



Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
Monday, September 16, 2019

Location: Meeting Room, Town Hall, Northeast Harbor

- I. Call to order at 6:30 p.m.**
- II. Minutes**
 - A. Approval of minutes from September 3, 2019 meeting*
- III. Appointments/Recognitions/Resignations**

None presented
- IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. Department Reports: Public Works*
 - B. Planning Board Minutes of August 14, 2019*
 - C. Thank you letters from Families First Community Center, LIFEFLIGHT Foundation, Downeast Horizons, Island Connections,*
 - D. ADD's FY-19 successful financial audit provided in accordance with the ADD interlocal agreements signed by the member towns*
 - E. Hancock County Commissioners Meeting Minutes from August 20, 2019*
- V. Selectmen's Reports**
- VI. Unfinished Business**
 - A. Progress report on the Route 3 Safety Improvements Study*
- VII. New Business**
 - A. Request from MDIHS students to sponsor their 2020 yearbook by purchasing an ad*
- VIII. Other Business**
 - A. Such other business as may be legally conducted*
- IX. Treasurer's Warrants**
 - A. Approve & Sign Treasurer's Warrant Accounts Payable (AP) AP2017 in the amount of \$943,883.96*
 - B. Approve Signed Treasurer's Payroll (PR), State Fees, & PR Benefit Warrants AP2015, AP2016, and PR2005 in the amounts of \$2,849.00, \$30,059.15, and \$114,412.20, respectively*
 - C. Acknowledge Treasurer's School Board AP/PR Warrants 03 and 06 in the amounts of \$42,815.55 and \$86,449.37, respectively*
- X. Adjournment**

The next regularly scheduled meeting is at 6:30 p.m., Monday, October 7, 2019 in the Meeting Room, Town Hall, Northeast Harbor

MINUTES

**Town of Mount Desert
Board of Selectmen Meeting Minutes
Meeting Room, Town Hall
6:30 PM, September 3, 2019**

Board Members Present: Selectmen Matt Hart, Martha Dudman, Chairman John Macauley, Wendy Littlefield

Town Manager Durlin Lunt, Town Clerk Claire Woolfolk, and Public Works Director Tony Smith were in attendance.

Members of the Public in attendance were Minot Weld, Dick Broom, Kathleen Miller, Jim Fuchs, Emily Fuchs.

I. Call to order at 6:00 p.m.

Chairman Macauley called the meeting to order at 6:00PM

II. Executive Session

A. Pursuant to Title 1 M.R.S. § 405(6)(E) – Consultation between the Board and its Attorney concerning the legal rights and duties of the Mount Desert Board of Selectmen with regards to policies and procedures

MOTION: Selectman Hart moved, with Selectman Dudman seconding, to enter Executive Session. Motion approved 4-0.

The Board entered Executive Session at 6:00PM.

MOTION: Selectman Hart moved, with Selectman Littlefield seconding, to leave Executive Session. Motion approved 4-0.

The Board left Executive Session at 6:30PM.

III. Minutes

A. Approval of minutes from August 19, 2019 meeting

MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of the August 19, 2019 Minutes as presented. Motion approved 4-0.

IV. Appointments/Recognitions/Resignations

None presented.

V. Consent Agenda *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

A. Planning Board Minutes of May 8 and July 24, 2019

B. Thank you letter from Women, Infants, and Children Program dated August 14, 2019

C. Thank you letter from Eastern Agency on Aging dated August 14, 2019

- 1 D. *Thank you letter from Mount Desert Island Historical Society dated August 20, 2019*
2 E. *Thank you letter from the Emmaus Homeless Shelter dated August 21, 2019*
3 F. *Thank you letter from the Neighborhood House dated August 22, 2019*
4 G. *Hancock County Commissioners Meeting Minutes from August 6, 2019*
5 MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, approval of the
6 Consent Agenda as presented. Motion approved 4-0.
7

8 **VI. Selectmen's Reports**

9 None Presented.

10
11 **VII. Unfinished Business**

12 None presented.
13

14 **VIII. New Business**

- 15 A. *Citizen request for discussion of making the three-way intersection of Manchester Road-*
16 *Sargeant Drive-Millbrook Road a three-way stop in the interest of safety*

17 Mount Desert Resident Minot Weld voiced concern for the pedestrian and bicycle traffic at the
18 three-way intersection of Manchester Road, Sargeant Drive, and Millbrook Road. There are no
19 sidewalks or bike lanes there and people drive at excessive speed. He inquired how to proceed
20 with improving the safety at the site.
21

22 Police Chief Willis was unable to attend the meeting, but a discussion of the issue with him
23 would be the first step. Town Manager Lunt noted that hearing Chief Willis' thoughts on the
24 matter would be followed by a public informational meeting. Board members agreed it was a
25 difficult intersection to navigate.
26

27 The new mobile trailer noting car speed was suggested as appropriate for the area as well.
28

29 Town Manager Lunt agreed to inform Mr. Weld of upcoming meetings discussing the issue.
30

- 31 B. *Consideration of the purchase of our FY-20 winter road salt from Harcross at a per ton cost*
32 *of \$51.60 and authorization of PW Director Tony Smith, on behalf of the Town, to enter into*
33 *an agreement with them to do so*

34 Public Works Director Smith noted the price was five cents less per ton than last year.
35

36 MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of the
37 purchase of FY-20 winter road salt from Harcross at a per ton cost of \$51.60 and
38 authorization of PW Director Tony Smith, on behalf of the Town, to enter into an agreement
39 with them to do so, as presented. Motion approved 4-0.
40

- 41 C. *Consideration of retaining Olver Associates to provide professional engineering services as*
42 *described in their August 6, 2019 proposal to us for the improvements to the Gilpatrick Cove*
43 *and Gary Moore pump stations at a not to exceed cost of \$75,000 using and expending funds*
44 *from Account Number 3000048-57710 with a current balance of approximately \$409,780*
45 *leaving a balance of \$334,780.*

- 46 D. *Consideration of the authorization of PW Director Tony Smith to sign the proposal with Olver*
47 *Associates on behalf of the Town*

Director Smith noted this was not part of the CIP. CIP addresses replacement of the pump stations. This will replace the metal wetwell with concrete. Other metal wetwells have shown to be rusted.

MOTION: Selectman Dudman moved, with Selectman Littlefield seconding, retaining Olver Associates to provide professional engineering services as described in their August 6, 2019 proposal to the Town for the improvements to the Gilpatrick Cove and Gary Moore pump stations at a not to exceed cost of \$75,000 using and expending funds from Account Number 3000048-57710 with a current balance of approximately \$409,780 leaving a balance of \$334,780, and authorizing PW Director Tony Smith to sign the proposal with Olver Associates on behalf of the Town, as presented. Motion approved 4-0.

E. Discussion of Somes Pond Bridge inspection report

Public Works Director Smith noted the bridge in question was behind the Higgins Store in Somesville. The bridge was replaced in 2016/17 and is inspected every few years.

No action was taken.

F. Policy on Remote Participation by Members of Certain Advisory Committees

MOTION: Selectman Dudman moved, with Selectman Hart seconding, adoption of the Policy on Remote Participation by Members of Certain Advisory Committees, as presented. Motion approved 4-0.

IX. Other Business

A. Such other business as may be legally conducted

Seal Harbor Residents Jim and Emily Fuchs voiced their concerns over the larger Island Explorer buses being used in the area. These buses are difficult to maneuver in the Villages of Northeast Harbor and Seal Harbor. Additionally, the larger buses are often far from full.

Mr. Fuchs hoped the smaller buses could be used in Northeast Harbor and Seal Harbor.

Buses run through the area four times per hour per day in the summer. The large buses are unable to maneuver around the Seal Harbor Beach parking lot and must make a turn around the fountain.

Chairman Macauley suggested perhaps limiting vehicles of a certain weight. It was felt the busses would be under any weight limit that could be imposed, and the roads they travel are state roads.

With the Seal Harbor parking lot being improved, the grading in the lot changed so the buses are no longer able to get in there without scraping the pavement.

Town Manager Lunt noted he has discussed the issue with Chief Willis, who promised to try to get to Seal Harbor to watch the bus situation. Further, Manager Lunt would bring up the subject at the next League of Towns meeting.

Director Smith noted that the upgrade to the Seal Harbor Beach parking lot has already resulted in parking spaces lost. He shared that Lieutenant Kerns is looking into the situation with Island Explorer at the behest of Chief Willis.

It was agreed to invite Island Explorer representative Paul Murphy to a Board of Selectmen's meeting to discuss it. Selectman Dudman noted that the Fuchs would be notified once such a meeting was scheduled.

There was no other business.

X. Treasurer's Warrants

A. Approve & Sign Treasurer's Warrant AP2014 in the amount of \$1,062,956.97

MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, approval and signature of Treasurer's Warrant AP2014 in the amount of \$1,062,956.97, as presented. Motion approved 4-0.

B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2012, AP2013, and PR2004 in the amounts of \$5,080.31, \$3,036.93, and \$124,367.32, respectively

MOTION: Selectman Hart moved, with Selectman Dudman seconding, approval of signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2012, AP2013, and PR2004 in the amounts of \$5,080.31, \$3,036.93, and \$124,367.32, respectively, as presented. Motion approved 3-0-1 (Littlefield in Abstention).

C. Acknowledge Treasurer's School Board AP/Payroll Warrants 03 and 05 in the amounts of \$54,529.19 and \$94,990.22, respectively

MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, acknowledgement of Treasurer's School Board AP/Payroll Warrant 03 in the amount of \$54,529.19, as presented. Motion approved 4-0.

MOTION: Selectman Littlefield moved, with Selectman Dudman seconding, acknowledgement of Treasurer's School Board AP/Payroll Warrant 05 in the amount of \$94,990.22, as presented. Motion approved 4-0.

XI. Adjournment

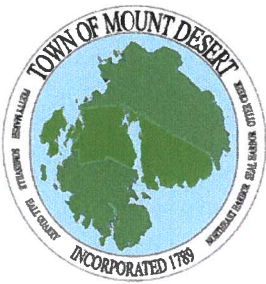
MOTION: Selectman Hart moved, with Selectman Littlefield seconding, adjournment. Motion approved 4-0.

The meeting adjourned at 6:55PM.

Respectfully Submitted,

Wendy Littlefield, Secretary

CONSENT AGENDA



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

www.mtdesert.org highway@mtdesert.org

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,

Hall Quarry and Pretty Marsh

MEMO

To: Tony Smith, Public Works Director
From: Benjamin Jacobs, Highway Superintendent
Re: July and August Monthly Reports
Date: September 12, 2019

Highway Crew

1. The crew spent the majority of July and August ditching and replacing culverts on Cooksey Drive and Bartlett Landing roads.

2. The crew:

- Swept sidewalks and roads.
- Completed our Bureau of Labor Standards inspections on, for example, fire extinguishers, secondary containment structures and eyewash stations.
- Painted yellow center lines and parking spaces. We hired On-The-Line, from Bangor, Maine to paint double yellow center lines on Oak Hill Road, Beech Hill Road and Indian Point Road. They have a truck set up just for painting double yellow center lines that is like what MDOT uses to paint their yellow center lines. We have a walk behind paint machine that only paints a single line at a time. We mainly use it for painting parking spaces and crosswalks. We also use it on some of our narrow roads such as Sargeant Drive to paint a single yellow center line.
- Cold patched potholes.
- Cleaned the highway garage and bus garage.
- Trimmed bushes on the edges of the road on Dead End Road and at the Otter Creek Landing.
- Repaired and replaced cedar rail fencing on Seal Harbor Hill.
- Repaired a wash out at the Seal Harbor Beach parking lot.
- Installed berms on New County Road and Millbrook Road.
- Hauled a load of scrap metal to Bangor to be recycled.
- Replaced, straighten and erected various signs.
- Fixed metal handrail at the town office.
- Replaced a driveway culvert and ditched on Upper Dunbar Road.
- Dealt with minor flooding issues from receiving two plus inches of rain in a twelve-hour period at the end of August.

Buildings & Grounds and Parks & Cemeteries

The crew:



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

www.mtidesert.org highway@mtidesert.org

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,
Hall Quarry and Pretty Marsh

- Continued setting up for meetings, cleaning bathrooms in the town office, vacuuming and assisting the admin staff with projects as needed e.g. assembling shelving, hanging pictures, repairing toilets, installing door closers, and painting.
- Continued to clean the restrooms at Seal Harbor pier, the facilities at yachtsman building in Northeast Harbor and the seasonal porta potties located at Suminsby park, Ponds End, and Bartlett's Landing.
- Continued mowing and weed whacking the Village Green in Northeast Harbor and all the other various town owned lawn areas in the town's villages.

Solid Waste

The crew:

- Continues to do a good job keeping the areas around the highway garage dumpsters and recycle center neat and clean as possible.
- Continued picking up trash on their daily scheduled routes.
- Took a load of cardboard to the transfer station in Ellsworth to be recycled.
- Acadia Roll-Offs continues to do a good job hauling our recycling containers full of recyclables to Ellsworth to be recycled. Acadia Roll-Offs purchased the recycling portion of B.C.M's business and the transition has been smooth.

Cc. Claire Woolfolk, Town Clerk
Durlin Lunt, Town Manager
Ed Montague, Wastewater Superintendent

**Town of Mount Desert Planning Board
Regular Meeting Minutes
Meeting Room, Town Hall
6:00 PM, August 14, 2019**

Public Present:

Judy Holmes, James A. Progis, Cheryl M. Dulong, Liza Harig, Kate Andrews, Ron Harig, Stephanie Zirnkilton, Randall McAndrews, Steve Zirnkilton

Board Members Present:

Christie Anastasia, Joanne Eaton, Tracy Loftus Keller, Meredith Randolph, Chairman Bill Hanley, Dave Ashmore

I. Call to order 6:00 p.m.

Chairman Hanley called the meeting to order at 6:00PM. Board Members were noted. Ms. Loftus Keller is an Alternate Non-voting Board Member.

