

Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
Monday, November 18, 2019

Location: Meeting Room, Town Hall, Northeast Harbor

- I. **Call to order at 6:30 p.m.**
- II. **Minutes**
 - A. *Approval of minutes from November 4, 2019 meeting*
- III. **Appointments/Recognitions/Resignations**
 - A. *Confirm re-appointment of Elizabeth Macul to the Mount Desert Housing Authority Board of Commissioners as Tenant Commissioner, for a 4-year term through March 2024*
 - B. *Resignation of Molly Brown as On-Call Firefighter, effective October 22, 2019*
- IV. **Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. *Letter from Kate and Steven Hughes regarding Freshwater Stone license dated 10/31/2019*
- V. **Selectmen's Reports**
- VI. **Unfinished Business**
 - A. *Fire Department Personnel Analysis*
- VII. **New Business**
 - A. *Request to Authorize a Public Space Special Event Application – Hospice Regatta of Maine; July 11, 2020, Northeast Harbor Marina Green*
 - B. *Discussion with Mia Petrini of Healthy Acadia regarding the development of a comprehensive tobacco/vaping policy*
 - C. *HRA Modification*
 - D. *Approve and authorize Fire Chief to sign Cooperative Agreement between The United States Department of Interior National Park Service and The Town of Mount Desert*
 - E. *Request authorization for release and expenditure of \$4,381.00 from Northeast Harbor CIP line Acct. # 6410100-24681 that has a balance of \$288,212.00 for the replacement of top chains on three mooring floats*
 - F. *Request authorization for release and expenditure for \$48,323.00 less the \$1,500.00 trade-in value of our 2010 Ford work truck which equals a net price of \$46,823.00 from the Public Works Equipment Reserve account number 4050100-24500 that has a balance of \$213,204.93 for the purchase a new 2020 Ram 2500 pickup truck from Darlings Auto Mall located in Ellsworth*
 - G. *Request Office Closure for Employee Christmas Party on Friday, December 13th*
 - A. *Request Christmas Eve Early Closure at 12 noon, December 24, 2019*
 - B. *Review of the General Fund and Marina Capital Improvement Plans (CIP) proposed funding for Fiscal Year 2020-2021*

Board of Selectmen Meeting Agenda November 18, 2019

VIII. Other Business

A. Such other business as may be legally conducted

IX. Treasurer's Warrants

A. Approve & Sign Treasurer's Warrant Accounts Payable (AP)2030 in the amount of \$530,807.59

B. Approve Signed Treasurer's Payroll (PR), State Fees, & PR Benefit Warrants AP2028, AP2029, and PR2011 in the amounts of \$6,231.96, \$2,821.50, and \$104,178.68, respectively

C. Acknowledge Treasurer's School Board AP/PR Warrants 05 and 10 in the amounts of \$34,890.05 and \$81,783.52, respectively

X. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., Monday, December 2, 2019 in the Meeting Room, Town Hall, Northeast Harbor

MINUTES

Town of Mount Desert
SelectBoard Meeting Minutes
Meeting Room, Town Hall
6:30 PM, November 4, 2019

SelectBoard Members Present: Rick Mooers, Matt Hart, Chair John Macauley, and Wendy Littlefield

I. Call to order at 6:30 p.m.

The meeting was called to order by Chair Macauley.

II. Minutes

A. Approval of minutes from October 21, 2019 meeting

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, approval of the October 21, 2019 Minutes as presented.

Mr. Hart requested a small amendment. He requested the sentence in Section V, SelectBoard Reports, the line reading "*The questions would be distributed to Chamber of Commerce Members this fall*" should read "*...distributed through the Chamber of Commerce this fall.*"

Motion made by Mr. Mooers and seconded by Ms. Littlefield was approved as amended by Mr. Hart 4-0.

III. Appointments/Recognitions/Resignations

A. Accept the resignation of Alex Birdsall from the Broadband Committee effective immediately
It was noted Mr. Birdsall is in Portland now.

MOTION: Mr. Mooers moved, with Mr. Hart seconding, to accept the resignation of Alex Birdsall from the Broadband Committee effective immediately, and with regret.

Chair Macauley thanked Mr. Birdsall for his work.

Motion approved 4-0

IV. Consent Agenda *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

A. Department Reports: Public Works, Treasurer: Permanent Trust – 1st Quarter 2020, Investment Trust – 1st Quarter 2020

B. Planning Board Minutes of September 11, 2019

C. Department of Marine Resources Notice of Scheduled Aquaculture Lease Hearing – November 19, 2019

MOTION: Mr. Hart moved, with Mr. Mooers seconding, acceptance of the Consent Agenda as presented. Motion approved 4-0.

V. Selectmen's Reports

Mr. Hart reported that when the Neighborhood House had questions about the Main Street Project scheduling, Public Works Director Smith and a CES engineer were quick to respond. He

1 wanted to make note of the positive experience, in light of the hard work the contractors are
2 doing on Main St.

3
4 Mr. Hart reported on the Christmas Party thrown by Mr. Butt each year. Janet Stratton asked
5 Mr. Hart to forward on the message that she hoped to have all Town employees and volunteers
6 at the event if possible. The date is December 13.

7
8 **VI. Unfinished Business**

9 A. *Act on the Executive Session of October 7, 2019 Pursuant to 1 MRSA §405(6) (F) Discussion of*
10 *Confidential Records, Poverty Abatement Hearing per Tittle 36 MRSA§842 – Case #100*
11 *(2018) and Case #100 (2019)*

12 MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, approval of Case #100 (2018), as
13 presented. Motion approved 4-0.

14
15 MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, approval of Case #100 (2019), as
16 presented. Motion approved 4-0.

17
18 **VII. New Business**

19 A. *Request to Authorize a Public Space Special Event Application - MDI YMCA for Half Iron*
20 *Distance Triathlon; August 30, 2020, Ponds End*

21 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, authorization of Public Space
22 Special Event Application - MDI YMCA for Half Iron Distance Triathlon; August 30, 2020,
23 Ponds End, as presented. Motion approved 4-0.

24
25 B. *Approve Amendments to the Town of Mount Desert Personnel Policy Manual; Sections 6.7.1*
26 *and 6.7.2 Salary and Wage Scale Adjustments*

27 Town Manager Lunt noted this was an update to the Personnel Policy so the policy
28 agrees with the salary and wage adjustments already adopted by the Town.

29
30 MOTION: Mr. Mooers moved, with Mr. Hart seconding affirmation for the Personnel
31 Policy of the amendments adopted in 2017. Motion approved 3-0-1 (Littlefield in
32 Abstention).

33
34 C. *Maine Uniform Building and Energy Codes (MUBEC) Adoption (recent legislation approved of*
35 *LD1509 is now Statewide effective September 17, 2019)*

36 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, the Maine Uniform Building and
37 Energy Codes (MUBEC) Adoption (recent legislation approved of LD1509 is now Statewide
38 effective September 17, 2019), as presented.

39 Mr. Mooers asked what has changed with MUBEC since the Board last acted on it in 2011.

40
41
42 CEO Keene reported that in 2011 the Board had the option to opt into MUBEC. The Board chose
43 not to do so at that time. MUBEC is now statewide, meaning any contractor working in the
44 State of Maine must comply. Towns with populations under 4,000 still have the option to
45 enforce it or not. Mr. Mooers felt this allowed the Municipality to decide on the degree to
46 which they choose to enforce MUBEC. CEO Keene affirmed. The CEO could enforce the codes,

1 or a third-party inspector could be contracted by the homeowner at their expense as inspector.
2 Banks and insurance companies are looking for MUBEC compliance.

3
4 Ms. Keene is certified in MUBEC. The changes will require more detailed drawings and more
5 plan review. Permit fees will likely have to increase. The workload would likely increase and it's
6 possible another staff person would be necessary to handle the paperwork increase. Currently
7 homeowners are responsible for inspection.

8
9 Public Works Director Smith suggested holding off on a decision on the issue.

10
11 Resident Bill Hanley noted that in his capacity as an architect, he is in support of the Town
12 adopting the MUBEC, however as a member of the Planning Board he does not believe the
13 Town is ready. He hoped the Town would be willing to take the time to go through a period of
14 educating themselves. There are many layers to MUBEC. The codes need to be reviewed to
15 understand what they will mean for construction costs, compliance, and enforcement. There's a
16 structural component as well that will affect inspections and oversight. This will affect staffing.

17
18 Chairman Macauley asked what, as an architect, Mr. Hanley sees as benefits to accepting
19 MUBEC. Mr. Hanley felt it will increase energy efficiency of certain types of construction, and it
20 could hold the bar higher for construction quality.

21
22 CEO Keene reported contractors don't have to be certified in MUBEC. Modular homes,
23 manufactured homes and timber frames are exempt from MUBEC.

24
25 A homebuilder would have to get architect drawings and follow the other MUBEC requirements.

26
27 Mr. Hart agreed with Mr. Hanley; this was something the Town should be working toward but is
28 currently not staffed or educated enough to competently handle the changes MUBEC creates.

29
30 Mr. Mooers asked that, given the number of residents is under 4,000, if the Town chose to
31 accept MUBEC, could certain sections, such as requiring architectural drawings be waived. CEO
32 Keene was unsure whether the architectural requirement could be waived; it was under the
33 general description of the code. Mr. Mooers felt he would need more information on exactly
34 what a small town can waive before he could approve such a code.

35
36 Mr. Hanley suggested a staged adoption, approving pieces at a time. The life safety component
37 is already in place in Mount Desert.

38
39 MOTION: Mr. Mooers moved, with Mr. Hart seconding, to table the issue, and the SelectBoard
40 work with CEO Keene and Town Manager Lunt to create an implementation timeline for
41 educational events to occur, including where they would occur and what they would constitute,
42 and bring the issue back before the Board once the Board is confident that residents have an
43 adequate level of knowledge about the code. Motion approved 4-0.

44
45 *D. Authorization of Carry-Overs from Fiscal Year 2018-2019 to Fiscal Year 2019-2020 in the*
46 *amount of \$126,029.41 per the Carryover Memo, Detailed Schedule, and Public Works*
47 *Memo*

1 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, authorization of Carry-Overs from
2 Fiscal Year 2018-2019 to Fiscal Year 2019-2020 in the amount of \$126,029.41 per the Carryover
3 Memo, Detailed Schedule, and Public Works Memo, as presented, and with a thank you to
4 Treasurer Mahar for the detailed report. Motion approved 4-0.
5

6 **VIII. Other Business**

7 *A. Such other business as may be legally conducted*

8 Director Smith hoped to be allowed to put all or some winter snow in the parking lot between
9 the Town offices and the tennis courts. This is due to RF Jordan working in the gray cow parking
10 lot. Director Smith would look at the lot and determine how much room was available, knowing
11 boats are stored there as well. This is a proactive measure in the event the Town requires the
12 extra space. Extra space may not be required.
13

14 The Board encouraged Mr. Smith to look into it. It was determined a Motion and Vote was not
15 necessary.
16

17 **IX. Treasurer's Warrants**

18 *A. Approve & Sign Treasurer's Warrant Accounts Payable (AP) AP2027 in the amount of*
19 *\$603,057.20*

20 MOTION: Mr. Mooers moved, with Mr. Hart seconding, approval and signature of Treasurer's
21 Warrant Accounts Payable (AP) AP2027 in the amount of \$603,057.20, as presented. Motion
22 approved 4-0.
23

24 *B. Approve Signed Treasurer's Payroll (PR), State Fees, & PR Benefit Warrants AP2025, AP2026,*
25 *PR2009, and PR2010 in the amounts of \$1,514.75, \$4,687.76, \$109,651.89, and \$4,027.93,*
26 *respectively*

27 MOTION: Mr. Mooers moved, with Mr. Hart seconding, approval of signed Treasurer's Payroll
28 (PR), State Fees, & PR Benefit Warrants AP2025, AP2026, PR2009, and PR2010 in the amounts of
29 \$1,514.75, \$4,687.76, \$109,651.89, and \$4,027.93, respectively, as presented. Motion
30 approved 3-0-1 (Littlefield in Abstention).
31

32 *C. Acknowledge Treasurer's School Board PR Warrant 09 in the amounts of \$163,534.00*

33 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, acknowledgement of Treasurer's
34 School Board PR Warrant 09 in the amounts of \$163,534.00, as presented. Motion approved 4-
35 0.
36

37 **X. Adjournment**

38 MOTION: Mr. Mooers moved, with Mr. Hart seconding, adjournment. Motion approved 4-0.
39

40 The meeting was adjourned at 6:56PM.
41

42 Respectfully Submitted,
43

44
45
46 Wendy Littlefield, Secretary
47

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS

MDI & Ellsworth Housing Authorities

PO Box 28 Bar Harbor, ME 04609-0028

80 Mt. Desert St., Bar Harbor

Executive Director, H. Duane Bartlett

November 12, 2019

The Honorable Town Selectpersons
Honorable Durlin E. Lunt, Town Manager
Town of Mount Desert
21 Sea Street
P.O. Box 248
Northeast Harbor, ME 04662

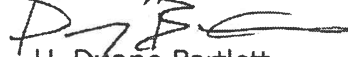
Dear Sirs and Madams;

The Town of Mount Desert Housing Authority respectfully requests your consideration of the re-appointment of Elizabeth Macul to the Mount Desert Housing Authority Board of Commissioners, as Tenant (or Resident) Commissioner, term to begin immediately upon reappointment by the Selectpersons. Ms. Macul is amendable to appointment, and her term will be for four-years.

We believe Ms. Macul will continue to serve in the best interest of both the Housing Authority and the town.

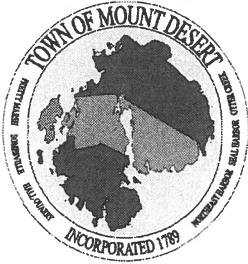
Your consideration of this appointment will be greatly appreciated by me, and the other board members of the Mount Desert Housing Authority.

Sincerely,



H. Duane Bartlett
Executive Director

HDB/th



Mount Desert Fire Department

Michael Bender, Fire Chief
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111 Fax 207-276-5732
Web Address www.mtdesert.org
firechief@mtdesert.org

October 22, 2019

Michael Bender Fire Chief
Mount Desert Fire Department
PO Box 248
Northeast Harbor, Maine 04662

Dear Chief:

Please accept this letter as notification that I am resigning from my position as an on-call firefighter with the Mount Desert Fire Department, effective immediately. I regret that, due to circumstances beyond my control, I can no longer fulfill the requirements or provide the commitment necessary to be contributing member of the department.

I have thoroughly enjoyed volunteering as a firefighter, and I appreciate the opportunity you have provided me. I learned a lot, and thoroughly enjoyed the experience of providing a service to the community.

Sincerely,

Molly Brown

CONSENT AGENDA

10/31/19

Dear Selectmen of the Town of
Mount Desert,

We are owners of property within
500 feet of the property
which Freshwater Stone seeks
a license. We strongly request
that you permanently reject
their request to obtain
a license to do any quarrying
in the property or on any
property in the town of Mount
Desert.

Thank you.

Kate & Steven Hughes

RECEIVED

NOV 05 2019

THE TOWN OF
MOUNT DESERT

UNFINISHED BUSINESS



Mount Desert Fire Department

Michael Bender, Fire Chief

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5111 Fax 207-276-5732

Web Address www.mtdesert.org

firechief@mtdesert.org

November 11, 2019

To: Town Manager Durlin Lunt and Board of Selectman

From: Michael Bender, Fire Chief

RE: Fire Department Personnel Analysis

At their regular Board of Selectman meeting on January 7, 2019, the Board requested a written "vision plan" for the municipal fire department. This report is to provide the Board with an assessment of current fire department staffing and operations; project future needs and services; and to provide alternative steps necessary to address those current and future delivery services to commensurate with community priorities, State and Federal requirements, and emergency preparedness and response.

