

Town of Mount Desert
Board of Selectmen
Agenda

Regular Meeting
Monday, May 17, 2021

Location: BOS will meet in the Meeting Room; Public will continue to access via Zoom Meeting see pg. 2 for connection details

- I. **Call to order at 6:30 p.m.**
- II. **Public Hearing(s)**
 - A. *Special Amusement Permit Renewal Asti-Kim /DBA Asticou Inn/Class E*
 - B. Post Public Hearing**
- III. **Minutes**
 - A. *Approval of Minutes of April 5, 2021*
 - B. *Approval of Minutes of April 20, 2021*
 - C. *Approval of Minutes of May 4, 2021*
- IV. **Appointments/Recognitions/Resignations**
 - A. *Approval of pay rate for Joelle Nolan at \$30.00 per hour as substitute for Claire Woolfolk while she is on extended leave.*
 - B. *Annual Employee Appointments*
 - C. *Approval to hire Nathan Formby of Bar Harbor as a Full Time Dispatcher to fill a vacancy effective May 18, 2021 with pay rate of \$23.09 for six-month probation.*
 - D. *Resignation of Christopher Johansen effective May 15, 2021*
 - A. **Consent Agenda (These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion. Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)**
 - A. *Hancock County Commissioners Meeting Minutes of April 6, 2021*
 - B. *Hancock County Commissioners Meeting Minutes of April 15, 2021*
- V. **Selectmen's Reports**
- VI. **Unfinished Business**
- VII. **New Business**
 - A. *Request to pay costs associated with Annual Town Meeting from Selectmen's Contingency fund. Costs of \$2,639.75 from GL Account # 1220001-59350 – Contingency, leaving a balance of \$7,360.25 in the account.*
 - B. *Daniel Moreshead Public Space Special Event Application – Seal Harbor Village Green; Wedding May 29, 2021 - 12:30-2:30 pm*
 - C. *MDI Farmers' Market Public Space Special Event Application – Northeast Harbor Village Green; Thursdays 9am – noon from June 18 – September 16, 2021*
 - D. *Public Space Special Event Application – Mount Desert Elementary School 8th Grade Promotion – June 10, 2020, Northeast Harbor Village Green (Tennis Court Parking Area)*

Board of Selectmen Meeting Agenda May 17 , 2021

- E. *Discussion of Stanley Brook, Temporaary Stormwater Mitigation Easement*
- F. *Harbor Committee parking concerns with regards to Backroads (bicycle tour company's use of the Northeast Harbor Marina)*
- G. *Asti-Kim Corporation /DBA Asticou Inn Request for Liquor License Renewal*
- H. *Asti-Kim Corporation/DBA Asticou Inn Request for Special Amusement Permit Renewal*
- I. *Michael C. Boland/DBA COPITA (Choco-Latte, LLC) Request for Liquor License Renewal*
- J. *Journeys End Inc. d/b/a The Docksider 14 Sea St, Northeast Harbor request for Liquor License Renewal*
- K. *Elmer Beal Jr./D.B.A. Burning Tree Restaurant, Otter Creek Dr., Otter Creek Request for Liquor License Renewal*

VIII. Other Business

- A. *Such other business as may be legally conducted.*

IX. Treasurer's Warrants

- A. *Approve & Sign Treasurer's Warrant AP2164 in the amount of \$*
- B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2163, and PR2126 in the amounts of \$59,282.97 and \$109,465.20, respectively*
- C. *Acknowledge Treasurer's School Board AP/Payroll Warrants 12 and 23 in the amounts of \$34,855.32 and \$77,233.22, respectively.*

X. Adjournment

The next scheduled meeting is at 6:30 p.m., Monday, June 7, 2021 Via Zoom.

The Town of Mount Desert is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. **You will need to enter the meeting ID** to get access to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhtUTQrRXR5QzFEZEEyQT09>

Meeting ID: 248 566 175

Password: 919872

One tap mobile

+13126266799,,248566175#,,,,0#,,919872# US (Chicago)
+16468769923,,248566175#,,,,0#,,919872# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)
+1 646 876 9923 US (New York)
+1 301 715 8592 US (Germantown)
+1 346 248 7799 US (Houston)

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+1 408 638 0968 US (San Jose)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)

Meeting ID: 248 566 175
Password: 919872

Zoom security now requires a password on all zoom meetings, so the recurring BOS meeting now has a password.

Board of Selectmen

Manager's Memo

Location: **Remote Meeting via Zoom**

Date: **May 17, 2021**

Time: **6:30 p.m.**

Agenda details:

I. **CONSENT AGENDA**

- a. These items are informational with no action required.

A possible motion to accept the consent Agenda as Presented.

II. **NEW BUSINESS**

- a. Stanley Brook, Temporary Stormwater Mitigation Easement

Refer to memo from Randall Barrows Senior Project Manager Maine DOT highway Program for a temporary stormwater mitigation easement on Jordan Pond Road to alleviate erosion caused by the existing drainage outlet.

No action needed as this memo is the intent for Maine DOT to renew the agreement for an additional 5 years as set forth in the last paragraph of the temporary easement.

- b. Presentation by the Harbor Committee parking sub-committee concerning Public Space Event Permit- Backroads Bicycle Tour Company.

Refer to memo and company information sheet from subcommittee member Howie Motenko.

This would be for discussion purposes only. Currently there is no Public Spaces Application from Backroads Bicycle.

- c. Recommendation from Town Manager to pay expenses associated with the Annual Town Meeting open floor meeting from GL Account Number **1220001-59350 Contingency**. The costs are \$2639.75 leaving a balance of \$\$7360.25

A possible motion to pay costs for the Annual Town Meeting in the amount of \$2,639.75 from GL Account number 1220001-59350 Contingency.

III. UNFINISHED BUSINESS

- a. [Agenda detail 1]
- b. [Agenda detail 2]

IV. APPOINTMENTS/RESIGNATIONS/RECOGNITIONS

- a. Appointment of Nathan Thornby as Full Time Dispatcher at a pay rate of \$23.09 per hour

PUBLIC HEARINGS

TOWN OF MOUNT DESERT
APPLICATION FOR SPECIAL AMUSEMENT PERMIT

DATE: 4/21/21

FEE: \$50.00

*APPLICANT: Asti-Kim Corporation

MANAGER: Scott Crowley

**RESIDENCE ADDRESS: 15 Peabody Drive
Northeast Harbor, ME 04862

TELEPHONE: 207-276-3344

NAME OF BUSINESS: Astica Inn - Restaurant NATURE OF BUSINESS: Hotel Restaurant

MAILING ADDRESS P.O. Box 337, Northeast Harbor, ME 04862

LOCATION OF BUSINESS PREMISE (street address): 15 Peabody Drive, Northeast Harbor, ME 04862

LIQUOR LICENSE EVER DENIED OR REVOKED? YES NO

IF YES, CIRCUMSTANCES: _____

EVER CONVICTED OF FELONY or LIQUOR LAW VIOLATION? YES NO

IF YES, CIRCUMSTANCES: _____

APPLICATION IS HEREBY MADE FOR A SPECIAL AMUSEMENT PERMIT FOR THE FOLLOWING:

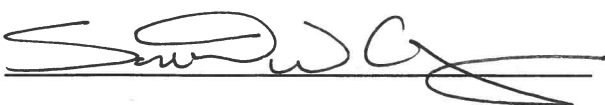
Class A: Single instrumentalist without mechanical amplification

Class B: Single instrumentalist and vocalist without mechanical amplification

Class C: One or more vocalists and/or instrumentalist without mechanical amplification

Class D: Any one of the above with mechanical amplification

Class E: Dancing with any of the above or accompanied by music produced by radio or other mechanical device

Signature 

*****See reverse side for requirements**

Permit shall be valid only for the license year of the applicant's existing liquor license:

The Selectmen of the Town of Mount Desert hereby approve deny

the application for a Special Amusement Permit for: _____

Selectmen, Town of Mount Desert:

Date: _____

Applicant requirements:

*If applicant is a Corporation, partnership, Limited Liability Company or other legal entity, the application **shall** include the names and addresses of the entity's principal officers, together with the names and state of residence of all principals.

For this purpose any person or entity owning or controlling a 10% or greater interest shall be deemed a principal of the applicant.

**If applicant is corporation, etc., principal office address

For Town Office use only:

Permit Fee of \$50.00 date paid _____

Newspaper ad placed, edition date: _____

Names and addresses of the entity's principal officers, together with the names and state of residence of all principals _____

If applicant is corporation, etc., principal office address _____

Copy of all alcohol licenses currently held by applicant or, if license is pending, a copy of the application, _____

Term of current liquor license _____

If initial application required:

Date of inspection: _____

Results of inspection: _____

Help Wanted



mediate

**SALES
MAGAZINES &**

SERY

1-4 p.m.
rdens.com

laboratory

ate

organized Grants
compliance support
Finance Office team,
Director Manager. The
maintaining faculty
submission of grant
ensure adherence to

experience working
1 basic accounting;
organizational skills,
ability to be flexible,
expertise in a growing

agree; experience in
budget management

Care Provider Needed

Care Provider needed for a lovely young adult with special needs. Part time now and full time when school is not in session, including this summer. Excellent pay and nice work environment in Southwest Harbor.

COVID safe home seeks
COVID safe individual.

Please call

207-460-9826 to learn more.

Boatyard Commissioning Technician

Work includes polishing/waxing, painting, cleaning and assisting in a wide range of processes. This is a seasonal position with opportunity for advancement for a motivated person. No experience required. Painting skills a plus. Good pay.

Boat Moving and Rigging Person

Requires a familiarity with fork lifts and other heavy equipment. Crane operation desirable. General boat experience is a plus. Full time position year-round. Excellent pay and benefits.

Seal Cove Boatyard, Brooksville, ME 207 326 4422
sealcoveboatyard@gmail.com

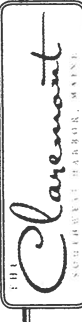


Full Time Positions:

**Residential Care
Coordinator**

Sous Chef

Chef



HOUSEKEEPERS WANTED

The newly renovated Claremont Hotel is seeking experienced Housekeepers to join our exceptional team for the 2021 season. We are looking for highly motivated Housekeepers, preferably with experience, but we will train the right candidates.

Please e-mail your interest to:
claremonthoteldirector@outlook.com
or call 207-244-5036

Beech Hill School

has an opening for a
Full-time Custodian/Building Manager.

This is a year-round position that begins
June 14, 2021.

CHCR and fingerprinting approval required.
Experience preferred.

Interested applicants should submit a completed application highlighting work experiences and names and contact information for at least 3 references to:

**Nichole Pothier, Principal, Beech Hill School,
105 Otis Road, Otis, ME 04605**

Email for an application at
npothier@beechhillschool.org

Application deadline is Friday, April 30, 2021.

Circulation Assistant

The successful candidate will assist in managing all aspects of Home Delivery and Single Copy Sales distribution of The Ellsworth American and Mount Desert Islander newspapers. Goal is to improve service levels, increase circulation and identify alternate revenue opportunities. Duties include working with subscribers, delivery people, the USPS and store personnel in locations that sell the newspapers and managing

Mount Desert Island Public Notices

310 Main Street
Bar Harbor, Maine
(207)288-0556
www.mdislander.com

Town of MOUNT DESERT

Public Hearing

The Board of Selectmen will hold a Public Hearing on the Special Amusement Permit applications described below at its regular meeting which begins at 6:30 p.m., Monday, May 17, 2020 via ZOOM meeting. Check the website for meeting connection information (www.mdislandertown.org).

Asst-Kim Corporation d/b/a Asticou Inn/Class E

The Board of Selectmen is inviting you to a scheduled Zoom meeting. You can call in through any of the listed phone numbers or connect with a computer via the web link. You will need to enter the meeting ID to get access to the meeting.

Join Zoom Meeting
<https://us02web.zoom.us/j/248566175?pwd=RmozZjBOVWhUOTQxRkR5OZFEZEEyQT09>

Meeting ID: 248 566 175
Password: 919872

One tap mobile
+13126266799,,248566175#,,0#,,919872# US (Chicago)
+16468769923,,248566175#,,0#,,919872# US (New York)

Dial by your location
+1 312 626 6799 US (Chicago)
+1 646 876 9923 US (New York)
+1 301 715 8592 US (Germantown)
+1 346 248 7799 US (Houston)
+1 408 638 0968 US (San Jose)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)

Meeting ID: 248 566 175
Password: 919872

MINUTES

**Town of Mount Desert
Selectboard Special Meeting Minutes
Monday, April 5, 2021
Location: Zoom Meeting**

This Meeting was held via remote access.

Selectboard Members Present: Geoff Wood, Matt Hart, Chair John Macauley, Martha Dudman

Selectboard Member Wendy Littlefield was unable to attend.

Town Officials Present:

Assessor Kyle Avila, Public Works Director Tony Smith, Fire Chief Mike Bender, Ambulance Director Basil Mahaney, Treasurer Kathy Mahar

Members of the public were also in attendance.

I. Call to order at 6:30 p.m.

Chair Macauley called the Meeting to order at 6:32PM.

II. Public Hearing(s)

A. Northeast Lobster Co. LLC d/b/a The Nor' Easter 10 Huntington Rd, Northeast Harbor request for Liquor License and Special Amusement Permit

B. Mandy Fountaine/DBA Abel's Lobster Pound (On The Shore, LLC) Request for Liquor Special Amusement Permit Renewal

Mr. Hart pointed out internet issues were making the meeting difficult to conduct, and likely limiting public access. Because of that, he wondered whether the Board should postpone discussion of Item II.A, in light of concerns voiced by neighbors during previous Public Hearings. Chair Macauley agreed.

MOTION: Ms. Dudman moved, with Mr. Hart seconding to table Item II.A to the next meeting.

Owner of The Nor'Easter, Adam Fraley, noted the license was necessary to open the business. A deadline for licensing is set by the State.

Mr. Hart suggested approving the liquor license and holding off on the Special Amusement Permit until the public was fully able to attend.

Ms. Dudman rescinded her earlier Motion.

III. Post Public Hearing

A. Action as needed.

1 MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval of Northeast
2 Lobster Co. LLC d/b/a The Nor' Easter 10 Huntington Rd, Northeast Harbor request for
3 Liquor License.

4 Motion approved 4-0.

5
6 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of Mandy
7 Fountaine/DBA Abel's Lobster Pound (On The Shore, LLC) Request for Liquor Special
8 Amusement Permit Renewal, as presented.

9 Motion approved 4-0.

10
11 **IV. Minutes**

12 *A. Approval of minutes from March 29, 2021 meeting*

13 No Minutes were presented.

14
15 **V. Appointments/Recognitions/Resignations**

16 *A. Appointment of Benjamin Gilley as a part-time (on-call) firefighter to the Mount
17 Desert Fire Department, effective June 5, 2021 at a starting pay of \$14.08 an hour*

18 *B. Request that Margaret Houghton be appointed as a part time (on-call) firefighter to
19 the Mount Desert Fire Department, effective April 6, 2021 at a starting pay of \$14.08
20 an hour*

21
22 Fire Chief Bender reported that changes to the Appointments in Items V.A and B were
23 required.

24
25 Item V.A could be disregarded.

26
27 Item V.B includes the addition of Molly Brown and Kelly Brown.

28
29 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of appointing
30 Margaret Houghton, and Molly Brown and Kelly Brown as part-time (on-call)
31 firefighters to the Mount Desert Fire Department, effective April 6, 2021 at a starting pay
32 of \$14.08 an hour.

33 Motion approved 4-0.

34
35 **VI. Consent Agenda** *(These items are considered routine, and therefore, may be passed by*
36 *the Selectmen in one blanket motion. Board members may remove any item for*
37 *discussion by requesting such action prior to consideration of that portion of the*
38 *agenda.)*

39 *A. Thank you note from the Common Good Soup Kitchen*

40 *B. Mount Desert Island Hiking Trail System letter dated March 23, 2021*

41 *C. Department of Marine Resources, Pretty Marsh Reclassification*

42 MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval of the Consent
43 Agenda as presented.

44 Motion approved 4-0.

45
46 **VII. Selectmen's Reports**

1 Chair Macauley referred to Carmen Sanford's request that the venue of the Town
2 Meeting be changed. He wondered if the item should be tabled till the public was better
3 able to attend.

4
5 Ms. Sanford stated the meeting was scheduled for May 4/5, 2021. She did not believe the
6 location was set. She learned the meeting was to be held at the High School parking lot
7 as it was last year. She preferred an indoor venue. Other Towns are planning for indoor
8 Town Meetings. She did not believe the school superintendent refused to allow the
9 meeting to occur at the school.

10
11 Mr. Hart believed the school board offered to revisit the issue in May. The meeting is
12 scheduled to occur in early May. It could be too late to make such a change. He noted
13 that the Town of Bar Harbor is tentatively planning to use Connors/Emerson School.
14 They have a backup plan in place in case using the school is deemed impossible. The
15 Town of Southwest Harbor intends to use the fire station. Social distancing is still
16 required. The drive-in venue at the high school was not ideal, but it went better than
17 expected.

18
19 Ms. Dudman clarified Town Meeting was scheduled for May 3-4.

20
21 Ms. Sanford reiterated she was against using the high school. More people are
22 vaccinated making things safer. She suggested the meeting could be held via Zoom. She
23 stated people couldn't see or hear at the Town Meeting. People weren't comfortable
24 asking questions. Holding it at the high school is a disservice to the Town.

25
26 Mr. Wood noted that discussion and a decision would have to occur very quickly, given
27 the short amount of time till Town Meeting.

28
29 Ms. Sanford suggested using a large tent.

30
31 Jerry Miller asked if there was a deadline for which advertisements in the paper had to go
32 out.

33
34 Chair Macauley reported that he'd heard mostly positive remarks at last year's venue.
35 This was why it was believed using the venue again was not a problem. He cautioned
36 that the pandemic was not over.

37
38 Ms. Sanford wanted to know why residents were not informed of the venue.

39
40 Mr. Wood pointed out an outdoor meeting would prevent any hybrid with Zoom. He
41 reiterated this was very late for such discussions.

42
43 Ms. Sanford wanted the item added to the next Agenda for discussion.

44
45 **VIII. Unfinished Business**

46 *A. Northeast Harbor Main Street Improvements Project: Cost Summary*

1 Public Works Director Tony Smith submitted a memo with recommendations on Page 1
2 and 2. He believed the Board had Manager Lunt's memo as well.