II. Approval of Minutes

July 17, 2019:

MS. RANDOLPH MOVED, WITH MS. EATON SECONding, TO APPROVE THE MINUTES AS PRESENTED. MOTION APPROVED 5-0-1 (LOFTUS KELLER IN ABSTENTION).

July 24, 2019:

MS. EATON MOVED, WITH MR. ASHMORE SECONding, TO APPROVE THE MINUTES AS PRESENTED. MOTION APPROVED 5-0-1 (LOFTUS KELLER IN ABSTENTION).

June 12, 2019 Revision:

A mistake was found in the previously approved June 12, 2019 Minutes, referencing the May 22, 2019 Minutes as May 27, 2019 Minutes.

CHAIRMAN HANLEY MOVED, WITH MS. RANDOLPH SECONding, TO APPROVE THE JUNE 12, 2019 MINUTES AS REVISED. MOTION APPROVED 4-0-2 (EATON AND LOFTUS KELLER IN ABSTENTION).

III. Section 4.3.7 Change of Use of a Non-conforming Structure. The use of a non-conforming structure may not be changed to another use unless the Planning Board, after receiving a written application, determines that the new use will have no greater adverse impact than the existing use on:

- a. The subject or adjacent properties and resources; or
- b. Water body, tributary stream, or wetland

OWNER(S) NAME: Dylan A. and Jessica A. Harig

AGENT(S): Meredith Randolph

LOCATION: 5 Wetlands Way, Seal Harbor

TAX MAP: 031 **LOT:** 036 **ZONE(S):** Village Residential One (VR1)

PURPOSE: To renovate an unfinished area above garage into an Accessory Residential Dwelling Unit

SITE INSPECTION: 5:15PM

Ms. Eaton confirmed adequate Public Notice. Abutters were notified.

Ms. Randolph stated she had a Conflict of Interest.

MS. EATON MOVED, WITH MS. ANASTASIA SECONDING, TO ACCEPT MS. RANDOLPH'S RECUSAL DUE TO CONFLICT OF INTEREST. MOTION APPROVED 4-0-2 (LOFTUS KELLER AND RANDOLPH IN ABSTENTION).

MS. EATON MOVED, WITH MS. ANASTASIA SECONDING, TO MAKE MS. LOFTUS KELLER A VOTING MEMBER FOR THE AGENDA ITEM. MOTION APPROVED 4-0-1 (MS. LOFTUS KELLER IN ABSTENTION).

Ms. Eaton reported on the Site Visit. Three Board Members were in attendance. One back corner of the garage on the property is over the ten-foot setback making it nonconforming, which is why the proposed change requires Board review. Being proposed is an entryway and stairway on the back, on the end that is not nonconforming, windows will be installed, and the upstairs area will be converted into living space.

Ms. Anastasia added that the proximity of the abutters' properties and views from where the windows are proposed to be were also discussed.

Agent for the owner, Meredith Randolph, reported that the property owners are a family of six and the house on site is small. Enlarging the house is outside their budget. The space above the garage is available to renovate into a "bunkhouse" area. Included would be a kitchenette and bathroom; making it essentially a second dwelling.

Windows on one side face the neighbors and are not changing. The stairs on the building will be moved to the opposite side of the building. Bunk beds will be added, along with a bathroom and kitchen. A balcony over the driveway will be added. Ms. Randolph reiterated that a back corner of the building crosses the setback area. The house is near the garage.

Chairman Hanley asked if the only exterior changes were the stair relocation, and the balcony and windows installation. Ms. Randolph added that the exterior siding would be replaced as well. The new stairs and entryway will change the exterior look.

Chairman Hanley asked for public comment.

Neighbor Stephanie Zirnkilton asked whether the building would have fit within the building area. Ms. Randolph believed that the building could have been built within all setbacks. She did not know why it was not.

Neighbor Steve Zirnkilton stated the building towers over the neighbors. The windows planned will look into the neighbors' yards. He installed a fence and cedar hedge for privacy which only

1 blocks the first floor. Second-floor windows will look down on the neighbors. Additionally, the
2 owners have stated that renting the addition is not out of the question. Renting affects issues
3 such as noise, privacy, and house values in the area. This proposal will impact the neighbors in
4 many ways.

5
6 Ms. Eaton asked how many feet outside the setback it was.

7
8 Ms. Randolph did not know the specific distance. She thought it was approximately three feet.

9
10 Neighbor Stephanie Zirnkilton requested the exact footage outside the setback. She pointed out
11 that the biggest change is that currently the space is not lived in. Mr. Zirnkilton stated that because
12 the building was nonconforming, the Applicant must prove there is no negative impact. He
13 asserted there is a negative impact to the neighbors.

14
15 Neighbor Judy Holmes abuts the property on the East side. The windows planned will face her
16 bedroom. The increase in noise by either children or renters will broadcast from the second floor.
17 She felt property values would be adversely affected. The property owner told her renting the
18 dwelling was an option. The plan was not an additional "bunkroom" but a full two-bedroom
19 dwelling. The addition would adversely affect six neighboring families. Currently the building is
20 nonconforming, but its current use does not impact others. The proposed use would be an impact.

21
22 Neighbor Randall McAndrews agreed that with the addition there would be no privacy, and
23 additional noise. He alleged what is being presented is not what had been described to him by
24 the owners.

25
26 It was noted the owners were currently in Texas and not in attendance. Chairman Hanley asked
27 those Board Members who were at the Site Visit whether they had any insight.

28
29 Ms. Eaton felt the neighbors' descriptions were accurate. The building was close to the property
30 line. Ms. Loftus Keller agreed that the barn looms up and looks out on the other properties. Ms.
31 Anastasia noticed another, similar barn in the area, so the building was not the only tall thing in
32 the neighborhood. The two windows proposed that would face the Randall property would be
33 high on the building's wall in relation to the stairs, and would be small. She did not believe people
34 would be able to look out of them onto the neighboring property. The other window planned is in
35 the bathroom, and presumably would be closed much of the time.

36
37 Ms. Randolph stated the McAndrews property was the only property facing the nonconformity.
38 Other issues being discussed have no relation to the nonconformity.

39
40 Mr. Zirnkilton stated that the slope of the property slopes down toward his property. Even with
41 the fence he installed, the building is still visible. He added that when those at the Site Visit went
42 inside the building, those outside could hear the ongoing conversation. Mr. Zirnkilton reiterated
43 that the fundamental fact remains that the change will have a negative impact on the neighbors.

44
45 Neighbor Cheryl Dulong concurred with others that the plan presented was not what was
46 explained to her by the landowners. She noted the windows planned can be enlarged. A balcony
47 is planned and there could be a picture window installed there.

1
2 Ms. Randolph asserted that none of these concerns had anything to do with the nonconformity.

3
4 Chairman Hanley reread the section of the LUZO: *"The use of a non-conforming structure may*
5 *not be changed to another use unless the Planning Board, after receiving a written application,*
6 *determines that the new use will have no greater adverse impact than the existing use on:*
7 *a. The subject or adjacent properties and resources; or b. Water body, tributary stream, or*
8 *wetland"*. The issue as it related to water bodies was not the issue critical to the project.
9

10 Neighbor James Progis noted that allowing this change of use opens the door for future owners
11 to make further change to the building. This change creates an opening for additional negative
12 impact to the area. He agreed with the others that the proposed changes would have an adverse
13 impact on the neighbors.

14
15 Kate Andrews noted she was the aunt of the property owner and a resident of Seal Harbor. She
16 appreciated the views shared and wished the property owners were in attendance. She felt that
17 the Seal Harbor area was changing, and this sort of thing was inevitable.
18

19 There was no further public comment. Chairman Hanley closed the Public Hearing.
20

21 Ms. Eaton reiterated that had the building been built within the setback, the Applicant would be
22 perfectly within his right to make these changes. Mr. Andrews noted that he's seen buildings
23 where a non-conforming section was simply removed.
24

25 Ms. Randolph felt the complaints were mostly due to the building previous owners built. The
26 building exists and a second dwelling is allowed. Rentals are not regulated, and it's anyone's
27 right to rent. The rest of the building is acceptable under the code.
28

29 Ms. Anastasia noted the neighbors' concerns are about the transient nature of renters, privacy,
30 and noise. Are there ways to mitigate these concerns through design?
31

32 Ms. Randolph maintained that the space will be a bunkhouse, and bunkbeds are planned for it.
33 She reiterated this meeting is limited solely to addressing the issue of the nonconforming setback.
34 The biggest feature relative to the setback is the bathroom window. Ms. Randolph did not believe
35 the bathroom window would not be large. Issues such as secondary dwellings or rentals are not
36 connected to the nonconformity, and the owners are allowed to have such things.
37

38 CEO Keene pointed out it is not just adding a bathroom. The second story is currently not
39 occupied. The change of use proposed is very different than the current use. Ms. Randolph
40 understood the concerns but argued that the neighbors would not have the ability to weigh in if
41 the building was within the setback standards. Ms. Keene clarified that neighbors could weigh in
42 on a conforming change of use. Once a permit is issued by the CEO, it can be appealed by
43 abutters within 30 days of issuance. She agreed the Board should not be looking at the possibility
44 of renting the building as rentals are not regulated.
45

46 Ms. Eaton asked if there were changes the owner would be willing to make regarding the
47 bathroom window. Ms. Randolph noted the bathroom will be a divided room.

Chairman Hanley noted that the change of an empty building to a habitable space is the proposal. That change of use is what is being reviewed. Ms. Randolph felt that regarding the change of use, the majority of the concern she hears is about privacy.

Ms. Ashmore felt the Board could not ignore the fact that there will be an adverse impact to the neighborhood. This is a completely different use proposed for a nonconforming structure. This change involves more activity, a change of use to the property, more occupants. Ms. Eaton added there would be an increase in light from the building, and an increase in noise.

Ms. Randolph argued that everything proposed is permitted. The building exists. The neighbors are trying to prevent the owners from doing what other property owners are allowed to do, per the LUZO. Forcing them to do more puts a financial burden on them.

Chairman Hanley noted that if the proposal is rejected by the Board, the plan can be modified or appealed.

MS. ANASTASIA MOVED, WITH MS. EATON SECONDING, THAT THE CHANGE OF USE OF THIS PROPERTY FROM PRIMARILY STORAGE TO A PERMANENT LIVING AREA WILL CAUSE AN ADVERSE IMPACT ON ADJACEMENT PROPERTIES.

Ms. Eaton felt different windows, or sound mitigation such as trees might possibly improve the proposal. She hoped the input from the neighbors resulted in other options the owners can explore.

MOTION APPROVED 5-0.

Chairman Hanley clarified that the vote meant the change would not occur as proposed.

CHAIRMAN HANLEY MOVED, WITH MS. ANASTASIA SECONDING, TO RETURN MS. LOFTUS KELLER BACK TO ALTERNATE MEMBER STATUS. MOTION APPROVED 4-0-1 (LOFTUS KELLER IN ABSTENTION).

CHAIRMAN HANLEY MOVED, WITH MS. EATON SECONDING, TO RETURN MS. RANDOLPH TO THE BOARD. MOTION APPROVED 4-0-2 (RANDOLPH AND LOFTUS KELLER IN ABSTENTION).

IV. Other

There was no Other Business.

V. Adjournment

MS. EATON MOVED, WITH MS. ANASTASIA SECONDING TO ADJOURN THE MEETING. MOTION APPROVED 5-0-1 (LOFTUS KELLER IN ABSTENTION).

Meeting adjourned at 7:05PM.

Thank You!!



FAMILIES FIRST COMMUNITY CENTER

Families First Community Center

501(c)(3) Organization: 47-4792801
P.O. Box 951 (41 North Street), Ellsworth, ME 04605
(207) 460 - 3711

familiesfirstellsworth@gmail.com

www.familiesfirstellsworth.org

www.facebook.com/Families-First-Community-Center-1007010682682336/

www.ebay.com/usr/ffccellsworth

"The true reflection of society can be seen in the way that it cares for the elderly, the poor and needy, and the homeless."

~ Hubert Humphrey ~

our efforts to supply an answer on housing and other services for homeless Hancock County families with minor children.

With gratitude,
Anne Heisley
corresponding
secretary

Families First Community Center thanks you for your generous gift! There is a great need for our services, but much remains to be done. Thanks to you and other caring members of the community, we achieve more of our mission every day.

We are grateful for your past and continuing support. Thank you for helping us to help homeless parents and their children!

Aug 25, 2019
Lara Northeast Harbor residents,
many thanks from the
Families First Community
Center board members for
your generous \$1,000.00
gift which will support



THE LIFEFLIGHT FOUNDATION
www.lifeflightmaine.org

Town of Mount Desert,

Thank you for
your investment and
trust in Life Flight.
We are deeply
grateful!

Terri Beutlegate
Development Assistant



RECEIVED
SEP 03 2019
TOWN OF
MOUNT DESERT

Thank You!
THE LIFEFLIGHT FOUNDATION

Gift Date: August 18, 2019
Amount: \$1000.00
Fund: Unrestricted

Town of Mount Desert
PO Box 248
Northeast Harbor, ME 04662-0248

Dear Residents Mount Desert:

Thank you. You just made Maine a safer place to live, visit, work and play. Your gift will help LifeFlight bring our flying hospitals to someone who is critically ill or injured when they most need us.

Your contribution helps people like Mindy Sprague, who experienced a horrific accident when she was crushed between a train car and loading dock while at work at a train yard in Maine. While stuck she was unable to breathe. Once freed, her blood pressure bottomed out more than once, indicating serious internal bleeding. As soon as LifeFlight arrived to transport her to specialty care our clinical crew was able to administer blood since we carry it on every flight. Although Mindy sustained injuries to her liver, spleen, kidney and pancreas along with multiple major fractures, she has made a remarkable recovery and has returned to her life much as it was before the accident.

You make second chances possible. We are profoundly grateful to you for believing that every person in Maine deserves to have a second chance at survival.

