

Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
TUESDAY, January 19, 2021
Location: Zoom Meeting

- I. **Call to order at 6:30 p.m.**
Public please hold comments until the BOS Chairman opens the agenda items for public comment
- II. **Minutes**
 - A. *Approval of minutes from December 21, 2020 meeting*
 - B. *Approval of minutes from January 4, 2021 meeting*
- III. **Appointments/Recognitions/Resignations**
 - A. *Consider appointment of John Adams to the Warrant Committee effective January 19, 2021.*
 - B. *Confirm appointment of Claire Woolfolk as Registrar of Voters effective January 1, 2021 through December 31, 2022*
 - C. *Resignation of Kathryn Mahar as Town Treasurer effective March 31, 2021.*
 - D. *Resignation of Dana Haynes from the Harbor Committee effective December 1, 2020.*
 - E. *Resignation of Jeff Burnham from the Broadband Committee effective January 14, 2021*
- IV. **Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. *Department Reports - Highway*
 - B. *Thank you letter from the Emmaus Homeless Shelter*
 - C. *Hancock County Commissioners Special Meeting Minutes of December 15, 2020*
- V. **Selectmen's Reports**
- VI. **Unfinished Business**
 - A. *Presentation and discussion of information in Public Works Director Tony Smith's memo to Town Manager Durlin Lunt, Jr. dated January 15, 2021 associated with the proposed Public Safety Building for Fire, EMS and Police, particularly new Concepts numbered 6, 6A and 7.*
 - B. *Consideration by the Selectboard of authorizing Public Works Director Tony Smith to ask the proposed Public Safety Building design team of Hedefine Engineering to provide us a cost for their services for design thru bidding related to development of Public Safety Building Concept 7 described in the same memo referenced in "A" above, in time to include it in the Selectboard packet for staff review with them at their February 1, 2021 meeting such that,*
 - C. *At the February 1, 2021 Selectboard meeting, or alternate date as they may choose, the Selectboard will consider including said concept plan and associated cost as a warrant article to be acted on by the voters at the 2021 town meeting, be it held in May or a later date as we did this year.*

VII. New Business

- A. *Discussion of proposal of the Town of Bar Harbor to connect municipal buildings to fiber*
- B. *Request to retain Maine Municipal Association for Assistance with Finance Director search process*
- C. *Review of FY 2021 Budgets: Public Works*

VIII. Other Business

- A. *Such other business as may be legally conducted*

IX. Treasurer's Warrants

- A. *Approve & Sign Treasurer's Warrant AP2140 in the amount of \$766,318.69.*
- B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2138, AP2139, and PR2117 in the amounts of \$75,655.83, \$7,587.90, and \$104,914.41, respectively*
- C. *Acknowledge Treasurer's School Board AP/Payroll Warrants 08 and 15 in the amounts of \$20,182.54 and \$74,037.51, respectively.*

X. Adjournment

The next regularly scheduled meeting is at 6:30 p.m., Monday, February 1, 2021 via Zoom Meeting.

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. **You will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhtUTQrRXR5QzFEZEEyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,0#,,919872# US (Chicago)
+16468769923,,248566175#,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)	+1 408 638 0968 US (San Jose)
+1 646 876 9923 US (New York)	+1 669 900 6833 US (San Jose)
+1 301 715 8592 US (Germantown)	+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)	

Meeting ID: 248 566 175

Password: 919872

MINUTES

1

1 **Town of Mount Desert**
2 **SelectBoard Meeting Minutes**
3 **Monday, December 21, 2020**
4 **Location: Zoom Meeting**

5
6 This Meeting was held via remote access.

7
8 SelectBoard Members Present:

9 Chair John Macauley, Matt Hart, Wendy Littlefield, Martha Dudman, Geoff Wood

10
11 Public Officials Present:

12 Town Manager Durlin Lunt, Assessor Kyle Avila, Public Works Director Tony Smith,
13 Town Clerk Claire Woolfolk, Treasurer Kathy Mahar, Harbormaster John Lemoine

14
15 Members of the public were also in attendance.

16
17 **I. Call to order at 6:00 p.m. – Due to II. Executive Session**

18 Chair John Macauley called the meeting to order.

19
20 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, to enter into Executive
21 Session. Motion approved 4-0. The SelectBoard entered into Executive Session at
22 6:01PM.

23
24 **II. Executive Session**

25 *A. Pursuant to 1 M.R.S. § 405(6)(C) for acquisition of real property or economic*
26 *development and matters where premature general public knowledge would clearly*
27 *place the Town at a substantial disadvantage*

28
29 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, to exit out of Executive
30 Session. Motion approved 4-0. The SelectBoard exited Executive Session at 6:16 PM.

31
32 **III. Minutes**

33 *A. Approval of minutes from December 7, 2020 meeting*

34 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, approval of the
35 December 7, 2020 Minutes as presented.

36
37 Motion approved 4-0.

38
39 Chair Macauley requested the Board address Item VIII. A. out of order.

40
41 **IV. Appointments/Recognitions/Resignations**

42 *A. Consider appointment of Megan Rae Bailey to the Economic Development Committee*
43 *from December 22, 2020 through June 30, 2021*

44 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, appointment of Megan Rae
45 Bailey to the Economic Development Committee from December 22, 2020 through June
46 30, 2021, as presented.

1 Motion approved 5-0.

2
3 *B. Accept the resignation of Ellen Brawley from the Warrant Committee (note four (4)*
4 *vacancies on the Warrant Committee for 2021)*

5 MOTION: Ms. Dudman moved, with Mr. Hart seconding, acceptance of the resignation
6 of Ellen Brawley from the Warrant Committee as presented, and with thanks for her
7 service.

8
9 Chair Macauley lauded Ms. Brawley's service to the Town. Ms. Brawley has been an
10 active volunteer to the Town on a variety of Boards and Committees for years and she
11 will be missed.

12
13 Motion approved 5-0.

14
15 **V. Consent Agenda** *(These items are considered routine, and therefore, may be passed by*
16 *the Selectmen in one blanket motion. Board members may remove any item for*
17 *discussion by requesting such action prior to consideration of that portion of the*
18 *agenda.)*

19 *A. Department Reports: Highway*

20 *B. Thank you letter from Families First Community Center*

21 *C. Legal opinion on using public funds to do work on private roads e.g. culvert*
22 *replacement on Northern Neck Road.*

23 *D. Hancock County Commissioners Meeting Minutes of December 1, 2020*

24 MOTION: Mr. Hart moved, with Ms. Dudman seconding, acceptance of the Consent
25 Agenda as presented.

26 Motion approved 5-0.

27
28 **VI. Selectmen's Reports**

29 There were no Reports presented.

30
31 **VII. Unfinished Business**

32 *A. Consideration of placing the final report for the "Route 3 Safety Improvements*
33 *Study", consisting of 38 pages of text, maps and photographs and 23 pages of plan*
34 *sheets on the town web site to better serve the Board of Selectmen and public and,*
35 *placing a hard copy of the complete report at the town office for use by the public*
36 *once we get the all-clear signal for doing such things related to the COVID-19 virus.*

37 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, placing the final report for
38 the "Route 3 Safety Improvements Study", consisting of 38 pages of text, maps and
39 photographs and 23 pages of plan sheets on the Town web site to better serve the
40 SelectBoard and public, and placing a hard copy of the complete report at the Town
41 Office for use by the public once the Town receives the all-clear signal for doing such
42 things related to the COVID-19 virus, as presented.

43 Motion approved 5-0.

44
45 *B. Proposed warrant article regarding the resolution endorsing declaration of a Climate*
46 *Emergency for the 2021 Annual Town Meeting Warrant*

1 Chair Macauley noted this was the Climate Emergency Declaration carried over from last
2 year put forward by a group from the MDI High School. It states the Town is committed
3 to reducing Town emissions to zero by the year 2030.

4
5 Mr. Wood noted this was the same Declaration passed by the Town of Bar Harbor and is
6 on the Agenda for another Town as well.

7
8 MOTION: Mr. Wood moved, with Ms. Littlefield seconding, approval of the proposed
9 Warrant Article regarding the resolution endorsing declaration of a Climate Emergency
10 for the 2021 Annual Town Meeting Warrant, as presented.

11
12 Mr. Hart agreed in theory with such a Warrant Article proposal. However, every
13 decision made by the Board comes with consequences, both good and bad. His fear is
14 that a blanket statement such as what is presented, rather than a list of specific items to
15 address, might result in decisions being made that may not be best for the Town. The
16 proposal wording is tasking the Board with devising a plan for reducing emissions to
17 present at the Town Meeting. It charges the town to reduce emissions as much as
18 possible but offers no information regarding where emissions currently stand, or how
19 much is considered "as much as possible". The proposal notes creating a fair and
20 reasonable transition for all residents, which might prove difficult given the wide variety
21 of residents living in Mount Desert.

22
23 The Town is making a push for year-round housing and such a proposal might affect
24 these efforts and the cost involved for working families moving into Town.

25
26 Mr. Hart hoped the consequences, both positive and negative, will be considered while
27 putting forth such a resolution.

28
29 Public Works Director Smith worried about how invasive such a proposal would become.
30 Would individual homeowners be required to make changes to their homes?

31
32 Mr. Wood felt the proposal meant that the Town was committing to reviewing changes
33 made to policy with a lens of ensuring such changes were environmentally responsible
34 and to lead by example to do what is clearly the right thing to do. It does not commit the
35 Town to anything. For example, requirements for new construction might change
36 necessitating greener alternatives, such as in the workforce housing on Farnham's Way.

37
38 Director Smith disagreed. The Town has struggled with the issue of affordable housing.
39 Adding new construction requirements will make the development of affordable housing
40 more difficult to accomplish.

41
42 Chair Macauley thought the proposal directed the Town to make a best effort in the long
43 run to improve the Town's energy use. The resolution is loose regarding how that will
44 happen. Some improvements cannot happen without a uniform Maine building code.

45
46 Mr. Wood believed energy conservation was coming. The Town should lead the way.

1
2 Director Smith opined that changes should only occur at the Municipal level. Residents
3 should be left out of the issue. Chair Macauley did not believe the resolution was aimed
4 at residents.

5
6 Ms. Dudman agreed that Mr. Hart had some good points. Putting this issue on the
7 Warrant puts the issue in the hands of the voters, which is appropriate. She hoped the
8 issue resulted in healthy discussion on the Town Floor.

9
10 Ms. Dudman inquired about the second to last section of the resolution which discusses
11 committing to engaging residents and local stakeholders in educational activities and
12 public discussions ensuring local voices are heard in all initiatives. She was unsure what
13 that meant, and what the Town was being asked to commit to. Chair Macauley believed
14 it meant providing informational opportunities to the residents, so they can be educated to
15 the issues and able to make informed decisions.

16
17 Sustainability Committee member Phil Lichtenstein stated that the resolution is intended
18 to provide the Town with goals regarding the climate issue. The group hopes to ensure
19 the Town's buildings are efficient, the water is clean, and the Town is not wasteful as a
20 community. Initial groundwork will be required such as energy audits on the buildings
21 and vehicles. These are examples from a long list of measures that can be taken. This
22 Resolution is asking for a commitment from the Town to recognize that climate change is
23 an emergency. It is not directing or requiring the Town to change the world. It
24 encourages the Town to move forward in a positive way.

25
26 Ms. Littlefield worried that 2030 was not far away. It would take time and money to
27 move forward on issues. It's a good start, but she worried it locked the Town into a
28 deadline. If the Resolution is only committing the Town to do the best it can, then she
29 felt it was a clear choice to approve it. Ms. Dudman believed this was exactly what the
30 Resolution was asking for. She'd like to see it on the Warrant because she'd like to see
31 where the Town stands on the issue. Ms. Littlefield agreed getting it on the Warrant was
32 the first step. Mr. Hart agreed he could recommend putting it on the Warrant. He felt
33 that it was written so generally that it can be interpreted in a variety of ways which
34 concerned him. Because of this he was not sure he was able to recommend passage of it
35 as written.

36
37 Mr. Lichtenstein reminded the Board that the language can be changed up to the point it
38 is voted on. He challenged Mr. Hart to suggest some improvements to the Resolution.
39 Many of the items included in the Resolution are already being worked on. The Town
40 has supported a variety of changes already. The Resolution is a motivator.

41
42 MOTION restated: Ms. Dudman moved, with Mr. Hart seconding, approval of the
43 proposed warrant article regarding the resolution endorsing declaration of a Climate
44 Emergency for the 2021 Annual Town Meeting Warrant, as presented.

45 Motion approved 5-0.
46

1 The Board thanked Mr. Lichtenstein for his work. Mr. Lichtenstein praised the efforts of
2 the students behind the Resolution, and the steadfast work they've done despite the
3 pandemic. Additionally, he noted that Sustainability Committee Member Gordon Beck
4 was a huge help in the process and Mount Desert Islander Reporter Dick Broom aided in
5 writing.

6
7 Selectman Wood joined the meeting at 6:27pm.

8
9 **VIII. New Business**

10 *A. Personnel Policy Amendments to address the Employee Paid Leave law effective*
11 *January 1, 2021 (Public Law 2019 Ch. 156, "An Act Authorizing Earned Employee*
12 *Leave"), Eaton Peabody Attorney to respond to questions*

13 Town Manager Lunt explained that the Employee Paid Leave Act approved by the
14 Legislature goes into effect on January 1, 2021. The Paid Leave Act provides all
15 employees eligible for unemployment insurance up to 40 hours paid leave time. The
16 amount of paid leave time earned is dependent on how many hours are worked. The
17 Town has been working with Eaton Peabody on the item. Attorney Rebecca LaPierre
18 was in attendance to provide an overview and answer questions.

19
20 Attorney LaPierre stated the new law affects all employees, even those that already have
21 paid leave available to them. It will require the Town to change the way in which they
22 allow paid leave to be taken. Attorney LaPierre worked with the department heads to
23 devise the most fair and equitable way to make it happen, the goals being that no
24 employee loses anything, and the Town is protected from paying out extra money for
25 extra time off that isn't required under the law. To accomplish this the vacation policy
26 has been amended for regular full-time employees. These employees will continue to
27 receive the same amount of vacation time they were already receiving. Vacation time
28 will accrue faster, in compliance with the new law. Accrual will occur on an hourly
29 basis, as opposed to a monthly basis. Part-time and per diem employees not covered by
30 vacation time will now receive a new type of leave called the Earned-Pay Leave
31 providing the minimum leave required under the law and accrued at an hourly rate.

32
33 Attorney LaPierre summarized the new policy presented to the Board. Full-time regular
34 employees will be accruing vacation time at a rate of 2 hours of vacation time for every
35 40 hours worked. Salaried employees are presumed to work 40 hours a week and will
36 accrue at a rate of 2 hours of vacation time per week.

37
38 All employees will be capped at 80 hours vacation time for their first year of employment
39 with the Town. The cap and accrual rate will increase the longer they remain employed.
40 This equals the same amount of vacation time employees are currently accruing, just at a
41 different accrual rate, allowing employees to use it more quickly.

42
43 Public Works Director Smith pointed out that in earlier years, an entire year's vacation
44 time was accrued on the first of the year.

1 Attorney LaPierre continued, noting that new employees will begin accruing time
2 immediately upon beginning their employment, however they will be required to wait
3 120 calendar days before using the time accrued. The policy presented to the Board has
4 been updated, removing old language no longer applicable to the policy. Accrual rates
5 will be allowed to roll over at the same cap currently allowed.

6
7 A provision has been added that states the first 40 vacation hours accrued each year may
8 be used for any reason. This renders the policy in compliance with the law. An
9 employee must provide up to four weeks' notice to use that time for any reason, but an
10 emergency, sudden necessity or illness clause allows the time to be used, if available,
11 regardless of notice given. Other vacation time accrued will continue to be used as it has
12 been.

13
14 Full-time personnel will be required to take five consecutive days after their first 40 hours
15 of leave was exhausted, on request of one of the Department Heads. This is because the
16 Town is not allowed to require them to use the 40 hours of earned paid leave in any
17 specific way. This may prove to be problematic if someone has not taken their first 40
18 hours of leave, but Attorney LaPierre felt it could be figured out.

19
20 A provision has been added that clarifies that employees in certain departments may be
21 restricted from requesting foreseeable leave during certain days or periods of time the
22 department is busy, as allowed under the new law.

23
24 Director Smith added that the new policy will not affect employees' time currently on the
25 books and the plans in motion allowing employees to use it up.

26
27 There were no questions from the Board.

28
29 Attorney LaPierre continued. Leave will now be offered to part-time and per diem
30 employees, who are required to be provided leave under the new law. There are limited
31 exceptions to this provision, however, there appear to be no employees the Town would
32 deem exempt.

33
34 Part-time and per diem employees who are not eligible for vacation time will be allowed
35 to accrue earned-paid leave and be paid up to 40 hours of leave within a year. These
36 employees will accrue their time at one hour of paid leave for every 40 hours worked. If
37 an employee is working less than 40 hours a pay period, they will be prorated for the
38 hours they work. Salaried employees that fall under this category will accrue at one hour
39 per every week they work. If a salaried employee that falls under this category is
40 tracking their time, the Town may accrue their time based on the time tracked.

41
42 Earned-paid leave will begin to accrue on January 1, 2021, or at the start of employment.

43
44 An employee receiving earned-paid leave already employed with the Town for over 120
45 days can begin to use their time immediately. A new employee receiving earned-paid
46 leave will be able to use their time after being employed 120 workdays.

1
2 This earned-paid leave can be used for any reason. The Town may require up to four
3 weeks' notice prior to use. Advance notice cannot be required for an unforeseen
4 emergency.

5
6 Using earned-paid leave, an employee must notify the Town in writing of the use as soon
7 as is practicable. A doctor's note cannot be required by the Town unless an employee
8 has been out of the office for at least three consecutive days.

9
10 At the end of the calendar year all unused earned-paid leave will roll over from one year
11 to the next. Part-time and per diem employees are only able to accrue up to 40 hours of
12 earned-paid leave, including any rolled over hours.

13
14 Employees may be disciplined for using earned-paid leave in excess of what they've
15 accrued, or if they abuse or misuse the leave.

16
17 The law specifically includes an exception for current collective bargaining agreements.
18 Any current collective bargaining agreements will not be changed to reflect the new law
19 until renegotiation comes up. Union members will not be affected by the policy until
20 their contract is renegotiated. At that point the collective bargaining agreement will be
21 required to comply with the new law.

22
23 Ms. Littlefield inquired how the new policy would affect Police personnel employed
24 across the Towns of Mount Desert and Bar Harbor. Manager Lunt noted Bar Harbor is
25 also required to abide by the policy. Their policy wording may be slightly different.
26 Attorney LaPierre noted that two towns employing the same individual will both have to
27 abide by the rules for that employee.

28
29 The Board had no further questions.

30
31 Manager Lunt noted the Board must now vote to implement the policy, effective January
32 1, 2021.

33
34 MOTION: Ms. Dudman moved, with Mr. Hart seconding, implementation of the
35 Personnel Policy Amendments to address the Employee Paid Leave law effective January
36 1, 2021 (Public Law 2019 Ch. 156, "An Act Authorizing Earned Employee Leave"), as
37 presented.

