



Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
TUESDAY, February 18, 2020
Location: Meeting Room, Town Hall, Northeast Harbor

- I. Call to order at 6:30 p.m.**
- II. Minutes**
None presented
- III. Appointments/Recognitions/Resignations**
None presented
- IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. Department Reports: Treasurer Permanent Trust – 2nd Quarter FY 2020 and Investment Trust – 2nd Quarter*
- V. Selectmen's Reports**
- VI. Unfinished Business**
None presented
- VII. New Business**
 - A. Service Groups/3rd Party Budget 2020-2021 Requests*
 - B. DRAFT Warrant Review*
 - C. Mount Desert Regional High School Scholarship & Stipend Recommendations*
 - D. Department of Education Audit Report Extension*
- VIII. Other Business**
 - A. Such other business as may be legally conducted*
- IX. Treasurer's Warrants**
 - A. Approve & Sign Treasurer's Warrant AP2047 in the amount of \$383,296.59*
 - B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2045, AP2046, and PR2017 in the amounts of \$1,998.49, \$30,134.73, and \$103,815.81, respectively*
 - C. Acknowledge Treasurer's School Board AP/Payroll Warrants 09 and 17 in the amounts of \$145,287.61 and \$83,228.02, respectively*
- X. Adjournment**

The next scheduled meeting is at 4:00 p.m., Monday, February 24, 2020 in the Meeting Room, Town Hall, Northeast Harbor

CONSENT AGENDA



Town of Mount Desert

Treasurer's Office

MEMORANDUM

TO: Board of Selectmen

FROM: Kathryn A Mahar

SUBJECT: Permanent Trust~
2nd Quarter FY2020

DATE: December 31, 2019

Attached is Mount Desert's December 2019 Permanent Trust Report and a copy of the Year-to-Date Reconciliation for that Trust.

The value of the Trust as of June 30, 2019 was \$25,132.15, of which \$4,241.60 were Cemetery Funds and \$25,107.44 were Scholarship Funds with accounts payable due to the General Fund checking of 0.00 and to the Cemeteries of \$24.71.

The value of the Trust as of December 31, 2019 was \$25,471.46, of which \$4,244.06 were Cemetery Funds and \$21,147.60 were Scholarship Funds with accounts payable due to the General Fund checking of \$0.00 and to the Cemeteries of \$70.98

Dividends for the prior year Quarter 4, current year Quarter 1-Quarter 3 and cemetery costs of are paid to the Cemetery Associations in the fourth quarter of the current Fiscal Year.

Account Number:

Date: DECEMBER 31, 2019

Review of Assets



Bar Harbor | Ellsworth | Hampden
877-475-5399 | BarHarbor.Bank

Shares of Par Value	Unit Market	Investment Cost Basis	Market Value	Total	Est. Annual Income	Current Yield
CASH						
		0.00	0.00	0.00		
		0.00	0.00	0.00		
		0.00	0.00	0.00		
CASH EQUIVALENTS						
MISC CASH EQUIV-TAXABLE						
1,001.4200	1.000	1,001.42	1,001.42	1,001.42	17	1.69
1,224.6600	1.000	1,224.66	1,224.66	1,224.66	21	1.69
		2,226.08	2,226.08	2,226.08	38	1.69
		2,226.08	2,226.08	2,226.08	38	1.69
FIXED INCOME SECURITIES						
MUTUAL FUNDS TAXABLE FIXED						
MATURITY (0 - 5 YRS)						
975.9180	10.630	10,691.58	10,374.01	10,374.01	379	3.65
388.0110	11.050	4,187.64	4,287.52	4,287.52	118	2.74
165.8870	25.830	4,313.90	4,293.16	4,293.16	99	2.30
399.8780	10.730	4,256.50	4,290.69	4,290.69	126	2.93
		23,449.52	23,245.38	23,245.38	722	3.10
		23,449.52	23,245.38	23,245.38	722	3.10



For the Account of: TOWN OF MT DESERT CEMETERY U/A DTD 6/5/86



Bar Harbor | Ellsworth | Hampden
877-475-5399 | BarHarbor.Bank

Account Number:
Date: DECEMBER 31, 2019

Review of Assets

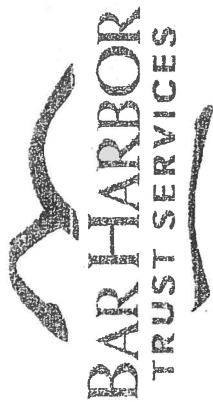
Shares or Par Value	Unit Market	Investment Cost Basis	Total Market Value	Est. Annual Income	Current Yield
		25,675.70	25,471.46	760	2.98
GRAND TOTAL					



Account Number: .

Date: From OCTOBER 1, 2019 through DECEMBER 31, 2019

Summary Statement of Transactions



Bar Harbor | Ellsworth | Hampden
877-475-5399 | BarHarbor.Bank

	Income Cash	Principal Cash	Investment Cost Basis
BEGINNING BALANCES	0.00	0.00	25,502.27
RECEIPTS			
INTEREST	9.22		
ORDINARY DIVIDENDS	207.31		
PROCEEDS FROM THE SALE OF ASSETS	44.61	318.00	-361.10
TOTAL RECEIPTS	261.14	318.00	-361.10
DISBURSEMENTS			
FIDUCIARY FEES	-44.61		
PURCHASES OF ASSETS	-216.53	-318.00	534.53
TOTAL DISBURSEMENTS	-261.14	-318.00	534.53
ENDING BALANCES	0.00	0.00	25,675.70



For the Account of: TOWN OF MT DESERT CEMETERY U/A DTD 6/5/86

Account Number:

Date: From OCTOBER 1, 2019 through DECEMBER 31, 2019



Bar Harbor | Ellsworth | Hampden
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Statement of Transactions

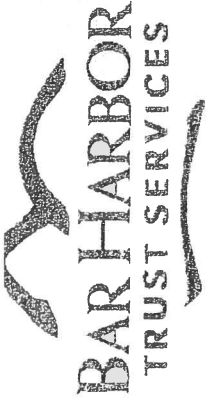
Date		Income Cash	Principal Cash	Investment Cost Basis
	INTEREST			
10/01/2019	INTEREST RECEIVED BAR HARBOR BANK & TRUST INST MONEY MKT INC	1.45		
10/01/2019	INTEREST RECEIVED BAR HARBOR BANK & TRUST INST MONEY MARKET	1.66		
11/01/2019	INTEREST RECEIVED BAR HARBOR BANK & TRUST INST MONEY MARKET	1.65		
11/01/2019	INTEREST RECEIVED BAR HARBOR BANK & TRUST INST MONEY MKT INC	1.57		
12/02/2019	INTEREST RECEIVED BAR HARBOR BANK & TRUST INST MONEY MARKET	1.45		
12/02/2019	INTEREST RECEIVED BAR HARBOR BANK & TRUST INST MONEY MKT INC	1.44		
	TOTAL INTEREST	9.22	0.00	0.00
	ORDINARY DIVIDENDS			
10/01/2019	DIVIDEND RECEIVED VANGUARD S/T INVESTMENT GRADE ADMIRAL	10.03		
10/01/2019	DIVIDEND RECEIVED VANGUARD TOTAL BOND MARKET INDEX FD ADMIRAL SHS	9.70		
10/02/2019	DIVIDEND ON 982.572 SHARES @ 0.03215 DOUBLELINE TOTAL RETURN BOND FUND	31.59		
11/04/2019	DIVIDEND RECEIVED VANGUARD TOTAL BOND MARKET INDEX FD ADMIRAL SHS	9.91		



Account Number:

Date: From OCTOBER 1, 2019 through DECEMBER 31, 2019

Statement of Transactions



Bar Harbor | Ellsworth | Hampden
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Date		Income Cash	Principal Cash	Investment Cost Basis
11/04/2019	DIVIDEND RECEIVED VANGUARD S/F INVESTMENT GRADE ADMIRAL	10.23		
11/04/2019	DIVIDEND ON 982.572 SHARES @ 0.033025 DOUBLELINE TOTAL RETURN BOND FUND	32.45		
12/03/2019	DIVIDEND RECEIVED VANGUARD TOTAL BOND MARKET INDEX FD ADMIRAL SHS	9.62		
12/03/2019	DIVIDEND RECEIVED VANGUARD S/F INVESTMENT GRADE ADMIRAL	10.24		
12/04/2019	DIVIDEND ON 982.572 SHARES @ 0.032625 DOUBLELINE TOTAL RETURN BOND FUND	32.06		
12/23/2019	DIVIDEND ON 169.019 SHARES @ 0.3046 VANGUARD INFLATION PROTECTED SECURITIES ADMIRAL	51.48		
	TOTAL ORDINARY DIVIDENDS	207.31	0.00	0.00
	PROCEEDS FROM THE SALE OF ASSETS			
10/10/2019	REDEEM BAR HARBOR BANK & TRUST INST MONEY MKT INC	14.86		-14.86
11/12/2019	REDEEM BAR HARBOR BANK & TRUST INST MONEY MKT INC	14.88		-14.88
12/10/2019	REDEEM BAR HARBOR BANK & TRUST INST MONEY MKT INC	14.87		-14.87
12/26/2019	SOLD 6.654 @ 10.67 ON 12/24/2019 DOUBLELINE TOTAL RETURN BOND FUND		71.00	-72.90
12/26/2019	SOLD 15.023 @ 11.05 ON 12/24/2019 VANGUARD TOTAL BOND MARKET INDEX FD ADMIRAL SHS		166.00	-162.14



For the Account of: TOWN OF MT DESERT CEMETERY U/A DTD 6/5/86



Bar Harbor | Ellsworth | Hampden
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Account Number:
Date: From OCTOBER 1, 2019 through DECEMBER 31, 2019

Statement of Transactions

Date		Income Cash	Principal Cash	Investment Cost Basis
12/26/2019	SOLD 3.132 @25.86 ON 12/24/2019 VANGUARD INFLATION PROTECTED SECURITIES ADMIRAL		31.00	-31.45
	TOTAL PROCEEDS FROM THE SALE OF ASSETS	44.61	318.00	-361.10
	FIDUCIARY FEES			
10/10/2019	TRUST SERVICES FEE FOR MONTH ENDED 09/30/19	-14.86		
11/12/2019	TRUST SERVICES FEE FOR MONTH ENDED 10/31/19	-14.88		
12/10/2019	TRUST SERVICES FEE FOR MONTH ENDED 11/30/19	-14.87		
	TOTAL FIDUCIARY FEES	-44.61	0.00	0.00
	PURCHASES OF ASSETS			
10/03/2019	PURCHASE BAR HARBOR BANK & TRUST INST MONEY MKT INC	-54.43		54.43
11/01/2019	PURCHASE BAR HARBOR BANK & TRUST INST MONEY MKT INC	-3.22		3.22
11/04/2019	PURCHASE BAR HARBOR BANK & TRUST INST MONEY MKT INC	-20.14		20.14
11/05/2019	PURCHASE BAR HARBOR BANK & TRUST INST MONEY MKT INC	-32.45		32.45
12/03/2019	PURCHASE BAR HARBOR BANK & TRUST INST MONEY MKT INC	-2.89		2.89
12/04/2019	PURCHASE BAR HARBOR BANK & TRUST INST MONEY MKT INC	-51.92		51.92

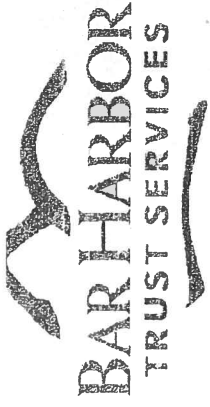


For the Account of: TOWN OF MT DESERT CEMETERY U/A DTD 6/5/95

Account Number:

Date: From OCTOBER 1, 2019 through DECEMBER 31, 2019

Statement of Transactions

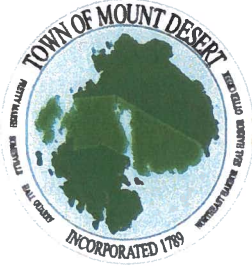


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Date		Income Cash	Principal Cash	Investment Cost Basis
12/24/2019	PURCHASE BAR HARBOR BANK & TRUST INST MONEY MKT INC	-51.48		51.48
12/26/2019	PUR 0.933 @ 10.72 ON 12/24/2019 VANGUARD S/I INVESTMENT GRADE ADMIRAL		-10.00	10.00
12/26/2019	PURCHASE BAR HARBOR BANK & TRUST INST MONEY MARKET		-308.00	308.00
	TOTAL PURCHASES OF ASSETS	-216.53	-318.00	534.53



Town of Mount Desert Trust Fund Income/Expenditures Fiscal Year Ending 6/30/20	Quarter Ended 12-31-2019										Date								
	Principal Balance					Total Prin & Inc					Income/ (Decrease) in Fair Value		Expenditures		Principal Balance		Total Prin & Inc		
	Beginning of Period					Total End Principal & Begin Income (For % allocation)					% of Total		Income		End of Period Income Balance		Total		
	Principal Balance	Income Balance	Total Prin & Inc	% of Principal Total	Increase/ (Decrease) in Fair Value	Principal Total	Total End Principal & Begin Income (For % allocation)	% of Total	Income	Expenditures	Principal Balance	Income Balance	Total	Principal Balance	Income Balance	Total			
Cemetery Funds:																			
Pray	138.02	0.00	138.02	0.6356%	(1.12)	136.90	0.5427%	0.93	(0.93)	136.90	0.00	136.90			136.90			136.90	
Sargent	138.02	0.00	138.02	0.6356%	(1.12)	136.90	0.5427%	0.93	(0.93)	136.90	0.00	136.90			136.90			136.90	
C. Smallidge	2,760.60	0.00	2,760.60	12.7126%	(22.50)	2,738.10	10.8446%	18.64	(18.64)	2,738.09	0.00	2,738.09			2,738.09			2,738.09	
WS Smallidge	552.13	0.00	552.13	2.5426%	(4.50)	547.63	2.1690%	3.73	(3.73)	547.63	0.00	547.63			547.63			547.63	
Henry Stanley	690.15	0.00	690.15	3.1782%	(5.62)	684.53	2.7112%	4.66	(4.66)	684.53	0.00	684.53			684.53			684.53	
SUB-TOTAL	4,278.92	0.00	4,278.92	19.7045%	(34.86)	4,244.07	16.8091%	28.89	(28.89)	4,244.06	0.00	4,244.06			4,244.06			4,244.06	
Horace Reynolds	13,203.64	1,057.85	14,261.49	60.8031%	(107.38)	14,153.91	56.0582%	96.38	0.00	13,096.06	1,154.23	14,250.29			14,250.29			14,250.29	
Frank Stanley	4,232.86	2,652.29	6,885.15	19.4924%	(34.49)	6,850.65	27.1328%	46.65	0.00	4,198.37	2,698.94	6,897.31			6,897.31			6,897.31	
SUB-TOTAL	17,436.50	3,710.14	21,146.64	80.30%	(142.07)	21,004.56	83.1909%	143.03	0.00	17,294.43	3,853.17	21,147.60			21,147.60			21,147.60	
TOTAL TRUST FUNDS	21,715.42	3,710.14	25,425.56	100.0000%	(176.93)	25,248.63	100.0000%	171.92	(28.89)	21,538.49	3,853.17	25,391.66			25,391.66			25,391.66	
Reconciliation to Prior Investment Report: Payable to Gen Fund 0.00 Payable to Trusts 50.91																			
Prior Report Balance 25,476.47 Page 1																			
Reconciliation to Current Investment Report: Payable to Gen Fund 0.00 Payable to Trusts 79.80 Investment Report Balance 25,471.46 page 1																			
Pray	Interest Since Last Pay Out	0.00	Prior Bal <PO>																
Sargent		0.93	Current Due Com Assoc	1.65															
C. Smallidge		0.93		2.58															
WS Smallidge		18.64		32.82															
Henry Stanley		3.73		6.57															
SUB-TOTAL		28.89		50.91				(0.00)	rounding										



Town of Mount Desert

Treasurer's Office

MEMORANDUM

TO: Board of Selectmen FROM: Kathryn A Mahar

SUBJECT: Investment Trust ~Fiscal Year DATE: December 31, 2019
YTD as of December 31, 2019

Attached is Mount Desert's October ~ December 2019 Investment Summary, a copy of the Year-to-Date Reconciliation for that Trust and the General Account Summary for the Reserve Funds.

The value of the Trust as of June 30, 2019 was \$7,105,711.69 of which \$1,874,357.20 was General Fund monies and \$5,231,354.49 was held in Designated Reserve Accounts (\$4,522,539.05 General Fund and \$708,815.44 Marina Funds) with an accounts payable of \$597.99 to the General Fund Checking.

During the first six months of Fiscal Year 2019-2020, the value of the Trust Account was increased by \$657,814.00 in appropriations; \$26,429.69 in investment earnings; \$82,743.35 in reserve earnings and \$278,413.27 in unrealized Capital Gains and decreased by capital expenditures of \$308,190.13 and unrealized Capital Losses of 0.00, accounts payable \$0.00 and Capital Gains transfer of \$0.00.

The value of the Trust as of December 31, 2019 was \$8,151,122.00 of which \$1,900,786.96 was General Fund monies and \$6,250,325.09 was held in Designated Reserve Accounts (\$5,445,778.34 General Fund and \$804,546.75 Marina Funds) with an accounts payable of \$303,572.16 due to the General Fund Checking.



ACCOUNT NUMBER: 40391002643
STATEMENT PERIOD: OCTOBER 01, 2019 THROUGH DECEMBER 31, 2019

FIRST NATIONAL WEALTH MANAGEMENT
P O BOX 940
DAMARISCOTTA, ME 04543

TOWN OF MOUNT DESERT
ATTN: KATHRYN MAHAR, TREASURER
21 SEA STREET
PO BOX 248
NORTHEAST HARBOR, ME 04662

ACCOUNT NAME: TOWN OF MOUNT DESERT




ADMINISTRATIVE OFFICER: AMANDA HORTON
207-288-5931
AMANDA.HORTON@THEFIRST.COM

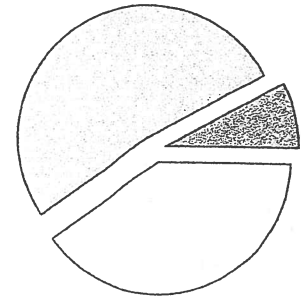
INVESTMENT OFFICER: MATT WEAVER
866-563-1900
MATTHEW.WEAVER@THEFIRST.COM

ACCOUNT NUMBER: 40391002643

STATEMENT PERIOD: OCTOBER 01, 2019 THROUGH DECEMBER 31, 2019

PORTFOLIO SUMMARY

	TAX COST	MARKET VALUE	PERCENT
 CASH AND EQUIVALENTS	645,296.84	645,296.84	7.9%
 EQUITIES	3,374,001.84	4,235,923.18	52.0%
 FIXED INCOME	3,259,722.53	3,269,891.94	40.1%
TOTAL ASSETS	7,279,021.21	8,151,111.96	100.0%
ACCRUED INCOME OTHER	9,978.21	9,978.21	
TOTAL ACCRUED INCOME	9,978.21	9,978.21	
TOTAL ASSETS & ACCRUALS	7,288,999.42	8,161,090.17	
BEGINNING MARKET VALUE	7,810,927.59		
ENDING MARKET VALUE	8,161,090.17		



ACTIVITY SUMMARY

	THIS PERIOD	YEAR TO DATE	REALIZED CAPITAL GAINS / LOSSES	
			THIS PERIOD	YEAR TO DATE
BEGINNING MARKET VALUE	7,787,725.33	7,164,582.56		
DIVIDENDS AND INTEREST	85,662.62	211,431.05		
OTHER RECEIPTS	0.00	657,814.00		
DISBURSEMENTS	0.00	742,482.49		
FEES	7,859.38	30,654.80		
NET CASH SALES/PURCHASES	77,803.24	96,107.76		
CHANGE IN MARKET VALUE	363,386.63	986,529.40		
ENDING MARKET VALUE	8,151,111.96	8,151,111.96		
			LONG TERM	
			SHORT TERM	
			TOTAL GAINS / LOSSES	7,296.61
				310,974.38

ACCOUNT NUMBER: 40391002643

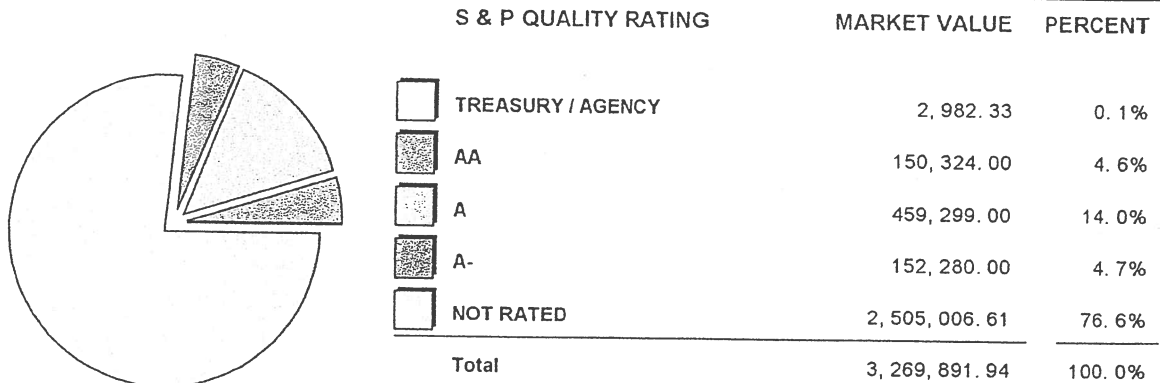
STATEMENT PERIOD: OCTOBER 01, 2019 THROUGH DECEMBER 31, 2019

PORTFOLIO DETAIL

DESCRIPTION	MARKET VALUE/ PRICE	TAX COST/ UNREALIZED GAIN/LOSS	EST ANNUAL INCOME/ ACCRUED INC	CURRENT YIELD
CASH AND EQUIVALENTS				
FNWM MONEY MARKET	645,296.84 1.00	645,296.84 0.00	10,324.75 860.40	1.60
TOTAL CASH AND EQUIVALENTS	645,296.84	645,296.84 0.00	10,324.75 860.40	1.60

DESCRIPTION	TICKER	SHARES	MARKET VALUE/ PRICE	TAX COST/ UNREALIZED GAIN/LOSS	EST ANNUAL INCOME/ ACCRUED INC	CURRENT YIELD
EQUITIES						
VANGUARD S&P MID-CAP 400 ETF	IVOO	4,900.000	680,806.00 138.94	640,380.51 40,425.49	10,143.00	1.49
VANGUARD FTSE DEVELOPED MARKETS ETF	VEA	20,000.000	881,200.00 44.06	745,299.00 135,901.00	26,800.00	3.04
VANGUARD GLOBAL MINIMUM VOLATILITY ADM SHS	VMNVX	9,505.510	276,325.18 29.07	266,822.76 9,502.42	7,718.47	2.79
VANGUARD FTSE EMERGING MARKETS ETF	VWO	7,000.000	311,290.00 44.47	249,827.15 61,462.85	10,066.00	3.23
VANGUARD RUSSELL 2000 ETF	VTWO	3,450.000	459,402.00 133.16	433,746.42 25,655.58	6,247.95	1.36
VANGUARD S&P 500 ETF	VOO	5,500.000	1,626,900.00 295.80	1,037,926.00 538,974.00	30,640.50	1.88
TOTAL EQUITIES			4,235,923.18	3,374,001.84 861,921.34	91,615.92 0.00	2.16

BOND QUALITY SUMMARY



ACCOUNT NUMBER: 40391002643

STATEMENT PERIOD: OCTOBER 01, 2019 THROUGH DECEMBER 31, 2019

PORTFOLIO DETAIL (CONTINUED)

DESCRIPTION	RATING	PAR VALUE	MARKET VALUE/ PRICE	TAX COST/ UNREALIZED GAIN/LOSS	EST ANNUAL INCOME/ ACCRUED INC	CURRENT YIELD
FIXED INCOME						
ALLY BANK MIDVALE UT MIDVALE UTAH CD DTD 10/23/2018 3% 11/02/2020		100,000.000	101,120.00 101.12	100,000.00 1,120.00	3,000.00 502.75	2.97
AMERICAN EXPRESS FED SVGS BK INSTL CD DTD 05/15/2017 2.25% 05/24/2021		133,000.000	133,934.99 100.70	130,093.67 3,841.32	2,992.50 312.40	2.23
AMERICAN EXPRESS CENTURION CD DTD 10/07/2015 2.35% 10/07/2020		50,000.000	50,267.50 100.54	49,900.00 367.50	1,175.00 276.09	2.34
BANK OF NEW YORK MELLON CORP DTD 08/09/2016 2.2% 08/16/2023-2023	A	100,000.000	101,023.00 101.02	98,509.72 2,513.28	2,200.00 825.00	2.18
CAPITAL ONE NA VA CD DTD 05/30/2017 2.4% 06/07/2022		100,000.000	100,969.00 100.97	100,000.00 969.00	2,400.00 163.93	2.38
CHEVRON CORP SR NOTE DTD 06/24/2013 2.427% 06/24/2020-2020	AA	150,000.000	150,324.00 100.22	150,051.13 272.87	3,640.50 70.79	2.42
CONOCOPHILLIPS CO SENIOR GLOBAL NOTE DTD 11/12/2014 3.35% 11/15/2024-2024	A	100,000.000	105,821.00 105.82	100,117.44 5,703.56	3,350.00 428.06	3.17
DISCOVER BANK CD DTD 08/06/2018 3.15% 08/08/2022		65,000.000	68,292.18 103.47	65,510.28 2,781.90	2,079.00 824.82	3.04
DODGE & COX INCOME FUND		28,761.754	403,527.41 14.03	403,553.47 26.06-	12,281.27	3.04
FHLB DTD 02/26/2016 1.69% 02/26/2021-2016	AA+	3,000.000	2,982.33 99.41	3,000.00 17.67-	50.70 17.60	1.70
JPMORGAN SR NT DTD 03/01/2016 2.55% 03/01/2021-2021	A-	50,000.000	50,387.00 100.77	50,439.06 52.06-	1,275.00 425.00	2.53
JP MORGAN CHASE & CO SR NOTE DTD 12/01/2016 2.972% 01/15/2023-2022	A-	100,000.000	101,893.00 101.89	101,000.77 892.23	2,972.00 1,370.42	2.92
MORGAN STANLEY BANK NA CD DTD 10/30/2018 2.8% 05/08/2020		50,000.000	50,202.00 100.40	50,000.00 202.00	1,400.00 207.69	2.79
MORGAN STANLEY BANK NA UTAH CD DTD 07/17/2018 2.75% 07/27/2020		50,000.000	50,311.50 100.62	50,000.00 311.50	1,375.00 594.09	2.73
NATIONAL RURAL UTILITIES COOP FIN SENIOR NOTE 2.1% 08/15/2021	A	100,000.000	99,398.00 99.40	100,000.00 602.00-	2,100.00 93.33	2.11
PRAXAIR INC SR GLBL NT DTD 09/06/2011 3% 09/01/2021	A	150,000.000	153,057.00 102.04	149,025.00 4,032.00	4,500.00 1,500.00	2.94
TEMPLETON GLOBAL BOND ADV FUND		21,635.556	230,851.38 10.67	250,893.96 20,042.58-	14,798.72	6.41
UBS BANK USA SALT LAKE CITY UT CD DTD 10/23/2019 1.8% 07/23/2020		50,000.000	50,040.50 100.08	50,000.00 40.50	900.00 22.13	1.80

ACCOUNT NUMBER: 40391002643

STATEMENT PERIOD: OCTOBER 01, 2019 THROUGH DECEMBER 31, 2019

PORTFOLIO DETAIL (CONTINUED)

DESCRIPTION	RATING	PAR VALUE	MARKET VALUE/ PRICE	TAX COST/ UNREALIZED GAIN/LOSS	EST ANNUAL INCOME/ ACCRUED INC	CURRENT YIELD
FIXED INCOME						
VANGUARD INTERM TERM BOND INDEX ADM		17,873.101	211,081.32 11.81	200,000.00 11,081.32	5,701.52 475.13	2.70
VANGUARD SHORT TERM INFLATION PROTECTED SECURITIES INDEX ADMIRAL		14,109.916	348,373.83 24.69	350,000.00 1,626.17-	6,758.65	1.94
VANGUARD SHORT-TERM INVESTMENT ADMIRAL FUND		37,187.707	399,024.10 10.73	396,903.71 2,120.39	11,676.94 973.08	2.93
VANGUARD TOTAL INTL BD IDX ADMIRAL		8,463.817	191,451.54 22.62	200,000.00 8,548.46-	6,466.36	3.38
WELLS FARGO BANK NATL ASSN CD DTD 03/28/2018 2.9% 03/28/2023		112,000.000	115,559.36 103.18	110,724.32 4,835.04	3,248.00 35.50	2.81
TOTAL FIXED INCOME			3,269,891.94	3,259,722.53 10,169.41	96,341.16 9,117.81	2.95
TOTAL ASSETS			8,151,111.96	7,279,021.21 872,090.75	198,281.83 9,978.21	2.43
TOTAL ACCRUED INC			9,978.21	9,978.21		
GRAND TOTAL ASSETS			8,161,090.17	7,288,999.42 872,090.75	198,281.83 9,978.21	2.43