Sincerely,

Tom Judge
Executive Director - on behalf of the entire LifeFlight team

No goods or services were provided in consideration of this gift. All gifts are tax deductible to the fullest extent of the law.
Please retain this receipt for your tax records.

PO Box 579 Camden, Maine 04843 (207) 230-7092 www.lifeflightmaine.org

RECEIVED

SEP 09 2019

THE TOWN OF
MOUNT DESERT



"Helping people reach their dreams"

September 2, 2019

Town of Mount Desert
PO Box 248
Northeast Harbor, ME 04662

Dear Donor,

It is with sincere gratitude that all of us at Downeast Horizons, would like to take this opportunity to thank you for your recent contribution of \$5,600.00. We are extremely grateful for your generosity. It is with your help that we continue to reach our goals.

Downeast Horizons has grown from a few concerned parents sitting around a kitchen table in 1974 to now serving adults and children with developmental disabilities in Hancock, Penobscot, Piscataquis, and Waldo Counties.

DEHI is committed to constantly improving the lives of those in our agency. Our dedicated staff takes great pride in providing the best services for our program participants. We are providing what they need to be part of the communities and to enjoy life to the fullest. Your donation makes a difference and you matter to us. We hope you will keep up with all the ways you're helping at www.dehi.org and thank you for being a part of Downeast Horizons.

Sincerely,

Anthony Zambrano
Executive Director

Please note: The amount of your check that is deductible as a charitable contribution for federal income tax purposes is limited to the excess of your contribution over the value of any goods and services provided to you by Downeast Horizons. Since we provided you with no goods or services, the full amount of the contribution is deductible. We suggest that you keep this as a receipt for income tax purposes.

1200 STATE HIGHWAY 3
BAR HARBOR, ME 04609
TEL: 207-288-4234
FAX: 207-288-1056

77 UNION STREET
ELLSWORTH, ME 04605
TEL: 207-667-7464
FAX: 207-667-1977

Downeast Horizons
Board of Directors

Mr. Armand Auclair
President, Orono
Mr. Robert Hemenway
Vice President, Winter Harbor
Ms. Tina Barrett
Secretary, Monroe
Mr. Jeffrey Fernald
Treasurer, Ellsworth

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Mrs. Jennie Gray
Greenville
Mr. John Moore
Ellsworth
Mr. Michael Tadenev
Ellsworth
Mr. Dana Young
Lamoine

Mr. Anthony Zambrano
Executive Director

Thank you SO much
for your generous
support!



*Neighbors helping Neighbors
for over 20 years on
Mount Desert Island
and Outer Islands*

September 4, 2019

Kathryn Mahar
Town of Mount Desert
PO Box 248
Northeast Harbor, ME 04662-0248

Dear Ms. Mahar,

We, the board, staff and neighbors we serve on and off Mount Desert Island, are filled with gratitude for the support given to Island Connections by the citizens of Mount Desert. The generous support in the amount of \$ 2,500.00 helps us to continue to share and act on our mission in order to assist those who rely on the much needed free transportation services in our community. We will carry on helping more neighbors in the coming year with the tremendous service of our noble volunteers.

Please note, there was no tangible benefit, goods, or services received by any individuals or entities connected with the above mentioned donation. Thank you again for your support.

Most Sincerely,

Doreen Willett
Executive Director

Island Connections provides free transportation and other services to seniors and people with disabilities from Mount Desert Island and the surrounding islands to enhance their independence and quality of life by utilizing our core group of dedicated volunteers.

James W. Wadman

CERTIFIED PUBLIC ACCOUNTANT

James W. Wadman, C.P.A.
Ronald C. Bean, C.P.A.
Kellie M. Bowden, C.P.A.
Wanese L. Lynch, C.P.A.
Amy E. Atherton, C.P.A.

Communications with Those Charged with Governance at the Conclusion of the Audit

August 27, 2019

To the Board of Directors
Acadia Disposal District
Mount Desert, Maine 04660

We have audited the statement of financial statements of the business-type activities of the Acadia Disposal District (the District) for the fiscal year ended June 30, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 15, 2019. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the fiscal year ended June 30, 2019. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was:

Management's estimate of the capital asset depreciation is based on estimated useful lives of the assets at the date of construction or acquisition. We evaluated the key factors and assumptions used to develop the capital asset depreciation in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. None of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated August 27, 2019.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Restriction on Use

This information is intended solely for the information and use of the Members of the Board of Directors of the District, and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully Submitted,

James W. Wadman, C.P.A.

James W. Wadman, C.P.A.

ACADIA DISPOSAL DISTRICT

*FINANCIAL STATEMENTS
WITH INDEPENDENT AUDITOR'S REPORT*

*FOR THE FISCAL YEAR
ENDED JUNE 30, 2019*

ACADIA DISPOSAL DISTRICT
FINANCIAL STATEMENTS AND SUPPLEMENTAL SCHEDULES
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

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James W. Wadman

Certified Public Accountant

Telephone 207-667-6500

Facsimile 207-667-3636

James W. Wadman, C.P.A.

Ronald C. Bean, C.P.A.

Kellie M. Bowden, C.P.A.

Wanese L. Lynch, C.P.A.

Amy E. Atherton, C.P.A.

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Acadia Disposal District
Mount Desert, ME 04660

Report on the Financial Statements

We have audited the accompanying comparative financial statements of the business-type activities of the Acadia Disposal District as of and for the fiscal year ended June 30, 2019, including the related notes to the financial statements, as listed in the table of comments.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of the Acadia Disposal District as of June 30, 2019, and the changes in financial

the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Respectfully Submitted,

James W. Wadman, C.P.A.

James W. Wadman, C.P.A.
August 27, 2019

ACADIA DISPOSAL DISTRICT
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2019

The management of Acadia Disposal District (the District) offers readers of the District's financial statements this narrative overview and analysis of the financial activities of Acadia Disposal District for the fiscal year ended June 30, 2019. We encourage readers to consider this information in conjunction with the financial statements and accompanying notes that follow.

FINANCIAL HIGHLIGHTS

Government-wide Highlights:

Net Position – The assets of the District exceeded its liabilities at the fiscal year ending June 30, 2019 by \$32,106 (presented as “net position”). Of this amount, \$31,750 was reported as “unrestricted net position”. Unrestricted net position represents the amount available to be used to meet the District's ongoing obligations to citizens and creditors.

Changes in Net Position – The District's total net position decreased by \$6,138 (a 16.1% decrease) for the fiscal year ended June 30, 2019.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements include two components: 1) government-wide financial statements, and 2) notes to the financial statements. This report also contains additional required supplementary information (budgetary comparison). These components are described below:

Government-wide Financial Statements

The government-wide financial statements present the financial picture of the District from the economic resources measurement focus using the accrual basis of accounting and are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business. The statement of net position includes all assets of the District (including infrastructure, if applicable) as well as all liabilities (including long-term debt, if applicable), with the difference between the two reported as net position. The statement of activities shows how the District's net position changed during the year, regardless of the timing of related cash flows. The government-wide financial statements can be found on pages 6 - 8 of this report.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and the fund financial statements. The notes to the financial statements can be found on pages 9 - 11 of this report.

Required Supplementary Information

This section includes a budgetary comparison schedule. Required supplementary information can be found on page 12 of this report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

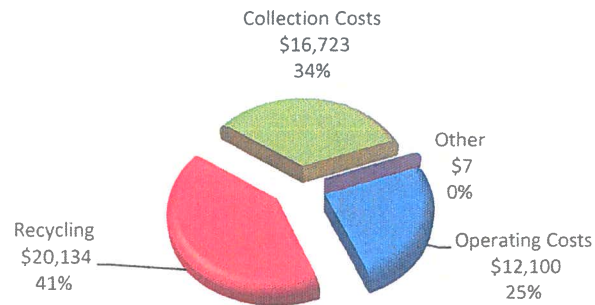
	<i>Total 2019</i>	<i>Total 2018</i>
Current Assets	\$ 31,750	\$ 37,650
Capital Assets	\$ 356	\$ 594
<i>Total Assets</i>	\$ 32,106	\$ 38,244
Invested in Capital Assets	\$ 356	\$ 594
Unrestricted Net Position	\$ 31,750	\$ 37,650
<i>Total Net Position</i>	\$ 32,106	\$ 38,244

Changes in Net Position

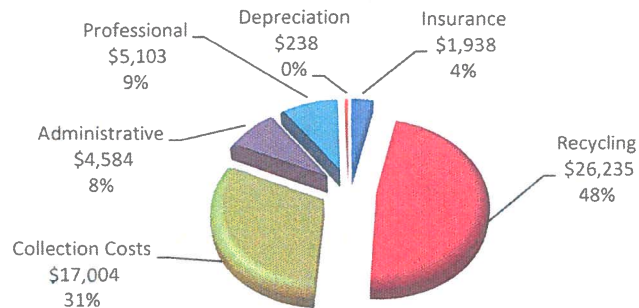
The District's net position decreased by \$6,138. This decrease was primarily due to higher than expected recycling costs.

	Total 2019	Total 2018
<i>Revenues;</i>		
Operating Costs	\$ 12,100	\$ 12,100
Recycling Income	\$ 20,134	\$ 17,611
Collection Costs	\$ 16,723	\$ 15,771
Interest	\$ 7	\$ 8
<i>Total Revenues</i>	\$ 48,964	\$ 45,490
<i>Expenses;</i>		
Insurance	\$ 1,938	\$ 1,953
Recycling Costs	\$ 26,235	\$ 26,077
Collection Costs	\$ 17,004	\$ 15,974
Legal	\$ 0	\$ 12,862
Administrative	\$ 4,584	\$ 5,088
Professional	\$ 5,103	\$ 0
Depreciation/ Amortization	\$ 238	\$ 238
Other	\$ 0	\$ 0
<i>Total Expenses</i>	\$ 55,102	\$ 61,192
Changes in Net Position	\$ (6,138)	\$ (16,702)

Revenues by Source - Business-Type Activities



Expenditures by Source - Business-Type Activities



BUDGETARY HIGHLIGHTS

Variances between actual General Fund revenues and expenditures and the final budget included the following:

- \$20,134 positive variance in recycling revenues offset by \$25,035 negative variance in recycling expenditures. This is primarily due to budgeting being done conservatively with no revenue budget and a conservative expense budget.
- \$16,723 positive variance in collection revenues offset by \$16,729 negative variance in collection expenditures. This is primarily due to this not being budgeted for on revenues or expenditures, which offset.
- \$3,500 positive variance in legal expenditures. This is due to no legal costs in the current year.
- \$5,059 negative variance in professional fee expenditures due to the hiring of a contractor for the design and maintenance of a new website.
- \$327 positive variance in the reminder of revenues and expenses.

CAPITAL ASSET ADMINISTRATION

Capital Assets

The District's investment in capital assets for its business-type activities amounts to \$2,375; net of accumulated depreciation of \$2,019, leaving a net book value of \$356. There were no current year additions, retirements or impairments. Additional information on the District's capital assets can be found in Note 3 of the notes to the financial statements on pages 10 - 11 of this report.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the District's finances for all citizens, taxpayers, investors and creditors. This financial report seeks to demonstrate the District's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to: Acadia Disposal District, P.O. Box 248, Northeast Harbor, ME 04662.

ACADIA DISPOSAL DISTRICT
STATEMENT OF NET POSITION
JUNE 30, 2019 (WITH COMPARATIVE TOTALS FOR 2018)

(Exhibit I)

	<u>Assets</u>	<u>2019</u>	<u>2018</u>
<u>Current Assets:</u>			
Cash - Checking and On Hand		\$19,587	\$20,451
Cash - Money Market		\$10,453	\$15,548
Total Cash		\$30,040	\$35,999
Accounts Receivable		\$1,273	\$1,217
Prepaid Expenses		\$437	\$435
<u>Total Current Assets</u>		<u>\$31,750</u>	<u>\$37,650</u>
<u>Fixed Assets</u>			
Equipment		\$2,375	\$2,375
Accumulated Depreciation		(\$2,019)	(\$1,781)
<u>Net Fixed Assets</u>		<u>\$356</u>	<u>\$594</u>
<u>Other Assets:</u>			
Organizational Costs		\$4,084	\$4,084
Accumulated Amortization		(\$4,084)	(\$4,084)
<u>Net Other Assets</u>		<u>\$0</u>	<u>\$0</u>
<u>Total Assets</u>		<u>\$32,106</u>	<u>\$38,244</u>
	<u>Net Position</u>		
<u>Net Position:</u>			
Net Investment in Capital Assets		\$356	\$594
Unrestricted		\$31,750	\$37,650
<u>Total Net Position</u>		<u>\$32,106</u>	<u>\$38,244</u>
<u>Total Liabilities and Net Position</u>		<u>\$32,106</u>	<u>\$38,244</u>

The Accompanying Notes to the Financial Statements are an Integral Part of this Statement.

ACADIA DISPOSAL DISTRICT
STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2019
(WITH COMPARATIVE TOTALS FOR 2018)

(Exhibit II)

	<u>2019</u>	<u>2018</u>
<u>Support and Operating Revenue:</u>		
Operating Charges	\$12,100	\$12,100
Recycling Income	\$20,134	\$17,612
Collection Costs	\$16,723	\$15,771
<u>Total Support and Operating Revenue</u>	<u>\$48,957</u>	<u>\$45,482</u>
<u>Operating Expenses:</u>		
Waste Collection Costs	\$17,004	\$15,974
Recycling Costs	\$26,235	\$26,077
Legal	\$0	\$12,862
Professional	\$5,103	\$0
Audit	\$1,505	\$1,740
Insurance	\$1,938	\$1,953
Dues and Publications	\$600	\$600
Advertising	\$0	\$235
Treasurer Stipend	\$2,400	\$2,400
Office Expense	\$81	\$114
Depreciation	\$238	\$238
<u>Total Operating Expenses</u>	<u>\$55,102</u>	<u>\$62,192</u>
<u>Operating Income (Loss)</u>	<u>(\$6,145)</u>	<u>(\$16,709)</u>
<u>Nonoperating Revenue (Expense)</u>		
Interest Earned	\$7	\$8
<u>Total Nonoperating Revenue (Expense)</u>	<u>\$7</u>	<u>\$8</u>
<u>Changes in Net Position</u>	<u>(\$6,138)</u>	<u>(\$16,702)</u>
<u>Net Position , Beginning of Year</u>	<u>\$38,244</u>	<u>\$54,946</u>
<u>Net Position , End of Year</u>	<u>\$32,106</u>	<u>\$38,244</u>

The Accompanying Notes to the Financial Statements are an Integral Part of this Statement.

