

Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
Monday, February 3, 2020

Location: Meeting Room, Town Hall, Northeast Harbor

- I. **Call to order at 6:30 p.m.**
- II. **Minutes**
 - A. *Approval of minutes from January 21, 2020 meeting*
- III. **Appointments/Recognitions/Resignations**
 - A. *Recognition of Claire Woolfolk's award for Re-Certified Clerk of Maine from the Maine Town & City Clerks' Association*
- IV. **Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. *Department Reports: Public Works Highway*
 - B. *Interim Valuation Adjustments*
- V. **Selectmen's Reports**
- VI. **Unfinished Business**
- VII. **New Business**
 - A. *Request approval to spend \$7,865.00 to upgrade cameras to HD wireless and 1 DVR to HD to handle the new cameras from CIP line Northeast Harbor Equipment Reserve # 6410100-24687 which has a balance of \$10,524.80.*
 - B. *Authorize the purchase of a new loader engine to replace the one destroyed by an engine fire from Beauregard Equipment Inc., the vendor we lease/purchased our loader from originally, at a cost of approximately \$32,000, installed and, furthermore, authorize Public Works Director Tony Smith to use funds from the Public Works Equipment Reserve Account Number 4050100-24500 with a current unencumbered balance of approximately \$166,382 to pay for the new engine*
 - C. *Consideration of including an article in the May 2020 town meeting warrant for FY-21 asking the voters to approve the sum of \$65,000 for professional technical services related to the Indian Point Road paved shoulder improvements*
 - D. *Discussion of a support model for the service group donation requests*
 - E. *Discussion of Outdoor Lighting Ordinance amendments*
 - F. *Revenue Budget Review*
 - G. *DRAFT Warrant*
- VIII. **Other Business**
 - A. *Such other business as may be legally conducted*

Board of Selectmen Meeting Agenda February 3, 2020

IX. Treasurer's Warrants

- A. Approve & Sign Treasurer's Warrant AP2044 in the amount of \$192,382.94*
- B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2043 and PR2016 in the amounts of \$4,753.56 and \$107,438.12, respectively*
- C. Acknowledge Treasurer's School Board Payroll Warrants 16 in the amount of \$150,959.80*

X. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., Tuesday, February 18, 2020 in the Meeting Room, Town Hall, Northeast Harbor

MINUTES

**Town of Mount Desert
SelectBoard Meeting Minutes
Meeting Room, Town Hall
6:30 PM, January 21, 2020**

Board Members present: Chair John Macauley, Rick Mooers, Matt Hart, Martha Dudman.

Harbormaster John Lemoine, Public Works Director Tony Smith, Town Manager Durlin Lunt and Town Clerk Claire Woolfolk were present.

Members of the Public were also in attendance.

I. Call to order at 6:30 p.m.

Chair Macauley called the meeting to order at 6:28 PM.

II. Minutes

A. Approval of Minutes from January 6, 2020 meeting

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, approval of the January 6, 2020 Minutes as presented. Motion approved 3-0-1 (Mooers in Abstention).

III. Appointments/Recognitions/Resignations

A. Appointment of Ninette Firm as Warden for the March 3, 2020 Presidential Primary and Special State Referendum Election

MOTION: Mr. Mooers moved, with Mr. Hart seconding, appointment of Ninette Firm as Warden for the March 3, 2020 Presidential Primary and Special State Referendum Election, as presented. Motion approved 4-0.

B. Appointment of Gail Marshall to the Warrant Committee

MOTION: Ms. Dudman moved, with Mr. Hart seconding, appointment of Gail Marshall to the Warrant Committee, as presented. Motion approved 4-0.

C. Appointment of Carmen Sanford to the Warrant Committee

MOTION: Ms. Dudman moved, with Mr. Hart seconding, appointment of Carmen Sanford to the Warrant Committee, as presented. Motion approved 4-0.

D. Appointment of Howie Motenko to the Harbor Committee

MOTION: Mr. Hart moved, with Ms. Dudman seconding, appointment of Howie Motenko to the Harbor Committee, as presented.

Mr. Hart thought there was a waiting list for members wishing to join the Harbor Committee.

He asked about the status of that list. Harbormaster John Lemoine noted the committee currently has 11 members. Harbormaster Lemoine maintains the list of those interested in becoming members. Mr. Bromage is stepping down, and Mr. Motenko was the next on that list.

Motion approved 4-0.

E. Resignation of Edward S. Bromage from the Harbor Committee

1 MOTION: Mr. Hart moved, with Ms. Dudman seconding, acceptance of the resignation of
2 Edward S. Bromage from the Harbor Committee, as presented, and with thanks for his many
3 years serving on the Committee. Motion approved 4-0.
4

5 *F. Resignation of Gordon Beck from the Warrant Committee*

6 MOTION: Ms. Dudman moved, with Mr. Hart seconding, acceptance of Resignation of Gordon
7 Beck from the Warrant Committee, as presented, and with thanks for his service. Motion
8 approved 4-0.
9

10 **IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the*
11 *Selectmen in one blanket motion. Board members may remove any item for discussion by*
12 *requesting such action prior to consideration of that portion of the agenda.)*

13 *A. Department Reports: Public Works*

14 *B. Hancock County Commissioners Meeting Minutes from December 17, 2019*

15 MOTION: Mr. Mooers moved, with Mr. Hart seconding, the Consent Agenda as presented.
16 Motion approved 4-0.
17

18 **V. SelectBoard Reports**

19 There were no SelectBoard reports
20

21 **VI. Unfinished Business**

22 *A. Discussion of Boundary Line Agreement between Mount Desert 365 and the Town of Mount*
23 *Desert*

24 Noel Musson, representing Mount Desert 365 presented the question of a boundary line
25 agreement between MD365 and the Town. The issue has been touched on previously, but not
26 fully addressed.
27

28 In the process of the MD365 development project, a boundary survey for the property was
29 created. The surveyor identified some confusion regarding the titles between property owned
30 by MD365 and property owned by the Town. MD365 is proposing a boundary line agreement to
31 clarify title issues. MD365 is not requesting an easement or additional land. Clarifications are
32 included in the draft boundary agreement along the eastern line of the property and along the
33 southerly line of the property. MD365 worked with Public Works Director Tony Smith to ensure
34 the appropriate setback areas of five feet from the boundary lines were included.
35

36 MD365 is asking the Town if they would like to enter into a boundary line agreement so both
37 parties have a better understanding of exactly what is owned, and what each has title to. A
38 boundary line agreement will benefit both parties. Mr. Musson hopes to get the question on
39 the agenda for this year's Town Meeting.
40

41 Mr. Musson explained the plan presented to the Board. He pointed out lines on the plan
42 representing all the iterations going back through older deed descriptions.
43

44 Chair Macauley noted that this clarification would mean the issue does not have to be revisited
45 with every change going forward. Mr. Musson agreed.
46

47 Warrant Committee member Katrina Carter inquired whether the size of the MD365 property
48 was changing. How much square footage was the property at time of purchase and how much

1 square footage will there be with the approval of this boundary line agreement? Mr. Musson
2 did not know the exact size of the property. The property will remain relatively unchanged. Ms.
3 Carter remembered a past dispute over a property line in that area, and property owners were
4 forced to purchase land from the Town. Mr. Musson stated there is no clear boundary claim.
5 He did not feel the Town could make an argument to claim the land along the boundary lines
6 mentioned.

7
8 Mr. Hart recalled the issue Ms. Carter was referring to. He felt the previous case involved a
9 purchase of land to provide an additional Right of Way to a property. This situation does not
10 add value to the MD365 property. Ms. Carter felt value would be added if this boundary line
11 agreement adds size to the MD365 property. Mr. Musson assured the Board that from a
12 functional perspective, there is no net gain or loss. MD365 is not asking for anything new, there
13 are no plans to use additional land, and no additional land is required for lot coverage. No
14 easement or additional Right of Way is being requested.

15
16 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, to put the issue before the voters
17 at Town Meeting.

18
19 It was noted that a Warrant Article was created previously. Mr. Musson did not feel it required
20 any change, other than the name of Mount Desert 365 as the property owner.

21
22 Motion approved 4-0.

23
24 **VII. New Business**

25 *A. Request authorization from the Board of Selectmen for release and expenditure of \$6,122.19*
26 *to Chalmers Enterprises LLC. from the Bartlett Landing CIP line Acct. # 6410300-24670 that*
27 *has a balance of \$28,411.72*

28 MOTION: Mr. Mooers moved, with Mr. Hart seconding, authorization for release and
29 expenditure of \$6,122.19 to Chalmers Enterprises LLC. from the Bartlett Landing CIP line Acct. #
30 6410300-24670 that has a balance of \$28,411.72, as presented. Motion approved 4-0.

31
32 *B. Discussion of possible access easement off Parker Farm Road for Map 10/Lot 190*

33 Mr. Musson, representing property owner Peter Blanchard, stated that Mr. Blanchard plans to
34 do no development on his property, with the exception of reserving a building envelope lot for
35 the right to build a single-family structure. He intends to put a Conservation Easement on the
36 property, linking it to an abutting lot already in Conservation Easement, under the National Park
37 Service. Development was proposed for the lot at one point, explaining the presence of an
38 access road. There is approximately 700 feet of frontage on Route 102, and an additional 600+
39 feet of frontage on Parker Farm Road. Mr. Blanchard requests the right to use the Town's
40 treatment plant driveway as access to his property. Mr. Blanchard does not want to cut on his
41 property to create a driveway.

42
43 Mr. Mooers pointed out an existing cut that was intended as a road at one point. Mr. Musson
44 noted Mr. Blanchard preferred to use the Town's driveway instead of the existing cut in an
45 effort to minimize cutting.

46
47 Director Smith opposed the Board granting the easement. There is ample road frontage for a
48 driveway, both on Route 102 and on Parker Farm Road. Additionally, there is a cut already on

1 the property. There is no need to bargain away the Town's property rights. The Town's
2 wastewater treatment division requires access to that driveway all hours of the day and night all
3 days of the week. The three-phase power is on that side of the road as well.

4
5 Chair Macauley agreed. Construction occurring at the building envelope site would likely
6 impede the town's unobstructed access of that driveway.

7
8 Mr. Musson felt there was access near wetlands in the area, and the building envelope lot
9 would be just a single lot for a single dwelling. He felt the property owner was only interested in
10 preserving vegetation and habitat to the greatest extent possible.

11
12 Mr. Hart felt that as long as there is acceptable access from public roadway, it is not appropriate
13 to grant an easement over the Town's driveway.

14
15 No Action was taken.

16
17 *C. Review of FY 2021 Budgets: Public Works*

18 The Board reviewed the Public Works Budget. Town Manager Durlin Lunt noted the increase in
19 Worker's Compensation was due to the auditor's recommendation.

20
21 Director Smith pointed out the lack of recycling service cost. This was due to implementation of
22 the One Bin All In program.

23
24 Wastewater budget is up 5%. The rest of Public Works is up 1.25%. The increase in Wastewater
25 is due to EPA regulations requiring year-round process for some systems the division has only
26 been using seasonally.

27
28 The recent fire in the loader was discussed. Director Smith is waiting for an insurance coverage
29 report. The repair will be made out of the Public Works Equipment Reserve Fund and would not
30 affect the budget as presented.

31
32 Ms. Carter asked whether the wastewater treatment plant could be fitted with solar panels to
33 offset the cost of electricity. Director Smith noted he had conducted an assessment with
34 Sustainability Committee member Gordon Beck and the plant was found to be unsuitable for
35 solar panels. Solar panels can be installed at the Otter Creek pump station.

36
37 **VIII. Other Business**

38 *A. Such other business as may be legally conducted*

39 Manager Lunt reported that Police Chief Jim Willis is requesting to increase the Animal Care
40 Officer wages to \$18.00 an hour up from \$10.00 an hour. This money comes out of surplus
41 funds.

42
43 Mr. Mooers felt this was an administrative issue.

44
45 MOTION: Mr. Mooers moved, with Mr. Hart seconding, acknowledgement of the increase in the
46 Animal Care Officer wages to \$18.00 per hour, up from \$10.00. Motion approved 4-0.

47
48

1
2 Chair Macauley suggested creating a model for Third-Party requests. Perhaps through an
3 Executive Session discussion with the goal of determining the types of requests that should be
4 considered, versus what should not be considered. The Seal Harbor VIS request appears to be
5 funding an ongoing position, including some benefits. Warrant Committee member Phil
6 Lichtenstein agreed. There needs to be a discussion about the Town's role in this type of funding
7 request.

8
9 Third-Party requests are due February 6, 2020. Ms. Carter pointed out this was not much time to
10 provide Third-Party groups with news of a potential change to money they have grown to depend
11 on.

12
13 It was agreed there should be a discussion.

14
15 Mr. Lichtenstein agreed that the VIS is a commendable group doing work valuable to the Town.
16 But a third-party request funding a position year after year is probably not the best way to fund.

17
18 The third-party request is less expensive than the cost of funding a Town position to do the work.
19 Director Smith guessed the funds probably go into a larger fund and is spent as the group sees fit.
20 Chair Macauley felt more transparency was needed for such a funding request. Funding for a
21 specific one-time project or issue is preferable to funding an on-going, sustained position.

22
23 Mr. Mooers noted that the property in question is Town property and should be maintained by
24 the Town. Additionally, there are Town funds being requested and granted that may then go to
25 fund trail maintenance on private property.

26
27 Mr. Hart noted the similarity between funding through a third-party request and hiring a
28 contractor.

29
30 Approximately three years ago there was a big jump in the VIS request. Since then an
31 incremental increase has been maintained each year.

32
33 Mr. Mooers recalled that last year there was a request to place those doing the work on the
34 Town's health insurance.

35
36 Manager Lunt was not sure an Executive Session was required for the discussion. An open
37 discussion so all those interested can participate might be better. He felt it was too short of
38 notice to create a different model for use this year. Perhaps create a model for next year, and
39 perhaps start discussions for how the VIS is funded.

40
41 It was suggested that if a third-party group is being funded in part by private donations, and the
42 Town takes over that group's work and those private donations dry up, the Town may be the
43 worse for the change.

44
45 Director Smith suggested perhaps bidding out the services. The VIS maintains the beach, Village
46 Green, and trails. Mr. Mooers felt providing money for a group to maintain private property is
47 unethical.

48

1 Ms. Carter again cautioned against making the change for this year's Town Meeting. Ms.
2 Dudman agreed. Some of these were small organizations that have come to depend on the
3 Town's support. A public discussion is wise. The Town can gauge what the taxpayers want to do.
4 Chair Macauley agreed it did not have to be this year, but the discussion needs to start.
5

6 Ms. Carter suggested starting the process by informing the groups that no one will be receiving
7 an increase. And perhaps a freeze on any new organizations making requests. And then work on
8 scaling the giving back.
9

10 It was agreed to put the issue on the February 3 SelectBoard Agenda for public discussion.
11
12

13 Ms. Dudman mentioned the possibility of having this Town Meeting at the Neighborhood House
14 instead of the school gym. Neighborhood House provides a meal before the Town Meeting and it
15 might be easier if both were held at the Neighborhood House. Discussion of whether there was
16 adequate space for attendees ensued.
17

18 After some discussion it was agreed that considering the road construction and parking, this
19 year's Town Meeting should remain at the school.
20

21 **IX. Treasurer's Warrants**

22 *A. Approve & Sign Treasurer's Warrant AP2042 in the amount of \$851,847.88*

23 MOTION: Mr. Mooers moved, with Mr. Hart seconding, approval and signature of Treasurer's
24 Warrant AP2042 in the amount of \$851,847.88, as presented. Motion approved 4-0.
25

26 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2040, AP2041, and*
27 *PR2015 in the amounts of \$5,393.00, \$32,594.49, and \$103,353.70, respectively*

28 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of signed Treasurer's Payroll,
29 State Fees, & PR Benefit Warrants AP2040, AP2041, and PR2015 in the amounts of \$5,393.00,
30 \$32,594.49, and \$103,353.70, respectively, as presented. Motion approved 4-0.
31

32 *C. Acknowledge Treasurer's School Board AP/Payroll Warrants 07, 08, and 15 in the amounts of*
33 *\$51,653.10, \$21,950.67 and \$78,357.30, respectively*

34 MOTION: Ms. Dudman moved, with Mr. Hart seconding, acknowledgement of Treasurer's
35 School Board AP/Payroll Warrants 07, 08, and 15 in the amounts of \$51,653.10, \$21,950.67 and
36 \$78,357.30, respectively, as presented. Motion approved 4-0.
37

38 **X. Adjournment**

39 MOTION: Ms. Dudman moved, with Mr. Mooers seconding, adjournment. Motion approved 4-
40 0.
41

42 The meeting adjourned at 7:38PM.
43

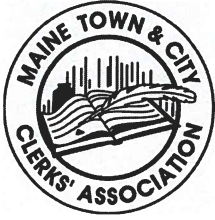
44 Respectfully Submitted,
45

46
47
48 Wendy Littlefield, Secretary

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS



Maine Town & City Clerks' Association

Local Government Center • 60 Community Drive
Augusta, Maine 04330-9486
1-800-452-8786 (In Maine) • 207-623-8428
Fax 207-626-5947

January 24, 2020

Durlin Lunt, Town Manager
Town of Northeast Harbor
P.O. Box 248
Northeast Harbor, ME 04662

Dear Mr. Lunt,

Congratulations are in order for the Town of Northeast Harbor and for Claire Woolfolk, Town Clerk. The Maine Town & City Clerks' Association has awarded Claire Re-Certification, which carries the distinction of Certified Clerk of Maine (CCM) status. This certification process has required many hours of dedication to achieve. The certification process requires that applicants receive training in a number of courses that relate to their field of expertise and continue with this education in an effort to retain their certification status.

Claire will be recognized for receiving this certification at the MTCCA's Annual Meeting & Networking Day on September 15, 2020 at the Waterville Elks Banquet & Conference Center in Waterville.

