

Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
Monday, February 1, 2021

Location: Meeting Room, Town Hall, Northeast Harbor

The regular meeting will begin immediately following the Executive Session.

- I. **Call to order at 6:00 p.m.**
- II. **Executive Session**
 - A. Pursuant to 1 M.R.S. § 405(6)(E) for consultations between the Board and its attorney concerning the legal rights and duties of the Board and matters where premature general public knowledge would clearly place the Town at a substantial disadvantage
 - B. Pursuant to 1 M.R.S. § 405(6)(E) for consultations between the Board and its attorney concerning the legal rights and duties of the Board and matters where premature general public knowledge would clearly place the Town at a substantial disadvantage
- III. **Post Executive Session**
 - A. Action if needed
- IV. **Minutes**
 - A. Approval of minutes from January 19, 2021 meeting
- V. **Appointments/Recognitions/Resignations**
 - A. Appointment of Donna Reis to the Harbor Committee effective February 2, 2021
 - B. Appointment of Robert Bickmore to the Broadband Committee as IT Consultant/Ex Officio for the Bar Harbor fiber optics project
- VI. **Consent Agenda** (These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)
 - A. Department Reports: Wastewater
 - B. Thank you note from Allison Bourke
 - C. Warrant Committee Minutes from January 12, 2021
 - D. League of Towns Meeting Minutes from January 26, 2021
- VII. **Selectmen's Reports**
- VIII. **Unfinished Business**
 - A. Presentation and discussion, including costs, floor plans and an elevation view presented as Concept 8, of information associated with development of a new public safety building for the Fire Department and EMS taking into consideration various discussions and instructions to and with staff by members of the Selectboard and members of the public held over the last year, with, for reasons of practicality and costs, said building to be an addition to the southerly end of the existing Fire/EMS station including similar square footage and floor plans of a prior building layout proposed for the bottom of Sea Street.
 - B. Consideration by the Selectboard of authorizing Public Works Director Tony Smith to ask the public safety building design team of Hedefine Engineering to provide us a cost for their services for design thru bidding related to development of Concept 8

Board of Selectmen Meeting Agenda February 1, 2021

described above in "A" above, in time to include the cost in the Selectboard packet for staff review with them at their February 16, 2021 meeting such that,

- C. At the February 16, 2021 Selectboard meeting, the Selectboard would consider including said concept plan and associated cost as a warrant article to be acted on by the voters at the 2021 town meeting, be it held in May or a later date as we did this year*

D. New Business

- A. College of the Atlantic Main Street project parking issue*
- B. Review and consideration of information provided to the Town by residents of the Northern Neck Road related to culvert replacement on Northern Neck Road and legal reply to same*
- C. Request authorization for the Fire Chief to sign and execute a contract with Maine Maritime Academy to provide the fire department's breathing air cascade/compressor vehicle along with an operator in support of their student fire training program at the Ellsworth Fire Training Center*
- D. Rural Wastewater Rebate Program and 140 Northern Neck Road*
- E. Revenue Budget Review*
- F. DRAFT Warrant*

E. Other Business

- A. Such other business as may be legally conducted*

F. Treasurer's Warrants

- A. Approve & Sign Treasurer's Warrant AP2143 in the amount of \$577,303.11.*
- B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2141, AP2142, and PR2118 in the amounts of \$6,491.92, \$101,607.56, and \$101,893.71, respectively*
- C. Acknowledge Treasurer's School Board AP/Payroll Warrants 16 in the amount of \$198,112.86*

G. Adjournment

The next scheduled meeting is at 6:30 p.m., TUESDAY, February 16, 2021 Via Zoom.

Board of Selectmen Meeting Agenda February 1, 2021

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You **will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhtUTQrRXR5QzFEZEEdyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,,0#,,919872# US (Chicago)
+16468769923,,248566175#,,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)
+1 646 876 9923 US (New York)
+1 301 715 8592 US (Germantown)
+1 346 248 7799 US (Houston)
+1 408 638 0968 US (San Jose)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)

Meeting ID: 248 566 175

Password: 919872

Zoom security now requires a password on all zoom meetings, so the recurring BOS meeting now has a password.

MINUTES

Town of Mount Desert
SelectBoard Meeting Minutes
Monday, January 19, 2021
Location: Zoom Meeting

This Meeting was held via remote access.

SelectBoard Members Present:

Chair John Macauley, Geoff Wood, Martha Dudman, Wendy Littlefield, Matt Hart

Public Officials Present:

Town Manager Durlin Lunt, Public Works Director Tony Smith, Assessor Kyle Avila, Fire Chief Mike Bender, Police Chief Jim Willis, Treasurer Kathy Mahar

Members of the public were also in attendance.

I. Call to order at 6:30 p.m.

Chair John Macauley called the meeting to order at 6:01PM.

II. Minutes

A. Approval of Minutes from December 21, 2020 meeting

MOTION: Ms. Littlefield moved, with Mr. Wood seconding, approval of the December 21, 2020 Minutes as presented.

Motion approved 5-0.

B. Approval of Minutes from January 4, 2021 meeting

MOTION: Ms. Littlefield moved, with Mr. Wood seconding, approval of the January 4, 2021 Minutes as presented.

Motion approved 5-0.

III. Appointments/Recognitions/Resignations

A. Consider appointment of John Adams to the Warrant Committee effective January 19, 2021.

MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, approval of appointment of John Adams to the Warrant Committee effective January 19, 2021, as presented.

Motion approved 5-0.

B. Confirm appointment of Claire Woolfolk as Registrar of Voters effective January 1, 2021 through December 31, 2022

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval of appointment of Claire Woolfolk as Registrar of Voters effective January 1, 2021 through December 31, 2022, as presented.

Motion approved 5-0.

C. Resignation of Kathryn Mahar as Town Treasurer effective March 31, 2021.

2

1 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, acceptance of
2 resignation of Kathryn Mahar as Town Treasurer effective March 31, 2021 as
3 presented, and with regret but excitement for Ms. Mahar.

4
5 Chair Macauley extended thanks to Treasurer Mahar. She will be missed by the
6 Town.

7
8 Motion approved 5-0.

9
10 *D. Resignation of Dana Haynes from the Harbor Committee effective December 1,*
11 *2020.*

12 MOTION: Mr. Hart moved, with Ms. Dudman seconding, acceptance of resignation
13 of Dana Haynes from the Harbor Committee effective December 1, 2020, as
14 presented and with thanks for his many years of service to the community.

15
16 Chair Macauley echoed Mr. Hart's thanks to Mr. Haynes.

17
18 Motion approved 4-0-1 (Littlefield in Abstention).

19
20 Ms. Dudman inquired how many years Mr. Haynes had served on the Harbor
21 Committee. Ms. Littlefield noted that the estimate was that Mr. Haynes had served
22 on the Harbor Committee since the second year of its existence; over 60 years. Ms.
23 Littlefield reported that Mr. Haynes recalled joining the committee when he was still
24 in highschool and lobstering at the time.

25
26 *E. Resignation of Jeff Burnham from the Broadband Committee effective January*
27 *14, 2021*

28 MOTION: Ms. Littlefield moved, with Mr. Hart seconding, acceptance of the
29 resignation of Jeff Burnham from the Broadband Committee effective January 14,
30 2021, as presented, and with thanks.

31
32 Manager Lunt noted that Mr. Burnham had been a driving force to extend broadband
33 coverage in more remote parts of the Town, such as the Pretty Marsh area.

34
35 Motion approved 5-0.

36
37 **IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion.*
38 *Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

39 *A. Department Reports - Highway*

40 *B. Thank you letter from the Emmaus Homeless Shelter*

41 *C. Hancock County Commissioners Special Meeting Minutes of December 15, 2020*

42 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, acceptance of the Consent
43 Agenda as presented.

44 Motion approved 5-0.

45
46 **V. Selectmen's Reports**

1 Mr. Wood inquired about the sidewalks in Somesville. In his earlier inquiry about the
2 sidewalks in Somesville, it was explained that the DOT had determined there was not
3 enough visibility to ensure safe crossing at some of the crosswalks in the Somesville area
4 and they were removed. This resulted in no crosswalks between the lights and the
5 library, making it difficult to get to the landing in Somesville. While the landing is not
6 public, it is a place visitors and locals use.

7
8 Mr. Wood also asked about the short section of sidewalk near Gail Marshal's house. The
9 section becomes impassable when there's been a snowstorm due to a wall there.

10
11 Public Works Director Tony Smith noted that the sidewalk area Mr. Wood mentioned is
12 narrow, preventing sidewalk plow use. Another area in Town with a similar sidewalk
13 requires clearing as well. Highway personnel will use a snowblower for those areas to try
14 to rectify the situation.

15
16 Regarding the crosswalks, Director Smith explained that the DOT dictates where
17 crosswalks can go. The crosswalks removed did not provide enough site distance to
18 allow for safe use, given the speed driven in the area and human reaction time,
19 particularly for cars coming from the Route 198 end of the road. To install crosswalks in
20 places the DOT has deemed to be unsafe opens the Town to liability.

21
22 Mr. Wood understood the circumstance. He wondered how the elimination of the
23 crosswalks has been mitigated. He inquired about whether sidewalks could be built on
24 the other side of the road from the library crosswalk, or perhaps installing an additional
25 crosswalk with warning lights. Otherwise, it seemed the ability to reach the landing was
26 being abandoned.

27
28 Director Smith did not feel the ability to reach the landing was being abandoned. The
29 other side of the street is too narrow in some places for sidewalk.

30
31 Assessor Kyle Avila reported the landing is privately owned.

32
33 Director Smith noted the flashing lights and speed detectors at either end of the stretch of
34 Route 102 running through Somesville has been an attempt at slowing drivers down.
35 Additionally, the Town has looked at possibilities such as seasonal speed bumps and
36 islands as well to control vehicle speed. None have been shown to be practicable.

37
38 Mr. Wood hoped the issue would not be forgotten. Part of the marketing of the area is
39 access to the Somesville Landing. The landing property has within its deed that
40 Somesville residents have access to the landing. Currently it cannot be accessed safely.

41
42 **VI. Unfinished Business**

43 *A. Presentation and discussion of information in Public Works Director Tony Smith's*
44 *memo to Town Manager Durlin Lunt, Jr. dated January 15, 2021 associated with the*
45 *proposed Public Safety Building for Fire, EMS and Police, particularly new Concepts*
46 *numbered 6, 6A and 7.*

1 Director Smith summarized that at the last meeting it was requested that the cost of
2 putting the fire station at the Public Works Garage site be determined. Additionally,
3 Concept 7 is a modification and pricing of the original Option 1, which consisted of an
4 extension to the south of the existing Northeast Harbor fire station. Additional submittals
5 to the Board show a view of what the extension would look like from the harbor side,
6 floor plans of the two floors, potential traffic patterns, and a summary of all seven
7 concepts and cost estimates.

8
9 Director Smith noted that with some reconfiguration of the parking lots, the number of
10 parking spaces will be unaffected by the expansion. He noted a Hedefine representative
11 and an architectural representative were attending the meeting.

12
13 Fire Chief Mike Bender summarized the discussion that has occurred so far. The work
14 started in preparation to transitioning the Fire Department to a 24/7 staffing model.
15 Currently such a transition is impossible, due to a lack of living quarters. There have
16 been approximately six or seven options developed through the process. The newest
17 option revisits extending the Town Office building, creating two stories. Discussion with
18 the Police Chief resulted in the Police Department's inclusion in the project and
19 expanding the use of the extension to all public safety Departments.

20
21 In reviewing the information submitted, Chief Bender opined that Option 7, building a
22 two-story extension onto the existing Town Offices, is a good solution.

23
24 The Option 7 expansion would provide both Fire and EMS with enough room for optimal
25 operation and should suit the Town for at least 30 to 40 years, and possibly longer. The
26 location has minimal impact. The site lines on the elevation drawings show the building
27 expansion should fit in nicely with the existing building.

28
29 Chief Bender voiced concerned about timing. He hoped to obtain approval at this
30 meeting for moving forward. If the Town misses the 2021 Town Meeting scheduling
31 window, then the work must wait another year. On-call firefighters are declining.
32 Waiting too long will put the Town at a disadvantage.

33
34 Director Smith stated that with Option 7 the area currently dedicated to Police and Fire
35 on the ground floor, plus one truck bay, could be dedicated to the Police Department's
36 use. The remaining two truck bays and the new extension could be dedicated to
37 Ambulance and Fire.

38
39 Chief Bender reiterated that the proposed extension should amply provide the Fire and
40 Ambulance Services to the Town well into the future.

41
42 Police Chief Jim Willis reported that he has not discussed any possibilities with the Town
43 of Bar Harbor. Police Department concepts and needs were discussed with the architect
44 to see whether they could fit into the potential space made available with an extension.
45 Chief Willis felt discussions with Bar Harbor were required before any proposal
46 involving the Police could move forward.

1
2 Director Smith stated that professional design services must be retained to devise a cost
3 estimate that can be taken to Town Meeting. Once a design is complete, construction and
4 engineering cost estimates must be obtained for a second Town Meeting. Director Smith
5 expected the construction and engineering costs to be accurate numbers and not
6 estimates. Items VI. B and C in the Agenda address approving that process.

7
8 Ms. Littlefield voiced her confusion at the estimates provided so far. The Board
9 requested additional options to reduce the cost, yet the new options seem to have risen in
10 price. Director Smith pointed out that Option 7 includes the Police Department. It was
11 Director Smith's opinion the numbers received were high estimates. He reminded the
12 Board that the Seal Harbor and Somesville Fire Stations and the Northeast Harbor
13 Municipal Building were donated to the Town. He felt it a real risk that personnel would
14 be difficult to find and retain without adequate workspace. The price estimate has risen
15 between 2.5 million to 3 million between Option 2 and Option 7. This amount is in line
16 with cost comparisons made in other Towns.

17
18 Ms. Littlefield wondered if there were a way to do the work in phases. Director Smith
19 cautioned that the price would continue to rise.

20
21 Chief Bender added that this was not just addressing Fire. EMS had similar needs and
22 they currently are staffing 24/7.

23
24 Director Smith noted that with the police sharing occurring between Bar Harbor and
25 Mount Desert, providing more space for police will keep a continuing police presence in
26 Town.

27
28 Firefighter Chris Moore suggested the possibility of placing the Option 3 design in the
29 area proposed for the expansion. The building does not have to be attached to the current
30 Municipal Building. Regarding Option 4, perhaps that building design could be used at
31 the site of the proposed expansion at the \$7.5 million price. This would take into account
32 that the space left available by Fire and EMS moving to the new building could
33 potentially be used for Police at some point in the future. Director Smith agreed that Mr.
34 Moore's suggestions were possibilities.

35
36 Director Smith pointed out Option 4, consisting of locating the fire station up behind the
37 bus garage at the Highway Garage site, was determined by the engineers to be equal to or
38 more in cost than Option 3.

39
40 Mr. Moore asked about aesthetics. He believed \$7.5 million to be a high-end
41 construction estimate. Perhaps other construction methods would be cheaper and
42 accomplish the same goals. Director Smith assented. However, he felt that a building
43 near the Town Office should match the Town Office. He noted the back of the building,
44 if attached to or near the Town Offices could perhaps be a pre-engineered steel building
45 for cost savings.
46

1 Mr. Wood noted a building at the highway garage would not need to match the aesthetic
2 of the Town Offices. Director Smith agreed. In talking with EMS Director Basil
3 Mahaney, and Chief Bender, both believe the highway garage site is not a good option
4 for the station.

5
6 Chief Bender believed moving the fire station to the highway garage would end the on-
7 call fire department. He did not believe the volunteers would want to always carry their
8 gear with them or drive the extra distance. If the Town chose to go in this direction,
9 Chief Bender estimated that it would result in the need to hire more full-time firefighters.

10
11 Director Smith added that it was inevitable that the DOT would require the Town to build
12 a salt/sand shed at the highway garage at some point. Additionally, having a fire station
13 on the site along with other Highway Division operations will create a very congested
14 area with a lot of traffic, including school buses and residents using the dumpsters on site.
15 Adding a public safety building to the site was a mistake in Director Smith's estimation.

16
17 Ms. Dudman thanked the Public Works Director and the Fire Chief for putting the work
18 together. She was happy to see alternatives that preserved the green space and did not
19 reduce parking in the Town lots. Her concern was the cost of the project. Option 7
20 seemed to be a combination of Options 1 and 2 yet appears to cost far more than both
21 combined. She did not believe taxpayers would accept such an added expense. Planning
22 for 30 to 40 years into the future is wise, yet it was difficult to predict the Town's needs
23 that far into the future. She felt the number of firefighters able to afford living in Town
24 would dwindle. Additionally, she felt an island-wide public safety consortium was
25 coming within the next 10 – 15 years. Such a consortium may result in the Town's Fire
26 Department being an outpost, rather than a center. It is clear something must be done,
27 and housing is necessary. However, she would be more comfortable with a more modest
28 proposal addressing immediate needs, and the ability to expand as needed in the future.

29
30 Director Smith explained that the earlier proposals did not include Police Department
31 needs in the plans. Option 1 was merely an extension of the existing building, and
32 Option 2 was the addition of a second story. Chief Bender is considering the new fire
33 station to be part of the future consolidation efforts. Director Smith thought that if the
34 project must be done in phases, perhaps the elimination of a truck bay and the associated
35 reduction of second story development could be considered. These are things that could
36 perhaps be added on as needed at a future date.

37
38 Mr. Hart appreciated the work that has gone into the plans. Mr. Moore's suggestion of
39 moving the proposed building to adjacent to where the truck bays currently are would
40 essentially allow the work to be done in phases. Fire and Ambulance could be moved
41 into the new building. The space left by their departure could be planned out for better
42 use by the Police Department. Mr. Hart felt the short-term need was transitioning to a
43 24/7 fire department. The Ambulance Service is crucial and must not be forgotten.
44 Police is a service shared with Bar Harbor. Perhaps more time can be taken to address
45 the needs of the Police. Mr. Hart worried that although such a project was something

1 residents support, the pricetag may be hard for them to vote for. He suggested something
2 similar to Option 3, which does not currently include the Police Department.
3

4 Director Smith felt that the building from Option 3 could be moved as Mr. Moore
5 suggested, to accommodate Fire and EMS. The new building could be a pre-engineered
6 steel building with an aesthetically pleasing facade. Police would then be able to take the
7 time needed to work with both Bar Harbor and Mount Desert to determine their needs
8 and how the available space can be used to fill those needs. Mr. Hart added that if a truck
9 bay could double as training space, it might prove to be another cost saving. Director
10 Smith felt that a building in that area could still result in a net zero loss of parking spaces.
11

12 Ms. Dudman reiterated the Board was concerned with the price. Finding cost savings
13 was good. Ms. Littlefield reiterated her feeling that building in phases over three or four
14 years was a better way to go.
15

16 Chair Macauley agreed. The design was great. The price was a shock – double what it
17 had originally been.
18

19 Director Smith suggested the issue be brought back to the next SelectBoard meeting.
20 Hedefine Representative Eero Hedefine suggested the Board provide a target price they
21 would feel comfortable with. Fire Chief Bender cautioned that construction costs are
22 likely to rise in the future. He did not believe that doing the work in phases would be a
23 cost savings. The Board seemed comfortable with a target price of 5 to 6 million, for
24 work accommodating only Fire and EMS. Any work the Police Department requires in
25 the space vacated by Fire and EMS will be an additional cost.
26

27 Mr. Wood reiterated that the Board supports the move; additional full-time firefighters
28 have been added to the budget and the Board understands they will need housing.
29 Different housing possibilities have been discussed. Informing the Town of the work
30 done, and perhaps implementing some interim fixes will show that the Board has
31 considered the issue well.
32

33 Director Smith pointed out that the \$10 million estimate includes among other things a
34 cost allowance for ledge, furniture, technology, site development, legal services, and
35 engineering services as well.
36

37 Director Smith agreed to present at the next Board Meeting an elevation view, floor plan,
38 and an estimated construction cost for the building. If the Board approves what is
39 presented, the design cost would go to bid, and that bid price would be used at Town
40 meeting.
41

42 Mr. Hedefine understood it was a big number. He clarified that the numbers were
43 concept numbers. Hedefine talked with the Departments to assess their needs and options
44 are now presented. He cautioned that the numbers weren't likely to change drastically,
45 unless the program itself changes. Until a design is created the numbers will not firm up
46 because these are concept designs. Numbers cannot become clearer until the design is

1 looked at and each piece of the design is priced out for things like the materials used.
2 Until there is a clear direction of what the concept for programming is, the numbers will
3 likely not change. Director Smith felt he had a good idea of what the Board was looking
4 for and the price range.

5
6 MOTION: Ms. Dudman moved, with Mr. Wood seconding, authorizing Public Works
7 Director Smith to spend up to \$7,500 to continue the review of the options for the Public
8 Safety Building from Town Office Building Reserve Account No. 4050100-24570 with a
9 balance of \$123,468.00.

10 Motion approved 5-0.

11
12 It was noted that Items VI.B and C did not require consideration. Director Smith
13 requested they be withdrawn.

14
15 *B. Consideration by the Selectboard of authorizing Public Works Director Tony Smith to*
16 *ask the proposed Public Safety Building design team of Hedefine Engineering to*
17 *provide us a cost for their services for design thru bidding related to development of*
18 *Public Safety Building Concept 7 described in the same memo referenced in "A"*
19 *above, in time to include it in the Selectboard packet for staff review with them at*
20 *their February 1, 2021 meeting such that,*

21 *C. At the February 1, 2021 Selectboard meeting, or alternate date as they may choose,*
22 *the Selectboard will consider including said concept plan and associated cost as a*
23 *warrant article to be acted on by the voters at the 2021 town meeting, be it held in*
24 *May or a later date as we did this year.*

25 Items B and C were withdrawn from discussion.

26
27 **VII. New Business**

28 *A. Discussion of proposal of the Town of Bar Harbor to connect municipal buildings to*
29 *fiber*

30 Police Chief Willis reported that the Town of Bar Harbor has had engineering done to
31 build out a fiber optic network. It's been a goal to get some connectivity between the
32 two IT departments off the public internet. Bar Harbor is offering the Town of Mount
33 Desert the opportunity to run fiber to connect into Bar Harbor's network. Bar
34 Harbor's IT provider Bob Bickmore and Brian Lippold, a consultant for Bar Harbor,
35 were both in attendance.

