

Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
Monday, July 6, 2020

Location: Meeting Room, Town Hall, Northeast Harbor

- I. Call to order at 4:00 p.m.**
Public please hold comments until the BOS Chairman opens the agenda items for public comment
- II. Minutes**
 - A. *Approval of minutes from June 15, 2020 meeting*
 - B. *Approval of minutes from June 22, 2020 meeting*
- III. Appointments/Recognitions/Resignations**
 - A. *Appointment of Calvin Partin as Seasonal Dockhand in Northeast Harbor Marina at a rate of \$14.00 per hour*
 - B. *Appointment of Daniel Litchfield as Ballot and Election Clerks for the Town of Mount Desert*
- IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. *Department Reports: Public Works Highway*
 - B. *Change in position of Gabe Lunt from MEO I (Motor Equipment Operator I)/Refuse Driver to MEO I*
 - C. *League of Towns Meeting Minutes of June 23, 2020*
 - D. *Hancock County Municipal Budgeting During a Global Pandemic Meeting Notice; July 7*
- V. Selectmen's Reports**
- VI. Unfinished Business**
None presented
- VII. New Business**
 - A. *Request authorization for release and expenditure of \$4,159.06 to Seabridge Marine from the Bartlett Landing CIP line Acct. # 6410300-24671 that has a balance of \$46,631.99 for the realignment work and the purchase and placement of a new no wake buoy at Bartlett landing*
 - B. *Elmer Beal Jr./D.B.A. Burning Tree Restaurant, Otter Creek Dr., Otter Creek Request for Liquor License Renewal*
 - C. *Benefit Accrual Extension*
 - D. *Options and alternatives for Open Floor Town Meeting*
 - E. *Revisit Warrant Articles for the Annual Town Meeting:*
 - i. *Article 22- Date taxes are due/Interest rate*
 - ii. *Article 25 – Interest rates for tax abated properties*

Board of Selectmen Meeting Agenda July 6, 2020

- iii. *New Article on Climate Emergency Resolution*
- F. *Accept grant from Maine Department of Health and Human Services for COVID-19 related expenses*
- G. *Contingent on funding approval at the 2020 town meeting to be held at a yet-to-be-determined date:*
 - *Consideration of award of the FY-21 paving contract to Northeast Paving, formerly Lane Construction, for the amount of \$382,688,*
 - *with the remaining appropriation budget funds of \$27,312 of the proposed budget of \$410,000 to be used at the discretion of Public Works Director Tony Smith and,*
 - *to authorize PWD Smith to execute the contract with Northeast Paving on behalf of the Town.*
- H. *Consideration of retaining the services of an MDIHS student as a summer helper in the Public Works Department through the Maine Department of Labor, Bureau of Rehabilitation Services at no cost to the Town*

VIII. Other Business

- A. *Such other business as may be legally conducted*

IX. Treasurer's Warrants

- A. *Approve & Sign Treasurer's Warrant AP2075 in the amount of \$244,766.77*
- B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2072, AP2073, AP2074 and PR2027 in the amounts of \$3,133.86, \$12,430.31, \$5,973.75 and \$118,637.09, respectively*
- C. *Acknowledge Treasurer's School Board AP/Payroll Warrants 14, 26 and 01 in the amounts of \$17,803.76, \$189,739.51, and \$58,734.69, respectively*

X. Adjournment

The next regularly scheduled meeting is at 4:00 p.m., Monday, July 20, 2020 in the Meeting Room, Town Hall, Northeast Harbor

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. **You will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhtUTQrRXR5QzFEZEEyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,0#,,919872# US (Chicago)
+16468769923,,248566175#,,,0#,,919872# US (New York)

Dial by your location

Board of Selectmen Meeting Agenda July 6, 2020

+1 312 626 6799 US (Chicago)
+1 646 876 9923 US (New York)
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+1 408 638 0968 US (San Jose)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)

Meeting ID: 248 566 175

Password: 919872

Zoom security now requires a password on all zoom meetings, so the recurring BOS meeting now has a password.

If you are new to teleconferencing, we suggest connecting 15 minutes early so we can troubleshoot if you have difficulty.

MINUTES

Town of Mount Desert
SelectBoard Meeting Minutes
Regular Meeting
Monday, June 15, 2020, 3:30 PM

This Meeting was held via remote access.

SelectBoard Members Present:

Chair John Macauley, Rick Mooers, Martha Dudman, Wendy Littlefield, Matt Hart

Public Officials Present:

Police Chief Jim Willis, Public Works Director Tony Smith, Town Clerk Claire Woolfolk,
Town Manager Durlin Lunt, CEO Kimberly Keene, Fire Chief Mike Bender

Members of the public were also in attendance.

I. Call to order at 4:00 p.m.

Chair John Macauley called the Meeting to order.

II. Minutes

A. Approval of minutes from May 18, 2020 meeting

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, approval of the May 18, 2020 Minutes as presented.

VOTE:

Rick Mooers: Aye

Martha Dudman: Aye

Wendy Littlefield: Aye

Matt Hart: Aye

Chair John Macauley: Aye

Motion approved 5-0.

B. Approval of minutes from June 1, 2020 meeting

MOTION: Mr. Mooers moved, with Ms. Dudman seconding, approval of the June 1, 2020 Minutes as presented.

VOTE:

Rick Mooers: Aye

Martha Dudman: Aye

Wendy Littlefield: Aye

Matt Hart: Aye

Chair John Macauley: Aye

Motion approved 5-0.

III. Appointments/Recognitions/Resignations

1 A. *Consideration of appointment of Jacob Lewis as a part-time seasonal employee in the*
2 *Solid Waste Division and Buildings & Grounds Division of Public Works at an hourly*
3 *rate of \$15.00 per hour effective June 16, 2020 ending on or before October 17, 2020*

4 MOTION: Mr. Mooers moved, with Mr. Hart seconding, appointment of Jacob Lewis as
5 a part-time seasonal employee in the Solid Waste Division and Buildings & Grounds
6 Division of Public Works at an hourly rate of \$15.00 per hour effective June 16, 2020
7 ending on or before October 17, 2020, as presented.

8 VOTE:

9 Rick Mooers: Aye

10 Matt Hart: Aye

11 Martha Dudman: Aye

12 Wendy Littlefield: Aye

13 Chair John Macauley: Aye

14 Motion approved 5-0.

15
16 B. *Appointment of Heather Litchfield, Brian Henkel, and Felicia Falt as Ballot and*
17 *Election Clerks for the Town of Mount Desert*

18 MOTION: Mr. Mooers moved, with Mr. Hart seconding, appointment of Heather
19 Litchfield, Brian Henkel, and Felicia Falt as Ballot and Election Clerks for the Town of
20 Mount Desert, as presented.

21 VOTE:

22 Rick Mooers: Aye

23 Matt Hart: Aye

24 Martha Dudman: Aye

25 Wendy Littlefield: Aye

26 Chair John Macauley: Aye

27 Motion approved 5-0.

28
29 It was agreed to address Item VI.B. on the Agenda out of order.

30
31 **IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion.*
32 *Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

33
34 A. *Coastal Resources of Maine Update - Temporary shutdown and resultant bypass*
35 *"Notices to Members pursuant to Municipal Joinder Agreement*

36 B. *Hancock County Commissioners Meeting Minutes of May 5, 2020*

37 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, acceptance of the
38 Consent Agenda as presented.

39 VOTE:

40 Rick Mooers: Aye

41 Wendy Littlefield: Aye

42 Martha Dudman: Aye

43 Matt Hart: Aye

44 Chair John Macauley: Aye

45 Motion approved 5-0.

46
47 **V. Selectmen's Reports**

1 Mr. Mooers reported hearing conversations regarding the issue of defunding Police
2 Departments. Police Departments are authorized under the United States Constitution,
3 under the State Constitution and in Maine Revised Statutes. Should Police Departments
4 be defunded, what will be lost is local control of the funding for the administration of
5 Police services. Others such as the State of Maine will be making the decisions for what
6 Police need, and Towns will be required to pay for those needs through taxation. He felt
7 there was a lot of misinformation and disinformation regarding what defunding Police
8 involves. He wondered if it would be beneficial to have a community forum on the
9 subject. He asked Chief Willis his thoughts on such an idea.

10
11 Chief Willis cited that one of the goals in the Chief-Sharing agreement with Bar Harbor
12 is to conduct some strategic planning regarding where the combined agency is moving.
13 Part of that plan was to have community forums to inform the public of what the Police
14 do and why, and to find out what is important to the community. Chief Willis will be
15 talking with the Town of Bar Harbor regarding a facilitated community forum. The
16 meeting will be held via Zoom, with questions submitted ahead of time. Chief Willis
17 envisioned it being a 60- to 90-minute-long event, and perhaps with the question
18 submission period beginning in the next week or two.

19
20 Mr. Mooers agreed with the format stated. He felt that the Municipal Community is
21 required to provide accurate information to residents. He reiterated that despite
22 defunding the police on the community level, State and Federal authority demand those
23 services within communities. Those entities will pay for them, but they will not pay for
24 them for free.

25
26 Mr. Hart heard the rumor that signs were posted in Northeast Harbor calling for
27 defunding the police departments. Police in this small community are tasked with duties
28 over and above straight law enforcement. They protect community members from elder
29 abuse, act as drug counselors, and they are victim advocates. Defunding the police can
30 result in lowering the quality of life in the community and trying to retain that quality of
31 life without the Police will cost more in the long run.

32
33 Mr. Mooers suggested that it would be wise to inform the public of what the Police
34 Department does, and the services they provide outside of basic law enforcement. There
35 seems to be no understanding of the variety of services local Police provide.

36
37 Ms. Littlefield agreed education on the subject was important. She suggested holding
38 separate events for Bar Harbor and also for Mount Desert. It would be wise to act before
39 it becomes an issue. Chair Macauley agreed as well. Chief Willis has talked with both
40 Town Managers on the issue. He felt one event would be best. Submitting questions
41 ahead of time would be a good way to proceed. Ms. Dudman agreed it was a good idea.

42
43
44 Ms. Dudman has received questions regarding Town Meeting. She asked for Town
45 Manager Lunt's thoughts. Manager Lunt previously shared with the Board some
46 information about holding events like the Town Meeting. He suggested he expand that

1 information and add it to a future agenda for discussion. There are a variety of options to
2 consider.

3
4
5 Chair Macauley inquired about the status of the Bait House. Public Works Director
6 Smith recalled it was given a five-year lease. The final issue is to look at the funding
7 source, which would occur at Town Meeting.

8
9
10 Chair Macauley asked about the status of the Downeast Rowing and Paddling request to
11 purchase, place, and maintain a dock designed for use with sculls at Pond's End. Ms.
12 Littlefield suggested it was an issue the Harbor Committee should address and offer a
13 recommendation to the Board. Chair Macauley thought it was within the Public Works
14 bailiwick. Director Smith noted Public Works places and removes the floats, and
15 procures money to maintain the concrete boat ramp, with assistance from Harbormaster
16 Lemoine. Public Works maintains the entire Pond's End area.

17
18 Director Smith reported that he, Harbormaster Lemoine, and CEO Keene reviewed the
19 request. It did not appear to be feasible to place such a float. They did not recommend
20 allowing the request. The area is a public landing, and this would essentially allow a
21 private entity to take over and maintain a portion of it. CEO Keene added that the floats
22 there can't be expanded upon. Chair Macauley suggested it was essentially a donation of
23 a public dock, for use similar to any other dock there, but more amenable for sculling.

24
25 Director Smith noted that such an addition – if there were room for another dock - would
26 have to go through DEP permitting process. Such a gift would have to be approved at
27 Town Meeting. CEO Keene reiterated the area is in a Resource Protection District and
28 the floats cannot be expanded upon.

29
30 Chair Macauley suggested connecting Director Smith and CEO Keene with those making
31 the request might be best.

32
33 **VI. Unfinished Business**

34 *A. Information on the Town Pool and if it will Open this Summer*

35 Ms. Littlefield confirmed with the School Superintendent that at this time there is no
36 planned opening date for any MDIRSS school property. Because the Town Pool is on
37 School property, she did not know how the Town could proceed. She noted additionally,
38 the tennis courts and track on high school grounds and used by the public are also closed
39 for use.

40
41 Mr. Hart clarified the Town Pool is Municipal property. The issue is the School parking
42 lot used by pool users. He informed the Board that the Neighborhood House has made
43 the decision not to staff the pool this summer. It is a time when people are being asked to
44 socially distance; a community pool is not conducive to social distancing. Places such as
45 the water slides in Trenton and the pool in Brewer are not opening for the same reason.
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Director Smith noted that opening the pool might affect insurance as well.

Mr. Hart added that the Neighborhood House would watch and see what happens. Regardless, it was a longshot that the pool could open later in the summer. The process of preparing the pool for use and removing the cover is a ten-day to two-week process. The pool's cover would remain on the pool, to discourage trespassers using the pool.

It was unfortunate, but it seems very likely the pool will not open Summer, 2020.

B. Citizen proposal to allow Main Street restaurants to occupy the spaces that are scheduled to become pop up parks next year with tables summer of 2020

Police Chief Jim Willis noted ideas of this sort are being discussed in Bar Harbor. He's seen requests from some of the business owners in Northeast Harbor. There are two issues to address – dining in public spaces, and retail in public spaces. People often use parking lots or parking spaces for this type of thing. Another aspect to consider is whether businesses want to sell alcohol.

Public Works Director Tony Smith asked if Item VII.A. was also being discussed at this time. Chair Macauley agreed that it could be.

A restaurant wanting to serve alcohol in a public space can do so provided they have an agreement with the Town and their liquor license extends to the place the alcohol will be served. That place needs to be defined; people generally use fenced-in space. In order to have alcohol, the place where the alcohol would be served would have to be connected to a business with control over the property and can extend their liquor license to cover that space.

Chief Willis noted that with these restrictions, it may not be viable to serve alcohol at the type of venue business owner Sam Shaw is proposing in Item VII.A. A business such as The Colonel's could serve both food and alcohol, as long as the space used is in close proximity to their business, and is defined and maintained.

A common area in a parking lot perhaps would benefit from a permitting process, and a policy created for the regulation of the use. Someone would need to be in charge of the space being used. Issues like cleanliness, and what happens if the area is not kept clean will need to be addressed. Chief Willis noted that the current draft of Bar Harbor's process was included in the SelectBoard packet. Theirs was based on information from the City of Portland.

Chief Willis believed it was possible to create something similar for Mount Desert.

Director Smith felt the Town of Bar Harbor's draft policy was thorough. He encouraged following a similar path. Chair Macauley supported the suggestion. He noted the policy can be changed as deemed necessary as the process moves forward. Ms. Dudman agreed. She hoped something could be done this summer. She agreed a framework was required; Bar Harbor's draft policy was a good place to start.

1
2 Mr. Mooers noted that outdoor dining and Sam Shaw's proposal are two different things.
3 Ms. Dudman felt both were good ideas. She wasn't sure Mr. Shaw was aware of the
4 restrictions on alcohol. Mr. Mooers agreed with a permitting policy allowing restaurants
5 to extend their service to outside their business. Allowing their liquor license to cover
6 that puts the onus on the restaurant and makes them accountable for any violations that
7 occur. Bar Harbor's permitting process seems well thought out and comprehensive.
8

9 MOTION: Mr. Mooers moved to adopt standards and an application process for the
10 restaurants in the Town of Mount Desert.
11

12 Mr. Hart commended Mr. Shaw and the business owners for their efforts. Assisting their
13 efforts is good for everyone involved. The alcohol aspect is of course a difficult one. He
14 agreed with the parking space aspect of the policy. Given that traffic will likely be down
15 this summer, he saw no reason why some of the parking lot behind the museum couldn't
16 be put to such a use.
17

18 Ms. Littlefield wondered if Mr. Shaw's proposal involved alcohol. Perhaps it could be a
19 family event without alcohol. She felt it would be better to approve it now without
20 alcohol. She supported anything that the Town could do to encourage business. She
21 applauded the creativity presented. Mr. Shaw mentioned food and beverages, but he
22 makes no specific mention of alcohol. Milk and Honey is in that area and does have a
23 liquor license.
24

25 Chief Willis clarified that in other communications Mr. Shaw does mention alcohol.
26 There have been events where places have served wine inside their building for free. He
27 felt businesses could be addressed on a one on one basis to ensure legality.
28

29 Chair Macauley asked if bringing your own alcohol was an option. Chief Willis reported
30 there was still a liquor license involved and regulations.
31

32 Mr. Mooers clarified that his Motion is specific to Item VI.B. He felt Item VII.A.
33 requires a bit more thought.
34

35 Ms. Dudman seconded Mr. Mooers' Motion.
36

37 Town Clerk Claire Woolfolk asked whether modifying a liquor license requires coming
38 before the Board again? Chief Willis felt a modified liquor license does require a second
39 signature of approval. A modification requires a diagram that includes their extended
40 service area. It was noted that Bar Harbor is limiting outdoor dining area space to two
41 parking spaces. Depending on how the season develops that space could change. Bar
42 Harbor's parking spaces are roughly seven feet from the curb and between 36 and 44 feet
43 in length. A similar volume of space was required for three tables.
44

45 Chief Willis reported that Bar Harbor is still accepting applications, and would for a
46 defined period of time. This will allow them to estimate how spacing will occur and

1 availability of space. Additionally, there are safety parameters. Cement blocks are being
2 used as barriers. Some business owners are considering putting up fencing.

3
4 Chief Willis added that CEO Kim Keene will play a role as well. These uses may be
5 prohibited by the Town's code. There may be actions necessary to allow them. CEO
6 Keene is working with the Maine Municipal Association for clarification. Bar Harbor's
7 Town Council had the authority to pass an emergency ordinance. The Mount Desert
8 SelectBoard does not have the authority to pass such an ordinance. It was agreed every
9 effort would be made to make the information available prior to the Special SelectBoard
10 Meeting next week.

11
12 Director Smith inquired about businesses further down the road wanting to sell alcohol.
13 Painting more lines to delineate space for them would cause confusion. Could stanchions
14 with webbing be used to cordon off an area where alcohol would be? Chief Willis
15 thought that might work.

16
17 Ms. Littlefield asked The Colonel's owner Stephanie Kelley-Reece if she was hoping for
18 the opportunity to serve alcohol at the sidewalk tables. Ms. Kelley-Reece has not yet
19 served alcohol at the sidewalk tables. She felt that the Governor's mandate allowed for
20 alcohol to go. Could a patron order alcohol to go and drink at one of the outdoor tables?
21 Or were they required to go straight home?

22
23 Chief Willis confirmed that an extension of Ms. Kelley-Reece's liquor license was
24 required if she wanted to serve alcohol outside. If a patron ordered alcohol to go, and
25 then stopped to drink it, that would be public consumption of alcohol and against the law.
26 Alcohol ordered to go must be taken home or somewhere inside to consume.

27
28 Chief Willis pointed out that the Bar Harbor policy calls for one thing – parking spaces
29 delineated for patrons, and Mount Desert already has business owners approved for tables
30 on the sidewalk. Consistency was required. One or the other should be chosen. Chair
31 Macauley felt using parking spaces on the street was probably the better choice.

32
33 Mr. Hart pointed out that the street had a temporary coating of pavement just for the
34 summer months. There were areas where it was not even. Tables would not stand
35 evenly, and perhaps the sidewalk would be the better option because of that. Ms. Kelley-
36 Reece agreed. She could not put tables on the street outside her business. The street
37 there has a significant slope to the sidewalk.

38
39 Ms. Littlefield noted The Colonel's was the one restaurant that's asked so far to put tables
40 on the sidewalk. Chief Willis noted there had been some interested in occupying the pop-
41 up park areas, though they have not presented their requests before the Board. Now is the
42 time to create a plan.

43
44 Donna Reis asked where people would walk if tables were on the sidewalk. Ms. Kelley-
45 Reece was told she had to maintain a 36-inch space for pedestrians on the sidewalk, in
46 order to have her tables. Her tables are up against the building and the fence. 36 inches

1 of space for pedestrians was ADA compliant. Ms. Littlefield reported she'd walked that
2 area since the tables were put out and there was ample room to walk past.

3
4 Director Smith noted that having to step onto or off curbing to get to seating in the street
5 would most likely not be considered ADA compliant. ADA rules do not allow for
6 segregating a differently-abled person to specific seating areas.

7
8 Chief Willis noted that additional licensing requirements will include naming the Town
9 on the insurance.

10
11 Consideration of the Motion ensued. Director Smith reminded the Board that Mr.
12 Mooers stated his Motion was made only with regard to Item VI.B. Mr. Mooers
13 confirmed.

