Arts week</i>	0.00	200.00
	18781	05/01/2019	5825	MAIN STREET VARIETY	0.00	11.00
	18782	05/01/2019	6158	MCKERNAN, TARA <i>Conference</i>	0.00	345.17
	18783	05/01/2019	6190	MDES - SCHOOL LUNCH Sub Lunches Reimb	0.00	535.00
	18784	05/01/2019	6205	MDI REGIONAL SCHOOL DISTRICT Other Reimb - May	0.00	633.82

## Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	18785	05/01/2019	6313	MITCHELL, AARON <i>Arts week</i>	0.00	200.00
	18786	05/01/2019	6430	MOUNT DESERT WATER DISTRICT <i>Utilities</i>	0.00	2,263.00
	18787	05/01/2019	6785	NORTHCENTER FOODS	0.00	2,909.01
	18788	05/01/2019	6820	NORTHEAST PLUMBING & HEATING <i>Greenhouse - Replace Valve</i>	0.00	370.68
	18789	05/01/2019	6910	OPPEWALL, ELIZABETH <i>PT</i>	0.00	991.25
	18790	05/01/2019	6938	OTELCO <i>Phone</i>	0.00	275.36
	18791	05/01/2019	7165	PHILBROOK, AMY <i>Supplies</i>	0.00	109.56
	18792	05/01/2019	7463	QUILL CORP.	0.00	233.75
	18793	05/01/2019	7730	ROOF SYSTEMS OF MAINE <i>Sky light leak</i>	0.00	480.00
	18794	05/01/2019	7820	SAKOI BECK, CHIORI <i>Arts week</i>	0.00	135.00
	18795	05/01/2019	7885	SARGENT, LEON	0.00	37.99
	18796	05/01/2019	8179	SHAW JEWELRY, INC. <i>Arts week</i>	0.00	400.00
	18797	05/01/2019	8220	SHUTT, CAROL <i>Arts week</i>	0.00	400.00
	18798	05/01/2019	8239	SIMON, ANDREW <i>Arts week</i>	0.00	250.00
	18799	05/01/2019	8250	SINGAPORE MATH INC. <i>Kindergarten Textbooks</i>	0.00	262.00
	18800	05/01/2019	8455	ST. DENIS, KATE <i>Conference</i>	0.00	44.32
	18801	05/01/2019	8832	TREASURER, STATE OF MAINE - DOE <i>MLTI Cohort 4, Vr 3</i>	0.00	1,674.90
	18802	05/01/2019	9142	VOYAGER SOPRIS <i>Textbook</i>	0.00	66.83
	18803	05/01/2019	9203	WENDELL GILLEY MUSEUM <i>Arts week</i>	0.00	400.00
	18804	05/01/2019	9248	WESTPHAL, SHANNON <i>Arts week</i>	0.00	75.96
	18805	05/01/2019	9290	WIGHT'S SPORTING GOODS <i>PE-TShirts &amp; Baseball hats</i>	0.00	469.40
	18806	05/01/2019	9405	YARBROUGH, TIFFANY <i>Reimb. Supplies</i>	0.00	80.36
<b>Totals:</b>					0.00	\$24,176.10



# Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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WARRANT # 11

DATE: 5/1/19

*Ed D.*  
 SUPERINTENDENT  
 Ed D. 01 May 2019

DocuSigned by:

*Charles Wray*  
 FINANCE OFFICER  
 959BC8B1F7D44E2...

*Heather Jones*  
 FINANCE OFFICER  
 83BD-F072894F47...

*Tracy*  
 FINANCE OFFICER  
 2D8B9158B8744FE...

*Tracy*  
 FINANCE OFFICER  
 08B43735F876C...

*Tracy*  
 FINANCE OFFICER  
 258E7BC7A0C460...