ACADIA DISPOSAL DISTRICT
STATEMENT OF CASH FLOWS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019
(WITH COMPARATIVE TOTALS FOR 2018)

(Exhibit III)

	<u>2019</u>	<u>2018</u>
<u>Cash Flows from Operating Activities:</u>		
Receipts from Customers	\$48,901	\$57,411
Payments to Suppliers	<u>(\$54,867)</u>	<u>(\$62,424)</u>
<u>Net Cash Flows from Operating Activities</u>	<u>(\$5,966)</u>	<u>(\$5,013)</u>
<u>Cash Flows from Investing Activities:</u>		
Interest Earned	<u>\$7</u>	<u>\$8</u>
<u>Net Cash Provided by Investing Activities:</u>	<u>\$7</u>	<u>\$8</u>
<u>Net Increase (Decrease) in Cash and Cash Equivalents</u>	<u>(\$5,959)</u>	<u>(\$5,006)</u>
<u>Beginning Cash Balance</u>	<u>\$35,999</u>	<u>\$41,005</u>
<u>Ending Cash Balance</u>	<u>\$30,040</u>	<u>\$35,999</u>
<u>Reconciliation of Operating Income to Net Cash Provided by Operating Activities</u>		
Operating Income (Loss)	(\$6,145)	(\$16,709)
Add Depreciation	\$238	\$238
(Increase) Decrease in Accounts Receivable	(\$56)	\$11,929
(Decrease) Increase in Accounts Payable	\$0	(\$472)
(Increase) Decrease in Prepaid Expenses	<u>(\$2)</u>	<u>\$2</u>
<u>Net Cash Provided by (Used for) Operating Activities</u>	<u>(\$5,966)</u>	<u>(\$5,013)</u>

The Accompanying Notes to the Financial Statements are an Integral Part of this Statement.

ACADIA DISPOSAL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

Note 1 - Summary of Significant Accounting Policies

The financial statements of Acadia Disposal District (the District) have been prepared in conformity with accounting principles generally accepted in the United States of America, as applied to governmental units (hereinafter referred to as generally accepted accounting principles (GAAP)). The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for the governmental accounting and financial reporting principles. The more significant of the District's accounting principles are described below.

Financial Reporting Entity

The Acadia Disposal District was incorporated in the State of Maine on June 18, 2003 as a quasi-municipal waste disposal district. During the fiscal year ended June 30, 2019, the District consisted of five municipalities which are authorized to contract pursuant to the Maine Inter-local Cooperation Act, Title 30-A Chapter 115 MRSA. The member towns were Cranberry Isles, Frenchboro, Mount Desert, Tremont and Trenton. The purpose of the District is to provide cost-effective, environmentally friendly, efficient and lawful management, disposal and recycling of waste materials.

Government-wide Financial Statements

The government-wide financial statements (i.e. the statement of net position and the statement of activities) report information on the activities of the primary government. The District's financial information is reported as a business-type activity, which relies to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Operating revenues* include charges to customers or applicants who purchase, use or directly benefit from goods, service or privileges provided by a given function or segment.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *total economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recognized when transactions occur and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Business-type activities distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise funds are charges to customers for goods and services. Operating expenses include the cost of sales and service, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the District considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

Accounts Receivable and Payable

All material receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

Inventories

The District does not assign an inventory value to recyclable materials due to the lack of an objective basis. Materials are received at no cost to the District, and commodities markets are inherently unstable in terms of both demand and price.

Capital Assets

Capital assets, which include property, plant, equipment and infrastructure (e.g. roads, bridges, sidewalks and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$500 and an estimated life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the asset constructed. Property, plant and equipment is depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Equipment	5-10

Net Position

Net position is required to be classified into three components - net investment in capital assets; restricted; and unrestricted. These classifications are defined as follows:

Net investment in capital assets - This component of net position consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.

Restricted - This component of net position consists of restrictions placed on net position use through external constraints imposed by creditors (such as debt covenants), grantors, contributors, or law or regulations of other governments, or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted - This component consists of net position that do not meet the definition of "restricted" or "net investment in capital assets".

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Note 2 - Deposits and Investments

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District maintains its cash in bank deposit accounts that are covered by the Federal Deposit Insurance Corporation (FDIC) insurance limits.

At year end, the carrying value of the District's deposits was \$30,040 and the bank balance was \$29,285. The District has no uninsured and uncollateralized deposits as of June 30, 2019.

Note 3 - Capital Assets

Capital asset activity for the fiscal year ended June 30, 2019 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<u>Governmental Activities:</u>				
<u>Capital Assets being depreciated:</u>				
Equipment	\$2,375	\$0	\$0	\$2,375
<u>Total capital assets being depreciated</u>	<u>\$2,375</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,375</u>

	<i>Beginning Balance</i>	<i>Increases</i>	<i>Decreases</i>	<i>Ending Balance</i>
<u>Less accumulated depreciation for:</u>				
Equipment	\$1,781	\$238	\$0	\$2,019
Solid Waste Facility	\$0	\$0	\$0	\$0
<u>Total accumulated depreciation</u>	<u>\$1,781</u>	<u>\$238</u>	<u>\$0</u>	<u>\$2,019</u>
<u>Governmental Activities Capital Assets, net</u>	<u>\$594</u>	<u>(\$238)</u>	<u>\$0</u>	<u>\$356</u>

Note 4 - Contingencies

A major source of financial support for the District is the municipal assessments to the member towns. A reduction of this support could have a significant adverse impact on the District.

Note 5 - Litigation

According to management, there are no matters that would result in material adverse losses, claims, or assessments against the District through the date of the audit report.

Note 6 - Risk Management

The District participates in Public Entity Risk Pools for the purposes of Property and Liability insurance. The Public Risk Pool is administered by the Maine Municipal Association. The Public Entity Risk Pools were established for the purposes of lowering costs for members and for developing specific programs to control losses. Members pay annual premiums to the Maine Municipal Association for participation in the respective programs.

The District is exposed to various risks of loss related to torts, theft of, damage, or destruction of assets, errors or omissions and natural disasters for which it carries insurance coverage. Based on the coverage provided by this insurance, the District is not aware of any material actual or potential claim liabilities which should be recorded at June 30, 2019.

ACADIA DISPOSAL DISTRICT

(Exhibit IV)

REQUIRED SUPPLEMENTARY INFORMATION**STATEMENT OF ACTIVITIES - BUDGET VS. ACTUAL****FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

	<i>Original Budget</i>	<i>Final Budget</i>	<i>Actual</i>	<i>Variance Favorable (Unfavorable)</i>
<i>Support and Operating Revenue:</i>				
Operating Charges	\$12,100	\$12,100	\$12,100	\$0
Recycling Income	\$0	\$0	\$20,134	\$20,134
Collection Costs	\$0	\$0	\$16,723	\$16,723
Interest Earned	\$0	\$0	\$7	\$7
<i>Total Support and Operating Revenue</i>	<i>\$12,100</i>	<i>\$12,100</i>	<i>\$48,964</i>	<i>\$36,864</i>
<i>Operating Expenses:</i>				
Waste Collection Costs	\$275	\$275	\$17,004	(\$16,729)
Recycling	\$1,200	\$1,200	\$26,235	(\$25,035)
Legal Fees	\$3,500	\$3,500	\$0	\$3,500
Professional Fees	\$0	\$0	\$5,103	(\$5,103)
Audit	\$1,500	\$1,500	\$1,505	(\$5)
Insurance	\$2,000	\$2,000	\$1,938	\$62
Dues and Publications	\$1,000	\$1,000	\$600	\$400
Advertising	\$100	\$100	\$0	\$100
Treasurer Stipend	\$2,400	\$2,400	\$2,400	\$0
Office Expense	\$125	\$125	\$81	\$44
Depreciation	\$0	\$0	\$238	(\$238)
<i>Total Operating Expenses</i>	<i>\$12,100</i>	<i>\$12,100</i>	<i>\$55,102</i>	<i>(\$43,002)</i>
<i>Change in Net Position</i>	<i>\$0</i>	<i>\$0</i>	<i>(\$6,138)</i>	<i>(\$6,138)</i>
<i>Net Position, Beginning of Year</i>	<i>\$38,244</i>	<i>\$38,244</i>	<i>\$38,244</i>	<i>\$0</i>
<i>Net Position, End of Year</i>	<i>\$38,244</i>	<i>\$38,244</i>	<i>\$32,106</i>	<i>(\$6,138)</i>

COMMISSIONERS SPECIAL MEETING

Learn more about **HANCOCK COUNTY** by visiting

www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 8:30 a.m. on **Tuesday August 20, 2019** in the conference room of the County courthouse located in Ellsworth, ME with Commissioners Clark and Wombacher in attendance.

RCC Expansion- approve recommendation to engage Penobscot Company as contractor
Architect Mike Sealander reported that two contractor proposals had been submitted. After review, both Witham and Sealander agreed Penobscot Company would be a good fit. References checked out and the fee proposal is in line with expectations. Witham and Sealander recommended that the commission approve Penobscot Company as contractor. Sealander said as soon as a construction manager is on board, one of the preconstruction services is to provide a cost estimate based on the drawings. A cost estimate is not part of the proposal- only a fee estimate. Sealander expected that within 3 weeks the contractor would have a cost estimate.

MOTION: contract with Penobscot Company as construction manager for the RCC Expansion project and authorize our architect to issue a notice to proceed (Clark/Blasi 3-0, motion passed)

David Witham and Facilities Director Walls will represent the commission when negotiating the contract with the understanding that if it gets complex the commission would be involved.

Adjustments to / approval of agenda:

MOTION: add 2 (b) approval to hire Nicole Matthes of Ellsworth as part time on call as needed corrections officer, effective August 24, 2019 (Clark/Blasi 3-0, motion passed)

Public Comment: none

Approval of minutes:

MOTION: Approve the minutes of the August 6, 2019 Commissioners' Regular Meeting (Blasi/Clark 3-0 motion passed)

Sheriff:

Cruiser bid opening- two bids were submitted. The results are as follows:

Darling's Chevrolet: \$18,456 after trade

Quirk Ford of Augusta: \$21,157.00 after trade

Sheriff Kane recommended accepting the bid from Darling's Chevrolet.

MOTION: approve the purchase of 2019 pickup from Darling's Chevrolet in the amount of \$18,456 with a trade in (Clark/Blasi 3-0, motion passed)

Sheriff Kane said he would take the amount in line 70-300 (currently \$15,347.90) and the rest from SO Cruiser Purchases account G 3014-60, roughly \$3,100. The commission agreed to that accounting.

MOTION: approval to hire Nicole Mathes of Ellsworth as part time on call as needed corrections officer, effective August 24, 2019 (Blasi/Clark 3-0, motion passed)

Treasurer:

Jail Meritain Expenses- Treasurer Boucher said the jail incurred Meritain expenses of \$73,131.64, putting them well over budget. He suggested the County absorb this expense. CA Adkins suggested adding it to the County's health insurance expenses, Dept. 20. Commissioner Blasi asked if we expected any revenue from the state. Treasurer Boucher said a supplemental could be submitted next year for the cost, but we would be in the same situation.

MOTION: authorize the Meritain bill in the amount \$73,131.64 from the jail expenses to be paid from Dept. 20 (Clark/Blasi 3-0, motion passed)

Boucher reported he met with Machias Savings Bank. Sweep accounts do not serve the purpose they did, there is additional work to reconcile the accounts. Machias Savings Bank will now offer a certificate of insurance. The commission agreed that Treasurer Boucher and CA Adkins should initiate the certificate.

MOTION: abolish the sweep accounts with Machias Savings Bank (Clark/Wombacher 3-0, motion passed)

Technology:

RCC Computer Replacement Plan- IT Administrator Carter performed a technology assessment in RCC and determined dispatch computers need to be upgraded.

MOTION: authorize RCC director to purchase 4 computers at \$1,475 each for a total of \$5,900 to be taken from RCC Technical Equipment account # 3012-60 (Clark/Wombacher 3-0, motion passed)

MOTION: authorize RCC Director to purchase 2 laptops in the amount of \$3,237.06 to be taken from RCC Technical Equipment account # 3012-60 (Clark/Blasi 3-0, motion passed)

MOTION: authorize RCC Director to purchase Acorn Recording Server in the amount of \$8,500 to be taken from account RCC Technical Equipment 3012-60 account (Clark/Blasi 3-0, motion passed)

Budget workshop:

District Attorney (03)

Revenues: \$42,500

CC Clark suggested increasing line 103 revenues given that 2019 estimate is \$25,000.

Expenditures: \$363,415

Commissioner Clark suggested applying a COLA to wages at this point in the budget cycle, rather than later. CA Adkins suggested a 3% COLA as a minimum. The commission agreed to apply 3% at this point, understanding that it may be reviewed.

Commissioner Clark questioned the training / registrations line. The commission agreed to flatline it at \$1,500 rather than \$1,750. The office supply line was increased from \$11,000 to \$12,500. The postage line was reduced from \$3,000 to \$2,500. The commission questioned the necessity of purchasing hard bound law books.

The changes made produced a net increase of \$750.

Deeds (09)

Revenues: \$716,200

The surcharge line was increased from \$20,000 to \$30,000. Copy fees line was increased from \$30,000 to \$40,000.

