

Town of Mount Desert
Board of Selectmen
Agenda

SPECIAL Meeting
TUESDAY, February 22, 2021

Location: Zoom Meeting see pg. 2 for connection details
Joint meeting with the Warrant Committee for 3rd Party Requests

The regular meeting will begin immediately following the Executive Session.

- I. Call to order at 6:30 p.m.**
- II. Executive Session**
 - A. Pursuant to 1 M.R.S.A. § 405(6)(A) for personnel matters*
- III. Minutes**
 - A. Approval of minutes from February 1, 2021 meeting*
- IV. Appointments/Recognitions/Resignations**
 - None presented*
- V. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*
 - A. Hancock County Commissioners Special Meeting Minutes of January 30, 2021*
- VI. Selectmen's Reports**
- VII. Unfinished Business**
 - None presented*
- VII. New Business**
 - A. Service Groups/3rd Party Budget 2021-2022 Requests*
- VIII. Other Business**
 - A. Such other business as may be legally conducted*
- IX. Treasurer's Warrants**
 - None presented*
- X. Adjournment**

The next scheduled meeting is at 6:30 p.m., Monday, March 1, 2021 via Zoom

Board of Selectmen Meeting Agenda March 1, 2021

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You will need to enter the meeting ID to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUTQrRXR5QzFEZEEyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,0#,,919872# US (Chicago)

+16468769923,,248566175#,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

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+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 248 566 175

Password: 919872

Zoom security now requires a password on all zoom meetings, so the recurring BOS meeting now has a password.

MINUTES

1 **Town of Mount Desert**
2 **SelectBoard Meeting Minutes**
3 **Monday, February 1, 2021**
4 **Location: Zoom Meeting**

5
6 This Meeting was held via remote access.

7
8 SelectBoard Members Present:

9 Chair John Macauley, Matt Hart, Wendy Littlefield, Martha Dudman, Geoff Wood

10
11 Town Officials Present:

12 Assessor Kyle Avila, Public Works Director Tony Smith, Town Manager Durlin Lunt, Fire
13 Chief Mike Bender, Ambulance Service Director Basil Mahaney, Town Clerk Claire
14 Woolfolk

15
16 Members of the public were also in attendance.

17
18 **I. Call to order at 6:00 p.m.**

19 Chair John Macauley called the meeting to order at 6:00PM.

20
21 **II. Executive Session**

22 *A. Pursuant to 1 M.R.S. § 405(6)(E) for consultations between the Board and its attorney*
23 *concerning the legal rights and duties of the Board and matters where premature*
24 *general public knowledge would clearly place the Town at a substantial disadvantage*

25
26 *B. Pursuant to 1 M.R.S. § 405(6)(E) for consultations between the Board and its attorney*
27 *concerning the legal rights and duties of the Board and matters where premature*
28 *general public knowledge would clearly place the Town at a substantial disadvantage*

29
30 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, to enter into Executive
31 Session. Motion approved 4-0.

32
33 It was noted that Board Member Geoff Wood was arriving late and not available for the
34 vote.

35
36 The Board entered into Executive Session at 6:01PM.

37
38 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, to exit out of Executive
39 Session. Motion approved 4-0. The SelectBoard exited Executive Session at 6:16 PM.

40
41 **III. Post Executive Session**

42 *A. Action if needed*

43 Chair Macauley reported that the Town received a petition regarding the causeway on
44 Northern Neck. Chair Macauley requested comment on the issue from Town Attorney
45 Andy Hamilton.

1 Attorney Hamilton stated that the petition set forth four arguments supporting why the
2 Town should accept the causeway as a public way. Such an acceptance causes
3 foundational challenges to the Town. Attorney Hamilton explained that the causeway is
4 constructed in the lake. That lake is more than ten acres in size and therefore a Great
5 Pond under State law. Great Ponds are considered to have submerged lands. A
6 submerged land lease was issued at one point in order for the Town to assist in
7 facilitating what appears to be a private project. The road, built from the base of the
8 causeway at the bottom of the lake up, is defined as being built on submerged lands.
9 Submerged lands are deemed State lands. Only State legislature has the authority to give
10 up State land. The Selectboard has the power and the obligation to reasonably refuse the
11 petitioners' request to place the question of accepting the causeway as a Town way
12 before the voters. Accepting this land is not within the Town's authority.
13

14 Attorney Hamilton addressed each argument presented in the petition.
15

16 The petitioners state they are not a road association and therefore have no power to
17 compel other lot owners to contribute to road maintenance costs. Attorney Hamilton
18 explained that Maine law provides a procedure for people who share the use of a private
19 road; that of choosing a board or commissioner to oversee the road's maintenance and to
20 compel all owners on the road to contribute their fair share and to place liens on the lots
21 of any owners who refuse to pay. The procedure requires little more than calling a
22 meeting and giving notice to all lot owners sharing the use of the road.
23

24 The petitioners state that the causeway, because it is not owned by anyone else, must be
25 owned by the Town. Attorney Hamilton explained that in accordance with the Great
26 Ponds Act and the layout of roads on causeways, of which there are many in the State,
27 there is no legal principle denoting that if an owner of a property such as this cannot be
28 found then it must be a Town property. More importantly, the owner of the causeway is
29 the State of Maine. The State of Maine is the party that must convey their interest.
30

31 The petitioners suggest that because the Town was involved in an earlier project
32 involving the submerged land lease, the Town has become responsible for the road.
33 Attorney Hamilton explained that there were numerous instances where municipalities
34 facilitate getting rights from the State as aid to private owners who cannot. Towns may
35 on occasion help facilitate a private project, securing rights from the Maine DOT or other
36 state agencies. The fact that the Town may have helped to facilitate this private project
37 does not suggest it became a Town way. There are very specific procedures that must be
38 followed when a Town acquires a private road as a Town way. The records have been
39 carefully researched for the Town of Mount Desert, and no record has been found that the
40 Town followed any of the procedures required to acquire this road as a Town road.
41

42 Attorney Hamilton reiterated that it is beyond the Town's authority to place on the Town
43 Warrant the request to accept this road as a Town road. It is beyond the Town's ability
44 and authority to take this road from the State. Attorney Hamilton opined that not only
45 does the Selectboard have the privilege to refuse such a petition being put on the Town
46 Meeting warrant, the Selectboard is obligated to do so.

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Bill Waters, a Northern Neck resident and one of the people who prepared the petition requested to be allowed to make a presentation.

Mr. Waters stated that the residents' initial goal was to meet with Town officials and discuss how to deal with the hazardous situation. The Covid-19 pandemic made this impossible. The answer may not be to put the issue before the Town Meeting, but Mr. Waters deems the situation severe. He hoped the Town would have some ideas on how to solve it.

The culverts on the causeway were installed in the early 1980s. Over that time, they have deteriorated completely. Sharp edges of the culvert are now visible. Mr. Waters' wife was injured last summer because she believed she was standing on a sound culvert. There are however holes in the culvert hidden by water. Mr. Waters' wife's leg slipped into one of those holes, cutting her leg open to the bone from ankle to knee. More than just the residents of Northern Neck are affected. Kayakers cross that causeway every day in the summer, and people fish there. An answer needs to be found to alleviate the situation, and residents are looking for assistance from the Town to find a solution. Mr. Waters understands the legal situation explained by Attorney Hamilton. However, there must be some help the Town can give.

Ms. Dudman sympathized with Mr. Water's wife's injury. As she understands it, the work required for the causeway is not the Town's responsibility. She felt the best option would be for the residents on the road to form a road association or similar organization and replace the culvert.

Mr. Waters noted that residents are reluctant to be responsible for a road association due to the potential liability of the culvert's poor condition. The problem is a severe one. If someone gets injured and sues, suing the Town may well be seen as a viable alternative to suing the State.

Public Works Director Tony Smith suggested that the residents finance the replacement of the culverts, then create a road association, the dues of which would pay for the replacement culverts over time. It was unclear whether a road association must be formed first to come to an agreement on how to finance reconstruction.

Attorney Hamilton noted that what the Public Works Director suggested is similar to what Mr. Hamilton has done as a member of a road association with a causeway. He believed what Director Smith has suggested is possible. If the Town approves expending Town legal resource funds, Attorney Hamilton would be willing to discuss the issue with DEP representative John Cunningham. There should be a way to procure a loan for culvert replacement. The culverts are clearly unsafe.

Attorney Hamilton recommended that members of a potential road association talk to experts on culverts to get an understanding of what the project will entail. The work should not require too detailed a design. Director Smith works with several engineering

1 firms, any of which can likely create a prompt preliminary design. It must be effective at
2 passing water and preventing the road from washing out.
3

4 Director Smith noted that a complete culvert replacement might prove costly. A potential
5 fix might be to straddle the culverts with sheets of steel. An interim measure might be to
6 slide a pipe through the existing pipe, then remove the exposed rusted pieces of culvert.
7 This perhaps could be done with the understanding that the culverts would be replaced
8 once financing is raised. Director Smith suggested taking a look at the situation with a
9 DEP representative.
10

11 Lincoln Millstein noted that he rented in the Northern Neck area several years ago. The
12 culverts were solid at that time. Driving the area recently he was shocked at the
13 condition there. Mr. Millstein noted there are numerous kayakers and canoers portaging
14 over the causeway. Rusted sections are hidden under water, making the situation
15 dangerous. Mr. Millstein felt the issue is not about cost or responsibility. It's a public
16 safety concern. The nearby canoe rental business should be part of the discussion, and
17 signs should be placed warning people. People using the area must be given warning.
18

19 Director Smith reiterated that the culverts could be sliplined with plastic pipe and
20 exposed, rusted metal could be removed, leaving the new culvert lining showing. Such a
21 solution must be approved by the State.
22

23 Mr. Waters noted that per a letter from the DEP there is an option for Towns to provide
24 labor and equipment, but not material cost. Director Smith reported that the Town does
25 not have the appropriate equipment for the work required.
26

27 Chair Macauley suggested Northern Neck residents install signs warning of the danger as
28 one short term measure. Mr. Waters reported that printed signs went up but have now
29 faded. He added that he's seen families fishing in the area in the past summer and
30 warned them of the danger, to no avail.
31

32 Northern Neck resident Bob Foster felt there was more to the story. The culverts are part
33 of water quality efforts and constructed at the same time the dam was taken over by the
34 Town. The system is in place to maintain water levels for the Southwest Harbor Water
35 District. Culverts were placed to maintain the water quality on both sides of the lake.
36 Mr. Foster asserted that this made the issue a public concern and not just for the benefit
37 of private road owners. The culverts were installed by the State and the Town in the
38 1980s. Private owners should not have to replace or repair such an installation; it was
39 constructed for public benefit. Additionally, a Town in Northern Maine has created
40 precedent by taking over the responsibility of a causeway on a private road. Mr. Foster
41 felt the Town should help address the issue or finance the repairs.
42

43 Director Smith reiterated his offer to facilitate a meeting between the property owners
44 and the State of Maine officials, if the residents were open to such a meeting and if the
45 Board approved. Director Smith was not in favor of financing the replacement of the
46 culverts. Based on his research the Town did not install them. The causeway was built

1 to facilitate a developer's efforts to sell lots in the area. Director Smith was surprised to
2 find there was no road association. He recalled the issue was raised several years ago and
3 a road association was discussed then. Had a road association been created at that time,
4 funding for just such an issue could have been collected.

5
6 Ms. Littlefield appreciated Mr. Waters' presentation and found it helpful. She noted that
7 Attorney Hamilton has stated that what the residents are requesting is beyond the Town's
8 ability to do. Because of this, someone injured at the culvert site cannot hold the Town
9 responsible. The Town does not own or have jurisdiction over the causeway.

