

PUBLIC HEARINGS

**Town of Mount Desert
Public Hearing**

The Board of Selectmen will hold a Public Hearing at its regular meeting which begins at 6:30PM, Monday, March 16, 2020 in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor for the consideration of:

A new Liquor License for Class I Spirituous, Vinous and Malt application – Restaurant Application,

Dawnland, LLC, d/b/a Jordan Pond House, 2928 Park Loop Road, Seal Harbor, ME



Town of Mount Desert

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address www.mtidesert.org

Town of Mount Desert Public Hearing

The Board of Selectmen will hold a Public Hearing at its regular meeting which begins at 6:30 p.m., Monday, March 16, 2020 in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor for the consideration of:

A new Liquor License for Class XI Spirituous, Vinous and Malt – Restaurant Lounge application,

And in addition

Special Amusement Permit application for Class E – Single instrumentalist, single instrumentalist and vocalist, one or more vocalists and/or instrumentalist *with* mechanical amplification

Northeast Lobster Co., LLC d/b/a The Nor'easter Pound & Market

MINUTES

**Town of Mount Desert
SelectBoard Meeting Minutes
Meeting Room, Town Hall
6:300 PM, March 2, 2020**

Board Members present were Chair John Macauley, Rick Mooers, Matt Hart, Martha Dudman, and Wendy Littlefield.

Town Manager Durlin Lunt, CEO Kimberly Keene, Treasurer Kathy Mahar, Public Works Director Tony Smith, and Town Clerk Claire Woolfolk were in attendance.

Members of the Public were also present.

I. Call to order at 6:30 p.m.

Chair Macauley called the Meeting to order at 6:29PM.

II. Public Hearing(s)

A. May 4 & 5, 2020 Annual Town Meeting Proposed Warrant Articles for Appropriation of Funds, Ordinance Amendments, and Ordinances

The Public Hearing was opened. Chair Macauley asked for public comment. There was no public comment.

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, closing the Public Hearing. Motion approved 5-0.

The Public Hearing was closed.

III. Minutes

A. Approval of Minutes from February 24, 2020 meeting

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval of the February 24, 2020 Minutes as presented. Motion approved 4-0-1 (Hart in Abstention).

IV. Appointments/Recognitions/Resignations

None presented

V. Consent Agenda *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

None presented

VI. SelectBoard Reports

No SelectBoard reports were presented.

VII. Unfinished Business

A. Review and Votes on Warrant Articles for May 4 and 5, 2020 Annual Town Meeting

Town Attorney Andy Hamilton was present by phone for a review of the Warrant Article status.

Proposed Articles removed from the Warrant include:

- Zoning Board of Appeals

- MD365 Boundary Line Agreement
- Lighting was pulled on the recommendation of the Sustainability Committee.

Article Progress includes:

- Article 6, a sewer ordinance Attorney Hamilton worked on with the Public Works Director. The SelectBoard has acted on this Article.
- Article 7, a Special Amusement Attorney Hamilton worked on with the Town Clerk. The SelectBoard has acted on this Article.
- Articles 8 through 11 are Land Use Zoning Ordinance amendments and recommended for approval by the Planning Board as appropriate.
- Articles 17 through 21 have been acted on by the SelectBoard.
- Articles 33 through 35 have been acted on by the SelectBoard.

All Articles on which Attorney Hamilton assisted have been completed and acted on by the Board.

Article 36: *To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 200 through 221 General Government – Governing Body (Board of Selectmen), Municipal Management, Town Clerk, Registrar, Elections, Planning Board, Finance, Treasurer, Tax Collector, Assessment, Code Enforcement, Unallocated Funds, Human Resources, and Technology for the 2020-2021 Town Budget. (Board recommends \$1,480,221.00).*

Town Manager Durlin Lunt noted this Article required a re-vote, as the amount in the Article has decreased by \$1,000, with the new total reflected in the proposed Article. Manager Lunt noted the numbers are final, as far as the Town is concerned. The amount could be changed at Town Meeting.

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, to recommend Article 36 for passage as presented. Motion approved 5-0.

Article 47: *To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 851 Libraries, Village Improvement Societies, Recreation, and Public/Social Service Agencies for the 2020-2021 Town Budget.*

Mr. Mooers recommended that based on the information provided and the presentations of the third-party representatives, that Libraries receive \$35,500.00, Recreation receive \$88,000.00, Village Improvement Societies receive \$61,000.00, and Public/Social Service Agencies receive \$120,207.00. These figures reflect a reduction of \$3,700.00 in Public/Social Services Agencies, based on removing those groups who failed to provide a representative to explain the request, and also a reduction of \$5,000 for the Village Improvement Societies to reflect omission of the increase requested by the Seal Harbor Village Improvement Society. Last year the request was raised by \$5,000, and this year the request has again risen by \$5,000. It was noted the increase is necessary to cover the cost of employee health insurance. Mr. Mooers felt it was not the responsibility of the citizens of Mount Desert to subsidize health insurance. Such a benefit should be paid for through an employee's salary.

Mr. Mooers' suggested sum totals \$304,707.00.

The third-party requesters who failed to provide a representative include the American Red Cross requesting \$1,500.00, Northern Light Homecare requesting \$1,200.00, and SPCA of Hancock County requesting \$1,000.00. The Northeast Harbor Ambulance Service was not in attendance as they had a required training that night. For this reason, their request would not be deleted.

Discussion ensued regarding whether the Seal Harbor VIS requested increase would be to cover health insurance increases or public bathroom supplies.

Mr. Mooers reiterated he could not vote for the increase. The Town is being asked to subsidize what is essentially a Town position that includes mowing town property and maintaining a town beach. The increase should be funded through the Village Improvement Society.

Northeast Harbor Village Improvement Society member Jerry Suminsby noted the Village Improvement Societies handle the vestiges of what work has not been turned over to the Town for maintenance through the years. Without support, the work will eventually revert to the Town.

Warrant Committee Member Katrina Carter spoke with the Seal Harbor VIS and found they take care of the fire station, clean the winter sand from the roads, and sweep the boardwalk. She felt Seal Harbor looks better than other areas that are Town-maintained.

Chair Macauley agreed with Mr. Mooers, however he felt it was too late in the budgeting process to make this change. Further discussion was required for future policy.

Mr. Suminsby reiterated that the Town's VIS groups are doing work on Town property. Perhaps a conversation should take place with the VIS groups prior to budgeting time. Chair Macauley clarified that the issue at hand was not the work the VIS groups do, but the funding of a salaried position with benefits, and whether it made sense to fund it separately or absorb the position into the Town.

Warrant Committee Member Carmen Sanford noted the 3rd party request form from the Seal Harbor VIS states *"You will note on the application and on the budget the VIS is requesting a grant increase of \$5,000 to help cover rising health insurance costs, as well as the cost of employee maintaining and supplying the comfort station at the Seal Harbor Beach."*

Ms. Dudman noted that the VIS groups in Town do a great job, and the money requested is going into a larger fund to be spent on a number of things. She did not feel the increase was out of line, given the good work the Seal Harbor VIS does.

Mr. Hart felt there were two issues. The Seal Harbor VIS has a history of regular annual increases. There must be a tipping point at how much they are given each year, and it probably warrants a discussion. Another discussion to have is whether it makes sense to incorporate the position into the Town's Public Works Department. Regarding what the money given is earmarked for is irrelevant if residents believe the money is well spent.

Ms. Dudman agreed with Mr. Mooers that money should not be approved for groups that did not show for the third-party requests.

Ms. Littlefield inquired about the increase to the Great Harbor Museum request. Manager Lunt noted it is a public bathroom. Because the building is privately owned, Public Works can't go in to maintain it. Chair Macauley noted this was another issue that needed to be discussed.

MOTION: Ms. Dudman moved, with Mr. Mooers seconding, to recommend Article 47 for passage, and with the amounts set as follows: Libraries to receive \$35,500.00, Recreation to receive \$88,000.00, Village Improvement Societies to receive \$66,000.00, and Public/Social Service Agencies to receive \$120,207.00, for a total of \$309,707.00. These figures reflect a reduction of \$3,700.00 in the Public/Social Services Agencies requested amount, as the following

1 three agencies will not be included as they failed to represent themselves to request funds:
2 American Red Cross (requesting \$1,500.00), Northern Light Homecare (requesting \$1,200.00),
3 SPCA of Hancock County (requesting \$1,000.00). The amount of the funds recommended for
4 approval totals \$309,707.00. Motion approved 3-1-1 (Mooers Opposing, Hart in Abstention).
5

6 It was agreed that further discussion was required on a number of points brought up in the
7 discussion. Ms. Dudman noted that a new system for third-party notification, such as posting the
8 request form on the website instead of sending it to each organization. Mr. Suminsby suggested
9 providing more information in the request form might curtail long explanations during the
10 meeting.
11

12
13 Pretty Marsh resident Rick Fuerst requested the opportunity to discuss Article 32 regarding Indian
14 Point Road. It was noted the Article has been voted on, but an amount has not been approved by
15 the Board.
16

17 Mr. Fuerst asserted that those who addressed the Board were not representative of all those living
18 in Pretty Marsh. Most of those living in Pretty Marsh did not seem to know the issue had been
19 brought before the SelectBoard.
20

21 The amount of traffic and the rate of speed on the Indian Point Road makes the area unsafe to
22 walk, and few walk there. Widening the road will only make the traffic there worse. The area is
23 rural, and a wide road is not conducive to the area. Those who live in the area will be losing front
24 yard property to such a road widening. Mr. Fuerst pointed out that the Warrant Article is
25 introducing the first step in a project that could cost upwards of three quarters of a million dollars
26 so a handful of people can walk in the area. The cost of construction is extremely high in the face
27 of what benefit it will generate. Spending the money to make the study implies the work is going
28 forward. Mr. Fuerst requested the Article be reconsidered for inclusion in the Warrant.
29

30 Director Smith noted the Article voted on is more than just a concept study and covers design of
31 the road. The amount for the work proposed in the Article is \$65,000.00. Director Smith's had a
32 number of calls from others in the area with concerns similar to Mr. Fuerst's.
33

34 Ms. Dudman noted that when the issue was presented to the Board, she was under the impression
35 it was an outcry from the neighborhood. She hoped if the Warrant goes to Town Meeting that
36 those in opposition would attend to make their arguments against the project. Mr. Fuerst hoped
37 the issue could be headed off prior to the Town Meeting. He felt other avenues could be explored
38 for less money.
39

40 Chair Macauley asked about safety. Director Smith noted that building shoulders would move the
41 ditch further from the travel way, which is a safety benefit. However, the road is acceptable and
42 functional as is. Pretty Marsh resident Clayton Jones noted his house is 20 feet from the road, and
43 his well 8 feet from the road. He's already moved his house back once. There are a number of
44 other houses in the area that will lose yard, trees, and shrubs.
45

46 There are a number of trails in the area that can be walked.
47

48 It was suggested perhaps removing the Article from the Warrant for further discussion.
49

50 MOTION: Mr. Hart moved, with Ms. Dudman seconding, removing Article 32 from the Warrant.
51 Motion approved 4-1 (Mooers in Opposition).

Mr. Mooers stated he was voting in opposition because a decision was made based on one group's presentation, and now another decision is being made based on another group's presentation, and the Article is already approved. At this juncture, Mr. Mooers felt it more appropriate to discuss the issue on the floor of Town Meeting to let the Townspeople decide the issue.

Article 30: *To see if the Inhabitants of the Town of Mount Desert will vote to transfer X thousand dollars from the Undesignated Fund Balance Account #100-38300 to reduce the 2020-2021 tax commitment.*

Manager Lunt and Treasurer Mahar agreed that \$400,000 was an appropriate amount to transfer.

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, to recommend Article 30 for passage and a recommendation of transferring \$400,000 from the Undesignated Fund Balance Account #100-38300 to reduce the 2020-2021 tax commitment. Motion approved 5-0.

Article 31: *To see if the Inhabitants of the Town of Mount Desert will vote to transfer X thousand dollars from the Capital Gains Reserve Account #400-24202 to reduce the 2020-2021 tax commitment.*

Manager Lunt noted no transfer was made last year. He recommended no transfer from Capital Gains as those funds were going to other areas. Treasurer Mahar agreed. There was currently \$300,000 over the established baseline funds, however nearly all of that has been earmarked for other uses.

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, to recommend Article 31 for passage and a recommendation of transferring \$0.00 from the Capital Gains Reserve Account #400-24202 to reduce the 2020-2021 tax commitment. Motion approved 5-0.

Treasurer Mahar felt there was no need to include the article if no money was being transferred.

MOTION: Ms. Littlefield moved, with Mr. Hart seconding, to remove Article 31 from the Warrant. Motion approved 5-0.

Town Clerk Woolfolk noted that Article 49 could not be completed without completion of Articles voted on at this meeting. A meeting would be scheduled to vote on Article 49.

VIII. New Business

A. Winter Spring Inc. d/b/a Colonel's Restaurant 143 Main Street, Northeast Harbor request for Liquor License Renewal

MOTION: Mr. Hart moved, with Ms. Littlefield seconding, approval of Winter Spring Inc. d/b/a Colonel's Restaurant 143 Main Street, Northeast Harbor request for Liquor License Renewal, as presented. Motion approved 5-0.

IX. Other Business

A. Such other business as may be legally conducted
No Other Business was presented.

X. Treasurer's Warrants

A. Approve & Sign Treasurer's Warrant AP2050 in the amount of \$360,401.39

MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, approval and signature of Treasurer's Warrant AP2050 in the amount of \$360,401.39, as presented. Motion approved 5-0.

1 B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2048,*
2 *AP2049, and PR2018 in the amounts of \$3,241.18, \$3,124.56, and \$106,028.28, respectively*
3 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of Signed Treasurer's
4 Payroll, State Fees, & PR Benefit Warrants AP2048, AP2049, and PR2018 in the amounts of
5 \$3,241.18, \$3,124.56, and \$106,028.28, respectively, as presented. Motion approved 4-0-1
6 (Littlefield in Abstention).
7

8 C. *Acknowledge Treasurer's School Board Payroll Warrant 18 in the amount of \$157,159.70*
9 MOTION: Ms. Littlefield moved, with Mr. Hart seconding, acknowledgement of Treasurer's
10 School Board Payroll Warrant 18 in the amount of \$157,159.70, as presented. Motion approved
11 5-0.
12

13 **XI. Adjournment**

14 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, adjournment. Motion approved
15 5-0.
16

17 The Meeting was adjourned at 7:31PM.
18
19
20

21 Respectfully Submitted,
22
23
24

25 Wendy Littlefield, Secretary
26

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS

CONSENT AGENDA



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

www.mtdesert.org highway@mtdesert.org

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,

Hall Quarry and Pretty Marsh

MEMO

To: Tony Smith, Public Works Director
From: Benjamin Jacobs, Highway Superintendent
Re: February Monthly Report
Date: March 04, 2020

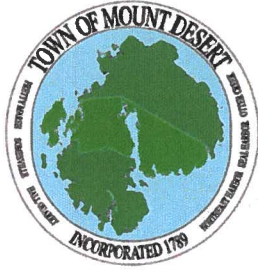
Highway Crew

1. The crew spent much of their time this month plowing and sanding roads during snow, sleet and freezing rainstorms. We are having yet another unusual winter with drastic changes in temperatures and different types of precipitation.
2. The crew:
 - Had an unannounced and successful inspection from the Maine Department of Labor, Bureau of Labor Standards, Workplace Safety and Health Division.
 - Completed our Bureau of Labor Standards inspections on, for example, fire extinguishers, secondary containment structures and eyewash stations.
 - Posted heavy load limited signs on some of our roads. This restricts unauthorized vehicles over 23,000 pounds from using the road, unless the air temperature is 32 degrees or below with no water showing in any of the cracks of the posted road. Haulers can contact us and be given a permit to travel a posted road with restrictions, including those described above.
 - Hauled pavement from previous projects to a local contractor for recycling.
 - Cleaned the highway and bus garages.
 - Cleaned off snow and ice from our catch basins.
 - Trimmed trees on Whitney Farm Road.
 - Performed maintenance and made repairs to our equipment and trucks in the public works department and other town departments.
 - Took care of trees that had fallen into the roadways due to being blown over by the high winds.

Buildings & Grounds and Parks & Cemeteries

The crew:

- Continued setting up for meetings, cleaning bathrooms in the town office, vacuuming and assisting the admin staff with projects as needed e.g. assembling shelving, hanging pictures, repairing toilets, installing door closers, and painting.
- Shoveled snow from walkways and salted walkways around the outside of town office, police department, highway garage, bathroom entrances to the marina building, and the main entrances to all three of the fire station buildings when it snowed.



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Otter Creek, Seal Harbor, Northeast Harbor, Somesville,
Hall Quarry and Pretty Marsh

Solid Waste

- The crew continues to do a good job keeping the areas around the highway garage dumpsters as neat and clean as possible.
- As noted in previous reports, the combination of One Bin All In and an upgrade to our security cameras has resulted in a great reduction in unacceptable waste being left at the highway garage dumpsters.
- Continued picking up trash on their daily scheduled routes.

Cc. Claire Woolfolk, Town Clerk
Durlin Lunt, Town Manager
Ed Montague, Wastewater Superintendent

COMMISSIONERS SPECIAL MEETING

Learn more about **HANCOCK COUNTY** by visiting

www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Clark at 8:30 a.m. on **Tuesday February 18, 2020** in the conference room of the County courthouse located in Ellsworth, ME with Commissioners Blasi and Wombacher in attendance.

Adjustments to / approval of agenda:

MOTION: add to airport item C Jacobs Engineering contract for drainage and repairs for \$123,875.50 and item D apron repairs \$74,597.97 (Wombacher/Blasi 3-0, motion passed)

Public Comment: none

Meeting Minutes:

MOTION: Approve the minutes of the February 4, 2020 Commissioners' Regular Meeting as presented in the packet (Clark/Wombacher 3-0, motion passed)

Airport

MOTION: Approve the private land lease of Mr. Thomas Cooper effective February 19, 2020 (Wombacher/Blasi 3-0, motion passed)

Airport Management discussion-

The commission agreed that Richard Gray will be paid a stipend for his work as interim Airport Manager. All hours worked beyond 40 hours per week will be compensated at time and a half; the stipend is in addition to that.

MOTION: until we change this as a result of hiring an Airport Manager who is operational enough to take over that we compensate Richard Gray an additional \$300 each work week and such stipend will not be added to his hourly rate when computing time and a half and all hours worked over 40, regardless of what work Richard Gray is conducting, is compensated at time and a half, and that the \$300 stipend be taken from the airport account # 40-01-100 (Clark/Wombacher 3-0, motion passed)

MOTION: Approve the contract with Jacob's engineering for the drainage and repairs contract of \$123,875.50 (Wombacher/Clark 3-0, motion passed)

MOTION: Authorize the contract with Jacob's Engineering for apron repair in the amount of \$74,597.97 (Blasi/Wombacher 3-0, motion passed)

Sheriff:

The commission reviewed a recruiting video for the Sheriff's Department created by a Husson College student. The commission agreed the video was outstanding.

MOTION: Post the Sheriff's Dept. video as presented and viewed today (Blasi/Clark 3-0, motion passed)

Jail:

MOTION: Approve out of state travel for Frank Shepard and Amy Smith May 4-8 (Clark/Wombacher 3-0, motion passed)

Commissioner Blasi asked for an update on the State Police patrolling. Sheriff Kane said they had met recently with Senator Luccini and although the state continues to patrol, the Sheriff's Dept. is picking up shifts when they are able.

Maintenance:

The commission reviewed two bids for the Third Floor Storage project.

MOTION: approve the contract with John Lane for construction of walls in the storage area not to exceed \$4,348.30 (Wombacher/Clark 3-0 motion passed)

This amount includes \$500 for electric work and \$250 contingency for unknown costs. This will be posted to the Building Maintenance account.

Third Floor Bathroom discussion / update-

Facilities Director Walls said that after taking a closer look at the project he thought that a higher estimate than was previously discussed would be appropriate. Commissioner Clark expressed dismay at the increased cost of the project. Commissioner Blasi thought this would benefit employees' wellness. Commissioner Wombacher said although this is more than we thought we would be spending, the project has value in increasing employee benefits.

MOTION: approve the bathroom and shower changing room on the 3rd floor for a total of \$14,876.00 (Wombacher/Blasi 2-1, motion passed, Clark opposed)

Commissioner Clark said he opposed this because he was dissatisfied with the planning process.

MOTION: approve one week additional salary in the amount of \$1,250.38 to be paid to Bradley Madeira, in recognition of his outstanding service and the fact that he's going to remain available for assistance in transitioning to a new Airport Manager (Clark/Wombacher 2-1, Blasi opposed)

Commissioner Blasi said he opposed this because his time should be clocked and paid as he works.

The commission discussed solutions for the continuing problem of ice developing on the entrance steps to the District Attorney's office. Facilities Director Walls said the area is salted nearly hourly, and he will continue to monitor the area and seek solutions.

UT:

FY2021 budget amendment –

UT Supervisor Millard Billings reported that he and Treasurer Boucher met with the new Fiscal Administrator for the UT. The Fiscal Administrator took issue with the way the estimated surplus and expenditures had been calculated in the UT budget, although the prior fiscal

administrator has always been fine with it. He suggested a revised budget. Billings recommended approving the amendments.

MOTION: Amend the Unorganized Territory budget for fiscal year July 1, 2020-June 30, 2021 by changing the road reserve line to \$55,739, and changing the administration line to \$16,800; that yields a surplus of \$100,474 less 10% of expenditures in the amount of \$28,435 so that the estimated surplus applied is \$72,039, and the total deductions are \$117,639 (Blasi/Wombacher 3-0, motion passed)

Billings said the Fiscal Administrator also took issue with the County borrowing money from the UT, then repaying it, although he said Hancock County's process for it was better than most. The commission considered asking the Attorney General's office for an opinion whether this is indeed a violation of statute. The UT Fiscal Auditor reviewed the UT audit and made no further comment.

Kitty Barbee / TIF Loan Documents

The commission reviewed the *Underwriting & Policy Recommendations* document with Barbee and UT Supervisor Billings. There was some discussion on allowing grants in the loan program. This is allowed but is not a requirement. Commissioner Wombacher said he liked the idea of including the grants, specifically the 1-1 match. The consensus was to allow grants, although Commissioner Blasi said he was not part of that consensus. Billings said the grants/loans need to be for commercial, business, or economic development. Commissioner Clark questioned why we would want to offer a grant to a private business. Barbee suggested offering a matching grant when an applicant is unable to meet the requirement of 10% down. Commissioner Clark thought if a policy was set up that allowed for the partial forgiveness of a loan, the criteria should be very specific. Billings suggested that the commission act as the loan review committee in the beginning. Nonprofits, businesses, and entrepreneurs could apply for loans or grants. The loan, in conjunction with the grant, could be used to meet the 1:1 requirement. The County loan would be a secondary loan; Barbee suggested allowing loan payments to be deferred if there is a cash flow that will not support two payments. The recipient may live in the UT District but the business *must* be located in the UT. Barbee reasoned that the interest rate should be below prime in order to make the program more attractive to applicants. The commission agreed that the program could be revised when appropriate, not set a specific time for allowed revisions. Barbee agreed to create objective criteria to develop an interest rate for a loan. The commissioners agreed that they would act as loan committee. Billings will report on the program during his monthly report. A policy regarding the expectations following a loan will be developed. Billings suggested creating a reserve account in which to deposit repayments, as the UT budget is limited regarding how much surplus it can contain. The commission will review the *Lending Philosophy* document at the next meeting.

Commissioner Blasi suggested paying EMDC out of the TIF rather than from Dept. 17. Billings said he would look into it, but he thought the EMDC fee would be considered a County expense rather than a UT expense.

Break: 11:47 a.m.

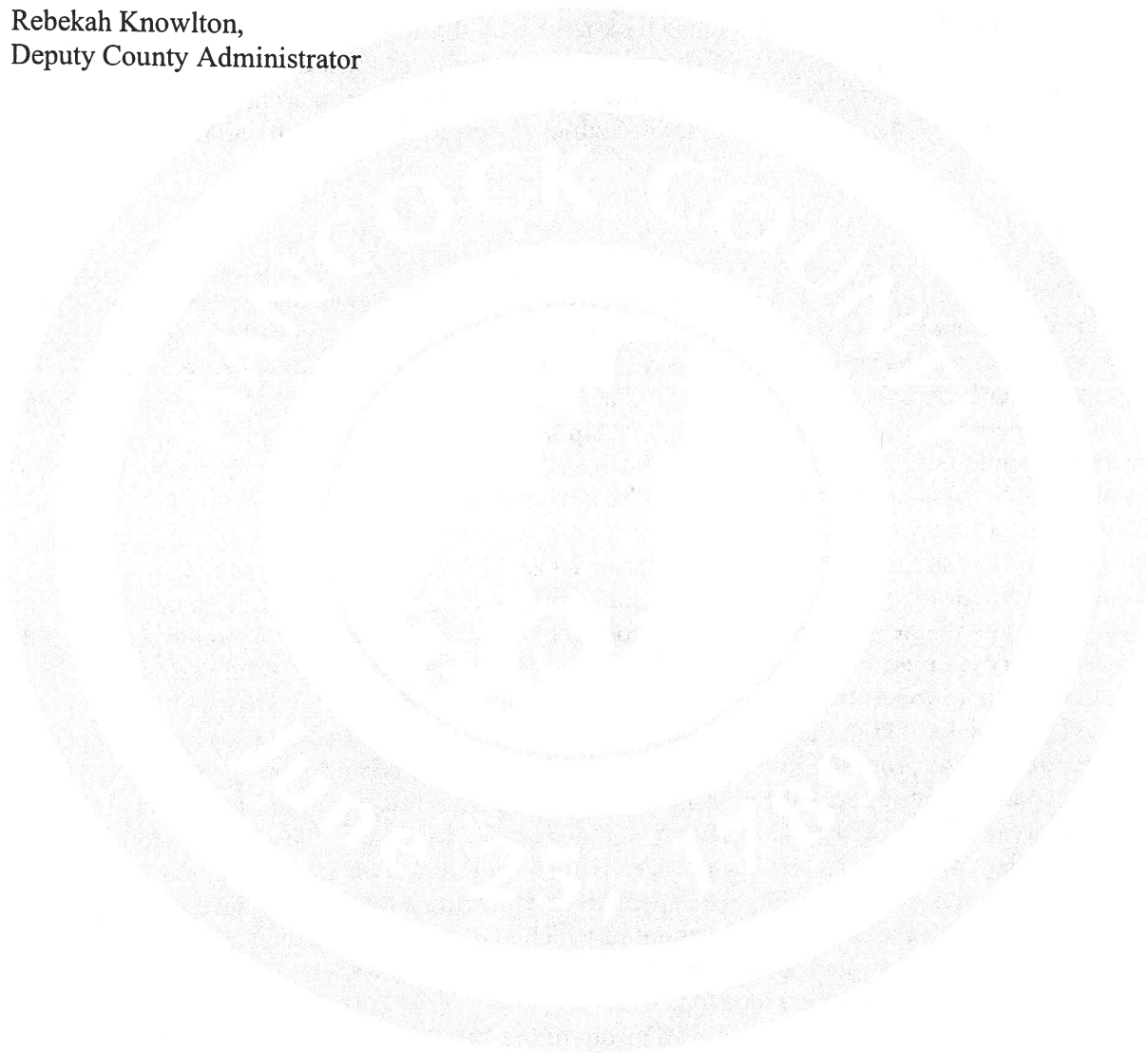
Commissioners:

MOTION: enter Executive Session under MRSA Title 1§405 6(D) to discuss union contract negotiations (Wombacher/Clark 3-0, motion passed)

MOTION: to adjourn (Blasi/Wombacher 3-0, motion passed)

Respectfully submitted,

Rebekah Knowlton,
Deputy County Administrator



UNFINISHED BUSINESS

Town of Mount Desert

Annual Town Meeting Warrant Fiscal Year 2020 – 2021

**As presented at the
Annual Town Meeting
May 4 & 5, 2020**

**Secret Ballot (Candidate) Election
May 4, 2020 8 a.m. – 8 p.m.
Somesville Fire Station**

**Open Floor Town Meeting
May 5, 2020
6 p.m.**

**Kelley Auditorium, Mt Desert Elementary School
(Gymnasium)**

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**Mount Desert Elementary School Department Budget
2020 Warrant Committee Report**

The 2020 Warrant Committee for Town of Mount Desert presently consists of 24 registered voters of the Town, appointed for 3-year terms by the Board of Selectmen. Our task is to consider each article proposed by the Board of Selectmen, Planning Board, School Board, and on occasion, by a citizen-initiated petition. We represent citizen in-put in the development of the budget and warrant articles. Warrant Committee recommendations to voters are provided to you for each Warrant article.

Membership is a responsibility that is also educational and rewarding. Some of our members have served for years and offer a historical perspective to our discussions; new members offer fresh insight that help us make the best decisions possible.

Our Town Charter requires the Warrant Committee include at least 20 registered voters. The Warrant Committee encourages registered voters to consider applying to the Board of Selectman to join the Warrant Committee. The Warrant Committee is not a year-round commitment. Most meetings start in early January and end by middle March, unless there is a Special Town Meeting scheduled during the year. If you would rather simply attend meetings, they are always open to the public. Minutes are also available.

The Warrant Committee was very active this year, with some members also attending most Board of Selectman meetings as well as our own. The Committee heard presentations from all the Department Heads and the Elementary School, each explaining their individual budgets and answering questions by the Warrant Committee.

We would like to express our sincere appreciation to those town and school officials and other interested parties who attended our meetings at our request. Please know that we greatly appreciate the time and effort each of you put into presenting your budgets and fielding our questions.

We also appreciate the Neighborhood House allowing us to use the facilities for our annual last meeting, and Chef Emily Damon for catering the event with her terrific Island Star pizza.

In closing, we would like to offer a special thanks to two Warrant Committee members who have served the Committee with distinction for many years: Ellen Kappes and Norris Reddish.

