

Town of Mount Desert  
Board of Selectmen  
Agenda

**Organizational Meeting**  
**Monday, August 3, 2020**  
**Location: Zoom Meeting**

- I. Call to order at 4:00 p.m.**  
*Public please hold comments until the BOS Chairman opens the agenda items for public comment*
- I. Election of Officers**
- II. Minutes**
  - A. *Approval of minutes from July 20, 2020 meeting*
- III. Appointments/Recognitions/Resignations**  
*None presented.*
- IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
  - A. *Town of Mount Desert MMA Property & Casualty Pool Dividend Payment*
  - B. *ADD Draft FY 2021 Budget*
  - C. *Hancock County Commissioners Meeting Minutes of July 7, 2020*
- V. Selectmen's Reports**
- VI. Unfinished Business**
  - A. *2020 Annual Town Meeting Live Stream – update*
  - B. *Discussion of Third Party Requests*
- VII. New Business**
  - A. *Annual Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits*
  - B. *Annual Policy on Treasurer's Disbursement Warrants for State Fees*
  - C. *Annual Policy on Disbursement of Municipal Education Costs*
  - D. *Annual Policy on Application of Payments to Unpaid Taxes*
  - E. *Annual Policy on Reimbursement (Code Enforcement Officer Permits)*
  - F. *Annual Policy Authorizing Town Manager and his Designee to sign BYOB and Off-Premises Catering Liquor License Applications on behalf of the Municipal Officers*
  - G. *Annual Approval of Town Counsel*
  - H. *MMA Annual Election – Vice President and Executive Committee Members*
  - I. *Request to Authorize A Public Space Private Placement Application for a memorial bench at the harbor by Ian Hand for Stuart and Christine Hand – Northeast Harbor Village Green*
  - J. *Approve early closing of Town Office on August 11 at 3pm for preparation of Town Meeting (rain date August 12)*
  - K. *Discussion of the Process and Protocols for the Drive-In Town Meeting*

Board of Selectmen Meeting Agenda August 3, 2020

- L. *Consideration of a request to connect the sanitary sewer pump system from a new building to be located at 1092 Main Street in Somesville to the existing holding tank and pump system of an existing building also located on 1092 Main Street in Somesville which in turns pumps the sewerage to the public sanitary sewer system located in Main Street*

**VIII. Other Business**

- A. *Such other business as may be legally conducted*

**IX. Treasurer's Warrants**

- A. *Approve & Sign Treasurer's Warrant AP2105 (not available at time of BOS packet)*
- B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2103, AP2104, and PR2102 in the amounts of \$6,065.18, \$12,233.79, and \$120,011.25, respectively*
- C. *Acknowledge Treasurer's School Board AP/Payroll Warrants 03 in the amount of \$151,774.31*

**X. Adjournment**

The next regularly scheduled meeting is at 6:30 p.m., Monday, August 17, 2020 via Zoom Meeting

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. **You will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhtUTQrRXR5QzFEZEYyQT09>

**Meeting ID: 248 566 175**

**Password: 919872**

One tap mobile

+13126266799,,248566175#,,,,0#,,919872# US (Chicago)  
+16468769923,,248566175#,,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)  
+1 646 876 9923 US (New York)  
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+1 346 248 7799 US (Houston)  
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+1 669 900 6833 US (San Jose)  
+1 253 215 8782 US (Tacoma)

**Meeting ID: 248 566 175**

**Password: 919872**

Zoom security now requires a password on all zoom meetings, so the recurring BOS meeting now has a password.

# MINUTES

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Town of Mount Desert  
SelectBoard Meeting Minutes  
Regular Meeting  
Monday, July 20, 2020, 4:00PM

This Meeting was held via remote access.

SelectBoard Members Present:

Chair John Macauley, SelectBoard members Matt Hart, Wendy Littlefield, Martha Dudman, Geoff Wood

Public Officials Present:

Town Manager Durlin Lunt, Public Works Director Tony Smith, Fire Chief Mike Bender, Firefighter Chris Moore, Harbormaster John Lemoine, Treasurer Kathy Mahar, Assessor Kyle Avila

Members of the public were also in attendance.

**I. Call to order at 4:00 p.m.**

Chair McCauley called the Meeting to order at 4:00 PM.

**II. Public Hearing(s)**

- A. *2020 Annual Town Meeting Proposed Warrant Articles for Appropriation of Funds, Ordinance Amendments, and Ordinance amendments, and a resolution to endorse a declaration for a climate emergency*

This Public Hearing is unable to occur. The Town Meeting date has been moved up to August 11, 2020, making the Public Notice given inadequate due to the requirement that 45 days pass between Warrant Committee review and Town Meeting.

**III. Minutes**

- A. *Approval of minutes from July 6, 2020 meeting*

MOTION: Mr. Hart moved, with Ms. Littlefield seconding, approval of the July 6, 2020 Minutes as presented.

VOTE:

Matt Hart: Aye

Wendy Littlefield: Aye

Martha Dudman: Aye

Geoff Wood: Abstains

Chair John Macauley: Aye

Motion approved 4-0-1 (Wood in Abstention).

**IV. Appointments/Recognitions/Resignations**

None presented.

- V. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

A. *Election Results from Candidate Election 7/14/2020*

B. *Hancock County Commissioners Meeting Minutes of June 16, 2020*



1 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval of the Consent Agenda.

2  
3 Mr. Hart offered congratulations to those who've stepped up and agreed to serve the community.

4  
5 Ms. Littlefield inquired about the position of Trustee of the school. If no one is able to fill the  
6 position, how does the Town proceed? Town Manager Durlin Lunt replied that the SelectBoard  
7 would have to make an appointment should there be an opening that has not been filled.

8  
9 VOTE:

10 Matt Hart: Aye

11 Wendy Littlefield: Aye

12 Martha Dudman: Aye

13 Geoff Wood: Aye

14 Chair John Macauley: Aye

15 Motion approved 5-0.

16  
17 **VI. Selectmen's Reports**

18 Chair Macauley reported that a generous, anonymous patron has offered to purchase flags for  
19 Main Street in Northeast Harbor. She has requested the flags be flown year-round. The flags  
20 would be self-illuminating at night, per regulations regarding displaying the American flag.

21  
22 Public Works Director Tony Smith stated the flags would be erected on flagpoles and not hung  
23 from utility poles.

24  
25 Chair Macauley's feeling was to leave the issue with the Public Works Director and the Town  
26 Manager to discuss it with the Veterans of Foreign Wars.

27  
28 Ms. Dudman inquired whether there was a requirement on how such a gift be accepted by the  
29 Town. Town Manager promised to inquire at the Maine Municipal Association. Generally, he  
30 did not feel keeping the flags up in the winter was a good idea, due to weather and plowing.

31  
32 Mr. Hart suggested consideration be given to appropriate placement to make the most of the new  
33 sidewalks, and to be out of the travel way.

34  
35 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, to accept this generous gift of  
36 flags to the Town with enthusiasm and thanks, providing that the Town Manager determines  
37 through the Maine Municipal Association that the gift may be accepted by the Town.

38  
39 Public Works Director Smith noted that at some point it would have to be made clear when the  
40 flags should be displayed and when they should be removed.

41  
42 VOTE:

43 Martha Dudman: Aye

44 Wendy Littlefield: Aye

45 Matt Hart: Aye

46 Geoff Wood: Aye

47 Chair John Macauley: Aye

48 Motion approved 5-0.

49  
50 Chair John Macauley asked Public Works Director Smith for an update on the farmer's market  
51 site.

1  
2 Director Smith reported that it was increasingly difficult to keep ahead of the weeds in the areas  
3 of the Farmer's Market and the food vendors and in the paths that cross the Village Green. He  
4 discussed with the Harbormaster the possibility of paving these areas. Harbormaster Lemoine  
5 reported that the Harbor Committee was in favor of paving. A price has been received from  
6 Ring's Paving. Director Smith would like to proceed with paving within the next two weeks. He  
7 assured the Board paving would work around the Farmer's Market. Appropriate notice would be  
8 given to the food vendors. It may require the vendors to be temporarily moved to one side.  
9

10 Chair Macauley noted that account numbers would be necessary to make the Motion. Director  
11 Smith promised to get them for the Board  
12

13 There were no other Selectman's Reports.  
14

15 **VII. Unfinished Business**

16 *A. Review of letter dated May 27, 2020 sent to Selectboard Chair John Macauley from Attorney*  
17 *Margaret Jeffrey on behalf of representatives of Seal Harbor Boathouse, LLC concerning*  
18 *traditional use and terms of use of the Seal Harbor bait house*

19 Director Smith asked for the item to be added to the Agenda to ensure voters had as much  
20 information as was available prior to Town Meeting.  
21

22 Attorney Jeffrey raises the same concerns about the bait house in her letter as were brought up at  
23 last year's Town Meeting and will likely be brought up at this year's Town Meeting.  
24

25 One concern is that the SelectBoard and the Warrant are on record as recommending passage of  
26 the five-year lease as presented. Members at the Warrant Committee opined the lease should be  
27 one year in length, as are leases for the VFW and the Chamber of Commerce. Director Smith felt  
28 a single-year lease would make it difficult for a bait house user to plan without knowing they had  
29 adequate storage beyond a given year.  
30

31 It was clarified that the Town owns the bait house itself, but not the land on which it sits. The  
32 Town's insurance company is requesting the Town renovate the building so it's up to code.  
33

34 Director Smith noted that funds had been raised at the last Town Meeting for renovations. After  
35 that Town Meeting the Town became aware the floor had to be raised two feet, without  
36 increasing the elevation of the roof. Those additional costs will be addressed at this year's Town  
37 Meeting. It's been over a year since the funds were approved. MMA is aware of the situation.  
38 Director Smith felt that if the improvements were not made, the building would have to be locked  
39 up and likely torn down. It was noted this is one of the few places allowing public access to the  
40 ocean.  
41

42 Chair Macauley agreed with Director Smith's assessment. He was uncomfortable with the fact  
43 that the Town is required to maintain the building on land they do not own.  
44

45 Director Smith explained that historically, lobsterers were able to use the Rockefeller boat house.  
46 That permission was rescinded. The building was given to the Town to provide space when the  
47 Rockefeller boat house was no longer available. Presently only one lobsterer uses the bait house,  
48 but Director Smith felt the publicity from the issue could attract more use. Criteria to use the  
49 building is to be a resident of the Town of Mount Desert. Up to 12 can use the building. The  
50 letter received explains the building user's point of view.  
51

1 Director Smith worried that changing the intent of the bait house's use could affect private  
2 donations the Town receives for various projects. Phil Lichtenstein felt it would behoove the  
3 Town to retain the public access to the water the bait house provides. The maintenance is sizable,  
4 but the access is worth keeping.  
5

6 Director Smith noted lobsterers raised several thousand dollars to repair the roof and the railings.  
7

8 There were no further comments.  
9

10 No action was taken.  
11

12 *B. Consideration of retaining Hedefine Engineering and Design, Inc. to provide professional*  
13 *technical services for the development of a third concept plan and associated costs related to*  
14 *potential construction of a new Northeast Harbor fire and ambulance building due to an*  
15 *anticipated future need of transitioning current fire department full-time staffing from 10/7 to*  
16 *24/7 and authorize the Fire Chief use of up to \$27,000.00 from Fire Station Building Reserve,*  
17 *account #4040300-24470, with a current unencumbered balance of \$ 49,124.35 to pay for*  
18 *these services*

19 Fire Chief Mike Bender summarized that earlier in the year he presented the Board two plans for  
20 expansion of the current fire house. The plans were created in anticipation of expanding the Fire  
21 Department to full time staffing. At that time Chief Bender had concerns with both options. One  
22 option encroaches into the Cranberry parking lot. The second option, that of adding a second  
23 story limits the fire station's expansion possibilities and will prove costly and provide only  
24 minimal space expansion due to the engineering constraints of adding a second floor.  
25

26 When the plans were presented, discussion ensued regarding building a separate, stand-alone  
27 station on the site of the existing park. Hedefine has submitted a proposal to put together a  
28 concept plan for that idea.  
29

30 Ms. Dudman did not agree with pursuing building a new building, and particularly not on the site  
31 of the small park. In discussions with the League of Towns it was the consensus to move toward  
32 island-wide public safety. It would be better to have an overall plan for island-wide service in  
33 place before considering the individual parts. Additionally, with the uncertainty of the times, Ms.  
34 Dudman did not feel this was the time to contemplate undertaking a large new project.  
35

36 Mr. Hart noted that exploring an option like this can be misconstrued as the Town moving toward  
37 a full-time fire department in the imminent future. While he did not know what the future would  
38 bring for an island-wide Fire Department, it might be worthwhile to see a plan. It's a step that  
39 will need to be taken at some point. The plans will provide clarity regarding cost. If the plans are  
40 not acted on immediately, they will belong to the Town and can be put to use when the time is  
41 deemed right.  
42

43 Chair Macauley noted that for several years the Town has been asking for a strategic plan for  
44 public safety. This is one of a number of moving pieces. Without a determination of the  
45 direction in which the Town will move and where the Town will be in ten to fifteen years, there is  
46 little benefit to put together plans such as these. He felt it was premature.  
47

48 Mr. Hart's memory was that the SelectBoard tasked the Fire Chief to come up with his vision.  
49 Island-wide public safety is years down the road. The Town's needs should be addressed now,  
50 and the Town is reaching the point where they can no longer rely fully on a volunteer force.  
51

1 Mr. Wood pointed out the issue has nothing to do with a move to full-time or 24/7 firefighter  
2 coverage. It has to do with an engineering company providing a proposal for a new building.  
3 \$27,000.00 for a design may end up wasted if a decision is made in the next year or two to move  
4 forward on another option. He agreed with Ms. Dudman and Chair Macauley, to have a clearer  
5 direction in hand before spending the money.  
6

7 Ms. Littlefield noted two concept plans for an upgraded Fire Department have already been  
8 created. This third concept plan is a continuation of the work the SelectBoard asked the Fire  
9 Chief to do, in order to have all the information required to decide on the direction the Town  
10 should move. Fire Chief Bender concurred. He felt the options submitted in February would not  
11 be adequate to fill the Department's needs over the next two to four decades. He believed the  
12 Town should have a building that would last through several decades of change and growth.  
13

14 Director Smith added that the Town was not purchasing the design of a building. This was a  
15 concept plan. The cost of the concept plan would be applied to the cost of future design and  
16 engineering fees for any future building. The idea was discussed and it was agreed to look at this  
17 option. A concept plan of the floor plans and rooms and an elevation perspective from one side  
18 would be presented for review and discussion.  
19

20 Ms. Dudman maintained that investing in plans for the building was not something she could  
21 support. The placement of the building was not something she could support. Additionally,  
22 she'd like any new building to be part of a larger plan for how the Town's Fire Department  
23 moves forward.  
24

25 Ms. Littlefield asked what part such a building could play in a larger island-wide Public Safety  
26 program. Chief Bender did not feel the Town of Mount Desert would ever be without a fire  
27 station and a need for staff, regardless of what the future held for an island-wide department.  
28 Chief Bender stated he was in favor of an island-wide department, and discussion to that end has  
29 been initiated. Based on the discussions, Chief Bender did not feel there was a strong inclination  
30 to combine the four fire Departments into a single island-wide department in the near future.  
31 Change is inevitable, but Chief Bender did not believe any real change would occur in under ten  
32 years. Chief Bender was confident the Town of Mount Desert could not rely on an all-volunteer  
33 Fire Department for that long. Volunteers do not stay, and current volunteers are aging out and  
34 burning out. Chief Bender worried about the time coming when calls cannot be effectively  
35 answered.  
36

37 Ambulance Chief Basil Mahaney reported he attended some of the meetings discussing an island-  
38 wide Public Safety Department. He concurred with Chief Bender's report that an island-wide  
39 department was years into the future. The Ambulance Service is experiencing the loss of  
40 volunteers. Mr. Mahaney noted the Ambulance Service has personnel in the station 24/7. The  
41 place that person stays is one room and windowless. He hoped the issue of space could be  
42 addressed soon.  
43

44 Town Manager Lunt agreed it was likely the Town would have to go to 24/7 coverage prior to an  
45 island-wide department. An island-wide department is a political change and will take time.  
46 Manager Lunt estimated that at least two more full-time firefighters would be necessary for 24/7  
47 coverage, as well as a place to house them. The need will come long before island-wide  
48 department consolidation, and expansion will be needed at that point. Manager Lunt was not in  
49 favor of either plan already presented. The question of whether the current building was sound  
50 enough to take a second story was still to be determined and expansion into the parking lot was

1 not a good choice. A way to expand and house people will need to be determined probably in the  
2 next two to three years.

3  
4 Director Smith suggested that if the funds were approved for concept design and the design is  
5 created, the building can be put anywhere. A location change would require only some site work  
6 to change.

7  
8 Mr. Hart reiterated that the Board asked Chief Bender to pursue this. He was in favor of moving  
9 forward at least to get some more information on what is almost certainly a large decision for the  
10 Town. The Town must have the information at some point. Ms. Littlefield agreed with Mr. Hart.  
11 The Town needs the concept plan before anything can begin. The first two ideas raised concerns.  
12 It would be beneficial to have more information in order to move forward.

13  
14 MOTION: Ms. Littlefield moved, with Mr. Hart seconding, retaining Hedefine Engineering and  
15 Design, Inc. to provide professional technical services for the development of a third concept plan  
16 and associated costs related to potential construction of a new Northeast Harbor fire and  
17 ambulance building due to an anticipated future need of transitioning current fire department full-  
18 time staffing from 10/7 to 24/7 and authorizing the Fire Chief to use up to \$27,000.00 from Fire  
19 Station Building Reserve, account #4040300-24470, with a current unencumbered balance of  
20 \$49,124.35 to pay for these services, as presented.

21 VOTE:

22 Wendy Littlefield: Aye

23 Matt Hart: Aye

24 Martha Dudman: Aye

25 Geoff Wood: Aye

26 Chair John Macauley: Aye

27 Motion approved 5-0.

28  
29 **VIII. New Business**

30 *A. Authorize the purchase of a new 2020 Ford F-350 pick-up truck from Darling's Bangor*  
31 *Ford, in the amount of \$47,409.00 and authorize the Fire Chief to use funds from the Fire*  
32 *Department Equipment Reserve Account Number 4040300-24471 with a current*  
33 *unencumbered balance of approximately \$595,580.11 to pay for the vehicle*

34 Mr. Wood noted that three requests for bids were sent out, but only one was returned. He  
35 inquired whether that happened often. It was noted that yes, sometimes only a single bid is  
36 received. The bid specifically requested a red one-ton with a gas engine. These specs and the  
37 time of year likely limited the availability of inventory for bids.

38  
39 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, authorization of the purchase of  
40 a new 2020 Ford F-350 pick-up truck from Darling's Bangor Ford, in the amount of \$47,409.00  
41 and authorizing the Fire Chief to use funds from the Fire Department Equipment Reserve  
42 Account Number 4040300-24471 with a current unencumbered balance of approximately  
43 \$595,580.11 to pay for the vehicle, as presented.

44 VOTE:

45 Wendy Littlefield: Aye

46 Martha Dudman: Aye

47 Geoff Wood: Aye

48 Matt Hart: Aye

49 Chair John Macauley: Aye

50 Motion approved 5-0.

51

1 B. Request approval to spend \$5,465.00 to install a camera system at the Bartlett Landing  
2 facility to be paid for from CIP line Bartlett Harbor dock CIP Reserve # 6410300-24670  
3 which has a balance of \$22,619.33

4 MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval to spend \$5,465.00 to  
5 install a camera system at the Bartlett Landing facility to be paid for from CIP line Bartlett  
6 Harbor dock CIP Reserve # 6410300-24670 which has a balance of \$22,619.33, as presented.

7  
8 Ms. Littlefield inquired whether this was a new purchase or a replacement for something already  
9 there. Harbormaster John Lemoine reported this was a new system for a facility that currently  
10 has none.

11  
12 Mr. Hart noted the Item mentions broadband. Harbormaster Lemoine noted there is no access to  
13 Spectrum at that location; the work would be done through AT&T.

14  
15 VOTE:

16 Martha Dudman: Aye

17 Matt Hart: Aye

18 Wendy Littlefield: Aye

19 Geoff Wood: Aye

20 Chair John Macauley: Aye

21 Motion approved 5-0.

22  
23 C. Review and discussion of the Department of Labor's inspection report and subsequent  
24 follow-up on behalf of the Town by PW Director Tony Smith

25 Director Smith reported that there had been a surprise, but routine, inspection made in February at  
26 the Highway Garage. Four violations were found at that time. One of those violations carries a  
27 financial penalty of \$700.00. The Town was supposed to have replied to notification received by  
28 certified mail by April 15, 2020, with a report on action taken to correct the violations. Two of  
29 the four violations were corrected within a week of notification. The notification of the violations  
30 was sent to the Town in March, and the Town signed the certified mail receipt on March 16,  
31 2020. From that point in time, the report never made its way to the recipient. Director Smith  
32 received a phone call, which was the first he'd heard that the report was sent but never received.  
33 This delay unfortunately, could increase the financial penalties for the Town.

34  
35 Director Smith reports that the Town's record of quickly correcting violations would be in their  
36 favor. The two outstanding violations, which involved training, have been rectified. Director  
37 Smith anticipates a bill for \$700.00 - the penalty for having incomplete training. Additionally,  
38 steps are being taken for ensuring certified mail has an appropriate chain of custody process to  
39 ensure nothing gets lost in the future.

40  
41 Town Manager Lunt noted the certified mail was addressed to him. It was received on the day  
42 the Town Offices closed due to the Covid pandemic. He felt due to the confusion of the times, a  
43 good record-keeping system broke down and the certified mail was lost. He agreed the system  
44 would be corrected to keep it from happening again.

45  
46 D. Recommend the issuance of a Municipal Quit Claim Deed Without Covenants to Gardiner S.  
47 Biddle and Margaret M. Biddle for 108 Kimball Lane (M/L 024-112)

48 Treasurer Kathy Mahar explained that a title company working on the sale of this property found  
49 in the property record two undischarged liens dating back to 2004 and 2005. Treasurer Mahar  
50 felt the presence of liens was likely a mistake made due to personnel changes and software  
51 changes at that time. She found the liens in the record, but due to software changes, she found no



1 record of payments. Treasurer Mahar felt confident that prior treasurers would not have left these  
2 liens unresolved; therefore, she felt it likely they'd been paid. At this point the only way to  
3 release the Town's ownership on the property is to complete a Municipal Quit Claim Deed.

4  
5 If the Board chooses to issue the deed, SelectBoard members will need to come to the Town  
6 Office to sign off on the deed.

7  
8 Treasurer Mahar noted this was not the first time such an issue has occurred. The Tax Collector  
9 generally checks the registry for liens. She felt this was simply an oversight and no one checked  
10 for Town liens. Treasurer Mahar remembered at least three similar situations uncovered from the  
11 same time period since she's been Treasurer.

12  
13 A check of every hard copy record of payment was the only way to truly find proof of payment.  
14 However, Treasurer Mahar felt confident that if the payment hadn't been made, it would not have  
15 lingered this long without notice. All other tax payments for the property are up to date.

16  
17 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, issuance of a Municipal Quit  
18 Claim Deed Without Covenants to Gardiner S. Biddle and Margaret M. Biddle for 108 Kimball  
19 Lane (M/L 024-112), as presented.

20 VOTE:

21 Martha Dudman: Aye

22 Wendy Littlefield: Aye

23 Geoff Wood: Aye

24 Matt Hart: Aye

25 Chair John Macauley: Aye

26 Motion approved 5-0.

27  
28 Treasurer Mahar noted that three out of five SelectBoard signatures on the Deed would be  
29 adequate.

30  
31 *E. Public Space Special Event Application – Backroads Tours – July 25, August 3, 10, 15, 17,*  
32 *31, September 5, 7, 21, and 28, 2020, Northeast Harbor Village Green*

33 Manager Lunt reported that this was a bicycle tour group. Police Chief Jim Willis has met with  
34 the group, and from the public safety perspective there are no issues with the event.

35  
36 Ms. Dudman inquired about details of the activity planned. There were a number of dates  
37 requested. She wondered if there was benefit to the Town for the event. Manager Lunt noted the  
38 group will arrive in Northeast Harbor to lead bike tours. They will park and leave for their tours,  
39 then arrive back at the end of the tour.

40  
41 Ms. Littlefield asked if the Harbor Committee has been made aware and approved of the event.

42  
43 Firefighter Chris Moore stated he had brought some concerns regarding the group to the Town  
44 Manager's attention. A memo was sent to the SelectBoard noting those concerns.