Background

The Mount Desert Fire Department was established in March of 2001 when voters approved the combining of the four independently run, non-profit fire departments from Northeast Harbor, Somesville, Seal Harbor and Otter Creek. As part of that consolidation, a position for a full-time Fire Chief was created, approved and filled. The department had a roster of 51 volunteer fire fighters that came over from the four individual departments. Our call volume for 2001 was 101 incidents. We had four fire stations and a fleet of ten trucks. Over time, the Otter Creek fire station was shuttered and the apparatus numbers were reduced to six pieces as a result of the merging. All routine incidents and the occasional structure fire in a typical family dwelling were handled internally by our department with mutual aid requests going out to our neighboring departments on large scale or extended incidents.

In 2007, I submitted a report to the Board indicating our volunteer staffing levels had dropped to 31, and the call volume had increased to 162 incidents. In 2008, I applied for, and was awarded a 50/50 share grant from AmeriCorp to fund a second full time position (besides the Chief) within the department. The subsequent year I was able to secure the same grant which funded the same position and was filled with a different individual from our volunteer ranks. Although being awarded funding for the position for a third straight year, we could not find any one to fill the position, mostly due to the low pay set by the program. In 2011, funding through appropriations was requested and approved to continue the full time position on a more permanent basis. The fire department was staffed by these two full time positions, the chief and one fire fighter, Monday through Friday, 8:00 am to 4:00 pm. This enabled most of the day-to-day tasks to be managed by the day crew, with the more serious incidents and any other work details handled by the volunteer staff. At that time, weekday turnout by volunteer fire fighters was a concern as most were unavailable because of work or other commitments.

By 2016, our volunteer numbers had dropped to 21 and call volume had increased to 188 calls for the year. By then, we were starting to see subtle signs that dwindling staff levels were beginning to affect the department's response capabilities. These indicators were apparent when the department was unable to respond to a scattering of calls, mostly on the weekends. It was that same year that I requested, and was approved for, funding of two additional full time positions within the department. These two added staff members were scheduled to primarily to cover the weekend days. Day shifts hours were lengthened so that all four full time fire fighters (including the chief) were working ten hour days, four day work weeks.

Current Situation

Today, the Mount Desert Fire Department responds out of three fire stations with a fleet of three engines, one ladder truck, one water tanker, a mobile breathing air supply unit, one small utility boat and one pickup truck. The Fire Department relies on full-time and paid-on-call fire fighters, which is referred to as a combination department. We provide a range of responses to hazards including:

- Fire suppression (structural and wildland);
- Agency assists to Northeast Harbor Ambulance Service and Mount Desert Police Department;

- First response to technical rescues (vehicle extrication, open water, ice, low-angle rope, confined space);
- First response to hazardous materials incidents;
- Fulfill mutual requests and responsibilities.

The fire department also provides non-emergency related services like:

- Fire prevention, plans review, inspections;
- Issues and monitors open burn permits in the Town on behalf of the Maine Forest Service;
- Sponsors fire preventions programs at local public and private schools, as well as area organizations
- Assists the Code Enforcement Officer with chimney, fireplace and stove related compliance questions.

The Mount Desert Fire Department is well supported by the taxpayers of the community and local elected officials. The department has been able to maintain a healthy CIP which has resulted in a modern apparatus fleet and allows the replacement and/or upgrades of critical equipment such as thermal imaging cameras, self-contained breathing apparatus, personal protective gear, fire hose, extrication tools, etc. The fire truck replacement schedules are between sixteen and twenty two years, depending on the type of apparatus. Improvements and preventive maintenance are performed on the three fire stations on a regular basis in order to keep the buildings in serviceable condition.

Currently, we have an on-call force of sixteen members, of which six live either part time or primarily outside of the Town of Mount Desert. Seven of the sixteen on-call members have been with the department since its formation in 2001. Our on-call fire fighters are paid per call (two hour minimum) and paid for training, work sessions or special details they attend, at an hourly rate. Of the sixteen on call fire fighters, seven are on the roster of one or more other fire departments. Although we do not discourage this practice, it does lower the number of additional personnel available for multiple agency events.

We have a minimum staffing 'policy' of two fire fighters per day shift, 7 am to 5 pm, seven days a week. This includes the department head (fire chief) working a four day

shift and responding to calls on and off duty, which is not unheard of, but not a typical command structure setup. It should be known that although two fire fighters in-house during daytime hours are adequate to respond to calls with one or two apparatus, their ability to conduct fire suppression operations at working fires is extremely limited. In fact, Maine Bureau of Labor laws prohibit fire fighters from entering a burning or smoke filled building without a minimum of two additional fire fighters on scene to act as backup. The only exception to this is if it is a life safety situation. In today's environment, fire service leaders consider staffing of any less than four fire fighters per engine unsafe. This typically includes one fire officer who is in charge of the crew. As this may be impractical for most communities, we are seeing more and more combination departments in Maine moving towards this protocol. A typical working structure fire usually requires a minimum of twelve fully trained fire fighters on scene to conduct operations safely. And this would certainly necessitate several personnel multi-tasking and/or filling dual roles. If the incident happens to be outside the hydrant district, then additional manpower will be required as water will need to be shuttled in by truck.

Vacations, comp time off and sick days for full time staff are filled with on-call members when available. If none are available these open shifts are filled with overtime hours worked by the full time staff. Presently, there are not any requirements for full time fire fighters to reside within a specific response area, which is sometimes the case in other area fire departments. When initially hired, all full time staff lived within the Town. Now two of the four full-time staff live outside the Town of Mount Desert and are generally not available for responses outside normal duty hours.

Over the last few years, mutual aid agreements with our neighboring fire departments have been strengthened and expanded to meet the demanding needs of small to large scale incidents. Multi-agency trainings have also increased so that area departments and personnel can become more familiar with each other and work seamlessly together when involved in mutual aid events. Two years ago, all four MDI fire departments (Southwest Harbor FD, Bar Harbor FD, Tremont FD and Mount Desert FD) developed and implemented automatic alarms protocols that are being used today for incidents which required multi-agency responses. The program proved to be very successful, and we began to see a noticeable decrease in mutual aid response times, while, more importantly, we were able to ensure the appropriate resources were notified with correct assignments. At this time, we are the only fire departments in the Hancock County that are utilizing this system, although I expect others to follow our lead in the not so distant future. We are also working with the Hancock County Regional Communications Center and the Hancock County Sheriff's Office to implement a CAD (Computer-Aided Dispatch) software program for fire/EMS responses in the towns of Bar Harbor, Mount Desert,

Ellsworth and Bucksport. CAD software will help our public safety dispatchers quickly gather the data that could be used for route recommendations, pre-fire plans, and information on hazardous materials. Once the software is up and running, it will be offered to the rest of the County on a cost-share basis.

Recruitment and retention of volunteer fire fighters within the Mount Desert Fire Department has been in decline for years, for a variety of reasons. In fact, the volunteer fire/EMS service in North America is in a major and measurable crisis. Not “gonna be in crisis”...but is in crisis. Nationally, there are multiple common factors contributing to the shortage of new recruits. Increased certification requirements, added training hours, increased call volume, less personal time to give to volunteering, two income households, increased cancer risks and documented PTSD occurrences have made it difficult to attract new recruits. Locally, the lack of affordable housing, population aging, and the ever increasing shift to a more seasonal-only community all have impacted our ability to find and attract new members. In the past five years, we have had six new on-call fire fighters join the department, one of which is now a full-time fire fighter for the City of Ellsworth. In that same period of time, thirteen members have either resigned or retired. More individuals leaving than joining has been the trend over the last several years.

Within the next five to eight years, I would anticipate the retirement/resignation of around four to five on-call members due to “aging out”. With the possible addition of one or two new members over that same time, I would project our on-call staffing level to drop to around ten to eleven members. This also may result in no available on-call fire fighters in the Seal Harbor/Otter Creek area of town to respond with apparatus from the Seal Harbor fire station. If this overall trend holds true, then staffing levels for the Mount Desert Fire Department will have reached what I believe is a critical point by 2025. I would dare say that by then, the department’s effectiveness to provide fire and life protection to the Town on a consistence basis can be questioned.

In 2018 we began to see incidents where no one was available or willing to respond to calls during the overnight hours. In the fire service, these are sometimes referred to as “scratched” calls. For that year, there were six unanswered calls, obviously all when full time staff was off duty. So far this year we have had 5 “scratched” calls. Fortunately, all of these have been false alarms caused by various reasons. On every one of these calls, a Mount Desert dispatcher had to contact the Bar Harbor Fire Department to request a crew to respond. In my opinion, this is a troubling trend in which we are not only starting to see unanswered calls in our jurisdiction, but also witnessing increases in response times, and the need to allocate resources from neighboring towns to cover our own calls. As I

mentioned in the fire department budget presentation earlier this year, these “scratches” are usually considered “red flags” that a department may be approaching a point where its ability to fulfill its mission is in doubt.

Alternatives

I believe that if we are to continue to maintain trucks in our stations, then our residents should safely assume that when they call us for help, qualified personnel (and enough of it) will come quickly. If that is not the case, then it is up to us to be honest with the public. Today, thanks to scientific studies and technology, it is very predictable that fires grow at an expectable pace. If we have a fire department that cannot respond with a rapid and adequate turnout, then we are setting ourselves up for what could be a significant loss, or worse. Research shows that thirty years ago, occupants had about seventeen minutes to get out of a house fire. Today, that time has been reduced to three to four minutes due to modern construction techniques and materials, the shift to more open floor plans in residential structures, and the introduction of more petroleum-based furnishings in today’s homes. Simply put, we need the right amount of qualified and able fire fighters toned out and turning out to quickly mitigate emergencies. Our community must identify the necessary level of protection it needs based on its own unique circumstances. Once these performing standards are established, a community can assess its own performance and determine if current resources support the desired level of service.

For fiscal year 2020/2021, I will be submitting an operating budget which will include a request to raise the pay rate for those on-call fire fighters that can fill open day shifts. The proposed raise will be equal to the beginning pay for a full-time fire fighter. There will also be a request to fund a plan to offer a stipend for those fire fighters who are willing to be on-call outside normal full time staffing hours. This is intended to reduce the number of “scratched” calls. I do not believe this is a long term solution but rather a stop gap measure until a more permanent resolution can be implemented. Emphasis will remain on recruiting and training new on-call members to strengthen our ranks.

Beyond that, it will be up to the taxpayers and elected officials of Mount Desert to decide the amount of fire protection the Town is willing to support. Initially, I would recommend that consideration be given to assure the Town has sufficient fire protection coverage outside the present full-time staffing hours. This may involve the hiring of additional fire fighters to work either overnight or for twenty-four hour shifts. If hiring additional staffing is chosen, then expanding the existing fire station(s) or constructing a

new one to provide overnight quarters will most likely be necessary. Since historically the village of Northeast Harbor is where close to sixty percent of the fire calls are, and where a majority of the commercial buildings are located, it would make the most sense to explore expansion/construction options there. If the Town were to choose 24/7 coverage, two fire fighters per shift would be the minimum staffing that should be considered. To meet that minimum staffing level, three additional full-time positions would need to be funded to provide around the clock coverage at two per shift. 24/7 coverage would definitely handle a majority of the day-to-day calls. On duty fire personnel could also be made available to assist the Northeast Harbor Ambulance Service (NEHAS) when needed, or perhaps provide non-transporting EMS service in conjunction with the NEHAS. The major incidents such as structure fires, wildland fires, motor vehicle extrication, etc., would still need to be augmented by on-call fire fighters and/or mutual aid departments, as staffing an all career department may be fiscally impractical, or at the very least years away from a reality.

Another option to consider is regionalization. Although this has been talked about for years, to fully regionalize would be challenging, but in my opinion, not impossible. If this was to be explored, island-wide regionalization would make the most logistical sense. But, differences between department staffing, call volume, station locations, labor union membership, EMS provider level, appetite for funding, mechanism for funding, etc., are all challenges that would need to be overcome. There can be disadvantages to regionalizing too. In 2001 when the four Mount Desert fire departments combined, many volunteer fire fighters resigned feeling that the sense of “helping your community” was lost in the consolidation. On-call fire fighter losses should be considered and measured if this option is to be contemplated. Loss of local control is another factor that can have a negative impact. It is my belief that regionalization should not be viewed as a short term solution to staffing woes, but rather a way for our local fire departments to combine and share resources while providing the necessary level of fire protection to the entire island for the foreseeable future.

Conclusion

Like many communities of similar size in the United States, the Town of Mount Desert struggles to balance service delivery objectives for public safety, and budgetary constraints. The current staffing model provides for an effective response during daytime hours, seven days a week. However, the department is seeing a declining level of response to calls during off duty hours. This has been in steady decline over the past several years. It is critical to understand that diminishing availability and participation

from on-call fire fighters will almost certainly have to be met with additional career resources to address current shortfalls in coverage. Or maintain the status quo and risk the consequences that eventually will follow.

NEW BUSINESS

TOWN OF MOUNT DESERT
PUBLIC SPACE SPECIAL EVENT APPLICATION

Application Fee - \$10.00

NOTE - Applications are due 60 days prior for major events and
30 days prior to event for minor events.

Large Tent
Set up 7/10
+ tear down 7/12

PERMIT #: 4-2020 DATE OF EVENT: 7/11/2020 TIME: 3:00-7:00 p.m.

DATE APPLICATION RECEIVED: 11.4.2019

event time
set up + take down
are in addition.

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green
Seal Harbor Village Green Suminsby Park Otter Creek Playground
Hall Quarry Park Pond's End

TYPE OF EVENT: MAJOR OR MINOR (SEE POLICY FOR DEFINITIONS)
(circle one)

APPLICANT: Hospice Regatta of Maine (Print) Supporting Hospice Volunteers of Hancock County (Signature)

MAILING ADDRESS: 14 McKenzie Ave, Ellsworth ME 04605

PHONE: 667-2531 →
(Home) (Business) (cellular)

OTHER CONTACT INFO: jwtucker@hospiceofhancock.org
(Email) (fax)

AGENT: Jody Wolford-Tucker (Print) Jody Wolford-Tucker (Signature)

AGENT MAILING ADDRESS: same; 14 McKenzie Ave, Ellsworth 04605

PHONE: _____ 667-2531 765-404-0861
(Agent home) (Agent business) (Agent cellular)

OTHER CONTACT INFO: jwtucker@hospiceofhancock.org
(Agent email) (Agent fax)

What is the tax status of the applicant? (Non-profit) 501(c)(3) - exempt → 667-9406

Does the applicant propose that amplified sound be used for event? Yes _____ No
If yes, include description:

USE REQUESTED: The Hospice Regatta of Maine is an event that raises both awareness and needed funds for Hospice Volunteers of Hancock County, an independent state-licensed organization, now in our 40th year, providing Patient Care/Caregiver Support, Bereavement Support and related Education to our community without charge. This event includes partnerships with the Northeast Harbor Fleet, the Southwest Harbor Fleet, the MDI Community Sailing Center and the Maine Seacoast Mission to plan sailing races and provide a celebration for our sponsors and guests. The event on July 11 on the NEH Marina Green will include a tent (set up and take down by Wallace Events) and will feature food, beverages (provided by a licensed caterer), and a steel drum band (planned, but not yet secured) which will not be amplified.

Thank you!

It should be noted that it is a public space and your event will not preclude other people from using the space; however once approved, no other special events will be permitted at that location while your event is taking place.