Respectfully submitted,

Phil Lichtenstein
Jerry Miller
Co-chairs

Warrant Committee 2019-2020

Phil Lichtenstein, Co-Chair

Jerry Miller, Co-Chair

Brian Henkel, Secretary

Donna Beals

Blakeslee Bell

Ellen Brawley

Tate Bushell

Katrina Carter

Owen Craighead Jr

Rodney Eason

William Ferm

Jesse Hartson

Brian Henkel

Ellen Kappes

Stephanie Kelley-Reece

Philip Lichtenstein

Marina McGarr

Samuel McGee

Gail Marshall

Gerard Miller

Kathleen Miller

Timothy Murphy

Norris Reddish

Donna Reis

Craig Roebuck

Carmen Sanford

Thomas Savage

Greeting

State of Maine

Hancock County, ss

year

To: Leigh Guildford, a Constable in the Town of Mount Desert

In the name of the State of Maine, you are hereby required to notify and warn the Inhabitants of the Town of Mount Desert, qualified by law to vote in Town affairs, to assemble in the **Somesville Fire House, 1157 Main Street, Mount Desert, Maine**, on **Monday, the fourth day of May AD 2020 at seven-fifty o'clock** in the forenoon, then and there to act on Article 1; and immediately thereafter to act on Article 2 until **eight o'clock** in the evening.

AND to notify and warn said voters to reconvene in the **Kelley Auditorium, Mount Desert Elementary School, 8 Joy Road, Northeast Harbor, Maine** in said Town, on **Tuesday, the fifth day of May AD 2020 at six o'clock** in the evening; then and there to act on Articles 3 through 64; all of said Articles being set out below to wit:

Pursuant to Title 21-A, §759(7), absentee ballots will be processed at the polls on May 4, 2020 every half hour beginning at 9:00 AM.

Election of Moderator

Article 1. To elect a Moderator by written ballot.

Election of Municipal Officers

Article 2. To elect two members to the Board of Selectmen for a term of three years, one member to the Mount Desert Elementary School Board for a term of two years, one member to the Mount Desert Elementary School Board for a term of three years, one trustee to the Mount Desert Island Regional School District for a term of two years, and one trustee to the Mount Desert Island Regional School District for a term of three years.

Article 3. To see if non-voters shall be allowed, when recognized, to speak during the 2020 Annual Town Meeting.

Board of Selectmen recommends passage
Warrant Committee recommends passage (16 Ayes; 0 Nays)

Animal Welfare

Article 4. To see if the Inhabitants of the Town of Mount Desert will vote to approve an expenditure of \$500.00 from the Animal Welfare Reserve Account #4040700-24204 to Acadia Veterinary Hospital as a donation for the benefit of the Town of Mount Desert Feral Cat Program.

Board of Selectmen recommends passage
Warrant Committee does not recommend passage (2 Ayes; 14 Nays)

Ordinances

For Articles x through xx, an underline indicates an addition and a ~~striketrough~~ indicates a deletion.

Article 5. Shall an ordinance dated May 5, 2020 and entitled "Town of Mount Desert Alewife Ordinance" be enacted? The ordinance reads, in its entirety, "Regulations for the taking of alewives and blue back herring shall be as follows: For the year July 1, 2020 through June 30, 2021 there shall be no taking of Alewives and Blue Back Herring in the Town of Mount Desert."

Board of Selectmen recommends passage
Warrant Committee recommends passage (16 Ayes; 0 Nays)

Article 6. Shall an ordinance dated May 5, 2020 and entitled "Amendments to the Town of Mount Desert Sewer Ordinance" be enacted as follows?

Explanation: These amendments will (1) add clarification to the calculation of Gross Retail Area, (2) amend the Notes to the Article 13 Chart for Design Flows for Facilities; and (3) amend the process and decision maker under Section 4.04 for reviewing and approving any waivers for the connection of a private building sewer.

Sewer Ordinance Amendment 1:

1.03.13a Gross Retail Area – The total floor area designed for the retailer's occupancy and exclusive uses, including any basements and mezzanines. The area of the retailer's occupancy is measured from the inside wall or building partition wall to the inside of the opposing wall.

Sewer Ordinance Amendment 2:

Article 13 - DESIGN FLOWS FOR FACILITIES

The design flows for facilities shall be based on the resultant daily flows of wastewater as determined from the following table:

Type of Facility	GPD Design Flow
SINGLE FAMILY RESIDENTIAL	
Each one or Two Bedroom Unit	180/unit
Each Additional Bedroom	90/Bedroom
MULTIPLE FAMILY RESIDENTIAL	
Boarding Houses (incl. meals)	50/bedroom
Rooming Houses (without meals)	40/bedroom
Transient Accommodations with:	
Shared bathrooms	60/bedroom
Private bathrooms	100/bedroom
Mobile Home Parks	235/site
Multifamily Homes (except retirement homes):	
1 bedroom unit	120/unit
2 bedroom unit	180/unit
3 bedroom unit	270/unit
Multifamily Homes (retirement homes limited to persons older than 50 yrs.)	
Each 1-2 bedroom unit	120/unit
COMMERCIAL ESTABLISHMENTS	
Beauty Salon (E)	10/customer
Bus Service Areas (E)	
Factories & Plants (e)	
With showers	15/person
Without showers	25/person
Laundry, self-service	600/washer
Offices (E)	15/person
Restaurants:	
Eat in with conventional utensils (B)	30/15 sq. ft.
Eat in with disposable utensils (B)	15/15 sq. ft.
24 hour operation (B)	50/15 sq. ft.
Take-out only (C)	8/15 sq. ft.
Retail (D)	6/100 sq. ft.
Service Station (F)	125/vehicle
Tavern (B)	20/15sq.ft.
Tennis, Racquetball Courts	300/court
Visitor Center	6/visitor/day
INSTITUTIONAL	
Assembly Halls, Public Buildings	5/seat
Churches	5/seat
Hospitals	150/bed
Institutions: (other than hospitals)	100/bed
Nursing Homes	1.76/sq. ft.
Schools (Boarding)	100/bed
Schools (Day) (E)	75/bed

Elementary	7/student +15/employee
Junior High	9/student +15/employee
SEASONAL COMMERCIAL	
Camps: (E)	
Day (no meal served)	10/person
Day (only lunch served)	15/person
Resort (limited plumbing)	50/bed
Fairgrounds, Parks and Picnic Areas (w/ bath, showers, & Toilets) (E)	10/person
Swimming Pools & Bathhouses (E)	10/person
Campgrounds:	
No sewer hookups	50/site
With sewer hookups	75/site

- A. For facilities that constitute a composite of one or more of the following types of facilities, the design flow shall be calculated by adding the design flow for each type of facility that comprise the entire facility.
- B. Sq. Ft. refers to the square feet of the dining area as defined by this ordinance.
- C. Sq. ft. refers to square feet of serving area.
- D. Sq. ft. refers to square feet of gross retail area as defined by the ~~Mount Desert Land Use Ordinance~~ in this Sewer Ordinance.
- E. Estimated maximum occupancy per day, as shown on Land Use Ordinance permit, application or site plan.
- F. Per vehicle that can be fueled simultaneously.

GPD means Gallons per Day.

Sewer Ordinance Amendment 3 (new text below to wholly replace the existing Section 4.04):

4.04 A separate and independent building sewer shall be provided for every principal "building" as defined in Section 8 (Definitions) of the Mount Desert Land Use Zoning Ordinance.

Waivers related to this paragraph of the Sewer Ordinance may be requested in writing from the Public Works Director ("Director"). Final determination of the granting of a waiver will be solely at the discretion of the Director.

In acting on any waiver request, the circumstances to be considered by the Director when considering an application for a waiver include but will not necessarily be limited to: (A) the ease of access of the proposed building sewer to the public sewer main; (B) whether the connection of the new building sewer to the public sewer will require crossing the public way, or other property, requiring excavation of said public way, or other property, thereby adversely affecting said public way, or other property; (C) the practicality of, and ability to, connect the

proposed building sewer to the public sewer main, in the opinion of the Director; and (D) if a building stands at the rear of another or an interior lot and no private sewer is available or can be constructed to the rear building through an adjoining alley, court, yard, or driveway, in which case the building sewer from the front building may be extended to the rear building and the whole considered as one building sewer.

The Director may choose to attach conditions to a waiver if one is granted. In the event a waiver is granted, all other portions of the Sewer Ordinance still apply. At a minimum, required conditions for granting a waiver may include, but not necessarily be limited to: (A) the Applicant has proven in writing to the satisfaction of the Director that the existing building sewer is adequate to accommodate the proposed additional discharge; (B) the Applicant has demonstrated to the satisfaction of the Director that the Applicant has the right, title, or interest to use the existing building sewer; (C) the owner(s) of the existing private sewer shall register the connection of the new private building sewer to their existing private sewer with the Hancock County Registry of Deeds within 60 (sixty) calendar days of said connection being made; (D) documentation of the filing of the connection with the Registry shall be provided to the Director and include a copy of the actual registry filing document; and (E) the Applicant agrees in writing to assume all liability for the installation and maintenance of their proposed building sewer and for restoring public areas disturbed by the construction of the proposed building sewer to preconstruction condition.

All costs associated with (A) through (E) above shall be borne by the Applicant.

Board of Selectmen recommends passage

Warrant Committee recommends passage (17 Ayes; 0 Nays)

Article 7. Shall an ordinance dated May 5, 2020 and entitled "Amendments to the Town of Mount Desert Special Amusement Permit Ordinance to amend the Permit Fees under the Ordinance and to amend the Term of the Ordinance" be enacted as follows? **See Appendix A (pg. 28) for entire ordinance, with proposed amendments**

Explanation of First Amendment: This amendment to the Special Amusement Permit Ordinance will increase the fee to cover administrative costs and advertisements associated with processing special amusement permits.

Section 2. General Permit

A. Permit Required

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4. The fee for a Special Amusement Permit shall be ~~fifty dollars (\$50)~~ one hundred dollars (\$100) to cover administrative costs.

Explanation of Second Amendment: This amendment to the Special Amusement Permit Ordinance clarifies that the duration of the ordinance shall remain in effect for a further period of fifteen (15) years from the date of this latest revision.

Section 5. Period of Ordinance

This Ordinance shall remain in effect for a period of fifteen (15) years from the effective date, or the date of the latest amendment thereafter.

Board of Selectmen recommends passage

Warrant Committee recommends passage (16 Ayes; 0 Nays)

Article 8. Shall an ordinance dated May 5, 2020 and entitled "Amendments to the Town of Mount Desert Sale of Food and Merchandise Ordinance to amend the timing for license renewal and application deadlines" be enacted as follows?

Explanation: This amendment allows licenses for mobile food vendors in the Shoreland Commercial District to be valid for 3 years. Annual renewal is still required. The amendment also changes the timing of application submission deadlines.

Sale of Food and Merchandise Ordinance of the Town of Mount Desert

**Enacted May 5, 2015
Amended May 2, 2017
Amended May 7, 2019
Amended May 5, 2020**

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Article V – Mobile Vending License

Sec. 1. License Required

1. All Mobile Vendors must have a license issued by the Code Enforcement Officer of the Town of Mount Desert, Maine. Additionally, for all Mobile Food Vendors in the Rural Woodland District, a conditional use permit shall be obtained from the Town of Mount Desert Planning Board.
2. A Mobile Vendor's license may be issued only for the sale of food and non-alcoholic beverages.
3. In addition to these regulations, the Mobile Vendor is responsible for obtaining all other necessary licenses, permits or authority required by law.

4. License certificates shall be attached to the Mobile Vending unit where they are readily visible.
5. Mobile Vending Licenses for all Mobile Food Vendors in the Rural Woodland District shall be valid for one (1) year from the date of issuance.
6. Mobile Vending Licenses for all Mobile Food Vendors in the Shoreland Commercial District shall be valid for three (3) years from the date of issuance and must be renewed annually.

Sec. 2. Application

1. Each applicant for a Mobile Vending license shall provide a specific description of the business, the goods to be sold, the equipment to be used and the proposed hours of operation, as well as a photo of the Mobile Vending Unit.
2. The license fee for a Mobile Vending License shall be determined by the Town of Mount Desert Board of Selectmen on an annual basis.
3. ~~Mobile Vending Licenses shall be valid for one (1) year from the date of issuance. A new application must be filed each year. All new and renewal applications are due by April or before February 1st of each year.~~
4. If all of the designated locations within Town-owned parking lots in the Shoreland Commercial District are not licensed by ~~May~~March 15th, late applications will be considered by the Board of Selectmen on a first come, first serve basis.
5. No applicant's license shall be issued without the applicant first filing with the Town Clerk a Certificate of Insurance that evidences public liability insurance of \$1,000,000 and naming the town as an additional insured. The policy shall also provide for notice to the Clerk not less than thirty (30) days prior to any cancellation of insurance. Such insurance shall be maintained at all times while applicant is engaged in mobile vending activities.

Sec. 3. Conditions of Operation for Mobile Vendors in the Shoreland Commercial District.

1. Mobile Vendors may operate only in designated locations within town-owned parking lots in the Shoreland Commercial District.
2. No more than five (5) Mobile Vendor licenses shall be in effect at any one time ~~in the Town of Mount Desert.~~
3. If the number of applications exceeds the available locations, vendors will be selected via an annual lottery based on vendor's preferred location for the season and order of selection. Lottery selection will occur during the last week of April at the second Board of Selectmen's meeting in February each year.
- 3.4. Approved vendors may operate from 6:00 a.m. until 10:00 p.m. If a vendor fails to operate for more than one (1) week in any month from June through September, his/her license may be revoked. The Town of Mount Desert Police Department has the right to close down a mobile vending unit where in the opinion of the Department, the unit is causing or contributing to an imminent public safety hazard.

Planning Board recommends passage

Warrant Committee recommends passage (17 Ayes; 0 Nays)

Article 9. Shall an ordinance dated May 5, 2020 and entitled "Amendments to the

Town of Mount Desert Land Use Ordinance to allow rooming houses in the Village Commercial Zoning District” be enacted as follows?

Explanation: This amendment will allow rooming houses, as defined, only in the Village Commercial District.

3.4 Permitted, Conditional, and Excluded Uses by District:

All land use activities, as indicated in the following table, shall conform with all of the applicable land use standards in Sections 6.A., 6.B., and 6.C. The district designation for a particular site shall be determined from the Official Land Use Zoning map.

P	Use allowed without a permit (but the use must comply with all applicable land use standards)
C	Use allowed with conditional use approval from the Planning Board
X	Use is prohibited
CEO	Use allowed with a permit from the code enforcement officer
VR1	VILLAGE RESIDENTIAL ONE
VR2	VILLAGE RESIDENTIAL TWO
R1	RESIDENTIAL ONE
R2	RESIDENTIAL TWO
SR1	SHORELAND RESIDENTIAL ONE
SR2	SHORELAND RESIDENTIAL TWO
SR3	SHORELAND RESIDENTIAL THREE
SR5	SHORELAND RESIDENTIAL FIVE
RW2	RURAL OR WOODLAND TWO
RW3	RURAL OR WOODLAND THREE
VC	VILLAGE COMMERCIAL
SC	SHORELAND COMMERCIAL
RP	RESOURCE PROTECTION
C	CONSERVATION
SP	STREAM PROTECTION

See table of uses on following pages

Section 3.4 Permitted, Conditional, and Excluded Uses by District

LAND USE:	Districts									
	VR 1 VR 2	R 1 R 2	SR 1 SR 2 SR 3 SR 5	RW 2 RW 3	VC	SC	C	RP	SP	<u>VR3</u>
COMMERCIAL										
Retail Stores: clothing, hardware, paints, grocery, books, art, gifts, antiques, etc.	X	X	X	C	CEO	X	X	X	X	<u>X</u>
<u>Rooming House</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>C</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
Services 1: personal (wholly enclosed), hairdressing, barber, tailor, dressmaker, sewing, tanning parlor, etc.	C	C	C	C	CEO	X	C	X	X	<u>C</u>

6B SPECIFIC PERFORMANCE STANDARDS FOR ACTIVITIES AND LAND USES**6B.20 Rooming House**

1. Rooming Houses must meet all applicable life safety standards and state plumbing code standards.
2. No more than one rooming house per lot is allowed
3. All sleeping rooms shall be a minimum size of 70 square feet for one occupant and 120 square feet for two occupants, plus 50 square feet for each additional occupant.
4. Residents must have access on-site to shared common areas for cooking and eating. A common kitchen facility equipped for cooking meals located on-site must be available to the residents.

5. No cooking is permitted in any sleeping room. No cooking facilities are permitted in any sleeping room.
6. There shall be a minimum of 1 bathroom facility per every 8 people.

SECTION 8 DEFINITIONS

ROOMING HOUSE. A building or portion thereof that does not otherwise qualify as a one or two-family dwelling, and that provides sleeping accommodations for a total of 16 or fewer people on a transient basis (i.e., no less than 30 days) or on a permanent basis; the rooming house shall provide an onsite shared cooking facility for access by all occupants, but there shall be no other separate cooking facilities for individual occupants.

Planning Board recommends passage

Warrant Committee recommends passage (16 Ayes; 1 Nays)

Article 10. Shall an ordinance dated May 5, 2020 and entitled "Amendments to the Land Use Zoning Ordinance to change the position of a stream shown on the official Land Use to more accurately reflect its location" be enacted as set forth below? **See Appendix B (pg. 34)**

Explanation: This Article changes the position of a stream channel near Giant Slide Road to more accurately reflect where it is located on the face of the earth.

Planning Board recommends passage

Warrant Committee recommends passage (17 Ayes; 0 Nays)

Article 11. Shall an ordinance dated May 5, 2020 and entitled "Amendments to the Town of Mount Desert Land Use Ordinance regarding the Village Residential 3 District and to change the Land Use District designation of the Map 5: Lot 14-1 and Map 5: Lot 14-4" be enacted as follows? **See Appendix C (pg. 35)**

Explanatory Note: This amendment creates a new land use district – Village Residential 3 - which is focused on the hotel/motel use. It also changes the designation of Map 005, Lot 014-001 and Map 005: Lot 014-004 from Shoreland Residential 2 to Village Residential 3 with the 250' Shoreland Zone buffer overlay, as depicted on Appendix C of the Land Use Map. This area has historically been used as a hotel.

Planning Board recommends passage

Warrant Committee recommends passage (17 Ayes; 0 Nays)

Gifts

Article 12. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to accept Conditional Gifts (MRSA 30-A, §5654), Unconditional Gifts (MRSA 30-A §5655), equipment, proceeds from sale of fire equipment or funds on behalf of the Municipal Fire Department. It is understood that any funds received will be placed in the Fire Equipment Reserve Fund.

Board of Selectmen recommends passage
Warrant Committee recommends passage (17 Ayes; 0 Nays)

Leases, Agreements, Easements, Deeds, Sales

Article 13. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to lease a portion of the so-called Visitor Center at the Northeast Harbor Marina to the Ticket Booth operators for a term of one (1) year beginning July 1, 2020 under such terms and conditions as the Board of Selectmen, in its sole discretion, deems to be in the best interests of the Town.

Board of Selectmen recommends passage
Warrant Committee recommends passage (17 Ayes; 0 Nays)

Article 14. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen, to lease a portion of the so-called Visitor Center at the Northeast Harbor Marina to the Mount Desert Chamber of Commerce for a term of one (1) year beginning July 1, 2020 under such terms and conditions as the Board of Selectmen, in its sole discretion, deems to be in the best interests of the Town.

Board of Selectmen recommends passage
Warrant Committee recommends passage (16 Ayes; 0 Nays; 1 Abstention)

Article 15. To see if the Inhabitants of the Town of Mount Desert will authorize the Board of Selectmen, to negotiate and enter into an agreement with the Neighborhood House Club, Inc. for management and maintenance of the municipal swimming pool, under such terms and conditions as the Board of Selectmen, in its sole discretion, deems to be in the best interests of the Town.

Board of Selectmen recommends passage
Warrant Committee recommends passage (17 Ayes; 0 Nays)

Article 16. To see if the inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to lease the so-called "Bait House" located at 26 Dodge Point Road in the Village of Seal Harbor found on Tax Map 1 Lot 15 of the Town of Mount Desert's tax maps, to the Seal Harbor Fishermen's Association for a term of five (5) years, said term beginning on July 1, 2020 and ending on June 30, 2025, under such terms and conditions as

the Board of Selectmen, in its sole discretion, deems to be in the best interests of the Town and in general conformance with the lease agreement. **See Appendix D and E (pgs. 50-55) for lease agreement and site map**

Board of Selectmen recommends passage

Warrant Committee recommends passage (14 Ayes; 1 Nays; 2 Abstentions)

Fiscal Policy

Article 17. Shall the voters of the Town of Mount Desert authorize the Town to appropriate funds from the Marina Unassigned Fund Balance (Town Account #600-38300) in an amount not to exceed \$50,000.00 to finance professional technical inspection services (the "Project") related to the performance of an inspection of all structural components of the Northeast Harbor pier, said services to include but not be limited to, mobilization, diving inspection, materials testing (including but not limited to steel and rebar), determination(s) of the load limits of sections of the pier, video inspection and recording, and preparation and submission to the Town of a technical report, said report to include inspection findings and recommendations for pier improvements (including recommendations of what components of the pier can be repaired and what portions should be replaced), and to further authorize the Board of Selectmen to execute any and all contracts and documents and do any and all things necessary or convenient to accomplish the project?

Board of Selectmen recommends passage

Warrant Committee recommends passage (17 Ayes; 0 Nays)

Article 18. Shall the voters of the Town of Mount Desert authorize the Town to enter into an agreement with the Maine Department of Transportation (the Agreement), a copy of which is included in Appendix F (the Agreement) under the MDOT Municipal Partnership Initiative program, for technical and construction services related to improvements of State Route 198 beginning approximately at its intersection with State Route 233 (Eagle Lake Road) and proceeding approximately 0.153 miles (810-feet) southerly along State Route 198 ending at or near a point in State Route 198 that is at its intersection with the southerly entrance to the Butler Road, said beginning and ending points shown on the attached project site map included herein in Appendix G (Site Map); with construction of said improvements to begin on or after September 7, 2020 and ending for a seasonal shutdown on or before November 21, 2020 and resuming, if necessary, on or after March 28, 2021 to be ready for final completion on or before May 25, 2021 and including, but not necessarily being limited to, reclaiming (grinding and leaving in place) the existing pavement, grading and compacting these materials, construction of new base and surface pavement layers on the reclaimed materials, construction of four-foot (4') wide extended shoulders on each side of the road, drainage improvements and other typical roadway improvements associated with projects of this kind, and further authorizing the Board of Selectmen to execute such Agreement, and all related contracts and documents, and to do any and all things necessary or convenient to implement this Agreement with the Maine Department of Transportation? **See Appendices F and G (pgs. 56 – 60) agreement and site map**

Board of Selectmen recommends passage

Warrant Committee recommends passage (17 Ayes; 0 Nays)

Article 19. Shall the voters of the Town of Mount Desert authorize the Town to issue general obligation bonds or notes of the Town in a principal amount not to exceed \$295,000.00 (two-hundred and ninety-five thousand dollars) to fund the Town's 50% cost share for construction of roadway improvements to Route 198 in accordance with the Agreement with the Maine Department of Transportation described in Article 18 above; and further shall the Board of Selectmen be authorized to execute any and all contracts and documents and do any and all things necessary or convenient to issue the bonds or notes of the Town, which may be callable, and to accomplish the project?

FINANCIAL STATEMENT - TOWN OF MOUNT DESERT

1. Total Town Indebtedness

A.	Bonds outstanding and unpaid:	\$17,043,726.00
B.	Bonds authorized and unissued:	\$00.00
C.	Bonds to be issued under this Town Meeting Article	\$295,000.00
	TOTAL	\$17,338,726.00

2. Costs

At an estimated interest rate of 2.38% for a term of 10 years, the estimated costs of this bond issue will be:

Principal	\$295,000.00
Interest	\$35,105.00
Total Debt Service	\$330,105.00

3. Validity

The validity of the bonds is not affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the voters is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

Kathryn A. Mahan

Treasurer, Town of Mount Desert, Maine

Board of Selectmen recommends passage

Warrant Committee recommends passage (17 Ayes; 0 Nays)

Article 20. Shall the voters of the Town of Mount Desert authorize the Town to allocate any unspent funds originally appropriated in connection with the 2017-2018 and the 2018-2019 State Route 198 Maine Department of Transportation's Municipal Partnership Initiative projects approved at the May 2017 and May 2018 Town Meeting's to the work described in Article 19 above?

Board of Selectmen recommends passage

Warrant Committee recommends passage (17 Ayes; 0 Nays)

Article 21. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to accept and expend on behalf of the Town additional state, federal and other funds (including unconditional gifts of money) received during the fiscal year 2020-2021 for Town purposes, provided that such additional funds do not require expenditure of local funds not previously appropriated.

Board of Selectmen recommends passage
Warrant Committee recommends passage (17 Ayes; 0 Nays)

Article 22. To see if the Inhabitants of the Town of Mount Desert will vote to approve July 1, each year, as the date on which all taxes shall be due and payable providing that all unpaid taxes on September 1, of each year, shall be charged interest at an annual rate of 9% (percent) per year. (*Tax Club members are exempt within the terms and conditions of the Town's Tax Club Agreement.*)

Board of Selectmen recommends passage
Warrant Committee recommends passage (17 Ayes; 0 Nays)

Article 23. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Tax Collector to enter into a standard "tax club" agreement with taxpayers whereby: (1) the taxpayer agrees to pay specified monthly payments to the Town based on the taxpayer's estimated and actual tax obligation for current year property taxes (real estate and/or personal); (2) the Town agrees to waive interest on timely payments; (3) the Town authorizes the Tax Collector to accept payment of taxes prior to commitment of taxes; with the understanding that any prepayments made prior to receipt of tax club agreement will reduce the principle amount used to calculate the 10 monthly payments as stated on the tax club agreement. (4) the agreement automatically terminates if two consecutive payments are missed and the taxpayer thereupon becomes subject to the same due date and interest rate as other, nonparticipating taxpayers; (5) only taxpayers who are paid in full on their property tax obligations may participate; and (6) interested taxpayers shall apply annually for participation by the date shown on the application, date and application format to be determined by the Tax Collector.

Board of Selectmen recommends passage
Warrant Committee recommends passage (17 Ayes; 0 Nays)

Article 24. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Tax Collector to accept pre-payment of property taxes, with no interest to be paid on same.

Board of Selectmen recommends passage
Warrant Committee recommends passage (17 Ayes; 0 Nays)

Article 25. To see if the Inhabitants of the Town of Mount Desert will vote to set the interest rate to be paid by the Town for abated taxes that have been paid at the rate of 5% (percent) per year.

Board of Selectmen recommends passage
Warrant Committee recommends passage (17 Ayes; 0 Nays)

Article 26. To see if the inhabitants of the Town of Mount Desert will vote to authorize expenditures to pay any tax abatements granted by the Assessor, Board of Assessment Review, or Board of Selectmen together with any interest due thereon from the Town, during the fiscal year beginning July 1, 2020, in an aggregate amount not to exceed the property tax commitment overlay.

Board of Selectmen recommends passage
Warrant Committee recommends passage (17 Ayes; 0 Nays)

Article 27. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to dispose by public bid of Town-owned property, other than real property, with a value of ten thousand dollars (\$10,000.00) or less under such terms and conditions as it deems advisable.

Board of Selectmen recommends passage
Warrant Committee recommends passage (17 Ayes; 0 Nays)

Article 28. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to sell at public auction or by advertised sealed bid, and to convey titles obtained under tax deeds and under deeds of conveyance to the Inhabitants of the Town any land and/or buildings, including trailers, in lieu of payment of taxes except that the Selectmen have the power to authorize redemption. Municipal Officers shall use the special sale process required by 36 M.R.S. § 943-C for qualifying homestead property if they choose to sell it to anyone other than the former owner(s).

Board of Selectmen recommends passage
Warrant Committee recommends passage (17 Ayes; 0 Nays)

Article 29. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to contract for services, in amounts not to exceed appropriation for same, under such terms and conditions as it deems advisable.

Board of Selectmen recommends passage
Warrant Committee recommends passage (17 Ayes; 0 Nays)

Municipal Revenue

Article 30. To see if the Inhabitants of the Town of Mount Desert will vote to transfer four-hundred thousand dollars (\$400,000.00) from the Undesignated Fund Balance Account

#100-38300 to reduce the 2020-2021 tax commitment.

Board of Selectmen recommends \$400,000.00

Warrant Committee recommends passage (17 Ayes; 0 Nays)

Article 31. Shall the voters of the Town of Mount Desert authorize the Town to appropriate an amount not to exceed \$70,000.00 from the Capital Gains Reserve Account #400-24200 (in order to supplement the funds authorized by the Town Meeting provided by approval of the 2019 Warrant Article # 30 in an amount not to exceed \$160,000) so that, in the aggregate, there are sufficient funds to finance an updated final set of improvements to the "Seal Harbor Bait House" building (the "Building") now estimated will not exceed \$230,000 (the "Project") including professional technical services and construction work necessary to modify the Building in order to address (1) the roof system structure and (2) other physical changes to the Building including but not limited to, building support columns, stair case, decking around the Building, the electrical entrance for the Building, in order to conform with national and local Code and Ordinance requirements, including FEMA flood insurance requirements, and further to authorize the Board of Selectmen or its designee to execute any and all contracts and documents and do all things necessary or convenient to accomplish the Project?

Explanatory Note: The May 2019 Town Meeting approved up to \$160,000 for funding based on the engineer's estimates of costs for the improvements to the Seal Harbor Bait House Building. Sometime after that Town Meeting, the engineers discovered that, as compared to the existing finished floor elevation of the Building, the overall Building has to be elevated in 2020 so that the floor is two (2) feet higher than it is now (1 foot due to new FEMA flood insurance requirements and another foot due to a local ordinance requirement that requires an additional foot to be added to the base FEMA requirement). This two-foot increase must be done without increasing the roofline elevation; hence, the roof had to be redesigned and will also have to be rebuilt using a flatter slope. Please also see the Site Map found in Appendix E (pg. 55) to the Warrant for the location of the Seal Harbor Bait House Building.