10
11 Attorney Hamilton concurred. The Town has no authority over the State's submerged
12 lands to convert this causeway from private way to a public way. A road association can
13 be created, and funds can be collected. The need to do so is clear. A Town may not
14 expend funds on a private way; doing so is unconstitutional and illegal. There may have
15 been other places in the State where public dollars were spent on private roads, however
16 it is not constitutionally permissible. Attorney Hamilton felt hopeful that some good
17 problem solving has resulted from the discussion.

18
19 Attorney Hamilton brought up the subject of permitting. To do any work on the culvert,
20 the DEP must be involved and approve of the work. Director Smith has offered to
21 facilitate a meeting between residents and the DEP. A design must be created for the
22 work and new culverts must be installed. The Town can help facilitate the expenditure of
23 private dollars on a private project, as well as lend support and help brainstorm ideas.

24
25 Attorney Hamilton noted that the question of spending public dollars on private funds has
26 been asked repeatedly. While Attorney Hamilton understood the resident's hopes, he
27 encouraged them to do some practical problem solving around the concept of a private
28 road association.

29
30 Resident Rob Shay noted that Director Smith stated a developer installed the causeway to
31 sell lots on Northern Neck. Mr. Shay opined that the causeway and the road over the
32 causeway are separate from the culverts themselves. Mr. Shay contended that the Town
33 involved themselves in the causeway by installing the culvert. Mr. Shay conducted
34 extensive research, including a review of Planning Board Minutes, Annual Reports and
35 Warrant Committee Minutes at the Town Office in search of guidance on why the
36 culverts were installed. He found no information on why the culverts were installed. Mr.
37 Shay stated that the causeway and the road going over it and state ownership of
38 submerged land is a separate issue from the water and the culverts installed by the Town.
39 The culvert issue was one of water quality. The Town has gone to great lengths to
40 facilitate the health and welfare of Long Pond. In the early 1980s the Town took over
41 ownership from the State the land at Pond's End. This area is now used as a park for
42 public use. The Town has a history of involvement with the water in Long Pond. Mr.
43 Shay stated that the Town paid for the labor and materials for the dam installed in 1935.
44 The water flowing through the culverts cannot be deemed private. The lake is public.
45 Countless people use the water. It is important to maintain the water quality. Mr. Shay
46 disagreed with the argument that the culvert is entirely the responsibility of the residents

1 of Northern Neck. Public water goes through the culverts, and there's no record of why
2 the culverts were installed. Mr. Shay presumed that the reason for the culverts was to
3 keep the water healthy. Mr. Shay recalled seeing Town personnel on site when the
4 culvert was first installed participating in the work. Far more people than just those on
5 Northern Neck benefit from the water quality there. He did not feel the responsibility for
6 water quality for public use should fall to the Northern Neck residents.
7

8 Mr. Shay challenged those in attendance to tell him why the culverts were placed there in
9 the first place. Chris Moore stated that culverts of this type are placed to prevent the road
10 from being washed out.
11

12 Director Smith reiterated his advice that the residents in Northern Neck need to start a
13 road association. Director Smith was willing to show them interim culvert work done at
14 Beech Hill Crossroads. Sliplining a culvert is no longer allowed, other than as a
15 temporary measure. Such a temporary fix may be deemed acceptable by the DEP. The
16 Town should not spend public money on this private road; as Attorney Hamilton stated,
17 doing so is unconstitutional and illegal.
18

19 Ms. Dudman believed the subject had been thoroughly discussed. She suggested that
20 further questions from the petitioners be referred to the Public Works Director, who has
21 generously offered to assist them in connecting with State officials. Chair Macauley
22 agreed.
23

24 Chair Macauley noted that a Motion to accept or reject the petition should be made and
25 voted on.
26

27 Mr. Foster argued that this was not just a private issue. The culverts were installed for
28 the water quality of the pond. He stated the issue was a public issue that must be
29 resolved. Chair Macauley agreed that the issue needs to be resolved.
30

31 Attorney Hamilton assisted with formatting a Motion.
32

33 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, that subject to the
34 Director of Public Works offer to provide his volunteer assistance to the Northern Neck
35 property owners that the SelectBoard declines and rejects the petition in favor of a private
36 road association being formed to address the cost of the culvert.
37

38 Motion approved 5-0.
39

40 **IV. Minutes**

41 *A. Approval of minutes from January 19, 2021 meeting*

42 MOTION: Ms. Littlefield moved, with Mr. Hart seconding, approval of the January 19,
43 2021 Minutes as presented.

44 Motion approved 5-0.
45

46 **V. Appointments/Recognitions/Resignations**

1 *A. Appointment of Donna Reis to the Harbor Committee effective February 2, 2021*

2 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, appointment of Donna
3 Reis to the Harbor Committee effective February 2, 2021, as presented and with thanks.
4 Motion approved 5-0.

5
6 *B. Appointment of Robert Bickmore to the Broadband Committee as IT Consultant/Ex
7 Officio for the Bar Harbor fiber optics project*

8 MOTION: Ms. Littlefield moved, with Mr. Wood seconding, appointment of Robert
9 Bickmore to the Broadband Committee as IT Consultant/Ex Officio for the Bar Harbor
10 fiber optics project, as presented, and with thanks.
11 Motion approved 5-0.

12
13 **VI. Consent Agenda**

14 *A. Department Reports: Wastewater*

15 *B. Thank you note from Allison Bourke*

16 *C. Warrant Committee Minutes from January 12, 2021*

17 *D. League of Towns Meeting Minutes from January 26, 2021*

18 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, approval of the Consent
19 Agenda as presented.
20 Motion approved 5-0.

21
22 **VII. Selectmen's Reports**

23 No reports were presented.

24
25 **VIII. Unfinished Business**

26 *A. Presentation and discussion, including costs, floorplans and an elevation view
27 presented as Concept 8, of information associated with development of a new public
28 safety building for the Fire Department and EMS taking into consideration various
29 discussions and instructions to and with staff by members of the Selectboard and
30 members of the public held over the last year, with, for reasons of practicality and
31 costs, said building to be an addition to the southerly end of the existing Fire/EMS
32 station including similar square footage and floor plans of a prior building layout
33 proposed for the bottom of Sea Street.*

34
35 Director Smith reported that, as requested by the Board at the last meeting, work was
36 done to try to bring the estimated building cost down to between 5 and 6 million dollars.
37 The range presented is \$5.1 million to 6 million for the proposed space. The range
38 represents the high and low ends of the estimate. Director Smith cautioned the Board that
39 these are merely estimates based on a concept design. A number of factors will have
40 bearing on the actual cost. Representatives from the design team were in attendance.
41 Ambulance Director Mahaney has offered to leave the rooms designated for the
42 Ambulance Service empty, and he will furnish them out of Ambulance resources.
43 Additionally, the Board is in receipt of the floor plans, site plans, and parking impacts.

44
45 Ms. Dudman thanked everyone for the work put into the planning. She asked how this
46 plan might impinge on parking. Director Smith noted that parking spots will be taken up

1 by the building, however those parking spaces can be relocated to other areas on that
2 same parking elevation without a reduction of their number.
3

4 Mr. Hart thanked everyone for their efforts. He knows extensive effort went into the
5 numerous options reviewed, however it will show that extensive consideration went into
6 the planning. He was glad to see the price coming down. Mr. Hart felt that there would
7 be spirited debate on the Town Meeting floor over that fact, despite the efforts put into
8 cost savings. He reported a resident reaching out to him recently over cost concerns. Mr.
9 Hart felt there was still a lot of uncertainty regarding what direction island-wide fire
10 department consolidation might go in. One concern he's heard is that if consolidation
11 should occur, will the building as planned be more than is necessary. He felt the
12 consensus of the Board was that it was necessary to go to a full-time professional fire
13 department. However, it cannot be assumed that residents are aware of that. What if the
14 building is built with the intention of the fire department becoming full time, and the
15 Town rejects creating a full-time fire department? Mr. Hart wondered if there were
16 cheaper options focusing only on living quarters to house 24/7 coverage, foregoing extra
17 garage bays. Mr. Hart added that it's been said that in order to attract good firefighters,
18 good space must be provided. Another way to attract firefighters is by increasing their
19 pay.
20

21 Director Smith noted that Fire Chief Bender has previously reported that Northeast
22 Harbor receives the most calls. Chief Bender is mindful of keeping any new fire station
23 central to a potential island-wide consolidation of fire departments. A full-time fire
24 department seems to be the path the Town is on. Director Smith did not believe the Town
25 could attract professional firefighters who can afford to live in Town. Firefighters will
26 need space in which they can live and operate together closer to the station. The next step
27 is to proceed with bidding on the concept design. If that bid comes in too high and the
28 Town rejects it, it provides the path for the immediate future. Volunteer numbers are
29 diminishing. The need is real. The Board explored options at the Somesville fire station,
30 and they were found to be cost prohibitive. Seal Harbor options were explored and found
31 to be untenable. Chief Bender's plans have been made to ensure the fire station will play
32 a key component in any island-wide consolidation. Director Smith reminded the Board
33 the building was also for the Ambulance Service's use as well.
34

35 Mr. Moore thanked those involved in the work. Along with some of Mr. Hart's
36 comments, Mr. Moore opined that firefighter pay is becoming inadequate. The current
37 rate of pay will dip below minimum wage as projected by such trends. Mr. Moore was
38 told the cost to raise pay to the compensation authorized during the pandemic would be
39 approximately \$10,000.00 a year. Mr. Moore believed that every 24-hour shift during
40 that time was manned by personnel from the Mount Desert Fire Department. He worried
41 that construction of the building will dictate the need to man it 24/7. Mr. Moore noted he
42 is no longer able to respond to calls as much as he was 10 years ago. He hoped the
43 building wouldn't slow the needs of the department.
44

45 Ms. Dudman asked for clarification. Mr. Moore clarified that the payrate could be
46 bumped up to the \$26.00 per hour rate used during the first months of the pandemic for

1 roughly an additional \$10,000.00 per year. His concern with the building is that the fire
2 department is currently waiting for the new building in order to staff 24/7. He hopes
3 there's a contingency plan should the need to go 24/7 occurs prior to the building's
4 construction without rushing a construction plan.
5

6 Ambulance Director Basil Mahaney voiced appreciation that the Ambulance Service has
7 been included in the plans. Ambulance has progressed to staffing 24/7. The space to do
8 so is limited. As a nonprofit entity with the Town the Ambulance Service will support
9 whatever the Town deems best. Hopefully, the project isn't delayed too long. While he
10 understood there were many things at play in the decision, he stressed that the need for the
11 Ambulance Service is now. Ambulance has raised wages to attract personnel.
12

13 Mr. Hart wanted to be clear that he was relaying concerns a resident brought to him.
14 Taxpayer concerns must be taken into consideration. These were concerns that will likely
15 continue to be voiced throughout the process. Mr. Hart was in favor of putting the item
16 on the Town Warrant. This is a conversation the Town should have.
17

18 EMT Gibson McCullough thanked the Board for the opportunity to discuss the project.
19 He agreed that the community may need some education on the subject. As a member of
20 the Ambulance service, one of the pitfalls he's seen is that the community does not know
21 about the service until they're in need. The community has the expectation that there is
22 available service. The hope was that the departments are not put into the situation where
23 tragedy dictates outcome. Discussions regarding sufficient space and staff are held with
24 the goal that every attempt is made to ensure that the community is best served.
25