14
15 Ms. Dudman was in favor of the Motion applying to both retail and dining. The Board
16 concurred with Ms. Dudman. Director Smith cautioned that if every retailer on Main St.
17 takes advantage of the option, there will be little room for parking.

18
19 Chief Willis reported this was one of the reasons behind including a fee. A fee limits
20 applicants to those truly committed to doing it. Ms. Kelley-Reece suggested businesses
21 having merchandise on the sidewalk, provided the 36 inches of walkway is maintained.

22
23 Mr. Mooers clarified that his Motion is specific to the citizen's request about restaurants.
24 The Town has received no information from anyone regarding retail businesses. Mr.
25 Mooers would like to hear from the retail businesses about their needs before voting
26 anything in on their behalf. Mr. Mooers stands by his Motion for Main Street restaurants.

27
28 Ms. Littlefield felt the Town's businesses were already struggling. She did not feel
29 adding a fee to the process was appropriate. This was a way to help them. Receiving
30 Town approval was wise. Forcing them to pay was not necessary. Ms. Dudman agreed.

31
32 Chief Willis cautioned that a permit with rules was required, otherwise enforcement was
33 impossible.

34
35 Mr. Hart suggested a nominal fee tied to the permit application itself, rather than a
36 monthly fee such as Bar Harbor has proposed. At least to cover the Municipal time
37 involved in stewarding the process.

38
39 Director Smith suggested businesses occupying the parking spots be required to keep
40 them clean.

41
42 Ms. Dudman felt the option of applying for outdoor sales should be offered to retail as
43 well. She understood Mr. Mooers' point, however businesses are struggling. Having
44 something in place allows people to apply and use it as they need to. It will already take
45 time to tailor the policy to Mount Desert. But this would allow for something ready to go
46 for people who need it. Mr. Hart noted the Town would have the ability to amend it as

1 well. He agreed with Mr. Mooers – the Town doesn't know what the retail needs are –
2 but this is a first step and the season has already started. He would be amenable to
3 including retail in the policy, with the agreement that it was a facet that might have to be
4 revisited in the near future.

5
6 Mr. Mooers withdrew his Motion.

7
8 MOTION: Ms. Dudman moved, with Mr. Hart seconding, the Town adopt a form of the
9 draft permit application presented, tailored to the Town of Mount Desert's needs, which
10 would include both retail and restaurants, and with no fee.

11
12 Director Smith recalled the southerly pop-up park to be in front of the Kimball Shop, but
13 he was not sure.

14
15 Ms. Littlefield wasn't sure it was appropriate to approve a policy similar to Bar Harbor's
16 but not yet drafted. Ms. Dudman clarified that her Motion was to approve adoption of a
17 permit tailored to the Town of Mount Desert. Approval of the finalized policy would
18 occur at a later date.

19
20 Mr. Mooers noted the proposal that was presented refers to the pop-up park spaces. Mr.
21 Mooers had been referring to parking spaces. Ms. Dudman felt it made more sense to use
22 parking spaces. They would be closer to the businesses using them.

23
24 Ms. Littlefield felt using parking spots would not be feasible in front of some businesses.
25 She felt the policy should begin simply, with just the restaurants and just the pop-up
26 parks to be used.

27
28 Mr. Hart voiced concern over the pop-up parks. If the tables are not in front of a specific
29 business, then it makes it unclear who is in charge of the area. The general public may
30 make use of them independently of the restaurants. The question of who is cleaning and
31 maintaining the areas becomes an issue.

32
33 Director Smith noted this issue was discussed among business owners several weeks ago,
34 and those business owners decided not to present it to the Town for reasons similar to
35 those Mr. Hart just listed. Director Smith suggested giving the issue more thought and
36 revisiting it at the next meeting. Perhaps the retail business owners might be interested in
37 offering their thoughts. Director Smith agreed to provide a visual of where the pop-up
38 parks were located.

39
40 Mr. Hart suggested proceeding with the Motion. This would start the process now and
41 any new information rising from the next meeting's discussion could be incorporated.

42
43 Chief Willis suggested the Town direct Staff to gauge interest.

44
45 Ms. Kelley-Reece asked if The Colonel's would be grandfathered, so to speak, given that
46 they have already been before and received approval from the SelectBoard and have

1 invested in tables for the sidewalk. Ms. Dudman felt permission had been given to The
2 Colonel's and so the new policy would not apply to them.

3
4 Ms. Dudman withdrew her Motion.

5
6 MOTION: Ms. Dudman moved, with Mr. Hart seconding, to direct Town Staff, headed
7 by the Police Department, to gauge the interest and the needs of the business community
8 in order to come up with a framework for how the permitting process might go forward.

9 VOTE:

10 Martha Dudman: Aye

11 Matt Hart: Aye

12 Rick Mooers: Aye

13 Wendy Littlefield: Aye

14 Chair John Macauley: Aye

15 Motion approved 5-0.

16
17 Mr. Hart noted the discussion originally focused on Items VI.B., and VII.A. Should
18 discussion continue on to Item VII.A.

19
20 Chief Willis offered to discuss the issue of Item VII.A. with Mr. Shaw and report back.

21
22 *C. Public Works Director, Tony Smith, Coastal Resources of Maine Update*

23 Director Smith reminded the Board at a recent meeting he gave the Board a brief update.
24 Since that time MRC provided Coastal Resources \$1.5 Million as a bridge loan while
25 they waited to close on a \$15 Million loan. That loan fell through. Coastal Resources
26 pursued a second loan which also fell through. As of May 29, the MRC in accordance
27 with their agreement with Coastal Resources, sent a certified letter to all MRC members
28 taking their solid waste to Coastal Resources informing them that their municipal waste is
29 bypassing Coastal Resources and going either to the Juniper Ridge landfill, or to a
30 backup landfill in Norridgewock. Director Smith reported that a rumor that the
31 Norridgewock landfill owns Coastal Resources is not true. The letter received states that
32 Coastal Resources is in default of the agreement with the MRC and if the bypass issue is
33 not corrected within 30 days, the MRC can terminate the agreement. MRC is not looking
34 at terminating the agreement; they hope to keep the facility open. The reason Coastal
35 Resources is having trouble is management and oversight of the budget, and the length of
36 the permitting process. Coastal Resources makes plastic briquettes and pulp. They have
37 just received permitting to sell them within the State of Maine. The MRC is working
38 with the bond holders and Fiberright to procure a loan in order to make identified
39 improvements needed at the plant.

40
41 The technology works. All parties are working hard to find a new owner/operator, or
42 improve the current owner/operator situation, and are looking at alternatives to the
43 bypass.

44
45 Ms. Dudman noted that one of the positives of this system was not having to sort
46 recyclables. She wondered if landfilling Mount Desert waste would last a long time, and

1 was there a way to address recycling? Director Smith felt it would be 60 to 90 days to
2 improve the owner/operator situation and procure the loan. At that point it was hoped the
3 Town would be back on track with the system as proposed. In the meantime, alternative
4 sources for the bypass, other than landfilling, are being sought.
5

6 **VII. New Business**

7 *A. Proposal for Main Street, Northeast Harbor event*

8 This Item was discussed concurrently with Item VI.B., above.
9

10 *B. Consideration of Fire Chief's request for authorization to solicit competitive bids in*
11 *accordance with Town purchasing policy for a new utility truck for the Fire*
12 *Department*

13 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, authorization to solicit
14 competitive bids in accordance with Town purchasing policy for a new utility truck for
15 the Fire Department, as presented.

16 VOTE:

17 Rick Mooers: Aye

18 Wendy Littlefield: Aye

19 Martha Dudman: Aye

20 Matt Hart: Aye

21 Chair John Macauley: Aye

22 Motion approved 5-0.
23

24 *C. Consideration of Fire Chief's request for authorization to increase the pay rate for*
25 *on-call firefighters working shifts for full-time staff to \$26.61, effective June 1, 2020*

26 MOTION: Ms. Dudman moved, with Mr. Hart seconding, authorization to increase the
27 pay rate for on-call firefighters working shifts for full-time staff to \$26.61, effective June
28 1, 2020, as presented.
29

30 Fire Chief Bender stated this pay raise would put pay rates for on-call firefighters
31 working shifts for full-time staff up to the starting rate of a full-time firefighter newly
32 hired. It only applies to those on-call firefighters working a shift for full-time staff.
33

34 VOTE:

35 Rick Mooers: Aye

36 Wendy Littlefield: Aye

37 Martha Dudman: Aye

38 Matt Hart: Aye

39 Chair John Macauley: Aye

40 Motion approved 5-0.
41

42 **VIII. Other Business**

43 *A. Such other business as may be legally conducted*

44 There was no Other Business.
45
46

1 **IX. Treasurer's Warrants**

2 *To be completed and added later.*

3
4 *A. Warrants to be Approved and Signed: Town Invoices AP2071, \$ 639,721.87*

5 MOTION: Mr. Mooers moved, with Mr. Hart seconding, Approval and Signature of
6 Town Invoice AP2071 in the amount of \$639,721.87, as presented.

7 VOTE:

8 Rick Mooers: Aye

9 Matt Hart: Aye

10 Wendy Littlefield: Aye

11 Martha Dudman: Aye

12 Chair John Macauley: Aye

13 Motion approved 5-0.

14
15 *B. Authorized Warrants to be Signed: Town State Fees & P/R Benefits AP2069, \$*
16 *30,287.89 AP2070, \$ 4,003.75, Town Payroll PR2026, \$ 108,777.10*

17 MOTION: Mr. Mooers moved, with Mr. Hart seconding, Authorization and Signature of
18 Town State Fees & P/R Benefits AP2069, \$ 30,287.89 AP2070, \$ 4,003.75, Town
19 Payroll PR2026, \$ 108,777.10, as presented.

20 VOTE:

21 Rick Mooers: Aye

22 Matt Hart: Aye

23 Martha Dudman: Aye

24 Wendy Littlefield: Abstains

25 Chair John Macauley: Aye

26 Motion approved 4-0-1 (Littlefield in Abstention)

27
28 *C. Warrants to be Acknowledged: School Invoices 13, \$ 32,826.29 School Payroll 25, \$*
29 *81,414.89*

30 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, acknowledgement of
31 School Invoices 13, \$ 32,826.29 School Payroll 25, \$ 81,414.89, as presented.

32 VOTE:

33 Rick Mooers: Aye

34 Wendy Littlefield: Aye

35 Matt Hart: Aye

36 Martha Dudman: Aye

37 Chair John Macauley: Aye

38 Motion approved 5-0.

39
40 **X. Adjournment**

41 MOTION:

42 Mr. Mooers moved, with Ms. Littlefield seconding, adjournment.

43 VOTE:

44 Rick Mooers: Aye

45 Wendy Littlefield: Aye

46 Matt Hart: Aye

1 Martha Dudman: Aye
2 Chair John Macauley: Aye
3 Motion approved 5-0.
4
5 The Meeting adjourned at 5:17PM.
6
7
8 Respectfully Submitted,
9
10
11
12 Wendy Littlefield, Secretary

Town of Mount Desert
Selectmenboard Meeting Minutes
Special Meeting
Monday, June 22, 2020

A meeting of the Board of Selectmen was held this date via remote access.

Those present included: Chairman John Macauley; Selectmen Martha Dudman, Matt Hart, Wendy Littlefield; and Rick Mooers; staff members Town Manager Durlin Lunt, Police Chief James Willis, Sergeant Christopher Wharff, Public Works Director Tony Smith, Assessor Kyle Avila, and members of the public.

I. Call to order at 4:00 p.m.

Chairman Macauley called the meeting to order at 4:00 p.m.

II. Public Hearing(s)

A. Michael C. Boland/DBA COPITA (Choco-Latte, LLC) Request for Liquor License

Chairman Macauley opened the public hearing. Public Comment was requested for the Public Hearing. There was none.

MOTION: Mr. Mooers moved, with Mr. Hart seconding, to close the Public Hearing.

VOTE: Rick Mooers: Aye; Wendy Littlefield: Aye; Matt Hart: Aye; Martha Dudman: Aye; Chair John Macauley: Aye Motion approved 5-0.

MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, approval of Michael C. Boland/DBA COPITA (Choco-Latte, LLC) Request for Liquor License, as presented.

VOTE: Rick Mooers: Aye; Wendy Littlefield: Aye; Matt Hart: Aye; Martha Dudman: Aye; Chair John Macauley: Aye Motion approved 5-0.

III. Appointments/Recognitions/Resignations

A. Consideration of appointment of Harry Kidder as a part-time seasonal employee in the Public Works Department at an hourly rate of \$15.00 per hour effective June 23, 2020 ending on or before October 17, 2020

MOTION: Mr. Mooers moved, with Mr. Hart seconding, appointment of Harry Kidder as part-time seasonal employee in the Public Works Department at an hourly rate of \$15.00 per hour, as presented.

1 VOTE: Rick Mooers: Aye; Wendy Littlefield: Aye; Matt Hart: Aye; Martha
2 Dudman: Aye; Chair John Macauley: Aye Motion approved 5-0.

3
4 *B. Appointment of Marianne Hunt, Jane Vris, Cherie Weed, and Minot Weld as*
5 *Ballot and Election Clerks for the Town of Mount Desert*

6
7 MOTION: Mr. Mooers moved, with Mr. Hart seconding, appointment of
8 Marianne Hunt, Jane Vris, Cherie Weed, and Minot Weld as Ballot and Election
9 Clerks for the Town of Mount Desert, as presented.

10
11 VOTE: Rick Mooers: Aye; Wendy Littlefield: Aye; Matt Hart: Aye; Martha
12 Dudman: Aye; Chair John Macauley: Aye Motion approved 5-0.

13
14 **IV. Other Business**

15 *A. Amend customer service hours of the Administrative Offices*

16 MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, to amend the
17 customer service hours, as presented (9:00am – 4:30pm; M-F; and to revisit in
18 October).

19
20 VOTE: Rick Mooers: Aye; Wendy Littlefield: Aye; Matt Hart: Aye; Martha
21 Dudman: Aye; Chair John Macauley: Aye Motion approved 5-0.

22
23 *B. Continued discussion regarding citizen proposal to allow main street*
24 *restaurants to occupy the spaces that are scheduled to become pop up parks*
25 *next year with tables summer of 2020*

26
27 MOTION: Ms. Littlefield moved, with Mr. Mooers seconding, to amend the
28 agenda item to include retail businesses.

29
30 Selectman Mooers felt that it was a major change and that it should be brought
31 back on the next agenda. Others felt that the season is limited and that action
32 should be taken.

33
34 VOTE: Rick Mooers: Nay; Wendy Littlefield: Aye; Matt Hart: Aye; Martha
35 Dudman: Aye; Chair John Macauley: Aye Motion approved 4-1 (Mooers).

36
37 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, to allow
38 main street restaurants and retail stores to occupy the spaces that are
39 scheduled to become pop up parks next year with tables summer of 2020.

40
41 Sergeant Wharff said that there is enough room on the sidewalks that the pop-
42 up park areas do not need to be used this summer.

43
44 MOTION amended: Ms. Dudman moved, with Ms. Littlefield seconding,
45 allow main street restaurants and retail stores to occupy the spaces on the
46 sidewalks on their storefronts summer of 2020, as long as the remaining area

1 of unobstructed sidewalk must be at least 36 inches in width to allow for
2 pedestrian traffic.

3
4 VOTE: Rick Mooers: Nay; Wendy Littlefield: Aye; Matt Hart: Aye; Martha
5 Dudman: Aye; Chair John Macauley: Aye Motion approved 4-1 (Mooers).

6
7 *C. Consider extending the expiration dates on 2019 clam licenses due to COVID*
8 *– 19 disruptions*

9
10 MOTION: Mr. Mooers moved, with Ms. Littlefield seconding, to extend the
11 current licenses to expire June 30, 2021, as recommended by the Shellfish
12 Committee survey response.

13
14 Question asked if extending the licenses to June 30, 2021 would disallow the
15 possibility of someone else to obtain the single Non-resident Commercial
16 Clam License. The town clerk affirmed that only one non-resident clam
17 license is available, but that license is grandfathered by David Dunton and he
18 would re-purchase the license if they were to go on sale again.

19
20 VOTE: Rick Mooers: Aye; Wendy Littlefield: Aye; Matt Hart: Aye; Martha
21 Dudman: Aye; Chair John Macauley: Aye Motion approved 5-0.

22
23 Discussion of Sam Shaw's proposal for the Main Street Northeast Harbor
24 event ensued. It was determined that there are changes that need to be made
25 to the proposal and that it should be resubmitted to the Selectmen. Micki
26 Sumpter agreed to work with Mr. Shaw and that they would resubmit a
27 proposal to the Selectmen.

28
29 **V. Adjournment**

30
31 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, adjournment.

32
33 VOTE: Rick Mooers: Aye; Wendy Littlefield: Aye; Matt Hart: Aye; Martha
34 Dudman: Aye; Chair John Macauley: Aye Motion approved 5-0.

35
36 The Meeting adjourned at 4:30pm.

37
38
39 Respectfully Submitted,

40
41
42
43 Wendy Littlefield, Secretary

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS



Town of Mount Desert

John Lemoine, Harbormaster
40 Harbor Drive, P.O. Box 237
Northeast Harbor, ME 04662-0248
Telephone 207-276-5737 Fax 207-276-5741
E-mail Address harbormaster@mtdesert.org
Web Address www.mtdesert.org

MEMO

To: Durlin Lunt, Town Manager and Board of Selectmen
From: John Lemoine, Harbormaster
Re: Summer Dock Hand
Date: June 22, 2020

Durlin,

I would like to recommend the individual listed below for part time seasonal employment at the Northeast Harbor Marina this summer. Could you please place this individual on the July 6, 2020 Board of Selectmen's agenda for their approval to work the 2020 season.

Calvin Partin @ \$14.00/hr. Dockhand

Thank you,

John Lemoine
Harbormaster

CONSENT AGENDA



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

www.mtdesert.org highway@mtdesert.org

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,
Hall Quarry and Pretty Marsh

MEMO

To: Tony Smith, Public Works Director
From: Benjamin Jacobs, Highway Superintendent
Re: April and May Monthly Reports.
Date: June 17, 2020

Highway Crew

The crew:

- Plowed sidewalks and roads.
- Completed our Bureau of Labor Standards inspections on, for example, fire extinguishers, secondary containment structures and eyewash stations.
- Swept sidewalks and roads.
- Derigged winter plow gear from plow trucks and equipment.
- Pressure washed plow trucks and equipment.
- Cold patched potholes.
- Cleaned the highway garage and bus garage.
- Drilled new flag holes on Main Street in Northeast Harbor and cleaned out the existing flag holes in the surrounding villages.
- Put the floats in the water at long Pond.
- Had a local contractor pave the U-turn off Main Street in Seal Harbor along with a section of walkway that goes from the intersection of Jordan Pond and Route 3 to the upper parking lot of the fire station.
- Painted crosswalks and parking spaces.
- Worked with a contractor to paint double center lines on Oak Hill Road, Indian Point Road, Beech Hill Road, and Hall Quarry Road.
- Replaced, straightened and erected various signs.
- Lowered a catch basin and erected a swale along the wall at the Seal Harbor pier to divert water into an adjacent catch basin.

Buildings & Grounds and Parks & Cemeteries

The highway crew filled in for the absence of our full-time buildings and grounds employee.



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

www.mtdesert.org highway@mtdesert.org

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,
Hall Quarry and Pretty Marsh

- Continued cleaning bathrooms in the town office and closed the public restrooms at the marina due to the COVID-19 pandemic.
- Shoveled and salted during a mid-April snowstorm.
- Cleaned all the town owned parks throughout the villages.
- Started mowing and weed whacking the greens in Northeast Harbor and all the other various town owned parks in the town's villages.

Solid Waste

The crew:

- Put out dumpsters and trash cans on May 26, 2020 that had previously been removed due to the COVID-19 pandemic.
- Continued picking up trash on their daily scheduled routes.