38 Motion approved 5-0.

39
40 *B. Public Space Special Event Application – The Seal Harbor Library Association for*
41 *Annual Book and Craft Fair; July 31, 2021, Seal Harbor Village Green*

42 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, approval of the Public Space
43 Special Event Application – The Seal Harbor Library Association for Annual Book and
44 Craft Fair; July 31, 2021, Seal Harbor Village Green, as presented.

45

1 Ms. Dudman suggested approving it in accordance with any State mandates in place at
2 that time due to the Covid pandemic. Mr. Wood agreed it would be wise to add such a
3 condition. This would protect the Town from any potential liability.

4
5 Manager Lunt felt people know all events must be conducted within State mandated
6 guidelines. Mr. Hart noted that State mandate supersedes anything the Town does as a
7 Municipality.

8
9 Town Clerk Woolfolk noted that such a condition will be added to the Application upon
10 approval.

11
12 Motion approved 5-0.

13
14 *C. Review of FY 2022 Budgets: Administration and Marina*
15 A review of the Administration budget ensued.

16
17 Mr. Hart noted a negative at the end of his budget review under the change. He asked if
18 this were correct.

19
20 Manager Lunt confirmed it was.

21
22 Manager Lunt reported he's reviewed all the budgets in the Town. Putting them all
23 together, the total increase for the Town's portion of the budget was .08%. There was an
24 increase in Public Safety due to some commitments made. Public Works budget has
25 remained flat.

26
27 Ms. Dudman inquired about the health insurance. Manager Lunt noted the number was
28 received from the State and is accurate.

29
30 Mr. Wood inquired about a "Dues and Memberships" item. It appeared the Selectboard
31 has an amount of \$11,500.00. The other departments were only a few hundred. Manager
32 Lunt noted the amount was actually under the Municipal Management section. It
33 includes Manager Lunt's membership to ICMA, The Assessor's and the CEO's
34 membership to their professional organizations and a variety of others. There are several
35 professional associations each Department Head belongs to. Mr. Wood pointed out there
36 were other dues also listed in specific other department budgets. Manager Lunt noted
37 those smaller figures covered costs for conferences and trainings specific to each
38 department. Treasurer Mahar thought the Municipal Management amount was for a
39 global membership of the Town to MMA.

40
41 Mr. Hart inquired about page 26. It appeared there was a line item for sewer fees in the
42 administration budget. Manager Lunt noted that was part of the general obligation debt.

43
44 Mr. Wood inquired about the Planning Board, and the high amount of their legal fees
45 budget. Manager Lunt noted there has been a contentious issue regarding the question of

1 a quarry in Hall Quarry. It has incurred significant legal costs. Mr. Lunt hoped that once
2 the issue has been resolved, the fees would go down.

3
4 There were no further questions regarding the Municipal Budget.

5
6 A review of the Marina Budget ensued.

7
8 Chair Macauley noted the largest item increase was the addition of a full-time office
9 manager. Otherwise, the budget would be relatively unchanged. It was noted this was
10 the reason for the change made to the part-time employee line item.

11
12 Mr. Wood asked about page 3, and the line item of credit card fees of \$14,000.
13 Harbormaster Lemoine noted that all fees for the credit cards received at the marina are
14 covered by the Town. This covers fees incurred by marina customers using their credit
15 cards.

16
17 Mr. Wood asked about the \$57,000 line item for electricity, in comparison to \$18,000
18 electricity in actual charges for the 20/21 year. Harbormaster Lemoine noted \$18,000 is
19 all that has been paid for so far in the fiscal year, which ends July 2021. The Harbor
20 charges for electricity for the boats in the marina. This means a lot of that amount comes
21 back to the Town. The rest covers for the lights in the buildings and parking lots.

22
23 Mr. Wood inquired about the mooring system. Harbormaster Lemoine noted that people
24 allow the Town to broker their moorings to people wishing to rent them. At the end of
25 the season, the fees are calculated, and a check is sent to those mooring owners for their
26 portion of the revenue made. The Town keeps a portion as a brokerage fee.

27
28 There were no further questions.

29
30 Manager Lunt suggested the Board members keep the budget books. The Town can send
31 the updates. Public Safety will be addressed at the next meeting.

32
33 **IX. Other Business**

34 *A. Such other business as may be legally conducted*

35 Chair Macauley suggested populating the webpage set aside for the SelectBoard with
36 information from the Sustainability Committee and the inserts received and visioning. He
37 hoped the Sustainability Committee would be allowed to have some input in designing it.
38 Mr. Lichtenstein agreed. There was an artist on the Committee who might be of
39 assistance.

40
41 Town Clerk Woolfolk requested that Deputy Town Clerk Jennifer McWain be consulted.
42 She maintains the website and there are restrictions about the way things appear on the
43 website. Mr. Lichtenstein felt additions from the Sustainability Committee would consist
44 of little more than Meeting Minutes and some announcements. Clerk Woolfolk thought
45 such additions would be acceptable. She suggested links could be posted to the page on
46 the Town's Facebook page as well.

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X. Treasurer's Warrants

A. Approve & Sign Treasurer's Warrant AP2134 in the amount of \$353,605.11

MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval and signature of Signed Treasurer's Warrant AP2134 in the amount of \$353,605.11, as presented.

VOTE:

Martha Dudman: Aye

Geoff Wood: Aye

Wendy Littlefield: Aye

Matt Hart: Aye

Chair John Macauley: Aye

Motion approved 5-0

B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2132, AP2133, PR2113, PR2115, and PR2115 in the amounts of \$29,330.90, \$3,833.00, \$138,205.35, (1,749.00), and \$1,443.80, respectively

MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2132, AP2133, PR2113, PR2115, and PR2115 in the amounts of \$29,330.90, \$3,833.00, \$138,205.35, (1,749.00), and \$1,443.80, respectively, as presented.

Chair Macauley asked about the credit under PR2115. Treasurer Mahar explained a payroll check was overpaid. It was voided and reissued. Treasurer Mahar noted that the second PR2115 should be corrected to read PR2116.

VOTE:

Martha Dudman: Aye

Geoff Wood: Aye

Matt Hart: Aye

Wendy Littlefield: Abstains

Chair John Macauley: Aye

Motion approved 4-0-1 (Littlefield in Abstention)

C. Acknowledge Treasurer's School Board Payroll Warrant #13 in the amount of \$171,950.97

MOTION: Mr. Wood moved, with Ms. Dudman seconding, acknowledgement of Treasurer's School Board Payroll Warrant #13 in the amount of \$171,950.97, as presented.

VOTE:

Geoff Wood: Aye

Martha Dudman: Aye

Matt Hart: Aye

Wendy Littlefield: Aye

Chair John Macauley: Aye

Motion approved 5-0.

XI. Adjournment

11

1 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, adjournment.
2 Motion approved 5-0.

3
4 The Meeting adjourned at 7:10PM

5
6
7 Respectfully Submitted,

8
9
10
11 Wendy Littlefield

**Town of Mount Desert
SelectBoard Meeting Minutes
Monday, January 4, 2021
Location: Zoom Meeting**

This Meeting was held via remote access.

SelectBoard Members Present:

Chair John Macauley, Matt Hart, Geoff Wood, Wendy Littlefield, Martha Dudman

Public Officials Present:

Town Manager Durlin Lunt, Public Works Director Tony Smith, Town Clerk Claire Woolfolk, Police Chief Jim Willis, Fire Chief Mike Bender, Treasurer Kathy Mahar, Ambulance Service Director Basil Mahaney, Tax Assessor Kyle Avila

Members of the public were also in attendance.

I. Call to order at 6:30 p.m.

Chair Macauley called the meeting to order at 6:30PM.

II. Minutes

None presented

III. Appointments/Recognitions/Resignations

A. *Consideration of appointment of Jonathan Sargent to the vacant MEO I position in the Highway Division of the Public Works Department with his effective date of hire being on or before January 29, 2021 at the probationary rate of \$20.46 per hour increasing to \$21.54 per hour after successful completion of the mandatory six-month probationary period.*

MOTION: Ms. Littlefield moved, with Mr. Wood seconding, appointment of Jonathan Sargent to the vacant MEO I position in the Highway Division of the Public Works Department with his effective date of hire being on or before January 29, 2021 at the probationary rate of \$20.46 per hour increasing to \$21.54 per hour after successful completion of the mandatory six-month probationary period as presented.

Motion approved 5-0.

IV. Consent Agenda *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

A. *Thank you note from citizen to Fire Chief Bender*

B. *Hancock County Commissioners Meeting Minutes from December 5, 2020*

It was noted the year was written incorrectly on Item B.

MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of the Consent Agenda as presented and amended.

Motion approved 5-0.

1 **V. Selectmen's Reports**

2 No Reports were presented.

3
4 **VI. Unfinished Business**

5 *A. Consideration of PW Director Smith's memo to Town Manager Lunt, Jr. dated*
6 *December 30, 2020 related to the Town's current and future Fire, EMS and Police*
7 *needs, including retaining the professional services of Hedefine Engineering's*
8 *professional team to develop a floor plan, elevation view and construction cost*
9 *estimate for space to address these needs at a not-to-exceed cost of \$10,000 to pay for*
10 *these services to be drawn from the Town Office Building Reserve Account No.*
11 *4050100-24570 with a current balance of approximately \$113,468 leaving a balance*
12 *of approximately \$103,468 in the account.*

13 It was noted the year was written incorrectly.

14
15 Public Works Director Smith reported that Police, Fire, and Ambulance are working on
16 the proposal together.

17
18 Fire Chief Bender reported that he is revisiting the possibility of expanding the existing
19 Town Office building. It is hoped that quarters for the firefighters can be created in
20 anticipation of moving at a future date to manning the fire station 24/7, as well as
21 providing space for the Ambulance Service. Police Chief Willis has space needs as well
22 that perhaps can be incorporated into the plans.

23
24 Bender reported that Director Smith is asking for reserve funding to further explore Town
25 Office Building expansion. It will be similar to earlier options reviewed and will likely
26 involve expanding out into the Cranberry Isle parking lot with a two-story addition.
27 Chief Bender hoped to have a presentation ready by the next Board Meeting.

28
29 Police Chief Willis reported that some of the goals he has been tasked with from the
30 Police Chief sharing agreement include:

- 31 - Studying the feasibility of dispatch consolidation between the three MDI Towns
32 providing dispatch services.
33 - Studying the feasibility of centralizing the employment of Bar Harbor and Mount
34 Desert Police personnel.
35 - Conducting strategic planning and consideration of integrating the two Town Police
36 forces into a unified agency.
37 - Studying the feasibility of facility consolidation.

38 Additionally, The Town of Bar Harbor has tasked Chief Willis with improving the
39 effectiveness of delivery of Municipal services, which includes dispatching services, and
40 also studying space and facilities needs.

41
42 With these items in mind, and the possibility that Fire and EMS would expand into the
43 Cranberry Lot, perhaps current Dispatch space and one of the fire bays might become
44 available for Police. The potential extra space might accommodate the following:

- 45 - Centralizing administrative services for Law Enforcement, which is currently
46 working out of different locations.

- 1 - Centralizing Regional Dispatch Services. Chief Willis noted the Town of Southwest
2 Harbor has been pursuing the possibility of having their overnight dispatch provided
3 by the Towns of Mount Desert and Bar Harbor.
- 4 - Centralizing evidence processing and storage space.

5
6 Chief Willis felt the space created by potential expansion might provide room for all of
7 these things. He noted he has not discussed the ideas with Bar Harbor.

8
9 Director Smith stated the price of an expansion would not be cheap, however, the cost
10 would be spread across three different and necessary services.

11
12 Ambulance Director Mahaney noted Ambulance needs remain unchanged. Their office
13 space is limited, and they have 24/7 staffing needs.

14
15 Ms. Dudman pointed out that five truck bays were planned for. She asked how many
16 bays the Fire Department currently had. Chief Bender noted there were three in
17 Northeast Harbor, one of which is used by Ambulance. Any expansion will hopefully
18 provide adequate room for the next 30 to 40 years, so ample space must be planned for.

19
20 Director Smith added that the Ambulance bay would be taken over for use by the Police
21 in the plans as they now stand. The other two current bays would be retrofitted to house
22 office space and housing for Fire.

23
24 Chief Bender mentioned the tanker truck is currently housed in Somesville. Due to a lack
25 of staffing, there may be times when the Fire Department can't get the tanker from the
26 Somesville station. An extra bay would provide the necessary room to ensure the tanker
27 is available.

28
29 Mr. Wood asked if it would be worth getting an estimate for Option 4; housing the Fire
30 Department at the Highway Garage. Despite the downsides to the option, it may still be
31 worth considering.

32
33 Director Smith noted there were not a lot of positives to the option. Negatives to the site
34 include inclines into Town, the burden on the well and septic system, the heavy summer
35 traffic on Route 198, and at some point, the Town will be required to build a salt/sand
36 shed. One positive was that the Town already owns the land.

37
38 Mr. Wood noted the location is more centrally located to the entirety of the Town and to
39 the island. For the money being spent it might be worth some sketches of the area.

40
41 Chief Bender felt that moving the Fire Station to the Town Garage would affect those on-
42 call firefighters living near the Northeast Harbor Station. Chief Bender speculated they
43 may be unwilling to follow the fire station to a location out of town.

44
45 Ms. Dudman believed the trend of losing on-call firefighters was already under way.
46

1 Mr. Wood understood there were a lot of moving parts to the project, but with the Police
2 Department now a part of the project, and the possibility of Southwest Harbor having
3 needs, he felt it was worth exploring all options.
4

5 Ms. Dudman asked Chief Willis whether Bar Harbor would be willing to assist with the
6 cost if Police administration office space was being built to accommodate both Towns.
7 Chief Willis did not know. The Bar Harbor Town Manager was aware of the discussions
8 ongoing in Mount Desert, but the idea had not been discussed.
9

10 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approving and directing
11 Public Works Director Smith to retain the professional services of Hedefine
12 Engineering's professional team to develop a floor plan, elevation view and construction
13 cost estimate for space at the Town Office, and also to draw up construction estimates for
14 building the full facility at the Highway Garage, to address the needs stated in the memo
15 to Town Manager Lunt, Jr. dated December 30, 2020 related to the Town's current and
16 future Fire, EMS and Police needs, at a not-to-exceed cost of \$10,000 with payment for
17 these services to be drawn from the Town Office Building Reserve Account No.
18 4050100-24570 with a current balance of approximately \$113,468 leaving a balance of
19 approximately \$103,468 in the account.
20 Motion approved 5-0.
21

22 VII. New Business

23 *A. Review of FY 2022 Budgets: Public Safety*
24 The Board reviewed the Police Budget.
25

26 Chair Macauley asked about an increase to the part-time seasonal line item. Chief Willis
27 explained it was due to an employee who had been out on medical leave that has now
28 returned and is working part time in a light-duty capacity. This amount covers his pay.
29 Chief Willis suggested perhaps the line item should be renamed, to describe the situation
30 more aptly.
31

32 Ms. Dudman inquired about the Holiday Pay increase. Chief Willis noted Holiday Pay is
33 for Public Safety employees who are required to work through holidays. It involves a
34 cash-out at the end of the year for those missed holidays. The increase is likely due to
35 pay increases.
36

37 Chief Willis pointed out that a new hybrid cruiser would be purchased in the upcoming
38 year. This resulted in an increase in that budget line.
39

40 The Dispatch Budget has remained essentially the same.
41

42 The Board reviewed the Fire Department Budget.
43

44 Chief Bender affirmed there was an additional full-time firefighter added to the budget.
45 Benefit increases in the department are due to the addition of this new employee.
46

1 It was noted that firefighters will likely be required to earn their EMT licensing at some
2 point in the near future.

3
4 Mr. Hart reported he had talked with some EMTs. He felt it might be of interest to the
5 Board to have Ambulance Service members present to the Board where the service
6 stands. Ambulance Director Mahaney voiced his willingness to make such a
7 presentation.

8
9 **VIII. Other Business**

10 *A. Such other business as may be legally conducted*

11 Mr. Hart inquired about an email sent by Warrant Committee Chair Phil Lichtenstein
12 regarding splitting the Third-Party Requests into two meetings. Due to the space
13 constraints caused by a large Zoom meeting, it might make sense to split the requests into
14 two meetings.

15
16 Chair Macauley had no problem with such a thing as long as it can fit within the schedule.

17
18 Discussion ensued regarding how to schedule the two meetings. Clerk Woolfolk noted
19 letters to the Third-party groups needed to be sent this week.

20
21 It was decided to hear the Third-party requests on Tuesday, February 16, 2021, and the
22 following Monday, February 22, 2021.

23
24 **IX. Treasurer's Warrants**

25 *A. Approve & Sign Treasurer's Warrant AP2137 in the amount of \$417,059.56*

26 MOTION: Ms. Littlefield moved, with Mr. Hart seconding, approval and signature of
27 Treasurer's Warrant AP2137 in the amount of \$417,059.56, as presented.

28 VOTE:

29 Wendy Littlefield: Aye

30 Matt Hart: Aye

31 Martha Dudman: Aye

32 Geoff Wood: Aye

33 Chair John Macauley: Aye

34 Motion approved 5-0.

35
36 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2135,*
37 *AP2136, and PR2114 in the amounts of \$5,142.10, \$1,643.39, and \$105,716.72,*
38 *respectively*

39 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of signed
40 Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2135, AP2136, and PR2114 in
41 the amounts of \$5,142.10, \$1,643.39, and \$105,716.72, respectively, as presented.

42 VOTE:

43 Martha Dudman: Aye

44 Matt Hart: Aye

45 Wendy Littlefield: Abstains

46 Geoff Wood: Aye

1 Chair John Macauley: Aye
2 Motion approved 4-0-1 (Littlefield in Abstention).

3
4 C. Acknowledge Treasurer's School Board AP/Payroll Warrants 07 and 14 in the
5 amounts of \$200,000.26 and \$81,861.15, respectively

6 MOTION: Mr. Wood moved, with Mr. Hart seconding, acknowledgement of Treasurer's
7 School Board AP/Payroll Warrants 07 and 14 in the amounts of \$200,000.26 and
8 \$81,861.15, respectively, as presented.

9 VOTE:

10 Geoff Wood: Aye

11 Matt Hart: Aye

12 Martha Dudman: Aye

13 Wendy Littlefield: Aye

14 Chair John Macauley: Aye

15 Motion approved 5-0.

16

17 **X. Adjournment**

18 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, to adjourn.