36
37 Mr. Lippold of Casco Bay Advisors reported that Bar Harbor is contemplating
38 building a fiber network for their own internal use to allow them to connect to Town-
39 owned facilities, such as fire stations, water plants, etc. In all there are 26 Town-
40 owned facilities. The fiber installation will allow the Town to create their own data
41 network to replace a network currently being provided by Spectrum. The network is
42 designed to come across Route 233. It could then extend to follow Route 198 into
43 Northeast Harbor. Casco Bay Advisors has been asked to do the engineering study
44 on the route to add the Mount Desert Town Office into the network. The fiber would
45 come into Northeast Harbor via Harborside Road. Alternatively, a fiber line could
46 run down Sargent Drive. The engineering study is estimated at \$6,000.00. The

1 engineering study will produce a cost estimate for running the fiber line into
2 Northeast Harbor.

3
4 It was noted there were no utility poles on Sargent Drive. The line would have to run
5 via utility poles down Route 198.

6
7 Chief Willis suggested looking at the project in phases. The first phase would be to
8 connect the two Municipal Offices. For \$6,000 the Town can gain an understanding
9 of the cost involved in connecting the two Town Offices.

10
11 Mr. Bickmore felt the gains to such a connection would include a connection between
12 the offices, allowing the offices to communicate through the network. They currently
13 communicate via a Spectrum VPN. VPNs are inherently heavily loaded and subject
14 to limitations based on bandwidth and equipment. It provides the possibility of Bar
15 Harbor hosting the Munis software for both Towns, thereby taking it out of the cloud.
16 The Town is paying approximately \$70,000.00 per year for the service. There would
17 be a cost savings with such a transfer. There would be additional savings with
18 regard to the option of connecting other locations via fiber such as wastewater plants,
19 highway garage, and the Harbormaster's Office. This would allow the Town to get
20 rid of individual Spectrum connections and the managed VPN paid for by each
21 location. Such a change would allow the Police Department to have a single camera
22 system. Currently there are two separate setups for the Towns. This will also allow
23 for a single phone system between the Police Departments.

24
25 Additionally, a final option was that public internet could be offered off the fiber as
26 well. This would raise the cost significantly. Mr. Lippold felt it prudent to look just
27 at the scope currently laid out. Eventually further options can be explored.

28
29 Mr. Hart reported that the Broadband Committee discussed the options with Chief
30 Willis and Mr. Bickmore. The Broadband Committee was unanimous in their support
31 of the initial engineering work. There appear to be many possibilities for short-term
32 savings for the Town. It will provide some municipally-owned infrastructure that
33 creates possibilities down the road. There is definite near-term benefit in connecting
34 the Town Offices.

35
36 Town Manager Lunt noted there were funds available for the work in Community
37 Development.

38
39 MOTION: Ms. Dudman moved, with Mr. Wood seconding, authorizing the Town
40 manager to expend \$6,000.00 from the account he feels is appropriate to participate in
41 the study.

42 Motion approved 5-0.

43
44 *B. Request to retain Maine Municipal Association for Assistance with Finance Director*
45 *search process*

1 Manager Lunt outlined a succession plan in preparation for the time the Town
2 Manager and the Finance Director leave their positions. He wanted some
3 professional help to conduct those searches. The Finance Director is an important
4 position. Hiring the right person was critical. He's outlined what services would be
5 in the potential contract. He was asking for permission to move forward with
6 retaining MMA's services.

7
8 MOTION: Mr. Wood moved, with Ms. Dudman seconding, authorizing Manager
9 Lunt to move forward with the request to retain Maine Municipal Association for
10 Assistance with the Finance Director search process, as presented.

11 Motion approved 5-0.

12
13 *C. Review of FY 2021 Budgets: Public Works*

14 Director Smith noted that Public Works is up 1.4% on Operations and Maintenance.
15 The entire budget is up 1.19%. These increases include a sanitary sewer pipe
16 collection and maintenance plan. \$50,000.00 was drawn down for the first round of
17 the plan. Director Smith proposes to use \$25,000.00 out of the Reserve Account and
18 \$25,000.00 from Appropriations. Other budget line items were reduced to cover the
19 amount. He noted the amount is in the budget, but incorrectly titled as telephones.

20
21 Mr. Wood asked about the Somesville treatment plant's \$3,000.00 extra cost, raising
22 that budget by 4.88%. Ph control there rose by 25%. Director Smith promised to
23 look into it.

24
25 **VIII. Other Business**

26 *A. Such other business as may be legally conducted*

27 There was no Other Business.

28
29 **IX. Treasurer's Warrants**

30 *A. Approve & Sign Treasurer's Warrant AP2140 in the amount of \$766,318.69.*

31 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval and signature of
32 Treasurer's Warrant AP2140 in the amount of \$766,318.69, as presented.

33 VOTE:

34 Martha Dudman: Aye

35 Matt Hart: Aye

36 Wendy Littlefield: Aye

37 Geoff Wood: Aye

38 Chair John Macauley: Aye

39 Motion approved 5-0.

40
41 *B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2138,*
42 *AP2139, and PR2117 in the amounts of \$75,655.83, \$7,587.90, and \$104,914.41,*
43 *respectively*

44 MOTION: Mr. Hart moved, with Mr. Wood seconding, approval of signed
45 Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2138, AP2139, and
46 PR2117 in the amounts of \$75,655.83, \$7,587.90, and \$104,914.41, respectively, as

1 presented.
2 VOTE:
3 Matt Hart: Aye
4 Geoff Wood: Aye
5 Wendy Littlefield: Abstains
6 Martha Dudman: Aye
7 Chair John Macauley: Aye
8 Motion approved 4-0-1 (Littlefield in Abstention).
9

10 C. *Acknowledge Treasurer's School Board AP/Payroll Warrants 08 and 15 in the*
11 *amounts of \$20,182.54 and \$74,037.51, respectively.*
12 MOTION: Ms. Dudman moved, with Mr. Hart seconding, acknowledgement of
13 Treasurer's School Board AP/Payroll Warrants 08 and 15 in the amounts of
14 \$20,182.54 and \$74,037.51, respectively, as presented.
15 VOTE:
16 Martha Dudman: Aye
17 Matt Hart: Aye
18 Wendy Littlefield: Aye
19 Geoff Wood: Aye
20 Chair John Macauley: Aye
21 Motion approved 5-0.
22

23 **X. Adjournment**

24 MOTION: Mr. Wood moved, with Ms. Dudman seconding, adjournment.
25 Motion approved 5-0.

26
27 The Meeting adjourned at 7:53PM.

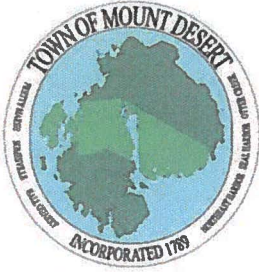
28
29 Respectfully Submitted,

30
31
32
33 Wendy Littlefield

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS



Town of Mount Desert
 21 Sea Street, P.O. Box 248
 Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
 Web Address www.mtdesert.org

Resident Request for Appointment to Volunteer Board or Committee

Thank you for expressing an interest in serving on one of the Town's volunteer Boards or Committees. Before the Board of Selectmen makes appointments, they would like to know a little about you and why you feel you could contribute to the Board or Committee. Please take a few minutes and complete the brief expression of interest information below and return to the Town Clerk, PO Box 248/21 Sea St, Northeast Harbor ME 04662.

Name: Donna Reis Date: January 22, 2019
 Street Address: 9 Indian Head Lane Phone: Home 207-276-5646
 Mail Address: PO. Box 430 Work Retired
Northeast Harbor 04662
 E-mail: donna@donnareisonline.com Cell 914-414-1814

Are you a registered voter in the Town of Mount Desert? Yes No "Harbor
 Appointment(s) requested: Marine Management Committee AKA "Committee"
Warrant Committee

If you have previously served on any Boards or Committees in the Town of Mount Desert, please describe your experience: _____

2021 * currently serving on the town Warrant Committee

Are there other background experiences or skills that you feel would contribute to this appointment?
I have served on several not-for-profit boards, most recently Friends of Acadia. I have been actively involved with the harbor and the town since 2009. I currently own two boats and hold my 100 Ton Master Captains license and lobster in Zone B.

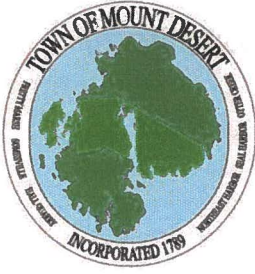
Why are you interested in this appointment? I became a year round resident a few years ago and would like to become more involved in my community.

What are your goals for this Board or Committee? I would like to serve

my community, become more involved, learn more about how our town government functions and become more of a part of my community and assist in anyway I can.

Do you have conflicts with meeting times or group assignments? NO

CONSENT AGENDA



Town of Mount Desert Wastewater

Ed Montague, Superintendent
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-2210
Web Address: www.mtdesert.org
E-Mail: suptwwtp@mtdesert.org

MEMO

To: Tony Smith, Public Works Director
From: Ed Montague, WWTP Superintendent
Re: SEPT-DEC 2020 Wastewater Report
Date: January 29, 2021

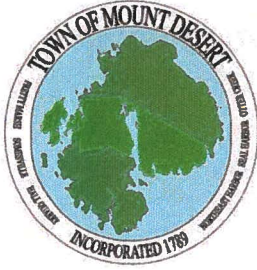
In September, with a full crew and summer behind us, we replaced all of the Somesville Aeration Tank#2's fine bubble air diffuser membranes that were installed during the 2008-2009 Somesville plant upgrade. The membranes are typically replaced every ten years. As the membranes get older, they fail to efficiently produce the required amount of oxygen due to usage and clogging of the pores from organic material. The fine bubble air diffusion is crucial for providing oxygen to our microbes living in our aeration tanks. The microbes are the workhorses in the activated sludge process that we use to treat the incoming wastewater at all our plants. They require proper food and oxygen to stay healthy and maintain an efficient biological process. This is long and tedious work; the crew did an excellent job as usual.

We replaced a grinder pump at the Sargent's Drive pump station that failed. The pump is located at the bottom of the station's wet well (Storage Tank) and must be pulled up by hand on a rail system. Needless to say, it is heavy. Typically, it is the electric motor that fails so it is just a swap for a new pump versus a rebuild. The pumps are submersible and we do not have the capability to repair the motor and have it maintain it's waterproof integrity. At this point, we have not found a cost-effective option where we can send it for repair.

In October, we had to replace a second pump at the Sargent's Drive pump station. We updated several electronic components in the station's control panel at the recommendation of the regional representative for the pump manufacturer. They felt that this would extend the life of the newest pumps we installed as the controller has not been upgraded recently. We have not had any issues with the station since then.

Yearly, our lab is required to participate in proficiency testing to prove that we are conducting our permit required testing accurately. It is referred to as the DMR-QA study or Discharge Monitoring Report-Quality Assurance Study. We received our final results in October after submitting them in September. Once again we passed at 100%, another successful year for our Lab Tech!

Our plant permits were finally renewed this year with a change to disinfection. Year-round disinfection is becoming a requirement on most new and renewed discharge



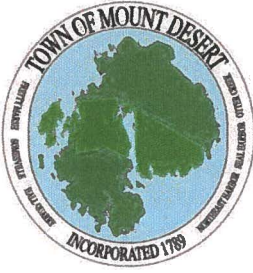
Town of Mount Desert Wastewater

Ed Montague, Superintendent
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-2210
Web Address: www.mtdesert.org
E-Mail: suptwwtp@mtdesert.org

permits issued by the DEP. The DEP adopted this rule from the United States Environmental Protection Agency (EPA). Starting December 31, 2020, we were required to maintain year-round disinfection at all plants where previously we required to disinfected seasonally from May 15th to the end of September. Our plants were not designed for this and we needed to come up with a way to deliver our chemicals to their injection point without having them freeze. We were primarily concerned with the chemical that removes any remaining chlorine residual in the final effluent, Sodium Bisulfite, before it discharges into the ocean. Sodium Bisulfite has a freeze point of 42 degrees Fahrenheit. Each plant has a DEP permitted allowable range for chlorine residual that we can discharge. Without the addition of the Sodium Bisulfite, we would not be able to meet those requirements. The disinfection chemical, Sodium Hypochlorite, has a freeze point of -20 degrees Fahrenheit so it is a little more forgiving in the winter than Sodium Bisulfite but it is still possible to have it freeze with very cold temperatures combined with wind. To prevent the chemicals from freezing, the crew designed, planned and installed a heated chemical line system for the Seal Harbor and Northeast Harbor treatment plants. This system has worked perfectly so far this winter. I am proud of the job that the crew did building this system from scratch. A commercially designed and manufactured system would have been quite costly.

The Somesville plant uses an Ultraviolet light disinfection system as its primary disinfection with chemicals for a back-up disinfection process. We are using UV year-round and will see added maintenance and electricity costs operating that system continuously.

In November, the Ted Berry Company was hired to conduct inspection, cleaning, videoing and GPS mapping of the town's sanitary sewer collection system. This is the beginning phase of a five-year rotational plan that was developed for our Sanitary Sewer Maintenance Plan. We were advised by the Maine Municipal Association (MMA) to develop a plan to perform routine inspections of our collection system to protect the town from uncapped liability in the event of a collection system failure. MMA's Sewer Liability Resource Guide stated that the Maine Tort Claims Act does not provide any immunity or dollar cap for claims made for damages caused to others by failure to maintain a sewer system. Maintaining a sewer system is described as consistent, documented maintenance and inspections. MMA suggested a three-year rotational plan to inspect all our lines but we settled on a five-year rotational inspection. This first five-year rotation will be the most extensive. Going forward, the subsequent five-year rotational inspections can be a limited combination of various inspection and cleaning techniques conducted by public works staff and private contractors to help minimize costs. We believe that the DEP will eventually be requiring something very similar to this in the near future.



Town of Mount Desert Wastewater

Ed Montague, Superintendent
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-2210
Web Address: www.mtdesert.org
E-Mail: suptwwtp@mtdesert.org

Ted Berry's crew was professional and easy to work with. We started the project in Northeast Harbor and will be back in Northeast Harbor for the second year. We plan to move to the other villages over the final three years. There are many variables that determine how many feet of line will be inspected during the 10-day period that they are working for the year. Some years we will inspect more than others. Overall, the lines inspected were in good condition.

December was relatively uneventful for major mechanical issues. The crew focused on regular preventative maintenance, plant operations and finishing up their correspondence courses for training hours required to maintain their wastewater certifications. Due to the pandemic, classes are either available by Zoom or by taking DEP approved correspondence classes. Looking forward into 2021, they will be continuing with the regular duties and various inside maintenance projects.

Town Clerk

From: Town Clerk
Sent: Wednesday, January 27, 2021 2:00 PM
To: Durlin Lunt (manager@mtdesert.org)
Subject: FW: Seal Harbor Recreation Center

FYI comment below.

Claire

Claire Woolfolk, CCM
Town Clerk/Registrar of Voters
Town of Mount Desert
21 Sea St/PO Box 248
Northeast Harbor ME 04662
276-5531 phone, 276-3232 fax
townclerk@mtdesert.org

-----FOIA NOTICE-----

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-----PRIVACY NOTICE-----

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From: Allison Bourke <allibourke@aol.com>
Sent: Wednesday, January 27, 2021 1:59 PM
To: Town Clerk <townclerk@mtdesert.org>
Subject: Re: Seal Harbor Recreation Center

Thank you very much, Claire. I really appreciate both you and Kim pulling together this information. Again I want to reiterate that you folks certainly run affective operation there at town hall.
Best, Allison



TOWN OF MOUNT DESERT

Warrant Committee

Tuesday, January 12, 2021 / 6:00PM Via Zoom

Town Hall Meeting Room
21 Sea Street
Northeast Harbor

Approved 1/26/2021

Minutes

Present (14): Gail Marshall, Phil Lichtenstein, Jerry Miller, Tim Murphy, Stephanie Reece, Brian Henkel, Owen Craighead, Kathy Miller, Katrina Carter, Rodney Eason, Carmen Sanford, Ellen Kappes, Craig Roebuck, Donna Beals,

Excused (3): Jesse Hartson, Bill Ferm, Donna Reis

Absent (5): Marina McGarr, Norris Reddish, Blakeslee Bell, Sam McGee, Tate Bushell

1. Meeting called to order by Phil Lichtenstein 6:01 PM
2. Sign In / Announcements
3. Overview of Proposed Schedule & Budget Reviews
4. Discuss Public Service Groups being split up into two evening and using the standard BOS meeting time of 6:30PM, unless the BOS chooses otherwise.
5. Discussed Pick-up Brown Bag Dinner from Milk n Honey for Annual Dinner on March 16th
6. Elect Officers: Kathy Miller Nominated Phil Lichtenstein/Jerry Miller to be Co-Chairs and seconded by Katrina Carter Vote was unanimous Secretary: Phil Lichtenstein Nominated Brian Henkel and seconded by Jerry Miller? Vote was unanimous
7. Honor Tom Savage for his service and inspiration to all of us for his appreciation of his community
8. The Warrant Committee had a round table discussion including Brian Henkel current playlists.
9. Adjourn
10. Next Meeting Tuesday, January 26, 2021 at 6:00PM via Zoom Administration Budget Review

League of Towns

A Collaborative Unit of Government Serving
Bar Harbor, Cranberry Isles, Ellsworth, Lamoine, Mount Desert,
Southwest Harbor, Swans Island, Tremont, Trenton, and
Acadia National Park
P.O. Box 248 Northeast Harbor, Maine 04662

Monthly Meeting Minutes January 26, 2021 Zoom Remote Meeting- Invite below 10:00 a.m.

- I. Call to Order. Chair Durlin Lunt called the meeting to order at 10:05 a.m. In attendance were Durlin Lunt, Christopher Saunders, Fred Ehrlenbach, Mike Madell, Sonny Sprague, Cornell Knight, Glenn Moshier, Stu Marckoon, Jill Goldthwaite, Scott Adkins, Justin vanDongen, press.
- II. Adoption of Agenda. Moved Marckoon, seconded Ehrlenbach, vote: unanimous.
- III. Approval of Minutes

November 24, 2020. Moved Marckoon, seconded Ehrlenbach. Vote: Unanimous

Regular Meeting
- IV. Treasurer's Report: Review of the financial statements and possible adoption of a Motion "to accept the financial statements as sent".
Moved to accept by Ehrlenbach, seconded by Knight. Vote: Unanimous.
- V. Old Business: Discussion of possible sharing of costs for tent rental for Drive In Town meetings week of May 3-7 2021
Mount Desert is committed to 5/4/21, and Tremont to 5/5/21. Cornell reports that Bar Harbor is also planning a drive-in meeting, but can't justify changing date set in charter. Therefore, they're expecting to do this on June 1. Therefore, Knight reports that MD and Tremont should proceed without BH.
- VI. Regular Business:-
 - a. Transportation (Standing item from elected official's workshop 2019))

Marckoon reports that Acadia Gateway Center is part of MDOT 3 year plan. NPS is still trying to put in last few dollars. Maine Tourism would be in there as primary operator with some NPS staff. Would encourage people to leave cars there and take Island Explorer on to MDI. Madell also reports that reservation plan for next year will be for Cadillac Mountain only, not for Ocean Drive/Sand Beach. There will be a fee, still to be set. Public comment period open until 2/11/21. Also under discussion is the operation of Island Explorer, but primarily only in ANP. Fewer routes with more frequent buses on those routes.

- b. Affordable Housing. (Standing item from elected official's workshop 2019)

Justin vanDongen reports that SWH is working with MCHT and Island Housing Trust to install an affordable single family home on Chris's Pond.

- c. Municipal Collaboration - (Standing item from elected officials workshop 2019)

Justin vanDongen asks whether anyone has an employee who could serve as motor vehicle agent in SWH. SWH would either lease employee or be hired part-time in SWH.

Marckoon thanks BH for helping administer vaccine shots for other local fire departments.

- d. Solarization (Standing item from elected official's workshop 2019)

No discussion, except for discussion around hiring a joint sustainability coordinator. See below, Other Business.

- e. Tick Borne Illness (Standing item from elected official's workshop 2019)

No discussion.

Other Business & Members Reports - (Other topics of interest to League Members)

Hiring of joint sustainability coordinator, presented by Jill Goldthwaite. Bar Harbor declared a climate emergency last year and appointed a task force. They've been thinking about whether other towns on or near island have an interest in putting a small group together to know who's doing what, and what we might be able to do together. BH is interested in hiring a sustainability coordinator, but they can't fund full-time position by themselves. Hard to attract someone full time with just their funds. They're trying to create a climate action plan, and this coordinator would do that. Jill has already discussed with other local officials to gauge interest. Jill explains that Tremont has been identified as one of the top 10 communities in Maine at risk due to climate change. Jill has spoken with Phil in Mount Desert, who is very enthusiastic. At this point, Jill is just asking for towns to suggest someone to serve on an ad hoc group to get this conversation started. Durlin suggests Phil. Marckoon asks what goals of group would be, and Jill states that the sustainability coordinator would write a climate action plan. The working group would figure out whether the towns have an interest in this collaboration, and if they do, then getting more specific about what the joint action would look like (whether it's hiring a sustainability coordinator, or something else). If towns are interested, we should send a name and contact to Jill. Commitment at this point is for a "talk it over" meeting, and then deciding if we wish to take it further. Her email is jillgold@gwi.nct.

Officer Election.

- Ehrlenbach nominates Lunt for Chair, seconded by Marckoon. Vote: Unanimous

- Lunt nominates Fred as Vice-Chair, seconded by Marckoon. Vote: Unanimous.
- Lunt nominates Marckoon as treasurer, seconded by Ehrlenbach. Vote: Unanimous.
- Marckoon moved to nominate Saunders as secretary through May 2021 and then appoint Knight as secretary for remainder of term, seconded by Ehrlenbach. Vote: Unanimous.

VII. Next Agenda: Suggested discussion items for the next Agenda. No suggestions were made.

VIII. Adjournment

Marckoon moves to adjourn, seconded by Ehrlenbach, vote: Unanimous. Meeting adjourned at 10:42 a.m.

IX. Zoom meeting Information

X. Town of Mt Desert is inviting you to a scheduled Zoom meeting.

XI. Join Zoom Meeting

<https://us02web.zoom.us/j/81477926970?pwd=RzlrME13VmRQaHdZbkE4RDBPc2h4Zz09>

XII. Meeting ID: 814 7792 6970

Password: 024742

One tap mobile

+13017158592,,81477926970#,,1#,024742# US (Germantown)

+13126266799,,81477926970#,,1#,024742# US (Chicago)

XIII. Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

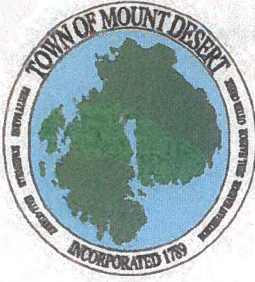
+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 814 7792 6970

Password: 024742

UNFINISHED BUSINESS



Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662-0248

Telephone 207-276-5743 Fax 207-276-5742

www.mtdesert.org director@mtdesert.org

MEMO

To: Durlin Lunt, Jr., Town Manager
From: Tony Smith, Public Works Director
Re: Public Safety Space Needs: Option 8
Date: January 29, 2021

As you know, we have been discussing the space needs of our fire department, EMS, and police department for some time now. At the January 19th meeting of the Selectboard it was decided to look at another option, Option 8, to address space needs that only includes the fire department and EMS at this time. Needs of the police department will be reviewed and addressed in the future. Town staff were asked to look at a reduced square foot building concept that would have a low and high range of costs between \$5 million and \$6 million, a figure suggested by a resident during the meeting and generally accepted by others.