45  
46 Mr. Hart knew of at least one national tour company already parking there at times during the  
47 summer. A van is left and the group starts out from the Village Green, or the group comes to the  
48 Village Green to eat lunch. He felt it was a good discussion to have at some point regarding the  
49 use of public space for private enterprise. Given the nature of this summer, anything that brings  
50 visitors to the Town should be supported.  
51



1 Ms. Dudman asked Mr. Moore about the concerns he mentioned. Mr. Moore was unable to reply  
2 due to internet connection error; Harbormaster Lemoine shared some of the concerns.  
3 Harbormaster Lemoine felt the biggest concern was not in their using the Village Green but their  
4 parking a van with 20-foot bicycle trailer behind it. This takes up five or six parking spots for an  
5 extended length of time. Use of the Green itself was not the issue.  
6

7 Manager Lunt noted there are private enterprises, such as the art shows, using the Village Green.  
8

9 Mr. Lichtenstein noted these groups are not always conscientious of the area around them or their  
10 impact. He would be open to having a group like this come but felt the ground rules for their use  
11 of the public space should be made clear. Mr. Lichtenstein felt the Harbormaster and Police  
12 Chief should be clear with them about exactly what they can do. It was Manager Lunt's and  
13 Harbormaster Lemoine's understanding that Police Chief Willis had discussed these concerns  
14 with the group.  
15

16 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval of Public Space  
17 Special Event Application – Backroads Tours – July 25, August 3, 10, 15, 17, 31, September 5, 7,  
18 21, and 28, 2020, Northeast Harbor Village Green, as presented and per the discussions and  
19 understanding reached by Police Chief Willis and Harbormaster Lemoine.  
20

21 Mr. Moore stated that one of the issues was that the group sets up public picnic tables for the  
22 bicyclists well in advance of their arrival and does not allow members of the public to use those  
23 picnic tables. Additionally, the groups violate the Town's parking ordinances by pulling their  
24 vans into multiple parking spaces. If they are unable to find parking spaces close to where they  
25 set up, they use permitted parking space. The issue has been brought up in Harbor Committee  
26 meetings because the groups were not using the public space as a shared community space.  
27

28 Chair Macauley noted (for clarification, in case Mr. Moore was out of the meeting at the time)  
29 that it had been mentioned previously that Chief Willis discussed concerns with the group. It was  
30 hoped that rules have been clarified to them.  
31

32 Mr. Hart thought allowing them to use the space for the next week or two, and abiding by the  
33 discussions held with Chief Willis, would provide opportunity to allow these groups to prove  
34 themselves willing to cooperate with the Town. Ms. Dudman pointed out the dates requested  
35 have this group using the space span a number of weeks.  
36

37 Mr. Moore suggested a probational period.  
38

39 MOTION AMENDMENT: Ms. Dudman amended the Motion, with Ms. Littlefield seconding, to  
40 approve Public Space Special Event Application – Backroads Tours – July 25, through August  
41 15, 2020, at the Northeast Harbor Village Green, as presented and per the discussions and  
42 understanding reached by Police Chief Willis and Harbormaster Lemoine. And further, to review  
43 the use and permission on or around August 15, 2020 to determine whether the use can continue  
44 for the other requested dates spanning the remainder of the season.  
45

46 Mr. Wood suggested adding to the application the request for more detail; what the event is and  
47 what is included, and he suggested perhaps a \$10 application fee per date to be held.  
48

49 Mr. Hart wondered if an event could be pulled mid-schedule, should it prove to be not in the  
50 Town's best interests. Manager Lunt noted restrictions and conditions on these types of events  
51 can be included in approving them.

1  
2 Regarding a fee per date, Manager Lunt noted the Farmer's Market is not being charged each day  
3 they are on site. Such a change would have to be applied to all groups. These types of events  
4 have been interpreted by the Town to be one-time application/events that may take place over  
5 multiple days. If the Board wanted to change that Manager Lunt felt they could make the change  
6 moving forward, however right now, and because there are already groups approved for multiple  
7 events, the current system should remain in place.

8  
9 Mr. Hart hoped the group could be reminded that per the application itself, the event cannot  
10 preclude other members of the public from using the space. And if the group does not appear to  
11 abide by the rules, the Board can revisit and possibly rescind their permission. Perhaps a  
12 probationary period is not necessary.

13  
14 Director Smith suggested the group be requested to listen to this portion of the Meeting Minutes  
15 recording.

16  
17 Ms. Dudman reiterated the Motion on the floor, that of allowing the use till mid-August as a  
18 probationary period and then revisit the issue.

19  
20 VOTE:

21 Martha Dudman: Aye

22 Wendy Littlefield: Aye

23 Matt Hart: Aye

24 Geoff Wood: Aye

25 Chair John Macauley: Aye

26 Motion approved 5-0.

27  
28 **IX. Other Business**

29 *A. Such other business as may be legally conducted*

30 Ms. Dudman noted that discussion was held at the last meeting regarding the Town restrooms.  
31 She wondered about the status of that issue.

32  
33 Public Works Director Smith reported he spoke with the Museum representatives. They wanted a  
34 liability statement or certificate of insurance from the Town holding them harmless. The request  
35 was sent to Maine Municipal Association. Manager Lunt promised to follow up with MMA.

36  
37  
38 Ms. Dudman inquired about third-party requests. It's been suggested that there might be some  
39 requests the Town might not want to grant, considering those groups are not providing services or  
40 providing fewer services during the Covid pandemic. Could such changes be amended on the  
41 Town Floor?

42  
43 Manager Lunt agreed to provide a list of those third-parties that the Board might want to review.

44  
45  
46 Ms. Dudman reported that she was approached by a resident unable to attend the Town Meeting.  
47 They asked if audio or Zoom could be provided to residents who otherwise can't be there.  
48 Manager Lunt did not know, logistically, how Zoom or audio could be provided to anyone  
49 wanting it. Various other venues were discussed as possibilities. Assessor Kyle Avila noted that  
50 such things were beyond his expertise, so it may require pulling someone in to assist the Town,  
51 which may cost money. Ms. Littlefield promised to send some information on the subject to

1 Assessor Avila. Additionally, if the Town uses Wallace Tent, they have an employee versed in  
2 this kind of work. Using Wallace Tent will likely cost a little more.  
3  
4

5 Mr. Hart noted another item for Town Meeting was to find ways to keep the proceedings moving  
6 as efficiently as possible. He did not feel residents could be expected to stay in their cars listening  
7 to the meeting for two or more hours. Mr. Hart felt there needed to be a plan in place balancing  
8 how to allow for questions, while keeping the proceedings moving forward.  
9

10  
11 Public Works Director Smith reported there were now numbers for the project of paving at the  
12 Farmer's Market site.  
13

14 The project would be paid for from the Fiscal Year 2021 Appropriations Budget, 1550100-53250  
15 in the amount of \$25,715.00  
16

17 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of the Farmer's Market  
18 Paving project, to be paid for from the Fiscal Year 2021 Appropriations Budget 1550100-53250 in  
19 the amount of \$25,715.00.

20 VOTE:

21 Martha Dudman: Aye

22 Matt Hart: Aye

23 Geoff Wood: Aye

24 Wendy Littlefield: Aye

25 Chair John Macauley: Aye

26 Motion approved 5-0.  
27

28 **X. Treasurer's Warrants**

29 *A. Approve & Sign Treasurer's Warrant AP2102 in the amount of \$950,974.11*

30 MOTION: Ms. Littlefield moved, with Mr. Hart seconding, approval and signature of  
31 Treasurer's Warrant AP2102 in the amount of \$950,974.11, as presented.

32 VOTE:

33 Wendy Littlefield: Aye

34 Matt Hart: Aye

35 Martha Dudman: Aye

36 Geoff Wood: Aye

37 Chair John Macauley: Aye

38 Motion approved 5-0.  
39

40 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2076, AP2101,*  
41 *and PR2101 in the amounts of \$34,152.32, \$82,085.37, and \$153,088.14, respectively*

42 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of signed Treasurer's  
43 Payroll, State Fees, & PR Benefit Warrants AP2076, AP2101, and PR2101 in the amounts of  
44 \$34,152.32, \$82,085.37, and \$153,088.14, respectively, as presented.

45 VOTE:

46 Martha Dudman: Aye

47 Matt Hart: Aye

48 Geoff Wood: Aye

49 Wendy Littlefield: Abstains

50 Chair John Macauley: Aye

51 Motion approved 4-0-1 (Littlefield in Abstention).

1  
2 C. Acknowledge Treasurer's School Board AP/Payroll Warrants 01 and 02 in the amounts of  
3 \$29,959.64 and \$61,338.19, respectively

4 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, acknowledgement of Treasurer's  
5 School Board AP/Payroll Warrants 01 and 02 in the amounts of \$29,959.64 and \$61,338.19,  
6 respectively, as presented.

7 VOTE:

8 Matt Hart: Aye

9 Wendy Littlefield: Aye

10 Geoff Wood: Aye

11 Martha Dudman: Aye

12 Chair John Macauley: Aye

13 Motion approved 5-0.

14  
15 Ms. Littlefield asked how the next meeting would meet. Manager Lunt thought it would meet via  
16 Zoom; the Zoom link had been omitted on the next Agenda by mistake.

17  
18 Mr. Wood noted that the Town's website has incorrect SelectBoard meeting times posted.

19  
20 **XI. Adjournment**

21 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, adjournment.

22 VOTE:

23 Martha Dudman: Aye

24 Wendy Littlefield: Aye

25 Geoff Wood: Aye

26 Matt Hart: Aye

27 Chair John Macauley: Aye

28 Motion approved 5-0.

29  
30 The Meeting was adjourned at 5:17PM.

31  
32  
33 Respectfully Submitted,

34  
35  
36  
37 Wendy Littlefield, Secretary

# CONSENT AGENDA

---



## MAINE MUNICIPAL ASSOCIATION

### *Risk Management Services*

60 Community Drive  
P.O. Box 9109  
Augusta, Maine 04332-9109

### **Telephone No.**

(207) 626-5583  
(800) 590-5583 Maine Only  
Fax No. (207) 626-0513

DATE: July 17, 2020

TO: Members of the Workers Compensation Fund and the Property & Casualty Pool

FROM: Michelle Pelletier, CPCU, AU  
Director, Risk Management Services

RE: Dividend Payments

We are pleased to announce that the Board of Trustees of the **MMA Workers Compensation Fund** voted at its May 21, 2020 meeting to allow a total dividend of no more than \$650,000 to the members of the Fund who meet the established criteria. Continuing members whose 2019 contributions are greater than \$25,000 annually, whose 2019 loss ratio is less than 40% and whose three-year loss ratio is less than 75% will receive a 5.15% dividend. Continuing members whose 2019 contributions are less than \$25,000 annually and whose loss ratio is less than 50% for the three years ending December 31, 2019, will also receive a 5.15% dividend. All losses are valued as of June 30, 2020.

The Board of Directors of the **MMA Property & Casualty Pool** voted at its May 21, 2020 meeting to allow a dividend of no more than \$600,000 to current members of the Pool who meet the established criteria. To earn a dividend, a member must have a loss ratio of 50% or less for the qualifying year of July 1, 2018 to July 1, 2019, calculated and valued as of June 30, 2020. Continuing members whose participation began on July 1, 2014 or prior will earn a 5.2% dividend and members who joined after July 2, 2014 will receive a 4.52% dividend.

Cost savings are realized in providing services to members who participate in both the Property & Casualty Pool and the Workers Compensation Fund. In recognition of the savings, both boards voted to add 1% to the dividends for each program for members who qualify and earn a dividend. If you are among the members who participate in both the Workers Compensation Fund and the Property & Casualty Pool, and you earned a dividend for either or both programs, the additional 1% has been included in the calculation.

Your entity has played a big part of making the Workers Compensation Fund and the Property & Casualty Pool successful programs through good risk management and sound loss prevention. Each of the respective boards are pleased with the results of these programs and thanks you for your support and continued participation. The final dividend distribution for the Workers Compensation Fund and Property & Casualty Pool totals \$1,249,909.

We encourage you to use the enclosed press release to announce the results of your successful risk management activities and good loss experience to your community. If you have any questions about the dividend or any of the Risk Management Services programs, please call me at 1-800-590-5583.

**PRESS RELEASE**  
**For Immediate Release**

Municipal officials are pleased to announce that the **Town of Mount Desert** has received a **\$5,852** dividend check from the Maine Municipal Association as a result of its good loss experience and loss prevention programs.

The Maine Municipal Association offers three self-funded pools for municipal and quasi-public entities in Maine: the Workers Compensation Fund formed in 1978, the Property & Casualty Pool formed in 1987 and the Unemployment Compensation Fund formed in 1978.

The programs are overseen by governing boards of elected and appointed municipal officials. At its May meeting, the board approved another dividend distribution. Actual allocation and eligibility is based on the individual member's own loss experience. Michelle Pelletier, Director of Risk Management Services for MMA, said more than 79 percent of program participants received a dividend this year for their good risk management practices and favorable loss experience.

This year the Workers Compensation Fund has distributed almost **\$650,000** in dividends to participants and the Property and Casualty Pool has paid dividends of nearly **\$600,000**, for total payments of just over \$1.2 million returned directly to MMA members.

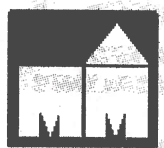
Maine Municipal Association has been paying dividends since 1997, the two programs have returned over **\$24 million** to participating members. For more information about any of the MMA Risk Management Services programs, including online training programs and other services, check the offerings on their website at [www.memun.org](http://www.memun.org) and click on the Risk Management Services link, or call 1-800-590-5583.



DATE	7/10/2020	CHECK NUMBER	BSBGF189025
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INVOICE NUMBER	INVOICE DATE	DESCRIPTION	GROSS AMOUNT	DISCOUNT	NET AMOUNT
PC 1819 DIV	7/9/2020	Vchr: VO129262	\$5,852.00	\$0.00	\$5,852.00
PRINT BATCH	VENDOR CODE	PAY TO NAME			NET TOTAL
3,355	09210	TOWN OF MOUNT DESERT			\$5,852.00

THIS DOCUMENT IS PRINTED WITH A COLORED BACKGROUND ON WHITE PAPER.  
 THE BACK OF THIS DOCUMENT CONTAINS A WATERMARK. SEE BACK FOR ADDITIONAL SECURITY FEATURE DETAILS.



**Maine Municipal Association**  
 60 Community Drive  
 Augusta, Maine 04330-9486

Bangor Savings Bank  
 Bangor ME 04401  
 Fed ID 01-6001159  
 Maine Sales Tax Exempt E45376

DATE	7/10/2020	CHECK #
------	-----------	---------

AMOUNT	\$5,852.00
--------	------------

PAY Five thousand eight hundred fifty-two and 00 / 100 Dollars Only \*\*\*\*\*

TO THE ORDER OF TOWN OF MOUNT DESERT  
 PO BOX 248  
 NORTHEAST HARBOR ME 04662

Second Signature Required if over \$20,000

## ACADIA DISPOSAL DISTRICT

P.O. Box 248, Northeast Harbor, Maine 04662 Phone: 207-276-5743 Fax: 207-276-5742

NEW: Visit us at [www.acadiadisposal.org](http://www.acadiadisposal.org)

### MEMO

To: ADD Member Towns  
From: Tony Smith, Chair  
Re: FY-21 Proposed Budget  
Date: July 28, 2020

---

As you have noted, we are late getting the FY-21 draft budget prepared and out to you for review. This will be one of the few times I contribute something like this to the pandemic. I believe I did send you all e-mails and suggested you carry the same budget amount for FY-20 that you did for FY-21. The good news is four of the five towns had a decrease in their budget; Cranberry Isles went up by \$5.81. Each Town's budget share is shown on the enclosed spreadsheet.

In conformance with **Article IV.A (1): Budget of the ADD Interlocal Agreement**, the directors are required to make copies of their draft budget available to the municipal officers of the member municipalities for review and comment and are to hold a public hearing. As per our guidelines, there is one director per member town. The current directors for the five member towns are:

- Cranberry Isles: Jim Fortune, Treasurer at [james@cranberryisles-me.gov](mailto:james@cranberryisles-me.gov)
- Frenchboro: Vacant (a member of the Selectboard is our contact person)
- Mount Desert: Tony Smith, Chair at [director@mtdesert.org](mailto:director@mtdesert.org)
- Tremont: Carey Donovan, Clerk at [carey3d@gmail.com](mailto:carey3d@gmail.com)
- Trenton: Martha B. Higgins at [atlmainiac@comcast.net](mailto:atlmainiac@comcast.net)

As I mentioned above, enclosed is a copy of the FY-21 draft budget spreadsheet for your review and comment. Our guidelines stipulate that if we have not received any comments or concerns from a town, or towns, within two weeks from the date of budget issuance that are not readily addressed by us, it is understood by all that the budget is acceptable. The public hearing to review the budget is tentatively scheduled for 9:30 on August 6, 2020 at the Somesville Fire station followed immediately by the regularly scheduled monthly meeting. Confirmation of the date and agendas will be forthcoming.

As alluded to above and shown in the spreadsheet, you will see that the FY-21 budget has been reduced from the last four years budget amount of \$12,100 by \$1,200 to \$10,900. The amount due per member town is shown in the lower right-hand corner of the spreadsheet. Our budget is a fiscal year, in effect from July to June of each year. We acknowledge and appreciate your continued support as we work on the complex and expensive issues associated with environmentally sound, cost-effective solid waste management.

### Overview

As proposed and mentioned above, the FY-21 draft budget is \$10,900. We presently have approximately \$22,553.40 in our checking account and \$10,456.37 in our reserve account. As we let

ACADIA DISPOSAL DISTRICT

you know in the past, the Board of Directors established a reserve fund during FY-13. Funding for this account is made annually from all or portions of unexpended funds, if any, from the previous year. Reserve funds can be used to cover unforeseen expenses or, to offset any approved over-expenditures of the annual budget.

Each town's share of ADD's annual budget is based on their percentage of solid waste generated, net tonnage, as compared to the gross tonnage of the member towns. If your town generates more trash than others, your town's share will be higher.

Following is a brief explanation of why we are proposing the budgeted amounts. If you have any questions or concerns after you review the material, please contact me or your town's ADD director at the e-mail addresses shown on page 1. We look forward to working with you towards a successful year.

### **FY-21 Operating Budget Rationale**

#### **1. Maine Municipal Association (MMA): \$2,500 (a decrease of \$500 from FY-20)**

The ADD is an associate member of the MMA and, as such, we chose to be insured by them. We are a member of their Property and Casualty Pool including the Public Official Liability Program, the Crime Coverage program, have a liquor liability supplement and a sexual misconduct defense endorsement. Even though we do not employ anyone, we have to carry the workers comp insurance to protect us should a volunteer director, a volunteer at our annual household hazardous waste and universal waste (HHW & UW) collection day or any other volunteer get hurt and not be able to return to their job for a period of time and, e.g. lose wages. The workers comp insurance will protect us for potential costs associated with situations like these. Apparently, carrying workers compensation insurance is not uncommon for boards of directors or trustees of i.e. sewer or water districts – they are required by State statute to carry it as well. Funds in this budget line can also be used to pay for any MMA training applicable to us that we might attend.

#### **2. Legal Services: \$1,000 (a decrease of \$500 from FY-20)**

We will continue to retain the services of Eaton Peabody Attorneys At Law of Bangor as our legal counsel. We anticipate using their services for:

- General Counsel should the need arise.
- Any assistance we might provide on behalf of all the member towns related to the continued transition to Fiberight dba Coastal Resources of Maine.
- Assistance with any regulatory changes involving solid waste, including any related to our annual HHW&UW collection event.

#### **3. Technical Services: \$2,000 (a decrease of \$500 from FY-20)**

The significant increase is related to our new website for maintenance, trouble shooting and any modifications to it we might request. Also, as with legal counsel, we will continue to retain the services of professionals on an as needed basis to help us i.e. with the proposed new EMR contract mentioned above.

4. Auditor: \$1,750 (an increase of \$250 from FY-20)

We will continue to use the services of Jim Wadman, CPA of Ellsworth to conduct our annual audit required by our by-laws. The cost of the audit increases each year due primarily to addressing government-imposed requirements.

5. Grants: \$500 (a decrease of \$200 from FY-20)

The ADD provides funding for educational projects related to solid waste. Our application process is very simple and requires the applicant to provide a brief description of their project and a requested dollar amount for our review. We will not award monies for after the fact requests – we ask that the request be made prior to implementation of the project. The decrease to \$500 reflects the lack of interest we have had for applying for the funds.

6. Other Expenses: \$750 (an increase of \$250 from FY-20)

These funds are used primarily to pay the costs of newspaper notices for the HHW&UW annual collection event. Starting last year, we decided to advertise the event at least twice in the newspaper from now on.

7. Treasurer Stipend: \$2,400 (the same as the last four years)

Our treasurer's duties include cost tracking for HHW&UW collection bookkeeping; preparing and providing information to the auditors; and being responsible for accounts payable and receivable.

8. Annual HHW and UW Collection Expenses (same as 2019's costs)

These estimated costs are now included at the recommendation of the auditor.

9. Annual HHW and UW Collection Revenue (same as 2019's costs)

These estimated costs are now included at the recommendation of the auditor.

**Note: Household Hazardous Waste and Universal Waste (HHW and UW)**

The costs associated with the HHW&UW annual collection **are not** included in the ADD budget. As we have done in the past, the ADD will pay the costs and then invoice the towns for their share of them based on the amount and type of waste brought in by their respective town residents. We appreciate the funds the League of Towns has provided us each year which go a long way towards helping make the event as successful as it has been. Gott's Disposal continues to help us keep costs down by donating the use and transportation of two roll-off containers.

Enc. DRAFT FY-21 Operating Budget - one page  
Cc. ADD Board of Directors



DRAFT FY-21 BUDGET										
Acadia Disposal District										
P.O. Box 248, Northeast Harbor, ME 04662; 207-276-5743										
7-28-2020-TS										
DRAFT- FY-21 Operating Budget										
Item	Name	Description	FY-18 Budget	FY-19 Budget	FY-20 Budget	FY-21 Budget				
1	MMA	Membership dues, insurance, workshops	\$3,000	\$3,000	\$3,000	\$2,500				
2	Legal Services	General counsel	3,500	3,500	1,500	1,000				
3	Technical Services	Consulting services as needed incl. web maintenance	700	700	2,500	2,000				
4	Auditor	Annual audit per by-laws	1,500	1,500	1,500	1,750				
5	Grants	Educational projects related to MSW and recycling	500	500	700	500				
6	Other Expenses	Newspaper notices; training; supplies	500	500	500	750				
7	Treasurer Stipend	Stipend for amount of work required	2,400	2,400	2,400	2,400				
8	Annual HHW&UW Collection	Expenses Estimate: Household Hazardous and Universal Waste vendor fees for collection and proper handling of the waste	Now included per auditor							(\$21,800)
9	Annual HHW&UW Collection	Revenue Estimate: Household Hazardous and Universal Waste vendor fees for collection and proper handling of the waste	Now included per auditor							21,800
	<b>Total to be Raised</b>		\$12,100	\$12,100	\$12,100	\$10,900				
Allocation per Member Town (Net of Gross by Calendar 2018 MSW Tons)										
		FY-20			FY-21			Budget Change		
Member Town	Net Tons 2018	Percentage	Budget Share	Net Tons 2019	Percentage	Budget Share	FY-20 to FY-21			
Cranberry Isles	89.73	2.19	265.05	101.12	2.48	270.86	\$5.81			
Frenchboro	34.77	0.85	102.71	36.03	0.89	96.51	(\$6.20)			
Mount Desert	1,760.00	42.97	5,198.89	1,741.73	42.80	4,665.42	(\$533.47)			
Tremont	920.40	22.47	2,718.78	896.01	22.02	2,400.06	(\$318.72)			
Trenton	1,291.36	31.53	3,814.57	1,294.38	31.81	3,467.14	(\$347.42)			
Totals (Gross tons)	4,096.26	100.00	12,100.00	4,069.27	100.00	10,900.00	(\$1,200.00)			

## COMMISSIONERS REGULAR MEETING

Learn more about **HANCOCK COUNTY** by visiting

[www.co.hancock.me.us](http://www.co.hancock.me.us)

**Audio recordings of the meeting are available upon request**

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Clark at 8:30 a.m. on **Tuesday July 7, 2020**. The Commissioners attended remotely using a Zoom meeting. County Administrator Scott Adkins and Deputy County Administrator Rebekah Knowlton were also in attendance, as well as several Department Heads. The meeting link was made available to the public on the Hancock County website; more than 40 members of the public attended.

Adjustments to / approval of agenda: none

Public comment:

Commissioner Clark opened the floor for public comment.