Approved this _____ day of _____, 20____, by a majority of the Board of Selectmen:

From: [Durlin Lunt](#)
To: [Town Clerk](#)
Subject: Agenda item for November 18
Date: Wednesday, November 6, 2019 11:28:05 AM
Attachments: [Smoking Policy Mount Desert.pdf](#)

Mia Petrini Community Health Coordinator from Healthy Acadia would like to meet with the BOS to gauge if there is any interest in working with Healthy Acadia to develop a comprehensive tobacco/vaping policy similar to those currently in place in the area Towns of Tremont, Lamoine, Bar Harbor and Ellsworth. She is currently working with Southwest Harbor, and will be reaching out to Cranberry Isles. I am attaching our current policy from the personnel manual

Durlin E. Lunt
Town Manager
Mount Desert, Maine
manager@mtdesert.org

(207) 276-5531

2.6.3 It is recognized that the consumption of alcohol or drugs, which impairs an employee from performing their jobs safely and effectively, cannot be tolerated. Therefore, the Town has a "Zero Tolerance" policy toward drug and alcohol use. No prohibited substances may be consumed during the workday, which includes shift and lunch breaks.

2.7 TOBACCO-FREE

The Town believes that a "tobacco free" work environment is beneficial to the safety and health of everyone. No employee should be subjected to a hazardous health environment. Smoking and use of "smokeless tobacco" is only permitted in designated smoking areas pursuant to 22 MRSA §1580-A.

2.8 WORKPLACE THREATS AND VIOLENCE

The safety and security of employees of the Town of Mt. Desert and also the public who conducts business in the various municipal buildings is of paramount importance to the Town. Therefore, threats, threatening behavior, or acts of violence against or by employees, visitors, guests, or other individuals on Town property will not be tolerated. Violations of this policy may lead to disciplinary action of employees, which may include dismissal, and may lead to arrest and prosecution of employees or others.

Any person who makes threats, exhibits threatening behavior, or engages in violent acts on Town property will be removed from the premises as quickly as safety permits. The Town will initiate any actions necessary to ensure that employees and the public are safe on Town property.

All Town personnel are responsible for notifying the Town representative designated below of any threats that they have witnessed, received, or have been told that another person has witnessed or received. Even without an actual threat, personnel should also report any behavior they have witnessed that they regard as threatening or violent when that behavior is job-related or might be carried out on a Town-owned site, or is connected to Town employment. Employees are responsible for making this report regardless of the relationship between the individual who initiated the threat or threatening behavior and the person or persons who were threatened or were the focus of the threatening behavior. If the designated Town representative is not available, personnel should report the threat to their supervisor or the Town Manager.

All individuals who apply for or obtain a protective or restraining order which lists any Town location as being a protected area must provide to the designated Town representative a copy of the petition and declarations used to seek the order, a copy of any temporary or permanent protective or restraining order.

The Town of Mt. Desert understands the sensitivity of information regarding threats or threatening behavior and will recognize and respect the privacy of the reporting employee(s) or citizen(s), to the extent permitted by law.

Maine Revised Statutes
Title 22: HEALTH AND WELFARE
Chapter 263: OFFENSES AGAINST PUBLIC HEALTH

§1580-A. SMOKING IN PLACES OF EMPLOYMENT

1. Title. This law shall be known as the "Workplace Smoking Act of 1985."

[1985, c. 126, (NEW) .]

2. Definitions. As used in this section, unless the context indicates otherwise, the following terms have the following meanings.

A. "Business facility" means a structurally enclosed location or portion thereof at which employees perform services for their employer. A business facility does not include any workplace or portion of a workplace that also serves as the employee's or employer's personal residence. A business facility is a place of employment. Notwithstanding this paragraph, a personal residence or unit or apartment in a residential facility is a business facility only during the period of time that an employee is physically present to perform work there. A residential facility, nursing home or a hospital is a business facility. [2009, c. 300, §4 (AMD) .]

A-1. "Club" means a reputable group of individuals, including a veterans' service organization chartered under 36 United States Code, Subtitle II, Part B (2004), incorporated and operating in a bona fide manner solely for purposes of a recreational, social, patriotic or fraternal nature and not for pecuniary gain. [2005, c. 338, §3 (NEW) .]

A-2. "Designated smoking area" means an outdoor area where smoking is permitted, which must be at least 20 feet from entryways, vents and doorways. [2009, c. 300, §5 (NEW) .]

B. "Employee" means a person who performs a service for wages or other remuneration under a contract of hire, written or oral, expressed or implied. Employee includes a person employed by the State or a political subdivision of the State. [1985, c. 126, (NEW) .]

C. "Employer" means a person who has one or more employees. Employer includes an agent of an employer and the State or a political subdivision of the State. [1985, c. 126, (NEW) .]

C-1. "Member" means a person who, whether as a charter member or admitted in accordance with applicable bylaws, is a bona fide member of a club and who maintains membership in good standing by payment of dues in a bona fide manner in accordance with bylaws and whose name and address are entered on the list of members. A person who does not have full membership privileges may not be considered a bona fide member. [2005, c. 338, §3 (NEW) .]

C-2. "Qualifying club" means a veterans' service organization chartered under 36 United States Code, Subtitle II, Part B (2004) that is not open to the public or any other club that was not open to the public and that was in operation prior to January 1, 2004. [2005, c. 581, §1 (NEW) .]

C-3. "Residential facility" means a facility with one or more residential units or apartments that is licensed by the Department of Health and Human Services. [2009, c. 300, §6 (NEW) .]

D. "Smoking" means carrying or having in one's possession a lighted cigarette, cigar, pipe or other object giving off or containing any substance giving off tobacco smoke. [1985, c. 126, (NEW) .]

[2009, c. 300, §§4-6 (AMD) .]

3. Policy; notice. Each employer shall establish, or may negotiate through the collective bargaining process, a written policy concerning smoking and nonsmoking by employees in that portion of any business facility for which the employer is responsible, subject to paragraph A. In order to protect the employer and

employees from the detrimental effects of smoking by others, the policy must prohibit smoking indoors subject to paragraph A, prevent environmental tobacco smoke from circulating into enclosed areas and prohibit smoking outdoors except in designated smoking areas. The policy may prohibit smoking throughout the business facility, including outdoor areas. The employer shall post and supervise the implementation of the policy. The employer shall provide a copy of this policy to any employee upon request. Nothing in this section may be construed to subject an employer to any additional liability, other than liability that may exist by law, for harm to an employee from smoking by others in any business facility covered by this section.

A. All areas of a business facility into which members of the public are invited or allowed are governed by the provisions of chapter 262. [2009, c. 300, §7 (NEW) .]

B. The Maine Center for Disease Control and Prevention shall accept inquiries from employers and employees and shall, when requested, assist employers in developing a policy. [2009, c. 300, §7 (NEW) .]

[2009, c. 300, §7 (RPR) .]

4. Violations. Any violation of this section is a civil violation for which a fine of not more than \$100 may be adjudged, except that a fine of not more than \$1,500 may be adjudged for each violation of this section in cases in which the employer has engaged in a pattern of conduct that demonstrates a lack of good faith in complying with the requirements of this section. The Bureau of Health has authority to enforce provisions of this section.

[2005, c. 338, §4 (AMD) .]

4-A. Injunctive relief. The Attorney General may bring an action to enforce this section in District Court or Superior Court and may seek injunctive relief, including a preliminary or final injunction and fines, penalties and equitable relief, and may seek to prevent or restrain violations of this section by any person.

[2005, c. 338, §5 (NEW) .]

5. Civil remedies. Nothing in the section may be construed as precluding any person from pursuing, in any court of competent jurisdiction, any civil remedy that person may have at law or in equity for harm occasioned to that person from smoking by others in any business facility covered by this section.

[1985, c. 126, (NEW) .]

6. Discharge, discipline or discrimination against employees. It is unlawful for any employer to discharge, discipline or otherwise discriminate against any of its employees because that employee has assisted in the supervision or enforcement of this section.

[1985, c. 126, (NEW) .]

7. Application.

[2005, c. 683, Pt. G, §1 (AMD); 2005, c. 683, Pt. G, §3 (AFF); T. 22, §1580-A, sub-§7 (RP) .]

8. Effective date. This section shall take effect January 1, 1986.

[1985, c. 126, (NEW) .]

9. Exception. Beginning September 1, 2006, and notwithstanding any provision to the contrary in this section, a qualifying club may allow smoking in its business facility in accordance with the following provisions.

A. Policies concerning smoking must have been mutually agreed upon by the employer and all the employees. [2005, c. 581, §3 (NEW); 2005, c. 683, Pt. G, §3 (AFF).]

B. The qualifying club must have met the requirements of this paragraph.

(1) The qualifying club must have written policies allowing onto the premises only the employer and employees, members and invited guests accompanied by a member.

(2) A vote in favor of smoking has been conducted according to the following provisions:

(a) The qualifying club must provide all members notice of the date of the vote at least 30 days prior to the vote and an opportunity for an absentee ballot. Information designed to influence the vote of the member may not be provided with the notice and the absentee ballot;

(b) Members may not be subjected to undue influence regarding the vote;

(c) A majority of all valid ballots received must be in favor of smoking; and

(d) The ballot and procedures for voting and making available, collecting and counting absentee ballots must meet the requirements established by rule adopted by the Maine Center for Disease Control and Prevention.

(3) The qualifying club must have provided written notice to the Maine Center for Disease Control and Prevention of the results of the vote within 30 days of the vote. [2005, c. 581, §3 (NEW); 2005, c. 683, Pt. G, §3 (AFF).]

C. The qualifying club may allow smoking under authority of this subsection for no longer than 3 years from the date of the vote. [2005, c. 581, §3 (NEW); 2005, c. 683, Pt. G, §3 (AFF).]

D. The qualifying club may revote under this subsection at any time. [2005, c. 581, §3 (NEW); 2005, c. 683, Pt. G, §3 (AFF).]

E. The qualifying club must have retained all ballots for at least 3 years and make them available to the Maine Center for Disease Control and Prevention upon request. [2005, c. 581, §3 (NEW); 2005, c. 683, Pt. G, §3 (AFF).]

F. The Maine Center for Disease Control and Prevention shall adopt rules to implement this subsection. Rules adopted pursuant to this subparagraph are major substantive rules as defined in Title 5, chapter 375, subchapter 2-A. [2005, c. 581, §3 (NEW); 2005, c. 683, Pt. G, §3 (AFF).]

[2005, c. 683, Pt. G, §2 (AMD); 2005, c. 683, Pt. G, §3 (AFF) .]

SECTION HISTORY

1985, c. 126, (NEW). 2005, c. 338, §§3-6 (AMD). 2005, c. 581, §§1-3 (AMD). 2005, c. 581, §4 (AFF). 2005, c. 683, §§1,2 (AMD). 2005, c. 683, §3 (AFF). 2009, c. 300, §§4-7 (AMD).

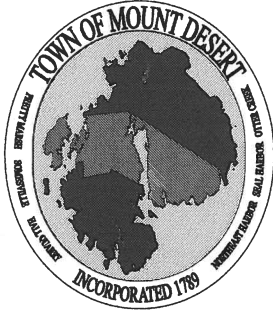
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Town of Mount Desert

Durlin E. Lunt, Town Manager
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address www.mtdesert.org

manager@mtdesert.org

To: Board of Selectmen

From: Durlin E. Lunt

Date: November 6, 2019

Subject: HRA modification

As of January 1, 2020, the total out of pocket employee costs for the POS C and PPO 1500 Health Insurance plans will not be in alignment. This is due to an increase in the in-network copay cap for the PPO 1500 plan. This cap remains at 2019 levels for the POS C 200 plan. The policy of the Town of Mount Desert is to equalize the difference in out of pocket employee costs between PPO 1500 and POS C 200 with a Health Reimbursement Account (HRA).

The plan changes for 2020 include an increase in the in-network copay cap which is specific to only office visits and medication copays. For the PPO 1500 plan this cap increased from \$2850 to \$4,000 for the single plan (\$1150 increase), and from \$5700 to \$8,000 for the family plans (\$2300 increase).

In order to keep the employee whole I recommend that we set up a separate "purse" for this expense (using current budgeted HRA funds) to take effect once the employee reaches the first \$2850 single/\$5700 family copay ; the HRA will pay up to the remaining \$1150 Single and \$2300 Family. This does not add an additional benefit to the employee, but merely stabilizes the cost level that the employee is currently responsible for.

Our HRA is budgeted at \$105,000 and our average yearly expenditure is \$54,000. The possibility of a significant number of employees receiving a reimbursement out of the copay purse should be minimal at best.

COOPERATIVE AGREEMENT

BETWEEN

**THE UNITED STATES DEPARTMENT OF THE INTERIOR
NATIONAL PARK SERVICE**

AND

THE TOWN OF MOUNT DESERT, MAINE

This Cooperative Agreement (hereinafter referred to as the "Agreement") is made and entered into by and between the United States Department of the Interior, National Park Service (hereinafter referred to as the "Service"), acting through the Superintendent of Acadia National Park (hereinafter referred to as the "Park") and the Town of Mount Desert, Maine (hereinafter referred to as the "Town") for the purpose of enhancing the fire protection capability of the Town, provided through the Mount Desert Fire Department (hereinafter referred to as the "Department") and protecting the lands, property and people found within the Park.

ARTICLE I - Background and Objectives:

The Service has the responsibility for the protection of the lands and structures that make up the Park. The Town has the jurisdictional responsibility within its borders for providing wildland, vehicle, and structure fire suppression and other emergency services through the Department.

The objective of this Agreement is to establish the terms and conditions under which the parties will work together to provide fire protection to the lands and structures of the Park that are located within the Town, to increase firefighter safety and enhance the fire protection capabilities of the Department, and to provide mutual aid and emergency assistance in conducting confined space rescue, hazardous materials discharge, and other emergency response services within the Park's boundaries and within the Town.

ARTICLE II - Legal Authority:

Authority for the execution of agreements between the Service and other agencies and instrumentalities for mutual aid and assistance in fire protection is contained in 54 U.S.C. 102711 and 42 U.S.C. 1856a.

The Park Superintendent has the signature authority to enter into agreements with the Town regarding emergency services on Park administered lands and to provide reciprocal assistance.

The Board of Selectmen of the Town has signature authority to enter into agreements with the Service regarding fire protection and other emergency services on Park lands within the Town.

ARTICLE III – Responsibilities and Understandings of the Parties:

The parties agree as follows to perform the functions specified below in accordance with the provisions of this General Agreement. Each party shall be responsible for its own expenses incurred under this Agreement, and nothing contained herein shall be interpreted as obligating any payment by the NPS for goods or services provided by the Town.

A. For the term of this Agreement NPS agrees to:

1. Authorize NPS employees to undertake the following activities to support the efforts of this relationship:
 - a. Cooperate with, coordinate and assist the Town and Department in hazard fuel reduction programs, fire prevention programs and fire preparedness activities within the Town.
 - b. Familiarize Department personnel with Park lands and structures, including site tours, within two weeks of a verbal request from the Chief of the Department.
 - c. Notify the Department immediately of any fire or other emergency within the Department's responsibility that occurs within the Park.
 - d. Cooperate and coordinate with the Town and Department in fire suppression, confined space rescue, hazardous materials discharge, and other "All Risk" emergency response activities within the Town to the extent that Service personnel are qualified to conduct those activities.
2. Make available in fire and other emergencies within the Town and upon the request of the Town or Department, such Service facilities, equipment and personnel located at the Park as would normally be used to control fires or other emergencies, provided that they are not needed at that time for fire suppression or other emergency operations by the Service.