When reviewing the costs associated with the proposed space, it is imperative that they be taken for what they are – they are concept costs based on a concept design. Periodic cost estimate updates would be prepared and shared at certain milestones of the design process if the project goes forward. This is the typical design/costing process and is one of the reasons for presenting the costs with a low and high end.

Working with our professional design team, a concept plan has been developed with associated costs. Enclosed here are reduced size plan sheets that show:

- A cost summary sheet for this option. We are presenting a range of \$5,130,050 to \$5,999,800 for the proposed space. Fire Chief Bender and Ambulance Chief Mahaney spent considerable time reviewing past layouts and needs to get down to these figures.
- A view of the proposed building from the east – the East Elevation View – that will house fire and EMS under one roof.
- The proposed layout for the ground floor of the building and
- The proposed layout of the second floor.
- A site plan showing the anticipated space needs for the trucks to enter and leave the truck bays. Some of the Cranberry Isles leased parking spots would have to be relocated but they will be on the same level they are now and there will be no decrease in leased spots.

Members of the design team will be joining the meeting, and, for ease of reading and review, the cost sheet and the plan sheets will be put up on our monitors while we review each one. In the meantime, we have enclosed 11 x 17 sized sheets for the Selectboard to review.



Town of Mount Desert

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5743 Fax 207-276-5742
www.mtdesert.org director@mtdesert.org

The work that will be presented includes addressing short term needs and those that can be anticipated to arise over the next decade based on information available at this time. As was discussed at the meeting on the 19th, in the future if additional needs are identified, renovations could be made to the structure we are discussing here. The work presented here has also considered the potential for future consolidation of fire and EMS services. If such consolidation should occur, the Northeast Harbor station will be a key element of it.

Based on the above:

- I request authorization from the Selectboard to ask the design team to provide us a cost for their services for design thru bidding related to development of Option 8 described above, and to have it to us in time to include it in the Selectboard packet for staff review with the Selectboard at their February 16, 2021 meeting and
- At the February 16, 2021 Selectboard meeting, the Selectboard consider including said concept plan, Option 8, and associated costs as a warrant article to be acted on by the voters at the 2021 town meeting, be it held in May or a later date as we did this year.

Members of town staff and our design team will attend the February 1, 2021 Selectboard meeting to present this information and to address any questions people might have.

Thank you.

Enc.

Cc. Mike Bender, Fire Chief; Basil Mahaney, Ambulance Chief; Jim Willis, Police Chief
Claire Woolfolk, Town Clerk; Kathi Mahar, Treasurer

TOWN OF MOUNT DESERT PUBLIC SAFETY

**OPTION 8 - 2-STORY ADDITION & RENOVATION
FD & EMS, 4-BAY**

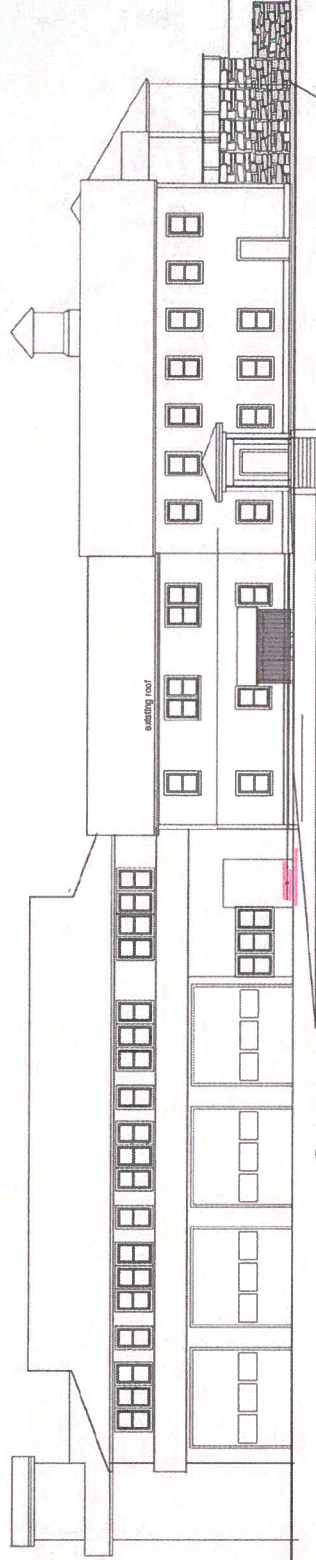
Project Costs

NEW CONSTRUCTION COSTS

All costs shown below are based on Concept Design only and percentage of same for some items. Engineers estimates of fees to be negotiated prior to commencement of final design. Construction cost estimate to be prepared during final design.

	LOW	HIGH
New Construction - FD/EMS (\$300 to \$350/sf)	\$2,133,000	\$2,488,500 <i>7,110 SF new FD/EMS</i>
New Construction - Truck bays (\$230 to \$280/sf)	\$1,031,550	\$1,255,800 <i>4,485 SF new truck bays</i>
New Construction - Mechanical (\$130 to \$180/sf)	\$39,000	\$54,000 <i>300 SF mechanical attic</i>
Renovation - FD (\$250 to \$300/sf)	\$425,000	\$510,000 <i>1,700 SF renovation existing building</i>
Allowances (ledge blasting)	\$60,000	\$60,000 <i>allowance</i>
Site Development (driveways, parking area modifications)	\$200,000	\$200,000
Special Equipment (Generator)	\$65,000	\$65,000
Special Equipment (Solar Panel Array)	\$0	\$0 <i>net zero cost</i>
Subtotal	\$3,953,550	\$4,633,300
ADMINISTRATIVE COSTS & RESERVE		
Furniture	\$81,000	\$94,000 <i>allowance based on percentage of office/living space estimate, no EMS</i>
Technology	\$40,000	\$40,000 <i>allowance based on conversations with Town Consultant</i>
Construction Contingency	\$396,000	\$464,000
Inflation (1.5% per year, 2 years)	\$120,000	\$141,000
Financing	\$0	\$0 <i>assume no financing</i>
Subtotal	\$637,000	\$739,000
FEES AND SERVICES		
Architect and Engineers Fees	\$317,000	\$371,000 <i>assumed percentage of construction cost, actual fees to be negotiated</i>
Construction Administration/Owners Representation	\$198,000	\$232,000 <i>assumed percentage of construction cost, anticipates extensive observation</i>
Municipal Technology Consultant	\$10,000	\$10,000 <i>allowance, actual fees to be negotiated</i>
Site Survey	\$5,000	\$5,000
Ledge Probes	\$3,500	\$3,500
Permits	\$6,000	\$6,000
Subtotal	\$539,500	\$627,500
PROJECT TOTALS	\$5,130,050	\$5,999,800

CONCEPT DESIGN ONLY
CAN CHANGE DURING FINAL DESIGN.



3 EAST ELEVATION
Scale: 1/8" = 1'-0"



REV.	DESCRIPTION

PROJECT NORTH

PROGRESS DRAWINGS
1/28/2021

CURRENT USE STATUS



DESIGN GROUP
COLLABORATIVE
ARCHITECTURE
PLANNING
AND INTERIORS
1000 W. UNIVERSITY AVENUE, SUITE 200
ANN ARBOR, MI 48106-1500
TEL: 734.769.1234
WWW.DGCARCHITECTURE.COM

MT. DESERT PUBLIC SAFETY
BUILDING CONCEPT
2700 UNIVERSITY AVENUE
NORTHWEST, ANN ARBOR, MI 48106

OPTION 8
FINAL

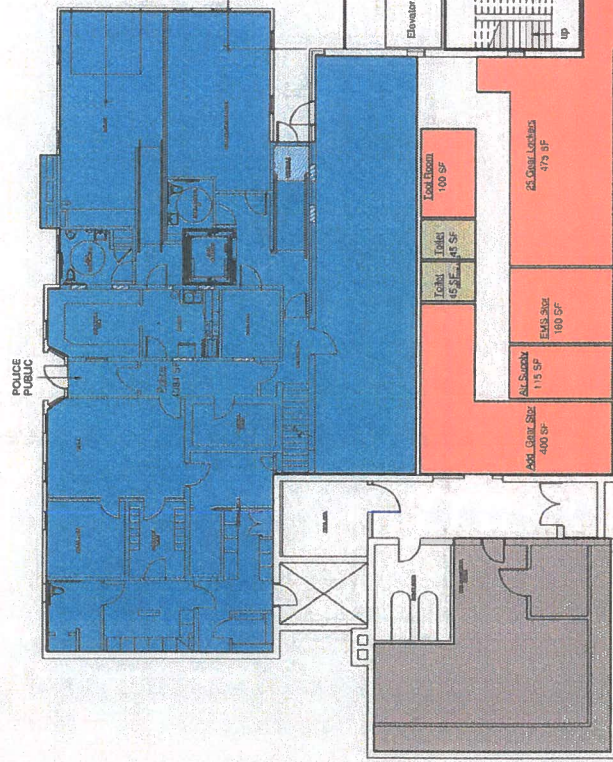
DATE	BY	APP'D	DATE

A1

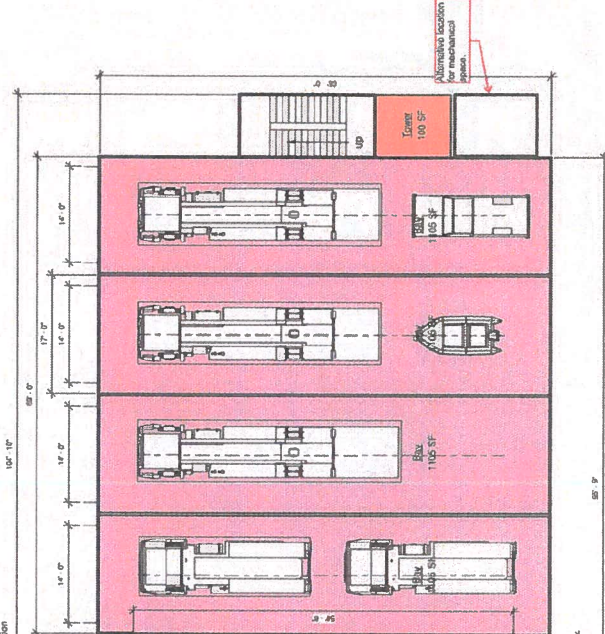
2

CONCEPT DESIGN ONLY
CAN CHANGE DURING FINAL DESIGN.

- Circulation
- Police
- Shared or Common Areas
- Fire/EMS Office
- Fire/EMS Apparatus
- Fire/EMS Staff Support Spaces
- Fire/EMS Administration



FIRST FLOOR
 New Truck Bays: 4468 SF
 New Office: 1727 SF
 New Fire/EMS Office: 100 SF
 New Total: 7903 SF
 Existing / Common: 6827 SF
 Total First Floor Area: 13912 SF
 At-Risk Mechanical Space: 900 SF



DESIGN GROUP COLLABORATIVE
 ARCHITECTURE
 49 CHURCH ST. SUITE 4
 ELLENHURST, MAINE 04965
 (207) 534-2338

MT Desert
 Public Safety Building
 Concept

LEVEL 1 OPTION 8

DATE: 01/28/2021
 PROJECT: MT Desert Public Safety Building
 SHEET: A100

NEW BUSINESS

Town Clerk

From: Durlin Lunt
Sent: Tuesday, January 26, 2021 3:36 PM
To: Town Clerk
Subject: FW: COA MDC Parking Issue

Supporting documentation for COA parking issue on 2-1 BOS meeting

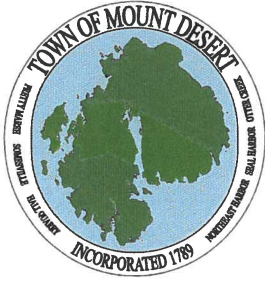
Durlin E. Lunt
Town Manager
Mount Desert, Maine
manager@mtdesert.org

(207) 276-5531

From: Millard Dority <mdority@coa.edu>
Sent: Thursday, January 21, 2021 9:37 AM
To: Durlin Lunt <manager@mtdesert.org>
Cc: Kathy Miller <kmiller@mountdesert365.org>
Subject: COA MDC Parking Issue

Dear Durlin: Thank you for speaking with me this morning about the parking dilemma College of the Atlantic (COA) faces as we plan for the new COA Mount Desert Center located at the 141 Main Street property . At both sketch plan and completeness review by the Town of Mount Desert Planning Board, parking was raised as a major concern. Because of the size and configuration of the lot only three spaces are provided on site, or off-street in our plan. My hope was to locate and possibly lease six additional, private off street parkings. Although we have worked diligently to locate more private spaces to lease, we have exhausted all leads, and as yet not been successful in finding more spaces. There is no question the planning board will not approve our plan without finding a solution to this parking issue. May I please request time at the next TOMD Selectmen's Meeting, to be held on February 1, 2021, to discuss the possibility of COA using municipal parking as a solution to this problem. Again many thanks for your help, I look forward to hearing from you soon, sincerely, Millard Dority

--
Millard Dority
Director of Campus Planning, Buildings and Public Safety
College of the Atlantic
105 Eden Street
Bar Harbor, ME 04609
207.801.5690
mdority@coa.edu



Town of Mount Desert

21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5743 Fax 207-276-5742
www.mtdesert.org director@mtdesert.org

MEMO

To: Durlin Lunt, Jr., Town Manager
From: Tony Smith, Public Works Director
Re: Northern Neck Road Petition
Date: January 29, 2021

Enclosed is a copy of what is titled "A Petition Asking the Town of Mt. Desert to Replace Culverts at Northern Neck Causeway" from some residents who live on the Northern Neck Road and a response to same we requested from legal counsel. It is my understanding both the Petition and the legal response, and this cover memo, are to go to into the Selectboard packet for their meeting of February 1, 2021.

Thank you.

**“A Petition Asking the Town of Mt. Desert to Replace Culverts
at Northern Neck Causeway”**

Submitted by Robert Foster, Robert Shea, and William Waters

January 21, 2021

Summary

Three property owners on Northern Neck Road:

- 1. State that the culverts at the Long Pond causeway along Northern Neck Road are manifestly degraded, are a present public safety hazard, and thus are in urgent need of replacement.**
- 2. Contend (a) that the causeway is public property; and (b) the culverts under the causeway serve a public purpose. As such, public funds may be used for maintaining the causeway and its culverts.**
- 3. Petition the Town to (a) officially recognize the causeway, and the culverts under it, as public property, (b) replace the culverts, and (c) accept responsibility for future maintenance of the causeway and its culverts.**

Index

Part I. Who are the Petitioners?

Part II. Factual Background.

Part III. The Petition

Part I. Who are the Petitioners?

A. The Immediate Petitioners.

We each are owners of property on Northern Neck Road.

We are volunteers who see to the year-round maintenance of the road surface.

We collect voluntary donations from the owners to pay the costs.

We are **not** a road association.

We operate informally under the name "Northern Neck Road Maintenance Project".

The project does not own or control anything.

We have no authority to compel our neighbors to pay into our operating funds.

We have no authority to place a lien on the properties of owners who do not pay.

B. How Many Owners are there on Northern Neck Road?

There are 60 privately owned Lots on Northern Neck that are taxed by the Town of Mt. Desert.

There are 55 individual owners of these Lots.

Fifty-two (95%) of the 55 owners are seasonal residents.

The 2019 tax valuation of Northern Neck property is \$ 72,206,000. *(Assessor's online database)*

The 2019 tax assessment for these properties is \$ 574,000. *(Assessor's online database)*

Our tax assessment represents 3.1% of the Town's 2020-2021 Total Municipal Expenditure Budget. *(2020 annual town report)*

As a summer community, we have *no expense impact* on the Town's public education budget, and only a few owners qualify for the Town's Rural Wastewater Support benefit.

We also have no expense impact on the Town budget for maintaining, plowing, and sanding roads. We maintain, plow, and sand the 2-mile surface of Northern Neck Road at our own expense.

Part II: Factual Background

A. Where are the Culverts Located?

The culverts are at a causeway located at 0.6 miles southerly along Northern Neck Road.

The Causeway connects what is a peninsula to what is an island, which together make up Northern Neck, a 155-acre land mass that bisects the north end of Long Pond, a State-owned great pond. (*Exhibit 1: Google Map*)

There are two galvanized steel culverts, each 4x6-foot oval-shaped, each ~40 feet long.

The culverts allow Long Pond waters to circulate between the Eastern and Western sides of the lake.

B. Who installed the Causeway?

Before 1950 there was no causeway.

A 1942 USGS survey shows an open channel between Northern Neck peninsula and Northern Neck island with Long Pond waters filling that space. (*Exhibit 2: USGS Survey, August 1942*)

There were a few camps on the island before the causeway came into being.

Owners accessed their properties by boat, usually putting in at Pond's End.

The gap between the island and the peninsula was known as "Indian Carry".

A "rickety" footbridge enabled access to the island by foot.

In the late 1940's a local businessman named Tom Flynn bought the undeveloped land on the island, divided it into lots, and sold them off.

In the course of developing the island, in ~1950 Mr. Flynn built a causeway connecting the peninsula to the island, plus a rough road on the island, so owners could reach their properties by motor vehicle.

C. Who installed the Culverts?

We believe that Doug Gott & Sons did the actual installation.

The question really is...Who *caused* the culverts to be installed?

Documentation available to us is limited and incomplete.

The Town of Mt. Desert was involved in the project:

- From the Planning Board minutes of December 9, 1982: "Mr. Gilpatrick reported on a trip to Augusta to gather information on opening a causeway at Long Pond." (This refers to Chadbourne Gilpatrick, a member and at one point chairman of the Planning Board.)

- A submerged lands lease effective May 10, 1983 was granted by the Maine Bureau of Public Lands (Lessor) to the Town of Mt. Desert (Lessee), signed by Town Manager Leonard Kyle. (*Exhibit 3. Submerged Lands Lease to Town of Mt. Desert, May 1983*)

D. Why were the Culverts Installed?

There is a timeline connection between a state-mandated raising of the water levels of Long Pond in 1981 and installation of the culverts in 1983. This relationship is chronological and not necessarily causative.

D1. Modification of the Long Pond Outlet Dam to Raise Water Levels in 1981. Documentation of why the water levels were raised is clear. The State of Maine Soil & Water Conservation Commission held a public hearing in September 1980 about the Town-owned Long Pond outlet dam at Ripples Road. Among its findings were: (1) water levels have fluctuated according to the whims of individual persons opening and closing the spillway at will; (2) the Southwest Harbor public water supply at the southern end of Long Pond required a certain minimum water level above its inlet pipe; (3) Water levels in August 1980 were 8-12 inches below traditional and preferred levels. On the basis of these findings, the Commission ordered the Town to modify the outlet dam to bring the water level to a specified maximum and minimum elevation. (*Exhibit 4, Finding of Fact and Order, Soil & Water Conservation Commission, November 5, 1980.*)

Progress and completion of the water-level project was reported in the Town's Annual Reports for 1981 (p. 41) and 1982 (p. 38) by Mr. Gilpatrick.

E. Who paid for the Culverts?

We have no documentation other than a paragraph on page 2 of a December 4, 2020 memo from attorney John Cunningham of Eaton Peabody in which Cunningham referenced an August 30, 1982 meeting at which the Selectmen voted to accept donations for construction of a bridge at the causeway. (This memo was accepted within the Consent Agenda at the BOS meeting of December 21, 2020.)

Part III. The Petition.

Petition Point A. The Culverts are a present public safety hazard.

The exterior (exposed to weather) sections of the culverts are in observable degradation from rust. There are large gaps where the metal is completely gone. (*Exhibit 5: Photos of Deterioration*)

A kayaker sustained a serious injury on July 20, 2020 while portaging across the causeway.

Her leg went through a hole in the culvert and she received a major gash from the rusted metal. An ambulance was called. The injury required two separate surgeries.

Given the extensive observable deterioration of the exposed sections of the culverts, we are confronted with a major unknown: What is the condition of the buried sections that carry all the weight of vehicular traffic, including...

Routine traffic flow by owners, guests, and renters.

Heavy vehicles including:

Construction equipment.

Heating-fuel delivery trucks.

Utility company installation and repair trucks.

The Town's trash compactor.

Fire Department equipment.

Ambulances.

Given the observable degradation of the exposed sections, and that the culverts are now 37 years old, it seems reasonable to assume that the strength of the buried weight-bearing sections are, at a minimum, compromised and vulnerable to collapsing.

Petition Point B. The Causeway and culverts are *public* property.

B1. The causeway is *not* private property.

As shown on Town Tax Map 16, dated 4/1/2020, the boundaries of the private, Town-taxed properties that abut the causeway stop at each end of the causeway. The causeway is discrete, apparently unregistered land between registered private properties. (*Exhibit 6: Tax Map 16, Town of Mt. Desert, zoom-in view*)

There is no evidence that we are aware of that shows that the causeway is owned by a person(s), a corporation, or some non-government entity. If the causeway is not privately held land, then, in our view, the default ownership is public. As such, maintenance of the causeway is eligible for public funding.

B2. The culverts serve a *public* purpose.

In the absence of documented evidence on why the culverts were installed, we are left to conclude that the purpose of the culverts under the causeway is to improve and protect the water quality of Long Pond. Lake waters that have clarity and a healthy ecosystem is a common good enjoyed by both the private owners and the general public.

Long Pond is densely populated in the summer with people who access the pond from the Town-owned recreation area at Pond's End for swimming, fishing, and boating. Improved and protected water quality assures the public's general enjoyment of the lake. It is difficult to imagine a serious contention that protecting the lake's water quality is exclusively for the benefit of the private property owners of Northern Neck.

The Town's involvement in the installation of the culverts in 1983 was a continuation of a long and commendable history of commitment to preserve and protect Long Pond for the public.

1982. The Town assumed ownership of the public recreation and boat-launching park at Pond's End.

1981. At the annual Town Meeting of March 1981, the Town voted to own and maintain the Long Pond outlet dam and appropriated \$3,100 toward repair of the dam. (*1981 Annual Town Report, p. 41.*)

1935. In the interest of preserving and facilitating the spawning migration of trout and salmon from Somes Harbor upland to Long Pond, the Town paid for skilled labor and materials in a collaboration with the Civilian Conservation Corps for the repair of the dam at the millpond next to the Somesville Library. (*"The Civilian Conservation Corps at Acadia National Park", by James Moreira et al., May 12, 2009, p. 200.*)

Petition Point C. What are we asking the Town to do?