Greg Schulz of Brooksville asked if the Hancock County Sheriff's Department worked with MIAC previously or have reason to believe Hancock County's citizens' information has been collected illegally by MIAC. Sheriff Kane said his department has received information from MIAC and could only recall a couple of incidents when information was shared with MIAC. Zachary Taibi spoke regarding the community crisis intervention committee. He said he put his full support behind it and urged the commissioners to take it seriously. Ms. Stiles also spoke in favor of the committee, referencing a collaborative effort with local agencies as well as law enforcement.

Meeting Minutes:

**MOTION: Approve the minutes of the June 16, 2020 Commissioners' Special Meeting (Wombacher/Blasi 3-0, motion passed)**

Commissioners:

Courthouse Re-opening-

CA Adkins said we are well prepared to open back up when the Commission approves it. He said the appointment method works well to reduce the number of people present at one time. Plexi glass barriers have been installed and employees are expected to wear masks when working with the public or when social distancing is not an option. The drop box in the entry has worked well and will continue to be an option for the public to use. Commissioner Blasi read a statement, saying that because adequate protection is not in place we need to discuss hiring a cleaning and disinfecting company. He stated that CA Adkins ignored the written directive of 2 Commissioners regarding facial coverings in a memo to employees and we now have unsafe working conditions. He said he is opposed to opening the courthouse. CA Adkins said he opposed the notion that we have not been performing as we should; he said we have been all along and the Commission has been kept informed. We have been practicing safety measures per CDC guidelines. Commissioner Wombacher asked about the operations of the courts. CA Adkins said the courts have been operating and mask wearing has been enforced. Any public entrances to the courthouse that are open are screened by the court marshals; they enforce the



requirement of mask wearing. Commissioner Wombacher said provisions in place to serve the public are working and there is no rush to open the courthouse. He said it should be reiterated to employees that if they need to be within 6 feet of others they should be wearing a mask. CA Adkins said this has been the practice and will continue to be. Register of Deeds Curtis said that every department is doing their best to continue to work while following guidelines.

At this point in the meeting there were some technical issues that ended the Zoom call. The issues were managed, the Zoom call resumed and the meeting was called back to order. The general consensus among the Commission was not to open up yet; they agreed that the public has the ability to call and make an appointment with any of the offices if they need to meet on site.

**MOTION: for the next 2 weeks and until the next Special Meeting we modify access to the courthouse that allows citizens to call and make an appointment with all offices within the county and that citizens will be escorted to the office and back to the front lobby by that office staff (Clark/Wombacher 3-0, motion passed)**

Commissioner Blasi said he wanted the Commission to keep the court's schedule in mind as this discussion proceeds.

Discussion regarding Community Crisis Intervention Committee-

Leslie Ross said the goal is to establish a community mutual accountability and engagement mechanism where law enforcement and community members meet on a regular basis. The committee would review currently existing policies, trainings and budgets. The committee would also see an open dialogue between departments and community in reviewing where and how some of these policies and training may be supplemented or changed, without falling below minimum standards. Hanna Gutow listed examples of similar committees elsewhere and said the group is calling for a space for open dialogue between law enforcement and community members so the community can be more informed about policies and training; she said it is important those practices are made accessible to the public. Commissioner Clark said statute allows the County Commissioners to have final authority in only some situations, but they do not have final authority over operations of the Sheriff's Department. He said he was concerned that if this is not an effort directly between the public and the Sheriff that there is going to be an expectation that any outcome of that committee is enforceable by the Commission. He said the Commissioners may embrace the notion that there is a collaboration but the group's efforts need to be directed to the Sheriff. Gutow said that is what they are looking for: direct communication with the Sheriff that may be facilitated by the Commissioners. Gutow said they don't envision these meetings as necessarily coinciding with the Commissioners' meetings, but they would appreciate the support of the Commissioners and referenced the Commissioners' budgetary responsibilities. Sheriff Kane said he said he is willing to work with the committee but doesn't want this to be a fishing expedition; he is willing to address specific concerns. He said he would not release policies because some held details that, if released, may compromise officers' safety. Sheriff Kane said he would keep the Commissioners apprised of committee developments. Commissioner Wombacher said he was willing to attend the meetings. Brett Ciccotelli said they are looking for ethical oversight and an understanding of who or what is driving law enforcement decisions. Rebecca Wentworth said although there are laws who designate who has control over departments, the Commissioners have an ability to connect with towns in terms of what they would like to spend their taxes on and this is a great opportunity for the Commissioners to act as a bridge between the Sheriff and community. Zachery Taibi referenced the breadth of



responsibilities that law enforcement has, and suggested that law enforcement may not be the tool for every job. He said he would offer identifying jobs that may be better served by other organizations as a potential starting point.

**MOTION:** install the community crisis intervention committee as an operating committee to work on drafting a policy that could cover all county operations and has the Sheriff's input (Blasi/motion fails for lack of second)

Sheriff Kane invited Leslie Ross to contact him to set up the first meeting and said he would keep the Commission informed.

Airport:

Essential Air Service proposals:

Silver and Cape Air addressed the Commission regarding their recent proposals. Airport Manager Muise said during review of the proposals several Airport Advisory Committee members expressed concern about winter operations and the availability of hangar space during the winter months. In light of this he recommended accepting Cape Air's proposal. Commissioner Blasi questioned the change from the current two-airline arrangement to one. Muise said the idea to leave things status quo was brought up by Silver only last week. Silver's original proposal was for year round service. In order to have both airlines the DOT would have to be petitioned to begin the process for new proposals.

**MOTION: support Cape Air Essential Air Service proposal for the year round service (Wombacher/Blasi 3-0, motion passed)**

Commissioner Blasi offered a friendly amendment to the motion: that the commissioners request the DOT to extend the deadline and consider funding two airline carriers. Muise suggested this would be appropriate in two separate motions. There was no support for the amendment.

**MOTION:** Request the USDOT to consider modifying the EAS proposal to allow the advisors to make two recommendations for air service (Blasi/motion fails for lack of second)

Law Enforcement contract-

Commissioner Blasi said he was unprepared to act on the contract because he did not receive a copy prior to this. Commissioner Clark explained that the FAA requires law enforcement to be in place at every departure, or that plane cannot leave. This contract covers the required law enforcement services. The figures included in the contract do not include the cruiser; the goal is to have the County fund it. Securitas is not able to secure personnel to fill the contract for law enforcement at the airport, as in the past. The contract with the County would require the Sheriff's Department to hire another deputy. CA Adkins suggested using money in a G account to purchase the cruiser and reimburse that through the budget process.

**MOTION: Approve the law enforcement contract between the Sheriff's Office and the Bar Harbor airport (Wombacher/Clark 2-0 motion passed, Blasi did not vote)**

Commissioner Blasi asked why a deputy can't be assigned to the airport as a part time- on call. Sheriff Kane said that was not a possibility; he said he was doing a favor for the airport and this suggestion would only make more work for his staff.

**MOTION: Sheriff be authorized to purchase a cruiser from Quirk in Augusta (Clark/Wombacher 2-0, Blasi did not vote, motion passed)**

It is understood that the money for this purchase will not come from the Airport. By general consensus, the Sheriff was asked to complete the details for the new hire and bring a name back to the Commission for approval.

Break 12:10 pm -12:35 pm

UT:

**MOTION: Approve the Solid Waste Agreement for 10SD with the Town of Cherryfield (Blasi/Wombacher 3-0, motion passed)**

**MOTION: Approve the Town of Howland Fire and Ambulance Service for Hancock County (Blasi/Wombacher 3-0, motion passed)**

Jail:

**MOTION: Approve the hire of Alan Medina of Hull, MA for part time on call as needed Corrections Officer at the rate of \$14.00 per hour with no benefits as of June 27, 2020; not to exceed an average of 29 hours per week (Blasi/Wombacher 3-0, motion passed)**

**MOTION: Approve the hire of David McCarty of Hermon, ME for part time on call as needed Corrections Officer at the rate of \$14.00 per hour with no benefits as of June 27, 2020; not to exceed an average of 29 hours per week (Blasi/Wombacher 3-0, motion passed)**

**MOTION: Accept the resignation of Ryan Haines effective July 1, 2020 (Blasi/Wombacher 3-0, motion passed)**

**MOTION: Approval to work Cpl. Rebecca Long out of classification following the guidelines set by the Collective Bargaining Agreement, effective July 11, 2020 (Blasi/Wombacher 3-0, motion passed)**

Maintenance:

Monthly report- Facilities Director Walls said the RCC Expansion project should be completed within 30 days.

Update regarding the unpaid leave of absence for Dianne Arriesgado- Arriesgado is still unable to return from the Philippines due to Coronavirus travel restrictions. Director Walls asked for an extension for 30 days and reassess as the situation develops.

**MOTION: approve a 30 day extension of unpaid leave for Dianne Arriesgado (Blasi/Wombacher 3-0, motion passed)**

**MOTION: approval to advertise for a temp/full time janitor (Blasi/Wombacher 3-0, motion passed)**



**Discussion regarding erosion plan-**

The affected area was noticed by the contractor when they fixed the other side of the propane field; the work would include riprap and stone and a direct water down to a catch basin at the foot of the hill. The Commission agreed that Facilities Director Walls should seek additional quotes and bring them back for review.

**Old Jail Discussion/Review of Hedefine Engineering Report-**

Hedefine's report showed that although there is not imminent danger it is likely that within 3 years something will likely occur that will seriously harm the integrity of the building. The report offered a short term solution to stabilize the structure. The Commission agreed that the Historical Society must take the report seriously and they must address this on a long term basis. The Commission expects repair work on the temporary fix to be done in the fall of this year before snow arrives. Facilities Director Walls and Commissioner Clark intend to attend the next Historical Society meeting in order to address this.

**MOTION: Approve the Change Order for RCC Expansion Project: Exhaust Fan Switch & Relay \$256.15 to be paid from the contingency (Wombacher/Clark 3-0, motion passed)**

**Discussion: Outside Sanitation Services**

Facilities Director Walls submitted a quote for additional outside sanitation that involves using an electrostatic discharge machine; Walls said this method is really the only thing that we do not do ourselves. Commissioner Blasi said if there is a positive test, this should be implemented. Commissioner Blasi wanted to consider implementing a testing plan for employees. At this point there is no way to facilitate that; we are not in the list of material priorities like healthcare workers. CDC guidance and information from Allegiant Care suggest that the most appropriate avenue is for employees to contact their health care providers. The Commission agreed that a memo should be sent to employees regarding available testing information so if employees are concerned there is knowledge of a remedy.

**RCC:**

RCC Director Conary updated the Commission with his monthly report. Xybix is scheduled to install communications stations on July 28.

**Treasurer:**

**MOTION: approve the monthly bills and warrants for the month of June as presented by the Treasurer (Blasi/Wombacher 3-0, motion passed)**

The Treasurer's memo listed the following:

June GF, Airport, and Jail Payroll Warrants #20-22, #20-23, #20-24, #20-25, in the aggregate amount of \$369,246.64;

June GF, Airport, and Jail Expense Warrants #20-31, #20-32, #20-33, #20-34, #20-35, and #20-36 in the aggregate amount of \$529,209.82;

June UT Payroll Warrants #20-48, #20-49, #20-50, #20-51, in the aggregate of \$1,098.04;

June UT Expense Warrants #20-22 and #20-23 in the aggregate of \$1,682.41

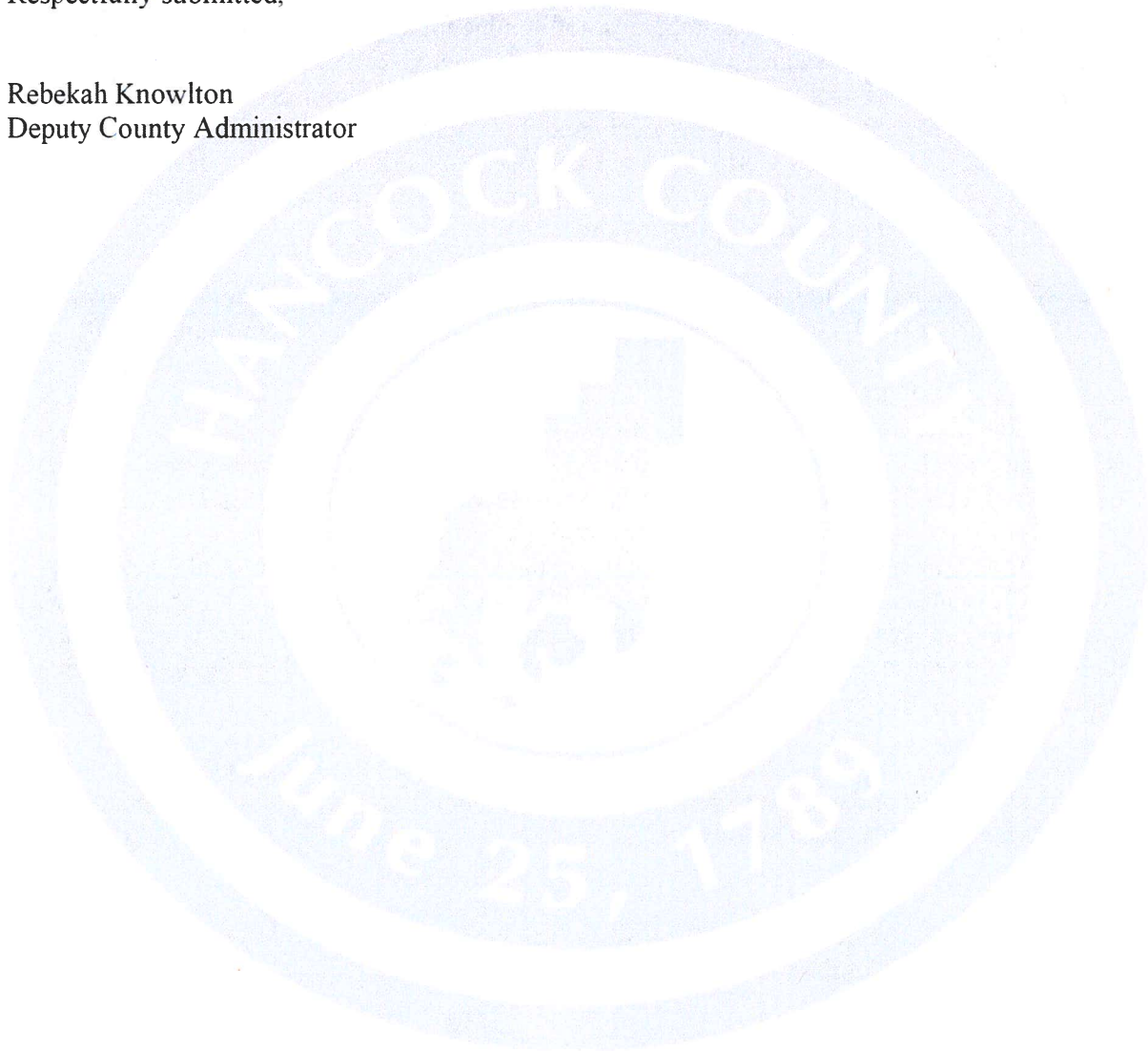
Commissioner Blasi suggested freezing the 2021 budget to the levels of the 2020 budget. He said he was planning to caucus remotely and would be using the county Zoom account.

Next meeting will be July 21, 2020.

**MOTION: to adjourn (Blasi/Wombacher 3-0, motion passed)**

Respectfully submitted,

Rebekah Knowlton  
Deputy County Administrator



# **UNFINISHED BUSINESS**

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## TOWN OF MOUNT DESERT

### Assessing Office

P.O. BOX 248 21 SEA STREET  
NORTHEAST HARBOR, MAINE 04662  
207-276-5531 FAX 207-276-3232

[www.mtdesert.org](http://www.mtdesert.org)

### MEMORANDUM

To: Board of Selectmen  
From: Kyle Avila – Assessor  
Re: 2020 Annual Town Meeting Live Stream  
Date: July 27, 2020

As requested in the regular select board's meeting on Monday July 20, 2020, I have coordinated with MDI High School staff in setting up a live stream video of the annual town meeting. There will be a professional grade video camera made available, with a hard-wired internet connection to stream video through the Town of Mount Desert's YouTube channel. The live stream can be viewed with this link:

[https://youtu.be/-K8Xxw\\_O7Jg](https://youtu.be/-K8Xxw_O7Jg)

or, by searching for "Town of Mount Desert annual town meeting" on YouTube.

Respectfully submitted,

Kyle Avila – CMA  
Tax Assessor



Group Name	ContactFh	ContactLn	Telephone	Address	Addr2	City	State	Zip	Email	Request	Approved
Acadia Family Center	Clara Baker		244-4012	PO Box 807		Southwest Harbor ME	ME	04679	cbaker@acadiafamilycenter.org	5,000.00	
Acadian Youth Sports	Kyle McKim		460-9249	PO Box 656		Bar Harbor ME	ME	04609	kylemckim@acadianyouthsports.org		
Aid Society Otter Creek	John Macaulley		801-1866	82 Otter Creek Dr		Otter Creek ME	ME	04660	jmacaul3@gmail.com	0.00	
American Red Cross/Pine Tree Chapter	Caroline King		207-272-9561	145 Exchange St Ste 1		Bangor ME	ME	04401	Caroline.King3@redcross.org	1,500.00	
Bar Harbor Food Pantry	Jennifer Jones		288-3375/288-2000	PO Box 434/36 Mt. Desert St.		Bar Harbor ME	ME	04609	jennifer@bhfp.org	3,500.00	
Downeast Community Partners (formerly Wash Hancock Community)	Sarah Nugent		664-2424	248 Bucksport Rd		Ellsworth ME	ME	04605	Sarah.Nugent@DowneastCommunityPartners	5,059.00	
Downeast Horizons Inc.	Ashley Johnson		667-7464	1200 State Highway 3		Bar Harbor ME	ME	04609	ajohnson@dohi.org	5,600.00	
Downeast Transportation/Island Explorer	Paul Murphy		667-5796	PO Box 914		Ellsworth ME	ME	04605	paul@explorecadadia.com	14,000.00	
Eastern Area Agency On Aging	Dyan Walsh		941-2865	450 Essex St		Bangor ME	ME	04401	dwalsh@eaaoa.org	500.00	
Emmanuel Homeless Shelter	Stacey Herrick		667-3962	PO Box 811		Ellsworth ME	ME	04605-0811	director@emmanuelshelter.org	2,053.00	
Families First Community Center	Dawn Coffin		460-3271	PO Box 951		Ellsworth ME	ME	04605	dcoffin_ffcc@gmail.com	1,000.00	
Great Harbor Maritime Museum	Sydney Roberts-Rockefeller		276-5262/276-5650	PO Box 145		Northeast Harbor ME	ME	04662	svdr@me.com	5,500.00	
Health Equity Alliance (formerly Down East AIDS Network)	Dana Carver-Bailer		990-3626 X 210	304 Hancock Street; Suite 3B		Bangor ME	ME	04401	dana@mainehealthequity.org	500.00	
Hospice Volunteers of Hancock County	Jody Wolford-Tucker		667-2531	14 McKenzie Ave		Ellsworth ME	ME	04605	jtucker@hospiceofhancock.org	1,500.00	
Island Connections	Doreen Willett		288-4457	93 Cottage Street; Suite 101		Bar Harbor ME	ME	04609	director@islandconnections.org	2,500.00	
Island Housing Trust	Marla O'Byrne		244-8011	PO Box 851		Mount Desert ME	ME	04660	mobyne@islandhousingtrust.org	7,500.00	
Lifeflight Foundation	Thomas Judge		230-7092	PO Box 899		Camden ME	ME	04843	mmarehett@lifeflightmaine.org	1,000.00	
MDI Campfire Coalition	Ann Marie Hart		276-5039	PO Box 332		Northeast Harbor ME	ME	04662	annemarie@theneighborhoodhouse.com	3,000.00	
Mt. Desert Chamber of Commerce	Micki Sumpter		276-5040	PO Box 675		Northeast Harbor ME	ME	04662	director@mountdesertchamber.org	27,500.00	
Mt. Desert Community Development Corporation	Nancy Ho	per Nancy 01/29/20	276-5587							0.00	
Mt. Desert Historical Society	Raney Bench		276-9323	PO Box 653		Mount Desert ME	ME	04660	hnanho431@gmail.com	2,500.00	
Mt. Desert Masonic Lodge #140 AF & AM				PO Box 315		Mount Desert ME	ME	04660			
Mt. Desert Nursery School	Aaron Long		276-5563	PO Box 24		Northeast Harbor ME	ME	04662	aaron.mldns@gmail.com	0.00	
Mt. Desert Nursing Association	Henther Lewis		276-5184	PO Box 397		Northeast Harbor ME	ME	04662	heather@mountdesertnursing.org	35,000.00	
Neighborhood House	Anne-Marie Hart		276-5039	PO Box 332		Northeast Harbor ME	ME	04662	annemarie@theneighborhoodhouse.com	45,000.00	
Neighborhood House - Community Events	Anne-Marie Hart		276-5039	PO Box 332		Northeast Harbor ME	ME	04662	annemarie@theneighborhoodhouse.com	30,000.00	
Neighborhood House - Youth Program	Anne-Marie Hart		276-5039	PO Box 332		Northeast Harbor ME	ME	04662	annemarie@theneighborhoodhouse.com	13,000.00	
Northeast Ambulance Service, Inc.	Basil Mahaney		207-276-2200	PO Box 122		Northeast Harbor Me	ME	04662	basil@nehambulance.org	10,000.00	
Northeast Harbor Library	Ely Andrews		276-3333	PO Box 279		Northeast Harbor ME	ME	04662	eandrews@nehlbrary.org	20,500.00	
Northeast Harbor VIS	Jerome Sumnsby		276-5424	PO Box 722		Northeast Harbor ME	ME	04662	JHS@knowparp.com	5,000.00	
Northern Light Home Care & Hospice	Colleen Hilton		207 780-8624	PO Box 931		Bangor ME	ME	04402-0931	hiltonc@northernlighthealth.org	1,200.00	
Open Door Recovery Center	Rosannond McLean		207 667-3210	PO Box 938		Ellsworth ME	ME	04605	sealharbor1@yahoo.com	4,000.00	
Seal Harbor Library Association	Mary Silverman		276-5306/276-5691	PO Box 135		Seal Harbor ME	ME	04675	dtbrown431@roadrunner.com	50,000.00	
Seal Harbor VIS	Deborah Brown		276-5481	PO Box 369		Northeast Harbor ME	ME	04662	admin@somervillelibrary.org	11,000.00	
Somesville Library Association	Board			PO Box 280		Mount Desert ME	ME	04660	thomasfermalid@gmail.com	3,000.00	
Somesville VIS	Thomas Fernalid		667-8088	PO Box 53		Mount Desert ME	ME	04660	speahe.ed@gmail.com	1,000.00	
SPCA of Hancock County	Nichola Redmond		667-8088	141 Bar Harbor Road		Trenton ME	ME	04605			
				248 State Street/Mill							
WIC Nutrition Program	Tawney Jacobs		667-5304 X 245	Mall, Suite 3A, Box #10		Ellsworth ME	ME	04605	tjacobs@fham.org	675.00	
Yesterday's Children Inc	Sandra Wilbur		610-5045	PO Box 248		Ellsworth ME	ME	04605			



## Durlin Lunt

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**From:** Durlin Lunt  
**Sent:** Thursday, July 23, 2020 11:48 AM  
**To:** clarabaker0@gmail.com  
**Subject:** Acadia Family Center request for funding from Town of Mount Desert  
**Attachments:** Zoom Meeting Information.pdf

Hi Clara.