26 Mr. Wood noted the discussion has been held from many different angles. At the last
27 meeting the Board requested that Chief Bender and Director Smith try to bring to the
28 Board a product that was in a price range given to them by the Board. The public
29 questioning and comment process, and even possible resistance, is not over.
30 Nevertheless, the Board has received what it asked for. Mr. Wood felt it was a good
31 product. He felt the project should move forward, to be more openly discussed.
32

33 Ms. Littlefield reported she'd also had some conversations with residents on the issue.
34 She agreed that the community may not have a lot of knowledge of the subject. Her
35 opinion was that good pay and benefits attract good people. A good building might make
36 some difference. She also believes a good firefighter wants to be in a community in
37 which they can use their skills. The Town is fortunate not to have a lot of opportunity for
38 a firefighter to use their skills. 24/7 coverage might be necessary, but \$5million or more
39 for a building, when the Town does not know what the future is going to be, is difficult.
40

41 Director Smith responded to Ms. Littlefield's comment negatively. Ms. Littlefield stated
42 such a reaction was unacceptable to the discussion. Ms. Littlefield removed herself from
43 active participation in the meeting for a short while.
44

45 Chief Bender noted that if the Board approves this item and places it on the Town
46 Warrant, it will be a referendum. Townspeople will then vote on whether or not to

1 continue the process and move to 24/7 coverage for both fire and EMS. The goal with the
2 building is to provide quarters for both groups in order to facilitate transition to 24/7
3 coverage. Discussions regarding 24/7 coverage have been ongoing for several years now.
4

5 In response to Mr. Hart's question of whether the project can be done for less money,
6 Chief Bender reminded the Board that Option One was trying to create living quarters
7 above the existing truck bays in the Municipal Building. The plans could not be made to
8 provide adequate space. He hoped the issue would be allowed to move forward to Town
9 Meeting. Town Meeting was the best place to explain the goals and answer questions.
10 Chair Macauley agreed. Something must be tried. Otherwise, the Town will continue to
11 revisit the issue. If a building can be built, and truck bays can be added, and equipment
12 can be consolidated, and some of the operational issues can be addressed, it will be a good
13 start. He hoped the issue could be brought to the public for debate.
14

15 Firefighter Chapin McFarland stated that he was one of the full-time firefighters for the
16 Town. He reported several calls not covered by full staff. Firefighter McFarland reported
17 that despite multiple calls to firefighters, he has arrived at the station to find himself the
18 only one who answered the call. This means the Town is relying on Firefighter
19 McFarland alone, after a 15-minute drive from his home in Southwest Harbor. This
20 should be worrisome to residents. One engine and one firefighter are rolling out in
21 answer to a fire alarm.
22

23 Ms. Dudman asked Chief Bender how many full-time firefighters the proposed building
24 would accommodate. Chief Bender noted the building would accommodate 2 full time
25 firefighters per 24/7 shift. Ambulance Service Director Mahaney noted that currently
26 there is a staff of two EMTs available 24/7. The future is uncertain for the organization.
27 Director Mahaney would not feel comfortable trying to predict staffing needs in the
28 coming years.
29

30 Ms. Dudman noted that discussion tonight has covered the possibility of increasing
31 firefighter pay. She felt it sounded like a priority. Chief Bender noted that the full-time
32 firefighters are paid well in comparison to other nearby towns. Volunteers are paid per
33 shift, at the same rate of pay a starting full-time firefighter receives. Where pay is lacking
34 is in response to alarms and training. That current rate is \$14.80/hour. Chief Bender
35 noted this was comparable to what other volunteer firefighters in nearby towns are
36 making. He noted that if firefighters want a pay increase, he can add it to the budget for
37 review and approval at Town Meeting. Chief Bender noted that these are the details most
38 people in the Town are unaware of. Chief Bender stressed that trends show the situation
39 was not going to improve without change.
40

41 Firefighter McFarland added that with regard to pay, that was not what attracted him to
42 the job. He was attracted to the job in order to protect the residents of Mount Desert.
43 He's been in attendance to all the meetings at which the fire department project has been
44 discussed. He felt the Board was focused on the consolidation of the island Fire
45 Departments. Firefighter McFarland pointed out the question of consolidation of the
46 island police departments was just rejected by the Town of Southwest Harbor. Such a

1 thing could easily happen for the fire departments. The Town shouldn't rely on
2 consolidation as the future of the fire department. Other towns on the island are not
3 struggling to find volunteers. Chair Macauley agreed it was a good point, and probably
4 cause for many future conversations.

5
6 Chair Macauley asked for further comments. There were none.

7
8 *B. Consideration by the Selectboard of authorizing Public Works Director Tony Smith to*
9 *ask the public safety building design team of Hedefine Engineering to provide the Town a*
10 *cost for their services for design thru bidding related to development of Concept 8*
11 *described above in "A" above, in time to include the cost in the Selectboard packet*
12 *for staff review with them at their February 16, 2021 meeting such that,*

13
14 *C. At the February 16, 2021 Selectboard meeting, the Selectboard would consider*
15 *including said concept plan and associated cost as a warrant article to be acted on by*
16 *the voters at the 2021 town meeting, be it held in May or a later date as we did this*
17 *year*

18
19 MOTION: Ms. Dudman moved, with Mr. Hart seconding, authorizing Public Works
20 Director Tony Smith to ask the public safety building design team of Hedefine
21 Engineering to provide the Town a cost for their services for design thru bidding related
22 to development of Concept 8 described in Item VIII.A, above, in time to include the cost
23 in the Selectboard packet for staff review with them at their February 16, 2021 meeting
24 such that, at the February 16, 2021 Selectboard meeting, the Selectboard would consider
25 including said concept plan and associated cost as a warrant article to be acted on by the
26 voters at the 2021 town meeting, be it held in May or a later date as the Town did in 2020,
27 as presented.

28 Motion approved 4-0-1 (Littlefield in Abstention).

29
30 **IX. New Business**

31 *A. College of the Atlantic Main Street project parking issue*

32 COA Representative Millard Dority thanked the Board for the opportunity to speak. He
33 represents the College of the Atlantic regarding the proposed College of the Atlantic
34 Mount Desert Center planned for 141 Main Street in Northeast Harbor. The building will
35 hold three student apartments, one faculty/staff apartment, and retail space facing Main
36 Street.

37
38 Planning for the building is progressing, and COA is working with the Planning Board
39 and the CEO. The biggest issue the project faces is that of parking. Mr. Dority has been
40 exploring a number of options to facilitate adequate parking space for the building,
41 including three on-site parking spaces, the dedication of a small van for residents' use,
42 and the implementation of a shuttle running to and from the school to the building, The
43 Town's Land Use Ordinance ambiguously requires "adequate" parking. Mr. Dority feels
44 relatively confident that the Planning Board will not approve the use with just three on-
45 site parking spaces. Toward that end, COA has been looking at a number of options. Mr.
46 Dority is exploring all possibilities, including the use or lease of private spaces.

1
2 Mr. Dority wondered if the Town would be amenable to renting parking spaces, much
3 like they do for the Cranberry Isles residents' parking. He wasn't sure what the process
4 was for exploring and evaluating the option and was looking for guidance.
5

6 Mr. Dority noted there was ample parking at the COA campus in Bar Harbor, and summer
7 transportation was not a problem because of the Island Explorer. COA can limit the
8 number of vehicles allowed at the Northeast Harbor building. He asked the Board for any
9 insight or suggestions or recommendations for finding more dedicated parking in
10 Northeast Harbor. Mr. Dority added that the proposed building was not planned as a
11 college dorm. The students living there would be handpicked based on their roles
12 working in the Mount Desert community.
13

14 Chair Macauley deferred to the Public Works Director or the Police Chief for their
15 thoughts.
16

17 Director Smith noted that the past couple summers, members of the Economic
18 Development Committee conducted an informal vacant parking spot count during the
19 summer months in the Gray Cow parking lot. There were 15 to 20 available spots each
20 time the count occurred. Mr. Hart noted that the informal count indicated a high
21 percentage of available parking spots at various times during the day, even at times when
22 it could be logically assumed that there were many visitors in Town. Mr. Hart noted that
23 the Main Street project had another future phase in which the Gray Cow parking lot
24 would be connected to the improvements already made on Main Street. Regarding the
25 concept of leasing or renting parking spaces, Mr. Hart worried about the precedent such a
26 thing would set. He would be reluctant to consider such a solution.
27

28 Mr. Wood asked about the arrangement the with the Town of Cranberry Isles. The
29 parking spaces must be in place before the project can be approved. The parking spaces
30 may or may not be used by the residents of the building. Perhaps discussing the spaces
31 with the Town of Cranberry Isle might provide a solution.
32

33 Mr. Dority could not confirm that dedicated parking might never be used. What COA
34 hoped to do was use the parking already available at the Bar Harbor campus, and limit
35 parking in Northeast Harbor by some means. If ten dedicated spaces could be found in
36 Northeast Harbor, then COA would not have to limit parking in Northeast Harbor so
37 stringently. Students do bring cars. It may be required that they park on campus and use
38 the van provided for them. He hoped another option could be found. The LUZO term
39 "Adequate parking" is not easily decipherable.
40

41 Town Manager Lunt wondered whether parking within a five-minute walk of the building
42 would be deemed acceptable. Mr. Dority affirmed that COA would find it acceptable.
43 He did not know what the Planning Board's thoughts would be. Manager Lunt noted
44 there may be some parking to be looked at within five minutes' walk of the building.
45 Town parking such as what is leased to the Town of Cranberry Isles required that the
46 lease be approved at Town Meeting.

1
2 MD365 Director Kathy Miller asked who determines rules regarding overnight parking at
3 the Gray Cow parking lot, and the parking lot by the marina. Manager Lunt felt it was the
4 SelectBoard in concert with the Traffic Committee and the Police Department who make
5 these determinations. Mr. Hart noted that the Town removes snow from other areas and
6 stockpiles it in places like the Gray Cow parking lot. Director Smith noted that snow can
7 be removed to wherever the Town wants, as long as it does not impact the ocean or other
8 water bodies.

9
10 The parking agreement with Cranberry Isles is a multi-year agreement. Mr. Hart
11 wondered if COA could approach the Town regarding subletting some of those spaces.
12 This might provide an option during the school year. In the summer those spaces are
13 often full. Ms. Dudman suggesting calling the Town of Cranberry Isles.

14
15 Ms. Littlefield noted that she'd sent an email with some parking ideas. Mr. Dority
16 promised to look and respond.

17
18 *B. Review and consideration of information provided to the Town by residents of the*
19 *Northern Neck Road related to culvert replacement on Northern Neck Road. and legal*
20 *reply to same*

21 This item was addressed under III.A of the Agenda.

22
23 *C. Request authorization for the Fire Chief to sign and execute a contract with Maine*
24 *Maritime Academy to provide the fire department's breathing air cascade/compressor*
25 *vehicle along with an operator in support of their student fire training program at the*
26 *Ellsworth Fire Training Center*

27 MOTION: Mr. Hart moved, with Ms. Dudman seconding, authorization of the Fire Chief
28 to sign and execute a contract with Maine Maritime Academy to provide the fire
29 department's breathing air cascade/compressor vehicle along with an operator in support
30 of their student fire training program at the Ellsworth Fire Training Center, as presented.
31 Motion approved 5-0.