We are well aware of the 1989 Maine Supreme Court opinion that municipalities may not use public funds for private properties. However, in this case of the deteriorated culverts at Northern Neck causeway we adjacent property owners feel we are being held responsible to find private funds to fix what is a *public* liability problem on municipal property.

Therefore, on behalf of our fellow owners, we petition the Town to:

1. Recognize the causeway, including the culverts, as *public property*.
2. Remove the 1983 culverts and replace with new culverts.
3. Accept responsibility for future maintenance of the causeway, including the culverts.

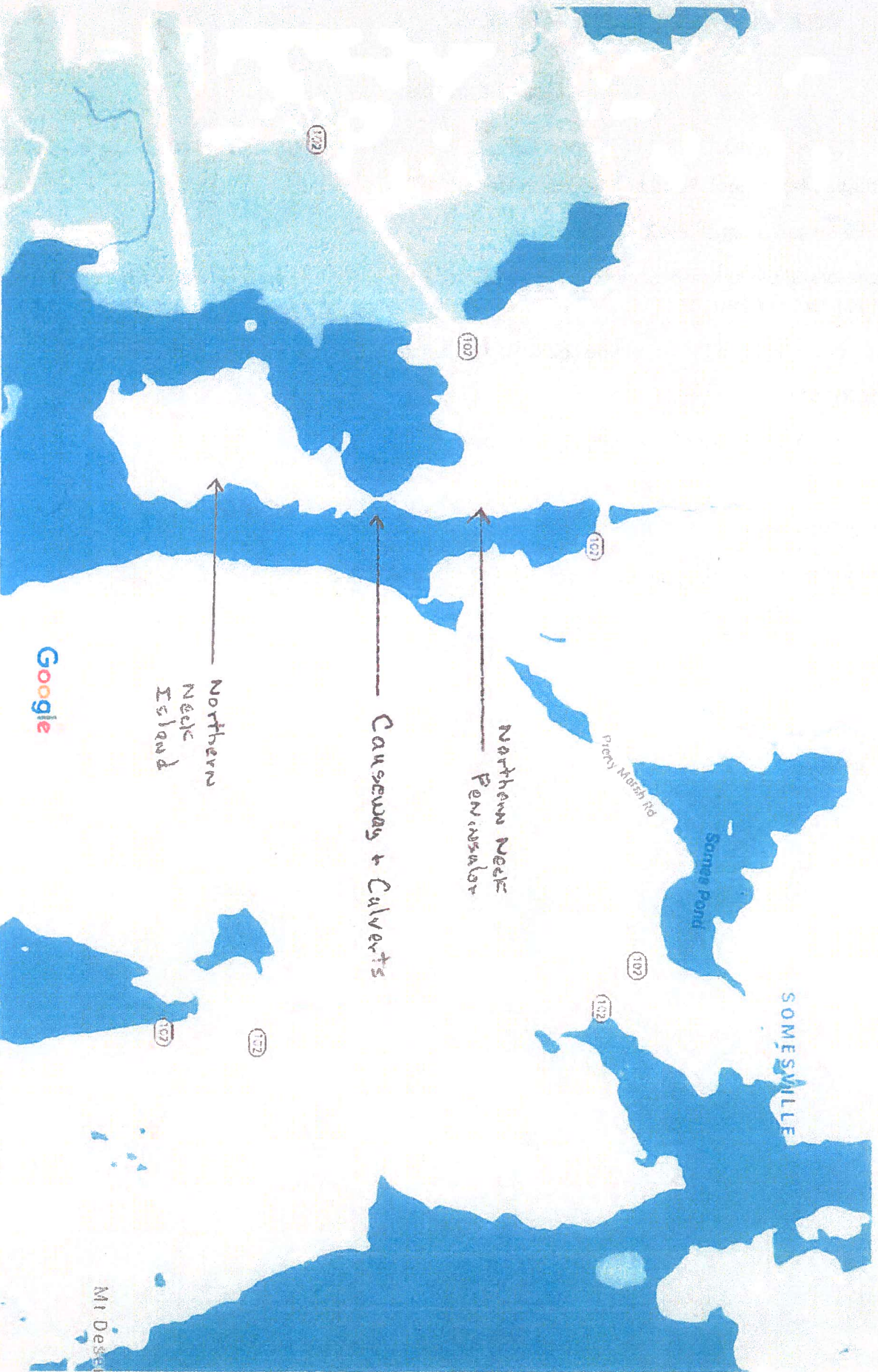
List of Exhibits

1. Google Map of Long Pond and Northern Neck. *
2. USGS Survey, August 1942. **
3. Submerged Lands Lease granted in May 1983 to Town of Mt. Desert by State of Maine Bureau of Lands. **
4. Finding of Fact and Order, Maine Soil & Water Conservation Commission, Nov. 1980. **
5. Photos of Deterioration. *
6. Tax Map 16, Town of Mt. Desert, zoom-in view. *

* See attachments.

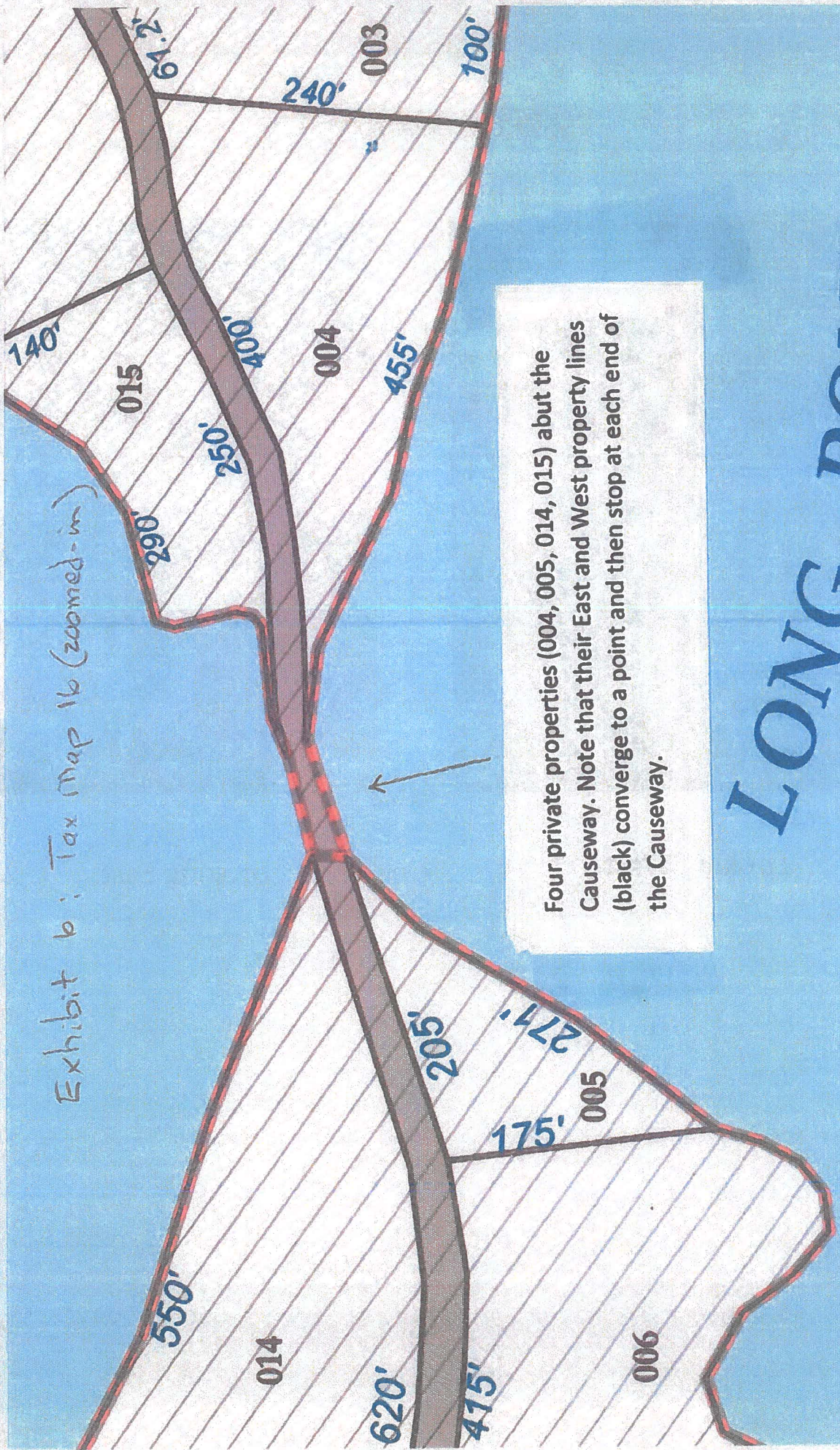
** In the interest of saving paper and printer ink, these will be displayed electronically at the Feb. 1st Selectmen's meeting.

Exhibit 1



www.mtidesert.org/sites/g/files/vyhlif931f/uploads/tax_map_16_2.pdf

Exhibit b: Tax Map 16 (zoomed-in)



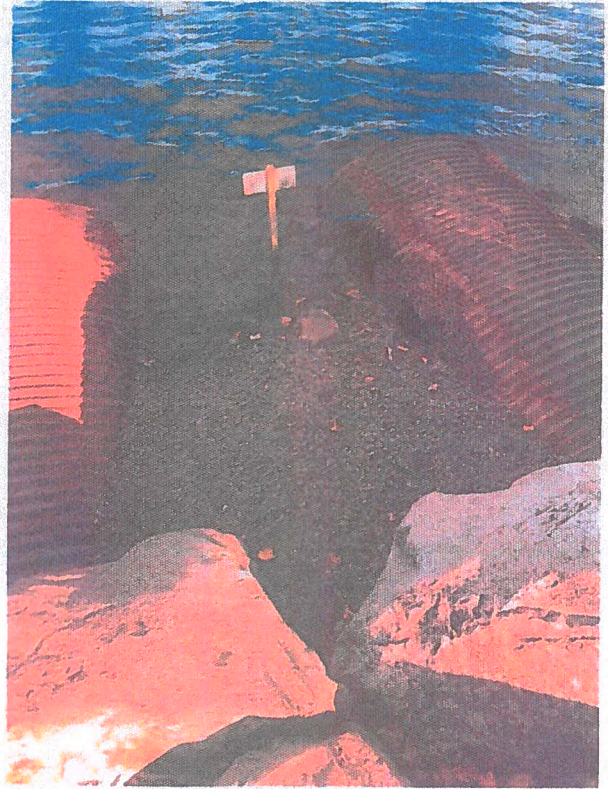
Four private properties (004, 005, 014, 015) abut the Causeway. Note that their East and West property lines (black) converge to a point and then stop at each end of the Causeway.

LONG POND

Exhibit 5: Deterioration



Looking West.



Looking East.

Tony Smith

From: Cunningham, John <Jcunningham@eatonpeabody.com>
Sent: Thursday, January 28, 2021 4:39 PM
To: Tony Smith
Cc: Durlin Lunt; Hamilton, Andy
Subject: RE: Long Pond Petition

Dear Tony –

As you requested, I have reviewed the petition submitted by some owners of property on Northern Neck Road. It is understandable that they would like the Town to assume responsibility for their private road, but that can only be done by following the proper procedures, some of which may not even be available in this case. I hope that the following comments will help to explain the situation.

1. The petitioners state that they are not a road association, have no power to compel other lot owners to contribute to the road maintenance costs, and have no authority to place a lien on the lots of owners who do not pay. To the extent that they are suggesting that they cannot easily change their situation, they are wrong. Maine law provides an extremely simple procedure for people who share the use of a private road to choose a board or commissioner to oversee the road's maintenance, to compel all owners who have the right to use the road to contribute fair shares to its maintenance, and to place liens on the lots of any owners who don't pay. This procedure requires little more than calling a meeting and giving notice to all of the lot owners sharing the use of the road. Also, this procedure does not require that the lot owners must also own the land under the road. Therefore, the suggestion that the petitioners have no reasonable alternative to having the Town assume responsibility is clearly mistaken.
2. The petitioners assert that because the causeway is not owned by anyone else, it must be owned by the Town. There is no such legal principle, but the real answer is that the petitioners are wrong in asserting that the ownership of the causeway is unknown. We can assume that the petitioners are correct that before the causeway was built in approximately 1950 by Tom Flynn, it was an area filled by the waters of Long Pond. Long Pond is a "great pond" (meaning it is 10 acres or larger in size), and Maine law provides that the land under great ponds is owned by the state. Therefore, when Mr. Flynn built the causeway, he built it on state land. No matter how long others may occupy or use state land, they acquire no ownership or rights adverse to the state. Improvements (such as a road, causeway, culvers, and other structures) built or installed on or in land became a part of the land and are owned by the landowner, unless there is an agreement to the contrary. Therefore, the causeway is owned by the State of Maine. That does not mean that the state has any responsibility for the causeway, only that that state is the owner, because the causeway was built on state land.
3. The petitioners suggest that because the Town was involved in the earlier project to improve the causeway, then the Town became responsible for it. There are a considerable variety of projects involving roadways (and other matters) where state approval is required, but can only be given to a municipality. In those projects, the municipality must agree to act as the applicant and the supervising authority for the project, as an accommodation to the private parties who desire to undertake the project but cannot obtain the state's permission on their own. In this case, it appears that the Town acted to obtain the state's approval for the causeway improvement project and acted as the supervising authority during construction, but in doing so the Town did not assume any responsibility for the future maintenance of the causeway.
4. The petitioners ask that the Town should take over the causeway and its culverts and so become responsible for their future maintenance at the expense of all of the taxpayers of the Town. The causeway is part of a roadway, and so the procedures for making a private road into a public road would have to be followed. There are two procedures that could be used. First, the owner of a private road can offer to give it to the Town, and the Town would have to vote at Town Meeting whether to accept it as a public way. However, the causeway is owned by the State of Maine, and state land can be conveyed only by legislative action (there may be exceptions that do not seem applicable here). Second, the Town can use its power of eminent domain to take a private road and make it a public way (paying a fair price for it), but the Town cannot use its eminent domain power against the state, so the Town cannot take the causeway away from the state.

In short, the Town does not own the causeway, because it is owned by the state. When the Town acted as applicant and supervisor for the previous causeway improvement project, it did not assume responsibility for the future maintenance of

the causeway. The Town cannot take the causeway as a public way because the causeway is owned by the state. On the other hand, the owners of lots on Northern Neck have a very simple procedure available to them to assess the causeway maintenance costs in fair shares against all of their lots and place liens on the lots of any owners who fail to pay their shares. As the petitioners point out, there are 60 such lots valued at over 72 million dollars, so there is a significant group to share the maintenance burden. It will presumably be relevant to consider whether the roadway in question is used by the public generally or is primarily used by the Northern Neck lot owners.

I hope this is helpful. Let me know if any clarification or additional explanation is needed. Thanks.

John

John A. Cunningham
Eaton Peabody
P.O. Box 9
167 Park Row
Brunswick, Maine 04011
Tele: 207.729.1144 ext. 3817
Fax: 207.729.1140
Professional Profile | Website

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Town of Mount Desert
Michael Bender, Fire Chief, Emergency
Management Director
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248
Telephone 207-276-5111 Fax 207-276-5732
Web Address www.mtdesert.org
firechief@mtdesert.org

Memo

To: Durlin Lunt, Town Manager

From: Mike Bender, Fire Chief

CC:

Date: January 27, 2021


Re: Authorization to Enter into Contract with Maine Maritime Academy

I would like to request approval from the Board of Selectman to enter into contract with the Maine Maritime Academy (MMA) to provide our breathing air cascade and compressor vehicle in support of their fire training program this spring, and request authorization for the Fire Chief to sign the approved contract on behalf of the Mount Desert Fire Department.

The Director of Fire Training for the MMA has asked if we could provide our Breathing Air Supply truck to support their school's fire training program which is conducted at the Ellsworth Training Center in Hancock. Terms of the contract state we would provide the vehicle with at least one operator for approximately 6 to 8 hours on the dates listed in Attachment A of the contract. MMA will be reimbursing the Town \$700.00 a day for this service. This fee will cover costs of the operator (both on-call or full-time wages), vehicle fuel and use of the vehicle. This work detail will be offered to on-call staff first, with full-time staff working open dates when necessary. The contract dates are from 3/1/2021 to 7/31/2021 with the agreed dates of use listed in Attachment A of the contract (approximately 11 Saturdays).

Thank you.

INTEROFFICE MEMORANDUM

TO: BOARD OF SELECTMEN MEMBERS
CC: DURLIN LUNT, TOWN MANAGER
FROM: KIMBERLY KEENE, CEO 
SUBJECT: RURAL WASTEWATER REBATE PROGRAM
DATE: JANUARY 26, 2021

The Rural Wastewater Rebate Program for the 2020 season ended November 15, 2020. I am attaching Section 5.5 (d) of the Rural Wastewater Rebate Program indicating the annual deadline.

On January 14, 2021, I received an email from Mr. Rai Bianchi, Trustee of property at 140 Northern Neck Road, informing me he was making arrangements to have the septic tank pumped, and was looking for the Town to reimburse him for the pumping of his tank. I informed Mr. Bianchi via email, that the Septic Tank Pumping Program/Rural Wastewater Rebate Program runs from May through November each year. In addition, I informed Mr. Bianchi, that it was not a good idea to have the septic tank pumped during the cold/winter months, especially with minimal usage, as the septic tank could crack and/or cause future issues. Mr. Bianchi stated in an email that they have renters in May and that the time constraints (May through November) place an undue hardship on them. So, he arranged the pumping of the septic tank on January 18, 2021, with Royal Flush and respectfully request that the town arrange any review of the activity with Den Dever, caretaker so that they can be reimbursed for the pump out activity.

On January 19, 2021, I conducted an inspection of the pumped septic tank, per Durlin's request.

Attached is the Royal Flush Invoice. Also, attached is the copy of payment by Mr. Bianchi to Royal Flush.

Town of Mount Desert Rural Wastewater Treatment Support Program Ordinance

RURAL WASTEWATER TREATMENT SUPPORT PROGRAM ORDINANCE

OF THE

TOWN OF MOUNT DESERT

ENACTED MARCH 1, 2004

AMENDED MARCH 7, 2006

AMENDED MARCH 6, 2007

AMENDED MAY 5, 2009

As amended May 5, 2009 Annual Town Meeting

Following final approval by the Town LPI, a list of approved applicants shall be forwarded to the Town Treasurer for payment of the appropriate benefit amount.

5.5 Subsequent Years: An approved application shall remain in force unless the Town LPI determines that the original applicant or property is no longer eligible for the benefit payment due to title transfer; change of residency; change in use; extension of the Town's public wastewater treatment system; failure to maintain the private wastewater treatment in compliance with applicable codes and permits; failure to provide inspection reports; or other causes. The LPI shall prepare and annually review list of previously qualified applicants to determine their continuing eligibility.

In addition, as a condition of continuing eligibility, approved applicants shall provide the LPI with a report of inspection of the system concerned by a LPI or other qualified inspector, at least once every four years. An applicant shall not be eligible to receive a benefit payment for any year in which the information or reports required under this section has not been provided. If the applicant requests the LPI to perform inspection of the system, the following shall be required:

- A. The applicant shall notify the LPI that the tank will be pumped 24 hours prior to pumping.
- B. The applicant shall be responsible for uncovering all ports on the top of the tank(s) for inspection.
- C. The tank shall not be covered until it has been inspected by the LPI.
- D. The tank shall be pumped no later than November 15th of the benefit year.

Denial of an application or disqualification of the applicant for a particular year shall not bar a re-application or qualification for subsequent years.

5.6 Appeals: Any applicant whose application is denied under this section, or who has applied as a year-round resident but has been determined to be a seasonal resident, or who is determined to be ineligible for a subsequent year's benefit following approval of an initial application, shall be provided with notice in writing of the denial or determination. In the case of new applications, notice shall be given within thirty (30) days of the application date. Applicants may appeal an adverse decision or determination to the Selectmen within fourteen (14) days of the notice date. A decision on the appeal shall be provided within thirty (30) days after the appeal is filed.

The decision of the Selectmen on the appeal shall be final, with no right of further appeal.

6.0 Additional Eligibility Requirements

6.1 All property taxes must be current.

Town of Mount Desert Rules and Regulations Relative to Septic Tanks

The following Rules and Regulations relative to the pumping out and disposal of sewage from septic tanks are put forth by the Board of Selectmen in accordance with Article 2 of the Special Town Meeting held on June 30, 1987, and amended by the Board of Selectmen on May 2, 1994 and April 21, 1997

Rule 1 The owner of the property requesting pumping of the septic tanks(s) shall be responsible for uncovering all openings, cleanout cover holes or access manholes in the septic tanks(s) so that the Plumbing Inspector or other assigned personnel may inspect the tank(s). The owner shall restore the covering.

Rule 2 The owner of the property where the septic tanks(s) is to be pumped shall provide suitable access and agree to hold the Town of Mount Desert blameless and free of all liability for any occurrence(s) in the performance of this service. The owner shall indicate on the application all hazardous or dangerous conditions near the septic tank(s).

Rule 3 The Town will not pump out and dispose of sewage from a septic tank more often than every four (4) years. Pumping out and disposal of septage is intended as a maintenance service and is to be scheduled, on a first-come basis, from **May 15 to November 15** of the benefit year.

Rule 4 If the Plumbing Inspector, or other designated person, does not approve the pumping of the septic tank(s), they shall set forth on the application the specific reason(s) for the denial.

DEP Licensed
Fully Insured

207-244-3787
207-460-8690

Royal Flush Septic, LLC

P.O. Box 539
Southwest Hbr., ME 04679

No. 12078

Date 1-19-21

Raymond Blanchi

33 Walton Park

Melrose Mass 02176-2115

Job 1410 Northern Neck

Description	Hours Gallons	Fee	Total
Septic Pumped	1000	18	180
Dumping Fee	1000	17	170
Labor			
Truck Time			
Small Load Fee			
Ferry Fees			
Risers			
Baffle Work			
Winter Fee			50
Emergency Fee			
Excavator Time			
Notes:		TOTAL	<u>400</u>

~~50~~ — K.K.

\$ **350.00**
K.K.

1 1/2% interest will be charged on unpaid balance over 30 days.

Kim Keene

From: Rai Bianchi <raibianchi@gmail.com>
Sent: Monday, January 25, 2021 10:26 AM
To: Kim Keene; Durlin Lunt; Dennis Dever
Subject: Re: 140 Northern NEck Septic pump invoice and Appl
Attachments: Royal Flush Online Pmt system scheduiled .JPG; Royal Flush Septic Pump out Online pmt.JPG

Good Morning Kim,

We pay our vendors online so I have attached the payment related images from that system showing the amount and schedule date. Note the scheduled tax payment showing our annual taxes of over 10k - which should help the town afford this very reasonable request for reimbursement.