3
4 The Main Street project has exceeded its contingency by \$48,564.00. The shortfall was
5 created due to the work with Versant, and the easement work required. There is
6 additional funding out of the bonded moneys created when the Town went to the East
7 side option. Director Smith recommended the Town move some of the excess bond
8 money to cover the shortfall and also to replenish the contingency fund with another
9 \$50,000.00 moving forward.

10
11 Mr. Hart wondered if excess funds would allow the Town to revisit additional items in
12 the original plan that were removed. Ms. Dudman pointed out the drainage problem in
13 front of the sidewalk is still a problem.

14
15 Director Smith noted the extra items were not deleted, just postponed. In particular, the
16 brick pavers and the southerly pop-out park could be considered. He assured Ms.
17 Dudman the drainage in front of the post office would be addressed.

18
19 MOTION: Mr. Wood moved, with Mr. Hart seconding, approval of expenditure of the
20 estimated costs totaling \$195,000.00 to complete the Main Street project, to be charged to
21 the project contingency line, as presented.

22 VOTE:

23 Matt Hart: Aye

24 Geoff Wood: Aye

25 Martha Dudman: Aye

26 Chair John Macauley: Aye

27 Motion approved 4-0.

28
29 MOTION: Mr. Wood moved, with Mr. Hart seconding, approval of the transfer of
30 \$48,564.00 from the bond balance of \$713,753.00 to the contingency line leaving a bond
31 balance of \$665,189.00, as presented.

32 VOTE:

33 Geoff Wood: Aye

34 Matt Hart: Aye

35 Martha Dudman: Aye

36 Chair John Macauley: Aye

37 Motion approved 4-0.

38
39 MOTION: Mr. Wood moved, with Mr. Hart seconding, approval of the transfer of
40 \$50,000.00 to the contingency line from the remaining bond balance of \$665,189.00,
41 leaving a bond balance of \$615,189.00, as presented.

42 VOTE:

43 Geoff Wood: Aye

44 Matt Hart: Aye

45 Martha Dudman: Aye

46 Chair John Macauley: Aye

1 Motion approved 4-0.
2

3 **IX. New Business**

4 A. *Request for approval and authorization for the Fire Chief to sign and execute a*
5 *Public Safety Training Agreement and Mutual Release for use of a structure in Seal*
6 *Harbor for fire department training.*

7 MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval and authorization for
8 the Fire Chief to sign and execute a Public Safety Training Agreement and Mutual
9 Release for use of a structure in Seal Harbor for fire department training, as presented.
10 Motion approved 4-0.
11

12 B. *Public Space Special Event Application – The Mount Desert Island YMCA for Acadia*
13 *70.8 Triathlon; August, 2021, Ponds End, Somesville*

14 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of Public Space
15 Special Event Application – The Mount Desert Island YMCA for Acadia 70.8 Triathlon;
16 August, 2021, Ponds End, Somesville, as presented.
17

18 Mr. Wood asked if a contingency should be added to the Motion in the event the
19 triathlon cannot occur due to Covid. Ms. Dudman noted the YMCA stated they would
20 adhere to Covid rules and regulations.
21

22 Motion approved 4-0.
23

24 **X. Other Business**

25 A. *Such other business as may be legally conducted*
26 There was no Other Business.
27

28 **XI. Treasurer's Warrants**

29 A. *Approve & Sign Treasurer's Warrant AP2156 in the amount of \$290,740.65*

30 MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval and signature of
31 Treasurer's Warrant AP2156 in the amount of \$290,740.65, as presented.
32

33 VOTE:

34 Matt Hart: Aye

35 Martha Dudman: Aye

36 Geoff Wood: Aye

37 Chair John Macauley: Aye

38 Motion approved 4-0.
39

40 B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2153,*
41 *AP2154, PR2122 and PR2123 in the amounts of \$4,378.23, \$7,520.31, and*
42 *\$6,426.20, and \$106,335.35 and \$103,304.15, respectively*

43 MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval of signed
44 Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2153, AP2154, PR2122 and
45 PR2123 in the amounts of \$4,378.23, \$7,520.31, and \$6,426.20, and \$106,335.35 and
46 \$103,304.15, respectively, as presented.]

VOTE:

1 Matt Hart: Aye
2 Martha Dudman: Aye
3 Geoff Wood: Aye
4 Chair John Macauley: Aye
5 Motion approved 4-0.

6
7 *C. Acknowledge Treasurer's School Board AP/Payroll Warrants 20 in the amount of*
8 *\$167,805.12, respectively*

9 MOTION: Mr. Hart moved, with Mr. Wood seconding, acknowledgement of Treasurer's
10 School Board AP/Payroll Warrants 20 in the amount of \$167,805.12, respectively, as
11 presented.

12 VOTE:

13 Matt Hart: Aye
14 Geoff Wood: Aye
15 Martha Dudman: Aye
16 Chair John Macauley: Aye
17 Motion approved 4-0.

18

19 **XII. Adjournment**

20 MOTION: Ms. Dudman moved, with Mr. Hart seconding, adjournment.
21 Motion approved 4-0.

22

23 The Meeting adjourned at 7:23PM.

24

25 Respectfully Submitted,

26

27

28

29 Wendy Littlefield

Town of Mount Desert
Selectboard Meeting Minutes
Monday, April 20, 2021
Location: Zoom Meeting

This Meeting was held via remote access.

Selectboard Members Present:

Chair John Macauley, Wendy Littlefield, Matt Hart, Geoff Wood, Martha Dudman

Town Officials Present:

Town Manager Durlin Lunt, Town Clerk Claire Woolfolk, Harbormaster John Lemoine,
Tax Assessor Kyle Avila

Members of the public were also in attendance.

I. Call to order at 6:30 p.m.

Chair Macauley called the Meeting to order at 6:32PM.

II. Public Hearing(s) Rescheduled from April 5, 2021

A. Northeast Lobster Co. LLC d/b/a The Nor'Easter 10 Huntington Rd, Northeast Harbor request for Liquor License and Special Amusement Permit

Chair Macauley reminded the Board that the Liquor License was approved at the last meeting because it was time-sensitive.

Chair Macauley opened the discussion for Public Comment.

Neighboring property owner Dan McKay pointed out that the Application requests permission for dancing with mechanical amplification and requested clarification regarding the meaning of this request. He stated the restaurant is located in the middle of a residential neighborhood. Mr. McKay asserted that he and other neighbors were concerned with the level of noise emanating from the restaurant and rowdy behavior of the patrons in the parking lot.

Mr. McKay acknowledged that these issues were not problems last year under current management. These issues occurred only under past ownership.

Owner Adam Fraley reported that he has made efforts to reach out to as many neighbors of the restaurant as possible. It is his intent to be cautious and mindful of noise this year, just as he had last year. In addition to the neighbors in the area, the restaurant is attached to the hotel, and must be mindful of guests.

Regarding mechanical amplification and dancing, this was part of the previous year's application and his request is no different than what was approved last year.

1 Mr. McKay appreciated the owners' efforts last year. Nevertheless, he is concerned
2 about the term "mechanical amplification". The term could mean anything at any
3 volume. He requested assurance that the level of noise this year will be comparable to
4 what it was last summer and that the owners will be sensitive to the fact that there are
5 residences in the neighborhood.

6
7 Mr. Fraley assured Mr. McKay that he was mindful of the neighborhood concerns. He
8 noted that a radio can be deemed mechanical amplification.

9
10 Ms. Dudman noted the previous owner agreed not to have amplified music on the deck.

11
12 Mr. Fraley reported that the restaurant used one musician on the deck with an acoustic
13 guitar. He is applying for the permit with no restrictions.

14
15 There was no other Public Comment.

16
17 *B. Mandy Fountaine/DBA Abel's Lobster Pound (On The Shore, LLC) Request for Liquor*
18 *Special Amusement Permit Renewal*

19 Chair Macauley requested Public Comment. There was none. Representatives of Abel's
20 Lobster Pound were not in attendance.

21
22 **III. Post Public Hearing**

23 MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval of Northeast Lobster
24 Co. LLC d/b/a The Nor'Easter 10 Huntington Rd, Northeast Harbor request for Special
25 Amusement Permit, as presented.

26 Motion approved 5-0.

27
28 MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval of Mandy
29 Fountaine/DBA Abel's Lobster Pound (On The Shore, LLC) Request for Liquor License
30 Special Amusement Permit Renewal, as presented.

31 Motion approved 5-0.

32
33 **IV. Minutes**

34 *A. Approval of Minutes from March 29, 2021 Special Meeting*

35 MOTION: Mr. Wood moved, with Ms. Littlefield seconding, approval of Minutes from
36 March 29, 2021 Special Meeting, as presented.

37 Motion approved 5-0.

38
39 *B. Approval of Minutes from April 5, 2021 Special Meeting*

40 MOTION: Mr. Wood moved, with Ms. Littlefield seconding, approval of Minutes from
41 April 5, 2021, as presented.

42 Motion approved 5-0.

43
44 **V. Appointments/Recognitions/Resignations**

45 *A. Appoint Ballot Clerks under Title 30-A, MRSA, Section 2528 for 2021 Annual Town Meeting*

46 Town Clerk Claire Woolfolk noted the list needs to be updated. She's contacted all available
47 clerks on the list and they have confirmed they are willing to serve.

1
2 MOTION: Ms. Dudman moved, with Mr. Hart seconding, Appointment of Ballot Clerks
3 under Title 30-A, MRSA, Section 2528 for 2021 Annual Town Meeting, as presented.
4 Motion approved 5-0.
5

6 *B. Appoint Bi-Annual Election Clerks under Title 21-A, MRSA, Section 503*

7 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, Appointment of Bi-
8 Annual Election Clerks under Title 21-A, MRSA, Section 503, as presented.
9 Motion approved 5-0.
10

11 *C. Consider appointment of Kerri Sands to the Economic Development Committee*

12 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, Appointment of
13 Kerri Sands to the Economic Development Committee, as presented and with thanks
14 for her willingness to serve.
15 Motion approved 5-0.
16

17 *D. Consider recommendation of appointment of Jacob Wright as Director of Finance
18 and Treasurer*

19 Town Manager Lunt voiced his appreciation for the Maine Municipal Association,
20 Police Chief Jim Willis, Bar Harbor Finance Director Sarah Gilbert, and citizen
21 volunteers Brian Henkel and John Brown for their assistance during the hiring
22 process.
23

24 MOTION: Mr. Wood moved, with Ms. Littlefield seconding, appointment of Jacob
25 Wright as Director of Finance and Treasurer, as presented.
26 Motion approved 5-0.
27

28 *E. Consider recommendation of appointment of Seasonal Dock Hands and Boat
29 Launchers*

30 MOTION: Mr. Hart moved, with Ms. Dudman seconding, appointment of Seasonal
31 Dock Hands and Boat Launchers, as presented.
32 Motion approved 5-0.
33

34 **VI. Consent Agenda** *(These items are considered routine, and therefore, may be passed by the Selectmen in one blanket motion.
35 Board members may remove any item for discussion by requesting such action prior to consideration of that portion of the agenda.)*

36 *A. Health Care Resolve*

37 *B. Hancock County Commissioners Meeting Minutes of March 23, 2021*

38 MOTION: Ms. Dudman moved, with Mr. Wood seconding, Acceptance of the Consent
39 Agenda as presented.
40 Motion approved 5-0.
41

42 **VII. Selectmen's Reports**

43 Ms. Dudman reported on conversation in the Economic Development Committee
44 regarding the availability of parking in Northeast Harbor and in Seal Harbor. There may
45 be issues regarding parking in other villages as well. She believed Police Chief Willis
46 and Public Works Director Smith have discussed possible solutions. The Traffic
47 Committee has not been active in years. Ms. Dudman felt the issue might best be

1 handled by Public Safety. She hoped some potential solutions could be brainstormed.
2 Chair Macauley agreed. Mr. Hart added that the Harbor Committee has discussed the
3 issue of cars left at the marina all day. He agreed that Chief Willis might be the best
4 option for developing practical solutions. Ms. Littlefield agreed. Mr. Wood's only
5 concern is asking Public Safety to address an issue that may not be a public safety issue.
6 Issues such as the Town's economy and quality of life must also be considered in
7 addressing this problem. Chair Macauley noted Chief Willis would not be developing
8 policy. He's been involved in the issue for years, and it would be better to allow
9 someone with experience and acumen for the situation to take the lead, as opposed to
10 pulling a committee together.

11
12 Resident Ellen Kappes asked if the topic has arisen because MD365 now has a building
13 with organizations and residences on Main St.

14
15 MD365 Director Kathy Miller believed the issues MD365 and COA have had with their
16 buildings echo concerns local businesses and residents have about parking in downtown
17 Northeast Harbor, particularly in the summer months. If the Town wants to bring more
18 year-round people to the community, and attract more businesses, a lack of available
19 parking will become a barrier to that goal, perhaps one that could be easily solved. She
20 pointed out as an example the Town has a large parking lot that bans overnight parking.
21 The MD365 building plans were scaled back in size to add parking due to concerns
22 voiced.

23
24 Changes to the Ordinance may be necessary. Ms. Miller thought the intent was to have a
25 small group of residents weigh in. Ms. Dudman felt that Chief Willis would figure out
26 who would be best to work on the issue.

27
28 **VIII. Unfinished Business**

29 *A. Finalize and Sign Warrant for Annual Town Meeting May 3 & 4, 2021*

30 Manager Lunt stated Board Members would have to come to the Town Offices to sign off
31 on the Warrant. The Warrant must be signed by Selectboard Members by Thursday,
32 April 22, 2021 and posted by Friday, April 23, 2021.

33
34 Two Board Members were not available to sign the Warrant by this time.

35
36 Mr. Wood noted a misspelling in the opening letter as well.

37
38 *B. Request permission to change Dates for Vital Records Training from April 14 to April 27*
39 *(1pm – 2:30pm – clerk's office closure) per the announcement sent from Vital Records,*
40 *Cynthia Fortier*

41 Clerk Woolfolk reported that Vital Records changed one of the training dates already
42 approved by the Board.

43
44 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of the request to
45 change Dates for Vital Records Training from April 14 to April 27 (1pm – 2:30pm –

1 clerk's office closure) per the announcement sent from Vital Records, Cynthia Fortier, as
2 presented.

3 Motion approved 5-0.
4

5 Town Manager Lunt noted an additional Item that should have been on the Agenda; to
6 confirm final details of the Annual Town Meeting open floor meeting at MDI High
7 School May 4, 2021, 6:00PM.
8

9 In response to the discussion held at the April 5, 2021 Selectboard Meeting, he's arranged
10 for Wallace Tent to set up 60 chairs nearer the microphone for those who would prefer to
11 sit outside their cars. Social distancing regulations will be observed.
12

13 Mr. Hart felt 60 chairs should suffice. He noted that the mask mandate applies to out of
14 doors as well.
15

16 Assessor Kyle Avila confirmed the plan was to live-stream the meeting through Youtube
17 as it was last year. The stream will not be interactive. Last year's meeting was supposed
18 to be on the radio as well. Radio coverage did not happen due to technical difficulties;
19 however Wallace Tent has assured the Town that it will occur this year. Assessor Avila
20 believed the radio range is short. It will not be broadcast on a station.
21

22 Manager Lunt reported there were 62 attendees last year. Mr. Wood guessed there could
23 be more attendees due to the fire station discussion. He felt procuring more chairs might
24 be wise; it was better to have too many than not enough. He hoped the Town would not
25 feel compelled to police the crowd to prevent people from sitting closer together.
26

27 Resident Carmen Sanford stated that the microphones were a problem last year. It was
28 difficult to hear, and people were required to leave their car and walk to the microphone.
29 More microphones and a better sound system are needed. She felt it intimidated people
30 to have to walk to the microphone.
31

32 Mr. Wood suggested wireless microphones might make it easier.
33

34 Ms. Littlefield suggested using a chat function, allowing residents to submit a question
35 electronically. Assessor Avila noted it might be possible, but he reminded the Board of
36 difficulties the Selectboard and Warrant Committee have had with things like taking
37 votes on a Zoom platform. There is now very little time for researching new meeting
38 formats. Manager Lunt believed that votes would have to be taken verbally.
39

40 Mr. Hart agreed it was not an ideal situation. He felt that the Town has tried to meet the
41 logistics creatively. In the end, residents may have to work with a less than ideal
42 situation.
43

44 Mr. Wood believed some people would be uncomfortable even when Town Meetings can
45 once again occur inside. He felt the Town should be thinking creatively on how to allow

1 residents to voice their opinions. Chair Macauley agreed that having a variety of ways
2 for residents to give voice is better for the Town.

3
4 Mr. Wood suggested an email account could be set up that residents could send emails.
5 Someone could be on hand to monitor the email and relay the questions. There would, of
6 course, be no way to guarantee all questions or comments are shared, but it would show
7 residents the Town is trying to accommodate. Mr. Hart worried it would be too
8 cumbersome to try for this year's Town Meeting.

9
10 Ms. Dudman asked if there was a way to have a wireless microphone on hand that could
11 be brought to residents. Chair Macauley noted a wireless microphone has been used at
12 the indoor Town Meetings in the past. If the same equipment and a source of electricity
13 is available it should work. Manager Lunt agreed to touch base with Wallace.

14
15 Ms. Kappes suggested people write out questions on cards and submit them. Chair
16 Macauley agreed there were many ways to accommodate.

17
18 Mr. Hart hoped the issue could be resolved. He worried the issue may fall to Assessor
19 Avila as the de facto technician for many of the Town's virtual meetings. It was unfair to
20 leave it undecided with only three weeks before the Town Meeting. Mr. Hart noted that a
21 resident will be able to sit in their car, and go to a microphone, or have one brought to
22 them, or they can sit in chairs provided and go to a microphone, or have one brought to
23 them. Residents are being accommodated. Microphones are used at Town Meetings in
24 the gym.

25
26 Chair Macauley did not feel the issue was being left for the Assessor to handle. Zoom
27 and other virtual venues are used every day.

28
29 Ms. Dudman felt that providing a wireless microphone would be helpful.

30
31 Resident Donna Reece supported setting up an email for questions. Perhaps emails could
32 be submitted during a certain period of time with someone on hand to monitor and read
33 them. She agreed with Mr. Wood's prediction that some residents next year may likely
34 be uncomfortable with a large indoor meeting. Accommodations may still be necessary
35 or preferred.