FINANCE OFFICER

50 Checks Listed.

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 13170

Include Authorization Codes: Yes  
Batch: 5920  
Check Dates: (Earliest) - (Latest)  
Cash Account Number:  
Minimum Check Amount: \$0.00  
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	04/26/2019	STAT	TREASURER, STATE OF MAIN		2,661.00	2,661.00	0.00	0.00	
	04/26/2019	IRS	INTERNAL REVENUE SERVIC		9,030.19	9,030.19	0.00	0.00	
44154	04/26/2019	468	WARREN L. MURRAY	1	450.00	415.57	0.00	415.57	
44155	04/26/2019	471	ZABET L. NEUCOLLINS	1	80.00	73.88	0.00	73.88	
44156	04/26/2019	429	IAN SCHWARTZ	1	160.00	146.38	0.00	146.38	
44157	04/26/2019	149	MARIAH D. BAKER	1	1,729.07	1,395.08	1,395.08	0.00	
44158	04/26/2019	311	LAURA-JEAN BEAL	1	2,134.46	1,534.16	1,534.16	0.00	
44159	04/26/2019	11	KELLY S. BEAULIEU	1	2,331.11	1,533.07	1,533.07	0.00	
44160	04/26/2019	463	RENE L. BECKER	1	1,571.74	1,157.63	1,157.63	0.00	
44161	04/26/2019	266	JULIANNA R. BENNOCH	1	2,392.65	1,655.62	1,655.62	0.00	
44162	04/26/2019	333	RHODA J. BURKE	1	570.71	323.77	323.77	0.00	
44163	04/26/2019	314	ANDREW J. CARLSON	1	1,511.53	1,127.74	1,127.74	0.00	
44164	04/26/2019	462	JACQUELINE E A CARPENTER	1	1,480.76	1,079.54	1,079.54	0.00	
44165	04/26/2019	18	JANICE P. CARROLL	1	1,060.29	737.34	737.34	0.00	
44166	04/26/2019	248	ROBERT P. CHAPLIN	1	80.00	78.84	78.84	0.00	
44167	04/26/2019	337	AMBER G. CHARRON	1	1,947.42	1,415.12	1,415.12	0.00	
44168	04/26/2019	21	LARRY A. COLE	1	794.24	7.38	7.38	0.00	
44169	04/26/2019	26	BRIAN R. COTE	1	2,352.76	1,631.56	1,631.56	0.00	
44170	04/26/2019	91	JUDITH CULLEN	1	1,800.84	1,383.00	1,383.00	0.00	
44171	04/26/2019	69	EMILY N. DAMON	1	550.16	286.77	286.77	0.00	
44172	04/26/2019	308	Gloria A. Delsandro	1	3,341.65	2,380.72	2,380.72	0.00	
44173	04/26/2019	229	JENNIFER G. DUNBAR	1	452.66	228.58	228.58	0.00	
44174	04/26/2019	43	SARAH R. DUNBAR	1	1,829.84	1,402.22	1,402.22	0.00	
44175	04/26/2019	52	WANDA J. FERNALD	1	2,189.69	1,395.55	1,395.55	0.00	
44176	04/26/2019	57	JASON W. FOUNTAINE	1	1,512.80	1,097.73	1,097.73	0.00	
44177	04/26/2019	329	ALEXANDER GARRETT	1	1,607.69	1,265.55	1,265.55	0.00	
44178	04/26/2019	63	HEATHER M. GRAVES	1	2,106.84	1,236.11	1,236.11	0.00	
44179	04/26/2019	65	GAYLE M. GRAY	1	2,594.28	1,797.94	1,797.94	0.00	
44180	04/26/2019	331	RUSSELL W. GRAY	1	494.88	452.92	452.92	0.00	
44181	04/26/2019	92	ABIGAIL A. HARMON	1	478.66	191.18	191.18	0.00	
44182	04/26/2019	244	KRISTIN D. HOLLEY	1	356.91	209.44	209.44	0.00	
44183	04/26/2019	313	ANDREA W. HOWELL	1	485.16	441.01	441.01	0.00	
44184	04/26/2019	293	Amy L. James	1	2,392.65	1,574.06	1,574.06	0.00	
44185	04/26/2019	90	REBECCA A. JARVIS	1	2,032.23	1,367.83	1,367.83	0.00	
44186	04/26/2019	312	BETHANY G. JOHNSON	1	634.92	404.99	404.99	0.00	
44187	04/26/2019	291	PATRICIA A. KELLEY	1	543.48	391.67	391.67	0.00	
44188	04/26/2019	335	CYNTHIA A. LAMBERT	1	1,061.38	869.94	869.94	0.00	
44189	04/26/2019	135	SAMUEL D. LEONARDI	1	1,492.80	787.65	787.65	0.00	
44190	04/26/2019	321	MAX E. MASON	1	426.66	377.62	377.62	0.00	
44191	04/26/2019	292	TARA MCKERNAN	1	2,070.00	1,485.80	1,485.80	0.00	
44192	04/26/2019	289	ELIZABETH M. MINOTT	1	662.84	460.75	460.75	0.00	
44193	04/26/2019	461	JANET NORDELUS	1	1,168.46	910.64	910.64	0.00	
44194	04/26/2019	193	HARVEY BRUCE NORWOOD	1	308.88	110.84	110.84	0.00	
44195	04/26/2019	237	JUSTIN B. NORWOOD	1	1,936.07	1,515.96	1,515.96	0.00	
44196	04/26/2019	472	KELLY M. O'NEIL	1	327.24	302.20	302.20	0.00	
44197	04/26/2019	238	WENDELL L. OPPEWALL	1	1,292.65	732.33	732.33	0.00	
44198	04/26/2019	240	JEANNE C. O'TT	1	2,562.15	1,766.78	1,766.78	0.00	
44199	04/26/2019	301	Terry P. Paulos	1	429.84	246.65	246.65	0.00	
44200	04/26/2019	138	AMY Y. PHILBROOK	1	2,311.52	1,531.32	1,531.32	0.00	
44201	04/26/2019	275	JOELLE A. RUDDY	1	2,427.53	1,898.04	1,898.04	0.00	
44202	04/26/2019	74	LEON E. SARGENT	1	1,922.28	1,280.13	1,280.13	0.00	
44203	04/26/2019	120	KAREN L. SHARPE	1	2,601.71	1,550.55	1,550.55	0.00	
44204	04/26/2019	375	KATHLEEN C. ST DENIS	1	2,639.07	1,489.77	1,489.77	0.00	
44205	04/26/2019	334	EMILY P. STAPLES	1	476.19	317.75	317.75	0.00	



# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 13170

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void	
44206	04/26/2019	404	KERRY L. TAYLOR	1	2,296.50	1,643.48	1,643.48	0.00		
44207	04/26/2019	459	SHANNON L. WESTPHAL	1	1,733.69	1,327.33	1,327.33	0.00		
44208	04/26/2019	448	JACQUELINE A. WHEATON	1	2,141.23	1,527.90	1,527.90	0.00		
44209	04/26/2019	307	LAUREN M. WHITE	1	491.47	354.65	354.65	0.00		
44210	04/26/2019	469	TIFFANY C. YARBROUGH	1	600.44	539.84	539.84	0.00		
44211	04/26/2019	AFLAC	AFLAC		127.42	127.42	0.00	127.42		
44212	04/26/2019	BCBS	ANTHEM BC/BS		12,295.22	12,295.22	0.00	12,295.22		
44213	04/26/2019	HMD	HORACE MANN COMPANIES		164.60	164.60	0.00	164.60		
44214	04/26/2019	HM	HORACE MANN INSURANCE C		700.00	700.00	0.00	700.00		
44215	04/26/2019	HML	HORACE MANN LIFE INSURA		23.40	23.40	0.00	23.40		
44216	04/26/2019	MEA	MAINE EDUCATION ASSOCIA		1,293.60	1,293.60	0.00	1,293.60		
44217	04/26/2019	MSRS	MAINE PERS		16,721.95	16,721.95	0.00	16,721.95		
44218	04/26/2019	MET	METROPOLITAN LIFE INSUR		1,850.00	1,850.00	0.00	1,850.00		
44219	04/26/2019	DELTA DEN	NORTHEAST DELTA DENTAL		1,160.44	1,160.44	0.00	1,160.44		
44220	04/26/2019	PRIM	PRIMERICA FINANCIAL SVCS.		370.00	370.00	0.00	370.00		
44221	04/26/2019	FEDHEALTH	TREASURER, STATE OF MAIN		0.00	0.00	0.00	0.00		
					<b>125,830.50</b>	<b>101,245.69</b>	<b>54,212.04</b>	<b>35,342.46</b>		

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	3	635.83
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	54	54,212.04
	ACH Employee Credits	54	54,212.04
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	11	34,706.63
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH Vendor Debits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	11,691.19

Mount Desert School Department  
PAYROLL WARRANT REGISTER

Report # 13170

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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WARRANT # 22

DATE: APR 26 PAID

Mark Edward Gouge, Ed.D.  
SUPERINTENDENT

FINANCE OFFICER

FINANCE OFFICER

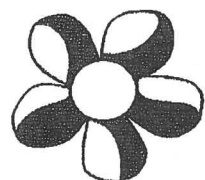
FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER



101245.69 net pay  
55546.35 payroll A/P  
156792.04 ✓

# Mount Desert School Department Check Register

Report # 13174

Batch: 5922  
Check Edit #: N/A  
Sort By: Vendor Name  
Include DTF Info: No

Batch #	Control Total	Status	Created By	Date Created	Last Updated By	Date Last Updated
5922	55,546.35	Posted	Bria	04/24/2019	Bria	04/24/2019
Vendor Code / Name Check Edit #	Check Number	Check Type	Check Header Information			
1200 ANTHEM BC & BS 9766	18753	Payable Payment				
	04/26/2019	Posted				
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
14702	ANTHEM BC & BS-APRIL19 BCBS MD	APRIL19 BCBS	04/26/2019	54,380.16	0.00	54,380.16
<b>Check Totals:</b>				<b>54,380.16</b>	<b>0.00</b>	<b>54,380.16</b>
6000 MAINE PERS 9763	18754	Payable Payment	MAINE PERS			
	04/26/2019	Posted	PO BOX 349			
			AUGUSTA ME 043320349			
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
14699	MAINE PERS-APRIL19 PLD RET MDE	APRIL19 PLD R04	04/26/2019	881.03	0.00	881.03
<b>Check Totals:</b>				<b>881.03</b>	<b>0.00</b>	<b>881.03</b>
6000 MAINE PERS 9764	18755	Payable Payment	MAINE PERS			
	04/26/2019	Posted	PO BOX 349			
			AUGUSTA ME 043320349			
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
14700	MAINE PERS MARCH19 GLI PLD MDE	MARCH19 GLI	04/26/2019	79.12	0.00	79.12
<b>Check Totals:</b>				<b>79.12</b>	<b>0.00</b>	<b>79.12</b>
6000 MAINE PERS 9765	18756	Payable Payment	MAINE PERS			
	04/26/2019	Posted	PO BOX 349			
			AUGUSTA ME 043320349			
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
14701	MAINE PERS-MARCH19 GLI TEACHE	MARCH19 GLI	04/26/2019	206.04	0.00	206.04
<b>Check Totals:</b>				<b>206.04</b>	<b>0.00</b>	<b>206.04</b>
<b>Batch 5922 Totals:</b>				<b>55,546.35</b>	<b>0.00</b>	<b>55,546.35</b>

4 Checks Listed