



Town of Mount Desert  
Board of Selectmen  
Agenda

Regular Meeting  
TUESDAY, September 3, 2019

Location: Meeting Room, Town Hall, Northeast Harbor

- I. **Call to order at 6:00 p.m.**
- II. **Executive Session**
  - A. *Pursuant to Title 1 M.R.S. § 405(6)(E) – Consultation between the Board and its Attorney concerning the legal rights and duties of the Mount Desert Board of Selectmen with regards to policies and procedures*
- III. **Minutes**
  - A. *Approval of minutes from August 19, 2019 meeting*
- IV. **Appointments/Recognitions/Resignations**

*None presented.*
- V. **Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
  - A. *Planning Board Minutes of May 8 and July 24, 2019*
  - B. *Thank you letter from Women, Infants, and Children Program dated August 14, 2019*
  - C. *Thank you letter from Eastern Agency on Aging dated August 14, 2019*
  - D. *Thank you letter from Mount Desert Island Historical Society dated August 20, 2019*
  - E. *Thank you letter from the Emmaus Homeless Shelter dated August 21, 2019*
  - F. *Thank you letter from the Neighborhood House dated August 22, 2019*
  - G. *Hancock County Commissioners Meeting Minutes from August 6, 2019*
- VI. **Selectmen's Reports**
- VII. **Unfinished Business**

*None presented.*
- VIII. **New Business**
  - A. *Citizen request for discussion of making the three-way intersection of Manchester Road-Sargeant Drive-Millbrook Road a three-way stop in the interest of safety*
  - B. *Consideration of the purchase of our FY-20 winter road salt from Harcross at a per ton cost of \$51.60 and authorization of PW Director Tony Smith, on behalf of the Town, to enter into an agreement with them to do so*
  - C. *Consideration of retaining Olver Associates to provide professional engineering services as described in their august 6, 2019 proposal to us for the improvements to the Gilpatrick Cove and Gary Moore pump stations at a not to exceed cost of \$75,000 using and expending funds from Account Number 3000048-57710 with a current balance of approximately \$409,780 leaving a balance of \$334,780.*
  - D. *Consideration of the authorization of PW Director Tony Smith to sign the proposal with Olver Associates on behalf of the Town*
  - E. *Discussion of Somes Pond Bridge inspection report*

Board of Selectmen Meeting Agenda September 3, 2019

*F. Policy on Remote Participation by Members of Certain Advisory Committees*

**IX. Other Business**

*A. Such other business as may be legally conducted*

**X. Treasurer's Warrants**

*A. Approve & Sign Treasurer's Warrant AP2014 in the amount of \$1,062,956.97*

*B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2012, AP2013, and PR2004 in the amounts of \$5,080.31, \$3,036.93, and \$124,367.32, respectively*

*C. Acknowledge Treasurer's School Board AP/Payroll Warrants 03 and 05 in the amounts of \$54,529.19 and \$94,990.22, respectively*

**XI. Adjournment**

The next regularly scheduled meeting is at 6:30 p.m., Monday, September 16, 2019 in the Meeting Room, Town Hall, Northeast Harbor

# MINUTES

**Town of Mount Desert  
Board of Selectmen Meeting Minutes  
Meeting Room, Town Hall  
6:30 PM, August 19, 2019**

Board Members Present: Chairman John Macauley, Selectmen Rick Mooers, Matt Hart, Martha Dudman, and Wendy Littlefield.

Town Manager Durlin Lunt and Town Clerk Claire Woolfolk were also in attendance.

Members of the Public in attendance were J. Wilmerding, John Littlefield, Steven Foss, and Dick Broom.

**I. Call to order at 6:30 p.m.**

Chairman Macauley called the meeting to order at 6:30PM.

**II. Public Hearing(s)**

**A. Special Amusement Application from MOFO LLC /DBA Tan Turtle Tavern**

MOTION: Selectman Mooers moved, with Selectman Dudman seconding, to open the Public Hearing. Motion approved 4-0.

Tan Turtle owner Steven Foss noted there would be no changes to the usual activity at the Tan Turtle this year. Music would be limited to the interior of the building.

There was no further public comment.

MOTION: Selectman Mooers moved, with Selectman Hart seconding, to close the Public Hearing. Motion approved 5-0.

**Post Public Hearing**

**A. Special Amusement Application from MOFO LLC /DBA Tan Turtle Tavern – Action if necessary**

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval of Special Amusement Application from MOFO LLC /DBA Tan Turtle Tavern, as presented. Motion approved 5-0.

**III. Minutes**

**A. Approval of minutes from August 5, 2019 meeting**

MOTION: Selectman Hart moved, with Selectman Littlefield seconding, approval of the Minutes of August 5, 2019, as presented. Motion approved 4-0-1 (Macauley in Abstention).

**IV. Appointments/Recognitions/Resignations**

None presented.

**V. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

**A. Department Reports: Wastewater**

**B. Investment Committee Meeting Minutes - July 31, 2019**

**C. Planning Board Minutes of May 22 and June 4, 2019**

- 1 D. Thank you letter from the Island Housing Trust dated August 9, 2019  
2 E. Thank you letter from Northern Light Health dated August 9, 2019  
3 F. Hancock County Commissioners Caucus Warrant; 6:00PM, August 29, 2019, Hancock Town  
4 Hall, 18 Point Road, Hancock, Maine  
5 G. Hancock County Commissioners Meeting Minutes July 16 and 18, 2019  
6 MOTION: Selectman Mooers moved, with Selectman Hart seconding, acceptance of the  
7 Consent Agenda, as presented. Motion approved 5-0.  
8

9 **VI. Selectmen's Reports**

10 Selectman Littlefield presented, on behalf of the Curtis Blake Family, a picture they requested to  
11 be framed and hung in the Town Offices with a plaque. If the Board approves the request, she  
12 will get the details on plaque wording.  
13

14 MOTION: Selectman Mooers moved, with Selectman Dudman seconding, acceptance of the  
15 picture for framing and hanging within the Town Offices. Motion approved 5-0.  
16

17 **VII. Unfinished Business**

18 None presented.  
19

20 **VIII. New Business**

21 A. *Public Space Special Event Application – The Seal Harbor Library Association for Annual Book*  
22 *and Craft Fair; August 1, 2020, Seal Harbor Village Green*

23 MOTION: Selectman Hart moved, with Selectman Mooers seconding, approval of Public  
24 Space Special Event Application – The Seal Harbor Library Association for Annual Book and  
25 Craft Fair; August 1, 2020, Seal Harbor Village Green, as presented. Motion approved 5-0.  
26

27 **IX. Other Business**

28 A. *Such other business as may be legally conducted*  
29 None Presented.  
30

31 **X. Treasurer's Warrants**

32 A. *Approve & Sign Treasurer's Warrant AP2011 in the amount of \$313,942.12*

33 MOTION: Selectman Littlefield moved, with Selectman Hart seconding, approval and  
34 signature of Treasurer's Warrant AP2011 in the amount of \$313,942.12, as presented.  
35 Motion approved 5-0.  
36

37 B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2009, AP2010, and*  
38 *PR2003 in the amounts of \$18,355.00, \$3,667.57, and \$121,897.29, respectively*

39 MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of Signed  
40 Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2009, AP2010, and PR2003 in the  
41 amounts of \$18,355.00, \$3,667.57, and \$121,897.29, respectively, as presented. Motion  
42 approved 4-0-1 (Littlefield in Abstention).  
43

44 C. *Acknowledge Treasurer's School Board AP/Payroll Warrants 02 and 04 in the amounts of*  
45 *\$194,928.02 and \$56,596.93, respectively*

46 MOTION: Selectman Dudman moved, with Selectman Hart seconding, acknowledgement of  
47 Treasurer's School Board AP/Payroll Warrants 02 and 04 in the amounts of \$194,928.02 and  
48 \$56,596.93, respectively, as presented. Motion approved 5-0.

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**XI. Adjournment**

MOTION: Selectman Dudman moved, with Selectman Mooers seconding, adjournment. Motion approved 5-0.

The Meeting adjourned at 6:35PM.

Respectfully Submitted,

Wendy Littlefield, Secretary

# **CONSENT AGENDA**

**Town of Mount Desert Planning Board  
Workshop Meeting Minutes  
Meeting Room, Town Hall  
6:00 PM, May 8, 2019**

**Public Present:**

PE Jeffrey H. Crafts, Katrina Carter, Steve Boucher

**Board Members Present:**

Chairman Bill Hanley, Meredith Randolph, Dave Ashmore, Tracy Loftus Keller, Christie Anastasia, and Beth Renault

I. **Call to Order:** Chairman Hanley called the meeting to order. Board Members present were noted.

II. **Minutes**  
None Presented.

III. **A request by Katrina Carter, Carter Real Estate, to go before the Board to discuss a potential use not listed in Section 3.4 of the Land Use Zoning Ordinance. Under Section 2 General Provisions – Similar Uses - Unspecified Uses which are substantially the same as, or having effects the same as, the uses listed in Section 3.4 shall be treated the same as those listed uses. Similarity shall be determined by the Planning Board in strict compliance with the standards set forth in Section 6 and with other pertinent provisions of this Ordinance.**

CEO Keene noted that Ms. Carter would like to start or establish a use in Town. If the Planning Board deems the use similar to other established uses, then she will pursue the use by filing a Conditional Use Application.

Ms. Carter informed the Board that the use was regarding Dick’s Body Shop on Tracy Road in Northeast Harbor. Tracy Road is zoned Village Commercial. The building is for sale. Ms. Carter has a buyer interested in purchasing the building, but they want to have a retail bicycle shop and drop-off laundry there. This is already an established business in town; this would simply be a move to a better location, also in Village Commercial. Neither bicycle shops, nor laundries are listed in the Village Commercial section of the LUZO as an approved use.

Ms. Carter presented the Board with a color-coded map, showing the location of Dick’s Body Shop, surrounded by the Pine Tree Market parking lot, S.R. Tracy, Bar Harbor Banking and Trust, and Kimball Shop parking lot. She felt bicycles would have less traffic impact than the auto repair shop currently there. Other commercial areas nearby include the Water Company and Brightside Boats.

It was noted retail sales was allowed in the district. The business has been established on Main Street since 1994.



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CEO Keene agreed the Planning Board would have to categorize the closest approved use to the proposed use in order for the use to receive Conditional Use Approval.

It was felt that selling bicycles would fall under retail sales.

The Board reviewed Section 3.4.

Discussion ensued regarding whether laundry could be considered an essential service. CEO Keene noted that "Essential Services" are listed as "Gas, electrical or communication facilities; steam, fuel, electric power or water transmission or distribution lines, towers and related equipment; telephone cables or lines, poles and related equipment; gas, oil, water, slurry or other similar pipelines; municipal sewage lines, collection or supply systems; and associated storage tanks. Such systems may include towers, poles, wires, mains, drains, pipes, conduits, cables, fire alarms and police call boxes, traffic signals, hydrants and similar accessories, but shall not include service drops or buildings which are necessary for the furnishing of such services."

After some discussion, it was agreed that the laundry facility could fall under Services 1.

Ms. Randolph suggested vehicle repair might work for bike rental. Ms. Carter reiterated that bike rentals could be an accessory to the sales of bicycles.

CEO Keene noted that bikes could not be displayed outside under Services 1, but perhaps under Services 3 which would require Planning Board approval.

CEO Keene pulled the file to see what the business was originally categorized as, but there was no established use in the file.

It was noted that retail does not have to be wholly enclosed, so the bicycle sales can have the door opened. If the laundry facility falls under Services 1, it must be wholly enclosed. Ms. Carter asked for clarification that the bikes for sale could be outside, provided they're on their own property, but the bikes to be rented would have to be inside.

After much discussion it was agreed that:

- The laundry could be categorized as Services 1
- The bicycle sales could be categorized as Retail
- The bicycle rental could be considered an accessory to Retail

MR. ASHMORE MOVED, WITH MS. RANDOLPH SECONDING, TO CATEGORIZE BICYCLE SALES AS A RETAIL USE, BICYCLE RENTAL BE CATEGORIZED AS AN ACCESSORY TO THE BICYCLE SALES, AND THE LAUNDRY SERVICES BE CATEGORIZED AS SERVICES 1. MOTION APPROVED 4-0.

- 1 IV. **Conditional Use Approval Application(s):**
- 2
- 3 A. **Conditional Use Approval Application #002-2019**
- 4 **OWNER NAME(S):** Sheila Van Doran Cochran
- 5 **AGENT:** Jeff Crafts
- 6 **LOCATION:** 288 Sargeant Drive, Mount Desert
- 7 **TAX MAP:** 008 **LOT:** 004 **ZONE(S):** Shoreland Residential 3 (SR3)
- 8 **PURPOSE:** Section 5.6 – Amendment to a previously approved Marine
- 9 Structure permit. (Conditional Land Use Permit #005-1979)
- 10 **SITE INSPECTION:** 5:00PM
- 11 Chairman Hanley confirmed adequate public notice and abutters were notified.
- 12
- 13 Ms. Anastasia reported on the Site Visit. Lights would be placed in two locations at the pier.
- 14 The switches are in place. The lights’ brightness will be adjustable.
- 15
- 16 Jeff Crafts, Agent for the Applicant, reported that there is an existing Conditional Use Permit in
- 17 existence for the pier. A violation was found regarding lighting, and the Applicant is applying for
- 18 after-the-fact lighting approval. It could not be determined if there were ever lights on the pier
- 19 prior to 2018. The pier will not be modified in any way. This is an attempt to rectify a violation.
- 20 Currently all lighting there has been removed, other than the switches. The lighting was
- 21 removed upon report of the violation
- 22
- 23 Mr. Crafts brought a sample of the lighting – both lenses and lightbulbs. The Board received a
- 24 demonstration and technical explanation.
- 25
- 26 Mr. Crafts proposed that if the Board decides to take a vote, they include the specifics of the
- 27 light for posterity’s sake, due to changing technology.
- 28
- 29 Ms. Randolph noted that while the code needs to be met, the concerns of the neighbors must
- 30 also be taken into consideration.
- 31
- 32 Mr. Crafts noted the lights proposed are allowed by the LUZO.
- 33
- 34 Chairman Hanley noted that the lateral distribution of light that was most likely the problem for
- 35 the neighbors.
- 36
- 37 Mr. Crafts noted that when the pier is not occupied, all lights will be off. Switches are at either
- 38 end of the pier. At whatever level of brightness the lights were turned off at, they will return to
- 39 when turned back on. He reiterated that all levels being proposed are within acceptable limits
- 40 of the code.
- 41
- 42 Lumens were not to exceed the requirements under Section 6A.6 of the LUZO.
- 43

1 Ms. Randolph asked if the lighting fixture demonstrated is the one that garnered the complaints.  
2 Neither Mr. Crafts nor CEO Keene knew. Mr. Crafts noted the technology proposed was new  
3 since the complaint.