36
37 Ms. Sanford asked what the date was when the Annual Town report will be available for
38 the public. Clerk Woolfolk noted it was at the printers. She anticipates it being available
39 the following week. The Warrant Articles are in this meeting's Board packet.

40
41 Mr. Wood felt that an email specific to Town Meeting 2021 could be created quickly and
42 easily and posted for residents to use. Someone could be found to keep the email going
43 and review and monitor during the meeting. Mr. Wood suggested using an email as well
44 as making two wireless microphones available. Mr. Hart asked about the timing of the
45 emails. Could this create a situation of a resident sitting at home asking a question about
46 a Warrant Article voted on several minutes prior. Mr. Wood felt this would be part of the

1 job of the person monitoring the email; to stay on top of the emails. He felt it was
2 important to encourage more participation and not less. It might be inefficient, but it's
3 important. The Town needs to do anything it can to allow reasonable access to as many
4 people as possible.
5

6 Resident Katrina Carter asked about the potential lag time for questions that might be
7 asked. An internet connection requires connectivity for all those in attendance. She
8 pointed out that a question was asked on the SelectBoard Chat during the current meeting
9 that was not noted. Mr. Wood noted that he was aware of the question in the Chat,
10 however, he is not aware of the protocol for who makes note of Chat questions and
11 responds.
12

13 In answer to the question on the Chat at this meeting, that of whether the Town Meeting
14 can be held via Zoom, it is not one of the permitted uses due to the issues surrounding
15 Town Votes.
16

17 Ms. Carter asked for clarification on whether or not a Town Meeting can be held via
18 Zoom, and people could comment via Zoom, but they could not vote via Zoom. Manager
19 Lunt stated that his interpretation of the rules is that because Town Vote is a part of Town
20 Meeting, a Town Meeting cannot be held via Zoom. Assessor Avila noted the number of
21 Zoom Attendees for the Town has a 500-person limit. Mr. Hart pointed out that a
22 largescale Zoom meeting was held recently, and those monitoring had a difficult time
23 keeping attendees muted at appropriate points. Mr. Wood noted that Zoom can be set so
24 all are muted and not able to unmute themselves.
25

26 **IX. New Business**

27 *A. Katherine M. Conley /DBA Lighthouse Inn and Restaurant 12 Main St Seal Harbor*
28 *request for Liquor License Renewal*

29 Clerk Woolfolk explained that Public Hearings are not required for Liquor License
30 Renewals, only for Special Amusement Permits.
31

32 MOTION: Ms. Dudman moved, with Mr. Wood seconding, approval of Katherine M.
33 Conley /DBA Lighthouse Inn and Restaurant 12 Main St Seal Harbor request for Liquor
34 License Renewal, as presented.

35 Motion approved 5-0.
36

37 *B. Dobbs Productions Inc. Request to Use Public Access Channel 1301 for summer 2021*
38 *and winter 2022.*

39 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of Dobbs
40 Productions Inc. Request to Use Public Access Channel 1301 for summer 2021 and
41 winter 2022, as presented.

42 Motion approved 5-0.
43

44 *C. MDOT Sign recommendation for Nor'Easter approved at Planning Board Meeting 04/14/2021*

45 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of MDOT Sign for
46 Nor'Easter approved at Planning Board Meeting 04/14/2021, as presented.

47 Motion approved 5-0.

1
2 D. Annual Audit for Review prepared by James W. Wadman, C.P.A.
3 Mr. Wadman presented the Annual Audit Report.

4
5 Pages 1 and 2 are the Opinion Letter. Mr. Wadman noted the Opinion this year is unmodified, indicating that
6 for the past fiscal year the financial statements that accompany the report are a fair representation in all
7 materials respects.

8
9 Pages 3 through 9 consist of the manager's discussion and analysis. This includes the Funds Highlight
10 Paragraph note ending fund balances for the Town this fiscal year at approximately \$12,935,000.00.
11 Unassigned Fund Balance stands at \$3,475,645.00.

12
13 Within the Audit other Towns are included for comparison, including Bar Harbor, Castine, and Tremont.
14 Mount Desert is running comparable to Bar Harbor and Castine in terms of dollars for surplus. In terms of a
15 percentage of expenses, Mount Desert runs comparable to Bar Harbor and Tremont. MMA recommends at
16 least 10 – 12% of expenses as a surplus. Mount Desert is at 20%.

17
18 On Pages 8 and 9 of the analysis, detail on budget versus actual variance for the past year, on both revenue
19 and expense side is included and the reasons for the increases and decreases between the two.

20
21 Financial Statements begin on Page 10. Pages 10 and 11 show government-wide statements with a balance
22 sheet and a revenue and expense report. Page 10 shows total assets for the Town. These are required to be
23 the first financial statements looked at, but they do not follow the Town's budget process. Page 12 and on
24 show the Town's budget process and internal accounting.

25
26 Page 16 through 18 show the financial statements for the Marina Funds. They are intended to be self-
27 sufficient.

28
29 Pages 21 through 57 are Notes to the Financial Statements. The first 16 pages cover general accounting
30 policies. The final 21 are required disclosures regarding post-employment benefits. Pages 25 and 26 include
31 a breakdown of all the various fund balances.

32
33 Page 58 shows the general operating fund comparing budget to actual and favorable and unfavorable
34 variances for the year. There were no budget modifications this year. While revenue did not come in quite as
35 high as expected, expenditures came in well below budget. The budget expected to reduce the Town's
36 surplus by \$500,000.00. Actual result was an increase in the surplus by over \$300,000.00.

37
38 Pages 67 through 70 review Revenues and Expenses in more detail. While revenues saw some minor
39 variances, expenses have come in lower than expected, likely due to the Covie-19 pandemic.

40
41 Page 71 includes a general summary of the financials.

42
43 Mr. Wadman pointed out information presented to the Town in relation to Debt Service. The Town ended the
44 year with approximately \$17.3 million in debt. This is less than 1% of the Town's State Valuation. The
45 Town is well within any statutory limitations allowed.

46
47 Mr. Hart inquired about the General Obligation Debt on Page 36 of the report and the jump in the principal in
48 2026 to 2030. What was anticipated to cause such a jump? Mr. Wadman explained they are required to show
49 the five most current years, and then five-year increments after that. This indicates five years' worth of
50 increase.
51

1 **E. Summer 2021 Retail Sidewalk Possibilities Discussion**

2 Manager Lunt added last year's plan to the Board's packet.

3
4 MOTION: Ms. Dudman moved, with Mr. Hart seconding, to approve a plan for sidewalk
5 retail and restaurant business similar to the 2020 plan, as presented.

6
7 Mr. Wood noted that the reason for allowing it last year is quite different to the
8 circumstances this year. He did not believe retail businesses would suffer as a result of
9 not having sidewalk retail. Ms. Dudman felt the intent was to support the businesses as
10 much as possible. Chair Macauley believed the sidewalk retail was helpful to the
11 businesses last year. He was amenable to continuing the sidewalk retail business this
12 year, but he did not feel it was something the Town would continue beyond the end of the
13 Covid pandemic. Mr. Wood's concern was regarding restaurants and the serving of
14 alcohol. Based on the projections implied by reservations so far, he did not feel it would
15 be necessary to continue the outdoor retail. It was Mr. Hart's recollection that alcohol
16 was not permitted to be served on the sidewalks. Chair Macauley felt the issue of alcohol
17 was addressed, though he did not remember the details.

18
19 Mr. Wood felt that outdoor retail accommodation should not be allowed other than for
20 assisting the businesses in staying afloat. He'd like input from the Police Chief and
21 businesses, and the Chamber of Commerce.

22
23 Mr. Hart reported on talking with Micky Sumpter of the Chamber. She reported that
24 based on the amount of phonecalls and emails regarding bookings, they anticipate a very
25 busy summer for visitation.

26
27 Motion approved 4-1 (Wood Opposed)

28
29 **X. Other Business**

30 *A. Such other business as may be legally conducted*

31 Ms. Dudman inquired about Caroline Pryor's Resolve. Manager Lunt noted it was in the
32 Consent Agenda, which was accepted.

33
34 **XI. Treasurer's Warrants**

35 *A. Approve & Sign Treasurer's Warrant AP2159 in the amount of \$539,245.39.*

36 MOTION: Mr. Hart moved, with Ms. Dudman seconding, approval and signature of
37 Treasurer's Warrant AP2159 in the amount of \$539,245.39, as presented.

38 VOTE:

39 Geoff Wood: Aye

40 Martha Dudman: Aye

41 Matt Hart: Aye

42 Wendy Littlefield: Aye

43 Chair John Macauley: Aye

44 Motion approved 5-0.

45

1 B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2157,*
2 *AP2158, and PR2124 in the amounts of \$2,345.00, \$1,989.00, and \$126,592.47,*
3 *respectively*

4 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of Signed Treasurer's
5 Payroll, State Fees, & PR Benefit Warrants AP2157, AP2158, and PR2124 in the
6 amounts of \$2,345.00, \$1,989.00, and \$126,592.47, respectively, as presented.

7 VOTE:

8 Martha Dudman: Aye

9 Matt Hart: Aye

10 Geoff Wood: Aye

11 Wendy Littlefield: Abstains

12 Chair John Macauley: Aye

13 Motion approved 4-0-1 (Littlefield in Abstention)

14
15 C. *Acknowledge Treasurer's School Board AP/Payroll Warrants #11 and #21 in the*
16 *amounts of \$152,594.54 and \$83,968.49, respectively*

17 MOTION: Mr. Hart moved, with Mr. Wood seconding, acknowledgement of Treasurer's
18 School Board AP/Payroll Warrants #11 and #21 in the amounts of \$152,594.54 and
19 \$83,968.49, respectively, as presented.

20 VOTE:

21 Matt Hart: Aye

22 Geoff Wood: Aye

23 Martha Dudman: Aye

24 Wendy Littlefield: Aye

25 Chair John Macauley: Aye

26 Motion approved 5-0.

27
28 **XII. Adjournment**

29 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, to adjourn.

30 Motion approved 5-0.

31
32 The Meeting adjourned at 7:55PM.

33
34 Respectfully Submitted,

35
36
37
38 Wendy Littlefield

**Town of Mount Desert
Selectboard Meeting Minutes**

Monday, May 4, 2021

Location: MDI High School, Eagle Lake Road, Mount Desert
(After Annual Town Meeting)

Selectboard Members Present:

Chair John Macauley, Martha Dudman, Matt Hart, Wendy Littlefield, Geoff Wood

Town Officials Present:

Town Clerk Clair Woolfolk, Town Manager Durlin Lunt, Harbormaster John Lemoine,
Fire Chief Michael Bender, and Treasurer Kathryn Mahar

Members of the public were also in attendance.

I. Call to order

Chair Macauley called the Meeting to order at 8:14PM.

II. Minutes

A. *Approval of Minutes from April 20, 2021 Meeting*
None Presented.

III. Appointments/Recognitions/Resignations

A. *Request Authorization for recruitment for new Firefighter Position*

MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, authorization for
recruitment for new Firefighter Position, as presented.

Motion approved 5-0.

B. *Request approval for Gavin Dow and Mia Sawyer as summer dock hands at
\$14.00/hour*

MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval for Gavin Dow
and Mia Sawyer as summer dockhands at \$14.00/hour, as presented.

Motion approved 5-0.

C. *Consideration of appointing Ralph Colson, Jr. as a summer helper in the Wastewater
Division and other divisions in Public Works as needed, at an hourly rate of \$18.00
per hour, effective May 4, 2021, ending on or before October 16, 2021.*

MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, appointment of
Ralph Colson, Jr. as a summer helper in the Wastewater Division and other divisions
in Public Works as needed, at an hourly rate of \$18.00 per hour, effective May 4,
2021, ending on or before October 16, 2021, as presented.

Motion approved 5-0.

D. *Consideration of appointing Paul Accomando as a part-time seasonal employee in
the Buildings and Grounds Division, and other divisions in Public Works as needed,*

1 *at an hourly rate of \$17.00 per hour, effective May 4, 2021, ending on or before*
2 *October 16, 2021.*

3 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, appointment of Paul
4 Accomando as a part-time seasonal employee in the Buildings and Grounds Division,
5 and other divisions in Public Works as needed, at an hourly rate of \$17.00 per hour,
6 effective May 4, 2021, ending on or before October 16, 2021, as presented.
7 Motion approved 5-0.

8
9 E. *Resignation of Joanne R. Eaton from the Planning Board effective May 11, 2021*

10 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, acceptance of the
11 resignation of Joanne R. Eaton from the Planning Board effective May 11, 2021, with
12 regret and with appreciation for her service.

13 Motion approved 5-0.

14
15 **IV. Consent Agenda**

16 A. *Letter from Janet Mills in honor of the 52nd Annual Professional Municipal Clerks*
17 *Week beginning May 2nd.*

18 MOTION: Mr. Hart moved, with Martha Dudman seconding, acceptance of the Consent
19 Agenda as presented.

20 Motion approved 5-0.

21
22 **V. Selectmen's Reports**

23 None Presented.

24
25 **VI. Unfinished Business**

26 None Presented.

27
28 **VII. New Business**

29 A. *Treasurer Transition: Approve list of various account signatories effective May 17, 2021*

30 MOTION: Ms. Dudman moved, with Mr. Hart seconding, approval of various account
31 signatories effective May 17, 2021, as presented.

32 Motion approved 5-0.

33
34 B. *Requesting authorization from the Board of Selectmen for release and expenditure of*
35 *\$24,800 to G.F. Johnston from the Northeast Harbor CIP line Acct. # 64010100-24680*
36 *that has a balance of \$135,159.58. The funds are for the engineering and permitting to*
37 *replace the access points to the North and Public Docks*

38 MOTION: Mr. Wood moved, with Mr. Hart seconding, authorization from the
39 Selectboard for release and expenditure of \$24,800 to G.F. Johnston from the Northeast
40 Harbor CIP line Acct. # 64010100-24680 that has a balance of \$135,159.58. The funds
41 are for the engineering and permitting to replace the access points to the North and Public
42 Docks, as presented.

43 Motion approved 5-0

44
45 C. *Annual Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits*

1 MOTION: Ms. Littlefield moved, with Mr. Hart seconding, approval of Annual Policy
2 on Treasurer's Disbursement Warrants for Employee Wages and Benefits, as presented.
3 Motion approved 5-0
4

5 *D. Annual Policy on Treasurer's Disbursement Warrants for State Fees*

6 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, approval of Annual
7 Policy on Treasurer's Disbursement Warrants for State Fees, as presented.
8 Motion approved 5-0.
9

10 *E. Annual Policy on Disbursement of Municipal Education Costs*

11 MOTION: Ms. Littlefield moved, with Ms. Dudman seconding, approval of Annual
12 Policy on Disbursement of Municipal Education Costs, as presented.
13 Motion approved 5-0.
14

15 *F. Annual Policy on Application of Payments to Unpaid Taxes*

16 MOTION: Ms. Littlefield moved, with Mr. Hart seconding, approval of Annual Policy
17 on Application of Payments to Unpaid Taxes, as presented.
18 Motion approved 5-0.
19

20 *G. Annual Policy on Reimbursement (Code Enforcement Officer Permits)*

21 Ms. Littlefield moved, with Ms. Dudman seconding, approval of Annual Policy on
22 Reimbursement (Code Enforcement Officer Permits), as presented.
23 Motion approved 5-0.
24

25 *H. Annual Policy Authorizing Town Manager and his Designee to sign BYOB and Off-*
26 *premises Catering Liquor License Applications on behalf of the Municipal Officers*

27 MOTION: Ms. Littlefield moved, with Mr. Hart seconding, approval of Annual Policy
28 Authorizing Town Manager and his Designee to sign BYOB and Off-premises Catering
29 Liquor License Applications on behalf of the Municipal Officers, as presented.
30 Motion approved 5-0.
31

32 *I. Annual Approval of Town Counsel*

33 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, annual approval of
34 Town Counsel, as presented.
35 Motion approved 5-0.
36

37 **VIII. Other Business**

38 *A. Such other business as may be legally conducted*
39 No Other Business Presented.
40

41 **IX. Treasurer's Warrants**

42 *A. Approve & Sign Treasurer's Warrant AP2162 in the amount of \$212,312.83.*

43 MOTION: Ms. Dudman moved, with Ms. Littlefield seconding, approval and signature
44 of Treasurer's Warrant AP2162 in the amount of \$212,312.83, as presented.
45 Motion approved 5-0.
46

1 B. *Approve Signed Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2160,*
2 *AP2161, and PR2125 in the amounts of \$1,719.50, \$4,156.28, and \$114,973.24,*
3 *respectively*

4 MOTION: Mr. Hart moved, with Ms. Littlefield seconding, Approval of Signed
5 Treasurer's Payroll, State Fees, & PR Benefit Warrants AP2160, AP2161, and
6 PR2125 in the amounts of \$1,719.50, \$4,156.28, and \$114,973.24, respectively, as
7 presented.

8 Motion approved 4-0-1 (Littlefield in Abstention)

9
10 C. *Acknowledge Treasurer's School Board AP/Payroll Warrant #22 in the amount of*
11 *\$175,874.46*

12 MOTION: Mr. Wood moved, with Mr. Hart seconding, acknowledgement of
13 Treasurer's School Board AP/Payroll Warrants #22 in the amount of \$175,874.46, as
14 presented.

15 Motion approved 5-0.

16
17 **X. Adjournment**

18 MOTION: Mr. Wood moved, with Ms. Littlefield seconding, adjournment.

19 Motion approved 5-0.

20
21 The Meeting adjourned at 8:23PM.

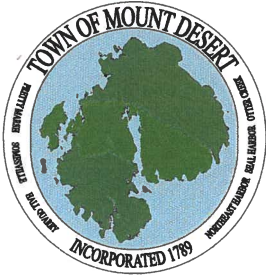
22
23
24 Respectfully Submitted,

25
26
27
28 Wendy Littlefield

APPOINTMENTS

RECOGNITIONS

RESIGNATIONS



Town of Mount Desert

Claire Woolfolk, Town Clerk
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
E-mail townclerk@mtdesert.org Web Address www.mtdesert.org

MEMO

DATE: May 14, 2021

TO: Board of Selectmen

FROM: Claire Woolfolk, Town Clerk *CW*

RE: Joelle Nolan

Claire Woolfolk is going out on leave. Joelle Nolan has graciously agreed to come in to the office on Monday and Friday mornings to assist. We request that her pay rate be increased to \$30.00/hour from \$25.00/hour.