19 Motion approved 5-0.

20

21 The Meeting adjourned at 7:16PM.

22

23

24 Respectfully Submitted,

25

26

27

28 Wendy Littlefield

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS



Town of Mount Desert
 21 Sea Street, P.O. Box 248
 Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
 Web Address www.mtdesert.org

Resident Request for Appointment to Volunteer Board or Committee

Thank you for expressing an interest in serving on one of the Town's volunteer Boards or Committees. Before the Board of Selectmen makes appointments, they would like to know a little about you and why you feel you could contribute to the Board or Committee. Please take a few minutes and complete the brief expression of interest information below and **return to the Town Clerk, PO Box 248/21 Sea St, Northeast Harbor ME 04662.**

Name: JOHN F. ADAMS Date: 1/16/01
 Street Address: 4 ROCKEND RD NEH. Phone: Home _____
 Mail Address: PO Box 526 Work _____
 E-mail: JFADAMS43@GMAIL.COM Cell 207-831-6110

Are you a registered voter in the Town of Mount Desert? Yes No

Appointment(s) requested: WARRANT COMMITTEE

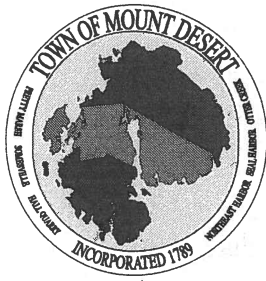
If you have previously served on any Boards or Committees in the Town of Mount Desert, please describe your experience: WARRANT COMMITTEE

Are there other background experiences or skills that you feel would contribute to this appointment?
40 YEARS OF CREATING 7 SOFTWARE COMPANIES

Why are you interested in this appointment? SERVICE TO THE TOWN

What are your goals for this Board or Committee? MAINTAINING FISCAL RESPONSIBILITY AND COMMON SENSE SOLUTIONS

Do you have conflicts with meeting times or group assignments? NO



Town of Mount Desert

Claire Woolfolk, Town Clerk
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
E-mail townclerk@mtdesert.org Web Address www.mtdesert.org

MEMO

DATE: January 10, 2021

TO: Board of Selectmen

FROM: Claire Woolfolk, Town Clerk

RE: Registrar of Voters Appointment

Pursuant to Maine Statute (MRS 21-A §101.2), the municipal officers of each municipality shall appoint in writing a qualified registrar of voters each odd-numbered year. The registrar shall serve for 2 years and until a successor is appointed and sworn. The municipal clerk may be appointed to serve as registrar.

I request that the Selectmen re-appoint me as Registrar of Voters for the term of January 1, 2021 – December 31, 2023.

Thank you.

December 31, 2020

Durlin Lunt, Jr.
Town Manager
TOWN OF MOUNT DESERT
P O Box 248
Northeast Harbor ME 04662-0248

Dear Durlin,

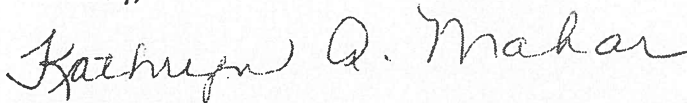
I hereby tender my resignation as the Treasurer of Mount Desert effective March 31, 2021.

I will work diligently over the next few months to ensure a smooth transition of all financial responsibilities related to the Treasurer's office.

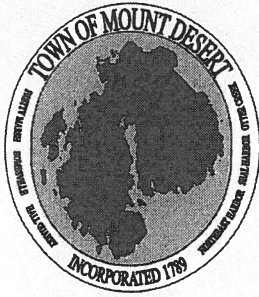
It has been a wonderful opportunity to work for the citizens of Mount Desert and hopefully I have helped develop the Treasurer's Office as a proactive and reactive resource for citizens and employees.

My best wishes always to my co-workers and all the employees of the Town as I will surely be reminiscing about the many positive times we have experienced.

Sincerely,

A handwritten signature in cursive script that reads "Kathryn A. Mahar".

Kathryn A Mahar
Town Treasurer



Town of Mount Desert

Durlin E. Lunt, Town Manager
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
Web Address www.mtdesert.org
manager@mtdesert.org

To: Board of Selectmen

From: Durlin E. Lunt, Town Manager

Date: January 11, 2021

Subject: Thank you to Kathi Mahar

As part of this week's packet, you will find the resignation letter from Treasurer Kathi Mahar effective as of March 31, 2021.

All residents of the Town of Mount Desert owe a debt of gratitude for the Work that Kathi has accomplished during the past nine years to restore fiscal integrity to our community. Upon her appointment as Treasurer, Kathi inherited a staggering sum of 24 material findings in our Audit. As she enters her well deserved retirement Kathi can take great pride in not only eliminating these findings, but with her work to install our MUNIS accounting software thus providing a means to record, retain, and retrieve vital data enhancing our commitment to maximizing the utilization of funds entrusted to us by the taxpayers. We have experienced a series of successful audits and are able to provide information at Town Meetings allowing our citizens the capacity to make sound decisions.

We all wish Kathi many happy retirement years

Sincerely,

Durlin E. Lunt

Town Manager

12-12-2020 To Harbor master,
John Lemoine

I am submitting my resignation
to the Harbor committee as of Dec 1,
2020. It has been my pleasure to
serve on this committee through the
years.

Happy Holidays!
Dana Hayes

Town Clerk

From: Durlin Lunt
Sent: Thursday, January 14, 2021 3:30 PM
To: Burnham, Jeff
Cc: Town Clerk
Subject: RE: Broadband Committee

From: Burnham, Jeff <JBurnham@lockhaven.edu>
Sent: Thursday, January 14, 2021 3:28 PM
To: Durlin Lunt <manager@mtdesert.org>
Cc: Kathy Miller <kmillier@mountdesert365.org>
Subject: Broadband Committee

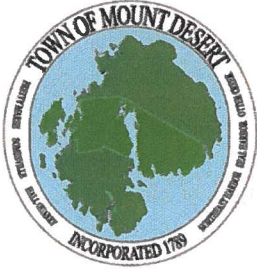
Hi, Durlin,

I find that I am not currently able to continue as a member of the Town's Broadband Committee. I must therefore resign.

I hope the committee's current endeavors lead to further enhancement of the Town's existing broadband service.

Sincerely,
Jeff

CONSENT AGENDA



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

www.mtdesert.org highway@mtdesert.org

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,
Hall Quarry and Pretty Marsh

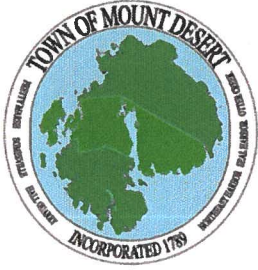
MEMO

To: Tony Smith, Public Works Director
From: Ben Jacobs, Highway Superintendent
Re: December 2020 Monthly Report
Date: January 14, 2021

Highway Crew:

- Had our yearly Bureau of Labor standards chain and strap inspection performed by Jordan Equipment.
- Completed our Bureau of Labor Standards inspections on, for example, fire extinguishers, secondary containment structures and emergency eyewash stations. Our secondary containment structures surround our primary storage containers to collect any hazardous material spillage in the event of loss of integrity or container failure. A secondary containment structure must have sufficient capacity to capture any release, therefore their volume design is to be 110% of the of the primary storage container it is protecting.
- Worked with a local student basketball player to install solar LED lights at the basketball court at the Otter Creek playground.
- Cleaned and organized the outdoor storage area behind the highway garage that contains gravel, ledge, loam, spare dumpsters, trash barrels, pipe, cedar rails and stones.
- Cleaned the highway and bus garages.
- Worked on snowplow equipment in preparation for the winter months.
- Addressed issues arising from the heavy rain and wind that we received at the beginning of the month e.g., clearing off catch basins, unclogging culverts and removing blown down trees from the roads.
- Shimmed edges of the road on Sargeant Drive with two-inch gravel to match the elevation of the new pavement following this seasons paving of the roadway.
- Plowed and sanded the roads during the few minor snowstorms we received.
- Sanded and salted icy roads.
- Pressure washed and cleaned trucks and equipment.
- Cold patched various potholes.
- Worked with a local contractor to remove old worn-out shingles from the salt shed roof and replaced with new architectural shingles.
- Repaired and replaced street signs as needed throughout the town's villages.

Buildings & Grounds and Parks & Cemeteries: The crew:



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5744 Fax 207-276-5142

www.mtdesert.org highway@mtdesert.org

Otter Creek, Seal Harbor, Northeast Harbor, Somesville,
Hall Quarry and Pretty Marsh

- Did a really nice job cleaning the highway garage, shoveling off the walkways and salting them at the town office, cleaning bathrooms in the town office, vacuuming and assisting the admin staff with projects as needed e.g., assembling shelving, hanging pictures, repairing toilets, and installing door closers.
- Cleaned the buildings and grounds pick-up truck.

Solid Waste: The crew:

- The crew continues to do a good job in general picking up trash on their daily routes.
- Our recent new hire took and passed his CDL driving test. Congratulations to him. He has met this part of criteria for his hiring requirements.
- Washed and serviced the refuse packer truck.

Cc. Durlin Lunt, Jr., Town Manager; Claire Woolfolk, Town Clerk



SERVE FIRST THOSE WHO SUFFER MOST

The Emmaus Homeless Shelter

P.O. Box 811 * 51 Main Street * Ellsworth, ME 04605-0811

Phone: 207.667.3962 Fax: 207.667.1086

Email: director@emmaushelter.org

Web: <http://www.emmaushomelessshelter.org>

January 1, 2021

Town of Mount Desert
P O Box 248
Northeast Harbor ME 04662

Dear Town of Mount Desert,

Thank you so much for your generous donation of \$2053.00 over the months of May through December which these donations assisted the shelter tremendously.

Your donations throughout the year has supported the many services we provide for the homeless population as well as those in need in our community. As previously stated, we are still in trying times. Below you will see how things have progressed. Your donations helped so much for the people who required our services in 2020 and for this we are extremely appreciative.

Our Clothing Room is still closed, but we have a plan in place and are looking forward to reopening in the early parts of the new year. We had to stop picking up and offering produce to the public but came up with a plan with our sister shelter, Sister Barbara Hance House and they distributed it from their parking lot during the warmer months and we continue to look for a plan moving forward. Produce is short date food that we pick up from local grocery stores. Produce is used to stock our shelter as well as provide for the community. We are still delivering food boxes to people when needed. Working as a team and thinking outside the box has become ever so important.

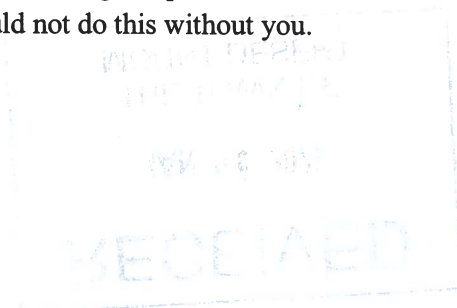
As some of you may or may not know we have been working through some major exterior and interior repairs to our building. During these restorations we have had to climb many obstacles. However, I do believe that we are rounding the corner to the end of the process. The improvements to the roof, masonry work and family rooms will soon be completed.

Despite all the challenges our shelter has faced this year we have still housed several families into permanent housing. We have continued to help people with food, heat and clothing and will continue to stand by our mission no matter what challenges we face.

In closing, I want to apologize for the slight tardiness of these letters. Serving our community is a demanding job alone, add some major building renovations and COVID-19 to that and your days or weeks never go as planned. Please know that we thank you, our residents thank you and our community thanks you. We could not do this without you.

With Warm Regards,

Stacey Herrick
Emmaus Shelter Director



Please retain this receipt for income tax purposes. No goods or services have been provided in exchange for this contribution. Thus, the full value of this contribution is tax deductible.

RECEIVED
JAN 06 2021
THE TOWN OF
MOUNT DESERT

COMMISSIONERS SPECIAL MEETING

Learn more about **HANCOCK COUNTY** by visiting

www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The special meeting of the Hancock County Commissioners was brought to order by Commissioner Clark at 8:30 a.m. on **Tuesday December 15, 2020**. Commissioner Wombacher, Commissioner Blasi, County Administrator Scott Adkins and Deputy County Administrator Rebekah Knowlton were also in attendance, as well as several Department Heads. Commissioner-elect Paradis was also in attendance. Due to Covid-19 social distancing requirements, the meeting was held remotely via Zoom.

Public Comment:

Rebecca Wentworth said she wanted to recognize Commissioner Antonio Blasi's 8 years of service and his efforts on behalf of restorative justice, racial equity and community policing. She also spoke about a community safety policy document.

Adjustments to / approval of agenda:

MOTION: Add a line under County Commissioners to hold a vote on whether Commissioners should opt in for adult use marijuana with all 4 permissions in the UT (Blasi/ Wombacher, motion passed)

This was designated item 8 d-1.

Meeting Minutes:

MOTION: Approve the minutes of the December 1, 2020 Commissioners' Regular Meeting (Wombacher/ Blasi 3-0, motion passed)

The following employees were recognized for their years of service to Hancock County:

Paul McPhail, Civil Process Supervisor / 25 years

Wayne Cross, Corrections Officer / 20 years

Amy Smith, Admin. Asst. to Jail Admin / 10 years

Jillian Bye, Corrections Officer, Sgt. / 10 years

Pamela Linscott, Finance Coordinator / 5 years

Kathy Zerrien, Deeds Clerk / 5 years

Dianne Arriesgado, Janitor / 5 years

Brian Archer, Patrol Deputy / 5 years

Sheriff:

Deputy Jeffrey McFarland was recognized for receiving Maine Sheriffs' Association 2020 Deputy of the Year. Deputies Chris Thornton, David Lord, and Jacob Day were each recognized for receiving the Maine Sheriffs' Association 2020 Presidential Award.

Cruiser bid opening-

Four bids were submitted; the results are as follows, each listed for 2 vehicles:

Darlings, Bangor / 2021 Chevy Tahoe-

Bid \$83,486.94 / Trade in \$23,000.00 / Net Price \$60,486.94

Darlings, Bangor / 2021 Ford Interceptor-

Bid \$74,712.00 / Trade in \$23,000.00 / Net Price \$51,712.00

Quirk, Augusta / 2020 Ford Interceptor-
Bid \$77,535.30 / Trade in \$23,436.92 / Net Price \$54,098.38

Quirk, Augusta / 2021 Chevy Tahoe-
Bid \$79,131.04 / Trade in \$23,436.92 / Net Price \$55,694.12

Quirk, Augusta / 2021 Ford Interceptor-
Bid \$90,154.00 / Trade in \$23,436.92 / Net Price \$66,657.68

Jail:

MOTION: approval to hire Dallas Lawford of Bar Harbor as part time on call as needed Corrections Officer at part time rate of pay with no benefits, not to exceed 29 hours per week, effective December 19, 2020 (Blasi/Wombacher 3-0, motion passed)

MOTION: approval to hire Blake Morey of Penobscot for part time on call as needed Corrections Officer at part time rate of pay with no benefits, not to exceed 29 hours per week, effective December 19, 2020 (Blasi/Wombacher 3-0, motion passed)

Deeds:

MOTION: approve a mutual lateral transfer of Velma Jordan from Probate to Registry of Deeds and Kathy Zerrien from Registry of Deeds to Registry of Probate effective January 2, 2021 (Clark/Wombacher 3-0, motion passed)

There was some discussion regarding anniversary dates. The Commissioners will review the existing policies and determine whether or not to amend the personnel policy to mirror union contracts in January.

MOTION: approve the hire of Lori Whitney of Ellsworth as deeds clerk at grade /step 6 C to be paid out of 09-01-130 effective January 2, 2021 (Blasi/Wombacher 3-0, motion passed)

District Attorney:

MOTION: approval to transfer Amy Smith from Jail Admin. Asst. to Victim Witness Advocate, effective December 19, 2020 at grade/step 11 I-1 (Wombacher/Blasi 3-0, motion passed)

Commissioners:

COVID-19 update-

The jail recently experienced exposure in the jail through an inmate. The cleaning machine was used, exposure was limited and the CDC determined that the actions taken to mitigate risks were appropriate. JA Richardson said the staff did an excellent job handling the situation.

The Commissioners reviewed and were in agreement with the Earned Paid Leave amendments to the Personnel Policy. A signature copy will be available for approval and signature at the January meeting.

Discussion regarding retiree health insurance benefits-

Retirees who meet specific criteria have the option of enrolling in the County's retiree supplement to Medicare or the County will pay up to \$200 per month towards a supplement program of their choice. Although costs for the County's supplement plan have increased, the \$200 per month limit has not changed.

MOTION: increase the contribution for retiree health benefits from the present \$200 to \$250 per month effective January 1, 2021 (Clark/Wombacher 3-0, motion passed)

MOTION: Secure counsel with Rudman Winchell for the Abatement Appeal of Knowlton v. Town of Sullivan / Appeal to Superior Court (Wombacher/ Clark 3-0, motion passed)

MOTION: opt in and allow all types of adult use marijuana establishments and grant permission to retail, process, cultivate, and test cannabis in the Unorganized Territory (Blasi/Wombacher 1-2, motion failed, Wombacher and Clark opposed)

Commissioner Clark said the reason this issue has not yet been revisited is that we have been working to schedule a time when a representative from the LUPC and other knowledgeable professionals would be able to attend a meeting to provide clarity to some issues. If the Commission votes on this today, they would not have that information. Commissioner Wombacher agreed that it was important to gain that information and hear all opinions prior to a vote.

Commissioner Blasi received a granite plaque and was recognized for 8 years as of service as a Hancock County Commissioner. Commissioner Wombacher said he appreciated everything Commissioner Blasi has done for the County, including the RCC Expansion, and stated that no one could deny Commissioner Blasi's dedication to Hancock County.

MOTION: go into Executive Session under MRS A Title 1§405 6(A) to hear a personnel matter and permit Commissioner-elect Paradis to attend as an observer only, without making comment (Clark/Wombacher 3-0, motion passed)

Back in regular session, Commissioner Clark said there was nothing to report except that the Commission would meet again on December 29, 2020 to continue this discussion, likely in executive session.

MOTION: remove the portion of the Finance Coordinator's job description that gives supervision to the County Treasurer and give supervision exclusively to the County Administrator (Clark/Wombacher 3-0, motion passed)

The Commission will meet again on December 29, 2020.

MOTION: to adjourn 11:23 a.m. (Blasi/Wombacher 3-0, motion passed)

Respectfully submitted,

Rebekah Knowlton
Deputy County Administrator

UNFINISHED BUSINESS



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5743 Fax 207-276-5742

www.mtdesert.org director@mtdesert.org

MEMO

To: Durlin Lunt, Jr., Town Manager
From: Tony Smith, Public Works Director
Re: Public Safety Space Needs - Options
Date: January 15, 2021

As you know, we have been discussing the space needs of our fire department, EMS, and police department for some time now. Representatives of these public safety entities and I have worked with local engineers and architects, the “design team”, to develop concept plans and associated development costs. This work has included addressing both short and long term needs for decades to come. The work has also considered potential future consolidation of these services amongst the four towns on Mount Desert Island.

Enclosed with this memo are five (5) pages of information for review. The pages are titled as shown below and include the following bulleted information in order of presentation. Representatives of the design team will be participating in the meeting and will be prepared to present larger images of the building and site plan (pages 1 thru 5) for review on respective laptops or PC monitors.