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency'

**Acadia Family Center requested \$5,000 to pay for clinical services for residents of Mount Desert who have a limited ability to pay. Has your ability to provide these services been impacted, or will they be impacted for the period of July 1, 2020-June 30, 2022?**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531

## Durlin Lunt

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**From:** Durlin Lunt  
**Sent:** Thursday, July 23, 2020 1:34 PM  
**To:** King, Caroline (Maine) (Caroline.King3@redcross.org)  
**Subject:** American Red Cross Request for funding  
**Attachments:** Zoom Meeting Information.pdf

Hi Caroline

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency

**The American Red Cross prevents & alleviates human suffering in the face of emergencies. Our volunteers are available 24 hrs. a day to support our neighbors in need. For education and training. Providing free smoke alarms & offering food, clothing, temporary shelter, replacement meds, and mental health support**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531

## Durlin Lunt

---

**From:** Durlin Lunt  
**Sent:** Friday, July 24, 2020 9:32 AM  
**To:** Anne-Marie Harte  
**Subject:** Campfire Coalition request for funding  
**Attachments:** Zoom Meeting Information.pdf

Hi Anne-Marie

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency'

**100% will purchase 100 gallons of heating fuel per household or the financial equivalent in electric, wood, propane , K2 etc.**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531

## Durlin Lunt

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**From:** Durlin Lunt  
**Sent:** Friday, July 24, 2020 9:51 AM  
**To:** 'director@mtdesertchamber.org'  
**Subject:** Chamber of Commerce Request for funding  
**Attachments:** Zoom Meeting Information.pdf

Hi Micki:

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency'

**\$9,500 will partially cover the cost of operating the Visitor Center for the season. \$ 1,500 will be used to provide free internet year-round to visitors and residents at the Visitor Center. \$2,200 will be allocated to update and install the Town wayfinding signs. \$4,000 will be used toward the cost of town events. \$10300 will be used to partially offset administrative costs for management of the Visitor Center.**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531

## Durlin Lunt

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**From:** Durlin Lunt  
**Sent:** Thursday, July 23, 2020 2:22 PM  
**To:** [ajohnson@dehi.org](mailto:ajohnson@dehi.org)  
**Subject:** Downeast Horizons request for funding  
**Attachments:** Zoom Meeting Information.pdf

Hi Ashley

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency

**These funds assist in paying for the general operating costs of the programs we provide, which the State and Federal government allocations fail to cover. We target funds raised from the towns and individual donors for building repair 7 building expenses (60%) Staff Training (20%) and consumer motivation/diversion activities (20%)**

• The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531

## Durlin Lunt

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**From:** Durlin Lunt  
**Sent:** Thursday, July 23, 2020 3:30 PM  
**To:** familiesfirstellsworth@gmail.com  
**Subject:** Families First community Center Request for Funding  
**Attachments:** Zoom Meeting Information.pdf

Hi Terri:

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency

**We will use many volunteers all of whom will need safety training to work with families and children. This will help more people by minimizing the costs of regular employees**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531

## Durlin Lunt

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**From:** Durlin Lunt  
**Sent:** Thursday, July 23, 2020 4:12 PM  
**To:** jrtucker@hospiceofhancock.org  
**Subject:** FW: Hospice Volunteers Request for funding  
**Attachments:** Zoom Meeting Information.pdf

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531

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**From:** Durlin Lunt  
**Sent:** Thursday, July 23, 2020 4:09 PM  
**To:** jwrucker@hospiceofhancock.or  
**Subject:** Hospice Volunteers Request for funding

Hi Jody

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency

**We will recruit, train, and support our corps of volunteers who are prepared to offer compassionate care to those who are grieving and community education. Per our most recent audit=Program 85% of budget and admin and fundraising=15%**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531



## Durlin Lunt

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**From:** Durlin Lunt  
**Sent:** Friday, July 24, 2020 2:12 PM  
**To:** drbrown431@roadrunner.com  
**Cc:** Stephens, Alex; Lisa Taylor (oldblu@roadrunner.com)  
**Subject:** FW: Seal Harbor VIS request for funding  
**Attachments:** Zoom Meeting Information.pdf

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531

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**From:** Durlin Lunt  
**Sent:** Friday, July 24, 2020 1:52 PM  
**To:** dbrown431@roadrunner.com  
**Cc:** astephens@rivers.org; Lisa Taylor (oldblu@roadrunner.com) <oldblu@roadrunner.com>  
**Subject:** Seal Harbor VIS request for funding

Hi Deborah

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency'

**The VIS will continue to serve the community by maintaining and improving the Town of Mount Desert property in Seal Harbor**

**You will note on the budget that the VIS is requesting a grant increase of \$5,000 to help cover rising health insurance costs as well as the cost of employee maintaining and supplying the comfort station at Seal Harbor Beach**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

**Durlin Lunt**

---

**From:** Bathgate, Victoria E <vbathgate@lifeflightmaine.org>  
**Sent:** Friday, July 24, 2020 11:31 AM  
**To:** Durlin Lunt  
**Subject:** RE: Life Flight Foundation request for funding

Hi Durlin,

Thank you for letting me know! Tom Judge, our Executive Director, will be joining the meeting. I have passed the information along to him. Do you happen to have a digital copy of the link for the Zoom meeting? I am worried about mis-typing something in the link.

Thank you,  
Tori

Victoria Bathgate  
Development Assistant  
The LifeFlight Foundation

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**From:** Durlin Lunt <manager@mtdesert.org>  
**Sent:** Friday, July 24, 2020 9:18 AM  
**To:** Bathgate, Victoria E <vbathgate@lifeflightmaine.org>  
**Subject:** Life Flight Foundation request for funding

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The e-mail below is from an external source. Please do not open attachments or click links from an unknown or suspicious source.

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Hi Tori:

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency

**Any funding received from Mount Desert will be put into a fund for aircraft replacement**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt

## Durlin Lunt

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**From:** Durlin Lunt  
**Sent:** Friday, July 24, 2020 11:28 AM  
**To:** 'basil@nehambulance.org'  
**Cc:** Basil Mahaney  
**Subject:** NEH Ambulance request for funding  
**Attachments:** Zoom Meeting Information.pdf

Hi Basil:

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency'

**These funds will be used to pay for office space at the Mount Desert Medical Center. These rental costs will be roughly 55% of the requested funds. The other 45% will be used to pay the State of Maine taxes required to register and operate our two Advanced Life Support (ALS) ambulances**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531

## Durlin Lunt

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**From:** Durlin Lunt  
**Sent:** Friday, July 24, 2020 1:22 PM  
**To:** hiltonc@northernlighthealth.org  
**Subject:** Northern Light Home Care and Hospice request for funding  
**Attachments:** Zoom Meeting Information.pdf

Hi Colleen

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency'

**Northern Light Home Care & hospice provides care regardless of ability to pay, insured or uninsured. Funds provided by the Town of Mount Desert are used to offset the cost of care. Although we are reimbursed by Medicare and Mainecare, this does not cover the full cost of care. Mainecare reimburses at 50% of the cost of care. We do not use the funds for salary and benefits**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531

## Durlin Lunt

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**From:** Jennifer Jones <bhpantry@bhfp.org>  
**Sent:** Thursday, July 23, 2020 2:09 PM  
**To:** Durlin Lunt  
**Subject:** Re: Bar Harbor Food Pantry Request for Funding

Hi Durlin,

Thank you for this email. We are still very much serving the public, but instead of open shopping time for members we are having them make appointments for curbside pick up of the items they need.

We have seen an increase in over all use of 26% since March when everything shut down.

I can shift through our data to find more accurate information focused on Mount Desert residents.

As of now, I am aware that Good Shepherd Food Bank is working with all pantry agencies to make projections on the increase of those facing food insecurity as we move into the winter months, especially as many of our seasonal workforce workers won't be seeing the same salary as they usual do.

I look forward to answering more questions.

Cheers,  
Jenny

On Thu, Jul 23, 2020 at 13:51 Durlin Lunt <[manager@mtdesert.org](mailto:manager@mtdesert.org)> wrote:

Hi Jennifer

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency

**If approved this money will help with our annual food costs which last year was close to \$80,000. We hope your organization will be included in your annual appropriations for the upcoming year. We thank you for your ongoing and generous support**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

## Durlin Lunt

---

**From:** Sarah Nugent <Sarah.Nugent@DowneastCommunityPartners.org>  
**Sent:** Thursday, July 23, 2020 2:23 PM  
**To:** Durlin Lunt  
**Cc:** Mark Green  
**Subject:** RE: Downeast Community Partners request for funding

Durlin –

Thank you so much for this opportunity. I would be happy to answer any questions the board has. I will join the Zoom meeting.

For the record, yes, the need for funding still exists, and we are still providing services, despite the complications brought on by COVID-19. Downeast Community Partners was deemed essential by the governor, and never stopped providing services, though some were curtailed and all were changed by the new protocols and practices.

For instance, when the shutdown order came in March, we were still in the midst of our heating season. Our Home Energy Assistance staff continued to come into the office each and every day, processing applications over the phone, through a document drop off, and by mail. Their dedication in those early, uncertain days was amazing.

DCP's Friendship Cottage Adult Day Center in Blue Hill is the only adult day center in northern New England that never closed. Participants who wanted to come were welcome and cared for by a very reduced staff. These staff members kept themselves to a very strict regime of isolation and quarantine so as not to introduce COVID into the vulnerable population at Friendship Cottage.

DCP is now, and always has been, dedicated to serving the needs of the most vulnerable among us, and we have already begun planning for what we expect to be a high demand for our services this coming fall and winter, as people are faced with the reality of a less than normally profitable summer season.

That is the long answer to your question, but yes, the need for support from the towns we serve is still very strong, and we greatly appreciate all that Mount Desert has done in the past, and is able to do in the future.

I do wonder what is your expectation for the town meeting? Typically, we send a representative to that in case a taxpayer has a question. Would that be appropriate this year, or would you prefer that we stay away?

Thank you

Sarah Nugent  
Manager  
Communications and Resource Development  
Downeast Community Partners

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**From:** Durlin Lunt [mailto:manager@mtdesert.org]  
**Sent:** Thursday, July 23, 2020 2:10 PM  
**To:** Sarah Nugent <Sarah.Nugent@DowneastCommunityPartners.org>  
**Subject:** Downeast Community Partners request for funding

Hi Sarah

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency

**Town funds are used to support many of DCP's programs not fully funded through contracts. Town support also allows us the flexibility to create innovative programs designed to meet the needs of low income and at-risk individuals**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531



## Durlin Lunt

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**From:** Dyan Walsh <dwalsh@eaaa.org>  
**Sent:** Thursday, July 23, 2020 3:11 PM  
**To:** Durlin Lunt  
**Subject:** Re: Eastern Area Agency on Aging funding request

Hi Durlin,

I will plan to attend the meeting via Zoom on August 3rd.

Thank you,

*Dyan*

Dyan M. Walsh, MSW  
Executive Director  
Eastern Area Agency on Aging  
240 State Street  
Brewer, ME 04412  
941-2865  
941-2869 (fax)  
1-800-432-7812

STATEMENT OF CONFIDENTIALITY: The document transmitted by this email is intended for the use of the addressee named on this email. If you are not the addressee, any disclosure, photocopying, distribution, or use of its contents is prohibited. If you have received this email in error, please delete it from both your in-box and your deleted items folders.

On Thu, Jul 23, 2020 at 2:53 PM Durlin Lunt <[manager@mtdesert.org](mailto:manager@mtdesert.org)> wrote:

Hi Dyan

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency

**Funds received from the Town of Mount Desert will provide services through the Commodity Supplemental Food Program, Family Caregiver Services, Meals on Wheels, Information and Assistance and Money Minders**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt

Town Manager

Mount Desert, Maine

[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531

## Durlin Lunt

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**From:** Families First Community Center <familiesfirstellsworth@gmail.com>  
**Sent:** Friday, July 24, 2020 1:40 PM  
**To:** Durlin Lunt  
**Subject:** Re: Families First community Center Request for Funding

Hi Durlin, I will plan on attending the Zom session. Thank you!

Terri Ouellette

Board President FFCC

Families First Community Center (FFCC)

P.O. Box 951, Ellsworth, ME 04605

(207) 460 - 3711

familiesfirstellsworth@gmail.com

www.familiesfirstellsworth.org

www.facebook.com/Families-First-Community-Center-1007010682682336/

www.ebay.com/usr/ffccellsworth

Providing Housing for Homeless Families with Minor Children ... Teaching Life Skills Needed for Success

On Thu, Jul 23, 2020 at 3:29 PM Durlin Lunt <manager@mtdesert.org> wrote:

>  
> Hi Terri:  
>  
>  
>  
> On August 3 at 4 pm the Mount Desert Board of selectmen will be  
> reviewing the Agency Requests for funding prior to the Town Meeting on  
> August 11. The purpose for this review is to determine if the service  
> plan that you proposed in your funding application is still valid  
> during the COVID Emergency  
>  
>  
>  
> We will use many volunteers all of whom will need safety training to  
> work with families and children. This will help more people by  
> minimizing the costs of regular employees  
>  
>  
>  
>  
> The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom.  
> The meeting link information is attached.  
>  
>  
>  
> I look forward to hearing from you  
>  
>  
>

## Durlin Lunt

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**From:** Sydney Rockefeller <sydr8318@gmail.com>  
**Sent:** Thursday, July 23, 2020 3:51 PM  
**To:** Durlin Lunt  
**Subject:** Re: Great Harbor Maritime Museum Request for funds

Thanks, Durlin. I will be in touch.

Best, Sydney

On Thu, Jul 23, 2020 at 3:41 PM Durlin Lunt <[manager@mtdesert.org](mailto:manager@mtdesert.org)> wrote:

Hi Sydney

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency

**For salary, supplies for the bathrooms**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt

Town Manager

Mount Desert, Maine

## Durlin Lunt

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**From:** Dana Carver-Bialer <dana@mainehealthequity.org>  
**Sent:** Thursday, July 23, 2020 5:47 PM  
**To:** Durlin Lunt  
**Subject:** RE: Health Equity Alliance Request for funding

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Durlin,

Thank you so much for the follow up. I'm happy to (virtually) attend the meeting on August 3. For a snapshot of information surrounding your question, I am proud to report that all four of Health Equity Alliance's locations have remained open and accessible during the COVID pandemic. Unfortunately, our emergent services and food pantry are in higher demand surrounding this public health crisis. Here is our operating information surrounding COVID:

<https://www.mainehealthequity.org/changes-to-services-hours>

Sending my best,  
Dana

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**From:** Durlin Lunt <manager@mtdesert.org>  
**Sent:** Thursday, July 23, 2020 3:47 PM  
**To:** Dana Carver-Bialer <dana@mainehealthequity.org>  
**Subject:** Health Equity Alliance Request for funding

Hi Dana

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency

**100% of our funds will directly go to services for our clients: testing supplies, food for our emergency food pantry**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531



## Durlin Lunt

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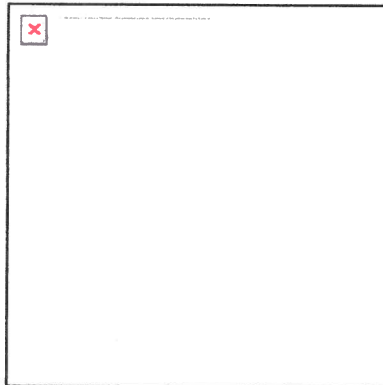
**From:** Doreen Willett <doreen@islconnections.org>  
**Sent:** Friday, July 24, 2020 9:43 AM  
**To:** Durlin Lunt  
**Subject:** Re: Island Connections request for funding

Good morning Durlin,

Thank you so much for your email. I will be sure to be on the call.

Best Regards,

**Doreen Willett**  
**Executive Director**  
**Island Connections**  
**93 Cottage Street, Suite 101**  
**Bar Harbor, ME 04609**  
**Telephone: 207-288-4457**  
**E-mail: [director@islconnections.org](mailto:director@islconnections.org)**  
**Website: [www.islconnections.org](http://www.islconnections.org)**



**Island Connections provides free transportation and other services to seniors and people with disabilities from Mount Desert Island and the surrounding islands to enhance their independence and quality of life by utilizing our core group of dedicated volunteers.**

On Thu, Jul 23, 2020 at 4:22 PM Durlin Lunt <[manager@mtdesert.org](mailto:manager@mtdesert.org)> wrote:

Hi Doreen

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency

**The approved funds from the Town of Mount Desert will be spent during the fiscal year as follows: 40%- salaries 30% fundraisers and 30% toward office expenses**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt

Town Manager

Mount Desert, Maine

[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531

## Durlin Lunt

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**From:** paul@exploreacadia.com  
**Sent:** Thursday, July 23, 2020 3:10 PM  
**To:** Durlin Lunt  
**Subject:** RE: Island explorer Request for funding

Hi Durlin

Thanks for this. So clearly since we are not operating this season none of the funds will be spent actually operating Island Explorer in 2020. That said there are significant costs incurred even when not running- Year round administrative salaries, insurance, building and grounds, etc. Island Explorer will cost over \$1 million not to run. We are, however, sensitive to the fact that municipal budgets must be under great strain. We've gotten some CARES funding and should be ok whether the town opts to provide funds or not. I'm happy to attend the Zoom meeting if you think it will be helpful but I'd not want our funding to deny some other more needy organization.

Paul

Paul Murphy  
Executive Director  
Downeast Transportation, Inc  
Phone: (207) 667- 5796  
Cell: (207) 266-5878

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**From:** Durlin Lunt <manager@mtdesert.org>  
**Sent:** Thursday, July 23, 2020 2:46 PM  
**To:** paul@exploreacadia.com  
**Subject:** Island explorer Request for funding

Hi Paul:

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency

**All funds will be spent to operate the Island Explorer transit system. 43% salaries, 10% benefits**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531

## Durlin Lunt

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**From:** Marla O'Byrne <mobyrne@islandhousingtrust.org>  
**Sent:** Thursday, July 23, 2020 6:12 PM  
**To:** Durlin Lunt  
**Subject:** Re: Island housing Trust request for funding

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Durlin, I will be happy to be available to answer any questions from the Board of Selectmen. I've put meeting on my calendar.

Marla

On Thu, Jul 23, 2020 at 4:34 PM Durlin Lunt <[manager@mtdesert.org](mailto:manager@mtdesert.org)> wrote:

Hi Marla

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency

**100% of the funds IHT receives from the Town of Mount Desert will go directly toward a home ownership (HOAP) project. In most cases the funding directly fills the gap in financing needed to make a down payment on a home purchase. HOAP funding is typically \$20,000- \$30,000. The \$7,500 requested from Mount Desert will place a family in a year-round house on MDI and will ensure that the house remains affordable for future year-round home buyers who work on MDI**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you



## Durlin Lunt

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**From:** Heather Lewis <heather@mountdesertnursing.org>  
**Sent:** Friday, July 24, 2020 1:47 PM  
**To:** Durlin Lunt  
**Subject:** RE: MD Nursing Association request for funding

Hi Durlin, yes this does still apply. We are one agency that has not stopped or shut down during this pandemic. If anything we have gotten more referrals for care because they can't be seen by providers.

I will make myself available during this time.

Have a nice weekend!

Heather Lewis

Executive Director,  
Mount Desert Nursing Association  
[www.mountdesertnursing.org](http://www.mountdesertnursing.org)  
Phone: 207-276-8440  
Fax: 207-276-8441

*The Mount Desert Nursing Association's mission is to improve the health, safety, and independence of the people of Mount Desert Island through the delivery of high quality and compassionate skilled nursing and other in-home health care services, advocacy, education and prevention programs.*

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**From:** Durlin Lunt <[manager@mtdesert.org](mailto:manager@mtdesert.org)>  
**Sent:** Friday, July 24, 2020 10:14 AM  
**To:** [heather@mountdesertnursing.org](mailto:heather@mountdesertnursing.org)  
**Subject:** MD Nursing Association request for funding

Hi Heather

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency'

**2019 has proven to be a busy year with medical needs on the rise. MDI has one of the oldest populations in Maine. As we continue to promote services island wide, we see the need in nearly every town**  
**Traditional Home Care Services-private pay, sliding scale and can include the services of an RN, LPN or CAN as well as PT and OT for health maintenance care in the home.**  
**Medicare Accredited Home Health Services- Medicare beneficiaries that require skilled nursing, physical therapy, occupational therapy and home health aide home visits on an intermittent basis**  
**PCA Program- Private pay for personal care and homemaker needs to assist elders to age in place**  
**Monthly blood pressure screenings at Maple Lane Apartments in Northeast Harbor and Ridge Apartments in southwest Harbor**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

## Durlin Lunt

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**From:** Raney Bench <raney@mdihistory.org>  
**Sent:** Friday, July 24, 2020 10:03 AM  
**To:** Durlin Lunt  
**Subject:** Re: MDI Historical Society request for funding

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Durlin,

Thanks for the information, I will plan on attending. The Historical Society asked for a continuation of previous funding at \$2,500, the rest of the figures are there to show the financial expenses committed by the Society to the Somesville campus. Let me know if you have something different or need anything else from me.

Thank you,  
Raney

On Fri, Jul 24, 2020 at 9:57 AM Durlin Lunt <[manager@mtdesert.org](mailto:manager@mtdesert.org)> wrote:

Hi Raney:

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency'

**We ask the town to defray the following costs for projects at the Somesville campus. \$8,000 for exhibit, design, printing, and installation. \$600 for the cost of a public port-a-potty and \$1,300 to maintain the bridge and garden.**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt

## Durlin Lunt

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**From:** Jerome Suminsby <jhs@knowappr.com>  
**Sent:** Sunday, July 26, 2020 8:39 AM  
**To:** Durlin Lunt  
**Subject:** Re: NEH VIS request for funding

Hi Durlin,

No changes on our end. More folks seem to be taking advantage of the trails this year, and the brush on Peabody and Sargeant Drive continue to grow uninterrupted!

Best Regards,

Jerry

Jerome Suminsby  
Knowles Associates Inc  
P.O. Box 722, 11 Sinclair Road  
Northeast Harbor, ME 04662

Tel: #207-276-5424

---

**From:** Durlin Lunt <manager@mtdesert.org>  
**Date:** Friday, July 24, 2020 at 1:10 PM  
**To:** Jerome Suminsby <jhs@knowappr.com>  
**Subject:** NEH VIS request for funding

Hi Jerry

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency'

**100% towards maps, maintain vistas and trails**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt  
Town Manager

## Durlin Lunt

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**From:** Durlin Lunt  
**Sent:** Friday, July 24, 2020 2:21 PM  
**To:** sealharbor1@yahoo.com  
**Subject:** Seal Harbor Library request for funding  
**Attachments:** Zoom Meeting Information.pdf

Hi Mary

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency'

**Operating 50%**  
**Book Purchase 30%**  
**Employee Salaries 20%**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531

## Durlin Lunt

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**From:** Durlin Lunt  
**Sent:** Friday, July 24, 2020 2:33 PM  
**To:** 'karolhagberg@me.com'  
**Subject:** Somesville Library request for funding  
**Attachments:** Zoom Meeting Information.pdf

Hi Karol

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency'

**30% books, supplies, programming**  
**30% salary increase and operating costs (utilities etc.)**  
**40% to buildings and grounds maintenance**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531



## Durlin Lunt

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**From:** Durlin Lunt  
**Sent:** Friday, July 24, 2020 2:42 PM  
**To:** Tom Fernald (thomasjferald@gmail.com)  
**Subject:** Somesville VIS request for funding  
**Attachments:** Zoom Meeting Information.pdf

Hi Tom:

Just a follow up on our conversation yesterday

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency'

**Repair and painting of bridge on Route # 102**

**50% materials and labor**

**50% paint and labor**

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The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531

## Durlin Lunt

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**From:** Durlin Lunt  
**Sent:** Friday, July 24, 2020 2:46 PM  
**To:** 'spcahc.ed@gmail.com'  
**Subject:** SPCA request for funding  
**Attachments:** Zoom Meeting Information.pdf

Hi Nichola

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency'

### 100% Direct animal care

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

I look forward to hearing from you

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531

## Durlin Lunt

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**From:** Durlin Lunt  
**Sent:** Friday, July 24, 2020 2:52 PM  
**To:** 'tjacobs@mainefamilyplanning.org'  
**Subject:** WIC request for funding  
**Attachments:** Zoom Meeting Information.pdf

Hi Tawney

On August 3 at 4 pm the Mount Desert Board of selectmen will be reviewing the Agency Requests for funding prior to the Town Meeting on August 11. The purpose for this review is to determine if the service plan that you proposed in your funding application is still valid during the COVID Emergency'

**Travel 50%**

**Books 25%**

**Training/Educational materials 25%**

The Board may have questions about your request , so you may wish to participate in this meeting. It will be via zoom. The meeting link information is attached.

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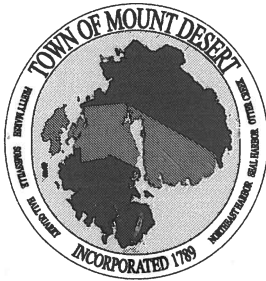
I look forward to hearing from you

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531

# **NEW BUSINESS**

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# *Town of Mount Desert*

## *Board of Selectmen*

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address [www.mtdesert.org](http://www.mtdesert.org)

## **POLICY ON TREASURER'S DISBURSEMENT WARRANTS FOR EMPLOYEE WAGES AND BENEFITS**

**Purpose.** This policy allows designated municipal officers acting on behalf of the full board of municipal officers, to review, approve, and sign municipal treasurer's disbursement warrants, for wages and benefits only.

**This policy is additional to, not in lieu of, majority power.** Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for wages and benefits.