The MTCCA understands the investment of time and resources it takes to achieve this status. Benefits of certification include expanded network of peers, an enhanced knowledge of applicable state and federal laws, exposure to broadened processes in municipalities across the State, and instills a deeper sense of confidence. In addition, municipalities may further benefit with reduced fees for insurance and bonds for this individual.

Again, congratulations. Claire joins a prestigious group of municipal clerks who approach their career with the utmost professionalism!

Sincerely,

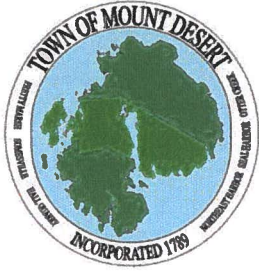
Kim McLaughlin, Certification Committee Chairperson
Maine Town & City Clerks' Association

cc: Claire Woolfolk, Town Clerk



Representing Over 400 Municipalities

CONSENT AGENDA



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

www.mtdesert.org highway@mtdesert.org

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,
Hall Quarry and Pretty Marsh

MEMO

To: Tony Smith, Public Works Director
From: Benjamin Jacobs, Highway Superintendent
Re: January Monthly Report
Date: January 31, 2020

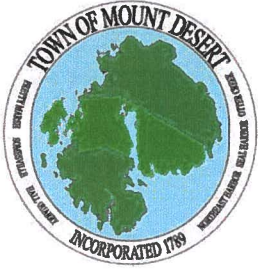
Highway Crew

1. The crew spent much of their time this month plowing and sanding roads during frequent small rain-sleet-freezing rain-snow-storms.
2. The crew:
 -
 - Picked up old Christmas trees that residents put out curbside.
 - Completed our Bureau of Labor Standards inspections, for example, fire extinguishers, secondary containment structures and eyewash stations.
 - Cold patched various potholes.
 - Moved a locker and bench for the police department.
 - Trimmed trees on the Ripples Road.
 - Cleaned the highway and bus garages.
 - Dealt with receiving upwards of 2-inches of rain keeping culverts and catch basins open and flowing properly.
 - Picked up blown down trees on Indian Point Road and Whitney Farm Road
 - The mechanics and crew performed maintenance and made repairs to our equipment and trucks in the public works department and other town departments.

Buildings & Grounds and Parks & Cemeteries

The crew:

- Continued setting up for meetings, cleaning bathrooms in the town office, vacuuming and assisting the admin staff with projects as needed e.g. assembling shelving, hanging pictures, repairing toilets, installing door closers, and painting.
- Shoveled snow from walkways and salted walkways around the outside of the town office, police department, highway garage, bathroom entrances to the marina building, and the main entrances to all three of the fire station buildings when it snowed.



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

www.mtdesert.org highway@mtdesert.org

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,
Hall Quarry and Pretty Marsh

Solid Waste

- Continued doing a good job picking trash up on a routine basis.
- On December 31, 2019 the recycling center on Sargeant Drive was closed.
- On January 1, 2020 our residents started mixing all their recycling with their trash so our solid waste crew could pick it up on their regular collection day(s) for delivery to the E.M.R transfer station in Southwest Harbor. From there E.M.R hauls the mixture to Coastal Resources of Maine, our new materials recovery facility in Hampden

Cc. Claire Woolfolk, Town Clerk
Durlin Lunt, Town Manager
Ed Montague, Wastewater Superintendent



TOWN OF MOUNT DESERT

Assessing Office

P.O. BOX 248 21 SEA STREET
NORTHEAST HARBOR, MAINE 04662
207-276-5531 FAX 207-276-3232

www.mtdesert.org

MEMORANDUM

To: Board of Selectmen
From: Kyle Avila – Assessor
Re: Interim Valuation Adjustments
Date: January 30, 2020

In assessing taxes on real estate, assessors are required by statute to “apportion and assess them equally” (i.e., assess them at a relatively uniform rate with comparable property in the district) according to the “just value” (fair market value) of the property in question. When a property value is too high, the owner is helping to pay the taxes of others; if it is too low, the owner is getting a “free ride” to some extent.

A study of all the market data available is essential since, by analyzing it, the quality of the assessment can be shown conclusively. If the assessor finds that the assessments are inaccurate, it is his or her responsibility to correct the inequalities. Good assessment administration requires constant study and intelligent interpretation of sales data to identify the areas affected, the kind of property concerned, the extent of change, and the underlying reasons for it. Once these facts are realized, corresponding changes in the assessed valuations of all property affected are necessary if the assessment is to retain its original degree of equalization.

A more sophisticated and far superior form of factoring is the “interim valuation adjustment.” This is accomplished when the assessors perform a current sales ratio study before determining the factors to be applied to various types of property in the municipality. A “sales ratio” is nothing more than the assessed value of a property at the time of sale divided by the price paid for the property. When developing a sales ratio study, assessors only review so-called “good sales,” which are conveyances of property between a willing buyer and a willing seller in an arm’s length transaction. A well-done sales ratio study going back two or three years usually will reveal disparities between sales ratios (for example, between waterfront and non-waterfront properties). After a current sale ratio study has been accomplished, the assessors are able to apply different factors to classified types of property in a way that accomplishes two goals: the town’s assessment ratio is improved and equity within the overall assessment scheme is improved as well.

In the latest ratio analysis of all sales occurring across Mount Desert, the average assessment ratio is 95%. In other words, of those properties that sold, the average assessed value is 95% of the sale price. Yet, within that analysis across the whole town, there are concentrated areas of sales consistently higher than the assessed value, indicating adjustments are necessary in those areas to maintain equalization with the rest of town. Specifically, sale prices of waterfront lots at

Pond's End on Long Pond, and interior developed lots on Manchester Road of Northeast Harbor are selling high. Also within that analysis, there are concentrated areas of sales occurring lower than the assessed value. Vacant land in the Woods Road subdivision, and lots in the Oak Grove Road neighborhood are selling low.

Based on the analysis of those sale prices and where those sales are located, it is evident that adjustments in certain neighborhoods need to be made to achieve better equalization of assessments. In all cases, adjustments are made to land values:

- Select properties on Manchester Road are adjusted up
- Lots at Pond's End of Long Pond are adjusted up
- Large (>5 acres) vacant land on Long Pond are adjusted up
- Vacant land lots in Woods Road Subdivision are adjusted down
- All lots in the Oak Grove neighborhood are adjusted down

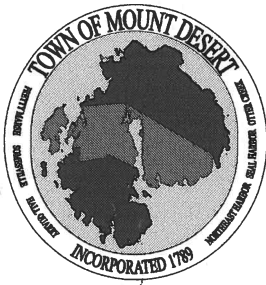
The interim reval process used is similar to that used during a full revaluation; make varied adjustments, send out notification letters to the properties adjusted upwards, hold informal hearings for anyone that requests a meeting, and finalize valuations in time for tax commitment in July. Assessment ratios in other areas of town appear to be within the acceptable 10% average variation and will continue to be monitored for possible future adjustments when trends become apparent.

Respectfully submitted,



Kyle Avila – CMA
Tax Assessor

NEW BUSINESS



Town of Mount Desert

John Lemoine, Harbormaster
40 Harbor Drive, P.O. Box 237
Northeast Harbor, ME 04662-0248
Telephone 207-276-5737 Fax 207-276-5741
E-mail Address harbormaster@mtdesert.org
Web Address www.mtdesert.org

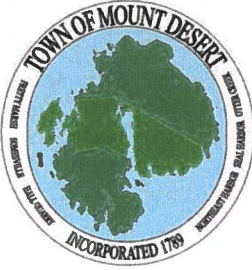
January 21, 2020

MEMO

To: Durlin Lunt-Town Manager, Board of Selectmen
From: John Lemoine-Harbormaster
Ref: Cameras and DVR upgrade

I am asking for the Board of Selectmen approval to spend \$7,865.00 to upgrade cameras to HD wireless and 1 DVR to HD to handle the new cameras. This will be paid for from CIP line Northeast Harbor Equipment Reserve # 6410100-24687 which has a balance of \$10,524.80.

John Lemoine
Harbormaster



Town of Mount Desert

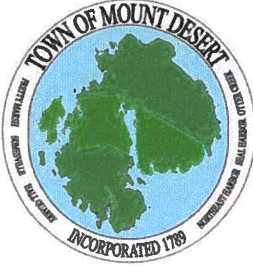
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5743 Fax 207-276-5742
www.mtdesert.org director@mtdesert.org

MEMO

To: Durlin Lunt, Jr., Town Manager
From: Tony Smith, Public Works Director
Re: Request for Use of Reserve Account Funds – Loader Engine Purchase
Date: January 30, 2020

Following is a point form summary of our search for a new engine to replace the one that was destroyed by fire a short while ago. Following the summary are my recommendation and request to obtain a new replacement engine.

1. As we all know, the engine on our Model Year 2015 Case loader caught fire and destroyed the engine. The cause of the fire was determined to be the failure of a seal that allowed hydraulic fluid to contact the hot engine and setting it on fire.
2. We are presently renting a loader for \$500/week. The rental loader is insured under our policy with the owner of the loader named as an additional insured – common practice.
3. We heard earlier this week from MMA, our insurance provider, that we are not receiving any money from them for the claim we filed with them – the claim was rejected. They said it is because the fire was caused by a “mechanical failure”. They did tell us that they will pay up to \$250/day for a rental based on actual total costs incurred.
4. We contacted the company we leased our burned-up loader from, Beauregard Equipment about the availability of a new engine for the burned-up loader which we owned, having purchased it for a dollar at the end of the five-year term of the lease. They found one in Canada and told us it was the only one they could find. Once we decided to pursue the purchase of the engine, Beauregard learned it had been sold.
5. They then located two new engines “across the pond” as the dealer said.
6. If we decide to purchase one of the two just mentioned, we can have it in no more than seven days by paying a \$300 fee for expedited shipping.
7. The cost of the engine is:
 - a. \$24,000 for the engine
 - b. \$3,000 as an estimate to pay for unforeseen repairs that might have to be made
 - c. \$2,800 for diagnostics (trouble shooting) to identify just what failed on the engine
 - d. \$300 for the expedited shipping fee
 - e. Total of \$30,100 rounded up to \$32,000.
 - f. Engine comes with a one-year warranty. Extended warranties are not offered.
8. The loader that burned up is a model year 2015 that we had no problems with since we bought it.
9. The final lease payment of five payments of \$17,951.14 was made 7-3-19.
10. The five lease payments total \$89,755.70.



Town of Mount Desert

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5743 Fax 207-276-5742
www.mtdesert.org director@mtdesert.org

11. Our two mechanics, Superintendent Ben Jacobs and I agree that we should purchase a new engine as opposed to leasing or purchasing a new loader. As I stated above, the loader was trouble free until the fire.
12. As I indicated earlier this week to you, I took it upon myself to place an order for the new engine. The only one apparently available in North America was sold less than two days after we identified it. I didn't want the same thing to happen to both the engines overseas.

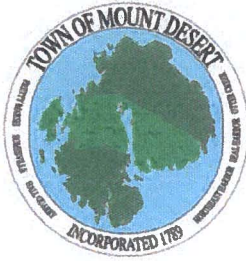
Based on the information presented above, I recommend we purchase the new engine from Beauregard Equipment Inc., the vendor we lease/purchased our loader from originally, at a cost of approximately \$32,000 as described in Number 7 above. The loader is a critical piece of our operations and is used practically everyday year around. The rental we are using is at a cost of \$500 per week as also noted above, reduced by whatever monies we receive from our insurance provider.

As such:

- I recommend we follow through with the purchase of a new engine from Beauregard Equipment Inc., the vendor we lease/purchased our loader from originally, at a cost of approximately \$32,000, installed.
- If authorized to complete the purchase of the engine, I request authorization to use funds from the Public Works Equipment Reserve Account Number 4050100-24500 with a current unencumbered balance of approximately \$166,382. There will be approximately \$134,382 remaining in the account if this purchase is approved.

Thank you for consideration of my recommendation and request.

Cc. Claire Woolfolk, Town Clerk
Kathi Mahar, Treasurer
Ben Jacobs, Hwy. Supt.



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MEMO

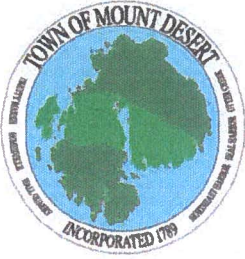
To: Durlin Lunt, Jr., Town Manager
From: Tony Smith, Public Works Director
Re: Indian Point Road Shoulder Improvements
Date: January 30, 2020

Problem Statement: On October 21, 2019, residents of Pretty Marsh attended the regular meeting of the Board of Selectmen. Their concern was the lack of safe shoulders along the Indian Point Road for pedestrian traffic. They asked about having the shoulders improved by at least widening them so a pedestrian can safely walk and be out of the way of vehicular traffic. I indicated that we had funds available in the highway appropriations FY-20 budget to have a concept study done of constructing 3-foot wide shoulders on the Indian Point Road constructed of either gravel or pavement.

Report and Cost Estimate: We retained the services of G.F. Johnston & Associates to prepare a brief feasibility report and costs associated with the work. The report included the length of the Indian Point Road beginning at its intersection with the Pretty Marsh Road thru to the Bar Harbor town line, a distance of approximately 2.96 miles or 15,630-feet. Moving forward here in this memo, all distances and costs are to be considered approximate only, rounded up or down as appropriate. The cost for this length of shoulder improvements for 3-foot wide shoulders along each side of the roadway was estimated at \$1,896,993 for paved shoulders and \$1,559,945 for gravel shoulders. These figures included the cost of services for survey, collecting neighborhood input, design, bidding, construction and construction engineering costs.

Report Review: The representative for the residents from Pretty Marsh and I agreed that a 3-foot wide shoulder was not practical. It was too narrow to comfortably walk two abreast and, considering the value of the shoulders from a drivers perspective, the extra one-foot in width allows for safer travel on the road should a vehicle have to swerve to the right to avoid something in the roadway, to be able to pull over and stop if necessary without blocking most of the travel lane and provides additional separation between the traveled way and the ditch.

Using the information provided by Johnston, I calculated the costs for the improvements with 4-foot wide shoulders instead of 3-foot wide along the same 15,630-feet of the Indian Point Road to be \$2,114,100 or, \$135 per foot for paved shoulders and, \$1,691,280 or, \$108 per foot for gravel shoulders. The Pretty Marsh representative and I then agreed that paved shoulders are better from a functional perspective – there is less maintenance with paved than gravel shoulders, paved shoulders will not wash out in heavy rains, paved shoulders will not fail under the weight of a vehicle pulling over onto them like gravel shoulders might and, paved shoulder are better suited for pedestrian and bicycle traffic.



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Options Review: The Pretty Marsh representative and I then looked at just how long of a section of the Indian Point Road should be considered for these improvements. We selected three options to look at with starting points for all three being at the intersection of the Pretty Marsh Road and the Indian Point Road. The three options are as follows with the length and costs based on \$135 per foot for paved shoulders on both sides of the road.

1. Intersection to the Bar Harbor town line, a distance of 15,660 feet or, \$2,114,100.
2. Intersection to the Ober Mill Road, a distance of 8,820 feet or, \$1,190,700.
3. Intersection to the Gray Farm Road, a distance of 4,700 feet or, \$634,500.

These and other costs are shown on the attached spreadsheet. I have included this to demonstrate what and how various options were looked at.

Option Choice: Working with the Pretty Marsh representative, it was decided to recommend the Pretty Marsh Road to the Gray Farm Road portion of the Indian Point Road for construction of the shoulder improvements. If time proves the improvements are being used, do result in reduced maintenance and do contribute to the safety of pedestrian, bicyclist and vehicle traffic, the Pretty Marsh residents can consider asking for additional improvements to be made. In discussion with the Pretty Marsh representative, these would likely be from the Gray Farm Road to the Ober Mill Road, a distance of 4,120 feet and, based on today's costs, at a cost of \$556,200.

If the selected option is chosen for construction, a person would realistically have a route to use that is just under 2.50 miles round trip in length including 4,700 feet on the Indian Point Road and another 1,600 feet on the Gray Farm Road. With permission, miles of private roads are available to walk on off the end of the Gray Farm Road.

Request: On behalf of the interested parties in and around Pretty Marsh, I request that the Board of Selectmen consider putting an article in the May 2020 town meeting warrant for FY-21 asking the voters to approve the sum of \$65,000 for professional technical services related to the Indian Point Road paved shoulder improvements. These services and costs will include those for survey, collecting neighborhood input, design, bidding, and recommendation of a bid for the section of Indian Point Road between the Pretty Marsh Road and the Gray Farm Road. It is anticipated that if this article is approved for this year's town meeting and it passes, there will be a similar request this time next year for project construction funding and associated construction engineering costs for FY-22 to be used to make the improvements.

Thank you.

Enc.

C. Claire Woolfolk, Town Clerk; Kathi Mahar, Treasurer; Clarissa Venditelli, Pretty Marsh Resident

Indian Point Road Shoulder Improvements					1-30-20/TS
(Includes 4-foot wide shoulders)					
Location	Roadway Length (feet)	Shoulder Width	Paved Shoulder	Gravel Shoulder	
PMR = Pretty Marsh Road			\$135/ft	\$108/ft	
Costs beginning at PMR					
PMR to Bar Harbor Town Line	15,660	4-feet	2,114,100	1,691,280	
PMR to Gray Farm Road	4,700	4-feet	634,500	507,600	
PMR to Ober Mill Road	8,820	4-feet	1,190,700	952,560	
Incremental Roadway Section Costs					
PMR to Gray Farm Road	4,700	4-feet	634,500	507,600	
Gray Farm Road to Ober Mill Road	4,120	4-feet	556,200	444,960	
Ober Mill Road to Bar Harbor town line	6,840	4-feet	923,400	738,720	
			2,114,100	1,691,280	
			Matches above	Matches above	

6A.6 Lighting - Outdoor

1. **Purpose.** To establish minimum requirements for outdoor lighting that enhance visibility and public safety by preventing uncontrolled intrusion into adjacent properties and the natural environment. Voluntary best practices are recommended to promote energy conservation and preserve the Town's night sky, which is an important part of the Town's character.