- Page 1 - Concept/Option 7: A view of the proposed building from the east – the East Elevation View - that would house fire, EMS, and police all under one roof. This concept is the work we were authorized to pursue with our design team at the last Selectboard meeting.
- Page 2 - Level 1 Option 7 Sheet A100: This sheet shows what is proposed for the ground floor of the building addressing fire, EMS, and police needs. In brief, included is the addition of five truck bays for the fire department and EMS, the renovation of one existing truck bay for police use and renovation of the two remaining existing truck bays for fire and EMS and, renovation of the existing fire and police space for use by the police.
- Page 3 - Level 2 Option 7 Sheet A101: This sheet shows what is proposed for the second-floor space above the fire and EMS truck bays. Included on the second floor are, for example, administrative space, a kitchen and eating area, a fitness area, sleeping quarters and the mechanical room. Access to a second means of egress is provided as required.
- Page 4 - C-1: This plan demonstrates the amount of space in front of the truck bays needed to exit and enter them, the latter usually in reverse. As shown in this proposed concept there would be a net loss of five parking spaces in what is locally referred to as



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“The Cranberry Lot”. It is understood that these spaces can be readily replaced by moving other existing spaces around. Ultimately, there would not be a net loss to the Cranberry Lot.

- Page 5 - Concept Location, Use and Cost Summary: The information on this sheet presents what we have reviewed, or will be reviewing, with the Selectboard since we began addressing the space needs of fire and EMS in 2019 thru today that now includes the needs of the police department.

As requested by the Selectboard at their last meeting, Page 5 includes a cost estimate range for siting a public safety building at the public works site on Sargeant Drive. This site is already a very busy one, both on Sargeant Drive and the town owned property as well. The general public has a steady stream of traffic in and out all day, seven days a week to the dumpsters, particularly in the summer months; school bus traffic is in and out nine months of the year including both the grammar school and the high school fueling their buses and; our own public works trucks and equipment coming and going.

As part of the new highway garage construction project, we relocated staff parking from in front of the bus garage to behind it for safety reasons. Also, a few years ago a member of the Selectboard and I agreed that at some point we will need to construct a sand-salt building and get these materials in under cover. His suggestion was to keep any development on the overall site e.g., the new highway garage to a minimum to be able to properly site and construct a functional sand-salt building on it.

It must be pointed out that the information we have been reviewing over the last year has included concept styles, layouts and locations of proposed additions, renovations, or new construction to address our very important public safety needs. The costs presented with them are based on these concepts – very conservative costs based on limited information. If we move forward with the project, more accurate costs would be prepared for our review at intervals during the design phase of the project.

In summary and based on our documented needs and the information presented above, and on behalf of the affected fire, EMS, and police public safety agencies:

- I request authorization from the Selectboard to ask the design team to provide us a cost for their services for design thru bidding related to development of Option 7 described above, and to have it to us in time to include it in the Selectboard packet for staff review with the Selectboard at their February 1, 2021 meeting and
- At the February 1, 2021 Selectboard meeting, or alternate date, the Selectboard consider including said concept plan and associated cost as a warrant article to be acted on by the voters at the 2021 town meeting, be it held in May or a later date as we did this year.



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5743 Fax 207-276-5742

www.mtdesert.org director@mtdesert.org

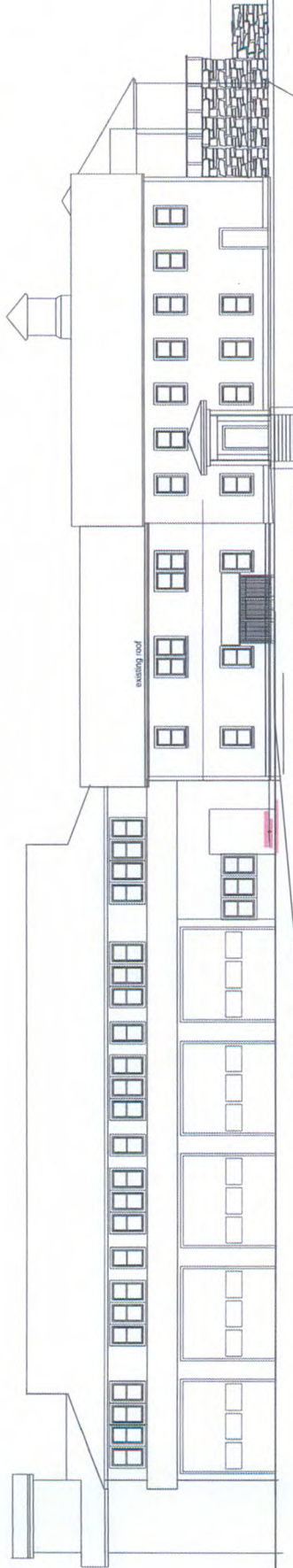
Members of town staff and our design team will attend the January 19, 2021 Selectboard meeting to present this information and to address any questions people might have.

Thank you.

Enc.

Cc. Mike Bender, Fire Chief; Basil Mahaney, Ambulance Chief; Jim Willis, Police Chief
Claire Woolfolk, Town Clerk; Kathi Mahar, Treasurer

CONCEPT DESIGN ONLY
CAN CHANGE DURING FINAL DESIGN



3 EAST ELEVATION
Scale 1/8" = 1'-0"



REV.	DESCRIPTION

PROJECT NORTH
PROGRESS DRAWINGS
1/12/2021
CURRENT ISSUE STATUS:



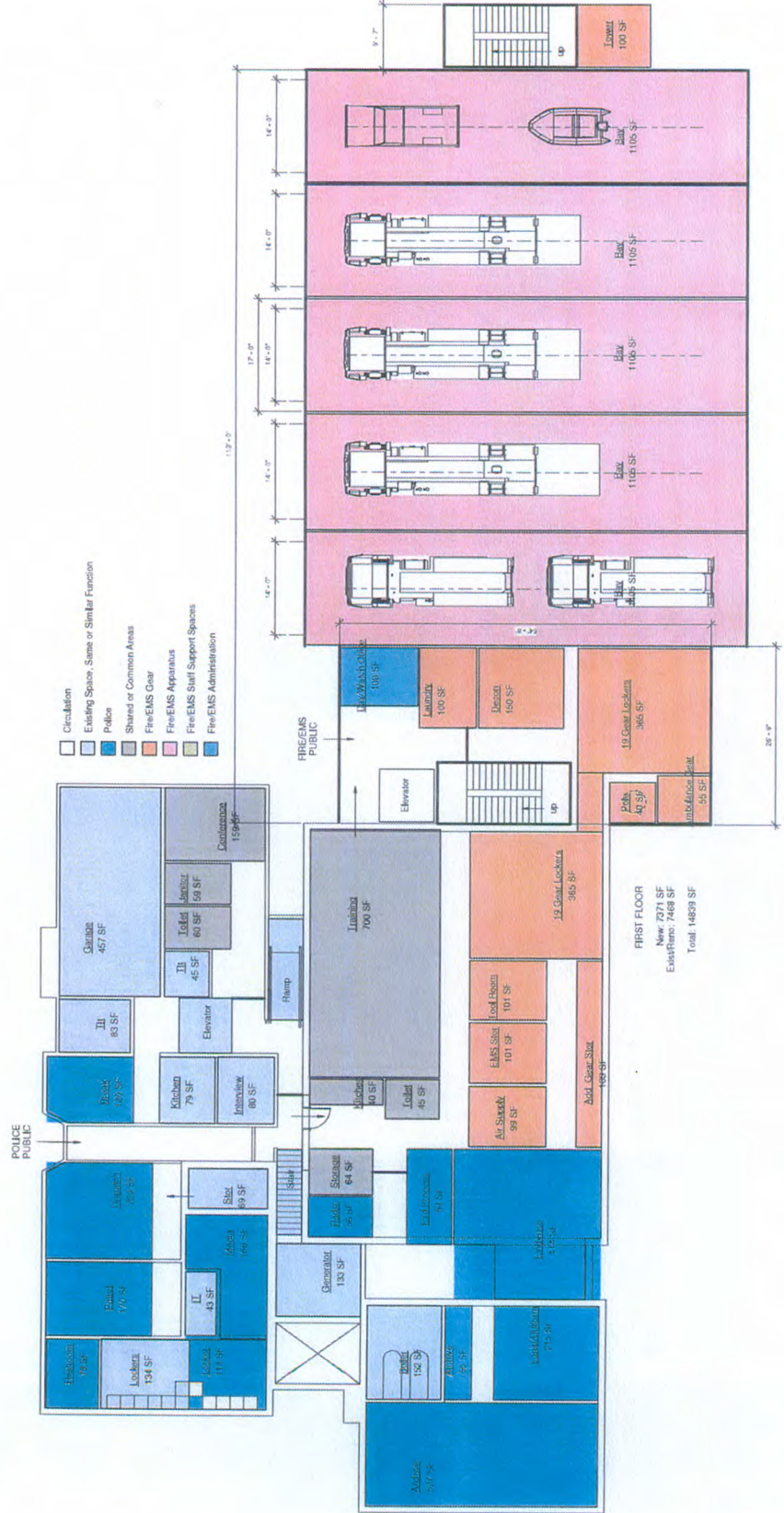
DESIGN GROUP
COLLABORATIVE
ARCHITECTURE
DESIGN + PLANNING
1700 NORTH GARDEN AVENUE
SUITE 1000
DENVER, COLORADO 80202
TEL: 303.733.1100
WWW.DGCP.COM

MT. DESERT PUBLIC SAFETY
BUILDING CONCEPT
21 SEA STREET
NORTHEAST MARION, VERMONT 05469

DATE	12/11/2020	SCALE	AS SHOWN
PROJECT NO.	130001	DRAWING NO.	01
SHEET NO.	130001	TOTAL SHEETS	13
13 OF 13 SHEETS			

OPTION 7

CONCEPT DESIGN ONLY
CAN CHANGE DURING FINAL DESIGN



- Circulation
- Existing Space, Same or Similar Function
- Police
- Shared or Common Areas
- Fire/EMS Apparatus
- Fire/EMS Staff Support Spaces
- Fire/EMS Administration

FIRST FLOOR
New: 7371 SF
Existing: 7468 SF
Total: 14839 SF

CONCEPT
01/12/2021

N

DGTC
DESIGN GROUP
COLLABORATIVE
ARCHITECTURE
ARCHITECTURE
DESIGN + PLANNING
615 S. WASHINGTON STREET, SUITE 100
DENVER, CO 80202
(303) 733-8282

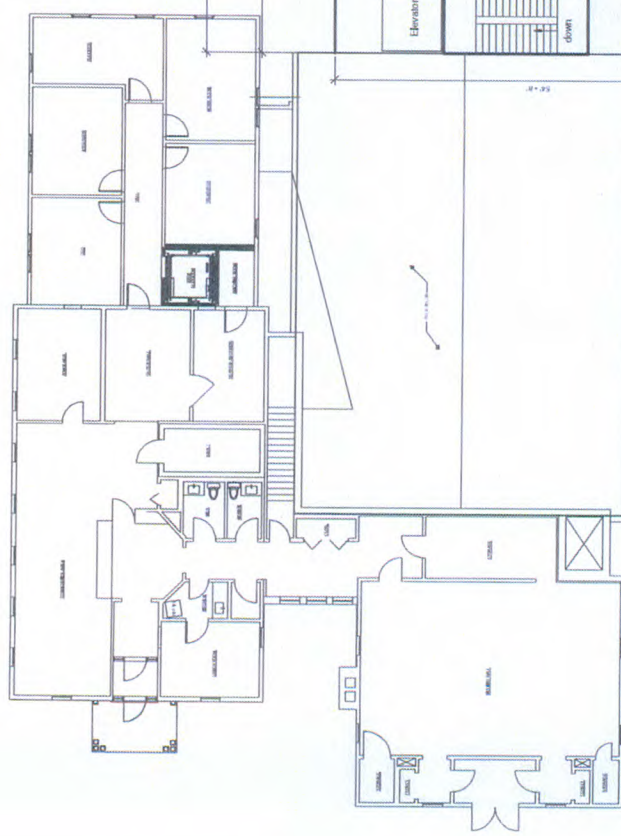
MA Desert
Public Safety Building
Concept

LEVEL 1 OPTION 7

NO.	DESCRIPTION	AREA (SF)	STATUS
1	As Noted	7371	NEW
2	As Noted	7468	EXIST.
TOTAL	Area	14839	
	Change	A100	

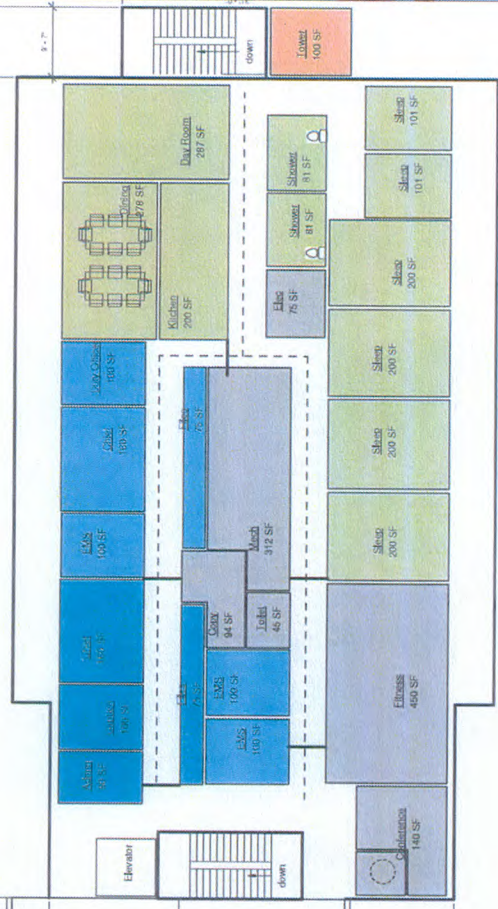
Z

CONCEPT DESIGN ONLY
CAN CHANGE DURING FINAL DESIGN



- Circulation
- Existing Space, Same or Similar Function
- Police
- Shared or Common Areas
- Fire/EMS Clear
- Fire/EMS Apparatus
- Fire/EMS Staff Support Spaces
- Fire/EMS Administration

112'-7"
113'-0"



SECOND FLOOR
New 6474 SF

CONCEPT
01/12/2021



**DESIGN GROUP
COLLABORATIVE**
ARCHITECTURE
DESIGN + PLANNING
49 CHURCH ST. SUITE A
DENVER, CO 80202
TEL: (303) 464-0260

**Mt Desert
Public Safety Building
Concept**

LEVEL 2 OPTION 7

12/16/2020	12/16/2020	12/16/2020
As Issued	As Issued	As Issued
Project Number	Author	Designer
		A101

**Public Safety Services: Fire Department, EMS (Ambulance) and Police Department
Current and Future Space Needs: CONCEPT Location, Use and Cost Summary**

Concept Option	Use	Proposed Location	Brief Description	Cost Range	1/14/2021/TS BOS and Staff Discussion
1	Fire & EMS	Town office site: Floor plan and elevation view presented.	Construct new truck bays south of existing ones; convert existing ones to staff space e.g. bunk rooms, bath/shower rooms, kitchen, training rooms, day room, etc. Office space stays as is.	\$2,700,000 \$3,200,000	Not large enough to address current or future space needs.
2	Fire & EMS	Town office site: Floor plan & elevation view presented.	Add second story to existing bays for staff space needs as shown in Option 1. Existing bays and office space stay as is.	\$2,800,000 3,400,000	Same as Option 1
3	Fire & EMS	Bottom of Sea St. Floor plan & elevation view presented.	Construct a new building at bottom of Sea Street on island of green space behind paid parking.	NA \$7,500,000	Deemed cost prohibitive for the use and loss of green space
4	Fire & EMS	PW Garage: No plans prepared; Q&A only.	Construct a new building between PW (Public Works) garage and Route 198.	NA	BOS requested a cost estimate for Option 4 during general discussion of Option 5 below.
5	Fire, EMS and Police	TBD: Q&A only; no plans prepared	Staff discussed the three services being housed in one location with BOS.	NA	Presented by staff to BOS on 1/4/2021

Subsequent concept investigation following January 4, 2021 Board of Selectmen authorization to do so:

6	Fire, EMS & Police	PW Garage: No plans prepared	Address the needs of the three services.	\$9,402,500 \$10,822,500	Cost only requested by BOS to be presented by staff and discussed at 1/19/2021 BOS meeting
6a	Fire & EMS:	PW Garage: No plans prepared	New building for Fire & EMS		
6a	Police:	Town office site: No plans prepared	Renovate existing Fire & Police space and one truck bay for police	\$9,153,750 \$10,617,000	Cost only to be presented by staff and discussed at 1/19/2021 BOS meeting
7	Fire, EMS, and Police	Town office site: Floor plan and elevation view to be presented.	Renovations to existing space and construction of a second-story, 5-bay addition south of the existing truck bays.	\$8,549,750 \$10,058,000	To be presented by staff and discussed at 1/19/2021 BOS meeting

NEW BUSINESS

Town Clerk

Subject: FW: Town Broadband Committee - BH Fiber Question

From: Durlin Lunt <manager@mtdesert.org>
Sent: Wednesday, January 13, 2021 1:36 PM
To: Town Clerk <townclerk@mtdesert.org>
Subject: FW: Town Broadband Committee - BH Fiber Question

Agenda item: discussion of proposal of the Town of Bar Harbor to connect municipal buildings to fiber.
Place under new business and use this email chain for supporting documentation

Durlin E. Lunt
Town Manager
Mount Desert, Maine
manager@mtdesert.org

(207) 276-5531

From: James Willis <jwillis@mdpolic.org>
Sent: Wednesday, January 13, 2021 1:25 PM
To: Durlin Lunt <manager@mtdesert.org>
Subject: Fw: Town Broadband Committee - BH Fiber Question

From: Durlin Lunt <manager@mtdesert.org>
Sent: Monday, January 4, 2021 10:49 AM
To: James Willis <jwillis@mdpolic.org>
Subject: FW: Town Broadband Committee - BH Fiber Question

The broadband Committee is interested in this as well. I will forward their next agenda to you

Durlin E. Lunt
Town Manager
Mount Desert, Maine
manager@mtdesert.org

(207) 276-5531

From: Kathy Miller <kmiller@mountdesert365.org>
Sent: Thursday, December 31, 2020 5:13 PM
To: jfehlauer@aol.com
Cc: smcfarland@landvest.com; oppewall@mac.com; pkoch@mac.com; JBurnham@lockhaven.edu; dennis.shubert@gmail.com; Durlin Lunt <manager@mtdesert.org>; lili@knowlesco.com; Matt Hart <mhart@mtdesert.org>; peter@cuffari.com; edward.ganz@gmail.com
Subject: Re: Town Broadband Committee - BH Fiber Question

Hello John et al.

The BH committee engaged Casco Bay Advisors to design a plan to connect some/all their municipal buildings with fiber. That report can answer many of your questions. It can be found here, starting on page 124 of the packet for the BH town council: <http://www.barharbormaine.gov/AgendaCenter/ViewFile/Agenda/03172020-2490>
There may be other ways to get this, but this was the first I came across that was publicly available.

I do know the chair of that committee, George Grohs of Coastal Computers in Somesville. I can ask him for an update on their efforts. Perhaps Durlin can also let us know the status any conversations between the two towns.

Interestingly, they refer to using VETRO Fiber Maps for their planning, which we are also considering.

Happy New Year to all...with fingers crossed for a better 2021 when we can all connect in person...mask free!!