4  
5 MS. RANDOLPH MOVED, WITH MR. ASHMORE SECONDING, TO FIND THE APPLICATION  
6 COMPLETE. MOTION APPROVED 4-0.

7  
8 MS. RANDOLPH MOVED, WITH MR. ASHMORE SECONDING, TO USE THE SHORT FORM.  
9 MOTION APPROVED 4-0.

10  
11 A review of the Checklist was made and is attached to these Minutes.

12  
13 MS. RANDOLPH MOVED, WITH MR. ASHMORE SECONDING, APPROVAL OF THE APPLICATION.  
14 MOTION APPROVED 4-0.

15  
16 **IV. Other**

17 CEO Keene apprised the Board of upcoming Meeting Business.

18  
19 **V. Adjournment**

20 MS. RANDOLPH MOVED, WITH MS. ANASTASIA SECONDING, ADJOURNING THE MEETING.  
21 MOTION APPROVED 4-0.

22  
23 The meeting was adjourned at 7:16PM.

24

## SECTION 5 CONDITIONAL USE APPROVAL

### 5.9 Standards

The application for Conditional Use Approval shall be approved unless the Planning Board determines that the applicant has failed to meet one or more of the standards of Section 6A and/or one or more of the applicable standards of Section 6B or 6C. In all instances, the burden of proof shall be on the applicant who must produce evidence sufficient to warrant a finding that all applicable standards have been met.

In addition, **in all shoreland areas**, after the submission of a complete application to the Planning Board, the Board shall approve an application or approve it with conditions if it makes a positive finding based on the information presented that the proposed use:

5.9.1	Will maintain safe and healthful conditions	X N/A	<input type="checkbox"/> See Application	<input type="checkbox"/> Standard Not Met
5.9.2	Will not result in water pollution, erosion, or sedimentation to surface waters	X N/A	<input type="checkbox"/> See Application	<input type="checkbox"/> Standard Not Met
5.9.3	Will adequately provide for the disposal of all wastewater	X N/A	<input type="checkbox"/> See Application	<input type="checkbox"/> Standard Not Met
5.9.4	Will not have an adverse impact on spawning grounds, fish, aquatic life, bird or other wildlife habitat	X N/A	<input type="checkbox"/> See Application	<input type="checkbox"/> Standard Not Met
5.9.5	Will conserve shore cover and visual, as well as actual, points of access to inland and coastal waters	X N/A	<input type="checkbox"/> See Application	<input type="checkbox"/> Standard Not Met
5.9.6	Will protect archaeological and historic resources as designated in the comprehensive plan	X N/A	<input type="checkbox"/> See Application	<input type="checkbox"/> Standard Not Met
5.9.7	Will not adversely affect existing commercial fishing or maritime activities in a Shoreland Commercial district	X N/A	<input type="checkbox"/> See Application	<input type="checkbox"/> Standard Not Met
5.9.8	Will avoid problems associated with floodplain development and use; (In compliance with Floodplain Management Ordinance of the Town of Mount Desert – Amended March 7, 2006.)	X N/A	<input type="checkbox"/> See Application	<input type="checkbox"/> Standard Not Met
5.9.9	Is in conformance with the provisions of Sections 6A, 6B and 6C	<input type="checkbox"/> N/A	X Standard Met	<input type="checkbox"/> Standard Not Met

**Findings of Fact(s):** \_\_\_\_\_  
5.9.9 is the only Standard of Section 5.9 Applicable, for which the standard has been met.

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**VOTE:** Findings of Facts (Randolph/Ashmore) 4-0

**Conclusion of Law:** All requirements for Section 5.9 ~~have~~ / ~~have not~~ been met.

**VOTE:** Conclusion of Law (Randolph/Ashmore) 4-0

05/08/2019  
(Date)

**SIGNATURES OF ALL VOTING BOARD MEMBERS:**

*William Hanley*  
\_\_\_\_\_  
William Hanley, Chairman

*Christie Anastasia*  
\_\_\_\_\_  
Christie Anastasia

*David Ashmore*  
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David Ashmore

*Meredith Randolph*  
\_\_\_\_\_  
Meredith Randolph

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Joanne Eaton

\_\_\_\_\_  
Beth Renault, Alt.

\_\_\_\_\_  
Tracy Keller, Alt.

**Town of Mount Desert Planning Board  
Regular Meeting Minutes  
Meeting Room, Town Hall  
6:00 PM, July 24, 2019**

**Public Present:**

Jean Travers

**Board Members Present:**

Chairman Bill Hanley, Joanne Eaton, Tracy Loftus Keller, Christie Anastasia, and Dave Ashmore

**I. Call to order 6:00 p.m.**

Chairman Hanley called the meeting to order at 6:05PM. Board Members were noted. Ms. Loftus Keller is an Alternate Non-voting Board Member.

**II. Approval of Minutes**

July 10, 2019: Voting Members were noted.

MS. EATON MOVED, WITH MR. ASHMORE SECONDING, APPROVAL OF THE JULY 10, 2019 MINUTES AS PRESENTED. MOTION APPROVED 4-0-1 (ANASTASIA IN ABSTENTION).

**III. Section 4.3.7 Change of Use of a Non-conforming Structure.** The use of a non-conforming structure may not be changed to another use unless the Planning Board, after receiving a written application, determines that the new use will have no greater adverse impact than the existing use on:

- a. The subject or adjacent properties and resources; or
- b. Water body, tributary stream, or wetland

**OWNER(S) NAME:** Barbara Shelley

**LOCATION:** 14 Wildwood Road, Seal Harbor

**TAX MAP:** 031 **LOT:** 051 **ZONE(S):** Village Residential One (VR1)

**PURPOSE:** To convert an existing garage slab into an open patio

**SITE INSPECTION:** 5:15PM

It was noted the Applicant is not in attendance at this meeting.

Ms. Eaton confirmed adequate Public Notice. Abutters were notified.

No conflicts of interest were found.

MS. EATON MOVED, WITH MS. ANASTASIA SECONDING, TO MAKE MS. LOFTUS KELLER A VOTING MEMBER FOR THIS MEETING. MOTION APPROVED 4-0-1 (LOFTUS KELLER IN ABSTENTION).

1 Ms. Loftus Keller reported on the site visit. There was no one at the site. The attending Board  
2 Members looked at the slab, and its proximity to the stream and other buildings in the area. The  
3 slab is relatively flat, with slight undulation on its surface. A structure was once on the slab but  
4 has been removed.

5

6 It was noted the dimensions of the slab were on the site plan.

7

8 MS. EATON MOVED, WITH MR. ASHMORE SECONDING, THE FINDING OF FACT TO BE  
9 THAT THE FOOTPRINT OF THE PROPOSED OPEN PATIO WAS THE SAME FOOTPRINT  
10 AS THE PREVIOUS STRUCTURE. THERE IS NO PLAN FOR EXPANSION. THE  
11 PROPOSED NEW USE WILL HAVE NO GREATER ADVERSE IMPACT THAN THE EXISTING  
12 USE ON THE SUBJECT OR ADJACENT PROPERTIES AND RESOURCES; OR ANY WATER  
13 BODY, TRIBUTARY STREAM, OR WETLAND.

14

15 THE CONCLUSION OF LAW IS THAT THE STANDARDS OF SECTION 4.3.7 HAVE BEEN  
16 MET.

17

18 MOTION APPROVED 5-0.

19

20 **IV. Other**

21 There was no Other Business.

22

23 **V. Adjournment**

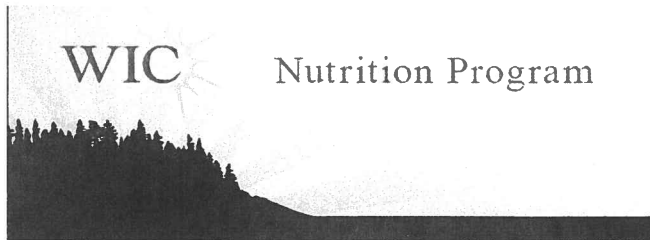
24 MS. LOFTUS KELLER MOVED, WITH MS. EATON SECONDING, TO ADJOURN THE  
25 MEETING. MOTION APPROVED 5-0.

26

27 The Meeting adjourned at 6:13PM.

28

29



## **WIC Program**

248 State Street

Mill Mall, Suite 3A, Box #10

Ellsworth, Maine 04605

Tel 667-5304-Ext 228 Fax 667-6117

August 14, 2019

Town of Mount Desert  
P.O. Box 248  
Northeast Harbor, ME 04662

Dear Ms. Woolfolk and Residents of Mount Desert:

The participants and staff of the WIC (Women, Infants, and Children) Program wishes to extend our sincere thanks for your most generous financial support in the amount of \$495.00.

During the past year, the WIC Program has issued approximately \$ 1.0 million in supplemental food vouchers to income-eligible pregnant, breastfeeding, and postpartum women, infants and children under age five, who are at nutritional risk.

WIC participants receive monthly food vouchers, tailored to their nutritional and medical needs. Specific food vouchers, redeemable at area food stores are issued for 100% juice, eggs, cheese, peanut butter, cereal, whole grains, fruits and vegetables, infant foods, infant formula and fluid milk. Nutrition education service and referrals are offered as program benefits.

Again, we thank you for your support of the WIC Program.

Sincerely,

A handwritten signature in cursive script that reads "Tawney Jacobs".

Tawney Jacobs  
WIC Program Director





Serving Eastern Maine  
Since 1973

# EASTERN AREA AGENCY ON AGING

Po Box 100  
BREWER, ME 04412

(207) 941-2865  
WWW.EAAA.ORG

1-800-432-7812  
FAX: (207) 941-2869

August 14, 2019

Town of Mount Desert  
P.O. Box 248  
Northeast Harbor, ME 04662

Dear Friends:

It is through the continued support of towns and municipalities like yours we are able to offer much needed services and resources to community residents in Washington, Hancock, Piscataquis and Penobscot counties. Last year we were able to:

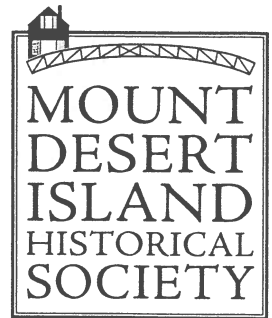
- Provide health insurance counseling to over 7,100 community residents,
- Save community residents \$1,900,000 in Medicare premiums, deductibles and copays,
- Provide 80,000 meals to homebound seniors, and
- Provide 24,000 hours of volunteer services across our region

We are a 501(C) 3 private non-profit organization, and your contribution may be tax deductible to the extent allowed by law.

On behalf of the individuals and families of those who benefited from the services provided by Eastern Area Agency on Aging, we thank you for approving an allocation to our agency.

Sincerely,

Dyan Walsh  
Executive Director



Timothy F. Garrity  
Executive Director

Board of Directors

William Horner, M.D.  
President

Raney Bench  
Vice President

Rick Wheeler  
Secretary

P. Hamilton Clark  
Treasurer

Ralph Stanley  
President Emeritus

Marion Stanley  
Honorary Member

Dru Colbert

Susan Edson

Elise Frank

Julia Gray

Kathryn MacLeod

Tova Mellen

Nicole Ouellette

Michael Pancoe

Benjamin Pierce

Anne Walmsley

John Wilson

Jonathan Winthrop

August 20, 2019

Durlin Lunt, Town Manager  
Town of Mount Desert  
PO Box 248  
Northeast Harbor, ME 04662

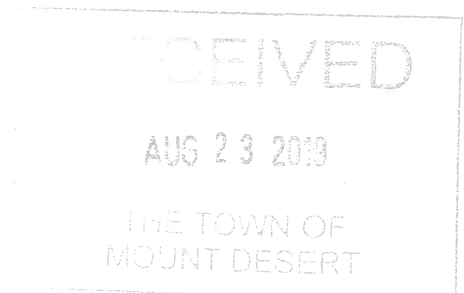
Dear Durlin,

I am writing to thank you and the town for its generous donation of \$2,500 to the Mount Desert Island Historical Society. We will use these funds to support our Somesville campus, where the Thaddeus Shepley Somes Memorial Bridge, Somesville Museum, Selectmen's Building, and gardens are set aside for the pleasure of residents and visitors. This year, thousands of people have seen our exhibits, posed on the bridge, wandered the gardens, and checked in via our wi-fi connection.

We could not provide this place of beauty and rest without your support. Thank you for your generosity.

Sincerely,

  
Tim Garrity





SERVE FIRST THOSE WHO SUFFER MOST

## The Emmaus Homeless Shelter

P.O. Box 811 \* 51 Main Street \* Ellsworth, ME 04605-0811

Phone: 207.667.3962 Fax: 207.667.1086

Email: [director@emmaushelter.org](mailto:director@emmaushelter.org)

Web: <http://www.emmaushomelessshelter.org>

August 21, 2019

Dear Town of Mount Desert:

Thank you never seems to be enough to express our gratitude for your support and donation of \$2,053 on August 05, 2019. Your donation was very much appreciated and will be used to continue our mission in helping people in need. Below are snippets of what our goals are for the coming year and achievements of this year to date.

We are evaluating on how to proceed with the re-mortaring of the bricks on the outside of the shelter which has turned out to be a bigger project than expected. We have consulted with an engineer firm on the best approach to rectify the problem of the deteriorating bricks and water penetration into the building. One thing we know for sure, this will be a very costly renovation.

The following is a partial listing of the services we were able to provide in the first half of 2019:

- *The shelter housed and fed 75 women, men, and children totaling 2,362 bed nights*
- *23 individuals transitioned into permanent housing*
- *Helped 7,274 individuals with emergency food boxes and produce*
- *Supplied 17 households with linens & blankets, household goods & furniture*
- *281 people visited our clothing room and left with a bagful of wonderful clothing*
- *15 households received financial assistance*

Although, we were able to transition 23 people into permanent housing so far this year, it is getting extremely difficult to house people in our area. There is a huge lack of affordable housing, especially this time of year, so if anybody knows of affordable rents please let us know. It is very frustrating for residents who have come so far; have employment and a housing choice voucher but cannot find a rental.

Thanks again for supporting the Emmaus Homeless Shelter and all its recipients.

Best regards,

Mary J. Boylan (MJ)  
Emmaus Shelter Director

*Please retain this receipt for income tax purposes. No goods or services have been provided in exchange for this contribution. Thus, the full value of this contribution is tax deductible.*



the  
neighborhood  
house

P.O. Box 332  
Northeast Harbor, Maine 04662  
207-276-5039

August 22, 2019  
Dear Dustin,

Simply a quick  
note to express appreciation  
for the tax appropriation we  
recently received.

I'm delighted the  
BOS, Warrant Committee and  
voters deem The Neighborhood  
House a good "investment".  
I guess we're doing something  
right!

It's always a  
pleasure to partner with the  
Town.