CERTIFICATE OF APPOINTMENT

Municipality of **MOUNT DESERT**

County of **HANCOCK**

State of **MAINE**

The Board of Selectmen of the Municipality of the Town of Mount Desert, in accordance with the provisions of the laws of the State of Maine, hereby appoints the following **employees** within and for the Municipality of Mount Desert for the positions and terms indicated:

Name	Position	Term
Kyle Avila	Assessor	June 1, 2020 - May 31, 2021
Kyle Avila	Addressing Officer	June 1, 2020 - May 31, 2021
Michael Bender	Fire Chief	June 1, 2020 - May 31, 2021
Michael Bender	Fire Warden	June 1, 2020 - May 31, 2021
Michael Bender	Emergency Management Dir	June 1, 2020 - May 31, 2021
Diana De Los Santos	Animal Control Officer	June 1, 2020 - May 31, 2021
Kevin Edgecomb	Shellfish Warden	June 1, 2020 - May 31, 2021
Leigh Guildford	Shellfish Warden	June 1, 2020 - May 31, 2021
Kimberly Keene	Code Enforcement Officer	June 1, 2020 - May 31, 2021
Kimberly Keene	Building Inspector	June 1, 2020 - May 31, 2021
Kimberly Keene	Local Plumbing Inspector	June 1, 2020 - May 31, 2021
Kimberly Keene	Deputy General Assistance	June 1, 2020 - May 31, 2021
John Lemoine	Harbormaster	June 1, 2020 - May 31, 2021
Durlin E. Lunt, Jr.	Town Manager	June 1, 2020 - May 31, 2021
Durlin E. Lunt, Jr.	Overseer of the Poor	June 1, 2020 - May 31, 2021
Durlin E. Lunt, Jr.	Road Commissioner	June 1, 2020 - May 31, 2021
Durlin E. Lunt, Jr.	Public Access Officer	June 1, 2020 - May 31, 2021
Jacob Wright	Treasurer	May 17, 2020 - May 31, 2021
Mount Desert Board of Selectmen	General Assistance Fair Hearing Authority	June 1, 2020 - May 31, 2021
Shawn Murphy	Shellfish Warden	June 1, 2020 - May 31, 2021
Elizabeth Yeo	Excise Tax Collector	June 1, 2020 - May 31, 2021
Elizabeth Yeo	BMV Excise Tax Collector	June 1, 2020 - May 31, 2021

Lisa Young	Tax Collector	June 1, 2020 - May 31, 2021
Anthony Smith	Acting Town Manager	June 1, 2020 - May 31, 2021
Adam Thurston	Deputy Harbormaster	June 1, 2020 - May 31, 2021
Adam Thurston	Shellfish Warden	June 1, 2020 - May 31, 2021
Claire Woolfolk	Town Clerk	June 1, 2020 - May 31, 2021

Given under our hands this 1st day of June 2020 at Northeast Harbor, Maine:

Martha T. Dudman –

Matthew J. Hart –

Wendy H. Littlefield -

John B. Macauley –

James F. Mooers –

A majority of the Municipal Officers of the Town of Mount Desert

Board of Selectmen voted by roll-call
at the May 18, 2020 meeting. (5-0)

Lisa Young	Tax Collector	June 1, 2020 - May 31, 2021
Anthony Smith	Acting Town Manager	June 1, 2020 - May 31, 2021
Adam Thurston	Deputy Harbormaster	June 1, 2020 - May 31, 2021
Adam Thurston	Shellfish Warden	June 1, 2020 - May 31, 2021
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Board of Selectmen voted by roll-call
at the May 18, 2020 meeting. (5-0)



**MOUNT DESERT POLICE DEPARTMENT
BAR HARBOR POLICE DEPARTMENT**
James K. Willis, Chief of Police



BHPD
37 Firefly Lane
Bar Harbor, Maine 04609
Tel: 207-288-3391
jwillis@barharbormaine.gov

MDPD
21 Sea Street, PO Box 248
NE Harbor, ME 04662
Tel: 207-276-5111
jwillis@mdpolice.org

To: Town Manager Lunt
From: Chief James Willis *JW*
Subject: Appointment of Nathan Formby as Full Time Dispatcher
Date: April 30, 2021

We would like to hire Nathan Formby of Bar Harbor as a Full Time Dispatcher to fill a vacancy recently created by Chris Johansen's acceptance of a new position with the Town of Bar Harbor as a Harbormaster Assistant.

Nathan has worked for Bar Harbor & Mount Desert Police Departments as a part time dispatcher as well as a parking enforcement attendant since last summer. We believe he will be a great addition to our staff.

Will you please place this appointment on the agenda for the next available select board meeting?

If confirmed, his starting hourly wage will be \$23.09 for a 6 month probationary period at which time his hourly wage would be adjusted to the full time dispatcher rate of \$24.65. We would like this appointment to be effective Tuesday, May 18, 2021.

Nathan's address for correspondence is: Nathan Formby
215 Otter Creek Drive
Bar Harbor, ME 04609

Town Clerk

From: Karen Richter <krichter@mdpolice.org>
Sent: Thursday, May 13, 2021 11:37 AM
To: Town Clerk
Subject: Fw: Resignation letter

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

May 15th, see Chris' email below for your records.

Karen

*Karen J. Richter
Administrative Assistant
Bar Harbor & Mount Desert Police Departments*

MDPD	BHPD
<i>PO Box 248, 21 Sea Street</i>	<i>37 Firefly Lane</i>
<i>Northeast Harbor, ME 04662</i>	<i>Bar Harbor, ME 04609</i>
<i>Phone: 207-276-5111</i>	<i>Phone: 207-288-3391</i>
<i>Fax: 207-276-5732</i>	<i>Fax: 207-288-2120</i>
<i>krichter@mdpolice.org</i>	<i>krichter@mdpolice.org</i>

From: Chris Johansen <cjohansen@mdpolice.org>
Sent: Wednesday, May 12, 2021 1:45 PM
To: Karen Richter <krichter@mdpolice.org>
Subject: Resignation letter

Karen,

Please accept this email as my letter of resignation from the full time dispatch position for the town of Mount Desert effective May 15th, 2021.

Thank you,

Chris Johansen

CONSENT AGENDA

COMMISSIONERS REGULAR MEETING

Learn more about **HANCOCK COUNTY** by visiting
www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The regular meeting of the Hancock County Commissioners was brought to order by Commissioner Clark at 8:30 a.m. on **Tuesday April 6, 2021**. Commissioner Wombacher, Commissioner Paradis, County Administrator Scott Adkins and Deputy County Administrator Rebekah Knowlton were also in attendance, as well as several Department Heads. Due to Covid-19 social distancing requirements, the meeting was held remotely via Zoom.

Adjustments to / approval of agenda:

MOTION: Move to approve the Agenda as presented and distributed on Monday April 5, 2021 with the exception of removing items 5C, 5D, and 7B (Paradis/Wombacher 3-0, motion passed)

Discussion- Bull Hill Wind Farm Abatement – Lisa Whynot / UT Supervisor and Justin McMann / Tax Section Manager / Maine Revenue Services-

Justin McMann of Maine Revenue Service explained that a recent valuation adjustment resulted in a tax abatement for the Bull Hill Wind Farm in the amount of \$57,809.34, which means a reduction of \$17,342.80 to the County's TIF reimbursement. The Commissioners expressed frustration regarding the lack of communication from the State during the abatement process; McMann agreed and said there would be better communication going forward.

Discussion with regards to a request by two ATV clubs for the County to manage a state approved trail maintenance grant –

Brian Bronson, Supervisor for the ATV Program, explained that clubs are able to apply for the Bureau of Parks and Land grant through a town or county for funding that would go through the municipality/county. If approved, the money would be passed through the county minus the administration costs. UT supervisor Billings said he was able to administer the grant through the UT. He will develop an MOU transferring responsibility to the two ATV clubs; the county would simply be managing the finances as a pass-through.

MOTION: Move to support the Municipal Grant in Aid Program as outlined by Brian Bronson and authorize UT Director Millard Billings to move forward with the project and return to the Commission as needed to advance the project (Paradis/Wombacher 3-0, motion passed)

Aaron Dority / Frenchman Bay Conservancy: Recreation Trail / Easement & Funding Request- Dority said the Conservancy is securing trail easements from landowners to extend the Ellsworth Riverwalk from Main Street to the dam; this includes the County. He is also asking for funding for some required trail work. There was some discussion of potential liability for the County. Dority said Maine law is supportive of landowners in these types of situations. Commissioner Paradis said he supported the easement request but was unsure about the request for funds. Commissioner Wombacher agreed and suggested submitting a proposal through the Community

Benefits grant process for funding. The Commissioners agreed to approve the concept of the project and take official action after review of a draft easement.

MOTION: Move to support the concept of an easement to support the Ellsworth Riverwalk Trail project as outlined by Aaron Dority of Frenchman Bay Conservancy. (Paradis/Wombacher 3-0, motion passed)

Public Comment: none

Meeting Minutes:

MOTION: Move to approve the minutes of the March 23, 2021 Special Meeting as presented (Paradis/Wombacher 3-0, motion passed)

Airport:

MOTION: Move to accept and file the Airport Manager's report as presented (Paradis/Wombacher 3-0)

MOTION: Move to authorize the Chairman to sign the New Airport Rotating Beacon grant application when available (Paradis/Wombacher 3-0, motion passed)

MOTION: Move to authorize the Chairman to sign the Airfield Markings and NoFoam System grant application when available (Paradis/Wombacher 3-0, motion passed)

MOTION: Move to authorize the Chairman to sign the PCI Survey and Pavement Management Plan grant application when available (Paradis/Wombacher 3-0, motion passed)

MOTION: Move to approve advertising for a full time Airport Maintenance position as requested (Paradis/Wombacher 3-0, motion passed)

In order to accept concessions relief funds under the Coronavirus Response and Relief Supplemental Appropriations Act, a considerable amount of work would be required by the County with very little money received. No vendors have come forward with a request. After discussion Airport Manager Muise withdrew his request for Commissioner approval.

MOTION: Move to take no action on this item based on the Airport Manager's recommendation (Paradis/Clark 3-0, motion passed)

Deeds:

MOTION: Move to accept the resignation of Deputy Register of Deeds Velma Jordan, effective April 9, 2021, thank her for her service, and wish her the best of luck (Paradis/Wombacher 3-0, motion passed)

MOTION: Move to advertise for a full time Clerk position as requested (Paradis/Wombacher 3-0, motion passed)

Sheriff:

MOTION: Move to sign the 2021 Law Enforcement Contract with the Town of Swan's Island as presented (Paradis/Wombacher 3-0, motion passed)

MOTION: Move to sell by bid two 2011 Chevrolet Caprice Cruisers as requested (Paradis/3-0, motion passed)

Jail:

MOTION: Move to accept the resignation of Corrections Officer David McCarty effective April 2, 2021 (Paradis/Wombacher 3-0, motion passed)

RCC:

MOTION: Move to accept and file the RCC Director's March monthly report as presented (Paradis/Clark 3-0, motion passed)

Maintenance:

MOTION: Move to accept and file the Facilities Directors March report as presented (Paradis/Wombacher 3-0 motion passed)

Treasurer:

MOTION: Move to sign the treasurer's warrant as presented (Paradis/Wombacher 3-0 motion passed)

The Treasurer's memo listed the following:

March GF, Airport and Jail Payroll Warrants #21-8, #21-9, #21-10, and #21-11 in the aggregate amount of \$372,416.53;

March GF, Airport and Jail Expense Warrants #21-14, #21-15, #21-16, #21-17, #21-18, and #21-19 in the aggregate amount of \$610,914.49;

March UT Payroll Warrants #21-35, #21-36, #21-37 and #21-38 in the aggregate amount of \$1,098.04;

March UT Expense Warrants #21-17 and #21-18 in the aggregate amount of \$17,980.47

MOTION: Move to accept and file the financial reports as presented by the County Administrator (Paradis/Wombacher 3-0, motion passed)

County Administrator:

There is no further information on the American Rescue Plan Funding at this time. CA Adkins will continue to monitor for developments.

2021 TAN / Update and Cash Flow Discussion

CA Adkins said cash flow is healthy at this point. He said he will look to borrow from the UT first, while the process for the TAN is being worked through.

Discussion / Finance Management Position-

After discussion the Commission recognized the need for this position and agreed to continue the discussion at the next meeting.

MOTION: Move to adjourn 11:05 a.m. (Paradis/Wombacher 3-0, motion passed)

Respectfully submitted,

Rebekah Knowlton
Deputy County Administrator



COMMISSIONERS SPECIAL MEETING

Learn more about **HANCOCK COUNTY** by visiting
www.co.hancock.me.us

Audio recordings of the meeting are available upon request

The special meeting of the Hancock County Commissioners was brought to order by Commissioner Clark at 1:00 p.m. on **Thursday April 15, 2021**. Commissioner Wombacher, Commissioner Paradis, County Administrator Scott Adkins and Deputy County Administrator Rebekah Knowlton were also in attendance, as well as State Court Administrator James T. Glessner. Due to Covid-19 social distancing requirements, the meeting was held remotely via Zoom.

Mr. Ted Glessner, State Court Administrator, sought a meeting with the Commissioners to provide an update on the project for a new court building. In 2019 a space study was commissioned which came back with the recommendation to build a new state court house rather than continue to renovate the county courthouse; this will be funded by the State. Mr. Glessner said the property adjacent to the current courthouse would be optimal for several reasons, including its sufficient amount of space, the close proximity to the jail, and the downtown location. Mr. Glessner said the next step in the process is to go to the legislature for authorization to acquire property that would be used for the new courthouse and the support of the County Commissioners is an important piece to have in order to gain authorization.

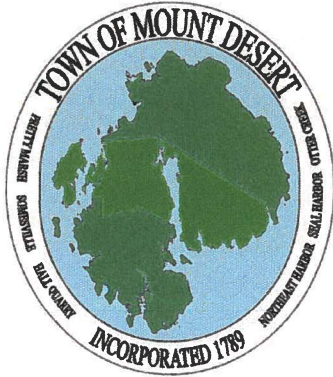
MOTION: Move to support the State acquisition of property located in the City of Ellsworth for a new County Courthouse project as outlined by Mr. Ted Glessner today, April 15, 2021 (Paradis/Wombacher 3-0, motion passed)

MOTION: to adjourn 1:39 pm (Wombacher/Paradis 3-0, motion passed)

Respectfully submitted,

Rebekah Knowlton
Deputy County Administrator

NEW BUSINESS



Town of Mount Desert
Durlin E. Lunt Jr., Town Manager
21 Sea Street, P.O. Box 248
Northeast Harbor, ME 04662-0248

Telephone 207-276-5531 Fax 207-276-3232
Web Address www.mtdesert.org
manager@mtdesert.org

To: Board of Selectmen

From: Durlin E. Lunt

Date: May 14, 2021

Subject: Request to pay costs Associated with Annual town Meeting from Selectmen's Contingency.

The costs are associated with the tent rental and sound system associated with the annual town meeting in the amount of \$2639.75 from GL Account # 1220001-59350- Contingency. This will leave a balance of \$7360.25 in the account.

TOWN OF MOUNT DESERT
PUBLIC SPACE SPECIAL EVENT APPLICATION

Application Fee – \$10.00

NOTE - Applications are due 60 days prior for major events and
30 days prior to event for minor events.

PERMIT #: 2-2021 DATE OF EVENT: 5/29/21 TIME: 12:30-2:30

DATE APPLICATION RECEIVED: _____

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green _____
Seal Harbor Village Green Suminsby Park _____ Otter Creek Playground _____
Hall Quarry Park _____ Pond's End _____

TYPE OF EVENT – MAJOR OR MINOR (SEE POLICY FOR DEFINITIONS)
(circle one)

APPLICANT: Daniel Moreshead [Signature]
(Print) (Signature)

MAILING ADDRESS: 74 Kincaid Rd, Madison, ME 04950

PHONE: _____ 207-949-0024
(Home) (Business) (cellular)

OTHER CONTACT INFO: dmoreshead@msad54.org
(Email) (fax)

AGENT: _____
(Print) (Signature)

AGENT MAILING ADDRESS: _____

PHONE: _____
(Agent home) (Agent business) (Agent cellular)

OTHER CONTACT INFO: _____
(Agent email) (Agent fax)

What is the tax status of the applicant? (Non-profit) _____

Does the applicant propose that amplified sound be used for event? Yes No _____

If yes, include description:
We will be using a small wireless speaker for music purposes.

USE REQUESTED (Applicant, review the Public Space Use Policy, then explain what you want to do)
We would like to hold a small wedding ceremony consisting of approximately 20 people. Wedding ceremony will last approximately 45 minutes with time before and after for set-up and pictures.

It should be noted that it is a public space and your event will not preclude other people from using the space; however once approved, no other special events will be permitted at that location while your event is taking place.

Approved this _____ day of _____, 20____, by a majority of the Board of Selectmen:

Town Clerk

From: Stephens, Alex <a.stephens@rivers.org>
Sent: Tuesday, April 27, 2021 10:23 AM
To: Town Clerk
Subject: Re: Wedding

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Claire,

Don't see any problem with this event, especially given it's only 20 people. Thanks.

Alex



Alex P. Stephens '83
Associate Director of Admissions
THE RIVERS SCHOOL
333 Winter Street, Weston, MA 02493
339-686-2254
a.stephens@rivers.org
www.rivers.org

From: Town Clerk <townclerk@mtdesert.org>
Date: Monday, April 26, 2021 at 11:13 AM
To: "Stephens, Alex" <a.stephens@rivers.org>
Subject: Wedding

Alex,
I have received an application for a wedding on the seal harbor village green. This will be on the May 17 Selectman agenda. I have attached the application. Please let me know if you foresee any problems with an approval.

Claire

Claire Woolfolk, CCM
Town Clerk/Registrar of Voters
Town of Mount Desert
21 Sea St/PO Box 248
Northeast Harbor ME 04662
276-5531 phone, 276-3232 fax
townclerk@mtdesert.org

-----FOIA NOTICE-----

TOWN OF MOUNT DESERT
PUBLIC SPACE SPECIAL EVENT APPLICATION
Application Fee - \$10.00
NOTE - Applications are due 60 days prior for major events and
30 days prior to event for minor events.