Best,

Kathy Miller

Kathleen Miller
Executive Director
Mount Desert 365
149 Main Street
P.O. Box 636
Northeast Harbor, Maine 04662
207-276-0555
kmiller@mountdesert365.org
www.mountdesert365.org

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On Dec 31, 2020, at 1:57 PM, jfehlauer@aol.com wrote:

Kathy-

If possible it would be worth a few minutes of discussion about the Bar Harbor fiber plan that was mentioned in today's MDIslander (attached). Or at least reach out to someone on the BH Comm and Tech Committee to learn more about it (I don't know anyone on the committee but I'm sure some on this email do!).

A few questions come to mind:

1. It seems to me they are talking about a downtown/big business/government network, not residential. So this might be a good model for the NEH downtown area, altho theirs would be larger.
2. What are their thoughts about extending that network to residential customers....and are they interested in pooling efforts?
3. They mention that franchise payments from Charter/Spectrum that might stop; I had understood from Durling (my memory is fuzzy) that Charter/Spectrum wasn't paying TMD any franchise fees. Does Charter/Spectrum have a different agreement with BH vs us?
4. They have a \$750K cost estimate for their network; can we find out how they got that? The cost of a network scales with distance of fiber cable that must be strung on poles, the amount of optronics, the number of locations served, etc. So trying to rationalize the \$13M or so estimate from Tilson for doing all locations in TMD with the BH \$750K estimate.

Thanks...and Happy New Year!
John Fehlauer

-----Original Message-----

From: Kathy Miller <kmiller@mountdesert365.org>
To: Scott McFarland <smcfarland@landvest.com>; John Fehlauer <jfehlauer@aol.com>; Wendell Oppewall <oppewall@mac.com>; Philip Koch <pkoch@mac.com>; Jeff Burnham <JBurnham@lockhaven.edu>; Dennis Shubert <dennis.shubert@gmail.com>; Durlin Lunt <manager@mtdesert.org>; Lili Pew <lili@knowlesco.com>; Matt Hart <mhart@mtdesert.org>; Peter Cuffari <peter@cuffari.com>; Edward Ganz <edward.ganz@gmail.com>
Sent: Wed, Dec 23, 2020 3:32 pm
Subject: Town Broadband Committee

Hello All.

Please find attached the Agenda for our January Broadband Committee meeting.

Happy Holiday to All!

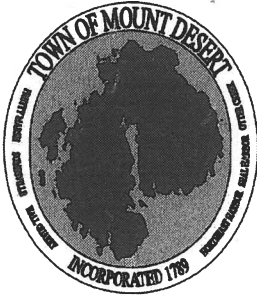
Kathy Miller

Kathleen Miller
Executive Director
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Northeast Harbor, Maine 04662
207-276-0555
kmiller@mountdesert365.org
www.mountdesert365.org

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<MountDesertIslander_20201231_A001_5.pdf>



Town of Mount Desert

Durlin E. Lunt, Town Manager
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232

Web Address www.mtdesert.org

manager@mtdesert.org

To: Board of Selectmen

From: Durlin E. Lunt

Date: January 12, 2021

Subject: Retain Maine Municipal Association for Assistance with Finance Director Search Process

The position of Finance Director is of critical importance to the Town of Mount Desert and warrants the investment for professional search assistance. The cost of not filling the position with the right candidate is significantly higher than the cost of the search. The Town of Mount Desert has experienced such costs in the not-too-distant past.

The Maine Municipal Association has experience helping communities fill professional positions, particularly those that are in high demand and low supply. While there are no guarantees, we need to undertake prudent measures to increase the possibility of attracting and hiring a top tier candidate.

Your packet contains a service agreement with Maine Municipal Association for assistance with the search process for Finance Director in the amount of \$ 6,400. It is recommended that I be authorized to sign this agreement on behalf of the Town of Mount Desert.

PURCHASE OF SERVICE AGREEMENT

The Maine Municipal Association, hereinafter MMA, agrees to provide the Town of Mount Desert and Town Manager, Durlin Lunt, hereinafter Users, the following assistance in its search and selection of a Director of Finance - Treasurer:

I. The Maine Municipal Association agrees to:

1. Assign a staff person to work with the Users in the Director of Finance - Treasurer selection process as described herein. (David A. Barrett assigned).
2. Meet with the Town and Town Manager to conduct a needs assessment pertaining to the Town and the Director of Finance - Treasurer position.
3. Provide a resume rating document for use by the resume review committee in reviewing resumes.
4. Develop an interview structure and rating document for use by the interview panel during the interviewing of candidates.
5. Provide a staff person to be present during the interviewing of candidates. Their function will be to provide a briefing for the interview board and to coordinate the work of the town as a non-voting member.
6. Assist in the development and placement of recruitment advertisements for the position.
7. Arrange for or conduct background investigations on up to two finalists after the interviews are concluded. These investigations will involve character reference, employment history, credit checks, and verification of educational attainment.

II. The User Agrees:

1. To a candidate examination process which will include:
 - a) a resume rating phase
 - b) interview of top candidates
 - c) background check on up to two finalists (additional background checks will be at Town expense)

2. That the role of the MMA representative is limited to providing administrative support and advice to the Town and Town Manager.
3. MMA to handle all correspondence and direct contact with candidates.
4. To arrange for the location of interviews.

III. Both Parties agree:

1. To the tentative work calendar as discussed at the Needs Assessment meeting.
2. To the following financial arrangements:

The User will pay the Maine Municipal Association the sum of \$6,400.00 for its part in this agreement as described herein for up to five meetings. Meetings beyond the sixth will be charged at Mr. Barrett's normal billing rate, plus expenses.

3. The Town will pay for advertising costs, but all arrangements will be made by MMA. MMA will pre-pay for all advertising and then invoice the Town accordingly when the executive search is complete.
4. Care will be taken to ensure that no candidate is discriminated against based on sex, age, nationality, race, religion, color, physical handicap or any other protected class.
5. That Town Manager, Durlin Lunt will serve as the primary contact person and will assist MMA with routine administrative decisions and press relations.

Durlin Lunt, Town Manager
Town of Mount Desert

DATE: _____

Stephen W. Gove
Executive Director
Maine Municipal Association

DATE: _____

A	B	C	D	E	F	G	H	I	J	K	L	M	N
70	1550100		PAVING	\$ 394,600	\$ 410,000	\$ 435,400	\$ 25,715	\$ 410,000	0.00%				
71		53250											
72													
73	53260		SIDEWALK SUPPLIES										
74	1550100	53260		\$ 2,500	\$ 2,500	\$ -	\$ -	\$ 5,000	100.00%				
75			Misc. areas in the villages										
76													
77	53331		STREET SIGNS										
78	1550100	53331		\$ 4,775	\$ 4,500	\$ 4,500	\$ 1,178	\$ 4,500	0.00%				
79													
80													
81	53332		TRAFFIC CONTROL SIGNS										
82	1550100	53332		\$ 262	\$ -	\$ -	\$ -	\$ -	0.00%				
83													
84													
85	53400		HEATING FUEL										
86	1550100	53400		\$ 3,575	\$ 9,500	\$ 9,500	\$ 777	\$ 8,500	-10.53%				
87													
88													
89	53620		SOFTWARE PKG PURCHASE										
90	1550100	53620		\$ -	\$ 1,500	\$ 1,500	\$ -	\$ -	-100.00%				
91													
92													
93	53710		VEHICLE FUEL										
94	1550100	53710		\$ 27,078	\$ 48,000	\$ 48,000	\$ 3,606	\$ 48,000	0.00%				
95			Fluctuating pricing										
96													
97	53720		TIRES										
98	1550100	53720		\$ 6,317	\$ 9,500	\$ 9,500	\$ 2,820	\$ 9,500	0.00%				
99			Seven dump trucks										
100													
101	53730		MISC-MATERIALS										
102	1550100	53730		\$ 18,192	\$ 22,000	\$ 22,000	\$ 9,117	\$ 22,000	0.00%				
103			brick										
104													
105	53740		STORM WATER SUPPLIES										
106	1550100	53740		\$ 32,357	\$ 36,000	\$ 36,000	\$ 33,905	\$ 36,000	0.00%				
107			Culvert pipe										
108													
109	53800		UNIFORMS										
110	1550100	53800		\$ 9,957	\$ 10,000	\$ 10,000	\$ 4,110	\$ 10,000	0.00%				
111			Eight staff										
112													
113	54100		TRAINING										
114	1550100	54100		\$ 136	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	0.00%				
115			Typically DOT or DEF trenching safety										
116													
117	54260		TECHNICAL SVCS										
118	1550100	54260		\$ 12,822	\$ 5,000	\$ 5,000	\$ 1,623	\$ 5,000	0.00%				
119			Engineering related to wetlands										
120													
121	55010		ELECTRICITY										
122	1550100	55010		\$ 6,320	\$ 15,000	\$ 15,000	\$ 2,512	\$ 14,500	-3.33%				
123													
124													
125	55130		CELL PHONES										
126	1550100	55130		\$ 5,776	\$ 5,000	\$ 5,000	\$ 2,428	\$ 5,000	0.00%				
127			Complements 2-way radio use and vice versa										
128													
129	55200		BLDG REPAIR & MAINT										
130	1550100	55200		\$ 13,704	\$ 12,500	\$ 12,500	\$ 12,729	\$ 12,500	0.00%				
131			Unanticipated costs - door latches										
132													
133	55311		LEASE-LOADER										
134	1550100	55311		\$ 9,000	\$ 9,000	\$ 9,000	\$ -	\$ 9,000	0.00%				
135													
136													
137	55312		LEASE-BACKHOE										
138	1550100	55312		\$ -	\$ 8,000	\$ 8,000	\$ -	\$ 8,000	0.00%				

A	B	C	D	E	F	G	H	I	J	K	L	M	N
139													
140													
141	55313 LEASE-SIDEWALK FLOW												
142	1550100	55313	LEASE-SIDEWALK FLOW	\$ -	\$ 11,000	\$ 11,000	\$ -	\$ 11,000	0.00%				
143													
144													
145	55330 SOFTWARE LICENSE FEE												
146	1550100	55330	SOFTWARE RENEW/LIC FEES	\$ -	\$ -	\$ -	\$ -	\$ 1,500	0.00%				
147			Share of GIS for sewers; vehicle maintenance software										
148													
149	55400 REPAIRS & MAINT-GENERAL												
150	1550100	55400	GEN REPAIRS & MAINT roller	\$ 200,855	\$ 190,000	\$ 190,000	\$ 103,048	\$ 190,000	0.00%				
151			Vehicles and equipment listed under tires plus pumps										
152													
153	55410 REPAIRS & MAINT-TRUCK												
154	1550100	55410	REPAIRS & MAINT-TRUCK	\$ 104	\$ -	\$ -	\$ -	\$ -	0.00%				
155													
156													
157	56205 PUBLIC NOTICE												
158	1550100	56205	PUBLIC NOTICE	\$ -	\$ 500	\$ 500	\$ -	\$ 500	0.00%				
159			As needed e.g. closing a road for work.										
160													
161	57400 EQUIP-TECH HARDWARE												
162	1550100	57400	EQUIP-TECH HARDWARE	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	0.00%				
163			Vehicle and equipment diagnostics; PC's as needed										
164													
165	TOTAL		Highways	\$ 1,692,508	\$ 1,824,252	\$ 1,849,652	\$ 643,916	\$ 1,829,707	0.30%				
166													
167	505 Wastewater Operations												
168	551 Sewer Capital												
169	57051 SW CAP-PUMP STATION												
170	1550551	57051	SW CAP-PUMP STATION	\$ 13,718.13	\$ -	\$ 32,565.87	\$ -	\$ -	0.00%				
171			This was a reserve that a former BOS agreed to discontinue contributing to due to the high costs of most of what it would be used for e.g. treatment plants and pump stations. It was decided to continue to use it as a reserve										
172			stations. It was decided to continue it as a reserve until it reached a zero dollar balance										
173													
174	TOTAL		Sewer Capital	\$ 13,718	\$ -	\$ 32,566	\$ -	\$ -	0.00%				
175													
176	555 Sewer Operation												
177													
178	51120 SUPERVISOR												
179	1550552	51120	CHIEF OPERATOR	\$ 70,811	\$ 73,798	\$ 73,798	\$ 37,024	\$ 74,908	1.50%				
180													
181	51150 LAB TECH												
182	1550552	51150	LAB TECH	\$ 54,442	\$ 52,562	\$ 52,562	\$ 25,997	\$ 53,350	1.50%				
183													
184													
185	51160 ASSIST OPERATOR												
186	1550552	51160	ASSIST OPERATOR	\$ 147,777	\$ 143,603	\$ 143,603	\$ 71,651	\$ 145,757	1.50%				
187													
188													
189	51440 PART TIME												
190	1550552	51440	PART TIME	\$ 3,960	\$ 10,800	\$ 10,800	\$ -	\$ 10,800	0.00%				
191													
192													
193	51500 OVERTIME												
194	1550552	51500	OVERTIME	\$ 12,066	\$ 12,500	\$ 12,500	\$ 5,562	\$ 12,500	0.00%				
195													
196													
197	52020 WORKERS COMP												
198	1550552	52020	WORKERS COMP	\$ 11,489	\$ 14,106	\$ 14,106	\$ 6,938	\$ 13,729	-2.67%				
199													
200													
201	52030 ICMA 401												
202	1550552	52030	ICMA 401	\$ 10,042	\$ 9,653	\$ 9,653	\$ 5,213	\$ 10,193	5.59%				
203													
204													
205	52120 IMPERS												
206	1550552	52120	IMPERS	\$ 21,435	\$ 21,183	\$ 21,183	\$ 10,425	\$ 21,756	2.70%				

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

1/19/2021

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices	AP2140	01/20/21	\$ 766,318.69
B. Authorized Warrants to be Signed: (Wendy needs to abstain) (Prior Electronic or Manual Authorization)				
Town State Fees & P/R Benefits				
		AP2138	01/06/21	\$ 75,655.83
		AP2139	01/13/21	\$ 7,587.90
<hr/>				
	Town Payroll	PR2117	01/08/21	\$ 104,914.41
C. Warrants to be Acknowledged:				
	School Invoices	#08	01/06/21	\$ 20,182.54
	School Payroll	#15	01/15/21	\$ 74,037.51
TOTAL WARRANTS FOR BOS MEETING				<u>\$ 1,048,696.88</u>

**TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2140

CHECK DATE: January 20, 2021

CHECK NUMBER: <u>314449</u>	<u>314525</u>	<u>\$ 675,284.80</u>	Check payments
CHECK NUMBER: <u>N/A</u>	<u>N/A</u>	<u>\$ -</u>	Electronic payments
EFT NUMBER: <u>1777</u>	<u>1797</u>	<u>\$ 91,033.89</u>	ACH Payments
EFT or CK NUMBER: <u>N/A</u>	<u>N/A</u>	<u>\$ -</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 766,318.69

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman Martha T Dudman

Matthew J Hart, Vice Chairman Geoffrey V Wood

Wendy H Littlefield, Secretary



01/14/2021 13:52
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE

CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
1777 01/20/2021 EFT Invoice: 20205335	116 CIVIL ENGINEERING SERVICES INC	20205335		
	12/14/2020	AP2140		28,423.08
	Main St CCA-I and easements ts Construction-Budget			
Invoice: 20204840	CIVIL ENGINEERING SERVICES INC	20204840		
	11/16/2020	AP2140		13,138.65
	Main St CCA-I ts Construction-Budget			
	CHECK	1777 TOTAL:		41,561.73
1778 01/20/2021 EFT Invoice: 1169097	792 COASTAL ENERGY	1169097		
	12/29/2020	AP2140		158.57
	102.3 GALS LP Gas NEH Blower Building-EM HEATING FUEL			
Invoice: 1166526	COASTAL ENERGY	1166526		
	12/29/2020	AP2140		71.46
	46.1 GALS LP Gas#7 NEH Garage/Storage-EM HEATING FUEL			
Invoice: 380752	COASTAL ENERGY	380752		
	12/31/2020	AP2140		243.75
	NEH Digester Blower Building Heater Repair-EM BLDG REPAIR & MAINT			
Invoice: 1168872	COASTAL ENERGY	1168872		
	12/31/2020	AP2140		45.05
	26.5 GALS LP Gas Sea Street PS Heating-EM HEATING FUEL			
	CHECK	1778 TOTAL:		518.83
1779 01/20/2021 EFT Invoice: X100001875:01	124 COLWELL DIESEL SERVICE & GARAGE I X100001875:01			
	12/16/2020	AP2140		589.68
	BUS#2,4 AND 5 FILTERS AL MDES - BUS 5			
	CHECK	1779 TOTAL:		589.68
1780 01/20/2021 EFT Invoice: 10453489973	148 DELL MARKETING LP	10453489973		
	12/31/2020	AP2140		718.09
	Mitchell - CPU for new computer EQUIP-TECH HARDWARE			
	CHECK	1780 TOTAL:		718.09
1781 01/20/2021 EFT Invoice: 41234	175 EMR INC	41234		
	12/31/2020	AP2140		17,039.04
	Dec 2020 tip fee ts TIPPING FEE EMR			
	CHECK	1781 TOTAL:		17,039.04



CASH ACCOUNT: 100 10100 10100
CHECK NO CHK DATE TYPE VENDOR NAME

Ckg-BH General Fund 8066
INVOICE INVOICE DFL DESC WARRANT NET

1782 01/20/2021 EFT Invoice: 0000242154	2667 GAFTEK LLC	0000242154	12/22/2020	AP2140	1,449.14
		1,449.14 1550100 55400	INSTALLED NEW MOTOR FUEL PUMP BJ GEN REPAIRS & MAINT		
			CHECK	1782 TOTAL:	1,449.14
1783 01/20/2021 EFT Invoice: 20002-5	287 HEDEFINE ENGINEERING & DESIGN INC 20002-5	6,200.00 4040300 24470 427	01/08/2021 NEH firestation concept FD BR-FS#1 3RD CONCEPT	AP2140	6,200.00
Invoice: 18034A-9	HEDEFINE ENGINEERING & DESIGN INC 18034A-9	3,200.00 3000052 57710	01/08/2021 Bait house CCA-Inspection ts CONSTRUCTION	AP2140	3,200.00
			CHECK	1783 TOTAL:	9,400.00
1784 01/20/2021 EFT Invoice: 1220 WW	1043 MAIN STREET VARIETY	1220 WW	12/31/2020	AP2140	635.41
		635.41 1550552 53710	285.1 GALS WW Vehicle Fuel-EM VEHICLE FUEL		
Invoice: 1220 B&G	MAIN STREET VARIETY	1220 B&G	12/31/2020	AP2140	278.52
		278.52 1552000 53710	125.5 GALS B&G Vehicle Fuel-EM VEHICLE FUEL		
Invoice: 1220 HWY	MAIN STREET VARIETY	1220 HWY	12/31/2020	AP2140	297.22
		297.22 1550100 53710	135.2 GALS HWY Vehicle Fuel-EM VEHICLE FUEL		
Invoice: 1220 FD	MAIN STREET VARIETY	1220 FD	12/31/2020 20210078	AP2140	24.80
		24.80 1440330 53710 4309	11.3 GAL Fuel for T9 VEHICLE FUEL-T9		
			CHECK	1784 TOTAL:	1,235.95
1785 01/20/2021 EFT Invoice: 544	1687 NOEL MUSSON	544	01/09/2021	AP2140	900.00
		900.00 1220770 54900	Planning Services PLANNING CONSULTANT		
			CHECK	1785 TOTAL:	900.00
1786 01/20/2021 EFT Invoice: 482822	2605 NO FRILLS OILS COMPANY	482822	12/28/2020	AP2140	250.74
		250.74 1550100 53400	291.9 gal PROPANE BJ HEATING FUEL		
			CHECK	1786 TOTAL:	250.74