**Delegation of authority.** Pursuant to 30-A MRSA § 5603(2) (A) (1), the following authority is granted with respect to treasurers disbursement warrants **for municipal employee wages and benefits only:**

**Current municipal officers.** The municipal officers in office at the time of execution of this policy are: Martha T. Dudman, Matthew J. Hart, Wendy H. Littlefield, John B. Macauley, and James F. Mooers.

Any one of the municipal officers named above, acting alone, may review, approve, and sign such warrants.

**Effective date and term.** This policy becomes effective on the date indicated below, and remains in effect for one-year from its effective date, or until the next annual election of municipal officers.

**Renewal.** This policy shall be renewed annually after the election of municipal officers. Any renewal is valid until the next annual election of municipal officers, unless a sooner date of expiration is specified.

**Copies.** The Chair of the municipal officers will furnish copies of this policy to the municipal clerk and to the municipal treasurer. If the clerk and the treasurer are the same person, a copy shall nonetheless be provided to that person in each capacity.

**Reminder.** The treasurer shall remind the municipal officers to consider renewing this policy annually before it lapses.

**Original.** The municipal clerk shall maintain the original of this policy on file.

Dated: May 5, 2020 at Town of Mount Desert:

Attest:

\_\_\_\_\_  
Martha T. Dudman

\_\_\_\_\_  
Matthew J. Hart

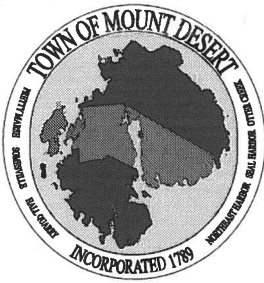
\_\_\_\_\_  
Wendy H. Littlefield

\_\_\_\_\_  
John B. Macauley

\_\_\_\_\_  
James F. Mooers

A majority of the Municipal Officers of the Town of Mount Desert





# **Town of Mount Desert**

## **Board of Selectmen**

21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5531 Fax 207-276-3232  
Web Address [www.mtdesert.org](http://www.mtdesert.org)

## **POLICY ON TREASURER'S DISBURSEMENT WARRANTS FOR STATE FEES**

**Purpose.** This policy allows designated municipal officers (selectmen), acting on behalf of the full board of municipal officers, to review, approve, and sign municipal treasurer's disbursement warrants for payment of state fees only.

**This policy is additional to, not in lieu of, majority power.** Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for payment of state fees.

**Delegation of authority.** Pursuant to 30-A MRSA § 5603(2)(A)(3), the following authority is granted with respect to treasurer's disbursement warrants **for payment of state fees only.**

**Current municipal officers.** The municipal officers in office at the time of execution of this policy are: Martha T. Dudman, Matthew J. Hart, Wendy H. Littlefield, John B. Macauley, and James F. Mooers.

Any one of the municipal officers named above, acting alone, may review, approve, and sign such warrants.

**Effective date and term.** This policy becomes effective on the date indicated below, and remains in effect for one-year from its effective date, or until the next annual election of municipal officers.

**Renewal.** This policy shall be renewed annually after the election of municipal officers. Any renewal is valid until the next annual election of municipal officers, unless a sooner date of expiration is specified.

**Copies.** The Chair of the municipal officers will furnish copies of this policy to the municipal clerk and to the municipal treasurer. If the clerk and the treasurer are the same person, a copy shall nonetheless be provided to that person in each capacity.

**Reminder.** The municipal treasurer shall remind the municipal officers to consider renewing this policy annually before it lapses.

**Original.** The municipal clerk shall maintain the original of this policy on file.

Dated: May 5, 2020 at Town of Mount Desert:

Attest:

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Martha T. Dudman

---

Matthew J. Hart

---

Wendy H. Littlefield

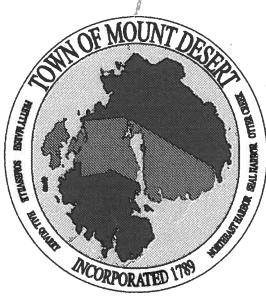
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John B. Macauley

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James F. Mooers

A majority of the Municipal Officers of the Town of Mount Desert



## *Town of Mount Desert*

### *Board of Selectmen*

21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5531 Fax 207-276-3232  
Web Address [www.mtdesert.org](http://www.mtdesert.org)

## **MUNICIPAL OFFICERS' POLICY ON DISBURSEMENT OF MUNICIPAL EDUCATION COSTS**

Pursuant to 20-A MRSA Section 15006(1) and 30-A MRSA section 5603(2)(a), the municipal treasurer is hereby authorized to disburse funds to pay municipal education costs when the treasurer has been presented with a disbursement warrant signed by the school superintendent and approved by a majority of the school board.

Before disbursing any funds on such a warrant, however, the municipal treasurer shall be satisfied that the warrant is indeed signed by at least a majority of the school board. The treasurer may accept as such satisfaction a written and signed certification of the pertinent fact from the school superintendent, or, if the warrant itself indicates the fact, then the treasurer may rely on the representation of the warrant without further inquiry. The treasurer shall not, however, pay any item on a warrant if payment of that item would result in an overdraft, and shall report his refusal to honor the item in writing to the superintendent and to the municipal officers promptly.

The Town Manager shall ensure that this policy is brought to the attention of the municipal officers annually for consideration of renewal. The municipal clerk shall, after approval by the municipal officers of any meeting in which they have voted a renewal of this policy, attest to such renewal by endorsing the policy below, and shall then file a copy of the policy bearing that renewal endorsement in the clerk's files and shall deliver a copy to the municipal treasurer.

Dated: May 5, 2020 at Town of Mount Desert:

Attest:

\_\_\_\_\_  
Martha T. Dudman

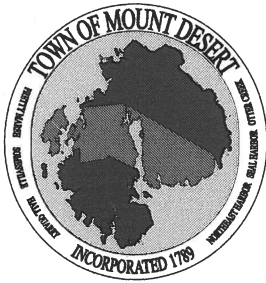
\_\_\_\_\_  
Matthew J. Hart

\_\_\_\_\_  
Wendy H. Littlefield

\_\_\_\_\_  
John B. Macauley

\_\_\_\_\_  
James F. Mooers

A majority of the Municipal Officers of the Town of Mount Desert



# ***Town of Mount Desert***

## ***Board of Selectmen***

21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5531 Fax 207-276-3232  
Web Address [www.mtdesert.org](http://www.mtdesert.org)

### **APPLICATION OF PAYMENTS TO UNPAID TAXES POLICY Pursuant to 36 M.R.S.A. § 906**

We, the Municipal Officers of the Town of Mount Desert, upon request of the Tax Collector of said Town, hereby authorize and direct said Tax Collector, pursuant to Title 36, Maine Revised Statutes Annotated, section 906, to apply any tax payment received from an individual as payment for any property tax against outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill, provided, however, that no such payment may be applied to any tax for which an abatement application or appeal is pending unless approved in writing by the taxpayer.

Dated: May 5, 2020 at Town of Mount Desert:

Attest:

\_\_\_\_\_  
Martha T. Dudman

\_\_\_\_\_  
Matthew J. Hart

\_\_\_\_\_  
Wendy H. Littlefield

\_\_\_\_\_  
John B. Macauley

\_\_\_\_\_  
James F. Mooers

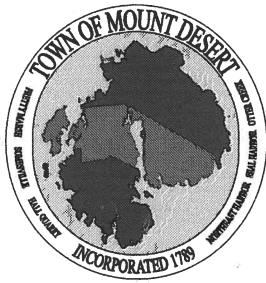
A majority of the Municipal Officers of the Town of Mount Desert

#### **ACKNOWLEDGEMENT**

I, Lisa L. Young, Tax Collector of said Town, hereby acknowledge making the aforesaid request and acknowledge receipt of a copy of the above Order.

\_\_\_\_\_  
Tax Collector

\_\_\_\_\_  
Date



# ***Town of Mount Desert***

## ***Board of Selectmen***

21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5531 Fax 207-276-3232  
Web Address [www.mtdesert.org](http://www.mtdesert.org)

## **MUNICIPAL OFFICERS' POLICY ON REIMBURSEMENT**

Consideration and approval of any permit reimbursement request shall be the purview of the Code Enforcement Officer.

Any approved request for reimbursement of a permit fee shall be assessed a 10% administration fee levied against the cost of the permit.

Any Permittee failing to act on an issued permit within one year of the date of issuance shall be ineligible for reimbursement.

Any permit that has been acted upon, regardless of the completeness of the project for which the permit has been issued, shall be ineligible for reimbursement of the permit fee or any portion thereof.

Dated: May 5, 2020 at Town of Mount Desert:

Attest:

---

Martha T. Dudman

---

Matthew J. Hart

---

Wendy H. Littlefield

---

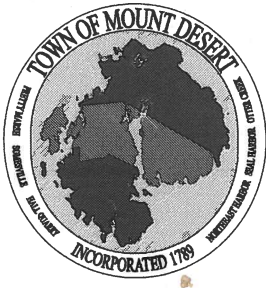
John B. Macauley

---

James F. Mooers

A majority of the Municipal Officers of the Town of Mount Desert





# **Town of Mount Desert**

## **Board of Selectmen**

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address [www.mtdesert.org](http://www.mtdesert.org)

ORDERED, That the Board of Selectmen hereby authorizes the Town Manager and his designee to sign BYOB and Off-Premises Catering liquor license applications on behalf of the Municipal Officers, during the period May 5, 2020 through May 31, 2021.

Dated: May 5, 2020 at Town of Mount Desert:

Attest:

\_\_\_\_\_  
Martha T. Dudman

\_\_\_\_\_  
Matthew J. Hart

\_\_\_\_\_  
Wendy H. Littlefield

\_\_\_\_\_  
John B. Macauley

\_\_\_\_\_  
James F. Mooers

A majority of the Municipal Officers of the Town of Mount Desert





# ***Town of Mount Desert***

## ***Board of Selectmen***

21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5531 Fax 207-276-3232  
Web Address [www.mtdesert.org](http://www.mtdesert.org)

May 5, 2020

Approved Town Counsel for 2020-2021

Eaton Peabody  
Bergen & Parkinson  
Drummond Woodsum Law Firm  
James Collier, Smith & Collier PA  
Patterson Law Offices

Dated: May 5, 2020 at Town of Mount Desert:

Attest:

\_\_\_\_\_  
Martha T. Dudman

\_\_\_\_\_  
Matthew J. Hart

\_\_\_\_\_  
Wendy H. Littlefield

\_\_\_\_\_  
John B. Macauley

\_\_\_\_\_  
James F. Mooers

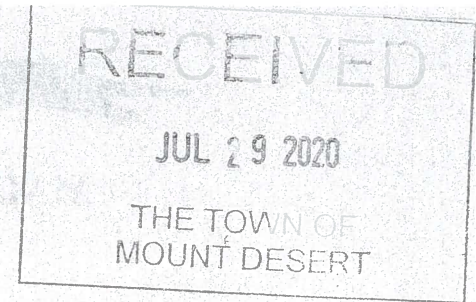
A majority of the Municipal Officers of the Town of Mount Desert





Maine Municipal  
Association

60 COMMUNITY DRIVE  
AUGUSTA, MAINE 04330-9486  
(207) 623-8428  
www.memun.org



TO: Key Municipal Officials of MMA Member Cities, Towns and Plantations

FROM: Stephen W. Gove, MMA Executive Director

DATE: July 27, 2020

SUBJECT: MMA Annual Election - Vice President and Executive Committee Members

**Deadline: Friday, August 21, 2020 by 12:00 noon**

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**Nomination Process** – Each year member municipalities have an opportunity to vote in the election of the proposed MMA Vice President and municipal officials to serve on the MMA Executive Committee. A five-member Nominating Committee was appointed in March to review nominations submitted by municipal officials and conduct interviews with those municipal officials qualifying for and interested in serving as the MMA Vice President and Executive Committee. The MMA Nominating Committee completed its task in May and put forth a Proposed Slate of Nominees for 2020 to member municipalities.

**Petition Process** – As part of the May mailing, information was also provided on the MMA Petition Process. Pursuant to the MMA Bylaws, nominations may also be made by Petition signed by a majority of the municipal officers in each of at least 5 member municipalities. The deadline for receipt of nominations by petition was Friday, July 10, by 4:30 pm. There were no municipal officials nominated by petition.

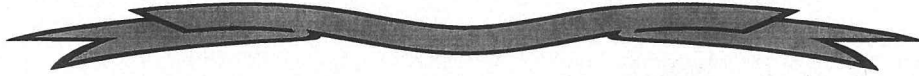
***It is now time for each member municipality to cast its official vote.***

**Election Process** – Enclosed you will find the MMA Voting Ballot which includes the proposed Slate of Nominees to serve on the MMA Executive Committee as selected by the MMA Nominating Committee. A brief biographical sketch on each nominee listed on the MMA Voting Ballot is enclosed for your reference. You will note that unlike municipal elections, MMA does not provide for “Write-in Candidates” since our process includes an opportunity to nominate a candidate by petition, as noted above.

The MMA Voting Ballot must be signed by a majority of the municipal officers or a municipal official designated by a majority of the municipal officers, and received by the Maine Municipal Association by 12:00 noon on Friday, August 21. We have enclosed a self-addressed self-stamped envelope for your convenience. The MMA Voting Ballots will be counted that afternoon and the election results confirmed under the direction of MMA President Christine Landes, City Manager, City of Gardiner.

Election results will be available by contacting the MMA Executive Office or by visiting the MMA website at [www.memun.org](http://www.memun.org) on Monday, August 24. A formal announcement of the election results will be made at the MMA Annual Business Meeting being held Wednesday, October 7, at 11:00 a.m. Newly elected Executive Committee members will be introduced at the MMA Awards Luncheon as well as the MMA Annual Business Meeting and will officially take office on January 1, 2021.

If you have any questions on the Election Process, please contact me or Theresa Chavarie at 1-800-452-8786 or in the Augusta area at 623-8428, or by e-mail at [tchavarie@memun.org](mailto:tchavarie@memun.org). Thank you.



**MAINE MUNICIPAL ASSOCIATION**  
**VOTING BALLOT**

**Election of MMA Vice President and Executive Committee Members**  
*Deadline for Receipt of Voting Ballots – 12:00 noon on Friday, August 21, 2020*

**VICE-PRESIDENT - 1 YEAR TERM**

**Vote for One**

**Proposed by MMA Nominating Committee:**

**James Bennett, City Manager, City of Biddeford**

**EXECUTIVE COMMITTEE MEMBERS - 3 YEAR TERM**

**Vote for Three**

**Proposed by MMA Nominating Committee:**

**Robert Butler, Chair of Selectboard, Town of Waldoboro**

**Terry Helms, Selectperson, Town of Grand Isle**

**Diane Hines, Town Manager, Town of Ludlow & Reed Plantation**

*Please note that unlike municipal elections, MMA does not provide for "Write-in Candidates" since our process includes an opportunity to nominate a candidate by petition.*

*The Voting Ballot may be cast by a majority of the municipal officers, or a municipal official designated by a majority of the municipal officers of each Municipal member.*

**Date:** \_\_\_\_\_

**Municipality:** \_\_\_\_\_

**Signed by a Municipal Official designated by a majority of Municipal Officers:**

**Print Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**OR Signed by a Majority of Municipal Officers**

**Current # of Municipal Officers:** \_\_\_\_\_

**Print Names:**

**Signatures:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Return To:**

**MMA Annual Election**  
**Maine Municipal Association**  
**60 Community Drive**  
**Augusta, Maine 04330**  
**FAX: (207) 626-3358**  
**Email: [rlambert@memun.org](mailto:rlambert@memun.org)**



**MAINE MUNICIPAL ASSOCIATION  
BIOGRAPHICAL SKETCH OF  
PROPOSED SLATE OF NOMINEES FOR 2021 EXECUTIVE COMMITTEE**

**MMA VICE PRESIDENT  
(1-Year Term)**

**JAMES BENNETT (CITY MANAGER, CITY OF BIDDEFORD)**

**Professional & Municipal Experience:**

- City of Biddeford, Maine – City Manager (August 2015 – present)
- Adjunct Professor, USM Muskie School, Masters level courses: (1) Public Budgeting and Finance, and (2) Managing Towns and Municipalities
- City of Presque Isle, Maine – City Manager (March 2010 - July 2015)
- Town of Sabattus, Maine – Interim Town Manager (September 2009 – March 2010)
- City of Lewiston, Maine – City Administrator (March 2002 – July 2009)
- Town of Westbrook, Maine – Administrative Assistant to the Mayor (October 1996 – March 2002)
- Town Old Orchard Beach, Maine – Town Manager (May 1990 – October 1996)
- Town of New Gloucester, Maine – Town Manager (February 1988 – May 1990)
- Town of Dixfield, Maine – Town Manager (February 1986 – February 1988)
- Town of Lisbon, Maine – Selectman (May 1982 – February 1986) Vice Chairman (1985 – 1986)

**Other Experience, Committees and Affiliations:**

- Member, Maine Municipal Association (MMA) Executive Committee (1992 – 1996) (2018 – present)
- Member, MMA Property & Casualty Pool Board of Directors (1992 – 1996) (2018 – present)
- Member, MMA Workers Compensation Fund Board of Trustees (1992 – 1996) (2018 – present)
- Member, MMA Strategic & Finance Committee (1995 - 1996, 2018 – present); Chair (1995 -1996, 2019-2020)
- Member, Governor’s Municipal Advisory Committee (1992 – 1996) (2019 – present)
- Member, MMA Legislative Policy Committee (served as member many years since 1990)
- Co-developed and presented 2020 MMA Webinar “Budgeting in Uncertain Times” in response to COVID-19
- Frequent presenter on behalf of MMA Training: Basic Budgeting since 1993; Cash Management for Municipalities since late 1990s; Top Ten Things I wish I Was Told Earlier in My Career since 2014, Leadership Training since 2018
- President, International City/County Management Association ( 2014 – 2015); Regional Vice President, (2008 – 2011) Chairperson, Conference Planning Committee, (2007 – 2008); Committee Member (various years 1997 – 2011); Small Community Task Force (1999 – 2001)
- ICMA Emerging Leaders Development Program Facilitator (2007 – present)
- President, Maine Town & City Management Association (1998 –1999); Board of Directors (1991 – 2000)
- President, Aroostook Municipal Association (2012 – 2014)
- Executive Board, Northern Maine Development Commission (2010 – present)
- Chairperson, Aroostook Tourism Committee (2011 – 2013)
- Member, Revolving Loan Committee, Northern Maine Development Commission (2010 – present)
- Executive Board, Maine Service Center Coalition (2011 – present)
- Treasurer, Martindale Country Club (2005 – 2008)
- Treasurer, Kora Clown Shrine Unit (2004 – 2008)
- Kora Divan, Kora Shriners (2004-2006; 2019 - present)
- Worshipful Master, Ancient York Lodge of Free and Accepted Masons (2007)
- Chairman and Founder, Ginger Bennett Memorial Scholarship Fund (2003 – present)
- Chairman, Joseph Graziano Memorial Scholarship Fund (2004 – 2012)



**Education:**

- Master of Business Administration, University of Southern Maine
- Bachelor of Science, Business Administration, University of Southern Maine
- Associate of Science, Accounting, Bentley College

**Awards and Certifications:**

- ICMA Legacy Leader since 2008
- All –America City, National Civic League (LEW) 2007
- Public Service Leadership Award, Androscoggin Chamber of Commerce 2006
- Maine Town and City Management Association’s “Linc Stackpole Manager of the Year” August 2003
- ICMA Credentialed Manager since 2002 (*initial year of program*)
- MTCMA Certified Municipal Manager since 1993

**MMA EXECUTIVE COMMITTEE MEMBERS**  
**(3-Year Terms)**

**ROBERT BUTLER (CHAIR OF SELECTBOARD, TOWN OF WALDOBORO)**

**Professional & Municipal Experience:**

- Town of Waldoboro, Select Board Chair (first year of third non-consecutive term)
- Town of Waldoboro committees, including: Budget Committee, Economic Development Committee, Culinary Arts Committee, Sylvania Task Force, Communications and Technology Committee, Town Manager Search Committee and A.D. Gray Committee, Water Department Committee
- Waldoboro Public Library, Treasurer
- Waldoboro Public Library, Member of Board of Trustees
- Waldoboro Business Association, Member, Board
- Municipal Review Committee, Member, Board

**Other Experience, Committees and Affiliations:**

- Peace Corps, Afghanistan 1968-1970: Taught English as a foreign language in a rural village in the Kuz Konar District of Nangrahar Province and at the Institute of Civil Aviation, Kabul
- Ashland Oil Company, Beirut, Lebanon: Middle East Representative
- Arabian American Oil Company, Dhahran, Saudi Arabia: Government Relations and Contracting Rep
- Bank of Boston, Boston, MA and Tehran, Iran: Middle East Africa Division, Credit Analyst and Middle East Representative
- The National Commercial Bank, Dammam, Saudi Arabia: Head of Corporate Banking, Eastern Province
- Mount Street Holdings, London, England and Al-Khobar, Saudi Arabia: Partner and Financial Advisor
- A.I.N.V. (Arizona), Inc., President. Holding company for a private Saudi investment in a jojoba plantation located in Hyder, Arizona, which my wife and I subsequently purchased.
- Cottonwood Creek, Madera, California, Manager: Certified Organic Grape and Almond farm
- Boston Jojoba Company/The Jojoba Company, President and Co-Owner with my wife. Founded to purchase jojoba seeds and to process and market pure, unrefined golden jojoba world-wide. My wife and I sold the business to Israeli growers in September 2018. She retired immediately upon the sale. I retired in April 2019

**Education:**

- BA/MA German Literature, The Johns Hopkins University, Baltimore, Maryland (1968)
- MA International Relations, The Johns Hopkins University School of Advanced International Studies (1972)
- Middle East Center for Arab Studies, Shemlan, Lebanon (1973), Advanced Arabic
- MBA Boston University, Boston, Massachusetts (1980)

**TERRY HELMS (SELECTPERSON, TOWN OF GRAND ISLE)**

**Professional & Municipal Experience:**

- Town of Grand Isle, Selectperson (July 2015 – present)

**Other Experience, Committees and Affiliations:**

- Assisted in organizing Congrès Mondial Acadien event in northern Maine as part of the Maine Regional Coordinating Committee and Executive Committee
- Self-employed: TH Enterprises, Caribou, Limestone, Lille and Grand Isle, Maine
- Historic Restoration Specialist
- Tom Sawyer Waste Management, Caribou, Maine

- Tony's Major Muffler Mechanic, Presque Isle, Maine
- Power's Roofing and Sheet Metal, Caribou, Maine
- Bacon Chevrolet General Mechanic, Greenwich, Ohio
- United States Air Force Sargent, Loring, Maine, Keflavic NAS, Iceland
- Saranac Central School System, Library Assistant, Saranac, New York

**Education:**

- University of Maine at Presque Isle, completed semester (left due to financial obligations)
- School Without Walls, Washington DC, completed high school education
- Ballou High School, Washington DC
- Saranac Central Elementary, Jr. and High School, Saranac, New York
- Conner Elementary School, Long Beach, Mississippi

**Awards and Certifications:**

- Maine Preservation Honor Award (November 2014)
- Paint and Plaster Repair Seminar (January 2007)
- Maine Preservation Honor Award (May 2006)
- Four Barrel Carburetor Systems (January 1985)
- Computer Command Control Fundamentals (January 1985)
- Transportation Award (June 1983)
- NCO Orientation Phase II – Security (March 1983)
- Steering Systems, Power Brakes, Wheel Alignment and Wheel Balancing (November 1980)
- Air Force Office of Safety and Health (November 1979)
- General Purpose Mechanic Course (September 1979)

**DIANE HINES (TOWN MANAGER, TOWN OF LUDLOW & REED PLANTATION)**

**Professional & Municipal Experience:**

- Town of Reed Plantation, Maine, Town Manager (2015 – Present)
- Town of Ludlow, Maine, Town Manager (2010 – Present)
- Town of Hammond, Maine Town Administrator (2006 – 2014)
- Member, Maine Municipal Association, Legislative Policy Committee
- Treasurer, Aroostook Municipal Association

**Other Experience, Committees and Affiliations:**

- Southern Aroostook Community School – Mathematics Teacher (2009 – 2010)
- Wood Prairie Farm, Bridgewater, Maine – Shipping Room Manager (2008 – 2009)
- Hines Sculpture and Stone Work, Hammond, Maine, Self Employed (1995 – 2012)
- Camden-Rockport School District, Camden, Maine – Substitute Teacher (1994)
- Fogg's Home Center, Houlton, Maine – Assistant Manager Home/Garden (1992 – 1994)
- MSAD #29, Houlton, Maine – Substitute Teacher (1985 – 1992)
- McLaughlin Textile, Houlton, Maine – Assistant Manager/Sales (1981 – 1985)
- Maine Glove Company, Houlton, Maine – Assistant Manager and trainer 1979 – 1981)

**Education:**

- University of Maine at Presque Isle, Presque Isle, Maine (Secondary Education Certification) (1994)
- Philadelphia College of Textiles and Science- Philadelphia, Penna, ( B.S. Textile Design) (1974)
- SAD#29 School Board (2002 – 2007)
- Maine Municipal Association - Training Programs (2006 – 2018)
- Public Relations Chair, Houlton Rotary Club (2014 – 2018)

**TOWN OF MOUNT DESERT  
PUBLIC SPACE PRIVATE PLACEMENT APPLICATION**

APPLICANT:  Ian Hand   
(Print) (Signature)

MAILING ADDRESS:  P.O. Box 1124 Alton NH 03809

PHONE:  (603) 969 5595   
(Home) (Business) (cellular)

OTHER CONTACT INFO:  Ianh224@aol.com   
(Email) (fax)

PUBLIC SPACE REQUESTED: Please check:  Northeast Harbor Marina Green.  Seal Harbor Village Green,  Suminsby Park,  Otter Creek Playground,  Pond's End

Please describe the proposed Plaque, memorial, marker, or planting including size, desired location and how it will enhance the public space

**I am currently working with Wieninger Monumental Works to select a Bench that would serve as a memorial to both of my parents (Stuart Hand & Christine Hand) that passed away recently. They loved Northeast Harbor and spent many an hour sitting down at the harbor taking in the views. I remember these times growing up and I too visit this area every time I come up for vacation which is routinely twice per year. Ideally, I would love to have the bench selected be near the harbor and overlooking it, near the boat ramp area. I do realize there may be restrictions on that location/area however. With that said I would be happy to work with the town on the type of bench selected and its location to ensure it is suitable and within proper guidelines. Thank you.**

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by a majority of the Board of Selectmen:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Town Clerk

---

**From:** Hand, Ian <Ian.Hand@LibertyMutual.com>  
**Sent:** Tuesday, July 21, 2020 10:02 AM  
**To:** Town Clerk  
**Subject:** RE: Bench Application  
**Attachments:** NE Harbor Public Spaces Policy.pdf; Bench\_W\_Back.gif

Hi Claire,

I have attached the completed form along with a picture of the bench being considered. Fred at Wieninger Monuments is able to engrave "In loving memory of Stuart & Christine Hand" on the bench and I also asked him about the possibility of having a small etching of a Labrador dog engraved on it also. The bench would ordinarily be gray, but given the dog etching request, I was told the bench would have to be in black granite. The dog etching is not a necessity however and I could go either way depending on the Town's needs or suggestions.