B. For the Term of this Agreement the Town agrees to:

1. Comply with the terms of applicable laws, regulations and Government policies.
2. Respond to a report of fire within the boundaries of the Park with a qualified crew and the equipment necessary to conduct initial attack fire suppression operations. The definition of a qualified crew is a crew that meets or exceeds local and state firefighter certification standards.
3. Cooperate with Park staff in the immediate suppression of the fire.
4. Notify the Service immediately of any fire or other emergency reported to the Town or Department that is within the Park or that threatens the Park.
5. Recognize that Service policies and requirements may necessitate special or unique

firefighting procedures. The Department will adhere to Service requirements when requested to do so by the Park Superintendent or designated representative if the request does not endanger firefighter safety. These requirements involve the preservation of natural and scenic features, artifacts, historic structures, and archeological features and the conduct of salvage operations.

6. Work with the Service to identify and obtain wildland fire training needs.

C. For the Term of this Agreement, NPS and the Town jointly agree to:

1. Participate in regular meetings, to foster close cooperation on agreement implementation.
2. Make a good faith effort to achieve the following specified goal and objectives during the term of this Agreement:
 - a. Activation of suppression personnel and equipment: The Service Fire Management Officer (FMO) or acting will attempt to muster as many qualified park employees, as available at the time or as needed depending on the situation, to respond to the Town's request for mutual aid for all alarm situations.
 - b. Notification: The Town or the Department will notify the Service immediately in the event of an emergency response by the Department on Park lands. Likewise, the Service will notify the Town or Department of an emergency response within the park that threatens lands outside of the park.
 - c. Town and Department employees and members shall not be entitled to any compensation from the Service, nor shall such employees and members be considered to be Federal employees or borrowed servants for any purpose, while carrying out any activity authorized under this Agreement.
 - d. This Agreement and the obligations of the Service hereunder shall be subject to the availability of funds and nothing herein shall be construed as obligating either the Town or the Service to expend funds or to be obligated to any contract or other obligation for the commitment of funds unless and until appropriations are authorized by law and obligated in specific contractual documents.
 - e. The Service and the Town waive claims against each other for compensation for any expenses, costs, loss, damage, personal injury or death occurring in consequence of activities pursuant to this agreement.
 - f. All Department suppression-qualified personnel will meet state and local requirements. All Service wildland fire qualified personnel will meet Service requirements.
 - g. Department personnel may engage in wildland fire suppression activities according to the equipment and training standards established by the Department.
 - h. Personal protective equipment will be provided to individuals by their respective agencies.

- i. Each party to this Agreement will furnish such equipment and personnel to aid and assist the other party as can be made available without jeopardizing the fire protection of its own area of responsibility.
 - j. All requests to each party for assistance must originate from the Incident Commander(s) in charge of the incident, regardless of location.
 - k. Responsibility for wildland fire suppression activities will normally rest with the agency having jurisdictional control at the location of the fire. Should the assisting agency reach the fire scene first, initial attack will commence immediately under the direction of the Initial Attack Incident Commander and continue until such time as relieved by the Incident Commander designated by the responsible agency. All personnel will remain at the scene of the fire until released by the Incident Commander.
 - l. In the event of a wildland fire burning simultaneously on both private land and lands administered by the Service or if objectives of a suppression operation on any lands considered within the scope of this Agreement can best be met through Unified Command, it is mutually agreed that the entire suppression operation shall be directed through Unified Command, utilizing common objectives. In addition, the incident may be directed by a single Incident Commander, agreed upon by both the Service and the Department. As a general rule, the Incident Commander will come from the agency that has the greatest jurisdictional involvement. If a single Incident Commander is designated, the Deputy Incident Commander will normally be appointed from the other Agency. Any Delegation of Authority to an Incident Commander for an extended attack on Service lands will be done by the Park Superintendent through a written Delegation of Authority.
 - m. Each party will assist the other in determining the origin and cause of fires and will provide information as requested for the preparation of investigative reports.
 - n. The Service will, based upon availability of funding and personnel, make every effort to provide training to the Department to assist them in meeting the training and equipment standards of the National Wildlife Coordinating Group (NWCG) as outlined in NWCG Standard PMS 310-1. In return, the Department will make every effort to utilize those personnel that have received aforesaid training and equipment when responding to initial and extended attack incidents.
3. Meet, annually as needed, for the discussion of matters related to the application of this Agreement, and to provide for other meetings as necessary for the discussion of matters relevant to the prevention and suppression of fires and responses to other emergency incidents.
 4. Exchange information necessary for the coordination of operations, including preparedness, planning, prevention, communications, training, etc.
 5. Coordinate all responses to wildland fires within the Park or adjacent to the Park boundary.

6. Make timely decisions on matters necessary to properly implement and administer this Agreement.
7. Work together in good faith to resolve differences at the level of the Key Officials listed in this Agreement prior to elevating matters within the partner organizations or appealing elsewhere within NPS or the federal government.
8. Work in good faith to execute other legal instruments as needed in supplement to this Agreement necessary to meet the mutual objectives of the parties. Such agreements may include without limitation Fundraising Agreements, Partnership Agreements, and Cooperative Agreements.

ARTICLE IV – Term of Agreement:

This Agreement will be effective for a period of five (5) years from the date of final signature, unless it is terminated earlier by one of the parties pursuant to Article V that follows.

ARTICLE V – Termination and Expiration:

Either party may terminate this Agreement for any reason by giving 60 days written notice. Neither party shall be liable to the other for any costs or claims in the event of termination. Termination will be effective at the end of the 60-day period.

This Agreement may be modified only by a signed written instrument executed by the parties. The modification will become effective upon the date of the final signature.

ARTICLE VI - Key Officials:

- A. Key officials are essential to ensure maximum coordination and communications between the pa

1. **For the Service:**

Kevin Schneider, Superintendent
Acadia National Park
P.O. Box 177
Bar Harbor, ME 04609
(207) 288-8702

The Superintendent's designated representative for this agreement is:

Fire Management Officer
Acadia National Park
P.O. Box 177
Bar Harbor, ME 04609
(207) 288-8780

2. For the Town:

Michael Bender, Chief
Mount Desert Fire Department
P.O. Box 248
Northeast Harbor, ME 04662
(207) 276-5111

B. Communications:

The Town and Department will address any communications regarding this Agreement to the Park Superintendent, with a copy sent to the Park Fire Management Officer. The Service will address any communications regarding this Agreement to the Board of Selectmen, with a copy sent to the Chief.

C. Changes in Key Officials:

Neither the Service nor the Town may make any permanent change in a key official without written notice to the other party reasonably in advance of the proposed change. The notice will include a justification with sufficient detail to permit evaluation of the impact of such a change on the scope of work specified within this Agreement. Any permanent change in key officials will be made only by written modification pursuant to Article V above.

ARTICLE VII – Prior Approval:

The Partner shall obtain prior written approval from NPS before:

1. *Holding special events within the Park;*
2. *Entering into third-party agreements of a material nature;*
3. *Assigning this Agreement or any part thereof;*
4. *Constructing any structure or making any improvements within the Park;*
5. *Releasing any public information that refers to the Department of the Interior, NPS, the Park, any NPS employee (by name or title), this Agreement or the Projects contemplated hereunder.*

ARTICLE VIII – Liability and Insurance:

The Town shall indemnify, defend and hold harmless the United States of America and its agents and employees from and against any and all liabilities, obligations, losses, damages, judgments, claims, actions, suits, penalties, fines, costs and expenses (including reasonable attorneys' fees and experts' fees) filed by third parties arising out of the acts or omissions of the Town, its employees, agents or contractors (including any contractor's subcontractors), including injury to persons (including injury resulting in death) and damage to property. The Town will cooperate with the NPS in the investigation and defense of any claims that may be filed with the NPS arising out of the activities of the Town, its employees, agents, representatives or contractors (including any contractor's subcontractors).

Each party waives all claims against the other party for compensation for any loss, damage, personal injury, or death occurring in consequence of the performance of such agreement.

ARTICLE IX – Accounting and Reports:

Each party is responsible for its respective timekeeping and other required records and reports. Each party will provide the other party with fire reports and copies of all vital correspondence directly related to this Agreement. Reports and correspondence will be directed to the signatories of this Agreement or their representatives and will be provided within fifteen (15) working days of the date of said report or correspondence.

ARTICLE X– General Provisions:

- A. **Non-Discrimination:** All activities pursuant to or in association with this Agreement shall be conducted without discrimination on grounds of race, color, sexual orientation, national origin, disabilities, religion, age, or sex, as well as in compliance with the requirements of any applicable federal laws, regulations, or policies prohibiting such discrimination.
- B. **NPS Appropriations:** Pursuant to 31 U.S.C. § 1341, nothing contained in this Agreement shall be construed to obligate NPS, the Department, or the United States of America to any current or future expenditure of funds in advance of the availability of appropriations from Congress and their administrative allocation for the purposes of this Agreement, nor does this Agreement obligate NPS, the Department, or the United States of America to spend funds on any particular project or purpose, even if funds are available.
- C. **Third Parties Not to Benefit:** This Agreement does not grant rights or benefits of any nature to any third party.
- D. **Assignment, Binding Effect:** Neither party may assign any of its rights or obligations under this Agreement without the prior written consent of the other party. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and permitted assigns. The parties waive the defense of lack of consideration.
- E. **Non-exclusive:** This Agreement in no way restricts the parties from entering into similar agreements, or participating in similar activities or arrangements, with other public or private agencies, organizations, or individuals.
- F. **Compliance with Applicable Laws:** This Agreement and performance hereunder is subject to all applicable laws, regulations and government policies, whether now in force or hereafter enacted or promulgated. Nothing in this Agreement shall be construed as (i) in any way impairing the authority of the NPS to supervise, regulate, and administer its property under applicable laws, regulations, and management plans or policies as they may be modified from time-to-time or (ii) inconsistent with or contrary to the purpose or intent of any Act of Congress.

- G. Disclaimers of Government Endorsement: The Town will not publicize or circulate materials (such as advertisements, solicitations, brochures, press releases, speeches, pictures, movies, articles, manuscripts, or other publications), suggesting, expressly or implicitly, that the that the United States of America, the Department, NPS, or any government employee endorses any business, brands, goods or services.
- H. Public Release of Information: The Town must obtain prior written approval through the NPS Key Official (or his or her designate) for any public information releases (including advertisements, solicitations, brochures, and press releases) that refer to the Department of the Interior, any bureau, park unit, or employee (by name or title), or to this Agreement. The specific text, layout, photographs, etc., of the proposed release must be submitted with the request for approval. The NPS will make a good-faith effort to expeditiously respond to such requests.
- I. Merger: This Agreement, including any attachments hereto, and/or documents incorporated by reference herein, contains the sole and entire agreement of the Town.
- J. Modification: This Agreement may be extended, renewed, or amended only when agreed to in writing by the NPS and the Town.
- K. Waiver: Failure to enforce any provision of this Agreement by either party shall not constitute waiver of that provision. Waivers must be express and evidenced in writing.
- L. Counterparts: This Agreement may be executed in counterparts, each of which shall be deemed an original (including copies sent to a party by facsimile transmission) as against the party signing such counterpart, but which together shall constitute one and the same instrument.
- M. Agency: The Town is not an agent or representative of the United States, the DOI, or the NPS, nor will the Town represent itself as such to third parties.
- N. Survival: Any and all provisions that, by themselves or their nature, are reasonably expected to be performed after the expiration or earlier termination of this Agreement shall survive and be enforceable after the expiration or earlier termination of this Agreement. Any and all liabilities, actual or contingent, that have arisen during the term of this Agreement and in connection with this Agreement shall survive expiration or termination of this Agreement.
- O. Partial Invalidity: If any provision of this Agreement or the application thereof to any party or circumstance shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement or the application of such provision to the parties or circumstances other than those to which it is held invalid or unenforceable shall not be affected thereby, and each provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- P. Captions and Headings: The captions, headings, article numbers, and paragraph numbers and letters appearing in this Agreement are inserted only as a matter of convenience and in no way shall be construed as defining or limiting the scope or intent of the provisions of this Agreement nor in any way affecting this Agreement.

ARTICLE XII – Signatures:

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date(s) set forth below.

FOR THE NATIONAL PARK SERVICE:

Kevin Schneider
Superintendent,
Acadia National Park _____ Date: _____

FOR THE TOWN OF MOUNT DESERT, MAINE:

Michael Bender
Fire Chief,
Town of Mount
Desert: _____ Date: _____

ARTICLE XII – Signatures:

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date(s) set forth below.

FOR THE NATIONAL PARK SERVICE:

Kevin Schneider
Superintendent,
Acadia National Park

_____ Date: _____

FOR THE TOWN OF MOUNT DESERT, MAINE:

Michael Bender
Fire Chief,
Town of Mount
Desert:

_____ Date: _____

Town of Mount Desert

John LeMoine, Harbormaster
40 Harbor Drive, P.O. Box 237
Northeast Harbor, ME 04662-0248
Telephone 207-276-5737 Fax 207-276-5741
E-mail Address harbormaster@mtdesert.org
Web Address www.mtdesert.org

November 13, 2019

MEMO

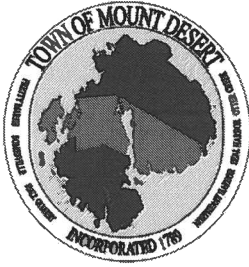
To: Board of Selectmen and Durlin Lunt, Town Manager
From: John Lemoine, Harbormaster
Ref: Northeast mooring float chains

I am requesting authorization from the Board of Selectmen for release and expenditure of \$4,381.00 from Northeast Harbor CIP line Acct. # 6410100-24681 that has a balance of \$288,212.00. The funds are for the replacement of top chains on three mooring floats.

I thank you in advance for your consideration of this request and will be available for any questions the Board of Selectmen may have.

Thank you,

John Lemoine
Harbormaster



Town of Mount Desert
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5744 Fax 207-276-4152
www.mtdesert.org highway@mtdesert.org

MEMO

To: Durlin Lunt Jr, Town Manager From: Ben Jacobs, Highway Superintendent
Re: Work Truck Bid Recommendation Date: November 13, 2019

As authorized by the Board of Selectmen at their October 21, 2019 regular meeting, we solicited competitive bids for the purchase of a new 2020 work pick-up truck for the Highway Division of Public Works equipped with a service body. The truck will be used primarily by the mechanics as a "Shop Truck" but other employees do use it as needed and as available. If you recall, we are trading our 2010 Ford F150 4x2 single cab pickup truck with 113,000 miles on it towards this purchase. This truck will not pass inspection primarily due to corrosion of critical chassis and body structural members. To make this vehicle roadworthy enough to pass inspection, it will need approximately \$8000.00 worth of body work. The cost of these repairs will exceed what the truck will be worth after the repairs are made.

We received two responsive bids from the three dealers we provided the bid package to. The bid results are presented below.

Dealer	2020 Model	Initial Price	Trade-in Allowance	Final Bid Price	Price Difference
Darlings GMC (Ells)					--
Darlings Chev. (Ells)					
Darlings Ram (Ells)	2020 Ram	\$48,323.00	\$1,500.00	\$46,823.00	\$1,434.00
Quirk Auto (Bangor)	2020Ram	\$49,757.00	\$1,500.00	\$48,257.00	\$0.00
Varney GMC (Bangor)					

Based on the information presented above, and our review of the required specifications compared to those included with each bid, I recommend we purchase a new 2020 Ram 2500 pickup truck from Darlings Auto Mall located in Ellsworth for \$48,323.00 less the \$1500.00 trade-in value of our 2010 Ford work truck which equals a net price of \$46,823.00. The bids being what they are give me confidence that we have received fair pricing.

I also recommend, on behalf of the Town, that I be authorized to make the purchase with funds from the Public Works Equipment Reserve account number 4050100-24500. This account presently has a balance of \$213,204.93; there will be \$166,381.93 remaining in the account if this purchase is approved. We can expect delivery of the truck to the highway garage in eight to twelve weeks.