Expenditures: \$332,556

Manager line was changed to \$51,500. Registrar Curtis explained that the PT line needed to increase from 2019 because she needed to offer a PT employee regular year round hours in order to have them committed to working in the summer.

Information Technology (14)

Personnel services line was created, drawing from the commissioners and SO budget, where it was split in 2019. The department includes lines for telephone, internet, and cell phones. This budget is preliminary, as CA Adkins and IT Administrator Carter have not had a chance to review. Carter discussed his recommendations for upgrades to county systems.

RCC (07)

Revenues: \$156,000

Expenditures: \$817,195

The overtime line was reduced from \$110,000 to \$105,000. There was some discussion on the 01-130 regular line and the possibility of establishing an additional dispatch position. The amount was changed to \$387,045.

Lunch 11:34- 12:54

Maintenance (06)

Revenues: \$61,360

Expenditures: \$482,225

The commission changed line 01-100 Manager to \$56,000. Commissioner Clark wanted to add a line called PT regular for \$10,800 and PT at \$5,000. The Yards/Grounds line was kept at the 2019 amount of \$6,000.

Treasurer (05)

Revenues: \$63,500

The commission discussed adding a revenue line to department 14 to account for UT, Airport, and EMA for IT services and leave the Treasurer numbers where they are. Change Misc. revenues to \$2,500.

Expenditures: \$133,388

Commissioner Blasi suggested adding a line labeled “Bookkeeping duties of the County Treasurer”. After lengthy discussion, the commission agreed to establish two lines to reflect the current 01-118 Regular line, although CA Adkins was opposed to doing that.

Discussion- Planning Services Department- Commissioner Blasi said he placed this agenda item as a matter of public safety; right now, there is no planning in Hancock County. He said he wanted to begin a discussion on county planning services. Commissioner Blasi said his plan was not to hire a county planner but rather use the existing planning agency services and put them under a planning services department. Commissioner Wombacher expressed concern about the size of the project and the time constraints of the developing budget. CA Adkins said it was not clear where HCPC sits now and it was communicated to him that the state is cautious about working with HCPC due to conditions. Commissioner Blasi said this saddens him as a long-time planning commissioner. Commissioner Clark said EMDC provides planning services now and he was not willing to give up on HCPC. Commissioner Blasi said we would coordinate the services already available. He said this could be where we budget for things like orthoimagery and a shellfish warden. Commissioner Wombacher said he did agree there was a hole left from HCPC but it isn’t clear what role we want to play in it. He said he did not support a separate planning services department at this point; more discussion would have to take place. Commissioner Clark reasoned that if HCPC could become productive, he would be in favor of increasing support for them but at this point they have not had enough time to do that and he did not want to hinder their efforts.

Commissioners:

Name change request for Dutton Pond to Beshers Pond in Town of Amherst- Commissioner Blasi said he would like to see some resolution from the Amherst municipal officers. CA Adkins said he has not heard from them. The commission agreed to take no action but expressed interest in the action taken by the town of Amherst.

Review Community Benefit Grant progress reports- The commission reviewed the community benefit grant progress reports. The following recipients submitted progress reports: Acadia Area ATVers; Beth Wright Cancer Center; Ellsworth Free Medical Clinic; Ellsworth Free Medical Clinic; Families First Community Center; Friends in Action; Healthy Acadia; and Maine Center for Coastal Fisheries. The commissioners were satisfied with the reports as submitted.

Shellfish warden- Commissioner Clark thought this could be handled on an operational level, and wanted to discuss with the Sheriff and Chief Deputy before deciding on any action.

MOTION: Executive Session under MRSA Title 1§405 6(A) for exempt employee’s annual performance review (Clark/Blasi 3-0, motion passed)

MOTION: to adjourn 2:37 pm (Blasi/Clark 3-0, motion passed)

MOTION: to adjourn

Respectfully submitted,

Rebekah Knowlton
Deputy County Administrator



UNFINISHED BUSINESS

(no supplementary documentation included)

NEW BUSINESS

Sarah King♥

Business Card: \$75.00 $3\frac{1}{2} \times 2\frac{1}{4}$

Quarter Page: \$150.00 $3\frac{1}{2} \times 4\frac{1}{2}$

Sponsorship: \$150.00

Half Page: \$200.00 8×5

Full Page: \$250.00 $8 \times 10\frac{1}{2}$

Design Fee: \$50.00

Student contact: Cadi Howell

@mdirss.org

Jeff Zaman:

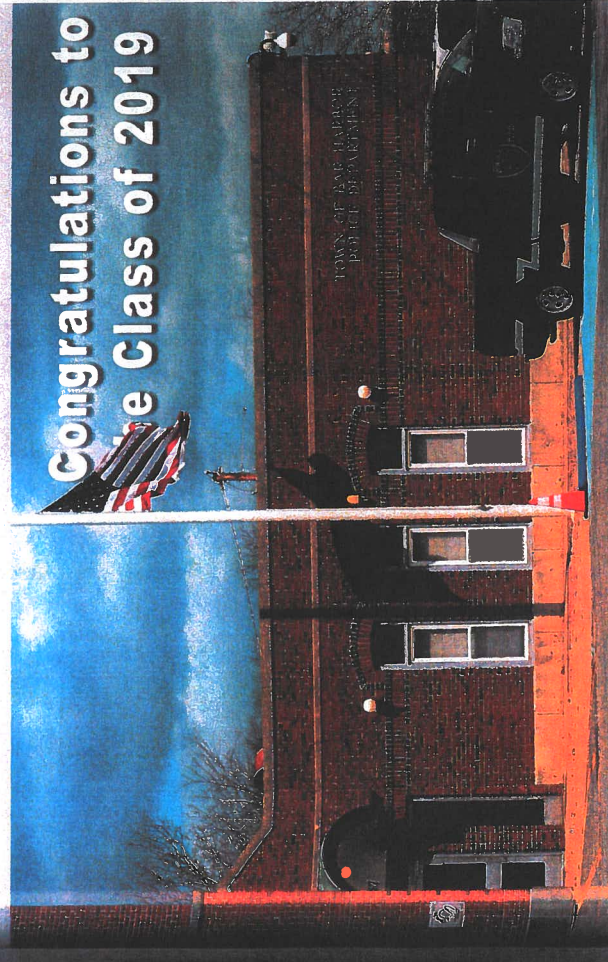
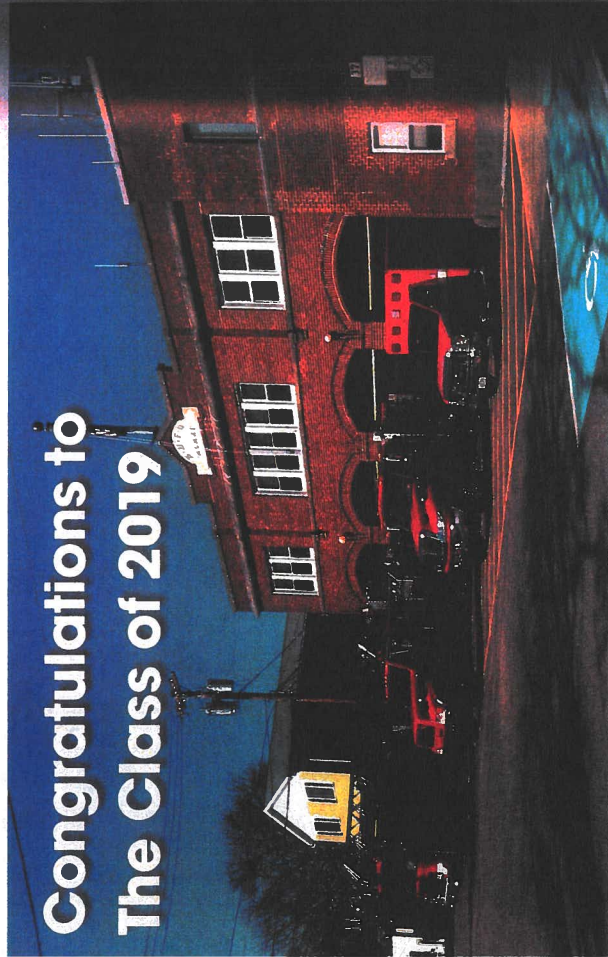
MDITS: 288-5011

Yes they can see the ad!!



Bar Harbor Fire Department

Bar Harbor Police Department



Examples of full page ads: 8 1/2 x 10 1/2 @ \$250-

TREASURER'S WARRANTS

09/16/19

T:\TREASURER\FORMS\exception warrants.xlsx091619

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2017

CHECK DATE: September 16, 2019

CHECK NUMBER:	<u>311785</u>	through	<u>311841</u>	\$ <u>880,076.03</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>1186</u>	through	<u>1197</u>	\$ <u>63,807.93</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 943,883.96

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

James F Mooers

Matthew J Hart, Vice Chairman

Martha T Dudman

Wendy H Littlefield, Secretary



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

NET

INVOICE		INVOICE DTL DESC		INV DATE	PO	WARRANT	NET
1186	09/16/2019 EFT Invoice: 409924	2 A C PARSONS LANDSCAPING & GARDEN 409924	08/31/2019 MAINTENANCE AND WATERING BJ LANDSCAPING SVCS LANDSCAPING SVCS			AP2017	1,073.63
		573.63 1552000 55222					
		500.00 1552500 55222					
	Invoice: 409929	A C PARSONS LANDSCAPING & GARDEN 409929	08/31/2019 Station 3 landscaping BLDG REPAIR & MAINT-S3 SV			AP2017	488.75
		488.75 1440330 55200 433					
	Invoice: 409909	A C PARSONS LANDSCAPING & GARDEN 409909	08/31/2019 landscaping LANDSCAPING SVCS			AP2017	1,683.94
		1,683.94 6010100 55222					
			CHECK			1186 TOTAL:	3,246.32
1187	09/16/2019 EFT Invoice: 3456	2097 TOWN OF BAR HARBOR 3456	09/11/2019 August 2019 Mutual Aid OT-MA BHPD TO MDPD OT-MA BHPD TO MDPD PE-MA BHPD TO MDPD			AP2017	4,578.07
		2,216.98 1440110 51500 299					
		796.06 1440800 51500 299					
		1,565.03 1440110 51440 299					
			CHECK			1187 TOTAL:	4,578.07
1188	09/16/2019 EFT Invoice: 20193596	116 CIVIL ENGINEERING SERVICES INC 20193596	08/23/2019 computer upgrade EQUIP-TECH HARDWARE			AP2017	328.92
		328.92 6010100 57400					
	Invoice: 20193807	CIVIL ENGINEERING SERVICES INC 20193807	08/25/2019 Main St Emera. residents questions ts Construction-Budget			AP2017	16,916.10
		16,916.10 3000039 57710					
			CHECK			1188 TOTAL:	17,245.02
1189	09/16/2019 EFT Invoice: IV88603	124 COLWELL DIESEL SERVICE & GARAGE I IV88603	09/05/2019 TR#8 WHEEL BEARINGS AL GEN REPAIRS & MAINT			AP2017	238.96
		238.96 1550100 55400					
	Invoice: IV88577A	COLWELL DIESEL SERVICE & GARAGE I IV88577A	09/05/2019 TR#8 REAR SPRING SEAT AL GEN REPAIRS & MAINT			AP2017	108.98
		108.98 1550100 55400					
	Invoice: IV88577	COLWELL DIESEL SERVICE & GARAGE I IV88577	09/03/2019 TR#8 AIR VALVE AIR CANS AND HOSES AL GEN REPAIRS & MAINT			AP2017	752.62
		752.62 1550100 55400					
	Invoice: IV88590	COLWELL DIESEL SERVICE & GARAGE I IV88590	09/04/2019 TR#8 REAR BRAKES AND ALL HARDWARE AL GEN REPAIRS & MAINT			AP2017	1,556.73
		1,556.73 1550100 55400					



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

WARRANT

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INVOICE DTL DESC

				CHECK	1195 TOTAL:	1,041.39	
1196 09/16/2019 EFT	1856 TERRY'S TANK LLC	224	224	09/02/2019	AP2017		
Invoice: 224				Sludge Disposal NEH/SH WWTP-EM		6,930.00	
			6,930.00 1550552	SLUDGE DISPOSAL			
				CHECK	1196 TOTAL:	6,930.00	
1197 09/16/2019 EFT	2221 LISA YOUNG	0819T	0819T	08/08/2019	AP2017		
Invoice: 0819T				YARMOUTH 342 @.58-MUNIS USER GROUP		198.36	
			99.18 1220551	TRAINING			
			99.18 1220110	TRAINING			
				CHECK	1197 TOTAL:	198.36	
311785 09/16/2019 PRD	2261 ACADIA FUEL LLC	137563	137563	08/28/2019	AP2017		
Invoice: 137563				146.4 gal lp gas yachtsmen		117.12	
			117.12 6010100	HEATING FUEL			
				CHECK	311785 TOTAL:	117.12	
311786 09/16/2019 PRD	2550 BEN C WORCESTER, III	L449	L449	09/03/2019	AP2017		
Invoice: L449				RECYCLING BJ		2,650.00	
			2,650.00 1551500	PROCESSING SVCS			
				CHECK	311786 TOTAL:	2,650.00	
311787 09/16/2019 PRD	2462 AMERICAN MESSAGING SERVICES LLC	N4370046TI	N4370046TI	09/01/2019	AP2017		
Invoice: N4370046TI				Paging Service for WW Alarms-EM		19.43	
			19.43 1550552	TECHNICAL SVCS			
				CHECK	311787 TOTAL:	19.43	
311788 09/16/2019 PRD	1982 AT&T MOBILITY	09062019	09062019	08/28/2019	AP2017		
Invoice: 09062019				cell phone		68.74	
			68.74 6010100	CELL PHONES-HARBORMASTER			
				CHECK	311788 TOTAL:	68.74	
311789 09/16/2019 PRD	1984 AT&T MOBILITY	09062019	09062019	08/28/2019	AP2017		
Invoice: 09062019				CELL PHONE BILL BJ		850.92	
			350.92 1550100	CELL PHONES			
			350.00 1550552	CELL PHONES			
			150.00 1551500	CELL PHONES			