2. Requirements

1. **Full cutoff.** All lights greater than *1800 lumens (~~a 100 watt incandescent light produces 1800 lumens~~) shall be shielded to direct all light towards the ground.

2. **Correlated Color Temperature.** LED fixtures shall have a CCT of 3000K or lower. (Up to 3100K shall be allowed for manufacturing tolerance.)
[Note: The Town's 2019 Street Lighting replacements have a CCT of 2700K.]

3. **Light trespass.** All light shall be ~~directed away from~~ installed so as to minimally illuminate adjacent properties (<0.1Foot-Candle or <1 LUX). Light from fixtures may be visible beyond the property line but brightness must be significantly attenuated to non-distracting levels by the use of shields, diffusers, indirect non-specular reflectors or other special optical designs. The images of lamps, arc tubes and LED dies shall not be directly visible.
~~The light sources in flood and spot lights shall not be directly visible from adjacent properties. High Intensity light sources shall not be directly visible to motorists on public roads.~~

4. **Excessive Lighting** may not be used to direct attention away from existing business and community lighting.

1. The lighting of structural canopies such as gas station canopies shall not be used to attract attention to the business. Areas under structural canopies shall be illuminated so that the uniformity ratio (ratio of average to minimum illumination) shall be no greater than 5:1 with an average illumination level of not more than 30 foot-candles.

2. Light fixtures located on structural canopies shall be mounted so that the lens cover is recessed or flush with the ceiling of the canopy.

3. Recommended Best Practices:

1. **Motion sensors.** Use motion sensors to control flood and spotlights.

2. **LED lights.** Use 2700K correlated color temperature LED lights for better color rendering, higher efficacy and lower maintenance than HID fixtures.
[Note: LED sources with a 2700K correlated color temperature scatter less light in the sky and have better full color rendering than 3000K and much better than 4000K & 5000K LED sources.]

~~2. **HPS lights.** Use high pressure sodium (HPS) lights to minimize skyglow where color recognition is not needed.~~

3. **Non-security parking lights.** Turn off non-security parking lot lights after business hours to save energy and protect the night sky.
4. **Minimum amount of lighting.** Provide the minimum amount of light needed to achieve safe uniform lighting with lights that consume the lowest amount of power possible.
5. **Shield or flush mount lights.** Fully shield or horizontally flush mount all lights.
6. **Signs and flags.** Illuminate signs and flags from above and shield all sports lighting.
7. **Guidelines for professional design.** Request that professionals follow Illuminating Engineering Society guidelines for intensity and uniformity and not to exceed the minimum recommended values and International Dark Sky Association and American Medical Association recommendations for full cutoff and <3000K color temperature for IDA Approved Dark Sky Friendly fixtures.

4. Definitions

CCT (Correlated Color Temperature). Simplified: approximately the color source appearance of a black body radiator heated to a specific temperature. CCT is a single number derived from a two dimensional chromaticity diagram. Example: heat a nail with a torch to 1000K (1340F°) and it will glow cherry red.

Dark Sky Friendly: Full cutoff, no light above the horizontal. For LED light sources, <3000K CCT.

FC (Foot-Candles) and LUX: Units of illumination. One FC is equivalent to 1 lumen per square foot and 1 LUX equals 1 lumen per square meter. 1 FC = 10.764 LUX. Footcandles or LUX can be measured with foot-candle or LUX meters.

HID Fixtures: High Intensity Discharge fixtures contain an arc lamp. In order of high to low efficiency: LPS -Low Pressure Sodium, (pale yellow), HPS - High Pressure Sodium (golden orange), Metal Halide (greenish white), and Mercury Vapor (purple-white, obsolete).

LED Lighting: A solid state light source that emits light from a semi-conductor, light emitting diode junction (die) when voltage and current are applied. [Note: Current LED's utilize a high efficiency blue LED (>10,000K) in combination with phosphors that absorb blue spectra and re-radiate light energy into the green-yellow-red portions of the visible spectrum.]

~~**Lumen:** Approximately the amount of light measured one foot from a candle. 1 lumen is approximately 1 foot candle.~~

Lumen: a unit of source light. A 1,000 lumen floodlight source may uniformly illuminate a 1,000 square feet area to a level of up to 1 foot-candle. Lumens are measured by laboratory instruments integrating the total luminous flux output from a lamp or fixture.

*A 100 watt incandescent, 26 watt CFL (compact fluorescent) and 17 watt LED lamp produces up to 1800 lumens. (See manufacturer's lamp packaging for the lamp's published lumen output)

Non-Specular Reflector: A painted white surface would be a typical non-specular reflector. Aluminized reflectors with a mirror like surface are specular reflectors.

5. **Grandfathering.** These requirements apply only to new construction and lighting installations and renovations involving more than 50% of the existing lighting.

For smaller projects, the replacement of a few select fixtures will not affect the grandfathered status of the remaining units. Upgrading any fixtures with Dark Sky Friendly units is highly encouraged.

TOWN OF MOUNT DESERT
REVENUE PROJECTIONS

ACCOUNT	ACCOUNT DESCRIPTION	2018-2019			2019-2020			2020-2021	
		ORIGINAL APPRO	REVISED BUDGET	YTD RECEIVED	ORIGINAL APPRO	REVISED BUDGET	YTD RECEIVED	REQUEST	REPORTER
100-40000	Tax Revenue	\$ -	\$ 15,875,695	\$ 15,875,695	\$ -	\$ 16,474,639	\$ 16,470,393		
100-40010	In Lieu of Taxes-Maple Lane Ap	\$ 4,000	\$ 4,000	\$ 4,759	\$ 6,500	\$ 6,500	\$ -	\$ 6,500	ASSESSOR
100-40011	In Lieu of Taxes-Acadia Natl P	\$ 30,000	\$ 30,000	\$ 31,576	\$ 30,000	\$ 30,000	\$ -	\$ 30,000	ASSESSOR
100-40012	In Lieu of Taxes-Island Trust	\$ -	\$ -	\$ 1,125	\$ 12,000	\$ 12,000	\$ -	\$ 12,000	ASSESSOR
100-40013	In Lieu of Taxes-Land & Garden Preserve	\$ -	\$ -	\$ 16,535	\$ -	\$ -	\$ 18,177	\$ 18,200	ASSESSOR
100-40222	State Revenue-Revenue Sharing	\$ 30,000	\$ 30,000	\$ 37,115	\$ 30,000	\$ 30,000	\$ 26,907	\$ 50,000	ASSESSOR
100-40230	State Revenue-Homestead Reimb	\$ 45,000	\$ 53,115	\$ 40,542	\$ 50,000	\$ 55,948	\$ 41,961	\$ 70,000	ASSESSOR
100-40232	State Revenue-Veteran Ex Reimb	\$ 700	\$ 700	\$ -	\$ 700	\$ 700	\$ -	\$ 700	ASSESSOR
100-40233	State Revenue-Tree Growth Reim	\$ 3,000	\$ 3,000	\$ -	\$ 4,000	\$ 4,000	\$ -	\$ 4,000	ASSESSOR
100-40234	State Revenue-BETE Reimb	\$ 900	\$ 2,051	\$ 2,083	\$ 2,000	\$ 2,126	\$ -	\$ 2,000	ASSESSOR
100-40110-	Building Permits	\$ 25,000	\$ 25,000	\$ 19,704	\$ 8,500	\$ 8,500	\$ 15,315	\$ 20,000	CEO
100-40114-	Plumbing Permits	\$ 15,000	\$ 15,000	\$ 11,808	\$ 4,500	\$ 4,500	\$ 6,920	\$ 8,500	CEO
100-40116-	Sewer Permits	\$ 15,000	\$ 15,000	\$ 8,900	\$ 2,500	\$ 2,500	\$ 8,660	\$ 9,000	CEO
100-40118-	Conditional Use Permits	\$ 500	\$ 500	\$ 300	\$ 150	\$ 150	\$ 50	\$ 150	CEO
100-40119-	Subdivision Permits	\$ 1,200	\$ 1,200	\$ 600	\$ 500	\$ 500	\$ 300	\$ 500	CEO
100-40228-	State Revenue-Gen Assist Reimb	\$ 3,500	\$ 3,500	\$ -	\$ 3,500	\$ 3,500	\$ -	\$ 3,500	GA ADMIN
1440110-40309	Police Ticket Fees	\$ 1,000	\$ 1,000	\$ 1,107	\$ 1,000	\$ 1,000	\$ 670	\$ 1,000	PD
1440110-40360	Police Parking Fees	\$ 55,000	\$ 55,000	\$ 57,859	\$ 55,000	\$ 55,000	\$ 55,235	\$ 55,000	PD
1440500+40502	Interfund from Shellfish	\$ 3,806	\$ 3,806	\$ -	\$ -	\$ -	\$ -	\$ -	PD
1440700+40334	Animal Control Fees	\$ 2,513	\$ 2,513	\$ -	\$ -	\$ -	\$ -	\$ -	PD
100+40227	State Revenue+Road Assistance	\$ 35,000	\$ 35,000	\$ 36,772	\$ 35,000	\$ 35,000	\$ 37,704	\$ 35,000	PW
100+40416+	Solid Waste Performance Income	\$ 8,200	\$ 8,200	\$ 9,078	\$ 8,500	\$ 8,500	\$ 2,227	\$ 6,000	PW
1550100+40165	Road Opening Permit Fees	\$ 1,500	\$ 1,500	\$ 3,044	\$ 8,500	\$ 8,500	\$ 1,545	\$ 8,500	PW
1550552+40320	Sewerage Charges	\$ 700	\$ 700	\$ 725	\$ 700	\$ 700	\$ -	\$ 700	PW
1553300-40327	SV-EVSE Revenue	\$ -	\$ -	\$ 339	\$ 20	\$ 20	\$ 320	\$ 300	PW
1551500+40415	Recycling Income	\$ 500	\$ 500	\$ 1,082	\$ -	\$ -	\$ 338	\$ 500	PW
100+40030	Penalty/Interest on Delinq Tax	\$ 20,000	\$ 20,000	\$ 35,658	\$ 25,000	\$ 25,000	\$ 8,549	\$ 20,000	TAX COLLECTOR
100+40020+	Motor Vehicle Excise Tax	\$ 600,000	\$ 600,000	\$ 653,478	\$ 620,000	\$ 620,000	\$ 324,949	\$ 650,000	TOWN CLERK
100+40021+	Boat Excise Tax	\$ 18,000	\$ 18,000	\$ 18,979	\$ 18,000	\$ 18,000	\$ 4,209	\$ 18,000	TOWN CLERK
100+40022+	Documented Boat Excise Tax	\$ 11,000	\$ 11,000	\$ 9,135	\$ 11,000	\$ 11,000	\$ 938	\$ 9,000	TOWN CLERK
100+40130+	Animal Licenses	\$ 250	\$ 250	\$ 268	\$ 250	\$ 250	\$ 103	\$ 250	TOWN CLERK
100+40150+	IFW Moses Fees	\$ 1,000	\$ 1,000	\$ 1,060	\$ 1,000	\$ 1,000	\$ 353	\$ 1,000	TOWN CLERK
100+40160+	Motor Vehicle Fees	\$ 10,000	\$ 10,000	\$ 8,959	\$ 10,000	\$ 10,000	\$ 5,638	\$ 10,000	TOWN CLERK
100+40162+	Snowmobile Fees	\$ 150	\$ 150	\$ 84	\$ 150	\$ 150	\$ 25	\$ 150	TOWN CLERK
100+40330+	Vital Statistic Fees	\$ 3,000	\$ 3,000	\$ 2,701	\$ 3,000	\$ 3,000	\$ 2,017	\$ 2,500	TOWN CLERK
100+40325+	ANP Otter Creek Sewer Fees	\$ 45,000	\$ 45,000	\$ 52,907	\$ 15,000	\$ 15,000	\$ -	\$ 15,000	TOWN MGR
100+40326+	ANP Seal Harbor Sewer Fees	\$ 15,000	\$ 15,000	\$ 16,707	\$ 60,000	\$ 60,000	\$ -	\$ 60,000	TOWN MGR
100+40440	Insurance Claims Income	\$ 5,000	\$ 5,000	\$ 5,663	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	TOWN MGR
100+40500+	INTERFUND TRANSFER (MARINA)	\$ 43,043	\$ 43,043	\$ 49,589	\$ 47,460	\$ 47,460	\$ -	\$ 48,960	TOWN MGR
100+40302	Printing Fees	\$ 1,000	\$ 1,000	\$ 414	\$ 1,000	\$ 1,000	\$ 815	\$ 1,600	TREAS
100+40409	Interest Income+GF Accounts	\$ 40,000	\$ 40,000	\$ 89,194	\$ 50,000	\$ 50,000	\$ 44,805	\$ 80,000	TREAS
100+40410	Investment Earnings	\$ 35,000	\$ 35,000	\$ 38,641	\$ 70,000	\$ 70,000	\$ 9,693	\$ 35,000	TREAS
100+40526+	TRANSFER FROM SURPLUS (W C/O)	\$ 400,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	TREAS
	Total 100 General Fund	\$ 1,529,462	\$ 17,514,423	\$ 18,102,140	\$ 1,700,430	\$ 18,181,143	\$ 17,829,417	\$ 1,298,510	

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready

DRAFT

Annual Town Meeting Warrant Articles

Fiscal Year 2020 – 2021

Note: Warrant Articles and numbering are subject to change as amendments to the warrant are made.

BLACK – voted/ GREEN – Ready to review/ RED – Not ready

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready

Greeting

State of Maine

Hancock County, ss

year

To: James K. Willis, Jr., a Constable in the Town of Mount Desert

In the name of the State of Maine, you are hereby required to notify and warn the Inhabitants of the Town of Mount Desert, qualified by law to vote in Town affairs, to assemble in the **Somesville Fire House, 1157 Main Street, Mount Desert, Maine**, on **Monday, the fourth day of May AD 2020 at seven-fifty o'clock** in the forenoon, then and there to act on Article 1; and immediately thereafter to act on Article 2 until **eight o'clock** in the evening.

AND to notify and warn said voters to reconvene in the **Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor, Maine** in said Town, on **Tuesday, the fifth day of May AD 2020 at six o'clock** in the evening; then and there to act on Articles 3 through **xx**; all of said Articles being set out below to wit:

Pursuant to Title 21-A, §759(7), absentee ballots will be processed at the polls on May 4, 2020 every half hour beginning at 9:00 AM.

Election of Moderator

Article 1. To elect a Moderator by written ballot.

Election of Municipal Officers

Article 2. To elect **two** members to the Board of Selectmen for a term of three years, **one** member to the Mount Desert Elementary School Board for a term of two years, **one** member to the Mount Desert Elementary School Board for a term of three years, **one** trustee to the Mount Desert Island Regional School District for a term of two years, and **one** trustee to the Mount Desert Island Regional School District for a term of three years.

Non-Voter Recognition

Article 3. To see if non-voters shall be allowed, when recognized, to speak during the 2020 Annual Town Meeting.

Board of Selectmen recommends (passage)

Warrant Committee recommends (passage) (XX Ayes; XX Nays)

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready

Animal Welfare

Article 4. To see if the Inhabitants of the Town of Mount Desert will vote to approve an expenditure of \$500.00 from the Animal Welfare Reserve Account #4040700-24204 to Acadia Veterinary Hospital as a donation for the benefit of the Town of Mount Desert Feral Cat Program.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Ordinances

For Articles x through xx, an underline indicates an addition and a ~~strikethrough~~ indicates a deletion.

Article 5. Shall an ordinance dated May 5, 2020 and entitled “Town of Mount Desert Alewife Ordinance” be enacted? The ordinance reads, in its entirety, “Regulations for the taking of alewives and blue back herring shall be as follows: For the year July 1, 2020 through June 30, 2021 there shall be no taking of Alewives and Blue Back Herring in the Town of Mount Desert.”

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 6. Shall an ordinance dated May 5, 2020 and entitled “Amendments to the Town of Mount Desert Right-of-Way Opening Ordinance to XXXX” be enacted as follows?

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 7. Shall an ordinance dated May 5, 2020 and entitled “Amendments to the Town of Mount Desert Sewer Ordinance to XXXX” be enacted as follows?

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 8. Shall an ordinance dated May 5, 2020 and entitled “Amendments to the Town of Mount Desert Special Amusement Permit Ordinance to amend the Permit Fees under the Ordinance and to amend the Term of the Ordinance” be enacted as follows? **See Appendix A (pg. XX) for entire ordinance, with proposed amendments**

Explanation of First Amendment: This amendment to the Special Amusement Permit Ordinance will increase the fee to cover administrative costs and advertisements associated with processing special amusement permits.

Section 2. General Permit

A. Permit Required

- .
- .
- .

4. The fee for a Special Amusement Permit shall be ~~fifty dollars (\$50)~~ one hundred dollars (\$100) to cover administrative costs.

Explanation of Second Amendment: This amendment to the Special Amusement Permit Ordinance clarifies that the duration of the ordinance shall remain in effect for a further period of fifteen (15) years from the date of this latest revision.

Section 5. Period of Ordinance

This Ordinance shall remain in effect for a period of fifteen (15) years from the effective date, or the date of the latest amendment thereafter.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 9. Shall an ordinance dated May 5, 2020 and entitled "X" be enacted? **See Appendix B (pg. XX)**

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 10. Shall an ordinance dated May 5, 2020 and entitled "Town of Mount Desert xxxxxxxx" be enacted? **See Appendix C (pg. XX)**

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 11. Shall an ordinance dated May 5, 2020 and entitled "Town of Mount Desert xxxxxx" be enacted as set forth below?

Planning Board recommends [if LUZO]
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Gifts

Article 12. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to accept Conditional Gifts (MRSA 30-A, §5654), Unconditional Gifts (MRSA 30-A §5655), equipment, proceeds from sale of fire equipment or funds on behalf of the Municipal Fire Department. It is understood that any funds received

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready

will be placed in the Fire Equipment Reserve Fund.

