



Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
Monday, October 5, 2020
Location: Zoom Meeting

The regular meeting will begin immediately following the Executive Session.

- I. Call to order at 4:00 p.m.**
Public please hold comments until the BOS Chairman opens the agenda items for public comment
- II. Executive Session**
 - A. *Pursuant to 1 M.R.S. § 405(6)(C) for acquisition of real property or economic development and matters where premature general public knowledge would clearly place the Town at a substantial disadvantage*
- III. Minutes**
 - A. *Approval of minutes from September 21, 2020 meeting*
- IV. Appointments/Recognitions/Resignations**
 - A. *Appointment of Joelle Nolan as Warden for the November 3, 2020 Presidential and General State Referendum Election*
 - B. *Town of Mount Desert awarded the Supreme Award by Maine Municipal Association for this year's Annual Report*
- V. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. *Thank you letters from Island Housing Trust, Mount Desert Nursing Association, WIC Nutrition Program for financial support*
 - B. *Update on sale of Coastal Resources of Maine*
- VI. Selectmen's Reports**
- VII. Unfinished Business**
None presented.
- VIII. New Business**
 - A. *Letter dated 9/14/20 from Debbie S. D'Amboise regarding private cemeteries in Mount Desert*
 - B. *Fire Department's 10-Year Strategic Plan*
 - C. *Consideration of PWD Tony Smith's request for authorization to execute an agreement with Ted Berry Company, LLC for the amount of \$46,000 to provide sewer line cleanings, video inspections and GPS mapping of a portion of our sanitary collection system located in Northeast Harbor as described in the memo dated September 29, 2020 included in the Selectboards's meeting packet.*
 - D. *Consideration of PWD Tony Smith's request for authorization to pay for these services using funds from the Wastewater Capital Reserve account number 4050500-24501 with a current approximate balance of \$314,682.05. If authorized, there will be an approximate balance of \$268,682.05 remaining in this reserve account.*

Board of Selectmen Meeting Agenda October 5, 2020

- E. Consideration of the purchase of approximately 1,700 tons of road salt for FY-21 from Harcros at a price of \$51.60 per ton delivered.
- F. Consideration of the purchase of approximately 2,500 cubic yards of winter sand for FY-21 from Harold MacQuinn, Inc. at a price of \$9.90 per cubic yard delivered.
- G. Consideration of submitting a letter of support to the Maine DEP for Waste Management's application for a solid waste landfill license expansion at its Crossroad's facility in Norridgewock, Maine
- H. Accept and authorize the spending of Tech and Civic Life Grant funds in the amount of \$5,000.00 for election expenses incurred between June 15, 2020 and December 31, 2020

IX. Other Business

- A. Such other business as may be legally conducted

X. Treasurer's Warrants

- A. Approve & Sign Treasurer's Warrant AP2117 and AP2118 in the amounts of \$8,863.40 and \$233,084.01, respectively
- B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2005, AP2116, and PR2107 in the amounts of \$3,497.81, \$5,224.93, and \$113,504.11, respectively
- C. Acknowledge Treasurer's School Board AP/Payroll Warrants 07 in the amount of \$165,578.99

XI. Adjournment

The next regularly scheduled meeting is at 4:00 p.m., Monday, October 19, 2020 via Zoom Meeting.

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrR5QzFEZEEyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,,0#,,919872# US (Chicago)

+16468769923,,248566175#,,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 248 566 175

Password: 919872

Zoom security now requires a password on all zoom meetings, so the recurring BOS meeting now has a password.

MINUTES

Town Clerk

From: Kathi Mahar
Sent: Saturday, September 26, 2020 1:38 PM
To: Town Clerk
Subject: historical preservation

Follow Up Flag: FollowUp
Flag Status: Flagged

Hi Claire,

Please have the BOS minutes for 09/21/2020 amended as follows:

New Business: C –

The correct account # is 1220220-57800-423 and the balance as of that meeting was \$21,991.52 not

\$15,000.

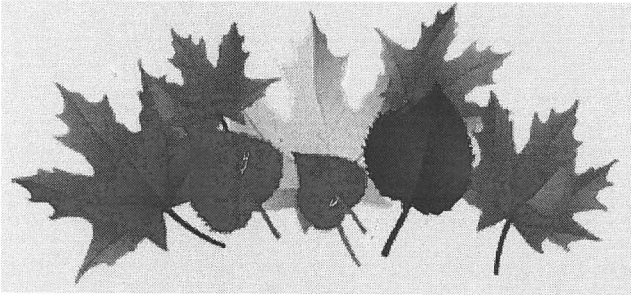
Thanks

Kathi

Kathryn A Mahar, Treasurer

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)



TEAMWORK...is the fuel that allows
Common people to attain uncommon results.

--ANDREW CARNEGIE

-----FOAA NOTICE-----

Under Maine's Freedom of Access ("Right to Know") law, all e-mail and e-mail attachments received or prepared for use in matters concerning Town business or containing information relating to Town business are likely to be regarded as public records which may be inspected by any person upon request, unless otherwise made confidential by law.

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**Town of Mount Desert
SelectBoard Meeting Minutes**

Tuesday, September 21, 2020

Location: Zoom Meeting

This Meeting was held via remote access.

SelectBoard Members Present:

Chair John Macauley, Matt Hart, Wendy Littlefield, Martha Dudman, Geoff Wood

Public Officials Present:

Town Manager Durlin Lunt, Town Clerk Claire Woolfolk, Fire Chief Mike Bender, Public Works Director Tony Smith,

Members of the public were also in attendance.

I. Call to order at 4:00 p.m.

Chair Macauley called the meeting to order at 4:00 PM.

II. Public Hearing(s)

A. General Assistance Ordinance Amendments

Town Manager Lunt reported that each year at this time the State provides updated rules regarding General Assistance eligibility and the amount that can be granted. Each year the SelectBoard must vote on these changes.

Chair Macauley asked for Public Comment. There was none.

MOTION: Mr. Hart moved, with Ms. Littlefield seconding, to close the Public Hearing.

VOTE:

Matt Hart: Aye	33	Geoff Wood: Aye
Wendy Littlefield: Aye	34	Chair John Macauley: Aye
Martha Dudman: Aye		

Motion approved 5-0.

III. Post Public Hearing

A. General Assistance Ordinance Amendments, action if necessary

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, to adopt the General Assistance Ordinance Amendments, as presented.

VOTE:

Martha Dudman: Aye	46	Matt Hart: Aye
Wendy Littlefield: Aye	47	Chair John Macauley: Aye
Geoff Wood: Aye		

Motion approved 5-0.

IV. Minutes

A. Approval of minutes from September 8 and 10, 2020 meetings

1 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, approval of the Minutes
2 of September 8, 2020 and September 10, 2020, as presented.

3 VOTE:

4 Wendy Littlefield: Aye 7 Matt Hart: Aye
5 Martha Dudman: Aye 8 Chair John Macauley: Aye
6 Geoff Wood: Aye
9 Motion approved 5-0.

10

11 **V. Appointments/Recognitions/Resignations**

12 *A. Consideration of the reappointment of Patricia Dority to the Mount Desert Housing*
13 *Authority Board of Commissioners as Tenant Representative (term 10/1/20 to*
14 *10/1/24)*

15 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, reappointment of Patricia
16 Dority to the Mount Desert Housing Authority Board of Commissioners as Tenant
17 Representative (term 10/1/20 to 10/1/24), as presented, and with thanks.

18 VOTE:

19 Matt Hart: Aye 22 Geoff Wood: Aye
20 Wendy Littlefield: Aye 23 Chair John Macauley: Aye
21 Martha Dudman: Aye
24 Motion approved 5-0.

25

26 *B. Consideration of appointment of Carole Plenty as School Trustee until the municipal*
27 *election of 2021*

28 MOTION: Ms. Dudman moved, with Mr. Wood seconding, appointment of Carole
29 Plenty as School Trustee until the municipal election of 2021, as presented, and with
30 thanks for her willingness to serve.

31 VOTE:

32 Martha Dudman: Aye 35 Matt Hart: Aye
33 Geoff Wood: Aye 36 Chair John Macauley: Aye
34 Wendy Littlefield: Aye
37 Motion approved 5-0.

38

39 *C. Consideration of appointment of Julianna Bennoch as School Trustee until the*
40 *municipal election of 2021*

41 MOTION: Ms. Littlefield moved, with Mr. Hart seconding, appointment of Julianna
42 Bennoch as School Trustee until the municipal election of 2021, as presented, and with
43 thanks for her willingness to serve.

44 VOTE:

45 Wendy Littlefield: Aye 48 Geoff Wood: Aye
46 Matt Hart: Aye 49 Chair John Macauley: Aye
47 Martha Dudman: Aye
50 Motion approved 5-0.

51

52 *D. Claire Woolfolk re-certified as a Certified Clerk of Maine by the Maine Town and*
53 *City Clerks' Association, effective 9/15/2020*

54 Chair Macauley offered congratulations to Clerk Woolfolk.

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E. August 30, 2020 letter from Donald Stern to the Town of Mount Desert Fire Department

Chair Macauley lauded the Fire Department's efforts with regard to the circumstances noted in the letter.

F. Resignation of On-Call Firefighter Andrew Jewett, effective 09/14/2020

MOTION: Mr. Hart moved, with Ms. Littlefield seconding, acceptance of the resignation of On-Call Firefighter Andrew Jewett, effective 09/14/2020 with regret, and with thanks for his service to the community.

VOTE:

Matt Hart: Aye	15	Geoff Wood: Aye
Wendy Littlefield: Aye	16	Chair John Macauley: Aye
Martha Dudman: Aye		

Motion approved 5-0.

VI. Consent Agenda *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

A. Department Reports: Highway

B. Letter from John E. Klein regarding deer population in town

C. Hancock County Commissioners Meeting Minutes of September 1, 2020

MOTION: Mr. Wood moved, with Ms. Dudman seconding, acceptance of the Consent Agenda as presented.

Mr. Hart made note of the letter regarding the deer population. Aside from the damage to gardens, deer - and now also turkeys - have become traffic accident risks. He wondered if anyone had information on the hunt referenced in the letter.

Town Manager Lunt reported that there was a hunt in the early 1960s conducted by Acadia National Park. The herd was thinned at that time. Ms. Dudman recalled the idea being discussed by the Town of Bar Harbor several years ago. Manager Lunt agreed. It was his recollection that Mount Desert also discussed the idea in the early 2000s. It may have gotten onto the Warrant at that time. Ms. Littlefield reported she was on the committee that discussed the issue. The idea was brought up due to the increase in Lyme Disease. A number of ideas were suggested, however there were no ideas for ridding the Town of deer that were not disparaged by concerned Townspeople. Chair Macauley recalled a poll by mail was sent to residents regarding the issue.

Mr. Hart felt that if the issue of deer population control was to be addressed, it would be beneficial to have other communities on the island onboard as well. It might be worth inquiring whether other Towns on the island have had the issue come up.

Town Manager Lunt noted that upcoming discussions regarding holding a League of Towns meeting would be ensuing soon. Perhaps the issue could be discussed then. He would report on progress to the Board. Manager Lunt noted that Bar Harbor and Tremont have tried to address the situation in past years and were met with opposition.

4

1 Swan's Island and the Cranberry Isles have been the only towns who have had a thinning
2 of their herds.

3

4 Ms. Littlefield suggested the Town reply to the letter received, thanking Mr. Klein for his
5 interest and report on the Board's discussion of the issue.

6

7 Mr. Wood felt the issues to address with such a discussion were the potential of loss of
8 life due to car accidents, and the potential of illness due to Lyme Disease. Garden
9 damage seemed secondary to these.

10

11 VOTE:

12

13 Martha Dudman: Aye 16 Matt Hart: Aye
14 Wendy Littlefield: Aye 17 Chair John Macauley: Aye

15 Geoff Wood: Aye

18 Motion approved 5-0.

19

20 **VII. Selectmen's Reports**

21 Mr. Wood asked about the crosswalk status in Somesville.

22

23 Director Smith reported that two to three years ago the DOT inspected the crosswalks.
24 The two that are now gone – by the old schoolhouse and by the landing – were deemed
25 unsafe. This was due to an unsafe vehicle-to-pedestrian sight distance, making them
26 dangerous to use. Replacing crosswalks deemed unsafe by the DOT puts a heavy
27 liability on the Town.

28

29 **VIII. Unfinished Business**

30 None presented.

31

32 **IX. New Business**

33 A. *Authorization of Carryovers from Fiscal Year 2019-2020 to Fiscal Year 2020-2021 in*
34 *the amount of \$119,989.67 per the Carryover Memo, Detailed Schedule and Public*
35 *Works Memo*

36 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval of
37 authorization of Carryovers from Fiscal Year 2019-2020 to Fiscal Year 2020-2021 in the
38 amount of \$119,989.67 per the Carryover Memo, Detailed Schedule and Public Works
39 Memo, as presented.

40 VOTE:

41 Martha Dudman: Aye 44 Matt Hart: Aye
42 Wendy Littlefield: Aye 45 Chair John Macauley: Aye

43 Geoff Wood: Aye

46 Motion approved 5-0.

47

48 B. *Consideration of replacing the language on approximately 24 existing Wayfinding*
49 *signs in Northeast Harbor with new replacement faces to be furnished and installed*
50 *by Neokraft Signs, the original manufacturer of the signs, to make the signs more*

1 informative for the public at a total cost of \$6,208.54 with the Chamber of Commerce
2 paying for \$2,200 of the total and the Town paying the remaining balance of
3 \$4,008.54 using funds from the Public Works Roads Reserve Account #4050100-
4 24573 which has \$6,224.18 in it left from the amount approved for the original
5 Wayfinding sign project.
6

7 Mr. Wood voiced confusion at the level of promotion that the Town is taking on an
8 official level to promote private businesses. He added that the \$2200.00 contributed by
9 the Chamber originates from the Town's funding to them, making it all Town money. He
10 pointed out that while the Town is covering the cost of plexiglass for the Visitor's Center,
11 their rent is only a dollar a year. He wondered about the benefit the Town was receiving.
12

13 Director Smith noted that the Wayfinding project is designed to help improve the
14 business climate on Main Street, as is the Main Street improvement project currently
15 underway. MD365 also works to enhance business. Director Smith believed the intent
16 was to invest in order to create a viable business community.
17

18 Chamber of Commerce Director, Micky Sumpter, agreed the focus should not always be
19 on Northeast Harbor. The Wayfinding signs are in place. They currently say "Village
20 District". The problem with that is that it mentions nothing about shopping or hotels.
21 The intent of the initial purchase of the signs was to market the businesses in Northeast
22 Harbor. As they now stand, they do not accomplish that intent.
23

24 Director Smith added that with regard to the plexiglass at the visitor center, the Town is
25 the landlord of the building, and essentially serving the tenant with this addition. Ms.
26 Sumpter added that the plexiglass is required for safe entry into the building due to the
27 Covid-19 pandemic.
28

29 Mr. Wood clarified that his confusion stems from the level of support and funding the
30 Town provides the Chamber of Commerce. He felt it unusual. He didn't feel such
31 support and funding was a primary purpose of the Town government.
32

33 Ms. Dudman noted Mr. Wood's questions are similar to ongoing conversations for the
34 Town, along with how to keep the Town a viable, year-round community. The
35 conversation has been a long one; including public meetings and consultants. It's been a
36 slow progress, but it is moving forward. As the conversation moved forward, it became
37 apparent that the Chamber could take on more of the work involved, but the Town
38 needed to support their efforts. It can't be done alone. Ms. Dudman noted the signs were
39 erected five or six years ago. She felt they probably do need to be updated.
40

41 Chair Macauley agreed with many of Mr. Wood's points. Currently, however, the Town
42 does not have a robust Chamber of Commerce with a big budget. For now, the Town
43 does have to step in and help out.
44

45 Mr. Hart recollected conversations held years ago, and the feeling from the residents was
46 that they wanted the Town to be involved in the work being done. Additionally, he felt it

1 made sense to use the original signmaker; they would have the correct colors and sizes on
2 hand. Director Smith agreed with Mr. Hart's assessment on using the original signmaker.

3
4 Chair Macauley requested something other than "Shopping Center" be used. It seemed
5 inappropriate for the downtown Northeast Harbor area. Ms. Sumpter though the wording
6 was "Shopping District".

7
8 It was noted individual business will not be listed on the Wayfinding signs. Ms. Sumpter
9 pointed out that there are two additional signs that do include business names. She was
10 told the Chamber pays for annual updates to those signs. All Main Street businesses are
11 included on those signs. The Chamber took over reasonability for the sign's updates
12 from the Town.

13
14 Mr. Wood confirmed the memo included a request that the signage change from "Village
15 Center" to "Shopping Center". Ms. Sumpter reiterated the proposed term would be
16 "Shopping District".

17
18 MOTION: Ms. Dudman moved, with Mr. Hart seconding, replacing the language on
19 approximately 24 existing Wayfinding signs in Northeast Harbor with new replacement
20 faces to be furnished and installed by Neokraft Signs, the original manufacturer of the
21 signs, to make the signs more informative for the public at a total cost of \$6,208.54 with
22 the Chamber of Commerce paying for \$2,200 of the total and the Town paying the
23 remaining balance of \$4,008.54 using funds from the Public Works Roads Reserve
24 Account #4050100-24573 which has \$6,224.18 in it left from the amount approved for
25 the original Wayfinding sign project. With the stipulation that the signs changing from
26 "Village Center" will read "Shopping District" and not "Shopping Center".

27 VOTE:

28 Martha Dudman: Aye 31 Matt Hart: Aye
29 Wendy Littlefield: Aye 32 Chair John Macauley: Aye
30 Geoff Wood: Nay

33 Motion approved 4-1 (Wood Opposed).

34
35 *C. Authorization to use the \$15,000.00 in the Historical Preservation budget account*
36 *number 1220220-57800 which has a balance of \$15,000.00 to pay for preservation*
37 *services from Kofile*

38 Town Clerk Woolfolk stated this was the company used by the Town for preservation
39 services for approximately 30 years.

40
41 MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval to use the
42 \$15,000.00 in the Historical Preservation budget account number 1220220-57800 which
43 has a balance of \$15,000.00 to pay for preservation services from Kofile, as presented.

44 VOTE:

45 Martha Dudman: Aye 48 Matt Hart: Aye
46 Geoff Wood: Aye 49 Chair John Macauley: Aye

47 Wendy Littlefield: Aye

50 Motion approved 5-0.

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X. Other Business

A. Such other business as may be legally conducted
There was no Other Business.

XI. Treasurer's Warrants

A. Approve & Sign Treasurer's Warrant AP2114 in the amount of \$5,578,849.96
MOTION: Ms. Littlefield moved, with Mr. Wood seconding, Approval and Signature of Treasurer's Warrant AP2114 in the amount of \$5,578,849.96, as presented.

VOTE:

Wendy Littlefield: Aye	14	Matt Hart: Aye
Geoff Wood: Aye	15	Chair John Macauley: Aye
Martha Dudman: Aye		

Motion approved 5-0.

B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2113, and PR2106, in the amounts of \$23,124.40 and \$118,352.43, respectively

MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2113, and PR2106, in the amounts of \$23,124.40 and \$118,352.43, respectively, as presented.

VOTE:

Martha Dudman: Aye	27	Geoff Wood: Aye
Matt Hart: Aye	28	Chair John Macauley: Aye
Wendy Littlefield: Abstains		

Motion approved 4-0-1 (Littlefield in Abstention).

C. Acknowledge Treasurer's School Board AP/Payroll Warrants 06 in the amount of \$80,528.03

MOTION: Mr. Hart moved, with Ms. Dudman seconding, acknowledgement of Treasurer's School Board AP/Payroll Warrants 06 in the amount of \$80,528.03, as presented.

VOTE:

Matt Hart: Aye	40	Geoff Wood: Aye
Martha Dudman: Aye	41	Chair John Macauley: Aye
Wendy Littlefield: Abstains		

Motion approved 4-0-1 (Littlefield in Abstention).

XII. Adjournment

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, Adjournment.

VOTE:

Martha Dudman: Aye	50	Geoff Wood: Aye
Wendy Littlefield: Aye	51	Chair John Macauley: Aye
Matt Hart: Aye		

Motion approved 5-0.

The Meeting adjourned at 4:39PM.

*Town of Mount Desert SelectBoard
Minutes of September 21, 2020*

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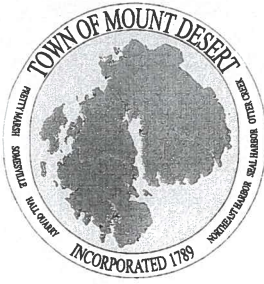
Respectfully Submitted,

Wendy Littlefield, Secretary

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS



Town of Mount Desert

Claire Woolfolk, Town Clerk
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
E-mail townclerk@mtdesert.org Web Address
www.mtdesert.org

MEMO

DATE: September 29, 2020

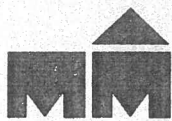
TO: Board of Selectmen

FROM: Claire Woolfolk, Town Clerk

RE: November 3, 2020 Presidential and General State Referendum Election

Pursuant to 21-A §501, I request that the Board of Selectmen, by recorded vote, approve the appointment made by the Town Clerk, of Joelle Nolan as Warden for the November 3, 2020 Presidential and General State Referendum Election.

Thank you.



Maine Municipal
Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

September 22, 2020

Durlin Lunt, Town Manager
Town of Mount Desert
PO Box 248
Northeast Harbor, ME 04662

Dear Durlin:

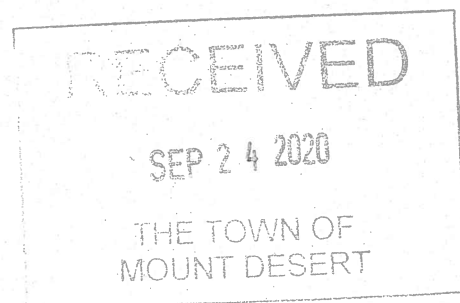
It gives me great pleasure to inform you that the Town of Mount Desert has been awarded the **Supreme Award** by the Board of Judges in the 2020 Maine Municipal Association Municipal Report Competition. Awards are given to the top three reports in five different population categories. Your community placed **first** in its population group.

The Board of Judges included MMA Director of Communication & Educational Services Eric Conrad, MMA Graphic Designer Sue Bourdon, and Susan Cover, freelance writer and regular contributor to the Maine Town & City. The judging panel commends the municipal officials of your community for producing this exemplary municipal report for your citizens.

Your municipality will be recognized at our Annual Convention's Awards Luncheon on Wednesday, Oct. 7, live streamed from the Augusta Civic Center. The luncheon will begin at 12:30 p.m. Please register for the convention at your earliest convenience. Due to the hybrid nature of this year's Annual Convention, we will mail the certificate to you after Convention. If you have any questions regarding the competition, please contact Eric Conrad at 1-800-452-8786. Congratulations!

Sincerely,

Stephen W. Gove
Executive Director



CONSENT AGENDA



ISLAND HOUSING TRUST

PO Box 851 Mount Desert Maine 04660

September 28, 2020

Mr. Durlin Lunt
Town of Mount Desert
PO Box 248
Northeast Harbor, ME 04662

Dear Mr. Lunt,

Durlin

Thank you so much for the grant award of \$7,500 from the Town of Mount Desert, received on September 24, 2020. This grant will be restricted to IHT's Home Owners Assistance Program (HOAP) that helps bridge the gap between buyers and sellers, making home ownership more affordable to our year-round workforce.

Your partnership in our work is especially important at this time. Thank you for continuing to be a partner in strong and thriving communities on MDI.

Sincerely Yours,

Marla
Marla O'Byrne
Executive Director

*This is a great help, and
so welcome as a reflection
as well of the community's
support!
M.*



Mount Desert Nursing Association

Dear Selectmen -

Thank you for your continued support of our organization.

MDNA is able to reach many residents in need especially in our pandemic times.

Heather

12 SUMMIT ROAD
PO BOX 397
NORTHEAST HARBOR, ME
04662-0397

RECEIVED

HEATHER LEWIS
DIRECTOR

SEP 28 2020

THE TOWN OF
MOUNT DESERT



Mount Desert Nursing Association

COMMUNITY & HOME HEALTH CARE SINCE 1949

BOARD OF DIRECTORS

Mazzie Gogolak
President
Jerry Miller
Vice President
Kay Rand
Secretary
Robert Robertson
Treasurer

Judy Gilkes Benson, RN, BSN
Tom Brown
Barbara Clark, MSW
Doreen Willett

HONORARY DIRECTOR

Constance Madeira

STAFF

Heather Lewis
Executive Director
Christine Mild
Clinical Director

September 25, 2020

Board Board of Selectmen
Town of Mount Desert
PO Box 248
Northeast Harbor, ME 04662-0248

Dear Selectmen,

The Mount Desert Nursing Association (MDNA) received with gratitude your contribution of \$35,000.

Your gift will help ensure that our family members, friends and neighbors will receive visits from our skilled nurses, home health aides as well as physical and occupational therapists. Because of your contribution, you are helping to keep our community members healthy at home.

For the many neighbors whose home-based care is in our charge and for the uninsured for whom our free assessments are an important source of health information, your contribution is a caring reminder that the community we share is a remarkable place.

Thank you again for supporting the Mount Desert Nursing Association. Your support reinforces what we do, *that we are care that comes to you!*

Very Truly Yours,

Heather Lewis
Director

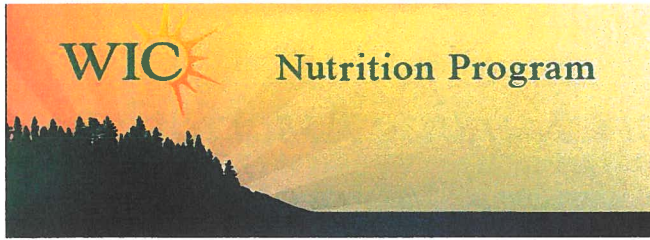
12 SUMMIT ROAD
PO BOX 397
NORTHEAST HARBOR, ME
04662-0397

TELEPHONE: 207-276-5184

FAX: 207-276-5185

WWW.MOUNTDESERTNURSING.ORG

No goods or services were provided in return for your donation of \$35,000 on 9/22/20



WIC Program

248 State Street

Mill Mall, Suite 3A, Box #10

Ellsworth, Maine 04605

Tel 667-5304-Ext 228 Fax 667-6117

September 28, 2020

Town of Mount Desert
P.O. Box 248
Northeast Harbor, ME 04662

Dear Ms. Woolfolk and Residents of Mount Desert:

The participants and staff of the WIC (Women, Infants, and Children) Program wishes to extend our sincere thanks for your most generous financial support in the amount of \$675.00.

During the past year, the WIC Program has issued approximately \$ 1.0 million in supplemental food vouchers to income-eligible pregnant, breastfeeding, and postpartum women, infants and children under age five, who are at nutritional risk.

WIC participants receive monthly food vouchers, tailored to their nutritional and medical needs. Specific food vouchers, redeemable at area food stores are issued for 100% juice, eggs, cheese, peanut butter, cereal, whole grains, fruits and vegetables, infant foods, infant formula and fluid milk. Nutrition education service and referrals are offered as program benefits.

Again, we thank you for your support of the WIC Program.

Sincerely,

A handwritten signature in cursive script that reads "Tawney Jacobs".

Tawney Jacobs
WIC Program Director

SALE OF COASTAL RESOURCES OF MAINE RECYCLING PLANT MOVES FORWARD

-Municipal Review Committee reiterates thanks to Waste Management and PERC for help until Hampden plant re-opens-

September 30, 2020 | Orono, ME - Progress continues to be made toward the re-opening of the Coastal Resources of Maine recycling plant in Hampden, according to board members and administrators at the Municipal Review Committee (MRC). The MRC today delivered a progress report in another of a series of virtual town hall meetings for its 115 member communities.

The MRC has been working with a court-appointed Receiver, John Thibodeau from Windsor Associates in Portland, since the end of July. Thibodeau initially received seven inquiries regarding sale of the plant, and according to MRC Executive Director, Michael Carroll, three of those have submitted offers to buy plant.

"These offers have been forwarded to the bondholders' trustee with the Receiver's recommendations," said Carroll. "All three assume a closing before the end of the year, subject to their further due diligence. Two of the prospects plan to bring in a contract operator, and one of them intends to operate the plant itself."

In his update, Carroll noted that the next steps involve the bondholder trustee reviewing all proposals, completing a fact-finding process and then sitting down with the MRC to discuss the best fit for the facility, buyer exclusivity, and allocation of sale proceeds.

Carroll and MRC board chair, Karen Fussell told the members that the MRC continues to work with the Maine Department of Environmental Protection to ensure that all requirements are met while the plant is in receivership and is keeping them informed of progress of the sale. Fussell also reiterated the board's thanks for the cooperation of both Waste Management of Maine and the Penobscot Energy Recovery Company (PERC) in aiding in the disposal of MRC members municipal solid waste (MSW) until the Coastal Resources of Maine plant re-opens.

Executive Director Carroll mentioned that the ability, since July 1st, to temporarily send three-quarters of the members' MSW to PERC for conversion to energy is critical to DEP goals for diverting waste from landfills. At the same time, Waste Management remains a valued partner in its ability to accept members' MSW when the Hampden plant is in

bypass. "When the community works together," said Carroll, "the environment is the ultimate winner."

###

Should you have any questions regarding this communication, please contact Executive Director Mike Carroll at (207) 664-1700 or execdirector@mrcmaine.org.

Join Our Mailing List!

NEW BUSINESS

14 September 2020

To: The Mt. Desert town selectmen.

Dear Sirs and or Ms.,

The reason I would like to have a place on the docket at this Monday's meeting is to address the aging and neglected cemeteries in Pretty Marsh and Beech Hill. My 6th great grandfather is buried on land in Pretty Marsh on the Indian Head road. It is classified as a Maine ancient burial site. It is older than 1880. John Smith his wife Anna and two adult children are buried on this property. He was given this land in payment for fighting in the Revolutionary War. There is also a family with the stone of the name Arnold, a few yards away.

It has been a while since I have visited this site. Usually someone puts an American Flag on his grave each Memorial Day to honor his service. The area has been grown over and a no trespassing sign has been put up. The property must have changed hands. This cemetery has been ignored. According to the Maine law of ancient cemeteries the property needs to be maintained by the landowner and if he doesn't then it is up to the municipality.

My mission on that day was to take pictures of these stones because so many are unreadable due to many reasons. A little gal came out in a truck telling me there are cameras. I explained why I was there and gave my name and number. But families should have access to their family cemeteries. John Smith is my direct line. I have family lines all over the Island. My grandmother and great grandmother who were raised in Beech Hill took me to these family cemeteries. They were being maintained the last time I was there. But the owner seems to not care about this cemetery. Allowing brush and trees to grow up and hinder the entrance. Then around the gravestones it is very hard to get to them and they are being overrun by bushes. I have learned that the last person who put flags on these graves has passed. I am still looking into my rights to go on and put a flag on his grave. Maybe you can answer that for me?

The second cemetery is the family of Andrew Carter. It was in the woods undisturbed for years. It is right before you reach the gates of the Beech Cliff hiking area. There has been some sort of outdoors business/school that has been built next to the Carter Cemetery. You can see the backside of the cemetery. It looks like the stones have been neglected and vandalized. I don't know if this place now owns that property? This is my 3rd great Uncle and my great grandmother who is very dear to me would tell me stories about him and the good man he was.

These are precious plots of land to me. They house the remains of my family. They farmed and fished those lands. They should be cared for. There are many options. My son is an Eagle Scout he restored a family cemetery here in Southern Maine where I now reside. It was his Eagle project.

We should be better caretakers of these pieces of history. I know the people who care are getting older and passing. But I am a genealogist and so is my daughter of 21. There are people who still care about the history of Mt. Desert.

It is my hope that we can maintain these cemeteries and allow family to visit these places if desired. At least be allowed to put an American Flag on a Revolutionary Soldiers grave.

Respectfully Yours,
Debbie S. D'Amboise

§1101-B. Ancient burying grounds

1. Access to ancient burying grounds on privately owned land. The owner of an ancient burying ground shall provide a municipality or its caretaker designated pursuant to section 1101 access necessary to perform the duties pursuant to section 1101 and Title 30-A, section 2901. Any unreasonable denial to provide access may result in the owner being held responsible for any fines, court costs and attorney's fees incurred by municipalities in legally obtaining access or for failing to meet the requirements of section 1101.

[PL 2013, c. 421, §2 (AMD).]

2. Maintenance by landowner. A person who owns a parcel of land that contains an ancient burying ground and chooses to deny access to the municipality or its caretaker designated pursuant to section 1101 shall assume the duties as described in section 1101 and Title 30-A, section 2901, subsection 1. Maintenance of an ancient burying ground by the owner exempts the municipality from performing the duties as described in section 1101.

A municipality or its caretaker designated pursuant to section 1101 to carry out the municipality's functions regarding an ancient burying ground must have access to any ancient burying ground within the municipality in order to determine if the ancient burying ground is being maintained in good condition and repair. If an ancient burying ground or a veteran's grave within an ancient burying ground is not maintained in good condition and repair, the municipality may take over the care or appoint a caretaker to whom it delegates the municipality's functions regarding an ancient burying ground.

[PL 2013, c. 524, §3 (AMD).]

SECTION HISTORY

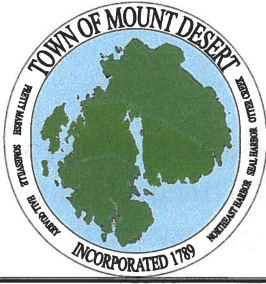
PL 1999, c. 700, §2 (NEW). PL 2013, c. 421, §2 (AMD). PL 2013, c. 524, §3 (AMD).

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Town of Mount Desert

Michael Bender, Fire Chief
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5111

Fax 207-276-5732

Web Address www.mtidesert.org

firechief@mtidesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC: Basil Mahaney, Crew Chief, NEH Ambulance

Date: September 30, 2020

Re: Fire Department 10 Year Strategic Plan

Strategic Planning can be defined as a “continuous and systematic process where the members of an organization make decisions about its future, develop the necessary procedures and operations to achieve that future, and determine how success is to be measured.” Effective fire departments must be in a position to execute change, solve problems, collaborate on issues, assess community needs and the resources required to meet those needs to formulate a plan to provide comprehensive and cost-effective services to our customers – the residents, businesses and visitors of Mount Desert. With that in mind, I would like to present this Ten-Year Strategic Plan that would enable the department to accomplish its mission to save, serve, and protect the citizens and their property and reflect the department’s vision of being a model of excellence into the future. The plan is aimed as a guide for the development of our department over the next ten years. It is intended keep department members informed concerning preparations for the future, while at the same time serving as a foundation document for informing policy makers and addressing the budget process

The success of this plan should not be measured strictly by the implementation of goals and objectives but rather from the realization of our vision along with the support received by the elected officials, members of the department, and the community. This vested interest will ultimately enable the department to execute this plan as it strives for organizational excellence.

In November of 2019 I presented the Select Board with a “Fire Department Personnel Analysis” that underscored the steady decline of available “on-call” or volunteer fire fighters. In that report I recommended “that consideration be given to assure the Town has sufficient fire

protection coverage outside the present full-time staffing hours. This may involve the hiring of additional fire fighters to work either overnight or for twenty-four hour shifts. If hiring additional staffing is chosen, then expanding the existing fire station(s) or constructing a new one to provide overnight quarters will most likely be necessary”.

The time has come to begin preparing for the transition of the fire department to a 24/7 staffing model. With the decrease of on-call firefighters, the projected “aging out” of a number of current firefighters, and the difficulty in recruiting new members, a progressive approach will need to be undertaken to maintain the stabilization of the department within the next decade. Since 1994 the percentage of firefighters in Maine has declined more than 33%. Since 2002, the percentage of volunteer firefighters in Mount Desert has dropped by 58%. With the decline in the availability of our call personnel coupled with increasing requests for services, the ability of our organization to meet the demands of the community and maintain the incident scene safety of our personnel is becoming uncertain. The combination type (career/call) system that we have utilized to deliver these services has performed adequately for the past several years, but it’s an inescapable conclusion that the town will have to hire more full-time firefighters, especially in the near future.

Currently the Department has a roster of 14 active on-call firefighters. The Department responded to 252 incidents in 2019. Well over 50% of those calls are in the village of Northeast Harbor. Below is a snapshot of the current Department staffing and incident responses.

18 to 29 Y.O

	Status	Training Level
Firefighter A*	Active	Firefighter I & II
Firefighter B	Active	Firefighter I & II
Firefighter C*	Active	Firefighter I & II
Firefighter D*	Active	Firefighter I & II
Firefighter E*	Inactive	Firefighter I & II

30 to 39 Y.O.

	Status	Training Level
Firefighter F*	Active	Firefighter I & II
Firefighter G*	Inactive	Firefighter I & II
Firefighter H*	Inactive	Firefighter I & II
Firefighter I*	Active	Firefighter I & II

40 to 49 Y.O.

	Status	Training Level
Firefighter J	Active	Firefighter I & II
Firefighter K	Active	Firefighter I & II
Firefighter L	Active	No training - new
Firefighter M	Active	Firefighter I & II

50 to 59 Y.O.

	Status	Training Level
Firefighter N	Active	Non-Interior
Firefighter O*	Active	Firefighter I & II
Firefighter P*	Active	Firefighter I & II

60 to 69 Y.O.

	Status	Training Level
Firefighter Q	Active	Non-Interior
Firefighter R	Active	Firefighter I & II
Firefighter S	Active	Non-Interior
Firefighter T	Active	Firefighter I & II

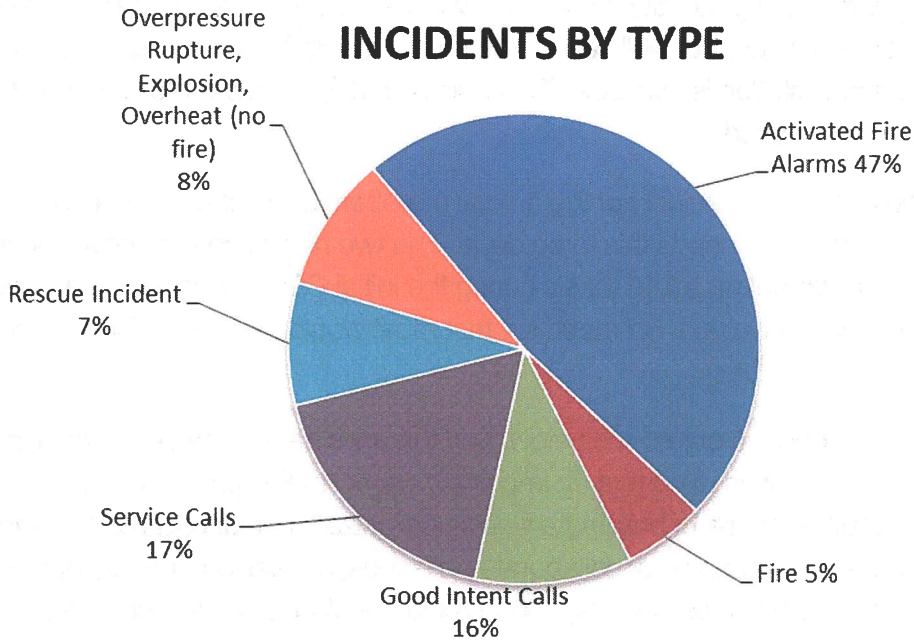
70+ Y.O.

	Status	Training Level
Firefighter U	Active	Non-Interior

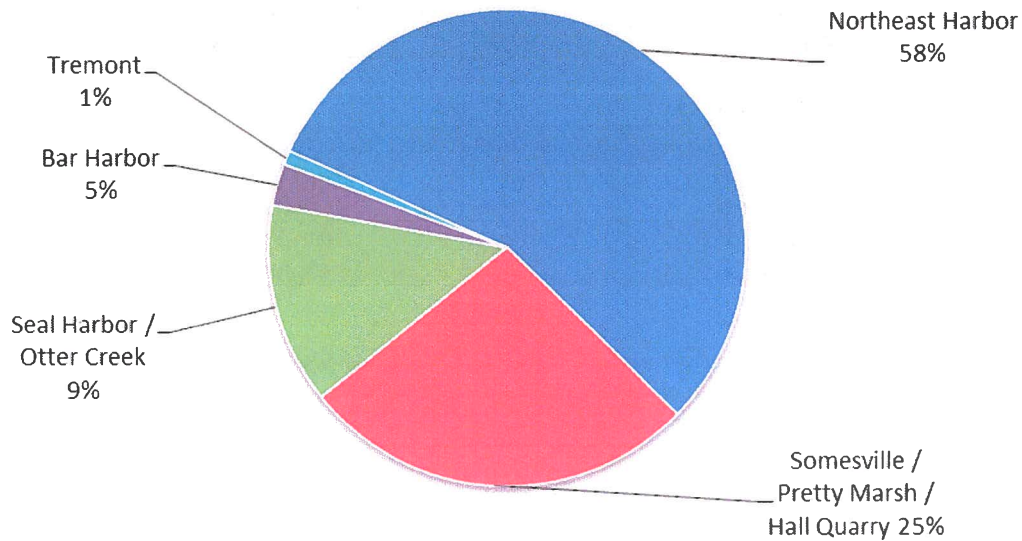
Total Staff:

- 4 full-time
- 14 on-call

*indicate belongs on other fire department(s)



INCIDENTS BY DISTRICT



It is my recommendations to work towards the hiring of three more full-time firefighters over the next three years to bring the total to six. This will meet our goal of having two on duty 24 hours a day, 7 days a week. You will see where my plan calls for hiring one next year, then two more once a new station is available. This is intended to spread the cost of additional staff out over a 3 year period.

I have discussed this with a majority of the on-call members and most, if not all, agree with the urgency with which this needs to be done. The two month period last spring where we staffed the Department on a 24/7 basis during the initial COVID outbreak was viewed as a success by everyone involved. So much so, that most would like to see 24/7 coverage continue on a permanent basis.

As you review the proposed objectives below, and the anticipated timeline to meet those objectives, one must keep in mind that an important aspect of this process includes anticipating the future in terms of building a flexible organization. Our organization must respond to change, solve problems, collaborate on issues, assess community needs and the resources required to meet those needs, and formulate a plan to provide comprehensive and cost-effective services to our customers – the citizens of Mount Desert. This plan is intended to bring to focus the predictable need for additional staffing, and a fire station that can house that staffing. One cannot be attained without the other.

TIMELINE:

<u>May 2021 – Town Meeting</u>	<ul style="list-style-type: none"> • Approval for funds to contract with Hedefine for bid and construction documents for new fire station. • Approval for funds to hire one additional firefighter. Estimated cost \$85,584.00. The result will be 4 full-time firefighters and a full-time chief. Firefighters will work in rotating, 10-hour shifts of two. Fire chief will work a normal 40 hour, Mon-Fri work week. Partial funding for the additional staff member will come from a one-time reduction of approximately \$50,000.00 from the Fire Equipment CIP and reducing the operating budget by \$10,000.000 to \$15,000.000. Full finding would come from the FD budget the following year. This will not affect the replacement schedule of apparatus. The approval of hiring additional firefighters will indicate approval for the gradual transition to a 24/7 FD coverage.
<u>Spring 2022</u>	<ul style="list-style-type: none"> • Purchase of new FD rescue/fire suppression boat. Funding will come from Equipment CIP.
<u>July 2021</u>	<ul style="list-style-type: none"> • Hire day of additional full-time firefighter.
<u>August/Sept. 2021</u>	<ul style="list-style-type: none"> • Approval from BOS to begin soliciting bids to replace Engine 4 with a target delivery date of Sept. 2022.
<u>May 2022 – Town Meeting</u>	<ul style="list-style-type: none"> • Approval to fund construction of new fire station to accommodate 24/7 FD coverage for Town of Mount Desert.
<u>July 2022</u>	<ul style="list-style-type: none"> • Construction begins on new fire station.
<u>Summer/Fall 2022</u>	<ul style="list-style-type: none"> • Replace roof on Station 3. Funding from Building CIP.
<u>Sept. 2022</u>	<ul style="list-style-type: none"> • Delivery of E4. Funding from Equipment CIP. • Approval to fund two additional firefighter positions to bring the total to 6 plus the chief.
<u>May 2023 – Town Meeting</u>	<ul style="list-style-type: none"> • Approval to fund 2 additional firefighter positions.

<p align="center"><u>July 2023</u></p>	<ul style="list-style-type: none"> • Hire 2 additional firefighters approved at town meeting, move into new fire station and begin the transition to a 24/7 staffing model. Start EMS responses with keeping NEHAS a primary transport service for the Town??
<p align="center"><u>2023 – 2024</u></p>	<ul style="list-style-type: none"> • Discuss feasibility/implement the combining the Somesville fire station and the Town Hill fire station with BHFD to cover responses from the head of MDI to SWH/Tremont town lines in Mount Desert. Propose sharing resources and responses. • Replacement of two thermal imaging cameras, estimated cost \$9,000.00. Funding from Equipment CIP. • Replacement of breathing air compressor on air truck. Originally purchased in 2001. Estimated cost \$60,000.00. Funded from Equipment CIP.
<p align="center"><u>2024 – 2025</u></p>	<ul style="list-style-type: none"> • Refurb/Construct fire station for Somesville/Town Hill area of MDI by joint effort of BHFD and MDFD.
<p align="center"><u>2026</u></p>	<ul style="list-style-type: none"> • Replacement of 2006 GMC air truck. • Replacement of hydraulic spreaders. Estimated cost \$18,000.00. Funding from Equipment CIP.
<p align="center"><u>2027</u></p>	<ul style="list-style-type: none"> • Replacement of hydraulic cutter. Estimated cost \$18,000.00. Funding from Equipment CIP.
<p align="center"><u>2028</u></p>	<ul style="list-style-type: none"> • Replacement of the Department's 16 Self-Contained Breathing Apparatus. Estimated cost \$240,000.00. Funding from Equipment CIP. • Replacement of Truck 9, 2020 F350 utility vehicle. • New personal protective equipment (turnout gear). Estimated total cost \$121,356.00. Funding from CIP.
<p align="center"><u>2029</u></p>	<ul style="list-style-type: none"> • Replacement of 3 Holmatro portable hydraulic power units. Estimated total cost \$66,000.00. Funding from

	Equipment CIP.
<u>2025 -2030</u>	<ul style="list-style-type: none"> • Continued discussion of the feasibility of a joint regional MDI fire department. • Replacement of Tanker 5. Funding from Equipment CIP.

Flexibility, as described above, indicates a commitment to address new issues and opportunities that are not identified in the plan and to expect and absorb changes to the plan as necessary.

While modifications can be made at any time due to priority changes, budgetary constraints, and planning refinements, the Ten Year Strategic Plan provides an overview of anticipated activities and requirements. General economic conditions and, more specifically, the ability and willingness of the Town to fund projects chosen for support will play a crucial role in determining the actual time that resources are secured and projects completed. The plan is intended to serve as a guide toward the development of our Department over the next ten years. It will serve to inform Department members concerning preparation for the future, while at the same time serving as a foundation document for informing policy makers and addressing the budget process.

Thank you.

Town Clerk

From: Tony Smith
Sent: Tuesday, September 29, 2020 12:21 PM
To: Durlin Lunt
Cc: Town Clerk; Ed Montague; Kathi Mahar
Subject: For 10-5-2020 BOS please
Attachments: 9-29-2020-EM-Final-Funding Request for SSMP Cleaning and Mapping.pdf

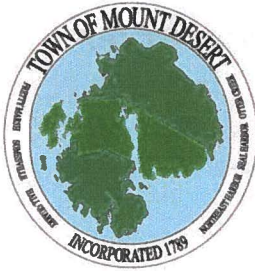
Durlin:

I agree with Ed's information in the attached memo. As such:

- I request authorization to execute an agreement with Ted Berry Company, LLC for the amount of \$46,000 to provide sewer line cleanings, video inspections and GPS mapping of a portion of our sanitary collection system located in Northeast Harbor as described in his enclosed memo to me dated September 29, 2020.
- I request authorization to pay for these services using funds from the Wastewater Capital Reserve account number 4050500-24501 with a current approximate balance of \$314,682.05. If authorized, there will be an approximate balance of \$268,682.05 remaining in this reserve account.

Please include this e-mail to you with the attached memo in the Board of Selectmen meeting packet for 10-5-2020. Thank you.

Tony Smith, Public Works Director
Chairman, Acadia Disposal District
Town of Mount Desert
P.O. Box 248
Northeast Harbor, ME 04662
Tel. 207-276-5743
director@mtdesert.org
God Bless America



Town of Mount Desert Wastewater

Ed Montague, Superintendent
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-2210 Fax 207-276-5742
Web Address: www.mtdesert.org
E-Mail: suptwwtp@mtdesert.org

MEMO

To: Tony Smith, Public Works Director
From: Ed Montague, Superintendent
Re: Sanitary Sewer Maintenance Plan (SSMP)
Date: September 29, 2020

In June 2019, I had a meeting with Dan Whittier who is the Senior Loss Control Consultant for the Maine Municipal Association (MMA) about sewer line/collection system maintenance. MMA suggested that we develop a formal plan to routinely inspect our collections system based on a three-year rotation. Dan provided a Sewer Liability Resource Guide developed by MMA Risk Management Services that states the Maine Tort Claims Act does not provide any immunity or dollar cap for claims made for damages caused to others by failure to maintain a sewer system. Maintaining a sewer system is described as consistent, documented maintenance and inspections.

I discussed this meeting with you, and we decided that a five-year rotational schedule consisting of five phases, one phase per year, would work best for our system. We contacted Dan about modifying the schedule. He said that the three-year rotation was a guideline and did not think there would be a problem with extending the maintenance program to a five-year rotation if going forward there were consistent, documented maintenance and inspections to the collection system. Up to this point, we have not had consistent, documented maintenance and inspections of our entire system. We have done repairs as issues arose and upgrades to certain areas of the system which are documented.

In July 2020, you and I reviewed our Sanitary Sewer Maintenance Plan that was created in 2012 by a former wastewater superintendent and made some revisions to reflect the five-year plan. I suggested that the first five-year inspection plan include hiring a contractor to clean, conduct a video inspection of the pipes and GPS map our entire gravity sewer system in the four villages that have public sewer, those being the Villages of Otter Creek, Seal Harbor, Northeast Harbor and Somesville. We agreed this type of effort will give us an accurate assessment of our collection systems conditions and locations. This will also provide a complete and up to date set of GPS coordinates and paper maps of our assets which are lacking at this time. Once this initial cleaning and inspection is done, the subsequent five-year rotational inspections can be a limited combination of various inspection and cleaning techniques conducted by public works staff and private contractors to help minimize costs. Short of new development, the



Town of Mount Desert Wastewater

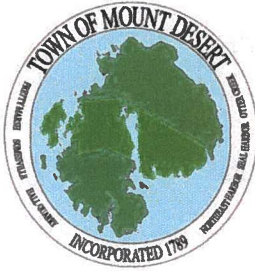
Ed Montague, Superintendent
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-2210 Fax 207-276-5742
Web Address: www.mtdesert.org
E-Mail: suptwwtp@mtdesert.org

GPS mapping, once completed during the first five years, will be a minimal cost budgetary issue moving forward.

I contacted three Maine based companies to see who could do sewer line cleanings, video inspections and GPS mapping. Most of these companies are in southern Maine or out of state. The Ted Berry Company of Livermore, Maine can provide these services and will work on a year to year basis for us using time and materials as the cost basis. We have approximately 15 miles of gravity sewer to clean, video inspect and map in our four villages. The goal is to complete at least 3 miles of gravity sewer lines in 10 working days a year. Their budgetary proposal for the first year is \$46,000.

As you know, we only recently completed our Sanitary Sewer Maintenance Plan. As a result of this, we did not budget any funds to begin implementation of it in FY-21. Based on discussions with MMA, the sooner we can get started the better. As such, I am requesting use of funds in the Wastewater Capital Reserve account number 4050500-24501 with a current approximate balance of \$314,682.05 to pay for the Phase 1 services. This work will be done in Northeast Harbor. Going forward into FY-22, I would like to establish an annual appropriations budget line item for collection system maintenance to supplement the use of reserve funds to complete the remaining four phases of the project. As we discussed, this will follow the method that you developed for the purchase and leasing of your trucks, heavy equipment, and sidewalk plow in the Highway Division. By dividing the costs between reserve funds and annual appropriations, we will maintain a reasonable reserve account balance and reduce the impact on the annual appropriations budget.

Based on my review of costs, I believe I can reduce some existing appropriations line item budget amounts to be able to offset a portion, if not all, of the annual cost of phases Two through Five of the overall SSMP moving forward. I believe I can do this and not jeopardize the same quality wastewater treatment we have been providing for years. Moving forward, we will want to keep this budget line in place to fund the MMA required annual inspection costs of the sewer system after the initial, more expensive, five-year plan is completed. I anticipate the costs for this work in years following completion of the original five-year plan will be approximately the same as the annual share for Phases 2 through 5 budgeted for in the appropriations budget (half the costs from reserves and half from appropriations).



Town of Mount Desert

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MEMO

To: Durlin Lunt, Jr., Town Manager
From: Tony Smith, Public Works Director
Re: FY-21 Salt and Sand Purchases
Date: October 1, 2020

Salt: For the purchase of road salt for last winter, FY-20, we participated in a bid process sponsored by MDOT for a joint bid with them and 24 communities. We have used this process before; it is in conformance with our purchasing policy. Of the four companies who responded to the MDOT request for pricing only one provided a bid for our town.

Last year's bid was from Harcros at \$51.60 per ton. This was based on 1,700 tons plus or minus 25% or, a range of 1,275 tons to 2,125 tons depending upon the weather and our needs. For FY-19 we purchased our salt from Morton Salt at \$51.65 per ton; in FY-18 we purchased our salt from Harcross at \$56.49 per ton or:

FY-20	Harcros	\$51.60/ton
FY-19	Morton Salt	\$51.65/ton
FY-18	Harcros	\$56.49/ton

For this winter, FY-21, and using the same amount, 1,700 tons as last year, DOT was able to negotiate the same price per ton for us with Harcros as last years \$51.60.

Recommendation: Based on our successful experience with them and the information presented above, I recommend we purchase our FY-21 road salt from Harcross at a price of \$51.60 per ton delivered.

Sand: On September 28, 2020, as scheduled, we opened bids for 2,500 cubic yards of winter sand for the FY-21 winter season. This is 500 cubic yards less than last year. Based on the conditions we encountered last year, we did not use as much as we had planned on and, as such, are able to reduce this year's purchase amount. We requested bids from four area contractors this year and received one bid, that being from Harold MacQuinn, Inc.

MacQuinn submitted a bid of \$9.90 per cubic yard. Last year's low price, also submitted by MacQuinn, was \$9.75 per cubic yard. The sample we collected at their source this year met both the visual inspection and the lab specifications.

Recommendation: Based on our successful experience with them and the information presented above, I recommend we purchase our FY-21 winter sand from Harold MacQuinn, Inc. at a price



Town of Mount Desert

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of \$9.90 per cubic yard delivered. As we have done in the past, if we can handle more than the 2,500 cubic yards in our storage area, we will purchase more from them.

Following is a summary of our winter sand pricing since FY-07.

Yr.	Fiscal Year	Number of Bidders ¹	Low Bid Price/CY ²	High Bid Price/CY
1	FY-07	4	8.49	9.25
2	FY-08	4	8.55	9.25
3	FY-09	3	7.00	8.70
4	FY-10	3	6.44	8.55
5	FY-11	2	6.84	7.00
6	FY-12	2	6.80	8.50
7	FY-13	3	7.70	8.80
8	FY-14	2	7.44	9.00
9	FY-15	1	8.44	NA
10	FY-16	2	7.90	10.00
11	FY-17	2	9.20	11.00
12	FY-18	1	8.70	NA
13	FY-19	1	9.00	NA
14	FY-20	1	9.75	NA
15	FY-21	1	9.90	NA

¹Responsive Bidders

²CY = cubic yards

Thank you for consideration of my recommendations.

Cc. Claire Woolfolk, Town Clerk
 Kathi Mahar, Treasurer
 Ben Jacobs, Hwy. Supt.



Town of Mount Desert

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5531 Fax 207-276-3232
www.mtdesert.org manager@mtdesert.org

October 1, 2020

Maine Department of Environmental Protection
17 State House Station
Augusta, ME 04333

RE: Letter of Support for Waste Management Landfill Application # S-010735-WD-YB-N

To Whom It May Concern:

The Town of Mount Desert submits this letter in support of Waste Management's application for a solid waste landfill license expansion at its Crossroad's facility in Norridgewock, Maine.

Waste Management and its Crossroad's facility play a fundamental role in the management of the State's solid waste. As a member of the Municipal Review Committee (MRC), Mount Desert relies on Crossroads as its backup waste facility and for disposal of residuals from the Coastal Resources of Maine plant located in Hampden.

During this period of restructuring at Coastal Resources, the role of and capacity at the Crossroads facility is more important than ever. We also appreciate Waste Management's dedication to environmental sustainability. They demonstrated that commitment this summer when they agreed to allow a significant portion of MRC waste, including Mount Desert's, that, contractually, should have been sent to them, to be processed at PERC while operations at the Coastal plant are suspended.

For these reasons, the Town of Mount Desert strongly supports Waste Management's expansion of its Crossroads facility, and we urge the Maine DEP to do the same.


Sincerely,

Durlin Lunt, Jr., Town Manager

Town Clerk

From: JotForm <grants@techandciviclife.org>
Sent: Wednesday, September 30, 2020 4:38 PM
To: Town Clerk
Subject: Thank you! We've received your CTCL COVID-19 Response Grant Application.

Follow Up Flag: Follow up
Flag Status: Flagged

 CENTER FOR TECH AND CIVIC LIFE	CTCL COVID-19 Response Grant Application
Who is completing this grant application?	Claire Woolfolk
What is your title?	Town Clerk
What proportion of duties is handled by your office?	All or Nearly All
What type of jurisdiction are you submitting an application on behalf of?	Town
Town Name	Mount Desert
I certify that I am permitted to submit this grant request on behalf of the jurisdiction listed above.	Yes
Your initials	CMW
Today's Date	09-30-2020
What number can we reach you at during business hours?	(207) 276-5531
Office Mailing Address	Street Address: Town of Mount Desert Street Address Line 2: PO Box 248 City: Northeast Harbor State / Province: ME Postal / Zip Code: 04662
What is the email address you use for work?	townclerk@mtdesert.org
Share a link to an official government page that	https://www.mtdesert.org/town-clerk

contains your bio or lists you in a staff directory

How many active registered voters does your jurisdiction have? 1922

Number 3

What is your jurisdiction's total budget allocated to elections this fiscal year as of September 1, 2020? 9750

[Registrar and Elections Budget FY 2021.pdf](#)

[W9-FOR MOUNT DESERT.pdf](#)

For which public purposes will your jurisdiction use grant funds? Ballot drop boxes
Non-partisan voter education
Poll worker recruitment funds, hazard pay, and/or training expenses
Temporary staffing
Vote-by-mail/Absentee voting equipment or supplies
Election administration equipment

Will acceptance of this grant require a vote of approval by your local legislature, council, or board? Yes

Who will the approval body be and are there any dates or other timeline considerations we should be aware of? Board of Selectmen will vote on Monday, October 5, 2020.

Title of Signatory or Name of Signatory Body Town Manager

Name of Signatory (if an individual) Durlin Lunt

How did you hear about this grant opportunity? State Association of Local Election Officials



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TECH AND
CIVIC LIFE

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ELECTION OFFICIALS

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COVID-19 RESPONSE GRANTS

We provide funding to U.S. local election offices to help ensure they have the critical resources they need to safely serve every voter in 2020.

The Center for Tech and Civic Life (CTCL) is excited to expand our COVID-19 Response Grant program to all U.S. local election

jurisdictions. Backed by a generous \$250M contribution, CTCL will provide grants to local election jurisdictions across the country to help ensure you have the staffing, training, and equipment necessary so this November every eligible voter can participate in a safe and timely way and have their vote counted.

APPLY FOR A COVID-19 GRANT

The deadline to apply is October 1, 2020. Questions about the COVID-19 grant application or process? Email us at help@techandcivicliflife.org.

Have questions about implementing public health measures, scaling absentee ballot processing, or educating voters? Visit CTCL's new Election Resources for Safe Elections website, a collection of free and easy to use resources devoted to helping you navigate today's election challenges.

Why is CTCL providing grants to election offices?

Election officials have made it clear that one of their most pressing needs is funding. Based on this, CTCL is focusing philanthropic support to directly help election offices administer safe and secure elections in November.

Who is providing the grant?

CTCL is a publicly supported 501(c)(3) nonprofit organization. CTCL is proud to have a healthy mix of financial support from foundations, individual donors, and through earned revenue. By law, CTCL's financial 990s are available for public review.

Grant funds will be disbursed from the Center for Tech and Civic Life.

Who do I reach out to with questions about the grant program?

Contact help@techandcivicle.org with any questions about the grant program.

What kind of election expenses do the grant funds cover?

Election offices can use the funds to cover certain 2020 expenses incurred between June 15, 2020 and December 31, 2020. These include, but are not limited to, the costs associated with the safe administration of the following examples of election responsibilities.

Ensure Safe, Efficient Election Day Administration

- Maintain open in-person polling places on Election Day
- Procure Personal Protective Equipment (PPE) and personal disinfectant to protect election officials and voters from COVID-19

- Support and expand drive-thru voting, including purchase of additional signage, tents, traffic control, walkie-talkies, and safety measures

Expand Voter Education & Outreach Efforts

- Publish reminders for voters to verify and update their address, or other voter registration information, prior to the election
- Educate voters on safe voting policies and procedures

Launch Poll Worker Recruitment, Training & Safety Efforts

- Recruit and hire a sufficient number of poll workers and inspectors to ensure polling places are properly staffed, utilizing hazard pay where required
- Provide voting facilities with funds to compensate for increased site cleaning and sanitization costs
- Deliver updated training for current and new poll workers administering elections in the midst of pandemic

Support Early In-Person Voting and Vote by Mail

- Expand or maintain the number of in-person early voting sites
- Deploy additional staff and/or technology improvements to expedite and improve mail ballot processing

How do I know that my office is eligible to receive a grant? 

If your U.S. election office is responsible for administering election activities covered by the grant, you're eligible to apply for grant funds.

How much money is my office eligible to apply for?

Your election office will be eligible to apply for a grant amount based on a formula that considers the citizen voting age population and other demographic data of your jurisdiction. Minimum grants will be \$5,000. You may choose to receive less than the offered amount if your needs or eligible expenses do not reach that amount.

Is this a matching funds grant?

Matching funds are not required to apply for this grant.

What if I share election responsibilities with another local government office?

If you share election responsibilities with another local government office, you are encouraged to submit one combined application for grant funds. This means you'll coordinate with your other local government offices.

What information does my office need to provide in the grant application?

You will need to provide the following information in your grant application:

- Number of active registered voters in the election office jurisdiction as of September 1, 2020
- Number of full-time staff (or equivalent) on the election team as of September 1, 2020
- Election office 2020 budget as of September 1, 2020
- Election office W-9
- Local government body who needs to approve the grant funding (if any)
- What government official or government agency the grant agreement should be addressed to

Who should submit the application for my election office?

Your election office's point of contact for the grant should submit the grant application. We leave it to you to determine who should be the point of contact.

When can I submit my application?

You'll be able to submit your grant application beginning the week of Tuesday, September 8, 2020.

When will my office receive the grant?

We recognize that election jurisdictions need funding as soon as possible to cover the unprecedented expenses of 2020 elections. We plan to move quickly! After you submit your application, CTCL anticipates that the certification and approval of your grant will take about 2 weeks. The disbursement timeline will depend on your local approval process.

Will the grant be mailed via check or transferred via wire?

Wiring the grant funds is faster, but you can receive the funds via a mailed check if preferred.

What reporting is required?

You will be required to submit a report that indicates how you spent the grant funds. The report will be in a format that should not be overly burdensome.

When do I report how my office spent the funds?

You'll need to submit your grant report by January 31, 2021.



CENTER FOR
TECH AND
CIVIC LIFE

Sign up for our email of election
administration
best practices, ELECTricity.

ABOUT

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hello@techandcivicliflife.org

Email Address

Media Inquiries:
Email -
press@techandcivicliflife.org
Phone - (872) 204-5714

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partners
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TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

10/5/2020

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices	AP2117	09/30/20	\$ 8,863.40
		AP2118	10/6/2020	\$ 233,084.01
B. Authorized Warrants to be Signed: (Wendy needs to abstain) (Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits			
		AP2115	09/23/20	\$ 3,497.81
		AP2116	09/30/20	\$ 5,224.93
<hr/>				
	Town Payroll			
		PR2107	10/02/20	\$ 113,504.11
C. Warrants to be Acknowledged:				
	School Invoices	#		
	School Payroll	#07	09/25/20	\$ 165,578.99
TOTAL WARRANTS FOR BOS MEETING				<u>\$ 529,753.25</u>

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2117

CHECK DATE: September 30, 2020

CHECK NUMBER:	<u>313729</u>	through	<u>313732</u>	\$ <u>4,997.39</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>1643</u>	through	<u>1643</u>	\$ <u>3,866.01</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 8,863.40

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

Wendy H Littlefield, Secretary



10/01/2020 14:12
6905lyou

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

1643 09/30/2020 EFT Invoice: 100580616
417 MAINE COMMERCIAL TIRE INC
1915 BEAUREGARD EQUIPMENT INC
502 MOUNT DESERT SPRING WATER
2160 COASTAL AUTO PARTS
1387 TREASURER, STATE OF MAINE

100580616
773.21 1440110 53720 4108
773.20 1440110 53720 4110
773.20 1440110 53720 4111
773.20 1440110 53720 4112
773.20 1440110 53720 4109

100580616
53720 4108
53720 4110
53720 4111
53720 4112
53720 4109

06/30/2020 AP2117
Cruiser tires
TIRES-17 FORD EXPLORER-PD
TIRES-18 DODGE RAM
TIRES-19 SUV-FORD
TIRES-20 SUV-FORD
TIRES-17 FORD EXPLORER-ADMIN

1643 TOTAL: 3,866.01

313729 09/30/2020 PRTR Invoice: WB32668
1915 BEAUREGARD EQUIPMENT INC
4,492.96 1550100 55400

WB32668
4,492.96 1550100 55400

06/30/2020 AP2117
BRAKE VALVE REPAIRS LOADER BJ
GEN REPAIRS & MAINT

313729 TOTAL: 4,492.96

313730 09/30/2020 PRTR Invoice: 26567 0620
502 MOUNT DESERT SPRING WATER
80.80 1440800 53000

26567 0620
80.80 1440800 53000

06/30/2020 AP2117
June 2020 Spring Water Delivery
OFFICE SUPPLIES

313730 TOTAL: 80.80

313731 09/30/2020 PRTR Invoice: 245782
2160 COASTAL AUTO PARTS
320.84 1550100 55400

245782
320.84 1550100 55400

06/30/2020 AP2117
AIR FILTERS SWEEPER BJ
GEN REPAIRS & MAINT

313731 TOTAL: 320.84

Invoice: 245803
COASTAL AUTO PARTS
-17.51 1550100 55400

245803
-17.51 1550100 55400

06/30/2020 AP2117
Air Filters
GEN REPAIRS & MAINT

313731 TOTAL: 303.33

313732 09/30/2020 PRTR Invoice: BIL0716200000000227
1387 TREASURER, STATE OF MAINE
BIL071620000000022706/30/2020
June 2020 Telco Circuit Charges
IT/TECH FEE
120.30 1440800 54250

BIL071620000000022706/30/2020
June 2020 Telco Circuit Charges
IT/TECH FEE
120.30 1440800 54250

313732 TOTAL: 120.30

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL



P 2
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NUMBER OF CHECKS 5 *** CASH ACCOUNT TOTAL *** 8,863.40

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	4	4,997.39
TOTAL EFT'S	1	3,866.01

*** GRAND TOTAL *** 8,863.40

CLERK: 69051you

YEAR PER JNL
SRC ACCOUNT

EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2021 3 211					Accounts Payable			
APP 100-20000	09/30/2020 AP2117	LLY			AP CASH DISBURSEMENTS JOURNAL		8,863.40	
APP 100-10100	09/30/2020 AP2117	LLY			Ckg-BH General Fund 8066			8,863.40
					AP CASH DISBURSEMENTS JOURNAL			
					JOURNAL 2021/03/211 TOTAL		8,863.40	8,863.40

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69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 4
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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2021	3	211	09/30/2020		
100-10100				Ckg-BH General Fund 8066	8,863.40	8,863.40
100-20000				Accounts Payable		
				FUND TOTAL	8,863.40	8,863.40

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2118

CHECK DATE: October 6, 2020

CHECK NUMBER:	<u>313733</u>	through	<u>313785</u>	\$ <u>203,920.96</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>1644</u>	through	<u>1655</u>	\$ <u>29,163.05</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 233,084.01

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

- | | |
|---------------------------------------|------------------------|
| <u>John B Macauley, Chairman</u> | <u>Martha T Dudman</u> |
| <u>Matthew J Hart, Vice Chairman</u> | <u>Geoffrey V Wood</u> |
| <u>Wendy H Littlefield, Secretary</u> | |



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10/01/2020 15:13
6905lyou
Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
1644 10/06/2020 EFT Invoice: 3675	09/28/2020	2097 TOWN OF BAR HARBOR	AP2118	7,062.00
		2020 3rd Qtr Admin Assistant PD ADMIN ASSIST (BH)		
Invoice: 3676	09/28/2020	TOWN OF BAR HARBOR	AP2118	4,967.27
		Mutual Aid - July 2020 OT-MA BHPD TO MDPD 155.02 1440800 51500 299 OT-MA BHPD TO MDPD		
Invoice: 3677	09/28/2020	TOWN OF BAR HARBOR	AP2118	5,976.26
		08/2020 Mutual Aid OT-MA BHPD TO MDPD 1,937.70 1440800 51500 299 OT-MA BHPD TO MDPD		
Invoice: 3678	09/28/2020	TOWN OF BAR HARBOR	AP2118	3,357.92
		09/2020 Mutual Aid to BH OT-MA BHPD TO MDPD 1,268.43 1440110 51500 299 OT-MA BHPD TO MDPD 1,928.01 1440800 51500 299 161.48 2140175 51505		
1645 10/06/2020 EFT Invoice: 35751	08/12/2020	76 BROWNS COMMUNICATIONS INC	AP2118	96.75
		96.75 1440110 55400		
1646 10/06/2020 EFT Invoice: 20203849	09/23/2020	116 CIVIL ENGINEERING SERVICES INC	AP2118	607.60
		607.60 1221000 54250		
Invoice: 20203850	09/23/2020	CIVIL ENGINEERING SERVICES INC	AP2118	747.60
		747.60 1221000 54250		
Invoice: 20203851	09/23/2020	CIVIL ENGINEERING SERVICES INC	AP2118	45.00
		45.00 1221000 54250		
1647 10/06/2020 EFT Invoice: 379479	09/25/2020	792 COASTAL ENERGY	AP2118	146.25
		146.25 6010100 55200		
		faucet repair restrooms BLDG REPAIR & MAINT		
		CHECK	1646 TOTAL:	1,400.20
		CHECK	1647 TOTAL:	146.25



CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
1648 10/06/2020 EFT Invoice: X100001033:01	124 COLWELL DIESEL SERVICE & GARAGE I X100001033:01 BUS#4 SENSOR AL 215.69 1990100 59200 9104 MDES - BUS 4	09/25/2020		AP2118	215.69
1650 10/06/2020 EFT Invoice: 10425486417	148 DELL MARKETING LP 10425486417 244.99 1440330 57400 Keyboard & stand for tablet EQUIP-TECH HARDWARE	09/21/2020		AP2118	244.99
Invoice: 10425874603	DELL MARKETING LP 10425874603 303.28 1440330 57400 Laptop bracket for E6 EQUIP-TECH HARDWARE	09/22/2020		AP2118	303.28
Invoice: 10426488034	DELL MARKETING LP 10426488034 124.23 1440330 57400 E6 computer mount EQUIP-TECH HARDWARE	09/24/2020		AP2118	124.23
1651 10/06/2020 EFT Invoice: 567424	181 EATON PEABODY ATTORNEYS AT LAW 567424 2,643.00 1220110 54500 Legal Expense bonding process LEGAL	09/18/2020		AP2118	2,643.00
1652 10/06/2020 EFT Invoice: 4451337	2142 MODERN PEST SERVICES INC 4451337 75.00 1440330 55200 432 BLDG REPAIR & MAINT-S2 SH MODERN PEST SERVICES INC 4447339 79.00 1440330 55200 433 BLDG REPAIR & MAINT-S3 SV	09/24/2020		AP2118	75.00
Invoice: 4447339				AP2118	79.00
1653 10/06/2020 EFT Invoice: 457644	2613 NO FRILLS OIL COMPANY 457644 493.55 1550668 53400 246.9 GALS SH WWTP #2 Heating Fuel-EM HEATING FUEL	09/16/2020		AP2118	493.55
1654 10/06/2020 EFT Invoice: 476109	2693 NO FRILLS OIL COMPANY 476109 27.66 6010100 53400 32.2 gal lp gas yachtsmen HEATING FUEL	09/18/2020		AP2118	27.66
	1648 TOTAL:				215.69
	1650 TOTAL:				244.99
	1651 TOTAL:				2,643.00
	1652 TOTAL:				154.00
	1653 TOTAL:				493.55
	1654 TOTAL:				27.66



10/01/2020 15:13
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 3
apcsbdsb

CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100
Ckg-BH General Fund 8066 INVOICE

NET

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
CHECK			1654 TOTAL:	27.66
1655 10/06/2020 EFT Invoice: 255	09/02/2020		AP2118	1,950.00
	Sludge Disposal-EM SLUDGE DISPOSAL			
			1655 TOTAL:	1,950.00
313733 10/06/2020 PRD Invoice: 04574	09/17/2020		AP2118	184.00
	PD DOOR REPAIR BJ BLDG REPAIR & MAINT			
			313733 TOTAL:	184.00
313734 10/06/2020 PRD Invoice: 3488196327	09/21/2020		AP2118	33.98
	SWEeper HEAD LIGHT BULB AL GEN REPAIRS & MAINT			
			313733 TOTAL:	33.98
Invoice: 3488197665	09/24/2020		AP2118	39.99
	SHOP 5 QT MEASURING CONTAINER AL GEN REPAIRS & MAINT			
			313733 TOTAL:	39.99
Invoice: 3488196330	09/21/2020		AP2118	11.97
	STP EXT LIFE OIL-EM VEHICLE REPAIR			
			313733 TOTAL:	11.97
Invoice: 3488197504	09/24/2020		AP2118	44.45
	Hi Temp Lights, Pigtail VEHICLE REPAIR-18 DODGE RAM			
			313734 TOTAL:	44.45
313735 10/06/2020 PRD Invoice: 1068467 FEE	09/30/2020		AP2118	5.00
	FEE FOR FIRST NATIONAL BANK CHECK BANK FEES-MO & BK CKS			
			313735 TOTAL:	5.00
313736 10/06/2020 PRD Invoice: ROYALFLUSH092220	09/22/2020		AP2118	350.00
	ROYALFLUSH092220 Septic Tank Pumping Reimbursement. RWWSP Septic Pumping			
			313736 TOTAL:	350.00

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE

CHECK NO CHK DATE TYPE VENDOR NAME INVOICE DTL DESC WARRANT NET

313737 10/06/2020 PRTD 2553 NORTHEAST PAVING 68003693 09/15/2020 AP2118 284.40
 Invoice: 68003693 284.40 1550100 53730 MISC-MATERIALS
 Invoice: 68003881 68003881 09/21/2020 AP2118 378.00
 378.00 1550100 55400 GEN REPAIRS & MAINT
 CHECK 313737 TOTAL: 662.40

313738 10/06/2020 PRTD 74 BROWN APPLIANCE & MATTRESS INC 157997 08/10/2020 AP2118 303.00
 Invoice: 157997 303.00 6010100 55200 washer repair
 BLDG REPAIR & MAINT
 CHECK 313738 TOTAL: 303.00

313739 10/06/2020 PRTD 1424 C & C MACHINE SHOP INC 30952 09/23/2020 AP2118 133.16
 Invoice: 30952 133.16 1550100 55400 TONNER SANDER STEEL FOR STEP AL
 GEN REPAIRS & MAINT
 Invoice: 30954 30954 09/24/2020 AP2118 186.20
 186.20 6010200 55400 rod for seal harbor ramp
 GEN REPAIRS & MAINT
 CHECK 313739 TOTAL: 319.36

313740 10/06/2020 PRTD 738 CAMDEN NATIONAL BANK REFUND 09/11/2020 AP2118 199.73
 Invoice: REFUND 199.73 100 20030 OVERPAYMENT BILL#21201613/ASHMORE
 TAX CREDIT BALANCES PAYABLE
 CHECK 313740 TOTAL: 199.73

313741 10/06/2020 PRTD 1435 CHEMSEARCH 7094714 09/11/2020 AP2118 1,274.38
 Invoice: 7094714 1,274.38 1550100 55400 CLEANING SUPPLIES SHOP BJ
 GEN REPAIRS & MAINT
 CHECK 313741 TOTAL: 1,274.38

313742 10/06/2020 PRTD 819 DARLINGS 369847 09/09/2020 AP2118 47,409.00
 Invoice: 369847 47,409.00 4040300 24471 463 New FD utility vehicle
 FD Eq Rsv-2020 Ford F-350
 CHECK 313742 TOTAL: 47,409.00



10/01/2020 15:13
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066
INVOICE

INVOICE DTL DESC

INV DATE PO

WARRANT

NET

313743	10/06/2020	PRTD	2705	GREG	PAYSON	301941	09/17/2020	AP2118	1,650.00
Invoice: 301941							Striping & lettering for T9		
						55400	REPAIRS & MAINT-GENERAL T9		
							CHECK	313743	TOTAL:
									1,650.00
313744	10/06/2020	PRTD	1398	FASTENAL	COMPANY	MEELS50813	09/11/2020	AP2118	169.93
Invoice: MEELS50813							HOSE ENDS AND BRAKE CLEAN AL		
						55400	GEN REPAIRS & MAINT		
							CHECK	313744	TOTAL:
									169.93
313745	10/06/2020	PRTD	215	FIRE	TECH & SAFETY OF NEW ENGLAND	190033	08/31/2020	AP2118	572.40
Invoice: 190033							Extrication gloves		
						57100	EQUIPMENT		
							CHECK	313745	TOTAL:
									572.40
313746	10/06/2020	PRTD	254	GRAINGER		9655976141	09/17/2020	AP2118	205.57
Invoice: 9655976141							Repirator fit test kit		
						57100	EQUIPMENT		
							CHECK	313746	TOTAL:
									205.57
							09/17/2020	AP2118	36.54
Invoice: 9655237726						9655237726	Eye wash station solution for stations		
						55200	BLDG REPAIR & MAINT		
							CHECK	313746	TOTAL:
									242.11
313747	10/06/2020	PRTD	2577	GRAY	AND GRAY ENTERPRISES	INC 6130	09/21/2020	AP2118	2,655.00
Invoice: 6130							DITCHING SARGEANT DRIVE BJ		
						53740	STORM WATER SUPPLIES		
							CHECK	313747	TOTAL:
									2,655.00
313748	10/06/2020	PRTD	260	GREEN	THUMB LAWN SERVICE	INC 76308	09/17/2020	AP2118	1,010.62
Invoice: 76308							FALL FERTILIZER BJ		
						55222	LANDSCAPING SVCS		
							CHECK	313748	TOTAL:
									1,010.62
313749	10/06/2020	PRTD	1470	GROUP	DYNAMIC	INC L2010-016000282	09/15/2020	AP2118	150.00
Invoice: L2010-016000282							HRA Admin Fee October		
						52415	HRA=MED DEDUCT		



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100
Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

INVT DATE PO

WARRANT

NET

313749 TOTAL:

150.00

17.16

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74.98

104.32

349.80

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100 Ckg-BH General Fund 8066

INVOICE

INV DATE PO WARRANT

NET

INVOICE DTL DESC

CHECK 313753 TOTAL: 488.18

313754 10/06/2020 PRD 876 HYGRADE BUSINESS GROUP INC 676373
Invoice: 676373
08/31/2020 AP2118 1,888.30
FY21 Tax Bills (2561) plus Trash Talk insert
PUBLIC NOTICE
PRINTING-TAX BILLS

CHECK 313754 TOTAL: 1,888.30

313755 10/06/2020 PRD 419 MAINE EQUIPMENT CO INC 72135
Invoice: 72135
09/17/2020 AP2118 342.75
Valve seal for E4
VEHICLE REPAIR-06 SMEAL E4

CHECK 313755 TOTAL: 342.75

313756 10/06/2020 PRD 421 MAINE FIRE PROTECTION 51906
Invoice: 51906
09/09/2020 AP2118 550.00
5 yr hydro test
BLDG REPAIR & MAINT-S3 SV

CHECK 313756 TOTAL: 550.00

313757 10/06/2020 PRD 2703 MINUTEMAN SECURITY TTECHNOLOGIES 20723
Invoice: 20723
09/15/2020 AP2118 106.50
Alarm system batteries
BLDG REPAIR & MAINT-S3 SV

CHECK 313757 TOTAL: 1,282.00

313758 10/06/2020 PRD 429 MAINE MUNICIPAL EMPLOYEES HEALTH 1020
Invoice: 1020
09/11/2020 AP2118 69,691.09
OCTOBER PREMIUMS
MMEHT-Medical 24710
MMEHT-Medical 24710
MMEHT-Medical 24710
MMEHT-IP 24711
MMEHT-Life 24712
MMEHT-Life Dep 24713
MMEHT-Dental 24714
MMEHT-Vision 24715

CHECK 313758 TOTAL: 69,691.09



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100
10100

Ckg-BH General Fund 8066

INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC

313759	10/06/2020	PRTD	502	MOUNT DESERT SPRING WATER	26567	0720	07/31/2020	AP2118	127.00
	Invoice: 26567	0720					July 2020 Spring Water OFFICE SUPPLIES		
313760	10/06/2020	PRTD	2160	COASTAL AUTO PARTS	291904		09/18/2020	AP2118	14.67
	Invoice: 291904						RIVETS BJ GEN REPAIRS & MAINT		
	Invoice: 291931			COASTAL AUTO PARTS	291931		09/18/2020	AP2118	.74
							drill bit al GEN REPAIRS & MAINT		
	Invoice: 291105			COASTAL AUTO PARTS	291105		09/17/2020	AP2118	22.61
							TONNER PIPE FITTING AL GEN REPAIRS & MAINT		
	Invoice: 290606			COASTAL AUTO PARTS	290606		09/16/2020	AP2118	36.47
							VEHICLE CLEANING SUPPLIES AL GEN REPAIRS & MAINT		
	Invoice: 290626			COASTAL AUTO PARTS	290626		09/16/2020	AP2118	67.90
							TONNER HYDRAULIC FITTINGS AL GEN REPAIRS & MAINT		
	Invoice: 290221			COASTAL AUTO PARTS	290221		09/15/2020	AP2118	45.46
							TR#20 TAPE AND RUST TREATMENT AL GEN REPAIRS & MAINT		
	Invoice: 289590			COASTAL AUTO PARTS	289590		09/14/2020	AP2118	35.60
							LOADER BULB AL GEN REPAIRS & MAINT		
	Invoice: 290122			COASTAL AUTO PARTS	290122		09/15/2020	AP2118	24.66
							TR#20 WEATHERSTRIP AND ADHESIVE AL GEN REPAIRS & MAINT		
	Invoice: 293834			COASTAL AUTO PARTS	293834		09/23/2020	AP2118	11.94
							TR#10 PIGTAIL AL GEN REPAIRS & MAINT		
	Invoice: 292742			COASTAL AUTO PARTS	292742		09/23/2020	AP2118	307.00
							TRUCK BRAKE DRUM GAUGE AL GEN REPAIRS & MAINT		
	Invoice: 291605			COASTAL AUTO PARTS	291605		09/17/2020	AP2118	8.56
							CHAINS AW PLUGS AL GEN REPAIRS & MAINT		

CHECK 313759 TOTAL:



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Town of Mount Desert
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE NET
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL	DESC	INV DATE	PO	WARRANT	NET
Invoice: 291158	COASTAL AUTO PARTS	291158		AP2118	19.39
	TRUCK CLEANING SUPPLIES AL	09/17/2020			
	GEN REPAIRS & MAINT				
Invoice: 291254	COASTAL AUTO PARTS	291254		AP2118	.53
	CLEANING SUPPLIES AL	09/17/2020			
	GEN REPAIRS & MAINT				
Invoice: 288783	COASTAL AUTO PARTS	288783		AP2118	16.60
	Filter for E2	09/11/2020			
	VEHICLE REPAIR- 13 Ferrara E6				
Invoice: 288787	COASTAL AUTO PARTS	288787		AP2118	26.21
	Filter for E4	09/11/2020			
	VEHICLE REPAIR-06 SMEAL E4				
Invoice: 294634	COASTAL AUTO PARTS	294634		AP2118	39.32
	NAPAGOLD Fuel Filter-EM	09/24/2020			
	VEHICLE REPAIR				
	CHECK			313760 TOTAL:	677.66
313761 10/06/2020 PRD	OTT COMMUNICATIONS	0920		AP2118	692.90
Invoice: 0920				Telephone Charges	
				TELEPHONE-USAGE	
				CHECK	
				313761 TOTAL:	692.90
313762 10/06/2020 PRD	KAREN MILLER PENSIERO	ROYALFLUSH090820		AP2118	350.00
Invoice: ROYALFLUSH090820				Septic Tank Pumping Reimbursement.	
				RWWSP Septic Pumping	
				CHECK	
				313762 TOTAL:	350.00
313763 10/06/2020 PRD	PITNEY BOWES	3312136909		AP2118	180.06
Invoice: 3312136909				Meter lease	
				POSTAGE	
				CHECK	
				313763 TOTAL:	180.06
313764 10/06/2020 PRD	PORTLAND PAPER PRODUCTS	083494		AP2118	153.99
Invoice: 083494				Paper towels	
				GENERAL SUPPLIES	
				CHECK	
				313764 TOTAL:	153.99



CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE DTL DESC INVOICE DATE PO WARRANT NET
CHECK NO CHK DATE TYPE VENDOR NAME

313765 10/06/2020 PRD 1725 TIMOTHY LETURE 092720 092720 09/27/2020 AP2118 5,465.00
Invoice: 092720 5,465.00 6410300 24670 464 M Bartlett Resv-Camera System

313766 10/06/2020 PRD 847 ANTHONY SMITH 0919 0919 09/24/2020 AP2118 163.56
Invoice: 0919 163.56 1551500 55502 MRC mileage ts Sept 2019 TIPPING FEE CROM

313766 10/06/2020 PRD 847 ANTHONY SMITH 1019 1019 09/24/2020 AP2118 301.60
Invoice: 1019 301.60 1551500 55502 MRC mileage ts Oct 2019 TIPPING FEE CROM

313766 10/06/2020 PRD 847 ANTHONY SMITH 101519 101519 09/24/2020 AP2118 140.36
Invoice: 101519 140.36 1550100 53740 DEP culvert training ts STORM WATER SUPPLIES

313766 10/06/2020 PRD 847 ANTHONY SMITH 1219 1219 09/24/2020 AP2118 68.44
Invoice: 1219 68.44 1551500 55502 MRC mileage ts Dec 2019 TIPPING FEE CROM

313766 10/06/2020 PRD 847 ANTHONY SMITH 0120 0120 09/24/2020 AP2118 58.00
Invoice: 0120 58.00 1551500 55502 MRC mileage ts Jan 2020 TIPPING FEE CROM

313766 10/06/2020 PRD 847 ANTHONY SMITH 0220 0220 09/24/2020 AP2118 68.44
Invoice: 0220 68.44 1551500 55502 MRC mileage ts Feb 2020 TIPPING FEE CROM

313766 10/06/2020 PRD 847 ANTHONY SMITH 0520 0520 09/24/2020 AP2118 53.36
Invoice: 0520 53.36 1551500 55502 MRC mileage ts May 2020 TIPPING FEE CROM

313767 10/06/2020 PRD 1863 STANLEY ELEVATOR COMPANY INC 092720 092720 09/04/2020 AP2118 352.00
Invoice: SRV000391989 352.00 1552000 55200 SERVICE CALL BJ BLDG REPAIR & MAINT

313768 10/06/2020 PRD 2129 FIRST NATIONAL BANK 44203472 2021 09/21/2020 AP2118 33,875.93
Invoice: 44203472 2021 44203472 2021 PMT #2 - SWEEPER LOAN

29,922.47 700 25019 Bond-2019 GOB Sweeper
29,922.47 1880100 58141 Prin-FA Sweeper 2019
3,953.46 1880100 58541 Int-FA Sweeper 2019
-29,922.47 700 37300 FB Debt Service

CHECK 313765 TOTAL: 5,465.00

CHECK 313766 TOTAL: 853.76

CHECK 313767 TOTAL: 352.00

CHECK 313768 TOTAL: 33,875.93



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Cfg-BH General Fund 8066 INVOICE INV DATE PO WARRANT NET
CHECK NO CHK DATE TYPE VENDOR NAME

		INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
313769	10/06/2020	PRTD	725 TRANSKO BUSINESS TECHNOLOGIES	08/20/2020	AP2118		33,875.93
Invoice: IN2502840		1,038.00	1221000 55320	Copier and Printer Repair and Maintenance COPIER LEASE			1,038.00
				CHECK	313768	TOTAL:	33,875.93
313770	10/06/2020	PRTD	1387 TREASURER, STATE OF MAINE	08/20/2020	AP2118		
Invoice: BIL0917200000000762		120.30	1440800 54250	08/20/2020 Telco Circuit Charges IT/TECH FEE			120.30
				CHECK	313770	TOTAL:	120.30
313771	10/06/2020	PRTD	1737 TIME WARNER CABLE	09/02/2020	AP2118		333.70
Invoice: 854714801090220		333.70	1221000 55150 1737	Internet Fire Station # 2 CABLE/INTERNET-FIRE ST#2 SH			333.70
				CHECK	313771	TOTAL:	333.70
313772	10/06/2020	PRTD	1616 TIME WARNER CABLE	09/03/2020	AP2118		325.23
Invoice: 713662701090320		325.23	1221000 55150 1616	Internet Fire Station # 3 CABLE/INTERNET-FIRE ST#3 SV			325.23
				CHECK	313772	TOTAL:	325.23
313773	10/06/2020	PRTD	2511 TIME WARNER CABLE	09/22/2020	AP2118		30.00
Invoice: 715785501092220		30.00	1221000 55150 1771	Internet Joy Road communications tower CABLE/INTERNET-POLICE DEPT			30.00
				CHECK	313773	TOTAL:	30.00
313774	10/06/2020	PRTD	2512 TIME WARNER CABLE	09/22/2020	AP2118		70.00
Invoice: 715785601092220		70.00	1221000 55150 1771	Internet OC communications tower CABLE/INTERNET-POLICE DEPT			70.00
				CHECK	313774	TOTAL:	70.00
313775	10/06/2020	PRTD	1770 TIME WARNER CABLE	09/20/2020	AP2118		1,964.88
Invoice: 697517601092020		1,964.88	1221000 55150 1770	Internet Town Office CABLE/INTERNET-TOWN OFFICE			1,964.88
				CHECK	313775	TOTAL:	1,964.88



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME

10100 10100 Ckg-BH General Fund 8066 INVOICE INV DATE PO WARRANT NET
313776 10/06/2020 PRD 1693 TIME WARNER CABLE 697540001090320 09/03/2020 AP2118 375.87
Invoice: 697540001090320 Internet NEH WWTP
375.87 1221000 55150 1693 CABLE/INTERNET-NEH WWTP
313777 10/06/2020 PRD 1465 U S BANK EQUIPMENT FINANCE INC 423252378 09/04/2020 AP2118 380.00
Invoice: 423252378 Copier and printer lease
380.00 1221000 55320 COPIER LEASE
313778 10/06/2020 PRD 737 UNIFIRST CORP 0272784160 09/16/2020 AP2118 115.65
Invoice: 0272784159 UNIFIRST CORP
35.00 1551500 53800 MSW/P&C/HWY Uniforms-EM
20.00 1552500 53800 UNIFORMS
126.83 1550100 53800 UNIFORMS
313779 10/06/2020 PRD 742 USA BLUEBOOK 352571 09/08/2020 AP2118 235.48
Invoice: 352571 USA BLUEBOOK
235.48 1550552 53820 Hach 7 Buffer, Petri Dishes and 600ml Beakers-EM
LAB EQUIP
257.15 1550552 53820 PH Buffer 4&7, Pall MFC Broth w/Rosolic Acid-EM
LAB EQUIP

INVOICE DTL DESC CHECK 313775 TOTAL: 1,964.88

313776 TOTAL: 375.87

313777 TOTAL: 380.00

313778 TOTAL: 181.83

313779 TOTAL: 492.63



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE INVOICE WARRANT NET

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
313780 10/06/2020 PRTD 2562 VANASSE HANGEN BRUSTLIN INC Invoice: 0323605	09/11/2020	AP2118		2,005.54
	Rt 3 study ts Construction			
	CHECK	313780	TOTAL:	2,005.54
313781 10/06/2020 PRTD 1842 VERSANT POWER Invoice: 10057334-6 090320	09/03/2020	AP2118		740.83
	2172 KWH Sea Street PS Electric-EM ELECTRICITY			
Invoice: 10057337-3 090320	09/03/2020	AP2118		93.59
	508 KWH Bracey Cove PS Electric-EM ELECTRICITY			
Invoice: 10057322-1 090720	09/07/2020	AP2118		27.63
	SGT DR PS Electric-EM ELECTRICITY			
Invoice: 10057341-1 090920	09/09/2020	AP2118		14.28
	0 kwh Joy Road Pool Electricity MD ELEMENTARY SCHOOL			
Invoice: 10545196-3 090320	09/03/2020	AP2118		142.59
	825 kwh 40 HARBOR DR UNIT CHARGER BJ ELECTRICITY-EVSE CHG STA			
Invoice: 100573282-4 090920	09/09/2020	AP2118		472.00
	339 kwh STREET LIGHTS BJ STREET LIGHTS-LED			
Invoice: 10057323-3 090320	09/03/2020	AP2118		217.31
	8 kwh yachtsmen power ELECTRICITY			
Invoice: 10558316-5 080320	09/03/2020	AP2118		2,073.79
	13320 marina power ELECTRICITY			
Invoice: 10057349-8 091220	09/12/2020	AP2118		36.83
	155 KWH Babson Creek PS Electric-EM ELECTRICITY			
Invoice: 10057347-4 091520	09/15/2020	AP2118		68.36
	369 KWH SV Library PS Electric-EM ELECTRICITY			
Invoice: 10057344-7 091620	09/16/2020	AP2118		1,451.69
	14840 KWH SV WWTP Electric-EM ELECTRICITY			



10100 Ckg-BH General Fund 8066 INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

Invoice: 10057346-2	09152020	09152020	09/15/2020	AP2118	107.71
VERSANT POWER					
631 KWH SV Fence PS Electric-EM					
ELECTRICITY					
107.71	1550667	55010			
Invoice: 10003318-8	091620	09/16/2020	AP2118	43.29	
VERSANT POWER					
202 KWH SH Hill PS Electric-EM					
ELECTRICITY					
43.29	1550668	55010			
Invoice: 10057348-6	092020	09/20/2020	AP2118	135.56	
VERSANT POWER					
735 KWH Stat. 3 monthly electricity bill					
ELECTRICITY-S3 SV					
135.56	1440330	55010	433		
Invoice: 10532164-0	091620	09/16/2020	AP2118	18.39	
VERSANT POWER					
35 kwh COMFORT STATION SH BJ					
ELECTRICITY					
18.39	1552000	55010			
Invoice: 10057325-8	091320	09/13/2020	AP2118	74.08	
VERSANT POWER					
6564 kwh SEA ST UNIT 407 BJ					
ELECTRICITY					
74.08	1552000	55010			
Invoice: 10057324-5	091620	09/16/2020	AP2118	44.01	
VERSANT POWER					
206 kwhSEA ST UNIT 435 BJ					
ELECTRICITY					
44.01	1552500	55010			
Invoice: 10057320-7	091620	09/16/2020	AP2118	26.23	
VERSANT POWER					
87 kwh UNIT TFL BJ					
TRAFFIC SIGNALS					
26.23	1440600	55015			
Invoice: 10057321-9	091620	09/16/2020	AP2118	13.31	
VERSANT POWER					
1480 kwh 307 SD BJ					
ELECTRICITY					
13.31	1550100	55010			
313782	10/06/2020	PRTD	1745 WAGEWORKS INC		
Invoice: INV2302971					
				CHECK	5,801.48
				313781 TOTAL:	
					70.00
				SE125 - August	
				ADMIN-SE125	
				CHECK	70.00
				313782 TOTAL:	
					10,000.00
				Station 2 exterior painting	
				BLDG REPAIR & MAINT-S2 SH	
				CHECK	10,000.00
				313783 TOTAL:	
					89.00
				09/11/2020	
				AP2118	
				FLAGGING SYSTEM FOR TENT LOCATION	
				LEGAL-PB COVID 19	
					89.00
				2570 WILLIAMS IRRIGATION SYSTEMS	
				11453	
				89.00	
				2100019	
				54500	
				0204	
				LEGAL-PB COVID 19	



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
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TYPE VENDOR NAME

1735 CONNECTIVITY WORKS INC
Invoice: 6037

871.25 1221000 57600
6037

871.25
871.25

313785 10/06/2020 PRTD
Invoice: 6037

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
CHECK			313784 TOTAL:	89.00
	09/14/2020	AP21118		
Tekllephone Repair and Manintenance				871.25
EQUIP-INFRASTRUCT-PHONE				
CHECK			313785 TOTAL:	871.25
*** CASH ACCOUNT TOTAL ***				233,084.01

COUNT	AMOUNT
53	203,920.96
11	29,163.05
	*** GRAND TOTAL ***
	233,084.01

TOTAL PRINTED CHECKS

TOTAL EFT'S

NUMBER OF CHECKS

64

*** CASH ACCOUNT TOTAL ***

233,084.01



CLERK: 69051you

YEAR PER SRC ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	LINE DESC	T	OB	DEBIT	CREDIT
2021	4	31									
APP 100-20000	10/06/2020	AP2118	LLY			Accounts Payable				174,545.66	
APP 100-10100	10/06/2020	AP2118	LLY			AP CASH DISBURSEMENTS JOURNAL					233,084.01
APP 200-20000	10/06/2020	AP2118	LLY			Krg-BH General Fund 8066				250.48	
APP 600-20000	10/06/2020	AP2118	LLY			Accounts Payable				8,873.33	
APP 400-20000	10/06/2020	AP2118	LLY			AP CASH DISBURSEMENTS JOURNAL				47,409.00	
APP 300-20000	10/06/2020	AP2118	LLY			Accounts Payable				2,005.54	
										233,084.01	233,084.01
										GENERAL LEDGER TOTAL	
APP 100-35020	10/06/2020	AP2118	LLY			DTF-SPEC REV				250.48	
APP 200-35010	10/06/2020	AP2118	LLY			DT Gen fund					250.48
APP 100-35060	10/06/2020	AP2118	LLY			DT-MARINA				8,873.33	
APP 600-35010	10/06/2020	AP2118	LLY			DT Gen fund					8,873.33
APP 100-35040	10/06/2020	AP2118	LLY			DT-TRUST				47,409.00	
APP 400-35010	10/06/2020	AP2118	LLY			DT Gen fund					47,409.00
APP 100-35030	10/06/2020	AP2118	LLY			DTF-CAP IMP				2,005.54	
APP 300-35010	10/06/2020	AP2118	LLY			DT Gen fund					2,005.54
										58,538.35	58,538.35
										SYSTEM GENERATED ENTRIES TOTAL	
										291,622.36	291,622.36
										JOURNAL 2021/04/31 TOTAL	

10/01/2020 15:13
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 17
apcsbdb

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2021 4	31	10/06/2020			
100-10100				Ckg-BH General Fund 8066		233,084.01
100-20000				Accounts Payable	174,545.66	
100-35020				DTF-SPEC REV	250.48	
100-35030				DTF-CAP IMP	2,005.54	
100-35040				DT-TRUST	47,409.00	
100-35060				DT-MARINA	8,873.33	
				FUND TOTAL	233,084.01	233,084.01
200 Special Revenue	2021 4	31	10/06/2020			
200-20000				Accounts Payable	250.48	
200-35010				DT Gen fund		250.48
				FUND TOTAL	250.48	250.48
300 Capital Projects	2021 4	31	10/06/2020			
300-20000				Accounts Payable	2,005.54	
300-35010				DT Gen fund		2,005.54
				FUND TOTAL	2,005.54	2,005.54
400 Investment Trusts-Reserves	2021 4	31	10/06/2020			
400-20000				Accounts Payable	47,409.00	
400-35010				DT Gen fund		47,409.00
				FUND TOTAL	47,409.00	47,409.00
600 Marina	2021 4	31	10/06/2020			
600-20000				Accounts Payable	8,873.33	
600-35010				DT Gen fund		8,873.33
				FUND TOTAL	8,873.33	8,873.33

10/01/2020 15:13
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 18
apcsbdsb

FUND	DUE TO	DUE FROM
100 General Fund	58,538.35	
200 Special Revenue		250.48
300 Capital Projects		2,005.54
400 Investment Trusts-Reserves		47,409.00
600 Marina		8,873.33
TOTAL	58,538.35	58,538.35

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2115

CHECK DATE: September 23, 2020

CHECK NUMBER:	<u>313726</u>	through	<u>313726</u>	\$	<u>3,497.81</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	-	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	-	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	-	Voided Checks

TOTAL DISBURSEMENTS: \$ 3,497.81

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

Lisa Young

From: John Macauley <jbmacauley3@gmail.com>
Sent: Monday, September 21, 2020 3:28 PM
To: Lisa Young
Cc: Geoffrey Wood; Kathi Mahar; Martha Dudman; Matt Hart
Subject: Re: Warrant AP#2115 State Fees/Payroll Benefits

Yes, I approve.

On Mon, Sep 21, 2020 at 2:30 PM Lisa Young <financeclerk@mtdesert.org> wrote:

Good Afternoon!

Attached is Accounts Payable Warrant #2115 (for Payroll and/or State Fees) in the amount of \$3,497.81 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2116

CHECK DATE: September 30, 2020

CHECK NUMBER: <u>313727</u>	through	<u>313728</u>	\$ <u>5,224.93</u>	Check payments
CHECK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 5,224.93

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2107

CHECK DATE: October 2, 2020

ADVICE NUMBERS: 11636 through 11689

CHECK NUMBERS: 64870 through 64882

TOTAL DISBURSEMENTS: \$ 113,504.11

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

Lisa Young

From: Matthew Hart <matt@theneighborhoodhouse.com>
Sent: Wednesday, September 30, 2020 3:21 PM
To: Lisa Young
Subject: Re: Warrant AP#2116 & PR#2107 Approval Request

Hi Lisa,

Now that we have power back, I approve AP Warrant #2116 and Payroll Warrant #2107.

Thanks,
Matt

Matthew Hart

Community Relations Director
The Neighborhood House | 207-276-5039
End of Main Street | Northeast Harbor, ME

From: Lisa Young <financeclerk@mtdesert.org>
Date: Wednesday, September 30, 2020 at 9:48 AM
To: Geoffrey Wood <gwood@mtdesert.org>, "jbmacauley3@gmail.com" <jbmacauley3@gmail.com>, Martha Dudman <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>
Cc: Kathi Mahar <treasurer@mtdesert.org>
Subject: Warrant AP#2116 & PR#2107 Approval Request

Good Morning!

Attached are the following warrants for approval:

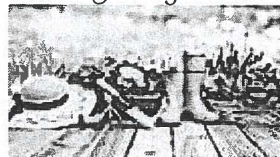
Accounts Payable	#2116	total of	\$5,224.93
Payroll	#2107	total of	\$113,504.11

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "will reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young



Lisa Young,
Finance Clerk, Tax Collector
Town of Mount Desert

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 14559

Include Authorization Codes: Yes
Batch: 9233
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	09/25/2020	IRS	INTERNAL REVENUE SERVIC		11,072.11	11,072.11	0.00	0.00	
	09/25/2020	STAT	TREASURER, STATE OF MAIN		3,529.00	3,529.00	0.00	0.00	
46194	09/25/2020	208	ERIN J. ALLEN	1	1,119.16	753.13	0.00	753.13	
46195	09/25/2020	311	LAURA-JEAN BEAL	1	2,440.38	1,781.01	1,781.01	0.00	
46196	09/25/2020	11	KELLY S. BEAULIEU	1	2,632.69	1,718.31	1,718.31	0.00	
46197	09/25/2020	463	RENE L. BECKER	1	1,594.40	1,183.50	1,183.50	0.00	
46198	09/25/2020	266	JULIANNA R. BENNOCH	1	2,632.69	1,939.73	1,939.73	0.00	
46199	09/25/2020	314	ANDREW J. CARLSON	1	1,719.23	1,223.43	1,223.43	0.00	
46200	09/25/2020	18	JANICE P. CARROLL	1	995.96	495.09	495.09	0.00	
46201	09/25/2020	337	AMBER G. CHARRON	1	2,093.57	1,443.00	1,443.00	0.00	
46202	09/25/2020	91	JUDITH CULLEN	1	3,145.73	2,517.36	2,517.36	0.00	
46203	09/25/2020	69	EMILY N. DAMON	1	1,815.83	1,473.14	1,473.14	0.00	
46204	09/25/2020	308	Gloria A. Delsandro	1	3,712.31	2,658.95	2,658.95	0.00	
46205	09/25/2020	43	SARAH R. DUNBAR	1	2,486.31	1,838.26	1,838.26	0.00	
46206	09/25/2020	481	ELIZABETH FARRELL	1	909.54	679.96	679.96	0.00	
46207	09/25/2020	52	WANDA J. FERNALD	1	2,488.46	1,604.58	1,604.58	0.00	
46208	09/25/2020	57	JASON W. FOUNTAINE	1	1,694.40	1,235.24	1,235.24	0.00	
46209	09/25/2020	332	MARINA P. FREDERICK	1	819.70	519.24	519.24	0.00	
46210	09/25/2020	63	HEATHER M. GRAVES	1	2,411.53	1,526.19	1,526.19	0.00	
46211	09/25/2020	65	GAYLE M. GRAY	1	2,736.02	1,926.95	1,926.95	0.00	
46212	09/25/2020	331	RUSSELL W. GRAY	1	366.24	338.22	338.22	0.00	
46213	09/25/2020	92	ABIGAIL A. HARMON	1	1,437.26	1,048.37	1,048.37	0.00	
46214	09/25/2020	477	ANGELIQUE E. HODGDON	1	1,634.45	959.26	959.26	0.00	
46215	09/25/2020	244	KRISTIN D. HOLLEY	1	1,279.20	933.17	933.17	0.00	
46216	09/25/2020	313	ANDREA W. HOWELL	1	1,955.53	1,566.97	1,566.97	0.00	
46217	09/25/2020	293	Amy L. James	1	2,841.79	1,899.63	1,899.63	0.00	
46218	09/25/2020	90	REBECCA A. JARVIS	1	2,325.00	1,561.29	1,561.29	0.00	
46219	09/25/2020	312	BETHANY G. JOHNSON	1	2,362.66	1,742.50	1,742.50	0.00	
46220	09/25/2020	291	PATRICIA A. KELLEY	1	1,517.60	1,043.86	1,043.86	0.00	
46221	09/25/2020	335	CYNTHIA A. LAMBERT	1	1,132.26	924.57	924.57	0.00	
46222	09/25/2020	488	HALEY C. LITTLEFIELD	1	1,255.10	974.92	974.92	0.00	
46223	09/25/2020	487	BENJAMIN MACKO	1	2,842.85	2,118.29	2,118.29	0.00	
46224	09/25/2020	292	TARA MCKERNAN	1	2,225.38	1,608.45	1,608.45	0.00	
46225	09/25/2020	461	JANET NORDELUS	1	1,830.34	1,259.16	1,259.16	0.00	
46226	09/25/2020	193	HARVEY BRUCE NORWOOD	1	330.31	42.25	42.25	0.00	
46227	09/25/2020	237	JUSTIN B. NORWOOD	1	2,219.23	1,724.79	1,724.79	0.00	
46228	09/25/2020	238	WENDELL L. OPPEWALL	1	1,389.65	805.99	805.99	0.00	
46229	09/25/2020	240	JEANNE C. OTT	1	2,680.76	1,859.00	1,859.00	0.00	
46230	09/25/2020	138	AMY Y. PHILBROOK	1	2,592.85	1,775.50	1,775.50	0.00	
46231	09/25/2020	275	JOELLE A. RUDDY	1	2,736.02	2,072.33	2,072.33	0.00	
46232	09/25/2020	74	LEON E. SARGENT	1	2,225.15	1,497.16	1,497.16	0.00	
46233	09/25/2020	120	KAREN L. SHARPE	1	3,069.04	1,946.87	1,946.87	0.00	
46234	09/25/2020	489	EMMA L. SOULES	1	1,352.25	1,016.71	1,016.71	0.00	
46235	09/25/2020	375	KATHLEEN C. ST DENIS	1	2,767.30	1,589.68	1,589.68	0.00	
46236	09/25/2020	404	KERRY L. TAYLOR	1	2,766.79	2,022.11	2,022.11	0.00	
46237	09/25/2020	476	BRUCE L. TRIPP	1	669.12	558.79	558.79	0.00	
46238	09/25/2020	459	SHANNON L. WESTPHAL	1	1,988.46	1,516.88	1,516.88	0.00	
46239	09/25/2020	448	JACQUELINE A. WHEATON	1	2,450.00	1,706.39	1,706.39	0.00	
46240	09/25/2020	307	LAUREN M. WHITE	1	1,036.99	726.28	726.28	0.00	
46241	09/25/2020	469	TIFFANY C. YARBROUGH	1	995.90	850.07	850.07	0.00	
46242	09/25/2020	AFLAC	AFLAC		127.42	127.42	0.00	127.42	
46243	09/25/2020	BCBS	ANTHEM BC/BS		11,457.26	11,457.26	0.00	11,457.26	
46244	09/25/2020	HMD	HORACE MANN COMPANIES		65.66	65.66	0.00	65.66	
46245	09/25/2020	HM	HORACE MANN INSURANCE C		700.00	700.00	0.00	700.00	

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 14559

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
46246	09/25/2020	MEA	MAINE EDUCATION ASSOCIA		645.00	645.00	0.00	645.00	
46247	09/25/2020	MSRS	MAINE PERS		19,719.27	19,719.27	0.00	19,719.27	
46248	09/25/2020	MET	METROPOLITAN LIFE INSUR		350.00	350.00	0.00	350.00	
46249	09/25/2020	DELTA DEN	NORTHEAST DELTA DENTAL		1,287.96	1,287.96	0.00	1,287.96	
46250	09/25/2020	PRIM	PRIMERICA FINANCIAL SVCS.		370.00	370.00	0.00	370.00	
46251	09/25/2020		FEDHEALTH TREASURER, STATE OF MAIN		42.49	42.49	0.00	42.49	
					143,089.56	115,572.70	65,453.40	35,518.19	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	1	753.13
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	47	65,453.40
	ACH Employee Credits	47	65,453.40
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	10	34,765.06
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	14,601.11

WARRANT # 07

DATE: PAID SEP 25 2020

Marc Edward Gausse, Ed.D.

SUPERINTENDENT

FINANCE OFFICER

FINANCE OFFICER

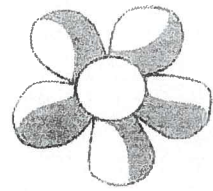
FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER



115572.70 net pay
50006.29 payroll A/P
165578.99

Mount Desert School Department Check Register

Report # 14565

Batch: 9235
Check Edit #: N/A
Sort By: Vendor Name
Include DTF Info: No

Batch #	Control Total	Status	Created By	Date Created	Last Updated By	Date Last Updated
9235	50,006.29	Posted	Bria	09/23/2020	Bria	09/23/2020

Vendor Code / Name Check Edit #	Check Number Check Date	Check Type Status	Check Header Information			
1200 ANTHEM BC & BS 10451	19434 09/25/2020	Payable Payment Posted				
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
15844	ANTHEM BC & BS- SEPT20 BCBS MD	SEPT20 BCBS	09/25/2020	48,825.89	0.00	48,825.89
Check Totals:				48,825.89	0.00	48,825.89
6000 MAINE PERS 10448	19435 09/25/2020	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349			
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
15841	MAINE PERS-PLD GLI MDES AUGUST	PLD GLI MDE	09/25/2020	57.60	0.00	57.60
Check Totals:				57.60	0.00	57.60
6000 MAINE PERS 10449	19436 09/25/2020	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349			
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
15843	MAINE PERS-SEPT PLD RET MDES S	SEPT PLD RET	09/25/2020	898.37	0.00	898.37
Check Totals:				898.37	0.00	898.37
6000 MAINE PERS 10450	19437 09/25/2020	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349			
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
15842	MAINE PERS-TEACHER GLI MDES A	TEACHER GLI	09/25/2020	224.43	0.00	224.43
Check Totals:				224.43	0.00	224.43
Batch 9235 Totals:				50,006.29	0.00	50,006.29

4 Checks Listed