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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Ckg-BH General Fund 8066
VENDOR NAME

INVOICE DTL DESC		INVOICE	INV DATE	PO	WARRANT	NET
CHECK 311789 TOTAL:						850.92
311790 09/16/2019 PRD	1985 AT&T MOBILITY	09062019	08/28/2019		AP2017	104.96
Invoice: 09062019			DATA AND CELL SERVICE THROUGH 082819			
		63.72 1220550 55130 87949	CELL PHONES			
		41.24 1221000 55140	EMAIL/INTERNET			
CHECK 311790 TOTAL:						104.96
311791 09/16/2019 PRD	2283 ATLANTIC TACTICAL INC	SI-80677673	08/30/2019		AP2017	2,090.64
Invoice: SI-80677673			Bullet Proof Vests - Harrington/Payson			
		1,045.32 1440110 53800	UNIFORMS			
		1,045.32 2140113 57500	OTHER EQUIPMENT			
CHECK 311791 TOTAL:						2,090.64
311792 09/16/2019 PRD	862 AUTO BUFF INC	17306	08/21/2019		AP2017	120.00
Invoice: 17306			TONNER TOWED TO DARLINGS AL			
		120.00 1550100 55400	GEN REPAIRS & MAINT			
CHECK 311792 TOTAL:						120.00
311793 09/16/2019 PRD	1581 BAR HARBOR BANK & TRUST CO	118643 2020	09/16/2019		AP2017	158,048.00
Invoice: 118643 2020			PMT#9			
		110,000.00 600 25000	M-Bond Pay			
		48,048.00 6880100 58522	GOB-INTEREST			
CHECK 311793 TOTAL:						158,048.00
311794 09/16/2019 PRD	59 B C M CONSTRUCTION INC	221020	09/04/2019		AP2017	240.00
Invoice: 221020			CHRUSHED STONE BJ			
		240.00 1550100 53730	MISC-MATERIALS			
CHECK 311794 TOTAL:						240.00
311795 09/16/2019 PRD	2553 BLYTHE CONSTRUCTION INC	2052080	09/03/2019		AP2017	335.51
Invoice: 2052080			HMA 9.5 BJ			
		335.51 1550100 53730	MISC-MATERIALS			
BLYTHE CONSTRUCTION INC		2050157	08/28/2019		AP2017	503.27
Invoice: 2050157			HMA 9.5 BJ			
		503.27 1550100 53730	MISC-MATERIALS			
CHECK 311795 TOTAL:						838.78

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

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INVOICE		INVOICE DTL DESC		WARRANT		NET	
INVOICE	INVOICE	INVOICE	INVOICE	INVOICE	INVOICE	INVOICE	INVOICE
311796 09/16/2019 PRD Invoice: B45493	75 F T BROWN CO	B45493	08/02/2019 20200026 AP2017 toilet paper CLEANING SUPPLIES	154.06 6010100 53220		154.06	
Invoice: B45874	F T BROWN CO	B45874	08/07/2019 20200026 AP2017 Screws EQUIP-MOORINGS/FLOATS	4.14 6010100 57121		4.14	
Invoice: B46493	F T BROWN CO	B46493	08/16/2019 20200026 AP2017 Floor Cleaner CLEANING SUPPLIES	4.59 6010100 53220		4.59	
Invoice: B46658	F T BROWN CO	B46658	08/19/2019 20200026 AP2017 toilet paper CLEANING SUPPLIES	173.34 6010100 53220		173.34	
Invoice: B45448	F T BROWN CO	B45448	08/01/2019 AP2017 Hardware for speed sign OFFICE SUPPLIES	6.36 1440110 53000		6.36	
Invoice: C49929	F T BROWN CO	C49929	08/06/2019 20200011 AP2017 Hose repair GENERAL SUPPLIES	5.68 1440330 53110		5.68	
Invoice: B47291	F T BROWN CO	B47291	08/29/2019 20200022 AP2017 shipping GENERAL SUPPLIES	31.77 1440330 53110		31.77	
		CHECK 311796 TOTAL:		379.94			
311797 09/16/2019 PRD Invoice: 995106	1501 CABIN GARDENS INC	995106	09/02/2019 AP2017 ROADSIDE MOWING BJ GEN REPAIRS & MAINT	2,020.00 1550100 55400		2,020.00	
		CHECK 311797 TOTAL:		2,020.00			
311798 09/16/2019 PRD Invoice: 19MTDE10035	2435 COASTAL RESOURCES OF MAINE, LLC	19MTDE10035	09/05/2019 AP2017 August tip fee ts TIPPING FEE CROM	17,341.10 1551500 55502		17,341.10	
		CHECK 311798 TOTAL:		17,341.10			
311799 09/16/2019 PRD Invoice: 20656	136 CURTIS FAMILY SHOE STORE	20656	08/24/2019 AP2017 safety boots ps ts UNIFORMS	152.96 1550552 53800		152.96	



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
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INVOICE		INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: 10057340-9 082819		10057340-9 082819	EMERA MAINE	08/28/2019	AP2017		99.45
		99.45 1440330 55010 432	Station 2 monthly electricity bill				
			ELECTRICITY-S2 SH				
Invoice: 10057332-2 090219		10057332-2 090219	EMERA MAINE	09/02/2019	AP2017		53.72
		53.72 6010200 55010	213 kwh seal harbor				
			ELECTRICITY				
			CHECK	311807 TOTAL:			7,821.13
311808 09/16/2019 PRD		1794 CONSOLIDATED COMMUNICATIONS		08/27/2019	AP2017		49.11
Invoice: 082719		082719	Telephone E911				
		49.11 1221000 55120	TELEPHONE-USAGE				
			CHECK	311808 TOTAL:			49.11
311809 09/16/2019 PRD		1796 CONSOLIDATED COMMUNICATIONS		08/27/2019	AP2017		94.55
Invoice: 082719		082719	Seal Harbor WWTP Phone charges				
		94.55 1221000 55120	TELEPHONE-USAGE				
			CHECK	311809 TOTAL:			94.55
311810 09/16/2019 PRD		1797 CONSOLIDATED COMMUNICATIONS1		08/27/2019	AP2017		312.49
Invoice: 31734		31734	Telephone Charge Admin				
		312.49 1221000 55120	TELEPHONE-USAGE				
			CHECK	311810 TOTAL:			312.49
311811 09/16/2019 PRD		2438 AT&T MOBILITY		08/22/2019	AP2017		304.68
Invoice: 08282019		08282019	Cell phones and data				
		304.68 1440330 55130	CELL PHONES				
			CHECK	311811 TOTAL:			304.68
311812 09/16/2019 PRD		2443 AT&T MOBILITY		08/22/2019	AP2017		366.40
Invoice: 08282019		08282019	CELL & DATA SERVICE THROUGH				
		46.62 1440110 55130 81911	CELL PHONES-ADMIN ASSIST				
		18.65 1440110 55130 84088	CELL PHONES-POLICE CHIEF				
		46.62 1440110 55130 84648	CELL PHONES-POLICE LT				
		46.62 1440110 55130 86748	CELL PHONES-POLICE SGT				
		27.97 2140115 55130 84088	CELL PHONES-BAR HBR PD				
		179.92 1440110 55130	CELL PHONES				
			CHECK	311812 TOTAL:			366.40

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**Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL**

CASH ACCOUNT: 100
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Ckg-BH General Fund 8066

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INV DAT	INVOICE DTL	DESC
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311813	09/16/2019 Invoice: 0819	PRTD	222 R H FOSTER INC			0819	791.46 @ 2.41 AUGUST FUEL	AP2017	1,909.54
				8.30	1220770	53710	FUEL-CEO 2018 Chev Col		
				551.36	1440110	53710	VEHICLE FUEL-17 EXP PD		
				95.71	1440110	53710	VEHICLE FUEL-17 FOR EXP ADM		
				443.70	1440110	53710	VEHICLE FUEL-18 Dodge Ram		
				529.94	1440110	53710	VEHICLE FUEL-19 SUV Ford		
				238.14	1550100	53710	VEHICLE FUEL		
				34.09	6010100	53710	VEHICLE FUEL		
				8.30	1220660	53710	VEHICLE FUEL-18 CHEV COLO		
							CHECK 311813 TOTAL:		1,909.54
311814	09/16/2019 PRTD Invoice: 01112693		2291 G F JOHNSTON & ASSOCIATES LLC		01112693		MPI 2 Rt. 2 improvements ts Construction	AP2017	6,892.15
				6,892.15	3000050	57710			
							CHECK 311814 TOTAL:		6,892.15
311815	09/16/2019 PRTD Invoice: 69-9151209		1746 GETCHELL BROS INC		69-9151209		ice CONCESSION SUPP-Ice	AP2017	146.00
				146.00	6010100	53230			
							CONCESSION SUPP-Ice		
							ice CONCESSION SUPP-Ice	AP2017	169.00
				169.00	6010100	53230			
							CHECK 311815 TOTAL:		315.00
311816	09/16/2019 PRTD Invoice: 6557277		207 H P FAIRFIELD		6557277		BROOMS BJ GEN REPAIRS & MAINT	AP2017	2,900.64
				2,900.64	1550100	55400			
							TRACKLESS PINES BUSHINGS AND TR#10 ROAD WATCH AL	AP2017	2,316.14
				2,316.14	1550100	55400	GEN REPAIRS & MAINT		
							CHECK 311816 TOTAL:		5,216.78
311817	09/16/2019 PRTD Invoice: 2420546		2592 HAMMOND LUMBER COMPANY		2420546		CULVERT BJ STORM WATER SUPPLIES	AP2017	714.00
				714.00	1550100	53740			
							COLD PATCH BJ MISC-MATERIALS	AP2017	520.00
				520.00	1550100	53730			

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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

Ckg-BH General Fund 8066



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apcsbdb

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
Invoice: 2466712	2466712	09/04/2019	AP2017		16.99
	16.99 6010100 57121	screws			
		EQUIP-MOORINGS/FLOATS			
Invoice: 2441695	2441695	08/27/2019	AP2017		303.98
	303.98 1550100 53740	CULVERTS BJ			
		STORM WATER SUPPLIES			
		CHECK	311817 TOTAL:		1,554.97
311818 09/16/2019 PRD	091619	07/15/2019	AP2017		76.00
Invoice: 091619	76.00 1220550 54700	LIEN DISCHARGE-3890,4460,0253,2289			
		DEED SVCS			
		CHECK	311818 TOTAL:		76.00
311819 09/16/2019 PRD	F-244539	08/19/2019	AP2017		57,630.00
Invoice: F-244539	57,630.00 4040300 24471 438	New LDH			
		FD Eq Rsv-HOSE			
		CHECK	311819 TOTAL:		57,630.00
311820 09/16/2019 PRD	SEW-1236	08/09/2019	AP2017		1,250.00
Invoice: SEW-1236	1,250.00 3000037 57732	Broadband Consulting-Final Inspection			
		Administration			
		CHECK	311820 TOTAL:		1,250.00
311821 09/16/2019 PRD	1417 R F JORDAN & SONS CONSTRUCTION I APP #2 RT3	08/30/2019	AP2017		353,125.51
Invoice: APP #2 RT3 PROJECT	353,125.51 3000050 57710	PROJECT Rt 198 improvements ts			
		Construction			
		CHECK	311821 TOTAL:		353,125.51
311822 09/16/2019 PRD	414 HAROLD MACQUINN INC	09/02/2019	AP2017		140.12
Invoice: 278	140.12 1550100 53730	CHRUSHED STONE BJ			
		MISC-MATERIALS			
		CHECK	311822 TOTAL:		140.12
311823 09/16/2019 PRD	419 MAINE EQUIPMENT CO INC	08/31/2019	AP2017		1,355.00
Invoice: 69906	1,355.00 1550100 55400	TONNER TARP KIT AL			
		GEN REPAIRS & MAINT			

09/12/2019 14:33 Town of Mount Desert
69051you A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE INVOICE

INV DATE PO WARRANT

INVOICE DTL DESC

NET

311824 09/16/2019 PRD 421 MAINE FIRE PROTECTION 47786 85.00 1440330 55200 433 Stat. #3 quarterly sprinkler inspection BLDG REPAIR & MAINT-S3 SV AP2017 85.00

Invoice: 47786

311825 09/16/2019 PRD 413 M C M ELECTRIC INC 18207 1,536.28 6010100 57121 marina electrical repairs EQUIP-MOORINGS/FLOATS AP2017 1,536.28

Invoice: 18207

311826 09/16/2019 PRD 1347 KOREY GOODWIN 13164 2,003.20 1552500 55314 PORTA POTTIES BJ PORTA POTTY SVCS AP2017 2,003.20

Invoice: 13164

311827 09/16/2019 PRD 469 MDI REGIONAL SCHOOL 0919 240,433.58 1995100 59201 SEPTEMBER ASSESSMENT MD HIGH SCHOOL AP2017 240,433.58

Invoice: 0919

311828 09/16/2019 PRD 502 MOUNT DESERT SPRING WATER 4929 0819 37.80 1220110 53000 Office Water OFFICE SUPPLIES AP2017 37.80