Board of Selectmen recommends (passage)

Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Leases, Agreements, Easements, Deeds, Sales [revise as necessary]

Article 13. To see if the inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to enter into a boundary line agreement with Mount Desert 365 in order to clarify minor uncertainties as to the exact boundary between property owned by the Town of Mount Desert and property owned by Mount Desert 365 abutting Old Firehouse Lane. Reference is made to Tax Map 24, Lot 105 and Tax Map 24, Lot 99. See Appendix X (pg. XX)

Board of Selectmen recommends (passage)

Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 14. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to lease a portion of the so-called Visitor Center at the Northeast Harbor Marina to the Ticket Booth operators for a term of one (1) year beginning July 1, 2020 under such terms and conditions as the Board of Selectmen, in its sole discretion, deems to be in the best interests of the Town.

Board of Selectmen recommends (passage)

Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 15. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen, to lease a portion of the so-called Visitor Center at the Northeast Harbor Marina to the Mount Desert Chamber of Commerce for a term of one (1) year beginning July 1, 2020 under such terms and conditions as the Board of Selectmen, in its sole discretion, deems to be in the best interests of the Town.

Board of Selectmen recommends (passage)

Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 16. To see if the Inhabitants of the Town of Mount Desert will authorize the Board of Selectmen, to negotiate and enter into an agreement with the Neighborhood House Club, Inc. for management and maintenance of the municipal swimming pool, under such terms and conditions as the Board of Selectmen, in its sole discretion, deems to be in the best interests of the Town.

Board of Selectmen recommends (passage)

Warrant Committee recommends (passage) (XX Ayes; XX Nays)

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready

Article 17. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to **lease** the land and building at 26 Dodge Point Road, Tax Map 1 Lot 15, known as the **Seal Harbor Bait House**, to the Seal Harbor Fisherman's Association under such terms and conditions as the Board of Selectmen, in its sole discretion, deems to be in the best interests of the Town.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Fiscal Policy

Article 18. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to enter into **XXXXXX** [for borrowing] agreement for purchase of **design funds for the gravel or paved shoulders Pretty Marsh**, under such terms and conditions as the Board of Selectmen, in their sole discretion, deem to be in the best interest of the Town.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 19. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to enter into **XXXXXX** [for borrowing] agreement for **purchase of Mount Desert 365 purchase of town-owned land – Sea Coast Mission/Gray Cow lot**, under such terms and conditions as the Board of Selectmen, in their sole discretion, deem to be in the best interest of the Town.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 20. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to enter into **XXXXXX** [for borrowing] agreement for purchase of **Engineering study to consider feasibility of adding sleeping quarters to the fire station**, under such terms and conditions as the Board of Selectmen, in their sole discretion, deem to be in the best interest of the Town.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 21. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to enter into **XXXXXX** [for borrowing] agreement for purchase of **Additional funds for the Seal Harbor Bait House**, under such terms and conditions as the Board of Selectmen, in their sole discretion, deem to be in the best interest of the Town.

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

FINANCIAL STATEMENT - TOWN OF MOUNT DESERT

1. Total Town Indebtedness

A.	Bonds outstanding and unpaid:	\$X,XXX.00
B.	Bonds authorized and unissued:	\$X,XXX.00
C.	Bonds to be issued under this Town Meeting Article	\$X,XXX.00
	TOTAL	\$X,XXX.00

2. Costs

At an estimated interest rate of xx% for a term of xx years, the estimated costs of this bond issue will be:

Principal	\$X,XXX.00
Interest	\$X,XXX.00
Total Debt Service	\$X,XXX.00

3. Validity

The validity of the bonds is not affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the voters is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

Kathryn A. Mahan
Treasurer, Town of Mount Desert, Maine

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 22. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to enter into XXXXXX [for borrowing] agreement for purchase of Matching funds for third MPI to finish the last 810 feet of Rte. 198, under such terms and conditions as the Board of Selectmen, in their sole discretion, deem to be in the best interest of the Town.

FINANCIAL STATEMENT - TOWN OF MOUNT DESERT

3. Total Town Indebtedness

A.	Bonds outstanding and unpaid:	\$X,XXX.00
B.	Bonds authorized and unissued:	\$X,XXX.00
C.	Bonds to be issued under this Town Meeting Article	\$X,XXX.00
	TOTAL	\$X,XXX.00

4. Costs

At an estimated interest rate of xx% for a term of xx years, the estimated costs of this bond

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready

issue will be:

Principal	\$X,XXX.00
Interest	\$X,XXX.00
Total Debt Service	\$X,XXX.00

3. Validity

The validity of the bonds is not affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the voters is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

Kathryn A. Mahan
Treasurer, Town of Mount Desert, Maine

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

FINANCIAL STATEMENT - TOWN OF MOUNT DESERT

(If Articles 24, 26 and 27 are Approved in Total)

1. Total Town Indebtedness

A. Bonds outstanding and unpaid:	\$X,XXX.00
B. Bonds authorized and unissued:	\$X,XXX.00
C. Bonds to be issued under Town Meeting	\$X,XXX.00
Articles X, XX, & XXX	
TOTAL	\$X,XXX.00

2. Costs

At an estimated interest rate of xx% for a term of xx years, the estimated costs of this bond issue will be:

Principal	\$X,XXX.00
Interest	\$X,XXX.00
Total Debt Service	\$X,XXX.00

3. Validity

The validity of the bonds is not affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue (or Amortization) varies from the estimate, the ratification by the voters is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

Kathryn A. Mahan

Treasurer, Town of Mount Desert, Maine

Article 23. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to accept and expend on behalf of the Town additional state, federal and other funds (including unconditional gifts of money) received during the fiscal year 2020-2021 for Town purposes, provided that such additional funds do not require expenditure of local funds not previously appropriated.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 24. To see if the Inhabitants of the Town of Mount Desert will vote to approve July 1, each year, as the date on which all taxes shall be due and payable providing that all unpaid taxes on September 1, of each year, shall be charged interest at an annual rate of 9% (percent) per year. (*Tax Club members are exempt within the terms and conditions of the Town's Tax Club Agreement.*)

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 25. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Tax Collector to enter into a standard "tax club" agreement with taxpayers whereby: (1) the taxpayer agrees to pay specified monthly payments to the Town based on the taxpayer's estimated and actual tax obligation for current year property taxes (real estate and/or personal); (2) the Town agrees to waive interest on timely payments; (3) the Town authorizes the Tax Collector to accept payment of taxes prior to commitment of taxes; (4) the agreement automatically terminates if two consecutive payments are missed and the taxpayer thereupon becomes subject to the same due date and interest rate as other, nonparticipating taxpayers; (5) only taxpayers who are paid in full on their property tax obligations may participate; and (6) interested taxpayers shall apply annually for participation by the date shown on the application, date and application format to be determined by the Tax Collector.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 26. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Tax Collector to accept pre-payment of property taxes, with no interest to be paid on same.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 27. To see if the Inhabitants of the Town of Mount Desert will vote to set the interest rate to be paid by the Town for abated taxes that have been paid at the

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rate of 5% (percent) per year.

Board of Selectmen recommends (passage)

Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 28. To see if the inhabitants of the Town of Mount Desert will vote to authorize expenditures to pay any tax abatements granted by the Assessor, Board of Assessment Review, or Board of Selectmen together with any interest due thereon from the Town, during the fiscal year beginning July 1, 2020, in an aggregate amount not to exceed the property tax commitment overlay.

Board of Selectmen recommends (passage)

Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 29. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to dispose by public bid of Town-owned property, other than real property, with a value of ten thousand dollars (\$10,000.00) or less under such terms and conditions as it deems advisable.

Board of Selectmen recommends (passage)

Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 30. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to sell at public auction or by advertised sealed bid, and to convey titles obtained under tax deeds and under deeds of conveyance to the Inhabitants of the Town any land and/or buildings, including trailers, in lieu of payment of taxes except that the Selectmen have the power to authorize redemption. Municipal Officers shall use the special sale process required by 36 M.R.S. § 943-C for qualifying homestead property if they choose to sell it to anyone other than the former owner(s).

Board of Selectmen recommends (passage)

Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 31. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to contract for services, in amounts not to exceed appropriation for same, under such terms and conditions as it deems advisable.

Board of Selectmen recommends (passage)

Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Municipal Revenue

Article 32. To see if the Inhabitants of the Town of Mount Desert will vote to transfer **XXXXX thousand dollars (\$0. 00)** from the Undesignated Fund Balance Account #100-38300

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready

to reduce the 2020-2021 tax commitment.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 33. To see if the Inhabitants of the Town of Mount Desert will vote to transfer **XXXXXX thousand dollars (\$XXX,000.00)** from the Capital Gains Reserve Account #400-24202 to reduce the 2020-2021 tax commitment.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 34. Shall the Town of Mount Desert be authorized appropriate an amount not to exceed \$50,000.00 from the **Capital Gains Reserve Account, #400-24202** to PLACEHOLDER 1

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 35. To see if the inhabitants of the Town of Mount Desert will vote to create a **Benefit Accrual Reserve Account** in the amount of \$187,750 to be funded from the Town's Capital Gains Account 400-24202. Said benefits consist of Vacation Wages, Paid Compensation Time, Floating Holiday Compensation, bonus compensation, and Sick leave Bonus Wages, all of which shall be subject to such terms and conditions, personnel policies, employment or labor agreements and other policies or provisions as may be changed or negotiated from time to time by the officers of the Town of Mount Desert, its insurance carriers and brokers, and employees. Subsequent funding for this reserve account shall be considered through the General Fund during the annual Town Meeting of the Town of Mount Desert.

Note: \$187,500 is equal to 50% of the maximum annual liability that could accrue in the upcoming fiscal year. In future years, the goal will be to maintain the reserve at an amount calculated to be approximately 50% of the maximum annual liability that could accrue in each year. Adjustments would be made during the consideration of the budget for the General Fund during the Town Meeting.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

APPROPRIATION FROM CAPITAL GAINS RESERVE ACCOUNTSUMMARY
(If Article ?? through Article ?? are Approved in Total)

Article XX Placeholder 1

\$XX,XXX.00

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready

Article XX Placeholder 2	\$XX,XXX.00
Article XX Placeholder 3	\$XX,XXX.00
Article XX Placeholder 4	\$XX,XXX.00
Article XX Placeholder 5	\$XX,XXX.00
<hr/>	
Total Appropriation Requested	\$XX,XXX.00

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**Article 36.** To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and/or appropriate as Revenue through Excise Taxes, Service Fees and miscellaneous sources for the 2020-2021 Town Budget.

Board of Selectmen recommends \$1,298,510.00  
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

### Municipal Appropriations

**Article 37.** To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 200 through 221 General Government – Governing Body (Board of Selectmen), Municipal Management, Town Clerk, Registrar, Elections, Planning Board, Finance, Treasurer, Tax Collector, Assessment, Code Enforcement, Unallocated Funds, Human Resources, and Technology for the 2020-2021 Town Budget.

|                                                 |                                      |
|-------------------------------------------------|--------------------------------------|
| <b>Gov. Body (Bd of Selectmen): \$34,655.00</b> | <b>Town Management: \$370,135.00</b> |
| <b>Town Clerk: \$120,173.00</b>                 | <b>Registrar: \$2,500.00</b>         |
| <b>Elections: \$7,250.00</b>                    | <b>Planning Board: \$49,321.00</b>   |
| <b>Finance: \$93,243.00</b>                     | <b>Treasurer: \$139,506.00</b>       |
| <b>Tax Collector: \$19,538.00</b>               | <b>Assessment: \$122,043.00</b>      |
| <b>Code Enforcement: \$175,377.00</b>           | <b>Unallocated: \$115,500.00</b>     |
| <b>Human Resources: \$5,000.00</b>              | <b>Technology: \$219,617.00</b>      |

Board of Selectmen recommends \$1,473,858.00  
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

**Article 38.** To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 300 General Assistance Support for the 2020-2021 Town Budget.

Board of Selectmen recommends \$5,000.00  
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

**Article 39.** To see what sum the Inhabitants of the Town of Mount Desert



**BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready**

will vote to raise and appropriate for Department 350 Rural Wastewater Support for the 2020-2021 Town Budget.

Board of Selectmen recommends \$195,694.00  
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

**Article 40.** To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 406 Street Lights for the 2020-2021 Town Budget.

Board of Selectmen recommends \$25,750.00  
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

**Article 41.** To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 401 and 408 Public Safety – Police and Communications (Dispatch) for the 2020-2021 Town Budget.

**Police: \$864,137.00**  
**Shellfish: \$00.00**

**Communications: \$376,706.00**  
**Animal Control: \$00.00**

Board of Selectmen recommends \$1,240,843.00  
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

**Article 42.** To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 403,404, and 409 Public Safety – Fire Department, Hydrants, and Emergency Management for the 2020-2021 Town Budget.

**Fire: \$652,831.00 Hydrants: \$273,500.00 Emergency Management: \$1,000.00**

Board of Selectmen recommends \$927,331.00  
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

**Article 43.** To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 501, 515, 520 and 525 Public Works - Roads, Waste Management, Buildings & Grounds, Parks & Cemeteries, and 530 Environmental Sustainability for the 2020-2021 Town Budget.

**Roads: \$1,820,641.00**  
**Parks/Cemeteries: \$47,316.00**

**Buildings/Grounds: \$225,780.00**  
**Waste Management: \$580,198.00**

**Environmental Sustainability: \$18,500.00**

**BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready**

Board of Selectmen recommends \$2,692,435.00  
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

**Article 44.** To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 505 and 506 Sewers (Wastewater Treatment) for the 2020-2021 Town Budget.

**Sewer Capital: \$ 0.00**

**Sewer Operation: \$656,909.00**

**Wastewater Treatment**

**Northeast Harbor Plant: \$154,350.00**

**Somesville Plant: \$61,500.00**

**Seal Harbor Plant: \$112,258.00**

**Otter Creek Pump Station: \$33,000.00**

Board of Selectmen recommends \$1,018,017.00  
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

**Article 45.** To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 605 Recreation (Public Pool ~Utilities & Maintenance) for the 2020-2021 Town Budget.

Board of Selectmen recommends \$5,900.00  
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

**Article 46.** To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 701 Economic/Community Development for the 2020-2021 Town Budget.

Board of Selectmen recommends \$12,000.00  
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

**Article 47.** To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 801 Debt Service for the 2020-2021 Town Budget.

Board of Selectmen recommends \$1,902,977.00  
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

**BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready**

**Article 48.** To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 851 Libraries, Village Improvement Societies, Recreation, and Public/Social Service Agencies for the 2020-2021 Town Budget.

**Libraries:** \$XXX.00  
**Recreation:** \$XXX.00

**Village Improvement Societies:** \$XXX.00  
**Public/Social Service Agencies:** \$XXX.00

Board of Selectmen recommends \$XXX.00  
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

**Article 49.** To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 991 Capital Improvement Plan transfers for the 2020-2021 Town Budget.

Board of Selectmen recommends \$621,570.00  
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

**Written Ballot required for Article xx**

**Article 50.** To see if the Inhabitants of the Town of Mount Desert will vote to increase the property tax levy limit by \$XXX.00. **See Appendix XYZ (pg. XX).**

***Explanation:** The State Legislature passed a "tax reform" law known as LD#1. This bill created a maximum municipal tax levy based upon this year's tax, plus an allowance for inflation and the Town's tax base growth due to new construction. However, LD#1 allows Mount Desert voters to increase that tax cap with the approval of a simple majority of the voters at Town Meeting. The only requirement is that a secret vote must be taken by written ballot.*

Board of Selectmen recommends  
Warrant Committee recommends (XX Ayes; XX Nays)

### **Marina Proprietary Fund**

**Article 51.** To see if the Inhabitants of the Town of Mount Desert will vote to ratify the Board of Selectmen's approval of the Marina Proprietary Fund budget.

**Revenue: \$738,071.00**

**Expense: \$738,071.00**

Board of Selectmen recommends (ratification)  
Warrant Committee makes no recommendation

# **TREASURER'S WARRANTS**

Warrants for BOS Agenda:

BOS Agenda:

2/3/2020

|                                                                                                                     | Description                    | #      | Date     | Amount                      |
|---------------------------------------------------------------------------------------------------------------------|--------------------------------|--------|----------|-----------------------------|
| <b>A. Warrants to be Approved and Signed:</b>                                                                       |                                |        |          |                             |
|                                                                                                                     | Town Invoices                  | AP2044 | 02/04/20 | \$ 192,382.94               |
| <b>B. Authorized Warrants to be Signed: (Wendy needs to abstain)</b><br>(Prior Electronic or Manual Authorization ) |                                |        |          |                             |
|                                                                                                                     | Town State Fees & P/R Benefits | AP2043 | 01/29/20 | \$ 4,753.56                 |
|                                                                                                                     | Town Payroll                   | PR2016 | 01/24/20 | \$ 107,438.12               |
| <b>C. Warrants to be Acknowledged:</b>                                                                              |                                |        |          |                             |
|                                                                                                                     | School Invoices                |        |          |                             |
|                                                                                                                     | School Payroll                 | #16    | 01/31/20 | \$ 150,959.80               |
| <b>TOTAL WARRANTS FOR BOS MEETING</b>                                                                               |                                |        |          | <b><u>\$ 455,534.42</u></b> |

TOWN OF MOUNT DESERT  
 ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2044

CHECK DATE: February 4, 2020

|                   |               |         |               |                      |                     |
|-------------------|---------------|---------|---------------|----------------------|---------------------|
| CHECK NUMBER:     | <u>312664</u> | through | <u>312702</u> | \$ <u>157,329.75</u> | Check payments      |
| CHECK NUMBER:     | <u>N/A</u>    | through | <u>N/A</u>    | \$ <u>-</u>          | Electronic payments |
| EFT NUMBER:       | <u>1388</u>   | through | <u>1406</u>   | \$ <u>35,053.19</u>  | ACH Payments        |
| EFT or CK NUMBER: | <u>N/A</u>    | through | <u>N/A</u>    | \$ <u>-</u>          | Voided Checks       |

TOTAL DISBURSEMENTS: \$ 192,382.94

This is to certify that there is due and chargeable to the appropriations listed above  
 the sum set against each name and you are directed to pay unto the parties  
 named in this schedule.