TRANSACTION DETAIL

DATE	QUANTITY	DESCRIPTION	TRANSACTION TYPE	CASH	COST BASIS
10/01/19		BEGINNING BALANCE		0.00	7,201,484.55
10/01/19		DIVIDENDS			
		922908363			
10/01/19		DIVIDEND ON 5,500 SHS VANGUARD S&P 500 ETF AT 1.3014 PER SHARE PAYABLE 10/01/2019 EX DATE 09/26/2019	DIVIDEND	7,157.70	
		92206C664			
10/01/19		DIVIDEND ON 3,450 SHS VANGUARD RUSSELL 2000 ETF AT .5052 PER SHARE PAYABLE 10/01/2019 EX DATE 09/26/2019	DIVIDEND	1,742.94	
		921932885			
10/01/19		DIVIDEND ON 4,900 SHS VANGUARD S&P MID-CAP 400 ETF AT .5744 PER SHARE PAYABLE 10/01/2019 EX DATE 09/26/2019	DIVIDEND	2,814.56	
		MM0000099			
10/01/19		DIVIDEND ON FNWM MONEY MARKET PAYABLE 09/30/2019 EFFECTIVE 09/30/2019	DIVIDEND	926.11	
		922031836			
10/01/19		DIVIDEND ON VANGUARD SHORT-TERM INVESTMENT ADMIRAL FUND PAYABLE 09/30/2019 EFFECTIVE 09/30/2019	DIVIDEND	763.96	
		921937801			
10/01/19		DIVIDEND ON VANGUARD INTERM TERM BOND INDEX ADM PAYABLE 09/30/2019 EFFECTIVE 09/30/2019	DIVIDEND	468.43	
		92203J308			
10/01/19		DIVIDEND ON 8,463.817 SHS VANGUARD TOTAL INTL BD IDX ADMIRAL AT .0199 PER SHARE PAYABLE 09/30/2019 EX DATE 09/30/2019 EFFECTIVE 09/30/2019	DIVIDEND	168.43	
		880208400			
10/16/19		DIVIDEND ON 21,635.556 SHS TEMPLETON GLOBAL BOND ADV FUND AT .0444 PER SHARE PAYABLE 10/16/2019 EX DATE 10/15/2019	DIVIDEND	960.62	
		MM0000099			
11/01/19		DIVIDEND ON FNWM MONEY MARKET PAYABLE 10/31/2019 EFFECTIVE 10/31/2019	DIVIDEND	775.73	
		921937801			
11/01/19		DIVIDEND ON VANGUARD INTERM TERM BOND INDEX ADM PAYABLE 10/31/2019 EFFECTIVE 10/31/2019	DIVIDEND	480.48	
		922031836			
11/01/19		DIVIDEND ON VANGUARD SHORT-TERM INVESTMENT ADMIRAL FUND PAYABLE 10/31/2019 EFFECTIVE 10/31/2019	DIVIDEND	953.75	
		92203J308			
11/01/19		DIVIDEND ON 8,463.817 SHS VANGUARD TOTAL INTL BD IDX ADMIRAL AT .0198 PER SHARE PAYABLE 10/31/2019 EX DATE 10/30/2019 EFFECTIVE 10/31/2019	DIVIDEND	167.58	
		880208400			
11/18/19		DIVIDEND ON 21,635.556 SHS TEMPLETON GLOBAL BOND ADV FUND AT .046 PER SHARE PAYABLE 11/19/2019 EX DATE 11/15/2019	DIVIDEND	995.24	

ACCOUNT NUMBER: 40391002643

STATEMENT PERIOD: OCTOBER 01, 2019 THROUGH DECEMBER 31, 2019

TRANSACTION DETAIL (CONTINUED)

DATE	QUANTITY	DESCRIPTION	TRANSACTION TYPE	CASH	COST BASIS
12/02/19		MM0000099 DIVIDEND ON FNWM MONEY MARKET PAYABLE 11/30/2019 EFFECTIVE 11/30/2019	DIVIDEND	621.30	
12/02/19		921937801 DIVIDEND ON VANGUARD INTERM TERM BOND INDEX ADM PAYABLE 11/30/2019 EFFECTIVE 11/30/2019	DIVIDEND	461.95	
12/02/19		922031836 DIVIDEND ON VANGUARD SHORT-TERM INVESTMENT ADMIRAL FUND PAYABLE 11/30/2019 EFFECTIVE 11/30/2019	DIVIDEND	954.90	
12/02/19		92203J308 DIVIDEND ON 8,463.817 SHS VANGUARD TOTAL INTL BD IDX ADMIRAL AT .0194 PER SHARE PAYABLE 12/02/2019 EX DATE 11/29/2019	DIVIDEND	164.20	
12/17/19		880208400 DIVIDEND ON 21,635.556 SHS TEMPLETON GLOBAL BOND ADV FUND AT .1037 PER SHARE PAYABLE 12/18/2019 EX DATE 12/16/2019	DIVIDEND	2,243.61	
12/18/19		921946869 DIVIDEND ON 9,334.339 SHS VANGUARD GLOBAL MINIMUM VOLATILITY ADM SHS AT .812 PER SHARE PAYABLE 12/18/2019 EX DATE 12/17/2019	DIVIDEND	7,579.48	
12/18/19		921946869 LONG TERM CAPITAL GAINS DIVIDEND ON 9,334.339 SHS VANGUARD GLOBAL MINIMUM VOLATILITY ADM SHS AT .5305 PER SHARE PAYABLE 12/18/2019 EX DATE 12/17/2019	DIVIDEND	4,951.87	
12/19/19		92206C664 DIVIDEND ON 3,450 SHS VANGUARD RUSSELL 2000 ETF AT .668 PER SHARE PAYABLE 12/19/2019 EX DATE 12/16/2019	DIVIDEND	2,304.60	
12/19/19		921932885 DIVIDEND ON 4,900 SHS VANGUARD S&P MID-CAP 400 ETF AT .7114 PER SHARE PAYABLE 12/19/2019 EX DATE 12/16/2019	DIVIDEND	3,485.86	
12/20/19		256210105 LONG TERM CAPITAL GAINS DIVIDEND ON 28,594.392 SHS DODGE & COX INCOME FUND AT .047 PER SHARE PAYABLE 12/20/2019 EX DATE 12/19/2019	DIVIDEND	1,343.94	
12/20/19		256210105 SHORT TERM CAPITAL GAINS DIVIDEND ON 28,594.392 SHS DODGE & COX INCOME FUND AT .035 PER SHARE PAYABLE 12/20/2019 EX DATE 12/19/2019	DIVIDEND	1,000.80	
12/20/19		256210105 DIVIDEND ON 28,594.392 SHS DODGE & COX INCOME FUND AT .097 PER SHARE PAYABLE 12/20/2019 EX DATE 12/19/2019	DIVIDEND	2,773.66	

TRANSACTION DETAIL (CONTINUED)

DATE	QUANTITY	DESCRIPTION	TRANSACTION TYPE	CASH	COST BASIS
12/23/19		922020706 DIVIDEND ON 14,109.916 SHS VANGUARD SHORT TERM INFLATION PROTECTED SECURITIES INDEX ADMIRAL AT .1757 PER SHARE PAYABLE 12/23/2019 EX DATE 12/20/2019	DIVIDEND	2,479.11	
12/23/19		92203J308 DIVIDEND ON 8,463.817 SHS VANGUARD TOTAL INTL BD IDX ADMIRAL AT .541 PER SHARE PAYABLE 12/23/2019 EX DATE 12/20/2019	DIVIDEND	4,578.92	
12/27/19		921943858 DIVIDEND ON 20,000 SHS VANGUARD FTSE DEVELOPED MARKETS ETF AT .4399 PER SHARE PAYABLE 12/27/2019 EX DATE 12/23/2019	DIVIDEND	8,798.00	
12/27/19		922042858 DIVIDEND ON 7,000 SHS VANGUARD FTSE EMERGING MARKETS ETF AT .5591 PER SHARE PAYABLE 12/27/2019 EX DATE 12/23/2019	DIVIDEND	3,913.70	
12/27/19		922908363 DIVIDEND ON 5,500 SHS VANGUARD S&P 500 ETF AT 1.4285 PER SHARE PAYABLE 12/27/2019 EX DATE 12/23/2019	DIVIDEND	7,856.75	
TOTAL DIVIDENDS				73,888.18	0.00
INTEREST					
10/07/19		02587DC89 INTEREST ON 50,000 UNITS AMERICAN EXPRESS CENTURION CD DTD 10/07/2015 2.35% 10/07/2020 PAYABLE 10/07/2019	INTEREST RCVD	589.10	
10/15/19		63743FE93 INTEREST ON 100,000 UNITS NATIONAL RURAL UTILITIES COOP FIN SENIOR NOTE 2.1% 08/15/2021 PAYABLE 10/15/2019	INTEREST RCVD	175.00	
10/28/19		949763PM2 INTEREST ON 112,000 UNITS WELLS FARGO BANK NATL ASSN CD DTD 03/28/2018 2.9% 03/28/2023 PAYABLE 10/28/2019	INTEREST RCVD	266.96	
11/01/19		02007GFU2 INTEREST ON 100,000 UNITS ALLY BANK MIDVALE UT MIDVALE UTAH CD DTD 10/23/2018 3% 11/02/2020 PAYABLE 11/01/2019	INTEREST RCVD	1,512.33	
11/08/19		61690UBA7 INTEREST ON 50,000 UNITS MORGAN STANLEY BANK NA CD DTD 10/30/2018 2.8% 05/08/2020 PAYABLE 11/08/2019	INTEREST RCVD	705.75	
11/15/19		20826FAD8 INTEREST ON 100,000 UNITS CONOCOPHILLIPS CO SENIOR GLOBAL NOTE DTD 11/12/2014 3.35% 11/15/2024-2024 PAYABLE 11/15/2019	INTEREST RCVD	1,675.00	

TRANSACTION DETAIL (CONTINUED)

DATE	QUANTITY	DESCRIPTION	TRANSACTION TYPE	CASH	COST BASIS
11/15/19		63743FE93 INTEREST ON 100,000 UNITS NATIONAL RURAL UTILITIES COOP FIN SENIOR NOTE 2.1% 08/15/2021 PAYABLE 11/15/2019	INTEREST RCVD	175.00	
11/25/19		90348JPN4 INTEREST ON 50,000 UNITS UBS BANK USA SALT LAKE CITY UT CD DTD 10/23/2019 1.8% 07/23/2020 PAYABLE 11/23/2019 EFFECTIVE 11/23/2019	INTEREST RCVD	75.44	
11/25/19		02587CFF2 INTEREST ON 133,000 UNITS AMERICAN EXPRESS FED SVGS BK INSTL CD DTD 05/15/2017 2.25% 05/24/2021 PAYABLE 11/24/2019 EFFECTIVE 11/24/2019	INTEREST RCVD	1,508.55	
11/29/19		949763PM2 INTEREST ON 112,000 UNITS WELLS FARGO BANK NATL ASSN CD DTD 03/28/2018 2.9% 03/28/2023 PAYABLE 11/28/2019 EFFECTIVE 11/28/2019	INTEREST RCVD	275.86	
12/09/19		14042RGE5 INTEREST ON 100,000 UNITS CAPITAL ONE NA VA CD DTD 05/30/2017 2.4% 06/07/2022 PAYABLE 12/07/2019 EFFECTIVE 12/07/2019	INTEREST RCVD	1,203.29	
12/16/19		22160KAF2 INTEREST ON 150,000 UNITS COSTCO WHOLESALE CORP SR BONDS DTD 12/07/2012 1.7% 12/15/2019 PAYABLE 12/15/2019 EFFECTIVE 12/15/2019	INTEREST RCVD	1,275.00	
12/16/19		63743FE93 INTEREST ON 100,000 UNITS NATIONAL RURAL UTILITIES COOP FIN SENIOR NOTE 2.1% 08/15/2021 PAYABLE 12/15/2019 EFFECTIVE 12/15/2019	INTEREST RCVD	175.00	
12/23/19		90348JPN4 INTEREST ON 50,000 UNITS UBS BANK USA SALT LAKE CITY UT CD DTD 10/23/2019 1.8% 07/23/2020 PAYABLE 12/23/2019	INTEREST RCVD	73.97	
12/24/19		166764AG5 INTEREST ON 150,000 UNITS CHEVRON CORP SR NOTE DTD 06/24/2013 2.427% 06/24/2020-2020 PAYABLE 12/24/2019	INTEREST RCVD	1,820.23	
12/30/19		949763PM2 INTEREST ON 112,000 UNITS WELLS FARGO BANK NATL ASSN CD DTD 03/28/2018 2.9% 03/28/2023 PAYABLE 12/28/2019 EFFECTIVE 12/28/2019	INTEREST RCVD	266.96	
TOTAL INTEREST				11,774.44	0.00

TRANSACTION DETAIL (CONTINUED)

DATE	QUANTITY	DESCRIPTION	TRANSACTION TYPE	CASH	COST BASIS
PURCHASES					
10/23/19	50,000.000	90348JPN4 PURCHASED 50,000 UNITS UBS BANK USA SALT LAKE CITY UT CD DTD 10/23/2019 1.8% 07/23/2020 ON 10/16/2019 AT 100.00 THRU UBS FINANCIAL SERVICES 921946869	BUY	50,000.00-	50,000.00
12/18/19	171.171	PURCHASED 171.171 SHS VANGUARD GLOBAL MINIMUM VOLATILITY ADM SHS ON 12/18/2019 AT 28.93 FOR REINVESTMENT 256210105	BUY	4,951.87-	4,951.87
12/20/19	95.927	PURCHASED 95.927 SHS DODGE & COX INCOME FUND ON 12/20/2019 AT 14.01 FOR REINVESTMENT 256210105	BUY	1,343.94-	1,343.94
12/20/19	71.435	PURCHASED 71.435 SHS DODGE & COX INCOME FUND ON 12/20/2019 AT 14.01 FOR REINVESTMENT MM0000099	BUY	1,000.80-	1,000.80
12/31/19	170,506.630	NET DEPOSIT FNWM MONEY MARKET	NET CASH MGMT	170,506.63-	170,506.63
TOTAL PURCHASES				227,803.24-	227,803.24
FEES					
10/07/19		FEE TO FIRST NATIONAL WEALTH MANAGEMENT FOR THE PERIOD ENDING 09/30/2019 BASED ON AVERAGE MARKET VALUE___6,495.33 DISCOUNT_____3,897.20	DISBURSEMENT	2,598.13-	
11/07/19		FEE TO FIRST NATIONAL WEALTH MANAGEMENT FOR THE PERIOD ENDING 10/31/2019 BASED ON AVERAGE MARKET VALUE___6,509.68 DISCOUNT_____3,905.81	DISBURSEMENT	2,603.87-	
12/09/19		FEE TO FIRST NATIONAL WEALTH MANAGEMENT FOR THE PERIOD ENDING 11/30/2019 BASED ON AVERAGE MARKET VALUE___6,643.46 DISCOUNT_____3,986.08	DISBURSEMENT	2,657.38-	
TOTAL FEES				7,859.38-	0.00
OTHER DISBURSEMENTS					
11/15/19		20826FAD8 AMORTIZATION ON 100,000 UNITS CONOCOPHILLIPS CO SENIOR GLOBAL NOTE DTD 11/12/2014 3.35% 11/15/2024-2024 TO ADJUST TAX LOT, AMORTIZATION = 11.83-	AMORTIZATION		11.83-
12/16/19		22160KAF2 AMORTIZATION ON 150,000 UNITS COSTCO WHOLESALE CORP SR BONDS DTD 12/07/2012 1.7% 12/15/2019 EFFECTIVE 12/15/2019 TO ADJUST TAX LOT, AMORTIZATION = 203.61-	AMORTIZATION		203.61-

TRANSACTION DETAIL (CONTINUED)

DATE	QUANTITY	DESCRIPTION	TRANSACTION TYPE	CASH	COST BASIS
12/24/19		166764AG5 AMORTIZATION ON 150,000 UNITS CHEVRON CORP SR NOTE DTD 06/24/2013 2.427% 06/24/2020-2020 TO ADJUST TAX LOT, AMORTIZATION = 51.14-	AMORTIZATION		51.14-
TOTAL OTHER DISBURSEMENTS				0.00	266.58-
SALES AND MATURITIES					
12/16/19	150,000.000-	22160KAF2 MATURED 150,000 UNITS COSTCO WHOLESALE CORP SR BONDS DTD 12/07/2012 1.7% 12/15/2019 EFFECTIVE 12/15/2019	MATURITY	150,000.00	150,000.00-
TOTAL SALES AND MATURITIES				150,000.00	150,000.00-
12/31/19		ENDING BALANCE		0.00	7,279,021.21

Town of Mount Desert									
Municipal Investments ~ Treasurer's Worksheet				(0.00) MEANS INCREASE TO FUND			0.00 MEANS DECREASE TO FUND		
Fiscal Year 2020				Year-To-Date Activity					
Munis#		Description		Opening Balance	Int + Div - Exp	Appropriations	Capital (Gains)Losses	Trfrs to Ckg	Ending Balance
Org	Object	Project						Paid from Ckg	Dr/Cr
				7,105,711.69					
100	11110		General Fund Investments	1,874,357.22	26,429.69	0.00	0.00	0.07	1,900,786.91
400	11110		GF Reserve Investments	4,522,539.04	71,724.03	0.00	278,413.27	573,102.00	5,445,778.34
600	11110		Marina Reserve Investments	708,815.43	11,019.32	0.00	0.00	84,712.00	804,546.75
			Total Investments	7,105,711.69	109,173.04	0.00	278,413.27	657,814.07	8,151,112.00
			Control	V = FA STMT AUDIT = .07 LESS 0					0.00
100	40410		Investment Earnings	0.00	(26,429.69)	0.00	0.00	0.00	(26,429.69)
400	24200		Capital Land Acquisition	(261,945.38)	(5,631.49)	0.00	0.00	0.00	(267,576.87)
400	24202		Capital Gains Reserve	(1,563,592.98)	0.00	0.00	(278,413.27)	0.00	(1,842,006.25)
6410100	24680		NEH Marina Cap Improve Reserve	(148,769.02)	(2,303.59)	(12,296.00)	0.00	19,650.00	(143,718.61)
		456	Underside of Deck-Norwood 051517	(5,450.00)	0.00	0.00	0.00	0.00	(5,450.00)
		461	Power Cable & Pedestal So Dock	0.00	0.00	0.00	0.00	(4,650.00)	(4,650.00)
6410100	24681		NEH Mooring/Floats Reserve	(257,765.98)	(3,949.97)	(29,750.00)	0.00	4,381.00	(287,084.95)
6410100	24683		NEH Work Truck Reserve	(8,826.91)	(163.62)	(3,000.00)	0.00	0.00	(11,990.53)
6410100	24686		NEH Boat Reserve	(62,979.15)	(1,009.82)	(10,016.00)	0.00	0.00	(74,004.97)
6410100	24687		Marina Equipment Reserve (Security)	(9,472.87)	(144.88)	(1,000.00)	0.00	0.00	(10,617.75)
6410200	24600		Seal Harbor Dock Capital Improvement Reserve	(79,897.30)	(1,174.48)	(5,000.00)	0.00	0.00	(86,071.78)
6410200	24601		Seal Harbor Mooring/Floats Reserve	(74,442.89)	(1,247.73)	(15,750.00)	0.00	0.00	(91,440.62)
6410300	24670		Bartlett Dock Capital Improvement Reserve	(24,371.52)	(391.10)	(3,900.00)	0.00	0.00	(28,662.62)
6410300	24671		Bartlett Harbor Moorings/Floats Reserve	(41,839.77)	(634.13)	(4,000.00)	0.00	0.00	(46,473.90)
			TOTAL MARINA RESERVES AVAILABLE	(713,815.41)	(11,019.32)	(84,712.00)	0.00	19,381.00	(790,165.73)
4020100	24209		Town Manager Telephone Reserve	(13,330.96)	(318.83)	(1,500.00)	0.00	0.00	(15,149.79)
4020200	24205	421	Clerks -Tabulating Machine	(11,276.83)	(242.44)	0.00	0.00	0.00	(11,519.27)
4020200	24205	422	Clerks -Historical Preservation	(432.50)	(232.59)	(10,386.00)	0.00	0.00	(11,051.09)
4020500	24206		Treasurer Cap Imp Reserve	(5,778.39)	(124.24)	0.00	0.00	0.00	(5,902.63)
4020600	24207		Revaluation Reserve	(176,673.51)	(4,113.30)	(14,655.00)	0.00	0.00	(195,441.81)
4020600	24208		Assessment Cap Imp Reserve	(5,754.70)	(123.71)	0.00	0.00	0.00	(5,878.41)
4020600	24211		Assessor-Aerial Photo Reserve	(8,888.22)	(221.46)	(1,413.00)	0.00	0.00	(10,522.68)
4020700	24283		CEO Work Truck Reserve	(17,526.11)	(432.28)	(2,581.00)	0.00	0.00	(20,539.39)
4040100	24405		Police Cap Imp Reserve	(105,262.59)	(2,345.99)	(7,377.00)	0.00	8,763.50	(106,222.08)
		423	Speed Signs/Trlrs	0.00	0.00	0.00	0.00	0.00	0.00
4040100	24473		Police Training Cost Reserve	(59,516.88)	(1,279.53)	0.00	0.00	0.00	(60,796.41)
4040300	24470		Fire Stations Building Reserve	(133,945.04)	(3,069.38)	(40,842.00)	0.00	100,000.00	(77,856.42)
		432	SH Windows Rpr \$50k	0.00	0.00	0.00	0.00	(28,340.68)	(28,340.68)
		433	SV Paving \$50k	0.00	0.00	0.00	0.00	(15,492.71)	(15,492.71)
4040300	24471		Fire Equipment/Engine Reserve	(344,390.75)	(12,669.07)	(233,107.00)	0.00	(2,370.00)	(592,536.82)
		438	Fire Hose 041619	(60,000.00)	0.00	0.00	0.00	60,000.00	0.00
4040300	24474		Fire Ponds & Dry Hydrant Reserve	(48,560.14)	(1,043.97)	0.00	0.00	0.00	(49,604.11)
4040700	24204		Dog Welfare Reserve	(4,622.21)	(90.37)	0.00	0.00	500.00	(4,212.58)
4040800	24406		Communication Cap Imp Reserve	(137,251.78)	(3,181.64)	(10,741.00)	0.00	0.00	(151,174.42)
4050100	24500		Public Works Equipment Reserve	(116,312.43)	(4,620.51)	(110,000.00)	0.00	14,690.64	(216,242.30)
		423	Speed signs/Trlrs		0.00			0.00	0.00
4050100	24570		Town Office Building Reserve	(90,030.25)	(2,365.50)	(20,000.00)	0.00	0.00	(112,395.75)
4050100	24573		Public Works Road Reserve	(66,869.46)	(2,512.53)	(50,000.00)	0.00	0.00	(119,381.99)
4050100	24584		Bait House Reserve	(5,228.60)	(144.65)	(1,500.00)	0.00	0.00	(6,873.25)
4050500	24203		Wastewater Bond Payment Reserve	(860,628.39)	(16,354.46)	0.00	0.00	151,058.38	(725,924.47)
4050500	24501		Wastewater Capital Improvement Reserve	(327,857.28)	(7,048.47)	0.00	0.00	0.00	(334,905.75)
4050500	24583		Wastewater Work Truck reserve	(28,108.09)	(797.76)	(9,000.00)	0.00	0.00	(37,905.85)
4051500	24581		Refuse Truck Reserve	(68,354.32)	(2,329.46)	(40,000.00)	0.00	0.00	(110,683.78)
4055200	24571		PW Grounds Reserve	(6.66)	(215.14)	(10,000.00)	0.00	0.00	(10,221.80)
4055250	24572		PW Cemetery Reserve	(12.58)	(215.26)	(10,000.00)	0.00	0.00	(10,227.84)
			TOTAL GF Reserves Available	(2,696,618.67)	(66,092.54)	(573,102.00)	0.00	288,809.13	(3,047,004.08)
			Total	(5,235,972.44)	(82,743.35)	(657,814.00)	(278,413.27)	308,190.13	(5,946,752.93)
			Due to/(from) General Fund	(4,617.97)	26,429.69				
			gen fund	382.01	GF INT ↑			gen fund	289,191.14
			marina	(4,999.98)				marina	14,381.02
				(4,617.97)					303,572.16
				0.00					



Town of Mount Desert
ACCOUNT SUMMARY TRIAL BALANCE FOR FY20/JUL TO DEC
FUND

ACCOUNT ACCOUNT NAME	BEG. BALANCE	ORG	DEBITS	CREDITS	NET CHANGE	END BALANCE
100-00-000-000-11110 Investment-FA	1,874,357.15	100	26,429.76	.00	26,429.76	1,900,786.91
TOTALS FOR FUND 100 General Fund	1,874,357.15		26,429.76	.00	26,429.76	1,900,786.91
400-00-000-000-11110- Investment-AT	4,522,539.04	400	1,584,529.20	661,289.90	923,239.30	5,445,778.34
TOTALS FOR FUND 400 Investment Trusts-Reserves	4,522,539.04		1,584,529.20	661,289.90	923,239.30	5,445,778.34
600-00-000-000-11110 M-Investment	708,815.43	600	180,443.32	84,712.00	95,731.32	804,546.75
TOTALS FOR FUND 600 Marina	708,815.43		180,443.32	84,712.00	95,731.32	804,546.75
REPORT TOTALS	7,105,711.62		1,791,402.28	746,001.90	1,045,400.38	8,151,112.00

** END OF REPORT - Generated by Kathi Mahar **



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Town of Mount Desert
ACCOUNT SUMMARY TRIAL BALANCE FOR FY20/JUL TO DEC
FUND

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ACCOUNT NAME	BEG. BALANCE	ORG	DEBITS	CREDITS	NET CHANGE	END BALANCE
400-00-000-000-11110- Investment-AT	4,522,539.04	400	1,584,529.20	661,289.90	923,239.30	5,445,778.34
400-00-000-000-20000 Accounts Payable	.00	400	288,809.13	288,809.13	.00	.00
400-00-000-000-24200- Cap Land Acq	-261,945.36	400	.06	5,631.57	-5,631.51	-267,576.87
400-00-000-000-24202- Cap Gains	-1,563,592.98	400	88,852.81	367,266.08	-278,413.27	-1,842,006.25
400-00-000-000-35010 Dt Gen fund	-382.01	400	.00	288,809.13	-288,809.13	-289,191.14
400-00-201-000-000-24209- TM Telephone Reserve	-13,330.96	400	1,500.02	3,318.85	-1,818.83	-15,149.79
400-00-202-000-000-24205-421 TC-TABLULATING MACHINES	-11,276.83	400	.01	242.45	-242.44	-11,519.27
400-00-202-000-000-24205-422 TC-HISTORICAL PRESERVATION	-432.50	400	10,386.00	21,004.59	-10,618.59	-11,051.09
400-00-205-000-000-24206- FN Treas Capital Resv	-5,778.39	400	.00	124.24	-124.24	-5,902.63
400-00-206-000-000-24207- AS Resv-Reval	-176,673.51	400	14,655.08	33,423.38	-18,768.30	-195,441.81
400-00-206-000-000-24208- AS Resv-Vision Server	-5,754.70	400	.00	123.71	-123.71	-5,878.41
400-00-206-000-000-24211- AS Resv-Aerial Ortho Photo	-8,888.22	400	1,413.01	3,047.47	-1,634.46	-10,522.68
400-00-207-000-000-24283- CE Truck Resv	-17,526.11	400	2,581.01	5,594.29	-3,013.28	-20,539.39
400-00-401-000-000-24405- PD Capital Resv	-105,262.59	400	16,401.06	17,360.55	-959.49	-106,222.08
400-00-401-000-000-24405-423 PD RSV-SPEED SIGNS/TRLRS	.00	400	6,000.00	6,000.00	.00	.00
400-00-401-000-000-24473- PD Training Resv	-59,516.88	400	.03	1,279.56	-1,279.53	-60,796.41
400-00-403-000-000-24470- FD Bldg Resv	-133,945.04	400	140,842.08	84,753.46	56,088.62	-77,856.42
400-00-403-000-000-24470-432 FD Bldg Resv-SH Windows 070119	.00	400	21,659.32	50,000.00	-28,340.68	-28,340.68
400-00-403-000-000-24470-433 FD Bldg Resv SV Paving	.00	400	34,507.29	50,000.00	-15,492.71	-15,492.71
400-00-403-000-000-24471- FD Equip/Engine Resv	-344,390.75	400	233,107.27	481,253.34	-248,146.07	-592,536.82
400-00-403-000-000-24471-438 FD Eq Rsv-HOSE	-60,000.00	400	60,000.00	.00	60,000.00	.00
400-00-403-000-000-24474- FD-Fire Ponds/Dry Hydrants Rsv	-48,560.14	400	.02	1,043.99	-1,043.97	-49,604.11
400-00-407-000-000-24204- AC Animal Welfare Rsv	-4,622.21	400	500.00	90.37	409.63	-4,212.58
400-00-408-000-000-24406- CM Dispatch Capital Reserve	-137,251.78	400	10,741.07	24,663.71	-13,922.64	-151,174.42
400-00-501-000-000-24500- PW Equip Resv	-116,312.43	400	124,951.24	224,881.11	-99,929.87	-216,242.30
400-00-501-000-000-24500-423 PW EQ RSV-SPEED SIGNS/TRLRS	.00	400	6,000.00	6,000.00	.00	.00
400-00-501-000-000-24570- PW EQ RSV-SPEED SIGNS/TRLRS	.00	400	6,000.00	6,000.00	.00	.00