Cc. Claire Woolfolk, Town Clerk
Durlin Lunt, Town Manager
Ed Montague, Wastewater Superintendent

Town Clerk

From: Tony Smith
Sent: Wednesday, July 1, 2020 9:10 AM
To: Durlin Lunt
Cc: Town Clerk; Kathi Mahar; Ben Jacobs - Highway
Subject: Gabe Lunt

Durlin:

MEO I/Refuse Driver Gabe Lunt recently responded to the in house posting of our vacant MEO I (Motor Equipment Operator I) position. Based on his recent interview with Highway Superintendent Ben Jacobs and me; successfully working with the highway crew plowing snow with both a plow truck and the sidewalk plow; and his assisting with other typical highway duties as needed, I recommend that Gabe Lunt be moved from his current position to fill the vacant MEO I position effective July 1, 2020. His pay rate will not change – the two positions are set at the same pay rate. I recommend that the six-month probationary period be waived due to his experience over the last few years working in the MEO I capacity during the winter months. Gabe has agreed to continue working in his current position as a packer truck driver until such time we are able to fill that position with the understanding that he is an MEO I. As established by past practice, this change is not required to be made by the Selectboard. As such, I ask that this e-mail be placed in the Consent Agenda portion of their July 6, 2020 Meeting.

I am very pleased with Gabe's interest in making this move. He is a hard worker and deserves it.

Thank you.

Tony Smith, Public Works Director
Chairman, Acadia Disposal District
Town of Mount Desert
P.O. Box 248
Northeast Harbor, ME 04662
Tel. 207-276-5743
director@mtdesert.org
God Bless America

League of Towns

A Collaborative Unit of Government Serving
Bar Harbor, Cranberry Isles, Ellsworth, Lamoine, Mount Desert,
Southwest Harbor, Swans Island, Tremont, Trenton, and
Acadia National Park
P.O. Box 248 Northeast Harbor, Maine 04662

Monthly Meeting Minutes

June 23, 2020

Zoom Remote Meeting- Invite below
10:00 a.m.

I. **Call to Order.** Lunt called the meeting to order at 10am

Present: Cornell Knight, Durlin Lunt, Christopher Saunders, Scott Adkins, Fred Ehrlenbach, Lawson Wulsin (A Climate to Thrive), Mike Madell, Gayle Bowness (Gulf of Maine Research Institute), Sonny Sprague, William Harper (EMDC), Heather Hayes (Sewall Engineering), Jim Fortune, Justin vanDongen, Stu Marckoon, Steve Gove (MMA), Antonio Blasi (Hancock County Commissioner), David Cole, Dick Broom, Vicki Rusbult (EMDC)

II. **Adoption of Agenda.** Steve Gove from MMA added to agenda. Marckoon moves, Ehrlenbach seconds. Agenda adopted by unanimous consent.

III. **Approval of Minutes**

May 26, 2020. Marckoon moves, Ehrlenbach seconds. Adopted by unanimous consent.

Regular Meeting

IV. **Treasurer's Report:** Review of the financial statements and possible adoption of a Motion "to accept the financial statements as sent".

Ehrlenbach moves, Fortune seconds. Adopted by unanimous consent.

V. **Members Reports -** (Other topics of interest to League Members

- a. Lawson Wulsin- A Climate to Thrive. Update on Maine Coastal Program Waterfront Mapping Project
 - i. ACTT has been partnering with GMRI for climate adaptation. Most of work of ACTT is on reducing carbon footprint. There's also a lot of work to be done around adaptation and building resiliency. Gayle Bowness of GMRI introduces specific project. Gayle works with coastal community to build capacity and resilience. Motivation behind original grant was to use visualization tools to understand coastal flooding. Look at economic resources (coastal businesses working waterfront, infrastructure), Community Resources (schools,

parks), and environmental resources (coastal wetlands), and how those are all affected by coastal flooding. GMRI has been working with South Portland on one of these maps. Maps are also a community engagement tool. EPA grant not awarded, and then they started to look at Maine Coastal Program grant, but eventually decided not to apply for that one. Lawson explains that grants often come up on short notice, and so he would like an open-ended approval from Town Councils/Selectboards so they don't have to scramble at the last minute. Lawson also asks whether the League of Towns could serve as the applicant and recipient of grant awards. Marckoon states that as long as the administration is limited to signing payment vouchers and writing checks, that shouldn't be a problem.

- b. **EMDC- Concept of a County Forum**
 - i. Vicki Rusbult explains that EMDC has been scheduling a Zoom meeting in Piscataquis County inviting community leadership to discuss issues they're facing right now, either related to Covid-19 or otherwise. She's interested in having something similar in Hancock County. Vicki emphasized that EMDC would do all of the work to setup and organize this group. So far, two meetings have occurred in Piscataquis County, about 3-4 weeks apart. Meetings have been about an hour long. Piscataquis meetings have been mid-day with 12-15 participants. Topics of discussion have included stormwater management, road maintenance, economic development, Cares Act funding, etc. Vicki says that they'd like to have one of these events the first week of July. Vicki will follow-up with an email to schedule this meeting for the week of 7/6 (avoiding Monday and Tuesday).
- c. **MMA- Steve Gove. Updates from MMA**
 - i. MMA has been working with Governor's Office to get guidance for elections and Town Meetings. Steve announces that there will be reimbursement of Towns for the 10% match of FEMA funds. MMA is also putting out survey about municipal expenses related to Covid-19, as well as lost revenues. MMA Convention will not be held live, in-person this year. Instead, they are planning a hybrid conference with some events video-streamed with 50 people or so attending in person and the rest via remote access. Then forums would occur remotely.
- d. **COVID-19 update- How are you operating currently, what plans do you have when you are able to re-open to the public, Town Meetings etc.?**
 - i. SWH and Tremont are both during Town Meeting by referendum. Bar Harbor is planning drive-in Town Meeting. Mount Desert is planning to schedule a meeting soon.

a. Future Meetings

June 23, 2020 Zoom Teleconference
July 28, 2020 Cranberry Isles

August 2020- No meeting
September 29, 2020- Swan's Island
October 27, 2020- Mount Desert Town Office
November 24, 2020- Bar Harbor Council Chambers
December 2020- No Meeting

- VI. **Next Agenda:** Suggested discussion items for the next Agenda
- VII. **Adjournment.** Marckoon moved, Ehrlenbach seconded to adjourn. Approved by unanimous consent. Meeting adjourned at 11:18am.
- VIII.
- IX. Zoom meeting Information
- X. Town of Mt Desert is inviting you to a scheduled Zoom meeting.
- XI. Join Zoom Meeting
<https://us02web.zoom.us/j/81477926970?pwd=RzlrME13VmRQaHdZbkE4RDBPc2h4Zz09>
- XII. Meeting ID: 814 7792 6970
Password: 024742
One tap mobile
+13017158592,,81477926970#,,1#,024742# US (Germantown)
+13126266799,,81477926970#,,1#,024742# US (Chicago)
- XIII. Dial by your location
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
+1 646 876 9923 US (New York)
+1 408 638 0968 US (San Jose)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
Meeting ID: 814 7792 6970
Password: 024742

**Hancock County Town Hall
Agenda
Municipal Budgeting During a Global Pandemic**

July 7, @ 6pm-7³⁰pm

Join us for a discussion between economic development professionals, state and county representatives, and staff from our congressional offices. We'll talk about what to expect during the budgeting process, impacts due to the current health crisis, and what to expect in the future.

During the interactive discussion we'll touch on the following topics:

- Continuing services and remaining responsive
- Employment statistics and forecasts
- CARES Act funds and regional economic outlook
- Property tax bills
- Sales tax outlook
- Revenue sharing forecasts
- School budgeting and expenses
- Infrastructure and DOT funding
- Additional resources

Hancock County Town Hall

Eastern Maine Development Corporation (EMDC) is partnering with the Hancock County League of Towns and Hancock County Commissioners to host one-hour Zoom video sessions where participants can interact with each other on topics important to communities. The purpose of this forum is to share ideas and challenged while finding solutions and ways to access and leverage resources. Examples of topics could include municipal budgeting, municipal planning, economic relief and sources of funding, workforce development, land use, and others identified by community participants.

Who Participates?

Invited guests consist most importantly of community leadership. Also participating are staff from EMDC, Hancock County League of Towns, Hancock County Commissioners, congressional staff, and invited state and regional guests invited depending on the agenda/topic.

Why Participate?

The Town Hall presents an opportunity for you to talk to other community leadership in Hancock County. During the call, you can:

- Share issues and barriers to economic growth
- Challenges related to the COVID-19 pandemic
- Communicate solutions to overcome negative impacts
- Discuss local and regional opportunities
- Set agendas for upcoming town hall's that focus on topics of importance to you
- Share success stories
- Collaborate to address issues that impact all communities
- Share your challenges and economic prospects with congressional staff who can share with legislative leaders – make your voices heard

How can I join the conversation?

Invitations will be circulated by EMDC, sharing the upcoming agenda. You can check in with community@emdc.org to share email contact information for you and other municipal leaders who should join the town hall.

Have Questions?

Contact EMDC at community@emdc.org.

NEW BUSINESS

Town of Mount Desert

John LeMoine, Harbormaster
40 Harbor Drive, P.O. Box 237
Northeast Harbor, ME 04662-0248
Telephone 207-276-5737 Fax 207-276-5741
E-mail Address harbormaster@mtdesert.org
Web Address www.mtdesert.org

June 22, 2020

MEMO

To: Board of Selectmen and Durlin Lunt, Town Manager
From: John Lemoine, Harbormaster
Ref: Bartlett no wake buoy and mooring realignment work

I am requesting authorization from the Board of Selectmen for release and expenditure of \$4,159.06 to Seabridge Marine from the Bartlett Landing CIP line Acct. # 6410300-24671 that has a balance of \$46,631.99. The funds are for the realignment work and the purchase and placement of a new no wake buoy at Bartlett landing.

I thank you in advance for your consideration of this request and will be available for and questions the Board of Selectmen may have.

Thank you,

John Lemoine
Harbormaster



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Section I: Licensee/Applicant(s) Information; Type of License and Status

Legal Business Entity Applicant Name (corporation, LLC): <i>Burning Tree Restaurant</i>	Business Name (D/B/A): <i>Burning Tree Restaurant</i>
Individual or Sole Proprietor Applicant Name(s): <i>B. Allison Martin</i>	Physical Location: <i>69 Otter Creek Dr, Mt Desert ME 04662</i>
Individual or Sole Proprietor Applicant Name(s): <i>Elmer Beal Jr</i>	Mailing address, if different: <i>same</i>
Mailing address, if different from DBA address: <i>same</i>	Email Address: <i>burningal33@gmail.com</i>
Telephone # Fax #: <i>none</i> <i>207-664-4332</i>	Business Telephone # Fax #: <i>none</i> <i>207 288 9331</i>
Federal Tax Identification Number: <i>01-0436748</i>	Maine Seller Certificate # or Sales Tax #: <i>0229354</i>
Retail Beverage Alcohol Dealers Permit: <i>Lic # F107</i>	Website address: <i>NA (in development)</i>

1. New license or renewal of existing license? New Expected Start date: July 15, 2020
 Renewal Expiration Date: June 1, 2020

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: \$ 561,515.00 Beer, Wine or Spirits: \$ 137,213.- Guest Rooms: 0

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

Malt Liquor (beer) Wine Spirits

4. Indicate the type of license applying for: (choose only one)

- Restaurant (Class I, II, III, IV) Class A Restaurant/Lounge (Class XI) Class A Lounge (Class X)
- Hotel (Class I, II, III, IV) Hotel – Food Optional (Class I-A) Bed & Breakfast (Class V)
- Golf Course (included optional licenses, please check if apply) (Class I, II, III, IV) Auxiliary Mobile Cart
- Tavern (Class IV) Other: _____
- Qualified Caterer Self-Sponsored Events (Qualified Caterers Only)

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

71 Otter Creek Dr, Mt Desert ME 04660

6. Is the licensee/applicant(s) citizens of the United States? Yes No

7. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes No

Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Burning Tree Takeaway Retail
RET-2020-12651

Name of Business	License Number	Complete Physical Address
<i>Burning Tree Rest. Retail</i>		<i>69 Otter Creek Dr, Mt Desert ME 04660</i>

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
<i>B. Allison Martin</i>		<i>Elmira NY</i>
<i>Elmer Beal, Jr.</i>		<i>Bar Harbor ME</i>

Residence address on all the above for previous 5 years

Name <i>B. Allison Martin</i>	Address: <i>69-A Otter Creek Dr. Mt. Desert ME</i>
Name <i>Elmer Beal Jr.</i>	Address: <i>71 Otter Creek Dr. Mt. Desert ME</i>
Name	Address:
Name	Address:

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: NA

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

2 Small Dining Rooms within the larger building plus associated storage rooms.

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Chapel in Seal Harbor ~~3 miles~~

Distance: 3 miles

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 6/29/20

Elmer Beal Jr.

Signature of Duly Authorized Person

B. Allison Martin

Signature of Duly Authorized Person

Elmer Beal Jr

Printed Name Duly Authorized Person

B. Allison Martin

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of _____

County Commissioners of _____ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

This Application will Expire 60 Days from the date of Municipal or County Approval unless submitted to the Bureau

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

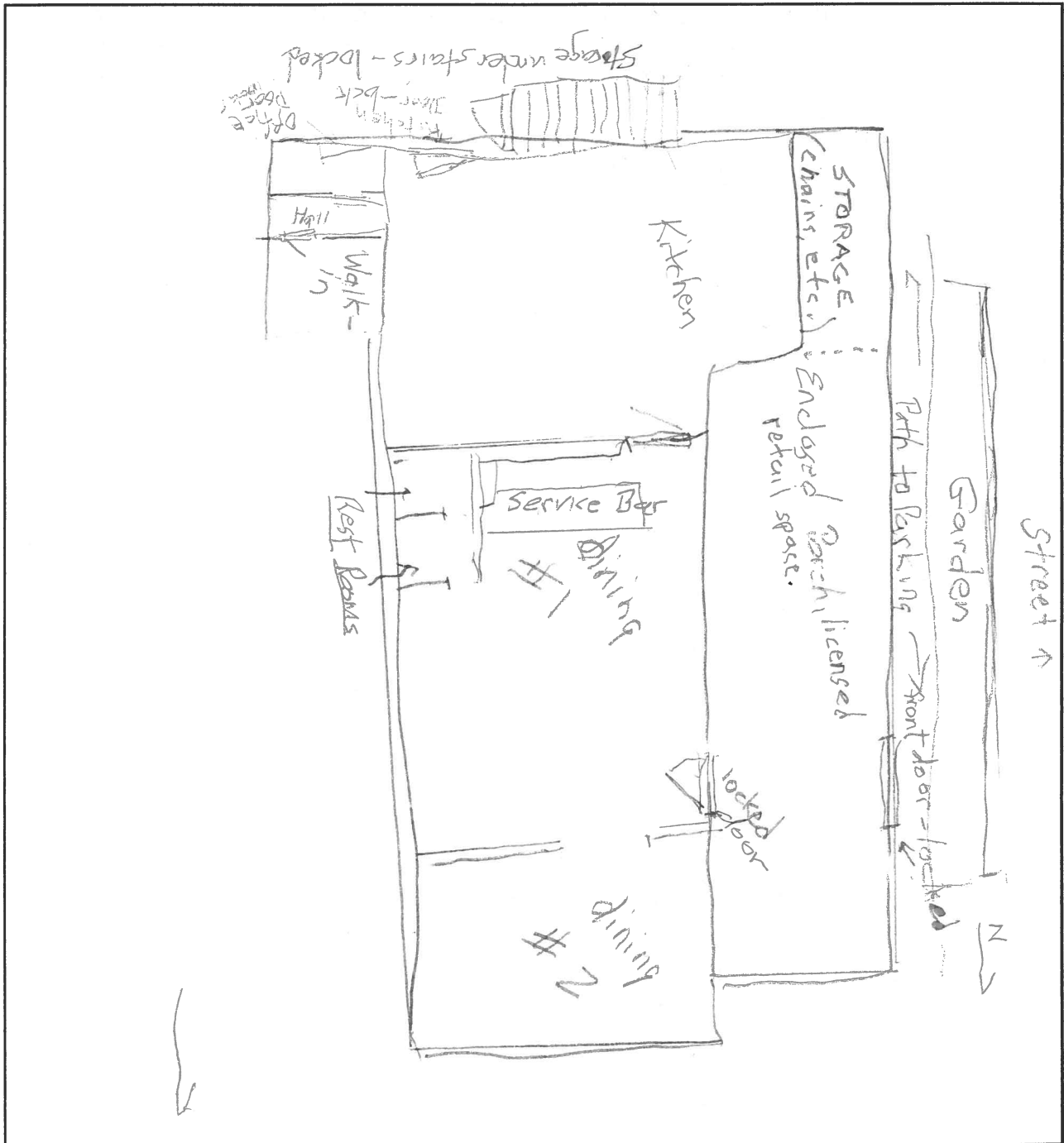
Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
✓ Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

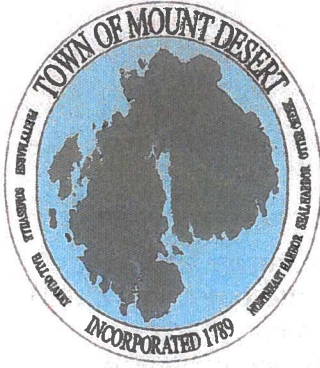
All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: _____
2. Doing Business As, if any: _____
3. Date of filing with Secretary of State: _____ State in which you are formed: _____
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership

(Ownership in non-publicly traded companies must add up to 100%.)



Town of Mount Desert

Durlin E. Lunt Jr., Town Manager
 21 Sea Street, P.O. Box 248
 Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address www.mtdesert.org
manager@mtdesert.org

To: Board of Selectmen

From: Durlin E. Lunt

Date: July 3, 2020

Subject: Benefit Accrual Extension

The Town of Mount Desert Personnel policy Manual as amended November 4, 2019 modified the benefit accrual rate for full time employees as follows:

7.7 VACATIONS

7.7.1 Eligibility - full-time regular employees are granted vacation with pay on the following basis:

Vacation privileges are available to regular employees and are awarded on an accrual basis. A new employee will begin accruing vacation in accordance with the information in Table 1 below. Years of service are based on an employee's date of hire and are calculated starting with the employees most recent date of hire with the town.

Table 1		
Pay Level	Years of Service	Accrual Rate
1	0 to 1 Year	Eight (8) hours (one day) per month beginning with the third month of employment up to ten (10) days through the end of the first year of service
2	1 to 6 Years	Beginning with the first day of the second year of service, accruals are eight (8) hours (one day) per month up to twelve (12) days through the end of the sixth year of service.

3	7 to 12 Years	Beginning with the first day of the seventh year of service, accruals are eleven-and-one-third (11.33) hours per month up to seventeen (17) days through the end of the twelfth year of service.
4	13 to 15 Years	Beginning with the first day of the thirteenth year of service, accruals are fourteen-and-two-thirds (14.67) hours per month up to twenty-two (22) days through the end of the fifteenth year of service.
5	Years beyond 15	Beginning with the first day of the sixteenth year of service, and for all years of service thereafter, accruals are eighteen hours per month up to twenty-seven (27) days and for all years of service thereafter.

7.7.2 Accrual Basis - Long-term Employees:

- D. By the end of two years of service from the date of hire referenced in Part C above, and thereafter, all long-term employees and all full-time regular employees are to have no more vacation time available for their use based on their accrual records from one year to the next than an amount that is equal to twice what they would have accrued during the prior year of service.

Due to the COVID-19 Pandemic many of our town employees, particularly Department Heads and Public Safety personnel have found it difficult to begin reducing their accrued benefit levels to the maximum referenced in Section 7.7.2 Section D. December 31, 2021 was established as the compliance date to be at the maximum accruals, but I am requesting that it be changed to June 30, 2022.