32
33 *C. Rural Wastewater Rebate Program and 140 Northern Neck Road*

34 CEO Keene referred to her memo sent to the Board. This is a request for reimbursement
35 for a septic tank pumping. Northern Neck resident Ray Bianchi was sent an email she
36 believed the Board was now in receipt of. The email states the time limitation required to
37 qualify for the Rural Wastewater Rebate Program. Pumping must occur between May
38 and November to qualify for reimbursement. Mr. Bianchi deemed the time limitation not
39 acceptable because he rents the property during those months. Mr. Bianchi stated his case
40 in the email. He arranged to have his tank pumped outside of those months, disregarding
41 the Town's requirements. He now wants to be reimbursed. CEO Keene believed these
42 issues are reviewed by the Board on a case-by-case basis. Mr. Bianchi emailed the CEO
43 in November stating he would have his tank pumped. CEO Keene explained that the
44 Rural Wastewater Rebate Program expires on November 15. Other residents requesting a
45 reimbursement for pumping after the deadline accepted that the program expired, and
46 made plans to have their tanks pumped in 2021. Mr. Bianchi insists on the

1 reimbursement, noting his renters created a hardship for him to have it done earlier. CEO
2 Keene did an inspection of the tank at Manager Lunt's request.
3

4 Ms. Dudman wondered if this would open the floodgates for others wanting
5 reimbursement for inspections done outside the required time. CEO Keene noted
6 additionally that she cautioned Mr. Bianchi against having the tank pumped so late in the
7 year due to the risk of the tank cracking. Mr. Bianchi preferred to take the issue to the
8 Selectboard. CEO Keene did not know if approving the request would open floodgates,
9 but it will set precedent. She reiterated that two others accepted the fact that the
10 program's deadline had expired and made other arrangements.
11

12 Mr. Wood felt it was clear the person made the choice to get the work done outside the
13 required time. This choice was not because he'd forgotten or had an emergency; the
14 choice was made based on the financial gain of having renters in. Mr. Wood felt the
15 request should be denied. Mr. Hart agreed. It appeared this resident was aware of the
16 rules set and chose to ignore them and the advice he was given.
17

18 MOTION: Mr. Wood moved, with Mr. Hart seconding, to reject the request for
19 reimbursement via the Rural Wastewater Rebate Program for the residence located at 140
20 Northern Neck Road, as presented.

21 Motion approved 5-0.
22

23 *D. Revenue Budget Review*

24 Manager Lunt referred to the spreadsheets given to Board Members. He reported that the
25 Covid-19 pandemic did not have an adverse impact on revenues. Revenues were strong,
26 and Manager Lunt anticipates they'll remain strong. Manager Lunt felt the figures
27 presented were a reasonable estimate of what can be used to help reduce the property tax.
28 Manager Lunt strives to be conservative in his estimates.
29

30 There were no questions from the Board.
31

32 *E. DRAFT Warrant*

33 Manager Lunt reminded the Board that Monday, February 8, 2021, 4:00PM was a
34 meeting with the Elementary School, and a review of amendments proposed for the
35 LUZO.
36

37 Manager Lunt noted there was nothing on the Draft Warrant that required a vote. He
38 reminded the Board that Warrant Articles printed in red are not ready for approval.
39 Warrant Articles printed in green are theoretically ready for approval.
40

41 Chair Macauley was unable to locate a meeting schedule in his materials. Manager Lunt
42 promised to send the schedule to Board Members.
43

44 Some of the Warrant Articles are based on the Board's initial reviews of Department
45 Budgets. Some may change slightly, but for the most part they should remain unchanged.
46

X. Other Business

Director Smith apologized to Ms. Littlefield, the SelectBoard, and all others participating in the meeting for comments he made earlier in the meeting. He stated that a difficult family issue and the resulting stress prompted the untoward remark.

There was no further business.

XI. Treasurer's Warrants

A. Approve & Sign Treasurer Warrant AP2143 in the amount of \$5 77,303.11.

MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval and signature of Treasurer Warrant AP2143 in the amount of \$5 77,303.11, as presented.

VOTE:

Martha Dudman: Aye

Matt Hart: Aye

Wendy Littlefield: Aye

Geoff Wood: Aye

Chair John Macauley: Aye

Motion approved 5-0.

B. Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrant AP2141, AP2142, and PR2118 in the amounts of \$6,491.92, \$101,607.56, and \$101,893.71, respectively

MOTION: Mr. Wood moved, with Mr. Hart seconding, approval of signed Treasurer's Payroll, State Fees, & PR Benefit Warrant AP2141, AP2142, and PR2118 in the amounts of \$6,491.92, \$101,607.56, and \$101,893.71 respectively, as presented.

VOTE:

Geoff Wood: Aye

Matt Hart: Aye

Wendy Littlefield: Abstains

Martha Dudman: Aye

Chair John Macauley: Aye

Motion approved 4-0-1 (Littlefield in Abstention)

C. Acknowledge Treasurer's School Board AP/Payroll Warrants 16 in the amount of \$198,112.86

MOTION: Mr. Hart moved, with Ms. Dudman seconding, acknowledgement of Treasurer's School Board AP/Payroll Warrants 16 in the amount of \$198,112.86, as presented.

VOTE:

Matt Hart: Aye

Martha Dudman: Aye

Wendy Littlefield: Aye

Geoff Wood: Aye

Chair John Macauley: Aye

Motion approved 5-0.

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XII. Adjournment

MOTION: Ms. Dudman moved, with Mr. Wood seconding, adjournment.
Motion approved 5-0.

The meeting was adjourned at 8:04PM.

Respectfully Submitted,

Wendy Littlefield

CONSENT AGENDA

COMMISSIONERS SPECIAL MEETING

Learn more about **HANCOCK COUNTY** by visiting
www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The special meeting of the Hancock County Commissioners was brought to order by Commissioner Clark at 5:20 p.m. on **Saturday January 30, 2021**. Commissioner Wombacher, Commissioner Paradis, County Administrator Scott Adkins and Deputy County Administrator Rebekah Knowlton were also in attendance, as well as several members of the media. Due to Covid-19 social distancing requirements, the meeting was held remotely via Zoom.

Commissioner Paradis made the following statement:

“I see no reason to go into executive session to discuss our rights, duties and responsibilities regarding the current lack of recovery coaching in the Hancock County Jail. I have recently spoken with the Sheriff, he was a perfect gentleman and welcomed our conversation. Sheriff Kane, Commission Chair Clark, and Healthy Acadia Executive Director Elsie Flemings have all committed to a meeting early next week on reestablishing Recovery Coaching in the Hancock County Jail as soon as possible – hopefully also early next week. Sheriff Kane will be making a public statement at the beginning of Tuesday’s scheduled Commission meeting. I personally want to thank the Sheriff, Ms. Flemings and our chair Mr. Clark on their commitment to meet.”

Commissioner Clark and Commissioner Wombacher agreed there was no reason to enter executive session. They were also in agreement that this was a positive development for the jail and recovery coaching.

MOTION: to adjourn (Paradis/Wombacher 3-0, motion passed)

Respectfully submitted,

Rebekah Knowlton
Deputy County Administrator

NEW BUSINESS

	Application Returned	2020-21 Application Emailed	Funded Prior Yr	Group Name	ContactFn	ContactLn	Approved BOS Recomm ends	2021 Request	2020 Request	2019 Request
2/16/2021	request letter 11/18/20; app received	Yes	NO	Community Health and Counseling Services	Michelle Humphrey					0
2/16/2021	2/3/2021	Yes	Yes	Health Equity Alliance (formerly Down East AIDS)	Anthony Fischetti			\$500.00	\$500.00	\$500.00
2/22/2021	N/A	Yes	Yes	Mt. Desert Community Development Corporation	Nancy Ho	per Nancy 01/29/2020		Economic Development	\$2,500.00	\$2,500.00
2/22/2021	1/8/2021	Yes	Yes	Mt. Desert Island Historical Society	Raney Bench			\$1,500.00	\$1,350.00	\$1,350.00
2/22/2021	N/A	1/6/2021	Yes	Mt. Desert Masonic Lodge #140 AF & AM				\$1,500.00	none	\$1,500.00
2/22/2021	2/4/2021	Yes	Yes	Mt. Desert Nursing School	Aaron Long			\$2,000.00	none	\$2,000.00
2/22/2021	1/12/2021	Yes	Yes	Mt. Desert Nursing Association	Amy McVety			\$35,000.00	\$35,000.00	\$35,000.00
2/22/2021	2/10/2021	Yes	Yes	MDI Campfire Coalition	Ann Marie Hart			\$3,000.00	\$3,000.00	\$3,000.00
2/22/2021	2/10/2021	Yes	Yes	Neighborhood House	Anne-Marie Hart			\$50,000.00	\$50,000.00	\$50,000.00
2/22/2021	2/10/2021	Yes	Yes	Neighborhood House - Community Events	Anne-Marie Hart			\$23,000.00	\$23,000.00	\$23,000.00
2/22/2021	2/10/2021	Yes	Yes	Neighborhood House - Youth Program	Anne-Marie Hart			\$15,000.00	\$15,000.00	\$15,000.00
2/22/2021	2/5/2021	Yes	Yes	Northeast Ambulance Service, Inc.	Basil Mahaney			\$20,000.00	\$10,000.00	\$10,000.00
2/22/2021	1/22/2021	Yes	Yes	Northeast Harbor Library	Elly Andrews			\$20,500.00	\$20,500.00	\$20,500.00
2/22/2021	1/21/2021	Yes	Yes	Northeast Harbor Library	Jerome Suminsby			\$5,000.00	\$5,000.00	\$5,000.00
2/22/2021	2/2/2021	Yes	Yes	Northern Light Home Care & Hospice	Colleen Hilton			\$1,200.00	\$1,200.00	\$1,200.00
2/22/2021	1/20/2021	NO	NO	Old Dog Baking	Anastasia Steve					
2/22/2021	1/6/2021	NO	NO	Open Door Recovery Center	Rosamond McLean					
2/22/2021	2/1/2021	Yes	Yes	Pretty Marsh Community Corporation	Ellie Pancee			\$9,500.00	\$0.00	\$0.00
2/22/2021	1/28/2021	Yes	Yes	Seal Harbor Library Association	Mary Silverman			\$11,000.00	\$11,000.00	none
2/22/2021	2/1/2021	Yes	Yes	Seal Harbor VIS	Deborah Brown			\$52,815.00	\$50,000.00	\$45,000.00
2/22/2021	2/12/2021	Yes	Yes	Somesville Library Association	Board	President (Karol Hagberg)				
2/22/2021	2/5/2021	Yes	Yes	Somesville VIS	Thomas Fernald	(Charlie Lerner) back-up		\$3,000.00	\$3,000.00	\$3,000.00
2/22/2021	1/6/2021	NO	NO	SPCA of Hancock County	Pamela Karwasinski			\$500.00	none	none
2/22/2021	1/7/2021	Yes	Yes	W/C Nutrition Program	Tawney Jacobs			\$495.00	\$675.00	none
2/22/2021	1/6/2021	NO	NO	Yesterday's Children Inc	Sandra Wilbur			\$327,467.00	\$302,337.00	\$278,433.00

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date: February 5, 2021

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 16, 2021

Organization Name: Community Health and Counseling Services
Mailing Address: P.O. Box 425, Bangor ME, 04402-0425

Phone Number: (207) 947-0366
Contact Person: Michelle Humphrey

Contact Email: mhumphrey@chcs-me.org

Gross operating budget: 32,165,184
Gross payroll: 16,977,940/yr
Salary and other compensation of highest paid employee: 237,848
Salary and other compensation of lowest paid employee: \$25,272
Number of Paid Employees: 318 Full Time 72 Part Time
Number of volunteers: 18

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

CHCS offers several outpatient services to the people of Mount Desert: outpatient mental health therapy, psychiatric services. This past year we have offered residential services to several people living in Mt Desert. Residential services could be either congregate care or crisis stabilization. A complete listing of the potential services CHCS may be able to offer citizens has been attached to this document.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): 4

How many times per month was this service used? 38

What amount is each Mount Desert resident being served charged? The amount charged depends on the service being provided and the type of insurance the person holds. There are several sliding fee schedules and a listing of mental health charges attached to this document.