Will that be acceptable?

Thank you,

Rai Bianchi

On Mon, Jan 25, 2021 at 7:49 AM Kim Keene <ceo@mtdesert.org> wrote:

Good Morning Mr. Bianchi,

Please provide a copy of your check showing payment of the invoice.

Thank you.

Kimberly Keene

Code Enforcement Officer

Town of Mount Desert

21 Sea Street, P.O. Box 248

Northeast Harbor, ME 04662

ceo@mtdesert.org



Payment submitted

Royal Flush Septic

\$400.00

Standard delivery, by check

- Estimated arrival
Jan 29

From Primary Checking

Memo Inv# 12078 1/19/21

Done

Payments

...



Pay a bill



Pay a person



Royal Flush Septic xNeck

Scheduled for Jan 29

\$400.00



RE Tax Collector - Mt Desert x5016

Scheduled for Jan 29

\$1,000.65

TOWN OF MOUNT DESERT
REVENUE PROJECTIONS

ACCOUNT	ACCOUNT DESCRIPTION	2019-2020			2020-2021			2021-2022		REPORTER
		ORIGINAL APPRO	REVISED BUDGET	YTD RECEIVED	ORIGINAL APPRO	REVISED BUDGET	YTD RECEIVED	REQUEST	REPORTER	
100-40000	Tax Revenue	\$ -	\$ 16,474,639	\$ 16,480,493	\$ 6,500	\$ 6,500	\$ 16,588,862	\$ -	\$ 4,500	ASSESSOR
100-40011	In Lieu of Taxes-Maple Lane Ap	\$ 6,500	\$ 6,500	\$ 4,203	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ 30,000	ASSESSOR
100-40011	In Lieu of Taxes-Acadia Natl P	\$ 12,000	\$ 12,000	\$ 2,075	\$ -	\$ -	\$ -	\$ -	\$ 2,500	ASSESSOR
100-40012	In Lieu of Taxes-Other	\$ -	\$ -	\$ 18,177	\$ 30,000	\$ 30,000	\$ 18,912	\$ 18,912	\$ 19,000	ASSESSOR
100-40013	In Lieu of Taxes-Land & Garden Preserve	\$ -	\$ -	\$ 60,072	\$ 50,000	\$ 50,000	\$ 41,887	\$ 41,887	\$ 70,000	ASSESSOR
100-40222	State Revenue-Revenue Sharing	\$ 50,000	\$ 55,948	\$ 53,710	\$ 70,000	\$ 70,000	\$ 57,702	\$ 57,702	\$ 70,000	ASSESSOR
100-40232	State Revenue-Veteran Ex Reimb	\$ 700	\$ 700	\$ 641	\$ 4,000	\$ 4,000	\$ -	\$ -	\$ 700	ASSESSOR
100-40233	State Revenue-Tree Growth Reim	\$ 4,000	\$ 4,000	\$ 1,022	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ 1,000	ASSESSOR
100-40234	State Revenue-BETE Reimb	\$ 2,000	\$ 2,126	\$ 2,158	\$ 20,000	\$ 20,000	\$ 3,237	\$ 3,237	\$ 3,200	ASSESSOR
100-40110-	Building Permits	\$ 8,500	\$ 8,500	\$ 23,824	\$ 8,500	\$ 8,500	\$ 8,397	\$ 8,397	\$ 10,000	CEO
100-40114-	Plumbing Permits	\$ 4,500	\$ 4,500	\$ 12,423	\$ 8,500	\$ 8,500	\$ 6,268	\$ 6,268	\$ 8,000	CEO
100-40116-	Sewer Permits	\$ 2,500	\$ 2,500	\$ 10,060	\$ 9,000	\$ 9,000	\$ 9,300	\$ 9,300	\$ 9,000	CEO
100-40118-	Conditional Use Permits	\$ 150	\$ 150	\$ 200	\$ 150	\$ 150	\$ 375	\$ 375	\$ 250	CEO
100-40119-	Subdivision Permits	\$ 500	\$ 500	\$ 450	\$ 500	\$ 500	\$ 300	\$ 300	\$ 300	CEO
100-40228-	State Revenue-Gen Assist Reimb	\$ 3,500	\$ 3,500	\$ 1,743	\$ 3,500	\$ 3,500	\$ -	\$ -	\$ 3,500	GA ADMIN
1440110-40309	Police Ticket Fees	\$ 1,000	\$ 1,000	\$ 690	\$ 1,000	\$ 1,000	\$ 290	\$ 290	\$ 500	PD
1440110-40360	Police Parking Fees	\$ 55,000	\$ 55,000	\$ 56,245	\$ 55,000	\$ 55,000	\$ 52,850	\$ 52,850	\$ 55,000	PD
100+40227	State Revenue+Road Assistance	\$ 35,000	\$ 35,000	\$ 37,704	\$ 35,000	\$ 35,000	\$ 35,228	\$ 35,228	\$ 35,000	PW
100+40416+	Solid Waste Performance Income	\$ 8,500	\$ 8,500	\$ 9,051	\$ 6,000	\$ 6,000	\$ 5,416	\$ 5,416	\$ 6,000	PW
1550100+40165	Road Opening Permit Fees	\$ 8,500	\$ 8,500	\$ 3,440	\$ 8,500	\$ 8,500	\$ 3,253	\$ 3,253	\$ 8,500	PW
1550552+40320	Sewerage Charges	\$ 700	\$ 700	\$ 715	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	PW
1553000-40327	SV-EVSE Revenue	\$ 20	\$ 20	\$ 320	\$ 300	\$ 300	\$ 422	\$ 422	\$ 300	PW
1551500+40415	Recycling Income	\$ -	\$ -	\$ 575	\$ 500	\$ 500	\$ -	\$ -	\$ -	PW
100+40030	Penalty/Interest on Delinq Tax	\$ 25,000	\$ 25,000	\$ 40,917	\$ 20,000	\$ 20,000	\$ 9,941	\$ 9,941	\$ 30,000	TAX COLLECTOR
100+40020+	Motor Vehicle Excise Tax	\$ 620,000	\$ 620,000	\$ 588,174	\$ 650,000	\$ 650,000	\$ 394,967	\$ 394,967	\$ 620,000	TOWN CLERK
100+40021+	Boat Excise Tax	\$ 18,000	\$ 18,000	\$ 17,703	\$ 18,000	\$ 18,000	\$ 5,475	\$ 5,475	\$ 18,000	TOWN CLERK
100+40022+	Documented Boat Excise Tax	\$ 11,000	\$ 11,000	\$ 10,362	\$ 9,000	\$ 9,000	\$ 2,261	\$ 2,261	\$ 10,000	TOWN CLERK
100+40130+	Animal Licenses	\$ 250	\$ 250	\$ 293	\$ 250	\$ 250	\$ 214	\$ 214	\$ 250	TOWN CLERK
100+40150+	IFW Moses Fees	\$ 1,000	\$ 1,000	\$ 803	\$ 1,000	\$ 1,000	\$ 363	\$ 363	\$ 1,000	TOWN CLERK
100+40160+	Motor Vehicle Fees	\$ 10,000	\$ 10,000	\$ 9,674	\$ 10,000	\$ 10,000	\$ 8,050	\$ 8,050	\$ 10,000	TOWN CLERK
100+40162+	Snowmobile Fees	\$ 150	\$ 150	\$ 58	\$ 150	\$ 150	\$ 34	\$ 34	\$ 150	TOWN CLERK
100+40330+	Vital Statistic Fees	\$ 3,000	\$ 3,000	\$ 2,968	\$ 2,500	\$ 2,500	\$ 1,749	\$ 1,749	\$ 3,000	TOWN CLERK
100+40325+	ANP Otter Creek Sewer Fees	\$ 15,000	\$ 15,000	\$ 51,638	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ 60,000	TOWN MGR
100+40326+	ANP Seal Harbor Sewer Fees	\$ 60,000	\$ 60,000	\$ 16,307	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ 15,000	TOWN MGR
100+40440	Insurance Claims Income	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ 5,000	TOWN MGR
100+40500+	INTERFUND TRANSFER (MARINA)	\$ 47,460	\$ 47,460	\$ 49,980	\$ 48,960	\$ 48,960	\$ 118	\$ 118	\$ 53,203	TOWN MGR
100+40302	Printing Fees	\$ 1,000	\$ 1,000	\$ 903	\$ 1,600	\$ 1,600	\$ -	\$ -	\$ 500	TREAS
100+40409	Interest Income+GF Accounts	\$ 50,000	\$ 50,000	\$ 98,944	\$ 80,000	\$ 80,000	\$ 15,890	\$ 15,890	\$ 15,890	TREAS
100+40410	Investment Earnings	\$ 70,000	\$ 70,000	\$ 38,745	\$ 35,000	\$ 35,000	\$ 79,651	\$ 79,651	\$ 60,000	TREAS
100+40526+	TRANSFER FROM SURPLUS (W C/O)	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	TREAS
	Total 100 General Fund	\$ 1,700,430	\$ 18,181,143	\$ 18,826,229	\$ 1,798,510	\$ 18,395,718	\$ 18,145,054	\$ 18,145,054	\$ 1,739,943	

Town of Mount Desert

Annual Town Meeting Warrant Fiscal Year 2021 – 2022

**As presented at the
Annual Town Meeting
May 3 & 4, 2021**

**Secret Ballot (Candidate) Election
May 3, 2021 8 a.m. – 8 p.m.
Somesville Fire Station**

**Drive-In Town Meeting
May 4, 2021
6 p.m.
Mount Desert High School Parking Lot**

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Marina Capital Improvement Budget.....

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready/TC review

Mount Desert Elementary School Department Budget
2021 Warrant Committee Report

report is usually 1 ½ pages

Warrant Committee years

Phil Lichtenstein, Co-Chair
Jerry Miller, Co-Chair
Brian Henkel, Secretary

Names will need to be updated

Greeting

State of Maine

Hancock County, ss

2021

To: James K. Willis, Jr., a Constable in the Town of Mount Desert

In the name of the State of Maine, you are hereby required to notify and warn the Inhabitants of the Town of Mount Desert, qualified by law to vote in Town affairs, to assemble in the **Somesville Fire House, 1157 Main Street, Mount Desert, Maine**, on **Monday, the third day of May AD 2021** at **seven-fifty o'clock** in the forenoon, then and there to act on Article 1; and immediately thereafter to act on Article 2 until **eight o'clock** in the evening.

AND to notify and warn said voters to reconvene in the **front parking lot, Mount Desert High 1081 Eagle Lake Rd, Bar Harbor, Maine** in said Town, on **Tuesday, the fourth day of May AD 2021** at **six o'clock** in the evening; then and there to act on Articles 3 through **xx**; all of said Articles being set out below to wit:

Pursuant to Title 21-A, §759(7), absentee ballots will be processed at the polls on May 3, 2021 every half hour beginning at 9:00 AM.

Election of Moderator

Article 1. To elect a Moderator by written ballot.

Election of Municipal Officers

Article 2. To elect **one** member to the Board of Selectmen for a term of three years, **two** members to the Mount Desert Elementary School Board for a term of three years, and **one** trustee to the Mount Desert Island Regional School District for a term of three years.

Non-Voter Recognition

Article 3. To see if non-voters shall be allowed, when recognized, to speak during the 2021 Annual Town Meeting.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Ordinances

For Articles 4 through **xx, an underline indicates an addition and a ~~strikethrough~~**

indicates a deletion.

Article 4. Shall an ordinance dated May 4, 2021 and entitled “Town of Mount Desert Alewife Ordinance” be enacted? The ordinance reads, in its entirety, “Regulations for the taking of alewives and blue back herring shall be as follows: For the year July 1, 2021 through June 30, 2022 there shall be no taking of Alewives and Blue Back Herring in the Town of Mount Desert.”

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 5. Shall an ordinance dated May 4, 2021 and entitled “Public Right-of-Way” be enacted? **See Appendix A (pg. XX)**

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 6. Shall an ordinance dated May 4, 2021 and entitled “x” be enacted? **See Appendix B (pg. XX)**

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 7. Shall an ordinance dated May 4, 2021 and entitled “Town of Mount Desert xxxxxxxx” be enacted? **See Appendix C (pg. XX)**

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 8. Shall an ordinance dated May 4, 2021 and entitled “Town of Mount Desert xxxxxx” be enacted as set forth below?

Planning Board recommends [if LUZO]
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Gifts

Article 9. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to accept Conditional Gifts (MRSA 30-A, §5654), Unconditional Gifts (MRSA 30-A §5655), equipment, proceeds from sale of fire equipment or funds on behalf of the Municipal Fire Department. It is understood that any funds received will be placed in the Fire Equipment Reserve Fund.

Board of Selectmen recommends (passage)

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready/TC review

Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Leases, Agreements, Easements, Deeds, Sales

Article 10. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to lease a portion of the so-called Visitor Center at the Northeast Harbor Marina to the Ticket Booth operators for a term of one (1) year beginning July 1, 2021 under such terms and conditions as the Board of Selectmen, in its sole discretion, deems to be in the best interests of the Town.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 11. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen, to lease a portion of the so-called Visitor Center at the Northeast Harbor Marina to the Mount Desert Chamber of Commerce for a term of one (1) year beginning July 1, 2021 under such terms and conditions as the Board of Selectmen, in its sole discretion, deems to be in the best interests of the Town.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 12. To see if the Inhabitants of the Town of Mount Desert will authorize the Board of Selectmen, to negotiate and enter into an agreement with the Neighborhood House Club, Inc. for management and maintenance of the municipal swimming pool, under such terms and conditions as the Board of Selectmen, in its sole discretion, deems to be in the best interests of the Town.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 13. To see if the Inhabitants of the Town of Mount Desert will authorize the Board of Selectmen enter into an agreement with the Residents of Northern Neck Road. for management and maintenance of the road as a public road, under such terms and conditions as the Board of Selectmen, in its sole discretion, deems to be in the best interests of the Town.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Fiscal Policy

Article 14. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to enter into xxxxx [for borrowing] agreement for design funds for the new public safety building, under such terms and conditions as the Board of Selectmen, in their sole discretion, deem to be in the best interest of the Town.

FINANCIAL STATEMENT - TOWN OF MOUNT DESERT

1. Total Town Indebtedness

A.	Bonds outstanding and unpaid:	\$X,XXX.00
B.	Bonds authorized and unissued:	\$X,XXX.00
C.	Bonds to be issued under this Town Meeting Article	\$X,XXX.00
	TOTAL	\$X,XXX.00

2. Costs

At an estimated interest rate of xx% for a term of xx years, the estimated costs of this bond issue will be:

Principal	\$X,XXX.00
Interest	\$X,XXX.00
Total Debt Service	\$X,XXX.00

3. Validity

The validity of the bonds is not affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the voters is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

Kathryn A. Mahan
Treasurer, Town of Mount Desert, Maine

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

FINANCIAL STATEMENT - TOWN OF MOUNT DESERT

(If Articles 24, 26 and 27 are Approved in Total)

1. Total Town Indebtedness

A.	Bonds outstanding and unpaid:	\$X,XXX.00
B.	Bonds authorized and unissued:	\$X,XXX.00
C.	Bonds to be issued under Town Meeting	\$X,XXX.00
	Articles X, XX, & XXX	TOTAL \$X,XXX.00

2. Costs

At an estimated interest rate of xx% for a term of xx years, the estimated costs of this bond issue will be:

Principal	\$X,XXX.00
Interest	\$X,XXX.00
Total Debt Service	\$X,XXX.00

3. Validity

The validity of the bonds is not affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue (or Amortization) varies from the estimate, the ratification by the voters is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

Kathryn A. Mahan

Treasurer, Town of Mount Desert, Maine

Article 15. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to accept and expend on behalf of the Town additional state, federal and other funds (including unconditional gifts of money) received during the fiscal year 2021-2022 for Town purposes, provided that such additional funds do not require expenditure of local funds not previously appropriated.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 16. To see if the Inhabitants of the Town of Mount Desert will vote to approve July 1, each year, as the date on which all taxes shall be due and payable providing that all unpaid taxes on September 1, of each year, shall be charged interest at an annual rate of X% (percent) per year. (Tax Club members are exempt within the terms and conditions of the Town's Tax Club Agreement.)

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 17. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Tax Collector to enter into a standard "tax club" agreement with taxpayers whereby: (1) the taxpayer agrees to pay specified monthly payments to the Town based on the taxpayer's estimated and actual tax obligation for current year property taxes (real estate and/or personal); (2) the Town agrees to waive interest on timely payments; (3) the Town authorizes the Tax Collector to accept payment of taxes prior to commitment of taxes; (4) the agreement automatically terminates if two consecutive payments are missed and the taxpayer thereupon becomes subject to the same due date and interest rate as other, nonparticipating taxpayers; (5) only taxpayers who are paid in full on their property tax obligations may participate; and (6) interested taxpayers shall apply annually for participation by the date shown on the application, date and application format to be determined by the Tax Collector.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 18. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Tax Collector to accept pre-payment of property taxes, not to exceed the estimated equivalent of one year of taxes, with no interest to be paid on same.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 19. To see if the Inhabitants of the Town of Mount Desert will vote to set the interest rate to be paid by the Town for abated taxes that have been paid at the rate of X% (percent) per year.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 20. To see if the inhabitants of the Town of Mount Desert will vote to authorize expenditures to pay any tax abatements granted by the Assessor, Board of Assessment Review, or Board of Selectmen together with any interest due thereon from the Town, during the fiscal year beginning July 1, 2021, in an aggregate amount not to exceed the property tax commitment overlay.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 21. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to dispose by public bid of Town-owned property, other than real property, with a value of ten thousand dollars (\$X,XXX.0010,000.00) or less under such terms and conditions as it deems advisable.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 22. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to sell at public auction or by advertised sealed bid, and to convey titles obtained under tax deeds and under deeds of conveyance to the Inhabitants of the Town any land and/or buildings, including trailers, in lieu of payment of taxes except that the Selectmen have the power to authorize redemption. Municipal Officers shall use the special sale process required by 36 M.R.S. § 943-C for qualifying homestead property if they choose to sell it to anyone other than the former owner(s).

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 23. To see if the Inhabitants of the Town of Mount Desert will vote to authorize the Board of Selectmen to contract for services, in amounts not to exceed appropriation for same, under such terms and conditions as it deems advisable.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Municipal Revenue

Article 24. To see if the Inhabitants of the Town of Mount Desert will vote to transfer Five hundred thousand dollars (\$500,000.00) from the Undesignated Fund Balance Account #100-38300 to reduce the 2021 – 2022 tax commitment.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 25. To see if the Inhabitants of the Town of Mount Desert will vote to transfer XXXXX thousand dollars (\$XXX,000.00) from the Capital Gains Reserve Account #400-24202 to reduce the 2021 – 2022 tax commitment.

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

Article 26. Shall the Town of Mount Desert be authorized appropriate an amount not to exceed \$50,000.00 from the Capital Gains Reserve Account, #400-24202 to PLACEHOLDER 1

Board of Selectmen recommends (passage)
Warrant Committee recommends (passage) (XX Ayes; XX Nays)

~~~~~

**APPROPRIATION FROM CAPITAL GAINS RESERVE ACCOUNTSUMMARY**  
(If Article ?? through Article ?? are Approved in Total)

|                               |             |
|-------------------------------|-------------|
| Article XX Placeholder 1      | \$XX,XXX.00 |
| Article XX Placeholder 2      | \$XX,XXX.00 |
| Article XX Placeholder 3      | \$XX,XXX.00 |
| Article XX Placeholder 4      | \$XX,XXX.00 |
| Article XX Placeholder 5      | \$XX,XXX.00 |
| <hr/>                         |             |
| Total Appropriation Requested | \$XX,XXX.00 |

~~~~~

Article 27. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and/or appropriate as Revenue through Excise Taxes, Service Fees and miscellaneous sources for the **2021 – 2022** Town Budget.

Board of Selectmen recommends \$1,739,943.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Municipal Appropriations

Article 28. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 200 through 221 General Government – Governing Body (Board of Selectmen), Municipal Management, Town Clerk, Registrar, Elections, Planning Board, Finance, Treasurer, Tax Collector, Assessment, Code Enforcement, Unallocated Funds, Human Resources, and Technology for the **2021 – 2022** Town Budget.

Gov. Body (Bd of Selectmen): \$35,301.00	Town Management: \$377,254.00
Town Clerk: \$123,032.00	Registrar: \$2,000.00
Elections: \$12,250.00	Planning Board: \$51,321.00
Finance: \$85,209.00	Treasurer: \$147,241.00
Tax Collector: \$20,574.00	Assessment: \$132,316.00
Code Enforcement: \$176,595.00	Unallocated: \$113,000.00
Human Resources: \$5,000.00	Technology: \$197,896.00

Board of Selectmen recommends \$1,478,989.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 29. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 300 General Assistance Support for the **2021 – 2022** Town Budget.

Board of Selectmen recommends \$5,000.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 30. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 350 Rural Wastewater Support for the **2021 – 2022** Town Budget.

Board of Selectmen recommends \$198,529.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

BLACK – voted or Non-BOS/ GREEN – Ready to review/ RED – Not ready/TC review

Board of Selectmen recommends \$XXX.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Article 40. To see what sum the Inhabitants of the Town of Mount Desert will vote to raise and appropriate for Department 991 Capital Improvement Plan transfers for the **2021 – 2022** Town Budget.

Board of Selectmen recommends \$613,607.00
Warrant Committee recommends \$XXX.00 (XX Ayes; XX Nays)

Written Ballot required for Article xx

Article 41. To see if the Inhabitants of the Town of Mount Desert will vote to increase the property tax levy limit by \$XXX.00. **See Appendix XYZ (pg. XX).**

***Explanation:** The State Legislature passed a “tax reform” law known as LD#1. This bill created a maximum municipal tax levy based upon this year’s tax, plus an allowance for inflation and the Town’s tax base growth due to new construction. However, LD#1 allows Mount Desert voters to increase that tax cap with the approval of a simple majority of the voters at Town Meeting. The only requirement is that a secret vote must be taken by written ballot.*

Board of Selectmen recommends
Warrant Committee recommends (XX Ayes; XX Nays)

Marina Proprietary Fund

Article 42. To see if the Inhabitants of the Town of Mount Desert will vote to ratify the Board of Selectmen’s approval of the Marina Proprietary Fund budget.