Board of Selectmen recommends passage

Warrant Committee recommends passage (15 Ayes; 2 Nays)

Article 32. To see if the inhabitants of the Town of Mount Desert will vote to create a new Benefit Accrual Reserve Account in the amount of \$187,750 to be funded from the Town's Capital Gains Account 400-24202. Said benefits to consist of Vacation Wages, Paid Compensation Time, Floating Holiday Compensation, bonus compensation, and Sick leave Bonus Wages, all of which shall be subject to such terms and conditions, personnel policies, employment or labor agreements and other policies or provisions as may be changed or negotiated from time to time by the officers of the Town of Mount Desert, its insurance carriers and brokers, and employees. Subsequent funding for this reserve account shall be considered through the General Fund during the annual Town Meeting of the Town of Mount Desert.

Explanatory Note: \$187,500 is equal to 50% of the maximum annual liability that could accrue in the upcoming fiscal year. In future years, the goal will be to maintain the

reserve at an amount calculated to be approximately 50% of the maximum annual liability that could accrue in each year. Adjustments would be made during the consideration of the budget for the General Fund during the Town Meeting.

Board of Selectmen recommends passage

Warrant Committee recommends passage (12 Ayes; 0 Nays)

~~~~~

**APPROPRIATION FROM CAPITAL GAINS RESERVE ACCOUNTSUMMARY**

(If Article 31 and Article 32 are Approved in Total)

|                                    |              |
|------------------------------------|--------------|
| Article 31 Seal Harbor Bait House  | \$70,000.00  |
| Article 32 Benefit Accrual Reserve | \$187,750.00 |
| Total Appropriation Requested      | \$188,450.00 |

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Article 33. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and/or appropriate as Revenue through Excise Taxes, Service Fees and miscellaneous sources for the 2020-2021 Town Budget.

Board of Selectmen recommends \$1,298,510.00

Warrant Committee recommends \$1,298,510.00 (12 Ayes; 0 Nays)

Municipal Appropriations

Article 34. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 200 through 221 General Government – Governing Body (Board of Selectmen), Municipal Management, Town Clerk, Registrar, Elections, Planning Board, Finance, Treasurer, Tax Collector, Assessment, Code Enforcement, Unallocated Funds, Human Resources, and Technology for the 2020-2021 Town Budget.

Gov. Body (Bd of Selectmen): \$34,655.00	Town Management: \$372,470.00
Town Clerk: \$121,048.00	Registrar: \$2,500.00
Elections: \$7,250.00	Planning Board: \$49,321.00
Finance: \$93,783.00	Treasurer: \$140,378.00
Tax Collector: \$19,538.00	Assessment: \$123,747.00
Code Enforcement: \$175,414.00	Unallocated: \$115,500.00
Human Resources: \$5,000.00	Technology: \$219,617.00

Board of Selectmen recommends \$1,480,221.00

Warrant Committee recommends \$1,480,221.00 (12 Ayes; 0 Nays)

Article 35. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 300 General Assistance Support for the 2020-2021 Town Budget.

Board of Selectmen recommends \$5,000.00
Warrant Committee recommends \$5,000.00 (12 Ayes; 0 Nays)

Article 36. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 350 Rural Wastewater Support for the 2020-2021 Town Budget.

Board of Selectmen recommends \$195,694.00
Warrant Committee recommends \$195,694.00 (12 Ayes; 0 Nays)

Article 37. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 406 Street Lights for the 2020-2021 Town Budget.

Board of Selectmen recommends \$25,750.00
Warrant Committee recommends \$25,750.00 (12 Ayes; 0 Nays)

Article 38. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 401 and 408 Public Safety – Police and Communications (Dispatch) for the 2020-2021 Town Budget.

Police: \$870,256.00
Shellfish: \$00.00

Communications: \$379,410.00
Animal Control: \$00.00

Board of Selectmen recommends \$1,249,666.00
Warrant Committee recommends \$1,249,666.00 (12 Ayes; 0 Nays)

Article 39. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 403, 404, and 409 Public Safety – Fire Department, Hydrants, and Emergency Management for the 2020-2021 Town Budget.

Fire: \$655,827.00 Hydrants: \$273,500.00 Emergency Management: \$1,000.00

Board of Selectmen recommends \$930,327.00
Warrant Committee recommends \$930,327.00 (12 Ayes; 0 Nays)

Article 40. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 501, 515, 520 and 525 Public Works - Roads, Waste Management, Buildings & Grounds, Parks & Cemeteries, and 530 Environmental Sustainability for the 2020-2021 Town Budget.

Roads: \$1,824,252.00	Buildings/Grounds: \$226,612.00
Parks/Cemeteries: \$47,316.00	Waste Management: \$581,550.00
Environmental Sustainability: \$18,500.00	

Board of Selectmen recommends	\$2,698,230.00
Warrant Committee recommends	\$2,698,230.00 (12 Ayes; 0 Nays)

Article 41. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 505 and 506 Sewers (Wastewater Treatment) for the 2020-2021 Town Budget.

Sewer Capital: \$ 0.00	Sewer Operation: \$660,114.00
Wastewater Treatment	
Northeast Harbor Plant: \$154,350.00	Somesville Plant: \$61,500.00
Seal Harbor Plant: \$112,258.00	Otter Creek Pump Station: \$33,000.00

Board of Selectmen recommends	\$1,021,222.00
Warrant Committee recommends	\$1,021,222.00 (12 Ayes; 0 Nays)

Article 42. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 605 Recreation (Public Pool ~Utilities & Maintenance) for the 2020-2021 Town Budget.

Board of Selectmen recommends	\$5,900.00
Warrant Committee recommends	\$5,900..00 (12 Ayes; 0 Nays)

Article 43. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 701 Economic/Community Development for the 2020-2021 Town Budget.

Board of Selectmen recommends	\$12,000.00
Warrant Committee recommends	\$12,000.00 (8 Ayes; 2 Nays; 2 Abstentions)

Article 44. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 801 Debt Service for the 2020-2021 Town Budget.

Board of Selectmen recommends	\$1,902,977.00
Warrant Committee recommends	\$1,902,977.00 (12 Ayes; 0 Nays)

Article 45. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 851 Libraries, Village Improvement Societies, Recreation, and Public/Social Service Agencies for the 2020-2021 Town Budget.

Libraries: \$35,500.00

Recreation: \$88,000.00

Village Improvement Societies: \$66,000.00

Public/Social Service Agencies: \$127,387.00

Board of Selectmen recommends \$316,887.00

Warrant Committee recommends \$320,587.00 (11 Ayes; 1 Nays)

Article 46. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 991 Capital Improvement Plan transfers for the 2020-2021 Town Budget.

Board of Selectmen recommends \$621,570.00

Warrant Committee recommends \$621,570.00 (12 Ayes; 0 Nays)

Written Ballot required for Article 47

Article 47. To see if the Inhabitants of the Town of Mount Desert will vote to increase the property tax levy limit by \$20,679 .00. **See Appendix H (pg. 61-63)**

Explanation: The State Legislature passed a "tax reform" law known as LD#1. This bill created a maximum municipal tax levy based upon this year's tax, plus an allowance for inflation and the Town's tax base growth due to new construction. However, LD#1 allows Mount Desert voters to increase that tax cap with the approval of a simple majority of the voters at Town Meeting. The only requirement is that a secret vote must be taken by written ballot.

Board of Selectmen recommends passage

Warrant Committee recommends \$24,379.00 (12 Ayes; 0 Nays)

Marina Proprietary Fund

Article 48. To see if the Inhabitants of the Town of Mount Desert will vote to ratify the Board of Selectmen's approval of the Marina Proprietary Fund budget.

Revenue: \$740,028.00

Expense: \$740,028.00

Board of Selectmen recommends ratification

Warrant Committee makes no recommendation

Elementary School Appropriations

Note: Articles 49 through 59 authorize expenditures in cost center

Article 49. To see what sum the School Board will be authorized to expend for Regular Instruction for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

School Board recommends	\$1,878,707.00
Warrant Committee recommends	\$1,878,707.00 (12 Ayes; 0 Nays)

Note: 2019-20 Amount was \$1,627,863

Explanation: This article includes \$180,532.00, the cost to create and fund a pre-K Program. By approving article 49 you are approving the creation and funding of a pre-K program for the 2020-2021 school year.

Article 50. To see what sum the School Board will be authorized to expend for Special Education for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

School Board recommends	\$845,887.00
Warrant Committee recommends	\$845,887.00 (12 Ayes; 0 Nays)

Note: 2019-20 Amount was \$866,911

Article 51. To see what sum the School Board will be authorized to expend for Career and Technical Education for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

School Board recommends	\$00.00
Warrant Committee recommends	\$00.00 (12 Ayes; 0 Nays)

Note: 2019-20 Amount was \$00.00

Article 52. To see what sum the School Board will be authorized to expend for Other Instruction for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

School Board recommends	\$85,880.00
Warrant Committee recommends	\$85,880.00 (12 Ayes; 0 Nays)

Note: 2019-20 Amount was \$ 79,383

Article 53. To see what sum the School Board will be authorized to expend for Student & Staff Support for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

School Board recommends \$445,050.00
Warrant Committee recommends \$445,050.00 (12 Ayes; 0 Nays)

Note: 2019-20 Amount was \$ 436,235

Article 54. To see what sum the School Board will be authorized to expend for System Administration for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

School Board recommends \$92,966.00
Warrant Committee recommends \$92,966.00 (12 Ayes; 0 Nays)

Note: 2019-20 Amount was \$ 88,564

Article 55. To see what sum the School Board will be authorized to expend for School Administration for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

School Board recommends \$284,678.00
Warrant Committee recommends \$284,678.00 (12 Ayes; 0 Nays)

Note: 2019-20 Amount was \$261,909

Article 56. To see what sum the School Board will be authorized to expend for Transportation & Buses for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

School Board recommends \$203,630.00
Warrant Committee recommends \$203,630.00 (12 Ayes; 0 Nays)

Note: 2019-20 Amount was \$193,597

Article 57. To see what sum the School Board will be authorized to expend for Facilities Maintenance for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

School Board recommends \$490,761.00
Warrant Committee recommends \$490,761.00 (12 Ayes; 0 Nays)

Note: 2019-20 Amount was \$542,656

Article 58. To see what sum the School Board will be authorized to expend for Debt Service and Other Commitments for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

School Board recommends \$317,132.00
Warrant Committee recommends \$317,132.00 (12 Ayes; 0 Nays)

Note: 2019-20 Amount was \$332,869

Article 59. To see what sum the School Board will be authorized to expend for All Other Expenditures for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

School Board recommends \$72,000.00
Warrant Committee recommends \$72,000.00 (12 Ayes; 0 Nays)

Note: 2019-20 Amount was \$ 72,000

Note: Articles 49 – 59 authorize a total budget of \$4,716,691.00

Note: 2019-20 Amount was \$4,501,987

Note: Articles 60 – 62 raise funds for the Proposed School Budget

Hand Count

Article 60. To see what sum the voters of the Town of Mount Desert will appropriate for the total cost of funding public education from pre-K to grade 12 as described in the Essential Programs and Services Funding Act (**Recommend \$2,248,845.00**) and to see what sum the voters of the Town of Mount Desert will raise as the Town's contribution to the total cost of funding public education from pre-K to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688 for the period July 1, 2020 and ending June 30, 2021.

School Board recommends \$1,860,906.00
Warrant Committee recommends \$1,860,906.00 (11 Ayes; 0 Nays)

Explanation: The Town of Mount Desert's contribution to the total cost of funding public education from pre-K to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

Hand Count

Article 61. To see what sum the voters of the Town of Mount Desert will raise and appropriate for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, non-state funded portions of school construction projects and minor capital projects in addition to the funds appropriated as the local share of the Town of Mount Desert's contribution to the total cost of funding public education from pre-K to grade 12 for the period July 1, 2020 and ending June 30, 2021.

School Board recommends \$317,132.00
Warrant Committee recommends \$317,132.00 (11 Ayes; 0 Nays)

Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the Town of Mount Desert's long-term debt for major capital

school construction projects and minor capital renovation projects that are not approved for state subsidy. The bonding of this long-term debt was approved by the voters on November 6, 2001.

Written Ballot Vote Required for Article 62

Article 62. To see what sum the voters of the Town of Mount Desert will raise and appropriate in additional local funds for school purposes (**Recommend: \$1,911,924.00**) for the period July 1, 2020 and ending June 30, 2021, which exceeds the State's Essential Programs and Services allocation model by (**Recommend: \$1,911,924.00**) as required to fund the budget recommended by the school Board.

The School Board recommends **\$1,911,924.00** for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by **\$1,911,924.00**: The State funding model underestimates the actual costs to fully fund the 2020-2021 budget.

The Warrant Committee recommends **\$1,911,924.00** for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by **\$1,911,924.00**: The State funding model underestimates the actual costs to fully fund the 2020-2021 budget. (11 Ayes; 0 Nays)

Explanation: The additional local funds are those locally raised funds over and above the Town of Mount Desert's local contribution to the total cost of funding public education from pre-K to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town of Mount Desert's budget for educational programs.

Note: Articles 60, 61, & 62 raise a total town appropriation of \$4,089,962.00

Note: 2019-20 Total Town Appropriation was \$4,001,467

Note: Article 63 summarizes the proposed school budget and does not authorize any additional expenditures

Hand Count

Article 63. To see what sum the voters of the Town of Mount Desert will authorize the School Board to expend for the fiscal year beginning July 1, 2020 and ending June 30, 2021 from the Town's contribution to the total cost of funding public education from pre-K to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

School Board recommends \$4,716,691.00

Warrant Committee recommends \$4,716,691.00 (11 Ayes; 0 Nays)

Note: 2019-20 Total Budget was \$4,501,987

Article 64. In addition to the amount in Articles 49 – 63, shall the School Board be authorized to expend such other sums as may be received from state or federal grants or **programs** or other sources during the fiscal year 2020-2021 for school purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

Current Year Totals: \$101,248.00

School Board recommends passage

Warrant Committee recommends passage (11 Ayes; 0 Nays)

(End of Warrant Articles)

Appendices

An underline indicates an addition and a ~~striketrough~~ indicates a deletion.

Appendix A (Article 7; pg. 8)

**TOWN OF MOUNT DESERT
SPECIAL AMUSEMENT PERMIT ORDINANCE
ENACTED ~~MARCH 2, 2004~~
~~Amended March 8, 2005~~
May 5, 2020**

1. Title, Purpose and Definitions

A. Title

This Ordinance shall be known and may be cited as the "Special Amusement Permit Ordinance of the Town of Mount Desert."

B. Purpose

The purpose of this Ordinance is to control, as required by Title 28-A §1054 MRSA, the issuance of Special Permits for music, dancing or entertainment in facilities licensed by the State of Maine to sell liquor or malt liquor or wine for on-premises consumption in the Town of Mount Desert.

C. Definitions

1. Entertainment. For the purposes of this Ordinance, "entertainment" shall include any amusement, performance, exhibition or diversion for patrons or customers of the licensed premises whether provided by professional entertainers or by full-time or part-time employees of the licensed premises whose incidental duties include activities with an entertainment value.
2. Licensee. For purposes of this Ordinance, the term "Licensee" means the holder of a license for on-premises consumption of liquor, malt liquor or wine issued pursuant to the provisions of Title 28-A, MRSA, Liguors, as amended; or any person, individual, partnership, firm, association, corporation or other legal entity acting as agent or employee of any holder of such license.

2. General Permit

A. Permit Required

1. No Licensee for the sale of liquor, malt liquor or wine to be consumed on a licensed premises situated in the Town of Mount Desert, shall permit on the licensed premises the following:
 - a. Any music, except radio or other mechanical device,

b. Any dancing, or

c. Entertainment of any sort;

unless the Licensee shall have first obtained from the Board of Selectmen of Mount Desert, a Special Amusement Permit approved in accordance with this Ordinance and signed by at least a majority of the members of said Board.

2. Applications for all Special Amusement Permits shall be made in writing to the said Board of Selectmen and shall include the following:

a. The name of the applicant, if an individual. If the applicant is a corporation, partnership, Limited Liability Company or other legal entity, the application shall include the names and addresses of the entity's principal officers, together with the names and state of residence of all principals. For this purpose, any person or entity owning or controlling a ten percent (10%) or greater ownership interest in the applicant, directly or indirectly, shall be deemed a principal of the applicant.

b. The applicant's residence address, if an individual; or principal office address if a corporation, partnership, limited liability corporation, or other legal entity;

c. The name of the business to be conducted;

d. The applicant's business address, if an individual;

e. The nature of the applicant's business;

f. The location of the licensed premises;

g. All places of residence of the applicant during the past 5 years, if an individual;

h. Whether the applicant has ever had a license to conduct the business therein described either denied or revoked and, if so, a description of those circumstances specifically;

i. Whether the applicant, including all partners or corporate officers, has ever been convicted of a felony or liquor law violation in any jurisdiction, and, if so, a description of those specific circumstances;

j. Copies of all alcohol licenses currently held by the applicant for the premises concerned or, if a liquor license application is pending, a copy of the application; and

k. Any additional information as may be needed by the Board of Selectmen in the issuing of the permit including but not limited to a copy of the applicant's current liquor license.

3. No permit shall be issued under this Ordinance, unless the premises to be used for the purposes fully complies with all Ordinances, articles, bylaws, or rules and regulations of the Town of Mount Desert.

4. The fee for a Special Amusement Permit shall be ~~fifty~~ one hundred dollars (~~\$50~~ \$100) to cover administrative costs.

5. Within 30 days of the date the request for a Special Amusement Permit is received, the Board of Selectmen shall, prior to granting a permit and after reasonable notice to the Town and the applicant, hold a public hearing. The testimony of the applicant and that of any interested members of the public shall be taken. For a new permit, reasonable notice shall mean notification to the abutting landowners as well as notice in a newspaper of general circulation at least 7 days prior to the Hearing. For renewals, the newspaper notification is considered reasonable ~ unless there have been complaints.
 6. The Board of Selectmen shall grant a Permit unless it finds that issuance of the Permit will be detrimental to the public health, safety or welfare, or would violate Town ordinances, or rules and regulations, articles, or bylaws.
 7. A Permit shall be valid only for the license year of the applicant's existing liquor license.
- B. The application for a Special Amusement Permit shall set forth the type of music and entertainment intended by the applicant to be permitted on the licensed premises and whether the entertainment will include dancing.
- C. Classes of Permits. Special Amusement Permits granted by the Board of Selectmen shall be limited to the following classes:
- Class A — Single Instrumentalist without mechanical amplification;
 - Class B — Single Instrumentalist and Vocalist without mechanical amplification;
 - Class C — One or more vocalists and/or instrumentalist without mechanical amplification;
 - Class D — Any one of the above with mechanical amplification;
 - Class E — Dancing with any of the above or accompanied by music produced by radio or other mechanical device;
- and any Permit granted shall be for one of the above noted classes. A Licensee shall not permit on the Licensee's premises, any music, dancing or entertainment which exceeds that permitted by the Class of his Permit, during the period for which his Permit is valid as otherwise determined by this Ordinance.
- D. During the period for which the license is valid, the Licensee may reapply for a new Special Amusement Permit, if he elects to permit dancing, music or entertainment that exceeds that permitted by the current permit. Said reapplication shall be governed by all the provisions of this Ordinance with respect to applications for a Special Amusement Permit in general including the payment of the permit fee of Fifty Dollars (\$50.00).
- E. Inspections
1. The Board of Selectmen shall require an initial inspection of the premises and Licensee for overall ability to comply with the provisions of this Ordinance and for the purpose of imposing conditions on any Permit issued.

2. Whenever inspections of the premises used for or in connection with the operation of a licensed business which has obtained a Special Amusement Permit are provided for or required by Ordinance or State law, or are reasonably necessary to secure compliance with any Ordinance provision or State Law, it shall be the duty of the Licensee, or the person in charge of the premises to be inspected, to admit any officer, official or employee of the Town of Mount Desert authorized to make the inspection at any reasonable time that admission is requested.
3. In addition to any other penalty, which may be provided, the Board of Selectmen may revoke the Special Amusement Permit of any Licensee in the Town who refuses to permit any such officer, official or employee to make an inspection or take sufficient samples for analysis, or who interferes with such officer, official or employee while in the performance of his duty. Provided, that no license or Special Amusement Permit shall be revoked unless written demand for the inspection or sample is made upon the Licensee or person in charge of the premises, at the time it is sought to make the inspection.

G. Permit Procedures

1. Any Licensee requesting a Special Amusement Permit from the Board of Selectmen shall be notified in writing of its decision no later than fifteen (15) days from the date the application was heard.
2. In the event that a Licensee is denied a permit, the Licensee shall be provided with the reasons for the denial in writing.
3. The Licensee may not reapply for a permit within thirty (30) days after denial of an application, except with the consent of the Board of Selectmen. The reasons for denial must be corrected before reapplication.

H. Suspension or Revocation of a Permit