Selectmen:

- John B Macauley, Chairman James F Mooers
- Matthew J Hart, Vice Chairman Martha T Dudman
- Wendy H Littlefield, Secretary



CASH ACCOUNT: 100 10100  
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

312694 02/04/2020 PRD 2512 TIME WARNER CABLE 715785601012220 01/22/2020 AP2044 70.00  
 Invoice: 715785601012220  
 70.00 1221000 55150 1771 CABLE/INTERNET-POLICE DEPT  
 CHECK 312694 TOTAL: 70.00

312695 02/04/2020 PRD 1770 TIME WARNER CABLE 6975176011012020 01/20/2020 AP2044 1,964.00  
 Invoice: 6975176011012020  
 1,964.00 1221000 55150 1770 CABLE/INTERNET-TOWN OFFICE  
 CHECK 312695 TOTAL: 1,964.00

312696 02/04/2020 PRD 737 UNIFIRST CORP 0272731299 01/22/2020 AP2044 198.63  
 Invoice: 0272731299  
 35.00 1551500 53800 HWY/MSW/P&C Uniforms-EM  
 20.00 1552500 53800 UNIFORMS  
 143.63 1550100 53800 UNIFORMS

312697 02/04/2020 PRD 739 UNITED STATES PLASTIC CORP 5988838 01/23/2020 AP2044 305.78  
 Invoice: 5988838  
 305.78 1550552 53820 150FT Tygon E-3603 Sampler Tubing-EM  
 LAB EQUIP  
 CHECK 312697 TOTAL: 305.78

312698 02/04/2020 PRD 1025 THE UNIVERSITY OF MAINE 523316 01/17/2020 AP2044 151.44  
 Invoice: 523316  
 151.44 1220660 56210 PRINTING COMMITMENT BOOKS  
 PRINTING



| INVOICE                                            | INVOICE DTL DESC                                                                                                                                                                                                                                           | INVOICE         | INV DATE   | PO            | WARRANT | NET    |
|----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|------------|---------------|---------|--------|
| 312688 02/04/2020 PRTR<br>Invoice: 178480          | 565 PERMA-LINE CORP OF NE<br>SIGNS BJ<br>GEN REPAIRS & MAINT                                                                                                                                                                                               | 178480          | 01/22/2020 | AP2044        | AP2044  | 159.70 |
|                                                    | 159.70 1550100 55400                                                                                                                                                                                                                                       |                 |            |               |         |        |
|                                                    | CHECK                                                                                                                                                                                                                                                      |                 |            | 312688 TOTAL: |         | 159.70 |
| 312689 02/04/2020 PRTR<br>Invoice: 44821           | 570 A W PETTEGROW INC<br>boom truck seal harbor<br>DOCK CONNECTIONS                                                                                                                                                                                        | 44821           | 01/14/2020 | AP2044        | AP2044  | 330.00 |
|                                                    | 330.00 6010200 55460                                                                                                                                                                                                                                       |                 |            |               |         |        |
|                                                    | CHECK                                                                                                                                                                                                                                                      |                 |            | 312689 TOTAL: |         | 330.00 |
| 312690 02/04/2020 PRTR<br>Invoice: 010920          | 581 PITNEY BOWES<br>postage refill<br>POSTAGE<br>POSTAGE<br>POSTAGE<br>POSTAGE<br>POSTAGE<br>POSTAGE<br>POSTAGE<br>PB POSTAGE<br>POSTAGE<br>POSTAGE<br>POSTAGE                                                                                             | 010920          | 01/09/2020 | AP2044        | AP2044  | 857.00 |
|                                                    | 69.10 1220110 53140<br>26.50 1220660 53140<br>49.30 1440110 53140<br>21.70 1220770 53140<br>31.95 1220220 53140<br>296.50 1220500 53140<br>195.50 6010100 53140<br>51.05 1220440 53140<br>79.10 1440110 53140<br>5.30 1550552 53140<br>31.00 1220500 53140 |                 |            |               |         |        |
|                                                    | CHECK                                                                                                                                                                                                                                                      |                 |            | 312690 TOTAL: |         | 857.00 |
| 312691 02/04/2020 PRTR<br>Invoice: 0220            | 694 TEAMSTERS UNION LOCAL #340<br>FEBRUARY PREMIUMS<br>Union Dues-PW                                                                                                                                                                                       | 0220            | 01/27/2020 | AP2044        | AP2044  | 754.00 |
|                                                    | 754.00 100 24742                                                                                                                                                                                                                                           |                 |            |               |         |        |
|                                                    | CHECK                                                                                                                                                                                                                                                      |                 |            | 312691 TOTAL: |         | 754.00 |
| 312692 02/04/2020 PRTR<br>Invoice: 38151           | 714 TMDE CALIBRATION LAB INC<br>3-Radar;6-Tuning Fork Calibrations<br>GEN REPAIRS & MAINT                                                                                                                                                                  | 38151           | 01/23/2020 | AP2044        | AP2044  | 225.00 |
|                                                    | 225.00 1440110 55400                                                                                                                                                                                                                                       |                 |            |               |         |        |
|                                                    | CHECK                                                                                                                                                                                                                                                      |                 |            | 312692 TOTAL: |         | 225.00 |
| 312693 02/04/2020 PRTR<br>Invoice: 715785501012220 | 2511 TIME WARNER CABLE<br>MDES Communication Tower<br>CABLE/INTERNET-POLICE DEPT                                                                                                                                                                           | 715785501012220 | 01/22/2020 | AP2044        | AP2044  | 30.00  |
|                                                    | 30.00 1221000 55150 1771                                                                                                                                                                                                                                   |                 |            |               |         |        |
|                                                    | CHECK                                                                                                                                                                                                                                                      |                 |            | 312693 TOTAL: |         | 30.00  |



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CASH ACCOUNT: 100  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

10100  
Ckg-BH General Fund 8066

P 12  
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| INVOICE          | INVOICE DTL DESC                                               | WARRANT | NET                 |
|------------------|----------------------------------------------------------------|---------|---------------------|
| 111.71           | 1550100 55400 GEN REPAIRS & MAINT                              |         |                     |
|                  | COASTAL AUTO PARTS                                             | AP2044  | 3.80                |
| Invoice: 196386  | 01/22/2020 SHOP BULBS AL                                       |         |                     |
|                  | 3.80 1550100 55400 GEN REPAIRS & MAINT                         | AP2044  | 180.00              |
| Invoice: 196930  | 01/24/2020 SHOP WHEEL DOLLY AL                                 |         |                     |
|                  | 180.00 1550100 55400 GEN REPAIRS & MAINT                       | AP2044  | 59.99               |
| Invoice: 196918  | 01/24/2020 SHOP AIR HOSE AL                                    |         |                     |
|                  | 59.99 1550100 55400 GEN REPAIRS & MAINT                        | AP2044  | 66.68               |
| Invoice: 197169  | 01/24/2020 TRAILER BALLS AL                                    |         |                     |
|                  | 66.68 1550100 55400 GEN REPAIRS & MAINT                        | AP2044  | 87.96               |
| Invoice: 196269  | 01/22/2020 Service to T7                                       |         |                     |
|                  | 87.96 1440330 55100 4307 VEHICLE REPAIR-11 FORD T7             | AP2044  | 467.65              |
| Invoice: 196511  | 01/23/2020 Rotors/Brake Pads 4108                              |         |                     |
|                  | 467.65 1440110 55100 4108 VEHICLE REPAIR-17 Ford Exp-Pol       | AP2044  | 2,995.69            |
|                  |                                                                |         | CHECK 312684 TOTAL: |
| 312685           | 02/04/2020 PRTD 1865 NATIONAL ELEVATOR INSPECTION SERV 0376309 | AP2044  | 143.00              |
| Invoice: 0376309 | 01/16/2020 Annual State elevator inspection                    |         |                     |
|                  | 143.00 1440330 55200 431 BLDG REPAIR & MAINT-SI NE             | AP2044  | 143.00              |
|                  |                                                                |         | CHECK 312685 TOTAL: |
| 312686           | 02/04/2020 PRTD 794 OLVER ASSOCIATES, INC                      | AP2044  | 4,500.00            |
| Invoice: 9946    | 01/13/2020 Pump station acad ts                                |         |                     |
|                  | 4,500.00 3000048 57710 Construction                            | AP2044  | 4,500.00            |
|                  |                                                                |         | CHECK 312686 TOTAL: |
| 312687           | 02/04/2020 PRTD 2110 OTT COMMUNICATIONS                        | AP2044  | 676.79              |
| Invoice: 0120    | 01/22/2020 Telephone Charges                                   |         |                     |
|                  | 676.79 1221000 55120 TELEPHONE-USAGE                           | AP2044  | 676.79              |
|                  |                                                                |         | CHECK 312687 TOTAL: |
|                  |                                                                |         | 676.79              |



| Invoice: | CHK DATE   | TYPE VENDOR NAME   | INVOICE | INVOICE DTL DESC                                                      | WARRANT | NET    |
|----------|------------|--------------------|---------|-----------------------------------------------------------------------|---------|--------|
| 195237   | 01/20/2020 | COASTAL AUTO PARTS | 195237  | TRACKLESS LIGHTS AL<br>GEN REPAIRS & MAINT                            | AP2044  | 45.93  |
| 195266   | 01/20/2020 | COASTAL AUTO PARTS | 195266  | SHOP FLASHER AL<br>GEN REPAIRS & MAINT                                | AP2044  | 11.99  |
| 193754   | 01/16/2020 | COASTAL AUTO PARTS | 193754  | TR#35 AIR CANS AL<br>GEN REPAIRS & MAINT                              | AP2044  | 170.20 |
| 192778   | 01/13/2020 | COASTAL AUTO PARTS | 192778  | Parts for T7<br>VEHICLE REPAIR-11 FORD T7                             | AP2044  | 5.89   |
| 195681   | 01/21/2020 | COASTAL AUTO PARTS | 195681  | LOADER FILTER AL<br>GEN REPAIRS & MAINT                               | AP2044  | 42.98  |
| 195986   | 01/22/2020 | COASTAL AUTO PARTS | 195986  | TR#10 LIGHT KIT AL<br>GEN REPAIRS & MAINT                             | AP2044  | 173.25 |
| 195985   | 01/22/2020 | COASTAL AUTO PARTS | 195985  | SHOP TRUCK CHAIN AL<br>GEN REPAIRS & MAINT                            | AP2044  | 77.08  |
| 196080   | 01/22/2020 | COASTAL AUTO PARTS | 196080  | TR#33 LIGHT AL<br>GEN REPAIRS & MAINT                                 | AP2044  | 5.27   |
| 196188   | 01/22/2020 | COASTAL AUTO PARTS | 196188  | SHOP PENETRANT AL<br>GEN REPAIRS & MAINT                              | AP2044  | 116.28 |
| 192971   | 01/14/2020 | COASTAL AUTO PARTS | 192971  | Trk#15 Brake Rotors, Pads and Wipers-EM<br>VEHICLE REPAIR             | AP2044  | 692.54 |
| 543401   | 01/23/2020 | COASTAL AUTO PARTS | 543401  | ES5-12 Seal LD Acid Battery for SV WWTP UPS-EM<br>BLDG REPAIR & MAINT | AP2044  | 66.78  |
| 543467   | 01/24/2020 | COASTAL AUTO PARTS | 543467  | Blower Belts. A53 (SV) and 3VX530 (NEH) -EM<br>GEN REPAIRS & MAINT    | AP2044  | 72.66  |
| 196726   | 01/23/2020 | COASTAL AUTO PARTS | 196726  | wheel weights AL                                                      | AP2044  | 111.71 |

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

01/30/2020 12:07  
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| CASH ACCOUNT: 100 | CHK DATE   | TYPE  | VENDOR NAME              | INVOICE        | INVOICE DTL DESC                     | INV DATE   | PO | WARRANT | NET       |
|-------------------|------------|-------|--------------------------|----------------|--------------------------------------|------------|----|---------|-----------|
| CHECK NO          | 10100      | 10100 | Ckg-BH General Fund 8066 |                |                                      |            |    |         |           |
|                   |            |       |                          | 15.60 100      | MMEHT-Life                           |            |    |         |           |
|                   |            |       |                          | 28.60 100      | MMEHT-Life Dep                       |            |    |         |           |
|                   |            |       |                          | 198.19 100     | MMEHT-Vision                         |            |    |         |           |
|                   |            |       |                          | 1,373.36 100   | MMEHT-Dental                         |            |    |         |           |
|                   |            |       |                          | 334.95 100     | MMEHT-Life                           |            |    |         |           |
|                   |            |       |                          |                |                                      |            |    |         | 70,203.20 |
| 312684            | 02/04/2020 | PRTD  | 2160 COASTAL AUTO PARTS  | 192601         | Service parts for T7                 | 01/13/2020 |    | AP2044  | 148.81    |
|                   |            |       |                          | 148.81 1440330 | VEHICLE REPAIR-11 FORD T7            |            |    |         |           |
|                   |            |       | COASTAL AUTO PARTS       | 188819         | Colorado Parts - Inspection Sticker. | 01/03/2020 |    | AP2044  | 40.14     |
|                   |            |       |                          | 40.14 1220770  | GEN REPAIRS & MAINT                  |            |    |         |           |
|                   |            |       | COASTAL AUTO PARTS       | 194493         | LOADER WIPER BLADES AL               | 01/17/2020 |    | AP2044  | 8.44      |
|                   |            |       |                          | 8.44 1550100   | GEN REPAIRS & MAINT                  |            |    |         |           |
|                   |            |       | COASTAL AUTO PARTS       | 192972         | TONNER CONNECTOR AL                  | 01/14/2020 |    | AP2044  | 9.40      |
|                   |            |       |                          | 9.40 1550100   | GEN REPAIRS & MAINT                  |            |    |         |           |
|                   |            |       | COASTAL AUTO PARTS       | 194985         | LOADER FILTERS AL                    | 01/20/2020 |    | AP2044  | 99.89     |
|                   |            |       |                          | 99.89 1550100  | GEN REPAIRS & MAINT                  |            |    |         |           |
|                   |            |       | COASTAL AUTO PARTS       | 192841         | TR#10 MIRROR LIGHT AL                | 01/14/2020 |    | AP2044  | 4.69      |
|                   |            |       |                          | 4.69 1550100   | GEN REPAIRS & MAINT                  |            |    |         |           |
|                   |            |       | COASTAL AUTO PARTS       | 543083         | LOADER BULB AL                       | 01/17/2020 |    | AP2044  | 13.78     |
|                   |            |       |                          | 13.78 1550100  | GEN REPAIRS & MAINT                  |            |    |         |           |
|                   |            |       | COASTAL AUTO PARTS       | 195490         | BUS#2 ANTI FREEZE AL                 | 01/21/2020 |    | AP2044  | 72.72     |
|                   |            |       |                          | 72.72 1990100  | MDES - BUS 2 (NEW)                   |            |    |         |           |
|                   |            |       | COASTAL AUTO PARTS       | 195481         | SHOP STARTING FLUID AL               | 01/21/2020 |    | AP2044  | 7.96      |
|                   |            |       |                          | 7.96 1550100   | GEN REPAIRS & MAINT                  |            |    |         |           |
|                   |            |       | COASTAL AUTO PARTS       | 195236         | TRACKLESS U-JOINT AL                 | 01/20/2020 |    | AP2044  | 39.36     |
|                   |            |       |                          | 39.36 1550100  | GEN REPAIRS & MAINT                  |            |    |         |           |
|                   |            |       | COASTAL AUTO PARTS       | 195238         | TR#8 LED BACK UP LIGHTS AL           | 01/20/2020 |    | AP2044  | 91.86     |
|                   |            |       |                          | 91.86 1550100  | GEN REPAIRS & MAINT                  |            |    |         |           |