Revenue: \$792,659.00

Expense: \$792,659.00

Board of Selectmen recommends (ratification)
Warrant Committee makes no recommendation

**TREASURER'S
WARRANTS**

Warrants for BOS Agenda:

BOS Agenda:

2/1/2021

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices	AP2143	02/02/21	\$ 577,303.11
B. Authorized Warrants to be Signed:				
(Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits			
		AP2141	01/20/21	\$ 6,491.92
		AP2142	01/28/21	\$ 101,607.56
	Town Payroll			
		PR2118	01/22/21	\$ 101,893.71
C. Warrants to be Acknowledged:				
	School Invoices			
	School Payroll	#16	01/29/21	\$ 198,112.86
TOTAL WARRANTS FOR BOS MEETING				\$ 985,409.16

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2143

CHECK DATE: February 2, 2021

CHECK NUMBER:	<u>314537</u>	through	<u>314575</u>	\$ <u>540,927.26</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>1798</u>	through	<u>1817</u>	\$ <u>36,375.85</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 577,303.11

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

- | | |
|---------------------------------------|------------------------|
| <u>John B Macauley, Chairman</u> | <u>Martha T Dudman</u> |
| <u>Matthew J Hart, Vice Chairman</u> | <u>Geoffrey V Wood</u> |
| <u>Wendy H Littlefield, Secretary</u> | |



01/28/2021 14:25
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

10100
CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
Ckg-BH General Fund 8066

10100
TYPE VENDOR NAME

882 KYLE AVILA

2097 TOWN OF BAR HARBOR

76 BROWNS COMMUNICATIONS INC

124 COLWELL DIESEL SERVICE & GARAGE I X100001985:01

181 EATON PEABODY ATTORNEYS AT LAW

1
apcshdsb

NET

WARRANT

PO

INVOICE

INVOICE DTL DESC

INV DATE

WARRANT

NET

NET

1798 02/02/2021 EFT Invoice: 1000365662 882 KYLE AVILA 1000365662 40.00 1220660 54200 MAAO DUES REIMBURSEMENT DUES & MEMBERSHIPS 01/07/2021 AP2143 40.00

1799 02/02/2021 EFT Invoice: 3720 2097 TOWN OF BAR HARBOR 3720 3,915.67 1440110 51500 299 December 2020 Mutual Aid Costs BH to MD
1,966.77 1440800 51500 299 OT-MA BHPD TO MDPD
OT-MA BHPD TO MDPD 01/15/2021 AP2143 5,882.44

1800 02/02/2021 EFT Invoice: 36026 76 BROWNS COMMUNICATIONS INC 36026 228.80 1440330 55100 4309 Radio antenna and installation VEHICLE REPAIR-T9 01/04/2021 AP2143 228.80

1801 02/02/2021 EFT Invoice: X100001985:01 124 COLWELL DIESEL SERVICE & GARAGE I X100001985:01 TR#36 AIR VALVE AL GEN REPAIRS & MAINT 01/25/2021 AP2143 85.68

Invoice: X100001912:01 COLWELL DIESEL SERVICE & GARAGE I X100001912:01 TR#33 EXHAUST PIPE CLAMPS AND GASKET AL GEN REPAIRS & MAINT 01/25/2021 AP2143 1,373.84

1802 02/02/2021 EFT Invoice: 573458 181 EATON PEABODY ATTORNEYS AT LAW 573458 474.50 1220440 54500 Legal Bill. PB LEGAL 01/11/2021 AP2143 474.50

Invoice: 573456 EATON PEABODY ATTORNEYS AT LAW 573456 80.00 6010100 54500 EPL Policy, Marina, Basement, Vision contract LEGAL 01/11/2021 AP2143 3,473.50

Invoice: 573457 EATON PEABODY ATTORNEYS AT LAW 573457 997.50 1220110 54500 EPL Policy LEGAL 01/11/2021 AP2143 997.50

1803 02/02/2021 EFT Invoice: 112-3520054-8557835 382 KIMBERLY KEENE 112-3520054-8557835 Black Cartridge Print Ink, Reimb. MISC SUPPLIES 01/01/2021 AP2143 31.89

Invoice: 112-3520054-8557835 31.89 1220770 53900

1798 TOTAL: 40.00

1799 TOTAL: 5,882.44

1800 TOTAL: 228.80

1801 TOTAL: 1,459.52

1802 TOTAL: 4,945.50

1803 TOTAL: 31.89



01/28/2021 14:25
6905lyou

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 2
apcshdsb

CASH ACCOUNT: 100
CHECK NO CHK DATE

10100
TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE	INVOICE DTL DESC	WARRANT	NET
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Invoice: 112-9350705-0244249	KIMBERLY KEENE		
112-9350705-0244249	Colored Ink Printing Ink, Reimb.	AP2143	46.89
46.89	MISC SUPPLIES		
1804 02/02/2021 EFT	2142 MODERN PEST SERVICES INC		
Invoice: 4603187			
4603187	PD&FD ant controls	AP2143	89.00
89.00	GEN REPAIRS & MAINT		
1804 02/02/2021 EFT	2606 NO FRILLS OIL COPMANY		
Invoice: 484792			
484792	118.9 GALS #2 Fuel NEH Maint Shop Heating-EM	AP2143	237.68
237.68	HEATING FUEL		
1805 02/02/2021 EFT	2611 NO FRILLS OIL COMPANY		
Invoice: 484473			
484473	Heating fuel for stat. 2	AP2143	448.78
448.78	HEATING FUEL-S2 SH		
1806 02/02/2021 EFT	2612 NO FRILLS OIL COMPANY		
Invoice: 484489			
484489	Heating oil for stat. 3	AP2143	345.23
345.23	HEATING FUEL S3 SV		
1807 02/02/2021 EFT	2605 NO FRILLS OILS COMPANY		
Invoice: 485257			
485257	PROPANE BJ 282.1	AP2143	242.32
242.32	HEATING FUEL		
1808 02/02/2021 EFT	2608 NO FRILLS OIL COMPANY		
Invoice: 484482			
484482	89.7 GALS #2 Fuel Otter Creek PS Heating-EM	AP2143	179.31
179.31	HEATING FUEL		
1809 02/02/2021 EFT			
Invoice: 484482			
484482			
179.31			



01/28/2021 14:25 6905lyou Town of Mount Desert
 CASH ACCOUNT: 100 10100 A/P CASH DISBURSEMENTS JOURNAL P 6
 CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066 INVOICE

INVOICE DTL DESC INV DATE PO WARRANT NET

314539 02/02/2021 PRPD 2739 BUCKLIN APPRAISAL LLC 011121 01/11/2021 AP2143 3,000.00
 Invoice: 011121 3,000.00 3000039 57710 appraisal research ts Construction-Budget

CHECK 314538 TOTAL: 217,507.34

314540 02/02/2021 PRPD 82 C E BUCKLIN & SONS INC 1015257-350 01/17/2021 AP2143 3,452.90
 Invoice: 1015257-350 3,452.90 1550666 55200 Shingle NEH Generator Building Roof-EM BLDG REPAIR & MAINT

CHECK 314539 TOTAL: 3,000.00

314541 02/02/2021 PRPD 2740 BRIAN LIPPOLD MTD0121 01/21/2021 AP2143 2,000.00
 Invoice: MTD0121 2,000.00 1770100 54539 Broadband Consulting Fee CONSULTANT-BROADBAND

CHECK 314540 TOTAL: 3,452.90

314542 02/02/2021 PRPD 136 CURTIS FAMILY SHOE STORE 2773 01/13/2021 AP2143 157.46
 Invoice: 2773 157.46 1550100 53800 Safety boots BJ ts UNIFORMS

CHECK 314541 TOTAL: 2,000.00

314543 02/02/2021 PRPD 152 DIRIGO WASTE OIL, LLC 34649 01/14/2021 AP2143 297.62
 Invoice: 34649 297.62 1550100 55400 WASTE OIL FURNACE BLOWER MOTOR AND CAPACITOR AL GEN REPAIRS & MAINT

CHECK 314542 TOTAL: 157.46

314544 02/02/2021 PRPD 2504 EA ACQUISITION INC 318193 12/31/2020 AP2143 1,753.05
 Invoice: 318193 978.75 1220110 52720 Public Notice -Help wanted RECRUITMENT
 388.20 1220440 56205 PUBLIC NOTICE
 386.10 1551500 56205 PUBLIC NOTICE

CHECK 314543 TOTAL: 297.62

314545 02/02/2021 PRPD 1398 FASTENAL COMPANY MEELS51236 10/19/2020 AP2143 219.56
 Invoice: MEELS51236 219.56 1550100 55400 HYDRAULIC HOSE AND FITTINGS AL GEN REPAIRS & MAINT

CHECK 314544 TOTAL: 1,753.05



CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC				
MEELS51181	10/12/2020	AP2143		1,198.60
FASTENAL COMPANY				
1,198.60 1550100 55400				
MEELS51855	12/28/2020	AP2143		439.14
FASTENAL COMPANY				
439.14 1550100 55400				
314546 02/02/2021 PRTRD	01/19/2021	AP2143		8,670.90
Invoice: 3083675				
2724 GEI CONSULTANTS INC				
8,670.90 6410100 24680 456				
314547 02/02/2021 PRTRD	01/08/2021	AP2143		61.88
Invoice: 9766073309				
254 GRAINGER				
9766073309				
314548 02/02/2021 PRTRD	01/20/2021	AP2143		150.00
Invoice: L2102-016000282				
1470 GROUP DYNAMIC INC				
L2102-016000282				
314549 02/02/2021 PRTRD	01/14/2021	AP2143		4,365.61
Invoice: 7366065				
207 H P FAIRFIELD				
7366065				
314550 02/02/2021 PRTRD	01/08/2021	AP2143		8.28
Invoice: 4030793				
2592 HAMMOND LUMBER COMPANY				
4030793				
8.28 1550100 55400				
356200				
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356200				
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314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.49
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314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.49
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314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.49
Invoice: 356200				
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Invoice: 356200				
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Invoice: 356200				
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Invoice: 356200				
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-2.49 1550100 55400				
314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.49
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Invoice: 356200				
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314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.49
Invoice: 356200				
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Invoice: 356200				
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314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.49
Invoice: 356200				
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Invoice: 356200				
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314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.49
Invoice: 356200				
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Invoice: 356200				
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Invoice: 356200				
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314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.49
Invoice: 356200				
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314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.49
Invoice: 356200				
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Invoice: 356200				
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314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.49
Invoice: 356200				
HAMMOND LUMBER COMPANY				
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314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.49
Invoice: 356200				
HAMMOND LUMBER COMPANY				
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314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.49
Invoice: 356200				
HAMMOND LUMBER COMPANY				
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314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.49
Invoice: 356200				
HAMMOND LUMBER COMPANY				
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314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.49
Invoice: 356200				
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Invoice: 356200				
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314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.49
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314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.49
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314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.49
Invoice: 356200				
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314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.49
Invoice: 356200				
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314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.49
Invoice: 356200				
HAMMOND LUMBER COMPANY				
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-2.49 1550100 55400				
314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.49
Invoice: 356200				
HAMMOND LUMBER COMPANY				
356200				
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314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.49
Invoice: 356200				
HAMMOND LUMBER COMPANY				
356200				
-2.49 1550100 55400				
314550 02/02/2021 PRTRD	01/11/2021	AP2143		-2.4



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01/28/2021 14:25
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
CASH ACCOUNT: 100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066
10100
INVOICE

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
314551 02/02/2021 PRD Invoice: 121720	1871 HANCOCK COUNTY SHERIFFS DEPT. 121720 169.35 1440330 55330	12/17/2020	AP2143	AP2143	169.35
	Additional Netmotion licenses SOFTWARE RENEW/LIC FEES				
		CHECK	314551	TOTAL:	169.35
314552 02/02/2021 PRD Invoice: 300160542	1064 HARCROS CHEMICALS INC 300160542 676.50 1550668 53212 484.00 1550668 53211	01/12/2021	AP2143	AP2143	1,160.50
	Bleach and Bisulfite for SH WWTP-EM DECHLORINATION CHLORINATION				
Invoice: 300160597	HARCROS CHEMICALS INC 300160597 1,017.50 1550666 53212 519.75 1550666 53211	01/15/2021	AP2143	AP2143	1,537.25
	Bleach and Bisulfite for NEH WWTP-EM DECHLORINATION CHLORINATION				
Invoice: 300160540	HARCROS CHEMICALS INC 300160540 1,735.31 1550100 53200	01/12/2021	AP2143	AP2143	1,735.31
	SALT BJ SALT & SAND				
Invoice: 30160539	HARCROS CHEMICALS INC 30160539 1,779.68 1550100 53200	01/12/2021	AP2143	AP2143	1,779.68
	SALT BJ SALT & SAND				
		CHECK	314552	TOTAL:	6,212.74
314553 02/02/2021 PRD Invoice: P108629	1765 HIGGINS OFFICE PRODUCTS, INC P108629 369.00 1440330 55400	01/15/2021	AP2143	AP2143	369.00
	Maint. agreement for card printer GEN REPAIRS & MAINT				
314554 02/02/2021 PRD Invoice: 0121	296 HOME DEPOT CREDIT SERVICES 0121 94.94 1552000 55400	01/26/2021	AP2143	AP2143	94.94
	SANDER BJ GEN REPAIRS & MAINT				
		CHECK	314553	TOTAL:	369.00
314555 02/02/2021 PRD Invoice: 0083055	1478 IACP 0083055 190.00 1440110 54200	01/14/2021	AP2143	AP2143	190.00
	IACP Membership Dues - 1 Year DUES & MEMBERSHIPS				
		CHECK	314555	TOTAL:	190.00



INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
314556 02/02/2021 PRTRD Invoice: 17462943	2549 MCKESSON MEDICAL-SURGICAL 141.53 1440330 57100	01/06/2021 N95 respirators EQUIPMENT		AP2143	141.53
		CHECK	314556	TOTAL:	141.53
314557 02/02/2021 PRTRD Invoice: 20213	413 M C M ELECTRIC INC 316.28 1440330 55200 432	01/12/2021 PM on stat 2 generator BLDG REPAIR & MAINT-S2 SH		AP2143	316.28
Invoice: 20264	M C M ELECTRIC INC 560.68 1550666 55400	01/12/2021 Replace Potentiometer NEH WWTP RAS Pump-EM GEN REPAIRS & MAINT		AP2143	560.68
Invoice: 20278	M C M ELECTRIC INC 90.00 6010100 55200	01/19/2021 Generator service BLDG REPAIR & MAINT		AP2143	90.00
Invoice: 20315	M C M ELECTRIC INC 174.00 1550100 55400	01/19/2021 REPLACED TRAFFIC LIGHT BJ GEN REPAIRS & MAINT		AP2143	174.00
Invoice: 20287	M C M ELECTRIC INC 90.00 1440330 55200 431	01/19/2021 Station 1 generator annual PM BLDG REPAIR & MAINT-S1 NE		AP2143	90.00
		CHECK	314557	TOTAL:	1,230.96
314558 02/02/2021 PRTRD Invoice: 144	416 MAINE CHIEFS OF POLICE ASSOCIATIO 144 75.00 1440110 54200	12/15/2020 2021 Memb dues - Guildford DUES & MEMBERSHIPS		AP2143	75.00
Invoice: 143	MAINE CHIEFS OF POLICE ASSOCIATIO 143 100.00 1440110 54200	12/15/2020 2021 Memb Dues - Lt. Edgecomb DUES & MEMBERSHIPS		AP2143	100.00
		CHECK	314558	TOTAL:	175.00
314559 02/02/2021 PRTRD Invoice: 0221	469 MDI REGIONAL SCHOOL 251,766.00 1995100 59201	01/22/2021 FEBRUARY ASSESSMENT MD HIGH SCHOOL		AP2143	251,766.00
		CHECK	314559	TOTAL:	251,766.00
314560 02/02/2021 PRTRD Invoice: 1000366595	861 MMTCTA 30.00 1220550 54200	01/01/2021 MAHAR-DUES 2021 DUES & MEMBERSHIPS		AP2143	30.00



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01/28/2021 14:25
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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 100
CHECK NO 10100
CHK DATE 02/02/2021
TYPE VENDOR NAME 502 MOUNT DESERT SPRING WATER
Ckg-BH General Fund 8066
INVOICE

INVOICE DTL DESC
INVOICE PO WARRANT NET

INVOICE	PO	WARRANT	NET
314561 02/02/2021 PRTD Invoice: 99440 1220	99440 1220	AP2143	16.00
502 MOUNT DESERT SPRING WATER			
Drinking water			
12/31/2020			
16.00 1440330 53000 431			
OFFICE SUPPLIES-S1 NEH			
CHECK 314561 TOTAL:			16.00
314562 02/02/2021 PRTD Invoice: 1132021	468 MOUNT DESERT ISLAND HOSPITAL & HE 1132021	AP2143	121.00
468 MOUNT DESERT ISLAND HOSPITAL & HE 1132021			
Pre-employ physical ts			
01/13/2021			
121.00 1220800 54600			
OUTSIDE LAB/MEDICAL			
CHECK 314562 TOTAL:			121.00
314563 02/02/2021 PRTD Invoice: 2021	435 MAINE TOWN & CITY CLERKS ASSOCIAT 2021	AP2143	32.00
435 MAINE TOWN & CITY CLERKS ASSOCIAT 2021			
2021Membership Dues for			
01/27/2021			
32.00 1220220 54200			
DUES & MEMBERSHIPS			
CHECK 314563 TOTAL:			32.00
314564 02/02/2021 PRTD Invoice: 1828	1356 MUNICIPAL REVIEW COMMITTEE 1828	AP2143	9,163.61
1356 MUNICIPAL REVIEW COMMITTEE 1828			
Dec tip fee CRM alt ts			
01/11/2021			
9,163.61 1551500 55502			
TIPPING FEE CROM			
CHECK 314564 TOTAL:			9,163.61
314565 02/02/2021 PRTD Invoice: 339106	2160 COASTAL AUTO PARTS 339106	AP2143	23.99
2160 COASTAL AUTO PARTS 339106			
CHIPPER MARKERS AL			
01/13/2021			
23.99 1550100 55400			
GEN REPAIRS & MAINT			
CHECK 314565 TOTAL:			23.99
Invoice: 339103	COASTAL AUTO PARTS 339103	AP2143	28.99
COASTAL AUTO PARTS 339103			
PLOW MARKERS AL			
01/13/2021			
28.99 1550100 55400			
GEN REPAIRS & MAINT			
CHECK 314566 TOTAL:			28.99
Invoice: 338908	COASTAL AUTO PARTS 338908	AP2143	7.93
COASTAL AUTO PARTS 338908			
CHIPPER FILTER AL			
01/13/2021			
7.93 1550100 55400			
GEN REPAIRS & MAINT			
CHECK 314567 TOTAL:			7.93
Invoice: 338814	COASTAL AUTO PARTS 338814	AP2143	13.68
COASTAL AUTO PARTS 338814			
CHIPPER FILTERS AL			
01/13/2021			
13.68 1550100 55400			
GEN REPAIRS & MAINT			
CHECK 314568 TOTAL:			13.68
Invoice: 341490	COASTAL AUTO PARTS 341490	AP2143	15.92
COASTAL AUTO PARTS 341490			
TRACKLESS PIGTAIL ADAPTERS AL			
01/20/2021			
15.92 1550100 55400			
GEN REPAIRS & MAINT			
CHECK 314569 TOTAL:			15.92



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

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10100

CASH ACCOUNT: 100
CHECK NO

CHK DATE

TYPE VENDOR NAME

Ckg-BH General Fund 8066

INVOICE

INVOICE DTL DESC

INV DATE PO

WARRANT

NET

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
Invoice: 342105	COASTAL AUTO PARTS	01/21/2021	342105	AP2143	2.98
	SHOP MARKERS AL				
	GEN REPAIRS & MAINT				
Invoice: 342697	COASTAL AUTO PARTS	01/22/2021	342697	AP2143	87.06
	TR#33 LIGHTS AND PIGTAIL AL				
	GEN REPAIRS & MAINT				
Invoice: 343668	COASTAL AUTO PARTS	01/26/2021	343668	AP2143	33.91
	STREET LIGHT SHIELDS RIVETS AND DRILL BITS AL				
	GEN REPAIRS & MAINT				
Invoice: 571132	COASTAL AUTO PARTS	01/21/2021	571132	AP2143	148.21
	HM Truck Brakes				
	VEHICLE REPAIRS				
	CHECK				
	CHECK				
	314565 TOTAL:				362.67
314566 02/02/2021 PRTRD	936 NEW ENGLAND TRUCK TIRE CENTERS I 108435-08	01/18/2021	10682	AP2143	43.95
Invoice: 108435-08	TR#33 TIRE SWAP AL				
	GEN REPAIRS & MAINT				
	CHECK				
	CHECK				
	314566 TOTAL:				43.95
314567 02/02/2021 PRTRD	794 OLVER ASSOCIATES, INC	01/12/2021	10682	AP2143	1,425.00
Invoice: 10682	Pump station work ts				
	Construction				
	CHECK				
	CHECK				
	314567 TOTAL:				1,425.00
314568 02/02/2021 PRTRD	2110 OTT COMMUNICATIONS	01/10/2021	0115	AP2143	680.66
Invoice: 0115	Telephone charges				
	TELEPHONE-USAGE				
	CHECK				
	CHECK				
	314568 TOTAL:				680.66
314569 02/02/2021 PRTRD	2490 REVISION SOLAR IMPACT PARTNERS LL 111	12/31/2020	55010	AP2143	1,537.24
Invoice: 111	ELECTRIC BILL BJ				
	ELECTRICITY				
	CHECK				
	CHECK				
	314569 TOTAL:				1,537.24
314570 02/02/2021 PRTRD	1387 TREASURER, STATE OF MAINE	12/30/2020	54250	AP2143	120.30
Invoice: BIL01212100000001836	BIL0121210000000183601/21/2021				
	12/2020 Telco Circuit Charges				
	IT/TECH FEE				
	CHECK				
	CHECK				
	314569 TOTAL:				120.30



CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

INVOICE	INVOICE DTL DESC	INV DATE	PO	WARRANT	NET
314571 02/02/2021 PRTD Invoice: 211231CJA10	856 TREASURER, STATE OF MAINE 211231CJA10 Dep HM Training TRAINING 350.00 6010100 54100	01/13/2021		AP2143	350.00
314572 02/02/2021 PRTD Invoice: 0121	1770 TIME WARNER CABLE 0121 Internet Town Office CABLE/INTERNET-TOWN OFFICE 1,969.61 1221000 55150 1770	01/20/2021		AP2143	1,969.61
314573 02/02/2021 PRTD Invoice: 0272810228	737 UNIFIRST CORP 0272810228 WW Uniforms-EM UNIFORMS 107.69 1550552 53800	01/14/2021		AP2143	107.69
Invoice: 0272810227	UNIFIRST CORP 0272810227 HWY/P&C/MSW Uniforms-EM UNIFORMS 35.00 1551500 53800 20.00 1552500 53800 118.48 1550100 53800	01/14/2021		AP2143	173.48
Invoice: 0272811719	UNIFIRST CORP 0272811719 WW Uniforms-EM UNIFORMS 107.69 1550552 53800	01/21/2021		AP2143	107.69
Invoice: 0272811718	UNIFIRST CORP 0272811718 HWY/MSW/P&C Uniforms-EM UNIFORMS 35.00 1551500 53800 20.00 1552500 53800 118.48 1550100 53800	01/21/2021		AP2143	173.48
314574 02/02/2021 PRTD Invoice: INV20748	2738 UPSTATE WHOLESALE SUPPLY INC INV20748 Antenna for new cruiser 4113 EQUIP-VEHICLES 236.25 1440110 57200 4113	12/08/2020		AP2143	236.25
314575 02/02/2021 PRTD Invoice: 10057340-9 1229	1842 VERSANT POWER 10057340-9 1229 Stat. 2 monthly electricity bill ELECTRICITY-S2 SH 121.99 1440330 55010 432	01/19/2021		AP2143	121.99
Invoice: 10057341-1 011121	VERSANT POWER 10057341-1 011121	01/11/2021		AP2143	12.91
CHECK 314570 TOTAL:					120.30
CHECK 314571 TOTAL:					350.00
CHECK 314572 TOTAL:					1,969.61
CHECK 314573 TOTAL:					562.34
CHECK 314574 TOTAL:					236.25
CHECK 314575 TOTAL:					236.25



01/28/2021 14:25
69051you

Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 13
apcs hdsb

CASH ACCOUNT: 100 10100
CHECK NO CHK DATE TYPE VENDOR NAME Ckg-BH General Fund 8066

NET

WARRANT

INV DATE

INVOICE

INVOICE DTL DESC

Invoice: 10057341-1 011121	12.91	1990100	59200	2 kwh Joy Road Pool electricity MD ELEMENTARY SCHOOL			
Invoice: 10057332-2 010321	28.55	6010200	55010	104 kwh seal harbor power ELECTRICITY	01/03/2021	AP2143	28.55
Invoice: 10558315-3 010621	545.73	6010100	55010	80 kwh Marina Power ELECTRICITY	01/06/2021	AP2143	545.73
Invoice: 10003320-2 010421	3,100.38	6010100	55010	23320 kwh Marina Power ELECTRICITY	01/04/2021	AP2143	3,100.38
Invoice: 10558316-5 010521	1,442.31	6010100	55010	9880 kwh Marina Power ELECTRICITY	01/05/2021	AP2143	1,442.31
Invoice: 10057323-3 010421	31.09	6010100	55010	133 kwh Yachtsman Power ELECTRICITY	01/04/2021	AP2143	31.09
Invoice: 10057335-9 010521	182.10	1550668	55010	1162 KWH SH Library PS Electric-EM ELECTRICITY	01/05/2021	AP2143	182.10
Invoice: 10057339-7 010421	1,123.36	1550669	55010	5560 KWH Otter Creek PS Electric-EM ELECTRICITY	01/04/2021	AP2143	1,123.36
Invoice: 10057342-3 010421	3,153.09	1550668	55010	26000 KWH SH WWTP Electric-EM ELECTRICITY	01/04/2021	AP2143	3,153.09
Invoice: 10057337-3 010521	415.10	1550668	55010	2782 KWH Bracy Cove PS Electric-EM ELECTRICITY	01/05/2021	AP2143	415.10
Invoice: 10057334-6 010621	911.53	1550666	55010	3896 KWH Sea Street PS Electric-EM ELECTRICITY	01/06/2021	AP2143	911.53
Invoice: 10057322-1 011021	17.05	1550666	55010	31 KWH SGT Drive PS Electric-EM ELECTRICITY	01/10/2021	AP2143	17.05
Invoice: 10057343-5 010621	213.04	1550666	55010	1385 KWH Garry Moore PS Electric-EM ELECTRICITY	01/06/2021	AP2143	213.04
Invoice: 10003319-0 010621						AP2143	4,766.06



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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL

P 14
apchdsb

CASH ACCOUNT: 100 10100 Ckg-BH General Fund 8066 INVOICE INV DATE PO WARRANT NET
CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC				
Invoice: 10003319-0 010621	4,766.06	1550666 55010		
38280 KWH NEH WWTP Electric-EM ELECTRICITY				
Invoice: 10057329-6 010621	826.71	1550666 55010	AP2143	826.71
VERSANT POWER				
3258 KWH GILPAT Cove PS Electric-EM ELECTRICITY				
Invoice: 10057347-4 011921	215.41	1550667 55010	AP2143	215.41
VERSANT POWER				
1374 KWH SV Library PS Electric-EM ELECTRICITY				
Invoice: 10057328-4 011121	452.29	1440600 55011	AP2143	452.29
VERSANT POWER				
LED STREET LIGHTS BJ STREET LIGHTS-LED				
Invoice: 10545196-3 010521	16.30	1553000 55010	AP2143	16.30
VERSANT POWER				
EV CHARGING STATION BJ ELECTRICITY-EVSE CHG STA				

CHECK 314575 TOTAL: 17,575.00
NUMBER OF CHECKS 64 *** CASH ACCOUNT TOTAL *** 577,303.11

COUNT	AMOUNT
TOTAL PRINTED CHECKS 44	540,927.26
TOTAL EFT'S 20	36,375.85

*** GRAND TOTAL *** 577,303.11

CLERK: 69051you

YEAR PER	JNL	JNL	REF 1	REF 2	REF 3	ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2021	8	24				Accounts Payable			557,586.43	
APP 100-20000	02/02/2021	AP2143	LLY			AP CASH DISBURSEMENTS JOURNAL				577,303.11
APP 100-10100	02/02/2021	AP2143	LLY			Ckg-BH General Fund 8066				
APP 600-20000	02/02/2021	AP2143	LLY			Accounts Payable			15,291.68	
APP 300-20000	02/02/2021	AP2143	LLY			AP CASH DISBURSEMENTS JOURNAL			4,425.00	
						GENERAL LEDGER TOTAL			577,303.11	577,303.11
APP 100-35060	02/02/2021	AP2143	LLY			DT-MARINA			15,291.68	
APP 600-35010	02/02/2021	AP2143	LLY			DT Gen fund				15,291.68
APP 100-35030	02/02/2021	AP2143	LLY			DTF-CAP IMP			4,425.00	
APP 300-35010	02/02/2021	AP2143	LLY			DT Gen fund				4,425.00
						SYSTEM GENERATED ENTRIES TOTAL			19,716.68	19,716.68
						JOURNAL 2021/08/24			597,019.79	597,019.79
						TOTAL				

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

P 16
apcsbdb

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
100 General Fund	2021 8	24	02/02/2021	Ckg-BH General Fund 8066		
100-10100				Accounts Payable	557,586.43	577,303.11
100-20000				DTF-CAP IMP	4,425.00	
100-35030				DT-MARINA	15,291.68	
100-35060				FUND TOTAL	577,303.11	577,303.11
300 Capital Projects	2021 8	24	02/02/2021	Accounts Payable	4,425.00	4,425.00
300-20000				DT Gen fund		
300-35010				FUND TOTAL	4,425.00	4,425.00
600 Marina	2021 8	24	02/02/2021	Accounts Payable	15,291.68	15,291.68
600-20000				DT Gen fund		
600-35010				FUND TOTAL	15,291.68	15,291.68

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Town of Mount Desert
A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

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apcsbhsb

FUND	DUE TO	DUE FROM
100 General Fund	19,716.68	
300 Capital Projects		4,425.00
600 Marina		15,291.68
TOTAL	19,716.68	19,716.68

** END OF REPORT - Generated by Lisa Young **

**TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2141

CHECK DATE: January 20, 2021

CHECK NUMBER:	<u>314526</u>	through	<u>314526</u>	\$ <u>6,491.92</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 6,491.92

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Maccauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2118

CHECK DATE: January 22, 2021

ADVICE NUMBERS: 12044 through 12094

CHECK NUMBERS: 64993 through 65002

TOTAL DISBURSEMENTS: \$ 101,893.71

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

Kathi Mahar

From: John Macauley <jbmacauley3@gmail.com>
Sent: Thursday, January 21, 2021 12:00 PM
To: Lisa Young
Cc: Geoffrey Wood; Kathi Mahar; Martha Dudman; Matt Hart
Subject: Re: Warrant AP#2141 & PR#2118 Approval Request

Yes, I approve.

On Thu, Jan 21, 2021 at 11:38 AM Lisa Young <financeclerk@mtdesert.org> wrote:

Good Morning!

Attached are the following warrants for approval:

Accounts Payable	#2141	total of	\$6,491.92
Payroll	#2118	total of	\$101,893.71

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "will reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young



Lisa Young,

**TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT**

WARRANT AP# 2142

CHECK DATE: January 28, 2021

CHECK NUMBER:	<u>314527</u>	through	<u>314531</u>	\$ <u>101,607.56</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ -	Voided Checks

TOTAL DISBURSEMENTS: \$ 101,607.56

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

Lisa Young

From: Matthew Hart <matt@theneighborhoodhouse.com>
Sent: Thursday, January 28, 2021 11:24 AM
To: Lisa Young
Subject: Re: Warrant AP#2142 State Fees/Payroll Benefits

Hi Lisa,

I approve AP Warrant #2142.

Thanks!
-Matt

Matthew Hart

Community Relations Director
The Neighborhood House | 207-276-5039
End of Main Street | Northeast Harbor, ME

From: Lisa Young <financeclerk@mtdesert.org>
Date: Thursday, January 28, 2021 at 9:03 AM
To: Geoffrey Wood <gwood@mtdesert.org>, "jbmacauley3@gmail.com" <jbmacauley3@gmail.com>, Martha Dudman <martha.dudman@gmail.com>, Matt Hart <matt@theneighborhoodhouse.com>
Cc: Kathi Mahar <treasurer@mtdesert.org>
Subject: Warrant AP#2142 State Fees/Payroll Benefits

Good Morning!

Attached is Accounts Payable Warrant #2142 (for Payroll and/or State Fees) in the amount of \$101,607.56 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young



**Lisa Young,
Finance Clerk, Tax Collector
Town of Mount Desert**

(207) 276-5531 (T) (207) 276-3232 (F)

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 14882

Include Authorization Codes: Yes
Batch: 9316
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	01/29/2021	IRS	INTERNAL REVENUE SERVIC		13,382.93	13,382.93	0.00	0.00	
	01/29/2021	STAT	TREASURER, STATE OF MAIN		4,181.00	4,181.00	0.00	0.00	
46684	01/29/2021	485	TASHA L. HIGGINS	1	816.89	719.62	0.00	719.62	
46685	01/29/2021	208	ERIN J. ALLEN	1	1,231.53	1,030.65	1,030.65	0.00	
46686	01/29/2021	311	LAURA-JEAN BEAL	1	2,440.38	1,953.91	1,953.91	0.00	
46687	01/29/2021	11	KELLY S. BEAULIEU	1	2,487.95	1,785.76	1,785.76	0.00	
46688	01/29/2021	463	RENE L. BECKER	1	1,594.40	1,368.41	1,368.41	0.00	
46689	01/29/2021	266	JULIANNA R. BENNOCH	1	2,632.69	2,058.42	2,058.42	0.00	
46690	01/29/2021	491	SANDRA G. BOYCE	1	2,182.94	1,738.95	1,738.95	0.00	
46691	01/29/2021	314	ANDREW J. CARLSON	1	1,719.23	1,282.89	1,282.89	0.00	
46692	01/29/2021	18	JANICE P. CARROLL	1	745.70	677.55	677.55	0.00	
46693	01/29/2021	337	AMBER G. CHARRON	1	2,093.57	1,700.50	1,700.50	0.00	
46694	01/29/2021	91	JUDITH CULLEN	1	3,737.38	3,403.10	3,403.10	0.00	
46695	01/29/2021	69	EMILY N. DAMON	1	1,124.64	957.06	957.06	0.00	
46696	01/29/2021	308	Gloria A. Delsandro	1	3,712.31	2,889.55	2,889.55	0.00	
46697	01/29/2021	43	SARAH R. DUNBAR	1	2,094.05	1,727.02	1,727.02	0.00	
46698	01/29/2021	481	ELIZABETH FARRELL	1	1,123.17	908.22	908.22	0.00	
46699	01/29/2021	52	WANDA J. FERNALD	1	2,488.46	1,761.12	1,761.12	0.00	
46700	01/29/2021	57	JASON W. FOUNTAINE	1	1,694.40	1,306.34	1,306.34	0.00	
46701	01/29/2021	63	HEATHER M. GRAVES	1	2,411.53	1,680.42	1,680.42	0.00	
46702	01/29/2021	65	GAYLE M. GRAY	1	2,526.92	1,979.15	1,979.15	0.00	
46703	01/29/2021	331	RUSSELL W. GRAY	1	1,030.05	885.17	885.17	0.00	
46704	01/29/2021	92	ABIGAIL A. HARMON	1	1,468.28	1,307.50	1,307.50	0.00	
46705	01/29/2021	477	ANGELIQUE E. HODGDON	1	1,734.40	1,349.55	1,349.55	0.00	
46706	01/29/2021	244	KRISTIN D. HOLLEY	1	1,298.88	1,157.28	1,157.28	0.00	
46707	01/29/2021	313	ANDREA W. HOWELL	1	4,455.53	3,767.32	3,767.32	0.00	
46708	01/29/2021	293	Amy L. James	1	2,632.69	1,856.53	1,856.53	0.00	
46709	01/29/2021	90	REBECCA A. JARVIS	1	2,325.00	1,730.14	1,730.14	0.00	
46710	01/29/2021	312	BETHANY G. JOHNSON	1	2,224.46	1,796.99	1,796.99	0.00	
46711	01/29/2021	291	PATRICIA A. KELLEY	1	1,517.60	1,168.19	1,168.19	0.00	
46712	01/29/2021	335	CYNTHIA A. LAMBERT	1	2,132.26	1,818.72	1,818.72	0.00	
46713	01/29/2021	487	BENJAMIN MACKO	1	5,342.85	4,394.90	4,394.90	0.00	
46714	01/29/2021	292	TARA MCKERNAN	1	2,225.38	1,768.87	1,768.87	0.00	
46715	01/29/2021	490	ANNA D. MONTE	1	2,444.73	2,223.01	2,223.01	0.00	
46716	01/29/2021	461	JANET NORDELUS	1	1,830.34	1,356.83	1,356.83	0.00	
46717	01/29/2021	193	HARVEY BRUCE NORWOOD	1	582.90	428.29	428.29	0.00	
46718	01/29/2021	237	JUSTIN B. NORWOOD	1	4,719.23	3,634.17	3,634.17	0.00	
46719	01/29/2021	238	WENDELL L. OPPEWALL	1	1,389.65	872.20	872.20	0.00	
46720	01/29/2021	240	JEANNE C. OTT	1	2,680.76	1,917.96	1,917.96	0.00	
46721	01/29/2021	138	AMY Y. PHILBROOK	1	2,592.85	2,007.93	2,007.93	0.00	
46722	01/29/2021	275	JOELLE A. RUDDY	1	2,526.92	1,989.15	1,989.15	0.00	
46723	01/29/2021	74	LEON E. SARGENT	1	2,282.38	1,689.39	1,689.39	0.00	
46724	01/29/2021	493	EDITH SCHRIEVER	1	753.48	662.25	662.25	0.00	
46725	01/29/2021	120	KAREN L. SHARPE	1	3,069.04	2,154.91	2,154.91	0.00	
46726	01/29/2021	489	EMMA L. SOULES	1	1,380.96	1,107.84	1,107.84	0.00	
46727	01/29/2021	375	KATHLEEN C. ST DENIS	1	2,767.30	1,714.93	1,714.93	0.00	
46728	01/29/2021	404	KERRY L. TAYLOR	1	2,557.69	1,880.86	1,880.86	0.00	
46729	01/29/2021	476	BRUCE L. TRIPP	1	236.16	198.10	198.10	0.00	
46730	01/29/2021	459	SHANNON L. WESTPHAL	1	1,988.46	1,677.70	1,677.70	0.00	
46731	01/29/2021	448	JACQUELINE A. WHEATON	1	2,450.00	1,761.97	1,761.97	0.00	
46732	01/29/2021	307	LAUREN M. WHITE	1	1,131.64	885.14	885.14	0.00	
46733	01/29/2021	469	TIFFANY C. YARBROUGH	1	3,659.52	3,270.76	3,270.76	0.00	
46734	01/29/2021	AFLAC	AFLAC		127.42	127.42	0.00	127.42	
46735	01/29/2021	BCBS	ANTHEM BC/BS		11,303.84	11,303.84	0.00	11,303.84	

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 14882

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void	
46736	01/29/2021	HMD	HORACE MANN COMPANIES		65.66	65.66	0.00	65.66		
46737	01/29/2021	HM	HORACE MANN INSURANCE C		1,050.00	1,050.00	0.00	1,050.00		
46738	01/29/2021	MEA	MAINE EDUCATION ASSOCIA		1,935.00	1,935.00	0.00	1,935.00		
46739	01/29/2021	MSRS	MAINE PERS		28,994.79	28,994.79	0.00	28,994.79		
46740	01/29/2021	MET	METROPOLITAN LIFE INSUR		525.00	525.00	0.00	525.00		
46741	01/29/2021	DELTA DEN	NORTHEAST DELTA DENTAL		1,147.68	1,147.68	0.00	1,147.68		
46742	01/29/2021	PRIM	PRIMERICA FINANCIAL SVCS.		555.00	555.00	0.00	555.00		
46743	01/29/2021	FEDHEALTH	TREASURER, STATE OF MAIN		216.48	216.48	0.00	216.48		
					171,774.33	148,847.99	84,643.57	46,640.49		

Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	1	719.62
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	49	84,643.57
	ACH Employee Credits	49	84,643.57
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	10	45,920.87
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
Taxes	EFTPS Payment - Debit	2	17,563.93

Mount Desert School Department
PAYROLL WARRANT REGISTER

Report # 14882

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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WARRANT # 16

DATE: PAID JAN 29 2021

Mr. Steve Jones, Ed.D. 28 Jan 2021
SUPERINTENDENT

FINANCE OFFICER _____

FINANCE OFFICER _____

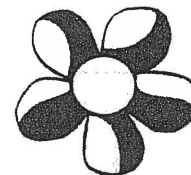
FINANCE OFFICER _____

FINANCE OFFICER _____

FINANCE OFFICER _____

FINANCE OFFICER _____

FINANCE OFFICER _____



148847.99 net pay
49264.87 payroll A/P
198112.86

Mount Desert School Department Check Register

Report # 14886

Batch: 9319
Check Edit #: N/A
Sort By: Vendor Name
Include DTF Info: No

Batch #	Control Total	Status	Created By	Date Created	Last Updated By	Date Last Updated
9319	49,264.87	Posted	Bria	01/27/2021	Bria	01/27/2021
Vendor Code / Name			Check Number	Check Type	Check Header Information	
Check Edit #			Check Date	Status		
1200 ANTHEM BC & BS 10651			19634 01/29/2021	Payable Payment Posted		
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
16225	ANTHEM BC & BS-BCBS MDES JAN	BCBS MDES J	01/29/2021	47,605.76	0.00	47,605.76
				Check Totals:	47,605.76	0.00
6000 MAINE PERS 10648			19635 01/29/2021	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349	
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
16224	MAINE PERS-MDES GLI DEC20 TEAC	MDES GLI DE	01/29/2021	250.85	0.00	250.85
				Check Totals:	250.85	0.00
6000 MAINE PERS 10649			19636 01/29/2021	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349	
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
16223	MAINE PERS-MDES GLI DEC20 PLD	MDES GLI DE	01/29/2021	57.60	0.00	57.60
				Check Totals:	57.60	0.00
6000 MAINE PERS 10650			19637 01/29/2021	Payable Payment Posted	MAINE PERS PO BOX 349 AUGUSTA ME 043320349	
Payable #	Reference	Invoice #	Invoice Date	Amount	Discount	Payment
16226	MAINE PERS-PLD RET JAN21 MDES	PLD RET JAN2	01/29/2021	1,350.66	0.00	1,350.66
				Check Totals:	1,350.66	0.00
				Batch 9319 Totals:	49,264.87	0.00
						49,264.87

4 Checks Listed

MINUTES

1

1 **Town of Mount Desert**
2 **SelectBoard Meeting Minutes**
3 **Monday, January 19, 2021**
4 **Location: Zoom Meeting**

5
6 This Meeting was held via remote access.

7
8 SelectBoard Members Present:

9 Chair John Macauley, Geoff Wood, Martha Dudman, Wendy Littlefield, Matt Hart

10
11 Public Officials Present:

12 Town Manager Durlin Lunt, Public Works Director Tony Smith, Assessor Kyle Avila, Fire
13 Chief Mike Bender, Police Chief Jim Willis, Treasurer Kathy Mahar

14
15 Members of the public were also in attendance.

16
17 **I. Call to order at 6:30 p.m.**

18 Chair John Macauley called the meeting to order at 6:01PM.

19
20 **II. Minutes**

21 *A. Approval of Minutes from December 21, 2020 meeting*

22 MOTION: Ms. Littlefield moved, with Mr. Wood seconding, approval of the December
23 21, 2020 Minutes as presented.

24 Motion approved 5-0.

25
26 *B. Approval of Minutes from January 4, 2021 meeting*

27 MOTION: Ms. Littlefield moved, with Mr. Wood seconding, approval of the January 4,
28 2021 Minutes as presented.

29 Motion approved 5-0.

30
31 **III. Appointments/Recognitions/Resignations**

32 *A. Consider appointment of John Adams to the Warrant Committee effective January*
33 *19, 2021.*

34 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, approval of
35 appointment of John Adams to the Warrant Committee effective January 19, 2021, as
36 presented.

37 Motion approved 5-0.

38
39 *B. Confirm appointment of Claire Woolfolk as Registrar of Voters effective January*
40 *1, 2021 through December 31, 2022*

41 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval of
42 appointment of Claire Woolfolk as Registrar of Voters effective January 1, 2021
43 through December 31, 2022, as presented.

44 Motion approved 5-0.

45
46 *C. Resignation of Kathryn Mahar as Town Treasurer effective March 31, 2021.*

1 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, acceptance of
2 resignation of Kathryn Mahar as Town Treasurer effective March 31, 2021 as
3 presented, and with regret but excitement for Ms. Mahar.

4
5 Chair Macauley extended thanks to Treasurer Mahar. She will be missed by the
6 Town.

7
8 Motion approved 5-0.