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Town of Mount Desert
ACCOUNT SUMMARY TRIAL BALANCE FOR FY20/JUL TO DEC
FUND

2
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ACCOUNT NAME	BEG. BALANCE	ORG	DEBITS	CREDITS	NET CHANGE	END BALANCE
PW Bldg Resv	-90,030.25	4050100	130,000.05	152,365.55	-22,365.50	-112,395.75
400-00-501-000-000-24573-						
PW Road Resv	-66,869.46	4050100	50,000.04	102,512.57	-52,512.53	-119,381.99
400-00-501-000-000-24584-						
PW Bait Hse Resv	-5,228.60	4050500	1,500.01	3,144.66	-1,644.65	-6,873.25
400-00-505-000-000-24203-						
WW Bond Resv	-860,628.39	4050500	151,058.77	16,354.85	134,703.92	-725,924.47
400-00-505-000-000-24501-						
WW Capital Resv	-327,857.28	4050500	.14	7,048.61	-7,048.47	-334,905.75
400-00-505-000-000-24583-						
WW Truck Resv	-28,108.09	4051500	9,000.01	18,797.77	-9,797.76	-37,905.85
400-00-515-000-000-24581-						
WW Refuse Truck Resv	-68,354.32	4055200	40,000.06	82,329.52	-42,329.46	-110,683.78
400-00-520-000-000-24571-						
PW Grounds Reserve	-6.66	4055250	10,000.00	20,215.14	-10,215.14	-10,221.80
400-00-525-000-000-24572-						
PW Parks & Cemtery Reserve	-12.60		10,061.95	20,277.19	-10,215.24	-10,227.84
TOTALS FOR FUND 400	.00		3,049,056.74	3,049,056.74	.00	.00
Investment Trusts-Reserves	.00		3,049,056.74	3,049,056.74	.00	.00
REPORT TOTALS						

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Town of Mount Desert
ACCOUNT SUMMARY TRIAL BALANCE FOR FY20/JUL TO DEC
FUND

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ACCOUNT NAME	BEG. BALANCE	ORG	DEBITS	CREDITS	NET CHANGE	END BALANCE
600-04-101-000-000-24680- M NEH CAPITAL RESERVE	-148,769.02	6410100	46,951.17	41,900.76	5,050.41	-143,718.61
600-04-101-000-000-24680-456 M NEH MAIN PIER-NORWOOD	-5,450.00	6410100	.00	.00	.00	-5,450.00
600-04-101-000-000-24680-461 M NEH SO DOCK-Electrical	.00	6410100	15,000.00	19,650.00	-4,650.00	-4,650.00
600-04-101-000-000-24681- M NEH Moorings/Floats Reserve	-257,765.98	6410100	34,139.95	63,458.92	-29,318.97	-287,084.95
600-04-101-000-000-24683- M NEH Wk Tk Resv	-8,826.91	6410100	3,000.37	6,163.99	-3,163.62	-11,990.53
600-04-101-000-000-24686- M NEH Boat Resv	-62,979.15	6410100	10,018.27	21,044.09	-11,025.82	-74,004.97
600-04-101-000-000-24687- M NEH Equip Resv	-9,472.87	6410200	1,000.32	2,145.20	-1,144.88	-10,617.75
600-04-102-000-000-24600- M SH Capital Reserve	-79,897.30	6410200	5,002.64	11,177.12	-6,174.48	-86,071.78
600-04-102-000-000-24601- M SH Mooring/Float Reserve	-74,442.89	6410300	15,752.81	32,750.54	-16,997.73	-91,440.62
600-04-103-000-000-24670- M BI Capital Reserve	-24,371.52	6410300	3,900.89	8,191.99	-4,291.10	-28,662.62
600-04-103-000-000-24671- M BI Moor/Flt Resv	-41,839.77	6410300	4,000.00	8,634.13	-4,634.13	-46,473.90

TOTALS FOR FUND 600 Marina	-713,815.41		138,766.42	215,116.74	-76,350.32	-790,165.73
REPORT TOTALS	-713,815.41		138,766.42	215,116.74	-76,350.32	-790,165.73

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NEW BUSINESS

	A	B	C	D	E	F	G	H	I	J
1	02/06/2020 10:03			Town of Mount Desert						
2	6905dlun			NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS						
3	PROJECTION:			2021 2020-2021 Budget Projection						
4										
5	COUNTS FOR:				2019	2020	2020	2020	2021	PCT
6	General Fund				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	DEPT REQ	CHANGE
7										
8	851	Public Agencies								
9	851	Libraries								
10	59101	NEH LIBRARY								
11	1885151	59101		NEH LIBRARY	\$ 20,500	\$ 20,500	\$ 20,500	\$ 20,500	\$ 20,500	0.00%
12										
13	59102	SH LIBRARY								
14	1885151	59102		SH LIBRARY	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	0.00%
15										
16	59103	SV LIBRARY								
17	1885151	59103		SV LIBRARY	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 11,000	22.20%
18										
19	TOTAL	Libraries			\$ 33,500	\$ 33,500	\$ 33,500	\$ 33,500	\$ 35,500	6.00%
20										
21	852	Village Improvement								
22	59111	NEH VILLAGE IMPROVE SOC								
23	1885152	59111		NEH VILLAGE IMPROVE SOC	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.00%
24										
25	59112	SH VILLAGE IMPROVE SOC								
26	1885152	59112		SH VILLAGE IMPROVE SOC	\$ 40,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 50,000	11.10%
27										
28	59113	SV VILLAGE IMPROVE SOC								
29	1885152	59113		SV VILLAGE IMPROVE SOC	\$ 2,500	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	0.00%
30										
31	59114	MDI HISTORICAL SOC								
32	1885152	59114		MDI HISTORICAL SOC	\$ 2,800	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	0.00%
33										
34	59115	GREAT HARBOR MARITIME MUSEUM								
35	1885152	59115		GREAT HARBOR MARITIME MUSEUM	\$ 3,700	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,500	10.00%
36										
37	TOTAL	Village Improvement			\$ 54,000	\$ 60,500	\$ 60,500	\$ 60,500	\$ 66,000	9.10%
38										
39	853	Recreation								
40	59121	NEIGHBORHOOD HOUSE								
41	1885153	59121		NEIGHBORHOOD HOUSE	\$ 47,000	\$ 47,000	\$ 47,000	\$ 47,000	\$ 47,000	0.00%
42										
43	59122	NHH-YOUTH PROGRAM								
44	1885153	59122		NHH-YOUTH PROGRAM	\$ 38,000	\$ 38,000	\$ 38,000	\$ 38,000	\$ 38,000	0.00%
45										
46	59123	NHH-ADULT PROGRAM								
47	1885153	59123		NHH-ADULT PROGRAM	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	0.00%
48										
49	59124	ACADIA YOUTH SPORTS								
50	1885153	59124		ACADIA LITTLE LEAGUE	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ -	-100.00%
51										
52	TOTAL	Recreation			\$ 89,750	\$ 89,750	\$ 89,750	\$ 89,750	\$ 88,000	-1.90%
53										
54	854	Social Service Agencies								
55	59130	WOMENS INFANT & CHILDREN PROG								
56	1885154	59130		WOMENS INFANT & CHILDREN PR	\$ -	\$ 495	\$ 495	\$ 495	\$ 495	0.00%
57										
58	59131	ISLAND CONNECTIONS								
59	1885154	59131		ISLAND CONNECTIONS	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	0.00%
60										
61	59132	AMERICAN RED CROSS								
62	1885154	59132		AMERICAN RED CROSS	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	0.00%
63										
64	59133	EASTERN AREA AGENCY								
65	1885154	59133		EASTERN AREA AGENCY	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	0.00%
66										
67	59134	MD NURSING ASSOCIATION								

	A	B	C	D	E	F	G	H	I	J
5	COUNTS FOR:				2019	2020	2020	2020	2021	PCT
6	General Fund				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	DEPT REQ	CHANGE
68	1885154	59134		MD NURSING ASSOCIATION	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	0.00%
69										
70	59136	DOWNEAST HORIZONS								
71	1885154	59136		DOWNEAST HORIZONS	\$ 5,600	\$ 5,600	\$ 5,600	\$ 5,600	\$ 5,600	0.00%
72										
73	59137	MD NURSERY SCHOOL								
74	1885154	59137		MD NURSERY SCHOOL	\$ 5,500	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	-100.00%
75										
76	59138	ISLAND EXPLORER								
77	1885154	59138		ISLAND EXPLORER	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	0.00%
78										
79	59139	MD CHAMBER OF COMMERCE								
80	1885154	59139		MD CHAMBER OF COMMERCE	\$ 34,750	\$ 27,500	\$ 27,500	\$ 27,500	\$ 27,500	0.00%
81										
82	59140	HOSPICE VOL OF HANCOCK CNTY								
83	1885154	59140		HOSPICE VOL OF HANCOCK CNTY	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	0.00%
84										
85	59141	BAR HARBOR FOOD PANTRY								
86	1885154	59141		BAR HARBOR FOOD PANTRY	\$ 3,000	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	0.00%
87										
88	59142	DOWNEAST AIDS NETWORK								
89	1885154	59142		DOWNEAST AIDS NETWORK	\$ -	\$ 500	\$ 500	\$ -	\$ -	-100.00%
90										
91	59143	NORTHERN LIGHT HOMECARE								
92	1885154	59143		NO LIGHT HOMECARE & HOSPICE	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	0.00%
93										
94	59144	DE COMMUNITY PARTNERS								
95	1885154	59144		DE COMMUNITY PARTNERS	\$ 1,758	\$ 2,280	\$ 2,280	\$ 2,280	\$ 5,059	121.90%
96										
97	59145	MD LODGE								
98	1885154	59145		MD LODGE	\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,500	11.10%
99										
100	59147	AID SOCIETY OF OTTER CREEK								
101	1885154	59147		OTTER CREEK AID SOCIETY	\$ 6,500	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	-100.00%
102										
103	59149	LIFE FLIGHT FOUNDATION								
104	1885154	59149		LIFE FLIGHT FOUNDATION	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0.00%
105										
106	59152	EMMAUS HOMELESS SHELTER								
107	1885154	59152		EMMAUS HOMELESS SHELTER	\$ 2,053	\$ 2,053	\$ 2,053	\$ 2,053	\$ 2,053	0.00%
108										
109	59153	MDI CAMPFIRE COALITION/NHH								
110	1885154	59153		MDI CAMPFIRE COALITION/NHH	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	0.00%
111										
112	59154	ACADIA FAMILY CENTER								
113	1885154	59154		ACADIA FAMILY CENTER	\$ 2,000	\$ -	\$ -	\$ -	\$ 5,000	0.00%
114										
115	59155	MD COMMUNITY DEV CORP								
116	1885154	59155		MD COMMUNITY DEV CORP	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	-100.00%
117										
118	59156	ISLAND HOUSING TRUST								
119	1885154	59156		ISLAND HOUSING TRUST	\$ 5,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	0.00%
120										
121	59157	NEH AMBULANCE SERVICE INC								
122	1885154	59157		NEH AMBULANCE SERVICE INC	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.00%
123										
124	59158	FAMILIES FIRST COMM CENTER								
125	1885154	59158		FAMILIES FIRST COMMUNITY CTR	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	0.00%
126										
127	59159	HEALTH EQUITY ALLIANCE								
128	1885154	59159		HEALTH EQUITY ALLIANCE	\$ -	\$ -	\$ -	\$ 500	\$ 500	0.00%
129										
130	59160	SPCA-HANCOCK COUNTY								
131	1885154	59160		SPCA-HANCOCK COUNTY	\$ -	\$ -	\$ -	\$ -	\$ 1,000	0.00%
132										

	A	B	C	D	E	F	G	H	I	J
5	COUNTS FOR:				2019	2020	2020	2020	2021	PCT
6	General Fund				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	DEPT REQ	CHANGE
133	TOTAL	Social Service Agencie			\$ 157,211	\$ 156,978	\$ 156,978	\$ 156,978	\$ 130,907	-16.60%
134										
135	TOTAL	Public Agencies			\$ 334,461	\$ 340,728	\$ 340,728	\$ 340,728	\$ 320,407	-6.00%

Town of Mount Desert Budget Questionnaire

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FEB 04 2020

THE TOWN OF
MOUNT DESERT

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS**

Questionnaire Due Date:

February 4, 2020

Board of Selectmen and Warrant Committee
Meeting Date to Review:

February 18, 2020

Organization Name: Acadia Family Center
Mailing Address: PO Box 807
Southwest Harbor, ME 04679
Phone Number: 207-244-4012
Contact Person: Clara Baker
Contact Email: clarabaker0@gmail.com
Gross operating budget: \$631,000
Gross payroll: \$416,000
Salary and other compensation of highest paid employee: High \$105K, Low \$33K
Salary and other compensation of lowest paid employee: High: \$105K; Low: \$33K
Number of Paid Employees: 4 Full Time 2 Part Time
Number of volunteers: 10

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

The Acadia Family Center provides out-patient treatment, education, and prevention services for individuals and families affected by substance use and mental health disorders. AFC dispenses \$30K in financial assistance to clients who are unable to afford the cost of treatment each year.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): 35

How many times per month was this service used? 140

What amount is each Mount Desert resident being served charged? \$125 / treatment

What are your plans for fundraisers?

Direct Appeal Letter to our Major Donors; Annual Appeal to our mailing list of 900; Business Sponsorship Requests; Donor Receptions; Grant requests to foundations; Bi-annual newsletter updates with remit envelope.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

AFC offers financial support to clients who may not have the ability to pay for our clinical services. With the continuing scarcity of state fund, numbers of our clients have little to no health insurance. Much of our
our fundraising covers the widening gap between client revenues and the cost of treatment. A
grant from the Town of Mount Desert will provide financial assistance to our clients.

Amount you *are requesting* for FY 2020-2021: \$ 5,000

Please indicate what you *have received* from the Town of Mount Desert in previous years:

2019: \$ 0 2018: \$ 2,000 2017: \$ 0

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

Financial Assistance to Cover the Cost of Clinical Services, 100%

Clara Baker, Director of Advancement
Signature of Requester

February 4, 2020
Date of Request

Clara Baker, Director of Advancement
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor** in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

Town of Mount Desert Budget Questionnaire

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS**

Questionnaire Due Date:

February 4, 2020

Board of Selectmen and Warrant Committee
Meeting Date to Review:

February 18, 2020

Organization Name: American Red Cross
Mailing Address: 73 Hammond St
Bangor ME 04401
Phone Number: 207-272-9561
Contact Person: Caroline King
Contact Email: Caroline.King3@redcross.org
Gross operating budget: See Atch financials
Gross payroll:
Salary and other compensation of highest paid employee:
Salary and other compensation of lowest paid employee:
Number of Paid Employees: _____ Full Time _____ Part Time
Number of volunteers: 1200

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

The American Red Cross provides emergency disaster relief to those impacted by disasters. We offer food, clothing, temporary shelter, replacement medications & mental health support.
The Red Cross also provides free smoke alarms to anyone who needs them..

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): 0

How many times per month was this service used? _____

What amount is each Mount Desert resident being served charged? No Charge

What are your plans for fundraisers?

The Red cross recieves support from individuals, businesses & foundations. We solicit support from local cities & towns across Maine. We host an annual event that supports work of the Red Cross where we recognize community heroes.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

Red Cross responds to home fires & helps resident prevent,prepare & respond to emergencies.
In addition we install free smoke alarms to anyone who needs them & has a fire escape plan. Blood collection, CPR & first aid, Services to members of armed forces & their families.

Amount you are requesting for FY 2020-2021: \$ 1,500

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ 1,500 2018: \$ 2017: \$

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

The American Red Cross prevents, & alleviates human suffering in the face of emergencies. Our volunteers are available 24 hrs a day to support our neighbors in need. For education & training. Providing free smoke alarms & offering food, clothing temporary shelter, replacement meds & mental health support.

Cataline King
Signature of Requester

28 Jan 2020
Date of Request

Caroline King Executive Director
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

Town of Mount Desert Budget Questionnaire

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS**

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 18, 2020

Organization Name: Bar Harbor Food Pantry
Mailing Address: PO Box 434 Bar Harbor ME 04609
Phone Number: 207 288 3375, 207 288 2000
Contact Person: Jennifer Jones
Contact Email: jennifer@bhfp.org
Gross operating budget: 205,000
Gross payroll: 71,872.31
Salary and other compensation of highest paid employee: 23,446.80
Salary and other compensation of lowest paid employee: 23,446.80
Number of Paid Employees: 1 Full Time 1 Part Time
Number of volunteers: 30

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

We provide food and household goods to residents of Mount Desert that identify as food insecure.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): 77

How many times per month was this service used? twice

What amount is each Mount Desert resident being served charged? \$0

What are your plans for fundraisers?

Serendipity Resale boutique- year round, Farm to Table Brunch event, Putt-Putt event, annual appeal.

Bar Harbor Food Pantry



SERVING HANCOCK COUNTY SINCE 1994

RECEIVED

JAN 10 2020

THE TOWN OF
MOUNT DESERT

January 10, 2020

To the Town of Mount Desert:

The Bar Harbor Food Pantry would like to request the town of Mount Desert offer support to our work by offering a \$3,500 appropriation to our organization to help us with our annual food budget. This amount reflects the cost of food for one month.

The BHFP served 503 in families in 2019 throughout Hancock County. On average 77 residents from the town of Mount Desert visit the BHFP throughout the year. We also saw an increase of pantry patrons utilizing their 2 visits per month. We are proud to be able to offer this service to all Hancock County residents as we see many families each month struggle to make ends meet.

If approved, this money will help with our annual food costs which; last year was close to \$80,000. We hope our organization will be included in your annual appropriations for the upcoming year. We thank you for your ongoing and generous support.

Thank you,

A handwritten signature in black ink that reads "Jennifer Jones".

Jennifer Jones

Executive Director

Bar Harbor Food Pantry

STATEMENT OF ACTIVITY

January - December 2019

	TOTAL
Revenue	
Annual Appeal	848.12
Cough Trust	7,532.30
Grants	5,000.00
Individ, Bus Contribs	180,167.75
Interest Earned/Dividends	504.81
Program Backpack Income	11,048.50
Serendipity-Revenue	61,819.39
Town Funding	15,099.00
Total Revenue	\$282,019.87
GROSS PROFIT	\$282,019.87
Expenditures	
Accounting/Bookkeeping	4,385.22
Advertising Expense	441.27
Contributions	63.00
Events expenses	1,094.58
Facilities and Equipment	
Office Equipment Expense	1,421.84
Rent / Parking	27,750.00
Repair & Maintenance	2,266.19
Total Facilities and Equipment	31,438.03
Insurances	
Business Owner's Policy	769.00
Worker's Compensation	1,393.25
Total Insurances	2,162.25
Operations	
Books, Subscriptions, Reference	1,481.01
Licenses	85.00
Office Supplies	1,349.25
Postage, Mailing Service	597.48
Printing and Copying	2,055.67
Supplies	182.14
Telephone/Internet	1,883.66
Total Operations	7,634.21
Other Program Expenses	
Backpack Program	16,445.97
BHFP Other Costs	693.27
Serendipity - Sales Tax	3,663.64
Total Other Program Expenses	20,802.88
Other Types of Expenses	
Bank/Credit Fees	43.32
Total Other Types of Expenses	43.32
Pantry Divisions	

	TOTAL
Food Purchases	67,247.83
Small Equipment	5,281.83
Total Pantry Divisions	72,529.66
Payroll Expenses	
Payroll Expenses Wages/Taxes	64,002.80
Payroll Expenses Taxes	13,533.76
Total Payroll Expenses Wages/Taxes	77,536.56
Payroll Processing Fee	1,374.50
Total Payroll Expenses	78,911.06
Travel and Meetings	2,321.32
Total Expenditures	\$221,826.80
NET OPERATING REVENUE	\$60,193.07
NET REVENUE	\$60,193.07

Town of Mount Desert Budget Questionnaire

TOWN OF MOUNT DESERT MANDATORY QUESTIONNAIRE FOR PROPOSED FY 2020-2021 BUDGET REQUESTS

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee Meeting Date to Review: February 18, 2020

Organization Name: Downeast Community Partners
Mailing Address: 248 Buckport Rd Ellsworth, ME 04605
Phone Number: 207-664-2424
Contact Person: Sarah Nugent
Contact Email: Sarah.Nugent@downeastcommunitypartners.org
Gross operating budget: 12,214,181
Gross payroll: 7,140,518
Salary and other compensation of highest paid employee: 126,930
Salary and other compensation of lowest paid employee: 1,072
Number of Paid Employees: 138 Full Time 94 Part Time (includes 22 per diem)
Number of volunteers: 147

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

Dcp provides a wide array of services designed to help low-income and at risk residents of Mount Desert meet basic needs. The attached letter shows the specific services accessed by residents in the last fiscal year (ending 9/30/19)

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): 33 residents benefited from LIHEAP. The actual number of residents served is likely higher, but we are sure this number is unduplicated.

How many times per month was this service used? It varies. LIHEAP, THAW, etc are annual programs. Transportation and At Home could be daily.

What amount is each Mount Desert resident being served charged? Most services are free, but At Home charges an annual membership fee on a sliding scale - \$150 - \$2200.

What are your plans for fundraisers? As a non-profit we apply for many grants to support our work; we ask all towns in the service area for support. Several of our programs put out an annual appeal letter. We run a 5K to support THAW, and AT Home does several fundraising activities, including a Tennis and Robin and a Noning regatta.

RECEIVED
TOWN OF MOUNT DESERT
Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

Town funds will be used to support all the services offered by DCP as outlined in the enclosed letter and flyer.

Amount you are requesting for FY 2020-2021: \$ 5059 = 5% services provided

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ 2,280 2018: \$ 1,758 2017: \$ 1,758

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

Town funds are used to support many of DCP's programs not fully funded through contracts + grants. Town support also allows us the flexibility to create innovative programs designed to meet the needs of low-income and at risk individuals.

Sarah E. Nugent
Signature of Requester

2/3/2020
Date of Request

Sarah E. Nugent Manager, Communications and Resource Development
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED 2020-2021 BUDGET REQUESTS**

Questionnaire Due Date: February 4, 2020
Board of Selectmen and Warrant Committee Meeting Date to Review: February 18, 2020

Organizational Name: Downeast Horizons, Inc.
Mailing Address: 1200 State Highway 3
Bar Harbor, Maine 04609
Phone Number: 207-667-7464
Contact Person: Ashley E. Johnson

Gross operating budget: \$7,834,273.90
Gross payroll: \$4,075,577.52

Salary and other compensation of highest paid employee: \$120,000 annually
Salary and other compensation of lowest full time paid employee: \$28,080
Number of Paid Employees: 89 Full Time 73 Part Time
Number of volunteers: 20+

Narrative of what services your organization provides to the residents of the Town of Mount Desert: Downeast Horizons (DEH) provides a variety of services to adults and children with developmental disabilities who live in the Town of Mount Desert and Hancock County through its four program centers, nine group homes, and community supports. Housing (both group-style and apartments), life skills & socialization training, day & evening enrichment programs, and employment assistance programs are designed to increase our clients' independence and contribution to the community.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): 35 Mount Desert Residents Served

How many times per month was this service used? Day & Evening Program Centers provide services Monday – Friday for participants. Group Home Residents receive services 24 hours a day, 365 days per year. Adult & Children Services provide up to 24 hours per week per participant in community supports.

What amount is each Mount Desert resident being served charged? No clients, at present are paying any fees for services at Downeast Horizons. The Maine Department of Health and Human Services provides client-specific funding for each client (a combination of federal and state funds). All of our clients currently qualify for these funds under low-income guidelines. However, due to recent discussions at the state level regarding budget cuts, there is uncertainty if there will be reductions to current funding. The average cost to serve each DEH client is \$47,364. For clients who live in our group homes, that cost is more than double. Downeast Horizons needs to currently raise approximately 5 percent of its operating budget each year in private and municipal funds to meet its current budget of 7.8 million.

What are your plans for fundraisers?

Our plans are to do a direct mail appeal, grant writing, person-to-person appeal, planned giving campaign, and various fundraising activities that include cookbook sales, raffles, and craft sales.

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

Funds are deposited into a Board restricted account along with funds from other towns and individuals. As our fiscal year proceeds, funds are transferred out as we need them to cover direct program expenses.

Please indicate the amount you are requesting from the Town of Mount Desert for

FY 2019-2020: \$5,600.00

Please show what you have received from the Town of Mount Desert in previous years:

2019: \$5,600.00 2018: \$5,600.00 2017: \$5,600.00

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

These funds assist in paying for the general operating costs of the programs we provide, which the state and federal government allocations fail to cover. We target funds raised from the towns and individual donors for: Building Repair & Building Expenses (60%), Staff Training (20%), and Consumer Motivation/Diversion Activities (20%).


Signature of Requestor

1/23/2020
Date of Request

Ashley Johnson, Resource Coordinator
Printed Name and Title of Requestor

Reminder: A representative from your organization is encouraged to attend the combined Board of Selectmen/Warrant Committee meeting on **at 6:30pm, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor** in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Carl Kelley Auditorium, Mount Desert Elementary School, Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org.

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

RECEIVED

JAN 27 2020

THE TOWN OF
MOUNT DESERT

RECEIVED

FEB - 3 2020

THE TOWN OF MOUNT DESERT

Town of Mount Desert Budget Questionnaire

TOWN OF MOUNT DESERT MANDATORY QUESTIONNAIRE FOR PROPOSED FY 2020-2021 BUDGET REQUESTS

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee Meeting Date to Review: February 18, 2020

Organization Name: Downeast Transportation, Inc/Island Explorer
Mailing Address: PO Box 914, Ellsworth, ME, 04605
Phone Number: 207-667-5796
Contact Person: Paul Murphy
Contact Email: paul@exploreaacadia.com

Gross operating budget: 2,458,260
Gross payroll: 1,067,506
Salary and other compensation of highest paid employee: 83,000/yr
Salary and other compensation of lowest paid employee: 15.75/hr
Number of Paid Employees: 17 Full Time, 120 Part Time
Number of volunteers: 0

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

Seasonal 7 days per week public transportation

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): open to all

How many times per month was this service used? The routes that serve Mount Desert carried over 137,000 passengers in 2019.

What amount is each Mount Desert resident being served charged? Island Explorer is free to ride

What are your plans for fundraisers? We don't have pans for fund raisers.

11505 8 - Town of Mount Desert Budget Questionnaire

TO WHOM IT MAY CONCERN
Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

Seasonal 7 days per week public transportation

Amount you *are requesting* for **FY 2020-2021**: \$ 14,000

Please indicate what you *have received* from the Town of Mount Desert in previous years:

2019: \$ 14,000 2018: \$ 14,000 2017: \$ 14,000

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

All funds will be spent to operate the Island Explorer transit system. 43% salaries; 10% Benefits

Paul G Murphy 2/3/2020
Signature of Requester Date of Request

Paul Murphy Executive Director

Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor** in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

Town of Mount Desert Budget Questionnaire

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS**

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 18, 2020

Organization Name: Eastern Area Agency on Aging
Mailing Address: 240 State Street
Brewer, ME 04412
Phone Number: 207 941-2865
Contact Person: Dyan Walsh
Contact Email: dwalsh@eaaa.org
Gross operating budget: 3,341,428
Gross payroll: 1,739,546
Salary and other compensation of highest paid employee: \$92,976
Salary and other compensation of lowest paid employee: \$6,864
Number of Paid Employees: 31 Full Time 6 Part Time
Number of volunteers: 346

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:
Please see attached services sheet

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): 21

How many times per month was this service used? 989/12 = 82 times per mo.

What amount is each Mount Desert resident being served charged? \$23.80 EAAA does not charge for most services. The total amount requested from Mount Desert is \$500, divided by 21 residents served is \$23.80 per resident.
EAAA consistently applies for private grants and solicits for donations from private donors as well as holds fundraising events throughout the year.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

See attached services sheet

Amount you are requesting for FY 2020-2021: \$500

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$500 2018: \$500 2017: \$500

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

Funds received from the Town of Mount Desert will provide services through the Commodity Supplemental Food Program, Family Caregiver Services, Meals on Wheels, Information and Assistance and Money Minders.



Signature of Requester

1-2-2020

Date of Request

DYAN WALSH EXECUTIVE DIRECTOR

Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

Town of Mount Desert Budget Questionnaire



**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS**

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee Meeting Date to Review: February 18, 2020

Organization Name: The Emmaus Homeless Shelter
 Mailing Address: P.O. Box 811
Ellsworth, ME 04608
 Phone Number: (207) 667-3962
 Contact Person: Stacey Herrick
 Contact Email: Director@emmaushelter.org

Gross operating budget: _____
 Gross payroll: _____
 Salary and other compensation of highest paid employee: \$ 43,000
 Salary and other compensation of lowest paid employee: \$ 8,000
 Number of Paid Employees: 5 Full Time 5 Part Time
 Number of volunteers: 5

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

Temporary housing for homeless individuals + families
Food Pantry, Produce, Thanksgiving and Christmas food boxes, Toys for Kids Program, Free clothing, Linens and financial assistance.

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): undetermined but moving forward we intend to collect this data

How many times per month was this service used? undetermined but moving forward we intend to collect this data
 What amount is each Mount Desert resident being served charged? \$ 0

What are your plans for fundraisers?
Auction, Raffles, Yard Sales, Re-Gift-A-thon
and make a change donation boxes.

With staffing changes we hope to add even more!

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

All services that were mentioned previously.
All funds go towards operating costs.

Amount you are requesting for FY 2020-2021: \$ 2,053

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ 2,053 2018: \$ 2,053 2017: \$ 2,053

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

100% will go towards operating expenses to fund all programs.

Stacey Herrick
Signature of Requester

1-17-20
Date of Request

Stacey Herrick - Director.
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

FEB - 4 2020

TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS

THE TOWN OF
MOUNT DESERT

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee Meeting Date to Review: February 18, 2020

Organization Name: Families First Community Center
 Mailing Address: PO BOX 951
ELLSWORTH ME 04605
 Phone Number: 207 460 3711 207 812-1645
 Contact Person: Terri Ouellette
 Contact Email: familiesfirstellsworth@gmail.com
 Gross operating budget: SEE ATTACHED SHEET.
 Gross payroll:
 Salary and other compensation of highest paid employee: EXEC. DIRECTOR 50K + Benefits
 Salary and other compensation of lowest paid employee: OVERNIGHT STAFF stipend
 Number of Paid Employees: 1 Full Time 1 Part Time + room and Board
 Number of volunteers: 6-8

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

Families First Community Center will provide supportive housing to six homeless families with minor children. we will offer direct assistance and educ programs to people on an outreach basis as well.

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): we are not yet operational so we can't provide this data yet.

How many times per month was this service used?

What amount is each Mount Desert resident being served charged? our services will be at no charge to families. we will serve anyone in Hancock County.

What are your plans for fundraisers?

annual Dinner 2020 will be year 4!
Last year we did a concert & Paul Sullivan as well as a Flash in the Pan concert.

Grants & private donations are a large part of our revenues.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

these funds will be used to fund our general programming which would include one on one personal assistance, life skills classes. It is our plan to have a casemanager to work with families both in our residential and outreach programs.

Amount you are requesting for FY 2020-2021: \$ 1,000.

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ 1,000. 2018: \$ — 2017: \$ —

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

we will use many volunteers, all of whom will need safety training to work with families and children. This will allow us to help more people by minimizing the costs of reg. employees.

Theresa Ouellette
Signature of Requester

2/3/20
Date of Request

Theresa Ouellette Board President FFCC.
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

Town of Mount Desert Budget Questionnaire

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS**

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 18, 2020

Organization Name: Great Harbor Maritime Museum
Mailing Address: PO Box 149
124 Main Street, Northeast Harbor, ME 04675
Phone Number: 207 276 5262
Contact Person: Sydney Roberts Rockefeller
Contact Email: sydr@me.com

Gross operating budget: \$ 25,000
Gross payroll: \$17,185
Salary and other compensation of highest paid employee: \$7,700
Salary and other compensation of lowest paid employee: \$7,700
Number of Paid Employees: 0 Full Time 3 Part Time
Number of volunteers: 12

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

See attached.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): *The bathroom is used hundreds of times per day and is often used by those who don't visit the museum. It is Main Street's only public restroom facility.*
How many times per month was this service used? *see attached*

What amount is each Mount Desert resident being served charged? Entrance is Free, \$3 suggested donation.

What are your plans for fundraisers?

Family Foundations, grants, donations at the door.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

See attached

As the only public restrooms on Main Street, these bathrooms are heavily used by area shopkeepers, residents, and visitors. The two are cleaned and restocked at least once a day, and often more than that. In 2019 they were open for

Amount you are requesting for FY 2020-2021: \$ 5500.00

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ 3,700 2018: \$ 3,500 2017: \$ 3,500

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

nothing from 1983-2016

\$3,500 for salary, supplies for the bathrooms

SRRockefeller



Signature of Requester

February 3, 2020

Date of Request

SYDNEY ROBERTS ROCKEFELLER

Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor** in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

Explain how funds will be used

As the only public restrooms on Main Street, these bathrooms are heavily used by area shopkeepers, residents, and visitors. The two are cleaned and restocked at least once a day, and often more than that. In 2019 they were open for about 4 months and were not closed until after the MDI Marathon. In addition to paying for the cleaning of these public restrooms, these funds help to supply the soap and toilet paper and help purchase cleaning supplies and paint to take care of the facilities.

Description A maritime museum in Northeast Harbor's former firehouse on Main Street; open seasonally but responding to research inquires year-round. The museum mounts exhibits of relating to local maritime history, with new exhibits in 2020 related to the Maine bicentennial, and Mount Desert Island's place in state history, as well a new special-focus exhibit on Mount Desert Rock. The Museum also hosts public programs related to maritime history and ecology, and hosts children's programs for the public, the Northeast Harbor Sailing School, the MDI Community Sailing Center, and the Mount Desert Nursery School. Additionally, the museum operates Main Street's only public restrooms.

Total of MD Residents: 4192 entered the museum, but significantly larger number use the bathroom daily, and it is also used for the Northeast Harbor Road Race, and the MDI Marathon, among other events.

How many times per month: This bathroom is used hundreds of times per day and is often used by those who don't even visit the museum. It is Main Street's only public restroom facilities.

TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS

FEB - 3 2020

THE TOWN OF
MOUNT DESERT

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 18, 2020

Organization Name: Health Equity Alliance
Mailing Address: 5 Long Lane, Suite 1
Ellsworth, ME 04605
Phone Number: 207-990-3626 x210
Contact Person: Dana Carver-Bialer

Contact Email: dana@mainehealthequity.org

Gross operating budget: \$2MM
Gross payroll: \$1MM
Salary and other compensation of highest paid employee: \$45K
Salary and other compensation of lowest paid employee: \$45K
Number of Paid Employees: 20 Full Time 2 Part Time
Number of volunteers: 20

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

Throughout our four locations across the state, HEAL strives to create a world where all identities are cele

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): See above

How many times per month was this service used? See above, please.

What amount is each Mount Desert resident being served charged? All services are free of c

What are your plans for fundraisers?

We are constantly innovating and collaborating to secure funding with the constant goal of keeping our serv

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

The following services will be provided to your residents in the coming year through Health Equity Alliance's

Amount you are requesting for FY 2020-2021: \$ 500

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ 500 2018: \$ - 2017: \$ -

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

100% of funds will directly go to services for our clients: testing supplies, food for our emergency food pantry,

Dana Carver-Bialer, Director of Development

2/2/2020

Signature of Requester

Date of Request

Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor** in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

RECEIVED

FEB - 3 2020

TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS

THE TOWN OF
MOUNT DESERT

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 18, 2020

Organization Name: Hospice Volunteers of Hancock County
 Mailing Address: 14 MCKENZIE AVE.
ELLSWORTH ME 04605
 Phone Number: 667-2531
 Contact Person: Jody Wolford-Tucker, Ex. Dir.
 Contact Email: jwtucker@hospiceofhancock.org
 Gross operating budget: \$ 293,291.00
 Gross payroll: \$ 223,676.00
 Salary and other compensation of highest paid employee: \$ 64,602.00
 Salary and other compensation of lowest paid employee: \$ 29,966.00 (4-day/wk emp)
 Number of Paid Employees: 3 Full Time 1 Part Time
 Number of volunteers: ≈ 100 trained direct service volunteers
& ≈ 100 behind-the-scenes volunteers (office, events, etc.)
 Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:
Patient Care & Caregiver Support; Bereavement Support;
Community Education; Equipment Sharing; Evensong singers.

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): 4 Patient (+ their caregivers)
20 Bereavement clients (not the same population)
 How many times per month was this service used? ≈ 4 each (1x/wk avg)
 What amount is each Mount Desert resident being served charged? 0

see letter for county totals

What are your plans for fundraisers?
Hospice Regatta of Maine
Dinner Parties for a Cause
Direct-ask Appeals
And we just learned that we are this year's Ellsworth Rotary Club Charity Auction partner.

RECEIVED

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

Volunteer Training and Support
Patient Care + Caregiver Support
Bereavement (Grief) Support
Community Education

Amount you are requesting for FY 2020-2021: \$ 1500.00

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ 1500.00 2018: \$ 1500.00 2017: \$ 1000.00

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

We will recruit, train & support our corps of volunteers who are prepared to offer compassionate care to those living with life-limiting illness & to their caregivers; Bereavement support to those who are grieving and community education. Per most recent audit = Program = 85% of budget and Admin + Fundraising = 15%

M. J. (Jody) Whitford Tucker
Signature of Requester

2/3/2020
Date of Request

M. J. (Jody) Whitford Tucker, Exec. Dir.
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.



Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS

THE TOWN OF
MOUNT DESERT

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 18, 2020

Organization Name: Island Connections
Mailing Address: 93 Cottage Street, Suite 101, Bar Harbor, ME 04609

Phone Number: 207-288-4457
Contact Person: Doreen Willett

Contact Email: director@islconnections.org

Gross operating budget: \$ 170,524

Gross payroll: \$ 108,640

Salary and other compensation of highest paid employee: \$ 58,884

Salary and other compensation of lowest paid employee: \$ 24,000

Number of Paid Employees: 3 Full Time 1 Part Time 2

Number of volunteers: Approximately 100

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

Island Connections provides free transportation to residents of Mount Desert to medical, dental, eye, dialysis and cancer treatments, grocery shopping, pharmacy visits, banking as well as delivery of meals supporting the collaboration with the MDI-Ellsworth Housing Authority for the Meals on Wheels Program through the Eastern Area Agency on Aging. We also operate a wheelchair accessible van for our neighbors with mobility challenges as well as a multi-passenger van for the purpose of driving multiple neighbors at a time to the grocery store.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): 63 – this number does not include meal delivery for the Meals on Wheels Program recipients; Island Connections doesn't have a list of recipients – that data is held by the MDI-Ellsworth Housing Authority and the Eastern Area Agency on Aging.

How many times per month was this service used? 22-40 x per month

What amount is each Mount Desert resident being served charged? \$ 0

What are your plans for fundraisers?

In 2020, we have the following fundraisers scheduled: 4th Annual Chowder & Chili Chowdown for Rides, January 2020; Annual Dine-Around Day, July 2020; 5th Annual Running for Rides Mary Parker Memorial 5K Race, October 2020 and the 4th

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

The funding provided by the Town of Mount Desert will be used toward the overall operations of Island Connections so that we may continue to serve the community by providing free transportation to those Town of Mount Desert residents in need of such service.

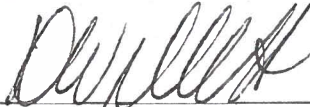
Amount you are requesting for FY 2020-2021: \$ 2,500

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ 2,500 2018: \$ 2,000 2017: \$ 2,000

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

The approved funds received from the Town of Mount Desert will be spent during the fiscal year as follows: 40% - Salaries, 30% Fundraisers and 30% toward office expenses.



Signature of Requester

1/30/20

Date of Request

Doreen Willett, Executive Director

Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor** in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

Town of Mount Desert Budget Questionnaire

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS**

Questionnaire Due Date:

February 4, 2020

Board of Selectmen and Warrant Committee

Meeting Date to Review:

February 18, 2020

Organization Name: Island Housing Trust
Mailing Address: P.O. Box 851
Mount Desert, ME 04660
Phone Number: 207-244-8011
Contact Person: Marla O'Byrne, Executive Director
Contact Email: mobyne@islandhousingtrust.org
Gross operating budget: \$531,000.00
Gross payroll: \$196,195.00
Salary and other compensation of highest paid employee: \$46,954
Salary and other compensation of lowest paid employee: \$46,954
Number of Paid Employees: 2 Full Time Part Time
Number of volunteers: 40

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

IHT promotes viable, year-round communities by advancing year-round housing on MDI. IHT holds covenants on 14 properties, with 44 residents, in the Town of Mt. Desert. Last year we sold three houses in Mt. Desert to new owners (NE Harbor and 2 in Somesville), and explored 7 new projects.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): 50+

How many times per month was this service used? ongoing

What amount is each Mount Desert resident being served charged? N/A

What are your plans for fundraisers?

IHT sends two appeals per year; produces two newsletters; holds 2-3 small events to gather anywhere from about MDI's year-round housing issues and IHT's work; and we meet to talk with donors and prospective donors throughout the year.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

IHT will use funding from the Town to help qualified applicants to bridge financing gaps, as part of IHT's Home Ownership Assistance Program. HOAP applicants identify a property to purchase, negotiate a fair price, and apply for assistance to meet their down payment requirements, agreeing to covenants on their home. Typical HOAP funding is \$20,000-\$30,000; covenants ensure affordability for future owners.

Amount you are requesting for FY 2020-2021: \$7,500

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$7,500 2018: \$5,000 2017: \$114,600 (land)

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

100% of the funds IHT receives from the Town of Mount Desert will go directly toward a Home Ownership Ass (HOAP) project. In most cases, the funding directly fills the gap in financing needed to make a down payment on a house purchase. HOAP funding is typically \$20,000-\$30,000. The \$7,500 requested from Mount Desert will place another working family in a year-round house on MDI, and will ensure that the house remains affordable for future year-round home buyers who work on MDI.

Signature of Requester: Marla S. O'Byrne Date of Request: 1/27/20

Printed Name and Title of Requester: Marla O'Byrne, Executive Director

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

Town of Mount Desert Budget Questionnaire

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS**

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 18, 2020

Organization Name: The LifeFlight Foundation
Mailing Address: PO Box 899
Camden, ME 04843
Phone Number: (207) 230-7092
Contact Person: Tori Bathgate, Development Assistant
Contact Email: vbathgate@lifeflightmaine.org
Gross operating budget: Please see attached budget
Gross payroll: _____
Salary and other compensation of highest paid employee: _____
Salary and other compensation of lowest paid employee: _____
Number of Paid Employees: 6 Full Time 0 Part Time
Number of volunteers: 100+ depending on the event

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

LifeFlight of Maine is the primary provider of critical care air and ground transportation services throughout the State of Maine. Critical care services are supplied directly to patients at emergency scene calls in support of local EMS and public safety crews, and also within hospital emergency departments and critical care units.

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): 13 in FY2019 (July 2018 - June 2019)

How many times per month was this service used? Varies - more in summer months

Average cost of transport is
What amount is each Mount Desert resident being served charged? \$15,000. However LifeFlight bills insurances like a hospital emergency department.

What are your plans for fundraisers?

LifeFlight hosts a fundraising golf tournament once (sometimes twice) a year, and the proceeds support the Crew Education Fund. LifeFlight also hosts the Islesboro Crossing, a 5k swim from Northport to the island of Islesboro. The proceeds from the swim support our Aircraft Replacement Fund, to replace our two oldest helicopters, Echo Mike and Charlie Mike.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

LifeFlight will continue to provide emergency critical care and transport for all patients from, working in, and visiting Mount Desert. Support from towns in Maine is specifically used for the aircraft replacement fund unless otherwise requested by the town.

Amount you are requesting for FY 2020-2021: \$ 1,000.00

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ 1,000 2018: \$ 1,000 2017: \$ 1,000 - Thank you!

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

Any funding received from Mount Desert will be put into a fund for aircraft replacement.

VBathgate
Signature of Requester

February 3, 2020
Date of Request

Victoria Bathgate, Development Assistant
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

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FEB - 3 2020

THE TOWN OF MOUNT DESERT

Town of Mount Desert Budget Questionnaire

TOWN OF MOUNT DESERT MANDATORY QUESTIONNAIRE FOR PROPOSED FY 2020-2021 BUDGET REQUESTS

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee Meeting Date to Review: February 18, 2020

Organization Name: MDI Community Campfire Coalition
Mailing Address: C/o The Neighborhood House, P.O. Box 332, Northeast Harbor, ME 04662
Phone Number: 207.276.5039
Contact Person: Anne-Marie Hart
Contact Email: annemarie@theneighborhoodhouse.com
Gross operating budget: \$30,000 to \$40,000 depending upon the # of requests, fuel prices, temps for the season
Gross payroll: \$0
Salary and other compensation of highest paid employee: \$0
Salary and other compensation of lowest paid employee: \$0
Number of Paid Employees: N/A Full Time, N/A Part Time
Number of volunteers: N/A

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

The Coalition provides heating assistance to qualifying households on MDI and the outer islands. Each household receives 100 gallons of heating fuel or the equivalent in wood, electric, propane, k2, etc.

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): 29 last. 35 this year.

29 DURING 2018-2019 HEATING SEASON. 35 SO FAR THIS SEASON.

How many times per month was this service used? N/A one time each season per household

What amount is each Mount Desert resident being served charged? \$0

What are your plans for fundraisers? We do an appeal mailing each fall. We apply for various grants. We request \$3,000 from each municipality annually.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

100% of any funds received from the Town will purchase heating fuel or the equivalent in electric, wood, propane, k2, etc.

Amount you are requesting for FY 2020-2021: \$ 3,000

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ 3,000 2018: \$ 3,000 2017: \$ 3,000

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

100% will purchase 100 gallons of heating fuel per household or the financial equivalent in electric, wood, propane, k2, etc.

Anne-Marie Hart

Signature of Requester

February 3, 2020

Date of Request

ANNE-MARIE HART, EXECUTIVE DIRECTOR

Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).



Town of Mount Desert Budget Questionnaire

TOWN OF MOUNT DESERT MANDATORY QUESTIONNAIRE FOR PROPOSED FY 2020-2021 BUDGET REQUESTS

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee Meeting Date to Review: February 18, 2020

Organization Name: Mount Desert Chamber of Commerce
Mailing Address: PO Box 675, Northeast Harbor ME 04662
Phone Number: 207-276-5040
Contact Person: Micki Sumpter

Contact Email: director@mtdesertchamber.org

Gross operating budget: \$80,000
Gross payroll: \$44,000
Salary and other compensation of highest paid employee: \$26,000
Salary and other compensation of lowest paid employee: \$12/hr
Number of Paid Employees: 5 Full Time, 5 Part Time
Number of volunteers: 6 Board Members and 35 Outside Volunteers

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert: The Chamber manages and staffs the Town of Mount Desert Visitor Center. We also manage events to attract tourists and locals to the town. Additionally, we provide learning opportunities to member businesses and the community.

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): We assisted over 18,000 visitors, 100 member businesses.

How many times per month was this service used? 12

What amount is each Mount Desert resident being served charged? Chamber membership is open to any mount desert resident. (Please see attached membership application for rates.)

What are your plans for fundraisers? The Chamber continues to develop new products to attract additional membership to build a sustainable revenue source. Additionally, sponsorship opportunities have been reworked to be more attractive to businesses.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

The Chamber will use the funds to offset the costs of running the Town's Visitor Center and promoting the Town through Way Finding Signs and brochures. The Chamber will manage and promote events to bring people into Mount Desert. The funds will also provide year-round high speed internet at the Visitor Center.

Amount you are requesting for FY 2020-2021: \$ 27,500.00

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ 27,500.00 2018: \$ 34,750.00 2017: \$ 48,450.00

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

\$9,500 will partially cover the costs of operating the Visitor Center for the season. \$1,500 will be used to provide free internet year-round to visitors and residents at the Visitor Center. \$2,200 will be allocated to update and install the Town Wayfinding Signs. \$4,000 will be used towards the costs of town events. \$10,300 will be used to partially offset administration costs for management of the Visitor Center.

Lisa Lyn Parsons
Signature of Requester

2-4-20
Date of Request

Lisa Lyn Parsons, President Mount Desert Chamber of Commerce
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor** in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

RECEIVED

JAN 08 2020

THE TOWN OF MOUNT DESERT

Town of Mount Desert Budget Questionnaire

TOWN OF MOUNT DESERT MANDATORY QUESTIONNAIRE FOR PROPOSED FY 2020-2021 BUDGET REQUESTS

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee Meeting Date to Review: February 18, 2020

Organization Name: Mount Desert Island Historical Society
Mailing Address: P.O. Box 653 373 Sound Dr. Mount Desert, ME 04660
Phone Number: 207-276-9323
Contact Person: Raney Bench
Contact Email: raney@mdihistory.org
Gross operating budget: \$290,000
Gross payroll: \$180,000
Salary and other compensation of highest paid employee: \$16,000
Salary and other compensation of lowest paid employee: \$16,000
Number of Paid Employees: 1 Full Time 5 Part Time
Number of volunteers: 30+

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

We record, preserve, and share the histories of Mount Desert Island by caring for thousands of artifacts in safe storage at the Sound School House and sharing them with the public.
We maintain two museums and heirloom gardens in the village of Somesville, open to the public, as well as the iconic bridge, a popular destination for residents and visitors alike.
We host educational programs and offer events that share the story of the Island to a wide audience. We offer free on-line resources and a digital archive.

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): We do not track this statistic

How many times per month was this service used? We are open M-F 10:00-4:00 and 24/7 on line

What amount is each Mount Desert resident being served charged? No fees are charged. Membership is \$25 by choice

What are your plans for fundraisers?

We have several fundraisers throughout the year, including the annual Strawberry Festival held at the Fire Station in July, the Bean Supper at the High School in January, and through a team on the MDI marathon. We do additional fundraising through private and corporate sponsorships. We also partner with other island non-profits to provide events and opportunities for the community and members.

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RECEIVED

JAN 18 2020

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

We are asking for support for our new exhibit offered in connection with bicentennial for statehood taking place in 2020. "Before 1820" will explore the ways in which we commemorate milestones, what anniversaries mean to our lives today and how we understand the past, and significant impact statehood had on Maine communities living here prior to statehood. In addition to the exhibit, we are asking for continued support to maintain the bridge and gardens, and to enable us to provide a port-a-pottie at the Somesville Museum.

Amount you are requesting for FY 2020-2021: \$2,500

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$2,500 2018: \$2,600 2017: \$2,500

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

We ask for the Town's help to defray the following costs for projects at the Somesville campus: \$8,000 for exhibit design, printing, and installation, \$600 for the cost of a public port-a-potty, and \$1200 to maintain the bridge and garden.

Signature of Requester

Date of Request

Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

JAN 14 2020

TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS

THE TOWN OF
MOUNT DESERT

Questionnaire Due Date:

February 4, 2020

Board of Selectmen and Warrant Committee

Meeting Date to Review:

February 18, 2020

Organization Name

Mount Desert Nursing Assoc.

Mailing Address:

P.O. Box 397
12 Summit Rd, N.Eat

Phone Number:

207-276-8440

Contact Person:

Heather Lewis

Contact Email:

heather@mountdesertnursing.org

Gross operating budget:

860,157.110

Gross payroll:

586,443.510

Salary and other compensation of highest paid employee:

85,765.68

Salary and other compensation of lowest paid employee:

25,792.00

Number of Paid Employees:

0 Full Time 7 Part Time

Number of volunteers:

11 Board members, 24 Corporators,
3 office project.

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

See attached

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): 27

How many times per month was this service used?

See attached

What amount is each Mount Desert resident being served charged?

See attached

What are your plans for fundraisers?

See attached

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

See attached

Amount you are requesting for FY 2020-2021: \$ 35,000.00

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ 35,000.00 2018: \$ 35,000.00 2017: \$ 29,000.00

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

See attached

Heather Lewis

Signature of Requester

1/14/20

Date of Request

Heather Lewis Exec. Dir.

Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

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Town of Mount Desert Budget Questionnaire

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS**

NARRATIVE OF WHAT SERVICES YOUR ORGANIZATION SPECIFICALLY PROVIDES TO THE RESIDENTS OF THE TOWN OF MOUNT DESERT:

2019 has proven to be busy year with medical needs on the rise. MDI has one of the oldest populations in Maine. As we continue to promote services island wide, we see the need in nearly every town.

Traditional Home Care Services – Private pay, sliding scale and can include the services of an RN, LPN or CNA as well as PT and OT for health maintenance care in the home.

Medicare Accredited Home Health Services – Medicare beneficiaries that require skilled nursing, physical therapy, occupational therapy and home health aide home visits on an intermittent basis.

PCA Program- private pay for personal care and homemaker needs to assist elders to age in place.

Monthly blood pressure screenings at Maple Lane Apartments in Northeast Harbor and Ridge Apartments in Southwest Harbor.

TOTAL NUMBER OF RESIDENTS SERVED LAST YEAR:

Each patient varies which impacts the number of times a patient is seen. Therefore, we track visits on an annual basis. Last year 776 home visits were made to homecare patients of Mount Desert.

27 Residents received 776 private pay visits with skilled nursing, physical therapy and home health aide services.

35 Medicare beneficiaries received over 839 visits with skilled nursing, physical therapy, occupational therapy and /or home health aide services.

WHAT AMOUNT IS EACH MOUNT DESERT RESIDENT BEING SERVED CHARGED?

	<u>Medicare Rates:</u>	MDNA
<u>Skilled Nursing</u>	\$146.50	\$75.00
<u>Physical Therapy</u>	\$160.14	\$100.00
<u>Occupational Therapy</u>	\$161.24	\$85.00

Home Health Aide

\$66.34

\$25.00

MDNA makes every effort to keep fees for service as low as possible. MDNA uses the Federal Poverty Income Guidelines in assessing payment options on private pay cases.

FREE LOAN CLOSET to Northeast Harbor and expanded communities.

FREE Blood Pressure Clinics monthly offered at the Maple Lane Housing or at MDNA

WHAT ARE YOUR PLANS FOR FUNDRAISERS?

The MDNA Board of Directors and Public Support Committee held its third "Annual MDNA Stethoscope Open" golf tournament at the Northeast Harbor Golf Course in September 2019. The success of this fundraiser allows MDNA to host it as an annual event. We will continue to send out Summer and Fall Appeal and Newsletters and have expanded our mailings to the other service areas. MDNA obtained several grants from the community including the: Lion's Club, Stroud Fund, Hancock County Fund through Maine Community Foundation. MDNA will continue to look for grants and cultivate new donors as we continue to grow and expand our services. In 2019 the Town of BH and SWH contributed financial support to MDNA creating a stronger presence in those communities as well.

PLEASE EXPLAIN WHAT SERVICES WILL BE PROVIDED BY ANY FUNDS YOU MAY RECEIVE FROM THE TOWN OF MOUNT DESERT:

The services listed above all encompass a physical assessment, medication management and safety evaluations.

PLEASE EXPLAIN HOW THE FUNDS YOU MAY RECEIVE FROM THE TOWN OF MOUNT DESERT WOULD BE SPENT DURING THE FISCAL YEAR: (PLEASE EXPRESS EXPENDITURES AS PERCENTAGES OF TOTAL BUDGET, I.E., SALARIES 40%, BENEFITS 25%, ETC.)

80% Salaries, 10% benefits, 5% Mileage and 5% general supplies/other.