PERMIT #: 4-2021 DATE OF EVENT: Thursdays June 18-Sept 16

DATE APPLICATION RECEIVED: 5-11-21

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green.
 Seal Harbor Village Green, Suminsby Park, Otter Creek
Playground Pond's End

TYPE OF EVENT - MAJOR OR MINOR (SEE POLICY FOR DEFINITIONS)

APPLICANT: MDI Farmers Market
(circle one)

MAILING ADDRESS: 62 County Rd Bar Harbor ME 04609
(Print) (Signature)

PHONE: 207 266 3907

OTHER CONTACT INFO: farmernorth@gmail.com
(Home) (Business) (cellular)

AGENT: Matt Gerald
(Email) (fax)

AGENT MAILING ADDRESS: Same
(Print) (Signature)

PHONE: _____

(Agent home) (Agent business) (Agent cellular)

OTHER CONTACT INFO: _____
(Agent email) (Agent fax)

What is the tax status of the applicant? (Non-profit) _____

Does the applicant propose that amplified sound be used for event? Yes _____ No
If yes, include description.

USE REQUESTED (Applicant, review the Public Space Use Policy, then explain what you want to do)

Conduct Farmers Market Thursdays 9-12:00 PM

Approved this _____ day of _____, 20__, by a majority of the Board of Selectmen:

TOWN OF MOUNT DESERT
PUBLIC SPACE SPECIAL EVENT APPLICATION

Application Fee – \$10.00

NOTE - Applications are due 60 days prior for major events and
30 days prior to event for minor events.

PERMIT #: 5-2021 DATE OF EVENT: June 8th TIME: 5:00-PM

DATE APPLICATION RECEIVED: 5/14/21

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green
Seal Harbor Village Green Suminsby Park Otter Creek Playground
Hall Quarry Park Pond's End

TYPE OF EVENT – MAJOR OR MINOR (SEE POLICY FOR DEFINITIONS)
(circle one)

APPLICANT: Mount Desert Elementary School
(Print) (Signature)

MAILING ADDRESS: PO Box 308 Northeast Harbor Me 04662

PHONE: 207-276-3348
(Home) (Business) (cellular)

OTHER CONTACT INFO: angelique.Hodgdon@MDIRSS.org
(Email) (fax)

AGENT: _____
(Print) (Signature)

AGENT MAILING ADDRESS: _____

PHONE: _____
(Agent home) (Agent business) (Agent cellular)

OTHER CONTACT INFO: _____
(Agent email) (Agent fax)

What is the tax status of the applicant? (Non-profit) School - no tax

Does the applicant propose that amplified sound be used for event? Yes _____ No _____
If yes, include description:

USE REQUESTED (Applicant, review the Public Space Use Policy, then explain what you want to do)
8th Grade Promotion Ceremony

*It should be noted that it is a public space and your event will not preclude other people from using the space;
however once approved, no other special events will be permitted at that location while your event is taking place.*

Approved this _____ day of _____, 20____, by a majority of the Board of Selectmen:

**TOWN OF MOUNT DESERT
PUBLIC SPACE PRIVATE PLACEMENT APPLICATION**

APPLICANT: _____
(Print) (Signature)

MAILING ADDRESS: _____

PHONE: _____
(Home) (Business) (cellular)

OTHER CONTACT INFO: _____
(Email) (fax)

PUBLIC SPACE REQUESTED: Please check: Northeast Harbor Marina Green _____
Seal Harbor Village Green _____ Suminsby Park _____ Otter Creek Playground _____
Pond's End _____ Hall Quarry Park _____

Please describe the proposed Plaque, memorial, marker, or planting including size, desired location and how it will enhance the public space

Approved this _____ day of _____, 20__, by a majority of the Board of Selectmen:



STATE OF MAINE
DEPARTMENT OF TRANSPORTATION
REGION 4
219 HOGAN ROAD
BANGOR, MAINE 04401-5603

Janet T. Mills
GOVERNOR

Bruce A. Van Note
COMMISSIONER

4/16/2021

Town of Mount Desert
Durlin Lunt Jr. - Town Manager
Board of Selectmen:
Martha T. Dudman
Matthew Hart
Wendy Littlefield
John B. Macauley
Geoffrey Wood
21 Sea Street
P.O. Box 248
Northeast Harbor, ME 04662

Subject: Stanley Brook, Temporary Stormwater Mitigation Easement

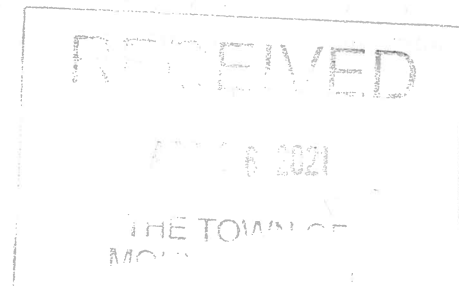
Greetings All;

I am writing in regard to the attached temporary stormwater mitigation easement located on the Jordan Pond Road. The temporary easement is set to expire on September 19, 2021. I am informing the Board of Selectmen of the Maine Department of Transportation's intent to renew the agreement for an additional five years as set forth in the last paragraph of the temporary easement.

The MaineDOT is continuing work to finalize preliminary design plans for a permanent drainage solution to alleviate the erosion that had been caused by the existing drainage outlet on the Jordan Pond Road. It is the Department's intent to work to procure funding to construct once the preliminary design is complete and approved.

I apologize for being short of providing the notification, a full year in advance of the expiration, as is outlined in the current easement. A member from the Department's Right of Way Team will be contacting the Town of Mount Desert to renew the said easement in the near future.

Sincerely,
Randall Barrows (cmp)
Randall Barrows
Senior Project Manager
MaineDOT, Highway Program



Scanned Date: 9/9/16
DOC ID: 1556325

TEMPORARY EASEMENT AGREEMENT

THIS AGREEMENT is made this 19 day of September, 2016, by and between the **TOWN OF MOUNT DESERT**, a body corporate and politic in Hancock County, Maine (the "Town") and the **STATE OF MAINE by and through its DEPARTMENT OF TRANSPORTATION ("MaineDOT")**, with a mailing address of 16 State House Station, Augusta, Maine. For consideration paid, the Town hereby grants to MaineDOT a temporary storm water drainage easement under and across a portion of the Town's property on Jordan Pond Road in **Mount Desert**, Hancock County, Maine, on the following terms and conditions (the "Easement"):

1. EASEMENT AREA: The easement area (the "Easement Area") over which the Easement rights may be exercised is under and across that portion of the property of the Town described in the deed from Richard G. Rockefeller to The Inhabitants of the Town of Mount Desert, dated January 1, 1980 and recorded in the Hancock County Registry of Deeds in Book 1375, Page 518 (the "Property") which is depicted on Sheet Number 8 of the set of plans prepared by the State of Maine Department of Transportation for "Temp Stormwater Mitigation Plans", a copy of which is attached hereto (the "Easement Plans"). In the event the actual as-built locations of any such storm water improvements constructed in good faith in accordance with the terms and conditions hereof varies from the locations depicted on the Easement Plans, the as-built locations shall control and define the Easement Area, *provided, however*, MaineDOT shall prepare an as-built plan of the same, in recordable form reasonably acceptable to the Town and upon recording by the Town, any such plan shall be incorporated herein.

2. PURPOSE: This Easement shall be for the location of an underground storm water pretreatment system with appurtenant underground pipes and manholes (the "Drainage System"), and shall include the right to enter the Easement Area with men and equipment by MaineDOT's agents, employees, or contractors to install, inspect, clean, maintain and repair the Drainage System.

3. PARTIES' RIGHTS: It is understood and agreed that this Easement includes the right, after MaineDOT's consultation with the Town, (1) to excavate; (2) to clear and trim trees, shrubs and other growth; (3) to temporarily remove fences, posts, and similar minor structures within the Easement Area; (4) to fill and grade low areas in a manner as to prevent ponding of water and to provide a minimum cover over said pretreatment system and underground pipes; (5) to flow water through and from the Drainage System; and (6) to cross other portions of the Property as necessary, within the narrowest practical confines, to accomplish any work related to the Easement. The Town shall otherwise have full use and enjoyment of the Property (including the right to pave and otherwise improve the Property) and it shall not be the Town's responsibility to maintain the ground surface of the Property.



4. GRANTEE'S OBLIGATIONS: MaineDOT agrees that any exercise of its rights and obligations hereunder shall:

- (1) cause the least disruption reasonably practicable to the Property and use thereof;
- (2) be confined to the narrowest practical limits of the Property;
- (3) not unreasonably impair the safe and reasonable flow of pedestrian and vehicular traffic to, on and/or from the Property;
- (4) not unreasonably affect the use of the Property by the Town or the public;
- (5) be performed in a good and workmanlike manner and in accordance with applicable laws, rules and regulations; and
- (6) except in cases of emergency, be performed after notification to the Town, which notice shall specify the work to be performed and an estimated timeframe for completion of such work.

Further, MaineDOT agrees as follows:

- (1) Following any such installation, inspection, cleaning, maintenance or repair, it shall restore the Property as nearly as practicable to its condition that was existing prior to the same. Such restoration work shall include but not be limited to reseeded and replacing any disturbed areas or foliage or other growth which was removed and restoring any disturbed ground surface, including but not limited to re-graveling and repaving, and restriping of the parking area.
- (2) It shall keep the Drainage System in good maintenance and repair at its sole cost and expense.
- (3) In the event of any damage to the Property or improvements or installations thereon caused by any activities hereunder or any exercise of the easement rights herein granted and not corrected, repaired or restored by MaineDOT, the Town shall have the right, but not the obligation, to conduct such repairs on behalf of MaineDOT and is entitled to seek repayment from MaineDOT of the expenses and costs paid by the Town and incurred in good faith to the extent reasonably related to such correction, repair or restoration. MaineDOT shall promptly reimburse the Town for such expenses and costs upon receipt of a statement or invoice for the same. The obligations of MaineDOT in this paragraph shall survive the termination of this Easement.
- (4) To the extent permissible by applicable law, MaineDOT shall defend, hold harmless and indemnify the Town and its employees, agents, contractors, successors and assigns, from and against any and all claims, actions, proceedings, damages, liabilities, costs and expenses (including but not limited to reasonable attorney's and paralegal's fees, consultants' fees, court costs and other reasonable litigation expenses) for injuries to

any persons arising out of, in connection with, or as a direct result or consequence of MaineDOT's exercise of the easement rights herein granted. The preceding sentence shall not waive any defense immunity or limitation of liability which may be available to MaineDOT or the Town, its or their officers, agents or employees under the Maine Tort Claims Act pursuant to the provisions of 14 MRSA Section 8101 et seq. or any other privileges or immunities as may be provided by law. The obligations in this paragraph shall survive the termination of this Easement.

5. TEMPORARY NATURE: The easement rights granted herein are temporary and being granted until a new drainage system for Jordan Pond Road and Route 3 is constructed by MaineDOT. The term of this Easement shall therefore terminate, without the need for any further documentation or action, upon the earlier of (1) five (5) years from the date hereof or (2) upon completion of construction of said new system. Construction shall be deemed complete when the parties so agree in good faith, and the parties agree that upon request by either of them at any time after construction is complete, they shall each without cost to the other party execute, deliver and record a memorandum of the same confirming the termination of this Temporary Easement Deed. Upon termination of this Easement, MaineDOT shall (1) remove the Drainage System and any other personal property on the Property, (2) reasonably repair any damage caused by such removal, and (3) restore the Property as nearly as practicable to the condition as of the date hereof. (Such restoration work shall include but not be limited to reseeding and replacing any disturbed areas or foliage or other growth which was removed and restoring any disturbed ground surface, including but not limited to re-graveling and repaving, and restriping of the parking area.) However, if MaineDOT is not in default hereunder and if MaineDOT has been pursuing construction of said new system with all due diligence but it has not been completed for reasons beyond MaineDOT's control, then MaineDOT shall have the right to extend the term of this Easement for one (1) additional term of five (5) years on the same terms and conditions set forth herein and on the condition that it pursues completion of construction of said new system with all due diligence (as determined in the Town's reasonable discretion). MaineDOT shall give notice of its intention to renew or not renew this Easement one (1) year prior to the end of the initial term.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be signed and sealed in their names by the undersigned this 6 day of September, 2016.

Town of Mount Desert, Selectmen:

By: 

John B. Macauley

By: 

Dennis Shubert

By: Matthew Hart
Matthew Hart

By: Martha Dudman
Martha Dudman

State of Maine, Department of Transportation

By: David Bernhardt

Name: David Bernhardt

Its: Commissioner

STATE OF MAINE

Hancock County

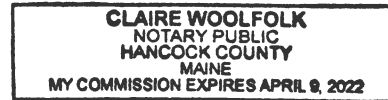
September 6, 2016

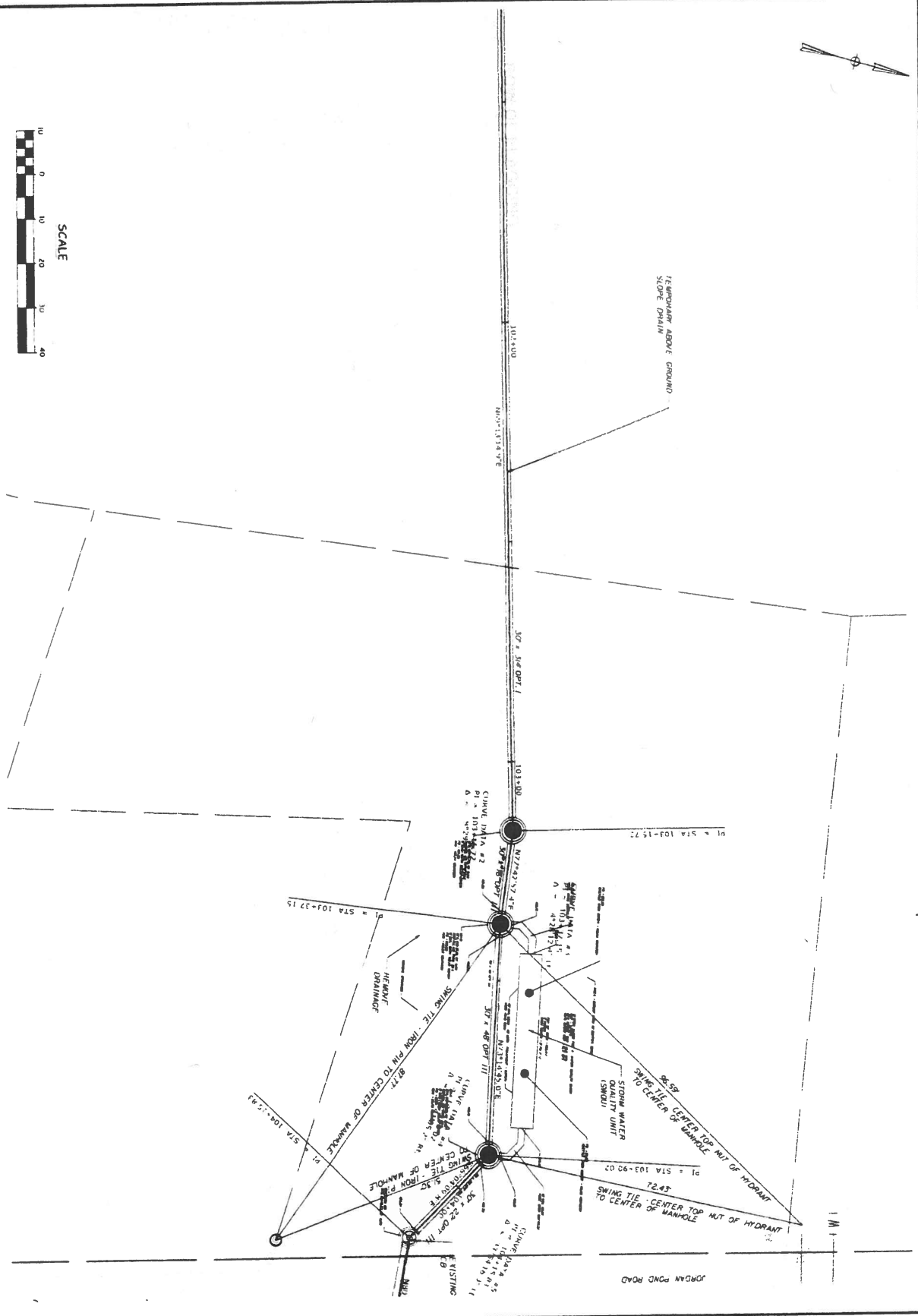
Personally appeared the above named John B Macaulay, Dennis Shubert of the Town of Mount Desert and acknowledged before me the foregoing instrument to be his/her free act and deed in his/her said capacity and the free act and deed of the Town of Mount Desert.

*Matthew Hart,
and
Martha Dudman*

Claire Woolfolk
Notary Public/~~Attorney at Law~~

Claire Woolfolk
Print or type name as signed





OF 8 SHEET NUMBER	TEMP STORMWATER MITIGATION PLANS	PWD: MURPHY DESIGN-DEVELOPED CHECKED-REVIEWED DESIGN-DEVELOPED CHECKED-REVIEWED REVISION 1 REVISION 2 REVISION 3 REVISION 4 FIELD CHECKED	BY: _____ DATE: _____ SIGNATURE: _____ P.E. NUMBER: _____ DATE: _____	STATE OF MAINE DEPARTMENT OF TRANSPORTATION PIN _____ <small>REGULATORY PLANS</small>

⑤ E/DOX

Durlin Lunt

From: Howie Motenko <pay@motenko.us>
Sent: Wednesday, May 5, 2021 1:02 PM
To: Durlin Lunt
Cc: Rick Savage; Chris Moore; Story Litchfield; Jim Black
Subject: Selectmen's Meeting Agenda - May 17th
Attachments: Backroads-Itinerary-2021_Page-3.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Durlin,

Thanks for offering to add the Harbor Committee on the Selectmen's meeting agenda for May 17th.

As requested, you asked for a brief description of our presentation to the selectmen, so that they would be informed of the topic. Here's our description:

The Harbor Committee has formed a parking sub-committee to research and suggest improvements to alleviate the lack of parking at the the Northeast Harbor Marina. Tonight we come specifically, to address our concerns with issuing Backroads (bicycle tour company) a Public Space Special Event permit at the Northeast Harbor Marina Green for the 2021 season.