This month a letter will be sent to all fulltime employees listing

their accrual status for the following

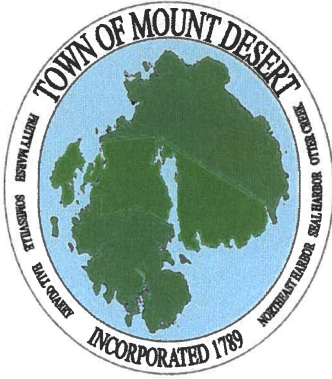
1. **Vacation Leave**
2. **Sick Leave Bonus**
3. **Comp Time (Non-Exempt Employees)**

	A	B	C	E	G	I	K
1	Accrual Report for Vacation, Comp Time & Sick Leave Bonus						
2							
3	Name						
4	Mick E. Maus						
5							
6	Vacation Hours Accrual		Hours Accrued Monthly	Hours Accrued Yearly	Accrued Hours Available	Accrued Hours Cap	Hours Over Cap
7			11.33	135.96	243.07	272	N/A
8							
9							
10	Sick Leave Bonus Accrual		Available	Cap	Hours Over Cap		
11			16	40	N/A		
12	SLB days are accumulated at the rate of 1 day for every six months without using a sick Day up to a cap of 40 hours						
13							
14							
15							
16							
17							
18							
19	Comp Time Accruals		Available	Cap	Hours Over Cap		
20	Maximum of 40 hours		0	40	N/A		

Mick E. Maus is a nonexempt employee who is within the cap limits of all his accrual benefits. He needs to watch his vacation hours as he is nearing the cap level of 272

	A	B	C	E	G	H	I	K
521	Accrual Report for Vacation, Comp Time & Sick Leave Bonus							
522								
523	Name							
524	Covidius J. Trimpe							
525								
526	Vacation Hours Accrual		Hours Accred Monthly	Hours Accrued Yearly	Accrued Hours Available	Accrued Hours Cap	Hours Over Cap	
527			11.33	135.96	421.62	272	149.62	
528								
529	Sick Leave Bonus Accrual		Available	Cap	Hours Over Cap			
530			0	40	N/A			
531	SLB days are accumulated							
532	at the rate of 1 day for							
533	every six months without							
534	using a sick Day							
535	up to a cap of 40 hours							
536								
537	Comp Time Accruals		Available	Cap	Hours Over Cap			
538	EXEMPT EMPLOYEE N/A		0	40	N/A			

Covidius J. Trimpe has accrued vacation hours over his allowed cap of 272 hours by 149.2 hours. On July 1, 2022 he will forfeit any vacation hours exceeding 272. He is within his cap level of 40 for Sick Leave Bonus Hours (SLB) and as an Exempt employee he does not accrue Comp Time



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Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
Web Address www.mtdesert.org
manager@mtdesert.org

TO: Board of Selectmen

From: Durlin E. Lunt

Date: July 2, 2020

Subject: Options and alternatives to Open floor Town Meeting

Governor Mills issued Executive Order 56 FY 19/20 on June 3, 2020. Its purpose is to preserve the fundamental right of citizens to debate budgets and public policy while limiting large public gatherings in order to preserve public health and safety.

The operative elements of the order are.

1. Social distancing must be practiced. Maine Center for Disease Control (MECDC) guidelines regarding shared microphones, restrooms, seating and any other guidance must be followed.
2. If these guidelines cannot be observed local officials may conduct referenda and/or secret ballot referendum provide that they follow guidelines by the Secretary of State in consultation with the MECDC.

Superintendent Marc Gousse reaffirms that the only school building currently available for meetings is MDI High School. This is likely to be the case in the fall as well. Dr. Gousse is very willing to work with us on details so we may conduct a successful meeting. As you read the guidelines that are laid out by MECDC you will discover that any meeting will be very labor intensive and will require a lot of pre-planning some more so than others.

The current number of people currently allowed to be present at a meeting is fifty, increasing to one hundred in September. However, any of the options listed below would allow the meeting to take place any time by following the guidelines outlined in each option.

1. **Drive-in Town Meetings.** Bar Harbor conducted theirs using this option June 30 at MDI High School. This is the simplest of the three options. The police Department in collaboration with the school administration developed an action plan for the MDI High school graduation which was modified to accommodate a town meeting
2. **Indoor Town Meetings in Multiple Rooms.** This is much more complex requiring overflow rooms with multiple entrances and exits, a deputy moderator in each room, a separate room for

non-voters and the public to view and listen to the meeting. **People in all the rooms must be able to clearly hear and participate in the meeting.** no Island towns have chosen this option

- 3. Referenda/and or Secret Ballot Election.** With absentee voting this limits large gatherings. Eliminates the need for multiple rooms, and sound systems. Disadvantages include the lack of public debate, the possibility of having to revote budget articles should they fail, and the very labor-intensive process of hand counting each warrant article. Tremont is using this method at the July 14 primary election and Southwest Harbor will be using it at a special election on August

New Options for Conducting Town Meetings

Prepared by MMA State & Federal Relations

June 12, 2020

The Maine Department of Economic and Community Development has posted guidelines regulating town meetings. The guidelines provide communities with three approaches for conducting town meetings, two of which allow municipalities to hold meetings that exceed gathering limits, which is currently 50 people. The document also provides procedures that should be followed when conducting a town meeting with less than 50 people in attendance.

What follows is a brief summary of the town meeting options that allow communities to conduct town meetings that exceed gathering limits. For a more detailed overview of these options please see the Legal Services Departments guidance document.

- **Drive-in Town Meetings.** Communities are authorized to conduct drive-in town meetings, where the number of individuals gathered in a shared space must abide with existing gathering limits. *However, the participant limit does not include occupants of vehicles.* In addition to general public protection measures, the guidelines:
 - Require the meeting location to be of sufficient size to allow vehicles to be spaced at least six feet apart;
 - Instruct election officials to provide voters with colored cards (e.g., green for yes, red for no, etc.) of sufficient size to allow an alternative to the “show of hands” voting;
 - Require the moderator to be visible to and heard by all participants; and
 - Require the provision of adequate seating for participants that cannot attend in a vehicle and a separate location for non-voters and members of the public that want to listen to the proceedings.

- **Indoor Town Meetings in Multiple Rooms.** Communities are also authorized to conduct an open town meeting through the use of multiple rooms in a single building. *This approach allows the maximum number of people authorized by Executive Order to gather in each separate room, provided distancing is possible.* In addition to general public protection measures, the guidelines:
 - Require the maintenance of adequate separation between meeting rooms to prevent free passage between rooms, with the exception to election officials, and to the extent

feasible, require the use of multiple entrances and exits to increase physical distancing between participants;

- Require the presence of a deputy moderator in each room and the use of microphones or similar technology allowing all participants to hear discussions, motions and voting in real time;
- Require the use of an overflow room for non-voters and members of the public that want to listen to the proceedings

Communities that cannot meet the requirements presented in the guidance document are authorized in Part B of Executive Order #56, adopted on June 3, 2020, to conduct the town meeting via referenda and/or secret ballot elections. Please do not hesitate to contact MMA's Legal Services Department if you have questions on the new town meeting guidelines or the executive order.

WARANT ARTICLES FOR REVIEW

As they currently stand

- A. *Revisit Warrant Articles for the Annual Town Meeting:*
- i. *Article 22- Date taxes are due/Interest rate*
 - ii. *Article 25 – Interest rates for tax abated properties*
 - iii. *New Article on Climate Emergency Resolution*

Article 22

To see if the Inhabitants of the Town of Mount Desert will vote to approve July 1, each year, as the date on which all taxes shall be due and payable providing that all unpaid taxes on September 1, of each year, shall be charged interest at an annual rate of 9% (percent) per year. (*Tax Club members are exempt within the terms and conditions of the Town's Tax Club Agreement.*)

Board of Selectmen recommends passage

Warrant Committee recommends passage (17 Ayes; 0 Nays)

Article 25

To see if the Inhabitants of the Town of Mount Desert will vote to set the interest rate to be paid by the Town for abated taxes that have been paid at the rate of 5% (percent) per year.

Board of Selectmen recommends passage

Warrant Committee recommends passage (17 Ayes; 0 Nays)

Article 65 Resolution Article

Shall the inhabitants of the Town of Mount Desert adopt a Resolution to Endorse a Declaration of a Climate Emergency and Emergency Mobilization Effort (attached as Appendix H)?

Explanatory Note: This article, and the Resolution herein referenced, directs the Board of Selectmen of the Town of Mount Desert to develop a plan to bring the activities of the Town government to zero carbon emissions by December 31, 2030, for presentation at the Annual Town Meeting of 2021.

Board of Selectmen recommends ...

Warrant Committee recommends ...

Appendix H

**RESOLUTION ENDORSING THE DECLARATION OF A CLIMATE EMERGENCY AND
EMERGENCY MOBILIZATION EFFORT TO RESTORE A SAFE CLIMATE**

PREFACE: This document was drafted and reviewed by the Climate Emergency Action Coalition in collaboration with the College of the Atlantic's sustainability group [Earth], and the Town of Mount Desert Sustainability Committee.

WHEREAS, in October 2018, the United Nations released a special report which projected that limiting planetary warming to 1.5°C target within this century will require an unprecedented transformation of every sector of the global economy by 2030;

WHEREAS, the Gulf of Maine is warming faster than other oceans around the world as a result of global temperature rise, posing a serious risk to the fishing industry in Downeast Maine, as well as the state-wide economy. Additionally, climate change caused sea-level rise is eroding wetlands and beaches, increasing damage and vulnerability of the Town of Mount Desert and other coastal towns during severe storms;

WHEREAS, climate change has led to marked shifts in seasonal temperature changes which threaten the natural ecosystems of Mount Desert Island, economic activity such as tourism and seasonal recreation, and public health, such as an increase in tick-borne illnesses like Lyme Disease;

WHEREAS, over 1,480 local, county, and national governments worldwide, including the town of Bar Harbor, Portland, South Portland, and Brunswick have passed a declaration of Climate Emergency and committed to taking emergency action to restore a safe and stable climate;

WHEREAS, restoring a safe and stable climate will require swift and immediate action on the part of all communities

and worldwide. The Town of Mount Desert can initiate strong climate policies, procedures and infrastructure changes as part of an emergency climate response by towns throughout Maine;

NOW BE IT THEREFORE RESOLVED, the Town of Mount Desert, declares that the climate emergency represents a clear and present danger to all life in the Town of Mount Desert and on Mount Desert Island, and is threatening the cultural, social and economic well-being of our community;

BE IT FURTHER RESOLVED, the Town of Mount Desert commits to an effort to reverse global warming and the current ecological crisis, which, with appropriate financial and regulatory assistance from State and Federal authorities:

- (a) will reduce as much as possible town-wide greenhouse gas emissions and initiate additional greenhouse gas reductions as quickly as possible and no later than December 31, 2030;
- (b) will prioritize zero-carbon solutions for local electricity, heating, and transportation systems towards the goal of a zero emission, energy-independent Mount Desert Island as quickly as possible and no later than December 31, 2030; and,
- (c) will ensure a fair and reasonable transition for all residents;

BE IT FURTHER RESOLVED, the Town of Mount Desert Board of Selectmen directs the Sustainability Committee to work with key stakeholders, including local youth, to collaboratively plan the

town's climate emergency response, including emergency climate mitigation and education programs, and develop proposals to be submitted to the Board of Selectmen for implementation and integration into the Town of Mount Desert Comprehensive Plan;

BE IT FURTHER RESOLVED, that the Town of Mount Desert Board of Selectmen charges the Sustainability Committee with coordinating, in collaboration with key stakeholders, proposals for Town efforts towards the expedient reduction of greenhouse gas emissions across the community, as well as developing funding proposals to support such initiatives;

BE IT FURTHER RESOLVED, the Town of Mount Desert, in collaboration with key stakeholders, commits to engaging our residents and local stakeholders in educational activities and public deliberations on the climate emergency, ensuring that local voices will participate in all climate initiatives.

BE IT FURTHER RESOLVED, the members of the Town of Mount Desert Board of Selectmen request the Town Manager to send this resolution to the Town's state and federal legislative delegations, to the Governor of Maine, and to the President of the United States. United Nations?



Town of Mount Desert

Durlin E. Lunt, Town Manager
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address www.mtdesert.org
manager@mtdesert.org

June 19, 2020

Michael Abbott

P.E., C.G., Interim Associate Director

Maine CDC

286 Water Street

Augusta, Maine 04333

Dear Mr. Abbott.

The Town of Mount Desert is pleased to submit this grant application for funding under the Keep Maine Healthy 2020 Municipal COVID-19 Awareness Campaign.

We like so many Towns are investing in projects to keep residents, visitors, and employees healthy during this very challenging time.

We hope that you will look with favor on our request.

Sincerely,

Durlin E. Lunt

Town Manager

Mount Desert Maine

2020 Municipal COVID-19 Awareness Campaign APPLICATION

Please complete this form and return to the CDC no later than **June 22, 2020**. Applications received after this date will not be eligible for funding.

Contact Information for Municipality or Tribe		
Name of Municipality or Tribe:		County:
Mount Desert		Hancock
Population (Year-round):	Estimated Summer Peak Population:	
2053	7500	
Municipal or Tribal Representative, Name:		Title:
Durlin E. Lunt		Town Manager
Mailing Address (Street or Box #):		
P. O. Box 248		
City:	State:	Zip Code:
Northeast Harbor	Me	04662
Phone:	Email:	
207-276-5531	manager@mtdesert.org	

Municipality or Tribe public health protection plan will include the following activities (check all boxes that apply):

Public Education

- Print and post COVID-19 Educational Signs**
- Create and distribute COVID-19 Informational Brochures**
- Provide educational campaign on local social media platforms**
- Develop training events for local businesses (online or in person)**
- Develop educational pages on Municipality or Tribe website**
- Other similar items (please describe in one sentence or less):**

COVID-19 Information updates three times weekly on website and facebook

Physical Distancing and Public Health Support

- Post signs and install physical barriers to limit congregation, encourage social distancing
- Close streets to expand outdoor dining and pedestrian opportunities
- Provide staff to control congregations in front of restaurants, bars, at beaches and parks
- Provide personal protective equipment (PPE) and hand sanitizer for staff and public use
- Increase sanitization of public spaces, including benches, picnic tables, public restrooms
- Other similar items (please describe in one sentence or less):

Temporary help to assist in voter registration and absentee ballots. Rental of a tent to conduct an

Local Business Assistance

- Provide Local Health Officer, Code Enforcement Officer and/or other designee of Municipality or Tribe to act as contact for educating local businesses and individuals on best practices. Duties to include the following:
 - Provide proactive education and training to areas businesses on compliance with best public health practices and DECD check-list guidance
 - Follow up on complaints received by Municipality, Tribe or State licensing agency. This will include contacting or visiting the business or individual and educating them on COVID-19 guidance
 - Report public health violations to appropriate State licensing agency
 - Refer criminal activity to local law enforcement.

Resource Name and Contact Information (include phone number and email address):

Durlin E. Lunt 207-276-5531 manager@mtdesert.org

- Other similar items (please describe in one sentence or less):

Keep Maine Healthy

2020 Municipal COVID-19 Awareness Campaign

Grant Application for June 8-October 31, 2020

The Town of Mount Desert has a year-round population of 2,053 increasing to over 7,500 during the summer months when summer homes and vacation rentals are occupied. The Town of Mount Desert is in the middle of Mount Desert Island. It is comprised of the villages of Somesville, Pretty Marsh, Hall Quarry, Otter Creek, Seal Harbor, and Northeast Harbor.

The Town of Mount Desert has provided information and updates for COVID related issues through its webpage and Facebook pages and will continue to do so throughout the pandemic. Public Safety and Code Enforcement staff are working with local business to help develop plans to utilize outdoor spaces such as sidewalks and parking areas to increase and improve customer service.

The Town of Mount Desert plans to install protective barriers, signage, and develop customer protocols to ensure the safety of staff, visitors, and customers in its Town office, Harbormasters office, yachtsmen building, and tourist visitor center. Personal protection equipment (PPE) in the form of gloves and masks, as well as sanitation materials have been purchased.

The Code Enforcement Officer and Local Health Officer are available to provide guidance and support to local business.

The grant will be managed by the Finance Department of the Town of Mount Desert

PUBLIC EDUCATION

Provide COVID updates to the residents and visitors to the Town of Mount Desert- Contract Nina St. Germain- 6 hours/week \$50/hr. for 19 weeks = \$5700

COVID Educational Materials and signs= \$500

Total Public Education= \$6200

PHYSICAL DISTANCING AND PUBLIC HEALTH SUPPORT

Safety construction for physical distancing including glass panels, supporting structure, doors to separate customers from employee areas at Town Office, Harbormaster building, and Visitor Center. Materials= \$8957 Labor= \$1100. Total= \$10057

Increased costs due to increased demand due to COVID-19 for absentee ballots for July 14 primary election including postage, extra envelopes and voter registration costs

Extra envelopes= \$200 Extra registration cards, \$200. 650 absentee ballot postage at \$0.65 per ballot \$423 Total= \$823

Temporary help to register voters and process absentee ballot requests. 2 temporary election workers. One at \$25.00 for 15 hours per week for 5 weeks= \$1,875. One at \$20.00 per hour for 15 hours for 5 weeks= \$1,500. One police officer at \$75.00 for 10 hours to control traffic at the polls= \$750. Total=\$4,125 Salary FICA= \$258 Medicare= \$60 Total= \$4443

Rental costs for a 30 X 30 tent and sound system to conduct a "Drive In" Town Meeting= \$4600

Personal protection Equipment and sanitizer for seasonal staff at Marina (masks, and gloves) = \$350

Total Physical distancing and Public Health Support= \$ 20273

LOCAL BUSINESS ASSISTANCE

Business Education and Complaint Resolution- Code Enforcement Officer. 2 hours per week for 19 weeks at \$31.98/ hour= \$1,215 FICA= \$75 Medicare= \$18 Total= \$1308

Inspection and Complaint Resolution Local Health Officer= 1 hour per week for 19 weeks at \$46.01/hour= \$874 FICA= \$56 Medicare= \$12 Total= 942

Total Local Business Assistance= \$2250

Total Grant Application= \$28,723

Maine Department of Health and Human Services



Town of Mount Desert

2020 Municipal COVID-19 Awareness Campaign

6/8/2020

10/31/2020

AGENCY NAME:

PROGRAM NAME:

AGREEMENT START DATE:

AGREEMENT END DATE:

DHHS AGREEMENT#:

EXPENSE SUMMARY

LINE	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5
	EXPENSES	TOTAL PROGRAMS (this agreement)	Public Education	Physical Distancing and Public Health Support	Local Business Assistance
3	PERSONNEL EXPENSES				
4	SALARIES/WAGES	6,214		4,125	2,089
5	FRINGE BENEFITS	479		318	161
6	THIRD PARTY IN-KIND (Match Only)				
7	TOTAL PERSONNEL EXPENSES	6,693		4,443	2,250
8	CAPITAL EQUIPMENT PURCHASES				
9	SUB-RECIPIENT AWARDS				
10	ALL OTHER EXPENSES				
11	OCCUPANCY - DEPRECIATION				
12	OCCUPANCY - INTEREST				
13	OCCUPANCY - RENT				
14	UTILITIES/HEAT				
15	TELEPHONE				
16	MAINTENANCE/MINOR REPAIRS				
17	BONDING/INSURANCE				
18	EQUIPMENT RENTAL/LEASE	4,600		4,600	
19	MATERIALS/SUPPLIES	9,807	500	9,307	
20	DEPRECIATION (Non-Occupancy)				
21	CLIENT-RELATED TRAVEL				
22	OTHER TRAVEL				
23	CONSULTANTS - DIRECT SERVICE	5,700	5,700		
24	CONSULTANTS - OTHER				
25	INDEPENDENT PUBLIC ACCOUNTANTS				
26	TECHNOLOGY SERVICES/SOFTWARE				
27	THIRD PARTY IN-KIND (Match Only)				
28	SERVICE PROVIDER TAX				
29	TRAINING/EDUCATION				
30	Miscellaneous \$823 election supplies \$823 Labor Costs \$1100	1,923		1,923	
31					
32	SUBTOTAL - ALL OTHER EXPENSES	22,030	6,200	15,830	
33	INDIRECT Costs				
34	TOTAL ALL OTHER EXPENSES (Lines 32, 33)	22,030	6,200	15,830	
35	TOTAL EXPENSES (Lines 7, 8, 9, 34)	28,723	6,200	20,273	2,250

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Division of Contract Management
11 State House Station
109 Capitol Street
Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-5031
TTY: Dial 711 (Maine Relay)

June 26, 2020

Via Electronic Mail: manager@mtdesert.org

Town of Mount Desert
Durlin E. Lent
PO Box 248
Northeast Harbor, ME 4662

SUBJECT: Notice of Conditional Contract Award under DHHS' Request for Applications "Keep Maine Healthy 2020 Municipal COVID-19 Awareness Campaign"

Dear Durlin E. Lent:

This letter is in regard to the subject Request for Applications (RFA), issued by the State of Maine Department of Health and Human Services. The Department has evaluated your proposal using the criteria outlined in the RFA, and the Department is hereby approving your request for funding to support your submitted plan as per the following conditions and specifications.

Funding amount approved: \$28,723.00

This Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between your organization and the Department. As such, your organization shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract. The Department will reach out to you to begin the process of developing the written contract.