What are your plans for fundraisers?

CHCS had an annual appeal campaign for employees, a Christopher P. Pickering Pay It Forward Fund and we accept donations from citizens organizations. Our pay it forward fund is designed to assist clients in need.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

Service provided would include most of the indicated services on the Services and Descriptions document attached to this document.

Amount you are requesting for FY 2021-2022: \$ 300.00

Please indicate what you have received from the Town of Mount Desert in previous years:

2020: \$ 0 2019: \$ 0 2018: \$ 0

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

Municipal appropriations are allocated to cost units associated with services provided in that municipality. The municipal appropriation is treated as revenue and serves to bridge the gap between reimbursement and costs. 74% of our total costs are associated with personnel expenses. 80% of personnel expenses are salary and 20% are benefits. Our G&A expenses are approximately 13%.

Signature of Requester

Date of Request

Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Tuesday, February 16, 2021, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2021).

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date: February 5, 2021

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 16, 2021

Organization Name Health Equity Alliance

Mailing Address: 304 Hancock St, Suite 3B, Bangor
04401

Phone Number: 207-990-3626

Contact Person: Kelly McDonald

Contact Email: kelly@mainehealthequity.org

Gross operating budget: \$3.2 million

Gross payroll: \$1.017 million

Salary and other compensation of highest paid employee: \$95K

Salary and other compensation of lowest paid employee: \$31K

Number of Paid Employees: 23 Full Time 2 Part Time

Number of volunteers: Currently 6 as many are not able to volunteer due to the pandemic.

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

HEAL offers a food pantry, syringe exchange, medical case management for those living with HIV/AIDS, and targeted case management for those with a current or history of drug use. We also provide LGBTQ+ services such as a youth group, testing events, trainings for the community, and plan Bangor Pride as well as support other Pride events across Maine.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): 47

How many times per month was this service used? This varies as to what service is being accessed. Food pantry is available weekly for clients and monthly for community

Town of Mount Desert Budget Questionnaire

members, while the syringe exchange can be accessed daily by clients. Case management varies as to the need of the client. _____

What amount is each Mount Desert resident being served charged? All services are free.

What are your plans for fundraisers?

We have many fundraisers planned surrounding Pride, but the current pandemic is changing how we fundraise since we are not able to hold as many in person events, such as our auction and dinner which is a large fundraising event for us. We hope to have a Drive-In Movie event, bottle drive and work with local organizations to partner to better serve our community.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

Food pantry, syringe exchange, case management, HIV and HCV testing

Amount you *are requesting* for **FY 2021-2022:** \$ 500 _____

Please indicate what you *have received* from the Town of Mount Desert in previous years:

2020: \$ 500 _____ 2019: \$ 500 _____ 2018: \$ 0 _____

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

Food Pantry – 100%

Kelly Crane McDonald _____ 2/3/2021 _____
Signature of Requester Date of Request

Kelly Crane McDonald, Development Coordinator
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Tuesday, February 16, 2021, in the Meeting Room, Town Hall, 21 Sea Street, Northeast Harbor** in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2021).

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date:

February 5, 2021

Board of Selectmen and Warrant Committee

Meeting Date to Review:

February 22, 2021

Organization Name: Mount Desert Island Historical Society
Mailing Address: P.O. Box 653 Mt. Desert, 04660
Phone Number: 276-9323
Contact Person: Raney Bench
Contact Email: raney@mdihistory.org
Gross operating budget: \$233,500
Gross payroll: \$154,000
Salary and other compensation of highest paid employee: \$67,000
Salary and other compensation of lowest paid employee: \$13.00
Number of Paid Employees: 2 Full Time 2 Part Time
Number of volunteers: 45-50 (down due to Covid and limited volunteer opportunities)

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

We record, preserve, and share the histories of Mount Desert Island by caring for thousands of artifacts in safe storage at the Sound School House and sharing them with the public. We maintain two museums and heirloom gardens in the village of Somesville, open to the public, as well as the iconic bridge, a popular destination for residents and visitors alike. On this site we offer free wi-fi and restrooms for visitors. We host educational programs and offer events that share the story of the Island to a wide audience. We offer free on-line resources and a digital archive.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): We do not track this statistic _____

How many times per month was this service used? _____ We are open Thursday through Monday June through September in Somesville, and during Covid, by appointment at the historic school house. _____

What amount is each Mount Desert resident being served charged? All programs, museum admission, and services are free. We offer memberships starting at \$25 and people can choose to join. _____

What are your plans for fundraisers?

Covid is restricting our usual fundraising plans. The annual baked bean supper was moved

Town of Mount Desert Budget Questionnaire

on-line, and the strawberry festival will be cancelled again in 2021. Most programs have moved on-line. We are planning on hosting small gatherings of donors three times over the summer that will comply with all state guidelines for Covid safety. Additionally, we will continue to build personal relationships with donors, who provide the bulk of our annual operating budget.

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

Free wi-fi access throughout the summer on the Somesville Campus, continued free access to the bridge and gardens, a free port-a-potty for public use, and two new exhibits focused on the history of science on MDI and what that can teach us about climate change and its impacts today.

Amount you are requesting for **FY 2021-2022**: \$ 2,500

Please indicate what you have received from the Town of Mount Desert in previous years:

2020: \$ 2,500 2019: \$ 2,500 2018: \$ 2,600

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

We ask the town's help to defray the following costs: \$1,000 for exhibit support and signage, \$600 for the port-a-potty, and \$900 to maintain the bridge, garden, and supply free wi-fi.

Raney Bench 1-29-2021
Signature of Requester Date of Request

Raney Bench, Executive Director
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Monday, February 22, 2021, via Zoom Meeting** in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2021).

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date:

February 5, 2021

Board of Selectmen and Warrant Committee

Meeting Date to Review:

February 22, 2021

Organization Name: MOUNT DESERT NURSERY SCHOOL
Mailing Address: PO Box 24
NORTHEAST HARBOR, ME 04662
Phone Number: 207-276-5563
Contact Person: AARON LONG
Contact Email: aaron.mdns@gmail.com
Gross operating budget: 180,750.00
Gross payroll: 131,420.00
Salary and other compensation of highest paid employee: \$16.98/HR
Salary and other compensation of lowest paid employee: \$12.00/HR
Number of Paid Employees: 4 Full Time Part Time
Number of volunteers: 0

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

A REGISTERED 501(C)(3) NPO, MDNS PROVIDES EARLY CHILDHOOD EDUCATION AND SUPPLEMENTAL CHILD CARE FOR THE RESIDENTS OF THE TOWN OF MOUNT DESERT AND OTHER TOWNS WITHIN A0591

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): 14

How many times per month was this service used?

WEEKDAYS, 265 DAYS ANNUALLY

What amount is each Mount Desert resident being served charged?

\$43/DAY

What are your plans for fundraisers?

OUR TRADITIONAL FUNDRAISERS ARE TENTATIVE FOR 2021 AS THEY ARE TYPICALLY COMMUNITY GATHERING STYLE EVENTS. ATYPICAL FUNDRAISING "EVENTS" ARE BEING DISCUSSED AND WILL BE IMPLEMENTED IF NECESSARY. THESE INCLUDE: GIVING TUESDAY, SWIM RUN, CATALOG FUNDRAISERS, ANNUAL APPEAL, AND VIRTUAL 5K

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

TREE SAPLINGS TO REPLACE OLDER TREES CUT DOWN IN
FEBRUARY. REPAIRS TO OUTDOOR EQUIPMENT AND STORAGE
AREAS. PLAYGROUNDS WOOD CHIPS + FALL SURFACE MATERIAL.

Amount you are requesting for FY 2021-2022: \$ 2000.00

Please indicate what you have received from the Town of Mount Desert in previous years:

2020: \$ 0 2019: \$ 2,000 2018: \$ 5,500

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

TREE SAPLINGS - 10%
REPAIRS + MAINTENANCE TO STORAGE AREAS - 70%
WOOD CHIPS + FALL SURFACE - 20%


Signature of Requester

2/4/2021
Date of Request

AARON LUNT, EXECUTIVE DIRECTOR
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Monday, February 22, 2021, via Zoom Meeting** in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2021).

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date:

February 5, 2021

Board of Selectmen and Warrant Committee

Meeting Date to Review:

February 22, 2021

Organization Name

Mount Desert Nursing Assoc

Mailing Address:

POB 397
12 Summit Rd, NEST

Phone Number:

278-5184

Contact Person:

Amy Mivety

Contact Email:

Amy@mountdesertnursing.org

Gross operating budget:

830,025.00

Gross payroll:

498,583.00

Salary and other compensation of highest paid employee:

95,000.00

Salary and other compensation of lowest paid employee:

25,000.00

Number of Paid Employees:

0 Full Time 5 Part Time

Number of volunteers:

8 BOB 20 corporators

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

See attached

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): 40

How many times per month was this service used?

See attached

What amount is each Mount Desert resident being served charged?

See attached

What are your plans for fundraisers?

See attached

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

see attached

Amount you are requesting for FY 2021-2022: \$ 35,000.00

Please indicate what you have received from the Town of Mount Desert in previous years:

2020: \$ 35,000.00 2019: \$ 35,000.00 2018: \$ 35,000.00

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

see attached

Heather Lewis
Signature of Requester

1.12.21
Date of Request

Heather Lewis Exec. Director
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Monday, February 22, 2021, via Zoom Meeting** in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2021).

Town of Mount Desert Budget Questionnaire

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

NARRATIVE OF WHAT SERVICES YOUR ORGANIZATION SPECIFICALLY PROVIDES TO THE RESIDENTS OF THE TOWN OF MOUNT DESERT:

2020 what a year it has been! Covid-19 struck Maine and shut down the state. This had an impact as elective surgeries were stopped everywhere, impacting MDNA. Many patients also wanted to reduce exposure during that time so MDNA backed off on some services. However we were able to maintain all staff but one at that time. Then in June we picked up and became very busy. We continue to promote services island wide; we see the need in every town.

Traditional Home Care Services – Private pay, sliding scale and can include the services of an RN, LPN or CNA as well as PT and OT for health maintenance care in the home.

Medicare Accredited Home Health Services – Medicare beneficiaries that require skilled nursing, physical therapy, occupational therapy and home health aide home visits on an intermittent basis.

PCA Program- private pay for personal care and homemaker needs to assist elders to age in place.

Due to COVID-19 we were unable to offer the monthly blood pressure screenings at Maple Lane Apartments in Northeast Harbor and Ridge Apartments in Southwest Harbor.

TOTAL NUMBER OF RESIDENTS SERVED LAST YEAR:

Each patient varies which impacts the number of times a patient is seen. Therefore, we track visits on an annual basis.

16 Residents received 526 private pay visits with skilled nursing, physical therapy, and home health aide services.

34 Medicare beneficiaries received over 637 visits with skilled nursing, physical therapy, occupational therapy and /or home health aide services.

WHAT AMOUNT IS EACH MOUNT DESERT RESIDENT BEING SERVED CHARGED?

	<u>Medicare Rates:</u>	MDNA
<u>Skilled Nursing</u>	\$146.50	\$75.00

<u>Physical Therapy</u>	\$160.14	\$100.00
<u>Occupational Therapy</u>	\$161.24	\$85.00
<u>Home Health Aide</u>	\$66.34	\$25.00

MDNA makes every effort to keep fees for service as low as possible. MDNA uses the Federal Poverty Income Guidelines in assessing payment options on private pay cases.

