

Town of Mount Desert  
Board of Selectmen  
Agenda

Regular Meeting  
Monday, October 7, 2019

Location: Meeting Room, Town Hall, Northeast Harbor

**The regular meeting will begin immediately following the Executive Session.**

- I. **Call to order at 6:00 p.m.**
- II. **Executive Session**
  - A. *Pursuant to 1 MRSA §405(6) (F) Discussion of Confidential Records, Poverty Abatement Hearing per Tittle 36 MRSA§842*
- III. **Public Hearing(s)**
  - A. *General Assistance Ordinance Amendments*
- IV. **Post Public Hearing**
  - A. *General Assistance Ordinance Amendments, action if necessary*
- V. **Minutes**
  - A. *Approval of minutes from September 16, 2019 meeting*
- VI. **Appointments/Recognitions/Resignations**
  - A. *Confirm Appointment of Ninette Ferm as Warden for the November 5, 2019 State Referendum Election*
  - B. *Recognize Elizabeth Yeo's accreditation as a Certified Tax Collector of Maine by the MMTCTA*
- VII. **Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
  - A. *Town of Mount Desert awarded the Superior Award for its 2019 Annual report by the Maine Municipal Association Municipal Report Competition*
  - B. *Thank you letter from Hospice Volunteers of Hancock County*
  - C. *State Valuation Report & Sales Ratio Study*
  - D. *Hancock County Commissioners Meeting Minutes from September 3, 2019*
- VIII. **Selectmen's Reports**
- IX. **Unfinished Business**
  - A. *Presentation to the selectmen of the MDIHS 2020 Yearbook ad for approval*
  - B. *Follow up on Island Explorer Inquiry*
  - C. *Follow up on Sign Inquiry*
- X. **New Business**
  - A. *Request authorization to replace a 425' faulty power cable and pedestal and for the for release and expenditure of \$19,650.00 to MCM Electric for the purchase and installation to be paid from Northeast Harbor CIP line Acct. # 6410100-24680 that has a balance of \$148,772.22*

## Board of Selectmen Meeting Agenda October 7, 2019

### **New Business continued**

- B. Consideration of a request for a waiver of Section 4.04 of the Town's Sewer Ordinance requirement for a separate and individual sewer connection for individual structures*
- C. Consideration of purchasing our 2019-20 winter sand from Harold MacQuinn, Inc. at a unit cost of \$9.75 per cubic yard or, \$29,250 for the 3,000 cubic yards the bids were based on*
- D. Review of Emera Maine and CES Correspondence Related to the Northeast Harbor Village Improvements Project*
- E. Consideration of MRC Board of Directors Nomination Form*
- F. Inquiry from Southwest Harbor regarding Overnight Dispatching*
- G. Update on Shared Chief of Police Goals*

### **XI. Other Business**

- A. Such other business as may be legally conducted*

### **XII. Treasurer's Warrants**

- A. Approve & Sign Treasurer's Warrant AP2021 in the amount of \$6,398,661.83*
- B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2018, AP2019, AP2020, PR 2006, PR2007 in the amounts of \$2,072.00, \$3,900.31, and \$3,931.50, \$114,855.03, and \$108,171.78 respectively*
- C. Acknowledge Treasurer's School Board AP/Payroll Warrants 04 and 07 in the amounts of \$341,707.79 and \$165,241.31, respectively*

### **XIII. Adjournment**

The next regularly scheduled meeting is at 6:30 p.m., Monday, October 21, 2019 in the Meeting Room, Town Hall, Northeast Harbor

# **PUBLIC HEARINGS**

Janet T. Mills  
Governor

Jeanne M. Lambrew, Ph.D.  
Commissioner



Maine Department of Health and Human Services  
Office for Family Independence  
109 Capitol St.  
11 State House Station  
Augusta, Maine 04333-0011  
Tel.: (207) 624-4168; Toll-Free: (800) 442-6003  
TTY: Dial 711 (Maine Relay); Fax: (207) 287-3455

To: Welfare Officials and Contracted Agents  
From: Sara Russell, Program Manager, General Assistance  
Date: September 6, 2019  
Subject: New GA Maximums

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Enclosed please find the following items:

- MMA's new (October 1, 2019–September 30, 2020) “**General Assistance Ordinance Appendices**” (A – F and H).
- “**GA Maximums Adoption Form**” which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. (see “*Filing of GA Ordinance and/or Appendices*” below for further information).

### **Appendix A – F & Appendix H**

The enclosed Appendices A – F, and Appendix H have been revised for your municipality’s General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – F and Appendix H. Even if you have already adopted MMA’s model General Assistance Ordinance, **the municipal officers must approve/adopt the new Appendices yearly.**

### **The Adoption Process**

The **municipal officers (i.e., selectpersons/council)** adopt the local General Assistance Ordinance and yearly Appendices, even in town meeting communities. The law requires that the municipal officers adopt the ordinance and/or Appendices **after notice and hearing**. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance either in its posted form or as amended in light of public discussion.



### **Municipalities May Establish Their Own Maximums**

Municipalities may establish their own maximum levels of assistance provided that the proposed levels of assistance are reasonable and meet adequate standards sufficient to maintain the health and safety of applicants in the municipality. The municipality must submit to the Department documentation to justify these levels of assistance and verify that the figures developed are appropriate to maintain health and decency.

A municipality's maximum assistance level for Food may not be below the Department provided figures which are issued by the USDA and published annually following a study of cost of food for various family sizes. A market basket survey may be used to establish food maximums if the maximums provided by the USDA are insufficient to maintain health in the municipality.

### **Filing of GA Ordinance and/or Appendices**

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted. *(For a copy of the GA model ordinance, please call MMA's Publication Department, or visit their web site [www.memun.org](http://www.memun.org)).* In addition, any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS will accept the enclosed "adoption sheet" as proof that a municipality has adopted the current GA maximums.

## 2019-2020 GA Overall Maximums

### Metropolitan Areas

Persons in Household					
COUNTY	1	2	3	4	5*
<b>Bangor HMFA:</b> Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	759	862	1,096	1,373	1,924
<b>Cumberland County HMFA:</b> Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	865	909	1,176	1,634	1,866
<b>Lewiston/Auburn MSA:</b> Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	725	783	1,007	1,265	1,606
<b>Penobscot County HMFA:</b> Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	725	728	964	1,208	1,330
<b>Portland HMFA:</b> Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	1,089	1,191	1,526	2,037	2,418
<b>Sagadahoc HMFA:</b> Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	809	915	1,076	1,425	1,677

## Appendix A

Effective: 10/01/19-09/30/20

COUNTY	1	2	3	4	5*
<b>York County HMFA:</b> Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells	899	961	1,190	1,525	1,692
<b>York/Kittery/S.Berwick HMFA:</b> Berwick, Eliot, Kittery, South Berwick, York	1,112	1,143	1,511	1,893	2,654

\*Note: Add \$75 for each additional person.

### Non-Metropolitan Areas

#### Persons in Household

COUNTY	1	2	3	4	5*
<b>Aroostook County</b>	640	696	816	1,100	1,180
<b>Franklin County</b>	669	715	828	1,084	1,468
<b>Hancock County</b>	818	855	1,036	1,307	1,433
<b>Kennebec County</b>	752	777	969	1,273	1,360
<b>Knox County</b>	781	786	969	1,269	1,379
<b>Lincoln County</b>	849	869	1,038	1,326	1,541
<b>Oxford County</b>	748	752	920	1,299	1,511
<b>Piscataquis County</b>	645	700	865	1,144	1,373
<b>Somerset County</b>	699	733	942	1,228	1,316
<b>Waldo County</b>	801	855	979	1,316	1,676
<b>Washington County</b>	698	702	910	1,140	1,243

\* Please Note: Add \$75 for each additional person.

## **Appendix B**

**Effective: 10/01/19 to 09/30/20**

### **2019-2020 Food Maximums**

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. As of October 1, 2019, those amounts are:

<b>Number in Household</b>	<b>Weekly Maximum</b>	<b>Monthly Maximum</b>
1	\$ 45.12	\$ 194
2	82.56	355
3	118.37	509
4	150.23	646
5	178.60	768
6	214.19	921
7	236.74	1,018
8	270.70	1,164

**Note: For each additional person add \$146 per month.**

## 2019-2020 GA Housing Maximums (Heated & Unheated Rents)

**NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS!** Municipalities should **ONLY consider** adopting the following numbers, if these figures are consistent with local rent values. If not, a market survey should be conducted and the figures should be altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. **Or, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. (See Instruction Memo for further guidance.)**

### **Non-Metropolitan FMR Areas**

<b><u>Aroostook County</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	113	487	137	587
1	117	502	147	634
2	133	572	173	743
3	186	799	236	1,015
4	192	826	251	1,079
<b><u>Franklin County</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	120	516	143	616
1	121	521	152	653
2	141	606	176	755
3	182	783	232	999
4	266	1,145	318	1,367
<b><u>Hancock County</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	155	667	178	764
1	155	667	184	791
2	184	792	223	958
3	234	1,007	283	1,216
4	248	1,067	308	1,324
<b><u>Kennebec County</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	140	601	162	698
1	140	601	166	713
2	169	725	207	891
3	226	973	275	1,182
4	231	994	291	1,251



**Appendix C**  
Effective: 10/01/19-09/30/20

**Non-Metropolitan FMR Areas**

<b><u>Knox County</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	147	630	169	727
1	147	630	169	727
2	169	725	207	891
3	225	969	274	1,178
4	235	1,013	295	1,270
<b><u>Lincoln County</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	162	698	185	795
1	162	698	187	805
2	185	794	223	960
3	238	1,026	287	1,235
4	273	1,175	333	1,432
<b><u>Oxford County</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	139	597	161	694
1	139	597	161	694
2	157	676	196	842
3	232	999	281	1,208
4	266	1,145	326	1,402
<b><u>Piscataquis County</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	113	487	135	580
1	119	512	146	627
2	149	640	181	780
3	203	871	244	1,048
4	237	1,019	293	1,262
<b><u>Somerset County</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	127	548	150	645
1	127	548	156	669
2	162	698	201	864
3	216	928	264	1,137
4	221	950	281	1,207



**Non-Metropolitan FMR Areas**

<b><u>Waldo County</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	151	650	174	747
1	154	663	184	791
2	171	735	210	901
3	236	1,016	285	1,225
4	305	1,310	364	1,567

<b><u>Washington County</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	127	547	150	644
1	127	547	150	644
2	155	666	193	832
3	195	840	244	1,049
4	204	877	264	1,134

**Metropolitan FMR Areas**

<b><u>Bangor HMFA</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	141	608	164	705
1	156	670	186	798
2	198	852	237	1,018
3	249	1,073	298	1,282
4	362	1,558	422	1,815

<b><u>Cumberland Cty. HMFA</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	166	714	189	811
1	167	717	197	845
2	217	932	255	1,098
3	310	1,334	359	1,543
4	349	1,500	409	1,757

<b><u>Lewiston/Auburn MSA</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	133	574	156	671
1	137	591	167	719
2	177	763	216	929
3	224	965	273	1,174
4	288	1,240	348	1,497



**Metropolitan FMR Areas**

<b><u>Penobscot Cty. HMFA</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	133	574	156	671
1	133	574	156	671
2	167	720	206	886
3	211	908	260	1,117
4	224	964	284	1,221
<b><u>Portland HMFA</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	218	938	241	1,035
1	232	999	262	1,127
2	298	1,282	337	1,448
3	404	1,737	453	1,946
4	477	2,052	537	2,309
<b><u>Sagadahoc Cty. HMFA</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	153	658	176	755
1	168	723	198	851
2	193	832	232	998
3	262	1,125	310	1,334
4	305	1,311	365	1,568
<b><u>York Cty. HMFA</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	174	748	197	845
1	179	769	209	897
2	220	946	259	1,112
3	285	1,225	333	1,434
4	308	1,326	368	1,583
<b><u>York/Kittery/S. Berwick HMFA</u></b>	<b><u>Unheated</u></b>		<b><u>Heated</u></b>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	223	961	246	1,058
1	223	961	251	1,079
2	295	1,267	333	1,433
3	370	1,593	419	1,802
4	532	2,288	592	2,545



## 2019-2020 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from **October 1, 2019 to September 30, 2020.**

### APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
NOTE: For each additional person add \$75 per month.						
(The applicable figures from Appendix A, <i>once adopted</i> , should be inserted here.)						

### APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	\$ 45.12	\$ 194
2	82.56	355
3	118.37	509
4	150.23	646
5	178.60	768
6	214.19	921
7	236.74	1,018
8	270.70	1,164
NOTE: For each additional person add \$144 per month.		

### APPENDIX C - HOUSING MAXIMUMS

<u>Number of Bedrooms</u>	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0				
1				
2				
3				
4				
(The applicable figures from Appendix C, <i>once adopted</i> , should be inserted here.)				

*FOR MUNICIPAL USE ONLY*

## **APPENDIX D - UTILITIES**

### **ELECTRIC**

**NOTE:** For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

**1) Electricity Maximums for Households Without Electric Hot Water:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<b><u>Number in Household</u></b>	<b><u>Weekly</u></b>	<b><u>Monthly</u></b>
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.90	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

**NOTE:** For each additional person add \$7.50 per month.

**2) Electricity Maximums for Households With Electrically Heated Hot Water:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<b><u>Number in Household</u></b>	<b><u>Weekly</u></b>	<b><u>Monthly</u></b>
1	\$20.65	\$89.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$38.75	\$167.00
6	\$41.00	\$176.00

**NOTE:** For each additional person add \$10.00 per month.

**NOTE:** For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

## **APPENDIX E - HEATING FUEL**

<b><u>Month</u></b>	<b><u>Gallons</u></b>	<b><u>Month</u></b>	<b><u>Gallons</u></b>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

***FOR MUNICIPAL USE ONLY***

**NOTE:** When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

## **APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES**

<b><u>Number in Household</u></b>	<b><u>Weekly Amount</u></b>	<b><u>Monthly Amount</u></b>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

**NOTE:** For each additional person add \$1.25 per week or \$5.00 per month.

## **SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5**

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<b><u>Number of Children</u></b>	<b><u>Weekly Amount</u></b>	<b><u>Monthly Amount</u></b>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

***FOR MUNICIPAL USE ONLY***

## **Appendix H**

**Effective: 10/01/19-9/30/20**

### **Funeral Maximums**

#### **Burial Maximums**

The maximum amount of general assistance granted for the purpose of burial is **\$1,475**. Additional costs may be allowed by the GA administrator, where there is an actual cost, for:

- the wholesale cost of a cement liner if the cemetery by-laws require one;
- the opening and closing of the grave site; and
- a lot in the least expensive section of the cemetery. If the municipality is able to provide a cemetery lot in a municipally owned cemetery or in a cemetery under municipal control, the cost of the cemetery lot in any other cemetery will not be paid by the municipality.

The municipality's obligation to provide funds for burial purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable burial expenses are limited to:

- removal of the body from a local residence or institution
- a secured death certificate or obituary
- embalming
- a minimum casket
- a reasonable cost for necessary transportation
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

#### **Cremation Maximums**

The maximum amount of assistance granted for a cremation shall be **\$1,025**. Additional costs may be allowed by the GA administrator where there is an actual cost, for:

- a cremation lot in the least expensive section of the cemetery
- a reasonable cost for a burial urn not to exceed \$55
- transportation costs borne by the funeral director at a reasonable rate per mile for transporting the remains to and from the cremation facility.

# GENERAL ASSISTANCE ORDINANCE

## APPENDICES A-D & APPENDIX H

### 2019-2020

The Municipality of \_\_\_\_\_ adopts the MMA Model Ordinance GA Appendices (A-D) for the period of Oct. 1, 2019—September 30, 2020. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the \_\_\_\_\_ (day) of \_\_\_\_\_ (month) \_\_\_\_\_ (year)  
by the municipal officers:

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

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(Signature)

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(Print Name)

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(Signature)

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(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

**GENERAL ASSISTANCE ORDINANCE  
APPENDICES A-D  
2019-2020**

The public will be given an opportunity to be heard prior to the consideration of the above ordinance by the municipal officers. A copy of the ordinance appendices are available at the Town Office.



**LUZO Advisory Group & Planning Board  
Public Meeting  
October 15, 2019  
5:00 PM  
Town Hall Meeting Room, 21 Sea Street,  
Northeast Harbor**

**AGENDA**

1. Asticou Area Rezoning.
2. Subdivision Ordinance Revisions.
3. Village(s) Planning Discussion.
4. Other Items as Needed.

**Town of  
MOUNT DESERT**

**Public Hearing**

**GENERAL ASSISTANCE ORDINANCE APPENDICES A-F AND H  
2019-2020**

The Board of Selectmen will hold a public hearing at its regular meeting which commences at 6:30 p.m., Monday, October 7, 2019, in the Meeting Room, Town Hall, 21 Sea St. Northeast Harbor, to receive public comment on amendments to the General Assistance Ordinance. A copy of the appendices is available at the Town Office and on the town's website.

**Town of  
Bar Harbor PUBLIC NOTICE**

**GENERAL ASSISTANCE ORDINANCE  
AMENDMENT PUBLIC HEARING**

The Bar Harbor Town Council will hold a public hearing on Tuesday, October 15, 2019 at 7:00 p.m. in the Municipal Building Council Chambers to consider the annual amendment of the maximum benefit levels for General Assistance, Chapter 102 of the Town Code. The complete copy of the amendment may be viewed at the Town Clerk's Office or on the Town's website, [www.barharbormaine.gov](http://www.barharbormaine.gov) on the front page under Latest News. Call 207-288-4098 for more information.

**Town of  
Bar Harbor PLANNING BOARD**

**NOTICE OF PUBLIC HEARING  
SP-2019-04  
DELAAR DOCK ON FRENCHMAN BAY AT  
LOOKOUT POINT**

This is to inform abutters within 300' of the following parcel, that under the authority provided in Section 125-61F, of the Bar Harbor Land Use Ordinance, the Planning Board, on Wednesday, October 2, 2019, at 4:00 PM, will hold a public hearing for an application to install, in Frenchman Bay, a permanent pier (200' x 5'), a seasonal gangway (48' x 3'), a floating dock (20' x 12') extending to a water depth of five feet and repair stairs down the steep slope to provide safe pedestrian access to the dock.

**Town of  
Bar Harbor PLANNING BOARD**

**Agenda  
Wednesday, October 2, 2019 at 4:00 PM  
Council Chambers - Municipal Building  
93 Cottage Street**

- I. CALL TO ORDER
- II. ADOPTION OF THE AGENDA
- III. EXCUSED ABSENCES
- IV. PUBLIC COMMENT PERIOD

The Planning Board allows up to 15 minutes of public comment on any subject not on the agenda and not a pending application before the board, with a maximum of three minutes per person.

- V. APPROVAL OF MINUTES  
a. September 4, 2019

# MINUTES

**Town of Mount Desert  
Board of Selectmen Meeting Minutes  
Meeting Room, Town Hall  
6:30 PM, September 16, 2019**

Board Members Present: Chairman John Macauley, Selectmen Rick Mooers, Matt Hart, Martha Dudman, and Wendy Littlefield

Town Manager Durlin Lunt and Public Works Director Tony Smith were in attendance.

Members of the Public in attendance: Sam McGee, VHB Representative Tony Grande, DOT Representatives Patrick Adams and Nate Howard

**I. Call to order at 6:30 p.m.**

Chairman Macauley called the meeting to order at 6:30PM.

**II. Minutes**

*A. Approval of minutes from September 3, 2019 meeting*

MOTION: Selectman Dudman moved, with Selectman Hart seconding, approval of the September 3, 2019 Minutes as presented. Motion approved 4-0-1 (Mooers in Abstention).

**III. Appointments/Recognitions/Resignations**

*None presented*

**IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

*A. Department Reports: Public Works*

*B. Planning Board Minutes of August 14, 2019*

*C. Thank you letters from Families First Community Center, LIFEFLIGHT Foundation, Downeast Horizons, Island Connections,*

*D. ADD's FY-19 successful financial audit provided in accordance with the ADD interlocal agreements signed by the member towns*

*E. Hancock County Commissioners Meeting Minutes from August 20, 2019*

MOTION: Selectman Littlefield moved, with Selectman Hart seconding, acceptance of the Consent Agenda as presented. Motion approved 5-0.

**V. Selectmen's Reports**

Selectman Dudman reported that concern was voiced at an Economic Development public forum about the lack of broadband internet in some areas of the Town. Ms. Dudman hoped that if people were having issues with broadband, they would let the Town know. Town Manager Lunt suggested there could be a few residents living too far away to receive the signal, and there could be some areas that were topographically challenged making reception difficult. If enough people voice concern, the Broadband Committee could be brought together to discuss it. Mr. Lunt reported receiving one call and offered some advice and asked the caller to call again if they were still having issues with reception. They never called back. Selectman Hart wondered if some of the reports were anecdotal, or the concerns were old enough to have since been corrected.



**VI. Unfinished Business**

**A. Progress report on the Route 3 Safety Improvements Study**

Public Works Director Tony Smith explained this study spanned from the 198/Route 3 intersection to the Seal Harbor fountain.

VHB Consultant Tony Grande reported on the findings.

The length of the road studied is approximately three miles. Issues include deteriorating pavement, drainage facilities in need of repair, parking issues, blind driveways, sign overgrowth, pedestrian crosswalks, and falling rocks and other conditions on the roads with steep-slope sides.

The road safety assessment was conducted on July 30/31, and participants included Town personnel, DOT personnel, and VHB personnel. There was an informational meeting where some problem locations were identified, followed by a drive-through assessment, and a more detailed assessment of several locations.

The average-per-year traffic count is 2600 to 2900 vehicles on that corridor per day. The speed zones within there are 30, 35, 40. There are 25-mile sections adjacent to the corridor as well. Vehicle counts and speed checks were conducted. A speed assessment was made July 25 through July 27 and included three 24-hour counts. The peak vehicle count at that time was 4000 – 4600 vehicles per day. Speed monitoring during that time show that most people drive at or below the posted speed limits. Setting speed limits requires using an 85<sup>th</sup> percentile speed. The area assessed is not a high-accident area. There were 18 accidents along the corridor in 2014 to 2018, and an additional four accidents at the intersections themselves. Most of these accidents were without injury. Most of the accidents were deer related, with weather causing another sizable portion of accidents occurring there.

Existing positive safety features include the crossing and parking enhancements made at Seal Harbor. The narrow lanes actually help to keep speeds down. Road lines are easily visible at night.

The narrow roads, while keeping speed down, also create problems as well. Other problems found include traffic pinch-points along the road, rock faces and trees immediately adjacent to the roadway, parking and the lack thereof, and the lack of biking and pedestrian facilities.

Five locations were selected to review in more depth:

**1 – Asticou Inn Area** – positive features include the lighting over the crosswalk, and the pedestrian warning sign on the corner was visible. There is a second pedestrian warning sign currently hidden by vegetation overgrowth. Regular maintenance around signs would be helpful. Concerns and suggestions include perhaps making the Asticou driveway accesses designated as Exit and Entrance only. The lack of a clear-zone where the shoulder is right up against the curb is a problem. Pedestrians cross the road at the driveway and not at the crosswalk.

1       **2 – Rock Wall Area** – Positives include the DOT conducted a rock scaling project recently. The  
2 crosswalk at the gardens is clearly marked, however it is challenging to see. There are reflective  
3 strips on the guardrail making it more visible. Negatives include the roadway stability along the  
4 retaining wall is a concern and the integrity of the guardrail there is in question. The DOT is  
5 currently working to determine how best to replace it, either this year or next. Stability on the  
6 shore side shows some large stones have fallen from the wall. Falling rock is evident on the land  
7 side of the road as well. The road width varies as you travel the road. The road is narrower on  
8 the Asticou Inn end.  
9

10       Director Smith noted that the crosswalk there is currently scheduled for work.  
11

12       **3 – Off Road Parking Area Recently Installed** – the site distance for this parking area was good.  
13 Regularly trimming vegetation will ensure it remains good.  
14

15       **4 – Little Long Pond Area** – There is some designated parking in the area. There are also No  
16 Parking signs where parking is not wanted. Parking is a big concern; a lot of people want to visit  
17 this destination. Lack of sight distance is a problem and due to the curve of the road, there's not  
18 much that can be done to improve it. The pedestrian crossing is unexpected. There is very little  
19 shoulder.  
20

21       **5 – Stanley Brook Area Parking** – The parking area recently had some improvements made  
22 along with the bridge work done in the area. Connectivity work recently done also helped.  
23 Director Smith added that the parking lot enhancement work done resulted in five parking  
24 spaces lost. The bus stop is currently located on the crosswalk. If the bus is in the crosswalk  
25 area, pedestrians wanting to cross will cross wherever they can. Advanced pedestrian warning  
26 signs are missing from the area. And the crosswalk is missing an accessible landing on the shore  
27 side of the road.  
28

29       Next steps in the assessment include looking at conceptual design. The ideal would be two  
30 eleven-foot travel lanes with five-foot shoulders spanning the corridor. It will be a challenge to  
31 find that much available space the entire length of the corridor. Mr. Grande pointed out that  
32 the original concept even through the rock wall area included space for the proposed eleven-  
33 foot lanes and four-foot shoulders. The width is possible there for the lanes at least. However,  
34 it becomes more of a challenge on the shore side, as rock there has deteriorated. Any work  
35 done in this area will be costly.  
36

37       Mr. Grande suggested that perhaps a private-public funding partnership could be reached to  
38 cover the costs. Such a partnership would also be looked into as a next step. Discussion would  
39 continue between the Town and the DOT on conceptual designs and costs. Additionally, a  
40 concept cost for rebuilding the rock wall would be wise to have as well.  
41

42       Mr. Grande noted the proposal will be for two eleven-foot lanes with five-foot paved shoulders.  
43 Previously, there have been unpaved shoulders with surface treatment. When a shoulder is not  
44 paved, it tends to become part of the ditch. The shoulders would be designed for both  
45 pedestrians and bike traffic.  
46

47       Director Smith felt sure the DOT would look to the Town to share the cost. He has been in touch  
48 with the bicycling groups about such a cost share. Director Smith envisioned the work being

three projects – a mile at a time over three years. DOT representative Patrick Adams noted that a cost-shared project would more likely receive funding from the DOT.