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME
Ckg-BH General Fund 8066

INVOICE

NET

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
510.5 gal Harbormaster Building Fuel HEATING FUEL	01/04/2021		AP2140	438.52
CHECK			1787 TOTAL:	438.52
2500.1 gal ON ROAD DIESEL BJ VEHICLE FUEL	12/28/2020		AP2140	4,947.70
CHECK			1788 TOTAL:	4,947.70
144.6 GALS #2 Fuel SH WWTP Heating-EM HEATING FUEL	12/24/2020		AP2140	289.06
CHECK			1789 TOTAL:	533.14
122.1 GALS #2 Fuel SH WWTP Heating-EM HEATING FUEL	12/31/2020		AP2140	244.08
CHECK			1790 TOTAL:	473.57
112.7 GALS #2 Fuel SV WWTP Heating-EM HEATING FUEL	12/22/2020		AP2140	225.29
CHECK			1791 TOTAL:	637.28
124.2 GALS #2 Fuel SV WWTP Heating-EM HEATING FUEL	12/29/2020		AP2140	248.28
CHECK			1792 TOTAL:	299.05
318.8 gal HEATING OIL BJ HEATING FUEL	12/23/2020		AP2140	637.28
CHECK			1791 TOTAL:	637.28
149.6 GALS #2 Fuel NEH WWTP-EM HEATING FUEL	01/05/2021		AP2140	299.05
CHECK			1792 TOTAL:	299.05

1787 01/20/2021 EFT Invoice: 484102

2694 NO FRILLS OIL COMPANY 484102

438.52 6010100 53400

1788 01/20/2021 EFT Invoice: 483401

2607 NO FRILLS OIL COMPANY 483401

4,947.70 1550100 53710

1789 01/20/2021 EFT Invoice: 481806

2613 NO FRILLS OIL COMPANY 481806

289.06 1550668 53400

Invoice: 482376

NO FRILLS OIL COMPANY 482376

244.08 1550668 53400

1790 01/20/2021 EFT Invoice: 482567

2609 NO FRILLS OIL COMPANY 482567

225.29 1550667 53400

Invoice: 483551

NO FRILLS OIL COMPANY 483551

248.28 1550667 53400

1791 01/20/2021 EFT Invoice: 482846

2614 NO FRILLS OIL COMPANY 482846

637.28 1552000 53400

1792 01/20/2021 EFT Invoice: 483549

2610 NO FRILLS OIL COMPANY 483549

299.05 1550666 53400



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CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE INVOICE INVOICE
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
78 gal Yachtsman Propane HEATING FUEL	01/05/2021	AP2140		67.00
78 gal Yachtsman Propane HEATING FUEL	01/05/2021	AP2140		67.00
SH Vill Green Tree Removal ts GEN REPAIRS & MAINT	01/11/2021	AP2140		4,271.75
SH Vill Green Tree Removal ts GEN REPAIRS & MAINT	01/11/2021	AP2140		4,271.75
CEO Legal Bill. LEGAL	01/05/2021	AP2140		124.00
CEO Legal Bill. LEGAL	01/05/2021	AP2140		124.00
Socrata Open Finance SOFTWARE MUNIS LICENSE	01/01/2021	AP2140		5,304.50
Socrata Open Finance SOFTWARE MUNIS LICENSE	01/01/2021	AP2140		5,304.50
CLEANING AND MEDICAL SUPPLIES BJ GEN REPAIRS & MAINT	12/17/2020	AP2140		179.50
CLEANING AND MEDICAL SUPPLIES BJ GEN REPAIRS & MAINT	12/17/2020	AP2140		179.50
LYSOL BJ GEN REPAIRS & MAINT	12/23/2020	AP2140		94.68
LYSOL BJ GEN REPAIRS & MAINT	12/23/2020	AP2140		94.68
Annual Service and Repair SV WWTP Furnace-EM BLDG REPAIR & MAINT	12/31/2020	AP2140		416.06
Annual Service and Repair SV WWTP Furnace-EM BLDG REPAIR & MAINT	12/31/2020	AP2140		416.06
Cleaned and Serviced Otter Creek PS Furnace-EM BLDG REPAIR & MAINT	12/31/2020	AP2140		277.74
Cleaned and Serviced Otter Creek PS Furnace-EM BLDG REPAIR & MAINT	12/31/2020	AP2140		277.74

1793 01/20/2021 EFT 2693 NO FRILLS OIL COMPANY 484103 67.00 6010100 53400
 Invoice: 484103

1794 01/20/2021 EFT 1004 SAVAGE FOREST ENTERPRISE INC 6113 4,271.75 1552500 55400
 Invoice: 6113

1795 01/20/2021 EFT 1844 SMITH, COLLIER & FAHEY, PA 2420 124.00 1220770 54500
 Invoice: 2420

1796 01/20/2021 EFT 1609 TYLER TECHNOLOGIES INC 045-324323 5,304.50 1221000 55330 800
 Invoice: 045-324323

1797 01/20/2021 EFT 1553 ULINE, INC 128049311 179.50 1550100 55400
 Invoice: 128049311

Invoice: 128248718

314449 01/20/2021 PRD 1477 ABM MECHANICAL INC 52713 416.06 1550667 55200
 Invoice: 52713

Invoice: 52712

CHECK 314449 TOTAL: 693.80



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME
Ckg-BH General Fund 8066

INVOICE

NET

INV DATE PO WARRANT
INVOICE DTL DESC

314450	01/20/2021	PRTD	17	AFFILIATED HEALTHCARE MGMT	AM-20356179	175.00	1220800	54600	12/21/2020	AP2140	175.00
		Invoice: AM-20356179							Annual fee DOT random drug/alcohol testing ts OUTSIDE LAB/MEDICAL		
									CHECK	314450 TOTAL:	175.00
314451	01/20/2021	PRTD	28	ALLENS ENVIRONMENTAL SERVICES INC	11376	2,200.00	1550100	53740	01/04/2021	AP2140	2,200.00
		Invoice: 11376							CATCH BASIN CLEANING BJ STORM WATER SUPPLIES		
									CHECK	314450 TOTAL:	2,200.00
									01/04/2021	AP2140	3,296.00
		Invoice: 11369							CATCH BASIN CLEANING BJ GEN REPAIRS & MAINT		
									01/04/2021	AP2140	3,277.50
		Invoice: 11363							CATCH BASIN CLEANING BJ GEN REPAIRS & MAINT		
									CHECK	314451 TOTAL:	8,773.50
314452	01/20/2021	PRTD	2462	AMERICAN MESSAGING SERVICES LLC	N4370046VA	24.64	1550552	54260	01/01/2021	AP2140	24.64
		Invoice: N4370046VA							Paging Service for WW Alarms-EM TECHNICAL SVCS		
									CHECK	314452 TOTAL:	24.64
314453	01/20/2021	PRTD	1851	APPLIED CONCEPTS INC	376163	201.15	1440110	57200	12/01/2020	AP2140	201.15
		Invoice: 376163							4113 - Antenna Combo Mount EQUIP-VEHICLES		
									CHECK	314453 TOTAL:	201.15
314454	01/20/2021	PRTD	1985	AT&T MOBILITY	12282020	73.86	1220550	55130	12/22/2020	AP2140	356.11
		Invoice: 12282020							CELL AND DATA THROUGH 122220 CELL PHONES CELL PHONES CELL PHONES EMAIL/INTERNET		
									CHECK	314454 TOTAL:	356.11
314455	01/20/2021	PRTD	2551	AUDIOLOGY CENTER, LLC	101046	68.00	1550100	54260	10/02/2020	AP2140	68.00
		Invoice: 101046							HWY Annual Hearing Test-EM TECHNICAL SVCS		
									CHECK	314455 TOTAL:	68.00
									12/09/2020	AP2140	68.00



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
HWY Annual Hearing Test-EM TECHNICAL SVCS				
68.00 1550100 54260				
AUDIOLOGY CENTER, LLC	101067		AP2140	68.00
HWY Annual Hearing Test-EM TECHNICAL SVCS	10/16/2020			
68.00 1550100 54260				
AUDIOLOGY CENTER, LLC	101066		AP2140	68.00
HWY Annual Hearing Test-EM TECHNICAL SVCS	10/16/2020			
68.00 1550100 54260				
AUDIOLOGY CENTER, LLC	101065		AP2140	68.00
WW Annual Hearing Test-EM TECHNICAL SVCS	10/16/2020			
68.00 1550552 54260				
AUDIOLOGY CENTER, LLC	101079		AP2140	68.00
HWY Annual Hearing Test-EM TECHNICAL SVCS	10/09/2020			
68.00 1550100 54260				
AUDIOLOGY CENTER, LLC	101070		AP2140	68.00
HWY Annual Hearing Test-EM TECHNICAL SVCS	10/09/2020			
68.00 1550100 54260				
AUDIOLOGY CENTER, LLC	101068		AP2140	68.00
HWY Annual Hearing Test-EM TECHNICAL SVCS	10/09/2020			
68.00 1550100 54260				
AUDIOLOGY CENTER, LLC	101069		AP2140	68.00
HWY Annual Hearing Test-EM TECHNICAL SVCS	10/09/2020			
68.00 1550100 54260				
AUDIOLOGY CENTER, LLC	101078		AP2140	68.00
HWY Annual Hearing Test-EM TECHNICAL SVCS	10/09/2020			
68.00 1550100 54260				
AUDIOLOGY CENTER, LLC	101047		AP2140	68.00
HWY Annual Hearing Test-EM TECHNICAL SVCS	10/02/2020			
68.00 1550100 54260				
AUDIOLOGY CENTER, LLC	101077		AP2140	68.00
WW Annual Hearing Test-EM TECHNICAL SVCS	10/02/2020			
68.00 1550552 54260				
AUDIOLOGY CENTER, LLC	101074		AP2140	68.00
WW Annual Hearing Test-EM TECHNICAL SVCS	10/02/2020			
68.00 1550552 54260				
AUDIOLOGY CENTER, LLC	101075		AP2140	68.00
WW Annual Hearing Test-EM TECHNICAL SVCS	10/02/2020			
68.00 1550552 54260				
AUDIOLOGY CENTER, LLC	101076		AP2140	68.00
WW Annual Hearing Test-EM TECHNICAL SVCS	10/02/2020			
68.00 1550552 54260				

Invoice: 101444

Invoice: 101067

Invoice: 101066

Invoice: 101065

Invoice: 101079

Invoice: 101070

Invoice: 101068

Invoice: 101069

Invoice: 101078

Invoice: 101047

Invoice: 101077

Invoice: 101074

Invoice: 101075



68.00 1550552 54260
WW Annual Hearing Test-EM
TECHNICAL SVCS

CHECK 314455 TOTAL: 1,020.00

314456 01/20/2021 PRD 2701 AUTOZONE 3488235115
Invoice: 3488235115

01/04/2021 AP2140
TR#36 HEADLIGHT BULBS AL
GEN REPAIRS & MAINT

31.98 1550100 55400

31.98

Invoice: 3488234944

01/04/2021 AP2140
SNOW RAKES AL
GEN REPAIRS & MAINT

3488234944

68.97 1550100 55400

68.97

Invoice: 3488235395

01/05/2021 AP2140
TONNER HEADLIGHT BULBS AL
GEN REPAIRS & MAINT

3488235395

68.69 1550100 55400

68.69

Invoice: 3488235558

01/06/2021 AP2140
TRACKLESS FUSES AND RELAYS AL
GEN REPAIRS & MAINT

3488235558

65.85 1550100 55400

65.85

Invoice: 3488235570

01/06/2021 AP2140
SHOP GLUE AL
GEN REPAIRS & MAINT

3488235570

6.49 1550100 55400

6.49

Invoice: 3488235568

01/06/2021 AP2140
SHOP JB WELD AL
GEN REPAIRS & MAINT

3488235568

15.48 1550100 55400

15.48

Invoice: 3488235574

01/06/2021 AP2140
SHOP FUSES AND RELAYS AL
GEN REPAIRS & MAINT

3488235574

77.84 1550100 55400

77.84

Invoice: 3488235248

01/05/2021 AP2140
STP Premuim Air Filter SKU 000840479-EM
VEHICLE REPAIR

3488235248

24.99 1550552 55100

24.99

Invoice: 3488232777

12/29/2020 AP2140
Oil, Filter, Wipers, MOOG Hub Assembly-EM
VEHICLE REPAIR

3488232777

443.93 1550552 55100

443.93

CHECK 314456 TOTAL: 804.22

314457 01/20/2021 PRD 2553 NORTHEAST PAVING 68006164
Invoice: 68006164

11/30/2020 AP2140
FY-21 PAVING BJ
PAVING

382,649.93

382,649.93 1550100 53250

CHECK 314457 TOTAL: 382,649.93



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

INVOICE DTL DESC	INVOICE	INVT DATE	PO	WARRANT	NET
314458 01/20/2021 PRD Invoice: B68277	75 F T BROWN CO	12/17/2020	AP2140	8.09	
		salt scoop GEN REPAIRS & MAINT			
Invoice: B67624	F T BROWN CO	12/03/2020	AP2140	19.87	
		LED Flashlight and Gorilla Tape-EM OTHER EQUIPMENT			
Invoice: B67641	F T BROWN CO	12/04/2020	AP2140	164.61	
		MR Clean, Hand Sanitizer, Tape, Armor All-EM GEN REPAIRS & MAINT			
Invoice: B67752	F T BROWN CO	12/07/2020	AP2140	24.63	
		Mop Head, Sprayer 16OZ, Window Shrinkwrap-EM OTHER EQUIPMENT			
Invoice: B67933	F T BROWN CO	12/10/2020	AP2140	10.75	
		Hose Clamps-EM OTHER EQUIPMENT			
Invoice: B67966	F T BROWN CO	12/10/2020	AP2140	8.63	
		Indoor/Outdoor Wall Thermometer Chem Room NEH-EM BLDG REPAIR & MAINT			
Invoice: B68013	F T BROWN CO	12/11/2020	AP2140	15.57	
		Mercury Sample Shipping-EM POSTAGE			
Invoice: B68222	F T BROWN CO	12/16/2020	AP2140	37.75	
		Rebound Marker 48", Marker Drvway Alum 4FTRED-EM GEN REPAIRS & MAINT			
Invoice: B68175	F T BROWN CO	12/15/2020	AP2140	10.79	
		Ventura Wht Wall Clock for Town Office-EM BLDG REPAIR & MAINT			
Invoice: B68428	F T BROWN CO	12/21/2020	AP2140	36.52	
		4 in 1 Screwdriver, XL Gloves-EM GEN REPAIRS & MAINT			
Invoice: B68429	F T BROWN CO	12/21/2020	AP2140	5.39	
		MMCD Lotion Oatblsm 12OZ-EM GEN REPAIRS & MAINT			
Invoice: B68517	F T BROWN CO	12/22/2020	AP2140	35.08	
		Cable Ties, Storage Organizer-EM OTHER EQUIPMENT			
Invoice: B68676	F T BROWN CO	12/24/2020	AP2140	17.95	
		Trash Bags and Reflective Vinyl Numbers-EM OTHER EQUIPMENT			



INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: B68756	F T BROWN CO	12/28/2020	AP2140		60.26
	160Z Insulated Cups-EM				
	GEN REPAIRS & MAINT				
Invoice: B68790	F T BROWN CO	12/29/2020	AP2140		770.67
	40LB Bags of Ice Melt x 56-EM				
	GEN REPAIRS & MAINT				
Invoice: B67500	F T BROWN CO	12/02/2020	20210073	AP2140	16.90
	Pliers				
	GENERAL SUPPLIES				
Invoice: B67597	F T BROWN CO	12/03/2020	20210072	AP2140	3.59
	Sanding wheel				
	GENERAL SUPPLIES				
Invoice: B67691	F T BROWN CO	12/04/2020	20210074	AP2140	29.31
	Ext. cord & timers				
	BLDG REPAIR & MAINT-S1 NE				
Invoice: B67841	F T BROWN CO	12/08/2020	20210076	AP2140	71.98
	Christmas lights				
	GENERAL SUPPLIES				
Invoice: B68357	F T BROWN CO	12/18/2020	20210081	AP2140	7.19
	Light bulbs				
	GENERAL SUPPLIES				
Invoice: B68776	F T BROWN CO	12/28/2020	20210088	AP2140	5.39
	Bar & Chain oil				
	GENERAL SUPPLIES				
	CHECK		314458	TOTAL:	1,360.92
314459 01/20/2021 PRTD 2721 DAVID CAPELLA	ROYALFLUSH110920	11/09/2020	AP2140		350.00
Invoice: ROYALFLUSH110920	Septic Tank Pumping Reimbursement.				
	RWMSPP Septic Pumping				
	CHECK		314459	TOTAL:	350.00
314460 01/20/2021 PRTD 2428 CHARGEPOINT INC	IN90804	12/28/2020	AP2140		5,346.00
Invoice: IN90804	EV charger software update ts				
	EQUIPMENT-EVSE CHG STA				
	CHECK		314460	TOTAL:	5,346.00



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CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

INVOICE INVOICE DTL DESC INV DATE PO WARRANT NET

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
314461 01/20/2021 PRPD Invoice: 2217	136 CURTIS FAMILY SHOE STORE	12/21/2020		AP2140	100.00
	100.00 1550100 53800	B. JACOBS Safety boots ts UNIFORMS			
Invoice: 2341	CURTIS FAMILY SHOE STORE	12/23/2020		AP2140	99.95
	99.95 1551500 53800	BOOTS GABE LUNT BJ UNIFORMS			
		CHECK 314461 TOTAL:			199.95
314462 01/20/2021 PRPD Invoice: 122435	819 DARLINGS	01/05/2021		AP2140	402.00
	402.00 1550100 55400	TONNER PLOW HARNESS AL GEN REPAIRS & MAINT			
		CHECK 314462 TOTAL:			402.00
314463 01/20/2021 PRPD Invoice: 42650	250 DOUG GOTT & SONS INC	01/08/2021		AP2140	60.00
	60.00 1550100 53730	CRUSHED STONE BJ MISC-MATERIALS			
		CHECK 314463 TOTAL:			60.00
314464 01/20/2021 PRPD Invoice: 14-201201	1688 CITY OF ELLSWORTH	01/04/2021		AP2140	1,000.00
	1,000.00 1550552 54610	Sludge Disposal-EM SLUDGE DISPOSAL			
		CHECK 314464 TOTAL:			1,000.00
314465 01/20/2021 PRPD Invoice: 010321	1792 CONSOLIDATED COMMUNICATIONS	01/03/2021		AP2140	51.69
	51.69 1221000 55120	Telephone Someville WWTP TELEPHONE-USAGE			
		CHECK 314465 TOTAL:			51.69
314466 01/20/2021 PRPD Invoice: 122720	1794 CONSOLIDATED COMMUNICATIONS	12/27/2020		AP2140	51.67
	51.67 1221000 55120	Telephone Charge E911 TELEPHONE-USAGE			
		CHECK 314466 TOTAL:			51.67
314467 01/20/2021 PRPD Invoice: 122720	1795 CONSOLIDATED COMMUNICATIONS	12/27/2020		AP2140	113.47
	113.47 1221000 55120	telephone Charge Seal Harbor WWTP TELEPHONE-USAGE			