This written contract will cover allowable expenses, based upon the approved plan, retroactive to June 8, 2020. Please note that included as a part of the terms and conditions of the written contract are the Cost Principles specified in the Uniform Guidance, 2 CFR 200 Subpart E – Cost Principles <https://www.ecfr.gov/cgi-bin/text-idx?SID=9dc986444f8e1a9665d4eee9c76c77fc&mc=true&node=sp2.1.200.e&rqn=div6>. Expenditures that are made outside of the terms and conditions of the written contract, including the Uniform Guidance Cost Principles, will not be eligible for reimbursement. Additionally, expenditures can only be paid for by one funding source. Awardees may not submit allowable expenditures for reimbursement under this program that are, or may, also be eligible for reimbursement from other available federal or other public funding source for COVID-19 relief that is now, or that becomes available during the term of this Agreement. The written contract will require your agency to keep records to this effect as well as to support reimbursable expenses.

The Uniform Guidance requires the Department to monitor each subrecipient of these funds. As such, the written contract will require regular reporting to assess the progress of these projects which are being funded.

For costs not approved by this Contract Award, additional resources may be available to assist, including:

- FEMA Public Assistance. Please visit the MEMA website at <https://www.maine.gov/mema/grants/public-assistance-grant-program>. For questions, contact maine.recovery@maine.gov.
- State of Maine, Bureau of the Budget. Coronavirus Relief Fund Payments for 25% Local Match on FEMA Public Assistance. Please refer to the link for more information: <https://www.maine.gov/budget/sites/maine.gov.budget/files/inline-files/Final%20Announcement%20of%20CRF%20for%20FEMA%20match%20for%20Web%20Posting.pdf>.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Abbott", with a long horizontal line extending to the right.

Michael Abbott P.E., C.G.,
Interim Associate Director
Maine Center for Disease Control and Prevention
Department of Health and Human Services



Town of Mount Desert
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5743 Fax 207-276-5742
www.mtdesert.org director@mtdesert.org

MEMO

To: Durlin Lunt, Town Manager
From: Tony Smith, Public Works Director
Re: FY-21 Town Paving Contract - Award
Date: July 2, 2020

A. Process: In conformance with our purchasing policy, competitive bids were solicited for the Town's FY-21 public works paving. Bid packages were provided to Northeast Paving (formerly Lane Construction), Pike Industries and Ring's Paving. We have successfully worked with all three companies in the past. We received responsive bids from Northeast Paving and Pike.

B. Budget and Insurance Requirements: As in the past, the successful bidder will provide the following:

- An escalator clause that accounts for the fluctuation in liquid asphalt prices as they go up and down with time. The final price we will be charged for our pavement is based on the difference in cost of liquid asphalt when the bids were submitted and the day the pavement is placed. These liquid asphalt costs are readily available.
- The successful bidder to provide a certificate of insurance that names the Town as an additional insured and also documents that the successful bidder carries workers compensation insurance.
- The successful bidder to furnish performance and payment bonds, each in an amount equal to 100-percent of the agreed upon price for the work as security for the faithful performance and payment for the successful bidder's obligations described in the bid documents. These bonds shall remain in effect until completion of the 12-month construction warranty period.

With the decrease in the cost of petroleum products over this last year we were able to get very good prices for the work we would like to do. The work locations include:

C. Work Locations (Note: HMA = Hot Mixed Asphalt aka pavement)

1. Lookout Way

- Location: Beginning at its intersection with Summit Road then proceeding along Lookout Way to its ending point at the intersection of Joy Road, approximately 565 lineal feet.
- The work includes a 1-inch thick shim layer followed by a 1-inch thick overlay, both layers to be 9.5 mm coarse HMA.



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2. Church Road

- Location: Beginning at its intersection with Summit Road then proceeding along Church Road to its intersection with Lookout Way, approximately 524 lineal feet.
- The work includes construction of a 1-inch thick shim layer followed by a 1-inch thick overlay, both layers to be 9.5 mm coarse HMA.

3. Joy Road

- Location: Beginning at its intersection with Summit Road then proceeding along Joy Road to its intersection with Lookout Way, approximately 850 lineal feet.
- The work includes construction of a 1-inch thick overlay, both layers to be 9.5 mm coarse HMA.

4. Gilpatrick Road

- Location: Beginning at its intersection with Joy Road proceeding along Gilpatrick Road to its intersection with Neighborhood Road, approximately 912 lineal feet.
- The work includes construction of a 0.50-inch thick shim layer followed by a 1-inch thick overlay, both layers to be 9.5 mm coarse HMA.

5. New County Road

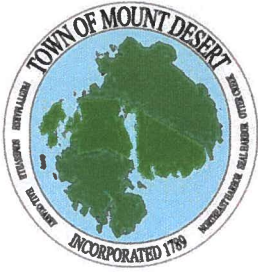
- Location: Beginning at its intersection with Steamboat Wharf Road proceeding along New County Road to its intersection with Upland Road, approximately 1,985 lineal feet.
- The work includes a 0.50-inch thick shim layer followed by a 1-inch thick overlay, both layers to be 9.5 mm coarse HMA.

6. Dodge Point Road

- Location: Beginning at its intersection with Route 3 proceeding along Dodge Point Road to its intersection with the concrete boat launch, approximately 1,355 lineal feet.
- The work includes a 0.50-inch thick shim layer followed by a 1-inch thick overlay, both layers to be 9.5 mm coarse HMA.

7. Alternate 1: Sargeant Drive

- Location: Beginning at its intersection with Route 198 proceeding along Sargeant Drive a distance of approximately 5,624 lineal feet to a point set by the Town located approximately just before the Somes Sound vista.



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- The work includes a 0.50-inch thick shim layer followed by a 1-inch thick overlay, both layers to be 9.5 mm coarse HMA.

8. Alternate 2: Sargeant Drive

- Location: Beginning at the end of Alternate 1 described above proceeding along Sargeant Drive a distance of approximately 6,162 lineal feet to a point set by the Town located just after the Somes Sound vista.
- The work includes a 0.50-inch thick shim layer followed by a 1-inch thick overlay, both layers to be 9.5 mm coarse HMA.

D. Bid Results: The bid results, including per location, are as follows:

Location No.	Bidder/Location	Northeast Paving	Pike Industries
1	Lookout Way	\$16,575	\$20,400
2	Church Road	12,675	15,600
3	Joy Road	17,550	17,400
4	Gilpatrick Lane	24,375	30,000
5	New County Road	40,463	49,800
6	Dodge Point Road	27,300	33,600
7	Alt. 1 Sargeant Dr.	117,000	132,000
8	Alt. 2 Sargeant Dr.	126,750	143,000
9	Total Bid	\$382,688	\$\$441,800
10	FY-21 Proposed Budget	\$410,000	NA
11	Remaining Budget	\$27,312	NA

Based on the results presented above, Northeast Paving is the low bidder at \$382,688 or, \$59,112 less than Pike Industries. The calculation of quantities of materials included in each bidder's bid form are close enough to assure me that they are good bids. Northeast Paving's total bid amount is \$27,312 below the recommended budget of \$410,000 to be acted on at our 2020 town meeting scheduled for later this year.



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E. Recommendations: Based on the above, with the understanding that Items 1 thru 3 below are contingent on approval of the FY-21 proposed appropriations budget at the 2020 town meeting to be held on a yet-to-be-determined date, and that the low bidder, Northeast Paving understands this, I recommend:

1. Our FY-21 paving contract be awarded to Northeast Paving for their bid total of \$382,688 to be paid for from the public works FY-21 recommended appropriations paving budget to be considered at town meeting later this year.

2. As in the past, I be authorized to expend the remaining balance of \$27,312 of the FY-21 public works appropriations paving budget shown in Line 11 in the table above based on my discretion to maximize beneficial use of the funds. These funds could be used:

- To account for any increase in amount of pavement used by the contractor should we exceed the bid quantities due to the existing condition of the road surfaces.
- To account for any increases in liquid asphalt based on the escalator clause.
- To pave another yet to be identified location(s).

3. I be authorized to sign the contract with Northeast Paving on behalf of the Town.

Thank you for your consideration of my recommendations.

C. Claire Woolfolk, Clerk
Kathi Mahar, Treasurer
Ben Jacobs, Highway Superintendent



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5743 Fax 207-276-5742

www.mtdesert.org director@mtdesert.org

MEMO

To: Durlin Lunt, Jr., Town Manager
From: Tony Smith, Public Works Director
Re: Participation in the States Bureau of Rehabilitation Services Program
Date: July 2, 2020

Early in 2018 we were contacted by a representative of the SUN Program or, the Students with Unique Needs program, from MDI High School. They attempt to place their high school students in work environments that they feel will give them a positive experience they can use once they move beyond high school. This being the case, they asked if we could have one of their students work with us at our recycling center on a volunteer basis. We agreed to have the student work at the recycling center with his job coach to assist and it worked out really well.

Last year we were contacted by the State of Maine Bureau of Rehabilitation Services about our participating in their "Vocational Rehabilitation/Transition Youth Program" through a company called Maine Job Solutions. They asked if we would host the same student and his new job coach again for the summer of 2019. Their wish was to have the person split his time between the recycling center and the harbor. We agreed to host them once again and, once again, things went very well.

The same individual has a job this summer through the Maine Department of Labor, Bureau of Rehabilitation Services and, he has the same job coach as last year. The job starts the week of July 6th at Mount Desert Elementary School. This job was planned months ago, before the schools were shut down and is still going to happen. It is understood, however, that the job situation can change depending on what the CV-19 status is. He has up to 10 hours per week for Vocational Rehabilitation hours. Both he and his job coach, the same job coach as last year, are paid by Federal and State funds through the Vocational Rehabilitation program's State Manpower Staffing payroll system. Manpower Staffing manages the payments, maintains workers compensation benefits for the student and provides liability insurance.

I have been asked if we would once again work with the student and job coach in the Bureau of Rehabilitation Services program should the school job be cancelled for some reason or if he runs out of things to do at the school. If we agree to the request, there will not be any financial commitment expected from the town. We will be provided with a certificate of insurance naming us as an additional insured. Based on the above and the last two year's positive experience with the student and job coach, I recommend we participate in the program again this year and that I be authorized to move forward with the necessary steps for our involvement. If "hired", I anticipate having him mow the lawn at the highway garage and help keep the areas around the dumpsters neat and clean, both tasks done under the guidance of his job coach.

Thank you for your consideration of this opportunity for the student.

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

7/6/2020

REVISED

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices	AP2075	06/30/20	\$ 244,766.77
B. Authorized Warrants to be Signed:				
(Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits			
		AP2072	06/17/20	\$ 3,133.86
		AP2073	06/24/20	\$ 12,430.31
		AP2074	06/30/20	\$ 5,973.75
	Town Payroll			
		PR2027	06/26/20	\$ 118,637.09
C. Warrants to be Acknowledged:				
	School Invoices	#14	06/25/20	\$ 17,803.76
	School Payroll	#26	06/19/20	\$ 189,739.51
		#01	07/03/20	\$ 58,734.69
TOTAL WARRANTS FOR BOS MEETING				<u>\$ 651,219.74</u>

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2075

CHECK DATE: June 30, 2020

CHECK NUMBER: <u>313229</u>	<u>through</u>	<u>313311</u>	\$ <u>134,566.39</u>	Check payments
CHECK NUMBER: <u>N/A</u>	<u>through</u>	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>1549</u>	<u>through</u>	<u>1565</u>	\$ <u>110,200.38</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	<u>through</u>	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 244,766.77

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

James F Mooers

Matthew J Hart, Vice Chairman

Martha T Dudman

Wendy H Littlefield, Secretary



1
P
apcshdsb

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

07/02/2020 09:30
69051you

CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME C/kg-BH General Fund 8066 INVOICE

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
2 A C PARSONS LANDSCAPING & GARDEN 410626	05/31/2020	AP2075		68.75
Station 3 landscaping				
68.75 1440330 55200 433 BLDG REPAIR & MAINT-S3 SV				
A C PARSONS LANDSCAPING & GARDEN 410744	05/31/2020	AP2075		2,268.71
MAINTENANCE AND WATERING BJ				
1,568.71 1552000 55222 LANDSCAPING SVCS				
700.00 1552500 55222 LANDSCAPING SVCS				
Invoice: 410744	CHECK	1549 TOTAL:		2,337.46
2097 TOWN OF BAR HARBOR	06/17/2020	AP2075		7,062.00
Admin Assist - 2nd Qtr reimbursement				
7,062.00 1440110 54534 PD ADMIN ASSIST (BH)				
Invoice: 3651	CHECK	1550 TOTAL:		7,062.00
76 BROWNS COMMUNICATIONS INC	06/02/2020	AP2075		439.20
Removal of equip 4108				
439.20 1440110 57200 4108 EQUIP-VEHICLES-17 SUV-Police				
Invoice: 35465	CHECK	1551 TOTAL:		439.20
116 CIVIL ENGINEERING SERVICES INC	04/15/2020	AP2075		28,648.35
Main St admin & inspect ts				
28,648.35 3000039 57710 Construction-Budget				
Invoice: 20202380	06/15/2020	AP2075		41,349.03
Main St admin, inspect, emera, easement ts				
41,349.03 3000039 57710 Construction-Budget				
Invoice: 20202555	06/25/2020	AP2075		135.00
it work				
135.00 6010100 57400 EQUIP-TECH HARDWARE				
Invoice: 20202553	06/24/2020	AP2075		405.00
IT Support Municipal Office				
405.00 1221000 54250 IT/TECH FEE				
Invoice: 20202554	06/24/2020	AP2075		360.00
IT Support NEH WWTP				
360.00 1221000 54250 IT/TECH FEE				
Invoice: 20202556	06/25/2020	AP2075		360.00
IT Support Police Department				
360.00 1221000 54250 IT/TECH FEE				



07/02/2020 09:30
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Kkg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

INVOICE

INV DATE PO

WARRANT

NET

71,257.38

2
apcsbdsb

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
1553 06/30/2020 EFT Invoice: 378605	792 COASTAL ENERGY 486.12 6010100 55400	06/01/2020	AP2075	1552 TOTAL:	71,257.38
	plumbing repair yachtsmen building GEN REPAIR & MAINT				486.12
1554 06/30/2020 EFT Invoice: IV91360	124 COLWELL DIESEL SERVICE & GARAGE I IV91360 32.45 1550100 55400	06/04/2020	AP2075	1553 TOTAL:	486.12
	TR#12 ANTIFREEZE LOW SWITCH AL GEN REPAIRS & MAINT				32.45
Invoice: IV91247A	COLWELL DIESEL SERVICE & GARAGE I IV91247A 801.12 1551500 55400	06/03/2020	AP2075		801.12
Invoice: IV91339	COLWELL DIESEL SERVICE & GARAGE I IV91339 1,561.63 1550100 55400	06/03/2020	AP2075		1,561.63
Invoice: IV91427	COLWELL DIESEL SERVICE & GARAGE I IV91427 83.13 1440330 55100 4304	06/06/2020	AP2075		83.13
Invoice: IV91339A	COLWELL DIESEL SERVICE & GARAGE I IV91339A -413.66 1550100 55400	06/04/2020	AP2075		-413.66
Invoice: W057125	COLWELL DIESEL SERVICE & GARAGE I W057125 894.47 1551500 55400	06/03/2020	AP2075		894.47
Invoice: X100000070:01	COLWELL DIESEL SERVICE & GARAGE I X100000070:01 471.30 1551500 55400	06/24/2020	AP2075		471.30
Invoice: X100000125:01	COLWELL DIESEL SERVICE & GARAGE I X100000125:01 337.85 1550100 55400	06/30/2020	AP2075		337.85
Invoice: X100000070:02	COLWELL DIESEL SERVICE & GARAGE I X100000070:02 66.20 1551500 55400	06/30/2020	AP2075		66.20
1555 06/30/2020 EFT Invoice: 10399149736	148 DELL MARKETING LP 143.24 1440110 57400	06/10/2020	AP2075	1554 TOTAL:	3,834.49
	Battery & adapter EQUIP-TECH HARDWARE				143.24



07/02/2020 09:30
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100
Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

INV DATE PO

WARRANT

NET

NET

1556 06/30/2020 EFT Invoice: F81238-00
150 DENNIS PAPER & FOODSERVICE F81238-00
480.35 2100019 55400
DENNIS PAPER & FOODSERVICE F87889-00
1,200.59 1552000 55400
CLEANING SUPPLIES BJ AP2075
REPAIRS & MAINT-GENERAL
CLEANING SUPPLIES BJ AP2075
GEN REPAIRS & MAINT
CHECK 1555 TOTAL: 143.24
CHECK 1556 TOTAL: 1,680.94

1557 06/30/2020 EFT Invoice: 562643
181 EATON PEABODY ATTORNEYS AT LAW 562643
1,666.92 1220110 54500
EATON PEABODY ATTORNEYS AT LAW 562644
693.50 1220770 54500
182.50 1220110 54500
Easements, spending authorization, Warrant Article LEGAL
legal- Land Use-Easement AP2075
LEGAL
LEGAL
CHECK 1557 TOTAL: 2,542.92

1558 06/30/2020 EFT Invoice: 39863
175 EMR INC 39863
16,140.59 1551500 55501
April tip fees ts AP2075
TIPPING FEE EMR
CHECK 1558 TOTAL: 16,140.59

1559 06/30/2020 EFT Invoice: 9307595557
947 LAWSON PRODUCTS 9307595557
134.35 1550100 55400
SHOP SUPPLIES BOLTS AND CONNECTORS AL AP2075
GEN REPAIRS & MAINT
CHECK 1559 TOTAL: 134.35

1560 06/30/2020 EFT Invoice: 468512
2611 NO FRILLS OIL COMPANY 468512
617.19 1440330 53400 433
287.2 gal Heating fuel for station 2 AP2075
HEATING FUEL S3 SV
CHECK 1560 TOTAL: 617.19

1561 06/30/2020 EFT Invoice: 468086
2612 NO FRILLS OIL COMPANY 468086
316.55 1440330 53400 433
147.3 gal Heating fuel for station 3 AP2075
HEATING FUEL S3 SV
CHECK 1561 TOTAL: 316.55



07/02/2020 09:30
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100 10100
TYPE VENDOR NAME Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

WARRANT

INV DATE PO

INVOICE

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1562 06/30/2020 EFT

CHECK 1561 TOTAL:

316.55

Invoice: 457645

2613 NO FRILLS OIL COMPANY

06/11/2020 AP2075

87.0 GALS #2 Fuel SH WWTP Heating-EM HEATING FUEL

457645

186.96

1563 06/30/2020 EFT

CHECK 1562 TOTAL:

186.96

Invoice: 19063

538 NORTHEAST PLUMBING & HEATING INC. 19063

06/19/2020 AP2075

642.04 1440330 55200 432 Emergency cleanig of boilers BLDG REPAIR & MAINT-S2 SH

55200 432

642.04

1564 06/30/2020 EFT

CHECK 1563 TOTAL:

642.04

Invoice: 377-831979

1715 PORTLAND GLASS

06/01/2020 AP2075

572.26 1550100 55400 WINDSHIELD RAM 5500 BJ GEN REPAIRS & MAINT

55400

572.26

1565 06/30/2020 EFT

CHECK 1564 TOTAL:

572.26

Invoice: 120437296

1553 ULINE, INC

06/01/2020 AP2075

130.13 1440330 53110 Paper towels & soap GENERAL SUPPLIES

53110

130.13

Invoice: 120685792

ULINE, INC

05/28/2020 AP2075

757.90 2100019 55400 TOILET SEAT COVERS DISP AND COVERS BJ REPAIRS & MAINT-GENERAL

55400

757.90

Invoice: 120616316

ULINE, INC

06/04/2020 AP2075

200.00 1550100 55400 KITCHEN AND BATHROOM SUPPLIES BJ GEN REPAIRS & MAINT

55400

287.93

Invoice: 149446

ACADIA FUEL LLC

06/03/2020 AP2075

630.73 1550100 55200 LOCTOUT TAG OUT EQUIPMENTS BJ BLDG REPAIR & MAINT

55200

630.73

313229 06/30/2020 PRTD

CHECK 1565 TOTAL:

1,806.69

Invoice: 149446

2262 ACADIA FUEL LLC

06/01/2020 AP2075

280.9 gal lp gas harbormaster HEATING FUEL

53400

505.62

CHECK 313229 TOTAL:

505.62



5
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

16 ADMIRAL FIRE & SAFETY INC
30.55 1440110 53800

200463
ADMIRAL FIRE & SAFETY INC
44.41 1440110 53800

2411 ALLIED EQUIPMENT LLC
2,267.04 1550100 55400

1982 AT&T MOBILITY
288.51 6010100 55130 84289

1984 AT&T MOBILITY
300.00 1550100 55130
300.00 1550552 55130
165.71 1551500 55130

1985 AT&T MOBILITY
89.97 1220550 55130 87949
41.24 1221000 55140
53.31 2100019 55140 0210

2283 ATLANTIC TACTICAL INC
2,067.84 1440110 53800

INVOICE DTL DESC

03/02/2020
Edgecomb - Belt
UNIFORMS

01/15/2020
Nameplates - Harrington/Payson
UNIFORMS

06/23/2020
SWEEPER REAR BRAKES AL
GEN REPAIRS & MAINT

05/28/2020
cell phone replacement
CELL PHONES-HARBORMASTER

05/28/2020
CELL PHONES BILL BJ
CELL PHONES
CELL PHONES
CELL PHONES

05/28/2020
CELL & DATA THROUGH 052820
CELL PHONES
EMAIL/INTERNET
EMAIL/INTERNET-C19

06/16/2020
Bullet Proof Vests - T.Cake/Mitchell
UNIFORMS

AP2075 30.55

AP2075 44.41

AP2075 2,267.04

AP2075 288.51

AP2075 765.71

AP2075 184.52

AP2075 2,067.84

313230 TOTAL: 74.96

313231 TOTAL: 2,267.04

313232 TOTAL: 288.51

313233 TOTAL: 765.71

313234 TOTAL: 184.52

313235 TOTAL: 2,067.84

313236 TOTAL: 2,067.84



07/02/2020 09:30
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INV DATE PO

WARRANT

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7
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INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
CHECK 313242 TOTAL:					354.59
RoyalFlush061520 Septic Tank Pumping Reimbursement. RWSP Septic Pumping	350.00 1335000 54620	06/15/2020	AP2075		350.00
CHECK 313243 TOTAL:					350.00
Title Insurance LEGAL	100.00 1220110 54500	06/30/2020	AP2075		100.00
CHECK 313244 TOTAL:					100.00
SWRD rock wall rebuild ts CONSTRUCTION	6,603.80 3000051 57710	06/10/2020	AP2075		6,603.80
CHECK 313245 TOTAL:					6,603.80
X-LINE BJ GEN REPAIRS & MAINT	31.98 1552500 55400	06/19/2020	AP2075		31.98
CHECK 313246 TOTAL:					53.80
HARNES BJ GEN REPAIRS & MAINT	21.82 1552500 55400	06/19/2020	AP2075		21.82
CHECK 313247 TOTAL:					810.00
FD Alerting Software SOFTWARE RENEW/LIC FEES	810.00 1440330 55330	06/11/2020	AP2075		810.00
CHECK 313248 TOTAL:					810.00
Telephone Somesville WWTP TELEPHONE-USAGE	52.71 1221000 55120	06/03/2020	AP2075		52.71
CHECK 313249 TOTAL:					89.32
Telephone OC Pump Station TELEPHONE-USAGE	89.32 1221000 55120	06/03/2020	AP2075		89.32

CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

INVOICE	INV DATE	PO	WARRANT	NET
313250 06/30/2020 PRD Invoice: MEELS49882	06/01/2020	AP2075		89.32
CHECK 313249 TOTAL:				
1398 FASTENAL COMPANY	GLOVES BJ			54.00
MEELS49882	GEN REPAIRS & MAINT			54.00
54.00 1551500 55400				
FASTENAL COMPANY	06/03/2020	AP2075		549.74
MEELS49911	RAGS BRAKE CLEAN AND HARDWARE AL			549.74
549.74 1550100 55400	GEN REPAIRS & MAINT			
FASTENAL COMPANY	06/03/2020	AP2075		169.95
MEELS49913	GLOVES AL			169.95
169.95 1550100 55400	GEN REPAIRS & MAINT			
CHECK 313250 TOTAL:				
313251 06/30/2020 PRD Invoice: 2112	06/20/2020	AP2075		550.00
1120 GARY SAUNDERS	New cruiser lettering			550.00
550.00 1440110 57200 4112	EQUIP-VEHICLES-20 SUV FORD			
CHECK 313251 TOTAL:				
313252 06/30/2020 PRD Invoice: 052820	05/22/2020	AP2075		259.77
2438 AT&T MOBILITY	Cell phone bill for trucks & chief			259.77
259.77 1440330 55130	CELL PHONES			
CHECK 313252 TOTAL:				
313253 06/30/2020 PRD Invoice: 05282020	05/22/2020	AP2075		113.61
2669 AT&T MOBILITY	HOTSPOT DATA THROUGH 0522220			113.61
113.61 2100019 55140 0210	EMAIL/INTERNET-C19			
CHECK 313253 TOTAL:				
313254 06/30/2020 PRD Invoice: 1328223	06/23/2020	AP2075		692.46
218 FISHER SCIENTIFIC CO LLC	Accumet AP110 pH Meter Kit-EM			692.46
692.46 1550552 53820	LAB EQUIP			
CHECK 313254 TOTAL:				
313255 06/30/2020 PRD Invoice: 32783	06/03/2020	AP2075		349.00
1208 FRANKLIN MILLER INC	SH Grinder Parts-Spacer Couplings, Bearing Nuts-EM			349.00
349.00 1550668 55400	GEN REPAIRS & MAINT			
CHECK 313255 TOTAL:				
FRANKLIN MILLER INC	05/28/2020	AP2075		3,284.00
32773				3,284.00



INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
SH Grinder Parts-Fixed & Exp. Seals, Gaskets-EM GEN REPAIRS & MAINT	55400				
CHECK 313255 TOTAL:					3,633.00
Farmer Mkt grading & drainage plan ts TECHNICAL SVCS	54260	06/25/2020	AP2075		1,225.00
Farmer Mkt-Drainage design & oversight ts TECHNICAL SVCS	54260	06/30/2020	AP2075		1,098.50
CHECK 313256 TOTAL:					2,323.50
ice CONCESSION SUPP-Ice	53230	06/17/2020	AP2075		123.00
CHECK 313257 TOTAL:					123.00
HILTI RAMSET RENTAL BJ SALT & SAND	53200	06/24/2020	AP2075		120.94
CHECK 313258 TOTAL:					120.94
WEED CONTROL NEH BJ GEN REPAIRS & MAINT	55400	06/11/2020	AP2075		802.50
WEED CONTROL SD/HWY BJ GEN REPAIRS & MAINT	55400	06/10/2020	AP2075		250.00
CHECK 313259 TOTAL:					1,052.50
Admin Fee HRA HRA=MED DEDUCT	52415	06/15/2020	AP2075		153.75
CHECK 313260 TOTAL:					153.75
Wire Brushes, Trimmer Line, Gas Can Funnel-EM OTHER EQUIPMENT	53900	06/10/2020	AP2075		32.04
CHECK 313261 TOTAL:					32.04

Invoice: 32773

313256 06/30/2020 PRTD
Invoice: 01113064

Invoice: 200630

313257 06/30/2020 PRTD
Invoice: 82-010797

313258 06/30/2020 PRTD
Invoice: 50361

313259 06/30/2020 PRTD
Invoice: 71118

Invoice: 71087

313260 06/30/2020 PRTD
Invoice: L2007-016000282

313261 06/30/2020 PRTD
Invoice: 3285610



07/02/2020 09:30
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 10
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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066
INVOICE

INV DATE PO WARRANT NET

INVOICE DTL DESC

Invoice: 3259429	HAMMOND LUMBER COMPANY	3259429	LOCK BJ	06/04/2020	AP2075	60.78
		60.78 1552000 55200	BLDG REPAIR & MAINT			
Invoice: 3228311	HAMMOND LUMBER COMPANY	3228311	marina supplies	05/28/2020	AP2075	59.23
		59.23 6010100 57121	EQUIP-MOORINGS/FLOATS			
Invoice: 3297402	HAMMOND LUMBER COMPANY	3297402	Outhouse keys	06/12/2020	AP2075	39.84
		39.84 1440110 53000	OFFICE SUPPLIES			
Invoice: 3281371	HAMMOND LUMBER COMPANY	3281371	TRASH CANS BJ	06/09/2020	AP2075	109.98
		109.98 1551500 57502	DUMPSTERS			
Invoice: 3259202	HAMMOND LUMBER COMPANY	3259202	Paint for fire danger sign	06/04/2020	AP2075	73.19
		73.19 1440330 55200 433	BLDG REPAIR & MAINT-S3 SV			
Invoice: 3327993	HAMMOND LUMBER COMPANY	3327993	COLD PATCH BJ	06/19/2020	AP2075	50.76
		50.76 1550100 53730	MISC-MATERIALS			
Invoice: 3328887	HAMMOND LUMBER COMPANY	3328887	COLS PATCH BJ	06/19/2020	AP2075	523.60
		523.60 1550100 53730	MISC-MATERIALS			
Invoice: 3322849	HAMMOND LUMBER COMPANY	3322849	PLYWOOD BJ	06/18/2020	AP2075	184.35
		184.35 1552500 55400	GEN REPAIRS & MAINT			
Invoice: 3322857	HAMMOND LUMBER COMPANY	3322857	LUMBER/SUPPLIES BJ	06/18/2020	AP2075	418.36
		418.36 1552500 55400	GEN REPAIRS & MAINT			
Invoice: 3316043	HAMMOND LUMBER COMPANY	3316043	SURGE PROTECTOR BJ	06/17/2020	AP2075	21.99
		21.99 1550100 53000	OFFICE SUPPLIES			
Invoice: 3348764	HAMMOND LUMBER COMPANY	3348764	marina supplies	06/24/2020	AP2075	122.15
		122.15 6010100 55400	GEN REPAIR & MAINT			
Invoice: 301822	HAMMOND LUMBER COMPANY	301822	Returned Pallett	06/19/2020	AP2075	-16.00
		-16.00 1550100 53730	MISC-MATERIALS			
Invoice: 301823	HAMMOND LUMBER COMPANY	301823	Returned Pallett	06/19/2020	AP2075	-16.00
		-16.00 1550100 53730	MISC-MATERIALS			



07/02/2020 09:30
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
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CASH ACCOUNT: 100
CHECK NO

CHK DATE

TYPE

VENDOR NAME

8066

INVOICE

INV DATE

PO

WARRANT

NET

11
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INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
CHECK	313261	TOTAL:			1,664.27
LIEN DISCHARGE-RE3942,4101,2168,952,1861,3264,3657 DEED SVCS	06/30/2020	AP2075			266.00
	266.00	1220550	54700		
CHECK	313262	TOTAL:			266.00
PH Control/50% Caustic IBD, Bisulfite IBD-EM PH CONTROL DECHLORINATION	06/04/2020	AP2075			2,357.50
	1,340.00	1550666	53213		
	1,017.50	1550666	53212		
CHECK	313262	TOTAL:			266.00
PH Control/50% Caustic for SH WWTP-EM PH CONTROL	06/04/2020	AP2075			1,340.00
	1,340.00	1550668	53213		
CHECK	313263	TOTAL:			519.75
Hypochlorite/Bleach for NEH WWTP-EM CHLORINATION	06/04/2020	AP2075			519.75
	519.75	1550666	53211		
CHECK	313263	TOTAL:			519.75
IBD Bleach for NEH WWTP-EM CHLORINATION	06/17/2020	AP2075			519.75
	519.75	1550666	53211		
CHECK	313264	TOTAL:			70.00
SE125 Admin Fee ADMIN-SE125	06/15/2020	AP2075			70.00
	70.00	1220800	54532		
CHECK	313264	TOTAL:			70.00
4 COMPARTMENT MAIL BOX REPAIRS & MAINT-GENERAL	03/30/2020	AP2075			177.00
	177.00	2100019	55400		
CHECK	313265	TOTAL:			177.00
REFUND OVERPAYMENT 06/30/2020 REFUND OVERPAYMENT BILL#20200294 TAX CREDIT BALANCES PAYABLE	06/30/2020	AP2075			47.86
	47.86	100	20030		
CHECK	313266	TOTAL:			47.86

07/02/2020 09:30
69051you
Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME 10100 Ckg-BH General Fund 8066 INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
313267 06/30/2020 PRTRD 2673 JOHN PHILLIPS Invoice: 1199	1199	06/09/2020	AP2075	AP2075	314.19
Repair Head Gasket/Temp Switch on NEH Maint Gen-EM GENERATOR SVCS					
313268 06/30/2020 PRTRD 419 MAINE EQUIPMENT CO INC Invoice: 71557	71557	06/15/2020	AP2075	AP2075	86.49
DUMPSTER WHEELS BJ DUMPSTERS					
313269 06/30/2020 PRTRD 1152 MAINE FIRE PROTECTION SERVICES CO 50667 Invoice: 50667	50667	06/01/2020	AP2075	AP2075	85.00
Stat. 1 fire sprinkler inspection BLDG REPAIR & MAINT-S1 NE					
313270 06/30/2020 PRTRD 2674 HOLLY L MANHEIM Invoice: 1788	1788	06/11/2020	AP2075	AP2075	970.00
Annual Calibration of Lab Equipment-EM TECHNICAL SVCS					
313271 06/30/2020 PRTRD 2463 MAINECAL INC Invoice: 1788	1788	06/18/2020	AP2075	AP2075	131.15
WELDING GAS AL GEN REPAIRS & MAINT					
313272 06/30/2020 PRTRD 2674 HOLLY L MANHEIM Invoice: Haslam041620	Haslam041620	04/16/2020	AP2075	AP2075	300.00
Septic Tank Pumping Reimbursement. RWSP Septic Pumping					
313273 06/30/2020 PRTRD 458 MARKS PRINTING HOUSE Invoice: 3660	3660	06/15/2020	AP2075	AP2075	193.20
Voter Registration Supplies ELECTION SUPPLIES					
313267 06/30/2020 PRTRD 2673 JOHN PHILLIPS Invoice: 1199	1199	06/09/2020	AP2075	AP2075	314.19
CHECK 313267 TOTAL:					
313268 06/30/2020 PRTRD 419 MAINE EQUIPMENT CO INC Invoice: 71557	71557	06/15/2020	AP2075	AP2075	86.49
CHECK 313268 TOTAL:					
313269 06/30/2020 PRTRD 1152 MAINE FIRE PROTECTION SERVICES CO 50667 Invoice: 50667	50667	06/01/2020	AP2075	AP2075	85.00
CHECK 313269 TOTAL:					
313270 06/30/2020 PRTRD 2674 HOLLY L MANHEIM Invoice: Haslam041620	Haslam041620	04/16/2020	AP2075	AP2075	970.00
CHECK 313270 TOTAL:					
313271 06/30/2020 PRTRD 2463 MAINECAL INC Invoice: 1788	1788	06/18/2020	AP2075	AP2075	131.15
CHECK 313271 TOTAL:					
313272 06/30/2020 PRTRD 2674 HOLLY L MANHEIM Invoice: Haslam041620	Haslam041620	04/16/2020	AP2075	AP2075	300.00
CHECK 313272 TOTAL:					
313273 06/30/2020 PRTRD 458 MARKS PRINTING HOUSE Invoice: 3660	3660	06/15/2020	AP2075	AP2075	193.20
CHECK 313273 TOTAL:					
MARKS PRINTING HOUSE	3665	06/22/2020	AP2075	AP2075	563.90



07/02/2020 09:30
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100
Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

INV DATE PO

WARRANT

NET

13
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INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: 3665	Municipal Absentee Envelopes 563.90 2100019 53000 0202 OFF SUPPLIES-TWN CLK-COVID 19				
	CHECK 313273 TOTAL:				757.10
313274 06/30/2020 PRD Invoice: 19403	413 M C M ELECTRIC INC 19403 LIGHTS BJ Gross Budget	06/16/2020	AP2075		283.08
Invoice: 19460	M C M ELECTRIC INC 19460 replace hand drier public restroom EQUIPMENT	06/29/2020	AP2075		712.40
	CHECK 313274 TOTAL:				995.48
313275 06/30/2020 PRD Invoice: 2019	350 JOHN MERCHANT 2019 Annual RWTSP Benefit	12/01/2019	AP2075		725.00
	CHECK 313275 TOTAL:				725.00
313276 06/30/2020 PRD Invoice: ME07-333248	1533 MOTION INDUSTRIES ME07-333248 1VP34 1/2 VP Sheave for SH Chem Room Fan-EM BLDG REPAIR & MAINT	05/27/2020	AP2075		56.36
	CHECK 313276 TOTAL:				56.36
313277 06/30/2020 PRD Invoice: 4929 0520	502 MOUNT DESERT SPRING WATER 4929 0520 Office water OFFICE SUPPLIES	05/31/2020	AP2075		50.80
Invoice: 9514 0520	MOUNT DESERT SPRING WATER 9514 0520 Water for NEH Maint Shop-EM OTHER EQUIPMENT	05/31/2020	AP2075		24.60
Invoice: 99440 0520	MOUNT DESERT SPRING WATER 99440 0520 Drinking water OFFICE SUPPLIES	05/31/2020	AP2075		16.00
Invoice: 6544 0520	MOUNT DESERT SPRING WATER 6544 0520 SPRING WATER BJ GEN REPAIRS & MAINT	05/31/2020	AP2075		81.20
Invoice: 26567 0520	MOUNT DESERT SPRING WATER 26567 0520 Delivery/Rental 05/2020 OFFICE SUPPLIES	05/31/2020	AP2075		66.40



CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE

INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC	CHECK 313277 TOTAL: 239.00			
313278 06/30/2020 PRTD 1356 MUNICIPAL REVIEW COMMITTEE 90	06/23/2020	AP2075		8,657.10
Invoice: 90	June 8-13, 2020 "CRM" tip fee ts			
	TIPPING FEE CROM			
8,657.10 1551500 55502				
MUNICIPAL REVIEW COMMITTEE 150	06/23/2020	AP2075		7,746.95
Invoice: 150	6-15-20 to 6-20-20 "CRM" tip fee ts			
	TIPPING FEE CROM			
7,746.95 1551500 55502				
313279 06/30/2020 PRTD 2160 COASTAL AUTO PARTS 250797	06/16/2020	AP2075		94.80
Invoice: 250797	TR#26 FREON AND OIL CHANGE AL			
	GEN REPAIRS & MAINT			
94.80 1550100 55400				
COASTAL AUTO PARTS 251049	06/16/2020	AP2075		22.12
Invoice: 251049	TR#26 A/C GAUGE AL			
	GEN REPAIRS & MAINT			
22.12 1550100 55400				
COASTAL AUTO PARTS 245239	06/03/2020	AP2075		43.54
Invoice: 245239	PAINT MACHINE BATTERY AL			
	GEN REPAIRS & MAINT			
43.54 1550100 55400				
COASTAL AUTO PARTS 553429	06/16/2020	AP2075		90.84
Invoice: 553429	Belts 4L210W and Wrenches-EM			
	BLDG REPAIR & MAINT			
18.64 1550668 55200				
72.20 1550552 53900				
COASTAL AUTO PARTS 251105	06/16/2020	AP2075		4.63
Invoice: 251105	Replacement fuel line for Mark 3 pumps			
	GEN REPAIRS & MAINT			
4.63 1440330 55400				
COASTAL AUTO PARTS 250960	06/16/2020	AP2075		102.48
Invoice: 250960	Brake Caliper / core deposit			
	VEHICLE REPAIR-18 DODGE RAM			
102.48 1440110 55100 4110				
COASTAL AUTO PARTS 254737	06/24/2020	AP2075		10.44
Invoice: 254737	SHOP TOOL AL			
	GEN REPAIRS & MAINT			
10.44 1550100 55400				
COASTAL AUTO PARTS 254872	06/25/2020	AP2075		16.54
Invoice: 254872	Repair parts for T7			
	VEHICLE REPAIR-11 FORD T7			
16.54 1440330 55100 4307				
COASTAL AUTO PARTS 256362	06/29/2020	AP2075		39.95
Invoice: 256362	Repair parts for T7			
	VEHICLE REPAIR-11 FORD T7			
39.95 1440330 55100 4307				
COASTAL AUTO PARTS 554642	06/29/2020	AP2075		93.77
Invoice: 554642				



CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE INV DATE PO WARRANT NET
CHECK NO CHK DATE TYPE VENDOR NAME

Invoice: 554642

INVOICE	INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
93.77	ES5-7 ES 5-12 Batteries for UPS Systems-EM OTHER EQUIPMENT	53900				
254734	06/24/2020		06/24/2020	AP2075		-55.56
-55.56	Core Deposit VEHICLE REPAIR-18 DODGE RAM	55100 4110				

INVOICE	INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
251147	06/16/2020		06/16/2020	AP2075		-66.66
-66.66	2 Core Deposits VEHICLE REPAIR-18 DODGE RAM	55100 4110				
CHECK 313279 TOTAL:						396.89