Selectman Hart noted there is a section of road on that corridor with a good paved shoulder. In summer months that shoulder is full of parked vehicles, rendering the shoulder useless to pedestrians and bikes. Mr. Adams felt that at that point, parking would become a local ordinance.

Mr. Grande concluded that a draft report would be submitted to the Town listing what was found, recommendations, costs broken out by both short-term and long-term. A Public Meeting will be held. And a final report will be produced after that. Mr. Grande estimated the report would be completed before the end of the year.

Chairman Macauley inquired whether towing cars from no parking zones was an option. It was agreed that the area is beautiful and a popular spot for people to want to pull over the look.

Resident Sam McGee pointed out that the parking of vehicles on the one section of paved shoulder is due to estate employee parking. If private funding is sought, such an issue will have to be handled carefully, as the owner of that estate might be a potential funder.

Mr. Grande mentioned that utility poles throughout the corridor are another constraint for shoulders.

Selectman Littlefield wondered if the Town could look for advantageous areas along the road where parking could be built. Mr. Adams noted the off-road parking noted in item #3. If areas like that could be found it would be a great benefit to the Town. Talking with Acadia National Park and the Land and Garden Preserve was also discussed. It was suggested that perhaps the estate owners along the corridor might welcome road improvements and be willing to work with the Town with regard to parking.

## **VII. New Business**

*A. Request from MDIHS students to sponsor their 2020 yearbook by purchasing an ad*  
Town Manager Lunt noted that the Town of Bar Harbor takes an ad out every year. Their ad could be used as a model for Mount Desert's. The money for the ad could come from the discretionary fund.

MOTION: Selectman Hart moved, with Selectman Mooers seconding, to approve the request from the MDIHS students to sponsor their 2020 yearbook by purchasing an ad, as presented.

Selectman Dudman wondered if this were a necessary expense.

Selectman Hart compared it to the Town's support of the recycling group at the elementary school. Selectman Littlefield noted the ads help keep the cost of the yearbook down for the students purchasing it. She reminded the Board of the high school students who have worked in the Town. There are adequate funds in the discretionary account. The ad can be designed to say anything the Town might want. The ad does not need to be submitted till January.

Motion approved 5-0.

Town Manager Lunt suggested having ideas submitted by the end of November. It was decided that Selectmen Littlefield would ask students to put some of the ideas shared together in ad form to be presented at the next meeting.

**VIII. Other Business**

*A. Such other business as may be legally conducted*

Board Members asked about the Route 198 project. The new guardrails appeared to leave little room for the promised shoulders. Public Works Director Smith assured the Board that once the lines were painted, the shoulders would be apparent and a width of four feet from the edge of the pavement. Additionally, it was noted off-road parking has been created around the Giant Slide Trail trailhead, so those using the trail can park off the street and shoulder.

**IX. Treasurer's Warrants**

*A. Approve & Sign Treasurer's Warrant Accounts Payable (AP) AP2017 in the amount of \$943,883.96*

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, approval and signature of Treasurer's Warrant Accounts Payable (AP) AP2017 in the amount of \$943,883.96, as presented. Motion approved 5-0.

*B. Approve Signed Treasurer's Payroll (PR), State Fees, & PR Benefit Warrants AP2015, AP2016, and PR2005 in the amounts of \$2,849.00, \$30,059.15, and \$114,412.20, respectively*

MOTION: Selectman Mooers moved, with Selectman Hart seconding, approval of signed Treasurer's Payroll (PR), State Fees, & PR Benefit Warrants AP2015, AP2016, and PR2005 in the amounts of \$2,849.00, \$30,059.15, and \$114,412.20, respectively, as presented. Motion approved 4-0-1 (Littlefield in Abstention).

*C. Acknowledge Treasurer's School Board AP/PR Warrants 03 and 06 in the amounts of \$42,815.55 and \$86,449.37, respectively*

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding acknowledgement of Treasurer's School Board AP/PR Warrants 03 and 06 in the amounts of \$42,815.55 and \$86,449.37, respectively, as presented. Motion approved 5-0.

**X. Adjournment**

MOTION: Selectman Mooers moved, with Selectman Littlefield seconding, the meeting adjourn. Motion approved 5-0. The Meeting adjourned at 7:12PM.

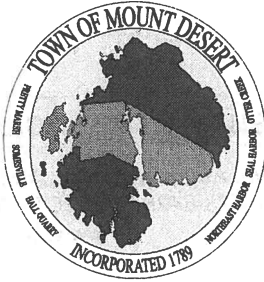
Respectfully Submitted,

Wendy Littlefield, Secretary

**APPOINTMENTS**

**RECOGNITIONS**

**RESIGNATIONS**



***Town of Mount Desert***  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5531 Fax 207-276-3232  
Web Address [www.mtdesert.org](http://www.mtdesert.org)

To: **Ninette Ferm**

Pursuant to the Charter of the Town of Mount Desert, the undersigned Municipal Officers of the Town of Mount Desert do hereby vote to appoint and confirm you as **Warden**. Your term of office is to expire on **November 5, 2019**. Given under our hands on this **7th** day of **October, 2019**.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Board of Selectmen; Town of Mount Desert

To **Ninette Ferm** of Mount Desert in the County of Hancock, and the State of Maine:

#### **OATH STATE OF MAINE**

I, **Ninette Ferm**, do swear that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. So help me God. (Const. Me., Art IX, Sec 1)

I do swear that I will faithfully discharge, to the best of my abilities, the duties incumbent on me as **Warden** according to the Constitution and laws of the State. So help me God.

\_\_\_\_\_  
Ninette Ferm

Date: \_\_\_\_\_

State of Maine, Town of Mount Desert, County of Hancock, ss. On **November 5, 2019**:

Personally appeared the above named **Ninette Ferm** who has been duly appointed and confirmed as **Warden** in said municipality and took the oath necessary to qualify for office and perform the duties thereof for the above-stated term according to law.

Sworn to and subscribed before me,

\_\_\_\_\_  
Claire Woolfolk, Municipal Clerk



## Maine Municipal Tax Collectors' and Treasurers' Association

Local Government Center • 60 Community Drive, Augusta, Maine 04330-9486  
1-800-452-8786 (In Maine) • 207-623-8428 • Fax 207-624-0128  
[www.mmtcta.org](http://www.mmtcta.org)

September 19, 2019

Mr Durlin Lunt  
Town Manager  
Town of Mount Desert  
PO Box 248  
Northeast Harbor, ME 04662-0248

Dear Mr. Lunt:

Congratulations are in order for the Town of Mount Desert. The Maine Municipal Tax Collectors' and Treasurers' Association has approved Elizabeth Yeo as a certified Tax Collector. This certification process has required many hours of dedication to achieve. The certification process requires that applicants receive training in a number of courses that relate to their field of expertise.

Elizabeth will be recognized for receiving this certification at the 2020 Annual Conference and in the MMTCTA newsletter *Dollar\$ and Sense*.

The MMTCTA understands the investment of time and resources it takes to achieve this status. You may want to check with the Town's insurance carrier to see if this would entitle the Town to a discount on your public official's liability insurance or bond insurance for this position. We encourage you to ask your insurance company and find out.

Congratulations once again!

Sincerely,

Julie Giles  
Chairperson  
MMTCTA Certification Committee

# **CONSENT AGENDA**





Maine Municipal  
Association

60 COMMUNITY DRIVE  
AUGUSTA, MAINE 04330-9486  
(207) 623-8428  
[www.memun.org](http://www.memun.org)

September 12, 2019

Mr. Durlin Lunt, Town Manager  
Town of Mount Desert  
PO Box 248  
Northeast Harbor, ME 04662-0248

Dear Durlin:

It gives me great pleasure to inform you that the Town of Mount Desert has been awarded the **Superior Award** by the Board of Judges in the 2019 Maine Municipal Association Municipal Report Competition. Awards are given to the top three reports in five different population categories. Your community placed **second** in its population group.

For your information, the Board of Judges included Janine Pineo, Glenn Adams and Susan Cover, all freelance writers and regular contributors to the Maine Town & City. The judging panel commends the municipal officials of your community for producing this exemplary municipal report for your citizens.

Your municipality will be recognized at our 83<sup>rd</sup> Annual Convention's Awards Luncheon on Wednesday, Oct. 2 at the Cross Insurance Center, Bangor. The luncheon will begin at noon. Please register for the convention at your earliest convenience. You may pick up your award there or, if you cannot attend, we will mail it to you after the Convention. If you have any questions regarding the competition, please contact Eric Conrad, Communication & Educational Services Director at MMA, 1-800-452-8786. Congratulations!

Sincerely,

Stephen W. Gove  
Executive Director

RECEIVED

SEP 16 2019

THE TOWN OF  
MOUNT DESERT



**HOSPICE**  
VOLUNTEERS  
of Hancock County

14 McKenzie Avenue • Ellsworth, Maine 04605 • [www.hospiceofhancock.org](http://www.hospiceofhancock.org)  
207-667-2531 • Fax 207-667-9406 • e-mail: [info@hospiceofhancock.org](mailto:info@hospiceofhancock.org)

~ Volunteer Service Since 1980 ~

**2018 – 2019  
BOARD  
OF DIRECTORS**

**Patty Bergstrom**

**Jim Bradley**

**Barbara Clark**  
*Secretary*

**Domenic Efter**

**Doug Jones**

**Paula Kee**

**Andy Matthews**

**Helen Meyer**

**Alice Noyes**

**John Primeau**  
*President*

**Charles Tarr**

**Leita Zeugner**  
*Treasurer*

**STAFF**

**Jody Wolford-Tucker**  
*Executive Director*

**Lori Johnson**  
*Program Director*

**Janice Ronco**  
*Bereavement Services  
Coordinator*

**Emilie Disney**  
*Office Manager*

September 27, 2019

Town of Mount Desert  
PO Box 248  
Northeast Harbor, Maine 04662

Dear Selectmen,

Please accept our heartfelt gratitude for your generous gift. Your support means a great deal to us and to those we serve. We couldn't do it without you!

Your donation of \$1500, received on 8/5/19, helps us continue our mission of providing compassionate care for those dealing with life-limiting illness, support for their families and those who are grieving the loss of a loved one, all without charge, and is much appreciated!

Your vote of confidence reinforces our motivation to continue the good work begun 38 years ago by our organization's founders and all of the devoted volunteers who have preceded us in this service.

In addition to the direct-service described above, our current outreach efforts are expanding to include more collaborative work with colleagues and community organizations with whom we can reach more of our neighbors. Please know that we stand ready to partner with members of our community in many ways. We invite you to let us know if there are ways you are aware of that we might serve our community.

Again, thank you!

Sincerely,

Jody Wolford-Tucker, Ph.D.  
Executive Director

No goods or services were provided in exchange for this gift. IRS # 01-0385020, Sec.501(c)(3)



These HVHC Evensong volunteers sing at last year's Volunteer Enrichment Day, and say:

*Thank You for your support!*



*Thank you again  
for your continued  
partnership.  
Please convey our  
appreciation  
to your  
residents*



## TOWN OF MOUNT DESERT

### Assessing Office

P.O. BOX 248 21 SEA STREET  
NORTHEAST HARBOR, MAINE 04662  
207-276-5531 FAX 207-276-3232  
[www.mtdesert.org](http://www.mtdesert.org)

DATE: October, 2019

TO: Town Manager & Board of Selectmen

FROM: Kyle Avila, Assessor

RE: State Valuation Report & Sales Ratio Study

#### STATE ASSESSMENT RATIO STUDY & PRELIMINARY STATE VALUATION:

Received the 2020 preliminary state valuation report and corresponding sales ratio analysis from Maine Revenue Services (enclosed). Analysis of sales that occurred during second half of 2017 and first half of 2018 suggests that assessed values in Mount Desert are 95% of sale price, on average during that time period. This ratio is down slightly from last year's assessment ratio analysis of 96%, indicating sale prices are on the rise. The statistical variation of individual ratios among the sales used in the study, known as the "Quality Rating", is at 15 which is up from last year's Quality Rating of 14 (the lower QR, means more accurate assessments). State statute requires that the Quality Rating be below 20. The State's analysis concludes that Mount Desert's assessments are in compliance with all State statutory requirements.

Also received the proposed 2020 State Valuation (total assessed value, equalized to 100% based on the assessed ratios), which is proposed to be \$2,171,250,000. This value is up (3%) from last year's State Valuation of \$2,105,400,000. The proposed 2020 State valuation will be used in the calculation of Mount Desert's portion of County appropriations, school subsidies, and State Revenue sharing to be distributed in 2020.

Respectfully submitted,

Kyle Avila – CMA



JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
MAINE REVENUE SERVICES  
P.O. BOX 9106  
AUGUSTA, MAINE  
04332-9106

ADMINISTRATIVE & FINANCIAL SERVICES

KIRSTEN LC FIGUEROA  
COMMISSIONER

MAINE REVENUE SERVICES

JEROME D. GERARD  
EXECUTIVE DIRECTOR

August, 2019

Municipal Assessors and Chairman of the Board of Selectmen:

**RE: Preliminary 2020 State Valuation**

Dear Municipal Official(s):

Enclosed you will find a copy of the preliminary 2020 State Valuation report for your municipality as prepared by a field representative of the Property Tax Division. This valuation represents the full equalized value of all taxable property in the municipality as of **April 1, 2018**. Please note that these figures are preliminary and are being forwarded to you at this time in order to provide for your review and allow time for any contribution of additional comments and/or pertinent data.

The State Valuation is compiled by determining, through field work and meetings with local officials, the approximate ratio of full value on which local assessments are made, and by then adjusting the local assessed values in accordance with the Rules of Procedure Used to Develop State Valuation (08-125 Chapter 201). State Valuation is a mass appraisal estimate of the 100% market value of all taxable property of a municipality and is established annually by the State Tax Assessor. The enclosed report is comprised of four (4) parts: the Sales Ratio Analysis; State Valuation Analysis (PTF303.4); Report of Assessment Review, a three (3) year comparison (PTF303); and Report of Assessment Review, informational review (PTF303.2).

If after reviewing this report you find any errors or inconsistencies, need clarification or simply wish to discuss the report, please call the Property Tax Division at 624-5600 or fax your concerns to us at 287-6396. Alternatively, you may contact your area field representative from Maine Revenue Service, Property Tax Division directly for the purpose of discussing any additional information pertinent to the preliminary state valuation.

The Proposed 2020 State Valuation Notice will be sent by certified mail on or before September 30, 2019.

Sincerely,

Steven J. Salley,  
Supervisor, Municipal Services

RECEIVED

SEP 09 2019

THE TOWN OF  
MOUNT DESERT



## STATE OF MAINE Sales Ratio Analysis - 2020 State Valuation

Municipality:

Mount Desert

County:

Hancock (c)

## 2 Year - COMBINED STUDY

Weighted Avg. =	95%	=	47,340,000	/	49,633,837
Average Ratio =	95%	=	44.79	/	47
Avg. Deviation =	14	=	911	/	67
Quality Rating =	15	=	14	/	95%

Average Selling Price =

\$740,804

2018

Item No.	Class	Date of Sale Month Year	Book	Page	Map	Lot	Name	Selling Price	Assessed Value	Ratio	Dev.
1	U	11 2017	6861	212	25	9		1,100,000	613,400	0.56	39
2	R	10 2018	6920	484	31	16		544,000	305,800	0.56	39
3	U	6 2018	6891	583	25	55		565,000	375,400	0.66	29
4	R	7 2018	6898	425	26	21		3,075,000	2,036,500	0.66	29
5	R	8 2018	6908	231	11	112		370,000	247,300	0.67	28
6	R	10 2017	6845	188	12	13-2-1		900,000	640,400	0.71	24
7	U	8 2017	6814	124	31	96		297,000	214,600	0.72	23
8	W	7 2018	6899	750	22	9&9.01		4,800,000	3,649,800	0.76	19
9	U	8 2018	6905	12	24	115.02		472,500	360,100	0.76	19
10	U	8 2018	6909	357	10	48.01-14		260,941	207,900	0.80	15
11	U	10 2018	6915	368	24	115.04		410,000	332,900	0.81	14
12	R	12 2018	6928	313	31	51		248,000	199,900	0.81	14
13	R	3 2017	6730	201	10	12-2		800,000	658,700	0.82	13
14	R	12 2017	6868	321	10	123-13		329,600	270,700	0.82	13
15	R	7 2018	6900	952	8	63		739,300	610,600	0.83	12
16	R	4 2018	6882	366	9	44		710,000	590,700	0.83	12
17	R	8 2018	6909	314	10	117		366,275	312,400	0.85	10
18	R	1 2017	6700	149	15	18		341,000	289,900	0.85	10
19	U	8 2018	6906	34	25	130		450,000	382,700	0.85	10
20	U	1 2018	6873	94	31	10		310,000	262,800	0.85	10
21	U	1 2018	6870	337	10	193-11-2		690,000	596,600	0.86	9
22	U	8 2018	6907	296	10	48-01.17		254,546	218,800	0.86	9
23	U	2 2017	6718	257	23	25		1,025,000	881,700	0.86	9
24	R	5 2018	6890	547	10	78		345,000	307,500	0.89	6
25	U	1 2017	6707	268	31	56		295,000	262,400	0.89	6
26	W	7 2018	6901	394	24	142.01		862,500	784,200	0.91	4
27	U	10 2017	6841	221	30	12		740,000	671,100	0.91	4
28	R	8 2018	6906	565	10	192.06		625,000	572,100	0.92	3
29	R	10 2018	6918	53	24	99		335,000	309,100	0.92	3
30	R	2 2017	6715	103	10	1		370,000	349,300	0.94	1
31	U	11 2017	6861	353	24	74		525,000	494,300	0.94	1
32	U	9 2017	6831	342	24	111		400,000	376,800	0.94	1
33	R	5 2017	6762	197	2	30		730,000	696,300	0.95	
34	R	12 2017	6864	756	19	7		330,000	313,300	0.95	
35	R	9 2018	6914	607	22	10		840,000	795,500	0.95	
36	R	8 2018	6909	931	10	12.01		420,000	402,200	0.96	1
37	R	8 2018	6907	779	12	13.03		558,865	534,400	0.96	1
38	U	8 2017	6809	242	31	5		427,305	408,100	0.96	1
39	U	10 2017	6850	277	24	105		450,000	436,700	0.97	2
40	R	7 2017	6799	67	31	112		215,000	213,900	0.99	4
41	R	12 2018	6926	99	10	112.02		449,525	454,900	1.01	6
42	W	6 2018	6892	348	5	41		1,950,000	1,986,200	1.02	7
43	R	11 2017	6859	616	7	45-2		235,000	240,400	1.02	7
44	R	6 2018	6892	176	32	1		236,350	242,200	1.02	7
45	R	12 2017	6866	183	10	193-06		525,000	545,500	1.04	9
46	R	8 2018	6907	376	21	4.01		304,730	316,600	1.04	9
47	R	6 2017	6777	14	7	16		265,000	277,000	1.05	10
48	R	1 2018	6869	232	10	128		245,000	257,200	1.05	10
49	R	8 2017	6804	1	10	151-3		550,000	576,500	1.05	10
50	R	8 2018	6908	981	31	115		242,000	255,100	1.05	10
51	R	12 2017	6868	290	11	84		500,000	528,700	1.06	11
52	U	10 2017	6845	325	30	46		1,020,000	1,078,300	1.06	11

53	W	4	2018	6882	362	10	175	935,000	999,500	1.07	12
54	W	11	2018	6924	803	28	6	1,850,000	2,000,400	1.08	13
55	R	1	2017	6711	49	10	51	240,000	264,300	1.10	15
56	R	7	2017	6792	156	10	55	500,000	556,800	1.11	16
57	W	12	2018	6927	342	29	2	2,350,000	2,601,400	1.11	16
58	R	1	2017	6704	207	21	8	776,000	899,200	1.16	21
59	R	9	2018	6914	433	27	30	1,495,000	1,735,600	1.16	21
60	W	11	2018	6922	423	17	7	650,000	763,700	1.17	22
61	R	7	2017	3802	97	7	76	208,500	246,400	1.18	23
62	W	4	2017	6742	326	10	173	1,450,000	1,771,500	1.22	27
63	R	1	2018	6870	121	7	55	315,000	387,300	1.23	28
64	W	10	2018	6916	210	23	3	3,300,000	4,148,400	1.26	31
65	R	8	2017	6813	347	11	81	320,000	413,200	1.29	34
66	R	11	2018	6923	479	8	21	295,000	391,600	1.33	38
67	W	1	2017	6701	46	17	13	899,900	1,215,300	1.35	40

Property Tax Division  
**REPORT OF ASSESSMENT REVIEW**



<b>Municipality</b>	<b>Mount Desert</b>		<b>County</b>	<b>Hancock (c)</b>	
	<b>2018</b>	<b>2019</b>	<b>2020</b>		
<b>1. State Valuation</b>	2,127,650,000	2,105,400,000	2,171,250,000		
<b>2. Amount of Change</b>	110,100,000	(22,250,000)	65,850,000		
<b>3. Percent of Change</b>	5.46%	-1.05%	3.13%		
<b>4. Eff. Full Value Rate (line 6d/1)</b>	0.00706	0.0073	0.00734		
<b>5. Local Mill Rate 16-17-18</b>	0.00727	0.00742	0.00767		
<b>6a. Commitment 2016-17-18</b>	14,988,130	15,320,401	15,873,248		
<b>6b. Homestead Reimbursement</b>	31,222	41,700	53,115		
<b>6c. BETE Reimbursement</b>	933	914	2,051		
<b>6d. Total (6a, 6b &amp; 6c)</b>	15,020,285	15,363,015	15,928,413		
<b>6e. % change from prior year (6d.)</b>	3.65%	2.28%	3.68%		
	<b>2017</b>	<b>2018</b>			
<b>A. Municipal Valuation</b>	2,064,744,020	2,069,523,820			
Net Supplements / Abatements	(1,264,800)	(511,800)	Amount of Change		Percent of Change
Homestead (Exempt Valuation)	5,620,000	6,925,000			
BETE (Exempt Valuation)	123,200	267,350			
Adjusted Municipal Valuation	2,069,222,420	2,076,204,370	6,981,950		0.34%
<b>B. Sales Information</b>					
Sales Period Used	07/11 - 06/12	07/12 - 06/13			
			<b>Combined Sales Ratio</b>		<b>95%</b>
State Valuation	<b>2019</b>	<b>2020</b>			
# of Sales	66	67			
# of Appraisals					
<b>Residential Study</b>			Percent of Change		
Weighted Average	89%	95%			
Average Ratio	96%	95%			
Assessment Rating	14	15	-1.04%		
<b>Waterfront Study</b>					
Weighted Average					
Average Ratio					
Assessment Rating					
<b>Condominium Study</b>					
Weighted Average					
Average Ratio					
Assessment Rating					
<b>Certified Ratio</b>	100%	100%			

# STATE VALUATION ANALYSIS

Municipality	Mount Desert				County	Hancock (c)	
Municipal Valuation - 2018	100%		Declared Certified Ratio		2020 State Valuation		
LAND				Ratio	Source		
Electrical Utilities (Trans & Dist)			8,269,900	100%	Declaration Value	8,254,693	
Classified Tree Growth	1,128	ac	160,880	100%	State Rates	160,883	
Classified Farm Land	29	ac	12,630	100%	Cert Ratio	12,630	
Classified Farm Woodland	79	ac	12,550	100%	State Rates	12,552	
Classified Open Space	956	ac	8,652,000	100%	Cert Ratio	8,652,000	
Classified Working Waterfront		ac					
Commercial Lots			33,382,500	100%	Cert Ratio	33,382,500	
Industrial Lots			1,072,400	100%	Cert Ratio	1,072,400	
Residential Lots			561,415,040	95%	Combined Study	590,963,200	
Waterfront & Water Influenced Lots			718,189,100	95%	Combined Study	755,988,526	
Condominium Lots							
Working Forest Roads		ac					
Waste Acres		ac					
# Undeveloped Acres	1,829	ac	11,663,500	6378/ Mun Avg	1670/ac SR	3,053,950	
			1,342,830,500		TOTAL LAND	1,401,553,334	
BUILDINGS							
	# accts						
Commercial	110		35,129,100	100%	Cert Ratio	35,129,100	
Industrial	1		1,025,100	100%	Cert Ratio	1,025,100	
Residential			418,785,720	95%	Combined Study	440,827,074	
Waterfront & Water Influenced			264,919,900	95%	Combined Study	278,863,053	
Condominiums							
			719,859,820		TOTAL BUILDINGS	755,844,327	
PERSONAL PROPERTY							
	# accts						
Commercial			6,083,100	100%	Cert Ratio	6,083,100	
Industrial			18,700	100%	Cert Ratio	18,700	
Time Warner Cable			731,700	100%	Cert Ratio	731,700	
			6,833,500		TOTAL PERSONAL	6,833,500	
TOTALS			2,069,523,820			2,164,231,161	
Adjustments (Net Abates/Supp)			(496,700)	95%	Combined Study	(522,842)	
Adjustments (Comm., Ind. & Pers.)			(15,100)	100%	Cert Ratio	(15,100)	
Homestead (Exempt Valuation)			6,925,000	95%	Combined Study	7,289,474	
BETE (Exempt Valuation)			267,350	100%	Cert Ratio	267,350	
ADJUSTED TOTAL			2,076,204,370			2,171,250,043	
TIF ADJUSTMENTS			TIF Development Program Fund				
NET w/ ADJUSTMENTS & TIF						2,171,250,043	
STATE VALUATION						2,171,250,000	



# Business Equipment Tax Exemption Audit

Municipality: Mount Desert

Date: 5/29/2019

County: Hancock (c)

Municipal Official(s): Kyle Avila, Assessor

## Municipal Valuation - 2018

## 2020 State Valuation

		<u>Yes</u>	<u>No</u>	<u>Comment(s)</u>
1. Are application(s) available for inspection?	<b>16 of 16</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2. Are application(s) signed for/approved by the assessor?		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3. Do the equipment date(s) of purchase and/or date(s) put in service meet BETE parameters?		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4. Is the item description sufficient to reasonably determine eligibility under program guidelines?		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5. Does the property qualify for BETE?		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
6. Are municipal depreciation schedules evident and uniformly employed?		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
7. Is all BETE value incorporated in the tax commitment book, MVR and Tax Rate Calculation Form (including enhanced reimbursement forms when applicable)?		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. Is all qualified property adjusted by the municipal assessment ratio?		<b>100%</b>	<input type="checkbox"/>	

**Additional Comments:** The town's BETE administration is in good standing.

Signature: Mike Rogers

Field Rep.