Respectfully,
Heather Lewis,
Executive Director

RECEIVED

FEB - 3 2020

THE TOWN OF MOUNT DESERT

Town of Mount Desert Budget Questionnaire

TOWN OF MOUNT DESERT MANDATORY QUESTIONNAIRE FOR PROPOSED FY 2020-2021 BUDGET REQUESTS

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee Meeting Date to Review: February 18, 2020

Organization Name: The Neighborhood House
Mailing Address: P.O. Box 332, Northeast Harbor, ME 04662
Phone Number: 207.276.5039
Contact Person: Anne-Marie Hart, Executive Director
Contact Email: annemarie@theneighborhoodhouse.com

Gross operating budget: \$676,800
Gross payroll: \$399,163 (includes payroll taxes)
Salary and other compensation of highest paid employee: 92,497
Salary and other compensation of lowest paid employee: \$12/hour
Number of Paid Employees: 4 Full Time, 17 Part Time
Number of volunteers: Approx. 50 during a calendar year.

THIS # INCLUDES 12 SEASONAL CAMP COUNSELORS

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

The fundamental purpose of The Neighborhood House is to serve as the community center for the year-round and seasonal residents of the town of Mt. Desert. The center is dedicated to the maintenance and improvement of the community values and spirit of the town.

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): 2,000 plus YR-ROUND AND SEASONAL BETWEEN OUR OWN PROGRAMS AS WELL AS CIVIC GROUPS, PRIVATE PARTIES, MEMORIAL SERVICES ETC.
How many times per month was this service used? N/A

What amount is each Mount Desert resident being served charged? Varies upon program.

FREE TO \$190/WK FOR SUMMER CAMP AS AN EXAMPLE

What are your plans for fundraisers?

We conduct two appeal mailings per year. We hold a major fundraising event each July.

We apply for various grants. We directly solicit private donors for funding.

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1505 1 0377
Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

\$50,000 for General Support for upkeep of a heavily used building by all; year-round and seasonal alike.

\$15,000 for Youth Programs which include the after school program and summer day camp.

\$23,000 for Community Events that serve young and old throughout the year.

Amount you are requesting for FY 2020-2021: \$ 88,000

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ 88,000

2018: \$ 88,000

2017: \$ 88,000

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

Please see breakdown above. No Town funds are used for staff benefits or fundraising costs. Town monies directly support programming and the upkeep of a building used by the entire community for an array of purposes.

Anne-Marie Hart

Signature of Requester

February 3, 2020

Date of Request

ANNE-MARIE HART, EXECUTIVE DIRECTOR

Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

RECEIVED

TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS

FEB - 4 2020

THE TOWN OF
MOUNT DESERT

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 18, 2020

Organization Name: Northeast Harbor Ambulance Service
Mailing Address: PO Box 122
Northeast Harbor, ME 04662
Phone Number: 207-276-2200
Contact Person: Basil Mahaney, Service Chief
Contact Email: basil@nehambulance.org
Gross operating budget: \$254,726
Gross payroll: \$166,202
Salary and other compensation of highest paid employee: \$38,822.50
Salary and other compensation of lowest paid employee: \$12.00
Number of Paid Employees: 0 Full Time 40 Part Time
Number of volunteers: 1

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

The Northeast Harbor Ambulance Service, Inc. is a non-profit ambulance service contracted by the Town of Mt. Desert to provide emergency medical services and transport to the town.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): The ambulance service responded on 306 calls in 2019

How many times per month was this service used? 26 Average

What amount is each Mount Desert resident being served charged? Average cost per call is \$ 277.74

What are your plans for fundraisers?

The ambulance service uses many different fundraising methods including Annual appeal letter, annual family fun walk + road race and a benefit dinner.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

These funds will help the ambulance service continue to provide a high quality medical response in Mt Desert. These funds will allow our organization to maintain adequate administrative and file storage at the Mt. Desert Medical Center. It will also help pay excise taxes on our two ambulances.

Amount you are requesting for FY 2020-2021: \$ 10,000.00

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ 10000 2018: \$ 0 2017: \$ 0

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

These funds will be used to pay for office space at the Mount Desert Medical Center. These rental costs will use roughly 55% of the requested funds. The other 45% of the requested funding will be used to pay state of Maine taxes required to register and operate our two Advanced Life Support (ALS) ambulances.


Signature of Requester

2-1-2020
Date of Request

Basil Mahaney, Service Chief
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

Town of Mount Desert Budget Questionnaire

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS**

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 18, 2020

Organization Name: Northeast Harbor Library
Mailing Address: PO Box 279, Northeast Harbor, ME 04662

Phone Number: 207-276-3333
Contact Person: Elly Andrews

Contact Email: eandrews@nehlibrary.org

Gross operating budget: \$ 483,000.00
Gross payroll: \$ 311,655.97
Salary and other compensation of highest paid employee: \$ 67,000.00
Salary and other compensation of lowest paid employee: \$ 2,619.50
Number of Paid Employees: 4 Full Time 5 Part Time
Number of volunteers: 15 varies every year

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

The Northeast Harbor Library provides public library services to the residents of the Town of Mount Desert as well as The Cranberry Isles. We also serve as the school library for the Mount Desert Elementary School. We lend books, DVDs, audiobooks, magazines and music for free. We host over 300 programs a year for people of all ages, free and open to everyone. We offer free wi-fi and have 10 public computers open to everyone. We provide free meeting space for community groups and individuals. We have an extensive archives collection that is open to the public and we are also the official town repository for the municipal records.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): It is very hard to calculate this but we had approximately 60,000 visitors come through the doors. I would quessitmate at least 1000 residents being served at least once.

How many times per month was this service use?

This is hard to be totally accurate but we loaned out 39, 252 items last year and we had 544

Town of Mount Desert Budget Questionnaire

programs with 11,010 attending. (This includes the student classes)

What amount is each Mount Desert resident being served charged? 0 _____

What are your plans for fundraisers?

We try and raise \$ 180,000 a year to fund our operation expenses by sending out two appeal letters a year. In addition, we apply for various grants and also have a book sale room which generates additional income.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

We will use the \$ 20,500.00 to provide programming for people of all ages. We will also use the funds to acquire books, DVDs, audios and newspapers and magazines. We will use a portion for staff in implement these programs.

Amount you *are requesting* for **FY 2020-2021**: \$ 20,500.00

Please indicate what you *have received* from the Town of Mount Desert in previous years:

2019: \$20,500.00 2018: \$20,500.00 2017: \$20,500

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

I foresee, if awarded the funding, that 40% will be spent on programming and staff and 60% (\$12, 300) on book, DVD, audio, magazine and newspaper acquisitions.

Signature of Requester

Date of Request

Eleanor B. Andrews, Library Director
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor** in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: *Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).*

TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS

JAN 30 2020

THE TOWN OF
MOUNT DESERT

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 18, 2020

Organization Name: Northeast Harbor Village Improvement Society
Mailing Address: C/O Jerome Suminsby, President
P.O. Box 722, Northeast Harbor, ME 04662
Phone Number: 207-276-5424
Contact Person: Jerome Suminsby, President
Contact Email: jhs@knowappr.com
Gross operating budget: \$30,759
Gross payroll: \$0
Salary and other compensation of highest paid employee: \$0
Salary and other compensation of lowest paid employee: \$0
Number of Paid Employees: 0 Full Time 0 Part Time
Number of volunteers: 4+

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

Maintain village connector trails, publish maps, maintain vistas of Northeast Harbor and Somes Sound

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): Free to all

How many times per month was this service used? Public use (unknown)

What amount is each Mount Desert resident being served charged? \$0

What are your plans for fundraisers?

Direct appeal to year-round residents, summer residents, and public

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

Free hiking maps to public, bush hogging and cutting to maintain vista of harbor and Somes Sound

Amount you are requesting for FY 2020-2021: \$ \$5000.00

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ \$5000.00 2018: \$ \$5000.00 2017: \$ \$5000.00

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

100% towards maps, maintain vistas and trails


Signature of Requester

1/27/20
Date of Request

Jerome Suminsby, President

Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor** in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

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Town of Mount Desert Budget Questionnaire

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS**

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 18, 2020

Organization Name: VNA Home Health Hospice d/b/a Northern Light Home Care & Hospice
Mailing Address: 50 Foden Road, Suite 1
South Portland, ME 04106
Phone Number: 800-757-3326
Contact Person: Colleen Hilton, President / Jackie Welsh Director of Philanthropy & CR
Contact Email: hiltonc@northernlight.org / jwelsh@northernlight.org
Gross operating budget: \$52,586,892
Gross payroll: \$31,228,774
Salary and other compensation of highest paid employee: **
Salary and other compensation of lowest paid employee: **
Number of Paid Employees: 555 Full Time ** Part Time
Number of volunteers: 248

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

Northern Light Home Care & Hospice provides health services to those at home recovering from illness or surgery and hospice services to those no longer seeking curative treatment. Services are provided by skilled clinicians (nurses, rehabilitation therapists, home health aides, and social workers and if on hospice spiritual counselors and volunteers.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): 12

How many times per month was this service used? 346 visits were made to 12 patients

What amount is each Mount Desert resident being served charged? Services are covered by insurance

What are your plans for fundraisers?

We send out two annual appeals, and a fall and spring newsletter with a donation reply envelope. We also have strong memorial giving program and seek grants from various foundations. Fundraising events take place on occasion and are provided by community members and volunteers.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

Your residents will receive care at home from our nurses, home health aides, social workers and rehabilitation therapists. If hospice services are needed we will also provide spiritual counseling, bereavement care and trained volunteers. As mentioned below, care is provided regardless of ability to pay, insured or uninsured.

Amount you are requesting for FY 2020-2021: \$ 1,200

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ 1,200 2018: \$ 1,200 2017: \$ 1,200

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

Northern Light Home Care & Hospice provides care regardless of ability to pay, insured or uninsured. Funds provided by the Town of Mount Desert are used to offset the cost of care. Although we are reimbursed by Medicare and MaineCare this does not cover the full cost of care. MaineCare reimburses at 50% of the cost of care. We do not use the funds for salary and benefits.

Signature of Requester

Date of Request

Printed Name and Title of Requester

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**Salary Information

	\$/Hour	Annual	Benefits & Taxes	Total
Highest Pd	\$81.11	\$168,708.80	\$42,177.20	\$210,886.00
Lowest Pd	\$12.80	\$23,961.60	\$5,990.40	\$29,952.00

55 part time employees working less then 30 hours per week.
91 per diem employees

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Town of Mount Desert Budget Questionnaire

JAN 08 2020

TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS

THE TOWN OF
MOUNT DESERT

Questionnaire Due Date:

February 4, 2020

Board of Selectmen and Warrant Committee

Meeting Date to Review:

February 18, 2020

Organization Name

Seal Harbor Library Association

Mailing Address:

P O Box 135
Seal Harbor, ME 04675

Phone Number:

207-276-5306

Contact Person:

Mary Silverman

Contact Email:

sealharbor1@yahoo.com

Gross operating budget:

\$ 22,000

Gross payroll:

\$ 5,000

Salary and other compensation of highest paid employee:

\$ 4000

Salary and other compensation of lowest paid employee:

\$ 1000

Number of Paid Employees:

~~0~~ Full Time 2 Part Time

Number of volunteers:

10 +/-

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

The Library provides year round services lending books, periodicals and visual materials. We provide children's programs via story time + craft time, book club in the summer as well as historical archives for various clubs + organizations

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): 300 +/-

July + August - 6 days/week
Sept - June - 2 days/week

How many times per month was this service used?

What amount is each Mount Desert resident being served charged? No Charge

What are your plans for fundraisers?

Annual appeal letter, Annual Summer Book Sale + Fair, Any special fundraising events throughout the year and small grants when available.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

The Town funds is used to purchase books and materials for the Childrens Programs and assist in the operating expenses and building maintenance if needed.

Amount you are requesting for FY 2020-2021: \$ 4,000.⁰⁰

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ 4,000.⁰⁰ 2018: \$ 4,000.⁰⁰ 2017: \$ 4,000.⁰⁰

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

Operating 50%
Book Purchase 30%
Employee Salaries 20%

Mary Silverman
Signature of Requester

1-9-2020
Date of Request

Mary Silverman
Printed Name and Title of Requester

Librarian

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor** in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

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Town of Mount Desert Budget Questionnaire

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS**

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 18, 2020

Organization Name: Seal Harbor Village Improvement Society
Mailing Address: P.O. Box 369
Northeast Harbor, ME 04662
Phone Number: 207-276-5481
Contact Person: Deborah S. Brown
Contact Email: drbrown431@roadrunner.com

Gross operating budget: \$157,329
Gross payroll: \$90,000
Salary and other compensation of highest paid employee: \$39,119
Salary and other compensation of lowest paid employee: \$39,119
Number of Paid Employees: 3 Full Time 2 Part Time
Number of volunteers: Directors and Officers, 26

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

Seal Harbor VIS is the caretaker of Mt. Desert properties in Seal Harbor. ie: the Beach, Village Green, the Comfort Station, Parking Lots, Turnouts, Monuments, and publicly accessible trails and pathways.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): All Served.

How many times per month was this service used? Daily

What amount is each Mount Desert resident being served charged? No Charge

What are your plans for fundraisers?
Fund raising appeal letters.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

The VIS will continue to serve the community by maintaining and improving the Town of Mt. Desert property in Seal Harbor.

Amount you are requesting for FY 2020-2021: \$ \$50,000

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ 45,000.00 2018: \$ 40,000.00 2017: \$ 36,000.00

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

See Attached Budget

Deborah A Brown 1/27/2020
Signature of Requester Date of Request

Deborah S. Brown, Secretary/Treasurer
Printed Name and Title of Requester
For: Seal Harbor Village Improvement Society

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor** in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

Seal Harbor V.I. S.

Actual vs Budget

Year ended
6/30/2019

Actual

Year ended
6/30/2020

Budget

Income

500- Contribution Income		
500 A- Unrestricted	94,906	95,000
500 B- Bequest		
Total 500 - Contributions Income	94,906	95,000
505 - Grant Income	40,000	50,000
511 - Event Income	0	0
525 - Interest & Dividend Income	5,887	0

*

Total Income

140,793	145,000
---------	---------

Percentage of Total Budget

57%
9%
3%
25%
3%
3%
0%
0%

Expenses

Total 600 - Payroll Expenses	81,958	90,000
601 - Materials, supplies and outside	8,495	13,500
609 - Administrative Expense	5,035	5,500
620 - Insurance	30,545	40,000
625 - Depreciation	4,330	4,329
635 - Professional Fees	3,848	4,000
660 - Miscellaneous, Advertising	714	0
661 - Event Expense	4,792	0

Total Expense

139,717	157,329
---------	---------

Net Income

1,076	-12,329
-------	---------

3%

* Includes \$3000 for Comfort Station Expense and increases in employee benefits, i.e. health insurance

Transmittal Memo

To: Town of Mount Desert

From: Alex Stephens, President and Deborah Brown

RE: Town of Mount Desert Grant to the Seal Harbor Village Improvement Society

Enclosed you will find the VIS's application for the 2020 grant which includes:

1. Grant Application
2. VIS budget for 2020
3. VIS Accountant's Report

You will note on the application and on budget, that the VIS is requesting a grant increase of \$5,000 to help cover rising health insurance costs as well as the cost of employee maintaining and supplying the Comfort Station at the Seal Harbor Beach.

Please let me know if you need any additional information or if you have any questions.



Deborah S. Brown
Secretary/Treasurer and Director

Town of Mount Desert Budget Questionnaire

TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS

Questionnaire Due Date:

February 4, 2020

Board of Selectmen and Warrant Committee

Meeting Date to Review:

February 18, 2020

Organization Name

Somesville Library Association

Mailing Address:

P.O. Box 280
MOUNT DESERT, ME 04660

Phone Number:

207-244-7404

Contact Person:

KAROL HAGBERG, ACTING PRESIDENT

Contact Email:

karolhagberg@me.com

Gross operating budget:

\$36,425.00

Gross payroll:

\$15,000.00

Salary and other compensation of highest paid employee:

\$13,555.00

Salary and other compensation of lowest paid employee:

N/A

Number of Paid Employees:

Full Time 1 Part Time

Number of volunteers:

21 Board members who also serve as volunteers, plus several community "friend."

Narrative of what services your organization specifically provides to the residents of the

Town of Mount Desert: The Somesville Library manages + maintains a free library, open to the public 10 hours each week for the loan of books and internet connectivity. We have a wonderful children's room and now serve as the local library for the community school. We offer children's programs and soup + bread community dinners during the fall, winter + spring.

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): _____

How many times per month was this service used? 20-30 times per month. Library hours are 9-2 on Saturdays; 1-6 on Wednesdays year around + Mondays in the summer from 1-4pm. Many groups use the library at other times.

What amount is each Mount Desert resident being served charged? No fees are charged

What are your plans for fundraisers?

- ① Our Annual Book + Blueberry, Crafts + Bake Sale will be Aug. 8, 2020
- ② Hard cover + Paperback books are on sale during open hours
- ③ Our Annual Appeal is held in November each year
- ④ During 2020 we will be planning for our 125th anniversary year in 2021 - many events plus an Endowment Fund Campaign to enhance our small investment fund.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

The funds we receive from the Town will go in to our operating fund to be used for books, supplies, salary, and programming costs and general Building & grounds maintenance - All of which continue to increase.

Amount you are requesting for FY 2020-2021: \$ 11,000

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ 9,000 2018: \$ 9,000 2017: \$ 9,000

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

30% Books, supplies, programming
30% salary increase + operating costs (utilities etc)
40% Building & grounds maintenance

Karol A. Hagberg
Signature of Requester

1/27/2020
Date of Request

KAROL A HAGBERG, ACTING PRESIDENT - Board of Trustees
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

JAN 16 2020

TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS

THE TOWN OF
MOUNT DESERT

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 18, 2020

Organization Name: Somesville Village Improvement Society
Mailing Address: PO Box 53
Mount Desert, ME 04660
Phone Number: 207-266-0639
Contact Person: Thomas Fernald
Contact Email: thomasjferald@gmail.com
Gross operating budget: \$10,000
Gross payroll: - 0 -
Salary and other compensation of highest paid employee: - 0 -
Salary and other compensation of lowest paid employee: - 0 -
Number of Paid Employees: - 0 - Full Time - 0 - Part Time
Number of volunteers: 7

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:
maintaining the beauty of the Village of Somesville that includes painting the bridge, planting flower boxes, clearing brush for opening vistas.

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): any resident who travels on Route 102

How many times per month was this service used? Daily

What amount is each Mount Desert resident being served charged? - 0 -

What are your plans for fundraisers?
Annual Appeal solicitation.

RECEIVED
TOWN OF MOUNT DESERT
TOWN CLERK
TOWN OFFICE
100 SEA STREET
NORtheast HARBOR
MOUNT DESERT, VA 23103
Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

Repair of bridge on Route 102; painting bridge following repair.

Amount you are requesting for FY 2020-2021: \$ 3,000

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ 3,000 2018: \$ 2,500 2017: \$ 2,500

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

Repair and painting of bridge on Route 102.
50% materials and labor
50% paint and labor

Thomas J. Fernald
Signature of Requester

1-16-20
Date of Request

Thomas J. Fernald, Treasurer
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

Town of Mount Desert Budget Questionnaire

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS**

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 18, 2020

Organization Name: SPCA of Hancock County
Mailing Address: 141 Bar Harbor Rd.
Trenton, ME 04605
Phone Number: 207 667 8088
Contact Person: Nichola Redmond
Contact Email: spscahc.ed@gmail.com
Gross operating budget: \$638,895
Gross payroll: \$370,411
Salary and other compensation of highest paid employee: \$85,000
Salary and other compensation of lowest paid employee: \$27,960
Number of Paid Employees: 8 Full Time 3 Part Time
Number of volunteers: 110

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

The SPCA of Hancock County accepts homeless animals from residents of Hancock County. They can be relinquished by owners or abandoned. We provide care and veterinary care. Pets are adopted to local residents. We also provide financial assistance for spay/neuter and vet care for pets of local residents. In addition, we provide a Pet Food Pantry, humane education and other aid.

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): We do not currently have the ability to report on where our adopters or surrenders reside. We do not require pet food pantry

customers, or those requesting help to register. we are open 5 days a week all year.
How many times per month was this service used?

What amount is each Mount Desert resident being served charged? The only fees we require are adoption fees \$90-\$150 cat/kittens and \$300-\$450 puppies/dogs.

What are your plans for fundraisers?

We have a fundraising dinner with auction - wine and whiskeys in the summer; a 5k in the fall and 2 mail appeals during the year.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

Any funds would be used to cover expenses of animals that require care such as a litter of very sick kittens that we accepted a few months ago from the Asticon. The kittens required a great deal of care but recovered and were adopted.

Amount you are requesting for FY 2020-2021: \$ 1,000

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ 0 2018: \$ 0 2017: \$ 0

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

100% Direct animal care

Nicholas Redmond
Signature of Requester

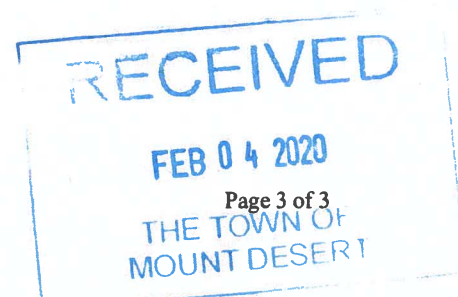
2/4/20
Date of Request

Nicholas Redmond Executive Director
Printed Name and Title of Requester

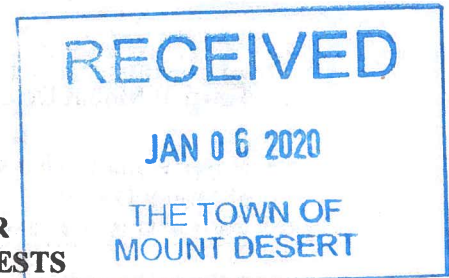
Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).



Town of Mount Desert Budget Questionnaire



**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2020-2021 BUDGET REQUESTS**

Questionnaire Due Date: February 4, 2020

Board of Selectmen and Warrant Committee Meeting Date to Review: February 18, 2020

Organization Name: WIC Program
Mailing Address: 248 State St. Suite 3A, Box #10
Ellsworth, Maine 04605
Phone Number: 207-667-5304
Contact Person: Tawney Jacobs

Contact Email: tjacobs@mainefamilyplanning.org

Gross operating budget: \$404,530
Gross payroll: \$262,027
Salary and other compensation of highest paid employee: \$10,920
Salary and other compensation of lowest paid employee: \$10,920
Number of Paid Employees: 5 Full Time 2 Part Time
Number of volunteers: 0

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

WIC provides income-eligible families, including foster and adoptive families with vouchers to purchase healthy foods, health screenings, free books and nutrition education. We also provide access to 3 certified lactation counselors for breastfeeding promotion and support.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): 15

How many times per month was this service used? 15

What amount is each Mount Desert resident being served charged? 0

What are your plans for fundraisers?
WIC requests \$45 per participant per town each year. We are also seeking grants.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

Travel to MDI to reach clients, books for children, training for staff and educational materials.

Amount you are requesting for FY 2020-2021: \$ 675

Please indicate what you have received from the Town of Mount Desert in previous years:

2019: \$ 495 2018: \$ 0 2017: \$ 0

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

Travel - 50%

Books - 25%

Training / educational materials - 25%

Towney Jacobs
Signature of Requester

1/2/2020
Date of Request

Towney Jacobs - NIC Director
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Tuesday, February 18, 2020, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor in order for the request to be considered. Attendance is also recommended at the May 5, 2020 Annual Town Meeting beginning at 6:00 p.m. in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor.

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2020).

Town of Mount Desert

Annual Town Meeting Warrant Fiscal Year 2020 – 2021

**As presented at the
Annual Town Meeting
May 4 & 5, 2020**

**Secret Ballot (Candidate) Election
May 4, 2020 8 a.m. – 8 p.m.
Somesville Fire Station**

**Open Floor Town Meeting
May 5, 2020
6 p.m.**

**Kelley Auditorium, Mt Desert Elementary School
(Gymnasium)**

Greeting

State of Maine

Hancock County, ss

year

To: James K. Willis, Jr., a Constable in the Town of Mount Desert

In the name of the State of Maine, you are hereby required to notify and warn the Inhabitants of the Town of Mount Desert, qualified by law to vote in Town affairs, to assemble in the Somesville Fire House, 1157 Main Street, Mount Desert, Maine, on Monday, the fourth day of May AD 2020 at seven-fifty o'clock in the forenoon, then and there to act on Article 1; and immediately thereafter to act on Article 2 until eight o'clock in the evening.

AND to notify and warn said voters to reconvene in the Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor, Maine in said Town, on Tuesday, the fifth day of May AD 2020 at six o'clock in the evening; then and there to act on Articles 3 through xx; all of said Articles being set out below to wit:

Pursuant to Title 21-A, §759(7), absentee ballots will be processed at the polls on May 4, 2020 every half hour beginning at 9:00 AM.

Election of Moderator

Article 1. To elect a Moderator by written ballot.

Election of Municipal Officers

Article 2. To elect two members to the Board of Selectmen for a term of three years, one member to the Mount Desert Elementary School Board for a term of two years, one member to the Mount Desert Elementary School Board for a term of three years, one trustee to the Mount Desert Island Regional School District for a term of two years, and one trustee to the Mount Desert Island Regional School District for a term of three years.

Non-Voter Recognition

Article 3. To see if non-voters shall be allowed, when recognized, to speak during the 2020 Annual Town Meeting.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Animal Welfare

Article 4. To see if the Inhabitants of the Town of Mount Desert will vote to approve an expenditure of \$500.00 from the Animal Welfare Reserve Account #4040700-24204 to Acadia Veterinary Hospital as a donation for the benefit of the Town of Mount Desert Feral Cat Program.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Ordinances

For Articles x through xx, an underline indicates an addition and a ~~strikethrough~~ indicates a deletion.

Article 5. Shall an ordinance dated May 5, 2020 and entitled “Town of Mount Desert Alewife Ordinance” be enacted? The ordinance reads, in its entirety, “Regulations for the taking of alewives and blue back herring shall be as follows: For the year July 1, 2020 through June 30, 2021 there shall be no taking of Alewives and Blue Back Herring in the Town of Mount Desert.”

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 6. Shall an ordinance dated May 5, 2020 and entitled “Amendments to the Town of Mount Desert Sewer Ordinance to XXXX” be enacted as follows?

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 7. Shall an ordinance dated May 5, 2020 and entitled “Amendments to the Town of Mount Desert Special Amusement Permit Ordinance to amend the Permit Fees under the Ordinance and to amend the Term of the Ordinance” be enacted as follows? **See Appendix A (pg. XX) for entire ordinance, with proposed amendments**

Explanation of First Amendment: This amendment to the Special Amusement Permit Ordinance will increase the fee to cover administrative costs and advertisements associated with processing special amusement permits.

Section 2. General Permit

A. Permit Required

- .
- .
- .

4. The fee for a Special Amusement Permit shall be ~~fifty dollars (\$50)~~ one hundred dollars (\$100) to cover administrative costs.

Explanation of Second Amendment: This amendment to the Special Amusement Permit Ordinance clarifies that the duration of the ordinance shall remain in effect for a further period of fifteen (15) years from the date of this latest revision.

Section 5. Period of Ordinance

This Ordinance shall remain in effect for a period of fifteen (15) years from the effective date, or the date of the latest amendment thereafter.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 8. Shall an ordinance dated May 5, 2020 and entitled "x" be enacted? **See Appendix B (pg. XX)**

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 9. Shall an ordinance dated May 5, 2020 and entitled "Town of Mount Desert xxxxxxxx" be enacted? **See Appendix C (pg. XX)**

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 10. Shall an ordinance dated May 5, 2020 and entitled "Town of Mount Desert xxxxxx" be enacted as set forth below?