Additionally, I'm requesting that you include the pdf, "Backroads advertised itinerary for their Acadia Bike Tour", in the selectmen packet of documents for the May 17th meeting. I've attached the pdf to this email.

Thanks for all your help, and we look forward to sharing our concerns and suggestions with the selectmen.

Gratefully,
Howie Motenko
207-318-3402

STRAIGHT *talk*

We want to make sure you're on the right trip and that you have the best experience possible. Every Backroads trip is unique and this one is no exception.

ELECTRIC-ASSIST BIKES (E-BIKES)

Acadia National Park prohibits commercial bike groups to ride motorized devices (including e-bikes) on their carriage roads. On Day 1 of this trip our route includes a ride on Acadia's carriage roads; e-bike users will have to pedal their bike without the battery in this section. Your Backroads Trip Leaders will handle the removal and return of your batteries.

DAY 1

On the first day of the trip, meet your Backroads Trip Leaders (the folks in Backroads T-shirts) at 8 a.m. in the lobby of the Portland Regency Hotel & Spa (207-774-4200), located at 20 Milk Street in Portland, Maine. Please arrive dressed in your biking clothes and bring your luggage and a daypack with your rain gear and anything else you may want for today's ride (your luggage will be transported to our first night's accommodations). **Please note that if you prefer to change into your biking gear at lunch, you may do so in the public restrooms at our lunch location.**

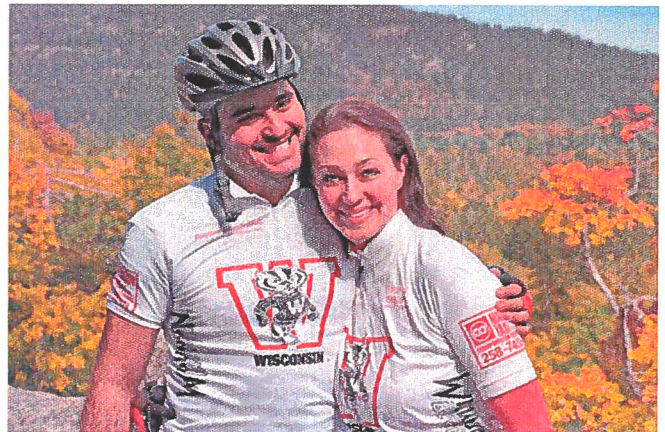
SHUTTLE TO NORTHEAST HARBOR 3½ Hours

CARRIAGE ROAD ROUTE 20 Miles (1,100' elevation gain)

Welcome to Maine! After meeting we shuttle to Mount Desert Island, home to Acadia National Park. This unique park showcases a variety of nature's bounty, including beaches, mountains, meadows, rocky coastline and forests. **After fueling up with lunch in Northeast Harbor, your Backroads Trip Leaders fit your bike and give a brief talk on biking techniques and safety.** Then you're off to pedal amid the majestic firs and towering spruce of Somes Sound. The route eventually joins Acadia National Park's famous carriage roads, a network of car-free gravel byways built by John D. Rockefeller Jr. in the early 1900s. Follow these quiet roads through the interior of the island, past Jordan Pond and Eagle Lake and over a

number of impressive arched stone bridges. (Again, note that if you requested an e-bike, your leaders will remove the battery before we start riding on Acadia's carriage roads today.)

Then make your way to downtown Bar Harbor, where you'll find West Street Hotel, our home for the next two nights, occupying an enviable location on Frenchman Bay. This evening we gather for a welcome reception followed by dinner, where we get acquainted with some of Maine's local specialties. *Lodging: West Street Hotel*



DAY 2

BIKING OPTIONS:

Ocean Drive Loop: 14 Miles (800' elevation gain)

Acadia East Side Loop: 22 Miles (1,500')

Acadia East Side Loop with Cadillac Climb: 29 Miles (2,500')

Acadia Grand Tour Route: 40 Miles (3,500')

After breakfast enjoy a morning of smooth riding on paved roads. Keep your camera handy as you pedal along scenic Ocean Drive, where spectacular coastal vistas abound, including Sand Beach's sparkling waters, dramatic waves crashing through Thunder Hole and the jagged peaks of Otter Cliffs.

Then bike back to the hotel, where you're welcome to try out the rooftop pool, visit the spa or relax on your balcony with a cool drink and a good book. (Spa treatments are not included in the trip price. Advance reservations are recommended.)

Or choose to stay in the saddle and continue biking along

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input checked="" type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

15 Peabody Drive, Northeast Harbor, ME 04662

6. Is the licensee/applicant(s) citizens of the United States? Yes No

7. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes No

Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Grant McCullagh		Cleveland, Ohio
Scott Crowley		Waterford, MI

Residence address on all the above for previous 5 years	
Name	Address:
Grant McCullagh	5 Sinclair Road PO Box 411, Northeast Harbor, ME 04662
Scott Crowley	40 Hancock Street, Bar Harbor, ME 04609
Scott Crowley	157 Holly Ridge Lane, Conway NH 03818
Scott Crowley	50 Keziahs Lane, Orleans MA 02653

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

Asti-Kim Corporation P.O. Box 337, Northeast Harbor, ME

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: 39

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Inside dining room, bar, patio, private dining room, the grand lawn and pool.

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: School and Church

Distance: 1.5 miles

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

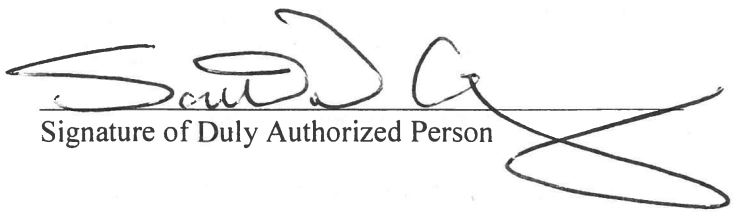
Please sign and date in blue ink.

Dated: April 10 2021
April 10 2021


Signature of Duly Authorized Person

GRANT G. MCCULLAGH
GRANT G. MCCULLAGH
Printed Name Duly Authorized Person

President ASTIKIM CORP
President ASTIKIM CORP


Signature of Duly Authorized Person

SCOTT WILLIAM CROWLEY
Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of _____

County Commissioners of _____ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

This Application will Expire 60 Days from the date of Municipal or County Approval unless submitted to the Bureau

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

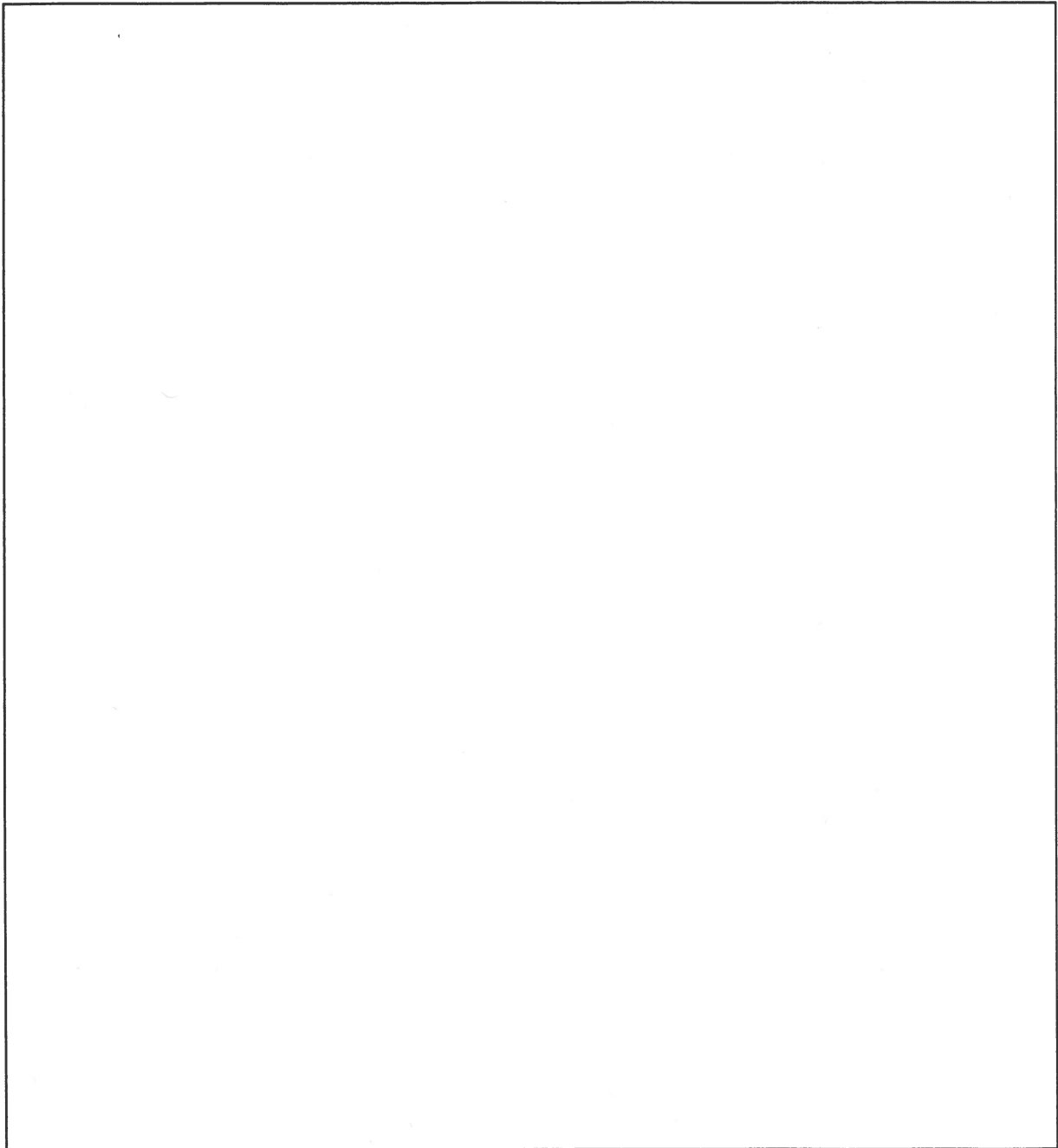
Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

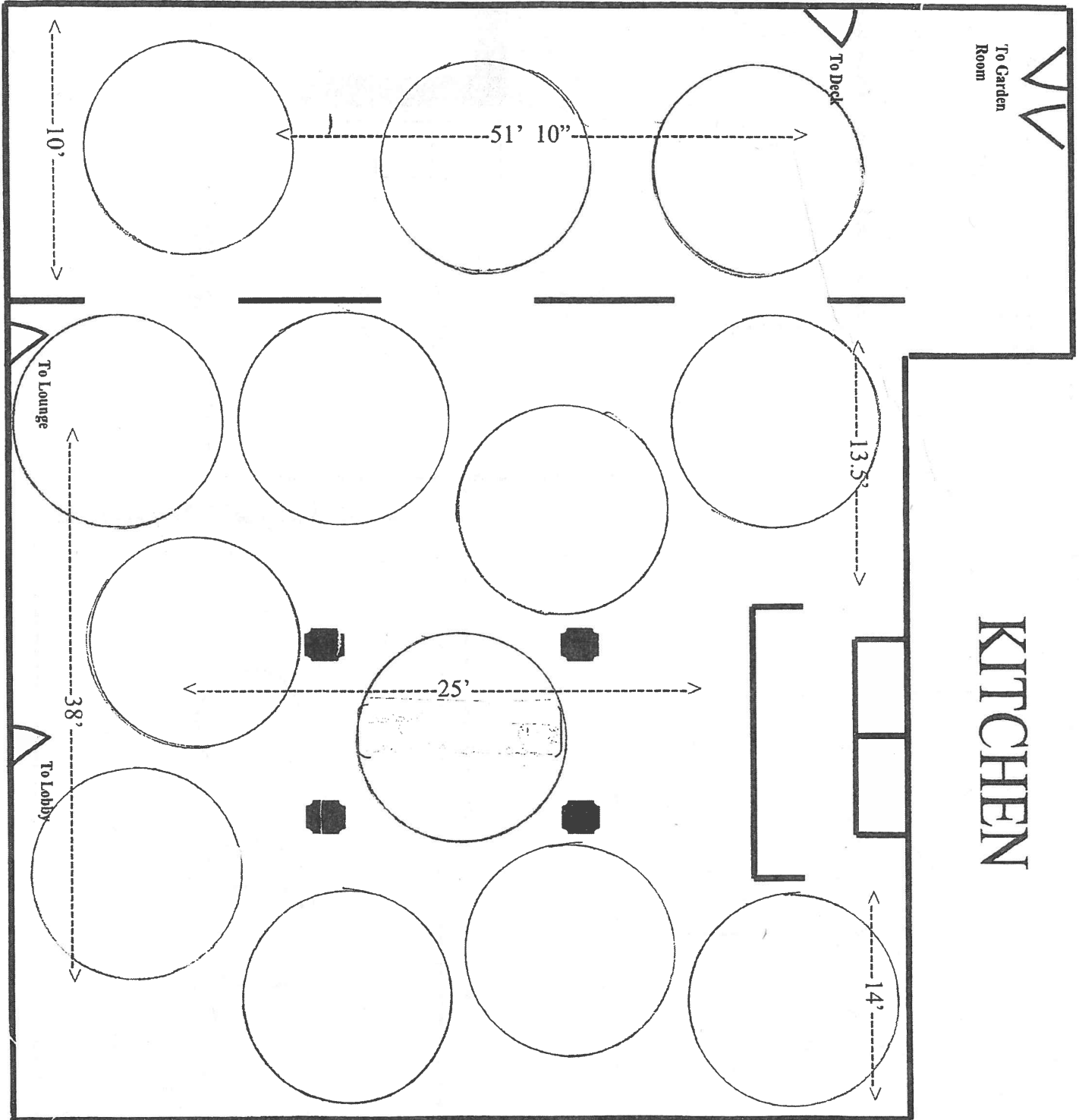
Section VI Premises Floor Plan

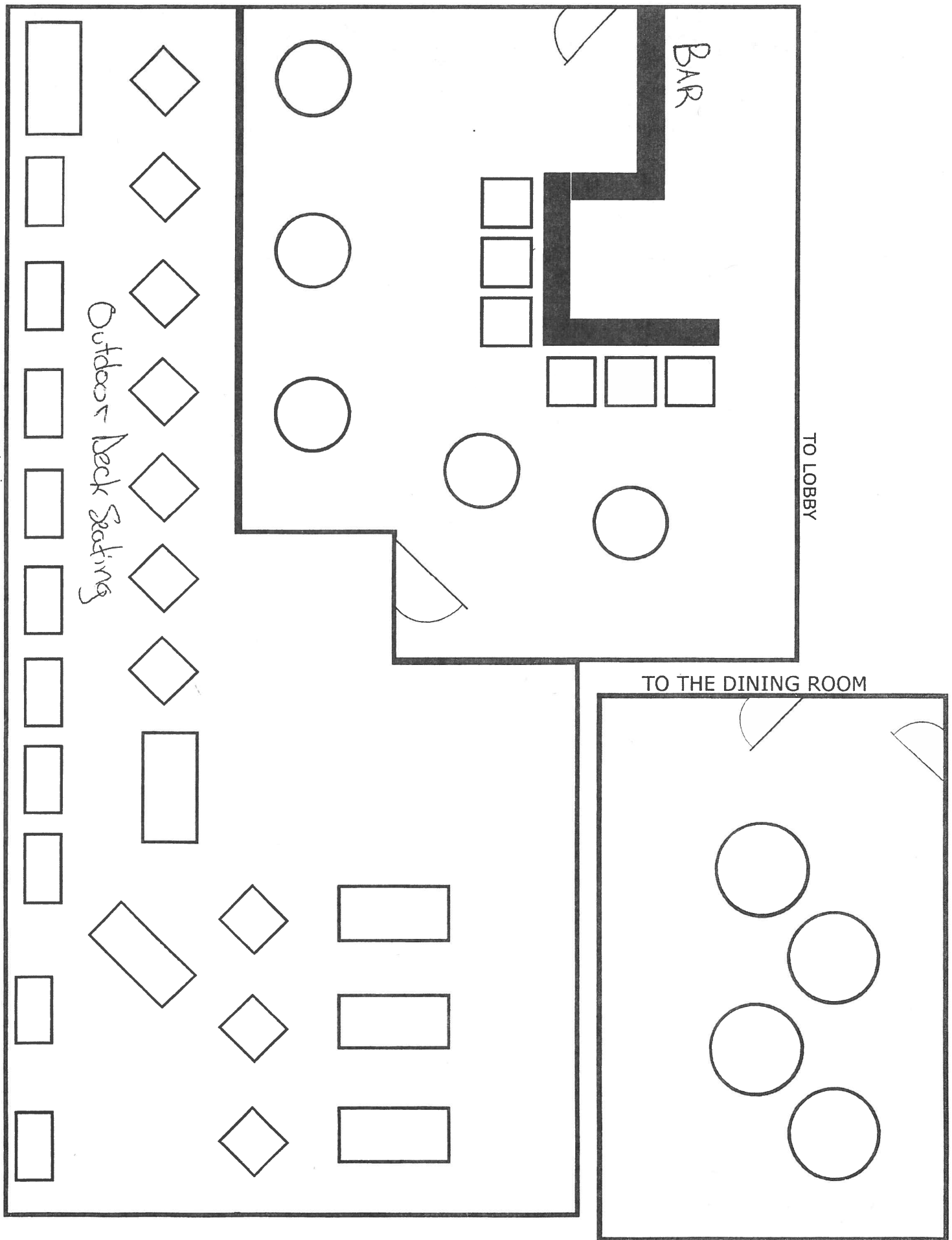
In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



DECK OVERLOOKING HARBOR





Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Asti-Kim Corporation
2. Doing Business As, if any: Asticou-Inn & Restaurant
3. Date of filing with Secretary of State: 04/07/1968 State in which you are formed: ME
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
See attached list of share holders				

(Ownership in non-publicly traded companies must add up to 100%.)