Property Tax Division  
**REPORT OF ASSESSMENT REVIEW**

Municipality Mount Desert County Hancock (c)

**I. Valuation System**

A. Land: Tax Maps by James Sewall Co. GIS & Paper Date: 1968  
Undeveloped Acreage Unit per acre Undeveloped Lots Unit Base Acre  
Road Frontage Unit Base Acre + improvements  
House lots Unit Base Acre + improvements Water Frontage Unit Base Acre + improvements  
Other Unit Base Acre + improvements

B. Buildings : Revaluation By: Vision Appraisal - 2007 Computerized Records Yes

C: Personal Property: Assessed? Y/N Yes Method Used: RCNLD  
Is Cert Ratio Applied? Y/N Yes

**II. Assessment Records / Condition** Website w/VAL data Y/N Yes Web Address \_\_\_\_\_

Valuation Book	<u>Computer - TRIO</u>	Tree Growth Forms	<u>On File - Good</u>
Property Record Cards	<u>Vision - Good</u>	Farm Land Forms	<u>On File - Good</u>
Veteran Exemption Forms	<u>On File - Good</u>	Open Space Forms	<u>On File - Good</u>
Homestead Exemption Forms	<u>On File - Good</u>	Working Waterfront Forms	<u>N/A</u>

**III. Supplements and Abatements**

Supplements: Number Made \_\_\_\_\_  
Abatements: Number granted 6 Value Supplemented \_\_\_\_\_  
(excluding current use penalties) Value Abated (511,800)

**IV. Statistical Information**

Number of Parcels	<u>2,611</u>	Land Area	<u>25,120</u>
Taxable Acres	<u>10,900</u>	Bog/Swamp	_____
Population (2010)	<u>2,053</u>		

**V. Assessment Standards**

Standards Ratio 98.64% = (2018 Municipal Valuation /2019 State Valuation)  
Assessment Quality: Combined 15

Comments or Plans for Compliance: Undeveloped acreage count overstated in the past audits, assessor queried data base to ascertain current figures.

**VI. Audit Information**

Municipal Official providing data: Kyle Avila, Assessor

Date(s) of Field Audit: 5/29/2019

**VII. Office Review**

Recommended by: Mike Rogers  
Field Rep

Checked by: dd

Approved by: St. J. Kelly 8-26-19

Copies Mailed: (date) 8-28-19



JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
MAINE REVENUE SERVICES  
PROPERTY TAX DIVISION  
P.O. BOX 9106  
AUGUSTA, MAINE  
04332-9106

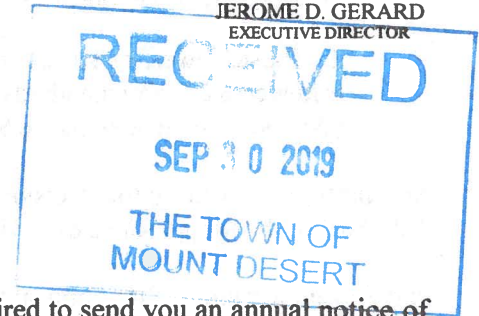
September 2019

ADMINISTRATIVE & FINANCIAL SERVICES

KIRSTEN LC FIGUEROA  
COMMISSIONER

MAINE REVENUE SERVICES

JEROME D. GERARD  
EXECUTIVE DIRECTOR



Municipal Assessors and Chairman of Board of Selectmen:

**RE: Proposed 2020 State Valuation**

Pursuant to 36 M.R.S. § 208, the Bureau of Revenue Services is required to send you an annual notice of proposed state valuation for municipalities located in your county. Enclosed are the 2020 proposed valuations. These valuations represent the full equalized value of all **taxable property** in each municipality as of **April 1, 2018** while incorporating sales data primarily from 2017 and 2018.

The valuations finally certified to the Secretary of State pursuant to 36 M.R.S. § 305 will be used for all computations required by law to be based on the state valuation.

**STATE BOARD OF PROPERTY TAX REVIEW**

In accordance with 36 M.R.S. § 272, any municipality aggrieved by a state valuation may appeal to the State Board of Property Tax Review. Appeal procedures, along with the duties and powers of the State Board of Property Tax Review are summarized below.

An aggrieved municipality may file a written notice of appeal with the State Board of Property Tax Review **by November 15, 2019**. An appeal to the State Board of Property Tax Review must be in writing, signed by a majority of the municipal officers and accompanied by an **affidavit** stating the grounds for appeal. **The affidavit must include the municipal officers' sworn statement of the specific grounds for their appeal and bear the notarized signatures of the municipal officers.**

With respect to the affidavit, the State Board of Property Tax Review's Rule 1, § 4(B)(2) states: "The appealing municipality must file with its notice of appeal an affidavit of the municipal officers stating the grounds for the appeal. The affidavit must be meaningful and specific. A mere statement that the state valuation is too high is not sufficient. If a municipality intends to compare its state valuation to neighboring towns or cities, the municipality should list those municipalities in the affidavit. In appeals from assessment quality and ratio decisions of the Bureau of Taxation, the municipality must set forth in specific terms the basis for the challenge to the determination." The Bureau of Taxation referenced in this quote is now the Bureau of Revenue Services. A copy of the appeal and affidavit must be provided to the Bureau of Revenue Services. The Bureau of Revenue Services has the burden of proving that its state valuation for the related municipality is correct.

The State Board of Property Tax Review will issue its decision no later than January 15 following the date of the appeal.

The State Board of Property Tax Review will give at least five days' notice prior to an appeal hearing to the municipality and to the Bureau of Revenue Services.

The State Board of Property Tax Review, after hearing an appeal, has the power to:

1. Raise, lower, or sustain the state valuation determined by the Bureau of Revenue Services. The decision of the State Board of Property Tax Review is final and the determined valuation will be certified to the Bureau of Revenue Services.
2. Raise, lower, or sustain the Bureau of Revenue Services' determination of the municipality's achieved assessing standards and then, if such standards are inadequate, order the municipality to take the corrective steps the State Board of Property Tax Review deems necessary.

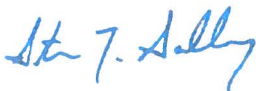
Any party aggrieved by the decision of the State Board of Property Tax Review may appeal pursuant to Rule 80B of the Maine Rules of Civil Procedure.

In the event a municipality's appeal to the Superior or Supreme Judicial Court results in a lowering of the municipality's state valuation, the Treasurer of State will reimburse the municipality for the money lost due to the use by the state of the incorrect state valuation.

The mailing address of the State Board of Property Tax Review is: **State Board of Property Tax Review, 49 State House Station Augusta, ME 04333.**

Any questions concerning the proposed 2020 state valuation may be directed to the Property Tax Division at 624-5600.

Very truly yours,



Steven J. Salley,  
Supervisor, Municipal Services  
Property Tax Division

SS:np  
Enclosure

**HANCOCK COUNTY****MAINE REVENUE SERVICES  
PROPERTY TAX DIVISION****PROPOSED 2020 STATE VALUATION**

<b>MUNICIPALITY</b>	<b>STATE VALUATION</b>
AMHERST	\$23,750,000
AURORA	\$19,900,000
BAR HARBOR	\$1,713,050,000
BLUE HILL	\$775,050,000
BROOKLIN	\$363,100,000
BROOKSVILLE	\$426,600,000
BUCKSPORT	\$444,050,000
CASTINE	\$274,650,000
CRANBERRY ISLES	\$184,750,000
DEDHAM	\$270,050,000
DEER ISLE	\$531,800,000
EASTBROOK	\$78,800,000
ELLSWORTH	\$1,126,200,000
FRANKLIN	\$186,250,000
FRENCHBORO	\$13,350,000
GOULDSBORO	\$437,350,000
GREAT POND	\$27,700,000
HANCOCK	\$382,900,000
LAMOINE	\$278,600,000
MARIAVILLE	\$73,200,000
MOUNT DESERT	\$2,171,250,000
ORLAND	\$250,600,000
OSBORN	\$15,050,000
OTIS	\$173,500,000
PENOBSCOT	\$205,900,000
SEDGWICK	\$221,200,000
SORRENTO	\$111,300,000
SOUTHWEST HARBOR	\$665,100,000
STONINGTON	\$294,700,000
SULLIVAN	\$196,100,000
SURRY	\$357,200,000
SWAN'S ISLAND	\$160,350,000
TREMONT	\$530,850,000
TRENTON	\$333,850,000
VERONA ISLAND	\$57,350,000
WALTHAM	\$32,550,000
WINTER HARBOR	\$192,200,000
<b>TOTAL</b>	<b>\$13,600,150,000</b>



## COMMISSIONERS REGULAR MEETING

Learn more about **HANCOCK COUNTY** by visiting

[www.co.hancock.me.us](http://www.co.hancock.me.us)

**Audio recordings of the meeting are available upon request**

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Blasi at 8:30 a.m. on **Tuesday September 3, 2019** in the conference room of the County courthouse located in Ellsworth, ME with Commissioners Clark and Wombacher in attendance.

### Bid opening- 2019 Nicatous Parking Lot Expansion Project bid in T3ND

Two bids were submitted; the results are as follows:

Wellman Paving: \$211,524.80

RF Jordan & Sons Construction: \$64,000

### Bid opening- Snow Removal bid for Route 193 in T22MD and Back Road in T28MD

There were no bids submitted for this item.

### Adjustments to agenda:

**MOTION: add item 5 (c) Shellfish Program discussion (Clark/Blasi 3-0, motion passed)**

### Approval of minutes:

**MOTION: Approve the minutes of the August 20, 2019 Commissioners' Special Meeting (Clark/Blasi 3-0, motion passed)**

### UT:

Monthly Report- UT Supervisor Millard Billings reported he had spoken with the Nature Conservancy regarding maintenance to the Narraguagus Road. Commissioner Clark suggested a discussion on using county equipment on non-county owned roads. Billings said this trail is being offered for ATV use in the UT; it is privately owned but open to the public for public use. The commission agreed that Supervisor Billings would keep the commission informed on a case-by-case basis when he thought it would be appropriate to use county equipment on non-county roads.

As no snow removal bids were submitted the commission agreed to have UT Supervisor Billings contact the contractor the county engaged last year and determine whether he would continue.

UT Supervisor Billings recommended approving the low bidder for the Nicatous parking lot renovation.

**MOTION: Award the contract to RF Jordan in the amount of \$64,000 for the Nicatous parking lot renovation project (Clark/Wombacher 3-0, motion passed)**

### Airport:

Monthly Report- Airport Manager Madeira reported on changes to the 7 year Capital Improvement Plan. The plan is a work in progress and it is highly dependent on FAA entitlements, determined by enplanements. The Crack Seal and Airfield Remarking project is

scheduled to start today. The airport is up 44% from last year in enplanements. Manager Madeira is confident we will reach 10,000 in 2019. The final repair bill for the Case Loader is \$3,643.29; Manager Madeira expects this will overdraw the Heavy Equipment Maintenance account. Regarding the Caruso Drive realignment project Madeira reported that the State communicated to him that in order for the state to commit to funding, the rest of the funding needs to be determined. Commissioner Clark said he did not see the need to spend that kind of money for an issue that is not critical. Commissioner Wombacher said he was not willing to commit at this point. Airport Manager Madeira explained the issue with collecting excise tax from GenAir, Inc. Commissioner Clark suggested Madeira file civil action without an attorney. Commissioner Wombacher said he agreed with pursuing the matter in small claims court.

**MOTION: Request approval to hire Matthew Branco of Surry, Maine at step 8A as an Airport Rescue Firefighter/Airport Maintenance Worker, effective September 14, 2019 (Clark/Wombacher 3-0, motion passed)**

Treasurer:

**MOTION: approve the warrants as shown on the Treasurer's memo to the commission (Blasi/Wombacher 3-0, motion passed)**

The Treasurer's memo listed the following:

August GF, Airport, and Jail Payroll Warrants #19-30, #19-31, #19-32, #19-33 and 19-34 in the aggregate amount of \$435,855.42;

August GF, Airport, and Jail Expense Warrants #19-58, #19-59, #19-60, #19-61, #19-62, #19-63, in the aggregate amount of \$729,993.03;

August UT Payroll Warrants #20-04, #20-05, #20-06, #20-07, and #20-08 in the aggregate of \$1,523.53;

August UT Expense Warrants #20-02 and #20-03 in the aggregate of \$22,555.43

**MOTION: approve the Meritain expenditures in the Health Insurance Account in the amount of \$ 103,419.98 (Clark/Wombacher 3-0, motion passed)**

Sheriff:

Open Door Update- Sheriff Kane reported that they were still working on securing licensing but he is pleased with the progress.

Cruiser purchase approval-

**MOTION: Sheriff be authorized to purchase from Darling's Chevrolet a 2019 pickup in the amount of \$19,316 to be taken from account G1-3014-60, recognizing the bid that was submitted to the County by Darling's Chevrolet on August 20, 2019 (Clark/Blasi 3-0, motion passed)**

Shellfish program- Commissioner Clark said he has been in conversation with the Sheriff's Department about supervising the shellfish warden. They will get together the details involved in the Sheriff's Department supervising and the enforcement component of the Shellfish program. The commission agreed to set this up as a separate department- a non-budgeted item. The



commission agreed that Commissioner Clark would meet periodically with the Sheriff regarding the development of this program.

Jail:

The commission reviewed the County Jail Community Corrections Annual Expenditure Report for the contract period of July 1, 2018-June 30, 2019.

**MOTION: Chairman be authorized to sign the FY19 County Jail Community Corrections report (Clark/Wombacher 3-0, motion passed)**

**MOTION: Chair be authorized to sign the service agreement between Aroostook Mental Health Services and Hancock County (Clark/Wombacher 3-0, motion passed)**

Medical Assisted Treatment update- this contract has not arrived; JA Richardson expects this to be ready for the next meeting.

RCC:

RCC Director Conary updated the commission with the monthly report.

**MOTION: Accept the resignation of full time RCC Dispatcher Brandon Eugley, effective September 6, 2019 and approve him as part time as of September 7, 2019 at step 9A (Blasi/Wombacher 3-0, motion passed)**

Break 10:00 am-10:10 am

Budget Workshop

Third Party Donations (17)

EMDC- requested amount \$9,500

Commissioner Clark thanked EMDC for not requesting to increase last year's funding and said he did not have a problem supporting EMDC with the present funding. Lee Umphrey, CEO of EMDC, addressed the commission regarding the budget request. He explained how EMDC provides services to the County, including workforce development and economic business development. Umphrey said they were negotiating with the State about hiring a full time planner for 12 months.

HCPC- requested amount \$16,400

Treasurer Ray Jones said they were asking for the same amount as last year. He reported the forensic audit is currently underway. Jones said the board is meeting on a monthly basis, and they have no outstanding obligations beyond regular bills. At this point HCPC is asking only for a commitment to money in the budget; once they know where they are going they will ask for disbursement. Commissioner Blasi asked for a financial statement; Jones said he did not have one but could provide the amount in the checkbook. Commissioner Clark said he sympathized; he suggested not funding anything for HCPC for 2020 but to monitor their progress and if the organization was able to get up and running, then look at community benefit funds. The commission agreed.



**Soil/Water Conservation District – requested amount \$25,000**

The request is a \$10,000 increase over the 2019 amount. Zach Steele said they have been in conversation about sharing administrative support with HCPC, depending on how HCPC progresses. Commissioner Blasi proposed using the money that had been considered for HCPC to fund this request. Commissioner Wombacher recommended funding this at \$25,000. Commissioner Blasi agreed. Commissioner Clark said the understanding is that this increase is a one-year request and if Soil/Water requested the same funding in the future, they would need to make a case for that.

**A Climate to Thrive- requested amount \$5,000**

This is a new request. Kevin Buck, Vice-Chairman for A Climate to Thrive Board of Directors, said the main goal of the organization is to promote energy independence. Projects they are hoping to address for the county include recycling projects, municipal solid waste, solar projects, and education regarding sea-level rise. Commissioner Blasi recommended approving the funding request of \$5,000. Commissioner Wombacher said in order to better understand, he would like to see letters of recommendation showing what their role has been in different projects.

**Special Children's Friends- requested amount \$5,300**

Executive Director Linda Henderson explained Special Children's Friends is a preschool program for children with special needs. Most of their funding comes from MaineCare, supplemented by donations. In this county, only Kids Peace provides similar services. Henderson said they have reached the maximum number of children they are licensed to provide for.

**Reparations Board- requested amount \$25,000**

Leslie Ross, representing the Reparation Board, said they have grown significantly and anticipated further growth. She explained that this year they have served 146 people to date. Ross stated that the Board is now handling adult referrals. Ross said the DOC is pulling back some of their funding and is encouraging counties to take on more. Commissioner Blasi said he did not hear a reason not to increase the funding amount. Commissioner Clark expressed frustration with the state encouraging or mandating these kinds of programs locally yet are backing out of the funding.

**University of Maine Extension – requested amount \$73,200**

Commissioner Blasi said he would like to start at \$50,000 and see where the conversation goes. Greg Veilleux, President of Hancock County Extension Association, said a reduction as dramatic as that would have an impact on staffing. Commissioner Clark said he could not support such a dramatic decrease. He suggested leaving the amount in the budget for the time being and look at the total budget. Commissioner Wombacher agreed.

**Next Step- requested amount \$8,930**

This requesting is for the same amount. Commissioners Clark and Blasi said they would both support this request.

**HC Volunteer Firefighters' Association- requested amount \$44,500**

Commissioner Clark said this organization had his full support for this request.

The commission agreed not to add Ellsworth Public Library to the budget.

Lunch 11:40 pm- 12:00 pm

Maintenance:

Facilities Director Dennis Walls updated the commission with the monthly report. The contractor is working on pricing for the RCC Expansion project.

**MOTION: Administratively remove part time janitor James Stuart (Clark/Wombacher 3-0, motion passed)**

Bull Hill- the new generator has been installed. This generator is not designed for running long term. Walls has attempted to get three quotes for solar, but has only been able to get two. He suggested accepting the lower of the two quotes and contracting with electrician Ron Bishop.

**MOTION: Contract with Ron Bishop of Franklin for the purchase of a solar system for Bull Hill for a price not to exceed \$15,000; funding will come from the Bull Hill TIF (Clark/Blasi 3-0, motion passed)**

The commission agreed to donate the old generator to the Woodbine Cemetery.

EMA (02)

Revenues: \$119,794

Expenditures \$ 225,853

Commissioner Clark suggested changing the health insurance expense line to \$47,000; this would eliminate the Revenue Line 900 Reserve Transfer of \$3,500.

County Administrator:

Patrol Union Contract- The commission agreed that they wanted to begin the process with a proposal from the union.

Brooks vs. Cranberry Isles- Update / Discussion on Hearing Date- CA Adkins said it was communicated to him that a proposal would develop within the next couple of weeks. The commission agreed that they would discuss next steps depending on the action taken.

Commissioners (04)

Revenues- \$0

Expenditures- \$291,301

Commissioner Blasi suggested adding Orthoimagery to this department. CA Adkins suggested funding it through a reserve account. \$6,500 was added to line 70-200 Technology, and a reserve account will be set up for incremental budgeting. Orthoimagery is budgeted for a payment every 5 years. There was some discussion on line 01-103 County Administrator. Commissioner Blasi stated he wanted to cap the County Administrator's salary at \$85,000 and consider a US Department of Labor Urban Index COLA on that amount. The commission



agreed to discuss the County Administrator's contract when preparing the budget, as opposed to after. Line 30-210 MMA/MCCA dues was increased to \$15,000.

Probate (08)

Revenues- \$157,500

Line 120 Surcharge transfer was increased to \$2,000.

Expenditures- \$224,066

Registrar Coughlin agreed to reduce Line 07-100 Travel and Line 07-600 Train/Reg. by \$500 each. Line 30-110 Legal Fees was changed to \$9,500. Line 30-204 Publications was reduced to \$11,000.

Health Insurance (20)

Revenues \$150,445

Expenditures \$1,000,512

This amount is a 12.62% decrease from the year before. The commission discussed transfers to reduce taxation.

The commission reviewed the Maintenance / Buildings and Grounds Capital plan.

Reserves (30)

Revenues- \$85,000

There were no changes made to Reserves.

Break 1:56 pm- 2:06 pm

The commission agreed to act on Department 17 Third Party Donations; after discussion, they agreed to the following:

Eastern Maine Development Corp \$9,000

Special Children's Friends \$5,300

Reparations Board \$15,000

University of Maine Extension \$60,000

Soil / Water Conservation District \$25,000

Next Step \$8,930

HCPC \$0

Hancock County Volunteer Firefighters Assoc. \$44,500

**MOTION: Fund Department 17 as shown on the monitor on the afternoon of September 3, 2019 at 2:30 p.m. in the amount of \$170,230 (Blasi/Wombacher 3-0, motion passed)**

The organizations and amounts listed above represent what the monitor showed.

The commission agreed to hold the next budget meeting on September 12.

The commission discussed funding the RCC Expansion project. They considered the prospect of a tax anticipation note (TAN). They also considered using Community Benefits to repay part of that.

**MOTION: to adjourn 2:49 pm (Clark/Blasi 3-0, motion passed)**

Respectfully submitted,

Rebekah Knowlton  
Deputy County Administrator



# UNFINISHED BUSINESS



The Town of Mount Desert would like to



Congratulate the Class of 2020

Here's to your future,  
give it nothing but your best!



**MOUNT DESERT POLICE DEPARTMENT  
BAR HARBOR POLICE DEPARTMENT**

**James K. Willis, Chief of Police**



**BHPD**

37 Firefly Lane

Bar Harbor, Maine 04609

Tel: 207-288-3391

[jwillis@barharbormaine.gov](mailto:jwillis@barharbormaine.gov)

**MDPD**

21 Sea Street, PO Box 248

NE Harbor, ME 04662

Tel: 207-276-5111

[jwillis@mdpolice.org](mailto:jwillis@mdpolice.org)

**Memorandum**

**To: Town Manager Lunt**

**From: Chief Willis**

**Subject: Follow up on Island Explorer Inquiry**

**Date: September 30, 2019**

At the September 3, 2019 Board of Selectmen meeting citizens voiced concerns over the larger Island Explorer buses being used in the area. Of particular concern is that they buses can't use the Seal Harbor Beach parking lot and make their turn around the fountain to reverse direction. The topic was referred to the Police Department.

Lt. David Kerns contacted Larry Taylor of the Seal Harbor VIS and also observed the buses operating in the area. He also contacted the operation manager for the Island Explorer system who brought a bus to Seal Harbor to try various options. We've also checked our records and did not find any accident reports or complaints (other than this one), related to this issue.

I've discussed this issue with Public Works Director Tony Smith and he said he could ask the engineers working on the Peabody Drive study to incorporate this issue into their work, but added there is no readily available space for a bus stop near the beach.

In summary, there is no clear and apparent solution to the busses going around the fountain, but management at Island Explorer is open to suggestions and their Director, Paul Murphy will attend the meeting to discuss with us.



**MOUNT DESERT POLICE DEPARTMENT  
BAR HARBOR POLICE DEPARTMENT**  
James K. Willis, Chief of Police



BHPD  
37 Firefly Lane  
Bar Harbor, Maine 04609  
Tel: 207-288-3391  
[jwillis@barharbormaine.gov](mailto:jwillis@barharbormaine.gov)

MDPD  
21 Sea Street, PO Box 248  
NE Harbor, ME 04662  
Tel: 207-276-5111  
[jwillis@mdpolice.org](mailto:jwillis@mdpolice.org)

Memorandum

To: Town Manager Lunt  
From: Chief Willis  
Subject: Follow up on stop sign inquiry  
Date: September 30, 2019

At the September 3, 2019 Board of Selectmen meeting a citizen inquired about making the three way intersection of Manchester Road-Sargeant Drive-Milbrook Road a three-way stop in the interest of safety. The topic was referred to the Police Department.