Warmly,  
Anne-Marie

## COMMISSIONERS REGULAR MEETING

Learn more about *HANCOCK COUNTY* by visiting  
[www.co.hancock.me.us](http://www.co.hancock.me.us)

Audio recordings of the meeting are available upon request

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 8:30 a.m. on **Tuesday August 6, 2019** in the conference room of the County courthouse located in Ellsworth, ME with Commissioners Clark and Wombacher in attendance.

### Frenchman Bay Regional Shellfish Conservation Program

Received initial communication from Gary Edwards of Sullivan and then we received a letter from Dick Fennelly of Lamoine.

A little historical background. The State offers an opportunity for municipalities to have shellfish in their community to be involved in the management of that. If a town or city decides they want to do that there is authorization and public law. The town then has to adopt an ordinance to make it a shellfish program. One of the more important parts of that is you need to provide enforcement of the ordinance and the State laws. Town of Sullivan many years ago tried to have its own ordinance and it lasted about two years. They couldn't raise enough revenue in one small town to support the program. Many communities around Frenchman Bay were experiencing the same issue and to the detriment of the clam harvesters and the clam shellfish resource in the region. When most of the state is closed for Red Tide closures we were wide open but had no way to regulate who fished, who clammed and what they took. In a period of about four years we went from a healthy resource, good living for a bunch of diggers to virtually nothing.

Seven communities spent about a year developing the program and getting authorization and getting it up and going. Most of the seven communities were very small and to try and take on the amount of work it takes to manage the program as far as selling licenses, tracking finances, Ellsworth was the logical option to take it on and they have been doing to ever since. We ended up with a full-time warden with benefits.

It has been ten years since we started this, more or less. The fact that there are no flats in Ellsworth and no harvest in Ellsworth the city began to worry about liability issues and decided it was time for them to give this up. It now puts it back on the municipalities.

The joint board and resource committee agreed that it might be better to have two part-time wardens with no arrest powers.

We are asking the County to take on the roll of employer. Working with us to hire two somebodies and come up with a way to provide supervision.

Commissioner Clark asked about the lottery system. The lottery system is just for non-residents. No limit on resident licenses.

All commercial licenses are obtained through Ellsworth. The town municipalities provide recreational licenses.

Commissioner Wombacher asked if there was an estimate on the cost of two part-time wardens. They have not worked that up yet.

Commission Clark said next step should be a detailed process. Would like to form a small committee to study the elements and components of what the County is getting into.

Commissioner Clark is willing to serve on a committee along with Scott Adkins and Tammy Mote.

City Manager spoke on behalf of the City of Ellsworth

Chief Glen Moshier of the Ellsworth Police Department spoke on behalf of the law enforcement end.

Kathleen Rybarz, Lamoine Town Selectman spoke on this issue on behalf of the Town of Lamoine.

Commissioners are in agreement of forming a committee.

Adjustments to the Agenda: None. Commissioner Clark did not have an adjustment but wanted to make a comment about Agenda. Agenda Item #11b we are asked to consider a resolution of the Graham Lake Dam. I am concerned that we are picking and choosing those people who get an agenda item as opposed to those people who we have said take your position to the three minute Public Comment section.

If we do not have regulatory authority over the issue and we are not statutorily I think these people should be directed to submit their comments in writing and bring to the Board under the Public Comment Section.

Public Comment: none

Approval of minutes:

**MOTION: Approve corrections to the July 9, 2019 Commissioners' Special Meeting minutes as amended (Clark/Blasi 3-0, motion passed)**

Commissioner Blasi stated he made a few errors that Supervisor Billings picked up on.

**MOTION: Approve the minutes of the July 16, 2019 Commissioners Special Meeting (Clark/Wombacher 3-0, motion passed)**

**MOTION: Approve the minutes of the July 18, 2019 Mediation Hearing (Clark/Wombacher 3-0, motion passed)**

Airport:

Bradley Madeira reconciled the 2018 County Administrative fee and as I reported the maximum approved formula that the County could have charged the Airport in 2018 was \$20,012.71, you didn't, you charged us \$16,000, so thank you.

We have a septic/sewer issue on July 5<sup>th</sup>. When pumping out we found that we can only access the liquid side of the tank and not the solid side. We are working towards talking to the FAA to put a riser in to access the tank.

Got case loader back on July 12<sup>th</sup>. Hope all the issues have been addressed. No bill yet from Beaugard. In talking with them it appears CASE is going to participate in at least the labor. We believe this was a mechanical defect as far we are concerned.

Discovered a sink hole in approach area of Runway 22. Break in drainage pipe. Talking to FAA about drainage system.

**MOTION: Authorize the Chairman to sign the contract with JJ Cunningham LLC to complete the 2019 Crack Seal and Remark Airfield Pavement project for \$177,768.00 in accordance with their bid that was opened on 4/16/19 (Clark/Blasi 3-0, motion passed)**

UT:

**MOTION: authorize the UT Supervisor to proceed with the RFP for Snow Removal for Route 193 in T22MD and Back Road in T28MD (Clark/Blasi 3-0 motion passed)**

If we don't receive a bid it will be covered by another agency. Contract ran out June 30. The only perspective bidder is whoever gets the bid to receive the bid from Beddington.

**MOTION: authorize the UT Supervisor to proceed with the RFP for the 2019 Nicatous Parking Lot Expansion Project in T3ND (Clark/Blasi 3-0 motion passed)**

We received and paid Salsbury for the stakeout.

Hopefully get finished before the ground freezes

On June 18, 2019 Commissioners signed Agreement with City of Ellsworth for fire protection to cover Fletcher's Landing. Didn't get signed by City of Ellsworth. Need to re-sign.

Housekeeping issues with where to store equipment. Commissioner Clark suggested stacking equipment here on site.

Tractor should be stored at Millard Billings home.

Have a meeting about the Narraguagus Road so that we can get a fire truck through.

UT Supervisor requested approval to meet and investigate the possibility of partnering with Parks & Lands to make improvement to the Nicatous Boat Launch. Approval given.

Budget Questionnaire Review

Review submitted Third Party Requests – fewer than in past years

Commissioner Blasi would like to begin budgeting on the next meeting in two weeks. They needed to apply by July 31, 2019. This is the process.

Commissioner Clark questioned status of Open Door and Commissioner Blasi thought they could give them a waiver to apply later.

Commissioner Wombacher believes deadline needs to be more defined.

**MOTION: to extend Budget Questionnaire submission deadline to September 1, 2019 is recorded. (Clark/Wombacher 2-1, Blasi opposed: motion passed)**

Not ready to talk about budgets at this meeting

Treasurer:

**MOTION: approve the warrants as shown on the Treasurer's memo to the commission (Clark/Wombacher 3-0, motion passed)**

The Treasurer's memo listed the following:

July GF, Airport, and Jail Payroll Warrants #19-26, #19-27, #19-28, #19-28A and 19-29 in the aggregate amount of \$390,399.40;

July GF, Airport, and Jail Expense Warrants #19-52, #19-53, #19-54, #19-55, #19-56, #19-57, in the aggregate amount of \$969,134.42;

July UT Payroll Warrants #19-52, #20-1, #20-2, and #20-3 in the aggregate of \$1,502.94;

July UT Expense Warrants #19-25 and #20-1 in the aggregate of \$68,479.29

**MOTION: approve the Meritain expenditures in the Health Insurance Account in the amount of \$93,777.76 (Blasi/Clark 3-0, motion passed)**

Jail:

**MOTION: approval to administratively remove Paul Nichols and James Singletary from payroll effective August 10, 2019 (Clark/Blasi 3-0, motion passed)**

Jail Nurse position inside the Jail: Medical assisted treatment inside the facility is required by the Governor and there is funding out there available that we are still working on. Looked at several options. We need to have a nurse in the facility. Presented a draft job description to Commissioners. The nurse would be taking over duties that Sargent Merchant does at this time. Sheriff Kane said it involved liability with Sargent Merchant performing some of these duties. Nurse would be under supervision of Chelsea Howard. There is \$80,000 available for medical assistance inside the jail. No time limit on these funds. Funds pay for nurse and medications. Commissioner Clark would like to change title from job description to Nurse responsibilities. Need to make case for this nurse. Jail Admin will come back in September with full plan on position.

Sheriff:

Updated on Open Door: New Board has been elected...seven people – meeting weekly. \$20,000 debt is gone, paid by anonymous donors. Board met with DHHS and have support for reopening Hills House. Open Door will reopen with same name and new license for one year and then review. Keeping two people on staff. Rough assessment of Hill's House has been done. Fire Marshall needs to inspect building.

**MOTION: Submit to Open Door the \$12,500 of the outstanding \$25,000 in their CBA funds and look at giving them the remaining \$12,500 when they are licensed. (Clark/Blasi 3-0, motion passed)**

EMA

**MOTION: approve out of state travel for Director Andrew Sankey to Maynard, MA to the FEMA offices on September 26, 27, 28, 2019 to make a presentation (Clark/Blasi 3-0, motion passed)**

**MOTION: approve out of state travel for Deputy Director Andrew Braley on September 24, 25, 2019 in Concord, NH for Pediatric Disaster Response Emergency Preparedness Course (Clark/Blasi 3-0, motion passed)**

Andrew Braley thanked the Commissioners' for allowing him to continue his training.

RCC:

RCC Director Robert Conary on July 10th met with Brown's Communications shortly after the last meeting. We have learned there is an alternative solution to the equipment. New equipment would be more compatible to the existing system. PC driven and can be updated. Internet based. Comparatively priced. I may not purchase the ones that were approved by the Commission.



I have spoken with most of the stand alone chiefs with the exception of Bucksport. None of them except for Ellsworth is interested in coming onboard with law enforcement protocols.

On July 6<sup>th</sup> 3 Dispatchers were on duty. Multiple 911 reports, major structure fire in Lamoine and serious motor vehicle accident in Deer Isle. They dispatched 16 fire departments for the fire.

On July 16<sup>th</sup> I went to the quarterly MECA meeting in Wiscasset.

Annual audit. They were very pleased with what they saw. No major issues and it is a pleasure to come to Hancock County now. They check record keeping, etc.

July 24<sup>th</sup> met with Spillman. Not enough information to report.

**MOTION: approval to administratively remove Jamie Denbow from payroll (Clark/Blasi 3-0, motion passed)**

Maintenance:

Update on the many projects we have going, some are complete, some are ongoing. Commissioner Blasi questioned the invoice on the retainer wall. Large Granite wall. Tedious work. Dugas will be doing the drainage.

June's screening numbers. They screened 16 days out of 20: screened 1,995 people, withheld 56 knives, 5 leathermens and 4 canisters of mace and had 15 turnarounds.

RCC plan discussion: Report from Mike Sealander. Had mandatory walkthrough. Only one contractor showed up. Making progress.

Bull Hill Update: Pour little generator is up there cranking away. Maintenance once a week. Rough number from a solar contractor \$31,000, all bells and whistles. Contacted our electrician, has experience with solar. He went up in and visited the site and he has put in a proposal for \$11,550.00. Will get solar system that will charge the bank of batteries that power the tower. We could get a standby generator to make up the difference. At some point the generator we have will stop working. Get another bid. Buy the new generator and have it standing by.

Expanding Access Control: Already approved the whole system but we are doing it in stages. Moving on to next stage which is nine more doors. Quote from Cincinnati of Maine

**MOTION: Approve the request for a transfer from account G1-3000-11-00 in the amount totaling \$55,000 to cover the continuing cost of Access Control and for the Cabling Project between the courthouse and the jail (Clark/Blasi 3-0, motion passed)**

**MOTION: agree to renew the Agreement with Sprinkler System Inspections Corporation which is an annual agreement that came due (Blasi/Wombacher 3-0, motion passed)**

County Administrator:

2019 MCCA Convention. I think Rebekah has all the registration information. Being held at Point Lookout.

Three Rivers Solar having an informational meeting in Eastbrook

Commissioners:

Commissioners Cast written ballot.

Elected: Jim Fisher of Blue Hill and Steven Feite of Bucksport

Down East Salmon Federation Resolution:

Fisheries Biologist based in Washington and Hancock County spoke to the Commission. Non-profit group active in the relicensing of the two Hydro Electric Dams. Federal Government issues its recommendation for new license to these two Dams (Leonard Lake and Graham Lake). Asking if the Commissioners will support two key points in the relicensing: .1 to support a new draw down in Graham Lake which is operating as the main water storage reservoir here in town. Has always legally been able to draw 11 vertical feet of water. The Feds requested that the new licensing requires elevation only move by 4.5 vertical feet. We support this to enhance the water quality. .2 Statement in support of fishways.

Commissioner Clark inquired if you can install a fishway and preserve the Dam. Answer is yes. Brookfield is against this.

Ed Damm has had a house on Graham Lake for 17 years and involved in Friends of Graham Lake and support the resolution. I am between the desert and the mud. We lose somewhere between 200 & 300 square feet each year.

Commissioner Clark proposed a modification to the resolution. We support a draw down on Graham Lake and leave it to the regulators as to what that level will be. Support fishways installation. Give support in generalities to support the land owners and Federation.

MOTION: support resolution as proposed (Blasi/ 1-2, motion failed)

**MOTION: support a resolution as proposed in this Federation document with the changes in Item 1 that reads support the reduced draw down on Graham Lake that would eliminate the dramatic fluctuations as they presently exist. Support all efforts to install fishways at the Hydro Electric System on the Union River. (Clark/Wombacher 3-0, motion passed)**

Sign Settlement Agreement between County of Hancock and Hancock Wind, LLC:

Commissioner Blasi stated this mediation settlement does not recoup payments to the County from Hancock Wind that is provided for in a Community Benefit Agreement. We use community benefit agreements payments to fund various organizations and to offset taxes our constituents would otherwise owe. Legal counsel indicated the chances of winning the lawsuit were 50%, a course which I preferred to attempt. Under the settlement agreement before us today a portion of what the County would have received will now be paid to community contribution recipients. How will this work?

**MOTION: to adjourn 12:26 p.m. (Blasi/Wombacher 3-0, motion passed)**

Respectfully submitted,

Patrice Crossman

# **NEW BUSINESS**

## Town Clerk

---

**From:** Durlin Lunt  
**Sent:** Wednesday, August 28, 2019 8:26 AM  
**To:** Minot Weld  
**Cc:** Town Clerk; Tony Smith; James Willis  
**Subject:** RE: Citizen request for discussion of making the three-way intersection of Manchester Road-Sargeant Drive-Millbrook Road a three-way stop in the interests of safety

**From:** Minot Weld [<mailto:minotweld@me.com>]  
**Sent:** Tuesday, August 27, 2019 10:28 PM  
**To:** Durlin Lunt  
**Subject:** Citizen request for discussion of making the three-way intersection of Manchester Road-Sargeant Drive-Millbrook Road a three-way stop in the interests of safety

Hi Durlin,

I am not sure how best to pursue this question. It has been suggested that I send you an email, asking that you place an item on the agenda for the next BOS meeting on 9-3-19 to begin discussion of the issue. If you think this is a politic and advisable approach, I will commit to attending the meeting. However, if you think it best to navigate quieter channels, I defer to your judgement.