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INVOICE

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NET

314472 01/20/2021 PRTD 2438 AT&T MOBILITY 12282020 12282020 AP2140 391.09 Cell phones and cradlepoints for trucks & chief
Invoice: 12282020 CELL PHONES CHECK 314472 TOTAL: 391.09

314473 01/20/2021 PRTD 2669 AT&T MOBILITY 11282020 11282020 AP2140 288.61 HOTSPTS THROUGH 112220
Invoice: 11282020 EMAIL/INTERNET

AT&T MOBILITY 12282020 12282020 AP2140 231.47 HOTSPTS THROUGH 122220
Invoice: 12282020 EMAIL/INTERNET CHECK 314473 TOTAL: 520.08

314474 01/20/2021 PRTD 2443 AT&T MOBILITY 12282020 12282020 AP2140 377.52 cell and data through 122220
Invoice: 12282020 CELL PHONES

179.92 1440110 55130 81911 CELL PHONES-ADMIN ASSIST
46.97 1440110 55130 84088 CELL PHONES-POLICE CHIEF
20.73 1440110 55130 84088 CELL PHONES-POLICE LT
51.83 1440110 55130 84648 CELL PHONES-POLICE LT
46.97 1440110 55130 86748 CELL PHONES-POLICE SGT
31.10 2140115 55130 84088 CELL PHONES-BAR HBR PD

314475 01/20/2021 PRTD 222 R H FOSTER ENERGY LLC 1220 1220 AP2140 1,136.62
Invoice: 1220

10.17 1220770 53710 2702 589.47 ga 12/31/2020 AP2140
80.14 1440110 53710 4109 FUEL-CEO 2018 Chev Col
445.92 1440110 53710 4110 VEHICLE FUEL-17 FORD EXP ADM
490.98 1440110 53710 4112 VEHICLE FUEL-18 Dodge Ram
99.24 6010100 53710 VEHICLE FUEL
10.17 1220660 53710 2702 VEHICLE FUEL-18 CHEV COLO

R H FOSTER ENERGY LLC 184416 184416 20210075 AP2140
40.54 1440330 53710 4309 20.75 12/06/2020 20210075 AP2140
Vehicle for T9
VEHICLE FUEL-T9

R H FOSTER ENERGY LLC 221168 221168 20210077 AP2140
28.39 1440330 53710 4309 14.539 12/11/2020 20210077 AP2140
1.93 Fuel for T9
VEHICLE FUEL-T9

R H FOSTER ENERGY LLC 269316 269316 20210084 AP2140
31.40 1440330 53710 4309 16.079 12/18/2020 20210084 AP2140
1.93 T9 fuel
VEHICLE FUEL-T9



CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
R H FOSTER ENERGY LLC	12/22/2020	20210083	AP2140	24.95
12.771 1.93 T9 fuel				
VEHICLE FUEL-T9				
24.95 1440330 53710 4309				
R H FOSTER ENERGY LLC	12/24/2020	20210086	AP2140	18.13
9.280 1.93Fuel for T9				
VEHICLE FUEL-T9				
18.13 1440330 53710 4309				
CHECK 314475 TOTAL:				1,280.03
314476 01/20/2021 PRD 2736 GEOFFREY S FRASER	01/01/2021	AP2140		1,638.68
Invoice: 277				
PD floor plan layout ts				
TECHNICAL SVCS				
1,638.68 1550100 54260				
CHECK 314476 TOTAL:				1,638.68
314477 01/20/2021 PRD 254 GRAINGER	12/30/2020	AP2140		128.46
Invoice: 9758950050				
Maglite Cord/Adapter and Totes-EM				
OTHER EQUIPMENT				
128.46 1550552 53900				
GRAINGER	12/16/2020	20210080	AP2140	94.82
Invoice: 9748967933				
Batteries, goggles				
GENERAL SUPPLIES				
94.82 1440330 53110				
CHECK 314477 TOTAL:				223.28
314478 01/20/2021 PRD 255 GRAND RENTAL STATION	09/01/2020	AP2140		269.50
Invoice: 51477				
LIFT RENTAL BJ				
GEN REPAIRS & MAINT				
269.50 1552500 55400				
CHECK 314478 TOTAL:				269.50
314479 01/20/2021 PRD 207 H P FAIRFIELD	12/22/2020	AP2140		105.19
Invoice: 7346215				
FLOW PARTS BJ				
GEN REPAIRS & MAINT				
105.19 1550100 55400				
CHECK 314479 TOTAL:				105.19
314480 01/20/2021 PRD 268 HAMILTON MARINE INC	01/08/2021	AP2140		152.75
Invoice: K00654/6				
Rope				
EQUIP-MOORINGS/FLOATS				
152.75 6010100 57121				
HAMILTON MARINE INC	01/08/2021	AP2140		167.65
Invoice: 656933/6				
Flag Pole				
BLDG REPAIR & MAINT				
167.65 6010100 55200				



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INVOICE

INVOICE DTL DESC

INV DATE PO

WARRANT

NET

314481 01/20/2021 PRD
Invoice: 012021

272 HANCOCK COUNTY REGISTRY OF DEEDS 012021 38.00 1220550 54700 AP2140 314480 TOTAL: 320.40

Lien Discharges: 2407 (2)
DEED SVCS

314482 01/20/2021 PRD
Invoice: 300160219

1064 HARCROS CHEMICALS INC 300160219
676.50 1550668 53212
484.00 1550668 53211
1,017.50 1550666 53212
519.75 1550666 53211

Bleach and Bisulfite-Drums and IBDS NEH WWTP-EM
DECHLORINATION
CHLORINATION
DECHLORINATION
CHLORINATION

HARCROS CHEMICALS INC 300160233 1,687.32 1550100 53200 AP2140 314481 TOTAL: 38.00

SALT BJ 12/23/2020
SALT & SAND

HARCROS CHEMICALS INC 300160281 1,720.34 1550100 53200 AP2140 1,720.34

SALT BJ 12/28/2020
SALT & SAND

HARCROS CHEMICALS INC 300160282 1,736.86 1550100 53200 AP2140 1,736.86

SALT BJ 12/28/2020
SALT & SAND

HARCROS CHEMICALS INC 300160232 1,710.02 1550100 53200 AP2140 1,710.02

SALT BJ 12/23/2020
SALT & SAND

HARCROS CHEMICALS INC 300160439 1,664.62 1550100 53200 AP2140 1,664.62

SALT BJ 01/07/2021
SALT & SAND

HARCROS CHEMICALS INC 300160438 1,754.40 1550100 53200 AP2140 1,754.40

SALT BJ 01/07/2021
SALT & SAND

314483 01/20/2021 PRD
Invoice: 22799

1559 HAYWOOD ASSOCIATES INC 22799 658.89 1440110 57200 4113 658.89 AP2140 314482 TOTAL: 12,971.31

4113 base/mount for laptop dock
EQUIP-VEHICLES

CHECK 314483 TOTAL: 658.89



314484 01/20/2021 PRTRD 1417 R F JORDAN & SONS CONSTRUCTION I APP #10 R1
Invoice: APP #10 R1 VIP

314485 01/20/2021 PRTRD 358 JORDAN EQUIPMENT CO
Invoice: P43031

314486 01/20/2021 PRTRD 2737 MEGAN MACAULEY
Invoice: 2020

314487 01/20/2021 PRTRD 414 HAROLD MACQUINN INC
Invoice: 4343

314488 01/20/2021 PRTRD 953 THE MAHER CORPORATION
Invoice: 4010

314489 01/20/2021 PRTRD 421 MAINE FIRE PROTECTION
Invoice: 52729

Invoice: 52728

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INVOICE DTL DESC
INV DATE PO WARRANT

69,563.90
Main Street ts
Construction-Budget
Construction-Budget
Retainage Payable
CHECK 314484 TOTAL: 69,563.90

486.33
SHOP CHAINS AL
GEN REPAIRS & MAINT
01/06/2021 AP2140
486.33

356.25
CHAIN INSPECTION BJ
GEN REPAIRS & MAINT
01/11/2021 AP2140
356.25

842.58
CHECK 314485 TOTAL: 842.58
Annual RWWTSP Benefit
RWWSP Benefit
12/01/2020 AP2140
710.00

710.00
CHECK 314486 TOTAL: 710.00
GRAVEL BJ
MISC-MATERIALS
01/04/2021 AP2140
1,712.00

1,712.00
CHECK 314487 TOTAL: 1,712.00
Roots Blower Model#56 URAI NEH WWTP-EM
GEN REPAIRS & MAINT
12/28/2020 AP2140
3,335.81

3,335.81
CHECK 314488 TOTAL: 3,335.81
Sprinkler Inspection
BLDG REPAIR & MAINT-S3 SV
12/21/2020 AP2140
85.00

85.00
SPRINKLER INSPECTION BJ
BLDG REPAIR & MAINT
12/21/2020 AP2140
85.00



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INVOICE

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INVOICE DTL DESC

314490 01/20/2021 PRD 413 M C M ELECTRIC INC 20021 174.00 1553000 57100 20210 20150 55200 433 BLDG REPAIR & MAINT-S3 SV 314489 TOTAL: 170.00

314491 01/20/2021 PRD 2703 MINUTEMAN SECURITY TECHNOLOGIES I 23553 338.00 1550100 55400 20150 20150 55200 433 BLDG REPAIR & MAINT-S3 SV 314490 TOTAL: 376.27

314492 01/20/2021 PRD 427 MAINE MUNICIPAL ASSOCIATION INV00186799 11,579.57 1220110 56020 5,909.90 1440110 56010 1,057.06 1552000 56010 13,165.15 1552000 56030 1,825.82 1552000 56050 12,636.62 1552000 56060 1,873.88 6010100 56010 01/01/2021 AP2140 48,048.00

314493 01/20/2021 PRD 425 MAINE MUNICIPAL ASSOCIATION 1000354479 90.00 1220110 54100 8.00 1440330 54200 35.00 1440330 54100 105.00 1220110 54100 12/18/2020 AP2140 90.00

314494 01/20/2021 PRD 425 MAINE MUNICIPAL ASSOCIATION 1000370584 8.00 1440330 54200 35.00 1440330 54100 105.00 1220110 54100 01/05/2021 AP2140 8.00

314495 01/20/2021 PRD 425 MAINE MUNICIPAL ASSOCIATION 1000368448 8.00 1440330 54200 35.00 1440330 54100 105.00 1220110 54100 12/29/2020 AP2140 35.00

314496 01/20/2021 PRD 425 MAINE MUNICIPAL ASSOCIATION 1000371384 105.00 1220110 54100 105.00 1220110 54100 12/31/2020 AP2140 105.00

314497 01/20/2021 PRD 425 MAINE MUNICIPAL ASSOCIATION 1000354479 90.00 1220110 54100 8.00 1440330 54200 35.00 1440330 54100 105.00 1220110 54100 12/18/2020 AP2140 90.00

314498 01/20/2021 PRD 425 MAINE MUNICIPAL ASSOCIATION 1000370584 8.00 1440330 54200 35.00 1440330 54100 105.00 1220110 54100 01/05/2021 AP2140 8.00

314499 01/20/2021 PRD 425 MAINE MUNICIPAL ASSOCIATION 1000368448 8.00 1440330 54200 35.00 1440330 54100 105.00 1220110 54100 12/29/2020 AP2140 35.00

314500 01/20/2021 PRD 425 MAINE MUNICIPAL ASSOCIATION 1000371384 105.00 1220110 54100 105.00 1220110 54100 12/31/2020 AP2140 105.00



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CASH ACCOUNT: 100 10100 TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE

INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
CHECK 314493 TOTAL: 238.00				
12/23/2020			AP2140	
Yeo membership 2021 DUES & MEMBERSHIPS				30.00
CHECK 314494 TOTAL: 60.00				
12/23/2020			AP2140	
Young membership 2021 DUES & MEMBERSHIPS				30.00
CHECK 314494 TOTAL: 60.00				
10/31/2020			AP2140	
Water for NEH Maint Shop-EM OTHER EQUIPMENT				31.80
10/31/2020			AP2140	
spring water OFFICE SUPPLIES				20.40
10/31/2020			AP2140	
Spring water delivery 10/22/2020 OFFICE SUPPLIES				73.60
10/31/2020			AP2140	
Office Water OFFICE SUPPLIES				33.40
12/31/2020			AP2140	
Office Water OFFICE SUPPLIES				53.80
12/31/2020			AP2140	
Spring Water OFFICE SUPPLIES				17.40
12/31/2020			AP2140	
Water for NEH plant-EM OTHER EQUIPMENT				63.60
12/31/2020			AP2140	
SPRING WATER BJ GEN REPAIRS & MAINT				47.80
12/31/2020			AP2140	
Delivery-cooler rental 12/17/2020 OFFICE SUPPLIES				66.40



CASH ACCOUNT: 100	CHK DATE	TYPE	VENDOR NAME	INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
314496	01/20/2021	PRTD	503 MOUNT DESERT WATER DISTRICT	2800/7850	1220 SH WWTP Water Bill-EM WATER	01/01/2021		AP2140	114.50
	Invoice: 2800/7850	1220		114.50	1550668	55110			
	Invoice: 2800/5070	1220	MOUNT DESERT WATER DISTRICT	2800/5070	1220 GILPAT Cove Water Bill-EM WATER	01/01/2021		AP2140	32.00
	Invoice: 2800/4720	1220	MOUNT DESERT WATER DISTRICT	2800/4720	1220 NEH WWTP Water Bill-EM WATER	01/01/2021		AP2140	105.00
	Invoice: 2800/4530	1220	MOUNT DESERT WATER DISTRICT	2800/4530	1220 Water Bill Marina WATER	01/01/2021		AP2140	1,265.00
	Invoice: 2800/4550	1220	MOUNT DESERT WATER DISTRICT	2800/4550	1220 WATER BILL BJ WATER	01/01/2021		AP2140	246.50
	Invoice: 2800/6940	1220	MOUNT DESERT WATER DISTRICT	2800/6940	1220 Station 2 domestic water bill	01/01/2021		AP2140	167.50
	Invoice: 2800/8070	1220	MOUNT DESERT WATER DISTRICT	2800/8070	1220 Seal Harbor Hydrants PUB FIRE PROTECT-HYDRANT FEE	01/01/2021		AP2140	34,187.50
	Invoice: 2800/4540	1220	MOUNT DESERT WATER DISTRICT	2800/4540	1220 NEH hydrants PUB FIRE PROTECT-HYDRANT FEE	01/01/2021		AP2140	34,187.50
CHECK 314496 TOTAL: 70,305.50									
314497	01/20/2021	PRTD	1356 MUNICIPAL REVIEW COMMITTEE	14619	MRC dues 447.28 tons x \$1.50 ts TIPPING FEE CROM	12/31/2020		AP2140	670.92
	Invoice: 14619			670.92	1551500	55502			
CHECK 314497 TOTAL: 670.92									
314498	01/20/2021	PRTD	2160 COASTAL AUTO PARTS	335122	TONNER CONNECTOR AL GEN REPAIRS & MAINT	01/04/2021		AP2140	20.68
	Invoice: 335122			20.68	1550100	55400			
	Invoice: 335243		COASTAL AUTO PARTS	335243	TR#36 PLOW FITTINGS AL GEN REPAIRS & MAINT	01/05/2021		AP2140	49.48
	Invoice: 335243			49.48	1550100	55400			



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10100
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Invoice: CVCB194793

Invoice: 690027

Invoice: 2719371291

Invoice: 2726513831

Invoice: 2716007651

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CHECK 314500 TOTAL:

314501 01/20/2021 PRD 1826 HOGAN ROAD MOTORS

314502 01/20/2021 PRD 784 SEACOAST SECURITY INC

314503 01/20/2021 PRD 1863 STANLEY ELEVATOR COMPANY INC

277.97

314501 TOTAL:

314502 TOTAL:

314503 TOTAL:

314504 TOTAL:

314505 TOTAL:

314505 TOTAL:

314505 TOTAL:

314505 TOTAL:

314505 TOTAL:

131.48

132.00

751.00

246.61

69.99

83.28

82.00

135.00

135.00

135.00

01/04/2021 AP2140

01/01/2021 AP2140

01/01/2021 AP2140

12/10/2020 AP2140

12/16/2020 AP2140

12/16/2020 AP2140

12/08/2020 AP2140

01/13/2021 AP2140

01/13/2021 AP2140

01/13/2021 AP2140

4110 ram transmission reprogrammed

Station 2 fire alarm monitoring

quarterly elevator maintenance ts

floormat, storage box

Keyboard, headset

POSTNOTES, SCAN STAMPS, STAPLER, CORR TAPE

yearly dues

TRAINING

TRAINING

TRAINING

VEHICLE REPAIR-18 DODGE RAM

FIRE ALARM MAINT-S2 SH

BLDG REPAIR & MAINT

OFFICE SUPPLIES

OFFICE SUPPLIES-S1 NEH

OFFICE SUPPLIES

OFFICE SUPPLIES

OFFICE SUPPLIES

OFFICE SUPPLIES

OFFICE SUPPLIES

55100 4110

54820 432

55200

53000

53000 431

53000 431

53000

54100

54100

54100

690027

54820 432

55200

53000

53000 431

53000 431

53000

54100

54100

54100

SRV000399556

SRV000399556

SRV000399556

2719371291

2726513831

2726513931

2716007651

030421 Training

030421 Training

030421 Training

SRV000399556

SRV000399556

SRV000399556

2719371291

2726513831

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2716007651

030421 Training

030421 Training

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2716007651

030421 Training

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2716007651

030421 Training

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030421 Training

030421 Training

030421 Training

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2719371291

2726513831

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2716007651

030421 Training

030421 Training

030421 Training

SRV000399556

SRV000399556

SRV000399556

2719371291

2726513831

2726513931

2716007651

030421 Training

030421 Training

030421 Training

SRV000399556

SRV000399556

SRV000399556

2719371291

2726513831

2726513931

2716007651

030421 Training

030421 Training

030421 Training



CASH ACCOUNT: 100 10100
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Ckg-BH General Fund 8066