Currently there is a stop sign on Manchester Road at the intersection with Sargeant Drive and Milbrook Road and this is consistent with the existing language in our current traffic ordinance.

We usually rely on crash report data and history of complaints made about areas of concern from our records management system. We've researched our records for the past several years and did not find any information relating to accidents or complaints about this intersection. Another source of data can be from our speed trailers; we've not yet collected any from this area and have plans to do so in the future.



# NEW BUSINESS

## ***Town of Mount Desert***

John LeMoine, Harbormaster  
40 Harbor Drive, P.O. Box 237  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5737 Fax 207-276-5741  
E-mail Address [harbormaster@mtdesert.org](mailto:harbormaster@mtdesert.org)  
Web Address [www.mtdesert.org](http://www.mtdesert.org)

September 17, 2019

### **MEMO**

To: Board of Selectmen and Durlin Lunt, Town Manager

From: John Lemoine, Harbormaster

Ref: Northeast Power cable replacement

I am requesting authorization to go outside the normal CIP and purchasing guidelines to replace a 425' faulty power cable and pedestal. MCM Electric was only able to find one available spool of cable. Waiting until the October 7 meeting for approval would put its availability at risk. I am asking for the Board of Selectmen for release and expenditure of \$19,650.00 from Northeast Harbor CIP line Acct. # 6410100-24680 that has a balance of \$148,772.22 to MCM Electric for the purchase and installation.

I thank you in advance for your consideration of this request and will be available for and questions the Board of Selectmen may have.

Thank you,

John Lemoine  
Harbormaster



## Town Clerk

---

**From:** Tony Smith  
**Sent:** Monday, September 30, 2019 1:22 PM  
**To:** Kim Keene  
**Cc:** Durlin Lunt; Town Clerk  
**Subject:** Driftwood Sewer Piggyback

Kim:

Thank you for the information from Matthew Hornberger dated September 23, 2019 related to his request to piggyback one private sanitary sewer (PSS) onto another at 16 Sargeant Drive.

Based on the information provided, I recommend approval of their request for piggybacking a new PSS service from an existing storage building to the properties existing primary PSS line.

Please include this e-mail with the packet of information you intend to provide to the Board of Selectmen. Thank you.

Tony Smith, Public Works Director  
Chairman, Acadia Disposal District  
Town of Mount Desert  
P.O. Box 248  
Northeast Harbor, ME 04662  
Te. 207-276-5743  
[director@mtdesert.org](mailto:director@mtdesert.org)  
God Bless America

September 23, 2019

Board of Selectmen  
Town of Mount Desert  
PO Box 248  
Northeast Harbor, Maine 04662



Re: Request for Waiver from the Board of Selectmen for the Town of Mount Desert in  
Accordance with Section 4.01

To the Board of Selectmen for the Town of Mount Desert:

I am the agent for 16 Sargeant Drive, LLC. Please see the attached Letter of Authorization.

We are requesting a waiver from the Board of Selectmen of the requirement that a separate and independent building sewer shall be provided for every principal building. Currently existing on this parcel is a storage shed. We are hoping to be able to add a small bathroom to the storage shed to be utilized by the various workers who frequent the property. There is already an existing sewer line which crosses our property and ties directly into the town sewer. I am attaching the documents that show that the existing sewer line has the capacity to accept the additional sewage from the proposed bathroom. I am also enclosing a copy of the application for a building permit which provides greater specifics. Further, I am attaching a site plan prepared by Thomas Saucier, engineer, that shows the exact location of the proposed tie in to the existing sewer line which crosses our property. By tying into this sewer line, no new direct connection to the town sewer would be needed and, it would not require any type of entry onto the town right of way.

We are requesting that the Board of Selectmen consider this matter at its next meeting.

I am forwarding a copy of this letter and all documents to Kim Keene as well so she can share it with appropriate town officials. If there is any additional information I can provide you with, please let me know.

Thank you.

Very truly yours,



Matthew Hornberger

Per Section 7.4.2 of the Land Use Zoning Ordinance for the Town of Mount Desert **"Signature"** states the following: All applications shall be signed by an owner of the property or individual who can show evidence of right, title or interest in the property, or the owner's legal agent, representative, tenant or contractor of the owner with authorization from the owner to apply for a permit hereunder, certifying that the information on it is complete and accurate. If the person signing the application is not the owner or lessee of the property, then that person shall submit a letter of authorization from the owner or lessee.

### LETTER OF AUTHORIZATION

I, JOSEPH BUNTING, PRESIDENT, 16 SARGEANT DRIVE LLC

property owner(s) of Tax Map 005, Lot 044 - 001

do hereby authorize, MATTHEW HORNBERGER

to act as my agent in obtaining any and all permits for activities for  
the above referenced property.

Date 19 AUG 2019

Signature Joseph Bunting

**Town of Mount Desert**  
PO Box 248; Northeast Harbor, ME 04662  
LAND USE & BUILDING PERMIT APPLICATION

COMPLETE AND RETURN  
ALL COPIES TO THE  
CODE ENFORCEMENT  
DEPARTMENT

<b>I. LOCATION</b> NO. & STREET _____		MAP —LOT—SUB _____	
<b>II. TYPE OF IMPROVEMENT</b> <input type="checkbox"/> Renovation <input type="checkbox"/> New Building <input checked="" type="checkbox"/> Addition <input type="checkbox"/> Repairs <input type="checkbox"/> Moving <input type="checkbox"/> Fnd'n Only <input type="checkbox"/> Fence <input type="checkbox"/> Signage <input type="checkbox"/> Other		<div style="text-align: center;">N-S-E-W- SIDE OF THE STREET</div> <b>III. TOTAL COST OF IMPROVEMENTS (OMIT CENTS) \$</b> _____  <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <b>IV. PROPOSED USE -</b>  <b>RESIDENTIAL</b>  <input type="checkbox"/> One Family  <input type="checkbox"/> Garage  <input checked="" type="checkbox"/> Other (specify)  <u>Vendor Restroom</u> </div> <div style="width: 45%;"> <b>NONRESIDENTIAL</b>            Describe in detail            _____            _____            _____         </div> </div> <div style="text-align: center; margin-top: 10px;">           other Building on same lot _____         </div>	
<b>V. DETAILS OF NEW WORK</b>			
<b>TYPE OF WATER SUPPLY</b> <input type="checkbox"/> Public <input checked="" type="checkbox"/> Individual (Well, etc.) <input type="checkbox"/> None		<b>TYPE OF SEWAGE DISPOSAL</b> <input checked="" type="checkbox"/> Public Town Sewer Permit # _____ <input type="checkbox"/> Private Soil Test Cert. # _____ <input type="checkbox"/> None DEP Licence <input type="checkbox"/>	
<b>HEATING FUEL</b> <input type="checkbox"/> Oil <input checked="" type="checkbox"/> Electric <input type="checkbox"/> Gas <input type="checkbox"/> Other <input type="checkbox"/> None		Dimensions of new building _____ of addition <u>10'x11'</u> No. Stories _____	
Foundation Type <input checked="" type="checkbox"/> Slab <input type="checkbox"/> Pilings <input type="checkbox"/> Frost Wall <input type="checkbox"/> Cellar Thickness _____		Type of Frame <input checked="" type="checkbox"/> Wood Style Roof- <u>Hip</u> Roofing- <u>Asphalt Shingles</u>	
If Garage <input type="checkbox"/> attached <input type="checkbox"/> separate No. of off street parking spaces _____		If Dwelling- _____ No. Rooms to be Finished _____ No. Baths _____ No. Bedrooms _____ Sq. Ft. Floor Area _____	
Fireplaces: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> # _____ Wood Stove: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> # _____		<b>General description of work -</b> <u>Addition of vendor restroom to Existing Building.</u>	
Detailed Construction Drawings submitted Yes <input type="checkbox"/> No <input type="checkbox"/>		<b>Stormwater Management Plan - Post-Project vs. Pre-Project (plan provided)</b>	
<b>VI. IDENTIFICATION</b>			
Owner	<u>16 Sargeant Dr, LLC</u>	Address <u>2200 Pennsylvania Ave SW Ste 800 W, DC</u>	Zip <u>20031</u> Tel. <u>202-828-0850</u>
Contractor			
Electrician	<u>MAC Electric</u>	<u>15 Sunn Lake Rd Belfast ME</u>	04915 207-338-4266
Architect			
Plumber	<u>NEOPH</u>	<u>110 Main Street NE Harbor</u>	04662 207-276-4222
<b>THE OWNER OF THIS BUILDING AND THE UNDERSIGNED AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE TOWN OF MOUNT DESERT</b>			
SIGNATURE OF APPLICANT / AGENT		Address _____ Date _____	
		<u>2200 Pennsylvania Ave SW Ste 800 W, DC 20031</u>	
Do Not Write in this Space			
Certificate of Occupancy Required <input type="checkbox"/> Yes <input type="checkbox"/> No			
Approved by--	Permit No.	Date Permit Issued	Permit Fee

# Site Design Associates

## Consulting Engineering and Land Planning

### 14 Sargeant Drive

### Sewer Service Capacity Calculations

Pumps off – elevation = 21.75 ft.

Elevation in to terminal manhole = 45.92 ft.

Static head =  $45.92 - 21.75 = 24.17$  ft.

Conservatively, excluding friction losses, max pumping rate = 50 gallons per minute (gpm) from pump curve

Length of 6 inch dia service = 135 ft.

Drop across 6 inch dia service =  $45.82 - 43.39 = 2.43$  ft.

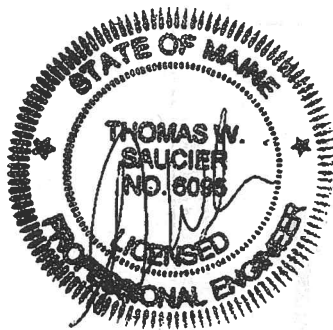
Slope of 6 inch dia service =  $2.43 / 135 = 0.018$  ft/ft

Based on Manning's formula capacity of 6 inch dia service @ 0.018 ft/ft = 0.98 cubic feet/second (cfs)=439 gpm)

Flow from new restroom < 5 gpm; use 5 gpm = 0.01 cfs

Total flow to 6 inch dia service =  $0.11 + 0.01 = 0.12$  cfs = 54 gpm.

0.12 cfs < 0.98 cfs so sufficient capacity is available



09-10-19



# UTILITY NOTES:

TOPOGRAPHIC SURVEY AND EXISTING UTILITY INFORMATION PROVIDED BY PUSCA AND DAY. CONTRACTOR IS RESPONSIBLE FOR FIELD VERIFICATION OF THE LOCATION OF EXISTING UTILITIES PRIOR TO CONSTRUCTION.

THE CONTRACTOR SHALL COORDINATE THE INSTALLATION OF NEW UTILITIES WITH THE OWNER.

CONTRACTOR SHALL EXCAVATE TEST PITS AT ALL POINTS WHERE PROPOSED UTILITIES ARE TO CROSS EXISTING UTILITIES. THIS INFORMATION SHALL BE PROVIDED TO THE OWNER'S REPRESENTATIVE PRIOR TO CONSTRUCTION.

PLACE 2 LAYERS OF 2" THICK RIGID INSULATION OVER TOP AND SIDES OF ALL SEWER AND WATER PIPE FOR FULL WIDTH OF TRENCH WHERE COVER IS LESS THAN 5'-0". INSULATION JOINTS SHALL BE STAGGERED.

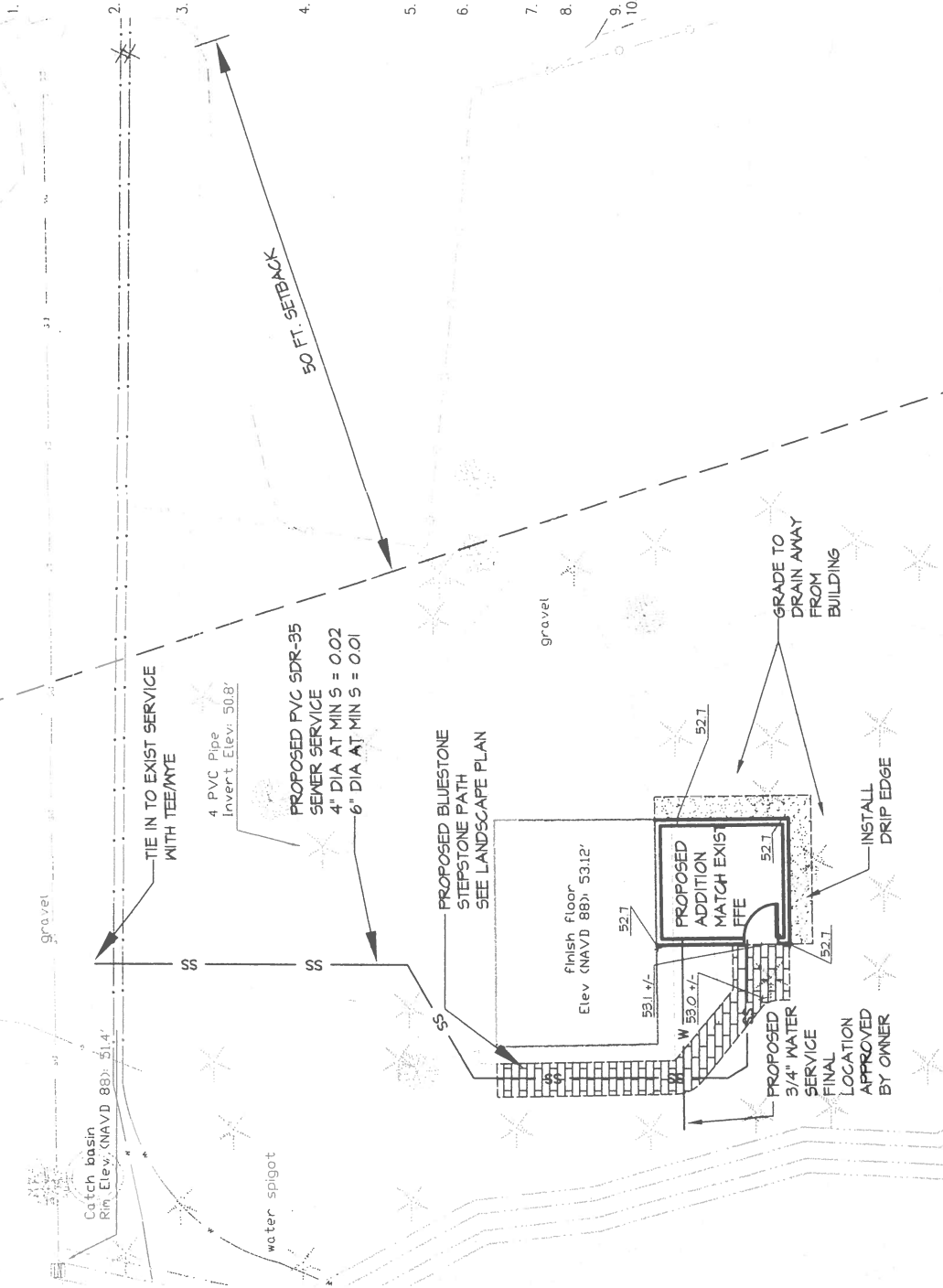
ALL GRAVITY SEWER PIPING TO BE 4" OR 6" DIA SDR-35 PVC, DEPENDING ON SLOPE.

INSTALL 3" DEPTH OF 1" CRUSHED STONE OVER WEED INHIBITING FABRIC IN AREAS SHOWN TO BE STONE.

WATER SERVICE TO BE CTS CLASS 200 PE.

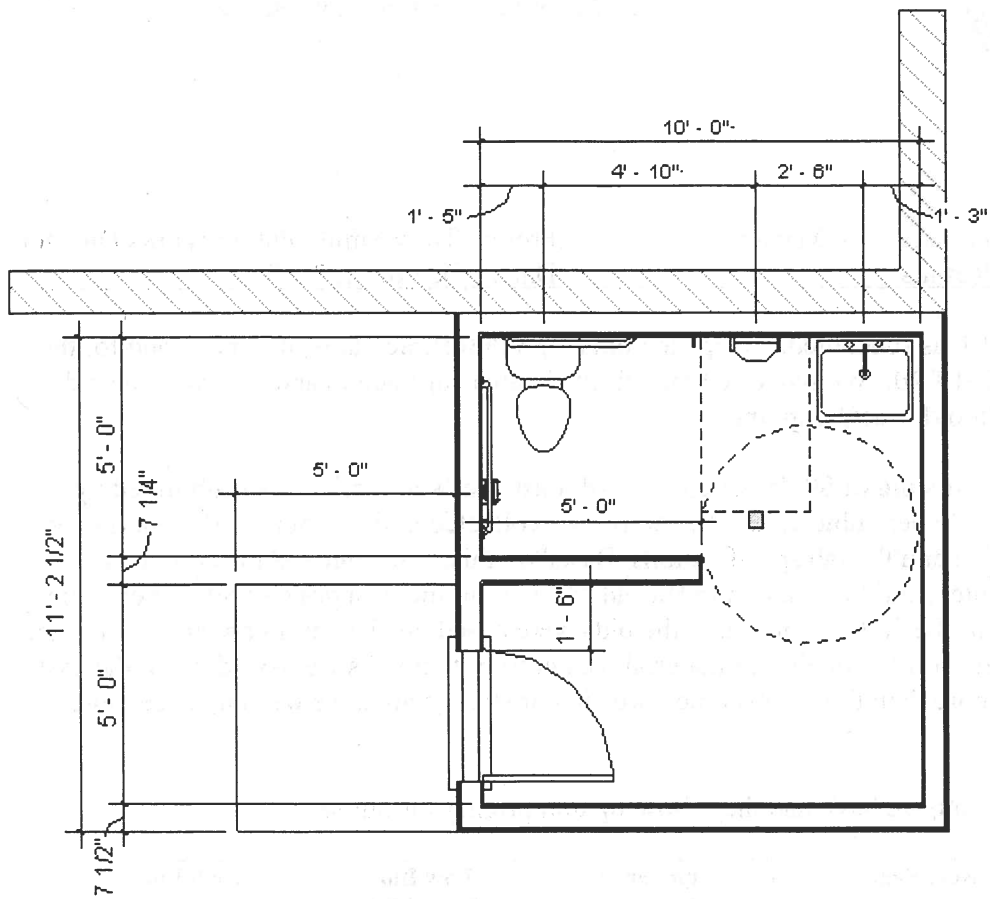
ELEVATIONS OF WATER AND SEWER SERVICES TO BE DETERMINED.

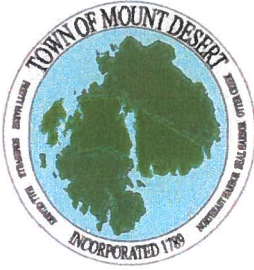
PROTECT EXISTING TREES. INSTALL CLEANOUTS AT SEWER BENDS, UNLESS DIRECTED OTHERWISE BY OWNER'S REPRESENTATIVE.



<b>Site Design Associates</b> Consulting Engineering & Land Planning Topsham, Maine 04086 Tel: (207) 549-4275 23 Whitney Way		DESIGN TWS DRAWN DEPT CHKD TWS	<b>BOATHOUSE VENDOR FACILITIES</b> DRIFTWOOD
DATE JUNE 2013 SCALE 1" = 10'		PROJ NO. DWG NO.	<b>SITE PLAN</b>
DRIFTWOOD		15-211-00 SK-1	REV.

THIS PLAN SHALL NOT BE MODIFIED WITHOUT WRITTEN PERMISSION FROM SITE DESIGN ASSOCIATES. ANY ALTERATIONS, OTHERWISE, SHALL BE AT THE USER'S SOLE RISK AND WITHOUT LIABILITY TO SITE DESIGN ASSOCIATES.





***Town of Mount Desert***  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5743 Fax 207-276-5742  
[www.mtdesert.org](http://www.mtdesert.org) [director@mtdesert.org](mailto:director@mtdesert.org)

## MEMO

To: Durlin Lunt, Jr., Town Manager  
Re: Sand Bid Results

From: Tony Smith, Public Works Director  
Date: October 1, 2019

On October 1, 2019, as scheduled, we opened bids for 3,000 cubic yards of winter sand for the winter season of 2019-20. We requested bids from six area contractors and received one bid, that being from Harold MacQuinn, Inc.

MacQuinn submitted a bid of \$9.75 per cubic yard. Last year's low price, also submitted by MacQuinn, was \$9.00 per cubic yard. The sample we collected at their source this year met both the visual inspection and the lab specifications. Based on this, I recommend the contract to supply us with winter sand be awarded to Harold MacQuinn, Inc. at a price of \$9.75 per cubic yard or, \$29,250 for the 3,000 cubic yards the bids were based on. This is a very good unit price for sand, particularly for the quality of material we get from them. As we have done in the past, if we can handle more than the 3,000 cubic yards in our storage area, we will purchase more from them.

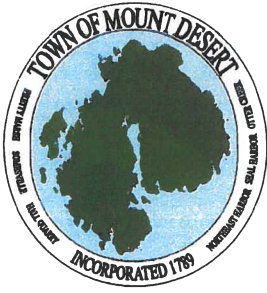
Over the last 14 years, we have had the following unit pricing for our sand:

Yr.	Fiscal Year	Number of Bidders <sup>1</sup>	Low Bid Price/CY <sup>2</sup>	High Bid Price/CY
1	FY-07	4	8.49	9.25
2	FY-08	4	8.55	9.25
3	FY-09	3	7.00	8.70
4	FY-10	3	6.44	8.55
5	FY-11	2	6.84	7.00
6	FY-12	2	6.80	8.50
7	FY-13	3	7.70	8.80
8	FY-14	2	7.44	9.00
9	FY-15	1	8.44	NA
10	FY-16	2	7.90	10.00
11	FY-17	2	9.20	11.00
12	FY-18	1	8.70	NA
13	FY-19	1	9.00	NA
14	FY-20	1	9.75	NA

<sup>1</sup>Responsive Bidders; <sup>2</sup> CY = cubic yards

Thank you.

C. Ben Jacobs, Highway Supt.



## ***Town of Mount Desert***

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5743 Fax 207-276-5742

[www.mtidesert.org](http://www.mtidesert.org) [director@mtidesert.org](mailto:director@mtidesert.org)

## **MEMO**

To: Durlin Lunt, Jr., Town Manager  
From: Tony Smith, Public Works Director  
Re: Main Street Improvements Project – Emera and CES Correspondence  
Date: October 3, 2019

---

Enclosed with this memo are copies of three letters, one of them a draft, and one rendering of a portion of Main Street, all being related to the referenced project. The first letter and the rendering are from Emera to CES; the second letter is CES' reply to the Emera letter and rendering; the third letter – the draft letter – is my recommendation as a response to Emera's request made in Item 4 on page 2 of their letter.

The rendering shows a view from the north end of Main Street to the south while looking up at the wires at the tail end of winter. What Emera intends to show in the rendering is the way the three-phase power lines have been moved out away from the buildings as we requested and how the same wires have been grouped together to enhance the look of Main Street. The groupings of the wires and their offset from the buildings is what I anticipated the way things would look. This is particularly so when other locations with similar designs were looked at based on Emera's recommendations that were made to us to visit. As you look further into the picture, and as we intended, one does not see any overhead wires crossing east to west. When people move further into Main Street from Route 198, the overhead wires servicing Summit Road are no longer in sight and an unobstructed view of Main Street is realized – the goal of the East Side Option.

This has been quite a process with Emera. We are making progress and anticipate things to fall into place rather quickly now.

In response to Emera's request:

- I recommend the enclosed draft letter be made final and that the Board of Selectmen authorize Town Manager Lunt to sign and return it to Emera by e-mail on October 8<sup>th</sup> with a hard copy to follow through the USPS.

Thank you.

C. Claire Woolfolk, Town Clerk

Enc.

August 28, 2019

Mr. Travis Noyes  
Engineering Division Director/Executive Vice President  
CES, Inc.

Travis:

Emera Maine needs to highlight a few important issues and seek formal town approval before moving to the next steps of the Northeast Harbor utility project.

We are sure this town project started with a set of goals that included desired visual quality of utilities in the downtown area. Functionality and cost were likely other key goals.

Through the course of the development process, a number of alternatives were evaluated, including varying levels of underground and overhead configurations. Now that plans are nearly final, and the town project team has selected an approach that combines overhead and underground configurations, Emera Maine needs to be assured that this design is fully understood and supported by town leadership and key stakeholders before proceeding. This review will ensure leaders are aware of the appearance, functionality and cost potential of the selected design.

Emera Maine understands that the primary visual impact of this project will include the appearance of new utility poles and overhead electrical lines, and we are not willing to build a product that would disappoint residents and business owners.

Emera Maine has commissioned the preparation of a visual simulation which we believe reasonably portrays the resulting look of the proposed facility design. We are sharing that simulation with you and expect it to be passed on to town leadership for review. As you will see, the potential new facilities are large and have a more industrial look than the current poles and wire.

In addition to the appearance of downtown utilities, the following issues must be clearly understood and agreed upon with the town to ensure project expectations are met.