**ASTI-KIM CORPORATION
SHAREHOLDERS**

<u>Owner</u>	<u># Shares</u>	<u>Ownership %</u>
The Brooklyn Museum	2	0.04%
Carnegie Hall Corporation	4	0.09%
Central Park Conservancy, Inc.	2	0.04%
City Parks Foundation, Inc.	1	0.02%
College of the Atlantic	1	0.02%
Trust (One-Year Fund for Education in NYC	30	0.64%
Trust (Five-Year Fund for Education in NYC	130	2.77%
Historic Hudson Valley	2	0.04%
Maine Community Foundation, Inc.	1	0.02%
Marine Corps University Foundation, Inc.	2	0.04%
The Metropolitan Museum of Art	25	0.53%
New York Presbyterian / Weill Cornell	1	0.02%
The New York Public Library	27	0.58%
The Pierpont Morgan Library	4	0.09%
Prospect Park Alliance, Inc.	2	0.04%
The Rockefeller University	7	0.15%
The Trust for Public Land	3	0.06%
United Nations	1	0.02%
New York Zoological Society	5	0.11%
Dr. Sonja Broderick	21	0.45%
Edward McC. Blair	150	3.20%
James M. Ulcickas	60	1.28%
Anne Garrymore	60	1.28%
Florence D.H. Borda	11	0.23%
William A.M. Burden	175	3.73%
Barbara C. Miller	50	1.07%
Alexandra M. Cooper	50	1.07%
Patricia Robin Miller	50	1.07%
Carley Miller Sullivan	50	1.07%
Estate of Daniel Kimball	333	7.11%
Gilbert H. Kinney	200	4.27%
Margaret Leede (contact Michael)	250	5.34%
Maine Coast Heritage Trust	200	4.27%
Harry B. Matthews, Jr.	150	3.20%
Katherine P.H. Mellon	11	0.23%
James L. McCabe	650	13.87%

Please send proxies to Lack & Lindsay:

009220-008 cert #169	30	0.64%
009230-008 cert #170	30	0.64%
009240-008 cert #171	30	0.64%
009250-008 cert #172	30	0.64%
009260-008 cert #173	30	0.64%
009120-000 cert #164	20	0.43%
009130-000 cert #165	20	0.43%
009140-000 cert #166	20	0.43%
009150-000 cert #167	20	0.43%
009160-000 cert #168	20	0.43%
1-99	200	4.27%
Sandra Norris Ghosh	20.5	0.44%
Polly Norris	20.5	0.44%
Anne Ponce	42	0.90%
Kathe McCoy	42	0.90%

Margaret F. Grace	110	2.35%
Nancy G. Harris	45	0.96%
Harry G. Haskell, Jr.	100	2.13%
Nancy K. Ho	332	7.08%
David L. Hopkins, Jr.	12	0.26%
Porter C.A. Hopkins	11	0.23%
Hudson International, Inc.	45	0.96%
Marion M. Kimball	134	2.86%
Benjamin R. Neilson	25	0.53%
Frederick L. Haack, III	12	0.26%
Priscilla Smith	13	0.28%
Roman Catholic Diocese of Portland, ME	175	3.73%
Alice Savage	1	0.02%
Charles R. Tyson	25	0.53%
William L. Van Alen, III	22.22	0.47%
Ms. Alexandra Van Alen Frazier	22.23	0.47%
Ms. Edith Van Alen Gibson	22.22	0.47%
Lucas P. Van Alen	22.22	0.47%
James L. Van Alen, Jr.	22.22	0.47%
Mr. Alexander S. Van Alen	22.22	0.47%
Mr. Robert B. Van Alen	22.23	0.47%
Nicholas S. Ludington, III	22.22	0.47%
Mr. Max Ludington	22.22	0.47%
Charles Woodward	150	3.20%
<i>Total Voting Shares</i>	4686	100%

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

103 MAIN ST Northeast Harbor

6. Is the licensee/applicant(s) citizens of the United States? Yes No

7. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes No

Not applicable – licensee/applicant(s) is a sole proprietor

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

Steve Parady 102 MAIN ST. Northeast Harbor ME

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address
Rupunini Inc DBA HAWAII	7462	318 Main St. Bar Harbor MAINE 04609
Islesford Deck Restaurant	CAR-2017-10141	1 Main St. Islesford MAINE 04609

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Michael C. Boland		PHILADELPHIA

Residence address on all the above for previous 5 years

Name	Address:
Michael C Boland	8 BARBERRY LANE BAR HARBOR MAINE 04609
Name	Address:
Name	Address:
Name	Address:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Mt. Desert Elementary

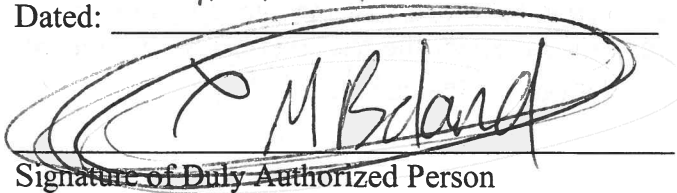
Distance: 1/2 mile

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 4/29/2021


Signature of Duly Authorized Person

Signature of Duly Authorized Person

Michael Boland
Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of _____

County Commissioners of _____ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

This Application will Expire 60 Days from the date of Municipal or County Approval unless submitted to the Bureau

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

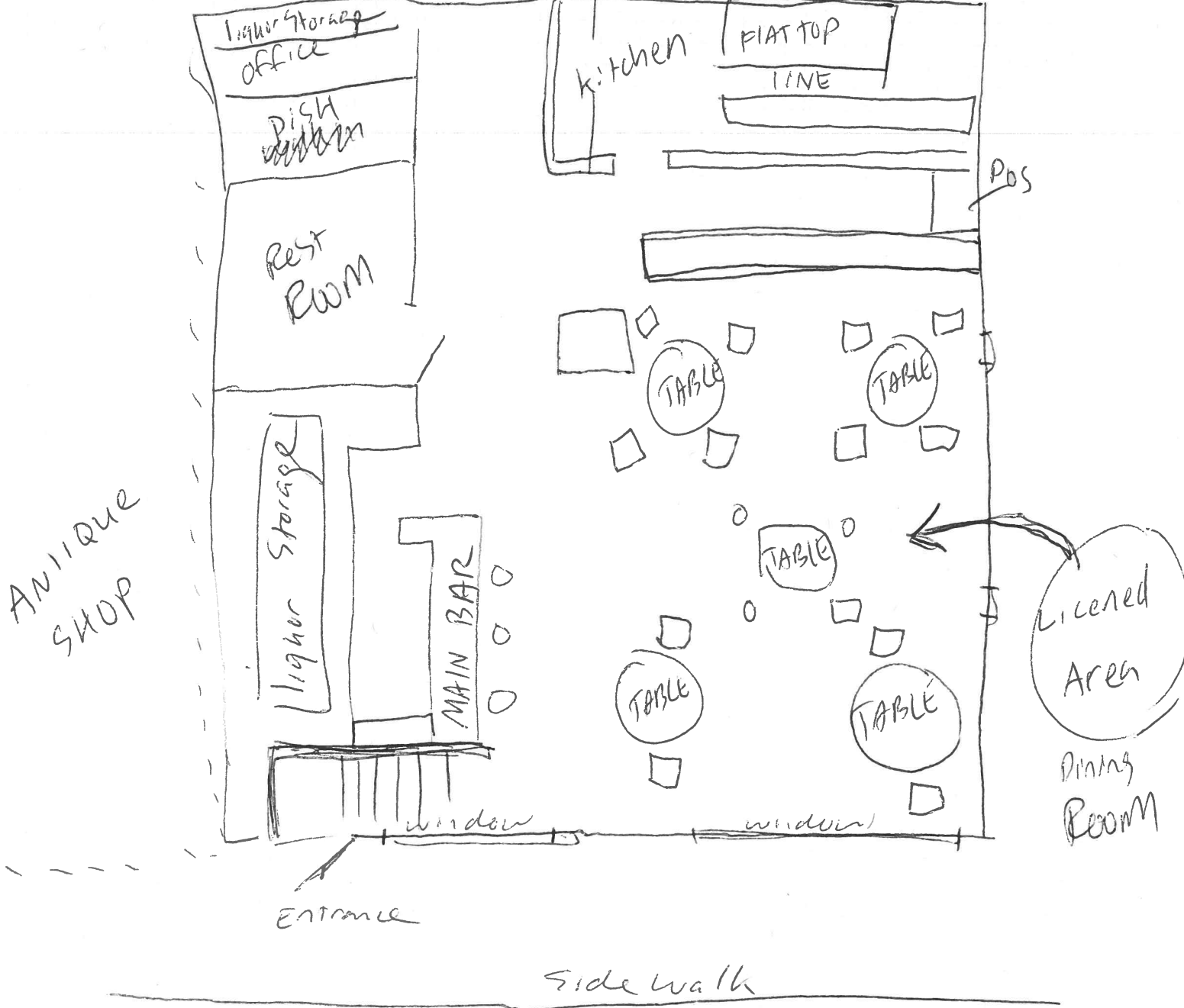
- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Building Permit Sketch Plan Map and Lot#

Applicant Name

Michael Beland

102 Main St. Northeast Harbor



COPITA

small cafe

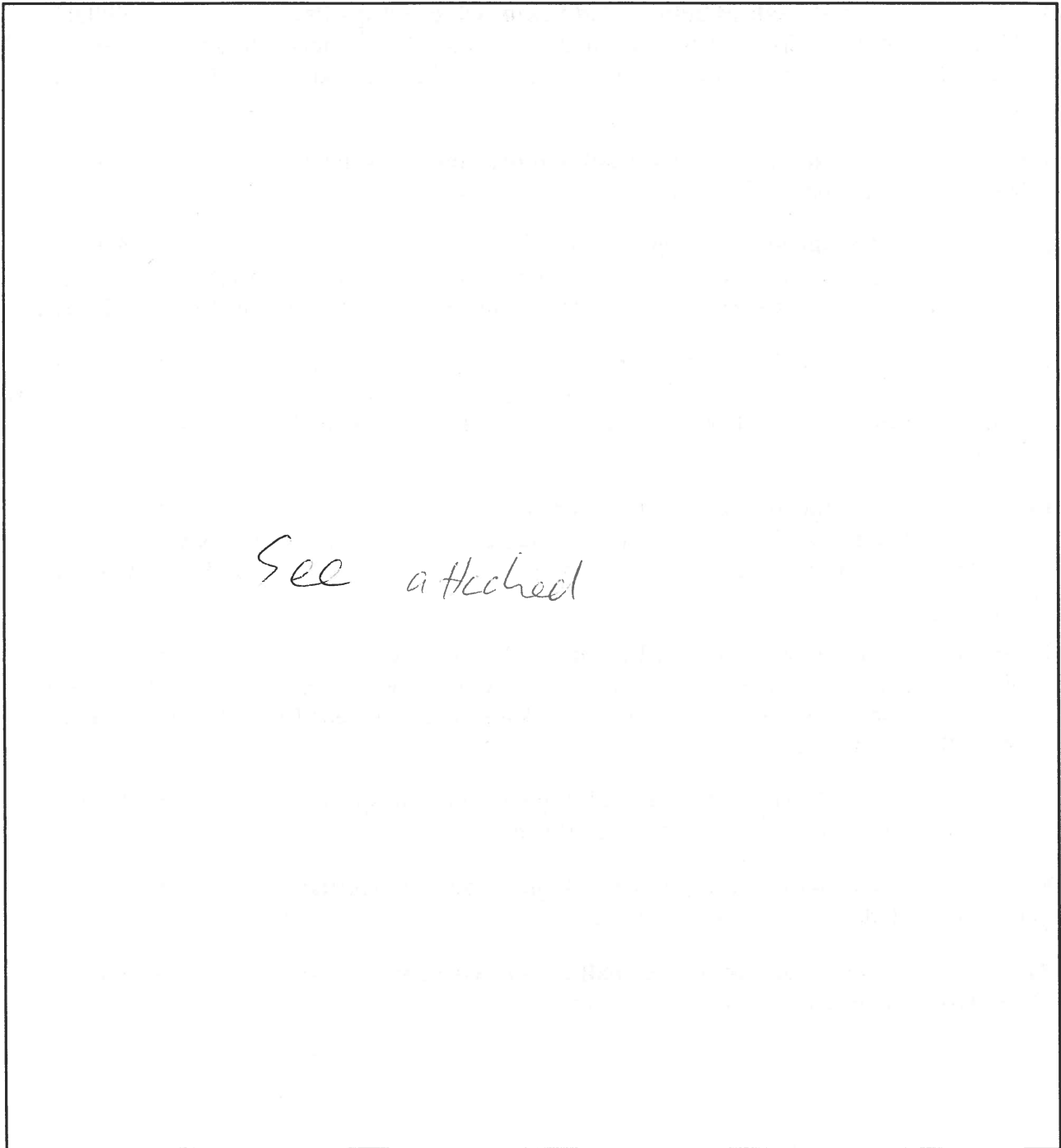
102 Main St. Northeast Harbor

207 2768174

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Michael C. Boland
2. Doing Business As, if any: Espresso Havana / Islesford Dock Restaurant
CHULO-CATTE LLC
3. Date of filing with Secretary of State: _____ State in which you are formed: MAINE
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Michael Boland	8 Barberrry Lane	9/20/1967	owner	

(Ownership in non-publicly traded companies must add up to 100%.)



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS:	Yes <input type="checkbox"/> No <input type="checkbox"/>

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

**Section I: Licensee/Applicant(s) Information;
 Type of License and Status**

Legal Business Entity Applicant Name (corporation, LLC): <u>Journey's END INC.</u>	Business Name (D/B/A): <u>The DOCKSIDER</u>
Individual or Sole Proprietor Applicant Name(s):	Physical Location: <u>14 SEA STREET NEH</u>
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different: <u>P.O. BOX 650 NEH ME 04462</u>
Mailing address, if different from DBA address:	Email Address: <u>15c3ms@gmail.com</u>
Telephone # Fax #:	Business Telephone # Fax #: <u>207 276 3965</u>
Federal Tax Identification Number: <u>75-3051443</u>	Maine Seller Certificate # or Sales Tax #: <u>1043557</u>
Retail Beverage Alcohol Dealers Permit:	Website address:

1. New license or renewal of existing license? New Expected Start date: _____

Renewal Expiration Date: 5-15-21

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: 200,000 Beer, Wine or Spirits: 26,000 Guest Rooms: _____

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

Malt Liquor (beer) Wine Spirits

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

14 SEA STREET, Northeast Harbor, Maine 04662

6. Is the licensee/applicant(s) citizens of the United States? Yes No

7. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes No

Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Teresa Gray		BAR HARBOR, ME

Residence address on all the above for previous 5 years

Name: Teresa Gray Address: 13 TENNIS CLUB RD, NEH ME 04602

Name: Address:

Name: Address:

Name: Address:

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

FAMILY DINE IN - TAKE OUT FULL SERVICE SEAFOOD SEASONAL RESTAURANT.
OFFERING INSIDE - OUTSIDE DINING.

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: union church

Distance: 0.5

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: April 30, 2021

Teresa Gray
Signature of Duly Authorized Person

Signature of Duly Authorized Person

TERESA GRAY
Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of _____

County Commissioners of _____ County

Please Note: The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

This Application will Expire 60 Days from the date of Municipal or County Approval unless submitted to the Bureau

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

71 Otter Creek Drive, Mt Desert ME 04660

6. Is the licensee/applicant(s) citizens of the United States? Yes No
7. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?
- Yes No If Yes, complete Section VII at the end of this application
9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?
- Yes No
- Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Burning Tree Takeaway Retail
RET - 2020-12651

Name of Business	License Number	Complete Physical Address
Burning Tree Restaurant Retail	RET-2020-12651	69 Otter Creek Dr Mt Desert, ME 04660

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
B. Allison Martin	1 / 1	Elmira, N.Y.
Elmer Beal Jr	.. ,	Bar Harbor, ME

Residence address on all the above for previous 5 years

Name B. Allison Martin	Address: 69-A Otter Creek Dr. Mt Desert, ME 04660
Name Elmer Beal Jr	Address: 71 Otter Creek Dr. Mt Desert, ME 04660

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Two small dining rooms within the larger building
plus associated storage rooms

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Chapel in Seal Harbor


Distance: 3 miles

Section II: Signature of Applicant(s)

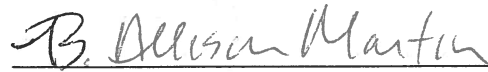
By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 5-12-21



Signature of Duly Authorized Person



Signature of Duly Authorized Person

ELMER BEAL JR.

Printed Name Duly Authorized Person

B. ALLISON MARTIN

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of _____

County Commissioners of _____ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

This Application will Expire 60 Days from the date of Municipal or County Approval unless submitted to the Bureau

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

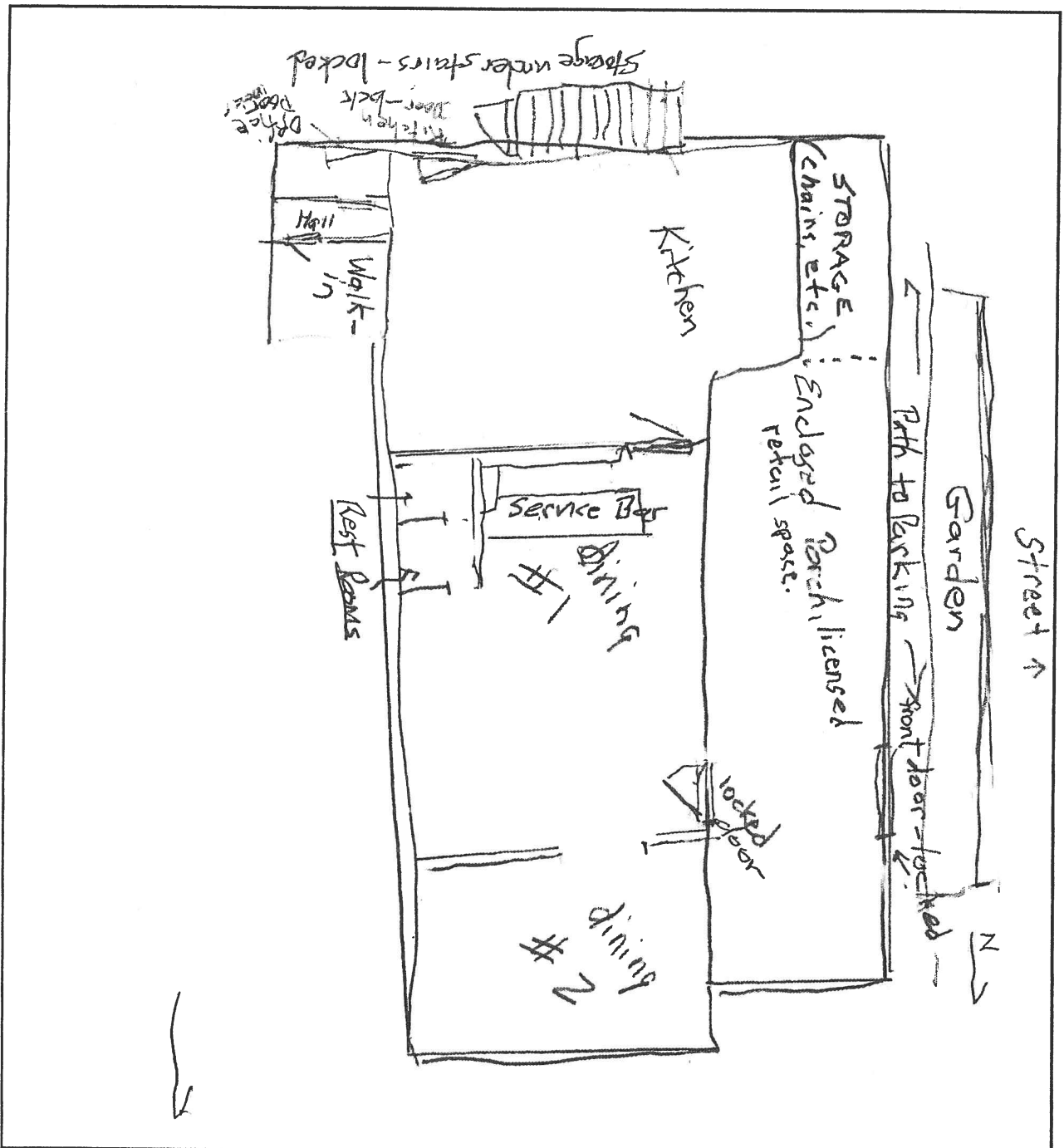
Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: _____
2. Doing Business As, if any: _____
3. Date of filing with Secretary of State: _____ State in which you are formed: _____
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership

(Ownership in non-publicly traded companies must add up to 100%.)