FREE LOAN CLOSET to Northeast Harbor and expanded communities.

These were suspended for 2020 because of COVID-19: FREE Blood Pressure Clinics monthly offered at the Maple Lane Housing or at MDNA

WHAT ARE YOUR PLANS FOR FUNDRAISERS?

The MDNA Board of Directors and Public Support Committee held its fourth "Annual MDNA Stethoscope Open" golf tournament at the Northeast Harbor Golf Course in September 2020. The success of this fundraiser allows MDNA to host it as an annual event. This year MDNA was creative in that we staggered tee times for social distancing, everyone wore MDNA masks, hand sanitizer was in the carts and available all over the course and we passed out lunches, so we did not congregate. We will continue to send out Summer and Fall Appeal and Newsletters and have expanded our mailings to the other service areas. In 2020 the Hattie C Lynam grant awarded us financial support to create a volunteer program at MDNA.

MDNA also held a community café with the NHH using the opportunity to meet and greet the public as they came in for lunch. We passed out masks to all who wanted one.

PLEASE EXPLAIN WHAT SERVICES WILL BE PROVIDED BY ANY FUNDS YOU MAY RECEIVE FROM THE TOWN OF MOUNT DESERT:

The services listed above all encompass a physical assessment, medication management and safety evaluations.

PLEASE EXPLAIN HOW THE FUNDS YOU MAY RECEIVE FROM THE TOWN OF MOUNT DESERT WOULD BE SPENT DURING THE FISCAL YEAR: (PLEASE EXPRESS EXPENDITURES AS PERCENTAGES OF TOTAL BUDGET, I.E., SALARIES 40%, BENEFITS 25%, ETC.)

80% Salaries, 10% benefits, 5% Mileage and 5% general supplies/other.

Respectfully,
Heather Lewis

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date: February 5, 2021

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 22, 2021

Organization Name: MDI COMMUNITY CAMPFIRE COALITION
Mailing Address: C/O THE NEIGHBORHOOD HOUSE
P.O. BOX 332, NEH, ME 04862
Phone Number: 270.5039
Contact Person: ANNE-MARIE HART
Contact Email: annemarie@theneighborhoodhouse.com
Gross operating budget: \$25,000 - \$45,000 DEPENDING ON
Gross payroll: Ø THE SEASON AND HEATING FUEL PRICES.
Salary and other compensation of highest paid employee: N/A Ø
Salary and other compensation of lowest paid employee: N/A Ø
Number of Paid Employees: Ø Full Time Ø Part Time
Number of volunteers: Ø

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

THE COALITION PROVIDES HEATING ASSISTANCE TO HOUSEHOLDS ON MDI AND THE OUTER ISLANDS. QUALIFYING HOUSEHOLDS RECEIVE 100 GALLONS OF HEATING OIL OR THE EQUIVALENT IN PROPANE, ELECTRIC, WOOD OR KZ.

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): 30 PEOPLE LAST HEATING SEASON

28 SO FAR THIS SEASON

How many times per month was this service used? N/A HOUSEHOLDS CAN ONLY RECEIVE FUEL ONCE PER HEATING SEASON.
What amount is each Mount Desert resident being served charged? Ø

What are your plans for fundraisers?

WE DO AN APPEAL MAILING EACH FALL.
WE APPLY FOR VARIOUS GRANTS.
WE REQUEST \$3,000 FROM EACH MUNICIPALITY.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

100% OF ALL FUNDS RECEIVED WILL PURCHASE HEATING FUEL OR THE EQUIVALENT IN WOOD, PROPANE, ELECTRIC OR L2.

Amount you are requesting for FY 2021-2022: \$ 3,000

Please indicate what you have received from the Town of Mount Desert in previous years:

2020: \$ 3,000 2019: \$ 3,000 2018: \$ 3,000

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

PLEASE SEE ABOVE

Anne-Marie Hart

Signature of Requester

1/27/21

Date of Request

ANNE-MARIE HART EXECUTIVE DIRECTOR

Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Monday, February 22, 2021, via Zoom Meeting** in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2021).

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date:

February 5, 2021

Board of Selectmen and Warrant Committee

Meeting Date to Review:

February 22, 2021

Organization Name

THE NEIGHBORHOOD HOUSE

Mailing Address:

PO BOX 332
NORTHEAST HARBOR, ME 04842

Phone Number:

207. 276. 5039

Contact Person:

ANNE-MARIE HART, EXECUTIVE DIRECTOR

Contact Email:

annemarie@theneighborhoodhouse.com

Gross operating budget:

\$ 681,320

Gross payroll:

\$ 402,684 (INCLUDES PAYROLL TAXES)

Salary and other compensation of highest paid employee:

94,000

Salary and other compensation of lowest paid employee:

\$ 12.50/HR

Number of Paid Employees:

4

Full Time

10

Part Time

THIS # INCLUDES

Number of volunteers:

APPROX. 50 DURING
A CALENDAR YEAR

12 SEASONAL
CAMP COUNSELORS

Narrative of what services your organization specifically provides to the residents of the
Town of Mount Desert:

WE SERVE AS THE YR-ROUND COMMUNITY CENTER FOR BOTH
SEASONAL AND YR-ROUND RESIDENTS. WE PROVIDE CULTURAL,
SOCIAL, EDUCATIONAL AND RECREATIONAL PROGRAMS FOR
ALL AGES.

Total number of Mount Desert residents your organization served last year (a resident may
only be counted once toward the total regardless of how many different programs/services
are provided to him/her):

2,000 PLUS YR-ROUND AND SEASONAL W/ OUR OWN
PROGRAMS, AS WELL AS CIVIC GROUPS, PRIVATE PARTIES, MEMORIAL SERVICES
ETC.

How many times per month was this service used?

N/A

What amount is each Mount Desert resident being served charged?

VARIES UPON PROGRAM
FREE TO \$ 190/WK FOR SUMMER CAMP
FOR EXAMPLE

What are your plans for fundraisers?

WE CONDUCT TWO APPEAL MAILINGS PER YEAR.
WE HOLD A MAJOR FUNDRAISING EVENT EACH JULY.
WE APPLY FOR VARIOUS GRANTS.
WE DIRECTLY SOLICIT PRIVATE DONORS FOR FUNDING.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

\$50,000 FOR GENERAL SUPPORT FOR UPKEEP OF A HEAVILY USED BUILDING BY ALL; YR. ROUND AND
\$15,000 FOR YOUTH PROGRAMS LIKE THE AFTER SCHOOL PROGRAM AND CAMP SEASONAL ALIKE.
\$23,000 FOR OUR LARGE COMMUNITY EVENTS
Amount you are requesting for FY 2021-2022: \$88,000

Please indicate what you have received from the Town of Mount Desert in previous years:

2020: \$88,000 2019: \$88,000 2018: \$88,000

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

PLEASE SEE BREAKDOWN ABOVE. NO TOWN FUNDS ARE USED FOR STAFF BENEFITS OR FUNDRAISING COSTS. MONIES DIRECTLY SUPPORT PROGRAMMING AND THE UPKEEP OF A BUILDING USED BY THE ENTIRE COMMUNITY FOR AN ARRAY OF PURPOSES.

Anne-Marie Hart 2/2/21
Signature of Requester Date of Request

ANNE-MARIE HART, EXECUTIVE DIRECTOR
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Monday, February 22, 2021, via Zoom Meeting** in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

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**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date:

February 5, 2021

Board of Selectmen and Warrant Committee

Meeting Date to Review:

February 22, 2021

Organization Name: Northeast Harbor Ambulance Service
Mailing Address: PO Box 122 Northeast Harbor, ME 04662
Phone Number: 207-276-2200
Contact Person: Basil Mahaney, Service Chief
Contact Email: basil@nehambulance.org
Gross operating budget: \$286,395.20
Gross payroll: \$185,182.06
Salary and other compensation of highest paid employee: \$38,721.75
Salary and other compensation of lowest paid employee: \$0
Number of Paid Employees: 0 Full Time 36 Part Time
Number of volunteers: 1

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

The Northeast Harbor Ambulance Service is a non-profit ambulance service which provides 24/7 emergency medical treatment and transport for the town of Mount Desert. The ambulance service also provides community outreach programs including: free CPR classes to the community, members regularly assist with Flu vaccination clinics and the service regularly sponsors blood drives for the Red Cross.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her):

The ambulance responded on 217 calls in 2020, meaning our members served upwards of 200 residents through our service.

How many times per month was this service used? *18 calls per month on average*

What amount is each Mount Desert resident being served charged? *The average cost per ambulance call is \$331.63.*

What are your plans for fundraisers?

Town of Mount Desert Budget Questionnaire

Due to Covid-19, the ambulance service was unable to hold any of its annual fundraising events, including our annual Northeast Harbor Road Race and Fun Walk. Our hope is to restart our fundraising events in 2021, but the pandemic going forward will dictate if these can happen..

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

These funds will help offset the large expense of having two emergency medical responders on staff 24/7. Having two responders ready to respond, helps decrease response times in emergency situations and also helps enhance our overall service to the community. This increased staffing has been a crucial component for providing a strong EMS response during the Covid-19 Pandemic and we look to continue this enhanced service moving forward.

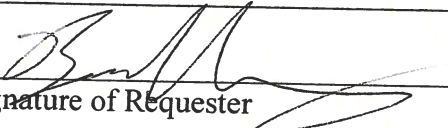
Amount you are requesting for FY 2021-2022: \$ 20,000_

Please indicate what you have received from the Town of Mount Desert in previous years:

2020: \$ 10,000_ 2019: \$ 10,000_ 2018: \$ 0_

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

Wages 100%


Signature of Requester

2/5/21
Date of Request

Basil Mahaney, Service Chief
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Monday, February 22, 2021, via Zoom Meeting** in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date:

February 5, 2021

Board of Selectmen and Warrant Committee

Meeting Date to Review:

February 22, 2021

Organization Name: Northeast Harbor Library
Mailing Address: PO Box 279, Northeast Harbor, ME 04662

Phone Number: 207-276-3333
Contact Person: Elly Andrews

Contact Email: eandrews@nehlibrary.org

Gross operating budget: \$ 463,200.00
Gross payroll: \$ 314,003.46
Salary and other compensation of highest paid employee: \$ 67,700.00
Salary and other compensation of lowest paid employee: \$ 2,678.65
Number of Paid Employees: 4 Full Time 6 Part Time
Number of volunteers: 25 it varies year to year

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

The Northeast Harbor Library provides public library services to the Town of Mount Desert as well as The Cranberry Isles. We also serve as the school library for the Mount Desert Elementary School. We lend books, DVDs, audiobooks, magazines and music for free. We also offer a digital language program, and digital content; e-books, videos, comics and films for free. We host over 300 programs a year for people of all ages, free and open to everyone. (now via Zoom) We offer free WI-Fi and have 10 public computers open to everyone. (not this past year though due to Covid). Normally we offer free meeting space for community groups and individuals. We have an extensive archives collection that is open to the public and we are the official town repository for their municipal records.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): 650

How many times per month was this service used?

It is hard to be totally accurate but last year we loaned out 30,242 items (even when we were shut down for Covid) and offered 194 kids programs/classes and 36 Adults Programs to a total of 4,227 people.

What amount is each Mount Desert resident being served charged? no charge for anything

Town of Mount Desert Budget Questionnaire

What are your plans for fundraisers? We try and raise \$ 180,000.00 a year to fund our operation expenses by sending out two appeal letters one in the Spring and one in the Fall. In addition, we apply for various grants and also have a book sale room which is open twice a week throughout the year and generates a small amount of income.