- To construct the current design, easements will be required from private landowners for all poles, lines and guying that is proposed outside public road limits. The inability to secure these rights will stop the project or require a new design.
- The design chosen by the town is very restricted and will offer very limited potential for change, flexibility or expansion in the future.
- The cost estimate which the town is now working with is only an estimate, and Emera Maine is not guaranteeing that as the final cost.





PO Box 932 • Bangor, Maine • USA • 04402-0932

Given these concerns, Emera has the following requirements:

1. The visual simulation, and the additional three issues listed above, need to be shared broadly with town leadership.
2. We strongly recommend that the visual rendering also be shared with key downtown stakeholders.
3. If town leadership is concerned about the current design plan, Emera Maine stands fully ready to continue collaborative design work to find the best solution.
4. If the town decides to move forward with the current design, we will require a letter signed by the Town Manager stating support for: this design and the resulting visual appearance, an understanding of the limitations, and an understanding that the final cost could go up (Emera Maine will provide a cost update upon request).

Please let me know if you have any questions about this plan.

Sincerely,

Steve Sloan  
Manager, Transmission Development  
Emera Maine







October 3, 2019

Mr. Steve Sloan  
Manager of Transmission Development  
Emera Maine  
P. O. Box 932  
Bangor, ME 04402

**Re: Main Street Project – Emera Letter and Visual Simulation**

Dear Mr. Sloan:

Thank you for your letter dated August 28, 2019 and the visual simulation graphic related to the Village Improvement Project on Main Street currently under construction. We have shared this information with Tony Smith, Public Works Director and the Town's main point of contact for the project.

After several conversations with Tony regarding this letter we offer responses to your key points. We have provided the comment/concern stated by Emera in italics and our response after. Comments and concerns are shown as written and formatted in your letter. As you are aware, your letter utilized both bullets and numbers to identify each comment or concern, we maintained that formatting for this response.

- *To construct the current design, easements will be required from private landowners for all poles, lines and guying that is proposed outside public road limits. The inability to secure these rights will stop the project or require a new design.*

We do understand this. We do understand that it is Emera's responsibility to obtain permanent easements for their infrastructure. This has been known and understood since we undertook the design project in 2017. CES, Inc. (CES) has worked on obtaining temporary easements to allow for construction of improvements.

We have yet to receive a firm answer from Emera on maintenance/ownership of secondary services and how that relates to obtaining permanent easements. With the original project design of a complete underground system, it was clear that Emera would obtain rights complete back to the house service entrance. We have received varying answers from your staff since early winter 2018/2019 as the current design has taken shape as to the maintenance responsibilities for the secondary services. I sent an email to your attention (as well as to Dave Norman) on March 14, 2019 asking for clarity on this question. I did not receive an answer in writing and continued to ask this question through

our design review meetings that occurred through the spring and summer of 2019. We once again request clarification from Emera to this question.

- *The design chosen by the town is very restricted and will offer very limited potential for change, flexibility or expansion in the future.*

Through the initial design effort and the subsequent redesign phase, CES worked closely with Emera to develop a solution that would serve the needs of Main Street with the ability to accommodate as many competing factors as possible. In total, three options to the original design were prepared by us with assistance from Emera for consideration. These options were developed in the late summer and early fall of 2018. A public meeting was held at the Town Library in Northeast Harbor on October 11, 2018. This meeting was attended and led by Tony Smith from the Town, Al Soltys of Emera, and me representing CES. The goal of the meeting was for the three of us to present our original design and the three options that had been developed and provide answers to questions those in attendance might have had.

It should be noted that routing power from Tracy Road to many of the businesses along the west side of Main Street was considered in the options that were evaluated, and appeared to be a leading candidate for Emera as it appeared to serve your interests very well but had more drawbacks to the Town when compared to other viable options. We explained this to Al Soltys throughout the fall of 2018 as well as to you and Dave Norman during our meeting at your headquarters in Hampden on February 20, 2019. The Tracy Road option as conceived would negatively impact future beautification efforts that have been planned for that road in future phases of implementing the Downtown Plan. The main concern expressed by the Community was that this would push the visual issues from Main Street to Tracy Road. This would also include the need to obtain new easements to route services where they do not currently exist. This option was preferred by Emera as it provided additional operational flexibility for your system but was not as well received by the Community through a very involved public process, including the meeting of October 11<sup>th</sup> when the original design and the three options were discussed.

It was clear from that meeting the option desired by those in attendance was the design eventually selected referred to as the East Side Option that Emera, almost a year later, has now expressed concerns about. In response to the question presented to those in attendance by a member of the Board of Selectmen at the October 11<sup>th</sup> meeting, the East Side Option was selected by a show of hands and an accompanying resounding verbal response.

- *The cost estimate which the town is now working with is only an estimate, and Emera Maine is not guaranteeing that as the final cost.*

Emera provided us with a construction estimate for the original design which called for a complete buried system along Main Street. When three options to the original design

were identified, you provided us construction estimates for these as well for our use in evaluating the three options with you during the summer and fall of 2018.

As we discussed with you and Dave Norman during our meeting in February 2019, a main point of concern from the Town was that the estimate provided by Emera for the East Side Option was not in line with the expectation that was set and communicated both privately and publicly. The initial cost estimate provided by Emera (for items that Emera would construct) for the original design - complete undergrounding of the system along Main Street - was \$650,000. In accordance with Emera requirements, the Town promptly provided a check for 10-percent of your estimated construction costs or, \$65,000 to Emera in May 2018 immediately following the town meeting that approved the project and the funding for it. Your \$650,000 estimate was provided to our design team in January 2018.

We were told through the fall of 2018 by Emera staff that we would be “pleasantly surprised” with the savings that would be realized by implementing the East Side Option when compared to the fully undergrounded system. That expectation was set publicly by Emera at the October 11<sup>th</sup> meeting at the library in Northeast Harbor. This turned out to not be the case.

The most recent formal cost estimate that we have received from you is based on the initial design of the East Side Option and was provided to us on January 25, 2019. The estimate was slightly less than the full undergrounding of power at \$636,000. This was not considered a “pleasant surprise” by the Town.

Given the public nature of the project and the estimates that were shared, this has created a significant amount of concern from the perspective of the Town. You are aware of the frustration expressed by the Town based on our meeting with you and Dave Norman as well as feedback received from staff attending recent project team meetings with various members of Emera, the Town, and CES in attendance at all or some of the meetings.

CES has worked with Emera to refine the East Side Option design since we received the most recent cost estimate of \$636,000 in January 2019 described above. Before commencing construction, we anticipate receiving a final estimate more reflective of the final cost.

1. *The visual simulation, and the additional three issues listed above, need to be shared broadly with town leadership.*

The issues identified and listed above have been widely discussed throughout the entire planning and design process during the summer and fall of 2018 when the design options were considered, and the change was made by the Town from a complete underground system to the East Side Option. Furthermore, pictures of what the composite poles will look like with the standoff bracketing for the conduits on them were shared with the local design team, the general public, and the Board of Selectmen at a March 2019 Board of



Selectmen's meeting. Emera provided our design team with locations nearby the Town of Mount Desert where crab arm configurations for 3-phase power support had been used so we could all view this application prior to accepting it for use along Main Street. Recent work along Route 3 in Bar Harbor and new transmission main installed along Route 1 in Dedham were given as example locations for where the crab arms were utilized. These locations were shared with the design team at a committee meeting on November 26, 2018. Upon review and discussion of the materials, the general consensus of those in attendance at both of these meetings was to continue to proceed with the East Side Option. Your letter to me and with the accompanying visual simulation will be in the information provided to the Board of Selectmen at their meeting in October as described in Number 2 below.

2. *We strongly recommend that the visual rendering also be shared with key downtown stakeholders.*

In accordance with Town practice, members of the Board of Selectmen and department heads are provided with a "packet" of information by e-mail in advance of their meetings that they use to prepare for the meeting agenda items. The Board of Selectmen members are provided a hand delivered hard copy of the packet later in the day. After e-mailing the packet to the Board of Selectmen and department heads, it is then posted to the Town website. At the same time the posting to the website is made, members of the general public who have signed up to receive information posted to the website automatically receive an e-mailed copy of the packet, including the agenda and supporting information.

3. *If town leadership is concerned about the current design plan, Emera Maine stands fully ready to continue collaborative design work to find the best solution.*

As mentioned above, there was a very well documented process in the summer and fall of 2018 that lead to the Community, and the Board of Selectmen to select the option that was chosen. On October 15, 2018, the Board of Selectmen voted in favor of moving ahead with the East Side Option. We notified Emera the next day of this decision. We look forward to finalizing this process with Emera and moving the project to a successful completion for all parties.

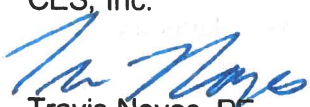
4. *If the town decides to move forward with the current design, we will require a letter signed by the Town Manager stating support for: this design and the resulting visual appearance, an understanding of the limitations, and an understanding that the final cost could go up (Emera Maine will provide a cost update upon request).*

It is our understanding the Board of Selectmen will authorize a letter to be signed by the Town Manager on behalf of the Town to be provided to Emera that addresses the points made by you in Number 4 above. We anticipate this letter being provided to you very shortly after the Board of Selectmen take action in October.

In summary, I trust the information provided to you by us in this letter addresses your concerns. I would, however, like to express my dismay at receiving your letter and attachment over six weeks after our July 11, 2019 meeting with Emera. Shortly before receiving your letter, CES was notified that you had stopped working on the project until the issues you raised in this letter were resolved. We were caught completely off guard by this action. CES has worked hard to be responsive to Emera's needs as they relate to this project. We have always responded to your concerns in a timely manner. We expect this of ourselves as does our client. We would appreciate the same level of responsiveness from you and others at Emera working with us as we move forward with the completion of this project.

If you have any questions concerning this letter, please feel free to contact me directly. Thank you.

Sincerely,  
CES, Inc.

A handwritten signature in blue ink, appearing to read "Travis Noyes", is written over the printed name.

Travis Noyes, PE  
Senior Project Manager

TEN/gdr  
cc: Tony Smith, Public Works Director



## ***Town of Mount Desert***

21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5743 Fax 207-276-5742  
[www.mtidesert.org](http://www.mtidesert.org) [director@mtidesert.org](mailto:director@mtidesert.org)

October 8, 2019

Mr. Steve Sloan  
Manager of Transmission Development  
Emera Maine  
P.O. Box 932  
Bangor, ME 04402-0932

**DRAFT**

Re: Northeast Harbor Main Street Improvements Project

Dear Mr. Sloan:

The Board of Selectmen's regularly scheduled meeting was held last evening. Your letter and rendering of Main Street sent to CES and their written response to you were discussed.

Please consider this letter the Town's response to you showing the support you requested for the project criteria you reference in Item 4 on page 2 of your letter to CES mentioned above. As you offered in this same Item 4 of your letter, CES will be requesting a project cost update on our behalf and for their use.

Thank you for taking the time to share your understanding of the project with us through CES. We look forward to moving the project forward to a successful conclusion for us all.

Sincerely,

Durlin Lunt, Jr., Town Manager

C. Tony Smith, Public Works Director

**DRAFT**



To: MRC Membership  
From: Michael Carroll, MRC Executive Director  
Date: September 30, 2019  
**RE: MRC Board of Directors Nomination Form**

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The Municipal Review Committee (MRC) is seeking nominations for election of three (3) Directors to serve on the MRC Board of Directors for three-year terms. Please find enclosed a nomination form for candidates to serve on the MRC Board of Directors. Candidates receiving the three highest numbers of votes in the upcoming election will fill three seats whose terms expire on December 31, 2019. The three-year terms of office will run from January 1, 2020 through December 31, 2022.

Eligible individuals must be an elected or appointed official, an employee, or legal resident of a Member Community. The MRC Bylaws limit the slate of candidates to the first nine nominations received. Nominees are placed on a slate of candidates for election by a vote of the MRC membership. MRC Board members are elected to serve the membership at large. Current MRC Board members whose terms expire are eligible to be nominated.

Please complete and return the enclosed form if your municipality wishes to nominate an individual for consideration of placement on the slate of candidates. The Board of Directors is a highly active decision and policy-making body for the organization that oversees the organization's mission and purpose through its relationship with the Coastal Resources of Maine facility in Hampden. If potential candidates have questions concerning the Board of Directors' duties, please contact a current member of the MRC Board of Directors or Michael Carroll Executive Director at (207) 664-1700).

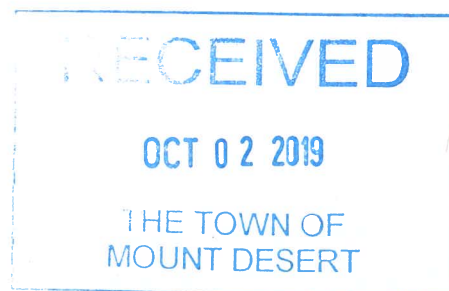
**The deadline for submitting a nomination form is October 18, 2019.** An annual election ballot with the final slate of candidates will be prepared and mailed to all MRC Members after the MRC Board of Directors meeting on October 23, 2019. At the Annual Membership meeting in December, the election results will be announced. The date of the Annual Membership meeting will be announced later.

Please contact Michael Carroll with any questions you may have on the nomination process, at (207) 664-1700 or [execdirector@mrcmaine.org](mailto:execdirector@mrcmaine.org).

Michael Carroll

Municipal Review Committee  
Executive Director

Enclosure



• 207-664-1700  
• info@mrcmaine.org  
• execdiretor@mrcmaine.org



20 Godfrey Drive ·  
Orono, Maine 04473 ·  
www.mrcmaine.org ·

**MUNICIPAL REVIEW COMMITTEE, INC.  
BOARD OF DIRECTORS NOMINATION FORM  
TERM JANUARY 01, 2020 to DECEMBER 31, 2022**

Submitted by MRC Member: \_\_\_\_\_ Date \_\_\_\_\_  
(Town/City/County/Regional Association)

Nominee Name: \_\_\_\_\_

Circle and list all that apply to Nominee for questions 1. through 3. below:

- 1 YES / NO – Legal Resident of MRC Member: \_\_\_\_\_
- 2 YES / NO - Elected or Appointed Official of MRC Member: \_\_\_\_\_
- 3 YES / NO – Employee of MRC Member: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_ Email: \_\_\_\_\_

- **Attach a five hundred word or less biography provided and signed by the nominee.**
- **The biography will need to be accompanied by Nomination Form via email.**

**REMINDER:** The final slate is limited to the first nine (9) nominations received

Please return this form by email on or before **October 18, 2019** to:  
execdiretor@mrcmaine.org





**MOUNT DESERT POLICE DEPARTMENT  
BAR HARBOR POLICE DEPARTMENT**  
James K. Willis, Chief of Police



BHPD  
37 Firefly Lane  
Bar Harbor, Maine 04609  
Tel: 207-288-3391  
[jwillis@barharbormaine.gov](mailto:jwillis@barharbormaine.gov)

MDPD  
21 Sea Street, PO Box 248  
NE Harbor, ME 04662  
Tel: 207-276-5111  
[jwillis@mdpolice.org](mailto:jwillis@mdpolice.org)

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Memorandum

To: Town Manager Lunt  
From: Chief Willis  
Subject: Inquiry from Southwest Harbor regarding overnight dispatching  
Date: September 30, 2019

On Friday 7/26/19 I received the attached email from the Southwest Harbor Town Manager. Southwest Harbor Police Chief Alan Brown and I have discussed the feasibility of Mount Desert providing overnight public safety dispatching for Southwest Harbor and we feel it is feasible.

Southwest Harbor's public safety departments would either be required to utilize different radio frequencies or purchase radio equipment to allow our dispatch to use their frequencies. Our initial discussions were around Southwest Harbor using different frequencies. Other technology based work relating to phone systems, cameras, and records management systems would need to be done as well.

Among the first questions to be addressed is whether or not the Town of Mount Desert wishes to offer this service and if so, how much the town would charge for it.

## Overnight Dispatch

Justin VanDongen <manager@southwestharbor.org>

Fri 7/26/2019 2:17 PM

To: manager@mtdesert.org <manager@mtdesert.org>

Cc: Alan Brown <abrown@swhpolicy.com>; tremont@roadrunner.com <tremont@roadrunner.com>; davidbuccello@mac.com <davidbuccello@mac.com>; James Willis <jwillis@mdpolice.org>; tremont.firedept@yahoo.com <tremont.firedept@yahoo.com>

Durlin Lunt and Chief Willis:

The Board of Selectmen for the Town of Southwest Harbor have authorized me to reach out to other dispatch centers for cooperation in overnight dispatch. After lengthy conversations with Chief Brown about the benefits and risks of not having 24-hour in-house dispatch, we would like to continue that conversation with the Town of Mount Desert. It is my understanding that both Chiefs have had at least preliminary discussions about this possibility. Here is a summary from our Chief of the services requested:

Based on my understanding, the suggestion was to start by looking at a partial dispatch consolidation.

The most logical agency to partner with would be the Mount Desert Police Department. The time that makes most sense is the overnight hours. 2300-0700 or Midnight to 0800 (Some combination)

Mount Desert would need the ability to receive calls coming into SWHPD – should not be an issue.

Mount Desert would need to be able to communicate with patrol officers as well as dispatch SWHFD, TMFD and the Ambulance.

The logical frequency is MDI LE and MDI Fire, though as I have previously mentioned they made some changes which have affected reception on this side of the island. The Tremont Fire Chief has expressed little interest in the MDI Fire frequency.

I expect there may be a work around on the communications.

The two items that I would like to discuss are the status of our agreements with Tremont and the Ambulance Service if we utilize overnight dispatch out of Mount Desert and the cost that Mount Desert would charge for this service. We have budgeted monies for upgrades to our communication systems that could also be utilized to assist in this change. I hope that we could have a meeting to discuss the cost of such a service and the implications on our subcontracted dispatch. Let me know how we can move forward.

Justin VanDongen

Town Manager

Southwest Harbor, Maine



**MOUNT DESERT POLICE DEPARTMENT  
BAR HARBOR POLICE DEPARTMENT**

**James K. Willis, Chief of Police**



**BHPD**

37 Firefly Lane  
Bar Harbor, Maine 04609  
Tel: 207-288-3391

[jwillis@barharbormaine.gov](mailto:jwillis@barharbormaine.gov)

**MDPD**

21 Sea Street, PO Box 248  
NE Harbor, ME 04662  
Tel: 207-276-5111

[jwillis@mdpolice.org](mailto:jwillis@mdpolice.org)

Date: October 03, 2018

To: Town Manager Cornell Knight, Town Manager Durlin Lunt

From: Chief James Willis

Subject: Update on Shared Chief of Police Goals

The Police Chief Sharing Agreement between Mount Desert and Bar Harbor has been in place for nearly six years. During that time, through the various agreements, I've been asked to work on a series of goals. The goals share a common theme of enhancing the delivery of policing services to our communities by integrating the two police departments so they operate as one.

Our agencies share an Administrative Assistant who works with each towns Finance and Human Resources Departments to process mutual aid billing, accounts payable, invoicing, employee onboarding / off boarding, and payroll. She also assists with annual mandatory regulatory reporting, fulfills requests for police reports from insurance companies, child protective agencies, and other private and public entities along with a variety of other administrative tasks. Her desk is at the Police Department in Mount Desert when needed, she works in Bar Harbor PD.

Our agencies now operate under a singular records management identity, share one ORI through the NCIC and court environments, jointly report UCR/NIBRS crime data and routinely share equipment and manpower. Our Officers are all sworn as Law Enforcement Officers in each community. We have established formal mutual aid agreements and memorandums of understanding joint law enforcement assistance with the Hancock County Sheriff's Department, Southwest Harbor Police Department and Acadia National Park.

Our Law Enforcement radio communications are consolidated on to one radio frequency which was provided to us from the National Park Service. A similar frequency for Fire and EMS is operational and work is underway to use that as the primary frequency for both town's Fire and EMS services. Local public safety frequencies remain operational and will continue to be available for back up and use during busy times.

Our dispatch offices are connected to each other by radio, redundant telephone systems and secure records management systems. Each dispatch office can answer the phone for the other during busy times and enter relevant data "live" into our records management system in a seamless integrated way.

Both agencies follow the same integrated policy and procedure manual that is managed with a shared software product called PowerDMS. We are in the process of preparing for participation in the Maine Law Enforcement Accreditation program which is designed to ensure that participating agencies are following the recommended basic business practices needed to address the most critical tasks of law enforcement in Maine. We use a software product called "DHQ" for our unified digital roll call, work scheduling, shift pass on documents and internal information sharing.

All Police Officers from each department work through a combined singular schedule, their wages and benefits are administered by the Officers hiring agency. The combined schedule allows for better patrol coverage through our established patrol zones, supervisors on duty from 7:00 AM until 2:00 AM and affords our officers more desirable work schedules and increased opportunity for taking time off. Some of our full time dispatchers are cross trained so they can work at either dispatch office and our part time employees are all cross trained for both departments. During 2018 and 2019 we shared parking enforcement staff between the agencies.

A particularly helpful benefit from our combined agencies has been with keeping shifts filled during times of extended sick leaves, family medical leaves, resignations and other unexpected events. Over the past few years each PD has experienced events that would have made it extremely difficult to maintain coverage for patrol and or dispatch. Because we can call on staff from both PD's during these events, we've been able to maintain our minimum coverages in both towns at all times.

A similar benefit we appreciate is the ability to use each PD's cruisers. It can be problematic when either PD has more than one car off line due to maintenance, an accident or sending someone away for training and during our annual purchase process when cruiser equipment is uninstalled and reinstalled. By having each PD's fleet available it ensures we have enough cars for our Officers.

Below is a summary listing of the goals from the various agreements that have guided our work;

### **Chief Sharing Annual Goals**

#### **Current Year (Jan. 1, 2019 – Dec. 31, 2019)**

- Continue records management software integration
- Study the feasibility of dispatch consolidation between two communities
- Continue progress regarding radio frequency/channel consolidation for public safety dispatching
- Study the feasibility of facility consolidation
- Improve efficiencies between the departments and the two communities
- Assess and work toward the goals and purposes of the Interlocal Agreement between the parties by developing plans for system implementation and addressing employee needs.

**NOTE -** (This goal is no longer valid as the Interlocal Agreement was not implemented)

**Year 5 - 2 yr agreement (Jan. 1, 2017 – Dec. 31, 2018)**

- Eventual goal of unified PD
- Radio Frequency / channel consolidation for public safety dispatching
- Study Facility consolidation
- Improve Departments' Efficiencies

**Year 4 (Jan. 1, 2016-Dec. 31, 2016)**

- Common records management software
- Shared software product for integrated policy management, community policing abilities, digital roll call, cruiser checklists, work schedules, etc.
- Wireless connectivity between departments
- Phone system interoperability / redundancy
- Facility integration - reduce duplications where appropriate, ie. Evidence rooms, paper filing systems, etc.
- Acclimate pay weeks and pay rates between departments
- Define shared supervisor's areas of responsibilities ie. Investigations, court, fleet, policies, traffic, etc.
- Improve departments' efficiencies

**Year 3 (Jan. 1, 2015 – Dec. 31, 2015)**

- Establish 2<sup>nd</sup> in command to manage department in Chief's absence in both departments by January 31, 2015
- Develop Administrative Assistant's position for both departments by Jan. 31, 2015; costs to be shared between Mt. Desert and Bar Harbor in same proportion as the Chief's costs.
- Study the need for and identify the role of Part-time staff in both departments and make recommendations to town managers as needed.
- Revise and update the mission statements of both departments to develop common operating goals
- Revise and update the Policies and Procedures for both departments in such a way as to develop common operations
- Review the LE mutual aid agreements affecting each community, making recommendations for updates and revisions as needed.