Please let me know if you have any questions or need any additional information.

Thank you,

*Jan T. Hand*

Scrum Master  
Liberty Mutual Insurance  
GRM U.S. PL  
(603) 245-3977 (Work)  
(603) 969-5595 (Cell)  
Squad Affiliations:

A TEAM HAS NO NAME

The Cmpany







*In loving memory of*  
**Stuart & Christine Hand**



*In loving memory of*  
**Stuart & Christine Hand**



***Town of Mount Desert***  
Durlin E. Lunt Jr., Town Manager  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232  
Web Address [www.mtdesert.org](http://www.mtdesert.org)  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

**To:** Board of Selectmen

**From:** Durlin E. Lunt 

**Date:** July 29, 2020

**Subject:** Town Meeting Process

At the Town Meeting on August 11 there will be amendments in the school articles as well as potential amendments to the 3<sup>rd</sup> party requests. It would likely help keep the meeting moving along if all the amendments to these articles, motion and second, be made by the same two people (Phil and Jerry?) The advantage is they will have their own microphones, so they will not have to be cleaned after each motion and there will not be the additional time delay associated with people coming to the mikes.

There has been informal discussion about ways to speed up the meeting. Ironically, these often take up extra time. A good example would be a motion to move the question or cut off debate. A motion to combine Warrant Articles or limit the time that a speaker may speak could stir up controversy. It is likely the meeting will go smoothly if we stay with how we usually do things to the maximum degree possible. Not having written ballots or hand counts will be a significant time saver.



***Town of Mount Desert***  
Durlin E. Lunt Jr., Town Manager  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232  
Web Address [www.mtdesert.org](http://www.mtdesert.org)  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

**To:** BOS

**From:** Durlin E. Lunt, Town Manager

**Date:** July 28, 2020

**Subject:** Information for Drive-In Town Meeting MDI High School August 11, 2020 5:30 p.m. (Rain Date August 12, 2020 5:30 p.m.)

This will be unique and new to us but several people, including the meeting moderator participated in the Bar Harbor meeting of June 30. Their experience will be valuable to make our meeting successful.

Chief Willis and his department will direct the arriving vehicles to ensure that the moderator can see all of them, and the cards the voters hold up to vote. Big trucks will be parked in the back so as not to block the view of the other vehicles.

There will be no voice votes. There will be a "show of hands" rather than an actual count. We will have the capability of an actual count should we have a close vote on any article

The Governor's Executive Orders relieves us from having a written ballot on LD-1 and allows a show of hands.

If it is the opinion of the Moderator that a majority of those voting voted in favor/ or opposed regarding the motion the Clerk could enter a vote called in that manner as a "recorded vote" (meaning that a majority of those voting were in favor/ or opposed to the motion)

A tent with a stage will be set up at the front of the meeting area. The BOS Chairman, and Vice Chair will be seated at one table. The Chair, and Vice Chair of the Warrant Committee (The Phil and Jerry show) will be sitting at another table socially distanced. At a third table will be the Town Manager and Town Clerk. The Moderator will be on the stage at the podium. The ballot clerks (Jen and Lydie) along with Kathi will be seated below the stage.

There will be two mikes below the stage for people to speak. They will be wiped down after each speaker.

## Town Clerk

---

**From:** Tony Smith  
**Sent:** Monday, July 27, 2020 2:19 PM  
**To:** Todd Stanley  
**Cc:** Durlin Lunt; Town Clerk; Kim Keene  
**Subject:** FW: Pastuszenski sewer connection  
**Attachments:** PASTUSZENSKI GYM-SITE PLAN.pdf; PASTUSZENSKI SEWER CONNECTION PLAN.pdf; AUTHORIZATION LETTERCCF\_000017.pdf

Todd:

It is my fault that it did not get on the agenda for the 20th. As you can see below, I forwarded it to you, CEO Kim Keene and Town Manager Durlin Lunt but did not add Claire, the town clerk to the e-mail. She puts the agenda together. My apologies. It will be on the Board agenda for August 3, 2020.

Claire: Please include this e-mail string and attachments for the 8-3-2020 BOS agenda. Suggested language:

Consideration of a request to connect the sanitary sewer pump system from a new building to be located at 1092 Main Street in Somesville to the existing holding tank and pump system of an existing building also located on 1092 Main Street in Somesville which in turns pumps the sewerage to the public sanitary sewer system located in Main Street.

I recommend approval of the request.

Tony

Tony Smith, Public Works Director  
Chairman, Acadia Disposal District  
Town of Mount Desert  
P.O. Box 248  
Northeast Harbor, ME 04662  
Tel. 207-276-5743  
[director@mtdesert.org](mailto:director@mtdesert.org)  
God Bless America

---

**From:** Tony Smith  
**Sent:** Thursday, July 16, 2020 10:03 AM  
**To:** toddstanley@roadrunner.com  
**Cc:** 01-Durlin Lunt (manager@mtdesert.org) <manager@mtdesert.org>; 18-Kim Keene (ceo@mtdesert.org) <ceo@mtdesert.org>  
**Subject:** FW: Pastuszenski sewer connection

Hi Todd: Based on our earlier discussion and the information provided in your attachments, I will recommend approval of your request to tie the sanitary pump sewer from the new building to the existing holding tank and pump system of the existing building. As you know, your application for a sewer connection must be reviewed by CEO Keene. I have not included here because the application process is under her jurisdiction.

Claire: Please include this e-mail string and attachments in the BOS packet for their meeting of July 20, 2020.

Thank you.

Tony Smith, Public Works Director  
Chairman, Acadia Disposal District  
Town of Mount Desert  
P.O. Box 248  
Northeast Harbor, ME 04662  
Tel. 207-276-5743  
[director@mtdesert.org](mailto:director@mtdesert.org)  
God Bless America

---

**From:** Todd Stanley <[toddstanley@roadrunner.com](mailto:toddstanley@roadrunner.com)>  
**Sent:** Thursday, July 16, 2020 9:48 AM  
**To:** Tony Smith <[director@mtdesert.org](mailto:director@mtdesert.org)>  
**Cc:** Durlin Lunt <[manager@mtdesert.org](mailto:manager@mtdesert.org)>; Kim Keene <[ceo@mtdesert.org](mailto:ceo@mtdesert.org)>  
**Subject:** Pastuszewski sewer connection

Good morning Tony,

Thanks for speaking with me this morning to get the details ironed out. Attached is the sewer permit application together with site and sewer connection drawings to show the schematic layout of the proposed connection and the letter authorizing me to act as the owner's agent.

The existing house has a pump tank pushing waste to the town sewer line on route 102. The new building will have a pump tank at its west face, pumping waste from the single bathroom to the existing pump tank, then on to the route 102 connection.

It is our hope that the information included herein will suffice to get us on the agenda for the July 20 BOS meeting.

Thank you.

Todd

TODD L. STANLEY

Downeast Home Design

Mailing address:

P.O. Box 762, Mount Desert, ME 04660

Physical address:

1366 State Highway 102, Town Hill, Bar Harbor, Maine 04609

tel. 207.801.9601

cell 207.479.9497

[www.tstanley.com](http://www.tstanley.com)

<https://www.facebook.com/DownEast-Home-Design-123985667667374/>

On Jul 14, 2020, at 4:00 PM, Tony Smith <[director@mtdesert.org](mailto:director@mtdesert.org)> wrote:

Todd:

The best route for piggybacking is as Kim describes below, particularly the required criteria to be met. What works best is for you and I to discuss the construction, you provide a sketch to Kim with a cover e-mail describing what you want to do. If you and I have come to an agreement, I then forward your e-mail and sketch to the town clerk with my recommendation for approval and copy Durlin and Kim and ask the clerk to put the item on the agenda and include the e-mail string and sketch in the information packet provided to the Board prior to their meeting. We need finalized information by noon on the Thursday before the BOS meeting. For July and August, the BOS meets July 20 and August 3 and 17. The person requesting the authorization to piggy-back usually doesn't attend the meeting but are welcome to. I take the lead after the agenda item is read. The approvals usually take a couple of minutes.

Tony Smith, Public Works Director  
Chairman, Acadia Disposal District  
Town of Mount Desert  
P.O. Box 248  
Northeast Harbor, ME 04662  
Tel. 207-276-5743  
[director@mtdesert.org](mailto:director@mtdesert.org)  
God Bless America

---

**From:** Kim Keene <[ceo@mtdesert.org](mailto:ceo@mtdesert.org)>  
**Sent:** Tuesday, July 14, 2020 11:11 AM  
**To:** [toddstanley@roadrunner.com](mailto:toddstanley@roadrunner.com)  
**Cc:** Durlin Lunt <[manager@mtdesert.org](mailto:manager@mtdesert.org)>  
**Subject:** RE: [Mount Desert ME] Adding another building to an existing connection (Sent by Todd Stanley, [toddstanley@roadrunner.com](mailto:toddstanley@roadrunner.com))

Good Morning Todd~

As, I stated to you in an email dated July 8, 2020, it's the same idea that you did for the Wayside Family Partner, LLC - 21 Main Street, Seal Harbor. That is only, if you intend to "Piggy" back on the existing house building sewer line. Currently, piggy backing is under the purview of the Board of Selectmen. However, now that Town Meeting is scheduled for August 11, 2020, there is a proposed Amendment to the Town Sewer Ordinance, should it pass, that all piggy backing will fall under the review and approval of the Public Works Director. If this can wait, until after August 11, 2020, then it may just be reviewed by the Public Works Director.

Thank you.



*Kimberly Keene  
Code Enforcement Officer  
Town of Mount Desert  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662  
[ceo@mtdesert.org](mailto:ceo@mtdesert.org)  
Phone: (207) 276-5731 or 276-5531  
Fax: (207) 276-3232*

-----Original Message-----

From: Durlin Lunt <[manager@mtdesert.org](mailto:manager@mtdesert.org)>  
Sent: Tuesday, July 14, 2020 11:00 AM  
To: [toddstanley@roadrunner.com](mailto:toddstanley@roadrunner.com)  
Cc: Kim Keene <[ceo@mtdesert.org](mailto:ceo@mtdesert.org)>  
Subject: RE: [Mount Desert ME] Adding another building to an existing connection (Sent by Todd Stanley, [toddstanley@roadrunner.com](mailto:toddstanley@roadrunner.com))

Hi Todd:

Send me an email at [manager@mtdesert.org](mailto:manager@mtdesert.org) to request being placed on a Selectmen's agenda. You will probably want to contact Kim to get all the details about the connection for the Board to review

Durlin E. Lunt  
Town Manager  
Mount Desert, Maine  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

(207) 276-5531

-----Original Message-----

From: [cmsmailer@civicplus.com](mailto:cmsmailer@civicplus.com) <[cmsmailer@civicplus.com](mailto:cmsmailer@civicplus.com)>  
Sent: Tuesday, July 14, 2020 10:44 AM  
To: Durlin Lunt <[manager@mtdesert.org](mailto:manager@mtdesert.org)>  
Subject: [Mount Desert ME] Adding another building to an existing connection (Sent by Todd Stanley, [toddstanley@roadrunner.com](mailto:toddstanley@roadrunner.com))

Hello dlunt,

Todd Stanley ([toddstanley@roadrunner.com](mailto:toddstanley@roadrunner.com)) has sent you a message via your contact form (<https://www.mtdesert.org/user/50/contact>) at Mount Desert ME.

If you don't want to receive such e-mails, you can change your settings at <https://www.mtdesert.org/user/50/edit>.

Message:

Good morning Mr. Lunt, Kim Keene tells me we need Board of Selectmen approval to connect a new building to an existing public sewer connection. What is the process for gaining that approval?

The project is a new, non-commercial, recreational facility on the Pastuszenski property at 1092 Main st. in Mount Desert. The property is map 21, lot 030.

I look forward to your response.

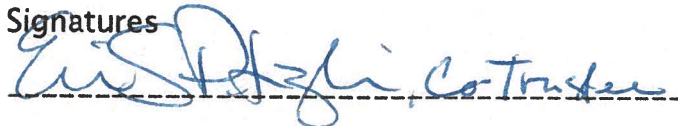
Per Section 7.4.2 of the Land Use Zoning Ordinance for the Town of Mount Desert "**Signature**" states the following: All applications shall be signed by an owner of the property or individual who can show evidence of right, title or interest in the property, or the owner's legal agent, representative, tenant or contractor of the owner with authorization from the owner to apply for a permit hereunder, certifying that the information on it is complete and accurate. If the person signing the application is not the owner or lessee of the property, then that person shall submit a letter of authorization from the owner or lessee.

## LETTER OF AUTHORIZATION

We, Erin S. Pastuszenski and Brian E. Pastuszenski, as co-trustees of the Erin S. Pastuszenski Revocable Trust of 2006 u/d/t April 27, 2006,  
property owner of Tax Map 021, Lot 030, do hereby authorize Todd Stanley of  
Downeast Home Design, P.O. Box 762, Mt. Desert, ME 04660,  
to act as our agent in obtaining any and all permits for activities for  
the above referenced property.

Date: May 5, 2020

Signatures

  
-----  
Co-Trustee

Erin S. Pastuszenski, Co-Trustee

  
-----  
Brian E. Pastuszenski, Co-Trustee

Co-Trustee

Pastuszer  
5962

1092 MAIN ST.

75' Setback  
Highwater

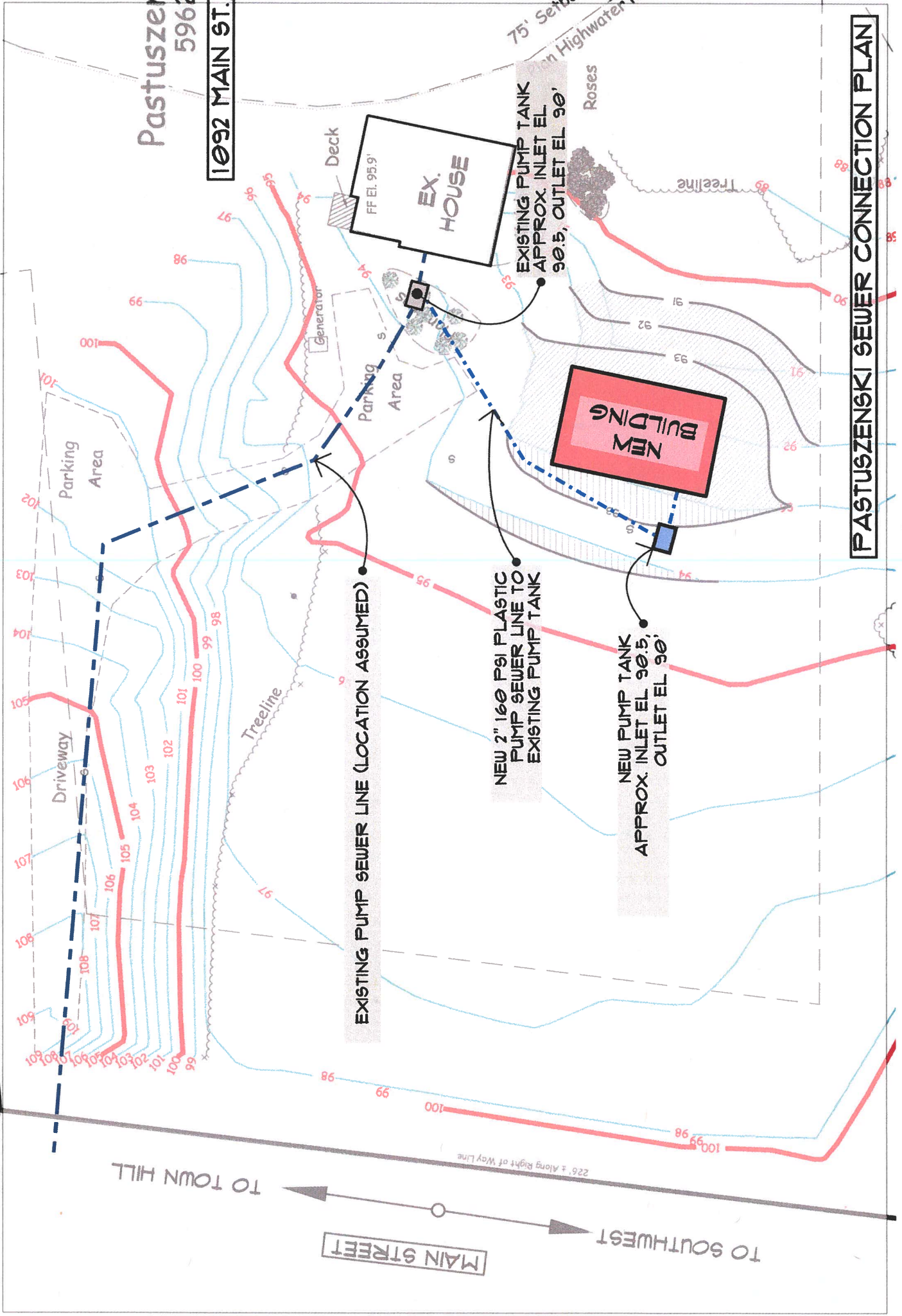
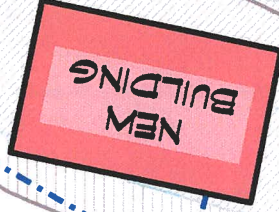
PASTUSZENSKI SEWER CONNECTION PLAN

EXISTING PUMP SEWER LINE (LOCATION ASSUMED)

NEW 2" 160 PSI PLASTIC  
PUMP SEWER LINE TO  
EXISTING PUMP TANK

NEW PUMP TANK  
APPROX. INLET EL 90.5,  
OUTLET EL 90'

EXISTING PUMP TANK  
APPROX. INLET EL  
90.5, OUTLET EL 90'



TO TOWN HILL

MAIN STREET

TO SOUTHWEST

226' ± Along Right of Way Line

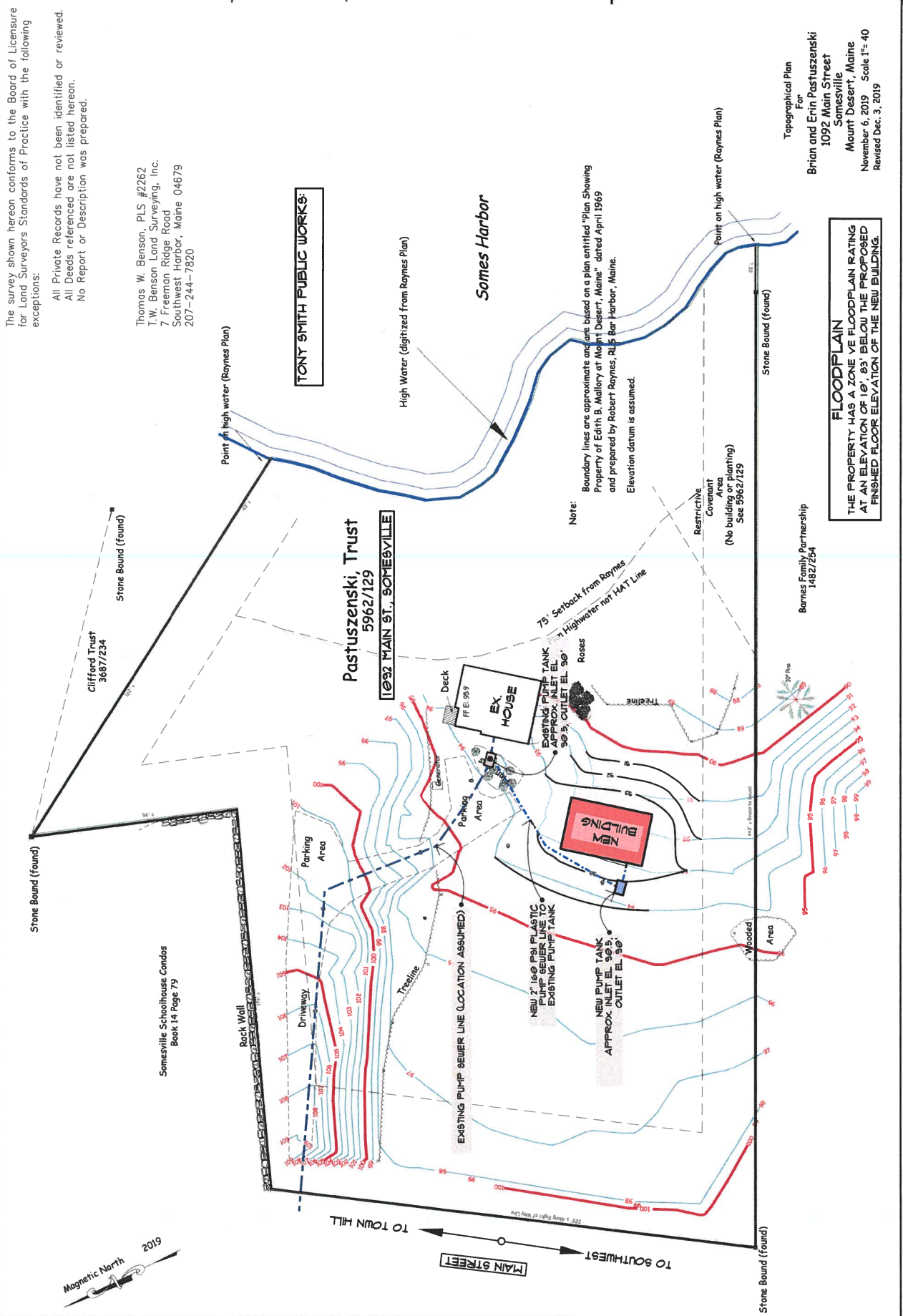


The survey shown hereon conforms to the Board of Licensure for Land Surveyors Standards of Practice with the following exceptions:

- All Private Records have not been identified or reviewed.
- All Deeds referenced are not listed hereon.
- No Report or Description was prepared.

Thomas W. Benson, PLS #2262  
 T.W. Benson Land Surveying, Inc.  
 7 Freeman Ridge Road  
 Southwest Harbor, Maine 04679  
 207-244-7820

**Site Plan**  
 Scale: 1" = 20'  
 July 16, 2020  
 Todd Stanley • Downtown Home Design  
 P.O. Box 762 Mount Desert, ME 04801 9601



**TONY SMITH PUBLIC WORKS:**

Note:  
 Boundary lines are approximate and are based on a plan entitled "Plan Showing Property of Edith B. Mallory at Mount Desert, Maine" dated April 1969 and prepared by Robert Roynes, RLS Bar Harbor, Maine.  
 Elevation datum is assumed.