TREASURER'S WARRANTS

Warrants for BOS Agenda:

BOS Agenda:

5/17/2021

	Description	#	Date	Amount
A. Warrants to be Approved and Signed:				
	Town Invoices	AP2164	05/19/21	
	This will not be available until Monday 05/17/21			
B. Authorized Warrants to be Signed: (Wendy needs to abstain) (Prior Electronic or Manual Authorization)				
	Town State Fees & P/R Benefits	AP2163	05/05/21	\$ 59,282.97
	Town Payroll	PR2126	05/14/21	\$ 109,465.20
C. Warrants to be Acknowledged:				
	School Invoices	#12	5/5/21	\$ 34,855.32
	School Payroll	#23	05/07/21	\$ 77,233.22
TOTAL WARRANTS FOR BOS MEETING				<u>\$ 280,836.71</u>

TOWN OF MOUNT DESERT
BMV, STATE & PR ACCOUNTS PAYABLE WARRANT

WARRANT AP# 2163

CHECK DATE: May 5, 2021

CHECK NUMBER:	<u>314954</u>	through	<u>314958</u>	\$ <u>59,282.97</u>	Check payments
CHECK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Electronic payments
EFT NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	ACH Payments
EFT or CK NUMBER:	<u>N/A</u>	through	<u>N/A</u>	\$ <u>-</u>	Voided Checks

TOTAL DISBURSEMENTS: \$ 59,282.97

This is to certify that there is due and chargeable to the appropriations listed above the sum set against each name and you are directed to pay unto the parties named in this schedule.

Selectmen:

John B Macauley, Chairman Martha T Dudman

Matthew J Hart, Vice Chairman Geoffrey V Wood

Lisa Young

From: Geoffrey Wood
Sent: Tuesday, May 4, 2021 2:37 PM
To: Lisa Young
Subject: Re: Warrant AP#2163 State Fees/Payroll Benefits

I approve this warrant (2163)

Geoff

Get [Outlook for iOS](#)

From: Lisa Young <financeclerk@mtdesert.org>
Sent: Tuesday, May 4, 2021 1:38:09 PM
To: Geoffrey Wood <gwood@mtdesert.org>; jbmacauley3@gmail.com <jbmacauley3@gmail.com>; Martha Dudman <martha.dudman@gmail.com>; Matt Hart <matt@theneighborhoodhouse.com>
Cc: Kathi Mahar <treasurer@mtdesert.org>
Subject: Warrant AP#2163 State Fees/Payroll Benefits

Good Afternoon!

Attached is Accounts Payable Warrant #2163 (for Payroll and/or State Fees) in the amount of \$59,282.97 for your approval.

Please indicate your authorization to release the funds for this warrant by approving or rejecting.

I will "reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young



Lisa Young,
Finance Clerk, Tax Collector
Town of Mount Desert
(207) 276-5531 (T) (207) 276-3232 (F)

TOWN OF MOUNT DESERT
PAYROLL WARRANT

WARRANT PR# 2126

CHECK DATE: May 14, 2021

ADVICE NUMBERS: 12443 through 12493

CHECK NUMBERS: 65091 through 65109

TOTAL DISBURSEMENTS: \$ 109,465.20

This is to certify that there is due and chargeable to the appropriations listed above
the sum set against each name and you are directed to pay unto the parties
named in this schedule.

Selectmen:

John B Macauley, Chairman

Martha T Dudman

Matthew J Hart, Vice Chairman

Geoffrey V Wood

Kathi Mahar

From: Lisa Young
Sent: Wednesday, May 12, 2021 11:24 AM
To: Martha Dudman; Matt Hart; jbmacauley3@gmail.com; Geoffrey Wood
Cc: Kathi Mahar
Subject: APPROVED: Warrant PR#2126 Approval Request

Thank you Geoff!

Sent from my iPhone

On May 12, 2021, at 11:20 AM, Geoffrey Wood <gwood@mtdesert.org> wrote:

Hi Lisa,

I approve this warrant, #2126

Geoff

Get [Outlook for iOS](#)

From: Lisa Young <financeclerk@mtdesert.org>
Sent: Wednesday, May 12, 2021 10:56:34 AM
To: Geoffrey Wood <gwood@mtdesert.org>; jbmacauley3@gmail.com <jbmacauley3@gmail.com>; Martha Dudman <martha.dudman@gmail.com>; Matt Hart <matt@theneighborhoodhouse.com>
Cc: Kathi Mahar <treasurer@mtdesert.org>
Subject: Second Request: Warrant PR#2126 Approval Request

Good Afternoon!

Attached are the following warrants for approval:

Payroll	#2126	total of	\$109,465.20
---------	-------	----------	--------------

Please indicate your authorization to release the funds for these warrants by approving or rejecting.

I will "will reply to all" when the first approval comes in so that you know that we have the one required email approval.

Thank you!

Lisa Young

Lisa Young,
Finance Clerk, Tax Collector

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Report # 15164

Check Batch: 10392
 Check Header: (N/A)
 Check Numbers: (First) - (Last)
 Check Dates: (Earliest) - (Latest)
 Cash Account Numbers: (First) - (Last)
 Bank Account Code: (N/A)
 Check Authorization Code: AP
 Minimum Check Amount: \$0.00
 Sorted By:
 Include Payable Information: No
 Include Payable Dist Information: No
 Include Authorization Information: Yes

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
10392	19754	05/05/2021	1084	ACADIA FUEL, LLC	0.00	4,489.28
	19755	05/05/2021	1160	AMAZON	0.00	3,054.90
	19756	05/05/2021	1215	AOS #91 <i>Reimb-Tech Subscription</i>	0.00	182.76
	19757	05/05/2021	1399	AUTISM-PRODUCTS.COM	0.00	90.65
	19758	05/05/2021	1606	BEAL, LAURA-JEAN	0.00	31.96
	19759	05/05/2021	1700	BLICK ART MATERIALS	0.00	769.10
	19760	05/05/2021	1975	CARDMEMBER SERVICE	0.00	608.98
	19761	05/05/2021	2300	CLEAN-O-RAMA <i>Cleaning Supplies</i>	0.00	2,561.46
	19762	05/05/2021	2310	COASTAL ENERGY, INC. <i>Propane - Greenhouse</i>	0.00	223.88
	19763	05/05/2021	3042	DAVIS, SHERIDAN	0.00	50.00
	19764	05/05/2021	3104	DELPHI CREATIVITY CENTER <i>Arts week Supplies</i>	0.00	1,335.18
	19765	05/05/2021	3300	DISCOVERING KIDS CONSULTATION <i>Consultations - Student</i>	0.00	776.62
	19766	05/05/2021	4180	F.T. BROWN CO.	0.00	185.73
	19767	05/05/2021	4457	GRAVES, ASHLEY <i>Voice Lessons</i>	0.00	240.00
	19768	05/05/2021	4585	GROUP DYNAMIC, INC. <i>HRA - May</i>	0.00	123.75
	19769	05/05/2021	5284	KELLEY, PATRICIA <i>Reimb-Greenhouse Supplies</i>	0.00	93.95
	19770	05/05/2021	5608	LISY, BEAU <i>Drum Lessons</i>	0.00	690.00
	19771	05/05/2021	5825	MAIN STREET VARIETY	0.00	33.78
	19772	05/05/2021	6180	MDES - GENERAL FUND/STUDENT ACTIVITY <i>Herb Wicketon Grants</i>	0.00	2,630.00
	19773	05/05/2021	6205	MDI REGIONAL SCHOOL DISTRICT <i>Other Reimb-April</i>	0.00	1,433.02
	19774	05/05/2021	6536	NATIONAL FOOD GROUP	0.00	1,207.03
	19775	05/05/2021	6785	NORTHCENTER FOODS	0.00	4,571.39
	19776	05/05/2021	6910	OPPEWALL, ELIZABETH <i>P.T</i>	0.00	1,525.00
	19777	05/05/2021	6938	OTELCO <i>Phone</i>	0.00	295.76
	19778	05/05/2021	7071	PEARSON	0.00	417.53
	19779	05/05/2021	7190	PINE TREE MARKET	0.00	69.04
	19780	05/05/2021	7463	QUILL CORP.	0.00	135.84
	19781	05/05/2021	7885	SARGENT, LEON <i>Phone</i>	0.00	50.00

2021-11-24

Mount Desert School Department ACCOUNTS PAYABLE WARRANT

Batch #	Check #	Check Date	Vendor Code	Vendor Name	Electronic Amount	Check Amount
19782	05/05/2021	4152	VERSANT POWER		0.00	3,442.74
19783	05/05/2021	9150	WADMAN, JAMES W. Auditors		0.00	3,524.00
19784	05/05/2021	9248	WESTPHAL, SHANNON		0.00	11.99
Totals:					<u>0.00</u>	<u>\$34,855.32</u>

WARRANT # 12

DATE: 5/5/21

SUPERINTENDENT [Signature] 5/5/21

DocuSigned by:
[Signature]
FINANCE OFFICER

DocuSigned by:
[Signature]
FINANCE OFFICER

DocuSigned by:
[Signature]
FINANCE OFFICER

DocuSigned by:
[Signature]
FINANCE OFFICER

DocuSigned by:
[Signature]
FINANCE OFFICER

FINANCE OFFICER

2021-11-28

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 15157

Include Authorization Codes: Yes
Batch: 10391
Check Dates: (Earliest) - (Latest)
Cash Account Number:
Minimum Check Amount: \$0.00
Sorted By: Check Number

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
	05/07/2021	STAT	TREASURER, STATE OF MAIN		3,248.00	3,248.00	0.00	0.00	
	05/07/2021	IRS	INTERNAL REVENUE SERVIC		10,418.83	10,418.83	0.00	0.00	
47071	05/07/2021	208	ERIN J. ALLEN	1	1,119.16	755.28	755.28	0.00	
47072	05/07/2021	311	LAURA-JEAN BEAL	1	2,440.38	1,782.51	1,782.51	0.00	
47073	05/07/2021	11	KELLY S. BEAULIEU	1	2,487.95	1,628.73	1,628.73	0.00	
47074	05/07/2021	463	RENE L. BECKER	1	1,609.35	1,196.01	1,196.01	0.00	
47075	05/07/2021	266	JULIANNA R. BENNOCH	1	2,632.69	1,940.40	1,940.40	0.00	
47076	05/07/2021	491	SANDRA G. BOYCE	1	1,182.94	969.07	969.07	0.00	
47077	05/07/2021	314	ANDREW J. CARLSON	1	1,719.23	1,224.05	1,224.05	0.00	
47078	05/07/2021	18	JANICE P. CARROLL	1	531.18	278.20	278.20	0.00	
47079	05/07/2021	337	AMBER G. CHARRON	1	2,093.57	1,443.93	1,443.93	0.00	
47080	05/07/2021	91	JUDITH CULLEN	1	2,065.38	1,626.97	1,626.97	0.00	
47081	05/07/2021	308	Gloria A. Delsandro	1	3,712.31	2,661.45	2,661.45	0.00	
47082	05/07/2021	43	SARAH R. DUNBAR	1	2,094.23	1,545.83	1,545.83	0.00	
47083	05/07/2021	481	ELIZABETH FARRELL	1	1,018.63	761.71	761.71	0.00	
47084	05/07/2021	52	WANDA J. FERNALD	1	2,488.46	1,607.45	1,607.45	0.00	
47085	05/07/2021	57	JASON W. FOUNTAINE	1	1,694.40	1,236.49	1,236.49	0.00	
47086	05/07/2021	63	HEATHER M. GRAVES	1	2,411.53	1,529.84	1,529.84	0.00	
47087	05/07/2021	65	GAYLE M. GRAY	1	2,526.92	1,774.55	1,774.55	0.00	
47088	05/07/2021	331	RUSSELL W. GRAY	1	755.37	668.98	668.98	0.00	
47089	05/07/2021	92	ABIGAIL A. HARMON	1	775.50	470.30	470.30	0.00	
47090	05/07/2021	485	TASHA L. HIGGINS	1	921.06	588.88	588.88	0.00	
47091	05/07/2021	477	ANGELIQUE E. HODGDON	1	1,512.18	870.56	870.56	0.00	
47092	05/07/2021	244	KRISTIN D. HOLLEY	1	678.96	387.13	387.13	0.00	
47093	05/07/2021	313	ANDREA W. HOWELL	1	1,955.53	1,568.47	1,568.47	0.00	
47094	05/07/2021	293	Amy L. James	1	2,632.69	1,770.90	1,770.90	0.00	
47095	05/07/2021	90	REBECCA A. JARVIS	1	2,325.00	1,564.94	1,564.94	0.00	
47096	05/07/2021	312	BETHANY G. JOHNSON	1	2,020.85	1,672.78	1,672.78	0.00	
47097	05/07/2021	291	PATRICIA A. KELLEY	1	975.60	645.37	645.37	0.00	
47098	05/07/2021	335	CYNTHIA A. LAMBERT	1	1,132.26	925.32	925.32	0.00	
47099	05/07/2021	487	BENJAMIN MACKO	1	2,842.85	2,122.16	2,122.16	0.00	
47100	05/07/2021	292	TARA MCKERNAN	1	2,225.38	1,610.78	1,610.78	0.00	
47101	05/07/2021	490	ANNA D. MONTE	1	1,020.93	869.02	869.02	0.00	
47102	05/07/2021	461	JANET NORDELUS	1	1,830.34	1,261.00	1,261.00	0.00	
47103	05/07/2021	193	HARVEY BRUCE NORWOOD	1	621.76	371.96	371.96	0.00	
47104	05/07/2021	237	JUSTIN B. NORWOOD	1	2,219.23	1,727.10	1,727.10	0.00	
47105	05/07/2021	238	WENDELL L. OPPEWALL	1	1,389.65	808.49	808.49	0.00	
47106	05/07/2021	240	JEANNE C. OTT	1	2,680.76	1,860.50	1,860.50	0.00	
47107	05/07/2021	138	AMY Y. PHILBROOK	1	2,592.85	1,778.00	1,778.00	0.00	
47108	05/07/2021	275	JOELLE A. RUDDY	1	2,526.92	1,919.93	1,919.93	0.00	
47109	05/07/2021	74	LEON E. SARGENT	1	2,746.50	1,914.12	1,914.12	0.00	
47110	05/07/2021	493	EDITH SCHRIEVER	1	680.23	599.91	599.91	0.00	
47111	05/07/2021	120	KAREN L. SHARPE	1	3,069.04	1,906.58	1,906.58	0.00	
47112	05/07/2021	489	EMMA L. SOULES	1	1,187.50	896.97	896.97	0.00	
47113	05/07/2021	375	KATHLEEN C. ST DENIS	1	2,767.30	1,593.38	1,593.38	0.00	
47114	05/07/2021	404	KERRY L. TAYLOR	1	2,557.69	1,865.28	1,865.28	0.00	
47115	05/07/2021	476	BRUCE L. TRIPP	1	649.44	545.73	545.73	0.00	
47116	05/07/2021	459	SHANNON L. WESTPHAL	1	1,988.46	1,519.03	1,519.03	0.00	
47117	05/07/2021	448	JACQUELINE A. WHEATON	1	2,450.00	1,709.98	1,709.98	0.00	
47118	05/07/2021	307	LAUREN M. WHITE	1	1,051.19	738.15	738.15	0.00	
47119	05/07/2021	469	TIFFANY C. YARBROUGH	1	995.90	852.22	852.22	0.00	
					103,274.06	77,233.22	63,566.39	0.00	

Mount Desert School Department PAYROLL WARRANT REGISTER

Report # 15157

Check #	Check Date	Code	Name	Chk Grp	Gross Pay	Net Pay	Direct Deposit	Check Amt	Void
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Check Authorization Summary			
Type	Description	Count	Amount
Employee	Checks	0	0.00
	Voided Checks	0	0.00
	Direct Deposits (Fully Distributed)	49	63,566.39
	ACH Employee Credits	49	63,566.39
	ACH Employee Debits (Voids)	0	0.00
Deduction	Checks	0	0.00
	Voided Checks	0	0.00
	ACH Vendor Credits	0	0.00
	ACH VendorDebits (Voids)	0	0.00
	ACH Online Payments	0	0.00
Taxes	EFTPS Payment - Debit	2	13,666.83

WARRANT # 23

DATE: PAID MAY 07 2021

Mark Edward Gorman, Ed.D.

SUPERINTENDENT

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

FINANCE OFFICER

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