1. The Board of Selectmen may, after a public hearing preceded by notice to interested parties, suspend, or revoke any Special Amusement Permits which have been issued under this Ordinance on the grounds that the music, dancing or entertainment so permitted constitutes a detriment to the public health, safety or welfare, or violates any Town ordinances, articles, bylaws, or rules and regulations.

I. Rules and Regulations

1. The Board of Selectmen are hereby authorized, after public notice and hearing, to establish written rules and regulations governing the issuance, suspension, and revocation of Special Amusement Permits and placing other limitations on these activities required - to protect the public health, safety and welfare. These rules and regulations may specifically determine the location and size of permitted premises, the facilities that may be required for the permitted activities on those premises, and the hours during which the permitted activities are permitted. Such rules and regulations shall be additional to and consistent with all sections of this Ordinance.

2. Rules and regulations which may be adopted under this Ordinance include, but are not limited to, the following:
 - a. To require Licensee to have doors and windows closed at a particular time.
 - b. To require police officer attendance if necessary.
 - c. To require the Local Fire Inspector to inspect the premises prior to the issuance of a license.

J. Appeal Procedures

1. Any Licensee who has requested a Permit and has been denied, or whose Permit has been revoked or suspended, may, within thirty (30) days of the denial, suspension or revocation, appeal the decision to the Mount Desert Zoning Board of Appeals as defined in Title 30A Section 2691, MRSA, as amended.
2. The Zoning Board of Appeals may grant or reinstate the permit if it finds that the permitted activities would not constitute a detriment to the public health, safety, or welfare; or that the denial, revocation or suspension was arbitrary or capricious or was not based by a preponderance of the evidence, on a violation of any Ordinance, article, bylaw, or rule or regulation of the Town.

3. Admission

A licensed hotel, Class A restaurant, Class A tavern or restaurant malt liquor licensee who has been issued a Special Amusement Permit may charge admission in the designated areas approved by the Town.

4. Penalty, Separability

A. Penalty

1. Whoever violates any of the provisions of the Ordinance shall be deemed guilty of a civil violation and upon conviction thereof, shall be penalized by a fine of not more than \$500 for the first offense and \$1000 for subsequent offenses.
2. Any violation of this Ordinance or any provision thereof, shall be deemed a public nuisance and may be subject to abatement by a restraining order or injunction issued by a court of competent jurisdiction.

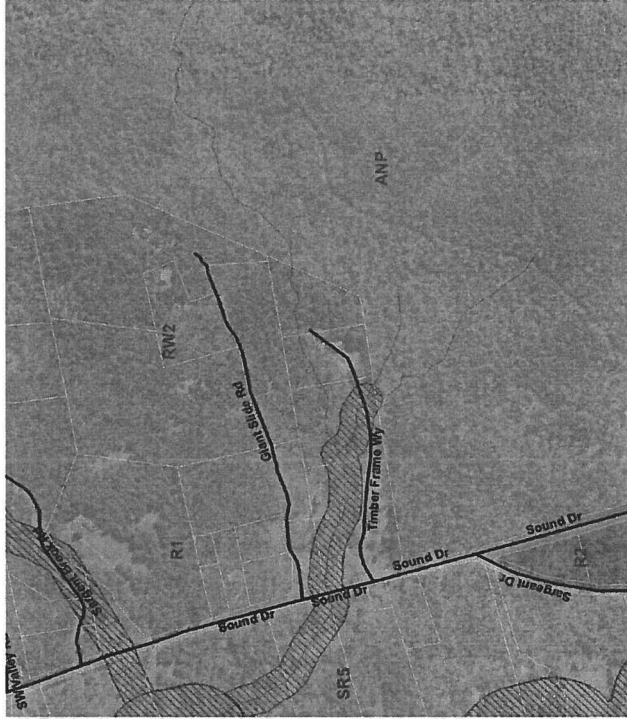
B. Separability

The invalidity of any provision of this ordinance shall not invalidate any other part.

5. Period of Ordinance

This Ordinance shall remain in effect for a period of fifteen (15) years from the effective date, or the date of the latest amendment thereafter.

Appendix B (Article 10; pg. 13)



Proposed Map (stream location corrected)



Existing Map (stream in wrong location)

**Giant Slide Stream Location Correction
Map Exhibit**

Appendix C (Article 11; pg. 13)

SECTION 3 LAND USE DISTRICTS

3.3 Map Changes: Amended at:

Town Meeting May 5, 2020 change Tax Map 5, Lot 14-1 and Tax Map 5, Lot 14-4 from Shoreland Residential 2 to Village Residential 3.

3.4 Permitted, Conditional, and Excluded Uses by District:

All land use activities, as indicated in the following table, shall conform with all of the applicable land use standards in Sections 6.A., 6.B., and 6.C. The district designation for a particular site shall be determined from the Official Land Use Zoning map.

P	Use allowed without a permit (but the use must comply with all applicable land use standards)
C	Use allowed with conditional use approval from the Planning Board Use allowed with conditional use approval from the Planning Board, except where the code enforcement officer may authorize minor changes in the placement and size of improvements for an approved conditional use permit
X	Use is prohibited
CEO	Use allowed with a permit from the code enforcement officer

VR1	VILLAGE RESIDENTIAL ONE
VR2	VILLAGE RESIDENTIAL TWO
VR3	<u>VILLAGE RESIDENTIAL THREE</u>
R1	RESIDENTIAL ONE
R2	RESIDENTIAL TWO
SR1	SHORELAND RESIDENTIAL ONE
SR2	SHORELAND RESIDENTIAL TWO
SR3	SHORELAND RESIDENTIAL THREE
SR5	SHORELAND RESIDENTIAL FIVE
RW2	RURAL OR WOODLAND TWO
RW3	RURAL OR WOODLAND THREE
VC	VILLAGE COMMERCIAL
SC	SHORELAND COMMERCIAL

RP RESOURCE PROTECTION
C CONSERVATION
SP STREAM PROTECTION

See table of uses on following pages

Section 3.4 Permitted, Conditional, and Excluded Uses by District

LAND USE:	Districts									
	VR 1 VR 2	R 1 R 2	SR 1 SR 2 SR 3 SR 5	RW 2 RW 3	VC	SC	C	RP	SP	
RESIDENTIAL										<u>VR3</u>
Dwelling 1 & 2 family	CEO	CEO	CEO _(d)	CEO	CEO	CEO ^(d)	C	C ⁸	C ⁴	<u>X</u>
Dwelling, Multiple	C	C	C	C	C	X	C	X	X	<u>X</u>
Accessory Residential Dwelling Unit	CEO	CEO	CEO	CEO	CEO	C	C	C ⁸	C ⁴	<u>C^e</u>
Accessory structures including structural additions and guest houses _(c)	CEO	CEO	CEO	CEO	CEO	CEO	C	C ⁸	C ⁴	<u>X</u>
Cluster and Workforce Subdivisions	C	C	X	C	C	X	X	X	X	<u>X</u>
Mobile Home Park	C	X	X	X	X	X	X	X	X	<u>X</u>
(c) A separate garage is an accessory structure. A separate garage with a dwelling unit shall be deemed a dwelling unit. (d) See Section 6B.11.3 (Lots) (e) <u>Accessory residential dwellings in the VR3 District must be for staff housing only</u>										

LAND USE:	Districts									<u>VR3</u>
	VR 1 VR 2	R 1 R 2	SR 1 SR 2 SR 3 SR 5	RW 2 RW 3	VC	SC	C	RP	SP	
RECREATIONAL (NON-COMMERCIAL)										
Animal Husbandry	C	C	C	CEO	X	X	C	X	X	<u>X</u>
Animal Husbandry 2	C	C	C	P	C	C	C	X	X	<u>X</u>
Individual Private Campsites	P	P	CEO	P	CEO	CEO	X	X	X	<u>X</u>
Indoor Recreational facilities	C	C	C	C	C	X	C	X	X	<u>X</u>
Livestock (hoofed)	C	C	C	CEO	X	X	C	X	X	<u>X</u>
Motorized Vehicular traffic on existing roads and trails	P	P	P	P	P	P	P	P	X	<u>X</u>
Outdoor, non-intensive recreation, not requiring structures, such as: hiking, skiing	P	P	P	P	P	P	P	P	P	<u>X</u>
Outdoor recreation facilities, such as for tennis, golf, boating, swimming	C	C	C	C	C	C	C	X	X	<u>X</u>
Yard & Garage Sales										

LAND USE:	Districts									
	VR 1 VR 2	R 1 R 2	SR 1 SR 2 SR 3 SR 5	RW 2 RW 3	VC	SC	C	RP	SP	<u>VR3</u>
3 days or less per year	P	P	P	P	P	P	P	X	X	<u>X</u>
PUBLIC										
Church, school, library, museum, community building	C	C	X	C	C	X	X	X	X	<u>X</u>
Independent School	C	C	C	C	C	X	X	X	X	<u>X</u>
State. Federal & Municipal Buildings	C	C	X	C	C	C	X	X	X	<u>X</u>
Park, playground, recreation structures	C	C	X	C	C	X	X	X	X	<u>X</u>
Municipal activities	C	C	C	C	C	C	C	X	X	<u>X</u>
Cemeteries	X	X	X	C	X	X	X	X	X	<u>X</u>
COMMERCIAL										
Accessory structures	CEO	CEO	CEO	CEO	CEO	CEO	CEO	X	X	<u>C</u>
Agriculture	X	X	X	CEO	X	X	X	X	X	<u>X</u>
Animal Husbandry	X	X	X	CEO	X	X	X	X	X	<u>X</u>
Aquaculture	X	X	X	C	X	C	X	X	X	<u>X</u>
Auto repair, sales	X	X	X	C	C	X	X	X	X	<u>X</u>
Auto service, filling	X	X	X	X	C	X	X	X	X	<u>X</u>
Boat Construction	C	C	X	C	C	C	X	X	X	<u>X</u>

LAND USE:	Districts									
	VR 1 VR 2	R 1 R 2	SR 1 SR 2 SR 3 SR 5	RW 2 RW 3	VC	SC	C	RP	SP	<u>VR3</u>
Boat storage, repair, service	X	X	X	C	C	C	X	X	X	<u>X</u>
Campground	X	X	X	X	X	X	X	X	X	<u>X</u>
Commercial fishing	C	C	X	C	X	C	X	X	X	<u>X</u>
Commercial Materials:										
Bulk storage	X	X	X	C	X	X	X	X	X	<u>X</u>
Retail Sales	X	X	X	C	C	C	X	X	X	<u>X</u>
Wholesale sales	X	X	X	C	X	X	X	X	X	<u>X</u>
Fish processing	X	X	X	X	X	C	X	X	X	<u>X</u>
Gravel Pits	X	X	X	X	X	X	X	X	X	<u>X</u>
Home occupation	CEO	CEO	CEO	CEO	CEO	CEO	CEO	C	X	<u>X</u>
Horticulture: nurseries, greenhouses/sale of products	C	C	X	C	CEO	X	X	X	X	<u>X</u>
Hotel/Motel	X	X	X	X	C	X	X	X	X	<u>C</u>
Marina	X	X	X	X	X	C	X	X	X	<u>X</u>
Mineral Exploration	X	X	X	X	X	X	X	X	X	<u>X</u>
Mineral Extraction	X	X	X	X	X	X	X	X	X	<u>X</u>
Mobile Food Vendors ¹¹	X	X	X	C	X	CEO	X	X	X	<u>X</u>
Office Building	C	C	X	C	CEO	X	X	X	X	<u>X</u>

LAND USE:	Districts									
	VR 1 VR 2	R 1 R 2	SR 1 SR 2 SR 3 SR 5	RW 2 RW 3	VC	SC	C	RP	SP	VR3
Office Building: bank	X	X	X	X	CEO	X	X	X	X	<u>X</u>
Public utilities	C	C	C	C	C	C	C	X	X	<u>C</u>
Recreational: indoor recreational facilities	X	X	X	C	C	X	X	X	X	<u>C¹²</u>
Recreational: outdoor recreation facilities, such as tennis, golf, boating, swimming	C	C	C	C	C	C	C	X	X	<u>C¹²</u>
Restaurant	X	X	X	C	C	X	X	X	X	<u>C¹²</u>
Retail Stores: clothing, hardware, paints, grocery, books, art, gifts, antiques, etc.	X	X	X	C	CEO	X	X	X	X	<u>X</u>
Services 1: personal (wholly enclosed), hairdressing, barber, tailor, dressmaker, sewing, tanning parlor, etc.	C	C	C	C	CEO	X	C	X	X	<u>C¹²</u>
Services 2: (wholly enclosed) electrician, carpentry, interior decoration, upholstery, etc.	C	C	X	C	CEO	X	X	X	X	<u>X</u>

LAND USE:	Districts									
	VR 1 VR 2	R 1 R 2	SR 1 SR 2 SR 3 SR 5	RW 2 RW 3	VC	SC	C	RP	SP	<u>VR3</u>
Services 3: (not wholly enclosed) construction, masonry, plumbing, painting, carpentry	C	C	X	C	C	X	X	X	X	<u>X</u>
Seasonal produce sales (including firewood)	CEO	CEO	CEO	CEO	CEO	CEO	CEO	X	X	<u>X</u>
Storage of construction equipment & heavy vehicles	X	X	X	C	X	X	X	X	X	<u>X</u>
Timber harvesting ¹⁰	NA	NA	NA	NA	NA	NA	NA	NA	NA	<u>NA</u>
Yard & garage sales more than 3 days per year	C	C	C	C	C	C	C	X	X	<u>X</u>
Wind Energy Conservation System	X	X	C	C	X	X	X	X	X	<u>X</u>
MISCELLANEOUS										
Clearing or Removal of Vegetation for activities other than timber harvesting	P	P	CEO	P	P	CEO	P	C ⁸	C ⁴	<u>CEO</u>
Essential Services										
A.Roadside distribution lines (34.5kv)	P	P	CEO ⁹	P	P	CEO ⁹	CEO	C ⁶	C	<u>CEO</u>

LAND USE:	Districts									<u>VR3</u>
	VR 1 VR 2	R 1 R 2	SR 1 SR 2 SR 3 SR 5	RW 2 RW 3	VC	SC	C	RP	SP	
and lower)										
B. Non-roadside or cross-country distribution lines involving ten poles or less in the shoreland zone	P	P	CEO	P	P	CEO	CEO	C ⁶	C ⁶	<u>CEO</u>
C. Non-roadside or cross-country distribution lines involving eleven or more poles in the shoreland zone	P	P	C	P	P	C	C	C ⁶	C ⁶	<u>C</u>
D. Other essential services	P	P	C	P	P	C	C	C ⁶	C ⁶	<u>CEO</u>
Excavation or Filling < 50 cubic yards	P	P	CEO	P	P	CEO	CEO	C ⁸	C ⁴	<u>C</u>
Excavation or Filling of >50 to 150 cubic yards	CEO	CEO	CEO	CEO	CEO	CEO	CEO	C ⁸	C ⁴	<u>CEO</u>
Excavation or Filling of > 150 cubic yards	C	C	C	C	C	C	C	C ⁸	C ⁴	<u>C</u>
Fire Prevention Activities	P	P	P	P	P	P	P	X	P	<u>P</u>
Parking lot	C	C	X	C	C	C	C	X	X	<u>C</u>

LAND USE:	Districts									<u>VR3</u>
	VR 1 VR 2	R 1 R 2	SR 1 SR 2 SR 3 SR 5	RW 2 RW 3	VC	SC	C	RP	SP	
Piers, Docks, Wharves, Bridges and other Structures and Uses Extending over or below the Normal High-Water line or within a wetland (refer to Section 6C.7	X	C	C	C	X	C	C	X	X	<u>C¹²</u>
Road & driveway construction	CEO	CEO	CEO	CEO	CEO	CEO	CEO	C ^{7, 8}	C ^{7,4}	<u>CEO</u>
Service drops, as defined, to allowed uses	P	P	P	P	P	P	P	P	P	<u>P</u>
Soil and Water Conservation Practices	P	P	P	P	P	P	P	P	P	<u>P</u>
Small non-residential facilities or structures for educational, scientific, or nature interpretation purposes	CEO	CEO	CEO	CEO	CEO	CEO	CEO	X	C ⁴	<u>X</u>
Structures accessory to allowed uses	CEO	CEO	CEO	CEO	CEO	CEO	CEO	C ⁸	C	<u>C</u>
Wildlife Management Practices	P	P	P	P	P	P	P	P	P	<u>P</u>
Uses similar to permitted uses	P	P	P	P	P	P	P	P	P	<u>P</u>

LAND USE:	Districts									
	VR 1 VR 2	R 1 R 2	SR 1 SR 2 SR 3 SR 5	RW 2 RW 3	VC	SC	C	RP	SP	<u>VR3</u>
Uses similar to uses requiring Conditional Use Approval	C	C	C	C	C	C	C	C	C	<u>C</u>
Uses similar to uses requiring a CEO permit	CEO	CEO	CEO	CEO	CEO	CEO	CEO	CEO	CEO	<u>CEO</u>

Note: Some footnotes have been deleted. – namely 1,2,3 & 5.

⁴ Provided that a variance from the setback requirement is obtained from the Board of Appeals; otherwise the setback is 75 feet. Any Excavation or Filling must be limited to that necessary for the construction of approved structures.

⁶ See further restrictions in Section 6C.5.2

⁷ Only as provided in Section 6C.9.3

⁸ Single family residential structures may be allowed by special exception only according to the provisions of Section 7.5.3, Special Exceptions. Two-family residential structures are prohibited.

⁹ Permit not required but must file a written “notice of intent to construct” with CEO.

¹⁰ Timber Harvesting is regulated by the Bureau of Forestry in the Department of Agriculture, Conservation and Forestry.

¹¹ Mobile Food Vendors are allowed to operate without a permit or license for limited time events

(up to three consecutive days and maximum of two events per year on the same property).

However, written property owner authorization is required to be posted for any Mobile Food Vendor activity on private property, regardless of whether or not a permit is required.

¹² Uses only allowed if associated with hotel/motel use

NOTE: A person performing any of the following activities shall require a permit from the Department of Environmental Protection, pursuant to 38 M.R.S.A. section 480-C, if the activity occurs in, on, over or adjacent to any freshwater or coastal wetland, great pond, river, stream or brook and operates in such a manner that material or soil may be washed into them:

- A. Dredging, bulldozing, removing or displacing soil, sand, vegetation or other materials;
- B. Draining or otherwise dewatering;

- C. Filling, including adding sand or other material to a sand dune; or
- D. Any construction or alteration of any permanent structure.

Section 3.5 Dimensional Requirements for Districts: minimum area, width of lots, setbacks, etc.

DISTRICTS	SR1 see Note (f)	SR2 see Note (f)	SR3 see Note (f)	SR5 see Note (f)	VR3 see Note (f)
DIMENSIONS see Notes (b) (h²)					
MINIMUM LOT AREA: with public sewer	1 acre	2 acres	3 acres	5 acres	<u>5 acres</u> <u>5 acres</u>
without public sewer	N/A	2 acres	3 acres	5 acres	
MINIMUM WIDTH OF LOTS: Shore Frontage	200 ft	200 ft	200 ft	200 ft	<u>200 ft</u>
SETBACKS FROM: normal high water line of a water body (stream), tributary stream or upland edge of a wetland	75 ft 100 ft (n) 50 ft	75 ft 100 ft (n) 50 ft	75 ft 100 ft (n) 50 ft	75 ft 100 ft (n) 50 ft	<u>75 ft</u> <u>100 ft (n)</u> <u>50 ft</u>
Great Ponds (n)	25 ft	25 ft	25 ft	25 ft	<u>25 ft</u>
public or private road*					
property lines (d)** * see Note (c) ** see Note (d)					
MAXIMUM LOT COVERAGE	20%	20%	20%	20%	<u>40%</u>
MINIMUM DISTANCE BETWEEN PRINCIPAL BUILDINGS	30 ft	30 ft	30 ft	30 ft	<u>10 ft</u>

NOTES:

- (b) Refer to setback as defined in Section 8.
- (c) Measured from edge of road surface, or edge of legally established right of way if no road exists.
- (d) In all districts restrictions on setback of structures from property lines may be varied or

nullified by written agreement with the abutting property owner. Said agreement or a copy of said agreement showing signatures shall be filed at the Municipal Office.

- (e) The minimum SC setback from shoreline is 75 feet except for functionally water-dependent structures.
- (f) Within the shoreland zone: No new lot shall be created except in conformity with all of the requirements of this Ordinance for the district in which it is located. In addition to shore frontage, refer to Section 6B.11.4.3 for the required minimum lot width. For the required measurements, refer to shore frontage and minimum lot width in Section 8. When a legally existing parcel does not contain any shore frontage, the lot may be divided such that the newly created lots do not contain any shore frontage as otherwise required in Sections 3.5 and 6B.11.4.3, provided that all other minimum lot dimensional standards are met, including but not limited to lot area and minimum lot width.
- (g) Primary residential use in a Shoreland Commercial District must meet the dimensional requirements of the adjacent residential district. This requirement does not apply to projects that include covenants held by a qualified workforce housing entity.
- (h¹) Height: Structures outside the shoreland zone shall not exceed forty (40) feet. In exceptional cases, which meet the standards of this Ordinance and will not adversely affect the skyline of the Town, Conditional Use Approval may be issued, notwithstanding the above height limitations. Placement of fill to circumvent this height requirement is prohibited.
- (h²) Height: Structures in the shoreland zone shall not exceed thirty-five (35) feet. Placement of fill circumvent this height requirement is prohibited.
- (k) Minimum Lot Size for Cluster Subdivision and Workforce Housing development shall only apply to lots in a subdivision that is approved by the Planning Board under the cluster development provisions.
- (n) The setback from the normal high-water line of a great pond is 100 feet, except for these lots where the setback is 75 feet, indicated below.

Map-Lot IDs for 75 ft. setback

Map-Lot IDs for 100 ft. setback

Long Pond & Echo Lake:

All Lots

Little Round Pond:

012-018
012-019
012-019-001

Little Round Pond:

012-015-001
012-020

Round Pond:

011-120
011-122
011-123
011-124
012-013

Round Pond:

011-90
011-118
011-119

Little Echo Lake:

009-098
009-099
009-100
009-101
009-102

Little Echo Lake:

009-107
009-120-010
009-120-010-001
009-120-011
009-097
009-107-003

(Added November 16, 2009)
(Amended May 3, 2011)
(Amended May 8, 2018)

(o) Setback from property lines in Village Commercial:

New or newly renovated structures on the following lots and any future subdivision of said lots may have a -0- foot side-setback if constructed in accordance with the current editions of the NFPA 101 Life Safety Codes & NFPA 5000 Building Construction and Safety Code, Maine State adopted codes, except on the side where affected lots abut structures whose primary use is residential. Rear setbacks are unaffected.

Tax Map 024: Lots 063-002, 073 through 081, 081-001, 082 through 086, 088 through 090, 102, 104, 106 through 108, & 109-003/109-004 Tax Map 026: Lots 004-001, 004-002, 008-002, & 057 through 063. (Added May 3, 2011)

Tax Map 024: Lots 064 through 072. (Added May 8, 2018)

- (p) For lots within the Village Commercial District that have public sewer, the minimum lot area required for each dwelling unit on a single lot is 1000 square feet.

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SECTION 6 STANDARDS FOR USES, PERMITS AND APPROVALS

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6B SPECIFIC PERFORMANCE STANDARDS FOR ACTIVITIES AND LAND USES

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Section 6B.21. Hotels and Motels

1. The application for approval shall include a site plan drawing. This plan must be legible and drawn to scale. The site plan shall include, at a minimum, all of the following:
 - a. Property lines, required setbacks, and other site features
 - b. Boundaries of all contiguous property under the total or partial control of the owner or applicant regardless of whether all or part is being developed at this time.
 - c. The location, dimensions and ground floor elevations of all existing and proposed structures on site,
 - d. The location and dimensions of existing and proposed driveways, parking and loading areas, walkways, and sidewalks, on or adjacent to the site.
 - e. The location of intersecting roads or driveways within 200 feet of the site
 - f. Proposed landscaping and buffering
 - g. Name, address, and the phone number of the property owner.
 - h. Street address and municipal tax map and lot number.
 - i. North arrow and drawing scale.
2. Adequate off-street parking shall be provided for all uses on the property. At a minimum there shall be no less than .75 parking spaces for each hotel room.
3. On each lot, only one accessory dwelling unit may be provided for resident staff person(s), which will not be considered as a dwelling unit for the purposes of this Ordinance.

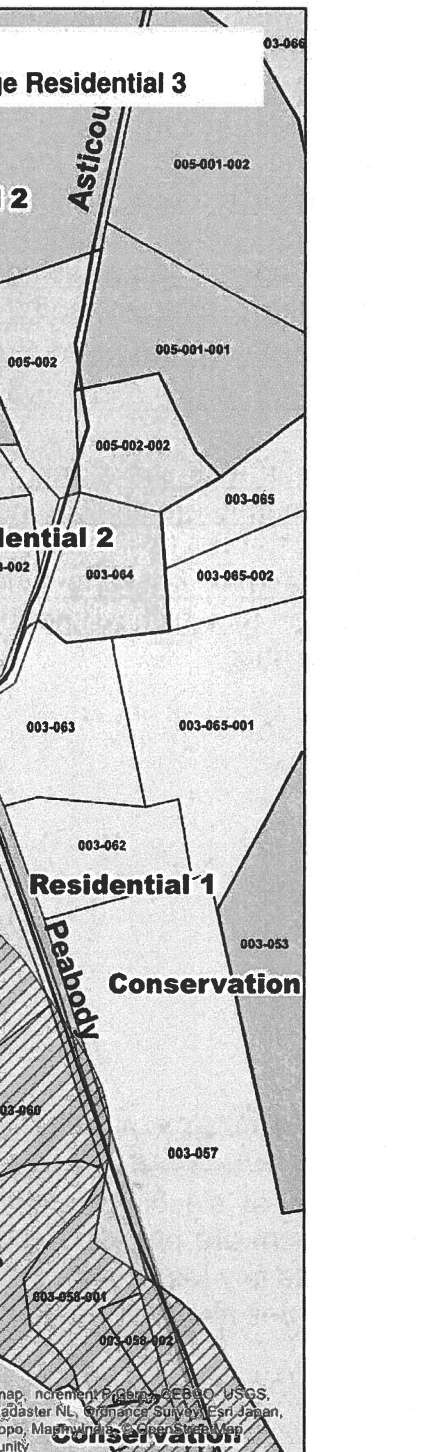
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SECTION 8 DEFINITIONS

MOTEL (HOTEL): ~~A building or group of buildings which contains rooms intended or designed to be used or which are used, rented, or hired out to be occupied, or which are occupied for sleeping purposes by the guests, and where only a general kitchen and dining room are provided within the building or accessory building. A unit within a motel which has any food preparation, storage, eating or kitchen facilities shall be construed as a dwelling unit and shall be governed as such.~~

MOTEL (HOTEL): A facility offering transient lodging accommodations to the general public and which may include additional facilities and services, such as restaurants, meeting rooms,

place that does not constitute his
transient” shall not include
the area.



LEASE AGREEMENT

THIS LEASE AGREEMENT is made as of the ____ day of _____, 2020 (the "Commencement Date"), by and between **SEAL HARBOR FISHERMEN'S ASSOCIATION**, a Maine cooperative corporation with a mailing address of c/o Tom Grindle, PO Box 113, Seal Harbor, ME 04675-0113 ("Lessee"), and the **INHABITANTS OF THE TOWN OF MOUNT DESERT**, a body corporate and politic with a mailing address of P.O. Box 248, Northeast Harbor, ME 04662 ("Lessor").

1. PROPERTY. The Lessor hereby leases to the Lessee the land and building located at 26 Dodge Point Road, Seal Harbor, Hancock County, Maine, locally referred to as the "Bait House" and "Seal Harbor Bait House" (the "Property").

2. TERM. The term of this Lease shall be five (5) years beginning on the Commencement Date. On the last day of the term or the earlier termination of this Lease as provided herein, the Lessee shall peaceably and quietly surrender the Property to the Lessor, in as good condition and repair as at the Commencement Date, in broom-clean condition, normal wear and tear thereof excepted. The Lessee shall have removed all signage, trade fixtures and any other alterations, renovations and improvements, except fixtures which shall automatically become the property of the Lessor without payment or other reimbursement therefor.

3. RENT. During the term, the Lessee shall pay rent in annual installments in the amount of One Dollar (\$1.00), in advance, beginning on the Commencement Date and thereafter on each one-year anniversary thereof.

4. TAXES; UTILITIES. During the term, the Lessee shall pay when due any personal property taxes assessed against its personal property at the Property. During the term, the Lessee covenants and agrees to be responsible for and pay when due the full cost of all utilities and services of any kind whatsoever provided to or utilized at the Property, including heat.

5. INSURANCE. During the term, the Lessee shall maintain the following types of insurance: (a) commercial general liability insurance against claims for personal injury and damage to property with a minimum limit of One Million Dollars (\$1,000,000.00) combined single limit per occurrence and in the aggregate as applicable for bodily injury, personal injury or property damage; and (b) workers' compensation, longshore, Jones Act, or similar insurance to the extent required by law. The policies will name the Lessor as an additional insured and be written with a company or companies reasonably acceptable to the Lessor. Lessee will deliver to Lessor the foregoing policies or certificates thereof by the Commencement Date. Lessee will deliver to Lessor evidence of all renewals or replacements of same not less than ten (10) days prior to the expiration date of such policies. Lessee will have sole responsibility for the

building contents, including but not limited to all personal property, inventory, furnishings, and equipment, whether belonging to Lessee or Lessor.

Lessor and Lessee hereby each release the other party and anyone claiming through or under the other party by way of subrogation or otherwise from any and all liability for any loss or damage to property, whether caused by the negligence or fault of the other party. In addition, Lessor and Lessee shall cause each insurance policy carried by them insuring the Leased Premises, land or contents thereof, to be written to provide that the insurer waives all rights of recovery by way of subrogation against the other party hereto in connection with any loss or damage covered by the policy.