Cheers,

- *Minot*

---

Minot Weld  
P.O. Box 595  
Northeast Harbor, ME 04662  
[minotweld@mac.com](mailto:minotweld@mac.com)  
m:  
207-801-8752



## ***Town of Mount Desert***

21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5743 Fax 207-276-5742  
[www.mtdesert.org](http://www.mtdesert.org) [director@mtdesert.org](mailto:director@mtdesert.org)

### **MEMO**

To: Durlin Lunt, Town Manager  
From: Tony Smith, Public Works Director  
Re: Road Salt Pricing for FY-20  
Date: August 29, 2019

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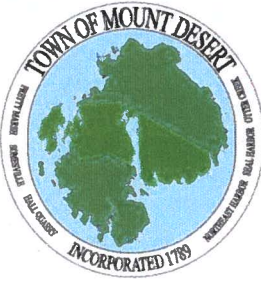
For the purchase of road salt for FY-20 we participated in a bid process sponsored by MDOT for a joint bid with them and 24 communities. We have used this process before; it is in conformance with our purchasing policy. Of the four companies who responded to the MDOT request for pricing only one provided a bid for us.

Our bid for the purchase of 1,700 tons plus or minus 25% or, a range of 1,275 tons to 2,125 tons depending upon the weather and our needs was from Harcros at \$51.60 per ton. For FY-19 we purchased our salt from Morton Salt at \$51.65 per ton; in FY-18 we purchased our salt from Harcross at \$56.49 per ton.

Based on our successful experience with them and the information presented above, I recommend we purchase our FY-20 road salt from Harcross at a price of \$51.60 per ton delivered.

Thank you for consideration of my recommendation.

Cc. Claire Woolfolk, Town Clerk  
Kathi Mahar, Treasurer  
Ben Jacobs, Hwy. Supt.



## ***Town of Mount Desert***

21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5743 Fax 207-276-5742  
[www.mtdesert.org](http://www.mtdesert.org) [director@mtdesert.org](mailto:director@mtdesert.org)

## **MEMO**

To: Durlin Lunt, Jr., Town Manager  
From: Tony Smith, Public Works Director  
Re: Engineering Proposal for Professional Services: Pump Station Improvements  
Date: August 29, 2019

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Enclosed is a copy of Olver Associates, Inc.'s design proposal dated August 6, 2019 to provide professional services for improvements to the Gilpatrick Cove pump station located on South Shore Road and the Gary Moore pump station located on Manchester Road, both in Northeast Harbor. It was prepared by Bill Olver, president and senior managing partner of the firm. Consideration of the proposal is in conformance with our purchasing policy.

The fee presented for the scope of services described in the proposal is for the range of \$60,000 to \$75,000. The larger amount is if we decide to replace the two pumps at the Gilpatrick Cove pump station after Olver Associates evaluates their performance. If they prove to still be within accepted pump performance criteria and do not show evidence of potentially failing over the next ten years, we will not replace them at this time. More about the pumps is presented in the proposal.

As approved by the Maine Department of Environmental Protection (MDEP) and the voters at the May 2018 town meeting, payment for these engineering services will be made using funds that remain from those previously borrowed from the Maine Municipal Bond Bank through the State of Maine Revolving Loan Fund and administered by the MDEP. These funds were used for the upgrade to the Northeast Harbor wastewater treatment plant in 2013-2014, with a remaining balance of approximately \$57,907 and for the upgrade of the Bracy Cove wastewater pumping station in 2016-2017, with a remaining balance of approximately \$351,873, for a total amount of remaining funds of approximately \$409,780 in Account Number 3000048-57710. If the cost of the design services described above are approved, there will be approximately \$334,780 to \$349,780 left of the remaining funds depending on what is decided to do about the Gilpatrick Cove pump station pumps. It is anticipated these remaining funds would be used towards costs associated with construction of the pump station improvements.

Based on the information presented above and included in their proposal:

- I recommend we retain Olver Associates to provide professional engineering services as described in their august 6, 2019 proposal to us for the improvements to the Gilpatrick Cove and Gary Moore pump stations at a not to exceed cost of \$75,000



## ***Town of Mount Desert***

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5743 Fax 207-276-5742

[www.mtdesert.org](http://www.mtdesert.org) [director@mtdesert.org](mailto:director@mtdesert.org)

using funds from Account Number 3000048-57710 with a current balance of approximately \$409,780 leaving a balance of \$334,780.

- I request that I be authorized to sign the proposal with Olver Associates on behalf of the Town.

We have consistently received a quality product on time and within budget from Olver Associates. They have an excellent rapport with MDEP. I am very pleased with their work and particularly with their responsiveness to our needs, sometimes on very short notice.

Thank you for consideration of my request.

Enc.

- C. Claire Woolfolk, Town Clerk  
Kathi Mahar, Treasurer  
Ed Montague, WW. Supt.

# **OLVER ASSOCIATES INC.**

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**ENVIRONMENTAL ENGINEERS**

August 6, 2019

Mr. Tony Smith, Public Works Director  
Mount Desert Municipal Building  
P.O. Box 248  
Northeast Harbor, Maine 04662

Dear Tony:

As you and Ed requested, we have reviewed several potential improvements to be implemented at the Town's Gilpatrick Cove and Gary Moore Wastewater pumping stations. These improvements include the following components:

## **GILPATRICK COVE PUMP STATION**

- Upgrade pump station control panel and wet well level controls
- Upgrade emergency power transfer switch
- Replace pump station windows
- Upgrade heating and ventilation equipment
- Replace membrane roof and trim
- Remove existing interior concrete generator pad

## **GARY MOORE PUMP STATION**

- Replace pump station wet well
- Upgrade emergency power transfer switch

We understand the Town has not yet made a final decision regarding whether to replace the two Paco pumps at the Gilpatrick Cove Pump Station and is planning to conduct further investigations. Should the Town decide to proceed with the pump station replacement, it can be added into the project before it is placed out to bid.



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**OLVER ASSOCIATES INC.**

Mr. Tony Smith, Public Works Director  
August 6, 2019  
Page 2 of 5

**PROPOSED SCOPE OF ENGINEERING SERVICES**

In order to assist the Town of Mount Desert with the engineering services required for the limited upgrade of the Gilpatrick Cove and Gary Moore pump stations as defined above, we suggest the following scope of engineering services:

1. We will meet with Town officials to discuss project objectives, goals, lines of communications and expectations for the project.
2. We will conduct an initial site visit with Town officials to review the physical locations of the project areas.
3. We will conduct a topographic field survey of the present pump station sites.
4. We will arrange to have geotechnical borings taken at the proposed Gary Moore Pump Station wet well site to determine soil conditions, foundation requirements, ledge quantities and sheeting requirements for excavation.
5. We will prepare CAD base sheets of the proposed project areas to show existing conditions and site features.
6. We will design the following improvements to the Gilpatrick Cove Pump Station:
  - Upgrade pump station control panel and wet well level controls.
  - Upgrade generator transfer switch
  - Replace pump station windows
  - Replace pump station heating and ventilation equipment
  - Replace membrane roof and trim
  - Remove interior concrete generator slab
7. If requested by the Town during the conduct of the above Gilpatrick Cove project scope, we will also include the design of replacement pumps to the station.

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**OLVER ASSOCIATES INC.**

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Mr. Tony Smith, Public Works Director

August 6, 2019

Page 3 of 5

8. We will design the following improvements to the Gary Moore Pump Station:
  - New concrete wet well adjacent to the existing station
  - Upgrade generator transfer switch
9. We will prepare contract documents for the proposed pump station improvements including demolition, civil, mechanical, electrical, and HVAC sheets for the project and specifications in DEP CWSRF format.
10. We will submit draft plans and specifications to the Town for review and comment and will make revisions as requested.
11. We will submit the proposed plans and specifications to DEP for their review and comment.
12. We will attend meetings with the Town, as requested, over the duration of the project.
13. We will prepare an updated opinion of potential project cost based upon a detailed take-off from the final plans and specifications.
14. At the completion of the design phase, we will assist the Town in bidding the project and advertising to Contractors.
15. We will hold a Prebid Conference with potential General Contractors prior to the opening of the bids.
16. We will open bids, review the bidding results, and make a recommendation to the Town regarding the award of the project subject to DEP approval.
17. We will assist the Town in preparing all documents as required to comply with DEP and CWSRF regulations during both the design and construction phases of the project.
18. During construction, we will provide full-time inspection during the excavation and placement of the Gary Moore Pump Station wet well and

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**OLVER ASSOCIATES INC.**

Mr. Tony Smith, Public Works Director  
August 6, 2019  
Page 4 of 5

part-time inspection during key work components for the remainder of the project.

### COMPENSATION

In order to provide the scope items defined above, we propose that a lump sum budget of \$18,000 be established for our in-house services for this project including all expenses incurred by our firm such as mileage, plan reproduction, etc. In addition, we propose to bill our subconsultants to the Town at-cost which we estimate to be \$8,000 for electrical design, \$8,000 for HVAC design, and \$6,000 for geotechnical analysis and soils borings.

This results in a proposed design budget of \$40,000 for the project. If the Gilpatrick Cove pumps are later added to the project for replacement, the design budget will be increased by \$10,000 to a total of \$50,000. Part-time inspection of the project as defined above will be provided for a budget of \$20,000 including all expenses. If the Gilpatrick Cove pump replacement is added to the project, the inspection budget will increase by \$5,000 to \$25,000. These fees do not include any legal costs or boundary survey costs for any land acquisition that may be required to add the Gary Moore pump station wet well. It is assumed that the Town will conduct all negotiations with adjacent property owners to secure any additional land or easements that may be needed. It is also assumed that the Town will acquire all Code Enforcement or Planning Board permits or approvals as may be required for the project.

Invoicing will be conducted monthly on the basis of work conducted in the previous thirty days. We will not exceed the project's budget without your written authorization.

### SCHEDULE

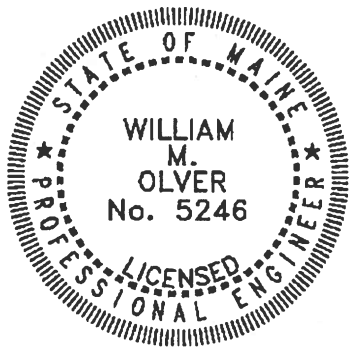
We suggest that the Town authorize survey and design this Summer with the intent of placing the project out to bid this Winter for Spring construction. In order to meet this schedule, we suggest that the survey work be conducted in August and September. We would then proceed to conduct the design over the Fall and place the work out to bid in Winter for a bid opening to allow work to begin in Spring or Summer of 2020, as conditions allow.

**OLVER ASSOCIATES INC.**

Mr. Tony Smith, Public Works Director  
August 6, 2019  
Page 5 of 5

CLOSURE

Enclosed are three copies of this letter proposal for your review and approval. If you find our proposal acceptable in its present form, please execute all three copies and return one to our office which will constitute your acceptance thereof and our authorization to proceed. As always, we appreciate this opportunity to be of continued professional environmental engineering service to the Town of Mount Desert.



Very truly yours,

OLVER ASSOCIATES INC.

A handwritten signature in black ink, appearing to read "W. Olver", written over a horizontal line.

William M. Olver P.E., President  
Senior Managing Partner

ACCEPTED AND AUTHORIZED:

BY: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_



STATE OF MAINE  
DEPARTMENT OF TRANSPORTATION  
16 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0016

Janet T. Mills  
GOVERNOR

Bruce A. Van Note  
COMMISSIONER

August 22, 2019

Municipality of Mount Desert  
P.O. Box 248  
Northeast Harbor, Maine 04662

RE: Somes Pond Bridge #0465

Dear Municipal Officials,

Enclosed is a copy of the 2018 Bridge Inspection Report for the bridges above that have identified deficiencies or preventative maintenance issues that should be addressed by the Town. Listed below is an itemized list of the deficiencies.

Somes Pond Bridge #0465

- Approach guardrail is required to ensure safety.

The bridge and guardrail deficiencies should be addressed as soon as practical to ensure continued safe use of the bridge. Neglect of these deficiencies may result in a diminished function of the bridge through load posting or even closure.

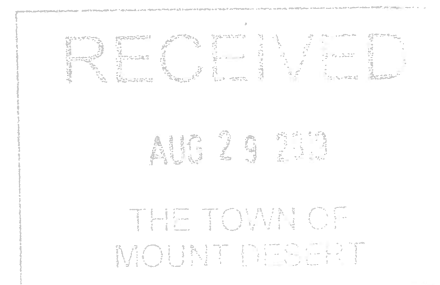
Due to local bridge legislation, effective July 1, 2001, there is no longer a funding mechanism for the bridge, which is considered a Minor Span on a Town Way. The Department will inspect the bridges again in 2020. If you have any questions, do not hesitate to contact me at 624-3246.