INVOICE	INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
18.00	2020 Membership Annual membership renewal DUES & MEMBERSHIPS	54200	06/17/2020	AP2075		18.00
CHECK 313280 TOTAL:						18.00

INVOICE	INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
28.00	TRUCK TIRE CENTERS I 092900-08 tire fee VEHICLE REPAIRS	55100	01/28/2020	AP2075		28.00

INVOICE	INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
1,755.48	TRUCK TIRE CENTERS I 095797-08 BUS REAR TIRES AL MDES - BUS 3	59200 9103	04/14/2020	AP2075		1,755.48

INVOICE	INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
897.80	TRUCK TIRE CENTERS I 099220-08 TR#23 FRONT TIRES AL TIRES	53720	06/29/2020	AP2075		897.80
CHECK 313281 TOTAL:						2,681.28

INVOICE	INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
9,975.00	NORWOOD, DELAITTRE & SONS INC CONCRETE WORK ON SALT SHED BJ SALT & SAND	8781 53200	06/18/2020	AP2075		9,975.00
CHECK 313282 TOTAL:						9,975.00

INVOICE	INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
134.36	OFFICE DEPOT Paper Towels and Toilet Paper-EM OTHER EQUIPMENT	53900	06/11/2020	AP2075		134.36
CHECK 313283 TOTAL:						134.36



07/02/2020 09:30
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

16
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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME 10100 Ckg-BH General Fund 8066 INVOICE

INVOICE DTL DESC

INVOICE

INV DATE

PO

WARRANT

NET

313284	06/30/2020	PRTD	794 OLVER ASSOCIATES, INC	10247	10247	06/12/2020	AP2075	3,000.00
	Invoice: 10247		3,000.00	3000048	57710	Pump station rehabilitation Construction		
						CHECK	313284 TOTAL:	3,000.00
313285	06/30/2020	PRTD	1706 ONLINE MOORING, LLC	P16402	P16402	05/31/2020	AP2075	48.00
	Invoice: P16402		48.00	6010100	54250	online mooring fees IT/TECH FEE		
						CHECK	313285 TOTAL:	48.00
313286	06/30/2020	PRTD	2110 OTT COMMUNICATIONS	0620	0620	06/10/2020	AP2075	689.11
	Invoice: 0620		689.11	1221000	55120	Telephone Charges TELEPHONE-USAGE		
						CHECK	313286 TOTAL:	689.11
313287	06/30/2020	PRTD	992 PENTA CORPORATION	2006-01	2006-01	06/17/2020	AP2075	3,437.45
	Invoice: 2006-01		3,437.45	1550552	55210	Repair Pump Bases @ SGT DR PS & SH Hill PUMP STATION MAINT PS-EM		
						CHECK	313287 TOTAL:	3,437.45
313288	06/30/2020	PRTD	1367 PITNEY BOWES	3311515046	3311515046	06/27/2020	AP2075	180.06
	Invoice: 3311515046		180.06	1220110	53140	Postage Meter Lease POSTAGE		
						CHECK	313288 TOTAL:	180.06
313289	06/30/2020	PRTD	581 PITNEY BOWES	052720	052720	05/27/2020	AP2075	881.25
	Invoice: 052720		71.35	1220110	53140	POSTAGE REFILL THROUGH 052720 POSTAGE		
			41.00	1440110	53140	POSTAGE		
			117.10	1220770	53140	POSTAGE		
			33.40	2100019	53140	POSTAGE		
			22.30	1220220	53140	POSTAGE		
			55.15	1220500	53140	POSTAGE		
			13.50	6010100	53140	POSTAGE		
			54.00	1220440	53140	PB POSTAGE		
			2.40	1440110	53140	POSTAGE		
			.50	1550552	53140	POSTAGE		
			463.40	1220500	53140	POSTAGE		
			7.15	1220110	53140	POSTAGE		



07/02/2020 09:30
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE
INVOICE DTL DESC

INVOICE

INV DATE PO

WARRANT

NET

PRTD	INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
		CHECK			313289 TOTAL:	881.25
313290	06/30/2020 PRTD Invoice: 1108	2668 SEABRIDGE MARINE INC 1108 24,075.59 6010300 57121 Bartlett mooring work MRG/FLOAT SVCS	06/15/2020		AP2075	24,075.59
	Invoice: 1117	SEABRIDGE MARINE INC 1117 4,159.06 6410300 24671 town mooring work Bartlettts M BI Moor/Flt Resv	06/15/2020		AP2075	4,159.06
		CHECK			313290 TOTAL:	28,234.65
313291	06/30/2020 PRTD Invoice: 51946	672 SNOWMAN PRINTING 51946 121.50 1220220 53900 SELF INKING STAMPS MISC SUPPLIES	06/22/2020		AP2075	121.50
		CHECK			313291 TOTAL:	121.50
313292	06/30/2020 PRTD Invoice: 277030	2675 STONINGTON'S FURNITURE CO 277030 1,809.00 1440110 57300 Electric Desk EQUIP-FURNISHINGS	05/19/2020		AP2075	1,809.00
		CHECK			313292 TOTAL:	1,809.00
313293	06/30/2020 PRTD Invoice: 200609CJA01	869 TREASURER, STATE OF MAINE 200609CJA01 72.00 1440110 54100 FST Tuition - Murphy TRAINING	06/11/2020		AP2075	72.00
		CHECK			313293 TOTAL:	72.00
313294	06/30/2020 PRTD Invoice: 12533	1554 WRIGHT WALLACE, LLC 12533 1,831.60 1552000 55200 PD flooring ts BLDG REPAIR & MAINT	06/26/2020		AP2075	1,831.60
		CHECK			313294 TOTAL:	1,831.60
313295	06/30/2020 PRTD Invoice: 854714801060220	1737 TIME WARNER CABLE 854714801060220 332.97 1221000 55150 1737 Internet Fire Station # 2 CABLE/INTERNET-FIRE ST#2 SH	06/02/2020		AP2075	332.97
		CHECK			313295 TOTAL:	332.97
313296	06/30/2020 PRTD Invoice: 713662701060320	1616 TIME WARNER CABLE 713662701060320 324.50 1221000 55150 1616 internet Fire Station # 3 CABLE/INTERNET-FIRE ST#3 SV	06/03/2020		AP2075	324.50
		CHECK			313296 TOTAL:	324.50



P 18
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

07/02/2020 09:30
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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

Ckg-BH General Fund 8066
INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC

INVOICE	INV DATE	PO	WARRANT	NET
313297	06/30/2020	PRTD 2511	TIME WARNER CABLE	30.00
	Invoice: 715785501062220			
313298	06/30/2020	PRTD 2512	TIME WARNER CABLE	70.00
	Invoice: 715785601062220			
313299	06/30/2020	PRTD 1770	TIME WARNER CABLE	1,964.00
	Invoice: 697517601062020			
313300	06/30/2020	PRTD 1693	TIME WARNER CABLE	374.99
	Invoice: 697540001060320			
313301	06/30/2020	PRTD 1465	U S BANK EQUIPMENT FINANCE INC	380.00
	Invoice: 416139665			
313302	06/30/2020	PRTD 737	UNIFIRST CORP	198.63
	Invoice: 0272764755			
313297	06/22/2020	AP2075	Internet Joy Road Communications Tower	30.00
	Invoice: 715785501062220			
313298	06/22/2020	AP2075	Internet OC Communications Tower	70.00
	Invoice: 715785601062220			
313299	06/20/2020	AP2075	Internet Town Office	1,964.00
	Invoice: 697517601062020			
313300	06/03/2020	AP2075	Internet NEH WWTP	374.99
	Invoice: 697540001060320			
313301	06/05/2020	AP2075	Copier and printer lease	380.00
	Invoice: 416139665			
313302	06/17/2020	AP2075	HWY/MSW/P&C Uniforms-EM	198.63
	Invoice: 0272764755			
313297	06/17/2020	AP2075	WW Uniforms-EM	109.65
	Invoice: 0272764756			
313298	06/10/2020	AP2075	WW Uniforms-EM	109.65
	Invoice: 0272763180			

CHECK 313296 TOTAL: 324.50

CHECK 313297 TOTAL: 30.00

CHECK 313298 TOTAL: 70.00

CHECK 313299 TOTAL: 1,964.00

CHECK 313300 TOTAL: 374.99

CHECK 313301 TOTAL: 380.00

CHECK 313302 TOTAL: 198.63



07/02/2020 09:30
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

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TYPE VENDOR NAME

10100
Clkg-BH General Fund 8066

INVOICE DTL DESC

INVOICE

INV DATE PO

WARRANT

NET

Invoice: 0272763179 UNIFIRST CORP 0272763179 06/10/2020 AP2075 198.63

35.00 1551500 53800 HWY/MSW/P&C Uniforms-EM
20.00 1552500 53800 UNIFORMS
143.63 1550100 53800 UNIFORMS

Invoice: 0272766308 UNIFIRST CORP 0272766308 06/24/2020 AP2075 198.63

35.00 1551500 53800 MSW/P&C/HWY Uniforms-EM
20.00 1552500 53800 UNIFORMS
143.63 1550100 53800 UNIFORMS

Invoice: 0272766309 UNIFIRST CORP 0272766309 06/24/2020 AP2075 115.65

115.65 1550552 53800 WW Uniforms and Mat-EM
UNIFORMS

313303 06/30/2020 PRTD 887 UNITED STATES TREASURY 313302 TOTAL: 930.84
Invoice: FORM 720 2020 FORM 720 2020 06/30/2020 AP2075 104.14
QUARTERLY FED EXCISE ON HRA
HRA=MED DEDUCT

313304 06/30/2020 PRTD 742 USA BLUEBOOK 313303 TOTAL: 104.14
Invoice: 259214 259214 06/05/2020 AP2075 333.03
PH Buffers and BOD Meter Membrane Kit-EM
LAB EQUIP

313305 06/30/2020 PRTD 2562 VANASSE HANGEN BRUSTLIN INC 313304 TOTAL: 333.03
Invoice: 0318419 0318419 06/24/2020 AP2075 1,604.55
Route 3 study ts
Construction

313306 06/30/2020 PRTD 1842 VERSANT POWER 313305 TOTAL: 1,604.55
Invoice: 10057340-9 052220 10057340-9 052220 05/22/2020 AP2075 190.95
1152 KWH Station 2 monthly electricity bill
ELECTRICITY-S2 SH

Invoice: 10057332-2 052820 10057332-2 052820 05/28/2020 AP2075 22.98
VERSANT POWER
49 kwh seal harbor power
ELECTRICITY

Invoice: 10057339-7 060220 10057339-7 060220 06/02/2020 AP2075 774.20
VERSANT POWER
3120 KWH Otter Creek PS Electric-EM
ELECTRICITY



07/02/2020 09:30
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

P 20
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NET

WARRANT

INV DATE PO

INVOICE

INVOICE DTL DESC

Invoice: 10057342-3	060220	06/02/2020	10057342-3	060220	2,183.98	2,183.98	AP2075	VERSANT POWER
	21200	KWH SH WWTP Electric-EM ELECTRICITY		55010				
Invoice: 10057335-9	060120	06/01/2020	10057335-9	060120	110.39	110.39	AP2075	VERSANT POWER
	623	KWH SH Library PS Electric-EM ELECTRICITY		55010				
Invoice: 10057341-1	060520	06/05/2020	10057341-1	060520	15.53	15.53	AP2075	VERSANT POWER
	Joy Road Pool electricity MD ELEMENTARY SCHOOL			59200				
Invoice: 10545196-3	060220	06/02/2020	10545196-3	060220	15.83	15.83	AP2075	VERSANT POWER
	2 kwh 40 HARBOR DRIVE UNIT CHARGER BJ ELECTRICITY-EVSE CHG STA			55010				
Invoice: 10057328-4	060820	06/08/2020	10057328-4	060820	460.78	460.78	AP2075	VERSANT POWER
	339 kwh LED STREET LIGHTS BJ STREET LIGHTS-LED			55011				
Invoice: 10057329-6	060420	06/04/2020	10057329-6	060420	801.47	801.47	AP2075	VERSANT POWER
	3583 KWH GILPAT Cove PS Electric-EM ELECTRICITY			55010				
Invoice: 10057322-1	060720	06/07/2020	10057322-1	060720	29.70	29.70	AP2075	VERSANT POWER
	93 KWH SGT Drive PS Electric-EM ELECTRICITY			55010				
Invoice: 10057343-5	060420	06/04/2020	10057343-5	060420	130.49	130.49	AP2075	VERSANT POWER
	755 KWH Garry Moore PS Electric-EM ELECTRICITY			55010				
Invoice: 10003319-0	060420	06/04/2020	10003319-0	060420	3,344.69	3,344.69	AP2075	VERSANT POWER
	33000 KWH NEH WWTP Electric-EM ELECTRICITY			55010				
Invoice: 10057334-6	060120	06/01/2020	10057334-6	060120	715.86	715.86	AP2075	VERSANT POWER
	1844 KWH Sea Street PS Electric-EM ELECTRICITY			55010				
Invoice: 10057337-3	060120	06/01/2020	10057337-3	060120	202.38	202.38	AP2075	VERSANT POWER
	1227 KWH Bracy Cove PS Electric-EM ELECTRICITY			55010				
Invoice: 10057323-3	060320	06/03/2020	10057323-3	060320	36.54	36.54	AP2075	VERSANT POWER
	138 kwh yachtsmen power ELECTRICITY			55010				
Invoice: 10003320-2	060120	06/01/2020	10003320-2	060120	1,045.06	1,045.06	AP2075	VERSANT POWER
	7440 kwh marina power ELECTRICITY			55010				



07/02/2020 09:30
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

INV DATE PO

WARRANT

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21
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INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
10057348-6	VERSANT POWER 780 KWH Station 3 monhtly electricity bill	06/21/2020		AP2075	150.84
150.84	1440330 55010 433 ELECTRICITY-S3 SV				
10057346-2	VERSANT POWER 900 KWH SV Fence PS Electric-EM	06/16/2020		AP2075	152.58
152.58	1550667 55010 ELECTRICITY				
10057344-7	VERSANT POWER 16440 KWH SV WWTP Electric-EM	06/16/2020		AP2075	1,601.42
1,601.42	1550667 55010 ELECTRICITY				
10057347-4	VERSANT POWER 1885 KWH SV Library PS Electric-EM	06/16/2020		AP2075	302.57
302.57	1550667 55010 ELECTRICITY				
10057349-8	VERSANT POWER 311 KWH Babson Creek PS Electric-EM	06/16/2020		AP2075	62.89
62.89	1550667 55010 ELECTRICITY				
CHECK 313306 TOTAL:					12,351.13
313307	ENFORCEMENT VIDEO LLC	05/27/2020		AP2075	285.00
285.00	1440110 55330 Video Camera Software License & Support SOFTWARE RENEW/LIC FEES				
CHECK 313307 TOTAL:					285.00
313308	F W WEBB COMPANY	06/09/2020		AP2075	16.10
16.10	1551500 57502 PLUGS BJ DUMPSTERS				
313308	F W WEBB COMPANY	06/05/2020		AP2075	234.20
234.20	1550552 55210 4-Flt Switch N/O 20' Bare 459986 for SH Dock PS-EM PUMP STATION MAINT				
CHECK 313308 TOTAL:					250.30
313309	WENTWORTH, AUDREY E.	06/18/2020		AP2075	350.00
350.00	1335000 54620 RoyalFlush061820 Septic Tank Pumping Reimbursement. RWWSP Septic Pumping				
CHECK 313309 TOTAL:					350.00
313310	WINTERPORT BOOT SHOP	06/13/2020		AP2075	204.99
204.99	1552500 53800 P.A BOOTS BJ UNIFORMS				



07/02/2020 09:30
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 22
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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC

Invoice: 235944	WINTERPORT BOOT SHOP	235944	06/17/2020	AP2075	175.00	175.00
		175.00 1550100 53800	Safety work boots jk ts UNIFORMS			
Invoice: 10824	WINTERPORT BOOT SHOP	10824	06/23/2020	AP2075	115.00	115.00
		115.00 1440110 53800	Duty shoes - Mitchell UNIFORMS			
			CHECK	313310 TOTAL:		494.99
313311 06/30/2020 PRTD	1024 WOODLAND STUDIOS INC	24605	06/25/2020	AP2075	509.55	509.55
Invoice: 24605		509.55 6010100 53800	summer uniforms UNIFORMS			
			CHECK	313311 TOTAL:		509.55

NUMBER OF CHECKS 100 *** CASH ACCOUNT TOTAL *** 244,766.77

COUNT	AMOUNT
83	134,566.39
17	110,200.38

*** GRAND TOTAL *** 244,766.77

07/02/2020 09:30
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 69051you

P 23
apcsbdb

YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2020 12	212								
APP 100-20000	06/30/2020	AP2075	LLY			Accounts Payable		124,140.68	
APP 100-10100	05/30/2020	AP2075	LLY			AP CASH DISBURSEMENTS JOURNAL Ckg-BH General Fund 8066			244,766.77
APP 300-20000	06/30/2020	AP2075	LLY			Accounts Payable		81,488.81	
APP 600-20000	06/30/2020	AP2075	LLY			Accounts Payable		35,495.31	
APP 200-20000	06/30/2020	AP2075	LLY			Accounts Payable		3,641.97	
						GENERAL LEDGER TOTAL		244,766.77	244,766.77
APP 100-35030	06/30/2020	AP2075	LLY			DTF-CAP IMP		81,488.81	
APP 300-35010	06/30/2020	AP2075	LLY			DT Gen fund			81,488.81
APP 100-35060	06/30/2020	AP2075	LLY			DT-MARINA		35,495.31	
APP 600-35010	06/30/2020	AP2075	LLY			DT Gen fund			35,495.31
APP 100-35020	06/30/2020	AP2075	LLY			DTF-SPEC REV		3,641.97	
APP 200-35010	06/30/2020	AP2075	LLY			DT Gen fund			3,641.97
						SYSTEM GENERATED ENTRIES TOTAL		120,626.09	120,626.09
						JOURNAL 2020/12/212 TOTAL		365,392.86	365,392.86

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2020 12	212	06/30/2020	FUND TOTAL		244,766.77
100-10100				Ckg-BH General Fund 8066	124,140.68	
100-20000				Accounts Payable	3,641.97	
100-35020				DTF-SPEC REV	81,488.81	
100-35030				DTF-CAP IMP	35,495.31	
100-35060				DT-MARINA		
200 Special Revenue	2020 12	212	06/30/2020	FUND TOTAL	3,641.97	3,641.97
200-20000				Accounts Payable	3,641.97	
200-35010				DT Gen fund		
300 Capital Projects	2020 12	212	06/30/2020	FUND TOTAL	81,488.81	81,488.81
300-20000				Accounts Payable	81,488.81	
300-35010				DT Gen fund		
600 Marina	2020 12	212	06/30/2020	FUND TOTAL	35,495.31	35,495.31
600-20000				Accounts Payable	35,495.31	
600-35010				DT Gen fund		

07/02/2020 09:30
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 25
apcsbdb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
100 General Fund	120,626.09	3,641.97
200 Special Revenue		81,488.81
300 Capital Projects		35,495.31
600 Marina		
TOTAL	120,626.09	120,626.09

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2072

CHECK DATE: June 17, 2020

CHECK NUMBER: <u>313224</u>	<u>313224</u>	<u>3,133.86</u>	<u>Check payments</u>
CHECK NUMBER: <u>N/A</u>	<u>N/A</u>	<u>-</u>	<u>Electronic payments</u>
EFT NUMBER: <u>N/A</u>	<u>N/A</u>	<u>-</u>	<u>ACH Payments</u>
EFT or CK NUMBER: <u>N/A</u>	<u>N/A</u>	<u>-</u>	<u>Voided Checks</u>

TOTAL DISBURSEMENTS: \$ 3,133.86

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Kathi Mahar

From: John Macauley <jbmacauley3@gmail.com>
Sent: Tuesday, June 16, 2020 5:50 PM
To: Lisa Young
Cc: Kathi Mahar; Martha Dudman; Matt Hart; Rick Mooers
Subject: Re: Warrant AP#2072 State Fees/Payroll Benefits

Yes, I approve.

On Tue, Jun 16, 2020 at 5:48 PM Lisa Young <financeclerk@mtdesert.org> wrote:

Good Evening!