6. LIMITED PURPOSE. During the term, the Lessee shall utilize the Property solely for the storage of bait. The Lessee covenants and agrees that it will promptly remove and dispose of any putrefied or otherwise unusable bait at Lessee's sole expense.

7. REPAIR AND MAINTENANCE. The Property, all structures thereon and appurtenant mechanical systems, are being leased to the Lessee in their "AS IS" condition with no express or implied representations and warranties as to physical condition, quality or construction, workmanship, or fitness for any particular purpose and the existence of any hazardous materials or conditions. The Lessee covenants and agrees that it will keep in good condition and repair the entirety of the Property, including but not limited to the following: foundation, structure and exterior walls of the building, the heating plant and hot water system, air conditioning units (if any), plumbing system and electrical system, the landscaping, snow plowing and de-icing, parking area and all other portions of the Property. The Lessee covenants and agrees that it will keep neat and clean the interior of the Property and any and all alterations or improvements made by the Lessee. Further, the Lessee shall also be responsible for all repairs required as a result of the negligent or willful acts of the Lessee or its employees, contractors, subcontractors, licensees, agents, servants, customers or invitees. No outside storage of any kind is permitted on the Property.

8. HAZARDOUS MATERIALS. Any Hazardous Materials permitted on the Property, and all containers therefor, shall be used, kept, stored and disposed of in a manner that complies with all federal, state, and local laws or regulations applicable to any such Hazardous Materials. The Lessee will in no event permit or cause any disposal of Hazardous Materials in or about the Property and in particular will not deposit any Hazardous Materials in or about the floor or any drainage system or trash containers at the Property. The Lessee shall give immediate notice to the Lessor of any violation or potential violation of the provisions of this Article and will at all reasonable and proper times permit the Lessor or its agents to enter the Property to inspect the same for compliance with this section. The term "Hazardous Materials" in this Lease means all petroleum products, asbestos, and all other toxic, dangerous, or hazardous chemicals, materials, substances, pollutants, and wastes, and any chemical, material, or substance, exposure to which is prohibited, limited, or regulated by any federal, state, county, regional, or local authority that even if not so prohibited, limited, or regulated,

pose a hazard to the health and safety of the occupants or owners of property near the Property.

9. DEFAULT; REMEDIES. The Lessee shall be in default upon the occurrence of any one or more of the following events: (a) it fails to pay the rent or any other charges payable hereunder or fails to maintain insurance required hereunder; (b) it fails to perform or comply with any of the other material covenants, terms, provisions, or conditions of this Lease and such failure continues for a period of thirty (30) days after written notice thereof has been delivered by the Lessor, except the Lessor, in its sole discretion, may extend said period if such failure cannot be cured with the exercise of all due diligence within said period; (c) the estate hereby created is taken upon execution or by other process of law; (d) any assignment is made of the Property for the benefit of creditors, or a receiver, guardian, conservator, trustee in involuntary bankruptcy, or other similar officer is appointed to take charge of all or any substantial part of the Lessee's property by a court of competent jurisdiction, and such appointment is not promptly dismissed; or (e) the Lessee institutes, or there are instituted against the Lessee, bankruptcy or insolvency proceedings of any nature and such proceedings are not dismissed within sixty (60) days. If the Lessee is in default, notwithstanding any license of any former default or consent thereto or any waiver of these rights in a former instance, the Lessor may, immediately or at any time thereafter, without demand or notice, terminate this Lease, institute proceedings to evict the Lessee, and pursue any other remedies available to the Lessor at law or in equity. Waiver of any breach of any covenant or duty under this Lease is not a waiver of a breach of any other covenant or duty, or of any subsequent breach of the same covenant or duty.

10. MISCELLANEOUS PROVISIONS.

a. The Lessee, subject to the terms and provisions of this Lease, on payment of the rent and observing, keeping, and performing all of the terms and provisions of this Lease, shall lawfully, peaceably, and quietly have, hold, occupy, and enjoy the Property during the term without hindrance or ejection by any person whomsoever.

b. The Lessee shall not assign this Lease or sublet the Property to another party without the express written approval of the Lessor.

c. All of the terms and provisions of this Lease shall be binding upon and shall inure to the benefit of the successors and assigns of the parties.

d. This Lease constitutes the entire agreement between the parties and supersedes all prior agreements or negotiations between the parties. This Lease may be amended only by an agreement in writing which is signed by both parties.

e. This Lease shall be governed exclusively by the provisions hereof and by the laws of the State of Maine. The Lessee's use of the Property shall at all

times be in compliance with all applicable governmental statutes, ordinances and regulations.

f. If any term or provision of this Lease or the application thereof to any person or circumstance shall be deemed invalid or unenforceable, then the remainder of this Lease shall not be affected thereby, and each term and provision of this Lease shall be valid and be enforced to the fullest extent permitted by law.

g. The paragraph headings throughout this instrument are for convenience and reference only, and the words contained therein shall in no way be held to explain, modify, amplify, or aid in the interpretation, construction, or meaning of the provisions of this Lease.

h. Nothing in this Lease shall be deemed to waive, impair or modify any immunity from suit or judgment, including statutory limitations on damages, that may exist with respect to the Lessor or the Lessor's municipal officers, under the Maine Tort Claims Act, 14 M.R.S. §8101 *et seq.*, as may be amended or replaced, or other provisions of law.

i. Lessee shall not do or suffer anything to be done whereby the Property may be encumbered by any mechanic's liens, and shall, whenever and as often as any mechanic's lien is filed against the said land purporting to be for labor or material furnished or to be furnished to the Lessee, discharge the same of record within ten (10) days after the date of filing. Notice is hereby given that Lessor shall not be liable for any labor or materials furnished or to be furnished to Lessee upon credit, and that no mechanic's or other lien for any such labor or materials shall attach to or affect the reversionary or other estate or interest of Lessor in and to the land of which the Property are a part.

j. All notices permitted or required to be given under this Lease shall be in writing and shall be deemed to have been validly given and received three (3) business days after deposit in the United States mail by certified mail, return receipt requested, addressed to the parties at the respective addresses listed above. Either party may change its address for said notice purposes by giving the other party notice of the new address in the manner described herein.

IN WITNESS WHEREOF, the parties hereto have executed the foregoing instrument as of the day and year first above written.

SEAL HARBOR FISHERMEN'S ASSOCIATION

By: _____

Name: _____

Its: _____

**INHABITANTS OF THE TOWN OF MOUNT
DESERT**

By: _____

Name: _____

Its: _____

Appendix E (Article 16; pg. 14)



Appendix F (Article 18; pg. 15)

<i>Internal Use Only</i>	
TEDOCS #:	_____
CT#:	_____
CSN#:	_____

**STATE OF MAINE DEPARTMENT OF TRANSPORTATION
MUNICIPAL PARTNERSHIP AGREEMENT**

WIN 21930.08

REGARDING

ROUTE 3, MOUNT DESERT

This Cooperative Agreement (AGREEMENT) is entered into by and between the MAINE DEPARTMENT OF TRANSPORTATION ("MaineDOT"), an agency of state government with its principal administrative offices located on Child Street, Augusta, Maine, and the **TOWN OF MOUNT DESERT** ("MUNICIPALITY"), a municipality in the State of Maine with offices located at **21 SEA STREET, MOUNT DESERT, ME.**

WHEREAS,

MOUNT DESERT shall perform a **HIGHWAY REHABILITATION** project (the "Project"). The work will consist of full depth pavement reclamation with drainage improvements and HMA overlay on ROUTE 3 from RLM 119.18 to RLM 119.33 (the Work"). **MOUNT DESERT** estimates this project at **\$590,000.00**

MOUNT DESERT SHALL:

- A. Procure all contracts for and oversee the Project on **ROUTE 3** for the Work outlined above.
- B. Cause such Work to be performed in accordance with a design by an engineer licensed in the State of Maine. The Licensed Engineer shall provide a certification to the Municipality and to MaineDOT that, in his/her professional opinion, the Project as designed will provide a smooth ride, not reduce the safety, mobility or structural quality of the state [state aid] road. All design documents must be stamped and signed in accordance with this provision by the Professional Engineer.
- C. Agree to secure all necessary Federal, State and Local permits necessary to complete the work. **MOUNT DESERT** also agrees to secure any needed property rights in accordance with all applicable State and Federal Law.

- D. Agrees that any exceptions to State Design Standards shall be documented as part of this process. This documentation shall compare the new design to the existing conditions for each of the exceptions to current design standards. Any such exceptions shall be displayed on the cover sheet for the Project plans with the signature and PE stamp of the engineer responsible for the design of the Project.
- E. Be responsible, within the Project limits, for the following:
- a. Ensuring that the safety of the corridor and the life of the resulting structural and design elements are equal to or better than existing conditions and design;
 - b. Ensuring that the structures, roadways and/or design features affected by the Project work shall, at a minimum, be of equal dimensions to the existing features or structures and shall be of improved quality in terms of materials and utility;
 - c. Ensuring that the Project does not introduce any unanticipated safety hazards to the traveling public;
 - d. Ensuring that the Project retains the same level of mobility or improves mobility of travel within the corridor;
 - e. Ensuring that the Project does not in any manner decrease the life expectancy of this component of Maine's transportation system; and,
 - f. Ensuring that the Project meets the most recent standards of Americans with Disabilities Act of 1990 (ADA) design requirements.
- F. Provide certification through their Engineer to MaineDOT that the Project is complete and was constructed as designed.
- G. Ensure that construction shall commence within EIGHTEEN (18) months and shall be certified complete within THIRTY SIX (36) months of execution of this agreement. **MOUNT DESERT** may forfeit the unpaid balance of this grant if these deadlines are not met or they can not demonstrate earnest and good faith efforts to meet them.
- H. Be responsible for or cause its contractors to be responsible for all damage to public or private property of any kind resulting from any act, omission, neglect or misconduct of **MOUNT DESERT** or its contractors, including damage to vehicles passing through the Project limits.
- I. Bear all risk of loss relating to the Project and the Work regardless of cause.

MAINEDOT SHALL:

- A. **Provide a maximum \$295,000.00 in State funds supporting the Work stated above.** Reimbursement will be made by the Department at a minimum of 1/3 project completion upon receipt of supporting cost documentation from the Municipality. Payments will be made per Appendix A attached. The Department's Region Engineer shall review the costs and certify their eligibility prior to reimbursement of Municipal Partnership Initiative Funds. Payment by MaineDOT Municipal Partnership Initiative

funds shall not exceed **\$2950,000.00** or 50% of the actual costs incurred and paid by the Municipality.

- B. This project has been approved for Calendar Year 2021.** If the **Municipality** commences construction of the project as outlined above prior to January 1, 2021, the Municipality assumes the risk and responsibility for costs incurred, in the event that funding levels fall below MaineDOT projections. If this occurs, the Municipality will not receive reimbursement from MaineDOT.

The TOWN OF MOUNT DESERT and MaineDOT agree to function within all applicable laws, statutes, regulations, and AGREEMENT provisions; avoid hindering each other's performance; fulfill all obligations diligently; and cooperate in achievement of the intent of this AGREEMENT.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT in duplicate effective on the day and date last signed.

TOWN OF MOUNT DESERT

Dated: _____

By: _____
Durlin Lunt
Town Manager

STATE OF MAINE
DEPARTMENT OF TRANSPORTATION

Dated: _____

By: _____
Bruce Van Note
Commissioner

APPENDIX A (Example)
PROJECT SCOPE AND COST SHARING
MAINE DEPARTMENT OF TRANSPORTATION

Municipal Partnership Initiative Project

MUNICIPALITY OF MOUNT DESERT

PROPOSED IMPROVEMENTS TO: ROUTE 3

STATE PROJECT IDENTIFICATION NUMBER (WIN) 21930.08

FUNDED CONSTRUCTION YEAR 2021

Project Scope: Highway Rehabilitation

Funding Outline: The Total Project Estimated Cost is \$590,000.00, and the Parties agree to share costs through all stages of the Project under the terms outlined below.

Work Element	Municipal Share		State Share		Total Cost
	%	\$	%	\$	\$
Project Costs	50	295,000.00	50	295,000.00	590,000.00
PROJECT SHARES					
Total Cost of Additional Work above agreement estimate	100%				
TOTAL ESTIMATED MUNICIPAL REIMBURSEMENT		\$295,000.00			

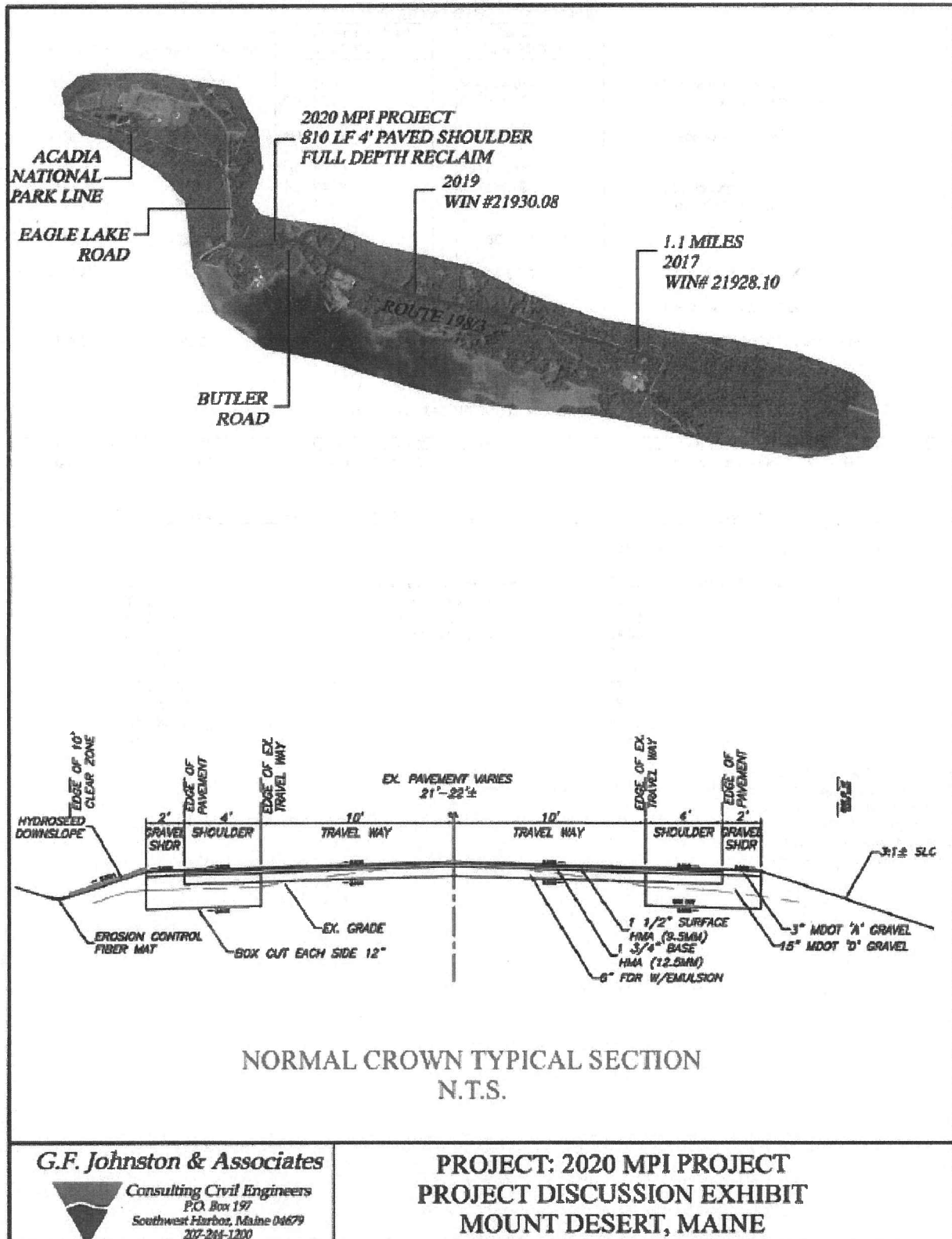
REIMBURSEMENT SCHEDULE:

Upon 1/3 project completion, the municipality may begin invoicing the Department. Preferred invoicing interval is 1/3, 2/3, final, the Department will accept monthly invoices after 1/3 project completion with a maximum invoice submittal not to exceed 5 invoices.

DESIGN EXCEPTIONS REQUIRED: __ YES __X__ NO

Design exceptions were required for this project. Please see attached approval from MaineDOT Chief Engineer outlining design exceptions.

Appendix G (Article 18; pg. 15)



Appendix H (Article 47; pg. 23)

Estimated Tax Rate

2020-2021 ESTIMATED TAX RATE				
	Proposed F.Y. 2020-2021	Budget Last Year F.Y. 2019-2020	Increase / (Decrease)	% Change
Municipal Budget (a)	\$10,465,444	\$10,207,499	\$257,945	2.46%
Less Projected Revenues (b)	\$1,698,510	\$1,700,430	(\$1,920)	-0.11%
Net Municipal Budget	\$8,766,934	\$8,507,069	\$259,865	2.96%
Elementary School (c)	\$4,089,983	\$4,001,467	\$88,498	2.16%
High School (d)	\$3,155,425	\$2,821,458	\$233,967	7.41%
Hancock County Tax (e)	\$997,203.66	\$947,341	\$49,863	5.00%
Total Budget	\$18,708,036	\$18,077,765	\$630,271	3.37%
Amount To Be Raised	\$17,009,526	\$16,377,335	\$632,191	3.72%
Estimated Taxable Valuation (f)	\$2,075,110,120	\$2,072,281,620	\$2,828,500	0.14%
Estimated 2018-2019 Tax Rate	\$8.27	\$7.95	\$0.32	3.87%

2020-2021 ESTIMATED TAX RATE / OVERLAY				
Est. 2020-2021 Valuation times mill rate of	\$8.27	\$17,100,432	2019-2020 Tax Rate	\$7.95 per \$1,000
2020-2021 amount to be raised		\$17,009,526	2020-2021 Tax Rate	\$8.27 per \$1,000
Estimated Overlay		\$90,906	% Increase in Tax Rate	3.87%

Each \$0.10 on the tax rate raises \$207,500

To Reduce Mill Rate by:	\$0.10	Requires either reducing	\$207,500
	\$0.20	spending or increasing	\$415,000
	\$0.30	revenues by some	\$622,500
	\$0.40	combination thereof.	\$830,000
	\$0.50		\$1,037,500
	\$0.60		\$1,245,100
	\$0.70		\$1,452,600
	\$0.80		\$1,660,100
	\$0.90		\$1,867,600
	\$1.00		\$2,075,100

- (a) = Current Version of Budget
 (b) = 2020-2021 Projected Revenue including transfer from undesignated fund balance
 (c) = Elementary School Budget
 (d) = High School Budget
 (e) = Hancock County Budget
 (f) = Estimate of taxable value

2020 MUNICIPAL PROPERTY TAX LEVY LIMIT WORKSHEET

Municipality: MOUNT DESERT, ME Contact Person*: KYLE AVILA Phone Number: (207)276-5531

* The Contact Person should be able to answer clarifying questions about the reported information.

The following two pages show how to calculate your municipality's property tax levy limit. Completing these pages is not mandatory, but doing so will help ensure that your municipality complies with Maine law on the rate of property tax increases. Information on new property, appropriations, and deductions should be collected from the assessor and the valuation book before completing these pages.

Fiscal Year Municipalities – For communities with "fiscal year" budgets, the use of the term 2019 refers to the July 1, 2018 to June 30, 2019 budget year. The use of the term 2020 refers to the July 1, 2019 to June 30, 2020 budget year.

LAST YEAR'S (2020) MUNICIPAL PROPERTY TAX LEVY LIMIT

This is the portion of 2020 property tax revenue used for municipal services.

- If last year the municipality committed LESS THAN or EQUAL TO the limit, enter last year's limit on Line 1 below.
- If last year the municipality voted to EXCEED the limit ONCE (just last year), enter last year's limit on Line 1 below.

1. LAST YEAR'S MUNICIPAL PROPERTY TAX LEVY LIMIT

OR

- If last year the municipality voted to INCREASE the limit PERMANENTLY, complete Steps A-D below. The information needed for this calculation is on the *Municipal Tax Assessment Warrant*, filed in the Valuation Book.

A. Last year's Municipal Appropriations (Line 2, 2020 Municipal Tax Assessment Warrant)	<u>\$10,207,499</u>
B. Last year's Total Deductions (Line 11, 2020 Municipal Tax Assessment Warrant)	<u>\$1,700,430</u>
C. If necessary, enter any revenue included in Total Deductions that paid for non-municipal appropriations, such as schools. (If all deductions paid for municipal appropriations, enter "0".) \$	<u> </u>
D. Add Lines A and C, and subtract Line B. Enter result on Line 1 above.	<u>\$8,507,069</u>

CALCULATE GROWTH LIMITATION FACTOR

- Each municipality's Growth Limitation Factor is based on local property growth and statewide income growth.	
2. Total New Taxable Value of lots (splits), buildings, building improvements, and personal property first taxed on April 1, 2019 (or most recent year available)	<u>\$2,757,800</u>
3. Total Taxable Value of Municipality on April 1, 2019 (or most recent year available)	<u>\$2,072,281,620</u>
4. Property Growth Factor (Line 2 divided by Line 3)	<u>0.0013</u>
5. Income Growth Factor (provided by Office of Policy and Management)	<u>0.0289</u>
6. Growth Limitation Factor (Line 4 plus Line 5)	<u>0.0302</u>
7. Add 1 to the Growth Limitation Factor calculated in Line 6. (For example, if Line 6 is 0.0362, then enter 1.0362 on Line 7.)	<u>1.0302</u>

2020 MUNICIPAL PROPERTY TAX LEVY LIMIT WORKSHEET

2020 MUNICIPAL PROPERTY TAX LEVY LIMIT WORKSHEET

CALCULATE 2019-2020 CHANGE IN REVENUE SHARING (previously "NET NEW STATE FUNDS")

- Determine if revenue sharing increased or decreased. Years refer to municipal fiscal year.

8. 2019 Municipal Revenue Sharing \$37,115

9. 2020 Estimated Municipal Revenue Sharing \$56,227

10. If Line 8 is greater than Line 9, then calculate Line 8 minus Line 9. Enter result at right; skip Line 11.

11. If Line 9 is greater than Line 8, then complete 11A & 11B below.

A. Multiply Line 8 by Line 7. \$38,237

B. Calculate Line 9 minus Line 11A. Enter result at right. \$17,990

(If result is negative, enter "0".)

CALCULATE THIS YEAR'S (2021) MUNICIPAL PROPERTY TAX LEVY LIMIT

- This year's Property Tax Levy Limit is last year's limit increased by the Growth Factor and adjusted for revenue sharing.

12. Apply Growth Limitation Factor to last year's limit. (Line 1 multiplied by Line 7) \$8,764,245

13. **THIS YEAR'S MUNICIPAL PROPERTY TAX LEVY LIMIT**

If Line 9 is greater than Line 8 (revenue sharing increased), you MUST subtract Line 11B from Line 12. This is required.

OR If Line 9 is less than Line 8 (revenue sharing decreased), you MAY add Line 10 to Line 12. This is optional.

- Enter result at right. \$8,748,255

CALCULATE THIS YEAR'S (2021) MUNICIPAL PROPERTY TAX LEVY

- The information needed for this calculation is on the 2021 Municipal Tax Assessment Warrant, filed in the Valuation Book. Use estimates if necessary.

A. This year's Municipal Appropriations (Line 2, 2021 Municipal Tax Assessment Warrant) \$10,465,444

B. This year's Total Deductions (Line 11, 2021 Municipal Tax Assessment Warrant) \$1,698,510

C. If necessary, enter any revenue included in Total Deductions that paid for non-municipal appropriations, such as schools. (If all deductions paid for municipal appropriations, enter "0".) 0

14. **THIS YEAR'S MUNICIPAL PROPERTY TAX LEVY** (Add Lines A and C, and subtract Line B) \$8,766,934

15. COMPARE this year's MUNICIPAL PROPERTY TAX LEVY to the LIMIT (Line 13 minus Line 14) (\$20,679)
 (If the result is **negative**, then this year's municipal property tax levy is greater than the limit and a vote must be taken.)

16. Did the municipality vote to EXCEED the limit ONCE (just this year)? ☐ NO ☐ YES

(Voting to exceed the limit means the municipality will calculate next year's limit based on line 13.)

If "yes", please describe why:

17. Did the municipality vote to INCREASE the limit PERMANENTLY (for current and future years)? ☐ NO ☐ YES

(Voting to increase the limit means the municipality will calculate next year's limit based on line 14.)

If "yes", please describe why:

2020 MUNICIPAL PROPERTY TAX LEVY LIMIT WORKSHEET

The Registrar gives notice that she will be in session at her office, 21 Sea Street, Northeast Harbor, in said Town of Mount Desert on April 27 through May 1, 2020 from eight thirty o'clock in the forenoon to four thirty o'clock in the afternoon of each day, and from five o'clock to seven o'clock in the evening on April 29, 2020 for the purpose of receiving applications of persons claiming the right to vote in said Town.

Given under our hands at Mount Desert this sixteenth day of March 2020, the Selectmen of the Town of Mount Desert:

John B. Macauley, Chairman

Matthew J. Hart, Vice Chairman

Wendy H. Littlefield, Secretary

Martha T. Dudman

James F. Mooers

Attest: A True Copy

Town Clerk, Mount Desert

NEW BUSINESS



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

**Section I: Licensee/Applicant(s) Information;
Type of License and Status**

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Legal Business Entity Applicant Name (corporation, LLC): Dawnland LLC	Business Name (D/B/A): Jordan Pond House
Individual or Sole Proprietor Applicant Name(s):	Physical Location: 2928 Park Loop Road Seal Harbor, ME 04675
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different: PO Box 40 Seal Harbor, Me 04675
Mailing address, if different from DBA address:	Email Address: nshults@ortegaparks.com
Telephone # Fax #:	Business Telephone # Fax #: 207-276-3748
Federal Tax Identification Number: 83-4080270	Maine Seller Certificate # or Sales Tax #: 1203483
Retail Beverage Alcohol Dealers Permit:	Website address: www.jordanpondhouse.com

1. New license or renewal of existing license? ☒ New ☐ Renewal

If a renewal, please provide the following information:

Your current license expiration date: _____

The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: \$ 3,413,137.46 Beer, Wine or Spirits: \$ 314,814.25 Guest Rooms: _____

2. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

☒ Malt Liquor (beer) ☒ Wine ☒ Spirits

3. Indicate the type of license applying for: (choose only one)

- ☒ Restaurant (Class I, II, III, IV) ☐ Class A Restaurant/Lounge (Class XI) ☐ Class A Lounge (Class X)