Thank you for your consideration of my recommendation.

Cc. Kathi Mahar, Treasurer, Tony Smith Public Works Director, Claire Woolfolk Town Clerk

EQUIPMENT REPLACEMENT SCHEDULE		Unaudited Reserve balances as of 10/07/19										Fiscal Year 2020-2021		
Reserve Act	Already In Reserve	Unit No.	Description	BOS REVIEW 11/18/19		- Recommended -		- Proposed -		Replacement Cost (No Trade-in)	Proposed Years Until Replaced	Calculated Replacement Ending 2020-2021	Proposed Bonding 2020-2021	Comments
				1st FISCAL Yr	Year In Service	Replacement Age	Replacement Fiscal Year	Replacement Age	Replacement Fiscal Year					
4055249-24572	18,204	1984	Tennis Courts	1984	1984	25	1979	25	1979	THD	THD	0	0	Bonding when replaced, appropriations for O&M
		1985	Swimming Pool	1985	2020	35	2020	35	2020	THD	THD	0	0	Bonding when replaced, appropriations for O&M
		2001	Seal Harbor Playground	2001	NA	NA	NA	NA	2016	THD	THD	0	0	Bonding when replaced, appropriations for O&M
		2001	Other Creek Playground	2001	2016	15	2016	15	2016	THD	THD	0	0	Bonding when replaced, appropriations for O&M
		2014	Parks & Communities Reserve	2014	NA	NA	NA	NA	NA	NA	NA	0	0	Items below this line: Summably Park, cemetery fencing, some care
		18,754	Total Parks & Communities Division								0	0	10,000	1999191-59954
		941,489	Total Department						41,756,549			3,873,091	263,500	
		2,175,005							48,274,572			4,545,191	609,185	

EQUIPMENT REPLACEMENT SCHEDULE		Unaudited Reserve Balances as of 10/07/19				Fiscal Year 2020-2021				
Reserve Acct #	Already In Reserve	Unit No.	Description	- Recommended -		- Proposed -		Proposed Replacement Funding	Comments	
				Year in Service	Replacement Age	Replacement Fiscal Year	Replacement Fiscal Year			
		STRUCTURES								
	0	2011	Harbormaster Building	40	2051	2051	40	221,100	0	Bonding when upgraded or replaced. replacement TBD
	0	2011	Yachsanian Building	40	2051	2051	40	263,900	0	Bonding when upgraded or replaced. replacement TBD
	0	2011	Visitors' Center building	40	2051	2051	40	290,600	0	Bonding when upgraded or replaced. replacement TBD
	0		Structures Total					775,600	0	
Harbor Department										
NORTHEAST HARBOR										
Northeast Harbor CIP Reserve										
6410100-24680	161,469		Per-NEH	73	2030	2030	73	80,000	11	
Encumbered :	5,450		1 - 4 X 40 WALK WAY BRIDGE	30	2027	2028	31	29,439	9	6,777
NEH Pier			1 - 4 X 40 WALK WAY BRIDGE	30	2027	2028	31	3,271	9	3,271
			1 - 8 X 40 WALK WAY BRIDGE	30	2027	2028	31	39,742	9	4,416
			Transfer to Moorings and Floats							
			Subtotal Pier and Walkways					178,620		6,148
			Northeast Harbor Marina Power Pedestals							
			31 - Power Stations 30/50 amp	40	2030	2030	40	108,500	11	9,864
			5 - Power Stations 100 amp	40	2049	2049	40	25,000	30	833
			Northeast Harbor Marina Underwater Utility Lines							
			6 - Submerged Power Cables South Dock	40	2049	2049	40	80,000	30	2,667
			5 - Submerged Power Cables South Dock	40	2020	2022	42	67,000	3	22,333
			9 - Submerged Power Cables North Dock	40	2020	2022	42	120,000	3	40,000
			Subtotal Electrical Systems					400,500		7,665
			Northeast Harbor CIP Reserve					578,120		13,833
6410100-24681	288,212		Northeast Harbor Floats							
			8 - 6 X 40 FINGER FLOATS	15	2018	2021	18	53,738	2	26,869
			5 - 20 X 20 FLOATS NEH Public Float System	15	2023	2024	16	90,559	5	18,112
			1 - 20 X 20 FLOATS North Dock	15	2028	2028	15	13,082	9	1,454
			5 - 20 X 20 FLOATS Commercial Float	15	2028	2028	15	65,410	9	7,268
			5 - 10 X 40 FINGER FLOATS Face Dock	15	2022	2023	16	52,549	4	13,137
			12 - 6 X 36 FINGER FLOATS	15	2028	2028	15	84,000	9	9,333
			5 - 6 X 30 FINGER FLOATS	15	2028	2028	15	15,800	9	1,756
			3 - 6 X 24 FINGER FLOATS	15	2028	2028	15	13,800	9	1,533
			8 - 6 X 40 FINGER FLOATS	15	2020	2021	16	56,239	2	28,120
			13 - 6 X 40 MOORING FLOATS	15	2020	2021	16	91,388	2	45,694
			Subtotal NEH Mooring & Floats					536,565		131,275
			Northeast Harbor Mooring Tackle							
			26 - Mooring Float Top Chains	9	2019	2021	12	15,600	2	7,800
			26 - Mooring Float Bottom Chains	20	2029	2031	22	26,000	12	2,167
			10 - Float Top Chains-Marina	9	2028	2028	9	6,000	9	667
			10 - Float Bottom Chains-Marina	20	2020	2020	20	10,000	1	10,000
			Subtotal NEH Ground Tackle					57,600		8,500
			Total NEH Mooring and Floats					594,165		173,908
6410100-24686	73,172		Boats and Trailers							
			KEYWEST CENTER CONSOLE BOAT	25	2029	2030	26	47,253	11	1,252
			ATLAS BOATWORKS LAUNCH BOAT	25	2026	2027	16	6,250	8	6,250
			MARITIME SCIF	25	2018	2021	28	14,394	2	7,197
			90 HSP SUZUKI OUTBOARD	12	2021	2022	13	12,842	3	4,261
			250 HSP SUZUKI OUTBOARD	12	2026	2026	12	21,591	7	3,084
			1993 BOAT TRAILER	25	2018	2019	26	6,597	0	0
			2004 BOAT TRAILER	25	2029	2030	26	13,094	11	1,252
			2001 BOAT TRAILER	25	2026	2027	16	15,000	8	1,475
			Total Boats and Trailers					181,271		10,016
			Total Reserve Balances					257,500		699,919 (-599,931)

Reserve Asset #	Already In Reserve	Unit No.	Description	Unaudited Reserve Balances as of 10/07/19			BOS REVIEW 11/18/19			Recommended -			Fiscal Year 2020-2021		
				1st FISCAL Year in Service	Replacement Age	Replacement Fiscal Year	Replacement Age	Replacement Fiscal Year	Replacement Age	Replacement Fiscal Year	Proposed - Calculated Replacement Age	Proposed - Calculated Replacement Fiscal Year	Proposed - Calculated Replacement Age	Proposed - Calculated Replacement Fiscal Year	
6410100-24683	11,856	1	E-FORD TRUCK + WHEEL DRIVE	2015	10	2025	2025	11	30,000	7	2,592	3,000	6999191-59921		
6410100-24687	10,998	1	SECURITY CAMERAS	2018	6	2024	2024	7	16,000	6	917	1,000	6999191-59977		
	550,657		Total Northeast Harbor						2,176,156		299,068	57,599			
6410200-24600	85,103		SEAL HARBOR												
			Seal Harbor Docks CIP Reserve												
			Pier-SH	2002	25	2027	2028	26	65,942	9	7,327	1,000	This is the paving and major repairs to this facility		
			1 - 4 X 40 WALK WAY BRIDGE	2001	30	2031	2032	31	32,242	13	2,480	1,000			
			1 - 4 X 46 WALK WAY BRIDGE	2001	30	2031	2032	31	40,302	13	3,100	1,000			
			8 - Float Top Chains	2000	6	2020	2020	20	4,800	1	4,800	1,000			
			8 - Float Bottom Chains	2000	20	2020	2020	20	8,000	1	8,000	1,000			
			Sub Total Seal Harbor Docks & Piers						151,286		25,707	5,000	6999191-59982		
6410200-24601	90,411		Seal Harbor Mooring/Floats Reserve												
			2 - 20 X 20 FLOATS	2017	15	2032	2032	15	30,000	13	2,308	3,935	North Float System		
			2 - 20 X 20 FLOATS	2014	15	2029	2029	15	30,000	10	3,000	3,935	South Float System-replaced from cy pier reserve		
			1 - 6 x 40 FINGER FLOATS	2006	15	2021	2022	16	9,000	3	3,000	3,945			
			1 - 20 X 20 FLOATS Dually Float	2013	15	2028	2028	15	15,000	9	1,667	3,935			
			Sub Total Seal Harbor Mooring/Floats Reserve						84,000		9,974	15,750	6999191-59932		
			Total Seal Harbor						235,286		35,682	20,750			
6410300-24670	28,340		BARLETT HARBOR												
			Barlett Harbor Dock CIP Reserve												
			Pier Barlett	2010	30	2040	2041	31	45,000	22	2,045	975			
			4 X 46 WALK WAY BRIDGE	1993	30	2023	2024	31	33,599	5	6,720	975			
			8 - Float Top Chains	2015	3	2018	2020	5	4,800	1	4,800	975			
			8 - Float Bottom Chains	2015	3	2018	2020	5	6,000	1	6,000	975			
			Subtotal Barlett Harbor Dock CIP Reserve						89,399		19,565	3,900	6999191-59963		
6410300-24671	40,924		Barlett Harbor Mooring/Floats Reserve												
			2 - 20 X 20 FLOATS	2013	15	2028	2028	15	26,765	9	2,974	2,000			
			1 - 6 x 40 FINGER FLOATS	2006	15	2021	2022	16	7,192	3	2,397	2,000			
			Subtotal Barlett Harbor Mooring/floats reserve						33,957		5,371	4,000	6999191-59933		
			Total Barlett Harbor						123,356		24,936	7,900			
			Total Marina CIP						2,534,798		359,686	86,249			

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

11/18/19

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices	AP2030	11/19/19	\$ 530,807.59
B. Authorized Warrants to be Signed: (Wendy needs to abstain) (Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits			
		AP2028	11/06/19	\$ 6,231.96
		AP2029	11/14/19	\$ 2,821.50
	Town Payroll			
		PR2011	11/15/19	\$ 104,178.68
C. Warrants to be Acknowledged:				
	School Invoices	#05	11/06/19	\$ 34,890.05
	School Payroll	#10	11/08/19	\$ 81,783.52
TOTAL WARRANTS FOR BOS MEETING				<u>\$ 760,713.30</u>

**TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2030

CHECK DATE: November 19, 2019

CHECK NUMBER:	<u>312114</u>	through	<u>312180</u>	\$ <u>466,055.33</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>1269</u>	through	<u>1289</u>	\$ <u>64,752.26</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 530,807.59

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

James F Mooers

Matthew J Hart, Vice Chairman

Martha T Dudman

Wendy H Littlefield, Secretary



INVOICE DTL DESC

Invoice: IV89244 3,392.36 1550100 55400 TR#6 OIL PAN, REAR BRAKES AND STEERING BOX AL GEN REPAIRS & MAINT

Invoice: IV89288 COLWELL DIESEL SERVICE & GARAGE I IV89288 75.98 1550100 55400 TR#6 HOSE AND FILTER AL GEN REPAIRS & MAINT

Invoice: IV89209 COLWELL DIESEL SERVICE & GARAGE I IV89209 183.04 1551500 55400 TR#23 EXHAUST SHEILD CLAMPS AL GEN REPAIRS & MAINT

Invoice: CR15797 COLWELL DIESEL SERVICE & GARAGE I CR15797 -210.36 1550100 55400 OIL GASKET GEN REPAIRS & MAINT

Invoice: IV89244A COLWELL DIESEL SERVICE & GARAGE I IV89244A -900.00 1550100 55400 S/GEAR CORE GEN REPAIRS & MAINT

Invoice: IV89329 COLWELL DIESEL SERVICE & GARAGE I IV89329 241.68 1990100 59200 9106 BUS#2 FILTERS AL MDES - BUS 2 (NEW)

Invoice: IV89332 COLWELL DIESEL SERVICE & GARAGE I IV89332 66.33 1990100 59200 9105 BUS#5 FILTER AL MDES - BUS 5

Invoice: IV89331 COLWELL DIESEL SERVICE & GARAGE I IV89331 137.96 1990100 59200 9105 BUS#5 FILTERS AL MDES - BUS 5

Invoice: IV89282 COLWELL DIESEL SERVICE & GARAGE I IV89282 383.15 1550100 55400 TR#6 DRAG LINK ARM AL GEN REPAIRS & MAINT

Invoice: IV89340 COLWELL DIESEL SERVICE & GARAGE I IV89340 121.44 1550100 55400 TR#6 QUICK RELEASE VALVE AL GEN REPAIRS & MAINT

Invoice: IV89333 COLWELL DIESEL SERVICE & GARAGE I IV89333 315.38 1550100 55400 TR#10 SLACK ADJ, AIR CANS AL GEN REPAIRS & MAINT

Invoice: IV89292 COLWELL DIESEL SERVICE & GARAGE I IV89292 191.10 1550100 55400 TR#12 EGR SEAL KIT AND O-RINGS AL GEN REPAIRS & MAINT

Invoice: IV89209A COLWELL DIESEL SERVICE & GARAGE I IV89209A 476.97 1550100 55400 TR#23 EXHAUST SHIELD AL GEN REPAIRS & MAINT

Invoice: IV89288 75.98

Invoice: IV89209 183.04

Invoice: CR15797 -210.36

Invoice: IV89244A -900.00

Invoice: IV89329 241.68

Invoice: IV89332 66.33

Invoice: IV89331 137.96

Invoice: IV89282 383.15

Invoice: IV89340 121.44

Invoice: IV89333 315.38

Invoice: IV89292 191.10

Invoice: IV89209A 476.97



11/14/2019 15:18
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 3
apcshdsb

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC CHECK 1274 TOTAL: 4,515.49

1275 11/19/2019 EFT Invoice: 19004-4 287 HEDEFINE ENGINEERING & DESIGN INC 19004-4 11/06/2019 AP2030 SEAL HARBOR STONE WALL BJ CONSTRUCTION 2,430.40 3000051 57710 2,430.40

1276 11/19/2019 EFT Invoice: 1019 1778 JACQUELINE K HEWETT 1019 11/01/2019 AP2030 Economic Development Consulting Services CONSULTANT-DIRECTOR TRAVEL 1,520.00 1770100 54970 48.72 1770100 56100 1,568.72

1277 11/19/2019 EFT Invoice: 1019 382 KIMBERLY KEENE 1019 11/01/2019 AP2030 Mileage Reimbursement CEO MUBEC Training. TRAINING 53.47 1220770 54100 53.47

1278 11/19/2019 EFT Invoice: 9307113108 947 LAWSON PRODUCTS 9307113108 10/22/2019 AP2030 SHOP FITTINGS AND STONE GAURD AL GEN REPAIRS & MAINT 330.73 1550100 55400 330.73

1279 11/19/2019 EFT Invoice: 1019 WW 1043 MAIN STREET VARIETY 1019 WW 10/31/2019 AP2030 273.2 GALS WW-EM VEHICLE FUEL 703.94 1550552 53710 703.94

Invoice: 1019 HWY MAIN STREET VARIETY 1019 HWY 10/31/2019 AP2030 218.9 GALS HWY-EM VEHICLE FUEL 563.71 1550100 53710 563.71