INVOICE

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INVOICE NO	CHK DATE	TYPE	VENDOR NAME	AMOUNT	LOCAL #	INVOICE	INVOICE DTL DESC	INVOICE DATE	PO	WARRANT	NET
314506	01/20/2021	PRTD	694 TEAMSTERS UNION	638.00	100	0121	JANUARY DUES Union Dues-PW	01/04/2021		AP2140	638.00
				638.00	100	24742	CHECK			314506 TOTAL:	638.00
314507	01/20/2021	PRTD	725 TRANSCO BUSINESS TECHNOLOGIES	157.58	1221000	55320	Copier and printer repair and maintenance COPIER LEASE	01/11/2021		AP2140	157.58
				157.58	1221000	55320	CHECK			314507 TOTAL:	157.58
314508	01/20/2021	PRTD	2109 TREASURER, STATE OF MAINE	104.16	1550552	54300	FY2021 Water Quality Improvement Fund NEH-EM FEES, LICENSES, PERMITS	12/01/2020		AP2140	104.16
				104.16	1550552	54300	CHECK			314508 TOTAL:	104.16
				14.10	1550552	54300	FY2021 Water Quality Improvement Fund SV-EM FEES, LICENSES, PERMITS	12/01/2020		AP2140	14.10
				14.10	1550552	54300	CHECK			314509 TOTAL:	14.10
				47.47	1550552	54300	FY2021 Water Quality Improvement Fund SH-EM FEES, LICENSES, PERMITS	12/01/2020		AP2140	47.47
				47.47	1550552	54300	CHECK			314510 TOTAL:	47.47
314509	01/20/2021	PRTD	1538 TREASURER, STATE OF MAINE	26,030.65	6010100	55340	submerged lands lease 2020 LEASE-SUBMERGED LAND	01/01/2021		AP2140	26,030.65
				26,030.65	6010100	55340	CHECK			314509 TOTAL:	26,030.65
314510	01/20/2021	PRTD	2600 TROJAN TECHNOLOGIES	1,935.71	1550667	55400	Lamp Driver Kit, Vent Kit, Injector-EM GEN REPAIRS & MAINT	12/29/2020		AP2140	1,935.71
				1,935.71	1550667	55400	CHECK			314510 TOTAL:	1,935.71
314511	01/20/2021	PRTD	1737 TIME WARNER CABLE	333.70	1221000	55150	Internet Fire Station # 2 CABLE/INTERNET-FIRE ST#2 SH	01/02/2021		AP2140	333.70
				333.70	1221000	55150	1737			314511 TOTAL:	333.70



01/14/2021 13:52
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

INVT DATE

PO

WARRANT

NET

281.65 1550667 55010

ELECTRICITY

12/17/2020

AP2140

205.70

2,457.72

364.50

11.24

1,198.89

58.71

24.32

212.61

203.80

29.94

5,090.67

90.54

90.54

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1352 KWH SV Library PS Electric-EM

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21960 KWH SV WWTP Electric-EM

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21960 KWH SV WWTP Electric-EM

2456 KWH SV Fence PS Electric-EM

2456 KWH SV Fence PS Electric-EM

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314523 01/20/2021 PRD

760 F W WEBB COMPANY

Temp Ctrlr RMT Bulb SPDT SV WWTP-EM

BLDG REPAIR & MAINT

CHECK

314522 TOTAL:

AP2140

AP2140

AP2140

AP2140



01/14/2021 13:52
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 25
apcshdsb

CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME

Ckg-BH General Fund 8066 INVOICE
INV DATE PO WARRANT NET

INVOICE DTL DESC	INVOICE	INV DATE	PO	WARRANT	NET
314524 01/20/2021 PRPD 2588 ERIC WENBERG Invoice: REUND PREPAYMENT	REUND PREPAYMENT 20010	01/19/2021	AP2140	AP2140	629.00
	629.00 100	REFUND OF PREPAYMENT 009-010-009 Accounts Payable-Refunds			
		CHECK 314524 TOTAL:			629.00
314525 01/20/2021 PRPD 906 WITMER ASSOCIATES INC Invoice: CR2069571	CR2069571 57100	10/28/2020	AP2140	AP2140	-36.46
	-36.46 1440330	Credit for returned eyeshields EQUIPMENT			
		CHECK 314525 TOTAL:			61.70
Invoice: 2085978	WITMER ASSOCIATES INC 2085978 53800	12/11/2020	AP2140	AP2140	98.16
	98.16 1440330	Duty masks UNIFORMS			

NUMBER OF CHECKS 98 *** CASH ACCOUNT TOTAL *** 766,318.69

COUNT	AMOUNT
TOTAL PRINTED CHECKS 77	675,284.80
TOTAL EFT'S 21	91,033.89

*** GRAND TOTAL *** 766,318.69

YEAR PER SRC ACCOUNT EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2021	7								
APP 300-20000	01/20/2021 AP2140	LY			Accounts Payable			114,325.63	
APP 100-10100	01/20/2021 AP2140	LY			AP CASH DISBURSEMENTS JOURNAL Ckg-BH General Fund 8066				766,318.69
APP 100-20000	01/20/2021 AP2140	LY			Accounts Payable			614,704.97	
APP 400-20000	01/20/2021 AP2140	LY			Accounts Payable			6,200.00	
APP 600-20000	01/20/2021 AP2140	LY			Accounts Payable			31,056.99	
APP 200-20000	01/20/2021 AP2140	LY			Accounts Payable			31.10	
					GENERAL LEDGER TOTAL			766,318.69	766,318.69
APP 100-35030	01/20/2021 AP2140	LY			DTF-CAP IMP			114,325.63	
APP 300-35010	01/20/2021 AP2140	LY			DT Gen fund				114,325.63
APP 100-35040	01/20/2021 AP2140	LY			DT-TRUST			6,200.00	
APP 400-35010	01/20/2021 AP2140	LY			DT Gen fund				6,200.00
APP 100-35060	01/20/2021 AP2140	LY			DT-MARINA			31,056.99	
APP 600-35010	01/20/2021 AP2140	LY			DT Gen fund				31,056.99
APP 100-35020	01/20/2021 AP2140	LY			DTF-SPEC REV			31.10	
APP 200-35010	01/20/2021 AP2140	LY			DT Gen fund				31.10
					SYSTEM GENERATED ENTRIES TOTAL			151,613.72	151,613.72
					JOURNAL 2021/07/77			917,932.41	917,932.41

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100	General Fund	2021	7	01/20/2021			
	100-10100				Ckg-BH General Fund 8066		
	100-20000				Accounts Payable	614,704.97	766,318.69
	100-35020				DIF-SPEC REV	31.10	
	100-35030				DTF-CAP IMP	114,325.63	
	100-35040				DT-TRUST	6,200.00	
	100-35060				DT-MARINA	31,056.99	
					FUND TOTAL	766,318.69	766,318.69
200	Special Revenue	2021	7	01/20/2021			
	200-20000				Accounts Payable	31.10	
	200-35010				DT Gen fund		31.10
					FUND TOTAL	31.10	31.10
300	Capital Projects	2021	7	01/20/2021			
	300-20000				Accounts Payable	114,325.63	
	300-35010				DT Gen fund		114,325.63
					FUND TOTAL	114,325.63	114,325.63
400	Investment Trusts-Reserves	2021	7	01/20/2021			
	400-20000				Accounts Payable	6,200.00	
	400-35010				DT Gen fund		6,200.00
					FUND TOTAL	6,200.00	6,200.00
600	Marina	2021	7	01/20/2021			
	600-20000				Accounts Payable	31,056.99	
	600-35010				DT Gen fund		31,056.99
					FUND TOTAL	31,056.99	31,056.99



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 28
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FUND	DUE TO	DUE FROM
100 General Fund	151,613.72	
200 Special Revenue		31.10
300 Capital Projects		114,325.63
400 Investment Trusts-Reserves		6,200.00
600 Marina		31,056.99
TOTAL	151,613.72	151,613.72

** END OF REPORT - Generated by Lisa Young **

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2138

CHECK DATE: January 6, 2021

CHECK NUMBER:	<u>314444</u>	through	<u>314447</u>	\$ <u>75,655.83</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 75,655.83

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2117

CHECK DATE: January 8, 2021

ADVICE NUMBERS: 11994 through 12043

CHECK NUMBERS: 64984 through 64992

TOTAL DISBURSEMENTS: \$ 104,914.41

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

Lisa Young

From: Geoffrey Wood
Sent: Tuesday, January 5, 2021 4:14 PM
To: Lisa Young
Subject: Re: Warrant AP#2138 & PR#2117 Approval Request

I approve warrants 2138 and 2117 for the amounts given,

Geoff Wood

Get [Outlook for iOS](#)

From: Lisa Young <financeclerk@mtdesert.org>
Sent: Tuesday, January 5, 2021 4:11:30 PM
To: Geoffrey Wood <gwood@mtdesert.org>; jbmacauley3@gmail.com <jbmacauley3@gmail.com>; Martha Dudman <martha.dudman@gmail.com>; Matt Hart <matt@theneighborhoodhouse.com>
Cc: Kathi Mahar <treasurer@mtdesert.org>
Subject: Warrant AP#2138 & PR#2117 Approval Request

Good Evening!

Attached are the following warrants for approval:

Accounts Payable	#2138	total of	\$75,655.83
Payroll	#2117	total of	\$104,914.41

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "will reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young



Lisa Young,
Finance Clerk, Tax Collector
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2139

CHECK DATE: January 13, 2021

CHECK NUMBER:	<u>314448</u>	through	<u>314448</u>	\$	<u>7,587.90</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	<u>-</u>	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	<u>-</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$	<u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 7,587.90

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman Martha T Dudman

Matthew J Hart, Vice Chairman Geoffrey V Wood

Lisa Young

From: Matthew Hart <matt@theneighborhoodhouse.com>
Sent: Wednesday, January 13, 2021 10:10 AM
To: Lisa Young
Subject: Re: Warrant AP#2139 State Fees/Payroll Benefits

Hi Lisa,

I approve AP Warrant #2139.

Thanks!
-Matt

Matthew Hart

Community Relations Director
The Neighborhood House | 207-276-5039
End of Main Street | Northeast Harbor, ME

From: Lisa Young <financeclerk@mtdesert.org>
Date: Wednesday, January 13, 2021 at 9:12 AM
To: Geoffrey Wood <gwood@mtdesert.org>, "jbmacauley3@gmail.com" <jbmacauley3@gmail.com>, Martha Dudman <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>
Cc: Kathi Mahar <treasurer@mtdesert.org>
Subject: Warrant AP#2139 State Fees/Payroll Benefits

Good Morning!

Attached is Accounts Payable Warrant #2139 (for Payroll and/or State Fees) in the amount of \$7,587.90 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 14824

Check Batch: 9305
 Check Header: (N/A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00

Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
9305	19618	01/06/2021	1215	AOS #91	0.00	3,261.47
	19619	01/06/2021	1975	CARDMEMBER SERVICE <i>mb Charges</i>	0.00	6,419.74
	19620	01/06/2021	1988	CARROLL DRUG STORE <i>Dec Charges</i>	0.00	150.00
	19621	01/06/2021	2310	COASTAL ENERGY, INC. <i>Flu Shots</i>	0.00	273.99
	19622	01/06/2021	4180	F.T. BROWN CO.	0.00	198.10
	19623	01/06/2021	5284	KELLEY, PATRICIA <i>Reimb Garden Greenhouse Purchase</i>	0.00	41.00
	19624	01/06/2021	6205	MDI REGIONAL SCHOOL DISTRICT <i>Other Reimb. DEC</i>	0.00	3,029.12
	19625	01/06/2021	6430	MOUNT DESERT WATER DISTRICT	0.00	2,263.00
	19626	01/06/2021	6785	NORTHCENTER FOODS	0.00	2,711.89
	19627	01/06/2021	6910	OPPEWALL, ELIZABETH	0.00	522.50
	19628	01/06/2021	7165	PHILBROOK, AMY <i>R.A.</i>	0.00	37.98
	19629	01/06/2021	7463	QUILL CORP.	0.00	82.36
	19630	01/06/2021	7885	SARGENT, LEON <i>Mileage & Phone</i>	0.00	99.45
	19631	01/06/2021	8172	SHARPE, KAREN <i>Reimb. Class Supplies</i>	0.00	107.44
	19632	01/06/2021	8830	TREASURER, STATE OF MAINE - BOBR <i>Boiler Inspection</i>	0.00	100.00
	19633	01/06/2021	9150	WADMAN, JAMES W. <i>Auditors</i>	0.00	884.50
Totals:					0.00	<u>\$20,182.54</u>

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Batch # Check # Check Date Vendor Code Vendor Name

Electronic Amount Check Amount

WARRANT # _____

DATE: 1/11/2021

SUPERINTENDENT: Edmund J. Edrington, Ed.D. 06 July 2021

FINANCE OFFICER

DocuSigned by:

[Signature]

FINANCE OFFICER

DocuSigned by:

[Signature]

FINANCE OFFICER

DocuSigned by:

[Signature]

FINANCE OFFICER

16 Checks Listed.

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 14844

Include Authorization Codes: Yes
Batch: 9308
Check Dates: (Earliest) - (Latest)
Cash Account Number
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	01/15/2021	IRS	INTERNAL REVENUE SERVIC		10,093.19	10,093.19	0.00	0.00	
	01/15/2021	STAT	TREASURER, STATE OF MAIN		3,185.00	3,185.00	0.00	0.00	
46634	01/15/2021	485	TASHA L. HIGGINS	1	372.81	344.29	0.00	344.29	
46635	01/15/2021	493	EDITH SCHRIEVER	1	209.30	187.73	0.00	187.73	
46636	01/15/2021	208	ERIN J. ALLEN	1	1,119.16	755.28	755.28	0.00	
46637	01/15/2021	311	LAURA-JEAN BEAL	1	2,440.38	1,782.51	1,782.51	0.00	
46638	01/15/2021	11	KELLY S. BEAULIEU	1	2,487.95	1,629.01	1,629.01	0.00	
46639	01/15/2021	463	RENE L. BECKER	1	1,594.40	1,185.00	1,185.00	0.00	
46640	01/15/2021	266	JULIANNA R. BENNOCH	1	2,632.69	1,941.23	1,941.23	0.00	
46641	01/15/2021	491	SANDRA G. BOYCE	1	1,201.87	983.27	983.27	0.00	
46642	01/15/2021	314	ANDREW J. CARLSON	1	1,719.23	1,224.18	1,224.18	0.00	
46643	01/15/2021	18	JANICE P. CARROLL	1	444.35	198.02	198.02	0.00	
46644	01/15/2021	337	AMBER G. CHARRON	1	2,093.57	1,444.50	1,444.50	0.00	
46645	01/15/2021	91	JUDITH CULLEN	1	2,065.38	1,627.24	1,627.24	0.00	
46646	01/15/2021	69	EMILY N. DAMON	1	679.47	504.68	504.68	0.00	
46647	01/15/2021	308	Gloria A. Delsandro	1	3,712.31	2,661.45	2,661.45	0.00	
46648	01/15/2021	43	SARAH R. DUNBAR	1	2,094.25	1,546.24	1,546.24	0.00	
46649	01/15/2021	481	ELIZABETH FARRELL	1	968.63	724.88	724.88	0.00	
46650	01/15/2021	52	WANDA J. FERNALD	1	2,488.46	1,607.45	1,607.45	0.00	
46651	01/15/2021	57	JASON W. FOUNTAINE	1	1,694.40	1,236.49	1,236.49	0.00	
46652	01/15/2021	332	MARINA P. FREDERICK	1	916.13	709.86	709.86	0.00	
46653	01/15/2021	63	HEATHER M. GRAVES	1	2,411.53	1,530.06	1,530.06	0.00	
46654	01/15/2021	65	GAYLE M. GRAY	1	2,526.92	1,774.55	1,774.55	0.00	
46655	01/15/2021	331	RUSSELL W. GRAY	1	114.45	105.69	105.69	0.00	
46656	01/15/2021	92	ABIGAIL A. HARMON	1	723.80	423.72	423.72	0.00	
46657	01/15/2021	477	ANGELIQUE E. HODGDON	1	1,756.08	1,052.16	1,052.16	0.00	
46658	01/15/2021	244	KRISTIN D. HOLLEY	1	619.92	333.88	333.88	0.00	
46659	01/15/2021	313	ANDREA W. HOWELL	1	1,955.53	1,568.47	1,568.47	0.00	
46660	01/15/2021	293	Amy L. James	1	2,632.69	1,770.90	1,770.90	0.00	
46661	01/15/2021	90	REBECCA A. JARVIS	1	2,325.00	1,565.16	1,565.16	0.00	
46662	01/15/2021	312	BETHANY G. JOHNSON	1	1,154.85	837.49	837.49	0.00	
46663	01/15/2021	291	PATRICIA A. KELLEY	1	1,192.40	806.04	806.04	0.00	
46664	01/15/2021	335	CYNTHIA A. LAMBERT	1	1,132.26	925.32	925.32	0.00	
46665	01/15/2021	487	BENJAMIN MACKO	1	2,842.85	2,122.16	2,122.16	0.00	
46666	01/15/2021	292	TARA MCKERNAN	1	2,225.38	1,610.95	1,610.95	0.00	
46667	01/15/2021	490	ANNA D. MONTE	1	738.53	649.94	649.94	0.00	
46668	01/15/2021	461	JANET NORDELUS	1	1,830.34	1,261.00	1,261.00	0.00	
46669	01/15/2021	193	HARVEY BRUCE NORWOOD	1	116.58	34.44	34.44	0.00	
46670	01/15/2021	237	JUSTIN B. NORWOOD	1	2,219.23	1,727.29	1,727.29	0.00	
46671	01/15/2021	238	WENDELL L. OPPEWALL	1	1,389.65	808.49	808.49	0.00	
46672	01/15/2021	240	JEANNE C. OTT	1	2,680.76	1,860.50	1,860.50	0.00	
46673	01/15/2021	138	AMY Y. PHILBROOK	1	2,592.85	1,778.00	1,778.00	0.00	
46674	01/15/2021	275	JOELLE A. RUDDY	1	2,526.92	1,919.93	1,919.93	0.00	
46675	01/15/2021	74	LEON E. SARGENT	1	2,187.00	1,465.83	1,465.83	0.00	
46676	01/15/2021	120	KAREN L. SHARPE	1	3,069.01	1,950.74	1,950.74	0.00	
46677	01/15/2021	489	EMMA L. SOULES	1	685.69	519.10	519.10	0.00	
46678	01/15/2021	375	KATHLEEN C. ST DENIS	1	2,767.30	1,593.54	1,593.54	0.00	
46679	01/15/2021	404	KERRY L. TAYLOR	1	2,557.69	1,870.71	1,870.71	0.00	
46680	01/15/2021	459	SHANNON L. WESTPHAL	1	1,988.46	1,519.03	1,519.03	0.00	
46681	01/15/2021	448	JACQUELINE A. WHEATON	1	2,450.00	1,710.25	1,710.25	0.00	
46682	01/15/2021	307	LAUREN M. WHITE	1	994.40	696.03	696.03	0.00	
46683	01/15/2021	469	TIFFANY C. YARBROUGH	1	768.65	674.64	674.64	0.00	
					99,389.68	74,037.51	60,227.30	532.02	

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 14844

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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Check Authorization Summary

Type	Description	Count	Amount
Employee	Checks	2	532.02
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	48	60,227.30
	ACH Employee Credits	48	60,227.30
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	0	0.00
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	13,278.19

WARRANT # 15
 DATE: PAID JAN 15 2021

SUPERINTENDENT *W. S. ...* 14 July 2021

FINANCE OFFICER _____

FINANCE OFFICER _____

FINANCE OFFICER _____

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