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

Amount you *are requesting* for FY 2021-2022: \$ 20,500.00

Please indicate what you *have received* from the Town of Mount Desert in previous years:

2020: \$20,500.00 2019: \$20,500.00 2018: \$ 20,500.00

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

If awarded I would foresee spending 50%/ \$ 10,250.00 on staff salaries and the other 50%/ \$ 10,250.00 on acquisitions Books, DVDS, Audios, Magazines and Digital services

Eleanor B. Andrews
Signature of Requester

Date of Request 1/22/21

Printed Name and Title of Requester

Eleanor B. Andrews - Library Director

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Monday, February 22, 2021, via Zoom Meeting** in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: *Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2021).*

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date:

February 5, 2021

Board of Selectmen and Warrant Committee

Meeting Date to Review:

February 22, 2021

Organization Name: Northeast Harbor Village Improvement Society
Mailing Address: C/O Jerome Suminsby, President
P.O. Box 722
Northeast Harbor, ME 04662
Phone Number: 276-5424
Contact Person: Jerome Suminsby
Contact Email: jhs@knowappr.com
Gross operating budget: Between \$10,000 to \$30,000 and averaging about \$20,000
(actual expenses of \$15,000 for 2020: low due to tree cutting
work deferred until 2021)
Gross payroll: \$0.00
Salary and other compensation of highest paid employee: \$0
Salary and other compensation of lowest paid employee: \$0
Number of Paid Employees: 0 Full Time 0 Part Time
Number of volunteers: 4

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert: Maintaining the scenic views of Northeast Harbor from Peabody Drive and of Somes Sound from Sargeant Drive for enjoyment of all residents and visitors, maintain recreational public trail system adjacent to village and connecting to Acadia National Park. (The majority of the trail system is on the lands of the Town of Mount Desert and the Mount Desert Water District).

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): Unknown; Continuous daily use of trails by public and all daily traffic into Northeast Harbor

How many times per month was this service used? Continuous Daily Use by Public

What amount is each Mount Desert resident being served charged? Free

What are your plans for fundraisers? Ongoing appeals to year-round residents, summer residents and public

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

The funds would be directed to partially defray tree-cutting services to maintain the views of Northeast Harbor from Peabody Drive and Somes Sound from Sargeant Drive for the general public. The majority of the managed vegetation area lies within the public road rights-of-way.

Amount you are requesting for FY 2021-2022: \$ \$5,000

Please indicate what you *have received* from the Town of Mount Desert in previous years:

2020: \$5,000 2019: \$5,000 2018: \$5,000

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

100% of funds would be used for maintaining public vistas. Requested contribution from Town is estimated to defray 20% of our expenses for tree-cutting services. Requested contribution is approximately 17% of total operating budget.

Signature of Requester

Date of Request

Jerome Suminsby, President of NEHVIS

Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Monday, February 22, 2021, via Zoom Meeting** in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: *Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2021).*

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date: February 5, 2021

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 22, 2021

Organization Name: Northern Light Home Care & Hospice
Mailing Address: 50 Foden Rd. Suite 1
South Portland, ME 04106
Phone Number: 800-757-3326
Contact Person: Colleen Hilton, President / Jackie Welsh Director of Philanthropy & CR
Contact Email: hiltonc@northernlight.org / jwelsh@northernlight.org

Gross operating budget: \$66,843,147.51
Gross payroll: \$32,135,513.15
Salary and other compensation of highest paid employee: \$83.54 hour/\$173,763.20 Annual
Salary and other compensation of lowest paid employee: \$14.74 hour/ \$24,527.36 Annual

Number of Paid Employees: 502 Full Time Part Time
Number of volunteers: 230 many have not been able to help during the pandemic so are inactive for the time being.

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

Northern Light Home Care & Hospice provides health services to those at home recovering from illness or surgery and hospice services to those no longer seeking curative treatment. Services are provided by skilled clinicians (nurses, rehabilitation therapists, home health aides, and social workers and if on hospice spiritual counselors and volunteers.

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): 12 for FY 20

How many times per month was this service used? 172 visits were made to 12 patients

What amount is each Mount Desert resident being served charged? Services are covered by insurance, Medicare and MaineCare are our primary payors. MaineCare reimburses at 50% of our cost to provide the care.

What are your plans for fundraisers?

We send out two annual appeals, and a fall and spring newsletter with a donation reply envelope. We also have a strong memorial giving program and seek grants from various foundations. Fundraising events take place on occasion and are provided by community members and volunteers.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

Your residents will receive care at home from our nurses, home health aides, social workers and rehabilitation therapists. For hospice patients, we also provide spiritual counseling, bereavement care and trained volunteers. As mentioned below, care is provided regardless of ability to pay, insured or uninsured.

Amount you are requesting for FY 2021-2022: \$1,200 _____

Please indicate what you have received from the Town of Mount Desert in previous years:

2020: \$1,200

2019: \$1,200

2018: \$1,200

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

Northern Light Home Care & Hospice provides care regardless of ability to pay, insured or uninsured. Funds provided by the Town of Mount Desert are used to offset the cost of care. Although we are reimbursed by Medicare and MaineCare this does not cover the full cost of care. MaineCare reimburses at 50% of the cost of care. We do not use the funds for salary and benefits.

received via email

Signature of Requester

rec'd 2-2-2021
Date of Request

Printed Name and Title of Requester

Jacqueline Welsh, Director of Philanthropy & community relations

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Monday, February 22, 2021, via Zoom Meeting** in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2021).

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Organization Name: PRETTY MARSH COMMUNITY CORP.
 Mailing Address: P.O. BOX 429
MOUNT DESERT, ME 04660
 Phone Number: 207-412-8151
 Contact Person: LIN GOULD
 Contact Email: lingould347@gmail.com
 Gross operating budget: \$1,500
 Gross payroll: 0
 Salary and other compensation of highest paid employee: 0
 Salary and other compensation of lowest paid employee: 0
 Number of Paid Employees: 0 Full Time 0 Part Time
 Number of volunteers: 25

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

THE PRETTY MARSH COMMUNITY CORPORATION ORGANIZES EVENTS FOR THE VILLAGE OF PRETTY MARSH, PROVIDING A WAY FOR THE RESIDENTS OF THE VILLAGE TO CONNECT SOCIALLY. WE ALSO HAVE RESPONSIBILITY FOR THE UPKEEP OF THE ONE ROOM SCHOOLHOUSE.

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): 0 2020-2021 DUE TO COVID

TYPICALLY ABOUT 50

How many times per month was this service used? 0 THIS YEAR DUE TO COVID

TYPICALLY THE BUILDING IS USED ONCE A MONTH

What amount is each Mount Desert resident being served charged?

ANNUAL DUES ARE \$25 FOR FAMILIES + \$15 FOR INDIVIDUALS

What are your plans for fundraisers?

IN A TYPICAL YEAR WE HOLD A YARD SALE DURING THE SUMMER TO RAISE FUNDS FOR THE MAINTENANCE OF THE SCHOOLHOUSE. WE ALSO COLLECT DUES FROM OUR MEMBERS FOR THE SAME PURPOSE. DURING THIS PAST COVID YEAR WE WERE UNABLE TO DO EITHER. WE DID SEND OUT A FUNDRAISING APPEAL THAT GARNERED \$3,000 IN DUES + GIFTS.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

THE SCHOOLHOUSE IS OUR ONLY COMMUNITY RESOURCE. IT IS A VERY OLD BUILDING WITHOUT INSULATION, WATER OR BATHROOM FACILITIES. OUR PORCH NEEDS TO BE REPLACED. THE SERVICE THAT WE WOULD BE PROVIDING WOULD BE TO MAKE THE BUILDING SAFER & MORE COMFORTABLE.

Amount you are requesting for FY 2021-2022: \$ 4,500

Please indicate what you have received from the Town of Mount Desert in previous years:

2020: \$ 0 2019: \$ 0 2018: \$ 0

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

OUR PLAN FOR THIS YEAR WOULD BE TO REBUILD THE CURRENT PORCH, WHICH HAS DETERIORATED & IS NOW UNSAFE. WE ALSO WOULD REPLACE THE 2 ENTRY DOORS TO THE BUILDING, SO THAT THEY ARE ADA COMPLIANT. THE NEW PORCH WILL BE DESIGNED SO THAT WE CAN ADD A RAMP WHEN WE CAN AFFORD.

Signature of Requester

Date of Request

ELEANOR D. PANCOE - TREASURER

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Monday, February 22, 2021, via Zoom Meeting in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date: February 5, 2021

Board of Selectmen and Warrant Committee Meeting Date to Review: February 22, 2021

Organization Name: Seal Harbor Library Association
 Mailing Address: PO Box 135
 Seal Harbor, ME 04675
 Phone Number: 207-276-5306
 Contact Person: Mary Silverman
 Contact Email: sealharbor1@yahoo.com
 Gross operating budget: \$22,000
 Gross payroll: \$5,045
 Salary and other compensation of highest paid employee: \$4,770.
 Salary and other compensation of lowest paid employee: \$275
 Number of Paid Employees: Full Time 2 Part Time
 Number of volunteers: 10 +/-

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

The Library is open year round and provides services from lending books, childrens programs via Storytime in Library and online on our website as well as Book Club and Authors talks and other events throughout the year.

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): 100 +/-

How many times per month was this service used? During COVID our hours were cut and online services Jan-Sept - Saturdays
 Sept-Dec 1st Saturday of the month.

What amount is each Mount Desert resident being served charged? No Charge

What are your plans for fundraisers?
 Usually we have fundraising events throughout the year like our Annual Book Sale & Fair, but those were cancelled due to COVID-19. We are currently planning for 2021 Annual Fair and will adjust accordingly. We have sent out our Annual Appeal letter and will continue to update according to the state mandates.

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

The funds are used to purchase books and materials for the Childrens Programs and assist in the operating expense and building maintenance if needed.

Amount you are requesting for FY 2021-2022: \$ 4,000.00

Please indicate what you have received from the Town of Mount Desert in previous years:

2020: \$ 4,000.00 2019: \$ 4,000.00 2018: \$ 4,000.00

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

Operating 50%
Book Purchase 30%
Employee Salaries 20%

Mary Silverman
Signature of Requester

1-28-21
Date of Request

Mary Silverman Librarian
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Monday, February 22, 2021, via Zoom Meeting** in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2021).

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date: February 5, 2021

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 22, 2021

Organization Name: Seal Harbor Village Improvement Society
Mailing Address: P.O. Box 369
Northeast Harbor, ME 04662

Phone Number: 207-276-5481
Contact Person: Deborah S. Brown

Contact Email: drbrown431@roadrunner.com

Gross operating budget: _____
Gross payroll: 92,000. Includes employee benefits.
Salary and other compensation of highest paid employee: 38,381
Salary and other compensation of lowest paid employee: 9,432
Number of Paid Employees: 3 _____ Full Time 1 _____ Part Time
Number of volunteers: Directors and Officers, 23 _____

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert: Seal Harbor VIS is the caretaker of Mt. Desert properties in Seal Harbor. ie: the Beach, Village Green, the Comfort Station, Parking Lots, Turnouts, Monuments, and publicly accessible trails and pathways.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): All Served

How many times per month was this service used? Daily

What amount is each Mount Desert resident being served charged? No Charge

What are your plans for fundraisers? Fund raising appeal letters as needed.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

The VIS will continue to serve the community by maintaining the Town of Mt. Desert Property in Seal Harbor. ie: The Beach, Village Green, the Comfort Station, Parking Lots, Turnouts, Monuments, and publicly accessible trails and pathways.