**FLOODPLAIN**  
 THE PROPERTY HAS A ZONE VE FLOODPLAIN RATING AT AN ELEVATION OF 10', 8', 83" BELOW THE PROPOSED FINISHED FLOOR ELEVATION OF THE NEW BUILDING.

Topographical Plan  
 For  
 Brian and Erin Pastuszenski  
 1092 Main Street  
 Somesville  
 Mount Desert, Maine  
 November 6, 2019 Scale 1"= 40  
 Revised Dec. 3, 2019

Barnes Family Partnership  
 1482/254

Somesville Schoolhouse Condos  
 Book 14 Page 79



TO TOWN HILL  
 MAIN STREET  
 TO SOUTHWEST

# **TREASURER'S WARRANTS**

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Warrants for BOS Agenda:

BOS Agenda:

8/3/2020

**REVISED**

	Description	#	Date	Amount
<b>A. Warrants to be Approved and Signed:</b>				
	Town Invoices	AP2105	08/04/20	\$ 97,948.71
<b>B. Authorized Warrants to be Signed: (Wendy needs to abstain)</b> (Prior Electronic or Manual Authorization )				
<b>Town State Fees &amp; P/R Benefits</b>				
		AP2103	07/22/20	\$ 6,065.18
		AP2104	07/29/20	\$ 12,233.79
<b>Town Payroll</b>				
		PR2102	07/24/20	\$ 120,011.25
<b>C. Warrants to be Acknowledged:</b>				
	School Invoices	#		
	School Payroll	#03	07/31/20	\$ 151,774.31
<b>TOTAL WARRANTS FOR BOS MEETING</b>				<b><u>\$ 388,033.24</u></b>

TOWN OF MOUNT DESERT  
 ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2105

CHECK DATE: August 4, 2020

CHECK NUMBER:	<u>313410</u>	through	<u>313459</u>	\$ <u>69,546.34</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>1583</u>	through	<u>1598</u>	\$ <u>28,402.37</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 97,948.71

This is to certify that there is due and chargeable to the appropriations listed above  
 the sum set against each name and you are directed to pay unto the parties  
 named in this schedule.

Selectmen:

John B Macauley

Martha T Dudman

Matthew J Hart

Geoffrey V Wood

Wendy H Littlefield



07/31/2020 13:40  
6905lyou

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INVOICE DATE PO

WARRANT

NET

1  
apcshdsb

INVOICE DTL DESC	INVOICE	INVOICE DATE	PO	WARRANT	NET
1583 08/04/2020 EFT Invoice: 410825	2 A C PARSONS LANDSCAPING & GARDEN 410825	06/30/2020		AP2105	490.89
	landscaping				
	490.89 6010100 55222				
	LANDSCAPING SVCS				
Invoice: 411094	A C PARSONS LANDSCAPING & GARDEN 411094	06/30/2020		AP2105	1,246.50
	landscaping				
	1,246.50 6010100 55222				
	LANDSCAPING SVCS				
	CHECK			1583 TOTAL:	1,737.39
1584 08/04/2020 EFT Invoice: 7375	1258 ACADIA TOWING & FLEET SERVICE 7375	07/22/2020		AP2105	235.00
	TOWED DUMP TRUCK BJ				
	235.00 1550100 55400				
	GEN REPAIRS & MAINT				
	CHECK			1584 TOTAL:	235.00
1585 08/04/2020 EFT Invoice: 35577	76 BROWNS COMMUNICATIONS INC 35577	07/20/2020		AP2105	139.00
	BROWNS COMMUNICATIONS INC				
	139.00 1440330 55400				
	GEN REPAIRS & MAINT				
Invoice: 35559	BROWNS COMMUNICATIONS INC 35559	06/29/2020		AP2105	12.37
	BROWNS COMMUNICATIONS INC				
	12.37 1440110 57200 4110				
	EQUIP-VEHICLES-18 SSV-Ram				
Invoice: 35486	BROWNS COMMUNICATIONS INC 35486	06/15/2020		AP2105	452.00
	BROWNS COMMUNICATIONS INC				
	452.00 1440110 57200 4112				
	EQUIP-VEHICLES-20 SUV FORD				
	CHECK			1585 TOTAL:	603.37
1586 08/04/2020 EFT Invoice: 20202800	116 CIVIL ENGINEERING SERVICES INC 20202800	07/15/2020		AP2105	15,146.90
	CIVIL ENGINEERING SERVICES INC				
	15,146.90 3000039 57710				
	Main St Easements, Emera ts				
	Construction-Budget				
Invoice: 20203028	CIVIL ENGINEERING SERVICES INC 20203028	06/28/2020		AP2105	597.75
	CIVIL ENGINEERING SERVICES INC				
	597.75 1221000 54250				
	IT Support Police Department				
	IT/TECH FEE				
Invoice: 20203027	CIVIL ENGINEERING SERVICES INC 20203027	06/28/2020		AP2105	135.00
	CIVIL ENGINEERING SERVICES INC				
	135.00 1221000 54250				
	IT Support Municipal Office				
	IT/TECH FEE				
Invoice: 20203029	CIVIL ENGINEERING SERVICES INC 20203029	06/28/2020		AP2105	45.00
	CIVIL ENGINEERING SERVICES INC				
	45.00 1221000 54250				
	IT Support NEH Wastewater Plant				
	IT/TECH FEE				
	CHECK			1586 TOTAL:	15,924.65



07/31/2020 13:40  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

P 2  
apcsghdsb

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066  
INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC

1587 08/04/2020 EFT Invoice: X100000407:01	124 COLWELL DIESEL SERVICE & GARAGE I X100000407:01 TR#23 BLOWER MOTOR AND RESISTER AL GEN REPAIRS & MAINT	237.35 1551500 55400	07/28/2020 AP2105	237.35
Invoice: X100000388:01	COLWELL DIESEL SERVICE & GARAGE I X100000388:01 TR#10 SHIFTER SHIPPING AL GEN REPAIRS & MAINT	85.00 1550100 55400	07/28/2020 AP2105	85.00
Invoice: X100000207:01	COLWELL DIESEL SERVICE & GARAGE I X100000207:01 TR#35 FILTERS AL GEN REPAIRS & MAINT	367.71 1550100 55400	07/22/2020 AP2105	367.71
			CHECK	690.06
			1587 TOTAL:	
1588 08/04/2020 EFT Invoice: 10400915040	148 DELL MARKETING LP APC BACK UP BJ OFFICE SUPPLIES	75.05 1550100 53000	06/18/2020 AP2105	75.05
			CHECK	75.05
			1588 TOTAL:	
1589 08/04/2020 EFT Invoice: G01298-00	150 DENNIS PAPER & FOODSERVICE SOAP GEN REPAIRS & MAINT	119.40 1552000 55400	07/23/2020 AP2105	119.40
			CHECK	119.40
			1589 TOTAL:	
1590 08/04/2020 EFT Invoice: 564004	181 EATON PEABODY ATTORNEYS AT LAW 600.00 1220110 54500 Main Street easement LEGAL	600.00 1220110 54500	06/30/2020 AP2105	600.00
Invoice: 564005	EATON PEABODY ATTORNEYS AT LAW COVID Impact LEGAL-ADMIN-COVID 19	135.00 2100019 54500 0201	06/30/2020 AP2105	135.00
			CHECK	735.00
			1590 TOTAL:	
1591 08/04/2020 EFT Invoice: 5790708	1925 ESCREEN INC random CDL DOT testing ts OUTSIDE LAB/MEDICAL	192.75 1220800 54600	06/30/2020 AP2105	192.75
			CHECK	192.75
			1591 TOTAL:	
1592 08/04/2020 EFT Invoice: 19004-6	287 HEDEFINE ENGINEERING & DESIGN INC 19004-6 SWRd wall reconstruction ts CONSTRUCTION	1,011.75 3000051 57710	06/30/2020 AP2105	1,011.75



07/31/2020 13:40  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

10100  
CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME

1593 08/04/2020 EFT  
Invoice: 9307687772

1594 08/04/2020 EFT  
Invoice: 4321708

1595 08/04/2020 EFT  
Invoice: 19244

1596 08/04/2020 EFT  
Invoice: 247

1597 08/04/2020 EFT  
Invoice: 122032824

INVOICE DTL DESC	INVOICE	INVT DATE	PO	WARRANT	NET
CHECK					1,011.75
1593 08/04/2020 EFT Invoice: 9307687772	947 LAWSON PRODUCTS	06/30/2020	AP2105		104.15
	104.15 1550100 55410	BOLTS AL REPAIRS & MAINT-TRUCK			
CHECK					104.15
1594 08/04/2020 EFT Invoice: 4321708	2142 MODERN PEST SERVICES INC	07/21/2020	AP2105		84.00
	84.00 1552000 55400	Pest control in f d ts GEN REPAIRS & MAINT			
Invoice: 4324032	MODERN PEST SERVICES INC	07/23/2020	AP2105		79.00
	79.00 1440330 55200 433	Monthly pest control BLDG REPAIR & MAINT-S3 SV			
Invoice: 4328783	MODERN PEST SERVICES INC	07/23/2020	AP2105		75.00
	75.00 1440330 55200 432	Monthly pest control BLDG REPAIR & MAINT-S2 SH			
CHECK					238.00
1595 08/04/2020 EFT Invoice: 19244	538 NORTHEAST PLUMBING & HEATING INC. 19244	06/30/2020	AP2105		182.32
	182.32 1552000 55400	SERVICE HVAC BJ GEN REPAIRS & MAINT			
Invoice: 19245	NORTHEAST PLUMBING & HEATING INC. 19245	06/25/2020	AP2105		44.00
	44.00 1552500 55400	TURNED OFF WATER BJ GEN REPAIRS & MAINT			
CHECK					226.32
1596 08/04/2020 EFT Invoice: 247	1856 TERRYS TANK LLC	06/30/2020	AP2105		6,000.00
	6,000.00 1550552 54610	Sludge Hauling-EM SLUDGE DISPOSAL			
CHECK					6,000.00
1597 08/04/2020 EFT Invoice: 122032824	1553 ULINE, INC	07/14/2020	AP2105		426.28
	426.28 1551500 55400	TIME CLOCK AND SUPPLIES BJ GEN REPAIRS & MAINT			
CHECK					426.28



Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

07/31/2020 13:40  
69051you

CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME

10100 Ckg-BH General Fund 8066

INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

1598 08/04/2020 EFT	1420	CLAIRE WOOLFOLK	36124	07/22/2020	AP2105	83.20
Invoice: 36124				Election Supplies and Mileage		
			9.89 1220331	ELECTION SUPPLIES		
			73.31 1220220	MISC SUPPLIES		
313410 08/04/2020 PRTRD	2261	ACADIA FUEL LLC	150307	07/09/2020	AP2105	21.04
Invoice: 150307				26.3 gal lp gas yachtsmen		
			21.04 6010100	HEATING FUEL		
				CHECK	1598 TOTAL:	83.20
313411 08/04/2020 PRTRD	16	ADMIRAL FIRE & SAFETY INC	203098	05/13/2020	AP2105	163.80
Invoice: 203098				Duty pants		
			163.80 1440330	UNIFORMS		
				CHECK	313410 TOTAL:	21.04
313412 08/04/2020 PRTRD	1904	INTUITIVE CONTROL SYSTEMS LLC	Q-51788	07/01/2020	AP2105	1,500.00
Invoice: Q-51788				12 Month Traffic Suite		
			1,500.00 1440110	COMPUTER PKG PURCHASE		
				CHECK	313412 TOTAL:	1,500.00
313413 08/04/2020 PRTRD	997	CARDMEMBER SERVICES	35751	06/29/2020	AP2105	28.00
Invoice: 35751				INSECTON STICKERS FOR SCHOOLS BUSES BJ		
			28.00 1990100	MD ELEMENTARY SCHOOL		
				CHECK	AP2105	316.49
Invoice: Dyson				VACUUM CLEANER BJ		
			316.49 1552000	BLDG REPAIR & MAINT		
				CHECK	AP2105	23.77
Invoice: 9602 PrintElect				06/26/2020		
			9602 PrintElect	Election Supplies - Stickers		
			23.77 1220331	ELECTION SUPPLIES		
				CHECK	AP2105	5.65
Invoice: 9405 THE UPS STORE				06/30/2020		
			9405 THE UPS STORE	Election Supplies - Sign Lamination		
			5.65 1220331	ELECTION SUPPLIES		
				CHECK	AP2105	108.53
Invoice: 2770 Walmart #1932				07/12/2020		
			2770 Walmart #1932	Election Supplies - 7/14/2020		
			108.53 1220331	ELECTION SUPPLIES		
				CHECK	AP2105	28.29
Invoice: 0142 WM Supercenter				07/10/2020		
			0142 WM Supercenter	Election Supplies - Early Processing 7/11/2020		







07/31/2020 13:40  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

6  
apcsahdsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

INVOICE	INVOICE	INV DATE	PO	WARRANT	NET
1,591.00	1550666	55400			
			GEN REPAIRS & MAINT		
Invoice: 3233	APPLE	07/07/2020	AP2105		.99
		APP FEE FOR IPHONE			
	55130	CELL PHONES			
Invoice: 2125	BVD	07/20/2020	AP2105		44.58
		SUBSCRIPTION - 3 MO - PEOPLE SEARCH			
	54200	DUES & MEMBERSHIPS			
Invoice: 0857	MSFT*E0700BE8UI	06/28/2020	AP2105		116.14
		Email Charge			
	55140	EMAIL/INTERNET			
Invoice: 2451	MSFT*E0500BJPF8	06/30/2020	AP2105		225.00
		Online Services			
	55140	EMAIL/INTERNET			
Invoice: 9431	MSFT*E0500BK40N	06/30/2020	AP2105		125.00
		Online Services			
	55140	EMAIL/INTERNET			
Invoice: 0235	MSFT*E0400BFN5B	06/30/2020	AP2105		47.31
		Microsoft Azure			
	54250	IT/TECH FEE			
Invoice: 0293	MSFT*E0500BJEVV	06/30/2020	AP2105		128.00
		Online Services			
	55140	EMAIL/INTERNET			
Invoice: 3187	LL BEAN-DIRECT	06/23/2020	AP2105		245.35
		LL Bean Polos - Mitchell/Edgecomb			
	53800	UNIFORMS			
Invoice: 7940	AT&T N098	06/30/2020	AP2105		599.99
		AT&T - phone upgrade Admin Asst			
	55130	CELL PHONES			
Invoice: 5902	AMAZON	06/10/2020	AP2105		173.64
		Evidence Totes			
	53000	OFFICE SUPPLIES			
Invoice: 8350	AMAZON	06/10/2020	AP2105		57.88
		Amazon - Evidence Totes			
	53000	OFFICE SUPPLIES			
Invoice: 8992	AMAZON	07/07/2020	AP2105		14.74
		Spray bottles			
	53110	GENERAL SUPPLIES			
Invoice: 4724	PUBLIC SAFETY C	07/09/2020	AP2105		122.54
		SAFETY C07/09/2020 20210012			
		N95 respirators			



INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
122.54 2100019 53110 0403 GEN SUPPLIES-FD-COVID 19					
CARDMEMBER SERVICES	8967 VISTAPRINT	07/10/2020	20210009	AP2105	14.75
	Mouse pad				
	OFFICE SUPPLIES				
14.75 1440330 53000					
CARDMEMBER SERVICES	7593 AMAZON	07/14/2020	20210010	AP2105	36.92
	Spray bottles				
	GENERAL SUPPLIES				
36.92 1440330 53110					
CARDMEMBER SERVICES	8194 HOME DEPOT	07/15/2020	20210003	AP2105	54.97
	Spray bottles				
	GENERAL SUPPLIES				
54.97 1440330 53110					
CARDMEMBER SERVICES	8635 HUSSON	07/11/2020		AP2105	1,218.00
	Microeconomics Fall				
	TRAINING				
1,218.00 1220500 54100					
CHECK			313413	TOTAL:	11,861.65
313414 08/04/2020 PRTD	75 F T BROWN CO	06/26/2020		AP2105	4.99
Invoice: B56787					
	ACE RSTP Spry FITBLK15OZ-EM				
	MISC-MATERIALS				
4.99 1550100 53730					
F T BROWN CO	B56832	06/26/2020		AP2105	13.57
Invoice: B56832					
	Caulking and Caulking Gun-EM				
	BLDG REPAIR & MAINT				
13.57 1552000 55200					
CHECK			313414	TOTAL:	18.56
313415 08/04/2020 PRTD	2475 CIVICPLUS, INC	07/15/2020		AP2105	3,588.00
Invoice: 201885					
	Website Maintenance				
	EMAIL/INTERNET				
3,588.00 1221000 55140					
CHECK			313415	TOTAL:	3,588.00
313416 08/04/2020 PRTD	2198 JANET LESTON CLIFFORD	07/23/2020		AP2105	350.00
Invoice: ROYALFLUSH072320					
	Septic Tank Pumping Reimbursement.				
	RWWSP Septic Pumping				
350.00 1335000 54620					
CHECK			313416	TOTAL:	350.00
313417 08/04/2020 PRTD	136 CURTIS FAMILY SHOE STORE	07/15/2020		AP2105	152.96
Invoice: 23944					
	MANUEL YOUNG BOOTS BJ				
	UNIFORMS				
152.96 1550552 53800					







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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME

10100  
Kgy-BH General Fund 8066

INVOICE DTL DESC

INVOICE

INV DATE PO WARRANT NET

Invoice: 3456482

28.67 1550552 53900

Spray Paint, Hedge Shears, Putty Knife-EM  
OTHER EQUIPMENT

CHECK 313430 TOTAL: 178.22

313431 08/04/2020 PRTD 1064 HARCROS CHEMICALS INC 300157900

Invoice: 300157900

07/16/2020 AP2105

IBDs of Bleach and Bisulfite for NEH WWTP-EM  
CHLORINATION  
DECLORINATION

519.75 1550666 53211  
1,017.50 1550666 53212

CHECK 313431 TOTAL: 1,537.25

313432 08/04/2020 PRTD 1371 HAYNES GARAGE INC Refund 062920

Invoice: Refund 062920

06/29/2020 AP2105

Refund overpayment  
Accounts Payable-Refunds

1.00 100 20010

CHECK 313432 TOTAL: 1.00

313433 08/04/2020 PRTD 1178 ICMA 2021-593810

Invoice: 2021-593810

07/17/2020 AP2105

Membership renewal  
DUES & MEMBERSHIPS

760.45 1220110 54200

CHECK 313433 TOTAL: 760.45

313434 08/04/2020 PRTD 2549 MCKESSON MEDICAL-SURGICAL 10032286

Invoice: 10032286

07/16/2020 AP2105

Clorox bleach cleaner for COVID  
GEN SUPPLIES-FD-COVID 19

54.80 2100019 53110 0403

CHECK 313434 TOTAL: 54.80

313435 08/04/2020 PRTD 413 M C M ELECTRIC INC 19524

Invoice: 19524

06/30/2020 AP2105

SH Dock PS Float Replacement-EM  
PUMP STATION MAINT

409.57 1550552 55210

CHECK 313435 TOTAL: 409.57

313436 08/04/2020 PRTD 1347 KOREY GOODWIN 14290

Invoice: 14290

07/22/2020 AP2105

PORTA POTTIES BJ  
PORTA POTTY SVCS

1,677.40 1552500 55314

CHECK 313436 TOTAL: 1,677.40

Invoice: 14291

07/22/2020 AP2105

Museum potties ts  
PORTA POTTY SVCS

1,194.00 1552500 55314

CHECK 313437 TOTAL: 1,194.00





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CASH ACCOUNT: 100 10100  
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INVOICE DATE PO WARRANT NET

INVOICE	INVOICE DTL DESC	INVOICE DATE	PO	WARRANT	NET
313437	MOODY'S CO-WORKER OWNED INC	06/08/2020	AP2105		2,871.40
Invoice: 253181	8,393.89 1440110 55100 4108	Auto Body Repairs - 4108 VEHICLE REPAIR-17 Ford Exp-Pol			8,393.89
313438	MOUNT DESERT ISLAND HOSPITAL & HE	06/10/2020	AP2105		138.00
Invoice: 1159811	138.00 1440330 52400	RTW physical MEDICAL TESTING			
313439	MOUNT DESERT ISLAND HOSPITAL & HE	06/11/2020	AP2105		7.74
Invoice: 1163875	7.74 2100019 54530 0201	OSHA Questionnaire Review CNTR SVC-ADMIN-COVID 19			
313440	MOUNT DESERT ISLAND HOSPITAL & HE	06/11/2020	AP2105		21.00
Invoice: 1163872	21.00 2100019 54530 0201	Questionnaire Review CNTR SVC-ADMIN-COVID 19			
313439	MAINE TOWN & CITY MANAGEMENT ASSN	07/17/2020	AP2105		153.00
Invoice: FY 21 LUNT	153.00 1220110 54200	Annual Membership DUES & MEMBERSHIPS			
313440	COASTAL AUTO PARTS	07/16/2020	AP2105		27.00
Invoice: 263937	27.00 1440330 55100	Ground lights for apparatus VEHICLE REPAIR			
313440	COASTAL AUTO PARTS	07/26/2020	AP2105		18.68
Invoice: 268158	18.68 1550100 55400	CLEANER AL GEN REPAIRS & MAINT			
313440	COASTAL AUTO PARTS	07/22/2020	AP2105		575.23
Invoice: 266600	575.23 1550100 55400	TR#26 REAR BRAKES AL GEN REPAIRS & MAINT			
313440	COASTAL AUTO PARTS	07/17/2020	AP2105		7.71
Invoice: 264601	7.71 1550100 55400	SHOP RAZOR BLADES AL GEN REPAIRS & MAINT			
313440	COASTAL AUTO PARTS	07/16/2020	AP2105		35.78
Invoice: 263903	35.78 1550100 55400	#26 OIL AND FILTER AL GEN REPAIRS & MAINT			

CHECK 313436 TOTAL:

CHECK 313437 TOTAL:

CHECK 313438 TOTAL:

CHECK 313439 TOTAL:



CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE

CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
COASTAL AUTO PARTS	07/16/2020	AP2105		31.68
Invoice: 263928				
OIL AL				
GEN REPAIRS & MAINT				
31.68 1550100 55400				
COASTAL AUTO PARTS	07/27/2020	AP2105		13.38
Invoice: 286340				
TR#26 BRAKE FLUID AL				
GEN REPAIRS & MAINT				
13.38 1550100 55400				
COASTAL AUTO PARTS	07/27/2020	AP2105		85.36
Invoice: 268339				
DEF for trucks				
VEHICLE REPAIR				
85.36 1440330 55100				
COASTAL AUTO PARTS	07/16/2020	AP2105		8.20
Invoice: 263894				
Oil Filter				
VEHICLE REPAIR-18 DODGE RAM				
8.20 1440110 55100 4110				
COASTAL AUTO PARTS	07/16/2020	AP2105		541.65
Invoice: 263953				
Truck#15-Serpentine Kit, Disk Pads, Rotors, Oil-EM				
VEHICLE REPAIR				
541.65 1550552 55100				
COASTAL AUTO PARTS	07/17/2020	AP2105		119.33
Invoice: 556263				
Air Filters for Blowers & Generators-EM				
GENERATOR SVCS				
119.33 1550552 55405				
COASTAL AUTO PARTS	07/16/2020	AP2105		35.78
Invoice: 263906				
Truck#23-Oil and Filter-EM				
VEHICLE REPAIR				
35.78 1550552 55100				
936 NEW ENGLAND TRUCK TIRE CENTERS I 099547-08				
313441 08/04/2020 PRTD				
Invoice: 099547-08				
482.66 1551500 53720				
313442 08/04/2020 PRTD				
Invoice: 0720				
700.35 1221000 55120				
2110 OTT COMMUNICATIONS				
313442 08/04/2020 PRTD				
Invoice: 181342				
498.80 1550100 53331				
565 PERMA-LINE CORP OF NE				
313443 08/04/2020 PRTD				
Invoice: 181342				
167.90 1550100 53331				
PERMA-LINE CORP OF NE				
313443 08/04/2020 PRTD				
Invoice: 181349				
167.90 1550100 53331				
PERMA-LINE CORP OF NE				
313443 08/04/2020 PRTD				
Invoice: 181349				
167.90 1550100 53331				
PERMA-LINE CORP OF NE				