Sincerely,

Ronald W. Taylor, P.E.  
Assistant Bridge Maintenance Engineer

Enclosures

cc: Road Commissioner  
Chester Kolota of MDOT's Results and Information Office.  
file



# Highway Bridge Inspection Report

**SOMES POND  
TW (CEMETERY ACCES  
over  
SOMES POND OUTLET**



**Inspection Date:** 12/29/2018

**Inspected By:** Kleinfelder Kleinfelder

**Inspection Type(s):** Routine

# National Bridge Inventory

Status: 0 - ND

Bridge Name: **SOMES POND**

Sufficiency Rating: 52.3

## Inspections

(90) INSPECTION DATE	& (91) DESIGNATED INSPECTION FREQUENCY	24	12/29/2018
(92) CRITICAL FEATURE INSPECTION	& (93) CFI DATE		
(92A) FRACTURE CRITICAL DETAIL		N	
(92B) UNDERWATER INSPECTION		N	
(92C) OTHER SPECIAL INSPECTION		N	

## Identification

(1) STATE CODE	231 - Maine
(8) STRUCTURE NUMBER	0465
(5) INVENTORY ROUTE	
(5A) RECORD TYPE	1: Route carried "on" the structure
(5B) ROUTE SIGNING PREFIX	5 - CITY STREET
(5C) DESIGNATED LEVEL OF SERVICE	0 - None
(5) INVENTORY ROUTE	0
(5) INVENTORY ROUTE	0 - NOT APPLICABLE
(2) HIGHWAY AGENCY DISTRICT	04 - Eastern
(3) COUNTY CODE	009 Hancock
(4) PLACE CODE	47630
(6) FEATURES INTERSECTED	SOMES POND OUTLET
(7) FACILITY CARRIED	TW (CEMETERY ACCES
(9) LOCATION	.1 MI W RT 102
(11) MILEPOINT	0.080
(12) BASE HIGHWAY NETWORK	Inventory Route is not on the Base Network
(13) LRS INVENTORY ROUTE, SUBROUTE	
(13A) LRS INVENTORY ROUTE	0000900522
(13B) SUBROUTE NUMBER	00
(16) LATITUDE	44.36142
(17) LONGITUDE	-68.33594
(98A) BORDER BRIDGE CODE	
(98B) PERCENT RESPONSIBILITY	0
(99) BORDER BRIDGE STRUCT NO.	n/a

## Structure Type and Material

(43) STRUCTURE TYPE, MAIN	
(43A) KIND OF MATERIAL/DESIGN	3 - Steel
(43B) TYPE OF DESIGN/CONSTR	02 - Stringer/Multi-beam or Girder
(44) STRUCTURE TYPE, APPROACH SPANS	
(44A) KIND OF MATERIAL/DESIGN	0 - Other
(44B) TYPE OF DESIGN/CONSTRUCTION	00 - Other
(45) NUMBER OF SPANS IN MAIN UNIT	1
(46) NUMBER OF APPROACH SPANS	0
(107) DECK STRUCTURE TYPE	8 - Wood or Timber
(108) WEARING SURFACE/PROTECTIVE SYSTEMS	
(108A) WEARING SURFACE	7 - Wood or Timber
(108B) DECK MEMBRANE	0 - None
(108C) DECK PROTECTION	0 - None

## Age of Service

(27) YEAR BUILT	1950
(106) YEAR RECONSTRUCTED	
(42) TYPE OF SERVICE	
(42A) TYPE OF SERVICE ON BRIDGE	1 - Highway
(42B) TYPE OF SERVICE UNDER BRIDGE	5 - Waterway
(28) LANES	
(28A) LANES ON THE STRUCTURE	01
(28B) LANES UNDER THE STRUCTURE	00
(29) AVERAGE DAILY TRAFFIC	56
(30) YEAR OF AVERAGE DAILY TRAFFIC	2016
(109) AVERAGE DAILY TRUCK TRAFFIC	5
(19) BYPASS DETOUR LENGTH	100

## Geometric Data

(48) LENGTH OF MAXIMUM SPAN (ft.)	17.0
(49) STRUCTURE LENGTH (ft.)	18.0
(50) CURB/SIDEWALK WIDTHS	
(50A) LEFT CURB SIDEWALK (ft.)	0
(50B) RIGHT CURB SIDEWALK (ft.)	0
(51) BRDG RDWY WIDTH CURB-TO-CURB (ft.)	15.6
(52) DECK WIDTH, OUT-TO-OUT (ft.)	16.1
(32) APPROACH ROADWAY WIDTH (ft.)	13.0
(33) BRIDGE MEDIAN	0 - No median
(34) SKEW (deg.)	0
(35) STRUCTURE FLARED	0 - No flare
(10) INV RTE, MIN VERT CLEARANCE (ft.)	328.05
(47) TOTAL HORIZONTAL CLEARANCE (ft.)	15
(53) VERTICAL CLEARANCE OVER BRIDGE ROADWAY (ft.)	327.76
(54) MIN VERTICAL UNDERCLEARANCE	
(54A) REFERENCE FEATURE	N - Feature not a highway or railroad
(54B) MIN VERTICAL UNDERCLEARANCE (ft.)	0
(55) MIN LATERAL UNDER CLEARANCE RIGHT	
(55A) REFERENCE FEATURE	N - Feature not a highway or railroad
(55B) MIN LATERAL UNDER CLEARANCE RIGHT (ft.)	327.76
(56) MIN LATERAL UNDER CLEARANCE (ft.)	99.9

#### Classification

(112) NBIS BRIDGE LENGTH	No
(104) HIGHWAY SYSTEM OF THE INVENTORY ROUTE	0 - Structure/Route is NOT on NHS
(26) FUNCTIONAL CLASSIFICATION OF INVENTORY ROUTE	09 - Rural - Local
(100) STRAHNET HIGHWAY DESIGNATION	Not a STRAHNET route
(101) PARALLEL STRUCTURE DESIGNATION	N - No parallel structure
(102) DIRECTION OF TRAFFIC	One lane bridge for 2-way traffic
(103) TEMP STRUCTURE	
(105) FEDERAL LANDS HIGHWAYS	Not Applicable
(110) DESIGNATED NATIONAL NETWORK	Inventory route not on network
(20) TOLL	3 - On Free Road
(21) MAINTENANCE RESPONSIBILITY	03 - Town or Township Highway Agency
(22) OWNER	03 - Town or Township Highway Agency
(37) HISTORICAL SIGNIFICANCE	5 - Not eligible

#### Condition

(58) DECK	5 - Fair Condition (minor section loss)
(59) SUPERSTRUCTURE	6 - Satisfactory Condition (minor deterioration)
(60) SUBSTRUCTURE	5 - Fair Condition (minor section loss)
(61) CHANNEL & CHANNEL PROTECTION	6 - Bank slump, widespread minor damage
(62) CULVERT	N - Not Applicable

#### Load Rating and Posting

(31) DESIGN LOAD	0 - Unknown
(63) METHOD USED TO DETERMINE OPERATING RATING	2 - Allowable Stress (AS)
(64) OPERATING RATING	27.8
(65) METHOD USED TO DETERMINE INVENTORY RATING	2 - Allowable Stress (AS)
(66) INVENTORY RATING	19.6
(70) BRIDGE POSTING	4 - 0.1-9.9% below legal loads
(41) STRUCTURE OPEN/POSTED/CLOSED	P - Posted for Load

#### Appraisal

(67) STRUCTURAL EVALUATION	5
(68) DECK GEOMETRY	7
(69) UNDERCLEARANCES, VERTICAL & HORIZONTAL	N
(71) WATERWAY ADEQUACY	6 - Occasional Overtopping of Approaches - Insignificant Delays
(72) APPROACH ROADWAY ALIGNMENT	6 - Equal to present minimum criteria
(36) TRAFFIC SAFETY FEATURE	
36A) BRIDGE RAILINGS:	0 - Does not meet acceptable standards/safety feature is required
36B) TRANSITIONS:	0 - Does not meet acceptable standards/safety feature is required
36C) APPROACH GUARDRAIL	0 - Does not meet acceptable standards/safety feature is required
36D) APPROACH GUARDRAIL ENDS	0 - Does not meet acceptable standards/safety feature is required
(113) SCOUR CRITICAL BRIDGES	6 - Not yet evaluated for scour

#### Proposed Improvements

(75) TYPE OF WORK	
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(75A) TYPE OF WORK PROPOSED  
 (75B) WORK DONE BY  
 (76) LENGTH OF STRUCTURE IMPROVEMENT (ft.)  
 (94) BRIDGE IMPROVEMENT COST (\$K)  
 (95) ROADWAY IMPROVEMENT COST (\$K)  
 (96) TOTAL PROJECT COST  
 (97) YEAR OF IMPROVEMENT COST ESTIMATE  
 (114) FUTURE ADT 90  
 (115) YEAR OF FUTURE ADT 2036

<b>Navigation Data</b>	
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(38) NAVIGATION CONTROL	0 - No navigation control on waterway (bridge
(111) PIER OR ABUTMENT PROTECTION	
(39) NAV VERT CLEARANCE	0
(116) MIN NAVIGATION VERT CLEARANCE, VERT LIFT BRIDGE	0
(40) NAV HORIZONTAL CLEARANCE	0

## Inspection Notes

Structure Number: 0465

Town: Mount Desert

Structure Name: SOMES POND

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### Structure Notes

17' Simple span, with steel rolled girders on stone masonry abutments and return wingwalls.

### Wearing Surface

Minor cracking at ends of slab otherwise pavement in good condition.

### Deck

**NBI Item 58:** 5

Difficult to see due to water height. No settlement of deck components seen. Bridge railing is in good condition but appears substandard.

### Superstructure

**NBI Item 59:** 6

2016 Note: "the exterior girders had minor freckle rust, and roughly 80% paint loss". Could not see anything beyond this. Recent flooding.

### Substructure

**NBI Item 60:** 5

Previous inspection notes: "Abutments are laid granite, with Moderate joint deterioration and large voids. Overall the abutment does not show signs of movement." Downstream retaining walls are in poor condition with large voids and shifting stones. The northeast retaining wall has one stone in particular that has moved over a foot and can be easily moved by touching it."

### Culvert

**NBI Item 62:** N

### Channel

**NBI Item 61:** 6

**Other**

No approach guardrail.

**Special Inspection**

**Monitoring**

**Pontis Notes**

Inspector: Kleinfelder Kleinfelder

Structure Number: 0465

Inspection Date: 12/29/2018

Facility Carried: TW (CEMETERY ACCE

### Highway Bridge Inspection Report

### Pictures



PHOTO 1 Elevation

Description Approach looking easterly.



PHOTO 2 Elevation

Description Approach looking westerly.

Inspector: Kleinfelder Kleinfelder

Structure Number: 0465

Inspection Date: 12/29/2018

Facility Carried: TW (CEMETERY ACCE

### Highway Bridge Inspection Report

### Pictures



PHOTO 3 Elevation

Description Downstream fascia.



PHOTO 4 Elevation

Description Close-up of downstream fascia. Note utility attachment.

Inspector: Kleinfelder Kleinfelder

Structure Number: 0465

Inspection Date: 12/29/2018

Facility Carried: TW (CEMETERY ACCE

### Highway Bridge Inspection Report

### Pictures



PHOTO 5 Elevation

Description Upstream fascia.



PHOTO 6 Elevation

Description Utility attachment downstream fascia.

**TOWN OF MOUNT DESERT**  
**BOARD OF SELECTMEN**

**POLICY ON REMOTE PARTICIPATION**  
**BY MEMBERS OF CERTAIN ADVISORY COMMITTEES**

**WHEREAS**, the Board of Selectmen, from time to time, establish advisory committees for the purpose of supporting governance of the Town of Mount Desert, including but not limited to making recommendations to the Board of Selectmen on various policy and administration matters; and

**WHEREAS**, the Board of Selectmen find these advisory committees are a valuable resource to the Town of Mount Desert, and greatly appreciate the time that many individuals commit as community volunteers;

**WHEREAS**, the Board of Selectmen want to encourage participation on advisory committees, including participation by individuals who are not always able to be physically present at all meetings; and

**WHEREAS**, the Board of Selectmen desire to adopt a written policy to permit individuals to participate through “remote participation” in those limited instances where an individual is unable to be present for advisory committee meetings.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Selectmen hereby adopts the following policy to govern remote participation on advisory committees established by the Board.

1. **Applicability.** This policy hereby applies to the following advisory committees established by the Board of Selectmen:

- Economic Development
- Broadband
- Sustainability

This policy shall not apply to any other committee or board of the Town of Mount Desert. The Board of Selectmen may, from time to time by written resolve, modify the above committee list.

2. **Remote Participation Rules.**

- A. *Physical In-Person Attendance Encouraged.*** Physical in-person attendance by committee members at all meetings is encouraged and expected. Physical in-person attendance contributes to quality dialogue and supports a sound deliberative and decision-making process. All committee members shall make reasonable effort to be physical present for every meeting. Remote participation, such as by teleconference, videoconference, or similar remote means, may not be routinely used as a substitute for attendance in person.
- B. *Remote Participation Allowed.*** It is recognized that physical attendance may not always be possible due to one or more members being absent from the Town, a personal illness, a personal disability, emergency, or military service. In those instances, remote participation by teleconference, videoconference, or similar means is permitted provided that:
- i. The remote participation method enables the committee member to clearly hear and be heard by all members and any other participants attending the meeting
  - ii. A minimum number of members are present in person to establish a quorum for the committee’s meeting

iii. The procedures set forth below are substantially followed.

**C. Remote Participation Procedures.** The following procedures apply to remote participation

- i. All votes during meetings that involve remote participation shall be conducted by roll call. No member participating remotely shall be entitled to vote and shall be noted as abstaining.
- ii. A member requesting to participate remotely shall provide notice as soon as practicable (e.g., no less than 24 hours) of his or her absence in order to participate remotely.
- iii. Agendas, when the information is available, shall specify the name of the committee member(s) participating remotely, and the information necessary to participate remotely (e.g., telephone number, videoconference link, etc.); in the case of a meeting in which the agenda is formed at the beginning of a meeting, information on who is participating remotely shall be provided.
- iv. Communication must be established so that the member participating remotely can listen to and participate in the meeting and so members of the public can hear comments of the member participating remotely.
- v. Each member participating remotely shall identify any other persons present at the location from which the member is participating.
- vi. In any event, the minutes of the committee meeting shall note all members participating remotely.
- vii. To the extent practical, materials to be considered by the committee shall be made available in advance to those attending remotely.
- viii. To the extent practical, materials made available at committee meetings shall be made available to those attending remotely (e.g., email)
- ix. The presiding chairperson at committee meetings may decide how to address technical difficulties that arise as a result of utilizing remote participation, but is encouraged, wherever possible, to call a brief recess while reasonable efforts are made to correct any problem that interferes with a remote participant's ability to hear or be heard clearly by all persons present at the meeting location. If technical difficulties result in a remote participant being disconnected from the meeting, the fact and the time at which the disconnection occurred shall be noted in the meeting minutes.

**D. No Town Obligation to Incur Costs.** Nothing in this policy shall obligate the Town of Mount Desert to incur costs for the purpose of facilitating remote participation, such as the purchase of services, programs, or equipment.

**3. Standing Policy; Amendment.** Upon adoption, this shall be a standing policy of the Town of Mount Desert Board of Selectmen unless and until repealed by written resolve. The Board of Selectmen may, from time to time by written resolve, amend this policy.

Adopted this \_\_\_ day of September, 2019, in Mount Desert, Maine.

\_\_\_\_\_  
John B. Macauley

\_\_\_\_\_  
Matthew Hart

\_\_\_\_\_  
Wendy Littlefield

\_\_\_\_\_  
James F. Mooers

\_\_\_\_\_  
Martha T. Dudman



# **TREASURER'S WARRANTS**

Warrants for BOS Agenda:

BOS Agenda:

09/03/19

	Description	#	Date	Amount
<b>A. Warrants to be Approved and Signed:</b>				
	Town Invoices	2014	09/03/19	\$ 1,062,956.97
<b>B. Authorized Warrants to be Signed: (Wendy needs to abstain)</b> (Prior Electronic or Manual Authorization )				
	<b>Town State Fees &amp; P/R Benefits</b>			
		AP2012	08/21/19	\$ 5,080.31
		AP2013	08/28/19	\$ 3,036.93
	<b>Town Payroll</b>			
		PR2004	08/23/19	\$ 124,367.32
<b>C. Warrants to be Acknowledged:</b>				
	<b>School Invoices</b>			
		#03	08/30/19	\$ 54,529.19
	<b>(John does NOT need to abstain)</b>			
	School Payroll	#05	08/30/19	\$ 94,990.22
<b>TOTAL WARRANTS FOR BOS MEETING</b>				<b><u>\$ 1,344,960.94</u></b>

TOWN OF MOUNT DESERT  
 ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2014

CHECK DATE: September 3, 2019

CHECK NUMBER:	<u>311710</u>	through	<u>311777</u>	\$ <u>1,034,804.54</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>1175</u>	through	<u>1185</u>	\$ <u>28,152.43</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 1,062,956.97

This is to certify that there is due and chargeable to the appropriations listed above  
 the sum set against each name and you are directed to pay unto the parties  
 named in this schedule.

Selectmen:

John B Macauley, Chairman

James F Mooers

Matthew J Hart, Vice Chairman

Martha T Dudman

Wendy H Littlefield, Secretary



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 1  
apcsdbsb

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066

NET

WARRANT

INV DATE PO

INVOICE

INVOICE DTL DESC

1175	09/03/2019	EFT	2097	TOWN OF BAR HARBOR	3433	08/23/2019	AP2014	2,236.00
	Invoice: 3433					July 2019 Admin Asst PD ADMIN ASSIST (BH)		
	Invoice: 3434			TOWN OF BAR HARBOR	3434	08/23/2019	AP2014	2,236.00
	Invoice: 3435			TOWN OF BAR HARBOR	3435	08/23/2019	AP2014	8,861.60
						July 2019 Mutual Aid OT-MA BHPD TO MDPD OT-MA BHPD TO MDPD PE-MA BHPD TO MDPD OT-OSD BHPD EXP		
1176	09/03/2019	EFT	76	BROWNS COMMUNICATIONS INC	34776	08/22/2019	AP2014	172.05
	Invoice: 34776					Replacemnt strobe light for A1 VEH RPR-07 GMC A1		
						CHECK 1175 TOTAL:		13,333.60
1177	09/03/2019	EFT	116	CIVIL ENGINEERING SERVICES INC	20193597	08/23/2019	AP2014	209.00
	Invoice: 20193597					IT Support Police Department IT/TECH FEE		
	Invoice: 20193595			CIVIL ENGINEERING SERVICES INC	20193595	08/23/2019	AP2014	3,275.06
						IT Support Municipal Office IT/TECH FEE		
						CHECK 1176 TOTAL:		172.05
1178	09/03/2019	EFT	792	COASTAL ENERGY	376506	08/07/2019	AP2014	699.56
	Invoice: 376506					90% state pump out plumbing EQUIP-MOORINGS/FLOATS REPAIRS & MAINT-GENERAL		
						CHECK 1177 TOTAL:		3,484.06
1179	09/03/2019	EFT	124	COLWELL DIESEL SERVICE & GARAGE I	IV88363	08/13/2019	AP2014	1,783.42
	Invoice: IV88363					TR#8 REAR SPRINGS AND HARDWARE AL GEN REPAIRS & MAINT		
	Invoice: IV88346			COLWELL DIESEL SERVICE & GARAGE I	IV88346	08/13/2019	AP2014	1,783.42
						TR#10 REAR SPRINGS ANDF HARDWARE AL GEN REPAIRS & MAINT		
						CHECK 1178 TOTAL:		699.56



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

10100  
TYPE VENDOR NAME

CASH ACCOUNT: 100  
CHECK NO CHK DATE

Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

INV DATE PO

WARRANT

NET

2  
apcshdsb

Invoice:	IV88300	COLWELL DIESEL SERVICE & GARAGE I	IV88300	08/13/2019	AP2014	141.04
		141.04 1990100 59200 9106	BUS#2 SEAT BACK COVERS AL	MDES - BUS 2 (NEW)		
Invoice:	IV88279	COLWELL DIESEL SERVICE & GARAGE I	IV88279	08/13/2019	AP2014	91.14
		91.14 1990100 59200 9105	BUS#5 LIGHTS AL	MDES - BUS 5		
Invoice:	IV88365	COLWELL DIESEL SERVICE & GARAGE I	IV88365	08/13/2019	AP2014	171.15
		171.15 1550100 55400	TR#10 TURN SWITCH AL	GEN REPAIRS & MAINT		
Invoice:	IV88449	COLWELL DIESEL SERVICE & GARAGE I	IV88449	08/20/2019	AP2014	170.34
		170.34 1550100 55400	TR#13 FRONT AIR CANS AL	GEN REPAIRS & MAINT		
				CHECK	1179 TOTAL:	4,140.51
1180 09/03/2019 EFT		181 EATON PEABODY ATTORNEYS AT LAW	544939	08/12/2019	AP2014	624.00
Invoice:	544939	624.00 1220110 54500	Legal Counsel police	LEGAL		
Invoice:	544930	EATON PEABODY ATTORNEYS AT LAW	544930	08/12/2019	AP2014	271.00
		271.00 1220110 54500	Legal Counsel Public Works	LEGAL		
Invoice:	544931	EATON PEABODY ATTORNEYS AT LAW	544931	08/12/2019	AP2014	192.50
		192.50 1220900 54533	Legal Counsel Personnel	CONSULTANT-ADMIN		
				CHECK	1180 TOTAL:	1,087.50
1181 09/03/2019 EFT		2142 MODERN PEST SERVICES INC	3909438	08/06/2019	AP2014	199.00
Invoice:	3909438	199.00 1440330 55200 432	Station #2 pest control	BLDG REPAIR & MAINT-S2 SH		
Invoice:	3909439	MODERN PEST SERVICES INC	3909439	08/06/2019	AP2014	80.00
		80.00 1440330 55200 432	Station #2 pest control	BLDG REPAIR & MAINT-S2 SH		
Invoice:	3584206	MODERN PEST SERVICES INC	3584206	08/20/2019	AP2014	80.00
		80.00 1552000 55400	pd & fd pests and annual ts	GEN REPAIRS & MAINT		
Invoice:	3584207	MODERN PEST SERVICES INC	3584207	08/20/2019	AP2014	188.00
		188.00 1552000 55400	pd & fd pests and annual ts	GEN REPAIRS & MAINT		



INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
CHECK				1181 TOTAL:	547.00
FIXED AC UNITS	16433	08/16/2019		AP2014	210.00
BLDG REPAIR & MAINT	55200				
CHECK				1182 TOTAL:	210.00
TREE REMVAL BARILLETT'S LANDING ROAD BJ	5567	08/26/2019		AP2014	1,067.00
GEN REPAIRS & MAINT	55400				
CHECK				1183 TOTAL:	1,067.00
Sludge Hauling-EM	223	08/01/2019		AP2014	2,940.00
SLUDGE DISPOSAL	54610				
CHECK				1184 TOTAL:	2,940.00
TRASH BAGS,BROOMS AND KITCHEN SUPPLIES BJ	55400	08/08/2019		AP2014	471.15
GEN REPAIRS & MAINT	55400				
CHECK				1185 TOTAL:	471.15
Harrington - Fleece Jacket	115147	06/19/2019		AP2014	136.40
UNIFORMS	53800				
Payson - Uniforms, duty belt & access	115262	06/20/2019		AP2014	345.30
UNIFORMS	53800				
Uniform Pants/Shirts	115685	06/28/2019		AP2014	242.80
UNIFORMS	53800				
CHECK				311710 TOTAL:	724.50
Displays and electronics for Speed Sign Trailers	24405	08/12/2019		AP2014	7,000.00
PD RSV-SPEED SIGNS/TRLRS	423				
PW EQ RSV-SPEED SIGNS/TRLRS	24500				
423	24500				



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

311712 09/03/2019 PRTD  
Invoice: 6936

CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME 10100 Ckg-BH General Fund 8066 INVOICE

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
29 ALVAH BARGE SERVICE INC	07/30/2019	20200017	AP2014	2,219.00
1,300.00 6010100 57121				
350.00 6010100 57122				
250.00 6010100 57123				
150.00 6010200 57123				
169.00 6010400 57123				

Invoice: 4663 TIMKEN MOTOR  
Invoice: 3459 BATTERYSHARKS

Invoice: 3621 MSFT E04008RY90  
Invoice: 7587 MSFT E07008Q7OV

Invoice: 2191 MSFT EQ5008VJKS  
Invoice: MSFT E07008Y1J5

Invoice: 7251 BEST BUY  
Invoice: 4287 SEARSPORT SHORE

Invoice: 7031 DENNY'S

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
311712 09/03/2019 PRTD	07/30/2019	20200017	AP2014	2,219.00
Invoice: 6936				
29 ALVAH BARGE SERVICE INC	07/30/2019	20200017	AP2014	2,219.00
1,300.00 6010100 57121				
350.00 6010100 57122				
250.00 6010100 57123				
150.00 6010200 57123				
169.00 6010400 57123				
311713 09/03/2019 PRTD	08/07/2019		AP2014	7.92
Invoice: 6809 WALMART				
997 CARDMEMBER SERVICES	08/07/2019		AP2014	7.92
6809 WALMART				
7.92 1550100 53000				
4663 TIMKEN MOTOR	08/08/2019		AP2014	2,171.34
4663 TIMKEN MOTOR				
2,171.34 1550668 55400				
4663 TIMKEN MOTOR	08/08/2019		AP2014	2,171.34
4663 TIMKEN MOTOR				
2,171.34 1550668 55400				
3459 BATTERYSHARKS	08/10/2019		AP2014	92.80
3459 BATTERYSHARKS				
92.80 1550666 55400				
3459 BATTERYSHARKS	08/10/2019		AP2014	92.80
3459 BATTERYSHARKS				
92.80 1550666 55400				
3621 MSFT E04008RY90	08/15/2019		AP2014	46.52
3621 MSFT E04008RY90				
46.52 1221000 55140				
3621 MSFT E04008RY90	08/15/2019		AP2014	46.52
3621 MSFT E04008RY90				
46.52 1221000 55140				
7587 MSFT E07008Q7OV	07/25/2019		AP2014	119.47
7587 MSFT E07008Q7OV				
119.47 1221000 55140				
7587 MSFT E07008Q7OV	07/25/2019		AP2014	119.47
7587 MSFT E07008Q7OV				
119.47 1221000 55140				
2191 MSFT EQ5008VJKS	08/02/2019		AP2014	184.00
2191 MSFT EQ5008VJKS				
184.00 1221000 55140				
2191 MSFT EQ5008VJKS	08/02/2019		AP2014	184.00
2191 MSFT EQ5008VJKS				
184.00 1221000 55140				
MSFT E07008Y1J5	08/16/2019		AP2014	80.00
MSFT E07008Y1J5				
80.00 1221000 55140				
MSFT E07008Y1J5	08/16/2019		AP2014	80.00
MSFT E07008Y1J5				
80.00 1221000 55140				
7251 BEST BUY	07/31/2019		AP2014	158.24
7251 BEST BUY				
158.24 1220660 57400				
7251 BEST BUY	07/31/2019		AP2014	158.24
7251 BEST BUY				
158.24 1220660 57400				
4287 SEARSPORT SHORE	08/05/2019		AP2014	407.16
4287 SEARSPORT SHORE				
407.16 1220660 56100				
4287 SEARSPORT SHORE	08/05/2019		AP2014	407.16
4287 SEARSPORT SHORE				
407.16 1220660 56100				
7031 DENNY'S	07/22/2019		AP2014	16.14
7031 DENNY'S				
16.14 1220660 56100				
7031 DENNY'S	07/22/2019		AP2014	16.14
7031 DENNY'S				
16.14 1220660 56100				

CHECK 311711 TOTAL: 7,000.00  
CHECK 311712 TOTAL: 2,219.00



INVOICE DTL DESC

TOWN MGR EXPENSE

town Manager Expense

us po return

HOIST LATCH

PAPER CUTTER

WATER COOLER REPAIR PART

Online Services

Drill, Drill Bits, Latex gloves

Lodging - MCOPA Fall Meeting - Chief

Lodging MCOPA Fall Meeting - LT

LL Bean Shirts - Chief

STERLING ROPE

STERLING ROPE

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23.44

AP2014

5.24

AP2014

56.04

24.00

18.23

211.00

268.98

101.97

101.97

87.85

119.80

853.90

85.85









08/29/2019 16:47  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

311723 09/03/2019 PRD  
Invoice: 811758

CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE

INV DATE PO WARRANT

INVOICE

INVOICE DTL DESC

NET

8  
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311723 09/03/2019 PRD  
Invoice: 811758

819 DARLINGS  
TR#24 B&G DRIVESHAFT AL  
GEN REPAIRS & MAINT

CHECK 311722 TOTAL:

811758

08/22/2019 AP2014

319.00

197 ELLSWORTH CHAINSAW INC  
Invoice: 89363

644.24 1550100 55400

CHECK 311723 TOTAL:

55400

08/02/2019 AP2014

644.24

1842 EMERA MAINE  
Invoice: 10057341-1 080819

3.15 1550100 55400

CHECK 311724 TOTAL:

89363

08/02/2019 AP2014

3.15

EMERA MAINE  
Invoice: 10057328-4 080819

473.79 1660500 55010

CHECK 311724 TOTAL:

55010

08/08/2019 AP2014

473.79

EMERA MAINE  
Invoice: 10545196-3 080519

513.39 1440600 55013

CHECK 311724 TOTAL:

55013

08/08/2019 AP2014

513.39

EMERA MAINE  
Invoice: 10057322-1 080819

106.06 1552500 55010

CHECK 311724 TOTAL:

55010

08/05/2019 AP2014

106.06

EMERA MAINE  
Invoice: 10057334-6 080519

45.69 1550666 55010

CHECK 311724 TOTAL:

55010

08/08/2019 AP2014

45.69

EMERA MAINE  
Invoice: 10057337-3 080519

784.04 1550666 55010

CHECK 311724 TOTAL:

55010

08/05/2019 AP2014

784.04

EMERA MAINE  
Invoice: 10057343-5 080719

155.59 1550668 55010

CHECK 311724 TOTAL:

55010

08/05/2019 AP2014

155.59

EMERA MAINE  
Invoice: 10057329-6 080719

50.76 1550666 55010

CHECK 311724 TOTAL:

55010

08/07/2019 AP2014

50.76

EMERA MAINE  
Invoice: 10003319-0 080719

848.18 1550666 55010

CHECK 311724 TOTAL:

55010

08/07/2019 AP2014

848.18

EMERA MAINE  
Invoice: 10003319-0 080719

4,133.82

CHECK 311724 TOTAL:

55010

08/07/2019 AP2014

4,133.82



08/29/2019 16:47  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 9  
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CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066

NET

INVOICE INVOICE DTL DESC  
INV DATE PO WARRANT

	4,133.82	1550666	55010	ELECTRICITY					
Invoice: 10057323-3	080519	EMERA MAINE	10057323-3	08/05/2019	AP2014				265.66
	265.66		55010	1490 kwh yachtsmen power ELECTRICITY					
Invoice: 10003318-8	081819	EMERA MAINE	10003318-8	08/18/2019	AP2014				50.12
	50.12		55010	207 KWH SH Hill PS Electric-EM ELECTRICITY					
Invoice: 10545196-3	STR	EMERA MAINE	10545196-3	06/30/2019	AP2014				-40.07
	-40.07		55010	ADJUSTMENT FOR SALES TAX CHARGE BJ ELECTRICITY					
				CHECK		311725	TOTAL:		7,387.03
311726	09/03/2019	PRTD	1925	ALERE ESCREEN					128.00
	Invoice: 5432946		5432946	Random drug 2 EE's ts OUTSIDE LAB/MEDICAL					
			54600						128.00
				CHECK		311726	TOTAL:		128.00
311727	09/03/2019	PRTD	215	FIRE TECH & SAFETY OF NEW ENGLAND					26.40
	Invoice: 182201		53110	Hose gaskets GENERAL SUPPLIES					
			53110						47.00
			53110	FIRE TECH & SAFETY OF NEW ENGLAND					
	Invoice: 182200		53110	Flashlight battery GENERAL SUPPLIES					
			53110						73.40
				CHECK		311727	TOTAL:		73.40
311728	09/03/2019	PRTD	2291	G F JOHNSTON & ASSOCIATES LLC					1,615.70
	Invoice: 01112650		53250	Rt 198 Ph 2 ts PAVING					
			53250						8,204.60
			57710	G F JOHNSTON & ASSOCIATES LLC					
	Invoice: 01112681		57710	Rt 198 ph 2 ts Construction					
			57710						9,820.30
				CHECK		311728	TOTAL:		9,820.30
311729	09/03/2019	PRTD	1746	GETCHELL BROS INC					144.00
	Invoice: 69-9151113		671	ice CONCESSION SUPP-Ice					
			671						109.00
			9194	GETCHELL BROS INC					
	Invoice: 07-9139194		9194	ice					





08/29/2019 16:47  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

10100  
TYPE VENDOR NAME

10100  
CASH ACCOUNT: 100

10100  
CHK DATE

10100  
General Fund 8066

10100  
Kcg-BH

10100  
Invoice: 090319

10100  
Invoice: 300152440

10100  
Invoice: 9174728221

10100  
Invoice: 2599 NORTHROP KNOX

10100  
Invoice: 3100018288 2020

CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INVOICE DATE PO WARRANT NET

311734 09/03/2019 PRTRD 272 HANCOCK COUNTY REGISTRY OF DEEDS 090319 311733 TOTAL: 14,820.74

Invoice: 090319  
519.75 1550666 53211  
1,017.50 1550666 53212  
95.00 1220550 54700  
LIEN DISCHARGES: 2019/36,02,20,30,39  
DEED SVCS

311735 09/03/2019 PRTRD 1064 HARCROS CHEMICALS INC 300152440 311734 TOTAL: 95.00

Invoice: 300152440  
519.75 1550666 53211  
1,017.50 1550666 53212  
968.00 1550668 53211  
IBD and Drums of Bleach and Bisulfite-EM  
CHLORINATION  
DECHLORINATION  
CHLORINATION

311736 09/03/2019 PRTRD 2472 HD SUPPLY FACILITIES MAINTENANCE 9174728221 311735 TOTAL: 2,505.25

Invoice: 9174728221  
438.77 1440110 53130  
Temp Parking Tags  
BOOKS

311737 09/03/2019 PRTRD 358 JORDAN EQUIPMENT CO P34076 311736 TOTAL: 438.77

Invoice: P34076  
149.09 1550100 55400  
LUTES BJ  
GEN REPAIRS & MAINT

311738 09/03/2019 PRTRD 2599 NORTHROP KNOX REFUND 071319 311737 TOTAL: 149.09

Invoice: REFUND 071319  
999.91 100 20030  
REFUNDS OVER PYMNT KNOX  
TAX CREDIT BALANCES PAYABLE

311739 09/03/2019 PRTRD 1605 MACHIAS SAVINGS BANK 3100018288 2020 311738 TOTAL: 999.91

Invoice: 3100018288 2020  
150,000.00 700 25012  
-150,000.00 700 37300  
150,000.00 1880100 58131  
12,206.24 1880100 58531  
PMT #8 ON SW LOAN  
Bond-2012 GOB SW  
FB Debt Service  
Prin-MSB Sidewk 2011  
Int-MSB Sidewk 2011

311739 09/03/2019 PRTRD 1605 MACHIAS SAVINGS BANK 3100018288 2020 311739 TOTAL: 162,206.24

Invoice: 3100018288 2020



Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

08/29/2019 16:47  
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CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE

INVOICE DTL DESC INV DATE PO WARRANT NET

311740 09/03/2019 PRTRD 414 HAROLD MACQUINN INC 53 AP2014 1,204.00  
Invoice: 53 1,204.00 1550100 53730 2 INCH MINUS GRAVEL BJ  
MISC-MATERIALS CHECK 311740 TOTAL: 1,204.00

311741 09/03/2019 PRTRD 419 MAINE EQUIPMENT CO INC 69874 AP2014 224.19  
Invoice: 69874 224.19 1551500 55400 TR#35 STROBE LIGHTS AL  
GEN REPAIRS & MAINT CHECK 311741 TOTAL: 224.19

311742 09/03/2019 PRTRD 2164 MAINE LOCAL GOVERNMENT HUMAN RESO 1000274332 AP2014 25.00  
Invoice: 1000274332 25.00 1220110 54200 Membership Dues  
DUES & MEMBERSHIPS CHECK 311742 TOTAL: 25.00

311743 09/03/2019 PRTRD 2549 MCKESSON MEDICAL-SURGICAL 61557865 AP2014 98.41  
Invoice: 61557865 98.41 1440330 53110 Exam gloves  
GENERAL SUPPLIES CHECK 311743 TOTAL: 98.41

311744 09/03/2019 PRTRD 413 M C M ELECTRIC INC 18194 AP2014 132.00  
Invoice: 18194 132.00 1440330 55100 4304 Generator repairs to E4  
VEHICLE REPAIR-06 SMEAL E4 CHECK 311744 TOTAL: 132.00

311745 09/03/2019 PRTRD 425 MAINE MUNICIPAL ASSOCIATION 1000276354 AP2014 118.00  
Invoice: 1000276354 118.00 1220220 54100 MMA Convention - McWain  
TRAINING CHECK 311745 TOTAL: 118.00

311746 09/03/2019 PRTRD 986 MAINE MUNICIPAL BOND BANK 2013FR 10/01/2019-1308/12/2019 AP2014 5,901.02  
Invoice: 2013FR 10/01/2019-13 ADMIN FEES AND INTEREST  
5,620.02 1880100 58105 Prin-MMBB Sewer NH 2014  
84.30 1880100 58605 GOB Fees-MMBB Sewer NH 2014  
196.70 1880100 58605 GOB Fees-MMBB Sewer NH 2014  
CHECK 311746 TOTAL: 5,901.02









INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
GEN REPAIRS & MAINT	55400				
COASTAL AUTO PARTS	127669	08/13/2019		AP2014	39.94
STOCK HEADLIGHT BULBS AL GEN REPAIRS & MAINT	55400				
COASTAL AUTO PARTS	129642	08/16/2019		AP2014	242.14
K10A531 NAPA Hydraulic Filters SV Blowers-EM GEN REPAIRS & MAINT	55400				
COASTAL AUTO PARTS	131128	08/20/2019		AP2014	255.72
TOMNER LED STROBE LIGHT KITS AL GEN REPAIRS & MAINT	55400				
COASTAL AUTO PARTS	131154	08/20/2019		AP2014	37.10
TRACKLESS OIL SEAL AL GEN REPAIRS & MAINT	55400				
COASTAL AUTO PARTS	131368	08/20/2019		AP2014	77.99
BACK-HOE SOCKET AL GEN REPAIRS & MAINT	55400				
COASTAL AUTO PARTS	131423	08/20/2019		AP2014	56.76
BACKHOE RELAYS AL GEN REPAIRS & MAINT	55400				
COASTAL AUTO PARTS	129914	08/16/2019		AP2014	45.10
B&G WIPER BLADES AND OIL AL GEN REPAIRS & MAINT	55400				
COASTAL AUTO PARTS	131852	08/21/2019		AP2014	8.99
SHOP OIL GUN AL GEN REPAIRS & MAINT	55400				
COASTAL AUTO PARTS	132653	08/22/2019		AP2014	13.38
TR#10 PAINT AL GEN REPAIRS & MAINT	55400				
COASTAL AUTO PARTS	129536	08/16/2019		AP2014	-45.99
Return of Oxygen Sensor GEN REPAIRS & MAINT	55400				
COASTAL AUTO PARTS	134210	08/26/2019		AP2014	398.49
TR#20 BATTERIES AL GEN REPAIRS & MAINT	55400				
COASTAL AUTO PARTS	134209	08/26/2019		AP2014	531.32
TR#12 BATTERIES AL GEN REPAIRS & MAINT	55400				
COASTAL AUTO PARTS	132845	08/22/2019		AP2014	472.24
TR#10 STROBE, TAIL AND WORK LIGHTS AL					



P 16  
apcshdsb

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

08/29/2019 16:47  
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE NET  
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
GEN REPAIRS & MAINT				
472.24 1550100 55400				
COASTAL AUTO PARTS	08/24/2019	AP2014		82.01
Invoice: 133437				
SWEEPER AIR FILTERS AL				
82.01 1550100 55400				
GEN REPAIRS & MAINT				
COASTAL AUTO PARTS	08/23/2019	AP2014		302.47
Invoice: 133339				
SWEEPER AIR FILTERS AL				
302.47 1550100 55400				
GEN REPAIRS & MAINT				
COASTAL AUTO PARTS	08/24/2019	AP2014		35.61
Invoice: 133434				
TR#10 STROBE LIGHT AL				
35.61 1550100 55400				
GEN REPAIRS & MAINT				
COASTAL AUTO PARTS	08/22/2019	AP2014		-59.91
Invoice: 132414				
WARRANTY CREDIT				
-59.91 1550100 55400				
GEN REPAIRS & MAINT				
CHECK 311753 TOTAL:				2,677.67
311754 09/03/2019 PRTD				
Invoice: 7546759X				
1490 NATIONAL FIRE CODES	08/19/2019	AP2014		1,495.00
7546759X				
National Fire Codes subscription				
DUES & MEMBERSHIPS				
1,495.00 1440330 54200				
CHECK 311754 TOTAL:				1,495.00
311755 09/03/2019 PRTD				
Invoice: 2019071				
1843 NATIONAL PARK SERVICE	08/26/2019	AP2014		675.00
2019071				
VEHICLE PASSES - 25				
ANP-PARK PASSES				
675.00 100 24170				
CHECK 311755 TOTAL:				675.00
311756 09/03/2019 PRTD				
Invoice: 8560				
522 NEIGHBORHOOD HOUSE	08/13/2019	AP2014		186.92
8560				
Pool Maintenance				
POOL REPAIRS				
186.92 1660500 55205				
CHECK 311756 TOTAL:				186.92
311757 09/03/2019 PRTD				
Invoice: 085118-08				
936 NEW ENGLAND TRUCK TIRE CENTERS I	08/12/2019	AP2014		1,523.12
085118-08				
BUS#3 REAR TIRES AL				
MD ELEMENTARY SCHOOL				
1,523.12 1990100 59200				
CHECK 311757 TOTAL:				1,523.12
311758 09/03/2019 PRTD				
Invoice: 2413				
2597 ON-THE-LINE, INC	08/15/2019	AP2014		4,638.84
2413				
DOUBLE/YELLOW/PAVINGMARKINGCENTERLINES BJ				
GEN REPAIRS & MAINT				
4,638.84 1550100 55400				



08/29/2019 16:47  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 17  
apcsbdb

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INV DATE PO WARRANT

NET

INVOICE DTL DESC

INVOICE	INV DATE	PO	WARRANT	NET
311759 09/03/2019 PRPD Invoice: 0819	08/08/2019	AP2014	AP2014	701.94
2110 OTT COMMUNICATIONS	Telephone Charges			
701.94 1221000 55120	TELEPHONE-USAGE			
311760 09/03/2019 PRPD Invoice: 120411	08/16/2019	AP2014	AP2014	445.80
553 OVERHEAD DOOR COMPANY OF BANGOR	DOOR REPAIR BJ			
445.80 1550100 55200	BLDG REPAIR & MAINT			
311761 09/03/2019 PRPD Invoice: 175775	08/20/2019	AP2014	AP2014	1,087.25
565 PERMA-LINE CORP OF NE	SIGN FILM AND LINER BJ			
1,087.25 1550100 53331	STREET SIGNS			
311762 09/03/2019 PRPD Invoice: 1013765253	08/21/2019	AP2014	AP2014	161.48
1367 PITNEY BOWES	INK FOR METER - 2 CARTRIDGES			
161.48 1220110 53140	POSTAGE			
311763 09/03/2019 PRPD Invoice: 100106	08/02/2019	AP2014	AP2014	2,241.25
2483 SHARE CORPORATION	55 GAL Drum of degreaser for OC PS-EM			
2,241.25 1550669 53214	ODOR/GREASE CONTROL			
311764 09/03/2019 PRPD Invoice: 0102180-IN	08/02/2019	AP2014	AP2014	272.98
859 SUPER SHOE INC	RYAN DUNBAR AND MIKE POKONEY BOOTS BJ			
132.99 1552000 53800	UNIFORMS			
139.99 1551500 53800	UNIFORMS			
311765 09/03/2019 PRPD Invoice: IN2051946	08/27/2019	AP2014	AP2014	293.91
725 TRANSCO BUSINESS TECHNOLOGIES	Copier Repair and Maintenance			
293.91 1221000 55320	COPIER LEASE			
TOTAL:	CHECK	311758	TOTAL:	4,638.84
TOTAL:	CHECK	311759	TOTAL:	701.94
TOTAL:	CHECK	311760	TOTAL:	445.80
TOTAL:	CHECK	311761	TOTAL:	1,087.25
TOTAL:	CHECK	311762	TOTAL:	161.48
TOTAL:	CHECK	311763	TOTAL:	2,241.25
TOTAL:	CHECK	311764	TOTAL:	272.98
TOTAL:	CHECK	311764	TOTAL:	293.91







08/29/2019 16:47  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 21  
apcshdsb