Amount you are requesting for FY 2021-2022: \$52,815

Please indicate what you have received from the Town of Mount Desert in previous years:

2020: \$50,000

2019: \$45,000

2018: \$40,000

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.) See attached budget.

Deborah S Brown
Signature of Requester

2/1/2021
Date of Request

Deborah S. Brown, Secretary/Treasurer & Director
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Monday, February 22, 2021, via Zoom Meeting** in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

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**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date: February 5, 2021
Board of Selectmen and Warrant Committee
Meeting Date to Review: February 22, 2021

Organization Name: Somesville Library Association
Mailing Address: P. O. Box 280
Mount Desert, ME 04660
Phone Number: Main # 207-244-7404
Contact Person: Laura Savage, President 207-479-6370
Steve Anastasia, Treasurer 207-266-9332
Contact Email: steve@olddogbaking.com
Gross operating budget: \$38,900.00
Gross payroll: \$18,000.00
Salary and other compensation of highest paid employee: \$28/Hr
Salary and other compensation of lowest paid employee: N/A
Number of Paid Employees: 0 Full Time 1 Part Time
Number of volunteers: _____

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

The Somesville Library Association manages a private, historic library open to the public 10 hours a week plus an additional 2 hours on Monday afternoons in July and August. The iconic library is a defining characteristic of the village of Somesville. While Covid-19 has made many things challenging, the library stands as the heart of the Somesville community. Prior to Covid-19 and hopefully again soon, residents and visitors can enjoy our community events for children and adults alike. Even with adjustments to operations for Covid-19 safety protocols, our knowledgeable librarian, Tom Lange, continues to serve the patrons and visiting public with a diverse collection of offerings.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her):

Typically, the Library serves 485 plus 320 summer residents annually. Numbers were significantly lower this year due to covid-19 closures

How many times per month was this service used? *There are on average 175 uses per month when Covid-19 restrictions are less severe.*

What amount is each Mount Desert resident being served charged? *There are no fees. All service are free to residents.*

Town of Mount Desert Budget Questionnaire

What are your plans for fundraisers?

We plan to have our annual appeal in the fall of 2021. If advisable under summer covid guidelines, we hope to resume our Books and Blueberries sale this year. If it is safe to do so next winter, we plan to hold community soup and bread events monthly.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

It will assist the Somesville Library Association in meeting operational costs. Specifically, it will be used to meet payroll for our librarian, purchase new books for our collection and provide building and grounds maintenance for the benefit of the residents of Mount Desert.

Amount you are requesting for **FY 2021-2022**: \$ \$11,000.00

Please indicate what you *have received* from the Town of Mount Desert in previous years:

2020: \$ \$11,000.00 2019: \$ _____ 2018: \$ _____

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

The \$11,000.00 will be spent during the fiscal year as follows.:

40% of Librarian salary =	7,200.00
40% of utilities, grounds and maintenance =	3,400.00
20% of book purchases =	400.00
Total Amount	11,000.00



Signature of Requester

2/5/2021
Date of Request

Stephen M. ANASTASIA, Treasurer SOMESVILLE LIBRARY Assoc.
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Monday, February 22, 2021, via Zoom Meeting** in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date:

February 5, 2021

Board of Selectmen and Warrant Committee

Meeting Date to Review:

February 22, 2021

Organization Name

Somesville Village Improvement Society

Mailing Address:

PO Box 53

Mount Desert, ME 04660

Phone Number:

244-3236

Contact Person:

Thomas Fernald

Contact Email:

thomasjfernaled@gmail.com

Gross operating budget:

Varies

Gross payroll:

0

Salary and other compensation of highest paid employee:

0

Salary and other compensation of lowest paid employee:

0

Number of Paid Employees:

0 Full Time

0 Part Time

Number of volunteers:

8

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

Maintaining the beauty and character of the village; restoration projects; maintain flower boxes

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): n/a

How many times per month was this service used?

n/a

What amount is each Mount Desert resident being served charged?

n/a

What are your plans for fundraisers?

Annual Appeal letter

Amount you are requesting for FY 2021-2022: \$ 3,000

Please indicate what you have received from the Town of Mount Desert in previous years:

2020: \$ 3,000 2019: \$ 3,000 2018: \$ 3,000

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

100% to projects of The village
beautification

Thomas J. Bernard
Signature of Requester

2-5-21
Date of Request

THOMAS J. BERNARD
Printed Name and Title of Requester

Inv.

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at **6:30 p.m., Monday, February 22, 2021, via Zoom Meeting** in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2021).

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date: February 5, 2021

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 22, 2021

Organization Name: SPCA Hancock County
Mailing Address: 141 Bar Harbor Rd, Trenton, ME 04605

Phone Number: (207) 667-8088
Contact Person: Pamela Karwasinski

Contact Email: pamelak@spcahancockcounty.org

Gross operating budget: \$555,353
Gross payroll: \$323,450
Salary and other compensation of highest paid employee: \$50,000
Salary and other compensation of lowest paid employee: \$14/hr
Number of Paid Employees: 9 Full Time 9 3 Part Time
Number of volunteers: 60

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert: The SPCA Hancock County is an independent, nonprofit organization dedicated to the promotion of animal welfare, to the protection, sheltering, and placement of companion animals into responsible, loving homes, and to humane education in the community. We are not affiliated with any other organization and we do not receive federal funds.

We shelter dogs and cats surrendered by Hancock County residents as well as stray cats and dogs brought in by residents of Hancock County. We also provide a pet food bank for anyone who needs food for their pet, including residents of MDI.

The SPCA HC is a "no kill" shelter which means we provide medical care for animals that come to us in need. We do not pass that cost on to adopters. Our latest medical bill to date is \$8,000 for three cats surrendered to us in November 2020.

Total number of Mount Desert residents your organization served last year (a resident may only be counted **once** toward the total regardless of how many different programs/services are provided to him/her): 55 people from MDI adopted pets from SPCA HC (46 cats and 6 dogs)

How many times per month was this service used? Various times throughout the year, when we have a cat or dog an MDI resident is interested in. Although we only had 1 surrender from a MDI resident in 2020, this service is always available.

Town of Mount Desert Budget Questionnaire

What amount is each Mount Desert resident being served charged? We charge no fees to shelter pets (To adopt a pet:

Cats (7 mo - 7 yrs) \$150

Senior Cats (8 yrs and older) \$100

Adult Dogs \$150

Senior Dogs (8 yrs & older) \$100

Military veterans 20% discount

Senior (65+) adopting a dog 10 yrs and older 30% discount

Americans with Disabilities 20% discount

What are your plans for fundraisers?

Our largest fundraiser, Wine & Whiskers, takes place in July. Due to the pandemic we needed to "go virtual" in 2020 and proceeds fell far short of other years. We send two appeal letters per year, one in December and one in March. We do a fall fundraiser, Howl-O-Run, which, again, was virtual in 2020 and brought in less than expected funds. We also do targeted online fundraisers, usually when we have large medical bills we need to pay. We do monthly "bottle drives" where we collect bottles from Hancock County residents at specific locations around Hancock County. Residents are also welcome to drop off bottles and cans at our shelter. We have "coin cans" placed in many businesses around our county.

We do low cost "Chip" clinics for all Hancock County residents where we place a chip in a pet so that it will always be trackable should it wander off. Along with the chip clinics we also offer low cost "lifetime" chip registration services for pet owners whose animals are already chipped, saving them from having to pay a yearly fee.

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert: We will shelter animals that come from MDI including: providing care and comfort, keeping it warm, clean, and fed (this can include special foods for animals in distress or animals with specific conditions). Care includes medications and vaccinations if necessary, spay or neutering if necessary, trips to the vet when necessary, socialization, training if necessary, and adoption.

Amount you are requesting for FY 2021-2022: \$ 500.00

Please indicate what you have received from the Town of Mount Desert in previous years:

2020: \$0 _____ 2019: \$0 _____ 2018: \$0 _____

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

While we only sheltered 1 cat from MDI, we adopted out 55 pets to MDI residents. 100% of town funding we receive will be spent on the sheltering, care, and medical needs of the pets we bring in.

Town of Mount Desert Budget Questionnaire

Pamela Karwasinski
Signature of Requester

2/15/2021
Date of Request

Pamela Karwasinski, Development Mgr.
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Monday, February 22, 2021, via **Zoom Meeting** in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

Special Note: Your organization is no longer required to submit an invoice for payment if your request is approved at the Annual Town Meeting; rather, the Treasurer will make payment as soon as cash flow permits within the first three months of the fiscal year (or by September 30, 2021).

**TOWN OF MOUNT DESERT
MANDATORY QUESTIONNAIRE FOR
PROPOSED FY 2021-2022 BUDGET REQUESTS**

Questionnaire Due Date: February 5, 2021

Board of Selectmen and Warrant Committee
Meeting Date to Review: February 22, 2021

Organization Name: Women Infants + Children Nutrition Program (NIC)
Mailing Address: 248 State St. Suite 3A Box #10
Ellsworth, ME 04605
Phone Number: 1067-5304 ext 7245
Contact Person: Tawney Jacobs
Contact Email: tjacobs@mainefamilyplanning.org
Gross operating budget: 1,383,734 (less \$980,065 food dollars, a wash)
Gross payroll: \$2106,237
Salary and other compensation of highest paid employee: \$59,271
Salary and other compensation of lowest paid employee: \$13,260
Number of Paid Employees: 5 Full Time 2 Part Time
Number of volunteers: _____

Narrative of what services your organization specifically provides to the residents of the Town of Mount Desert:

Residents of Mount Desert were provided food vouchers valued at \$8,052 as well as seasonal farmers market vouchers. They also have access to a registered dietitian, 3 certified lactation counselors and 2 breastfeeding peer counselors.

Total number of Mount Desert residents your organization served last year (a resident may only be counted once toward the total regardless of how many different programs/services are provided to him/her): 11

How many times per month was this service used? 11

What amount is each Mount Desert resident being served charged? \$0

What are your plans for fundraisers?

We are seeking grants and request \$45 per participant on the program from the towns where NIC participants reside.

Town of Mount Desert Budget Questionnaire

Please explain what services will be provided by any funds you may receive from the Town of Mount Desert:

Funds will be used to offset the cost of traveling to Mount Desert to serve clients and to purchase books to promote early literacy.

Amount you are requesting for FY 2021-2022: \$ 495

Please indicate what you have received from the Town of Mount Desert in previous years:

2020: \$ 675 2019: \$ 495 2018: \$ 0

Please explain how the funds you may receive from the Town of Mount Desert would be spent during the fiscal year: (Please express expenditures as percentages of total budget, i.e. Salaries 40%, Benefits 25%, etc.)

Travel - 4% (400)

Books - 8% (95)

Journey Jacobs
Signature of Requester

1/7/2021
Date of Request

Journey Jacobs - WIC Director
Printed Name and Title of Requester

Reminder: A representative from your organization shall attend the combined Board of Selectmen/Warrant Committee meeting at 6:30 p.m., Monday, February 22, 2021, via Zoom Meeting in order for the request to be considered. Attendance is also recommended at the May 4, 2021 Annual Town Meeting beginning at 6:00 p.m. in the parking lot of Mount Desert High School, 1081 Eagle Lake Rd, Bar Harbor (to meet COVID protocols for social distancing).

Questions? Contact Durlin E. Lunt, Jr., Town Manager or Claire Woolfolk, Town Clerk at the Town Office 276-5531 or by email at manager@mtdesert.org or townclerk@mtdesert.org

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