



Town of Mount Desert  
Board of Selectmen  
Agenda

**Regular Meeting**  
**Monday, October 19, 2020**  
**Location: Meeting Room, Town Hall, Northeast Harbor**

**The regular meeting will begin immediately following the Executive Session.**

- I. Call to order at 4:00 p.m.**  
*Public please hold comments until the BOS Chairman opens the agenda items for public comment*
- II. Executive Session**
  - A. Pursuant to 1 MRSA§405(6)(A) Personnel Matters, to discuss succession planning
  - B. Pursuant to 1 M.R.S. § 405(6)(C) for acquisition of real property or economic development and matters where premature general public knowledge would clearly place the Town at a substantial disadvantage
- III. Minutes**
  - A. Approval of minutes from October 5, 2020 meeting
- IV. Appointments/Recognitions/Resignations**
  - A. Increase the term for Eilon Zboray as dockhand at the rate of \$16.00 per hour until a new Deputy Harbormaster can be hired.
  - B. Consider recommendation that Gabe Lunt be assigned to the vacant Waste Management Division position as an MEO I/Refuse employee at his current rate of pay of \$21.79 per hour
- V. Consent Agenda** (These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)
  - A. Thank you letters from Eastern Area Agency on Aging, Hospice Volunteers of Hancock County, Island Connections, and Mount Desert Island Historical Society
  - B. Hancock County Commissioners Meeting Minutes of September 15 and 30, 2020
- VI. Selectmen's Reports**
- VII. Unfinished Business**
  - A. Presentation and discussion of the Conceptual Plans for the Proposed Northeast Harbor Fire/EMS Station
  - B. Consideration of Fire Chief's request for authorization to solicit an estimate from Hedefine Engineering & Design for professional technical services for survey, design and bidding services related to the proposed new fire/EMS station presented in Agenda Item A
  - C. Consideration of award of construction related services for the construction of the Dodge Point Road Bait House Renovations as follows and as described in Section J, including account numbers, of the attached October 16, 2020 memo to Town Manager Durlin Lunt from Public Works Director Tony Smith titled "Recommendation for Award of Construction Related Contracts" and related Table A to 1) HE Callahan Construction for the amount of \$235,532 for construction of the renovations 2) to Hedefine Engineering for the amount of \$11,000 for Construction Contract Administration and Inspection services related to the renovations and 3) a contingency amount of \$10,972 for a total approved project cost, including contingency funds, of \$254,504
  - D. Request to make change in business hours permanent

Board of Selectmen Meeting Agenda October 19, 2020

**VIII. New Business**

- A. *Requesting authorization for release and expenditure of \$7,563.00 to MCM Electric from the Northeast Harbor CIP line Acct. # 64010100-24680 that has a balance of \$126,401.65*
- B. *Consideration of Fire Chief's request for authorization to solicit competitive bids in accordance with Town purchasing policy for a new heating and hot water system at Mount Desert fire station #2 (Seal Harbor)*
- C. *Consider granting a Utility Location Permit to Meredith Randolph, agent for Sea Watch LLC – Phoebe Whipple, for underground water and sewer installation associated with the home at 2 South Shore Road, location as shown on Town tax maps as Map 22 Lot 003*

**IX. Other Business**

- A. *Such other business as may be legally conducted*

**X. Treasurer's Warrants**

- A. *Approve & Sign Treasurer's Warrant AP2121 in the amount of \$5,228,141.93*
- B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2119, AP2120, PR2108, and PR2109 in the amounts of \$2,589.00, \$3,027.50, \$107,763.20, and \$(65.02), respectively*
- C. *Acknowledge Treasurer's School Board AP/Payroll Warrants 04 and 08 in the amounts of \$364,614.89 and \$88,629.65, respectively*

**XI. Adjournment**

The next regularly scheduled meeting is at 4:00 p.m., Monday, November 2, 2020 via Zoom Meeting.

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhtUTQrRXR5QzFEZEEyQT09>

**Meeting ID: 248 566 175**

**Password: 919872**

One tap mobile

+13126266799,,248566175#,,,0#,,919872# US (Chicago)  
+16468769923,,248566175#,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)  
+1 646 876 9923 US (New York)  
+1 301 715 8592 US (Germantown)  
+1 346 248 7799 US (Houston)  
+1 408 638 0968 US (San Jose)  
+1 669 900 6833 US (San Jose)  
+1 253 215 8782 US (Tacoma)

**Meeting ID: 248 566 175**

**Password: 919872**

Zoom security now requires a password on all zoom meetings, so the recurring BOS meeting now has a password.

# MINUTES

**Town of Mount Desert  
SelectBoard Meeting Minutes  
Monday, October 5, 2020  
Location: Zoom Meeting**

This Meeting was held via remote access.

SelectBoard Members Present:

Chair John Macauley, Martha Dudman, Matt Hart, Wendy Littlefield, Geoff Wood

Public Officials Present:

Town Manager Durlin Lunt, Public Works Director Tony Smith, Tax Assessor Kyle Avila,  
Town Clerk Claire Woolfolk, Ambulance Director Basil Mahaney, Fire Chief Mike Bender

Members of the public were also in attendance.

**I. Call to order at 4:00 p.m.**

Chair Macauley called the Meeting to Order.

**II. Executive Session**

A. *Pursuant to 1 M.R.S. § 405(6)(C) for acquisition of real property or economic development and matters where premature general public knowledge would clearly place the Town at a substantial disadvantage*

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, entering into Executive Session.

VOTE:

Martha Dudman: Aye

Wendy Littlefield: Aye

Geoff Wood: Aye

Chair John Macauley: Aye

Matt Hart: Aye

Motion approved 5-0.

The Board entered into Executive Session at 4:06 PM.

MOTION: Mr. Wood moved, with Ms. Littlefield seconding, leaving Executive Session.

VOTE:

Geoff Wood: Aye

Wendy Littlefield: Aye

Martha Dudman: Aye

Matt Hart: Aye

Chair John Macauley: Aye

Motion approved 5-0.

The Board left Executive Session at 4:17 PM.



1 **III. Minutes**

2 *A. Approval of minutes from September 21, 2020 meeting*

3 Town Clerk Claire Woolfolk noted there was a mistake in the September 21, 2020  
4 Minutes. The amount in the Account Balance discussed in Item IX.C was \$21,991.52  
5 and not \$15,000.00 as stated.  
6

7 MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of the Minutes of  
8 September 21, 2020, as amended.

9 VOTE:

10 Martha Dudman: Aye

11 Geoff Wood: Aye

12 Wendy Littlefield: Aye

13 Matt Hart: Aye

14 Chair John Macauley: Aye

15 Motion approved 5-0.  
16

17 **IV. Appointments/Recognitions/Resignations**

18 *A. Appointment of Joelle Nolan as Warden for the November 3, 2020 Presidential and*  
19 *General State Referendum Election*

20 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, appointment of Joelle Nolan  
21 as Warden for the November 3, 2020 Presidential and General State Referendum  
22 Election, with thanks.

23 VOTE:

24 Matt Hart: Aye

25 Wendy Littlefield: Aye

26 Martha Dudman: Aye

27 Geoff Wood: Aye

28 Chair John Macauley: Aye

29 Motion approved 5-0.  
30

31 *B. Town of Mount Desert awarded the Supreme Award by Maine Municipal Association*  
32 *for this year's Annual Report*

33 The Board offered their congratulations to staff members responsible for composing the  
34 Annual Report.  
35

36 **V. Consent Agenda** *(These items are considered routine, and therefore, may be passed by*  
37 *the Selectmen in one blanket motion. Board members may remove any item for*  
38 *discussion by requesting such action prior to consideration of that portion of the*  
39 *agenda.)*

40 *A. Thank you letters from Island Housing Trust, Mount Desert Nursing Association,*  
41 *WIC Nutrition Program for financial support*

42 *B. Update on sale of Coastal Resources of Maine*

43 MOTION: Ms. Littlefield moved, with Mr. Wood seconding, approval of the Consent  
44 Agenda as presented.

45 VOTE:

46 Wendy Littlefield: Aye

1 Geoff Wood: Aye  
2 Martha Dudman: Aye  
3 Matt Hart: Aye  
4 Chair John Macauley: Aye  
5 Motion approved 5-0.  
6

7 **VI. Selectmen's Reports**

8 Mr. Hart reported a conversation with a business owner regarding people entering his  
9 place of business without wearing masks. The business owner asked whether signage  
10 could be put up to state that the Town is a mask-wearing community. He felt people  
11 from out of Town coming in might not adhere to Covid-prevention measures. Educating  
12 them as they enter town might help.  
13

14 Public Works Director Smith suggested that signs should be placed at all entries into  
15 Town.  
16

17 Mr. Hart wondered if the message could be stated on one of the Police trailers. It doesn't  
18 necessarily have to be permanent. Ms. Littlefield agreed. Town Manager Lunt agreed to  
19 follow up with Police Chief Willis.  
20

21 Resident Jim Bright noted the Somesville One Stop seems to have a number of customers  
22 who do not wear masks. They might be asked to enforce the rule. Manager Lunt agreed  
23 enforcement can be done.  
24

25 **VII. Unfinished Business**

26 None presented.  
27

28 **VIII. New Business**

29 *A. Letter dated 9/14/20 from Debbie S. D'Amboise regarding private cemeteries in*  
30 *Mount Desert*

31 Director Smith stated that the Town maintains public cemeteries. Ms. D'Amboise's letter  
32 addresses private cemeteries. Mr. Wood pointed out that per the regulations if a  
33 landowner is unwilling or unable to care for and maintain a private cemetery on their  
34 land, it is the responsibility of the Town.  
35

36 Chair Macauley suggested a letter be sent to those owning land upon which private  
37 cemeteries are located.  
38

39 Mr. Hart asked if there was an inventory of the small cemeteries. Mr. Wood suggested  
40 reaching out to the Historical Societies for help with assembling a list of the locations.  
41

42 Manager Lunt agreed to reach out to the historical societies to begin amassing a list of  
43 private cemeteries.  
44

45 Director Smith suggested putting a notice on the Town's website. Reaching out to Dick  
46 Broom might result in newspaper exposure.

1  
2 Ms. Littlefield requested Manager Lunt reach out to Ms. D'Amboise and also the  
3 historical societies to assess the situation and begin planning how to address and support  
4 the needs.

5  
6 *B. Fire Department's 10-Year Strategic Plan*

7 Fire Chief Mike Bender reported that the number of Mount Desert firefighters has been in  
8 decline for years. Additionally, several firefighters have been on the force for years.  
9 Chief Bender expects that within three to five years these firefighters will retire or  
10 otherwise age out, and staffing will become critical. There have been calls, particularly  
11 at night, that have gone unanswered by Mount Desert, due to volunteers being unable to  
12 respond, or living further away.

13  
14 In an effort to address the concern, Chief Bender developed a 10-year plan and a  
15 timeline. While it is not Chief Bender's intent to create a full-time fire department, on-  
16 call firefighters will continue to be necessary. The plan proposes having two firefighters  
17 on duty 24/7 within three or four years.

18  
19 If the plan is approved, appropriate housing will be necessary for 24/7 on-call  
20 firefighters. Chief Bender will present to the Board some concept plans and elevation  
21 drawings for a new station by the next meeting.

22  
23 Chief Bender has been discussing the situation with the Ambulance Service. It's the  
24 hope that Fire and Ambulance can help and support each other, particularly if the Fire  
25 Department has two firefighters on duty at all times.

26  
27 Chief Bender's plan includes a timeline for building a new fire station and hiring  
28 firefighters. He hopes to hire next year, with an additional two hires the following year,  
29 if building a fire station is approved.

30  
31 Mr. Hart reported he had received a call from an on-call firefighter voicing concern about  
32 the addition of firefighters and housing them. The firefighter suggested installing  
33 bunkbeds at a station, rather than building a brand-new station.

34  
35 Chief Bender noted such an option is possible. Using the community room in a fire  
36 station as housing takes the use from the community. Perhaps the Town would not feel  
37 this was a significant concern. Looking at a pie chart in the plan showing where most  
38 incidents occur, nearly 60% of the incidents involving the Fire Department occur in the  
39 Village of Northeast Harbor. The hope is to place firefighter resources as close to where  
40 the incidents occur as possible.

41  
42 Ambulance Service Director Basil Mahaney noted that there was staff at the Seal Harbor  
43 fire station at the beginning of the Covid-19 pandemic. The majority of the ambulance  
44 calls are to Northeast Harbor, followed by Somesville. Operating out of Seal Harbor  
45 resulted in making ambulance response time lengthier.

46

1 Mr. Wood pointed out that one chart reports 58% of the calls come from Northeast  
2 Harbor, yet another chart says activated fire alarms in Northeast Harbor are at 47%.  
3 Chief Bender noted a majority of those are monitored fire alarm systems, being  
4 monitored by an operator. They are not necessarily schools or facilities; many are private  
5 residences.

6  
7 Mr. Wood asked if there was a plan for recruiting new volunteer firefighters. Chief  
8 Bender agreed it could be difficult. Volunteer pay has been increased regularly -  
9 volunteers are currently receiving \$14.80 an hour. Volunteers get a two-hour minimum  
10 call-in pay. This is an incentive to get volunteers to respond to the calls. Volunteers are  
11 paid for training attendance, maintenance work, and things of that nature. Additionally,  
12 there is an incentive award each year, based on how many years they've been a volunteer.

13  
14 Chief Bender feels that money is no longer an incentive for volunteers anymore.  
15 Firefighting requires a large amount of training. The time involved can make  
16 volunteering a struggle. Housing in Town is a problem for those who might be interested  
17 in volunteering. Chief Bender pointed out that of the firefighter staff he has, ten belong  
18 to other fire departments. Several Mount Desert firefighters live outside of Mount  
19 Desert. Those interested in getting into firefighting, are often hoping to make it a full-  
20 time job. There have been times when firefighters that started with and received training  
21 from Mount Desert ended up taking full-time jobs elsewhere.

22  
23 Director Mahaney concurred with Chief Bender's assessment. Ambulance Service is  
24 seeing the same issues. There are simply not enough year-round residents to fill positions  
25 in both firefighting and ambulance service. This has been a catalyst for Fire and  
26 Ambulance to try to pool their resources and share the work.

27  
28 Ms. Dudman felt it was a good plan and includes a good amount of background  
29 information for the Board's consideration. She inquired about the issue of island-wide  
30 consolidation.

31  
32 Chief Bender reported that consolidation discussions are ongoing. He did not feel an  
33 island-wide Fire Department would happen within the next couple years. Even if island-  
34 wide consolidation occurs, fire stations strategically placed across the island will still be  
35 necessary. Two Towns do not seem to support consolidation.

36  
37 Chair Macauley felt that regardless of where the issue of consolidation was, it was clear  
38 the Town needed more personnel. He thanked Chief Bender for the plan.

39  
40 Public Works Director Smith noted that Ambulance and Fire personnel must be enticed  
41 to the Town of Mount Desert. He did not believe bunk beds in the fire stations would be  
42 an enticement.

43  
44 Ms. Littlefield wondered if there would be enough fire fighters in three to five years. She  
45 wondered if a small renovation to create living space now would be prudent. Hiring new  
46 firefighters would justify building a new station, but on-call firefighters will still require

1 space. Chief Bender noted that renovation of the Northeast Harbor station was looked at  
2 for feasibility. It became clear the facility would not last more than another 10 to 15  
3 years. Given that, Chief Bender did not feel investing in renovations at a building that  
4 wouldn't last beyond 10 or 15 years was a wise use of funds. To house firefighters in  
5 Northeast Harbor, bunkrooms, restrooms, and an elevator would be required.  
6

7 Director Mahaney supported Chief Bender's plan. While the Town has been able to  
8 depend on volunteers for both Fire and Ambulance, volunteerism is just not as  
9 dependable as it once was. The Ambulance Service is currently crafting a five- to ten-  
10 year plan, to study the trajectory of the Service. He lauded Chief Bender's efforts at  
11 creating a plan for a new station that would be able to house and benefit both groups.  
12

13 MOTION: Ms. Littlefield moved, with Mr. Wood seconding, acknowledgement of the  
14 Plan received with thanks to Fire Chief Bender for his work. The Board would support  
15 and move forward with what they can.

16 VOTE:

17 Wendy Littlefield: Aye

18 Geoff Wood: Aye

19 Martha Dudman: Aye

20 Matt Hart: Aye

21 Chair John Macauley: Aye

22 Motion approved 5-0.  
23

24 *C. Consideration of PWD Tony Smith's request for authorization to execute an*  
25 *agreement with Ted Berry Company, LLC for the amount of \$46,000 to provide sewer*  
26 *line cleanings, video inspections and GPS mapping of a portion of our sanitary*  
27 *collection system located in Northeast Harbor as described in the memo dated*  
28 *September 29, 2020 included in the Selectboard's meeting packet.*

29 Director Smith reported the work was being required by the Maine Municipal  
30 Association. The work will provide the Town with a baseline of sewer line condition, as  
31 well as assist with capital improvement planning. Northeast Harbor was chosen to be the  
32 first village, as there are some issues currently requiring attention.  
33

34 MOTION: Ms. Littlefield moved, with Mr. Wood seconding, authorization of Public  
35 Works Director Tony Smith to execute an agreement with Ted Berry Company, LLC for  
36 the amount of \$46,000 to provide sewer line cleanings, video inspections and GPS  
37 mapping of a portion of the Town's sanitary collection system located in Northeast  
38 Harbor as described in the memo dated September 29, 2020 included in the Selectboard's  
39 meeting packet, as presented.

40 VOTE:

41 Wendy Littlefield: Aye

42 Geoff Wood: Aye

43 Martha Dudman: Aye

44 Matt Hart: Aye

45 Chair John Macauley: Aye

46 Motion approved 5-0.

1  
2 D. Consideration of PWD Tony Smith's request for authorization to pay for these  
3 services using funds from the Wastewater Capital Reserve account number 4050500-  
4 24501 with a current approximate balance of \$314,682.05. If authorized, there will  
5 be an approximate balance of \$268,682.05 remaining in this reserve account.

6 MOTION: Mr. Wood moved, with Ms. Littlefield seconding, authorizing Public Works  
7 Director Tony Smith to pay for the services described in Item VIII.C using funds from  
8 the Wastewater Capital Reserve account number 4050500-24501 with a current  
9 approximate balance of \$314,682.05. If authorized, there will be an approximate balance  
10 of \$268,682.05 remaining in this reserve account, as presented.

11 VOTE:

12 Geoff Wood: Aye

13 Wendy Littlefield: Aye

14 Matt Hart: Aye

15 Martha Dudman: Aye

16 Chair John Macauley: Aye

17 Motion approved 5-0.

18  
19 E. Consideration of the purchase of approximately 1,700 tons of road salt for FY-21  
20 from Harcros at a price of \$51.60 per ton delivered.

21 Director Smith reported this was the price salt was purchased at last year. The Town is  
22 one of several Towns working in conjunction with the DOT to reach a better bid price.

23  
24 MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of the purchase of  
25 approximately 1,700 tons of road salt for FY-21 from Harcros at a price of \$51.60 per ton  
26 delivered, as presented.

27 VOTE:

28 Martha Dudman: Aye

29 Geoff Wood: Aye

30 Wendy Littlefield: Aye

31 Matt Hart: Aye

32 Chair John Macauley: Aye

33 Motion approved 5-0.

34  
35 F. Consideration of the purchase of approximately 2,500 cubic yards of winter sand for  
36 FY-21 from Harold MacQuinn, Inc. at a price of \$9.90 per cubic yard delivered.

37 Director Smith reported the price for sand this year was .15 cents higher per cubic yard  
38 than last year. Bids were requested from three vendors. MacQuinn's was the only  
39 bidder.

40  
41 MOTION: Ms. Littlefield moved, with Mr. Hart seconding, the purchase of  
42 approximately 2,500 cubic yards of winter sand for FY-21 from Harold MacQuinn, Inc.  
43 at a price of \$9.90 per cubic yard delivered, as presented.

44 VOTE:

45 Wendy Littlefield: Aye

46 Matt Hart: Aye

1 Martha Dudman: Aye  
2 Geoff Wood: Aye  
3 Chair John Macauley: Aye  
4 Motion approved 5-0.  
5

6 *G. Consideration of submitting a letter of support to the Maine DEP for Waste  
7 Management's application for a solid waste landfill license expansion at its  
8 Crossroad's facility in Norridgewock, Maine*

9 Director Smith reported the landfill was critical to the region's solid waste management  
10 plan. This would be for waste that cannot be reused or recycled. Director Smith supports  
11 the expansion.  
12

13 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, supporting the  
14 submission of a letter of support to the Maine DEP for Waste Management's application  
15 for a solid waste landfill license expansion at its Crossroad's facility in Norridgewock,  
16 Maine, as presented.

17 VOTE:

18 Wendy Littlefield: Aye  
19 Martha Dudman: Aye  
20 Geoff Wood: Aye  
21 Matt Hart: Aye  
22 Chair John Macauley: Aye  
23 Motion approved 5-0.  
24

25 *H. Accept and authorize the spending of Tech and Civic Life Grant funds in the amount  
26 of \$5,000.00 for election expenses incurred between June 15, 2020 and December 31,  
27 2020*

28 MOTION: Ms. Dudman moved, with Mr. Hart seconding to accept and authorize the  
29 spending of Tech and Civic Life Grant funds in the amount of \$5,000.00 for election  
30 expenses incurred between June 15, 2020 and December 31, 2020, as presented.

31 VOTE:

32 Martha Dudman: Aye  
33 Matt Hart: Aye  
34 Wendy Littlefield: Aye  
35 Geoff Wood: Aye  
36 Chair John Macauley: Aye  
37 Motion approved 5-0.  
38

39 **IX. Other Business**

40 *A. Such other business as may be legally conducted*

41 Discussion of obtaining Debbie D'Amboise' contact information ensued.  
42  
43

44 Ms. Littlefield referred to an email received by a resident with questions about the new  
45 flags on Main Street. She wondered if follow-up was required. Town Manager Lunt did  
46 not feel it was necessary. Manager Lunt noted the concern included the number of flags,

1 and why they were placed and why residents were not consulted about placement. Mr.  
2 Wood added that the email raises the question regarding donations and who should dictate  
3 the implementation of such a donation.  
4

5  
6 Resident Jim Bright inquired about the Main Street reconstruction. He asked if drainage  
7 at the post office would be improved. The standing water there appears to have increased.  
8

9 Director Smith stated that no work has been done on that side of Main Street. He  
10 promised the issue would be addressed.  
11

12 **X. Treasurer's Warrants**

13 *A. Approve & Sign Treasurer's Warrant AP2117 and AP2118 in the amounts of*  
14 *\$8,863.40 and \$233,084.01, respectively*

15 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval and signature  
16 of Treasurer's Warrant AP2117 and AP2118 in the amounts of \$8,863.40 and  
17 \$233,084.01, respectively, as presented.

18 VOTE:

19 Martha Dudman: Aye

20 Wendy Littlefield: Aye

21 Matt Hart: Aye

22 Geoff Wood: Aye

23 Chair John Macauley: Aye

24 Motion approved 5-0.  
25

26 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2115,*  
27 *AP2116, and PR2107 in the amounts of \$3,497.81, \$5,224.93, and \$113,504.11,*  
28 *respectively*

29 MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of signed  
30 Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2115, AP2116, and PR2107 in  
31 the amounts of \$3,497.81, \$5,224.93, and \$113,504.11, respectively, as presented.

32 VOTE:

33 Martha Dudman: Aye

34 Geoff Wood: Aye

35 Wendy Littlefield: Abstains

36 Matt Hart: Aye

37 Chair John Macauley: Aye

38 Motion approved 4-0-1 (Littlefield in Abstention).  
39

40 *C. Acknowledge Treasurer's School Board AP/Payroll Warrants 07in the amount of*  
41 *\$165,578.99*

42 MOTION: Mr. Wood moved, with Ms. Dudman seconding, acknowledgement of  
43 Treasurer's School Board AP/Payroll Warrants 07in the amount of \$165,578.99, as  
44 presented.

45 VOTE:

46 Geoff Wood: Aye



1 Martha Dudman: Aye  
2 Wendy Littlefield: Abstains  
3 Matt Hart: Aye  
4 Chair John Macauley: Aye  
5 Motion approved 4-0-1 (Littlefield in Abstention).  
6

7 **XI. Adjournment**

8 MOTION: Mr. Wood moved, with Ms. Littlefield seconding, to Adjourn.

9 VOTE:

10 Geoff Wood: Aye  
11 Wendy Littlefield: Aye  
12 Martha Dudman: Aye  
13 Matt Hart: Aye  
14 Chair John Macauley: Aye  
15 Motion approved 5-0.

16  
17 The Meeting adjourned at 5:09PM.  
18

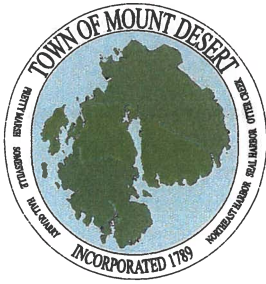
19  
20 Respectfully Submitted,  
21

22  
23  
24 Wendy Littlefield

**APPOINTMENTS**

**RECOGNITIONS**

**RESIGNATIONS**



## *Town of Mount Desert*

John Lemoine, Harbormaster  
40 Harbor Drive, P.O. Box 237  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5737 Fax 207-276-5741  
E-mail Address [harbormaster@mtdesert.org](mailto:harbormaster@mtdesert.org)  
Web Address [www.mtidesert.org](http://www.mtidesert.org)

## MEMO

To: Durlin Lunt, Town Manager and Board of Selectmen  
From: John Lemoine, Harbormaster  
Re: Eilon Zboray  
Date: October 5, 2020

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Durlin,

I would like to recommend the individual listed below for continued employment at the Northeast Harbor Marina until a new Deputy Harbormaster can be hired. I would like to increase his pay from \$14.00 to \$16.00 per hour for the extra work and responsibilities. Could you please place this individual on the October 19, 2020 Board of Selectmen's agenda for their approval.

Eilon Zboray @ \$16.00/hr. Dockhand

Thank you,

John Lemoine  
Harbormaster

## Town Clerk

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**From:** Tony Smith  
**Sent:** Thursday, October 15, 2020 12:25 PM  
**To:** Durlin Lunt  
**Cc:** Town Clerk  
**Subject:** For the BOS meeting of 10-19-2020: Gabe Lunt Reassignment

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Durlin:

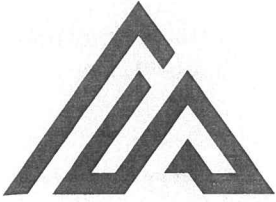
As you know, we recently had a Refuse employee in our Waste Management Division of Public Works leave town employment. The individual had been working as a packer truck driver at a rate of pay of \$20.47 per hour plus any longevity adjustments he had. In conformance with our protocol, we advertised the opening to in-house candidates (current employees) for 14 days before going to a general help wanted-type ad. I am pleased to be able to tell you we did not need to go to a general help wanted ad. Gabe Lunt, presently on the Town highway crew, applied to return to the Waste Management Division as an MEO I/Refuse employee. Gabe has decided he is more comfortable in that position for us. His rate of pay will not change with this move from the Highway crew and will remain at \$21.54 per hour plus \$0.25 per hour as a longevity pay adjustment for a total hourly rate of \$21.79. Gabe's base rate (not including the longevity adjustment ) is \$1.07 higher than the Refuse position base rate due to his having become proficient in filling in for Highway crew members, including plowing snow, as needed.

Based on the information presented above, I recommend that Gabe Lunt be assigned to the vacant Waste Management Division position as an MEO I/Refuse employee at his current rate of pay of \$21.79 per hour. I look forward to once again having Gabe on the packer truck.

Thank you.

Tony Smith, Public Works Director  
Chairman, Acadia Disposal District  
Town of Mount Desert  
P.O. Box 248  
Northeast Harbor, ME 04662  
Tel. 207-276-5743  
[director@mtdesert.org](mailto:director@mtdesert.org)  
God Bless America

# **CONSENT AGENDA**



# Eastern Area Agency on Aging

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240 State Street, Brewer, ME 04412

Tel: (TDD) (207) 941-2865 or (TDD) 1-800-432-7812

Fax: (207) 941-2869 [www.eaaa.org](http://www.eaaa.org)

October 7, 2020

Town of Mount Desert  
PO Box 248  
Northeast Harbor, ME 04662

Dear Friends:

It is through the continued support of towns and municipalities like yours we are able to offer much needed services and resources to community residents in Washington, Hancock, Piscataquis and Penobscot counties. Last year we were able to:

- Provide health insurance counseling to over 7,100 community residents,
- Save community residents \$1,900,000 in Medicare premiums, deductibles and copays,
- Provide 80,000 meals to homebound seniors, and
- Provide 24,000 hours of volunteer services across our region

We are a 501(C) 3 private non-profit organization, and your contribution may be tax deductible to the extent allowed by law.

On behalf of the individuals and families of those who benefited from the services provided by Eastern Area Agency on Aging, we thank you for approving an allocation to our agency.

Sincerely,

Dyan Walsh  
Executive Director



14 McKenzie Avenue • Ellsworth, Maine 04605 • [www.hospiceofhancock.org](http://www.hospiceofhancock.org)  
207-667-2531 • Fax 207-667-9406 • e-mail: [info@hospiceofhancock.org](mailto:info@hospiceofhancock.org)

~ Volunteer Service Since 1980 ~



These HVHC Evensong volunteers sing at last year's Volunteer Enrichment Day, and say:  
*Thank You for your support!*

**2020 – 2021  
BOARD  
OF DIRECTORS**

**Patty Bergstrom**  
*Secretary*

**Jim Bradley**  
*Treasurer*

**Barbara Clark**

**Doug Jones**

**Paula Kee**

**Andy Matthews**

**Helen Meyer**

**Alice Noyes**

**John Primeau**  
*President*

**Barb Small**

**Charles Tarr**

**Ben Wootten**

September 30, 2020

Town of Mount Desert  
P.O. Box 248  
Northeast Harbor, ME 04662

Dear Treasurer and Town Representatives,

Please accept our heartfelt gratitude for your generous gift. Your support means a great deal to us and to those we serve. We couldn't do it without you!

Your gift of \$1500, received on 9/29/2020, contributes to our mission of providing compassionate care for those dealing with life-limiting illness, support for their families and those who are grieving the loss of a loved one, all without charge, and is much appreciated!

Please know that we at HVHC are committed to practices that we know are necessary to help stem the tide of the coronavirus. While we are following the directions of the CDC and our medical hospice partners in suspending most in-person visits, We have continued our care and outreach to those in need of support - patients, caregivers, those who are grieving, and our amazing volunteers. We are grateful to our colleagues throughout the community who are also committed to working together to keep us connected and our community cared for.

Your vote of confidence reinforces our motivation to continue the good work begun 40 years ago by our organization's founders and all of the devoted volunteers who have preceded us in this service. We invite you to let us know if there are ways you are aware of that we might serve you or our community.

Again, thank you!

Sincerely,

Jody Wolford-Tucker, Ph.D.  
Executive Director

**STAFF**  
**Jody Wolford-Tucker**  
*Executive Director*

**Lori Johnson**  
*Program Director*

**Jane Cornman**  
*Bereavement Services  
Coordinator*

**Emilie Disney**  
*Office Manager*

No goods or services were provided in exchange for this gift. IRS # 01-0385020, Sec. 501(c)(3).



*Thank you again  
for your continued  
partnership with us!  
Please convey our  
appreciation to  
your residents.  
Best wishes,  
Jody*



*Neighbors helping Neighbors  
for over 20 years on  
Mount Desert Island  
and Outer Islands*

October 5, 2020

Kathryn Mahar  
Town of Mount Desert  
PO Box 248  
Northeast Harbor, ME 04662-0248

Dear Ms. Mahar,

We, the board, staff and neighbors we serve on and off Mount Desert Island, are filled with gratitude for the support given to Island Connections by the citizens of Mount Desert. The generous support in the amount of \$ 2,500.00 helps us to continue to share and act on our mission in order to assist those who rely on the much needed free transportation services in our community. We will carry on helping more neighbors in the coming year with the tremendous service of our noble volunteers.

Please note, there was no tangible benefit, goods, or services received by any individuals or entities connected with the above mentioned donation. Thank you again for your support.

Most Sincerely,

A handwritten signature in blue ink, appearing to read "Doreen Willett".

Doreen Willett  
Executive Director

Island Connections provides free transportation and other services to seniors and people with disabilities from Mount Desert Island and the surrounding islands to enhance their independence and quality of life by utilizing our core group of dedicated volunteers.





Raney Bench  
Executive Director

**Board of Directors**  
William Horner, M.D.  
President

Michael Pancoe, M.D.  
Vice President

Rick Wheeler  
Secretary

P. Hamilton Clark  
Treasurer

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Marion Stanley  
Honorary Member

Pauline Angione

Dru Colbert

Peter Collier

Elise Frank

Julia Gray

Kathryn MacLeod

Jamie McKown

Tova Mellen

Nicole Ouellette

Benjamin Pierce

Vassar Pierce

Anne Walmsley

John Wilson

Jonathan Winthrop

September 28, 2020

Town of Mount Desert  
Board of Selectmen  
PO Box 248  
Northeast Harbor, ME 04662

Dear Board of Selectmen,

Thank you so much for the continued support for the Mount Desert Island Historical Society. It is important for the Society to be able to provide free Wi-Fi, a comfort station, and a beautiful campus that encourages people to linger in the village of Somesville. I know this was an especially challenging year for the town council and all nonprofits in our community, but I appreciate how supportive everyone has been through this whole process, in the commitment from the community.

Sincerely,

  
Raney Bench  
Executive Director

*Thank you!*

## COMMISSIONERS SPECIAL MEETING

Learn more about **HANCOCK COUNTY** by visiting

[www.co.hancock.me.us](http://www.co.hancock.me.us)

Audio recordings of the meeting are available upon request

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Clark at 8:30 a.m. on **Tuesday September 15, 2020**. County Administrator Scott Adkins and Deputy County Administrator Rebekah Knowlton were also in attendance, as well as several Department Heads. The meeting link was made available to the public on the Hancock County website.

Adjustments to / approval of agenda: no adjustments made.

### Public Comment:

Leslie Ross from Downeast Restorative Justice asked when it was appropriate to comment on Dept. 17. The Commissioners agreed that attendees had the opportunity to make a statement now as well as comment under that specific item during the budget discussion. Ross read a statement submitted by ADA Heather Staples in support of funding for Restorative Justice. Milissa Lalonde, a board member of Downeast Restorative Justice, also made a statement in support of the program. Tara Young, a board member of Downeast Restorative Justice, made a statement in support of maintaining funding for Restorative Justice. Brett Ciccotelli submitted an email comment in support of Downeast Restorative Justice.

### Meeting Minutes:

**MOTION: Approve the minutes of the September 1, 2020 Commissioners' Regular Meeting (Wombacher/Blasi 3-0, motion passed)**

### Airport:

**MOTION: have the Chair sign to engage Dunbar & Brawn Construction to complete the *Renovate Terminal Restrooms Project* (Wombacher/Blasi 3-0, motion passed)**

**MOTION: approve the Lease and Operating Rights Agreement between County of Hancock, Maine and Enterprise Rent-A-Car Company of Boston, LLC (Wombacher/Blasi 3-0, motion passed)**

### Sheriff:

**MOTION: approve the three year Town Contract with Tremont (Blasi/Wombacher 3-0, motion passed)**

MOU with Sheriff's Office, Maine State Police and Internet Crimes Against Children Task Force-

Sheriff Kane said this item was placed on the agenda to inform the Commission; they do not need to take action. Kane reported that Sergeant Tom Pickering, of the Maine State Police approached him with an idea of a partnership with the State Police allowing for that agency to



assist with search warrants and seizing equipment as well as analyzing the equipment; the Sheriff's Department will run investigations.

Jail:

**MOTION: Approval to promote Heather Sullivan to temp full time Corrections Officer effective September 19, 2020, at the rate of pay of \$17.05 per hour with accrual benefit of holiday and sick time (Blasi/Wombacher 3-0, motion passed)**

**MOTION: Approval to promote Ernest Fitch to Corporal effective September 19, 2020; rate of pay based on current Union Contract (Wombacher/Blasi 3-0, motion passed)**

**MOTION: Approval to promote David McCarty to full time Corrections Officer effective September 19, 2020; rate of pay based on current Union Contract (Blasi/Wombacher 3-0, motion passed)**

JA Richardson reported that the jail has secured, through the MAT grant, a nurse to cover Saturdays.

Maintenance:

Close out RCC Expansion Project / Release Retainage- Facilities Director Walls went through the site with the architect and identified small issues; those have been taken care of. The retainage of \$16,133.57 needs to be released to the Penobscot Company. This figure represents the 5% that was withheld each billing as retainage.

**MOTION: close out the RCC expansion project and release the retainage giving authorization for the Chairman to sign the release documents (Blasi/Wombacher 3-0, motion passed)**

MOTION: use Community Benefit funds to pay the difference between the \$350,000 that was originally authorized and the final figure of \$404,910.77 (Blasi / motion fails for lack of second

CA Adkins explained that this figure includes only the Penobscot Company; we also have the Sealander and Witham contracts. The final figure has not been tallied at this point. Commissioners Clark and Wombacher agreed with the concept of paying the balance with Community Benefit funds, but wanted to wait for a final amount.

Commissioners:

Appointment of Downeast Community Partners Board Members-

Mark Green of Downeast Community Partners explained that DCP is a merger between Washington-Hancock Community Agency and Child and Family Opportunities, which provided Head Start. We have always had this relationship with WHCA, but not CFO.

**MOTION: reappoint John Thomas and John Harris to Downeast Community Partners Board (Blasi/Wombacher 3-0, motion passed)**

Colebank v. Town of Sullivan / Order / Approval & signature-

**MOTION: approve the County Commissioners' order in the matter of the abatement between Colebank v. Town of Sullivan (Blasi/Wombacher 3-0, motion passed)**

Commissioner Blasi amended the motion to include "County Commissioners' order" rather than "court order".

### **Budget Workshop**

In an effort to accommodate those in attendance who wished to comment, the Commission agreed to discuss Department 17 at this point. Commissioner Clark referenced discussion earlier in the budget process involving efforts to not fund anything in Dept. 17 except the mandatory UMaine Cooperative Extension and the Hancock County Firefighters Association.

#### *Dept. 17- Third Party*

Eastern Maine Development Corporation request \$9,500

HC Planning Commission request \$16,400

Speaking for EMDC, Vicki Rusbult said their request is consistent with the request of the last several years. She referenced projects they are working on in Hancock County and said their primary focus is getting the new planner on board. She said they wanted to continue to work collaboratively with HCPC. Commissioner Blasi referenced a letter dated September 8 from Tammy Knight and said based on this he is not in favor of funding the planning commission. Rusbult said they do have some challenges but they could work collaboratively to help through the process. Jarod Farn-Guillette, Exec. Director of HCPC spoke about various agencies working with HCPC and said that they have taken many steps to ensure that they are financially above water. Jim Fisher also spoke about the services HCPC provides. Commissioner Blasi said he requested a financial report from HCPC and an explanation of how the matter was resolved and has not received that yet. Farn-Guillette said he has provided info and will continue to provide the information and reports needed. Commissioner Wombacher reminded the Commission that last year they approved funding for others in Dept. 17 to help augment the loss of HCPC, and proposed \$9,000 for EMDC and \$10,000 for HCPC. Commissioner Blasi said he supported \$9,000 for EMDC and \$0 for HCPC. Commissioner Clark again referenced the prior attempts to limit funding and expressed concern about supporting programs that were not county services and accommodating the towns that are relying on them to hold the county tax.

The Commissioners agreed to fund EMDC at \$9,000.

After reviewing other departments Commissioners Clark and Wombacher agreed to fund HCPC at \$10,000.

Special Children's Friends request \$5,300

The Commissioners agreed to fund Special Children's Friends at \$5,000

Downeast Restorative Justice request \$15,000

The Commissioners agreed to fund Downeast Restorative Justice at \$15,000



Soil & Water Conservation District request \$20,000

The Commissioners agreed to fund Soil & Water Conservation District at \$15,000

Next Step request \$8,930

The Commissioners agreed to fund Next Step at \$8,930

Univ. of Maine Extension request \$67,200

The Commissioners agreed to fund Univ. of Maine Extension at \$55,000

Hancock County Firefighter's Association request \$44,500

The Commissioners agreed to fund the Hancock County Firefighter's Association at \$44,000

Heart of Ellsworth request \$25,000

As this is a new request for 2020, the Commissioners agreed not to fund this organization.

Frenchman Bay Conservancy request \$20,000

As this is a new request for 2020, the Commissioners agreed not to fund this organization.

Abatement Hearing Murphy v. Town of Lamoine

Commissioner Clark opened the hearing.

MOTION: In light of the fact that the submission exceeded the statutory time limit, I move that we do not hear the appeal (Blasi/motion fails for lack of second  
Commissioner Blasi referenced a letter from the Lamoine Board of Assessors that the applicant failed to meet the time limit to apply to the town. Commissioners Clark and Wombacher agreed that the Town appeared to hear the case and render a decision which allows for an appeal to the County Commissioners.

Commissioner Clark recognized that the applicant did meet the filing time requirements with the County. Applicant Beth Murphy was sworn in by Commissioner Clark. She said the property was appraised at \$375,000, which is significantly less than the town has as a value. She said the east side of the State park has a base value of \$300,000, while the west side has a base value of \$400,000. Murphy said they have the same bay and view so she does not understand that discrepancy. Commissioner Blasi said the property cards that were submitted by the applicant did not appear comparable. Murphy said she attempted to gather properties that had roughly 200' of waterfront.

Assessor Brian Thomas was sworn in by Commissioner Clark. Thomas explained the mass-assessing approach that the town used; they determine base lot values by using a professional appraiser. They don't change values of individual properties based on a real estate appraisal. Thomas said they have a formula and apply it equally to all properties. There are variables that can be applied but they use a consistent formula; those values were applied to the Murphy property. Thomas said a property may sell for much more or much less but they do not alter their formula according to these sales. Jane Fowler was sworn in by Commissioner Clark. She explained that a factorization was done in 2005; the Town has been able to maintain values since then.

Commissioner Clark said this comes down to two issues for him. He can understand the applicant's frustration when she gets an appraisal that is substantially lower than the town's assessment but this is not a good basis for showing that the property owner was unfairly treated. Neighbors, at least to the east, have all been assessed using the same methodology. Given this, he has to make a determination that she was not treated differently than her neighbors and has failed to meet the requirement and the requisition for getting an abatement. Commissioner Blasi said he agreed, although it was curious that the town chose to hear the abatement request after the filing deadline was missed. Commissioner Wombacher said he didn't see anything to suggest that the property is being treated unfairly.

**MOTION: the abatement appeal of Beth Murphy is not granted based on the Commissioners determination that the property owner was treated fairly (Blasi/Wombacher 3-0, motion passed)**

Hearing adjourned 10:39 a.m.

**Budget workshop continued**

*Dept 10 – Sheriff*

Revenues \$14,320

Expenditures \$1,810,200

Lines 01-100 and 01-110: Sheriff Kane listed a 7% increase; Commissioner Blasi wanted keep non-contractual employees at 2020 levels; Commissioner Wombacher thought there should be a COLA and referenced the 3% applied to others. Commissioners Clark and Wombacher agreed to 3.5% increase to Sheriff's and Chief Deputy's wages.

Line 01-310 – the Commission agreed to \$0 this line; line 20-005 vehicle repairs was increased to \$46,000.

Commissioner Wombacher questioned the amount budgeted for line 01-500 Overtime; the Commissioners agreed to \$68,500.

Line 07-100 Travel/Mileage: the Commissioners agreed to \$6,000.

Line 70-175 Radios: The Commissioners agreed to cut this to \$10,000, rather than \$20,000.

Line 70-300 Vehicles Commissioner Clark suggested purchasing two out of the Town Contract cruiser account, one from Community Benefits, and budgeting one in the 2021 budget.

Commissioner Blasi said he is opposed to using Community Benefits for this purpose; Commissioner Clark said this is the same concept as transferring Community Benefits funds at the end of the year to offset taxes. CA Adkins suggested adding \$50,000 to revenues and \$100,000 in expenditure line 70-300 Vehicles; the Commissioners agreed.

*Dept 12 – Town Contracts*

Revenues \$419,235

Expenditures \$419,235

As the revenues and expenditures were in balance, the Commissioners were satisfied with the budget figures.

*Dept 13 – Civil Process*

Revenues \$115,000



Expenditures \$145,773

The Commissioners agreed to these budget figures.

*Dept 46 – Drug Task Force*

Revenues \$178,743

Expenditures \$293,852

Sheriff Kane said the only increases are contractual. The Commissioners agreed to these budget figures.

*Dept 11 – Jail*

There was no increase; the cap remains \$1,965,609.

*Dept 14 – Information Technology*

Revenues \$33,000

Expenditures \$180,100

Line 30-325 Commissioner Blasi did not want to contract with Sierra; IT Administrator Carter agreed the ultimate goal is to not contract with Sierra but we are not at that point yet. Commissioners Clark and Wombacher agreed to \$19,500 for that line.

*Dept. 30- Reserves*

Expenditures \$35,000

The Commissioners approved this amount.

**MOTION: enter Executive Session under MRSA Title 1§405 6(D) for union contract negotiations (Clark /Wombacher 3-0**

The public hearing for the 2021 Budget will be held at 6:00 pm on Wednesday, September 30.

**MOTION Adjourn 12:29 pm (Wombacher/Clark 3-0, motion passed)**

Respectfully submitted,

Rebekah Knowlton  
Deputy County Administrator

## PUBLIC BUDGET HEARING

Learn more about **HANCOCK COUNTY** by visiting  
[www.co.hancock.me.us](http://www.co.hancock.me.us)

**Audio recordings of the meeting are available upon request**

The public hearing for the 2021 county budget was brought to order by Commissioner Clark at 6:03 pm on **Wednesday, September 30, 2020**. The meeting was held remotely via Zoom.

The following were in attendance:

Commissioner Clark  
Commissioner Wombacher  
Commissioner Blasi  
CA Scott Adkins  
DCA Rebekah Knowlton  
RCC Director Robert Conary  
Treasurer Michael Boucher  
Brenda Jordan, BAC  
Ed Rankin, BAC  
Jo Cooper, BAC  
Heather Grindle, BAC  
Paul Bissonnette, BAC  
Kathleen Billings, BAC  
Ian Schwartz, BAC  
Betsy Armstrong, BAC  
Fred Ehrlenbach, BAC  
Nicole Grohoski, BAC  
Mark Whiting  
James Fisher

Commissioner Clark opened the floor for public comments; there were none. Commissioner Clark referred the public to the budget calculation sheet and the overview of the proposed budget. Total expenditures are \$8,979,995. Total Revenues are \$2,333,113. The budget calculation sheet showed \$6,646,882 to be raised through taxation. This is a 4.49% increase over the 2020 budget. Commissioner Clark explained that the figures were arrived at by consensus after discussion with Department Heads and the County Administrator. He asked for a motion to send the proposed estimate to the BAC for review and to make recommendations to the Commission.

**MOTION: send the Hancock County budget calculation for 2021 to the Budget Advisory Committee (Wombacher/Clark 3-0, motion passed)**

Public hearing closed at 6:09 p.m. The meeting was then turned over to the BAC.

Jo Cooper nominated Kathleen Billings as Chair; seconded by Betsy Armstrong. Billings was nominated BAC Chair. The BAC agreed to meet on October 7, 14, and 21 remotely via Zoom using the Departmental schedule prepared by CA Adkins.



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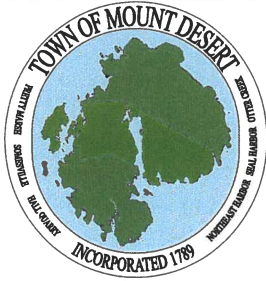
Jo Cooper moved to adjourn the meeting; seconded by Fred Ehrlenbach. Meeting adjourned 6:19 p.m.

Respectfully submitted,

Rebekah Knowlton,  
Deputy County Administrator



# **UNFINISHED BUSINESS**



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***Town of Mount Desert***  
Michael Bender, Fire Chief, Emergency  
Management Director  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5111 Fax 207-276-5732  
Web Address [www.mtdesert.org](http://www.mtdesert.org)  
[firechief@mtdesert.org](mailto:firechief@mtdesert.org)

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# Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC: Public Works Director Tony Smith, Northeast Harbor Ambulance Service Chief Basil Mahaney

Date: October 14, 2020

Re: New Fire Station Conceptual Plans

Attached are copies of conceptual plans for the recommended construction of a new Northeast Harbor Fire/EMS station. The Mount Desert Fire Department has been providing Fire and Technical Rescue services for the community since 2001, when the 4 independent fire companies consolidated into one municipal fire department. As the community has changed over the years, our Fire Department has evolved as well, beginning in 2001 when our first career fire chief was hired to present day where four full-time staff provides daytime coverage 10 hours a day for seven days a week. Now, as outlined in my recently presented Strategic Plan, I believe we soon will be facing a critical shortage of adequately trained personnel to even meet the needs of the Department operating at its current 10/7 level.

After the consolidation nearly two decades ago, we anticipated an eventual shortage of volunteer firefighters in line with what is happening across the country – a shortage of people willing to serve their community. We certainly appreciate those who continue to do so but their numbers are dwindling. To maintain the level of fire and EMS protection we are required to provide and to the level of service our citizens have come to expect, the next most logical step is to begin filling out a roster of full-time firefighters. Immediately following this realization is the one that asks the question of how are we going to attract qualified candidates to our area and where and how will they be housed? Based upon demand reflected in our call volume records, it is time to consider replacing the Northeast Harbor fire station with a new one to staff 24/7. A new station will enhance our recruitment efforts, will provide more storage space for our equipment and, put both the Fire and EMS service under one roof with adequate space to help them complete their missions.

In February of 2020, I presented two conceptual plans for possible expansion of the municipal building to address Fire and EMS space needs. Both plans intended to provide living and sleeping quarters for both Fire and EMS personnel for an eventual transition to 24/7 staffing. It quickly became evident that due to space constraints these two options would not meet the immediate needs for both and left no room for expansion for future growth. So, a third alternative was proposed – building new.

This new facility will be our opportunity to create a station that fits the way we operate now and well into the future. Just as a fire truck is a tool to transport firefighters and equipment, a fire station should also be considered a tool. It should enhance our operations, safety and improve efficiency. The result will be reflected in quicker response times, adequate staffing and can boost morale among both career and on-call firefighters.

The proposed site was chosen for several reasons. It is situated in a location where a majority of our emergency calls originate; it keeps project costs at a minimum by utilizing land that the Town already owns and it will be adjacent to the public safety dispatch and municipal building. The entire village of Northeast Harbor was investigated for other suitable locations, but none could be found without adding additional project cost for land purchasing. In my opinion, this location makes the most sense operationally, fiscally and geographically.

During the development stages of this proposal care was taken to preserve as much green area as possible and to maintain the same level or increase parking availability in the immediate area. The floor plan is basic, with first floor offices for both Fire and EMS, a public lobby, training/conference room, equipment and PPE storage areas, and of course truck bays which will have the ability house current and future apparatus. The second floor is primarily living quarters for duty crews with bunk rooms, a kitchen, a day room and a fitness area. In order to reduce the impact on the environment, solar panel arrays will be constructed on the roof tops to generate power to operate the station and likely to provide additional energy for other town needs. This type of operation is much the same as the array located at the highway garage. As presented, this proposed building should serve the department and the Town well for the next 40 to 50 years. If or when MDI should ever regionalize fire/EMS services, this station will be in the position to fill the need to house both equipment and personnel while providing the acceptable response time for this area of the Island required by most insurance companies.

I hope the Board agrees that this is an affordable option that is rational, efficient and effective in reaching our strategic goals and fully supports this proposal. Over the last fifteen years, the Mount Desert Fire Department has been slowly transitioning from all volunteer staff to a combination department. The order of staffing and constructing a new fire station to continue that transition to a 24/7 staffed Fire Department must be a priority as the ability to maintain a volunteer staff rapidly decreases.

Thank you.

## Town of Mount Desert - New Fire Station Construction

### Project Costs

#### NEW CONSTRUCTION COSTS

Based on concept plan only. Final numbers to be determined upon completion of bidding phase.

New Construction (\$350/sf)	\$4,550,000
Allowances (ledge blasting)	\$435,000 allowance
Site Development (driveways, parking areas, paths, utilities - based on concept plan)	\$204,000
Special Equipment (Generator)	\$65,000
Special Equipment (Solar Panel Array)	\$0 net zero cost
<b>Subtotal</b>	<b>\$5,254,000</b>

#### ADMINISTRATIVE COSTS & RESERVE

Furniture	\$410,000 allowance based on percentage of building estimate
Technology	\$50,000 allowance based on conversations with Town Consultant
Advertising/Insurance/legal	\$20,000
Construction Contingency @ 15%	\$790,000
Inflation (3% per year, 2 years)	\$320,000
Financing	\$0 assume no financing
<b>Subtotal</b>	<b>\$1,590,000</b>

#### FEES AND SERVICES

Architect and Engineers Fees	\$421,000 assumed percentage of construction cost, actual fees to be negotiated
Construction Administration/Owners Representation	\$263,000 assumed percentage of construction cost, anticipates extensive inspection
Municipal Technology Consultant	\$10,000 allowance, actual fees to be negotiated
Site Survey	\$5,000
Ledge Probes	\$3,500
Permits	\$6,000
<b>Subtotal</b>	<b>\$708,500</b>

**PROJECT TOTALS** **\$7,552,500**

October 15, 2020

**Northeast Harbor Fire Station Schedule**

May 2021	Town approves warrant for funding of Architectural/Engineering Construction Document and Bidding Services
January 2022	Bids received for project
May 2022	Town approves warrant for Fire Station construction project.
June – September 2022	Project submittals and material procurement
October 2022	Construction begins
September 2023	Substantial Completion



**FOR PLANNING ONLY**  
**NOT FOR CONSTRUCTION**  
**NOT FOR BIDDING**






**GENERAL NOTES:**

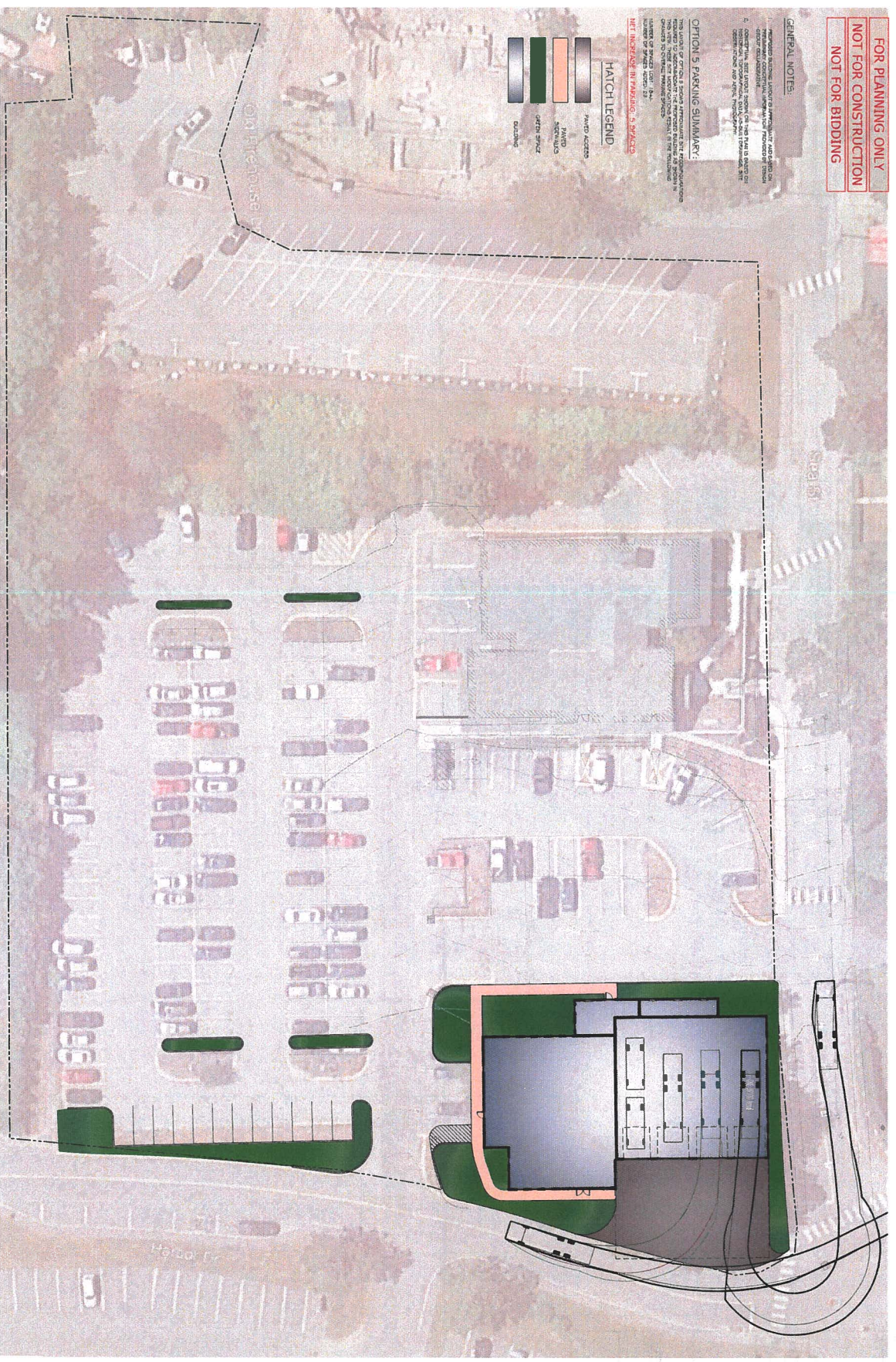
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**OPTION 5 PARKING SUMMARY:**

NUMBER OF SPACES: 100  
 NUMBER OF SPACES IN OPTION 5: 100  
 NUMBER OF SPACES IN OPTION 5: 100

**HATCH LEGEND**

-  RAMP ACCESS
-  PAVED
-  SIDEWALK
-  OTHER SURFACE
-  BUILDING

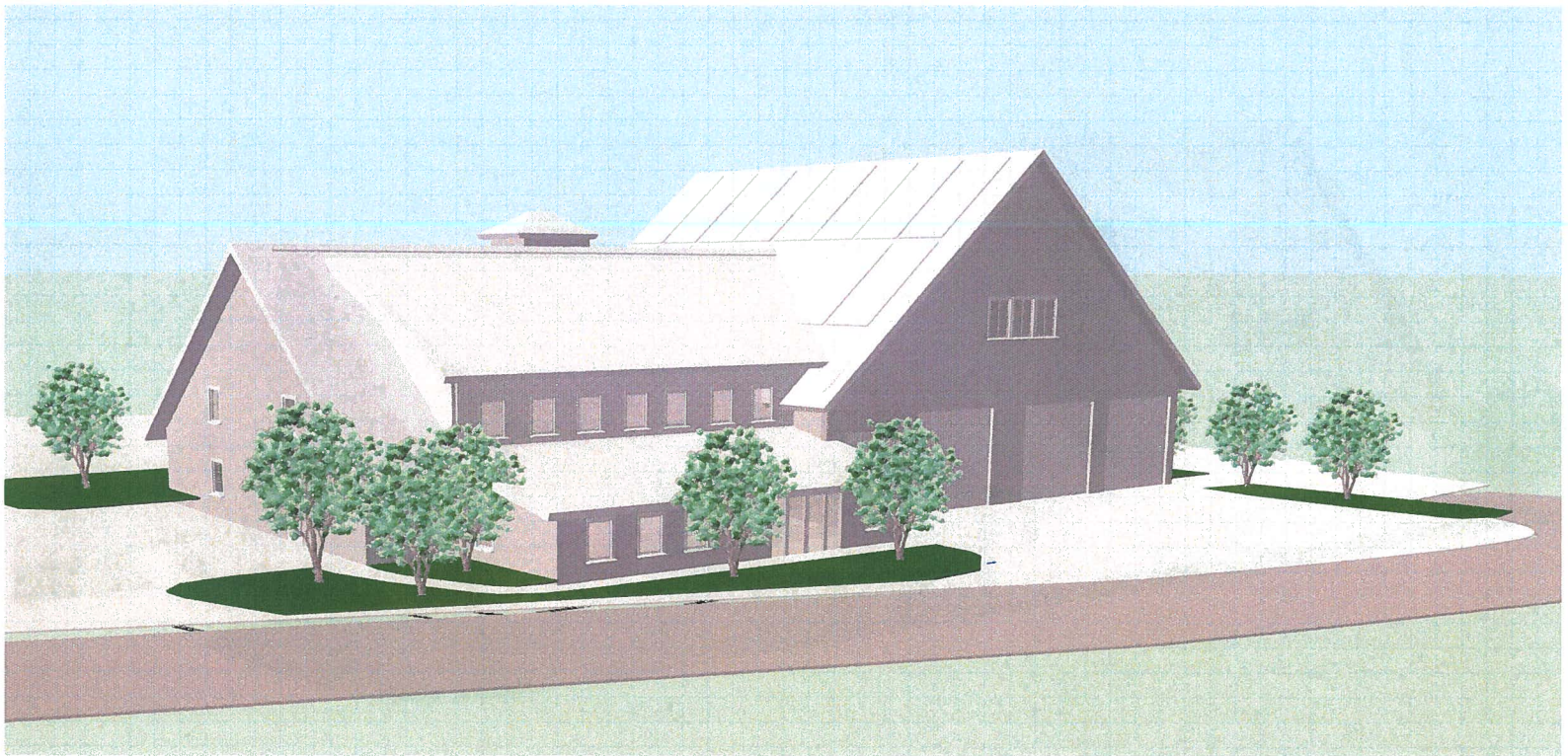


C-2 CONCEPT	<b>HEDEFINE ENGINEERING &amp; DESIGN, INC.</b>  PO BOX 666 ELLSWORTH, ME 04605 (207) 664-0930	<b>NORTHEAST HARBOR FIRE STATION RENOVATION</b>		SHEET NO: 102 PROJECT NO: 20002	DATE: 1/01/2020 SCALE: 1" = 32'0"	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>NO.</th> <th>REVISION/DESCRIPTION</th> <th>DATE</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	NO.	REVISION/DESCRIPTION	DATE																														
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HEDEFINE ENGINEERING & DESIGN, INC. PO BOX 666 ELLSWORTH, ME 04605 (207) 664-0930		NORTHEAST HARBOR FIRE STATION RENOVATION OWNER: TOWN OF MOUNT DESERT ADDRESS: 817 SEA STREET LOCATION: NORTHEAST HARBOR, ME PROJECT NO: 20002		SHEET NO: 102 PROJECT NO: 20002 DATE: 1/01/2020 SCALE: 1" = 32'0"																																			

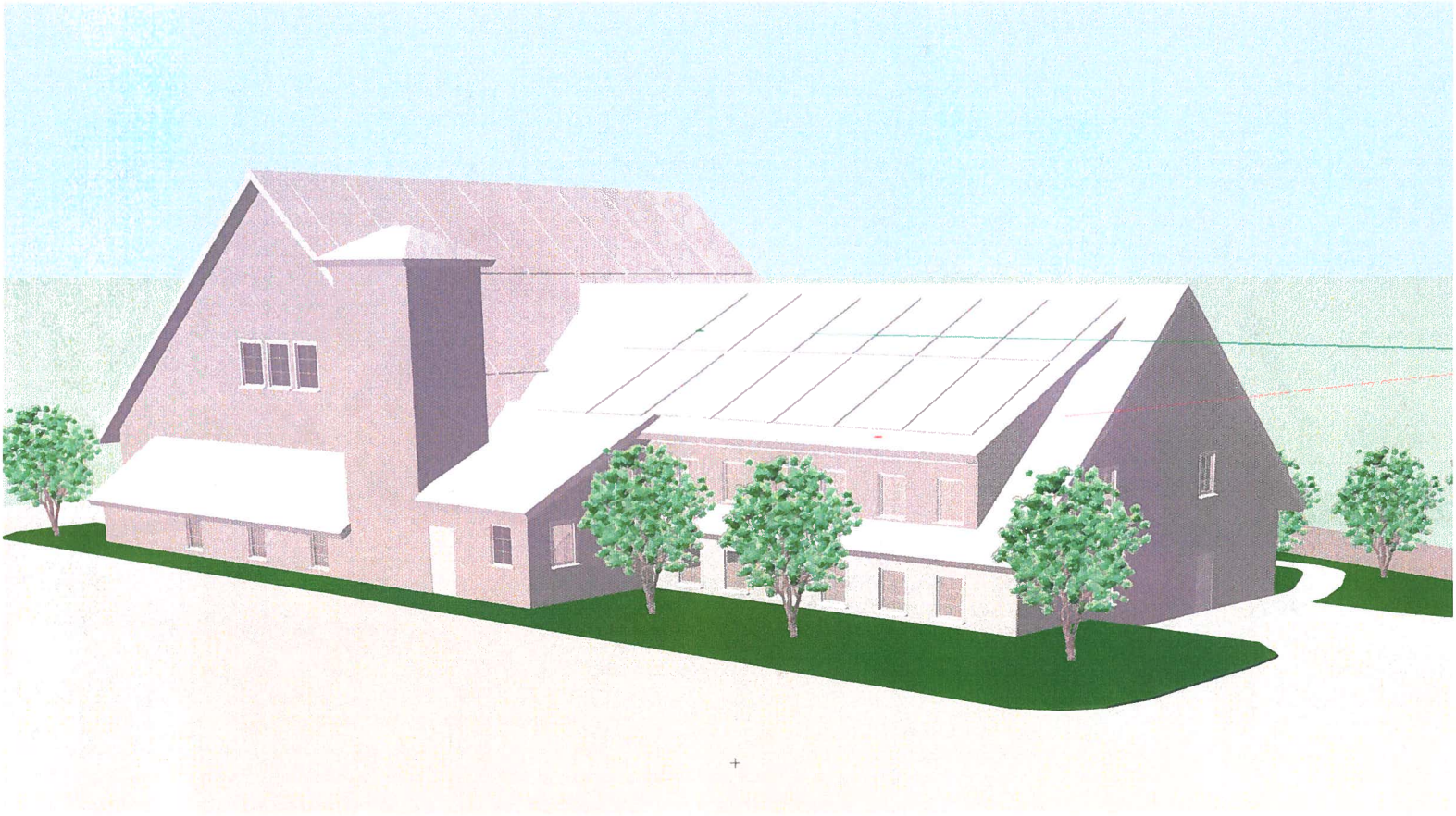






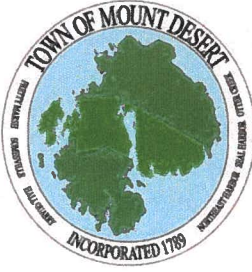


NEH FIRE STATION SOUTH VIEW FROM STREET



NEH FIRE STATION NORTH VIEW FROM TOWN OFFICE BUILDING





## ***Town of Mount Desert***

21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5743 Fax 207-276-5742  
[www.mtdesert.org](http://www.mtdesert.org) [director@mtdesert.org](mailto:director@mtdesert.org)

### **MEMO**

To: Durlin Lunt, Jr., Town Manager  
From: Tony Smith, Public Works Director  
Re: Bait House  
Recommendation for Award of Construction Related Contracts  
Date: October 16, 2020

---

We have solicited competitive bids twice now for construction of the renovations to the bait house needed to bring it into compliance with today's building codes. This work is in response to our property and casualty insurance providers concerns about the building. Following is a summary of the bid processes.

A. January 29, 2019: Hedefine Engineering structural assessment of the building and associated renovation costs.

a. Construction	\$126,900
b. Engineering	18,500
c. <u>Contingency</u>	<u>14,600</u>
d. Total	\$160,000

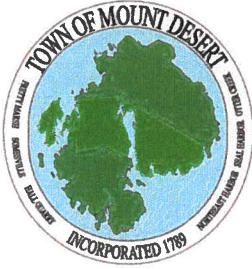
B. May 2019: Town Meeting

a. Approved \$160,000 for the project.

C. May-June 2019: It was identified that the building, because of where it is located, had to be raised so that the finished floor elevation was two feet above flood elevation, one-foot in accordance with FEMA (Federal Emergency Management Agency) requirements and an additional foot in accordance with our own requirement per our ordinance. The building was already below flood elevation by 1.78-feet meaning the building had to be raised a total of 3.78-feet to get the finished floor elevation two-feet above flood elevation (FEMA and Town). This could have been readily and fairly inexpensively accomplished except that increasing the elevation of the floor to be two-feet above flood elevation had to be done without increasing the elevation of the roofline of the building itself – the slope of the roof has to be flattened – in accordance with local and state requirements.

D. July 30, 2020: The bid opening was held for the renovations to the building, including rebuilding the roof as described in "C" above. Bid documents were provided to seven prospective bidders; we received one bid.

a. EL Shea, Inc. Bid                      \$289,716



## Town of Mount Desert

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[www.mtdesert.org](http://www.mtdesert.org) [director@mtdesert.org](mailto:director@mtdesert.org)

b. Engineering	18,500
c. Contingency	TBD
d. Total	\$308,216

E. August 11, 2020: Town Meeting, rescheduled from May 2020.

a. Approved \$70,000 for the project giving us funding of \$230,000 (2019 town meeting plus 2020 town meeting).

F. August 5, 2020: I was contacted by a representative of the HE Callahan Construction Company (Callahan). The fellow had read about the project in the Mount Desert Islander and was wondering about the status of it. I told him we were rejecting the one bid we did receive, in accordance with terms of the bidding process, will look at the design to see where we can save some costs and solicit bids once again from the original seven bidders. He asked if Callahan could submit a bid this time around and I told him yes for a total of eight prospective bidders.

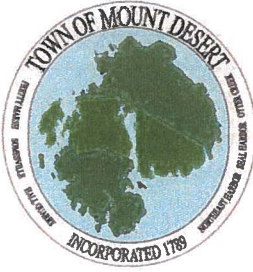
G. September 1, 2020 was the date bids were due for the project re-bid. We received only one bid again, this time that being from Callahan.

a. HE Callahan Bid	\$247,465
b. Engineering	18,500
c. Contingency	TBD
d. Total	\$265,965

H. Project Deducts: Hedefine Engineering and I then put together a list of work items from the renovations that could be deleted from the project and not negatively impact its intent. Hedefine then provided the list to Callahan to see what each item was worth to us if deleted from the scope of work. These items included not modifying the electrical system, installing minimal floor patching and reduced railing work. These three items came to a total deduct from the project of \$15,433. We added \$500 to the work for additional floor joist modifications for a net deduct of \$14,933 from the construction. This reduced the construction bid amount of \$247,465 to \$232,532. Callahan was very good to work with throughout this process.

I. Engineering Costs: Hedefine and I then reduced their scope of services from \$18,500 to \$11,000. This budget amount for them is sufficient for what I see as necessary construction related engineering services and with public works staff assisting with the contract administration and periodic inspection.

J. Recommendations: A summary of G, H, and I from above with proposed funding sources for the project is included in the enclosed Table A. As such:



## Town of Mount Desert

21 Sea Street, P.O. Box 248  
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Telephone 207-276-5743 Fax 207-276-5742  
[www.mtdesert.org](http://www.mtdesert.org) [director@mtdesert.org](mailto:director@mtdesert.org)

1. I recommend funds from the following accounts with total amounts available for use shown be approved for use and expenditure for construction and engineering services related to the renovations to the bait house as described above:

○ Town Meeting Funds Act. No. 3000052-57710	\$225,747
○ Bait House Reserve Funds Act. No. 4050100-24584	8,438
○ <u>Buildings &amp; Grounds Reserve Funds</u>	<u>20,319</u>
○ For a total funds available of approximately	\$254,504

- To be used as follows:

○ Construction – HE Callahan Construction Co.	\$232,532
○ <sup>1</sup> CCA&I – Hedefine Engineering	11,000
○ <u>Contingency Funds</u>	<u>10,972</u>
○ Total	\$254,504

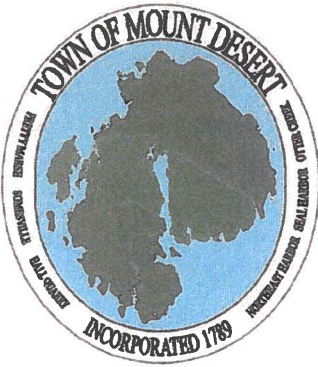
<sup>1</sup>CCA&I = Construction Contract Administration and Inspection

2. I recommend HE Callahan Construction Company be awarded the contract to construct the bait house renovations at a cost of \$232,532 as discussed above and as described in contract documents to be finalized by Hedefine Engineering and that I be authorized to execute any and all contracts on behalf of the Town with Callahan to engage their services.
3. I recommend we hire Hedefine Engineering for CCA&I (Construction Contract Administration and Inspection) services for the bait house renovations at a cost of \$11,000 and that I be authorized to execute any and all contracts on behalf of the Town to retain their services.
4. I recommend the balance of \$10,972 be used as contingency funding to pay for unforeseen conditions related to the renovations arise and that I be authorized to expend the funds as I deem necessary to accomplish the goals of the project.

Enc. Table A  
Cc. Claire Woolfolk, Town Clerk  
Kathi Mahar, Treasurer

	A	B	C	D	E
1	<b>Table A</b>				
2	<b>Dodge Point Road Bait House Renovations</b>				
3					10-16-2020/TS
4					
5	<b>Description</b>	<b>Cost Amount</b>			
6					
7	<b>Callahan Base Bid Price</b>	<b>247,465</b>			
8					
9	Modify Electrical	(6,400)	Credit	Deleted: still meets code	
10					
11	Minimize floor patching	(533)	Credit	Deleted: only build two floor hatches	
12					
13	Reduced railing work	(8,500)	Credit	Modify existing: toe board & bracing	
14					
15	Floor joist modifications	500	Extra	To reinforce building: move it off old piles to be able to set new ones	
16					
17	Total Credits plus Extra	(14,933)	Total Credits + Extra		
18					
19	<b>Revised Base Bid Price</b>	<b>232,532</b>			
20					
21	<b>Available Funding Sources</b>				
22					
23	Town Meeting Funds	225,747	Meetings of May, 2019 and August, 2020		
24					
25	Bait House Reserve	8,438			
26					
27	B&G Reserve	20,319			
28					
29	<b>Total Funds Available</b>	<b>254,504</b>			
30					
31	<b>SUMMARY</b>				
32					
33	<b>Revised Construction Price</b>	<b>232,532</b>	From above in cell B24		
34					
35	<b>Engineering</b>	<b>11,000</b>	Negotiated with Hedefine Engineering		
36					
37	<b>Total Costs</b>	<b>243,532</b>	Revised Constr + Engineering Costs ( Cell B30 + Cell B32)		
38					
39	<b>Remaining Budget</b>	<b>10,972</b>	To be used as Contingency Funds		
40					
41	Accounting for Available	254,504	Revised Construction + Engineering + Contingency Costs		
42	Funding Source Total		(see Cell B28 above)		





## ***Town of Mount Desert***

Durlin E. Lunt Jr., Town Manager  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address [www.mtdesert.org](http://www.mtdesert.org)  
[manager@mtdesert.org](mailto:manager@mtdesert.org)

**To:** Board of Selectmen

**From:** Durlin E. Lunt

**Date:** October 15, 2020

**Subject:** Permanent change in front office hours

When we re-opened the front office last June, I requested a temporary change in operating hours for the front office. The new hours requested were Monday-Friday from 9:00 am until 4:30 pm. The reason for the change was to allow extra time in the morning for activities such as staff training, filing of required reports, and general organizational activities to prepare for the day ahead. At that time, I said that I would review these new hours and would request that the change be made permanent if I felt that they enhanced our customer service operations.

After a four-month trial I am requesting that these operational hours be made permanent. We have had several instances where the time was well used to correct glitches in areas such as software and to train in the best practices of using software upgrades. We have also discussed ways to enhance our customer service and the time has been valuable to set up effectively for the business day. Less stress in filing required state reports has also carried over when we open the door in the morning.

The 8:30-9:00 am. time frame has not traditionally been a heavy customer service period and I have received no complaints concerning these changes.

Thank you for your consideration

# **NEW BUSINESS**



## *Town of Mount Desert*

John LeMoine, Harbormaster  
40 Harbor Drive, P.O. Box 237  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5737 Fax 207-276-5741  
E-mail Address [harbormaster@mtdesert.org](mailto:harbormaster@mtdesert.org)  
Web Address [www.mtdesert.org](http://www.mtdesert.org)

October 6, 2020

### MEMO

To: Board of Selectmen and Durlin Lunt, Town Manager

From: John Lemoine, Harbormaster

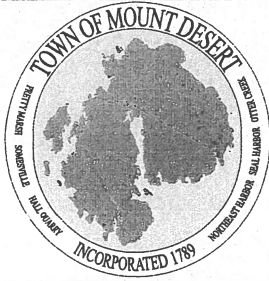
Ref: Northeast Power pedestal and pump out wire

I am requesting authorization from the Board of Selectmen for release and expenditure of \$7,563.00 to MCM Electric from the Northeast Harbor CIP line Acct. # 64010100-24680 that has a balance of \$126,401.65. The funds are for the replacement of a power pedestal and new wiring for the pump out.

I thank you in advance for your consideration of this request and will be available for any questions the Board of Selectmen may have.

Thank you,

John Lemoine  
Harbormaster



---

***Town of Mount Desert***  
Michael Bender, Fire Chief, Emergency  
Management Director  
21 Sea Street, P.O. Box 248  
Northeast Harbor, ME 04662-0248  
Telephone 207-276-5111 Fax 207-276-5732  
Web Address [www.mtdesert.org](http://www.mtdesert.org)  
[firechief@mtdesert.org](mailto:firechief@mtdesert.org)

---

## Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC:

Date: May 16, 2020

Re: Request for Authorization to Solicit Competitive Truck Bids

I would like to request authorization to solicit competitive bids to replace the two existing heating boilers, piping, controls and all related accessories at the Mount Desert Fire Department Station #2 (Seal Harbor) in accordance to the Town's Purchasing Policy. I was informed a couple of weeks ago during our annual preventive maintenance request that both boilers are nearing or at the end of their service life and may not make it through this winter without disruption.

If authorized to move forward with this, proposals will be evaluated and a request for authorization to award the project to the successful bidder will be brought to the Board. Funding for the project will come from from the Fire Station Building Reserve CIP, account number 4040300-24470. Current balance of the account is \$59,847.62.

Thank you.

OCT 15 2020

THE TOWN OF MOUNT DESERT

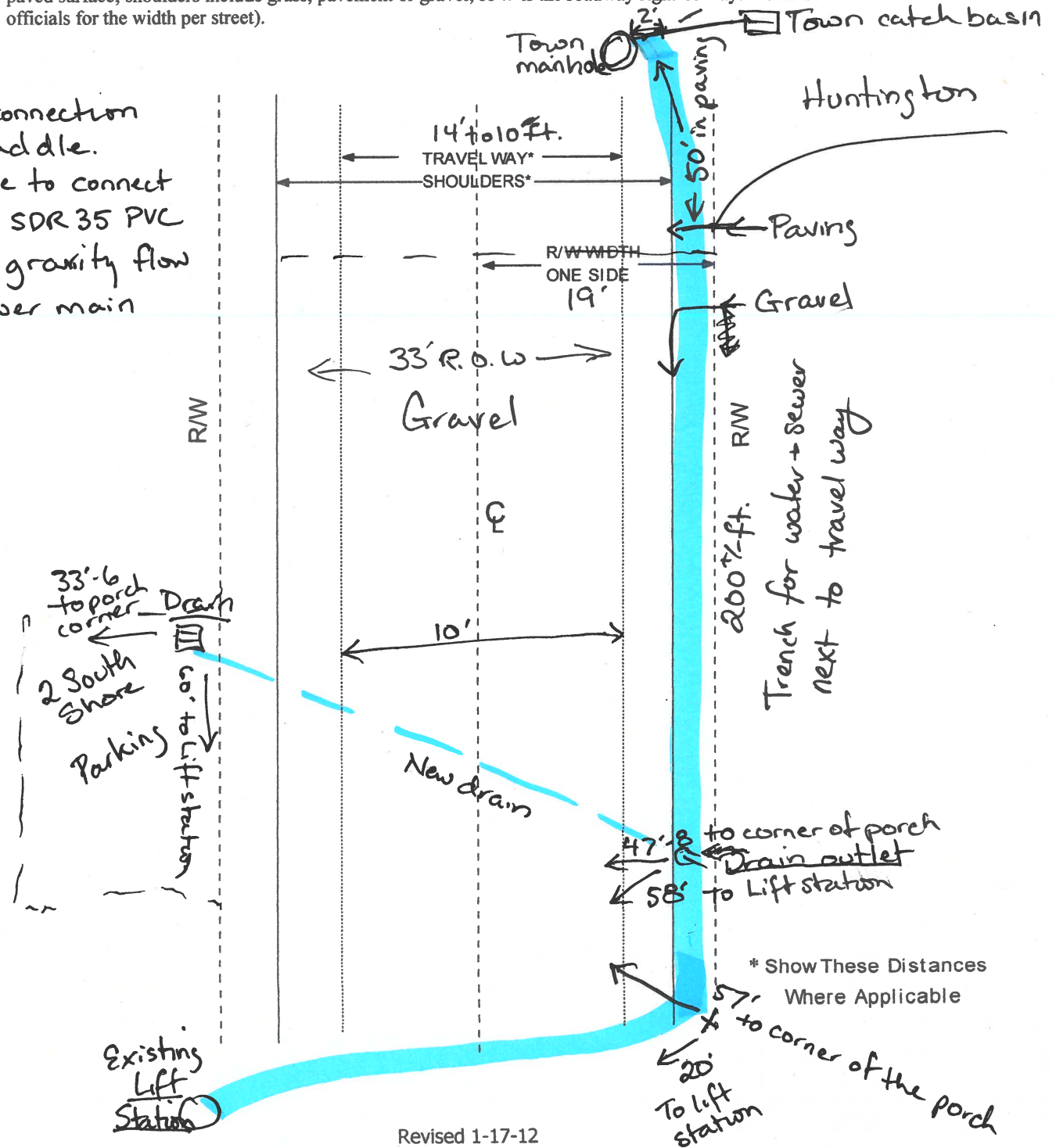
Utility Location Permit Application		Town Use: Permit Number
Town of Mount Desert		
Property Owner (Applicant) Information:		
Name	Sea Watch LLC - Phoebe Whipple	
Phone	207 415-2541 <sup>Cell</sup>	E-mail pwhipp12@yahoo.com
Local Street Address	2 South Shore Rd	
Village	Northeast Harbor	
Town	ME	Zip Code 04662
Permit Applicant Information if Not Owner e.g. Agent for Owner:		
Name	MEREDITH RANDOLPH	
Phone	207 244-7976 <sup>Cell</sup> 207 669-0059	E-mail meredith@four-winds.me
Local Street Address	126 Oak Hill Rd	
Village	Somesville	
Town	ME	Zip Code 04660
Proposed Installation (sketch next page)		
Work to be undertaken in Village of	Northeast Harbor	
Street Name	South Shore	
Type of Work (sewer, water, cable, I-net, etc.,)	Sewer + water	
Minimum Depth of Cover Over Asset	4'	
Maximum Pressure (PSI, if applicable)		
GPS Coordinates (Optional):	Latitude (decimal)	Longitude (decimal)
Starting Point		
Ending Point		
Expected Construction Schedule	Start	Completion
Location Description: On (street name) <u>South Shore Rd</u> , beginning at a point approximately (a distance, including units) <u>0</u> <sup>feet/miles</sup> at (north, south, east, west) from <u>Pump Station for house</u> (a reference point e.g. pole with number, intersection, hydrant, etc.) and extending in a <u>NW</u> ( <u>North</u> , south, east, <u>West</u> ) direction for a distance of <u>20ft.</u> (a distance, including units) then <u>200ft West</u> <del>to</del> <u>along side travel way to main road</u> feet/miles.		
By signing this for Utility Location Permit Application, the undersigned hereby certifies/understands: a) that he/she is a duly authorized agent/representative of the entity identified above ("Applicant"); b) that, to the best of their knowledge, the information provided herein is true and accurate; c) they are responsible for contacting all other utilities in the area, Dig Safe and all entities that might have assets in the proposed excavation area; d) should the Town decide that it needs the location approved by the permit for its own assets, the Applicant shall move, adjust or relocate the asset described herein at the Applicants own cost and; e) that the Applicant will maintain its facilities in accordance with the Town of Mount Deserts applicable ordinances and all other applicable laws.		
Signature	<u>Meredith Randolph</u>	Date <u>10/14/2020</u>
Printed Name	MEREDITH RANDOLPH	

Utility Location Permit Application: Sketch Plan  
 Town of Mount Desert

Permit Number: \_\_\_\_\_  
 (Town Use Only)

The purpose of the sketch is to show the location of the proposed opening in relation to the public right-of-way. It is not necessary to sketch to scale but accurate locations relative to reference points such as fire hydrants, utility poles or intersections is required. All start and end point, reference points, offset distances and lengths must be accurately indicated. A separate sheet or formal plan sheet is a suitable substitute for the sketch plan. (Note: Traveled way is paved surface; shoulders include grass, pavement or gravel; R/W is the roadway right-of-way. Please contact Town officials for the width per street).

Sewer connection rubber saddle.  
 Pump line to connect to 4"  $\phi$  SDR 35 PVC pipe to gravity flow into sewer main



Revised 1-17-12

**OPERATING AGREEMENT  
OF  
SEA WATCH, LLC**

This Operating Agreement (this "Agreement") is made as of the 18<sup>th</sup> day of July, 2019, by and between PHOEBE M. WHIPPLE, JOHN W. MILLIKEN, and WILMINGTON TRUST COMPANY, a non-depository Delaware corporation, in their capacities as Trustees of the GERRISH H. MILLIKEN, JR. TRUST FOR PHOEBE M. WHIPPLE DATED DECEMBER 27, 1954, to which Wilmington Trust Company has assigned Account No. 009241-002 (the "Member") and SEA WATCH, LLC, a Maine limited liability company (the "Company").

**WITNESSETH:**

WHEREAS, on May 23, 2019, the Company was formed by the filing of a Certificate of Formation with the Secretary of State of the State of Maine;

WHEREAS, the Company was established to hold real property located in Hancock County, Maine and other assets on the understanding that holding property in a limited liability company would protect the Member from certain liabilities, would provide for more effective administration and maintenance of such property and would have other benefits;

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements hereinafter set forth, the parties to this Operating Agreement agree as follows:

**ARTICLE 1  
Name, Formation and Business**

1.1 Name. The name of the Company is "SEA WATCH, LLC."

1.2 Formation. By having filed a Certificate of Formation with the Secretary of State of the State of Maine on May 23, 2019 in accordance with and setting forth the information required by the Maine Limited Liability Company Act (the "Act"), the Member formed the Company.

1.3 Business. The Company is formed for the purpose of engaging in the management of real estate and any other business permitted under Maine law and approved by the Member. The Company, acting through its Member or Manager, shall have all authority and powers necessary or convenient to carry out its business.

**ARTICLE 2  
Members**

(1) The initial Member is the GERRISH H. MILLIKEN, JR. TRUST FOR PHOEBE M. WHIPPLE DATED DECEMBER 27, 1954 (to which Wilmington Trust Company has assigned

Account No. 009241-002), PHOEBE M. WHIPPLE, JOHN W. MILLIKEN, and WILMINGTON TRUST COMPANY, a non-depository Delaware corporation, Trustees.

(2) No additional Members may be admitted without the written consent of the Member. As a condition to the admission of additional Members, the Member shall enter into a comprehensive operating agreement relative to the respective rights and obligations of the Members, including, as appropriate, voting rights and issues relating to management of the Company.

### **ARTICLE 3**

#### **Capital Contributions; Membership Interests**

The initial Capital Contributions of the Member shall be as provided in the books and records of the Company. The Member shall not be obligated to make any additional contributions to the Company. Each Member's Membership Interest shall be as set forth opposite such Member's name on Schedule A.

### **ARTICLE 4**

#### **Liability**

No Member shall have any liability for the debts and obligations of the Company. The failure of the Company or any Member to observe any formalities or requirements relating to the exercise of the Company's powers or management of the business and affairs under this Agreement or the Act shall not be grounds for imposing personal liability on the Member for liabilities of the Company.

### **ARTICLE 5**

#### **Profits, Losses and Distributions; Capital Accounts**

5.1. Allocation of Net Income and Net Loss. All profits, losses and distributions of cash or other property from the Company shall be allocated or distributed entirely to the Member.

5.2. Distributions. Subject to applicable law and any limitations elsewhere in this Agreement, distributions of cash or property of the Company shall be made at such times and in such manner as shall be approved by the Member.

### **ARTICLE 6**

#### **Management**

6.1 Initial Manager. The Manager of the Company shall be PHOEBE M. WHIPPLE.

6.2 Powers. Without limitation, the Manager shall have authority to purchase, sell, mortgage, lease and dispose of real, personal and intangible property, incorporate or otherwise form subsidiary entities, hire employees, contract with third parties, including affiliates, borrow money and pledge the assets of the Company.



**ARTICLE 7**  
**Term; Dissolution**

7.1 Term. The Company shall exist perpetually until dissolved by consent of the Member or as otherwise provided under Maine law.

7.2 Dissolution. Upon the Company's dissolution, the Member or Manager shall take all necessary actions to wind up the Company's affairs and shall make all appropriate filings with the Secretary of State of the State of Maine. The Company's existence continues until completion of the winding up of the Company's affairs, or until a decree dissolving the Company has been entered by a court of competent jurisdiction.

**ARTICLE 8**  
**Withdrawal Rights; Successors**

Upon the occurrence of any Member's death, adjudication of incompetency, bankruptcy or insolvency, or voluntary or involuntary withdrawal as a Member, the withdrawing Member's heirs, successors and assigns shall be entitled to all of the benefits of Membership. The withdrawal of a Member shall not cause dissolution of the Company.

**ARTICLE 9**  
**Miscellaneous**

9.1 Registered Agent and Office. The registered agent for the Company shall be PETER G. MILLIKEN or such other registered agent as the Manager may designate from time to time. The location of the registered office of the Company is 754 SLIGO ROAD, N. YARMOUTH, MAINE 04097 or, upon compliance with the applicable legal requirements, such other registered office as the Manager may designate from time to time.

9.2 Secretary. The Secretary of the Company shall be THOMAS J. HAMILTON or such other registered agent as the Manager may designate from time to time.


9.3 Accounting Period and Methods. The Company's accounting period shall be the calendar year. The Company shall use such accounting methods as the Manager deems most advantageous.

9.4 Governing Law; Binding Effect. This Agreement shall be governed by, and construed in accordance with, the State of Maine. This Agreement is binding upon and inures to the benefit of the parties' heirs, successors and assigns.


9.5 Amendments. This Agreement and the Company's Certificate of Formation may only be amended by written consent of the Member. This Agreement constitutes an operating agreement under Maine law.

IN WITNESS WHEREOF, this Limited Liability Company Operating Agreement has been duly executed by the parties hereto as of the date first written above.

GERRISH H. MILLIKEN, JR. TRUST  
FOR PHOEBE M. WHIPPLE  
DATED DECEMBER 27, 1954

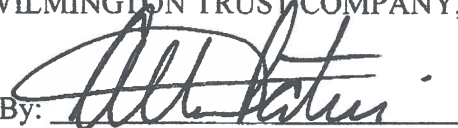
  
By: PHOEBE M. WHIPPLE, Trustee

SEA WATCH, LLC

By:   
Name: PHOEBE M. WHIPPLE  
Title: Manager

By: JOHN W. MILLIKEN, Trustee

WILMINGTON TRUST COMPANY, TRUSTEE

  
By: Allison B. Patni  
Name: Allison B. Patni  
Title: Administrative Vice President



9.5 Amendments. This Agreement and the Company's Certificate of Formation may only be amended by written consent of the Member. This Agreement constitutes an operating agreement under Maine law.

IN WITNESS WHEREOF, this Limited Liability Company Operating Agreement has been duly executed by the parties hereto as of the date first written above.

GERRISH H. MILLIKEN, JR. TRUST  
FOR PHOEBE M. WHIPPLE  
DATED DECEMBER 27, 1954

SEA WATCH, LLC

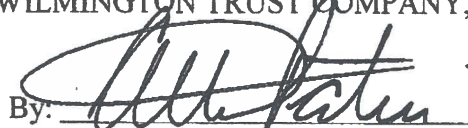
By: ~~PHOEBE M. WHIPPLE, Trustee~~



By: JOHN W. MILLIKEN, Trustee

By: \_\_\_\_\_  
Name: PHOEBE M. WHIPPLE  
Title: Manager

WILMINGTON TRUST COMPANY, TRUSTEE

By: 

Name: Allison B. Patni  
Title: Administrative Vice President

**SCHEDULE A  
TO THE  
OPERATING AGREEMENT  
OF  
SEA WATCH, LLC**

**Names, Addresses, and Ownership of Members**

<b>Owner's Name</b>	<b>Percentage Ownership</b>
GERRISH H. MILLIKEN, JR. TRUST FOR PHOEBE M. WHIPPLE DATED DECEMBER 27, 1954 (Wilmington Trust Company Account No. 009241-002)	100%
<b>TOTAL</b>	<b>100%</b>

# **TREASURER'S WARRANTS**

---

Warrants for BOS Agenda:

BOS Agenda:

10/19/2020

	Description	#	Date	Amount
<b>A. Warrants to be Approved and Signed:</b>				
	Town Invoices	AP2121	10/20/20	\$ 5,228,141.93
<b>B. Authorized Warrants to be Signed: (Wendy needs to abstain)</b> (Prior Electronic or Manual Authorization )				
<b>Town State Fees &amp; P/R Benefits</b>				
		AP2119	10/07/20	\$ 2,589.00
		AP2120	10/14/20	\$ 3,027.50
<hr/>				
<b>Town Payroll</b>				
		PR2108	10/16/20	\$ 107,763.20
		PR2109	10/02/20	\$ (65.02)
<b>C. Warrants to be Acknowledged:</b>				
	School Invoices	#04	10/07/20	\$ 364,614.89
	School Payroll	#08	10/09/20	\$ 88,629.65
<b>TOTAL WARRANTS FOR BOS MEETING</b>				<b><u>\$ 5,794,701.15</u></b>



**TOWN OF MOUNT DESERT**  
**ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 2121**

CHECK DATE: October 20, 2020

CHECK NUMBER:	<u>313788</u>	through	<u>313854</u>	<u>\$ 5,167,795.02</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	<u>\$ -</u>	Electronic payments
EFT NUMBER:	<u>1656</u>	through	<u>1669</u>	<u>\$ 60,346.91</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	<u>\$ -</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 5,228,141.93

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

Wendy H Littlefield, Secretary



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10/16/2020 09:40 Town of Mount Desert  
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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE NET  
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
landscaping	09/30/2020		AP2121	939.06
LANDSCAPING SVCS				
MAINTANCE PD/TO/VP BJ	09/30/2020		AP2121	797.85
LANDSCAPING SVCS				
Station 3 landscaping	09/30/2020		AP2121	175.50
BLDG REPAIR & MAINT-S3 SV				
CHECK		1656	TOTAL:	1,912.41
Lights, siren, etc. for Truck 9	09/30/2020		AP2121	13,797.00
FD Eq Rsv-2020 Ford F-350				
Computer mount equip, for T9	09/30/2020		AP2121	3,100.25
VEHICLE REPAIR-T9				
Portable radio batteries	10/07/2020		AP2121	118.00
GENERAL SUPPLIES				
CHECK		1657	TOTAL:	17,015.25
13.8 GALS. LP Gas NEH Blower Building-EM	10/01/2020		AP2121	20.01
HEATING FUEL				
CHECK		1658	TOTAL:	20.01
TR#8 LINE AND MODULE AL	10/01/2020		AP2121	449.93
GEN REPAIRS & MAINT				
BUS#4 CONNECTOR AL	09/28/2020		AP2121	69.79
MDES - BUS 4				
TR#8 LEFT MIRROR AL	09/29/2020		AP2121	725.95
GEN REPAIRS & MAINT				
TR#33 REAR SPRINGS AND HARDWARE AL	09/29/2020		AP2121	1,783.34
GEN REPAIRS & MAINT				



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE  
INVOICE DTL DESC  
INV DATE  
PO  
WARRANT  
NET

Invoice: X100001127:01	COLWELL DIESEL SERVICE & GARAGE I X100001127:01	10/06/2020	AP2121	42.35
	BUS#5 MIRROR AL			
	42.35 1990100 59200 9105 MDES - BUS 5			
Invoice: X100001053:01	COLWELL DIESEL SERVICE & GARAGE I X100001053:01	09/28/2020	AP2121	26.27
	TR#8 LINKS AL			
	26.27 1550100 55400 GEN REPAIRS & MAINT			
		CHECK	1659 TOTAL:	3,097.63
1660 10/20/2020 EFT Invoice: 568123	181 EATON PEABODY ATTORNEYS AT LAW 568123	10/07/2020	AP2121	85.50
	85.50 1220110 54500 Legal Advice Personnel			
Invoice: 568122	EATON PEABODY ATTORNEYS AT LAW 568122	10/07/2020	AP2121	1,100.00
	1,100.00 1220110 54500 Easements, Private Roads			
Invoice: 568124	EATON PEABODY ATTORNEYS AT LAW 568124	10/07/2020	AP2121	365.00
	365.00 1220110 54500 Legal Land Use			
		CHECK	1660 TOTAL:	1,550.50
1661 10/20/2020 EFT Invoice: 40649	175 EMR INC 40649	09/30/2020	AP2121	23,249.96
	23,249.96 1551500 55501 Sept. tip fee ts			
		CHECK	1661 TOTAL:	23,249.96
1662 10/20/2020 EFT Invoice: 0000239885	2667 GAFTEK LLC 0000239885	10/09/2020	AP2121	8,292.87
	6,000.00 1550100 55200 DIESEL FUEL SYSTEM REPAIRS BJ			
	2,292.87 1550100 55400 BLDG REPAIR & MAINT			
		CHECK	1662 TOTAL:	8,292.87
1663 10/20/2020 EFT Invoice: 0920 B&G	1043 MAIN STREET VARIETY 0920 B&G	09/30/2020	AP2121	434.68
	434.68 1552000 53710 197.5 GALS B&G Vehicle Fuel-EM			
Invoice: 1020 WW	MAIN STREET VARIETY 1020 WW	09/30/2020	AP2121	523.66
	523.66 1550552 53710 238.4 GALS WW Vehicle Fuel-EM			
		CHECK	1662 TOTAL:	8,292.87
Invoice: 1020 HWY	MAIN STREET VARIETY 1020 HWY	09/30/2020	AP2121	159.02
		CHECK	1661 TOTAL:	23,249.96







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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
Ckg-BH General Fund 8066

INVOICE

INVOICE INVOICE INVOICE  
INVT DATE PO WARRANT  
INVOICE DTL DESC

Invoice: 3488201659		11.58	1550100	55400			TIRE GAUGE AL GEN REPAIRS & MAINT				
Invoice: 3488202510			3488202510				10/07/2020 TR#26 STARTER AL GEN REPAIRS & MAINT	AP2121			145.39
313793 10/20/2020 PRTD	997 CARDMEMBER SERVICES				4204	DICK'S SPORTING	08/25/2020 BASKETBALL HOOP AND BACKBOARD BJ GEN REPAIRS & MAINT	AP2121			1,070.81
Invoice: 4204 DICK'S SPORTING			1,070.81	1552500	55400				CHECK	313792 TOTAL:	270.70
Invoice: 8682 AUTOZONE	CARDMEMBER SERVICES			8682	AUTOZONE		09/08/2020 FUEL TANK BJ VEHICLE REPAIR	AP2121			526.99
Invoice: 8797 2COCOM*KOFAX	CARDMEMBER SERVICES			8797	2COCOM*KOFAX		09/09/2020 PC-scanner interface software ts TECHNICAL SVCS	AP2121			199.00
Invoice: 5607 OWPSACSTATE	CARDMEMBER SERVICES			5607	OWPSACSTATE		09/08/2020 Training-Videos and Enrollment for 4 Employees-EM TRAINING	AP2121			314.00
Invoice: 6968 WALLMART.COM AV	CARDMEMBER SERVICES			6968	WALLMART.COM AV		09/08/2020 STORAGE BINS FOR ABSENTEE BALLOT PROCESSING ELECTION SUPPLIES	AP2121			39.67
Invoice: 0635 ROYCEU.COM	CARDMEMBER SERVICES			0635	ROYCEU.COM		09/08/2020 Training-WW Operator Study Guide 1-2 -EM TRAINING	AP2121			238.00
Invoice: 4948 ADOBE INC	CARDMEMBER SERVICES			4948	ADOBE INC		09/11/2020 Adobe Export PDF Annual Fee-EM SOFTWARE PKG PURCHASE	AP2121			23.88
Invoice: 0257 HORIZON SOLUTIO	CARDMEMBER SERVICES			0257	HORIZON SOLUTIO		09/01/2020 Allen Bradley VFD for SV WWTP-EM GEN REPAIRS & MAINT	AP2121			1,846.88
Invoice: 0265 HORIZON SOLUTIO	CARDMEMBER SERVICES			0265	HORIZON SOLUTIO		09/15/2020 Shipping for SV WWTP VFD-EM GEN REPAIRS & MAINT	AP2121			25.05
Invoice: 5335 MSFT*E0700BXWOB	CARDMEMBER SERVICES			5335	MSFT*E0700BXWOB		08/26/2020 Microsoft Azure EMAIL/INTERNET	AP2121			114.11
Invoice: 1495 MSFT*E0500C40AK	CARDMEMBER SERVICES			1495	MSFT*E0500C40AK		09/04/2020 Online Services	AP2121			128.00



CASH ACCOUNT: 100	CHK DATE	TYPE VENDOR NAME	INVOICE	INV DATE	PO	WARRANT	NET
Invoice: 6168	MSFT*E0500C3Y0W	CARDMEMBER SERVICES	6168 MSFT*E0500C3Y0W09/04/2020 Online Services	09/04/2020		AP2121	225.00
Invoice: 7086	MSFT*E0500C3PMY	CARDMEMBER SERVICES	7086 MSFT*E0500C3PMY09/04/2020 Online Services	09/04/2020		AP2121	125.00
Invoice: 5907	MSFT*E0700C7MYV	CARDMEMBER SERVICES	5907 MSFT*E0700C7MYV09/15/2020 Online Services Police	09/15/2020		AP2121	120.00
Invoice: 1581	MSFT*E0400BZA47	CARDMEMBER SERVICES	1581 MSFT*E0400BZA4709/16/2020 Microsoft Azure	09/16/2020		AP2121	49.41
Invoice: 9305	ANOX	CARDMEMBER SERVICES	9305 ANOX Taser cartridges	09/10/2020		AP2121	2,201.52
Invoice: 6845	CAPRICE ELECTRO	CARDMEMBER SERVICES	6845 CAPRICE ELECTRO08/28/2020 COVID-19 Supplies	08/28/2020	20210014	AP2121	19.99
Invoice: 4018	WATERWISE TECH	CARDMEMBER SERVICES	4018 WATERWISE TECH 09/08/2020 waterless urinal parts	09/08/2020		AP2121	188.70
Invoice: 6379	ZOOM.US	CARDMEMBER SERVICES	6379 ZOOM.US Yearly Zoom license	09/12/2020		AP2121	149.90
Invoice: 4509	ASTICOU	CARDMEMBER SERVICES	4509 ASTICOU NEW EE LUNCHEON-TREAS & TREAS ASSIST	08/27/2020		AP2121	97.28
Invoice: 2389	APPLE	CARDMEMBER SERVICES	2389 APPLE APP FEE FOR IPHONE	09/07/2020		AP2121	.99
Invoice: 7270	AMZN MKTPL	CARDMEMBER SERVICES	7270 AMZN MKTPL HEPA AIR FILTERS - TREAS & FIN ASSIST	09/18/2020		AP2121	311.24
Invoice: 1276	AXON	CARDMEMBER SERVICES	1276 AXON CREDIT FOR SALES TAX ON TAZER CARTRIDGES	09/14/2020		AP2121	-114.77
Invoice: 5240	HOME DEPOT	CARDMEMBER SERVICES	5240 HOME DEPOT Door lock & wall cabinet	08/24/2020	20210021	AP2121	119.00



INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
65.36 1440330	BLDG REPAIR & MAINT-S1 NE				
53.64 1440330	BLDG REPAIR & MAINT-S3 SV				
6845 HOME DEPOT	08/29/2020 20210021 AP2121				145.00
	Door lock & wall cabinet				
79.64 1440330	BLDG REPAIR & MAINT-S1 NE				
65.36 1440330	BLDG REPAIR & MAINT-S3 SV				
0071 SCAN SOUND INC	09/15/2020 20210028 AP2121				24.90
	Earbud for portable radio				
24.90 1440330	EQUIP-RADIOS				
2461 HOME & LIGHTING	08/31/2020 AP2121				59.98
	BRACKETS BJ				
59.98 1552500	GEN REPAIRS & MAINT				
2446 HOME & LIGHTING	08/31/2020 AP2121				203.90
	LIGHTS BJ				
203.90 1552500	GEN REPAIRS & MAINT				
3110 DICKS SPORTING	09/03/2020 AP2121				849.99
	BASKETBALL HOOP AND BACKBOARD BJ				
849.99 1552500	GEN REPAIRS & MAINT				
5319 DICKS SPORTING	09/03/2020 AP2121				-896.74
	CREDIT FOR BASKETBALL HOOP AND BACKBOARD BJ				
-896.74 1552500	GEN REPAIRS & MAINT				
0036 SUNBELT RENTALS	09/03/2020 AP2121				-14.16
	REFUND OF SALES TAX				
-14.16 1550100	GEN REPAIRS & MAINT				
CHECK 313793 TOTAL:					8,392.52
313794 10/20/2020 PRD	2664 NINA BARUFALDI ST GERMAIN (USE R1 31				450.00
	COVID-19 Web Updates				
Invoice: 31	OTHER CONTRACT SVCS				
450.00 1220110	54530				
CHECK 313794 TOTAL:					450.00
313795 10/20/2020 PRD	69 BOYINGTONS BACKFLOW TESTING				279.00
	Annual Backflow Testing-EM				
Invoice: 92220-1	TECHNICAL SVCS				
279.00 1550552	54260				
CHECK 313795 TOTAL:					279.00
313796 10/20/2020 PRD	75 F T BROWN CO				39.99
	marina repair				
Invoice: C53643	EQUIP-MOORINGS/FLOATS				
39.99 6010100	57121				



Invoice:	Invoice:	Invoice:	Invoice:	Invoice:	Invoice:	Invoice:	Invoice:	Invoice:	Invoice:	Invoice:	Invoice:	Invoice:
B64953	B63831	B64192	C53842	B64283	B64454	B64366	B64519	B64799	B64983	B65073	B65074	B64013
13.57	64.75	9.59	7.49	9.17	18.99	9.37	16.95	35.95	19.99	137.50	19.16	21.23
1440110	1550100	1550552	1550100	1550100	1550100	1552000	1550552	1552000	1551500	1550552	1552000	1440330
53140	53730	53900	53730	53730	53730	55400	53900	55400	53800	53900	55400	53110
09/24/2020	09/02/2020	09/09/2020	09/09/2020	09/11/2020	09/15/2020	09/14/2020	09/16/2020	09/22/2020	09/25/2020	09/29/2020	09/29/2020	09/04/2020
AP2121	AP2121	AP2121	AP2121	AP2121	AP2121	AP2121	AP2121	AP2121	AP2121	AP2121	AP2121	AP2121
Shipment to Wells PD POSTAGE	Tote Latching 64 QT CLR x 6-EM MISC-MATERIALS	Handle Wood 15/16x60-EM OTHER EQUIPMENT	Marking Paint SFTYGRN-EM MISC-MATERIALS	Barcade Tape and Cap Key Asst 200-EM MISC-MATERIALS	Garden Sprayer 2 GAL ACE-EM MISC-MATERIALS	Sprayer Household, Oil Multi-Purp-EM GEN REPAIRS & MAINT	Clorox Outdoor, Plug PVC and Insert PWR-EM OTHER EQUIPMENT	Deodorizer, Paint Pail, Wire Brush, Carb Cleanr-EM GEN REPAIRS & MAINT	Gloves, HVY Utility XL-D. French-EM UNIFORMS	CNTRPULL TWL600 Paper Towelsx6-EM OTHER EQUIPMENT	Clorox Wipes x2, Mirror Blind Spot 3"-EM GEN REPAIRS & MAINT	Shipping GENERAL SUPPLIES





CASH ACCOUNT: 100 10100 CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: B64014	F T BROWN CO	09/04/2020	20210026	AP2121	7.18
		Bleach for disinfecting GENERAL SUPPLIES			
	7.18 1440330 53110				
Invoice: B64829	F T BROWN CO	09/22/2020	20210030	AP2121	8.59
		Switch for overhead door BLDG REPAIR & MAINT-S1 NE			
	8.59 1440330 55200 431				
Invoice: B65081	F T BROWN CO	09/29/2020	20210033	AP2121	49.96
		Mop & toilet brush holder BLDG REPAIR & MAINT			
	49.96 1440330 55200				
Invoice: C54125	F T BROWN CO	09/21/2020	AP2121	AP2121	79.99
		5 GAL NON-ETHANOL FUEL FOR SMALL MOTORS VEHICLE FUEL			
	79.99 1440330 53710				
		CHECK	313796	TOTAL:	569.42
313797 10/20/2020 PRTD	1424 C & C MACHINE SHOP INC	09/29/2020	AP2121	AP2121	595.11
Invoice: 30969		TR#8 STEEL FOR BODY AL GEN REPAIRS & MAINT			
	595.11 1550100 55400				
		CHECK	313797	TOTAL:	595.11
313798 10/20/2020 PRTD	2707 CAVANAUGH TOCCI ASSOCIATES INC	07/01/2020	AP2121	AP2121	2,320.00
Invoice: 20062.00		HALL QUARRY NOISE REPORT Escrow-Hall Quarry Ckg-BH General Fund 8066 PB LEGAL			
	-2,320.00 100				
	2,320.00 100				
	2,320.00 1220440 54500				
		CHECK	313798	TOTAL:	2,320.00
313799 10/20/2020 PRTD	2709 JULIA CHESTON	09/23/2020	AP2121	AP2121	300.00
Invoice: HASLAM092320		Septic Tank Pumping Reimbursement. RWSP Septic Pumping			
	300.00 1335000 54620				
		CHECK	313799	TOTAL:	300.00
313800 10/20/2020 PRTD	2710 STEVEN DEPAUL	10/05/2020	AP2121	AP2121	350.00
Invoice: ROYALFLUSH100520		Septic Tank Pumping Reimbursement. RWSP Septic Pumping			
	350.00 1335000 54620				
		CHECK	313800	TOTAL:	350.00



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

INV DATE

PO

WARRANT

NET

2,330.00

2,330.00

1,403.80

1,403.80

750.00

750.00

51.62

51.62

51.62

313801

10/20/2020

PRTD

250 DOUG GOTT & SONS INC

42397

AP2121

2,330.00

2,330.00

07/15/2020

AP2121

Invoice: 42397

LOAM AND LEDGE BJ

MISC-MATERIALS

CHECK

313801 TOTAL:

2,330.00

2,330.00

09/30/2020

AP2121

1,403.80

313802

10/20/2020

PRTD

2504 EA ACQUISITION INC

303507

AP2121

1,403.80

1,403.80

Public Notice

AP2121

Invoice: 303507

TOWN MGR EXPENSE

PUBLIC NOTICE

PUBLIC NOTICE

PUBLIC NOTICE

313802 TOTAL:

1,403.80

1,403.80

10/02/2020

AP2121

313803

10/20/2020

PRTD

1688 CITY OF ELLSWORTH

14-200901

AP2121

750.00

750.00

Sludge Disposal-EM

AP2121

Invoice: 14-200901

SLUDGE DISPOSAL

CHECK

313803 TOTAL:

750.00

750.00

10/03/2020

AP2121

51.62

51.62

313804

10/20/2020

PRTD

1792 CONSOLIDATED COMMUNICATIONS

100320

AP2121

51.62

51.62

Telephone Somesville

AP2121

Invoice: 100320

TELEPHONE-USAGE

CHECK

313804 TOTAL:

51.62

51.62

09/27/2020

AP2121

51.62

51.62

313805

10/20/2020

PRTD

1794 CONSOLIDATED COMMUNICATIONS

092720

AP2121

51.62

51.62

Telephone E911

AP2121

Invoice: 092720

TELEPHONE-USAGE

CHECK

313805 TOTAL:

51.62

51.62

09/27/2020

AP2121

109.65

109.65

313806

10/20/2020

PRTD

1796 CONSOLIDATED COMMUNICATIONS

092720

AP2121

109.65

109.65

Telephone Seal Harbor

AP2121

Invoice: 092720

TELEPHONE-USAGE

CHECK

313806 TOTAL:

109.65

109.65

09/27/2020

AP2121

328.71

328.71

313807

10/20/2020

PRTD

1797 CONSOLIDATED COMMUNICATIONS1

092720

AP2121

328.71

328.71

Telephone Town office

AP2121

Invoice: 092720

TELEPHONE-USAGE

CHECK

313807 TOTAL:

328.71

328.71

09/27/2020

AP2121

328.71

328.71



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Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100  
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

INVOICE	INV DATE	PO	WARRANT	NET
313808	10/20/2020	100320	AP2121	91.05
Telephone OC Pump Station				
TELEPHONE-USAGE				
CHECK 313807 TOTAL:				328.71
313809	10/20/2020	MEELS50981	AP2121	207.99
SAFETY VEST BJ				
GEN REPAIRS & MAINT				
CHECK 313808 TOTAL:				91.05
313810	10/20/2020	MEELS51011	AP2121	36.16
SAFETY VEST BJ				
GEN REPAIRS & MAINT				
CHECK 313809 TOTAL:				328.15
313811	10/20/2020	102020	AP2121	4,000,000.00
GF\$ TRANSFER				
MM-FA - 0708				
CHECK 313810 TOTAL:				4,000,000.00
313811	10/20/2020	09282020	AP2121	308.27
Cell phones & laptop for chief & trucks				
CELL PHONES				
CHECK 313811 TOTAL:				308.27
313812	10/20/2020	09282020	AP2121	288.61
HOT SPOTS THROUGH 092220				
EMAIL/INTERNET-C19				
CHECK 313812 TOTAL:				288.61
313813	10/20/2020	09282020	AP2121	377.24
CELL & DATA THROUGH 092220				
CELL PHONES-ADMIN ASSIST				
CELL PHONES-POLICE CHIEF				
CELL PHONES-POLICE SGT				
CELL PHONES-POLICE LT				



CASH ACCOUNT: 100 TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE INVOICE DTL DESC WARRANT NET

20.71 2140115 55130 84088 CELL PHONES-BAR HBR PD  
 190.27 2140115 55130 84088 CELL PHONES-BAR HBR PD  
 CHECK 313813 TOTAL: 377.24

313814 10/20/2020 PRTD 222 R H FOSTER ENERGY LLC 0920 09/30/2020 AP2121 1,461.67  
 Invoice: 0920  
 7.15 1220770 53710 2702 770.96 GA 1.90 SEPT FUEL  
 FUEL-CEO 2018 Chev Col  
 101.27 1440110 53710 4109 VEHICLE FUEL-17 FORD EXP ADM  
 460.87 1440110 53710 4110 VEHICLE FUEL-18 Dodge Ram  
 460.78 1440110 53710 4111 VEHICLE FUEL-19 SUV FORD  
 344.92 1440110 53710 4112 VEHICLE FUEL-20 SUV FORD  
 55.14 1550100 53710 VEHICLE FUEL  
 24.40 6010100 53710 VEHICLE FUEL  
 7.14 1220660 53710 2702 VEHICLE FUEL-18 CHEV COLO

313815 10/20/2020 PRTD 2395 GENERAL CODE,CMS LLC CMS0022471 10/06/2020 AP2121 858.00  
 Invoice: CMS0022471  
 858.00 1220220 55330 SOFTWARE - HISTORICAL PRESERVATION  
 SOFTWARE RENEW/LIC FEES  
 CHECK 313815 TOTAL: 858.00

313816 10/20/2020 PRTD 254 GRAINGER 9667925581 09/29/2020 AP2121 54.43  
 Invoice: 9667925581  
 54.43 1440330 53110 Flashlight batteries  
 GENERAL SUPPLIES  
 CHECK 313816 TOTAL: 54.43

313817 10/20/2020 PRTD 2577 GRAY AND GRAY ENTERPRISES INC 6134 09/30/2020 AP2121 2,655.00  
 Invoice: 6134  
 2,655.00 1550100 53740 DITCHING SARGEANT DRIVE BJ  
 STORM WATER SUPPLIES  
 GRAY AND GRAY ENTERPRISES INC 6143 10/05/2020 AP2121 2,475.00  
 Invoice: 6143  
 2,475.00 1550100 53740 STONES S DRIVE BJ  
 STORM WATER SUPPLIES  
 CHECK 313817 TOTAL: 5,130.00

313818 10/20/2020 PRTD 1470 GROUP DYNAMIC INC L2011-016000282 10/15/2020 AP2121 150.00  
 Invoice: L2011-016000282  
 150.00 1220800 52415 HRA Admin Fee  
 HRA=MED DEDUCT  
 CHECK 313818 TOTAL: 150.00



Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100  
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
313819 10/20/2020 PRTD Invoice: 3702225	2592 HAMMOND LUMBER COMPANY 35.31 6010200 55400	09/24/2020		AP2121	35.31
	seal harbor repairs GEN REPAIRS & MAINT				
Invoice: 3715604	HAMMOND LUMBER COMPANY 73.44 1440110 53000	09/28/2020		AP2121	73.44
	arrow staples, ultra cover, 1X3-8' pine OFFICE SUPPLIES				
Invoice: 3762582	HAMMOND LUMBER COMPANY 14.76 1440330 53110	10/10/2020		AP2121	14.76
	Driveway markers GENERAL SUPPLIES				
Invoice: 3729757	HAMMOND LUMBER COMPANY 6.99 1550552 53900	10/01/2020		AP2121	6.99
	9x2-1/2 Ceramic Screws - EM OTHER EQUIPMENT				
	CHECK 313819 TOTAL:				130.50
313820 10/20/2020 PRTD Invoice: 2020-MOUNT DESERT	274 HANCOCK COUNTY TREASURER 2020-MOUNT DESERT 997,203.66 1995200 59202	09/01/2020		AP2121	997,203.66
	DESERT COUNTY ASSESSMENT COUNTY TAX				
	CHECK 313820 TOTAL:				997,203.66
313821 10/20/2020 PRTD Invoice: 300159050	1064 HARCROS CHEMICALS INC 484.00 1550668 53211 676.50 1550668 53212	10/06/2020		AP2121	1,160.50
	Bleach and Bisulfite 55 GAL Drums-EM CHLORINATION DECHLORINATION				
Invoice: 300159047	HARCROS CHEMICALS INC 1,340.00 1550666 53213	10/06/2020		AP2121	1,340.00
	pH Control/50% Caustic for NEH WWTP-EM PH CONTROL				
Invoice: 300159044	HARCROS CHEMICALS INC 1,340.00 1550667 53213	10/06/2020		AP2121	1,340.00
	pH Control/50% Caustic for SV WWTP-EM PH CONTROL				
	CHECK 313821 TOTAL:				3,840.50
313822 10/20/2020 PRTD Invoice: 6610B-1	2696 HEALTHY ACADIA 6610B-1 2,500.00 1220110 54530	10/08/2020		AP2121	2,500.00
	COVID OTHER CONTRACT SVCS				
	CHECK 313822 TOTAL:				2,500.00





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CASH ACCOUNT: 100  
CHECK NO CHK DATE

10100  
Ckg-BH General Fund 8066  
TYPE VENDOR NAME

INVOICE	INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
313823	10/02/2020 replacement for stolen trailer harbor EQUIPMENT	100323	10/02/2020	AP2121		800.00
	CHECK 313823 TOTAL:	57100				800.00
313824	10/05/2020 Septic Tank Pumping Reimbursement. RWSP Septic Pumping	54620	10/05/2020	AP2121		280.00
	CHECK 313824 TOTAL:	54620				280.00
313825	10/01/2020 TOCCI RFND07/01/2020 REFUND REMAINING ESCROW FOR NOISE REPORT Other Miscellaneous Income Escrow-Hall Quarry Ckg-BH General Fund 8066	40450 10150 10100	10/01/2020	AP2121		180.00
	CHECK 313825 TOTAL:	55400				180.00
313826	10/01/2020 140 2261-WE9 Xylem Sanitaire 9" Membranes-EM GEN REPAIRS & MAINT	27119	10/01/2020	AP2121		1,138.58
	CHECK 313826 TOTAL:	55400				1,138.58
313827	09/09/2020 Town office sprinkler test ts GEN REPAIRS & MAINT	51905	09/09/2020	AP2121		500.54
	CHECK 313827 TOTAL:	55400				500.54
313828	09/29/2020 Hand sanitizer GENERAL SUPPLIES	13825219	09/29/2020	AP2121		95.39
	CHECK 313828 TOTAL:	53110				95.39
313829	09/25/2020 PORTA POTTIES BJ PORTA POTTY SVCS	14566	09/25/2020	AP2121		1,925.40
	CHECK 313829 TOTAL:	55314				1,925.40
	Invoice: 14565	14565	09/25/2020	AP2121		1,442.00
	Invoice: 14566	55314	09/25/2020	AP2121		1,442.00



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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066  
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC INVOICE WARRANT NET

313830 10/20/2020 PRTD 427 MAINE MUNICIPAL ASSOCIATION INV00176808 CHECK 313829 TOTAL: 3,367.40

Invoice:	CHK DATE	CHK NO	TYPE	VENDOR NAME	AMOUNT	INVOICE	WARRANT	NET
313830	10/20/2020	PRTD	427	MAINE MUNICIPAL ASSOCIATION	19,270.65	INV00176808	AP2121	19,270.65
				Worker's Compensation Premium				
				10/01/2020				
				WORKERS COMP	55.88	52020		
				WORKERS COMP	50.10	52020		
				WORKERS COMP	65.52	52020		
				WORKERS COMP	32.76	52020		
				WORKERS COMP	19.27	52020		
				WORKERS COMP	38.54	52020		
				WORKERS COMP	7.71	52020		
				WORKERS COMP	256.30	52020		
				WORKERS COMP	242.81	52020		
				WORKERS COMP	2,601.54	52020		
				WORKERS COMP	4,019.86	52020		
				WORKERS COMP	109.84	52020		
				WORKERS COMP	4,393.71	52020		
				WORKERS COMP	1,339.31	52020		
				WORKERS COMP	1,289.21	52020		
				WORKERS COMP	275.57	52020		
				WORKERS COMP	19.27	52020		
				MD ELEMENTARY SCHOOL	3,054.40	52020		
				WORKERS COMP	1,399.05	52020		

313831 10/20/2020 PRTD 1012 MORRIS FIRE PROTECTION INC 43488 CHECK 313830 TOTAL: 19,270.65

Invoice:	CHK DATE	CHK NO	TYPE	VENDOR NAME	AMOUNT	INVOICE	WARRANT	NET
313831	10/20/2020	PRTD	1012	MORRIS FIRE PROTECTION INC	69.50	43488	AP2121	69.50
				fire extinguisher service				
				10/06/2020				
				GEN REPAIRS & MAINT	69.50	55400		
				MORRIS FIRE PROTECTION INC	157.90	43489	AP2121	157.90
				Fire extinguisher inspection				
				10/06/2020				
				BLDG REPAIR & MAINT	157.90	55200		
				MORRIS FIRE PROTECTION INC	31.50	43515	AP2121	31.50
				Fire extinguisher inspections				
				10/07/2020				
				GEN REPAIRS & MAINT	31.50	55400		

313832 10/20/2020 PRTD 502 MOUNT DESERT SPRING WATER 4929 0920 CHECK 313831 TOTAL: 258.90

Invoice:	CHK DATE	CHK NO	TYPE	VENDOR NAME	AMOUNT	INVOICE	WARRANT	NET
313832	10/20/2020	PRTD	502	MOUNT DESERT SPRING WATER	36.40	4929 0920	AP2121	36.40
				Office Water				
				09/30/2020				
				OFFICE SUPPLIES	36.40	53000		
				MOUNT DESERT SPRING WATER	34.80	4929 0920	AP2121	34.80
				Spring water				
				09/24/2020				
				OFFICE SUPPLIES	34.80	53000		



CASH ACCOUNT: 100 TYPE VENDOR NAME INVOICE INVOICE DTL DESC WARRANT NET

CHECK NO	CHK DATE	100	TYPE VENDOR NAME	INVOICE	INVOICE DTL DESC	WARRANT	NET	
Invoice: 6544	0920		MOUNT DESERT SPRING WATER	6544 0920	09/30/2020 Water for Highway Garage-EM GEN REPAIRS & MAINT	AP2121	55.00	
Invoice: 9514	0920		MOUNT DESERT SPRING WATER	9514 0920	09/30/2020 Water for NEH Maint Shop-EM OTHER EQUIPMENT	AP2121	31.80	
Invoice: 9944	0920		MOUNT DESERT SPRING WATER	9944 0920	09/30/2020 Drinking water for office & trucks GENERAL SUPPLIES	AP2121	211.60	
							CHECK 313832 TOTAL:	369.60
313833	10/20/2020	503	MOUNT DESERT WATER DISTRICT	2800/8070	0920 10/01/2020 Seal Harbor hydrants	AP2121	34,187.50	
Invoice:	2800/8070	0920		34,187.50 1440400 54930	PUB FIRE PROTECT-HYDRANT FEE			
Invoice:	2800/4540	0920	MOUNT DESERT WATER DISTRICT	2800/4540 54930	10/01/2020 NEH hydrants	AP2121	34,187.50	
Invoice:	2800/6940	0920	MOUNT DESERT WATER DISTRICT	2800/6940 54930	10/01/2020 PUB FIRE PROTECT-HYDRANT FEE	AP2121	167.50	
Invoice:	2800/7850	0920	MOUNT DESERT WATER DISTRICT	2800/7850 55110	10/01/2020 Station 2 domestic water WATER-S2 SH	AP2121	114.50	
Invoice:	2800/4720	0920	MOUNT DESERT WATER DISTRICT	2800/4720 55110	10/01/2020 SH WWTP Q4 Water Bill-EM WATER	AP2121	105.00	
Invoice:	2800/5070	0920	MOUNT DESERT WATER DISTRICT	2800/5070 55110	10/01/2020 NEH WWTP Q4 Water Bill-EM WATER	AP2121	32.00	
Invoice:	2800/4530	0920	MOUNT DESERT WATER DISTRICT	2800/4530 55110	10/01/2020 GILPAT PS Q4 Water Bill-EM WATER	AP2121	1,265.00	
Invoice:	2800/4550	0920	MOUNT DESERT WATER DISTRICT	2800/4550 55110	10/01/2020 marina water bill WATER	AP2121	246.50	
Invoice:	2800/4550	0920	MOUNT DESERT WATER DISTRICT	2800/4550 55110	10/01/2020 TOWN OFFICE WATER BILL BJ WATER	AP2121	70,305.50	
							CHECK 313833 TOTAL:	70,305.50



CASH ACCOUNT: CHECK NO	CHK DATE	TYPE VENDOR NAME	Ckg-BH General Fund 8066	INVOICE	INV DATE	PO	WARRANT	NET	
			GLI	INVOICE DTL DESC					
313834	10/20/2020	PRTD	1511 MAINE PUBLIC EMPLOYEES RETIREMENT	GLI 2948839	09/30/2020		AP2121	221.94	
Invoice: GLI 2948839				SEPTEMBER PREMIUMS					
			165.14	100	MPERS-Basic				
			15.30	100	Mpers-Supp				
			41.50	1220800	LIFE INS-OVER 50K				
					CHECK	313834	TOTAL:	221.94	
313835	10/20/2020	PRTD	434 MAINE PUBLIC EMPLOYEES RETIREMENT	0920	09/30/2020		AP2121	24,990.31	
Invoice: 0920				SEPTEMBER PREMIUMS					
			24,990.32	100	Mpers-EE & ER				
			-.01	1220800	HRA-MED DEDUCT				
					CHECK	313835	TOTAL:	24,990.31	
313836	10/20/2020	PRTD	468 MOUNT DESERT ISLAND HOSPITAL & HE	09182020	09/18/2020		AP2121	121.00	
Invoice: 09182020				Pre-employment physical					
			121.00	1220800	OUTSIDE LAB/MEDICAL				
					CHECK	313836	TOTAL:	121.00	
313837	10/20/2020	PRTD	2160 COASTAL AUTO PARTS	255621	07/01/2020		AP2121	5.07	
Invoice: 255621				FLEX HOSE BJ					
			5.07	1550100	GEN REPAIRS & MAINT				
					CHECK	313837	TOTAL:	5.07	
			Invoice: 291907	291907	09/18/2020		AP2121	8.20	
				COASTAL AUTO PARTS					
			8.20	1440110	Oil Filter				
				55100	VEHICLE REPAIR-18 DODGE RAM				
					CHECK	313838	TOTAL:	8.20	
			Invoice: 297671	297671	10/01/2020		AP2121	16.08	
				COASTAL AUTO PARTS					
			16.08	1550100	TR#8 FITTINGS AL				
				55400	GEN REPAIRS & MAINT				
					CHECK	313839	TOTAL:	16.08	
			Invoice: 297921	297921	10/01/2020		AP2121	241.92	
				COASTAL AUTO PARTS					
			241.92	1550100	TR#33 UNDERCOAT AL				
				55400	GEN REPAIRS & MAINT				
					CHECK	313840	TOTAL:	241.92	
			Invoice: 299531	299531	10/06/2020		AP2121	99.90	
				COASTAL AUTO PARTS					
			99.90	1550100	TR#10 SAND BLASTER SAND AL				
				55400	GEN REPAIRS & MAINT				
					CHECK	313841	TOTAL:	99.90	
			Invoice: 299694	299694	10/06/2020		AP2121	35.92	
				COASTAL AUTO PARTS					
			35.92	1550100	TR#8 FITTINGS AL				
				55400	GEN REPAIRS & MAINT				
					CHECK	313842	TOTAL:	35.92	
			Invoice: 299715	299715	10/06/2020		AP2121	11.04	
				COASTAL AUTO PARTS					
			11.04	1550100	SHOP TOOL ADAPTER AL				
				55400	GEN REPAIRS & MAINT				
					CHECK	313843	TOTAL:	11.04	



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10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE	INVOICE DTL DESC	INVOICE	WARRANT	NET
Invoice: 299700	COASTAL AUTO PARTS	299700	AP2121	201.99
	NEEDLE SCALER AL	201.99 1550100 55400		
	GEN REPAIRS & MAINT			
Invoice: 299170	COASTAL AUTO PARTS	299170	AP2121	30.30
	WIRE WHEELS AL	30.30 1550100 55400		
	GEN REPAIRS & MAINT			
Invoice: 301463	COASTAL AUTO PARTS	301463	AP2121	5.42
	SOCKET AL	5.42 1550100 55400		
	GEN REPAIRS & MAINT			
Invoice: 300990	COASTAL AUTO PARTS	300990	AP2121	4.08
	TR#8 PLUG AL	4.08 1550100 55400		
	GEN REPAIRS & MAINT			
Invoice: 300386	COASTAL AUTO PARTS	300386	AP2121	207.36
	UNDERCOAT AL	207.36 1550100 55400		
	GEN REPAIRS & MAINT			
Invoice: 301130	COASTAL AUTO PARTS	301130	AP2121	86.89
	BUS#4 FILTERS AL	86.89 1990100 59200 9104		
	MDES - BUS 4			
Invoice: 297568	COASTAL AUTO PARTS	297568	AP2121	128.22
	TRUCK WHEEL PAINT AL	128.22 1550100 55400		
	GEN REPAIRS & MAINT			
Invoice: 301371	COASTAL AUTO PARTS	301371	AP2121	-521.40
	FILTERS	-521.40 1550100 55400		
	GEN REPAIRS & MAINT			
Invoice: 301386	COASTAL AUTO PARTS	301386	AP2121	-19.66
	FUEL FILTER	-19.66 1550100 55400		
	GEN REPAIRS & MAINT			
CHECK 313837 TOTAL: 541.33				
313838 10/20/2020 PRTD	1706 ONLINE MOORING, LLC	P17469	AP2121	30.00
Invoice: P17469				
	online mooring fees	30.00 6010100 54250		
	IT/TECH FEE			
CHECK 313838 TOTAL: 30.00				
313839 10/20/2020 PRTD	2698 SPENCER PREBLE	0720-4759	AP2121	3,701.42
Invoice: 0720-4759				
	2020 SUV Repairs	3,701.42 1440110 55100 4112		
	VEHICLE REPAIR-20 SUV FORD			





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Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

INV DATE PO WARRANT

NET

3,701.42

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
313840	784 SEACOAST SECURITY INC	10/01/2020	AP2121		132.00
	Stat. #2 fire alarm monitoring				
	FIRE ALARM MAINT				
	132.00 1440330 54820				
	CHECK 313839 TOTAL:				3,701.42
313841	1863 STANLEY ELEVATOR COMPANY INC	10/01/2020	AP2121		751.00
	SRV000393317				
	2nd quarterly inspection ts				
	GEN REPAIRS & MAINT				
	751.00 1552000 55400				
	CHECK 313840 TOTAL:				132.00
313842	874 STAPLES CREDIT PLAN	09/01/2020	AP2121		240.14
	2629842681				
	File Folders-Copy Paper-Coffee Supplies				
	OFFICE SUPPLIES				
	240.14 1220110 53000				
	CHECK 313841 TOTAL:				751.00
	Invoice: 2630988251				15.05
	STAPLES CREDIT PLAN	09/02/2020	AP2121		
	2630988251				
	Band aids				
	OFFICE SUPPLIES				
	15.05 1220110 53000				
	Invoice: 2632417601				12.29
	STAPLES CREDIT PLAN	09/03/2020	AP2121		
	2632417601				
	Hanging Folders				
	OFFICE SUPPLIES				
	12.29 1220110 53000				
	Invoice: 2645668091				114.25
	STAPLES CREDIT PLAN	09/17/2020	AP2121		
	2645668091				
	Hanging File Folders, Address labels				
	OFFICE SUPPLIES				
	114.25 1220110 53000				
	Invoice: 2653139731				111.96
	STAPLES CREDIT PLAN	09/25/2020	AP2121		
	2653139731				
	dvd's				
	OFFICE SUPPLIES				
	111.96 1440110 53000				
	Invoice: 2627616541				130.28
	STAPLES CREDIT PLAN	08/29/2020	AP2121		
	2627616541				
	calc, tape disp, staples, pop up notes-treas asst				
	OFFICE SUPPLIES				
	130.28 1220500 53000				
	Invoice: 2645625361				31.99
	STAPLES CREDIT PLAN	09/17/2020	AP2121		
	2645625361				
	binders and paper				
	OFFICE SUPPLIES				
	31.99 1220110 53000				
	Invoice: 2646826581				204.14
	STAPLES CREDIT PLAN	09/18/2020	AP2121		
	2646826581				
	binders and apc backups (spare)				
	OFFICE SUPPLIES				
	204.14 1220110 53000				
	CHECK 313842 TOTAL:				860.10



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CASH ACCOUNT: 100  
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694 TEAMSTERS UNION LOCAL #340  
Invoice: 1020

725 TRANSCO BUSINESS TECHNOLOGIES  
Invoice: IN2560370

TRANSCO BUSINESS TECHNOLOGIES  
Invoice: IN2572183

TRANSCO BUSINESS TECHNOLOGIES  
Invoice: IN2572195

313845 10/20/2020 PRD 1737 TIME WARNER CABLE  
Invoice: 854714801100220

313846 10/20/2020 PRD 1616 TIME WARNER CABLE  
Invoice: 713662701100320

313847 10/20/2020 PRD 1370 TIME WARNER CABLE  
Invoice: 719743901092820

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Town of Mount Desert  
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694 TEAMSTERS UNION LOCAL #340  
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TRANSCO BUSINESS TECHNOLOGIES  
Invoice: IN2572183

TRANSCO BUSINESS TECHNOLOGIES  
Invoice: IN2572195

313845 10/20/2020 PRD 1737 TIME WARNER CABLE  
Invoice: 854714801100220

313846 10/20/2020 PRD 1616 TIME WARNER CABLE  
Invoice: 713662701100320

313847 10/20/2020 PRD 1370 TIME WARNER CABLE  
Invoice: 719743901092820

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694 TEAMSTERS UNION LOCAL #340  
Invoice: 1020

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Invoice: IN2560370

TRANSCO BUSINESS TECHNOLOGIES  
Invoice: IN2572183

TRANSCO BUSINESS TECHNOLOGIES  
Invoice: IN2572195

313845 10/20/2020 PRD 1737 TIME WARNER CABLE  
Invoice: 854714801100220

313846 10/20/2020 PRD 1616 TIME WARNER CABLE  
Invoice: 713662701100320

313847 10/20/2020 PRD 1370 TIME WARNER CABLE  
Invoice: 719743901092820

INVOICE	INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
313843	10/06/2020 OCTOBER PREMIUMS Union Dues-PW	1020	10/06/2020	AP2121		638.00
	CHECK	24742				
	CHECK	313843 TOTAL:				638.00

313844	10/01/2020 Copier and Printer repair and maintenance COPIER LEASE	IN2560370	10/01/2020	AP2121		1,327.33
	Copier and Printer repair and Maintenance COPIER LEASE	55320				
	Copier and Printer repair and Maintenance COPIER LEASE	IN2572183				
	Copier and Printer repair and Maintenance COPIER LEASE	55320				150.40
	Copier and Printer repair and Maintenance COPIER LEASE	IN2572195				
	Copier and Printer repair and Maintenance COPIER LEASE	55320				1,456.24
	CHECK	313844 TOTAL:				2,933.97

313845	10/02/2020 Internet Fire Station # 2 CABLE/INTERNET-FIRE ST#2 SH	854714801100220	10/02/2020	AP2121		333.70
	CABLE/INTERNET-FIRE ST#2 SH	55150 1737				
	CHECK	313845 TOTAL:				333.70

313846	10/03/2020 Internet Fire Station # 3 CABLE/INTERNET-FIRE ST#3 SV	713662701100320	10/03/2020	AP2121		325.23
	CABLE/INTERNET-FIRE ST#3 SV	55150 1616				
	CHECK	313846 TOTAL:				325.23

313847	09/28/2020 time warner CABLE/INTERNET	719743901092820	09/28/2020	AP2121		246.59
	CABLE/INTERNET	55150				
	CHECK	313847 TOTAL:				246.59

313848	10/01/2020 Internet Highway Garage CABLE/INTERNET-HGWY GAR	859562901100120	10/01/2020	AP2121		415.60
	CABLE/INTERNET-HGWY GAR	55150 1773				
	CHECK	313848 TOTAL:				415.60



INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
313849	713240201093020 internet Beech Hill Communications Tower CABLE/INTERNET-POLICE DEPT	09/30/2020		AP2121	55.00
	55.00 1221000 55150 1771				
	CHECK 313849 TOTAL:				55.00
313850	697540001100320 Internet NEH WWTP	10/03/2020		AP2121	71.61
	71.61 1221000 55150 1693 CABLE/INTERNET-NEH WWTP				
	CHECK 313850 TOTAL:				71.61
313851	424798213 Copier and Printer Lease	09/24/2020		AP2121	104.74
	104.74 1221000 55320 COPIER LEASE				
	CHECK 313851 TOTAL:				104.74
313852	0272787140 WW Uniforms-EM	09/30/2020		AP2121	109.65
	109.65 1550552 53800 UNIFORMS				
	Invoice: 0272787139				
313851	0272787139 HWY/MSW/P&C Uniforms-EM	09/30/2020		AP2121	178.64
	35.00 1551500 53800 UNIFORMS				
	20.00 1552500 53800 UNIFORMS				
	123.64 1550100 53800 UNIFORMS				
	Invoice: 0272788632				
313851	0272788632 WW Uniforms-EM	10/07/2020		AP2121	113.95
	113.95 1550552 53800 UNIFORMS				
	Invoice: 0272788631				
313851	0272788631 HWY/MSW/P&C Uniforms-EM	10/07/2020		AP2121	177.02
	35.00 1551500 53800 UNIFORMS				
	20.00 1552500 53800 UNIFORMS				
	122.02 1550100 53800 UNIFORMS				
	Invoice: 0272790140				
313851	0272790140 WW Uniforms and Mat-EM	10/14/2020		AP2121	115.65
	115.65 1550552 53800 UNIFORMS				
	Invoice: 0272789461				
313851	0272789461 B Jacobs Sweatshirts-EM	10/14/2020		AP2121	127.92
	127.92 1550100 53800 UNIFORMS				
	Invoice: 0272790139				
313851	0272790139 HWY/MSW/P&C Uniforms-EM	10/14/2020		AP2121	177.02



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10100  
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INV DATE PO

WARRANT

NET

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INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
35.00 1551500 53800 UNIFORMS					
20.00 1552500 53800 UNIFORMS					
122.02 1550100 53800 UNIFORMS					
CHECK 313852 TOTAL: 999.85					

313853 10/20/2020 PRTD 1842 VERSANT POWER	10057340--9 092720	09/27/2020	AP2121		125.92
Invoice: 10057340--9 092720	785 kwh Stat. #2 monthly electricity bill				
	125.92 1440330 55010 432 ELECTRICITY-S2 SH				

Invoice: 10057336-1 092320	10057336-1 092320	09/23/2020	AP2121		19.44
	50 kwh Bartlett power				
	19.44 6010300 55010 ELECTRICITY				

Invoice: 10057332-2 092920	10057332-2 092920	09/29/2020	AP2121		22.17
	76 kwh seal power				
	22.17 6010200 55010 ELECTRICITY				

313854 10/20/2020 PRTD 2708 ROBERT WELLINGS	ACTIONSEPTIC082020	08/20/2020	AP2121		300.00
Invoice: ACTIONSEPTIC082020	Septic Tank Pumping Reimbursement.				
	300.00 1335000 54620 RWWSP Septic Pumping				

CHECK 313854 TOTAL: 300.00					
NUMBER OF CHECKS	81	*** CASH ACCOUNT TOTAL ***	5,228,141.93		

COUNT	AMOUNT
TOTAL PRINTED CHECKS	67 5,167,795.02
TOTAL EFT'S	14 60,346.91
*** GRAND TOTAL *** 5,228,141.93	

10/16/2020 09:40  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

P 23  
apcshdsb

CLERK: 69051you

YEAR PER SRC ACCOUNT EFF DATE	JNL	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2021 4 88									
APP 600-20000		10/20/2020 AP2121	LLY			Accounts Payable		5,244.26	
APP 100-10100		10/20/2020 AP2121	LLY			AP CASH DISBURSEMENTS JOURNAL Ckg-BH General Fund 8066			5,228,141.93
APP 100-20000		10/20/2020 AP2121	LLY			Accounts Payable		5,208,269.85	
APP 400-20000		10/20/2020 AP2121	LLY			Accounts Payable		13,797.00	
APP 200-20000		10/20/2020 AP2121	LLY			Accounts Payable		830.82	
						GENERAL LEDGER TOTAL		5,228,141.93	5,228,141.93
APP 100-35060		10/20/2020 AP2121	LLY			DT-MARINA		5,244.26	
APP 600-35010		10/20/2020 AP2121	LLY			DT Gen fund			5,244.26
APP 100-35040		10/20/2020 AP2121	LLY			DT-TRUST		13,797.00	
APP 400-35010		10/20/2020 AP2121	LLY			DT Gen fund			13,797.00
APP 100-35020		10/20/2020 AP2121	LLY			DTF-SPEC REV		830.82	
APP 200-35010		10/20/2020 AP2121	LLY			DT Gen fund			830.82
						SYSTEM GENERATED ENTRIES TOTAL		19,872.08	19,872.08
						JOURNAL 2021/04/88 TOTAL		5,248,014.01	5,248,014.01



FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2021 4	88	10/20/2020			
100-10100				Ckg-BH General Fund 8066		5,228,141.93
100-20000				Accounts Payable	5,208,269.85	
100-35020				DTF-SPEC REV	830.82	
100-35040				DT-TRUST	13,797.00	
100-35060				DT-MARINA	5,244.26	
				FUND TOTAL	5,228,141.93	5,228,141.93
200 Special Revenue	2021 4	88	10/20/2020			
200-20000				Accounts Payable	830.82	
200-35010				DT Gen fund		830.82
				FUND TOTAL	830.82	830.82
400 Investment Trusts-Reserves	2021 4	88	10/20/2020			
400-20000				Accounts Payable	13,797.00	
400-35010				DT Gen fund		13,797.00
				FUND TOTAL	13,797.00	13,797.00
600 Marina	2021 4	88	10/20/2020			
600-20000				Accounts Payable	5,244.26	
600-35010				DT Gen fund		5,244.26
				FUND TOTAL	5,244.26	5,244.26

10/16/2020 09:40  
69051you

Town of Mount Desert  
A/P CASH DISBURSEMENTS JOURNAL  
JOURNAL ENTRIES TO BE CREATED

P 25  
apcshdlsb

FUND	DUE TO	DUE FROM
100 General Fund	19,872.08	
200 Special Revenue		830.82
400 Investment Trusts-Reserves		13,797.00
600 Marina		5,244.26
TOTAL	19,872.08	19,872.08

\*\* END OF REPORT - Generated by Lisa Young \*\*

**TOWN OF MOUNT DESERT  
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 2119**

CHECK DATE: October 7, 2020

CHECK NUMBER:	<u>313786</u>	through	<u>313786</u>	\$ <u>2,589.00</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 2,589.00

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman Martha T Dudman

Matthew J Hart, Vice Chairman Geoffrey V Wood

## Kathi Mahar

---

**From:** John Macauley <jbmacauley3@gmail.com>  
**Sent:** Thursday, October 08, 2020 1:30 PM  
**To:** Lisa Young  
**Cc:** Geoffrey Wood; Kathi Mahar; Martha Dudman; Matt Hart  
**Subject:** Re: Warrant AP#2119 State Fees/Payroll Benefits

Yes, I approve.

On Thu, Oct 8, 2020 at 1:15 PM Lisa Young <[financeclerk@mtdesert.org](mailto:financeclerk@mtdesert.org)> wrote:

Good afternoon!

Attached is Accounts Payable Warrant #2119 (for Payroll and/or State Fees) in the amount of \$2,589.00 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

**I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.**

Thank you!

*Lisa Young*



Lisa Young,

Finance Clerk, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

**TOWN OF MOUNT DESERT  
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

**WARRANT AP# 2120**

CHECK DATE: October 14, 2020

CHECK NUMBER:	<u>313787</u>	through	<u>313787</u>	\$	<u>3,027.50</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	-	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	-	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	-	Voided Checks

TOTAL DISBURSEMENTS: \$ 3,027.50

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood



TOWN OF MOUNT DESERT  
PAYROLL WARRANT

WARRANT PR# 2108

CHECK DATE: October 16, 2020

ADVICE NUMBERS: 11690 through 11743

CHECK NUMBERS: 64883 through 64897

TOTAL DISBURSEMENTS: \$ 107,763.20

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

TOWN OF MOUNT DESERT  
PAYROLL WARRANT

WARRANT PR# 2109

CHECK DATE: October 2, 2020

ADVICE NUMBERS: 0 through 0

CHECK NUMBERS: 64874 through 64874 VOID

TOTAL DISBURSEMENTS: \$ (65.02)

This is to certify that there is due and chargeable to the appropriations listed above  
the sum set against each name and you are directed to pay unto the parties  
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

**Lisa Young**

---

**From:** Matthew Hart <matt@theneighborhoodhouse.com>  
**Sent:** Thursday, October 15, 2020 11:55 AM  
**To:** Lisa Young  
**Subject:** Re: SECOND REQUEST: Warrant AP#2120 & PR#2108 & PR#2109 Approval Request

Hi Lisa,

Please accept my delayed approval of AP Warrant #2120, Payroll Warrant #2108, and voided Payroll Warrant #2109.

Thanks,  
Matt

**Matthew Hart**

Community Relations Director  
The Neighborhood House | 207-276-5039  
End of Main Street | Northeast Harbor, ME

---

**From:** Lisa Young <financeclerk@mtdesert.org>  
**Date:** Thursday, October 15, 2020 at 11:48 AM  
**To:** Geoffrey Wood <gwood@mtdesert.org>, "jbmacauley3@gmail.com" <jbmacauley3@gmail.com>, Martha Dudman <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>  
**Cc:** Kathi Mahar <treasurer@mtdesert.org>  
**Subject:** SECOND REQUEST: Warrant AP#2120 & PR#2108 & PR#2109 Approval Request

Good Afternoon!

Attached are the following warrants for approval:

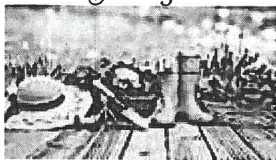
Accounts Payable	#2120	total of	\$3,027.50
Payroll	#2108	total of	\$107,763.20
Payroll Void	#2109	total of	(\$65.02)

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "will reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

*Lisa Young*



Lisa Young,  
Finance Clerk, Tax Collector  
Town of Mount Desert

# Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 14592

Check Batch: 9246  
 Check Header: (N/A)  
 Check Numbers: (First) - (Last)  
 Check Dates: (Earliest) - (Latest)  
 Cash Account Numbers: (First) - (Last)  
 Bank Account Code: (N/A)  
 Check Authorization Code: AP  
 Minimum Check Amount: \$0.00  
 Sorted By:  
 Include Payable Information: No  
 Include Payable Dist Information: No  
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
9246	19438	10/07/2020	1080	ACADEMIC THERAPY PUBLICATIONS	0.00	732.60
	19439	10/07/2020	1084	ACADIA FUEL, LLC	0.00	2,592.88
	19440	10/07/2020	1215	AOS #91 Reimb Charges on AOS Credit Card	0.00	154.59
	19441	10/07/2020	1230	APPLE COMPUTER, INC. IMAC Computers	0.00	7,116.00
	19442	10/07/2020	1700	BLICK ART MATERIALS Classroom Supplies	0.00	1,365.89
	19443	10/07/2020	1810	BROWN'S COMMUNICATIONS, INC. Radio Repair	0.00	147.00
	19444	10/07/2020	1975	CARDMEMBER SERVICE	0.00	3,529.64
	19445	10/07/2020	2300	CLEAN-O-RAMA	0.00	1,623.17
	19446	10/07/2020	2310	COASTAL ENERGY, INC. Clean heat pumps	0.00	637.31
	19447	10/07/2020	3040	DAVID FRENCH MUSIC COMPANY Instrument repairs	0.00	557.00
	19448	10/07/2020	3525	DRUMMOND, WOODSUM legal fees	0.00	155.00
	19449	10/07/2020	3628	EASTERN FIRE Annual inspection	0.00	335.00
	19450	10/07/2020	4180	F.T. BROWN CO. August Charges - Mostly Covid	0.00	2,054.02
	19451	10/07/2020	4301	FREDERICK, MARINA Reimbs - Sugar	0.00	220.48
	19452	10/07/2020	4410	GILMAN ELECTRICAL SUPPLY	0.00	353.52
	19453	10/07/2020	4585	GROUP DYNAMIC, INC. HRA - Supt + Oct	0.00	131.25
	19454	10/07/2020	5284	KELLEY, PATRICIA Reimb - Garden Supplies	0.00	11.90
	19455	10/07/2020	5481	LEARNING WITHOUT TEARS Classroom Supplies	0.00	229.24
	19456	10/07/2020	5615	LITERACY RESOURCES, LLC. Classroom Supplies	0.00	118.78
	19457	10/07/2020	5825	MAIN STREET VARIETY	0.00	11.50
	19458	10/07/2020	6156	MCINTIRE BUSINESS PRODUCTS Laminating Supply	0.00	253.16
	19459	10/07/2020	6205	MDI REGIONAL SCHOOL DISTRICT Other Reim - Sept	0.00	9,173.82
	19460	10/07/2020	6225	MECHANICAL SERVICES, INC.	0.00	2,579.75
	19461	10/07/2020	6370	MORRIS FIRE PROTECTION, INC. Inspect Extinguishers	0.00	195.40
	19462	10/07/2020	6430	MOUNT DESERT WATER DISTRICT	0.00	2,263.00
	19463	10/07/2020	6580	NATURALAWN OF AMERICA Lawn Care July-Aug	0.00	1,546.00
	19464	10/07/2020	6760	NORRIS, INC. Fire Alarm monitoring	0.00	324.00
	19465	10/07/2020	6785	NORTHCENTER FOODS	0.00	9,917.53

# Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
	19466	10/07/2020	6910	OPPEWALL, ELIZABETH P.T.	0.00	1,273.75
	19467	10/07/2020	6938	OTELCO <i>Phones</i>	0.00	296.37
	19468	10/07/2020	6990	PALOS SPORTS <i>Classroom Supplies</i>	0.00	201.58
	19469	10/07/2020	7165	PHILBROOK, AMY <i>Reimb-Classroom Supplies</i>	0.00	161.09
	19470	10/07/2020	7180	PINE STATE ELEVATOR CO. <i>Contract</i>	0.00	203.94
	19471	10/07/2020	7463	QUILL CORP.	0.00	2,553.73
	19472	10/07/2020	7463	QUILL CORP. <i>Classroom</i>	0.00	0.00
	19473	10/07/2020	7463	QUILL CORP.	0.00	0.00
	19474	10/07/2020	7547	READ NATURALLY <i>Software Licenses</i>	0.00	0.00
	19475	10/07/2020	7643	RESTAURANT BARN <i>Floor mats - Cafeteria</i>	0.00	690.00
	19476	10/07/2020	7769	RUDDY, JOELLE <i>Reimb-Classroom Supplies</i>	0.00	870.00
	19477	10/07/2020	7800	S R TRACY INC <i>Covid Supplies</i>	0.00	420.04
	19478	10/07/2020	7835	SALSBURY HARDWARE INC <i>Garden Cart</i>	0.00	687.25
	19479	10/07/2020	7885	SARGENT, LEON <i>Phone</i>	0.00	399.99
	19480	10/07/2020	7894	SAVVAS LEARNING CO, LLC <i>Classroom Supplies</i>	0.00	50.00
	19481	10/07/2020	8010	SCHOOL SPECIALTY, INC. <i>Classroom Supplies</i>	0.00	1,939.81
	19482	10/07/2020	8642	TAYLOR, KERRY <i>Reimb-Classroom Supplies</i>	0.00	450.00
	19483	10/07/2020	8710	TEWHEY, SARAH - <i>Face masks</i>	0.00	133.35
	19484	10/07/2020	8950	U.S. BANK CORPORATE TRUST BOSTON <i>Bond Payment</i>	0.00	253.94
	19485	10/07/2020	4152	VERSANT POWER	0.00	301,512.29
	19486	10/07/2020	9145	W.B. MASON, CO., INC. <i>Copier Paper</i>	0.00	2,437.53
<b>Totals:</b>					0.00	1,750.80
						\$364,614.89





# Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Batch #    Check #    Check Date    Vendor Code    Vendor Name

Electronic Amount    Check Amount

WARRANT # 4

DATE: 10/17/20

*Dr. Susan Macready, Ed.D., October 2020*

SUPERINTENDENT

DocuSigned by:

*Kathleen James*  
FINANCE OFFICER  
083817299477...

DocuSigned by:

*Kathleen James*  
FINANCE OFFICER  
258871808044...

DocuSigned by:

*Dr. Susan Macready*  
FINANCE OFFICER  
657172334400...

DocuSigned by:

*Judith K...*  
FINANCE OFFICER  
08683475957464...

DocuSigned by:

*J. Johnson*  
FINANCE OFFICER  
258871808044...

FINANCE OFFICER

49 Checks Listed.

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 14603

Include Authorization Codes: Yes  
Batch: 9245  
Check Dates: (Earliest) - (Latest)  
Cash Account Number:  
Minimum Check Amount: \$0.00  
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	10/09/2020	STAT	TREASURER, STATE OF MAIN		3,967.00	3,967.00	0.00	0.00	
	10/09/2020	IRS	INTERNAL REVENUE SERVIC		12,540.66	12,540.66	0.00	0.00	
46252	10/09/2020	208	ERIN J. ALLEN	1	1,119.16	753.13	0.00	753.13	
46253	10/09/2020	311	LAURA-JEAN BEAL	1	2,440.38	1,781.01	1,781.01	0.00	
46254	10/09/2020	11	KELLY S. BEAULIEU	1	2,632.69	1,718.31	1,718.31	0.00	
46255	10/09/2020	463	RENE L. BECKER	1	1,646.73	1,222.54	1,222.54	0.00	
46256	10/09/2020	266	JULIANNA R. BENNOCH	1	2,632.69	1,939.73	1,939.73	0.00	
46257	10/09/2020	314	ANDREW J. CARLSON	1	2,172.28	1,529.36	1,529.36	0.00	
46258	10/09/2020	18	JANICE P. CARROLL	1	1,169.62	818.50	818.50	0.00	
46259	10/09/2020	337	AMBER G. CHARRON	1	2,093.57	1,443.00	1,443.00	0.00	
46260	10/09/2020	91	JUDITH CULLEN	1	2,239.63	1,710.41	1,710.41	0.00	
46261	10/09/2020	69	EMILY N. DAMON	1	1,874.40	1,428.48	1,428.48	0.00	
46262	10/09/2020	308	Gloria A. Delsandro	1	3,712.31	2,658.95	2,658.95	0.00	
46263	10/09/2020	43	SARAH R. DUNBAR	1	2,686.70	1,984.95	1,984.95	0.00	
46264	10/09/2020	481	ELIZABETH FARRELL	1	1,014.08	750.64	750.64	0.00	
46265	10/09/2020	52	WANDA J. FERNALD	1	2,488.46	1,604.58	1,604.58	0.00	
46266	10/09/2020	57	JASON W. FOUNTAINE	1	1,694.40	1,235.24	1,235.24	0.00	
46267	10/09/2020	332	MARINA P. FREDERICK	1	857.20	667.65	667.65	0.00	
46268	10/09/2020	63	HEATHER M. GRAVES	1	2,829.73	1,793.37	1,793.37	0.00	
46269	10/09/2020	65	GAYLE M. GRAY	1	2,526.92	1,773.05	1,773.05	0.00	
46270	10/09/2020	331	RUSSELL W. GRAY	1	1,602.30	1,313.57	1,313.57	0.00	
46271	10/09/2020	92	ABIGAIL A. HARMON	1	1,566.51	1,125.51	1,125.51	0.00	
46272	10/09/2020	477	ANGELIQUE E. HODGDON	1	1,682.91	973.65	973.65	0.00	
46273	10/09/2020	244	KRISTIN D. HOLLEY	1	1,298.88	929.95	929.95	0.00	
46274	10/09/2020	313	ANDREA W. HOWELL	1	1,955.53	1,566.97	1,566.97	0.00	
46275	10/09/2020	293	Amy L. James	1	4,026.69	2,804.20	2,804.20	0.00	
46276	10/09/2020	90	REBECCA A. JARVIS	1	2,325.00	1,561.29	1,561.29	0.00	
46277	10/09/2020	312	BETHANY G. JOHNSON	1	2,309.70	1,690.05	1,690.05	0.00	
46278	10/09/2020	291	PATRICIA A. KELLEY	1	1,528.44	1,041.60	1,041.60	0.00	
46279	10/09/2020	335	CYNTHIA A. LAMBERT	1	1,132.26	924.57	924.57	0.00	
46280	10/09/2020	488	HALEY C. LITTLEFIELD	1	1,187.86	925.27	925.27	0.00	
46281	10/09/2020	487	BENJAMIN MACKO	1	3,818.65	2,730.04	2,730.04	0.00	
46282	10/09/2020	292	TARA MCKERNAN	1	2,225.38	1,608.45	1,608.45	0.00	
46283	10/09/2020	461	JANET NORDELUS	1	1,830.34	1,259.16	1,259.16	0.00	
46284	10/09/2020	193	HARVEY BRUCE NORWOOD	1	1,432.98	916.85	916.85	0.00	
46285	10/09/2020	237	JUSTIN B. NORWOOD	1	2,219.23	1,724.79	1,724.79	0.00	
46286	10/09/2020	238	WENDELL L. OPPEWALL	1	1,389.65	805.99	805.99	0.00	
46287	10/09/2020	240	JEANNE C. OTT	1	2,680.76	1,859.00	1,859.00	0.00	
46288	10/09/2020	138	AMY Y. PHILBROOK	1	3,638.35	2,518.57	2,518.57	0.00	
46289	10/09/2020	275	JOELLE A. RUDDY	1	2,526.92	1,917.43	1,917.43	0.00	
46290	10/09/2020	74	LEON E. SARGENT	1	2,950.00	2,083.24	2,083.24	0.00	
46291	10/09/2020	120	KAREN L. SHARPE	1	3,069.04	1,932.48	1,932.48	0.00	
46292	10/09/2020	489	EMMA L. SOULES	1	1,505.63	1,129.13	1,129.13	0.00	
46293	10/09/2020	375	KATHLEEN C. ST DENIS	1	2,767.30	1,589.68	1,589.68	0.00	
46294	10/09/2020	404	KERRY L. TAYLOR	1	3,951.69	2,952.69	2,952.69	0.00	
46295	10/09/2020	476	BRUCE L. TRIPP	1	452.64	393.02	393.02	0.00	
46296	10/09/2020	459	SHANNON L. WESTPHAL	1	1,988.46	1,516.88	1,516.88	0.00	
46297	10/09/2020	448	JACQUELINE A. WHEATON	1	2,728.80	1,883.18	1,883.18	0.00	
46298	10/09/2020	307	LAUREN M. WHITE	1	1,055.92	732.83	732.83	0.00	
46299	10/09/2020	469	TIFFANY C. YARBROUGH	1	1,059.54	899.05	899.05	0.00	
					<b>118,245.97</b>	<b>88,629.65</b>	<b>71,368.86</b>	<b>753.13</b>	

# Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 14603

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
---------	------------	------	------	---------	-----------	---------	----------------	-----------	------

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	1	753.13
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	47	71,368.86
	ACH Employee Credits	47	71,368.86
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	0	0.00
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	16,507.66

WARRANT # 08

DATE: ~~PAID OCT 09 2020~~

*Mark Edward Gannon, Ed.D.*  
\_\_\_\_\_  
SUPERINTENDENT

\_\_\_\_\_  
FINANCE OFFICER

\_\_\_\_\_  
FINANCE OFFICER

\_\_\_\_\_  
FINANCE OFFICER

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