Planning Board recommends [if LUZO]
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Gifts

Article 11. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to accept Conditional Gifts (MRSA 30-A, §5654), Unconditional Gifts (MRSA 30-A §5655), equipment, proceeds from sale of fire equipment or funds on behalf of the Municipal Fire Department. It is understood that any funds received will be placed in the Fire Equipment Reserve Fund.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Leases, Agreements, Easements, Deeds, Sales [revise as necessary]

Article 12. To see if the inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to enter into a **boundary line agreement with Mount Desert 365** in order to clarify minor uncertainties as to the exact boundary between property owned by the Town of Mount Desert and property owned by Mount Desert 365 abutting Old Firehouse Lane. Reference is made to Tax Map 24, Lot 105 and Tax Map 24, Lot 99. See Appendix **X** (pg. **XX**)

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 13. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to lease a portion of the so-called Visitor Center at the Northeast Harbor Marina to the Ticket Booth operators for a term of one (1) year beginning July 1, 2020 under such terms and conditions as the Board of Selectmen, in its sole discretion, deems to be in the best interests of the Town.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 14. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen, to lease a portion of the so-called Visitor Center at the Northeast Harbor Marina to the Mount Desert Chamber of Commerce for a term of one (1) year beginning July 1, 2020 under such terms and conditions as the Board of Selectmen, in its sole discretion, deems to be in the best interests of the Town.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 15. To see if the Inhabitants of the Town of Mount Desert will authorize the Board of Selectmen, to negotiate and enter into an agreement with the Neighborhood House Club, Inc. for management and maintenance of the municipal swimming pool, under such terms and conditions as the Board of Selectmen, in its sole discretion, deems to be in the best interests of the Town.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 16. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to **lease** the land and building at 26 Dodge Point Road, Tax Map 1 Lot 15, known as the **Seal Harbor Bait House**, to the Seal Harbor Fisherman's Association under such terms and conditions as the Board of Selectmen, in its sole discretion, deems to be in the best interests of the Town.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Fiscal Policy

Article 17. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to enter into XXXXXX [for borrowing] agreement for purchase of **design funds for the gravel or paved shoulders Pretty Marsh**, under such terms and conditions as the Board of Selectmen, in their sole discretion, deem to be in the best interest of the Town.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 18. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to enter into XXXXXX [for borrowing] agreement for **purchase of Mount Desert 365 purchase of town-owned land – Sea Coast Mission/Gray Cow lot**, under such terms and conditions as the Board of Selectmen, in their sole discretion, deem to be in the best interest of the Town.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 19. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to enter into XXXXXX [for borrowing] agreement for purchase of **Engineering study to consider feasibility of adding sleeping quarters to the fire station**, under such terms and conditions as the Board of Selectmen, in their sole discretion, deem to be in the best interest of the Town.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 20. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to enter into XXXXXX [for borrowing] agreement for purchase of **Additional funds for the Seal Harbor Bait House**, under such terms and conditions as the Board of Selectmen, in their sole discretion, deem to be in the best interest of the Town.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

FINANCIAL STATEMENT - TOWN OF MOUNT DESERT

1. Total Town Indebtedness

A.	Bonds outstanding and unpaid:	\$X,XXX.00
B.	Bonds authorized and unissued:	\$X,XXX.00
C.	Bonds to be issued under this Town Meeting Article	\$X,XXX.00

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready

TOTAL \$X,XXX.00

2. Costs

At an estimated interest rate of xx% for a term of xx years, the estimated costs of this bond issue will be:

Principal	\$X,XXX.00
Interest	\$X,XXX.00
Total Debt Service	\$X,XXX.00

3. Validity

The validity of the bonds is not affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the voters is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

Kathryn A. Mahan
Treasurer, Town of Mount Desert, Maine

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 21. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to enter into XXXXXX [for borrowing] agreement for purchase of Matching funds for third MPI to finish the last 810 feet of Rte. 198, under such terms and conditions as the Board of Selectmen, in their sole discretion, deem to be in the best interest of the Town.

FINANCIAL STATEMENT - TOWN OF MOUNT DESERT

3. Total Town Indebtedness

A. Bonds outstanding and unpaid:	\$X,XXX.00
B. Bonds authorized and unissued:	\$X,XXX.00
C. Bonds to be issued under this Town Meeting Article	\$X,XXX.00
TOTAL	\$X,XXX.00

4. Costs

At an estimated interest rate of xx% for a term of xx years, the estimated costs of this bond issue will be:

Principal	\$X,XXX.00
Interest	\$X,XXX.00
Total Debt Service	\$X,XXX.00

3. Validity

The validity of the bonds is not affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the voters is nevertheless conclusive and the validity of the bond issue is not affected by

reason of the variance.

Kathryn A. Mahas
Treasurer, Town of Mount Desert, Maine

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

FINANCIAL STATEMENT - TOWN OF MOUNT DESERT

(If Articles 24, 26 and 27 are Approved in Total)

1. Total Town Indebtedness

A.	Bonds outstanding and unpaid:	\$X,XXX.00
B.	Bonds authorized and unissued:	\$X,XXX.00
C.	Bonds to be issued under Town Meeting	\$X,XXX.00
	Articles X, XX, & XXX	TOTAL
		\$X,XXX.00

2. Costs

At an estimated interest rate of xx% for a term of xx years, the estimated costs of this bond issue will be:

Principal	\$X,XXX.00
Interest	\$X,XXX.00
Total Debt Service	\$X,XXX.00

3. Validity

The validity of the bonds is not affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue (or Amortization) varies from the estimate, the ratification by the voters is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

Kathryn A. Mahas

Treasurer, Town of Mount Desert, Maine

Article 22. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to accept and expend on behalf of the Town additional state, federal and other funds (including unconditional gifts of money) received during the fiscal year 2020-2021 for Town purposes, provided that such additional funds do not require expenditure of local funds not previously appropriated.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 23. To see if the Inhabitants of the Town of Mount Desert will vote to approve July 1, each year, as the date on which all taxes shall be due and payable providing that all unpaid taxes on September 1, of each year, shall be charged interest at an annual rate of 9% (percent) per year. (*Tax Club members are exempt within the terms and conditions of the Town's Tax Club Agreement.*)

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 24. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Tax Collector to enter into a standard "tax club" agreement with taxpayers whereby: (1) the taxpayer agrees to pay specified monthly payments to the Town based on the taxpayer's estimated and actual tax obligation for current year property taxes (real estate and/or personal); (2) the Town agrees to waive interest on timely payments; (3) the Town authorizes the Tax Collector to accept payment of taxes prior to commitment of taxes; (4) the agreement automatically terminates if two consecutive payments are missed and the taxpayer thereupon becomes subject to the same due date and interest rate as other, nonparticipating taxpayers; (5) only taxpayers who are paid in full on their property tax obligations may participate; and (6) interested taxpayers shall apply annually for participation by the date shown on the application, date and application format to be determined by the Tax Collector.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 25. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Tax Collector to accept pre-payment of property taxes, with no interest to be paid on same.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 26. To see if the Inhabitants of the Town of Mount Desert will vote to set the interest rate to be paid by the Town for abated taxes that have been paid at the rate of 5% (percent) per year.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 27. To see if the inhabitants of the Town of Mount Desert will vote to authorize expenditures to pay any tax abatements granted by the Assessor, Board of Assessment Review, or Board of Selectmen together with any interest due thereon from the Town, during the fiscal year beginning July 1, 2020, in an aggregate amount not to exceed the property tax commitment overlay.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 28. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to dispose by public bid of Town-owned property, other than real property, with a value of ten thousand dollars (\$10,000.00) or less under such terms and conditions as it deems advisable.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 29. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to sell at public auction or by advertised sealed bid, and to convey titles obtained under tax deeds and under deeds of conveyance to the Inhabitants of the Town any land and/or buildings including trailers, in lieu of payment of taxes except that the Selectmen have the power to authorize redemption. Municipal Officers shall use the special sale process required by 36 M.R.S. § 943-C for qualifying homestead property if they choose to sell it to anyone other than the former owner(s)

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 30. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to contract for services, in amounts not to exceed appropriation for same, under such terms and conditions as it deems advisable.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Municipal Revenue

Article 31. To see if the Inhabitants of the Town of Mount Desert will vote to transfer **XXXXX thousand dollars (\$0. 00)** from the Undesignated Fund Balance Account #100-38300 to reduce the 2020-2021 tax commitment.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 32. To see if the Inhabitants of the Town of Mount Desert will vote to transfer **XXXXX thousand dollars (\$XXX,000.00)** from the Capital Gains Reserve Account #400-24202 to reduce the 2020-2021 tax commitment.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 33. Shall the Town of Mount Desert be authorized appropriate an amount not to exceed \$50,000.00 from the **Capital Gains Reserve Account, #400-24202** to PLACEHOLDER 1

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes, XX Nays)

Article 34. To see if the inhabitants of the Town of Mount Desert will vote to create a new **Benefit Accrual Reserve Account** in the amount of \$187,750 to be funded from the Town's Capital Gains Account 400-24202. Said benefits to consist of Vacation Wages, Paid Compensation Time, Floating Holiday Compensation, bonus compensation, and Sick leave Bonus Wages, all of which shall be subject to such terms and conditions, personnel policies, employment or labor agreements and other policies or provisions as may be changed or negotiated from time to time by the officers of the Town of Mount Desert, its insurance carriers and brokers, and employees. Subsequent funding for this reserve account shall be considered through the General Fund during the annual Town Meeting of the Town of Mount Desert.

Note: \$187,500 is equal to 50% of the maximum annual liability that could accrue in the upcoming fiscal year. In future years, the goal will be to maintain the reserve at an amount calculated to be approximately 50% of the maximum annual liability that could accrue in each year. Adjustments would be made during the consideration of the budget for the General Fund during the Town Meeting.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

APPROPRIATION FROM CAPITAL GAINS RESERVE ACCOUNTSUMMARY

(If Article ?? through Article ?? are Approved in Total)

Article XX Placeholder 1	\$XX,XXX.00
Article XX Placeholder 2	\$XX,XXX.00
Article XX Placeholder 3	\$XX,XXX.00
Article XX Placeholder 4	\$XX,XXX.00
Article XX Placeholder 5	\$XX,XXX.00
<hr/>	
Total Appropriation Requested	\$XX,XXX.00

Article 35. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and/or appropriate as Revenue through Excise Taxes, Service Fees and miscellaneous sources for the 2020-2021 Town Budget.

Board of Selectmen recommends \$1,298,510.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Municipal Appropriations

Article 36. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 200 through 221 General Government – Governing Body (Board of Selectmen), Municipal Management, Town Clerk, Registrar, Elections, Planning Board, Finance, Treasurer, Tax Collector, Assessment, Code Enforcement, Unallocated Funds, Human Resources, and Technology for the 2020-2021 Town Budget.

Gov. Body (Bd of Selectmen): \$34,655.00	Town Management: \$372,470.00
Town Clerk: \$121,048.00	Registrar: \$2,500.00
Elections: \$7,250.00	Planning Board: \$49,321.00
Finance: \$93,783.00	Treasurer: \$140,378.00
Tax Collector: \$19,538.00	Assessment: \$123,747.00
Code Enforcement: \$176,414.00	Unallocated: \$115,500.00
Human Resources: \$5,000.00	Technology: \$219,617.00

Board of Selectmen recommends \$1,481,221.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 37. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 300 General Assistance Support for the 2020-2021 Town Budget.

Board of Selectmen recommends \$5,000.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 38. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 350 Rural Wastewater Support for the 2020-2021 Town Budget.

Board of Selectmen recommends \$195,694.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready

Article 39. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 406 Street Lights for the 2020-2021 Town Budget.

Board of Selectmen recommends \$25,750.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 40. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 401 and 408 Public Safety – Police and Communications (Dispatch) for the 2020-2021 Town Budget.

Police: \$870,256.00
Shellfish: \$00.00

Communications: \$379,410.00
Animal Control: \$00.00

Board of Selectmen recommends \$1,249,666.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 41. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 403, 404, and 409 Public Safety – Fire Department, Hydrants, and Emergency Management for the 2020-2021 Town Budget.

Fire: \$655,827.00 Hydrants: \$273,500.00 Emergency Management: \$1,000.00

Board of Selectmen recommends \$930,327.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 42. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 501, 515, 520 and 525 Public Works - Roads, Waste Management, Buildings & Grounds, Parks & Cemeteries, and 530 Environmental Sustainability for the 2020-2021 Town Budget.

Roads: \$1,824,252.00
Parks/Cemeteries: \$47,316.00

Buildings/Grounds: \$226,612.00
Waste Management: \$581,550.00

Environmental Sustainability: \$18,500.00

Board of Selectmen recommends \$2,698,230.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready

Article 43. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 505 and 506 Sewers (Wastewater Treatment) for the 2020-2021 Town Budget.

Sewer Capital: \$ 0.00

Sewer Operation: \$660,114.00

Wastewater Treatment

Northeast Harbor Plant: \$154,350.00

Somesville Plant: \$61,500.00

Seal Harbor Plant: \$112,258.00

Otter Creek Pump Station: \$33,000.00

Board of Selectmen recommends \$1,021,222.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 44. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 605 Recreation (Public Pool ~Utilities & Maintenance) for the 2020-2021 Town Budget.

Board of Selectmen recommends \$5,900.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 45. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 701 Economic/Community Development for the 2020-2021 Town Budget.

Board of Selectmen recommends \$12,000.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 46. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 801 Debt Service for the 2020-2021 Town Budget.

Board of Selectmen recommends \$1,902,977.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 47. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 851 Libraries, Village Improvement Societies, Recreation, and Public/Social Service Agencies for the 2020-2021 Town Budget.

Libraries: \$XXX.00
Recreation: \$XXX.00

Village Improvement Societies: \$XXX.00
Public/Social Service Agencies: \$XXX.00

Board of Selectmen recommends \$XXX.00

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready

Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 48. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 991 Capital Improvement Plan transfers for the 2020-2021 Town Budget.

Board of Selectmen recommends \$621,570.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Written Ballot required for Article xx

Article 49. To see if the Inhabitants of the Town of Mount Desert will vote to increase the property tax levy limit by \$XXX.00. **See Appendix XYZ (pg. XX).**

Explanation: The State Legislature passed a “tax reform” law known as LD#1. This bill created a maximum municipal tax levy based upon this year’s tax, plus an allowance for inflation and the Town’s tax base growth due to new construction. However, LD#1 allows Mount Desert voters to increase that tax cap with the approval of a simple majority of the voters at Town Meeting. The only requirement is that a secret vote must be taken by written ballot.

Board of Selectmen recommends
Warrant Committee recommends (XX Ayes; XX Nays)

Marina Proprietary Fund

Article 50. To see if the Inhabitants of the Town of Mount Desert will vote to ratify the Board of Selectmen’s approval of the Marina Proprietary Fund budget.

Revenue: \$740,028.00

Expense: \$740,028.00

Board of Selectmen recommends (ratification)
Warrant Committee makes no recommendation

Elementary School Appropriations

Note: Articles 50 through 60 authorize expenditures in cost center

Article 51. To see what sum the School Board will be authorized to expend for Regular Instruction for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

School Board recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 52. To see what sum the School Board will be authorized to expend for Special Education for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

School Board recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 53. To see what sum the School Board will be authorized to expend for Career and Technical Education for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

School Board recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 54. To see what sum the School Board will be authorized to expend for Other Instruction for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

School Board recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

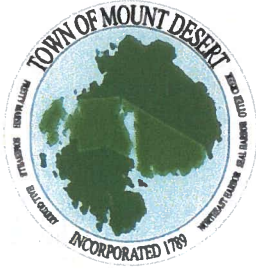
Article 55. To see what sum the School Board will be authorized to expend for Student & Staff Support for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

School Board recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 56. To see what sum the School Board will be authorized to expend for System Administration for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

School Board recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 57. To see what sum the School Board will be authorized to expend for School



Town of Mount Desert

Treasurer's Office

MEMORANDUM

TO: BOARD OF SELECTMEN FROM: Kathryn A Mahar
SUBJECT: DOE Audit Report Extension DATE: February 14, 2020

Attached is a Department of Education letter regarding the late status of our audit. The annual audits are due at the Department of Education no later than December 30th each year. The Superintendent's may file a request for an extension, however, if an extension is not filed/granted and the audit is not submitted by March 9th the State will withhold the educational Subsidy to the Town.

We have received this notice each year since 2014 and the Superintendent's office has filed and received an extension each year. The educational subsidy has never been withheld and the audits have been electronically filed by our auditors on our behalf immediately upon their finalization.

This year our audit process was exceptionally delayed by my eight-week absence last summer but primarily it was delayed by the poor implementation of the Munis Tax and Cashiering modules in our software. The Tax Collector and I have spent untold hours unsnarling the errors made by the incorrect set up of the Tax module along with sifting through the detail postings of the Cashiering module. We have had to trace six months of payments made on our 2600+ tax accounts (some of which have ten monthly payments) and then make a myriad of journal entry adjustments to bring our Taxes Receivable into balance.

Since, July 1st of this fiscal year, we have been able to re-establish the reconciliation of all accounts on a monthly or quarterly basis and we expect to be in an excellent position for year-end this June.

However, the complexity of our software and our staff time makes it difficult, in the best of times, to meet an audit schedule that would comply with the December 30th DOE deadline. It also impacts our ability to meet the Town Report and Town Meeting deadlines.

In prior years, our audit engagement was completed in late December or early January and the financials were presented in the first week of April. This year, our last audit engagement day will be February 27th and the school's last engagement day was February 12. However, we are still in hopes (with extra consideration by the auditors) to meet the Town Report deadline for this year.



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

February 6, 2020

Kathryn A. Mahar, Treasurer
PO Box 248
Northeast Harbor, ME 04662

Dear Ms. Mahar:

In accordance with Maine Education Statute [20-A MRSA §6051 \(1\)](#) municipal financial audits for the fiscal year ending June 30, 2019 were due to the Department of Education no later than December 30, 2019. To date we have not received a copy of the audit report for the town of Mount Desert. If we do not receive the audit by March 9, 2020 we will begin to withhold the School's State subsidy per [20-A MRSA §6801-A \(2\)](#) beginning with the next subsequent payment.

It is the Superintendents responsibility to request audit deadline extensions and/or exceptions. The forms are available online at this link: <https://www.maine.gov/doe/funding/fiscalreview>

Please submit your annual audit or extension to:

DOE.audit@maine.gov

or

Stephanie Clark
Department of Education
23 State House Station
Augusta, Maine 04333-0023

Thank you for your attention to this matter. If you have any questions or concerns you may call me, at 624-6807 or e-mail DOE.Audit@maine.gov.

Sincerely,

A handwritten signature in blue ink that reads 'Stephanie Clark'.

Stephanie Clark
Fiscal Review & Compliance Team
School Finance & Operations

cc: Superintendent Gousse

**TREASURER'S
WARRANTS**

Warrants for BOS Agenda:

BOS Agenda:

2/18/2020

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices	AP2047	02/19/20	\$ 383,296.59
B. Authorized Warrants to be Signed:				
(Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits			
		AP2045	02/05/20	\$ 1,998.49
		AP2046	02/12/20	\$ 30,134.73
	Town Payroll			
		PR2017	02/07/20	\$ 103,815.81
C. Warrants to be Acknowledged:				
	School Invoices	#09	02/05/20	\$ 145,287.61
	School Payroll	#17	02/14/20	\$ 83,228.02
TOTAL WARRANTS FOR BOS MEETING				<u>\$ 747,761.25</u>

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2047

CHECK DATE: February 19, 2020

CHECK NUMBER:	<u>312709</u>	through	<u>312774</u>	\$ <u>311,887.58</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>1407</u>	through	<u>1431</u>	\$ <u>71,409.01</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 383,296.59

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

James F Mooers

Matthew J Hart, Vice Chairman

Martha T Dudman

Wendy H Littlefield, Secretary



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apcshdsb

02/13/2020 10:38
69051you
Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE

INVOICE	INV DATE	PO	WARRANT	NET
1407 02/19/2020 EFT Invoice: 3622	02/06/2020	AP2047	AP2047	5,687.63
	Mutual Aid 01/2020			
	4,757.54 1440110 51500 299			
	930.09 1440800 51500 299			
	OT-MA BHPD TO MDPD			
	OT-MA BHPD TO MDPD			
Invoice: 3621	02/05/2020	AP2047	AP2047	28.00
	TOWN OF BAR HARBOR			
	28.00 1440110 53000			
	CPR Recert Cards - MD Patrol			
	OFFICE SUPPLIES			
	CHECK		1407 TOTAL:	5,715.63
1408 02/19/2020 EFT Invoice: 35250	02/06/2020	AP2047	AP2047	53.00
	76 BROWNS COMMUNICATIONS INC			
	35250			
	Pager cases			
	GENERAL SUPPLIES			
	CHECK		1408 TOTAL:	53.00
1409 02/19/2020 EFT Invoice: 20200343	01/26/2020	AP2047	AP2047	34,111.20
	116 CIVIL ENGINEERING SERVICES INC			
	20200343			
	Main St admin & inspect ts			
	Construction-Budget			
	34,111.20 3000039 57710			
	CHECK		1409 TOTAL:	34,111.20
1410 02/19/2020 EFT Invoice: 1001433	01/22/2020	AP2047	AP2047	44.08
	792 COASTAL ENERGY			
	1001433			
	30.4 GALS Propane for NEH WWTP Blower Building-EM			
	HEATING FUEL			
	44.08 1550666 53400			
	CHECK		1410 TOTAL:	44.08
Invoice: 1001409	01/22/2020	AP2047	AP2047	41.28
	COASTAL ENERGY			
	1001409			
	25.8 GALS Propane for Sea Street PS-EM			
	HEATING FUEL			
	41.28 1550666 53400			
	CHECK		1409 TOTAL:	41.28
Invoice: 4308536	01/22/2020	AP2047	AP2047	30.02
	COASTAL ENERGY			
	4308536			
	20.7 GALS Propane for NEH WWTP Maint Generator-EM			
	HEATING FUEL			
	30.02 1550666 53400			
	CHECK		1407 TOTAL:	30.02
Invoice: 1004224	01/30/2020	AP2047	AP2047	75.11
	COASTAL ENERGY			
	1004224			
	51.8 GALS LP Gas GEN/Blower Building NEH WWTP-EM			
	HEATING FUEL			
	75.11 1550666 53400			
	CHECK		1409 TOTAL:	75.11
Invoice: 4310727	01/27/2020	AP2047	AP2047	1,037.58
	COASTAL ENERGY			
	4310727			
	BOILER REPAIRS BJ			
	BLDG REPAIR & MAINT			
	1,037.58 1550100 55200			
	CHECK		1410 TOTAL:	1,037.58
1411 02/19/2020 EFT Invoice: IV90144	01/28/2020	AP2047	AP2047	138.28
	124 COLWELL DIESEL SERVICE & GARAGE I IV90144			
	IV90144			
	BU#2 BLOCK HEATER AL			
	MDES - BUS 2 (NEW)			
	138.28 1990100 59200 9106			
	CHECK		1411 TOTAL:	138.28



CASH ACCOUNT: 100
CHECK NO 10100
CHK DATE 10100
TYPE VENDOR NAME Ckg-BH General Fund 8066
INVOICE INVOICE INVOICE INVOICE

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
COLWELL DIESEL SERVICE & GARAGE I IV90260	02/06/2020		AP2047	184.27
TR#10 DRAG LINK AL				
GEN REPAIRS & MAINT				
COLWELL DIESEL SERVICE & GARAGE I IV90144A	02/04/2020		AP2047	50.66
BUS#2 LIGHTS AL				
MDES - BUS 2 (NEW)				
COLWELL DIESEL SERVICE & GARAGE I IV90166	02/04/2020		AP2047	858.23
BUS#2 WINDOW AL				
MDES - BUS 2 (NEW)				
COLWELL DIESEL SERVICE & GARAGE I IV90224	02/03/2020		AP2047	425.95
TR#20 TRANSMISSION LINES AL				
GEN REPAIRS & MAINT				
1412 02/19/2020 EFT				1,657.39
Invoice: 5409				
1735 CONNECTIVITY WORKS INC	02/03/2020	5409	AP2047	2,171.10
2,171.10 1221000 55120				
phone hardware and troubleshooting				
TELEPHONE-USAGE				
1413 02/19/2020 EFT				233.97
Invoice: 10372561091				
148 DELL MARKETING LP	02/04/2020	10372561091	AP2047	233.97
233.97 1440800 57400				
Dispatch computer graphics card				
EQUIP-TECH HARDWARE				
1414 02/19/2020 EFT				12,862.15
Invoice: 39236				
175 EMR INC	01/31/2020	39236	AP2047	12,862.15
12,862.15 1551500 55501				
Jan tip fees				
TIPPING FEE EMR				
1415 02/19/2020 EFT				386.41
Invoice: 9307307963				
947 LAWSON PRODUCTS	01/15/2020	9307307963	AP2047	386.41
386.41 1550100 55400				
WIRE ENDS AND CONNECTORS AND NUTS AL				
GEN REPAIRS & MAINT				
1416 02/19/2020 EFT				727.24
Invoice: 0120 WW				
1043 MAIN STREET VARIETY	01/31/2020	0120 WW	AP2047	727.24
727.24 1550552 53710				
274.4 GALS WW -EM				
VEHICLE FUEL				



CHECK NO	CHK DATE	TYPE	VENDOR NAME	Ckg-BH	General Fund	8066	INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC											
	Invoice: 0120 HWY		MAIN STREET VARIETY		0120 HWY		0120 HWY	01/31/2020		AP2047	450.22
					450.22	1550100	53710	170.0 GALS HWY - EM			
								VEHICLE FUEL			
	Invoice: 0120 B&G		MAIN STREET VARIETY		0120 B&G		0120 B&G	01/31/2020		AP2047	196.92
					196.92	1552000	53710	74.3 GALS B&G -EM			
								VEHICLE FUEL			
								CHECK		1416 TOTAL:	1,374.38
	1417 02/19/2020 EFT		2142 MODERN PEST SERVICES INC		4123287		4123287	02/11/2020		AP2047	84.00
	Invoice: 4123287				84.00	1552000	55400	Pest control ants pd & fd ts			
								GEN REPAIRS & MAINT			
								CHECK		1417 TOTAL:	84.00
	1418 02/19/2020 EFT		2606 NO FRILLS OIL COPMANY		462353		462353	01/27/2020		AP2047	351.58
	Invoice: 462353				351.58	1550666	53400	163.6 gal #2 FUEL BJ			
								HEATING FUEL			
	Invoice: 463125		NO FRILLS OIL COPMANY		463125		463125	01/31/2020		AP2047	131.66
					131.66	1550100	53400	48.6 KEROSENE BJ			
								HEATING FUEL			
	Invoice: 462059		NO FRILLS OIL COPMANY		462059		462059	01/27/2020		AP2047	770.42
					770.42	1552000	53400	358.5 gal #2 FUEL BJ			
								HEATING FUEL			
								CHECK		1418 TOTAL:	1,253.66
	1419 02/19/2020 EFT		2611 NO FRILLS OIL COMPANY		463537		463537	01/29/2020		AP2047	483.74
	Invoice: 463537				483.74	1440330	53400 432	225.1 gal Station #2 heating fuel			
								HEATING FUEL-S2 SH			
								CHECK		1419 TOTAL:	483.74
	1420 02/19/2020 EFT		2612 NO FRILLS OIL COMPANY		462782		462782	01/28/2020		AP2047	374.14
	Invoice: 462782				374.14	1440330	53400 433	174.1 gal Station #3 heating fuel			
								HEATING FUEL S3 SV			
								CHECK		1420 TOTAL:	374.14
	1421 02/19/2020 EFT		2608 NO FRILLS OIL COMPANY		462783		462783	01/31/2020		AP2047	250.36
	Invoice: 462783				250.36	1550669	53400	116.5 GALS #2 Heating Fuel Otter Creek PS-EM			
								HEATING FUEL			



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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Invoice: 463601

2607 NO FRILLS OIL COMPANY

1703.3 gal ON-ROAD DIESEL BJ
VEHICLE FUEL

NET

3,864.79

1421 TOTAL:

250.36

1423 02/19/2020 EFT
Invoice: 458012

2613 NO FRILLS OIL COMPANY

141.6 GALS #2 Heating Fuel SH WWTP-EM
HEATING FUEL

304.30

1422 TOTAL:

3,864.79

Invoice: 462427

NO FRILLS OIL COMPANY

168.0 GALS #2 Heating Oil SH WWTP-EM
HEATING FUEL

361.03

1423 TOTAL:

665.33

1424 02/19/2020 EFT
Invoice: 463726

2609 NO FRILLS OIL COMPANY

140.3 GALS #2 Heating Oil SV WWTP-EM
HEATING FUEL

301.50

1424 TOTAL:

301.50

1425 02/19/2020 EFT
Invoice: 462349

2610 NO FRILLS OIL COMPANY

179.6 GALS #2 Heating Oil NEH WWTP-EM
HEATING FUEL

385.96

1425 TOTAL:

385.96

1426 02/19/2020 EFT
Invoice: 18012

538 NORTHEAST PLUMBING & HEATING INC. 18012

REPAIRED HEAT PUMP BJ
BLDG REPAIR & MAINT

213.50

1426 TOTAL:

213.50

1427 02/19/2020 EFT
Invoice: 377-806236

1715 PORTLAND GLASS

BUS#5 WINDSHEILD INSTALLED AL
MDES - BUS 5

461.73

1427 TOTAL:

461.73

1428 02/19/2020 EFT
Invoice: 2071

1844 SMITH, COLLIER & FAHEY, PA 2071

Legal Bill - J. Collier - MacQuinn.
PB LEGAL

666.50

1428 TOTAL:

666.50



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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE

10100 Ckg-BH General Fund 8066 INVOICE

NET

INVOICE DTL DESC

1429 02/19/2020 EFT

1856 TERRY'S TANK LLC
Invoice: 235

CHECK

1428 TOTAL:

666.50

2,420.00 1550552 54610

01/31/2020
Sludge Disposal-EM
SLUDGE DISPOSAL

AP2047

2,420.00

1430 02/19/2020 EFT
Invoice: 116516577

1553 ULINE, INC

116516577

01/29/2020
Beverages for T/O ts
GEN REPAIRS & MAINT

AP2047

122.06

122.06 1552000 55400

CHECK

1430 TOTAL:

122.06

1431 02/19/2020 EFT
Invoice: 34151

1420 CLAIRE WOOLFOLK

34151

01/22/2020
Mileage Reimbursement RT to Orono
TRAINING

AP2047

68.44

68.44 1220110 54100

CHECK

1431 TOTAL:

68.44

312709 02/19/2020 PRD
Invoice: 143936

2263 ACADIA FUEL LLC

143936

01/30/2020
680.7 gal PROPANE BJ
HEATING FUEL

AP2047

544.56

544.56 1550100 53400

CHECK

312709 TOTAL:

544.56

312710 02/19/2020 PRD
Invoice: 143841

2261 ACADIA FUEL LLC

143841

01/29/2020
62.7 gal lp gas yachtsmen
HEATING FUEL

AP2047

50.16

50.16 6010100 53400

CHECK

312710 TOTAL:

50.16

312711 02/19/2020 PRD
Invoice: 201095

16 ADMIRAL FIRE & SAFETY INC

201095

02/05/2020
Streamlight Battery, Inner Belt - Murphy
UNIFORMS

AP2047

56.90

56.90 1440110 53800

CHECK

312711 TOTAL:

56.90

Invoice: 201094

ADMIRAL FIRE & SAFETY INC

201094

02/05/2020
Uniform Pants - Murphy
UNIFORMS

AP2047

124.27

124.27 1440110 53800

CHECK

312711 TOTAL:

181.17



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Town of Mount Desert
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10100
CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
312712 02/19/2020 PRTRD 2462 AMERICAN MESSAGING SERVICES LLC N4370046UB Invoice: N4370046UB	19.36 1550552 54260	02/01/2020	AP2047	Paging Service for WW Alarms-EM TECHNICAL SVCS	19.36
312713 02/19/2020 PRTRD 1982 AT&T MOBILITY Invoice: 02062020	62.44 6010100 55130 84289 CELL PHONES-HARBORMASTER	01/28/2020	AP2047	cell phone	62.44
312714 02/19/2020 PRTRD 1984 AT&T MOBILITY Invoice: 02062020	502.39 1550100 55130 200.00 1550552 55130 80.00 1551500 55130	01/28/2020	AP2047	CELL PHONE BILLS BJ CELL PHONES CELL PHONES CELL PHONES	782.39
312715 02/19/2020 PRTRD 1985 AT&T MOBILITY Invoice: 02062020	63.30 1220550 55130 87949 CELL PHONES 164.58 1221000 55140	01/28/2020	AP2047	CELL AND DATA THROUGH 012820 CELL PHONES EMAIL/INTERNET	227.88
312716 02/19/2020 PRTRD 997 CARDMEMBER SERVICES Invoice: MAINE.GOV	123.00 1550100 55400	12/30/2019	AP2047	INSPECTION STICKERS BJ GEN REPAIRS & MAINT	123.00
Invoice: CENTRAL VACUUM FACT	108.98 1552000 55400	01/02/2020	AP2047	VACUUM CLEANER PARTS BJ GEN REPAIRS & MAINT	108.98
Invoice: 7109 AMAZON.COM	42.32 1220770 53900	01/09/2020	AP2047	BOOK ON DEVELOPMENT DEFINITIONS MISC SUPPLIES	42.32
Invoice: 0636 ADOBE ACROPRO	74.66 1221000 55140	12/20/2019	AP2047	Adobe Acropro Subscription EMAIL/INTERNET	74.66
Invoice: 2221 MSFT*E07009VSHK	109.84 1221000 55140	12/26/2019	AP2047	Microsoft Azure EMAIL/INTERNET	109.84

CHECK 312712 TOTAL: 19.36

CHECK 312713 TOTAL: 62.44

CHECK 312714 TOTAL: 782.39

CHECK 312715 TOTAL: 227.88

CHECK 312716 TOTAL: 108.98

CHECK 312717 TOTAL: 42.32

CHECK 312718 TOTAL: 74.66

CHECK 312719 TOTAL: 109.84



Invoice:	9867 MSFT*E0500A0XUH	223.34	1221000	55140	9867 MSFT*E0500A0XUH01/03/2020	AP2047	223.34
	CARDMEMBER SERVICES				Microsoft Online Services		
					EMAIL/INTERNET		
Invoice:	3752 MSFT*E0500A0VQ6	126.19	1221000	55140	3752 MSFT*E0500A0VQ601/03/2020	AP2047	126.19
	CARDMEMBER SERVICES				Microsoft Online Services		
					EMAIL/INTERNET		
Invoice:	5077 MSFT*E0700A40A7	80.00	1221000	55140	5077 MSFT*E0700A40A701/15/2020	AP2047	80.00
	CARDMEMBER SERVICES				Microsoft Azure Police Department		
					EMAIL/INTERNET		
Invoice:	0628 MSFT*E04009X956	48.47	1221000	55140	0628 MSFT*E04009X95601/15/2020	AP2047	48.47
	CARDMEMBER SERVICES				Microsoft Azure		
					EMAIL/INTERNET		
Invoice:	7229 IHOP	35.50	1440330	54100	7229 IHOP	AP2047	35.50
	CARDMEMBER SERVICES				Meal while at training		
					TRAINING		
Invoice:	2575 THE HOME DEPOT	637.00			2575 THE HOME DEPOT 01/02/2020 20200066	AP2047	637.00
	CARDMEMBER SERVICES				Compressor + Dehumidifiers-EM		
					BLDG REPAIR & MAINT		
					BLDG REPAIR & MAINT		
					GEN REPAIRS & MAINT		
Invoice:	7810 NEIWPCC-INTERNE	125.00	1550552	54100	7810 NEIWPCC-INTERNE01/15/2020 20200067	AP2047	125.00
	CARDMEMBER SERVICES				WW Cert Renewal-D.Higgins-EM		
					TRAINING		
Invoice:	9733 AMAZON	99.99	1440800	57400	9733 AMAZON 12/23/2019	AP2047	99.99
	CARDMEMBER SERVICES				6 Screen Monitor Desk Mount		
					EQUIP-TECH HARDWARE		
Invoice:	7646 VISTA PRINT	75.13	1440110	56300	7646 VISTA PRINT 12/24/2019	AP2047	75.13
	CARDMEMBER SERVICES				Visaprint Good Morning Program Flyers		
					SPECIAL PROGRAMS		
Invoice:	4393 IACP	190.00	1440110	54200	4393 IACP 12/23/2019	AP2047	190.00
	CARDMEMBER SERVICES				IACP Memb Dues 1/1/2020-12/31/2020		
					DUES & MEMBERSHIPS		
Invoice:	2540 SUNCO	40.00	1440110	53710	2540 SUNCO 01/15/2020	AP2047	40.00
	CARDMEMBER SERVICES				16.202 GAL Fuel - Chief's Cruiser		
					VEHICLE FUEL-17 FORD EXP ADM		
Invoice:	9000 EXPEDIA	24.00	1220550	54100	9000 EXPEDIA 12/22/2019	AP2047	24.00
	CARDMEMBER SERVICES				Cancellation Plan on United Flight-KAM		
					TRAINING		
Invoice:	2163 UNITED	342.00			2163 UNITED 12/22/2019	AP2047	342.00
	CARDMEMBER SERVICES				FLIGHT FROM ORLAND TO BANGOR-KAM		



CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
342.00	1220550 54100 TRAINING				
6757	MT DESERT BAKE12/24/2019 PRE CHRISTMAS TRAINING FOOD TRAINING			AP2047	16.18
6483	WM SUPERCENT 01/01/2020 GIFT CARDS-CARDS FOR JEAN DONATIONS			AP2047	103.12
100.00	100 24770 EE CONTRIB-DRESS DOWN				
3.12	1220500 53000 OFFICE SUPPLIES				
2589	APPLE 01/07/2020 AMAZON FEE FOR ATT PHONE			AP2047	.99
.99	1220500 53000 OFFICE SUPPLIES				
0446	AMAZON 01/09/2020 TAX FORMS FOR SCHOOL/ADD OFFICE SUPPLIES			AP2047	21.60
21.60	1220500 53000				
7435	BVD 01/20/2020 SEARCH SOFTWARE FOR TAXES			AP2047	44.58
44.58	1220550 54200 DUES & MEMBERSHIPS				
CHECK 312716 TOTAL:					2,691.89
86709	08/01/2019 Shipping of sample shirts UNIFORMS			AP2047	16.00
16.00	1440110 53800				
CHECK 312717 TOTAL:					16.00
75	F T BROWN CO 01/09/2020 Key Master M1-ACE M1-EM GEN REPAIRS & MAINT			AP2047	5.58
5.58	1550100 55400				
75	F T BROWN CO 01/13/2020 Batteries-9V, AAA, AA-EM GEN REPAIRS & MAINT			AP2047	54.95
54.95	1550100 55400				
75	F T BROWN CO 01/23/2020 Trash Can 32 Gal Red Ace - EM GEN REPAIRS & MAINT			AP2047	37.98
37.98	1550100 55400				
75	F T BROWN CO 01/14/2020 Battery SLA 645, Brush Cup Fine 2 3/4IN-EM OTHER EQUIPMENT			AP2047	32.97
32.97	1550552 53900				
75	F T BROWN CO 01/27/2020 ICE MELT 40LB Bags x 56 @ \$15.29 -EM BLDG REPAIR & MAINT			AP2047	856.30
856.30	1552000 55200				



INVOICE	INV DATE	PO	WARRANT	NET
Invoice: B51106	01/29/2020	AP2047	AP2047	25.51
	Floor Paint and Rollers for SH WWTP-EM			
	BLDG REPAIR & MAINT			
Invoice: B50856	01/17/2020	20200069	AP2047	9.59
	Laundry detergent			
	GENERAL SUPPLIES			
Invoice: B50872	01/20/2020	20200070	AP2047	23.97
	Batteries			
	GENERAL SUPPLIES			
Invoice: B51079	01/28/2020	20200073	AP2047	19.58
	Cleaning supplies			
	GENERAL SUPPLIES			
Invoice: B51100	01/29/2020	20200074	AP2047	10.58
	drill bits			
	GENERAL SUPPLIES			
	CHECK	312718	TOTAL:	1,077.01
312719 02/19/2020 PRTD	2019 STIPEND	02/12/2020	AP2047	200.00
Invoice: 2019 STIPEND	HARACE & MARY REYNOLD STIPEND			
	Inv-Reynold			
	CHECK	312719	TOTAL:	200.00
312720 02/19/2020 PRTD	2435 COASTAL RESOURCES OF MAINE, LLC	01/31/2020	AP2047	6,749.21
Invoice: 2199	Jan 2020 tip fee ts			
	TIPPING FEE CROM			
	CHECK	312720	TOTAL:	6,749.21
312721 02/19/2020 PRTD	819 DARLINGS	11/26/2019	AP2047	45.88
Invoice: 249163	TR#26 SENSOR AL			
	GEN REPAIRS & MAINT			
	CHECK	312721	TOTAL:	45.88
312722 02/19/2020 PRTD	2504 EA ACQUISITION INC	01/31/2020	AP2047	1,029.60
Invoice: 262088	Public Notice			
	PLANNING CONSULTANT			
	PUBLIC NOTICE			
	PUBLIC NOTICE			
	PUBLIC NOTICE			
	769.60	1220770	54900	
	124.80	1220440	56205	
	52.00	1220110	56205	
	83.20	1220220	56205	



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CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME

Ckg-BH General Fund 8066
INVOICE

INVT DATE PO WARRANT NET

INVOICE DTL DESC

INVOICE	INVT DATE	PO	WARRANT	NET
312723 02/19/2020 PRTD Invoice: 95213	01/30/2020	95213	AP2047	16.50
197 ELLSWORTH CHAINSAW INC	CHAIN BJ			
16.50 1550100 55400	GEN REPAIRS & MAINT			
CHECK 312722 TOTAL:				1,029.60
312724 02/19/2020 PRTD Invoice: 14-200101	02/03/2020	14-200101	AP2047	1,600.00
1688 CITY OF ELLSWORTH	Sludge Disposal-EM			
1,600.00 1550552 54610	SLUDGE DISPOSAL			
CHECK 312723 TOTAL:				16.50
312725 02/19/2020 PRTD Invoice: 10057321-9 011520	01/15/2020	10057321-9 011520	AP2047	639.26
1842 EMERA MAINE	4280 k307 SARGENT DRIVE UNIT 431 ELECTRIC BILL BJ			
639.26 1550100 55010	ELECTRICITY			
EMERA MAINE	10057320-7 011520			
Invoice: 10057320-7 011520	85 kwh RTES 102-198 (431) UNIT TFL BJ			
29.36 1440600 55015	TRAFFIC SIGNALS			
EMERA MAINE	10057324-5 011520			
Invoice: 10057324-5 011520	283 kwh SEA ST UNIT 435 ELECTRIC BILL BJ			
61.36 1552500 55010	ELECTRICITY			
EMERA MAINE	10057325-8 011520			
Invoice: 10057325-8 011520	7302 kwh SEA STREET UNIT 407 ELECTRIC BILL BJ			
1,193.84 1552000 55010	ELECTRICITY			
EMERA MAINE	10532164-0 011620			
Invoice: 10532164-0 011620	0 kwh COMFORT STATION BJ			
11.69 1552500 55010	ELECTRICITY			
EMERA MAINE	10057348-6 012220			
Invoice: 10057348-6 012220	1185 kwh Station 3 monthly electricity bill			
220.39 1440330 55010 433	ELECTRICITY-S3 SV			
EMERA MAINE	10057340-9 012820			
Invoice: 10057340-9 012820	700 kwh Station 2 monthly electricity bill			
122.82 1440330 55010 432	ELECTRICITY-S2 SH			
EMERA MAINE	10057336-1 012620			
Invoice: 10057336-1 012620	75 kwh Bartlett power			
27.16 6010300 55010	ELECTRICITY			
EMERA MAINE	10057339-7 020320			
Invoice: 10057339-7 020320	4360 KWH Otter Creek PS Electric-EM			
1,074.69 1550669 55010	ELECTRICITY			



CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: 10057342-3 020320 EMERA MAINE	02/03/2020	AP2047		3,679.53
23920 KWH SH WWTP Electric-EM ELECTRICITY				
3,679.53 1550668 55010				
Invoice: 10057335-9 020320 EMERA MAINE	02/03/2020	AP2047		181.06
1087 KWH SH Library PS Electric-EM ELECTRICITY				
181.06 1550668 55010				
Invoice: 10057332-2 013020 EMERA MAINE	01/30/2020	AP2047		27.86
81 KWH seal harbor power ELECTRICITY				
27.86 6010200 55010				
312726 02/19/2020 PRTD 1925 ESCREEN INC	01/31/2020	AP2047		256.00
Invoice: 5627056				
4 random DOT drug tests ts MEDICAL TESTING				
256.00 1220800 52400				
312727 02/19/2020 PRTD 1792 CONSOLIDATED COMMUNICATIONS	02/03/2020	AP2047		48.31
Invoice: 020320				
Telephone Somesville WWTP TELEPHONE-USAGE				
48.31 1221000 55120				
312728 02/19/2020 PRTD 1794 CONSOLIDATED COMMUNICATIONS	01/27/2020	AP2047		48.36
Invoice: 012720				
Telephone E911 TELEPHONE-USAGE				
48.36 1221000 55120				
312729 02/19/2020 PRTD 1796 CONSOLIDATED COMMUNICATIONS	01/27/2020	AP2047		95.30
Invoice: 012720				
Telephone Seal Harbor WWTP TELEPHONE-USAGE				
95.30 1221000 55120				
312730 02/19/2020 PRTD 1797 CONSOLIDATED COMMUNICATIONS1	01/27/2020	AP2047		312.90
Invoice: 012720				
Telephone Admin Office TELEPHONE-USAGE				
312.90 1221000 55120				
CHECK 312725 TOTAL:				7,269.02
CHECK 312726 TOTAL:				256.00
CHECK 312727 TOTAL:				256.00
CHECK 312728 TOTAL:				48.31
CHECK 312729 TOTAL:				48.31
CHECK 312730 TOTAL:				48.36
CHECK 312731 TOTAL:				48.36
CHECK 312732 TOTAL:				95.30
CHECK 312733 TOTAL:				95.30
CHECK 312734 TOTAL:				312.90
CHECK 312735 TOTAL:				312.90



CASH ACCOUNT: 100 10100 1801 CONSOLIDATED COMMUNICATIONS 020320 AP2047 87.12
 CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

312731 02/19/2020 PRTD 1801 CONSOLIDATED COMMUNICATIONS 020320 AP2047 87.12
 Invoice: 020320 Telephone Otter Creek Pump Station TELEPHONE-USAGE 02/03/2020 AP2047

CHECK 312731 TOTAL: 87.12

312732 02/19/2020 PRTD 1398 FASTENAL COMPANY MEELS48603 298.70
 Invoice: MEELS48603 SHACKLES, WASHER FLUID AND SOAP AL AP2047 298.70
 GEN REPAIRS & MAINT

Invoice: MEELS48709 FASTENAL COMPANY MEELS48709 54.59
 CONNECTORS AND FITTINGS AL AP2047 54.59
 GEN REPAIRS & MAINT

CHECK 312732 TOTAL: 353.29

312733 02/19/2020 PRTD 1120 GARY SAUNDERS 2072 75.00
 Invoice: 2072 DOOR DECALS AL AP2047 75.00
 GEN REPAIRS & MAINT

CHECK 312733 TOTAL: 75.00

312734 02/19/2020 PRTD 215 FIRE TECH & SAFETY OF NEW ENGLAND 185663 148.00
 Invoice: 185663 Parts & labor for repairs to SCBA AP2047 148.00
 GEN REPAIRS & MAINT

CHECK 312734 TOTAL: 148.00

312735 02/19/2020 PRTD 2438 AT&T MOBILITY 01282020 305.43
 Invoice: 01282020 Cell phone & data bill for chief & fire trucks AP2047 305.43
 44.57 1440330 55130 83096 CELL PHONES-FIRE CHIEF
 260.86 1440330 55130 88548 CELL PHONES-FIRE TRUCKS

CHECK 312735 TOTAL: 305.43

312736 02/19/2020 PRTD 2443 AT&T MOBILITY 01282020 366.80
 Invoice: 01282020 CELL AND DATA THROUGH 012220 AP2047 366.80
 46.72 1440110 55130 81911 CELL PHONES-ADMIN ASSISTANT
 18.69 1440110 55130 84088 CELL PHONES-POLICE CHIEF
 46.72 1440110 55130 84648 CELL PHONES-POLICE LT
 46.72 1440110 55130 86748 CELL PHONES-POLICE SGT
 28.03 2140115 55130 84088 CELL PHONES-BAR HBR PD
 179.92 1440110 55130 CELL PHONES



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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME 10100 Ckg-BH General Fund 8066 INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
312737 02/19/2020 PRTD Invoice: 0120	222 R H FOSTER INC	0120			
15.44 1220770 53710 2702		01/31/2020	AP2047		
551.23 1440110 53710 4108		665.95 01/31/2020			
100.75 1440110 53710 4109		FUEL-CEO 2018 Chev Col			
303.16 1440110 53710 4110		VEHICLE FUEL-17 FORD EXP PD			
465.39 1440110 53710 4111		VEHICLE FUEL-17 FORD EXP ADM			
89.19 6010100 53710		VEHICLE FUEL-18 Dodge Ram			
15.43 1220660 53710 2701		VEHICLE FUEL-19 SUV FORD			
		VEHICLE FUEL			
		VEHICLE FUEL-08 FORD RANGER			
		CHECK 312737 TOTAL:			1,540.59
312738 02/19/2020 PRTD Invoice: 01112877	2291 G F JOHNSTON & ASSOCIATES LLC	01112877			
		Route 198 ts	AP2047		
		Construction			
		CHECK 312738 TOTAL:			1,262.50
312739 02/19/2020 PRTD Invoice: 2880072	2592 HAMMOND LUMBER COMPANY	2880072			
		26.97 1552000 55400	AP2047		
		ICE MELT BJ			
		GEN REPAIRS & MAINT			
		Invoice: 2910790			
		2910790	AP2047		
		7.95 1440330 53110			
		Lead test kit			
		GENERAL SUPPLIES			
		Invoice: 2911426			
		2911426	AP2047		
		9.19 1440330 53110			
		Lead test kit			
		GENERAL SUPPLIES			
		Invoice: 312739 TOTAL:			44.11
312740 02/19/2020 PRTD Invoice: 300155505	1064 HARCROS CHEMICALS INC	300155505			
		1,711.06 1550100 53200	AP2047		
		SALT BJ			
		SALT & SAND			
		Invoice: 300155593			
		300155593	AP2047		
		1,340.00 1550667 53213			
		IBD 50% Caustic/PH Control SV WWTP-EM			
		PH CONTROL			
		Invoice: 312740 TOTAL:			3,051.06
312741 02/19/2020 PRTD Invoice: 34094	2564 LIAM HARRINGTON	34094			
		519.68 1440110 56100	AP2047		
		BLETP Mileage, orientation & week 1-5			
		TRAVEL			
		Invoice: 312741 TOTAL:			519.68



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

Invoice: 34096

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE NET
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
LIAM HARRINGTON	12/23/2019	AP2047		365.73
BLETP equip/supplies UNIFORMS				
CHECK 312741 TOTAL:				885.41
JORDAN EQUIPMENT CO	02/11/2020	AP2047		190.16
HOIST INSPECTION BJ BLDG REPAIR & MAINT				
CHECK 312742 TOTAL:				190.16
MAINE NENA	02/12/2020	AP2047		275.00
2020 Conference - Mike Allen TRAINING				
CHECK 312743 TOTAL:				275.00
MAINE OXY/ SPEC AIR	01/22/2020	AP2047		130.00
TORCH TIPS AL GEN REPAIRS & MAINT				
CHECK 312744 TOTAL:				130.00
M C M ELECTRIC INC	01/27/2020	AP2047		233.90
REPLACED LIGHTS TOWN OFFICE BJ BLDG REPAIR & MAINT				
CHECK 312745 TOTAL:				525.71
M C M ELECTRIC INC	01/29/2020	AP2047		291.81
REPAIRED LIGHT BJ BLDG REPAIR & MAINT				
CHECK 312746 TOTAL:				240,433.58
MDI REGIONAL SCHOOL	02/05/2020	AP2047		240,433.58
FEBRUARY ASSESSEMENT MD HIGH SCHOOL				
CHECK 312746 TOTAL:				240,433.58
MAINE MUNICIPAL ASSOCIATION	01/28/2020	AP2047		120.00
MMA Training Workshop CW Prepaid Expenses				
CHECK 312746 TOTAL:				9,454.00
MAINE MUNICIPAL ASSOCIATION	01/29/2020	AP2047		9,454.00



Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
2020 Annual Dues DUES & MEMBERSHIPS				
	9,454.00	1220110	54200	
			CHECK	312747 TOTAL: 9,574.00
312748 02/19/2020 PRTD Invoice: 1000291552	861 MMTCTA	1000291552	AP2047	55.00
		55.00		
		1220551		
		54100		
312749 02/19/2020 PRTD Invoice: 99440 0120	502 MOUNT DESERT SPRING WATER	99440 0120	AP2047	77.80
		77.80		
		1440330		
		53000		
		431		
Invoice: 4929 0120	MOUNT DESERT SPRING WATER	4929 0120	AP2047	52.20
		52.20		
		1220110		
		53000		
Invoice: 9514 0120	MOUNT DESERT SPRING WATER	9514 0120	AP2047	34.80
		34.80		
		1550552		
		53900		
Invoice: 9498 0120	MOUNT DESERT SPRING WATER	9498 0120	AP2047	20.40
		20.40		
		6010100		
		53000		
Invoice: 6544 0120	MOUNT DESERT SPRING WATER	6544 0120	AP2047	46.20
		46.20		
		1550100		
		55400		
Invoice: 26567 0120	MOUNT DESERT SPRING WATER	26567 0120	AP2047	59.20
		59.20		
		1440800		
		53000		
312750 02/19/2020 PRTD Invoice: 1000289839	436 MAINE TOWN & CITY MANAGEMENT ASSN	1000289839	AP2047	50.00
		50.00		
		1220110		
		54100		
312751 02/19/2020 PRTD Invoice: 198336	2160 COASTAL AUTO PARTS	198336	AP2047	23.28
		23.28		
		1990100		
		59200		
		9106		
		197397		
		COASTAL AUTO PARTS	AP2047	480.00
		01/25/2020		

Invoice: 1000297284

CHECK 312749 TOTAL: 290.60

CHECK 312750 TOTAL: 50.00

CHECK 312751 TOTAL: 23.28



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 CASH ACCOUNT: 100
 CHECK NO CHK DATE
 Town of Mount Desert
 A/P CASH DISBURSEMENTS JOURNAL
 10100
 Ckg-BH General Fund 8066
 TYPE VENDOR NAME

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INVOICE: 197397
 INVOICE DTL DESC
 INVOICE INV DATE PO WARRANT NET

INVOICE	INV DATE	PO	WARRANT	NET
Invoice: 197397				
	TIRE REPAIR CABINET WITH PLUGS PATCHS AND TOOLS			
	GEN REPAIRS & MAINT			
Invoice: 198240	01/28/2020		AP2047	73.57
	CHIPPER BATTERY			
	GEN REPAIRS & MAINT			
Invoice: 198233	01/28/2020		AP2047	-85.96
	warrant/chain link roller			
	GEN REPAIRS & MAINT			
Invoice: 198930	01/29/2020		AP2047	164.60
	TRACKLESS FILTERS AL			
	GEN REPAIRS & MAINT			
Invoice: 199115	01/30/2020		AP2047	49.73
	TRACKLESS FILTERS AL			
	GEN REPAIRS & MAINT			
Invoice: 199267	01/30/2020		AP2047	27.96
	SHOP TORX BITS AL			
	GEN REPAIRS & MAINT			
Invoice: 200822	02/04/2020		AP2047	24.28
	BUS#4 WIPER BLADES AL			
	MDES - BUS 4			
Invoice: 201284	02/05/2020		AP2047	24.28
	BUS#2 WIPER BLADES AL			
	MDES - BUS 2 (NEW)			
Invoice: 200809	02/04/2020		AP2047	4.71
	DOOR REMOTE BATTERY AL			
	GEN REPAIRS & MAINT			
Invoice: 201525	02/05/2020		AP2047	269.78
	SCAN TOOL BJ			
	GEN REPAIRS & MAINT			
Invoice: 200430	02/03/2020		AP2047	200.00
	TPMS Battery Charger			
	GEN REPAIRS & MAINT			
Invoice: 200716	02/03/2020		AP2047	-3.98
	Warranty cr. on inv 199267 1/30			
	GEN REPAIRS & MAINT			
Invoice: 199716	01/31/2020		AP2047	-29.77
	Warrant cr. inv 189021 1/3 & 198336 1/28			
	GEN REPAIRS & MAINT			



Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME

Ckg-BH General Fund 8066
INVOICE

INV DATE PO WARRANT NET

INVOICE DTL DESC

CHECK 312751 TOTAL: 1,222.48

312752 02/19/2020 PRTD 2495 NEW ENGLAND ASSOCIATION OF CHIEFS 4611 - 2020 02/07/2020 AP2047 80.00
Invoice: 4611 - 2020 Annual Dues 2020

80.00 1440110 54200 DUES & MEMBERSHIPS

312753 02/19/2020 PRTD 565 PERMA-LINE CORP OF NE 178757 AP2047 90.25
Invoice: 178757 SIGNS BJ

90.25 1550100 53331 STREET SIGNS

CHECK 312752 TOTAL: 80.00

312754 02/19/2020 PRTD 2654 PERSONNEL CONCEPTS 9342144790 AP2047 100.58
Invoice: 9342144790 Labor Law Posters