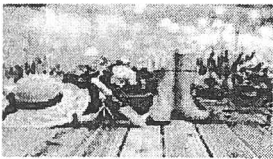
Attached is Accounts Payable Warrant #2072 (for Payroll and/or State Fees) in the amount of \$3,133.86 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will “reply to all” when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young



Lisa Young,

Finance Clerk, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2027

CHECK DATE: June 26, 2020

ADVICE NUMBERS: 11240 through 11297

CHECK NUMBERS: 64736 through 64757

TOTAL DISBURSEMENTS: \$ 118,637.09

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2073

CHECK DATE: June 24, 2020

CHECK NUMBER: <u>313225</u>	through	<u>313227</u>	\$ <u>12,430.31</u>	Check payments
CHECK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 12,430.31

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Kathi Mahar

From: John Macauley <jbmacauley3@gmail.com>
Sent: Tuesday, June 23, 2020 3:54 PM
To: Lisa Young
Cc: Kathi Mahar; Martha Dudman; Matt Hart; Rick Mooers
Subject: Re: Warrant AP#2073 & PR#2027 Approval Request

Yes, I approve.

On Tue, Jun 23, 2020 at 3:31 PM Lisa Young <financeclerk@mtdesert.org> wrote:

Good afternoon!

Attached are the following warrants for approval:

Accounts Payable	#2073	total of	\$12,430.31
Payroll	#2027	total of	\$118,637.09

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young



Lisa Young,

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2074

CHECK DATE: June 30, 2020

CHECK NUMBER: <u>313228</u>	<u>313228</u>	<u>\$ 5,973.75</u>	Check payments
CHECK NUMBER: <u>N/A</u>	<u>N/A</u>	<u>\$ -</u>	Electronic payments
EFT NUMBER: <u>N/A</u>	<u>N/A</u>	<u>\$ -</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	<u>N/A</u>	<u>\$ -</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 5,973.75

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

James F Mooers

Kathi Mahar

Subject: FW: APPROVED Warrant AP#2074 State Fees/Payroll Benefits

From: John Macauley <jbmacauley3@gmail.com>
Sent: Thursday, July 2, 2020 9:33 AM
To: Lisa Young <financeclerk@mtdesert.org>
Subject: Re: Warrant AP#204 State Fees/Payroll Benefits

I approve

On Thu, Jul 2, 2020 at 8:24 AM Lisa Young <financeclerk@mtdesert.org> wrote:

Good Morning!

Attached is Accounts Payable Warrant #2074 (for Payroll and/or State Fees) in the amount of \$5,973.75 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young



Lisa Young,
Finance Clerk, Tax Collector
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

Mount Desert School Department Check Authorization

Report # 14341

Check Batch: 8190
 Check Header: (N/A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By: Check Date
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: No

W14

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
8190	19358	06/25/2020	1160	AMAZON	0.00	80.46
	19359	06/25/2020	1975	CARDMEMBER SERVICE	0.00	940.49
	19360	06/25/2020	2300	CLEAN-O-RAMA	0.00	1,219.23
	19361	06/25/2020	3525	DRUMMOND, WOODSUM	0.00	3,668.50
	19362	06/25/2020	4152	EMERA MAINE	0.00	1,265.60
	19363	06/25/2020	4455	GRAY, GAYLE	0.00	85.35
	19364	06/25/2020	4585	GROUP DYNAMIC, INC.	0.00	127.50
	19365	06/25/2020	6157	MCKIN SEITE SETTLEMENT #123863-010	0.00	175.54
	19366	06/25/2020	6180	MDES - GENERAL FUND/STUDENT ACTIVITY	0.00	665.00
	19367	06/25/2020	6205	MDI REGIONAL SCHOOL DISTRICT	0.00	5,628.51
	19368	06/25/2020	6910	OPPEWALL, ELIZABETH	0.00	2,508.75
	19369	06/25/2020	6938	OTELCO	0.00	288.97
	19370	06/25/2020	7180	PINE STATE ELEVATOR CO.	0.00	655.79
	19371	06/25/2020	9300	WILLIAMS IRRIGATION SYSTEMS	0.00	494.07
Totals:					0.00	\$17,803.76

14 Checks Listed.

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 14315

Include Authorization Codes: Yes
Batch: 8183
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	06/19/2020	IRS	INTERNAL REVENUE SERVIC		14,336.18	14,336.18	0.00	0.00	
	06/19/2020	STAT	TREASURER, STATE OF MAIN		4,131.52	4,131.52	0.00	0.00	
45889	06/19/2020	458	KATHERINE W. CHAPLIN	1	200.00	184.70	0.00	184.70	
45890	06/19/2020	320	TODD J. GRAHAM	1	300.00	277.05	0.00	277.05	
45891	06/19/2020	101	HEATHER D. JONES	1	200.00	184.70	0.00	184.70	
45892	06/19/2020	263	TERESA L. KING-LECLAIR	1	200.00	184.70	0.00	184.70	
45893	06/19/2020	143	CHARLES G. WRAY	1	200.00	184.70	0.00	184.70	
45894	06/19/2020	149	MARIAH D. BAKER	1	4,384.61	3,780.86	3,780.86	0.00	
45895	06/19/2020	311	LAURA-JEAN BEAL	1	2,344.23	1,717.60	1,717.60	0.00	
45896	06/19/2020	11	KELLY S. BEAULIEU	1	2,469.23	1,621.86	1,621.86	0.00	
45897	06/19/2020	463	RENE L. BECKER	1	1,522.40	1,137.91	1,137.91	0.00	
45898	06/19/2020	266	JULIANNA R. BENNOCH	1	2,536.53	1,875.68	1,875.68	0.00	
45899	06/19/2020	479	JAMIE K. BRACY	1	1,139.46	888.18	888.18	0.00	
45900	06/19/2020	314	ANDREW J. CARLSON	1	1,623.07	1,156.81	1,156.81	0.00	
45901	06/19/2020	462	JACQUELINE E A CARPENTER	1	1,220.70	989.17	989.17	0.00	
45902	06/19/2020	18	JANICE P. CARROLL	1	1,269.45	926.90	926.90	0.00	
45903	06/19/2020	337	AMBER G. CHARRON	1	2,015.57	1,398.32	1,398.32	0.00	
45904	06/19/2020	21	LARRY A. COLE	1	4,003.45	3,522.45	3,522.45	0.00	
45905	06/19/2020	91	JUDITH CULLEN	1	1,969.23	1,517.29	1,517.29	0.00	
45906	06/19/2020	69	EMILY N. DAMON	1	1,802.40	1,300.89	1,300.89	0.00	
45907	06/19/2020	308	Gloria A. Delsandro	1	3,574.00	2,565.79	2,565.79	0.00	
45908	06/19/2020	43	SARAH R. DUNBAR	1	2,388.07	1,868.38	1,868.38	0.00	
45909	06/19/2020	481	ELIZABETH FARRELL	1	1,420.42	1,061.79	1,061.79	0.00	
45910	06/19/2020	52	WANDA J. FERNALD	1	2,892.30	1,867.09	1,867.09	0.00	
45911	06/19/2020	57	JASON W. FOUNTAINE	1	1,622.40	1,185.79	1,185.79	0.00	
45912	06/19/2020	332	MARINA P. FREDERICK	1	1,642.40	1,046.52	1,046.52	0.00	
45913	06/19/2020	329	ALEXANDER GARRETT	1	1,728.84	1,304.69	1,304.69	0.00	
45914	06/19/2020	63	HEATHER M. GRAVES	1	2,315.38	1,473.25	1,473.25	0.00	
45915	06/19/2020	65	GAYLE M. GRAY	1	2,469.23	1,738.99	1,738.99	0.00	
45916	06/19/2020	331	RUSSELL W. GRAY	1	791.64	697.69	697.69	0.00	
45917	06/19/2020	92	ABIGAIL A. HARMON	1	1,285.70	942.42	942.42	0.00	
45918	06/19/2020	477	ANGELIQUE E. HODGDON	1	1,446.00	756.69	756.69	0.00	
45919	06/19/2020	244	KRISTIN D. HOLLEY	1	1,220.70	892.63	892.63	0.00	
45920	06/19/2020	313	ANDREA W. HOWELL	1	4,130.50	3,549.88	3,549.88	0.00	
45921	06/19/2020	293	Amy L. James	1	2,536.53	1,712.18	1,712.18	0.00	
45922	06/19/2020	90	REBECCA A. JARVIS	1	2,228.84	1,505.43	1,505.43	0.00	
45923	06/19/2020	312	BETHANY G. JOHNSON	1	1,389.75	1,025.50	1,025.50	0.00	
45924	06/19/2020	291	PATRICIA A. KELLEY	1	1,454.60	1,004.72	1,004.72	0.00	
45925	06/19/2020	335	CYNTHIA A. LAMBERT	1	7,541.74	6,253.56	6,253.56	0.00	
45926	06/19/2020	321	MAX E. MASON	1	3,655.70	3,135.30	3,135.30	0.00	
45927	06/19/2020	292	TARA MCKERNAN	1	2,142.46	1,555.51	1,555.51	0.00	
45928	06/19/2020	468	WARREN L. MURRAY	1	3,656.80	3,099.06	3,099.06	0.00	
45929	06/19/2020	461	JANET NORDELUS	1	1,762.15	1,213.72	1,213.72	0.00	
45930	06/19/2020	193	HARVEY BRUCE NORWOOD	1	1,111.80	721.12	721.12	0.00	
45931	06/19/2020	237	JUSTIN B. NORWOOD	1	4,623.07	3,561.90	3,561.90	0.00	
45932	06/19/2020	238	WENDELL L. OPPEWALL	1	1,337.88	767.39	767.39	0.00	
45933	06/19/2020	240	JEANNE C. OTT	1	2,623.07	1,819.30	1,819.30	0.00	
45934	06/19/2020	301	Terry P. Paulos	1	462.72	339.66	339.66	0.00	
45935	06/19/2020	138	AMY Y. PHILBROOK	1	2,473.80	1,701.04	1,701.04	0.00	
45936	06/19/2020	275	JOELLE A. RUDDY	1	2,469.23	1,878.51	1,878.51	0.00	
45937	06/19/2020	74	LEON E. SARGENT	1	1,962.40	1,318.93	1,318.93	0.00	
45938	06/19/2020	120	KAREN L. SHARPE	1	2,950.00	1,837.25	1,837.25	0.00	
45939	06/19/2020	375	KATHLEEN C. ST DENIS	1	2,709.61	1,560.42	1,560.42	0.00	
45940	06/19/2020	404	KERRY L. TAYLOR	1	2,461.53	1,798.21	1,798.21	0.00	

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 14315

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void	
45941	06/19/2020	476	BRUCE L. TRIPP	1	610.35	514.39	514.39	0.00		
45942	06/19/2020	459	SHANNON L. WESTPHAL	1	1,892.30	1,485.05	1,485.05	0.00		
45943	06/19/2020	448	JACQUELINE A. WHEATON	1	2,353.84	1,648.26	1,648.26	0.00		
45944	06/19/2020	307	LAUREN M. WHITE	1	1,669.94	1,196.62	1,196.62	0.00		
45945	06/19/2020	469	TIFFANY C. YARBROUGH	1	3,623.20	3,245.74	3,245.74	0.00		
45946	06/19/2020	AFLAC	AFLAC		127.42	127.42	0.00	127.42		
45947	06/19/2020	BCBS	ANTHEM BC/BS		10,991.46	10,991.46	0.00	10,991.46		
45948	06/19/2020	HMD	HORACE MANN COMPANIES		65.66	65.66	0.00	65.66		
45949	06/19/2020	HM	HORACE MANN INSURANCE C		700.00	700.00	0.00	700.00		
45950	06/19/2020	MEA	MAINE EDUCATION ASSOCIA		1,197.00	1,197.00	0.00	1,197.00		
45951	06/19/2020	MSRS	MAINE PERS		19,333.39	19,333.39	0.00	19,333.39		
45952	06/19/2020	MET	METROPOLITAN LIFE INSUR		350.00	350.00	0.00	350.00		
45953	06/19/2020	DELTA DEN	NORTHEAST DELTA DENTAL		1,823.34	1,823.34	0.00	1,823.34		
45954	06/19/2020	PRIM	PRIMERICA FINANCIAL SVCS.		370.00	370.00	0.00	370.00		
45955	06/19/2020	FEDHEALTH	TREASURER, STATE OF MAIN		7.12	7.12	0.00	7.12		
					173,464.31	143,133.23	88,684.29	35,981.24		

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	5	1,015.85
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	52	88,684.29
	ACH Employee Credits	52	88,684.29
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	10	34,965.39
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	18,467.70

Mount Desert School Department
PAYROLL WARRANT REGISTER

Report # 14315

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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WARRANT # 26
DATE: PAID JUN 19 2020

Alan Edward Gannon, Ed.D.

SUPERINTENDENT

FINANCE OFFICER

FINANCE OFFICER

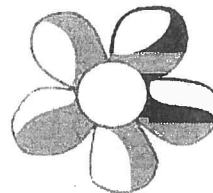
FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER



143133.23 net pay
46606.28 payroll A/P
189739.51

Mount Desert School Department Check Register

Report # 14319

Batch: 8186
Check Edit #: N/A
Sort By: Vendor Name
Include DTF Info: No

Batch #	Control Total	Status	Created By	Date Created	Last Updated By	Date Last Updated
8186	46,606.28	Posted	Bria	06/16/2020	Bria	06/16/2020

Vendor Code / Name Check Edit #	Check Number Check Date	Check Type Status	Check Header Information			
1200 ANTHEM BC & BS 10370	19353 06/19/2020	Payable Payment Posted				
Payable # Reference	Invoice # Invoice Date	Amount Discount Payment				
15728 ANTHEM BC & BS-MDES JUNE BCBS	MDES JUNE B 06/19/2020	45,287.71 0.00 45,287.71				
		Check Totals:	45,287.71	0.00	45,287.71	
1765 BRACY, JAMIE 10371	19354 06/19/2020	Payable Payment Posted	BRACY, JAMIE 148 OLD NORWAY DRIVE BAR HARBOR ME 04609			
Payable # Reference	Invoice # Invoice Date	Amount Discount Payment				
15733 BRACY, JAMI-BCBS REFUND 20PAY	BCBS REFUN 06/19/2020	26.38 0.00 26.38				
		Check Totals:	26.38	0.00	26.38	
6000 MAINE PERS 10367	19355 06/19/2020	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349			
Payable # Reference	Invoice # Invoice Date	Amount Discount Payment				
15727 MAINE PERS-MDES PLD RET JUNE20	MDES PLD R 06/19/2020	1,010.16 0.00 1,010.16				
		Check Totals:	1,010.16	0.00	1,010.16	
6000 MAINE PERS 10368	19356 06/19/2020	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349			
Payable # Reference	Invoice # Invoice Date	Amount Discount Payment				
15725 MAINE PERS-MDES PLD GLI MAY20	MDES PLD G 06/19/2020	57.60 0.00 57.60				
		Check Totals:	57.60	0.00	57.60	
6000 MAINE PERS 10369	19357 06/19/2020	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349			
Payable # Reference	Invoice # Invoice Date	Amount Discount Payment				
15726 MAINE PERS-MDES TEACHER GLI M	MDES TEACHE 06/19/2020	224.43 0.00 224.43				
		Check Totals:	224.43	0.00	224.43	
Batch 8186 Totals:			46,606.28	0.00	46,606.28	

5 Checks Listed

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 14354

Include Authorization Codes: Yes
Batch: 8191
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	07/03/2020	IRS	INTERNAL REVENUE SERVIC		7,982.35	7,982.35	0.00	0.00	
	07/03/2020	STAT	TREASURER, STATE OF MAIN		2,599.00	2,599.00	0.00	0.00	
45956	07/03/2020	149	MARIAH D. BAKER	1	1,884.61	1,543.22	1,543.22	0.00	
45957	07/03/2020	311	LAURA-JEAN BEAL	1	2,344.23	1,741.51	1,741.51	0.00	
45958	07/03/2020	11	KELLY S. BEAULIEU	1	2,469.23	1,665.84	1,665.84	0.00	
45959	07/03/2020	463	RENE L. BECKER	1	1,522.40	1,129.14	1,129.14	0.00	
45960	07/03/2020	266	JULIANNA R. BENNOCH	1	2,536.53	1,901.22	1,901.22	0.00	
45961	07/03/2020	314	ANDREW J. CARLSON	1	1,623.07	1,184.94	1,184.94	0.00	
45962	07/03/2020	337	AMBER G. CHARRON	1	2,015.57	1,384.74	1,384.74	0.00	
45963	07/03/2020	91	JUDITH CULLEN	1	2,038.93	1,594.47	1,594.47	0.00	
45964	07/03/2020	69	EMILY N. DAMON	1	225.30	208.06	208.06	0.00	
45965	07/03/2020	308	Gloria A. Delsandro	1	3,712.25	2,658.89	2,658.89	0.00	
45966	07/03/2020	43	SARAH R. DUNBAR	1	1,998.07	1,504.79	1,504.79	0.00	
45967	07/03/2020	52	WANDA J. FERNALD	1	2,392.30	1,574.96	1,574.96	0.00	
45968	07/03/2020	57	JASON W. FOUNTAINE	1	1,622.40	1,181.89	1,181.89	0.00	
45969	07/03/2020	332	MARINA P. FREDERICK	1	518.38	440.28	440.28	0.00	
45970	07/03/2020	329	ALEXANDER GARRETT	1	1,728.84	1,301.31	1,301.31	0.00	
45971	07/03/2020	63	HEATHER M. GRAVES	1	2,315.38	1,510.75	1,510.75	0.00	
45972	07/03/2020	65	GAYLE M. GRAY	1	2,713.18	1,942.97	1,942.97	0.00	
45973	07/03/2020	477	ANGELIQUE E. HODGDON	1	250.64	168.59	168.59	0.00	
45974	07/03/2020	313	ANDREA W. HOWELL	1	1,630.50	1,325.55	1,325.55	0.00	
45975	07/03/2020	293	Amy L. James	1	2,780.48	1,893.60	1,893.60	0.00	
45976	07/03/2020	90	REBECCA A. JARVIS	1	2,228.84	1,532.66	1,532.66	0.00	
45977	07/03/2020	291	PATRICIA A. KELLEY	1	561.06	461.80	461.80	0.00	
45978	07/03/2020	292	TARA MCKERNAN	1	2,225.50	1,608.55	1,608.55	0.00	
45979	07/03/2020	461	JANET NORDELUS	1	1,762.15	1,209.82	1,209.82	0.00	
45980	07/03/2020	237	JUSTIN B. NORWOOD	1	2,123.07	1,686.30	1,686.30	0.00	
45981	07/03/2020	238	WENDELL L. OPPEWALL	1	1,389.75	806.08	806.08	0.00	
45982	07/03/2020	240	JEANNE C. OTT	1	2,623.07	1,847.37	1,847.37	0.00	
45983	07/03/2020	138	AMY Y. PHILBROOK	1	243.95	221.75	221.75	0.00	
45984	07/03/2020	275	JOELLE A. RUDDY	1	2,713.18	2,087.35	2,087.35	0.00	
45985	07/03/2020	74	LEON E. SARGENT	1	2,140.24	1,432.10	1,432.10	0.00	
45986	07/03/2020	120	KAREN L. SHARPE	1	89.78	81.61	81.61	0.00	
45987	07/03/2020	375	KATHLEEN C. ST DENIS	1	2,709.61	1,585.20	1,585.20	0.00	
45988	07/03/2020	404	KERRY L. TAYLOR	1	2,705.48	2,009.42	2,009.42	0.00	
45989	07/03/2020	476	BRUCE L. TRIPP	1	685.47	572.25	572.25	0.00	
45990	07/03/2020	459	SHANNON L. WESTPHAL	1	1,892.30	1,476.60	1,476.60	0.00	
45991	07/03/2020	448	JACQUELINE A. WHEATON	1	2,353.84	1,677.76	1,677.76	0.00	
					77,350.93	58,734.69	48,153.34	0.00	

Mount Desert School Department PAYROLL WARRANT REGISTER

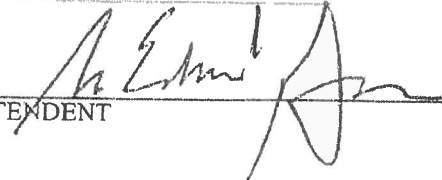
Report # 14354

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	0	0.00
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	36	48,153.34
	ACH Employee Credits	36	48,153.34
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	0	0.00
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
	Taxes	EFTPS Payment - Debit	2

WARRANT # 01

DATE: **PAID JUL 03 2020**


 SUPERINTENDENT *Ed.D.* 30 June 2020

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER