



Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
Monday, November 2, 2020

Location: Meeting Room, Town Hall, Northeast Harbor

The regular meeting will begin immediately following the Executive Session.

- I. **Call to order at 4:00 p.m.**
Public please hold comments until the BOS Chairman opens the agenda items for public comment
- II. **Executive Session**
 - A. Pursuant to 1 MRSA§405(6)(A) Personnel Matters, to discuss succession planning
- III. **Minutes**
None presented.
- IV. **Appointments/Recognitions/Resignations**
 - A. Appointment of Election Clerks under Title 21-A, MRSA, Section 503 for the Town of Mount Desert: Michael and Eleanor Pancoe, Carole Plenty, Karen Steverson, and Charles Wray
 - B. Consider resident request for appointment of Peter Cuffari to the Broadband Committee
 - C. Consider resident request for appointment Scott McFarland to the Broadband Committee
- V. **Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. Thank you letters from American Red Cross, Downeast Horizons, Health Equity Alliance, LifeFlight Foundation, Neighborhood House
 - B. Preliminary 2021 State Valuation
 - C. Blog post from The Quietside Journal regarding voting in Mount Desert
 - D. League of Towns Meeting Minutes of October 27, 2020
 - E. Hancock County Commissioners Meeting Minutes of October 6, 2020
- VI. **Selectmen's Reports**
- VII. **Unfinished Business**
None presented.
- VIII. **New Business**
 - A. Request authorization for the Harbormaster to sign and execute the contract with GEI for the release and expenditure of \$18,250.00 from Munis Acct. # 6300062-57712 for pier inspection

IX. Other Business

A. Such other business as may be legally conducted

X. Treasurer's Warrants

- A. Approve & Sign Treasurer's Warrant AP2124 in the amount of \$427,823.76*
- B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2122, AP2123, and PR2110 in the amounts of \$2,090.00, \$2,316.08, and \$111,731.48, respectively*
- C. Acknowledge Treasurer's School Board AP/Payroll Warrants 09 in the amount of \$168,592.50*

XI. Adjournment

The next regularly scheduled meeting is at 4:00 p.m., Monday, November 16, 2020 in the Meeting Room, Town Hall, Northeast Harbor

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrRXR5QzFEZEEyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,,0#,,919872# US (Chicago)
+16468769923,,248566175#,,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)
+1 646 876 9923 US (New York)
+1 301 715 8592 US (Germantown)
+1 346 248 7799 US (Houston)
+1 408 638 0968 US (San Jose)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)

Meeting ID: 248 566 175

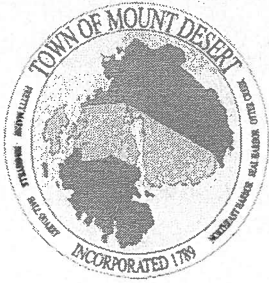
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Zoom security now requires a password on all zoom meetings, so the recurring BOS meeting now has a password.

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS



Town of Mount Desert

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
Web Address www.mtdesert.org

Resident Request for Appointment to Volunteer Board or Committee

Thank you for expressing an interest in serving on one of the Town's volunteer Boards or Committees. Before the Board of Selectmen makes appointments, they would like to know a little about you and why you feel you could contribute to the Board or Committee. Please take a few minutes and complete the brief expression of interest information below and *return to the Town Clerk, PO Box 248/21 Sea St, Northeast Harbor ME 04662.*

Name: Peter Cuffari Date: 10/28/20
Street Address: 14 Oak Grove Rd Phone: Home _____
Mail Address: " " Work _____
E-mail: _____ Cell _____

Are you a registered voter in the Town of Mount Desert? Yes No

Appointment(s) requested: Broadband Committee

If you have previously served on any Boards or Committees in the Town of Mount Desert, please describe your experience: None yet

Are there other background experiences or skills that you feel would contribute to this appointment?

I have over a decade of experience as a software developer and technology leader.

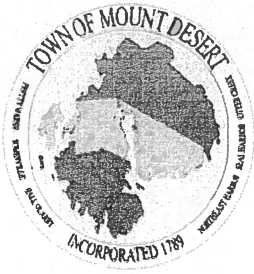
Why are you interested in this appointment? As a local business owner,

resident, technology expert, net neutrality and data privacy advocate

What are your goals for this Board or Committee? Advise on decisions

from technological perspective, promote equal access and sustainable solutions

Do you have conflicts with meeting times or group assignments? None



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Name: Scott McFarland Date: 10/28/20
 Street Address: 21 Bartlett's Landing Rd Phone: Home: _____
 Mail Address: PO Box 883 Mt Desert Work: _____
 E-mail: _____ Cell: _____

Are you a registered voter in the Town of Mount Desert? Yes No

Appointment(s) requested: Broadband Committee

If you have previously served on any Boards or Committees in the Town of Mount Desert, please describe your experience: NO

Are there other background experiences or skills that you feel would contribute to this appointment?

Educator for 35 years - 14 years as Principal of Mt Desert Elementary School, currently sales agent with

Why are you interested in this appointment? Interested in promoting equal access to high speed internet for educational and business reasons

What are your goals for this Board or Committee? Help move broadband access forward

Do you have conflicts with meeting times or group assignments? Most of my conflicts would be during business hours M-F

CONSENT AGENDA



American Red Cross
431 18th Street NW
Washington, DC 20006
redcross.org

October 19, 2020

TOWN OF MOUNT DESERT
PO BOX 248
NORTHEAST HARBOR ME 04662-0248



Dear Red Cross Supporter,

The American Red Cross is very grateful for your generous gift of \$3,700.00 on October 14, 2020 to Local Chapter. On behalf of those we serve, thank you.

The American Red Cross prevents and alleviates human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors, like you.

Your questions and feedback are very important to us. Please feel free to contact us at redcross.org or call 1-800-RED CROSS (1-800-733-2767).

You make a difference, thank you for standing with us.

Sincerely,

A handwritten signature in black ink that reads "Gail McGovern".

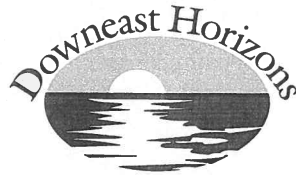
Gail McGovern
President and CEO, American Red Cross

P.S. Did you know that many employers match gifts from their employees? Your gift could go twice as far. Please visit redcross.org/matching to view a list of participating companies.

Donation Total: \$3,700.00
Donation Date: October 14, 2020
Designation: Local Chapter

Please keep this page for tax purposes

As required by IRS regulations, we provide the following information: The American Red Cross is a 501(c)(3) not for profit organization. Our federal tax identification number is 53-0196605. As no goods or services have been provided in connection with this gift, the full amount is deductible to the fullest extent provided by law.



"Helping people reach their dreams"

October 14, 2020

Town of Mount Desert
Attn: Town Manager
PO Box 248
Northeast Harbor, ME 04662

Dear Town Manager,

It is with sincere gratitude that all of us at Downeast Horizons, would like to take this opportunity to thank you for your recent contribution of \$5,600.00. We are extremely grateful for your generosity.

Downeast Horizons has grown from a few concerned parents sitting around a kitchen table in 1974 to now serving adults and children with developmental disabilities in Hancock, Penobscot, Piscataquis, and Waldo Counties.

DEHI is committed to constantly improving the lives of those served by our agency. Our dedicated staff take great pride in providing the best services for our program participants. We are providing what they need to be part of the communities and to enjoy life to the fullest. Your donation makes a difference and you matter to us. We hope you will keep up with all the ways you're helping at www.dehi.org and thank you for being a part of Downeast Horizons.

Sincerely,

Anthony Zambrano
Executive Director

Please note: The amount of your check that is deductible as a charitable contribution for federal income tax purposes is limited to the excess of your contribution over the value of any goods and services provided to you by Downeast Horizons. Since we provided you will no goods or services, the full amount of the contribution is deductible. We suggest that you keep this as a receipt for income tax purposes.

*Thank you so much
for your support. We
are truly grateful!
Jay*

1200 STATE HIGHWAY 3
BAR HARBOR, ME 04609
TEL: 207-288-4234
FAX: 207-288-1056

77 UNION STREET
ELLSWORTH, ME 04605
TEL: 207-667-7464
FAX: 207-667-1977

Downeast Horizons
Board of Directors

Mr. Armand Auclair
President, Brewer
Mr. Robert Hemenway
Vice President, Winter Harbor
Ms. Tina Barrett
Secretary, Monroe
Mr. Jeffrey Fernald
Treasurer, Ellsworth

Mrs. Jennie Gray
Greenville
Mr. John Moore
Ellsworth
Mr. Gerry Monteux
Hancock
Mr. Michael Tadenev
Ellsworth
Mr. Jerry Troger
Ellsworth
Mr. Dana Young
Lamoine

Mr. Anthony Zambrano
Executive Director

HEALTH EQUITY ALLIANCE

Dear Friend,

I hope this finds you and your community well, . I'm reaching out on behalf of the Health Equity Alliance team and the communities we serve with gratitude. Thank you for your recent donation of \$500.00. Our work at Health Equity Alliance is only possibly because of your generous support. Together, we are forming a culture of compassion and justice as we serve Maine's most vulnerable and historically marginalized people.

Particularly during these challenging time, we are honored to work in close collaboration with our donors. As we work hard to adapt to this ever-changing public health climate, we are so appreciative of you, our donor base. Please keep an eye out for newsletters and events! In the meantime, never hesitate to reach out with questions, feedback, and ideas to help achieve health justice in your community. I am always eager to hear from you.

Thank you for choosing to invest in our mission!

Sincerely,


Kenney Miller
Executive Director



The Health Equity Alliance envisions a world in which all people are valued and celebrated, and health disparities such as HIV, Hepatitis C and AIDS-related deaths are nonexistent. By facilitating collaboration, education, advocacy and action, HEAL empowers those communities most affected by HIV to improve their health and wellbeing and affect social and cultural change.

Health Equity Alliance is a U.S. tax-exempt 501 (c) (3) organization. Consistent with IRS guidelines, Health Equity Alliance affirms that goods or services of only insignificant value have been provided to you. Your contribution was received on 09/23/2020.



Thank You!

THE LIFEFLIGHT FOUNDATION

Gift Date: October 8, 2020
Amount: \$1000.00
Fund: Unrestricted

Town of Mount Desert
PO Box 248
Northeast Harbor, ME 04662-0248

Dear Residents of Mount Desert,

Thank you. You truly are making a difference in the work we do each day here in Maine. Your donation to LifeFlight helps people recover and return home to lead full lives.

Your contribution helps people like Thomas Spurling, a student at Maine Maritime Academy. Thomas suffered massive internal injuries after his truck struck a deer and then crashed into a tree. As his vital signs quickly declined at the scene, the flight crew placed a breathing tube and used a needle to decompress his chest and relieve the pressure building up as blood filled his chest cavity. They administered fluids and blood during the flight to Bangor. Trauma specialists discovered Thomas had ruptured his aorta, the heart's major artery—an often-fatal injury. Because LifeFlight was able to treat and transport Thomas to surgeons in Bangor, his aorta was repaired in time. Today, Thomas is back at MMA studying to be an engineer.

Right now, your gift is also helping LifeFlight respond to the COVID-19 crisis. The impact of COVID-19 on emergency care has made a difficult job much more challenging by the minute. For LifeFlight, COVID-19 brings us dramatically ill patients with severe respiratory failure and, due to the stress of the disease, a rather dramatic increase in premature infants. The impact on us is multi-dimensional, with mounting costs for personal protective equipment (PPE) to keep our crew members safe, among other unbudgeted expenses.

We are deeply grateful for your trust and investment in LifeFlight. We appreciate your support as it helps us deliver lifesaving care to the people who need it most.

Sincerely,

Kate O'Halloran
Executive Director

*We are so grateful for your
help and support!*

No goods or services were provided in consideration of this gift. All gifts are tax deductible to the fullest extent of the law.
Please retain this receipt for your tax records.



Dear Dustin,

October 16, 2020

My sincere thanks to you, the BOS and voters of our town for the recent tax appropriation we received. Each and every year we are so appreciative for the support. It is our pleasure at The Neighborhood

House to partner with the Town to offer social, cultural, educational and recreational programs. Together we improve the quality of life for all residents.

Warmly,
Anne Marie



TOWN OF MOUNT DESERT

Assessing Office

P.O. BOX 248 21 SEA STREET
NORTHEAST HARBOR, MAINE 04662
207-276-5531 FAX 207-276-3232
www.mtdesert.org

DATE: November, 2020
TO: Town Manager & Board of Selectmen
FROM: Kyle Avila, Assessor
RE: State Valuation

PRELIMINARY 2021 STATE VALUATION

Please see the attached letter from Maine Revenue Services regarding the proposed 2021 State Valuation. The proposed State valuation is derived from the Town's total taxable assessed value, which is then adjusted/equalized to 100%. The equalized adjustment is based on the ratio of assessed value to market value. Assessed values in Mount Desert were around 95% in the latest sales analysis. The 2021 valuation for Mount Desert is proposed to be \$2,174,100,000. The value is relatively unchanged (up 0.1%) from last year's State Valuation of \$2,171,250,000. The proposed 2021 State valuation will be used in the calculation of Mount Desert's portion of County appropriations, school subsidies, and State Revenue sharing to be distributed in 2021. Something of note from the attached summary is that the Mount Desert's valuation is the largest of all Hancock County's 37 towns and represents almost 16% of the total county valuation.

Respectfully submitted,

Kyle Avila, Assessor



STATE OF MAINE
MAINE REVENUE SERVICES
PROPERTY TAX DIVISION
P.O. BOX 9106
AUGUSTA, MAINE
04332-9106

ADMINISTRATIVE & FINANCIAL SERVICES

KIRSTEN LC FIGUEROA
COMMISSIONER

MAINE REVENUE SERVICES

JEROME D. GERARD
EXECUTIVE DIRECTOR

September 2020

Municipal Assessors and Chairman of Board of Selectmen:

RE: Proposed 2021 State Valuation

Pursuant to 36 M.R.S. § 208, the Bureau of Revenue Services is required to send you an annual notice of proposed state valuation for municipalities located in your county. Enclosed are the 2021 proposed valuations. These valuations represent the full equalized value of all **taxable property** in each municipality as of **April 1, 2019** while incorporating sales data primarily from 2018 and 2019.

The valuations finally certified to the Secretary of State pursuant to 36 M.R.S. § 305 will be used for all computations required by law to be based on the state valuation.

STATE BOARD OF PROPERTY TAX REVIEW

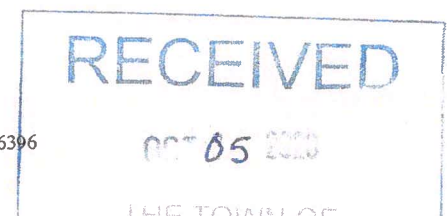
In accordance with 36 M.R.S. § 272, any municipality aggrieved by a state valuation may appeal to the State Board of Property Tax Review. Appeal procedures, along with the duties and powers of the State Board of Property Tax Review are summarized below.

An aggrieved municipality may file a written notice of appeal with the State Board of Property Tax Review **by November 15, 2020**. An appeal to the State Board of Property Tax Review must be in writing, signed by a majority of the municipal officers and accompanied by an **affidavit** stating the grounds for appeal. **The affidavit must include the municipal officers' sworn statement of the specific grounds for their appeal and bear the notarized signatures of the municipal officers.**

With respect to the affidavit, the State Board of Property Tax Review's Rule 1, § 4(B)(2) states: "The appealing municipality must file with its notice of appeal an affidavit of the municipal officers stating the grounds for the appeal. The affidavit must be meaningful and specific. A mere statement that the state valuation is too high is not sufficient. If a municipality intends to compare its state valuation to neighboring towns or cities, the municipality should list those municipalities in the affidavit. In appeals from assessment quality and ratio decisions of the Bureau of Taxation, the municipality must set forth in specific terms the basis for the challenge to the determination." The Bureau of Taxation referenced in this quote is now the Bureau of Revenue Services. A copy of the appeal and affidavit must be provided to the Bureau of Revenue Services. The Bureau of Revenue Services has the burden of proving that its state valuation for the related municipality is correct.

The State Board of Property Tax Review will issue its decision no later than January 15 following the date of the appeal.

Phone: (207) 624-5600 V/TTY: 7-1-1 Fax: (207) 287-6396
www.maine.gov/revenue



The State Board of Property Tax Review will give at least five days' notice prior to an appeal hearing to the municipality and to the Bureau of Revenue Services.

The State Board of Property Tax Review, after hearing an appeal, has the power to:

1. Raise, lower, or sustain the state valuation determined by the Bureau of Revenue Services. The decision of the State Board of Property Tax Review is final and the determined valuation will be certified to the Bureau of Revenue Services.
2. Raise, lower, or sustain the Bureau of Revenue Services' determination of the municipality's achieved assessing standards and then, if such standards are inadequate, order the municipality to take the corrective steps the State Board of Property Tax Review deems necessary.

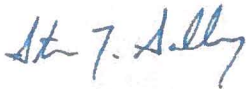
Any party aggrieved by the decision of the State Board of Property Tax Review may appeal pursuant to Rule 80B of the Maine Rules of Civil Procedure.

In the event a municipality's appeal to the Superior or Supreme Judicial Court results in a lowering of the municipality's state valuation, the Treasurer of State will reimburse the municipality for the money lost due to the use by the state of the incorrect state valuation.

The mailing address of the State Board of Property Tax Review is: **State Board of Property Tax Review, 49 State House Station Augusta, ME 04333.**

Any questions concerning the proposed 2021 state valuation may be directed to the Property Tax Division at 624-5600.

Very truly yours,

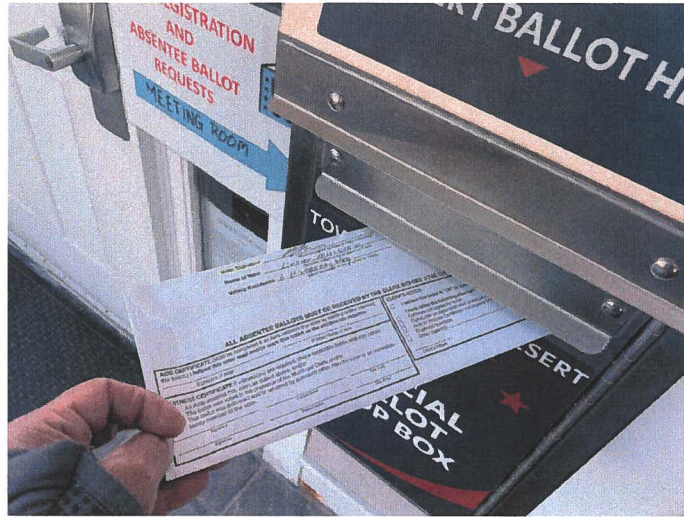


Steven J. Salley,
Supervisor, Municipal Services
Property Tax Division

HANCOCK COUNTY**MAINE REVENUE SERVICES
PROPERTY TAX DIVISION****PROPOSED 2021 STATE VALUATION**

MUNICIPALITY	STATE VALUATION
AMHERST	\$26,050,000
AURORA	\$21,250,000
BAR HARBOR	\$1,781,800,000
BLUE HILL	\$798,500,000
BROOKLIN	\$362,900,000
BROOKSVILLE	\$412,300,000
BUCKSPORT	\$459,300,000
CASTINE	\$293,600,000
CRANBERRY ISLES	\$190,400,000
DEDHAM	\$291,000,000
DEER ISLE	\$554,350,000
EASTBROOK	\$76,000,000
ELLSWORTH	\$1,129,050,000
FRANKLIN	\$192,150,000
FRENCHBORO	\$13,650,000
GOULDSBORO	\$447,600,000
GREAT POND	\$27,600,000
HANCOCK	\$383,700,000
LAMOINE	\$303,800,000
MARIAVILLE	\$69,450,000
MOUNT DESERT	\$2,174,100,000
ORLAND	\$261,800,000
OSBORN	\$15,250,000
OTIS	\$179,150,000
PENOBSCOT	\$210,550,000
SEDGWICK	\$220,450,000
SORRENTO	\$116,500,000
SOUTHWEST HARBOR	\$693,600,000
STONINGTON	\$288,450,000
SULLIVAN	\$196,750,000
SURRY	\$367,650,000
SWAN'S ISLAND	\$163,750,000
TREMONT	\$550,700,000
TRENTON	\$353,700,000
VERONA ISLAND	\$60,400,000
WALTHAM	\$33,600,000
WINTER HARBOR	\$198,050,000
TOTAL	\$13,918,900,000

How I posted my ballot on Mount Desert



NORTHEAST HARBOR, OCT. 9, 2020 – Is there is a better public servant than Claire Woolfolk, Mount Desert town clerk? She embodies authority, authenticity, and genuine empathy for the citizenry. She helped with my registration as a Maine driver, Maine car owner and Maine voter.

Then she methodically walked me through the process of voting by absentee ballot which I completed today by inserting it in the official ballot box in front of the municipal offices. She also walked me through how to track my ballot in the new system in Maine.

Voter Information

Voter Name: LINCOLN MILLSTEIN
Date of Birth: 01/14/1950
Residence Municipality: MOUNT DESERT

Absentee Ballot Status

Date Request Received	Request Accepted/ Rejected	Date Ballot Issued	Ballot Delivery Method	Date Ballot Received	Ballot Return Method	Ballot Accepted/ Rejected
08/18/2020	ACC	10/05/2020	MAILED TO VOTER	10/09/2020	DELIVERED BY VOTER	ACC

Where to go from here?

The one thing I did by myself without Claire’s help was to take photographs on my cell phone of the ballot, the bar code on the ballot and the inserting of the ballot into the deposit box and proof of my voting, so as not to trust completely an electronic system which can be hacked. I would urge everyone to take this extra step. That’s how I voted. As to for whom I vote, I’ll just add this – I split my ticket.

League of Towns

A Collaborative Unit of Government Serving
Bar Harbor, Cranberry Isles, Ellsworth, Lamoine, Mount Desert,
Southwest Harbor, Swans Island, Tremont, Trenton, and
Acadia National Park
P.O. Box 248 Northeast Harbor, Maine 04662

Monthly Meeting Minutes

October 27, 2020

Zoom Remote Meeting- Invite below
10:00 a.m.

- I. **Call to Order.** Chair Lunt called the meeting to order at 10:02am. Present: Durlin Lunt, Sonny Sprague, Carol Walsh, Mike Madell, Glenn Moshier, Fred Ehrlenbach, Jim Fortune, Cornell Knight, Scott Adkins.
- II. **Adoption of Agenda.** Saunders requests discussion of Law Enforcement during municipal collaboration. Walsh moves to adopt agenda as amended, Sprague seconds. Vote: Unanimous.

III. Approval of Minutes

September 29, 2020

Ehrlenbach moves to approve, Fortune seconds. Vote: Unanimous.

Regular Meeting

- IV. **Treasurer's Report:** Review of the financial statements and possible adoption of a Motion "to accept the financial statements as sent".

Walsh moves to accept, seconded by Ehrlenbach. Vote: Unanimous.

V. Old Business:

VI. Regular Business:-

- a. **Transportation** (Standing item from elected official's workshop 2019))

Madell reports mixed results from Acadia National Park reservation system pilot. They certainly learned things. Station at Cadillac worked very well. They sold out all reservations for sunrise throughout 18-day period. There were challenges at Sand Beach. Existing station didn't make things easier. Schooner Head Road became very congested and had lots of possibly illegal parking. Many people were also pushed to Bass Harbor Head Light, creating congestion issues there. Madell reports that if this is going to be successful, ANP will need more staff, which entails housing and payroll issues. Intent of the system is to run co-terminous with the Island Explorer system, but without Island Explorer this year, that was a challenge.

Lunt asks about effects of no cruise ships on Bar Harbor. Knight reports that parking is at 75% of what they had last year. Knight also reports that reservations on Cadillac also pushed people to the pier. Knight asks whether ANP is going to add Internet access to base of Cadillac. Madell says that would be a longer term goal. Won't happen until they've determined finalized plan.

Lunt reports various effects in Mount Desert.

Lunt asks about effect in Ellsworth. Moshier reports that traffic pattern changed, but no significant drop. It was a later season than typical and is going later into the fall. Usually numbers drop once school starts, but that's not happening as much this year.

- b. **Affordable Housing.** (Standing item from elected official's workshop 2019)
- c. **Municipal Collaboration -** (Standing item from elected officials workshop 2019)
- d. **Solarization** (Standing item from elected official's workshop 2019)

Walsh reports that Trenton is about to hear an application for a large solarization project on Route 3. Trenton now has an ordinance that addresses it. It will be on a 90-acre site, will not be visible from road.

- e. **Tick Borne Illness** (Standing item from elected official's workshop 2019)

Other Businesses & Members Reports - (Other topics of interest to League Members)

Discussion of possible topics for workplan 2020-2021

Lunt sent out possible topics on October 23 from previous years. Members should put this on agenda of future Board meetings.

Saunders asks about current law enforcement status in Southwest Harbor, Mount Desert, and Bar Harbor after tragic passing of Alan Brown. Lunt reports that Chief Willis is considering how to handle dispatch. Knight reports that Justin vanDongen approached him about joining agreement and that he was going to share it with SWH BOS on Thursday, 10/22/20. No word on how that conversation went.

Lunt asks about progress of fire department consolidation discussions. A Doodle poll went out to set a date, but no meeting set yet.

Saunders asks about possible backup Code Enforcement Officer agreement between towns. Also reports that he's working with Hancock County Planning Commission to see if they can develop a pool of CEOs that towns can draw from.

Adkins reports on progress of County budget development. Currently it's at a 4.99% increase, but they're working to reduce that to zero increase. One of the drivers of the current increase is the increasing salary costs for the Sheriff's Office.

f. Future Meetings

November 24, 2020-
December 2020- No Meeting

- VII. **Next Agenda:** Suggested discussion items for the next Agenda
- VIII. **Adjournment.** Ehrlenbach moves, Walsh seconds. Vote: Unanimous. Meeting adjourned at 10:45am.
- IX. Zoom meeting Information
- X. Town of Mt Desert is inviting you to a scheduled Zoom meeting.
- XI. Join Zoom Meeting
<https://us02web.zoom.us/j/81477926970?pwd=RzlrME13VmRQaHdZbkE4RDBPc2h4Zz09>
- XII. Meeting ID: 814 7792 6970
Password: 024742
One tap mobile
+13017158592,,81477926970#,,1#,024742# US (Germantown)
+13126266799,,81477926970#,,1#,024742# US (Chicago)
- XIII. Dial by your location
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
+1 646 876 9923 US (New York)
+1 408 638 0968 US (San Jose)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
Meeting ID: 814 7792 6970
Password: 024742

COMMISSIONERS REGULAR MEETING

Learn more about **HANCOCK COUNTY** by visiting

www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Clark at 8:30 a.m. on **Tuesday October 6, 2020**. Commissioners Wombacher and Blasi, County Administrator Scott Adkins and Deputy County Administrator Rebekah Knowlton were also in attendance, as well as several Department Heads. Due to Covid-19 social distancing guidelines, the meeting was held remotely via Zoom. The meeting link was made available to the public on the Hancock County website.

Adjustments to / approval of agenda: none

Public Comment: none

Meeting Minutes:

MOTION: Approve the minutes of the September 15, 2020 Commissioners' Special Meeting (Wombacher/Blasi 3-0, motion passed)

MOTION: Approve the minutes of the September 30, 2020 Public Hearing (Wombacher/Blasi 3-0, motion passed)

Airport:

Monthly report-

Airport Manager Leroy Muise submitted his monthly report. Muise reported that he is looking at options for a front end loader attachment, as the current equipment is unreliable. Muise said this is not eligible for AIP funds. CA Adkins recommended that the Commissioners allow the Airport Manager to purchase the equipment now, as other funds have been saved through federal funding of AIPs. The Commission agreed that Muise and CA Adkins would work together and bring a plan back to the Commission. The Commissioners reviewed the Capital Improvement Plan.

MOTION: Accept the Land Lease Agreement between Hancock County and Winger Welding Inc., authorizing the Chairman to sign (Wombacher/Blasi 3-0, motion passed)
This is a short term lease for a period of 7 months.

MOTION: Approve the Assignment and Amendment of Land Lease Agreement and Operating Rights between Maine Coastal Flight Center, Inc. and Hancock County including approval for Chairman to sign; this is a joint approval motion for two leases: Office 100 in the terminal building and two parcels of land (Blasi/Wombacher 3-0, motion passed)

Jail:

MOTION: Accept the resignation of FT Corrections Corporal Noah Lewey effective October 9, 2020 (Blasi/Wombacher 3-0, motion passed)

MOTION: approve moving Corrections Officer Lewey to PT Corrections Officer, rate of pay 9A of the wage scale (Blasi/Wombacher 3-0, motion passed)

MOTION: Request approval of extension of unpaid leave for Corrections Officer Nancy Pelletier, through November 2, 2020 (Blasi/Wombacher 3-0, motion passed)

RCC:

RCC Director Conary submitted his monthly report.

The RCC Expansion project is fully completed. In order to complete the accounting, the amount of \$94,654.53 needs to be transferred. The total cost of the expansion is \$426,269.53.

Additional equipment still needs to be purchased, however this is not part of the expansion, but due to standard required updates.

MOTION: transfer \$94,654.53 from undesignated funds in the Community Benefits fund to the RCC Expansion 90-904 (Blasi/Wombacher 3-0, motion passed)

Maintenance:

Monthly Report- the Commissioners reviewed the monthly report.

The historical society intends to begin repair work on the old jail pending delivery of materials.

MOTION: transfer from G1-3011-00 to E 06-90-902 for Heat Pump Project in the amount of \$22,500.00 (Wombacher/Clark 3-0, motion passed)

Treasurer:

MOTION: accept the September warrant memo as presented (Wombacher/Clark 3-0, motion passed)

The Treasurer's memo listed the following:

September GF, Airport, and Jail Payroll Warrants #20-35, #20-36, #20-37 and #20-38 in the aggregate amount of \$387,789.79;

September GF, Airport, and Jail Expense Warrants #20-49, #20-50, #20-51, #20-52, #20-53, and #20-54 in the aggregate amount of \$762,057.36;

September UT Payroll Warrants #21-9, #21-10, #21-11 #21-12 in the aggregate of \$1,098.04;

September UT Expense Warrants #21-5 and #21-6 in the aggregate of \$2,185.60

Discussion about Machias Savings Bank interest rate reduction-

MSB has informed us that as of October 5 they will be dropping our interest rate to 0.65%.

Treasurer Boucher said because of this it is more advisable to pay the full TAN as soon as possible. The balance we owe on the TAN is \$2,008,300.00.

MOTION: repay the MSB TAN principal and interest as of today in the amount of \$2,008,300.00 (Blasi/Wombacher 3-0, motion passed)

The interest earned to date will cover the attorney's fees for the TAN process.

Treasurer Boucher said this is a good time to go out to bid for municipal banking services. Commissioner Clark said this is not a good time for interest rates at all and he was doubtful that we would do better. After discussion, the Commissioners agreed to consider it and advised Boucher to work on the RFP.

Treasurer Boucher said the auditor was on site and completed the work on the County and UT audits and we could expect to see the results in the coming weeks.

Commissioners:

Wellness Program-

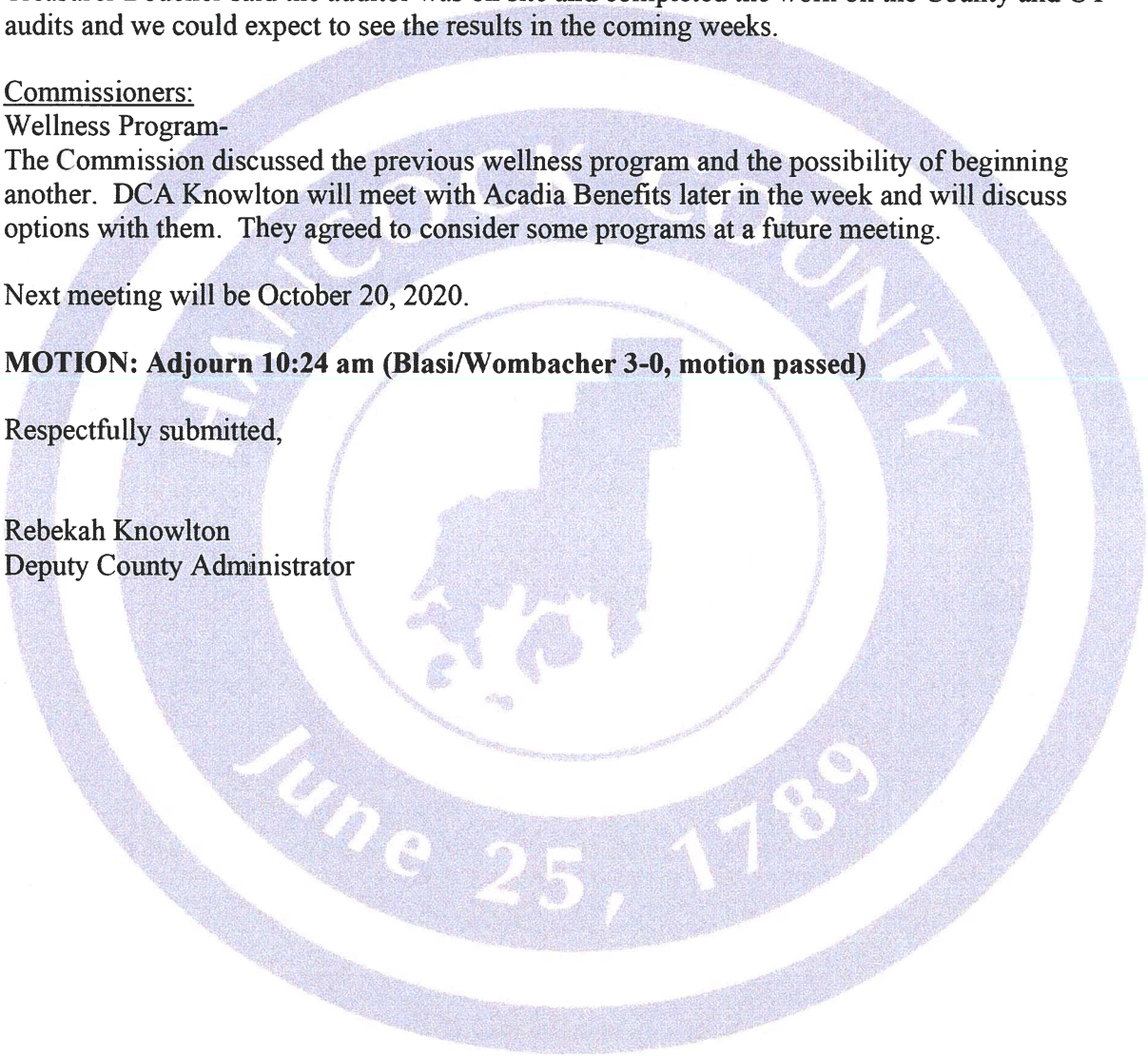
The Commission discussed the previous wellness program and the possibility of beginning another. DCA Knowlton will meet with Acadia Benefits later in the week and will discuss options with them. They agreed to consider some programs at a future meeting.

Next meeting will be October 20, 2020.

MOTION: Adjourn 10:24 am (Blasi/Wombacher 3-0, motion passed)

Respectfully submitted,

Rebekah Knowlton
Deputy County Administrator



NEW BUSINESS

Town of Mount Desert

John LeMoine, Harbormaster
40 Harbor Drive, P.O. Box 237
Northeast Harbor, ME 04662-0248
Telephone 207-276-5737 Fax 207-276-5741
E-mail Address harbormaster@mtdesert.org
Web Address www.mtdesert.org

October 29, 2020

MEMO

To: Board of Selectmen and Durlin Lunt, Town Manager
From: John Lemoine, Harbormaster
Ref: Northeast Harbor Pier inspection

I am Requesting that the Board of Selectmen give me permission to sign and execute the contract with GEI for the release and expenditure of \$18,250.00 from Munis Acct. # 6300062-57712.

I thank you in advance for your consideration of this request and will be available for and questions the Board of Selectmen may have.

Thank you,

John Lemoine
Harbormaster



Consulting
Engineers and
Scientists

Revised October 29, 2020
October 26, 2020
Proposal 2004479

VIA EMAIL: harbormaster@mtdesert.org

Mr. John Lamoine
Town of Mount Desert
Harbormaster Department
40 Harbor Drive
P.O. Box 237
Northeast Harbor, ME 04662

Dear Mr. Lamoine:

**Re: Proposal for Northeast Harbor Pier Inspection
2020 Routine Inspection
Mount Desert, Maine**

GEI Consultants, Inc. is pleased to submit this proposal presenting the scope and fees associated with performing an inspection and evaluation of the Northeast Harbor Town Pier located in Mount Desert, Maine. The proposal is being provided at your request and is based on our understanding of the project from our meeting on October 19, 2020.

Project Understanding

We understand that the Town of Mount Desert is looking for a routine marine facility inspection and evaluation of the existing Northeast Harbor Town Pier including the concrete superstructure, steel pile substructure, concrete abutment, timber fendering, and attachments. This information will then be used to assess any immediate repairs that may be necessary and concepts to rehabilitate structural deficiencies. We understand that the adjacent gangway, floats, and float mooring piles are not part of the requested inspection scope.

GEI has the staff, equipment, and expertise required to perform the requested assessment services. Our team of waterfront engineers specializes exclusively in waterfront projects, with extensive experience in marine facilities inspection and assessment. We employ divers who are licensed Professional Engineers or who are Engineer's in Training (EIT) seeking licensure, who bring expertise not only in inspections but also in analysis and design. Our experience includes similar assessments for waterfront facilities throughout New England, including current work on the Bar Harbor Ferry Terminal, another facility with very similar construction. We believe our familiarity with the area and our expertise will provide you a cost effective, high quality product and we look forward to the opportunity to provide these services to you.

Key Personnel

Mr. Daniel Bannon, P.E. (ME), CFM will be the **Project Manager** and the main point of contact for this project. Mr. Bannon is intimately involved with waterfront engineering and inspection and is very familiar with the behavior of marine structures in this harsh environment. Mr. Bannon also has extensive experience along the Maine coastline, including GEI's current assessment of the Bar Harbor Ferry Terminal.

Mr. Andrew Gradeski, P.E. (MA) will serve as an **Inspection Team Leader**. He will be responsible for planning and on-site coordination of the facility assessment. Mr. Gradeski has served as team leader for many facility inspections including underwater inspections throughout.

QA/QC of all reports will be performed by **Alan Pepin, P.E. (ME)** Mr. Pepin will review all deliverables prior to submission.

Copies of resumes for these personnel together with qualifications for our divers are attached to this proposal.

Scope of Services

Assumptions

- Inspection to be performed in compliance with ASCE Manual on Engineering Practice No.101 "Underwater Investigations – Standard Practice Manual" and as described below.
- Inspection to be performed to meet objectives of "Routine" and "Repair Design" inspections of ASCE Manual on Engineering Practice No.101 and No. 130.
- Topographic survey, hydrographic survey, or as-built drawings are not required
- Testing of utilities or inspection of cathodic protection (if present) is not required. Utilities and utility structures to be visually inspected for condition.
- Underwater inspection to be staged from land and pier (motorboat not required)
- Gangways and surrounding floating docks are excluded from scope.
- Inspection of deck-mounted hoisting equipment is not required.
- Removal of stay-in-place timber formwork for concrete pile jackets is not required. Steel pile inspection limited to the exposed portion of the element between the mudline and jacket.
- Design or as-built plans of the pier are not available.

Task 1 – Project Kickoff and Review Existing Site Information

1. Hold a project kick-off conference call
2. Review previous inspection reports: 1999 Report on Inspection of Municipal Pier

Task 2 – Site Investigation

1. Meet with the harbormaster the day of the inspection to discuss any specific concerns the Town has.

2. Establish Facility Stationing (will match existing documentation to the extent practical).
3. Perform Structural Investigation including:
 - Underwater Inspection
 - Visual inspection of all steel piles (plumb and batter) where visible.
 - Cleanings for in depth visual inspection will be performed on 10 percent of steel pile elements and at two elevations (underside of concrete jacket and mudline).
 - Ultrasonic steel thickness measurements will be modified from ASCE recommendation of 5 percent of piles to 10 percent of steel pile elements due to the small number of piles and at two elevations (underside of concrete jacket and mudline).
 - Measurements of the H-pile cross section for size identification; Measurements of batter angles.
 - Visual and tactile inspection of the timber-wrapped concrete jackets.
 - Visual inspection of the timber fender system (piles and wales).
 - Visual and tactile inspection of the concrete abutment.
 - Topside Inspection
 - Visual and tactile inspection of the concrete deck.
 - Visual inspection of the underside deck and pile caps.
 - Visual and tactile inspection of the timber curb.
 - Visual inspection of mooring equipment for function and condition.
 - Visual inspection of underdeck utilities.
 - Visual inspection of the gangway attachment.

Inspection to consist of the following:

- Stationing of the facility.
- Soundings of the mudline at an approximately 20 feet on center.
- 100% visual inspection of all elements – 10% cleanings – 10% ultrasonic thickness measurements.
- Perform photographic documentation of conditions above & below water that will include general conditions and defects found.
- Document findings on plans and tables.

Task 3 – Inspection Letter

1. Prepare Draft Inspection Letter.
 - Provide description of structure and document any deficiencies observed during the inspection
 - Develop the following figures in CAD format:
 - Deck Plan and Pile Plan including Fender Piles.

- Typical Bent Elevations and Sections.
 - Structural Rehabilitation Concepts
 - Concrete Deck and Pile Cap Repairs.
 - Pile Repairs.
 - Replacement in-kind.
 - Fender repair/replacement
 - Recommendations for repairs, including concept level plan and section views of repair techniques, timeline, and cost estimates.
 - Recommendations for additional inspection of the steel piles and removal of pile jackets if required.
 - Attachments
 - Photolog.
 - Ultrasonic Thickness Measurements.
2. Submit Draft Report electronically in PDF format for review.
 3. Conference Call to discuss the Draft Inspection Letter Report.
 4. Finalize Report and submit electronic copy in Adobe PDF format.

Cost

GEI proposes to provide the services on Lump Sum basis as outlined in the table below not to exceed the total budget without written approval from the Town. GEI will notify the Town immediately of any project issues anticipated to impact the budget.

Task	Cost
Task 1: Project Kickoff and Review of Existing Site Information	\$840
Task 2: Site Investigation	\$10,230
Task 3: Inspection Letter & Recommendations	\$7,180
Total Fees for Services- Lump Sum:	\$18,250

Meetings and Additional Services

Meetings and conference calls have been included in this scope of work where indicated. GEI is also able to provide additional engineering services as may be desired by the client, including preparation of repair details, bid documents and inspection of construction repairs. Fees for these additional services can be provided based on a defined scope or would be assessed on a time and expenses basis.

Schedule

We propose to complete this work and submit the Draft Inspection Letter within 45 calendar days of receipt of a signed contract. The Final Inspection Letter will be completed within 7 calendar days of receipt of the Town's comments on the Draft Inspection Letter.

Given the difficulties created by the ongoing COVID-19 crisis, the performance of the services included in this Proposal as well as the satisfaction of the schedule described herein, are contingent and conditioned upon GEI having the ability to deploy the required resources as well as having access to the required site and data/documents to complete the services. These resources include, but are not limited to GEI staff, subcontract vendors, and materials providers. GEI will immediately notify the Town in the event it becomes aware that services will be interrupted or otherwise delayed as discussed herein.

Terms and Conditions

We will provide our services in accordance with the attached Standard Professional Services Agreement. If this proposal is acceptable to you, please return a signed copy of the Agreement, which will serve as our contract and Notice to Proceed.

We hope we have provided you with a complete and comprehensive proposal as you requested for inspection of the Marine Facilities at your site. If you have any questions or need additional information, please do not hesitate to contact Daniel Bannon at 207-671-2583.

Sincerely,

GEI CONSULTANTS, INC.



Daniel Bannon, P.E.
Project Manager / Senior Waterfront Engineer



Andrew J. Gradeski, P.E.
Waterfront Engineer

DJB\AJG:bdp

Attachments:

1. Key Personnel Resumes
2. Standard Professional Services Agreement

Proposal for Northeast Harbor Pier Inspection
2020 Routine Inspection
Mount Desert, Maine
Revised October 29, 2020

Attachment 1

Key Personnel Resumes

Daniel J. Bannon, P.E., CFM

Project Manager/Senior Engineer (Waterfront Structures)

Daniel Bannon is a Project Manager and Senior Engineer in GEI's Portland, Maine office. He specializes in projects involving waterfront structures, shore access, flood protection, recreational and commercial boating facilities, waterfront planning and development, and bridges in coastal settings.

Mr. Bannon is experienced in all aspects of project development including field inspections, concept planning, life-cycle analysis, project management, design, permitting, and construction administration. He is very familiar with the Federal, State, and Local regulations that govern development in coastal high hazard areas and sensitive environmental habitats, with a primary focus on the Maine coast.

An experienced structural engineer, Mr. Bannon has expertise in design of concrete, steel, aluminum, timber, and FRP composite structures and foundations in a range of applications.

Mr. Bannon is also familiar with a number of the funding programs available for waterfront planning, design, and construction. He has experience with State and Federal grant programs, often assisting clients with obtaining project funding.

EXPERIENCE

Ferry Terminal Inspection and Assessment, Town of Bar Harbor, ME. Project Manager and Lead Engineer for an assessment of the Ferry Terminal piers formerly operated by Maine Port Authority and now under municipal ownership. Scope of work includes above and underwater inspection, structural load rating, and concept design of rehabilitation measures. The work is ongoing through fall 2020.

Cruise Ship Berth, Town of Bucksport, ME. Inspection, planning, design, and permitting, for upgrades to the Bucksport Town Dock to provide an expanded berth for cruise ships up to 400 feet in length. Elements of design include floating dock upgrade with heavy concrete floats, ADA access, mooring dolphin improvements, and slips for recreational transient vessels. The project is currently in design.

Mariner's Wharf, Town of Long Island, ME. Planning, design, permitting, and construction administration for pier repair and upgrades. Improvements included upgrade and extension of timber wave screens, expansion of the floating dock system, reconfiguration of the Island Rescue Vessel berth, addition of a new 80-foot ADA compliant gangway, and improved upland facility access.

Downeast Institute Waterfront Improvements, Beals, ME. Design of a program of improvements to the DEI waterfront research facility on Great Wass Island. Work included drone survey, site assessment for wind and wave exposure, design of a boat launch, floating dock improvements, and wave attenuation systems consisting of fixed wave screens or concrete attenuator floats.

York Harbor/River Study, Town of York, ME. Capacity assessment and usage study of the York Harbor and River. Work included inventory of waterside features including moorings, docks, boat launches, commercial marinas, and working waterfront sites; review of land use and zoning in shoreland areas; review of environmental



EDUCATION

M.S., Structural Engineering
University of Maine

B.S., Civil Engineering
University of Maine

EXPERIENCE IN THE INDUSTRY
13 years

EXPERIENCE WITH GEI
2 years

REGISTRATIONS AND LICENSES

Professional Engineer, ME No. 13033
Professional Engineer, FL No. 87648
ASPFM Certified Floodplain Manager
MaineDOT Local Project Administrator
Transportation Worker Identification
Credential (TWIC)

TRAINING AND CERTIFICATIONS

MaineDOT Construction Documentation
USCG Auxiliary Boating Safety
American Red Cross First Aid/CPR/AED

resources along the River Corridor; GIS mapping of the inventory; study of boat demographics; characterization of River segments by uses and development trends; and field assessment with landside and waterside observations and drone based surveys. Concepts for harbor improvements were developed to increase mooring capacity and improve channel conditions and recommendations were presented for improved waterway management.

Fish Pier Dredging and Structural Repair, City of Rockland, ME. Planning, design, permitting, and construction phase services for critical improvements to the City of Rockland's municipal Fish Pier consisting of dredging of approximately 5,000 cubic yards of sediment around the pier with ocean disposal, installation of a new reinforced concrete deck slab, upgrade of the pier fender system with new fender piles, wales, chocks, and camels, reconstruction of an adjacent seawall, and upgrade of pier utilities. Currently in the design phase, with construction anticipated during the winter of 2020-2021.

Living Shoreline Pilot Project, Towns of Brunswick and Yarmouth, ME. Project manager for a pilot study that is investigating the use of low-cost living shoreline treatments for shoreline stabilization in Maine. The pilot study involves installations on three sites on Casco Bay, two on Maquoit Bay in Brunswick, and one on Lane's Island in Yarmouth. The pilot treatments use a combination of bagged oyster shell, coir mesh, marine baskets, downed logs, and plantings to stabilize bluff and marsh face erosion at the three sites. Installation was completed in spring 2020, and a three-year monitoring program is planned.

Municipal Fish Pier Improvements, Town of Stonington, ME. The Town of Stonington's Municipal Fish Pier was constructed in the mid-1980's as part of the State of Maine Fish Pier program. The pier was expanded in the mid-1990's. In the time since, fisheries have changed resulting in changes to vessel characteristics and functional needs at the facility. Additionally, the facility faces risk of overtopping due to storm surge and sea level rise. GEI completed concept analysis and preliminary design efforts for upgrades to the pier that include dredging around the pier to increase water depth, options for pier expansion and skiff dock redesign to increase capacity, and options for modification of pier elevation to reduce flood risk.

Portland Street Pier, City of South Portland, ME. After GEI had completed an initial phase of inspection, analysis, development of concept alternatives, and economic analysis – the City of South Portland awarded an extended contract for development of 40% design plans for the preferred alternative. To address structural deficiencies, functional limitations, and increased flood risk (the pier was rezoned from A to VE with an increased Base Flood Elevation), the city elected to move ahead with a full pier replacement. Design plans were prepared for a new concrete pile-supported pier and associated upgrades to the marina floats, bulkhead, and upland parking to address anticipated uses of the facility.

Municipal Harbor Improvements, City of Salem, MA. Prepared final designs and specifications and provided construction administration and oversight for the construction of three separate municipal piers as part of an upgrade to the City of Salem's public waterfront facilities. Piers ranged in size from a pile-supported timber structure that was designed for ADA compliance and increased berth capacity, to a small seasonal facility at a town park for hand-carry access to the South River.

Former Coast Guard Pier Replacement, Private Client, Little Diamond Island, Portland, ME. Provided design, permitting, and construction administration for the replacement of a 7,500 SF timber pier in Casco Bay that was formerly operated by the USCG and is currently in private ownership. The replacement pier was designed with a truck rated deck and an outer berth with fendering to accommodate the Casco Bay Lines ferry. A 30-ft by 70-ft pier building was temporarily relocated so that new FRP composite piles could be installed to replace the deteriorated timber piles. The elevation of the pier and building were increased for improved flood resiliency.

Government Wharf, Town of Kittery, ME. Completed a field inspection and load rating of the existing timber pier that is part of the Town of Kittery working waterfront. The work resulted in short-term recommendations for repair and posting of the structure so that it could remain in service, and a longer-term recommendation that the Town replace the structure to address existing deficiencies.

Andrew Gradeski, P.E.

Project Professional

Mr. Gradeski is a structural engineer specializing in waterfront facilities, dams, earth retention structures, and field inspections. With four years at GEI and a total of five years' experience as an engineer, his areas of expertise include analysis and design of steel, concrete, timber, and aluminum structures.

PROJECT EXPERIENCE

Conley Terminal, Massport, Boston, MA. Served as Engineer/Diver performing frequent inspections of the Berth 10 marine facility and existing Berths 10, 11, and 14 through 17. Inspections were performed as part of routine facility inspections, as required for numerous design projects, and for construction observation/verification. Inspections included the evaluation of timber and steel piles, bracing systems, timber and steel bulkheads, firewalls, fender systems, mooring fixtures, and outfalls/culverts.

MacMillan Wharf Facility Assessment, Provincetown, MA. As Engineer/Diver, involved in the underwater investigation and assessment of the commercial waterfront facility including assessment of steel pipe pile supported concrete beam and slab deck, steel barge, float system, fender system and mooring fixtures. Effort included underwater steel thickness measurements, and underwater photographs.

Boston Autoport, Diversified Automotive, Inc., Charlestown, MA. Served as Engineer/Diver, performed above water and underwater inspection of the H-pile supported concrete pier and pipe pile mooring piles. Underwater inspection included underwater thickness measurements of the steel elements and underwater photos.

Little Brewster, Boston Harbor Now, Boston, MA. Served as Engineer/Diver, performed above water and underwater inspection of two mooring dolphin structures and associated caisson foundation elements that provide access to a lighthouse facility. Inspection included underwater and above water video and photo documentation of the structure and ultrasonic thickness measurements of the steel elements.

Marine Railway Inspection, Lake Champlain Transportation Shelburne, VT. Served as Engineer/Diver to perform a punch list inspection (above and below water) of a new marine railway. Inspection included an evaluation of the track, cradle, chain, and rollers during a loading and unloading test. The results of the inspection certified the marine railway for future operation.

Underwater Bridge Inspections, MBTA Commuter Rail, MA. Served as Dive Team Leader/Diver for the inspection of approximately 100 bridges as part of a routine bridge inspection program for the MBTA. The work included non-destructive inspection of the bridge substructure elements located below the high-water mark, evaluation of current and past scour, soundings along the channel, underwater photographs and the preparation of underwater inspection reports to present findings. Each member of the team had Right-of-Way training to allow work adjacent to active rail lines.



EDUCATION

M.S., Civil Engineering, University of Massachusetts

B.S., Civil and Environmental Engineering, University of Massachusetts

EXPERIENCE IN THE INDUSTRY

6 years

EXPERIENCE WITH GEI

5 years

CERTIFICATIONS

MA PE License No. 54945

Transportation Worker Identification Credential (TWIC)

FHWA – NHI Underwater Bridge Inspection

OSHA 40 HAZWOPER

CPR/AED/ First Aid

PADI Open Water Diver

PADI Dry Suit Diver

Portland's Flood Protection, Michael Van Valkenburgh Associates, Cambridge, MA. Coordinated and performed the design of seven new dockwalls and dockwall reinforcement of two existing walls along the Don River, proposed river valley, and Toronto Harbor. The dockwalls varied in length from 60 feet to 1,000 feet and ranged in height from five feet to 45 feet. The new dockwalls were steel sheet pile walls with tieback systems selected based on the strength requirements and geotechnical conditions. Tieback systems included rock anchors, anchor piles, and concrete deadmen. Modification of existing walls included reinforcement with channel side bracing frames, and reinforcement of the existing tieback systems.

Performed above and below water structural inspection of approximately 1,700 feet of dockwall along the Lower Don River. Developed an inspection report which provided recommendations for reinforcement of the existing walls to allow for up to 13 feet of additional dredging in the channel. Recommendations also provided options for installation of new dockwall below the Gardiner Expressway and HONI Bridges with overhead clearance limited to 8 feet in some areas.

Conley Terminal – Berth 11/14 Rehabilitation, Massport, Boston, MA. Performed numerous field investigations to assess the conditions of the timber piles, steel crane piles, fire protections systems, timber bulkhead, and concrete deck. Performed structural analysis and design to upgrade Berth 11 with larger mooring fixtures and fender systems to receive larger vessels. Designed an underwater king pile bulkhead to stabilize the wharf for future dredging with associate underwater bracing of the existing crane rail piles. Designed a new bulkhead with batter piles to replace the deteriorating timber bulkhead. Assisted with construction including reviewing submittals, attending construction meetings, and observing construction. Performed above water and below water inspections throughout construction to verify contractor was performing work in accordance with the contract drawings.

Conley Terminal Expansion, Berth 10, Massport, Boston, MA. Performed 3-dimensional structural analysis for the proposed pile supported concrete wharf structure in the finite element analysis program STAAD. Designed numerous features of the wharf highlighted by the wharf pipe piles, inshore and outshore concrete crane beams, and connection to Berth 11. Collaborated with other design engineers and sub-consultants for seamless integration on the project components.

North American Aggregates Handling Platform, Weeks Marine, Perth Amboy, NJ. Assisted with the analysis and design of two 45 feet by 50 feet pile supported platforms founding cranes for offloading a hydraulic dredge, a 100 foot by 50-foot hopper platform founding two soil hoppers and conveyer systems, and two 16-foot by 17-foot mooring/breasting dolphins. Performed 3-dimensional structural analysis of the hopper platform in the finite element analysis program STAAD and designed the steel pipe pile substructure and concrete beam/slab superstructure. Performed mooring analysis of the hydraulic dredge using the mooring analysis software OPTIMOOR. Determined fender loads and requirements in accordance with PIANC and selected efficient and economic cone fenders. Designed catwalks and ramps spanning between platforms and to bulkhead.

Encore Ferry, Bay State Cruise Company, Boston, MA. Developed permit drawings for new ferry landings for the Encore Casino in Everett, MA. Ferry landings were located throughout the seaport district and the north end. Tasks included ramp and gangway layout for new and existing barges, evaluating ADA requirements, and gangway design.

Hewitt's Cove Ferry Terminal, MBTA, Hingham, MA. Designed emergency repairs of barge and mooring piles which were damaged during severe winter storm. Performed wind analysis of MBTA Ferry Vessels moored at the ferry landing, determined geotechnical and structural requirements of the mooring piles, and developed plans to retrofit the existing barge for larger piles.

Burlington Ferry Landing, Lake Champlain Transportation Company, Burlington, VT. Designed three new concrete foundations to relocate existing ferry vessel ramps. The foundation pits were designed to reuse the existing ramps and accommodate the required ramp slopes to allow operation with three different ferries. Improvements also included design of a new bulkhead wall and associated tieback system.

Alan D. Pepin, P.E.

Waterfront Engineer / Diver

Alan Pepin specializes exclusively in waterfront projects and is an experienced project manager for above and below water facility inspections, material conditions and design of marine structures. His experience includes inspections of steel bulkheads, timber piers and wharfs as well as concrete and stone seawalls. Design experience includes passenger ferry berthing facilities, cruise ship berthing, large ship fender systems, pile supported structures, bulkheads and other earth retaining systems, design of steel barges, and aluminum ramping systems to meet ADA and MAAB requirements for passenger vessel services.

Mr. Pepin's experience also includes the preparation of contract documents including contract drawings, technical specifications and bid documents. Mr. Pepin is currently the project manager on a \$30 million container terminal repair project to upgrade an existing berth to allow vessel berthing of post panama size vessels.

PROJECT EXPERIENCE

Underwater Bridge Inspections, KEOLIS Commuter Rail, MA.

Served as Project Manager for overall coordination of the underwater inspection of 107 bridges. My work included managing multiple inspection teams, developing schedule, development of inspection methodology, and final review of the underwater inspection reports to present findings. Project was completed in 2018.

MacMillan Wharf Facility Assessment, Provincetown, MA.

Participated in the above and underwater investigation and assessment of Provincetown's commercial waterfront facilities including assessment of concrete piers, passenger vessel berthing barge; float system, fender system, and mooring fixtures. Effort included underwater steel thickness measurements, underwater photographs and the preparation of underwater inspection report to present findings.

CITGO Marine Terminal Facility Assessment, South Portland, ME.

Participated in the above and underwater investigation and assessment of CITGO's marine terminal facilities including assessment of fender dolphins, mooring dolphins, timber access pier, fender system and mooring fixtures. Effort included underwater steel thickness measurements, underwater photographs and the preparation of underwater inspection report to present findings.

Underwater Bridge Inspections, MBTA Commuter Rail, MA.

Served as Senior Team Leader for the underwater inspection of 16 bridges in support of an overall bridge inspection program utilizing it engineer/divers certified by NHI. Effort included inspection of bridge underwater foundation components for existing condition and rated them in accordance with NHI standards, evaluation of scour impacts present at each bridge, soundings upstream and downstream, underwater steel thickness measurements, underwater photographs and



EDUCATION

B.S., Civil Engineering, Merrimack College

EXPERIENCE IN THE INDUSTRY
13 years

EXPERIENCE WITH GEI
13 years

REGISTRATION AND LICENSES

Professional Engineer, MA 51177; NY
101636; ME 15810; RI 13138; VA
0402060024; MD 53327

OSHA 10 hr. Construction Course

PADI Certifications - 2009

- Open-Water Scuba Diving

- Dry Suit Diver

Transportation Worker

Identification Credential (TWIC)

FHWA - NHI Underwater Bridge

Inspection

LPA Certification Course - Maine DOT

the preparation of underwater inspection reports to present findings. Each member of the team had Right-of-Way training to allow work adjacent to active rail lines.

Island-wide Underwater Inspections, Bermuda. Served as Senior Team Leader for the inspection of the underwater foundation elements of all the island's bridges and ferry terminals. This three-week effort included a 3-person dive team of engineer/divers trained to perform underwater bridge inspections. Effort included probing, underwater thickness measurements, underwater photography and rating on conditions found based on a standard rating procedure. The information accumulated in the investigation was presented in reports to the Ministry of Works and Engineering.

Mystic Pier Facility Evaluation, MASSPORT, Boston, MA. Lead the field inspection team in the evaluation of the current condition and determine a level of effort required to rehabilitate the facility to a functional level. Effort included the review and assessment of previous investigations, the performance of above and underwater inspection and assessment of the pier's 2,000-foot perimeter concrete structural slab and steel pile foundation.

Marine Terminal Inspection and Assessment, CITGO, Braintree, MA. Participated in the above and underwater investigation and assessment of CITGO's Braintree Marine Terminal Facility. Based on investigation which documented conditions and repair needs, recommendations for long term maintenance and repairs were provided. Assessments included evaluation of the current mooring system and its compliance to the OCIMF Standards for petroleum facilities.

Salem Wharf, City of Salem, Salem, MA. Performed analysis and design of a new steel pile supported concrete pier with an integrated wave attenuator. Designed precast prestressed concrete slabs supported by precast concrete pile caps. Work included working with drainage subconsultant to ensure pier retains ADA and MAAB requirements as well as access routes for both vehicular and pedestrian access.

Mystic Pier One Repairs, MASSPORT, Boston, MA. Lead the field inspection team in the above and below water condition survey and determination of concrete pier deck and steel piles requiring repair. Performed analysis, design, and contract documents of steel H-pile improvements required to achieve the original 600 psf live loading as well as reduced live loading scenarios of the 50+ year old pier along with the estimated construction costs. Project was complete October 2013.

Marine Terminal Facility Assessment and Mooring Analysis, CITGO, Braintree, MA. Performed underwater investigation and assessment of CITGO's marine terminal facility including assessment of mooring and berthing dolphins; timber access piers; and mooring and fendering fixtures. Several deficiencies were identified, and repairs and upgrades have been designed and are now in construction. Completed analysis and design of the new steel pipe piled concrete pier and improved vessel fendering and mooring systems. Critical aspect included stabilization of partially complete work to prevent damage and to minimize impacts on terminal operations.

Blossom Street Waterfront Facility, Lynn, MA. Performed the design and analysis of the concrete panel steel pile supported wave attenuator and shoreline stabilization including wave loading and distribution on the wave attenuator. Project is complete.

T Wharf Replacement, Town of Plymouth, Plymouth, MA. Performed site inspection of the existing facility and design of the replacement piers for use by commercial fishing vessels. Effort included design of two Greenheart pile supported concrete piers, jib cranes, vessel berthing, timber boardwalk together with development of contract drawings and technical specifications.

South Boston Water Transportation Terminal, Massport, Boston, MA. Executed the design of a new major waterfront passenger vessel landing hub at the World Trade Center in South Boston. Project includes two steel pipe piled concrete piers with aluminum ramps and platforms to transition to four separate steel barges with varying freeboards. The new facility is to serve as a central water transportation center serving multiple ferries, excursion vessels, large and small cruise ships, charter fishing vessels and yachts and comply fully with ADA accessibility guidelines and MAAB accessibility regulations. Project is currently under final design and construction will be based on available funding.

Stephen Hennessy, EIT
Waterfront Engineer/ Diver



During his time with GEI, Mr. Hennessy has worked exclusively on waterfront projects, where he has gained experience in coastal engineering and waterfront issues associated with facility inspections, material conditions and design of marine structures. Mr. Hennessy is an Engineer-Diver and has performed numerous facility inspections and assessments of marine structures. His experience includes inspection of timber, concrete and steel piers. Design experience includes passenger ferry berthing facilities, pile supported structures, bulkheads systems, concrete seawalls, and aluminum ramping systems to meet ADA and MAAB requirements for passenger vessel services. Mr. Hennessy's experience also includes the preparation of contract documents including contract drawings, technical specifications and bid documents, surveying and certified drone pilot. Some of Mr. Hennessy's specific project experience includes:

PROJECT EXPERIENCE

Brant Rock Seawall Reconstruction, Marshfield Massachusetts. Served as Project Engineer for the inspection, permitting, preliminary design and final design of a reinforced concrete seawall in Marshfield, Massachusetts. Responsibilities included, document layout and design of the concrete seawall including the development of contract plans and specifications as well as the preparation of construction cost estimates. Daily inspection of construction, final design, Oversaw the preparation and application of regulatory approvals for the project.

New Berth 10, Massachusetts Port Authority, South Boston, Massachusetts. Served as Project Engineer, performing analysis and design of stormwater drainage systems. Developed cost estimates, and recommended a final design based on the alternative analysis. This \$200 million project is currently under construction is anticipated to be completed on time and on budget by Fall 2020.

Bulkhead Replacement, CITGO Braintree Terminal. Performed analysis and design for a steel sheet pile replacement bulkhead using Shoring Suite, followed by development of contract drawings and technical specifications. Critical aspects included stabilization of the existing bulkhead during construction and to minimize impacts on terminal operations.

Boston Autoport, Diversified Automotive, Inc., Marine Facility Inspection, Charlestown, MA. Served as Project Engineer/Diver, as part of the field inspection team for the inspections of five marine facilities above and below water for steel pile supported, concrete structures and various lateral earth pressure walls. Evaluated structural components for remaining section and capacity. Prepared full inspection report to present findings and established prioritized repair recommendations.

Mystic Pier Facility Evaluation, MASSPORT, Boston, MA. Served as Project Engineer/Diver as part of the field inspection team in the evaluation of the current condition and determination of level of effort

EDUCATION

M.S., Civil Engineering, Merrimack College
B.S., Civil Engineering, Merrimack College

EXPERIENCE IN THE INDUSTRY

3 Years

EXPERIENCE WITH GEI/ BCE

3 Years

CERTIFICATIONS

Engineer-in-Training – April 2017
OSHA 10 hr. Construction Course
Transportation Worker
Identification Credential (TWIC)
FHWA NHI Underwater, Bridge Inspection
CPR/AED/ First Aid
PADI Open Water Diver
PADI Dry Suit Diver
FAA Certified Remote Pilot (Expiration Date:
10/15/2020)
NASBLA U.S. Coast Guard Auxiliary About
Boating Safely
Confined Space Training

required to rehabilitate the facility to a functional level. Effort included the review and assessment of previous investigations, the performance of above and underwater inspection and assessment of the pier's 2000-foot perimeter concrete structural slab and steel pile foundation.

Massport Moran Terminal Repair, Charlestown, MA. Served as a Project Engineer/Diver evaluating the current condition and determining the effort required to rehabilitate the facility to a functional level. The investigation included determination of improvements required to achieve the original live loading as well as reduced live loading scenarios of the 50+ year old pier along with the estimated construction costs.

River Raisin and Otter Creek Freshwater Mussel Relocations, MDOT, Monroe County, MI. Project manager, scuba diver, client contact. Conducted freshwater mussel surveys using scuba gear at MDOT bridge project locations. Nearly 900 mussels were found and relocated to suitable areas upstream of the project sites.

Marine Railway Certifications, Rockland Marine Corporation, Rockland, ME. Served as a Project Engineer/Diver, for the assessment and certification for three marine railways. Effort included above and underwater inspection of track and cradle, inspection of chain and rollers and inspection and assessment of hauling machinery. Certification was requirement of performing US Navy/USCG vessels. Railway capacity ranged from 1,000 Long Tons to 135 Long Tons.

Dredging Plymouth Harbor, Plymouth, MA. Assisted with the hydrographic survey of Plymouth harbor for the pre-dredge operations. Assisted with vibrocore sampling and documentation of existing soils for pre-dredge operations.

North American Aggregates Handling Platform, Weeks Marine, Perth Amboy, NJ. Assisted with the analysis of two 45 feet by 50 feet pile supported platforms founding cranes for offloading a hydraulic dredge, a 100 foot by 50-foot hopper platform founding two soil hoppers and conveyer systems, and two 12 feet by 12 feet mooring/breasting dolphins. Performed mooring analysis of the hydraulic dredge using the mooring analysis software OPTIMOOR. Determined fender loads and requirements in accordance with PIANC and selected efficient and economic rubber arch fenders.

Port Lands Flood Protection, Michael Van Valkenburgh Associates, Cambridge, MA. Coordinated and performed the design of seven new dockwalls and dockwall reinforcement of two existing walls along the Don River, proposed river valley, and Toronto Harbor. The dockwalls varied in length from 60 feet to 1,000 feet and ranged in height from 5 feet to 45 feet. The new dockwalls were steel sheet pile walls with tieback systems selected based on the strength requirements and geotechnical conditions. Tieback systems included rock anchors, soil anchors, anchor piles, and concrete deadman. Modification of existing walls included removing soil loads, reinforcing with channel side bracing frames, and reinforcement of the existing tieback systems.

Downeast Institute, Beals ME. Conducted an aerial survey of the tidal shoreline by Downeast Institute for the investigation of proposed boat ramp locations, as well as creating a base plan for the site to include best layout of future floats and boating configurations for the institute.

Boardwalk Reconstruction, Sandwich MA. Conducted an aerial survey of the existing 1300' boardwalk and salt marsh for use in base plan creation as well as an inspection of the boardwalk piles and framing.

Sesuit Harbor Dredging, Dennis MA. Conducted aerial survey of the existing marina layout and beach area for base plan to be used in combination with bathymetry data for the harbor dredging project.

Allen Harbor Jetty, Harwich MA. Conducted an aerial survey of the existing jetty and shoreline under the investigation of sand movement along the shoreline face, as well as for the condition assessment, and future reconstruction of the existing jetty.

York Harbor/River Study, Town of York, ME. The York River is a 13+/- mile long tidal river that supports a range of water-dependent uses including commercial and recreational fishing, waterborne transportation, water-based recreation, and marine related business. Conducted an aerial survey of the existing marina layout while documenting boat traffic congestion throughout the active portions of the day.

Proposal for Northeast Harbor Pier Inspection
2020 Routine Inspection
Mount Desert, Maine
Revised October 29, 2020

Attachment 2

Standard Professional Services Agreement

STANDARD PROFESSIONAL SERVICES AGREEMENT

1. AGREEMENT

This Agreement is made and entered into by and between

GEI Consultants, Inc., 5 Milk Street, Portland, ME 04101 and
Town of Mount Desert, 40 Harbor Drive, Northeast Harbor, ME 04662

By this Agreement, the parties do mutually agree as follows:

2. SCOPE OF SERVICES

GEI shall perform the services described herein and in **Exhibit A**.

3. EFFECTIVE DATE

The effective date of this Agreement shall be the latter of the acceptance dates indicated in Article 16, Acceptance. Acceptance of this Agreement by both parties shall serve as GEI's Notice to Proceed with the services described in **Exhibit A**.

4. FORCE MAJEURE

- a) Force Majeure "Event of Force Majeure" means an event beyond the control of GEI and CLIENT, which prevents a Party from complying with any of its obligations under this Agreement, including but not limited to, acts of God (such as, but not limited to, fires, explosions, earthquakes, drought, tidal waves and floods, epidemics, war, hostilities, acts of terrorism, riot, commotion, strikes, go slows, lock outs or disorder, unless solely restricted to employees of GEI or its subcontractors.
- b) Neither CLIENT nor GEI shall be considered in breach of this Agreement to the extent that performance of their respective obligations (excluding payment obligations) is prevented by an event of Force Majeure. Either CLIENT or GEI shall give written notice to the other upon becoming aware of an Event of Force Majeure.

5. COMPENSATION

- a) CLIENT agrees to pay GEI in accordance with the payment terms provided in **Exhibit B** but in no event later than thirty (30) days of CLIENT's receipt of invoice.
- b) GEI will submit invoices monthly or upon completion of a specified scope of service in accordance with GEI's standard invoicing practices, or as otherwise provided in **Exhibit B**.
- c) Payment is due upon receipt of the invoice. Payments will be made by either check or electronic transfer to the address specified by GEI, and will reference GEI's invoice number.
- d) Interest will accrue at the rate of 1% per month of the invoiced amount in excess of thirty (30) days past the invoice date, or as otherwise provided in **Exhibit B**.
- e) In the event of a disputed or contested invoice, only that portion so contested will be withheld from payment, and the undisputed amounts will be paid.

6. PERFORMANCE STANDARDS

- a) GEI will perform its services under this Agreement in a manner consistent with that degree of skill and care ordinarily exercised by members of GEI's profession currently practicing in the same locality under similar conditions. GEI makes no other representations and no warranties, either express or implied, regarding the services provided hereunder.
- b) GEI shall correct deficiencies in services or documents provided under this Agreement without additional cost to CLIENT; except to the extent that such deficiencies are directly attributable to deficiencies in CLIENT-furnished information.
- c) Unless otherwise specifically indicated in writing, GEI shall be entitled to rely, without liability, on the accuracy and completeness of information provided by CLIENT, CLIENT's consultants and contractors, and information from public records, without the need for independent verification.

- d) CLIENT agrees to look solely to the manufacturer or provider to enforce any warranty claims arising from any equipment, materials or other goods provided as a component of GEI's services.

7. INSURANCE

- a) GEI will carry the types and amounts of insurance in the usual form as provided in **Exhibit C**.
- b) Upon written request of CLIENT, GEI will furnish Certificates of Insurance indicating the required coverages and conditions.

8. ALLOCATION OF RISKS

- a) Indemnification. To the fullest extent permitted by law, GEI agrees to indemnify and hold CLIENT harmless from and against liabilities, claims, damages, and costs (including reasonable attorney's fees) to the extent caused by the negligence or willful misconduct of GEI in the performance of services under this Agreement.
- b) Limitation of Liability. To the fullest extent permitted by law, the total liability, in the aggregate, of GEI and its officers, directors, employees, agents, and independent professional associates and consultants, and any of them, to CLIENT and any one claiming by, through or under CLIENT, for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to GEI's services, the project, or this Agreement, will not exceed the total compensation received by GEI under the specific applicable project and/or task order, or Fifty Thousand Dollars (\$50,000) whichever is less. This limitation will apply regardless of legal theory, and includes but is not limited to claims or actions alleging negligence, errors, omissions, strict liability, breach of contract, breach of warranty of GEI or its officers, directors, employees, agents, or independent professional associates or consultants, or any of them. CLIENT further agrees to require that all contractors and subcontractors agree that this limitation of GEI's liability extends to include any claims or actions that they might bring in any forum.
- c) Consequential Damages. GEI and CLIENT waive consequential damages, including but not limited to damages for loss of profits, loss of revenues, and loss of business or business opportunities, for claims, disputes, or other matters in question arising out of or relating to this Agreement.

9. CONFIDENTIALITY

- a) Unless compelled by law, governmental agency or authority, or order of a court of competent jurisdiction, or unless required pursuant to a subpoena deemed by GEI to be duly issued, or unless requested to do so in writing by CLIENT, GEI agrees it will not convey to others any proprietary non-public information, knowledge, data, or property relating to the business or affairs of CLIENT or of any of its affiliates, which is in any way obtained by GEI during its association with CLIENT. GEI further agrees to strive to limit, to a "need to know" basis, access by its employees to information referred to above.
- b) Unless compelled by law, governmental agency or authority, or order of a court of competent jurisdiction, or unless required pursuant to a subpoena deemed by CLIENT to be duly issued, CLIENT will not release to its employees or any other parties any concepts, materials, or procedures of GEI deemed by GEI to be proprietary and so explained to CLIENT.

10. OWNERSHIP OF DOCUMENTS

Drawings, diagrams, specifications, calculations, reports, processes, computer processes and software, operational and design data, and all other documents and information produced in connection with the project as instruments of service (Project Documents), regardless of form, will be confidential and the proprietary information of GEI, and will remain the sole and exclusive property of GEI whether the project for which they are made is executed or not. CLIENT retains the right to use Project Documents for the furtherance of the project consistent with the express purpose(s) of the Project Documents, and for CLIENT's information and reference in connection with CLIENT's use and occupancy of the project. Any use of Project Documents for purposes other than those for which they were explicitly prepared shall be at CLIENT's sole risk and liability. CLIENT agrees to defend, indemnify, and hold GEI

harmless from and against any claims, losses, liabilities, and damages arising out of or resulting from the unauthorized use of Project Documents.

11. TERMINATION AND SUSPENSION

- a) This Agreement may be terminated by CLIENT for any reason upon ten (10) days written notice to GEI.
- b) This Agreement may be terminated by GEI for cause upon thirty (30) days written notice to CLIENT.
- c) In the event that this Agreement is terminated for any reason, CLIENT agrees to remit just and equitable compensation to GEI for services already performed in accordance with this Agreement, subject to the limitations given in this Article 11, Termination and Suspension.
- d) In the event Client terminates this Agreement for cause, in determining just and equitable compensation to GEI for work already performed, CLIENT may reduce amounts due to GEI by amounts equal to additional costs incurred by CLIENT to complete the Agreement scope. Such additional costs incurred by CLIENT may include but are not limited to: (1) the additional costs incurred by CLIENT to engage another qualified consultant to complete the unfinished scope; and (2) CLIENT’s labor costs and expenses to demobilize and remobilize its personnel to the site to coordinate with the new consultant.
- e) GEI may suspend any or all services under this Agreement if CLIENT fails to pay undisputed invoice amounts within sixty (60) days following invoice date, by providing written notice to CLIENT, until payments are restored to a current basis. In the event GEI engages counsel to enforce overdue payments, CLIENT will reimburse GEI for all reasonable attorney’s fees and court costs related to enforcement of overdue payments, provided that CLIENT does not have a good faith dispute with the invoice. CLIENT will indemnify and save GEI harmless from any claim or liability resulting from suspension of the work due to non-current, undisputed payments.

12. DISPUTE RESOLUTION

Both parties agree to submit any claims, disputes, or controversies arising out of or in relation to the interpretation, application, or enforcement of this Agreement to non-binding mediation pursuant to the Rules for Commercial Mediation of the American Arbitration Association, as a condition precedent to litigation or any other form of dispute resolution.

13. GENERAL CONSIDERATIONS

- a) Authorized Representatives. The following individuals are authorized to act as CLIENT’s and GEI’s representatives with respect to the services provided under this Agreement:

For CLIENT: Mr. John Lamoine

 Harbormaster Department, 40 Harbor Drive, Northeast Harbor, ME 04662

For GEI: Mr. Daniel Bannon, P.E.

 5 Milk Street, Portland, ME 04101

- b) Nothing in this Agreement shall be construed as establishing a fiduciary relationship between CLIENT and GEI.
- c) Notices. Any notice required under this Agreement will be in writing, submitted to the respective party’s Authorized Representative at the address provided in this Article 13, General Considerations. Notices shall be delivered by registered or certified mail postage prepaid, or by commercial courier service. All notices shall be effective upon the date of receipt.
- d) Controlling Law. This Agreement is to be governed by the laws of the Commonwealth of Massachusetts.
- e) Survival. All express representations, indemnifications, or limitations of liability included in the Agreement will survive its completion or termination for any reason. However, in no event shall indemnification obligations

extend beyond the date when the institution of legal or equitable proceedings for professional negligence would be barred by an applicable statute of repose or statute of limitations.

- f) Severability. Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon GEI and CLIENT.
- g) Waiver. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.
- h) Headings. The headings used in this Agreement are for general reference only and do not have special significance.
- i) Certifications. GEI shall not be required to sign any documents, no matter by whom requested, that would result in GEI having to certify, guaranty, or warrant the existence of conditions or the suitability or performance of GEI's services or the project, that would require knowledge, services or responsibilities beyond the scope of this Agreement.
- j) Third Parties. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or GEI. GEI's services hereunder are being performed solely for the benefit of CLIENT, and no other entity shall have any claim against GEI because of this Agreement or GEI's performance of services hereunder. CLIENT shall indemnify and hold GEI harmless from any claims by any third parties that arise from the CLIENT's release of any Project Documents by CLIENT.

14. ADDITIONAL PROVISIONS

- a) If Field Services are provided under this Agreement, the additional provisions included in **Exhibit D** shall apply. Field Services are defined as services performed on property owned or controlled by CLIENT, any federal, state, or local government or governmental agency, or other third party, and include, but are not limited to: site inspection, site investigation, subsurface investigation, sample collection, or sample testing.
- b) If the services of a Licensed Site Professional (LSP), a Licensed Environmental Professional (LEP), or a Licensed Site Remediation Professional (LSRP) are provided under this Agreement, the additional provisions included in **Exhibit E** shall apply.
- c) If Engineering Design Services are provided under this Agreement, the additional provisions included in **Exhibit F** shall apply.
- d) If Opinions of Probable Construction Cost are provided under this Agreement, the additional provisions included in **Exhibit G** shall apply.
- e) If Construction Services are provided under this Agreement, the additional provisions included in **Exhibit H** shall apply.

15. EXHIBITS

The following Exhibits are attached to and made a part of this Agreement:

- Exhibit A, Scope of Services and Schedule
- Exhibit B, Payment Terms
- Exhibit C, Insurance
- Exhibit D, Special Provisions for Field Services
- Exhibit E, Special Provisions for Services of Licensed Site/Environmental/Remediation Professionals
- Exhibit F, Special Provisions for Engineering Design Services
- Exhibit G, Special Provisions for Opinions of Probable Construction Costs
- Exhibit H, Special Provisions for Construction Services

(Check all that apply; strike all that do not apply)



16. ACCEPTANCE

The parties hereto have executed this Agreement as of the dates shown below.

For CLIENT:

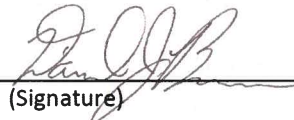
By: _____
(Signature)

(Print Name)

(Title)

(Date)

For GEI:

By:  _____
(Signature)

Daniel Bannon, P.E.

(Print Name)

Project Manager / Senior Waterfront Engineer

(Title)

October 29, 2020

(Date)



STANDARD PROFESSIONAL SERVICES AGREEMENT

EXHIBIT A

Scope of Services and Schedule

See Attached Letter Proposal Revised October 29, 2020



STANDARD PROFESSIONAL SERVICES AGREEMENT

EXHIBIT B

Payment Terms

See Attached Letter Proposal Revised October 29, 2020

STANDARD PROFESSIONAL SERVICES AGREEMENT

EXHIBIT C

Insurance

GEI will carry the following types and amounts of insurance:

A. Worker's Compensation and Employer's Liability (statutory):

1. In accordance with the laws of the state(s) in which services are performed.

B. Commercial General Liability (CGL) Insurance:

1. Bodily Injury and Property Damage Combined: \$1,000,000 per occurrence and in aggregate.
2. Including explosion, underground drilling excavation, and collapse hazards.
3. Including an endorsement providing Additional Insured Status to CLIENT under the policy.

C. Comprehensive Automobile Insurance:

1. Bodily Injury and Property Damage Combined: \$1,000,000 per accident.
2. Includes all owned, nonowned, and hired vehicles used in connection with the services under this Agreement.

D. Professional Liability Insurance:

1. \$1,000,000 per claim and in aggregate.

STANDARD PROFESSIONAL SERVICES AGREEMENT**EXHIBIT D****Special Provisions for Field Services**

- A. **Right of Entry.** CLIENT agrees to furnish GEI with right-of-entry and a plan of boundaries of the site where GEI will perform its services. If CLIENT does not own the site, CLIENT represents and warrants that it will obtain permission for GEI's access to the site to conduct site reconnaissance, surveys, borings, and other explorations of the site pursuant to the scope of services in the Agreement. GEI will take reasonable precautions to minimize damage to the site from use of equipment, but GEI is not responsible for damage to the site caused by normal and customary use of equipment. The cost for restoration of damage that may result from GEI's operations has not been included in GEI's fee, unless specifically stated in **Exhibit B**.
- B. **Underground structures.** CLIENT will identify locations of buried utilities and other underground structures in areas of subsurface exploration. GEI will take reasonable precautions to avoid damage to the buried utilities and other underground structures noted. If locations are not known or cannot be confirmed by CLIENT, then there will be a degree of risk to CLIENT associated with conducting the exploration. In the absence of confirmed underground structure locations, CLIENT agrees to accept the risk of any damages and losses resulting from the exploration work and shall indemnify and hold GEI, its subconsultants and employees harmless from all claims, losses or damages arising from GEI's services involving subsurface exploration.
- C. **Presence of Hazardous Materials.** If unanticipated hazardous waste, oil, asbestos, or other hazardous materials, as defined by federal, state, or local laws or regulations, and if such materials are discovered during GEI's work, CLIENT agrees to negotiate appropriate revisions to the scope, schedule, budget, and terms and conditions of this Agreement. When such hazardous materials are suspected, GEI will have the option to stop work, without financial penalty, until a modification to this Agreement is made or a new Agreement is reached. If a mutually satisfactory Agreement cannot be reached between both parties, this Agreement will be terminated without cause and CLIENT agrees to pay GEI for all services rendered up to the date of termination, including any costs associated with termination.
- D. **Disposal of Samples and Wastes Containing Regulated Contaminants.** In the event that samples collected by GEI or provided by CLIENT, or wastes generated as a result of site investigation activities, contain or potentially contain substances or constituents which are or may be regulated contaminants as defined by federal, state, or local statutes, regulations, or ordinances, including but not limited to samples or wastes containing hazardous materials, said samples or wastes remain the property of CLIENT and CLIENT will have responsibility for them as a generator. If set forth in the Agreement, GEI will, at CLIENT's expense and as CLIENT's appointed agent, perform necessary testing, and either (a) return said samples and wastes to CLIENT, or (b) using a manifest signed by CLIENT as generator, have said samples and/or wastes transported to a location selected by CLIENT for disposal. CLIENT agrees to pay all costs associated with the storage, transport and disposal of said samples and/or wastes. Unless otherwise provided in the Agreement, GEI will not transport, handle, store, or dispose of waste or samples or arrange or subcontract for waste or sample transport, handling, storage, or disposal. CLIENT recognizes and agrees that GEI is working as a bailee and/or agent and at no time assumes title to said waste or samples or any responsibility as generator of said waste or samples. Further, CLIENT agrees to look solely to any transport or disposal entity in the event any claim, cause of action or damages arise from GEI's activities a bailee or agent of CLIENT under this provision.
- E. **Contribution of Hazardous Materials.** CLIENT agrees that GEI has not contributed to the presence of hazardous wastes, oils, asbestos, biological pollutants such as molds, fungi, spores, bacteria and viruses, and

by-products of any such biological organisms, or other hazardous materials that may exist or be discovered in the future at the site. GEI does not assume any liability for the known or unknown presence of such materials. GEI's scope of services does not include the investigation or detection of biological pollutants such as molds, fungi, spores, bacteria and viruses, and by-products of any such biological organisms. CLIENT agrees to indemnify and hold harmless GEI, its subconsultants, subcontractors, agents, and employees from and against all claims, damages, losses, and costs (including reasonable attorneys' fees) that may result from the detection, failure to detect, or from the actual, alleged, or threatened discharge, dispersal, release, escape, or exposure to any solid, liquid, gaseous, or thermal irritant, asbestos in any form, or contaminants including smoke, vapor, soot, fumes, acids, alkalies, chemicals, waste, oil, hazardous materials, or biological pollutants. CLIENT's obligations under this paragraph apply unless such claims, damages, losses, and expenses are caused by GEI's sole negligence or willful misconduct.

STANDARD PROFESSIONAL SERVICES AGREEMENT**EXHIBIT E****Special Provisions for Services of Licensed Site/Environmental Professionals**

For services under this Agreement that require the engagement of a Licensed Site Professional (LSP), a Licensed Environmental Professional (LEP), or a Licensed Site Remediation Professional (LSRP) registered with and subject to the laws and regulations promulgated by the state in which the services are provided (collectively the LSP/LEP/LSRP Program), the following will apply:

- A. Under the LSP/LEP/LSRP Program, the LSP/LEP/LSRP owes professional obligations to the public, including, in some instances, a duty to disclose the existence of certain contaminants to the state in which the services are provided.
- B. CLIENT understands and acknowledges that in the event that the licensed professional's obligations under the LSP/LEP/LSRP Program conflict in any way with the terms and conditions of this Agreement or the wishes or intentions of CLIENT, the licensed professional is bound by law to comply with the requirements of the LSP/LEP/LSRP Program. CLIENT recognizes that the licensed professional is immune from civil liability resulting from any such actual or alleged conflict.
- C. CLIENT agrees to indemnify and hold GEI harmless from any claims, losses, damages, fines, or administrative, civil, or criminal penalties resulting from the licensed professional's fulfillment of the licensed professional's obligations under the LSP/LEP/LSRP Program.

STANDARD PROFESSIONAL SERVICES AGREEMENT

EXHIBIT F

Special Provisions for Engineering Design Services

A. Design Without Construction Phase Services. CLIENT understands and agrees that if GEI's services under this Agreement include engineering design and do not include Construction-Related Services, then CLIENT:

1. Assumes all responsibility for interpretation of the construction Contract Documents.
2. Assumes all responsibility for construction observation and review.
3. Waives any claims against GEI that may be in any way connected thereto.

For purposes of this Agreement, Construction-Related Services include, but are not limited to: construction observation; review of the construction contractor's technical submittals; review of the construction contractor's progress; or other construction-phase services.

B. Use of Documents.

1. The actual signed and sealed hardcopy construction Contract Documents including stamped drawings, together with any addenda or revisions, are and will remain the official copies of all documents.
2. All documents including drawings, data, plans, specifications, reports, or other information recorded on or transmitted as Electronic Files are subject to undetectable alteration, either intentional or unintentional, due to transmission, conversion, media degradation, software error, human alteration, or other causes.
3. Electronic Files are provided for convenience and informational purposes only and are not a finished product or Contract Document. GEI makes no representation regarding the accuracy or completeness of any accompanying Electronic Files. GEI may, at its sole discretion, add wording to this effect on electronic file submissions.
4. CLIENT waives any and all claims against GEI that may result in any way from the use or misuse, unauthorized reuse, alteration, addition to, or transfer of the electronic files. CLIENT agrees to indemnify and hold harmless GEI, its officers, directors, employees, agents, or subconsultants, from any claims, losses, damages, or costs (including reasonable attorney's fees) which may arise out of the use or misuse, unauthorized reuse, alteration, addition to, or transfer of electronic files.

STANDARD PROFESSIONAL SERVICES AGREEMENT

EXHIBIT G

Special Provisions for Opinions of Probable Construction Costs

GEI's Opinions of Probable Construction Cost provided under this Agreement are made on the basis of GEI's experience and qualifications, and represent GEI's best judgment as an experienced and qualified professional generally familiar with the industry. However, since GEI has no control over the cost of labor, materials, equipment, or services furnished by others, or over a contractor's methods of determining prices, or over competitive bidding or market conditions, GEI cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from Opinions of Probable Construction Cost prepared by GEI.

If CLIENT wishes greater assurance as to probable construction costs, CLIENT agrees to employ an independent cost estimator.

STANDARD PROFESSIONAL SERVICES AGREEMENT

EXHIBIT H

Special Provisions for Construction Services

In accordance with the scope of services under this Agreement, GEI will provide personnel to observe the specific aspects of construction stated in the Agreement and to ascertain that construction is being performed, in general, in accordance with the approved construction Contract Documents.

- A. GEI cannot provide its opinion on the suitability of any part of the work performed unless GEI's personnel make measurements and observations of that part of the construction. By performing construction observation services, GEI does not guarantee the contractor's work. The contractor will remain solely responsible for the accuracy and adequacy of all construction or other activities performed by the contractor, including: methods of construction; supervision of personnel and construction; control of machinery; false work, scaffolding, or other temporary construction aids; safety in, on, or about the job site; and compliance with OSHA and construction safety regulations and any other applicable federal, state, or local laws or regulations.
- B. In consideration of any review or evaluation by GEI of the various bidders and bid submissions, and to make recommendations to CLIENT regarding the award of the construction Contract, CLIENT agrees to hold harmless and indemnify GEI for all costs, expenses, damages, and attorneys' fees incurred by GEI as a result of any claims, allegations, administrative proceedings, or court proceedings arising out of or relating to any bid protest or such other action taken by any person or entity with respect to the review and evaluation of bidders and bid submissions or recommendations concerning the award of the construction Contract. This paragraph will not apply if GEI is adjudicated by a court to have been solely negligent or to have actually engaged in intentional and willful misconduct without legitimate justification, privilege, or immunity; however, CLIENT will be obligated to indemnify GEI until any such final adjudication by a court of competent jurisdiction.

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

11/2/2020

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices	AP2124	11/03/20	\$ 427,823.76
B. Authorized Warrants to be Signed: (Wendy needs to abstain) (Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits			
		AP2122	10/21/20	\$ 2,090.00
		AP2123	10/28/20	\$ 2,316.08
<hr/>				
	Town Payroll			
		PR2110	10/30/20	\$ 111,731.48
C. Warrants to be Acknowledged:				
	School Invoices			
	School Payroll			
		#09	10/23/20	\$ 168,592.50
TOTAL WARRANTS FOR BOS MEETING				<u>\$ 712,553.82</u>

TOWN OF MOUNT DESERT
ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2124

CHECK DATE: November 3, 2020

CHECK NUMBER: <u>313857</u>	through	<u>313952</u>	\$ <u>387,229.36</u>	Check payments
CHECK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER: <u>1670</u>	through	<u>1687</u>	\$ <u>40,594.40</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 427,823.76

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

Wendy H Littlefield, Secretary



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME
Ckg-BH General Fund 8066

INVOICE INVOICE
INVT DATE PO WARRANT NET

INVT DATE	PO	WARRANT	NET
1670 11/03/2020 EFT Invoice: 3682	2097 TOWN OF BAR HARBOR 3682	AP2124 Supply Reimb - patches, evidence, COVID UNIFORMS OFFICE SUPPLIES GENERAL SUPPLIES	1,088.56
1671 11/03/2020 EFT Invoice: 35818	76 BROWNS COMMUNICATIONS INC 35818	10/15/2020 In car radio transmit issue VEHICLE REPAIR-20 SUV FORD	360.00
Invoice: 35820	BROWNS COMMUNICATIONS INC 35820	10/15/2020 Repairs to Norwood's mobile radio EQUIP-RADIOS	106.00
Invoice: 35819	BROWNS COMMUNICATIONS INC 35819	10/15/2020 Mounting cradlepoint in T9 VEHICLE REPAIR-T9	226.00
1672 11/03/2020 EFT Invoice: X100001223:01	124 COLWELL DIESEL SERVICE & GARAGE I X100001223:01	CHECK 1671 TOTAL: AIR VALVE BJ GEN REPAIRS & MAINT	692.00
Invoice: X100001263:01	COLWELL DIESEL SERVICE & GARAGE I X100001263:01	10/16/2020 STARTER BUS 2 BJ MDES - BUS 2 (NEW)	359.86
Invoice: X100001127:02	COLWELL DIESEL SERVICE & GARAGE I X100001127:02	10/20/2020 MICROPHONE BUS 5 BJ MDES - BUS 5	498.10
1673 11/03/2020 EFT Invoice: 6353	1735 CONNECTIVITY WORKS INC 6353	CHECK 1672 TOTAL: Labor telephone system EQUIP-INFRASTRUCT-PHONE	900.26
1674 11/03/2020 EFT Invoice: 10431859068	148 DELL MARKETING LP 10431859068	10/21/2020 battery backup EQUIP-TECH HARDWARE	369.38
		CHECK 1673 TOTAL:	369.38
			65.80



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066
INVOICE

INVOICE DTL DESC

INV DATE PO

WARRANT

NET

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CASH ACCOUNT: 100	10100	Ckg-BH General Fund 8066	INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
1675 11/03/2020 EFT Invoice: G36630-00	150 DENNIS PAPER & FOODSERVICE	G36630-00	372.03 1552000 55400	CLEANING SUPPLIES BJ GEN REPAIRS & MAINT	10/08/2020	AP2124	AP2124	372.03
1676 11/03/2020 EFT Invoice: 5882415	1925 ESCREEN INC	5882415	64.25 1220800 52400	pre-emp drug test ts MEDICAL TESTING	09/30/2020	AP2124	AP2124	64.25
1677 11/03/2020 EFT Invoice: 18034A-8	287 HEDEFINE ENGINEERING & DESIGN INC 18034A-8	1,308.00 3000052 57710		Bait house bidding & design ts CONSTRUCTION	10/15/2020	AP2124	AP2124	1,308.00
Invoice: 20002-3	HEDEFINE ENGINEERING & DESIGN INC 20002-3	7,300.00 4040300 24470 427		New fire station project FD BR-FSH1 3RD CONCEPT	10/15/2020	AP2124	AP2124	7,300.00
1678 11/03/2020 EFT Invoice: 4464859	2142 MODERN PEST SERVICES INC	4464859	84.00 1552000 55400	PEST CONTROL BJ GEN REPAIRS & MAINT	10/20/2020	AP2124	AP2124	84.00
1679 11/03/2020 EFT Invoice: 477417	2611 NO FRILLS OIL COMPANY	477417	945.53 1440330 53400 432	Station 2 heating fuel HEATING FUEL-S2 SH	10/14/2020	AP2124	AP2124	945.53
1680 11/03/2020 EFT Invoice: 304481	2607 NO FRILLS OIL COMPANY	304481	2,689.98 1550100 53710	1703.6 gal ON ROAD DIESEL BJ VEHICLE FUEL	10/09/2020	AP2124	AP2124	2,689.98
Invoice: 477819	NO FRILLS OIL COMPANY	477819	3,261.48 1550100 53710	2078.7 gal ON ROAD DIESEL BJ VEHICLE FUEL	10/19/2020	AP2124	AP2124	3,261.48
1674 TOTAL:								65.80
1675 TOTAL:								372.03
1676 TOTAL:								64.25
1677 TOTAL:								8,608.00
1678 TOTAL:								84.00
1679 TOTAL:								945.53
1680 TOTAL:								2,689.98
1681 TOTAL:								3,261.48



CASH ACCOUNT: 100
 CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE

INVOICE	INV DATE	PO	WARRANT	NET
313861 11/03/2020 PRD Invoice: 7757	29 ALVAH BARGE SERVICE INC 509.00 6010100 57121	7757	AP2124	509.00
	mooring repair EQUIP-MOORINGS/FLOATS CHECK 313861 TOTAL:			509.00
313862 11/03/2020 PRD Invoice: 30286	2718 AMERICAN SECURITY CABINETS 882.00 1220331 53950	30286	AP2124	882.00
	secure ballot drop box ELECTION SUPPLIES CHECK 313862 TOTAL:			882.00
313863 11/03/2020 PRD Invoice: 10062020	1984 AT&T MOBILITY 391.50 1550100 55130 310.00 1550552 55130 90.00 1551500 55130	10062020	AP2124	791.50
	CELL PHONE BILL BJ CELL PHONES CELL PHONES CELL PHONES CHECK 313863 TOTAL:			791.50
313864 11/03/2020 PRD Invoice: SI-1689257	1860 AXON ENTERPRISE INC 3,024.00 4040100 24405	SI-1689257	AP2124	3,024.00
	Year 5 Taser Payment PD Capital Resv CHECK 313864 TOTAL:			3,024.00
313865 11/03/2020 PRD Invoice: 322-2021	2623 BOBBY BAKER 1,207.50 6010100 55342	322-2021	AP2124	1,207.50
	ANNUAL MOORING RENTAL RENTAL MOORINGS CHECK 313865 TOTAL:			1,207.50
313866 11/03/2020 PRD Invoice: FRESHIES	997 CARDMEMBER SERVICES 129.23 1551500 55520 7.99 1550100 53000	FRESHIES	AP2124	129.23
	CARDMEMBER SERVICES CARDMEMBER SERVICES HW&UW lunch vendors & volunteers ts HAZARD WASTE SVCS 10/14/2020 WIRED MOUSE BJ OFFICE SUPPLIES 9560 COASTALCOMP			7.99
Invoice: 3519 EB MAINE CLERKS	3519 EB MAINE CLERKS Clerks Election Webinar TRAINING 25.00 2100019 54100	3519	AP2124	25.00
Invoice: 6375 APPLE	CARDMEMBER SERVICES 6375 APPLE 10/07/2020 CLOUD STORAGE IPHONE	6375	AP2124	.99



Invoice:	9274	BVD	9274	BVD	10/20/2020	AP2124	44.58
					CELL PHONES		
					SUBSCRIPTION - 3 MO - PEOPLE SEARCH		
					DUES & MEMBERSHIPS		
Invoice:	4971	USPS	4971	USPS	09/30/2020	AP2124	11.75
					postage		
					POSTAGE		
Invoice:	9164	OFFICE DEPOT	9164	OFFICE DEPOT	09/30/2020	AP2124	61.60
					PLOTTER INK		
					OFFICE SUPPLIES		
Invoice:	2908	OWPSACSTATE	2908	OWPSACSTATE	09/24/2020	AP2124	159.00
					WW Course O&M of WW Collection Systems VOLL Ed8-EM		
					TRAINING		
Invoice:	0100	RICH TOOL SYSTE	0100	RICH TOOL SYSTE	09/24/2020	AP2124	50.99
					Nuisance Dust Masks-50 Pack x 2-EM		
					OTHER EQUIPMENT		
Invoice:	0020	HANNAFORD	0020	HANNAFORD	10/15/2020	AP2124	9.84
					Poland Springs Distilled Water for Lab-EM		
					LAB EQUIP		
Invoice:	0548	EDWARDS MARKET	0548	EDWARDS MARKET	10/19/2020	AP2124	103.65
					Poland Springs Distilled Water for Lab-EM		
					LAB EQUIP		
Invoice:	7319	ACTION TARGETS	7319	ACTION TARGETS	09/16/2020	AP2124	111.94
					AMMUNITION		
Invoice:	3412	NO FREEZE HOSE	3412	NO FREEZE HOSE	09/21/2020	AP2124	1,405.00
					4 NO Freeze Hoses for Winter Disinfection-EM		
					BLDG REPAIR & MAINT		
					BLDG REPAIR & MAINT		
Invoice:	3621	MSFT*E0700C86IU	3621	MSFT*E0700C86IU	09/26/2020	AP2124	99.79
					Microsoft Azure		
					EMAIL/INTERNET		
Invoice:	2371	MSFT*E0500CDHXU	2371	MSFT*E0500CDHXU	10/03/2020	AP2124	128.00
					Microsoft Online Services		
					EMAIL/INTERNET		
Invoice:	1061	MSFT*E0500CDBJM	1061	MSFT*E0500CDBJM	10/03/2020	AP2124	225.00
					Microsoft Online Services		
					EMAIL/INTERNET		
Invoice:	6925	MSFT*E0500CDSGQ10	6925	MSFT*E0500CDSGQ10	03/2020	AP2124	125.00



CASH ACCOUNT: 100 TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE INV DATE PO WARRANT NET

Invoice:	CHK NO	CHK DATE	CASH ACCOUNT:	TYPE VENDOR NAME	Ckg-BH General Fund	8066	INVOICE	INV DATE	PO	WARRANT	NET
Invoice:	CHK NO	CHK DATE	CASH ACCOUNT:	TYPE VENDOR NAME	Ckg-BH General Fund	8066	INVOICE	INV DATE	PO	WARRANT	NET
Invoice: 6925	MSFT*E0500CDSGQ		125.00	1221000	55140	Microsoft Online Services EMAIL/INTERNET	AP2124				120.00
Invoice: 4369	MSFT*E0700CHX31		120.00	1221000	55140	CARDMEMBER SERVICES Online Services Police Department EMAIL/INTERNET	AP2124				47.52
Invoice: 0452	MSFT*E0400C9AGE		47.52	1221000	55140	CARDMEMBER SERVICES Microsoft Azure EMAIL/INTERNET	AP2124				149.00
Invoice: 4454	DIRIGO SAFETY		149.00	1440110	54100	CARDMEMBER SERVICES Dirigo Safety Training - Edgcomb TRAINING	AP2124				35.00
Invoice: 4487	SHELL OIL		35.00	1440110	53710	CARDMEMBER SERVICES 4487 SHELL OIL 09/23/2020 15.22 GAL Edgcomb training- cruiser fuel BH502 VEHICLE FUEL	AP2124				500.00
Invoice: 8697	MOTOROLA MANUAL		500.00	1440800	54100	CARDMEMBER SERVICES 8697 MOTOROLA MANUAL10/18/2020 Motorola Virtual Summit 2020 - M. Allen TRAINING	AP2124				9.99
Invoice: 6912	AMAZON		9.99	1440110	53000	CARDMEMBER SERVICES 6912 AMAZON 10/21/2020 Tape Measure - Amazon OFFICE SUPPLIES	AP2124				144.41
Invoice: 7421	AMAZON		144.41	1440110	53000	CARDMEMBER SERVICES 7421 AMAZON 10/21/2020 Storage Cabinet - Amazon OFFICE SUPPLIES	AP2124				40.62
Invoice: 1638	WALMART		40.62	1440330	53110	CARDMEMBER SERVICES 1638 WALMART 10/08/2020 20210049 Breakroom supplies GENERAL SUPPLIES	AP2124				119.11
Invoice: 4335	AMAZON		119.11	1440330	53110	CARDMEMBER SERVICES 4335 AMAZON 10/17/2020 20210050 Purell GENERAL SUPPLIES	AP2124				150.00
Invoice: 3650	HUSSON		150.00	1220500	54100	CARDMEMBER SERVICES 3650 HUSSON 10/20/2020 GRADUATION FEE TRAINING	AP2124				4,015.00

313867 11/03/2020 PRTD Invoice: 222098 59 B C M CONSTRUCTION INC 222098 10/12/2020 LOAM BJ 535.50 1550100 53730 MISC-MATERIALS 535.50

CHECK 313866 TOTAL: 4,015.00



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME C/kg-BH General Fund 8066

INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE INVOICE
INVOICE DTL DESC INV DATE PO WARRANT

CHECK 313867 TOTAL: 535.50

313868 11/03/2020 PRTD 1915 BEAUREGARD EQUIPMENT INC IB39028A 303.60 1550100 55400 10/19/2020 AP2124 303.60
Invoice: IB39028A HYDRO TUBES BJ GEN REPAIRS & MAINT

Invoice: IB39028 BEAUREGARD EQUIPMENT INC IB39028 2,892.53 1550100 55400 10/15/2020 AP2124 2,892.53
PARTS FOR BACKHOE BJ GEN REPAIRS & MAINT
CHECK 313868 TOTAL: 3,196.13

313869 11/03/2020 PRTD 2553 NORTHEAST PAVING 68004735 300.75 1550100 53730 10/09/2020 AP2124 300.75
Invoice: 68004735 HMA 9.5 FINE BJ MISC-MATERIALS

313870 11/03/2020 PRTD 82 C E BUCKLIN & SONS INC 101020 9,960.00 4040300 24470 428 10/19/2020 AP2124 9,960.00
Invoice: 101020 Repairs to Station #2 FD BR-FS#2 SIDING
CHECK 313870 TOTAL: 9,960.00

313871 11/03/2020 PRTD 2663 CARLSEN SYSTEMS LLC 3027 1,976.33 1550552 55210 10/23/2020 AP2124 1,976.33
Invoice: 3027 Pirahna pump S20/2W 230V/1P SGT DR PS-EM PUMP STATION MAINT

313872 11/03/2020 PRTD 1940 CLIFTON DOCK LLC 20200041 5.84 1440330 53710 10/06/2020 AP2124 5.84
Invoice: 20200041 2.1 gal Fuel for FD boat VEHICLE FUEL
CHECK 313872 TOTAL: 5.84

313873 11/03/2020 PRTD 819 DARLINGS 257429 359.30 1550100 55400 10/08/2020 AP2124 359.30
Invoice: 257429 FUSE BOX BJ GEN REPAIRS & MAINT

Invoice: 840800 DARLINGS 840800 122.34 1440110 55100 4111 10/13/2020 AP2124 122.34
TPMS Sensor VEHICLE REPAIR-19 SUV FORD



INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
CHECK				313873 TOTAL:	481.64
09/30/2020 ANNUAL MOORING RENTAL RENTAL MOORINGS	601-2021	09/30/2020		AP2124	804.75
804.75 6010100 55342					
CHECK				313874 TOTAL:	804.75
10/02/2020 SH vil gren specialist browntial moth ts LANDSCAPING SVCS	1332	10/02/2020		AP2124	4,055.00
4,055.00 1552500 55222					
CHECK				313875 TOTAL:	4,055.00
10/05/2020 SHOP SUPPLIES BJ GEN REPAIRS & MAINT	MEELS1093	10/05/2020		AP2124	740.03
740.03 1550100 55400					
CHECK				313876 TOTAL:	740.03
09/30/2020 ANNUAL MOORING RENTAL RENTAL MOORINGS	502-2021	09/30/2020		AP2124	1,221.00
1,221.00 6010100 55342					
CHECK				313877 TOTAL:	1,221.00
09/30/2020 ANNUAL MOORING RENTAL RENTAL MOORINGS	306N-2021	09/30/2020		AP2124	103.50
103.50 6010100 55342					
CHECK				313878 TOTAL:	103.50
09/30/2020 ANNUAL MOORING RENTAL RENTAL MOORINGS	239-2021	09/30/2020		AP2124	114.00
114.00 6010100 55342					
CHECK				313879 TOTAL:	114.00
10/22/2020 Annual PM on breathing air compressors GEN REPAIRS & MAINT	191056	10/22/2020		AP2124	934.00
934.00 1440330 55400					
CHECK				313880 TOTAL:	934.00

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE

INVOICE	INVT DATE	PO	WARRANT	NET
INVOICE DTL DESC				
313881 11/03/2020 PRTRD 2624 DAVID FITZ Invoice: 328-2021	09/30/2020		AP2124	724.50
724.50 6010100 55342	ANNUAL MOORING RENTAL RENTAL MOORINGS			
313882 11/03/2020 PRTRD 2660 GILMAN ELECTRIC Invoice: 1974-626185	10/26/2020		AP2124	306.83
155.61 1550666 55200	100' SCH 40 Conduit, 45 DEG Elbows-EM BLDG REPAIR & MAINT			
151.22 1550668 55200	BLDG REPAIR & MAINT			
313882 11/03/2020 PRTRD 2660 GILMAN ELECTRIC Invoice: 1974-626207	10/26/2020		AP2124	57.26
28.63 1550666 55200	Conduit Couplings and Straps-EM BLDG REPAIR & MAINT			
28.63 1550668 55200	BLDG REPAIR & MAINT			
313883 11/03/2020 PRTRD 2577 GRAY AND GRAY ENTERPRISES INC Invoice: 6151	10/18/2020		AP2124	2,700.00
2,700.00 1550100 53740	EXCAVATOR S DRIVE BJ STORM WATER SUPPLIES			
313884 11/03/2020 PRTRD 1470 GROUP DYNAMIC INC Invoice: ANNLSUB0000035073	10/15/2020		AP2124	885.00
885.00 1220800 52415	Annual Subscription Fee HRA-MED DEDUCT			
313885 11/03/2020 PRTRD 207 H P FAIRFIELD Invoice: 7259505	10/01/2020		AP2124	4,365.61
4,365.61 1550100 55400	CONVEYOR BT BJ GEN REPAIRS & MAINT			
313885 11/03/2020 PRTRD 207 H P FAIRFIELD Invoice: 7259563	10/13/2020		AP2124	390.45
390.45 1550100 55400	ELECTRIC PUMPS BJ GEN REPAIRS & MAINT			
313886 11/03/2020 PRTRD 1978 RONALD A HAMES Invoice: 403-2021	09/30/2020		AP2124	655.50
655.50 6010100 55342	ANNUAL MOORING RENTAL RENTAL MOORINGS			
	CHECK	313881 TOTAL:		724.50
	CHECK	313882 TOTAL:		306.83
	CHECK	313883 TOTAL:		2,700.00
	CHECK	313884 TOTAL:		885.00
	CHECK	313885 TOTAL:		4,756.06
	CHECK	313886 TOTAL:		655.50



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
313887	11/03/2020 PRTD Invoice: 3749100	2592	HAMMOND LUMBER COMPANY	2592	655.50
		10/07/2020	AP2124		
			FILTER FABRIC BJ		258.00
			STORM WATER SUPPLIES		

		10/20/2020	AP2124		-160.86
			Credit for Conduit, Elbows, PT Wood and Clamps-EM		
			BLDG REPAIR & MAINT		
		10/14/2020	AP2124		19.79
			SIGN MATERIAL BJ		
			GEN REPAIRS & MAINT		

		10/15/2020	AP2124		2.49
			Admin Key		
			OFFICE SUPPLIES		
		10/20/2020	AP2124		81.84
			2" Conduit, 45& 90 Deg Elbows, Couplings-EM		
			BLDG REPAIR & MAINT		

		10/20/2020	AP2124		124.01
			2x4x10 PT, 2" Clamps, Thermostat-EM		
			BLDG REPAIR & MAINT		
			BLDG REPAIR & MAINT		
			BLDG REPAIR & MAINT		

		10/06/2020	AP2124		-57.00
			overpayment on liens - excel error		
			DEED SVCS		
		10/20/2020	AP2124		38.00
			Lien Discharges: RE 400001769 (2)		
			DEED SVCS		

		11/02/2020	AP2124		57.00
			LIEN DISCHARGES: 3813 (2) 3129		
			DEED SVCS		

		10/02/2020	AP2124		81.07
			18 O-Rings for Gorman Rupp Pumps-EM		
			PUMP STATION MAINT		

CHECK 313886 TOTAL: 655.50

CHECK 313887 TOTAL: 325.27

CHECK 313888 TOTAL: 38.00



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100 TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
CHECK	313889	TOTAL:			81.07
313890 11/03/2020 PRPD Invoice: 254-2021	1658 DANA R HAYNES 254-2021 384.75 6010100 55342	09/30/2020 ANNUAL MOORING RENTAL RENTAL MOORINGS		AP2124	384.75
313891 11/03/2020 PRPD Invoice: 21-10151783	1263 IAAO (USE REMIT 1) 21-10151783 220.00 1220660 54200	10/26/2020 MEMBERSHIP DUES DUES & MEMBERSHIPS		AP2124	220.00
313892 11/03/2020 PRPD Invoice: 323-2021	2716 CAROL KLITCH 323-2021 690.00 6010100 55342	09/30/2020 ANNUAL MOORING RENTAL RENTAL MOORINGS		AP2124	690.00
313893 11/03/2020 PRPD Invoice: 423-2021	2300 PHILIP D KOCH 423-2021 759.00 6010100 55342	09/30/2020 ANNUAL MOORING RENTAL RENTAL MOORINGS		AP2124	759.00
313894 11/03/2020 PRPD Invoice: 381-2021	2303 MARK H KRYDER 381-2021 69.00 6010100 55342	09/30/2020 ANNUAL MOORING RENTAL RENTAL MOORINGS		AP2124	69.00
313895 11/03/2020 PRPD Invoice: 259-2021	2173 ROBERT LORING 259-2021 698.25 6010100 55342	09/30/2020 ANNUAL MOORING RENTAL RENTAL MOORINGS		AP2124	698.25
313896 11/03/2020 PRPD Invoice: 3025-2021	1414 JOHN S LOWE 3025-2021 483.00 6010100 55342	09/30/2020 ANNUAL MOORING RENTAL RENTAL MOORINGS		AP2124	483.00
CHECK	313896	TOTAL:			483.00



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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Invoice: 415-2021

Ckg-BH General Fund 8066

NET

WARRANT

PO

INVOICE

INV DATE

INVOICE DTL DESC

INVOICE	INV DATE	PO	WARRANT	NET
313897	11/03/2020	PRTD	1819 COLIN MACDONALD	86.25
Invoice: 415-2021				
	09/30/2020		AP2124	
	ANNUAL MOORING RENTAL			
	RENTAL MOORINGS			
	CHECK			
	313897 TOTAL:			86.25
313898	11/03/2020	PRTD	414 HAROLD MACQUINN INC	1,677.00
Invoice: 3741				
	10/20/2020		AP2124	
	2 INCH GRAVEL BJ			
	STORM WATER SUPPLIES			
	CHECK			
	313898 TOTAL:			1,677.00
313899	11/03/2020	PRTD	2306 JOSHUA L MADEIRA	379.50
Invoice: 329-2021				
	09/30/2020		AP2124	
	ANNUAL MOORING RENTAL			
	RENTAL MOORINGS			
	CHECK			
	313899 TOTAL:			379.50
313900	11/03/2020	PRTD	1682 THE MAINE SEACOAST MISSION	360.75
Invoice: 604-2021				
	09/30/2020		AP2124	
	ANNUAL MOORING RENTAL			
	RENTAL MOORINGS			
	CHECK			
	313900 TOTAL:			360.75
313901	11/03/2020	PRTD	1669 FINLAY B MATHESON	862.50
Invoice: 408-2021				
	09/30/2020		AP2124	
	ANNUAL MOORING RENTAL			
	RENTAL MOORINGS			
	CHECK			
	313901 TOTAL:			862.50
313902	11/03/2020	PRTD	1676 ALAN MCILHENNY JR	207.00
Invoice: 425-2021				
	09/30/2020		AP2124	
	ANNUAL MOORING RENTAL			
	RENTAL MOORINGS			
	CHECK			
	313902 TOTAL:			207.00
313903	11/03/2020	PRTD	2549 MCKESSON MEDICAL-SURGICAL	252.06
Invoice: 14071948				
	10/05/2020		AP2124	
	Thermometer			
	EQUIPMENT			
	252.06			
	1440330			
	57100			
	10454196			
	121.32			
	1440330			
	53110			
	Hand sanitizer			
	GENERAL SUPPLIES			
	313903 TOTAL:			252.06
Invoice: 10454196				
	10/05/2020		AP2124	
	Hand sanitizer			
	GENERAL SUPPLIES			
	121.32			
	1440330			
	53110			
	313903 TOTAL:			121.32



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CASH ACCOUNT: 100
CHECK NO CHK DATE

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TYPE VENDOR NAME

Ckg-BH General Fund 8066
INVOICE

INVT DATE PO WARRANT NET

INVOICE DTL DESC	INVOICE	INVT DATE	PO	WARRANT	NET
CHECK 313903 TOTAL:					373.38
313904 11/03/2020 PRPD Invoice: 19785	413 M C M ELECTRIC INC	10/20/2020	AP2124		7,563.00
		new pedestal and pump wire M NEH CAPITAL RESERVE			
Invoice: 19763	M C M ELECTRIC INC	10/14/2020	AP2124		514.84
		hoist repair EQUIPMENT			
Invoice: 19761	M C M ELECTRIC INC	10/14/2020	AP2124		297.86
		Install Aeration Blower VFD in NEH-EM GEN REPAIRS & MAINT			
Invoice: 19760	M C M ELECTRIC INC	10/14/2020	AP2124		111.00
		Install Mech. Hatch Switch Relay-Otter Creek PS-EM GEN REPAIRS & MAINT			
Invoice: 19759	M C M ELECTRIC INC	10/14/2020	AP2124		378.86
		Installed VFD and Repaired Outside Lights-EM GEN REPAIRS & MAINT			
Invoice: 19758	M C M ELECTRIC INC	10/14/2020	AP2124		50.51
		DIM BULBS VETS PARTK BJ GEN REPAIRS & MAINT			
CHECK 313904 TOTAL:					8,916.07
313905 11/03/2020 PRPD Invoice: 14637	1347 KOREY GOODWIN	10/16/2020	AP2124		465.08
		PUMPED HOLDING TANKS HIGHWAY GARAGE BJ GEN REPAIRS & MAINT			
CHECK 313905 TOTAL:					465.08
313906 11/03/2020 PRPD Invoice: 1020	469 MDI REGIONAL SCHOOL	10/13/2020	AP2124		251,766.00
		OCTOBER ASSESSMENT MD HIGH SCHOOL			
CHECK 313906 TOTAL:					251,766.00
313907 11/03/2020 PRPD Invoice: 407-2021	1646 JOHN L MERRILL III	09/30/2020	AP2124		741.75
		ANNUAL MOORING RENTAL RENTAL MOORINGS			
CHECK 313907 TOTAL:					741.75

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CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

INVOICE INVOICE WARRANT NET

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
313908 11/03/2020 PRD Invoice: 405-2021	1644 MIDNIGHT INC	405-2021	AP2124	1,017.75
	ANNUAL MOORING RENTAL			
	1,017.75 6010100 55342			
Invoice: 406-2021	MIDNIGHT INC	406-2021	AP2124	707.25
	ANNUAL MOORING RENTAL			
	707.25 6010100 55342			
313909 11/03/2020 PRD Invoice: 414-2021	2056 CHRISTOPHER S MOORE	414-2021	AP2124	655.50
	ANNUAL MOORING RENTAL			
	655.50 6010100 55342			
Invoice: 503-2021	CHRISTOPHER S MOORE	503-2021	AP2124	915.75
	ANNUAL MOORING RENTAL			
	915.75 6010100 55342			
313910 11/03/2020 PRD Invoice: 43484	1012 MORRIS FIRE PROTECTION INC	43484	AP2124	153.00
	Annual Fire Extinguisher Inspection-EM			
	TECHNICAL SVCS			
	153.00 1550552 54260			
Invoice: 43481	MORRIS FIRE PROTECTION INC	43481	AP2124	359.00
	FIRE SUPP. INSECTION BJ			
	BLDG REPAIR & MAINT			
	359.00 1550100 55200			
Invoice: 43487	MORRIS FIRE PROTECTION INC	43487	AP2124	27.00
	Extinguisher inspections			
	GEN REPAIRS & MAINT			
	27.00 1440110 55400			
Invoice: 43499	MORRIS FIRE PROTECTION INC	43499	AP2124	212.70
	Annual fire extinguisher inspections & service			
	BLDG REPAIR & MAINT-S1 NE			
	212.70 1440330 55200 431			
Invoice: 43505	MORRIS FIRE PROTECTION INC	43505	AP2124	176.10
	Refill, Hydrotest, Fire Ext Annual Inspection-EM			
	TECHNICAL SVCS			
	176.10 1550552 54260			
Invoice: 43503	MORRIS FIRE PROTECTION INC	43503	AP2124	293.70
	FIRE EXTINGUISHER REFILL/MAINTENANCE BJ			
	GEN REPAIRS & MAINT			
	293.70 1550100 55400			
Invoice: 43568	MORRIS FIRE PROTECTION INC	43568	AP2124	89.45
	FIRE EXTINGUISHER AND COVERS BJ			
	GEN REPAIRS & MAINT			
	89.45 1550100 55400			



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CASH ACCOUNT: 100
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INVOICE

INVOICE	INVOICE DTL	DESC	INV DATE	PO	WARRANT	NET
313911	313910	TOTAL:				1,310.95
		CHECK				
313911	09/30/2020	09/2020 water delivery-cooler rental	09/30/2020	AP2124		80.80
		OFFICE SUPPLIES				
		CHECK				
	313911	TOTAL:				80.80
313912	313912	TOTAL:				966.00
		CHECK				
313912	09/30/2020	ANNUAL MOORING RENTAL	09/30/2020	AP2124		966.00
		RENTAL MOORINGS				
		CHECK				
	313912	TOTAL:				966.00
313913	313913	TOTAL:				2,915.25
		CHECK				
313913	09/30/2020	ANNUAL MOORING RENTAL	09/30/2020	AP2124		828.00
		RENTAL MOORINGS				
		CHECK				
	313913	TOTAL:				828.00
313913	313912	TOTAL:				2,915.25
		CHECK				
313913	09/30/2020	Dues 448 tons x 1.50/ton ts	09/30/2020	AP2124		670.92
		TIPPING FEE CROM				
		CHECK				
	313912	TOTAL:				670.92
313913	313913	TOTAL:				15,663.93
		CHECK				
313913	10/08/2020	Oct tip fee ts	10/08/2020	AP2124		15,663.93
		TIPPING FEE CROM				
		CHECK				
	313913	TOTAL:				16,334.85
313914	313914	TOTAL:				14.25
		CHECK				
313914	09/30/2020	ANNUAL MOORING RENTAL	09/30/2020	AP2124		14.25
		RENTAL MOORINGS				
		CHECK				
	313914	TOTAL:				14.25
313915	313915	TOTAL:				247.50
		CHECK				
313915	10/17/2020	BOOSTER PACK BU	10/17/2020	AP2124		247.50
		VEHICLE REPAIR				
		CHECK				
	313915	TOTAL:				247.50
313915	313914	TOTAL:				92.94
		CHECK				
313915	10/16/2020	COASTAL AUTO PARTS	10/16/2020	AP2124		92.94

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INVOICE

INVOICE DTL DESC

Invoice: 304060	92.94	1550552	55405	Power Service Diesel-EM GENERATOR SVCS			
Invoice: 304056		304056		10/16/2020 NAPAGOLD Air Filters Part#2788-EM GENERATOR SVCS	AP2124	AP2124	88.76
Invoice: 303334	88.76	1550552	55405	10/14/2020 NAPAGOLD Fuel Filters Part#3371-EM GENERATOR SVCS	AP2124	AP2124	39.32
Invoice: 303541	39.32	1550552	55405	10/15/2020 Delvac 15W40 Oil,NAPAGOLD Fuel Filter Part#3975-EM GENERATOR SVCS	AP2124	AP2124	273.08
Invoice: 304405	273.08	1550552	55405	10/16/2020 NAPAGOLD Fuel Filter Part#3668-EM GEN REPAIRS & MAINT	AP2124	AP2124	32.96
Invoice: 302512	32.96	1550666	55400	10/13/2020 COUPLING BJ GEN REPAIRS & MAINT	AP2124	AP2124	24.74
Invoice: 302516	24.74	1550100	55400	10/13/2020 LED LIGHTS BJ GEN REPAIRS & MAINT	AP2124	AP2124	21.24
Invoice: 302993	21.24	1550100	55400	10/14/2020 SOCKET BJ GEN REPAIRS & MAINT	AP2124	AP2124	3.39
Invoice: 302822	3.39	1550100	55400	10/13/2020 BATTERY BJ GEN REPAIRS & MAINT	AP2124	AP2124	208.39
Invoice: 305060	208.39	1550100	55400	10/19/2020 STARTER BJ GEN REPAIRS & MAINT	AP2124	AP2124	284.25
Invoice: 563690	284.25	1550100	55400	10/09/2020 BATTERY BJ GEN REPAIRS & MAINT	AP2124	AP2124	126.76
Invoice: 305611	126.76	1550100	55400	10/20/2020 LIGHTS AND PLUGS BJ GEN REPAIRS & MAINT	AP2124	AP2124	174.12
Invoice: 305633	174.12	1550100	55400	10/20/2020 SHOP SUPPLIES BJ GEN REPAIRS & MAINT	AP2124	AP2124	29.99
	29.99	1550100	55400	10/16/2020	AP2124	AP2124	207.36
		304438					



INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
Invoice: 304438	207.36 1550100 55400				
UNDER COATING BJ GEN REPAIRS & MAINT					
Invoice: 305983	COASTAL AUTO PARTS 305983	10/20/2020		AP2124	12.84
CONNECTOR BJ GEN REPAIRS & MAINT					
Invoice: 306107	COASTAL AUTO PARTS 306107	10/21/2020		AP2124	93.90
3VX600 Super HC IND V-Belts GEN REPAIRS & MAINT				(6)-EM	
CHECK 313915 TOTAL:	93.90 1550668 55400				1,961.54
313916 11/03/2020 PRTD Invoice: 83867	531 NORLAB INC 83867	09/28/2020		AP2124	454.00
flow testing dye ts OTHER EQUIPMENT					
CHECK 313916 TOTAL:	454.00 1550552 53900				454.00
313917 11/03/2020 PRTD Invoice: 2033260	588 POWERPLAN 2033260	08/20/2020		AP2124	249.61
SOLENOID BJ GEN REPAIRS & MAINT					
CHECK 313917 TOTAL:	249.61 1550100 55400				249.61
313918 11/03/2020 PRTD Invoice: 126941801001	547 OFFICE DEPOT 126941801001	09/28/2020		AP2124	133.56
OFFICE SUPPLIES BJ OFFICE SUPPLIES					
Invoice: 127721283001	OFFICE DEPOT 127721283001	10/08/2020		AP2124	39.99
Office paper ts OFFICE SUPPLIES					
Invoice: 129774906001	OFFICE DEPOT 129774906001	10/09/2020		AP2124	32.99
Phone case ts OTHER EQUIPMENT					
CHECK 313918 TOTAL:	32.99 1550552 53900				206.54
313919 11/03/2020 PRTD Invoice: 347-2021	2627 MICHAEL OLSON 347-2021	09/30/2020		AP2124	1,380.00
ANNUAL MOORING RENTAL RENTAL MOORINGS					
CHECK 313919 TOTAL:	1,380.00 6010100 55342				1,380.00

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CASH ACCOUNT: 100
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TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

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313920	11/03/2020	PRTD	794 OLVER ASSOCIATES, INC	10488	10/13/2020	AP2124	1,453.10
	Invoice: 10488				WW Pump Sta improvements ts Construction		
				1,453.10	CHECK	313920 TOTAL:	1,453.10
313921	11/03/2020	PRTD	2110 OTT COMMUNICATIONS	1020	10/19/2020	AP2124	703.83
	Invoice: 1020				Telephone Charges TELEPHONE-USAGE		
				703.83	CHECK	313921 TOTAL:	703.83
313922	11/03/2020	PRTD	2717 LILLY PEW	365-2021	09/30/2020	AP2124	345.00
	Invoice: 365-2021				ANNUAL MOORING RENTAL RENTAL MOORINGS		
				345.00	CHECK	313922 TOTAL:	345.00
	Invoice: 366-2021		LILLY PEW	366-2021	09/30/2020	AP2124	207.00
					ANNUAL MOORING RENTAL RENTAL MOORINGS		
				207.00	CHECK	313922 TOTAL:	207.00
313923	11/03/2020	PRTD	1815 DANIEL PIERCE	331-2021	09/30/2020	AP2124	241.50
	Invoice: 331-2021				ANNUAL MOORING RENTAL RENTAL MOORINGS		
				241.50	CHECK	313923 TOTAL:	241.50
313924	11/03/2020	PRTD	581 PITNEY BOWES	100420	10/04/2020	AP2124	935.80
	Invoice: 100420				POSTAGE THROUGH 100420 POSTAGE POSTAGE POSTAGE POSTAGE POSTAGE POSTAGE POSTAGE POSTAGE PB POSTAGE POSTAGE POSTAGE POSTAGE CTCL-POSTAGE POSTAGE		
				113.90	CHECK	313923 TOTAL:	241.50
				1.50			
				44.80			
				35.65			
				31.90			
				109.80			
				1.00			
				61.30			
				49.45			
				117.50			
				288.00			
				7.90			



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CASH ACCOUNT: 100
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TYPE VENDOR NAME

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INVOICE

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INVOICE DTL DESC

WARRANT

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						CHECK 313924 TOTAL:		935.80
313925	11/03/2020 PRTD Invoice: 103	2490 REVISION SOLAR IMPACT PARTNERS LL 103	2,444.69 1550100 55010	09/30/2020 ELECTRIC BILL BJ ELECTRICITY	AP2124			2,444.69
313926	11/03/2020 PRTD Invoice: ACTIONSEPTIC101520	2711 NOAH SHLAES ACTIONSEPTIC101520 Septic Tank Pumping Reimbursement. RWWSF Septic Pumping	300.00 1335000 54620	10/15/2020	AP2124			300.00
313927	11/03/2020 PRTD Invoice: 422-2021	1820 JANICE SMITH MURCH	422-2021 442-2021 55342	09/30/2020 ANNUAL MOORING RENTAL RENTAL MOORINGS	AP2124			431.25
313928	11/03/2020 PRTD Invoice: 2193-2021	2193 T L S INC	2193-2021 55342	09/30/2020 ANNUAL MOORING RENTAL RENTAL MOORINGS	AP2124			672.75
313929	11/03/2020 PRTD Invoice: 2021	1314 STATE OF MAINE CHAPTER IAAO	2021 54200	10/26/2020 MEMBERSHIP DUES DUES & MEMBERSHIPS	AP2124			30.00
313930	11/03/2020 PRTD Invoice: 600-2021	1681 WILLIAM STRAUSBERG	600-2021 55342	09/30/2020 ANNUAL MOORING RENTAL RENTAL MOORINGS	AP2124			499.50
313931	11/03/2020 PRTD Invoice: 206-2021	1649 KERRY L TAYLOR	206-2021 55342	09/30/2020 ANNUAL MOORING RENTAL RENTAL MOORINGS	AP2124			228.00
						CHECK 313931 TOTAL:		228.00



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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE NET
CHECK NO CHK DATE TYPE VENDOR NAME INVOICE INVOICE DTL DESC WARRANT

313932	11/03/2020	PRTD	1813 DAVID THOMAS	320-2021	09/30/2020	AP2124	948.75
	Invoice: 320-2021			55342	ANNUAL MOORING RENTAL RENTAL MOORINGS		
					CHECK	313932 TOTAL:	948.75
313933	11/03/2020	PRTD	1673 MARIA THOMPSON	418-2021	09/30/2020	AP2124	103.50
	Invoice: 418-2021			55342	ANNUAL MOORING RENTAL RENTAL MOORINGS		
					CHECK	313933 TOTAL:	103.50
313934	11/03/2020	PRTD	2719 B.P. ENTERPRISES INC	157846	10/27/2020	AP2124	3,074.30
	Invoice: 157846			24471 463	Equipment for T9 FD Bq Rsv-2020 Ford F-350		
					CHECK	313934 TOTAL:	3,074.30
313935	11/03/2020	PRTD	2511 TIME WARNER CABLE	7157855011102220	10/22/2020	AP2124	30.00
	Invoice: 7157855011102220			55150 1771	Internet Joy Road Communications Tower CABLE/INTERNET-POLICE DEPT		
					CHECK	313935 TOTAL:	30.00
313936	11/03/2020	PRTD	2512 TIME WARNER CABLE	715785601102220	10/22/2020	AP2124	70.00
	Invoice: 715785601102220			55150 1771	Internet Otter Creek Communication Tower CABLE/INTERNET-POLICE DEPT		
					CHECK	313936 TOTAL:	70.00
313937	11/03/2020	PRTD	1770 TIME WARNER CABLE	697517601102020	10/20/2020	AP2124	1,969.61
	Invoice: 697517601102020			55150 1770	Internet Town Office CABLE/INTERNET-TOWN OFFICE		
					CHECK	313937 TOTAL:	1,969.61
313938	11/03/2020	PRTD	1465 U S BANK EQUIPMENT FINANCE INC	425802709	10/06/2020	AP2124	380.00
	Invoice: 425802709			55320	Copier and Printer Lease COPIER LEASE		
					CHECK	313938 TOTAL:	380.00



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CASH ACCOUNT: 100
CHECK NO CHK DATE

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TYPE VENDOR NAME

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INVOICE

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313939 11/03/2020 PRTD
Invoice: 0272791635

737 UNIFIRST CORP

0272791634

103.69 1550552 53800

WW Uniforms-EM UNIFORMS

AP2124

10/21/2020

103.69

NET

103.69

Invoice: 0272791634

UNIFIRST CORP

0272791634

35.00 1551500 53800
20.00 1552500 53800
111.60 1550100 53800

MSW/P&C/Hwy Uniforms-EM UNIFORMS

AP2124

10/21/2020

166.60

NET

166.60

Invoice: 0272793148

UNIFIRST CORP

0272793148

35.00 1551500 53800
20.00 1552500 53800
118.48 1550100 53800

HWY/MSW/P&C Uniforms-EM UNIFORMS

AP2124

10/28/2020

173.48

NET

173.48

Invoice: 0272793149

UNIFIRST CORP

0272793149

107.69 1550552 53800

WW Uniforms-EM UNIFORMS

AP2124

10/28/2020

107.69

NET

107.69

313940 11/03/2020 PRTD
Invoice: 379368

742 USA BLUEBOOK

379368

348.52 1550552 53820

Bushings, BOD Buffer, GGA, Membrane Filters-EM LAB EQUIP

AP2124

10/05/2020

348.52

NET

348.52

Invoice: 386206

USA BLUEBOOK

386206

234.80 1550552 53820

Diamond Grip Lab Gloves-EM LAB EQUIP

AP2124

10/12/2020

234.80

NET

234.80

313941 11/03/2020 PRTD
Invoice: 0326768

2562 VANASSE HANGEN BRUSTLIN INC

0326768

799.70 3000040 57710

Route 3 study ts Construction

AP2124

10/13/2020

799.70

NET

799.70

Invoice: 0323444

VANASSE HANGEN BRUSTLIN INC

0323444

4,480.00 4050100 24573 466

Beech Hill X-Rd culverts ts PW Road Resv-BH Crossrd Culv

AP2124

09/09/2020

4,480.00

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4,480.00

Invoice: 0326200

VANASSE HANGEN BRUSTLIN INC

0326200

4,096.00 4050100 24573 466

Bch Hill X-rd culvert grant application ts PW Road Resv-BH Crossrd Culv

AP2124

10/09/2020

4,096.00

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4,096.00

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CHECK 313939 TOTAL:

CHECK 313940 TOTAL:

CHECK 313941 TOTAL:

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CASH ACCOUNT: 100 10100
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INVOICE INVOICE PO WARRANT NET

INVOICE DTL DESC

313942	11/03/2020	PRTD	1842	VERSANT POWER-USE REMIT 1	10545196-3	100320	10/03/2020	AP2124	58.00
		Invoice:	10545196-3	100320			325 KWH 40 HARBOR DRIVE BJ ELECTRICITY-EVSE CHG STA		
					58.00	1553000	55010	CHECK 313942 TOTAL:	58.00
313943	11/03/2020	PRTD	1842	VERSANT POWER	10057335-9	093020	09/30/2020	AP2124	37.12
		Invoice:	10057335-9	093020			180 KWH SH Library PS Electric-EM ELECTRICITY		
					37.12	1550668	55010		37.12
		Invoice:	10057339-7	100120	10057339-7	100120	10/01/2020	AP2124	939.11
							2000 KWH Otter Creek PS Electric-EM ELECTRICITY		
					939.11	1550669	55010		939.11
		Invoice:	10057342-3	100120	10057342-3	100120	10/01/2020	AP2124	1,871.61
							20240 KWH SH WWTP Electric-EM ELECTRICITY		
					1,871.61	1550668	55010		1,871.61
		Invoice:	10057328-4	100720	10057328-4	100720	10/07/2020	AP2124	446.27
							339 KWHSTREET LIGHTS LED BJ STREET LIGHTS-LED		
					446.27	1440600	55011		446.27
		Invoice:	10057343-5	100320	10057343-5	100320	10/03/2020	AP2124	24.04
							102 KWH Garry Moore PS Electric-EM ELECTRICITY		
					24.04	1550666	55010		24.04
		Invoice:	10003319-0	100320	10003319-0	100320	10/03/2020	AP2124	2,661.81
							26880 KWH NEH WWTP Electric-EM ELECTRICITY		
					2,661.81	1550666	55010		2,661.81
		Invoice:	10057329-6	100320	10057329-6	100320	10/03/2020	AP2124	583.09
							1120 KWH GILPAT Cove PS Electric-EM ELECTRICITY		
					583.09	1550666	55010		583.09
		Invoice:	10057322-1	100620	10057322-1	100620	10/06/2020	AP2124	16.99
							40 KWH SGT DR PS Electric-EM ELECTRICITY		
					16.99	1550666	55010		16.99
		Invoice:	10057334-6	100420	10057334-6	100420	10/04/2020	AP2124	621.18
							1774 KWH Sea ST PS Electric-EM ELECTRICITY		
					621.18	1550666	55010		621.18
		Invoice:	10057337-3	100320	10057337-3	100320	10/03/2020	AP2124	62.44
							356 KWH Bracy Cove PS Electric-EM ELECTRICITY		
					62.44	1550668	55010		62.44
		Invoice:	10057323-3	100320	10057323-3	100320	10/03/2020	AP2124	119.55
							753 kwh Yachtsmen power ELECTRICITY		
					119.55	6010100	55010		119.55



CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
10558315-3	100420 10/04/2020 8560 kwh marina power ELECTRICITY	10/04/2020	AP2124	AP2124	1,725.22
1,725.22	6010100 55010				
10558316-5	100420 10/04/2020 8440 khw marina power ELECTRICITY	10/04/2020	AP2124	AP2124	1,225.21
1,225.21	6010100 55010				
10003320-2	100320 10/03/2020 5080 kwh marina power ELECTRICITY	10/03/2020	AP2124	AP2124	813.93
813.93	6010100 55010				
10057341-1	100720 10/07/2020 3 kwh Joy Road Pool electricity MD ELEMENTARY SCHOOL	10/07/2020	AP2124	AP2124	11.67
11.67	1990100 59200				
10003318-8	101520 10/15/2020 173 KWH SH Hill PS Electric-EM ELECTRICITY	10/15/2020	AP2124	AP2124	36.12
36.12	1550668 55010				
CHECK 313943 TOTAL:					11,195.36
313944	11/03/2020 PRFD 1745 WAGWORKS INC	10/15/2020	AP2124	AP2124	70.00
Invoice: INV2353524	SE 125 Sept 2020 ADMIN-SE125				
70.00	1220800 54532				
CHECK 313944 TOTAL:					70.00
313945	11/03/2020 PRFD 1661 STEVEN G WATSON	09/30/2020	AP2124	AP2124	555.75
Invoice: 258-2021	ANNUAL MOORING RENTAL RENTAL MOORINGS				
555.75	6010100 55342				
CHECK 313945 TOTAL:					555.75
313946	11/03/2020 PRFD 2180 JOSEPH I WEDGE	09/30/2020	AP2124	AP2124	448.50
Invoice: 377-2021	ANNUAL MOORING RENTAL RENTAL MOORINGS				
448.50	6010100 55342				
CHECK 313946 TOTAL:					448.50
313947	11/03/2020 PRFD 1678 ROBERTA WELLS	09/30/2020	AP2124	AP2124	1,581.75
Invoice: 501-2021	ANNUAL MOORING RENTAL RENTAL MOORINGS				
1,581.75	6010100 55342				
CHECK 313947 TOTAL:					1,581.75



INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
313948	ANNUAL MOORING RENTAL RENTAL MOORINGS	09/30/2020		AP2124	285.00
		285.00	6010100 55342		
	CHECK			313948 TOTAL:	285.00
313949	ANNUAL MOORING RENTAL RENTAL MOORINGS	09/30/2020		AP2124	17.25
		17.25	6010100 55342		
	CHECK			313949 TOTAL:	17.25
313950	SERVICE CALL BJ GEN REPAIRS & MAINT	09/29/2020		AP2124	89.00
		89.00	1552500 55400		
	CHECK			313950 TOTAL:	89.00
313951	SEVICE CALL BJ GEN REPAIRS & MAINT	10/12/2020		AP2124	89.00
		89.00	1552500 55400		
	CHECK			313951 TOTAL:	89.00
313951	RUBBER BOOTS BJ UNIFORMS	10/23/2020		AP2124	109.95
		109.95	1550100 53800		
	CHECK			313951 TOTAL:	109.95
313951	WORK BOOTS BJ UNIFORMS	10/23/2020		AP2124	189.99
		189.99	1550100 53800		
	CHECK			313951 TOTAL:	189.99
313952	Helmet shield EQUIPMENT	10/14/2020		AP2124	46.81
		46.81	1440330 57100		
	CHECK			313952 TOTAL:	46.81

10/29/2020 11:47
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL



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apcs hdsb

NUMBER OF CHECKS	114	*** CASH ACCOUNT TOTAL ***	427,823.76
TOTAL PRINTED CHECKS	96		
TOTAL EFT'S	18		
		*** GRAND TOTAL ***	427,823.76

10/29/2020 11:47
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 27
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JOURNAL ENTRIES TO BE CREATED

CLERK: 69051you

YEAR PER JNL

SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2021	5	19								
APP 100-20000	11/03/2020	AP2124	LLY			Accounts Payable			353,950.43	
APP 100-10100	11/03/2020	AP2124	LLY			AP CASH DISBURSEMENTS JOURNAL Ckg-BH General Fund 8066				427,823.76
APP 200-20000	11/03/2020	AP2124	LLY			Accounts Payable			354.88	
APP 600-20000	11/03/2020	AP2124	LLY			AP CASH DISBURSEMENTS JOURNAL			38,023.35	
APP 300-20000	11/03/2020	AP2124	LLY			Accounts Payable			3,560.80	
APP 400-20000	11/03/2020	AP2124	LLY			Accounts Payable			31,934.30	
						GENERAL LEDGER TOTAL			427,823.76	427,823.76
APP 100-35020	11/03/2020	AP2124	LLY			DTF-SPEC REV			354.88	
APP 200-35010	11/03/2020	AP2124	LLY			DT Gen fund				354.88
APP 100-35060	11/03/2020	AP2124	LLY			DT-MARINA			38,023.35	
APP 600-35010	11/03/2020	AP2124	LLY			DT Gen fund				38,023.35
APP 100-35030	11/03/2020	AP2124	LLY			DTF-CAP IMP			3,560.80	
APP 300-35010	11/03/2020	AP2124	LLY			DT Gen fund				3,560.80
APP 100-35040	11/03/2020	AP2124	LLY			DT-TRUST			31,934.30	
APP 400-35010	11/03/2020	AP2124	LLY			DT Gen fund				31,934.30
						SYSTEM GENERATED ENTRIES TOTAL			73,873.33	73,873.33
						JOURNAL 2021/05/19 TOTAL			501,697.09	501,697.09

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2021 5	19	11/03/2020	Ckg-BH General Fund 8066		
100-10100				Accounts Payable	353,950.43	427,823.76
100-20000				DTE-SPEC REV	354.88	
100-35020				DTE-CAP IMP	3,560.80	
100-35030				DT-TRUST	31,934.30	
100-35040				DT-MARINA	38,023.35	
100-35060						
				FUND TOTAL	427,823.76	427,823.76
200 Special Revenue	2021 5	19	11/03/2020	Accounts Payable	354.88	
200-20000				DT Gen fund		354.88
200-35010						
				FUND TOTAL	354.88	354.88
300 Capital Projects	2021 5	19	11/03/2020	Accounts Payable	3,560.80	
300-20000				DT Gen fund		3,560.80
300-35010						
				FUND TOTAL	3,560.80	3,560.80
400 Investment Trusts-Reserves	2021 5	19	11/03/2020	Accounts Payable	31,934.30	
400-20000				DT Gen fund		31,934.30
400-35010						
				FUND TOTAL	31,934.30	31,934.30
600 Marina	2021 5	19	11/03/2020	Accounts Payable	38,023.35	
600-20000				DT Gen fund		38,023.35
600-35010						
				FUND TOTAL	38,023.35	38,023.35

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6905lyou

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

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apcshdsb

FUND	DUE TO	DUE FROM
100 General Fund	73,873.33	
200 Special Revenue		354.88
300 Capital Projects		3,560.80
400 Investment Trusts-Reserves		31,934.30
600 Marina		38,023.35
TOTAL	73,873.33	73,873.33

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2122

CHECK DATE: October 21, 2020

CHECK NUMBER: <u>313855</u>	<u>313855</u>	<u>313855</u>	<u>\$ 2,090.00</u>	Check payments
CHECK NUMBER: <u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>\$ -</u>	Electronic payments
EFT NUMBER: <u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>\$ -</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>\$ -</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 2,090.00

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

Lisa Young

From: Geoffrey Wood
Sent: Thursday, October 22, 2020 2:10 PM
To: Lisa Young; jbmacauley3@gmail.com; Martha Dudman ; Matt Hart
Cc: Kathi Mahar
Subject: Re: Warrant AP#2122 State Fees/Payroll Benefits

I approve and authorize this warrant- #2122

Geoff

Get [Outlook for iOS](#)

From: Lisa Young <financeclerk@mtdesert.org>
Sent: Thursday, October 22, 2020 11:47:48 AM
To: Geoffrey Wood <gwood@mtdesert.org>; jbmacauley3@gmail.com <jbmacauley3@gmail.com>; Martha Dudman <martha.dudman@gmail.com>; Matt Hart <matt@theneighborhoodhouse.com>
Cc: Kathi Mahar <treasurer@mtdesert.org>
Subject: Warrant AP#2122 State Fees/Payroll Benefits

Good Morning!

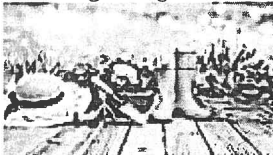
Attached is Accounts Payable Warrant #2122 (for Payroll and/or State Fees) in the amount of \$2,090.00 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young



Lisa Young,
Finance Clerk, Tax Collector
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2123

CHECK DATE: October 28, 2020

CHECK NUMBER:	<u>313856</u>	through	<u>313856</u>	\$ <u>2,316.08</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 2,316.08

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

Lisa Young

From: John Macauley <jbmacauley3@gmail.com>
Sent: Monday, October 26, 2020 12:24 PM
To: Lisa Young
Cc: Geoffrey Wood; Kathi Mahar; Martha Dudman; Matt Hart
Subject: Re: Warrant AP#2123 State Fees/Payroll Benefits

Yes, I approve.

On Mon, Oct 26, 2020 at 12:19 PM Lisa Young <financeclerk@mtdesert.org> wrote:

Good Afternoon!

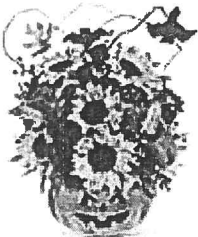
Attached is Accounts Payable Warrant #2123 (for Payroll and/or State Fees) in the amount of \$2,316.08 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young



Lisa Young,

Finance Clerk, Tax Collector

Town of Mount Desert

(207) 276-5531 (T) (207) 276-3232 (F)

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2110

CHECK DATE: October 30, 2020

ADVICE NUMBERS: 11744 through 11795

CHECK NUMBERS: 64898 through 64910

TOTAL DISBURSEMENTS: \$ 111,731.48

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

Kathi Mahar

From: Lisa Young
Sent: Wednesday, October 28, 2020 8:07 AM
To: Geoffrey Wood; jbmacauley3@gmail.com; Martha Dudman ; Matt Hart
Cc: Kathi Mahar
Subject: APPROVED: Warrant PR#2110 Approval Request

Thank you Matt!

Lisa Young



Lisa Young,
Finance Clerk, Tax Collector
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

From: Matthew Hart <matt@theneighborhoodhouse.com>
Sent: Tuesday, October 27, 2020 6:44 PM
To: Lisa Young <financeclerk@mtdesert.org>
Subject: Re: Warrant PR#2110 Approval Request

Hi Lisa,

I approve Payroll Warrant #2110.

Thank you!

-Matt

Matthew Hart

Community Relations Director
The Neighborhood House | 207-276-5039
End of Main Street | Northeast Harbor, ME

From: Lisa Young <financeclerk@mtdesert.org>
Date: Tuesday, October 27, 2020 at 5:27 PM
To: Geoffrey Wood <gwood@mtdesert.org>, "jbmacauley3@gmail.com" <jbmacauley3@gmail.com>, Martha Dudman <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>
Cc: Kathi Mahar <treasurer@mtdesert.org>
Subject: Warrant PR#2110 Approval Request

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 14635

Include Authorization Codes: Yes
Batch: 9250
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted B : Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	10/23/2020	IRS	INTERNAL REVENUE SERVIC		11,710.64	11,710.64	0.00	0.00	
	10/23/2020	STAT	TREASURER, STATE OF MAIN		3,583.00	3,583.00	0.00	0.00	
46300	10/23/2020	490	ANNA D. MONTE	1	1,043.35	884.15	0.00	884.15	
46301	10/23/2020	208	ERIN J. ALLEN	1	1,190.67	807.52	807.52	0.00	
46302	10/23/2020	311	LAURA-JEAN BEAL	1	2,440.38	1,781.01	1,781.01	0.00	
46303	10/23/2020	11	KELLY S. BEAULIEU	1	2,632.69	1,718.31	1,718.31	0.00	
46304	10/23/2020	463	RENE L. BECKER	1	1,594.40	1,183.50	1,183.50	0.00	
46305	10/23/2020	266	JULIANNA R. BENNOCH	1	2,632.69	1,939.73	1,939.73	0.00	
46306	10/23/2020	314	ANDREW J. CARLSON	1	2,969.23	2,035.88	2,035.88	0.00	
46307	10/23/2020	18	JANICE P. CARROLL	1	1,266.66	898.42	898.42	0.00	
46308	10/23/2020	337	AMBER G. CHARRON	1	2,093.57	1,443.00	1,443.00	0.00	
46309	10/23/2020	91	JUDITH CULLEN	1	2,065.38	1,582.33	1,582.33	0.00	
46310	10/23/2020	69	EMILY N. DAMON	1	1,780.68	1,359.18	1,359.18	0.00	
46311	10/23/2020	308	Gloria A. Delsandro	1	3,712.31	2,658.95	2,658.95	0.00	
46312	10/23/2020	43	SARAH R. DUNBAR	1	2,094.25	1,544.09	1,544.09	0.00	
46313	10/23/2020	481	ELIZABETH FARRELL	1	1,064.08	787.56	787.56	0.00	
46314	10/23/2020	52	WANDA J. FERNALD	1	2,488.46	1,604.58	1,604.58	0.00	
46315	10/23/2020	57	JASON W. FOUNTAINE	1	1,694.40	1,235.24	1,235.24	0.00	
46316	10/23/2020	332	MARINA P. FREDERICK	1	658.97	529.52	529.52	0.00	
46317	10/23/2020	63	HEATHER M. GRAVES	1	2,411.53	1,526.19	1,526.19	0.00	
46318	10/23/2020	65	GAYLE M. GRAY	1	2,526.92	1,773.05	1,773.05	0.00	
46319	10/23/2020	331	RUSSELL W. GRAY	1	1,556.52	1,279.78	1,279.78	0.00	
46320	10/23/2020	92	ABIGAIL A. HARMON	1	1,370.05	976.06	976.06	0.00	
46321	10/23/2020	477	ANGELIQUE E. HODGDON	1	1,690.24	979.51	979.51	0.00	
46322	10/23/2020	244	KRISTIN D. HOLLEY	1	1,279.20	912.06	912.06	0.00	
46323	10/23/2020	313	ANDREA W. HOWELL	1	1,955.53	1,566.97	1,566.97	0.00	
46324	10/23/2020	293	Amy L. James	1	2,632.69	1,767.04	1,767.04	0.00	
46325	10/23/2020	90	REBECCA A. JARVIS	1	2,325.00	1,561.29	1,561.29	0.00	
46326	10/23/2020	312	BETHANY G. JOHNSON	1	2,224.46	1,627.01	1,627.01	0.00	
46327	10/23/2020	291	PATRICIA A. KELLEY	1	1,517.60	1,032.95	1,032.95	0.00	
46328	10/23/2020	335	CYNTHIA A. LAMBERT	1	1,132.26	924.57	924.57	0.00	
46329	10/23/2020	488	HALEY C. LITTLEFIELD	1	1,143.04	892.49	892.49	0.00	
46330	10/23/2020	487	BENJAMIN MACKO	1	2,842.85	2,118.29	2,118.29	0.00	
46331	10/23/2020	292	TARA MCKERNAN	1	2,225.38	1,608.45	1,608.45	0.00	
46332	10/23/2020	461	JANET NORDELUS	1	1,830.34	1,259.16	1,259.16	0.00	
46333	10/23/2020	193	HARVEY BRUCE NORWOOD	1	1,389.25	883.83	883.83	0.00	
46334	10/23/2020	237	JUSTIN B. NORWOOD	1	2,219.23	1,724.79	1,724.79	0.00	
46335	10/23/2020	238	WENDELL L. OPPEWALL	1	1,389.65	805.99	805.99	0.00	
46336	10/23/2020	240	JEANNE C. OTT	1	2,680.76	1,859.00	1,859.00	0.00	
46337	10/23/2020	138	AMY Y. PHILBROOK	1	2,592.85	1,754.08	1,754.08	0.00	
46338	10/23/2020	275	JOELLE A. RUDDY	1	2,526.92	1,917.43	1,917.43	0.00	
46339	10/23/2020	74	LEON E. SARGENT	1	2,822.84	1,990.24	1,990.24	0.00	
46340	10/23/2020	120	KAREN L. SHARPE	1	3,069.04	1,932.48	1,932.48	0.00	
46341	10/23/2020	489	EMMA L. SOULES	1	719.25	542.94	542.94	0.00	
46342	10/23/2020	375	KATHLEEN C. ST DENIS	1	2,767.30	1,589.68	1,589.68	0.00	
46343	10/23/2020	404	KERRY L. TAYLOR	1	2,557.69	1,868.21	1,868.21	0.00	
46344	10/23/2020	476	BRUCE L. TRIPP	1	905.28	740.26	740.26	0.00	
46345	10/23/2020	459	SHANNON L. WESTPHAL	1	1,988.46	1,516.88	1,516.88	0.00	
46346	10/23/2020	448	JACQUELINE A. WHEATON	1	2,450.00	1,706.39	1,706.39	0.00	
46347	10/23/2020	307	LAUREN M. WHITE	1	1,160.04	809.95	809.95	0.00	
46348	10/23/2020	469	TIFFANY C. YARBROUGH	1	1,032.26	877.76	877.76	0.00	
46349	10/23/2020	AFLAC	AFLAC		127.42	127.42	0.00	127.42	
46350	10/23/2020	BCBS	ANTHEM BC/BS		12,186.32	12,186.32	0.00	12,186.32	
46351	10/23/2020	HMD	HORACE MANN COMPANIES		65.66	65.66	0.00	65.66	

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 14635

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
46352	10/23/2020	HM	HORACE MANN INSURANCE C		700.00	700.00	0.00	700.00	
46353	10/23/2020	MEA	MAINE EDUCATION ASSOCIA		1,290.00	1,290.00	0.00	1,290.00	
46354	10/23/2020	MSRS	MAINE PERS		20,515.64	20,515.64	0.00	20,515.64	
46355	10/23/2020	MET	METROPOLITAN LIFE INSUR		350.00	350.00	0.00	350.00	
46356	10/23/2020	DELTA DEN	NORTHEAST DELTA DENTAL		1,236.00	1,236.00	0.00	1,236.00	
46357	10/23/2020	PRIM	PRIMERICA FINANCIAL SVCS.		370.00	370.00	0.00	370.00	
46358	10/23/2020	FEDHEALTH	TREASURER, STATE OF MAIN		57.88	57.88	0.00	57.88	
					148,549.16	120,510.31	67,433.60	37,783.07	

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	1	884.15
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	48	67,433.60
	ACH Employee Credits	48	67,433.60
	ACH Employee Debits (Voids)	0	0.00
	Deduction	Checks	10
Voided Checks		0	0.00
ACH Vendor Credits		0	0.00
ACH VendorDebits (Voids)		0	0.00
Taxes		EFTPS Payment - Debit	2

WARRANT # 09
 DATE: **PAID OCT 23 2020**

Marie Edward Goussé, Ed.D.

 SUPERINTENDENT

 FINANCE OFFICER

 FINANCE OFFICER

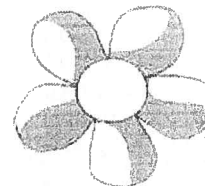
 FINANCE OFFICER

 FINANCE OFFICER

 FINANCE OFFICER

 FINANCE OFFICER

 FINANCE OFFICER



120510.31 net pay
48082.19 payroll A/P
168592.50

Mount Desert School Department Check Register

Report # 14640

Batch: 9253
Check Edit #: N/A
Sort By: Vendor Name
Include DTF Info: No

Batch #	Control Total	Status	Created By	Date Created	Last Updated By	Date Last Updated
9253	48,082.19	Posted	Bria	10/22/2020	Bria	10/22/2020

Vendor Code / Name	Check Number	Check Type	Check Header Information			
Check Edit #	Check Date	Status				
1200 ANTHEM BC & BS	19487	Payable Payment				
10504	10/23/2020	Posted				
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
15952	ANTHEM BC & BS-MDES OCT20 BCB	MDES OCT20	EI0/23/2020	46,723.28	0.00	46,723.28
			Check Totals:	46,723.28	0.00	46,723.28
6000 MAINE PERS	19488	Payable Payment				
10501	10/23/2020	Posted				
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
15950	MAINE PERS-GLI MDES SEPT20 TEA	GLI MDES SEP	10/23/2020	224.43	0.00	224.43
			Check Totals:	224.43	0.00	224.43
6000 MAINE PERS	19489	Payable Payment				
10502	10/23/2020	Posted				
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
15951	MAINE PERS-GLI MDES SEPT20 PLD	GLI MDES SEP	10/23/2020	57.60	0.00	57.60
			Check Totals:	57.60	0.00	57.60
6000 MAINE PERS	19490	Payable Payment				
10503	10/23/2020	Posted				
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
15949	MAINE PERS-PLD RET OCT20 MDES	PLD RET OCT	210/23/2020	1,076.88	0.00	1,076.88
			Check Totals:	1,076.88	0.00	1,076.88
Batch 9253 Totals:				48,082.19	0.00	48,082.19

4 Checks Listed