- ☐ Hotel (Class I, II, III, IV) ☐ Hotel – Food Optional (Class I-A) ☐ Bed & Breakfast (Class V)
- ☐ Golf Course with auxiliary and mobile cart options (Class I, II, III, IV) ☐ Tavern (Class IV)
- ☐ Qualified Caterer ☐ Self-Sponsored Events (Qualified Caterers Only)
- ☐ Other: _____

Refer to Section V for the License Fee Schedule

4. If application is for a **new** license or the business is under new ownership, indicate starting date:

11/01/2019

5. Business records are located at the following address:

2928 Park Loop Road Seal Harbor, Me 04675

6. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☒ Yes ☐ No If **Yes**, complete Section VII at the end of this application

7. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

8. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Nicholas Shults		Biddeford, Maine
Amanda Wolfe		Waterville, Maine
Residence address on all the above for previous 5 years		
Name	Address:	
Nicholas Shults	Mount Desert Island, Maine	
Name	Address:	
Amanda Wolfe	Mount Desert Island, Maine	
Name	Address:	
Name	Address:	

9. Is the licensee/applicant(s) citizens of the United States? ☒ Yes ☐ No

10. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No

11. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

☐ Yes ☒ No

☐ Not applicable – licensee/applicant(s) is a sole proprietor

12. Is the licensee/applicant(s) directly or indirectly giving aid or assistance in the form of money, property, credit, or financial assistance of any sort, to any person or business entity holding a liquor license granted by the State of Maine? ☐ Yes ☒ No

13. Will any law enforcement officer directly benefit financially from this license, if issued?

☐ Yes ☒ No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? ☒ Yes ☐ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: Nicholas Shults

Date of Conviction: 01/02/2012

Offense: Misdemeanor Assault

Location: Machias, Maine

Disposition: Charged, fined and served jail time

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____

Date of Conviction: _____

Offense: _____

Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? ☒ Yes ☐ No

17. Does the licensee/applicant(s) own the premises? ☐ Yes ☒ No

If No, please provide the name and address of the owner:

National Park Service, Acadia National Park

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Jordan Pond House Restaurant -beverage room which services restaurant guests inside the restaurant seating area footprint- please also see diagrams B&C attached.

20. What is the distance from the premises to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Seal Harbor Congregational Church

Distance: 2

Section II: Signature; Fee; Delivery of application

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 02/05/2020

Signature of Duly Authorized Person*

Signature of Duly Authorized Person*

Nicholas Shults

Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

*The person signing this application must appear in Section VII on this application.

Section III: For use by Municipal Officers and County Commissioners only
Approval of an application for an on-premises liquor license

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application on this date: _____.

Check only one: ☒ City ☐ Town ☐ Unorganized Territory

Name of City/Town/Unorganized Territory: _____

Who is approving this application? ☐ Municipal Officers
☐ County Commissioners of _____ County

- ☐ **Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

This Approval Expires in 60 Days

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

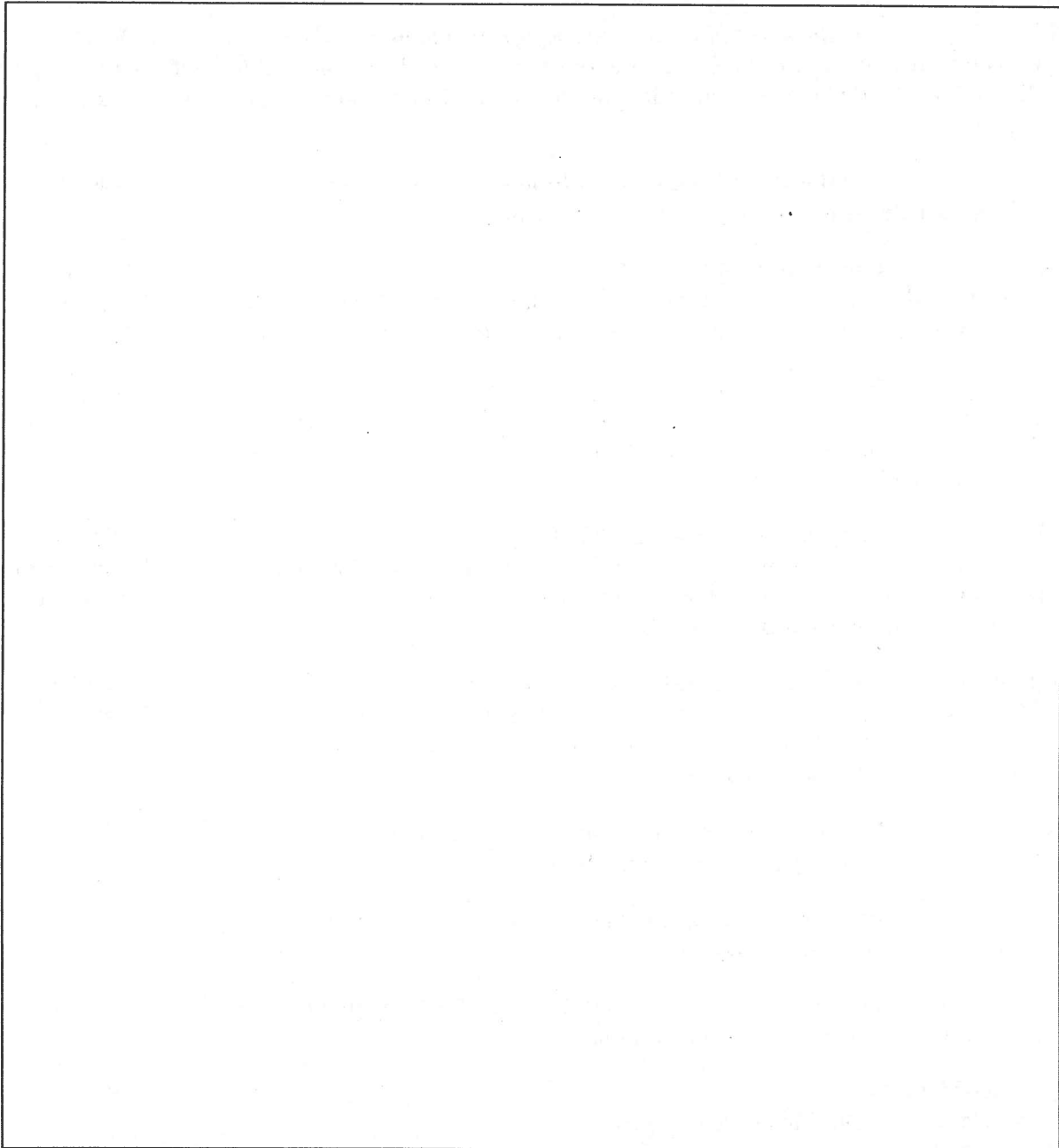
Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00
Self-Sponsored Events	This class is for Qualified Caterers Only	\$ 700.00

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.

A large, empty rectangular box with a thin black border, intended for the applicant to draw and label their premises floor plan. The box occupies the majority of the page below the instructions.

Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

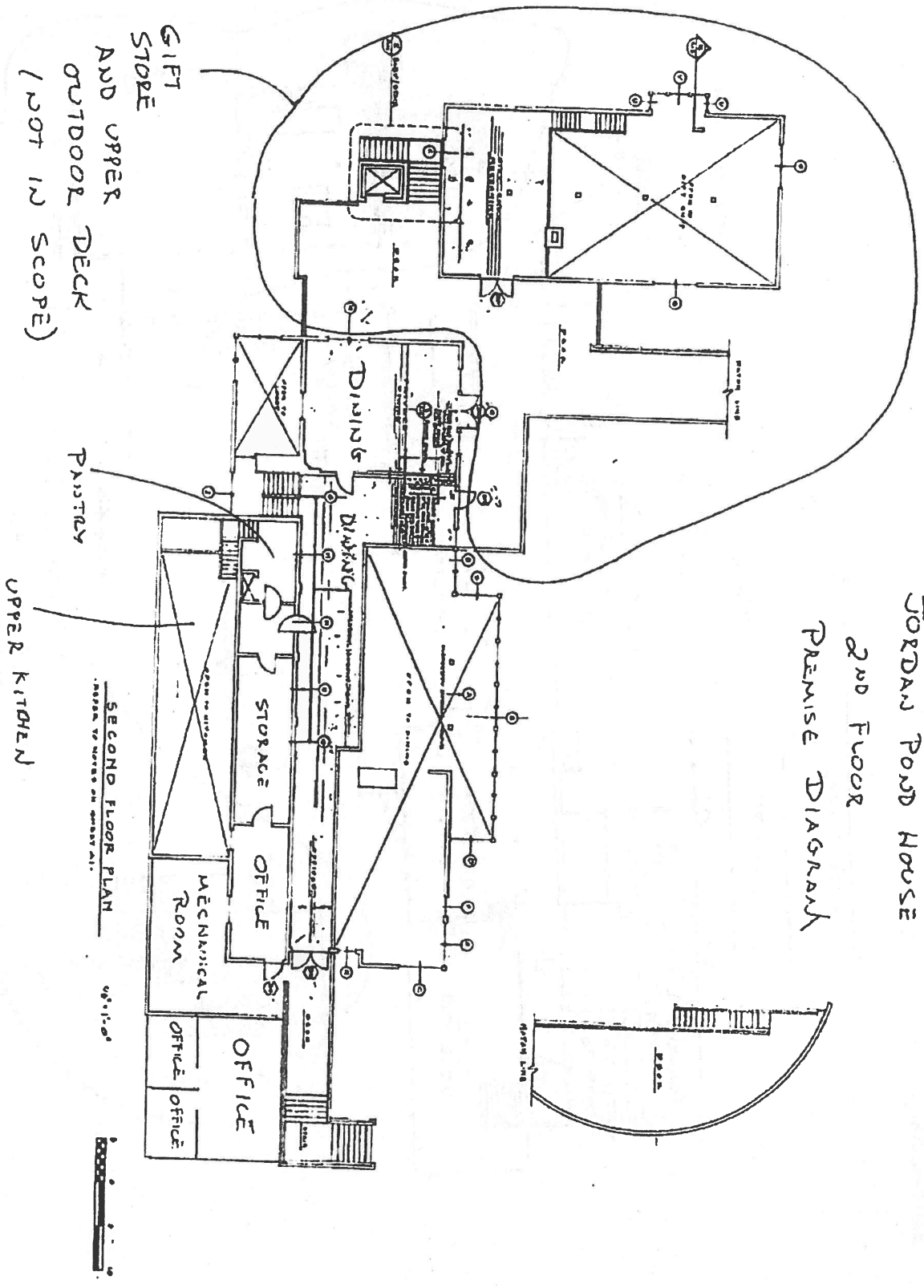
All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Dawnland LLC
2. Doing Business As, if any: Jordan Pond House
3. Date of filing with Secretary of State: 12/18/2019 State in which you are formed: Delaware
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: 12/18/2019
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Peter Nolan	Hermosa Beach, CA		Member	78.9000
Armond Ortega	Santa Fe, NM		Member	9.7000
Shane Ortega	Santa Fe, NM		Member	8.3000
Tom Williamson	Highlands Ranch, CO		Member	3.1000
Nicholas Shults	Mount Desert, Me		GM	0.0000
Frank Pikus	Overland Park, KS		CEO	0.0000

(Ownership in non-publicly traded companies must add up to 100%.)

JORDAN POND HOUSE 2ND FLOOR PREMISE DIAGRAM





STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

**Section I: Licensee/Applicant(s) Information;
Type of License and Status**

Legal Business Entity Applicant Name (corporation, LLC): NORTHEAST LOBSTER COMPANY, LLC	Business Name (D/B/A): THE NORTHEAST BOUND & MARKET
Individual or Sole Proprietor Applicant Name(s): ADAM FRALLY	Physical Location: 10 LIVINGSTON RD., NORTHEAST LEB., ME 04662
Individual or Sole Proprietor Applicant Name(s): RONALD MURPHY	Mailing address, if different: 52 FREEMAN RIDGE RD., SOUTHWEST LEB., ME 04679
Mailing address, if different from DBA address: 52 FREEMAN RIDGE RD., SOUTHWEST LEB., ME 04679	Email Address: NORTHEASTLOBSTERCO@GMAIL.COM
Telephone # Fax #: (207) 266-0093	Business Telephone # Fax #: (207) 610-3760
Federal Tax Identification Number: 84-4099980	Maine Seller Certificate # or Sales Tax #:
Retail Beverage Alcohol Dealers Permit:	Website address: WWW.NORTHEASTLOBSTER.COM

1. New license or renewal of existing license? ☒ New ☐ Renewal

If a renewal, please provide the following information:

Your current license expiration date: _____

The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: _____ Beer, Wine or Spirits: _____ Guest Rooms: _____

2. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

☒ Malt Liquor (beer) ☒ Wine ☒ Spirits

3. Indicate the type of license applying for: (choose only one)

☐ Restaurant
(Class I, II, III, IV)

☒ Class A Restaurant/Lounge
(Class XI)

☐ Class A Lounge
(Class X)

☐ Hotel
(Class I, II, III, IV)

☐ Hotel – Food Optional
(Class I-A)

☐ Bed & Breakfast
(Class V)

☐ Golf Course with auxiliary and mobile cart options
(Class I, II, III, IV)

☐ Tavern
(Class IV)

☐ Qualified Caterer

☐ Self-Sponsored Events (Qualified Caterers Only)

☐ Other: _____

Refer to Section V for the License Fee Schedule

4. If application is for a **new** license or the business is under new ownership, indicate starting date:

MAY 15, 2020

5. Business records are located at the following address:

10 HUNTINGTON RD., NORTHEAST HBR., ME 04662

6. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☒ Yes ☐ No If **Yes**, complete Section VII at the end of this application

7. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

8. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
ADAM FRALLEY		BAR HARBOR, ME
RONALD MURSETTI		BAR HARBOR, ME

Residence address on all the above for previous 5 years

Name ADAM FRALLEY	Address: 21 OAK HILL RD, MOUNT DESERT, ME 04860 1 HUDSON ST, ORONO, ME 04473 1263 FIRST ST, WASHINGTON, DC 20003
Name RONALD MURSETTI	Address: 5 SHANNON WAY, APT. D, BAR HARBOR, ME 04609 52 FREEMAN LUNGE RD, SOUTHWEST HARBOR, ME 04679
Name	Address:
Name	Address:

9. Is the licensee/applicant(s) citizens of the United States? ☒ Yes ☐ No
10. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No
11. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?
- ☐ Yes ☒ No
- ☐ Not applicable – licensee/applicant(s) is a sole proprietor
12. Is the licensee/applicant(s) directly or indirectly giving aid or assistance in the form of money, property, credit, or financial assistance of any sort, to any person or business entity holding a liquor license granted by the State of Maine? ☐ Yes ☒ No
13. Will any law enforcement officer directly benefit financially from this license, if issued?
- ☐ Yes ☒ No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? ☐ Yes ☒ No

17. Does the licensee/applicant(s) own the premises? ☐ Yes ☒ No

If No, please provide the name and address of the owner:

PENNY FARWALD: 123 OAK HILL RD., MOUNT DESERT, ME 04660

STEVE FARWALD: 10 BRATBY MARSH RD., MOUNT DESERT, ME 04660

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

- BAR AREA

- FULL SERVICE DINING AREA

- OUTSIDE DECK DINING AREA

- MARKET

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: ST. MARY & ST. JUDAS PARISH CENTER


Distance: ~ 671 Ft.

Section II: Signature; Fee; Delivery of application

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 03/01/2020



Signature of Duly Authorized Person*

Signature of Duly Authorized Person*

RONALD J. MASETTI

Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

*The person signing this application must appear in Section VII on this application.

Section III: For use by Municipal Officers and County Commissioners only
Approval of an application for an on-premises liquor license

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application on this date: _____.

Check only one: ☐ City ☐ Town ☐ Unorganized Territory

Name of City/Town/Unorganized Territory: _____

Who is approving this application? ☐ Municipal Officers
 ☐ County Commissioners of _____ County

- ☐ **Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

This Approval Expires in 60 Days

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

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A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

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 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
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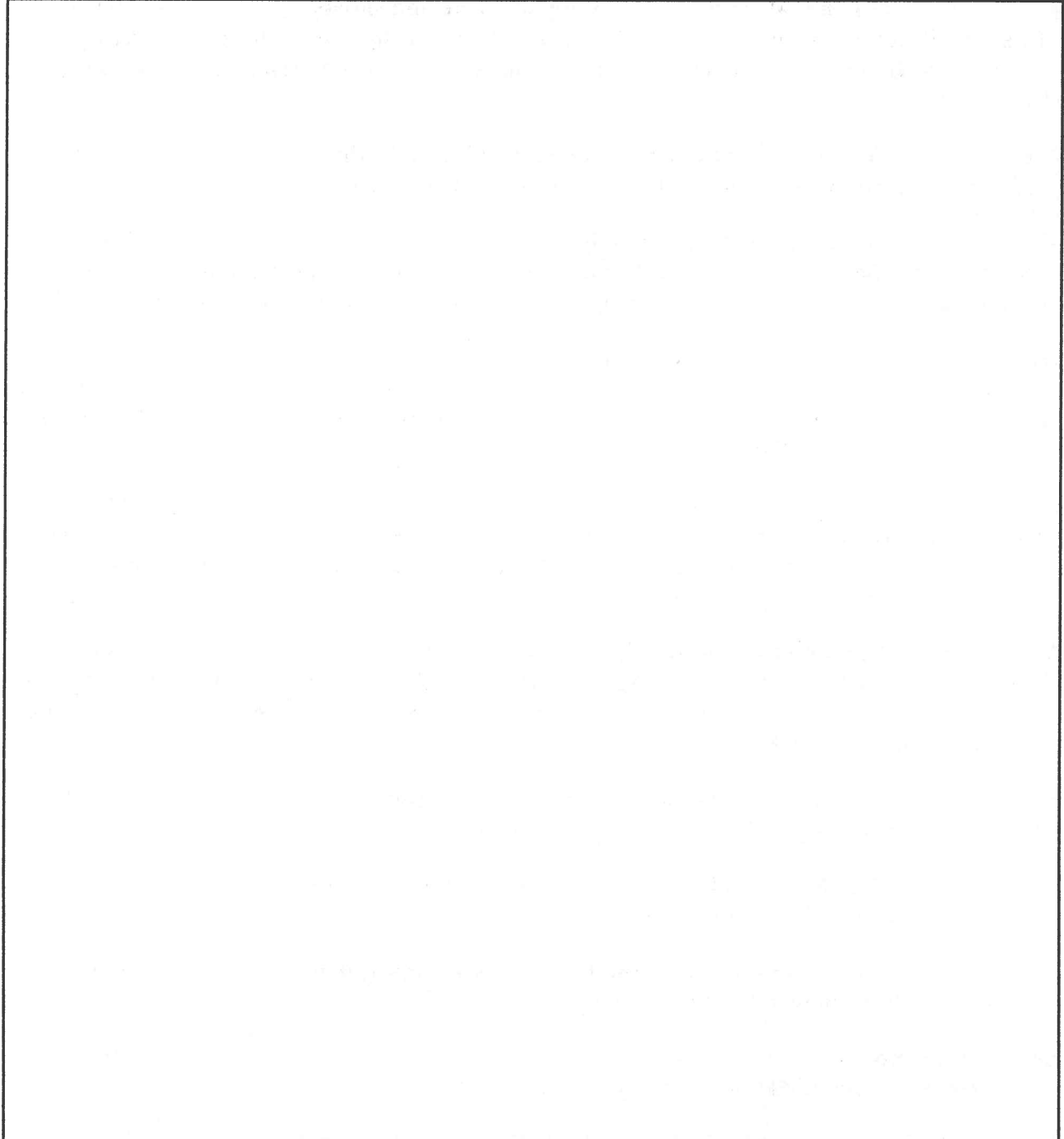
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Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
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Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
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Section VI Premises Floor Plan

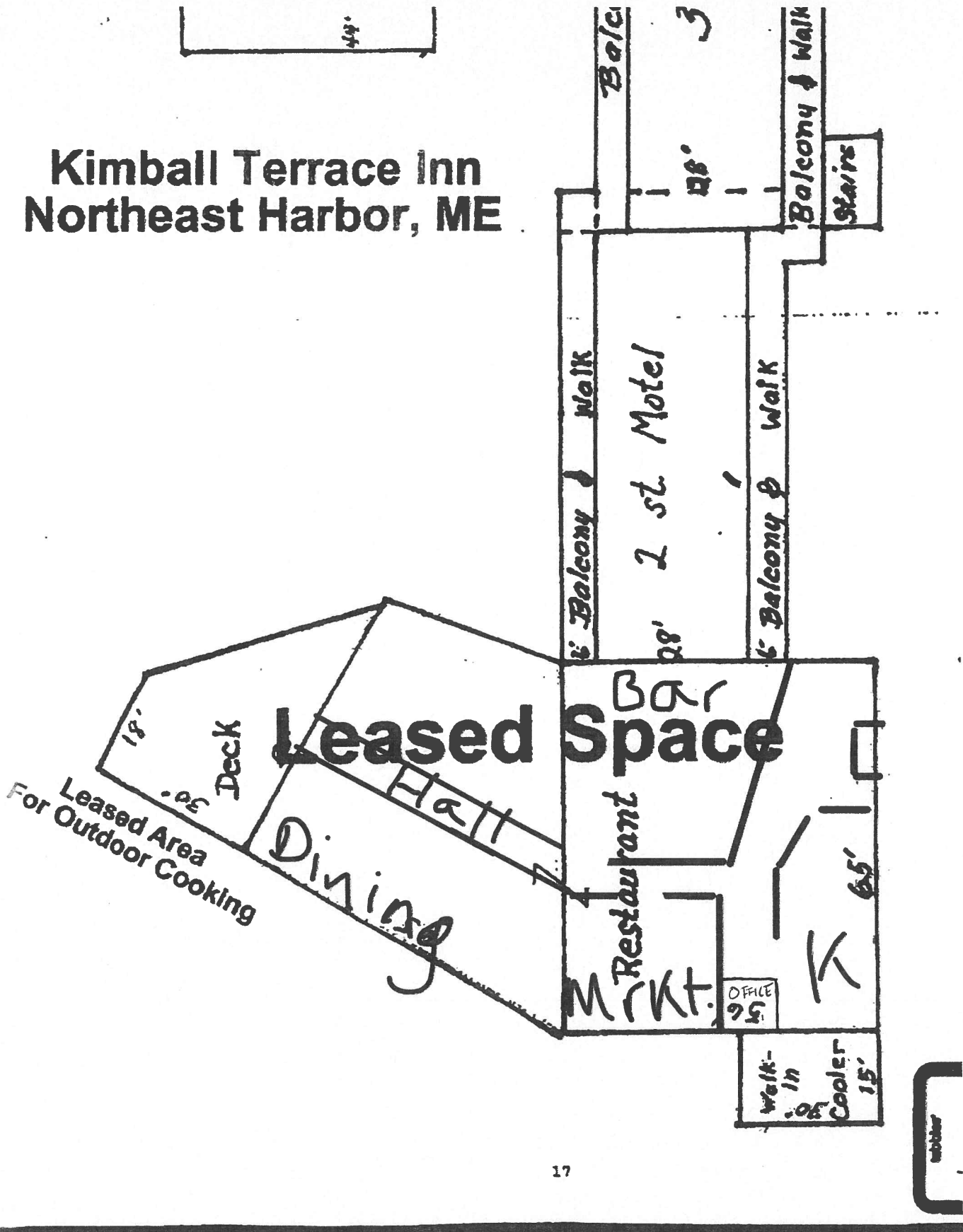
In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.

SEE ATTACHED DOCUMENT ~



Kimball Terrace Inn Northeast Harbor, ME



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: ^{RM} THE NORTHEAST LOBSTER COMPANY LLC
2. Doing Business As, if any: THE NORTHEAST FOUNO & MARKET
3. Date of filing with Secretary of State: 01/02/2020 State in which you are formed: MAINE
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
ADAM FRALLY	21 OAK HILL RD., BOWT DEBENT, ME 04600	.	OWNER	50%
	1 HUPSON ST., ORONO, ME 04473	I	I	I
	1263 FIRST ST., WASHINGTON, DE 20003			
RONALD MURPHY	52 FREEMAN RIDGE RD., SOUTHWEST LEBAN, ME 04679		OWNER	50%
	5 SHANNON WAY, APT. D, BAR HARBOR, ME 04609	I	I	I

(Ownership in non-publicly traded companies must add up to 100%.)

**TOWN OF MOUNT DESERT
APPLICATION FOR SPECIAL AMUSEMENT PERMIT**

DATE: 03/02/2020

FEE: \$50.00

* APPLICANT: ADAM FRALLY / RONALD MUSSETTI

MANAGER: ADAM FRALLY / RONALD MUSSETTI

** RESIDENCE 21 OAK HILL RD., MOUNT DESERT, ME 04660
ADDRESS: 52 FREEMAN RIDGE RD., SOUTHWEST HBR., ME 04679

TELEPHONE: (207) 610-3760 / (207) 266-0093

NAME OF BUSINESS: THE NORTHEAST POUND & MARKET

NATURE OF BUSINESS: LOBSTER POUND, BAR & MARKET

MAILING ADDRESS 52 FREEMAN RIDGE RD., SOUTHWEST HBR., ME 04679

LOCATION OF BUSINESS PREMISE (street address): 10 HUNTINGTON RD., NORTHEAST HBR., ME 04662

LIQUOR LICENSE EVER DENIED OR REVOKED? ☐ YES ☒ NO

IF YES, CIRCUMSTANCES: _____

EVER CONVICTED OF FELONY or LIQUOR LAW VIOLATION? ☐ YES ☒ NO

IF YES, CIRCUMSTANCES: _____

APPLICATION IS HEREBY MADE FOR A SPECIAL AMUSEMENT PERMIT FOR THE FOLLOWING:

Class A: ☐ Single instrumentalist without mechanical amplification

Class B: ☐ Single instrumentalist and vocalist without mechanical amplification

Class C: ☐ One or more vocalists and/or instrumentalist without mechanical amplification

Class D: ☐ Any one of the above with mechanical amplification

Class E: ☒ Dancing with any of the above or accompanied by music produced by radio or other mechanical device

Signature 

*****See reverse side for requirements**

Permit shall be valid only for the license year of the applicant's existing liquor license:

The Selectmen of the Town of Mount Desert hereby ☐ approve ☐ deny

the application for a Special Amusement Permit for: _____

Selectmen, Town of Mount Desert:

Date: _____

Applicant requirements:

*If applicant is a Corporation, partnership, Limited Liability Company or other legal entity, the application **shall** include the names and addresses of the entity's principal officers, together with the names and state of residence of all principals.

For this purpose any person or entity owning or controlling a 10% or greater interest shall be deemed a principal of the applicant.

**If applicant is corporation, etc., principal office address

For Town Office use only:

Permit Fee of \$50.00 date paid

3-4-20

Newspaper ad placed, edition date:

3-5-20

Names and addresses of the entity's principal officers, together with the names and state of residence of all principals

If applicant is corporation, etc., principal office address

Copy of all alcohol licenses currently held by applicant or, if license is pending, a copy of the application,

Term of current liquor license

If initial application required:

Date of inspection: _____

Results of inspection: _____



TOWN OF MOUNT DESERT

Assessing Office

P.O. BOX 248 21 SEA STREET
NORTHEAST HARBOR, MAINE 04662
207-276-5531 FAX 207-276-3232

www.mtdesert.org

MEMORANDUM

To: Board of Selectmen
From: Kyle Avila – Assessor
Re: 2020 Aerial Photography project
Date: March 16, 2020

Please see the attached memorandum of agreement between the Town of Mount Desert and the Maine Library of Geographic Info., for details regarding the upcoming 2020 aerial photography project. Photography is scheduled to be acquired in April when conditions are favorable, and delivered in a GIS ready format (6" pixel resolution ortho-imagery) in October, 2020.

I am hereby requesting BOS approval for payment of \$10,000 to the State of Maine, to be paid from Assessor's CIP reserve account #4020600-24211, which has a current balance of \$10,528.83.

Respectfully submitted,

Kyle Avila – CMA
Tax Assessor



Maine Library of Geographic Information

Maine Office of Geographic Information Systems
Department of Administrative & Financial Services
Office of Information Technology

145 State House Station, 51 Commerce Drive, Augusta Me. 04333-0145
Voice Phone 207-624-2664



Janet T. Mills
Governor

Kirsten LC Figueroa
Commissioner

Fred Brittain
Chief Information Officer

Claire Kiedrowski
Executive Director

March 10, 2020

Memorandum of Agreement Between the Town of Mt. Desert and the Maine Library of Geographic Information Regarding Collection of Orthoimagery

Whereas: The GeoLibrary and Maine Office of GIS have an interest in acquiring current orthoimagery to achieve 1 to 4,800 scale base mapping for the state, and

Whereas: It is desirable for communities and other entities to have current high resolution orthoimagery base maps for their purposes, and

Whereas: The Maine Office of GIS and the GeoLibrary have secured a long-term contract for acquiring orthoimagery base mapping services,

Now therefore: The Town of Mt. Desert, incorporated in the State of Maine and doing business at 21 Sea Street, P.O. Box 248, Mt. Desert, Maine 04662 and the Maine Library of Geographic Information and Maine Office of GIS both doing business at 51 Commerce Drive, 145 State House Station, Augusta, Maine 04333 enter into this agreement to acquire orthoimagery as described in the following sections.

1. Project Duration

This Memorandum of Agreement (MOA) will remain in effect until December 31, 2020, it cannot be rescinded by either party after a delivery order for orthoimagery acquisition has been issued to the contractor but may be amended as agreed upon by both parties.

2. Project Description

The Maine Library of Geographic Information (GeoLibrary), with support from the Maine Office of GIS (MEGIS), henceforth referred to as the State, provides for acquisition and distribution of geospatial data, supporting the GIS community of Maine. The Maine Orthoimagery Program seeks to leverage resources from state agencies, communities and counties to provide a statewide orthoimagery base map meeting the requirements for 1 to 4800 scale accuracy.

The Maine Orthoimagery Program is a 6-year program to update orthoimagery in Maine. This program allows counties to purchase 18" (45cm) resolution, with 63.6cm RMSE horizontal imagery. State agencies and/or the GeoLibrary will provide up to two thirds of the base level acquisition cost. Counties and municipalities may "buy up" their area to 6" (15cm GSD) resolution with 30cm horizontal accuracy, or 3" (7.5cm GSD) with 15cm horizontal accuracy. Counties also have the option of buying 12" (30cm GSD) with a horizontal accuracy of 42.4cm RMSE.

In this project, the GeoLibrary and the Town of Mt. Desert will work cooperatively with several other entities to acquire aerial orthoimagery in 2020 based on the parameters outlined below.

3. Statement of Work

This is an agreement for the GeoLibrary to collect funding from the Town as part of the State's orthoimagery contract with Woolpert, Inc. Specifically, the State will:

- Collect funding from Town of Mt. Desert as follows:

6" Resolution Orthoimagery @ 15cm GSD and 30cm RMSE for the Town of Mt. Desert	\$10,000.00
TOTAL	\$10,000.00

- Keep this funding in a separate account for geospatial data acquisition (014-18B-3057-04)
- Provide the resulting data to the Town of Mt. Desert within 30 days of the data's final delivery.

All deliverables will be satisfied no later than December 31, 2020. In the unlikely event that the orthoimagery is not collected, the State agrees to return the funding to the County.

Important Dates:

- December 31, 2019 Verbal or Digital Notice of Intent to participate
- March 13, 2020 Memorandum of Agreement must be signed by both parties
- March 27, 2020 2020 funding must be provided to GeoLibrary
- March 27, 2020 Delivery orders submitted to Woolpert
- April – May 2020 Contractor acquires imagery
- September 15, 2020 Approximate date for 3" imagery delivery to State
- October 15, 2020 Approximate date for 6" imagery delivery to State
- December 15, 2020 Approximate date for 12" and 18" imagery delivery to State

Orthoimagery Acquisition:

This project requires acquisition of orthoimagery at 6" resolution for the Town of Mt. Desert more fully described as:

- 6" (15cm) resolution orthoimagery at 30cm RMSE horizontal Accuracy

Collection of raw imagery must meet the following specifications:

- Four bands to include red, blue, green and near-infrared (883-887nm)
- Imagery collected during leaf-off conditions in the Spring of 2020 with digital Leica ADS40/80 instruments
- Pixel resolution and accuracy level consistent with the shapefiles submitted and our agreement

- Complete coverage of the areas (organized townships only) - no gaps between areas that are adjacent
- Sun angle greater than 30 degrees
- Streams within their normal banks
- No clouds, snow, fog, haze, smoke, or other ground obstructing conditions
- Less than 5% cloud cover, tip average 1 degree or less, tilt average one degree or less, crab average 3 degrees or less
- Shadows and building lean will be minimized with supplemental flight line data as needed
- Spectral reflectance from water will not obscure shoreline features.

All imagery will be acquired and delivered in accordance with the requirements set forth in the Maine request for proposals RFP# 201607146 and Master Purchases Agreement MA 18P 16123000000000000078 1. Additionally, imagery tiles will be delivered time stamped in accordance with International Standards Organization (ISO) 8601. (2017-02-22T18:00:40+00:00).

4. Funding and Resources

Town of Mt. Desert shall provide total funding in the amount of \$10,000.00. The GeoLibrary shall invoice the County for the full amount upon execution of this agreement.

5. Deliverables

MEGIS/GeoLibrary will deliver orthoimagery to the County as follows:

a) Deliverables

- i. **6" (15 cm GSD) Resolution Orthoimagery at 30cm horizontal accuracy**
- ii. **Source Data: Sensor Product Characterization Report**
 1. Airborne GPS and IMU data and reports
 2. Supplemental ground control
 3. Flight Diagram, including individual flight line locations. Each flight line will have an attribute in which is recorded the date of image collection on that line as well as the beginning and ending times of image acquisition (shape file format).
- iii. **Ortho-rectified, uncompressed imagery:**
 1. GeoTIFF with no over-edge. Data shall not be compressed during any phase of the production or delivery process.
 2. Image tiles shall be accompanied by a digital index in shape file format
 3. Aero-triangulation data when available
 4. Referenced to Projected Coordinate System (PCS) EPSG 6348, which is a UTM projection and coordinate system (meters) using horizontal datum NAD83 zone 19 N
- iv. **Metadata:**
 1. FGDC-compliant

2. Project level with separate files for the orthoimagery, and the non-orthorectified imagery

v. Imagery archives:

1. All raw data and other information used in the production of the deliverables will be archived by the vendor for 6 years and provided to customers in a suitable format at a cost to be negotiated at the time of distribution. The vendor will notify the state 90 days before the contract end date of its intended disposition of the data. The state may request delivery of some or all the archived data at that time.

b) When purchased as a buy up: Non-orthorectified, uncompressed imagery and project files (applies to buy up at time of acquisition):

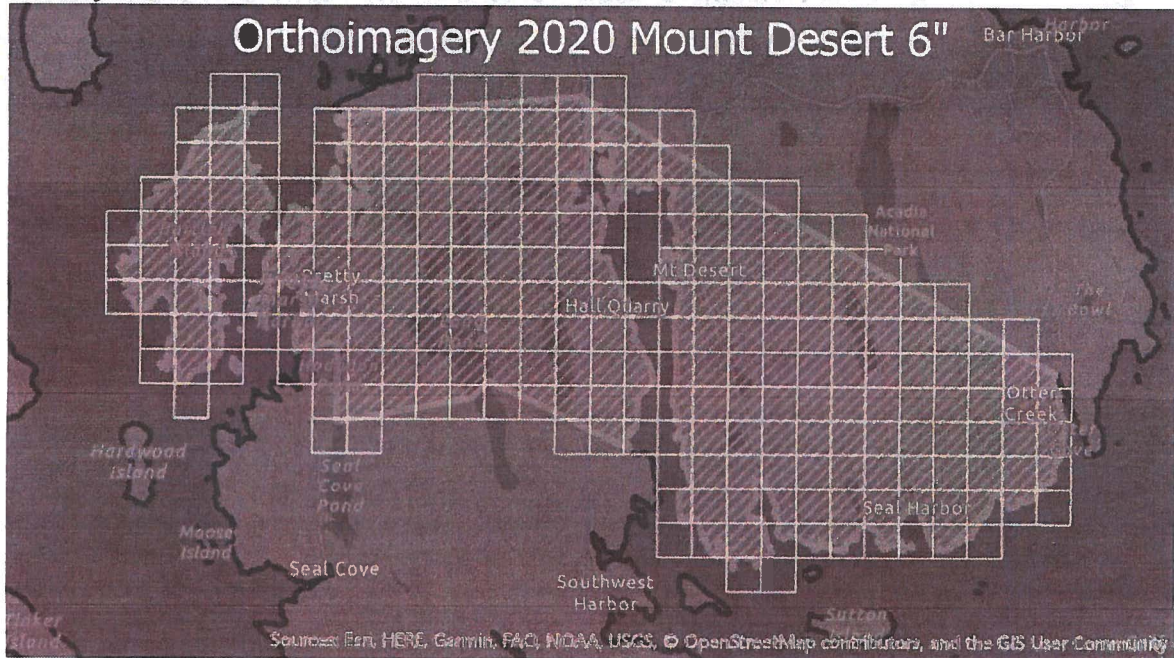
- i. Suitable for use with the ERDAS Stereo Analyst Extension for ArcGIS
- ii. LPS Block Files, SOCET SET Project Files, MATCH-AT Project Files or similar triangulation solution files compatible with ERDAS
- iii. Direct load “oriented images” such as NITF format, Calibrated Images from LPS or Image Analysis for ArcGIS, SOCET SET .sup files with path references to corresponding image files
- iv. The images, their associated vertical and horizontal coordinate information, triangulation solutions, and camera orientation data
- v. Index map of tiles.

6. Staffing

Staffing for the project shall be comprised as follows:

- Town of Mt. Desert Administrative Contact – Kyle Avila, assess@mtdesert.org
- Town of Mt. Desert Technical Contact – Kyle Avila, assess@mtdesert.org
- GeoLibrary Contact – Claire Kiedrowski, Claire.Kiedrowski@maine.gov
- State of Maine Signatory Contact – Brian Guerrette, Brian.Guerrette@maine.gov

7. Project Area MAP



Agreed

Brian Guerrette, IT Manager
Office of Information Technology
Maine Office of GIS

Signatory Contact, Title
Town of Mt. Desert, Maine

Town Manager

DATE

3/10/20

DATE

Durlin Lunt

From: Selena Dunbar <sdunbar@mdirss.org>
Sent: Wednesday, March 11, 2020 1:45 PM
To: Durlin Lunt
Cc: Marc Gousse; heather jones; Todd Graham; Nancy Thurlow
Subject: wording for straw poll question

Good afternoon Durlin,

This is the information Marc discussed with you today:

"Are you in favor of the School Board continuing planning efforts for a combined, district-wide middle school?"

***Note:** A vote "yes" will tell the local school board to continue their planning efforts, including, but not limited to, developing conceptual drawings, cost estimates, potential locations, and a future referendum question.*

A vote "no" will tell local school boards to cease planning efforts for a combined, district-wide middle school.

Thanks,
Selena

Selena Dunbar
Executive Assistant to the Superintendent
MDIRSS-AOS 91
P.O. Box 60
1081 Eagle Lake Road
Mt. Desert, Maine 04660
207-288-5049 x3315

**TOWN OF MOUNT DESERT
PUBLIC SPACE SPECIAL EVENT APPLICATION**

Application Fee – \$10.00

**NOTE - Applications are due 60 days prior for major events and
30 days prior to event for minor events.**

PERMIT #: 5-2020 DATE OF EVENT: September 13, 2020
DATE APPLICATION RECEIVED: 3-2-2020

PUBLIC SPACE REQUESTED: Please check: _____ Northeast Harbor Marina Green. _____ Seal
Harbor Village Green, ✓ Suminsby Park, _____ Otter Creek Playground
_____ Pond's End

TYPE OF EVENT – MAJOR OR MINOR (SEE POLICY FOR DEFINITIONS)
(circle one)

APPLICANT: The Parish of St. Mary and St. Jude
(Print)

(Signature)

MAILING ADDRESS: PO Box 105, Northeast Harbor, Maine

PHONE: _____ 207-276-5588 _____
(Home) (Business) (cellular)

OTHER CONTACT INFO: ssmaryjudemdi@gmail.com _____ 207-276-3220 _____
(Email) (fax)

AGENT: Kerry Kerney Kerry Kerney
(Print) (Signature)

AGENT MAILING ADDRESS: PO Box 124 NORTHEAST HARBOR, ME 04662

PHONE: _____ 207-276-5588 _____ 207-446-5143
(Agent home) (Agent business) (Agent cellular)

OTHER CONTACT INFO: kerryk-54@yahoo.com _____
(Agent email) (Agent fax)

What is the tax status of the applicant? (Non-profit) non profit

Does the applicant propose that amplified sound be used for event? Yes _____ No ✓
If yes, include description.

USE REQUESTED (*Applicant, review the Public Space Use Policy, then explain what you want to do*)
The Parish of St. Mary and St. Jude annual picnic.

Approved this _____ day of _____, 20____, by a majority of the Board of Selectmen:

Durlin Lunt

From: Durlin Lunt
Sent: Tuesday, April 2, 2019 10:32 AM
To: Basil Mahaney (basilmahaney1@hotmail.com)
Cc: Claire Woolfolk; James Willis
Subject: FW: 2019 Annual Road Race Road Close Request

We shall place this on the April 16 agenda. As this is a repeating event there will probably be few questions, but as a courtesy to the BOS there should probably be a representative present. Great event.

Durlin E. Lunt
Town Manager
Mount Desert, Maine
manager@mtdesert.org

(207) 276-5531

From: Basil Mahaney [<mailto:basilmahaney1@hotmail.com>]
Sent: Tuesday, April 2, 2019 10:05 AM
To: Durlin Lunt
Cc: Scamp; sallymerchant24@gmail.com
Subject: 2019 Annual Road Race Road Close Request

Durlin,

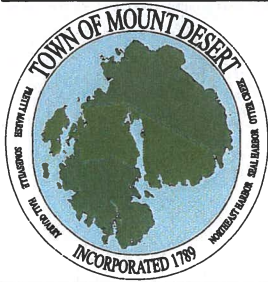
The Northeast Harbor Ambulance Service is requesting Board of Selectman approval to close Sergeant Drive for a short period during the annual Northeast Harbor Road Race and Fun Walk. This event is sponsored by the Ambulance Service and is scheduled to be held the morning of Saturday, August 24th, 2019.

The starting point for the race is on Sargeant Drive near the public works garage and the finish line is on Main Street in front of the old fire house. This closure will help to avoid potential traffic problems during the event and will close Sargeant Drive to all traffic, except local traffic and emergency vehicles from 9:00 AM to 10:30 AM.

There will be volunteers stationed at intersections along the race route to help direct traffic away from Sargeant Drive and to answer any questions drivers might have. People going to homes along the race route and golfers will be allowed to proceed with caution.

Thank you,
Basil Mahaney
Service Chief

Northeast Harbor Ambulance Service



Town of Mount Desert

Michael Bender, Fire Chief
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111

Fax 207-276-5732

Web Address www.mtdesert.org

firechief@mtdesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief, Local Emergency Management Director

CC: Tony Smith, Public Works Director; Basil Mahaney, Crew Chief, NEH Ambulance; Chief Jim Willis, MDPD/BHPD; Kathi Mahar, Treasurer; John Lamoine, Harbormaster; Chief Wallace, MDFD; Lt. Amilie Blackman, MDFD; Andrew Sankey, Hancock County Emergency Management Director

Date: March 12, 2020

Re: Pandemic Flu Preparations and Planning

This memo is a follow up to our discussion regarding the increasingly widening infection rate of the Corona Disease 2019(COVID-19) and how to better prepare the Town of Mount Desert and their employees if a community outbreak should occur. As of this memo, there were no known infections of COVID-19 in Maine that we are aware of, but the Town should nevertheless be vigilant in assuring that a plan is in place for maintaining essential functions and services while also minimizing workplace exposures during an influenza pandemic. This outbreak seems to be dynamic and establishes itself dependent upon location, setting, population and individuals. The situation is emerging and rapidly evolving, sometimes by the hour. I believe we should take steps now to position the Town in a proactive rather than reactive mode.

The Town has an Emergency Operation Plan which has identified the most likely types of disaster that we would face. Since the threat to the Town's continuity of operations can be greater during a pandemic outbreak, it is important for us to consider taking these extra steps and precautions to reduce the threat in our area.

First and foremost, we want to maintain a safe workplace and encourage and/or adopt practices protecting the health of employees, customers, visitors or others. We also want to ensure the continuity of Town operations in the event of a pandemic. As the Town's Public Health Officer, I would advise that you discuss with the Board of Selectman the topics listed below which are not addressed specifically in the Town's EOP. Immediate action at this time may or may not be necessary, but strategies should be in place so execution of these can be done quickly and smoothly.

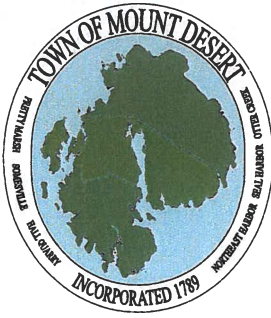
- **Consideration should be given in suspending or relaxing current Sick Leave Policies.** The Town may face unique circumstances that were not anticipated when the attendance and leave policies were drafted. Adjustments may be necessary so employees who are ill are encouraged not to report to work. Also, the Town should have the flexibility to send employees home that are ill. One example is a consideration of a 7-day leave policy for people with COVID-19 symptoms. The

CDC is an excellent resource for guidance in this area. The Town also needs to be prepared for the possibility of school closings in our area, which will affect those employees with children.

- **Cancel large gatherings (e.g., >100 people, though the threshold should be decided at the community level) or move to smaller groupings.** In addition, organizations that serve high-risk populations, may want to cancel gatherings of more than 10 people. If this is implemented at the State or Local level, it may affect the 2020 Town Meeting schedule. Alternative plans should be explored and discussed.
- **Consider limiting or canceling non-essential work travel.** This is to limit the possible exposure to our employees traveling outside the immediate area.
- **Activation of the Town's EOP.** Activation of Town's emergency plans is critical for the implementation of mitigation strategies. These plans may provide additional authorities and coordination needed for interventions to be implemented. As per the EOP, only the Local Emergency Management Director (LEMD) or one or more of the Selectman can activate the plan.
- **Continuity of Operation** Department Heads should make sure that a defined Continuity of Operation plan is in place for each department. This plan should be known by all employees in each department.

It is important for our community to know that we will be taking the necessary precautions required to best limit the spread of COVID-19 as much as possible, if a local outbreak should occur. We also must assure our employees that we are ready to implement strategies to protect their workforce from COVID-19, while ensuring continuity of operations throughout the Town.

Thank you.



Town of Mount Desert

Durlin E. Lunt, Town Manager
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address www.mtidesert.org
manager@mtidesert.org

To: Board of Selectmen

From: Durlin E. Lunt

Date: March 12, 2018

Subject: follow Up to March 12 EMA Director Bender's Memo

The first bullet point in the memo concerns consideration of the Town's current sick leave policies. We may also need to consider other related policies including, but not limited to the following:

What changes may need to be made to our pay and other leave policies besides sick leave? If the office is closed would they be paid without using paid leave time as is the case with snow days?

Can employees refuse to work or travel due to infection fears? For example employees may choose to take paid leave time on snowy days if they feel that it is unsafe to travel

Can we require employees to stay home if they appear to be sick?

What safety measures does OSHA require? Staff training? Offering masks to employees? Special workplace cleaning?

Since "medical inquiries are illegal, can we ever ask employees about their potential illness or their recent travel?

How does FMLA leave apply in this situation?

If we need to have employees work remotely what legal/pay issues do we need to be aware of?

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

3/16/2020

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices	AP2053	03/17/20	\$ 337,691.48
B. Authorized Warrants to be Signed: (Wendy needs to abstain)				
(Prior Electronic or Manual Authorization)				
Town State Fees & P/R Benefits				
		AP2051	03/04/20	\$ 74,906.96
		AP2052	03/11/20	\$ 31,321.69
Town Payroll				
		PR2019	03/06/20	\$ 108,210.75
C. Warrants to be Acknowledged:				
	School Invoices	#10	03/04/20	\$ 63,656.71
	School Payroll	#19	03/13/20	\$ 81,152.16
TOTAL WARRANTS FOR BOS MEETING				<u>\$ 696,939.75</u>

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2053

CHECK DATE: March 17, 2020

CHECK NUMBER:	<u>312827</u>	<u>through</u>	<u>312887</u>	<u>\$ 287,858.94</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	<u>\$ -</u>	Electronic payments
EFT NUMBER:	<u>1449</u>	<u>through</u>	<u>1469</u>	<u>\$ 49,832.54</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	<u>\$ -</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 337,691.48

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

James F Mooers

Matthew J Hart, Vice Chairman

Martha T Dudman

Wendy H Littlefield, Secretary

03/12/2020 11:27
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

1
P
apcshdsb

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100 TYPE VENDOR NAME
Ckg-BH General Fund 8066

NET

INVOICE DTL DESC		INVOICE	INV DATE	PO	WARRANT	NET
1449 03/17/2020 EFT Invoice: 7345	1258 ACADIA TOWING & FLEET SERVICE 218.25 1550100 55400	7345	03/05/2020 TOWED RAM 5500 BJ GEN REPAIRS & MAINT		AP2053	218.25
1450 03/17/2020 EFT Invoice: 3626	2097 TOWN OF BAR HARBOR 28.00 1440110 54100	3626	03/04/2020 BLS Ecards MD Officers TRAINING		AP2053	28.00
Invoice: 3627	TOWN OF BAR HARBOR 567.24 1440110 51500 299 503.80 1440800 51500 299	3627	03/04/2020 February 2020 Mutual Aid OT-MA BHPD TO MDPD OT-MA BHPD TO MDPD		AP2053	1,071.04
1451 03/17/2020 EFT Invoice: IV90446	124 COLWELL DIESEL SERVICE & GARAGE I IV90446 258.54 1550100 55400		02/25/2020 TR#10 COMPRESSOR HOSE AL GEN REPAIRS & MAINT		AP2053	258.54
Invoice: IV90455	COLWELL DIESEL SERVICE & GARAGE I IV90455 1,105.69 1440330 55100 4304		03/04/2020 Generator repairs parts for E4 VEHICLE REPAIR-06 SMEAL E4		AP2053	1,105.69
1452 03/17/2020 EFT Invoice: 10378441400	148 DELL MARKETING LP 1,664.77 1440330 57400	10378441400	03/03/2020 E6 computer mount & accessories EQUIP-TECH HARDWARE		AP2053	1,664.77
Invoice: 10378158445	DELL MARKETING LP 95.58 1440110 57400	10378158445	03/02/2020 Battery Backup, Logitech keyboard EQUIP-TECH HARDWARE		AP2053	95.58
1453 03/17/2020 EFT Invoice: 39353	175 EMR INC 11,037.31 1551500 55501	39353	02/29/2020 Feb tip fee TS TIPPING FEE EMR		AP2053	11,037.31
1454 03/17/2020 EFT Invoice: 63336	2025 MATTHEW J HART 692.62 100 10100	63336	03/03/2020 REISSUED 06302017 STALE CHECK Ckg-BH General Fund 8066		AP2053	692.62

CASH ACCOUNT: 100 10100 TYPE VENDOR NAME Ckg-BH General Fund 8066
CHECK NO CHK DATE

INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

Invoice: 63483	MATTHEW J HART	63483	692.62 100	10100	REISSUED 09172017 STALE CHECK Ckg-BH General Fund 8066	AP2053	692.62
Invoice: 63599	MATTHEW J HART	63599	692.62 100	10100	REISSUED 12292017 STALE CHECK Ckg-BH General Fund 8066	AP2053	692.62
Invoice: 63696	MATTHEW J HART	63696	692.62 100	10100	REISSUED 032318 STALE CHECK Ckg-BH General Fund 8066	AP2053	692.62
Invoice: 64091	MATTHEW J HART	64091	692.62 100	10100	REISSUED 122818 STALE CHECK Ckg-BH General Fund 8066	AP2053	692.62
Invoice: 64352	MATTHEW J HART	64352	692.62 100	10100	REISSUED 006282019 STALE CHECK Ckg-BH General Fund 8066	AP2053	692.62
1455 03/17/2020 EFT Invoice: 20002-1	287 HEDEFINE ENGINEERING & DESIGN INC 20002-1	57712	15,060.00 3000053	57712	Fire station concept designs & cost estimates ENGINEERING	AP2053	15,060.00
1456 03/17/2020 EFT Invoice: 9307384970	947 LAWSON PRODUCTS	9307384970	208.64 1550100	55400	SHOP NUTS AND BOLTS AL GEN REPAIRS & MAINT	AP2053	208.64
1457 03/17/2020 EFT Invoice: 0220 WW	1043 MAIN STREET VARIETY	0220 WW	525.04 1550552	53710	214.4 GALS WW-EM VEHICLE FUEL	AP2053	525.04
Invoice: 0220 HWY	MAIN STREET VARIETY	0220 HWY	238.79 1550100	53710	97.4 GALS HWY-EM VEHICLE FUEL	AP2053	238.79
Invoice: 0220 B&G	MAIN STREET VARIETY	0220 B&G	177.45 1552000	53710	71.3 GALS B&G-EM VEHICLE FUEL	AP2053	177.45
					CHECK 1454 TOTAL:		4,155.72
					CHECK 1455 TOTAL:		15,060.00
					CHECK 1456 TOTAL:		208.64
					CHECK 1457 TOTAL:		941.28

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100 TYPE VENDOR NAME
Ckg-BH General Fund 8066

P 3
apcshdsb



INVOICE		INVOICE DTL DESC		WARRANT		NET	
INVOICE		INVOICE DTL DESC		WARRANT		NET	
1458 03/17/2020 EFT Invoice: 100576134	417 MAINE COMMERCIAL TIRE INC	100576134	03/04/2020 BACK-HOE TIRES AL GEN REPAIRS & MAINT	AP2053		2,260.64	
	2,260.64 1550100 55400		CHECK	1458 TOTAL:		2,260.64	
1459 03/17/2020 EFT Invoice: 466973	2606 NO FRILLS OIL COMPANY	466973	03/05/2020 143.2 GALS #2 Heating Oil for NEH Maint Shop-EM HEATING FUEL	AP2053		307.74	
	307.74 1550666 53400		CHECK	1459 TOTAL:		307.74	
1460 03/17/2020 EFT Invoice: 465422	2612 NO FRILLS OIL COMPANY	465422	02/20/2020 164.5 GAL Station 3 heating fuel HEATING FUEL S3 SV	AP2053		353.51	
	353.51 1440330 53400 433		CHECK	1460 TOTAL:		353.51	
1461 03/17/2020 EFT Invoice: 465845	2608 NO FRILLS OIL COMPANY	465845	02/26/2020 112.9 gal OC pump sta #2 fuel ts HEATING FUEL	AP2053		242.62	
	242.62 1550669 53400		CHECK	1461 TOTAL:		242.62	
1462 03/17/2020 EFT Invoice: 466064	2613 NO FRILLS OIL COMPANY	466064	02/26/2020 146.1 gal SH WWTP #2 fuel TS HEATING FUEL	AP2053		313.97	
	313.97 1550668 53400		CHECK	1462 TOTAL:		313.97	
Invoice: 466749	NO FRILLS OIL COMPANY	466749	03/05/2020 142.9 GALS #2 Heating Oil for SH WWTP-EM HEATING FUEL	AP2053		307.09	
	307.09 1550668 53400		CHECK	1463 TOTAL:		307.09	
1463 03/17/2020 EFT Invoice: 465844	2609 NO FRILLS OIL COMPANY	465844	02/26/2020 155.5 gal SV WWTP #2 fuel ts HEATING FUEL	AP2053		334.17	
	334.17 1550667 53400		CHECK	1464 TOTAL:		334.17	
1464 03/17/2020 EFT Invoice: 466971	2614 NO FRILLS OIL COMPANY	466971	03/04/2020 326.1 gal HEATING FUEL BJ HEATING FUEL	AP2053		700.79	
	700.79 1552000 53400		CHECK	1465 TOTAL:		700.79	

03/12/2020 11:27
69051you

CASH ACCOUNT: 100
CHECK NO CHK DATE

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INVOICE		INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC						
CHECK		1464 TOTAL:				
CHECK		1465 TOTAL:				
CHECK		1466 TOTAL:				
1465 03/17/2020 EFT Invoice: 466723	2610 NO FRILLS OIL COMPANY	466723	03/05/2020	AP2053	152.0 GALS #2 Heating Oil for NEH WWTP-EM HEATING FUEL	326.65
1466 03/17/2020 EFT Invoice: 103874	1131 NORTHEAST EMERGENCY APPARATUS LLC 103874	55100 4304	12/20/2019	AP2053	Repairs to E4(transducer for pressure governor) VEHICLE REPAIR-06 SMEAL E4	397.94
Invoice: 103785	NORTHEAST EMERGENCY APPARATUS LLC 103785	55400	12/13/2019	AP2053	Calibration on gas meter GEN REPAIRS & MAINT	50.00
Invoice: 103884	NORTHEAST EMERGENCY APPARATUS LLC 103884	55100 4305	12/23/2019	AP2053	Turn signal kit for T5 VEHICLE REPAIR-12 Ferrara T5	196.72
Invoice: 103784	NORTHEAST EMERGENCY APPARATUS LLC 103784	55100 4304	12/13/2019	AP2053	Replacement lights for E4 light tower VEHICLE REPAIR-06 SMEAL E4	1,307.00
Invoice: 104037	NORTHEAST EMERGENCY APPARATUS LLC 104037	55400	12/30/2019	AP2053	Repairs to gas meter GEN REPAIRS & MAINT	360.00
Invoice: 104277	NORTHEAST EMERGENCY APPARATUS LLC 104277	55100 4304	02/14/2020	AP2053	Replacement light for E4 VEHICLE REPAIR-06 SMEAL E4	178.50
Invoice: 104374	NORTHEAST EMERGENCY APPARATUS LLC 104374	55100 4304	02/13/2020	AP2053	Replaced pressure governor on E4 VEHICLE REPAIR-06 SMEAL E4	2,433.18
Invoice: 103880	NORTHEAST EMERGENCY APPARATUS LLC 103880	53900	12/23/2019	AP2053	Gas monitor ts OTHER EQUIPMENT	750.00
1467 03/17/2020 EFT Invoice: 2129	1844 SMITH, COLLIER & FAHEY, PA	2129	03/05/2020	AP2053	J. Collier - MacQuinn Quarry. PB LEGAL	17.50
Invoice: 2130	SMITH, COLLIER & FAHEY, PA	2130	03/05/2020	AP2053	J. Collier - MacQuinn Quarry. PB LEGAL	449.50



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1468 03/17/2020 EFT 1856 TERRY'S TANK LLC 237 2,200.00 1550552 54610 CHECK 1467 TOTAL: 467.00

Invoice: 237 02/29/2020 AP2053 Sludge Disposal-EM SLUDGE DISPOSAL 2,200.00

1469 03/17/2020 EFT 1553 ULINE, INC 117232136 397.86 1552000 55400 CHECK 1468 TOTAL: 2,200.00

Invoice: 117448784 02/20/2020 AP2053 BATHROOM AND KITCHEN SUPPLIES BJ GEN REPAIRS & MAINT 397.86

02/27/2020 AP2053 FD break room supplies GENERAL SUPPLIES 102.34

312827 03/17/2020 PRD 1592 PAUL K ALBERT, OD 90987 270.00 1550100 53800 CHECK 1469 TOTAL: 500.20

Invoice: 90987 02/21/2020 AP2053 SAFETY GLASSES BJ UNIFORMS 270.00

312828 03/17/2020 PRD 2411 ALLIED EQUIPMENT LLC 2997 2,145.00 1550100 55400 CHECK 312827 TOTAL: 270.00

Invoice: 2997 03/05/2020 AP2053 SWEEPER BROOMS BJ GEN REPAIRS & MAINT 2,145.00

312829 03/17/2020 PRD 2462 AMERICAN MESSAGING SERVICES LLC (N4370046UC 2997 24.36 1550666 55400 CHECK 312828 TOTAL: 2,145.00

Invoice: N4370046UC 03/01/2020 AP2053 PAGING SERVICES BJ GEN REPAIRS & MAINT 24.36

312830 03/17/2020 PRD 1984 AT&T MOBILITY 030620 849.90 1550100 55130 CHECK 312829 TOTAL: 24.36

Invoice: 030620 02/28/2020 AP2053 CELL PHONE BILL BJ CELL PHONES 849.90

220.00 1550552 55130 CELL PHONES 80.00 1551500 55130 CHECK 312830 TOTAL: 849.90

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INVOICE		INVOICE DTL DESC	WARRANT	NET
Invoice: B51567		Kitchen Supplies GENERAL SUPPLIES		
Invoice: B51286	F T BROWN CO	02/07/2020 Uniform Return UNIFORMS	AP2053	17.27
Invoice: B51310	F T BROWN CO	02/10/2020 Nuts, Bolts and Screws-EM OTHER EQUIPMENT	AP2053	1.38
Invoice: B51316	F T BROWN CO	02/10/2020 Simple Green Cleaner-EM OTHER EQUIPMENT	AP2053	23.98
Invoice: B51374	F T BROWN CO	02/12/2020 Cleaning Supplies: Dawn, Trash Bags, Bleach ETC-EM OTHER EQUIPMENT	AP2053	71.72
Invoice: B51396	F T BROWN CO	02/12/2020 Plumbers Putty and Fertilizer entered in error-EM OTHER EQUIPMENT	AP2053	20.98
Invoice: B51403	F T BROWN CO	02/13/2020 Washers+Credit for B51396-Clerk used wrong SKU#-EM OTHER EQUIPMENT	AP2053	-6.00
Invoice: B51488	F T BROWN CO	02/18/2020 Paper Towels, Dish Pan for Lab, Hose Repair Kit-EM OTHER EQUIPMENT	AP2053	150.67
Invoice: B51540	F T BROWN CO	02/20/2020 Ace Staple Gun and Staples-EM GEN REPAIRS & MAINT	AP2053	20.98
Invoice: B51671	F T BROWN CO	02/27/2020 Clauking, Acetone, Sandpaper-Lab sink repair-EM LAB EQUIP	AP2053	14.36
Invoice: B51686	F T BROWN CO	02/28/2020 Trsh Bags 13GAL 90CT ACE-EM BLDG REPAIR & MAINT	AP2053	13.99
Invoice: B51688	F T BROWN CO	02/28/2020 36QT Waste Basket, 10" Pump OTHER EQUIPMENT	AP2053	32.98
Invoice: B51697	F T BROWN CO	02/28/2020 Annin 5x8 Tough Tex, Annin 4x6 Tough Tex, Glue-EM GEN REPAIRS & MAINT	AP2053	602.17



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CHECK		312834	TOTAL:	1,006.73
312835	03/17/2020 PRD Invoice: 2510	2435 COASTAL RESOURCES OF MAINE, LLC 2510	02/29/2020 February tip fee ts TIPPING FEE CROM	AP2053 5,364.78
CHECK		312835	TOTAL:	5,364.78
312836	03/17/2020 PRD Invoice: 267727	2504 EA ACQUISITION INC 267727	02/29/2020 Public Notice PLANNING CONSULTANT PUBLIC NOTICE PUBLIC NOTICE PUBLIC NOTICE	AP2053 468.60
CHECK		312836	TOTAL:	468.60
312837	03/17/2020 PRD Invoice: 14-200201	1688 CITY OF ELLSWORTH 14-200201	03/02/2020 Feb sludge disposal TS SLUDGE DISPOSAL	AP2053 1,400.00
CHECK		312837	TOTAL:	1,400.00
312838	03/17/2020 PRD Invoice: 10003318-8 021720	1842 EMERA MAINE 10003318-8 021720	02/17/2020 152 KWH SH Hill PS Electric-EM ELECTRICITY	AP2053 38.68
Invoice: 10057346-2 021720		EMERA MAINE 10057346-2 021720	02/17/2020 2327 KWH SV Fence PS Electric-EM ELECTRICITY	AP2053 369.87
Invoice: 10057344-7 021720		EMERA MAINE 10057344-7 021720	02/17/2020 22000 KWH SV WWTP Electric-EM ELECTRICITY	AP2053 3,254.01
Invoice: 10057347-4 021720		EMERA MAINE 10057347-4 021720	02/17/2020 2195 KWH SV Library PS Electric-EM ELECTRICITY	AP2053 349.76
Invoice: 10057349-8 021720		EMERA MAINE 10057349-8 021720	02/17/2020 2262 KWH Babson Creek PS Electric-EM ELECTRICITY	AP2053 359.97
Invoice: 10057348-6 022020		EMERA MAINE 10057348-6 022020	03/02/2020 1079 KWH Station 3 monthly electricity bill ELECTRICITY-S3 SV	AP2053 196.38
		EMERA MAINE 10057321-9 021720	02/17/2020	AP2053 606.67

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Invoice: 10057321-9 021720	606.67	1550100	55010	4960 KWH 307 SDRIVE ELECTRIC BILL BJ ELECTRICITY			
Invoice: 10057320-7 021720		10057320-7	021720	02/17/2020	AP2053		31.19
	31.19	1440600	55015	101 KWH TFL198-102 ELECTRIC BILL BJ TRAFFIC SIGNALS			
Invoice: 10057324-5 021720		10057324-5	021720	02/17/2020	AP2053		62.12
	62.12	1552500	55010	302 KWH SEA ST UNIT 435 BJ ELECTRICITY			
Invoice: 10057325-8 021720		10057325-8	021720	02/17/2020	AP2053		1,346.98
	1,346.98	1552000	55010	8665 KWH SEA ST UNIT 407 ELECTRIC BILL BJ ELECTRICITY			
Invoice: 10532164-0 021720		10532164-0	021720	02/17/2020	AP2053		15.65
	15.65	1552500	55010	0 kwh COMFORT STATION 306 RTE 3 BJ ELECTRICITY			
Invoice: 10057336-1 022420		10057336-1	022420	02/24/2020	AP2053		25.12
	25.12	6010300	55010	63 kwh power bartlett ELECTRICITY			
Invoice: 10057340-9 022620		10057340-9	022620	02/26/2020	AP2053		144.35
	144.35	1440330	55010	432 Station 2 monthly electricity bill ELECTRICITY-S2 SH			
				CHECK	312838 TOTAL:		6,800.75
312839 03/17/2020 PRTD		1792 CONSOLIDATED COMMUNICATIONS	030320	03/03/2020	AP2053		48.31
Invoice: 030320				Telephone Somesville WWTP TELEPHONE-USAGE			
	48.31	1221000	55120		CHECK	312839 TOTAL:	48.31
312840 03/17/2020 PRTD		1794 CONSOLIDATED COMMUNICATIONS	022720	02/27/2020	AP2053		48.31
Invoice: 022720				E 911 Telephone Charge TELEPHONE-USAGE			
	48.31	1221000	55120		CHECK	312840 TOTAL:	48.31
312841 03/17/2020 PRTD		1796 CONSOLIDATED COMMUNICATIONS	022720	02/27/2020	AP2053		96.31
Invoice: 022720				Telephone Seal Harbor WWTP TELEPHONE-USAGE			
	96.31	1221000	55120		CHECK	312841 TOTAL:	96.31

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312842 03/17/2020 PRTD	1797 CONSOLIDATED COMMUNICATIONS1	022720	AP2053	319.41
Invoice: 022720	319.41 1221000 55120	Telephone Charge Admin TELEPHONE-USAGE		

CHECK 312842 TOTAL: 319.41

312843 03/17/2020 PRTD	1801 CONSOLIDATED COMMUNICATIONS	030320	AP2053	87.12
Invoice: 030320	87.12 1221000 55120	Telephone Otter Creek Pump Station TELEPHONE-USAGE		

CHECK 312843 TOTAL: 87.12

312844 03/17/2020 PRTD	1398 FASTENAL COMPANY	MEELS48859	AP2053	626.40
Invoice: MEELS48859	626.40 1550100 55400	HYDRAULIC HOSE AL GEN REPAIRS & MAINT		

CHECK 312844 TOTAL: 626.40

312845 03/17/2020 PRTD	2438 AT&T MOBILITY	02282020	AP2053	309.63
Invoice: 02282020	48.08 1440330 55130 83096 261.55 1440330 55130 88548	Monthly cell phone bill for CELL PHONES-FIRE CHIEF CELL PHONES-FIRE TRUCKS	fire chief & trucks	

CHECK 312845 TOTAL: 309.63

312846 03/17/2020 PRTD	2443 AT&T MOBILITY	02282020	AP2053	366.80
Invoice: 02282020	46.72 1440110 55130 81911 18.69 1440110 55130 84088 46.72 1440110 55130 84648 46.72 1440110 55130 86748 28.03 2140115 55130 84088 179.92 1440110 55130	CELL AND DATA THROUGH CELL PHONES-ADMIN ASSIST CELL PHONES-POLICE CHIEF CELL PHONES-POLICE LT CELL PHONES-POLICE SGT CELL PHONES-BAR HBR PD CELL PHONES		

CHECK 312846 TOTAL: 366.80

312847 03/17/2020 PRTD	218 FISHER SCIENTIFIC CO LLC	2496702	AP2053	195.35
Invoice: 2496702	195.35 1550552 53820	13 620 AP50A PH Electrode with Temperature-EM LAB EQUIP		

CHECK 312847 TOTAL: 195.35

312848 03/17/2020 PRTD	222 R H FOSTER INC	0220	AP2053	1,561.55