**Year 2 (July 1, 2014 – Dec. 31, 2014)**

None

**Year 1 (Nov. 2013 – June 30, 2014)**

None



# **TREASURER'S WARRANTS**

Warrants for BOS Agenda:

BOS Agenda:

10/07/19

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices	AP2021	10/07/19	\$ 6,398,661.83
	Funds transfer to First National included \$5,000.00			
B. Authorized Warrants to be Signed: (Wendy needs to abstain)				
(Prior Electronic or Manual Authorization )				
	Town State Fees & P/R Benefits			
		AP2018	09/18/19	\$ 2,072.00
		AP2019	09/25/19	\$ 3,900.31
		AP2020	10/02/19	\$ 3,931.50
	Town Payroll			
		PR2006	09/20/19	\$ 114,855.03
		PR2007	10/04/19	\$ 108,171.78
C. Warrants to be Acknowledged:				
	School Invoices			
		#04	10/02/19	\$ 341,707.79
	(John does NOT need to abstain)			
	School Payroll	#07	09/27/19	\$ 165,241.31
TOTAL WARRANTS FOR BOS MEETING				\$ 7,138,541.55

TOWN OF MOUNT DESERT  
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2021

CHECK DATE: October 7, 2019

CHECK NUMBER:	<u>311845</u>	through	<u>311841</u>	\$ <u>6,367,822.75</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>1213</u>	through	<u>1233</u>	\$ <u>30,839.08</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 6,398,661.83

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

James F Mooers

Matthew J Hart, Vice Chairman

Martha T Dudman

Wendy H Littlefield, Secretary

10/03/2019 16:13  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME Ckg-BH General Fund 8066



P 1  
apcsbdsb

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
1213 10/07/2019 EFT Invoice: 34857	76 BROWNS COMMUNICATIONS INC	34857	AP2021	131.00
	131.00 1440330 55400		Portable radio repairs GEN REPAIRS & MAINT	
Invoice: 34883	BROWNS COMMUNICATIONS INC	34883	AP2021	12.50
	12.50 1440330 57401		Pager belt clip EQUIP-RADIOS	
Invoice: 34882	BROWNS COMMUNICATIONS INC	34882	AP2021	43.00
	43.00 1440330 57401		Radio programming EQUIP-RADIOS	
			CHECK 1213 TOTAL:	186.50
1214 10/07/2019 EFT Invoice: 20193924	116 CIVIL ENGINEERING SERVICES INC	20193924	AP2021	1,410.75
	1,410.75 1550100 54260		eval of salt bldg per MMA ts TECHNICAL SVCS	
Invoice: 20194028	CIVIL ENGINEERING SERVICES INC	20194028	AP2021	4,434.07
	4,434.07 3000049 57710		x-walks admin & inspect yts Construction	
			CHECK 1214 TOTAL:	5,844.82
1215 10/07/2019 EFT Invoice: 978866	792 COASTAL ENERGY	978866	AP2021	23.86
	23.86 1550668 53400		24.6 GALS LP GAS for NEH WWTP Blower Building-EM HEATING FUEL	
			CHECK 1215 TOTAL:	23.86
1216 10/07/2019 EFT Invoice: IV88678	124 COLWELL DIESEL SERVICE & GARAGE I	IV88678	AP2021	188.61
	188.61 1550100 55400		TR#10 FUEL GAUGE AL GEN REPAIRS & MAINT	
Invoice: IV88612	COLWELL DIESEL SERVICE & GARAGE I	IV88612	AP2021	23.82
	23.82 1550100 55400		TR#8 SPIDER AND HARDWARE AL GEN REPAIRS & MAINT	
Invoice: IV88590A	COLWELL DIESEL SERVICE & GARAGE I	IV88590A	AP2021	198.63
	198.63 1550100 55400		TR#8 BRACKET AL GEN REPAIRS & MAINT	
Invoice: IV88612A	COLWELL DIESEL SERVICE & GARAGE I	IV88612A	AP2021	703.95
	703.95 1550100 55400		TR#8 SPIDER PIN KIT AL GEN REPAIRS & MAINT	
Invoice: IV88647	COLWELL DIESEL SERVICE & GARAGE I	IV88647	AP2021	180.10
	180.10 1550100 55400		TR#33 AIR CHAMBERS AL GEN REPAIRS & MAINT	



10/03/2019 16:13  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 2  
apcsbdsb

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066

NET

		INVOICE		INVOICE DTL DESC		WARRANT		NET	
		INVOICE		INVOICE DTL DESC		WARRANT		NET	
Invoice: IV88215		COLWELL DIESEL SERVICE & GARAGE I IV88215		08/01/2019		AP2021		277.68	
		277.68 1990100 59200 9106		BUS#2 SYN TRANS FLUID AL					
				MDES - BUS 2 (NEW)					
Invoice: IV88633		COLWELL DIESEL SERVICE & GARAGE I IV88633		09/06/2019		AP2021		36.17	
		36.17 1550100 55400		TR#33 WHEEL STUDS AL					
				GEN REPAIRS & MAINT					
Invoice: IV88628		COLWELL DIESEL SERVICE & GARAGE I IV88628		09/06/2019		AP2021		897.34	
		897.34 1550100 55400		TR#33 BRAKES HARDWARE SLACK ADJUSTERS AL					
				GEN REPAIRS & MAINT					
Invoice: IV88755		COLWELL DIESEL SERVICE & GARAGE I IV88755		09/17/2019		AP2021		305.96	
		305.96 1990100 59200 9106		BUS#2 DASH VALVE AL					
				MDES - BUS 2 (NEW)					
Invoice: IV88705		COLWELL DIESEL SERVICE & GARAGE I IV88705		09/13/2019		AP2021		122.30	
		122.30 1550100 55400		TR#10 EXHAUST PIPE AL					
				GEN REPAIRS & MAINT					
Invoice: IV88863		COLWELL DIESEL SERVICE & GARAGE I IV88863		09/27/2019		AP2021		601.44	
		601.44 1550100 55400		TR#14 FRONT BRAKE CANS & ADJUSTERS AL					
				GEN REPAIRS & MAINT					
Invoice: IV88794		COLWELL DIESEL SERVICE & GARAGE I IV88794		09/27/2019		AP2021		451.52	
		451.52 1550100 55400		TR#6 STRARTER AL					
				GEN REPAIRS & MAINT					
Invoice: IV88590B		COLWELL DIESEL SERVICE & GARAGE I IV88590B		09/27/2019		AP2021		65.48	
		65.48 1550100 55400		TR#8 REAR BRAKE DUST SHEILDS AL					
				GEN REPAIRS & MAINT					
				CHECK	1216 TOTAL:			4,053.00	
1217 10/07/2019 EFT	148 DELL MARKETING LP	10340954378		09/17/2019		AP2021		1,720.00	
Invoice: 10340954378		1,720.00 1440330 57400		Computer tablet-LATITUDE 7212					
				EQUIP-TECH HARDWARE					
Invoice: 10339989547	DELL MARKETING LP	10339989547		09/11/2019		AP2021		362.34	
		362.34 1440110 57400		240GB SSD Drive					
				EQUIP-TECH HARDWARE					
				CHECK	1217 TOTAL:			2,082.34	
1218 10/07/2019 EFT	150 DENNIS PAPER & FOODSERVICE	E85344-00		09/17/2019		AP2021		149.94	
Invoice: E85344-00		149.94 1552000 55400		SOAP DISPENSER BJ					
				GEN REPAIRS & MAINT					
	DENNIS PAPER & FOODSERVICE	E87966-00		09/24/2019		AP2021		599.76	



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100  
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TYPE VENDOR NAME

Ckg-BH General Fund 8066  
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Invoice: E87966-00

599.76 1552000 55400

SOAP FOAM GEN2 BJ  
GEN REPAIRS & MAINT

749.70

CHECK 1218 TOTAL:

1219 10/07/2019 EFT  
Invoice: 546292

181 EATON PEABODY ATTORNEYS AT LAW 546292  
220.00 1220770 54500  
100.00 1220770 54900  
1,640.00 1220110 54500

09/06/2019 AP2021  
Legal Advice CEO, Broadband, policyDevelopment  
LEGAL  
PLANNING CONSULTANT  
LEGAL

1,960.00

1,960.00

CHECK 1219 TOTAL:

1220 10/07/2019 EFT  
Invoice: 18034A-4

287 HEDEFINE ENGINEERING & DESIGN INC 18034A-4  
3,140.00 3000052 57710

10/01/2019 AP2021  
Bait house ts  
CONSTRUCTION

3,140.00

3,140.00

CHECK 1220 TOTAL:

1221 10/07/2019 EFT  
Invoice: 0919

1326 DURLIN LUNT 0919  
24.94 1220110 52700

09/30/2019 AP2021  
town Manager Travel  
TOWN MGR EXPENSE

24.94

24.94

CHECK 1221 TOTAL:

1222 10/07/2019 EFT  
Invoice: 100569392

417 MAINE COMMERCIAL TIRE INC 100569392  
1,168.84 1440330 55100 4304

09/24/2019 AP2021  
Replace 2 rear tires on E4  
VEHICLE REPAIR-06 SWEAL E4

1,168.84

1,168.84

CHECK 1222 TOTAL:

1223 10/07/2019 EFT  
Invoice: 3931303

2142 MODERN PEST SERVICES INC 3931303  
80.00 1552000 55400

09/17/2019 AP2021  
pest control pd & fd ts  
GEN REPAIRS & MAINT

80.00

Invoice: 3948456

MODERN PEST SERVICES INC 3948456  
75.00 1440330 55200 432

09/26/2019 AP2021  
Station 2 pest control  
BLDG REPAIR & MAINT-S2 SH

75.00

Invoice: 3934032

MODERN PEST SERVICES INC 3934032  
75.00 1440330 55200 433

09/26/2019 AP2021  
Station 3 pest control  
BLDG REPAIR & MAINT-S3 SV

75.00

230.00

CHECK 1223 TOTAL:





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1224 10/07/2019 EFT 2615 NO FRILLS OIL COMPANY 734079 09/03/2019 AP2021 305.07 305.07  
Invoice: 734079 131.5 GALLONS Dyed Diesel for the Generator-EM  
HEATING FUEL

305.07

CHECK 1224 TOTAL:

1225 10/07/2019 EFT 2608 NO FRILLS OIL COMPANY 446920 09/04/2019 AP2021 241.55 241.55  
Invoice: 446920 112.4 GALS Heating Oil for Otter Creek PS-EM  
HEATING FUEL

241.55

CHECK 1225 TOTAL:

1226 10/07/2019 EFT 2607 NO FRILLS OIL COMPANY 449177 09/09/2019 AP2021 6,545.90 6,545.90  
Invoice: 449177 2897.7 @ 2.259 ON ROAD FUEL AL  
VEHICLE FUEL

6,545.90

CHECK 1226 TOTAL:

1227 10/07/2019 EFT 2613 NO FRILLS OIL COMPANY 446838 09/03/2019 AP2021 528.22 528.22  
Invoice: 446838 245.8 GALS SH WWTP Heating Oil-EM  
HEATING FUEL

528.22

CHECK 1227 TOTAL:

1228 10/07/2019 EFT 2609 NO FRILLS OIL COMPANY 446918 09/03/2019 AP2021 149.79 149.79  
Invoice: 446918 69.7 GALS SV WWTP Heating Oil-EM  
HEATING FUEL

149.79

CHECK 1228 TOTAL:

1229 10/07/2019 EFT 2610 NO FRILLS OIL COMPANY 446839 09/03/2019 AP2021 445.70 445.70  
Invoice: 446839 207.4 GALS NEH WWTP Heating Oil-EM  
HEATING FUEL

445.70

CHECK 1229 TOTAL:

1230 10/07/2019 EFT 1715 PORTLAND GLASS 377-778281 09/19/2019 AP2021 69.95 69.95  
Invoice: 377-778281 69.95 1220770 55100 2702 VEHICLE REPAIR-18 CHEV COL  
Windshield Repair.

69.95

CHECK 1230 TOTAL:

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Town of Mount Desert  
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CASH ACCOUNT: 100  
CHECK NO CHK DATE

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TYPE VENDOR NAME Ckg-BH General Fund 8066

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1231 10/07/2019 EFT Invoice: 1949	1844 SMITH, COLLIER & FAHEY, PA	1949	09/09/2019 Legal Bill - CEO. LEGAL	AP2021	31.00
	31.00 1220770 54500				
Invoice: 1950	SMITH, COLLIER & FAHEY, PA	1950	09/09/2019 P.B. Legal Bill - MacQuinn. PB LEGAL	AP2021	2,413.68
	2,413.68 1220440 54500				
1232 10/07/2019 EFT Invoice: 112068223	1553 ULINE, INC	112068223	09/18/2019 CLEANING SUPPLIES BJ GEN REPAIRS & MAINT	AP2021	529.96
	529.96 1552000 55400				
1233 10/07/2019 EFT Invoice: 31888	1420 CLAIRE WOOLFOLK	31888	09/10/2019 mileage reimbursement - Clerk's Networking Day TRAINING	AP2021	114.26
	114.26 1220220 54100				
311845 10/07/2019 PRPD Invoice: 090619	2616 ACADIA FRAMEWORKS LLC	090619	09/06/2019 Frame Dedication Photo C Blake CONTINGENCY	AP2021	213.00
	213.00 1220001 59350				
311846 10/07/2019 PRPD Invoice: 137820	2263 ACADIA FUEL LLC	137820	09/05/2019 324.0 @.80 PROPANE BJ HEATING FUEL	AP2021	259.20
	259.20 1550100 53400				
311847 10/07/2019 PRPD Invoice: 138266	2261 ACADIA FUEL LLC	138266	09/23/2019 59.4 lp gas yachtsmen HEATING FUEL	AP2021	47.52
	47.52 6010100 53400				
311848 10/07/2019 PRPD Invoice: I494	2550 BEN C WORCESTER, III	I494	10/01/2019 RECYCLING BJ PROCESSING SVCS	AP2021	1,450.00
	1,450.00 1551500 55560				



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A/P CASH DISBURSEMENTS JOURNAL

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Ckg-BH General Fund 8066  
TYPE VENDOR NAME

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311848 TOTAL: 1,450.00

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311849 10/07/2019 PRD 12 ACTION SEPTIC SERVICE 090219 875.00 1550552 55210 09/02/2019 AP2021 875.00  
Invoice: 090219 GILPAT Wet Well pumping services for FM Break-EM  
PUMP STATION MAINT

311850 10/07/2019 PRD 16 ADMIRAL FIRE & SAFETY INC 115684 59.95 1440110 53800 07/01/2019 AP2021 59.95  
Invoice: 115684 Payson - uniform pants  
UNIFORMS

311851 10/07/2019 PRD 1148 AFLAC 467201 414.22 100 24721 10/01/2019 AP2021 1,957.76  
Invoice: 467201 SEPTEMBER PREMIUMS  
AFLAC-Acc  
AFLAC-Cancer  
AFLAC-Dental  
AFLAC-Hosp  
AFLAC-Life  
AFLAC-Spevent  
AFLAC-STD

311852 10/07/2019 PRD 933 ALLEN FARM FENCE COMPANY INC 14658 3,573.82 1550666 55200 08/31/2019 AP2021 3,573.82  
Invoice: 14658 NEH WWTP Entry Gate Replacement-EM  
BLDG REPAIR & MAINT

311853 10/07/2019 PRD 2462 AMERICAN MESSAGING SERVICES LLC N4370046TJ 19.44 1550552 54260 10/01/2019 AP2021 19.44  
Invoice: N4370046TJ WW Alarm Paging Service-EM  
TECHNICAL SVCS

311854 10/07/2019 PRD 997 CARDMEMBER SERVICES 7720 MSFT 122.26 1221000 55140 08/16/2019 AP2021 122.26  
Invoice: 7720 MSFT MICROSOFT Azure 071519-081419  
EMAIL/INTERNET

Invoice: 3980 DELANEY CARDMEMBER SERVICES 3980 DELANEY 315.00 1220660 54100 09/13/2019 AP2021 315.00  
NE ARC Conference 102019-102319 Registration Fee  
TRAINING

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Invoice: 31991	SWEETWATER	CARDMEMBER SERVICES	31991	SWEETWATER	09/18/2019	AP2021	144.98	144.98
				Meeting recorder-TASCAM	DR-05X & 64 GB CARD			
				EQUIP-TECH HARDWARE				
Invoice: 7745	ADOBE	CARDMEMBER SERVICES	7745	ADOBE	08/29/2019	AP2021	137.22	137.22
				Adobe Subscription-12 MO	EMAIL/INTERNET			
Invoice: 2013	MSFT	CARDMEMBER SERVICES	2013	MSFT	09/02/2019	AP2021	200.00	200.00
				Online Services-Microsoft Office	0919			
				EMAIL/INTERNET				
Invoice: 1507	MSFT	CARDMEMBER SERVICES	1507	MSFT	09/02/2019	AP2021	184.00	184.00
				Online Services-email	0919			
				EMAIL/INTERNET				
Invoice: 1221	MSFT	CARDMEMBER SERVICES	1221	MSFT	09/15/2019	AP2021	80.00	80.00
				Azure- Police Department	0919			
				SOFTWARE RENEW/LIC FEES				
Invoice: 8507	MSFT	CARDMEMBER SERVICES	8507	MSFT	09/05/2019	AP2021	46.71	46.71
				Azure-080419-090319				
				EMAIL/INTERNET				
Invoice: 0373	Ruby Tuesday	CARDMEMBER SERVICES	0373	Ruby Tuesday	09/10/2019	AP2021	38.39	38.39
				Meal for travel to Clerks' Networking Day	TRAINING			
Invoice: 3911	FIRE HOSE	CARDMEMBER SERVICES	3911	FIRE HOSE	09/20/2019	AP2021	82.20	82.20
				2.5" & 3" Fire Hose	Adapters for Trash Pump-EM			
				OTHER EQUIPMENT				
Invoice: 3611	HAVILAND	CARDMEMBER SERVICES	3611	HAVILAND	09/16/2019	AP2021	112.86	112.86
				3 EACH 330C Buna Blend Squeegees-EM				
				OTHER EQUIPMENT				
Invoice: 0867	FILPRO	CARDMEMBER SERVICES	0867	FILPRO	09/13/2019	AP2021	151.96	151.96
				4 Filters NEH WWTP	FP10-156 - EM			
				GEN REPAIRS & MAINT				
Invoice: 7074	AMS	CARDMEMBER SERVICES	7074	AMS	09/05/2019	AP2021	2.75	2.75
				TESTING- SERVICE FEE	ON VOIDED TRANSACTION			
				CREDIT CARD FEES				
Invoice: 1190	DOD FED MALL	CARDMEMBER SERVICES	1190	DOD FED MALL	09/12/2019	20200027	91.20	91.20
				Hose adaptors				
				EQUIPMENT				
Invoice: 1033	SUSTAINABLE	CARDMEMBER SERVICES	1033	SUSTAINABLE	08/26/2019	20200028	141.90	141.90
				shower curtains yachtmen				
				GEN REPAIR & MAINT				





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TYPE VENDOR NAME

Ckg-BH General Fund 8066  
INVOICE

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INVOICE DTL DESC		INV DATE	PO	WARRANT	NET
CHECK 311855 TOTAL:					10.00
311856 10/07/2019 PRPD Invoice: 221032	59 B C M CONSTRUCTION INC	09/10/2019	AP2021		2,270.00
	2,270.00 1550552 55210	GILPAT PS Force Main Repair-EM PUMP STATION MAINT			
Invoice: 221049	B C M CONSTRUCTION INC	09/17/2019	AP2021		625.00
	625.00 1550100 53740	EXCAVATOR ROAD REPAIR BEECH HILL CROSS ROAD BJ STORM WATER SUPPLIES			
CHECK 311856 TOTAL:					2,895.00
311857 10/07/2019 PRPD Invoice: 2053475	2553 BLYTHE CONSTRUCTION INC	09/18/2019	AP2021		338.04
	338.04 1550100 53730	HMA 9.5MM BJ MISC-MATERIALS			
Invoice: 2054945	BLYTHE CONSTRUCTION INC	09/12/2019	AP2021		675.24
	675.24 1550668 55200	SH WWTP Driveway Repair-EM BLDG REPAIR & MAINT			
Invoice: 2056301	BLYTHE CONSTRUCTION INC	09/19/2019	AP2021		424.03
	424.03 1550100 53730	HMA 9.5MM BJ MISC-MATERIALS			
Invoice: 2055365	BLYTHE CONSTRUCTION INC	09/16/2019	AP2021		674.40
	674.40 1550100 53730	HMA 9.5 BJ MISC-MATERIALS			
Invoice: 2058182	BLYTHE CONSTRUCTION INC	09/24/2019	AP2021		338.89
	338.89 1550100 53730	HMA 9.5 BJ MISC-MATERIALS			
CHECK 311857 TOTAL:					2,450.60
311858 10/07/2019 PRPD Invoice: 9519-3	69 BOYINGTONS BACKFLOW TESTING	09/05/2019	AP2021		114.00
	114.00 6010100 55400	harbormaster and visitor backflo test GEN REPAIR & MAINT			
Invoice: 9519-5	BOYINGTONS BACKFLOW TESTING	09/05/2019	AP2021		59.00
	59.00 6010100 55400	yachtsmen back flow test GEN REPAIR & MAINT			
CHECK 311858 TOTAL:					173.00
311859 10/07/2019 PRPD Invoice: C49597	75 F T BROWN CO	08/01/2019	AP2021		36.68
	36.68 1550552 53900	Tape Dispenser, Tape, Shipping Fee-EM OTHER EQUIPMENT			





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Town of Mount Desert  
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
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				INVOICE	INV DATE	PO	WARRANT	NET
				INVOICE DTL DESC				
Invoice: C51207				C51207	08/28/2019	AP2021		89.99
				89.99 1550100 53730	Wheelbarrow 6CF Steel-EM MISC-MATERIALS			
Invoice: B47290				B47290	08/29/2019	AP2021		13.16
				13.16 1550552 53900	Glass Cleaner and 409-EM OTHER EQUIPMENT			
					CHECK	311859 TOTAL:		733.42
311860 10/07/2019 PRD Invoice: 1015257-156				82 C E BUCKLIN & SONS INC 1015257-156	07/01/2019	AP2021		231.00
				231.00 1552000 55200	replace town office roof shingles 051319 ts BLDG REPAIR & MAINT			
					CHECK	311860 TOTAL:		231.00
311861 10/07/2019 PRD 2618 CHARTER COMMUNICATIONS INC Invoice: 091219 FINAL				091219 FINAL	09/12/2019	AP2021		190,950.00
				190,950.00 3000037 57710	FINAL PAYMENT ON BROADBAND PROJECT Construction-Budget			
					CHECK	311861 TOTAL:		190,950.00
311862 10/07/2019 PRD 2618 CHARTER COMMUNICATIONS INC Invoice: 1633974-19				1633974-19	09/23/2019	AP2021		28,194.34
				28,194.34 3000039 57710	Main Street-Spectrum - ts Construction-Budget			
					CHECK	311862 TOTAL:		28,194.34
311863 10/07/2019 PRD 1435 CHEMSEARCH Invoice: 3658188				3658188	08/23/2019	AP2021		847.28
				847.28 1550100 55400	SHOP PARTS WASHER SOLVENT AND WIPES AL GEN REPAIRS & MAINT			
					CHECK	311863 TOTAL:		847.28
311864 10/07/2019 PRD 2228 CINTAS CORPORATION NO. 2 Invoice: 5014822559				5014822559	09/18/2019	AP2021		70.09
				70.09 6010100 53000	first aid kit OFFICE SUPPLIES			
					CHECK	311864 TOTAL:		70.09
311865 10/07/2019 PRD 117 CLIFTON DOCKS LLC Invoice: C45TJBF52DBVE				C45TJBF52DBVE	08/26/2019 20200031	AP2021		26.94
				26.94 6010100 53710	10.31 diesel - launch boat fuel VEHICLE FUEL			
Invoice: D1M5GQM1BMD8				D1M5GQM1BMD8	08/20/2019 20200031	AP2021		12.37
					3.1 gas -launch boat fuel			



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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INVOICE DATE PO WARRANT NET

12.37 6010100 53710 VEHICLE FUEL

Invoice: 8PGW9QDXQ6ZYC CLIFTON DOCKS LLC 8PGW9QDXQ6ZYC 08/15/2019 20200031 AP2021 29.57  
8.4 Gas - launch boat fuel  
VEHICLE FUEL

Invoice: JHV8AA49JDXKK4 CLIFTON DOCKS LLC JHV8AA49JDXKK4 08/09/2019 20200031 AP2021 8.80  
2.5 GAS - launch boat fuel  
VEHICLE FUEL

CHECK 311865 TOTAL: 77.68

311866 10/07/2019 PRD 127 COMPLETE TIRE SERVICE INC 128477 09/19/2019 AP2021 900.00  
Invoice: 128477 BENS TRUCK TIRES AL  
TIRES

CHECK 311866 TOTAL: 900.00

311867 10/07/2019 PRD 819 DARLINGS 813414 09/13/2019 AP2021 197.70  
Invoice: 813414 f150 repair-wire asy jumpers  
VEHICLE REPAIRS

Invoice: 811610 DARLINGS 811610 08/20/2019 AP2021 155.56  
4108 Shaft front axle  
VEHICLE REPAIR-17 Ford Exp-Pol

Invoice: 811757 DARLINGS 811757 08/22/2019 AP2021 277.71  
4108 Sensor, Exhaust Gas  
VEHICLE REPAIR-17 Ford Exp-Pol

CHECK 311867 TOTAL: 630.97

311868 10/07/2019 PRD 858 TEAM EJP BANGOR, ME 5604930 09/16/2019 AP2021 513.50  
Invoice: 5604930 SEWER PIPE SDR35 BJ  
STORM WATER SUPPLIES

Invoice: 5606074 TEAM EJP BANGOR, ME 5606074 09/20/2019 AP2021 531.70  
SDR35 SEWER PIPE BJ  
STORM WATER SUPPLIES

CHECK 311868 TOTAL: 1,045.20

311869 10/07/2019 PRD 1842 EMERA MAINE 10057325-8 08/15/2019 AP2021 15.70  
Invoice: 10057325-8 081519-2 SEA ST UNIT 407 BJ  
ELECTRICITY

Invoice: 10057339-7 090419 EMERA MAINE 10057339-7 09/04/2019 AP2021 808.14  
3120 KWH Otter Creek PS Electric-EM



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10100	Ckg-BH General Fund	8066
TYPE	VENDOR NAME	

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4	400	400
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808.14	1550669	55010	ELECTRICITY
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Invoice: 10057342-3 090419

	10057342-3	090419	09/04/2019	AP2021
			20960 KWH SH WWTP Electric-EM	
			ELECTRICITY	
	2.380.04	1550668	55010	

EMERA MAINE  
Invoice: 10057335-9 090419

10057335-9 090419 09/04/2019  
244 KWH SH Library PS Electric-EM  
ELECTRICITY  
56 33 1550668 55010  
AP2021

EMERA MAINE  
Invoice: 10057343-5 090819

10057343-5 090819 09/08/2019 AP2021  
172 KWH Gary Moore PS Electric-EM  
ELECTRICITY

EMERA MAINE  
Invoice: 10057329-6 090819

10057329-6	090819	09/08/2019	2587 KWH GILPAT Cove PS Electric-EM ELECTRICITY	AP2021
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EMERA MAINE  
Invoice: 10057322-1 090919

10057322-1	090919	09/09/2019	AP2021
150	KWH	SGT Drive PS	Electric-EM

EMERA MAINE  
10003310 0 000810

10003319-0	090819	09/08/2019	37000 KWH NEH WWTP Electric-EM	AP2021
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EMERA MAINE

10003320-2	090419	09/04/2019	8400 kwh marina power	AP2021
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EMERA MAINE

10558315-3 090419 09/04/2019  
35200 kwh marina power

EMERA MAINE

10558316-5 090419 09/04/2019 3560 kwh marina power AP2021

EMERA MAINE

10057337-3 090419 09/04/2019 578 KWH Bracy Cove PS Electric-EM AP2021

EMERA MAINE

10057334-6 090419 09/04/2019 2420 KWH Sea Street PS Electric-EM AP2021

EMERA MAINE

	AP2021
705.93 13360000 50010 ELECIRIGIYI	
10057323-3 090519 09/05/2019	
1830 KWH vachtsmen power	

EMERA MAINE

324.23	0010100	00010	ELECTRICITY
10057341-1	090819	09/08/2019	AP2021
2348 KWH Joy Road Pool			Electricity

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408.09	1660500	55010	ELECTRICITY						
Invoice:	10057328-4	091019	09/10/2019	AP2021	513.26				
		678 kwh STREET LIGHTS HPS UNIT 431 BJ							
		STREET LIGHTS- HI PRESS SODIUM							
Invoice:	10545196-3	090519	09/05/2019	AP2021	76.55				
		365 kwh 40 HARBOR DRIVE UNIT CHARGER BJ							
		ELECTRICITY-EVSE CHG STA							
Invoice:	10057321-9	081719	08/17/2019	AP2021	15.69				
		1480 KWH 307 SARGEANT ST							
		ELECTRICITY							
Invoice:	10003318-8	091819	09/18/2019	AP2021	41.10				
		153 KWH SH Hill PS Electric-EM							
		ELECTRICITY							
Invoice:	10057348-692219	09/22/2019	09/22/2019	AP2021	178.50				
		872 KWH Station 3 monthly electricity bill							
		ELECTRICITY-S3 SV							
Invoice:	10057321-9	091719	09/17/2019	AP2021	15.69				
		1720 KWH 307 SARGEANT (431) DR UNIT GARAGE BJ							
		ELECTRICITY							
Invoice:	10057320-7	091719	09/17/2019	AP2021	30.92				
		90 KWH RTES 102-198 (431) UNIT TFL BJ							
		TRAFFIC SIGNALS							
Invoice:	10057349-8	091719	09/17/2019	AP2021	48.78				
		196 KWH Babson Creek PS Electric-EM							
		ELECTRICITY							
Invoice:	10057347-4	091719	09/17/2019	AP2021	90.91				
		444 KWH SV Library PS Electric-EM							
		ELECTRICITY							
Invoice:	10057346-2	091719	09/17/2019	AP2021	143.05				
		747 KWH SV Fence PS Electric-EM							
		ELECTRICITY							
Invoice:	10057344-7	091719	09/17/2019	AP2021	1,587.60				
		13800 KWH SV WWTP Electric-EM							
		ELECTRICITY							
		1,587.60 1550667 55010							
		CHECK 311869 TOTAL:			19,522.28				

311870 10/07/2019 PRTD 1792 CONSOLIDATED COMMUNICATIONS 090319 09/03/2019 AP2021 49.11  
Invoice: 090319 Telephone Somerville WWTP  
49.11 1221000 55120 TELEPHONE-USAGE

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311871	10/07/2019	PRTD	1794	CONSOLIDATED COMMUNICATIONS	092719		CHECK	311870	TOTAL:	49.11
	Invoice: 092719									
				49.11 1221000 55120			09/27/2019	AP2021		49.11
							Telephone Charge E911			
							TELEPHONE-USAGE			
							CHECK	311871	TOTAL:	49.11
311872	10/07/2019	PRTD	1797	CONSOLIDATED COMMUNICATIONS1	092719		CHECK	311872	TOTAL:	312.49
	Invoice: 092719									
				312.49 1221000 55120			09/27/2019	AP2021		312.49
							Telephone Charge Admin			
							TELEPHONE-USAGE			
							CHECK	311872	TOTAL:	312.49
311873	10/07/2019	PRTD	1801	CONSOLIDATED COMMUNICATIONS	090319		CHECK	311873	TOTAL:	89.58
	Invoice: 090319									
				89.58 1221000 55120			09/03/2019	AP2021		89.58
							Telephone OC Pump Station			
							TELEPHONE-USAGE			
							CHECK	311873	TOTAL:	89.58
311874	10/07/2019	PRTD	2266	FIRST ADVISORS	093019		CHECK	311874	TOTAL:	5,000,000.00
	Invoice: 093019									
				5,000,000.00 100 10137			09/30/2019	AP2021		5,000,000.00
							GF\$ TRANSFER			
							MM-PA - 0708			
							CHECK	311874	TOTAL:	5,000,000.00
311875	10/07/2019	PRTD	2291	G F JOHNSTON & ASSOCIATES LLC	01112722		CHECK	311875	TOTAL:	14,019.50
	Invoice: 01112722									
				14,019.50 3000050 57710			09/27/2019	AP2021		14,019.50
							Rt 198 admin & inspection ts			
							Construction			
							CHECK	311875	TOTAL:	14,019.50
311876	10/07/2019	PRTD	2577	GRAY AND GRAY ENTERPRISES INC	5463		CHECK	311876	TOTAL:	3,625.00
	Invoice: 5463									
				3,625.00 1550100 53740			08/29/2019	AP2021		3,625.00
							DITCHING COOKSEY DRIVE/BARTLETTS LANDING ROAD BJ			
							STORM WATER SUPPLIES			
							CHECK	311876	TOTAL:	2,875.00
	Invoice: 5484									
				2,875.00 1550100 53740			09/05/2019	AP2021		2,875.00
							DITCHING BARTLETTS LANDING ROAD BJ			
							STORM WATER SUPPLIES			
							CHECK	311876	TOTAL:	6,500.00

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INVOICE		INVOICE DTL DESC		WARRANT		NET	
311877	10/07/2019 PRD Invoice: 091019	260 GREEN THUMB LAWN SERVICE INC 250.00 1550100 55200	091019 NOXIOUS WEED TREATMENT BJ BLDG REPAIR & MAINT	AP2021		250.00	
311878	10/07/2019 PRD Invoice: L1910-016000282	1470 GROUP DYNAMIC INC 153.75 1220800 52415	0913/2019 HRA Admin Fee HRA-MED DEDUCT	AP2021		153.75	
311879	10/07/2019 PRD Invoice: 6750931	207 H P FAIRFIELD 1,431.63 1550100 55400	0910/2019 PLOW PINS,ELECTIC PUMPS,PINS, WASHERS BJ GEN REPAIRS & MAINT	AP2021		1,431.63	
	Invoice: 6727275	H P FAIRFIELD 57.96 1550100 55400	08/23/2019 TRACKLESS HORN BUTTON AL GEN REPAIRS & MAINT	AP2021		57.96	
	Invoice: 6750907	H P FAIRFIELD 7,435.00 1550100 55400	0910/2019 PLOW AND WING STEEL BJ GEN REPAIRS & MAINT	AP2021		7,435.00	
	Invoice: 6759263	H P FAIRFIELD 285.65 1550100 55400	0912/2019 WHEEL STUDS AND PART FOR TRACKLESS BJ GEN REPAIRS & MAINT	AP2021		285.65	
311880	10/07/2019 PRD Invoice: 2507916	2592 HAMMOND LUMBER COMPANY 5.16 1550552 55210	0916/2019 SS Screws for Babson Creek PS Alarm Light-EM PUMP STATION MAINT	AP2021		5.16	
	Invoice: 240467	HAMMOND LUMBER COMPANY -5.16 1550552 55210	0916/2019 Credit for SS Screws Babson Creek Alarm Light-EM PUMP STATION MAINT	AP2021		-5.16	
	Invoice: 2475753	HAMMOND LUMBER COMPANY 35.20 1550552 55210	0906/2019 2x4x8 KD, 1x3x14 Pine, Screws for GILPAT PS-EM PUMP STATION MAINT	AP2021		35.20	
	Invoice: 2495477	HAMMOND LUMBER COMPANY 13.67 1550100 55400	0912/2019 PUTTY KNIFE AND RUBBER STRAPS BJ GEN REPAIRS & MAINT	AP2021		13.67	
	Invoice: 2512419	HAMMOND LUMBER COMPANY 2512419	0917/2019 MORTAR MIX BJ	AP2021		41.34	

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STORM WATER SUPPLIES

41.34 1550100 53740

CHECK 311880 TOTAL: 90.21

311881 10/07/2019 PRTD 272 HANCOCK COUNTY REGISTRY OF DEEDS 100719 10/07/2019 AP2021 76.00

Invoice: 100719  
LIEN DISCHARGES-RE4525, 3813, 3657, 0067  
DEED SVCS  
DEED SVCS

311882 10/07/2019 PRTD 274 HANCOCK COUNTY TREASURER 2019-MOUNT DESERT 09/01/2019 AP2021 947,340.51

Invoice: 2019-MOUNT DESERT  
COUNTY ASSESSMENT  
COUNTY TAX

CHECK 311882 TOTAL: 947,340.51

311883 10/07/2019 PRTD 1064 HARCROS CHEMICALS INC 300152680 09/06/2019 AP2021 1,340.00

Invoice: 300152680

1,340.00 1550668 53213

311884 10/07/2019 PRTD 863 THE HARTFORD LIFE INSURANCE CO. 02-VP-360369 2020 10/01/2019 AP2021 544.00

Invoice: 00125407

544.00 1440330 56040

CHECK 311884 TOTAL: 544.00

311885 10/07/2019 PRTD 285 HAYES PUMP INC- (01-WC) 00125407 09/13/2019 AP2021 994.49

Invoice: 00125407

994.49 1550552 55210

CHECK 311885 TOTAL: 994.49

311886 10/07/2019 PRTD 1064 HARCROS CHEMICALS INC 300152681 09/06/2019 AP2021 1,340.00

Invoice: 300152681

1,340.00 1550666 53213

311887 10/07/2019 PRTD 1064 HARCROS CHEMICALS INC 300152898 09/19/2019 AP2021 363.00

Invoice: 300152898

242.00 1550668 53211  
121.00 1550666 53211

311888 10/07/2019 PRTD 863 THE HARTFORD LIFE INSURANCE CO. 02-VP-360369 2020 10/01/2019 AP2021 544.00

Invoice: 00125407

544.00 1440330 56040

CHECK 311888 TOTAL: 544.00

311889 10/07/2019 PRTD 285 HAYES PUMP INC- (01-WC) 00125407 09/13/2019 AP2021 994.49

Invoice: 00125407

994.49 1550552 55210

CHECK 311889 TOTAL: 994.49





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994.49

CHECK 311885 TOTAL:

73.75

AP2021

09/15/2019  
OVERCHARGED ON MARINA FEES  
MR-Fees

REFUND  
73.75 6010100 40370

73.75

CHECK 311886 TOTAL:

600.00

AP2021

09/20/2019  
Emergency Sewer Break. Vacuum and Operator-EM  
SW CAP-PUMP STATION

JORDAN & SONS CONSTRUCTION I 18850  
1417 R F  
600.00 1550551 57051

600.00

CHECK 311887 TOTAL:

164.63

AP2021

09/23/2019  
2" gravel ts  
MISC-MATERIALS

465  
164.63 1550100 53730

164.63

CHECK 311888 TOTAL:

106.50

AP2021

09/20/2019  
Q3 Copper Testing-All 3 WWTPS-EM  
OUTSIDE LAB/TESTING

1153 MAINE ENVIRONMENTAL LABORATORY LL 63134  
106.50 1550552 54600

106.50

CHECK 311889 TOTAL:

302.19

AP2021

08/22/2019  
WELDING GLOVES AND WELDING JACKET AL  
GEN REPAIRS & MAINT

1236 MAINE OXY/ SPEC AIR  
31943996  
302.19 1550100 55400

209.06

AP2021

09/06/2019  
WELDING WIRE AND NOZZLES AL  
GEN REPAIRS & MAINT

MAINE OXY/ SPEC AIR  
31953148  
209.06 1550100 55400

511.25

CHECK 311890 TOTAL:

35.00

AP2021

08/28/2019  
MBOIA Membership Renewal.  
DUES & MEMBERSHIPS

870 MBOIA  
1000276920  
35.00 1220770 54200

35.00

CHECK 311891 TOTAL:

534.36

AP2021

09/17/2019  
led shield and repair ts  
EQUIPMENT-EVSE CHG STA

413 M C M ELECTRIC INC  
18341  
534.36 1553000 57100



INVOICE DTL		DESC	
Invoice: 18342	M C M ELECTRIC INC	18342	09/18/2019 Repair GILPAT PS Electrical Conduit-EM PUMP STATION MAINT
		270.44 1550552 55210	AP2021
Invoice: 18343	M C M ELECTRIC INC	18343	09/18/2019 service call - SLIP 13 EQUIP-MOORINGS/FLOATS
		70.00 6010100 57121	AP2021
			CHECK 311892 TOTAL:
			874.80
311893 10/07/2019 PRPD Invoice: 13274	1347 KOREY GOODWIN	13274	09/27/2019 PORTA POTTIES BJ PORTA POTTY SVCS
		2,206.24 1552500 55314	AP2021
			CHECK 311893 TOTAL:
			2,206.24
311894 10/07/2019 PRPD Invoice: 1000277338	425 MAINE MUNICIPAL ASSOCIATION	1000277338	09/09/2019 MMA Convention-Town Manager 09210 TRAINING
		146.00 1220110 54100	AP2021
			CHECK 311894 TOTAL:
			146.00
311895 10/07/2019 PRPD Invoice: 1019	429 MAINE MUNICIPAL EMPLOYEES HEALTH	1019	10/01/2019 OCTOBER PREMIUMS MMEHT-Medical MMEHT-Medical MMEHT-Medical MMEHT-IP MMEHT-Life MMEHT-Life Dep MMEHT-Dental MMEHT-Vision
		57,125.92 100 24710 1,930.00 100 24710 3,855.80 100 24710 898.49 100 24711 362.10 100 24712 28.60 100 24713 1,373.36 100 24714 179.10 100 24715	AP2021
			CHECK 311895 TOTAL:
			65,753.37
311896 10/07/2019 PRPD Invoice: 1000275371	435 MAINE TOWN & CITY CLERKS ASSOCIAT	1000275371	09/12/2019 MTCCA Networking Day - Waterville TRAINING
		120.00 1220220 54100	AP2021
			CHECK 311896 TOTAL:
			120.00
311897 10/07/2019 PRPD Invoice: 140708	2160 COASTAL AUTO PARTS	140708	09/10/2019 BUS#2 AIR VALVE AL MDES - BUS 2 (NEW)
		12.08 1990100 59200 9106	AP2021
			CHECK 311897 TOTAL:
			129.59

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Invoice: 138874

129.59 1550100 55400

TR#33 FILTERS AL  
GEN REPAIRS & MAINT

Invoice: 138614

24.88 1550100 55400

09/05/2019  
TRACKLESS STUDS AL  
GEN REPAIRS & MAINT

Invoice: 138613

-164.52 1550100 55400

09/05/2019  
cr for core & wheel bolt  
GEN REPAIRS & MAINT

Invoice: 139375

261.93 6010100 55100

09/06/2019  
rear brakes f150  
VEHICLE REPAIRS

Invoice: 534684

8.47 1550667 55400

09/18/2019  
A53 Hi PWR II IND V-Belt for SV WWTP Blowers-EM  
GEN REPAIRS & MAINT

Invoice: 142275

235.19 1550100 55400

09/12/2019  
BENS TRUCK SEAT COVERS AL  
GEN REPAIRS & MAINT

Invoice: 534785

8.47 1550667 55400

09/19/2019  
A53 Hi PWR II IND V-Belt SV WWTP Blowers-EM  
GEN REPAIRS & MAINT

Invoice: 148187

123.70 1550100 55400

09/26/2019  
HYDRAULIC PLOW FLITTINGS AL  
GEN REPAIRS & MAINT

Invoice: 147972

24.74 1550100 55400

09/25/2019  
HYDRAULIC PLOW FITTINGS AL  
GEN REPAIRS & MAINT

Invoice: 147912

45.41 1550100 55400

09/25/2019  
BACK-HOE HOSE AL  
GEN REPAIRS & MAINT

Invoice: 147724

64.56 1550100 55400

09/25/2019  
SHOP PB BLASTER PENETRANT AL  
GEN REPAIRS & MAINT

Invoice: 147039

35.98 1550100 55400

09/24/2019  
LATEX DISPOSABLE GLOVES AL  
GEN REPAIRS & MAINT

Invoice: 146964

178.49 1550100 55400

09/23/2019  
BACK-HOE HOSES AL  
GEN REPAIRS & MAINT

Invoice: 145640

145640

09/20/2019





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Invoice: 145640		52.51	1550100	55400	TRACKLESS WRENCH AL GEN REPAIRS & MAINT				
Invoice: 147027			147027		09/24/2019 BACK-HOE HOSE PROTECTOR AL GEN REPAIRS & MAINT	AP2021			382.12
Invoice: 149954			149954		09/30/2019 Oil and Filters for Pump Stations-EM PUMP STATION MAINT	AP2021			410.39
Invoice: 149939			149939		09/30/2019 truck repair VEHICLE REPAIRS	AP2021			12.95
					CHECK	311897	TOTAL:		1,846.94
311898 10/07/2019 PRPD Invoice: 8628	522 NEIGHBORHOOD HOUSE	8628			08/23/2019 Pool Repairs and Maintenance-MISC DC RECEIPTS POOL REPAIRS	AP2021			118.62
Invoice: 8629	NEIGHBORHOOD HOUSE	8629			09/23/2019 Pool Reimbursement-NEPH 16712 POOL REPAIRS	AP2021			92.95
Invoice: 8631	NEIGHBORHOOD HOUSE	8631			09/24/2019 Pool Reimbursement-Sandollar Spa 622744 POOL REPAIRS	AP2021			215.91
					CHECK	311898	TOTAL:		427.48
311899 10/07/2019 PRPD Invoice: 087145-08	936 NEW ENGLAND TRUCK TIRE CENTERS I 087145-08				09/23/2019 TR#8 REAR TIRES AL TIRES	AP2021			1,567.63
					1,567.63				
					CHECK	311899	TOTAL:		1,567.63
311900 10/07/2019 PRPD Invoice: 7578781Y	901 NFPA	7578781Y			09/12/2019 Fire Prevention Week supplies FIRE PREVENTION	AP2021			468.15
					468.15				
					CHECK	311900	TOTAL:		468.15
311901 10/07/2019 PRPD Invoice: 245140	1621 NOBRIDGE STORAGE, LLC	245140			09/23/2019 launch boat decommission/ shrink wrap BOAT REPAIRS-LAUNCH	AP2021			1,090.98
					1,090.98				



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CHECK 311901 TOTAL:

1,090.98

311902 10/07/2019 PRD 547 OFFICE DEPOT  
Invoice: 377302840001

377302840001 09/13/2019 AP2021  
Dry Erase Markers, Sharpies Fine/Ultra, TP-EM  
OTHER EQUIPMENT

72.98 1550552 53900

72.98

311903 10/07/2019 PRD 2110 OTT COMMUNICATIONS  
Invoice: 0919

0919 09/10/2019 AP2021  
Telephone Charges  
TELEPHONE-USAGE

700.02 1221000 55120

700.02

311904 10/07/2019 PRD 1367 PITNEY BOWES  
Invoice: 3309779373

3309779373 09/27/2019 AP2021  
Postage Meter Lease  
POSTAGE

180.06 1220110 53140

180.06

311905 10/07/2019 PRD 784 SEACOAST SECURITY INC  
Invoice: 614578

614578 10/01/2019 AP2021  
Station 2 fire alarm monitoring  
FIRE ALARM MAINT-S2 SH

132.00 1440330 54820 432

132.00

311906 10/07/2019 PRD 2621 SHREDSAFE LLC  
Invoice: 0028493

0028493 09/23/2019 AP2021  
shredding of confidential documents  
MISC SUPPLIES

75.00 1220220 53900

75.00

311907 10/07/2019 PRD 1863 STANLEY ELEVATOR COMPANY INC  
Invoice: SRV000365967

SRV000365967 09/13/2019 AP2021  
SERVICE CALL BJ  
BLDG REPAIR & MAINT

335.00 1552000 55200

335.00

311908 10/07/2019 PRD 874 STAPLES CREDIT PLAN  
Invoice: 2342017511

2342017511 08/21/2019 AP2021  
Coffee Supplies, tape, box files  
OFFICE SUPPLIES

36.03 1220110 53000

36.03

Invoice: 2330997931

2330997931 08/02/2019 AP2021  
toner, file folders, office paper  
OFFICE SUPPLIES

329.49 1220110 53000

329.49





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Invoice: 2346260121	STAPLES CREDIT PLAN	2346260121	08/28/2019	AP2021	154.45
	chair mats, pens	154.45 1220110 53000	OFFICE SUPPLIES		
Invoice: 2344210251	STAPLES CREDIT PLAN	2344210251	08/24/2019	AP2021	8.59
	Heavy Duty Staples	8.59 1440110 53000	OFFICE SUPPLIES		
Invoice: 2344210791	STAPLES CREDIT PLAN	2344210791	08/24/2019	AP2021	46.82
	DVD Binder Sleeves	46.82 1440110 53000	OFFICE SUPPLIES		
Invoice: 2338093751	STAPLES CREDIT PLAN	2338093751	08/14/2019	AP2021	-229.99
	RETURN DEFECTIVE PRINTER	-229.99 1220500 53000	OFFICE SUPPLIES		
Invoice: 2338519371	STAPLES CREDIT PLAN	2338519371	08/15/2019	AP2021	111.99
	APC BACKUPS 500 BATTERY B BJ	111.99 1552000 55200	BLDG REPAIR & MAINT		
	CHECK		311908 TOTAL:		457.38
311909 10/07/2019 PRTD Invoice: 1019	694 TEAMSTERS UNION LOCAL #340	1019	09/17/2019	AP2021	754.00
	OCTOBER PREMIUMS	754.00 100 24742	Union Dues-PW		
	CHECK		311909 TOTAL:		754.00
311910 10/07/2019 PRTD Invoice: 44203472 2020	2129 FIRST NATIONAL BANK	44203472 2020	09/19/2019	AP2021	33,875.93
	PMT #1 - SWEEPER LOAN	29,059.83 700 25019	Bond-2019 GOB Sweeper		
	-29,059.83 700 37300		FB Debt Service		
	29,059.83 1880100 58141		Prin-FA Sweeper 2019		
	4,816.10 1880100 58541		Int-FA Sweeper 2019		
	CHECK		311910 TOTAL:		33,875.93
311911 10/07/2019 PRTD Invoice: IN2006348	725 TRANSCO BUSINESS TECHNOLOGIES	IN2006348	07/23/2019	AP2021	1,644.32
	Copier Repair and Maintenance	1,644.32 1221000 55320	COPIER LEASE		
Invoice: IN2094244	TRANSCO BUSINESS TECHNOLOGIES	IN2094244	09/24/2019	AP2021	293.91
	Copier Repair and Maintenance	293.91 1221000 55320	COPIER LEASE		
	CHECK		311911 TOTAL:		1,938.23

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10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066  
INVOICE

INV DATE PO WARRANT  
INVOICE DTL DESC

NET

311912 10/07/2019 PRD 1387 TREASURER, STATE OF MAINE Invoice: BIL0919190000000779	122.82 1440800 54250	BIL091919000000077909/19/2019 Telco Circuit Charges 09/19 IT/TECH FEE	AP2021		122.82
311913 10/07/2019 PRD 2600 TROJAN TECHNOLOGIES Invoice: SLS/10288302	2,663.43 1550667 55400	SLS/10288302 09/23/2019 917341-100 Ballasts for SV WWTP UV System-EM GEN REPAIRS & MAINT	AP2021		2,663.43
311914 10/07/2019 PRD 1737 TIME WARNER CABLE (USE REMIT 1) Invoice: 854714801090219	317.63 1221000 55150 1737	Internet Fire Station #2 CABLE/INTERNET-FIRE ST#2 SH	AP2021		317.63
311915 10/07/2019 PRD 1616 TIME WARNER CABLE (USE REMIT 1) Invoice: 713662701090319	324.50 1221000 55150 1616	Internet Fire Station #3 CABLE/INTERNET-FIRE ST#3 SV	AP2021		324.50
311916 10/07/2019 PRD 1773 TIME WARNER CABLE (USE REMIT 1) Invoice: 859562901083119	409.99 1221000 55150 1773	Internet Highway Garage CABLE/INTERNET-HGWY GAR	AP2021		409.99
311917 10/07/2019 PRD 2510 TIME WARNER CABLE (USE REMIT 1) Invoice: 713240201083019	55.00 1221000 55150 1771	Internet Beech Hill Communication Tower CABLE/INTERNET-POLICE DEPT	AP2021		55.00
311918 10/07/2019 PRD 2511 TIME WARNER CABLE (USE REMIT 1) Invoice: 715785501092219	30.00 1221000 55150 1771	Joy Road Communications CABLE/INTERNET-POLICE DEPT	AP2021		30.00