Invoice: 4929 0819

311829 09/16/2019 PRD 9514 0819 31.80 1550100 55400 MOUNT DESERT SPRING WATER GEN REPAIRS & MAINT AP2017 31.80

Invoice: 9514 0819

CHECK 311823 TOTAL: 1,355.00

CHECK 311824 TOTAL: 170.00

CHECK 311825 TOTAL: 2,112.06

CHECK 311826 TOTAL: 2,003.20

CHECK 311827 TOTAL: 240,433.58

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

Ckg-BH General Fund 8066

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apcsbdb



INVOICE	CHK DATE	TYPE	VENDOR NAME	CASH ACCOUNT	CHK DATE	TYPE	VENDOR NAME	INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: 6544 0819			MOUNT DESERT SPRING WATER	128.40	1550100	55400	6544 0819	08/31/2019	SPRING WATER BJ GEN REPAIRS & MAINT	AP2017			128.40
Invoice: 99440 0819			MOUNT DESERT SPRING WATER	124.15	1440330	53000 431	99440 0819	08/31/2019	Drinking water for office & fire trucks OFFICE SUPPLIES-S1 NEH	AP2017			124.15
Invoice: 26567 0819			MOUNT DESERT SPRING WATER	119.80	1440800	53000	26567 0819	08/31/2019	Delivery 080119/083119 OFFICE SUPPLIES	AP2017			119.80
Invoice: 9498 0819			MOUNT DESERT SPRING WATER	88.20	6010100	53000	9498 0819	08/29/2019	spring water OFFICE SUPPLIES	AP2017			88.20
									CHECK	311828 TOTAL:			530.15
311829 09/16/2019 PRD Invoice: 1000275234			436 MAINE TOWN & CITY MANAGEMENT ASSN 1000275234	270.00	1220110	54100		08/19/2019	Managers Institute TRAINING	AP2017			270.00
									CHECK	311829 TOTAL:			270.00
311830 09/16/2019 PRD Invoice: 136028			2160 COASTAL AUTO PARTS	290.28	1550552	55405	136028	08/29/2019	DELVAC 15W40 NAPA NON DETER 30QT Oil-EM GENERATOR SVCS	AP2017			290.28
Invoice: 138418			COASTAL AUTO PARTS	5.70	1550100	55400	138418	09/04/2019	TR#8 BOLTS AL GEN REPAIRS & MAINT	AP2017			5.70
Invoice: 135957			COASTAL AUTO PARTS	38.84	1550100	55400	135957	08/29/2019	TRACKLESS WHEEL NUTS AND STUD AL GEN REPAIRS & MAINT	AP2017			38.84
Invoice: 135619			COASTAL AUTO PARTS	24.05	1550100	55400	135619	08/29/2019	TRACKLESS SOCKET AND RELAY AL GEN REPAIRS & MAINT	AP2017			24.05
Invoice: 135722			COASTAL AUTO PARTS	89.22	1550100	55400	135722	08/29/2019	TR#10 LED TAILLIGHTS AL GEN REPAIRS & MAINT	AP2017			89.22
Invoice: 134612			COASTAL AUTO PARTS	183.72	1550100	55400	134612	08/27/2019	TR#10 WORK LIGHTS AL GEN REPAIRS & MAINT	AP2017			183.72
Invoice: 136350			COASTAL AUTO PARTS			136350		08/30/2019	SHOP TORCH TIP CLEANING DRILLBITS AL	AP2017			23.87

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

NET

WARRANT

PO

INVOICE

INVOICE DTL DESC

Invoice: 060616	311831	09/16/2019	PRTD	1706 ONLINE MOORING, LLC	23.87	1550100	55400	GEN REPAIRS & MAINT	AP2017	20.11
				COASTAL AUTO PARTS			060616	06/30/2019		
								shop supplies bj		
								GEN REPAIRS & MAINT		
								CHECK	311830 TOTAL:	675.79
Invoice: P14280	311831	09/16/2019	PRTD	1706 ONLINE MOORING, LLC	42.00	6010100	54250	online mooring fees IT/TECH FEE	AP2017	42.00
								CHECK	311831 TOTAL:	42.00
Invoice: 0719	311832	09/16/2019	PRTD	2602 KAREN RICHTER	15.00	1440110	53800	Uniform hemming/dispatch window shade UNIFORMS	AP2017	37.13
								OFFICE SUPPLIES		
								CHECK	311832 TOTAL:	37.13
Invoice: 609034	311833	09/16/2019	PRTD	784 SEACOAST SECURITY INC	132.00	1440330	54820	Stat. #3 fire alarm monitoring FIRE ALARM MAINT-S3 SV	AP2017	132.00
								CHECK	311833 TOTAL:	132.00
Invoice: REFUND	311834	09/16/2019	PRTD	2603 SMALLIDGE FAMILY LIMITED PARTNERS REFUND	90.00	100	20030	REFUND RE BILL#20200840 TAX CREDIT BALANCES PAYABLE	AP2017	90.00
								CHECK	311834 TOTAL:	90.00
Invoice: 31806	311835	09/16/2019	PRTD	847 ANTHONY SMITH	212.28	1551500	55502	July MRC mileage ts TIPPING FEE CROM	AP2017	212.28
Invoice: 31807				ANTHONY SMITH			31807	09/10/2019	AP2017	47.56
								July Maion Street Imp mileage ts Construction-Budget		
Invoice: 31808				ANTHONY SMITH	104.40	1551500	55502	August MRC mileage ts TIPPING FEE CROM	AP2017	104.40
Invoice: 31821				ANTHONY SMITH			31821	09/10/2019	AP2017	76.56
								MRC mileage July 19 ts		

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CASH ACCOUNT: 100
CHECK NO CHK DATE

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TYPE VENDOR NAME

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

Ckg-BH General Fund 8066



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INVOICE DTL DESC		INVOICE	INV DATE	PO	WARRANT	NET
TIPPING FEE CROM		76.56 1551500 55502				
ANTHONY SMITH		31822	06/30/2019	AP2017		286.52
Invoice: 31822		286.52 1551500 55502	MRC mileage June 19 ts TIPPING FEE CROM			
ANTHONY SMITH		31823	06/30/2019	AP2017		186.76
Invoice: 31823		186.76 1551500 55502	May MRC mileage ts TIPPING FEE CROM			
			CHECK	311835 TOTAL:		914.08
950 SWAN ISLAND PRESS		1587	09/01/2019	AP2017		528.00
311836 09/16/2019 PRD Invoice: 1587		528.00 1440110 53130	Criminal-MV Statutes 2019-2020 BOOKS			
			CHECK	311836 TOTAL:		528.00
2109 TREASURER, STATE OF MAINE		WQIF600826044	08/26/2019	AP2017		104.16
311837 09/16/2019 PRD Invoice: WQIF600826044		104.16 1550552 54300	FY2020 Water Quality Improvement Fund FEES, LICENSES, PERMITS			104.16
TREASURER, STATE OF MAINE		WQIF600826043	08/26/2019	AP2017		14.10
Invoice: WQIF600826043		14.10 1550552 54300	FY2020 Water Quality Improvement Fund FEES, LICENSES, PERMITS			14.10
TREASURER, STATE OF MAINE		WQIF600826045	08/26/2019	AP2017		47.47
Invoice: WQIF600826045		47.47 1550552 54300	FY2020 Water Quality Improvement Fund FEES, LICENSES, PERMITS			47.47
			CHECK	311837 TOTAL:		165.73
2447 TRI-COUNTY TRAINING ASSOCIATION L 1-TRENTON			09/05/2019	AP2017		100.00
311838 09/16/2019 PRD Invoice: 1-TRENTON		100.00 1440330 54100	RIT class in Trenton TRAINING			
			CHECK	311838 TOTAL:		100.00
1370 TIME WARNER CABLE (USE REMIT 1)		719743901082819	08/28/2019	AP2017		244.93
311839 09/16/2019 PRD Invoice: 719743901082819		244.93 6010100 55150	time warner CABLE/INTERNET			
			CHECK	311839 TOTAL:		244.93
737 UNIFIRST CORP		0272698621	09/04/2019	AP2017		198.64
311840 09/16/2019 PRD Invoice: 0272698621		35.00 1551500 53800	HWY/MSW/P&C Uniforms-EM UNIFORMS			



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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC				

20.00 1552500 53800				
143.64 1550100 53800				

UNIFIRST CORP	09/04/2019	AP2017		109.65
Invoice: 0272698622	WW Uniforms-EM UNIFORMS			

UNIFIRST CORP	09/11/2019	AP2017		198.64
Invoice: 0272700234	HWY/MSW/P&C Uniforms-EM UNIFORMS			
	35.00 1551500 53800			
	20.00 1552500 53800			
	143.64 1550100 53800			

UNIFIRST CORP	09/11/2019	AP2017		109.65
Invoice: 0272700235	WW Uniforms-EM UNIFORMS			
	109.65 1550552 53800			

311841 09/16/2019 PRD	742 USA BLUEBOOK	08/26/2019	AP2017	47.00
Invoice: 990972		Griffin Beakers 500ml Polypropylene 6PK-EM LAB EQUIP		
	47.00 1550552 53820			

NUMBER OF CHECKS	69	*** CASH ACCOUNT TOTAL ***	943,883.96
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COUNT	AMOUNT
TOTAL PRINTED CHECKS	57 880,076.03
TOTAL EFT'S	12 63,807.93

*** GRAND TOTAL *** 943,883.96

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CLERK: 69051you

JOURNAL ENTRIES TO BE CREATED

P 16
apcsbdsb

YEAR PER JNL

SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2020 3 91									
APP 100-20000	09/16/2019	AP2017	LLY			Accounts Payable		339,683.84	
						AP CASH DISBURSEMENTS JOURNAL			
APP 100-10100	09/16/2019	AP2017	LLY			Ckg-BH General Fund 8066			943,883.96
						AP CASH DISBURSEMENTS JOURNAL			
APP 600-20000	09/16/2019	AP2017	LLY			Accounts Payable		167,265.51	
						AP CASH DISBURSEMENTS JOURNAL			
APP 300-20000	09/16/2019	AP2017	LLY			Accounts Payable		378,231.32	
						AP CASH DISBURSEMENTS JOURNAL			
APP 200-20000	09/16/2019	AP2017	LLY			Accounts Payable		1,073.29	
						AP CASH DISBURSEMENTS JOURNAL			
APP 400-20000	09/16/2019	AP2017	LLY			Accounts Payable		57,630.00	
						AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		943,883.96	943,883.96
APP 100-35060	09/16/2019	AP2017	LLY			DT-MARINA		167,265.51	
						DT Gen fund			167,265.51
APP 600-35010	09/16/2019	AP2017	LLY			DTF-CAP IMP		378,231.32	
						DT Gen fund			378,231.32
APP 100-35030	09/16/2019	AP2017	LLY			DTF-SPEC REV		1,073.29	
						DT Gen fund			1,073.29
APP 300-35010	09/16/2019	AP2017	LLY			DT-TRUST		57,630.00	
						DT Gen fund			57,630.00
APP 100-35020	09/16/2019	AP2017	LLY			SYSTEM GENERATED ENTRIES TOTAL		604,200.12	604,200.12
						JOURNAL 2020/03/91 TOTAL		1,548,084.08	1,548,084.08

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

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apcsdhdsb

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2020	3	91	09/16/2019	Ckg-BH General Fund 8066		
	100-10100					Accounts Payable	339,683.84	943,883.96
	100-20000					DTF-SPEC REV	1,073.29	
	100-35020					DTF-CAP IMP	378,231.32	
	100-35030					DT-TRUST	57,630.00	
	100-35040					DT-MARINA	167,265.51	
	100-35060							
						FUND TOTAL	943,883.96	943,883.96
200	Special Revenue	2020	3	91	09/16/2019	Accounts Payable	1,073.29	
	200-20000					DT Gen fund		1,073.29
	200-35010							
						FUND TOTAL	1,073.29	1,073.29
300	Capital Projects	2020	3	91	09/16/2019	Accounts Payable	378,231.32	
	300-20000					DT Gen fund		378,231.32
	300-35010							
						FUND TOTAL	378,231.32	378,231.32
400	Investment Trusts-Reserves	2020	3	91	09/16/2019	Accounts Payable	57,630.00	
	400-20000					DT Gen fund		57,630.00
	400-35010							
						FUND TOTAL	57,630.00	57,630.00
600	Marina	2020	3	91	09/16/2019	Accounts Payable	167,265.51	
	600-20000					DT Gen fund		167,265.51
	600-35010							
						FUND TOTAL	167,265.51	167,265.51

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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apcsbdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
100 General Fund		604,200.12	
200 Special Revenue			1,073.29
300 Capital Projects			378,231.32
400 Investment Trusts-Reserves			57,630.00
600 Marina			167,265.51
	TOTAL	604,200.12	604,200.12

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2016

CHECK DATE: September 11, 2019

CHECK NUMBER:	<u>311779</u>	<u>through</u>	<u>311784</u>	\$	<u>30,059.15</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	\$	<u>-</u>	Electronic payments
EFT NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	\$	<u>-</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	\$	<u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 30,059.15

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Kathi Mahar

From: Matt Hart <matt@theneighborhoodhouse.com>
Sent: Monday, September 09, 2019 1:32 PM
To: Kathi Mahar
Subject: Re: Warrant AP#2016 State Fees/Payroll Benefits Approval Request

Hi Kathi,

I approve AP Warrant #2016.

Thanks!

-Matt

Matthew Hart

Community Relations Director
The Neighborhood House | 207-276-5039
End of Main Street | Northeast Harbor, ME

From: Kathi Mahar <treasurer@mtdesert.org>
Date: Monday, September 9, 2019 at 12:50 PM
To: John Macauley <jbmacauley3@gmail.com>, "Martha Dudman (martha.dudman@gmail.com)" <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>
Subject: Warrant AP#2016 State Fees/Payroll Benefits Approval Request

Good afternoon!

Attached is Accounts Payable Warrant # 2016 (for Payroll and/or State Fees) in the amount of \$30,059.15 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Kathi

Kathryn A Mahar, Treasurer
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2015

CHECK DATE: September 4, 2019

CHECK NUMBER:	<u>311778</u>	<u>through</u>	<u>311778</u>	<u>\$ 2,849.00</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	<u>\$ -</u>	Electronic payments
EFT NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	<u>\$ -</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	<u>\$ -</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 2,849.00

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2005

CHECK DATE: September 6, 2019

ADVICE NUMBERS: 10163 through 10217

CHECK NUMBERS: 64470 through 64484

TOTAL DISBURSEMENTS: \$ 114,412.20

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Kathi Mahar

From: Matt Hart <matt@theneighborhoodhouse.com>
Sent: Thursday, September 05, 2019 4:45 PM
To: Kathi Mahar
Subject: Re: SECOND REQUEST: Warrant AP#2015 & PR#2005 Approval Request

Second time's a charm I guess...