Invoice: 1019 B&G MAIN STREET VARIETY 1019 B&G 10/31/2019 AP2030 56.9 GALS B&G-EM VEHICLE FUEL 147.78 1552000 53710 147.78

1280 11/19/2019 EFT Invoice: 453212 2606 NO FRILLS OIL COPMANY 453212 10/23/2019 AP2030 57.0 GALS NEH Maint Shop Heating Fuel-EM HEATING FUEL 122.49 1550666 53400 122.49

CHECK 1275 TOTAL: 2,430.40

CHECK 1276 TOTAL: 1,568.72

CHECK 1277 TOTAL: 53.47

CHECK 1278 TOTAL: 330.73

CHECK 1279 TOTAL: 1,415.43

CHECK 1279 TOTAL: 1,415.43



11/14/2019 15:18
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
TYPE VENDOR NAME

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

1550666
53400

2615 NO FRILLS OIL COMPANY

453626

190.32 1550666 53400

2607 NO FRILLS OIL COMPANY

453800

7,071.10 1550100 53710

2613 NO FRILLS OIL COMPANY

453755

342.98 1550668 53400

2610 NO FRILLS OIL COMPANY

453627

361.40 1550666 53400

NO FRILLS OIL COMPANY

453211

529.08 1550666 53400

538 NORTHEAST PLUMBING & HEATING INC.

17150

559.73 1440330 55200 433

1004 SAVAGE FOREST ENTERPRISE INC

5585

1,147.31 3000050 57710

1856 TERRYS TANK LLC

229

1,100.00 1550551 57051

1281 11/19/2019 EFT
Invoice: 453626

2615 NO FRILLS OIL COMPANY

453626

190.32 1550666 53400

10/30/2019
AP2030

76.8 GALS Fuel for Generator GILPAT PS-EM
HEATING FUEL

1280 TOTAL: 122.49

1282 11/19/2019 EFT
Invoice: 453800

2607 NO FRILLS OIL COMPANY

453800

7,071.10 1550100 53710

10/29/2019
AP2030

2997.5 gal ON ROAD FUEL AL
VEHICLE FUEL

1281 TOTAL: 190.32

1283 11/19/2019 EFT
Invoice: 453755

2613 NO FRILLS OIL COMPANY

453755

342.98 1550668 53400

10/30/2019
AP2030

159.6 GALS #2 Heating Fuel SH WWTP-EM
HEATING FUEL

1283 TOTAL: 342.98

1284 11/19/2019 EFT
Invoice: 453627

2610 NO FRILLS OIL COMPANY

453627

361.40 1550666 53400

10/23/2019
AP2030

144.6 GALS NEH WWTP Generator-EM
HEATING FUEL

1283 TOTAL: 342.98

Invoice: 453211

NO FRILLS OIL COMPANY

453211

529.08 1550666 53400

10/23/2019
AP2030

246.2 GALS #2 Fuel NEH WWTP-EM
HEATING FUEL

1284 TOTAL: 890.48

1285 11/19/2019 EFT
Invoice: 17150

538 NORTHEAST PLUMBING & HEATING INC.

17150

559.73 1440330 55200 433

10/29/2019
AP2030

Station 3 annual PM boiler service
BLDG REPAIR & MAINT-S3 SV

1285 TOTAL: 559.73

1286 11/19/2019 EFT
Invoice: 5585

1004 SAVAGE FOREST ENTERPRISE INC

5585

1,147.31 3000050 57710

10/10/2019
AP2030

TREE CUTTING 199 BJ
Construction

1286 TOTAL: 1,147.31

1287 11/19/2019 EFT
Invoice: 229

1856 TERRYS TANK LLC

229

1,100.00 1550551 57051

10/31/2019
AP2030

GILPAT&OC PS Cleaning/FM Drain, Sludge Disposal-EM
SW CAP-PUMP STATION

1286 TOTAL: 1,147.31

3,300.00

NET



CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	WARRANT	NET
			2,200.00	1550552	54610		SLUDGE DISPOSAL	
							CHECK	1287 TOTAL: 3,300.00
1288	11/19/2019	EFT	1609 TYLER TECHNOLOGIES INC	045-274193	08/16/2019	AP2030	Application Services Credit	-930.25
							SOFTWARE MUNIS LICENSE	
							Services 11/1/19-1/31/20 Software Fee	18,617.00
							SOFTWARE MUNIS LICENSE	
							CHECK	1288 TOTAL: 17,686.75
1289	11/19/2019	EFT	1553 ULINE, INC	113780923	10/29/2019	AP2030	Janitorial supplies	224.56
							GENERAL SUPPLIES	
							CHECK	1289 TOTAL: 224.56
312114	11/19/2019	PRTD	2261 ACADIA FUEL LLC	139379	10/28/2019	AP2030	39.7 gal lp gas yachtsmen	31.76
							HEATING FUEL	
							CHECK	312114 TOTAL: 31.76
312115	11/19/2019	PRTD	2550 BEN C WORCESTER, III	I565	10/31/2019	AP2030	RECYCLING BJ	1,850.00
							PROCESSING SVCS	
							CHECK	312115 TOTAL: 1,850.00
312116	11/19/2019	PRTD	29 ALVAH BARGE SERVICE INC	7294	11/04/2019	AP2030	top chains floats neh	4,381.00
							M NEH Moorings/Floats Reserve	
							CHECK	312116 TOTAL: 4,381.00
312117	11/19/2019	PRTD	2462 AMERICAN MESSAGING SERVICES LLC	N4370046TK	11/01/2019	AP2030	WW Alarm Paging Service-EM	19.44
							TECHNICAL SVCS	
							CHECK	312117 TOTAL: 19.44



CASH ACCOUNT: 100
CHECK NO 10100
CHK DATE 10100
TYPE VENDOR NAME Ckg-BH General Fund 8066
INVOICE

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
312118 11/19/2019 PRTD Invoice: 11062019	1982 AT&T MOBILITY	10/28/2019	AP2030		62.75
	cell phone				
	62.75 6010100 55130 84289 CELL PHONES-HARBORMASTER				
		CHECK	312118 TOTAL:		62.75
312119 11/19/2019 PRTD Invoice: 11062019	1984 AT&T MOBILITY	11/08/2019	AP2030		890.60
	CELL PHONE BILL BJ				
	490.60 1550100 55130 CELL PHONES				
	90.00 1551500 55130 CELL PHONES				
	310.00 1550552 55130 CELL PHONES				
		CHECK	312119 TOTAL:		890.60
312120 11/19/2019 PRTD Invoice: 10062019A	1985 AT&T MOBILITY	09/28/2019	AP2030		41.24
	BAL OF CELL/DATA THROUGH 092819				
	9.59 1220550 55130 CELL PHONES				
	54.13 1220550 55130 CELL PHONES				
	-22.48 1220110 55150 CABLE/INTERNET				
		CHECK	312120 TOTAL:		41.24
Invoice: 11062019	AT&T MOBILITY	10/28/2019	AP2030		127.36
	CELL & DATA SERVICES THROUGH 102819				
	86.12 1220550 55130 87949 CELL PHONES				
	41.24 1220110 55150 CABLE/INTERNET				
		CHECK	312121 TOTAL:		127.36
312121 11/19/2019 PRTD Invoice: 126838	52 BANGOR STEEL SERVICE INC	10/25/2019	AP2030		23.24
	TONNER PIPE FOR SPREADER BAR AL				
	23.24 1550100 55400 GEN REPAIRS & MAINT				
		CHECK	312122 TOTAL:		23.24
312122 11/19/2019 PRTD Invoice: 251053	1224 BAR HARBOR BIKE SHOP	10/09/2019	AP2030		19.99
	Repairs to PD Bike				
	19.99 1440110 55400 GEN REPAIRS & MAINT				
		CHECK	312123 TOTAL:		19.99
312123 11/19/2019 PRTD Invoice: IB36558	1915 BEAUREGARD EQUIPMENT INC	10/30/2019	AP2030		2,038.00
	BACK-HOE AND LOADER BUCKET CUTTING EDGES AL				
	2,038.00 1550100 55400 GEN REPAIRS & MAINT				
		CHECK	312123 TOTAL:		2,038.00



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE

NET

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
HMA 9.5 PAVEMENT BJ STORM WATER SUPPLIES	11/04/2019		AP2030	480.23
CHECK 312124 TOTAL:				480.23
SHOP WASHER PUMP AND WIPER BLADES AL GEN REPAIRS & MAINT	11/07/2019		AP2030	110.86
FUEL ADDITIVE AL GEN REPAIRS & MAINT	11/07/2019		AP2030	196.21
CHECK 312125 TOTAL:				307.07
Dremel Tool and Key Master M1-ACE-EM GEN REPAIRS & MAINT	10/02/2019		AP2030	35.15
Moss Out Liquid Conc GL -72464-EM GEN REPAIRS & MAINT	10/04/2019		AP2030	15.99
Gloves Safety Orange XLG-EM UNIFORMS	10/09/2019		AP2030	26.99
CPVC Pipe & Sharkbite Tee, Caps GILPAT PS Water-EM PUMP STATION MAINT	10/08/2019		AP2030	44.35
Twine #18x525, NYL PINK-EM GEN REPAIRS & MAINT	10/10/2019		AP2030	28.77
Gloves Cold Condition-EM UNIFORMS	10/15/2019		AP2030	31.99
Return High Pressure Switch PVP Shipping Fee-EM POSTAGE	10/21/2019		AP2030	20.88
Waste Basket, Shelf Brackets, Shelves-EM GEN REPAIRS & MAINT	10/24/2019		AP2030	60.14
CHECK 312124 TOTAL:				19.96



INVOICE	INV DATE	PO	WARRANT	INVOICE DTL DESC	INVOICE	NET
Invoice: C52554				RV AntiFreeze SH Dock Bathrooms-EM GEN REPAIRS & MAINT	19.96 1552000 55400	
Invoice: C52596	10/28/2019	AP2030		Support Shelf and Rod, Nuts, Screws and Bolts-EM GEN REPAIRS & MAINT	C52596 55400	17.38
Invoice: C52597	10/28/2019	AP2030		20LB Propane Cylinder and LP Gas-EM GEN REPAIRS & MAINT	C52597 55400	48.99
Invoice: C52600	10/29/2019	AP2030		RV Anti Freeze SH WWTP-EM GEN REPAIRS & MAINT	C52600 55400	39.92
Invoice: C52187	10/03/2019	20200047 AP2030		batterys OFFICE SUPPLIES	C52187 53000	14.36
Invoice: B48662	10/10/2019	20200047 AP2030		ANTISIPHON BACKFLO/NYLON ADAPTER GEN REPAIRS & MAINT	B48662 55400	26.57
Invoice: B48911	10/24/2019	20200047 AP2030		TLT PAPER2PLY 12PK CLEANING SUPPLIES	B48911 53220	173.34
Invoice: B49012	10/30/2019	20200047 AP2030		NUTS & BOLTS GEN REPAIRS & MAINT	B49012 55400	12.64
Invoice: C52154	11/01/2019	20200034 AP2030		shipping POSTAGE	C52154 53140	10.89
Invoice: B48540	10/07/2019	20200035 AP2030		Ass'd Hardware GENERAL SUPPLIES	B48540 53110	12.98
Invoice: C52357	10/14/2019	20200038 AP2030		Window cleaner GENERAL SUPPLIES	C52357 53110	7.18
Invoice: C52363	10/14/2019	20200039 AP2030		Adhesive spray GENERAL SUPPLIES	C52363 53110	12.99
Invoice: B48971	10/28/2019	20200045 AP2030		Goo Gone GENERAL SUPPLIES	B48971 53110	6.59
Invoice: C52589	10/28/2019	AP2030			C52589 53110	26.99



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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE

INVOICE DTL DESC INV DATE PO WARRANT NET

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: C52589				
26.99 1440110 53000				
Outlet surge protector OFFICE SUPPLIES				
CHECK 312126 TOTAL:				695.04
312127 11/19/2019 PRTD 1732 CUSTOM FLOAT SERVICES	11/01/2019	AP2030		854.15
Invoice: 0018453-IN				
chain grabs EQUIP-MOORINGS/FLOATS				
854.15 6010100 57121				
CHECK 312127 TOTAL:				854.15
312128 11/19/2019 PRTD 2480 DIANA DE LOS SANTOS	10/14/2019	AP2030		78.59
Invoice: 1019				
Oct. 2019 mileage 135.5 @ .58 MILEAGE				
78.59 1440700 54120				
CHECK 312128 TOTAL:				78.59
312129 11/19/2019 PRTD 191 MERRILL F ELIAS TRUSTEE	08/26/2019	AP2030		350.00
Invoice: ROYALFLUSH082619				
ROYALFLUSH082619 Septic Tank Pumping Reimbursement. RWSP Septic Pumping				
350.00 1335000 54620				
CHECK 312129 TOTAL:				350.00
312130 11/19/2019 PRTD 2504 EA ACQUISITION INC	10/31/2019	AP2030		676.00
Invoice: 1019				
Public Notice PUBLIC NOTICE PLANNING CONSULTANT PUBLIC NOTICE PUBLIC NOTICE PUBLIC NOTICE				
41.60 1220110 56205 135.20 1220770 54900 374.40 1220440 56205 52.00 1551500 56205 72.80 1220220 56205				
CHECK 312130 TOTAL:				676.00
312131 11/19/2019 PRTD 1688 CITY OF ELLSWORTH	11/05/2019	AP2030		353.01
Invoice: 19-191001				
DISPOSAL OF HOLDING TANK WATER BJ GEN REPAIRS & MAINT				
353.01 1550100 55400				
CHECK 312131 TOTAL:				353.01
Invoice: 14-191001				
CITY OF ELLSWORTH				
Sludge Disposal-EM SLUDGE DISPOSAL				
1,000.00 1550552 54610				
CHECK 312131 TOTAL:				1,000.00
312132 11/19/2019 PRTD 1842 EMERA MAINE	10/23/2019	AP2030		24.63
Invoice: 10057336-1 102319				
10057336-1 102319 53 KWH bartlett power ELECTRICITY				
24.63 6010300 55010				
CHECK 312132 TOTAL:				24.63



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CASH ACCOUNT: 100
CHECK NO CHK DATE
10100
TYPE VENDOR NAME
2395 GENERAL CODE, CMS LLC
207 H P FAIRFIELD
H P FAIRFIELD
2592 HAMMOND LUMBER COMPANY
HAMMOND LUMBER COMPANY
272 HANCOCK COUNTY REGISTRY OF DEEDS

Invoice: 10100
CASH ACCOUNT: 100
CHECK NO CHK DATE
10100
TYPE VENDOR NAME
2395 GENERAL CODE, CMS LLC
207 H P FAIRFIELD
H P FAIRFIELD
2592 HAMMOND LUMBER COMPANY
HAMMOND LUMBER COMPANY
272 HANCOCK COUNTY REGISTRY OF DEEDS

Invoice: 10100
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207 H P FAIRFIELD
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2592 HAMMOND LUMBER COMPANY
HAMMOND LUMBER COMPANY
272 HANCOCK COUNTY REGISTRY OF DEEDS

Invoice: 10100
CASH ACCOUNT: 100
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207 H P FAIRFIELD
H P FAIRFIELD
2592 HAMMOND LUMBER COMPANY
HAMMOND LUMBER COMPANY
272 HANCOCK COUNTY REGISTRY OF DEEDS

Invoice: 10100
CASH ACCOUNT: 100
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207 H P FAIRFIELD
H P FAIRFIELD
2592 HAMMOND LUMBER COMPANY
HAMMOND LUMBER COMPANY
272 HANCOCK COUNTY REGISTRY OF DEEDS