CHECK 312683 TOTAL:



| INVOICE                                     | INV DATE                                            | PO     | WARRANT | NET       |
|---------------------------------------------|-----------------------------------------------------|--------|---------|-----------|
| 312678                                      | 02/04/2020                                          | PRTD   | 312677  | 14,988.71 |
| Invoice: 2020                               |                                                     |        |         |           |
| 1006 HANCOCK COUNTY FIRE FIGHTER ASSOC 2020 | 01/23/2020                                          | AP2044 |         | 50.00     |
| 50.00 1440330 54200                         | HCFA annual dues                                    |        |         |           |
|                                             |                                                     |        |         |           |
| 312679                                      | 02/04/2020                                          | PRTD   | 312678  | 50.00     |
| Invoice: IN157338                           |                                                     |        |         |           |
| 1416 INDUSTRIAL SERVICE CO                  | 01/07/2020                                          | AP2044 |         | 269.18    |
| 269.18 1550552 53900                        | 12 EACH NEH WWTP Flowmeter Charts 30755820-EM       |        |         |           |
|                                             |                                                     |        |         |           |
| 312680                                      | 02/04/2020                                          | PRTD   | 312679  | 269.18    |
| Invoice: INV53116                           |                                                     |        |         |           |
| 1561 INNOVATIVE MUNICIPAL PRODUCTS          | 12/31/2019                                          | AP2044 |         | 6,291.60  |
| 6,291.60 1550100 53200                      | MAJIC MINUS ZERO ICE B GONE BJ                      |        |         |           |
|                                             |                                                     |        |         |           |
| 312681                                      | 02/04/2020                                          | PRTD   | 312680  | 6,291.60  |
| Invoice: 18959                              |                                                     |        |         |           |
| 413 M C M ELECTRIC INC                      | 01/06/2020                                          | AP2044 |         | 70.00     |
| 70.00 1550100 55400                         | FIXED BREAKER BJ                                    |        |         |           |
|                                             |                                                     |        |         |           |
| 312682                                      | 02/04/2020                                          | PRTD   | 312681  | 1,084.26  |
| Invoice: 18995                              |                                                     |        |         |           |
| M C M ELECTRIC INC                          | 01/17/2020                                          | AP2044 |         | 728.20    |
| 728.20 1550666 55200                        | Replace+Repair NEH WWTP Emergency Lights Basmt-EM   |        |         |           |
|                                             |                                                     |        |         |           |
| 312683                                      | 02/04/2020                                          | PRTD   | 312682  | 350.00    |
| Invoice: 0220                               |                                                     |        |         |           |
| 429 MAINE MUNICIPAL EMPLOYEES HEALTH 0220   | 01/16/2020                                          | AP2044 |         | 286.06    |
| 61,124.79 100                               | Street light work ts                                |        |         |           |
| 2,065.10 100                                | Gross Budget                                        |        |         |           |
| 4,125.70 100                                |                                                     |        |         |           |
| 936.91 100                                  |                                                     |        |         |           |
|                                             |                                                     |        |         |           |
| 312683                                      | 02/04/2020                                          | PRTD   | 312681  | 1,084.26  |
| Invoice: 0220                               |                                                     |        |         |           |
| 2622 JOSEPH E MITCHELL                      | 09/14/2019                                          | AP2044 |         | 350.00    |
| 350.00 1335000 54620                        | ROYALFLUSH091419 Septic Tank Pumping Reimbursement. |        |         |           |
|                                             |                                                     |        |         |           |
| 312683                                      | 02/04/2020                                          | PRTD   | 312682  | 350.00    |
| Invoice: 0220                               |                                                     |        |         |           |
| 429 MAINE MUNICIPAL EMPLOYEES HEALTH 0220   | 01/14/2020                                          | AP2044 |         | 70,203.20 |
| 61,124.79 100                               | FEBRUARY PREMIUMS                                   |        |         |           |
| 2,065.10 100                                | MMEHT-Medical                                       |        |         |           |
| 4,125.70 100                                | MMEHT-Medical                                       |        |         |           |
| 936.91 100                                  | MMEHT-IP                                            |        |         |           |



01/30/2020 12:07  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 8  
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CASH ACCOUNT: 100      10100      Ckg-BH General Fund 8066      INVOICE      INV DATE      PO      WARRANT      NET  
CHECK NO      CHK DATE      TYPE      VENDOR NAME

| INVOICE                                            | INVOICE DTL DESC                                                                                                                              | INV DATE   | PO | WARRANT | NET      |
|----------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|------------|----|---------|----------|
| 312675 02/04/2020 PRTD<br>Invoice: 01112861        | 2291 G F JOHNSTON & ASSOCIATES LLC      01112861<br>1,050.00 6010100 55400<br>inspection of north and public dock ramps<br>GEN REPAIR & MAINT | 01/17/2020 |    | AP2044  | 1,050.00 |
| 312676 02/04/2020 PRTD<br>Invoice: L2002-016000282 | 1470 GROUP DYNAMIC INC      L2002-016000282<br>153.75 1220800 52415<br>HRA Admin Fee<br>HRA=MED DEDUCT                                        | 01/22/2020 |    | AP2044  | 153.75   |
| 312677 02/04/2020 PRTD<br>Invoice: 300155172       | 1064 HARCROS CHEMICALS INC      300155172<br>1,730.66 1550100 53200<br>salt bj<br>SALT & SAND                                                 | 01/14/2020 |    | AP2044  | 1,730.66 |
| Invoice: 300155152                                 | HARCROS CHEMICALS INC      300155152<br>1,734.79 1550100 53200<br>salt bj<br>SALT & SAND                                                      | 01/13/2020 |    | AP2044  | 1,734.79 |
| Invoice: 300155153                                 | HARCROS CHEMICALS INC      300155153<br>1,684.74 1550100 53200<br>salt bj<br>SALT & SAND                                                      | 01/13/2020 |    | AP2044  | 1,684.74 |
| Invoice: 300155287                                 | HARCROS CHEMICALS INC      300155287<br>1,665.65 1550100 53200<br>SALT BJ<br>SALT & SAND                                                      | 01/20/2020 |    | AP2044  | 1,665.65 |
| Invoice: 300155270                                 | HARCROS CHEMICALS INC      300155270<br>1,714.15 1550100 53200<br>SALT BJ<br>SALT & SAND                                                      | 01/17/2020 |    | AP2044  | 1,714.15 |
| Invoice: 300155288                                 | HARCROS CHEMICALS INC      300155288<br>1,698.67 1550100 53200<br>SALT BJ<br>SALT & SAND                                                      | 01/20/2020 |    | AP2044  | 1,698.67 |
| Invoice: 300155335                                 | HARCROS CHEMICALS INC      300155335<br>1,720.86 1550100 53200<br>SALT BJ<br>SALT & SAND                                                      | 01/20/2020 |    | AP2044  | 1,720.86 |
| Invoice: 300155380                                 | HARCROS CHEMICALS INC      300155380<br>1,699.19 1550100 53200<br>SALT BJ<br>SALT & SAND                                                      | 01/22/2020 |    | AP2044  | 1,699.19 |
| Invoice: 300155258                                 | HARCROS CHEMICALS INC      300155258<br>1,340.00 1550666 53213<br>PH Control/50% Caustic NEH WWTP-EM<br>PH CONTROL                            | 01/17/2020 |    | AP2044  | 1,340.00 |
|                                                    | CHECK      312675 TOTAL:                                                                                                                      |            |    |         | 1,050.00 |
|                                                    | CHECK      312676 TOTAL:                                                                                                                      |            |    |         | 153.75   |
|                                                    | CHECK      312677 TOTAL:                                                                                                                      |            |    |         | 1,730.66 |
|                                                    | CHECK      312678 TOTAL:                                                                                                                      |            |    |         | 1,734.79 |
|                                                    | CHECK      312679 TOTAL:                                                                                                                      |            |    |         | 1,684.74 |
|                                                    | CHECK      312680 TOTAL:                                                                                                                      |            |    |         | 1,665.65 |
|                                                    | CHECK      312681 TOTAL:                                                                                                                      |            |    |         | 1,714.15 |
|                                                    | CHECK      312682 TOTAL:                                                                                                                      |            |    |         | 1,698.67 |
|                                                    | CHECK      312683 TOTAL:                                                                                                                      |            |    |         | 1,720.86 |
|                                                    | CHECK      312684 TOTAL:                                                                                                                      |            |    |         | 1,699.19 |
|                                                    | CHECK      312685 TOTAL:                                                                                                                      |            |    |         | 1,340.00 |



P 7  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100  
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| INVOICE                                   | INV DATE   | PO | WARRANT | NET       |
|-------------------------------------------|------------|----|---------|-----------|
| INVOICE DTL DESC                          |            |    |         |           |
| 1,239.56 1550666 55010                    |            |    |         |           |
| ELECTRICITY                               |            |    |         |           |
| Invoice: 10003319-0 010720                | 01/07/2020 |    | AP2044  | 5,041.60  |
| EMERA MAINE                               |            |    |         |           |
| 34080 KWH NEH WWTP Electric-EM            |            |    |         |           |
| ELECTRICITY                               |            |    |         |           |
| Invoice: 10057343-5 010720                | 01/07/2020 |    | AP2044  | 258.04    |
| EMERA MAINE                               |            |    |         |           |
| 1464 KWH Gary Moore PS Electric-EM        |            |    |         |           |
| ELECTRICITY                               |            |    |         |           |
| Invoice: 10057323-3 010620                | 01/06/2020 |    | AP2044  | 29.95     |
| EMERA MAINE                               |            |    |         |           |
| 86 kwh yachtsmen power                    |            |    |         |           |
| ELECTRICITY                               |            |    |         |           |
| Invoice: 10057334-6 010620                | 01/06/2020 |    | AP2044  | 1,089.52  |
| EMERA MAINE                               |            |    |         |           |
| 4314 KWH Sea Street PS Electric-EM        |            |    |         |           |
| ELECTRICITY                               |            |    |         |           |
| Invoice: 10057337-3 010620                | 01/06/2020 |    | AP2044  | 567.78    |
| EMERA MAINE                               |            |    |         |           |
| 3330 KWH Bracy Cove PS Electric-EM        |            |    |         |           |
| ELECTRICITY                               |            |    |         |           |
| Invoice: 10003318-8 011620                | 01/16/2020 |    | AP2044  | 36.67     |
| EMERA MAINE                               |            |    |         |           |
| 130 KWH SH Hill PS Electric-EM            |            |    |         |           |
| ELECTRICITY                               |            |    |         |           |
| Invoice: 10057346-2 011620                | 01/16/2020 |    | AP2044  | 363.80    |
| EMERA MAINE                               |            |    |         |           |
| 2162 KWH SV Fence PS Electric-EM          |            |    |         |           |
| ELECTRICITY                               |            |    |         |           |
| Invoice: 10057349-8 011620                | 01/16/2020 |    | AP2044  | 345.65    |
| EMERA MAINE                               |            |    |         |           |
| 2049 KWH Babson Creek PS Electric-EM      |            |    |         |           |
| ELECTRICITY                               |            |    |         |           |
| Invoice: 10057347-4 011620                | 01/16/2020 |    | AP2044  | 350.67    |
| EMERA MAINE                               |            |    |         |           |
| 2087 KWH SV Library PS Electric-EM        |            |    |         |           |
| ELECTRICITY                               |            |    |         |           |
| Invoice: 10057344-7 011520                | 01/15/2020 |    | AP2044  | 2,632.80  |
| EMERA MAINE                               |            |    |         |           |
| 16880 KWH SV WWTP Electric-EM             |            |    |         |           |
| ELECTRICITY                               |            |    |         |           |
| 2,632.80 1550667 55010                    |            |    |         |           |
| CHECK 312673 TOTAL:                       |            |    |         | 14,081.80 |
| 312674 02/04/2020 PRTD 1120 GARY SAUNDERS |            |    |         |           |
| Invoice: 2069                             | 01/23/2020 |    | AP2044  | 40.00     |
| STICKERS BJ                               |            |    |         |           |
| GEN REPAIRS & MAINT                       |            |    |         |           |
| 40.00 1552000 55400                       |            |    |         |           |
| CHECK 312674 TOTAL:                       |            |    |         | 40.00     |



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 6  
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CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066  
INVOICE

INV DATE PO WARRANT

INVOICE DTL DESC

NET

312670 02/04/2020 PRTD 1574 WILFRED MINCTONS 1560 AP2044 1,200.00  
Invoice: 1560 removal of broken pilling EQUIP-MOORINGS/FLOATS

CHECK 312670 TOTAL: 1,200.00

312671 02/04/2020 PRTD 2228 CINTAS CORPORATION NO. 2 5015765220 AP2044 76.33  
Invoice: 5015765220 first aid box OFFICE SUPPLIES

CHECK 312671 TOTAL: 76.33

312672 02/04/2020 PRTD 136 CURTIS FAMILY SHOE STORE 22465 AP2044 116.96  
Invoice: 22465 116.96 1550100 53800 Safety boots JJ ts UNIFORMS

312672 02/04/2020 PRTD 136 CURTIS FAMILY SHOE STORE 22464 AP2044 143.96  
Invoice: 22464 143.96 1550100 53800 Safety boots RG ts UNIFORMS

312672 02/04/2020 PRTD 136 CURTIS FAMILY SHOE STORE 12359 AP2044 152.96  
Invoice: 12359 152.96 1552500 53800 Safety boots MP ts UNIFORMS

CHECK 312672 TOTAL: 413.88

312673 02/04/2020 PRTD 1842 EMERA MAINE 10057341-1 010920 AP2044 15.85  
Invoice: 10057341-1 010920 15.85 1990100 59200 1 KWH Joy Road Pool electricity MD ELEMENTARY SCHOOL

312673 02/04/2020 PRTD 1842 EMERA MAINE 10558316-5 010620 AP2044 1,569.33  
Invoice: 10558316-5 010620 1,569.33 6010100 55010 9400 kwh marina power ELECTRICITY

312673 02/04/2020 PRTD 1842 EMERA MAINE 10545196-3 010620 AP2044 16.52  
Invoice: 10545196-3 010620 16.52 1553000 55010 5 kwh 40 HARBOR DRIVE UNIT CHARGER BJ ELECTRICITY-EVSE CHG STA

312673 02/04/2020 PRTD 1842 EMERA MAINE 10057328-4 010920 AP2044 498.68  
Invoice: 10057328-4 010920 498.68 1440600 55011 339 kwh STREET LIGHTS HPS BJ STREET LIGHTS-LED

312673 02/04/2020 PRTD 1842 EMERA MAINE 10057322-1 010820 AP2044 25.38  
Invoice: 10057322-1 010820 25.38 1550666 55010 59 KWH SGT DR PS Electric-EM ELECTRICITY

312673 02/04/2020 PRTD 1842 EMERA MAINE 10057329-6 010720 AP2044 1,239.56  
Invoice: 10057329-6 010720 1,239.56 5717 KWH GILPAT Cove PS Electric-EM



| INVOICE                              | INV DATE   | PO     | WARRANT | INVOICE DTL DESC          | NET       |
|--------------------------------------|------------|--------|---------|---------------------------|-----------|
| 312665                               | 02/04/2020 | PRTRD  | 2262    | ACADIA FUEL LLC           | 475.24    |
| Invoice: 142860                      |            |        |         |                           |           |
| 283.3 gal lp gas harbormaster        | 01/09/2020 | AP2044 |         |                           | 226.64    |
| HEATING FUEL                         |            |        |         |                           |           |
| 226.64                               | 6010100    | 53400  |         |                           |           |
| CHECK                                | 312664     | TOTAL: |         |                           | 475.24    |
| 312666                               | 02/04/2020 | PRTRD  | 2263    | ACADIA FUEL LLC           | 628.00    |
| Invoice: 142864                      |            |        |         |                           |           |
| 785 gal PROPANE BJ                   | 01/09/2020 | AP2044 |         |                           | 628.00    |
| HEATING FUEL                         |            |        |         |                           |           |
| 628.00                               | 1550100    | 53400  |         |                           |           |
| CHECK                                | 312665     | TOTAL: |         |                           | 628.00    |
| 312667                               | 02/04/2020 | PRTRD  | 2261    | ACADIA FUEL LLC           | 76.16     |
| Invoice: 142861                      |            |        |         |                           |           |
| 95.2 gal lp gas yachtsmen            | 01/09/2020 | AP2044 |         |                           | 76.16     |
| HEATING FUEL                         |            |        |         |                           |           |
| 76.16                                | 6010100    | 53400  |         |                           |           |
| CHECK                                | 312666     | TOTAL: |         |                           | 76.16     |
| 312668                               | 02/04/2020 | PRTRD  | 16      | ADMIRAL FIRE & SAFETY INC | 304.80    |
| Invoice: 200296                      |            |        |         |                           |           |
| Duty uniforms                        | 01/10/2020 | AP2044 |         |                           | 304.80    |
| UNIFORMS                             |            |        |         |                           |           |
| 304.80                               | 1440330    | 53800  |         |                           |           |
| CHECK                                | 312667     | TOTAL: |         |                           | 304.80    |
| Invoice: 200297                      |            |        |         |                           |           |
| Duty uniforms                        | 01/10/2020 | AP2044 |         |                           | 69.95     |
| UNIFORMS                             |            |        |         |                           |           |
| 69.95                                | 1440330    | 53800  |         |                           |           |
| CHECK                                | 312666     | TOTAL: |         |                           | 69.95     |
| Invoice: 200298                      |            |        |         |                           |           |
| Duty uniforms and boots              | 01/10/2020 | AP2044 |         |                           | 317.85    |
| UNIFORMS                             |            |        |         |                           |           |
| 317.85                               | 1440330    | 53800  |         |                           |           |
| CHECK                                | 312668     | TOTAL: |         |                           | 317.85    |
| Invoice: 200521                      |            |        |         |                           |           |
| Winter Skull Cap XL                  | 01/16/2020 | AP2044 |         |                           | 161.61    |
| UNIFORMS                             |            |        |         |                           |           |
| 161.61                               | 1440110    | 53800  |         |                           |           |
| CHECK                                | 312668     | TOTAL: |         |                           | 161.61    |
| 312669                               | 02/04/2020 | PRTRD  | 82      | C E BUCKLIN & SONS INC    | 24,523.53 |
| Invoice: 1015257-195                 |            |        |         |                           |           |
| Station 2 window replacement project | 12/15/2019 | AP2044 |         |                           | 24,523.53 |
| FD Bldg Resv-SH Windows 070119       |            |        |         |                           |           |
| 24,523.53                            | 4040300    | 24470  | 432     |                           |           |
| CHECK                                | 312669     | TOTAL: |         |                           | 24,523.53 |



INVOICE DTL DESC CHECK 1401 TOTAL: 6,815.77

1402 02/04/2020 EFT 2613 NO FRILLS OIL COMPANY 460459 01/01/2020 AP2044 353.08  
 Invoice: 460459 353.08 1550668 53400 164.3 GALS #2 Heating Oil SH WWTP-EM HEATING FUEL

Invoice: 457647 NO FRILLS OIL COMPANY 457647 01/15/2020 AP2044 342.55  
 342.55 1550668 53400 159.4 GALS #2 Heating Oil SH WWTP-EM HEATING FUEL

1403 02/04/2020 EFT 2609 NO FRILLS OIL COMPANY 462354 01/22/2020 AP2044 168.48  
 Invoice: 462354 168.48 1550667 53400 78.4 GALS #2 Heating Oil for SV WWTP-EM HEATING FUEL

1404 02/04/2020 EFT 2614 NO FRILLS OIL COMPANY 460733 01/01/2020 AP2044 510.39  
 Invoice: 460733 510.39 1552000 53400 237.5 HEATING FUEL BJ HEATING FUEL

1405 02/04/2020 EFT 1553 ULINE, INC 115719787 01/06/2020 AP2044 56.00  
 Invoice: 115719787 56.00 1552000 55400 tin foil bj GEN REPAIRS & MAINT

1406 02/04/2020 EFT 2221 LISA YOUNG 0120 01/08/2020 AP2044 138.50  
 Invoice: 0120 138.50 1220551 54100 TRAINING TO AUGUSTA & BACK SM CLAIMS WORKSHOP TRAINING

312664 02/04/2020 PRPD 1477 ABM MECHANICAL INC 47572 01/16/2020 AP2044 172.00  
 Invoice: 47572 172.00 1550666 55200 Repair NEH WWTP Heat Pumps-EM BLDG REPAIR & MAINT

Invoice: 47645 ABM MECHANICAL INC 47645 01/21/2020 AP2044 303.24  
 303.24 1550667 55200 SV WWTP Boiler Leaking Anitfreeze-EM BLDG REPAIR & MAINT

1402 TOTAL:  
1403 TOTAL:  
1404 TOTAL:  
1405 TOTAL:  
1406 TOTAL:



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

175 EMR INC

15,237.58

39109

12/31/2019

AP2044

15,237.58

10100  
Ckg-BH General Fund 8066

EMR INC

-1,319.36

39182

01/23/2020

AP2044

-1,319.36

1395 TOTAL:

13,918.22

13,918.22

1396 02/04/2020 EFT  
Invoice: 39109

1326 DURLIN LUNT

25.52

0120

AP2044

25.52

01/29/2020

AP2044

25.52

25.52

1397 02/04/2020 EFT  
Invoice: 100574850

417 MAINE COMMERCIAL TIRE INC

526.44

57100

AP2044

526.44

01/22/2020

AP2044

526.44

526.44

1398 02/04/2020 EFT  
Invoice: 4089084

2142 MODERN PEST SERVICES INC

84.00

55400

AP2044

84.00

01/21/2020

AP2044

84.00

84.00

1399 02/04/2020 EFT  
Invoice: 460734

2606 NO FRILLS OIL COPMANY

198.14

53400

AP2044

198.14

01/01/2020

AP2044

198.14

198.14

1400 02/04/2020 EFT  
Invoice: 460144

2608 NO FRILLS OIL COMPANY

175.79

53400

AP2044

175.79

01/01/2020

AP2044

175.79

175.79

1401 02/04/2020 EFT  
Invoice: 462145

2607 NO FRILLS OIL COMPANY

6,815.77

53710

AP2044

6,815.77

01/13/2020

AP2044

6,815.77

6,815.77

P 3

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NET

WARRANT

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INV DATE

INVOICE

DTL DESC

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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

10100  
CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
Ckg-BH General Fund 8066

Invoice: IV90076

Invoice: WO56484

Invoice: IV90111

Invoice: IV90112

1392 02/04/2020 EFT  
Invoice: 10367903101

1393 02/04/2020 EFT  
Invoice: f29017-00

1394 02/04/2020 EFT  
Invoice: 553339

Invoice: 553340

Invoice: 553338

| CASH ACCOUNT: 100   | CHK DATE | TYPE | VENDOR NAME                                                                                                | INVOICE     | INVOICE DATE     | PO     | WARRANT | NET      |
|---------------------|----------|------|------------------------------------------------------------------------------------------------------------|-------------|------------------|--------|---------|----------|
| CHECK NO            | CHK DATE | TYPE | VENDOR NAME                                                                                                | INVOICE     | INVOICE DTL DESC | PO     | WARRANT | NET      |
| Invoice: IV90076    |          |      | COLWELL DIESEL SERVICE & GARAGE I                                                                          | IV90076     | 01/21/2020       | AP2044 |         | 36.54    |
|                     |          |      | 36.54                                                                                                      | 1550100     | 55400            |        |         |          |
|                     |          |      | TR#33 WASHER NOZZLES AL<br>GEN REPAIRS & MAINT                                                             |             |                  |        |         |          |
| Invoice: WO56484    |          |      | COLWELL DIESEL SERVICE & GARAGE I                                                                          | WO56484     | 01/08/2020       | AP2044 |         | 2,069.14 |
|                     |          |      | 2,069.14                                                                                                   | 1440330     | 55100            |        |         |          |
|                     |          |      | Repairs to E4 after fuel tank detachment & fire<br>4304 VEHICLE REPAIR-06 SMEAL E4                         |             |                  |        |         |          |
| Invoice: IV90111    |          |      | COLWELL DIESEL SERVICE & GARAGE I                                                                          | IV90111     | 01/24/2020       | AP2044 |         | 405.04   |
|                     |          |      | 405.04                                                                                                     | 1550100     | 55400            |        |         |          |
|                     |          |      | TR#12 BLOWER MOTOR AND RESISTOR AL<br>GEN REPAIRS & MAINT                                                  |             |                  |        |         |          |
| Invoice: IV90112    |          |      | COLWELL DIESEL SERVICE & GARAGE I                                                                          | IV90112     | 01/24/2020       | AP2044 |         | 138.84   |
|                     |          |      | 138.84                                                                                                     | 1550100     | 55400            |        |         |          |
|                     |          |      | TR#14 OVERLOAD SPRING BRACKETS AL<br>GEN REPAIRS & MAINT                                                   |             |                  |        |         |          |
| 1392 02/04/2020 EFT |          |      | 148 DELL MARKETING LP                                                                                      | 10367903101 | 01/14/2020       | AP2044 |         | 727.04   |
|                     |          |      | 727.04                                                                                                     | 1440800     | 57400            |        |         |          |
|                     |          |      | 3-24" Monitor, 2 port cables, adapter<br>EQUIP-TECH HARDWARE                                               |             |                  |        |         |          |
| 1393 02/04/2020 EFT |          |      | 150 DENNIS PAPER & FOODSERVICE                                                                             | f29017-00   | 01/20/2020       | AP2044 |         | 498.23   |
|                     |          |      | 498.23                                                                                                     | 1552000     | 55400            |        |         |          |
|                     |          |      | BATHROOM SUPPLIES<br>GEN REPAIRS & MAINT                                                                   |             |                  |        |         |          |
| 1394 02/04/2020 EFT |          |      | 181 EATON PEABODY ATTORNEYS AT LAW                                                                         | 553339      | 01/10/2020       | AP2044 |         | 632.50   |
|                     |          |      | 632.50                                                                                                     | 1220110     | 54500            |        |         |          |
|                     |          |      | Human Resource Questions<br>LEGAL                                                                          |             |                  |        |         |          |
| Invoice: 553340     |          |      | EATON PEABODY ATTORNEYS AT LAW                                                                             | 553340      | 01/10/2020       | AP2044 |         | 213.00   |
|                     |          |      | 213.00                                                                                                     | 1220770     | 54500            |        |         |          |
|                     |          |      | CEO Legal Bill- Land Use Questions.<br>LEGAL                                                               |             |                  |        |         |          |
| Invoice: 553338     |          |      | EATON PEABODY ATTORNEYS AT LAW                                                                             | 553338      | 01/10/2020       | AP2044 |         | 846.00   |
|                     |          |      | 240.00                                                                                                     | 1220770     | 54900            |        |         |          |
|                     |          |      | 100.00                                                                                                     | 1220770     | 56205            |        |         |          |
|                     |          |      | 506.00                                                                                                     | 1220110     | 56205            |        |         |          |
|                     |          |      | Planning Board, Planning Consultant, IRS Question<br>PLANNING CONSULTANT<br>PUBLIC NOTICE<br>PUBLIC NOTICE |             |                  |        |         |          |
| 1394 TOTAL:         |          |      |                                                                                                            |             |                  |        |         | 1,691.50 |



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

10100  
CASH ACCOUNT: 100  
CHECK NO

10100  
Ckg-BH General Fund 8066

TYPE VENDOR NAME

INVOICE

INV DATE PO

WARRANT

NET

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| INVOICE DTL DESC                         | INVOICE                                          | INV DATE                                                                    | PO          | WARRANT | NET      |
|------------------------------------------|--------------------------------------------------|-----------------------------------------------------------------------------|-------------|---------|----------|
| 1388 02/04/2020 EFT<br>Invoice: 7329     | 1258 ACADIA TOWING & FLEET SERVICE<br>7329       | 01/09/2020                                                                  | AP2044      | AP2044  | 280.00   |
|                                          | 280.00 1440330 55100 4304                        | Towing E4 to Ellsworth after involved in fire<br>VEHICLE REPAIR-06 SMEAL E4 |             |         |          |
|                                          |                                                  | CHECK                                                                       | 1388 TOTAL: |         | 280.00   |
| 1389 02/04/2020 EFT<br>Invoice: 35171    | 76 BROWNS COMMUNICATIONS INC<br>35171            | 01/14/2020                                                                  | AP2044      | AP2044  | 18.00    |
|                                          | 18.00 1440330 55400                              | Repairs to portable radio<br>GEN REPAIRS & MAINT                            |             |         |          |
|                                          |                                                  | CHECK                                                                       | 1389 TOTAL: |         | 18.00    |
| 1390 02/04/2020 EFT<br>Invoice: 20200048 | 116 CIVIL ENGINEERING SERVICES INC<br>20200048   | 01/20/2020                                                                  | AP2044      | AP2044  | 573.30   |
|                                          | 573.30 1221000 54250                             | IT Support Police Department<br>IT/TECH FEE                                 |             |         |          |
|                                          |                                                  | CHECK                                                                       | 1389 TOTAL: |         | 573.30   |
| Invoice: 20200045                        | CIVIL ENGINEERING SERVICES INC<br>20200045       | 01/20/2020                                                                  | AP2044      | AP2044  | 45.00    |
|                                          | 45.00 1221000 54250                              | IT Support Highway Garage<br>IT/TECH FEE                                    |             |         |          |
| Invoice: 20200046                        | CIVIL ENGINEERING SERVICES INC<br>20200046       | 01/20/2020                                                                  | AP2044      | AP2044  | 1,311.97 |
|                                          | 1,311.97 1221000 54250                           | IT Support Municipal Office<br>IT/TECH FEE                                  |             |         |          |
| Invoice: 20200047                        | CIVIL ENGINEERING SERVICES INC<br>20200047       | 01/20/2020                                                                  | AP2044      | AP2044  | 288.56   |
|                                          | 288.56 1221000 54250                             | IT Support NEH WWTP<br>IT/TECH FEE                                          |             |         |          |
|                                          |                                                  | CHECK                                                                       | 1390 TOTAL: |         | 2,218.83 |
| 1391 02/04/2020 EFT<br>Invoice: IV90058  | 124 COLWELL DIESEL SERVICE & GARAGE I<br>IV90058 | 01/21/2020                                                                  | AP2044      | AP2044  | 717.74   |
|                                          | 717.74 1550100 55400                             | TR#35 REAR BRAKES AL<br>GEN REPAIRS & MAINT                                 |             |         |          |
| Invoice: IV90035                         | COLWELL DIESEL SERVICE & GARAGE I<br>IV90035     | 01/17/2020                                                                  | AP2044      | AP2044  | 838.83   |
|                                          | 838.83 1550100 55400                             | TR#10 TRANSMISSION LINES AND FLUID AL<br>GEN REPAIRS & MAINT                |             |         |          |
| Invoice: IV90060                         | COLWELL DIESEL SERVICE & GARAGE I<br>IV90060     | 01/21/2020                                                                  | AP2044      | AP2044  | 186.12   |
|                                          | 186.12 1550100 55400                             | TR#33 MUFLAT AND BRACKET AL<br>GEN REPAIRS & MAINT                          |             |         |          |
| Invoice: IV90057                         | COLWELL DIESEL SERVICE & GARAGE I<br>IV90057     | 01/21/2020                                                                  | AP2044      | AP2044  | 115.68   |
|                                          | 115.68 1990100 59200 9106                        | BUS# 2 BLOCK HEATER AL<br>MDES - BUS 2 (NEW)                                |             |         |          |
| Invoice: IV90074                         | COLWELL DIESEL SERVICE & GARAGE I<br>IV90074     | 01/21/2020                                                                  | AP2044      | AP2044  | 1,798.78 |
|                                          | 1,798.78 1551500 55400                           | TR#35 REAR SPRINGS AND HARDWARE AL<br>GEN REPAIRS & MAINT                   |             |         |          |



P 15  
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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100      10100      Ckg-BH General Fund 8066      INVOICE      INV DATE      PO      WARRANT      NET  
CHECK NO      CHK DATE      TYPE      VENDOR NAME

INVOICE DTL DESC      CHECK      312698 TOTAL:      151.44

312699 02/04/2020 PRTD      2361 VILLA FURNATURE MFG      0049358-IN      01/17/2020      AP2044      82.80  
Invoice: 0049358-IN      Replacement arms - disp chair  
82.80 1440800 55400      GEN REPAIRS & MAINT

312700 02/04/2020 PRTD      753 JAMES W WADMAN CPA      22765      01/17/2020      AP2044      6,327.50  
Invoice: 22765      Audit Fee/HR consultation  
5,327.50 1220110 54520      AUDIT  
1,000.00 1220900 54533      CONSULTANT-ADMIN

312701 02/04/2020 PRTD      1745 WAGWORKS INC      INV1870572      01/15/2020      AP2044      70.00  
Invoice: INV1870572      Monthlu Admin Fee  
70.00 1220800 54532      ADMIN-SE125

312702 02/04/2020 PRTD      1140 ENFORCEMENT VIDEO LLC      ACCINV0023531      01/16/2020      AP2044      34.00  
Invoice: ACCINV0023531      Recorder mic clips  
34.00 1440110 55400      GEN REPAIRS & MAINT

NUMBER OF CHECKS      58      \*\*\* CASH ACCOUNT TOTAL \*\*\*      192,382.94

COUNT      AMOUNT

TOTAL PRINTED CHECKS      39      157,329.75  
TOTAL EFT'S      19      35,053.19

\*\*\* GRAND TOTAL \*\*\*      192,382.94

01/30/2020 12:07  
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CLERK: 69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 16  
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| YEAR PER<br>SRC ACCOUNT | JNL | JNL DESC          | REF 1 | REF 2 | REF 3 | ACCOUNT DESC<br>LINE DESC      | T OB | DEBIT      | CREDIT     |
|-------------------------|-----|-------------------|-------|-------|-------|--------------------------------|------|------------|------------|
| 2020                    | 8   |                   |       |       |       |                                |      |            |            |
| APP 100-20000           | 18  |                   |       |       |       | Accounts Payable               |      | 157,793.00 |            |
| APP 100-20000           |     | 02/04/2020 AP2044 | LLY   |       |       | AP CASH DISBURSEMENTS JOURNAL  |      |            |            |
| APP 100-10100           |     | 02/04/2020 AP2044 | LLY   |       |       | Ckg-BH General Fund 8066       |      |            | 192,382.94 |
| APP 600-20000           |     | 02/04/2020 AP2044 | LLY   |       |       | Accounts Payable               |      | 5,280.35   |            |
| APP 400-20000           |     | 02/04/2020 AP2044 | LLY   |       |       | AP CASH DISBURSEMENTS JOURNAL  |      | 24,523.53  |            |
| APP 300-20000           |     | 02/04/2020 AP2044 | LLY   |       |       | Accounts Payable               |      | 4,786.06   |            |
|                         |     |                   |       |       |       | GENERAL LEDGER TOTAL           |      | 192,382.94 | 192,382.94 |
| APP 100-35060           |     | 02/04/2020 AP2044 | LLY   |       |       | DT-MARINA                      |      | 5,280.35   |            |
| APP 600-35010           |     | 02/04/2020 AP2044 | LLY   |       |       | DT Gen fund                    |      |            | 5,280.35   |
| APP 100-35040           |     | 02/04/2020 AP2044 | LLY   |       |       | DT-TRUST                       |      | 24,523.53  |            |
| APP 400-35010           |     | 02/04/2020 AP2044 | LLY   |       |       | DT Gen fund                    |      |            | 24,523.53  |
| APP 100-35030           |     | 02/04/2020 AP2044 | LLY   |       |       | DTF-CAP IMP                    |      | 4,786.06   |            |
| APP 300-35010           |     | 02/04/2020 AP2044 | LLY   |       |       | DT Gen fund                    |      |            | 4,786.06   |
|                         |     |                   |       |       |       | SYSTEM GENERATED ENTRIES TOTAL |      | 34,589.94  | 34,589.94  |
|                         |     |                   |       |       |       | JOURNAL 2020/08/18 TOTAL       |      | 226,972.88 | 226,972.88 |

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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 17  
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| FUND ACCOUNT                   | YEAR PER | JNL | EFF DATE   | ACCOUNT DESCRIPTION      | DEBIT      | CREDIT     |
|--------------------------------|----------|-----|------------|--------------------------|------------|------------|
| 100 General Fund               | 2020 8   | 18  | 02/04/2020 |                          |            |            |
| 100-10100                      |          |     |            | Ckg-BH General Fund 8066 |            |            |
| 100-20000                      |          |     |            | Accounts Payable         | 157,793.00 | 192,382.94 |
| 100-35030                      |          |     |            | DTF-CAP IMP              | 4,786.06   |            |
| 100-35040                      |          |     |            | DT-TRUST                 | 24,523.53  |            |
| 100-35060                      |          |     |            | DT-MARINA                | 5,280.35   |            |
|                                |          |     |            | FUND TOTAL               | 192,382.94 | 192,382.94 |
| 300 Capital Projects           | 2020 8   | 18  | 02/04/2020 |                          |            |            |
| 300-20000                      |          |     |            | Accounts Payable         | 4,786.06   | 4,786.06   |
| 300-35010                      |          |     |            | DT Gen fund              |            |            |
|                                |          |     |            | FUND TOTAL               | 4,786.06   | 4,786.06   |
| 400 Investment Trusts-Reserves | 2020 8   | 18  | 02/04/2020 |                          |            |            |
| 400-20000                      |          |     |            | Accounts Payable         | 24,523.53  | 24,523.53  |
| 400-35010                      |          |     |            | DT Gen fund              |            |            |
|                                |          |     |            | FUND TOTAL               | 24,523.53  | 24,523.53  |
| 600 Marina                     | 2020 8   | 18  | 02/04/2020 |                          |            |            |
| 600-20000                      |          |     |            | Accounts Payable         | 5,280.35   | 5,280.35   |
| 600-35010                      |          |     |            | DT Gen fund              |            |            |
|                                |          |     |            | FUND TOTAL               | 5,280.35   | 5,280.35   |

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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 18  
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| FUND                           | DUE TO    | DUE FROM  |
|--------------------------------|-----------|-----------|
| 100 General Fund               | 34,589.94 |           |
| 300 Capital Projects           |           | 4,786.06  |
| 400 Investment Trusts-Reserves |           | 24,523.53 |
| 600 Marina                     |           | 5,280.35  |
| TOTAL                          | 34,589.94 | 34,589.94 |

\*\* END OF REPORT - Generated by Lisa Young \*\*



**TOWN OF MOUNT DESERT**  
**BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 2043**

CHECK DATE: January 29, 2020

|                   |               |         |               |                    |                     |
|-------------------|---------------|---------|---------------|--------------------|---------------------|
| CHECK NUMBER:     | <u>312662</u> | through | <u>312663</u> | \$ <u>4,753.56</u> | Check payments      |
| CHECK NUMBER:     | <u>N/A</u>    | through | <u>N/A</u>    | \$ -               | Electronic payments |
| EFT NUMBER:       | <u>N/A</u>    | through | <u>N/A</u>    | \$ -               | ACH Payments        |
| EFT or CK NUMBER: | <u>N/A</u>    | through | <u>N/A</u>    | \$ -               | Voided Checks       |

TOTAL DISBURSEMENTS: \$ 4,753.56

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

**Lisa Young**

---

**From:** Matt Hart <matt@theneighborhoodhouse.com>  
**Sent:** Monday, January 27, 2020 12:23 PM  
**To:** Lisa Young  
**Subject:** Re: Warrant AP#2043 State Fees/Payroll Benefits Approval Request

Hi Lisa,

I approve AP Warrant #2043.