I approve AP Warrant 2015 and Payroll Warrant 2005.

Thanks, and welcome back!

-Matt

Matthew Hart

Community Relations Director
The Neighborhood House | 207-276-5039
End of Main Street | Northeast Harbor, ME

From: Kathi Mahar <treasurer@mtdesert.org>
Date: Thursday, September 5, 2019 at 4:16 PM
To: John Macauley <jbmacauley3@gmail.com>, "Martha Dudman (martha.dudman@gmail.com)" <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>
Subject: SECOND REQUEST: Warrant AP#2015 & PR#2005 Approval Request

From: Kathi Mahar
Sent: Wednesday, September 04, 2019 11:53 AM
To: John Macauley <jbmacauley3@gmail.com>; Martha Dudman (martha.dudman@gmail.com) <martha.dudman@gmail.com>; Matt Hart <matt@theneighborhoodhouse.com>; Rick Mooers (rmooers@mtdesert.org) <rmooers@mtdesert.org>
Subject: Warrant AP#2015 & PR#2005 Approval Request

Good morning!

Attached are the following warrants for your approval:

Accounts Payable	#2015 total of	\$ 2,849.00
Payroll	#2005 total of	\$114,412.20

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Mount Desert School Department

ACCOUNTS PAYABLE WARRANT

Report # 13554

Check Batch: 7012
 Check Header: (N/A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
7012	18958	09/04/2019	1080	ACADEMIC THERAPY PUBLICATIONS	0.00	678.70
	18959	09/04/2019	1215	AOS #91 MCLA Conference	0.00	300.00
	18960	09/04/2019	1700	BLICK ART MATERIALS	0.00	435.89
	18961	09/04/2019	1744	BRIAN BOOHER CONSULTING Troubleshoot PEX	0.00	200.00
	18962	09/04/2019	1978	CARLEX INC. Spanish Supplies	0.00	235.51
	18963	09/04/2019	2098	CHARMTECH LABS LLC web Subscription	0.00	300.00
	18964	09/04/2019	2300	CLEAN-O-RAMA Custodial Supplies	0.00	3,224.53
	18965	09/04/2019	3590	EAGLE ARBORICULTURE, INC. Mulch	0.00	112.00
	18966	09/04/2019	3600	EAI EDUCATION - ERIC ARMIN INC.	0.00	147.86
	18967	09/04/2019	4152	EMERA MAINE	0.00	1,710.13
	18968	09/04/2019	4301	FREDERICK, MARINA Reimb supplies	0.00	38.94
	18969	09/04/2019	4110	HAMMOND LUMBER CO/EBS	0.00	69.99
	18970	09/04/2019	4830	JARVIS, BECKY	0.00	19.97
	18971	09/04/2019	5481	LEARNING WITHOUT TEARS Classroom Supplies	0.00	246.88
	18972	09/04/2019	5910	MAINE PAPER & JANITORIAL PRODUCTS	0.00	720.66
	18973	09/04/2019	6205	MDI REGIONAL SCHOOL DISTRICT Other Reimbursables - Aug 19	0.00	1,863.72
	18974	09/04/2019	6225	MECHANICAL SERVICES, INC. Maintenance Agreement & Repairs	0.00	4,578.07
	18975	09/04/2019	6390	MOUNT DESERT ISLAND HOSPITAL Bus Driver Physical	0.00	117.00
	18976	09/04/2019	6510	NASCO	0.00	62.74
	18977	09/04/2019	6760	NORRIS, INC. Door and Panel	0.00	13,143.83
	18978	09/04/2019	6785	NORTHCENTER FOODS	0.00	3,024.91
	18979	09/04/2019	6910	OPPEWALL, ELIZABETH Phy. Ther.	0.00	502.50
	18980	09/04/2019	6938	OTELCO Phone	0.00	325.13
	18981	09/04/2019	7165	PHILBROOK, AMY Reimb	0.00	96.44
	18982	09/04/2019	7463	QUILL CORP. Classroom Supplies	0.00	2,046.27
	18983	09/04/2019	7463	QUILL CORP.	0.00	0.00
	18984	09/04/2019	7463	QUILL CORP.	0.00	0.00
	18985	09/04/2019	7547	READ NATURALLY Reading Licenses	0.00	690.00

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 13554

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
18986		09/04/2019	7570	REALLY GOOD STUFF, INC. <i>Classroom Supplies</i>	0.00	512.85
18987		09/04/2019	7689	RIVERSIDE INSIGHTS <i>Testing Materials</i>	0.00	197.57
18988		09/04/2019	7769	RUDDY, JOELLE <i>Reimb</i>	0.00	280.00
18989		09/04/2019	7885	SARGENT, LEON <i>Phone</i>	0.00	50.00
18990		09/04/2019	7941	SCHOLASTIC READING CLUB <i>Books</i>	0.00	121.50
18991		09/04/2019	8010	SCHOOL SPECIALTY, INC. <i>Art Supplies</i>	0.00	527.15
18992		09/04/2019	8231	SIERRA COMMUNICATIONS, LLC <i>Phone Repairs</i>	0.00	190.00
18993		09/04/2019	8250	SINGAPORE MATH INC. <i>Sped Math books</i>	0.00	173.80
18994		09/04/2019	8642	TAYLOR, KERRY <i>Reimb</i>	0.00	41.73
18995		09/04/2019	8655	TCI <i>Subscription</i>	0.00	254.00
18996		09/04/2019	8815	TRACY'S PAINT SHOP	0.00	31.70
18997		09/04/2019	9145	W.B. MASON, CO., INC. <i>Paper Supply</i>	0.00	2,596.08
18998		09/04/2019	9269	WHALLEY COMPUTER ASSOCIATES, INC. <i>Laptop</i>	0.00	2,947.50
Totals:					0.00	\$42,815.55

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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WARRANT # 3DATE: 9/4/19*Mac Edward Gagne, Ed.D.*

SUPERINTENDENT

DocuSigned by:

Charles Brown
FINANCE OFFICER
958C381F7DA4E2...

DocuSigned by:

Heather J. Davis
FINANCE OFFICER
83ED7295AF47...

DocuSigned by:

Charles Brown
FINANCE OFFICER
2D8B98158B8744FE...

DocuSigned by:

Charles Brown
FINANCE OFFICER
A88B25A135F5466...

DocuSigned by:

Charles Brown
FINANCE OFFICER
258E71BC7A0C460...

FINANCE OFFICER

41 Checks Listed.

Mount Desert School Department

PAYROLL WARRANT REGISTER

Report # 13584

Include Authorization Codes: Yes
 Batch: 7013
 Check Dates: (Earliest) - (Latest)
 Cash Account Number:
 Minimum Check Amount: \$0.00
 Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	09/13/2019	IRS	INTERNAL REVENUE SERVIC		12,476.45	12,476.45	0.00	0.00	
	09/13/2019	STAT	TREASURER, STATE OF MAIN		3,819.00	3,819.00	0.00	0.00	
44686	09/13/2019	479	JAMIE K. BRACY	1	1,222.72	858.76	0.00	858.76	
44687	09/13/2019	480	KARINA GUZMAN-BOSIO	1	400.00	363.60	0.00	363.60	
44688	09/13/2019	190	ROBERT C. MACLEOD JR.	1	509.25	429.76	0.00	429.76	
44689	09/13/2019	468	WARREN L. MURRAY	1	1,214.64	1,023.35	0.00	1,023.35	
44690	09/13/2019	476	BRUCE L. TRIPP	1	694.86	578.60	0.00	578.60	
44691	09/13/2019	149	MARIAH D. BAKER	1	1,884.75	1,541.14	1,541.14	0.00	
44692	09/13/2019	311	LAURA-JEAN BEAL	1	2,344.25	1,743.30	1,743.30	0.00	
44693	09/13/2019	11	KELLY S. BEAULIEU	1	2,469.25	1,650.85	1,650.85	0.00	
44694	09/13/2019	463	RENE L. BECKER	1	1,522.40	1,134.48	1,134.48	0.00	
44695	09/13/2019	266	JULIANNA R. BENNOCH	1	2,733.13	2,048.02	2,048.02	0.00	
44696	09/13/2019	314	ANDREW J. CARLSON	1	1,623.25	1,187.64	1,187.64	0.00	
44697	09/13/2019	18	JANICE P. CARROLL	1	888.62	645.44	645.44	0.00	
44698	09/13/2019	248	ROBERT P. CHAPLIN	1	160.00	156.30	156.30	0.00	
44699	09/13/2019	337	AMBER G. CHARRON	1	2,015.75	1,396.66	1,396.66	0.00	
44700	09/13/2019	21	LARRY A. COLE	1	1,503.45	674.44	674.44	0.00	
44701	09/13/2019	91	JUDITH CULLEN	1	2,455.82	1,898.83	1,898.83	0.00	
44702	09/13/2019	69	EMILY N. DAMON	1	1,729.18	1,272.49	1,272.49	0.00	
44703	09/13/2019	308	Gloria A. Delsandro	1	3,574.00	2,559.93	2,559.93	0.00	
44704	09/13/2019	43	SARAH R. DUNBAR	1	1,998.25	1,502.85	1,502.85	0.00	
44705	09/13/2019	52	WANDA J. FERNALD	1	2,392.50	1,576.02	1,576.02	0.00	
44706	09/13/2019	57	JASON W. FOUNTAINE	1	1,622.40	1,185.65	1,185.65	0.00	
44707	09/13/2019	332	MARINA P. FREDERICK	1	857.13	639.58	639.58	0.00	
44708	09/13/2019	329	ALEXANDER GARRETT	1	1,729.00	1,301.50	1,301.50	0.00	
44709	09/13/2019	63	HEATHER M. GRAVES	1	2,315.50	1,515.59	1,515.59	0.00	
44710	09/13/2019	65	GAYLE M. GRAY	1	3,451.15	2,485.90	2,485.90	0.00	
44711	09/13/2019	92	ABIGAIL A. HARMON	1	1,038.45	760.10	760.10	0.00	
44712	09/13/2019	477	ANGELIQUE E. HODGDON	1	1,441.18	826.56	826.56	0.00	
44713	09/13/2019	244	KRISTIN D. HOLLEY	1	976.56	503.00	503.00	0.00	
44714	09/13/2019	313	ANDREA W. HOWELL	1	1,314.38	1,090.49	1,090.49	0.00	
44715	09/13/2019	293	Amy L. James	1	4,009.60	2,664.35	2,664.35	0.00	
44716	09/13/2019	90	REBECCA A. JARVIS	1	2,589.03	1,714.87	1,714.87	0.00	
44717	09/13/2019	312	BETHANY G. JOHNSON	1	1,380.49	924.12	924.12	0.00	
44718	09/13/2019	291	PATRICIA A. KELLEY	1	1,433.82	1,016.94	1,016.94	0.00	
44719	09/13/2019	335	CYNTHIA A. LAMBERT	1	1,289.75	1,038.22	1,038.22	0.00	
44720	09/13/2019	321	MAX E. MASON	1	1,013.46	822.72	822.72	0.00	
44721	09/13/2019	292	TARA MCKERNAN	1	2,338.84	1,699.64	1,699.64	0.00	
44722	09/13/2019	461	JANET NORDELUS	1	1,762.25	1,211.40	1,211.40	0.00	
44723	09/13/2019	193	HARVEY BRUCE NORWOOD	1	796.79	458.66	458.66	0.00	
44724	09/13/2019	237	JUSTIN B. NORWOOD	1	2,135.25	1,693.74	1,693.74	0.00	
44725	09/13/2019	238	WENDELL L. OPPEWALL	1	1,337.88	765.66	765.66	0.00	
44726	09/13/2019	240	JEANNE C. OTT	1	2,623.25	1,849.21	1,849.21	0.00	
44727	09/13/2019	301	Terry P. Paulos	1	829.04	565.56	565.56	0.00	
44728	09/13/2019	138	AMY Y. PHILBROOK	1	3,488.63	2,472.82	2,472.82	0.00	
44729	09/13/2019	275	JOELLE A. RUDDY	1	3,643.15	2,768.15	2,768.15	0.00	
44730	09/13/2019	74	LEON E. SARGENT	1	1,974.67	1,325.18	1,325.18	0.00	
44731	09/13/2019	120	KAREN L. SHARPE	1	2,950.00	1,907.13	1,907.13	0.00	
44732	09/13/2019	375	KATHLEEN C. ST DENIS	1	4,364.35	2,629.13	2,629.13	0.00	
44733	09/13/2019	478	DEBRA L. STAPLES	1	1,186.36	890.25	890.25	0.00	
44734	09/13/2019	404	KERRY L. TAYLOR	1	2,921.95	2,083.51	2,083.51	0.00	
44735	09/13/2019	459	SHANNON L. WESTPHAL	1	1,957.96	1,530.75	1,530.75	0.00	
44736	09/13/2019	448	JACQUELINE A. WHEATON	1	2,681.30	1,885.37	1,885.37	0.00	
44737	09/13/2019	307	LAUREN M. WHITE	1	1,126.88	747.12	747.12	0.00	

Mount Desert School Department

PAYROLL WARRANT REGISTER

Report # 13584

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
44738	09/13/2019	469	TIFFANY C. YARBROUGH	1	1,114.56	938.59	938.59	0.00	
					115,326.53	86,449.37	66,899.85	3,254.07	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	5	3,254.07
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	48	66,899.85
	ACH Employee Credits	48	66,899.85
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	0	0.00
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	16,295.45

WARRANT # 06

DATE: SEP 13 PAID

Mark Edward Gause, Ed.D.
SUPERINTENDENT

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

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