Invoice: 0220	506.63 1440110 53710 4108 715.57 GA 2.18 FEBRUARY FUEL	02/29/2020 VEHICLE FUEL-17 FORD EXP PD		

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INVOICE				INV DATE	PO	WARRANT	NET
INVOICE DTL DESC							
Invoice: 300156085				SALT BJ			
	1,680.10	1550100	53200	SALT & SAND			
Invoice: 300156087				SALT BJ	02/25/2020	AP2053	1,719.31
	1,719.31	1550100	53200	SALT & SAND			
Invoice: 300156123				SALT BJ	02/25/2020	AP2053	1,622.82
	1,622.82	1550100	53200	SALT & SAND			
Invoice: 300156124				SALT BJ	02/25/2020	AP2053	1,707.96
	1,707.96	1550100	53200	SALT & SAND			
				CHECK	312853	TOTAL:	10,197.19
312854 03/17/2020 PRD							
Invoice: 21880				New cruiser (4112) antenna	03/06/2020	AP2053	266.95
	266.95	1440110	57200	EQUIP-VEHICLES-20 SUV FORD			
				CHECK	312854	TOTAL:	266.95
312855 03/17/2020 PRD							
Invoice: 79778				MATERIALS FOR FLAG R BOX BJ	02/27/2020	AP2053	413.30
	413.30	1552000	55400	GEN REPAIRS & MAINT			
Invoice: 73060				MATERIALS TO REPAIR GUTTER AT TOWN OFFICE BJ	03/04/2020	AP2053	79.86
	79.86	1552000	55200	BLDG REPAIR & MAINT			
				CHECK	312855	TOTAL:	493.16
312856 03/17/2020 PRD							
Invoice: P37352				SHOP SUPPLIES BJ	03/04/2020	AP2053	430.72
	299.72	1550100	55400	GEN REPAIRS & MAINT			
	131.00	1551500	55400	GEN REPAIRS & MAINT			
				CHECK	312856	TOTAL:	430.72
312857 03/17/2020 PRD							
Invoice: 70973				6 YARD CONTAINER BJ	03/05/2020	AP2053	1,395.00
	1,395.00	1551500	57502	DUMPSTERS			
				CHECK	312857	TOTAL:	1,395.00

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312858	03/17/2020	PRTD	421	MAINE FIRE PROTECTION	49844	03/01/2020	AP2053	85.00	85.00
Invoice: 49844				85.00 1440330 55200 433	Quarterly sprinkler inspection BLDG REPAIR & MAINT-S3 SV				
Invoice: 49843				85.00 1550100 55200	03/01/2020 AP2053 QUARTERLY SPRINKLER INSPECTION BJ BLDG REPAIR & MAINT				85.00
					CHECK 312858 TOTAL:				170.00
312859	03/17/2020	PRTD	458	MARKS PRINTING HOUSE	3578	03/04/2020	AP2053	83.25	83.25
Invoice: 3578				83.25 1220331 53950	Registrar/Election Supplies ELECTION SUPPLIES				
					CHECK 312859 TOTAL:				83.25
312860	03/17/2020	PRTD	870	MBOIA	1000295827	02/27/2020	AP2053	20.00	20.00
Invoice: 1000295827				20.00 1220770 54100	CEO Code Class. TRAINING				
					CHECK 312860 TOTAL:				20.00
312861	03/17/2020	PRTD	469	MDI REGIONAL SCHOOL	0320	03/03/2020	AP2053	240,433.58	240,433.58
Invoice: 0320				240,433.58 1995100 59201	MARCH 20 ASSESSMENT MD HIGH SCHOOL				
					CHECK 312861 TOTAL:				240,433.58
312862	03/17/2020	PRTD	1012	MORRIS FIRE PROTECTION INC	42174	02/04/2020	AP2053	94.00	94.00
Invoice: 42174				94.00 1440330 55400	Fire extinguisher service GEN REPAIRS & MAINT				
					CHECK 312862 TOTAL:				94.00
312863	03/17/2020	PRTD	502	MOUNT DESERT SPRING WATER	99440 0220	02/29/2020	AP2053	31.45	31.45
Invoice: 99440 0220				31.45 1440330 53000 431	Drinking water for office & trucks OFFICE SUPPLIES-S1 NEH				
Invoice: 4929 0220				65.20 1220110 53000	02/29/2020 AP2053 Office Water OFFICE SUPPLIES				65.20
Invoice: 26567 0220				52.00 1440110 53000	02/29/2020 AP2053 02/2020 Delivery/Cooler Rental OFFICE SUPPLIES				52.00



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INVOICE	INVOICE	INVOICE	INVOICE	INVOICE	INVOICE	INVOICE	INVOICE
Invoice: 6544 0220	MOUNT DESERT SPRING WATER	6544 0220	SPRING WATER BJ	AP2053	46.20		
		46.20 1551500	GEN REPAIRS & MAINT				
Invoice: 9514 0220	MOUNT DESERT SPRING WATER	9514 0220	Water for NEH Maint Shop-EM	AP2053	31.80		
		31.80 1550552	OTHER EQUIPMENT				
			CHECK	312863 TOTAL:	226.65		
312864 03/17/2020 PRTD	1557 MAINE STATE FEDERATION OF FIREFIG 1000297084		Annual MSFFF membership dues	AP2053	195.00		
Invoice: 1000297084		195.00 1440330	DUES & MEMBERSHIPS				
			CHECK	312864 TOTAL:	195.00		
312865 03/17/2020 PRTD	2160 COASTAL AUTO PARTS	208842	TR#36 HARNESS AL	AP2053	1.84		
Invoice: 208842		1.84 1550100	GEN REPAIRS & MAINT				
Invoice: 209020	COASTAL AUTO PARTS	209020	TR#36 PLATE LIGHT AL	AP2053	69.98		
		69.98 1550100	GEN REPAIRS & MAINT				
Invoice: 208677	COASTAL AUTO PARTS	208677	TR#36LED TAILLIGHT AL	AP2053	43.53		
		43.53 1550100	GEN REPAIRS & MAINT				
Invoice: 208616	COASTAL AUTO PARTS	208616	SHOP BULBS AL	AP2053	53.22		
		53.22 1550100	GEN REPAIRS & MAINT				
Invoice: 208635	COASTAL AUTO PARTS	208635	TR#36 HEADLIGHT BULB AL	AP2053	12.09		
		12.09 1550100	GEN REPAIRS & MAINT				
Invoice: 545540	COASTAL AUTO PARTS	545540	HI PWR II IND V Belt for SV Blowers-EM	AP2053	16.94		
		16.94 1550667	GEN REPAIRS & MAINT				
Invoice: 210380	COASTAL AUTO PARTS	210380	LOADER STROBE LIGHT AL	AP2053	47.99		
		47.99 1550100	GEN REPAIRS & MAINT				
Invoice: 210524	COASTAL AUTO PARTS	210524	TR#36 BACK UP ALARM AL	AP2053	75.44		
		75.44 1550100	GEN REPAIRS & MAINT				
Invoice: 209678	COASTAL AUTO PARTS	209678	SHOP OIL DRAIN PAN AL	AP2053	570.00		



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		570.00	1550100	55400	GEN REPAIRS & MAINT					
Invoice: 210091	COASTAL AUTO PARTS		210091		02/28/2020	AP2053				16.82
		16.82	1550100	55400	LOADER BULBS AL GEN REPAIRS & MAINT					
Invoice: 210051	COASTAL AUTO PARTS		210051		02/28/2020	AP2053				23.30
		23.30	1550100	55400	LOADER BULB AL GEN REPAIRS & MAINT					
Invoice: 212233	COASTAL AUTO PARTS		212233		03/05/2020	AP2053				19.99
		19.99	1550100	55400	SHOP KNEE PAD AL GEN REPAIRS & MAINT					
Invoice: 212736	COASTAL AUTO PARTS		212736		03/06/2020	AP2053				126.72
		126.72	1550100	55400	SHOP OIL AL GEN REPAIRS & MAINT					
Invoice: 212987	COASTAL AUTO PARTS		212987		03/06/2020	AP2053				57.36
		57.36	1550552	55210	OIL NON-DETER 30QT-EM PUMP STATION MAINT					
					CHECK	312865 TOTAL:				1,135.22
312866 03/17/2020 PRD Invoice: 217162	2652 NEW ENGLAND MARINE & INDUSTRIAL	217162			02/26/2020	AP2053				550.00
		550.00	1440330	57100	Cold water rescue suit EQUIPMENT					
					CHECK	312866 TOTAL:				550.00
312867 03/17/2020 PRD Invoice: 093904-08	936 NEW ENGLAND TRUCK TIRE CENTERS	I 093904-08			02/24/2020	AP2053				578.19
		578.19	1551500	55400	TR#35 REAR TIRES AL GEN REPAIRS & MAINT					
					CHECK	312867 TOTAL:				578.19
312868 03/17/2020 PRD Invoice: 1735715	545 O'CONNOR GMC	1735715			02/25/2020	AP2053				1,117.58
		1,117.58	1990100	59200 9103	BUS#3 FUEL TANK AND HARDWARE AL MDES - BUS 3					
Invoice: 1736714	O'CONNOR GMC	1736714			03/02/2020	AP2053				37.19
		37.19	1990100	59200 9103	BUS#3 TANK VALVE AL MDES - BUS 3					
					CHECK	312868 TOTAL:				1,154.77

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312872	03/17/2020	PRTD	827	TREASURER, STATE OF MAINE	030620		03/06/2020	AP2053	90.00
	Invoice: 030620				90.00 1550100 54100		DOT Work Zone Traffic Control ts TRAINING		
							CHECK	312872 TOTAL:	90.00
312873	03/17/2020	PRTD	2600	TROJAN TECHNOLOGIES	SLS/10292859		02/24/2020	AP2053	621.61
	Invoice: SLS/10292859				621.61 1550667 55400		SV UV Parts: Seal and Vent Kits-EM GEN REPAIRS & MAINT		
							CHECK	312873 TOTAL:	621.61
312874	03/17/2020	PRTD	1737	TIME WARNER CABLE	854714801030220		03/02/2020	AP2053	338.26
	Invoice: 854714801030220				338.26 1221000 55150 1737		Internet Fire Station 3 2 CABLE/INTERNET-FIRE ST#2 SH		
							CHECK	312874 TOTAL:	338.26
312875	03/17/2020	PRTD	1616	TIME WARNER CABLE	713662701030420		03/04/2020	AP2053	324.50
	Invoice: 713662701030420				324.50 1221000 55150 1616		Internet Fire Station #3 CABLE/INTERNET-FIRE ST#3 SV		
							CHECK	312875 TOTAL:	324.50
312876	03/17/2020	PRTD	1370	TIME WARNER CABLE	719743901022820		02/28/2020	AP2053	245.45
	Invoice: 719743901022820				245.45 6010100 55150		time warner CABLE/INTERNET		
							CHECK	312876 TOTAL:	245.45
312877	03/17/2020	PRTD	1773	TIME WARNER CABLE	859562901030220		03/02/2020	AP2053	409.99
	Invoice: 859562901030220				409.99 1221000 55150 1773		Internet Highway Garage CABLE/INTERNET-HGWY GAR		
							CHECK	312877 TOTAL:	409.99
312878	03/17/2020	PRTD	2510	TIME WARNER CABLE	713240201030120		03/01/2020	AP2053	55.00
	Invoice: 713240201030120				55.00 1221000 55150 1771		Internet Beech Hill Communications Tower CABLE/INTERNET-POLICE DEPT		
							CHECK	312878 TOTAL:	55.00



03/12/2020 11:27
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

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apcsdhsb



INVOICE		INVOICE	INVT DATE	PO	WARRANT	NET
CHECK NO		INVOICE DTL DESC				
312879	03/17/2020 PRD	2511 TIME WARNER CABLE	02/22/2020	AP2053		30.00
Invoice: 715785501022220		Joy Road Communication tower				
30.00	1221000	55150 1771 CABLE/INTERNET-POLICE DEPT				
		CHECK	312879 TOTAL:			30.00
312880	03/17/2020 PRD	2512 TIME WARNER CABLE	02/22/2020	AP2053		70.00
Invoice: 715785601022220		Otter Creek Communications Tower				
70.00	1221000	55150 1771 CABLE/INTERNET-POLICE DEPT				
		CHECK	312880 TOTAL:			70.00
312881	03/17/2020 PRD	1770 TIME WARNER CABLE	02/20/2020	AP2053		1,964.00
Invoice: 697517601022020		Internet Town Office				
1,964.00	1221000	55150 1770 CABLE/INTERNET-TOWN OFFICE				
		CHECK	312881 TOTAL:			1,964.00
312882	03/17/2020 PRD	1693 TIME WARNER CABLE	03/04/2020	AP2053		374.99
Invoice: 697540001030420		Internet NEH WWTP				
374.99	1221000	55150 1693 CABLE/INTERNET-NEH WWTP				
		CHECK	312882 TOTAL:			374.99
312883	03/17/2020 PRD	1465 U S BANK EQUIPMENT FINANCE INC	02/21/2020	AP2053		104.74
Invoice: 407875582		Scanner Lease				
104.74	1221000	55321 LEASE- SCANNER				
		CHECK	312883 TOTAL:			104.74
312884	03/17/2020 PRD	737 UNIFIRST CORP	03/04/2020	AP2053		198.23
Invoice: 0272740982		Hwy uniforms ts				
108.23	1550100	53800 UNIFORMS				
60.00	1551500	53800 UNIFORMS				
30.00	1552500	53800 UNIFORMS				
		UNIFIRST CORP	03/04/2020	AP2053		115.65
Invoice: 0272740983		WW uniforms				
115.65	1550552	53800 UNIFORMS				
		UNIFIRST CORP	03/11/2020	AP2053		198.63
Invoice: 0272742576		MSW/P&C/Hwy Uniforms-EM				
35.00	1551500	53800 UNIFORMS				
20.00	1552500	53800 UNIFORMS				
143.63	1550100	53800 UNIFORMS				



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

NET

INVOICE		INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: 0272742577		0272742577	03/11/2020	AP2053		109.65
		WW Uniforms-EM UNIFORMS				
		109.65 1550552 53800				
			CHECK	312884	TOTAL:	622.16
312885 03/17/2020 PRD		IVC108051	02/26/2020	AP2053		65.41
Invoice: IVC108051		2114 CENTRAL EQUIPMENT CO				
		65.41 1550100 53331				
			CHECK	312885	TOTAL:	65.41
312886 03/17/2020 PRD		A11281	02/28/2020	AP2053		371.20
Invoice: A11281		2412 WHITTENS 2 WAY SERVI				
		371.20 1550552 55210				
			CHECK	312886	TOTAL:	371.20
312887 03/17/2020 PRD		233354	02/29/2020	AP2053		214.99
Invoice: 233354		773 WINTERPORT BOOT SHOP				
		214.99 1550552 53800				
			CHECK	312887	TOTAL:	214.99
		NUMBER OF CHECKS 82	*** CASH ACCOUNT TOTAL ***			337,691.48
		TOTAL PRINTED CHECKS 61	COUNT	AMOUNT		
		TOTAL EFT'S 21				
						287,858.94
						49,832.54
		*** GRAND TOTAL ***				337,691.48

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

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apcshdsb

CLERK: 69051you

YEAR PER JNL
SRC ACCOUNT

EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2020 9 92								
APP 100-20000	03/17/2020 AP2053	AP2053			Accounts Payable		321,919.25	
APP 100-10100	03/17/2020 AP2053	AP2053			AP CASH DISBURSEMENTS JOURNAL Ckg-BH General Fund 8066			337,691.48
APP 300-20000	03/17/2020 AP2053	AP2053			Accounts Payable		15,060.00	
APP 600-20000	03/17/2020 AP2053	AP2053			AP CASH DISBURSEMENTS JOURNAL Accounts Payable		684.20	
APP 200-20000	03/17/2020 AP2053	AP2053			AP CASH DISBURSEMENTS JOURNAL Accounts Payable		28.03	
	03/17/2020 AP2053	AP2053			AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		337,691.48	337,691.48
APP 100-35030	03/17/2020 AP2053	AP2053			DTF-CAP IMP		15,060.00	
APP 300-35010	03/17/2020 AP2053	AP2053			DT Gen fund			15,060.00
APP 100-35060	03/17/2020 AP2053	AP2053			DT-MARINA		684.20	
APP 600-35010	03/17/2020 AP2053	AP2053			DT Gen fund			684.20
APP 100-35020	03/17/2020 AP2053	AP2053			DTF-SPEC REV		28.03	
APP 200-35010	03/17/2020 AP2053	AP2053			DT Gen fund			28.03
	03/17/2020 AP2053	AP2053						
					SYSTEM GENERATED ENTRIES TOTAL		15,772.23	15,772.23
					JOURNAL 2020/09/92 TOTAL		353,463.71	353,463.71

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

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apcsbdsb

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2020	9	92	03/17/2020			
	100-10100					Ckg-BH General Fund		8066
	100-20000					Accounts Payable	321,919.25	
	100-35020					DTF-SPEC REV	28.03	
	100-35030					DTF-CAP IMP	15,060.00	
	100-35060					DT-MARINA	684.20	
						FUND TOTAL	337,691.48	337,691.48
200	Special Revenue	2020	9	92	03/17/2020			
	200-20000					Accounts Payable	28.03	
	200-35010					DT Gen fund		28.03
						FUND TOTAL	28.03	28.03
300	Capital Projects	2020	9	92	03/17/2020			
	300-20000					Accounts Payable	15,060.00	
	300-35010					DT Gen fund		15,060.00
						FUND TOTAL	15,060.00	15,060.00
600	Marina	2020	9	92	03/17/2020			
	600-20000					Accounts Payable	684.20	
	600-35010					DT Gen fund		684.20
						FUND TOTAL	684.20	684.20

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
100 General Fund		15,772.23	
200 Special Revenue			28.03
300 Capital Projects			15,060.00
600 Marina			684.20
	TOTAL	15,772.23	15,772.23

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2051

CHECK DATE: March 4, 2020

CHECK NUMBER: <u>312817</u>	<u>through</u>	<u>812821</u>	<u>\$ 74,906.96</u>	Check payments
CHECK NUMBER: <u>N/A</u>	<u>through</u>	<u>N/A</u>	<u>\$ -</u>	Electronic payments
EFT NUMBER: <u>N/A</u>	<u>through</u>	<u>N/A</u>	<u>\$ -</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	<u>through</u>	<u>N/A</u>	<u>\$ -</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 74,906.96

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

TOWN OF MOUNT DESERT

PAYROLL WARRANT

WARRANT PR# 2019

CHECK DATE: March 6, 2020

ADVICE NUMBERS: 10825 through 10875

CHECK NUMBERS: 64643 through 64653

TOTAL DISBURSEMENTS: \$ 108,210.75

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2052

CHECK DATE: March 11, 2020

CHECK NUMBER:	<u>312822</u>	<u>through</u>	<u>312826</u>	<u>\$ 31,321.69</u>	<u>Check payments</u>
CHECK NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	<u>\$ -</u>	<u>Electronic payments</u>
EFT NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	<u>\$ -</u>	<u>ACH Payments</u>
EFT or CK NUMBER:	<u>N/A</u>	<u>through</u>	<u>N/A</u>	<u>\$ -</u>	<u>Voided Checks</u>

TOTAL DISBURSEMENTS: \$ 31,321.69

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Lisa Young

From: Matthew Hart <matt@theneighborhoodhouse.com>
Sent: Monday, March 9, 2020 2:13 PM
To: Lisa Young
Subject: Re: Warrant AP#2052 State Fees/Payroll Benefits Approval Request

Hi Lisa,

I approve AP Warrant #2052.

Thanks!

-Matt

Matthew Hart

Community Relations Director
The Neighborhood House | 207-276-5039
End of Main Street | Northeast Harbor, ME

From: Lisa Young <financeclerk@mtdesert.org>
Date: Monday, March 9, 2020 at 12:55 PM
To: "jbmacauley3@gmail.com" <jbmacauley3@gmail.com>, Martha Dudman <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>, Rick Mooers <rmooers@mtdesert.org>
Subject: Warrant AP#2052 State Fees/Payroll Benefits Approval Request

Good Afternoon!

Attached is Accounts Payable Warrant #2052 (for Payroll and/or State Fees) in the amount of \$31,321.69 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young


Lisa Young,

Kathi Mahar

From: John Macauley <jbmacauley3@gmail.com>
Sent: Tuesday, March 03, 2020 2:47 PM
To: Kathi Mahar
Cc: Martha Dudman (martha.dudman@gmail.com); Matt Hart; Rick Mooers
Subject: Re: Approval Request: Warrant AP#2051 & PR#2019

Yes, I approve.

On Tue, Mar 3, 2020 at 2:32 PM Kathi Mahar <treasurer@mtdesert.org> wrote:

Good afternoon!

Attached are the following warrants for your approval:

Accounts Payable	#2051	total of	\$ 74,906.96
Payroll	#2019	total of	\$108,210.75

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Kathi

Kathryn A Mahar, Treasurer

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 14085

Include Authorization Codes: Yes
Batch: 8138
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	03/13/2020	IRS	INTERNAL REVENUE SERVIC		11,312.70	11,312.70	0.00	0.00	
	03/13/2020	STAT	TREASURER, STATE OF MAIN		3,244.00	3,244.00	0.00	0.00	
45488	03/13/2020	280	SUSAN J. ARIPOCH	1	200.00	184.70	0.00	184.70	
45489	03/13/2020	480	KARINA GUZMAN-BOSIO	1	150.00	136.34	0.00	136.34	
45490	03/13/2020	297	Lena Hatch	1	150.00	138.52	0.00	138.52	
45491	03/13/2020	484	DAVID LANE	1	120.00	109.08	0.00	109.08	
45492	03/13/2020	424	JORDAN MERCER	1	400.00	369.40	0.00	369.40	
45493	03/13/2020	468	WARREN L. MURRAY	1	1,272.48	1,067.56	0.00	1,067.56	
45494	03/13/2020	149	MARIAH D. BAKER	1	1,884.61	1,543.22	1,543.22	0.00	
45495	03/13/2020	311	LAURA-JEAN BEAL	1	2,344.23	1,717.60	1,717.60	0.00	
45496	03/13/2020	11	KELLY S. BEAULIEU	1	2,469.23	1,621.97	1,621.97	0.00	
45497	03/13/2020	463	RENE L. BECKER	1	1,743.66	1,303.20	1,303.20	0.00	
45498	03/13/2020	266	JULIANNA R. BENNOCH	1	2,536.53	1,876.25	1,876.25	0.00	
45499	03/13/2020	479	JAMIE K. BRACY	1	1,227.10	863.65	863.65	0.00	
45500	03/13/2020	314	ANDREW J. CARLSON	1	1,623.07	1,157.13	1,157.13	0.00	
45501	03/13/2020	18	JANICE P. CARROLL	1	1,269.45	926.90	926.90	0.00	
45502	03/13/2020	337	AMBER G. CHARRON	1	2,015.57	1,398.70	1,398.70	0.00	
45503	03/13/2020	21	LARRY A. COLE	1	1,480.32	655.62	655.62	0.00	
45504	03/13/2020	91	JUDITH CULLEN	1	1,969.23	1,517.46	1,517.46	0.00	
45505	03/13/2020	69	EMILY N. DAMON	1	1,988.30	1,439.27	1,439.27	0.00	
45506	03/13/2020	308	Gloria A. Delsandro	1	3,574.00	2,565.79	2,565.79	0.00	
45507	03/13/2020	43	SARAH R. DUNBAR	1	1,998.07	1,478.57	1,478.57	0.00	
45508	03/13/2020	481	ELIZABETH FARRELL	1	1,051.49	788.31	788.31	0.00	
45509	03/13/2020	52	WANDA J. FERNALD	1	2,392.30	1,549.18	1,549.18	0.00	
45510	03/13/2020	57	JASON W. FOUNTAINE	1	1,622.40	1,185.79	1,185.79	0.00	
45511	03/13/2020	332	MARINA P. FREDERICK	1	1,642.40	1,072.49	1,072.49	0.00	
45512	03/13/2020	329	ALEXANDER GARRETT	1	1,728.84	1,304.69	1,304.69	0.00	
45513	03/13/2020	63	HEATHER M. GRAVES	1	2,315.38	1,473.47	1,473.47	0.00	
45514	03/13/2020	65	GAYLE M. GRAY	1	2,469.23	1,738.99	1,738.99	0.00	
45515	03/13/2020	331	RUSSELL W. GRAY	1	901.59	785.23	785.23	0.00	
45516	03/13/2020	92	ABIGAIL A. HARMON	1	1,285.70	942.42	942.42	0.00	
45517	03/13/2020	477	ANGELIQUE E. HODGDON	1	1,455.64	839.88	839.88	0.00	
45518	03/13/2020	244	KRISTIN D. HOLLEY	1	1,342.77	997.56	997.56	0.00	
45519	03/13/2020	313	ANDREA W. HOWELL	1	1,630.50	1,325.55	1,325.55	0.00	
45520	03/13/2020	293	Amy L. James	1	2,536.53	1,712.18	1,712.18	0.00	
45521	03/13/2020	90	REBECCA A. JARVIS	1	2,228.84	1,505.43	1,505.43	0.00	
45522	03/13/2020	312	BETHANY G. JOHNSON	1	1,389.75	1,025.70	1,025.70	0.00	
45523	03/13/2020	291	PATRICIA A. KELLEY	1	1,464.99	1,012.32	1,012.32	0.00	
45524	03/13/2020	335	CYNTHIA A. LAMBERT	1	1,090.29	893.07	893.07	0.00	
45525	03/13/2020	321	MAX E. MASON	1	1,342.39	1,067.88	1,067.88	0.00	
45526	03/13/2020	292	TARA MCKERNAN	1	2,142.46	1,555.62	1,555.62	0.00	
45527	03/13/2020	461	JANET NORDELUS	1	1,762.15	1,213.72	1,213.72	0.00	
45528	03/13/2020	193	HARVEY BRUCE NORWOOD	1	1,334.16	935.38	935.38	0.00	
45529	03/13/2020	237	JUSTIN B. NORWOOD	1	2,123.07	1,655.26	1,655.26	0.00	
45530	03/13/2020	238	WENDELL L. OPPEWALL	1	1,337.88	767.39	767.39	0.00	
45531	03/13/2020	240	JEANNE C. OTT	1	2,623.07	1,819.30	1,819.30	0.00	
45532	03/13/2020	301	Terry P. Paulos	1	539.84	398.89	398.89	0.00	
45533	03/13/2020	138	AMY Y. PHILBROOK	1	2,473.80	1,701.04	1,701.04	0.00	
45534	03/13/2020	275	JOELLE A. RUDDY	1	2,469.23	1,878.84	1,878.84	0.00	
45535	03/13/2020	74	LEON E. SARGENT	1	1,962.40	1,318.93	1,318.93	0.00	
45536	03/13/2020	120	KAREN L. SHARPE	1	2,950.00	1,881.41	1,881.41	0.00	
45537	03/13/2020	375	KATHLEEN C. ST DENIS	1	2,709.61	1,561.24	1,561.24	0.00	
45538	03/13/2020	404	KERRY L. TAYLOR	1	2,461.53	1,799.23	1,799.23	0.00	
45539	03/13/2020	459	SHANNON L. WESTPHAL	1	1,892.30	1,485.05	1,485.05	0.00	

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 14085

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
45540	03/13/2020	448	JACQUELINE A. WHEATON	1	2,353.84	1,648.38	1,648.38	0.00	
45541	03/13/2020	307	LAUREN M. WHITE	1	1,046.10	737.68	737.68	0.00	
45542	03/13/2020	469	TIFFANY C. YARBROUGH	1	1,123.20	947.03	947.03	0.00	
					108,168.22	81,152.16	64,589.86	2,005.60	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	6	2,005.60
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	49	64,589.86
	ACH Employee Credits	49	64,589.86
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	0	0.00
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH Vendor Debits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	14,556.70

WARRANT # 19

DATE: PAID MAR 13 2020
Mark Edward Goss, Ed.D.

SUPERINTENDENT

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

ACCOUNTS PAYABLE WARRANT

Report # 14062

2020
9/46

Check Batch: 8135
Check Header: (N/A)
Check Numbers: (First) - (Last)
Check Dates: (Earliest) - (Latest)
Cash Account Numbers: (First) - (Last)
Bank Account Code: (N/A)
Check Authorization Code: AP
Minimum Check Amount: \$0.00
Sorted By:
Include Payable Information: No
Include Payable Dist Information: No
Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
8135	19217	03/04/2020	1160	AMAZON	0.00	1,250.90
	19218	03/04/2020	1215	AOS #91 <i>Reimbo Postage</i>	0.00	9.40
	19219	03/04/2020	1975	CARDMEMBER SERVICE	0.00	5,963.04
	19220	03/04/2020	2300	CLEAN-O-RAMA Custodial Supplies	0.00	294.20
	19221	03/04/2020	2310	COASTAL ENERGY, INC. Greenhouse Propane	0.00	265.64
	19222	03/04/2020	2984	DAMON, EMILY <i>Mileage - Conference</i>	0.00	207.00
	19223	03/04/2020	3300	DISCOVERING KIDS CONSULTATION Student Consultation	0.00	374.09
	19224	03/04/2020	3489	DR. CANDICE M. BRAY, INC. Student Consultation	0.00	630.25
	19225	03/04/2020	3525	DRUMMOND, WOODSUM Legal Fees	0.00	1,968.27
	19226	03/04/2020	4152	EMERA MAINE	0.00	3,171.11
	19227	03/04/2020	4176	EYSNOGLE, LINDSAY Conflict Resolution Meeting	0.00	350.00
	19228	03/04/2020	4180	F.T. BROWN CO.	0.00	205.09
	19229	03/04/2020	4389	GARRETT, ALEXANDER Reimb - Math Team	0.00	164.49
	19230	03/04/2020	4410	GILMAN ELECTRICAL SUPPLY	0.00	68.33
	19231	03/04/2020	4585	GROUP DYNAMIC, INC. March HRA Fee	0.00	131.25
	19232	03/04/2020	4633	HALLER, KIMBERLY M. Accomplishment	0.00	75.00
	19233	03/04/2020	4110	HAMMOND LUMBER CO/EBs Ceiling Tiles	0.00	237.72
	19234	03/04/2020	4963	HOWELL, ANDREA Mileage - Conference	0.00	185.15
	19235	03/04/2020	5910	MAINE PAPER & JANITORIAL PRODUCTS	0.00	648.25
	19236	03/04/2020	5920	MAINE PRINCIPALS' ASSOC. Conference	0.00	285.00
	19237	03/04/2020	6205	MDI REGIONAL SCHOOL DISTRICT other Reimb - Feb	0.00	14,865.55
	19238	03/04/2020	6205	MDI REGIONAL SCHOOL DISTRICT HRA Claims Sept - Dec 2019	0.00	13,376.20
	19239	03/04/2020	6225	MECHANICAL SERVICES, INC. Maintenance Contract & Repairs	0.00	4,681.20
	19240	03/04/2020	6580	NATURALAWN OF AMERICA Lawn/Grounds Care 2020	0.00	1,369.64
	19241	03/04/2020	6725	NO FRILLS OIL CO. INC.	0.00	4,598.00
	19242	03/04/2020	6785	NORTHCENTER FOODS	0.00	3,499.71
	19243	03/04/2020	6820	NORTHEAST PLUMBING & HEATING Toilet Installed	0.00	349.86
	19244	03/04/2020	6910	OPPEWALL, ELIZABETH P.T	0.00	1,247.50

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 14062

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
19245		03/04/2020	6938	OTELCO	0.00	300.19
19246		03/04/2020	7071	PEARSON Classroom Supplies	0.00	528.15
19247		03/04/2020	7165	PHILBROOK, AMY Reimb. Supplies	0.00	81.99
19248		03/04/2020	7570	REALLY GOOD STUFF, INC. Classroom supplies	0.00	80.97
19249		03/04/2020	7885	SARGENT, LEON Phone	0.00	50.00
19250		03/04/2020	8239	SIMON, ANDREW Speech contest Workshops	0.00	300.00
19251		03/04/2020	8642	TAYLOR, KERRY Reimb. NCTE	0.00	105.00
19252		03/04/2020	8832	TREASURER, STATE OF MAINE - DOE Laptop - MLT	0.00	1,674.90
19253		03/04/2020	9248	WESTPHAL, SHANNON Classroom Supplies	0.00	63.67
Totals:					0.00	\$63,656.71

11.1

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
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WARRANT # 0
DATE: 3 4 20
9 March / Min. Ed. D. 04 mch 2020

SUPERINTENDENT

DocuSigned by:

Charles W. ...
FINANCE OFFICER
83551088744F2...

DocuSigned by:

Heather ...
FINANCE OFFICER
83551088744F2...

DocuSigned by:

...
FINANCE OFFICER
208361088744F2...

DocuSigned by:

Jane ...
FINANCE OFFICER
83551088744F2...

DocuSigned by:

...
FINANCE OFFICER
83551088744F2...

FINANCE OFFICER

37 Checks Listed.