CLERK: 69051you

YEAR PER SRC ACCOUNT	JNL	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2020	3									
APP 100-20000		09/03/2019	AP2014	LLY			Accounts Payable		860,340.91	
APP 100-10100		09/03/2019	AP2014	LLY			AP CASH DISBURSEMENTS JOURNAL Ckg-BH General Fund 8066			1,062,956.97
APP 200-20000		09/03/2019	AP2014	LLY			Accounts Payable		693.16	
APP 600-20000		09/03/2019	AP2014	LLY			AP CASH DISBURSEMENTS JOURNAL Accounts Payable		4,503.94	
APP 400-20000		09/03/2019	AP2014	LLY			AP CASH DISBURSEMENTS JOURNAL Accounts Payable		172,712.70	
APP 300-20000		09/03/2019	AP2014	LLY			AP CASH DISBURSEMENTS JOURNAL Accounts Payable		24,706.26	
							GENERAL LEDGER TOTAL		1,062,956.97	1,062,956.97
APP 100-35020		09/03/2019	AP2014	LLY			DTF-SPEC REV		693.16	
APP 200-35010		09/03/2019	AP2014	LLY			DT Gen fund			693.16
APP 100-35060		09/03/2019	AP2014	LLY			DT-MARINA		4,503.94	
APP 600-35010		09/03/2019	AP2014	LLY			DT Gen fund			4,503.94
APP 100-35040		09/03/2019	AP2014	LLY			DT-TRUST		172,712.70	
APP 400-35010		09/03/2019	AP2014	LLY			DT Gen fund			172,712.70
APP 100-35030		09/03/2019	AP2014	LLY			DTF-CAP IMP		24,706.26	
APP 300-35010		09/03/2019	AP2014	LLY			DT Gen fund			24,706.26
							SYSTEM GENERATED ENTRIES TOTAL		202,616.06	202,616.06
							JOURNAL 2020/03/6	TOTAL	1,265,573.03	1,265,573.03



08/29/2019 16:47  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 22  
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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2020 3	6	09/03/2019			
100-10100				Ckg-BH General Fund 8066		
100-20000				Accounts Payable	860,340.91	1,062,956.97
100-35020				DTF-SPEC REV	693.16	
100-35030				DTF-CAP IMP	24,706.26	
100-35040				DT-TRUST	172,712.70	
100-35060				DT-MARINA	4,503.94	
				FUND TOTAL	1,062,956.97	
200 Special Revenue	2020 3	6	09/03/2019			
200-20000				Accounts Payable	693.16	693.16
200-35010				DT Gen fund		
				FUND TOTAL	693.16	693.16
300 Capital Projects	2020 3	6	09/03/2019			
300-20000				Accounts Payable	24,706.26	24,706.26
300-35010				DT Gen fund		
				FUND TOTAL	24,706.26	24,706.26
400 Investment Trusts-Reserves	2020 3	6	09/03/2019			
400-20000				Accounts Payable	172,712.70	172,712.70
400-35010				DT Gen fund		
				FUND TOTAL	172,712.70	172,712.70
600 Marina	2020 3	6	09/03/2019			
600-20000				Accounts Payable	4,503.94	4,503.94
600-35010				DT Gen fund		
				FUND TOTAL	4,503.94	4,503.94

08/29/2019 16:47  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 23  
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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
100 General Fund	202,616.06	
200 Special Revenue		693.16
300 Capital Projects		24,706.26
400 Investment Trusts-Reserves		172,712.70
600 Marina		4,503.94
TOTAL	202,616.06	202,616.06

\*\* END OF REPORT - Generated by Lisa Young \*\*

**TOWN OF MOUNT DESERT  
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 2012**

CHECK DATE: August 21, 2019

CHECK NUMBER:	<u>311707</u>	through	<u>311708</u>	\$ <u>5,080.31</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 5,080.31

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman Martha T Dudman

Matthew J Hart, Vice Chairman James F Mooers

## Lisa Young

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**From:** Matt Hart <matt@theneighborhoodhouse.com>  
**Sent:** Monday, August 19, 2019 5:54 PM  
**To:** Lisa Young  
**Subject:** Re: Warrant AP#2012 State Fees/Payroll Benefits Approval Request

Hi Lisa,

I approve AP Warrant #2012.

Thanks!

-Matt

### Matthew Hart

Community Relations Director  
The Neighborhood House | 207-276-5039  
End of Main Street | Northeast Harbor, ME

---

**From:** Lisa Young <financeclerk@mtdesert.org>  
**Date:** Monday, August 19, 2019 at 12:09 PM  
**To:** John Macauley <jbmacauley3@gmail.com>, Martha Dudman <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>  
**Cc:** Kathi Mahar <treasurer@mtdesert.org>, Lisa Young <financeclerk@mtdesert.org>  
**Subject:** Warrant AP#2012 State Fees/Payroll Benefits Approval Request

Good Morning!

Attached is Accounts Payable Warrant #2012 (for Payroll and/or State Fees) in the amount of \$5,080.31 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

*Lisa Young*



Lisa Young,  
Finance Clerk, Tax Collector  
Town of Mount Desert  
(207) 276-5531 (T) (207) 276-3232 (F)

**TOWN OF MOUNT DESERT**  
**BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 2013**

CHECK DATE: August 28, 2019

CHECK NUMBER:	<u>311709</u>	through	<u>311709</u>	\$	<u>3,036.93</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	<u>-</u>	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	<u>-</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	<u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 3,036.93

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Maccauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

## Lisa Young

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**From:** John Macauley <jbmacauley3@gmail.com>  
**Sent:** Monday, August 26, 2019 12:59 PM  
**To:** Lisa Young  
**Cc:** Kathi Mahar; Martha Dudman; Matt Hart; Rick Mooers  
**Subject:** Re: Warrant AP#2013 State Fees/Payroll Benefits Approval Request

Yes, I approve.

On Mon, Aug 26, 2019 at 12:47 PM Lisa Young <[financeclerk@mtdesert.org](mailto:financeclerk@mtdesert.org)> wrote:

Good Afternoon!

Attached is Accounts Payable Warrant #2013 (for Payroll and/or State Fees) in the amount of \$3,036.93 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

*Lisa Young*



Lisa Young,

Finance Clerk, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

--  
John B Macauley, Ph.D. P.O. Box 172 Seal Harbor, Maine 04675



TOWN OF MOUNT DESERT  
PAYROLL WARRANT

WARRANT PR# 2004

CHECK DATE: August 23, 2019

ADVICE NUMBERS: 10104 through 10162

CHECK NUMBERS: 64454 through 64469

TOTAL DISBURSEMENTS: \$ 124,367.32

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

**Lisa Young**

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**From:** Matt Hart <matt@theneighborhoodhouse.com>  
**Sent:** Tuesday, August 20, 2019 5:45 PM  
**To:** Lisa Young  
**Subject:** Re: Warrant PR#2004

Hi Lisa-

I approve Payroll Warrant #2004.

Thanks!

-Matt

**Matthew Hart**

Community Relations Director  
The Neighborhood House | 207-276-5039  
End of Main Street | Northeast Harbor, ME

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**From:** Lisa Young <financeclerk@mtdesert.org>  
**Date:** Tuesday, August 20, 2019 at 4:19 PM  
**To:** John Macauley <jbmacauley3@gmail.com>, Martha Dudman <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>  
**Cc:** Kathi Mahar <treasurer@mtdesert.org>, Lisa Young <financeclerk@mtdesert.org>  
**Subject:** Warrant PR#2004

Good afternoon!

Attached are the following warrants for your approval:

Accounts Payable	#	total of	\$ 0.00
Payroll	#2004	total of	\$124,367.32

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

**I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.**

Thank you!

*Lisa Young*



Lisa Young,  
Finance Clerk, Tax Collector

Town of Mount Desert  
(207) 276-5531 (T) (207) 276-3232 (F)

Mount Desert School Department  
PAYROLL WARRANT REGISTER

Report # 13540

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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WARRANT # 5

DATE: AUG 30 PAID

*Mr. Edward Gause, Ed. D.*

\_\_\_\_\_  
SUPERINTENDENT

\_\_\_\_\_  
FINANCE OFFICER

\_\_\_\_\_  
FINANCE OFFICER

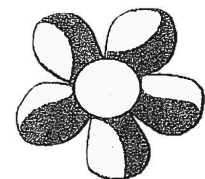
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FINANCE OFFICER

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FINANCE OFFICER

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FINANCE OFFICER

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FINANCE OFFICER

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FINANCE OFFICER



94990.22 net pay  
54529.19 payroll A/P  
149579.41

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 13540

Include Authorization Codes: Yes  
 Batches: 7007 - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Numbers: (First) - (Last)  
 Minimum Check Amount: \$0.00  
 Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	08/30/2019	IRS	INTERNAL REVENUE SERVIC		8,545.74	8,545.74	0.00	0.00	
	08/30/2019	STAT	TREASURER, STATE OF MAIN		2,751.00	2,751.00	0.00	0.00	
44641	08/30/2019	477	ANGELIQUE E. HODGDON	1	1,079.68	195.76	0.00	195.76	
44642	08/30/2019	149	MARIAH D. BAKER	1	1,729.07	1,425.88	1,425.88	0.00	
44643	08/30/2019	311	LAURA-JEAN BEAL	1	2,134.46	1,754.83	1,754.83	0.00	
44644	08/30/2019	11	KELLY S. BEAULIEU	1	2,331.11	1,711.81	1,711.81	0.00	
44645	08/30/2019	463	RENE L. BECKER	1	1,522.40	1,310.39	1,310.39	0.00	
44646	08/30/2019	266	JULIANNA R. BENNOCH	1	2,392.65	1,910.92	1,910.92	0.00	
44647	08/30/2019	314	ANDREW J. CARLSON	1	1,511.53	1,161.47	1,161.47	0.00	
44648	08/30/2019	462	JACQUELINE E A CARPENTER	1	1,480.76	1,138.91	1,138.91	0.00	
44649	08/30/2019	337	AMBER G. CHARRON	1	1,947.42	1,587.16	1,587.16	0.00	
44650	08/30/2019	26	BRIAN R. COTE	1	2,352.76	1,725.08	1,725.08	0.00	
44651	08/30/2019	91	JUDITH CULLEN	1	1,800.84	1,561.09	1,561.09	0.00	
44652	08/30/2019	308	Gloria A. Delsandro	1	3,574.00	2,783.47	2,783.47	0.00	
44653	08/30/2019	43	SARAH R. DUNBAR	1	2,433.97	2,160.78	2,160.78	0.00	
44654	08/30/2019	52	WANDA J. FERNALD	1	2,189.69	1,595.99	1,595.99	0.00	
44655	08/30/2019	57	JASON W. FOUNTAINE	1	1,622.40	1,251.60	1,251.60	0.00	
44656	08/30/2019	332	MARINA P. FREDERICK	1	800.67	637.32	637.32	0.00	
44657	08/30/2019	329	ALEXANDER GARRETT	1	1,607.69	1,293.00	1,293.00	0.00	
44658	08/30/2019	63	HEATHER M. GRAVES	1	2,106.84	1,511.11	1,511.11	0.00	
44659	08/30/2019	65	GAYLE M. GRAY	1	2,427.53	1,933.37	1,933.37	0.00	
44660	08/30/2019	293	Amy L. James	1	2,392.65	1,729.85	1,729.85	0.00	
44661	08/30/2019	90	REBECCA A. JARVIS	1	2,032.23	1,567.38	1,567.38	0.00	
44662	08/30/2019	335	CYNTHIA A. LAMBERT	1	623.60	623.60	623.60	0.00	
44663	08/30/2019	292	TARA MCKERNAN	1	2,142.46	1,703.45	1,703.45	0.00	
44664	08/30/2019	289	ELIZABETH M. MINOTT	1	673.79	611.79	611.79	0.00	
44665	08/30/2019	461	JANET NORDELUS	1	1,419.17	1,053.75	1,053.75	0.00	
44666	08/30/2019	237	JUSTIN B. NORWOOD	1	1,936.07	1,550.72	1,550.72	0.00	
44667	08/30/2019	238	WENDELL L. OPPEWALL	1	1,337.88	829.37	829.37	0.00	
44668	08/30/2019	240	JEANNE C. OTT	1	2,562.15	1,857.60	1,857.60	0.00	
44669	08/30/2019	275	JOELLE A. RUDDY	1	2,427.53	1,943.37	1,943.37	0.00	
44670	08/30/2019	74	LEON E. SARGENT	1	1,950.14	1,432.31	1,432.31	0.00	
44671	08/30/2019	120	KAREN L. SHARPE	1	534.47	441.09	441.09	0.00	
44672	08/30/2019	375	KATHLEEN C. ST DENIS	1	2,639.07	1,659.17	1,659.17	0.00	
44673	08/30/2019	478	DEBRA L. STAPLES	1	1,122.52	842.94	842.94	0.00	
44674	08/30/2019	404	KERRY L. TAYLOR	1	2,296.50	1,715.41	1,715.41	0.00	
44675	08/30/2019	476	BRUCE L. TRIPP	1	600.96	506.28	506.28	0.00	
44676	08/30/2019	459	SHANNON L. WESTPHAL	1	1,733.69	1,510.81	1,510.81	0.00	
44677	08/30/2019	448	JACQUELINE A. WHEATON	1	2,141.23	1,590.79	1,590.79	0.00	
44678	08/30/2019	AFLAC	AFLAC		127.42	127.42	0.00	127.42	
44679	08/30/2019	BCBS	ANTHEM BC/BS		7,223.85	7,223.85	0.00	7,223.85	
44680	08/30/2019	HM	HORACE MANN INSURANCE C		1,050.00	1,050.00	0.00	1,050.00	
44681	08/30/2019	HML	HORACE MANN LIFE INSURA		23.40	23.40	0.00	23.40	
44682	08/30/2019	MSRS	MAINE PERS		21,134.38	21,134.38	0.00	21,134.38	
44683	08/30/2019	MET	METROPOLITAN LIFE INSUR		525.00	525.00	0.00	525.00	
44684	08/30/2019	DELTA DEN	NORTHEAST DELTA DENTAL		1,234.81	1,234.81	0.00	1,234.81	
44685	08/30/2019	PRIM	PRIMERICA FINANCIAL SVCS.		555.00	555.00	0.00	555.00	
					<b>110,782.18</b>	<b>94,990.22</b>	<b>51,623.86</b>	<b>32,069.62</b>	

# Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 13542

Check Batch: 7010  
 Check Header: (N / A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Numbers: (First) - (Last)  
 Bank Account Code: (N/A)  
 Check Authorization Code: AP  
 Minimum Check Amount: \$0.00  
 Sorted By:  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
7010	18954	08/30/2019	1200	ANTHEM BC & BS	0.00	53,349.20
	18955	08/30/2019	6000	MAINE PERS	0.00	914.62
	18956	08/30/2019	6000	MAINE PERS	0.00	222.49
	18957	08/30/2019	6000	MAINE PERS	0.00	42.88
<b>Totals:</b>					<b>0.00</b>	<b>\$54,529.19</b>