Invoice: 10100
CASH ACCOUNT: 100
CHECK NO CHK DATE
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TYPE VENDOR NAME
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207 H P FAIRFIELD
H P FAIRFIELD
2592 HAMMOND LUMBER COMPANY
HAMMOND LUMBER COMPANY
272 HANCOCK COUNTY REGISTRY OF DEEDS

Invoice: 10100
CASH ACCOUNT: 100
CHECK NO CHK DATE
10100
TYPE VENDOR NAME
2395 GENERAL CODE, CMS LLC
207 H P FAIRFIELD
H P FAIRFIELD
2592 HAMMOND LUMBER COMPANY
HAMMOND LUMBER COMPANY
272 HANCOCK COUNTY REGISTRY OF DEEDS

Invoice: 10100
CASH ACCOUNT: 100
CHECK NO CHK DATE
10100
TYPE VENDOR NAME
2395 GENERAL CODE, CMS LLC
207 H P FAIRFIELD
H P FAIRFIELD
2592 HAMMOND LUMBER COMPANY
HAMMOND LUMBER COMPANY
272 HANCOCK COUNTY REGISTRY OF DEEDS

Invoice: 10100
CASH ACCOUNT: 100
CHECK NO CHK DATE
10100
TYPE VENDOR NAME
2395 GENERAL CODE, CMS LLC
207 H P FAIRFIELD
H P FAIRFIELD
2592 HAMMOND LUMBER COMPANY
HAMMOND LUMBER COMPANY
272 HANCOCK COUNTY REGISTRY OF DEEDS



CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME 10100 Ckg-BH General Fund 8066 INVOICE

INVOICE DTL DESC INV DATE PO WARRANT NET

312147 11/19/2019 PRPD 1064 HARCROS CHEMICALS INC 300153620 1,340.00 1550668 53213 10/31/2019 AP2030 1,340.00
 Invoice: 300153620 50% Caustic/PH Control IBD for SHWWTP-EM PH CONTROL

312148 11/19/2019 PRPD 2202 TARA HARTSON 300153621 300.00 1335000 54620 10/21/2019 AP2030 300.00
 Invoice: TERRYSTANK102119 Septic Tank Pumping Reimbursement. RWWSW Septic Pumping

312149 11/19/2019 PRPD 1417 R F JORDAN & SONS CONSTRUCTION I 19015 9,918.13 1550551 57051 11/01/2019 AP2030 9,918.13
 Invoice: 19015 R F JORDAN & SONS CONSTRUCTION I APP #3 VCI

312150 11/19/2019 PRPD 358 JORDAN EQUIPMENT CO 16045 616.82 1440330 55200 431 10/31/2019 AP2030 616.82
 Invoice: P35403 1,114.16 1550100 55400 LOADER SNOW SCOOP CUTTING EDGE AL GEN REPAIRS & MAINT

312151 11/19/2019 PRPD 2270 KING ELECTRIC INC 16045 616.82 1440330 55200 431 10/31/2019 AP2030 616.82
 Invoice: 16045 Repairs to station 1 truck bay lights BLDG REPAIR & MAINT-S1 NE

312152 11/19/2019 PRPD 389 LAKE & SEA BOATWORKS INC 103361 1,158.75 6010100 55225 10/23/2019 AP2030 1,158.75
 Invoice: 103361 1,158.75 6010100 55225 keywest service BOAT REPAIRS-KW

CHECK 312147 TOTAL: 2,680.00
 CHECK 312148 TOTAL: 300.00
 CHECK 312149 TOTAL: 139,087.77
 CHECK 312150 TOTAL: 1,114.16
 CHECK 312151 TOTAL: 616.82
 CHECK 312152 TOTAL: 1,158.75



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CASH ACCOUNT: 100 10100 TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE

CHECK NO CHK DATE INVOICE DTL DESC INVOICE WARRANT NET

312159 11/19/2019 PRTD 502 MOUNT DESERT SPRING WATER 99440 1019 99440 1019 AP2030 77.80
 Invoice: 99440 1019 77.80 1440330 53000 Drinking water for office & fire trucks OFFICE SUPPLIES

Invoice: 4929 1019 MOUNT DESERT SPRING WATER 4929 1019 4929 1019 AP2030 78.00
 78.00 1220110 53000 Office Water OFFICE SUPPLIES

Invoice: 6544 1019 MOUNT DESERT SPRING WATER 6544 1019 6544 1019 AP2030 24.60
 24.60 1551500 55400 SPRING WATER BJ GEN REPAIRS & MAINT

Invoice: 26567 1019 MOUNT DESERT SPRING WATER 26567 1019 26567 1019 AP2030 59.20
 59.20 1440800 53000 10/31/2019 Delivery-cooler rental OFFICE SUPPLIES

Invoice: 9498 1019 MOUNT DESERT SPRING WATER 9498 1019 9498 1019 AP2030 10.20
 10.20 6010100 53000 spring water OFFICE SUPPLIES

Invoice: 9514 1019 MOUNT DESERT SPRING WATER 9514 1019 9514 1019 AP2030 24.60
 24.60 1550552 53900 Water for NEH Maint. Shop-EM OTHER EQUIPMENT

CHECK 312158 TOTAL: 240,433.58

312160 11/19/2019 PRTD 503 MOUNT DESERT WATER DISTRICT 2800/4390 0619A 2800/4390 0619A AP2030 960.00
 Invoice: 2800/4390 0619A 960.00 6010100 55110 yachtsmen water WATER

CHECK 312160 TOTAL: 960.00

312161 11/19/2019 PRTD 2160 COASTAL AUTO PARTS 163068 163068 AP2030 96.42
 Invoice: 163068 96.42 1550100 55400 SWEEPER MIRROR AL GEN REPAIRS & MAINT

Invoice: 162057 COASTAL AUTO PARTS 162057 162057 AP2030 17.22
 17.22 1550100 55400 LOADER LIGHT BULBS AL GEN REPAIRS & MAINT

Invoice: 162423 COASTAL AUTO PARTS 162423 162423 AP2030 9.99
 9.99 1550100 55400 SHOP DIELECTRIC GREASE AL GEN REPAIRS & MAINT

Invoice: 162514 COASTAL AUTO PARTS 162514 162514 AP2030 72.99
 72.99 1550100 55400 SHOP AIR HOSE AL GEN REPAIRS & MAINT



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Kkg-BH General Fund 8066

164132
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INVOICE

164132
164133
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165656
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167074

11.96
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59.80
17.94
26.26
8.20
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42.45
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24.45
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COASTAL AUTO PARTS

COASTAL AUTO PARTS

11/01/2019
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11/05/2019
11/05/2019
11/12/2019
11/08/2019

SHOP TRUCK OIL AL
GEN REPAIRS & MAINT

SHOP TRUCK TOW CHAIN AL
GEN REPAIRS & MAINT

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NET

WARRANT

PO

INVOICE DTL DESC

INVOICE

INV DATE

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11/08/2019

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11/08/2019

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11/08/2019

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11/08/2019

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11/08/2019

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129.78

167074

11/08/2019

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167074

11/08/2019

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
27.98 1990100 59200 9105	MDES - BUS 5				
Invoice: 168704	COASTAL AUTO PARTS	11/12/2019	AP2030		21.49
	TONNER BULB AND HARNESSE AL				
	GEN REPAIRS & MAINT				
Invoice: 168677	COASTAL AUTO PARTS	11/12/2019	AP2030		136.09
	TRACKLESS BATTERY AL				
	GEN REPAIRS & MAINT				
Invoice: 169098	COASTAL AUTO PARTS	11/12/2019	AP2030		67.19
	Headlight bulbs & wipers for T7				
	VEHICLE REPAIR-11 FORD T7				
Invoice: 167090	COASTAL AUTO PARTS	11/08/2019	AP2030		-67.26
	credit on warranty part BPH1NVB-N LMP				
	GEN REPAIRS & MAINT				
Invoice: 162933	COASTAL AUTO PARTS	10/29/2019	AP2030		-18.00
	Core Deposit #4108				
	VEHICLE REPAIR-17 Ford Exp-Pol				
312162 11/19/2019 PRTD	900 NEAFC INC	10/01/2019	AP2030		25.00
Invoice: 2020 WALLACE	NEAFC annual due for AC Wallace				
	DUES & MEMBERSHIPS				
Invoice: 2020 BENDER	NEAFC INC	10/01/2019	AP2030		25.00
	NEAFC annual due for Chief Bender				
	DUES & MEMBERSHIPS				
312163 11/19/2019 PRTD	936 NEW ENGLAND TRUCK TIRE CENTERS I 088938-08	10/25/2019	AP2030		1,124.73
Invoice: 088938-08	TR#8 REAR TIRES AL				
	TIRES				
	1,124.73 1550100 53720				
312164 11/19/2019 PRTD	2629 ROBERT C PATTEN	08/16/2019	AP2030		525.00
Invoice: ROYALFLUSH081619	ROYALFLUSH081619				
	Septic Tank Pumping Reimbursement.				
	RWSP Septic Pumping				
	525.00 1335000 54620				
	CHECK 312164 TOTAL:				525.00



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
TYPE VENDOR NAME

10100
Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

INV DATE PO

WARRANT

NET

P 18
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CASH ACCOUNT: 100
CHECK NO CHK DATE

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
312165	11/19/2019 PRTD Invoice: 068180	2102	PORTLAND PAPER PRODUCTS	068180	
		11/08/2019	Paper towels for Stations 1 & 3	AP2030	141.97
		70.98	1440330 55200 431	BLDG REPAIR & MAINT-S1 NE	
		70.99	1440330 55200 433	BLDG REPAIR & MAINT-S3 SV	
			CHECK	312165 TOTAL:	141.97
312166	11/19/2019 PRTD Invoice: 619745	784	SEACOAST SECURITY INC	619745	
		11/01/2019	RECURRING SERVICES BJ	AP2030	90.00
			BLDG REPAIR & MAINT		
			CHECK	312166 TOTAL:	90.00
312167	11/19/2019 PRTD Invoice: 2365079801	874	STAPLES CREDIT PLAN	2365079801	
		10/01/2019	pens	OFFICE SUPPLIES	16.59
			STAPLES CREDIT PLAN		133.23
			STAPLES CREDIT PLAN		200.45
			STAPLES CREDIT PLAN		50.97
			STAPLES CREDIT PLAN		4.17
			STAPLES CREDIT PLAN		85.42
			STAPLES CREDIT PLAN		287.98
			STAPLES CREDIT PLAN		351.99
			STAPLES CREDIT PLAN		394.74
			Coffee Supplies-copier paper	AP2030	133.23
			OFFICE SUPPLIES		
			Copier paper-universal ribbons-thermal paper-notepe	AP2030	200.45
			OFFICE SUPPLIES		
			Coffee Supplies	AP2030	50.97
			OFFICE SUPPLIES		
			Looseleaf Ring binder	AP2030	4.17
			OFFICE SUPPLIES		
			PLOTTER PAPER	AP2030	85.42
			OFFICE SUPPLIES		
			2 apc backups 650 for computers	AP2030	287.98
			OFFICE SUPPLIES		
			Vertical File Cabinet	AP2030	351.99
			EQUIP-FURNISHINGS		
			Dispatch laminator, Elect 3-hole punch	AP2030	394.74
			OTHER SUPPLIES		



11/14/2019 15:18
6905lyou

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

19
apcshdsb

CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE INV DATE PO WARRANT NET

		INVOICE		INVOICE DTL DESC		NET	
		CHECK		312167 TOTAL:		1,525.54	
312168	11/19/2019	PRTD 681	STATE OF MAINE HARBORMASTERS ASSO 030620	Training	11/01/2019	AP2030	1,075.00
		Invoice: 030620 Training		harbormaster training castine			
		1,075.00		6010100 54100			
		CHECK		312168 TOTAL:		1,075.00	
312169	11/19/2019	PRTD 1737	TIME WARNER CABLE	854714801110219	11/02/2019	AP2030	332.97
		Invoice: 854714801110219		Internet Fire Station # 2			
		332.97		1221000 55150 1737			
		CHECK		312169 TOTAL:		332.97	
312170	11/19/2019	PRTD 1616	TIME WARNER CABLE	713662701110319	11/03/2019	AP2030	324.50
		Invoice: 713662701110319		Internet fire Station # 3			
		324.50		1221000 55150 1616			
		CHECK		312170 TOTAL:		324.50	
312171	11/19/2019	PRTD 1370	TIME WARNER CABLE (USE REMIT 1)	719743901102819	10/28/2019	AP2030	245.45
		Invoice: 719743901102819		twc			
		245.45		6010100 55150			
		CHECK		312171 TOTAL:		245.45	
312172	11/19/2019	PRTD 1773	TIME WARNER CABLE	859562901103119	10/31/2019	AP2030	409.99
		Invoice: 859562901103119		Internet Highway Garage			
		409.99		1221000 55150 1773			
		CHECK		312172 TOTAL:		409.99	
312173	11/19/2019	PRTD 2510	TIME WARNER CABLE	713240201103019	10/30/2019	AP2030	55.00
		Invoice: 713240201103019		Internet Beech Hill communications Tower			
		55.00		1221000 55150 1771			
		CHECK		312173 TOTAL:		55.00	
312174	11/19/2019	PRTD 1693	TIME WARNER CABLE	697540001103119	11/03/2019	AP2030	374.99
		Invoice: 697540001103119		Internet NEH WWTP			
		374.99		1221000 55150 1693			
		CHECK		312174 TOTAL:		374.99	



INVOICE DTL DESC

312175 11/19/2019 PRD
Invoice: 72020321453

736 UNDERWRITERS LAB INC - USE REMIT 72020321453

1,729.50
234.50
234.50
234.50

1440330
1440330
1440330
1440330

55100
55100
55100
55100

4301
4302
4304
4306

VEHICLE REPAIR-09
VEHICLE REPAIR-17
VEHICLE REPAIR-06
VEHICLE REPAIR-13

Ferrara L1
FI E2
SMEAL E4
Ferrara E6

Annual NPPA Aerial & Ground Ladder Tests

08/14/2019
AP2030

2,433.00

312176 11/19/2019 PRD
Invoice: 0272713327

737 UNIFIRST CORP

109.65
35.00
20.00
143.64

1550552
53800
53800
53800

0272713327
0272713326

53800
53800
53800

WW Uniforms-EM
UNIFORMS
HWY/P&C/MSW Uniforms-EM
UNIFORMS
UNIFORMS

11/06/2019
AP2030

109.65

312177 11/19/2019 PRD
Invoice: 0272714968

742 USA BLUEBOOK

177.06
35.00
20.00
143.64

1550552
53820
53800
53800

052276
0272714967

53820
53800
53800

Lab & Plant Notebooks, Microscope Slides/slips-EM
LAB EQUIP

10/29/2019
AP2030

177.06

312178 11/19/2019 PRD
Invoice: 1092

2565 WELCH'S PAINTING

5,600.00

4040300
24470
432

1092
24470
432

Station 2 Window Project - Painting
FD Bldg Resv-SH Windows 070119

10/25/2019
AP2030

5,600.00

312179 11/19/2019 PRD
Invoice: 22107 REV

2203 WELLMAN PAVING INC

34,507.29

4040300
24470
433

22107 REV
24470
433

Paving of station 3 parking lot
FD Bldg Resv SV Paving

11/09/2019
AP2030

34,507.29

312175 TOTAL:

CHECK 312175 TOTAL:

2,433.00

312176 TOTAL:

CHECK 312176 TOTAL:

312176 TOTAL:

622.58

312177 TOTAL:

CHECK 312177 TOTAL:

312177 TOTAL:

177.06

312178 TOTAL:

CHECK 312178 TOTAL:

5,600.00

312179 TOTAL:

CHECK 312179 TOTAL:

312179 TOTAL:

34,507.29

312179 TOTAL:

CHECK 312179 TOTAL:

312179 TOTAL:

34,507.29



INVOICE	INV DATE	PO	WARRANT	NET
647239	10/25/2019	AP2030		153.48
53800	MIKE POKONEY WINTER JACKET BJ UNIFORMS			
CHECK 312179 TOTAL:				34,507.29

312180	11/19/2019	PRTD	2319 WS EMERSON COMPANY INC	153.48
647239	Invoice: 647239			
CHECK 312180 TOTAL:				153.48

NUMBER OF CHECKS 88 *** CASH ACCOUNT TOTAL *** 530,807.59

COUNT	AMOUNT
67	466,055.33
21	64,752.26
TOTAL PRINTED CHECKS	
TOTAL EFT'S	

*** GRAND TOTAL *** 530,807.59

JOURNAL ENTRIES TO BE CREATED

YEAR PER SRC ACCOUNT	JNL	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2020	5	86									
APP 100-20000		11/19/2019	AP2030	LLY			Accounts Payable			331,616.56	
APP 100-10100		11/19/2019	AP2030	LLY			AP CASH DISBURSEMENTS JOURNAL Ckg-BH General Fund 8066				530,807.59
APP 600-20000		11/19/2019	AP2030	LLY			Accounts Payable			12,079.91	
APP 300-20000		11/19/2019	AP2030	LLY			AP CASH DISBURSEMENTS JOURNAL			146,975.85	
APP 200-20000		11/19/2019	AP2030	LLY			Accounts Payable			27.98	
APP 400-20000		11/19/2019	AP2030	LLY			AP CASH DISBURSEMENTS JOURNAL			40,107.29	
							GENERAL LEDGER TOTAL			530,807.59	530,807.59
APP 100-35060		11/19/2019	AP2030	LLY			DT-MARINA			12,079.91	
APP 600-35010		11/19/2019	AP2030	LLY			DT Gen fund				12,079.91
APP 100-35030		11/19/2019	AP2030	LLY			DTF-CAP IMP			146,975.85	
APP 300-35010		11/19/2019	AP2030	LLY			DT Gen fund				146,975.85
APP 100-35020		11/19/2019	AP2030	LLY			DTF-SPEC REV			27.98	
APP 200-35010		11/19/2019	AP2030	LLY			DT Gen fund				27.98
APP 100-35040		11/19/2019	AP2030	LLY			DT-TRUST			40,107.29	
APP 400-35010		11/19/2019	AP2030	LLY			DT Gen fund				40,107.29
							SYSTEM GENERATED ENTRIES TOTAL			199,191.03	199,191.03
							JOURNAL 2020/05/86			729,998.62	729,998.62

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 23
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2020 5	86	11/19/2019			
100-10100				Ckg-BH General Fund 8066		
100-20000				Accounts Payable	331,616.56	530,807.59
100-35020				DIF-SPEC REV	27.98	
100-35030				DIF-CAP IMP	146,975.85	
100-35040				DT-TRUST	40,107.29	
100-35060				DT-MARINA	12,079.91	
				FUND TOTAL	530,807.59	530,807.59
200 Special Revenue	2020 5	86	11/19/2019			
200-20000				Accounts Payable	27.98	27.98
200-35010				DT Gen fund		
				FUND TOTAL	27.98	27.98
300 Capital Projects	2020 5	86	11/19/2019			
300-20000				Accounts Payable	146,975.85	146,975.85
300-35010				DT Gen fund		
				FUND TOTAL	146,975.85	146,975.85
400 Investment Trusts-Reserves	2020 5	86	11/19/2019			
400-20000				Accounts Payable	40,107.29	40,107.29
400-35010				DT Gen fund		
				FUND TOTAL	40,107.29	40,107.29
600 Marina	2020 5	86	11/19/2019			
600-20000				Accounts Payable	12,079.91	12,079.91
600-35010				DT Gen fund		
				FUND TOTAL	12,079.91	12,079.91

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 24
apcsahdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
100 General Fund	199,191.03	
200 Special Revenue		27.98
300 Capital Projects		146,975.85
400 Investment Trusts-Reserves		40,107.29
600 Marina		12,079.91
TOTAL	199,191.03	199,191.03

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2028

CHECK DATE: November 6, 2019

CHECK NUMBER:	<u>312108</u>	through	<u>312112</u>	\$ <u>6,231.96</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 6,231.96

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Kathi Mahar

From: Lisa Young
Sent: Thursday, November 14, 2019 3:54 PM
To: John Macauley ; Martha Dudman ; Matt Hart; Rick Mooers
Cc: Kathi Mahar
Subject: RE: Warrant AP#2028 State Fees/Payroll Benefits Approval Request-Corrected second request

Thank you John!

Lisa Young



Lisa Young,
Finance Clerk, Tax Collector
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

From: John Macauley <jbmacauley3@gmail.com>
Sent: Thursday, November 14, 2019 3:53 PM
To: Lisa Young <financeclerk@mtdesert.org>
Subject: Re: Warrant AP#2028 State Fees/Payroll Benefits Approval Request-Corrected second request

I approve

On Thu, Nov 14, 2019 at 3:50 PM Lisa Young <financeclerk@mtdesert.org> wrote:

Good afternoon!

Last week when I sent out the second request for approval email I sent an older email in error. This email for Warrant #2028 is the one that I need approved. Could one of you please approve this warrant. Thank you.

Attached is Accounts Payable Warrant #2028 (for Payroll and/or State Fees) in the amount of \$6,231.96 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2029

CHECK DATE: November 14, 2019

CHECK NUMBER:	<u>312113</u>	through	<u>312113</u>	\$ <u>2,821.50</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 2,821.50

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2011

CHECK DATE: November 15, 2019

ADVICE NUMBERS: 10431 through 10479

CHECK NUMBERS: 64533 through 64550

TOTAL DISBURSEMENTS: \$ 104,178.68

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Maccauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Kathi Mahar

From: Matt Hart <matt@theneighborhoodhouse.com>
Sent: Wednesday, November 13, 2019 1:38 PM
To: Kathi Mahar
Subject: Re: Approval Request: Warrant AP#2029 & PR#2011

Hi Kathi,

I approve AP Warrant #2029 and Payroll Warrant #2011.

Thanks!
-Matt

Matthew Hart

Community Relations Director
The Neighborhood House | 207-276-5039
End of Main Street | Northeast Harbor, ME

From: Kathi Mahar <treasurer@mtdesert.org>
Date: Wednesday, November 13, 2019 at 11:35 AM
To: John Macauley <jbmacauley3@gmail.com>, "Martha Dudman (martha.dudman@gmail.com)" <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>
Subject: Approval Request: Warrant AP#2029 & PR#2011

Good morning!

Attached are the following warrants for your approval:

Accounts Payable	#2029 total of	\$ 2,821.50
Payroll	#2011 total of	\$104,178.68

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Kathi

Kathryn A Mahar, Treasurer
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 13743

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	19070	11/06/2019	7165	PHILBROOK, AMY	0.00	37.90
	19071	11/06/2019	7180	PINE STATE ELEVATOR CO. Service Contract	0.00	203.94
	19072	11/06/2019	7190	PINE TREE MARKET	0.00	29.52
	19073	11/06/2019	7463	QUILL CORP. Classroom Supplies	0.00	362.89
	19074	11/06/2019	7570	REALLY GOOD STUFF, INC. Classroom	0.00	95.95
	19075	11/06/2019	7835	SALSBURY HARDWARE INC	0.00	14.54
	19076	11/06/2019	7885	SARGENT, LEON Phone Stipend	0.00	50.00
	19077	11/06/2019	7941	SCHOLASTIC READING CLUB Books-Classroom	0.00	504.96
	19078	11/06/2019	7980	SCHOOL HEALTH ALERT Nursing supplies	0.00	387.51
	19079	11/06/2019	8150	SEW & SAVE, INC.	0.00	34.50
	19080	11/06/2019	8455	ST. DENIS, KATE mileage-Conferees	0.00	424.56
	19081	11/06/2019	9248	WESTPHAL, SHANNON Reimb-Supplies	0.00	58.95
Totals:					0.00	\$34,890.05

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 13755

Include Authorization Codes: Yes
Batch: 7055
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	11/08/2019	IRS	INTERNAL REVENUE SERVIC		11,507.22	11,507.22	0.00	0.00	
	11/08/2019	STAT	TREASURER, STATE OF MAIN		3,341.00	3,341.00	0.00	0.00	
44924	11/08/2019	31	SUSAN M. DAMON	1	320.00	290.88	0.00	290.88	
44925	11/08/2019	480	KARINA GUZMAN-BOSIO	1	120.00	109.08	0.00	109.08	
44926	11/08/2019	297	Lena Hatch	1	160.00	147.76	0.00	147.76	
44927	11/08/2019	190	ROBERT C. MACLEOD JR.	1	519.44	438.14	0.00	438.14	
44928	11/08/2019	468	WARREN L. MURRAY	1	1,354.42	1,127.66	0.00	1,127.66	
44929	11/08/2019	290	MARY E. SKIFF	1	80.00	72.72	0.00	72.72	
44930	11/08/2019	149	MARIAH D. BAKER	1	1,884.61	1,541.03	1,541.03	0.00	
44931	11/08/2019	311	LAURA-JEAN BEAL	1	2,344.23	1,713.94	1,713.94	0.00	
44932	11/08/2019	11	KELLY S. BEAULIEU	1	2,469.23	1,619.33	1,619.33	0.00	
44933	11/08/2019	463	RENE L. BECKER	1	1,629.46	1,214.78	1,214.78	0.00	
44934	11/08/2019	266	JULIANNA R. BENNOCH	1	2,536.53	1,873.59	1,873.59	0.00	
44935	11/08/2019	479	JAMIE K. BRACY	1	1,227.10	862.52	862.52	0.00	
44936	11/08/2019	314	ANDREW J. CARLSON	1	1,623.07	1,155.99	1,155.99	0.00	
44937	11/08/2019	18	JANICE P. CARROLL	1	1,142.51	823.61	823.61	0.00	
44938	11/08/2019	248	ROBERT P. CHAPLIN	1	800.00	691.40	691.40	0.00	
44939	11/08/2019	337	AMBER G. CHARRON	1	2,015.57	1,396.51	1,396.51	0.00	
44940	11/08/2019	21	LARRY A. COLE	1	1,503.45	675.71	675.71	0.00	
44941	11/08/2019	91	JUDITH CULEN	1	1,969.23	1,512.09	1,512.09	0.00	
44942	11/08/2019	69	EMILY N. DAMON	1	1,734.81	1,248.85	1,248.85	0.00	
44943	11/08/2019	308	Gloria A. Delsandro	1	3,574.00	2,563.60	2,563.60	0.00	
44944	11/08/2019	43	SARAH R. DUNBAR	1	1,998.07	1,474.88	1,474.88	0.00	
44945	11/08/2019	481	ELIZABETH FARRELL	1	1,081.73	809.85	809.85	0.00	
44946	11/08/2019	52	WANDA J. FERNALD	1	2,892.30	1,863.46	1,863.46	0.00	
44947	11/08/2019	57	JASON W. FOUNTAINE	1	1,622.40	1,185.65	1,185.65	0.00	
44948	11/08/2019	332	MARINA P. FREDERICK	1	775.01	582.66	582.66	0.00	
44949	11/08/2019	329	ALEXANDER GARRETT	1	1,728.84	1,302.63	1,302.63	0.00	
44950	11/08/2019	63	HEATHER M. GRAVES	1	2,315.38	1,470.83	1,470.83	0.00	
44951	11/08/2019	65	GAYLE M. GRAY	1	2,469.23	1,736.80	1,736.80	0.00	
44952	11/08/2019	331	RUSSELL W. GRAY	1	22.48	20.76	20.76	0.00	
44953	11/08/2019	92	ABIGAIL A. HARMON	1	1,285.70	940.11	940.11	0.00	
44954	11/08/2019	477	ANGELIQUE E. HODGDON	1	1,301.40	723.63	723.63	0.00	
44955	11/08/2019	244	KRISTIN D. HOLLEY	1	1,220.70	893.51	893.51	0.00	
44956	11/08/2019	313	ANDREA W. HOWELL	1	1,387.98	1,145.24	1,145.24	0.00	
44957	11/08/2019	293	Amy L. James	1	2,536.53	1,708.54	1,708.54	0.00	
44958	11/08/2019	90	REBECCA A. JARVIS	1	2,228.84	1,456.81	1,456.81	0.00	
44959	11/08/2019	312	BETHANY G. JOHNSON	1	1,389.75	991.65	991.65	0.00	
44960	11/08/2019	291	PATRICIA A. KELLEY	1	1,454.60	1,052.64	1,052.64	0.00	
44961	11/08/2019	335	CYNTHIA A. LAMBERT	1	1,089.73	891.57	891.57	0.00	
44962	11/08/2019	321	MAX E. MASON	1	1,120.14	901.88	901.88	0.00	
44963	11/08/2019	292	TARA MCKERNAN	1	2,142.46	1,553.89	1,553.89	0.00	
44964	11/08/2019	461	JANET NORDELUS	1	1,762.15	1,212.59	1,212.59	0.00	
44965	11/08/2019	193	HARVEY BRUCE NORWOOD	1	1,185.92	820.92	820.92	0.00	
44966	11/08/2019	237	JUSTIN B. NORWOOD	1	2,123.07	1,653.53	1,653.53	0.00	
44967	11/08/2019	238	WENDELL L. OPPEWALL	1	1,337.88	765.66	765.66	0.00	
44968	11/08/2019	240	JEANNE C. OTT	1	2,623.07	1,817.57	1,817.57	0.00	
44969	11/08/2019	301	Terry P. Paulos	1	1,156.80	798.89	798.89	0.00	
44970	11/08/2019	138	AMY Y. PHILBROOK	1	2,473.80	1,700.31	1,700.31	0.00	
44971	11/08/2019	275	JOELLE A. RUDDY	1	2,469.23	1,876.64	1,876.64	0.00	
44972	11/08/2019	74	LEON E. SARGENT	1	2,036.00	1,367.07	1,367.07	0.00	
44973	11/08/2019	120	KAREN L. SHARPE	1	2,950.00	1,877.78	1,877.78	0.00	
44974	11/08/2019	375	KATHLEEN C. ST DENIS	1	2,709.61	1,557.61	1,557.61	0.00	
44975	11/08/2019	478	DEBRA L. STAPLES	1	893.76	672.14	672.14	0.00	

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 13755

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
44976	11/08/2019	404	KERRY L. TAYLOR	1	2,461.53	1,713.51	1,713.51	0.00	
44977	11/08/2019	476	BRUCE L. TRIPP	1	638.52	535.20	535.20	0.00	
44978	11/08/2019	459	SHANNON L. WESTPHAL	1	1,892.30	1,481.13	1,481.13	0.00	
44979	11/08/2019	448	JACQUELINE A. WHEATON	1	2,353.84	1,645.74	1,645.74	0.00	
44980	11/08/2019	307	LAUREN M. WHITE	1	1,005.53	707.18	707.18	0.00	
44981	11/08/2019	469	TIFFANY C. YARBROUGH	1	1,123.20	945.65	945.65	0.00	
					109,115.36	81,783.52	64,749.06	2,186.24	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	6	2,186.24
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	52	64,749.06
	ACH Employee Credits	52	64,749.06
	ACH Employee Debits (Voids)	0	0.00
	Deduction	Checks	0
Voided Checks		0	0.00
ACH Vendor Credits		0	0.00
ACH VendorDebits (Voids)		0	0.00
Taxes	EFTPS Payment - Debit	2	14,848.22

WARRANT # 10

DATE: _____

Mark Edward Gause, Ed.D.

SUPERINTENDENT

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

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