CHECK 311912 TOTAL: 122.82

CHECK 311913 TOTAL: 2,663.43

CHECK 311914 TOTAL: 317.63

CHECK 311915 TOTAL: 324.50

CHECK 311916 TOTAL: 409.99

CHECK 311917 TOTAL: 55.00

CHECK 311918 TOTAL: 30.00



10/03/2019 16:13  
6905lyou

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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apcsbdsb

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066

NET

INVOICE

INV DATE PO

WARRANT

INVOICE DTL DESC

Invoice: 0272705039	UNIFIRST CORP	0272705039	20.00 1552500 53800	UNIFORMS	10/02/2019	AP2021	109.65
			143.64 1550100 53800	UNIFORMS			
			109.65 1550552 53800	WW Uniforms-EM UNIFORMS	CHECK	311923 TOTAL:	934.07
311924 10/07/2019 PRTD Invoice: 008950	742 USA BLUEBOOK	008950	827.13 1550667 55400	09/13/2019 4 UV Lamps for SV WWTP. GEN REPAIRS & MAINT	AP2021 794447-ORD - EM		827.13
Invoice: 006429	USA BLUEBOOK	006429	190.58 1550552 53820	09/11/2019 4&7 Buffers, Chessell LAB EQUIP	AP2021 Circular Charts for NEH-EM		190.58
				CHECK	311924 TOTAL:		1,017.71
311925 10/07/2019 PRTD Invoice: 226009	773 WINTERPORT BOOT SHOP	226009	214.99 1550552 53800	08/28/2019 Men's Safety Toe Boots Ralph Colson UNIFORMS	AP2021 WWTP-EM		214.99
Invoice: 226864	WINTERPORT BOOT SHOP	226864	165.00 1550100 53800	09/21/2019 safety boots CE ts UNIFORMS	AP2021		165.00
				CHECK	311925 TOTAL:		379.99
311926 10/07/2019 PRTD Invoice: 1976300	906 WITMER ASSOCIATES INC	1976300	86.94 1440330 53110	09/26/2019 Batteries & Mic Keeper GENERAL SUPPLIES	AP2021		86.94
				CHECK	311926 TOTAL:		86.94
311927 10/07/2019 PRTD Invoice: INV08459499	2617 ZOOM VIDEO COMMUNICATIONS, INC	INV08459499	149.90 1770100 53900	09/12/2019 Annual fee Videoconferencing MARKETING EXPENSES	AP2021		149.90
				CHECK	311927 TOTAL:		149.90

10/03/2019 16:13  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL



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apcsbdsb

NUMBER OF CHECKS 104 \*\*\* CASH ACCOUNT TOTAL \*\*\* 6,398,661.83

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	83	6,367,822.75
TOTAL EFT'S	21	30,839.08

\*\*\* GRAND TOTAL \*\*\* 6,398,661.83

10/03/2019 16:13 Town of Mount Desert  
6905lyou A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

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apcsbdsb

CLERK: 6905lyou

YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2020 4	25									
APP 100-20000	10/07/2019	AP2021	LLY			Accounts Payable			6,148,677.13	
APP 100-10100	10/07/2019	AP2021	LLY			AP CASH DISBURSEMENTS JOURNAL				6,398,661.83
APP 300-20000	10/07/2019	AP2021	LLY			Ckg-BH General Fund 8066				
APP 600-20000	10/07/2019	AP2021	LLY			AP CASH DISBURSEMENTS JOURNAL			240,737.91	
						Accounts Payable			9,246.79	
						AP CASH DISBURSEMENTS JOURNAL				
						GENERAL LEDGER TOTAL			6,398,661.83	6,398,661.83
APP 100-35030	10/07/2019	AP2021	LLY			DTF-CAP IMP			240,737.91	
APP 300-35010	10/07/2019	AP2021	LLY			DT Gen fund				240,737.91
APP 100-35060	10/07/2019	AP2021	LLY			DT-MARINA			9,246.79	
APP 600-35010	10/07/2019	AP2021	LLY			DT Gen fund				9,246.79
						SYSTEM GENERATED ENTRIES TOTAL			249,984.70	249,984.70
						JOURNAL 2020/04/25			6,648,646.53	6,648,646.53
						TOTAL				



10/03/2019 16:13  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

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FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2020	4	25	10/07/2019			
	100-10100					Ckg-BH General Fund 8066		
	100-20000					Accounts Payable	6,148,677.13	6,398,661.83
	100-35030					DTF-CAP IMP	240,737.91	
	100-35060					DT-MARINA	9,246.79	
						FUND TOTAL	6,398,661.83	6,398,661.83
300	Capital Projects	2020	4	25	10/07/2019			
	300-20000					Accounts Payable	240,737.91	
	300-35010					DT Gen fund		240,737.91
						FUND TOTAL	240,737.91	240,737.91
600	Marina	2020	4	25	10/07/2019			
	600-20000					Accounts Payable	9,246.79	9,246.79
	600-35010					DT Gen fund		
						FUND TOTAL	9,246.79	9,246.79

10/03/2019 16:13  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
100 General Fund		249,984.70	240,737.91
300 Capital Projects			9,246.79
600 Marina			
	TOTAL	249,984.70	249,984.70

\*\* END OF REPORT - Generated by Lisa Young \*\*

**TOWN OF MOUNT DESERT**  
**BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 2018**

CHECK DATE: September 18, 2019

CHECK NUMBER:	<u>311842</u>	<u>through</u>	<u>311842</u>	\$	<u>2,072.00</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	\$	<u>-</u>	Electronic payments
EFT NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	\$	<u>-</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	\$	<u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 2,072.00

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

# TOWN OF MOUNT DESERT

## PAYROLL WARRANT

WARRANT PR# 2006

CHECK DATE: September 20, 2019

ADVICE NUMBERS: 10218 through 10274

CHECK NUMBERS: 64485 through 64497

TOTAL DISBURSEMENTS: \$ 114,855.03

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

## Kathi Mahar

---

**From:** Matt Hart <matt@theneighborhoodhouse.com>  
**Sent:** Tuesday, September 17, 2019 3:47 PM  
**To:** Kathi Mahar  
**Subject:** Re: Warrant AP#2018 & PR#2006 Approval Request

Hi Kathi,

I approve AP Warrant #2018 and Payroll Warrant #2006.

Thanks!

-Matt

### Matthew Hart

Community Relations Director  
The Neighborhood House | 207-276-5039  
End of Main Street | Northeast Harbor, ME

**From:** Kathi Mahar <treasurer@mtdesert.org>  
**Date:** Tuesday, September 17, 2019 at 2:51 PM  
**To:** John Macauley <jbmacauley3@gmail.com>, "Martha Dudman (martha.dudman@gmail.com)" <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>  
**Subject:** Warrant AP#2018 & PR#2006 Approval Request

Good afternoon!

Attached are the following warrants for your approval:

Accounts Payable	#2018 total of	\$ 2,072.00
Payroll	#2006 total of	\$ 114,855.03

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

*Kathi*

Kathryn A Mahar, Treasurer  
Town of Mount Desert  
(207) 276-5531 (T) (207) 276-3232 (F)

**TOWN OF MOUNT DESERT**  
**BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 2019**

CHECK DATE: September 25, 2019

CHECK NUMBER:	<u>311843</u>	through	<u>311843</u>	\$	<u>3,900.31</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	<u>-</u>	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	<u>-</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	<u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 3,900.31

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers



## Kathi Mahar

---

**From:** Matt Hart <matt@theneighborhoodhouse.com>  
**Sent:** Tuesday, September 24, 2019 2:13 PM  
**To:** Kathi Mahar  
**Subject:** Re: Warrant AP#2019 State Fees/Payroll Benefits Approval Request

Hi Kathi,

I approve AP Warrant #2019.

Thanks!  
-Matt

### Matthew Hart

Community Relations Director  
The Neighborhood House | 207-276-5039  
End of Main Street | Northeast Harbor, ME

**From:** Kathi Mahar <treasurer@mtdesert.org>  
**Date:** Tuesday, September 24, 2019 at 12:07 PM  
**To:** John Macauley <jbmacauley3@gmail.com>, "Martha Dudman (martha.dudman@gmail.com)" <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>  
**Subject:** Warrant AP#2019 State Fees/Payroll Benefits Approval Request

Good afternoon!

Attached is Accounts Payable Warrant # 2019 (for Payroll and/or State Fees) in the amount of \$3,900.31 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

*Kathi*

Kathryn A Mahar, Treasurer  
Town of Mount Desert  
(207) 276-5531 (T) (207) 276-3232 (F)

**TOWN OF MOUNT DESERT**  
**BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 2020**

CHECK DATE: October 2, 2019

CHECK NUMBER:	<u>311844</u>	<u>through</u>	<u>311844</u>	<u>\$ 3,931.50</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	<u>\$ -</u>	Electronic payments
EFT NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	<u>\$ -</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	<u>\$ -</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 3,931.50

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

TOWN OF MOUNT DESERT  
PAYROLL WARRANT

WARRANT PR# 2007

CHECK DATE: October 4, 2019

ADVICE NUMBERS:	10275	through	10324
CHECK NUMBERS:	64498	through	64509

TOTAL DISBURSEMENTS: \$ 108,171.78

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

## Kathi Mahar

---

**From:** Matt Hart <matt@theneighborhoodhouse.com>  
**Sent:** Tuesday, October 01, 2019 6:27 PM  
**To:** Kathi Mahar  
**Subject:** Re: Warrant AP#2020 & PR#2007 Approval Request

Good evening Kathi!

I approve AP Warrant #2020 and Payroll Warrant #2007.

Thanks!

-Matt

### Matthew Hart

Community Relations Director  
The Neighborhood House | 207-276-5039  
End of Main Street | Northeast Harbor, ME

**From:** Kathi Mahar <treasurer@mtdesert.org>  
**Date:** Tuesday, October 1, 2019 at 5:22 PM  
**To:** John Macauley <jbmacauley3@gmail.com>, "Martha Dudman (martha.dudman@gmail.com)" <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>  
**Subject:** Warrant AP#2020 & PR#2007 Approval Request

Good evening!

Attached are the following warrants for your approval:

Accounts Payable	#2020 total of	\$ 3,931.50
Payroll	#2007 total of	\$108,171.78

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

*Kathi*

Kathryn A Mahar, Treasurer  
Town of Mount Desert  
(207) 276-5531 (T) (207) 276-3232 (F)

# Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 13648

Check Batch: 7031  
Check Header: (N/A)  
Check Numbers: (First) - (Last)  
Check Dates: (Earliest) - (Latest)  
Cash Account Numbers: (First) - (Last)  
Bank Account Code: (N/A)  
Check Authorization Code: AP  
Minimum Check Amount: \$0.00  
Sorted By:  
Include Payable Information: No  
Include Payable Dist Information: No  
Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
7031	19004	10/02/2019	1160	AMAZON	0.00	2,165.00
	19005	10/02/2019	1215	AOS #91	0.00	69.58
	19006	10/02/2019	1616	BEECH HILL FARM	0.00	654.50
	19007	10/02/2019	1975	CARDMEMBER SERVICE	0.00	2,406.22
	19008	10/02/2019	2065	CENTRAL RESTAURANT PRODUCTS	0.00	334.11
	19009	10/02/2019	3040	DAVID FRENCH MUSIC COMPANY	0.00	423.50
	19010	10/02/2019	3450	DOWNEAST GRAPHICS & PRINTING, INC.	0.00	119.50
	19011	10/02/2019	3628	EASTERN FIRE Sprinkler contract	0.00	335.00
	19012	10/02/2019	4152	EMERA MAINE	0.00	2,641.04
	19013	10/02/2019	4180	F.T. BROWN CO.	0.00	173.10
	19014	10/02/2019	4365	G T OUTHOUSES, LLC	0.00	100.00
	19015	10/02/2019	5825	MAIN STREET VARIETY	0.00	18.66
	19016	10/02/2019	6156	MCINTIRE BUSINESS PRODUCTS	0.00	239.68
	19017	10/02/2019	6205	MDI REGIONAL SCHOOL DISTRICT	0.00	7,254.22
	19018	10/02/2019	6370	MORRIS FIRE PROTECTION, INC.	0.00	136.10
	19019	10/02/2019	6725	NO FRILLS OIL CO. INC.	0.00	2,299.00
	19020	10/02/2019	6760	NORRIS, INC.	0.00	324.00
	19021	10/02/2019	6785	NORTHCENTER FOODS	0.00	5,876.44
	19022	10/02/2019	6820	NORTHEAST PLUMBING & HEATING	0.00	85.00
	19023	10/02/2019	6910	OPPEWALL, ELIZABETH PT	0.00	1,526.25
	19024	10/02/2019	6938	OTELCO	0.00	297.80
	19025	10/02/2019	7165	PHILBROOK, AMY	0.00	178.80
	19026	10/02/2019	7166	PHILBROOK, KATHERINE	0.00	211.25
	19027	10/02/2019	7430	QBS, INC.	0.00	375.00
	19028	10/02/2019	7455	QUEEN ANNE'S FLOWER SHOP	0.00	175.00
	19029	10/02/2019	7463	QUILL CORP.	0.00	239.24
	19030	10/02/2019	7731	ROSEN CLASSROOM	0.00	342.18
	19031	10/02/2019	7885	SARGENT, LEON	0.00	50.00
				August & August Charges		
				Kitchen Supplies		
				Emergency Cards		
				July & August Charge		
				Reimb by Lamoine School		
				Safety Care Training		
				Classroom Supplies		
				Classroom Books		
				Phone stipend		

**Mount Desert School Department  
ACCOUNTS PAYABLE WARRANT**

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	19032	10/02/2019	7940	SCHOLASTIC, INC. Classroom Book	0.00	263.01
	19033	10/02/2019	8231	SIERRA COMMUNICATIONS, LLC Instay Cell Stations	0.00	2,645.34
	19034	10/02/2019	8471	STAPLES, DEBRA Fingerprinting Reprints	0.00	55.00
	19035	10/02/2019	8930	TURNER SPORTING GOODS Soccer Supplies	0.00	162.00
	19036	10/02/2019	8950	U.S. BANK CORPORATE TRUST BOSTON Princ & Int Payment	0.00	309,440.72
	19037	10/02/2019	9270	WHEATON, JACKIE Classroom	0.00	91.55
Totals:					0.00	\$341,707.79



**Mount Desert School Department  
ACCOUNTS PAYABLE WARRANT**

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount

WARRANT #

DATE: 10/2/2019

Sumed 02 October 2019

SUPERINTENDENT

DocuSigned by:

Charles Wray  
FINANCE OFFICER

DocuSigned by: 959BC5B7F7DA4

Heather Jones  
FINANCE OFFICER

DocuSigned by:

*Signature*  
FINANCE OFFICER

DocuSigned by:  
20389158387424F

FINANCE OFFICER

100B343/35F 840

FINANCE OFFICER

258E71BC7A0C460...

## FINANCE OFFICER

34 Checks Listed.

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 13609

Include Authorization Codes: Yes  
Batch: 7018  
Check Dates: (Earliest) - (Latest)  
Cash Account Number:  
Minimum Check Amount: \$0.00  
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	09/27/2019	STAT	TREASURER, STATE OF MAINE		3,362.00	3,362.00	0.00	0.00	
	09/27/2019	IRS	INTERNAL REVENUE SERVIC		11,473.83	11,473.83	0.00	0.00	
44739	09/27/2019	480	KARINA GUZMAN-BOSIO	1	480.00	436.32	0.00	436.32	
44740	09/27/2019	190	ROBERT C. MACLEOD JR.	1	570.36	480.08	0.00	480.08	
44741	09/27/2019	468	WARREN L. MURRAY	1	1,272.48	1,065.83	0.00	1,065.83	
44742	09/27/2019	149	MARIAH D. BAKER	1	1,884.61	1,541.03	1,541.03	0.00	
44743	09/27/2019	311	LAURA-JEAN BEAL	1	2,344.23	1,713.94	1,713.94	0.00	
44744	09/27/2019	11	KELLY S. BEAULIEU	1	2,469.23	1,619.33	1,619.33	0.00	
44745	09/27/2019	463	RENE L. BECKER	1	1,550.95	1,156.70	1,156.70	0.00	
44746	09/27/2019	266	JULIANNA R. BENNOCH	1	2,536.53	1,873.59	1,873.59	0.00	
44747	09/27/2019	479	JAMIE K. BRACY	1	1,183.28	830.55	830.55	0.00	
44748	09/27/2019	314	ANDREW J. CARLSON	1	1,623.07	1,155.99	1,155.99	0.00	
44749	09/27/2019	18	JANICE P. CARROLL	1	1,269.45	953.06	953.06	0.00	
44750	09/27/2019	248	ROBERT P. CHAPLIN	1	480.00	432.66	432.66	0.00	
44751	09/27/2019	337	AMBER G. CHARRON	1	2,015.57	1,396.51	1,396.51	0.00	
44752	09/27/2019	21	LARRY A. COLE	1	1,549.71	716.67	716.67	0.00	
44753	09/27/2019	91	JUDITH CULLEN	1	1,969.23	1,512.09	1,512.09	0.00	
44754	09/27/2019	69	EMILY N. DAMON	1	1,802.40	1,327.32	1,327.32	0.00	
44755	09/27/2019	308	Gloria A. Delsandro	1	3,574.00	2,563.60	2,563.60	0.00	
44756	09/27/2019	43	SARAH R. DUNBAR	1	1,998.07	1,474.88	1,474.88	0.00	
44757	09/27/2019	52	WANDA J. FERNALD	1	2,392.30	1,546.54	1,546.54	0.00	
44758	09/27/2019	57	JASON W. FOUNTAINE	1	1,622.40	1,185.65	1,185.65	0.00	
44759	09/27/2019	332	MARINA P. FREDERICK	1	908.45	676.72	676.72	0.00	
44760	09/27/2019	329	ALEXANDER GARRETT	1	1,728.84	1,302.63	1,302.63	0.00	
44761	09/27/2019	63	HEATHER M. GRAVES	1	2,315.38	1,484.00	1,484.00	0.00	
44762	09/27/2019	65	GAYLE M. GRAY	1	2,469.23	1,736.80	1,736.80	0.00	
44763	09/27/2019	331	RUSSELL W. GRAY	1	60.00	55.41	55.41	0.00	
44764	09/27/2019	92	ABIGAIL A. HARMON	1	1,285.70	977.65	977.65	0.00	
44765	09/27/2019	477	ANGELIQUE E. HODGDON	1	1,446.00	830.43	830.43	0.00	
44766	09/27/2019	244	KRISTIN D. HOLLEY	1	1,258.26	759.06	759.06	0.00	
44767	09/27/2019	313	ANDREA W. HOWELL	1	1,387.98	1,145.24	1,145.24	0.00	
44768	09/27/2019	293	Amy L. James	1	2,536.53	1,708.54	1,708.54	0.00	
44769	09/27/2019	90	REBECCA A. JARVIS	1	2,228.84	1,456.81	1,456.81	0.00	
44770	09/27/2019	312	BETHANY G. JOHNSON	1	1,389.75	931.68	931.68	0.00	
44771	09/27/2019	291	PATRICIA A. KELLEY	1	1,475.38	1,047.11	1,047.11	0.00	
44772	09/27/2019	335	CYNTHIA A. LAMBERT	1	1,318.84	1,059.45	1,059.45	0.00	
44773	09/27/2019	321	MAX E. MASON	1	1,217.93	974.93	974.93	0.00	
44774	09/27/2019	292	TARA MCKERNAN	1	2,142.46	1,553.89	1,553.89	0.00	
44775	09/27/2019	461	JANET NORDELUS	1	1,762.15	1,212.59	1,212.59	0.00	
44776	09/27/2019	193	HARVEY BRUCE NORWOOD	1	1,102.54	710.58	710.58	0.00	
44777	09/27/2019	237	JUSTIN B. NORWOOD	1	2,123.07	1,653.53	1,653.53	0.00	
44778	09/27/2019	238	WENDELL L. OPPEWALL	1	1,337.88	765.66	765.66	0.00	
44779	09/27/2019	240	JEANNE C. OTT	1	2,623.07	1,817.57	1,817.57	0.00	
44780	09/27/2019	301	Terry P. Paulos	1	1,118.24	780.92	780.92	0.00	
44781	09/27/2019	138	AMY Y. PHILBROOK	1	2,473.80	1,700.31	1,700.31	0.00	
44782	09/27/2019	275	JOELLE A. RUDDY	1	2,469.23	1,876.64	1,876.64	0.00	
44783	09/27/2019	74	LEON E. SARGENT	1	1,962.40	1,317.20	1,317.20	0.00	
44784	09/27/2019	120	KAREN L. SHARPE	1	2,950.00	1,877.78	1,877.78	0.00	
44785	09/27/2019	375	KATHLEEN C. ST DENIS	1	2,709.61	1,557.61	1,557.61	0.00	
44786	09/27/2019	478	DEBRA L. STAPLES	1	978.88	735.53	735.53	0.00	
44787	09/27/2019	404	KERRY L. TAYLOR	1	3,989.76	3,032.87	3,032.87	0.00	
44788	09/27/2019	476	BRUCE L. TRIPP	1	600.96	506.28	506.28	0.00	
44789	09/27/2019	459	SHANNON L. WESTPHAL	1	1,892.30	1,481.13	1,481.13	0.00	
44790	09/27/2019	448	JACQUELINE A. WHEATON	1	2,353.84	1,645.74	1,645.74	0.00	

# Mount Desert School Department

## PAYROLL WARRANT REGISTER

Report # 13609

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
44791	09/27/2019	307	LAUREN M. WHITE	1	1,122.73	743.81	743.81	0.00	
44792	09/27/2019	469	TIFFANY C. YARBROUGH	1	1,183.68	991.04	991.04	0.00	
44793	09/27/2019	AFLAC	AFLAC		127.42	127.42	0.00	127.42	
44794	09/27/2019	BCBS	ANTHEM BC/BS		11,696.28	11,696.28	0.00	11,696.28	
44795	09/27/2019	HMD	HORACE MANN COMPANIES		39.32	39.32	0.00	39.32	
44796	09/27/2019	HM	HORACE MANN INSURANCE C		700.00	700.00	0.00	700.00	
44797	09/27/2019	MEA	MAINE EDUCATION ASSOCIA		598.50	598.50	0.00	598.50	
44798	09/27/2019	MSRS	MAINE PERS		20,304.62	20,304.62	0.00	20,304.62	
44799	09/27/2019	MET	METROPOLITAN LIFE INSUR		1,850.00	1,850.00	0.00	1,850.00	
44800	09/27/2019	DELTA DEN	NORTHEAST DELTA DENTAL		1,475.37	1,475.37	0.00	1,475.37	
44801	09/27/2019	PRIM	PRIMERICA FINANCIAL SVCS.		370.00	370.00	0.00	370.00	
44802	09/27/2019	FEDHEALTH	TREASURER, STATE OF MAIN		344.47	344.47	0.00	344.47	
					<b>146,853.39</b>	<b>119,431.29</b>	<b>65,107.25</b>	<b>39,488.21</b>	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	3	1,982.23
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	51	65,107.25
	ACH Employee Credits	51	65,107.25
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	10	37,505.98
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH Vendor Debits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	14,835.83

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 13609

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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WARRANT #

07

DATE:

SEP 27 PAID

*Alan Edward Gurne, Ed.D.*

SUPERINTENDENT

FINANCE OFFICER

FINANCE OFFICER

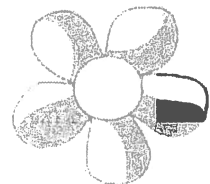
FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER



119431.29 net pay  
45810.02 payroll A/P  
165241.31

# Mount Desert School Department Check Register

Report # 13622

Batch: 7022  
Check Edit #: N/A  
Sort By: Vendor Name  
Include DTF Info: No

Include DTF Info: No

Batch #	Control Total	Status	Created By	Date Created	Last Updated By	Date Last Updated
7022	45,810.02	Posted	Bria	09/26/2019	Bria	09/26/2019

Vendor Code / Name	Check Number	Check Type	Check Header Information			
Check Edit #	Check Date	Status				
1200 ANTHEM BC & BS	19000	Payable Payment				
10017	09/27/2019	Posted				
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
15133	ANTHEM BC & BS	BCBS SEPT19	09/27/2019	44,681.82	0.00	44,681.82
			Check Totals:	44,681.82	0.00	44,681.82
6000 MAINE PERS	19001	Payable Payment				
10014	09/27/2019	Posted				
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
15130	MAINE PERS	GLI PLD MDF	09/27/2019	42.88	0.00	42.88
			Check Totals:	42.88	0.00	42.88
6000 MAINE PERS	19002	Payable Payment				
10015	09/27/2019	Posted				
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
15132	MAINE PERS-PLD RET SEPT19 MDES	PLD RET SEPT	09/27/2019	858.98	0.00	858.98
			Check Totals:	858.98	0.00	858.98
6000 MAINE PERS	19003	Payable Payment				
10016	09/27/2019	Posted				
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
15131	MAINE PERS	GLI TEACHER	09/27/2019	226.34	0.00	226.34
			Check Totals:	226.34	0.00	226.34
Batch 7022 Totals:				45,810.02	0.00	45,810.02

4 Checks Listed