313441 08/04/2020 PRTD Invoice: 099547-08 482.66 1551500 53720

313442 08/04/2020 PRTD Invoice: 0720 700.35 1221000 55120

313443 08/04/2020 PRTD Invoice: 181342 498.80 1550100 53331

313443 08/04/2020 PRTD Invoice: 181349 167.90 1550100 53331



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME

10100  
Ckg-BH General Fund 8066

INVOICE

WARRANT

INV DATE PO

INVOICE

NET

INVOICE DTL DESC

666.70

CHECK 313443 TOTAL:

313444 08/04/2020 PRTD 581 PITNEY BOWES 062520 062520 AP2105 907.50  
Invoice: 062520

45.80 1220110 53140 POSTAGE REFILL  
.50 1220660 53140 POSTAGE  
18.10 1440110 53140 POSTAGE  
74.90 1220770 53140 POSTAGE  
288.70 2100019 53140 POSTAGE  
62.25 1220220 53140 POSTAGE  
228.40 1220500 53140 POSTAGE  
.50 1440330 53140 POSTAGE  
39.50 6010100 53140 POSTAGE  
59.40 1220440 53140 PB POSTAGE  
6.80 1440110 53140 POSTAGE  
1.50 1550552 53140 POSTAGE  
41.30 1220500 53140 POSTAGE  
39.85 1220110 53140 POSTAGE

907.50

CHECK 313444 TOTAL:

313445 08/04/2020 PRTD 1826 HOGAN ROAD MOTORS CVCB180489 06/30/2020 AP2105 5,548.70  
Invoice: CVCB180489

5,548.70 1550100 5540 RAM 5500 REPAIRS & MAINT  
GEN REPAIRS & MAINT

5,548.70

CHECK 313445 TOTAL:

313446 08/04/2020 PRTD 2490 REVISION SOLAR IMPACT PARTNERS LL 94 06/30/2020 AP2105 1,513.93  
Invoice: 94

1,513.93 1550100 55010 ELECTRIC BILL BJ  
ELECTRICITY

1,513.93

CHECK 313446 TOTAL:

313447 08/04/2020 PRTD 1863 STANLEY ELEVATOR COMPANY INC SRV00381640 06/30/2020 AP2105 1,070.22  
Invoice: SRV00381640

1,070.22 1552000 55400 REPLACE IOD BOARD BJ  
GEN REPAIRS & MAINT

-715.07

STANLEY ELEVATOR COMPANY INC SRV000381036C 06/30/2020 AP2105  
CR DUE TO COVID19 NO SERVICES PERFORMED  
GEN REPAIRS & MAINT

Invoice: SRV000381036C  
STANLEY ELEVATOR COMPANY INC SRV000387221 07/01/2020 AP2105 500.00  
Invoice: SRV000387221

500.00 1552000 55400 Aug-Sept elevator insp ts  
GEN REPAIRS & MAINT

500.00



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313448 08/04/2020 PRTD  
Invoice: 2561057561

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
Ckg-BH General Fund 8066  
TYPE VENDOR NAME

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INVOICE

WARRANT

INV DATE PO

INVOICE

INVOICE DTL DESC

NET

313447 TOTAL:

CHECK 313447 TOTAL:

855.15

313448 08/04/2020 PRTD  
Invoice: 2561057561

874 STAPLES CREDIT PLAN  
95.99 1440330 53110  
2561057561  
06/22/2020 20200155 AP2105  
Clorox cleaner  
GENERAL SUPPLIES

18.55

STAPLES CREDIT PLAN  
18.55 1220110 53000  
2559471761  
06/30/2020 AP2105  
CARD STOCK FOR DIVIDERS/COVERS  
OFFICE SUPPLIES

196.80

STAPLES CREDIT PLAN  
196.80 1220110 53000  
2559472471  
06/30/2020 AP2105  
YEAR END SUPPLIES(FILES,INDEXES,RPT CVRS  
OFFICE SUPPLIES

313449 08/04/2020 PRTD  
Invoice: 2546214281

STAPLES CREDIT PLAN  
13.12 1220110 53000  
2546214281  
06/03/2020 AP2105  
Two hole punch  
OFFICE SUPPLIES

126.15

STAPLES CREDIT PLAN  
126.15 1220110 53000  
2546686511  
06/04/2020 AP2105  
3 ring binder, batteries, tape  
OFFICE SUPPLIES

236.95

STAPLES CREDIT PLAN  
236.95 1220110 53000  
2547770741  
06/05/2020 AP2105  
label writer, labels,, folders, coffee supplies  
OFFICE SUPPLIES

313450 08/04/2020 PRTD  
Invoice: 2554212921

STAPLES CREDIT PLAN  
63.89 1440110 53000  
2554212921  
06/12/2020 AP2105  
Ergotech floor mat  
OFFICE SUPPLIES

181.31

STAPLES CREDIT PLAN  
181.31 1220110 53000  
2558425991  
06/18/2020 AP2105  
Copier paper, file folders, coffee supplies  
OFFICE SUPPLIES

69.99

STAPLES CREDIT PLAN  
69.99 1220110 53000  
2558426061  
06/18/2020 AP2105  
Cardboard- For Social distancing at State election  
OFFICE SUPPLIES

313449 TOTAL:

CHECK 313448 TOTAL:

1,002.75

313449 08/04/2020 PRTD  
Invoice: 0820

694 TEAMSTERS UNION LOCAL #340  
691.00 100 24742  
0820  
07/21/2020 AP2105  
AUGUST PREMIUMS  
Union Dues-PW

1,473.04

STAPLES CREDIT PLAN  
1,473.04 1221000 55320  
IN2466368  
07/16/2020 AP2105  
Copier and printer lease  
COPIER LEASE

313450 TOTAL:

CHECK 313449 TOTAL:

691.00



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

10100  
TYPE VENDOR NAME

CASH ACCOUNT: 100  
CHECK NO CHK DATE

Ckg-BH General Fund 8066  
INVOICE

INV DATE PO WARRANT NET

INVOICE DTL DESC

INVOICE	INV DATE	PO	WARRANT	NET
313451 08/04/2020 PRD Invoice: DEP070620INPD0000066	06/30/2020	AP2105		504.16
TREASURER, STATE OF MAINE Annual WW Discharge Fee SV WWTP-EM 504.16 1550552 54300 FEES, LICENSES, PERMITS				
313452 08/04/2020 PRD Invoice: 859562901070120	06/30/2020	AP2105		409.99
TREASURER, STATE OF MAINE Annual WW Discharge Fee NEH WWTP-EM 717.72 1550552 54300 FEES, LICENSES, PERMITS				
313453 08/04/2020 PRD Invoice: 713240201063020	06/30/2020	AP2105		55.00
TREASURER, STATE OF MAINE Annual WW Discharge Fee SH WWTP-EM 676.16 1550552 54300 FEES, LICENSES, PERMITS				
313454 08/04/2020 PRD Invoice: 697517601072020	07/20/2020	AP2105		1,964.88
UNIFIRST CORP 737 UNIFIRST CORP 1465 U S BANK EQUIPMENT FINANCE INC 418605689 copier and printer lease 380.00 1221000 55320 COPIER LEASE				
313455 08/04/2020 PRD Invoice: 0272772362	07/22/2020	AP2105		115.65
UNIFIRST CORP UNIFIRST CORP 0272772362 WW Uniforms-EM UNIFORMS				
CHECK 313450 TOTAL:				1,473.04
CHECK 313451 TOTAL:				1,898.04
CHECK 313452 TOTAL:				409.99
CHECK 313453 TOTAL:				55.00
CHECK 313454 TOTAL:				1,964.88
CHECK 313455 TOTAL:				380.00
CHECK 313456 TOTAL:				115.65
CHECK 313457 TOTAL:				198.63



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Invoice: 0272772361

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

100  
CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
Ckg-BH General Fund 8066

INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC

HWY/MSW/P&C Uniforms-EM  
UNIFORMS  
UNIFORMS  
UNIFORMS

31456 TOTAL:

CHECK

313456 TOTAL:

314.28

313457 08/04/2020 PRTD 2562 VANASSE HANGEN BRUSTLIN INC 0319819 AP2105 2,516.56

Invoice: 0319819 Rt 3 final report and cost estimates ts Construction

313458 08/04/2020 PRTD 1842 VERSANT POWER 070520 55.73

Invoice: 10057323-3 070520 263 kwh yachtsmen power ELECTRICITY

Invoice: 10057328-4 070920 465.88

10057328-4 070920 06/30/2020 STREET LIGHTS BJ STREET LIGHTS-LED

Invoice: 10545196-3 070620 56.36

10545196-3 070620 06/30/2020 40 HARBOR DRIVE BJ ELECTRICITY

Invoice: 10057341-1 070820 15.53

10057341-1 070820 07/08/2020 0 kwh Joy Road Pool Electricity MD ELEMENTARY SCHOOL

Invoice: 10057343-5 070920 44.46

10057343-5 070920 06/30/2020 172 KWH Garry Moore PS Electric-EM ELECTRICITY

Invoice: 10057329-6 070820 751.87

10057329-6 070820 06/30/2020 2802 KWH GILPAT PS Electric-EM ELECTRICITY

Invoice: 10003319-0 070720 3,331.58

10003319-0 070720 06/30/2020 35920 KWH NEH WWTP Electric-EM ELECTRICITY

Invoice: 10057334-6 070520 712.16

10057334-6 070520 06/30/2020 1910 KWH Sea Street PS Electric-EM ELECTRICITY

Invoice: 10057337-3 070620 154.02

10057337-3 070620 06/30/2020 889 KWH Bracy Cove PS Electric-EM ELECTRICITY

Invoice: 10057322-1 070920 27.79

10057322-1 070920 06/30/2020 AP2105







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YEAR PER SRC ACCOUNT EFF DATE	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT LINE	DESC	T	OB	DEBIT	CREDIT
2021 2 19											
APP 600-20000	08/04/2020	AP2105	LLY			Accounts Payable				2,303.35	
APP 100-10100	08/04/2020	AP2105	LLY			AP CASH DISBURSEMENTS JOURNAL					97,948.71
APP 100-20000	08/04/2020	AP2105	LLY			Ckg-BH General Fund 8066					
APP 300-20000	08/04/2020	AP2105	LLY			AP CASH DISBURSEMENTS JOURNAL				70,988.54	
APP 200-20000	08/04/2020	AP2105	LLY			Accounts Payable				18,675.21	
APP 200-20000	08/04/2020	AP2105	LLY			AP CASH DISBURSEMENTS JOURNAL				5,981.61	
						GENERAL LEDGER TOTAL				97,948.71	
APP 100-35060	08/04/2020	AP2105	LLY			DT-MARINA				2,303.35	
APP 600-35010	08/04/2020	AP2105	LLY			DT Gen fund					2,303.35
APP 100-35030	08/04/2020	AP2105	LLY			DTF-CAP IMP				18,675.21	
APP 300-35010	08/04/2020	AP2105	LLY			DT Gen fund					18,675.21
APP 100-35020	08/04/2020	AP2105	LLY			DTF-SPEC REV				5,981.61	
APP 200-35010	08/04/2020	AP2105	LLY			DT Gen fund					5,981.61
						SYSTEM GENERATED ENTRIES TOTAL				26,960.17	
						JOURNAL 2021/02/19 TOTAL				124,908.88	
						TOTAL					124,908.88

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2021 2	19	08/04/2020			
	100-10100				Ckg-BH General Fund 8066		
	100-20000				Accounts Payable	70,988.54	
	100-35020				DTF-SPEC REV	5,981.61	
	100-35030				DTF-CAP IMP	18,675.21	
	100-35060				DT-MARINA	2,303.35	
					FUND TOTAL	97,948.71	97,948.71
200	Special Revenue	2021 2	19	08/04/2020			
	200-20000				Accounts Payable	5,981.61	
	200-35010				DT Gen fund		5,981.61
					FUND TOTAL	5,981.61	5,981.61
300	Capital Projects	2021 2	19	08/04/2020			
	300-20000				Accounts Payable	18,675.21	
	300-35010				DT Gen fund		18,675.21
					FUND TOTAL	18,675.21	18,675.21
600	Marina	2021 2	19	08/04/2020			
	600-20000				Accounts Payable	2,303.35	
	600-35010				DT Gen fund		2,303.35
					FUND TOTAL	2,303.35	2,303.35

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
100 General Fund	26,960.17	
200 Special Revenue		5,981.61
300 Capital Projects		18,675.21
600 Marina		2,303.35
TOTAL	26,960.17	26,960.17

\*\* END OF REPORT - Generated by Lisa Young \*\*

**TOWN OF MOUNT DESERT**  
**BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 2103**

CHECK DATE: July 22, 2020

CHECK NUMBER:	<u>313405</u>	through	<u>313405</u>	\$	<u>6,065.18</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	<u>-</u>	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	<u>-</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	<u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 6,065.18

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley

Martha T Dudman

Matthew J Hart

Geoffrey V Wood

TOWN OF MOUNT DESERT  
PAYROLL WARRANT

WARRANT PR# 2102

CHECK DATE: July 24, 2020

ADVICE NUMBERS: 11355 through 11414

CHECK NUMBERS: 64791 through 64814

TOTAL DISBURSEMENTS: \$ 120,011.25

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley

Martha T Dudman

Matthew J Hart

Geoffrey V Wood



## Kathi Mahar

---

**From:** John Macauley <jbmacauley3@gmail.com>  
**Sent:** Tuesday, July 21, 2020 2:29 PM  
**To:** Lisa Young  
**Cc:** Geoff Wood; Kathi Mahar; Martha Dudman; Matt Hart  
**Subject:** Re: Warrant AP#2103 & PR#2102 Approval Request

Approved.

On Tue, Jul 21, 2020 at 2:20 PM Lisa Young <[financeclerk@mtdesert.org](mailto:financeclerk@mtdesert.org)> wrote:

Good Afternoon!

Attached are the following warrants for approval:

Accounts Payable	#2103	total of	\$6,065.18
Payroll	#2102	total of	\$120,011.25

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

**I will "will reply to all" when the first approval comes in so that you know that we have the one required email approval.**

Thank you!

*Lisa Young*



Lisa Young,

Finance Clerk, Tax Collector

Town of Mount Desert

**TOWN OF MOUNT DESERT**  
**BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 2104**

CHECK DATE: July 29, 2020

CHECK NUMBER: <u>313406</u>	<u>through</u>	<u>313409</u>	\$ <u>12,233.79</u>	Check payments
CHECK NUMBER: <u>N/A</u>	<u>through</u>	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>N/A</u>	<u>through</u>	<u>N/A</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	<u>through</u>	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 12,233.79

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley

Martha T Dudman

Matthew J Hart

Geoffrey V Wood

## Lisa Young

---

**From:** John Macauley <jbmacauley3@gmail.com>  
**Sent:** Tuesday, July 28, 2020 11:19 AM  
**To:** Lisa Young  
**Subject:** Re: Warrant AP#2104 State Fees/Payroll Benefits

Approved

On Tue, Jul 28, 2020 at 11:16 AM Lisa Young <[financeclerk@mtdesert.org](mailto:financeclerk@mtdesert.org)> wrote:

Good Morning!

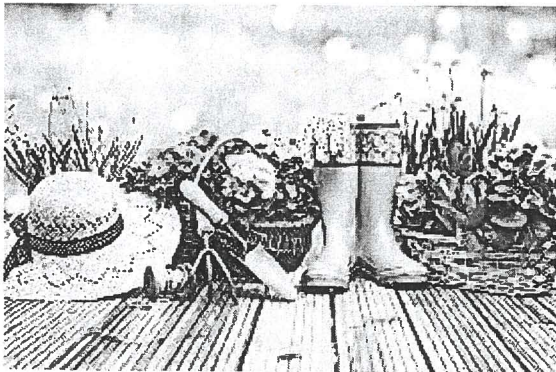
Attached is Accounts Payable Warrant #2104 (for Payroll and/or State Fees) in the amount of \$12,233.79 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

**I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.**

Thank you!

*Lisa Young*



Lisa Young,

Finance Clerk, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 14433

Include Authorization Codes: Yes  
Batch: 9204  
Check Dates: (Earliest) - (Latest)  
Cash Account Number:  
Minimum Check Amount: \$0.00  
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	07/31/2020	STAT	TREASURER, STATE OF MAIN		3,069.00	3,069.00	0.00	0.00	
	07/31/2020	IRS	INTERNAL REVENUE SERVIC		9,202.47	9,202.47	0.00	0.00	
46026	07/31/2020	149	MARIAH D. BAKER	1	1,884.61	1,543.22	1,543.22	0.00	
46027	07/31/2020	311	LAURA-JEAN BEAL	1	2,344.23	1,912.93	1,912.93	0.00	
46028	07/31/2020	11	KELLY S. BEAULIEU	1	3,029.21	2,158.19	2,158.19	0.00	
46029	07/31/2020	463	RENE I. BECKER	1	1,594.40	1,366.91	1,366.91	0.00	
46030	07/31/2020	266	JULIANNA R. BENNOCH	1	2,919.88	2,297.40	2,297.40	0.00	
46031	07/31/2020	314	ANDREW J. CARLSON	1	2,049.98	1,536.02	1,536.02	0.00	
46032	07/31/2020	337	AMBER G. CHARRON	1	2,442.48	1,956.50	1,956.50	0.00	
46033	07/31/2020	91	JUDITH CULLEN	1	3,119.28	2,528.45	2,528.45	0.00	
46034	07/31/2020	308	Gloria A. Delsandro	1	3,712.31	2,887.05	2,887.05	0.00	
46035	07/31/2020	43	SARAH R. DUNBAR	1	1,998.07	1,685.73	1,685.73	0.00	
46036	07/31/2020	52	WANDA J. FERNALD	1	2,392.30	1,728.63	1,728.63	0.00	
46037	07/31/2020	57	JASON W. FOUNTAINE	1	1,694.40	1,305.09	1,305.09	0.00	
46038	07/31/2020	332	MARINA P. FREDERICK	1	616.11	509.31	509.31	0.00	
46039	07/31/2020	329	ALEXANDER GARRETT	1	1,728.84	1,383.75	1,383.75	0.00	
46040	07/31/2020	63	HEATHER M. GRAVES	1	2,315.38	1,647.94	1,647.94	0.00	
46041	07/31/2020	65	GAYLE M. GRAY	1	3,619.28	2,807.80	2,807.80	0.00	
46042	07/31/2020	313	ANDREA W. HOWELL	1	2,040.14	1,629.52	1,629.52	0.00	
46043	07/31/2020	293	Amy L. James	1	2,536.53	1,824.04	1,824.04	0.00	
46044	07/31/2020	90	REBECCA A. JARVIS	1	2,228.84	1,697.64	1,697.64	0.00	
46045	07/31/2020	291	PATRICIA A. KELLEY	1	433.60	364.71	364.71	0.00	
46046	07/31/2020	292	TARA MCKERNAN	1	2,691.56	2,110.47	2,110.47	0.00	
46047	07/31/2020	461	JANET NORDELUS	1	1,762.15	1,305.65	1,305.65	0.00	
46048	07/31/2020	237	JUSTIN B. NORWOOD	1	2,123.07	1,690.72	1,690.72	0.00	
46049	07/31/2020	238	WENDELL L. OPPEWALL	1	1,389.65	869.70	869.70	0.00	
46050	07/31/2020	240	JEANNE C. OTT	1	2,697.20	1,961.07	1,961.07	0.00	
46051	07/31/2020	138	AMY Y. PHILBROOK	1	522.75	472.67	472.67	0.00	
46052	07/31/2020	275	JOELLE A. RUDDY	1	2,469.23	1,975.85	1,975.85	0.00	
46053	07/31/2020	74	LEON E. SARGENT	1	2,034.40	1,490.74	1,490.74	0.00	
46054	07/31/2020	120	KAREN L. SHARPE	1	1,043.70	819.20	819.20	0.00	
46055	07/31/2020	375	KATHLEEN C. ST DENIS	1	2,709.61	1,707.60	1,707.60	0.00	
46056	07/31/2020	404	KERRY L. TAYLOR	1	2,461.53	1,839.86	1,839.86	0.00	
46057	07/31/2020	476	BRUCE L. TRIPP	1	590.40	498.97	498.97	0.00	
46058	07/31/2020	459	SHANNON L. WESTPHAL	1	1,892.30	1,635.27	1,635.27	0.00	
46059	07/31/2020	448	JACQUELINE A. WHEATON	1	2,353.84	1,729.49	1,729.49	0.00	
46060	07/31/2020	AFLAC	AFLAC		127.42	127.42	0.00	127.42	
46061	07/31/2020	BCBS	ANTHEM BC/BS		6,691.72	6,691.72	0.00	6,691.72	
46062	07/31/2020	HM	HORACE MANN INSURANCE C		1,050.00	1,050.00	0.00	1,050.00	
46063	07/31/2020	MSRS	MAINE PERS		22,481.78	22,481.78	0.00	22,481.78	
46064	07/31/2020	MET	METROPOLITAN LIFE INSUR		525.00	525.00	0.00	525.00	
46065	07/31/2020	DELTA DEN	NORTHEAST DELTA DENTAL		960.78	960.78	0.00	960.78	
46066	07/31/2020	PRIM	PRIMERICA FINANCIAL SVCS.		555.00	555.00	0.00	555.00	
46067	07/31/2020	FEDHEALTH	TREASURER, STATE OF MAIN		33.76	33.76	0.00	33.76	
					<b>116,138.19</b>	<b>99,575.02</b>	<b>54,878.09</b>	<b>32,425.46</b>	

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 14433

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	0	0.00
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	34	54,878.09
	ACH Employee Credits	34	54,878.09
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	8	32,425.46
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH Vendor Debits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	12,271.47

WARRANT # 03  
 DATE: PAYD JUL 31 2020

*[Handwritten Signature]* E.D.

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 SUPERINTENDENT

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 FINANCE OFFICER

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 FINANCE OFFICER



99575.02 net pay  
 52199.29 payroll A/P  
 151774.31

# Mount Desert School Department Check Register

Report # 14437

Batch: 9207  
Check Edit #: N/A  
Sort By: Vendor Name  
Include DTF Info: No

Batch #	Control Total	Status	Created By	Date Created	Last Updated By	Date Last Updated	
9207	52,199.29	Posted	Bria	07/28/2020	Bria	07/28/2020	
Vendor Code / Name	Check Edit #	Check Number	Check Date	Check Type	Check Header Information		
1200 ANTHEM BC & BS	10402	19385	07/31/2020	Payable Payment	Posted		
	<b>Payable #</b>	<b>Reference</b>	<b>Invoice #</b>	<b>Invoice Date</b>	<b>Amount</b>	<b>Discount</b>	<b>Payment</b>
	15766	ANTHEM BC & BS-BCBS JULY20 MD	BCBS JULY20	07/31/2020	51,103.74	0.00	51,103.74
<b>Check Totals:</b>					<b>51,103.74</b>	<b>0.00</b>	<b>51,103.74</b>
6000 MAINE PERS	10399	19386	07/31/2020	Payable Payment	MAINE PERS PO BOX 349 AUGUSTA ME 043320349		
	<b>Payable #</b>	<b>Reference</b>	<b>Invoice #</b>	<b>Invoice Date</b>	<b>Amount</b>	<b>Discount</b>	<b>Payment</b>
	15765	MAINE PERS-GLI JUNE20 PLD MDES	GLI JUNE20 P	07/31/2020	57.60	0.00	57.60
<b>Check Totals:</b>					<b>57.60</b>	<b>0.00</b>	<b>57.60</b>
6000 MAINE PERS	10400	19387	07/31/2020	Payable Payment	MAINE PERS PO BOX 349 AUGUSTA ME 043320349		
	<b>Payable #</b>	<b>Reference</b>	<b>Invoice #</b>	<b>Invoice Date</b>	<b>Amount</b>	<b>Discount</b>	<b>Payment</b>
	15763	MAINE PERS-PLD RET MDES JULY20	PLD RET MDE	07/31/2020	813.52	0.00	813.52
<b>Check Totals:</b>					<b>813.52</b>	<b>0.00</b>	<b>813.52</b>
6000 MAINE PERS	10401	19388	07/31/2020	Payable Payment	MAINE PERS PO BOX 349 AUGUSTA ME 043320349		
	<b>Payable #</b>	<b>Reference</b>	<b>Invoice #</b>	<b>Invoice Date</b>	<b>Amount</b>	<b>Discount</b>	<b>Payment</b>
	15764	MAINE PERS-GLI JUNE20 TEACHER M	GLI JUNE20 T	07/31/2020	224.43	0.00	224.43
<b>Check Totals:</b>					<b>224.43</b>	<b>0.00</b>	<b>224.43</b>
<b>Batch 9207 Totals:</b>					<b>52,199.29</b>	<b>0.00</b>	<b>52,199.29</b>

4 Checks Listed