100.58 1220110 53900 MISC SUPPLIES

CHECK 312753 TOTAL: 90.25

312755 02/19/2020 PRTD 2299 R ANDERSON PEW REFUND AP2047 3.50
Invoice: REFUND 20010

02/12/2020 AP2047 OVERPAYMENT ON BOAT REGISTRATION

Accounts Payable-Refunds

CHECK 312754 TOTAL: 100.58

312756 02/19/2020 PRTD 784 SEACOAST SECURITY INC 635469 AP2047 90.00
Invoice: 635469 MONITORING BJ

02/01/2020 AP2047 GEN REPAIRS & MAINT

CHECK 312755 TOTAL: 3.50

312757 02/19/2020 PRTD 874 STAPLES CREDIT PLAN 2423945611 AP2047 85.85
Invoice: 2423945611

01/15/2020 AP2047 Office Supplies

OFFICE SUPPLIES-S1 NEH

Invoice: 2419104671

2419104671

01/07/2020 AP2047 Coffee supplies

OFFICE SUPPLIES

53.51

Invoice: 2419104881

2419104881

01/07/2020 AP2047 Coffee Supplies

OFFICE SUPPLIES

53.51

Invoice: 2419365611

2419365611

01/08/2020 AP2047 notepads, markers, copier paper,printer cartridge

218.61



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Town of Mount Desert
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Invoice: 2419855511

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

INVT DATE PO WARRANT

NET

INVOICE	INVT DATE	PO	WARRANT	NET
218.61	1220110	53000		
	OFFICE SUPPLIES			
Invoice: 2419855511	01/08/2020		AP2047	74.82
	4 inch binders			
	OFFICE SUPPLIES			
Invoice: 2424781341	01/16/2020		AP2047	49.98
	date stamp, pens			
	OFFICE SUPPLIES			
Invoice: 2425528781	01/17/2020		AP2047	8.42
	ink pad stamp			
	OFFICE SUPPLIES			
Invoice: 2425531031	01/17/2020		AP2047	205.07
	batteries, office paper, file folders, sticky pads			
	OFFICE SUPPLIES			
Invoice: 2428571191	01/22/2020		AP2047	321.04
	posters			
	OFFICE SUPPLIES			
Invoice: 2415678991	01/02/2020		AP2047	-8.49
	CREDIT FOR RETURNED DAMAGED BINDER			
	OFFICE SUPPLIES			
Invoice: 2418830731	01/07/2020		AP2047	-2.34
	CREDIT FOR RETURNED BINDERS			
	OFFICE SUPPLIES			
Invoice: 2418933591	01/07/2020		AP2047	25.39
	POP UP NOTES			
	OFFICE SUPPLIES			
Invoice: 2419382031	01/08/2020		AP2047	23.58
	INDEX TABS			
	OFFICE SUPPLIES			
Invoice: 2420118711	01/09/2020		AP2047	38.99
	FILE FOLDER -REINFORCED 1.3 CUT			
	OFFICE SUPPLIES			
Invoice: 2421964601	01/11/2020		AP2047	378.82
	copy paper, storage boxes, envelopes, misc supp			
	OFFICE SUPPLIES			
CHECK				312757 TOTAL:
				1,526.76
859 SUPER SHOE INC	01/29/2020		AP2047	129.99
Invoice: 6114-16413	ALBERT LEEMAN BOOTS BJ UNIFORMS			



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CASH ACCOUNT: 100 | 10100 | Ckg-BH General Fund 8066 | INVOICE | INV DATE | PO | WARRANT | NET
 CHECK NO | CHK DATE | TYPE | VENDOR NAME

INVOICE	INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
312758	CHECK	312758	TOTAL:			129.99
312759	BIL0116200000000186301/16/2020 Telco Circuit Charges 01/2020 IT/TECH FEE	54250		AP2047		122.82
312760	726 TREASURER, STATE OF MAINE Invoice: 34177	34177	02/10/2020	AP2047		10.00
312761	869 TREASURER, STATE OF MAINE Invoice: 200131CJA49	53000 431	01/31/2020	AP2047		6,000.00
312762	1486 TREASURER, STATE OF MAINE Invoice: 2020 MPTI	2020 MPTI	01/31/2020	AP2047		225.00
312763	1737 TIME WARNER CABLE Invoice: 854714801020220	54100	02/02/2020	AP2047		338.26
312764	1616 TIME WARNER CABLE Invoice: 713662701020320	713662701020320	02/03/2020	AP2047		324.50
312765	1370 TIME WARNER CABLE Invoice: 719743901012820	719743901012820	01/28/2020	AP2047		245.45



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Town of Mount Desert
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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

CHECK 312765 TOTAL: 245.45

312766 02/19/2020 PRD 1773 TIME WARNER CABLE 859562901013120 01/31/2020 AP2047 409.99
Invoice: 859562901013120 Internet Highway Garage
CABLE/INTERNET-HGWY GAR

312767 02/19/2020 PRD 2510 TIME WARNER CABLE 713240201013020 01/30/2020 AP2047 55.00
Invoice: 713240201013020 Beech Hill Communications Tower
CABLE/INTERNET-POLICE DEPT

312768 02/19/2020 PRD 1693 TIME WARNER CABLE 697540001020320 02/03/2020 AP2047 374.99
Invoice: 697540001020320 Internet NEH WWTP
CABLE/INTERNET-NEH WWTP

312769 02/19/2020 PRD 1805 THE ARTINA GROUP, INC 44310 02/05/2020 AP2047 84.24
Invoice: 44310 1095C Forms
MISC SUPPLIES

312770 02/19/2020 PRD 1465 U S BANK EQUIPMENT FINANCE INC 405490251 01/24/2020 AP2047 104.74
Invoice: 405490251 104.74 1221000 55321
LEASE- SCANNER

312771 02/19/2020 PRD 737 UNIFIRST CORP 0272734546 02/05/2020 AP2047 115.65
Invoice: 0272734546 U S BANK EQUIPMENT FINANCE INC 406385963
Copier Lease
COPIER LEASE

312772 02/19/2020 PRD 737 UNIFIRST CORP 0272734546 02/05/2020 AP2047 115.65
Invoice: 0272734546 UNIFIRST CORP 0272734545
HWY/MSW/P&C Uniforms-EM
UNIFORMS
UNIFORMS
UNIFORMS

312773 02/19/2020 PRD 737 UNIFIRST CORP 0272734546 02/05/2020 AP2047 198.63
Invoice: 0272734546 UNIFIRST CORP 0272734545
35.00 1551500 53800
20.00 1552500 53800
143.63 1550100 53800

312774 02/19/2020 PRD 737 UNIFIRST CORP 0272734546 02/05/2020 AP2047 198.63
Invoice: 0272734546 UNIFIRST CORP 0272734545
35.00 1551500 53800
20.00 1552500 53800
143.63 1550100 53800

312775 02/19/2020 PRD 737 UNIFIRST CORP 0272734546 02/05/2020 AP2047 198.63
Invoice: 0272734546 UNIFIRST CORP 0272734545
35.00 1551500 53800
20.00 1552500 53800
143.63 1550100 53800

312776 02/19/2020 PRD 737 UNIFIRST CORP 0272734546 02/05/2020 AP2047 198.63
Invoice: 0272734546 UNIFIRST CORP 0272734545
35.00 1551500 53800
20.00 1552500 53800
143.63 1550100 53800

312777 02/19/2020 PRD 737 UNIFIRST CORP 0272734546 02/05/2020 AP2047 198.63
Invoice: 0272734546 UNIFIRST CORP 0272734545
35.00 1551500 53800
20.00 1552500 53800
143.63 1550100 53800

312778 02/19/2020 PRD 737 UNIFIRST CORP 0272734546 02/05/2020 AP2047 198.63
Invoice: 0272734546 UNIFIRST CORP 0272734545
35.00 1551500 53800
20.00 1552500 53800
143.63 1550100 53800

312779 02/19/2020 PRD 737 UNIFIRST CORP 0272734546 02/05/2020 AP2047 198.63
Invoice: 0272734546 UNIFIRST CORP 0272734545
35.00 1551500 53800
20.00 1552500 53800
143.63 1550100 53800

312780 02/19/2020 PRD 737 UNIFIRST CORP 0272734546 02/05/2020 AP2047 198.63
Invoice: 0272734546 UNIFIRST CORP 0272734545
35.00 1551500 53800
20.00 1552500 53800
143.63 1550100 53800



Town of Mount Desert
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
UNIFIRST CORP	02/12/2020	AP2047		109.65
WW Uniforms-EM UNIFORMS				
UNIFIRST CORP	02/12/2020	AP2047		198.63
HWY/MSW/P&C Uniforms-EM UNIFORMS UNIFORMS UNIFORMS				
UNIFIRST CORP	01/24/2020	AP2047		854.94
742 USA BLUEBOOK				
Sampler Thermometers, 7 Buffer, Lab Gloves-EM LAB EQUIP				
USA BLUEBOOK	01/24/2020	AP2047		1,599.60
742 USA BLUEBOOK				
Trojan UV Lamps 794447-ORD (USA#86140) x 8 -EM GEN REPAIRS & MAINT				
USA BLUEBOOK	02/01/2020	AP2047		12,937.52
2562 VANASSE HANGEN BRUSTLIN INC				
PPI Rt 3 ts Construction				
USA BLUEBOOK	01/31/2020	AP2047		968.11
760 F W WEBB COMPANY				
#ADJ Saddle Supports w/ U BOLTS NEH WWTP-EM BLDG REPAIR & MAINT				
USA BLUEBOOK	02/12/2020	AP2047		383,296.59
2562 VANASSE HANGEN BRUSTLIN INC				
12,937.52 3000040 57710				

Invoice: 0272736164
 Invoice: 0272736163
 Invoice: 125953
 Invoice: 0307027
 Invoice: 66211788

CHECK 312771 TOTAL: 622.56
 CHECK 312772 TOTAL: 2,454.54
 CHECK 312773 TOTAL: 12,937.52
 CHECK 312774 TOTAL: 968.11
 *** CASH ACCOUNT TOTAL *** 383,296.59

NUMBER OF CHECKS 91
 TOTAL PRINTED CHECKS 66
 TOTAL EFT'S 25
 *** GRAND TOTAL *** 383,296.59



2020 8 114
APP 100-20000 02/19/2020 AP2047 LLY 334,234.68
APP 100-10100 02/19/2020 AP2047 LLY 8066
APP 300-20000 02/19/2020 AP2047 LLY 48,311.22
APP 600-20000 02/19/2020 AP2047 LLY 522.66
APP 500-20000 02/19/2020 AP2047 LLY 200.00
APP 200-20000 02/19/2020 AP2047 LLY 28.03

Accounts Payable
AP CASH DISBURSEMENTS JOURNAL
Ckg-BH General Fund 8066
AP CASH DISBURSEMENTS JOURNAL
Accounts Payable
AP CASH DISBURSEMENTS JOURNAL
Accounts Payable
AP CASH DISBURSEMENTS JOURNAL
Accounts Payable
AP CASH DISBURSEMENTS JOURNAL
Accounts Payable
AP CASH DISBURSEMENTS JOURNAL

GENERAL LEDGER TOTAL
383,296.59

DTF-CAP IMP
DT Gen fund
DT-MARINA
DT Gen fund
DT-Permanent Trusts (Cem)
DT Gen fund
DTF-SPEC REV
DT Gen fund

48,311.22
48,311.22
522.66
200.00
28.03

SYSTEM GENERATED ENTRIES TOTAL
49,061.91

JOURNAL 2020/08/114 TOTAL
432,358.50

383,296.59

48,311.22

522.66

200.00

28.03

49,061.91

432,358.50

383,296.59

48,311.22

522.66

200.00

28.03

49,061.91

432,358.50

383,296.59

48,311.22

522.66

200.00

28.03

49,061.91

432,358.50

383,296.59

48,311.22

522.66

200.00

28.03

49,061.91

432,358.50

383,296.59

48,311.22

522.66

200.00

28.03

49,061.91

432,358.50



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2020 8	114	02/19/2020			
100-10100				Ckg-BH General Fund 8066		383,296.59
100-20000				Accounts Payable	334,234.68	
100-35020				DTF-SPEC REV	28.03	
100-35030				DTF-CAP IMP	48,311.22	
100-35050				DT-Permanent Trusts (Cem)	200.00	
100-35060				DT-MARINA	522.66	
				FUND TOTAL	383,296.59	383,296.59
200 Special Revenue	2020 8	114	02/19/2020			
200-20000				Accounts Payable	28.03	
200-35010				DT Gen fund		28.03
				FUND TOTAL	28.03	28.03
300 Capital Projects	2020 8	114	02/19/2020			
300-20000				Accounts Payable	48,311.22	
300-35010				DT Gen fund		48,311.22
				FUND TOTAL	48,311.22	48,311.22
500 Permanent Trusts--Cemetery/Schl	2020 8	114	02/19/2020			
500-20000				Accounts Payable	200.00	
500-35010				DT Gen fund		200.00
				FUND TOTAL	200.00	200.00
600 Marina	2020 8	114	02/19/2020			
600-20000				Accounts Payable	522.66	
600-35010				DT Gen fund		522.66
				FUND TOTAL	522.66	522.66

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

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FUND	DUE TO	DUE FROM
100 General Fund	49,061.91	
200 Special Revenue		28.03
300 Capital Projects		48,311.22
500 Permanent Trusts-Cemetery/Schl		200.00
600 Marina		522.66
TOTAL	49,061.91	49,061.91

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2045

CHECK DATE: February 5, 2020

CHECK NUMBER: <u>312703</u>	through	<u>312703</u>	\$ <u>1,998.49</u>	Check payments
CHECK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 1,998.49

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

- | | |
|--------------------------------------|------------------------|
| <u>John B Macauley, Chairman</u> | <u>Martha T Dudman</u> |
| <u>Matthew J Hart, Vice Chairman</u> | <u>James F Mooers</u> |

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2017

CHECK DATE: February 7, 2020

ADVICE NUMBERS: 10724 through 10773

CHECK NUMBERS: 64621 through 64631

TOTAL DISBURSEMENTS: \$ 103,815.81

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Kathi Mahar

From: Matthew Hart <matt@theneighborhoodhouse.com>
Sent: Friday, February 07, 2020 11:05 AM
To: Kathi Mahar
Subject: Re: SECOND REQUEST: Approval Request: Warrant AP#2045 & PR#2017

Hi Kathi,

I approve AP Warrant #2045 and Payroll Warrant #2017.

Sorry about the delay!

-Matt

Matthew Hart
Community Relations Director
The Neighborhood House | 207-276-5039
End of Main Street | Northeast Harbor, ME

From: Kathi Mahar <treasurer@mtdesert.org>
Date: Friday, February 7, 2020 at 11:02 AM
To: John Macauley <jbmacauley3@gmail.com>, "Martha Dudman (martha.dudman@gmail.com)" <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>
Subject: SECOND REQUEST: Approval Request: Warrant AP#2045 & PR#2017

From: Kathi Mahar
Sent: Thursday, February 06, 2020 12:11 PM
To: John Macauley <jbmacauley3@gmail.com>; Martha Dudman (martha.dudman@gmail.com) <martha.dudman@gmail.com>; Matt Hart <matt@theneighborhoodhouse.com>; Rick Mooers (rmooers@mtdesert.org) <rmooers@mtdesert.org>
Subject: Approval Request: Warrant AP#2045 & PR#2017

Good afternoon!

Attached are the following warrants for your approval:

Accounts Payable	#2045 total of	\$ 1,998.49
Payroll	#2017 total of	\$103,815.81

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Kathi

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2046

CHECK DATE: February 12, 2020

CHECK NUMBER:	<u>312704</u>	through	<u>312708</u>	\$	<u>30,134.73</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	<u>-</u>	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	<u>-</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	<u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 30,134.73

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Lisa Young

From: Matthew Hart <matt@theneighborhoodhouse.com>
Sent: Tuesday, February 11, 2020 11:07 AM
To: Lisa Young
Subject: Re: Warrant AP#2046 State Fees/Payroll Benefits Approval Request

Hi Lisa,

I approve AP Warrant #2046.

Thanks,
Matt

Matthew Hart

Community Relations Director
The Neighborhood House | 207-276-5039
End of Main Street | Northeast Harbor, ME

From: Lisa Young <financeclerk@mtdesert.org>
Date: Tuesday, February 11, 2020 at 10:58 AM
To: John Macauley <jbmacauley3@gmail.com>, Martha Dudman <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>
Cc: Kathi Mahar <treasurer@mtdesert.org>, Lisa Young <financeclerk@mtdesert.org>
Subject: Warrant AP#2046 State Fees/Payroll Benefits Approval Request

Good Morning!

Attached is Accounts Payable Warrant #2046 (for Payroll and/or State Fees) in the amount of \$30,134.73 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 13993

Check Batch: 8114
 Check Header: (N/A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
8114	19174	02/05/2020	1160	AMAZON	0.00	2,473.34
	19175	02/05/2020	1215	AOS #91 Reimb - V Pass iPad, 2019-20 Assessment, Curric. Money 2020	0.00	103,381.60
	19176	02/05/2020	1216	AOS #91-MDI RSS RESERVE ACCOUNT Sped Reserves 2020	0.00	2,407.00
	19177	02/05/2020	1374	ATLANTIC BEHAVIOR SERVICES Student Consult	0.00	250.54
	19178	02/05/2020	1700	BLICK ART MATERIALS	0.00	72.40
	19179	02/05/2020	1975	CARDMEMBER SERVICE Jan Charges	0.00	553.21
	19180	02/05/2020	2300	CLEAN-O-RAMA	0.00	1,227.23
	19181	02/05/2020	2305	CMD POWERSYSTEMS, INC. Repair Generator	0.00	271.25
	19182	02/05/2020	2310	COASTAL ENERGY, INC. Greenhouse Propane	0.00	306.13
	19183	02/05/2020	3525	DRUMMOND, WOODSUM Legal Fees	0.00	2,202.50
	19184	02/05/2020	3577	DUNBAR, SARAH Reimb Supplies	0.00	261.23
	19185	02/05/2020	4152	EMERA MAINE	0.00	3,072.19
	19186	02/05/2020	4180	F.T. BROWN CO. Jan Charge	0.00	149.06
	19187	02/05/2020	4389	GARRETT, ALEXANDER	0.00	37.46
	19188	02/05/2020	4410	GILMAN ELECTRICAL SUPPLY	0.00	278.31
	19189	02/05/2020	4585	GROUP DYNAMIC, INC. HRA - February	0.00	131.25
	19190	02/05/2020	4110	HAMMOND LUMBER CO/EBS	0.00	101.15
	19191	02/05/2020	5615	LITERACY RESOURCES, INC.	0.00	91.99
	19192	02/05/2020	5920	MAINE PRINCIPALS' ASSOC. membership	0.00	290.00
	19193	02/05/2020	6180	MDES - GENERAL FUND/STUDENT ACTIVITY TBR- Oct - Dec	0.00	659.95
19194	02/05/2020	6205	MDI REGIONAL SCHOOL DISTRICT Other Reimb "Jan	0.00	10,500.67	
19195	02/05/2020	6225	MECHANICAL SERVICES, INC. Maintenance Agreement	0.00	2,686.23	
19196	02/05/2020	6370	MORRIS FIRE PROTECTION, INC. Extinguisher Inspection	0.00	139.50	
19197	02/05/2020	6430	MOUNT DESERT WATER DISTRICT Water 1st Install	0.00	2,263.00	
19198	02/05/2020	6785	NORTHCENTER FOODS	0.00	5,310.60	
19199	02/05/2020	6874	OCCUPATIONAL HEALTH CENTERS OF THE SOUTH Bus Driver Phys.	0.00	85.00	
19200	02/05/2020	6910	OPPEWALL, ELIZABETH	0.00	1,658.75	
19201	02/05/2020	6938	OTELCO	0.00	306.15	

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 13993

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	19202	02/05/2020	7165	PHILBROOK, AMY <i>Supply Kumb</i>	0.00	139.16
	19203	02/05/2020	7180	PINE STATE ELEVATOR CO. <i>Service Contract</i>	0.00	361.79
	19204	02/05/2020	7463	QUILL CORP.	0.00	20.40
	19205	02/05/2020	7800	S R TRACY INC	0.00	186.00
	19206	02/05/2020	7830	SAFE SITTER, INC. <i>Health Curr.</i>	0.00	84.50
	19207	02/05/2020	7835	SALSBUARY HARDWARE INC	0.00	25.63
	19208	02/05/2020	7885	SARGENT, LEON <i>Phone d m: teagge</i>	0.00	102.33
	19209	02/05/2020	8010	SCHOOL SPECIALTY, INC. <i>Class room Supplies</i>	0.00	943.91
	19210	02/05/2020	8285	SKETCHFORSCHOOLS PUBLISHING INC.	0.00	68.70
	19211	02/05/2020	8471	STAPLES, DEBRA	0.00	17.25
	19212	02/05/2020	9150	WADMAN, JAMES W. <i>Audit 11/25-12/4/19</i>	0.00	2,170.25
Totals:					<u>0.00</u>	<u>\$145,287.61</u>

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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WARRANT # 9

DATE: 2/5/20

Marc Edward Gannic, Ed.D.

SUPERINTENDENT

FINANCE OFFICER

DocuSigned by:
Heather Jones
 FINANCE OFFICER
 8380F07289479...

FINANCE OFFICER

DocuSigned by:
Katrina
 FINANCE OFFICER
 2D8B91588744FE...

FINANCE OFFICER

DocuSigned by:
Kevin L. Gannic
 FINANCE OFFICER
 06EB3745F8464...

FINANCE OFFICER

DocuSigned by:
 FINANCE OFFICER
 258E71BC7A0C480...

FINANCE OFFICER

39 Checks Listed.

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 14012

Include Authorization Codes: Yes
Batch: 8121
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	02/14/2020	STAT	TREASURER, STATE OF MAIN		3,347.00	3,347.00	0.00	0.00	
	02/14/2020	IRS	INTERNAL REVENUE SERVIC		11,575.94	11,575.94	0.00	0.00	
45369	02/14/2020	280	SUSAN J. ARIPOUCH	1	300.00	277.05	0.00	277.05	
45370	02/14/2020	473	HEATHER R. EVANS	1	1,477.00	1,144.90	0.00	1,144.90	
45371	02/14/2020	480	KARINA GUZMAN-BOSIO	1	100.00	90.90	0.00	90.90	
45372	02/14/2020	297	Lena Hatch	1	100.00	92.35	0.00	92.35	
45373	02/14/2020	424	JORDAN MERCER	1	150.00	138.52	0.00	138.52	
45374	02/14/2020	468	WARREN L. MURRAY	1	1,041.12	892.13	0.00	892.13	
45375	02/14/2020	290	MARY E. SKIFF	1	300.00	272.70	0.00	272.70	
45376	02/14/2020	149	MARIAH D. BAKER	1	1,884.61	1,543.22	1,543.22	0.00	
45377	02/14/2020	311	LAURA-JEAN BEAL	1	2,844.23	2,132.24	2,132.24	0.00	
45378	02/14/2020	11	KELLY S. BEAULIEU	1	2,469.23	1,621.97	1,621.97	0.00	
45379	02/14/2020	463	RENE L. BECKER	1	1,522.40	1,137.91	1,137.91	0.00	
45380	02/14/2020	266	JULIANNA R. BENNOCH	1	2,536.53	1,876.25	1,876.25	0.00	
45381	02/14/2020	479	JAMIE K. BRACY	1	1,121.92	785.70	785.70	0.00	
45382	02/14/2020	314	ANDREW J. CARLSON	1	2,674.75	1,853.08	1,853.08	0.00	
45383	02/14/2020	18	JANICE P. CARROLL	1	1,181.57	856.54	856.54	0.00	
45384	02/14/2020	337	AMBER G. CHARRON	1	2,015.57	1,398.70	1,398.70	0.00	
45385	02/14/2020	21	LARRY A. COLE	1	1,382.02	568.57	568.57	0.00	
45386	02/14/2020	91	JUDITH CULLEN	1	1,969.23	1,517.46	1,517.46	0.00	
45387	02/14/2020	69	EMILY N. DAMON	1	1,622.16	1,166.08	1,166.08	0.00	
45388	02/14/2020	308	Gloria A. Delsandro	1	3,574.00	2,565.79	2,565.79	0.00	
45389	02/14/2020	43	SARAH R. DUNBAR	1	2,498.07	1,902.92	1,902.92	0.00	
45390	02/14/2020	481	ELIZABETH FARRELL	1	891.65	670.73	670.73	0.00	
45391	02/14/2020	52	WANDA J. FERNALD	1	2,392.30	1,549.18	1,549.18	0.00	
45392	02/14/2020	57	JASON W. FOUNTAINE	1	1,622.40	1,185.79	1,185.79	0.00	
45393	02/14/2020	332	MARINA P. FREDERICK	1	1,473.03	870.57	870.57	0.00	
45394	02/14/2020	329	ALEXANDER GARRETT	1	2,027.84	1,523.35	1,523.35	0.00	
45395	02/14/2020	63	HEATHER M. GRAVES	1	2,315.38	1,473.47	1,473.47	0.00	
45396	02/14/2020	65	GAYLE M. GRAY	1	2,969.23	2,107.08	2,107.08	0.00	
45397	02/14/2020	331	RUSSELL W. GRAY	1	879.60	768.12	768.12	0.00	
45398	02/14/2020	92	ABIGAIL A. HARMON	1	1,285.70	942.42	942.42	0.00	
45399	02/14/2020	477	ANGELIQUE E. HODGDON	1	1,446.00	832.16	832.16	0.00	
45400	02/14/2020	244	KRISTIN D. HOLLEY	1	1,482.11	1,111.35	1,111.35	0.00	
45401	02/14/2020	313	ANDREA W. HOWELL	1	1,630.50	1,325.55	1,325.55	0.00	
45402	02/14/2020	293	Amy L. James	1	2,536.53	1,712.18	1,712.18	0.00	
45403	02/14/2020	90	REBECCA A. JARVIS	1	2,228.84	1,461.29	1,461.29	0.00	
45404	02/14/2020	312	BETHANY G. JOHNSON	1	1,250.78	920.22	920.22	0.00	
45405	02/14/2020	291	PATRICIA A. KELLEY	1	1,319.53	865.28	865.28	0.00	
45406	02/14/2020	335	CYNTHIA A. LAMBERT	1	1,090.29	893.07	893.07	0.00	
45407	02/14/2020	321	MAX E. MASON	1	1,297.94	1,035.39	1,035.39	0.00	
45408	02/14/2020	292	TARA MCKERNAN	1	2,142.46	1,555.62	1,555.62	0.00	
45409	02/14/2020	461	JANET NORDELUS	1	1,762.15	1,213.72	1,213.72	0.00	
45410	02/14/2020	193	HARVEY BRUCE NORWOOD	1	1,084.01	743.39	743.39	0.00	
45411	02/14/2020	237	JUSTIN B. NORWOOD	1	2,123.07	1,655.26	1,655.26	0.00	
45412	02/14/2020	238	WENDELL L. OPPEWALL	1	1,337.88	767.39	767.39	0.00	
45413	02/14/2020	240	JEANNE C. OTT	1	2,623.07	1,819.30	1,819.30	0.00	
45414	02/14/2020	301	Terry P. Paulos	1	347.04	250.40	250.40	0.00	
45415	02/14/2020	138	AMY Y. PHILBROOK	1	2,473.80	1,701.04	1,701.04	0.00	
45416	02/14/2020	275	JOELLE A. RUDDY	1	2,469.23	1,878.84	1,878.84	0.00	
45417	02/14/2020	74	LEON E. SARGENT	1	2,017.60	1,356.34	1,356.34	0.00	
45418	02/14/2020	120	KAREN L. SHARPE	1	2,950.00	1,881.41	1,881.41	0.00	
45419	02/14/2020	375	KATHLEEN C. ST DENIS	1	2,709.61	1,561.24	1,561.24	0.00	
45420	02/14/2020	404	KERRY L. TAYLOR	1	2,461.53	1,799.23	1,799.23	0.00	

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 14012

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void	
45421	02/14/2020	459	SHANNON L. WESTPHAL	1	1,892.30	1,485.05	1,485.05	0.00		
45422	02/14/2020	448	JACQUELINE A. WHEATON	1	2,853.84	2,025.52	2,025.52	0.00		
45423	02/14/2020	307	LAUREN M. WHITE	1	933.41	654.73	654.73	0.00		
45424	02/14/2020	469	TIFFANY C. YARBROUGH	1	1,028.16	874.42	874.42	0.00		
					111,036.16	83,228.02	65,396.53	2,908.55		

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	7	2,908.55
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	49	65,396.53
	ACH Employee Credits	49	65,396.53
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	0	0.00
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH Vendor Debits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	14,922.94

WARRANT # 17
 DATE **PAID FEB 14**

Mr. [Signature] S.D. 12 February 2020
 SUPERINTENDENT

 FINANCE OFFICER

 FINANCE OFFICER

 FINANCE OFFICER

 FINANCE OFFICER

 FINANCE OFFICER

 FINANCE OFFICER