Thanks,  
Matt

**Matthew Hart**

Community Relations Director  
The Neighborhood House | 207-276-5039  
End of Main Street | Northeast Harbor, ME

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**From:** Lisa Young <financeclerk@mtdesert.org>  
**Date:** Monday, January 27, 2020 at 10:47 AM  
**To:** John Macauley <jbmacauley3@gmail.com>, Martha Dudman <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>  
**Cc:** Kathi Mahar <treasurer@mtdesert.org>, Lisa Young <financeclerk@mtdesert.org>  
**Subject:** Warrant AP#2043 State Fees/Payroll Benefits Approval Request

Good Morning!

Attached is Accounts Payable Warrant #2043 (for Payroll and/or State Fees) in the amount of \$4,753.56 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

*Lisa Young*



Lisa Young,

TOWN OF MOUNT DESERT  
PAYROLL WARRANT

WARRANT PR# 2016

CHECK DATE: January 24, 2020

ADVICE NUMBERS: 10674 through 10723

CHECK NUMBERS: 64609 through 64620

TOTAL DISBURSEMENTS: \$ 107,438.12

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

## Kathi Mahar

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**From:** Matt Hart <matt@theneighborhoodhouse.com>  
**Sent:** Wednesday, January 22, 2020 11:46 AM  
**To:** Kathi Mahar  
**Subject:** Re: Approval Request: Warrant PR#2016

Hi Kathi,

I approve Payroll Warrant #2016.

Thanks,  
Matt

### Matthew Hart

Community Relations Director  
The Neighborhood House | 207-276-5039  
End of Main Street | Northeast Harbor, ME

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**From:** Kathi Mahar <treasurer@mtdesert.org>  
**Date:** Wednesday, January 22, 2020 at 10:00 AM  
**To:** John Macauley <jbmacauley3@gmail.com>, "Martha Dudman (martha.dudman@gmail.com)" <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>  
**Subject:** Approval Request: Warrant PR#2016

Good morning!

Attached is Payroll Warrant 2016 in the amount of \$107,438.12 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

**I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.**

Thank you!

*Kathi*

Kathryn A Mahar, Treasurer  
Town of Mount Desert  
(207) 276-5531 (T) (207) 276-3232 (F)

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 13978

Include Authorization Codes: Yes  
Batch: 8107  
Check Dates: (Earliest) - (Latest)  
Cash Account Number:  
Minimum Check Amount: \$0.00  
Sorted By: Check Number

| Check # | Check Date | Code | Name                     | Chk Grp | Gross Pay | Net Pay   | Direct Deposit | Check Amt | Void |
|---------|------------|------|--------------------------|---------|-----------|-----------|----------------|-----------|------|
|         | 01/31/2020 | STAT | TREASURER, STATE OF MAIN |         | 3,887.00  | 3,887.00  | 0.00           | 0.00      |      |
|         | 01/31/2020 | IRS  | INTERNAL REVENUE SERVIC  |         |           |           |                |           |      |
| 45304   | 01/31/2020 | 280  | SUSAN J. ARIPOUCH        | 1       | 13,676.70 | 13,676.70 | 0.00           | 0.00      |      |
| 45305   | 01/31/2020 | 480  | KARINA GUZMAN-BOSIO      | 1       | 250.00    | 230.87    | 0.00           | 230.87    |      |
| 45306   | 01/31/2020 | 424  | JORDAN MERCER            | 1       | 300.00    | 272.70    | 0.00           | 272.70    |      |
| 45307   | 01/31/2020 | 468  | WARREN L. MURRAY         | 1       | 100.00    | 92.35     | 0.00           | 92.35     |      |
| 45308   | 01/31/2020 | 290  | MARY E. SKIFF            | 1       | 3,714.64  | 3,135.47  | 0.00           | 3,135.47  |      |
| 45309   | 01/31/2020 | 149  | MARIAH D. BAKER          | 1       | 550.00    | 499.94    | 0.00           | 499.94    |      |
| 45310   | 01/31/2020 | 311  | LAURA-JEAN BEAL          | 1       | 4,384.61  | 3,782.86  | 3,782.86       | 0.00      |      |
| 45311   | 01/31/2020 | 11   | KELLY S. BEAULIEU        | 1       | 2,344.23  | 1,881.43  | 1,881.43       | 0.00      |      |
| 45312   | 01/31/2020 | 463  | RENE L. BECKER           | 1       | 2,469.23  | 1,771.43  | 1,771.43       | 0.00      |      |
| 45313   | 01/31/2020 | 266  | JULIANNA R. BENNOCH      | 1       | 1,579.50  | 1,355.94  | 1,355.94       | 0.00      |      |
| 45314   | 01/31/2020 | 479  | JAMIE K. BRACY           | 1       | 2,536.53  | 1,986.92  | 1,986.92       | 0.00      |      |
| 45315   | 01/31/2020 | 314  | ANDREW J. CARLSON        | 1       | 1,025.50  | 805.67    | 805.67         | 0.00      |      |
| 45316   | 01/31/2020 | 18   | JANICE P. CARROLL        | 1       | 1,623.07  | 1,212.15  | 1,212.15       | 0.00      |      |
| 45317   | 01/31/2020 | 337  | AMBER G. CHARRON         | 1       | 1,142.51  | 995.16    | 995.16         | 0.00      |      |
| 45318   | 01/31/2020 | 21   | LARRY A. COLE            | 1       | 2,015.57  | 1,640.75  | 1,640.75       | 0.00      |      |
| 45319   | 01/31/2020 | 91   | JUDITH CULLEN            | 1       | 3,806.85  | 2,972.65  | 2,972.65       | 0.00      |      |
| 45320   | 01/31/2020 | 69   | JUDITH CULLEN            | 1       | 1,969.23  | 1,659.36  | 1,659.36       | 0.00      |      |
| 45321   | 01/31/2020 | 308  | EMILY N. DAMON           | 1       | 1,684.12  | 1,374.30  | 1,374.30       | 0.00      |      |
| 45322   | 01/31/2020 | 43   | Gloria A. Delsandro      | 1       | 3,574.00  | 2,785.66  | 2,785.66       | 0.00      |      |
| 45323   | 01/31/2020 | 481  | SARAH R. DUNBAR          | 1       | 1,998.07  | 1,654.23  | 1,654.23       | 0.00      |      |
| 45324   | 01/31/2020 | 52   | ELIZABETH FARRELL        | 1       | 969.41    | 793.74    | 793.74         | 0.00      |      |
| 45325   | 01/31/2020 | 57   | WANDA J. FERNALD         | 1       | 2,392.30  | 1,697.13  | 1,697.13       | 0.00      |      |
| 45326   | 01/31/2020 | 332  | JASON W. FOUNTAINE       | 1       | 1,622.40  | 1,251.74  | 1,251.74       | 0.00      |      |
| 45327   | 01/31/2020 | 329  | MARINA P. FREDERICK      | 1       | 1,467.90  | 1,094.35  | 1,094.35       | 0.00      |      |
| 45328   | 01/31/2020 | 63   | ALEXANDER GARRETT        | 1       | 1,728.84  | 1,383.75  | 1,383.75       | 0.00      |      |
| 45329   | 01/31/2020 | 65   | HEATHER M. GRAVES        | 1       | 2,315.38  | 1,616.44  | 1,616.44       | 0.00      |      |
| 45330   | 01/31/2020 | 331  | GAYLE M. GRAY            | 1       | 2,469.23  | 1,935.35  | 1,935.35       | 0.00      |      |
| 45331   | 01/31/2020 | 483  | RUSSELL W. GRAY          | 1       | 945.57    | 818.44    | 818.44         | 0.00      |      |
| 45332   | 01/31/2020 | 92   | SUSAN H. HANN            | 1       | 300.00    | 277.05    | 277.05         | 0.00      |      |
| 45333   | 01/31/2020 | 477  | ABIGAIL A. HARMON        | 1       | 1,028.56  | 934.97    | 934.97         | 0.00      |      |
| 45334   | 01/31/2020 | 244  | ANGELIQUE E. HODGDON     | 1       | 1,446.00  | 1,133.10  | 1,133.10       | 0.00      |      |
| 45335   | 01/31/2020 | 313  | KRISTIN D. HOLLEY        | 1       | 1,098.63  | 992.58    | 992.58         | 0.00      |      |
| 45336   | 01/31/2020 | 293  | ANDREA W. HOWELL         | 1       | 4,130.65  | 3,550.02  | 3,550.02       | 0.00      |      |
| 45337   | 01/31/2020 | 90   | Amy L. James             | 1       | 2,536.53  | 1,792.54  | 1,792.54       | 0.00      |      |
| 45338   | 01/31/2020 | 312  | REBECCA A. JARVIS        | 1       | 2,228.84  | 1,666.14  | 1,666.14       | 0.00      |      |
| 45339   | 01/31/2020 | 291  | BETHANY G. JOHNSON       | 1       | 1,250.78  | 1,069.76  | 1,069.76       | 0.00      |      |
| 45340   | 01/31/2020 | 335  | PATRICIA A. KELLEY       | 1       | 1,298.75  | 1,006.78  | 1,006.78       | 0.00      |      |
| 45341   | 01/31/2020 | 321  | CYNTHIA A. LAMBERT       | 1       | 2,090.33  | 1,789.61  | 1,789.61       | 0.00      |      |
| 45342   | 01/31/2020 | 292  | MAX E. MASON             | 1       | 3,442.34  | 3,015.34  | 3,015.34       | 0.00      |      |
| 45343   | 01/31/2020 | 461  | TARA MCKERNAN            | 1       | 2,142.46  | 1,705.18  | 1,705.18       | 0.00      |      |
| 45344   | 01/31/2020 | 193  | JANET NORDELUS           | 1       | 1,762.15  | 1,305.65  | 1,305.65       | 0.00      |      |
| 45345   | 01/31/2020 | 237  | HARVEY BRUCE NORWOOD     | 1       | 1,093.27  | 932.08    | 932.08         | 0.00      |      |
| 45346   | 01/31/2020 | 238  | JUSTIN B. NORWOOD        | 1       | 4,623.07  | 3,769.13  | 3,769.13       | 0.00      |      |
| 45347   | 01/31/2020 | 240  | WENDELL L. OPPEWALL      | 1       | 1,337.88  | 831.10    | 831.10         | 0.00      |      |
| 45348   | 01/31/2020 | 301  | JEANNE C. OTT            | 1       | 2,623.07  | 1,873.34  | 1,873.34       | 0.00      |      |
| 45349   | 01/31/2020 | 138  | Terry P. Paulos          | 1       | 520.56    | 384.30    | 384.30         | 0.00      |      |
| 45350   | 01/31/2020 | 275  | AMY Y. PHILBROOK         | 1       | 2,473.80  | 1,918.15  | 1,918.15       | 0.00      |      |
| 45351   | 01/31/2020 | 74   | JOELLE A. RUDDY          | 1       | 2,469.23  | 1,944.35  | 1,944.35       | 0.00      |      |
| 45352   | 01/31/2020 | 120  | LEON E. SARGENT          | 1       | 2,238.40  | 1,628.11  | 1,628.11       | 0.00      |      |
| 45353   | 01/31/2020 | 375  | KAREN L. SHARPE          | 1       | 2,950.00  | 2,076.77  | 2,076.77       | 0.00      |      |
| 45354   | 01/31/2020 | 404  | KATHLEEN C. ST DENIS     | 1       | 2,709.61  | 1,676.10  | 1,676.10       | 0.00      |      |
| 45355   | 01/31/2020 | 459  | KERRY L. TAYLOR          | 1       | 2,461.53  | 1,808.36  | 1,808.36       | 0.00      |      |
|         |            |      | SHANNON L. WESTPHAL      | 1       | 1,892.30  | 1,635.27  | 1,635.27       | 0.00      |      |

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 13978

| Check # | Check Date | Code      | Name                      | Chk Grp | Gross Pay  | Net Pay    | Direct Deposit | Check Amt | Void |  |
|---------|------------|-----------|---------------------------|---------|------------|------------|----------------|-----------|------|--|
| 45356   | 01/31/2020 | 448       | JACQUELINE A. WHEATON     | 1       | 2,353.84   | 1,697.99   |                |           |      |  |
| 45357   | 01/31/2020 | 307       | LAUREN M. WHITE           | 1       | 1,886.81   | 1,668.27   | 1,697.99       | 0.00      |      |  |
| 45358   | 01/31/2020 | 469       | TIFFANY C. YARBROUGH      | 1       | 3,605.92   | 3,236.03   | 1,668.27       | 0.00      |      |  |
| 45359   | 01/31/2020 | AFLAC     | AFLAC                     |         | 127.42     | 127.42     | 3,236.03       | 0.00      |      |  |
| 45360   | 01/31/2020 | BCBS      | ANTHEM BC/BS              |         | 10,824.54  | 10,824.54  | 0.00           | 127.42    |      |  |
| 45361   | 01/31/2020 | HMD       | HORACE MANN COMPANIES     |         | 65.66      | 65.66      | 0.00           | 10,824.54 |      |  |
| 45362   | 01/31/2020 | HM        | HORACE MANN INSURANCE C   |         | 1,050.00   | 1,050.00   | 0.00           | 65.66     |      |  |
| 45363   | 01/31/2020 | MEA       | MAINE EDUCATION ASSOCIA   |         | 1,795.50   | 1,795.50   | 0.00           | 1,050.00  |      |  |
| 45364   | 01/31/2020 | MSRS      | MAINE PERS                |         | 26,637.34  | 26,637.34  | 0.00           | 1,795.50  |      |  |
| 45365   | 01/31/2020 | MET       | METROPOLITAN LIFE INSUR   |         | 2,775.00   | 2,775.00   | 0.00           | 26,637.34 |      |  |
| 45366   | 01/31/2020 | DELTA DEN | NORTHEAST DELTA DENTAL    |         | 1,443.84   | 1,443.84   | 0.00           | 2,775.00  |      |  |
| 45367   | 01/31/2020 | PRIM      | PRIMERICA FINANCIAL SVCS. |         | 555.00     | 555.00     | 0.00           | 1,443.84  |      |  |
| 45368   | 01/31/2020 | FEDHEALTH | TREASURER, STATE OF MAIN  |         | 102.95     | 102.95     | 0.00           | 555.00    |      |  |
|         |            |           |                           |         | 173,914.95 | 150,959.80 | 83,787.52      | 49,608.58 |      |  |

| Check Authorization Summary |                                     |       |           |
|-----------------------------|-------------------------------------|-------|-----------|
| Type                        | Description                         | Count | Amount    |
| Employee                    | Checks                              | 5     | 4,231.33  |
|                             | Voided Checks                       | 0     | 0.00      |
|                             | Direct Deposits (Fully Distributed) | 50    | 83,787.52 |
|                             | ACH Employee Credits                | 50    | 83,787.52 |
|                             | ACH Employee Debits (Voids)         | 0     | 0.00      |
| Deduction                   | Checks                              | 10    | 45,377.25 |
|                             | Voided Checks                       | 0     | 0.00      |
|                             | ACH Vendor Credits                  | 0     | 0.00      |
|                             | ACH VendorDebits (Voids)            | 0     | 0.00      |
| Taxes                       | EFTPS Payment - Debit               | 2     | 17,563.70 |

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 13978

| Check # | Check Date | Code | Name | Chk Grp | Gross Pay | Net Pay | Direct Deposit | Check Amt | Void |
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|
|---------|------------|------|------|---------|-----------|---------|----------------|-----------|------|

WARRANT # 16

DATE: JAN 31 2020

*Kevin Edward Gussie, Ed.D.*  
SUPERINTENDENT

FINANCE OFFICER \_\_\_\_\_

FINANCE OFFICER \_\_\_\_\_

FINANCE OFFICER \_\_\_\_\_

FINANCE OFFICER \_\_\_\_\_

FINANCE OFFICER \_\_\_\_\_

FINANCE OFFICER \_\_\_\_\_

FINANCE OFFICER \_\_\_\_\_