9
10 *D. Resignation of Dana Haynes from the Harbor Committee effective December 1,*
11 *2020.*

12 MOTION: Mr. Hart moved, with Ms. Dudman seconding, acceptance of resignation
13 of Dana Haynes from the Harbor Committee effective December 1, 2020, as
14 presented and with thanks for his many years of service to the community.

15
16 Chair Macauley echoed Mr. Hart's thanks to Mr. Haynes.

17
18 Motion approved 4-0-1 (Littlefield in Abstention).

19
20 Ms. Dudman inquired how many years Mr. Haynes had served on the Harbor
21 Committee. Ms. Littlefield noted that the estimate was that Mr. Haynes had served
22 on the Harbor Committee since the second year of its existence; over 60 years. Ms.
23 Littlefield reported that Mr. Haynes recalled joining the committee when he was still
24 in highschool and lobstering at the time.

25
26 *E. Resignation of Jeff Burnham from the Broadband Committee effective January*
27 *14, 2021*

28 MOTION: Ms. Littlefield moved, with Mr. Hart seconding, acceptance of the
29 resignation of Jeff Burnham from the Broadband Committee effective January 14,
30 2021, as presented, and with thanks.

31
32 Manager Lunt noted that Mr. Burnham had been a driving force to extend broadband
33 coverage in more remote parts of the Town, such as the Pretty Marsh area.

34
35 Motion approved 5-0.

36
37 **IV. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion.*
38 *Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

39 *A. Department Reports - Highway*

40 *B. Thank you letter from the Emmaus Homeless Shelter*

41 *C. Hancock County Commissioners Special Meeting Minutes of December 15, 2020*

42 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, acceptance of the Consent
43 Agenda as presented.

44 Motion approved 5-0.

45
46 **V. Selectmen's Reports**

1 Mr. Wood inquired about the sidewalks in Somesville. In his earlier inquiry about the
2 sidewalks in Somesville, it was explained that the DOT had determined there was not
3 enough visibility to ensure safe crossing at some of the crosswalks in the Somesville area
4 and they were removed. This resulted in no crosswalks between the lights and the
5 library, making it difficult to get to the landing in Somesville. While the landing is not
6 public, it is a place visitors and locals use.

7
8 Mr. Wood also asked about the short section of sidewalk near Gail Marshal's house. The
9 section becomes impassable when there's been a snowstorm due to a wall there.

10
11 Public Works Director Tony Smith noted that the sidewalk area Mr. Wood mentioned is
12 narrow, preventing sidewalk plow use. Another area in Town with a similar sidewalk
13 requires clearing as well. Highway personnel will use a snowblower for those areas to try
14 to rectify the situation.

15
16 Regarding the crosswalks, Director Smith explained that the DOT dictates where
17 crosswalks can go. The crosswalks removed did not provide enough site distance to
18 allow for safe use, given the speed driven in the area and human reaction time,
19 particularly for cars coming from the Route 198 end of the road. To install crosswalks in
20 places the DOT has deemed to be unsafe opens the Town to liability.

21
22 Mr. Wood understood the circumstance. He wondered how the elimination of the
23 crosswalks has been mitigated. He inquired about whether sidewalks could be built on
24 the other side of the road from the library crosswalk, or perhaps installing an additional
25 crosswalk with warning lights. Otherwise, it seemed the ability to reach the landing was
26 being abandoned.

27
28 Director Smith did not feel the ability to reach the landing was being abandoned. The
29 other side of the street is too narrow in some places for sidewalk.

30
31 Assessor Kyle Avila reported the landing is privately owned.

32
33 Director Smith noted the flashing lights and speed detectors at either end of the stretch of
34 Route 102 running through Somesville has been an attempt at slowing drivers down.
35 Additionally, the Town has looked at possibilities such as seasonal speed bumps and
36 islands as well to control vehicle speed. None have been shown to be practicable.

37
38 Mr. Wood hoped the issue would not be forgotten. Part of the marketing of the area is
39 access to the Somesville Landing. The landing property has within its deed that
40 Somesville residents have access to the landing. Currently it cannot be accessed safely.

41
42 **VI. Unfinished Business**

43 *A. Presentation and discussion of information in Public Works Director Tony Smith's*
44 *memo to Town Manager Durlin Lunt, Jr. dated January 15, 2021 associated with the*
45 *proposed Public Safety Building for Fire, EMS and Police, particularly new Concepts*
46 *numbered 6, 6A and 7.*

1 Director Smith summarized that at the last meeting it was requested that the cost of
2 putting the fire station at the Public Works Garage site be determined. Additionally,
3 Concept 7 is a modification and pricing of the original Option 1, which consisted of an
4 extension to the south of the existing Northeast Harbor fire station. Additional submittals
5 to the Board show a view of what the extension would look like from the harbor side,
6 floor plans of the two floors, potential traffic patterns, and a summary of all seven
7 concepts and cost estimates.

8
9 Director Smith noted that with some reconfiguration of the parking lots, the number of
10 parking spaces will be unaffected by the expansion. He noted a Hedefine representative
11 and an architectural representative were attending the meeting.

12
13 Fire Chief Mike Bender summarized the discussion that has occurred so far. The work
14 started in preparation to transitioning the Fire Department to a 24/7 staffing model.
15 Currently such a transition is impossible, due to a lack of living quarters. There have
16 been approximately six or seven options developed through the process. The newest
17 option revisits extending the Town Office building, creating two stories. Discussion with
18 the Police Chief resulted in the Police Department's inclusion in the project and
19 expanding the use of the extension to all public safety Departments.

20
21 In reviewing the information submitted, Chief Bender opined that Option 7, building a
22 two-story extension onto the existing Town Offices, is a good solution.

23
24 The Option 7 expansion would provide both Fire and EMS with enough room for optimal
25 operation and should suit the Town for at least 30 to 40 years, and possibly longer. The
26 location has minimal impact. The site lines on the elevation drawings show the building
27 expansion should fit in nicely with the existing building.

28
29 Chief Bender voiced concerned about timing. He hoped to obtain approval at this
30 meeting for moving forward. If the Town misses the 2021 Town Meeting scheduling
31 window, then the work must wait another year. On-call firefighters are declining.
32 Waiting too long will put the Town at a disadvantage.

33
34 Director Smith stated that with Option 7 the area currently dedicated to Police and Fire
35 on the ground floor, plus one truck bay, could be dedicated to the Police Department's
36 use. The remaining two truck bays and the new extension could be dedicated to
37 Ambulance and Fire.

38
39 Chief Bender reiterated that the proposed extension should amply provide the Fire and
40 Ambulance Services to the Town well into the future.

41
42 Police Chief Jim Willis reported that he has not discussed any possibilities with the Town
43 of Bar Harbor. Police Department concepts and needs were discussed with the architect
44 to see whether they could fit into the potential space made available with an extension.
45 Chief Willis felt discussions with Bar Harbor were required before any proposal
46 involving the Police could move forward.

1
2 Director Smith stated that professional design services must be retained to devise a cost
3 estimate that can be taken to Town Meeting. Once a design is complete, construction and
4 engineering cost estimates must be obtained for a second Town Meeting. Director Smith
5 expected the construction and engineering costs to be accurate numbers and not
6 estimates. Items VI. B and C in the Agenda address approving that process.
7

8 Ms. Littlefield voiced her confusion at the estimates provided so far. The Board
9 requested additional options to reduce the cost, yet the new options seem to have risen in
10 price. Director Smith pointed out that Option 7 includes the Police Department. It was
11 Director Smith's opinion the numbers received were high estimates. He reminded the
12 Board that the Seal Harbor and Somesville Fire Stations and the Northeast Harbor
13 Municipal Building were donated to the Town. He felt it a real risk that personnel would
14 be difficult to find and retain without adequate workspace. The price estimate has risen
15 between 2.5 million to 3 million between Option 2 and Option 7. This amount is in line
16 with cost comparisons made in other Towns.
17

18 Ms. Littlefield wondered if there were a way to do the work in phases. Director Smith
19 cautioned that the price would continue to rise.
20

21 Chief Bender added that this was not just addressing Fire. EMS had similar needs and
22 they currently are staffing 24/7.
23

24 Director Smith noted that with the police sharing occurring between Bar Harbor and
25 Mount Desert, providing more space for police will keep a continuing police presence in
26 Town.
27

28 Firefighter Chris Moore suggested the possibility of placing the Option 3 design in the
29 area proposed for the expansion. The building does not have to be attached to the current
30 Municipal Building. Regarding Option 4, perhaps that building design could be used at
31 the site of the proposed expansion at the \$7.5 million price. This would take into account
32 that the space left available by Fire and EMS moving to the new building could
33 potentially be used for Police at some point in the future. Director Smith agreed that Mr.
34 Moore's suggestions were possibilities.
35

36 Director Smith pointed out Option 4, consisting of locating the fire station up behind the
37 bus garage at the Highway Garage site, was determined by the engineers to be equal to or
38 more in cost than Option 3.
39

40 Mr. Moore asked about aesthetics. He believed \$7.5 million to be a high-end
41 construction estimate. Perhaps other construction methods would be cheaper and
42 accomplish the same goals. Director Smith assented. However, he felt that a building
43 near the Town Office should match the Town Office. He noted the back of the building,
44 if attached to or near the Town Offices could perhaps be a pre-engineered steel building
45 for cost savings.
46

1 Mr. Wood noted a building at the highway garage would not need to match the aesthetic
2 of the Town Offices. Director Smith agreed. In talking with EMS Director Basil
3 Mahaney, and Chief Bender, both believe the highway garage site is not a good option
4 for the station.

5
6 Chief Bender believed moving the fire station to the highway garage would end the on-
7 call fire department. He did not believe the volunteers would want to always carry their
8 gear with them or drive the extra distance. If the Town chose to go in this direction,
9 Chief Bender estimated that it would result in the need to hire more full-time firefighters.

10
11 Director Smith added that it was inevitable that the DOT would require the Town to build
12 a salt/sand shed at the highway garage at some point. Additionally, having a fire station
13 on the site along with other Highway Division operations will create a very congested
14 area with a lot of traffic, including school buses and residents using the dumpsters on site.
15 Adding a public safety building to the site was a mistake in Director Smith's estimation.

16
17 Ms. Dudman thanked the Public Works Director and the Fire Chief for putting the work
18 together. She was happy to see alternatives that preserved the green space and did not
19 reduce parking in the Town lots. Her concern was the cost of the project. Option 7
20 seemed to be a combination of Options 1 and 2 yet appears to cost far more than both
21 combined. She did not believe taxpayers would accept such an added expense. Planning
22 for 30 to 40 years into the future is wise, yet it was difficult to predict the Town's needs
23 that far into the future. She felt the number of firefighters able to afford living in Town
24 would dwindle. Additionally, she felt an island-wide public safety consortium was
25 coming within the next 10 – 15 years. Such a consortium may result in the Town's Fire
26 Department being an outpost, rather than a center. It is clear something must be done,
27 and housing is necessary. However, she would be more comfortable with a more modest
28 proposal addressing immediate needs, and the ability to expand as needed in the future.

29
30 Director Smith explained that the earlier proposals did not include Police Department
31 needs in the plans. Option 1 was merely an extension of the existing building, and
32 Option 2 was the addition of a second story. Chief Bender is considering the new fire
33 station to be part of the future consolidation efforts. Director Smith thought that if the
34 project must be done in phases, perhaps the elimination of a truck bay and the associated
35 reduction of second story development could be considered. These are things that could
36 perhaps be added on as needed at a future date.

37
38 Mr. Hart appreciated the work that has gone into the plans. Mr. Moore's suggestion of
39 moving the proposed building to adjacent to where the truck bays currently are would
40 essentially allow the work to be done in phases. Fire and Ambulance could be moved
41 into the new building. The space left by their departure could be planned out for better
42 use by the Police Department. Mr. Hart felt the short-term need was transitioning to a
43 24/7 fire department. The Ambulance Service is crucial and must not be forgotten.
44 Police is a service shared with Bar Harbor. Perhaps more time can be taken to address
45 the needs of the Police. Mr. Hart worried that although such a project was something

1 residents support, the pricetag may be hard for them to vote for. He suggested something
2 similar to Option 3, which does not currently include the Police Department.

3
4 Director Smith felt that the building from Option 3 could be moved as Mr. Moore
5 suggested, to accommodate Fire and EMS. The new building could be a pre-engineered
6 steel building with an aesthetically pleasing facade. Police would then be able to take the
7 time needed to work with both Bar Harbor and Mount Desert to determine their needs
8 and how the available space can be used to fill those needs. Mr. Hart added that if a truck
9 bay could double as training space, it might prove to be another cost saving. Director
10 Smith felt that a building in that area could still result in a net zero loss of parking spaces.

11
12 Ms. Dudman reiterated the Board was concerned with the price. Finding cost savings
13 was good. Ms. Littlefield reiterated her feeling that building in phases over three or four
14 years was a better way to go.

15
16 Chair Macauley agreed. The design was great. The price was a shock – double what it
17 had originally been.

18
19 Director Smith suggested the issue be brought back to the next SelectBoard meeting.
20 Hedefine Representative Eero Hedefine suggested the Board provide a target price they
21 would feel comfortable with. Fire Chief Bender cautioned that construction costs are
22 likely to rise in the future. He did not believe that doing the work in phases would be a
23 cost savings. The Board seemed comfortable with a target price of 5 to 6 million, for
24 work accommodating only Fire and EMS. Any work the Police Department requires in
25 the space vacated by Fire and EMS will be an additional cost.

26
27 Mr. Wood reiterated that the Board supports the move; additional full-time firefighters
28 have been added to the budget and the Board understands they will need housing.
29 Different housing possibilities have been discussed. Informing the Town of the work
30 done, and perhaps implementing some interim fixes will show that the Board has
31 considered the issue well.

32
33 Director Smith pointed out that the \$10 million estimate includes among other things a
34 cost allowance for ledge, furniture, technology, site development, legal services, and
35 engineering services as well.

36
37 Director Smith agreed to present at the next Board Meeting an elevation view, floor plan,
38 and an estimated construction cost for the building. If the Board approves what is
39 presented, the design cost would go to bid, and that bid price would be used at Town
40 meeting.

41
42 Mr. Hedefine understood it was a big number. He clarified that the numbers were
43 concept numbers. Hedefine talked with the Departments to assess their needs and options
44 are now presented. He cautioned that the numbers weren't likely to change drastically,
45 unless the program itself changes. Until a design is created the numbers will not firm up
46 because these are concept designs. Numbers cannot become clearer until the design is

8

1 looked at and each piece of the design is priced out for things like the materials used.
2 Until there is a clear direction of what the concept for programming is, the numbers will
3 likely not change. Director Smith felt he had a good idea of what the Board was looking
4 for and the price range.

5
6 MOTION: Ms. Dudman moved, with Mr. Wood seconding, authorizing Public Works
7 Director Smith to spend up to \$7,500 to continue the review of the options for the Public
8 Safety Building from Town Office Building Reserve Account No. 4050100-24570 with a
9 balance of \$123,468.00.

10 Motion approved 5-0.

11
12 It was noted that Items VI.B and C did not require consideration. Director Smith
13 requested they be withdrawn.

14
15 *B. Consideration by the Selectboard of authorizing Public Works Director Tony Smith to*
16 *ask the proposed Public Safety Building design team of Hedefine Engineering to*
17 *provide us a cost for their services for design thru bidding related to development of*
18 *Public Safety Building Concept 7 described in the same memo referenced in "A"*
19 *above, in time to include it in the Selectboard packet for staff review with them at*
20 *their February 1, 2021 meeting such that,*

21 *C. At the February 1, 2021 Selectboard meeting, or alternate date as they may choose,*
22 *the Selectboard will consider including said concept plan and associated cost as a*
23 *warrant article to be acted on by the voters at the 2021 town meeting, be it held in*
24 *May or a later date as we did this year.*

25 Items B and C were withdrawn from discussion.

26
27 **VII. New Business**

28 *A. Discussion of proposal of the Town of Bar Harbor to connect municipal buildings to*
29 *fiber*

30 Police Chief Willis reported that the Town of Bar Harbor has had engineering done to
31 build out a fiber optic network. It's been a goal to get some connectivity between the
32 two IT departments off the public internet. Bar Harbor is offering the Town of Mount
33 Desert the opportunity to run fiber to connect into Bar Harbor's network. Bar
34 Harbor's IT provider Bob Bickmore and Brian Lippold, a consultant for Bar Harbor,
35 were both in attendance.

36
37 Mr. Lippold of Casco Bay Advisors reported that Bar Harbor is contemplating
38 building a fiber network for their own internal use to allow them to connect to Town-
39 owned facilities, such as fire stations, water plants, etc. In all there are 26 Town-
40 owned facilities. The fiber installation will allow the Town to create their own data
41 network to replace a network currently being provided by Spectrum. The network is
42 designed to come across Route 233. It could then extend to follow Route 198 into
43 Northeast Harbor. Casco Bay Advisors has been asked to do the engineering study
44 on the route to add the Mount Desert Town Office into the network. The fiber would
45 come into Northeast Harbor via Harborside Road. Alternatively, a fiber line could
46 run down Sargent Drive. The engineering study is estimated at \$6,000.00. The

1 engineering study will produce a cost estimate for running the fiber line into
2 Northeast Harbor.

3
4 It was noted there were no utility poles on Sargent Drive. The line would have to run
5 via utility poles down Route 198.
6

7 Chief Willis suggested looking at the project in phases. The first phase would be to
8 connect the two Municipal Offices. For \$6,000 the Town can gain an understanding
9 of the cost involved in connecting the two Town Offices.

10
11 Mr. Bickmore felt the gains to such a connection would include a connection between
12 the offices, allowing the offices to communicate through the network. They currently
13 communicate via a Spectrum VPN. VPNs are inherently heavily loaded and subject
14 to limitations based on bandwidth and equipment. It provides the possibility of Bar
15 Harbor hosting the Munis software for both Towns, thereby taking it out of the cloud.
16 The Town is paying approximately \$70,000.00 per year for the service. There would
17 be a cost savings with such a transfer. There would be additional savings with
18 regard to the option of connecting other locations via fiber such as wastewater plants,
19 highway garage, and the Harbormaster's Office. This would allow the Town to get
20 rid of individual Spectrum connections and the managed VPN paid for by each
21 location. Such a change would allow the Police Department to have a single camera
22 system. Currently there are two separate setups for the Towns. This will also allow
23 for a single phone system between the Police Departments.
24

25 Additionally, a final option was that public internet could be offered off the fiber as
26 well. This would raise the cost significantly. Mr. Lippold felt it prudent to look just
27 at the scope currently laid out. Eventually further options can be explored.
28

29 Mr. Hart reported that the Broadband Committee discussed the options with Chief
30 Willis and Mr. Bickmore. The Broadband Committee was unanimous in their support
31 of the initial engineering work. There appear to be many possibilities for short-term
32 savings for the Town. It will provide some municipally-owned infrastructure that
33 creates possibilities down the road. There is definite near-term benefit in connecting
34 the Town Offices.
35

36 Town Manager Lunt noted there were funds available for the work in Community
37 Development.
38

39 MOTION: Ms. Dudman moved, with Mr. Wood seconding, authorizing the Town
40 manager to expend \$6,000.00 from the account he feels is appropriate to participate in
41 the study.

42 Motion approved 5-0.
43

44 B. *Request to retain Maine Municipal Association for Assistance with Finance Director*
45 *search process*

10

1 Manager Lunt outlined a succession plan in preparation for the time the Town
2 Manager and the Finance Director leave their positions. He wanted some
3 professional help to conduct those searches. The Finance Director is an important
4 position. Hiring the right person was critical. He's outlined what services would be
5 in the potential contract. He was asking for permission to move forward with
6 retaining MMA's services.

7
8 MOTION: Mr. Wood moved, with Ms. Dudman seconding, authorizing Manager
9 Lunt to move forward with the request to retain Maine Municipal Association for
10 Assistance with the Finance Director search process, as presented.
11 Motion approved 5-0.

12
13 C. *Review of FY 2021 Budgets: Public Works*

14 Director Smith noted that Public Works is up 1.4% on Operations and Maintenance.
15 The entire budget is up 1.19%. These increases include a sanitary sewer pipe
16 collection and maintenance plan. \$50,000.00 was drawn down for the first round of
17 the plan. Director Smith proposes to use \$25,000.00 out of the Reserve Account and
18 \$25,000.00 from Appropriations. Other budget line items were reduced to cover the
19 amount. He noted the amount is in the budget, but incorrectly titled as telephones.

20
21 Mr. Wood asked about the Somesville treatment plant's \$3,000.00 extra cost, raising
22 that budget by 4.88%. Ph control there rose by 25%. Director Smith promised to
23 look into it.

24
25 **VIII. Other Business**

26 A. *Such other business as may be legally conducted*

27 There was no Other Business.

28
29 **IX. Treasurer's Warrants**

30 A. *Approve & Sign Treasurer's Warrant AP2140 in the amount of \$766,318.69.*

31 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval and signature of
32 Treasurer's Warrant AP2140 in the amount of \$766,318.69, as presented.

33 VOTE:

34 Martha Dudman: Aye

35 Matt Hart: Aye

36 Wendy Littlefield: Aye

37 Geoff Wood: Aye

38 Chair John Macauley: Aye

39 Motion approved 5-0.

40
41 B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2138,*
42 *AP2139, and PR2117 in the amounts of \$75,655.83, \$7,587.90, and \$104,914.41,*
43 *respectively*

44 MOTION: Mr. Hart moved, with Mr. Wood seconding, approval of signed
45 Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2138, AP2139, and
46 PR2117 in the amounts of \$75,655.83, \$7,587.90, and \$104,914.41, respectively, as

1 presented.
2 VOTE:
3 Matt Hart: Aye
4 Geoff Wood: Aye
5 Wendy Littlefield: Abstains
6 Martha Dudman: Aye
7 Chair John Macauley: Aye
8 Motion approved 4-0-1 (Littlefield in Abstention).
9
10 C. *Acknowledge Treasurer's School Board AP/Payroll Warrants 08 and 15 in the*
11 *amounts of \$20,182.54 and \$74,037.51, respectively.*
12 MOTION: Ms. Dudman moved, with Mr. Hart seconding, acknowledgement of
13 Treasurer's School Board AP/Payroll Warrants 08 and 15 in the amounts of
14 \$20,182.54 and \$74,037.51, respectively, as presented.
15 VOTE:
16 Martha Dudman: Aye
17 Matt Hart: Aye
18 Wendy Littlefield: Aye
19 Geoff Wood: Aye
20 Chair John Macauley: Aye
21 Motion approved 5-0.
22
23 **X. Adjournment**
24 MOTION: Mr. Wood moved, with Ms. Dudman seconding, adjournment.
25 Motion approved 5-0.
26
27 The Meeting adjourned at 7:53PM.
28
29 Respectfully Submitted,
30
31
32
33 Wendy Littlefield